

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF ANNUAL MEETING  
MAY 28, 2019**

The Annual Meeting of the Board of Park Commissioners of the Park District of Highland Park, was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:02 p.m.

**OATH OF OFFICE**

Commissioner Bernstein and Vice President Ruttenberg were sworn into office by Interim Executive Director Donahue.

**ROLL CALL**

**Present:** Commissioner Bernstein, Commissioner Grossberg, Vice President Ruttenberg, Commissioner Flores Weisskopf, Commissioner Kaplan

**Absent:** None

**Staff Present:** Interim Executive Director Donahue, Interim Director Becker, Director Romes, Director Voss, Assistant Director Smith, IT Manager Johnson, Assistant Director Carr

**ELECTION OF OFFICERS**

**A. President**

Interim Executive Director Donahue as Secretary opened the floor for nominations for the office of President of the Board of Park Commissioners.

Commissioner Bernstein nominated Commissioner Kaplan for the office of President of the Board of Park Commissioners. There were no other nominations for the office of President of Park Commissioners.

There was discussion regarding nominations for President.

Motion to elect Commissioner Kaplan to the office of President of the Board of Park Commissioners was made by Commissioner Bernstein, seconded by Vice President Ruttenberg, and approved by unanimous vote.

**Roll Call:**

**Aye:** Commissioner Bernstein, Vice President Ruttenberg, Commissioner Grossberg, Commissioner Flores Weisskopf, President Kaplan  
**Nay:** None  
**Absent:** None

**Motion carried.**

**B. Vice President**

President Kaplan opened the floor for nominations for the office of Vice President of the Board of Park Commissioners.

Commissioner Bernstein nominated Commissioner Ruttenberg for the office of Vice President of Park Commissioners. There were no other nominations for the office of Vice President of Park Commissioners.

Motion to elect Commissioner Ruttenberg to the office of Vice President was made by Commissioner Bernstein seconded by President Kaplan and approved by unanimous vote.

**Roll Call:**

**Aye:** Commissioner Bernstein, Vice President Ruttenberg, Commissioner Grossberg, Commissioner Flores Weisskopf, President Kaplan  
**Nay:** None  
**Absent:** None

**Motion carried.**

**APPOINTMENTS**

**A. Secretary/Interim Executive Director – Kathy Donahue**

Motion was made by Commissioner Bernstein to appoint Kathy Donahue to the office of Secretary/Interim Executive Director, seconded by Vice President Ruttenberg.

**Roll Call:**

**Aye:** Commissioner Bernstein, Vice President Ruttenberg, Commissioner Grossberg, Commissioner Flores Weisskopf, President Kaplan,  
**Nay:** None  
**Absent:** None

**Motion carried.**

**B. Interim Treasurer – Elliott Becker**

Motion was made by Vice President Ruttenberg, seconded by Commissioner Bernstein to appoint Elliott Becker as Interim Treasurer.

**Roll Call:**

**Aye:** Commissioner Bernstein, Vice President Ruttenberg, Commissioner Grossberg, Commissioner Flores Weisskopf, President Kaplan  
**Nay:** None  
**Absent:** None

**Motion carried.**

**C. IMRF Authorized Agent – Donna Dunn**

Motion was made by Vice President Ruttenberg, seconded by Commissioner Bernstein to appoint Director of Human Resources/IT Donna Dunn, as the IMRF Authorized Agent.

**Roll Call:**

**Aye:** Commissioner Bernstein, Vice President Ruttenberg, Commissioner Grossberg, Commissioner Flores Weisskopf, President Kaplan  
**Nay:** None  
**Absent:** None

**Motion carried.**

**D. Auditor – Lauderbach & Amen**

Motion was made by Vice President Ruttenberg, seconded by Commissioner Bernstein, to appoint Lauderbach & Amen as the auditor for the Park District of Highland Park.

Commissioner Grossberg had a question.

**Roll Call:**

**Aye:** Commissioner Bernstein, Vice President Ruttenberg, Commissioner Grossberg, Commissioner Flores Weisskopf, President Kaplan

**Nay:** None

**Absent:** None

**Motion carried.**

**E. Attorney – Ancel Glink**

Motion was made by Commissioner Bernstein, seconded by Vice President Ruttenberg, to appoint Ancel Glink as the attorney for the Park District of Highland Park.

**Roll Call:**

**Aye:** Commissioner Bernstein, Vice President Ruttenberg, Commissioner Grossberg, Commissioner Flores Weisskopf, President Kaplan

**Nay:** None

**Absent:** None

**Motion carried.**

**OPEN TO PUBLIC TO ADDRESS BOARD** – None

**ADJOURNMENT**

There being no further business, a motion was made by Vice President Ruttenberg, seconded by Commissioner Grossberg and approved by unanimous vote. The Board Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Kathy Donahue, Secretary