

NOTICE OF MEETING
TUESDAY, November 5, 2013
6:00 p.m.

Park District of Highland Park
Board of Park Commissioners
West Ridge Center
636 Ridge Rd.
Highland Park, IL 60035

WORKSHOP MEETING AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADDITIONS TO THE AGENDA**
- IV. 2014 CAPITAL PLAN REVIEW**
- V. TRUTH IN TAXATION RESOLUTION DRAFT**
- VI. INVESTMENT POLICY**
- VII. CENTRAL PARK STAIRS**
- VIII. REVIEW OF VOUCHERS**
- IX. OPEN TO PUBLIC TO ADDRESS BOARD**
- X. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1 – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section (c)6 – the setting of a price for sale or lease of property owned by the District; Section (c) 8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section (c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XI. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Liza McElroy, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



MEMORANDUM

To: Board of Commissioners

From: Finance Director Becker

C: Executive Director McElroy

Date: November 5, 2013

RE: Fiscal 2014 Capital Plan

Attached, for Board review, is a DRAFT copy of the Capital Plan for the period ending December 31, 2014 and a five year plan ending December 31, 2018. The plans provided represent a compilation of staff's recommendations that have been discussed and prioritized.

Likewise staff recognizes that upon the completion of GreenPrint 2024, that information after year one will change. Staff is presenting the one year plan for inclusion in the upcoming budget discussions and the five year plan to give the Board a sense of the District's future needs.

Staff looks forward to a discussion of capital projects at the November 5, 2013 workshop.

Park District of Highland Park
 Capital Projects
 Fiscal Year Ending December 31, 2014 (9 months)

Description	2014	
Annual Expenditures		
Asphalt Allowance	119,000	
Natural Areas Management	12,500	
ADA Transition Plan	250,000	
Playground Surface Replacement Various	13,000	
		394,500
Districtwide		
Districtwide Master Plan	148,000	
Plan Development and Park Sign Replacement	200,000	
Emerald Ash Borer Removal	115,000	
Lightning Monitoring	100,000	
		563,000
Technology		
Desktops	14,820	
Laptops	12,000	
Server	8,000	
Security Enhancement	70,000	
		104,820
Athletics		
Laser Grading, Drainage at West Ridge	50,000	
Irrigation at SS Park	20,000	
Scoreboard (Cuniff)	10,000	
		80,000
Parks		
4 x4 Pickup w/Plow/Lift	30,000	
4 x4 Pickup w/Plow/Lift	30,000	
4 x4 Pickup w/Plow/Lift	30,000	

Park District of Highland Park
 Capital Projects
 Fiscal Year Ending December 31, 2014 (9 months)

Description	2014	
Light Duty Pickup 4 x 2 w/lift/tow package	20,000	
Crew Cab Pickup (New)	27,000	
Cargo Van/Service Body Pickup	29,000	
Small Loader/Tractor	20,000	
Enclosed Landscape Trailer	10,000	
Natural Areas 2005 Chevy Pickup 2 wd	20,000	
		216,000
Central Park		
Bluff Stairway Replacement	225,000	
		225,000
Cloverdale Park		
Basketball Court Color/Repair	12,500	
		12,500
D. Cuniff Park		
Irrigation -Danny Cuniff Baseball	25,000	
Retention Pond Dredging	32,000	
Playgrounds Replacement	450,000	
		507,000
Kennedy Park		
Playground Replacement	220,000	
		220,000
L. Fink Park		
Basketball Court Overlay/Repair/Color	8,200	
		8,200
Lincoln Park		
Basketball Court Overlay/Repair/Color	8,200	
		8,200

Park District of Highland Park
 Capital Projects
 Fiscal Year Ending December 31, 2014 (9 months)

Description	2014	
Millard Park		
Garden Walk Rebuild	13,000	
		13,000
Mooney Park		
Basketball Court Overlay/Repair/Color	8,200	
		8,200
Old Elm Park		
Tennis Court Asphalt Overlay	11,500	
		11,500
Port Clinton Park		
Basketball Court Overlay/Repair/Color	8,500	
		8,500
Ravine Drive		
Paving Parking Lot	20,000	
		20,000
Rosewood Beach		
Beach Improvements	2,000,000	
GLFER	200,000	
Relocate SWIMCAST	12,500	
Cost Share Water Main	65,000	
		2,277,500
Skokie River Woods		
Restoration Monitoring & Maintenance	10,000	
		10,000

Park District of Highland Park
 Capital Projects
 Fiscal Year Ending December 31, 2014 (9 months)

Description	2014	
Sunset Woods Park		
Playgrounds Repl.Phase II-planning/development	65,000	
Basketball Court Overlay/Repair/Color	8,500	
Tennis Court Overlay/Repair/Color	68,000	
		141,500
Totals	4,829,420	4,829,420
Facilities		
Facility Wide		
BurglarAlarm Systems Assessment & Specifications	40,000	
		40,000
Centennial		
Sound System	120,000	
Locker Room /Washrooms Partitions	15,000	
Locker Room Benches	3,500	
		138,500
Deer Creek Courts		
Curtain Biter Under All Backdrops w/6" velcro	10,415	
Front Entrance 8 chairs/2 tables patio furniture	10,000	
RB Court Enclosures (temp glass w/air supply)	15,000	
		35,415
Heller Nature Center		
Classroom in woods sunroom repl/Public BR	16,000	
		16,000
Hidden Creek		
Water Playground Floor	50,000	
Concession Flooring	10,000	
		60,000

Park District of Highland Park
 Capital Projects
 Fiscal Year Ending December 31, 2014 (9 months)

Description	2014	
SVGC/HPCC		
Toro Greensmower	29,000	
Toro Greensmower	29,000	
Pickup Truck with Plow	34,000	
Cold Storage Door Replacement	7,500	
Water Heater Replacement	9,500	
Maint Building renovations- roof sewer electrical	10,000	
		119,000
RCHP		
Free Weight Equip on Fitness Floor	30,000	
Cardio Upgrade/Replacement	30,000	
Pool Heater	7,000	
Sewage Pump Replacement	12,000	
HVAC Compressor for Dectron	9,000	
Television (cardio theatre)	15,000	
Lighting (energy audit)	20,000	
		123,000
West Ridge Center		
Boiler VFDs and Zone Controls	20,614	
State Rebate	(16,491)	
		4,123
Total Facilities	536,038	536,038
Year One Total	5,365,458	5,365,458
Note: This plan is for internal purposes only. It is not yet board approved.		

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
Annual Expenditures						
Asphalt Allowance	119,000	123,000	124,000	132,000	137,000	635,000
Natural Areas Management	12,500	13,000	14,000	15,000	15,500	70,000
ADA Transition Plan	250,000	250,000	250,000	250,000		1,000,000
Playground Surface Replacement Various	13,000	13,650	14,330	15,050	15,660	71,690
Districtwide						
Districtwide Master Plan	148,000	15,000,000	10,000,000			25,148,000
Park Signs Replacement	150,000	5,500				155,500
Waste and Recycling Containers			100,000			100,000
Emerald Ash Borer Removal	115,000	102,000	95,000	80,000	75,000	467,000
Sign Master Plan	50,000					50,000
Lightning Monitoring	100,000	66,000				166,000
Technology						
Desktops	14,820	14,820	14,820	14,820		59,280
Laptops	12,000	12,000	12,000	12,000		48,000
Server	8,000	10,000	10,000	8,000		36,000
Security Enhancement	70,000					70,000
Athletics						
Lights at WR 1 Baseball Field		125,000				125,000
Lights at WR 2 Baseball Field		250,000				250,000
Lights at DC 2 Baseball Field		250,000				250,000
Laser Grading, Drainage at West Ridge	50,000					50,000
Irrigation at SS Park	20,000					20,000
dugouts for sunset #2		20,000				20,000
Scoreboard (Cuniff)	10,000					10,000
Bleachers in the outfield		100,000				100,000
Parks						
4 x4 Pickup w/Plow/Lift	30,000					30,000

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
4 x4 Pickup w/Plow/Lift	30,000					30,000
4 x4 Pickup w/Plow/Lift	30,000					30,000
Light Duty Pickup 4 x 2 w/lift/tow package	20,000					20,000
Crew Cab Pickup (New)	27,000					27,000
Cargo Van/Service Body Pickup	29,000					29,000
Small Loader/Tractor	20,000					20,000
Enclosed Landscape Trailer	10,000					10,000
Tractor		35,000				35,000
Skid Loader		45,000				45,000
Solid-time vibratory		12,000				12,000
Small Loader/Tractor/Mower		22,000				22,000
Kifco Water Reel		8,000				8,000
4 x 4 Pickup w/plow		30,500				30,500
Natural Areas 2005 Chevy Pickup 2 wd	20,000					20,000
Cargo Van			32,000			32,000
PTO Leave Blower			8,000			8,000
Air Compressor			11,000			11,000
Trailer Lg Equipment			20,000			20,000
Slit Seeder			14,000			14,000
Kubota RTV 900 4 x 4			14,000			14,000
Light Duty Truck W/Lift				24,000		24,000
Tractor				40,000		40,000
Light Duty Truck				22,000		22,000
Large Area Mower				44,000		44,000
Medium Duty Truck-Refuse				40,000		40,000
John Deere Backhoe				70,000		70,000
Light Duty Truck W/Lift				24,000		24,000
Large Area Mower				90,000		90,000
2008 Ford F-150 w/lift				24,000		24,000
2.5 Ton Dump Truck (835)					95,000	95,000
Service Body Truck (820)					35,000	35,000
Baseball Crew Trailer					10,000	10,000

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
Zero Turn Mower					15,000	15,000
Zero Turn Mower					15,000	15,000
Zero Turn Mower					15,000	15,000
Utility Vehicle (Kubota)					12,000	12,000
Fertilizer Spreader (Turfco 3000)					12,000	12,000
Utility Trailer (#6 redihaul)					10,000	10,000
Tracked Loader (ASV 850)					42,000	42,000
4 x 4 Pickup w/plow					38,000	38,000
4 x 4 Pickup w/plow					38,000	38,000
Brown Park						
Backstop Fence Replacement			5,000			5,000
Tennis Fence Replacement			33,000			33,000
Tennis Court Overlay/Repair/Color		22,000				22,000
Playground Replacement					402,500	402,500
Caroll Snyder Park						
Playground Shade Structure				6,000		6,000
Central Park						
Bluff Slope Engineering and Restoration						
Bluff Stairway Replacement	225,000					225,000
Restroom Renovation					120,000	120,000
Cloverdale Park						
Tennis Court Overlay/Repair/Color				31,000		31,000
Basketball Court Color/Repair	12,500				40,800	53,300
D. Cuniff Park						
Basketball Court Overlay/Repair/Color		11,500				11,500
Irrigation -Danny Cuniff Baseball	25,000					25,000
Retention Pond Dredging	32,000					32,000

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
Tennis Court Overlay/Repair/Color					320,000	320,000
Playgrounds Replacement	450,000					450,000
Demolishplace Outer Tennis Shelter		40,000			80,000	120,000
Material Storage Bin			45,000			45,000
New Picnic Shelter/Restrooms/Tennis Storage			320,000			320,000
Highland Lakes/Rory Deutsch						
Playground Replacement		180,000				180,000
Kennedy Park						
Basketball Court Overlay/Repair/Color				6,000		6,000
Playground Replacement	220,000					220,000
L. Fink Park						
Basketball Court Overlay/Repair/Color	8,200			13,000		21,200
Tennis Court Repair/Color			41,200			41,200
Path renovation work					80,000	80,000
Camp Big Top/Athletics Restroom/Shelter					200,000	200,000
Maintenance Storage Building					250,000	250,000
Soccer Field Lighting					200,000	200,000
Laurel Park/Rose Garden						
Ravine Deck Replacement		34,000				34,000
Lincoln Park						
Ballfield "Dugout" fencing			7,500			7,500
Basketball Court Overlay/Repair/Color	8,200					8,200
Playground Replacement		160,000				160,000
Tot Ice Rink					25,000	25,000
May T. Watts Park						
Fence Replacement Split Rail			12,000			12,000

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
Millard Park						
Garden Walk Rebuild	13,000					13,000
Garden Restoration and Wall Rebuilding		126,000				126,000
Paving -access road to upper park					60,000	60,000
Restroom Building			220,000			220,000
Moraine Park						
Repair Retaining Walls/Beach Walk			400,000			400,000
Mooney Park						
Basketball Court Overlay/Repair/Color	8,200					8,200
Playground Shade Structure					14,000	14,000
Old Elm Park						
Basketball Court Overlay/Repair/Color			11,200			11,200
Shelter Repair and Renovation				12,500		12,500
Tennis Court Asphalt Overlay	11,500			39,100		50,600
Olson Park						
Parking Lot Fence Replacement			8,100			8,100
Port Clinton Park						
Basketball Court Overlay/Repair/Color	8,500					8,500
Ravine Drive						
Paving Parking Lot	20,000					20,000
Red Oak Tennis Courts						
Tennis Court Overlay/Repair/Color		44,000				44,000

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
Rosewood Beach						
Beach Improvements	2,000,000					2,000,000
GLFER	200,000					200,000
Relocate SWIMCAST	12,500					12,500
Cost Share Water Main	65,000					65,000
Rosewood Park						
Playground Replacement				255,000		255,000
Paving -Ravine Path					50,000	50,000
Upper Park Bench Replacement		10,000				10,000
Skokie River Woods						
Restoration Monitoring & Maintenance	10,000	10,000				20,000
Trail Development		250,000				250,000
Sunset Woods Park						
Skate Park Component Replacement		80,000				80,000
Playgrounds Repl.Phase II-planning/development	65,000	580,000				645,000
Basketball Court Overlay/Repair/Color	8,500			17,800		26,300
Tennis Court Overlay/Repair/Color	68,000				28,000	96,000
Storage Building Maintenance/Athletics					40,000	40,000
Splash Pad		15,000	55,000			70,000
West Ridge Park						
Ballfield Backstop and Fence		16,000				16,000
Synthetic Soccer Court				100,000		100,000
Accessible Community Garden Plots					60,000	60,000
						0
Woodridge Park						
						0
Basketball Court Overlay/Repair/Color				9,000		9,000
Tennis Courts Overlay/Color				14,000		14,000
Totals	4,829,420	18,085,970	11,891,150	1,408,270	2,550,460	38,765,270

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
Facilities						
Facility Wide						
Burglar Alarm Systems Assessment & Specifications	40,000					40,000
Burglar Alarm System Replacement		150,000				150,000
Centennial						
Water Heater Replacement					25,000	25,000
Sound System	120,000	50,000				170,000
Locker Room /Washrooms Partitions	15,000					15,000
Locker Room Benches	3,500					3,500
Drainage System Behind Rink (grading)				50,000		50,000
Flooring Around Facility		180,000				180,000
Synthetic Ice (half sheet) OR Studio Rink		100,000				100,000
Compressor 3 rebuild					20,000	20,000
Facility Painting					25,000	25,000
Concessions/Lobby/Party Room Office Impr		400,000				400,000
Deer Creek Courts						
Building Signage			10,000			10,000
PC Controlled Lighting and Temp Gauges		25,000				25,000
Raquetball Ct conversion to multipurpose			30,000			30,000
Painting of building/remodeling			20,000			20,000
Court Resurfacing					150,000	150,000
Curtain Biter Under All Backdrops w/6" velcro	10,415					10,415
Front Entrance 8 chairs/2 tables patio furniture	10,000					10,000
RB Court Enclosures (temp glass w/air supply)	15,000					15,000
RB Court painting/light bulb replacement		5,000				5,000
New Roof			100,000			100,000

