

NOTICE OF MEETING
TUESDAY, June 25, 2013
6:00 p.m.

Park District of Highland Park
Board of Park Commissioners
West Ridge Center
636 Ridge Rd.
Highland Park, IL 60035

REGULAR MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSENT AGENDA
 - A. Minutes of May 29 Board Meeting
 - B. Minutes of May 29 Annual Board Meeting
 - C. Minutes of June 11 Workshop Meeting
 - D. Minutes of June 11 Special Meeting
 - E. Bills and Payroll in the amount of \$2,222,063.04
 - F. Cunniff Tennis Court Fence Replacement Bid in the amount of \$89,900.
 - G. Cunniff Tennis Court Resurface Bid in the amount of \$54,440.
 - H. Reel Grinder Bid in the amount of \$31,747.00
 - I. National IPA Bid on Joint Purchasing Program
 - J. West Ridge Center Lead and Asbestos Abatement Project
- VI. UNFINISHED BUSINESS
 - A. GREEN PRINT 2024
- VII. TREASURER'S REPORT
- VIII. NEW BUSINESS
 - A. NOVA
 - B. Prevailing Wage Ordinance
 - C. Summer Program Update
 - D. Director Report
- IX. COMMISSIONER/COMMITTEE/STAFF REPORTS
- X. OPEN TO PUBLIC TO ADDRESS BOARD

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TUESDAY, June 25, 2013
6:00 p.m.

**Park District of Highland Park
Board of Park Commissioners
West Ridge Center
636 Ridge Rd.
Highland Park, IL 60035**

- XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1 – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section (c)6 – the setting of a price for sale or lease of property owned by the District; Section (c) 8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section (c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XII. ACTION FROM CLOSED SESSION**
- XIII. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Liza McElroy, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
MAY 29, 2013**

The Regular Meeting of the Board of Park Commissioners of the Park District of Highland Park, was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:04 p.m. by President Meyers.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Waxman, Vice President Kaplan, President Meyers

Absent: None

Staff Present: Executive Director McElroy, Director Stumpf, Director Donahue, Director Baker, Asst. Director Malartsik, Asst. Director Romes, Manager Naatz, Coordinators Biang, Aquatic Supervisor Shari Heymann, and General Manager of Recreation Mitch Carr.

Guests: Rosewood Beach Task Force Members Dave Fairman, Ben Kutscheid, Jeff Orlove, Barnett Ruttenberg, Steven Sider, Eve Tarm; and Residents, Lane Young, Scott Waxman and son.

ADDITIONS TO THE AGENDA – None

PUBLIC COMMENT FOR ITEMS ON AGENDA - None

CONSENT AGENDA

Minutes of April 23, 2013 Regular Meeting, Minutes of May 14, 2013 Workshop Meeting; Bills and Payroll in the amount of \$1,435,055.86; Signatory Resolution 13-6; 2013 Sand Trap Rake Bid in the amount of \$15,521.00; 2013 Turf Utility Vehicles Bid in the amount of \$33,600.00; 2013 Millard Park Ravine Drive Phase II Project Bid in the amount of \$42,400.00; 2013 Tree & Stump Removal Bid Contract; and 2013 Core Aerator Bid in the amount of \$22,500.00.

Motion was made by Commissioner Waxman, seconded by Commissioner Bernstein, to accept the Consent Agenda.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Waxman, Vice President Kaplan, and President Meyers

Nay: None

Absent: None

Abstain: None

Motion carried.

UNFINISHED BUSINESS – None

TREASURER’S REPORT

Executive Director McElroy stated that a new fiscal year is opening on April 1, 2013 and year end projections were within \$17,000.00. She said \$6.2 million in operating expenses was used to pay out the IMRF liability; the Corporate Fund was \$200,000 favorable to budget, and the Recreation Fund was \$500,000 favorable to budget. Ms. McElroy said that staff monitored expenses very closely, and in June they will provide an in-depth analysis on summer program numbers.

NEW BUSINESS

Surplus Property Ordinance 13-5

Ms. McElroy explained that pursuant to 70 ILCS 1205/8-22, the Park District of Highland Park disposes of property it deems to be of no use to the Agency.

Motion was made by Commissioner Waxman, seconded by Vice President Kaplan, to approve Ordinance 13-5 authorizing the Park District of Highland Park to dispose of surplus property as indicated in Addendum 1 of the Ordinance.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Waxman, Vice President Kaplan, and President Meyers

Nay: None

Absent: None

Abstain: None

Motion carried.

Exemplary Staff Performance

President Meyers recognized Shari Heyman, Park District employee, and Donna Broda for their professionalism and competency in administering care to a Recreation Center patron who was experiencing a medical problem.

Resolution #13-7 – Recognition for Dave Fairman

Resolution #13-8 – Recognition for Ben Kutscheid

Resolution #13-9 – Recognition for Jeff Orlove

Resolution#13-10 – Recognition for Barnett Ruttenberg

Resolution #13-11 - Recognition for Steven Sider

Resolution #13-12 – Recognition for Eve Tarm

Resolution #13-13 – Recognition for Edmond Zisook

President Meyers read portions of the above Resolutions into the record, which highlighted the accomplishments of each Rosewood Beach Task Force member. He recognized each member and thanked them, on behalf of the Board and staff, for all their hard work in this endeavor.

Motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, to approve Resolutions 13-7, 13-8, 13-9, 13-10, 13-11, 13-12, and 13-13, recognizing the contributions of the Rosewood Beach Task Force members.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Waxman, Vice President Kaplan, and President Meyers

Nay: None

Absent: None

Abstain: None

Motion carried.

Resolution #13-14 – Recognition of Outgoing Park Board Commissioner Elaine Waxman

President Meyers read Resolution #13-14 into the record, which gave public recognition of the contributions of Elaine Waxman, retiring Park Board Commissioner.

Commissioner Bernstein noted that Commissioner Waxman’s major accomplishments were the Rosewood Beach project, and taking care of the staff’s health insurance coverage.

Commissioner Waxman praised her fellow Board Members for their work and said it is important for them to do what is right for the community as a whole.

Motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, to approve Resolution 13-14 Recognizing Elaine Waxman.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Waxman, Vice President Kaplan, and President Meyers

Nay: None

Absent: None

Abstain: None

Motion carried.

Director Report

Ms. McElroy listed recent events at the Park District and said June 8th will be the season opening party. Camps will start soon and registration is still open. She introduced the new General Manager of Recreation Mitch Carr.

Ms. McElroy said that on behalf of the entire staff she wanted to thank Elaine Waxman for her contributions and support of the Park District. She commented that Elaine attended and participated in many Park District events, and she will be missed.

COMMISSIONER/COMMITTEE/STAFF REPORTS - None

OPEN TO PUBLIC TO ADDRESS BOARD

Lane Young, 1170 St. Johns, Highland Park, thanked Elaine for her passion in the work she was doing.

Scott Waxman thanked his mom for the work she did and said the whole family is very proud of her.

ADJOURNMENT

There being no further business, a motion was made by Commissioner Waxman, seconded by President Meyers, and approved by unanimous voice vote. The Board Meeting adjourned at 6:39 p.m.

Respectfully submitted,

Liza McElroy, Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF ANNUAL MEETING
MAY 29, 2013**

The Annual Meeting of the Board of Park Commissioners of the Park District of Highland Park, was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:45 p.m. by Executive Director McElroy.

Present: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Waxman, Commissioner Kaplan, Commissioner Meyers

Absent: None

Staff Present: Executive Director McElroy, Director Stumpf, Director Donahue, Director Baker, Asst. Director Malartsik, Asst. Director Romes, Manager Naatz, Coordinator Biang, and General Manager of Recreation Mitch Carr.

Guests: Rosewood Beach Task Force Members Dave Fairman, Ben Kutscheid, Jeff Orlove, Barnett Ruttenberg, Steven Sider, Eve Tarm; and Residents, Lane Young, Elaine Waxman, Scott Waxman and son.

INSTALLATION OF OFFICERS

Executive Director McElroy, as Secretary, administered the Oath of Office to Cal Bernstein and Barnett Ruttenberg.

ROLL CALL

Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, Commissioner Kaplan, and Commissioner Meyers

ELECTION OF OFFICERS

President

Executive Director McElroy, as Secretary, opened the floor for nominations for the office of President of the Board of Park Commissioners.

Commissioner Flores Weisskopf nominated Commissioner Meyers for the office of President. There were no other nominations for the office of President.

Motion was made by Commissioner Flores Weisskopf, seconded by Commissioner Kaplan, to close the nominations for the office of President.

All those in favor of electing Commissioner Meyers for the office of President of the Board of Park Commissioners:

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rutenberg, Commissioner Kaplan, Commissioner Meyers

Nay: None

Motion carried.

Vice President

President Meyers thanked his fellow Commissioners for nominating him as President and promised to continue working for the community as representative of the Park District.

President Meyers opened the floor for nominations for the office of Vice President of the Board Of Park Commissioners

Commissioner Flores Weisskopf nominated Commissioner Kaplan for the office of Vice President. There were no other nominations for the office of Vice President.

Motion was made by Commissioner Bernstein, seconded by Commissioner Flores Weisskopf, to close the nominations for the office of Vice President.

All those in favor of electing Commissioner Kaplan for the office of Vice President of the Board of Park Commissioners:

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rutenberg, Commissioner Kaplan, President Meyers

Nay: None

Motion carried.

APPOINTMENTS

Motion was made by Commissioner Rutenberg, seconded by Commissioner Bernstein, to appoint Liza McElroy as Secretary/Executive Director.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rutenberg, Vice President Kaplan, President Meyers

Nay: None

Motion carried.

Motion was made by Vice President Kaplan, seconded by Commissioner Bernstein, to appoint Elliott Becker as Treasurer.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rutenberg, Vice President Kaplan, President Meyers

Nay: None

Motion carried.

Motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, to appoint Lauderbach & Amen as the District's Auditors.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rutenberg, Vice President Kaplan, President Meyers

Nay: None

Motion carried.

Motion was made by Commissioner Bernstein, seconded by Commissioner Flores Weisskopf, to appoint Ancel Glink as the District's Attorneys.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rutenberg, Vice President Kaplan, President Meyers

Nay: None

Motion carried.

OPEN TO PUBLIC TO ADDRESS BOARD

Lane Young, 1170 St. Johns, Highland Park, gave his comments about the length of Board terms.

CLOSED SESSION

President Meyers announced there would be no Closed Session.

Commissioner Rutenberg said that it is a great honor to be part of the Board and elected by the community. He noted that he wants to follow up on the work that will be done at Rosewood and the Park District's commitment to sustainability. He wanted to discuss the possibility of creating a Sustainable Green Committee in the future.

President Meyers said he was delighted to have Commissioner Rutenberg on the Board, and would like to have the idea of a Sustainable Green Committee placed on the next Workshop Meeting agenda.

ADJOURNMENT

There being no further business, a motion was made by Commissioner Ruttenberg, seconded by Commissioner Bernstein, and approved by unanimous voice vote. The Board Meeting adjourned at 6:58 p.m.

Respectfully submitted,

Liza McElroy, Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
JUNE 11, 2013**

The Workshop Meeting of the Board of Park Commissioners of the Park District of Highland Park, was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:03 p.m. by President Meyers.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, Vice President Kaplan, President Meyers

Staff Present: Executive Director McElroy, Director Becker, Director Stumpf, Director Baker, Director Behlow, Director Donahue, Asst. Director Malartsik, Asst. Director Romes, and Recording Secretary Jendreas

Guests: Attorney Rob Bush, resident Terry Grossberg, Jerry Aulisio from the AT Group, Dave Olson and Rick Nielsen from WB Olson, and Andy Tinucci from David Woodhouse Architects, LLC.

ADDITIONS/DELETIONS TO THE AGENDA

Vice President Kaplan said that he invited resident Terry Grossberg to the meeting tonight to describe an interesting idea to the Board.

Mr. Grossberg explained that *HP Forward* is a local organization dedicated to making the world a better place one random act of kindness at a time. He said its Vision Statement is to see the City of Highland Park going out of their way to show kindness to others, and to see that kindness spread to neighboring towns. He thought perhaps the Park District could incorporate this idea into some of its programs.

Commissioners all felt that this was a wonderful, positive program, and Director McElroy said she will talk to staff about the idea of incorporating *HP Forward* into the District's theme weeks.

REVIEW OF AT GROUP AND WB OLSON CONSTRUCTION COST ESTIMATES

Executive Director McElroy explained that the Rosewood Project is now firmly in the design development stage and, after Board discussion and direction, construction drawings will be initiated with intent to go to bid later this summer.

Jerry Aulio, of the AT Group, gave an update on the status of the Project and reviewed the Master Project Budget. He explained that budget increases were due to soils and bridge abutment issues, geothermal heating/cooling system, one year construction delay, and the revetment addition (stone wall in front of the buildings used to absorb wave impact).

Dave Olson, from WB Olson, said there is a 5% contingency built into the construction budget in the event of any cost overruns.

President Meyers asked if items such as the south stair finishes that could be identified as alternates to the project, and Mr. Aulio said they could be. President Meyers asked for a comparison cost for new stairs versus repairing the stairs.

Mr. Tinucci suggested demolishing the stairs and replacing them entirely. Mr. Olson estimated the cost to replace the stairs could be anywhere from \$25,000 to \$50,000.

Commissioner Bernstein expressed his concerns that the project has increased from the original budget figures. He questioned protection of the buildings. He also questioned additional charges for utility work and additional consulting fees and asked why these were not anticipated. He felt the plaza, in the upper parking lot, was an important part of the project.

President Meyers said that the value engineering issues are negligible in the budget and account for about a 12% increase. He asked Commissioners to consider the revetment as a separate issue, because it is possible that some of the cost could come off the Army Corps project.

Mr. Aulio said it was important to move forward to determine where money can be saved on the project, and then consultant fees will be reduced accordingly.

Commissioners were in favor of moving forward, and keeping the revetment a separate issue, but they were very concerned about the total project cost. All agreed and further review will take place.

Jerry Aulio, Dave Olson, Rick Nielsen, and Andy Tinucci exited the meeting at 7:26 p.m.

President Meyers called for a recess at 7:27 p.m. He called the meeting back to order at 7:32 p.m.

BOARD ORIENTATION

Attorney Rob Bush reviewed portions of the Board Orientation Manual. He said the Board's current policy of running meetings is working just fine and should be continued. As concerns arise in the future, he will come back to address them. Attorney Bush explained the importance of the Open Meetings Act and said the Board is a legislative body which has authority over the Park District. He said no one Commissioner can act separately, and the Board always acts as a group.

Attorney Bush explained the new technology, which covered emails and texts, and said any type of correspondence regarding Park District business can be FOIAed. It was suggested that any correspondence regarding Park District business, should be sent via Park District email or by telephone.

Attorney Bush also spent time discussing the roles of the officers of the Board and Board responsibilities and relationships.

REVIEW OF JUNE VOUCHERS

Commissioner Bernstein said he reviewed the June Vouchers and had no concerns. Commissioners were in favor of placing the item on the June 25, 2013 Board Meeting Agenda.

OPEN TO PUBLIC TO ADDRESS BOARD - None

CLOSED SESSION

President Meyers announced that the Closed Session would be continued to the end of the Special Meeting immediately following this Workshop Meeting.

ADJOURNMENT

There being no further business, a motion was made by Vice President Kaplan, seconded by Commissioner Bernstein, and approved by unanimous voice vote. The Board Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Liza McElroy, Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF SPECIAL MEETING
JUNE 11, 2013**

The Special Meeting of the Board of Park Commissioners of the Park District of Highland Park, was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 8:33 p.m. by President Meyers.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, Vice President Kaplan, President Meyers

Staff Present: Executive Director McElroy, Director Becker, Director Stumpf, Director Baker, Director Behlow, Director Donahue, Asst. Director Malartsik, Asst. Director Romes, and Recording Secretary Jendreas

Guests: None

DEER CREEK RENOVATION BIDS

Assistant Director Malartsik explained that bid packets were sent out to 15 contractors, but only one qualified sealed bid was returned. Contractors were contacted to find out why they did not submit a bid and all indicated timing issues with other jobs. Staff contacted another contractor, through the Illinois Job Contract Program, to get another proposal for comparison purposes, and the amount of this proposal was \$517,420.23.

Assistant Director Malartsik said that all references have been checked and Absolute Home Improvement proves to be a quality contractor. He said staff recommends acceptance of the bid with a construction contingency of \$55,000.00.

President Meyers asked that the Board be notified of any amount over 5% of the estimate.

Motion was made by Commissioner Bernstein, seconded by Commissioner Ruttenberg, to accept the low total bid from Absolute Home Improvement, in the amount of \$295,870.00, with a construction contingency of \$55,000.00.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, Vice President Kaplan, and President Meyers

Nay: None

Absent: None

Abstain: None

Motion carried.

PROPOSAL FROM BAIRD

President Meyers asked for a motion to table this discussion.

Motion was made by Commissioner Bernstein, seconded by Commissioner Rутtenberg, to table the Baird proposal.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rутtenberg, Vice President Kaplan, and President Meyers
Nay: None
Absent: None
Abstain: None

Motion carried.

ROSEWOOD BEACH RESTRICTIVE COVENANT

Executive Director McElroy said that this item was discussed at the May 14th Workshop Meeting. The Covenant is designed to insure that the owner intends to maintain the property as planned and is required by City.

Motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, to approve the Restrictive Covenant for Rosewood Beach.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rутtenberg, Vice President Kaplan, and President Meyers
Nay: None
Absent: None
Abstain: None

Motion carried.

OPEN TO PUBLIC TO ADDRESS BOARD - None

CLOSED SESSION

Motion was made by Commissioner Rутtenberg, seconded by Commissioner Bernstein, to adjourn into Closed Session for discussion of Section 2(c)(1) – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by

the District; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act; Section 2(c)29 – for discussions between internal or external auditors and the Board.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rutenberg, Vice President Kaplan, President Meyers

Nay: None

Absent: None

Abstain: None

Motion carried.

Meeting was adjourned into Closed Session at 8:47 p.m.

ACTION FROM CLOSED SESSION

President Meyers reported that the Board met in Closed Session under Section 2(c)(1) – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act; Section 2(c)29 – for discussions between internal or external auditors and the Board.

No action needs to be taken.

ADJOURNMENT

There being no further business, a motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, and approved by unanimous voice vote. The Board Meeting adjourned at 10:52 p.m.

Respectfully submitted,

Liza McElroy, Secretary



To: Executive Director/Board of Commissioners
From: Director of Finance
Date: June 25, 2013
Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written May 24, 2013 through June 20, 2013 to be presented to the Board for approval on June 25, 2013.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
May 31, 2013	\$ 79,779.00
May 31, 2013	\$ 368,876.91
June 6, 2013	\$ 360,417.74
June 20, 2013	\$ 485,268.71
TOTAL	\$ 1,294,342.36

PAYROLL DISBURSEMENTS

JUNE 2013	\$ 927,720.68
TOTAL	\$ 927,720.68
GRAND TOTAL	\$ 2,222,063.04

Schedule for Board Member review and recommended approval at Board Meeting of monthly vouchers payable. Also, contact for any checks needing Board Member signature prior to issuance.

2013

5/31/2013

From: Treasurer

To: Executive Director/Board of Commissioners

Subject: Bills and Payroll Disbursements authorized by Finance
Committee Member(s). Checks written

From 31-May-13

To 31-May-13

For approval on 25-Jun-13

Summary by Fund

Corporate	\$0.00
Recreation	\$30.00
Special Recreation	\$0.00
Capital Projects	\$79,749.00
Debt Service	\$0.00
Total	79,779.00

5/31/2013

From: Treasurer

To: Executive Director/Board of Commissioners

Subject: Bills and Payroll Disbursements authorized by Finance
Committee Member(s). Checks written

From 24-May-13

To 31-May-13

For approval on 25-Jun-13

Summary by Fund

Corporate	\$201,371.39
Recreation	\$105,762.03
Special Recreation	\$0.00
Capital Projects	\$61,743.49
Debt Service	\$0.00
Total	368,876.91

6/6/2013

From: Treasurer

To: Executive Director/Board of Commissioners

Subject: Bills and Payroll Disbursements authorized by Finance
Committee Member(s). Checks written

From 1-Jun-13

To 6-Jun-13

For approval on 25-Jun-13

Summary by Fund

Corporate	\$87,924.08
Recreation	\$190,792.19
Special Recreation	\$0.00
Capital Projects	\$81,663.58
Debt Service	\$37.89
Total	360,417.74

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV. DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
ADP, INC.	173280	52532	421326914	05-17-13	5,278.60	AUTOPAY II PROCESSING 05/10/13	
		52533	421847571	05-31-13	584.13	AUTOPAY II PROCESSING 05/24/13	
		52534	421509744	05-24-13	2,094.74	ADP HR/BENEFITS SOLUTION	
			TOTAL CHECK:		7,957.47		
A-Z ENTERTAINMENT, LTD.	173281	52530	13625	05-09-13	300.00	CAMPS:CAMP SUNSHINE DANCE DAY	
AEREX PEST CONTROL	173282	52536	917335	05-16-13	57.00	HELLER NATURE CENTER:SERVICE	
AEROTECHTURE INTERNATIONAL	173283	52528		05-20-13	394.00	HELLER:SOLAR DISPLAY REPAIR	
AIR COMFORT CORPORATION	173284	52535	100888	05-28-13	25.48	HELLER NATURE CENTER:SERVICE	
RAY AMIDEI	173285	52531		05-28-13	385.00	CPR/AED TRAINING 04/30/13, 05/15/13	
MERLE ARENSON	173286	52529		05-21-13	1,500.00	MILLARD PARK CAPITAL PROJECT	
JEFF SCHWARZ	173287	52659		06-03-13	1,156.00	ATHLETICS:ADULT SOFTBALL OFFICIALS	
MICHELLE BAUMAN	173288	52538		05-21-13	350.00	SPECIAL EVENTS:07/04/13 FEE	
THE BRAVE WAY, LLC	173289	52539	130518-01	05-20-13	100.00	WEST RIDGE CENTER:3/2/13 & 5/18/13	
CENTERPOINT ENERGY SERVICES	173291	52546	4417151	05-16-13	3,001.84	AQUATIC PARK NSG 0179425, RCHP	
CLOWNING AROUND ENTERTAINMENT	173297	52540	25790	05-13-13	769.50	CAMPS:SWEAT SHOP 7/10/13 DEPOSIT	
		52541	25790	05-13-13	769.50	CAMPS:SWEAT SHOP 7/10/13 BALANCE DUE	
			TOTAL CHECK:		1,539.00		
COMED	173299	52557	1898688000	05-30-13	19.53	RAVINE DR SEC APT	
		52558	1821106004	05-29-13	460.55	1377 DEER CREEK PKWY(FINK BALLFIELD)	
		52559	1310498019	05-30-13	56.62	2501 SHERIDAN RD	
		52560	1982062001	05-31-13	15.96	LAUREL AVE BANDSTAND	
			TOTAL CHECK:		552.66		
COMCAST	173301	52548	877110056009	04-06-13	390.39	ADMIN:SERVICE TV & WIFI	
		52549	877110056000	05-20-13	10.63	DEER CREEK COURTS:SERVICE TV	
		52550	877110056021	04-13-13	245.27	RCHP:SERVICE WIFI	
			TOTAL CHECK:		646.29		
	173290	52551	877110056021	05-13-13	81.48	RCHP:SERVICE WIFI	
	173292	52552	877110056032	05-22-13	134.85	PLANNING:SERVICE WIFI	
	173294	52553	877110056000	05-20-13	82.96	CENTENNIAL ICE ARENA:SERVICE TV	
	173296	52554	877110056009	05-06-13	263.35	ADMIN:SERVICE TV & WIFI	

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV.DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
	173298	52555	877110056032	05-24-13	134.85	HELLER NATURE CENTER:SERVICE WIFI	_____
	173300	52556	877110056002	05-20-13	40.44	SVGC:SERVICE TV	_____
CRAFTWOOD LUMBER	173293	52547	764	05-31-13	819.15	SUPPLIES	_____
COURT & SPORT INC	173295	52544	42116	05-17-13	5,575.00	TENNIS:PREP COURTS SUNSET WOODS PARK	_____
CRYSTAL MANAGEMENT &	173302	52542	21183	03-14-13	7,557.33	RCHP:CLEANING SERVICES APRIL 2013	_____
		52543	21249	04-15-13	7,557.33	RCHP:CLEANING SERVICES MAY 2013	_____
				TOTAL CHECK:	15,114.66		
DROP ZONE PORTABLE SERVICES	173304	52561	75904	05-23-13	210.00	WALTER'S FIELD & BOAT LAUNCH RENTALS	_____
FERRET BACKGROUND CHECK	173306	52562	PDHIPRO52513	05-25-13	64.35	ADMIN:APPLICANT PROFILES	_____
FRIENDLY FARMS LTD	173308	52564	3142	05-01-13	1,800.00	SPECIAL EVENTS:7/4/13 SUPPLIES	_____
GILLIS PRODUCTS, INC.	173310	52569	36313	05-13-13	657.55	RCHP:SUPPLIES	_____
		52570	36311	05-09-13	123.60	RCHP:SUPPLIES	_____
		52571	36307	04-30-13	943.81	RCHP:SUPPLIES	_____
				TOTAL CHECK:	1,724.96		
GOLF CREATIONS	173312	52655	99649	05-20-13	2,530.00	LASER GRADING SUNSET/WEST RIDGE PRKS	_____
GRANDI BROS.	173314	52565	A473039	05-30-13	197.47	PARKS:FUEL FILTERS	_____
		52566	A226662	05-06-13	125.22	PARKS:PARTS	_____
		52567	A226707	05-21-13	58.95	PARKS:CARBURETOR	_____
		52568	A226800	05-23-13	302.00	PARKS:ENGINE	_____
				TOTAL CHECK:	683.64		
GYPSIES LLC.	173303	52572		04-01-13	6,000.00	CAMPS:TENT FINAL PAYMENT	_____
	173305	52573		04-01-13	2,900.00	CAMPS:6/21/13 BAREBACK RIDING 5 DAYS	_____
	173307	52574		04-01-13	2,900.00	CAMPS:6/28/13 BAREBACK RIDING 5 DAYS	_____
	173309	52575		04-01-13	2,900.00	CAMPS:7/5/13 BAREBACK RIDING 5 DAYS	_____
	173311	52576		04-01-13	2,900.00	CAMPS:7/12/13 BAREBACK RIDING 5 DAYS	_____
	173313	52577		04-01-13	1,755.00	CAMPS:7/17/13 BAREBACK RIDING 3 DAYS	_____
	173315	52578		04-01-13	1,755.00	CAMPS:7/24/13 BAREBACK RIDING 4 DAYS	_____
	173317	52579		04-01-13	2,900.00	CAMPS:8/2/13 BAREBACK RIDING 5 DAYS	_____
DAN HEUSER	173316	52580		05-29-13	60.00	PROFESSIONAL FEE 05/29/13	_____

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV. DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
HI-LAND ART & FRAME	173318	52581	502	05-02-13	207.40	SUPPLIES	_____
		52582	504	05-21-13	13.49	SUPPLIES	_____
				TOTAL CHECK:	220.89		
CITY OF HIGHLAND PARK	173319	52656	174946	04-03-13	10,748.88	EXTRA DUTY POLICE MAY 2013	_____
ILLINOIS GIRLS LACROSSE ASSOC.	173320	52658	458	04-22-13	3,430.00	ATHLETICS:SPRING GIRLS LACROSSE FEES	_____
ILLINOIS SHOTOKAN KARATE	173321	52584	904	05-27-13	2,580.20	WEST RIDGE CENTER:2013 SPRING FEE	_____
IMAGES ALIVE, LTD	173322	52583	10843	05-20-13	1,842.41	T-SHIRT SUPPLY	_____
DIANE NAFTZGER	173323	52605		05-28-13	4,340.50	WEST RIDGE CENTER:WINTER/SPRING 2013	_____
KREATIVE PARTIES	173324	52600		05-21-13	190.00	SPECIAL EVENTS:7/4/13 PLACEMENT FEES	_____
MENONI & MOCOJNI INC.	173325	52603	HPPARK	05-31-13	101.12	PARKS:PEA GRAVEL	_____
MIDWEST TRANSIT EQUIPMENT INC.	173326	52653	9823441	05-31-13	40,432.00	DISTRICT WIDE CAPITAL PROJECT - VAN	_____
MIDCO	173327	52652	270209	05-29-13	45.00	SERVICE	_____
MUTUAL ACE HARDWARE	173328	52604	1191	05-31-13	528.96	SUPPLIES	_____
3301-NCPERS - IL IMRF	173329	52606		05-23-13	80.00	NCPERS GROUP LIFE INSURANCE	_____
NEW TRIER PONY BASEBALL ASSOC	173330	52616		05-23-13	2,000.00	ATHLETICS:2 TEAMS	_____
NORTH SHORE GAS	173331	52607	150000697475	05-24-13	109.51	1390 SUNSET RD	_____
		52608	350000631729	05-24-13	129.98	1240 FREDRICKSON	_____
		52609	550000697448	05-24-13	84.10	SUNSET RD N OF BLDG	_____
		52610	850000697456	05-24-13	133.82	1390 SUNSET RD	_____
		52611	850002716409	05-24-13	73.91	1390 SUNSET RD MAINT BLDG	_____
		52612	150000614524	05-24-13	77.13	1377 CLAVEY RD	_____
		52613	150002637094	05-24-13	163.99	AQUATIC PARK NSG 0310037	_____
		52614	150002110177	05-23-13	70.85	2900 TRAIL WAY, CUNIFF PARK SHELTER	_____
		52615	150002637034	05-23-13	61.87	3100 TRAIL WAY	_____
				TOTAL CHECK:	905.16		
STEVE OLSON PRINTING & DESIGN	173332	52632	7973	05-08-13	313.00	RCHP:SUPPLY FORMS	_____
		52633	7999	05-10-13	113.00	RCHP:BUSINESS CARDS	_____
		52634	8016	05-20-13	178.00	HIDDEN CREEK AQUA PARK:SUPPLY FORMS	_____
				TOTAL CHECK:	604.00		
ON-THE-GO SPORTS INC	173333	52617		05-19-13	539.00	ATHLETICS:FOOTBALL CLINIC FEE	_____
PARK DISTRICT RISK MGMT AGCY	173334	52619		05-31-13	26,903.84	PROPERTY/LIABILITY/WORKERS COMP/	_____

