

**NOTICE OF MEETING**  
**Tuesday, June 26, 2018**  
**Immediately Following the 6:00 p.m. Annual Meeting**

Park District of Highland Park  
Board of Park Commissioners  
West Ridge Center  
636 Ridge Rd.  
Highland Park, IL 60035

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**REGULAR MEETING AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSENT AGENDA
  - A. Minutes from May 16, 2018 Special Board Meeting
  - B. Minutes from May 22, 2018 Regular Board Meeting
  - C. Minutes from May 29, 2018 Special Board Meeting
  - D. Minutes from May 29, 2018 Special Joint Meeting
  - E. Ordinance 18-03 – Prevailing Wage
  - F. Approval of 2018 Fence Replacement Project Bid
  - G. Approval of 2018 Painting Project Bid
  - H. Approval of 2018 Sunset Valley Golf Landscape Materials and Installation Project Bid
  - I. Bills and Payroll in the amount of \$2,743,334.33
- VI. UNFINISHED BUSINESS
  - A. 2018 Park Avenue Barge Engineering Services RFQ
- VII. TREASURER’S REPORT
- VIII. NEW BUSINESS
  - A. Parks Foundation Update
  - B. Director’s Report
    - a. 2018 Summer Camp Update
    - b. 2018 Summer Recreation Events
    - c. Community - The Anti-Drug (CTAD)
  - C. Board Comments
- IX. OPEN TO PUBLIC TO ADDRESS BOARD
- X. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS  
**ACT:** Section 2(c)1 – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

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**XI. ACTION FROM CLOSED SESSION IF ANY**

**XII. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Liza McElroy, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF SPECIAL MEETING  
MAY 16, 2018**

The Special Meeting of the Board of Park Commissioners of the Park District of Highland Park was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:00 p.m. by President Kaplan.

**ROLL CALL**

**Present:** Vice President Ruttenberg, Commissioner Bernstein, Commissioner Flores Weisskopf, President Kaplan

**Absent:** None

**Staff Present:** Executive Director McElroy, Deputy Director of Operations Donahue, Director Curtis, Director Gogola, Director Voss, Assistant Director Smith, Manager Johnson, Director Romes, Superintendent Ochs

**OPEN PUBLIC TO ADDRESS BOARD**

**HIGHLAND PARK COUNTRY CLUB INTERGOVERNMENTAL AGREEMENT**

The Board met to review the Intergovernmental Agreements regarding the Highland Park Country Club. The following items were a part of the discussion.

Transfer Agreement

After reviewing the Property Transfer Agreement for Lots 1, 2, 6 and 7, the Board agreed that the following items should remain open: The need for a Restrictive Covenant Utility, Easement Agreement, Stormwater Management Language, Language for Operations/Management Agreements, Language for the As-Is Where-Is Section, Tree Nursery – 4 acres on Lot 1 for the city to operate a tree nursery. After a review of the Tree Nursery Agreement the Board agreed the following items remain open: The Usage Agreement for the Nursery, Termination Language.

Lot 4 – The Parking Lot and the HPCC Building

After review of the Shared Use agreement for Lot 4, the following items remain open: Common Areas and Common Facilities – the Locker Room and the Pool Hallway. The Board expressed that language changes be made to address security/safety concerns. Further discussion with the City on whom will be running banquets in 2019 the Parking lot usage, allocation of ADA spots and designated number of parking spaces. Discussion on the location of parking deck, Parallel provisions for insurance and Exhibit F and the allocation of shared expenses.

The Lease Agreement for Lot 3, the operations of the Learning Center, Mini Golf and Golf Dome

After review of Lot 3 the following items remain open: There are still questions regarding the shared expenses and distribution of revenue, the construction/repair replacement of parking lot and shared expenses, Termination Provision relative to hazardous substances, new Language is needed and Termination relative to the profitability of the facility and propose new language for the Mangement Fee – Lot 3.

There were also comments about the conveyance of title and the need to terminate the Master Agreement. The Board has asked that the attorney propose new language to the city.

**CLOSED SESSION**

Motion was made by Vice President Ruttenberg, seconded by Commissioner Kaplan, to adjourn into Closed Session for discussion of Section 2(c)(1) – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act; Section 2(c)29 – for discussions between internal or external auditors and the Board.

Meeting was adjourned into closed session at 6:51 p.m.

**Roll Call:**

**Aye:**  
**Nay:** None  
**Absent:** None  
**Abstain:** None

**Motion carried.**

**ACTION FROM CLOSED SESSION**

President Kaplan reported that the Board met in Closed Session under Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District.

No action was taken.

**ADJOURNMENT**

There being no further business, a motion was made by Commissioner Bernstein seconded by Vice President Ruttenberg and approved by unanimous voice vote. The Board Meeting adjourned at 9:04 p.m.

Respectfully submitted,

Liza McElroy, Secretary

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF REGULAR MEETING  
MAY 22, 2018**

The Regular Meeting of the Board of Park Commissioners of the Park District of Highland Park was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:03 p.m. by President Kaplan.

**ROLL CALL**

**Present:** Vice President Ruttenberg, President Kaplan

**Absent:** Commissioner Grossberg, Commissioner Flores Weisskopf,  
Commissioner Bernstein

**Staff Present:** Executive Director McElroy; Deputy Director of Operations Donahue; IT Manager Johnson; Director Romes; Assistant Director Smith; Assistant Director Carr; Director Voss; Director Gogola; Director Curtis, Manager Laue

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA** - None

**TREASURER'S REPORT**

Director Curtis presented an overview of the 2017 Comprehensive Report prepared by Lauderbach and Amen. Director Curtis stated that there are 984 campers enrolled as of today. She stated that 250 additional enrollments are expected, there are spots available but some of the camps are full.

Director Curtis presented bills for checks written April 21, 2018 through May 17, 2018 for an amount totaling \$1,571,357.890. There were no questions from the Board.

**NEW BUSINESS**

**A. Parks Foundation Update**

Director Gogola reported that the Parks Foundation currently has eight members. The Champions Banquet was a success and raised double the amount of money from last year. Director Gogola explained that the Foundation is in the process of securing financial software to allow the Foundation to move its financial processes away from the Park District and have its own system. President Kaplan thanked Chris Maliszewski and Carol Sassorossi for their work on the Champions Banquet. Executive Director McElroy acknowledged Director Gogola for her work with the Parks Foundation.

## **B. Director's Report**

Executive Director McElroy gave an overview of upcoming activities and events occurring around the Park District. The beaches and pool will open this weekend. She reported that staff have been hired, training is ongoing and the District is looking forward to a safe boating and pool season. Executive Director McElroy shared that the meeting for the Public Input Phase of the Lakefront Master Plan scheduled for tomorrow evening will be held at the Highland Park Country Club due to the tremendous response from residents. Executive Director McElroy explained that Senior Planner Schwartz has spent a lot of time working on pulling out initiatives that the Master Plan addressed, which include successes along the lakefront.

Executive Director McElroy stated that the trend in the Park District's Baseball Program has been amazing. Baseball Programs start June 4. There will be more Special Events than ever before this summer at Rosewood, some of which include: yoga, paddle and movies. Executive Director McElroy introduced Manager Laue and he then introduced himself with a brief work history overview. President Kaplan then welcomed him and thanked him for joining the Park District of Highland Park.

## **C. Board Comments**

### **OPEN TO PUBLIC TO ADDRESS BOARD**

David Sogan, 1092 Wade Avenue, Highland Park addressed the Board regarding the issues with the barge at Park Avenue Beach. He has been involved with the many fixes to the barge over the years and suggested to the Board that the Park District form a Risk Management Board for Park Avenue Beach to keep track of the various issues that come up. Mr. Sogan suggested that the Risk Management Board meet a few times a year to start to compile and record things that come occur.

Commissioner Bernstein arrived at 6:25 while Mr. Sogan was addressing the Board.

### **CONSENT AGENDA**

Minutes of April 24, 2018 Regular Board Meeting; Minutes of May 8, 2018 Workshop Meeting; Surplus Ordinance 18-02; Approval of Districtwide Asphalt Project Bid; Approval of Sole Source Contract for Horseback Riding Services at Big Top/Little Top Camp; Bills and Payroll in the amount of \$1,571,357.89

Motion was made by Vice President Ruttenberg; seconded by Commissioner Bernstein to approve the Consent Agenda.

Roll Call:

Aye: Commissioner Bernstein, Vice President Ruttenberg, President Kaplan  
Nay: None  
Absent: Commissioner Grossberg, Commissioner Flores Weisskopf  
Abstain: None

**Motion Carried.**

**UNFINISHED BUSINESS**

**A. 2017 Comprehensive Annual Financial Report**

On May 9, 2018, Ron Amen from the accounting firm of Lauterbach & Amen presented to the Finance Committee, a draft version of the Park District of Highland Park's audited financial statements for 2017. Lauterbach & Amen issued an unqualified or clean opinion for the report. Also, for the 28<sup>th</sup> consecutive year the District earned the Government Finance Office Association, Certificate of Achievement for Excellence in Financial Reporting. The Management Letter was presented and no material errors were noted. GASB Statements No. 74 & 75 were discussed and will be implemented with the 2018 financial statements. Commissioner Bernstein thanked the Finance Department for all their hard work to make the audit a successful one.

In accordance with state statute, the CAFR must be approved by the Board of Commissioners and filed with Lake County by June 30, 2018. The FY 2017 Annual Financial Report will be filed with the State of Illinois Comptroller's office. Staff recommends the approval of the December 31, 2017 Comprehensive Annual Financial Report of the Park District of Highland Park.

Motion was made by Vice President Ruttenberg; seconded by Commissioner Bernstein to approve the 2017 Comprehensive Annual Financial Report.

Roll Call:

Aye: Commissioner Bernstein, Vice President Ruttenberg, President Kaplan  
Nay: None  
Absent: Commissioner Grossberg, Commissioner Flores Weisskopf  
Abstain: None

**Motion Carried.**

**B. Approval of 2018 Sunset Valley Golf Club – Cart Barn, Parking Lot, Car Chargers Bid**

The Park District completed course renovations of the Sunset Valley Golf Club in Fall 2018 and is currently in the construction phase of Clubhouse. Additional projects prior to the course and clubhouse opening in August 2018 are the conversion of the current Golf Cart Barn to accommodate electrically charged golf carts, the addition of parking lot lights in both the south and east parking lots, and installation of two new automobile charging ports for electrical cars. Details on these projects are below.

- **Cart Barn Conversion:** On March 6, 2018, the Park Board of commissioners authorized the Park District to enter into a 5-year capital lease agreement with EZGO for 65 lithium ion golf carts. With the approval of this golf cart lease, the current storage barn where the carts are parked while not in use requires a conversion to accommodate electric charging stations. These charging stations are needed to charge the golf carts per the EZGO lithium ion golf cart specified requirements. The current cart barn does not have the electrical power needed to accommodate these carts and electric must be fed underground from the current utility service at the clubhouse.
- **Parking Lot Light, fixture, and pole:** Renovation of the Clubhouse includes an expanded kitchen and improved bar, restaurant, and lounge area. In effort to accommodate guests who stay for dinner or for evening rentals during the off season, the parking lot must have lights to ensure safety after dark.

The Park District held a neighborhood meeting on Thursday, May 10 to inform residents of the new parking lot light proposal. In addition, the Park District applied to the City of Highland Park's Design and Review Commission who on May 15 approved the addition of parking lot lights. The District's plan is to furnish and install three (3) sixteen-foot (16") light poles within the median of both the south and east parking lots. Each pole has two (2) LED light fixtures.

- **Car Chargers:** In effort to create a green culture through sustainability efforts, the Park District will support and encourage the use of electrical vehicles by installing two (2) single pole electric car charging stations in the south parking lot.

The Park District combined these three projects into one bid packet in effort to streamline electrical work with one contractor. With board approval of the electrical contractor, staff will complete the electrical permitting process with the City of Highland Park and plans to begin work as soon as May 28, 2018 in effort to meet the anticipated completion date of July 1, 2018. Staff recommends accepting the base bid and alternate #1 for the Sunset Valley Golf Cart Barn, Parking Lot Lights and Car Charging Stations from Genesis Electric in the amount of \$137,828.

Motion was made by Vice President Ruttenberg; seconded by Commissioner Bernstein to approve 2018 Sunset Valley Golf Club – Cart Barn, Parking Lot, Car Chargers purchase.

Roll Call:

Aye: Commissioner Bernstein, Vice President Ruttenberg, President Kaplan  
Nay: None  
Absent: Commissioner Grossberg, Commissioner Flores Weisskopf  
Abstain: None

**Motion Carried.**

### **ADDITIONS TO THE AGENDA**

President Kaplan explained that three issues remain where there is not agreement regarding the Highland Park Country club. They are: the locker rooms, Lot 3 and purchase if Lot 1.

Commissioner Bernstein had questions about the easements and where they were located on the plat of survey. Vice President Ruttenberg volunteered to highlight the easements with Adam Simon.

**CLOSED SESSION**

Motion was made by Commissioner Bernstein, seconded by President Kaplan, to adjourn into Closed Session for discussion of Section 2(c)(1) – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act; Section 2(c)29 – for discussions between internal or external auditors and the Board.

Roll Call:

Aye: Commissioner Bernstein, Vice President Ruttenberg, President Kaplan  
Nay: None  
Absent: Commissioner Grossberg, Commissioner Flores Weisskopf  
Abstain: None

Meeting was adjourned into closed session at 7:05 p.m.

**ACTION FROM CLOSED SESSION**

President Kaplan reported that the Board met in Closed Session under Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District.

No action was taken.

Meeting reconvened to Open Session at 8:10 p.m.

**ADJOURNMENT**

There being no further business, a motion was made by Vice President Ruttenberg and seconded by Commissioner Bernstein and approved by unanimous vote. The Board Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Liza McElroy, Secretary

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
SPECIAL MEETING AT 5:00 P.M. MAY 29, 2018**

The Special Meeting of the Board of Park Commissioners of the Park District of Highland Park was held in the Lower Level Meeting Room at the Highland Park Public Library, 494 Laurel Avenue, Highland Park, Illinois.

The meeting was called to order at 5:03 p.m. by President Kaplan.

**ROLL CALL**

**Present:** Commissioner Bernstein, Commissioner Grossberg, Vice President Ruttenberg, Commissioner Flores Weisskopf, President Kaplan, Rob Busch

**Absent:** None

**Staff Present:** Executive Director McElroy

**Guests:** Mrs. Bernstein

**Discussion on Highland Park Country Club Agreements**

President Kaplan explained that he wanted the Board to meet in advance of the Joint Meeting with the City of Highland Park to discuss some of the outstanding items. President Kaplan addressed concerns with the Management Fee in Lot 3. The Board agreed that the environmental language for Lot 3 and the transfer needs to change. President Kaplan discussed the Locker Room and security concerns with access. The Board also discussed the language regarding the termination fee for Lot 3.

**OPEN PUBLIC TO ADDRESS BOARD**

**CLOSED SESSION**

Motion was made by Vice President Ruttenberg, seconded by Commissioner Grossberg, to adjourn into Closed Session for discussion of Section 2(c)1 – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of

the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

### **ACTION FROM CLOSED SESSION**

President Kaplan reported that the Board met in Closed Session under Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District.

No action was taken.

### **ADJOURNMENT**

There being no further business, a motion was made by Commissioner Bernstein, seconded by Vice President Ruttenberg, and approved by unanimous voice vote. The Board Meeting adjourned at 5:25 p.m.

Respectfully submitted,

Liza McElroy, Secretary

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF SPECIAL JOINT MEETING WITH THE CITY  
MAY 29, 2018**

The Special Meeting of the Board of Park Commissioners of the Park District of Highland Park was held in the Conference Room, City Hall, 1707 St. Johns Avenue, Highland Park, Illinois.

The meeting was called to order at 5:32 p.m. by Mayor Rotering.

**ROLL CALL**

**Present:** Commissioner Bernstein, Commissioner Grossberg, Vice President Ruttenberg, Commissioner Flores Weisskopf, President Kaplan

**Absent:** None

**Staff Present:** Executive Director McElroy

**HIGHLAND PARK COUNTRY CLUB DISPOSITION – REVIEW OF DRAFT AGREEMENTS WITH THE CITY OF HIGHLAND PARK**

Mayor Rotering explained the process of the meeting and provided background on the four separate agreements the Committee and the Park District have been reviewing and negotiating regarding the Sale of the Highland Park Country Club Golf Course.

The Committee, City Manager Neukirch, Corporation Counsel Elrod, Park District Board, Park District Counsel Bush and Park District Executive Director McElroy discussed items related to the lease agreement for Lot 3 that includes an annual management fee, possible assessments on the property, termination terms, environmental provisions and casualty condemnation. They reviewed the tree nursery agreement and discussed the termination provision. Also discussed was the lease agreement for Lot 4 which includes clarification as to the owner of the property, locker room availability, security and renovations, the golf pro shop and that alternate locations will be sought for the Park District’s administrative purposes, proposed parking lot changes, updates and the availability of parking spaces available for use with the Senior Center, location access points between Lot 4 and Lot 5, traffic controls and cost of those traffic controls and the replacement of the term “license” with the term “easement”. The group discussed items related to the transfer agreement that includes conveyance of property, the possibility of offering a virtual reality golf experience, a shared facilities agreement surrounding golf course holes 13 and 14 and being part of the Lot 3 enterprise arrangements, an explanation as to the term assessments for the property which includes an assessment by the Water Reclamation District, the request of two locations on Lot 1 for regional stormwater management use and management operations agreements.

Special Meeting Minutes  
May 29, 2018

Mayor Rotering and Park District President Kaplan agreed that they would be able to meet with staff and respective Counsels to review the updated amendments and come to an agreement regarding the final draft of all four documents.

**ADJOURNMENT**

There being no further business, a motion was made by Commissioner Bernstein, seconded by Commissioner Grossberg, and approved by unanimous voice vote. The Board Meeting adjourned at 7:31 p.m.

Respectfully submitted,

Liza McElroy, Secretary



# Memorandum

**To:** Board of Park Commissioners  
**From:** Liza McElroy, Executive Director  
**Date:** 06/26/2018  
**Subject:** Prevailing Wage Ordinance 18-03

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The State of Illinois has enacted the Prevailing Wage Act. The Act requires that during the month of June each year, the Park District of Highland Park determine the prevailing wage rates paid to laborers, mechanics and other workers employed on public works projects in the county in which work, on behalf of the Park District may be performed.

The attached memo from Ancel Glink describes in detail the Act. Staff would recommend approval of Ordinance #18-03 the adoption of prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Park District of Highland Park.



DIAMOND BUSH  
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& KRAFTHEFER

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May 31, 2018

Via E-mail to [lmcelroy@pdhp.org](mailto:lmcelroy@pdhp.org)

Liza McElroy, Executive Director  
Park District of Highland Park  
1801 Sunset Road  
Highland Park, IL 60035

**Re: *Prevailing Wage Ordinance***

Dear Ms. McElroy:

As you may know, public entities are required to adopt prevailing wage ordinances every June. We have prepared such an ordinance for adoption by the Park District of Highland Park. The Illinois Department of Labor has not adopted wage rates since August 31, 2017. Regardless of whether the IDOL adopts rates or not, your public body is required by law to establish prevailing wage rates in June. To remedy this situation, we have included language in this ordinance which uses the wage rates in effect when the ordinance is adopted, and then allows your public body to append any new rates that the IDOL may adopt after you have adopted your ordinance without further action on the part of your board. We will check at the end of June to see if the IDOL adopts rates. If they do, we will forward them to you.

The Park District must publicly post or keep this material available for inspection. In addition, by July 15<sup>th</sup>, you must file a certified copy of your ordinance with the Illinois Department of Labor, 900 S. Spring Street, Springfield, Illinois 62704.

Within 30 days after filing with the Department of Labor, the Park District must publish a notice of the wage determination in a newspaper of general circulation. Late last summer, the Illinois General Assembly amended the Prevailing Wage Act's publication requirement, so that now, if a locality has the Department of Labor ascertain the prevailing wage rate, which is how we have prepared this ordinance, your entity may satisfy the newspaper publication requirement by posting a notice of the determination of wages on your entity's website with a hyperlink to the prevailing wage schedule for your locality that is published on the official website of the Department of Labor. This link, <https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/2017-Rates.aspx>, will direct you to the correct county link for your locality, which then would be the link (or links if you are in more than two counties) that you would post on your website. In addition, you must promptly mail a copy of the determination to any employer, any association of employers and to any person or association of employees who have filed their names and addresses requesting such copies.

ANCEL, GLINK, DIAMOND, BUSH, DiCIANNI & KRAFTHEFER, P.C.

May 31, 2018  
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If you have any questions regarding the form of the notice or any of the Park District's obligations under the Illinois Prevailing Wage Act, please do not hesitate to contact me.

Sincerely yours,

A handwritten signature in black ink that reads "Robert K. Bush". The signature is written in a cursive style with a long horizontal flourish at the end.

Robert K. Bush

Enclosure

4820-7376-5478, v. 1

ORDINANCE NO. 18-03

**AN ORDINANCE ADOPTING PREVAILING WAGE RATES  
TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS  
PERFORMING CONSTRUCTION OF PUBLIC WORKS  
IN THE PARK DISTRICT OF HIGHLAND PARK  
LAKE COUNTY, ILLINOIS**

**WHEREAS**, the State of Illinois has enacted the Prevailing Wage Act, approved June 26, 1941, as amended, being 820 ILCS 130/0.01 through 130/12 (the "Act"); and

**WHEREAS**, the Act requires that during the month of June of each calendar year the Board of Commissioners of the Park District of Highland Park ("Park District") investigate and ascertain the prevailing rate of wages, as defined in said Act, in the "locality" of the Park District for laborers, mechanics and other workers performing construction of public works for the Park District.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF HIGHLAND PARK, LAKE COUNTY, ILLINOIS, as follows:**

**Section 1:** To the extent and as required by the Act, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Park District is hereby ascertained to be the same as the prevailing rate of wages for construction work in Lake County as determined by the Department of Labor of the State of Illinois (the "Department") which are in effect on August 31, 2017. If the Department adopts different rates after June 1, 2018 during the month of June, 2018, a copy of that determination will be appended hereto and incorporated herein by reference when it is available from the Department. As required by said Act, any and all revisions of the prevailing rate of wages by the Department shall supersede the Department's June determination

and apply to any and all public works construction undertaken by the Park District. The definition of any terms appearing in this Ordinance which are also used in the Act shall be the same as in the Act.

