

**NOTICE OF WORKSHOP MEETING**  
**Tuesday, December 7, 2021**  
**Immediately Following the 5:00 p.m. Recreation Committee Meeting**

Park District of Highland Park  
Board of Park Commissioners  
636 Ridge Road, Highland Park, IL 60035

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**WORKSHOP MEETING AGENDA**

Pursuant to Section 7(e) of the Open Meetings Act, the President of the Board of Park Commissioners has made a finding that it is not practical or prudent to hold in person Meetings because of the COVID-19 public health emergency. Neither the elected officials nor the public will be allowed to attend Regular or Committee Meetings in person but will participate virtually by the means described below.

**Members of the public may view a live stream of the Meeting by clicking the  
Tuesday, December 7, 2021 Workshop Meeting Video link found at  
<https://www.pdhp.org/park-board/meetings/>**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADDITIONS TO THE AGENDA**
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA**  
For public comment, members of the public can attend the virtual meeting so they may have the opportunity to speak during the public comment period.  
  
If you wish to speak during the virtual meeting you will need to register at the link below.  
[https://us02web.zoom.us/webinar/register/WN\\_bus0tcy1QGO8Yjsk8K42PA](https://us02web.zoom.us/webinar/register/WN_bus0tcy1QGO8Yjsk8K42PA)  
  
Registrants will receive an email with meeting access information from [it@pdhp.org](mailto:it@pdhp.org).  
  
Anyone wishing to speak during the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board President or Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order
- V. CONSENT AGENDA**
  - A. Approval of the Illinois Mutual Retirement Fund (IMRF) Authorized Agent Appointment to Brian Romes and Supporting Resolution**
- VI. PARK AVENUE BREAKWATER AND BOAT RAMP REPLACEMENT PROJECT UPDATE**
- VII. 2022 LICENSE AGREEMENT WITH THE NORTH SHORE YACHT CLUB UPDATE**
- VIII. SUNSET WOODS PARK MASTER PLAN PROJECT UPDATE**
- IX. WEST RIDGE PARK SITE AND BUILDING UPDATE**
- X. REVIEW OF VOUCHERS**

# **NOTICE OF WORKSHOP MEETING**

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Board of Park Commissioners  
636 Ridge Road, Highland Park, IL 60035**

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## **XI. OPEN TO PUBLIC TO ADDRESS BOARD**

- XII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1 – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

## **XIII. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



# Memorandum

**To:** Board of Park Commissioners

**From:** Brian Romes, Executive Director

**Date:** December 7, 2021

**Subject:** **Illinois Mutual Retirement Fund (IMRF) Authorized Agent Appointment to Brian Romes and Supporting Resolution**

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## **Recommendation**

With the resignation of the current IMRF authorized agent staff recommends appointment of Executive Director Brian Romes per the attached resolution.



# NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

## INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME		EMPLOYER IMRF I.D. NUMBER	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	LAST NAME	FIRST NAME	MIDDLE INITIAL JR., SR., II, ETC.
TYPE OF GOVERNING BODY			
DATE APPOINTMENT MADE (MM/DD/YYYY)	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY)	POSITION TITLE	
<p>Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 <b>removed</b> the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):</p> <p>To file Petition for Nominations of an Executive Trustee of IMRF <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>To cast a Ballot for Election of an Executive Trustee of IMRF <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>X</b></p> <p>SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE</p> <p>DATE (MM/DD/YYYY)</p>			
<b>CERTIFICATION</b>			
I, _____, do hereby certify that I am _____			
NAME		CLERK OR SECRETARY	
of the _____			
NAME OF EMPLOYER			
and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.			
SEAL		SIGNATURE OF CLERK OR SECRETARY	
<b>BUSINESS ADDRESS</b>			
All correspondence and communications with the Authorized Agent are to be addressed as follows:			
NAME (IF DIFFERENT FROM ABOVE)			
<input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.			
BUSINESS ADDRESS			
CITY STATE AND ZIP + 4			
DAYTIME TELEPHONE NO. (with Area Code)		ALTERNATE TELEPHONE NUMBER (with Area Code)	
FAX NO. (with Area Code)		EMAIL ADDRESS	

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289

**PARK DISTRICT OF HIGHLAND PARK  
RESOLUTION NO. 2021-09**

**A RESOLUTION APPOINTING AN AUTHORIZED AGENT  
FOR THE ILLINOIS MUNICIPAL RETIREMENT FUND**

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WHEREAS, the Park District of Highland Park (the “Park District”) is an Illinois park district organized and operating pursuant to authority granted by the Constitution and Laws of the State of Illinois; and

WHEREAS, the Park District is an employer participating in the Illinois Municipal Retirement Fund (“IMRF”); and

WHEREAS, it is necessary for the Park District to appoint an IMRF Authorized Agent; and

WHEREAS, Pursuant to Section 7-135 of the Illinois Pension Code, the Park District delegates the following powers and duties to its Authorized Agent:

1. To certify to the fund whether or not a given person is authorized to participate in the fund;
2. To certify to the fund when a participating employee is on a leave of absence authorized by the Park District;
3. To request the proper officer to cause employee contributions to be withheld from earnings and transmitted to the fund;
4. To request the proper officer to cause Park District contributions to be forwarded to the fund promptly;
5. To forward promptly to all participating employees any communications from the fund for such employees;
6. To forward promptly to the fund all applications, claims, reports and other communications delivered to him/her by participating employees;
7. To perform all duties related to the administration of this retirement system as requested by the fund and the governing body of the Park District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

SECTION ONE: The Recitals set forth above are hereby incorporated into this Resolution.

SECTION TWO: Effective immediately, \_\_\_\_\_, is appointed as the Authorized Agent for the Park District of Highland Park.

SECTION THREE: The Executive Director is hereby authorized and directed to submit this Resolution and related IMRF form 2.20 to IMRF.

SECTION FOUR: All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this 7<sup>th</sup> day of December, 2021.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this 7<sup>th</sup> day of December, 2021.

\_\_\_\_\_  
Barnett Ruttenberg, President  
Board of Park Commissioners

Attest:

\_\_\_\_\_  
Brian Romes, Secretary  
Board of Park Commissioners



# Memorandum

**To:** Park Board of Commissioners

**From:** Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

**Date:** December 7, 2021

**Subject:** **Park Avenue Breakwater and Boat Ramp Replacement Project Update**

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## **Background**

At the September 28, 2021 Regular Board Meeting, the Park Board of Commissioners awarded a contract to SmithGroup for **Phase 3: Final Engineering and Permitting** of the Park Avenue Breakwater and Boat Ramp Replacement Project at Park Avenue Boating Facility. SmithGroup has begun **Task 3.4: Final Construction Documents**. Mark Wagstaff and Rob Wright from SmithGroup will provide an update of this work.



# Memorandum

**To:** Board of Park Commissioners

**From:** Mitch Carr Director of Recreation and Facilities; Brian Romes, Executive Director

**Date:** December 7, 2021

**Subject:** **2022 License Agreement with the North Shore Yacht Club Update**

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## **Summary**

Staff will provide the Board of Park Commissioners with an update for the 2022 draft License Agreement between the Park District of Highland Park and the North Shore Yacht Club (NSYC).



## **2022 LICENSE AGREEMENT**

This License Agreement (“Agreement”) is made as of this 16<sup>th</sup> day of December 2021, by and between the PARK DISTRICT OF HIGHLAND PARK, an Illinois park district and unit of local government (“District”) and NORTH SHORE YACHT CLUB an Illinois not-for-profit corporation (“NSYC”). District and NSYC are hereinafter sometimes referred to individually as a “Party” and together as the “Parties.”

### **Recitals**

**WHEREAS**, District is the lessee of certain property owned by the City of Highland Park located at 8 Park Avenue, Highland Park, IL (the “Property”) and the owner of certain personal property and buildings located on the Property which is maintained and operated by District as a public boating and fishing facility; and

**WHEREAS**, NSYC is a not-for-profit corporation that promotes and encourages boating and safe boating techniques and has a history of providing boating education and activities related to boating for its members and the general public; and

**WHEREAS**, NSYC has for many years been an affiliate organization of the District and as such provides recreational program opportunities to the general public which the District is permitted to but might not otherwise provide; and

**WHEREAS**, NSYC has warranted to the District that its membership and activities are open and available to all persons on an equal basis; and

**WHEREAS**, District has for many years permitted NSYC to use various portions of the Property to conduct activities consistent with NSYC’s charter and the District’s recreational mission, including the provision of boating lessons for NSYC program participants, NSYC business related to its boating activities, and social events related to its boating activities (collectively, the “Licensed Activities”) during days and times as agreed to by the District; and

**WHEREAS**, NSYC desires to be able to continue to conduct the Licensed Activities including the provision of boating lessons for NSYC program participants, at and from the Property, and District has determined that permitting such continued use on and subject to the terms and conditions hereinafter set forth in this Agreement is in the District’s and the public’s interest.

**NOW, THEREFORE**, in consideration of the mutual promises hereinafter contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Incorporation of Recitals. The foregoing recitals are hereby incorporated into this Agreement, and made part hereof, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and construed in accordance therewith.

2. Term. This Agreement shall commence effective the date signed and authorized by the Park Board President and, unless sooner terminated as provided in this Agreement, shall expire at midnight on December 31, 2022. If the Park District elects not to renew, or a new agreement is not approved prior to December 31, 2022 the Park District shall permit NSYC to holdover for not more than 120 days, but only for the purpose of storing personal property and not for operating any programs.
3. Licenses and Permission. District hereby grants NSYC and NSYC accepts from the District, subject to the terms, covenants and agreements herein contained 1) a non-exclusive, non-assignable license to use the building and deck collectively known as the “Clubhouse” and 2) an exclusive, non-assignable license to use following portions of the Property: A) designated space in the “garage” building located immediately south of the Clubhouse (“Garage”); B) the room adjacent to the Clubhouse containing storage lockers (“Locker Room”); C) 18 spaces in the District’s boat storage racks located on the tarmac proximate to the Clubhouse (“Boat Rack”); D) designated spaces on the cable lock-up fixture located on the beach proximate to the Clubhouse (“Cable Lock-Up”); E) space number 102, 103 and 104 on the south parking pad (“Space 102, 103, 104”); F) the use of the 50/50 lot behind the reclamation building and, if available, alternative storage space for the NSYC boats on the south pad (the “Alternative Storage Spaces”), all as more specifically depicted on Schedule F. The licenses granted herein are collectively referred to as the “License” and the portions of the Property for which the License is granted is sometimes collectively referred to as the “Licensed Facilities” or individually as a “Licensed Facility”. NSYC may not use any other areas of the Property for storage purposes without prior written approval of the Park District. In addition, the NSYC agrees and covenants to comply with the maximum Yacht Club building occupancy, posted by the Highland Park Fire Department, of 60 members/guests at any given time. The District reserves the right, but shall be under no obligation, to enter upon the Licensed Facilities at any time(s) to inspect them for compliance by NSYC with the provisions of this Agreement, to make such repairs as the District shall deem necessary or advisable, and for all other lawful reasons.
4. Fees. In consideration of the License granted NSYC under this Agreement, NSYC shall pay a License fee to the District (“License Fee”). The License fee shall be in the amount of Seven Thousand One Hundred Forty Dollars (\$7,140) per year.: In addition to the License Fee, NSYC shall pay an improvement fee (“Improvement Fee”) to the District for the repair and construction of the breakwater and boat launch ramp at the Property (“Breakwater and Launch Ramp”). The Improvement Fee will be in the amount of Ten Thousand Dollars (\$10,000) annually. The “Improvement Fee” has a term of 20 years with the initial year being 2022 contingent on the District and NSYC entering into subsequent License Agreements on an annual basis. Payment of this fee is contingent upon the District approving the improvement to the Breakwater and Launch Ramp at the Property and the District and NSYC entering into annual License Agreements over the term of the Improvement Fee. The Fees shall be paid as follows

**2022 Payment Schedule:**

First Payment of License Fee \$3,570 Due on or before: April 1, 2022

Annual Payment of "Improvement Fee" \$10,000 Due on or before April 1, 2022

Second Payment of License Fee \$3,570 Due on or before: August 1, 2022.

In the event the improvement to the Breakwater and Launch Ramp at the Property does not commence by November 6, 2022, any paid Improvement Fee will be refunded to the NSYC or transferred to 2023 and the term of the 20 year agreement will commence in 2023. In the event that the Improvement to the Breakwater and Launch Ramp begins before the end of the NSYC boating season, second Friday in November, 2022, then the District shall refund the NSYC License Fee and utility fee (per schedule C) prorated for the days that the Licensed Facilities are not available for use by the NSYC.

If NSYC is delinquent in any payment more than ten (10) days past the date for payment specified above, a notice will be sent to NSYC at the mailing address and email address set forth in this Agreement ("Notice of Non-Payment"). If the NSYC does not satisfy any delinquent payment within five (5) business days after receipt of the Notice of Non-Payment, the District shall have the option to suspend the License or terminate this Agreement immediately upon notice to NSYC.

5. No Assignments/Agreements without District Consent. NSYC shall not license or grant to third parties, in whole or in part, its rights under this agreement other than to rent lockers in the Locker Room to NSYC members. Further, NSYC shall permit only members, their guests, and program participants to use the Licensed Facilities. In particular, neither NSYC nor its members shall use any portion of the Licensed Facilities to store any equipment or personal property (including but not limited to sails, Stand Up Paddleboards, masts, oars, rudders or life jackets) that is not owned by NSYC, its members, or the District. Further, NSYC shall not enter into any agreements concerning the Licensed Facilities or teaching programs which compete with similar Park District programs with any person, entity, contractor or subcontractor (other than the locker rentals) without the express prior written consent of the District.
6. Use of Licensed Facilities/Specified Times. NSYC shall have use of the Clubhouse at the times specified in Schedule "A" attached to and incorporated in this Agreement. NSYC shall have the use of Garage, Locker Room, Boat Rack, Cable Lock- Up, Spaces 102, 103, and 104, as depicted in Schedule "F" and, if available, the Alternative Storage Spaces, at all times. District reserves the right to use or permit third parties to use the Clubhouse at any time or times when not in use by NSYC pursuant to the schedule set forth in Schedule "A". Any requests for alterations of the set schedule for the NSYC must be in writing to the District at least ten (10) business days prior to the NSYC committing to the use of the facility. NSYC must receive prior approval from District prior to scheduling any activity on dates/times not identified on Schedule "A". Schedule "A" may be modified in writing by agreement of NSYC and District. The Parties acknowledge that NSYC may decide to cancel a scheduled use of the Clubhouse. In that event, it is essential that the Clubhouse be available for use by the District or other persons. Accordingly, NSYC shall inform District immediately if it will not be using the Clubhouse for a Social Event Date on any of the dates/times scheduled for NSYC's use, but not later than ten (10) business days before the scheduled event. District

acknowledges that other reserved dates/times for the use of the Clubhouse are weather dependent and that advance notice of non-use may not be feasible. In response to the Covid -19 Pandemic, Local and State Covid-19 safety guidelines must be adhered to, when applicable. The NSYC shall instruct its membership to adhere to these guidelines. Access to the Clubhouse will be closed if both Local and State guidelines do not allow such access and will not be re-opened until Local and State guidelines allow such access and the District deems it is safe to open the building.. The District may revise these guidelines as necessary for the health and safety of facility patrons and may revoke this license if guidelines are not followed by the NSYC and their membership.