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
Heller Nature Center						
Multi Purpose Room Floor Replacement				18,000		18,000
Classroom in woods sunroom repl/Public BR	16,000	55,000				71,000
Starlab			50,000			50,000
Hidden Creek						
Pool Shell Painting			20,000			20,000
Bath House Roof Replacement				16,000		16,000
Circulation Pump 1		10,500				10,500
Circulation Pump 2		12,500				12,500
Water Playground Floor	50,000					50,000
Drop Slide Resurface			12,000			12,000
Concession Flooring	10,000					10,000
Speed slide resurface		30,000				30,000
Kiddie Slide Resurface			10,000			10,000
Feature Pump				10,000		10,000
Filter House Roof Replacement					20,000	20,000
Speed slide Pump Rebuild		8,000				8,000
Pool Feature Pump Rebuild			10,000			10,000
Body Slide Pump Rebuild				12,000		12,000
SCS Pump Rebuild				12,000		12,000
Concessions Design			150,000			150,000
Amenity				750,000		750,000
Screw Slide Resurface		40,000				40,000
Park Avenue Beach						
Construction (Ramp, Dock, Drainage)		250,000				250,000
SVGC/HPCC						
West Parking Lot Improvements SVGC		65,000				65,000
Zero Turn Mower			15,500			15,500
Buffalo Tow Blower		15,000				15,000

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
Greens Aerator			26,000			26,000
Front Loader		42,000				42,000
Multi Pro Sprayer		38,000				38,000
Toro Greensmower	29,000					29,000
Toro Greensmower	29,000					29,000
Pickup Truck with Plow	34,000					34,000
Halfway House renovation and water service		25,000				25,000
Drainage #2, 5 fairways				7,500		7,500
Chemical Rinsate Station		35,000				35,000
Chemical Storage		25,000				25,000
Vertical Turbine Pump 2		14,000				14,000
Vertical Turbine Pump 3			14,000			14,000
Drainage 12, 13 fairways				7,500		7,500
Tee Renovation1,3,4,11,15		30,000				30,000
Tee Box Replacement			180,000			180,000
Cold Storage Door Replacement	7,500					7,500
Water Heater Replacement	9,500					9,500
Maint Building renovations- roof sewer electrical	10,000					10,000
Park Operations Center						
Replace HeatingUnit Rear Garage		4,100				4,100
Concrete Material Bins		40,000				40,000
Waste and Recycling Containers			100,000			100,000
RCHP						
Free Wight Equip on Fitness Floor	30,000					30,000
Cardio Upgrade/Replacement	30,000	30,000	30,000	30,000	30,000	150,000
Pool Heater	7,000					7,000
Sewage Pump Replacement	12,000					12,000
Dectron Unit Coil Replacement		12,000				12,000
Dectron Unit Motor Replacement		10,000				10,000
HVAC Compressor for Dectron	9,000					9,000

Park District of Highland Park
DRAFT FIVE YEAR CAPITAL PLAN
Fiscal Years Ending December 31, 2014-2018
Revised 10/30/2014

Description	2014	2015	2016	2017	2018	Total
Carpet (upper level hall, lobby, floor, locker)				84,000		84,000
Gym Flooring			10,000			10,000
Television (cardio theatre)	15,000					15,000
Lighting (energy audit)	20,000					20,000
rock climbing wall		25,000				25,000
West Ridge Center						
Exterior tuckpointing, sealing, painting			68,000			68,000
Safety Village replacement and Camps				18,000		18,000
Boiler VFDs and Zone Controls	20,614					20,614
State Rebate	(16,491)					(16,491)
Courtyard				41,000		41,000
Ballfield Backstop and Fence		16,000				16,000
Total Facilities	536,038	1,742,100	855,500	1,056,000	270,000	4,459,638
5 Year Totals	5,365,458	19,828,070	12,746,650	2,464,270	2,820,460	43,224,908

Note: This plan is for internal purposes only. It is not yet board approved.



MEMORANDUM

To: Board of Commissioners

From: Finance Committee

C: Executive Director McElroy

Date: November 5, 2013

Re: Truth in taxation 2013 Levy Year

Background/Explanation

State law requires that Park Districts prepare a Truth in Taxation Resolution within 28 days of passing its tax levy. The Truth In Taxation requirement is simply the Board's estimate of what the anticipated levy will be.

The Park District has not raised taxes District-wide in three years and in fact, by not taking advantage of its ability to levy for debt service, actually cut taxes by 10% four years ago. As a result the annual tax levy at the Park District of Highland Park has been consistent at \$9,710,677.

The District can levy for taxes in three different ways:

1. **Capped Funds-** This is the levy that the District uses specifically for the Corporate and Recreation Funds. The levy for these items can increase by the lesser of 5% or the CPI which for the 2013 levy is 1.7%. The amount of the levy in 2012 for the Corporate and Recreation Funds was \$9,330,380. Should the District take advantage of the CPI opportunity, it could raise the levy by \$158,616.
2. **Special Recreation Fund-** The levy capability in this fund is four cents times the Equalized Assessed Value (EAV) within the District's boundaries. The District's EAV is \$2,190,455,395 making the maximum levy equal to \$876,182 or \$495,885 more than the 2012 levy. New construction must have an ADA component which can be paid by this fund.
3. **Debt Service Extension Base (DSEB).** The DSEB allows for special districts to levy a fixed amount for debt service, without referendum. The maximum amount that can be levied in 2013 is \$1,442,109.

Determining the appropriate size of the Levy

Tax Cap Levy

Since the consolidation of funds took place, the Tax Cap now covers the Corporate and Recreation Funds. As a special district, the Park District may increase its levy by LESSER of 5% or the Consumer Price Index (1.7% this year) whichever is less. By continuing to levy for Special Recreation Funds as part of its overall levy, it has, in effect reduced the Cap available funds. Further, by not raising taxes for three years, the District has missed out on the “compounding” of these increases. This practice has put a strain on the District that likely can’t go on indefinitely despite the District’s efforts to reduce operating costs.

Special Recreation Levy

Park Districts may levy four per cent of EAV for the Special Recreation Fund. In 2012, the District levied 1.8 per cent or \$380,927. If the levy is not increased, there will be a negative Fund Balance.

DSEB Levy

Over the past few years both Board and staff have focused on creating and preserving resources to insure sustainability of the District’s assets. The Master Plan, which is to be completed in December, will prioritize the future needs of the District and attach priorities, costs and a timeline to address those issues. Each year the District presents to the Board a five year capital plan. A copy of the working five year capital plan has been attached and will be presented to the Board at the November 5, 2013 workshop.

Prior to determining the District’s needs, it is useful to look at what the District currently has available to spend on Capital Projects.

Current Reserves

Available Reserves 4/30/13	25,447,380
Estimated Reserves 3/31/14	17,983,930
Rosewood Expenditures Est- FYE 12/31/14	<u>(2,277,500)</u>
Est. Available Reserves 3/31/14	<u><u>15,706,430</u></u>

Debt Service Levy

The Committee looked at a number of scenarios with respect to the DSEB levy and after lengthy discussion determined that the District has sufficient capital reserves to fund its needs through December 31, 2014 and therefore is recommending that the District refrain from levying for Debt Service in 2013.

Summary

The Finance Committee is recommending an increase in the levy of 6.6% based on:

1. Increasing the levy in the Capped Funds by the CPI of 1.7% or \$159,005. This is essentially a cost of living increase for the District which it has not taken advantage of in three years.
2. Increasing the levy in the Special Recreation Fund by \$481,900 which represents 4 per cent of the current EAV of \$2,190,455,395, This is being done to insure that resources exist to pay the annual costs related to NSSRA as well as to build adequate reserves to support its share of GreenPrint 2024.
3. No levy will be made based on the Debt Service Extension Base.

This information is summarized in the Draft copy of the Truth in Taxation Resolution which is attached to this memorandum. Should the Board approve this draft resolution a public hearing will be held on November 19, 2013.

**PARK DISTRICT OF HIGHLAND PARK
TRUTH IN TAXATION LAW
RESOLUTION #11-**

RESOLVED, by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois that based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law".

1. The amount of real estate taxes, exclusive of the election costs and debt service levies, extended by the Park District, plus any amount abated by the Park District prior to such extension, upon the final 2012 real estate tax levy of the Park District (2013 tax bill) is \$9,353,245.
2. The amount of real estate taxes, exclusive of election costs, public commission leases and debt service levies, proposed to be levied by the Park District for 2013 (2014 tax bill) is \$9,994,150.
3. Based on the foregoing, the estimated percentage increase in the proposed 2013 aggregate levy over the amount of real estate taxes extended upon the final 2012 aggregate levy is 6.6%.

Passed this 19th day of November, 2013

AYES: _____

NAYS: _____

ABSENT: _____

Scott Meyers, President
Board of Park Commissioners

Attested and filed this 19th day of November, 2013:

Liza McElroy, Secretary
Board of Park Commissioners



MEMORANDUM

To: Board of Commissioners

From: Finance Director Becker
Planning Director Stumpf

C: Executive Director McElroy

Date: November 5, 2013

Re: **INVESTMENT POLICY RECOMMENDATION-AMENDMENT TO POLICY**

Background/Explanation

On September 27, 2012, the Park Board approved a new investment policy. Since that time, the Investment of Municipal Funds Act (50 ILCS 340) was passed and gave the District an opportunity to invest in other local government's debt issues. By investing in the debt of another community, and purchasing their debt, it would not only greatly increase the District's return on investment. As an added benefit, the issuing municipality would also save on both interest and issuance costs.

Staff would also look to other park districts to consider purchasing the District's debt to realize the benefits of being the issuing agency.

The language of the amendment appears below and at the bottom of Page 6 in the attached investment policy.

Municipal bonds issued by the county, park district, sanitary district, or other municipal corporation, or bonds and other interest bearing obligations of the State of Illinois, or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law.

Staff Recommendation: Recommend that the Board of Commissioners adopt the amendment to the investment policy to incorporate the Investment of Municipal Funds Act into its investment policy.

**Park District of Highland Park
Investment Policy
Draft**

I.	Scope.....	1
	A. Pooling of Funds.....	1
II.	General Objectives.....	1
	A. Safety	1
	1. Credit Risk	1
	2. Interest Rate Risk.....	1
	B. Liquidity.....	2
	C. Yield.....	2
III.	Standards of Care	3
	A. Prudence.....	3
	B. Ethics and Conflicts of Interest.....	3
	C. Responsibility for the Investment Program/Delegation of Authority.....	4
IV.	Safekeeping and Custody	4
	A. Financial Institutions.....	4
	1. Security	4
	2. Size.....	4
	3. Location	4
	4. Statement of Condition	5
	B. Internal Controls	5
	C. Delivery vs. Payment	5
V.	Suitable and Authorized Investments	6
	A. Investment Types	6
	B. Collateralization.....	7
	C. Repurchase Agreement	7
VI.	Investment Parameters.....	7
	A. Diversification.....	7
	B. Maximum Maturities	8

**Park District of Highland Park
Investment Policy
Draft**

VII. Reporting	8
A. Methods.....	8
B. Performance Standards	8
C. Marking to Market	9

**Park District of Highland Park
Investment Policy
Draft**

A. Scope

This investment policy, which was prepared in accordance with the Public Funds Investments Act (30ILCS 235/0.01, et seq) applies to the investment activities of the Park District of Highland Park. All financial assets of the District, including the General Fund, Recreation Fund, Capital Project Funds, Debt Service Funds, Special Recreation Funds, and other funds that may be created from time to time, shall be administered in accordance with the provisions of this Policy.

B. Pooling of Funds

Except for cash in certain restricted and special funds, the District will consider consolidation of cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

II. General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity and yield:

A. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

1. Credit Risk

The Park District of Highland Park will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:

- a. Limiting investments to the safest types of securities
- b. Pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which the District will do business
- c. Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

2. Interest Rate Risk

The Park District of Highland Park will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

**Park District of Highland Park
Investment Policy
Draft**

- a. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity
- b. Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

B. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in money market mutual funds or local government investment pools, which offer same-day liquidity for short-term funds.

C. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relatively to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

1. A declining credit security may be sold early to minimize loss of principal.
2. A security swap would improve the quality, yield, or target duration in the portfolio.
3. Liquidity needs of the portfolio require that the security be sold.

**Park District of Highland Park
Investment Policy
Draft**

III. Standards of Care

A. Prudence

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from exceptions are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

1. Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

B. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio.

**Park District of Highland Park
Investment Policy
Draft**

C. Responsibility for the Investment Program/Delegation of Authority

The establishment of investment policies is the responsibility of the Park Board. Management and administrative responsibility for the investment program of the Park District of Highland Park is hereby delegated to the Treasurer/Finance Director who shall prepare and act in accordance with written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures include references to safekeeping, delivery vs. payment, investment accounting, wire transfer agreements and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director and approved by the Executive Director. The Finance Director will be responsible for all transactions undertaken and will establish a system of controls to regulate the activities of subordinate officials. The Finance Director may from time to time amend the written procedures as approved by the Executive Director in a manner not inconsistent with this Policy or with State law.

IV. Safekeeping and Custody

A. Financial Institutions

It shall be the policy of the Park District of Highland Park to select financial institutions on the following basis:

1. Security

The District will not maintain funds in any financial institution that is not a member of the FDIC or SIPC system. Furthermore, the Park District of Highland Park will not maintain funds in any financial institution not willing to post, or not capable of posting, required collateral for funds in excess of the FDIC or SIPC insurable limits.

2. Size

The Park District of Highland Park will not maintain deposits in any financial institution in which the District funds on deposit will exceed 75% of the institution's capital stock and surplus.

3. Location

The Park District of Highland Park shall encourage investment in financial institutions within the District's boundaries whenever possible. However, the Park Board may approve qualified depositories regardless of location.

**Park District of Highland Park
Investment Policy
Draft**

4. Statement of Condition

The Park District of Highland Park will maintain, for public and managerial inspection, current statements of condition for each financial institution named as depository. If, for any reason the information furnished is considered by the Finance Director to be insufficient, additional data may be requested. The refusal of any institution to provide such data upon request may serve as sufficient cause for the withdrawal of District funds.

B. Internal Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Park District of Highland Park are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits require estimates and judgements by management.

1. Accordingly, the Finance Director shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:
2. Control of collusion
3. Separation of transaction authority from accounting and recordkeeping
4. Custodial safekeeping
5. Avoidance of physical-delivery securities
6. Clear delegation of authority to subordinate staff members
7. Written confirmation of telephone transactions for investments and wire transfers
8. Development of a wire transfer agreement with the lead bank or third party custodian

C. Delivery vs. Payment

All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third party custodian as evidenced by safekeeping receipts.

**Park District of Highland Park
Investment Policy
Draft**

V. Suitable and Authorized Investments

A. Investment Types

Consistent with the GFOA Policy Statement State Statutes Concerning Investment Practices, the following investments will be permitted by this policy and are those defined by state law where applicable:

1. U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
2. Certificates of deposit and other evidences of deposit at financial institutions, bankers' acceptances and commercial paper, rated in the highest tier (e.g., A-1, P-1, D-1, F-1 or higher) by a nationally recognized rating agency;
3. Investment-grade obligations of state and local governments and public authorities;
4. Repurchase agreements whose underlying purchased securities consist of the foregoing;
5. Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities;
6. Local government investment pools;
7. **Municipal bonds issued by the county, park district, sanitary district, or other municipal corporation, or bonds and other interest bearing obligations of the State of Illinois, or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law.**
8. Any other investment allowed by Illinois Compiled Statutes.

