

NOTICE OF REGULAR MEETING

Wednesday, January 26, 2022

6:00 p.m.

**Park District of Highland Park
Board of Park Commissioners
636 Ridge Rd, Highland Park, IL 60035**

REGULAR MEETING AGENDA

Pursuant to Section 7(e) of the Open Meetings Act, the President of the Board of Park Commissioners has made a finding that it is not practical or prudent to hold in person Meetings because of the COVID-19 public health emergency. Neither the elected officials nor the public will be allowed to attend Regular or Committee Meetings in person but will participate virtually by the means described below.

The Regular Board Meeting and Public Hearing on the 2022 Budget scheduled for Wednesday, January 26 at 6:00 p.m. will be a virtual meeting.

Members of the public will need to register at the link below to join the virtual meeting.
https://us02web.zoom.us/webinar/register/WN_RrA8-TpNR-e9B0Ri5_uAvQ

Registrants will receive an email with meeting access information from it@pdhp.org

Anyone wishing to speak during the public hearing, or the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. During the public hearing and/or public comment the Board President or Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADDITIONS TO THE AGENDA**
- IV. PUBLIC HEARING FOR THE 2022 BUDGET**
- V. PUBLIC COMMENT FOR ITEMS ON AGENDA**
- VI. CONSENT AGENDA**
 - A. Approval of the Minutes from the December 7, 2021 Workshop Meeting**
 - B. Approval of the Minutes from the December 15, 2021 Special Meeting**
 - C. Approval of the Minutes from the December 16, 2021 Regular Board Meeting**
 - D. Approval of the Ricoh Copier Lease Buyout**
 - E. Approval of the Renewal of the 2021 Landscape Services Bid**
 - F. Approval of the Hidden Creek Aquapark Slide Structure Repairs Bid**
 - G. Approval of the Renewal of the 2020 Routine Grounds Maintenance Services Bid**
 - H. Approval of the 2022 Sunset Valley Golf Club Cart Path Bridge Replacement and Removal Bid**
 - I. Approval of Ordinance #2022-02 Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property**
 - J. Approval of Authorization for Park District of Highland Park to Enroll in and Purchase from Joint Purchasing Program HGACBuy**
 - E. Bills and Payroll in the amount of \$1,783,644.17**

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VII. FINANCIAL FORECASTS TREASURER'S REPORT

VIII. UNFINISHED BUSINESS

- A. Approval of Ordinance 2022-01: Combined Budget and Appropriation Beginning January 1, 2022 through December 31, 2022**
- B. 2022 Highland Park Strings Stipend Request**
- C. Approval of the Park Avenue Temporary Boat Ramp Repair Contract**

IX. NEW BUSINESS

- A. Parks Foundation Update**
- B. Director's Report**
- C. Board Comments**

X. OPEN TO PUBLIC TO ADDRESS THE BOARD

XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XII. ACTION FROM CLOSED SESSION IF ANY

- A. Consideration of Approval of release of certain Closed Session minutes**

XIII. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
DECEMBER 7, 2021**

Minutes of the Workshop Meeting of the Park District of Highland Park Held on December 7, 2021. Pursuant to Section 7(e) of the Open Meetings Act, The President of the Board of Park Commissioners has made a finding that it is not practical or prudent to hold in person meetings because of the COVID-19 public health emergency. Neither the elected officials nor the public will be allowed to attend Regular or Committee Meetings in person but will participate virtually. Links to the virtual meeting can be found on the Park District website <https://www.pdhp.org/park-board/meetings/>

The meeting was called to order at 6:14 p.m. by Vice President Grossberg

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,
Vice President Grossberg

Absent: President Ruttenberg

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Dunn;
Director Peters; Director Gogola; Director Carr; Assistant Director Maliszewski;
Assistant Director Murrin; General Manager/Superintendent of Golf Operations
Ochs; Manager Johnson

Guest Speakers: Mark Wagstaff, SmithGroup Coastal Engineer; Robert Smith, SmithGroup
Coastal Engineer

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Council Member Lidawer

1707 St. Johns Ave, Highland Park

Council Member Lidawer reported that the Park District will be receiving \$350,000 from impact fees related to the Albion 2 project. Albion 1, Albion 2 and McGovern impact fees should bring in close to \$1 million for the Park District. She congratulated the Park District.

CONSENT AGENDA

A motion was made by Commissioner Kaplan, seconded by Commissioner Bernstein to approve the Illinois Mutual Retirement Fund (IMRF) Authorized Agent Appointment to Brian Romes and Supporting Resolution.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,
Vice President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

PARK AVENUE BREAKWATER AND BOAT RAMP REPLACEMENT PROJECT UPDATE

Director Smith reported that staff provided a project update at the November 23 Lakefront Committee Meeting. As a result, Mark Wagstaff and Robert Wright of the SmithGroup are here this evening to address some comments received at the Lakefront Committee Meeting and provide further updates on the project.

Mark Wagstaff provided an update on the project schedule, opinion of probable construction cost, details being developed, and offer an opportunity for questions. He is pleased to report that the engineering schedule is on track, and final construction documents will be shared with staff in mid-January. Additionally, the permit applications have been submitted to IDNR.

The next phase is bidding, of which SmithGroup would like to advertise the project for bid in mid-January, bids applications will be due late February, and staff would be seeking contract approval from the Park Board of Commissioners in March of 2022. Assuming the contract is approved by the Park Board in March, staff would be working through pre-construction submittals in Spring and Summer 2022, the contractor would mobilize to site after Labor Day, and substantial completion would occur in the Spring of 2023, with the boat launch being open and ready for use prior to Memorial Day weekend of 2023.

As for the cost opinion, Mr. Wagstaff reported that the price has not changed since discussed at the November Lakefront Committee Meeting. When final construction documents are submitted in January an updated and final cost of opinion will be submitted to the Park District.

As for additional details being developed, Mr. Wagstaff reported that the new breakwater aligns with the existing structure, benches have been added along with solar powered flood lights with navigation aid and added mooring cleats, a bollard, and chain, and a parapet wall on the east and west sides of the breakwater as and the ramp, along with a 45 ft wide concrete boat launch and 100 ft for floating dock.

One change on the east side, there is the addition of a bollard and chain railing on top of the parapet wall to provide a 48 in high barrier. On the west side between the breakwater and boat ramp that would be solely

bollard and chain. On the east side because of the 2 ft parapet wall, SmithGroup would put an additional 2 ft bollard and chain on top of that to reach 48 in. By extending the breakwater to align with the existing structure the boat launch would be 10 ft wider than originally proposed.

Mr. Wagstaff reported that SmithGroup is working on the base bid and alternates and coordinating with staff so that the Park District can apply for the IDNR boating grant. If the grant is not awarded, Mr. Wagstaff reported that SmithGroup is structuring the bid form with the best pricing and flexibility. Additionally, since there is a risk of the work not being completed in the Fall/Winter of 2022 the contract language includes permits a Winter shut down during that period without having adverse impacts. As for design details, SmithGroup has been addressing the style and placement of the bollards, steel and connection details, and final concrete and reinforcing details with the parapet wall. Overall, he is pleased to report that everything is on track to have mid-January finalization.

Vice President Grossberg would like to know if the Park District should anticipate a small number of bid applications due to the high volume of lakefront projects.

Mr. Wagstaff reported that so long as the bid is released early and the project is not being completed in the same year, he anticipates the District will receive several applications.

Mr. Wright reported that SmithGroup is giving contractors a window of opportunity to plan accordingly, so he believes this will offer the best possible bidding climate.

2022 LICENSE AGREEMENT WITH THE NORTH SHORE YACHT CLUB UPDATE

Commissioner Bernstein would like it on record that he is a member of the NSYC, however, he and Executive Director Romes do not feel he would need to recuse himself from this agenda item.

Director Carr reported that the Annual License Agreement with the North Shore Yacht Club runs on our fiscal year from January 1 – December 31, 2022. The agreement defines licensed facilities, permissions, and usage assigns the fees and payment schedule, provides insurance requirements, outlines maintenance responsibilities, established rules and regulations, and defines damage to property, property loss, and Statement of Imminent Danger clause.

Some of the notable changes or additions to the 2022 agreement include, the license fee increased 5% to \$7,140, there is an Inclusion of a Memorandum of Understanding (MOU) in the term of the agreement related to the improvement fee for the breakwater, there is a clause added for a prorated refund if the yacht club is unable to access the licensed facility due to the construction of the breakwater and ramp, and lastly, there is additional language defining the boating season and clearly outlining dates that encompass the pre-season, the regular season, and the postseason.

As for the Memorandum of Understanding, Director Carr reported that this is a separate agreement indicating that the NSYC will contribute \$200,000 over the course of a 20-year term for the repair and construction of the breakwater and boat launch. The agreement is contingent upon the Park District approving the construction contract for the improvement of the breakwater and launch ramp. The initial payment of \$10,000 would be due on April 1, 2022, and due annually (April 1) for each new agreement. If the breakwater and boat ramp improvement project is not completed within 20 years, then NSYC would be refunded for the improvement fees paid to the Park District.

Staff is recommending that the Park Board of Commissioners provide consensus to place the 2022 License Agreement and the Memorandum of Understanding on the Consent Agenda for the December 16 Regular Board Meeting.

Commissioner Kaplan requested that this item be placed under Unfinished Business at the December 16 Regular Board Meeting.

SUNSET WOODS PARK MASTER PLAN PROJECT UPDATE

Manager Schwartz reported that the Concept Master Plan is rooted in four principles and these four principles address feedback from the community.

Preserve the Natural Character of the Park – this plan preserves the open space, protects majestic trees, preserves beloved elements of Sunset Woods including the great lawn, ballfields, natural areas, and woodland area to the north.

Improving Connectivity and Parking – proposing that the parking lot be adjusted permitting two-way traffic circulation, along with developing additional parking and a designated drop-off area. lastly, it's proposing to repurpose the central entry drive as a dedicated pedestrian walk limiting conflict points on Sunset Road and widening the pathways connecting to downtown Highland Park.

Enhancing and Repurposing Existing Amenities – staff have already, renovated three existing hard surface tennis courts with overlay pickleball lines, but future items include repurposing and relocating the existing basketball court with a new full-length regulation multi-use court to the west side of the park, renovating the field house and north pavilion, renovating the existing skate park and construction of a wheel friendly area.

Add New Community Recreation – this plan will add new community elements such as a natural styled tiered seating area, a multi-use water play area, and outdoor adult fitness equipment.

Prioritization was based on impact, community interest, and effort to complete. If any projects are approved, staff will begin to identify funding since all are unfunded. Future considerations for this plan include dog amenities, continuing to evaluate clay court maintenance and converting to hard surface, continuing evaluating Sunset Woods as a possible site for pickleball, possible need for more lighting throughout the park, and further evaluating wheel friendly elements such as a pump track.

Vice President Grossberg cannot wait to see the finished playgrounds.

Commissioner Freeman commended staff for their efforts.

Commissioner Bernstein requested that staff landscape the southeast corner of the park.

Manager Schwartz reported that the area has been identified through the park site plans and maintenance will occur in the Spring of 2022.

WEST RIDGE PARK SITE AND BUILDING UPDATE

Manager Schwartz reported that a Special Meeting will be held on December 15 to continue staff efforts in hiring a design and engineering team for the new community center at West Ridge Park. The top two finalists from the interviews will present. Each firm will have 45 mins to present. Holabird & Root will present at 5:00 p.m., followed by Woodhouse Tinucci Architects at 6:00 p.m. They will address the pros and cons of renovating the existing building vs. constructing a new building on the existing site. Additionally, both firms will walk through their approach and process to analyze the site, engage stakeholders, and design the building and site. After that initial 10 - 20 minute presentation, the Park Board of Commissioners will have time for questions.

Executive Director Romes reported that goal for that evening is to select a top firm to begin negotiations for the agreement.

REVIEW OF VOUCHERS

Director Peters reported that in December when new debt certificates were issued, the 2012 and 2013 certificates were retired so the final payments will be made by December 1. As a result, there is roughly \$1.4 million in bank drafts that would normally hit in mid-December. Other larger payments include a \$156,000 contribution for NSSRA, \$152,000 payment for the Preserve, and \$83,000 for parking lot repairs.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Commissioner Kaplan, seconded by Commissioner Freeman to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman, Vice President Grossberg

Nay: None

Absent: President Ruttenberg

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 6:56 p.m.

The meeting reconvened into Open Session at 7:08 p.m.

ACTION FROM CLOSED SESSION IF ANY

No action was taken during closed session.

ADJOURNMENT

A motion was made by Commissioner Bernstein and seconded by Commissioner Freeman and approved by a unanimous vote. The Board Meeting adjourned at 7:09 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF SPECIAL MEETING
DECEMBER 15, 2021**

Minutes of the Special Meeting of the Park District of Highland Park held on December 15, 2021. Pursuant to Section 7(e) of the Open Meetings Act, The President of the Board of Park Commissioners has made a finding that it is not practical or prudent to hold in person meetings because of the COVID-19 public health emergency. Neither the elected officials nor the public will be allowed to attend Regular or Committee Meetings in person but will participate virtually. Links to the virtual meeting can be found on the Park District website <https://www.pdhp.org/park-board/meetings/>

The meeting was called to order at 5:01 p.m. by President Ruttenberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,
Vice President Grossberg, President Ruttenberg

Absent: None

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Dunn;
Director Peters; Director Gogola; Director Carr; Assistant Director Maliszewski;
Assistant Director Murrin; General Manager/Superintendent of Golf Operations
Ochs; Manager Johnson

Guest Speakers: **Woodhouse Tinucci Architects:**
Andy Tinucci, Brian Foote, Heather LaHood, Don Matthews

Holabird and Root:
Eric Risinger, Rusty Walker, Max Hanisch, Michael Pindelski, Jeff Oke,
Jeff Burton, Jodi McCarthy

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT FOR ITEMS ON AGENDA

President Ruttenberg reported that Public Comment will be moved to the end of the agenda so that the public can hear the presentations from presenting firms.

WEST RIDGE PARK SITE AND BUILDING INTERVIEWS

A. Holabird and Root

Mr. Risinger reported that the first approach to working with the Park District includes engagement of stakeholders for the site and building design along with analyzing the site at the existing location

or a different location. Additionally, he will review the pros and cons of renovating the existing building, building new on the existing site, and building new on a different site.

It is their intent to analyze all site options with the Park Board and Park District Leadership Team, understand the overarching goals of building accessibility are influenced by the site, while looking at site development costs, traffic, and community impact, explore opportunities for future growth based on the different site, discuss economic impact benefits, the team will conduct a high-level zoning review, lastly, a comparative site analysis will be assembled and presented for review and approval.

Regarding terms of engagement, they break their public/client user groups into tiers:

- Tier 1 – Board of Park Commissioners
- Tier 2 – Park District Leadership Team
- Tier 3 – Park District Project Team
- Tier 4 – Key User Groups in Building
- Tier 5 – Public User Groups

All of these tiers are a process of mining information while making sure the Park Board's initiatives are met along with the needs of the key constituents.

As for analysis and site selection, Mr. Risinger reported that West Ridge Park is located in a densely populated community. However, when looking at it globally, it's a strategic location and an area of need. He shared a case study with Wadsworth City School that needed a new intermediate school. Their challenge at the Board level was identifying a site. As a result, the team created a matrix with their Board to identify each potential site for analysis and review. While looking at sites they also conducted a budget analysis. The case study allowed the Board to be fair and transparent with their site selection.