7. Condition of Licensed Facilities. As of the date hereof, NSYC is aware of the following condition issues identified in Schedule E and, subject to the terms of this section, accepts the Licensed Facilities in an as-is, where-is condition, with all faults. The District shall perform the repairs as listed in Schedule E. Within five (5) days from discovery, NSYC shall advise District of any additional safety or repair issues in written format to District.

NSYC shall not use extension cords in the Licensed Facilities except in compliance with manufacturer recommendations and for Temporary Use ("Temporary Use" being defined as an extension cord being plugged in for no more than 12 consecutive hours and no more than 40 total hours out of any 72-consecutive hour time period) unless such use is approved by the District.

8. Insurance. NSYC shall obtain and maintain the insurance as set forth on Schedule "B". All liability insurance maintained by NSYC shall name the District, its officers, agents, and employees and volunteers as an additional insured. It shall be a condition of the License that Licensee shall provide District with certificates of insurance demonstrating compliance with the minimum insurance requirements set forth in Schedule "B". A copy of the certificate of insurance must be provided to the District upon renewal of each term of the Agreement. Upon NSYC's failure to obtain or maintain the required insurance, the District shall have the option to suspend the License or terminate the agreement immediately upon notice to the NSYC. Alternatively, the District has the option, but not the obligation, to obtain such insurance for NSYC and charge NSYC 110% of the cost thereof, which amount shall be paid on demand.

9. Maintenance. Maintenance responsibilities shall be shared by the Parties as follows:

- a. Except for damage or misuse caused by NSYC or its members or as otherwise provided in this License Agreement, District shall be responsible for maintaining the Licensed Facilities and its systems in good repair and for cleaning the Licensed Facilities (except as noted in the attached Schedule C and Section 9 herein").

Maintenance required because of breakage, vandalism or other unanticipated circumstances must be directed by NSYC to District's Lakefront Supervisor. Action on such requests will be at the reasonable discretion of the District, subject to budgetary and

appropriation constraints. In the event District determines not to perform any repair/replacement for which it receives notice from NSYC in a reasonable time, NSYC shall have the option to terminate the License by giving no less than 14 days prior written notice thereof to District and, except for accrued obligations of the Parties under this License, the Agreement shall thereupon cease.

- b. Except as otherwise provided in subparagraph 9.a above, NSYC shall at all times be responsible for maintaining in a clean, neat and sanitary condition the Licensed Facilities, including the storage areas reserved for use by NSYC and/or its members in the Clubhouse. NSYC shall, after any licensed use, remove all food waste and other garbage from the Clubhouse by placing same in the trash and recycling containers located on the south parking pad. The NSYC may hire, for purposes of maintaining a cleaning standard for the Licensed Facilities, a third-party cleaning service at their cost. A copy of the third-party Certificate of Insurance shall be provided to the Park District. The District shall ensure that both Clubhouse restrooms are maintained with toilet paper and soap in the dispensers at all times.
  - c. A maintenance checklist form as provided by District shall be used for establishing standards for clean-up and evaluating the Licensed Facilities' condition following licensed usage. If it is determined by the Park District staff, that the Yacht Club building was not cleaned properly, as described above, the NSYC will be subject to an additional \$50 cleaning fee for each occurrence. The Park District will be responsible for the cleaning of Licensed Facilities after the utilization by a contracted private party. The NSYC shall provide documentation of Park District not meeting cleaning standards upon their usage of the facility after a contracted private party, as described above, and the District will clean the facility within 24 hours or pay a \$50 cleaning fee to the NSYC.
10. Items of Personal Property. The District shall have no liability to NSYC, its members, guests or other NSYC patrons regarding any stolen, missing, lost or broken items of personal property. NSYC, its members, guests or other NSYC patrons shall have no claim for loss of value, loss of use, consequential damages, or any other claim against the District for any item of personal property. NSYC shall indemnify and hold the District harmless against any claim by its members, patrons or guests arising or resulting from any stolen, missing, lost or broken items of personal property. Nothing herein shall be construed to characterize the District as a bailee or NSYC, and its members, patrons and guests, as bailors.
11. Rules and Regulations. Except as otherwise expressly provided in this License Agreement, both NSYC and any member(s) of NSYC reserving a Licensed Facility for their own use, shall comply with and adhere to the general procedures, rules and regulations of the District governing application for use of Licensed Facility. NSYC shall comply with all other

applicable laws, ordinances, rules and regulations in the conduct of its activities at and its use of the Property. District reserves the right to revise its current rules and regulations pertaining to the Licensed Facilities and to promulgate such other and additional rules and regulations as in its reasonable judgment may from time to time be needed for safety, care, cleanliness and reputation of the Property, including without limitation the Licensed Facilities, and for the preservation of good order therein and to ensure that its use is in conformity with all applicable laws. All rules and regulations shall be binding upon the Parties with the same force and effect as if they had been inserted herein at the time of the execution of this License Agreement.

12. Hold Harmless. To the fullest extent permitted by law, NSYC shall defend, indemnify and hold harmless District, its officers, employees and agents and their successors and assigns, from and against any and all claims or demands of whatsoever nature, including without limitation claims or demands for loss of, or damage to property or for injury or death to any person from any cause whatsoever directly or indirectly arising from, related to or connected with NSYC's use of the Licensed Facilities, or the conduct by NSYC of its organized activities or events on the Property and/or Licensed Facilities, or the grant of the License hereunder. NSYC shall pay all costs and expenses, including without limitation court costs and attorney's fees, which shall be incurred by or imposed on District either in enforcing the terms of this License or in any litigation or other proceeding to which District may be made a party relating to the License or NSYC's use of the Property (other than proceedings brought by District or NSYC to enforce the provisions of this License Agreement where judgment is entered on all counts in favor of NSYC). Provided, however, that NSYC shall have no liability hereunder for bodily injuries sustained or property damage suffered by, or the death of, any person where such injury, death or damage resulted from an intentional wrongful act of willful and wanton conduct of the District or its employees or agents. Further provided that NSYC shall have no liability for bodily injuries sustained or property damage suffered by, or the death of any member of the general public using the Licensed Facilities, unless such injuries, damage or death occurred by reason of damage to the Property or Licensed Premises caused by NSYC, its officers, members, invitees or guests, or during an activity sponsored, organized or supervised by NSYC. Nothing herein provided is intended to waive nor shall it waive any of the immunities afforded District under the "Local Government and Governmental Employees Tort Immunity Act" and District shall continue to have all of the protections and immunities provided by said Act as now or hereafter amended. The scope of the indemnity herein described shall not be limited by the insurance coverage required herein, the parties agreeing and acknowledging that such coverage being only a minimum amount reasonably necessary to cover the risks for the activities permitted under this License.
13. Alcohol. NSYC shall not make available for consumption on the Property any alcoholic beverages unless NSYC shall have first acquired host liquor/liquor liability insurance and complied with any and all other ordinances, rules or regulations, as modified from time to time by District as otherwise modified by the terms of this License Agreement, as the same relate to sale, delivery, or consumption of alcoholic beverages (See attached Schedule "D"). If the District permits NSYC to deliver alcohol on the Property, NSYC will be solely responsible for compliance with all applicable State and local licensing

requirements. All alcohol must be consumed on the deck or in the building. Any violations of the above outlined agreements regarding Alcoholic Consumption may result in revocation of this portion of the agreement or the agreement in its entirety.

14. Alterations to Licensed Facility. NSYC shall make no alterations in or additions to the Licensed Facilities or any other part of the Property without District's prior written consent. Any alterations permitted by the District shall become the property of the District and NSYC shall have no claim for payment or reimbursement for any costs related thereto.

15. Property Loss. If the Clubhouse is made unusable or untenable by fire or other casualty, District may elect to terminate the License as of the date of the fire or casualty by giving notice to NSYC within forty-five (45) days after that date. If District elects to repair, restore or rehabilitate the Clubhouse at District's expense within one hundred twenty (120) days after District is enabled to take possession of the Clubhouse and undertake reconstruction or repairs, this License shall not terminate, but the License Fee shall be abated on a per diem basis while the Clubhouse is unusable or untenable. District shall advise NSYC promptly in writing of the date District was enabled to take possession of the Clubhouse and undertake reconstruction or repairs. If District elects to repair, restore or rehabilitate the Premises and does not substantially complete the work within the one hundred twenty (120) day period, NSYC may terminate the License as of the date of the fire or casualty provided NSYC gives written notice to District no later than one hundred thirty (130) days after District is enabled to take possession of the Clubhouse and undertake reconstruction or repairs. In the event of termination of the License pursuant to this paragraph, the License Fee shall be apportioned on a per diem basis and be paid to the date of such fire or casualty. If District elects not to repair NSYC may terminate the License by giving written notice to District within thirty (30) days after NSYC is advised by District of its election no to repair. Notwithstanding the foregoing, in order to continue to use portions of the Licensed Facilities to perform its Licensed Activities, NSYC may elect to terminate this License as to that part of the Licensed Facilities that are so damaged, and the Licensed Fee shall be adjusted in a reasonable manner.

With respect to any loss generally covered under the classification "Fire and Extended Coverage Insurance," the one suffering said loss releases the other of and from any and all claims and they further mutually agree that their respective insurance companies shall have no right of subrogation against the other on account thereof.

16. State of Imminent Danger of Loss of Life or Property. In the event of a bona fide emergency (which for purposes of this paragraph shall mean reasonably perceived state of imminent danger of loss of life or property), District may, but shall not be obligated to, cure without notice any uncured default by NSYC under this License and whenever District so elects, all costs and expenses incurred, including attorneys' fees, shall be paid by NSYC to District on demand. Alternatively, in the event of a bona fide emergency, as herein defined, District shall have the option to suspend the License or terminate this Agreement immediately upon notice to NSYC.

17. Damage to Property. NSYC shall be responsible for all damage caused by NSYC, its members or its or their invitees done to any of the District's furniture, fixtures and equipment

located in or about the Licensed Facilities, ordinary wear and tear and loss by fire or other casualty not the fault of NSYC excepted. NSYC shall also be responsible for any and all damage done to all or any part of the Licensed Facilities or Property by NSYC, its employees, agents, members and invitees, and NSYC shall promptly reimburse District for the full cost for repair of all such damages or replacement. NSYC shall return the Licensed Facilities fixtures and equipment to District at the termination of the License in as good a condition as it received same, reasonable wear and tear and damage by fire or other casualty not the fault of NSYC and poor condition cause by failure of the District to carry out its repair and maintenance obligations under this Agreement excepted

18. Advertising and Marketing. The DISTRICT shall provide at no cost to NSYC one page of digital advertising space for their Programs and Service in the Summer Seasonal Brochure. All content must be provided by NSYC to the DISTRICT by established deadlines.
19. Written Notices. All notices, requests, demands, payments, donations, or other communications with respect to this Agreement shall be in writing and shall be deemed to have been duly given upon delivery or refusal of addressee to accept delivery, addressed as follows (or to such other persons or addressees as may be designated by notice given to the other Party in accordance with this Paragraph 13): Notice may be sent by personal delivery, fax or email notice is deemed received with proof of receipt by the intended recipient.

A. NORTH SHORE YACHT CLUB  
PO BOX 12  
Highland Park, IL 60035

And to:

Attention: Laura Knapp, NSYC Commodore  
700 College Place  
Highland Park, IL 60035  
[laura@studiohp.net](mailto:laura@studiohp.net)  
847-757-0480

B. PARK DISTRICT OF HIGHLAND PARK  
636 Ridge Road  
Highland Park, IL 60035  
Attention: Brian Romes, Executive Director  
[bromes@pdhp.org](mailto:bromes@pdhp.org)

With Copy to:  
Adam Simon  
Ancel, Glink 140 S. Dearborn 6<sup>th</sup> Floor  
Chicago, Illinois 60603  
[asimon@ancelglink.com](mailto:asimon@ancelglink.com)



## 20. Miscellaneous Provisions

- A. This Agreement sets forth the entire understanding of the Parties with respect to the subject matter hereof, and supersedes any and all previous communications and understandings, oral or written, between the Parties. This Agreement cannot be modified or amended unless in writing signed by both Parties and dated a date subsequent to the date of this Agreement.
- B. The headings of the paragraphs of this Agreement are for convenience and reference only, do not form any part of the Agreement, and in no way modify, interpret or construe the meaning of any provision of this Agreement, or the intent of the Parties.
- C. Nothing contained in this Agreement is intended, or shall be interpreted or construed, as creating any partnership or joint venture between the Parties, or as either expressly or implicitly providing any right, privilege or benefit of any kind whatsoever to any person or entity that is not a Party to this Agreement, or as acknowledging, establishing or imposing any legal duty or obligation on the part of either Party to any third party.
- D. This Agreement shall inure to the benefit of, and be binding upon the Parties and their respective permitted successors and assigns, provided however that neither this Agreement nor any right, interest or obligation of NSYC under this Agreement may be assigned in whole or in part by NSYC to any third party without the prior written consent of the District which the District may grant or withhold in its sole discretion, other than as provided in Section 5.
- E. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Venue for any dispute arising under this Agreement shall be exclusively in the Circuit Court of Lake County, Illinois.
- F. Survival. All repair and restoration, insurance and indemnification obligations, and all releases and waivers, described herein shall survive the expiration or earlier termination of this Agreement.
- G. CONTRACT CONSTRUCTION.  
The rule of contract law that any ambiguity in an agreement shall be construed against the party drafting the Agreement shall not be applicable to construction of this Agreement, as the Parties acknowledge they have been represented by counsel in regard to the negotiation and finalizing of this Agreement.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof, as of the year and date first above written.