**Park District of Highland Park
Investment Policy
Draft**

B. Collateralization

Collateralization of all funds in excess of FDIC or SIPC limits is required. The District will accept any of the following assets as collateral:

1. U.S. Government Securities
2. Obligations of Federal Agencies
3. Obligations of Federal Instrumentalities
4. Obligations of the State of Illinois
5. Obligations of the Park District of Highland Park
6. General Obligation Municipal Bonds rated “A” or better
7. The amount of collateral provided will be not less than 102 percent of the fair market value of the net amount of public funds secured. The ratio of fair market value of collateral to the amount of funds secured will be reviewed quarterly, and additional collateral will be requested when the ratio declines below the level required and collateral will be released if the market value exceeds the required level. Pledged collateral will be held in safekeeping by a third party depository designated by the Park District of Highland Park.. Collateral agreements will preclude the release of the pledged assets without an authorized signature from the Park District of Highland Park.

C. Repurchase Agreement

Repurchase agreements shall be consistent with GFOA Recommended Practices on Repurchase Agreements.

VI. Investment Parameters

A. Diversification

The investments shall be diversified by:

1. Limiting investments to avoid overconcentration of securities from a specific issuer or business sector (excluding U.S. Treasury securities),
2. Limiting investment in securities that have higher credit risks,
3. Investing in securities with varying maturities, and

**Park District of Highland Park
Investment Policy
Draft**

4. Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

B. Maximum Maturities

To the extent possible, the Park District of Highland Park shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Park District of Highland Park will not directly invest operating funds in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. (The Park District of Highland Park will attempt to adopt weighted average maturity limitations, consistent with the investment objectives.)

VII. Reporting

A. Methods

The Finance Director will prepare an investment schedule quarterly. This report should be provided to the Park Board. The report will indicate:

1. Listing of individual securities held at the end of the reporting period by fund,
2. Listing of investments by maturity date,
3. Interest rate of each investment,
4. Amortized book value of each investment,
5. Par value of each investment.
6. A comparison of year to date earnings to the proposed budget.

B. Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates.

**Park District of Highland Park
Investment Policy
Draft**

C. Marking to Market

The market value of the portfolio shall be calculated at least annually.



MEMORANDUM

To: Board of Park Commissioners

From: Director Stumpf

Date: October 31, 2013

Re: **CENTRAL PARK (AVE.) BLUFF STAIRS**

C: Executive Director McElroy

Design of the Central Park Bluff Staircase Project remains in revision along with alternate options and is also undergoing detail cost estimating.

Staff will provide a brief update at this time while SmithJJR continues to refine for later review.



To: Executive Director/Board of Commissioners
From: Director of Finance
Date: November 5, 2013
Subject: Bills presented for the Board's review on November 5, 2013.
Checks written October 19, 2013 through October 31, 2013

BILLS

<u>DATE</u>		<u>AMOUNT</u>
October 24, 2013	\$	1,357.78
October 31, 2013	\$	139,352.10
Bank Drafts	\$	187,348.88
TOTAL	\$	328,058.76



Park District of Highland Park, IL

Expense Approval Report

By Vendor Name

Payment Dates 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
Vendor: 3301-NCPERS - IL IMRF					
3301-NCPERS - IL IMRF		102313	10/23/2013	NCPERS Goup Life Insurance	80.00
Vendor 3301-NCPERS - IL IMRF Total:					80.00
Vendor: ADP, INC.					
ADP, INC.		427020973	10/18/2013	ADP HR/BENEFITS SOLUTION	839.36
ADP, INC.		427020973	10/18/2013	ADP HR/BENEFITS SOLUTION	2,810.03
ADP, INC.		427021514	10/18/2013	AUTOPAY II PROCESSING 10/1	131.12
ADP, INC.		427021514	10/18/2013	AUTOPAY II PROCESSING 10/1	438.97
Vendor ADP, INC. Total:					4,219.48
Vendor: AFLAC					
AFLAC		AFLAC 102113	10/21/2013	AFLAC 10/21/13	1,446.51
Vendor AFLAC Total:					1,446.51
Vendor: Anna Leverick					
Anna Leverick		1381301	10/14/2013	Refund	75.00
Vendor Anna Leverick Total:					75.00
Vendor: ARENA SERVICES AND PRODUCTS					
ARENA SERVICES AND PRODU		2402	10/17/2013	Dasher board cleaning	565.00
Vendor ARENA SERVICES AND PRODUCTS Total:					565.00
Vendor: BEST LIGHT, INC					
BEST LIGHT, INC		5750	10/30/2013	30% Deposit	22,932.00
Vendor BEST LIGHT, INC Total:					22,932.00
Vendor: BOA P-CARD STATEMENTS					
BOA P-CARD STATEMENTS		090713	10/07/2013	Classified ads	43.20
BOA P-CARD STATEMENTS		090713	10/07/2013	Job posting for Accounting M	150.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Accounting Manager Job Post	250.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Drug Screening	1,109.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Board Special Meeting 09-23-	134.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc Hardware - Wiring comp	68.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Klipfolio Dashboarding softwa	60.00
BOA P-CARD STATEMENTS		090713	10/07/2013	EFAX PLUS SERVICE (Cathy Ca	33.90
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc. Hardware - Apple Mac t	17.12
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc Hardware - Wiring comp	26.83
BOA P-CARD STATEMENTS		090713	10/07/2013	Cash Drawer cables	20.53
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc Hardware - 25' Camera C	16.70
BOA P-CARD STATEMENTS		090713	10/07/2013	Hard Drive for User Archive	169.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc. Hardware - User archive	94.35
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc Hardware - Wiring Comp	107.75
BOA P-CARD STATEMENTS		090713	10/07/2013	UPS battery replacement	316.97
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc. Hardware - Tools - Fluke	410.81
BOA P-CARD STATEMENTS		090713	10/07/2013	Microsoft Windows Server Re	1,111.60
BOA P-CARD STATEMENTS		090713	10/07/2013	Barracuda Cloud backup servi	400.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	79.84
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc Hardware - Wireing com	109.19
BOA P-CARD STATEMENTS		090713	10/07/2013	Int'l transaction fee for Klipfol	0.48
BOA P-CARD STATEMENTS		090713	10/07/2013	New Printer for Megan Lebak	250.53
BOA P-CARD STATEMENTS		090713	10/07/2013	Epson Thermal Receipt printer	301.28
BOA P-CARD STATEMENTS		090713	10/07/2013	Liza McElroy Diploma	31.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Risk Management Institute Co	45.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Dinner for IGFOA conference	4.27
BOA P-CARD STATEMENTS		090713	10/07/2013	Dist Agency Luncheon - Dan M	149.98
BOA P-CARD STATEMENTS		090713	10/07/2013	Safety Coordinator Training	45.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Snacks for weekend in Bloomi	4.20

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	Gas for Trip to Bloomington f	51.02
BOA P-CARD STATEMENTS		090713	10/07/2013	Brainstorming Meeting with s	228.45
BOA P-CARD STATEMENTS		090713	10/07/2013	Lunch - HR Division Meeting	11.45
BOA P-CARD STATEMENTS		090713	10/07/2013	IPRA HR Division Meeting	14.63
BOA P-CARD STATEMENTS		090713	10/07/2013	Cell Phone Charger for Access	19.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Dinner for IGFOA conf Monda	36.67
BOA P-CARD STATEMENTS		090713	10/07/2013	Hotel For IGFOA Conf	277.76
BOA P-CARD STATEMENTS		090713	10/07/2013	IT Lunch Expense	24.15
BOA P-CARD STATEMENTS		090713	10/07/2013	Legislative Outlook meeting	25.00
BOA P-CARD STATEMENTS		090713	10/07/2013	CPR training	38.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Contracted IT Technician - Mi	1,452.96
BOA P-CARD STATEMENTS		090713	10/07/2013	Contracted IT Technician - Mi	1,140.12
BOA P-CARD STATEMENTS		090713	10/07/2013	Contracted IT Technician - Mi	1,201.32
BOA P-CARD STATEMENTS		090713	10/07/2013	Contracted IT Technician - Mi	909.36
BOA P-CARD STATEMENTS		090713	10/07/2013	Burglar alarm monitoring/mai	162.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Burglar Alarm Monitoring	92.85
BOA P-CARD STATEMENTS		090713	10/07/2013	Fire alarm monitoring - Distric	1,221.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Burglar alarm monitoring for	117.00
BOA P-CARD STATEMENTS		090713	10/07/2013	3 certified & return receipt let	18.33
BOA P-CARD STATEMENTS		090713	10/07/2013	Rick Stumpf certified letter - C	6.11
BOA P-CARD STATEMENTS		090713	10/07/2013	Lease 10/01/13-12/31/13	73.08
BOA P-CARD STATEMENTS		090713	10/07/2013	Lease 10/01/13-12/31/13	8.40
BOA P-CARD STATEMENTS		090713	10/07/2013	Employee Recognition	518.13
BOA P-CARD STATEMENTS		090713	10/07/2013	Employee Recognition	2,364.88
BOA P-CARD STATEMENTS		090713	10/07/2013	Parks' Crew assistance with b	170.25
BOA P-CARD STATEMENTS		090713	10/07/2013	Coffee for DA Review	8.58
BOA P-CARD STATEMENTS		090713	10/07/2013	Gas	75.01
BOA P-CARD STATEMENTS		090713	10/07/2013	Gas	68.75
BOA P-CARD STATEMENTS		090713	10/07/2013	Gas	47.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Gas	75.38
BOA P-CARD STATEMENTS		090713	10/07/2013	Disinfectant for body fluid cle	22.08
BOA P-CARD STATEMENTS		090713	10/07/2013	HR Storage Bins	748.75
BOA P-CARD STATEMENTS		090713	10/07/2013	2014 Employee Benefit Calen	47.75
BOA P-CARD STATEMENTS		090713	10/07/2013	Replacement Shelving: West	4,522.50
BOA P-CARD STATEMENTS		090713	10/07/2013	printer ink	115.09
BOA P-CARD STATEMENTS		090713	10/07/2013	canon plotter ink	173.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Binders for Safety/Emergency	11.00
BOA P-CARD STATEMENTS		090713	10/07/2013	canon plotter ink	173.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Int/ext acrylic primer latex pai	55.49
BOA P-CARD STATEMENTS		090713	10/07/2013	latex paint foam brushes	14.56
BOA P-CARD STATEMENTS		090713	10/07/2013	marking paint	32.94
BOA P-CARD STATEMENTS		090713	10/07/2013	marking paint	32.94
BOA P-CARD STATEMENTS		090713	10/07/2013	latex paint	83.97
BOA P-CARD STATEMENTS		090713	10/07/2013	Office supplies	189.89
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit	-57.07
BOA P-CARD STATEMENTS		090713	10/07/2013	Office supplies	57.07
BOA P-CARD STATEMENTS		090713	10/07/2013	Replacement order for 9/11/1	86.77
BOA P-CARD STATEMENTS		090713	10/07/2013	Office supplies	105.87
BOA P-CARD STATEMENTS		090713	10/07/2013	supplies	168.48
BOA P-CARD STATEMENTS		090713	10/07/2013	Office supplies	47.15
BOA P-CARD STATEMENTS		090713	10/07/2013	Supplies	168.48
BOA P-CARD STATEMENTS		090713	10/07/2013	Supplies	36.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Supplies	6.82
BOA P-CARD STATEMENTS		090713	10/07/2013	Office supplies for IT-Label ta	47.78
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc tools for IT group - Wire	30.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Cupcakes for Commissioner Lo	31.32
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit - No longer carry item	-198.79
BOA P-CARD STATEMENTS		090713	10/07/2013	PITNEY BOWES Ink	83.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Annual Shredding	205.63
BOA P-CARD STATEMENTS		090713	10/07/2013	Misc tools for IT group	32.75

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	white & black vinyl for Invent	188.17
BOA P-CARD STATEMENTS		090713	10/07/2013	dasher board material and 18	158.28
BOA P-CARD STATEMENTS		090713	10/07/2013	safety gloves	86.60
BOA P-CARD STATEMENTS		090713	10/07/2013	safety glasses	95.35
BOA P-CARD STATEMENTS		090713	10/07/2013	screening	3.78
BOA P-CARD STATEMENTS		090713	10/07/2013	flites for 105 106 caravan	42.61
BOA P-CARD STATEMENTS		090713	10/07/2013	new wiper blades for expediti	35.98
BOA P-CARD STATEMENTS		090713	10/07/2013	air filter for dodge caravan	27.27
BOA P-CARD STATEMENTS		090713	10/07/2013	Repairs	878.77
BOA P-CARD STATEMENTS		090713	10/07/2013	stakes powersteering fluid s	31.48
BOA P-CARD STATEMENTS		090713	10/07/2013	Photo permission ravine activi	75.00
BOA P-CARD STATEMENTS		090713	10/07/2013	silica gel	25.98
BOA P-CARD STATEMENTS		090713	10/07/2013	Water Testing	60.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Aqua Park Police	210.86
BOA P-CARD STATEMENTS		090713	10/07/2013	ISDN Lines Back-Up	292.99
BOA P-CARD STATEMENTS		090713	10/07/2013	ISDN Lines Back-Up	293.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	39.92
BOA P-CARD STATEMENTS		090713	10/07/2013	IPRA membership dues	244.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Risk Management institute fe	45.00
BOA P-CARD STATEMENTS		090713	10/07/2013	STMA baseball Maint seminar	185.00
BOA P-CARD STATEMENTS		090713	10/07/2013	parks garbage disposal	233.49
BOA P-CARD STATEMENTS		090713	10/07/2013	landscape waste disposal-30 y	474.60
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit wrong solenoids	-135.78
BOA P-CARD STATEMENTS		090713	10/07/2013	Ultra rotor stainless riser & adj	203.06
BOA P-CARD STATEMENTS		090713	10/07/2013	fouders Irrigation; solenoids	135.77
BOA P-CARD STATEMENTS		090713	10/07/2013	Ultra rotor riser & adj arc	276.11
BOA P-CARD STATEMENTS		090713	10/07/2013	Parts	17.32
BOA P-CARD STATEMENTS		090713	10/07/2013	Parts	85.93
BOA P-CARD STATEMENTS		090713	10/07/2013	EAB tree tags	515.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Tree marking paint	10.98
BOA P-CARD STATEMENTS		090713	10/07/2013	adhesive	9.28
BOA P-CARD STATEMENTS		090713	10/07/2013	Superfine	119.60
BOA P-CARD STATEMENTS		090713	10/07/2013	Fink Top Dressing	119.60
BOA P-CARD STATEMENTS		090713	10/07/2013	Superfine	119.60
BOA P-CARD STATEMENTS		090713	10/07/2013	18 yds compost	342.00
BOA P-CARD STATEMENTS		090713	10/07/2013	5 yds compost	190.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Fink Top Dressing	114.00
BOA P-CARD STATEMENTS		090713	10/07/2013	15 yds compost	285.00
BOA P-CARD STATEMENTS		090713	10/07/2013	12 yds compost	228.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Superfine	119.60
BOA P-CARD STATEMENTS		090713	10/07/2013	Superfine	119.60
BOA P-CARD STATEMENTS		090713	10/07/2013	Superfine	119.60
BOA P-CARD STATEMENTS		090713	10/07/2013	caulk and adhesive	20.45
BOA P-CARD STATEMENTS		090713	10/07/2013	MUTUAL ACE HARDWARE - ru	3.23
BOA P-CARD STATEMENTS		090713	10/07/2013	toilet paper glass cleaner	148.08
BOA P-CARD STATEMENTS		090713	10/07/2013	paper towel rolls	111.64
BOA P-CARD STATEMENTS		090713	10/07/2013	toilet paper paper towels toi	283.44
BOA P-CARD STATEMENTS		090713	10/07/2013	deodorizer for bathrooms	199.87
BOA P-CARD STATEMENTS		090713	10/07/2013	Fuel	9,340.77
BOA P-CARD STATEMENTS		090713	10/07/2013	Adj ring	13.75
BOA P-CARD STATEMENTS		090713	10/07/2013	5-gallon water bottles	424.54
BOA P-CARD STATEMENTS		090713	10/07/2013	Quikrete Mortar Mix	4.39
BOA P-CARD STATEMENTS		090713	10/07/2013	Tiedown ratchet	35.14
BOA P-CARD STATEMENTS		090713	10/07/2013	injector cleaner & arm all all t	92.46
BOA P-CARD STATEMENTS		090713	10/07/2013	truck wash brushes	95.65
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit for handle	-52.98
BOA P-CARD STATEMENTS		090713	10/07/2013	utililty knife & blades	27.24
BOA P-CARD STATEMENTS		090713	10/07/2013	Paint supplies	117.35
BOA P-CARD STATEMENTS		090713	10/07/2013	Primer roller covers roller set	41.77
BOA P-CARD STATEMENTS		090713	10/07/2013	Ravine Beach signs	2.77