Regarding the pros and cons to renovate or build new, Mr. Risinger reported their goal is to make sure we're verifying and validating past information while making sure the Park Board is confident in any decisions made.

He shared a Case Study at Crestview Local School District to provide a better understanding of their approach since the school district posed the same question whether to repurpose or build new. In Ohio, you need to have a particular ratio of renovation dollars compared to new with a fairly extensive process. As a result, they took the engineering report, worked with the School Board, and showed them that by extracting out information that was embedded in their report and provided a budget analysis to determine whether it was more affordable to repurpose or build new. They identified that the existing building could need up to \$11 million in catastrophic repairs, as a result, they opted to construct a new facility.

As for West Ridge Center, Mr. Risinger reported that the team used information previously commissioned and abstracted out and provided a recommendation to decommission the facility. Similarly, the Lakota Group's final recommendation in 2014 was to consider a new facility.

Additionally, they identified the key takeaways related to the facility operations and expectations, reporting that as a recreation facility it needs to be upgraded as it's no longer meeting the standard

of peer community facilities. As a result, the benchmark goal is to make sure the facility is a reflection of the community, makes the community a priority, and examines operating costs. Additionally, the current facility is lacking adequate insulation both in the roof area and walls, the facility has multiple heating units, and there are issues with stormwater management.

Holabird and Root is a 140-year-old firm, that is great at renovating buildings, however, this building challenges a renovation. West Ridge Center was originally designed to be a school. The building is asking to be flexible in accommodating operations of the Park District as well as the arts and dance, etc. that is being requested, and the firm does not think the existing building and footprint offer much value for renovations.

Renovate the Existing Facility

Mr. Risinger reported that the based-on data and reports reviewed thus far, the firm feels a renovation is not a viable option. If the park Board were to select that option, they would recommend gutting the entire facility, roof included and reframing the roof to provide a safer structure. This will not address the existing limitations for parking and safety.

Rebuild on Existing Site or New Site

Mr. Risinger reported that new open area is an opportunity to elevate the community and continue operations of the Park District building. Mr. Hanisch shared a video of a mock-up/rendering they developed. The rendering is a single-story facility housing administrative offices, gymnastics, dance, arts, and early childhood programs. Furthermore, the facility will have a dedicated entry to the early childhood wing so that this area can operate as its own entity.

Vice President Grossberg would like to know if the current parking lot will be preserved with the proposed new facility.

Mr. Hanisch and Mr. Walker reported that the current parking lot will be preserved, however, they are also proposing a new parking lot to the north for athletics.

Commissioner Freeman commended Holabird and Root for keeping the proposed renderings within budget. She would like to know if there is any way there could be changes within the property placement.

Mr. Risinger they do not want to push more automobile traffic closer to the school. Mr. Walker, Mr. Hanisch, and Mr. Risinger rotated the plan several times and found the stormwater basin poses a huge challenge and will raise the cost.

Commissioner Bernstein appreciated the comprehensive presentation. He would like to know their approach to creating a commercial building within a residential zoning district, specifically, how they would envision dealing with residential homeowners to the north and south if you decide to relocate the building footprint.

Mr. Risinger reported that they would let the homeowners know that the current function of the building will not change. Additionally, they will host community meetings revealing their process and site analysis.

Mr. Walker reported that they always make sure everything is sensitive and compatible with the community.

Commissioner Bernstein appreciated the porch-like setting in the rendering as it relates to the neighborhood. He would like to know how they balance the competing interest of trying to create something visually pleasing without looking like you overspent.

Mr. Walker reported that the Park District is stewards of public money. As a result, our design theory or basis is programmatic. Let's get the best spaces for the use we want while enhancing the community's connection to the Park District. Because they have done work for several schools, he feels the team has a way of responding to the immediate context.

Mr. Risinger reported that making sure the building doesn't look too expensive and reflects the neighborhood is crucial. Tonight's rendering intentionally brings in wood warm tones to respond to energy and sustainability.

Commissioner Bernstein asked that to address sustainability for the property and the building.

Mr. Risinger reported they want the building to be more efficient for operation while reducing current costs. They would like to increase the building footprint while cutting operational costs by setting appropriate sustainable goals.

Mr. Oke reported that the team believes in data-driven decisions so that they can offer options to their clients. For example, they will evaluate building the structure out of concrete and steel versus mass timber. What does that do to the carbon footprint and the cost impact? Their analysis will give the Park District the data needed to understand the cost and long-term life implications so that you can make an educated decision. The team will do that for the structure, mechanicals, lighting, materials, etc. so that they can evaluate options and find the right fit for the Park District.

Commissioner Bernstein would like to know if they ever use solar or wind technology and incorporate those into buildings.

Mr. Oke reported that they just completed an early childhood center in Mount Prospect. They had a goal of pursuing net-zero and they wanted to pursue a grant through Illinois Clean Energy. As part of the project if we were to achieve net-zero and have it certified the client would receive \$2 million in grant funds. As a result, the team performed a lot of energy modeling to determine the most efficient system. Improved the performance of the envelope and made up for losses through renewable solar energy. The School District is very proud and is in the first year of operation.

Mr. Walker reported that this is an engineered mass timber structure that performs like steel or concrete. There may be a possibility to design a building now that could be converted into all-electric down the road. The less you spend in operations the more you can spend on the facility.

President Ruttenberg would like to know if the budget they are using includes a solar system.

Mr. Risinger reported that further analysis would be needed. At this time the team does not have enough information to know if the budget can contain those sustainability goals.

Commissioner Bernstein asked if separating structures would increase operating costs.

Mr. Risinger reported that the team doesn't think having separate structures will increase operating costs. Due to COVID, they feel this is a critical component, indicating that they are simply isolating specific units for the daycare so that the Park District would not have to shut down an entire facility due to an infection.

Commissioner Bernstein reported that West Ridge Center is not just a building, it's also a park and asked that they elaborate on pedestrian access and how that's integrated.

Mr. Risinger reported that the park was part of their design. He shared a video showing the event lawn in a controlled outdoor environment.

Walker reported that they took an integrated approach as to how this whole site will interact.

Commissioner Kaplan would like to know what percentage of green space will change.

Mr. Hanisch reported that they swapped the building footprint locations to ensure everything is balanced, however, there is a small increase in parking so a little bit of green space would be converted to the pavement.

President Ruttenberg would like to know the square footage of the new building vs. the existing one.

Mr. Risinger reported that they are looking at a 44,000 square foot building.

President Ruttenberg asked if the new facility would have a gymnasium, dance studio, and gymnastics studio.

Mr. Walker reported that the current rendering is strictly for gymnastics, dance, and arts, however, a gymnasium could be incorporated and discussed during the design phase.

President Ruttenberg reported that it's a great concept and thanked the team.

B. *Woodhouse Tinucci Architects*

Mr. Tinucci feels architecture is a service. And that their team distinguishes themselves based on the quality of that service they provide, and the level of care provided. As for the project at hand, he doesn't feel that determining whether to renovate or construct a new facility should be discussed this evening, suggesting that their team does not define the outcome before a project begins. Instead, they let the product development through collaboration. Their mission over the last 30 years has been to work with agencies that serve the public.

He reviewed the pros and cons of new construction vs. renovating the existing structure.

Pros of New Construction

He reported that the Park District will have the ability to design a facility that is perfectly designed for your needs and functions. New construction is often an easier type of construction since costs and schedules can be controlled, which reduces maintenance costs. Lastly, the optics are often a pro with new construction.

Cons of New Construction

Mr. Tinucci reported that there is a greater amount of waste with new construction. Additionally, all the character of a historic building is lost. At times, new construction could be more costly due to site impacts from construction. Likewise, new construction has a higher site impact on the neighbors.

Pros of Renovation

Mr. Tinucci reported that renovations save resources and reduce waste since the changes are within the existing footprint. Renovations could be done in phases so that portions of the facility would still be operational.

Cons of Renovation

Mr. Tinucci reported that there can be a programmatic compromise. Since not every program fits exactly into the existing footprint. There is a greater chance of increased maintenance costs since the current systems need more care. Additionally, it could be more complicated to renovate existing ductwork and pipes. Lastly, the Park District would have to be cautious of the optics so there is harmony between new and old.

Mr. Tinucci shared a decision-making matrix so clients could determine if it's cost-prohibitive to save the existing structure. If it's not cost-prohibitive, their team will get to the bottom line to that an education decision can be made. At Woodhouse Tinucci Architects their team collaborates without preconception and works with their clients to develop an engagement plan. He shared a slide showing off an engagement plan they developed for the Robert Crown Community Center.

The Community Center had a private fundraising committee that raised 25% of the funds for the project. As a result, they developed several different strategies to engage constituents so that they developed a design that met everyone's criteria.

As for this project, Mr. Tinucci reported that the team shared programmatic overlays of the existing building vs. a rendering of a new facility.

Commissioner Freeman would like to know what the building would look like as new construction and where it would be positioned on the property.

Mr. Tinucci reported that in the initial interview we thought the new construction would go in place of the current building, suggesting this is the most appropriate solution for the neighborhood and most fiscally responsible.

Commissioner Freeman would like to know where they would construct a new facility on the same site.

Mr. Tinucci reported that if they were to pursue that route, they would recommend the west side of the park even though it changes to access, but it proposes interesting synergies, such as a parking share solution.

Commissioner Freeman would like to know if they considered possibly acquiring the 112 facility.

Mr. Tinucci reported that the team considered that hence why they are recommending keeping the current footprint or constructing a new facility to the west.

Vice President Grossberg asked if they had done a traffic study with the potential of constructing a new facility on the west side of the park. Additionally, he would like to know if they explored the traffic flow from the nursery.

Mr. Tinucci reported that they have not conducted a traffic study. However, if requested they would like to know if access can be gained from an existing driveway allowing for a similar traffic flow. Furthermore, it will address if there are opportunities for shared spaces and reduction in spaces.

Vice President Grossberg asked if the team has given any thought to separating the early childhood programs from the rest of the facility.

Mr. Tinucci reported that the team has not considered that, but that could be discussed during the design phase.

Commissioner Bernstein asked has the team thought about issues with the neighbors.

Mr. Tinucci reported that the team proposed rebuilding in the current footprint as that would have the least impact on the neighbors. This new low building in the same location can utilize existing infrastructure and offer more parkland and buffer to northern neighbors.

Commissioner Bernstein would like to know how the team would balance the competing goals of creating an attractive architecturally interesting building versus community members that think you are being frivolous of taxpayer money.

Mr. Tinucci reported that they would design a building that's perfect for the site by making a better parkland building. The current building is opaque and has no significance upon arrival. He feels thickened edges and porch spaces are more appropriate which is not an excessive waste of taxpayer dollars. The team will be communicating with the Park Board, the Leadership Team, and the general public to determine the neighborhood value of the new building and where it falls in line with budgeting.

Commissioner Bernstein would like to know the team's vision of integrating a commercial building along Ridge Road when it's surrounded by single-family homes.

Mr. Tinucci reported that either the current site or the west side of the park is the most appropriate location. A building to the east makes the parkland the back of the building. The neighbors want to see the park. He feels the team's architecture is known for integrating buildings in parklands. T

Commissioner Bernstein asked if the team considered sustainable elements.

Mr. Tinucci reported that reusing the existing building is the highest form of sustainability. However, if the Park District opts to build a new facility some of that material can be reused which would maintain history. The highest tech sustainability is the highest cost. The lowest-tech sustainability is the appropriate siding of the building so the sun can heat the building through overhangs so that the sun doesn't overheat the building in the summer. Additionally, they will utilize natural ventilation. Overall, they would like to use the lowest type of carbon imprinted material possible and talk about processes to offset carbon uses. Lastly, they would like to incorporate water gardens.

Commissioner Bernstein would like to know if the team integrated solar or wind power into developments.

Mr. Tinucci reported that the team integrated solar power, but not wind as it is challenging in a neighborhood setting.

Commissioner Bernstein asked if the facility were relocated to the west, would it be oriented to Ridge Road or Red Oak School.

Mr. Tinucci reported that the facility would be oriented to Red Oak School.

OTHER BUSINESS

None.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Vice President Grossberg, seconded by Commissioner Freeman to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman, Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 6:56 p.m.

The meeting reconvened into Open Session at 7:25 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Ruttenberg would like to know if the Park Board of Commissioners are committed to constructing a new facility instead of a renovation.

Vice President Grossberg is concerned that he has a lack of knowledge, he is fairly confident that a new building should be constructed, but he is unclear of other moving pieces such as programming and staffing.

Commissioner Bernstein reported that GreenPrint 2014, and the refresh of GreenPrint that was approved by the Park Board of Commissioners in 2020 has a summary regarding West Ridge Center and the site and building plans. Commissioner Bernstein requested that Executive Director Romes put together this information, put together a short summary, and share it with the Park Board of Commissioners.

Executive Director Romes reported that a critical component is revalidating GreenPrint so that there is confidence from each Board member. There is always the ability to stop and pivot during the design phase. Additionally, he feels all of this can be done in tandem with contract negotiation.

ADJOURNMENT

A motion was made by Commissioner Freeman and seconded by Commissioner Kaplan and approved by a unanimous vote. The Board Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
DECEMBER 16, 2021**

Minutes of the Regular Board Meeting of the Park District of Highland Park Held on November 16, 2021. Pursuant to Section 7(e) of the Open Meetings Act, The President of the Board of Park Commissioners has made a finding that it is not practical or prudent to hold in person meetings because of the COVID-19 public health emergency. Neither the elected officials nor the public will be allowed to attend Regular or Committee Meetings in person but will participate virtually. Links to the virtual meeting can be found on the Park District website <https://www.pdhp.org/park-board/meetings/>

The meeting was called to order at 6:01 p.m. by President Ruttenberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman, Vice President Grossberg, President Ruttenberg

Absent: None

Staff Present: Executive Director Romes; Director Smith, Director Voss, Director Peters, Director Gogola, Director Carr; Assistant Director Maliszewski; Assistant Director Murrin; General Manager/Superintendent of Golf Operations Ochs; Manager Johnson; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

Commissioner Kaplan reported that he has received several requests from members of the community asking if the Recreation Center of Highland Park would require guests to show proof a negative COVID test result or proof of vaccination.

PUBLIC HEARING FOR A PROPOSED PROPERTY TAX INCREASE FOR THE PARK DISTRICT OF HIGHLAND PARK – TRUTH IN TAXATION ACT

A motion was made by Vice President Grossberg and seconded by Commissioner Kaplan to convene the public hearing for the Truth in Taxation Act on the proposed property tax levy increase for the Park District of Highland Park for 2021.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman, Vice President Grossberg, President Ruttenberg

Regular Board Meeting Minutes
December 16, 2021

Nay: None

Absent: None

Abstain: None

Motion Carried

President Ruttenberg reported that the public hearing for the Truth in Taxation Act on the proposed property tax levy increase for the Park District of Highland Park for 2021 is now in session.

As required by law, notification of tonight's hearing was posted in the Highland Park News on December 2, 2021.

Anyone wishing to speak on the Public Hearing will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

President Ruttenberg reported that let the record show that there were no members of the community or Board of Commissioners who have chosen to speak to this issue and Executive Director Romes did not receive any written communications relative to the proposed property tax increase.

