

# **NOTICE OF WORKSHOP MEETING**

**Tuesday, February 11, 2020**

**6:00 p.m.**

Park District of Highland Park  
Board of Park Commissioners  
West Ridge Center  
636 Ridge Rd.  
Highland Park, IL 60035

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## **WORKSHOP MEETING AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. ROSEWOOD BEACH UPDATE
- V. SOLAR PANEL PROJECT UPDATE
- VI. RECREATION CENTER OF HIGHLAND PARK LOCKER ROOM PROJECT
- VII. CENTENNIAL ICE ARENA COMPRESSOR PROJECT
- VIII. RESOLUTION 2020-03 AUTHORIZING A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER
- IX. REVIEW OF VOUCHERS
- X. OPEN TO PUBLIC TO ADDRESS BOARD
- XI. **CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1 – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XII. ACTION FROM CLOSED SESSION IF ANY
- XIII. ADJOURNMENT

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**6:00 p.m.**

**Park District of Highland Park  
Board of Park Commissioners  
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636 Ridge Rd.  
Highland Park, IL 60035**

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Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



# Memorandum

**To:** Park Board of Commissioners

**From:** Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

**Date:** February 11, 2020

**Subject:** **Rosewood Beach Update**

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At the January 14 Workshop Meeting, Margaret Boshek of SmithGroup presented a variety of options for further addressing erosion at Rosewood Beach due to near-record high lake levels and increased storm activity in Lake Michigan. Staff have continued to work with SmithGroup to explore these options and will provide the Park Board of Commissioners with recommendations for moving forward with long-term solutions.



# Memorandum

**To:** Park Board of Commissioners

**From:** Jeff Smith, Director of Planning and Projects; Mari-Lynn Peters, Director of Finance;  
Brian Romes, Executive Director

**Date:** February 11, 2020

**Subject:** **Solar Panel Project Update**

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## **Background**

Over the past several months, staff have investigated the feasibility of installing solar panels at Park District facilities. Several facilities were explored, taking into consideration roof condition, building orientation and energy usage. Deer Creek Racquet Club was determined to be the most ideal facility, in part because the roof is scheduled to be replaced later this year.

Staff researched both leasing and purchasing of the solar panels. As part of this process, meetings were held with Alternative Utility Service and Eco-Solar regarding lease options. Staff also worked with Windfree Solar to explore purchase options. In addition, grant funding opportunities were explored, and staff reached out to the Park District of Oak Park to discuss their successful solar projects.

After careful consideration, staff has determined that the lease option is the most ideal for the Park District at this time. Staff recommends working with Eco-Solar, an independent solar design and build company. Eco-Solar represents Realgy, a third-party energy marketer that delivers electricity. Eco-Solar has conducted an initial site assessment of Deer Creek Racquet Club. In order to move forward with the process, the Park District must provide a non-binding Letter of Intent. Once this is received, further assessment will be conducted to determine if Realgy chooses to proceed with this project. If so, the Park District would then be asked to enter into a lease agreement with Realgy.

## **Recommendation**

Staff recommends consensus from the Park Board of Commissioners that the Park District to provide Realgy a Letter of Intent to further investigate installing solar panels at Deer Creek Racquet Club through a lease agreement with Realgy.



# Memorandum

**To:** Park Board of Commissioners

**From:** Mitch Carr Director of Recreation and Facilities;  
Jeff Smith; Director of Planning and Projects; Brian Romes, Executive Director

**Date:** February 11, 2020

**Subject:** Recreation Center of Highland Park Locker Room Project

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## **Background**

The Recreation Center of Highland Park (RCHP) locker rooms are scheduled for enhancements as part of the 2020 Capital Budget. Many elements and amenities within the current locker room areas are outdated and have met their useful life. Locker room enhancement priorities include the replacement of flooring, lockers, lighting, HVAC, shower tile and shower fixtures as well as the addition of sinks and vanities near the shower areas. Additional amenities have also been identified by a recent RCHP member survey, in which a hot sauna, bath towel service, and additional private/family changing space were identified as newly desired amenities.

Staff has been working with architects from Woodhouse Tinucci Architects (WTA) on a conceptual design that would accommodate the replacement components listed above, as well as the additional desired amenities. Staff will present to the Park Board the process that was used to develop the recommended conceptual design and answer questions regarding the project. The recommended Conceptual Design has been reviewed with Park Board Liaisons Barnett Ruttenberg and Brian Kaplan.

## **Financial Impact**

Locker Room enhancements were budgeted in the Capital Plan at \$175,000. This budget amount was identified to simply replace carpet, lockers, and fixtures. After engaging with RCHP members, staff is recommending a more comprehensive update to the locker rooms. These updated project details were presented to the Finance Committee on February 4 and include a budget increase of \$375,000. Increasing this project budget in the capital plan will have a small impact on the overall Capital Budget while addressing many member concerns and needs.