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	loppers and pruners	99.40
BOA P-CARD STATEMENTS		090713	10/07/2013	hacksaw	16.99
BOA P-CARD STATEMENTS		090713	10/07/2013	hand tools	11.98
BOA P-CARD STATEMENTS		090713	10/07/2013	Lumber	40.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Twist sisal rope	7.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Security bit set screws/nuts/b	18.68
BOA P-CARD STATEMENTS		090713	10/07/2013	work gloves	134.04
BOA P-CARD STATEMENTS		090713	10/07/2013	Black dirt	480.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Black dirt	470.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Black dirt	490.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Soil mix	290.47
BOA P-CARD STATEMENTS		090713	10/07/2013	Black dirt	423.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Black dirt	76.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Peat moss flagging tape	116.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Superfine	358.80
BOA P-CARD STATEMENTS		090713	10/07/2013	Black dirt	408.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Rose Garden Rehab	325.25
BOA P-CARD STATEMENTS		090713	10/07/2013	Millard-Schafner Plants	202.00
BOA P-CARD STATEMENTS		090713	10/07/2013	organic fertilizer	1,880.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Sent soil samples for Parks	70.09
BOA P-CARD STATEMENTS		090713	10/07/2013	soil tests	225.90
BOA P-CARD STATEMENTS		090713	10/07/2013	building material for soffit	15.14
BOA P-CARD STATEMENTS		090713	10/07/2013	park maintenance material ta	6.78
BOA P-CARD STATEMENTS		090713	10/07/2013	sunset shelter photo cell	9.77
BOA P-CARD STATEMENTS		090713	10/07/2013	sunset middle shelter; gfi outl	31.41
BOA P-CARD STATEMENTS		090713	10/07/2013	sunset middle shelter bulbs	54.80
BOA P-CARD STATEMENTS		090713	10/07/2013	maintenance material electri	3.99
BOA P-CARD STATEMENTS		090713	10/07/2013	electrical parts	18.90
BOA P-CARD STATEMENTS		090713	10/07/2013	Fine sand sponge & drywall sc	14.47
BOA P-CARD STATEMENTS		090713	10/07/2013	Toilet seat	14.49
BOA P-CARD STATEMENTS		090713	10/07/2013	Toilet seat	11.49
BOA P-CARD STATEMENTS		090713	10/07/2013	ford gas clips ford ranger 840	18.54
BOA P-CARD STATEMENTS		090713	10/07/2013	ac door motor # 840	84.96
BOA P-CARD STATEMENTS		090713	10/07/2013	filters for ford ranger 840	36.38
BOA P-CARD STATEMENTS		090713	10/07/2013	filter for 2w trucks 74 20 41	219.91
BOA P-CARD STATEMENTS		090713	10/07/2013	tires for 864 ford f150 front	271.80
BOA P-CARD STATEMENTS		090713	10/07/2013	front brakes for ford f-150 #8	312.32
BOA P-CARD STATEMENTS		090713	10/07/2013	back brakes rotors kits	340.75
BOA P-CARD STATEMENTS		090713	10/07/2013	ac refrigerant for ford escape	52.99
BOA P-CARD STATEMENTS		090713	10/07/2013	ac refrigerant & stop leak for f	107.88
BOA P-CARD STATEMENTS		090713	10/07/2013	filters for jd 240	89.02
BOA P-CARD STATEMENTS		090713	10/07/2013	fuel filter for jd 5310	27.60
BOA P-CARD STATEMENTS		090713	10/07/2013	tires for trailer -2	167.80
BOA P-CARD STATEMENTS		090713	10/07/2013	filters for ford f-350 855	148.58
BOA P-CARD STATEMENTS		090713	10/07/2013	tires for ford -f350 dump 855	331.80
BOA P-CARD STATEMENTS		090713	10/07/2013	dump truck idle air control val	118.47
BOA P-CARD STATEMENTS		090713	10/07/2013	gas treatment for dump #836	29.97
BOA P-CARD STATEMENTS		090713	10/07/2013	air flow sensor for dump truc	182.98
BOA P-CARD STATEMENTS		090713	10/07/2013	filters for 35 36 dumps	135.32
BOA P-CARD STATEMENTS		090713	10/07/2013	F450 dump truck repairs	130.00
BOA P-CARD STATEMENTS		090713	10/07/2013	core aerator additional spikes	369.13
BOA P-CARD STATEMENTS		090713	10/07/2013	spark plugs & bonder for hon	58.81
BOA P-CARD STATEMENTS		090713	10/07/2013	filters for 63 22 23 59 4x4 truc	125.90
BOA P-CARD STATEMENTS		090713	10/07/2013	filters for 4wd trucks 59 22 21	219.91
BOA P-CARD STATEMENTS		090713	10/07/2013	silicone for pumps	18.87
BOA P-CARD STATEMENTS		090713	10/07/2013	fuel tube & gas filter for wate	6.32
BOA P-CARD STATEMENTS		090713	10/07/2013	parts for water pumps	157.12
BOA P-CARD STATEMENTS		090713	10/07/2013	propane tanks & lighters & to	85.93
BOA P-CARD STATEMENTS		090713	10/07/2013	13 scrap tire disposal	52.00
BOA P-CARD STATEMENTS		090713	10/07/2013	new bench plaque to replace	198.26

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	Storm Sewer Maint Water 7/	28.84
BOA P-CARD STATEMENTS		090713	10/07/2013	Storm Sewer Maint	15.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Storm Sewer Maint 8/1/13-8/	5.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	89.82
BOA P-CARD STATEMENTS		090713	10/07/2013	Laptop repair for wrc-3119	193.98
BOA P-CARD STATEMENTS		090713	10/07/2013	IPRA MEMBERSHIP - BRIAN R	244.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Lease 10/01/13-12/31/13	21.60
BOA P-CARD STATEMENTS		090713	10/07/2013	Lease 10/01/13-12/31/13	187.92
BOA P-CARD STATEMENTS		090713	10/07/2013	Staff Picnic food	37.47
BOA P-CARD STATEMENTS		090713	10/07/2013	staff meeting	32.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Purchase staff breakfast with	37.83
BOA P-CARD STATEMENTS		090713	10/07/2013	Awards for Employee Golf Ou	200.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Chair Mat Dan Malartsik	106.19
BOA P-CARD STATEMENTS		090713	10/07/2013	District promo items for Busin	878.70
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	24.95
BOA P-CARD STATEMENTS		090713	10/07/2013	IPRA Membership Dues	244.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Marketing Subscription	170.00
BOA P-CARD STATEMENTS		090713	10/07/2013	On Hold Message	177.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Email invites for Events. Email	79.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Deer Creek Courts Grand Ope	13.95
BOA P-CARD STATEMENTS		090713	10/07/2013	art supplies	33.11
BOA P-CARD STATEMENTS		090713	10/07/2013	Toner for Communications	88.34
BOA P-CARD STATEMENTS		090713	10/07/2013	Business Office Alarm Call	193.75
BOA P-CARD STATEMENTS		090713	10/07/2013	Pest Company Application	400.00
BOA P-CARD STATEMENTS		090713	10/07/2013	West Ridge garbage disposal	253.10
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies	27.93
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies	36.98
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies	374.04
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies	25.98
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies	49.47
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies	161.91
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies	9.66
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies	17.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies	40.43
BOA P-CARD STATEMENTS		090713	10/07/2013	supplies for registration office	187.96
BOA P-CARD STATEMENTS		090713	10/07/2013	Julle Naatz supplies	99.76
BOA P-CARD STATEMENTS		090713	10/07/2013	Water for Offices	60.06
BOA P-CARD STATEMENTS		090713	10/07/2013	Staff Lunch	74.88
BOA P-CARD STATEMENTS		090713	10/07/2013	Coffee for Offices	149.67
BOA P-CARD STATEMENTS		090713	10/07/2013	Mums and supplies for West	61.68
BOA P-CARD STATEMENTS		090713	10/07/2013	Staff Dinner	68.10
BOA P-CARD STATEMENTS		090713	10/07/2013	west ridge bulsnees office lig	19.48
BOA P-CARD STATEMENTS		090713	10/07/2013	Netting for Jammin Jungle	32.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Repair to Human Resource Of	1,000.68
BOA P-CARD STATEMENTS		090713	10/07/2013	art class supplies for fall	53.47
BOA P-CARD STATEMENTS		090713	10/07/2013	wall hangers for art work	89.83
BOA P-CARD STATEMENTS		090713	10/07/2013	Childrens art supplies	370.90
BOA P-CARD STATEMENTS		090713	10/07/2013	hangling rack for art work	86.70
BOA P-CARD STATEMENTS		090713	10/07/2013	Paint for room walls	107.93
BOA P-CARD STATEMENTS		090713	10/07/2013	supplies for Round Up Special	155.31
BOA P-CARD STATEMENTS		090713	10/07/2013	Supplies for Cupcake Art Even	56.60
BOA P-CARD STATEMENTS		090713	10/07/2013	Supplies for Adult ceramics	40.04
BOA P-CARD STATEMENTS		090713	10/07/2013	curlosity club project supplies	34.99
BOA P-CARD STATEMENTS		090713	10/07/2013	West Ridge Round Up Prizes	85.45
BOA P-CARD STATEMENTS		090713	10/07/2013	west ridge round up treat bag	170.46
BOA P-CARD STATEMENTS		090713	10/07/2013	Rush imprint refund (lost our	-170.46
BOA P-CARD STATEMENTS		090713	10/07/2013	West Ridge RoundUp Supplies	146.47
BOA P-CARD STATEMENTS		090713	10/07/2013	West Ridge Round Up game p	124.00
BOA P-CARD STATEMENTS		090713	10/07/2013	moms morning away project s	23.93
BOA P-CARD STATEMENTS		090713	10/07/2013	curiosity club snack	34.22

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	numbers nonsense classroom	53.89
BOA P-CARD STATEMENTS		090713	10/07/2013	Classroom 1 materials	56.40
BOA P-CARD STATEMENTS		090713	10/07/2013	moms morning away supplies	22.02
BOA P-CARD STATEMENTS		090713	10/07/2013	Numbers Nonsense project m	13.75
BOA P-CARD STATEMENTS		090713	10/07/2013	Supplies for Ace Academy Pro	20.83
BOA P-CARD STATEMENTS		090713	10/07/2013	moms morning away snack su	25.73
BOA P-CARD STATEMENTS		090713	10/07/2013	classroom 1 & 2 supplies	46.63
BOA P-CARD STATEMENTS		090713	10/07/2013	moms morning away snack	10.46
BOA P-CARD STATEMENTS		090713	10/07/2013	phonics snack	12.54
BOA P-CARD STATEMENTS		090713	10/07/2013	numbers nonsense project su	33.92
BOA P-CARD STATEMENTS		090713	10/07/2013	West Ridge Round Up Supplie	915.00
BOA P-CARD STATEMENTS		090713	10/07/2013	number nonsense purchase	15.00
BOA P-CARD STATEMENTS		090713	10/07/2013	West Ridge Round up project	191.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Pumpkin Decorating Supplies	48.69
BOA P-CARD STATEMENTS		090713	10/07/2013	West Ridge Round Up decora	69.49
BOA P-CARD STATEMENTS		090713	10/07/2013	moms morning away snack p	44.88
BOA P-CARD STATEMENTS		090713	10/07/2013	west ridge round up give awa	48.49
BOA P-CARD STATEMENTS		090713	10/07/2013	KinderExpress classroom supp	77.55
BOA P-CARD STATEMENTS		090713	10/07/2013	Luggage/backpack tags order	23.88
BOA P-CARD STATEMENTS		090713	10/07/2013	HELP program In April	199.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Staff Lunch	56.38
BOA P-CARD STATEMENTS		090713	10/07/2013	Job Posting Girls Travel Baske	25.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Travel Baseball Apparel	147.60
BOA P-CARD STATEMENTS		090713	10/07/2013	SS Football Shed	599.00
BOA P-CARD STATEMENTS		090713	10/07/2013	lumber	9.99
BOA P-CARD STATEMENTS		090713	10/07/2013	lumber	16.77
BOA P-CARD STATEMENTS		090713	10/07/2013	screenings for sunset football	83.20
BOA P-CARD STATEMENTS		090713	10/07/2013	Adult Softball Trophy Plate	8.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Socks and Head Bands for the	400.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Uniforms for league	1,068.06
BOA P-CARD STATEMENTS		090713	10/07/2013	After School	295.86
BOA P-CARD STATEMENTS		090713	10/07/2013	Flag Football Uniforms	291.70
BOA P-CARD STATEMENTS		090713	10/07/2013	Flag Football Jerseys	159.63
BOA P-CARD STATEMENTS		090713	10/07/2013	Fall Baseball Uniforms	199.59
BOA P-CARD STATEMENTS		090713	10/07/2013	Postcard for Camp Sunshine	79.15
BOA P-CARD STATEMENTS		090713	10/07/2013	Pizza for campers on show da	244.75
BOA P-CARD STATEMENTS		090713	10/07/2013	storage unit payment for tire	335.68
BOA P-CARD STATEMENTS		090713	10/07/2013	electrical -parts	20.19
BOA P-CARD STATEMENTS		090713	10/07/2013	electrical run from sunset ca	25.03
BOA P-CARD STATEMENTS		090713	10/07/2013	Supplies for Spook Rattle and	185.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit from Camp Shelter elec	-74.25
BOA P-CARD STATEMENTS		090713	10/07/2013	sunset camp shelter hay ride	11.53
BOA P-CARD STATEMENTS		090713	10/07/2013	sunset camp shelter hay ride	31.26
BOA P-CARD STATEMENTS		090713	10/07/2013	SS Camp Shelter electric run	1,046.31
BOA P-CARD STATEMENTS		090713	10/07/2013	supplies for Spook Rattle and	1,458.04
BOA P-CARD STATEMENTS		090713	10/07/2013	lumber for camp shelter elect	12.71
BOA P-CARD STATEMENTS		090713	10/07/2013	Songs for Woolstock	9.86
BOA P-CARD STATEMENTS		090713	10/07/2013	Ice for Woolstock	3.95
BOA P-CARD STATEMENTS		090713	10/07/2013	Food for Woolstock	110.27
BOA P-CARD STATEMENTS		090713	10/07/2013	Prizes for Woolstock	116.91
BOA P-CARD STATEMENTS		090713	10/07/2013	Polar Express Books	329.73
BOA P-CARD STATEMENTS		090713	10/07/2013	Paper Products for nine and	66.40
BOA P-CARD STATEMENTS		090713	10/07/2013	Cheese and Crackers for Nine	160.59
BOA P-CARD STATEMENTS		090713	10/07/2013	Reindeer for Winter Fest	625.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Wine for Nine and Wine	56.56
BOA P-CARD STATEMENTS		090713	10/07/2013	Wine for Nine and Wine	26.98
BOA P-CARD STATEMENTS		090713	10/07/2013	touch a truck DJ	300.00
BOA P-CARD STATEMENTS		090713	10/07/2013	touch a truck decoration	108.70
BOA P-CARD STATEMENTS		090713	10/07/2013	Books for Polar Express	306.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Books for Polar Express	329.73