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV. DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
	173336	52620		05-31-13	105,140.42	HEALTH INVOICE	_____
INTEGRYS ENERGY SERVICES INC.	173337	52585	27018676-1	05-31-13	586.10	2821 RIDGE RD(HELLER NATURE CENTER)	_____
		52586	27018857-1	05-30-13	5,291.41	FINK PARK, MAINT BARN, INDOOR TENNIS	_____
		52587	27018994-1	05-30-13	2,160.17	HIDDEN CREEK AQUA PARK	_____
		52588	27083018-1	05-31-13	1,206.09	1801 SUNSET RD	_____
		52589	26965696-1	05-28-13	28.43	RAVINE DR SEC APT	_____
		52590	26965931-1	05-28-13	15.43	JENSON PARK	_____
		52591	26965709-1	05-28-13	55.58	ROSEWOOD PARK	_____
		52592	27018942-1	05-30-13	16.46	LINCOLN AVE BALLFIELD	_____
		52593	26908082-1	05-28-13	29.47	3452 KRENN AVE	_____
		52594	27083022-1	05-31-13	196.97	YACHT CLUB	_____
		52595	27018874-1	05-30-13	23.25	NAVIGATION LIGHT, BOAT RAMP BLDG	_____
		52596	26965695-1	05-28-13	87.32	WEST RIDGE BALLFIELD	_____
		52597	26965694-1	05-28-13	2,252.01	636 RIDGE RD(WEST RIDGE CENTER)	_____
				TOTAL CHECK:	11,948.69		
RACE TIME INC	173335	52621		05-15-13	150.00	SPECIAL EVENTS:06/30/13 DEPOSIT	_____
RICOH USA, INC	173338	52623	5026244438	05-26-13	14.86	RICOH 04/29/13 - 05/28/13	_____
		52624	5026243790	05-26-13	44.99	RICOH 04/29/13 - 05/28/13	_____
		52625	5026244209	05-26-13	247.20	RICOH 04/30/13 - 05/29/13	_____
		52626	5026244437	05-26-13	94.84	RICOH 04/29/13 - 05/28/13	_____
		52627	5026200711	05-22-13	246.19	RICOH 04/24/13 - 05/23/13	_____
		52628	5026201112	05-22-13	208.26	RICOH 04/24/13 - 05/23/13	_____
		52629	5026168505	05-20-13	123.95	RICOH 04/20/13 - 05/19/13	_____
		52630	5026168504	05-20-13	190.10	RICOH 04/20/13 - 05/19/13	_____
		52631	5026181536	05-21-13	156.81	RICOH 04/23/13 - 05/22/13	_____
				TOTAL CHECK:	1,327.20		
SPECIALTIES DIRECT	173339	52638	1346401-IN	04-12-13	880.00	MOONEY PARK CAPITAL PROJECT	_____
SMITHEREEN PEST MANAGEMENT	173340	52660	793793	05-01-13	45.00	DEER CREEK COURTS:SERVICE	_____
		52661	793859	05-01-13	60.00	HIDDEN CREEK AQUA PARK:SERVICE	_____
		52662	794508	05-01-13	56.00	SVGC:SERVICE	_____
		52663	810739	06-01-13	56.00	SVGC:SERVICE	_____
		52664	810043	06-01-13	45.00	DEER CREEK COURTS:SERVICE	_____
				TOTAL CHECK:	262.00		
JANET SICKLES	173341	52636		05-20-13	350.00	SPECIAL EVENTS:7/4/13 FEE	_____
TARGET BANK	173342	52640	00028951204	05-18-13	103.62	SUPPLIES	_____
	173344	52641	00028951205	05-18-13	130.24	SUPPLIES	_____
TEAM ONE LACROSSE	173343	52665	44954	04-15-13	19,349.40	ATHLETICS:SPRING BOYS LACROSSE	_____
TEAM SKATEBOARD INC.	173345	52645		05-29-13	294.00	WEST RIDGE CENTER:SPRING'13 FEE	_____

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV.DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
TYLER TECHNOLOGIES, INC	173346	52642	025-62574	02-15-13	13,219.80	WEST RIDGE BUSINESS OFFICE - INCODE	_____
		52643	025-69460	05-23-13	750.00	WEST RIDGE BUSINESS OFFICE - INCODE	_____
		52644	025-68785	05-16-13	125.00	WEST RIDGE BUSINESS OFFICE - INCODE	_____
				TOTAL CHECK:	14,094.80		
UNDERWATER PEOPLE INC	173347	52648		05-20-13	4,000.00	SPECIAL EVENTS:7/4/13 FINAL PAYMENT	_____
US MESSENGER & LOGISTICS INC	173348	52646	17181-18937	03-31-13	37.89	DEBT SERVICE:SERVICE	_____
UW/NORTH SHORE/HIGHLAND PK/HW	173349	52647		05-31-13	120.00	UNITED WAY	_____
SHARON ZASADIC	173350	52651		06-01-13	1,400.00	DEDUCTIBLE REIMBURSABLE	_____
BRUCE POWELL	173351	52618	24213	05-30-13	140.00	ADMIN:5/29/13 PROFESSIONAL FEE	_____
DIANE JERKLIN - PETTY CASH	173352	52599		05-15-13	200.00	BUS DRIVER PETTY CASH	_____
SOUND STRUCTURES, INC	173353	52635	212	05-20-13	300.00	HELLER NATURE CENTER:FINAL REPORT	_____
STEVE BALAZS	173354	52537	BSE-43387	03-26-13	1,000.00	SPECIAL EVENTS:07/12/13 FEE	_____
CATHERINE GAME DESIGN	173355	52545		05-28-13	1,620.00	DEV SIGNAGE FOR LAKEFRONT ED PROGRAM	_____
ILL ENVIRONMENTAL	173356	52598		06-04-13	250.00	ROSEWOOD PERMIT	_____
FASTSIGNS NORTHBROOK	173357	52563	138-71643	06-05-13	2,225.60	ATHLETICS:3 BANNERS	_____
MAD SCIENCE	173358	52602	11206	04-29-13	3,008.00	WEST RIDGE CENTER:WINTER 2013 FEE	_____
REDEXIM TURF PRODUCTS	173359	52622	10606	06-03-13	22,855.50	2013 NEW REDEXIM VERTI-DRAIN	_____
KEN SCHULTZ	173360	52637	BSE-43388	05-13-13	450.00	SPECIAL EVENTS:7/12/13 FEE	_____
TRAVEL AND MORE SPORTS	173361	52639		04-27-13	200.00	SPECIAL EVENTS:7/4/13 SUPPLIES	_____
LAUREN WISMER	173362	52649		05-21-13	350.00	SPECIAL EVENTS:7/4/13 FEE	_____
LAURIE WHEELS	173363	52650		05-20-13	350.00	SPECIAL EVENTS:7/4/13 FEE	_____
GREEN ENERGY SERVICES	173364	52657		06-01-13	765.00	ATHLETICS:GIRLS SOFTBALL UMPIRE FEES	_____
<u>REFUNDS</u>							
GREGORY CIOKAJLO	173365		REFUND	06-05-13	10.00		_____
HIGHLAND PARK HIGH SCHOOL PTO	173366		REFUND	05-29-13	45.00		_____
ROSEMARY MOSS	173367		REFUND	05-29-13	13.99		_____
JULIA PAPHITIS-BERNATH	173368		REFUND	05-23-13	75.00		_____

6/20/2013

From: Treasurer

To: Executive Director/Board of Commissioners

Subject: Bills and Payroll Disbursements authorized by Finance
Committee Member(s). Checks written

From 7-Jun-13

To 20-Jun-13

For approval on 25-Jun-13

Summary by Fund

Corporate	\$36,153.58
Recreation	\$87,684.02
Special Recreation	\$231,556.96
Capital Projects	\$129,874.15
Debt Service	\$0.00
Total	485,268.71

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV.DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
ABSOLUTE HOME IMPROVEMENTS	173398	52673	13595-2	05-18-13	128.83	HIDDEN CREEK AQUA PARK:PAINT	
	173400	52674	13590-1	05-18-13	300.00	RCHP:PAINT REPAIR	
	173402	52756	13600	06-15-13	45,710.00	DEER CREEK RENOVATION	
RAY AMIDEI	173399	52692		06-11-13	660.00	CPR/AED TRAINING 06/10/13	
ARCTIC CIRCLE TAXIDERM	173401	52732		03-19-12	334.00	HELLER NATURE CENTER:SERVICE	
ATRIUM INC	173403	52675	6450	06-07-13	7,633.00	LANDSCAPE SERVICES	
AT GROUP, INC.	173404	52672	453	05-30-13	2,774.50	ROSEWOOD BEACH CAPITAL PROJECT	
BIG RUN WOLF RANCH	173405	52678		06-06-13	270.00	HELLER NATURE CENTER:7/18/13 CAMP	
BLACKJACK PRODUCTIONS	173406	52735		06-19-13	800.00	SPECIAL EVENTS:7/4/13 SUPPLIES	
BOLLER CONSTRUCTION CO, INC	173407	52677	13111-00000	05-31-13	44,857.70	SPECIAL RECREATION:ADA IMPROVEMENTS	
GRANT BOYLE	173408	52679	10101	06-05-13	300.00	ATHLETICS:PHOTOGRAPHY FEE	
CLOWNING AROUND ENTERTAINMENT	173297	VOID*		06-07-13	1,539.00	* CHECK VOIDED ON 06-07-13 *	
	173373	52666	25790	05-13-13	769.50	CAMPS:SWEAT SHOP 7/10/13 DEPOSIT	
	173374	52667	25790-A	05-13-13	769.50	CAMPS:SWEAT SHOP 7/10/13 BALANCE DUE	
COMCAST	173409	52752	877110056007	06-08-13	91.42	RCHP:SERVICE	
	173410	52682	877110056009	06-06-13	288.94	ADMIN:SERVICE TV & WIFI	
	173412	52683	877110056021	06-02-13	137.80	CENTENNIAL ICE ARENA:SERVICE WIFI	
	173414	52684	877110056021	06-01-13	131.90	DEER CREEK COURTS:SERVICE WIFI	
	173416	52731	877110056021	06-13-13	134.85	RCHP:SERVICE WIFI	
CONSERVATION DESIGN FORUM	173411	52680		06-06-13	100.00	SOFTWARE UPDATE	
CRYSTAL MANAGEMENT &	173413	52757	21312	05-14-13	7,557.33	RCHP:CLEANING SERVICES JUNE 2013	
FERRET BACKGROUND CHECK	173415	52785	PDHIPR061513	06-15-13	24.95	ADMIN:APPLICANT PROFILES	
CATHY FIORI - PETTY CASH	173417	52753		06-18-13	2,500.00	RECREATION:07/04/13 PETTY CASH	
FUERTES SYSTEM LANDSCAPING INC	173418	52759		04-19-13	67,625.00	OLSON PARK RENOVATION	
G&O THERMAL SUPPLY COMPANY	173419	52687	883888	03-27-13	95.80	HIDDEN CREEK AQUA PARK:SUPPLIES	
GILLIS PRODUCTS, INC.	173420	52688	36325	05-29-13	413.04	RCHP:SUPPLIES	

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV.DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
GRANDI BROS.	173421	52690	A473068	06-04-13	32.90	SVGC:PARTS	_____
		52691	A226696	05-08-13	78.82	SVGC:PARTS	_____
				TOTAL CHECK:	111.72		
GYPSIES LLC.	173422	52689		06-18-13	1,449.00	CAMPS:6/10/13 BAREBACK RIDING 4 DAYS	_____
HARRIS COMPUTER SYSTEMS	173423	52755	XT00077112	02-28-13	1,100.00	AEK DATA REQUEST ASSIST IDOL SETTING	_____
HIGHLAND PARK HIGH SCHOOL BAND	173424	52742		06-19-13	550.00	SPECIAL EVENTS:7/4/13 SUPPLIES	_____
PAUL SCHMIDT	173425	52741		06-19-13	500.00	SPECIAL EVENTS:7/4/13 SUPPLIES	_____
IMAGES ALIVE, LTD	173426	52744	10773	04-01-13	347.12	RCHP:12 FLEECE JACKETS	_____
THE KLEZMER MUSIC FOUNDATION	173427	52738		06-19-13	1,900.00	SPECIAL EVENTS:7/4/13 SUPPLIES	_____
DANIEL LEICHT	173375	52671		06-10-13	1,350.00	ATHLETICS:STIPEND FOR 6/16 - 6/21	_____
DONALD LEICHT	173376	52670		05-10-13	1,350.00	ATHLETICS:STIPEND FOR 6/16 - 6/21	_____
LIBERTYVILLE YOUTH BASEBALL	173428	52693		06-13-13	450.00	ATHLETICS:7/19/13-7/21/13 TOURNY FEE	_____
LOS PAISANOS	173429	52743		06-19-13	2,000.00	SPECIAL EVENTS:7/4/13 SUPPLIES	_____
MARKET ACCESS CORP.	173430	52695	1044	06-07-13	175.00	HELLER NATURE CENTER:SUPPLIES	_____
NSSRA	173431	52760	6100	06-03-13	55,395.50	2013 INCLUSION BILLING 1ST INSTALL	_____
	173433	52761	6085	06-03-13	131,303.76	2013 INCLUSION BILLING 2ND INSTALL	_____
NEW GENERATION FANCY DRILL	173432	52737		06-19-13	1,500.00	SPECIAL EVENTS:7/4/13 SUPPLIES	_____
NORTH SHORE BASEBALL ACADEMY	173434	52696		06-12-13	2,105.00	ATHLETICS:MAY'13 BASEBALL/SOFTBALL	_____
NORTH SHORE SANITARY DISTRICT	173435	52697	2533917	06-15-13	338.84	1220 FREDRICKSON PLACE	_____
		52698	2536375	06-15-13	89.44	3100 TRAIL WAY	_____
		52699	2536213	06-15-13	36.12	1390 SUNSET RD	_____
		52700	2533613	06-15-13	14.62	1377 DEER CREEK PKWY(MAINT)	_____
		52701	2536215	06-15-13	147.06	1801 SUNSET RD(SUNSET WOODS)	_____
		52702	2536178	06-15-13	6.02	8 PARK AVE	_____
		52703	2535820	06-15-13	47.30	1390 SUNSET RD	_____
		52704	2536181	06-15-13	130.72	1377 DEER CREEK PKWY	_____
				TOTAL CHECK:	810.12		
TOM PANEI	173436	52739		06-19-13	1,200.00	SPECIAL EVENTS:7/4/13 SUPPLIES	_____
PARK DISTRICT RISK MGMT AGCY	173437	52786		06-20-13	2,430.21	HEALTH INVOICE	_____
	173439	52787		06-20-13	2,430.21	HEALTH INVOICE	_____

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV.DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
PADDOCK PUBLICATIONS, INC	173438	52708	8478313810	06-01-13	72.45	SVGC: BID AD	_____
PETE THE PAINTER INC	173440	52784	E60155	05-31-13	3,150.00	WEST RIDGE CENTER: SERVICE	_____
PNC EQUIPMENT FINANCE	173441	52705	155849000	06-06-13	2,135.15	RENTAL	_____
	173443	52706	155850000	06-06-13	6,118.44	RENTAL	_____
	173445	52707	162325000	06-06-13	192.02	RENTAL	_____
PRINCE AMERICAS, LLC	173447	52746	629974	06-13-13	49.31	DEER CREEK COURTS: SUPPLIES	_____
		52747	625538	05-30-13	269.52	DEER CREEK COURTS: SUPPLIES	_____
		52748	628250	06-10-13	238.06	DEER CREEK COURTS: SUPPLIES	_____
		52749	627753	06-06-13	122.79	DEER CREEK COURTS: SUPPLIES	_____
		52762	624134	05-24-13	82.26	DEER CREEK COURTS: SUPPLIES	_____
		52763	617073	05-02-13	51.13	DEER CREEK COURTS: SUPPLIES	_____
		52764	624135	05-24-13	63.61	DEER CREEK COURTS: SUPPLIES	_____
		52765	626414	06-04-13	103.25	DEER CREEK COURTS: SUPPLIES	_____
		52766	623645	05-23-13	477.90	DEER CREEK COURTS: SUPPLIES	_____
				TOTAL CHECK:	1,457.83		
RAVINIA PLUMBING & HEATING CO	173442	52709	M344063	04-26-13	285.50	HIDDEN CREEK AQUA PARK: SERVICE 04/26	_____
RICOH AMERICAS CORP	173444	52713	5000164341	06-09-13	269.00	RICOH 06/06/13 - 07/05/13	_____
	173446	52714	5000143733	06-03-13	2,134.70	RICOH 05/31/13 - 06/29/13	_____
RICOH USA, INC	173448	52710	5026378288	06-04-13	199.57	RICOH 05/04/13 - 06/03/13	_____
	173450	52711	5026442698	06-11-13	295.71	RICOH 05/11/13 - 06/10/13	_____
	173452	52712	5026411443	06-06-13	50.10	RICOH 05/09/13 - 06/08/13	_____
RIVER VALLEY COLONIAL	173449	52740		06-19-13	1,000.00	SPECIAL EVENTS: 7/4/13 SUPPLIES	_____
TOM MCDERMOTT	173451	52734		06-19-13	1,925.00	SPECIAL EVENTS: 7/4/13 SUPPLIES	_____
HOLLY BOES - PETTY CASH	173455	52754		06-18-13	1,100.00	REC: CAMP ADDITIONAL PETTY CASH	_____
	173476	52676		06-18-13	496.87	PETTY CASH REIMBURSEMENT	_____
JESSICA SOTO	173454	52716		06-06-13	360.00	HELLER NATURE CENTER: CAMP SUPPLIES	_____
MICHAEL STANLEY LANDSCAPES, INC	173456	52694	8477	06-05-13	12,805.75	WEEKLY MAINTENANCE	_____
S.U.A.	173457	52717		06-06-13	5,429.00	ATHLETICS: UMPIRE FEES	_____
SUNBURST SPORTSWEAR, INC	173453	52767	111440	05-07-13	109.50	HELLER NATURE CENTER: T-SHIRTS	_____
	173458	52768	111438	05-07-13	128.00	ATHLETICS: T-SHIRTS	_____

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV.DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
		52769	111437	05-07-13	108.32	CAMPS:T-SHIRTS	
		52770	111436	05-07-13	97.58	CAMPS:T-SHIRTS	
		52771	111435	05-07-13	137.46	CAMPS:T-SHIRTS	
		52772	111434	05-07-13	152.32	CAMPS:T-SHIRTS	
		52773	111433	05-07-13	199.66	CAMPS:T-SHIRTS	
		52774	111432	05-07-13	178.50	CAMPS:T-SHIRTS	
		52775	111439	05-07-13	107.20	CAMPS:T-SHIRTS	
		52776	111431	05-07-13	416.50	CAMPS:T-SHIRTS	
		52777	111430	05-07-13	309.28	DEER CREEK COURTS:T-SHIRTS	
		52778	111429	05-07-13	73.84	HELLER NATURE CENTER:T-SHIRTS	
		52779	111427	05-07-13	125.96	HELLER NATURE CENTER:T-SHIRTS	
		52780	111441	05-07-13	440.92	CAMPS:T-SHIRTS	
		52781	111428	05-07-13	75.90	ATHLETICS:T-SHIRTS	
		TOTAL CHECK:			2,551.44		
	173459	52782	111426	05-07-13	4,234.00	BACKPACKS	
SUNSET FOOD MART INC	173460	52715	16200	05-31-13	171.93	SUPPLIES	
TEMP-MASTER INC	173461	52725	2244-36449	05-30-13	223.25	HIDDEN CREEK AQUA PARK:SERVICE	
		52726	2244-36446	05-29-13	706.25	HIDDEN CREEK AQUA PARK:SERVICE	
		TOTAL CHECK:			929.50		
THE TORO COMPANY - NSN	173462	52724	0013194812	06-01-13	2,568.00	SVGC:MAINTENANCE AGREEMENT	
TRIBUNE MEDIA GROUP	173463	52721	000869570	05-31-13	1,455.00	DISPLAY ADS	
MARK TULLOSS	173464	52723		06-12-13	1,200.00	WEST RIDGE CENTER:05/19/13 FEE	
TYLER TECHNOLOGIES, INC	173465	52722	025-71214	06-06-13	6,424.65	DISTRICT WIDE INCODE	
JESSE WHITE TUMBLING TEAM	173466	52736		06-19-13	950.00	SPECIAL EVENTS:7/4/13 SUPPLIES	
WILL ENTERPRISES, INC	173467	52750	159639	06-11-13	852.48	ATHLETICS:YOUTH CAPS	
		52751	160464	06-11-13	176.26	ATHLETICS:YOUTH CAPS	
		TOTAL CHECK:			1,028.74		
JOHN STUTZ	173468	52718		06-06-13	2,100.00	ATHLETICS:BASEBALL FEES	
THE LAKOTA GROUP, INC.	173469	52745	13006-03	06-14-13	7,993.06	PROFESSIONAL FEES	
ANDREW MIELKE	173377	52669		05-10-13	725.00	ATHLETICS:STIPEND FOR 6/16 - 6/19	
CHRIS COLWELL	173378	52668		06-10-13	850.00	ATHLETICS:STIPEND FOR 6/16 - 6/19	
CITY OF HIGHLND PARK FIRE DEPT	173470	52681		06-07-13	75.00	CAMPS:FIRE INSPECT PERMIT -CAMP TENT	
ECO LIGHTING SVS &	173471	52686	6595	05-30-13	7,340.00	RCHP LABOR FOR INSTALL OF FIXTURES	

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV.DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
SPORTAFLEX LLC	173472	52719	102	05-03-13	8,218.50	ATHLETICS:SUPPLIES	_____
DUKE'S OIL SERVICE LLC	173473	52758	71563	05-20-13	50.00	SVGC:SERVICE	_____
DEBBIE PIERCE - PETTY CASH	173474	52733		06-19-13	500.00	RECREATION:PETTY CASH 6/30/13 EVENT	_____
SOUTH SHORE DRILL TEAM &	173475	52783		06-20-13	3,750.00	SPECIAL EVENTS:7/4/13 SUPPLIES	_____
<u>REFUNDS</u>							
ELIZABETH AKKER	173379		REFUND	06-12-13	50.00		_____
			VOID*	06-13-13	50.00-	* CHECK VOIDED ON 06-13-13 *	_____
FRED AUWERTER	173380		REFUND	06-12-13	75.00		_____
FRED AUWERTER	173380		VOID*	06-13-13	75.00-	* CHECK VOIDED ON 06-13-13 *	_____
GRANT BAGAN	173381		REFUND	06-10-13	200.00		_____
GRANT BAGAN	173381		VOID*	06-13-13	200.00-	* CHECK VOIDED ON 06-13-13 *	_____
CATE DEZORT	173382		REFUND	06-10-13	120.00		_____
CATE DEZORT	173382		VOID*	06-13-13	120.00-	* CHECK VOIDED ON 06-13-13 *	_____
VALORIE KLEINMAN	173383		REFUND	06-12-13	75.00		_____
VALORIE KLEINMAN	173383		VOID*	06-13-13	75.00-	* CHECK VOIDED ON 06-13-13 *	_____
MARY MURPHY	173384		REFUND	06-07-13	74.00		_____
MARY MURPHY	173384		VOID*	06-13-13	74.00-	* CHECK VOIDED ON 06-13-13 *	_____
NORTHWOOD JR HIGH SCHOOL	173385		REFUND	06-10-13	45.00		_____
NORTHWOOD JR HIGH SCHOOL	173385		VOID*	06-13-13	45.00-	* CHECK VOIDED ON 06-13-13 *	_____
ELIZABETH AKKER	173386		REFUND	06-12-13	50.00		_____
FRED AUWERTER	173387		REFUND	06-12-13	75.00		_____
GRANT BAGAN	173388		REFUND	06-10-13	200.00		_____
CATE DEZORT	173389		REFUND	06-10-13	120.00		_____
VALORIE KLEINMAN	173390		REFUND	06-12-13	75.00		_____
MARY MURPHY	173391		REFUND	06-07-13	74.00		_____
NORTHWOOD JR HIGH SCHOOL	173392		REFUND	06-10-13	45.00		_____

VENDOR NAME	CHECK#	VCHR#	INVOICE #	INV.DATE	AMOUNT PAID	DESCRIPTION	APPROVAL
KATHERINE WISWALD	173393		REFUND	06-19-13	150.00		_____
MAUREEN DROLL	173394		REFUND	06-19-13	150.00		_____
JILL KLEE	173395		REFUND	06-14-13	6.60		_____
GREEN BAY SCHOOL	173396		REFUND	06-17-13	45.00		_____
NEIL GARDNER	173397		REFUND	06-13-13	250.00		_____
TOTAL: REFUNDS						<u>1,240.60</u>	
GRAND TOTAL ALL CHECKS:							<u>485,268.71</u>

To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 06-20-13 and you are hereby authorized to release the checks from the appropriate funds.

 Finance Committee Member

ATTEST: _____
 Secretary



MEMORANDUM

To: Board of Park Commissioners
From: Director Stumpf
Date: June 19, 2013
Re: **RECOMMENDATION: CUNNIFF PARK TENNIS COURT FENCE REPLACEMENT PROJECT**
C: Executive Director McElroy, Staff Architect Evans

SUMMARY

The Park District received eleven sealed bids on June 12, 2013 for the purchase of contracted services to complete 12-court tennis fence replacement at Danny Cunniff Park; two court tennis fence at Woodridge Park and player bench fence at L. Fink Park ball field. A bid summary table is located on the reverse side of this memorandum. This work will be completed prior to the end of the current calendar year.

RECOMMENDATION

Staff recommends acceptance of the low total bid from Fence Connection, Inc., 970 Villa Street Elgin, IL in the amount of \$89,900.⁰⁰

BUDGET IMPACT

Total Available Budgeted Funds this project	\$ 111,000 ⁰⁰
Bid Recommendation Total	<u>-\$ 89,900⁰⁰</u>
Anticipated Amount over/ <u>under</u> budget	\$ 21,100 ⁰⁰

BID OPENING SHEET:

Date: Tuesday, June 12, 2013
Time: 2:00 p.m.
Meeting Location: 636 Ridge Rd, Highland Park, IL
Project Title: 2013 Cunniff Park Fence Replacement

OWNER: Park District of Highland Park
PDHP Project Manager: Michael Evans

ENGINEER/ARCHITECT: Park District of Highland Park
Representatives: Richard Stumpf, Elliot Becker

Company Name	Total Bid
Fence Connection, Inc.	\$89,900.00
Durabilt Fence II, Inc.	\$98,670.00
Northern Illinois Fence	\$99,610.00
Classic Fence	\$103,377.00
Century Fence Company	\$107,141.00
Driven Fence, Inc.	\$118,606.00
Custom Built Commercial Fence	\$119,772.00
Continental Construction Company, Inc.	\$135,000.00
Collins & Hermann, Inc.	\$142,277.00
Action Fence Contractors, Inc.	\$143,850.00
Peerless Fence & Supply	\$156,421.00



MEMORANDUM

To: Board of Park Commissioners
From: Director Stumpf
Date: June 19, 2013
Re: **RECOMMENDATION: CUNNIFF PARK TENNIS COURT RESURFACING PROJECT**
C: Executive Director McElroy, Staff Architect Evans

SUMMARY

The Park District received four sealed bids on June 12, 2013 for the purchase of contracted services to complete 12-court tennis resurfacing at Danny Cunniff Park. A bid summary table is located on the reverse side of this memorandum. This work will be completed prior to the end of the current calendar year.

RECOMMENDATION

Staff recommends acceptance of the low total bid from 10-S Court Solutions, Lake Forest, IL in the amount of \$55,440.⁰⁰ The bid price is much lower than the budgeted amount as we felt the courts will last equally as long with a repair and color as with repaving which was anticipated and originally budgeted.

BUDGET IMPACT

Total Available Budgeted Funds this project	\$ 126,000 ⁰⁰
Bid Recommendation Total	<u>-\$ 54,440⁰⁰</u>
Anticipated Amount over/ <u>under</u> budget	\$ 71,560 ⁰⁰

BID OPENING SHEET:

Date: Tuesday, June 12, 2013
Time: 2:00 p.m.
Meeting Location: 636 Ridge Rd, Highland Park, IL
Project Title: 2013 Cunniff Park Fence Replacement

OWNER: Park District of Highland Park
PDHP Project Manager: Michael Evans

ENGINEER/ARCHITECT: Park District of Highland Park
Representatives: Richard Stumpf, Elliot Becker

Company Name	Address	Total Bid
10-S Court Solutions	P.O. Box 656, Lake Forest, Il. 60045	\$55,440.00
First Impression, Inc.	1951 N. Rose St., Franklin Park, Il. 60131	\$59,460.00
US Tennis Court Construction Co.	204 Industrial Drive, Lockport, Il. 60441	\$61,800.00
Hellas Construction, Inc.	12710 Research Blvd., Ste 240, Austin, TX 78759	\$110,000.00



MEMORANDUM

To: Board of Park Commissioners

From: Assistant Director Malartsik

Date: June 20, 2013

Re: **RECOMMENDATION: ACCEPTANCE OF THE 2013 REEL GRINDER
BID FROM REINDERS**

C: Liza McElroy, Executive Director

SUMMARY

The Park District of Highland Park received two qualified sealed bids on June 11, 2013 for the 2013 Reel Grinder bid at Sunset Valley Golf Course. This purchase is identified in our 2013-2014 Capital Program. The total budgeted amount includes the purchase of one reel grinder. Request for Bid packets were sent out to five local area equipment vendors. Additionally, all references have been checked and they prove to be a quality equipment supply company..

RECOMMENDATION

Staff recommends acceptance of the low total qualified bid from Reinders in the total amount of \$31,747.00.

