

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
SEPTEMBER 17, 2018**

The Workshop Meeting of the Board of Park Commissioners of the Park District of Highland Park was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:03 p.m. by President Kaplan.

ROLL CALL

Present: Vice President Ruttenberg, Commissioner Grossberg, Commissioner Flores Weisskopf, President Kaplan

Absent: Commissioner Bernstein

Staff Present: Executive Director McElroy; Deputy Director of Operations Donahue; Director Romes; Assistant Director Smith; Director Curtis; Superintendent Ochs; Director Voss; Assistant Director Carr

ADDITIONS TO THE AGENDA – None

HIGHLAND PARK COUNTRY CLUB AGREEMENTS

President Kaplan shared that the issues with the Parking Lot are close to being resolved with the City. He further stated that the Management Fee for Lot 3 has yet to be decided. The Park District had offered a 15% fee, then a 10% fee and finally a 5% fee but the City is still not in agreement. President Kaplan stated that the City would like to agree on a fee and revisit the decision in two years, but the District feels this is not enough time.

President Kaplan has a conference call with the City on Friday, September 21 and will report back after the call.

SUNSET VALLEY GOLF UPDATES

A. CLUB HOUSE

Director Romes shared that the feedback from the public has been very positive. On Friday, August 17, 2018 the newly renovated Sunset Valley Golf Club opened its doors for the “First on the Turf” Golf Outing. The course and clubhouse were both open to the public on Saturday, August 18. All major construction at the Sunset Valley Clubhouse has been completed and only a small punch list remains. Punch list items include minor HVAC repairs, exterior light, concrete and fence repair, office door installation, and electrical panel labeling.

Director Romes stated that while considerable construction was completed in the month of July and only minor punch list items remain, there are a variety of change orders that were initiated in the final two weeks of construction. These change orders and the final pay application are currently being reviewed with WTA and WBO.

B. GOLF COURSE

Superintendent Ochs reported that last week seven inches of rain flooded onto the course as it is intended to. He stated that all the drain lines are working, and the water collected in the proper location. There was some cosmetic damage to the course which has been repaired and the course is fully playable. Superintendent Ochs shared some photographs taken of the golf course.

Commissioner Grossberg asked if there was a place for suggestions for the public.

Superintendent Ochs shared that there will be a suggestion box placed in the Pro Shop. The tee markers were just placed on the course.

Commissioner Flores Weisskopf suggested a “First on the Turf” every year. Superintendent Ochs felt that a “First on the Turf” should be done each year to benefit Junior Golf.

Commissioner Flores Weisskopf also discussed after hours play at the end of the day with a pro to assist less experienced golfers.

REVIEW OF VOUCHERS

Director Curtis presented the vouchers for checks written August 24, 2018 through September 12, 2018 for an amount totaling \$1,264,947.00. There were no questions from the Board.

Vice President Ruttenberg asked Director Curtis about the energy audit and energy savings. He requested that Director Curtis report back to the Board.

OPEN TO PUBLIC TO ADDRESS BOARD

Andrew Marwick, 442 Kelburn, Deerfield discussed his concerns with the fans over the elliptical machines at the Recreation Center of Highland Park.

CLOSED SESSION

Motion was made by Vice President Ruttenberg, seconded by Commissioner Bernstein, to adjourn into Closed Session for discussion of Section 2(c)(1) – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act; Section 2(c)29 – for discussions between internal or external auditors and the Board.

Aye: Commissioner Grossberg, Vice President Ruttenberg, Commissioner Flores Weisskopf, President Kaplan

Workshop Meeting Minutes
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Nay: None
Absent: Commissioner Bernstein
Abstain: None

Meeting was adjourned into closed session at 6:27 p.m.

Commissioner Bernstein Arrived at 6:49 p.m.

ACTION FROM CLOSED SESSION

President Kaplan reported that the Board met in Closed Session under Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act.

ADJOURNMENT

There being no further business, a motion was made by Commissioner Grossberg and seconded by Vice President Ruttenberg and approved by unanimous vote. The Board Meeting adjourned at 9:08 p.m.

Respectfully submitted,

Liza McElroy, Secretary