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	Belis for Polar Express	20.72
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	29.94
BOA P-CARD STATEMENTS		090713	10/07/2013	Hidden Creek garbage dispos	225.84
BOA P-CARD STATEMENTS		090713	10/07/2013	aqua park electrical conducto	103.76
BOA P-CARD STATEMENTS		090713	10/07/2013	Temp sensor replacement	21.48
BOA P-CARD STATEMENTS		090713	10/07/2013	saw blades/grinder wheel for	17.98
BOA P-CARD STATEMENTS		090713	10/07/2013	Lumber and material for cabi	109.32
BOA P-CARD STATEMENTS		090713	10/07/2013	Rosewood Beach garbage dis	60.09
BOA P-CARD STATEMENTS		090713	10/07/2013	Rosewood Restroom Trailer fi	6,159.30
BOA P-CARD STATEMENTS		090713	10/07/2013	Centennial Ad	1,000.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	29.94
BOA P-CARD STATEMENTS		090713	10/07/2013	US Gymnastic membership du	114.00
BOA P-CARD STATEMENTS		090713	10/07/2013	CPRP study course for Nick an	30.00
BOA P-CARD STATEMENTS		090713	10/07/2013	US Gymnastics Safety & Risk	65.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Centennial garbage disposal	300.97
BOA P-CARD STATEMENTS		090713	10/07/2013	Service	60.00
BOA P-CARD STATEMENTS		090713	10/07/2013	AIR COMFORT CORPORATIO -	1,380.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Service	60.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Blade sharpening for Zamboni	94.29
BOA P-CARD STATEMENTS		090713	10/07/2013	Service	60.00
BOA P-CARD STATEMENTS		090713	10/07/2013	2 new Zamboni blades and w	726.97
BOA P-CARD STATEMENTS		090713	10/07/2013	Staff lunch meeting	114.70
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit - refund on custodial s	-113.13
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial supplies	20.94
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial supplies	76.55
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial supplies for CIA	347.12
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies for CIA	173.81
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial Supplies for CIA	249.08
BOA P-CARD STATEMENTS		090713	10/07/2013	custodial supplies	32.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Custodial supplies	113.13
BOA P-CARD STATEMENTS		090713	10/07/2013	Board Ad Install supplies	26.96
BOA P-CARD STATEMENTS		090713	10/07/2013	Front Desk Coordinator job p	50.00
BOA P-CARD STATEMENTS		090713	10/07/2013	rink and van supplies	34.36
BOA P-CARD STATEMENTS		090713	10/07/2013	MUTUAL ACE HARDWARE - S	23.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Materials for polishing Zambo	43.88
BOA P-CARD STATEMENTS		090713	10/07/2013	Ice Nametags	62.24
BOA P-CARD STATEMENTS		090713	10/07/2013	Folders Pens and binders for	50.22
BOA P-CARD STATEMENTS		090713	10/07/2013	Uniforms for CIA staff skating	863.92
BOA P-CARD STATEMENTS		090713	10/07/2013	Uniforms for skating staff (Co	1,187.89
BOA P-CARD STATEMENTS		090713	10/07/2013	thermocoupler for hot water	39.47
BOA P-CARD STATEMENTS		090713	10/07/2013	Thermocouple for Centennial	8.69
BOA P-CARD STATEMENTS		090713	10/07/2013	Centennial Htr. Thermocoupl	11.09
BOA P-CARD STATEMENTS		090713	10/07/2013	Ice arena material for v.f.d. el	9.21
BOA P-CARD STATEMENTS		090713	10/07/2013	lighter for boiler at Ice Arena	7.92
BOA P-CARD STATEMENTS		090713	10/07/2013	Centennial Ice Maker Repair	21.14
BOA P-CARD STATEMENTS		090713	10/07/2013	Centennial / Ice maker Install	282.86
BOA P-CARD STATEMENTS		090713	10/07/2013	Centennial Htr. Thermocoupl	11.55
BOA P-CARD STATEMENTS		090713	10/07/2013	Stand heater installation mat	8.08
BOA P-CARD STATEMENTS		090713	10/07/2013	Move sprinkler head for new	466.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Lighter for Boiler at Centenna	4.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Snow melt pit boiler gas valve	179.19
BOA P-CARD STATEMENTS		090713	10/07/2013	Thermocouple	7.90
BOA P-CARD STATEMENTS		090713	10/07/2013	Power outage startup	1,261.92
BOA P-CARD STATEMENTS		090713	10/07/2013	Compressor Adjustments	417.50
BOA P-CARD STATEMENTS		090713	10/07/2013	lumber for gym catwalk	26.69
BOA P-CARD STATEMENTS		090713	10/07/2013	new stand heaters for CIA	5,640.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Compressor #1 & #2 rework	7,668.38
BOA P-CARD STATEMENTS		090713	10/07/2013	National Skating Month packe	25.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Basic Skills Certificates of Achl	41.50
BOA P-CARD STATEMENTS		090713	10/07/2013	40th Anniversary supplies	124.90

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	40th anniversary supplles	21.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Drawstring bags w/logo give a	594.63
BOA P-CARD STATEMENTS		090713	10/07/2013	Puck Stress Reliever w/logo gi	271.60
BOA P-CARD STATEMENTS		090713	10/07/2013	Supplies to build ledge by Po	107.70
BOA P-CARD STATEMENTS		090713	10/07/2013	Hardware for gymnastics roo	66.01
BOA P-CARD STATEMENTS		090713	10/07/2013	Gymnastics supplies and deco	16.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Golf Maint garbage disposal	97.87
BOA P-CARD STATEMENTS		090713	10/07/2013	mop bucket	-146.69
BOA P-CARD STATEMENTS		090713	10/07/2013	Fuel	2,232.48
BOA P-CARD STATEMENTS		090713	10/07/2013	reflective tape	37.43
BOA P-CARD STATEMENTS		090713	10/07/2013	credit	-12.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Valve in head assm. elec quick	381.30
BOA P-CARD STATEMENTS		090713	10/07/2013	2 batteries	108.98
BOA P-CARD STATEMENTS		090713	10/07/2013	grub control	649.83
BOA P-CARD STATEMENTS		090713	10/07/2013	soil	86.24
BOA P-CARD STATEMENTS		090713	10/07/2013	returned items	-48.13
BOA P-CARD STATEMENTS		090713	10/07/2013	3 Dell Desktop PCs for EZLinks	2,225.19
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	44.91
BOA P-CARD STATEMENTS		090713	10/07/2013	Sunset Golf / Skillet Thermost	191.56
BOA P-CARD STATEMENTS		090713	10/07/2013	Sunset Golf-Skillet \ Gas Valve	290.13
BOA P-CARD STATEMENTS		090713	10/07/2013	Food for Appreciation Weeke	800.95
BOA P-CARD STATEMENTS		090713	10/07/2013	Work on golf cars	270.56
BOA P-CARD STATEMENTS		090713	10/07/2013	Replar of golf cart	283.27
BOA P-CARD STATEMENTS		090713	10/07/2013	Clubhouse garbage disposal	121.18
BOA P-CARD STATEMENTS		090713	10/07/2013	Service	56.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Food for employee outing	35.92
BOA P-CARD STATEMENTS		090713	10/07/2013	Various supplies	68.05
BOA P-CARD STATEMENTS		090713	10/07/2013	water coolers	1,035.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit	-16.29
BOA P-CARD STATEMENTS		090713	10/07/2013	Repair of HVAC unit	2,703.32
BOA P-CARD STATEMENTS		090713	10/07/2013	sunset valley clubhouse	7.78
BOA P-CARD STATEMENTS		090713	10/07/2013	hinges - clubhouse	16.29
BOA P-CARD STATEMENTS		090713	10/07/2013	Repair of HVAC unit	2,703.32
BOA P-CARD STATEMENTS		090713	10/07/2013	HVAC work	203.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Personal Trainer Job posting f	419.00
BOA P-CARD STATEMENTS		090713	10/07/2013	REACT shirts- Fall promotion	580.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	54.89
BOA P-CARD STATEMENTS		090713	10/07/2013	annual mag. subscription	6.00
BOA P-CARD STATEMENTS		090713	10/07/2013	annual subscription	10.98
BOA P-CARD STATEMENTS		090713	10/07/2013	TWX MONEY MAGAZINE	15.00
BOA P-CARD STATEMENTS		090713	10/07/2013	supervisor symposlum registr	125.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Annual Main. Contract	930.00
BOA P-CARD STATEMENTS		090713	10/07/2013	August Carpet Cleaning	1,890.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Movers for August Shutdown	4,840.00
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning supply	294.97
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning materials	298.20
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning materials	53.16
BOA P-CARD STATEMENTS		090713	10/07/2013	vinyl disposable gloves	34.43
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning materials	134.29
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning and sanitation mater	446.33
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning materials	134.29
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning materials	180.80
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning materials	397.50
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning solution 100&137	440.22
BOA P-CARD STATEMENTS		090713	10/07/2013	shampoo body wash	456.00
BOA P-CARD STATEMENTS		090713	10/07/2013	cleaning materials	33.75
BOA P-CARD STATEMENTS		090713	10/07/2013	Supplies for Rec Center	187.97
BOA P-CARD STATEMENTS		090713	10/07/2013	Office Supplies for Rec Center	87.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Desk Chair for Rec Center	214.83
BOA P-CARD STATEMENTS		090713	10/07/2013	Office Supplies for Rec Center	100.96

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	Copy Paper for Rec Center	65.90
BOA P-CARD STATEMENTS		090713	10/07/2013	Binders and Laminating Sheet	74.58
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit for freight charge	-68.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit	-33.75
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit	-33.75
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit	-81.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit	-12.10
BOA P-CARD STATEMENTS		090713	10/07/2013	coffee filters creamer	179.23
BOA P-CARD STATEMENTS		090713	10/07/2013	Two way radio batteries	240.00
BOA P-CARD STATEMENTS		090713	10/07/2013	C-clamps battery 9 v battery	91.51
BOA P-CARD STATEMENTS		090713	10/07/2013	Office Supplies for Rec Center	20.71
BOA P-CARD STATEMENTS		090713	10/07/2013	Office supplies	38.26
BOA P-CARD STATEMENTS		090713	10/07/2013	Office Supplies	55.98
BOA P-CARD STATEMENTS		090713	10/07/2013	Office Supplies for Rec Center	7.69
BOA P-CARD STATEMENTS		090713	10/07/2013	Office Supplies for Rec Center	32.18
BOA P-CARD STATEMENTS		090713	10/07/2013	Office Supplies for Rec Center	68.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Band Aids for Rec Center	17.05
BOA P-CARD STATEMENTS		090713	10/07/2013	towels	554.74
BOA P-CARD STATEMENTS		090713	10/07/2013	work done on roof top unit fo	669.50
BOA P-CARD STATEMENTS		090713	10/07/2013	6 grates for locker rooms	314.10
BOA P-CARD STATEMENTS		090713	10/07/2013	Kid Fit Supplies	141.39
BOA P-CARD STATEMENTS		090713	10/07/2013	Wireless Microphone system	405.90
BOA P-CARD STATEMENTS		090713	10/07/2013	Shure Transmitter for Group	193.00
BOA P-CARD STATEMENTS		090713	10/07/2013	SPRI tubing for fitness	477.30
BOA P-CARD STATEMENTS		090713	10/07/2013	SPRI Tubing for fitness center	484.13
BOA P-CARD STATEMENTS		090713	10/07/2013	Spri weights for studios	220.74
BOA P-CARD STATEMENTS		090713	10/07/2013	Parts for upright bike	149.33
BOA P-CARD STATEMENTS		090713	10/07/2013	Repair to studio 2 sound and	250.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Spin studio receiver repair	319.91
BOA P-CARD STATEMENTS		090713	10/07/2013	Spin studio receiver purchase	499.00
BOA P-CARD STATEMENTS		090713	10/07/2013	parts for upright bike	186.61
BOA P-CARD STATEMENTS		090713	10/07/2013	temp. control ignator gaskets	543.00
BOA P-CARD STATEMENTS		090713	10/07/2013	clean heat exchanger burners	669.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Cash drawer under-counter m	29.66
BOA P-CARD STATEMENTS		090713	10/07/2013	4x HDMI Extenders for Deer C	441.20
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	49.90
BOA P-CARD STATEMENTS		090713	10/07/2013	8 x HDMI Cables for Deer Cre	75.16
BOA P-CARD STATEMENTS		090713	10/07/2013	Deer Creek garbage disposal	767.55
BOA P-CARD STATEMENTS		090713	10/07/2013	Service	45.00
BOA P-CARD STATEMENTS		090713	10/07/2013	custodial supplies	29.76
BOA P-CARD STATEMENTS		090713	10/07/2013	keys and cable ties for nets	11.46
BOA P-CARD STATEMENTS		090713	10/07/2013	Purchased cup holders for cof	65.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Purchased garbage bags	33.95
BOA P-CARD STATEMENTS		090713	10/07/2013	Purchased new key cabinet h	101.39
BOA P-CARD STATEMENTS		090713	10/07/2013	custodial supplies	66.48
BOA P-CARD STATEMENTS		090713	10/07/2013	air fresheners for bathrooms	51.80
BOA P-CARD STATEMENTS		090713	10/07/2013	feminine products for the fem	107.21
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit	-10.78
BOA P-CARD STATEMENTS		090713	10/07/2013	plants for Grand Re-Opening	90.64
BOA P-CARD STATEMENTS		090713	10/07/2013	workout towels for club	255.36
BOA P-CARD STATEMENTS		090713	10/07/2013	maint supplies for water cool	38.17
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit	-100.00
BOA P-CARD STATEMENTS		090713	10/07/2013	locks for better inventory con	30.09
BOA P-CARD STATEMENTS		090713	10/07/2013	tissues and batteries	42.95
BOA P-CARD STATEMENTS		090713	10/07/2013	paper plates and tape	23.00
BOA P-CARD STATEMENTS		090713	10/07/2013	new stickers for new doors	8.00
BOA P-CARD STATEMENTS		090713	10/07/2013	fish food	13.95
BOA P-CARD STATEMENTS		090713	10/07/2013	glue dots for new membershi	9.38
BOA P-CARD STATEMENTS		090713	10/07/2013	Purchased pen holder and po	24.07
BOA P-CARD STATEMENTS		090713	10/07/2013	batteries	24.87