BUDGET IMPACT

Total Available Budgeted Capital Funds this project \$40,000.00
Bid Recommendation \$31,747.00

<u>Bidder/Vendor</u>	<u>Bid Bond</u>	<u>Price</u>
JW Turf (Bernhard 3000)	Yes	\$32,425.00
Reinders (Foley 632)	Yes	\$31,747.00



MEMORANDUM

To: Board of Park Commissioners

From: Assistant Director Malartsik

Date: June 20, 2013

Re: **RECOMMENDATION: AUTHORIZATION FOR THE PARK DISTRICT TO JOIN AND PURCHASE FROM NATIONAL IPA JOINT PURCHASING PROGRAM**

Cc: Liza McElroy, Executive Director

SUMMARY

National IPA is a cooperative joint purchasing organization dedicated to serving governmental agencies including park districts. All agreements offered through National IPA have been awarded via a thorough Request for Proposal (RFP) competitive solicitation process by a public agency (Principal Procurement Agency, PPA).

PPA Process

1. The Principal Procurement Agency (PPA) prepares a competitive solicitation, incorporating language to make the agreement accessible nationally to agencies in states that allow intergovernmental (i.e.: "piggyback") contract usage.
2. The PPA issues the solicitation and any required amendments and notifications, and conducts pre-proposal conferences/meetings.
3. Interested suppliers respond to the solicitation.
4. The PPA evaluates the responses, negotiates the final terms and conditions and ultimately awards the master agreement.
5. All documentation is posted on the National IPA website and made available to the public.

Similar to the Northwest Municipal Conference and the Illinois State Bid program that the Park District currently purchases from, this is a nationally recognized program that allows staff to purchase directly from without the competitive bidding process. All program details have been reviewed by Ancel Glink and it meets all State of Illinois procurement laws. Per Park District Ordinance, the Board must authorize staff to enroll and purchase from National IPA joint purchasing program.

RECOMMENDATION

Staff recommends authorization to enroll and purchase from National IPA Joint Purchasing Program.



MEMORANDUM

To: Board of Park Commissioners

From: Director Stumpf

Date: June 19, 2013

Re: **RECOMMENDATION: REJECT ALL BIDS FOR THE WEST RIDGE CENTER LEAD AND ASBESTOS ABATEMENT PROJECT**

C: Executive Director McElroy, Manager Gardocki

SUMMARY

The Park District received five sealed bids on June 12, 2013 for the purchase of contracted services to complete the West Ridge Center Lead Paint and Asbestos Abatement Project. A bid summary table is located on the reverse side of this memorandum. This work will be completed prior to the end of the current calendar year.

RECOMMENDATION

All bids received would exceed the project budget. ***After careful consideration, we recommend rejection of all bids.*** Our intent is to rebid the project with portions called out as alternates in order to have choice to eliminate non-essential components of the work and reduce immediate project costs. The work can still be completed this summer as planned.

BID OPENING SHEET:

Date: Tuesday, June 12, 2013
Time: 2:00 p.m.
Meeting Location: 636 Ridge Rd, Highland Park, IL
Project Title: 2013 West Ridge Lead Paint and Asbestos Abatement

OWNER: Park District of Highland Park ENGINEER/ARCHITECT: Park District of Highland Park
PDHP Project Manager: Mary Gardocki Representatives: Richard Stumpf, Elliot Becker

Company Name	Address	Alt Bid	Total Bid
Colfax Corp. (Not Fully Responsive)	2441 N. Leavitt, Chicago, IL 60647	\$2,800.00	\$34,000.00
Kinsale Contracting Group, Inc.	648 Blackhawk Dr., Westmont, IL 60559	\$8,800.00	\$44,700.00
Holian Asbestos Removal & Encapsulation Corp.	7504 Meyer Rd., Spring Grove, IL 60081	\$6,200.00	\$69,000.00
RAMSCO	902 S. Randall Rd., St. Charles, IL 60174	\$3,950.00	\$67,720.00
The Luse Companies	3990 Enterprise Court, Aurora, IL 60504	\$3,900.00	\$143,000.00



MEMORANDUM

Date: June 21, 2013

To: Board of Commissioners

From: Executive Director McElroy

Re: GreenPrint 2024

Scott Freres will attend the meeting and provide the Board with a status report on Green Print 2024.

An overview will be provided on where the Lakota Group is in both the engage and analyze phases of the plan along with some of what they have heard in the Engage phase.

PARK DISTRICT OF HIGHLAND PARK

FINANCIAL REPORT

MAY 31, 2013

**PARK DISTRICT OF HIGHLAND PARK
BUDGET SUMMARY BY FUND
05/31/13**

TYPE	REVENUE/EXPENDITURE			PRIOR YEAR	
	THIS MONTH	YEAR TO DATE	ANNUAL BUDGET	THIS MONTH	YEAR TO DATE
CORPORATE FUND					
<u>OPERATING</u>					
<u>REVENUES</u>					
TAX RECEIPTS	406,031	438,870	5,766,533	248,442	279,457
RENTALS	-	-	-	525	1,050
MERCHANDISING	-	-	200	-	-
INVESTMENT INCOME	905	2,286	900	2,405	6,133
OTHER INCOME	3,183	12,539	30,340	7,548	14,567
PROGRAM FEES	555	1,105	7,700	950	1,010
TOTAL OPERATING REVENUES	410,674	454,800	5,805,673	259,870	302,217
<u>EXPENDITURES</u>					
SALARIES & WAGES	259,290	347,453	2,571,774	161,075	237,145
CONTRACTUAL SERVICES	70,911	90,740	1,047,297	90,535	99,929
INSURANCE	73,723	152,795	902,700	108,893	140,662
MATERIALS & SUPPLIES	20,295	27,734	200,363	24,256	33,267
MAINTENANCE & LANDSCAPING	6,599	15,212	198,211	12,273	13,404
UTILITIES	6,701	8,176	100,143	5,562	7,603
PENSION CONTRIBUTIONS	126,134	203,036	1,078,417	127,563	155,792
TOTAL OPERATING EXPENDITURES	563,654	845,146	6,098,905	530,157	687,802
TOTAL OPERATING SURPLUS (DEFICIT)	(152,980)	(390,346)	(293,232)	(270,287)	(385,585)
<u>NON-OPERATING</u>					
TRANSFERS IN	-	-	-	-	-
TOTAL NON-OPERATING REVENUES	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-
TOTAL NON-OPERATING SURPLUS (DEFICIT)	-	-	-	-	-
NET SURPLUS (DEFICIT)	(152,980)	(390,346)	(293,232)	(270,287)	(385,585)

Notes:

- In part due to weather, landscaping expenditures are down relative to the prior year. This is a timing issue.
- Increase in property tax revenues a result of a larger allocation to the Corporate Fund and the fact that the District received \$168,000 more in revenue through May than it did in the prior year.

TYPE	REVENUE/EXPENDITURE			PRIOR YEAR	
	THIS MONTH	YEAR TO DATE	ANNUAL BUDGET	THIS MONTH	YEAR TO DATE
SPECIAL RECREATION FUND					
<u>OPERATING</u>					
<u>REVENUES</u>					
TAX RECEIPTS	26,466	26,466	380,297	33,915	33,915
INVESTMENT INCOME	624	1,392	-	-	-
OTHER INCOME	-	-	-	-	-
TOTAL REVENUES	27,090	27,858	380,297	33,915	33,915
<u>EXPENS DITURES</u>					
CONTRACTUAL SERVICES	2,698	134,002	752,608	529	127,866
TOTAL OPERATING EXPENDITURES	2,698	134,002	752,608	529	127,866
TOTAL OPERATING SURPLUS (DEFICIT)	24,392	(106,144)	(372,311)	33,386	(93,951)
<u>NON-OPERATING</u>					
TRANSFERS OUT	-	-	609,000	-	-
TOTAL NON-OPERATING EXPENDITURES	-	-	609,000	-	-
TOTAL NON-OPERATING SURPLUS (DEFICIT)	-	-	(609,000)	-	-
SURPLUS (DEFICIT)	24,392	(106,144)	(981,311)	33,386	(93,951)

Notes:

- No significant or unusual activity. This fund is right on track with prior year.

TYPE	REVENUE/EXPENDITURE			PRIOR YEAR	
	THIS MONTH	YEAR TO DATE	ANNUAL BUDGET	THIS MONTH	YEAR TO DATE
RECREATION FUND					
<u>OPERATING</u>					
<u>REVENUES</u>					
TAX RECEIPTS	251,425	251,425	3,723,847	234,984	234,984
DAILY FEES	141,875	213,813	1,152,805	119,702	178,192
NON-RESIDENT MEMBERSHIPS	-	-	-	-	-
RESIDENT MEMBERSHIPS	113,027	225,320	1,303,904	117,245	222,747
RENTALS	123,213	215,797	1,171,359	62,309	169,718
MERCHANDISING	6,286	11,410	86,279	6,918	12,243
INVESTMENT INCOME	2,128	4,555	50,000	4,533	11,920
OTHER INCOME	20,690	48,365	78,313	6,720	29,376
PROGRAM FEES	232,323	2,126,036	4,803,423	233,307	2,170,279
TOTAL OPERATING REVENUES	890,967	3,096,720	12,369,930	785,718	3,029,459
<u>EXPENDITURES</u>					
SALARIES & WAGES	497,549	653,560	4,517,847	351,223	511,686
CONTRACTUAL SERVICES	92,833	162,023	1,289,559	76,079	182,213
INSURANCE	62,856	127,305	916,359	113,873	113,873
MATERIALS & SUPPLIES	33,967	40,286	349,769	28,902	37,266
MAINTENANCE & LANDSCAPING	15,783	18,544	321,354	63,763	67,870
UTILITIES	50,144	54,658	639,584	45,711	48,748
PENSION CONTRIBUTIONS	50,024	65,269	492,342	(9,702)	49,075
COST OF GOODS SOLD	9,933	11,228	33,300	5,969	13,395
PROGRAM EXPENSES	216,764	335,508	2,663,060	191,156	309,159
TOTAL OPERATING EXPENDITURES	1,029,853	1,468,380	11,223,174	866,974	1,333,285
TOTAL OPERATING SURPLUS (DEFICIT)	(138,886)	1,628,339	1,146,756	(81,256)	1,696,174
<u>NON-OPERATING</u>					
TRANSFERS IN	-	-	-	-	-
TOTAL NON-OPERATING REVENUES	-	-	-	-	-
CAPITAL OUTLAY	1,469	2,798	134,900	29,426	29,426
TRANSFERS OUT	-	-	-	-	-
TOTAL NON-OPERATING EXPENDITURES	1,469	2,798	134,900	29,426	29,426
TOTAL NON-OPERATING SURPLUS (DEFICIT)	(1,469)	(2,798)	(134,900)	(29,426)	(29,426)
SURPLUS (DEFICIT)	(140,355)	1,625,541	1,011,856	(110,682)	1,666,748

Notes:

- Reduction in property taxes due to reallocation of levy.
- All operating funds are impacted by the three payrolls in May. Last year, there were three payrolls in June which hiighly skewed summer based operations such as the outdoor pool, camp, and golf.
- Sponsorship revenue has been included in the Recreation Fund to cover the 4th Fest (\$10,000) and in Athletics (\$4,273) for Sandlot Sluggers
- Overall numbers at the RCHP are outstanding. Although year over year flat, reason is the three payrolls.
Personal Training revenues have increased by 70%. Margins (revenues less direct expenses) in all RCHP programs improving.
- Camp revenues are down marginally but registrations continue to come in. Staff believes camp participation will come close to last year's.
- Enrollment is up for West Ridge Programming, resulting in an improved bottom line.
- Gymnastics revenue at Centennial has increased significantly (\$18,000). Despite an increase in program revenues, program costs are down.
- Revenue in athletics has increased by 15% with the largest portion coming from increased fees for travel baseball.
Program expenditures include a \$25,000 payment to North Shore baseball making the improvement in margins more remarkable.
- Deer Creek's margins are down year over year due to third payroll. Will correct in June. Revenues have increased by \$26,000 YTD.
- Despite challenging weather conditions, golf revenue has increased as a result of more focused marketing processes.
Landscaping costs, due to rain, has seen minimal expenditures relative to the prior year.
- Hidden Creek, as a result of poor weather had minimal walk up swimming (daily fees) especially as compared to last year.

TYPE	REVENUE/EXPENDITURE			PRIOR YEAR	
	THIS MONTH	YEAR TO DATE	ANNUAL BUDGET	THIS MONTH	YEAR TO DATE
DEBT SERVICE FUND					
<u>OPERATING</u>					
<u>REVENUES</u>					
TAX RECEIPTS	-	-	-	-	-
INVESTMENT INCOME	2,461	4,125	-	-	-
TOTAL OPERATING REVENUES	2,461	4,125	-	-	-
<u>EXPENDITURES</u>					
CONTRACTUAL SERVICES	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	-	-	-	-
TOTAL OPERATING SURPLUS (DEFICIT)	2,461	4,125	-	-	-
<u>NON-OPERATING</u>					
BOND / DEBT PROCEEDS	-	9,078,524	8,955,000	-	-
TRANSFERS IN	-	-	855,894	-	-
TOTAL NON-OPERATING REVENUES	-	9,078,524	9,810,894	-	-
DEBT RETIREMENT	-	257,796	1,687,425	-	-
TRANSFERS OUT	-	-	-	-	-
TOTAL NON-OPERATING EXPENDITURES	-	257,796	1,687,425	-	-
TOTAL NON-OPERATING SUPRLUS (DEFICIT)	-	8,820,728	8,123,469	-	-
FUND SURPLUS (DEFICIT)	2,461	8,824,852	8,123,469	-	-

Notes:

- This fund reflects proceeds from the bond issuance approved by the Board of Commissioners in March.

TYPE	REVENUE/EXPENDITURE			PRIOR YEAR	
	THIS MONTH	YEAR TO DATE	ANNUAL BUDGET	THIS MONTH	YEAR TO DATE
CAPITAL PROJECTS FUND					
<u>OPERATING</u>					
<u>REVENUES</u>					
INVESTMENT INCOME	(1,109)	18,310	75,000	6	15
OTHER INCOME	13,760	13,760	1,280,000	15,897	66,918
TOTAL OPERATING REVENUES	12,651	32,070	1,355,000	15,903	66,933
<u>EXPENDITURES</u>					
CONTRACTUAL SERVICES	54,274	55,354	257,678	18,947	18,947
TOTAL OPERATING EXPENDITURES	54,274	55,354	257,678	18,947	18,947
TOTAL OPERATING SURPLUS (DEFICIT)	(41,623)	(23,284)	1,097,322	(3,044)	47,986
<u>NON-OPERATING</u>					
TRANSFERS IN	-	-	609,000	-	-
TOTAL NON-OPERATING REVENUES	-	-	609,000	-	-
CAPITAL OUTLAY TRANSFERS OUT	284,183	284,183	8,546,460	107,368	152,491
TOTAL NON-OPERATING EXPENDITURES	284,183	284,183	9,402,354	107,368	152,491
TOTAL NON-OPERATING SURPLUS (DEFICIT)	(284,183)	(284,183)	(8,793,354)	(107,368)	(152,491)
FUND SURPLUS (DEFICIT)	(325,806)	(307,467)	(7,696,032)	(110,412)	(104,505)

Notes:

- No unusual activity noted.

TYPE	REVENUE/EXPENDITURE			PRIOR YEAR	
	THIS MONTH	YEAR TO DATE	ANNUAL BUDGET	THIS MONTH	YEAR TO DATE
DISTRICT-WIDE					
REVENUES					
TAX RECEIPTS	683,922	716,760	9,870,677	517,341	548,356
DAILY FEES	141,875	213,813	1,152,805	119,702	178,192
NON-RESIDENT MEMBERSHIPS	-	-	-	-	-
RESIDENT MEMBERSHIPS	113,027	225,320	1,303,904	117,245	222,747
RENTALS	123,213	215,797	1,171,359	62,834	170,768
MERCHANDISING	6,286	11,410	86,479	6,918	12,243
INVESTMENT INCOME	5,010	30,668	125,900	6,945	18,068
OTHER INCOME	37,632	74,663	1,388,653	30,165	110,861
PROGRAM FEES	232,878	2,127,141	4,811,123	234,257	2,171,289
TOTAL OPERATING REVENUES	1,343,842	3,615,573	19,910,900	1,095,407	3,432,524
EXPENDITURES					
SALARIES & WAGES	756,839	1,001,013	7,089,621	512,298	748,831
CONTRACTUAL SERVICES	220,716	442,118	3,347,142	186,091	428,954
INSURANCE	136,579	280,100	1,819,059	222,765	254,535
MATERIALS & SUPPLIES	54,262	68,020	550,132	53,159	70,534
MAINTENANCE & LANDSCAPING	22,382	33,756	519,565	76,036	81,274
UTILITIES	56,845	62,834	739,727	51,273	56,350
PENSION CONTRIBUTIONS	176,158	268,305	1,570,759	117,861	204,868
COST OF GOODS SOLD	9,933	11,228	33,300	5,969	13,395
PROGRAM EXPENSES	216,764	335,508	2,663,060	191,156	309,159
TOTAL OPERATING EXPENDITURES	1,650,478	2,502,882	18,332,365	1,416,608	2,167,900
TOTAL OPERATING SURPLUS (DEFICIT)	(306,636)	1,112,691	1,578,535	(321,201)	1,264,624
BOND/DEBT PROCEEDS	-	9,078,524	8,955,000	-	-
TRANSFERS IN	-	-	1,464,894	-	-
TOTAL NON-OPERATING REVENUES	-	9,078,524	10,419,894	-	-
DEBT RETIREMENT	-	257,796	1,687,425	-	-
CAPITAL OUTLAY	285,652	286,982	8,681,360	136,794	181,917
TRANSFERS OUT	-	-	1,464,894	-	-
TOTAL NON-OPERATING EXPENSES	285,652	544,778	11,833,679	136,794	181,917
TOTAL NON-OPERATING SURPLUS (DEFICIT)	(285,652)	8,533,746	(1,413,785)	(136,794)	(181,917)
TOTAL SURPLUS (DEFICIT)	(592,288)	9,646,437	164,750	(457,995)	1,082,707

Notes:

- Operating surplus is down directly as a result of the third payroll in May. Should correct itself in June.
- Property tax revenues have increased by approximately \$170,000. This is a timing difference.

FUND NO	DESCRIPTION	--- MONTH ---	---YEAR TO DATE---		Y T D		--- PRIOR YEAR ---	
		ACTUAL	ACTUAL	BUDGET	VARIANCE	%	MONTH	Y T D
01	GENERAL CORPORATE							
	FUND REVENUE	410,673.52	454,800.17	5,805,673	5,350,873-	92.2-	259,868	302,217
	FUND EXPENSE	563,653.78	845,145.96	6,098,905	5,253,759-	86.1-	530,157	687,802
	NET INCOME/LOSS	152,980.26-	390,345.79-	293,232-	97,114-		270,289-	385,585-
21	AUDIT							
	FUND REVENUE	0.00	0.00	0	0	0.0	0	0
	FUND EXPENSE	0.00	0.00	0	0	0.0	0	0
	NET INCOME/LOSS	0.00	0.00	0	0		0	0
22	PENSION							
	FUND REVENUE	0.00	0.00	0	0	0.0	0	0
	FUND EXPENSE	0.00	0.00	0	0	0.0	0	0
	NET INCOME/LOSS	0.00	0.00	0	0		0	0
24	PUBLIC LIABILITY INSURANCE							
	FUND REVENUE	0.00	0.00	0	0	0.0	0	0
	FUND EXPENSE	0.00	0.00	0	0	0.0	0	0
	NET INCOME/LOSS	0.00	0.00	0	0		0	0
25	SPECIAL RECREATION							
	FUND REVENUE	27,090.11	27,858.09	380,297	352,439-	92.7-	33,915	33,915
	FUND EXPENSE	2,698.05	134,001.81	1,361,608	1,227,606-	90.2-	529	127,866
	NET INCOME/LOSS	24,392.06	106,143.72-	981,311-	875,167		33,386	93,951-
26	MUSEUM							
	FUND REVENUE	0.00	0.00	0	0	0.0	0	0
	FUND EXPENSE	0.00	0.00	0	0	0.0	36	36
	NET INCOME/LOSS	0.00	0.00	0	0		36-	36-
28	POLICE							
	FUND REVENUE	0.00	0.00	0	0	0.0	0	0
	FUND EXPENSE	0.00	0.00	0	0	0.0	0	0
	NET INCOME/LOSS	0.00	0.00	0	0		0	0

FUND NO	DESCRIPTION	--- MONTH ---	-----YEAR TO DATE-----		Y T D		----- PRIOR YEAR -----	
		ACTUAL	ACTUAL	BUDGET	VARIANCE	%	MONTH	Y T D
29	RECREATION							
	FUND REVENUE	890,966.63	3,096,719.52	12369930	9,273,210-	75.0-	785,726	3,029,467
	FUND EXPENSE	1,031,321.82	1,471,178.53	11358074	9,886,895-	87.1-	896,364	1,362,675
	NET INCOME/LOSS	140,355.19-	1,625,540.99	1,011,856	613,685		110,638-	1,666,792
40	GOLF COURSE							
	FUND REVENUE	0.00	0.00	0	0	0.0	0	0
	FUND EXPENSE	0.00	0.00	0	0	0.0	0	0
	NET INCOME/LOSS	0.00	0.00	0	0		0	0
50	INDOOR TENNIS							
	FUND REVENUE	0.00	0.00	0	0	0.0	8-	8-
	FUND EXPENSE	0.00	0.00	0	0	0.0	0	0
	NET INCOME/LOSS	0.00	0.00	0	0		8-	8-
60	DEBT SERVICE							
	FUND REVENUE	2,461.35	9,082,648.70	9,810,894	728,245-	7.4-	0	0
	FUND EXPENSE	0.00	257,796.29	1,687,425	1,429,629-	84.7-	0	0
	NET INCOME/LOSS	2,461.35	8,824,852.41	8,123,469	701,383		0	0
67	GOLF LEARNING CENTER							
	FUND REVENUE	0.00	0.00	0	0	0.0	0	0
	FUND EXPENSE	0.00	0.00	0	0	0.0	0	0
	NET INCOME/LOSS	0.00	0.00	0	0		0	0
90	GENERAL FIXED ASSETS							
	FUND REVENUE	0.00	0.00	0	0	0.0	0	0
	FUND EXPENSE	0.00	0.00	0	0	0.0	0	0
	NET INCOME/LOSS	0.00	0.00	0	0		0	0
92	GENERAL LONG TERM DEBT							
	FUND REVENUE	0.00	0.00	0	0	0.0	0	0
	FUND EXPENSE	0.00	0.00	0	0	0.0	0	0
	NET INCOME/LOSS	0.00	0.00	0	0		0	0

FUND NO	DESCRIPTION	--- MONTH ---	---YEAR TO DATE---		Y T D		--- PRIOR YEAR ---	
		ACTUAL	ACTUAL	BUDGET	VARIANCE	%	MONTH	Y T D

TOTAL ALL FUNDS .

GRAND TOTAL REVENUE	1,331,191.61	12,662,026.48	28,366,794	-15704768		1,079,501	3,365,591
GRAND TOTAL EXPENSE	1,597,673.65	2,708,122.59	20,506,012	-17797889		1,427,087	2,178,379
NET INCOME/LOSS	266,482.04-	9,953,903.89	7,860,782	2,093,122		347,585-	1,187,212

FUND- NUMBER	DESCRIPTION	---MONTH---	-----YEAR TO DATE-----		Y T D		-----PRIOR YEAR-----	
		ACTUAL	ACTUAL	BUDGET	VARIANCE	%	MONTH	YEAR TO DATE
REVENUES								
01	GENERAL CORPORATE	410,673.52	454,800.17	5,805,673	5,350,873-	92.2-	259,868	302,217
21	AUDIT	0.00	0.00	0	0	0.0	0	0
22	PENSION	0.00	0.00	0	0	0.0	0	0
24	PUBLIC LIABILITY INSURANC	0.00	0.00	0	0	0.0	0	0
25	SPECIAL RECREATION	27,090.11	27,858.09	380,297	352,439-	92.7-	33,915	33,915
26	MUSEUM	0.00	0.00	0	0	0.0	0	0
28	POLICE	0.00	0.00	0	0	0.0	0	0
29	RECREATION	890,966.63	3,096,719.52	12369930	9,273,210-	75.0-	785,726	3,029,467
40	GOLF COURSE	0.00	0.00	0	0	0.0	0	0
50	INDOOR TENNIS	0.00	0.00	0	0	0.0	8-	8-
60	DEBT SERVICE	2,461.35	9,082,648.70	9,810,894	728,245-	7.4-	0	0
67	GOLF LEARNING CENTER	0.00	0.00	0	0	0.0	0	0
70	CAPITAL PROJECTS	12,650.88	32,069.95	1,964,000	1,931,930-	98.4-	15,903	66,933
92	GENERAL LONG TERM DEBT	0.00	0.00	0	0	0.0	0	0
	TOTAL REVENUE	1,343,842.49	12,694,096.43	30,330,794	17,636,698-	58.2-	1,095,405	3,432,524
EXPENSES								
01	GENERAL CORPORATE	563,653.78	845,145.96	6,098,905	5,253,759-	86.1-	530,157	687,802
21	AUDIT	0.00	0.00	0	0	0.0	0	0
22	PENSION	0.00	0.00	0	0	0.0	0	0
24	PUBLIC LIABILITY INSURANC	0.00	0.00	0	0	0.0	0	0
25	SPECIAL RECREATION	2,698.05	134,001.81	1,361,608	1,227,606-	90.2-	529	127,866
26	MUSEUM	0.00	0.00	0	0	0.0	36	36
28	POLICE	0.00	0.00	0	0	0.0	0	0
29	RECREATION	1,031,321.82	1,471,178.53	11358074	9,886,895-	87.1-	896,364	1,362,675
40	GOLF COURSE	0.00	0.00	0	0	0.0	0	0
50	INDOOR TENNIS	0.00	0.00	0	0	0.0	0	0
60	DEBT SERVICE	0.00	257,796.29	1,687,425	1,429,629-	84.7-	0	0
67	GOLF LEARNING CENTER	0.00	0.00	0	0	0.0	0	0
70	CAPITAL PROJECTS	338,456.99	339,536.99	9,660,032	9,320,495-	96.5-	126,315	171,438
90	GENERAL FIXED ASSETS	0.00	0.00	0	0	0.0	0	0
92	GENERAL LONG TERM DEBT	0.00	0.00	0	0	0.0	0	0
	TOTAL EXPENSE	1,936,130.64	3,047,659.58	30,166,044	27,118,384-	89.9-	1,553,402	2,349,817
	TOTAL REVENUE	1,343,842.49	12,694,096.43	30,330,794	17,636,698-		1,095,405	3,432,524
	TOTAL EXPENSE	1,936,130.64	3,047,659.58	30,166,044	27,118,384-		1,553,402	2,349,817
	NET INCOME/LOSS	592,288.15-	9,646,436.85	164,750	9,481,687	5755.2	457,997-	1,082,707

PARK DISTRICT OF HIGHLAND PARK
All Fund Types
Combined Statement of Operations
As of MAY 31, 2013
Printed on: 06-14-13 at: 3:01 PM

	Governmental Fund Types				Golf/Tennis Funds Combined	Combined Totals All Funds	Combined Annual Budget	Prior Year to Date
	General Fund	Special Revenue	Debt Service	Capital Projects				
Operating Revenues:								
TAX RECEIPTS	438,870	277,891	0	0	0	716,760	9,870,677	548,356
DAILY FEES	0	213,813	0	0	0	213,813	1,152,805	178,192
NON-RESIDENT MEMBERSHIPS	0	0	0	0	0	0	0	0
RESIDENT MEMBERSHIPS	0	225,320	0	0	0	225,320	1,303,904	222,747
RENTALS	0	215,797	0	0	0	215,797	1,171,359	170,768
MERCHANDISING	0	11,410	0	0	0	11,410	86,479	12,243
INVESTMENT INCOME	2,286	5,947	4,125	18,310	0	30,668	125,900	18,053
OTHER INCOME	12,539	48,365	0	13,760	0	74,663	1,388,653	108,861
PROGRAM FEES	1,105	2,126,036	0	0	0	2,127,141	4,811,123	2,171,289
Total Operating Revenue	454,800	3,124,578	4,125	32,070	0	3,615,573	19,910,900	3,430,510
Operating Expenses:								
SALARIES & WAGES	347,453	653,560	0	0	0	1,001,013	7,089,621	748,831
CONTRACTUAL SERVICES	90,740	296,025	0	55,354	0	442,118	3,347,142	428,954
INSURANCE	152,795	127,305	0	0	0	280,100	1,819,059	254,535
MATERIALS & SUPPLIES	27,734	40,286	0	0	0	68,020	550,132	70,534
MAINTENANCE & LANDSCAPING	15,212	18,544	0	0	0	33,756	519,565	81,274
UTILITIES	8,176	54,658	0	0	0	62,834	739,727	56,350
PENSION CONTRIBUTIONS	203,036	65,269	0	0	0	268,305	1,570,759	204,868
COST OF GOODS SOLD	0	11,228	0	0	0	11,228	33,300	13,395
PROGRAM EXPENSES	0	335,508	0	0	0	335,508	2,663,060	309,159
Total Expenditures	845,146	1,602,382	0	55,354	0	2,502,882	18,332,365	2,167,900
Operating Income (loss)	(390,346)	1,522,195	4,125	(23,284)	0	1,112,691	1,578,535	1,262,610
NonOperating Revenues:								
OTHER INCOME	0	0	9,078,524	0	0	9,078,524	8,955,000 *	2,000
INTEREST INCOME	0	0	0	0	0	0	0	15
NonOperating Expenses:								
DEBT RETIREMENT	0	0	257,796	0	0	257,796	1,687,425	0
CAPITAL OUTLAY	0	2,798	0	284,183	0	286,982	8,681,360	181,917
DEPRECIATION	0	0	0	0	0	0	0	0
Net before transfers	(390,346)	1,519,397	8,824,852	(307,467)	0	9,646,437	164,750 *	1,082,707
TRANSFERS	0	0	0	0	0	0	0	0
Net Income (loss)	(390,346)	1,519,397	8,824,852	(307,467)	0	9,646,437	164,750 *	1,082,707
BEGINNING FUND EQUITY	(1,271,755)	5,868,675	340,537	11,126,454	0	16,063,911	0 *	22,446,003
Fund Balances 05/31/13	(1,662,100)	7,388,072	9,165,390	10,818,987	0	25,710,348	164,750 *	23,528,710