A motion was made by Vice President Grossberg and seconded by Commissioner Freeman to close the public hearing.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,
Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Vice President Grossberg, seconded by Commissioner Freeman to approve the Minutes from the October 28, 2021 Parks and Natural Areas Committee Meeting, the Minutes from the November 9, 2021 Workshop Meeting, the Minutes from the November 16, 2021 Special Meeting, the Minutes from the November 16, 2021 Regular Board Meeting, the Minutes from the November 23, 2021

Lakefront Committee Meeting, the Golf Maintenance Equipment Purchase, the Purchase of Two Capital Replacement Ballfield Groomers, Sunset Woods Park Master Plan, the 2022 Sunset Woods Park Albion Restoration Bid, the Dynegy Electric Service Agreement bid via Northern Illinois Municipal Electric Collaborative (NIMEC), and Bills and Payroll in the amount of \$5,085,467.40.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,
Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters reported that as of November 30, 2021, staff budgeted a little more than \$18 million in operating revenue and she is pleased to report the actual revenue is a little more than \$20.8 million, for a \$2.5 million. On the expense side at the end of November showing actual expenses of \$1.5 million less than what the District had budgeted. Overall, when consolidating those two differences the District has a surplus of about \$4 million. When compared to the 3-year average it's a \$2.7 million year-to-date net surplus. The surplus is contributed to property taxes from 2020 that came in 2021 that could not be carried back and several cost centers that are significantly exceeding where their budgets. On the expense side, the significant difference here is payroll of over \$400,000 and related insurance and pension costs of about another \$600,000.

Conclusion

Director Peters reported in January 2021, Park District programs and facilities were either partially closed or canceled due to COVID mitigation effect and since then the Park District was able to significantly adjust expenses, especially payroll at over \$400,000 below budget resulting in roughly \$4 million above budgeted net revenue for the period ended November 30, 2021.

Athletics has a surplus of \$280,772, camp has a \$107,262 surplus, tennis has a \$463,804 surplus, golf has a \$761,965 surplus, recreation has a \$219,369 surplus, West Ridge Center has a \$124,862 surplus, and Centennial Ice Arena has a \$160,892 surplus. All cost centers except for one are operating at a surplus at month end which places the Park District at a very favorable financial position at the end of November.

2022 PROPOSED BUDGET AND THE BUDGET AND APPROPRIATION ORDINANCE

Budget Overview

The General, Special Recreation and Recreation Funds anticipate a combined operating surplus, before transfers, of \$3,512,527. Of that surplus, \$3,500,000 will be transferred to the Capital Projects Fund and an additional \$1,674,735 to Debt Service.

Summary of the 2022 Budget

Director Peters reported that capital expenditures are approximately \$12.5 million, operating expenditures are approximately \$19.4 million, consolidated expenditures, including operations, debt, and capital, are approximately \$35.1 million, consolidated operating revenues are approximately \$22.9 million, and tax support for the 2022 fiscal year represents approximately 55% of total revenues.

New for 2022

Director Peters reported that 2022 plans for a return to normalcy or the “new normal” after the impacts from the global pandemic. Budget preparation was guided by guidelines in Phase 5 of the Restore Illinois State Plan. However, staff will continue to be prepared to adapt quickly. In an effort to remain both fiscally responsible and strategic in the delivery of services to the community, staff anticipates the development of its new strategic plan, an updated compensation plan, and increased collaboration with the Parks Foundation to support Capital Campaign Fundraising.

Acknowledgments

The 2022 budget is a collaborative effort that involves supervisors, managers, and support staff, throughout the District. Additionally, the Budget will be reviewed continuously during the year and could not have been accomplished without the efforts of Park District staff and the support of our Park Board Commissioners.

Public Meeting Schedule

Director Peters reported that staff are presenting the 2022 Budget this evening to the Park Board of Commissioners, the publication for the public hearing on the 2022 Budget will be posted to the Highland Park News on January 13, 2022, staff will conduct a hearing on the 2022 Budget and Appropriation and the January 25, 2022 Regular Board Meeting, and the approved 2022 Budget and Appropriation will be taken to Lake County on January 26, 2022.

Tax Funding

Director Peters reported that Park District’s tax rate is 6.9%, which is much lower than other taxing bodies.

Proposed 2022 Budget by Fund

- A. Table 1** - Director Peters reminded the Finance Committee that there is a \$9.7 million planned deficiency to fund capital projects.
- B. Table 2** – As of December 31, 2022 the Park District is budgeting to have \$27.7 million. staff are recommending transferring more from the General Fund to the Capital Fund, so the reserve will be 57% in 2022 which is similar to pre-COVID years. The Recreation Fund typically had a 40% reserve in pre-COVID years, and staff are projecting a 48% reserve in 2022. Lastly, the Special Recreation Fund will have a 36% reserve in 2022.

- C. Table 3** - Director Peters reported that staff are budgeting for phase 5, the new normal in 2022. Staff used the 2020 Budget to develop the 2022 Budget.

Overall, Director Peters reported that the Park District is budgeting to have \$37.6 million as cash on hand at the beginning of the 2022 fiscal year. Staff are expecting to receive \$25.2 million in revenue during the 2022 fiscal year and estimating to spend \$35.2 million. As a result, staff are expecting to have \$27.7 million as cash on hand as of December 31, 2022.

UNFINISHED BUSINESS

A. Approval of Ordinance #2021-06 Supplemental Tax Levy for Debt Service for 2021

Director Peters reported that Pursuant to the Provisions of the Local Government Debt Reform Act, as amended (the “*Debt Reform Act*”), the Bonds (together with all other outstanding limited tax bonds of the District) are payable from the DSEB, which is an amount equal to that portion of the extension of the District for the 1991 levy year constituting an extension for payment of principal of and interest on bonds issued by the District without referendum (but not including alternate bonds issued under Section 15 of the Debt Reform Act or refunding obligations issued to refund or to continue to refund obligations of the District initially issued pursuant to referendum, if any). Although the obligation of the District to pay the Bonds is a general obligation under the Park Code, and all taxable property in the District is subject to the levy of taxes to pay the Bonds without limitation as to rate, the amount of taxes that may be extended to pay the Bonds is limited by the Tax Extension Limitation Law to the amount of the DSEB.

A motion was made by Commissioners Bernstein, seconded by Commissioner Kaplan to approve Ordinance 2021-06, Supplemental Tax Levy for Debt Service for 2021, representing the District’s additional request for property taxes to be received in 2022 for the debt service fund. The amount of the supplemental levy is \$19,290.76 (nineteen thousand, two hundred ninety dollars and seventy-six cents).

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,
Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

B. Approval of Ordinance #2021-07 Tax Levy for 2021

Director Peters reported that the 2021 tax levy ordinance represents the District’s request for property taxes and reflects an increase of 5.76% from the 2020 property taxes collected during 2021, based on a

CPI increase of 1.4% for those funds which are under the property tax cap and .04% per \$100 Equalized Assessed Valuation for the Special Recreation Fund. This levy focuses on capturing new growth within the District. The levy request, exclusive of debt service, totals \$12,381,667 (twelve million, three hundred eighty-one thousand, six hundred sixty-seven dollars).

As the Truth in Taxation percentage is greater than 5%, a public hearing notice was published in the local paper announcing a public hearing regarding the tax levy this evening, where members of the public can express their opinions of the levy.

A motion was made by Vice President Grossberg, seconded by Commissioner Freeman to approve Ordinance 2021-07, Tax Levy Ordinance for 2021, representing the District's request for property taxes to be received in 2022. The amount of the levy is \$12,381,667 (twelve million, three hundred eighty-one thousand, six hundred sixty-seven dollars), exclusive of debt service.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,
Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

C. Approval of the 2022 License Agreement with the North Shore Yacht Club

Director Carr reported that Staff presented the 2022 draft License Agreement between the Park District of Highland Park and the North Shore Yacht Club (NSYC) to the Park Board of Commissioners at the December 7 Workshop Meeting. This annual agreement has a term that runs on the calendar year and provides the framework around what the licensed facilities are, what fees are paid and when, how the facilities are maintained, and the general rules and regulations for the licensed facilities. The current agreement expires on December 31.

Notable changes to the agreement for 2022 are a License Fee for 2022 is scheduled to be \$7,140 a 5% increase from the 2021 fee, the inclusion of a Memorandum of Understanding (MOU) in the term of the agreement related to the improvement fee for the breakwater, prorated refund of the license fee, if needed, due to NSYC's inability to access licensed facilities due to construction, adding definition of dates to the Boating Season to help assist the Park District in management of the property.

A motion was made by Commissioner Kaplan, seconded by Vice President Grossberg authorizing the Executive Director to enter into the 2022 Licensed Agreement with the North Shore Yacht Club.

Roll Call:

Aye: Commissioner Kaplan, Commissioner Freeman, Vice President Grossberg,
President Ruttenberg

Nay: None

Absent: None

Abstain: Commissioner Bernstein

Motion Carried

D. Approval of the 2022 Memorandum of Understanding with the North Shore Yacht Club

Director Carr reported that Staff presented the 2022 draft Memorandum of Understanding (MOU) between the Park District of Highland Park and the North Shore Yacht Club (NSYC) to the Park Board of Commissioners at the December 7 Workshop Meeting. This MOU was developed to provide a framework and expectations regarding the NSYC commitment of contributing \$200,000 over the term of 20 years to support the breakwater and ramp replacement project at Park Avenue Boating Facility. Based on feedback from the Park Board, staff will present this agreement and recommend the Park Board of Commissioners to authorize Executive Director to enter into the 2022 MOU with the NSYC.

A motion was made by Commissioner Kaplan and seconded by Commissioner Freeman authorizing the Executive Director to enter into the 2022 Memorandum of Understanding agreement with the North Shore Yacht Club.

Roll Call:

Aye: Commissioner Kaplan, Commissioner Freeman, Vice President Grossberg,
President Ruttenberg

Nay: None

Absent: None

Abstain: Commissioner Bernstein

Motion Carried

E. 2022 Affiliated and Sponsored Organizations Update

Director Carr reported that Staff presented the 2022 applications for Affiliated and Sponsored Organizations to the Recreation Committee on December 7, 2021. He provided a summary of Park District Policy 6.05.02 Affiliated Organizations.

Policy 6.05.02 Affiliated Organizations.

Organizations may be provided facilities to accommodate the activities of these affiliated organizations commensurate with existing programs offered by the District. The organization must pay District a reasonable fee for any direct costs and/or revenue loss by providing facility space. Affiliate Organizations must have at least 51% of the members/participants and/or activities of the Organization reside and/or serve residents of the Park District

Per Park District procedure, staff received 4 applications requesting status as Park District Affiliate Groups and 2 applications requesting status as a Park District Sponsored Groups. He provided a summary of each organization.

Affiliated Organization Applications

a. Highland Park Pops

The Pops provide an opportunity for big band musicians to play on a regular basis and perform at various community functions throughout the year. The Pops has been an affiliate for 42 years and they are requesting usage of rehearsal space and storage space at West Ridge as well as other Park District locations if available. The Pops strive to have over 51% of musicians residing in Highland Park and works with the Park District to coordinate complimentary performances in the community.

b. Highland Park Aquatics Club (HPAC)

HPAC provides year-round competitive swim training for the community. The Park District's Learn to Swim program feeds into HPAC and their programming acts as a feeder program to Highland Park High School. HPAC has been an affiliate for 15 years and they are requesting usage of the pool at the Recreation Center as well as Hidden Creek for a reduced fee. HPAC has over 51% participation from residents of Highland Park.

c. Uptown Music Theater of Highland Park

Uptown Music Theater provides educational instruction and training to help individuals improve or develop their abilities in theater. Uptown Music Theater has been an affiliate for 2 years and they are requesting usage of rehearsal space at West Ridge as well as other Park District locations if available. Uptown Music staff, volunteers, board, and members are comprised of over 51% residents of Highland Park. Uptown Music is planning 2 shows in 2022 at a location to be determined in Highland Park.

d. American Youth Soccer Organization (AYSO) Highland Park

AYSO's mission is to provide world-class youth soccer programs and enrich children's lives. AYSO has been an affiliate of the Park District for 22 years. They are requesting the use of fields at Olson Park, Kennedy Park, and Woodridge Park. AYSO conducts its own field maintenance and reimburses the Park District for any direct expenditures. AYSO has over 51% participation from residents of Highland Park.

e. Highland Park Players

The Player's purpose is to enrich, educate and entertain our community by providing area residents the opportunity to attend and participate in a theater experience. A typical year would have two shows, one in Northbrook and one for younger audiences at an elementary school in Highland Park. The Players have planned for two shows and a Musical Theater workshop for the 2022 season. The Players have a current roster of 15 members with 8 of those members residing in Highland Park. The Players have been a sponsored organization for 33 years and they are requesting a stipend of \$5,000 and usage of audition and rehearsal space at available Park District facilities

The Players do not meet the required criteria for a Sponsored Group since they do not have at least 90% of the members/participants residing in Highland Park, or activities serving residents. However, they do qualify for affiliate status.

All other applicants qualify for affiliate status with the Park District. Staff recommended to the Recreation Committee approval of all affiliate group applicants in addition to The Players as an affiliate group of the Park District in 2022 with no financial stipend provided. Staff also recommended approval of the Strings as a Sponsored Group with consideration given to "in-kind" services instead of a financial stipend.

Director Carr reported that staff recommends approval from the Board of Park Commissioners authorization for the Executive Director to enter into 2022 Affiliate Organization Agreements with the following organizations, Highland Park Pops, Highland Park Aquatics Club (HPAC), Uptown Theater of Highland Park, American Youth Soccer Organization (AYSO) of Highland Park, and the Highland Park Players.

A motion was made by Commissioner Bernstein, seconded by Commissioner Kaplan authorizing the Executive Director to enter into the 2022 Affiliate Organization Agreements for items a – e.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,
Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

F. Approval of the Highland Park Strings Sponsored Organization Agreement

Director Carr reported that Staff presented the 2022 applications for Affiliated and Sponsored Organizations to the Recreation Committee on December 7, 2021. He provided a summary of Park District Policy 6.05.01 Sponsored Organizations. The Recreation Committee requested the Sponsored Group applications be shared with the Park Board Commissioners, including applicants' financial projections for 2022 as well as a benchmark comparison of other Park District's policies regarding stipends.

Policy 6.05.01 Sponsored Organizations.

Organizations may be provided on a limited basis, staff, facility, and administrative support in the planning and operational functions of the recreational activity. In some instances, the District provides limited financial assistance. The organization may pay District a reasonable fee for any Direct Costs or revenue loss by providing facility space. Sponsored Organizations must have at least 90% of the members/participants and/or activities of the Sponsored Organization reside and/or serve residents of the Park District

The Strings have presented classical concerts to the Highland Park community for the last 42 years. They plan four performances per year. Three performances are held at the Highland Park High School at no charge to the community. Attendance ranges from 400-800 people per show of which over 90% are estimated to be Highland Park residents. One show is held at Ravinia and acts as their major fundraising event. The Strings are comprised of 40 musicians, 8 of those musicians are residents of Highland Park. The founder of The Strings, Larry Block resides in Highland Park. The Strings have been a sponsored organization with the Park District for 42 years. They are requesting a \$15,000 stipend and administrative support.

Based on applicant qualifications reviewed by staff, The Strings qualify for Sponsored Group status as all their shows are held in Highland Park with an estimated attendance being above 90 percent residents.