# Memorandum

## **Project Timeline**

- February 11, 2020 Presentation of the conceptual design recommendation to the Park Board
- February 25, 2020 Approval of Contract for design and construction document development with Woodhouse Tinucci Architects
- March 2020 Permitting
- April 2020 Project Bid
- May 2020 Bid award and construction contract approval
- August 17, 2020 Begin Construction
- October 16, 2020 Substantial completion

## **Recommendation**

Staff requests consensus from the Park Board to move forward with the recommended conceptual design and will recommend approval from the Park Board of Commissioners at the February 25 Regular Meeting for a contract with WTA to develop design and construction documents for the Recreation Center of Highland Park Locker Room Enhancements.



# Memorandum

**To:** Park Board of Commissioners

**From:** Chris Maliszewski, Assistant Director of Recreation and Facilities;  
Mitch Carr Director of Recreation and Facilities; Brian Romes, Executive Director

**Date:** February 11, 2020

**Subject:** Centennial Ice Arena Compressor Replacement Project

## Background

The compressors at Centennial Ice Arena (CIA) have been in operation for 47 years. Due to the age of the system, along with the phase-out of R-22 (refrigerant) and the United States' commitment to the Montreal Protocol, a new system is needed. The useful life of a compressor system varies, but between 30-50 years can be expected.

The CIA Compressor Replacement Project includes engineering design, removal of the current compressor, installation of a new compressor, and upgrading the system controllers.

The Park District contracted I.B Storey for the engineering and design work. I.B Storey has an extensive background in the ice plant engineering and design field and is a recommended firm through the NHL. I.B. Storey has recommended a two-stage mag bearing Trane compressor system using Opteon XP10. The benefits of this two-stage system include a minimal footprint which eliminates the need for additional construction, an industry-leading warranty of 10 years for parts and labor, the capacity to add a second sheet of ice in the future, and superior efficiency when compared to other models that are one-stage systems.

## Financial Impact

The replacement of the current system is budgeted in the 2020 Park District Capital Plan in the amount of \$1,500,000. Design and Engineering services costs for I.B. Storey are \$84,000. Initial cost estimates for the removal of the current system, installation of the new system and upgraded system controllers are \$850,000-\$1,000,000. Therefore, staff anticipates this project to be completed below the approved budget.

## Project Timeline

February 2020	Engineer design development and installation specifications
March 2020	Permitting and bidding
April 2020	Contract award
June 2020	Project begins



# Memorandum

**To:** Park Board of Commissioners

**From:** Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

**Date:** February 11, 2020

**Subject:** **RESOLUTION 2020-03 AUTHORIZING A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER**

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## **Summary**

Electricity at all Park District facilities is currently brokered via E-Quantum Consulting, LLC, except for the Recreation Center of Highland Park (RCHP). RCHP, and the Highland Park Country Club (HPCC) building share the same electricity meter. Prior to 2018, the City of Highland Park brokered electricity via Northern Illinois Municipal Electric Collaborative (NIMEC) and billed the Park District for our share of the electricity usage. In 2018, the electricity bill was transferred to the Park District, and we assumed the remainder of the agreement with NIMEC which is expiring February 29, 2020.

NIMEC is the largest governmental Collaborative in Northern Illinois which aggregates the energy needs of 170 government members allowing them to secure more competitive pricing. Although the Park District has only been working directly with NIMEC since 2018, the City has been working with them since 2010 and have had a positive relationship. Additionally, Ancel Glink has indicated that several of their clients are members of NIMEC and have also been pleased with the results of their brokering.

Staff recommends NIMEC continue to serve as the Park District's broker relative to the acquisition of electricity for RCHP due to their extensive experience and ability to leverage competitive pricing.

## **Financial Impact**

Bidding electric for the consortium takes place over a few hours. Therefore, approval to participate in the NIMEC consortium must take place prior to knowing the awarded supplier and associated rates. The amount of compensation that NIMEC receives is included in the electricity prices from the supplier (roughly 3% of electric supply), so there will be no direct payment made to NIMEC by the Park District.

Since all other Park District facility electric brokerage agreements will expire December 31, 2021, staff recommend entering into an agreement with NIMEC for RCHP with the same expiration date, allowing all facility electric brokerage agreements to be aligned.

## **Recommendation**

Staff will recommend approval from the Park Board of Commissioners of Resolution 2020-03 at the February 25 Regular Board Meeting to allow the purchase of electricity for the Recreation Center of Highland Park from Northern Illinois Municipal Electric Collaborative.