**Section 2:** Nothing herein contained is intended to apply nor shall be construed to apply said prevailing rate of wages as herein ascertained to any work or employment performed on behalf of this Park District except public works construction to the extent required by the Act.

**Section 3:** If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

**Section 4:** All Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section 5:** The Secretary shall publicly post or keep available for inspection by any interested party in the main office of this Park District this determination of prevailing rate of wages. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

**Section 6:** By July 15<sup>th</sup>, the Secretary shall file a certified copy of this Ordinance with the Illinois Department of Labor.

**Section 7:** Within thirty (30) days after filing a certified copy of this Ordinance with the Department of Labor, the Secretary shall cause to be published in a newspaper of general circulation within the area a notice that this determination is effective and constitutes the determination of this public body or by a hyperlink posted to the Department's determination in accordance with 820 ILCS 130/9.

**Section 8:** The Secretary shall mail a copy of this Ordinance to any employer, and to any association of employers and to any person or association of employees who have filed their

names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

**Section 9:** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 26th day of June, 2018.

AYES:

NAYS:

ABSENT:

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PRESIDENT  
PARK DISTRICT OF HIGHLAND PARK

ATTEST

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SECRETARY

STATE OF ILLINOIS        )  
  ) SS.  
COUNTY OF LAKE         )

**SECRETARY'S CERTIFICATE**

I, Liza McElroy, DO HEREBY CERTIFY that I am the Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of AN ORDINANCE ADOPTING PREVAILING WAGE RATES TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING CONSTRUCTION OF PUBLIC WORKS FOR THE PARK DISTRICT adopted at a duly called Regular Meeting of the Board of Commissioners, held at Highland Park, Illinois, at 6:00 p.m. on the 26th day of June, 2018.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Highland Park, Illinois, this 26th day of June, 2018.

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SECRETARY  
PARK DISTRICT OF HIGHLAND PARK

[SEAL]

**Prevailing Wage rates for  
Lake County effective  
Sept. 1, 2017**

<b>Trade Title</b>	<b>Region</b>	<b>Type</b>	<b>Class</b>	<b>Base Wage</b>	<b>Fore-man Wage</b>	<b>M-F OT</b>	<b>OSA</b>	<b>OSH</b>	<b>H/W</b>	<b>Pension</b>	<b>Vacation</b>	<b>Training</b>
ASBESTOS ABT-GEN	ALL	ALL		41.20	42.20	1.5	1.5	2	14.65	12.32	0.00	0.50
ASBESTOS ABT-MEC	ALL	BLD		37.46	39.96	1.5	1.5	2	11.62	11.06	0.00	0.72
BOILERMAKER	ALL	BLD		48.49	52.86	2	2	2	6.97	19.61	0.00	0.90
BRICK MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
CARPENTER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
CEMENT MASON	ALL	ALL		44.98	46.98	2	1.5	2	10.00	20.88	0.00	0.50
CERAMIC TILE FNSHER	ALL	BLD		38.56	38.56	1.5	1.5	2	10.65	11.18	0.00	0.68
COMMUNICATION TECH	ALL	BLD		36.54	38.94	1.5	1.5	2	11.72	13.23	2.17	0.55
ELECTRIC PWR EQMT OP	ALL	ALL		0.00	0.00	0	0	0	0.00	0.00	0.00	0.00
ELECTRIC PWR EQMT OP	ALL	HWY		41.45	56.38	1.5	1.5	2	5.50	12.87	0.00	0.73
ELECTRIC PWR GRNDMAN	ALL	ALL		30.33	53.29	1.5	1.5	2	5.00	9.40	0.00	0.30
ELECTRIC PWR GRNDMAN	ALL	HWY		32.00	56.38	1.5	1.5	2	5.50	9.92	0.00	0.66
ELECTRIC PWR LINEMAN	ALL	ALL		45.36	51.48	1.5	1.5	2	5.00	14.06	0.00	0.45
ELECTRIC PWR LINEMAN	ALL	HWY		49.67	56.38	1.5	1.5	2	5.50	15.40	0.00	0.88
ELECTRIC PWR TRK DRV	ALL	ALL		30.34	51.48	1.5	1.5	2	5.00	9.40	0.00	0.30
ELECTRIC PWR TRK DRV	ALL	HWY		33.14	56.38	1.5	1.5	2	5.50	10.29	0.00	0.59
ELECTRICIAN	ALL	BLD		40.00	44.00	1.5	1.5	2	14.10	19.74	4.00	0.65
ELEVATOR CONSTRUCTOR	ALL	BLD		51.94	58.43	2	2	2	14.43	14.96	4.16	0.90
FENCE ERECTOR	ALL	ALL		39.58	41.58	1.5	1.5	2	13.40	13.90	0.00	0.40
GLAZIER	ALL	BLD		42.45	43.95	1.5	1.5	2	14.04	20.14	0.00	0.94
HT/FROST INSULATOR	ALL	BLD		50.50	53.00	1.5	1.5	2	12.12	12.96	0.00	0.72
IRON WORKER	ALL	ALL		47.33	49.33	2	2	2	14.15	22.39	0.00	0.35
LABORER	ALL	ALL		41.20	41.95	1.5	1.5	2	14.65	12.32	0.00	0.50
LATHER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
MACHINIST	ALL	BLD		47.56	50.06	1.5	1.5	2	7.05	8.95	1.85	1.47

MARBLE FINISHERS	ALL	ALL		33.95	33.95	1.5	1.5	2	10.45	15.52	0.00	0.47
MARBLE MASON	ALL	BLD		44.63	49.09	1.5	1.5	2	10.45	16.28	0.00	0.59
MATERIAL TESTER I	ALL	ALL		31.20	31.20	1.5	1.5	2	14.65	12.32	0.00	0.50
MATERIALS TESTER II	ALL	ALL		36.20	36.20	1.5	1.5	2	14.65	12.32	0.00	0.50
MILLWRIGHT	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
OPERATING ENGINEER	ALL	BLD	1	50.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	2	48.80	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	3	46.25	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	4	44.50	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	5	53.85	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	6	51.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD	7	53.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	FLT	1	55.90	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	2	54.40	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	3	48.40	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	4	40.25	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	5	57.40	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	FLT	6	38.00	55.90	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	HWY	1	48.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	2	47.75	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	3	45.70	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	4	44.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	5	43.10	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	6	51.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY	7	49.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
ORNAMNTL IRON WORKER	ALL	ALL		46.75	49.25	2	2	2	13.90	19.79	0.00	0.75
PAINTER	ALL	ALL		45.55	51.24	1.5	1.5	1.5	11.56	11.44	0.00	1.87
PAINTER SIGNS	ALL	BLD		37.45	42.05	1.5	1.5	2	2.60	3.18	0.00	0.00
PILEDRIVER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
PIPEFITTER	ALL	BLD		47.50	50.50	1.5	1.5	2	10.05	17.85	0.00	2.12

PLASTERER	ALL	BLD		44.85	44.85	2	1.5	2	10.00	21.18	0.00	0.50
PLUMBER	ALL	BLD		49.25	52.20	1.5	1.5	2	14.34	13.35	0.00	1.28
ROOFER	ALL	BLD		42.30	45.30	1.5	1.5	2	9.08	12.14	0.00	0.58
SHEETMETAL WORKER	ALL	BLD		43.50	46.98	1.5	1.5	2	11.03	23.43	0.00	0.78
SIGN HANGER	ALL	BLD		31.31	33.81	1.5	1.5	2	4.85	3.28	0.00	0.00
SPRINKLER FITTER	ALL	BLD		47.20	49.20	1.5	1.5	2	12.25	11.55	0.00	0.55
STEEL ERECTOR	ALL	ALL		42.07	44.07	2	2	2	13.45	19.59	0.00	0.35
STONE MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
TERRAZZO FINISHER	ALL	BLD		40.54	40.54	1.5	1.5	2	10.65	12.76	0.00	0.73
TERRAZZO MASON	ALL	BLD		44.38	47.88	1.5	1.5	2	10.65	14.15	0.00	0.82
TILE MASON	ALL	BLD		45.49	49.49	1.5	1.5	2	10.65	13.88	0.00	0.86
TRAFFIC SAFETY WRKR	ALL	HWY		32.75	34.35	1.5	1.5	2	8.45	6.05	0.00	0.50
TRUCK DRIVER	ALL	ALL	1	37.05	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TRUCK DRIVER	ALL	ALL	2	37.20	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TRUCK DRIVER	ALL	ALL	3	37.40	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TRUCK DRIVER	ALL	ALL	4	37.60	37.60	1.5	1.5	2	9.50	7.50	0.00	0.15
TUCKPOINTER	ALL	BLD		45.42	46.42	1.5	1.5	2	8.32	15.42	0.00	0.80

**Legend**

**M-F OT** Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

**OSA** Overtime pay required for every hour worked on Saturdays

**OSH** Overtime pay required for every hour worked on Sundays and Holidays

**H/W** Health/Welfare benefit

**Explanations LAKE COUNTY**

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

## EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

## CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

## COMMUNICATION TECHNICIAN

Low voltage construction, installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including outside plant, telephone, security systems and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area network), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

## MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum;

Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.;

Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

#### OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

#### MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".



# Memorandum

**To:** Board of Park Commissioners

**From:** Michael Evans, Landscape Architect; Jeff Smith, Assistant Director of Parks, Properties & Planning; Dan Voss, Director of Parks, Properties and Planning; Kathy Donahue, Deputy Director of Operations; Liza McElroy, Executive Director

**Date:** June 26, 2018

**Subject:** **2018 Fence Replacement Project Bid**

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## Summary

The Park District of Highland Park received six sealed bids on Tuesday, June 19, 2018 for materials and labor to complete fence replacements at Cloverdale Tennis Courts, Old Elm Tennis Courts, and Sunset Woods Skate Park. A bid summary is shown on the following page.

## Recommendation

Staff recommends the Park Board accept the Total Base Bid and Alternate 1 from Classic Fence, 1822 Route 30, Oswego, IL, in the total amount of \$86,261. The District has worked successfully with this contractor in past years. This work is anticipated to take place beginning September 2018 and is budgeted within the 2018 Capital Program.

## Budget Impact

Total Available Budgeted Funds for this project	\$87,000
<b>Base Item 1: Cloverdale Tennis Courts</b>	<b>\$34,791</b>
<b>Base Item 2: Old Elm Tennis Courts</b>	<b>\$33,900</b>
<b>Alternate 1: Sunset Woods Skate Park</b>	<b>\$17,570</b>
Anticipated Amount over/ <u>under</u> budget	(\$739)

**2018 Fence Replacement Project – Bid Results**

<b>Company</b>	<b>Base Item 1 Cloverdale Tennis Courts</b>	<b>Base Item 2 Old Elm Tennis Courts</b>	<b>Alternate 1 Sunset Woods Skate Park</b>	<b>Grand Total (Base Items and Alternate)</b>
<b>Classic Fence</b>	\$34,791	\$33,900	\$17,570	\$86,261
<b>Durabilt Fence</b>	\$29,495	\$32,500	\$24,695	\$86,690
<b>Complete Fence, Inc.</b>	\$30,429	\$35,134	\$ 20,864	\$86,427
<b>Custom Built Commercial Fence</b>	\$38,701	\$38,302	\$28,221	\$105,224
<b>Century Fence</b>	\$42,713	\$42,254	\$26,240	\$111,207
<b>Action Fence Contractors, Inc.</b>	\$48,520	\$51,125	\$20,295	\$119,940



# Memorandum

**To:** Board of Park Commissioners

**From:** Michael Evans, Landscape Architect; Jeff Smith, Assistant Director of Parks, Properties & Planning; Dan Voss, Director of Parks, Properties and Planning; Kathy Donahue, Deputy Director of Operations; Liza McElroy, Executive Director

**Date:** June 26, 2018

**Subject:** 2018 Painting Project Bid

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## Summary

The Park District of Highland Park received four sealed bids on Tuesday, June 19, 2018 for materials and labor to complete painting at the Recreation Center of Highland Park, Sunset Valley Golf Club and West Ridge Center. A bid summary is shown on the following page.

## Recommendation

Staff recommends the Park Board accept the Base Bid as well as Alternates 1, 2, 4, 5 and 6 from Absolute Home Improvements, 1001 Auburn Ave. Highland Park, IL, in the total amount of \$60,085. The District has worked successfully with this contractor in past years. This work is anticipated to take place in July and August 2018 and is budgeted within West Ridge Center Operations and Park District Capital Budgets.

## Budget Impact

Total Available Budgeted Funds for this project	\$59,455
<b>Base Bid: Rec Center - Pool Area Ceiling</b>	<b>less \$29,800</b>
<b>Alternate 1: Rec Center – Pool Area Walls/Posts</b>	<b>less \$ 4,950</b>
<b>Alternate 2: Rec Center – Hallway Walls/Windows</b>	<b>less \$ 3,690</b>
<b>Alternate 4: Rec Center – Entry/Lobby Area</b>	<b>less \$ 2,340</b>
<b>Alternate 5: West Ridge Center Multi-Purpose Room</b>	<b>less \$ 8,850</b>
<b>Alternate 6: SVGC – Cart Barn</b>	<b>less <u>\$10,455</u></b>
Anticipated Amount <u>over</u> /under budget	\$ 630

**2018 Painting Project – Bid Results**

<b>Location</b>	<b>Absolute Home Improvements</b>	<b>Oosterbaan &amp; Sons</b>	<b>Salman Builders</b>	<b>Tecorp</b>
<b>Base Bid</b> Recreation Center – Pool Area Ceiling	\$29,800	\$43,800	\$56,000	\$65,000
<b>Alternate 1</b> Recreation Center – Pool Area Walls/Posts	\$4,950	\$10,000	\$56,000	\$16,804
<b>Alternate 2</b> Recreation Center – Hallway Walls/Windows	\$3,690	\$11,000	\$21,000	\$5,500
<b>Alternate 3</b> Recreation Center – Track area Walls/Posts	\$5,000	\$19,000	No Bid	\$25,600
<b>Alternate 4</b> Recreation Center – Entry/Lobby Area - Walls/Posts	\$2,340	\$5,400	\$17,000	\$22,000
<b>Alternate 5</b> West Ridge Center – Multi-Purpose Room	\$8,850	\$13,300	No Bid	\$28,200
<b>Alternate 6</b> SVGC – Cart Barn	\$10,455	\$13,100	\$14,000	\$12,000
<b>Grand Total (Base Bid and Alternates)</b>	<b>\$65,085</b>	<b>\$115,600</b>	<b>\$164,000</b>	<b>\$175,104</b>



# Memorandum

**To:** Board of Park Commissioners

**From:** Ryan Ochs, General Manager/Superintendent Golf Operations  
Brian Romes, Director of Facilities and Recreation  
Kathy Donahue, Deputy Director of Operations  
Liza McElroy, Executive Director

**Date:** 6/26/2018

**Subject:** SUNSET VALLEY LANDSCAPING MATERIALS AND INSTALLATION

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## **BACKGROUND**

The Course and Clubhouse at Sunset Valley Golf Club are scheduled to re-open in August 2018 after undergoing extensive renovations. Not included with the Clubhouse renovation project scope was site landscaping. In March of 2018, staff shared with the Board a landscaping plan which included new trees, shrubs, plants, flowers, and sod in 7 different locations on the Sunset Valley Clubhouse site. These areas are listed below:

- *Area 1 (Cart Barn) - Plant 34 trees and Arborvitae on the east side of the cart barn, and finish with brown mulch.*
- *Area 2 (Entry from south parking lot to Clubhouse) – Provide and plant seasonal annuals in existing planters.*
- *Area 3 (East parking lot entry) – Install plants and flowers and finish with brown mulch.*
- *Area 4 (East side of building) – Install plants and flowers and finish with brown mulch.*
- *Area 5 (Monument sign) – install plants and flowers and finish with brown mulch.*
- *Area 6 (Current scoreboard) – removal of existing scoreboard and installation of plants and flowers. Finish with brown mulch.*
- *Area 7 (East, North and South side of building) – Provide and install sod.*

## **BID RESULTS**

The Park District requested bids for materials and labor required to prepare, plant, and install of all trees, shrubs, plants, flowers, and sod prior to SVGC opening in August 2018. 2 Bids were received, and the results are as follows:

Copenhaver Construction, Inc.	\$85,875
Absolute Home Improvement	\$90,005

**FINANCIAL IMPACT**

The Park District allocated \$50,000 for SVGC Landscaping Materials and Installation in 2018. The bids received were higher than anticipated. Areas #1 (Trees by cart barn) and #7 (sod) were significantly higher than expected.

The proposed trees are replacements from the removal of existing trees during the clubhouse renovation. Per the City of Highland Park tree replacement policy, these trees must be a minimum of 8 feet in height. There is currently a shortage of the requested 8 ft. Spruce and Pine trees in the area making them more expensive than usual to acquire. Regarding the sod, the price for materials and installation is very high due to the required labor.

Staff is recommending to not accept Area #1 and Area #7, and to accept only Areas #2 - #6, staying within the allocated budget of \$50,000. The sodding will be completed by staff and save the Park District approximately \$15,000. Staff also recommends that the trees identified in Area #1 be re-bid this winter and installed in early Spring, 2019. This will result in additional savings and keep the SVGC project within budget. In the meantime, Area #1 will be prepared and mulched for site aesthetics.

After removing Area #1 and #7 the bid results are as follows:

Copenhaver Construction, Inc.	\$41,875
Absolute Home Improvement	\$39,170

**RECOMMENDATION**

Staff recommends approval from the Board of Park Commissioners to enter into an agreement with Absolute Home Improvement for Sunset Valley Golf Club Landscape Materials and Installation for Areas #2, #3, #4, #5, and #6 as outlined in the bid specifications in the amount of \$39,170. Staff has contracted Absolute Home Improvement on many projects over the years and is very comfortable with their capabilities to complete this project scope on time and within budget.



To: Board of Park Commissioners

From: Karen Lakoske - Accounts Payable Administrator  
Annette Curtis - Finance Director  
Liza McElroy - Executive Director

Date: June 26, 2018

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written May 18, 2018 through June 21, 2018 to be presented to the Board for approval on June 26, 2018.

**BILLS**

<b><u>DATE</u></b>	<b><u>AMOUNT</u></b>
June 7, 2018	\$ 7,208.19
June 7, 2018	\$ 868,359.49
June 15, 2018	\$ 89,813.20
June 21, 2018	\$ 43.15
June 21, 2018	\$ 589,017.67
Void Payments	\$ (89,813.20)
Bank Drafts	\$ 365,236.73
P-Card	\$ 271,795.85
<b>TOTAL</b>	<b>\$ 2,101,661.08</b>

**PAYROLL DISBURSEMENTS**

May 11, 2018	\$ 312,734.02
May 25, 2018	\$ 328,939.23
<b>TOTAL</b>	<b>\$ 641,673.25</b>

<b>GRAND TOTAL</b>	<b>\$ 2,743,334.33</b>
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 06-26-18 and you are hereby authorized to release the checks from the appropriate funds.

\_\_\_\_\_  
**Finance Committee Member**

ATTEST: \_\_\_\_\_  
**Secretary**



Park District of Highland Park, IL

# Check Register

Packet: APPKT01606 - 06072018 1

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
17055	COMED*	06/07/2018	Regular	0.00	864.75	181652
<u>0203254004 051</u>	Invoice	05/15/2018	Golf Learning 04/16/18-05/15/18	0.00	864.75	
16972	CONSTELLATION NEWENERGY	06/07/2018	Regular	0.00	1,730.74	181653
<u>2330476</u>	Invoice	05/31/2018	April 2018	0.00	1,730.74	
16964	DYNEGY ENERGY SERVICES*	06/07/2018	Regular	0.00	4,612.70	181654
<u>87360418051</u>	Invoice	05/25/2018	May 2018	0.00	4,612.70	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	7,208.19
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>3</b>	<b>3</b>	<b>0.00</b>	<b>7,208.19</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01607 - 20180607 2

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10006	3301-NCPERS - IL IMRF	06/07/2018	Regular	0.00	32.00	181655
<u>052218</u>	Invoice	05/22/2018	NCPERS Group Life Insurance	0.00	32.00	
15147	ABC PRINTING COMPANY	06/07/2018	Regular	0.00	3,419.35	181656
<u>224142</u>	Invoice	05/14/2018	29-26 250 Champions Banquet flyers	0.00	125.37	
<u>224386</u>	Invoice	05/18/2018	29-28 1307 Camp Brochures	0.00	2,922.71	
<u>224391</u>	Invoice	05/18/2018	01-13 500 Lakefront Brochures	0.00	371.27	
10034	ABSOLUTE HOME IMPROVEMENTS	06/07/2018	Regular	0.00	2,400.00	181657
<u>1_051018</u>	Invoice	05/10/2018	29-74 Remove & replace sections of conc	0.00	2,400.00	
16398	ADDISON GROUP	06/07/2018	Regular	0.00	2,563.32	181658
<u>865818</u>	Invoice	05/19/2018	01-11 05/13/18-05/19/18	0.00	1,057.88	
<u>868601</u>	Invoice	05/26/2018	01-11 05/20/18-05/26/18	0.00	1,003.63	
<u>871626</u>	Invoice	06/02/2018	01-11 05/27/18-06/02/18	0.00	501.81	
10049	ADP, INC.	06/07/2018	Regular	0.00	8,398.54	181659
<u>515389710</u>	Invoice	06/01/2018	May 2018 Payroll Services	0.00	8,398.54	
10055	AEREX PEST CONTROL	06/07/2018	Regular	0.00	65.00	181660
<u>1077695</u>	Invoice	05/17/2018	29-61 Service - May 2018	0.00	65.00	
17268	AHMET MARKICIC	06/07/2018	Regular	0.00	60.17	181661
<u>489396</u>	Invoice	05/31/2018	Refund	0.00	60.17	
10149	ANCEL, GLINK, DIAMOND, BUSH, DICI	06/07/2018	Regular	0.00	6,772.50	181662
<u>63684</u>	Invoice	05/09/2018	Professional fees thru April 30, 2018	0.00	6,772.50	
16467	AO FAY MASONIC LODGE #676	06/07/2018	Regular	0.00	500.00	181663
<u>052318</u>	Invoice	05/23/2018	07/04/18 event	0.00	500.00	
16458	BETH RICHTER	06/07/2018	Regular	0.00	50.00	181664
<u>494788</u>	Invoice	06/05/2018	Refund	0.00	50.00	
10302	BLACKJACK PRODUCTIONS, INC	06/07/2018	Regular	0.00	975.00	181665
<u>052318</u>	Invoice	05/23/2018	07/04/18 event	0.00	975.00	
17224	BRANDY WALKER	06/07/2018	Regular	0.00	319.00	181666
<u>478649</u>	Invoice	05/21/2018	Refund	0.00	131.00	
<u>478651</u>	Invoice	05/21/2018	Refund	0.00	131.00	
<u>482186</u>	Invoice	05/24/2018	Refund	0.00	57.00	
10420	CENTERPOINT ENERGY SERVICES, IN	06/07/2018	Regular	0.00	6,475.52	181667
<u>6893241</u>	Invoice	05/31/2018	04/01/18-04/30/18	0.00	6,475.52	
17259	CHICAGO HONEY BEAR DANCERS, IN	06/07/2018	Regular	0.00	1,500.00	181668
<u>052318</u>	Invoice	05/23/2018	07/04/18 event	0.00	1,500.00	
17227	CHICAGOLAND INDOOR TENNIS ASS	06/07/2018	Regular	0.00	400.00	181669
<u>482326</u>	Invoice	05/24/2018	Refund	0.00	400.00	
17261	CHRIS MALISZEWSKI	06/07/2018	Regular	0.00	503.00	181670
<u>052118</u>	Invoice	05/21/2018	750 Baseball camp award reimbursemen	0.00	503.00	
10537	COMED	06/07/2018	Regular	0.00	1,016.16	181671
<u>1814767015_052</u>	Invoice	05/22/2018	Egandale Sec Light at Boat Beach, Cuniff 4	0.00	198.76	
<u>7261044014_052</u>	Invoice	05/23/2018	1240 Fredrickson 04/24/18-05/23/18	0.00	817.40	