PARK DISTRICT OF HIGHLAND PARK
Special Revenue Funds
Combined Statement of Operations
As of MAY 31, 2013
Printed on: 06-14-13 at: 3:01 PM

	<u>Recreation</u>	<u>I.H.R.F.</u>	<u>Spec Rec</u>	<u>Police</u>	<u>Insurance</u>	<u>Audit</u>	<u>Museum</u>	<u>Combined</u>	<u>Budget</u>
Operating Revenues:									
TAX RECEIPTS	251,425	0	26,466	0	0	0	0	277,891	4,104,144
DAILY FEES	213,813	0	0	0	0	0	0	213,813	1,152,805
NON-RESIDENT MEMBERSHIPS	0	0	0	0	0	0	0	0	0
RESIDENT MEMBERSHIPS	225,320	0	0	0	0	0	0	225,320	1,303,904
RENTALS	215,797	0	0	0	0	0	0	215,797	1,171,359
MERCHANDISING	11,410	0	0	0	0	0	0	11,410	86,279
INVESTMENT INCOME	4,555	0	1,392	0	0	0	0	5,947	50,000
OTHER INCOME	48,365	0	0	0	0	0	0	48,365	78,313
PROGRAM FEES	2,126,036	0	0	0	0	0	0	2,126,036	4,803,423
Total Operating Revenue	3,096,720	0	27,858	0	0	0	0	3,124,578	12,750,227
Operating Expenses:									
SALARIES & WAGES	653,560	0	0	0	0	0	0	653,560	4,517,847
CONTRACTUAL SERVICES	162,023	0	134,002	0	0	0	0	296,025	2,042,167
INSURANCE	127,305	0	0	0	0	0	0	127,305	916,359
MATERIALS & SUPPLIES	40,286	0	0	0	0	0	0	40,286	349,769
MAINTENANCE & LANDSCAPING	18,544	0	0	0	0	0	0	18,544	321,354
UTILITIES	54,658	0	0	0	0	0	0	54,658	639,584
PENSION CONTRIBUTIONS	65,269	0	0	0	0	0	0	65,269	492,342
COST OF GOODS SOLD	11,228	0	0	0	0	0	0	11,228	33,300
PROGRAM EXPENSES	335,508	0	0	0	0	0	0	335,508	2,663,060
Total Expenditures	1,468,380	0	134,002	0	0	0	0	1,602,382	11,975,782
Operating Income (loss)	1,628,339	0	(106,144)	0	0	0	0	1,522,195	774,445 *
NonOperating Revenues:									
OTHER INCOME	0	0	0	0	0	0	0	0	0
INTEREST INCOME	0	0	0	0	0	0	0	0	0
NonOperating Expenses:									
DEBT RETIREMENT	0	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	2,798	0	0	0	0	0	0	2,798	134,900
Net before transfers	1,625,541	0	(106,144)	0	0	0	0	1,519,397	639,545 *
TRANSFERS	0	0	0	0	0	0	0	0	(609,000)*
Net Income (loss)	1,625,541	0	(106,144)	0	0	0	0	1,519,397	30,545 *
BEGINNING FUND EQUITY	4,712,882	0	1155792	0	0	0	0	5,868,675	0 *
Fund Balances 05/31/13	6,338,423	0	1049649	0	0	0	0	7,388,072	30,545 *

PARK DISTRICT OF HIGHLAND PARK

Combined Statement of Operations

As of MAY 31, 2013

Printed on: 06-14-13 at: 3:01 PM

	<u>Golf Course</u>	<u>Tennis</u>	<u>Combined</u>	<u>Budget</u>
Operating Revenues:				
DAILY FEES	0	0	0	0
NON-RESIDENT MEMBERSHIPS	0	0	0	0
RESIDENT MEMBERSHIPS	0	0	0	0
RENTALS	0	0	0	0
MERCHANDISING	0	0	0	0
INVESTMENT INCOME	0	0	0	0
OTHER INCOME	0	0	0	0
PROGRAM FEES	0	0	0	0
	-----	-----	-----	-----
Total Operating Revenue	0	0	0	0
Operating Expenses:				
SALARIES & WAGES	0	0	0	0
CONTRACTUAL SERVICES	0	0	0	0
INSURANCE	0	0	0	0
MATERIALS & SUPPLIES	0	0	0	0
MAINTENANCE & LANDSCAPING	0	0	0	0
UTILITIES	0	0	0	0
PENSION CONTRIBUTIONS	0	0	0	0
COST OF GOODS SOLD	0	0	0	0
PROGRAM EXPENSES	0	0	0	0
	-----	-----	-----	-----
Total Expenditures	0	0	0	0
	-----	-----	-----	-----
Operating Income (Loss)	0	0	0	0
NonOperating Revenues:				
INTEREST INCOME	0	0	0	0
NonOperating Expenses:				
CAPITAL OUTLAY	0	0	0	0
DEPRECIATION	0	0	0	0
	-----	-----	-----	-----
Net before transfers	0	0	0	0
TRANSFERS	0	0	0	0
	-----	-----	-----	-----
Net Income (loss)	0	0	0	0
BEGINNING FUND EQUITY	0	0	0	0
	-----	-----	-----	-----
Fund Balances 05/31/13	0	0	0	0
	-----	-----	-----	-----

**PARK DISTRICT OF HIGHLAND PARK
INVESTMENT SCHEDULE
May 2013
IPDLAF MANAGED**

<u>INVESTMENT</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>Pur Date</u>	<u>DAYS</u>	<u>YIELD</u>
1 CD 2 248,000	Heritage Bank of Central IL - Trivoli IL	6/5/2013	12/8/2011	545	0.31
1 CD @ 248,000	Community Bank of Oelwein IA	6/11/2013	12/14/2011	545	0.35
1 CD @ 248,000	Israel Discount Bank of New York, NY	7/11/2013	7/11/2012	365	0.50
1 CD @ 248,000	Bank of the West San Francisco, CA	7/23/2013	7/23/2012	365	0.60
1 CD @ 246,000	Avidbank Palo Alto CA	8/2/2013	9/27/2011	675	0.55
1 CD @ 246,000	Southside Bank Tyler TX	8/12/2013	9/9/2011	703	0.60
1 CD @ 246,000	Wilmington Savings Bank Wilmington OH	9/9/2013	9/8/2011	732	0.65
1 CD @ 246,000	Calif Pacific Bank San Francisco CA	9/9/2013	9/9/2011	731	0.55
1 CD @ 246,000	Liberty Bank of Arkansas Jonesboro AR	9/11/2013	9/12/2011	730	0.46
1 CD @ 245,000	Pacific Enterprise Bank Irvine, CA	9/11/2013	9/12/2011	730	0.60
2 CD's @ 247,000	Security Business Bank of San Diego, CA Isabella Bank MT Pleasant MI	9/23/2013	9/22/2011	732	0.40
1 CD @ 246,000	GE Capital Financial Salt Lake City UT	9/30/2013	9/29/2011	732	0.65
1 CD @ 246,000	Washington Trust Co Westerly RI	11/28/2013	11/28/2011	730	0.50

PARK DISTRICT OF HIGHLAND PARK
INVESTMENT SCHEDULE
LAKEFRONT MASTER PLAN
 May 2013
IPDLAF MANAGED

<u>INVESTMENT</u>	<u>CDs FACE AMOUNT</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>Pur Date</u>	<u>DAYS</u>	<u>YIELD</u>
CD @ 248,000	248,000	Sterling National Bank, NY NY	8/26/2013	8/24/2012	367	0.37
CD @ 248,000	248,000	Orrstown Bank, Shippensburg PA	8/26/2013	8/24/2012	367	0.31

**PARK DISTRICT OF HIGHLAND PARK
INVESTMENT SCHEDULE
May 2013**

<u>CDs</u> <u>FACE</u> <u>AMOUNT</u>	<u>Treasury</u> <u>FED HOME</u> <u>BOND</u>	<u>BANK</u>	<u>MANAGED BY:</u>	<u>Maturity Date</u>	<u>Pur Date</u>	<u>Days</u>	<u>YIELD</u>	
250,000	835,000	Beal Bank Dallas TX	First Empire	8/5/2013	6/8/2012	362	0.45	
249,000		Allentown PA	First Empire	10/1/2013	6/25/2012	463	4.23	
248,000		Bank of India	First Empire	10/16/2013	4/17/2013	183	0.40	
249,000		The Huntington National Bank	First Empire	12/16/2013	6/8/2012	554	0.60	
249,000		First Bank of Puerto Rico	First Empire	12/16/2013	6/8/2012	554	0.70	
248,000		500,000	Uniontown, AL	First Empire	12/17/2013	1/18/2013	333	1.89
			Doral Bank San Juan PR	First Empire	12/30/2013	6/25/2012	553	0.65
		300,000	Illinois State	First Empire	1/1/2014	8/21/2012	498	0.81
		505,000	Manchester Waer & Sewer	First Empire	2/1/2014	1/31/2013	365	0.60
		500,000	Gloucester City NJ	First Empire	3/17/2013	4/8/2013	343	0.90
248,000		Discover Bank Greenwood Def	First Empire	3/14/2014	3/14/2012	730	0.85	
248,000		Goldman Sachs Bank USA	First Empire	4/1/2014	4/1/2012	732	0.70	
249,000		Compass Bank Birmingham AL	First Empire	6/2/2014	5/31/2012	732	0.80	
248,000		Sallie Mae Bank Murray UT	First Empire	8/15/2014	8/15/2012	730	0.9	
	315,000	Illinois State	First Empire	6/1/2015	8/13/2012	1022	1.85	
	200,000	Calif School District	First Empire	7/1/2015	9/12/2012	1022	2.12	
249,000		Glbalfar Private Bank Fla	First Empire	8/28/2015	8/30/2012	1092	0.80	
249,000		Tri-State Capital Bank Pittsburg PA	Great Eastern	8/20/2013	8/20/2012	365	0.52	
249,000		CIT Bank SLC UT	Great Eastern Mgmt	1/31/2014	7/31/2012	549	1.00	
1,250,000		Wintrust Securities	HPBT	3/9/2014	3/7/2012	730	0.75	
500,000		Wintrust Securities	HPBT	3/23/2014	3/23/2012	730	0.75	
750,000		Wintrust Securities	HPBT	4/3/2014	4/3/2012	732	0.75	
248,000		Bank of Baroda	PMA	7/12/2013	7/10/2012	364	0.55	
248,000		State Bank of India NY	PMA	10/11/2013	10/12/2012	365	0.60	
248,500		Cobiz Bank DBA	PMA	12/3/2013	6/11/2012	540	0.40	
248,400		IDB Bank NY	PMA	2/3/2014	1/28/2013	371	0.39	
246,500		East West Bank Bellevue WA	PMA	3/7/2014	3/7/2012	730	0.70	
246,000		Bank Leumi NY NY	PMA	3/24/2014	3/23/2012	731	0.79	
249,000		Ally Bank	PMA	3/28/2014	3/28/2012	730	0.70	
246,900		Private Bank Bloomfield Hills, MI	PMA	4/2/2014	4/5/2012	730	0.61	
249,000		GE Capital Retail Bank Draper UT	PMA	4/7/2014	4/5/2012	732	0.75	
248,000		Sovereign Bank	PMA	7/18/2014	7/10/2012	730	0.95	
249,000		Safra National Bank, NY NY	PMA	8/28/2014	8/28/2012	730	0.65	
248,300		Sonabank, Warrenton VA	PMA	9/4/2014	3/13/2013	540	0.45	
200,000		BMW Bank N Amer SLC UT	Raymond James	3/10/2014	3/7/2012	733	0.65	
250,000		American Express	Wayne Hummer	12/23/2013	8/2/2012	512	0.75	
250,000		Morgan Stanley	Wayne Hummer	12/26/2013	8/2/2012	508	0.70	
247,000		Fifth Third Bank, Cincinnati OH	Multi-Bank Securities	12/20/2013	3/20/2013	275	0.30	
249,000		OneWest Bank, Pasadena CA	Multi-Bank Securities	2/27/2014	2/28/2013	385	0.55	

**PARK DISTRICT OF HIGHLAND PARK
INVESTMENT SUMMARY
FOR THE MONTH ENDING MAY 2013**

TYPE	MATURITY	INSTITUTION	FACE AMOUNT	AVERAGE RATE *
MONEY MARKET	CURRENT	US BANK/IL FUNDS	75,223	0.020%
MONEY MARKET	CURRENT	IPDLAF	855,437	0.030%
MONEY MARKET	CURRENT	IMET	735,844	0.330%
MONEY MARKET	CURRENT	IMET-Debt Certificate	8,824,852	0.330%
MONEY MARKET	CURRENT	WINTRUST	12,297	
MONEY MARKET	CURRENT	RAYMOND-JAMES	1,300	
CD	0 - 1 YEAR	IPDLAF	496,000	0.550%
CD	0 - 1 YEAR	FIRST EMPIRE	499,000	0.430%
CD	0 - 1 YEAR	PMA	496,000	0.580%
CD	0 - 1 YEAR	GREAT EASTERN	249,000	0.520%
CD	0 - 1 YEAR	MULTI-BANK	496,000	0.850%
CD	1 YEAR - 2 YEARS	IPDLAF	2,221,000	0.450%
CD	1 YEAR - 2 YEARS	FIRST EMPIRE	1,241,000	0.680%
CD	1 YEAR - 2 YEARS	GREAT EASTERN	249,000	0.750%
CD	1 YEAR - 2 YEARS	PMA	1,984,600	0.610%
CD	1 YEAR - 2 YEARS	WAYNE HUMMER	500,000	0.730%
CD	OVER 2 YEARS	IPDLAF	1,232,000	0.530%
CD	OVER 2 YEARS	RAYMOND-JAMES	200,000	0.650%
CD	OVER 2 YEARS	FIRST EMPIRE	746,000	0.770%
CD	OVER 2 YEARS	PMA	495,000	0.770%
MAX-SAFE CD	OVER 2 YEARS	WINTRUST	2,522,615.28	0.750%
TREASURIES/ AGENCIES/GO BOND	0-3 YEARS	First Empire	3,155,000	1.880%
			<u>27,287,169</u>	

*NOTE: All rates are net of applicable fees



MEMORANDUM

Date: June 21, 2013

To: Board of Commissioners

From: Executive Director McElroy

Re: NOVA

David Small will be making a presentation to the Board about the NOVA program.

Information is attached.

Nova Programming Since Inception

(as of April 11, 2013)

Nova's mission is to empower students to become leaders and socially responsible young adults. Our goal is to provide safe, supervised and productive after school programming and activities for high school students.

Nova promotes personal growth through artistic expression, community leadership and the exchange of ideas. It is a safe place to make new friends, mix with students from different backgrounds, explore new ideas, and learn new skills in a setting that is student friendly and driven.

LEADERSHIP

Executive Committee

35 registered students; 20-30 active students

Tuesdays 03/12 – Present – 7-8pm

This group is a diverse cross section of the student population. The Executive Committee meets on a bi-monthly (and as needed) basis to conceptualize, plan, promote, and organize events and activities.

WEEKLY PROGRAMS

NovaLiveRadio

20-30 students; 75-100 weekly listeners

Monday – Friday 03/12 – Present – 4-8pm

Music Gallery: All other times

Students design, write, and facilitate their own radio shows for our online station, novaliveradio.com. Topics have included sports, talk, video games, comic books, comedy, and more. One student show has live broadcasted HPHS basketball games as well as one D1 college game (UIC). During off-air times, an eclectic mix of music is playing.

HP Be Well

8-12 students

Tuesdays 09/11 – Present – 3:30-4:30pm

Students meet on a bi-weekly basis to discuss a variety of topics that revolve around wellness. The group does service projects for Highland Park Hospital and R.I.C.E., as well as their schools and community.

Band Practices

4 students

Wednesdays 04/12 – Present – 7:30-8:30pm

One high school band (comprised of Nova members) reserves time at Nova on Wednesday evenings to practice.

ACT Tutoring

5 students

Saturdays 02/12 – 04/12; 09/12 – 10/12 – 11-1pm

Effective Educators has partnered with Nova to provide ACT tutoring to our members for no additional cost. Students meet and spend an hour going over every section of the exam.

Guys Group

10-20 students

Sundays 09/11 – Present – 12-3pm

Every Sunday an interchanging group of young men meet at Nova to share a meal, watch sports, and talk about what is going on in their lives.

SOCIAL SERVICE

Oak Terrace

5-14 students

Tuesdays 04/12 – Present – 3-4:30pm

Students meet every Tuesday from 3-4:30pm at Oak Terrace to help with math tutoring for their 2nd grade students. Student volunteers work in a 1:1 ratio.

Lutz Family Center

4-10 students

Wednesdays 09/12 – Present – 4-5:30pm

Students meet every Wednesday from 4-5:30 at Lutz to help with after school programs. Programs include (but aren't limited to): chess, homework, art, dancing, and sports. Each program consists of 6-15 students for our student volunteers to work with.

Nuestro Center

1-4 students

Thursdays 09/12 – Present – 3:30-5pm

Students meet every Thursday from 3:30-5 at Nuestro Center to help with math and English tutoring. Student volunteers work in a 1:1 ratio.

INTRAMURAL SPORTS

Flag Football

125 students

Saturdays 09/12 – 11/12

The first of our intramural leagues, flag football teams met on Saturdays in the fall to show off their skills. This league will take place again next fall.

Basketball

110 students

Sundays 03/13 – 05/13

Continuing with our intramural success, basketball took off and we currently have 15 teams playing every Sunday. This will be a reoccurring league.

Softball

90 students

Wednesdays 04/13 – 05/13

This league will take place each spring, with students forming teams and playing softball. There are currently 8 teams signed up.

EVENTS

5th Quarter

40-300 students

Friday	09/23/11 – 9-11pm
Friday	10/07/11 – 9-11pm
Friday	12/02/11 – 9-11pm
Friday	01/06/12 – 9-11pm
Friday	02/10/12 – 9-11pm
Friday	10/05/12 – 9-11pm

After big HPHS football and basketball games on Fridays, Nova partners with student groups to host 5th Quarters – post-game parties for the entire school. Students come for DJ'd music, dancing, food, and fun – in a safe, supervised environment.

Band Nights

10-100 students

Saturday	09/24/11 – 7-10pm
Saturday	10/08/11 – 7-10pm
Saturday	11/05/11 – 7-10pm
Saturday	11/19/11 – 7-10pm
Saturday	12/03/11 – 7-10pm
Saturday	01/14/12 – 7-10pm
Saturday	01/28/12 – 7-10pm
Saturday	02/11/12 – 7-10pm
Friday	02/24/12 – 7-10pm
Friday	03/09/12 – 7-10pm
Friday	04/27/12 – 7-10pm
Saturday	04/28/12 – 7-10pm
Saturday	05/05/12 – 7-10pm

Over 16 different high school bands performed at Nova, with 9 schools being represented.

Good Karma Café

10-60 students

Thursday	04/19/12 – 6-8pm
Thursday	05/17/12 – 6-8pm
Thursday	09/20/12 – 6-8pm
Thursday	10/18/12 – 6-8pm
Thursday	11/15/12 – 6-8pm
Thursday	12/14/12 – 6-8pm

Nova partners with DHS's Good Karma Café to host their open mic nights. Students come to show off their talents in music, poetry, art, and more. While a DHS club, students from any school are welcome.

Student Trunk Show

40 students

Sunday 12/02/12 - 12-3pm

Students met at Nova for a Trunk Show. Students showed off their creative side with personal photography, clothing, jewelry, and food – all for sale. Students brought in over \$400 at this event.

Relax-a-thon

120 students

Thursday 04/05/12 - 6-8pm

Over 120 Highland Park High School students, staff, and administrators came out to honor Christie Hanovikian, a Highland Park girl who passed away in September of 2011 after a long struggle with cancer. Live music was provided by Alexander Glantz and Max Subar as attendees got hair extensions, their nails done, and received massages. Over \$1,000 was raised for the Christie Hanovikian Memorial Foundation.

Improv Night

16 students

Friday 05/25/12 - 8-10pm

Performers from Improv Playhouse took over Nova's stage and provided quite a bit of comic relief for the student audience, even bringing some students on stage to join in on the act.

Spread the Word to End the Word

250 students

Friday 04/13/12 - 3:30-4:30pm

Friday 05/10/13 - 3:30-4:30pm

Students representing Spread the Word to End the Word marched from HPHS to bring awareness to the organization. The group ended their march at Nova for an ice cream social and an impromptu dance party.

WORKSHOPS

Self Defense

6 students

Wednesday 04/12 – 3:30-4:30pm

Personal trainer Miles Fox taught students the basics of self-defense and how to handle a variety of dangerous situations – mainly how to remain calm and levelheaded.

Police Techniques

2 students

Wednesday 03/13/13 – 6:30-7:30pm

Commander Tim Wilinski led a tour of the Highland Park Police Department and followed that with questions by the students. He then taught some of the basic skills the police officers.

COMMUNITY MEETINGS

HPHS Science Department Meeting

11/11

04/12

Nova hosted two different HPHS Science Department meetings. The science department met at Nova for lunch and discussion.

Hadassah Meeting

10/11 – 10am-3pm

03/12 – 10am-3pm

09/12 – 12pm-3pm

Nova hosted three different Hadassah meetings. Hadassah met at Nova to watch a film, lunch, and discussion

C.A.R.E.S. Meeting

Friday 11/18/11 – 8-10am

Nova hosted a C.A.R.E.S. (Community Assistance Resource Education & Services) meeting.

HPHS PTO Meeting

Monday 02/11/13 – 8:45-10:30am

Monday 01/23/12 – 8:45-10:30am

On two different occasions, Nova hosted Highland Park PTO meetings.

DHS PTO Meeting

Tuesday 03/20/12 – 10am-12pm

Nova hosted a Deerfield PTO meeting.

Elm Place PTO Meeting

Monday 02/11/13 – 7-8pm

Nova hosted an Elm Place PTO Meeting

HPHS Boys Soccer Fundraiser

Saturday 01/21/12

HPHS Football Team Dinner

Wednesday 09/14/11 – 5-7pm

Wednesday 10/05/11 – 5-7pm

Nova hosted two Highland Park Football Team Dinners.

HPHS Boys Basketball Team Dinner

Sunday 01/29/12 – 4-5:45pm

Sunday 02/26/12 – 4-5:45pm

Nova hosted two Highland Park Boys Basketball Team Dinners.

HPHS Girls Basketball Team Dinner

Sunday 04/22/12 – 4-5:45pm

Nova hosted a Highland Park Girls Basketball Team Dinner.

HPHS Model UN Banquet

Thursday 05/31/12 - 6-8pm

Nova hosted the Highland Park Model UN Banquet.

MIDDLE SCHOOL PROGRAMS

6th Grade Party

85 students; 115 students

10/20/12 - 8-10pm

02/02/13 - 8-10pm

These two parties were held for 6th grade students as we try to excite them about what Nova has to offer. There was a DJ, music, dancing, food, and fun at these events.

8th Grade Party

Saturday 10/13/12 - 8-10pm

Friday 02/01/13 - 8-10pm

These two parties were held for 8th grade students as we try to excite them about what Nova has to offer. There was a DJ, music, dancing, food, and fun at these events.

PROGRAMS IN PLANNING

Sunrise Living

? students

04/13 - Present

Students will meet every Monday from 3:30-4:30 to visit and socialize with the residents.

Nova/JCC Excursion

? students

MM/YY

Nova and JCC have partnered for this social service excursion. Students will meet in downtown Chicago and pass out canned and boxed food items to those people who need it. We are working with Care for Real. This trip is limited to 15 students.

Advisory Board

Jane Conway

Stacie Danielewicz

Kathy Donahue

Lesa Friedrich

Steve Goldsher

Sari Hirsch

Kevin Kaminsky

Annette Lidawer

Holden Metz

Liza McElroy

Terri Olian

Adam Rappaport

Marjie Sandlow

Nancy Rotering

Yumi Ross

Gabrielle Rousso

Beth Shapiro Kopin

Jordan Shiner

David and Robin Small

Brad Swanson

Jody Weinberg

Timothy Wilinski

Samantha Younis

Corporate Sponsors

The Art Center

Jamba Juice

Moccio's Pizza

CD City

Dairy Queen

Piero's Pizza

Blue Rose Gift Gallery

Bent Fork Bakery

Bob's Pantry and Deli

Fly Wheel

Cluckers

Isaac & Moishes

Finish Strong Athletics

PSC

Real Urban Barbeque

Effective Educators

Camp Horseshoe

Famos!

Greater Than

Chippewa Ranch Camp

Road Runner Sports

Camp Ojibwa

Highland Park Parks Department

Deerfield Parks Department

Nova Plans for Academic Years 2013-14 and 2014-15

April 18, 2013, v5

Nova's Mission and Structure

Nova promotes personal growth through artistic expression, community leadership and the exchange of ideas. It is a safe place to make new friends, mix with students from different backgrounds, explore new ideas, and learn new skills in a setting that is student friendly and driven.

Nova's mission is to empower students to become leaders and socially responsible young adults. Our goal is to provide safe, supervised and productive after school programming and activities for high school students.

We like to think of ourselves as a student union JUST for high school students. We have developed a wide range of programs since our inception in July of 2011. Our main areas of focus have been social service, radio, intramural sports, and special events.

Nova is managed by an Executive Director, an Advisory Board, a student Executive Committee and David and Robin Small. Nova is a 501c3 not-for-profit entity. Nova operates as a responsible corporate citizen regarding licensing, employment practices, and appropriate levels of insurance.

The student Executive Committee, the heart of Nova, consists of approximately 30 active high school students, representing a diverse set of interests. There are students from all grades who excel in a multitude of areas including: photography, music, sports, graphic design, business, as well as creative writing. The Executive Committee conceptualizes, plans, promotes and organizes events and activities. Nova's Executive Committee is passionate, dedicated, and effective.

Nova's Advisory Board is a group of 20 – 25 adult leaders from the community who have volunteered to help guide Nova as we pursue our

mission of empowering youth. The Advisory Board includes among others, individuals who are active in/from the City of Highland Park, the Highland Park District, the Highland Park Police Department, District 113 Board, Highland Park High School, and the Highland Park Art Center.

Nova also partners with 20 - 25 different business and organizations in the community that have either donated money or agreed to provide discounts to our student members.

Nova's Programming

Since opening in July of 2011, Nova has provided over 115 unique programs and events for the students in the community. There have been over 3000 unique participants in Nova programs. And while Nova focuses much of its attention on HPHS and DHS, Nova has welcomed students from Chicagoland Jewish High School, Vernon Hills, Stevenson, New Trier, Evanston, Lake Forest and many other schools in the Chicagoland area.

Our social service programs meet three times each week, traveling to Oak Terrace Elementary School, Lutz Family Center, and Nuestro Center. At Oak Terrace, between 5 and 12 high school students meet every Tuesday to provide one-on-one mathematics tutoring for second grade students. As it is our oldest program, it has also been very popular. We have seen the same core group of high school students return week after week as they create strong relationships with the younger kids they mentor. At the Lutz JCYS program, anywhere from 3 and 9 students volunteer on Wednesdays. They lead different after school programs for 20-30 elementary school children, including, dance, chess, art, homework, and different sports. Our work at the Nuestro Center is on a smaller scale, with between 1-4 students assisting 10-20 students in their homework club each Thursday. Altogether, 9-25 Nova Student Volunteers are reaching 40-65 children each week through Nova Social Service Programs.

Our radio station, *novaliveradio.com*, has over 100 listeners on a weekly basis. We currently have 30 students broadcasting 11 shows each week. Topics vary from comic books, sports, music, comedy, and

talk. We have even begun to send students out to Highland Park High School basketball games for live broadcasts, including a live broadcast at the Bradley Center in Milwaukee and a University of Illinois-Chicago Men's Basketball game. We are excited about the direction and growth of this division of Nova. The best part of NovaLiveRadio is its accessibility. As long as you have an internet connection, you're able to visit novaliveradio.com and tune in. Live, student broadcasted shows air Monday through Friday between 4-8pm. After each show airs, a recording of it is stored in our library and will play one more time that week, as well as on request by students, families, and/or friends. When there isn't a live (or previously recorded) show on air, our music gallery of over 7,500 songs plays. Nova has invested significantly in microphones, headphones, software, mixers, compressors and programming in order to enable this activity.

Nova's intramural sports division started in the fall of 2012 and was an immediate success. Nova's Flag Football League (NFFL) started with a partnership between Nova and the Park District of Highland Park. This Fall league consisted of 12 teams and over 125 students in its inaugural season, playing on September-November Saturday afternoons at Wolter's Field. Nova continued its partnership with the Park District of Highland Park for its softball league. This Spring league is comprised of 8 teams and roughly 90 students who meet at West Ridge fields on April-May Wednesday evenings. Nova has also partnered with the Deerfield Park District for its basketball league. This Spring league is comprised of 14 teams and 110 students who meet on March-May Sunday afternoons at the Sacks Center in Deerfield. We will continue to grow this program and our goal is to eventually have six leagues serving over 600 students over the Fall, Winter, and Spring seasons.

Nova has hosted a variety of special events:

- 13 concerts, featuring 20 bands from 15 different towns, have been played for crowds between 30 and 250 students
- 6 Fifth Quarter events (post-game parties with music, food, dancing and fun for 60-300 students)
- Relax-a-thon for the Christie Hanovnikian Foundation (over 120 students participated and raised over \$1000)

- Student Trunk Show (students brought homemade clothes, artwork, and jewelry for sale – 40 students and over \$500 in sales)
- 9 open mic nights with Deerfield High School's Good Karma Café program (between 10 and 60 student participants)
- Spread the Word to End the Word post party (over 250 students marched from HPHS to Nova for an ice cream social and dance party as they raised awareness about ending the use of the "R" word)

All Nova events are aimed at providing students with fun, safe supervised after school programming. Nova Staff works with student groups – either from the Executive Committee or organically through clubs or groups in the school to plan events and programs. Nova provides a wide variety of programs for students that are student sponsored, directed and implemented with adult guidance.

