

Park Ave Rental FAQ's

1. How many people can we have?

Rental Capacity: 60

Seated Capacity: 45

2. How many tables and chairs are there?

5 – 60' round banquet

7 – 6' rectangle

Approximately 50 chairs

3. What is the maximum set up?

5 rounds and 2 or 3 rectangles for the banquet

Additionally, there are 4 stationary deck tables which seat 8 each.

4. Are the Yacht rental times flexible to be changed? No, due to the agreement with the NSYC, rental days/times are limited. All rentals must be cleaned up and vacated BEFORE the end of the contracted time -10pm weekdays and 11pm on Sat night. Due to Water Plant security concerns, the City of Highland Park locks the entrance gate immediately after all rentals.

5. How much time can I have to set up/tear down?

30 minutes prior to the rental contract time is allowed for set-up. We suggest rental groups start cleaning up 30 minutes prior to end of paid rental time.

6. Who cleans up?

The rental party is responsible for cleaning up. However, a facility attendant will be present to assist with your rental needs. A rental checklist (attached) will be completed prior to rental and after rental, to ensure facility was returned to the condition the renter, found it. The rental party is responsible to sweep and/or mop, take down tables, clean-up kitchen and take out trash to the dumpster. All rentals must be cleaned up and vacated BEFORE the end of the rental time or the rental party will be subject to forfeit their \$100 facility cleaning/damage deposit.

7. Can we serve liquor?

Yes. A liquor liability permit must be applied for in-person 10 business days prior to the rental date at the West Ridge Center; \$195, non-refundable.

8. Can we have music?

Yes, it is best to bring an Ipod/speaker deck. Outlets are available on the deck. The music system on-site is not available for use.

9. Can extension cords be used?

Use of extension cords is limited to the deck upon approval of the Park Ave Manager.

10. Can we put up decorative lighting?

Yes, though it must be approved by the Park Ave Manager.

11. Do you provide wood for the fire pit/fireplace?

Renters may use whatever is in the deck box on the day of the event. However, renters should plan on bringing their own wood. We suggest 3 bundles for 3 hours.

12. Do you have a BBQ grill for use?

Yes, there is a 5' charcoal grill on site. You will need to bring charcoal, lighter fluid, etc. Any debris left on the beach by the renter must be removed or it may result in the loss of the damage deposit.

13. Is swimming allowed on the beach near the clubhouse?

No, Park Ave (South Beach) is a boating facility.

14. Can we have a bon fire on the beach? No

15. Can we set up a volleyball net on the beach?

Yes, but remember the beach is a public area and there may be others on the beach. Any debris left on the beach by the renter must be removed or it may result in the loss of the damage deposit.

16. Is parking included in the rental fee?

Yes, passes will be issued to all guests without current Highland Park Vehicle stickers. Available onsite from Staff person working the rental.