**RESOLUTION NO. 2020-03**

**A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC) AND AUTHORIZING THE DIRECTOR OF FINANCE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS.**

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF COMMISSIONERS  
THE 25<sup>TH</sup> DAY OF FEBRUARY 2020.

Published in Pamphlet Form by  
Authority of the Corporate  
Authorities of the Park District of  
Highland Park, Illinois, this  
25<sup>th</sup> day of February 2020.

**RESOLUTION NO. 2020-03**

**A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC) AND AUTHORIZING THE DIRECTOR OF FINANCE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS.**

**WHEREAS** the Park District of Highland Park ("The Park District") is a park district in accordance with the Constitution of the State of Illinois of 1970; and,

**WHEREAS**, on January 2, 2007, the State of Illinois implemented a plan to deregulate Commonwealth Edison; and,

**WHEREAS**, as a result of this deregulation, electricity may be purchased based on market price and Commonwealth Edison, will no longer be the sole supplier of electricity in northern Illinois, resulting in new electricity suppliers being able to compete against Commonwealth Edison, and competitive market forces dictating the price of electricity; and,

**WHEREAS**, the Park District of Highland Park has selected the Northern Illinois Municipal Electric Collaborative (NIMEC) to serve as the Park District's broker relative to the acquisition of electrical energy for the Recreation Center of Highland Park, due to NIMEC's extensive experience and the fact that NIMEC is the largest governmental Collaborative in northern Illinois which will be aggregating the energy needs of 170 government members of the Collaborative in order to secure more competitive pricing based in higher volumes than can be provided individually to a single park district; and,

**WHEREAS**, the amount of compensation that NIMEC receives, if the Park District chooses the NIMEC electricity supplier, is included in the electricity prices supplied by NIMEC, so there will be no direct payment made to NIMEC by the Park District; and,

**WHEREAS** the Park District has been working with NIMEC since 2018. Prior to that, the golf course was owned/operated by the City and NIMEC has been working with the City since 2010. The Park District has enjoyed a good working relationship with NIMEC; and

**WHEREAS**, Commonwealth Edison will no longer offer a fixed energy rate for large or medium sized commercial accounts and would instead charge based on a floating hourly rate and the Park District desires to enter the market to secure a fixed rate, up to 36 months in term.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF COMMISSIONERS FOR THE PARK DISTRICT OF HIGHLAND PARK, AS FOLLOWS:**

- Section 1.** That the Northern Illinois Municipal Electric Collaborative (NIMEC) has been appointed the Park District's broker for purposes of obtaining an electricity supply for the Park District's Recreation Center.
- Section 2.** That the Director of Finance is authorized to negotiate energy rates directly with suppliers in an effort to secure lower energy costs for the Park District of Highland Park.
- Section 3.** That in light of the time constraints and procedures required, applicable to the acceptance of a competitive bid for a supply of electricity, once the bids are received by NIMEC, the Executive

Director is hereby authorized to sign the contract with the most optimal bidder, with the Executive Director being hereby directed to place said contract on the first available Park District Board regular meeting following the execution thereof by the Executive Director, for ratification by the Park District Board.

**Section 4.** That the Executive Director is authorized to name the Director of Finance as his/her designee in matters concerning the bid.

**Section 5:** The Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

**ADOPTED** this 25th day of February 2020, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**APPROVED** this 25<sup>th</sup> day of February 2020.

\_\_\_\_\_  
President, Brian Kaplan  
Board of Park Commissioners  
Park District of Highland Park

ATTEST:

\_\_\_\_\_  
Secretary, Brian Romes  
Board of Park Commissioners  
Park District of Highland Park



To: Board of Park Commissioners

From: Karen Lakoske - Accounts Payable Administrator  
Mari-Lynn Peters - Finance Director  
Brian Romes - Executive Director

Date: February 11, 2020

Subject: Bills presented for the Board's review on February 11, 2020.  
Checks written January 23, 2020 to February 6, 2020 .