New Developments for the Academic Year 2013-14

We are currently planning for Nova 2013 – 2014. Nova will likely have an operating budget of approximately \$ 75,000 - \$ 90,000 and employ an Executive Director. We are working to partner with the City of Highland Park, the Park District of Highland Park, and David and Robin Small to commit to provide this level of funding. It is anticipated that there will be no membership fee for students (automatic, free membership). Programming fees will be determined on an event by event basis. As in the past, financial assistance including free access will be provided to students in need.

Nova will likely release its 1770 First Street space. Nova would like to secure office space at Highland Park High School that would provide a desk for the Executive Director, and a desk for hosting the radio show.

The proximity and office location within Highland Park High School will assist in and facilitate interactions with student executive leaders as well as with activity sponsors.

In addition, Nova would like to donate digital recording equipment to Highland Park High School consisting of an Apple computer, studio quality microphone and USB audio interface, a microphone, a keyboard,

and Pro Tools 10, the next generation, most widely-used audio production software in the industry, enabling students to record, compose, edit, and mix with speed and ease.

Throughout 2013-14, Nova would continue to operate as before, with its Executive Director, student Executive Committee, and Advisory Board.

Vision of the Nova Grant

During 2013 – 14, Nova would extend the diversity of its programming to include a broader adult sponsor group consisting of Highland Park High School teachers, coaches and advisors. The goal of the broader sponsor group is two-fold: (i) extend the reach of Nova to provide safe and productive after school programming to a broader and more diverse set of students, and (ii) create a platform of consistently fresh, unique and different programming, activities, and opportunities that will consistently engage and challenge the student population (and avoid the same old, same old, more of the same programming that causes students to lose interest).

Each sponsor would apply for a grant as an incentive to work with students to conceptualize, organize, promote and implement one to two specific events. Grants would be accepted on a rolling basis and reviewed and approved by the Executive Committee and the Advisory Board. The Executive Director would provide background support and assistance to the sponsor.

The role of a Nova Grant Sponsor would be to manage every aspect of the event or program. The sponsor will identify student leaders to work with, advise, and mentor as they develop the event or series of events/workshops. The planning process would include publicity, student involvement, media support, supervision, and selection of the site and location, budgeting and planning as well as implementation.

It is expected that the average grant will range from \$ 250 - \$ 1,250. The grant will be used to compensate the adult sponsors for their time

and commitment. It will also be used to partially or fully fund (as determined on a case by case basis) specific program costs. Nova staff will also provide leadership and administrative support as needed to help make each program a success.

Through the Nova Grant program, our goal would be to sponsor 3 - 4 new, unique and specific programs each month, each organized by a different Grant Sponsor. Our goal for the 2013-2014 school year would be to organize 30 - 40 unique events.

The Nova Grant program would be a partnership between Nova and District 113 educators and coaches to provide value added, supervised, after-school activities and programming consistent with Nova's mission of student empowerment, community involvement, socialization, and inclusiveness.

Nova Overall Programming Goals for Academic Year 2013 - 14:

High school students:

- Nova hopes to continue providing between 3 and 5 social service opportunities each week
- As Nova has grown, so has NovaLiveRadio.com. Currently, there are 11 shows broadcasting; the goal for next year is to have 20-25 total student produced shows.
- Each month, Nova hopes to put on 3-4 special weekend events such as student band performances, poetry slams, club fund raisers and charity events, disco parties, improve shows, etc. largely through the Nova Grant program.
- Expanding upon the 4 intramural sports leagues that were launched in 2012-13, Nova hopes to add 1-2 more leagues for the next academic calendar year. Whether it is co-ed dodge ball or floor hockey, many students have expressed interest in a multitude of fun, yet competitive leagues. We have very high expectations for this intramural sports program.

Middle school students:

- Nova plans to continue slowly introducing 5th-8th graders to Nova by giving them a chance to have their own specific programs at Nova.

Nova Grant Sponsor Application

The club sponsor, coach, or teacher (e.g., Nova Grant Sponsor) will conceptualize, design and create a new program (e.g., unlike any other specific events or programs that the sponsor or District 113 is currently provide to the student population). The program must have educational, social, and/or philanthropic value. The Nova Grant Sponsor will be expected to handle every aspect of this program, including design, development, marketing, and execution. This will also entail gathering student leaders who will not only help plan the program, but will also take an active role to help make it successful and reach a wide variety of students. The Nova Executive Director will be available to assist as well as provide administrative support.

Each program will need to be inclusive of the broader student population to the extent possible. The primary focus of these programs can vary by subject, including (but of course not limited to) social service, entertainment, education, athletics, arts, or any other discipline that coincides with Nova's broader mission.

The following are a few examples of programs that would be great ideas:

1. Instructional Football Workshop
 - a. A Saturday afternoon with elementary school children
 - b. Organized by the football team coach and players
 - c. All students welcomed and encouraged to participate (freshmen to seniors, boys and girls, football players and non-football players) as organizers, promoters, planners, supervisors, coaches, referees, photographers/videographers, etc.
 - d. At Wolter's Field (or a Park District field)

2. Open Mic Night

- a. Weekend night with 5+ musical acts scheduled to perform
 - b. Organized by music teacher/advisor and interested students
 - c. All students welcomed and encouraged to participate and/or enjoy the evening. Student leaders take active roles as performers, promoters, planners, sound technicians, photographers, and videographers.
 - d. In school auditorium, Highland Park Community House, Highland Park Rec Center, The Art Center Highland Park or other private venue
3. Career Night Forum
- a. Weekday night at school with successful businessmen/women from the community
 - b. Organized by economics teacher and interested students
 - c. All students are welcomed and encouraged to attend. Student leaders will contact community members to sit on the panel. They will promote the event, careers of the attending adults, and come up with questions to get the discussion moving.
 - d. In school auditorium, Highland Park Community House, Highland Park Rec Center, The Art Center Highland Park or other private venue
4. Reality Store
- a. A weekday morning with 8th grade students
 - b. Organized by economics teacher and economics students
 - c. The economics students to man stations in this workshop. The 8th grade students are given randomized careers, family sizes, and “life” cards. Students then go station-to-station to buy homes, cars, and insurance, pay bills, and learn life skills such as a) how to manage a checkbook, b) how to plan a budget, and c) discover the differences between luxuries and necessities.
 - d. In gym or other open space

Again, those are just examples of programs that would be acceptable by Nova’s standards.

While programs will vary in the size of the target attendance, in focus, and purpose, the following general parameters must be adhered to:

- 1) The program must be new and unique; the goal of the program is to fund new and unique programming, not to compensate for existing programming provided by District 113.
- 2) The program must be inclusive of all students; while a program will likely be sponsored, planned and organized by one club or organization, it must be designed to be inclusive of all students through the planning process as well as the event itself.
- 3) There must be a relatively complete conceptual description of the program and the Grant Application must be completed in its entirety.

Teachers, coaches, and advisors may apply for multiple (non-overlapping from a time perspective) Nova Grants. Applying for or being accepted for one specific event does not disqualify you from applying for another grant. You may apply for multiple grants over the course of a year.

To apply for a grant to become a Nova Event Sponsor, please fill out this application and return it to:

novagrants@novahp.org

Nova Grant Application for Academic Year 2013 - 2014

Name: _____

Date: _____

Telephone: _____

E-mail: _____

What clubs, teams, activities, and/or courses are you currently involved with?

Please describe your proposed event(s) or workshop(s) in detail:

What is the target student group for leadership? For attendance?

How do you plan on promoting the event? Please be descriptive in your plan and include where it will be promoted.

What is the expected attendance?

What are your space or facility requirements? What would be an ideal venue?

When specifically would you like to host the event (date, day of the week, time of the year, etc)?

What is the frequency (if applicable)?

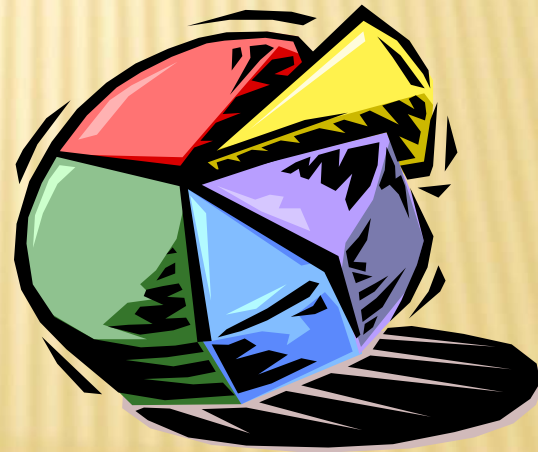
What would be the economics of the event?

ILLINOIS YOUTH SURVEY DISTRICT 113

Youth drug use trend data from 2008-2012 and
potential contributing factors

WHY THE ILLINOIS YOUTH SURVEY?

- ✘ Importance of Data Collection
- ✘ Range of topics covered

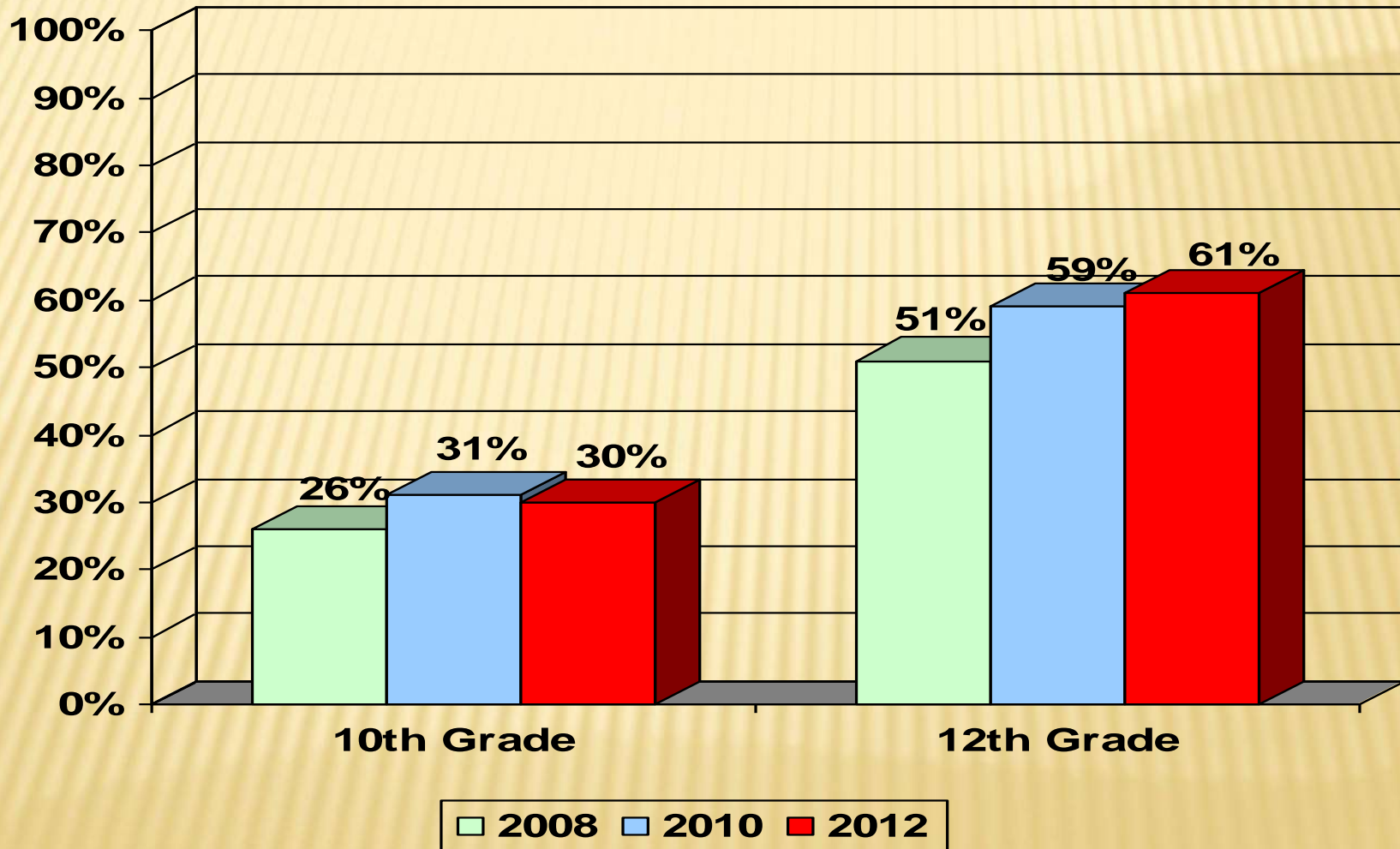


THIS PRESENTATION

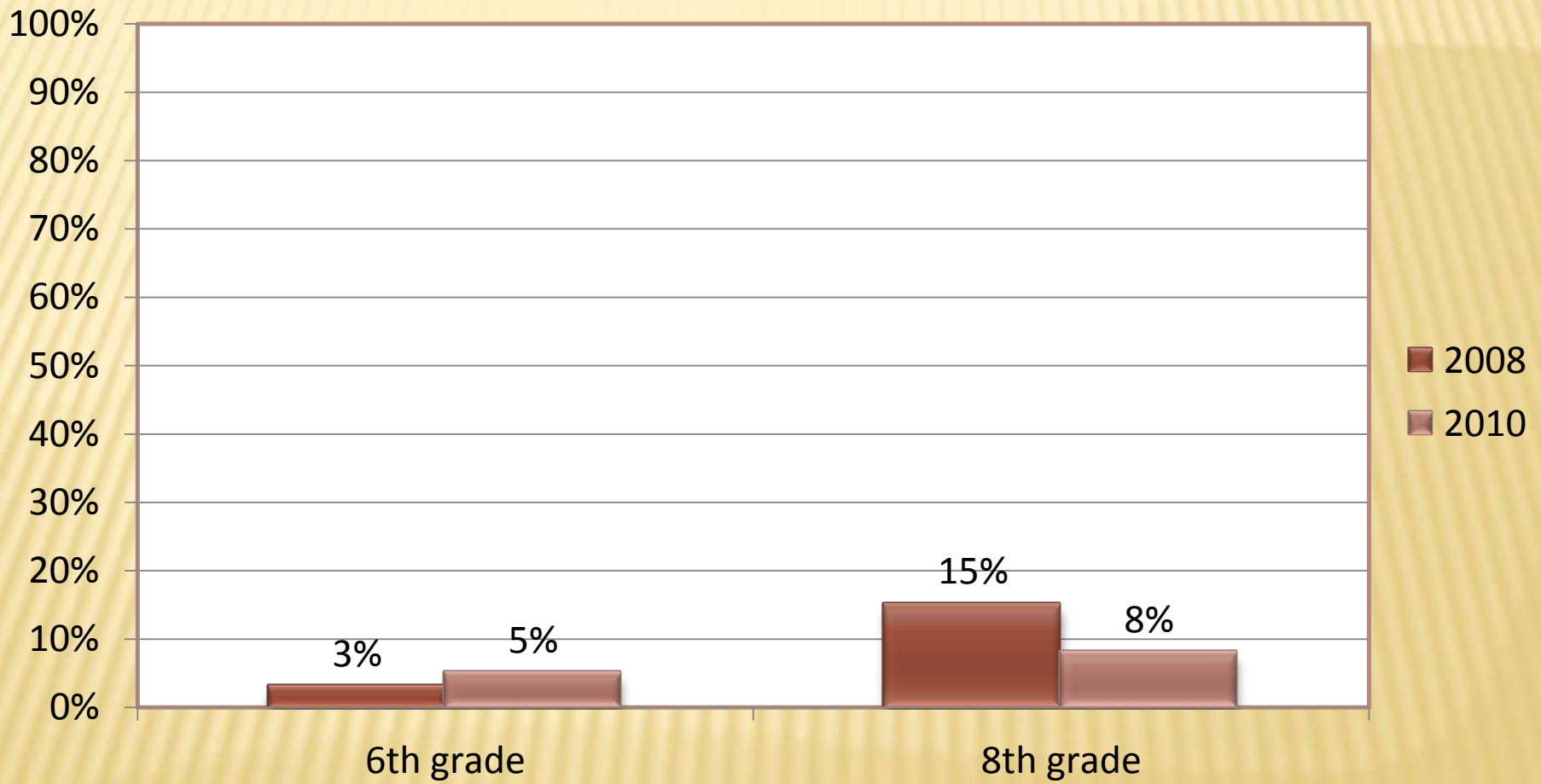
- ✘ Drug use trends with District 113 youth
- ✘ Possible Contributing Factors
- ✘ Next steps



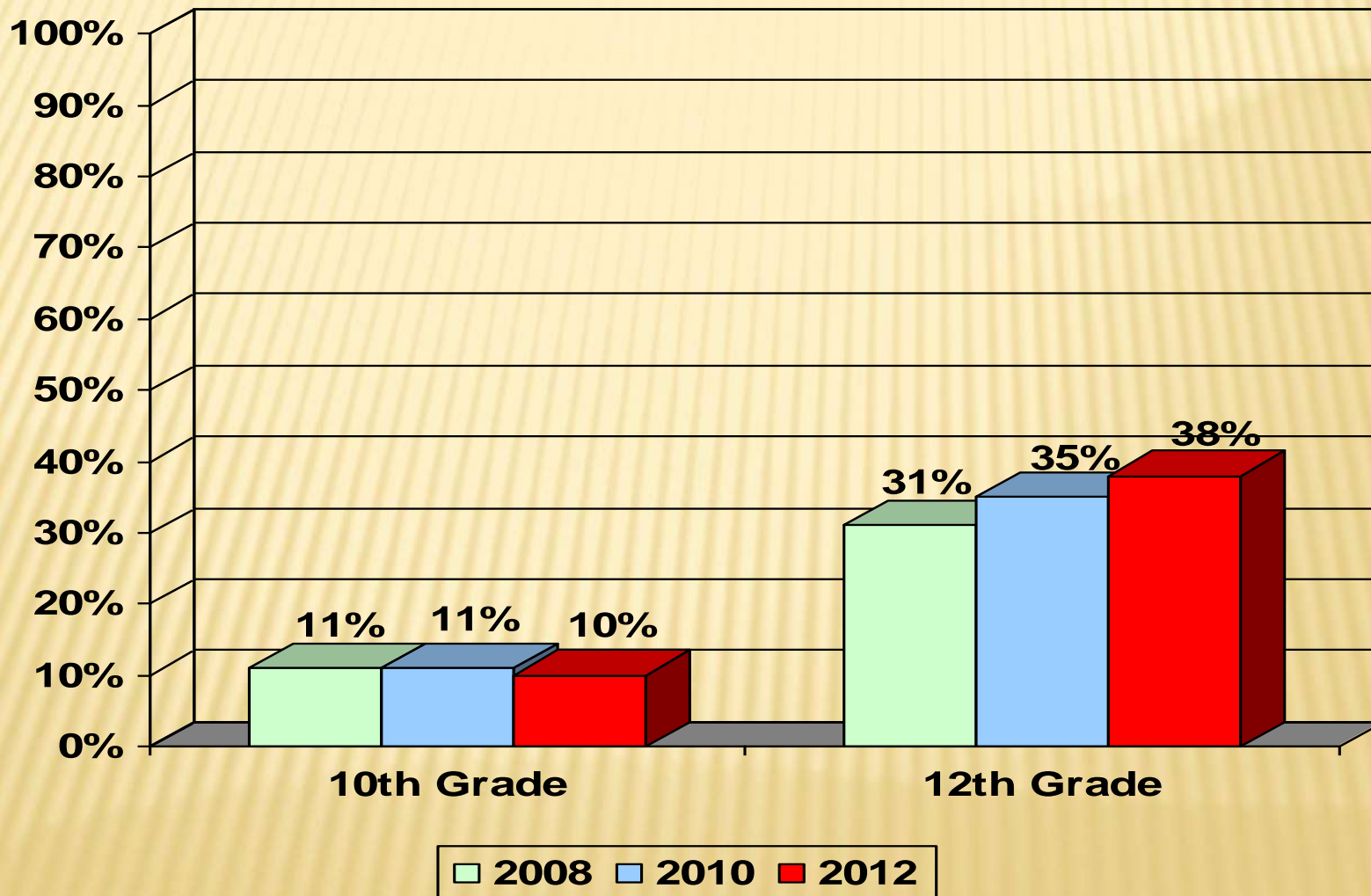
ALCOHOL USE – PAST 30 DAYS



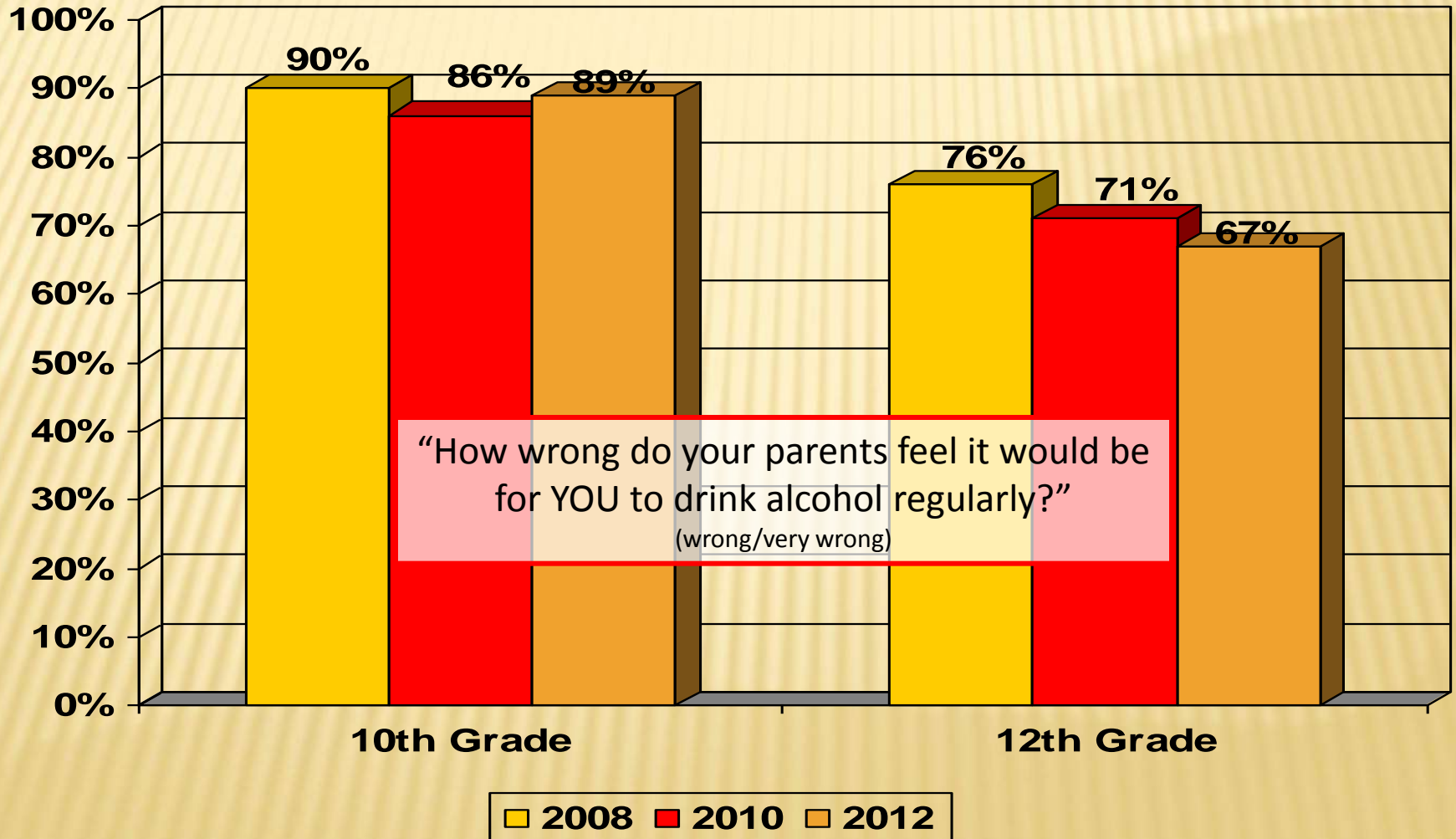
ALCOHOL USE – PAST 30 DAYS FEEDER SCHOOLS