Check Register

Vendor Number Payable #	Vendor DBA Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
14826 <u>61317</u>	COMMERCIAL CAPITAL COMPANY L Invoice	06/07/2018 05/31/2018	Regular 01-13 Lease scanner station	0.00 0.00	276.00 276.00	181672
14477 <u>0011629</u> <u>0011630</u>	COMMERCIAL RECREATION Invoice Invoice	06/07/2018 05/09/2018 05/09/2018	Regular 01-11 Siren equipment repairs 01-11 Siren equipment repairs	0.00 0.00 0.00	4,460.00 3,360.00 1,100.00	181673
16142 <u>0044844798</u>	CONSTELLATION NEWENERGY INC Invoice	06/07/2018 05/15/2018	Regular March-April 2018	0.00 0.00	9,749.55 9,749.55	181674
10574 <u>64396</u>	COURT & SPORT INC Invoice	06/07/2018 05/20/2018	Regular 29-56 Spring clay court set-up	0.00 0.00	7,380.00 7,380.00	181675
17269 <u>1205</u>	D & J LANDSCAPE INC Invoice	06/07/2018 05/23/2018	Regular 70-11 Park Renovation - Kennedy Park	0.00 0.00	99,594.00 99,594.00	181676
17266 <u>489416</u>	DANIEL MCGUIRE Invoice	06/07/2018 05/31/2018	Regular Refund	0.00 0.00	19.27 19.27	181677
17265 <u>489421</u>	DANIEL ROSSEN Invoice	06/07/2018 05/31/2018	Regular Refund	0.00 0.00	24.54 24.54	181678
15283 <u>052218</u>	DOUBLE D BOOKING Invoice	06/07/2018 05/21/2018	Regular 07/04/18 event balance due	0.00 0.00	2,500.00 2,500.00	181679
15283 <u>052118</u>	DOUBLE D BOOKING Invoice	06/07/2018 05/21/2018	Regular 07/04/18 event deposit	0.00 0.00	2,500.00 2,500.00	181680
17122 <u>87360418051</u>	DYNEGY ENERGY SERVICES Invoice	06/07/2018 05/25/2018	Regular Rec Center 04/24/18-05/22/18	0.00 0.00	4,612.70 4,612.70	181681
16075 <u>PDHP20180529</u>	EVAN KANE Invoice	06/07/2018 05/29/2018	Regular 05/26 Rosewood Beach & 05/27 Hidden C	0.00 0.00	320.00 320.00	181682
16915 <u>051618</u>	FALCONS HOCKEY ASSOCIATION Invoice	06/07/2018 05/16/2018	Regular 29-38 Spring 2018 Hockey classes	0.00 0.00	2,456.00 2,456.00	181683
16992 <u>482243</u>	FAYE GROSSMAN Invoice	06/07/2018 05/24/2018	Regular Refund	0.00 0.00	7.25 7.25	181684
10878 <u>PDHIPRO60118-1</u>	FERRET BACKGROUND CHECK Invoice	06/07/2018 06/01/2018	Regular Applicant profiles 05/01/18-05/31/18	0.00 0.00	101.80 101.80	181685
10953 <u>490879</u> <u>490879-1</u>	GARY HOLZMAN Invoice Invoice	06/07/2018 06/01/2018 06/01/2018	Regular Refund Refund	0.00 0.00 0.00	33.00 16.50 16.50	181686
10954 <u>052518</u>	MAGIC OF GARY KANTOR Invoice	06/07/2018 05/28/2018	Regular 557 05/23/18 class fee	0.00 0.00	122.85 122.85	181687
11009 <u>1007412</u> <u>1007413</u>	GRANDI BROS. Invoice Invoice	06/07/2018 05/24/2018 05/25/2018	Regular 01-14 9 belts 01-14 3 carburetors	0.00 0.00 0.00	683.31 410.56 272.75	181688
11044 <u>8464</u>	GROWING SOLUTIONS, INC. Invoice	06/07/2018 05/02/2018	Regular 29-41 Spring Start-up Injection System	0.00 0.00	110.00 110.00	181689
11048 <u>053018</u>	ZINGARI LLC Invoice	06/07/2018 05/30/2018	Regular 325 Circus rigging fee	0.00 0.00	1,000.00 1,000.00	181690
11048 <u>041818</u>	ZINGARI LLC Invoice	06/07/2018 04/18/2018	Regular 325 06/18/18-06/22/18 Riding lessons fe	0.00 0.00	3,000.00 3,000.00	181691
11048 <u>041918</u>	ZINGARI LLC Invoice	06/07/2018 04/19/2018	Regular 325 06/25/18-06/29/18 Riding lessons fe	0.00 0.00	3,000.00 3,000.00	181692
11048	ZINGARI LLC	06/07/2018	Regular	0.00	3,000.00	181693

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>051418</u>	invoice	05/14/2018	325 Camp Circus tent rental balance due	0.00	3,000.00	
14216	HIGHLAND PARK COMMUNITY NUR	06/07/2018	Regular	0.00	50.00	181694
<u>489427</u>	Invoice	05/31/2018	Refund	0.00	50.00	
11114	HIGHLAND PARK HIGH SCHOOL BAN	06/07/2018	Regular	0.00	550.00	181695
<u>052318</u>	Invoice	05/23/2018	07/04/18 event	0.00	550.00	
11115	HIGHLAND PARK HIGH SCHOOL PTO	06/07/2018	Regular	0.00	50.00	181696
<u>493278</u>	Invoice	06/04/2018	Refund	0.00	50.00	
11189	ILLINOIS GIRLS LACROSSE ASSOC.	06/07/2018	Regular	0.00	3,250.00	181697
<u>1018</u>	Invoice	04/24/2018	2018 Spring league fees	0.00	3,250.00	
11194	ILLINOIS SHOTOKAN KARATE CLUBS	06/07/2018	Regular	0.00	4,233.45	181698
<u>916</u>	Invoice	04/24/2018	2018 Winter class fee	0.00	4,233.45	
14419	INVEX DESIGN	06/07/2018	Regular	0.00	2,547.00	181699
<u>1201</u>	Invoice	05/18/2018	01-22 Web development	0.00	2,547.00	
14164	JACK POHN	06/07/2018	Regular	0.00	75.50	181700
<u>052118</u>	Invoice	05/21/2018	05/18/17 supplies reimbursed	0.00	75.50	
15530	JENSEN ENTERTAINMENT INC	06/07/2018	Regular	0.00	470.00	181701
<u>051618</u>	Invoice	05/16/2018	07/04/18 event deposit	0.00	470.00	
15530	JENSEN ENTERTAINMENT INC	06/07/2018	Regular	0.00	470.00	181702
<u>051718</u>	Invoice	05/16/2018	07/04/18 event balance due	0.00	470.00	
11299	JESSE WHITE TUMBLING TEAM	06/07/2018	Regular	0.00	1,050.00	181703
<u>052318</u>	Invoice	05/23/2018	07/04/18 event	0.00	1,050.00	
17267	JIM HOFFMAN	06/07/2018	Regular	0.00	7.66	181704
<u>489407</u>	Invoice	05/31/2018	Refund	0.00	7.66	
17256	CHICAGO RETRO ENTERTAINMENT	06/07/2018	Regular	0.00	988.00	181705
<u>060118</u>	Invoice	06/01/2018	326 07/20/18 Workshop	0.00	988.00	
17236	JOSEPH HARTMAN	06/07/2018	Regular	0.00	51.80	181706
<u>487327</u>	Invoice	05/29/2018	Refund	0.00	51.80	
17264	JOSHUA FUNKE	06/07/2018	Regular	0.00	100.00	181707
<u>493273</u>	Invoice	06/04/2018	Refund	0.00	100.00	
17237	JUDY GARFINKEL	06/07/2018	Regular	0.00	107.65	181708
<u>487333</u>	Invoice	05/29/2018	Refund	0.00	107.65	
15751	K.C. AUDIO INC	06/07/2018	Regular	0.00	750.00	181709
<u>052118</u>	Invoice	05/21/2018	07/04/18 event deposit	0.00	750.00	
15751	K.C. AUDIO INC	06/07/2018	Regular	0.00	750.00	181710
<u>052218</u>	Invoice	05/21/2018	07/04/18 event balance due	0.00	750.00	
17231	KARA NUTTING PETERSON	06/07/2018	Regular	0.00	64.00	181711
<u>481935</u>	Invoice	05/24/2018	Refund	0.00	64.00	
14192	KLEZMER MUSIC FOUNDATION	06/07/2018	Regular	0.00	1,900.00	181712
<u>052318</u>	Invoice	05/23/2018	07/04/18 event	0.00	1,900.00	
17171	CATERED BY DESIGN	06/07/2018	Regular	0.00	7,837.65	181713
<u>14815</u>	Invoice	05/17/2018	29-26 2018 Champions Banquet	0.00	7,837.65	
17239	LISA BETH GANSBERG	06/07/2018	Regular	0.00	59.74	181714
<u>487349</u>	Invoice	05/29/2018	Refund	0.00	59.74	
17229	MARC DENNISON	06/07/2018	Regular	0.00	65.60	181715

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>482236</u>	Invoice	05/24/2018	Refund	0.00	65.60	
16594	MEGHAN MEREDITH - PETTY CASH	06/07/2018	Regular	0.00	930.00	181716
<u>052118</u>	invoice	05/21/2018	Petty cash-Trekker camp outs & bus drive	0.00	930.00	
16928	E-QUANTUM CONSULTING, LLC	06/07/2018	Regular	0.00	165.00	181717
<u>4505</u>	Invoice	06/01/2018	01-11 Natural Gas Consulting Services	0.00	165.00	
11860	MUTUAL ACE HARDWARE	06/07/2018	Regular	0.00	224.00	181718
<u>1191_053118</u>	Invoice	05/31/2018	Supplies	0.00	224.00	
10016	AWESOME AMUSEMENTS PARTY RE	06/07/2018	Regular	0.00	3,500.00	181719
<u>44306-1</u>	Invoice	05/22/2018	07/04/18 event balance due	0.00	3,500.00	
10016	AWESOME AMUSEMENTS PARTY RE	06/07/2018	Regular	0.00	3,500.00	181720
<u>44306</u>	Invoice	05/22/2018	07/04/18 event deposit	0.00	3,500.00	
17226	OLIVIA ANDERSSON	06/07/2018	Regular	0.00	35.69	181721
<u>481928</u>	Invoice	05/24/2018	Refund	0.00	35.69	
11998	PARK DISTRICT RISK MGMT AGCY	06/07/2018	Regular	0.00	145,256.19	181722
<u>0518133H</u>	Invoice	05/31/2018	Health Invoice	0.00	145,256.19	
11998	PARK DISTRICT RISK MGMT AGCY	06/07/2018	Regular	0.00	30,537.26	181723
<u>0518133</u>	Invoice	05/31/2018	Property/Liability/Workers Comp/Emp	0.00	30,537.26	
11998	PARK DISTRICT RISK MGMT AGCY	06/07/2018	Regular	0.00	2,040.92	181724
<u>060118</u>	Invoice	06/01/2018	Health Invoice	0.00	2,040.92	
17270	PATRICIA ROON - PETTY CASH	06/07/2018	Regular	0.00	200.00	181725
<u>060618</u>	Invoice	06/06/2018	Petty cash-Outdoor Adventure Camp	0.00	200.00	
15146	PETER E HERNANDEZ	06/07/2018	Regular	0.00	482.50	181726
<u>0521180032</u>	Invoice	05/21/2018	05/17/18 & 05/19/18 photo shoots	0.00	482.50	
16993	POLSINELLI PC	06/07/2018	Regular	0.00	1,230.34	181727
<u>1525514</u>	Invoice	05/10/2018	Professional Services	0.00	1,230.34	
12091	POSTMASTER OF HIGHLAND PARK	06/07/2018	Regular	0.00	225.00	181728
<u>Permit 127_0520</u>	Invoice	05/20/2018	Permit 127	0.00	225.00	
10938	FUN SERVICES, INC	06/07/2018	Regular	0.00	1,925.00	181729
<u>052118</u>	Invoice	05/21/2018	07/04/18 event deposit	0.00	1,925.00	
10938	FUN SERVICES, INC	06/07/2018	Regular	0.00	1,925.00	181730
<u>052218</u>	Invoice	05/21/2018	07/04/18 event balance due	0.00	1,925.00	
12184	REINDERS, INC.	06/07/2018	Regular	0.00	11,688.60	181731
<u>4050565-00</u>	Invoice	04/19/2018	70-11 1 Sand Pro 2040Z and attachments	0.00	11,688.60	
12184	REINDERS, INC.	06/07/2018	Regular	0.00	89,813.20	181732
<u>4050564-00</u>	Invoice	04/30/2018	70-11 Toro GR3100,Smithco Superstar,To	0.00	89,813.20	
14137	RESERVE ACCOUNT	06/07/2018	Regular	0.00	2,500.00	181733
<u>47958863_06051</u>	Invoice	06/05/2018	Postage deposit	0.00	2,500.00	
12211	RICOH USA, INC	06/07/2018	Regular	0.00	2,683.32	181734
<u>5053434094</u>	Invoice	05/20/2018	Copies 06/17/18-05/16/18	0.00	2,683.32	
11628	LOS PAISANOS	06/07/2018	Regular	0.00	2,000.00	181735
<u>052318</u>	Invoice	05/23/2018	07/04/18 event	0.00	2,000.00	
15648	MAJOR MEMORIES	06/07/2018	Regular	0.00	1,000.00	181736
<u>051718</u>	Invoice	05/17/2018	750 2018 Champions Banquet auction ite	0.00	1,000.00	
16092	RONI BEN-YOSEPH	06/07/2018	Regular	0.00	360.00	181737

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>060118</u>	Invoice	06/01/2018	326 06/29/18 workshop	0.00	360.00	
17228	RUHI BOWMAN	06/07/2018	Regular	0.00	44.09	181738
<u>482238</u>	Invoice	05/24/2018	Refund	0.00	44.09	
15327	STEPHANIE ORSI	06/07/2018	Regular	0.00	21.50	181739
<u>482956</u>	Invoice	05/25/2018	Refund	0.00	21.50	
17225	SUSAN HAUER	06/07/2018	Regular	0.00	50.00	181740
<u>475279</u>	Invoice	05/18/2018	Refund	0.00	50.00	
12625	TOM PANEI	06/07/2018	Regular	0.00	1,450.00	181741
<u>052318</u>	Invoice	05/23/2018	07/04/18 event	0.00	1,450.00	
12703	UNITED WAY OF METRO CHICAGO	06/07/2018	Regular	0.00	34.00	181742
<u>053018</u>	Invoice	05/30/2018	Unifed Way	0.00	34.00	
12732	W.B. OLSON, INC.	06/07/2018	Regular	0.00	357,510.00	181743
<u>589.2</u>	Invoice	05/09/2018	70-11 SVGC Clubhouse renovation	0.00	357,510.00	
17230	WILMETTE HADASSAH	06/07/2018	Regular	0.00	200.00	181744
<u>482189</u>	Invoice	05/24/2018	Refund	0.00	200.00	
12794	WORKPLACE SOLUTIONS, LLC	06/07/2018	Regular	0.00	1,000.00	181745
<u>INV14696</u>	Invoice	05/16/2018	05/14/18 & 05/15/18 Reasonable Suspic	0.00	1,000.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	101	91	0.00	868,359.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>101</b>	<b>91</b>	<b>0.00</b>	<b>868,359.49</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01612 - 20180615 3

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
12184	REINDERS, INC.	06/15/2018	Regular	0.00	89,813.20	181746
4050564-00.0430	Invoice	04/30/2018	70-11 2 Toro Reelmaster3550-D Mowers	0.00	89,813.20	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	89,813.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>89,813.20</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01621 - 06212018 2 HPCC

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16990	ADIDAS AMERICA*	06/21/2018	Regular	0.00	43.15	181747
6174593619	Invoice	01/10/2018	29-78 Shoes	0.00	43.15	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	43.15
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>43.15</b>



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	06/21/2018	Regular	0.00	413.62	181748
<u>224785</u>	Invoice	05/30/2018	01-22 500 scratch pads	0.00	359.52	
<u>225294</u>	Invoice	06/12/2018	01-22 500 business cards	0.00	54.10	
15685	ABSOLUTE SERVICE INC	06/21/2018	Regular	0.00	2,591.08	181749
<u>4917</u>	Invoice	04/24/2018	29-41 Watertronics HMI display & door s	0.00	2,006.08	
<u>4918</u>	Invoice	04/24/2018	29-41 Irrigation pump station test & mai	0.00	585.00	
16396	ACRES ENTERPRISES INC	06/21/2018	Regular	0.00	13,441.00	181750
<u>AEI_03D0289</u>	Invoice	05/31/2018	May 2017 Lawn Maintenance	0.00	13,441.00	
16398	ADDISON GROUP	06/21/2018	Regular	0.00	705.25	181751
<u>874338</u>	Invoice	06/09/2018	01-11 06/03/18-06/09/18	0.00	705.25	
17293	ALEKASANDRA MACYS	06/21/2018	Regular	0.00	18.48	181752
<u>502902</u>	Invoice	06/13/2018	Refund	0.00	18.48	
17285	ARDITH SHEA	06/21/2018	Regular	0.00	68.36	181753
<u>501470</u>	Invoice	06/12/2018	Refund	0.00	68.36	
15775	A-Z ENTERTAINMENT, LTD	06/21/2018	Regular	0.00	450.00	181754
<u>282939</u>	Invoice	06/04/2018	85-29 07/01/18 event DJ	0.00	450.00	
17282	BARBARA ENGLAND	06/21/2018	Regular	0.00	59.50	181755
<u>501427</u>	Invoice	06/12/2018	Refund	0.00	59.50	
16077	BERNIE ALPERT	06/21/2018	Regular	0.00	22.32	181756
<u>501466</u>	Invoice	06/12/2018	Refund	0.00	22.32	
10321	BOLLER CONSTRUCTION CO, INC	06/21/2018	Regular	0.00	75,599.60	181757
<u>I</u>	Invoice	05/15/2018	Rec Center Renovation #7	0.00	75,599.60	
10378	CALL ONE	06/21/2018	Regular	0.00	5,567.91	181758
<u>1128095_061518</u>	Invoice	06/15/2018	June/July 2018	0.00	5,567.91	
10411	CATHY FIORI - PETTY CASH	06/21/2018	Regular	0.00	1,600.00	181759
<u>5042018</u>	Invoice	05/04/2018	29-11 07/04/18 event change bank	0.00	1,600.00	
17294	CHANNEL FORE INC	06/21/2018	Regular	0.00	1,000.00	181760
<u>SVGS2018-1</u>	Invoice	06/10/2018	29-42 Golf Scene Show Advertising	0.00	1,000.00	
16827	CLAY MURRAY	06/21/2018	Regular	0.00	60.33	181761
<u>501460</u>	Invoice	06/12/2018	Refund	0.00	12.92	
<u>501460-1</u>	Invoice	06/12/2018	Refund	0.00	47.41	
10574	COURT & SPORT INC	06/21/2018	Regular	0.00	3,951.00	181762
<u>64410</u>	Invoice	05/31/2018	29-55 1 Playmate Ace Tennis Ball Machin	0.00	3,951.00	
10624	DANIEL CREANEY COMPANY	06/21/2018	Regular	0.00	910.00	181763
<u>41600</u>	Invoice	06/11/2018	Rosewood Beach Park Proj Mgt Design	0.00	910.00	
17276	DANIEL SANTOYO	06/21/2018	Regular	0.00	187.00	181764
<u>501412</u>	Invoice	06/12/2018	Refund	0.00	187.00	
17289	DAVID YOU	06/21/2018	Regular	0.00	191.00	181765
<u>501599</u>	Invoice	06/12/2018	Refund	0.00	191.00	
17300	DIANA RUALES	06/21/2018	Regular	0.00	100.00	181766