**BILLS**

<b><u>DATE</u></b>	<b><u>AMOUNT</u></b>
February 6, 2020	\$ 309,486.26
Void Payments	\$ -
Bank Drafts	\$ 80,334.64
P-Card	\$ 153,552.87
<b>TOTAL</b>	<b>\$ 543,373.77</b>

**PAYROLL DISBURSEMENTS**

<b>TOTAL</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 543,373.77</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT02258 - 20200206 1

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
16895	312 COMMUNICATIONS INC	02/06/2020	Regular	0.00	3,430.56	184405
<u>97666</u>	Invoice	01/17/2020	1yr warranty - phone system	0.00	3,430.56	
15147	ABC PRINTING COMPANY	02/06/2020	Regular	0.00	1,826.40	184406
<u>243906</u>	Invoice	01/20/2020	Daddy/Daughter event cards	0.00	112.74	
<u>244063</u>	Invoice	01/22/2020	500 ea. Rosewood & Lakefront parking de	0.00	736.00	
<u>244119</u>	Invoice	01/27/2020	500 2020 School Brochures	0.00	761.14	
<u>244387</u>	Invoice	01/31/2020	Business Cards- Tony M, Jenna M.	0.00	100.93	
<u>244388</u>	Invoice	01/31/2020	250 Parking Permit-Door Hangers	0.00	115.59	
18400	BRIGILDA TENEZA	02/06/2020	Regular	0.00	96.48	184407
<u>1080828</u>	Invoice	01/24/2020	Refund	0.00	96.48	
18239	BRINK'S INC	02/06/2020	Regular	0.00	1,147.08	184408
<u>10994006-1</u>	Invoice	01/01/2020	January 2020 #1-a	0.00	1,144.31	
<u>3059377</u>	Invoice	12/31/2019	December 2019 #12-b	0.00	2.77	
10502	CITY OF HIGHLAND PARK	02/06/2020	Regular	0.00	432.38	184409
<u>003875 020120</u>	Invoice	02/01/2020	Water/Sewer 11/01/19-01/31/20 0 Burto	0.00	12.75	
<u>004546 020120</u>	Invoice	02/01/2020	Water/Sewer 11/01/19-01/31/20 750 Lin	0.00	143.35	
<u>005735 020120</u>	Invoice	02/01/2020	Water/Sewer 11/01/19-01/31/20 0 Cavell	0.00	38.20	
<u>005948 020120</u>	Invoice	02/01/2020	Water/Sewer 11/01/19-01/31/20 0 Midla	0.00	2.40	
<u>006536 020120</u>	Invoice	02/01/2020	Water/Sewer 11/01/19-01/31/20 1800 S	0.00	26.34	
<u>024593 020120</u>	Invoice	02/01/2020	Water/Sewer 01/01/20-01/31/20 1755 St	0.00	8.50	
<u>026489 020120</u>	Invoice	02/01/2020	Water/Sewer 11/01/19-01/31/20 2255 Ri	0.00	25.50	
<u>026496 020120</u>	Invoice	02/01/2020	Water/Sewer 11/01/19-01/31/20 1160 C	0.00	149.84	
<u>026500 020120</u>	Invoice	02/01/2020	Water/Sewer 11/01/19-01/31/20 1435 Ar	0.00	25.50	
16142	CONSTELLATION NEWENERGY INC	02/06/2020	Regular	0.00	8,523.41	184410
<u>16642543501</u>	Invoice	01/28/2020	1201 Park Ave W 12/23/19-01/27/20 #1	0.00	8,523.41	
10624	DANIEL CREANEY COMPANY	02/06/2020	Regular	0.00	7,705.00	184411
<u>42927</u>	Invoice	12/11/2019	Moraine Park Path	0.00	3,990.00	
<u>42939</u>	Invoice	01/22/2020	Moraine Park Path	0.00	3,715.00	
17122	DYNEGY ENERGY SERVICES	02/06/2020	Regular	0.00	23,850.14	184412
<u>331665720011</u>	Invoice	01/29/2020	December 2019-January 2020 #1	0.00	23,850.14	
18403	ELIZABETH GOGOLA	02/06/2020	Regular	0.00	150.00	184413
<u>020420</u>	Invoice	02/04/2020	Resident focus group thank you	0.00	150.00	
18399	ERIN KOROGODSKY	02/06/2020	Regular	0.00	100.00	184414
<u>1078561</u>	Invoice	01/22/2020	Refund	0.00	50.00	
<u>1078561-1</u>	Invoice	01/22/2020	Refund	0.00	50.00	
17444	H.M. WITT & CO. SIGNS	02/06/2020	Regular	0.00	22,095.00	184415
<u>80279</u>	Invoice	11/22/2019	Signage	0.00	22,095.00	
18402	HEATHER MCGINLEY	02/06/2020	Regular	0.00	188.72	184416
<u>1086582</u>	Invoice	01/30/2020	Refund	0.00	188.72	
11116	HIGHLAND PARK PLAYERS	02/06/2020	Regular	0.00	5,000.00	184417
<u>012920</u>	Invoice	01/29/2020	2020 Annual Stipend	0.00	5,000.00	
11121	HIGHLAND PARK STRINGS	02/06/2020	Regular	0.00	15,000.00	184418
