

MINUTES OF A THE FINANCE COMMITTEE MEETING OF THE PARK DISTRICT OF HIGHLAND PARK HELD ON SEPTEMBER 22, 2021, 4:03 PM. THE MEETING WAS HELD AT WEST RIDGE CENTER, 636 RIDGE ROAD HIGHLAND PARK.

A motion was made by Commissioner Freeman and seconded by Vice President Grossberg to allow President Ruttenberg to join the meeting through electronic means as his absence was due to employment purposes.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Freeman, Vice President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

President Ruttenberg joined the meeting at 4:05pm

Present: Commissioner Bernstein, Commissioner Freeman, Vice President Grossberg, President Ruttenberg

Also, Present: Executive Director Romes; Director Peters, Director Voss, Director Smith, Director Carr, Director Gogola, Director Dunn, Assistant Director Maliszewski, Assistant Director Murrin, Manager Johnson; Coordinator Hejnowski

Guest Speaker: None

Additions to the Agenda

None

Public Comment

David Sogin

1092 Wade Street, Highland Park

He encouraged the Park Board of Commissioners to think about suggesting all four lakefront properties need to be addressed, including Rosewood Beach suggesting washout and loss of sand along the coves is still occurring during severe storms. As for the other lakefront properties, he is disappointed with the costs to repair Park Avenue, he like the walkway to be restored at Moraine Beach since access to the lakefront from this site has been closed for the past few years, and lastly, he would like the ravines restored at Millard Beach. Since the costs for these repairs and restorations are significant, he suggested that the Park District issue a referendum or bonds.

Commissioner Bernstein requested that Director Smith provide a brief project update for Moraine Beach.

Director Smith reported that Moraine Beach is included in the Park District's 5-Year Capital Plan. This year the Park District received construction documents for the pathway restoration and staff will be requesting approval for construction to begin in 2022.

Commissioner Bernstein reported that as of this time next year the Park Board of Commissioners anticipates that the community will have full access to the lakefront from Moraine Beach.

Review of the 5-Year Capital Plan Draft

5-Year Capital Plan Summary by Tier

Director Smith reminded the Finance Committee that the 5-Year Capital Plan prioritizes projects through tiers, and staff has added a new tier.

Tier 1: Safety/Legal Compliance

Any investment where the primary purpose is to correct a safety hazard or is pursuant to a legal contract, ordinance, or law.

Tier 2: Critical Repair/Replace Existing Items

A project fits this criterion if it is an existing asset that is in critical condition. An asset is defined as critical if it meets one or more of the following criteria: If not addressed in the proposed year it may pose a safety hazard; If not addressed and fails, it could lead to a larger expense and/or impact programming/recreation.

Tier 3: Scheduled Replacement

A project fits this criterion if it is an existing asset that is recommended for replacement and has reached its useful life.

Tier 4: Improve Existing Items

These projects improve built environment, park land, or equipment that staff recommend improvement, but the recommended improvement would have limited or no impact on status quo operations. These projects are proactive in nature and keep the District looking fresh, up to date, or benefit existing recreation offerings.

Tier 5: New

Projects that are adding capacity/programming or altering current conditions. Not completing these projects would have no impact on the District status quo.

Tier 6: Unfunded

Identified projects that do not have confirmed funding. May require alternative funding strategies.

Director Smith provided a brief summary of the 5-Year Capital Plan by tier.

Tier 1-3 Projects

In the 2021 approved budget, there is \$5.5 million reserved for tier 1-3 projects. Staff are projecting to spend \$4.2 million from the 2021 capital budget. There is \$10.9 million budgeted for 2022, \$13.7 million budgeted for 2023, \$9.2 million budgeted for 2024, and \$3.1 million budgeted for 2025, for a total of \$39.1 million in tier 1-3 capital projects.

Tier 4-5 Projects

In the 2021 approved budget, there is \$228,900 reserved for tier 4-5 projects. Staff are projecting to spend \$138,753 from the 2021 capital budget. There is \$353,973 budgeted for 2022, \$1 million budgeted for 2023, \$855,000 budgeted for 2024, and \$1.8 million budgeted for 2025, for a total of \$4.3 million in tier 4-5 capital projects.