Based on applicant qualifications reviewed by staff, The Strings qualify for Sponsored Group status as all their shows are held in Highland Park with an estimated attendance being above 90 percent residents.

Director Carr reported that Staff recommends approval from the Board of Park Commissioners authorization for the Executive Director to enter into the 2022 Sponsored Organization Agreement with the Highland Park Strings, with a financial stipend of \$0 with the condition that The Strings are invited to make a presentation to the Board to consider and discuss the possibility of a stipend in January or February 2022.

A motion was made by Commissioner Kaplan, seconded by Commissioner Bernstein authorizing the Executive Director to enter into a 2022 Sponsored Organization Agreement with the Highland Park

Strings, with a financial stipend of \$0 with the condition that The Strings are invited to make a presentation to the Board to consider and discuss the possibility of a stipend in January or February 2022.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Freeman,
Vice President Grossberg, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

NEW BUSINESS

A. Board Meetings

Executive Director Romes stated this was added to the agenda at the request of Commissioner Freeman to discuss committee meeting options as well as meeting options for consideration for 2022, such as in-person, virtual, or hybrid.

Commissioner Freeman stated she has sensed fatigue and frustration and possible repetitive discussions from the current amount of committee meetings. Said perhaps some of the committee meetings could be consolidated and meet with different frequency based on need is one suggestion. Would like to consider in-person meetings with the idea of working more efficiently and making sure all are on the same page.

President Ruttenberg said two things are being introduced. The first is to reduce or combine the committees into four committees. Second, Executive Director Romes circulated information to the Park Board that the Finance Committee will meet quarterly or as needed, Facility and Recreation Committee to meet monthly or as needed, Lakefront, Parks, and Natural Areas to meet monthly or as needed, and a Policy Committee to meet quarterly or as needed. Another bullet point that followed is an option to include at the Board meetings as an agenda item with committee updates which would be a quick synopsis of any meeting in which five commissioners did not attend. President Ruttenberg asked if there is any objection to consolidating the committees and changing the schedule.

Commissioners Kaplan, Freeman, and Vice President Grossman had no objection.

Commissioner Bernstein feels a lot of good work has been done at the Committee level, however, he agrees he has meeting fatigue. By reducing committee meetings he feels the Board Meetings will increase along with staff presentations, however, he supports the combining of committees.

None of the Board Members are opposed to combining and reducing Committee Meetings.

All of the Park Board would like the Finance Committee Meetings to meet monthly.

Commissioner Bernstein would like the Committee Meetings to start at 5:00 p.m. so long as they are virtual.

None of the Board Members are opposed to Committee Meetings starting at 5:00 p.m.

President Ruttenberg would like to know if the meetings should still be held on Tuesdays and Thursdays.

All of the Park Board agreed to keep the Workshop and Regular Meetings at 6:00 p.m.

Executive Director Romes reported that the Park Board of Commissioners will need to vote on a new public meeting schedule at the January 7 Workshop Meeting, permitting meetings to change from Tuesday to Wednesday evenings.

President Ruttenberg would like to know if the Park Board would like to return to in-person meetings.

President Ruttenberg would like to stay virtual.

Commissioner Kaplan would consider a hybrid.

Commissioner Freeman and Vice President Grossberg have always been in favor of meeting in person.

Commissioners Bernstein reported that the CDC expects January to be a bad month. The goal is to meet in person but to be sensitive to what CDC says. As a result, he would like to continue meeting virtually.

The Park Board agreed meetings will remain virtual and will revisit based on CDC guidance.

B. Parks Foundation Update

Vice President Grossberg reported that the foundation has been busy helping raise funds for the Park Avenue Boating Facility, and he is pleased to report that there is a donor committed to matching up to \$150,000.

As for the FYI program, they have received a \$3,500 grant from the community foundation to fund the learn to swim lessons and camp scholarships.

C. Board Comments

Commissioner Kaplan reported that he has received several requests from members of the community asking if the Recreation Center of Highland Park would require guests to show proof of a negative COVID test result or proof of vaccination. He would like to know what the Park Board of Commissioners thinks.

President Ruttenberg is in favor to require guests to show proof of a negative COVID test result or proof of vaccination.

Commissioner Grossberg would like to know how this has affected business.

President Ruttenberg said he has spoken to people that say they don't feel comfortable going into a public venue unless they knew everyone was vaccinated.

Executive Director Romes reported that I am not prepared to discuss this. It would be very challenging to do this. Is the effort to do this needed and worth the cost and impact on how it will affect staff, patrons, operations, costs, etc. This would be logistically and legally challenging. We are a public facility, not a private venue. It's also not mandated; we are only operating under the States mask mandate.

D. Director's Report

Executive Director Romes shared a list of upcoming events. Currently, there is a waitlist for this year's Polar Parade, which is Friday, December 17 from 4 – 7:30 p.m. Registered families will listen for the jingle bells and keep their eyes peeled as Santa, Mrs. Claus, and Elf will be riding in their one-horse-open-sleigh throughout Highland Park and dropping off special gifts from the North pole.

Centennial Ice Arena is hosting Family Skate Night on Wednesday, December 22 and Wednesday, December 29 from 5 – 7:00 p.m. (pre-registration is required). Skating coaches are available to assist new skaters. Skate rentals are available for \$3 at the front desk on the night of the event. Registration Fee is \$6/youth and \$7/adult.

Heller Nature Center is hosting two events on Monday, January 17. Naturalist's will kick off the day with a mini version of the Winter Olympics which includes fun variations of sports such as cross-country skiing, curling, and luge from 10 – 12:00 p.m. Afterwards, Naturalists are hosting Tie Dye the Forest from 12:30 – 2:30 p.m. Since the landscape can look drab and dreary after the first few weeks of winter participants will paint the snow, tie-dye t-shirts, and make colorful works of art with nature. It's \$33 per event.

To note, as we start to get snowfall and colder weather residents can check our website for updates on cross country skiing at Heller Nature Center which will once again be available by reservation, our sled hill at Danny Cunniff Park and outdoor ice skating at Sunset Woods Park.

Lastly, the 13th Annual Martin Luther King Jr Day of Service on January 17, 2022 will be held virtually, due to the COVID pandemic from 10 – 11:00 a.m. This is a free event proudly sponsored by the Park

District and the Highland Park Human Relations Advisory Group honoring the civil rights icon with virtual keynote presentations that further the legacy and teachings of Dr. Martin Luther King Jr.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

Councilwoman Lidawer

1707 St. Johns Avenue, Highland Park – listen to this

While she is disappointed that the MLK event will be virtual, she feels it was a wise decision based on the COVID cases.

ADJOURNMENT

A motion was made by Commissioner Freeman and seconded by Commissioner Kaplan and approved by a unanimous vote. The Board Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Dan Johnson, IT Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **Approval of the 2022 Ricoh Copier Lease Buyout**

Summary

In August of 2016 staff reviewed print structures throughout the Park District. At that time, the Park District operated 43 printers and copiers, utilizing over 900,000 sheets of paper per year.

In December 2016 staff recommended entering into a five-year lease agreement with Ricoh Solutions to provide 11 new printers and copiers throughout the Park District and remove the 43 devices. This reduced the Park District's overall paper usage by 60%.

In January 2022 the lease agreement with Ricoh Solutions will end. The Park District has the option of returning or purchasing the existing printers and copiers. Due to the current condition of the equipment is in good shape and are meeting the Park District's needs staff recommended a buyout of the 11 printers and copiers. Tonner and repair service for the equipment will continue through a separate maintenance agreement. The copiers are anticipated to provide at least two additional years of life. Staff will consider releasing a Request for Proposal for a new copier lease in 2024.

Financial Impact

Current Annual Lease	\$40,054.80
Proposed Buyout Payment	\$25,425.53

2022 Cost Reduction	\$14,629.27
2023 Cost Reduction	\$40,054.80

Recommendation

Staff and the Finance Committee recommends the Park Board of Commissioners approve the purchase of 11 printers and copiers from Ricoh Solutions in the amount of \$25,425.53.



Memorandum

To: Park Board of Commissioners

From: Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **Approval of the Renewal of the 2021 Landscape Services Bid**

Summary

The Park District of Highland Park released the Landscape Services Bid in March of 2021. The bid proposal specifies weekly mowing and additional landscaping tasks such as weeding, edging, cultivating, and mulching at twelve (12) park sites and nine (9) alternate Park District sites. The work specified in the bid would take place primarily over 26 weeks, beginning approximately the third week of April continuing through the second week of October.

Maintenance at North Shore Special Recreation Association's (NSSRA) new building on Lake Cook Road was also included as an alternate in effort to receive competitive pricing compared to if NSSRA had bid their site alone.

Staff recommended and the Park Board of Commissioners approved a contract for the 2021 season for the base bid and all 11 alternates with low bidder Balanced Environments, Inc.

Financial Impact

Base Bid Proposal Price	\$19,662.09
Alternates 1-11	\$32,094.27
Total Proposal Price	\$51,756.36
NSSRA annual cost (reimbursement)	(\$2,547.35)
Park District sites net Proposal Price	\$49,209.01
Approved 2022 Budgeted Funds	\$74,209.01
Anticipated Amount under budget	\$25,000.00

Recommendation

Staff and the Finance Committee recommends approval of the Park Board of Commissioners for the renewal of the 2021 Landscape Services bid proposal and all alternates 1-11 from Balanced Environments Inc. in the total amount of \$51,756.36.



Memorandum

To: Park Board of Commissioners

From: Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **Approval of the Hidden Creek AquaPark Slide Structure Repairs Bid**

Summary

Staff received two responsive and responsible bids on Tuesday, January 11, 2022, for repairs to the Hidden Creek Aqua Park Slide Structure. The repair project includes

- a) removing the railing on the structure and refurbishing it
- b) removing damaged concrete and replacing it with formed concrete
- c) reinstalling the railing.

The project would commence in early spring and is anticipated to be completed by April 30, weather permitting.

Below are the bid results. The low bidder was Misfits Construction Company. Staff have conducted reference verification for this contractor which were favorable and included Park Districts in Tinley Park and Hanover Park.

Company	Base Bid
Misfits Construction Company	\$46,400
Crossroad Construction	\$47,490

Financial Impact

Amount in 2022 Capital Budget for Project	\$ 50,000
Construction Bid	\$ 46,400
Anticipated Amount Under Budget	\$ 3,600

Recommendation

Staff and the Finance Committee recommends approval from the Park Board of Commissioners for the Base Bid Proposal from Misfits Construction Company and authorize the Executive Director to enter into an agreement in the amount of \$46,400.



Memorandum

To: Park Board of Commissioners

From: Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **Approval of the Renewal of the 2020 Routine Grounds Maintenance Service Bid**

Summary

The Park District of Highland Park bid the Routine Grounds Maintenance Services in early 2020. The bid proposal specifies weekly mowing and string trimming at 22 park sites and 9 alternate sites, taking place over 26 weeks, beginning approximately the third week of April and continuing through the second week of October.

Upon the beginning of Phase 3 of the Governor's Restore Illinois plan in June of 2020, Staff recommended, and the Board approved a shortened 14-week contract for the base bid, plus 6 alternate sites with low bidder Balanced Environments, Inc.

In 2021, Staff recommended renewal and the Board approved the entire 26-week contract for the base bid, plus 6 alternate sites with Balanced Environments, Inc.

Financial Impact

Total Budgeted Funds for Routine Grounds Maintenance	\$68,676.66
Base Bid, Alternates 1-2, 5-6, and 8-9 for 26 weeks	\$68,676.66
Anticipated Amount <u>under</u> budget	\$0.00

Recommendation

Staff and the Finance Committee recommends approval from the Park Board of Commissioners for the final renewal of the 2020 Routine Grounds Maintenance Services bid proposal and alternates 1-2, 5-6, and 8-9 for the entire 26 weeks from Balanced Environments, Inc. in the amount of \$68,676.66.



Memorandum

To: Finance Committee

From: Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **Approval of 2022 Sunset Valley Golf Club Cart Path Bridge Replacement and Removal Bid**

Summary

Staff received five responsive and responsible bids on Tuesday, January 11, 2022 for the 2022 Sunset Valley Golf Club Cart Path Bridge Replacement and Removal Project. The awarded contractor will be responsible for the removal and replacement of bridges 1, 7, and 9 and the removal of bridge 8. This project is year one of a two-year project. Year two will occur in early 2023 and include the removal and replacement of bridges 2, 3, and 5 and the removal of bridge 6. Fabrication of the bridges was bid separately.

Bid results are listed below. The low bidder was Copenhagen Construction, Inc. References for this contractor are favorable.

Company	ITEM 1 Bridge #1 Removal & Replacement	ITEM 2 Bridge #7 Removal & Replacement	ITEM 3 Bridge #8 Removal	ITEM 4 Bridge #9 Removal & Replacement	TOTAL
Copenhagen Construction, Inc	\$140,903.00	\$132,495.00	\$47,543.00	\$134,471.00	\$455,412.00
Schaeffges Brothers, Inc	\$163,823.60	\$141,568.34	\$62,832.90	\$155,835.04	\$524,059.88
Integral Construction, Inc	\$173,424.00	\$144,938.00	\$59,719.00	\$153,919.00	\$532,000.00
Kovilic Construction Company, Inc	\$223,130.00	\$212,170.00	88,375.00	\$215,046.00	\$738,721.00
Misfits Construction Company	\$251,954.00	\$218,924.00	\$84,494.00	\$274,465.00	\$829,837.00

Financial Impact

2022 Budgeted Funds:	\$755,000.00
Replacement & Removal Bid Results	\$455,412.00
Bridge Fabrication	\$164,700.00
Construction Soft Cost Estimate	\$32,000.00
10% Contingency	\$65,211.20
Anticipated Amount <u>Under</u> Budget	(\$37,676.80)

Recommendation

Staff and the Finance Committee recommends the Park Board of Commissioners approve Items 1, 2, 3, and 4 from Copenhaver Construction, Inc for the 2022 Sunset Valley Cart Path Bridge Replacement and Removal Project and authorize the Executive Director to enter into an agreement in the amount of \$455,412.00.



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **Approval of Ordinance 2022-02: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property**

Summary

Pursuant to 70 ILCS 1205/8-22 the Park District of Highland Park disposes of property it deems to be of no use to the Agency. With each item disposed of, the District will determine which method of disposal is in its best interests. As indicated in the ordinance, this could be through sale to the highest bidder, trade-in, or donation. Most of the property has some value, although in most cases, it is minimal. If the property cannot be sold or donated, the District will dispose of it in the most economical method possible. Also, pursuant to 70 ILCS 1205/8-22 the District must pass the attached ordinance by approval of at least three-fifths of the Park Board.

Recommendation

Staff recommends the Park Board of Commissioners approve Ordinance 2022-02: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, so that the Park District of Highland Park can dispose of surplus property as indicated in Addendum 1 of the Ordinance.

**PARK DISTRICT OF HIGHLAND PARK
ORDINANCE #2022-02**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR
SALE OF SURPLUS PERSONAL PROPERTY OF THE PARK DISTRICT OF
HIGHLAND PARK
LAKE COUNTY, ILLINOIS**

WHEREAS, the Park District of Highland Park, Lake County, Illinois ("Park District") owns personal property as described in Addendum A. hereinafter known as the "Property," and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)("Code"), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

WHEREAS, the Board of Park Commissioners ("Board") has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder.

