

MINUTES OF A WORKSHOP MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF HIGHLAND PARK HELD THURSDAY, JUNE 18, 2009 AT 5:00 P.M., AT WEST RIDGE CENTER IN THE CONFERENCE ROOM, 636 RIDGE ROAD, HIGHLAND PARK, ILLINOIS 60035.

Present: President Werhane, Vice President Waxman and Commissioner Weiss

Absent: Commissioner Bernstein and Rosenbaum

Also Present: Executive Director McElroy, Director Swan, Director Stumpf, Manager Carlo, Superintendent Donahue, Superintendent Coutts, Superintendent Baker, Supervisor Naatz, Supervisor Lebak, Manager Carlo, Manager Heugel, Manager Schulewitz, Manager Meo, IT Specialist Heugel

Guest: Dave Wilson, Wilson Consulting

WORKSHOP SESSION

The Workshop session was called to order at 5:00 p.m.

CELLULAR SERVICE RFP

President Werhane welcomed Dave Wilson, Telecommunications Consultant. Director Swan introduced the Park Board to the selection process including staff evaluation, phone testing and ranking. He added that if the recommendation is accepted, the District will save approximately \$50,000 over two years service.

Mr. Wilson stated, there is a need to upgrade service to enable additional functions including Micro Soft Outlook. Three service providers were solicited. AT & T was found non compliant. The committee recommends the proposal from Sprint, which will include booster antenna in facilities as needed.

Director Swan commented that the contract is at our attorney for review.

RESOLUTION OF AUTHORIZATION FOR OSLAND GRANT – ROSEWOOD BEACH

Manager Meyer reminded the Board of the \$250,000 to be received once the capital bill is approved. Executive Director McElroy suggested an OSLAD application to augment the funds available for the Rosewood/Lakefront Pavilion project. This is a matching grant through the Department of Natural Resources and could net the District \$400,000.

Manager Meyer further reviewed the budget and the proposed funding scheme. Manager Meyer and Director Stumpf reviewed the project components.

This is an item addressed as a resolution needed by IDNR as part of the grant application.

Executive Director McElroy stated this is a no-lose situation that can result in additional funding for a valuable project.

FT. SHERIDAN DISCUSSION

Executive Director McElroy stated a letter has been drafted with President Werhane's signature requesting our involvement. The Board agreed in principal and will appoint a representative when the County accepts our participation.

COMMISSIONER/COMMITTEE/STAFF REPORTS

Team Puerto Viarta is coming for a visit. Italy is also coming to participate in the baseball tournament. The Mexican team has sent a letter requesting a soccer game, pool passes, picnic and other items for 15 kids, their families and host families. Years ago a precedent was set. President Werhane asked how much this cost. Manager Schulewitz responded it cost almost \$10,000 in 2007. Discussion followed regarding which venues are appropriate for the age group. A reasonable package will be assembled and a letter of response mailed.

Ed Zisook's family suggested past park board members be invited to participate in the July 4th parade. Executive Director McElroy suggested a letter be sent asking past board members if they would attend and whether they would like to walk or ride. The Board agreed it was a nice gesture.

Manager Meo reported on the attendance at the AquaPark to date. Out of 26 total swim days, only nine days have been open all day. Daily fees was 3,876 last year, 856 this year. The numbers are weather driven. Staff costs are reduced if the pool is closed.

Manager Huegel received a call from Fox News about a story on the Virginia Graham Baker act. Superintendent Coutts gave the Board a review of the District's status at Hidden Creek and the Recreation Center. Manager Huegel is working with staff and PRDMA on gathering data for the visit and interview next Thursday.

Commissioner Waxman applauded the Recreation Center's recent mailing produced by Manager Huegel.

ADJOURNMENT

There being no further business, motion to adjourn meeting at 5:40 p.m.

Motion Carried

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Secretary

MINUTES OF REGULAR BOARD MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF HIGHLAND PARK HELD THURSDAY, JUNE 18, 2009 AT 6:00 P.M., AT WEST RIDGE CENTER IN THE BOARD ROOM, 636 RIDGE ROAD, HIGHLAND PARK, ILLINOIS 60035.

Present: President Werhane, Vice President Waxman, Commissioner Weiss

Absent: Commissioners Rosenbaum and Bernstein

Also Present: Executive Director McElroy, Director Swan, Director Stumpf, Superintendent Donahue, Superintendent Coutts, Superintendent Baker Manager Schulewitz, Manager Huegel, Manager Carlo, Supervisor Naatz, Manager Meyer, Supervisor Lebak, Manager Meo,

Guest: Consultant Dave Wilson, Past City Councilman Michael Brenner and Julie Brenner

ON CAMERA MEETING

The Regular Meeting was called to order at 6:00 p.m.