<u>012920</u>	Invoice	01/29/2020	2020 Annual Stipend	0.00	15,000.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18404	KARI ACEVEDO	02/06/2020	Regular	0.00	293.48	184419
<u>020420</u>	Invoice	02/04/2020	IPRA conference 01/23/20-01/24/20 roo	0.00	293.48	
16928	E-QUANTUM CONSULTING, LLC	02/06/2020	Regular	0.00	330.00	184420
<u>6151</u>	Invoice	02/04/2020	Electric Consulting Service	0.00	330.00	
10006	NCPERS GROUP LIFE INSURANCE	02/06/2020	Regular	0.00	96.00	184421
<u>3301022020</u>	Invoice	01/13/2020	NCPERS Group Life Insurance	0.00	96.00	
11901	NELS J JOHNSON TREE EXPERT INC	02/06/2020	Regular	0.00	1,060.00	184422
<u>131446</u>	Invoice	01/28/2020	Tree removal & disposal- Kennedy Park	0.00	1,060.00	
13604	NORTH SHORE GAS	02/06/2020	Regular	0.00	5,154.08	184423
<u>0601145072-000</u>	Invoice	01/20/2020	Deer Creek 12/13/19-01/16/20 #12	0.00	1,729.04	
<u>0601145072-000</u>	Invoice	01/20/2020	RCHP 12/13/19-01/16/20 #12	0.00	1,460.73	
<u>0601145072-000</u>	Invoice	01/20/2020	1240 Fredrickson Pl 12/13/19-01/16/20	0.00	1,270.87	
<u>0602225773-000</u>	Invoice	01/20/2020	1390 Sunset Rd 12/13/19-01/15/20 #12	0.00	235.83	
<u>0602405421-000</u>	Invoice	01/17/2020	2900 Trail Way,Cunniff Prk Shelter12/11/	0.00	152.37	
<u>0602405421-000</u>	Invoice	01/20/2020	1377 Clavey Rd 12/13/19-01/16/20 #12	0.00	168.58	
<u>0602405421-000</u>	Invoice	01/20/2020	3100 Trail Way 12/14/19-01/15/20 #12	0.00	136.66	
14914	NORTH SHORE WATER RECLAMATIC	02/06/2020	Regular	0.00	20.35	184424
<u>4208386</u>	Invoice	01/25/2020	0 Cavell Ave 07/11/19-10/15/19	0.00	8.14	
<u>4209596</u>	Invoice	01/25/2020	750 Lincoln Ave West 07/11/19-10/15/19	0.00	12.21	
11998	PARK DISTRICT RISK MGMT AGCY	02/06/2020	Regular	0.00	4,327.14	184425
<u>02012020</u>	Invoice	02/01/2020	Health Invoice	0.00	4,327.14	
11998	PARK DISTRICT RISK MGMT AGCY	02/06/2020	Regular	0.00	30,797.77	184426
<u>0120133</u>	Invoice	01/31/2020	Property/Liability/Workers Comp/Emp	0.00	30,797.77	
11998	PARK DISTRICT RISK MGMT AGCY	02/06/2020	Regular	0.00	153,513.74	184427
<u>0120133H</u>	Invoice	01/31/2020	Health Invoice	0.00	153,513.74	
12195	RICH WHEELER	02/06/2020	Regular	0.00	228.00	184428
<u>102519</u>	Invoice	10/25/2019	Umpire fees- Aug & Oct 2019	0.00	228.00	
12211	RICOH USA, INC	02/06/2020	Regular	0.00	847.94	184429
<u>5058626606</u>	Invoice	01/17/2020	Copies 12/17/19-01/16/20 #1	0.00	847.94	
17762	SCHWAAB INC	02/06/2020	Regular	0.00	66.50	184430
<u>4310503</u>	Invoice	01/22/2020	3 Engraved signs	0.00	38.85	
<u>4559363</u>	Invoice	01/03/2020	2 Engraved signs	0.00	27.65	
18401	SUSAN BAXTER BLUM	02/06/2020	Regular	0.00	378.00	184431
<u>1080833</u>	Invoice	01/24/2020	Refund	0.00	378.00	
18236	CIAO BELLA SEWING	02/06/2020	Regular	0.00	240.00	184432
<u>190</u>	Invoice	02/02/2020	Adult Sewing Basics- Winter 2020	0.00	240.00	
12549	THE ATHLETIC EQUIPMENT SOURCE	02/06/2020	Regular	0.00	10,176.00	184433
<u>32331</u>	Invoice	01/14/2020	2 balance beams & 2 beam mat systems	0.00	10,176.00	
17189	W-T STRUCTURAL ENGINEERING LLC	02/06/2020	Regular	0.00	11,500.00	184434
<u>1913641A-01</u>	Invoice	01/24/2020	Hidden Creek-Filtration Renovation	0.00	11,500.00	
12665	TYLER TECHNOLOGIES, INC	02/06/2020	Regular	0.00	202.59	184435
<u>025-284964</u>	Invoice	02/01/2020	Maintenance 03/01/20-10/31/20	0.00	202.59	
12703	UNITED WAY OF METRO CHICAGO	02/06/2020	Regular	0.00	66.00	184436
<u>013120</u>	Invoice	01/31/2020	United Way	0.00	66.00	
18398	WE GOT GAME, LLC	02/06/2020	Regular	0.00	643.50	184437