NORTH SHORE YACHT CLUB      PARK DISTRICT OF HIGHLAND PARK

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: Commodore of NSYC

Its: Park Board President

\_\_\_\_\_

Attest: \_\_\_\_\_  
Secretary, Board of Park Commissioners

DRAFT

## SCHEDULE "A"

Definition of Boating Season: For purposes of this agreement and as it pertains to scheduling, the following will be definitions for the Boating Season.

Pre-Season – April 1 – Friday before Memorial Day

Regular Season – Saturday before Memorial Day -Labor Day

Post – Season – Day after Labor Day – second Friday in November

Clubhouse: Following written notice from the Park District, and subject to Section 6 below, The North Shore Yacht Club shall have use of the clubhouse during the boating season at the following times:

1. NSYC Reserved Time: These are the times reserved at the beginning of the Regular boating season for regular club activities.

Tuesday: 5:00 p.m. - 10:00p.m.

Thursday: 5:00 p.m. - 10:00p.m.

Saturday: 8:00 a.m. - 2:00 p.m.

Sunday: 8:00a.m. - 10:00 p.m.

Friday and Saturday Evenings: The PARK DISTRICT shall reserve the Clubhouse for NSYC Events one Friday Evening and one Saturday evening per month for the months of June, July, September, October, and November, and for two Saturday evenings in August. These Dates may be reserved in advance of the public reservations which begin on February 1 of each year. The Saturday evening must be used for NSYC activities. Reserved time not used by NSYC will be made available to the PARK DISTRICT. The Clubhouse must be cleaned up (beginning 30 minutes prior to departure) and vacated Friday and Saturday nights by 11:00 p.m. unless previously approved by the PARK DISTRICT. Failure to vacate at designated time during NSYC Events on Friday and Saturday Evenings may result in a fine of \$100 if not vacated within an hour of the designated time, plus an additional \$400 per hour after the first hour.

Pre-Season and Post-Season: The NSYC may request in writing, times to utilize the facility for club activities. Utilization is subject to approval by the PARK DISTRICT and hours for Pre-Season or Post-season activities must align with gate closures associated with Park Hours as established in Section 4.01 of the District Conduct Ordinance.

2. Open Time: All times not listed above are available and must be scheduled individually through the PARK DISTRICT. The PARK DISTRICT may reserve time for other activities in the Clubhouse. Open times not reserved will be made available to the North Shore Yacht Club at the discretion of the PARK DISTRICT. The availability of Open Time not reserved by the public may be reserved three weeks or

less prior to the date desired and must be done through the PARK DISTRICT by a designated NSYC representative. If attendance for this request will exceed 15 individuals, normal rental procedures and fees may be required as determined by the PARK DISTRICT. The PARK DISTRICT will set its policies for making reservations.

3. Material Distribution: The NSYC will provide, upon request, the PARK DISTRICT with all membership and promotional material available for distribution. The PARK DISTRICT must be informed of proposed promotions, events and advertisements.
4. Season Parking Decals: PARK DISTRICT season parking decals are available through the PARK DISTRICT and are required for access to parking at the south property for both residents and non-residents. Season parking decals will be made available to non-resident NSYC members at the resident rate. Non-NSYC members attending Club events may request a complimentary one-day parking pass *on-site* through the NSYC Commodore or NSYC event manager.
5. General: The PARK DISTRICT representative and NSYC Commodore will meet to arrange for day-to-day facility usage items including, but not limited to: closets in the clubhouse, kitchen, locks, facility closing time, gate closing time and common areas usage
6. NSYC must provide a list of active members by May 1, 2022 and/or by request, indicating the number of residents and nonresidents as well as an annual detailed budget showing all anticipated revenue and expenditures for the upcoming fiscal year, as well as a year-end financial report by December 31, 2022 from the previous year.
7. Breakwater and Ramp Improvement: If the Breakwater and Ramp Improvement project is approved, the anticipated project schedule will impact or eliminate the usage of the facility through this License Agreement during the Post-Season.

## **SCHEDULE B**

### **NOT-FOR-PROFIT ORGANIZATIONS/COMMUNITY GROUPS**

**I. Commercial General Liability Including: *Limits:***

- Bodily injury \$1,000,000 per occurrence
- Property damage \$2,000,000 annual aggregate
- Personal injury Occurrence Form
- Advertising injury
- Medical payments
- Marine
- ATHLETIC PARTICIPATION EXCLUSION DELETED (for athletic groups, programs, leagues)

**1. Coverage to be considered if these exposures exist as a result of the group's operations:**

- Ownership, use or maintenance of property
- Incidental medical malpractice
- Sexual abuse and molestation (for the group, not the individual)
- Consumption or use of food products
- Liquor liability
- Workers Compensation

**2. Accident Medical Insurance:**

Sports groups should also consider purchasing Accident Medical Insurance that pays the medical bills of an injured participant or staff member as excess coverage after benefits are paid under any other collectible insurance. This coverage is often required in many sports liability insurance programs.

**II. Directors and Officers Liability**

*Limits:*

- Wrongful acts \$1,000,000 per occurrence
- Errors and omissions \$2,000,000 annual aggregate Claims-made Form

**III. Liquor Liability**

*Limits:*

- Host liquor liability (serve liquor) \$1,000,000 or statutory
- Dram shop liability (sell liquor)
- Workers Compensation

### SCHEDULE C

The PARK DISTRICT shall assign fixed rates regarding utility expenses incurred at the Clubhouse. The NSYC portion will be determined by using the expenses from the Boating Season, April 1, 2021 through the Second Friday in November, 2021 and per the percentage of use hours the Clubhouse is used by the NSYC.

The PARK DISTRICT will provide season opening and closing services for the beach areas including parking lot and landscaping areas. These services include the installation of the beach cables, sand ramp for small craft vessel launching and the boat racks. The PARK DISTRICT will also provide weekly grooming and debris removal services, so long as there is sufficient beach area and access for the beach grooming equipment. These services should be considered customary for all small craft vessel patrons and not specific to NSYC. In the event that a severe weather event or large lake waves cause damage to any of the beach area, the PARK DISTRICT will conduct repairs, debris removal and grooming services as soon as administratively possible for boating patrons. If the NSYC is in need of emergency repair services for their programs the PARK DISTRICT can provide these services. Direct costs for these services will be billed to the NSYC.

Electrical

\$ 305.40      NSYC usage: 30% (\$1,018) utility expense from April 2021-November 2021

**\$305.40**      **NSYC Total Portion** (this fixed amount will be added to annual payments).

**This fee must be paid in full by August 1, 2022.**

## **SCHEDULE D**

### **Park District of Highland Park Application to Serve Alcoholic Beverages and Acquire Host Liquor/Liquor Liability Insurance**

#### **Serving**

Anyone serving alcoholic beverages at a Park District facility must fill out the attached forms and obtain Host Liquor/Liquor Liability Insurance. This insurance is available through the Park District Risk Management Agency (PDRMA) Policy #ESE010658 for a fee of \$195 per event (maximum of 100 attendees) (\$215 per event for over 100 attendees). Fill out the attached form with payment and check made out to the Park District of Highland Park or credit card information. Application must be made a minimum of 10 business days before the event.

#### **Selling**

Anyone selling alcoholic beverages, even if by tickets, or as part of a paid meal, must obtain a license from the City of Highland Park. Authorization for a 48-hour "Class D" liquor license may be obtained from the City by sending a copy of the approved Park District of Highland Park's Special Permit for Serving Alcoholic Beverages at Functions to:

Mayor Nancy R. Rotering City of  
Highland Park 1707 St. Johns  
Avenue Highland Park, IL 60035

Include a check in the amount of \$25 per day made payable to the City of Highland Park.

Dram Insurance in addition to the Host Liquor/Liquor Liability Insurance is required for any event where alcoholic beverages are sold. Total insurance cost for events of up to 100 people is \$365

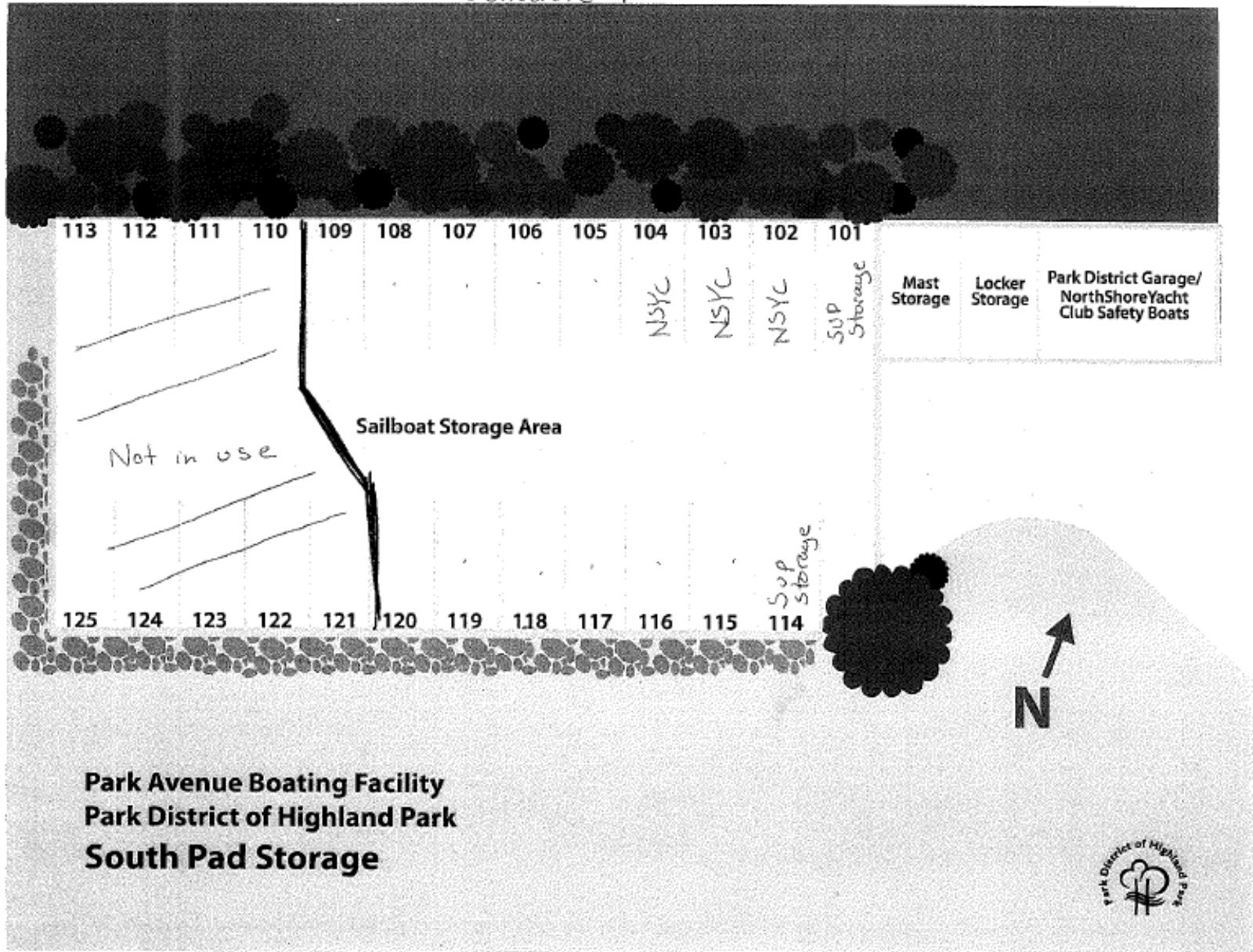
## **SCHEDULE E**

Items for repair and timing of those repairs as discussed in meetings between Park District of Highland Park and North Shore Yacht Club

1. Deck Condition. District will maintain the deck for safety purposes. As time allows, aesthetic updates may occur that do not impact safety or performance, including refinishing and repainting, or striping the existing paint and re-staining may occur.
2. Gutters. District will ensure all gutters are cleaned and repaired, if required, prior to the start of season and will regularly check and clear debris throughout the season.
3. Lighting. District will ensure the navigation light by the hut is operational and repair and optimize light fixtures on and around the NSYC grounds prior to the start of the season, and during the season, if needed.
4. Dampness. District will regularly inspect the clubhouse for dampness and dehumidify as needed. District will maintain as much clearance above the foundation on the rear of the clubhouse as possible.
5. Fireplace. District will clean the flue of the clubhouse fireplace prior to start of season.
6. Bathrooms. District will ensure clubhouse toilets are operational and do not “run”, showers and shower heads are operational, and stall locks are working prior to start of season. Womens Shower Door should be operational and not fall off.
7. Doors. District will maintain exit doors and door hardware for proper operation.
8. Window Screens. District will repair any torn or missing screens and install on all windows, prior to start of season.
9. Firepit. District will maintain firepit enclosure and metal cover, as needed.
10. Trees. District will evaluate and address any hazardous trees, as needed.
11. Beach Storage. District will tighten storage cables and replace space markers prior to start of season. District will replace broken rollers on tiered racks prior to start of season.
12. Sand Ramp. District will provide a complete installation of the entire ramp, including all tiles, and/or steel grates, winch, and will maintain at start of season, throughout season, and subject to provisions outlined in schedule C. The winch will be secured in a position so that it can be accessible and operated by users.
13. Locker Room. District will repair locker latch hardware and door hinges to make sure doors open, close, and can be locked securely..



Schedule F



DRAFT



# Memorandum

**To:** Park Board of Commissioners

**From:** Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

**Date:** December 7, 2021

**Subject:** **Sunset Woods Park Master Plan Project Update**

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## **Summary**

In July 2020, the Park Board of Commissioners approved a contract with Hitchcock Design Group to renovate two playgrounds at Sunset Woods Park. Additionally, the Board approved design services to develop a site master plan for the entire park, with the intent to ensure that the playground renovation fits into a modern vision of the park. The District took the following steps to develop the master plan:

- Visioning Open House: August 2020
- Vision Survey: Fall 2020
- Preliminary Plan Survey: December 2020
- Revised Plan Presented: February 2021
- Plan Revisions: Spring 2021
- Revised plan presented to Park Board: May 2021
- Revised plan shared with community: Summer 2021

After a year and a half of planning and conversations with the community, the draft of the Sunset Woods Park Master plan is ready for approval. The Sunset Woods Park Master Plan recognizes Sunset Woods as Highland Park's destination community park nestled in the center of town and strives to consider the timeless park holistically in the context of the Highland Park community. At this stage, the plan is conceptual and will be used as a resource to guide future development and a tool to secure funding. Most of the proposed improvements outlined in the plan are unfunded. If funding were to be identified, the improvement would be designed and engineered prior to construction in collaboration with the community.

