

**MINUTES OF A THE FACILITY COMMITTEE MEETING OF THE PARK DISTRICT OF HIGHLAND PARK HELD ON OCTOBER 14, 2021, 4:02 PM. PURSUANT TO SECTION 7(e) OF THE OPEN MEETINGS ACT, THE PRESIDENT OF THE BOARD OF PARK COMMISSIONERS HAS MADE A FINDING THAT IT IS NOT PRACTICAL OR PRUDENT TO HOLD IN PERSON MEETINGS BECAUSE OF THE COVID-19 PUBLIC HEALTH EMERGENCY. NEITHER THE ELECTED OFFICIALS NOR THE PUBLIC WILL BE ALLOWED TO ATTEND REGULAR OR COMMITTEE MEETINGS IN PERSON BUT WILL PARTICIPATE VIRTUALLY. LINKS TO THE VIRTUAL MEETING CAN BE FOUND ON THE PARK DISTRICT WEBSITE <HTTPS://WWW.PDHP.ORG/PARK-BOARD/MEETINGS/>**

**Present:** Commissioner Bernstein, Commissioner Freeman, Commissioner Kaplan

**Also, Present:** Executive Director Romes; Director Smith; Director Carr, Director Gogola; Assistant Director Maliszewski, Assistant Director Murrin, Manager Ochs, Manager Schwartz, Manager Johnson; Coordinator Hejnowski

**Guest Speaker:** None

**Approval of the Facility Committee Meeting Minutes from September 21, 2021**

The minutes from the September 21, 2021 Facility Committee Meeting Minutes were approved.

**Centennial Ice Arena Project Update**

Manager Schwartz reported that Woodhouse Tinucci Architects, Gewalt Hamilton Associates, and Park District staff are working together to design the renovation of the Centennial Ice Arena interior lobby and office spaces and exterior parking lots and address drainage issues at the site. As a reminder, Woodhouse Tinucci are focused on the interior renovations which include a new entry experience, an efficient area for employees, a dedicated space for the Highland Park Giants locker room, relocating the activity room, renovating all the locker rooms and restrooms, introducing new gender-neutral/family restrooms, improved viewing of the gymnastics area, and new finishing's throughout the facility except for the rink areas. Gewalt Hamilton are focused on the exterior renovations which include renovations to the north and south parking lots, reconfiguring the parking lot turn around and drop off location, adding exterior lighting in the parking lots, and drainage improvements. PDHP staff will oversee both the interior and exterior renovation, will be responsible for replacing furniture, fixtures, and similar equipment, and the installation of a rubber floor around the ice arena.

***General Schedule***

As for the project schedule, Manager Schwartz reported that the renovation team held their first kick-off call this afternoon, so both Woodhouse Tinucci and Gewalt Hamilton are ready to hit the ground running. PDHP Staff are finalizing the detailed schedule and working on coordinating meetings and milestone dates. Design development will occur through the end of this year, permitting and construction documents will begin in January of 2022, bidding will open in April of 2022 so that construction can occur in June of 2022. The anticipated completion date is December of 2022.

**Golf Learning Center Project Updates**

***A. Highland Park Golf Learning Center Parking Lot Repairs***

Director Smith provided a construction update indicating that most of the additional sidewalks have been placed and the parking lots (entrance, upper, and lower) have been ground so

asphalting can occur next week. He shared images of construction and completed items. So long as weather permits, staff anticipates the project will be completed by the end of next week.

**B. Mini-Golf Course Repairs**

Manager Ochs reported that the mini-golf course if begin recarpeted and staff anticipates that the project should be completed by the end of the next week.

**Sunset Valley Golf Club Bridge Replacement Project Update**

Director Smith reminded the committee that the 2020 bridge inspection report identified the following bridges, bridges 1, 2, 3, 5, 7, and 9, will need to be replaced, whereas bridges 6 and 8 will need to be removed. As for the project timeline, bridges 1 and 9 will be replaced in the spring of 2022, bridges 5 and 7 will be replaced in the spring of 2023, and bridges 2 and 3 will be replaced in the spring of 2024. He shared photos of the current bridges vs. the new design which is a prefabricated steel truss bridge that spans 50ft. Staff are anticipating the steel truss bridges will be supported on concrete abutments.

***Bridge Fabrication Timeline***

Director Smith reported that the invitation for bids will be released on October 14, 2021. Bids will be due on November 2, 2021. Staff will review the bid results with the Park Board at the November 9 Workshop Meeting. Staff will seek approval from the Park Board at the November 16 Regular Board Meeting, and the bridges being replaced in 2022, bridges 1 and 9, will be delivered in March of 2022.

***Bridge Installation Timeline***

Director Smith reported that the invitation for bids to be released will be this December. Staff will award the bid in January of 2022 so that construction can begin in February of 2022. Staff anticipates bridges 1 and 9 will be replaced and available for use in April of 2022.

Commissioner Bernstein would like to know if staff are anticipating any issues with the supply chains, such as material delays.

Director Smith reported that staff are not anticipating material delays however the project has significant lead time if this were to occur.

Commissioner Bernstein would like to know if there are any updates from V# regarding repairs to the canal.

Manager Ochs reported that V3 has been discussing different improvement options with staff. Those options will be presented at a future meeting.

Commissioner Bernstein would like to know if the course is currently playable.

Manager Ochs reported that the course is extremely wet, but the drainage system is working very well as the banks are no longer overflowing after significant rainfall.

Commissioner Bernstein requested that the Park Board receive drainage updates after severe storms.

**Other Business**

**A. *3<sup>rd</sup> Amendment and Restated Concession and License Agreement for the Dome (Lot 3)***

Executive Director Romes reported that he shared a copy of the 3<sup>rd</sup> Amendment and Restated Concession and License Agreement for the Dome (Lot 3) with the Park Board earlier today and requested that the Park Board review the agreement over the weekend since staff will be seeking approval at the October 26 Regular Board Meeting.

Commissioner Bernstein reported that he reviewed the agreement, and he would like staff to review the provisions of the refusal before requesting approval at the October 26 Regular Board Meeting.

**B. *New Community Center at West Ridge Park***

Manager Schwartz provided an update of the Request for Qualifications (RFQ) schedule indicating that the RFQ was issued on September 30, and staff are expecting submittals by October 21. The week of October 22 – 28 staff will develop a shortlist of firms to be interviewed. On November 2 staff will host a pre-interview/design competition meeting with the actual interviews being held on November 17. Staff will recommend a preferred team to the Facility Committee on November 2 and the Park Board at the December 7 Workshop Meeting. Staff will finalize negotiations and the contract the week of December 2 – 9, so that a draft contract can be presented to the Finance Committee on December 9. Staff will request contract award approval from the Park Board at the December 16 Regular Board Meeting.

Commissioner Bernstein would like to know if staff has had any further discussions with NSSD112 or School District 113.

Executive Director Romes reported that NSSD112 is no longer interested in collaborating and staff has not heard back from School District 113.

Commissioner Bernstein requested that staff reaches out to both school district one more time, and if they indicate they are not interested in collaboration, send them an email confirming that they declined the collaboration requests.

**C. *Next Meeting***

Executive Director Romes reported that the next Facility Committee Meeting is Tuesday, November 2 at 4:00 p.m.

**Adjournment**

The meeting adjourned at 4:23 p.m.