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>1680</u>	Invoice	01/06/2020	12/30/19-01/03/20 Basketball Camp	0.00	643.50	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	56	33	0.00	309,486.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>56</b>	<b>33</b>	<b>0.00</b>	<b>309,486.26</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT02254 - 20200204 3

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
10058	AFLAC	02/04/2020	Bank Draft	0.00	874.72	DFT0002474
<u>AFLAC 013120</u>	Invoice	01/31/2020	AFLAC 01/31/20	0.00	874.72	
11161	ICMA RETIREMENT TRUST #302037	02/04/2020	Bank Draft	0.00	27.00	DFT0002475
<u>ICMA 457 01312</u>	Invoice	01/31/2020	Wire Transfer ICMA 457 Deferred Comp	0.00	27.00	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	901.72
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>901.72</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT02255 - 20200204 5

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11161	ICMA RETIREMENT TRUST #302037	02/04/2020	Bank Draft	0.00	5,469.69	DFT0002476
<u>ICMA 457 01312</u>	Invoice	01/31/2020	Wire Transfer ICMA 457 Deferred Comp	0.00	5,469.69	
12825	ICMA RETIREMENT TRUST #705568	02/04/2020	Bank Draft	0.00	335.00	DFT0002477
<u>ICMA Roth 01312</u>	Invoice	01/31/2020	Wire Transfer ICMA Roth	0.00	335.00	
11177	ILL MUNICIPAL RETIREMENT FUND	02/04/2020	Bank Draft	0.00	73,628.23	DFT0002478
<u>IMRF Januray 202</u>	Invoice	01/31/2020	IMRF 01/31/20	0.00	73,628.23	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	79,432.92
EFT's	0	0	0.00	0.00
	<b>3</b>	<b>3</b>	<b>0.00</b>	<b>79,432.92</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT02248 - 20200128 1

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
10313	BOA P-CARD STATEMENTS	01/28/2020	Bank Draft	0.00	148,756.44	DFT0002460
<u>010720</u>	Invoice	01/07/2020	P-Card with PA	0.00	148,756.44	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	148,756.44
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>148,756.44</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT02249 - 20200128 2

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	01/28/2020	Bank Draft	0.00	4,796.43	DFT0002461
<u>01072020</u>	Invoice	01/07/2020	P-Card with PA	0.00	4,796.43	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,796.43
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>4,796.43</b>

## P-Card Transactions

12/08/19 - 01/07/20

Vendor Name	Transaction Count	Amount Total
2765 Dominos Pizza	2	\$71.91
802 BOWLERO 8003425263	2	\$1,028.00
9183 Dominos Pizza	1	\$47.94
ABC PRINTING COMPANY	1	\$54.51
AIR COMFORT CORPORATIO	1	\$3,370.00
ALL AMERICAN AWARDS	1	\$2,783.75
AMAZON.COM AG5OQ5AT3 A	1	\$37.90
AMAZON.COM AMZN.COM/BI	1	(\$1.51)
AMAZON.COM GJ19E7UL3 A	1	\$901.60
AMERICAN SOC OF LAN	1	\$495.00
AMZN DIGITAL 888-802-3	3	(\$8.97)
AMZN DIGITAL 9P0SC0933	1	\$3.99
AMZN Mktp US	2	(\$118.00)
AMZN MKTP US 3G3NQ3WL3	1	\$21.00
AMZN MKTP US 4920K4XN3	1	\$174.48
AMZN Mktp US 7F65Y6GG3	1	\$455.00
AMZN Mktp US 715C046Q3	1	\$54.57
AMZN Mktp US 8I7MZ53T3	1	\$22.05
AMZN MKTP US 9D2JD6XI3	1	\$9.95
AMZN MKTP US AMZN.COM/	1	(\$1.56)
AMZN Mktp US CM3BM93T3	1	\$17.99
AMZN Mktp US MC6C08FQ3	1	\$40.79
AMZN MKTP US PT8E60Z73	1	\$18.86
AMZN Mktp US QR0H78S73	1	\$506.91
AMZN Mktp US TR01B0RH3	1	\$44.48
AMZN Mktp US U25C85VQ3	1	\$833.80
AMZN MKTP US ZM1ZD3A83	1	\$44.26
ANDERSON LOCK CO	1	\$183.80
ANIXTER/CLARK/TRI-ED	1	(\$175.47)
ARLINGTON POWER EQUIPM	1	\$452.79
AT&T PREMIER EBIL	1	\$1,243.56
ATT BUS PHONE PMT	2	\$180.69
AVALON PETROLEUM	1	\$3,615.36
BACK YARD GRILL	1	\$390.00
BARNABYS OF NORTHBROOK	2	\$216.25
BARNES & NOBLE #2020	1	\$33.24
BECKER ARENA	1	\$968.40
BHFX #10	3	\$160.00
BLS MAGISTO	1	\$15.00
BLS SPAMTITAN	1	\$180.00
BURRIS EQUIPMENT CO	4	\$6,938.92
CANVA 02542-22306206	1	\$1.00
CATERED BY DESIGN	1	\$1,741.20
CELEBRATIONS PARTY REN	1	\$70.20
CHEMCRAFT INDUSTRIES I	1	\$326.00
CHICAGO TRIB SUBSCRIPT	1	\$15.96
CITY OF HIGHLAND PARK	2	\$16,343.50
CLAIM ADJ/COMCAST CHICAGO	1	(\$15.00)
CLAIM ADJ/SP BELLGRACE	1	(\$78.47)
CLEAN CUT TREE CARE IN	3	\$3,908.00
CLIFFORD WALD AND COMP	1	\$462.47