ROLL CALL

OPEN TO PUBIC TO ADDRESS BOARD

CORRESPONDENCE

President Werhane read a letter from Gretchen Bellino to Nick Meo and Sharon Weiss regarding the excellent instruction in the hockey program her daughter participated in.

NEW BUSINESS

Motion by Commissioner Weiss to approve Resolution 09-02, seconded by Commissioner Waxman.

Roll Call Vote: Ayes: President Werhane, Commissioner Waxman, Commissioner Weiss

Nays: None

Motion Carried

President Werhane read the resolution for Michael Brenner, past city councilman. All commissioners' present added comments to Mr. Brenner regarding his presence, availability and service to the community and support to the Park Board. Commissioner Bernstein sent a letter which Executive Director McElroy read. President Werhane presented Mr. Brenner with a one year pass to the Recreation Center and added a bench will be installed in a park recognizing his achievements. Mr. Brenner concluded by saying one of his greatest accomplishments has been the cooperative work between City Council and the Park Board for the great benefit to the community.

CONSENT AGENDA

The Board approved the following items on the Consent Agenda subject to attorney review.

Minutes of May 14, 2009 Workshop Meeting and May 28, 2009 Regular Meeting, Bills and Payroll in the amount of \$518,651.27, Cellular Services RFP/Sprint/\$102,744, Bid/2009 Asphalt Project/Items 2,4,6,7 & 8/Allstar Asphalt/\$98,550, Item 5/MC Sport Systems/\$9,760, Resolution of Authorization for OSLAD Grant – Rosewood Beach

Motion by Commissioner Waxman to accept the consent agenda as presented. Seconded by Commissioner Weiss.

Roll Call Vote: Ayes: President Werhane, Commissioner Waxman, Commissioner Weiss

Nays: None

Motion Carried

TREASURERS REPORT

Director Swan highlighted three items of interest to the Board:

Financially the Districts is starting out the summer season well!

GOOD NEWS, Registration and Program Revenues are up!

Recreation Fund YTD net is \$1,389,401 compared to the prior YTD of \$1,256,694 up \$132,707.

Camp revenues are up by \$177,689 to \$1,164,505.

Even with the weather we've had Sunset Valley Golf Course YTD net improved to \$77,845 from prior YTD \$63,534 with daily fees up \$11,044.

Staff will also be monitoring all expenses diligently throughout the season. Overall the results from operations are very favorable.

NEW BUSINESS

Ordinance 09-03 Adopting Prevailing Wage Rates

Director Swan briefly explained the Ordinance.

Motion by Commissioner Weiss to adopt Ordinance 09-03 as presented, seconded by Commissioner Waxman.

Roll Call Vote: Ayes: President Werhane, Commissioner Waxman, Commissioner Weiss

Nays: None

Motion Carried

Fourth of July Celebration

Superintendent Donahue gave a short review of current and upcoming programs for the summer months including the Firecracker 4. She then reviewed the Fourth Fest. The annual parade theme this year is the Park District's 100 year anniversary. Staff has devised many new activities, some to benefit S.M.I.L.E, a 1,400 piece cake, hot air balloon, magic show, "Elvis" and more including the usual carnival activities. Fireworks can be seen at the Hidden Creek Aqua Park from 8:15 p.m. – 10:15 p.m.

Commissioner Weiss commented on how it is always an excellent event and this year sounds spectacular. Commissioner Waxman and Werhane added this is an event that really brings the community together.

Gymnastics & Ice Show Review

May 16-17 "Past 100 Years" ice show took place. Approximately 250 skaters participated and the event was well attended. Nick Meo showed photos of the event. He then reported on the annual gymnastics show on Saturday, June 6 at the RCHP gym. The theme this year was "Flip Flop at the Hop". It also was well attended and he showed photos of that event as well.

COMMISSIONER/COMMITTEE/STAFF REPORTS

Commissioner Weiss encouraged the community to come to the Fourth Fest and out to the parks. Staff has done a great job. Commissioner Waxman reminded everyone to check out the new Recreation Center flier sent to residents.

Executive Director McElroy stated she met with the camp staff for the first time and is amazed at the participation.

Motion to go into executive session at 6:29 by Commissioner Weiss, seconded by Commissioner Waxman.

Roll Call Vote: Ayes: President Werhane, Commissioner Waxman, Commissioner Weiss

Nays: None

Motion Carried

ADJOURNMENT

There being no further business, motion to adjourn meeting at 6:45 p.m. by Commissioner Werhane, second by Commission Weiss.