The proposed improvements are rooted in the plans Planning Principles:

1. Preserve and honor the parks natural character
2. Improve connectivity and parking
3. Enhance existing amenities
4. Re-purpose underutilized areas and add new recreation opportunities of interest

## **Recommendation**

Staff recommends approval from the Park Board of Commissioners the Sunset Woods Park Master Plan.



# Memorandum

**To:** Board of Park Commissioners

**From:** Mitch Carr Director of Recreation and Facilities; Brian Romes, Executive Director

**Date:** December 7, 2021

**Subject:** **West Ridge Park Site and Building Update**

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## **Summary**

Staff will provide the Board of Park Commissioners with an update regarding the selection process for the West Ridge Park Site and Building design team.



## Memorandum

To: Board of Park Commissioners

From: Scott Rosen - Accounts Payable Administrator  
Mari-Lynn Peters - Finance Director  
Brian Romes - Executive Director

Date: December 7, 2021

Subject: Bills presented for the Board's review on December 7, 2021.  
Checks written November 5, 2021 to December 2, 2021.

### **BILLS**

<b><u>DATE</u></b>	<b><u>AMOUNT</u></b>
November 18, 2021	\$ 321,475.48
November 30, 2021	\$ 142,129.46
December 2, 2021	\$ 254,004.69
Void Payments	\$ -
Bank Drafts	\$ 1,466,531.45
P-Card	\$ 162,285.91
<b>TOTAL</b>	<b>\$ 2,346,426.99</b>

### **PAYROLL DISBURSEMENTS**

<b>TOTAL</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 2,346,426.99</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT02940 - Check Run 11/18/21

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
19620	ALL INCLUSIVE REC LLC	11/18/2021	Regular	0.00	4,775.00	187280
<a href="#">2374</a>	Invoice	10/20/2021	Playground Equipment - Sunset Woods	0.00	4,775.00	
15794	BARBARA GELBER	11/18/2021	Regular	0.00	250.00	187281
<a href="#">1398493</a>	Invoice	11/12/2021	Refund	0.00	250.00	
17170	BCI BURKE COMPANY LLC	11/18/2021	Regular	0.00	34,820.00	187282
<a href="#">108002</a>	Invoice	10/27/2021	Sunset Woods Playgroud Equipment	0.00	34,820.00	
17859	CARASOFT TECHNOLOGY CORP	11/18/2021	Regular	0.00	1,664.45	187283
<a href="#">IN30992189.00</a>	Invoice	09/16/2021	DocuSign 12/12/21 - 12/11/22	0.00	1,664.45	
10598	CURRIE MOTORS	11/18/2021	Regular	0.00	52,944.00	187284
<a href="#">033121-01</a>	Invoice	11/16/2021	2021 Ford Escape SE (2)	0.00	52,944.00	
10624	DANIEL CREANEY COMPANY	11/18/2021	Regular	0.00	2,420.00	187285
<a href="#">44388</a>	Invoice	11/03/2021	Moraine Park Path	0.00	2,420.00	
10974	GEWALT HAMILTON ASSOCIATES INC	11/18/2021	Regular	0.00	18,048.40	187286
<a href="#">5121.250-8</a>	Invoice	10/22/2021	SVGC Bridge Replacement	0.00	18,048.40	
11040	GRO HORTICULTURAL ENTERPRISES IN	11/18/2021	Regular	0.00	4,500.00	187287
<a href="#">19972</a>	Invoice	08/13/2021	Sunset Woods Park	0.00	4,500.00	
19624	HERSEY BOYS FEEDER BASKETBALL	11/18/2021	Regular	0.00	1,800.00	187288
<a href="#">110421</a>	Invoice	11/04/2021	Hersey Feeder Basketball Tournament	0.00	1,800.00	
11514	LAKE COUNTY SMC	11/18/2021	Regular	0.00	3,280.00	187289
<a href="#">SMC-WDP-21-477</a>	Invoice	11/11/2021	WDP-21-477 Review Fee	0.00	3,280.00	
11514	LAKE COUNTY SMC	11/18/2021	Regular	0.00	960.00	187290
<a href="#">SMC-WDP-21-477</a>	Invoice	11/11/2021	WDP-21-477 Deposit Payment	0.00	960.00	
15628	LAUREN LEIBOVICH	11/18/2021	Regular	0.00	36.00	187291
<a href="#">1401453</a>	Invoice	11/17/2021	Refund	0.00	36.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	11/18/2021	Regular	0.00	167.92	187292
<a href="#">0004774677</a>	Invoice	08/31/2021	Garbage Service Sunset 09/01/21-09/30/21	0.00	167.92	
19623	MAN UP BASKETBALL, LLC	11/18/2021	Regular	0.00	2,120.00	187293
<a href="#">110921</a>	Invoice	11/09/2021	2022 Feeder Basketball Tournament	0.00	2,120.00	
11959	NSSRA	11/18/2021	Regular	0.00	155,857.21	187294
<a href="#">551</a>	Invoice	11/08/2021	2nd Installment 2021 Member Agency Contr...	0.00	155,857.21	
12038	PEERLESS FENCE	11/18/2021	Regular	0.00	22,551.00	187295
<a href="#">100112</a>	Invoice	07/26/2021	Cunniff Park Fence Work	0.00	22,551.00	
19484	PLANSOURCE BENEFITS ADMINISTRAT	11/18/2021	Regular	0.00	5,334.10	187296
<a href="#">111521</a>	Invoice	11/15/2021	IMRF Retiree Insurance-December 2021	0.00	5,334.10	
12184	REINDERS, INC.	11/18/2021	Regular	0.00	1,229.72	187297
<a href="#">4284032-00</a>	Invoice	11/04/2021	Ice Melt	0.00	1,229.72	
19622	ROBERT RYSER	11/18/2021	Regular	0.00	174.00	187298
<a href="#">1401079</a>	Invoice	11/16/2021	Refund	0.00	174.00	
18411	STUDIO E 16, LLC	11/18/2021	Regular	0.00	1,250.00	187299

## Check Register

Packet: APPKT02940-Check Run 11/18/21

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">PDHP BROLL WEB</a>	Invoice	11/12/2021	On site shoot website spot	0.00	1,250.00	
17590	V3 CONSTRUCTION GROUP LTD	11/18/2021	Regular	0.00	4,975.00	187300
<a href="#">1021168</a>	Invoice	11/08/2021	Millard Bluff Final Design & Permit	0.00	4,975.00	
16255	VIDEO AND SOUND SERVICE, INC	11/18/2021	Regular	0.00	1,118.68	187301
<a href="#">95462</a>	Invoice	11/08/2021	Replace Sound System Mixer in Pool Area	0.00	1,118.68	
16912	WISS,JANNEY,ELSTNER ASSOC, INC	11/18/2021	Regular	0.00	1,200.00	187302
<a href="#">0495358</a>	Invoice	10/22/2021	Park Ave Field Inspection & Review	0.00	1,200.00	

## Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	23	23	0.00	321,475.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>23</b>	<b>23</b>	<b>0.00</b>	<b>321,475.48</b>



Park District of Highland Park, IL

Packet: APPKT02948 - Emergency Check Payments 11/30/21

# Check Register

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
16398	ADDISON GROUP	11/30/2021	Regular	0.00	1,165.50	187303
<a href="#">10310961</a>	Invoice	11/20/2021	Temp for Finance Dept	0.00	1,165.50	
19563	BUILDERS PAVING, LLC	11/30/2021	Regular	0.00	83,296.02	187304
<a href="#">2105001</a>	Invoice	09/27/2021	Golf Learning Center Parking Lot Improveme...	0.00	83,296.02	
17643	GYMNASTICS FACTORY	11/30/2021	Regular	0.00	360.00	187305
<a href="#">112221</a>	Invoice	11/22/2021	Gymnastics Meet 2/12/22	0.00	360.00	
11125	HITCHCOCK DESIGN GROUP	11/30/2021	Regular	0.00	15,055.89	187306
<a href="#">26938</a>	Invoice	09/30/2021	SW Playground Reno Final Design	0.00	15,055.89	
16866	JEFF COHEN CREATIVE LTD	11/30/2021	Regular	0.00	935.00	187307
<a href="#">091421</a>	Invoice	09/14/2021	6/22, 7/25, 9/10 Photography	0.00	385.00	
<a href="#">112021</a>	Invoice	11/20/2021	10/19, 10/26, 10/30, 11/12 Photography	0.00	550.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	11/30/2021	Regular	0.00	218.30	187308
<a href="#">PS418285</a>	Invoice	11/18/2021	1 ADA Unit Every Week	0.00	64.30	
<a href="#">PS418689</a>	Invoice	11/18/2021	1 ADA Unit Every Week	0.00	154.00	
14914	NORTH SHORE WATER RECLAMATION	11/30/2021	Regular	0.00	8.14	187309
<a href="#">4671217</a>	Invoice	11/13/2021	3420 Krenn Ave 5/17/21 - 8/16/21	0.00	8.14	
16344	PARKS FOUNDATION OF HIGHLAND P/	11/30/2021	Regular	0.00	14,955.00	187310
<a href="#">112921</a>	Invoice	11/29/2021	Revenue collected on behalf of Parks Founda..	0.00	14,955.00	
12211	RICOH USA, INC	11/30/2021	Regular	0.00	928.39	187311
<a href="#">5063255174</a>	Invoice	11/17/2021	Copies 10/17/21-11/16/21	0.00	928.39	
16239	RICOH USA, INC.	11/30/2021	Regular	0.00	3,337.90	187312
<a href="#">105583509</a>	Invoice	11/05/2021	Ricoh Lease 11/25/21-12/24/21	0.00	3,337.90	
16459	SANTO SPORT STORE	11/30/2021	Regular	0.00	3,386.15	187313
<a href="#">707254</a>	Invoice	11/15/2021	51 Jerseys, Shorts	0.00	2,809.90	
<a href="#">707257</a>	Invoice	11/03/2021	Scorebooks, Dry Erase Boards	0.00	152.50	
<a href="#">707259</a>	Invoice	11/15/2021	52 Jerseys	0.00	423.75	
17607	SCHAUMBURG PARK DISTRICT	11/30/2021	Regular	0.00	495.00	187314
<a href="#">112221</a>	Invoice	11/22/2021	Gymnastics Meet 3/4/22 & 3/5/22	0.00	495.00	
12393	SMITHGROUP, INC.	11/30/2021	Regular	0.00	15,400.00	187315
<a href="#">0157753</a>	Invoice	10/14/2021	Prof Services 08/28/21-09/24/21	0.00	15,400.00	
12703	UNITED WAY OF METRO CHICAGO	11/30/2021	Regular	0.00	36.00	187316
<a href="#">11182021</a>	Invoice	11/18/2021	United Way	0.00	36.00	
17515	WINDSTREAM	11/30/2021	Regular	0.00	2,552.17	187317



## Check Register

Packet: APPKT02948-Emergency Check Payments 11/30/21

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">74328398</a>	Invoice	11/22/2021	November 2021	0.00	2,552.17	

## Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	19	15	0.00	142,129.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>19</b>	<b>15</b>	<b>0.00</b>	<b>142,129.46</b>



# Park District of Highland Park, IL

## Check Register

Packet: APPKT02950 - Check Run 120221

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
10034	ABSOLUTE HOME IMPROVEMENTS	12/02/2021	Regular	0.00	8,650.00	187318
<a href="#">1 103021</a>	Invoice	10/30/2021	GLC Mini Golf Carpet Replacement	0.00	8,650.00	
18335	ALTORFER INDUSTRIES INC	12/02/2021	Regular	0.00	1,364.68	187319
<a href="#">C2511501</a>	Invoice	11/10/2021	Equipment Rental	0.00	1,364.68	
10149	ANCEL, GLINK, DIAMOND, BUSH,	12/02/2021	Regular	0.00	2,427.50	187320
<a href="#">85364</a>	Invoice	11/10/2021	October 2021 Legal	0.00	2,427.50	
19642	CAROL GOOZE	12/02/2021	Regular	0.00	15.00	187321
<a href="#">140582</a>	Invoice	11/23/2021	Refund	0.00	15.00	
14371	CHILDREN'S THEATRE COMPANY	12/02/2021	Regular	0.00	982.80	187322
<a href="#">112221</a>	Invoice	11/22/2021	Fall 2021 Fantasy Dance Class	0.00	982.80	
16209	CHRISTOPHER B. BURKE ENG. LTD	12/02/2021	Regular	0.00	6,192.00	187323
<a href="#">170728</a>	Invoice	11/16/2021	Prof Services Bridge Inspections 9/26/21-11...	0.00	6,192.00	
19643	COURTNEY DENNING	12/02/2021	Regular	0.00	170.00	187324
<a href="#">1409082</a>	Invoice	11/29/2021	Refund	0.00	85.00	
<a href="#">1409082-1</a>	Invoice	11/29/2021	Refund	0.00	85.00	
10764	DURABILT FENCE CO INC	12/02/2021	Regular	0.00	1,575.00	187325
<a href="#">13395</a>	Invoice	11/12/2021	Preserve/GLC Bridge Fence Repair	0.00	1,575.00	
19585	ELIZABETH J FINLAYSON	12/02/2021	Regular	0.00	5,730.00	187326
<a href="#">191</a>	Invoice	11/15/2021	Park Ave Agreement	0.00	5,730.00	
19373	ELMHURST YOUTH BASEBALL LEAGUE	12/02/2021	Regular	0.00	525.00	187327
<a href="#">111721</a>	Invoice	11/17/2021	14U Blue Tournament April 2022	0.00	525.00	
19646	EMMY COHEN	12/02/2021	Regular	0.00	170.00	187328
<a href="#">1409701</a>	Invoice	11/30/2021	REfund	0.00	170.00	
16142	EXELON	12/02/2021	Regular	0.00	5,656.59	187329
<a href="#">61109744301</a>	Invoice	11/30/2021	1201 Park Ave W 10/21/21-11/19/21	0.00	5,656.59	
10974	GEWALT HAMILTON ASSOCIATES INC	12/02/2021	Regular	0.00	9,975.00	187330
<a href="#">5121.250-9</a>	Invoice	11/12/2021	SVGC Bridge Replacement	0.00	9,975.00	
19645	HOLABIRD & ROOT, LLC	12/02/2021	Regular	0.00	2,500.00	187331
<a href="#">111921</a>	Invoice	11/17/2021	WR Design Finalist Interview	0.00	2,500.00	
17777	ITASCA PARK DISTRICT	12/02/2021	Regular	0.00	495.00	187332
<a href="#">112221</a>	Invoice	11/22/2021	Gymnastics Meet Entry fee 4/9/21 - 4/10/21	0.00	495.00	
19625	JANE CHIANG	12/02/2021	Regular	0.00	454.00	187333
<a href="#">1403055</a>	Invoice	11/19/2021	Refund	0.00	442.00	
<a href="#">1403055-1</a>	Invoice	11/19/2021	REFUND	0.00	12.00	
15464	LANDSCAPE FORMS, INC	12/02/2021	Regular	0.00	23,750.00	187334
<a href="#">0000137872</a>	Invoice	10/20/2021	Tables for Sunset Woods Park	0.00	23,750.00	
11612	LITTLE TOMMY'S PLUMBING SHOP INC	12/02/2021	Regular	0.00	165.00	187335
<a href="#">I6670</a>	Invoice	11/09/2021	Laurel Park RPZ testing	0.00	165.00	
18617	LIZZIE GOTTLIEB	12/02/2021	Regular	0.00	113.00	187336
<a href="#">1403192</a>	Invoice	11/19/2021	Refund	0.00	113.00	