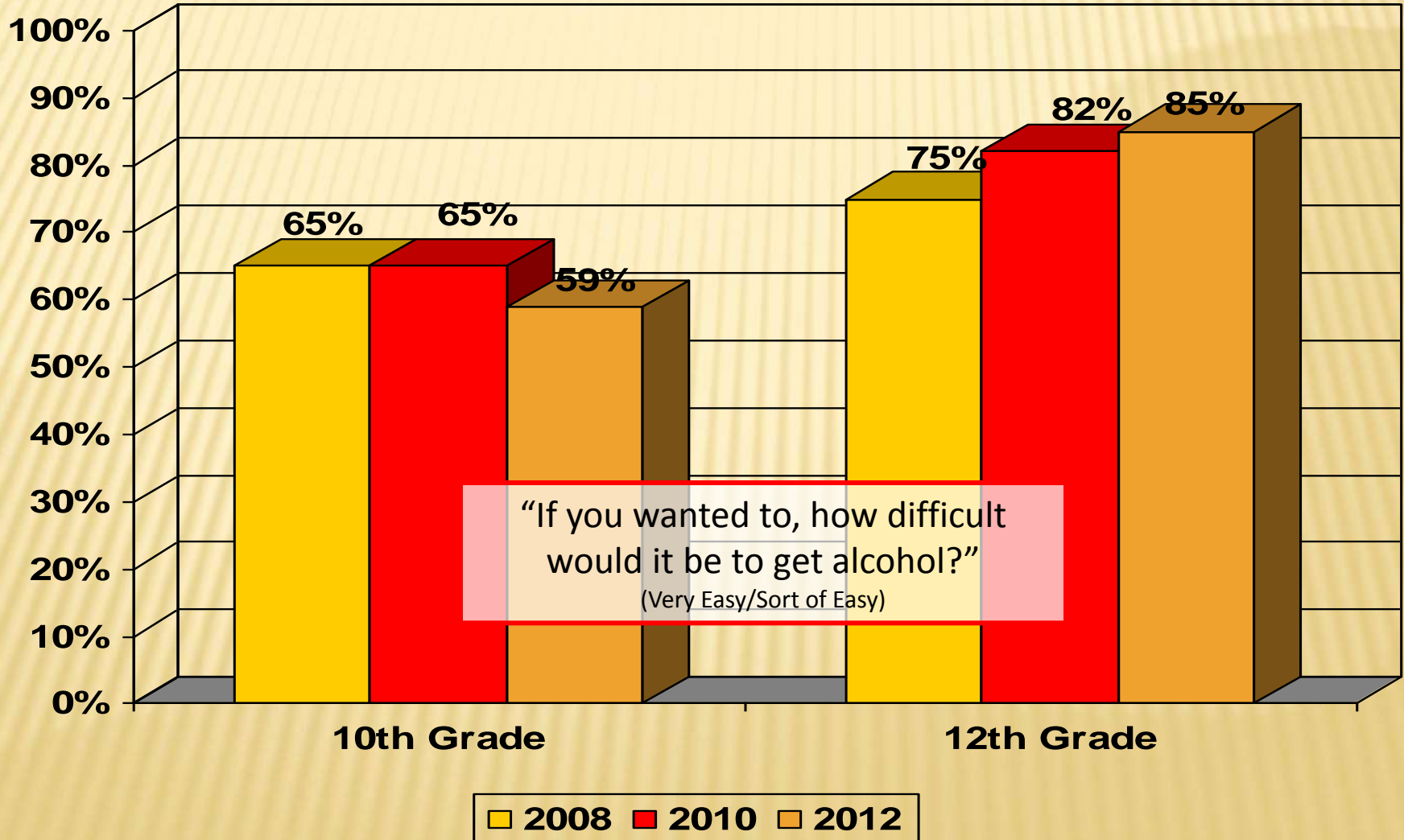
BINGE DRINKING – PAST TWO WEEKS



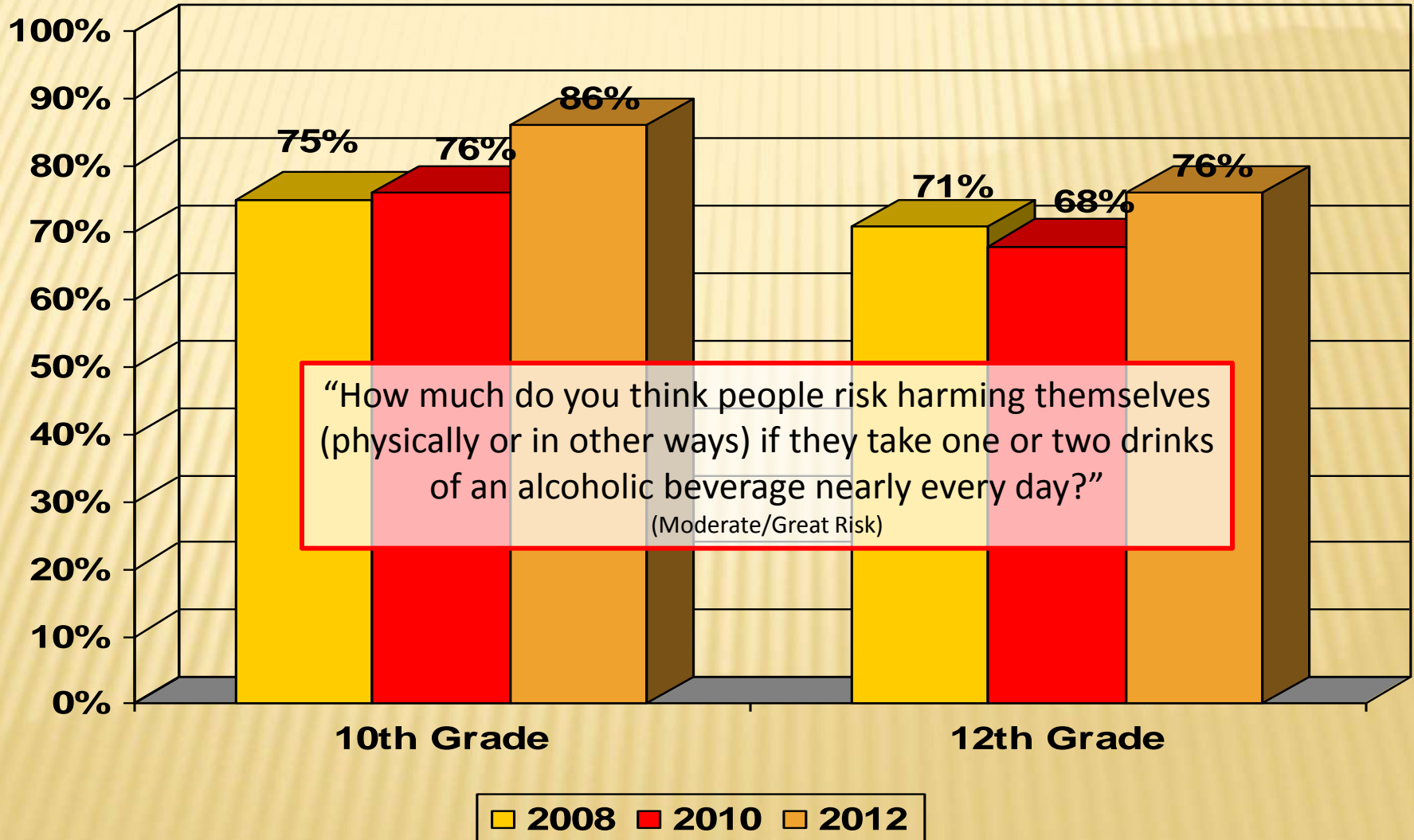
ALCOHOL – PARENT APPROVAL



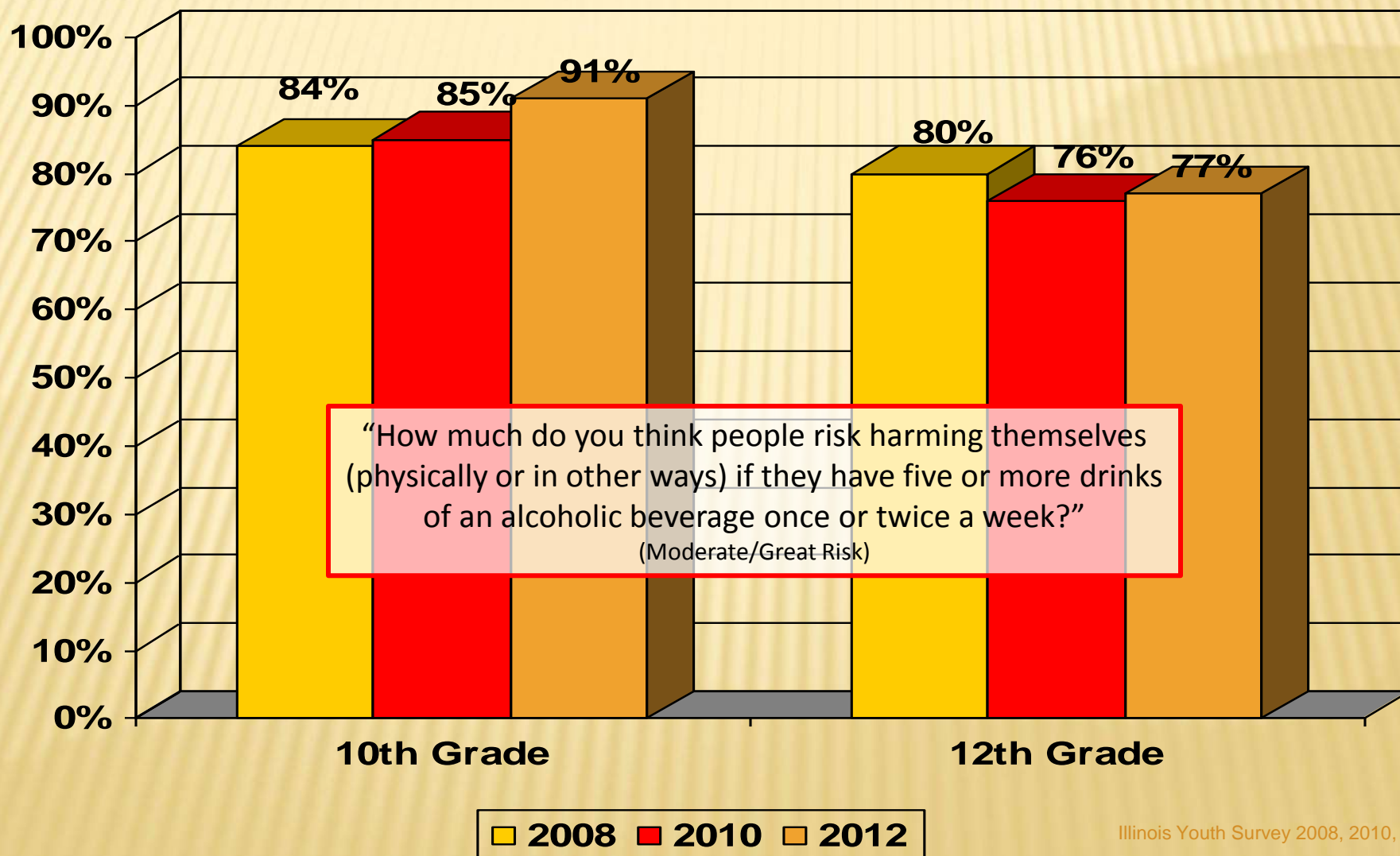
ALCOHOL – ACCESS



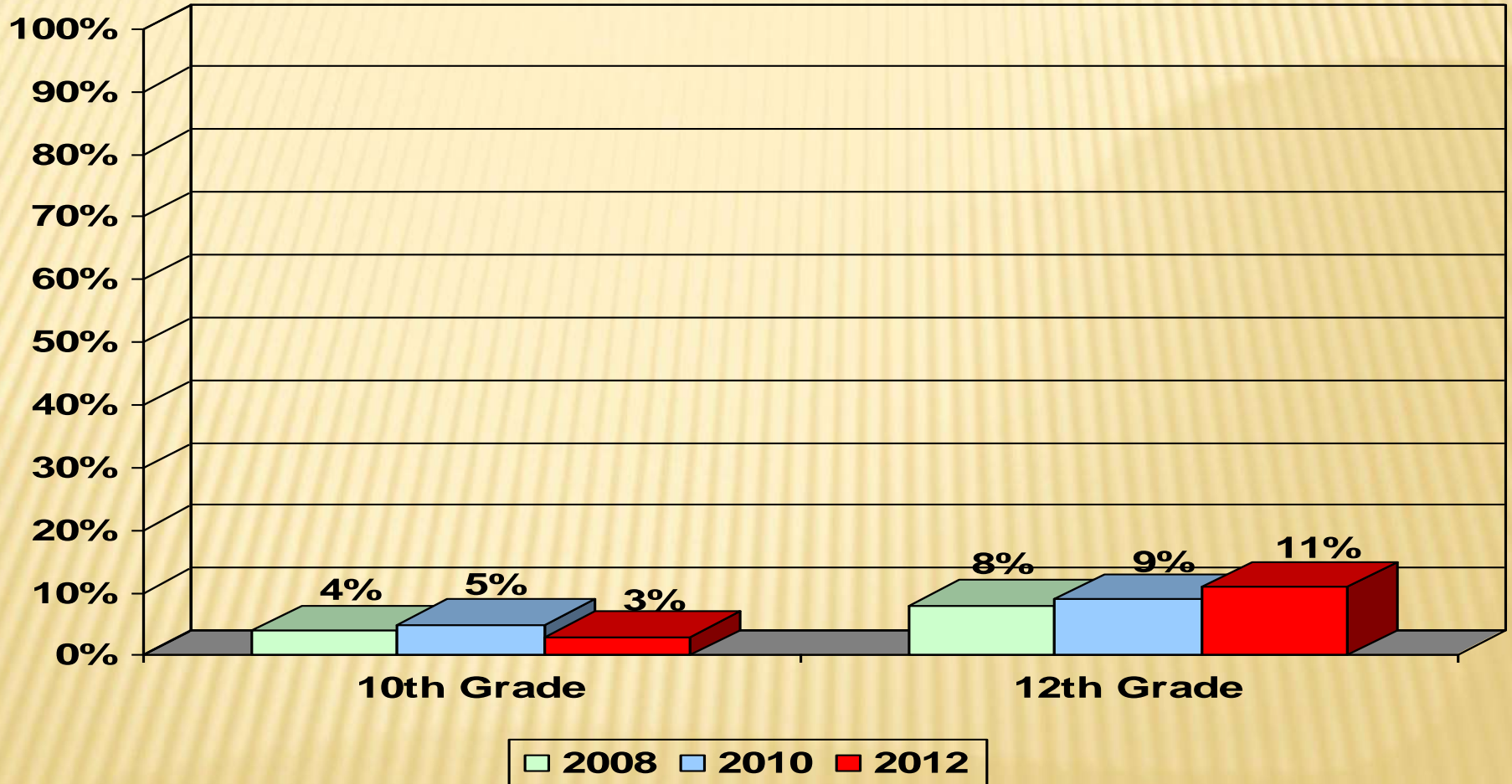
ALCOHOL – RISK OF HARM



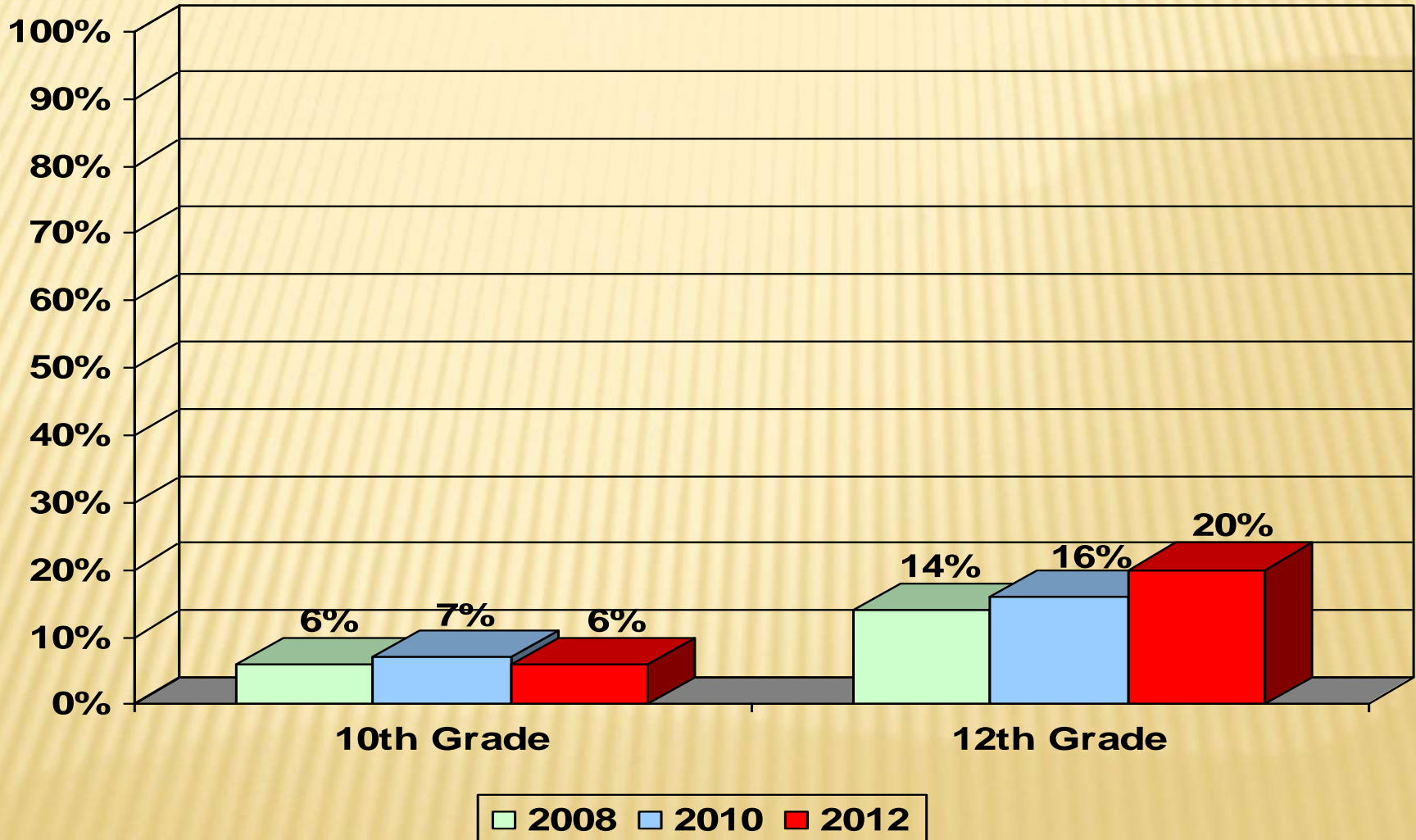
BINGE DRINKING – RISK OF HARM



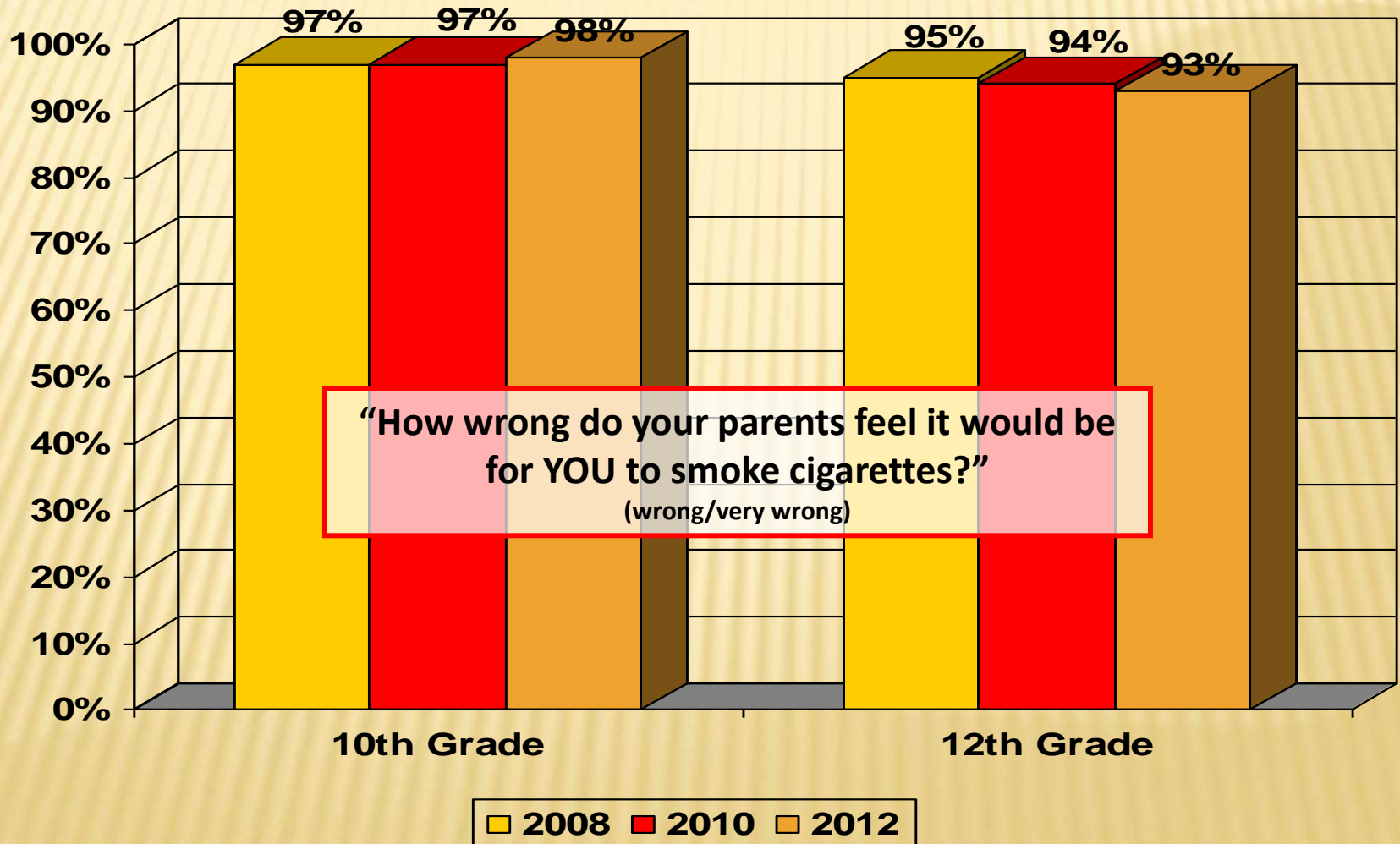
CIGARETTE USE— PAST 30 DAYS



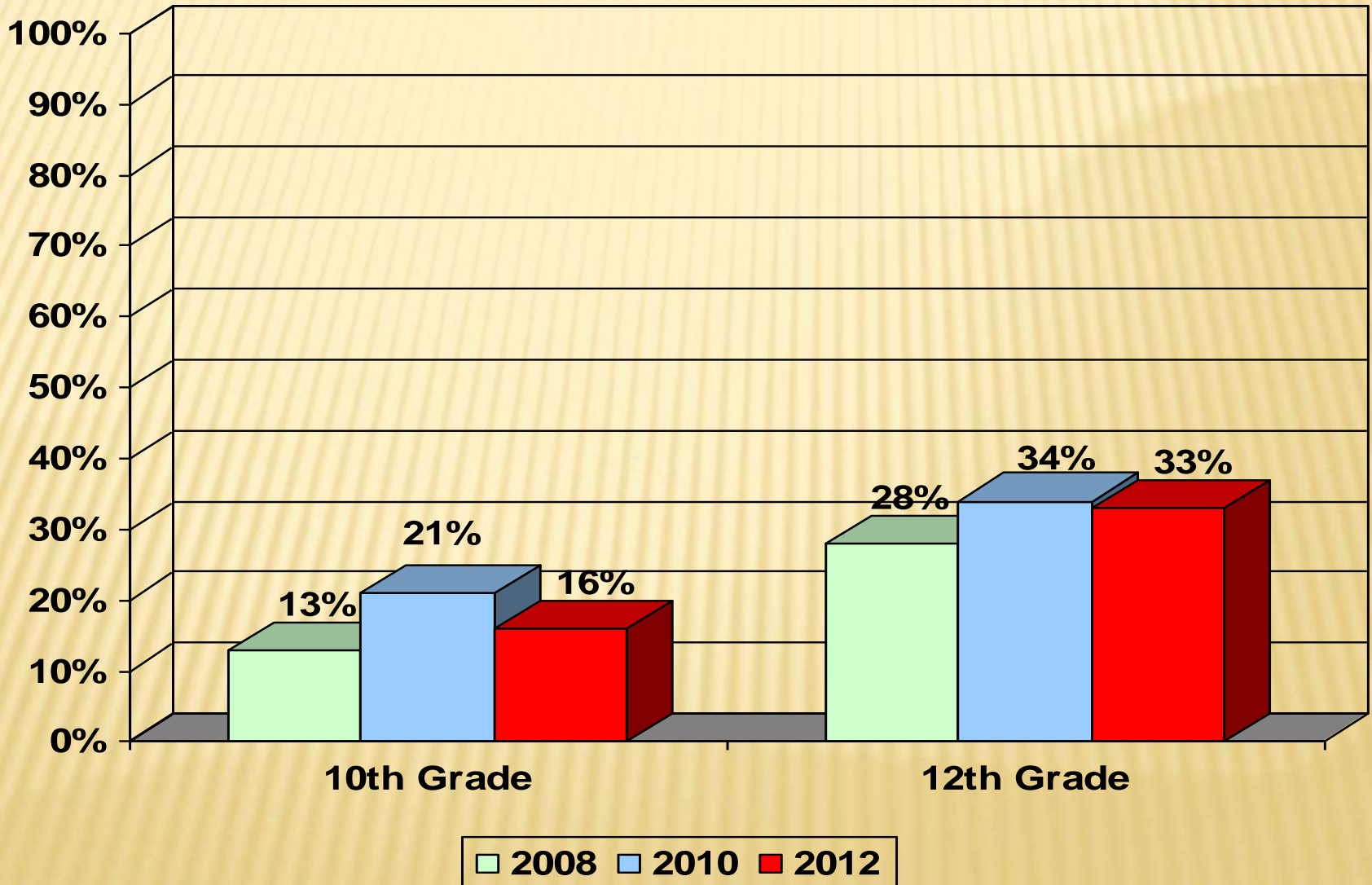
OTHER TOBACCO – PAST 30 DAYS



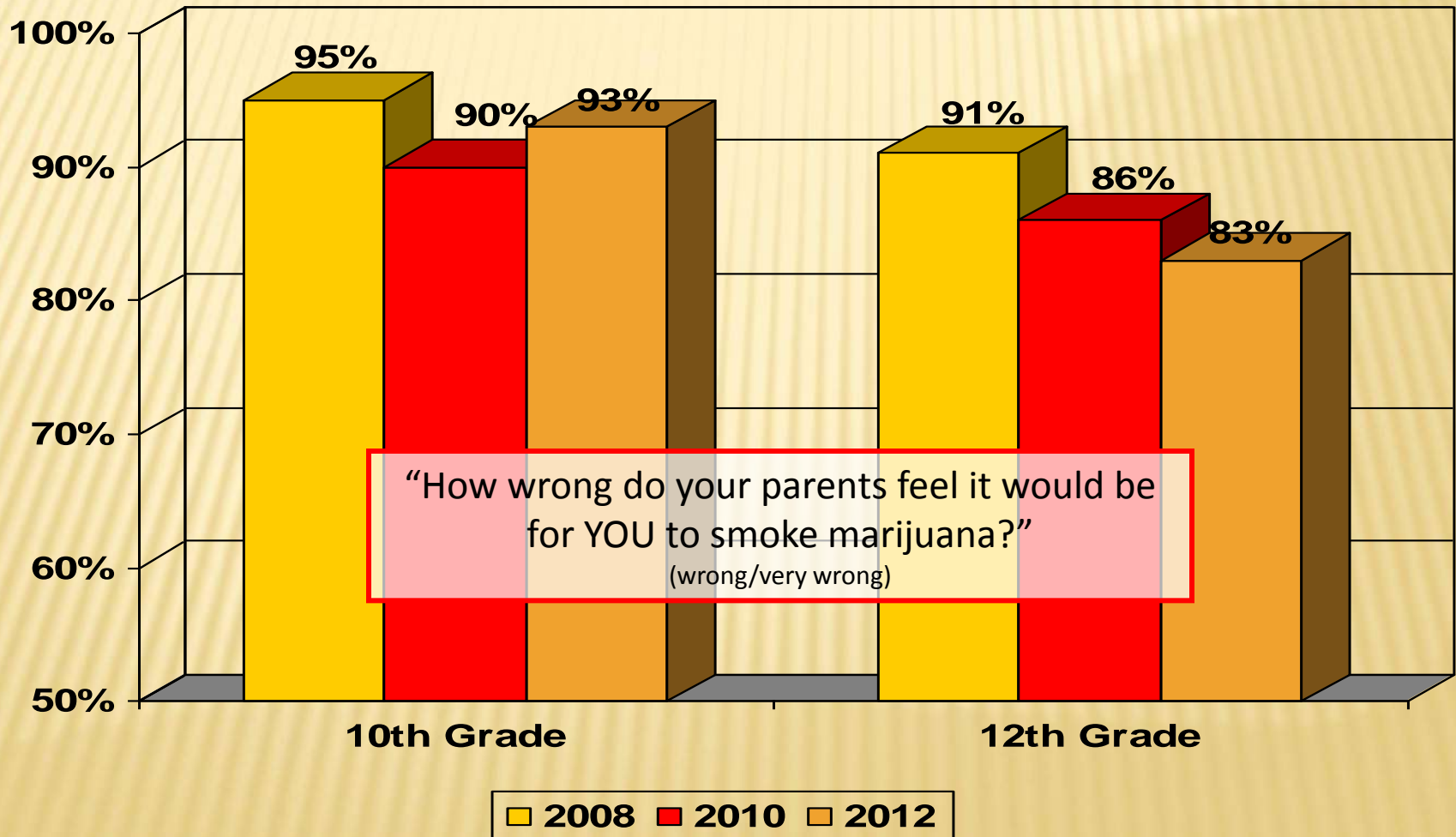
CIGARETTE – PARENT APPROVAL



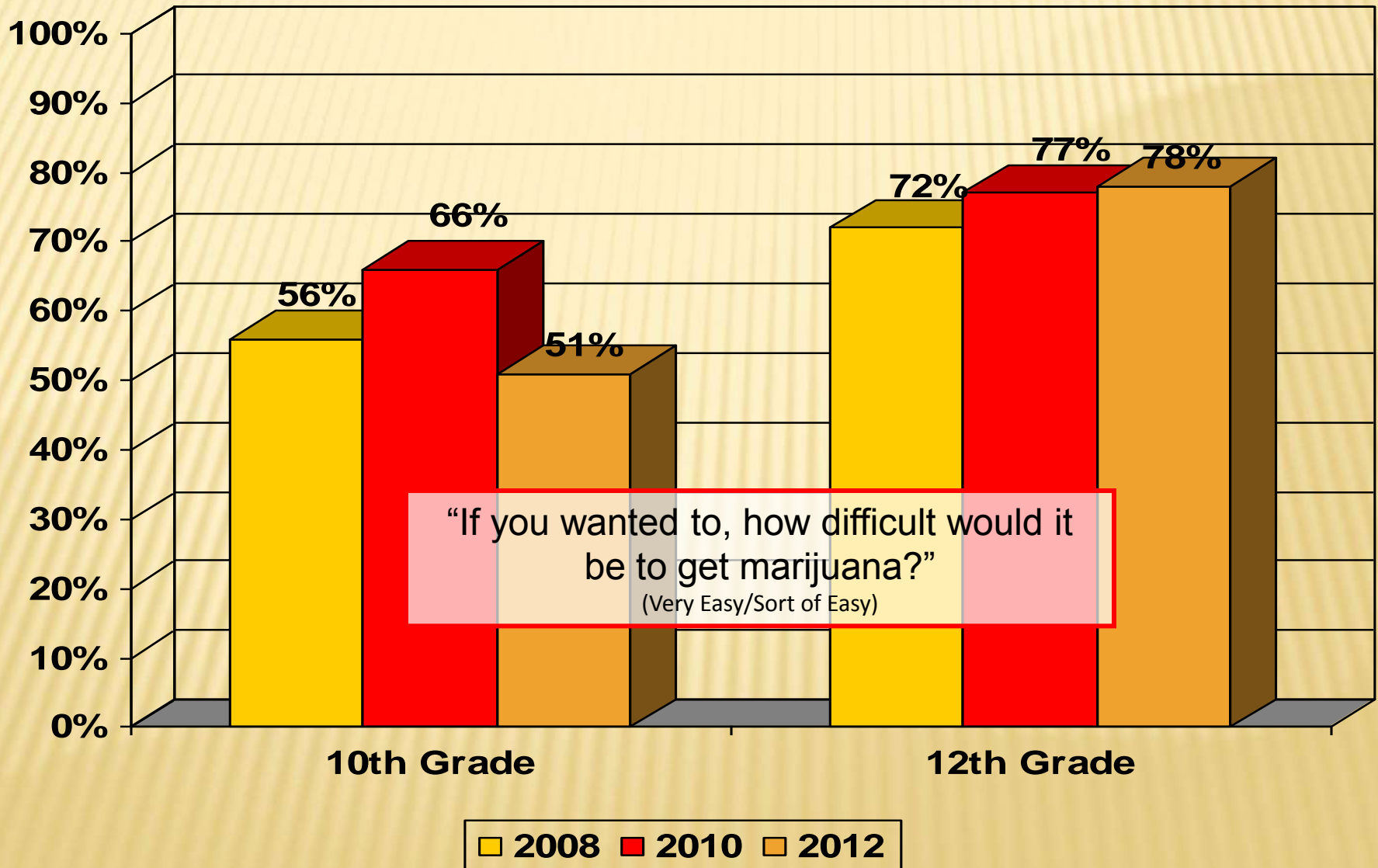
MARIJUANA USE – PAST 30 DAYS



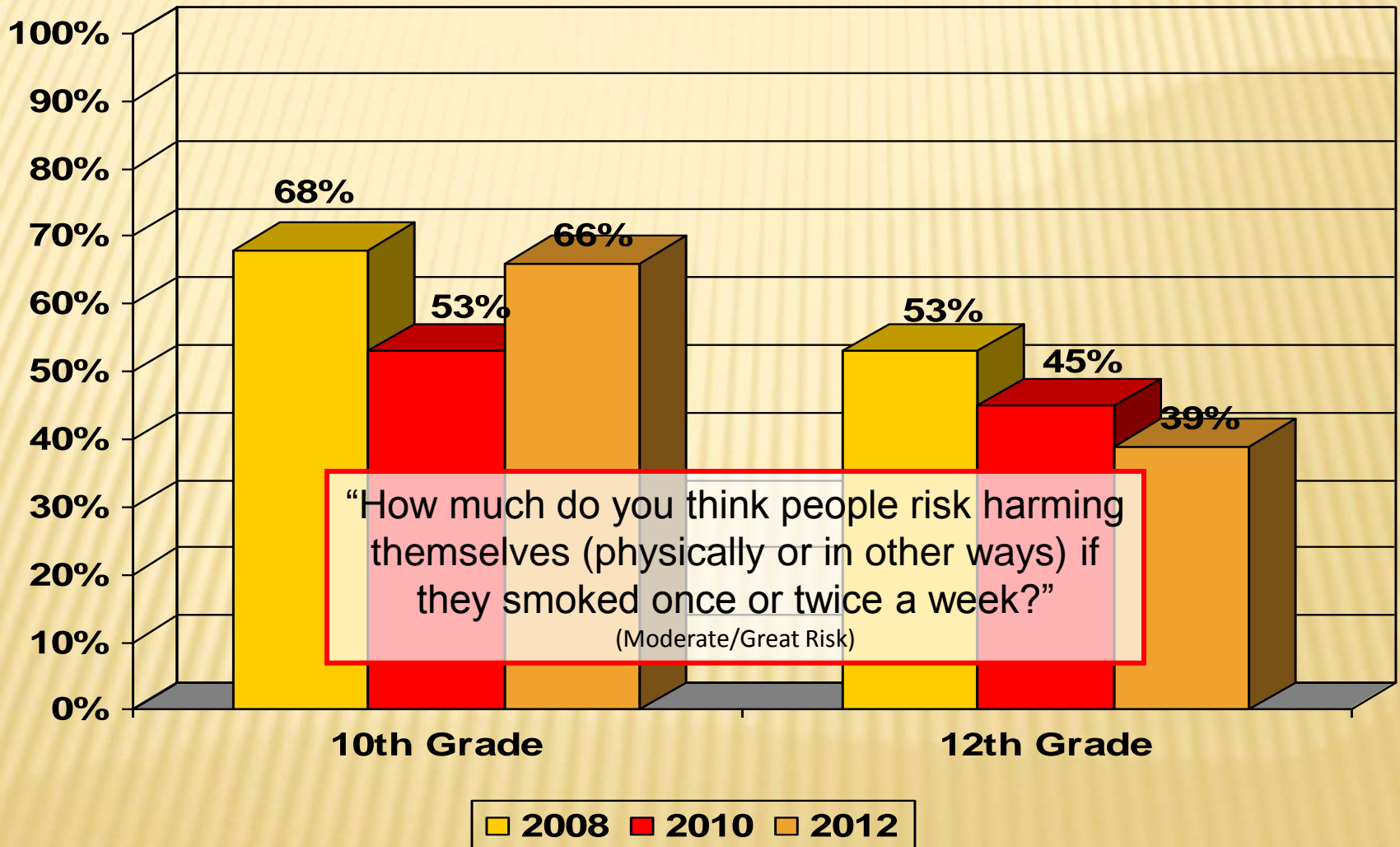
MARIJUANA – PARENT APPROVAL



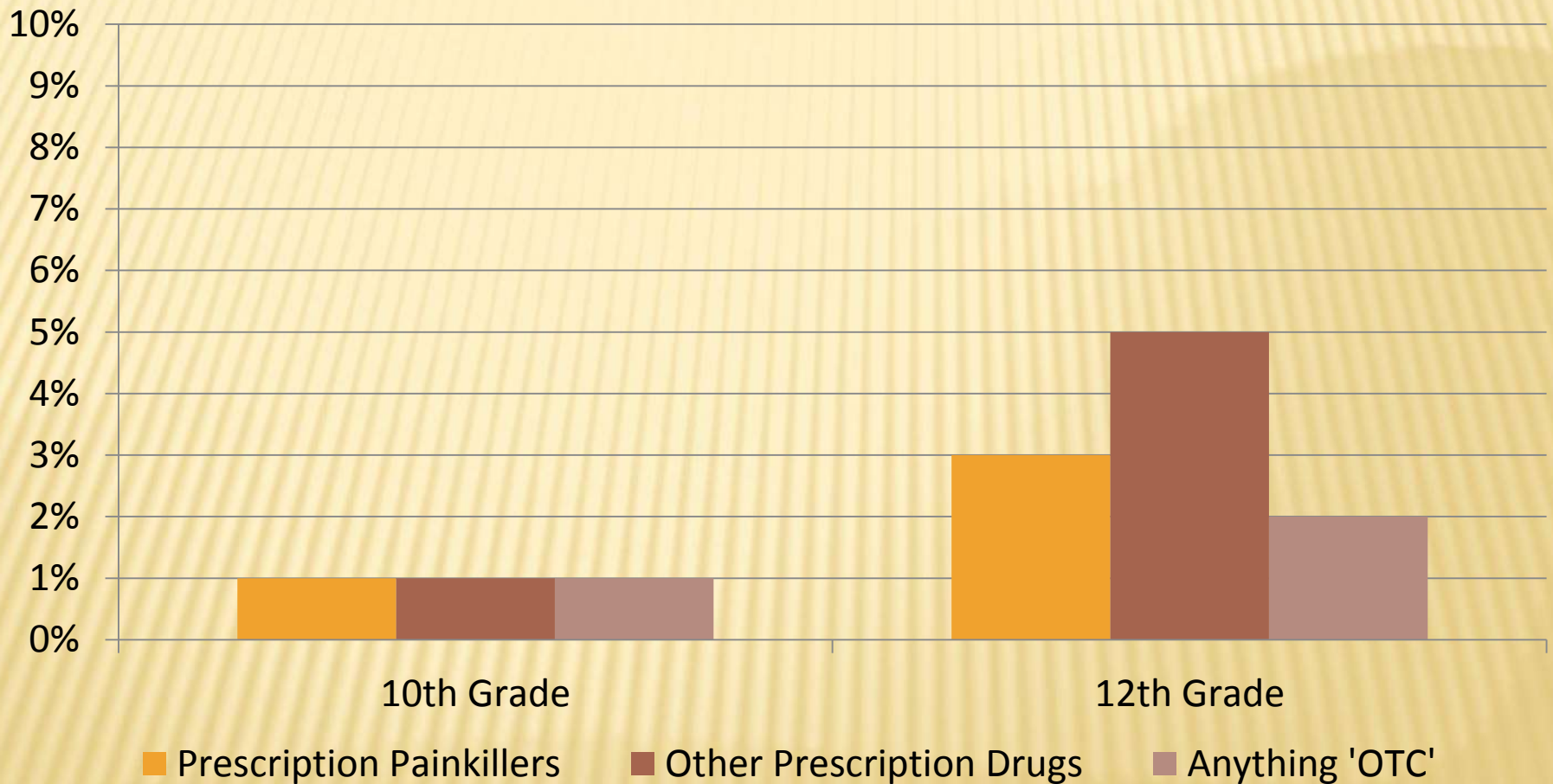
MARIJUANA – ACCESS



MARIJUANA – RISK OF HARM



PRESCRIPTION & OTC DRUGS – PAST 30 DAYS



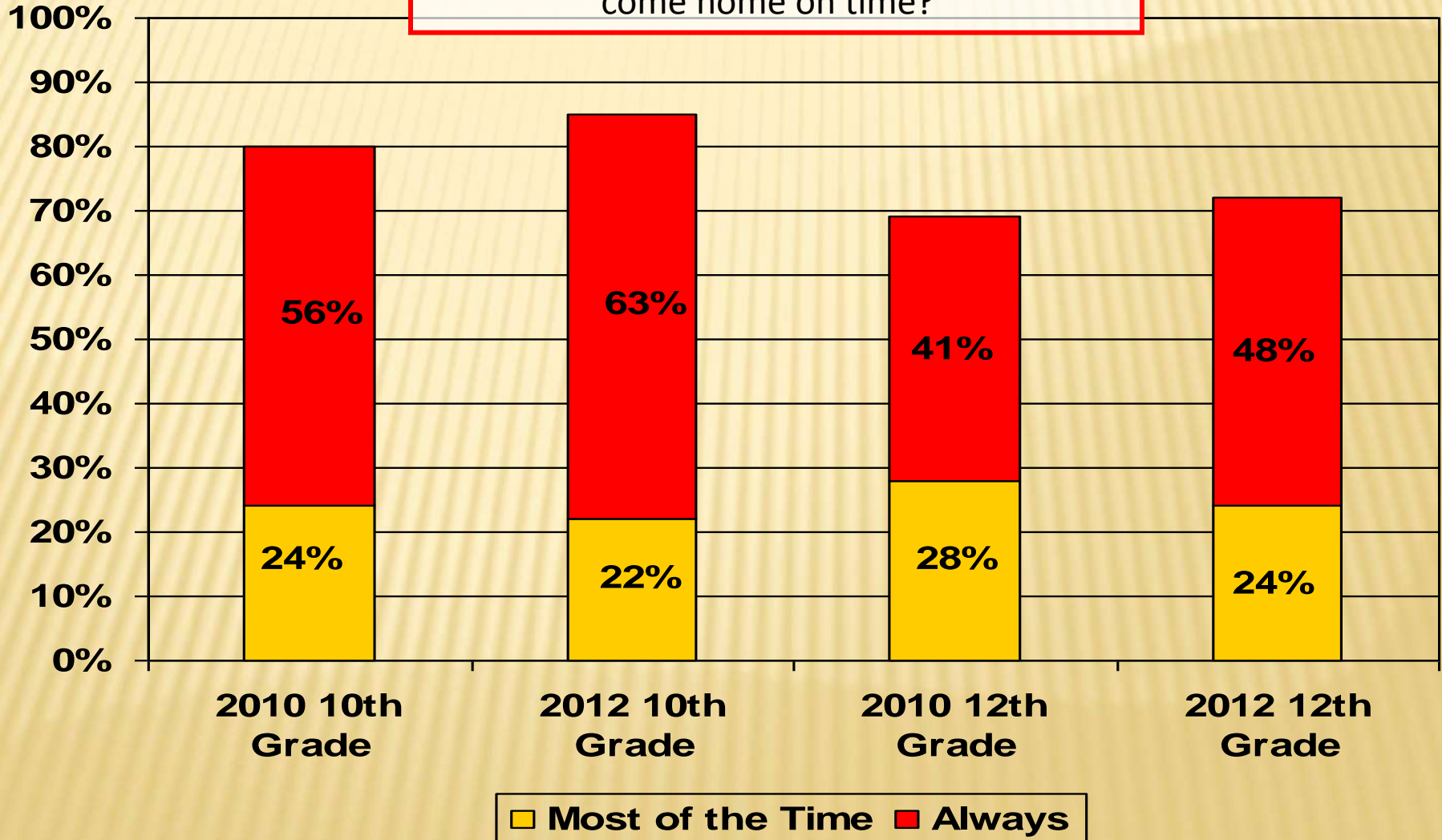
OTHER ILLICIT DRUG USE

Illicit Drug use includes: MDMA (“ecstasy”), LSD, Cocaine/crack, meth, and heroin

- ✘ Any use of these illicit drugs in the past 12 month period were all at or below 9%