Expense Approval Report

Paymant Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	Tennis Nametags	37.24
BOA P-CARD STATEMENTS		090713	10/07/2013	tennis Pro's staff shirts	1,059.87
BOA P-CARD STATEMENTS		090713	10/07/2013	misc hardware-supplies	16.95
BOA P-CARD STATEMENTS		090713	10/07/2013	Deer Creek Ice Maker Re-Inst	38.77
BOA P-CARD STATEMENTS		090713	10/07/2013	Trane Air Handler Fuses	3.75
BOA P-CARD STATEMENTS		090713	10/07/2013	Trane Air Handler Wiring clam	24.02
BOA P-CARD STATEMENTS		090713	10/07/2013	Deer Creek Trane Air handler	10.78
BOA P-CARD STATEMENTS		090713	10/07/2013	Trane Air Handler Wiring Tran	80.50
BOA P-CARD STATEMENTS		090713	10/07/2013	clips and folder frame	28.07
BOA P-CARD STATEMENTS		090713	10/07/2013	adhesive	3.88
BOA P-CARD STATEMENTS		090713	10/07/2013	Fixed wash machine	70.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Trane Air Handler Fuses	3.75
BOA P-CARD STATEMENTS		090713	10/07/2013	deercreek material for gener	4.62
BOA P-CARD STATEMENTS		090713	10/07/2013	stringing services	344.00
BOA P-CARD STATEMENTS		090713	10/07/2013	racquet for customer order-g	128.17
BOA P-CARD STATEMENTS		090713	10/07/2013	strings for stringing racquets	191.46
BOA P-CARD STATEMENTS		090713	10/07/2013	tennis balls for repurchase	1,356.96
BOA P-CARD STATEMENTS		090713	10/07/2013	tennis balls for resale	1,208.42
BOA P-CARD STATEMENTS		090713	10/07/2013	Purchased tennis challenge la	189.28
BOA P-CARD STATEMENTS		090713	10/07/2013	food for Junlor Events	89.33
BOA P-CARD STATEMENTS		090713	10/07/2013	orange dot balls for Junlor pro	324.96
BOA P-CARD STATEMENTS		090713	10/07/2013	tennis balls for fall program	782.28
BOA P-CARD STATEMENTS		090713	10/07/2013	grip trainers for Junlor progra	26.55
BOA P-CARD STATEMENTS		090713	10/07/2013	sandwiches for Adult travel te	59.65
BOA P-CARD STATEMENTS		090713	10/07/2013	Purchased sandwiches for wo	59.65
BOA P-CARD STATEMENTS		090713	10/07/2013	tennis balls for fall program	241.31
BOA P-CARD STATEMENTS		090713	10/07/2013	pizza for Hungar Games	52.15
BOA P-CARD STATEMENTS		090713	10/07/2013	pizza for Junlor Match play	152.65
BOA P-CARD STATEMENTS		090713	10/07/2013	food for Grand-re-opening	12.97
BOA P-CARD STATEMENTS		090713	10/07/2013	drinks for Junlor Events	29.88
BOA P-CARD STATEMENTS		090713	10/07/2013	food for Grand Re-Opening	249.23
BOA P-CARD STATEMENTS		090713	10/07/2013	supplies	8.98
BOA P-CARD STATEMENTS		090713	10/07/2013	tennis balls for fall program	241.31
BOA P-CARD STATEMENTS		090713	10/07/2013	sunset tennis court ant traps	11.18
BOA P-CARD STATEMENTS		090713	10/07/2013	Rental Projector - to replace f	225.00
BOA P-CARD STATEMENTS		090713	10/07/2013	22 Monitor for Heller General	155.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Email Archive support-1 Year	54.89
BOA P-CARD STATEMENTS		090713	10/07/2013	Annual member dues-Assoc o	70.00
BOA P-CARD STATEMENTS		090713	10/07/2013	gas for Expedition during MEE	67.20
BOA P-CARD STATEMENTS		090713	10/07/2013	American Canoe Association	40.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Nature preschool workshop	30.00
BOA P-CARD STATEMENTS		090713	10/07/2013	hotel and parking for MEEC	382.14
BOA P-CARD STATEMENTS		090713	10/07/2013	Heller garbage disposal	72.24
BOA P-CARD STATEMENTS		090713	10/07/2013	Concret patcher.	22.43
BOA P-CARD STATEMENTS		090713	10/07/2013	Bird seed Entrance mat ford 1	124.98
BOA P-CARD STATEMENTS		090713	10/07/2013	glue dots for general craft sup	38.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Bird seed	49.98
BOA P-CARD STATEMENTS		090713	10/07/2013	Nametags for Heller	150.40
BOA P-CARD STATEMENTS		090713	10/07/2013	New child ski boots to match	44.99
BOA P-CARD STATEMENTS		090713	10/07/2013	New child ski boots to match	838.50
BOA P-CARD STATEMENTS		090713	10/07/2013	New child skt boots to match	145.95
BOA P-CARD STATEMENTS		090713	10/07/2013	sample of permanent paper	62.96
BOA P-CARD STATEMENTS		090713	10/07/2013	ski boots for new child bindln	26.90
BOA P-CARD STATEMENTS		090713	10/07/2013	fish food	16.14
BOA P-CARD STATEMENTS		090713	10/07/2013	Hand sanitizer Refill foam PK	121.95
BOA P-CARD STATEMENTS		090713	10/07/2013	Nature play space material.	3.78
BOA P-CARD STATEMENTS		090713	10/07/2013	ski boots for new child bindln	49.94
BOA P-CARD STATEMENTS		090713	10/07/2013	Office Supplies	28.61
BOA P-CARD STATEMENTS		090713	10/07/2013	fish food	10.75
BOA P-CARD STATEMENTS		090713	10/07/2013	Fish food	13.45

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
BOA P-CARD STATEMENTS		090713	10/07/2013	coffee and creamer for staff	26.35
BOA P-CARD STATEMENTS		090713	10/07/2013	Repair to radio in new mini b	80.00
BOA P-CARD STATEMENTS		090713	10/07/2013	roof patch leakstop.	7.01
BOA P-CARD STATEMENTS		090713	10/07/2013	Black dirt.	14.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Gravel sand for trails repair.	260.02
BOA P-CARD STATEMENTS		090713	10/07/2013	sugar for bees	40.53
BOA P-CARD STATEMENTS		090713	10/07/2013	plantastic school program sup	13.98
BOA P-CARD STATEMENTS		090713	10/07/2013	supplies for Plan-tastic	24.73
BOA P-CARD STATEMENTS		090713	10/07/2013	School Program supplies-Plan	13.98
BOA P-CARD STATEMENTS		090713	10/07/2013	Food Inc screening rights for f	271.00
BOA P-CARD STATEMENTS		090713	10/07/2013	movie and screening license f	155.00
BOA P-CARD STATEMENTS		090713	10/07/2013	gift for volunteers	21.46
BOA P-CARD STATEMENTS		090713	10/07/2013	gifts for volunteers prizes for	97.99
BOA P-CARD STATEMENTS		090713	10/07/2013	raffle prize	40.19
BOA P-CARD STATEMENTS		090713	10/07/2013	beverages for autumn fest vol	23.95
BOA P-CARD STATEMENTS		090713	10/07/2013	pizza for staff and volunteers	160.00
BOA P-CARD STATEMENTS		090713	10/07/2013	Autumn fest supplies	24.94
BOA P-CARD STATEMENTS		090713	10/07/2013	radios & craft supplies	90.56
BOA P-CARD STATEMENTS		090713	10/07/2013	raffle prize	4.96
BOA P-CARD STATEMENTS		090713	10/07/2013	supplies for Pioneers	2.69
BOA P-CARD STATEMENTS		090713	10/07/2013	Bait for After school program	21.33
BOA P-CARD STATEMENTS		090713	10/07/2013	Credit	-16.62
BOA P-CARD STATEMENTS		090713	10/07/2013	furniture for lobby	282.50
BOA P-CARD STATEMENTS		090713	10/07/2013	blinds for offices for renovati	294.23
BOA P-CARD STATEMENTS		090713	10/07/2013	Furniture for Deer Creek Lobb	350.00
BOA P-CARD STATEMENTS		090713	10/07/2013	watercooler & needed It hook	100.00
BOA P-CARD STATEMENTS		090713	10/07/2013	drip trays for coffee areas	82.17
BOA P-CARD STATEMENTS		090713	10/07/2013	art work for DCC lobby etc.	938.61
BOA P-CARD STATEMENTS		090713	10/07/2013	hooks & shelves for ProShop -	61.18
BOA P-CARD STATEMENTS		090713	10/07/2013	new cabling for aqua park v.f.	464.16
BOA P-CARD STATEMENTS		090713	10/07/2013	electrical materials	84.12
BOA P-CARD STATEMENTS		090713	10/07/2013	Hidden Creek VFD unistrut	86.66
BOA P-CARD STATEMENTS		090713	10/07/2013	aqua park v.f.d.'s material an	28.28
BOA P-CARD STATEMENTS		090713	10/07/2013	aqua park Inline splice conne	198.45
BOA P-CARD STATEMENTS		090713	10/07/2013	Hidden Creek VFD fasteners	47.06
BOA P-CARD STATEMENTS		090713	10/07/2013	tester for HCAP VFD project	67.28
BOA P-CARD STATEMENTS		090713	10/07/2013	misc electrical material for HC	102.74
BOA P-CARD STATEMENTS		090713	10/07/2013	Hidden Creek VFD fasteners	26.41
BOA P-CARD STATEMENTS		090713	10/07/2013	Hidden Creek VFD unistrut	76.33
BOA P-CARD STATEMENTS		090713	10/07/2013	aqua park v.f.d.'s tool require	37.39
BOA P-CARD STATEMENTS		090713	10/07/2013	hole saw tool for aqua park v.	17.38
BOA P-CARD STATEMENTS		090713	10/07/2013	aqua park v.f.d.'s screws and	9.28
BOA P-CARD STATEMENTS		090713	10/07/2013	Hidden Creek VFD fasteners	23.76
BOA P-CARD STATEMENTS		090713	10/07/2013	add new studs to existng ben	108.98
BOA P-CARD STATEMENTS		090713	10/07/2013	latex paint	46.99
BOA P-CARD STATEMENTS		090713	10/07/2013	latex paint	44.99
BOA P-CARD STATEMENTS		090713	10/07/2013	Classified ads	79.20
BOA P-CARD STATEMENTS		090713	10/07/2013	repair 3 bench plaques to be r	199.24
BOA P-CARD STATEMENTS		090713	10/07/2013	Traller rental W.R. Abatement	154.31
BOA P-CARD STATEMENTS		090713	10/07/2013	Trailer rental W.R. Abatement	154.31
BOA P-CARD STATEMENTS		090713	10/07/2013	Personnel Storage Boxes	1,497.50
BOA P-CARD STATEMENTS		090713	10/07/2013	Trailer rental W.R. Abatement	149.56
BOA P-CARD STATEMENTS		090713	10/07/2013	Asbestos Abatement Manage	12,117.00
Vendor BOA P-CARD STATEMENTS Total:					166,570.95

Vendor: CALL ONE

CALL ONE	1010-7653-0000	10/15/2013	Oct/Nov 2013	87.20
CALL ONE	1010-7653-0000	10/15/2013	Oct/Nov 2013	280.00
CALL ONE	1010-7653-0000	10/15/2013	Oct/Nov 2013	453.39
CALL ONE	1010-7653-0000	10/15/2013	Oct/Nov 2013	47.93
CALL ONE	1010-7653-0000	10/15/2013	Oct/Nov 2013	90.69

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	25.62
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	14.38
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	280.00
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	215.65
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	560.01
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	25.62
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	23.96
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	483.45
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	21.57
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	43.15
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	123.50
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	14.38
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	25.62
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	38.34
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	362.74
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	85.84
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	371.37
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	476.43
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	38.34
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	348.82
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	21.58
CALL ONE		1010-7653-0000	10/15/2013	Oct/Nov 2013	43.15
Vendor CALL ONE Total:					4,602.73
Vendor: CASEY LYOD					
CASEY LYOD		102813	10/28/2013	10/25/13 event staffing	75.00
Vendor CASEY LYOD Total:					75.00
Vendor: CENTERPOINT ENERGY SERVICES					
CENTERPOINT ENERGY SERVI		4627721	10/17/2013	RCHP,Deer Creek,Centennial,	81.37
CENTERPOINT ENERGY SERVI		4627721	10/17/2013	RCHP,Deer Creek,Centennial,	1,293.96
CENTERPOINT ENERGY SERVI		4627721	10/17/2013	RCHP,Deer Creek,Centennial,	323.84
CENTERPOINT ENERGY SERVI		4627721	10/17/2013	RCHP,Deer Creek,Centennial,	59.21
CENTERPOINT ENERGY SERVI		4538271	08/16/2013	Aquatic Park,RCHP,Deer Cree	88.60
CENTERPOINT ENERGY SERVI		4538271	08/16/2013	Aquatic Park,RCHP,Deer Cree	364.31
CENTERPOINT ENERGY SERVI		4538271	08/16/2013	Aquatic Park,RCHP,Deer Cree	289.50
CENTERPOINT ENERGY SERVI		4538271	08/16/2013	Aquatic Park,RCHP,Deer Cree	46.33
CENTERPOINT ENERGY SERVI		4581241	09/17/2013	RCHP,Deer Creek,Centennial,	78.82
CENTERPOINT ENERGY SERVI		4581241	09/17/2013	RCHP,Deer Creek,Centennial,	1,089.67
CENTERPOINT ENERGY SERVI		4581241	09/17/2013	RCHP,Deer Creek,Centennial,	233.30
CENTERPOINT ENERGY SERVI		4581241	09/17/2013	RCHP,Deer Creek,Centennial,	31.03
Vendor CENTERPOINT ENERGY SERVICES Total:					3,979.94
Vendor: CHARLES J FIORE COMPANY, INC					
CHARLES J FIORE COMPANY, I		138955	10/02/2013	40 Plants	202.00
Vendor CHARLES J FIORE COMPANY, INC Total:					202.00
Vendor: CLOWNING AROUND ENTERTAINMENT					
CLOWNING AROUND ENTERT		26712	10/15/2013	10/25/13 event supplies	2,095.00
Vendor CLOWNING AROUND ENTERTAINMENT Total:					2,095.00
Vendor: COMCAST					
COMCAST		8771100560216556	10/13/2013	RCHP:Service WIFI	52.95
COMCAST		8771100560216556	10/13/2013	RCHP:Service WIFI	81.90
COMCAST		8771100560000158	10/20/2013	Deer Creek Courts:Service TV	117.13
COMCAST		8771100560025338	10/20/2013	SVGC:Service TV	40.44
COMCAST		8771100560000133	10/20/2013	Centennial Ice Arena:Service	82.96
COMCAST		8771100560326629	10/22/2013	Planning:Service WIFI	134.85
Vendor COMCAST Total:					510.23
Vendor: COMCAST					
COMCAST		8771100560078907	10/08/2013	RCHP:Service TV	91.42
Vendor COMCAST Total:					91.42