## Check Register

Packet: APPKT02950-Check Run 120221

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16928	E-QUANTUM CONSULTING, LLC	12/02/2021	Regular	0.00	330.00	187337
<a href="#">8346</a>	Invoice	12/01/2021	Electric Consulting Service	0.00	330.00	
10006	NCPERS GROUP LIFE INSURANCE	12/02/2021	Regular	0.00	80.00	187338
<a href="#">3301122021</a>	Invoice	11/10/2021	NCPERS Group Life Insurance	0.00	80.00	
11901	NELS J JOHNSON TREE EXPERT INC	12/02/2021	Regular	0.00	2,560.00	187339
<a href="#">1328884</a>	Invoice	11/16/2021	Tree Removal	0.00	925.00	
<a href="#">1328885</a>	Invoice	11/16/2021	Tree Removal	0.00	1,635.00	
13604	NORTH SHORE GAS	12/02/2021	Regular	0.00	3,721.37	187340
<a href="#">11/15/21 060114...</a>	Invoice	11/15/2021	Deer Creek 10/13/21-11/9/21	0.00	1,062.26	
<a href="#">11/15/21 060114...</a>	Invoice	11/15/2021	RCHP 10/12/21-11/9/21	0.00	1,329.22	
<a href="#">11/15/21 060114...</a>	Invoice	11/15/2021	1240 Fredrickson Pl 10/12/21-11/9/21	0.00	794.12	
<a href="#">11/15/21 060222...</a>	Invoice	11/15/2021	1390 Sunset 10/12/21-11/9/21	0.00	141.26	
<a href="#">11/15/21 060240...</a>	Invoice	11/15/2021	2900 Trailway Cuniff Prk Shltr 10/13/21-11...	0.00	84.22	
<a href="#">11/15/21 060240...</a>	Invoice	11/15/2021	1377 Clavey Rd 10/13/21-11/9/21	0.00	74.06	
<a href="#">11/15/21 060240...</a>	Invoice	11/15/2021	3100 Trailway 10/12/21-11/9/21	0.00	83.53	
<a href="#">11/15/21 060240...</a>	Invoice	11/15/2021	Aquatic Park 10/12/21-11/9/21	0.00	152.70	
12045	PERFORMANCE BATTERY GROUP, INC.	12/02/2021	Regular	0.00	9,760.00	187341
<a href="#">2111709</a>	Invoice	10/29/2021	New Batteries for Zamboni	0.00	9,760.00	
19627	JEFFREY TRILLING	12/02/2021	Regular	0.00	100.00	187342
<a href="#">1404790</a>	Invoice	11/22/2021	Refund	0.00	100.00	
12396	SOIL AND MATERIAL CONSULTANTS	12/02/2021	Regular	0.00	1,381.50	187343
<a href="#">47000</a>	Invoice	10/31/2021	HPGLC Field Testing/Engineering	0.00	1,381.50	
12521	TEAM REIL INC.	12/02/2021	Regular	0.00	151,661.25	187344
<a href="#">8</a>	Invoice	11/10/2021	Community Park at Rec Center of HP	0.00	151,661.25	
19644	WIGHT & COMPANY	12/02/2021	Regular	0.00	2,500.00	187345
<a href="#">111921</a>	Invoice	11/17/2021	WR Design Finalist Interview	0.00	2,500.00	
12777	WILLIAMS ARCHITECTS	12/02/2021	Regular	0.00	2,500.00	187346
<a href="#">112221</a>	Invoice	11/22/2021	WR Design Finalist Interview	0.00	2,500.00	
16912	WISS,JANNEY,ELSTNER ASSOC, INC	12/02/2021	Regular	0.00	6,000.00	187347
<a href="#">0497956</a>	Invoice	11/18/2021	Park Ave Field Inspection & Review	0.00	6,000.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	12/02/2021	Regular	0.00	2,500.00	187348
<a href="#">111921</a>	Invoice	11/17/2021	WR Design Finalist Interview	0.00	2,500.00	

## Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	41	31	0.00	254,004.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>41</b>	<b>31</b>	<b>0.00</b>	<b>254,004.69</b>



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	11/12/2021	Bank Draft	0.00	704.00	DFT0003213
<a href="#">October 2021</a>	Invoice	11/12/2021	October 2021	0.00	704.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	704.00
EFT's	0	0	0.00	0.00
	1	1	0.00	704.00



Park District of Highland Park, IL

# Check Register

Packet: APPKT02937 - Nike Invoice Payment

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16898	NIKE USA, INC	11/16/2021	Bank Draft	0.00	104.35	DFT0003214
<a href="#">9603605362</a>	Invoice	08/03/2021	Shoes	0.00	104.35	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	104.35
EFT's	0	0	0.00	0.00
	1	1	0.00	104.35



Park District of Highland Park, IL

# Check Register

Packet: APPKT02941 - Debt Certificate Payments

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10111	AMALGAMATED BANK OF CHICAGO	11/17/2021	Bank Draft	0.00	644,568.75	DFT0003215
<a href="#">5170 111621</a>	Invoice	11/16/2021	Debt Series 2013	0.00	644,568.75	
10111	AMALGAMATED BANK OF CHICAGO	11/17/2021	Bank Draft	0.00	816,075.00	DFT0003216
<a href="#">4944 111621</a>	Invoice	11/16/2021	Debt Series 2012A Refunding	0.00	816,075.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	1,460,643.75
EFT's	0	0	0.00	0.00
	2	2	0.00	1,460,643.75



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	11/19/2021	Bank Draft	0.00	280.00	DFT0003229
<a href="#">ICMA Roth 111921</a>	Invoice	11/19/2021	Wire Transfer ICMA Roth	0.00	280.00	
11161	ICMA RETIREMENT TRUST #302037	11/19/2021	Bank Draft	0.00	4,188.55	DFT0003230
<a href="#">ICMA 457 111921</a>	Invoice	11/19/2021	Wire Transfer ICMA 457 Deferred Comp	0.00	4,188.55	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,468.55
EFT's	0	0	0.00	0.00
	2	2	0.00	4,468.55



Park District of Highland Park, IL

# Check Register

Packet: APPKT02947 - AFLAC payment for November

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	11/30/2021	Bank Draft	0.00	610.80	DFT0003232
<a href="#">AFLAC 112421</a>	Invoice	11/24/2021	AFLAC 11/24/21	0.00	610.80	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	610.80
EFT's	0	0	0.00	0.00
	1	1	0.00	610.80



P-Card Transactions

10/08/21 - 11/07/21

Vendor Name	Item Total	Item Description
1000BULBS.COM	\$57.19	Bulbs for WRC MPR
1000BULBS.COM	\$126.07	1000BULBS.COM -west ridge light bulbs
2 XL CORPORATION	\$1,378.67	Gym Wipes/Antibacterial Wipes-10 cases
4IMPRINT, INC	\$343.94	Booney hats for outside staff
AAU	\$79.66	AAU Membership
AAU	\$147.97	AAU Memberships
ABT ELECTRONICS	\$1,354.00	drone
ACUSHNET BILLTRUST	\$129.22	apparel for pro shop
ACUSHNET BILLTRUST	\$43.34	apparel for pro shop
ACUSHNET BILLTRUST	\$176.40	hats for pro shop
ACUSHNET BILLTRUST	\$81.67	shoes for golf shop
ACUSHNET BILLTRUST	\$270.42	apparel for pro shop
ACUSHNET BILLTRUST	\$176.40	hats for pro shop
ACUSHNET BILLTRUST	\$312.48	apparel for pro shop
ACUSHNET BILLTRUST	\$936.80	golf balls for pro shop
ADVANCED TURF SOLUTION	\$849.94	keep pace clocks
AEREX PEST CONTROL SER	\$65.00	PEST CONTROL
ALL TILE INC CCS CHICA	\$77.66	Molding/Tracks for miniature golf
AMAZON.COM 271UC6D31 A	\$14.03	Hitting League equipment
AMAZON.COM 2723V5YE1 A	\$22.28	Office supplies - storage cubes
AMAZON.COM 277GE3BK1 A	\$149.21	office supplies
AMAZON.COM 277P99DX1 A	\$10.59	office supplies
AMAZON.COM 278394Y21 A	\$40.74	Office Supplies - Storage Cubes
AMAZON.COM 2Y0QT05I0 A	\$116.97	trash bags, soap
AMAZON.COM 2Y18G9ED1 A	\$12.99	Ceramics Supplies - Mod Podge
AMAZON.COM 2Y1UZ1Q21 A	\$43.74	kleenex
AMAZON.COM 2Y2HX1CW1 A	\$14.85	Special Event Supplies - cord/gear ties
AMAZON.COM 2Y3MA96J2 A	\$15.62	Office supplies
AMAZON.COM 2Y42J5BV1 A	\$9.95	Special Event supplies - storage bag for speaker
AMAZON.COM 2Y5H74D91 A	\$97.84	vacuum
AMAZON.COM 2Y7XM1410 A	\$169.98	Water heater neutralizer
AMAZON.COM AMZN.COM/BI	(\$53.40)	fabuloso refund
AMAZON.COM HJ1NF45R3 A	\$12.85	Office Supply - Tape Measure
AMAZON.COM X049P8AO3 A	\$14.20	Planning and Projects Notebooks
AMERICAN BACKFLOW AND	\$780.00	12 devices RPZ testing
AMERICAN BACKFLOW AND	\$65.00	1 device RPZ testing
AMERICAN BACKFLOW AND	\$455.00	7 devices RPZ testing
AMERICAN BACKFLOW AND	\$130.00	2 devices RPZ testing
AMERICAN BACKFLOW AND	\$195.00	3 devices RPZ testing
AMERICAN BACKFLOW AND	\$325.00	5 devices RPZ testing
AMERICAN BACKFLOW AND	\$130.00	2 devices RPZ testing
AMERICAN BACKFLOW AND	\$65.00	1 device RPZ testing
AMERICAN BACKFLOW AND	\$130.00	2 devices RPZ testing
AMERICAN RED CROSS	\$40.00	Lifeguard Certification RCHP
AMZN Mktp US 270M99UX1	\$282.72	Tires - Truck #130
AMZN MKTP US 270XI6KG2	\$17.99	Mighty Oaks Supplies
AMZN MKTP US 270XT4NC0	\$54.37	Hauntings tools - head lights & tea lights
AMZN MKTP US 270YA20T1	\$134.85	Mighty Oaks Supplies
AMZN MKTP US 271DO47F0	\$129.99	Park Ave Solar/Security Light
AMZN MKTP US 271DP47V2	\$44.97	ParkSchool Baby Wipes
AMZN Mktp US 271I21WU0	\$103.69	Helmet and ratchet
AMZN MKTP US 2723X7JH0	\$22.49	gloves
AMZN MKTP US 272JZ1NS0	\$20.88	Hauntings supplies - led flashlights
AMZN MKTP US 272O63H91	\$14.59	wall clock
AMZN MKTP US 272O63H91	\$645.78	Hauntings supplies - tools, costumes, props
AMZN MKTP US 272XY78F0	\$54.98	Office supplies
AMZN Mktp US 2736A1A62	\$33.56	Hitting League equipment
AMZN MKTP US 273G67UN0	\$88.97	Dog waste bags