Tier 1-5 Projects

In the 2021 approved budget, there is \$5.7 million reserved for tier 1-5 projects. Staff are projecting to spend \$4.4 million from the 2021 capital budget. There is \$11.2 million budgeted for 2022, \$14.8 million budgeted for 2023, \$10.1 million budgeted for 2024, and \$4.9 million budgeted for 2025, for a total of \$43.5 million in tier 1-5 capital projects.

Tier 6 Unfunded Projects

Currently, there are \$18.7 million of unfunded capital projects in the 5-Year Capital Plan. The total budget with unfunded projects is \$62.2 million.

10-Year Funding Model for the Capital Plan

Director Peters shared an image of the updated 10-Year Funding Model, which assumes the Park District will issue \$15 million in debt certificates which are to be funded through operations, plus a \$2 million revenue bond which will be funded by Park Avenue operations. Additionally, the Park District will issue \$6 million in general obligation bonds in 2024 and in again in 2028. Overall, this model provides funding for tier 1-5 capital projects until 2030. As of January 1, 2031, this model assumes the Park District will have \$3.9 million in the capital fund. As a reminder, the figures as of 2026 are estimates since the Park District follows a 5-Year funding model.

As of December 31, 2020, the District had \$11.4 million in the capital fund, however, since staff has identified \$43.5 million in tier 1 -5 capital projects, the Park District plans on issuing a \$2 million revenue bond and \$15 million in debt certificates. Afterward, the Park District will transfer \$2 million from the recreation fund, \$1 million from the general fund, and \$500,000 from the special recreation fund to the capital fund in 2021. There will be \$27.4 million available in the capital fund as of December 31, 2021.

In 2022, staff will transfer \$2 million from the recreation fund, \$1.5 million from the general fund, and \$500,000 from the special recreation fund to the capital fund. Staff are budgeting for \$11.2 million in capital expenses for tier 1-5 projects, which would leave \$20.2 million in the capital fund as of December 31, 2022.

In 2023, staff will transfer \$2 million from the recreation fund and \$500,000 from the special recreation fund to the capital fund. Staff are budgeting for \$14.8 million in capital expenses, which would leave \$7.8 million in the capital fund as of December 31, 2023.

In 2024, the District will issue \$6 million in general obligation bonds. Afterward, the Park District will transfer \$2 million from the recreation fund and \$500,000 from the special recreation fund to the capital fund. Staff are budgeting for \$10.1 million in capital expenses, which would leave \$6.2 million in the capital fund as of December 31, 2024.

For 2025, staff will transfer \$2 million from the recreation fund and \$500,000 from the special recreation fund to the capital fund. Staff are budgeting \$4.9 million in capital expenses, which would leave \$3.8 million in the capital fund as of December 31, 2025.

Looking ahead into 2028, the District will issue another \$6 million in general obligation bonds. Afterward, the Park District will transfer \$2 million from the recreation fund and \$500,000 from the special recreation fund to the capital fund. Staff are budgeting for \$4 million in capital expenses, which would leave \$6.9 million in the capital fund as of December 31, 2028.

In 2029, staff will transfer \$2 million from the recreation fund and \$500,000 from the special recreation fund to the capital fund. Staff are budgeting \$4 million in capital expenses, which would leave \$5.4 million in the capital fund as of December 31, 2029.

Lastly, looking into 2030, staff will transfer \$2 million from the recreation fund and \$500,000 from the special recreation fund to the capital fund. Staff are budgeting \$4 million in capital expenses, which would leave \$3.9 million in the capital fund as of December 31, 2030.

Commissioner Bernstein would like to know if the costs to pay off the debt issuance will increase because of the proposed issuances in this model.

Director Peters reported that the old payments will be flushed out by the new payments without impacting the cost, however, the Park District will extend the amount of time needed to pay off those debts without impacting the taxpayers. Overall, the payments from the Park District will not change due to the proposed issuances, and since the issuances will be funded through PDHP operations there will be no impacts to the taxpayers.