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
Vendor: CREEKSIDE PRINTING					
CREEKSIDE PRINTING		10171306	10/17/2013	2000 Annual Report	3,215.20
Vendor CREEKSIDE PRINTING Total:					3,215.20
Vendor: CRYSTAL MANAGEMENT &					
CRYSTAL MANAGEMENT &		21588	09/14/2013	Cleaning services October 201	7,557.33
Vendor CRYSTAL MANAGEMENT & Total:					7,557.33
Vendor: CSYFL					
CSYFL		102213	10/22/2013	2013 Season fee	100.00
Vendor CSYFL Total:					100.00
Vendor: DAN HEUSER					
DAN HEUSER		102213	10/22/2013	10/22/13 Professional Fee	60.00
DAN HEUSER		082713	08/27/2013	08/27/13 Professional fee	60.00
Vendor DAN HEUSER Total:					120.00
Vendor: DARIUS ARDELEAN					
DARIUS ARDELEAN		072513	07/25/2013	4th of July tournament umplr	228.00
Vendor DARIUS ARDELEAN Total:					228.00
Vendor: DEERFIELD YOUNG WARRIORS					
DEERFIELD YOUNG WARRIOR		101613	10/16/2013	02/28/13-03/02/14 Basketbal	550.00
DEERFIELD YOUNG WARRIOR		101613	10/16/2013	02/28/13-03/02/14 Basketbal	550.00
DEERFIELD YOUNG WARRIOR		101713	10/17/2013	01/09/14-01/11/14 Basketbal	1,375.00
Vendor DEERFIELD YOUNG WARRIORS Total:					2,475.00
Vendor: Ellen Scherr					
Ellen Scherr		1381299	10/14/2013	Refund	120.00
Vendor Ellen Scherr Total:					120.00
Vendor: Evelyn Padorr					
Evelyn Padorr		1381325	10/14/2013	Refund	40.00
Vendor Evelyn Padorr Total:					40.00
Vendor: Havilah Devarapalli					
Havilah Devarapalli		1381320	10/14/2013	Refund	35.00
Vendor Havilah Devarapalli Total:					35.00
Vendor: HIGHLAND PARK HIGH SCHOOL BAND					
HIGHLAND PARK HIGH SCHO		102913	10/29/2013	10/25/13 event staffing	400.00
Vendor HIGHLAND PARK HIGH SCHOOL BAND Total:					400.00
Vendor: HIGHLAND PARK HIGH SCHOOL					
HIGHLAND PARK HIGH SCHO		102913	10/29/2013	10/25/13 event staffing	250.00
Vendor HIGHLAND PARK HIGH SCHOOL Total:					250.00
Vendor: ICMA RETIREMENT TRUST #106336					
ICMA RETIREMENT TRUST #1		ICMA 401 100913	10/09/2013	Wire Transfer ICMA 401	5,000.00
ICMA RETIREMENT TRUST #1		ICMA 401 100913	10/09/2013	Wire Transfer ICMA 401	5,000.00
Vendor ICMA RETIREMENT TRUST #106336 Total:					10,000.00
Vendor: ICMA RETIREMENT TRUST #302037					
ICMA RETIREMENT TRUST #3		ICMA 457 101813	10/18/2013	Wire Transfer ICMA 457 Defer	8,924.42
Vendor ICMA RETIREMENT TRUST #302037 Total:					8,924.42
Vendor: ICMA RETIREMENT TRUST #705568					
ICMA RETIREMENT TRUST #7		ICMA Roth 101813	10/18/2013	Wire Transfer ICMA Roth	70.00
Vendor ICMA RETIREMENT TRUST #705568 Total:					70.00
Vendor: ILLINDIS DEPT. OF REVENUE					
ILLINOIS DEPT. OF REVENUE		102213	10/22/2013	October 2013	59.00
ILLINOIS DEPT. OF REVENUE		102213	10/22/2013	October 2013	212.00
ILLINOIS DEPT. OF REVENUE		102213	10/22/2013	October 2013	17.00
ILLINOIS DEPT. OF REVENUE		102213	10/22/2013	October 2013	49.00
Vendor ILLINOIS DEPT. OF REVENUE Total:					337.00
Vendor: ILLINOIS GIRLS LACROSSE ASSOC.					
ILLINOIS GIRLS LACROSSE ASS		558	10/17/2013	2013 Girls Fall League	3,003.00
Vendor ILLINOIS GIRLS LACROSSE ASSOC. Total:					3,003.00

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
Vendor: IMAGES ALIVE, LTD					
IMAGES ALIVE, LTD		11043	10/15/2013	36 t-shirts	448.49
Vendor IMAGES ALIVE, LTD Total:					448.49
Vendor: INTEGRYS ENERGY SERVICES INC.					
INTEGRYS ENERGY SERVICES I		31620012	10/01/2013	1390 Sunset Rd	95.59
INTEGRYS ENERGY SERVICES I		31620012	10/01/2013	1390 Sunset Rd	1,447.17
INTEGRYS ENERGY SERVICES I		31620012	10/01/2013	1390 Sunset Rd	792.21
INTEGRYS ENERGY SERVICES I		31878046	10/01/2013	2821 Rldge Rd(Heller Nature	481.81
INTEGRYS ENERGY SERVICES I		31878215	10/01/2013	Egandale Sec. Light @ Boating	50.78
INTEGRYS ENERGY SERVICES I		31938942	10/01/2013	1801 Sunset Rd	212.94
INTEGRYS ENERGY SERVICES I		31938942	10/01/2013	1801 Sunset Rd	425.87
INTEGRYS ENERGY SERVICES I		31938942	10/01/2013	1801 Sunset Rd	425.87
INTEGRYS ENERGY SERVICES I		31938945	10/01/2013	Fink Park, Maint Barn, Indoor	73.98
INTEGRYS ENERGY SERVICES I		31938945	10/01/2013	Fink Park, Maint Barn, Indoor	5,295.03
INTEGRYS ENERGY SERVICES I		31938962	10/01/2013	Ravine Dr Sec Apt	27.97
INTEGRYS ENERGY SERVICES I		31939046	10/01/2013	Hidden Creek Aqua Park	2,102.79
INTEGRYS ENERGY SERVICES I		32788187	10/21/2013	1390 Sunset Rd	54.38
INTEGRYS ENERGY SERVICES I		32788187	10/21/2013	1390 Sunset Rd	1,120.13
INTEGRYS ENERGY SERVICES I		32788187	10/21/2013	1390 Sunset Rd	499.83
INTEGRYS ENERGY SERVICES I		32952153	10/24/2013	3100 Trail Way Dr	40.14
INTEGRYS ENERGY SERVICES I		32952153	10/24/2013	3100 Trail Way Dr	2,120.44
INTEGRYS ENERGY SERVICES I		32952153	10/24/2013	3100 Trail Way Dr	5,821.01
INTEGRYS ENERGY SERVICES I		33006686	10/25/2013	3100 Trail Way Dr	45.56
INTEGRYS ENERGY SERVICES I		33006686	10/25/2013	3100 Trail Way Dr	2,051.81
INTEGRYS ENERGY SERVICES I		33006686	10/25/2013	3100 Trail Way Dr	6,523.04
INTEGRYS ENERGY SERVICES I		33006876	10/25/2013	Egandale Sec. Light at Boating	37.43
INTEGRYS ENERGY SERVICES I		31939041	09/30/2013	Lincoln Ave Ballfield	15.22
INTEGRYS ENERGY SERVICES I		31939042	09/30/2013	Rosewood Park	51.54
INTEGRYS ENERGY SERVICES I		31939048	09/30/2013	Jenson Park	59.12
Vendor INTEGRYS ENERGY SERVICES INC. Total:					29,871.66
Vendor: JENETTE RUNGE					
JENETTE RUNGE		HPPD1314	10/16/2013	All Star Experience Profession	165.00
Vendor JENETTE RUNGE Total:					165.00
Vendor: Kathleen Kennedy					
Kathleen Kennedy		1382347	10/17/2013	Refund	143.00
Vendor Kathleen Kennedy Total:					143.00
Vendor: Ken Wieselma					
Ken Wieselma		1383770	10/21/2013	Refund	20.00
Vendor Ken Wieselma Total:					20.00
Vendor: Leslie Rosen					
Leslie Rosen		1378950	10/07/2013	Refund	10.00
Vendor Leslie Rosen Total:					10.00
Vendor: LOGSDON OFFICE SUPPLY					
LOGSDON OFFICE SUPPLY		0890033-001	10/15/2013	3 chairs	615.00
Vendor LOGSDON OFFICE SUPPLY Total:					615.00
Vendor: MAD SCIENCE					
MAD SCIENCE		11260	05/27/2013	Spring 2013 classes	2,376.00
Vendor MAD SCIENCE Total:					2,376.00
Vendor: Marlene Kraft					
Marlene Kraft		1371197	10/15/2013	Refund	18.74
Vendor Marlene Kraft Total:					18.74
Vendor: Melanie Petrasek					
Melanie Petrasek		1377159	10/01/2013	Refund	75.00
Vendor Melanie Petrasek Total:					75.00
Vendor: MICHAEL STANLEY LANDSCAPES,INC					
MICHAEL STANLEY LANDSCAP		8586	10/22/2013	2 trees	450.00
MICHAEL STANLEY LANDSCAP		8590	10/24/2013	Weekly maintenance	5,543.00

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
MICHAEL STANLEY LANDSCAP		8590	10/24/2013	Weekly maintenance	377.00
MICHAEL STANLEY LANDSCAP		8590	10/24/2013	Weekly maintenance	1,507.00
Vendor MICHAEL STANLEY LANDSCAPES, INC Total:					7,877.00
Vendor: MIDWEST FENCING ACADEMY					
MIDWEST FENCING ACADEM		102513	10/25/2013	Fall 2013 class fee	1,400.00
Vendor MIDWEST FENCING ACADEMY Total:					1,400.00
Vendor: NORTH SHORE GAS					
NORTH SHORE GAS		1500006145172	10/11/2013	1377 Clavey Road	316.40
NORTH SHORE GAS		1500006780680	10/11/2013	636 Ridge Rd(West Ridge)	327.11
NORTH SHORE GAS		1500007004997	10/11/2013	3100 Trail Way	1,032.80
NORTH SHORE GAS		1500039847933	10/11/2013	RCHP	468.22
NORTH SHORE GAS		1500021101775	10/24/2013	2900 Trail Way, Cunniff Park S	63.72
NORTH SHORE GAS		1500026370346	10/24/2013	3100 Trail Way	49.02
Vendor NORTH SHORE GAS Total:					2,257.27
Vendor: POSTMASTER OF HIGHLAND PARK					
POSTMASTER OF HIGHLAND P		Permit 127	10/30/2013	Permit 127 bulk mail	10,000.00
Vendor POSTMASTER OF HIGHLAND PARK Total:					10,000.00
Vendor: RICOH AMERICAS CORP					
RICOH AMERICAS CORP		5000558912	10/10/2013	Ricoh 10/06/13-11/05/13	72.63
RICOH AMERICAS CORP		5000558912	10/10/2013	Ricoh 10/06/13-11/05/13	196.37
Vendor RICOH AMERICAS CORP Total:					269.00
Vendor: RICOH USA, INC					
RICOH USA, INC		5027939394	10/10/2013	Ricoh 09/11/13-10/10/13	307.82
RICOH USA, INC		5028007056	10/17/2013	Ricoh 09/20/13-10/19/13	190.01
RICOH USA, INC		5028007057	10/17/2013	Ricoh 09/20/13-10/19/13	82.26
RICOH USA, INC		5028041099	10/21/2013	Ricoh 09/23/13-10/22/13	182.16
RICOH USA, INC		5028057679	10/22/2013	Ricoh 09/24/13-10/23/13	156.86
RICOH USA, INC		5028057679	10/22/2013	Ricoh 09/24/13-10/23/13	424.09
Vendor RICOH USA, INC Total:					1,343.20
Vendor: Riva Lipman					
Riva Lipman		1377595	10/02/2013	Refund	30.00
Vendor Riva Lipman Total:					30.00
Vendor: SENTRY SECURITY					
SENTRY SECURITY		131823	10/14/2013	10/14/13 Service call	516.16
Vendor SENTRY SECURITY Total:					516.16
Vendor: SHARI HEYMANN					
SHARI HEYMANN		101713	10/17/2013	Supplies reimbursed	157.77
Vendor SHARI HEYMANN Total:					157.77
Vendor: SPECIALTY FLOORS, INC					
SPECIALTY FLOORS, INC		13070	08/20/2013	Wood floor refinishing	2,960.00
Vendor SPECIALTY FLOORS, INC Total:					2,960.00
Vendor: Stacy Miller					
Stacy Miller		1381433	10/15/2013	Refund	75.00
Vendor Stacy Miller Total:					75.00
Vendor: STEVE OLSON PRINTING & DESIGN					
STEVE OLSON PRINTING & DE		8667	10/14/2013	Business cards	105.50
STEVE OLSON PRINTING & DE		8667	10/14/2013	Business cards	105.50
STEVE OLSON PRINTING & DE		8690	10/14/2013	Business cards	98.00
Vendor STEVE OLSON PRINTING & DESIGN Total:					309.00
Vendor: Susan Howe					
Susan Howe		1383777	10/21/2013	Refund	450.00
Susan Howe		1383778	10/21/2013	Refund	216.04
Vendor Susan Howe Total:					666.04
Vendor: TARGET BANK					
TARGET BANK		00028951204	10/18/2013	Supplies	41.92
TARGET BANK		00028951204	10/18/2013	Supplies	95.25

Expense Approval Report

Payment Dates: 10/19/2013 - 10/31/2013

Vendor Name	(None)	Payable Number	Payable Date	Description (Item)	Amount
TARGET BANK		00028951205	10/18/2013	Supplies	332.37
TARGET BANK		00028951205	10/18/2013	Supplies	79.19
TARGET BANK		00028951205	10/18/2013	Supplies	10.70
TARGET BANK		00028951205	10/18/2013	Supplies	19.91
TARGET BANK		00028951205	10/18/2013	Supplies	85.40
TARGET BANK		00028951205	10/18/2013	Supplies	-4.26
TARGET BANK		00028951205	10/18/2013	Supplies	22.23
TARGET BANK		00028951205	10/18/2013	Supplies	30.22
TARGET BANK		00028951205	10/18/2013	Supplies	193.32
TARGET BANK		00028951205	10/18/2013	Supplies	18.98
TARGET BANK		00028951205	10/18/2013	Supplies	10.04
Vendor TARGET BANK Total:					935.27
Vendor: THE LAKOTA GROUP, INC.					
THE LAKOTA GROUP, INC.		13006-05	08/12/2013	Pro	19,021.95
Vendor THE LAKOTA GROUP, INC. Total:					19,021.95
Vendor: UW/NORTH SHORE/HIGHLAND PK/HW					
UW/NORTH SHORE/HIGHLAN		103013	10/30/2013	United Way	80.00
Vendor UW/NORTH SHORE/HIGHLAND PK/HW Total:					80.00
Vendor: Vanessa Ladin					
Vanessa Ladin		1381302	10/14/2013	Refund	50.00
Vendor Vanessa Ladin Total:					50.00
Vendor: VISION INTERNET PROVIDERS, INC					
VISION INTERNET PROVIDERS,		25686	10/16/2013	Web hosting monthly fee	200.00
Vendor VISION INTERNET PROVIDERS, INC Total:					200.00
Vendor: YOUTH BASKETBALL TOURNAMENTS					
YOUTH BASKETBALL TOURNA		100213	10/02/2013	Travel basketball league fees	1,380.00
Vendor YOUTH BASKETBALL TOURNAMENTS Total:					1,380.00
Vendor: ZENON COMPANY					
ZENON COMPANY		6123	09/10/2013	2 cases bags	468.00
Vendor ZENON COMPANY Total:					468.00
Grand Total:					328,058.76

Report Summary

Fund Summary

Fund	Payment Amount
01 - GENERAL CORPORATE	99,334.80
29 - RECREATION	187,263.41
70 - CAPITAL PROJECTS	41,460.55
Grand Total:	328,058.76