	P-Card Transactions
	10/08/21 - 11/07/21
AMZN MKTP US 273H48KW1	\$25.96 Sprouts Supplies
AMZN MKTP US 273VC76Q0	\$10.95 face masks
AMZN MKTP US 2747M2V02	\$212.39 Hauntings event supplies - MP3 players, signs, cords, etc.
AMZN Mktp US 274B968E2	\$43.99 shelves for storage
AMZN Mktp US 2755E36A0	\$321.92 Tires - Truck #130
AMZN MKTP US 275AL7RC1	\$39.85 Fatigue Mat
AMZN MKTP US 275MQ2BS1	\$33.09 Amazon Office Supplies
AMZN MKTP US 275YZ7G42	\$44.99 skate walker - PVC
AMZN Mktp US 2763T0HH2	\$565.44 Tires - Truck #128
AMZN MKTP US 2764J83A0	\$38.04 Amazon Office Supplies
AMZN Mktp US 2774C8AW0	\$27.60 Batteries (AA) 48
AMZN MKTP US 278ZI6M92	\$127.79 Hauntings Supplies
AMZN MKTP US 2794K0I52	\$79.89 Hauntings event supplies - lab props
AMZN MKTP US 279TW5W20	\$25.98 Mighty Oaks Supplies
AMZN Mktp US 2C1Y11W52	\$14.35 Hauntings supplies - face makeup
AMZN MKTP US 2C4QC9R42	\$23.00 Hauntings tools - pullies
AMZN MKTP US 2C7K08RZ2	\$33.03 Event supplies - storage bags & cleaning wipes
AMZN MKTP US 2C7K08RZ2	\$17.98 Hauntings supplies - carabiners
AMZN MKTP US 2Y0EI5NL1	\$198.95 Hauntings event supplies - portable speaker, glow-in-dark tape
AMZN MKTP US 2Y0FW7U81	\$87.84 Carburetor Golf Cart
AMZN Mktp US 2Y0GR6MH0	\$15.22 V belt
AMZN MKTP US 2Y16932I1	\$224.95 Skating trainers
AMZN MKTP US 2Y19W1ZE2	\$20.53 Extender Piece for Chainsaw Chaps
AMZN MKTP US 2Y1L32O02	\$20.87 New Res Mailer Wafer Seals
AMZN MKTP US 2Y23585E0	\$43.98 Office supplies for HR
AMZN MKTP US 2Y23B9HU0	\$194.94 Mighty Oaks Supplies
AMZN Mktp US 2Y46X3MF1	\$34.00 Pressure Air Vents - Truck #123
AMZN MKTP US 2Y4E59Z10	\$7.98 Recreation Center Holiday Decor
AMZN MKTP US 2Y4P21TV0	\$10.99 Hauntings event supplies - laboratory props
AMZN MKTP US 2Y4SP8IP1	\$8.99 bags for halloween candy - scary skate
AMZN Mktp US 2Y5VM59B2	\$192.00 Sloan Solenoid Valve Module
AMZN Mktp US 2Y6D44DK0	\$117.44 Fan Shroud - Toro Z
AMZN MKTP US 2Y79E0MZ1	\$11.99 Office Supplies - Labels
AMZN MKTP US 2Y79E0MZ1	\$74.96 Special Event Supplies - Hand Cart, Aux Cords
AMZN MKTP US 2Y7YQ1S22	\$105.69 cleaning supplies
AMZN MKTP US 2Y87K6XU1	\$92.25 Zone valve
AMZN Mktp US 2Y8Y12902	\$33.44 Wire for Carburetor Motor
AMZN MKTP US 2Y9546NK0	\$46.96 RCHP Fall Decor
AMZN Mktp US 2Y9788BD1	\$18.99 cleaning supplies
AMZN MKTP US 2Y9836191	\$61.91 Office supplies
AMZN MKTP US 2Y9Z79N10	\$52.69 safety equipment
AMZN MKTP US 4S17Z7733	\$26.96 Fire starting materials
AMZN Mktp US 881PJ64Q3	\$44.39 toilet paper
AMZN MKTP US A30MR6HI3	\$56.58 Sprouts supplies
AMZN MKTP US B11VB1CZ3	\$16.98 Wire Connector - Toro Z
AMZN MKTP US CA3SN4MS3	\$20.99 Terminal Remover Tool Kit for wire connector
AMZN MKTP US D88UQ6BD3	\$36.99 Stand for Group Ex Check In
AMZN MKTP US HG0EC72J3	\$37.50 Generator Carburetor
AMZN MKTP US J56335VD3	\$58.74 Carburetor for Little Generator
AMZN MKTP US LB81W3CU3	\$69.74 Snowblower Carburetor
AMZN Mktp US ME7TK8XV3	\$59.80 Deck Belts Toro Z
AMZN MKTP US N247O7C93	\$26.99 Cam Lock's Oil Cabinet
AMZN Mktp US PW9KG4AG3	\$71.53 cleaning supplies
AMZN Mktp US R40UB05O3	\$65.98 Carburetor Motor for Generator
AMZN MKTP US RH5298DF3	\$53.18 Carburetor for Little Generator
AMZN Mktp US S54B01HN3	\$138.08 Zone valves
AMZN Mktp US T17KZ8D53	\$413.48 Stakes to mark paths for snow blowing
AMZN MKTP US U109Q10T3	\$15.99 Office supply - Goo Gone
AMZN MKTP US UK71C2GI3	\$27.98 Safety Glasses for Chainsaw Grinder

		P-Card Transactions
		10/08/21 - 11/07/21
AMZN MKTP US VU9MG9EP3	\$35.98	Carburetor for Big Generator
ANDERSON LOCK CO	\$3,202.77	Sunset Wood Park Bathroom - Access Control
ANDERSON LOCK CO	\$1,995.00	Park Avenue Bathroom - Access Control
AQUA PURE ENTERPRISES	\$206.28	Perlite for HCAP
AT&T PAYMENT	\$4.38	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$1.75	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$4.82	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$2.63	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$8.32	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$1.75	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$1.75	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$0.44	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$0.44	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$0.44	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$0.44	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$0.44	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$3.07	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$0.88	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$0.88	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$2.63	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$166.49	Emergency Elevator Phone 09/05/21-10/04/21
AT&T PAYMENT	\$1.75	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$0.88	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$2.19	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$2.60	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$1.31	E911 Service 08/17/21-09/16/21
AT&T PAYMENT	\$41.62	Emergency Elevator Phone 09/05/21-10/04/21
AT&T PREMIER EBILL	\$50.15	Service 09/05/21-10/04/21
AT&T PREMIER EBILL	\$382.99	Service 09/05/21-10/04/21
AT&T PREMIER EBILL	\$159.35	Service 09/05/21-10/04/21
AT&T PREMIER EBILL	\$58.10	Service 09/05/21-10/04/21
AT&T PREMIER EBILL	\$206.60	Service 09/05/21-10/04/21
AT&T PREMIER EBILL	\$29.05	Service 09/05/21-10/04/21
AT&T PREMIER EBILL	\$43.23	Service 09/05/21-10/04/21
AT&T PREMIER EBILL	\$94.34	Service 09/05/21-10/04/21
AT&T PREMIER EBILL	\$75.06	Service 09/05/21-10/04/21
ATT BUS PHONE PMT	\$4.39	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$1.76	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$4.83	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$2.63	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$8.34	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$1.76	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$1.76	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$3.07	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$0.88	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$0.88	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$2.63	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$1.76	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$0.88	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$2.19	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$2.60	E911 Service 09/17/21-10/16/21
ATT BUS PHONE PMT	\$1.32	E911 Service 09/17/21-10/16/21
AVALON PETROLEUM	\$15,187.13	Fuel
BANNER PLUMBING SUPPLY	\$4.97	Wax ring

		P-Card Transactions
		10/08/21 - 11/07/21
BATTERIES PLUS #0576	\$48.00	Fire panel batteries
BEST BUY MHT 00011650	\$65.98	MP3 Player (2)
BHFX #10	\$70.00	Inkjet Service Contract August 2021
BHFX #10	\$70.00	Inkjet Service Contract September 2021
BHFX #10	\$20.00	Canon 8400 Lease October 2021
BOOMERANG	\$19.99	email productivity tool
BTS HD SUPPLY FAC MAIN	\$45.00	BTS HD SUPPLY FAC MAIN - Ignitor for RCHP Boiler
BTSI	\$2,000.00	Phosphite Fairways
BTSI	\$1,133.25	Fertilizer
BUCK BROS INC LIBERTYV	\$267.90	Electric Cords-John Deere Gator
BUGHERD PTY LTD	\$351.01	BUGHERD PTY LTD - Purchase
BUGHERD PTY LTD	\$39.00	BUGHERD PTY LTD - Purchase
BURRIS EQUIPMENT CO.	\$85.90	Blade Clearing Saw
BURRIS EQUIPMENT CO.	\$2,113.28	spikes for Aeravator
CALL ONE	\$74.56	10/15/21-11/14/21
CERAMIC SUPPLY CHICAGO	\$72.33	Ceramics Supplies
CERAMIC SUPPLY CHICAGO	\$152.00	Ceramics Program Supplies - Brown Clay
CHARLES J. FIORE NU	\$820.00	4 oak trees for Sunset Woods
CITY OF LAKE FOREST RE	\$2,375.00	B Bash Lake Forest Tournament - Purchase
COMCAST BUSINESS	\$1,091.31	09/15/21-10/14/21
COMCAST BUSINESS	\$484.60	09/15/21-10/14/21
COMCAST BUSINESS	\$1,068.05	09/15/21-10/14/21
COMCAST BUSINESS	\$516.57	09/15/21-10/14/21
COMCAST BUSINESS	\$1,505.62	09/15/21-10/14/21
COMCAST BUSINESS	\$484.60	09/15/21-10/14/21
COMCAST BUSINESS	\$484.60	09/15/21-10/14/21
COMCAST BUSINESS	\$346.49	09/15/21-10/14/21
COMCAST BUSINESS	\$46.04	09/15/21-10/14/21
COMCAST BUSINESS	\$307.24	09/15/21-10/14/21
COMCAST BUSINESS	\$568.45	09/15/21-10/14/21
COMCAST BUSINESS	\$568.45	09/15/21-10/14/21
COMCAST BUSINESS	\$322.25	09/15/21-10/14/21
COMCAST BUSINESS	\$353.26	09/15/21-10/14/21
COMCAST BUSINESS	\$353.28	09/15/21-10/14/21
COMCAST BUSINESS	\$903.10	09/15/21-10/14/21
COMCAST BUSINESS	\$393.10	09/15/21-10/14/21
COMCAST BUSINESS	\$301.03	09/15/21-10/14/21
COMCAST BUSINESS	\$1,275.00	09/15/21-10/14/21
COMCAST BUSINESS	\$1,321.03	09/15/21-10/14/21
COMCAST BUSINESS	\$138.11	09/15/21-10/14/21
COMCAST CHICAGO	\$321.25	Admin TV/WiFi Service 10/13/21-11/12/21
COMCAST CHICAGO	\$108.35	Parks Maint/Fink: WiFi Service 09/20/21-10/19/21
COMCAST CHICAGO	\$108.35	Park Maint/Fink: WiFi Service 10/20/21-11/19/21
COMCAST CHICAGO	\$98.45	Park Ave WiFi Service 09/19/21-10/18/21
COMCAST CHICAGO	\$293.35	Centennial Ice Arena: WiFi Service 10/09/21-11/08/21
COMCAST CHICAGO	\$148.35	SVGC: WiFi Service 10/07/21-11/06/21
COMCAST CHICAGO	\$358.11	Golf Learning: TV/WiFi Service 10/14/21-11/13/21
COMCAST CHICAGO	\$57.77	Comcast Service
COMPLIANCE SIGNS.COM	\$54.83	Sunset Woods - Replacement mens room sign
COMPLIANCE SIGNS.COM	(\$3.23)	tax refund - credit (ADA Restroom sign)
COMPLIANCE SIGNS.COM	(\$31.05)	Sales Tax Credit
CRAFTWOOD LUMBER & HAR	\$6.10	CRAFTWOOD LUMBER & HAR - B. Romes Office Keys
CRAFTWOOD LUMBER & HAR	\$68.92	Paint for Parking Lot Lines
CRAFTWOOD LUMBER & HAR	\$25.98	Blacktop Repair - Preserve Path
CRAFTWOOD LUMBER & HAR	\$10.49	Rubber Mallet
CRAFTWOOD LUMBER & HAR	\$71.08	New key for Truck # 127
CRAFTWOOD LUMBER & HAR	\$13.18	Black Paint - Sunset Parking Lot
CRAFTWOOD LUMBER & HAR	\$15.37	Hangers
CRAFTWOOD LUMBER & HAR	\$39.78	Preserve Shelter

	P-Card Transactions
	10/08/21 - 11/07/21
CRAFTWOOD LUMBER & HAR	\$49.94 Solar Install Material - Park Ave
CRAFTWOOD LUMBER & HAR	\$24.16 Halfway House Hand Dryer
CRAFTWOOD LUMBER & HAR	\$44.43 Materials for Light Fix - RCHP/HPCC
CRAFTWOOD LUMBER & HAR	\$11.11 Materials for Light Fix - RCHP/HPCC
CRAFTWOOD LUMBER & HAR	\$32.98 2 hole round rail end post
CRAFTWOOD LUMBER & HAR	\$18.17 ceramics program supplies
CRAFTWOOD LUMBER & HAR	\$27.44 Donations Bench Hardware
CRAFTWOOD LUMBER & HAR	\$31.48 Bit Set & Screwdriver
CRAFTWOOD LUMBER & HAR	\$13.18 Black Paint for Sunset Parking Lot
CRAFTWOOD LUMBER & HAR	\$77.94 Blacktop Repair - Parking Lot
CRAFTWOOD LUMBER & HAR	\$42.99 Iron Tamper
CRAFTWOOD LUMBER & HAR	\$27.00 Straight cut Snips
CRAFTWOOD LUMBER & HAR	\$32.98 Sawzall Blade
CRAFTWOOD LUMBER & HAR	\$24.26 Rosewood Drain Tile Repair
CROWN AWARDS INC	(\$4.06) CROWN AWARDS INC - Credit
CVS/PHARMACY #04787	\$27.71 Office supplies
DAVEY RESOURCE	\$1,184.77 Stewardship SRW
DAVEY RESOURCE	\$4,320.00 Stewardship Heller
DD/BR #306048	\$114.13 DD/BR #306048 - Purchase HP Hauntings
DEERFIELD YO TEAM REG	\$495.00 Wooden Bat Deerfield Tournament - Purchase
DEERFIELD YO TEAM REG	\$495.00 Wooden Bat Deerfield Tournament - Purchase
DEERFIELD YO TEAM REG	\$495.00 Wooden Bat Deerfield Tournament- Purchase
DELTEK, INC.	\$1,598.00 Bid/RFP Specifications
DIGILOCK	\$44.58 DIGILOCK - lockers room locks
DLX FOR SMALLBUSINESS	\$417.98 Deposit slips
DOLLARTREE	\$10.00 Saplings Supplies
DOLLARTREE	\$13.00 Saplings Supplies
DOLLARTREE	\$70.00 Sprouts Supplies
DOMINO'S 2765	\$138.59 Pizza Flag Football
DOMINO'S 2765	\$85.67 Pizza Flag Football
DOMINO'S 2765	\$67.70 Pizza Party Flag Football
DOMINO'S 2765	\$30.77 pizza for scary skate
DROPBOX NBNM48NWYHK	\$11.99 DROPBOX NBNM48NWYHK - Purchase
DTV DIRECTV SERVICE	\$557.98 Direct TV Service
DTV DIRECTV SERVICE	\$242.98 cable
DTV DIRECTV SERVICE	\$287.25 Direct TV
DUNKIN #352356	\$49.68 DUNKIN #352356 - Purchase HP Hauntings
DYNAMIC BRANDS	\$68.95 replacement parts for push carts
DYNAMIC BRANDS	\$387.60 Golf cart seed bottles replacement
EL SURENO RESTAURANT	\$47.77 EL SURENO RESTAURANT - Personal
EZGO FINANCE PAYMTS	\$126.72 golf cart repair
EZGO FINANCE PAYMTS	\$925.75 golf cart repair
EZGO FINANCE PAYMTS	\$39.86 golf cart repair
FACEBK PFNQ99KFW2	\$116.95 Facebook Ads - SVGC
FACEBK PFNQ99KFW2	\$383.26 Facebook Ads - RCHP
FOREUP - BILLING - MOT	\$630.00 monthly POS software fee
FUN EXPRESS	\$197.06 Mighty Oaks Supplies
FUN EXPRESS	\$679.63 Candy for HP Hauntings event
G&O THERMAL SUPPLY	\$36.67 Thermostat
G&O THERMAL SUPPLY	\$8.40 Pump oil
GERBER GLASS - ILLINOI	\$500.00 Windshield - Truck #123
GERBER GLASS - ILLINOI	(\$28.15) sales tax reimbursed
GIH GLOBALINDUSTRIALEQ	\$202.94 GIH GLOBALINDUSTRIALEQ - DCRC bike rack
GIH GLOBALINDUSTRIALEQ	\$611.99 GIH GLOBALINDUSTRIALEQ - Chilled water dispenser
GOOGLE GSUITE_pdhq.or	\$6.00 Google Apps - Monthly
GOOGLE ADS6935529601	\$299.23 GOOGLE ADS6935529601 - Purchase
GRAINGER	\$394.14 Rolling cart for HCAP
GRAINGER	\$994.24 Bulbs for CIA
GRAINGER	\$431.64 GRAINGER - Replacement exhaust motor for Dectron