Vice President Grossberg would like to know if there is a way to fund tier 1-5 capital projects without the Park District issuing debt.

Executive Director reported tier 4-5 projects which includes repairs for existing items and new items would not be funded and some of the 1-3 projects will be impacted. As a reminder even with the debt issuance, the Park District will still have \$18.7 million of unfunded tier 6 capital projects so the debt issuance is critical.

Commissioner Bernstein reiterated Executive Director Romes concerns, indicating that programs and services would be cut, and maintenance and repairs needed for facilities, parks, and natural areas would be deferred.

Executive Director Romes reported that interest rates are at record lows, so now is a good time for a debt issuance, however, a member from PMA's bond council will be at the October Finance Committee Meeting to further discuss and answer questions.

President Ruttenberg would like staff to explain the refinance and payments owed by the Park District from the \$17 million bond issuance since \$2 million of that issuance is supposed to be funded through Park Avenue Operations.

Director Peters reported that the payments will be relatively the same as current ones.

President Ruttenberg would like to know if the staff has a guaranteed revenue stream to support the \$2 million if the Park District does not receive support from the yacht club and boaters.

Executive Director Romes reported that at this juncture this is no guaranteed revenue to support the \$2 million revenue bond.

Commissioner Bernstein would like to better understand how the Park District plans to retire debt.

Director Peters that the Park District has two debt certificates that would be paid off in the next 3-4years if the Park District did nothing. However, by calling those early, it is favorable to refinance since there are savings to be had.

Commissioner Bernstein would like to know if the \$17 million is the gross amount of the debt certificate or the net amount.

Director Peters reported that she believes the \$17 million is the net amount.

Commissioner Bernstein would like PMA to provide an explanation of the gross amount of the debt certificate vs. the net amount at the next Finance Committee Meeting.

5-Year Funding Model Tiers 1-5

Director Peters reported, this chart is very similar to the previous, however, it only focuses on expenditures and for tiers 1-5 projects over the next five years. Over the next five years, through December 31, 2026, staff projects there will be \$51.8 million of available funds for tier 1-5 projects. Staff anticipates spending \$47.9 million to cover those projects, which would leave \$3.9 million left in the capital fund as of December 31, 2026.

5-Year Funding Model Tiers 1-6

As of December 31, 2020, the District had \$11.4 million in the capital fund, however, even with the \$15 million debt issuance and \$2 million revenue bond, the Park District will not be able to fund \$62.2 million of tier 1-6 projects. As of December 31, 2024, there will be \$311,660 available in the capital fund, so the \$ 6 million bond issuance will not be able to replenish this fund. As of 2025 \$7,866,340 of capital projects are unfunded. As a result, the Park District will need to pursue grants and other forms of alternative revenue to support tier 6 capital projects.

Vice President Grossberg would like to know if the proposed 5-Year Funding Model will hinder or strain the District, for the remaining 4 years leading into 2030.

Executive Director Romes reported that the only other options the Park District has to fund tier 1-6 projects would be to significantly raise fees or cut programs and services, or possibly issue a referendum, however, the referendum is not being considered. which is not being considered. In 2030 the Park District will have the opportunity to issue new debt.

President Ruttenberg would like to know if there is any money available to afford some of the tier 6 items in the proposed 10-Year Funding Model, which covers tiers 1-5 projects.

Director Peters reported that the 10-Year Funding Model which covers tiers 1-5 projects would leave \$3.9 million available in the capital fund which could be used to cover some tier 6 projects.

Commissioner Bernstein would like to know if there is money allocated over the last 4 years of the 10-Year Funding Model set aside for projects not identified in the 5-Year Capital Plan.

Director Smith reported that \$4million is allocated each year beginning in 2027 to cover those projects.

Commissioner Bernstein would like to know if the last 4 years within the 10-Year Capital Plan will fund tier 4-5 projects.

Director Smith reported that staff anticipates the \$4 million to cover tiers 1-5, however, tiers 1-3 are guaranteed.