## P-Card Transactions

12/08/19 - 01/07/20

CLUCKERS CHARCOAL CHIC	1	\$120.51
COMCAST	1	\$12,331.90
COMCAST CHICAGO	1	\$146.85
COMCAST CHICAGO CS 1X	7	\$1,579.94
CONSERV FS INC	1	\$1,593.02
COOPERS HAWK WHEELING	1	\$84.00
CRAFTWOOD LUMBER & HAR	19	\$1,084.17
CUSTOMINK LLC	1	\$17.00
CUTLER WORKWEAR	1	\$128.20
CVS/PHARMACY #04787	5	\$230.66
DD/BR #306048	5	\$251.88
DNH GODADDY.COM	1	\$339.98
DOLLAR TREE	1	\$45.50
DOMESTIC UNIFORM 5	1	\$167.55
DOMINO'S 9183	2	\$80.92
DROPBOX SRMQ7YJBVGMB	1	\$11.99
DTV DIRECTV SERVICE	3	\$618.92
EMPIRE COOLER SERVICE	1	\$150.00
ENTRYEEZE	1	(\$64.85)
FACEBK 8GUWNPWWU2	1	\$19.24
FACEBK 8RJ8UPAWU2	1	\$100.00
FACEBK BQ3AHP6XU2	1	\$100.00
FACEBK QZRATP2XU2	1	\$100.00
FACTORY CLEANING EQUIP	1	\$284.28
FEDEX 779071275558	1	\$10.35
FEDEX 779071394523	1	\$10.35
FEDEX 940432787735	1	\$15.38
FISHTECH	2	\$17.94
FORESTRY SUPPLIERS INC	1	\$427.43
FUN EXPRESS	1	\$350.60
GLENVIEW PARK DISTRICT	2	\$0.00
Google LLC	1	\$4.16
GOVERNMENT FINANCE OFF	1	\$280.00
GRAINGER	9	\$1,399.46
GUITAR CENTER #337	1	\$94.04
HALOGEN SUPPLY COMPANY	2	\$825.40
HEY AND ASSOCIATES INC	1	\$6,391.00
HOMEDEPOT.COM	1	\$99.00
Howard Industries	2	\$5,324.02
IDLEWOOD ELECTRIC SUPP	3	\$164.61
ILCA	1	\$149.00
ILLINOIS ASSOCIATION O	8	\$2,650.00
IMAGES ALIVE LTD	1	\$1,755.61
IMPERIAL SURVEILLANCE,	1	\$1,031.00
INDEED	1	\$137.91
INT IN AQUATIC ECOSYS	1	\$2,930.00
INT IN G&C GLASS, MIR	1	\$1,731.60
INT IN SOUND OF MUSIC	1	\$38.00
INT IN THE LOCAL MOMS	1	\$200.00
INT IN THE MULCH CENT	4	\$720.00
INT IN YOU & COMPANY	1	\$144.00
INTEGRATED LAKES MANAG	1	\$1,900.00