 - ✘ 10th Grade use was at or below 1%
 - ✘ 12th Grade highest use was MDMA (ecstasy) at 9% followed by LSD/other psychedelics at 8%

PARENTAL MONITORING

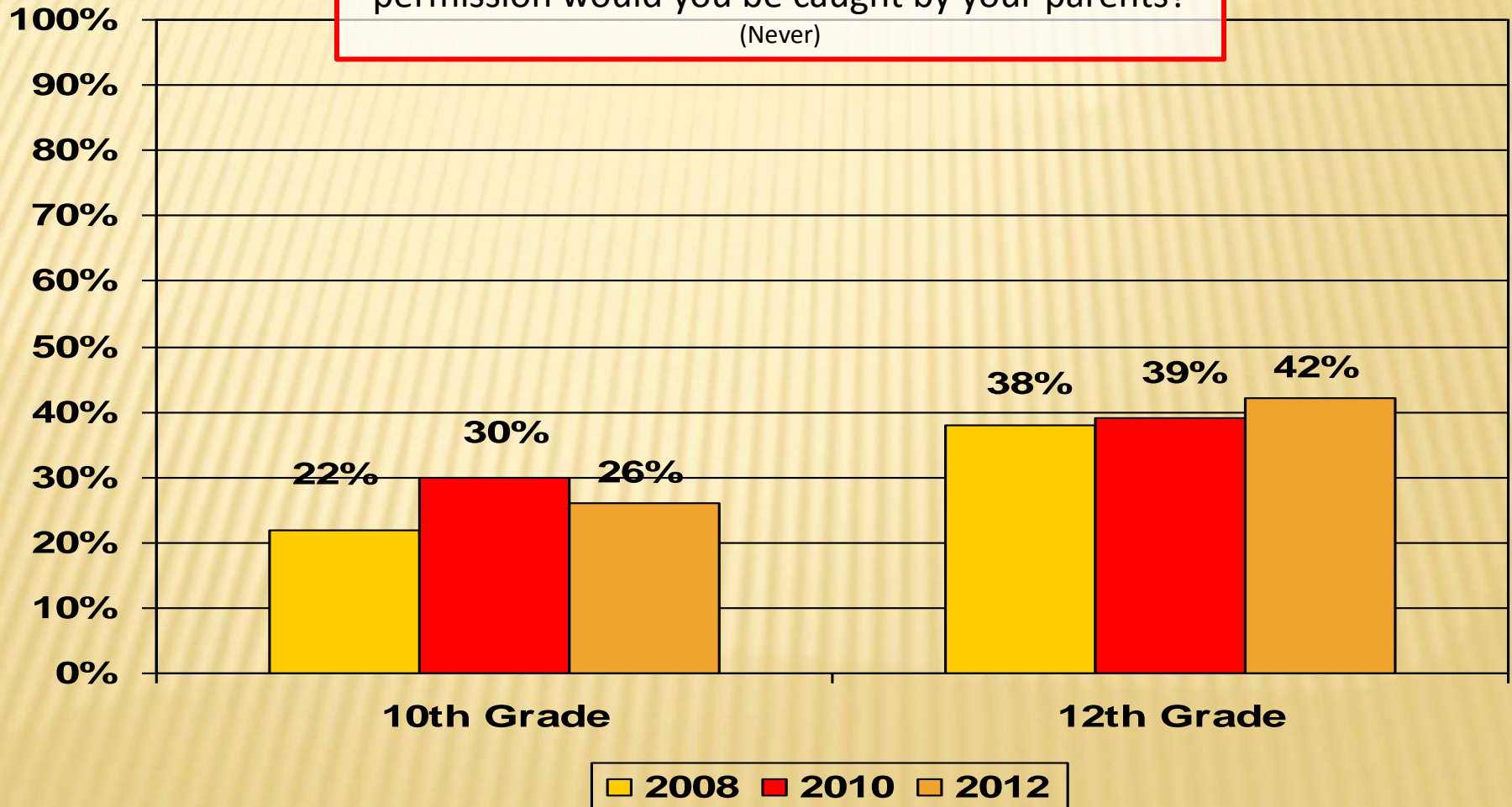
“Would your parents know if you did not come home on time?”



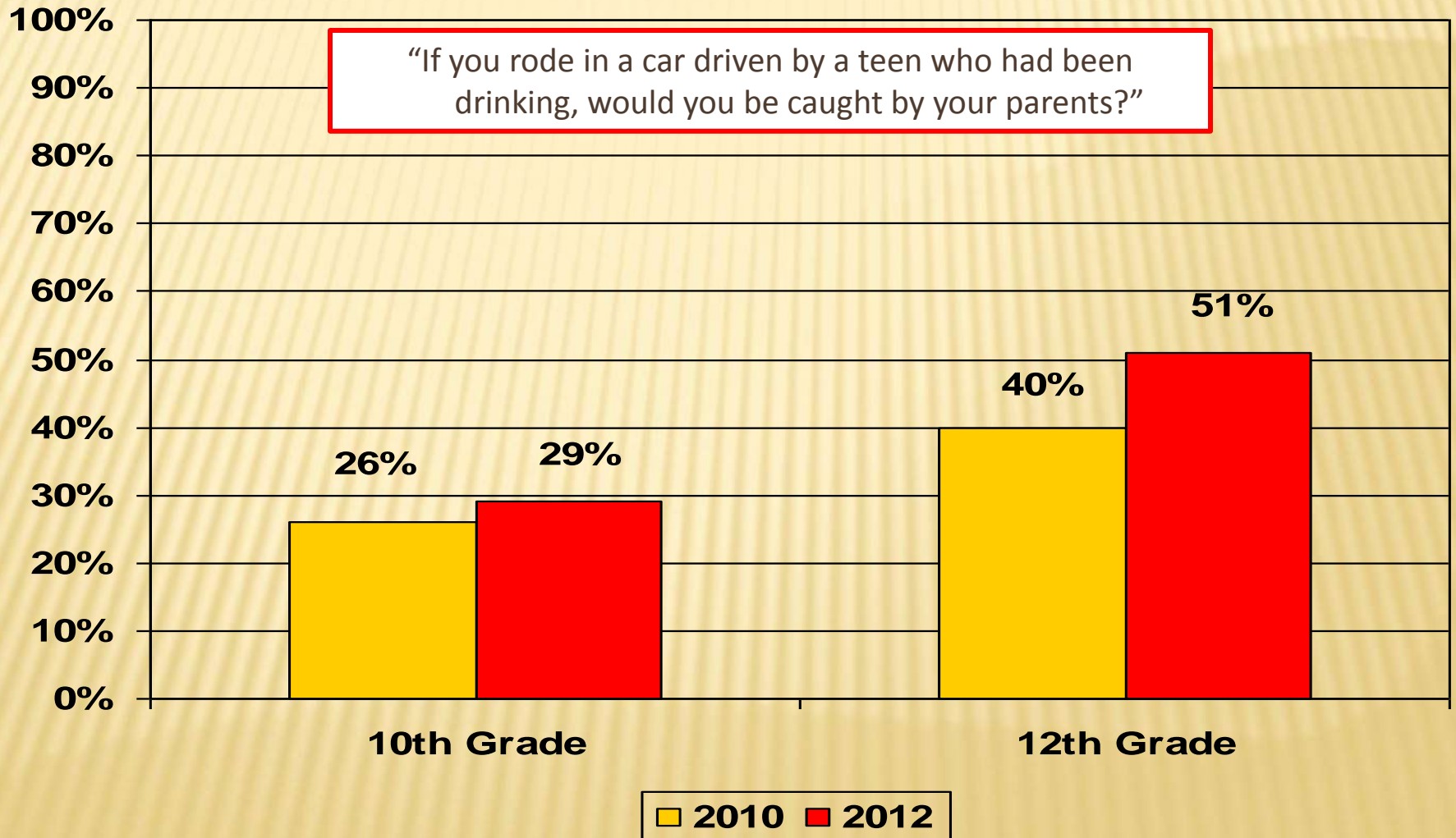
PARENTAL MONITORING

If you drank alcohol without your parents' permission would you be caught by your parents?

(Never)



PARENTAL MONITORING



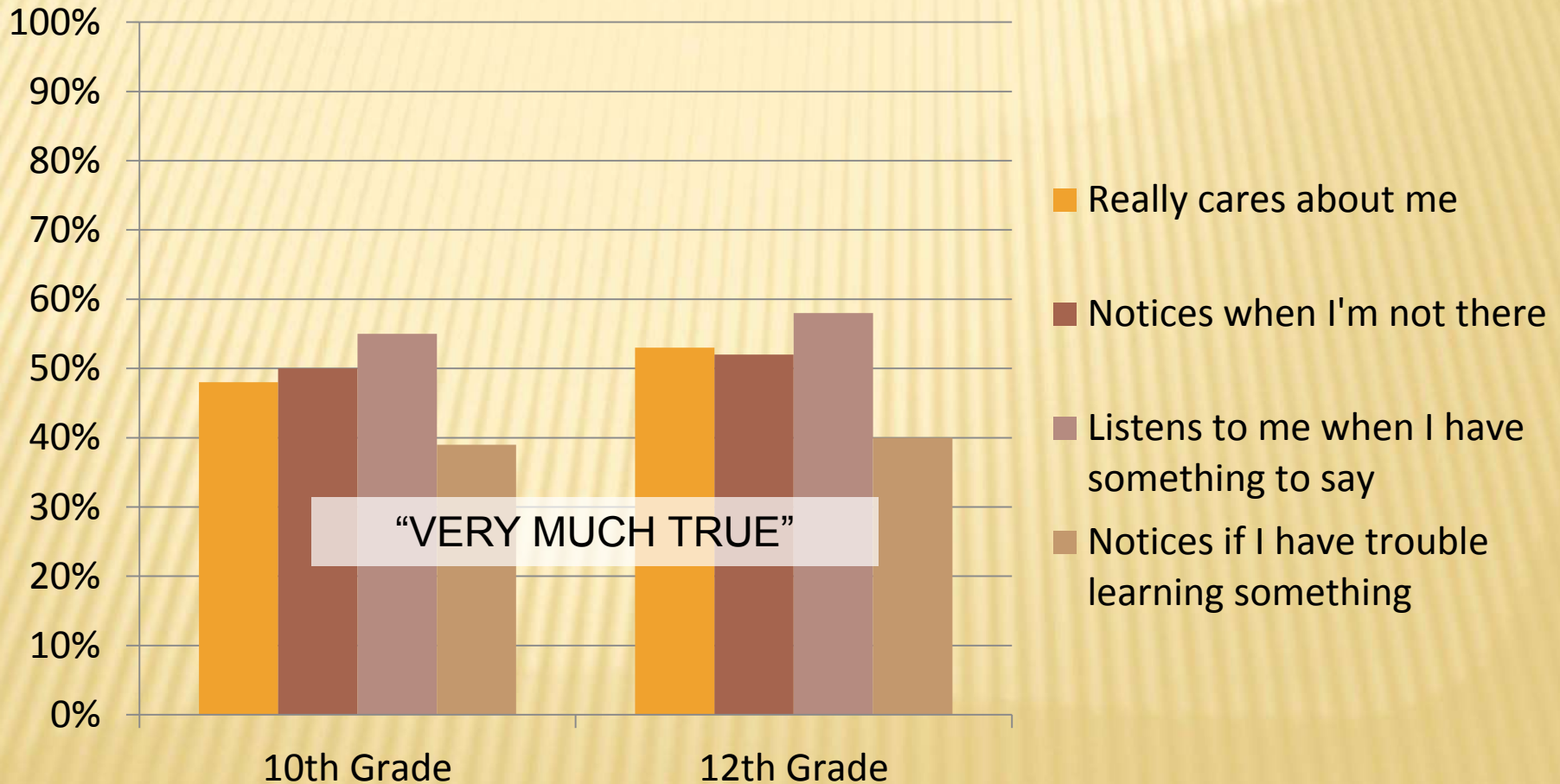
DRUG USE ... IN REVIEW

High school youth alcohol and marijuana use

- ❑ Reported 30 day alcohol use relatively the same
- ❑ Tenth grade reported 30 day marijuana use dropped!
- ❑ Perceived easy access decreased for 10th grade, increased for 12th grade
- ❑ Risk of harm for alcohol use, binge drinking and marijuana use increased*

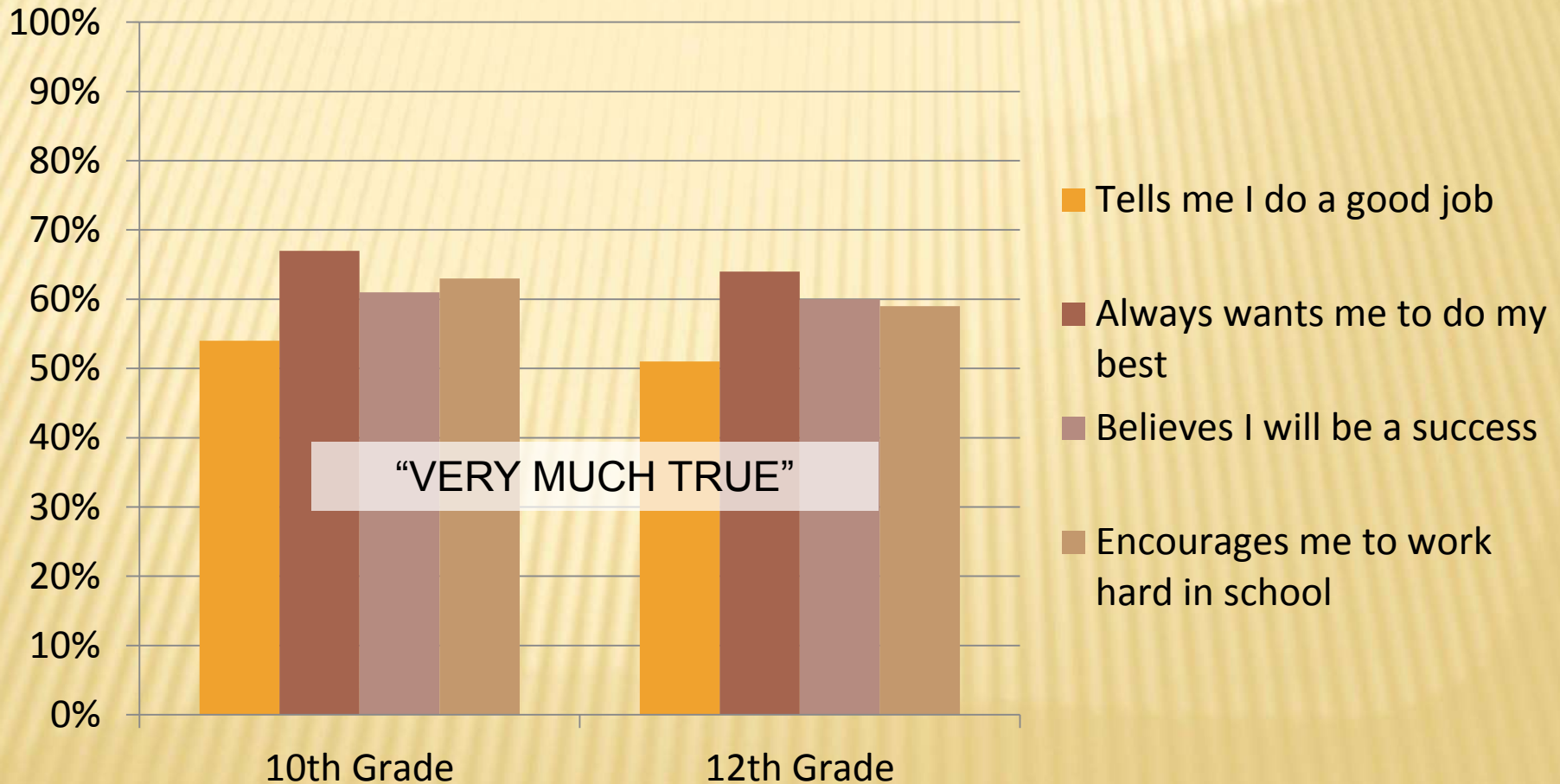
SCHOOL CLIMATE-CARING ADULTS

At my school, there is a teacher or some other adult who...

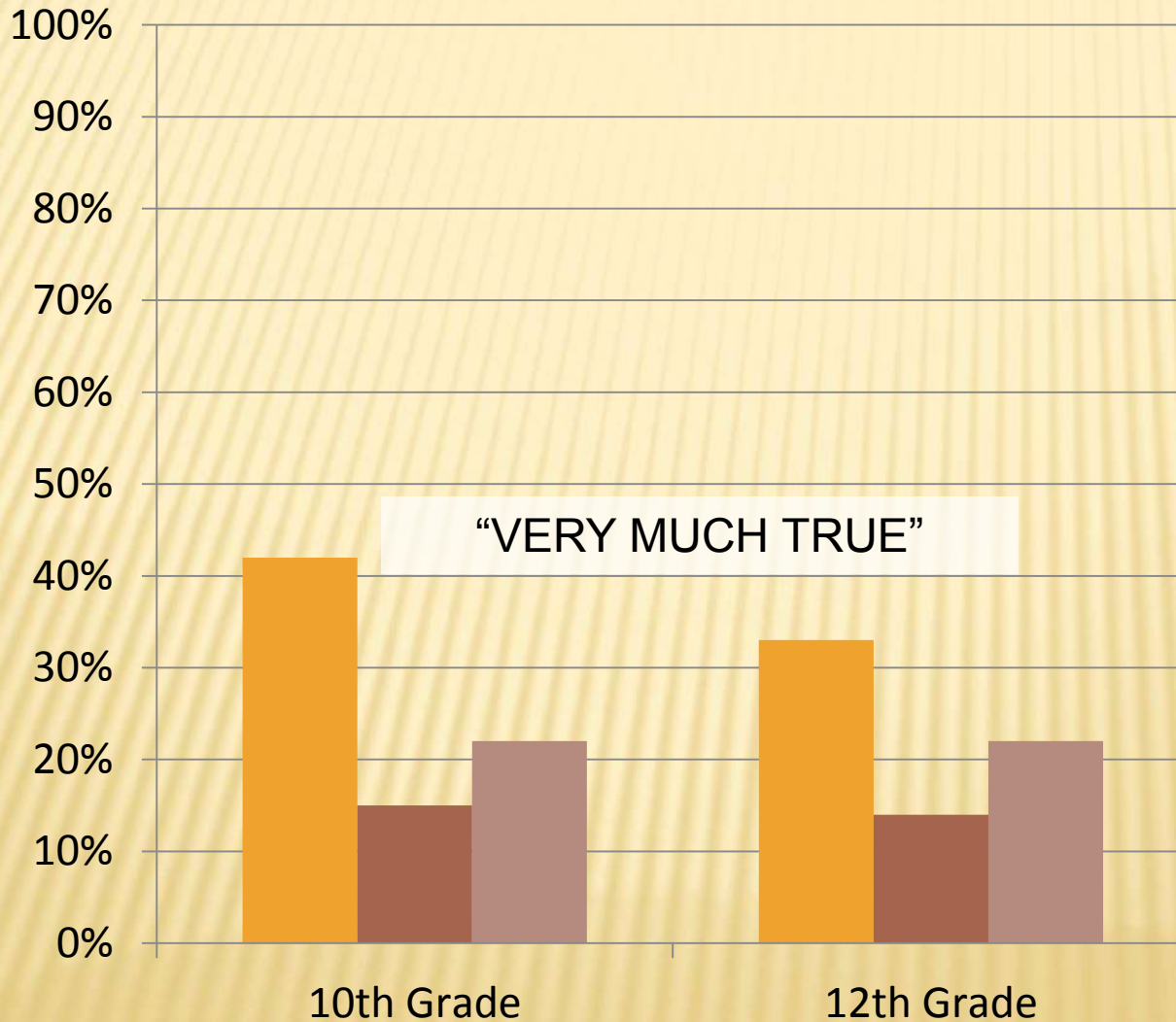


SCHOOL CLIMATE-HIGH EXPECTATIONS

At my school, there is a teacher or someone who...