Account Summary

Account Number	Account Name	Payment Amount
01-11-000-620502	ADVERTISING AND PRO	443.20
01-11-000-620504	EMPLOYMENT VERIFICA	1,109.00
01-11-000-620510	COMMITTEE AND BOAR	134.00
01-11-000-620512	COMPUTER EXPENSE	3,596.37
01-11-000-620515	PAYROLL PROCESSING S	970.48
01-11-000-620518	DUES AND SUBSCRIPTIO	31.00
01-11-000-620519	DUPLICATING EXPENSE	311.75
01-11-000-620520	EDUCATION AND TRAINI	912.57
01-11-000-620524	MARKETING/SPECIAL PR	25.00
01-11-000-620529	SAFETY SERVICES	38.00
01-11-000-620530	PROFESSIONAL FEES	23,725.71
01-11-000-620540	MAINTENANCE CONTRA	1,912.85
01-11-000-620560	POSTAGE	24.44
01-11-000-620568	PUBLICATIONS	3,215.20
01-11-000-620570	RENTAL AND LEASING	81.48
01-11-000-620574	STAFF DEVELOPMENT	3,061.84
01-11-000-640606	GASOLINE	267.13
01-11-000-640616	MATERIALS & SUPPLIES	6,033.07
01-11-000-640617	OFFICE EXPENSE	1,184.04
01-11-000-640626	SIGN MATERIALS	346.45
01-11-000-640638	VOLUNTEER EXPENSES	181.95
01-11-000-651042	REPAIRS - 1801 SUNSET	3.78
01-11-000-652100	EQUIPMENT REPAIRS	105.86
01-11-000-652844	VEHICLE REPAIRS	878.77
01-11-000-654622	NATURAL AREAS	192.46
01-11-000-661588	ELECTRICITY	212.94
01-11-000-663591	TELEPHONE	1,757.05
01-11-000-663592	CABLE/INTERNET	187.80
01-11-000-670713	EMPLOYER ICMA EXPEN	5,000.00
01-11-208000	DEFERRED COMPENSATI	8,994.42
01-11-208200	LIFE INSURANCE	80.00
01-11-208250	AFLAC PAYABLE	1,446.51
01-11-208400	EMPLOYEE REIMB OR C	80.00
01-14-000-620512	COMPUTER EXPENSE	39.92
01-14-000-620518	DUES AND SUBSCRIPTIO	244.00
01-14-000-620520	EDUCATION AND TRAINI	230.00
01-14-000-620526	GARBAGE SERVICE	233.49
01-14-000-620538	LANDSCAPE WASTE DISP	474.60
01-14-000-620541	IRRIGATION SERVICES	582.41
01-14-000-620543	LANDSCAPE SERVICES	5,543.00
01-14-000-620577	TREE REMOVAL SERVICE	525.98
01-14-000-640600	DONATION MATERIALS	9.28
01-14-000-640602	AYSO MATERIALS	1,876.60
01-14-000-640603	BUILDING MATERIALS	20.45
01-14-000-640604	CUSTODIAL SUPPLIES	746.26
01-14-000-640606	GASOLINE	9,340.77
01-14-000-640610	OFF-LEASH EXERCISE AR	468.00
01-14-000-640616	MATERIALS & SUPPLIES	442.68
01-14-000-640618	FLEET MAINTENANCE S	197.51
01-14-000-640619	PAINT MATERIALS	159.12

Account Summary

Account Number	Account Name	Payment Amount
01-14-000-640626	SIGN MATERIALS	2.77
01-14-000-640682	HAND TOOLS	128.37
01-14-000-640684	HARDWARE, PLAY EQUI	66.67
01-14-000-640685	UNIFORMS	134.04
01-14-000-640701	LANDSCAPE MATERIALS	3,113.77
01-14-000-640706	PLANT MATERIALS	729.25
01-14-000-640708	FERTILIZER	2,175.99
01-14-000-651038	BUILDING REPAIRS	181.24
01-14-000-652697	PICKUPS 2WD (8)	1,445.53
01-14-000-652698	TRACTORS	116.62
01-14-000-652788	TRAILERS	167.80
01-14-000-652835	DUMP TRUCKS (5)	1,077.12
01-14-000-652843	IMPLEMENTS (7)	369.13
01-14-000-652851	LANDSCAPE EQUIPMEN	58.81
01-14-000-652860	PLOW TRUCKS (6)	345.81
01-14-000-652902	MISC EQUIPMENT	268.24
01-14-000-654637	RECYCLING	52.00
01-14-000-658648	VANDALISM REPAIRS	198.26
01-14-000-661588	ELECTRICITY	822.61
01-14-000-662589	NATURAL GAS	112.74
01-14-000-663591	TELEPHONE	40.00
01-14-000-664592	WATER	48.84
29-11-000-620512	COMPUTER EXPENSE	283.80
29-11-000-620515	PAYROLL PROCESSING S	3,249.00
29-11-000-620519	DUPLICATING EXPENSE	620.46
29-11-000-620520	EDUCATION AND TRAINI	244.00
29-11-000-620570	RENTAL AND LEASING	209.52
29-11-000-620574	STAFF DEVELOPMENT	440.66
29-11-000-640616	MATERIALS & SUPPLIES	279.19
29-11-000-640617	OFFICE EXPENSE	106.19
29-11-000-663591	TELEPHONE	280.00
29-11-000-670713	EMPLOYER ICMA EXPEN	5,000.00
29-11-151000	PREPAID POSTAGE	10,000.00
29-11-208300	SALES TAX	271.00
29-11-259000	TRANSFERS AND REFUN	1,357.78
29-22-000-620502	ADVERTISING AND PRO	878.70
29-22-000-620512	COMPUTER EXPENSE	24.95
29-22-000-620518	DUES AND SUBSCRIPTIO	244.00
29-22-000-620540	MAINTENANCE CONTRA	426.99
29-22-000-640616	MATERIALS & SUPPLIES	13.95
29-22-000-640617	OFFICE EXPENSE	121.45
29-24-000-620529	SAFETY SERVICES	193.75
29-24-000-620540	MAINTENANCE CONTRA	1,030.10
29-24-000-640604	CUSTODIAL SUPPLIES	744.39
29-24-000-640617	OFFICE EXPENSE	818.31
29-24-000-651038	BUILDING REPAIRS	19.48
29-24-000-652100	EQUIPMENT REPAIRS	1,033.67
29-24-000-662589	NATURAL GAS	575.90
29-24-000-663591	TELEPHONE	775.66
29-24-205-693205	YOUTH ART/ ARTS/ACTI	3,336.78
29-24-308-693308	PRE-SCHOOL PROGRAM	2,202.05
29-24-441-693441	KINDER EXPRESS	101.43
29-24-557-693557	VARIETY	1,430.22
29-26-000-620520	EDUCATION AND TRAINI	199.00
29-26-000-640617	OFFICE EXPENSE	56.38
29-26-000-661588	ELECTRICITY	4,613.34
29-26-000-663591	TELEPHONE	25.62
29-26-127-693127	BOY'S TRAVEL BASKETB	1,925.00

Account Summary

Account Number	Account Name	Payment Amount
29-26-131-693131	GIRLS TRAVEL BASKETBA	1,380.00
29-26-134-693134	GIRLS TRAVEL SOFTBALL	25.00
29-26-145-693145	BOYS TRAVEL BASEBALL	147.60
29-26-156-693156	TOURNAMENTS	3,231.00
29-26-179-693179	LITTLE GIANT TRAVEL FO	808.96
29-26-188-693188	FEEDEE BASKETBALL	550.00
29-26-190-693190	ADULT SOFTBALL	8.50
29-26-191-693191	GIRLS/BOYS JAMMERS B	1,633.56
29-26-323-693323	YOUTH PROGRAMS	295.86
29-26-357-693357	FLAG FOOTBALL	451.33
29-26-395-693395	SUMMER BASEBALL	199.59
29-28-000-640617	OFFICE EXPENSE	448.49
29-28-315-693315	CAMP SUNSHINE	79.15
29-28-325-693325	CAMP BIG/LIL TOP	580.43
29-29-801-693801	HAY RIDE	5,729.14
29-29-802-693802	WOOFSTOCK	240.99
29-29-823-693823	INDEPENDENCE DAY	329.73
29-29-824-693824	FACILITY EVENT	935.53
29-29-827-693827	TOUCH A TRUCK	408.70
29-29-830-693830	POLAR EXPRESS	657.44
29-31-000-620512	COMPUTER EXPENSE	29.94
29-31-000-620526	GARBAGE SERVICE	225.84
29-31-000-620540	MAINTENANCE CONTRA	1,507.00
29-31-000-651038	BUILDING REPAIRS	143.22
29-31-000-652100	EQUIPMENT REPAIRS	109.32
29-31-000-661588	ELECTRICITY	2,102.79
29-31-000-663591	TELEPHONE	507.41
29-33-000-620526	GARBAGE SERVICE	60.09
29-33-000-620545	MISCELLANEOUS CONTR.	6,159.30
29-33-000-661588	ELECTRICITY	51.54
29-34-000-661588	ELECTRICITY	88.21
29-34-000-663591	TELEPHONE	21.57
29-38-000-620502	ADVERTISING AND PRO	1,000.00
29-38-000-620512	COMPUTER EXPENSE	29.94
29-38-000-620518	DUES AND SUBSCRIPTIO	114.00
29-38-000-620520	EDUCATION AND TRAINI	95.00
29-38-000-620526	GARBAGE SERVICE	300.97
29-38-000-620540	MAINTENANCE CONTRA	2,464.22
29-38-000-620574	STAFF DEVELOPMENT	114.70
29-38-000-640604	CUSTODIAL SUPPLIES	786.87
29-38-000-640616	MATERIALS & SUPPLIES	354.56
29-38-000-640617	OFFICE EXPENSE	50.22
29-38-000-640685	UNIFORMS	2,051.81
29-38-000-651038	BUILDING REPAIRS	1,623.59
29-38-000-652100	EQUIPMENT REPAIRS	7,346.11
29-38-000-661588	ELECTRICITY	12,344.05
29-38-000-662589	NATURAL GAS	3,780.74
29-38-000-663591	TELEPHONE	166.65
29-38-000-720806	EQUIPMENT	7,668.38
29-38-077-693077	SKATING SCHOOL	66.50
29-38-097-693097	SPECIAL EVENTS	1,108.37
29-38-098-693098	GYMNASTICS	189.71
29-41-000-620526	GARBAGE SERVICE	97.87
29-41-000-620545	MISCELLANEOUS CONTR	450.00
29-41-000-640604	CUSTODIAL SUPPLIES	-146.69
29-41-000-640606	GASOLINE	2,232.48
29-41-000-640616	MATERIALS & SUPPLIES	25.43
29-41-000-640622	IRRIGATION SUPPLIES	381.30

Account Summary

Account Number	Account Name	Payment Amount
29-41-000-652100	EQUIPMENT REPAIRS	108.98
29-41-000-654624	TURF MATERIALS	736.07
29-41-000-661588	ELECTRICITY	2,567.30
29-41-000-663591	TELEPHONE	40.00
29-42-000-620512	COMPUTER EXPENSE	2,221.97
29-42-000-620529	SAFETY SERVICES	481.69
29-42-000-620533	PROMOTIONS	800.95
29-42-000-620545	MISCELLANEOUS CONTR	771.45
29-42-000-620552	OFFICE SERVICES	35.92
29-42-000-640616	MATERIALS & SUPPLIES	1,103.05
29-42-000-651038	BUILDING REPAIRS	2,711.10
29-42-000-652100	EQUIPMENT REPAIRS	2,906.32
29-42-000-661588	ELECTRICITY	1,292.04
29-42-000-663591	TELEPHONE	401.08
29-49-000-620502	ADVERTISING AND PRO	999.50
29-49-000-620512	COMPUTER EXPENSE	54.89
29-49-000-620518	DUES AND SUBSCRIPTIO	31.98
29-49-000-620519	DUPLICATING EXPENSE	307.82
29-49-000-620520	EDUCATION AND TRAINI	125.00
29-49-000-620540	MAINTENANCE CONTRA	18,350.65
29-49-000-640604	CUSTODIAL SUPPLIES	2,870.19
29-49-000-640616	MATERIALS & SUPPLIES	1,046.63
29-49-000-640617	OFFICE EXPENSE	223.32
29-49-000-640653	FIRST AID SUPPLIES	17.05
29-49-000-640690	TOWELS	554.74
29-49-000-651038	BUILDING REPAIRS	983.60
29-49-000-662589	NATURAL GAS	1,314.86
29-49-000-663591	TELEPHONE	457.21
29-49-327-693327	SPECIAL PARTIES	157.77
29-49-760-693760	BABY SITTING	141.39
29-51-000-640615	M&S - GROUP EXERCISE	598.90
29-51-000-640806	EQUIPMENT	1,182.17
29-51-000-652100	EQUIPMENT REPAIRS	1,404.85
29-53-000-652100	EQUIPMENT REPAIRS	1,212.50
29-55-000-464933	BALLS	17.00
29-55-000-620512	COMPUTER EXPENSE	595.92
29-55-000-620519	DUPLICATING EXPENSE	182.16
29-55-000-620526	GARBAGE SERVICE	767.55
29-55-000-620540	MAINTENANCE CONTRA	633.29
29-55-000-620545	MISCELLANEOUS CONTR	45.00
29-55-000-640604	CUSTODIAL SUPPLIES	467.05
29-55-000-640616	MATERIALS & SUPPLIES	391.38
29-55-000-640617	OFFICE EXPENSE	58.32
29-55-000-640685	UNIFORMS	1,097.11
29-55-000-651038	BUILDING REPAIRS	280.47
29-55-000-652100	EQUIPMENT REPAIRS	4.62
29-55-000-661588	ELECTRICITY	5,295.03
29-55-000-662589	NATURAL GAS	452.97
29-55-000-663591	TELEPHONE	514.77
29-55-000-681319	STRINGING	344.00
29-55-000-684925	EQUIPMENT	319.63
29-55-000-684933	BALLS	2,565.38
29-55-001-693001	YOUTH TENNIS	1,412.40
29-55-002-693002	ADULT TENNIS	360.61
29-55-003-693003	YOUTH TENNIS JUNIOR	505.86
29-55-004-693004	PRIVATE TENNIS	241.31
29-56-000-640616	MATERIALS & SUPPLIES	11.18
29-61-000-465000	BEEKEEPING/HONEY	49.00

Account Summary

Account Number	Account Name	Payment Amount
29-61-000-620512	COMPUTER EXPENSE	435.88
29-61-000-620518	DUES AND SUBSCRIPTIO	70.00
29-61-000-620519	DUPLICATING EXPENSE	190.01
29-61-000-620520	EDUCATION AND TRAINI	519.34
29-61-000-620526	GARBAGE SERVICE	72.24
29-61-000-640603	BUILDING MATERIALS	22.43
29-61-000-640616	MATERIALS & SUPPLIES	1,958.11
29-61-000-651038	BUILDING REPAIRS	7.01
29-61-000-654630	MISCELLANEOUS LANDS	274.02
29-61-000-661588	ELECTRICITY	481.81
29-61-000-663591	TELEPHONE	413.55
29-61-000-685000	BEEKEEPING/HONEY	40.53
29-61-223-693223	SCHOOL PROGRAMS	52.69
29-61-245-693245	PUBLIC PROGRAMS	436.04
29-61-263-693263	AUTUMN FEST	464.05
29-61-562-693562	PIONEERS	2.69
29-61-563-693563	AFTER SCHOOL YOUNGE	21.33
70-11-914-720814	LAND IMPROVEMENTS	25,639.17
70-11-924-720806	EQUIPMENT	1,269.30
70-11-947-720814	LAND IMPROVEMENTS	200.96
70-11-975-720814	LAND IMPROVEMENTS	79.20
70-11-979-720814	LAND IMPROVEMENTS	199.24
70-11-989-720814	LAND IMPROVEMENTS	14,072.58
	Grand Total:	328,058.76

Project Account Summary

Project Account Key	Payment Amount
None	328,058.76
Grand Total:	328,058.76