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>510177</u>	Invoice	06/19/2018	Refund	0.00	100.00	
17037	ELIZABETH DAVIDSON	06/21/2018	Regular	0.00	100.00	181767
<u>502718</u>	Invoice	06/13/2018	Refund	0.00	100.00	
16556	KNUCKLEBALL COMEDY LLC	06/21/2018	Regular	0.00	1,400.00	181768
<u>27</u>	Invoice	06/12/2018	320 Improv classes 50% payment due	0.00	1,400.00	
16075	EVAN KANE	06/21/2018	Regular	0.00	255.00	181769
<u>PDHP20180615</u>	Invoice	06/15/2018	01-22 Camp Pool Shoot	0.00	147.50	
<u>PDHP20180620</u>	Invoice	06/20/2018	01-22 Father's Day Mini-Golf	0.00	107.50	
10929	FRIENDLY FARMS LTD	06/21/2018	Regular	0.00	1,400.00	181770
<u>4292</u>	Invoice	06/20/2018	315 06/20/18 event	0.00	1,400.00	
10929	FRIENDLY FARMS LTD	06/21/2018	Regular	0.00	2,000.00	181771
<u>4298</u>	Invoice	06/19/2018	823 07/04/18 event	0.00	2,000.00	
11048	ZINGARI LLC	06/21/2018	Regular	0.00	3,000.00	181772
<u>042018</u>	Invoice	04/20/2018	325 07/02/18-07/06/18	0.00	3,000.00	
17302	HEAD/PENN RACQUET SPORTS	06/21/2018	Regular	0.00	114.82	181773
<u>5192780158</u>	Invoice	05/07/2018	29-55 24 Strings	0.00	114.82	
15374	HIGHLAND PARK HIGH SCHOOL	06/21/2018	Regular	0.00	4,011.15	181774
<u>061818</u>	Invoice	06/18/2018	200 HPHS baseball clinic fees	0.00	4,011.15	
11134	HORNUNG'S GOLF PRODUCTS, INC.	06/21/2018	Regular	0.00	586.24	181775
<u>438415</u>	Invoice	06/05/2018	29-74 Supplies for Glow Ball	0.00	586.24	
11194	ILLINOIS SHOTOKAN KARATE CLUBS	06/21/2018	Regular	0.00	2,941.90	181776
<u>149</u>	Invoice	06/15/2018	417 2018 Spring class fee	0.00	2,941.90	
11199	IMAGES ALIVE, LTD	06/21/2018	Regular	0.00	3,771.00	181777
<u>13601</u>	Invoice	06/11/2018	823 2000 Bandannas	0.00	3,771.00	
13794	JENSEN'S PLUMBING & HEATING INC	06/21/2018	Regular	0.00	456.96	181778
<u>103160</u>	Invoice	05/23/2018	29-32 Rosewood IC 05/11 service call AC	0.00	456.96	
17275	JUDITH GOLDSTEIN	06/21/2018	Regular	0.00	50.00	181779
<u>496865</u>	Invoice	06/07/2018	Refund	0.00	50.00	
17281	JUDITH SCHWARTZ	06/21/2018	Regular	0.00	74.75	181780
<u>501425</u>	Invoice	06/12/2018	Refund	0.00	74.75	
11427	K H KIM TAEKWONDO	06/21/2018	Regular	0.00	3,709.55	181781
<u>052818</u>	Invoice	05/28/2018	417 2018 Spring class fee	0.00	3,709.55	
17279	KELA CULPEPPER-IKNER	06/21/2018	Regular	0.00	93.24	181782
<u>501421</u>	Invoice	06/12/2018	Refund	0.00	93.24	
11541	LANER MUCHIN, LTD	06/21/2018	Regular	0.00	420.00	181783
<u>540320</u>	Invoice	06/01/2018	Professional services thru 05/20/18	0.00	120.00	
<u>540321</u>	Invoice	06/01/2018	Professional services thru 05/20/18	0.00	300.00	
17291	LAURA RADOM	06/21/2018	Regular	0.00	23.47	181784
<u>501781</u>	Invoice	06/12/2018	Refund	0.00	23.47	
17283	LAUREL ASTON	06/21/2018	Regular	0.00	40.57	181785
<u>501457</u>	Invoice	06/12/2018	Refund	0.00	40.57	
17298	LEGACY TEAM SALES	06/21/2018	Regular	0.00	9,064.61	181786
<u>S 32059</u>	Invoice	06/06/2018	Summer Apparel T-Shirts & Sweatshirts	0.00	9,064.61	
17296	MARGARITA CORCHADO	06/21/2018	Regular	0.00	50.00	181787
<u>508931</u>	Invoice	06/18/2018	Refund	0.00	50.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
14050	MARISA ORNSTEIN	06/21/2018	Regular	0.00	45.90	181788
<u>502916</u>	Invoice	06/13/2018	Refund	0.00	45.90	
11762	METRO TANK AND PUMP COMPANY	06/21/2018	Regular	0.00	23,665.00	181789
<u>14956</u>	Invoice	06/07/2018	70-11 1 K800 Hybrid Fuel Island Terminal	0.00	23,665.00	
17277	MICHAEL LICKERMAN	06/21/2018	Regular	0.00	79.01	181790
<u>501414</u>	Invoice	06/12/2018	Refund	0.00	79.01	
17286	MICHELLE COX	06/21/2018	Regular	0.00	88.05	181791
<u>501483</u>	Invoice	06/12/2018	Refund	0.00	88.05	
14647	MIDWEST FENCING CLUB	06/21/2018	Regular	0.00	1,240.20	181792
<u>26</u>	Invoice	06/18/2018	557 2018 Spring session 04/06/18-05/04	0.00	585.00	
<u>27</u>	Invoice	06/18/2018	557 2018 Spring session 05/11/18-06/01	0.00	655.20	
17106	MISS CATHY MUSIC INC	06/21/2018	Regular	0.00	3,599.05	181793
<u>051518</u>	Invoice	06/12/2018	308 2018 Winter class fee	0.00	3,599.05	
17278	NON TIDSWELL	06/21/2018	Regular	0.00	27.30	181794
<u>501415</u>	Invoice	06/12/2018	Refund	0.00	27.30	
13604	NORTH SHORE GAS	06/21/2018	Regular	0.00	225.16	181795
<u>0601145072-000</u>	Invoice	06/05/2018	1240 Fredrickson Pl 05/02/18-06/01/18	0.00	225.16	
17299	OZZIE GUILLEN FOUNDATION	06/21/2018	Regular	0.00	5,500.00	181796
<u>2018-1</u>	Invoice	06/04/2018	750 2 Golf Outing auction items	0.00	5,500.00	
17297	P BRYN BENSON	06/21/2018	Regular	0.00	50.00	181797
<u>508946</u>	Invoice	06/18/2018	Refund	0.00	50.00	
17288	RACHEL MELTZER	06/21/2018	Regular	0.00	100.00	181798
<u>501499</u>	Invoice	06/12/2018	Refund	0.00	100.00	
17290	RANDY SHIFRIN	06/21/2018	Regular	0.00	53.20	181799
<u>501780</u>	Invoice	06/12/2018	Refund	0.00	53.20	
16239	RICOH USA, INC.	06/21/2018	Regular	0.00	3,337.90	181800
<u>100666290</u>	Invoice	06/06/2018	Ricoh Lease 06/25/18-07/24/18	0.00	3,337.90	
16092	RONI BEN-YOSEPH	06/21/2018	Regular	0.00	871.00	181801
<u>1076</u>	Invoice	06/07/2018	308 Children's yoga May classes	0.00	871.00	
15145	SHORELINE TEAM TENNIS	06/21/2018	Regular	0.00	85.00	181802
<u>060718</u>	Invoice	06/07/2018	002 1 Shoreline team tennis fee	0.00	85.00	
12393	SMITHGROUP JJR, INC.	06/21/2018	Regular	0.00	6,418.00	181803
<u>0131209</u>	Invoice	05/22/2018	Professional services 03/31/18-04/27/18	0.00	6,418.00	
12458	STEVE BUTI	06/21/2018	Regular	0.00	546.00	181804
<u>061518</u>	Invoice	06/15/2018	200 05/29/18-06/01/18 Track & Field ev	0.00	546.00	
17292	STUART GORDON	06/21/2018	Regular	0.00	115.12	181805
<u>501790</u>	Invoice	06/12/2018	Refund	0.00	115.12	
17287	SUGLEGMAA OCHIRSUREN	06/21/2018	Regular	0.00	45.71	181806
<u>501486</u>	Invoice	06/12/2018	Refund	0.00	45.71	
12489	SUNBURST SPORTSWEAR, INC	06/21/2018	Regular	0.00	6,711.98	181807
<u>118070</u>	Invoice	06/06/2018	Summer Sleeveless T-shirts w/ LOGO	0.00	1,251.48	
<u>118071</u>	Invoice	06/06/2018	29-55 Summer Apparel T-Shirts w/ LOGO	0.00	28.08	
<u>118072</u>	Invoice	06/06/2018	341 Junior Varsity Camp T-shirt w/ LOGO	0.00	248.48	
<u>118073</u>	Invoice	06/06/2018	322 Varsity Sports Camp T-Shirts w/ LOG	0.00	313.50	
<u>118074</u>	Invoice	06/06/2018	008 Deer Creek Camp T-Shirts w/ LOGO	0.00	492.20	
<u>118075</u>	Invoice	06/06/2018	Summer T-Shirts with LOGO	0.00	248.16	
<u>118076</u>	Invoice	06/06/2018	165 Girls Play Strong Camp T-Shirts w/ LO	0.00	349.92	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>118077</u>	Invoice	06/06/2018	196 Parent/Tot T-Ball T-Shirts	0.00	1,343.84	
<u>118078</u>	Invoice	06/06/2018	186 Sandlot Sluggers T-Shirts w/ LOGO	0.00	741.44	
<u>118079</u>	Invoice	06/06/2018	186 Little Sluggers T-Shirts w/ LOGO	0.00	793.24	
<u>118080</u>	Invoice	06/06/2018	Summer Apparel T-Shirts & Hats w/ LOGO	0.00	901.64	
12493	SUNSET FOOD MART INC	06/21/2018	Regular	0.00	71.97	181808
<u>16200 053118</u>	Invoice	05/31/2018	Supplies	0.00	71.97	
16410	SUSAN COALE	06/21/2018	Regular	0.00	79.01	181809
<u>501420</u>	Invoice	06/12/2018	Refund	0.00	79.01	
17284	SUSAN DORN	06/21/2018	Regular	0.00	24.41	181810
<u>501465</u>	Invoice	06/12/2018	Refund	0.00	24.41	
17280	TANYA SIMULICK	06/21/2018	Regular	0.00	51.90	181811
<u>501423</u>	Invoice	06/12/2018	Refund	0.00	51.90	
17111	TELCOM & DATA INC.	06/21/2018	Regular	0.00	78.00	181812
<u>48659</u>	Invoice	05/22/2018	Maint for May 2018 - 2205 Skokie Valley	0.00	39.00	
<u>48660</u>	Invoice	05/22/2018	Maint for June 2018 - 2205 Skokie Valley	0.00	39.00	
12732	W.B. OLSON, INC.	06/21/2018	Regular	0.00	383,348.00	181813
<u>589 3</u>	Invoice	06/08/2018	70-11 SVGC Clubhouse renovation	0.00	383,348.00	
16823	WELLS FARGO EQUIPMENT FINANCI	06/21/2018	Regular	0.00	1,046.23	181814
<u>5004860431</u>	Invoice	06/04/2018	Walking green's mower lease	0.00	1,046.23	
16823	WELLS FARGO EQUIPMENT FINANCI	06/21/2018	Regular	0.00	515.26	181815
<u>5004860432</u>	Invoice	06/04/2018	Walking green's mower lease	0.00	515.26	
17301	WILSON SPORTING GOODS	06/21/2018	Regular	0.00	6,575.03	181816
<u>4524979119</u>	Invoice	04/12/2018	29-56 Balls	0.00	635.04	
<u>4524988242</u>	Invoice	04/13/2018	29-74 Range balls	0.00	4,334.40	
<u>4525150131</u>	Invoice	05/08/2018	29-55 Strings	0.00	185.00	
<u>4525219658</u>	Invoice	05/18/2018	29-55 Balls	0.00	1,270.08	
<u>4525371022</u>	Invoice	06/11/2018	29-55 Racket	0.00	150.51	
10650	WOODHOUSE TINUCCI ARCHITECTS	06/21/2018	Regular	0.00	3,924.57	181817
<u>10-4564</u>	Invoice	05/30/2018	70-11 Golf Clubhouse	0.00	3,800.00	
<u>10-4565</u>	Invoice	05/30/2018	70-11 Golf Clubhouse	0.00	124.57	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	70	0.00	589,017.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>92</b>	<b>70</b>	<b>0.00</b>	<b>589,017.67</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01610 - 20180615 1

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK 12184	REINDERS, INC.	06/15/2018	Regular	0.00	-89,813.20	181732

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-89,813.20
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>0</b>	<b>1</b>	<b>0.00</b>	<b>-89,813.20</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01596 - 05312018 2

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
10058	AFLAC	05/31/2018	Bank Draft	0.00	1,359.05	DFT0001812
AFLAC 053018	Invoice	05/30/2018	AFLAC 05/30/18	0.00	1,359.05	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,359.05
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,359.05</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01597 - 05312018 4

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11161	ICMA RETIREMENT TRUST #302037	05/31/2018	Bank Draft	0.00	8,549.58	DFT0001813
<u>ICMA 457 05251</u>	Invoice	05/25/2018	Wire Transfer ICMA 457 Deferred Comp	0.00	8,549.58	
12825	ICMA RETIREMENT TRUST #705568	05/31/2018	Bank Draft	0.00	325.00	DFT0001814
<u>ICMA Roth 05251</u>	Invoice	05/25/2018	Wire Transfer ICMA Roth	0.00	325.00	
11177	ILL MUNICIPAL RETIREMENT FUND	05/31/2018	Bank Draft	0.00	51,945.14	DFT0001815
<u>IMRF May 2018</u>	Invoice	05/25/2018	IMRF 05/25/18	0.00	51,945.14	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	60,819.72
EFT's	0	0	0.00	0.00
	<b>3</b>	<b>3</b>	<b>0.00</b>	<b>60,819.72</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01609 - 06142018 1

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11161	ICMA RETIREMENT TRUST #302037	06/14/2018	Bank Draft	0.00	8,356.71	DFT0001822
<u>ICMA 457 06081</u>	Invoice	06/08/2018	Wire Transfer ICMA 457 Deferred Comp	0.00	8,356.71	
12825	ICMA RETIREMENT TRUST #705568	06/14/2018	Bank Draft	0.00	325.00	DFT0001823
<u>ICMA Roth 06081</u>	Invoice	06/08/2018	Wire Transfer ICMA Roth	0.00	325.00	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	8,681.71
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>8,681.71</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01614 - 20180618 2

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
10111	AMALGAMATED BANK OF CHICAGO	06/18/2018	Bank Draft	0.00	294,281.25	DFT0001824
<u>061518 4944</u>	Invoice	06/15/2018	Debt Series 2012A Refunding	0.00	69,225.00	
<u>061518 5170</u>	Invoice	06/15/2018	Debt Series 2013	0.00	77,781.25	
<u>061518 6069</u>	Invoice	06/15/2018	Tax Park Bonds Series 2016	0.00	22,800.00	
<u>061518 6444</u>	Invoice	06/15/2018	Tax Park Bonds Series 2017	0.00	124,475.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	1	0.00	294,281.25
EFT's	0	0	0.00	0.00
	<b>4</b>	<b>1</b>	<b>0.00</b>	<b>294,281.25</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01617 - 06202018 2

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT. OF REVENUE	06/20/2018	Bank Draft	0.00	95.00	DFT0001825
<u>May 2018</u>	Invoice	06/19/2018	May 2018	0.00	95.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	95.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>95.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT01601 - 20180531 1

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
10313	BOA P-CARD STATEMENTS	05/31/2018	Bank Draft	0.00	271,795.85	DFT0001816
<u>050718</u>	invoice	05/07/2018	P-Card with PA	0.00	271,795.85	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	271,795.85
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>271,795.85</b>

P-Card Transactions  
04/08/18 - 05/07/18

Vendor Name	Transaction Count	Amount Total
#03475 JEWEL	1	\$11.36
1000BULBS.COM	2	\$169.44
22ND CENTURY MEDIA, LL	1	\$925.00
837 - BRUNSWICK ZONE -	3	\$299.64
ABC BUSINESS FORMS INC	1	\$62.03
About Faces Entertainm	1	\$275.00
ACT ILHF prod INTERNET	1	\$16.39
ACT MUNDELEINPARKDIST	1	\$100.00
AED SUPERSTORE	1	(\$209.00)
AFFILIATED PARTS LLC	2	\$2,056.20
AGR GARDENER SUPPLY CO	2	(\$6.95)
AIR COMFORT CORPORATIO	3	\$14,356.00
AMAZON DIGITAL SVCS AM	2	\$20.31
AMAZON MKTPLACE PMTS	14	\$2,548.06
AMAZON MKTPLACE PMTS W	15	\$1,149.90
AMAZON.COM AMZN.COM/BI	3	\$532.15
ANDERSON LOCK CO	1	\$116.07
ARC SERVICES/TRAINING	2	\$252.00
AT&T PREMIER EBIL	1	\$1,512.69
ATT BUS PHONE PMT	3	\$2,186.72
AUTOMATIC ICEMAKERS	1	\$300.00
BHFX #10	2	\$95.00
BLICK ART 800 447 1892	1	\$46.26
BLS SPAMTITAN	1	\$180.00
BROADCAST MUSIC INC	1	\$349.00
BSN SPORT SUPPLY GROUP	1	\$172.50
BURRIS EQUIPMENT CO	2	\$546.08
C JOHNSON SIGN CO	2	\$2,150.00
CANTEEN COFFEE78052560	3	\$594.00
CELEBRATION AUTHORIT	1	\$100.00
CERAMIC SUPPLY CHICAGO	1	\$64.26
CHICAGO SHAKESPEARE TH	1	\$215.00
CITY OF HIGHLAND PARK	36	\$30,456.50
CITY OF HIGHLAND PARK	1	\$60.00
CLUCKERS CHARCOAL CH	1	\$83.64
COMCAST	1	\$11,761.98
COMCAST CHICAGO	1	\$144.85
COMCAST CHICAGO CS 1X	8	\$1,900.08
COMM. MEDIA WORKSHOP	1	\$45.00
CONSERV FS INC	1	\$354.00
CRAFTWOOD LUMBER & HAR	37	\$1,153.38
CRAIGSLIST.ORG	2	\$90.00
CRATE & BARREL #106	1	\$381.88
CRUTCHFIELD.COM	2	\$3,498.91
CVS/PHARMACY #04787	2	\$15.43
DICK'S SPORTING GOODS	1	\$133.86
DOHENYS LLC	1	\$3,340.99
DOMESTIC UNIFORM IL	1	\$177.00
DOMINO'S 2765	1	\$48.21
DREISILKER ELECTRIC MO	2	\$521.28
DROPBOX Y8JQSPBXWCVH	1	\$9.99

P-Card Transactions  
04/08/18 - 05/07/18

DTV DIRECTV SERVICE	2	\$452.95
DUNBAR ARMORED	1	\$1,265.24
DUNLOP SPORTS	1	\$1,944.00
ECOLAB INC MF	3	\$1,315.52
EDWARD DON AND COMPANY	2	\$995.71
FACEBK A5NB3FN4D2	1	\$202.97
FACEBK D5NB3FN4D2	1	\$34.06
FACTORY CLEANING EQUIP	1	\$349.00
FAUCETDIRECT.COM	1	\$3,523.93
FEDEX 380636092	1	\$25.03
FELLERS INC	3	\$169.16
FERGUSON ENT, INC 448	2	\$586.62
FISH TECH	4	\$33.18
FOX VALLEY FIRE AND SA	1	\$785.00
G&O THERMAL SUPPLY CO	2	\$640.44
G3 SOLUTIONS INC	1	\$1,392.54
GCSAA EIFG	1	\$195.00
GIH GLOBALINDUSTRIALEQ	1	\$42.68
GOOGLE SVCSAPPS_pdhp.	1	\$4.16
GRAPHIC MARKING SYSTEM	2	\$92.51
GRAYSLAKE FEED SALES I	1	\$18.60
GROWER EQUIPMENT & SUP	3	\$1,513.98
HALOGEN SUPPLY COMPANY	2	\$1,390.78
HARRELLS LLC	3	\$3,357.82
HAVEY COMMUNICATIONS	1	\$298.00
HOUSTON PROTECTION & I	1	\$1,020.00
ID WHOLESALER	1	\$190.50
IDLEWOOD ELECTRIC S-HP	12	\$1,968.93
ILIPRA.ORG	1	\$165.00
ILLINOIS ASSOC OF PARK	1	\$855.00
ILLINOIS ASSOC PARK DI	1	\$6,573.84
IMPERIAL SURVEILLANCE,	3	\$5,712.00
INT IN ROCKSOLID LLC	1	\$735.67
INT IN T2 SITE AMENIT	1	\$1,903.60
INTERNATIONAL TRANSACTION	1	\$1.44
J2 EFAX SERVICES	1	\$33.90
JEWEL #3459	13	\$210.42
JEWEL #3471	1	\$51.14
JIMMY JOHNS - 1032	1	\$32.08
JIMMY JOHNS # 533 - E	1	\$100.58
JOHNSTONE SUPPLY OF VH	4	\$310.64
JORSON AND CARLSON COM	1	\$140.04
JUST TIRES #1270	2	\$228.42
K & M PRINTING	2	\$630.00
LAKE CO. POPULATION HE	3	\$0.00
LAKE CTY-HEALTH WAUKEG	2	\$694.00
LAKESHORE IT SOLUTIONS	2	\$2,124.43
LAKESHORE RECYCLING SY	11	\$3,500.43
LAPORTE COUNTY LANDSCA	1	\$3,300.00
LENOVO GROUP	1	\$21.24
LIFE FITNESS	2	\$365.00
MAILCHIMP MONTHLY	1	\$240.00

P-Card Transactions  
04/08/18 - 05/07/18

MARIANOS #533	1	\$70.92
MARK VEND CO	1	\$1.25
MARK VEND CO.	1	\$139.60
MARTINPETERSEN CO	1	\$417.00
MARVIN DESIGN GALLERY	1	\$850.00
MCMASTER-CARR	1	\$66.46
MENARDS 3327	2	\$90.41
MENONI AND MOCOJNI	15	\$2,074.22
MICHAELS STORES 9048	1	\$23.05
MICHAELS STORES 9961	1	\$41.46
Mobile Room Escape	2	\$575.00
MUTUAL ACE HARDWARE &	45	\$2,421.09
NAPA AUTO PARTS	69	\$14,280.41
NASCO FORT ATKINSON	1	\$37.49
NATURE'S LITTLE RECYCL	1	\$22.04
NIKEGOLF	3	\$2,707.47
NIR ROOF CARE INC	1	\$400.00
NORTH SHORE POOL &	2	\$9,400.00
NORTHSHORE PHYSICIAN	1	\$1,078.00
OFFICESUPPLY.COM	4	\$1,675.94
OSD AUDIO	1	\$1,199.75
P & W GOLF SUPPLY LLC	3	\$14,207.21
PALOS SPORTS	1	\$270.00
PANERA BREAD #601763	1	\$433.95
PAPA JOHN'S #04792	1	\$87.84
PARK DISTRICT OF HIGHL	5	\$5.00
PARTY CITY	4	\$202.49
PAYPAL FOXVALLEYFI	1	\$646.00
PETRA 1	1	\$599.25
PIEROS PIZZA - MOTO	3	\$253.75
PLANETIZEN 8772607526	1	\$19.95
PLASTIC PLUS	1	\$30.21
PLAYGROUND GAMES	1	\$1,740.00
PRO AM TEAM SPORTS	1	\$1,080.00
PROFESSIONAL TENNIS RE	1	\$421.00
QUALITY LOGO PRODUCTS	1	\$273.40
RANGE SERVANT AMERICA	1	\$1,241.96
RapidAir	1	\$1,117.08
RAYNOR DOOR CO	1	\$1,307.91
READYREFRESH BY NESTLE	1	\$173.50
REINDERS - SUSSEX CS	3	\$756.98
RESTROOM STRATEGIC RES	2	\$1,414.38
REVDANCE/TENTH HOUSE	4	\$195.97
RINK SIDE SPORTS - GUR	2	\$100.00
ROGANS SHOES INC WAUKE	1	\$155.00
SAMS CLUB #8184	1	\$19.98
SANTO SPORT STORE	4	\$1,220.00
SARAH'S PONY RIDES INC	1	\$300.00
SCHOOL OUTFITTERS	1	\$385.09
SCHOOLDUDE.COM	2	\$3,335.00
SDS SUPPLY CORP	1	\$67.85
SEARS ROEBUCK 1620	1	\$149.99