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

Section 3. The seller, Park District of Highland Park, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Park District of Highland Park neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Park District of Highland Park and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

Section 4. The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

Section 5. This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 26th day of January 2022.

Ayes: _____

Nays: _____

Absent: _____

President, Board of Park Commissioners
Park District of Highland Park

ATTEST:

Secretary, Board of Park Commissioners
Park District of Highland Park

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS.

SECRETARY'S CERTIFICATE

I, Brian Romes, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Park District of Highland Park, Lake County, Illinois

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Park District, held by said District at 6:00p.m. on the 26th day of January.

I FURTHER CERTIFY that the deliberations of the Board on the adoption of said Ordinance were conducted openly via an Internet-based video conference platform, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended by Public Act 101-640, and the order of the President of the Board of Park Commissioners, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Park District of Highland Park, Illinois this 26th day of January 2022.

Brian Romes, Secretary
Board of Park Commissioners
Park District of Highland Park

(SEAL)

Park District of Highland Park
Ordinance 2022-02
Surplus Property Ordinance
Addendum 1
List of Surplus Property

ID	Brand	Description	Model	Serial No.	Condition	Location	Est. Value	Notes
1	IBICO	Laminator	2700	OHG3522	Poor	Planning	\$800.00	
2	KEISER	M3 SPIN CYCLE	131025	64727	WORN	RCHP	\$228.84	TRADE-IN
3	KEISER	M3 SPIN CYCLE	131025	64662	WORN	RCHP	\$228.84	TRADE-IN
4	KEISER	M3 SPIN CYCLE	131025	64685	WORN	RCHP	\$228.84	TRADE-IN
5	KEISER	M3 SPIN CYCLE	131025	64665	WORN	RCHP	\$228.84	TRADE-IN
6	KEISER	M3 SPIN CYCLE	131025	64661	WORN	RCHP	\$228.84	TRADE-IN
7	KEISER	M3 SPIN CYCLE	131025	64664	WORN	RCHP	\$228.84	TRADE-IN
8	KEISER	M3 SPIN CYCLE	131025	64704	WORN	RCHP	\$228.84	TRADE-IN
9	KEISER	M3 SPIN CYCLE	131025	64644	WORN	RCHP	\$228.84	TRADE-IN
10	KEISER	M3 SPIN CYCLE	131025	64692	WORN	RCHP	\$228.84	TRADE-IN
11	KEISER	M3 SPIN CYCLE	131025	64694	WORN	RCHP	\$228.84	TRADE-IN
12	KEISER	M3 SPIN CYCLE	131025	64695	WORN	RCHP	\$228.84	TRADE-IN
13	KEISER	M3 SPIN CYCLE	131025	64726	WORN	RCHP	\$228.84	TRADE-IN
14	KEISER	M3 SPIN CYCLE	131025	64642	WORN	RCHP	\$228.84	TRADE-IN
15	KEISER	M3 SPIN CYCLE	131025	64708	WORN	RCHP	\$228.84	TRADE-IN
16	KEISER	M3 SPIN CYCLE	131025	64707	WORN	RCHP	\$228.84	TRADE-IN
17	Unsure	Portable Dance Barre	Unsure	Unsure	Poor	WR Gym Storage	Unsure	Dispose-unsafe
18	Unsure	Portable Dance Barre	Unsure	Unsure	Poor	WR Gym Storage	Unsure	Dispose-unsafe
19	Unsure	Small wall shelves (3 white)	Unsure	Unsure	Marginal	WR Attic	Unsure	Rehouse or Dispose
20	Unsure	Small wall shelves (1 tan)	Unsure	Unsure	Marginal	WR Attic	Unsure	Rehouse or Dispose
21	Unsure	Gray office chair	Unsure	Unsure	Marginal	WR Attic	Unsure	Rehouse or Dispose
22	Unsure	Black wheeled office chair	Unsure	Unsure	Marginal	WR Attic	Unsure	Rehouse or Dispose
23	Unsure	Tall white bookshelf	Unsure	Unsure	Marginal	Angie Fee Office	Unsure	Rehouse or Dispose
24	Unsure	Children's Playsets	Unsure	Unsure	Poor	WR Attic	Unsure	Dispose
25	Unsure	Child size tables and chairs	Unsure	Unsure	Marginal	WR Attic	Unsure	Rehouse or Dispose
26	Unsure	Medium size gray safe	Unsure	Unsure	Marginal	Marketing Office	Unsure	Unsure how to dispose of
27	Unsure	Light gray desk	Unsure	Unsure	Marginal	Rec Office	Unsure	Rehouse or Dispose
28	Unsure	Metal desk	Unsure	Unsure	Marginal	Rec Office	Unsure	Rehouse or Dispose
29	Unsure	Treadmill	Unsure	Unsure	Unsure	Stage Area of MPR	Unsure	Not sure if this is highly used?
30	Unsure	Elliptical	Unsure	Unsure	Unsure	Stage Area of MPR	Unsure	Not sure if this is highly used?
31	Unsure	Heavy Coffee Table	Unsure	Unsure	Marginal	Stage Area of MPR	Unsure	Rehouse or Dispose
32	Unsure	Black club chair	Unsure	Unsure	Poor	Stage Area of MPR	Unsure	Dispose
33								
34								
35								
36								
37								
38								
39								
40								



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **Approval of Authorization for Park District of Highland Park to Enroll in and Purchase from Joint Purchasing Program HGACBuy**

Summary

HGACBuy is a nationally recognized joint purchasing program serving governmental agencies including park districts. Similar to the Suburban Purchasing Cooperative and Sourcewell that the Park District currently purchases from, this is a program that conducts competitive bidding, allowing the Park District to purchase directly without conducting additional bidding. All agreements offered through HGACBuy have been awarded through a competitive solicitation process. All program details have been reviewed by Park District legal counsel and meet State of Illinois procurement laws. Per state statute, the Park Board of Commissioners must formally authorize staff to enroll in and purchase from joint purchasing programs.

Recommendation

Staff recommends approval from the Park Board of Commissioners authorization to enroll in and purchase from joint purchasing program HGACBuy.



Memorandum

To: Board of Park Commissioners

From: Scott Rosen - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: January 25, 2022

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written December 15, 2021 through January 20, 2022 to be presented to the Board for approval on January 25, 2022.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
December 17, 2021	\$ 48,863.27
January 5, 2022	\$ 14,968.28
January 6, 2022	\$ 393,051.44
January 20, 2022	\$ 209,521.82
Void Payments	\$ (5,112.20)
Bank Drafts	\$ 93,062.24
P-Card	\$ 174,562.75
TOTAL	\$ 928,917.60

PAYROLL DISBURSEMENTS

December 17, 2021	\$ 302,369.98
December 31, 2021	\$ 279,830.81
January 14, 2022	\$ 272,525.78
TOTAL	\$ 854,726.57

GRAND TOTAL	\$ 1,783,644.17
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 1-25-22 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



Park District of Highland Park, IL

Check Register

Packet: APPKT02965 - Emergency Check Run 121721

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16398	ADDISON GROUP	12/17/2021	Regular	0.00	2,331.00	187417
10320027	Invoice	12/04/2021	Temp for Finance	0.00	1,165.50	
10324576	Invoice	12/11/2021	Temp for Finance	0.00	1,165.50	
10624	DANIEL CREANEY COMPANY	12/17/2021	Regular	0.00	700.00	187418
44432	Invoice	12/10/2021	Moraine Park Path	0.00	700.00	
17719	CONSTELLATION NEWENERGY - GAS D	12/17/2021	Regular	0.00	9,284.37	187419
3357528	Invoice	12/14/2021	November 2021	0.00	2,505.39	
3358246	Invoice	12/14/2021	11/01/21-11/30/21	0.00	6,778.98	
14419	INVEX DESIGN	12/17/2021	Regular	0.00	5,450.00	187420
1899	Invoice	12/09/2021	Web development project	0.00	1,400.00	
1901	Invoice	12/09/2021	Web development	0.00	4,050.00	
15818	PAUL BACH	12/17/2021	Regular	0.00	300.00	187421
121621	Invoice	12/16/2021	Referee fees - Sept/Oct 2021	0.00	300.00	
19484	PLANSOURCE BENEFITS ADMINISTRAT	12/17/2021	Regular	0.00	5,112.20	187422
121521	Invoice	12/15/2021	IMRF Retiree Insurance-January 2022	0.00	5,112.20	
12091	POSTMASTER OF HIGHLAND PARK	12/17/2021	Regular	0.00	2,000.00	187423
Permit 127 121621	Invoice	12/16/2021	Replenish Bulk Mail - Upcoming RCHP mailing	0.00	2,000.00	
16239	RICOH USA, INC.	12/17/2021	Regular	0.00	3,337.90	187424
105674056	Invoice	12/06/2021	Ricoh Lease 12/25/21-01/24/22	0.00	3,337.90	
17590	V3 CONSTRUCTION GROUP LTD	12/17/2021	Regular	0.00	20,347.80	187425
1121489	Invoice	12/10/2021	Millard Bluff Final Design & Permit	0.00	11,175.00	
7 113021	Invoice	11/30/2021	HPCC Management & Monitoring	0.00	9,172.80	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	13	9	0.00	48,863.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	13	9	0.00	48,863.27



Park District of Highland Park, IL

Check Register

Packet: APPKT02978 - Emergency Checks 010522

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16398	ADDISON GROUP	01/05/2022	Regular	0.00	1,146.08	187426
10328961	Invoice	12/18/2021	Temp for Finance	0.00	1,146.08	
10537	COMMONWEALTH EDISON COMPANY	01/05/2022	Regular	0.00	2,037.55	187427
111121-02032540...	Invoice	11/11/2021	HPGLG/Dog Park Lights 10/13/21-11/11/21	0.00	759.11	
12/14/21 020325...	Invoice	12/14/2021	HPGLC/Dog Park Lights 11/11/21-12/14/21	0.00	1,278.44	
18562	DAVIS BANCORP INC	01/05/2022	Regular	0.00	1,352.00	187428
101216	Invoice	12/31/2021	Security Armored Transportation	0.00	1,352.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	01/05/2022	Regular	0.00	64.82	187429
PS425425	Invoice	12/16/2021	1 ADA Unit Every Week	0.00	64.82	
14914	NORTH SHORE WATER RECLAMATION	01/05/2022	Regular	0.00	1,980.08	187430
4707510	Invoice	12/11/2021	1240 Frederickson Pl 05/16/21-08/16/21	0.00	223.85	
4707826	Invoice	12/11/2021	Central Ave 06/15/21-09/15/21	0.00	12.21	
4708013	Invoice	12/11/2021	1377 Deer Creek Pkwy	0.00	36.63	
4708014	Invoice	12/11/2021	1377 Deere Pkwy 06/15/21-09/15/21	0.00	34.60	
4708316	Invoice	12/11/2021	1220 Fredericksen Pl	0.00	211.64	
4710152	Invoice	12/11/2021	Golf Learning Center 06/15/21-09/15/21	0.00	158.73	
4710156	Invoice	12/11/2021	1390 Sunset Rd (Sunset Woods) 06/15/21-0...	0.00	95.65	
4710165	Invoice	12/11/2021	1801 Sunset Rd 06/15/21-09/15/21	0.00	12.21	
4710506	Invoice	12/11/2021	8 Park Ave 06/15/21-09/15/21	0.00	69.19	
4710529	Invoice	12/11/2021	1201 Park Ave 06/15/21-09/15/21	0.00	539.28	
4710541	Invoice	12/11/2021	1801 Sunset Rd 06/15/21-09/15/21	0.00	547.42	
4710767	Invoice	12/11/2021	1377 Deer Creek Pkwy 06/15/21-09/21/21	0.00	24.42	
4710769	Invoice	12/11/2021	1390 Sunset Rd 06/15/21-09/15/21	0.00	14.25	
19484	PLANSOURCE	01/05/2022	Regular	0.00	5,112.20	187431
121521-1	Invoice	12/15/2021	IMRF Retiree Insurance - January 2022 reiss...	0.00	5,112.20	
12211	RICOH USA, INC	01/05/2022	Regular	0.00	800.76	187432
5063458026	Invoice	12/17/2021	Copies 11/17/21-12/16/21	0.00	800.76	
17515	WINDSTREAM	01/05/2022	Regular	0.00	2,474.79	187433
74427539	Invoice	12/22/2021	December 2021	0.00	2,474.79	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	21	8	0.00	14,968.28
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	21	8	0.00	14,968.28



Park District of Highland Park, IL

Check Register

Packet: APPKT02980 - Check Run 010622

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	01/06/2022	Regular	0.00	4,711.74	187434
260831	Invoice	11/30/2021	#10 Regular Envelope	0.00	268.77	
261026	Invoice	12/07/2021	Get Fit Btochure	0.00	1,972.26	
261027	Invoice	12/07/2021	Business Cards 11 Lots	0.00	541.94	
261173	Invoice	12/14/2021	Member Portfolio	0.00	1,639.78	
261420	Invoice	12/22/2021	#10 Window Envelope	0.00	288.99	
16398	ADDISON GROUP	01/06/2022	Regular	0.00	1,749.94	187435
10333686	Invoice	12/31/2021	Temp for Finace Dept	0.00	1,031.21	
10337620	Invoice	12/31/2021	Temp for Finance Dept	0.00	718.73	
19672	AMY FISHER	01/06/2022	Regular	0.00	306.90	187436
1431566	Invoice	01/05/2022	Refund	0.00	306.90	
19656	BEN FIDDLER	01/06/2022	Regular	0.00	240.00	187437
092721	Invoice	09/27/2021	August 2021	0.00	240.00	
17786	BRITT HANSON	01/06/2022	Regular	0.00	840.00	187438
1427153	Invoice	12/28/2021	Refund	0.00	280.00	
1427153-1	Invoice	12/28/2021	Refund	0.00	280.00	
1427153-2	Invoice	12/28/2021	Refund	0.00	280.00	
10502	CITY OF HIGHLAND PARK	01/06/2022	Regular	0.00	16.66	187439
123121	Invoice	12/31/2021	Oct/Nov/Dec 2021 Food & Bev	0.00	16.66	
10502	CITY OF HIGHLAND PARK	01/06/2022	Regular	0.00	33.00	187440
6166	Invoice	12/19/2021	DCRC Elavator Inspection Nov 2021	0.00	33.00	
10502	CITY OF HIGHLAND PARK	01/06/2022	Regular	0.00	8.50	187441
1/4/22 024593	Invoice	12/31/2021	Water/Sewer 12/01/21-12/31/21 1755 St Jo...	0.00	8.50	
17122	DYNEGY ENERGY SERVICES	01/06/2022	Regular	0.00	20,321.58	187442
331665721111	Invoice	11/24/2021	October-November 2021	0.00	20,321.58	
10954	MAGIC OF GARY KANTOR	01/06/2022	Regular	0.00	136.50	187443
121721	Invoice	12/17/2021	12/14/21 Class fee	0.00	136.50	
19653	GEORGE KATAMADZE	01/06/2022	Regular	0.00	46.94	187444
1419723	Invoice	12/15/2021	Refund	0.00	46.94	
10974	GEWALT HAMILTON ASSOCIATES INC	01/06/2022	Regular	0.00	26,350.71	187445
5121.250-10	Invoice	12/16/2021	SVGC Bridge Replacement	0.00	6,835.95	
5818.200-3	Invoice	12/15/2021	Centennial Ice Arena Improvements	0.00	19,514.76	
17643	GYMNASTICS FACTORY	01/06/2022	Regular	0.00	495.00	187446
121421	Invoice	12/14/2021	3/13/22 Gymnastics Meet	0.00	495.00	
17444	H.M. WITT & CO. SIGNS	01/06/2022	Regular	0.00	19,450.00	187447
82738	Invoice	10/22/2021	Monument Signage - Sunset Woods	0.00	19,450.00	
19654	HENRY HACKNEY	01/06/2022	Regular	0.00	300.00	187448
110821	Invoice	11/08/2021	Umpire fees - Sept/Oct 2021	0.00	300.00	
19480	IUOE LOCAL 150	01/06/2022	Regular	0.00	100.00	187449
1420088	Invoice	12/15/2021	Refund	0.00	100.00	
11276	JAY ZIMMERMAN	01/06/2022	Regular	0.00	125.00	187450