5-Year Capital Replacement Detailed Scheduled

District Wide/Annual Projects

Director Smith reported that Lakefront Management is a new tier 6 unfunded item, however, staff are hoping to generate funding from grants and other revenue sources as early as 2023.

Technology

PDHP website redevelopment is a tier 4 item and PDHP app development is a tier 5 item with expenses in 2021 and 2022.

Parks Equipment

Most are tier 2 or 3 items on replacement schedules; however, equipment will be assessed each year to see if replacement is needed.

Parks

A. Danny Cunniff Park

As identified in the Athletic Field Master Plan, staff are allocating funds to install turf fields in 2024.

Commissioner Bernstein would like this project accelerated since there is a group actively raising money.

Executive Director Romes and Director Smith reported that the Park District could move forward with planning sooner.

B. Moraine Park

As for the path repair and restoration project, the Park District is anticipated to spend \$28,000 on planning this year and \$605,000 for construction in 2022.

C. Millard Park

A portion of slope restoration and tree removal will occur this year and continue into 2022. Further details will be shared at the September 30 Parks and Natural Areas Committee Meeting.

D. Moroney Park

Manager Schwartz reported that the Park Site Plan identified the north lot of this site as a great location for a new playground.

E. Rosewood Park/Beach

As you can see the revetment for Rosewood Beach has been deferred until 2025, at which time staff will further evaluate to see if this is needed to address the challenges from erosion.

F. Sunset Woods Park

Staff will present an updated site recommendation for the master plan at the Parks and Natural Areas Committees then share that plan with the entire Park Board at a Workshop or Regular Board Meeting.

Commissioner Bernstein requested that the Park Board check out the water feature at the new park in Highwood, even though the water feature is still in debate for this location.

G. Danny Cunniff Park

Four courts are being stripped with dual lines and net hangers are being installed so that they can be used for dual-use between pickleball and tennis.

Executive Director Romes reported that the Park District also added two additional dual courts at Sunset Woods Park. While neither the courts at Danny Cunniff or Sunset Woods are dedicated courts, permanent courts can be addressed in the Sunset Woods Site Master Plan and other locations could be addressed in the updated GreenPrint Master Plan since the current one is expiring in 2024.

Facilities

A. Centennial Ice Arena

The facility renovations are occurring this year and into 2022 along with several smaller repairs and renovations that will coincide with facility renovation. As for the gymnastics conversion, there is an earmark of \$500,000 in 2024 in case the Park District does not relocate gymnastics to West Ridge Center.

B. Golf Learning Center

Most of the tier 1 projects have already been addressed or renovations are wrapping up, the sign replacement is budgeted for 2022, and there are several tier 6 items associated with the SFA optimization report recommendations beginning in 2023.

Commissioner Bernstein would like an update regarding the Park District acquiring the dome.

Executive Director Romes reported that staff are finalizing a three-year extension agreement and plan on presenting that to the Park Board at an upcoming meeting. The extension agreement would require the current owner to replace the mechanicals and turf. Furthermore, if both items are replaced and the Park District still is interested in the dome, the Park District is requesting that the facility be donated after the 3-year term. If the Park District would like to acquire the dome, the shell of the dome would need to be replaced which is currently an unfunded item in 2024. While it's a large expense to replace the shell, SFA has identified the replacement to offer a large return on the District's investment.

C. Park Avenue Beach and Boating Facility

Director Smith reported that this year there is \$135,000 set aside to cover the cost of the final planning proposal and construction documents for the breakwater and boat ramp. If approved by

the Park Board there is \$2.5 million budgeted for construction in 2022. \$2 million will be supported by the revenue bond and \$500,000 from donations.

Another large item in 2022 is \$88,000 for planning and construction documents for the Site Master Plan Phase 1 Improvements. This assumes the Park District is awarded revenue from the OSLAD Grant. If the Park District is not awarded grant funds, then staff will reduce the project scope and the \$1 million budgeted for construction in 2023.

D. Recreation Center of Highland Park

The locker room renovation construction is an unfunded item for ear-marked for 2023.