P-Card Transactions  
04/08/18 - 05/07/18

SIPLAY (TM)-TOURNEYFEE	1	\$572.63
SMARTSHEET	1	\$583.00
SMARTSIGN	1	\$69.38
SMITHEREEN PEST MANAGE	3	\$162.00
SQ SQ CHICAGO SU	1	\$520.00
SQU SQ PLAYGROUND GAM	1	\$305.00
ST AUBIN 1	1	\$4,553.00
STAPLES 00116616	8	\$913.40
STARBUCKS STORE 11961	1	\$67.80
STEVE OLSON PRINTING D	1	\$743.00
STICKERSBANNERS	2	\$196.00
STUDENT REC FACILITY	1	\$365.00
SUNSET FOODS #1	7	\$188.62
SUNSHINE ARTS AND CRAF	1	\$50.00
SUSTAINABLESUPPLY.COM	1	\$65.80
SWIMOUTLET.COM	2	\$465.61
T C FURLONG INC	2	\$363.85
TARGET 00008656	1	\$79.74
TARGET 00011684	12	\$464.36
TARGET.COM	1	\$69.99
TEAMSNAP	1	\$19.98
THE HOME DEPOT #1922	1	\$3.73
THE HOME DEPOT #1926	16	\$862.03
THE HOME DEPOT #8431	1	\$29.90
THERM FLO	3	\$3,522.00
THERMOSYSTEMS, INC.	1	\$141.58
THORNTONS #0312	4	\$174.75
TRIBUNE PUBLISHING COM	1	\$113.60
TYCOINTEGRATEDSECURITY	5	\$14,538.75
UPS 1ZD8F35T0302581150	1	\$11.54
UPS 1ZD8F35T0329122051	1	\$9.43
UPS ADJ00195105641681	1	\$8.72
USPS PO 1636120040	1	\$12.05
WALGREENS #1438	1	\$3.19
WAL-MART #1489	2	\$50.86
WAL-MART #1735	1	\$12.88
WAL-MART #3893	1	\$125.43
WAL-MART #5276	1	\$25.75
WAREHOUSE DIRECT	25	\$4,153.45
WASHBURN MACHINERY INC	1	\$435.34
WATERTECH OF AMERICA	1	\$987.50
WAUKEGAN TIRE #2	1	\$80.00
WAYFAIR WAYFAIR	4	\$26,101.24
WEB NETWORKSOLUTIONS	2	\$1,086.43
WEDDING LINENS INC	1	\$322.50
WM SUPERCENTER #1735	1	\$69.98
WM SUPERCENTER #3893	1	\$29.85
WSG WILSON SPTG GDS	1	\$112.76
WW GRAINGER	2	\$483.64
XO COMMUNICATIONS	1	\$283.24
YOUR ADVANTAGE II LTD	1	\$304.00
<b>TOTAL</b>		<b>\$271,795.85</b>



# Memorandum

**To:** Board of Park Commissioners

**From:** Jeff Smith, Assistant Director of Parks, Properties & Planning; Dan Voss, Director of Parks, Properties and Planning; Kathy Donahue, Deputy Director of Operations; Liza McElroy, Executive Director

**Date:** June 26, 2018

**Subject:** **PARK AVENUE BARGE ENGINEERING SERVICES RFQ**

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The Park District released a Request for Qualifications (RFQ) for Engineering Services on May 25, 2018 to hire an engineering firm to conduct a thorough study for the repair or replacement of the barge at Park Avenue. The required RFQ process was qualifications-based and could not take fee into consideration.

On June 8, 2018 the Park District received Statements of Qualifications from five firms. Staff reviewed all submissions and rated SmithGroup JJR as the most qualified firm to conduct this work. The evaluation criteria used to rank firms included organization and completeness of submittal, experience with projects of a similar nature, familiarity in working along the Great Lakes shoreline, and demonstrated understanding and ability to procure all required permits.

Staff have now received a Cost Proposal from SmithGroup JJR for this study and will provide an overview. Attached is the recommended Cost Proposal detailing the steps that will be taken. As part of their work, SmithGroup JJR will explore a variety of solutions, including repair of the existing barge breakwater, removal and replacement of the barge breakwater, and removal of the barge breakwater and replacement with an alternant breakwater structure. SmithGroupJJR will also consider need for any temporary repairs.

At the completion of this study, staff will present options to the Park Board which will include estimated cost, project timeline and required permitting. A determination will then be made on how to proceed with this project.

### **Budget Impact**

Total Available Park Avenue Improvement Funds	\$250,000
<b>SmithGroup JJR Fees</b>	<b><u>\$41,700</u></b>
Anticipated Amount <u>over</u> /under budget	(\$208,300)

### **RECOMMENDATION**

**Staff recommends approval for the Executive Director to enter into an agreement with SmithGroup JJR for engineering services related to the Park Avenue Barge for a lump sum in the amount of \$41,700.**

## COST PROPOSAL

Date: June 21, 2018

Jeff Smith  
Assistant Director of Parks, Properties and Planning  
Park District of Highland Park  
636 Ridge Road  
Highland Park, Illinois 60035

RE: 2018 Park Avenue Barge Engineering Services – Cost Proposal rev.3

Dear Jeff Smith:

On behalf of SmithGroupJJR, Inc., (“SmithGroupJJR”) I am pleased to submit this cost proposal for Park Avenue Barge Engineering Services which is in companion with our Request for Qualifications package submitted on June 8, 2019. The following is our understanding of the services which are to be provided.

### SCOPE OF SERVICES

Task 1 – Design Administration

Task 1.1 – Data Collection

To efficiently and cost effectively design and engineer a solution, a thorough understanding of the site and existing barge structure must be determined. SmithGroupJJR will completed investigations to support conceptual design development and preparation of the construction documents. The following investigations may be required and are included as allowances.

- Geotechnical Exploration – including contracting with and manage a geotechnical engineering and testing firm to perform up to two (2) borings within upland areas. No water-based borings are assumed as part of this investigation program. The results will be used to guide the design of the structures. Structural and material composition will be analyzed and a geotechnical report will be prepared to inform the structure design.
- Site Survey - including contracting with and manage a licensed professional to complete a survey of the project area. The survey will identify the location of public surface and underground utilities as well as topography of the project area.
- Limited Bathymetric Survey – including contracting and managing a qualified firm to perform a bathymetric survey of the area immediately around the launch ramp and barge groin. The results of the limited survey will confirm the water depths adjacent to the barge and aid in the design.
- Below-Water Dive Survey – including oversight of a dive inspection of the barge to determine extent of damage, residual thickness of steel, and possible tie-in locations for any localized repair. The survey will also include an inspection of the leeside of the barge for possible future failure points. The results of the survey will be summarized in a memorandum and will aid in the design.

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Park District of Highland Park	<b>Park Avenue Barge Engineering Services</b> Highland Park, IL	Rev. 10.06.14 SmithGroupJJR
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Costs associated with the above investigations have been included within this cost proposal.

As stated in the RFQ, an engineering firm has been assessing the barge since 2015. It is anticipated that reports and structural assessments will be provided to SmithGroupJJR for review prior to the site survey to focus the site investigation.

## Task 1.2 – Metrocean Analysis

Sizing of any repair or replacement will require a metrocean analysis to determine the lake conditions and forces which will impact the new structure. If it is determined that the existing structure will be replaced and so desired by the Park District, this metrocean analysis can be used to determine alternative designs and layouts which will aid in creating a more tranquil environment at the boat launch and increase sediment bypassing which will result in less frequent maintenance dredging.

## Task 1.3 – Evaluation of Repair or Replacement Strategies

SmithGroupJJR's team of coastal and structural engineers will develop repair or replacement strategies based on the conditions at the site. These strategies will be ranked based on effectiveness, ease of construction, ease of permitting, cost, and aesthetics to determine which options best fulfill the needs of the Park District. Each strategy and ranking will be presented at a meeting in Highland Park to the Park District for discussion and ultimately the selection of the preferred option.

As there is a high likelihood a replacement strategy would not be implemented till spring 2019, temporary repair options will be explored as part of this task based on the results of the inspections and likelihood of additional damage.

## Task 1.4 – Permitting

SmithGroupJJR's team of designers and engineers have worked extensively with Illinois permitting agencies. Engaging the permitting agencies early in the process helps avoid bottlenecks when developing engineering solutions and streamlines the permitting process as the agencies are already aware of the project by the time the application reaches their desk. These agencies include, at a minimum, Illinois Department of Natural Resources, United States Army Corps of Engineers, Illinois Environmental Protection Agency, Illinois Historic Preservation Agency, and Soil and Water Conservation District.

The permitting requirements will depend on the chosen preferred construction option. These can range from simple notification for repairs, which do not change the structure footprint, to individual permits requiring sediment testing for contaminants and multiple public notification windows. These permitting requirements, time frames, and costs will be estimated prior to strategy selection to help inform the decision.

Best efforts will be made to meet with regulatory agencies during the initial site investigation to discuss initial impressions and permitting requirements. As concepts are developed, follow-up phone interviews with regulators will be conducted. The findings of these talks will be presented along with the concepts to the Park District.

## PREPARATION OF DIGITAL DATA

In the event SmithGroupJJR is requested to prepare digital data for transmission to the Owner's consultants, contractors or other Owner authorized recipients ("Digital Data"), the Owner acknowledges that due to the limitations of the digital data software, not all elements of SmithGroupJJR's services may be represented in the Digital Data, this being in the sole discretion of SmithGroupJJR. Accordingly, although SmithGroupJJR will endeavor to represent all material elements of SmithGroupJJR's services in the Digital Data, any use shall not relieve the Owner's consultants, contractors, or other Owner authorized recipients or their respective obligations. The Owner agrees that it will include this provision in any agreements with its consultants, contractors, or other Owner authorized recipients, in which Digital Data is provided.

## OWNER RESPONSIBILITIES

The Park District of Highland Park will be responsible for providing meeting space for on-site meetings, collect and provide copies of previous work & studies performed at the site to SmithGroupJJR within two weeks of contract approval, provide access to the site to survey and inspection teams, respond to questions and requests for review in a timely manner to remain on schedule, and provide payment for any and all permits required.

## SCHEDULE

The following schedule assumes the presentation of conceptual designs will occur two months following project award. Below is a breakdown of events with milestones listed as weeks following project award.

<b>Task 1 – Design Administration</b>	<b>Schedule (following project award)</b>
Data Collection & Review	2 weeks
Site Investigations & Surveys	3 weeks
Metocean Analysis	3 weeks
Evaluation of Repair or Replacement Strategies	8 weeks

If any additional services are needed or requested, or if project delays outside of the control of SmithGroupJJR occur, this schedule may need to be adjusted.

## COMPENSATION

Park District of Highland Park shall compensate SmithGroupJJR for the scope of services outlined in Task 1 – Design Administration, a fixed fee lump sum of \$40,000, exclusive of reimbursable cash charges.

## REIMBURSABLE EXPENSES

In addition to the fee indicated above, the following cash costs shall be reimbursable:

1. Travel expenses related to this project. Reimbursement for car mileage is the standard mileage allowance determined by the Internal Revenue Service. The current mileage rate is \$0.535 per mile;
2. Printing and/or reproduction of presentation materials, sketches, drawings, specifications, reports and other project related documents, either digitally or in hard copy;

3. Long distance telephone and facsimile charges, postage, express charges and other similar items;
4. Models, renderings, photography and other special presentation material for other than the Architect's own use;
5. Regulatory Agency review fees not paid for by the Park District; and
6. Employment of, with client's prior approval, special consultants other than those listed in this proposal.

We estimate the reimbursable expenses for Task 1 to be \$500.

## **ADDITIONAL SERVICES**

Requests for additional services or staff will be documented by SmithGroupJJR (if given verbally), and the work will commence upon Park District of Highland Park approval of an estimated fee for that effort or, if not agreed otherwise, Park District of Highland Park shall reimburse SmithGroupJJR on an hourly basis of SmithGroupJJR's project staff actively engaged for all personnel hours worked on the project.

## **PAYMENTS**

Invoices will be prepared monthly on the basis of percentage of completion.

All payments due to SmithGroupJJR shall be made monthly upon presentation of the statement of services rendered. All payments due SmithGroupJJR under this agreement shall bear interest at one-and one-half (1½%) percent per month commencing thirty (30) days after the date of billing.

## **DELIVERY OF CADD GRAPHIC FILES**

Any electronic/data/digital files (Files) from SmithGroupJJR shall be deemed Instruments of Service, and/or Work Product, as the case may be, for the Project identified above. Park District of Highland Park covenants and agrees that: 1) the Files are Instruments of Service of SmithGroupJJR, the author, and/or Work Product of SmithGroupJJR, as the case may be; 2) in providing the Files, SmithGroupJJR does not transfer common law, statutory law, or other rights, including copyrights; 3) the Files are not Contract Documents, in whole or in part; and 4) the Files are not As-Built files. Park District of Highland Park agrees to report any defects in the Files to SmithGroupJJR, within 45 days of the initial Files transmittal date (Acceptance Period). It is understood that SmithGroupJJR will correct such defects, in a timely manner, and retransmit the Files. Park District of Highland Park further agrees to compensate SmithGroupJJR, as Additional Services, for the cost of correcting defects reported to SmithGroupJJR after the Acceptance Period. Park District of Highland Park understands that the Files have been prepared to SmithGroupJJR's criteria and may not conform to Park District of Highland Park drafting or other documentation standards. Park District of Highland Park understands that, due to the translation process of certain CADD formats, and the transmission of such Files to Park District of Highland Park that SmithGroupJJR does not guarantee the accuracy, completeness or integrity of the data, and that the Park District of Highland Park will hold SmithGroupJJR harmless for any data or file clean-up required to make these Files usable. Park District of Highland Park understands that even though SmithGroupJJR may have computer virus scanning software to detect the presence of computer viruses, there is no guarantee that computer viruses are not present in the Files, and that Park District of Highland Park will hold SmithGroupJJR harmless for such viruses and their consequences, as well as any and all

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Park District of Highland Park

**Park Avenue Barge Engineering Services**  
Highland Park, IL

SmithGroupJJR

liability or damage caused by the presence of a computer virus in the Files. Park District of Highland Park agrees, to the fullest extent permitted by law, to indemnify and hold SmithGroupJJR harmless from any and all damage, liability, or cost (including protection from loss due to attorney's fees and costs of defense), arising from or in any way connected with and changes made to the Files by Park District of Highland Park.

Under no circumstances shall transfer of Files to Park District of Highland Park be deemed a sale by SmithGroupJJR. SmithGroupJJR makes no warranties, express or implied, of merchantability or fitness for any particular purpose.

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This document will serve as an agreement between us, and you may indicate your acceptance by signing in the space provided below and returning one (1) signed copy for our files.

---

SmithGroupJJR (*Signature*)

---

Owner (*Signature*)

---

(*Printed name and title*)

---

(*Printed name and title*)

---

Date

---

Date

**Attachment 'A'**

# Standard Rates



**Standard Fee and Reimbursement Schedule**  
**Madison, Wisconsin**  
**June 21, 2018**

## PROFESSIONAL AND TECHNICAL STAFF

Principal/ Level 5	\$225.00/hour
Principal/ Level 4	\$215.00/hour
Principal/ Level 3	\$195.00/hour
Principal/ Level 2	\$185.00/hour
Principal/ Level 1	\$175.00/hour
Professional Staff/ Level 11	\$175.00/hour
Professional Staff/ Level 10	\$165.00/hour
Professional Staff/ Level 9	\$150.00/hour
Professional Staff/ Level 8	\$140.00/hour
Professional Staff/ Level 7	\$130.00/hour
Professional Staff/ Level 6	\$115.00/hour
Professional Staff/ Level 5	\$105.00/hour
Professional Staff/ Level 4	\$95.00/hour
Professional Staff/ Level 3	\$90.00/hour
Professional Staff/ Level 2	\$85.00/hour
Professional Staff/ Level 1	\$80.00/hour
Technical Staff/ Level 2	\$90.00/hour
Technical Staff/ Level 1	\$70.00/hour

These billing rates are subject to semi-annual review and revision.

A surcharge of fifty percent (50%) will be added to hourly rates for expert witness testimony and/or for participation at hearings, depositions, etc.

## REIMBURSABLE EXPENSES

Mileage	\$.535/mile
Travel and Subsistence	Cost
FedEx, Postage, etc.	Cost
Copies (8-1/2" x 11")	\$0.10/copy
Color Copies (8-1/2" x 11")	Cost + 10%
Color Copies (11" x 17")	Cost + 10%
Plotting	Cost + 10%
Reproduction and Printing	Cost + 10%
Materials	Cost + 10%
Equipment Rental	Cost
Subcontract Services	Cost + 10%

## INVOICES

Progress invoices shall be issued monthly and payment is due upon receipt. Balances remaining unpaid after thirty (30) days are subject to a monthly finance charge of 1% (12% annually) until paid.



Park District of Highland Park, IL

# Income Statement

Current Period Ending 05/31/2018

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
100 - PROGRAMS	59,118.96	101,652.83	1,428,674.60	1,463,373.87	-34,699.27	3,034,811.59	61,339.55	1,525,675.07
110 - CAMPS	324.00	11,294.68	9,577.50	376,677.96	-367,100.46	1,549,078.00	-4,779.20	470,235.43
120 - LESSONS	19,955.00	32,494.62	135,354.35	157,723.10	-22,368.75	346,684.50	18,887.10	126,629.34
130 - SPECIAL EVENTS	2,098.00	11,419.07	54,930.50	56,740.35	-1,809.85	108,288.00	-20,109.86	46,897.85
410 - TAX	3,229,870.39	1,089,089.86	3,289,174.41	2,797,756.50	491,417.91	13,072,257.00	599,724.66	679,497.70
420 - FEES & CHARGES	71,628.09	94,507.61	169,179.78	207,132.02	-37,952.24	1,270,299.20	106,560.69	293,650.93
440 - MEMBERSHIPS	138,478.13	175,676.83	615,777.87	717,127.15	-101,349.28	1,717,654.00	157,425.57	680,944.55
450 - RENTALS	82,921.78	81,866.63	582,718.59	510,380.87	72,337.72	1,263,617.75	61,776.33	601,895.24
460 - MERCHANDISING	2,991.40	4,608.23	17,502.13	17,238.46	263.67	66,465.00	120,855.11	312,524.38
470 - INTEREST INCOME	17,240.75	8,750.00	56,547.83	43,750.00	12,797.83	105,000.00	6,174.46	32,492.29
480 - MISCELLANEOUS INCOME	45,069.65	14,724.17	159,069.78	63,421.49	95,648.29	193,400.00	38,966.10	553,821.27
510 - OTHER INCOME	3,800.00	3,060.82	12,210.78	7,304.10	4,906.68	37,380.00	0.00	450,117.97
520 - BOND/DEBT PROCEEDS	0.00	0.00	5,500.42	0.00	5,500.42	0.00	6,072.91	8,650,682.12
<b>Total Revenue:</b>	<b>3,673,496.15</b>	<b>1,629,145.35</b>	<b>6,536,218.54</b>	<b>6,418,625.87</b>	<b>117,592.67</b>	<b>22,764,935.04</b>	<b>1,152,893.42</b>	<b>14,425,064.14</b>
<b>Expense</b>								
100 - PROGRAMS	151,975.08	166,487.38	713,562.77	775,066.63	61,503.86	1,647,113.91	167,075.16	721,452.50
110 - CAMPS	5,111.47	55,835.80	36,633.17	128,849.49	92,216.32	882,710.33	7,759.05	50,237.41
120 - LESSONS	17,513.49	16,030.77	78,321.85	77,592.76	-729.09	159,167.83	16,450.39	60,437.94
130 - SPECIAL EVENTS	20,428.43	30,884.23	77,074.66	97,705.11	20,630.45	214,264.61	6,838.60	62,153.61
480 - MISCELLANEOUS INCOME	17.52	0.00	18.52	0.00	-18.52	0.00	0.00	0.00
610 - SALARIES & WAGES	526,133.59	650,944.82	2,490,970.23	3,054,329.33	563,359.10	7,537,251.09	506,184.30	2,469,521.99
620 - CONTRACTUAL SERVICES	255,222.40	215,583.57	986,545.45	1,182,311.39	195,765.94	2,896,927.79	626,972.01	1,858,548.09
630 - INSURANCE	174,184.64	174,888.80	710,274.44	874,444.00	164,169.56	2,099,502.41	176,836.24	878,848.88
640 - MATERIALS & SUPPLIES	34,915.11	63,868.71	137,353.81	248,592.61	111,238.80	588,970.66	60,673.53	178,561.50
650 - MAINTENANCE & LANDSCAPING CONTRACTS	44,859.10	53,418.64	114,053.05	180,823.86	66,770.81	435,352.52	32,110.85	131,196.42
660 - UTILITIES	85,801.03	77,355.02	313,086.24	395,888.63	82,802.39	980,619.05	82,828.07	316,055.47
670 - PENSION CONTRIBUTIONS	61,296.04	70,265.54	292,780.60	370,525.09	77,744.49	911,368.95	58,911.58	288,193.29
680 - COST OF GOODS SOLD	483.93	1,393.75	4,965.12	6,702.07	1,736.95	26,546.00	36,792.54	90,157.88
710 - DEBT RETIREMENT	0.00	0.00	1,425.00	0.00	-1,425.00	3,077,362.50	0.00	475.00
720 - CAPITAL OUTLAY	456,480.04	714,057.71	2,212,329.60	5,199,125.39	2,986,795.79	8,560,614.00	611,991.26	1,039,737.85
<b>Total Expense:</b>	<b>1,834,421.87</b>	<b>2,291,014.74</b>	<b>8,169,394.51</b>	<b>12,591,956.36</b>	<b>4,422,561.85</b>	<b>30,017,771.65</b>	<b>2,391,423.58</b>	<b>8,145,577.83</b>
<b>Report Total:</b>	<b>1,839,074.28</b>	<b>-661,869.39</b>	<b>-1,633,175.97</b>	<b>-6,173,330.49</b>	<b>4,540,154.52</b>	<b>-7,252,836.61</b>	<b>-1,238,530.16</b>	<b>6,279,486.31</b>