Check Register

Packet: APPKT02980-Check Run 010622

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
122721	Invoice	12/27/2021	Umpire fees - May 2021	0.00	125.00	
19665	JONATHAN STOPEK	01/06/2022	Regular	0.00	850.00	187451
121221	Invoice	12/12/2021	Umpire fees - April - September 2021	0.00	850.00	
19652	KEVIN H BROWN	01/06/2022	Regular	0.00	15.80	187452
1419125	Invoice	12/14/2021	Refund	0.00	15.80	
11525	LAKE SHORE FEEDER BASEBALL LEAGU	01/06/2022	Regular	0.00	4,975.00	187453
010322	Invoice	01/03/2022	2022 Baseball tournament	0.00	4,975.00	
11612	LITTLE TOMMY'S PLUMBING SHOP INC	01/06/2022	Regular	0.00	165.00	187454
16668	Invoice	11/09/2021	Sunset Valley Clubhouse PRZ testing	0.00	165.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	01/06/2022	Regular	0.00	966.82	187455
4871952	Invoice	01/05/2022	Garbage and Recycling 01/01/22-01/31/22	0.00	74.11	
4872075	Invoice	01/05/2022	Garbage and Recycling 01/01/22 01/31/22	0.00	194.69	
4872078	Invoice	01/05/2022	Garbage and recycling 01/01/22-01/31/22	0.00	360.63	
4872318	Invoice	01/05/2022	Garbage and recycling 01/01/22-01/31/22	0.00	337.39	
11653	MAG CONSTRUCTION CO.	01/06/2022	Regular	0.00	3,490.00	187456
17-603	Invoice	12/17/2021	Sign Installation	0.00	3,490.00	
17710	MNJ TECHNOLOGIES DIRECT, INC	01/06/2022	Regular	0.00	226.00	187457
0003820010	Invoice	12/28/2021	Microsoft Office 365 License	0.00	226.00	
19670	NAOMI TAYLOR	01/06/2022	Regular	0.00	153.45	187458
1431577	Invoice	01/04/2022	Refund	0.00	153.45	
10006	NCPERS GROUP LIFE INSURANCE	01/06/2022	Regular	0.00	96.00	187459
121021	Invoice	12/10/2021	NCPERS Group Life Insurance	0.00	96.00	
13604	NORTH SHORE GAS	01/06/2022	Regular	0.00	7,702.37	187460
12/17/21 060114...	Invoice	12/17/2021	Deer Creek 11/10/21-12/14/21	0.00	3,004.60	
12/17/21 060114...	Invoice	12/17/2021	RCHP 11/10/21-12/14/21	0.00	2,281.48	
12/17/21 060114...	Invoice	12/17/2021	1240 Fredrickson Pl 11/10/21-12/14/21	0.00	1,395.73	
12/17/21 060222...	Invoice	12/17/2021	1390 Sunset Rd 11/10/21-12/14/21	0.00	119.63	
12/17/21 060240...	Invoice	12/17/2021	2900 Trailwy Cuniff Prk Shelter 11/11/21-1...	0.00	163.94	
12/17/21 060240...	Invoice	12/17/2021	1377 Clavey Rd 11/10/21-12/14/21	0.00	166.49	
12/17/21 060240...	Invoice	12/17/2021	3100 Trailway 11/10/21-12/14/21	0.00	151.42	
12/22/21 060819...	Invoice	12/22/2021	Sunset Rd N of Bldg 12/1/21 - 12/30/21	0.00	187.06	
121721 06024054...	Invoice	12/17/2021	Aquatic Park 11/10/21-12/14/21	0.00	232.02	
14914	NORTH SHORE WATER RECLAMATION	01/06/2022	Regular	0.00	1,308.51	187461
4710696	Invoice	12/11/2021	3100 Trailway 6/15/21-9/15/21	0.00	1,308.51	
11998	PARK DISTRICT RISK MGMT AGCY	01/06/2022	Regular	0.00	156,810.01	187462
1221133H	Invoice	12/31/2021	Health Invoice	0.00	156,810.01	
11998	PARK DISTRICT RISK MGMT AGCY	01/06/2022	Regular	0.00	27,522.15	187463
1221133	Invoice	12/31/2021	Property/Liability/Workers Comp/Emp	0.00	27,522.15	
16344	PARKS FOUNDATION OF HIGHLAND P/	01/06/2022	Regular	0.00	36,325.00	187464
010522 FOUNDAT...	Invoice	12/31/2021	Revenue Collected on behalf of Parks Found...	0.00	36,325.00	
12045	PERFORMANCE BATTERY GROUP, INC.	01/06/2022	Regular	0.00	350.00	187465
2111720	Invoice	11/17/2021	Batteries Centennial Ice arena	0.00	350.00	
14901	GAMETIME	01/06/2022	Regular	0.00	27,225.37	187466
PJI-0174919	Invoice	12/09/2021	Freestanding Equipment - Sunset Woods	0.00	27,225.37	
19536	REVELS TURF AND TRACTOR, LLC	01/06/2022	Regular	0.00	27,607.38	187467
198575	Invoice	11/30/2021	John Deere Mower	0.00	14,885.00	
199097	Invoice	12/08/2021	Rough Banks Mower	0.00	12,722.38	
19671	RONALD KATCH	01/06/2022	Regular	0.00	21.50	187468

Check Register

Packet: APPKT02980-Check Run 010622

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
1431964	Invoice	01/04/2022	Refund	0.00	21.50	
16459	SANTO SPORT STORE	01/06/2022	Regular	0.00	403.25	187469
707368	Invoice	12/20/2021	48 practice jerseys	0.00	403.25	
19666	HOWARD INDUSTRIES	01/06/2022	Regular	0.00	16,635.36	187470
121721	Invoice	12/17/2021	Materials for New Signs	0.00	16,635.36	
19657	SCOTT FINE	01/06/2022	Regular	0.00	240.00	187471
121221	Invoice	12/12/2021	Umpire fees - April/May/July 2021	0.00	240.00	
18695	REAL DEAL SPORTS LLC	01/06/2022	Regular	0.00	94.00	187472
122721	Invoice	12/27/2021	Evaluations - 2021 Basketball Tryouts	0.00	94.00	
19655	SPORTS INTERNATIONAL INC	01/06/2022	Regular	0.00	980.00	187473
11012	Invoice	11/26/2021	Gymnastics Team Competition Leotards	0.00	980.00	
12703	UNITED WAY OF METRO CHICAGO	01/06/2022	Regular	0.00	36.00	187474
122821	Invoice	12/28/2021	United Way	0.00	36.00	
16348	WADSWORTH GOLF CONST CO	01/06/2022	Regular	0.00	3,620.00	187475
434-58	Invoice	12/20/2021	SVGC Drainage Repair at #15	0.00	3,620.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	62	42	0.00	393,051.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	62	42	0.00	393,051.44



Park District of Highland Park, IL

Check Register

Packet: APPKT02989 - 010722 Print process

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10034	ABSOLUTE HOME IMPROVEMENTS	01/20/2022	Regular	0.00	28,392.75	187476
#1	Invoice	12/16/2021	Sunset Woods General	0.00	28,392.75	
16398	ADDISON GROUP	01/20/2022	Regular	0.00	1,165.50	187477
10341962	Invoice	01/08/2022	Temporary employee Schlesinger	0.00	1,165.50	
18139	AMERICAN BACKFLOW & FIRE PREVEN	01/20/2022	Regular	0.00	2,520.00	187478
44200	Invoice	12/08/2021	Annual Inspection	0.00	825.00	
44238	Invoice	12/09/2021	Annual Inspections	0.00	1,695.00	
10149	ANCEL,GLINK,DIAMOND,BUSH,	01/20/2022	Regular	0.00	7,261.25	187479
86026	Invoice	12/08/2021	November 2021 Legal	0.00	3,713.75	
86683	Invoice	12/31/2021	Dec 2021 Legal Services	0.00	3,547.50	
16949	ANDERSON LOCK	01/20/2022	Regular	0.00	485.00	187480
7096688	Invoice	01/11/2022	New Lock Old Elm Park	0.00	242.50	
7096688-A	Invoice	12/31/2021	New Lock Old Elm Park	0.00	242.50	
19172	AQUAMOON LLC	01/20/2022	Regular	0.00	605.00	187481
21-1996	Invoice	01/01/2022	Aquarium Service	0.00	605.00	
14371	CHILDREN'S THEATRE COMPANY	01/20/2022	Regular	0.00	663.00	187482
122921	Invoice	12/31/2021	Winter Break Theatre Program	0.00	663.00	
10502	CITY OF HIGHLAND PARK	01/20/2022	Regular	0.00	12,357.55	187483
12/31/21 000573	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 1801 Suns...	0.00	240.36	
12/31/21 000592	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 1801 Suns...	0.00	200.61	
12/31/21 000795	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 1801 Suns...	0.00	176.76	
12/31/21 001725	Invoice	12/31/2021	Water/Sewer 10/01/21- 12/31/21 0 Ravine ...	0.00	62.69	
12/31/21 002480	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 45 Roger ...	0.00	326.14	
12/31/21 005210	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 125 Centr...	0.00	409.11	
12/31/21 005211	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 125 Centr...	0.00	659.62	
12/31/21 005221	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 1377 Deer..	0.00	330.90	
12/31/21 005222	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 1377 Deer...	0.00	291.15	
12/31/21 005246	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 1390 Sun...	0.00	471.65	
12/31/21 007491	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 3100 Trail...	0.00	1,051.90	
12/31/21 00810	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 2627 St J...	0.00	32.04	
12/31/21 009806	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 1390 Suns...	0.00	598.85	
12/31/21 015005	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 486 Roger...	0.00	25.50	
12/31/21 015813	Invoice	12/31/2021	Water Sewer 10/01/21-12/31/21 405 Prosp...	0.00	34.50	
12/31/21 016770	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 1220 Fredr..	0.00	848.77	
12/31/21 016772	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 2205 Skok...	0.00	820.89	
12/31/21 016883	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 19 St John...	0.00	27.25	
12/31/21 018000	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 1055 St J...	0.00	58.35	
12/31/21 018647	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 3100 Trail...	0.00	1,350.03	
12/31/21 018829	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 2501 Sher...	0.00	305.17	
12/31/21 019308	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 1377 Deer..	0.00	291.15	
12/31/21 021030	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 2900 Trail...	0.00	161.85	
12/31/21 022091	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 1301 hilar...	0.00	34.50	
12/31/21 024593	Invoice	12/31/2021	WATER/SEWER 12/01/21-12/31/21 1755 ST ...	0.00	8.50	
12/31/21 025539	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 1377 Deer..	0.00	390.53	
12/31/21 026141	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 1390 Sun...	0.00	5.35	
12/31/21 026407	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 1207 Park...	0.00	293.29	
12/31/21 026425	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 31 Park A...	0.00	276.70	
12/31/21 026451	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 335 Roger...	0.00	25.50	

Check Register

Packet: APPKT02989-010722 Print process

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12/31/21 029312	Invoice	12/31/2021	Water/ Sewer 10/01/21-12/31/21 885 Sheri...	0.00	216.32	
12/31/21 032271	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 1201 Park...	0.00	896.08	
12/31/21 032272	Invoice	12/31/2021	Water/Sewer 10/01/21-12/31/21 1201 Park...	0.00	1,435.54	
	Void	01/20/2022	Regular	0.00	0.00	187484
	Void	01/20/2022	Regular	0.00	0.00	187485
10624	DANIEL CREANEY COMPANY	01/20/2022	Regular	0.00	1,130.00	187486
44516	Invoice	12/31/2021	Moraine Park Path Dec 2021	0.00	1,130.00	
18260	DAVEY RESOURCE GROUP, INC	01/20/2022	Regular	0.00	3,790.00	187487
127517	Invoice	12/14/2021	Sunset Woods Park Project Restoration	0.00	3,790.00	
17122	DYNEGY ENERGY SERVICES	01/20/2022	Regular	0.00	21,274.81	187488
331665721121	Invoice	12/31/2021	November-December 2021	0.00	21,274.81	
16142	EXELON	01/20/2022	Regular	0.00	7,542.27	187489
122821 8323608	Invoice	12/31/2021	1201 Park Ave 11/19/21-12/28/21	0.00	7,542.27	
17719	CONSTELLATION NEWENERGY - GAS D	01/20/2022	Regular	0.00	2,680.66	187490
3382597	Invoice	12/31/2021	December 2021	0.00	2,680.66	
10868	FAULKS BROS. CONSTRUCTION, INC	01/20/2022	Regular	0.00	1,968.66	187491
361137	Invoice	10/27/2021	Compost	0.00	855.00	
361138	Invoice	10/31/2021	Fines Free Non Dried	0.00	1,113.66	
17541	GOVTEMPS USA, LLC	01/20/2022	Regular	0.00	12,085.71	187492
3870106	Invoice	12/16/2021	01-11 period ending 12/5/21	0.00	1,827.00	
3878593	Invoice	12/30/2021	01-11 periods ending 12/19/21, 12/12/21	0.00	3,990.00	
3886576	Invoice	12/31/2021	01-11 periods ending 01/02/22	0.00	1,323.00	
3886576-1	Invoice	01/13/2022	01-11 periods ending 01/09/22	0.00	2,478.00	
3886577	Invoice	01/13/2022	01-11 periods ending 01/09/22	0.00	2,467.71	
11106	HIGHLAND PARK FIELD HOUSE	01/20/2022	Regular	0.00	8,100.00	187493
1005	Invoice	12/31/2021	Nov + Dec 2021 Field Rentals	0.00	8,100.00	
11125	HITCHCOCK DESIGN GROUP	01/20/2022	Regular	0.00	1,546.83	187494
27345	Invoice	12/31/2021	SW PLAYGROUND RENOVATION FINAL DESI...	0.00	1,546.83	
11194	ILLINOIS SHOTOKAN KARATE CLUBS	01/20/2022	Regular	0.00	3,490.50	187495
651	Invoice	12/30/2021	2021 FALL KARATE	0.00	3,490.50	
14419	INVEX DESIGN	01/20/2022	Regular	0.00	5,790.00	187496
1909	Invoice	01/13/2022	Web Development	0.00	5,790.00	
18561	J MILLER MARKETING INC	01/20/2022	Regular	0.00	200.00	187497
17901	Invoice	01/05/2022	SUMMER CAMP CAMPAIGN	0.00	200.00	
19680	JACOB CONNORS	01/20/2022	Regular	0.00	59.69	187498
1443071	Invoice	01/18/2022	REFUND	0.00	20.69	
1443071-1	Invoice	01/18/2022	REFUND	0.00	39.00	
19675	JASON KOLLUM	01/20/2022	Regular	0.00	600.00	187499
011222	Invoice	01/12/2022	Enchanted Forest Performer Kollum	0.00	600.00	
19673	KH KIM TAEKWONDO	01/20/2022	Regular	0.00	3,899.15	187500
123121	Invoice	12/31/2021	Fall Taekwondo classes 2021	0.00	3,899.15	
19677	LASALLE NETWORK	01/20/2022	Regular	0.00	524.48	187501
502629	Invoice	01/14/2022	Temporary Emp Paraskevopoulos	0.00	524.48	
19681	LEXI SCHNEIDER	01/20/2022	Regular	0.00	142.00	187502
1443000	Invoice	01/18/2022	REFUND	0.00	142.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	01/20/2022	Regular	0.00	1,020.89	187503
4872071	Invoice	01/01/2022	Garbage and recycling 01/01/22-01/31/22	0.00	74.11	
4872073	Invoice	01/01/2022	Garbage and recycling 01/01/22-01/31/22	0.00	507.61	