Vice President Grossberg would like to know when the City of Highland Park plans to renovate its side of the facility.

Executive Director Romes reported that the City of Highland Park will begin renovation discussions in 2024. This will be an item discussed with the Recreation Committee.

Director Smith reported that although the locker room renovation was a key discussion item pre-covid, there are still significant renovations occurring in 2024 which include parking lot repairs, a roof replacement, and the sign replacement. As a reminder, the parking lot repairs are shared costs with the City.

E. Sunset Valley Golf Club

Vice President Grossberg reported that he has received requests from the community to install railings along the stairs leading to the clubhouse.

Manager Ochs reported that he can have someone investigate this.

Commissioner Bernstein reported that the clubhouse is still ADA accessible without the installation of the requested railing.

F. West Ridge Center

Since staff are looking at replacing West Ridge Center only critical repairs will occur.

Executive Director Romes reported that the final draft of the 5-Year Capital Plan will be presented at the October 6 Finance Committee Meeting. If there are no objections it will be included in the 2022 budget.

Commissioner Bernstein is pleased to report that this is the first time the Park District has the ability to address facilities, parks, and natural areas over the years that have been deferred or unfunded without having to raise program/service fees or taxes. He commended staff for their efforts and asked that they build a campaign to message this to the community.

Park Avenue Breakwater and Boat Ramp Replacement Project Update

Executive Director Romes reported that at the September 9 Lakefront Committee Meeting, SmithGroup reviewed the preliminary engineering plans for the preferred concepts for the breakwater and boat ramp replacement project and provided an updated cost of opinion, which increased from \$1.5 million to a range of \$2.3 million to \$2.9 million with a 25% contingency. As a result, staff are here to provide a brief update on the Park Avenue Site Master Plan and breakwater/boat ramp projects, an update of the funding concepts, and the next steps.

Park Avenue Site Master Plan

Executive Director Romes shared an image of the Park Avenue Site Improvement Plan. As a reminder, the Park District applied for the OSLAD grant to support the Phase 1 Site Improvements, which includes the installation of an ADA sidewalk from the parking lot to the north beach, the installation of an ADA boardwalk that leads to the south side of the boating facility and improves the entryway to the north parking lot.

Park Avenue Breakwater and Boat Ramp

Executive Director Romes reminded the Finance Committee that three options were presented at the September 9 Lakefront Committee Meeting.

1. *Caisson Alternative (cost of opinion \$2.8 million, with 25% contingency)*

This was taken from the Precast Concrete Caisson on Rubblemound Breakwater proposed in 2018. The alternative includes a parapet wall to reduce overtopping, widening the crest for added stability, and raising the structure. This is a long-term solution with a 40ft wide ramp with two floating docks and a walkway that is accessible to the public.

2. *Cellular Sheet Pile Alternative (cost of opinion \$2.9 million, with 25% contingency).*

This is a long-term solution with a 40ft wide ramp with two floating docks and a walkway that is accessible to the public.

3. *No Barge Removal / Rubble Breakwater (cost of opinion \$1.1 million, with 25% contingency)*

This is a short-term solution with a 32 ft wide ramp with one boarding float. This option does not allow for a public walkway, nor can not the dock be extended.

Funding Concepts

Due to the significant increase in the cost of opinion staff are recommending the Cellular Sheet Pile Alternative since its benefits outweigh the additional expense. When examining the immediate expenses over the next two years at Park Avenue, staff are estimating \$3.8 million in project costs. This includes \$2.5 million for the Cellular Sheet Pile Alternative for the Breakwater/Ramp, \$1.1 million for the Phase 1 Site Plan Improvements along the north parking lot and installation of the boardwalk, and \$200,000 in south parking pad repairs. As a result, the updated funding model anticipates a \$2 million debt issuance supported by Park Avenue Operations (users fees for the breakwater/ramp which would be paid back over 20 years), \$200,000 from the IDNR Boat Access Grant for the breakwater/ramp, \$300,000 from private donations for the breakwater/ramp, \$400,000 from the IDNR OSLAD grant for the Phase 1 Site Improvements, and \$900,000 from the District's capital fund for the Phase 1 Site Improvements and south parking pad repairs, which would cover the estimated expenses. In the case that the grants are not awarded to the Park District, the funding goals would increase to \$500,000.