		P-Card Transactions
		10/08/21 - 11/07/21
GRAINGER	\$880.38	Motor for Dectron Repair
GRAINGER	\$36.23	Filter roll
GRAINGER	\$343.24	Inducer blower
HARBOR FREIGHT TOOLS 5	\$132.39	Golf Course Shop Supplies
HARRELLS LLC	\$350.00	Fescue Seed
HEY AND ASSOCIATES INC	\$660.00	Construction Phase Services_Preserve
HEY AND ASSOCIATES INC	\$292.50	Construction Phase Services Preserve
HOUSE OF RENTAL	\$1,135.26	HOUSE OF RENTAL - Deposit
ID WHOLESALER	\$129.69	Badge Holders and Clips
IDLEWOOD ELECTRIC SUPP	\$240.73	Fink Light & Shelter Light Repairs
IDLEWOOD ELECTRIC SUPP	\$104.38	Preserve Shelter
IDLEWOOD ELECTRIC SUPP	\$132.84	Preserve Shelter
IDLEWOOD ELECTRIC SUPP	\$18.20	WRC Rec Office Bulbs
IDLEWOOD ELECTRIC SUPP	\$54.60	WCR Rec Dept. LED Bulbs
IDLEWOOD ELECTRIC SUPP	\$82.89	Park Ave Solar Light
IDLEWOOD ELECTRIC SUPP	\$12.18	CIA Bleacher Light
IDLEWOOD ELECTRIC SUPP	\$12.95	Sunset Valley Clubhouse Can Light
IDLEWOOD ELECTRIC SUPP	\$40.00	Driveway/Lot Light Bulbs
IDLEWOOD ELECTRIC SUPP	\$176.15	DCRC Light Pole LED Bulbs/Driver
IDLEWOOD ELECTRIC SUPP	\$10.01	Driveway/Lot Light Bulbs
ILIPRA.ORG	\$265.00	IPRA posting and email blast for Parks position
ILLINOIS ASSOC OF PARK	\$15.00	ILLINOIS ASSOC OF PARK - B. Kaplan Award
ILLINOIS ASSOC OF PARK	\$416.00	ILLINOIS ASSOC OF PARK - legal symposium, br, mlp, js, cm
ILLINOIS ASSOC OF PARK	\$211.00	ILLINOIS ASSOC OF PARK - legal symposium, br, mlp, js, cm
ILLINOIS ASSOC OF PARK	\$296.00	ILLINOIS ASSOC OF PARK - legal symposium, br, mlp, js, cm
IN FLOOR INNOVATIONS,	\$1,932.70	RCHP Carpet Cleaning.
IN PRO WASTE INC.	\$450.00	IN PRO WASTE INC. - Purchase
IN THE MULCH CENTER L	\$3,600.00	3 loads Woodcarpet for playgrounds
INTERNATIONAL TRANSACTION	\$5.53	Pulseway Renewal
INTERNATIONAL TRANSACTION	\$0.31	INTERNATIONAL TRANSACTION - Purchase
INTERNATIONAL TRANSACTION	\$2.81	INTERNATIONAL TRANSACTION - Purchase
IPRA	\$30.00	IPRA - DEI Training
IPRA	\$264.00	IPRA - Purchase - Brian N. Dumas
IPRA	\$264.00	IPRA - Purchase - Donna Dunn
IPRA	\$264.00	IPRA - Purchase - Michael Evans
IPRA	\$264.00	IPRA - Purchase - Liz Gogola
IPRA	\$264.00	IPRA - Purchase - Rebecca Grill
IPRA	\$264.00	IPRA - Purchase - Roxanne Hejnowski
IPRA	\$264.00	IPRA - Purchase - Natalie Wong
IPRA	\$264.00	IPRA - Purchase - Dan Johnson
IPRA	\$264.00	IPRA - Purchase - Mari-Lynn Peters
IPRA	\$264.00	IPRA - Purchase - Brian G. Romes
IPRA	\$264.00	IPRA - Purchase - Scott Rosen
IPRA	\$264.00	IPRA - Purchase - Kris Sanchez
IPRA	\$264.00	IPRA - Purchase - Amalia Schwartz
IPRA	\$264.00	IPRA - Purchase - Ryca Shih
IPRA	\$264.00	IPRA - Purchase - Jeff Smith
IPRA	\$264.00	IPRA - Purchase - Dan Voss
IPRA	\$264.00	IPRA - Purchase - Connie Warsaw
IPRA	\$264.00	IPRA - Purchase - Kari Acevedo
IPRA	\$264.00	IPRA - Purchase - Amy Banner
IPRA	\$264.00	IPRA - Purchase - Mitch Carr
IPRA	\$264.00	IPRA - Purchase - Jodi DiTomasso
IPRA	\$264.00	IPRA - Purchase - Mike Divincenzo
IPRA	\$264.00	IPRA - Purchase - Angela Fee
IPRA	\$264.00	IPRA - Purchase - Eric Golmon
IPRA	\$264.00	IPRA - Purchase - Troy Hoffmann
IPRA	\$264.00	IPRA - Purchase - Chris Maliszewski
IPRA	\$264.00	IPRA - Purchase - Lauren Worthey

	P-Card Transactions
	10/08/21 - 11/07/21
IPRA	\$264.00 IPRA - Purchase - Meghan Meredith
IPRA	\$264.00 IPRA - Purchase - Tony Matzke
IPRA	\$264.00 IPRA - Purchase - Amy Murrin
IPRA	\$264.00 IPRA - Purchase - Julie Nichols
IPRA	\$264.00 IPRA - Purchase - Debbie Pierce
IPRA	\$264.00 IPRA - Purchase - Stephanie Rendler
IPRA	\$264.00 IPRA - Purchase - Jessica Reyes
IPRA	\$264.00 IPRA - Purchase - Ismael Rosas
IPRA	\$264.00 IPRA - Purchase - Carol Sassorossi
IPRA	\$264.00 IPRA - Purchase - Robyn Zullo
IPRA	\$264.00 IPRA - Purchase - Liz Visteen
J2 EFAX SERVICES	\$16.95 Monthly HR Fax Charges
JEWEL OSCO 1296	\$200.15 JEWEL OSCO 1296 - Employee Picnic
JEWEL OSCO 3459	\$19.32 Saplings Supplies
JEWEL OSCO 3459	\$32.46 Saplings Supplies
JEWEL OSCO 3459	\$24.94 Saplings Supplies
JEWEL OSCO 3459	\$22.47 Sapling Supplies
JEWEL OSCO 3459	(\$29.85) Saplings Supplies
JEWEL OSCO 3459	\$3.99 Sapling Supplies
JEWEL OSCO 3459	\$24.91 Saplings Supplies
JEWEL OSCO 3459	\$16.44 Saplings Supplies
JEWEL OSCO 3459	\$11.56 Saplings Supplies
JEWEL OSCO 3459	\$164.15 bagels, cream cheese, fruit, graham crackers, chocolate
JEWEL OSCO 3459	(\$26.82) return of bagels and fruit
JEWEL OSCO 3459	\$39.96 supplies for staff luncheon
JEWEL OSCO 3459	\$15.99 Sprouts Supplies
JEWEL OSCO 3459	\$1.49 Sprout Supplies
JEWEL OSCO 3459	\$3.49 Sprout Supplies
JIMMY JOHNS - 1032	\$137.72 staff lunch
JOHNSTONE SUPPLY - 12	\$211.79 Wall heater
JORSON AND CARLSON COM	\$35.76 Zam blade sharpening.
JORSON AND CARLSON COM	\$35.76 JORSON AND CARLSON COM - Purchase - Zam blade sharpening.
JOSH'S HOT DOGS	\$70.53 Lunch for Parks Crew for Haunting Event
K & M PRINTING CO MOTO	\$175.00 Pickleball behavior signs
KANKAKEE NURSERY COMPA	\$225.00 delivery charge from Kankakee Nursery
KANKAKEE NURSERY COMPA	\$400.00 delivery charge for Kankakee tree delivery_Parks
KANKAKEE NURSERY COMPA	\$225.00 delivery charge from Kankakee Nursery
KANKAKEE NURSERY COMPA	\$1,125.00 trees for Sunset Woods
KANKAKEE NURSERY COMPA	\$243.00 trees for Foleys Pond
KANKAKEE NURSERY COMPA	\$4,815.00 trees for SVGC
KESSEL HEAT	\$290.00 Basketball Shootout
LAKESHORE RECYCLING SY	\$855.13 WRC dumpster for garage cleanout
LEARN TO SKATE USA	\$17.25 LTS Membership - Lukia comp.
LIFE FITNESS LLC	\$78.45 LIFE FITNESS LLC - service call
Little Tommy's Plumbin	\$1,061.50 Mooney Bathroom's pipes jet cleaned
MailChimp	\$220.00 monthly fee
MARIANOS #542	\$4.78 Marshmallows, vegetable shortening
MARK VEND CO.	\$31.27 Vending Machines - Parks
MARK VEND CO.	\$10.43 Vending Machines - Golf
MARK VEND CO.	\$114.00 MARK VEND CO. - coffee
MEETMAKER COM	\$936.68 Gymnastics Meet Entry Fee
MENARDS 3327	\$17.97 Fuel
MENARDS 3327	\$30.46 Gloves
MENARDS 3327	\$34.40 POGO Paper Towel Holders & Coat Hooks
MENARDS 3327	\$494.32 Shelving for Totes for Recreation Dept.
MENONI & MOCOgni, INC.	\$31.05 Concrete mix
MENONI & MOCOgni, INC.	\$132.01 Screenings for Path @ Preserve
MENONI & MOCOgni, INC.	\$75.06 Black Dirt 2.78 yards
MENONI & MOCOgni, INC.	\$323.87 Stones for Preserve Path



	P-Card Transactions
	10/08/21 - 11/07/21
MENONI & MOCOgni, INC.	\$122.55 Screening for Preserve Path
MENONI & MOCOgni, INC.	\$255.96 Top Soil for Preserve
MENONI & MOCOgni, INC.	\$275.74 Stone for Rosewood Cove
MENONI & MOCOgni, INC.	\$195.23 Stone for Rosewood Cove
MENONI & MOCOgni, INC.	\$97.47 Top Soil for Preserve
MENONI & MOCOgni, INC.	\$85.59 Top Soil for Preserve
MENONI & MOCOgni, INC.	\$395.28 Top Soil to fill Path @ Preserve
MENONI & MOCOgni, INC.	\$180.29 Screening for Rosewood Path
MENONI & MOCOgni, INC.	\$440.63 Olson Parking Lot Materials
MENONI & MOCOgni, INC.	\$418.67 Olson Parking Lot Materials
MENONI & MOCOgni, INC.	\$276.61 Olson Parking Lot Materials
MENONI & MOCOgni, INC.	\$417.00 Olson Parking Lot Materials
MENONI & MOCOgni, INC.	\$408.66 Olson Parking Lot Materials
MENONI & MOCOgni, INC.	\$279.30 Screening for Path - Legacy Club
MENONI & MOCOgni, INC.	\$55.60 Crushed stone for Fink path
MENONI & MOCOgni, INC.	\$496.93 Crushed Stone for Fink Path
MIDWEST GROUNDCOVERS-Y	\$374.24 Replacement plants for RW and Demo
MORTON GROVE SUPPLY CO	\$8,074.32 Sunset Woods - Water Fountains
MUTUAL ACE HARDWARE &	\$9.23 Seed Starter
MUTUAL ACE HARDWARE &	\$9.24 Flagging
MUTUAL ACE HARDWARE &	\$7.39 Preserve Tree Tomato Cage
MUTUAL ACE HARDWARE &	\$18.53 Silicone
MUTUAL ACE HARDWARE &	\$16.63 Cut off wheels
MUTUAL ACE HARDWARE &	\$8.46 Toggle bolt
MUTUAL ACE HARDWARE &	\$47.02 Smore sticks
MUTUAL ACE HARDWARE &	\$25.88 MUTUAL ACE HARDWARE & -batteries
MUTUAL ACE HARDWARE &	\$103.57 MUTUAL ACE HARDWARE & - new faucet
MUTUAL ACE HARDWARE &	\$40.10 MUTUAL ACE HARDWARE & - water fountains
MUTUAL ACE HARDWARE &	\$82.26 MUTUAL ACE HARDWARE & - water fountains
MUTUAL ACE HARDWARE &	(\$42.51) MUTUAL ACE HARDWARE & - Credit
MUTUAL ACE HARDWARE &	\$37.06 Park Ave Solar Light
MUTUAL ACE HARDWARE &	\$17.56 Gloves
MUTUAL ACE HARDWARE &	\$92.48 Tarps
MUTUAL ACE HARDWARE &	\$444.60 HP Hauntings Event - Generator Rental
MUTUAL ACE HARDWARE &	\$93.91 batteries, gloves,keys
NAPA AUTO PRTS HIGHLAN	\$50.70 Chainsaw Gas
NAPA AUTO PRTS HIGHLAN	\$21.36 Batteries for Test Tools
NAPA AUTO PRTS HIGHLAN	\$26.67 Tire Mounting Soap & Brush
NAPA AUTO PRTS HIGHLAN	\$95.96 Tire Valves
NAPA AUTO PRTS HIGHLAN	\$58.98 Tire Needle & Tire String
NAPA AUTO PRTS HIGHLAN	\$53.58 Anti Freeze
NAPA AUTO PRTS HIGHLAN	\$42.12 WD-40 Spray
NAPA AUTO PRTS HIGHLAN	\$100.60 Fleet Supplies
NAPA AUTO PRTS HIGHLAN	\$174.67 Battery for Portable Welder
NAPA AUTO PRTS HIGHLAN	\$44.88 Wiper Blades - Truck #150
NAPA AUTO PRTS HIGHLAN	\$66.86 Wiper Blades - Truck #147
NAPA AUTO PRTS HIGHLAN	\$35.91 Oil Plugs/Gaskets
NAPA AUTO PRTS HIGHLAN	\$58.49 Flashlight
NAPA AUTO PRTS HIGHLAN	\$10.00 Light Bulbs Truck #147
NAPA AUTO PRTS HIGHLAN	\$10.00 Reverse Lights Truck #146
NAPA AUTO PRTS HIGHLAN	\$182.69 Battery - Truck #190
NAPA AUTO PRTS HIGHLAN	\$52.47 Spray for Plowers & Snowblowers
NAPA AUTO PRTS HIGHLAN	(\$49.50) Truck Starter for #859
NAPA AUTO PRTS HIGHLAN	\$250.36 Brakes - Truck #130
NAPA AUTO PRTS HIGHLAN	\$21.98 Wiper Blades - Truck #123
NAPA AUTO PRTS HIGHLAN	\$18.50 Oil Drain Plug
NAPA AUTO PRTS HIGHLAN	\$46.46 Oil and Filter - Truck #123
NAPA AUTO PRTS HIGHLAN	\$45.28 Battery Cables & Drain Plug - Toro Z
NAPA AUTO PRTS HIGHLAN	\$28.68 Transmission Oil - Toro Z