**Fund Summary**

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	897,589.55	-30,517.34	-331,838.08	-159,217.26	-172,620.82	-382,023.74	-143,214.30	-1,342,044.12
25 - SPECIAL RECREATION	237,013.84	78,444.19	89,524.10	-69,045.31	158,569.41	546,866.00	43,438.85	-106,860.11
29 - RECREATION	773,282.02	-86,451.53	508,290.54	-710,092.24	1,218,382.78	3,106,547.63	-340,018.35	-262,272.05
60 - DEBT SERVICE	384,997.79	126,162.01	383,572.79	126,162.01	257,410.78	-1,562,812.50	69,475.00	69,000.00
70 - CAPITAL PROJECTS	-453,808.92	-749,506.72	-2,282,725.32	-5,361,137.69	3,078,412.37	-8,961,414.00	-868,211.36	7,921,662.59
<b>Report Total:</b>	<b>1,839,074.28</b>	<b>-661,869.39</b>	<b>-1,633,175.97</b>	<b>-6,173,330.49</b>	<b>4,540,154.52</b>	<b>-7,252,836.61</b>	<b>-1,238,530.16</b>	<b>6,279,486.31</b>



Park District of Highland Park, IL

Fund 01 General

# Income Statement

Current Period Ending 05/31/2018

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
410 - TAX	1,258,566.99	427,166.66	1,317,871.01	2,135,833.30	-817,962.29	5,126,000.00	259,441.02	339,214.06
420 - FEES & CHARGES	4,045.80	3,275.87	15,085.29	16,379.35	-1,294.06	39,326.20	2,562.09	17,951.13
450 - RENTALS	0.00	5,000.00	0.00	25,000.00	-25,000.00	60,000.00	0.00	38,700.00
460 - MERCHANDISING	23.08	9.99	83.12	49.95	33.17	120.00	0.00	21.74
470 - INTEREST INCOME	17,240.75	8,750.00	56,547.83	43,750.00	12,797.83	105,000.00	6,174.46	32,492.29
480 - MISCELLANEOUS INCOME	44,909.91	8,308.26	116,001.32	41,541.30	74,460.02	99,700.00	16,667.67	60,791.18
510 - OTHER INCOME	0.00	1,060.82	2,185.73	5,304.10	-3,118.37	12,735.00	0.00	331.22
<b>Total Revenue:</b>	<b>1,324,786.53</b>	<b>453,571.60</b>	<b>1,507,774.30</b>	<b>2,267,858.00</b>	<b>-760,083.70</b>	<b>5,442,881.20</b>	<b>284,845.24</b>	<b>489,501.62</b>
<b>Expense</b>								
610 - SALARIES & WAGES	191,681.29	227,465.83	920,018.49	1,143,959.71	223,941.22	2,744,517.07	185,687.49	885,245.47
620 - CONTRACTUAL SERVICES	78,632.09	83,436.22	263,138.83	417,181.10	154,042.27	1,001,399.70	74,148.82	217,552.16
630 - INSURANCE	101,244.22	101,187.22	408,135.51	505,936.10	97,800.59	1,214,729.83	100,085.38	487,964.74
640 - MATERIALS & SUPPLIES	10,049.80	20,682.40	54,274.87	103,412.00	49,137.13	248,263.36	26,192.63	67,183.98
650 - MAINTENANCE & LANDSCAPING CONTRACTS	7,639.92	9,597.95	30,716.04	47,989.75	17,273.71	115,197.52	6,087.00	27,140.89
660 - UTILITIES	14,980.12	10,303.57	49,086.42	51,517.85	2,431.43	123,662.61	9,955.21	36,306.39
670 - PENSION CONTRIBUTIONS	22,969.54	31,415.75	114,242.22	157,078.75	42,836.53	377,134.85	25,903.01	110,152.11
<b>Total Expense:</b>	<b>427,196.98</b>	<b>484,088.94</b>	<b>1,839,612.38</b>	<b>2,427,075.26</b>	<b>587,462.88</b>	<b>5,824,904.94</b>	<b>428,059.54</b>	<b>1,831,545.74</b>
<b>Report Total:</b>	<b>897,589.55</b>	<b>-30,517.34</b>	<b>-331,838.08</b>	<b>-159,217.26</b>	<b>-172,620.82</b>	<b>-382,023.74</b>	<b>-143,214.30</b>	<b>-1,342,044.12</b>

The General Fund is the general operating fund of the District. It accounts for all revenues and expenditures of the District which are not accounted for by other funds. This fund accounts for administrative, planning and park expenditures.

Fund Balance 1/1/2018 \$ 2,886,931

YTD Activity \$ (331,838)

Fund Balance 5/31/2018 \$ 2,555,093

Property tax distribution began in May. Miscellaneous Income reflects Impact Fees. Expenses are lagging behind budget, but are in line with prior YTD.



Park District of Highland Park, IL  
Fund 25 Special Recreation

# Income Statement

Current Period Ending 05/31/2018

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
<b>Revenue</b>								
410 - TAX	237,013.84	78,444.19	237,013.84	78,444.19	158,569.65	941,707.00	43,438.85	43,438.85
<b>Total Revenue:</b>	<b>237,013.84</b>	<b>78,444.19</b>	<b>237,013.84</b>	<b>78,444.19</b>	<b>158,569.65</b>	<b>941,707.00</b>	<b>43,438.85</b>	<b>43,438.85</b>
<b>Expense</b>								
620 - CONTRACTUAL SERVICES	0.00	0.00	147,489.74	147,489.50	-0.24	394,841.00	0.00	150,298.96
<b>Total Expense:</b>	<b>0.00</b>	<b>0.00</b>	<b>147,489.74</b>	<b>147,489.50</b>	<b>-0.24</b>	<b>394,841.00</b>	<b>0.00</b>	<b>150,298.96</b>
<b>Report Total:</b>	<b>237,013.84</b>	<b>78,444.19</b>	<b>89,524.10</b>	<b>-69,045.31</b>	<b>158,569.41</b>	<b>546,866.00</b>	<b>43,438.85</b>	<b>-106,860.11</b>

The Special Recreation Fund is used to account for revenues derived from a special annual property tax levy and the expenditures of these monies to Northern Suburban Recreation Association for recreation services for the disabled.

Fund Balance 1/1/2018 \$ 294,333

Year to Date Activity \$ 89,542

Fund Balance 5/31/2018 \$ 383,875

May's activity, receipt of property tax revenue.



Park District of Highland Park, IL

Fund 29 Recreation

# Income Statement

Current Period Ending 05/31/2018

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
100 - PROGRAMS	59,118.96	101,652.83	1,428,674.60	1,463,373.87	-34,699.27	3,034,811.59	61,339.55	1,525,675.07
110 - CAMPS	324.00	11,294.68	9,577.50	376,677.96	-367,100.46	1,549,078.00	-4,779.20	470,235.43
120 - LESSONS	19,955.00	32,494.62	135,354.35	157,723.10	-22,368.75	346,684.50	18,887.10	126,629.34
130 - SPECIAL EVENTS	2,098.00	11,419.07	54,930.50	56,740.35	-1,809.85	108,288.00	-20,109.86	46,897.85
410 - TAX	1,349,291.77	457,317.00	1,349,291.77	457,317.00	891,974.77	5,490,000.00	227,369.79	227,369.79
420 - FEES & CHARGES	67,582.29	91,231.74	154,094.49	190,752.67	-36,658.18	1,230,973.00	103,998.60	275,699.80
440 - MEMBERSHIPS	138,478.13	175,676.83	615,777.87	717,127.15	-101,349.28	1,717,654.00	157,425.57	680,944.55
450 - RENTALS	82,921.78	76,866.63	582,718.59	485,380.87	97,337.72	1,203,617.75	61,776.33	563,195.24
460 - MERCHANDISING	2,968.32	4,598.24	17,419.01	17,188.51	230.50	66,345.00	120,855.11	312,502.64
480 - MISCELLANEOUS INCOME	142.22	6,415.91	43,049.94	21,880.19	21,169.75	93,700.00	22,298.43	75,630.09
510 - OTHER INCOME	3,800.00	2,000.00	10,025.05	2,000.00	8,025.05	24,645.00	0.00	0.00
<b>Total Revenue:</b>	<b>1,726,680.47</b>	<b>970,967.55</b>	<b>4,400,913.67</b>	<b>3,946,161.67</b>	<b>454,752.00</b>	<b>14,865,796.84</b>	<b>749,061.42</b>	<b>4,304,779.80</b>
<b>Expense</b>								
100 - PROGRAMS	151,975.08	166,487.38	713,562.77	775,066.63	61,503.86	1,647,113.91	167,075.16	721,452.50
110 - CAMPS	5,111.47	55,835.80	36,633.17	128,849.49	92,216.32	882,710.33	7,759.05	50,237.41
120 - LESSONS	17,513.49	16,030.77	78,321.85	77,592.76	-729.09	159,167.83	16,450.39	60,437.94
130 - SPECIAL EVENTS	20,428.43	30,884.23	77,074.66	97,705.11	20,630.45	214,264.61	6,838.60	62,153.61
610 - SALARIES & WAGES	334,452.30	423,478.99	1,570,951.74	1,910,369.62	339,417.88	4,792,734.02	320,496.81	1,584,276.52
620 - CONTRACTUAL SERVICES	172,222.51	95,881.84	491,947.32	442,145.99	-49,801.33	1,071,187.09	282,561.20	926,259.56
630 - INSURANCE	72,940.42	73,701.58	302,138.93	368,507.90	66,368.97	884,772.58	76,750.86	390,884.14
640 - MATERIALS & SUPPLIES	24,865.31	43,186.31	83,078.94	145,180.61	62,101.67	340,707.30	34,480.90	111,377.52
650 - MAINTENANCE & LANDSCAPING CONTRACTS	37,219.18	43,820.69	83,337.01	132,834.11	49,497.10	320,155.00	26,023.85	104,055.53
660 - UTILITIES	70,820.91	67,051.45	263,999.82	344,370.78	80,370.96	856,956.44	72,872.86	279,749.08
670 - PENSION CONTRIBUTIONS	38,326.50	38,849.79	178,538.38	213,446.34	34,907.96	534,234.10	33,008.57	178,041.18
680 - COST OF GOODS SOLD	483.93	1,393.75	4,965.12	6,702.07	1,736.95	26,546.00	36,792.54	90,157.88
720 - CAPITAL OUTLAY	7,038.92	816.50	8,073.42	13,482.50	5,409.08	28,700.00	7,968.98	7,968.98
<b>Total Expense:</b>	<b>953,398.45</b>	<b>1,057,419.08</b>	<b>3,892,623.13</b>	<b>4,656,253.91</b>	<b>763,630.78</b>	<b>11,759,249.21</b>	<b>1,089,079.77</b>	<b>4,567,051.85</b>
<b>Report Total:</b>	<b>773,282.02</b>	<b>-86,451.53</b>	<b>508,290.54</b>	<b>-710,092.24</b>	<b>1,218,382.78</b>	<b>3,106,547.63</b>	<b>-340,018.35</b>	<b>-262,272.05</b>

**Fund Summary**

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
29 - RECREATION	773,282.02	-86,451.53	508,290.54	-710,092.24	1,218,382.78	3,106,547.63	-340,018.35	-262,272.05
<b>Report Total:</b>	<b>773,282.02</b>	<b>-86,451.53</b>	<b>508,290.54</b>	<b>-710,092.24</b>	<b>1,218,382.78</b>	<b>3,106,547.63</b>	<b>-340,018.35</b>	<b>-262,272.05</b>

The Recreation Fund is used to account for the operations of the facilities and programs. Financing is provided primarily from an annual property tax levy and from fees charged for programs and activities.

Fund Balance 1/1/2018 \$ 4,106,307

Year to Date Activity \$ 508,291

Fund Balance 5/31/2018 \$ 4,614,598

Property Tax revenue was received during May. Rental Income is favorable to budget due to increase rental activity at Park Ave, HPCC, DCRC, RBIC. Staff changes and open positions throughout Recreation have resulted in lower YTD than budgeted variances in accounts related to staffing. As an example YTD Salary & Wages is favorable to budget by \$339,417 or 17%. Operating expenditures are favorable to budget, due to timing differences.



Park District of Highland Park, IL  
Fund 60 Debt Service

# Income Statement

Current Period Ending 05/31/2018

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
<b>Revenue</b>								
410 - TAX	384,997.79	126,162.01	384,997.79	126,162.01	258,835.78	1,514,550.00	69,475.00	69,475.00
<b>Total Revenue:</b>	<b>384,997.79</b>	<b>126,162.01</b>	<b>384,997.79</b>	<b>126,162.01</b>	<b>258,835.78</b>	<b>1,514,550.00</b>	<b>69,475.00</b>	<b>69,475.00</b>
<b>Expense</b>								
710 - DEBT RETIREMENT	0.00	0.00	1,425.00	0.00	-1,425.00	3,077,362.50	0.00	475.00
<b>Total Expense:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,425.00</b>	<b>0.00</b>	<b>-1,425.00</b>	<b>3,077,362.50</b>	<b>0.00</b>	<b>475.00</b>
<b>Report Total:</b>	<b>384,997.79</b>	<b>126,162.01</b>	<b>383,572.79</b>	<b>126,162.01</b>	<b>257,410.78</b>	<b>-1,562,812.50</b>	<b>69,475.00</b>	<b>69,000.00</b>

The Debt Service Fund is used to account for the accumulation of resources for and the payment of general long term debt principal and interest.

Fund Balance 1/1/2018 \$ 156,530

Year to Date Activity \$ 383,573

Fund Balance 5/31/2018 \$ 540,103

May's activity includes receipt of Property Tax revenue.



Park District of Highland Park, IL

F70 Capital

# Income Statement

Current Period Ending 05/31/2018

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year		
	Actual	Budget	Actual	Budget			Month	YTD	
<b>Revenue</b>									
480 - MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	417,400.00	
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	449,786.75	
520 - BOND/DEBT PROCEEDS	0.00	0.00	5,500.42	0.00	5,500.42	0.00	6,072.91	8,650,682.12	
<b>Total Revenue:</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.42</b>	<b>0.00</b>	<b>5,500.42</b>	<b>0.00</b>	<b>6,072.91</b>	<b>9,517,868.87</b>	
<b>Expense</b>									
620 - CONTRACTUAL SERVICES	4,367.80	36,265.51	83,969.56	175,494.80	91,525.24	429,500.00	270,261.99	564,437.41	
720 - CAPITAL OUTLAY	449,441.12	713,241.21	2,204,256.18	5,185,642.89	2,981,386.71	8,531,914.00	604,022.28	1,031,768.87	
<b>Total Expense:</b>	<b>453,808.92</b>	<b>749,506.72</b>	<b>2,288,225.74</b>	<b>5,361,137.69</b>	<b>3,072,911.95</b>	<b>8,961,414.00</b>	<b>874,284.27</b>	<b>1,596,206.28</b>	
<b>Report Total:</b>	<b>-453,808.92</b>	<b>-749,506.72</b>	<b>-2,282,725.32</b>	<b>-5,361,137.69</b>	<b>3,078,412.37</b>	<b>-8,961,414.00</b>	<b>-868,211.36</b>	<b>7,921,662.59</b>	

The Capital Projects Fund is used to account for financial resources acquired through bond issues and excess surpluses in the Recreation Fund per the District's Fund Balance Policy. These resources are to be used for improvements to existing park facilities, maintenance supplies and staff for the general upkeep of all parks within the District.

Fund Balance 1/1/2018 \$12,801,286

Year to Date Activity \$ (2,282,725)

Fund Balance 5/31/2018 \$10,518,561

Activity during May includes Kennedy Park replacement, POGO, SV Club House, RWB beach monitoring, Learning Center range upgrade and pump replacement.



Sunset Valley Golf Course

	2017 Total Budget	2017 YTD Activity	2018 Total Budget	2018 YTD Activity
Revenue	-00	173.00	599,017.00	4,167.00
Expense	574,453.26	531,932.00	1,085,536.00	225,679.00
<b>Report Surplus (Deficit):</b>	<b>(574,453.26)</b>	<b>(531,759.00)</b>	<b>(486,519.00)</b>	<b>(221,512.00)</b>

Recreation Center of HP

	Total Budget	YTD Activity	Total Budget	YTD Activity
Revenue	2,248,608.20	2,297,202.00	2,332,264.00	829,581.00
Expense	2,225,616.52	2,027,798.00	2,223,108.00	786,898.00
<b>Report Surplus (Deficit):</b>	<b>22,991.68</b>	<b>269,404.00</b>	<b>109,156.00</b>	<b>42,683.00</b>

Deer Creek Raquet Club

	Total Budget	YTD Activity	Total Budget	YTD Activity
Revenue	1,452,829.00	1,430,239.00	1,436,889.00	687,967.00
Expense	1,181,276.00	1,143,818.00	1,149,399.00	451,988.00
<b>Report Surplus (Deficit):</b>	<b>271,553.00</b>	<b>286,421.00</b>	<b>287,490.00</b>	<b>235,979.00</b>

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# Y-T-D May 2018

Park District of Highland Park, IL

	2016	2017	2017	2018	2018
	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
<b>Center: 11 - ADMINISTRATIVE</b>					
Revenue	4088850.02	4988000	4898698.69	5529000	1,364,825.95
Expense	1844629.31	1840018.06	1858469.58	1763681.39	656,735.94
<b>Center: 11 - ADMINISTRATIVE Surplus (Deficit):</b>	<b>2244220.71</b>	<b>3147981.94</b>	<b>3040229.11</b>	<b>3765318.61</b>	<b>708,090.01</b>
<b>Net Revenue:</b>	<b>54.89%</b>	<b>63.11%</b>	<b>62.06%</b>	<b>68.10%</b>	<b>51.88%</b>
<b>Center: 24 - WEST RIDGE CENTER</b>					
Revenue	496429.3	475282	534939.03	540503	284,981.52
Expense	731339.91	713275.05	771435.36	849990.37	330,239.25
<b>Center: 24 - WEST RIDGE CENTER Surplus (Deficit):</b>	<b>-234910.61</b>	<b>-237993.05</b>	<b>-236496.33</b>	<b>-309487.37</b>	<b>-45,257.73</b>
<b>Net Revenue:</b>	<b>-47.32%</b>	<b>-50.07%</b>	<b>-44.21%</b>	<b>-57.26%</b>	<b>-15.88%</b>
<b>Center: 26 - ATHLETICS</b>					
Revenue	978018.43	1040734	964109.06	995801	342,115.44
Expense	900515.72	999216.03	886460.18	951805.08	269,925.21
<b>Center: 26 - ATHLETICS Surplus (Deficit):</b>	<b>77502.71</b>	<b>41517.97</b>	<b>77648.88</b>	<b>43995.92</b>	<b>72,190.23</b>
<b>Net Revenue:</b>	<b>7.92%</b>	<b>3.99%</b>	<b>8.05%</b>	<b>4.42%</b>	<b>21.10%</b>
<b>Center: 28 - CAMPS</b>					
Revenue	822693.52	905963	823752.55	893222	2,324.00
Expense	573287.63	658770.02	605891.05	650062.97	74,954.68
<b>Center: 28 - CAMPS Surplus (Deficit):</b>	<b>249405.89</b>	<b>247192.98</b>	<b>217861.5</b>	<b>243159.03</b>	<b>-72,630.68</b>
<b>Net Revenue:</b>	<b>30.32%</b>	<b>27.29%</b>	<b>26.45%</b>	<b>27.22%</b>	<b>-3,125.24%</b>
<b>Center: 29 - SPECIAL EVENTS</b>					
Revenue	75078.55	102303	50636.35	69033	21,559.00
Expense	224868.85	251186.42	189216.19	218607.1	67,903.76
<b>Center: 29 - SPECIAL EVENTS Surplus (Deficit):</b>	<b>-149790.3</b>	<b>-148883.42</b>	<b>-138579.84</b>	<b>-149574.1</b>	<b>-46,344.76</b>
<b>Net Revenue:</b>	<b>-199.51%</b>	<b>-145.53%</b>	<b>-273.68%</b>	<b>-216.67%</b>	<b>-214.97%</b>
<b>Center: 31 - HIDDEN CREEK AQUAPARK</b>					
Revenue	457278.58	469775.88	376920.41	457333	25,947.35
Expense	512339.54	629831.12	486259.75	480719.33	52,255.10
<b>Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):</b>	<b>-55060.96</b>	<b>-160055.24</b>	<b>-109339.34</b>	<b>-23386.33</b>	<b>-26,307.75</b>
<b>Net Revenue:</b>	<b>-12.04%</b>	<b>-34.07%</b>	<b>-29.01%</b>	<b>-5.11%</b>	<b>-101.39%</b>
<b>Center: 32 - ROSEWOOD INTERPRETIVE CENTER</b>					
Revenue	109597.77	113943.5	112802.8	111565.55	28,622.60
Expense	100576.04	106036.52	102446.35	107342.88	27,184.45
<b>Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):</b>	<b>9021.73</b>	<b>7906.98</b>	<b>10356.45</b>	<b>4222.67</b>	<b>1,438.15</b>
<b>Net Revenue:</b>	<b>8.23%</b>	<b>6.94%</b>	<b>9.18%</b>	<b>3.78%</b>	<b>5.02%</b>
<b>Center: 33 - ROSEWOOD BEACH</b>					
Revenue	26249.79	57925	55773.38	72570	12,565.00
Expense	110926.27	156165.49	114075.82	116597	19,899.97
<b>Center: 33 - ROSEWOOD BEACH Surplus (Deficit):</b>	<b>-84676.48</b>	<b>-98240.49</b>	<b>-58302.44</b>	<b>-44027</b>	<b>-7,334.97</b>