Next Steps

As for the next steps, staff are recommending the Park Board of Commissioners approves the final engineering proposal for the breakwater/ramp at the September 28 Regular Board Meeting, finalize the Loyalty Membership Program Literature/Agreement and the Project/Fundraising literature this October, also issue the debt certificate this October, Breakwater/Ramp Project Bids would be released this December, in January of 2022 the Budget and Appropriation will be approved, the Park District will need the Loyalty Club Commitments and to have met the fundraising goal, and will request approval from the Park Board for the Breakwater/Ramp Bids, and finally the Grant Award Announcements will occur in Spring 2022, the Breakwater/Ramp Construction will begin in September 2022 after labor day in hopes of the newly constructed Breakwater/Ramp Opening in the Spring of 2023.

President Ruttenberg supports the recommended option of the Cellular Sheet Pile Alternative and the Phase 1: Improvements from the Site Plan, however, he is concerned about the caveat of having to rely on \$600,000 from grants and up to \$500,000 from donations.

Commissioner Freeman requests that the Park District assist with fundraising efforts, insisting that this is a partnership.

Vice President Grossberg shares some of President Ruttenberg's concerns and he would like if the boating community was aware of the project being delayed until after Labor Day of 2022.

Executive Director Romes reported that staff has been and will continue meeting with the Park Avenue Working Group and the Park Avenue Fundraising Committee. Additionally, staff are working with the Parks Foundation and Consulting Firm to help raise funds. Staff are confident that there is a lot of opportunities to raise funds and complete the project in the proposed timeline.

Commissioner Freeman supports the plan; however, she feels strongly that the Park District needs to help raise funds for the project.

Vice President Grossberg would like to know if it is at all possible to complete the project by Memorial Day 2022.

Director Smith reported that the reason staff are proposing starting the project in September after Labor Day is so that the community will have access to the beach over the summer. Staff still plan to bid out the breakwater and boat ramp project this year, however, delaying the start date for construction, allows contractors more time to get materials, in hopes that the cost of armored stone will decrease.

David Sogin

1092 Wade St. Highland Park

He would like to know if a temporary repair for the boating ramp will be completed before the 2022 summer season.

Executive Director Romes reported that staff received a proposal for a temporary repair of the ramp, however, the cost for the proposal is not baked into the funding model. This project is on our list of considerations and will be discussed at the next Lakefront Committee Meeting.

David Sogin

1092 Wade St. Highland Park

As for raising funds, my wife and I are committed, however they have lost value time to raise those funds yet the deadline for when those funds need to be raised has not changed. He and his wife are concerned the boating community will not be able to meet the \$300,000 goal let alone a \$500,00 goal.

Jean Sogin

1092 Wade St. Highland Park

She reiterated her husband's concerns regarding the January deadline and potentially increasing the fundraising goal to \$500,000. She is pleased with the Cellular Sheet Pile Alternative for the breakwater and boat ramp and requested renderings from SmithGroup as they are a crucial component for the fundraising campaign.

SmithGroup Proposals

Director Smith reminded the Finance Committee that this project is a three phased approach.

Phase 1: Data Collection

Phase 2: Preliminary Engineering

Phase 3: Final Engineering and Permitting

Staff will be requesting approval for Phase 3: Final Engineering and Permitting at the September 28 Regular Board Meeting, which is broken into tasks.

Task 3.1: Optimize Breakwater and Boat Ramp Layout

Staff will receive an opinion of probable costs.

Task 3.2: Design Development

Staff will receive drawings.

Task 3.3: Permit Applications

Staff will use those drawing to submit permit applications.

Task 3.4: Final Construction Documents

Staff will receive finalized documents which can be used for bidding.

Task 3.5: Bid Assistance

Allows the Park District to issue an addendum.

Total Cost for Phase 3: Final Engineering and Permitting Proposal is \$76,500.