	P-Card Transactions
	10/08/21 - 11/07/21
NAPA AUTO PRTS HIGHLAN	\$37.10 V Belt - Toro 4000
NAPA AUTO PRTS HIGHLAN	\$22.94 Oil Drain Plug
NAPA AUTO PRTS HIGHLAN	\$41.28 Transmission Oil - Toro Z
NAPA AUTO PRTS HIGHLAN	\$85.19 Golf Course Supplies
NAPA AUTO PRTS HIGHLAN	\$67.49 Golf Course Blower Parts
NAPA PROSPECT HEIGHTS	\$107.30 Hydraulic Line for Back Hoe
NATIONAL GOLF FOUNDATI	\$250.00 NATIONAL GOLF FOUNDATION yearly membership
NATIVE RESTORATION ...	\$2,473.35 Native Restoration Services quarterly invoice-Highmoor Contractual work
NIR ROOF CARE INC	\$419.00 NIR ROOF CARE INC - Purchase
NORTHSHORE PHYSICIAN	\$800.00 Flu Shot Clinic - to be reimbursed by HealthSmart
OFFICESUPPLY.COM	\$167.75 trash bags urinal screens Scotch Brite
OFFICESUPPLY.COM	\$246.04 Floor Stripper
OFFICESUPPLY.COM	\$153.98 Floor Finish
OFFICESUPPLY.COM	\$101.96 Paper Towels
OFFICESUPPLY.COM	\$105.30 Windex Trash bags
OFFICESUPPLY.COM	\$92.80 Batteries
OFFICESUPPLY.COM	\$26.94 Coffee
ONE DAY SHOOTOUTS	\$298.00 Travel Basketball Shootout
ONE DAY SHOOTOUTS	\$298.00 Basketball sootout
PARK DISTRICT OF HIGHL	\$80.00 ice skating
PARK DISTRICT OF HIGHL	(\$80.00) Refund for ice skating
PARK DISTRICT OF HIGHL	\$95.00 Ice skating
PARK DISTRICT OF HIGHL	(\$95.00) Refund for ice skating
PARTY CITY 168	\$25.99 Table Cloths and Sterno for BBQ
PARTY CITY 168	\$10.68 Sprouts Supplies
PARTY CITY 168	\$6.99 Sprouts Supplies
PAYPAL MIKEJANSENMUSI	\$400.00 Live Music Sunset Valley
PELLA ENGRAVING COMP	\$166.26 Donation bench plaque (Feldman)
PIEROS PIZZA	\$231.90 PIEROS PIZZA - Purchase HP Hauntings
PORTILLOS HOT DOGS#470	\$108.98 staff luncheon
PRC QUICKSCORES LLC	\$42.00 Quickscores Sluggers
PRC QUICKSCORES LLC	\$112.00 Quickscores Flag Football
PULSEWAY SUBSCRIPTION	\$691.20 Pulseway Renewal
READYREFRESH BY NESTLE	\$53.94 WRC water
RECORD INFORMATION SER	\$400.00 New Resident List Service
REINDERS SUSSEX CUSTOM	\$503.80 Mower Parts
REVELS TURF & TRACTOR	\$318.38 Fairway Mower Manual
REVELS TURF & TRACTOR	(\$409.47) Accidental Purchase - Credit
REVELS TURF & TRACTOR	\$409.47 Accidental Purchase
REVELS TURF & TRACTOR	\$439.41 Industrial Trax
REVELS TURF & TRACTOR	\$324.01 Tine/Nuts/Screws
RR PRODUCTS	\$195.20 Static Spiker
SAMS CLUB #6228	\$492.32 Hauntings event supplies - candy
SAMSClub #6228	\$353.20 SAMSClub #6228 - Employee Picnic
SAMSClub #6228	\$40.00 Membership Renewal
SAMSClub #6228	\$31.36 Supplies Scary Skate
SAMSClub #6228	\$40.00 Sam's Club Membership-Visteen
SAMSClub.COM	\$71.98 Special Event supply - Folding Wagon
SAMSClub.COM	\$391.97 Hauntings event supplies - candy & snacks
SAMSClub.COM	\$214.84 Hauntings event supplies - candy
SMK SURVEYMONKEY.COM	\$384.00 SMK SURVEYMONKEY.COM - Purchase
SOURCE NORTH AMERICA	\$111.49 POGO Parts for Gas Pumps
SP BATTING CAGES INC	\$1,159.85 Pitching Machine
SP SWIMOUTLET.COM	(\$30.57) Credit Sales Tax - SwimOutlet.com
SQ BIOMETRIC IMPRESSI	\$40.00 Illinois State Police - Fingerprinting for New Employee
SQ BIOMETRIC IMPRESSI	\$60.00 Liquor License Finger printing - Sunset Valley Clubhouse
SQ BIOMETRIC IMPRESSI	\$60.00 BIOMETRICS for liquor license
SQ CARRICO AQUATIC RE	\$341.25 SQ CARRICO AQUATIC RE -cpo class
STAPLES 00116616	\$17.58 STAPLES 00116616 - Purchase

	P-Card Transactions
	10/08/21 - 11/07/21
STAPLES 00116616	\$14.49 Foundation Mailing Labels
STAPLES 00116616	\$120.00 HP Haunting posters for lamination
STK Shutterstock	\$29.00 Photos
TARGET 00010702	\$33.54 Mighty Oaks Supplies
TARGET 00011684	\$238.91 Hauntings Supplies
TARGET 00011684	\$117.66 Waters/Pizza Party Supplies Flag Football
TARGET 00011684	\$13.97 Saplings Supplies
TARGET 00011684	\$29.14 Saplings Supplies
TARGET 00011684	\$19.48 Saplings Supplies
TARGET 00011684	\$17.95 Saplings Supplies
TARGET 00011684	\$15.98 snacks for GPS reunion
TERMINAL SUPPLY TROY 1	\$187.32 Nuts/Bolts/Fittings
TERMINAL SUPPLY TROY 1	\$85.67 Tractor Hitch Pins
THE GRAPHIC EDGE INC	\$91.21 Office supplies
THE HOME DEPOT #1902	\$99.88 Home Depot Office Supplies
THE HOME DEPOT #1902	(\$99.88) Credit for office supplies returned
THE HOME DEPOT #1926	\$171.14 Bee Hives storage Roof material
THE HOME DEPOT #1926	\$62.82 Paint for Parking Lot lines
THE HOME DEPOT #1926	\$95.08 Paint for Parking Lot Lines
THE HOME DEPOT #1926	\$79.00 Faucet
THE HOME DEPOT #1926	\$25.03 PVC glue
THE HOME DEPOT #1926	\$10.94 Black cap
THE HOME DEPOT #1926	\$33.27 Plumbing snake
THE HOME DEPOT #1926	\$25.43 Saddle valve
THE HOME DEPOT #1926	\$33.63 Joint compound
THE HOME DEPOT #1926	\$59.77 THE HOME DEPOT #1926 - water fountains
THE HOME DEPOT #1926	\$11.52 THE HOME DEPOT #1926 - hoses for faucets
THE HOME DEPOT #1926	\$30.04 THE HOME DEPOT #1926 - pool ceiling
THE HOME DEPOT #1926	\$40.38 Bulbs for Rec Dept @ WRC
THE HOME DEPOT #1926	\$74.16 Faucet Grease/Metal Set/Power Drum
THE HOME DEPOT #1926	\$25.52 Landscape Timber
THE HOME DEPOT #1926	\$36.92 Swiffer Refills, Taping Knife & Husky 10pc file set
THE HOME DEPOT #1926	\$16.98 Batteries
THE HOME DEPOT #1926	\$41.84 Flowers for Centennial Entrance Pots
THE HOME DEPOT #1926	\$116.79 Tarps
THE HOME DEPOT #1926	\$262.02 Glue for miniature golf course
THE HOME DEPOT #1926	\$43.67 Adhesive for miniature golf course
THE CERAMIC SHOP	\$57.52 ceramics supplies
TLF FLORAL GARDENS INC	\$60.00 Flowers - Sheila Lin
TRANE SUPPLY-112411	\$61.62 Fan board
TRIBUNE PUBLISHING COM	\$62.57 New Community Center @West Ridge Park Design Services AD# 7053628
TURF VENTURES	\$1,500.00 Plant Protectant - golf course fairways
TURF VENTURES	\$1,946.00 Plant Growth Regulator
UNITED STATES ICE RINK	\$99.00 UNITED STATES ICE RINK - Training for Don Winger
UNITED STATES ICE RINK	\$275.00 US Ice Rink Membership
US MAIL SUPPLY	\$688.00 US Postal Box for WRC
USPS PO 1636060035	\$3.29 Burke play equipment instructions - not enough postage charge
VACPARTSWAR	(\$0.84) VACPARTSWAR - Credit
WAL-MART #1998	\$123.94 Hauntings event supplies - candy
WAL-MART #3893	\$22.76 Mighty Oaks Supplies
WAL-MART #3893	\$36.92 Mighty Oaks Supplies
WAREHOUSE DIRECT	\$477.97 Masks and Disinfectant Wipes
WAREHOUSE DIRECT	\$89.97 Custodial Supplies
WAREHOUSE DIRECT	\$159.01 Custodial Supplies
WAREHOUSE DIRECT	\$168.60 Cleaner, Hand Soap & Disinfecting wipes
WAREHOUSE DIRECT	\$244.50 Paper Towels & Toilet Paper
WAREHOUSE DIRECT	\$37.19 Toilet Paper
WAREHOUSE DIRECT	\$469.79 Cleaners, Mop heads, Can Liners, Bath Tissue, Paper Towels
WAREHOUSE DIRECT	\$95.06 Wasp Spray

		P-Card Transactions
		10/08/21 - 11/07/21
WAREHOUSE DIRECT	\$243.43	custodial supplies
WAREHOUSE DIRECT	\$203.00	receipt paper for POS printers
WAREHOUSE DIRECT	\$88.29	cleaning supplies
WAREHOUSE DIRECT	\$37.95	Anti Fatigue Mat
WITTEK GOLF	\$2,378.37	miniature golf and range supplies
WITTEK GOLF	\$2,269.45	Yardage signs
WITTEK GOLF	\$78.92	Grips for resale
Wix.Com, Inc.	\$24.85	Domain name
WM SUPERCENTER #3893	\$43.79	Mighty Oaks Supplies
WM SUPERCENTER #3893	\$93.27	Mighty Oaks Supplies
WM SUPERCENTER #3893	\$5.94	Mighty Oaks Supplies
WWP SMITHEREEN PEST MA	\$194.00	Pest Control Service
WWP SMITHEREEN PEST MA	\$64.00	Pest Control Service
WWW.CPR.IO	\$59.85	Online CPR codes for RCHP
WWW.CPR.IO	\$39.90	Online CPR codes for DCRC
WWW.CPR.IO	\$19.95	Online CPR codes for HNC
WWW.ILLINOIS TEAM REG	\$575.00	Bulldog Tournament - Purchase
WWW.ILLINOIS TEAM REG	\$575.00	Bulldog Tournament - Purchase
WWW.NORTHERNSAFETY.COM	\$357.32	Ear Plugs and Poison Ivy wipes
WWW.NORTHERNSAFETY.COM	\$132.30	Winter Gloves for Crew
YOUR ADVANTAGE II LT	\$180.00	Stringing Service
ZOOM.US 888-799-9666	\$84.97	Zoom Monthly
ZOOM.US 888-799-9666	\$14.99	Zoom membership
ZORO TOOLS INC	\$166.81	double AA batteries & sensor
ZORO TOOLS INC	\$67.47	ZORO TOOLS INC - batteries
ZORO TOOLS INC	\$141.42	ZORO TOOLS INC -new water filters
ZORO TOOLS INC	\$560.25	ZORO TOOLS INC - flush sensor
ZORO TOOLS INC	\$41.90	ZORO TOOLS INC - hooks
ZORO TOOLS INC	(\$78.90)	ZORO TOOLS INC - Credit
ZORO TOOLS INC	\$30.11	ZORO TOOLS INC -door knob tool
Total	\$162,285.91	