	<b>Net Revenue:</b>	<b>-322.58%</b>	<b>-169.60%</b>	<b>-104.53%</b>	<b>-60.67%</b>	<b>-58.38%</b>
<b>Center: 34 - PARK AVENUE</b>						
Revenue		75423.67	88318.61	84015.44	93279.58	86,398.66
Expense		77233.72	88781.77	70334.33	72920.78	26,198.07
	<b>Center: 34 - PARK AVENUE Surplus (Deficit):</b>	<b>-1810.05</b>	<b>-463.16</b>	<b>13681.11</b>	<b>20358.8</b>	<b>60,200.59</b>
	<b>Net Revenue:</b>	<b>-2.40%</b>	<b>-0.52%</b>	<b>16.28%</b>	<b>21.83%</b>	<b>69.68%</b>
<b>Center: 38 - ICE ARENA</b>						
Revenue		1276453.64	1254735	1152872.37	1271588.73	615,591.64
Expense		961771.93	919115.54	978360.41	977945.77	425,681.51
	<b>Center: 38 - ICE ARENA Surplus (Deficit):</b>	<b>314681.71</b>	<b>335619.46</b>	<b>174511.96</b>	<b>293642.96</b>	<b>189,910.13</b>
	<b>Net Revenue:</b>	<b>24.65%</b>	<b>26.75%</b>	<b>15.14%</b>	<b>23.09%</b>	<b>30.85%</b>
<b>Center: 41 - MAINTENANCE</b>						
Revenue		886.25	0	175	0	817.41
Expense		578544.26	556842.9	508906.42	615250.76	146,246.45
	<b>Center: 41 - MAINTENANCE Surplus (Deficit):</b>	<b>-577658.01</b>	<b>-556842.9</b>	<b>-508731.42</b>	<b>-615250.76</b>	<b>-145,429.04</b>
	<b>Net Revenue:</b>	<b>-65,180.03%</b>	<b>0.00%</b>	<b>-290,703.67%</b>	<b>0.00%</b>	<b>-17,791.44%</b>
<b>Center: 42 - PRO SHOP</b>						
Revenue		874395.22	0	35.48	599017	3,348.74
Expense		355128.47	17610.36	31844.98	470285.94	79,431.36
	<b>Center: 42 - PRO SHOP Surplus (Deficit):</b>	<b>519266.75</b>	<b>-17610.36</b>	<b>-31809.5</b>	<b>128731.06</b>	<b>-76,082.62</b>
	<b>Net Revenue:</b>	<b>59.39%</b>	<b>0.00%</b>	<b>-89,654.74%</b>	<b>21.49%</b>	<b>-2,271.98%</b>
<b>Center: 49 - RECREATION CENTER ADMIN</b>						
Revenue		182132.54	179852	166799.31	190645	80,287.33
Expense		1112491.8	1193443.66	1068294.56	1145869.29	386,717.58
	<b>Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):</b>	<b>-930359.26</b>	<b>-1013591.66</b>	<b>-901495.25</b>	<b>-955224.29</b>	<b>-306,430.25</b>
	<b>Net Revenue:</b>	<b>-510.81%</b>	<b>-563.57%</b>	<b>-540.47%</b>	<b>-501.05%</b>	<b>-381.67%</b>
<b>Center: 51 - RECREATION CENTER FITNESS</b>						
Revenue		1771299.16	1809907	1928487.89	1897881	683,489.40
Expense		639044.89	678982.77	679050.04	735656.88	283,518.65
	<b>Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):</b>	<b>1132254.27</b>	<b>1130924.23</b>	<b>1249437.85</b>	<b>1162224.12</b>	<b>399,970.75</b>
	<b>Net Revenue:</b>	<b>63.92%</b>	<b>62.49%</b>	<b>64.79%</b>	<b>61.24%</b>	<b>58.52%</b>
<b>Center: 53 - RECREATION CENTER AQUATICS</b>						
Revenue		225398.07	258849.2	205900.37	243738	65,805.01
Expense		327472.4	353190.09	288021.08	341582.54	116,662.41
	<b>Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):</b>	<b>-102074.33</b>	<b>-94340.89</b>	<b>-82120.71</b>	<b>-97844.54</b>	<b>-50,857.40</b>
	<b>Net Revenue:</b>	<b>-45.29%</b>	<b>-36.45%</b>	<b>-39.88%</b>	<b>-40.14%</b>	<b>-77.28%</b>
<b>Center: 55 - INDOOR TENNIS</b>						
Revenue		1203353.29	1235896.55	1247551.43	1248037.44	687,804.93
Expense		983930.08	989311.68	994041.7	1001713.47	446,845.69
	<b>Center: 55 - INDOOR TENNIS Surplus (Deficit):</b>	<b>219423.21</b>	<b>246584.87</b>	<b>253509.73</b>	<b>246323.97</b>	<b>240,959.24</b>
	<b>Net Revenue:</b>	<b>18.23%</b>	<b>19.95%</b>	<b>20.32%</b>	<b>19.74%</b>	<b>35.03%</b>
<b>Center: 56 - OUTDOOR TENNIS</b>						
Revenue		183700.21	216932	217443.11	188852	162
Expense		175109.23	191963.89	174846.09	147686.44	5,143.11
	<b>Center: 56 - OUTDOOR TENNIS Surplus (Deficit):</b>	<b>8590.98</b>	<b>24968.11</b>	<b>42597.02</b>	<b>41165.56</b>	<b>-4,981.11</b>
	<b>Net Revenue:</b>	<b>4.68%</b>	<b>11.51%</b>	<b>19.59%</b>	<b>21.80%</b>	<b>-3,074.76%</b>
<b>Center: 61 - HELLER NATURE CENTER</b>						

Revenue	275247.1	322406.34	257930.59	291630.54	33,224.09
Expense	646345.38	701240.46	615457.77	672273.54	188,753.94
<b>Center: 61 - HELLER NATURE CENTER Surplus (Deficit):</b>	<b>-371098.28</b>	<b>-378834.12</b>	<b>-357527.18</b>	<b>-380643</b>	<b>-155,529.85</b>
<b>Net Revenue:</b>	<b>-134.82%</b>	<b>-117.50%</b>	<b>-138.61%</b>	<b>-130.52%</b>	<b>-468.12%</b>
<b>Center: 72 - HPCC COURSE &amp; GROUNDS</b>					
Revenue	799694.64	874253.42	883697.48	0	0
Expense	864540.19	949889.58	999367.61	0	875.37
<b>Center: 72 - HPCC COURSE &amp; GROUNDS Surplus (Deficit):</b>	<b>-64845.55</b>	<b>-75636.16</b>	<b>-115670.13</b>	<b>0</b>	<b>-875.37</b>
<b>Net Revenue:</b>	<b>-8.11%</b>	<b>-8.65%</b>	<b>-13.09%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Center: 74 - HPCC LEARNING CENTER</b>					
Revenue	162904.91	233907.81	178788	172100	19,347.38
Expense	105853.82	143023.69	110121.71	160974.88	73,581.00
<b>Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):</b>	<b>57051.09</b>	<b>90884.12</b>	<b>68666.29</b>	<b>11125.12</b>	<b>-54,233.62</b>
<b>Net Revenue:</b>	<b>35.02%</b>	<b>38.85%</b>	<b>38.41%</b>	<b>6.46%</b>	<b>-280.32%</b>
<b>Center: 76 - HPCC BUILDING</b>					
Revenue	1451.84	1134.39	938.95	0	41,696.22
Expense	503847.95	543948.51	560644.21	278282.8	157,176.20
<b>Center: 76 - HPCC BUILDING Surplus (Deficit):</b>	<b>-502396.11</b>	<b>-542814.12</b>	<b>-559705.26</b>	<b>-278282.8</b>	<b>-115,479.98</b>
<b>Net Revenue:</b>	<b>-34,604.10%</b>	<b>-47,850.75%</b>	<b>-59,609.70%</b>	<b>0.00%</b>	<b>-276.96%</b>

Park District of Highland Park  
Investment Schedule  
May 31, 2018

Security	Type		Purchase Date	Maturity Date	Interest Rate	Effective Yield to Mat	Purchase Price	Amortized Book Value	Par Value	Monthly Interest	Expected Interest
Discover Bank (DE)	CD	365	1/31/18	1/31/19	1.80%	1.80%	246,000.00	246,000.00	246,000.00	376.08	4,428.00
Goldman Sachs Bank NY	CD	365	1/31/18	1/31/19	1.80%	1.80%	246,000.00	246,000.00	246,000.00	376.08	4,428.00
Safra National Bank of NY	CD	454	1/31/18	4/30/19	1.89%	1.89%	247,000.00	247,000.00	247,000.00	396.49	5,806.60
Southwest National Bank KS	CD	546	2/2/18	8/2/19	2.00%	2.00%	247,000.00	247,000.00	247,000.00	419.56	7,389.70
Live Oak Banking Co	CD	546	2/9/18	8/9/19	2.00%	2.00%	247,000.00	247,000.00	247,000.00	420.19	7,400.78
Bankvista, Sartell MN	CD	638	2/7/18	11/7/19	2.00%	2.00%	247,000.00	247,000.00	247,000.00	419.56	8,634.85
First Commerce Bank	CD	638	2/7/18	11/7/19	2.00%	2.00%	247,000.00	247,000.00	247,000.00	419.56	8,634.85
Third Coast Bank, TX	CD	365	5/24/17	5/24/18	1.30%	1.30%	246,000.00	246,000.00	246,000.00	210.28	3,198.00
American National Bank of MN	CD	365	5/24/17	5/24/18	1.25%	1.25%	246,000.00	246,000.00	246,000.00	202.19	3,075.00
Post Oak Bank, TX	CD	365	5/24/17	5/24/18	1.20%	1.20%	246,000.00	246,000.00	246,000.00	194.10	2,952.00
Industrial & Commercial Bank of China NY	CD	365	6/19/17	6/19/18	1.40%	1.40%	246,000.00	246,000.00	246,000.00	292.50	3,444.00
Savoy Bank, NY NY	CD	365	6/19/17	6/19/18	1.30%	1.30%	246,000.00	246,000.00	246,000.00	271.61	3,198.00
Bank of the Ozarks AZ	CD	592	12/1/16	7/16/18	0.99%	0.99%	245,000.00	245,000.00	245,000.00	206.00	3,933.96
Quontic Bank, Astoria NY	CD	365	7/24/17	7/24/18	1.52%	1.52%	245,000.00	245,000.00	245,000.00	316.28	3,724.00
Mainstreet Bank, Herndon VA	CD	365	7/24/17	7/24/18	1.50%	1.50%	245,000.00	245,000.00	245,000.00	312.12	3,675.00
Bank of China, NY	CD	367	8/11/17	8/13/18	1.50%	1.50%	245,000.00	245,000.00	245,000.00	312.12	3,695.14
Affiliated Bank, Arlington TX	CD	367	8/11/17	8/13/18	1.46%	1.50%	246,000.00	246,000.00	246,000.00	305.04	3,611.28
Valley National Bank OK	CD	627	12/1/16	8/20/18	1.03%	1.03%	245,000.00	245,000.00	245,000.00	214.32	4,334.89
American Bank of Missouri	CD	655	12/1/16	9/17/18	1.10%	1.10%	244,000.00	244,000.00	244,000.00	227.96	4,816.49
Granite Community Bank	CD	365	10/3/17	10/3/18	1.41%	1.40%	246,000.00	246,000.00	246,000.00	294.59	3,468.60
Landmark community Bank TN	CD	365	10/3/17	10/3/18	1.40%	1.40%	246,000.00	246,000.00	246,000.00	292.50	3,444.00
Security State Bank, Wewoka OK	CD	365	10/5/17	10/5/18	1.40%	1.40%	246,000.00	246,000.00	246,000.00	292.50	3,444.00
Pacific Enterprises Bank CA	CD	690	12/1/16	10/22/18	1.11%	1.11%	244,000.00	244,000.00	244,000.00	230.03	5,119.99
CFG Community Bank, MD	CD	455	8/11/17	11/9/18	1.50%	1.50%	244,000.00	244,000.00	244,000.00	310.85	4,562.47
Longview Bank	CD	455	8/11/17	11/9/18	1.45%	1.45%	244,000.00	244,000.00	244,000.00	300.49	4,410.38
Exchange Bank, Gibbon NE	CD	1095	12/1/15	11/30/18	1.54%	1.54%	238,000.00	238,000.00	238,000.00	311.29	10,995.60
Stearns Bank NA St Cloud MN	CD	1095	12/1/15	11/30/18	1.45%	1.45%	239,000.00	239,000.00	239,000.00	294.33	10,396.50
Southside Bank Tyler TX	CD	1095	12/1/15	11/30/18	1.40%	1.40%	239,000.00	239,000.00	239,000.00	284.18	10,038.00
Great Midwe. Bank Ssb, Brookfield WI	CD	1095	12/1/15	11/30/18	1.35%	1.35%	240,000.00	240,000.00	240,000.00	275.18	9,720.00
Community West Bank NA Goleta CA	CD	1095	12/1/15	11/30/18	1.33%	1.33%	240,000.00	240,000.00	240,000.00	271.10	9,576.00
Gbc International Bank LA. CA.	CD	1095	12/1/15	11/30/18	1.30%	1.30%	240,000.00	240,000.00	240,000.00	264.99	9,360.00
First National Bank of McGregor, TX	CD	270	3/15/18	12/10/18	1.95%	1.95%	246,000.00	246,000.00	246,000.00	407.42	3,548.47
Western Alliance Bank, Phoenix	CD	365	12/14/17	12/14/18	1.65%	1.65%	245,000.00	245,000.00	245,000.00	343.34	4,042.50
T Bank, Tollway, TX	CD	365	12/14/17	12/14/18	1.61%	1.61%	245,000.00	245,000.00	245,000.00	335.01	3,944.50
United Bank of Iowa Ida Grove IA	CD	545	8/11/17	2/7/19	1.50%	1.50%	243,000.00	243,000.00	243,000.00	309.58	5,442.53
Native Amcn Bank CO	CD	545	8/11/17	2/7/19	1.45%	1.45%	243,000.00	243,000.00	243,000.00	299.26	5,261.12
Capital Bank , Jacinto City TX	CD	545	8/24/17	2/20/19	1.60%	1.60%	243,000.00	243,000.00	243,000.00	330.21	5,805.37
Mission National Bank, San Francisco CA	CD	545	8/23/17	2/19/19	1.45%	1.45%	244,000.00	244,000.00	244,000.00	300.49	5,282.77
Foresight Bank, Plainview MN	CD	455	12/14/17	3/14/19	1.57%	1.57%	244,000.00	244,000.00	244,000.00	325.36	4,775.38
Fieldpoint Private Bank & Trust CT	CD	528	10/3/17	3/15/19	1.45%	1.45%	244,000.00	244,000.00	244,000.00	300.49	5,117.98
Security Bank & Trust	CD	528	10/3/17	3/15/19	1.43%	1.43%	244,000.00	244,000.00	244,000.00	296.34	5,047.39
Bank Leuni USA, NY	CD	367	3/23/18	3/25/19	2.15%	2.15%	244,000.00	244,000.00	244,000.00	445.55	5,274.75
Orrstown Bank, Shippsburg PA	CD	556	10/3/17	4/12/19	1.49%	1.49%	243,000.00	243,000.00	243,000.00	307.51	5,515.37
Cibc(Acquired Private Bank & Trust Chgo	CD	556	10/3/17	4/12/19	1.45%	1.45%	244,000.00	244,000.00	244,000.00	300.49	5,389.39
Mound City Bank	CD	554	10/5/17	4/12/19	1.65%	1.65%	243,000.00	243,000.00	243,000.00	340.53	6,085.65
First National Bank Paragould AR	CD	554	10/5/17	4/12/19	1.44%	1.44%	244,000.00	244,000.00	244,000.00	298.42	5,332.97

Pacific Western Bank, LA	CD	365	4/25/18	4/25/19	2.20%	2.20%	244,000.00	244,000.00	244,000.00	455.91	5,368.00
Cornerstone Bank,	CD	365	5/24/18	5/24/19	2.35%	2.35%	243,000.00	243,000.00	243,000.00	125.16	5,710.50
American Metro Bank, Chicago	CD	365	5/24/18	5/24/19	2.35%	2.35%	243,000.00	243,000.00	243,000.00	125.16	5,710.50
First Exchange Bank of Alabama, Louisville AL	CD	545	12/14/17	6/12/19	1.75%	1.75%	243,000.00	243,000.00	243,000.00	361.17	6,349.62
Crestmark Bank, Troy MI	CD	545	12/14/17	6/12/19	1.60%	1.60%	243,000.00	243,000.00	243,000.00	330.21	5,805.37
Luana Savings Bank, Luana IA	CD	545	12/14/17	6/12/19	1.55%	1.55%	243,000.00	243,000.00	243,000.00	319.89	5,623.95
Stearns Bank Holdingford NA	CD	545	12/14/17	6/12/19	1.55%	1.55%	243,000.00	243,000.00	243,000.00	319.89	5,623.95
Platinum Bank, Oakdale MN	CD	455	3/23/18	6/21/19	2.20%	2.20%	242,000.00	242,000.00	242,000.00	452.18	6,636.77
Capital Community Bank, Provo UT	CD	455	3/23/18	6/21/19	1.96%	1.96%	243,000.00	243,000.00	243,000.00	404.51	5,937.19
Mid-America Bank, MO	CD	485	4/25/18	8/23/19	2.30%	2.30%	241,000.00	241,000.00	241,000.00	470.78	7,365.36
Farmers & Merchants Union Bank	CD	540	3/28/18	9/19/19	2.20%	2.20%	241,000.00	241,000.00	241,000.00	450.31	7,844.05
First Internet of Indiana, IN	CD	545	4/25/18	10/22/19	2.40%	2.40%	240,000.00	240,000.00	240,000.00	489.21	8,600.55
Financial Federal Savings Bank, TN	CD	545	5/24/18	11/20/19	2.50%	2.50%	240,000.00	240,000.00	240,000.00	131.51	8,958.90
Sonabank, McLean VA	CD	545	5/24/18	11/20/19	2.50%	2.50%	240,000.00	240,000.00	240,000.00	131.51	8,958.90
							14,626,000.00		14,626,000.00	18,821.47	345,275.83

# EXECUTIVE DIRECTOR'S MONTHLY REPORT

## JUNE 22, 2018

### UPCOMING MEETINGS AND DATES

- July 10, 2018/6:00 p.m./West Ridge Center/Workshop Meeting
- July 24, 2018/6:00 p.m./West Ridge Center/Regular Meeting
- August 14, 2018/6:00 p.m./West Ridge Center/Workshop Meeting
- August 28, 2018/6:00 p.m./West Ridge Center/Regular Meeting

### FACILITIES

#### DEER CREEK RACQUET CLUB

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Total Memberships	753	706	674
Open Court Time			
Tennis	\$4,105.50	\$4,405.38	\$3,789.05
Racquetball	\$928	\$1,159.90	\$71.50
Private Lessons	\$10,499.25	\$15,107.66	\$16,251.90
Drop-Ins			
Seniors, Racquetball, Cardio, Sunday Night, Early Bird	\$3,668.00	\$3,357.50	\$4,218.50

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Daily Court Rentals (Hours)			
<i>Tennis</i>	N/A	91.5	61.5
<i>Racquetball</i>	N/A	37	36
Private Lessons (Hours)	N/A	172	163.5
Drop-Ins	N/A	383	474
Memberships	736	702	675

## News and Events

- May was quiet, as is typically the case. The spring session began winding down and warmer weather meant a drop in court time rentals.
- Final preparations were made for summer programs, equipment orders were placed and outdoor facilities were cleaned up.

## PARK AVENUE BOATING BEACH – JUNE 2018

	<u>2016</u>	<u>2017</u>	<u>2018</u>
<b>Season Launch "ONLY" Pass</b>			<b>Currently Sold</b>
<b>Power Boat</b>	<b>8</b>	<b>7</b>	<b>7</b>
<b>PWC</b>	<b>8</b>	<b>6</b>	<b>9</b>
<b>Season Boat Storage w/ Launch</b>			
<b>Power Boat/PWC's     (*34 max available)</b>	<b>25/5*</b>	<b>26/6*</b>	<b>28/5*</b>
<b>Non-Motorized / SUP's</b>	<b>42</b>	<b>49/5</b>	<b>50/7</b>
<b>Season Parking Decals</b>	<b>157</b>	<b>131</b>	<b>141</b>
<b>Daily Fee Launch Totals – June</b>			
<b>Weekdays</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>WeekENDs</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>Daily Parking Passes Sold</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>Motorized Launch Totals*</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>May Weekdays</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>May WeekENDs</b>	<b>28 - Memorial Day Weekend (4 days) = ave 7 per day</b>	<b>15 - Memorial Day Weekend (4 days) = ave 3.75 per day</b>	<b>31 - Memorial Day Weekend (3 days) = avg. 10.3 per day</b>
<b>*Includes ONLY power boaters and PWC launches, when staff is on duty</b>			

## News and Events

- Boat storage is at nearly 100% capacity.
- North Shore Yacht Club membership roster is holding steady; 133 versus 137 last year.