Commissioner Bernstein would like to know the total amount the Park District has spent for all three phases of the contract.

Director Smith reported that Phase 1 was \$16,000, Phase 2 was \$44,000, and the third and final phase is \$76,500.

President Ruttenberg would like to know if the project could be ceased at any time.

Director Smith reported that the Park District will not be responsible to pay for work that is not completed.

President Ruttenberg requested that SmithGroup provide a rendering so that it may be used to help raise funds for the project costs.

Director Smith reported that staff has already requested a rendering to be used for marketing and the fundraising campaign.

Staff received consensus from the Finance Committee to place the Park Avenue Boat Launch and Wave Protection Replacement Project Proposal (Phase 3: Final Engineering and Permitting) on the consent agenda for the September 28 Regular Board Meeting so long as there is a provision in the contract, that the Park District is not obligated to pay the balance.

IT Infrastructure Purchase

In 2016 the Park District made an investment to improve the Technology Infrastructure at all facilities. Part of the infrastructure was to provide security from cyber threats local and afar through the use of firewalls. Firewalls are a network security system that monitors and controls any incoming and outgoing network traffic based on predetermined security rules. A firewall acts as the barrier between a trusted network (in-house) and an untrusted network (Internet). Since then, the current firewalls are reaching the end of their useful life, so the 2021 Capital Budget includes replacement costs. \$60,000 is currently budgeted for this project, and the total project cost is \$59,556.11. A quote was received for this project as the purchase or installation of data processing equipment, software, or services is not adapted to award by competitive bidding. Therefore, competitive bidding is exempt from Park District Code. Staff are seeking consensus to place the contractual agreement with 312 Communications on the consent agenda at the September 28 Regular Board Meeting.

Staff received consensus from the Finance Committee to place the contractual agreement with 312 Communications for the purchase and installation of the Firewall Upgrade Project in the amount of \$59,556.11 on the September 28 Regular Board Meeting consent agenda.

Centennial Ice Arena Architectural Agreement

Director Smith reported that the project renovation at Centennial Ice Arena is broken into two portions, building improvements and site improvements and proposals for those renovations will be presented at the September 28 Regular Park Board Meeting. The building improvements proposed by Woodhouse Tinucci Architects include a new entry experience, an efficient area for employees, a dedicated space for the Highland Park Giants locker room, relocating the activity room, renovating all the locker rooms and restrooms, introducing new gender-neutral/family restrooms, improved viewing of the gymnastics area, and new finishing's throughout the facility except for the rink areas. The total cost for the proposal from Woodhouse Tinucci is \$194,500 which includes design development, construction documents, permitting, bidding assistance, and construction phase services. The site improvements proposed by Gewalt Hamilton and Associates include renovating the north and south parking lot, reconfiguring the parking lot turn around and drop off location, adding exterior lighting in the parking lots, and drainage improvements. The total costs for the proposal from Gewalt Hamilton are \$121,884 which includes geotechnical investigation

of the parking lot, preliminary engineering and drainage design, the entitlement process with the City of Highland Park, a floodplain and stormwater report, final engineering and construction documents, bidding assistance, construction phase services, and an as-built survey and permit closeout. In addition to the proposal costs, staff included a \$1.9 million estimated construction budget for the building and the turnaround, \$640,000 estimated construction budget for the parking lot and exterior lights, and \$12,100 for any miscellaneous costs, totaling \$2.8 million. As for a project timeline, Director Smith reported that staff are hoping the Park Board will approve the proposals at the September 28 Regular Board Meeting so design can begin this fall, construction documents will be developed in the winter of 2022, permitting and bidding will occur in the spring of 2022, so that construction can occur in the summer of 2022 with an anticipated completion in the fall of 2022.

Staff received consensus from the Finance Committee to place the proposal from Gewalt Hamilton Associates and the agreement from Woodhouse Tinnucci Architects on the September 28 Regular Board Meeting consent agenda.

Other Business

The next Finance Committee Meeting is Wednesday, October 6 at 4:00 p.m.

The meeting adjourned at 7:24 p.m.