Check Register

Packet: APPKT02989-010722 Print process

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
4872074	Invoice	01/01/2022	Garbage and recycling 01/01/22-01/31/22	0.00	129.43	
4872076	Invoice	01/01/2022	Garbage and Recycling 01/01/22-01/31/22	0.00	309.74	
19679	MICHELLE HIRSCH	01/20/2022	Regular	0.00	30.00	187504
1442987	Invoice	01/18/2022	REFUND	0.00	30.00	
14647	MIDWEST FENCING CLUB	01/20/2022	Regular	0.00	1,404.00	187505
44	Invoice	12/31/2021	2021 FALL SESSION 10/15/21-12/17/21	0.00	1,404.00	
17106	MISS CATHY MUSIC INC	01/20/2022	Regular	0.00	3,022.50	187506
011122	Invoice	01/11/2022	Kindermusik Classes 11/09/21-01/18/22	0.00	1,133.44	
011122-1	Invoice	12/31/2021	Kindermusik classes 11/09/21-01/18/22	0.00	1,889.06	
17710	MNJ TECHNOLOGIES DIRECT, INC	01/20/2022	Regular	0.00	1,348.21	187507
0003820958	Invoice	01/05/2022	Lenovo ThinkBook Tablet	0.00	1,199.98	
3821484	Invoice	01/08/2022	AMALIA TABLET 3 YEAR SUPPORT	0.00	148.23	
11901	NELS J JOHNSON TREE EXPERT INC	01/20/2022	Regular	0.00	3,665.00	187508
1329343	Invoice	12/31/2021	Tree Removal 2821 Ridge Road	0.00	3,665.00	
16736	Park District Risk Man	01/20/2022	Regular	0.00	500.00	187509
1629826948	Invoice	10/07/2021	PDRMA Chainsaw Training	0.00	500.00	
19484	PLANSOURCE	01/20/2022	Regular	0.00	5,112.20	187510
011822	Invoice	01/18/2022	Feb 2022 Retiree Insurance	0.00	5,112.20	
12211	RICOH USA, INC	01/20/2022	Regular	0.00	584.28	187511
5063673239	Invoice	01/17/2022	Copies 12/17/21-01/16/22	0.00	584.28	
16239	RICOH USA, INC.	01/20/2022	Regular	0.00	25,425.53	187512
Q10150305	Invoice	01/06/2022	Ricoh Equipment Buyout	0.00	25,425.53	
16459	SANTO SPORT STORE	01/20/2022	Regular	0.00	1,185.90	187513
707397	Invoice	01/01/2022	21 Jerseys, 21 Shorts	0.00	1,185.90	
19678	STEPHANIE HIRSH	01/20/2022	Regular	0.00	146.00	187514
1442262	Invoice	01/17/2022	REFUND	0.00	29.00	
1442262-1	Invoice	01/17/2022	REFUND	0.00	117.00	
14723	THERM FLO INC	01/20/2022	Regular	0.00	4,297.00	187515
T15002INV	Invoice	01/11/2022	Gen Serv Agreeemnt 01/01/22-12/31/22 D...	0.00	980.00	
T15007INV	Invoice	01/12/2022	Gen Serv Agreement 01/01/22-12/31-22 12...	0.00	980.00	
T15009INV	Invoice	01/12/2022	GEN Serv Agreement 01/01/22-12/31/22	0.00	2,337.00	
17590	V3 CONSTRUCTION GROUP LTD	01/20/2022	Regular	0.00	9,345.00	187516
1221405	Invoice	12/31/2021	Millard Bluff Slope Stability Analysis	0.00	5,425.00	
123121 ER18059...	Invoice	12/31/2021	HPCC Manage and Monitor	0.00	3,920.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	01/20/2022	Regular	0.00	24,160.50	187517
01-5242	Invoice	12/31/2021	Centennial Ice Arena	0.00	24,160.50	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	90	40	0.00	209,521.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	90	42	0.00	209,521.82



Park District of Highland Park, IL

Payment Reversal Register

APPKT02976 - Void Plansource - Positive Pay Issue

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
19484	PLANSOURCE BENEFITS ADMINISTRATION, INC.				-5,112.20
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	187422	12/17/2021	12/17/2021	12/16/2021	-5,112.20
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
121521-R	IMRF Retiree Insurance-January 2022	12/15/2021	12/16/2021	5,112.20	



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	12/17/2021	Bank Draft	0.00	320.00	DFT0003274
ICMA Roth 121721	Invoice	12/17/2021	Wire Transfer ICMA Roth	0.00	320.00	
11161	ICMA RETIREMENT TRUST #302037	12/17/2021	Bank Draft	0.00	4,258.50	DFT0003275
ICMA 457 121721	Invoice	12/17/2021	Wire Transfer ICMA 457 Deferred Comp	0.00	4,258.50	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,578.50
EFT's	0	0	0.00	0.00
	2	2	0.00	4,578.50



Park District of Highland Park, IL

Check Register

Packet: APPKT02967 - Wire Transfer Health Equity FSA

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	12/22/2021	Bank Draft	0.00	2,370.61	DFT0003276
122021	Invoice	12/20/2021	Wire Transfer FSA Initial Funding 2022	0.00	2,370.61	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	2,370.61
EFT's	0	0	0.00	0.00
	1	1	0.00	2,370.61



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	01/03/2022	Bank Draft	0.00	320.00	DFT0003290
ICMA Roth 123121	Invoice	12/31/2021	Wire Transfer ICMA Roth	0.00	320.00	
11161	ICMA RETIREMENT TRUST #302037	01/03/2022	Bank Draft	0.00	4,315.45	DFT0003291
ICMA 457 123121	Invoice	12/31/2021	Wire Transfer ICMA 457 Deferred	0.00	4,315.45	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,635.45
EFT's	0	0	0.00	0.00
	2	2	0.00	4,635.45



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	12/31/2021	Bank Draft	0.00	74,369.88	DFT0003292
IMRF December 2...	Invoice	12/31/2021	IMRF 12/31/21	0.00	74,369.88	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	74,369.88
EFT's	0	0	0.00	0.00
	1	1	0.00	74,369.88



Park District of Highland Park, IL

Check Register

Packet: APPKT02977 - December 2021 Sales Tax

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	01/05/2022	Bank Draft	0.00	194.00	DFT0003293
December 2021	Invoice	01/05/2022	December 2021	0.00	194.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	194.00
EFT's	0	0	0.00	0.00
	1	1	0.00	194.00



Park District of Highland Park, IL

Check Register

Packet: APPKT02979 - AFLAC Payment

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	01/06/2022	Bank Draft	0.00	841.26	DFT0003294
AFLAC 010522	Invoice	01/05/2022	AFLAC 01/05/22	0.00	841.26	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	841.26
EFT's	0	0	0.00	0.00
	1	1	0.00	841.26



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18904	QUADIENT FINANCE USA, INC	01/10/2022	Bank Draft	0.00	550.00	DFT0003295
12/27/21 790004...	Invoice	12/31/2021	ADD POSTAGE	0.00	550.00	
18904	QUADIENT FINANCE USA, INC	01/10/2022	Bank Draft	0.00	120.72	DFT0003296
12/27/21 INV 589...	Invoice	12/31/2021	EQUIPMENT RENTAL 12/27/21	0.00	120.72	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	670.72
EFT's	0	0	0.00	0.00
	2	2	0.00	670.72



Park District of Highland Park, IL

Check Register

Packet: APPKT02991 - 011422 Payroll Wire Trsf

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	01/20/2022	Bank Draft	0.00	330.00	DFT0003306
ICMA Roth 011422	Invoice	01/18/2022	Wire Transfer ICMA Roth	0.00	330.00	
11161	ICMA RETIREMENT TRUST #302037	01/20/2022	Bank Draft	0.00	5,071.82	DFT0003307
ICMA 457 011422	Invoice	01/18/2022	Wire Transfer 457 Deferral	0.00	5,071.82	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	5,401.82
EFT's	0	0	0.00	0.00
	2	2	0.00	5,401.82

P-Card Transactions
11/08/21 - 12/07/21

<u>Vendor Name</u>	<u>Item Total</u>	<u>Item Description</u>
1000BULBS.COM	(\$3.36)	1000BULBS.COM - Credit for sales tax paid
1000BULBS.COM	\$122.69	1000BULBS.COM - west ridge izzy
1000BULBS.COM	\$276.29	1000BULBS.COM - light bulbs rec center
1000BULBS.COM	\$280.81	Preserve Poel Barn bulbs
1000BULBS.COM	(\$16.52)	SALES TRAX REFUND
13 NINETY BY OPEN KITC	\$4,086.00	Employee Development Event
13 NINETY BY OPEN KITC	\$351.00	9-hole women's league closing dinner
4IMPRINT	\$644.47	competition hats
4IMPRINT	\$343.43	Mini camp shirts
AAU	\$17.56	AAU Membership
ABC BUSINESS FORMS INC	\$204.28	PDHP Holiday Cards
ABC BUSINESS FORMS INC	\$180.25	SVGC Holiday Cards
ACT CPD 312-742-PLAY /	\$2,523.00	Maggie Daley Summer Camp Field Trip
ACUSHNET BILLTRUST	\$92.00	apparel for pro shop
ACUSHNET BILLTRUST	\$582.12	hats for pro shop
ACUSHNET BILLTRUST	\$92.00	hats for pro shop
ACUSHNET BILLTRUST	\$312.55	apparel for pro shop
ACUSHNET BILLTRUST	\$61.52	apparel for pro shop
ACUSHNET BILLTRUST	\$176.40	hats for pro shop
ACUSHNET BILLTRUST	\$204.86	golf balls for pro shop
ADOBE	\$191.12	Adobe Pro - Miss Charge by Adobe Credit Following
ADOBE ACROPRO SUBS	(\$191.12)	Adobe Pro - Miss Charge by Adobe - Credit
Advanced Tree Care	\$2,360.00	Advanced Tree Care -tree Removal - SW Playground Project
AEREX PEST CONTROL SER	\$65.00	AEREX PEST CONTROL
AMAZON.COM 067VL66W3 A	\$6.22	White Out
AMAZON.COM 4X7RC97Y3 A	\$228.54	Coffee Carafes- Special Events
AMAZON.COM 677IV0PE3 A	\$217.08	Cat6 Cable Spool for GLC
AMAZON.COM BA5FY0FX3 A	\$7.20	Apple Dongles for Group Ex
AMAZON.COM CS5QR2YV3 A	\$33.59	fabuloso
AMAZON.COM DP1QN6IC3 A	\$4.79	construction paper - turkey tumble
AMAZON.COM EI6L135Y3 A	\$46.14	toilet paper
AMAZON.COM EZ9A87ZB3 A	\$46.14	toilet paper
AMAZON.COM F19KA6843 A	\$44.97	Mighty Oaks Supplies
AMAZON.COM FX23T2GB3 A	\$200.00	Stanchions
AMAZON.COM IX4VO35U3 A	\$165.87	Water filter
AMAZON.COM JE0O25OM3 A	\$3.79	Front desk winter decorations
AMAZON.COM KM3WK3HW3 A	\$10.50	emergency socks
AMAZON.COM LH97567A3 A	\$8.79	Supplies for Santa's Workshop
AMAZON.COM LR92L0PX3 A	\$96.36	deodorizers
AMAZON.COM R80XD1QY3 A	\$55.78	cleaning supplies
AMAZON.COM RD5635NP3 A	\$3.99	Supplies for pop up program
AMAZON.COM TM7LI96N3 A	\$12.63	ski screwdriver
AMAZON.COM UA4WU71C3 A	\$18.60	Air & oil filter
AMAZON.COM V14328P73 A	\$198.00	Group Exercise Headsets
AMAZON.COM WV5E81X43 A	\$31.80	Wire Ties for Sled Hill and Dog Park
AMAZON.COM Z07IK9BJ3 A	\$11.51	Supplies for Santa's Mailbox
AMERICAN FLAGS EXPRESS	\$185.58	AMERICAN FLAGS EXPRESS - rec center flag
AMERICAN RED CROSS	\$35.00	AMERICAN RED CROSS - Online CPR Codes
AMERICAN RED CROSS	\$35.00	AMERICAN RED CROSS - Online CPR Codes
AMERICAN RED CROSS	\$70.00	AMERICAN RED CROSS - Online CPR Codes
AMERICAN RED CROSS	\$105.00	AMERICAN RED CROSS - Online CPR Codes
AMERICAN RED CROSS	\$35.00	CPR certification
AMZN Mktp US 024XX0WH3	\$104.94	Chains and Bars
AMZN Mktp US 159TC2FK3	\$87.92	Supplies for Polar Parade
AMZN Mktp US 1141B1543	\$13.99	air freshener