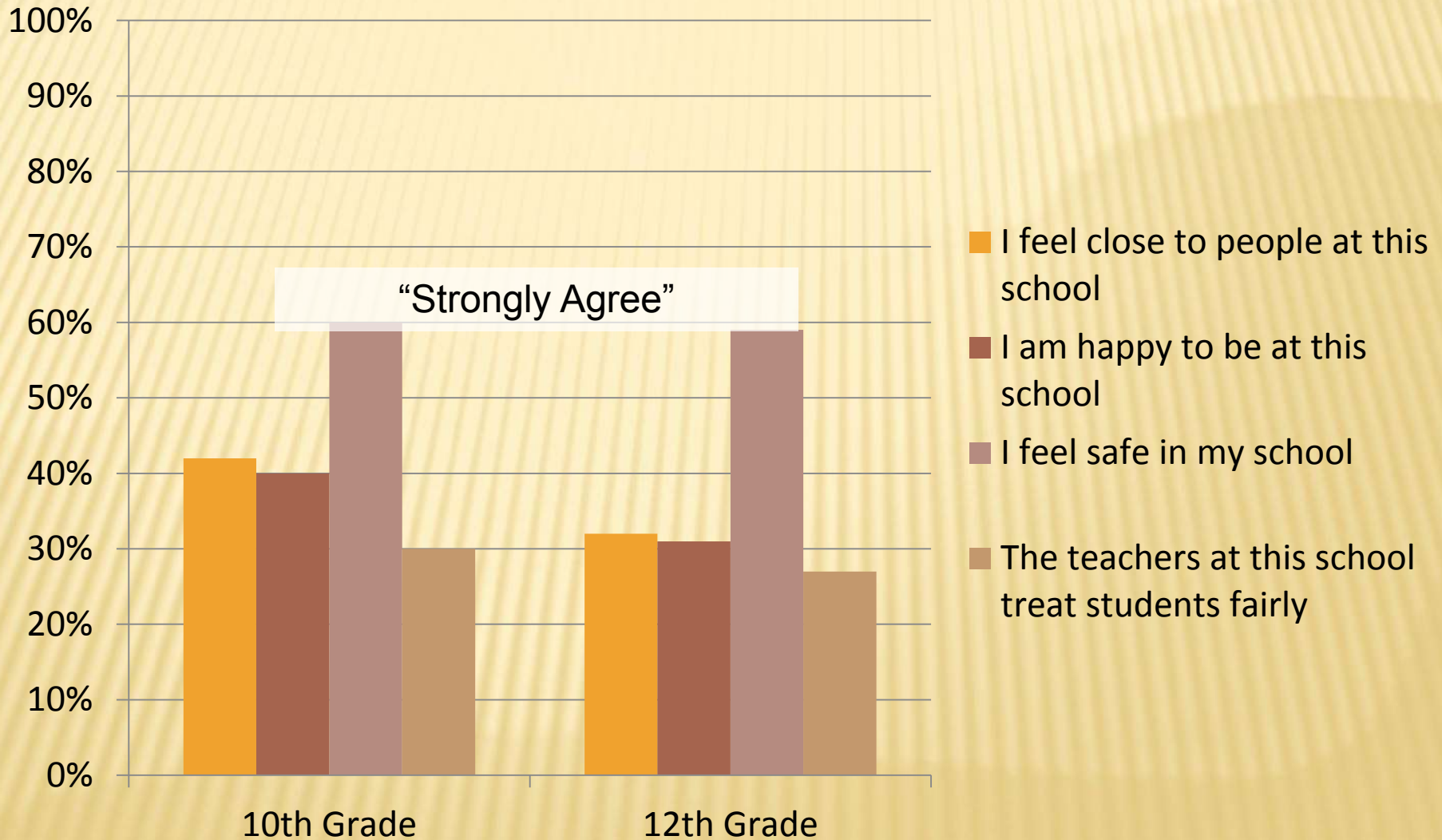
SCHOOL CLIMATE-MEANINGFUL PARTICIPATION



At school...

- I do interesting activities
- I help decide things like class activities or rules
- I do things that make a difference

SCHOOL CLIMATE-SCHOOL CONNECTEDNESS



CONSIDERATIONS

Use the 30 extra questions strategically to target issues identified by social workers/student support staff

Coordinated prevention strategy

Share with the community – not a ‘school issue’

Use information with current initiatives – RtI, SAP, Health Curriculum, etc

THANK YOU!!



MEMORANDUM

To: Board of Park Commissioners

From: Executive Director McElroy

Date: June 25, 2013

Re: Prevailing Wage Ordinance

The State of Illinois has enacted the Prevailing Wage Act. The Act requires that during the month of June each year, the Park District of Highland Park determine the prevailing wage rates paid to laborers, mechanics and other workers employed on public works projects in the county in which work, on behalf of the Park District may be performed.

The attached memo from Ancel Glink describes in detail the Act. Staff would recommend approval of Ordinance #13-06 the adoption of prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Park District of Highland Park.

ORDINANCE NO. 13-06

AN ORDINANCE ADOPTING PREVAILING WAGE RATES
TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS
PERFORMING CONSTRUCTION OF PUBLIC WORKS
IN THE PARK DISTRICT OF HIGHLAND PARK
LAKE COUNTY, ILLINOIS

WHEREAS, the State of Illinois has enacted the Prevailing Wage Act, approved June 26, 1941, as amended, being 820 ILCS 130/0.01 through 130/12 (the "Act"); and

WHEREAS, the Act requires that during the month of June of each calendar year the Board of Commissioners of the Park District of Highland Park ("Park District") investigate and ascertain the prevailing rate of wages, as defined in said Act, in the "locality" of the Park District for laborers, mechanics and other workers performing construction of public works for the Park District.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF HIGHLAND PARK, LAKE COUNTY, ILLINOIS, as follows:

Section 1: To the extent and as required by the Act, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Park District is hereby ascertained to be the same as the prevailing rate of wages for construction work in Lake County as determined by the Department of Labor of the State of Illinois (the "Department") as of June 1, 2013, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department shall supersede the Department's June determination and apply to any and all public works construction undertaken

by the Park District. The definition of any terms appearing in this Ordinance which are also used in the Act shall be the same as in the Act.

Section 2: Nothing herein contained is intended to apply nor shall be construed to apply said prevailing rate of wages as herein ascertained to any work or employment performed on behalf of this Park District except public works construction to the extent required by the Act.

Section 3: If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

Section 4: All Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5: The Secretary shall publicly post or keep available for inspection by any interested party in the main office of this Park District this determination of prevailing rate of wages. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

Section 6: By July 15th, the Secretary shall file a certified copy of this Ordinance with the Secretary of State of Illinois in Springfield and with the Illinois Department of Labor.

Section 7: Within thirty (30) days after filing a certified copy of this Ordinance with the Secretary of State, the Secretary shall cause to be published in a newspaper of general circulation within the area a notice that this determination is effective and constitutes the determination of this public body.

Section 8: The Secretary shall mail a copy of this Ordinance to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

Section 9: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this _____ day of _____, 2013.

AYES:

NAYS:

ABSENT:

PRESIDENT
PARK DISTRICT OF HIGHLAND PARK

ATTEST

SECRETARY

STATE OF ILLINOIS)
) SS.
COUNTY OF LAKE)

SECRETARY'S CERTIFICATE

I, _____, DO HEREBY CERTIFY that I am the Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of AN ORDINANCE ADOPTING PREVAILING WAGE RATES TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING CONSTRUCTION OF PUBLIC WORKS FOR THE PARK DISTRICT adopted at a duly called Regular Meeting of the Board of Commissioners, held at Highland Park, Illinois, at _____ p.m. on the _____ day of _____, 2013.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Highland Park, Illinois, this _____ day of _____, 2013.

SECRETARY
PARK DISTRICT OF HIGHLAND PARK

[SEAL]

Lake County Prevailing Wage for June 2013

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
ASBESTOS ABT-GEN	ALL			36.200	36.700	1.5	1.5	2.0	12.78	9.020	0.000	0.500
ASBESTOS ABT-MEC	BLD			34.160	36.660	1.5	1.5	2.0	10.82	10.66	0.000	0.720
BOILERMAKER	BLD			43.450	47.360	2.0	2.0	2.0	6.970	14.66	0.000	0.350
BRICK MASON	BLD			40.680	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.970
CARPENTER	ALL			42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
CEMENT MASON	ALL			40.800	42.800	2.0	1.5	2.0	10.25	13.78	0.000	0.500
CERAMIC TILE FNSHER	BLD			34.440	0.000	2.0	1.5	2.0	9.700	6.930	0.000	0.610
COMMUNICATION TECH	BLD			34.650	36.750	1.5	1.5	2.0	10.40	11.09	1.040	0.520
ELECTRIC PWR EQMT OP	ALL			36.610	49.750	1.5	1.5	2.0	5.000	11.35	0.000	0.270
ELECTRIC PWR GRNDMAN	ALL			28.310	49.750	1.5	1.5	2.0	5.000	8.780	0.000	0.210
ELECTRIC PWR LINEMAN	ALL			43.830	49.750	1.5	1.5	2.0	5.000	13.58	0.000	0.330
ELECTRIC PWR TRK DRV	ALL			29.310	49.750	1.5	1.5	2.0	5.000	9.090	0.000	0.220
ELECTRICIAN	BLD			39.150	43.070	1.5	1.5	2.0	12.73	14.33	0.000	0.630
ELEVATOR CONSTRUCTOR	BLD			49.080	55.215	2.0	2.0	2.0	11.88	12.71	3.930	0.600
FENCE ERECTOR	ALL			34.840	36.840	1.5	1.5	2.0	12.86	10.67	0.000	0.300
GLAZIER	BLD			39.500	41.000	1.5	2.0	2.0	11.99	14.30	0.000	0.840
HT/FROST INSULATOR	BLD			45.550	48.050	1.5	1.5	2.0	10.82	11.86	0.000	0.720
IRON WORKER	ALL			40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
LABORER	ALL			37.000	37.750	1.5	1.5	2.0	13.38	9.520	0.000	0.500
LATHER	ALL			42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
MACHINIST	BLD			43.550	46.050	1.5	1.5	2.0	6.130	8.950	1.850	0.000
MARBLE FINISHERS	ALL			29.700	0.000	1.5	1.5	2.0	9.550	11.75	0.000	0.620
MARBLE MASON	BLD			39.880	43.870	1.5	1.5	2.0	9.550	11.75	0.000	0.730
MATERIAL TESTER I	ALL			27.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MATERIALS TESTER II	ALL			32.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MILLWRIGHT	ALL			42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
OPERATING ENGINEER	BLD 1			46.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 2			44.800	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 3			42.250	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 4			40.500	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 5			49.850	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 6			47.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 7			49.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	FLT 1			51.300	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER	FLT 2			49.800	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER	FLT 3			44.350	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER	FLT 4			36.850	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER	FLT 5			52.800	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER	HWY 1			44.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 2			43.750	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 3			41.700	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 4			40.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 5			39.100	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 6			47.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 7			45.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
ORNAMNTL IRON WORKER	ALL			42.900	45.400	2.0	2.0	2.0	13.11	16.40	0.000	0.600
PAINTER	ALL			40.000	44.750	1.5	1.5	1.5	9.750	11.10	0.000	0.770
PAINTER SIGNS	BLD			33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIVER	ALL			42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
PIPEFITTER	BLD			45.050	48.050	1.5	1.5	2.0	8.460	14.85	0.000	1.780
PLASTERER	BLD			39.190	41.190	2.0	1.5	2.0	10.25	15.58	0.000	0.500
PLUMBER	BLD			44.500	47.500	1.5	1.5	2.0	11.05	12.40	0.000	1.700
ROOFER	BLD			38.350	41.350	1.5	1.5	2.0	8.280	8.770	0.000	0.430
SHEETMETAL WORKER	BLD			40.810	44.070	1.5	1.5	2.0	10.13	17.79	0.000	0.630
SIGN HANGER	BLD			30.210	30.710	1.5	1.5	2.0	4.850	3.030	0.000	0.000

SPRINKLER FITTER	BLD	49.200	51.200	1.5	1.5	2.0	10.25	8.350	0.000	0.450
STEEL ERECTOR	ALL	40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
STONE MASON	BLD	40.680	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.970
TERRAZZO FINISHER	BLD	35.510	0.000	1.5	1.5	2.0	9.700	9.320	0.000	0.400
TERRAZZO MASON	BLD	39.370	42.370	1.5	1.5	2.0	9.700	10.66	0.000	0.550
TILE MASON	BLD	41.430	45.430	2.0	1.5	2.0	9.700	8.640	0.000	0.710
TRAFFIC SAFETY WRKR	HWY	28.250	29.850	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER	ALL 1	35.850	36.400	1.5	1.5	2.0	7.200	6.000	0.000	0.150
TRUCK DRIVER	ALL 2	36,000	36.400	1.5	1.5	2.0	7.200	6.000	0.000	0.150
TRUCK DRIVER	ALL 3	36.200	36.400	1.5	1.5	2.0	7.200	6.000	0.000	0.150
TRUCK DRIVER	ALL 4	36.400	36.400	1.5	1.5	2.0	7.200	6.000	0.000	0.150
TUCKPOINTER	BLD	40.950	41.950	1.5	1.5	2.0	8.180	10.82	0.000	0.940

Legend:

RG (Region)
 TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)
 C (Class)
 Base (Base Wage Rate)
 FRMAN (Foreman Rate)
 M-E>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)
 OSA (Overtime (OT) is required for every hour worked on Saturday)
 OSH (Overtime is required for every hour worked on Sunday and Holidays)
 H/W (Health & Welfare Insurance)
 Pensn (Pension)
 Vac (Vacation)
 Trng (Training)

Explanations

LAKE COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in

tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATION TECHNICIAN

Low voltage construction, installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including outside plant, telephone, security systems and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area network), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar

type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding

Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole

and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Ancel Glink

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May 21, 2013

Liza McElroy, Executive Director
Park District of Highland Park
636 Ridge Road
Highland Park, Illinois 60035

Re: Prevailing Wage Ordinance

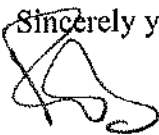
Dear Ms. McElroy:

As you may know, public entities are required to adopt prevailing wage ordinances every June. We have prepared such an ordinance for adoption by the Park District of Highland Park. If you have already prepared one of these in-house, you need not use this. The Illinois Department of Labor has not yet published the prevailing wage rates for June. Therefore, we will provide you with a copy of the June rates under separate cover when they become available as you will need to append them to your ordinance. Also, be reminded the Park District must publicly post or keep this material available for inspection. In addition, by July 15th, you must file a certified copy of your ordinance with the Secretary of State's Office, 111 East Monroe Street, Springfield, Illinois 62756, Attn: Index Department and with the Illinois Department of Labor, 900 S. Spring Street, Springfield, Illinois 62704.

Within 30 days after filing with the Secretary of State, the Park District must publish a notice of the wage determination in a newspaper of general circulation. In addition, you must promptly mail a copy of the determination to any employer, any association of employers and to any person or association of employees who have filed their names and addresses requesting such copies.

If you have any questions regarding the form of the notice or any of the Park District's obligations under the Illinois Prevailing Wage Act, please do not hesitate to contact me.

Sincerely yours,



Robert K. Bush

Enclosure



MEMORANDUM

To: Board of Park Commissioners

From: Director Donahue

Date: June 20, 2013

Re: **CAMP & SUMMER SPECIAL EVENTS UPDATE**

C: Executive Director McElroy

Staff will give an update on Camp Registration numbers and summer Special Event programs at the June 25, 2013 Board Meeting.

Following the overview, staff will be available for comments and questions.

KD:lbb

EXECUTIVE DIRECTOR'S MONTHLY

JUNE 21, 2013

UPCOMING MEETINGS AND DATES

- Tuesday, June 25, 2013 / 6:00 p.m. / West Ridge Center / Regular Meeting
- Thursday, June 27, 2013 / 7:00 p.m. / West Ridge Center / Golf Advisory Committee
- Tuesday, July 9, 2013 / 6:00 p.m. / West Ridge Center / Workshop Meeting

FACILITIES

▪ DEER CREEK

Deer Creek Tennis & Park Avenue Boating Facility- June 14th, 2013 Report

DCC -Total Registration Numbers - Adult Group Lessons

	<u>2011</u>	<u>2012</u>	<u>2013</u>
Summer	174	145	144

DCC -Total Registration Numbers - Junior Group Lessons

	<u>2011</u>	<u>2012</u>	<u>2013</u>
Summer	187	104	96

DDC -Total Registration Numbers - Summer Camp (Little Swingers Golf & Tennis, Elite Camp & Tennis Plus)

	<u>2011</u>	<u>2012</u>	<u>2013</u>
Summer	97	89	60

DCC -Total Summer Registration

News & Events:

- New Junior Development & Elite Program Director Richard Watson started working on June 6.
- Camp registrations continue throughout the summer, and staff feels numbers will increase.
- Tennis Elite Camp attendance is down because Highland Park High School is now offering its own high school camp.
- For the second year, the Park District of Highland Park will be teaching tennis for the Jewish Council for Youth Services (JCYS) Champ Camp program.
- Deer Creek Courts Summer Women's Travel Teams (A & B) continue their season next fall indoors.
- Facility renovation began in June; foundation cracks have already been repaired and curtain backdrops will start in a month.

CENTENNIAL ICE ARENA

Gymnastics Summer Session Enrollment (Session 1)	2011	2012	2013**
Adult/Child	41	38	30
Preschool	30	22	11
Youth	21	33	12
TOTAL	92	93	53

**Registration is ongoing and taken throughout the summer sessions. The session began Tuesday, June 18 and registration is anticipated to be taken during the first week.

NEW Gymnastics Camps Enrollment (2 sessions)	2013
SUMMERsaulters - Boys and Girls ages 4-6 years	15
Flip Fest - Girls ages 7-13 years	15
Total	30

News & Events:

- Ice is now removed, will be put back the week of July 21.
- Gymnastics show was held on Sunday, June 9. There was one show at 10:30 a.m., and a second show at 2:30 p.m., for a total of 170 gymnasts in the shows. The numbers in the show and turn out were higher than last year.

■ HIDDEN CREEK AQUAPARK

- Membership is being taken each time Hidden Creek AquaPark is open, however, with the poor weather, the pool has not been open regularly or very busy. Warmer weather is expected in the next week.

Membership Information

*Membership as of 6/13/13

Resident	2011	2012	2013*
Individual	61	39	24
Family of 2	90	74	38
Family of 3	172	112	97
Family of 4	260	244	139
Family of 5	119	97	64
Family of 6+	42	35	19
Senior	11	15	9
Senior Couple	13	16	12
Resident Total	768	632	402

Non Resident	2011	2012	2013*
Individual	12	12	8
Family of 2	7	12	5
Family of 3	29	20	16
Family of 4	49	54	24
Family of 5	25	24	10
Family of 6+	16	11	10
Senior	4	3	4
Non Resident Total	144	136	77

News & Events:

- Soak it up was held on Saturday, June 8.
- During poor weather, the water park has either been closed or staffing in all areas has been reduced during shifts to help alleviate labor costs.

Marketing & Promotions:

***June - Groupon daily fee coupon sale was held June 6-8 with two deals offered: 2 admissions for \$12, or 4 admissions for \$22. Each deal was limited to 2000.**

- 725 sold for 2 admissions = \$4,263.00 revenue for Hidden Creek AquaPark.
- 1,575 sold for 4 admissions = \$16,978.50 revenue for Hidden Creek AquaPark.
- 44 Groupons have been redeemed.
- 15% of deals sold were purchased from Deerfield.
- 8% of deals sold were purchased from Highland Park.
- 5% of deals sold were purchased from Winnetka.
- 4% each were purchased from Northbrook and Lake Forest.
- 3% each were purchased from Evanston and Jefferson Park (Chicago).
- 2% and 1% each were purchased from Chicago and other suburbs.
- 75% of the purchasers were between 36-50, and 12% were between 26-35.
- 80% of purchasers were female.
- Groupon estimates that 7% of the new customers will return again after redeeming voucher.

▪ SUNSET VALLEY GOLF COURSE

Total Rounds comparison 2011 to 2013

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Variance</u>
April	1,481	1,678	1489	-8.87%
May	2,748	4,399	3550	-8.07%
June	4,952	5,796		
July	5,121	5,304		
August	5,483	5,559		
September	3,805	4,063		
October	2,319	2,061		
November	849	1,144		
December	672	694		
January	531	468		
February	596	0		
March	2,300	467		
Total	30,857	31,633	5039	

Round breakdown for pass holder rounds

	<u>2011</u>	<u>2012</u>	<u>2013</u>	
April	660	724	596	-8.23%
May	1,233	1,498	1,196	-7.98%
June	1,818	1,843		
July	1,706	1,520		
August	2,027	1,941		
September	1,675	1,514		

October	1,065	843	
November	445	516	
December	0	0	
January	0	0	
February	0	0	
March	429	106	
Total	11058	10505	1792

Round breakdown for greens fee players

	<u>2011</u>	<u>2012</u>	<u>2013</u>	
April	821	954	893	-9.36%
May	1,515	2,901	2,354	-8.11%
June	3,134	3,953		
July	3,415	3,784		
August	3,456	3,618		
September	2,130	2,549		
October	1,254	1,218		
November	404	628		
December	672	694		
January	531	468		
February	596	0		
March	1,871	360		
Total	19799	21127	3247	

News & Events:

- Staff has completed monthly newsletter.
- Staff is working on Park District Fall Brochure.
- Rain weather patterns helped keep rounds down this month.
- Staff attended a leadership conference in Northbrook.
- Two hitting stations were completed and in use at Sunset Valley Golf Course
- Preparations for summer camp are being finalized.

RECREATION CENTER OF HIGHLAND PARK

MEMBERSHIPS

	2013	2012	Difference
Annual	1,493	1,358	135
Non Annual	130	177	-47
North Shore Health Grants	73	60	13
TOTAL MEMBERSHIPS	1,696	1,595	101

NEW MEMBERSHIPS

	2013	2012	Difference
New Annual Memberships	18	24	-6

ACTIVE MEMBERS

	2013	2012	Difference
Annual	2,562	2,415	147
Non Annual	130	177	-47
North Shore Health Grants	110	109	1
TOTAL MEMBERS	2,802	2,701	101

KID FIT

	2013	2012	Difference
Kid-Fit Memberships	61	25	36
Kid-Fit Members	154	58	96

MEMBER USAGE

	2013	2012	Difference
Membership Usage Fitness	11,450	10,125	1,325
Membership Usage Aquatics	2,072	1,916	156
Kid Fit Usage	850	731	119
Personal Training Usage	811	532	279
Group Exercise Usage/Class	13.95	11.85	2
Water Aerobics Usage/Class	12	10	2

PERSONAL TRAINING

	2013	2012	Difference
Fitness	164	116	48
Private Swim Lessons	93	127	-34
Master Swim Training	17.5	5	13

PROGRAMS/RENTALS

	2013	2012	Difference
Learn to Swim	205	171	34
Rental Bookings	89	98	-9
Rental Revenue	15450	13490	1,960

News & Events:

- Non-annual memberships are down compared to last year because we had a promotional Living Social membership last year. We no longer have a 30-day (short term) membership.
- Facility rentals down overall in number of bookings from 98 to 89, however revenue increased from \$13,490 to \$15,450 due to types of bookings.
- It is hard to compare private swim lessons because last year there were no packages.
- Private and Master Swim lessons had previously been sold individually only, now we offer packages of 4 for private swim and packages of 10 for Master Swim, so there will be a lag on when the lessons are utilized.
- Personal training sales continues to exceed 2012 figures, up 41%
- Group exercise continues to show sustained increase in average usage.

■ HELLER

Heller Nature Center May Adult, Family and Custom Programs

	May 2012	May 2013
Number of Programs	10	14
Number of Participants	146	173

- This May's Adult and Family Programs included Old-Fashioned Campfire, Stories in the Woods, Babies in Nature, Spring Canoe and Bee-tastic Mother's Day.

Heller Nature Center May School Programs

	May 2012	May 2013
In-District Schools	4	7
Out-of-District Schools	24	22
TOTAL	28	29

- Several programs were canceled by schools due to concerns about ticks.

Heller Nature Center First Session Summer Camps

	Summer 2012	Summer 2013
Sand Trackers	23	18
Coast Guardians	24	16
Trekkers	26	23
Outdoor Adventure Camp	12	13

News & Events

- Park District Staff worked with outside contractors to resolve electrical and fire alarm issues in Heller's cabin and classroom buildings.
- Heller staff is nearing completion of the Nature Play Area at Heller. This new area for children will encourage unstructured play outdoors and help form a bond with nature.
- Heller staff collaborated with Recreation Center Staff to offer yoga classes at Heller this fall.
- Eagle Scout candidate Tom Fiocchi and volunteers constructed a bird blind at Heller. This project, proposed by Heller Advisory Committee member and Lake-Cook Audubon member Sonny Cohen, will allow visitors to observe birds outdoors without scaring them away.
- Six North Shore Country Day School students volunteered at Heller as part of their community service requirements. These students provided over 475 volunteer hours and were integral in the completion of numerous maintenance, ground and natural areas projects.

■ PLANNING & PROJECTS DEPARTMENT

- Central Park Staircase topographic survey and geotechnical studies are nearing completion. Final design will begin after analysis.
- Ravine Drive sewage treatment plant demolition delay was terminated at the June 13 Historic Preservation Commission meeting. We will begin our proceedings immediately.
- Phase Three Ravine Drive ravine restoration begins this week.
- Progress at the Mooney Park Playground is behind schedule due to trouble with the contractors internal operations. We are in discussion with the contractor, our legal counsel, and the surety provider and doing our best to move toward completion.
- The Olson Park Playground replacement is now complete and the park reopened June 18.

■ PARK AVENUE

	<u>2012</u>	<u>2013</u>
Total Storage Applications & Users (non- motorized)	95	51
Total Parking decals	128	71

News & Events

- Park Avenue has maintained a consistent usage of non-motorized boaters despite poor weather

■ GENERAL

- On Friday June 14, the Od Tapo Imi Steel Drum Band performed tropical songs for families as they roasted marshmallows and made s'mores at Sunset Woods Park. Guests had the option to purchase popcorn and Italian ice. The weather was perfect and everyone had a great time.
- The final stages of preparations for Fourth Fest are underway. The layout has been adjusted to have the Park District information tent closer to the entrance. This will provide the opportunity to greet our patrons and more effectively showcase important Park District news and information.
- Staff training was this past week. Over 120 staff participated and learned about policies, procedures, and everything else they need to know about camp!
- The camp 2013 session has finally arrived! We had a great start and are looking forward to a variety of new events, field trips and "wow's". Registration for both 7-, 4-,3-week and mini camps is ongoing as long as openings exist.

Camp 2012 (as of 6/18/12)	Camp 2013 (as of 6/14/13)
1021	995

- West Ridge Center is having a partial face-lift. The east facing exterior is being painted white and the fascia a dark green to spruce up the look of the building.
- The Drive in Movie special event will be held at Highland Park High School on Friday, June 28. The movie, "Hotel Transylvania" will be shown at 8:00pm following family games. Flirty Cupcakes will be on hand to pass out delicious treats for moviegoers.

■ ATHLETICS

Program	2012	2013	Difference
Double A 1st Grade Baseball	50	35	-15
Double A 2nd Grade Baseball	57	40	-17
Chicago Fire Soccer Clinics	0	12	12
Girls Junior Softball	30	25	-5
Track and Field Event	71	55	-16
Women's 14" Softball League	9	10	1
Total	217	177	-40

- Double A House League Baseball numbers are down, possibly due to Soccer and Lacrosse.
- The Chicago Fire Soccer clinics were a brand new program offered this spring.
- Track and Field Event numbers are down possibly due to the event being moved indoors all 3 days because of poor weather conditions.
- The Women's 14" League increased by 1 team over last year.
- The 12u Travel Baseball team finished second at the Grayslake Tournament.

- The 13u Travel Baseball team finished second at the Vernon Hills Cougar Classic Tournament.
- The 3rd/4th grade Softball team finished the regular season of the Northbrook Girls Softball Association undefeated. The head coach, Christine Peschier, was voted to coach one of the teams in the All Star Game.

■ **PARKS**

- Installed new fencing, banners, signs, flags, etc for the Little Sluggers fields.
- New storage sheds have been installed at Sunset, Fink, and West Ridge baseball fields.
- Assisted with preparations for tennis tournament held at Larry Fink Park outdoor courts.
- Working on prepping baseball/softball fields for upcoming Firecracker tournament.
- Soccer fields will be taken out of service for the summer.
- Moved gymnastics equipment for the annual show at Centennial.
- Setting up for camps at Rosewood, Sunset, and Camp Big Top at Fink Park.
- EAB infested trees are being tagged and removed. Twenty-one trees were removed from Rosewood Beach. Continuing to move on to other parks throughout the summer.
- Staff will be assisting with the Green Bay Trail buckthorn removals in conjunction with the City and the Chicago Botanic Garden volunteers.

COMMUNICATIONS

- Designing a Sponsorship brochure listing the variety of district wide event and program sponsorship opportunities.
- Compiling a RFP for the printing of the Park District's seven annual brochures.
- Sending weekly, camp specific, newsletters to parents updating them on the many and varied activities their children experienced during the week at camp.
- Working with HR and IT to finalize the training calendar and posting it on the District's Intranet. The OnBoarding Manual and training program will be rolled out to managers and supervisors on June 26.

■ **GOLF MAINTENANCE**

- One of the wettest springs has been a challenge to keep up with routine mowing.
- Many more dead ash trees(110 +) are being added to the removal list.
- New practice net was installed at the first tee area.

■ **FINANCE**

- Finance staff continues to work towards implementation of its finance software. Park District staff will begin training on the software in August and will be preparing to use the software district-wide during the fiscal 2015 budget process.
- The audit firm of Lauterbach and Amen started and completed their fieldwork for the fiscal year ending March 31, 2013 during the week of June 10. The firm anticipates presenting the entire audit report to the Board in September. No deficiencies of any note have been provided by the auditors, nor does staff anticipate any.
- The agreement with The Property Room for disposal of surplus property began in June as items deemed as worthless to the Park District (and conveyed to the Board via ordinances) were removed and will be readied for listing and sale on the Property Room website.
- The website analytics for May, 2013 appear below. The Park District has been analyzing traffic on its website since May, 2012 so comparisons to the prior year are now available. Those figures will appear in parenthesis.

- There were 19,838 (23.308) visits to the site in May of which 6,275 (9,309) were unique.
- Google remains the primary source of reaching the site (even more than going directly to PDHP.org)
- On average, 2.84 (3.18) pages were visited per site.
- The average amount of time spent on the site was 2:27 (2:39). That is two minutes twenty-seven seconds vs two minutes thirty-nine seconds.
- After the home page, the most popular site visited was baseball.
- In May, 2012, the most frequently visited page on the website was Sunset Valley Golf Course. In 2013, Youth Baseball was most frequently visited.