## CENTENNIAL ICE ARENA

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Daily Drop in Fees			
Public Skate	141	182	168
Freestyle	23	34	90
Open Hockey	0	0	11
Open Gymnastics	34	102	95
Skate Rental	255	159	150
Punch Passes			
Public Skate	4	6	6
Freestyle	16	12	17
Skate Rental	6	7	9
Facility Rentals			
Total Hours			121.93

## RECREATION CENTER OF HIGHLAND PARK

<u>Memberships</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Annual	1972	1975	1939
Non-Annual	61	61	137
NorthShore Grant	36	12	26
Total Memberships	1799	2048	2102
Kid Fit Memberships	67	90	59
Giant Pass	-	101	76

<u>Active Members</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Annual	3194	3249	3130

Non-Annual	61	61	226
NorthShore Grant	37	13	26
Total Members	3292	3424	3515
Kid Fit Members	79	136	139

<u>Punch Pass/Day Pass</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Fitness/Aquatics Punch	10	61	41
Track Pass	0	6	1697
Open Gym Punch	3	8	3
Kid Fit Punch Pass	8	17	1
Facility Day Pass	159	133	194
Aquatics Day Pass	103	112	102
Open Gym Day Pass	285	334	227
Kid Fit Day Pass	40	22	36
Kid Fit Time Out	3	16	20

<u>Facility Usage</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Fitness/Aquatics	14589	14127	14875
Track Pass	0	0	1549
Kid Fit	974	909	602
Group Exercise	5493	6445	6387
Water Aerobics (Per class)	15	12	12.4
Free Day Passes	179	204	174
Group Exercise Average	14.3	13.85	14

<u>Personal Training/Programs</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Personal Training Units Sold	506.5	375	481.3
Personal Training Usage	940	833	836
Rental Bookings (hours)	108	82.75	123.9

## News and Events

- Memberships have decreased 1.7% from May 2017 (1,939 in 2018 vs. 1,972 in 2017). However, there has been a 2.7% increase in total members (3,515 in 2018 vs. 3,424 in 2017). There was growth in our Kid Fit membership category from the previous month (+2.2%). The largest increase from last month were couple memberships (+12) and senior memberships (+17).
- 1,697 Track Passes have been sold since we began recording. Track usage continues to be high with a total of 1,549.
- Facility Day Passes have increased 46% from May 2017 (194 in 2018 vs. 133 in 2017). However, Aquatics day passes have decreased 8.3% from May 2017.
- Overall Fitness/Aquatics facility usage is up 5.3% compared to May 2017. Fitness/Aquatics punch passes are down 33% from May 2017.
- Total Group Exercise participation has decreased less than 1% from May 2017 and group exercise average is up 1.1%.
- Personal Training units sold has increased by 28.3% compared to May 2017. Personal Trainer usage also slightly increased (+.36%)
- Rental Bookings are up 49.8% from May 2017 due to some larger events, as well as additional rental space in the café.

## HELLER NATURE CENTER

### School Programs

	<u>2016</u>	<u>2018</u>	<u>2018</u>
<b>HELLER NATURE CENTER</b>			
In-District Schools	2	20	11
Out-of-District Schools	19	13	27
<b>ROSEWOOD INTERPRETIVE CENTER</b>			
In-District Schools	14	18	14
Out-of-District Schools	0	0	15

### Custom/Scout Programs

	<u>2016</u>	<u>2017</u>	<u>2018</u>
<b>HELLER NATURE CENTER</b>			
Number of Programs	6	3	1
<b>ROSEWOOD INTERPRETIVE CENTER</b>			
Number of Programs	0	1	1

**Teams Course Programs**

	<u>2016</u>	<u>2017</u>	<u>2018</u>
<b>HELLER NATURE CENTER</b>			
Number of Programs	5	0	0

**Facility Rentals**

	<u>2016</u>	<u>2017</u>	<u>2018</u>
<b>HELLER NATURE CENTER</b>			
Rentals	7	8	5
Birthday Party Package	2	0	2
Total	9	8	7
<b>ROSEWOOD INTERPRETIVE CENTER</b>			
Rentals	3	3	7
Birthday Party Package	5	3	0
Total	8	6	7

**News and Events**

- There was an increase in requests from out of district schools (Mundelein, Waukegan and Northbrook areas) for Ravine Education and Geology programs at Rosewood; as well as the Insects, Bees and Habitat programs at Heller.
- The Bee-tastic Mother's Day program was a successful program this year, giving patrons an opportunity to make a natural lotion bar and bee's wax candle.

## HIDDEN CREEK AQUAPARK

	<u>2016</u>	<u>2017</u>	<u>2018</u>
<b>RESIDENT</b>			
Individual	31	49	37
Family of 2	31	64	50
Family of 3	82	37	81
Family of 4	74	35	98
Family of 5	28	50	37
Family of 6+	18	30	18
Senior	10	13	17
Senior Couple	9	13	14
<b>TOTAL</b>	<b>283</b>	<b>237</b>	<b>352</b>
<b>NON-RESIDENT</b>			
Individual	2	4	3
Family of 2	5	2	4
Family of 3	5	2	9
Family of 4	17	7	11
Family of 5	3	7	8
Family of 6+	3	4	3
Senior	0	0	2
Senior Couple	1	1	1
<b>TOTAL</b>	<b>36</b>	<b>27</b>	<b>41</b>
<b>DAILY ADMISSIONS</b>			
**Res (as of 5/31)	697	320	1226
**Non-Res (as of 5/31)	369	155	997
<b>TOTAL</b>	<b>1066</b>	<b>475</b>	<b>2223</b>

\* Memberships Sold March 1-June 14

\*\*Daily admissions for month of May

### News and Events

- Hidden Creek opened for the season on May 26.
- The regular season runs June 11 – August 19.

# PARKS & PLANNING

## News and Events

- Staff continue to work with Hey and Associates on planning for the Highland Park Country Club Conversion.
- The Kennedy Park Renovation, which included the replacement of the playground, reconfiguring of paths and addition of a seating area has been completed.
- Demolition of the former Parks Maintenance Garage has been completed.
- Staff are currently in the process of collecting community input for the Lakefront Master Plan Update. An Open House was held on May 23<sup>rd</sup> and a Listening Session at Park Avenue Beach was held on June 16<sup>th</sup>. Additional Listening Sessions are scheduled this summer at the District's remaining lakefront parks.
- Bids have been received and are currently being reviewed for the Fence Replacement Project, the Recreation Center and West Ridge Center Painting Projects.
- Bids and RFP's are currently being prepared for the Heller Nature Center ADA Teams Course Improvements, Sunset Woods Park Athletic Lights Survey, and District-Wide Pond Survey.
- Parks and Golf staff continue to plant more trees in the upper lot at POGO.
- The Sunset Camp Shelter new electrical run has been completed.
- Small repairs and improvements are occurring throughout many of the parks.
- Legends ballfield has been set up at West Ridge.
- New basketball backboards were installed at Danny Cunniff Park.
- The annual flower beds have been planted.

## WEST RIDGE CENTER MAY RENTALS

	2015	2016	2017	2018
Rental Bookings (hrs)	48	49	19	26

## News and Events:

- Rentals for the month of May were down due to the loss of the Schuldt Performance Center.
- Due to temperatures in May, we saw an increase in indoor rentals.

## GRANT-IN-AID MAY 2018

	2017	2018
Total YTD Subsidy	\$82,862	\$61,144
Households		
100% Subsidy YTD	67	69
50% Subsidy YTD	12	11
Total YTD	79	80

### News and Events

- Overall scholarship usage is down approximately 26%. This variance is due to changes in the way subsidized funds are distributed in Class versus RecTrac. Class recognizes a large portion of the subsidized funds in bulk at the start of the year; whereas RecTrac accounts for it as registrations which are processed throughout the year.

## RECREATION DAY EVENTS JUNE 2018

	2016	2017	Variance
Cinema in the Sand	N/A	70	70
Colors N' Cab	N/A	6	6
Total Registrations	N/A	76	76

### News and Events

- One-week dance workshops were offered during the gap between the end of school and summer camp.
- Cinema in the Sand was held at Rosewood Beach on Thursday, June 7<sup>th</sup>. The event included a screening of the movie Wonder and snacks. Guests were able donate to SMILE upon entry. The event raised \$153.00.

## CAMP REGISTRATION

	2017	2018	Variance
Before/After Camp Care	127	96	-31
Camp Big/Little Top	76	56	-20
Camp Sunshine/More Sunshine	139	128	-11
Coast Guardians	34	36	2
Counselor in Training: Leadership Academy	42	38	-4
Girl's Outdoor Challenge	3	11	8
Girls Play Strong Camp	60	54	-6
Golf Camps	16	23	7
Hook, Line & Sinker	9	9	0
Jr/Sr Crew Camp	174	224	50
Jr/Sr Spotlighters	62	60	-2
Junior Varsity Sports Camp	41	32	-9
Mini Crew	18	14	-4
Outdoor Adventure Camp	16	21	5
Sand Trackers	26	25	-1
Space Camp	5	N/A	-5
Tennis Camps	218*	67	-151
Trekkers	28	36	8
Varsity Sports Camp	53	53	0
Swim N' Gym	N/A	42	42
<b>Total</b>	<b>1147</b>	<b>1025</b>	<b>-122</b>

### News and Events

- Camp In-Service training was held on Tuesday, June 12 at the Highland Park Country Club. In-service included about 230 staff including our Northern Suburban Special Recreation Association (NSSRA) Inclusion Aides. There was training with large group small groups. Approximately 50% of our staff are returning from previous years.
- Our second Splash Into camp event was held at Hidden Creek AquaPark on Thursday, June 14<sup>th</sup>. Approximately 350 campers and family members attended the event. Campers and parents met and interacted with Camp directors and Assistant Directors. Last minute questions were answered and everyone ate some barbecue by the pool.
- All camps held parent meetings to make the first day of camp easier for parents and campers. Parent meetings included frequently asked questions, important tips, and a review of each camp.

\*Tennis registration moved to a weekly registration system changing the way numbers are reported from previous years.

## HIGHLAND PARK LEARNING CENTER DRIVING RANGE Monthly Sales Report (buckets sold)

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	
March				
April		400	327	
May		2400	1167	
June				
July				
August				
September				
October				
November				
Totals				

## MINI GOLF Monthly Sales Report (rounds sold)

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>
March			
April		50	18
May		450	400
June			
July			
August			
September			
October			
November			
Totals			

### News and Events:

- Weather was cool and wet for the facility.
- The facility offered Free Swing Analysis on May 12 and 13. Nine golfers came out for the event.
- May's Try Golf Clinic was rained out.

## Marketing & Communications (May 12-June 14)

Social Media			
			
<b>3,352</b>	<b>819</b>	<b>579</b>	<b>43</b>
Likes	Followers	Followers	Views

Email			
<b>33,704</b>	<b>63,801</b>	<b>11,075</b>	<b>1,539</b>
Total Audience	Emails Delivered	Emails Opened	Clicks to pdhp.org

pdhp.org		
<b>19,370</b>	<b>30,074</b>	<b>66,573</b>
Visitors	Visits	Pageviews

Digital Brochures			
Summer		Camp	
<b>279</b>	<b>18</b>	<b>46</b>	<b>17</b>
Views	Clicks to Register	Views	Clicks to Register

Graphics

# LESS THAN 1 Month UNTIL CAMP!

REGISTER TODAY  
[CAMP.PDHP.ORG](http://CAMP.PDHP.ORG)

CAMP  
PARK DISTRICT  
HIGHLAND PARK

## PADDLE ON

Paddleboard this Summer at Rosewood Beach!

Have a dream of gliding across the water? Paddleboards are the perfect way to explore the outdoors. Sign up for a class today.

**Programs**

For more information, contact the program coordinator:  
**Rose & Skokie Parks - Adults**  
 Rosewood Beach: 847.433.3422  
 Skokie Park: 847.433.3422  
**Highland Park - Adults**  
 847.433.3422  
**Highland Park - Kids**  
 847.433.3422  
**Highland Park - Family**  
 847.433.3422

**Rentals**

Group Learning Adventures (ages 10-Adult)  
 Looking for a fun group activity? Sign up today for a rental. Our instructors will provide a full day of instruction and the use of the equipment. All equipment is provided and included in the rental fee. Rental fee includes: Paddleboard, Paddle, Life Jacket, and Sunscreen. Rental fee also includes: Instruction, Sunscreen, and Life Jacket. Rental fee also includes: Instruction, Sunscreen, and Life Jacket.

**Sign up today at [pdhp.org](http://pdhp.org)**

# OUTDOOR Movie Nights

**CINEMA IN THE SAND Series**

ROSEWOOD BEACH  
835 STEPHAN RD

**DRIVE-IN RANGE Series**

GOLF LEARNING CENTER  
2205 SKOKIE VALLEY RD

Enjoy a movie UNDER THE STARS!

## SUMMER YOGA

Join us for yoga at Rosewood Beach!

Start your day off in a relaxing way! Join us for yoga at Rosewood Beach. Yoga mats are provided and available on a first come first serve basis. Participants are encouraged to bring their own mats.

**Rise & Shine**  
 Jun 5 - Sep 2 (132 weeks)  
 Tu 7:15-8:15am Maria Mckear  
 Th 8:30-9:30am Sonya Taylor  
 Sa 8:30-9:30am Zoe Nislan  
 Su 8:00-9:30am Tracy Hoeselman

**Sunset**  
 Jun 19 - Jul 24 (6 weeks)  
 Tu 6:30-7:30pm Tracy Hoeselman  
 Day Pass \$15/7.25  
 Purchase Options:  
 10-Punch Pass \$100/130/160

## FATHER'S DAY Mini Golf Tournament

Sun Jun 17 • 11am  
 Highland Park Golf Learning Center  
 2205 Skokie Valley Rd

Bring your parent or guardian and compete for prizes!  
 Drop in - no pre-registration is required.  
 FREE for dads!

For more information call 847.433.3422

## Fourth Fest Wristbands!

**\$20** Pre-purchase your Unlimited Ride Wristbands  
 June 25-July 3

Pre-purchase your discounted wristband at:  
**West Ridge Center** | **Recreation Center of Highland Park** | **Highland Park Bank & Trust®**  
 636 Ridge Rd. | 1207 Park Ave. W | 1949 St Johns Ave.

Unlimited Wristbands will be available for purchase at Fourth Fest for \$25

Tickets will be available at the event for \$5/5 Tickets.

Fourth Fest proudly brought to the community by:  
 PARK DISTRICT OF HIGHLAND PARK | HIGHLAND PARK BANK & TRUST

Page ?	Pageviews ? ↓	Unique Pageviews ?	Avg. Time on Page ?
	<b>66,573</b> % of Total: 100.00% (66,573)	<b>52,402</b> % of Total: 100.00% (52,402)	<b>00:01:36</b> Avg for View: 00:01:36 (0.00%)
1. /	<b>10,827</b> (16.26%)	8,273 (15.79%)	00:01:22
2. /hidden-creek-aquatic-park-outdoor-pool/	<b>5,034</b> (7.56%)	4,100 (7.82%)	00:03:16
3. /recreation-center-highland-park-fitness-pool/	<b>3,561</b> (5.35%)	2,833 (5.41%)	00:02:29
4. /rosewood-beach-2/	<b>3,517</b> (5.28%)	2,872 (5.48%)	00:02:49
5. /programs/	<b>2,855</b> (4.29%)	1,996 (3.81%)	00:00:28
6. /highland-park-country-club/	<b>2,571</b> (3.86%)	1,811 (3.46%)	00:01:18
7. /facilitiesparks/	<b>2,344</b> (3.52%)	1,881 (3.59%)	00:00:19
8. /youth-sports/youth-baseball/	<b>1,727</b> (2.59%)	1,032 (1.97%)	00:02:11
9. /camps/	<b>1,701</b> (2.56%)	1,222 (2.33%)	00:02:38
10. /centennial-ice-arena/	<b>1,378</b> (2.07%)	1,109 (2.12%)	00:01:56
11. /beaches/	<b>1,171</b> (1.76%)	891 (1.70%)	00:00:54
12. /heller-nature-center/	<b>1,092</b> (1.64%)	862 (1.64%)	00:01:46
13. /athletics/	<b>920</b> (1.38%)	764 (1.46%)	00:00:27
14. /parties-rentals/	<b>856</b> (1.29%)	630 (1.20%)	00:00:51
15. /join-our-team/	<b>831</b> (1.25%)	671 (1.28%)	00:03:36
16. /2018/05/memorial-day-hours-2018/	<b>782</b> (1.17%)	711 (1.36%)	00:01:43
17. /find-listing/	<b>719</b> (1.08%)	564 (1.08%)	00:02:31
18. /parent-tot-tball/	<b>714</b> (1.07%)	591 (1.13%)	00:00:42
19. /recreation-center-highland-park-fitness-pool/group-exercise/	<b>691</b> (1.04%)	535 (1.02%)	00:02:11
20. /staff-directory/	<b>619</b> (0.93%)	548 (1.05%)	00:03:50
21. /deer-creek-racquet-club/	<b>576</b> (0.87%)	472 (0.90%)	00:03:16
22. /rainout-line-weather-cancellation-status-sign-up/	<b>568</b> (0.85%)	384 (0.73%)	00:05:07
23. /parks/dog-exercise-areas/	<b>566</b> (0.85%)	443 (0.85%)	00:02:05
24. /events/	<b>562</b> (0.84%)	449 (0.86%)	00:01:07
25. /moraine-park-beach/	<b>555</b> (0.83%)	400 (0.76%)	00:00:47
26. /golf-learning-center/	<b>536</b> (0.81%)	462 (0.88%)	00:02:27
27. /bids-rfps/	<b>535</b> (0.80%)	436 (0.83%)	00:03:35
28. /parks/	<b>514</b> (0.77%)	415 (0.79%)	00:01:01
29. /boating/	<b>453</b> (0.68%)	349 (0.67%)	00:01:51
30. /west-ridge-center/	<b>444</b> (0.67%)	394 (0.75%)	00:01:50
31. /boys-triple-baseball-schedule/	<b>423</b> (0.64%)	363 (0.69%)	00:03:59
32. /sunset-valley-golf-course-renovation/	<b>409</b> (0.61%)	339 (0.65%)	00:03:56

## Social Media Campaigns

### Summer Staff Recruitment Boosted Instagram Post Performance Results (5/24-5/30)

- Ad reached 3,472 people (unique views)
- 49 post engagements (liked, shared, or commented on the post)
- 8 link clicks to apply
- Resulted in 3 new applications for summer employment (lifeguards, camp counselors, and park staff) within the first day of being posted.
- \$30



### Summer Gymnastics Registration Boosted Post Performance Results (5/30-6/6)

- Ad reached 3,257 people (unique views)
- 99 post engagements (liked, shared, or commented on the post)
- 7 link clicks to register
- Increased awareness for our summer gymnastics program at Centennial Ice Arena
- \$40



### Cinema in the Sand Boosted Post Performance Results (5/31-6/7)

- Ad reached 3,120 people (unique views)
- 220 post engagements (liked, shared, or commented on the post)
- 81 Clicks for more information
- 60 people came out to Rosewood Beach for the event.
- Cost: \$50



## **Firecracker 5k Boosted Post Performance Results (6/6-6/13)**

- Ad reached 4,172 people (unique views)
- 285 post engagements (liked, shared, or commented on the post)
- 40 link clicks to learn more
- Increased interest and awareness of the Firecracker 5k Race
- Cost: \$50





# Memorandum

**To:** Park Board of Commissioners

**From:** Mariana Henriques, Recreation Manager; Brian Romes Director of Recreation & Facilities, Kathy Donahue, Deputy Director of Operations; Liza McElroy, Executive Director

**Date:** June 26, 2018

**Subject:** 2018 Summer Camp Update

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2018 Summer Camps began on June 12 with staff in-service training. Of the approximately 230 staff hired, we are proud to have approximately 50% of staff returning from last year. After receiving feedback regarding last year's training, we developed an in-depth training for the following subjects: camp first aid, behavior management. We also invited the Highland Park Police Department to address the staff regarding overall safety, emergency procedures, and coordination between agencies in emergency situations.

On Thursday, June 14, the Park District hosted our second "Splash Into Camp" event which included a cook out and pool Party at Hidden Creek AquaPark. Families had the opportunity to mingle with their neighbors and meet camp directors to get last minute questions answered, while children interacted with other campers. It was an exciting evening with nearly 350 in attendance.

Summer Camp officially started on Monday, June 18. The first session will last 4 weeks with the second session beginning July 16 and running for 3 weeks. The 7-week Summer Camp session will end on August 3 with an all-camp special event including music, rides, and games. Mini Camps will begin the week of August 6.

As of June 15, there are 1,078 campers registered for camp compared to 1,147 camper registrations in 2017. Registration is still being accepted for the second session of camp and Mini Camps which will impact both registration and revenue.

At the conclusion of camp, staff will provide a comprehensive report with registration and financial details compared to prior years.



# Memorandum

**To:** Park Board of Commissioners  
**From:** Cathy Fiori, Recreation Supervisor II; Mariana Henriques, Recreation Manager;  
Brian Romes, Director of Recreation & Facilities; Kathy Donahue, Deputy Director of Operations;  
Liza McElroy, Executive Director  
**Date:** June 26, 2018  
**Subject:** 2018 Summer Recreation Update

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The Park District's summer season began on June 1, 2018. Below is a summary of community-wide special events:

### ***Cinema in the Sand***

- Rosewood Beach movie series:  
June 7<sup>th</sup>, Wonder – Approximately 70 people attended the event and donated \$5 to our SMILE fund raising \$107.  
June 21<sup>st</sup>, La La Land  
July 12<sup>th</sup>, Rookie of the Year

### ***Firecracker Baseball Tournament***

- North Shore baseball tournament takes place July 5-8.
- Locations include Sunset Woods Park, West Ridge Park, Danny Cunniff Park, and Wolters Softball Fields.
- Competitive age divisions include 9's, 10's, and 12's.
- 30 teams participating compared to 37 in 2017.

### ***Firecracker 5K and 2 mile walk for SMILE***

- Sunday, July 1<sup>st</sup> at Sunset Woods Park.
- Check-in begins at 6:30am, race starts at 8am, post event celebration and awards ceremony from 8:30-10am.
- Race packets available for pickup Friday, June 29th and Saturday, June 30th from 12-6pm at the Recreation Center of Highland Park.
- Registration is available online through Thursday, June 28th. In person registration accepted till the day of the race. \$31 Individual runner, \$18 individual walker, \$51.00 family walk. While not encouraged, race day registration will be permitted for an additional \$10 per registration.

### ***July 4<sup>th</sup> Parade***

- 9:30am *Children's Bike and Pet parade*, immediately followed by the main parade.
- This year's parade theme celebrates the 90<sup>th</sup> anniversary of the League of Women Voters of Highland Park/Highwood.
- 66 participating groups walk the parade

### ***Fourth Fest***

- 11am – 2pm at Sunset Woods Park.
- *Rod Tuffcurls and The Benchpress* will perform on the mainstage with additional music on a second stage featuring *battle of the bands* contestants and *Saturday June*.
- Wristbands are available for pre-sale from June 25-July 3 for \$20.00 at the Recreation Center of Highland Park and Highland Park Bank and Trust. They will be sold the day of the event for \$25 with the option to purchase individual tickets for 5 for \$5. Wristbands give unlimited access to rides, games, and carnival attractions.
- Food from popular Highland Park restaurants will be available for purchase.

### ***Fireworks***

- Wolter's Field from 4:00-10:00pm will feature the Grand Finale of the Bitter Jester Music Festival and viewing of fireworks for no charge.
- Hidden Creek AquaPark will host fireworks viewing from 8:15-10:45pm for an admission of \$5.00 per person.