P-Card Transactions  
12/08/19 - 01/07/20

INTERNATIONAL TRANSACTION	1	\$1.44
IPRA	1	\$279.00
JEWEL-OSCO	18	\$499.55
JIMMY JOHNS - 488	1	\$80.09
JOANN STORES #612	1	\$6.29
JOHNSTONE SUPPLY OF VH	2	\$85.50
JORSON AND CARLSON COM	1	\$107.28
JUDY'S PIZZERIA	2	\$157.75
K & M PRINTING	1	\$680.00
KEYTH TECHNOLOGIES	1	\$3.00
KIRBY BUILT PRODUCTS	1	\$103.66
LA CASA DE ISAAC/MOISH	1	\$29.06
LAKESHORE RECYCLING SY	7	\$2,654.93
LEWIS FLOOR AND HOME	1	\$752.50
LIFE FITNESS	1	\$154.87
LINKEDIN-507 1096653	1	\$299.88
LITTLE TOMMY S PLUMBIN	1	\$189.00
LOGSDON OFFICE SUPPLY	1	\$752.98
MACNICIAN	1	\$920.00
MAILCHIMP MONTHLY	1	\$285.81
MARIANOS #542	3	\$45.49
MARK VEND CO.	1	\$158.80
MENARDS 3327	4	\$54.00
MUTUAL ACE HARDWARE &	12	\$688.04
NAPA AUTO PRTS HIGHLAN	13	\$438.53
NORTHSHORE PHYSICIAN	1	\$222.00
OFFICESUPPLY.COM	5	\$944.84
ONCE UPON A BAGEL	2	\$159.00
ONE DAY SHOOTOUTS	3	\$597.00
PANERA BREAD #203281	1	\$255.36
PANERA BREAD #204027	1	\$214.51
PANERA BREAD #204027 P	1	\$70.28
PARTY CITY 1002	1	(\$3.84)
PARTY CITY 168	1	\$67.07
PARTY CITY 5210	1	\$123.69
PARTY CITY 5283	1	\$68.91
PELLA ENGRAVING COMP	1	\$272.86
PETRA 1	2	\$1,279.01
PROSAFETY	1	\$1,803.50
QUICKSCORES COM	2	\$308.00
READYREFRESH BY NESTLE	1	\$213.28
RED WING SHOE STORE 1	1	\$150.00
REINDERS - SUSSEX AR	1	\$165.49
REINDERS - SUSSEX CS	1	\$162.12
ROGANS SHOES INC KENOS	1	\$105.40
ROSE PEST SOLUTIONS	1	\$500.00
SAFETYSIGN.COM	1	\$48.87
SAMSCLUB #6228	1	\$116.52
SANTO SPORT STORE	21	\$9,293.00
SCHWAAB AR	1	\$276.25
SMITHEREEN PEST MANAGE	2	\$108.00
SQU SQ BENT FORK BAKE	3	\$1,311.00

P-Card Transactions  
12/08/19 - 01/07/20

SQU SQ BENT FORK BAKE	1	(\$157.50)
SQU SQ FOOD SAFETY AN	1	\$180.00
SQU SQ SUNBURST SPORT	1	\$171.30
STAPLES 00116616	1	\$70.95
TARGET 00008334	1	\$100.00
TARGET 00011676	1	\$20.00
TARGET 00011684	4	\$104.49
TEAMSNAP	3	\$155.90
TEC #126	1	\$4.14
TEC #130	3	\$143.84
TEE TIME- EZLINKS	2	\$5,346.25
THE HOME DEPOT #1922	2	\$63.96
THE HOME DEPOT #1926	9	\$151.46
THE HOME DEPOT 1926	1	\$247.91
THE PARK CATALOG	1	\$3,399.80
TRIBUNE PUBLISHING COM	1	\$63.20
USGA MEMBERSHIP	1	\$150.00
USPS KIOSK 1636069550	1	\$16.50
USPS PO 1636060035	1	\$20.25
VERMONT SYSTEMS INC	1	\$8,724.00
WALKER BROS. ORIGINAL	3	\$340.85
WAL-MART #3893	1	\$43.38
WALMART.COM	1	\$73.89
WAREHOUSE DIRECT	14	\$1,376.29
WAUKEGAN TIRE #2	1	\$75.00
WEB NETWORKSOLUTIONS	2	\$263.88
WEISSMAN DESIGNS FOR D	1	\$50.77
WILD GOOSE CHASE	1	\$2,651.36
WILDFIRE LINCOLNSHIRE	1	\$72.00
WM SUPERCENTER #3893	1	\$18.81
WWW.PINSTRIPES.COM	1	\$4,777.00
YOUR ADVANTAGE II LT	1	\$165.00
<b>TOTAL</b>		<b>\$153,552.87</b>