		P-Card Transactions 11/08/21 - 12/07/21
AMZN MKTP US 336UL9Y73	\$41.64	Front desk winter decorations
AMZN MKTP US 3411P2X23	\$89.91	Supplies for Polar Parade
AMZN MKTP US 3K8UH3PE3	\$86.93	AMZN MKTP US 3K8UH3PE3 -Fitness Desk supplies
AMZN MKTP US 4E6TD4U23	\$69.95	water bottles for mini camp
AMZN MKTP US 510655GB3	\$9.99	AMZN MKTP US 510655GB3 - Purchase
AMZN MKTP US 571N03ZC3	\$10.98	Safety pins for Santa's Workshop & Polar Parade
AMZN MKTP US 5S38O52B3	\$50.94	turkey tumble crafts
AMZN MKTP US 6K6930J93	\$11.59	glitter glue
AMZN MKTP US 6L9YK0BF3	\$25.37	computer supplies
AMZN MKTP US 6S8ZF6RY3	\$15.11	disposable gloves
AMZN Mktp US 7D21F4RD3	\$27.20	power rodder control switch
AMZN MKTP US 7G4ZL6113	\$98.61	Santa's Workshop event supplies
AMZN Mktp US 7M9QP5923	\$55.92	oil seal gfasket
AMZN MKTP US 8G6SM0GA3	\$8.99	RJ11 to RJ45 Cable
AMZN MKTP US 8X0CU8433	\$59.80	Carburetor for Lawn Mower
AMZN MKTP US A07L40K93	\$20.90	AMZN MKTP US calendar
AMZN MKTP US A13YB4083	\$868.98	AMZN MKTP US A13YB4083 - Purchase
AMZN MKTP US AG6QP4IP3	\$38.88	Carburetor for Lawn Mower
AMZN MKTP US BF6VY03G3	\$9.99	hand sanitizer
AMZN Mktp US BJ3RV9BU3	\$105.44	ice packs
AMZN Mktp US CT7XU8VN3	\$217.19	Travel Baseball Equipment - Purchase
AMZN MKTP US CY6LU0PV3	\$88.99	Projector Bulb - Multipurpose Room
AMZN MKTP US D96E19S23	\$24.69	office supplies
AMZN MKTP US DA3QE5FE3	\$35.98	HCAP Temp Sensor
AMZN MKTP US DJ18M4DH3	\$45.99	Supplies for pop up program
AMZN MKTP US DR2VY6MY3	\$103.92	Mini Bands for Group Ex
AMZN MKTP US E83716KM3	\$39.80	emergency blankets
AMZN MKTP US EJ4ZB4483	\$6.95	Emergency backpack supplies
AMZN Mktp US ER6U50KJ3	\$90.98	Mighty Oaks Supplies
AMZN MKTP US EU7QB7703	\$167.72	Computer supplies (monitor and stand)
AMZN MKTP US FT5GM0X23	\$52.45	AMZN MKTPOffice supplies
AMZN MKTP US GT6UI61W3	\$8.99	stickers for mini camp
AMZN MKTP US HB3RI4NZ3	\$110.89	Mighty Oaks Supplies
AMZN MKTP US HO8S11P33	\$51.59	Supplies for pop up program
AMZN MKTP US HQ15N6223	\$35.96	Wire Tie Pullers
AMZN MKTP US HY2O23M53	\$55.80	Baseball equipment - Purchase
AMZN MKTP US I13OC5IQ3	\$15.99	iPhone case
AMZN MKTP US IK2JV01L3	\$19.82	Costume for winter events
AMZN Mktp US IZ63R1IK3	\$117.85	Damper
AMZN MKTP US J25242RX3	\$148.58	Supplies for Santa's Workshop
AMZN MKTP US JJ6AS5U83	\$13.98	Apple Dongles for Group Ex
AMZN MKTP US K15SN09U3	\$20.60	Light bulbs
AMZN Mktp US K45FE5L53	\$55.25	generator wheel
AMZN MKTP US KB7HP51T3	\$151.37	craft supplies for mini camp
AMZN MKTP US KO0QM79K3	\$64.95	Mighty Oaks Supplies
AMZN MKTP US L64JH8153	\$7.89	Supplies for Santa's Workshop
AMZN MKTP US LG9400QP3	\$47.67	Lint Screens - Soccer Machine
AMZN MKTP US LN3FU9TD3	\$17.94	Supplies for Polar Parade
AMZN Mktp US N29C22W03	\$39.96	carburetor
AMZN Mktp US N848W3MS3	\$115.97	Waste Can.
AMZN MKTP US NC16778U3	\$57.94	little vise clamp for truck
AMZN MKTP US NF0HP7KE3	\$109.90	Travel Baseball Equipment - Purchase
AMZN MKTP US NM8XK75O3	\$23.28	Sprouts Supplies
AMZN MKTP US NP6H94MA3	\$146.11	Registration office supplies
AMZN MKTP US NP6H94MA3	\$38.47	Emergency backpack supplies
AMZN MKTP US NP8240TR3	\$20.98	marshmallow roaster sticks

P-Card Transactions

11/08/21 - 12/07/21

AMZN Mktp US PB9KD8JD3	\$60.90	Toroz pulley
AMZN MKTP US PC6GP5IF3	\$34.29	Mighty Oaks Supplies
AMZN MKTP US QD2CC94F3	\$88.99	Projector Bulb - Romes
AMZN MKTP US QF8OX4SV3	\$10.56	markers
AMZN MKTP US R13KU1Q53	\$19.98	Supplies for Polar Parade
AMZN Mktp US R352Q67P3	\$69.40	Emergency backpack supplies
AMZN MKTP US RU22B2D33	\$16.87	GLC - Repair Internet Line to Dome (chewed by Deer)
AMZN Mktp US RW0YE8ZO3	\$108.32	Supply Cart for Art Room
AMZN Mktp US RY3XW8ZO3	\$34.99	trash bags
AMZN MKTP US SA2401T03	\$17.78	stickers for mini camp
AMZN MKTP US SG8377FE3	\$128.99	GLC - 500ft Outdoor Cat6 Cable from GLC to Dome
AMZN MKTP US SS3666GG3	\$20.97	AMZN MKTP US stickers for cardio equipment/spin bikes
AMZN MKTP US SS75H69P3	\$7.59	Supplies for Santa's Workshop
AMZN MKTP US TH5NZ3KC3	\$68.99	GLC Dome - PoE Switch
AMZN Mktp US TO7X38UH3	\$134.95	Mini Bands for Group Ex
AMZN MKTP US TO8CL3C83	\$89.00	Tools for teambuilding activities and quarterly meeting
AMZN MKTP US U61TP0VC3	\$23.96	Apple Dongles for Group Ex
AMZN MKTP US U11QU6O03	\$11.98	AMZN MKTP US U11QU6O03 Wrist guard for fitness desk
AMZN MKTP US UO43J3MZ3	\$13.98	craft string mini camp
AMZN MKTP US UY6AH4VM3	\$20.96	Santa's Mailbox supplies
AMZN MKTP US WS4U63213	\$75.32	Supplies for Santa's Workshop
AMZN MKTP US WT43D5R53	\$61.48	Carburetor for Honda Lawn Mower
AMZN MKTP US XN4DT2J23	\$26.90	Supplies for Santa's Mailbox
AMZN Mktp US YF5BR3WA3	\$50.13	recoil starter
AMZN Mktp US ZR9KN47J3	\$104.97	Relays
ANDERSON LOCK CO	\$635.10	RCHP Lobby to HPCC Strike Repaid
AT&T PREMIER EBILL	\$50.15	Service Date 10/5/21 - 11/4/21
AT&T PREMIER EBILL	\$343.81	Service Date 10/5/21 - 11/4/21
AT&T PREMIER EBILL	\$159.35	Service Date 10/5/21 - 11/4/21
AT&T PREMIER EBILL	\$58.10	Service Date 10/5/21 - 11/4/21
AT&T PREMIER EBILL	\$142.80	Service Date 10/5/21 - 11/4/21
AT&T PREMIER EBILL	\$29.05	Service Date 10/5/21 - 11/4/21
AT&T PREMIER EBILL	\$43.23	Service Date 10/5/21 - 11/4/21
AT&T PREMIER EBILL	\$71.14	Service Date 10/5/21 - 11/4/21
AT&T PREMIER EBILL	\$69.26	Service Date 10/5/21 - 11/4/21
ATT BUS PHONE PMT	\$4.39	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$1.76	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$4.83	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$2.63	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$8.34	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$1.76	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$1.76	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$0.44	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$3.07	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$0.88	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$0.88	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$166.53	HPCC - RC Service Date 10/5/21 - 11/4/21
ATT BUS PHONE PMT	\$2.63	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$1.76	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$0.88	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$2.19	E911 Service 10/17/21-11/16/21
ATT BUS PHONE PMT	\$2.63	E911 Service 10/17/21-11/16/21

		P-Card Transactions
		11/08/21 - 12/07/21
ATT BUS PHONE PMT	\$41.64	HPCC-Service Date 10/5/21 - 11/4/21
ATT BUS PHONE PMT	\$1.29	E911 Service 10/17/21-11/16/21
BABOLAT VS NORTH AMERI	\$143.07	Babolat Racquet
BANNER PLUMBING SUPPLY	\$201.99	bathroom sensors Conniff and Sunset
BATTERIES PLUS #0457	\$287.32	Floor sweeper battery
BEST BUY MHT 00011650	\$19.98	RJ 45 Connectors
BESTOFSIGNSCOM	(\$3.32)	Rec Center Flag - Tax Refund
BESTOFSIGNSCOM	\$44.78	Rec Center Flag
BGRA BASEBALL	\$1,800.00	Baseball Tournament BG - Purchase
BHFX #10	\$20.00	Canon 8400 Lease - Nov 2021
BOOMERANG	\$19.99	BOOMERANG - Purchase
BUCK BROS INC	\$100.00	Pickup & Delivery of Gator
BUILD.COM	(\$161.89)	BUILD.COM - Credit for flushometer return
CALL ONE	\$74.56	Service Date 11/15/21 - 12/14/21
CARHARTT RETAIL LLC	\$89.98	Uniform Pants
CASEYS STORE 6430	\$10.46	aluminum foil and plastic bags
CERAMIC SUPPLY CHICAGO	\$1,460.00	clay purchase for Ceramics Studio
CHEMCRAFT INDUSTRIES I	\$253.27	Envirox floor cleaner and Airoma
CITY OF HIGHLAND PARK	\$450.00	SVGC City Liquor License
CITY OF HIGHLAND PARK	\$67.50	City elevator inspection
CKO WWW.ISTOCKPHOTO.CO	\$176.00	Marketing Images
CLIFFORD WALD AND COMP	\$443.11	Sign Materials - Ryca
CLIFFORD WALD AND COMP	(\$443.11)	Sign Materials - Ryca - Credit
CLIFFORD WALD AND COMP	\$443.11	Paper Vinyl
COBRA-PUMA GOLF INC	\$501.00	apparel for pro shop
COLLEY ELEVATOR COMPAN	\$400.00	Elevator Inspection
COMCAST BUSINESS	\$1,072.35	10/15/21-11/14/21
COMCAST BUSINESS	\$1,479.47	10/15/21-11/14/21
COMCAST BUSINESS	\$1,072.35	11/15/21-12/14/21
COMCAST BUSINESS	\$476.18	10/15/21-11/14/21
COMCAST BUSINESS	\$476.18	11/15/21-12/14/21
COMCAST BUSINESS	\$1,049.50	10/15/21-11/14/21
COMCAST BUSINESS	\$1,049.50	11/15/21-12/14/21
COMCAST BUSINESS	\$507.60	10/15/21-11/14/21
COMCAST BUSINESS	\$507.60	11/15/21-12/14/21
COMCAST BUSINESS	\$1,479.47	11/15/21-12/14/21
COMCAST BUSINESS	\$476.18	10/15/21-11/14/21
COMCAST BUSINESS	\$476.18	11/15/21-12/14/21
COMCAST BUSINESS	\$476.18	10/15/21-11/14/21
COMCAST BUSINESS	\$476.18	11/15/21-12/14/21
COMCAST BUSINESS	\$340.47	11/15/21-12/14/21
COMCAST BUSINESS	\$340.47	10/15/21-11/14/21
COMCAST BUSINESS	\$45.24	10/15/21-11/14/21
COMCAST BUSINESS	\$45.24	11/15/21-12/14/21
COMCAST BUSINESS	\$301.90	10/15/21-11/14/21
COMCAST BUSINESS	\$301.90	11/15/21-12/14/21
COMCAST BUSINESS	\$558.57	10/15/21-11/14/21
COMCAST BUSINESS	\$558.57	11/15/21-12/14/21
COMCAST BUSINESS	\$558.57	10/15/21-11/14/21
COMCAST BUSINESS	\$558.57	11/15/21-12/14/21
COMCAST BUSINESS	\$316.65	10/15/21-11/14/21
COMCAST BUSINESS	\$316.65	11/15/21-12/14/21
COMCAST BUSINESS	\$347.14	10/15/21-11/14/21
COMCAST BUSINESS	\$347.14	11/15/21-12/14/21
COMCAST BUSINESS	\$347.14	10/15/21-11/14/21
COMCAST BUSINESS	\$347.14	11/15/21-12/14/21

P-Card Transactions

11/08/21 - 12/07/21

COMCAST BUSINESS	\$887.42	10/15/21-11/14/21
COMCAST BUSINESS	\$887.42	11/15/21-12/14/21
COMCAST BUSINESS	\$386.28	10/15/21-11/14/21
COMCAST BUSINESS	\$386.28	11/15/21-12/14/21
COMCAST BUSINESS	\$295.81	10/15/21-11/14/21
COMCAST BUSINESS	\$295.81	11/15/21-12/14/21
COMCAST BUSINESS	\$1,252.85	10/15/21-11/14/21
COMCAST BUSINESS	\$1,252.85	11/15/21-12/14/21
COMCAST BUSINESS	\$1,298.09	10/15/21-11/14/21
COMCAST BUSINESS	\$1,298.09	11/15/21-12/14/21
COMCAST BUSINESS	\$135.71	10/15/21-11/14/21
COMCAST BUSINESS	\$135.71	11/15/21-12/14/21
COMCAST CHICAGO	\$98.45	Park Ave WiFi Service 10/19/21 - 11/18/21
COMCAST CHICAGO	\$321.25	Admin: WiFi Service 11/13/21 - 12/12/21
COMCAST CHICAGO	\$108.35	Parks Maint/Fink: WiFi Service 11/20/21-12/19/21
COMCAST CHICAGO	\$98.45	Park Ave WiFi Service 11/19/21-12/18/21
COMCAST CHICAGO	\$293.35	Centennial Ice Arena: WiFi Service 11/9/21 - 12/8/21
COMCAST CHICAGO	\$148.35	SVGC: WiFi Service 11/7/21 - 12/06/21
COMCAST CHICAGO	\$358.11	GLC Comcast: 11/14/21 - 12/13/21
COMCAST CHICAGO	\$57.77	Comcast Service
CONSERV FS INC	\$543.00	Gloves and Small Tools
CRAFTWOOD LUMBER & HAR	\$50.00	BGARBAGE PICKERS
CRAFTWOOD LUMBER & HAR	\$7.99	Hardware for fence replacement
CRAFTWOOD LUMBER & HAR	\$153.56	LUMBER FOR HOCKEY BOARDS
CRAFTWOOD LUMBER & HAR	\$85.60	HCAP Plywood Boards
CRAFTWOOD LUMBER & HAR	\$89.95	parica underlayment
CRAFTWOOD LUMBER & HAR	\$291.86	Split Rail Fencing
CRAFTWOOD LUMBER & HAR	\$21.49	Screws for Sled Hill
CRAFTWOOD LUMBER & HAR	\$37.55	Duct Tape, Batteries
CRAFTWOOD LUMBER & HAR	\$27.47	Hardware for hockey boards
CRAFTWOOD LUMBER & HAR	\$35.88	HARDWARE FOR HOCKEY BOARDS
CRAFTWOOD LUMBER & HAR	\$73.96	HARDWARE FOR HOCKEY BOARDS
CRAFTWOOD LUMBER & HAR	\$42.32	LUMBER FOR HOCKEY BOARDS
CRAFTWOOD LUMBER & HAR	\$41.47	DUPLEX NAILS, SINKERS/ HOCJKEY BOARDS
CRAFTWOOD LUMBER & HAR	\$9.96	Anchor bolts
CRAFTWOOD LUMBER & HAR	\$70.83	CRAFTWOOD LUMBER & HAR - paint
CRAFTWOOD LUMBER & HAR	\$7.99	BOX ORANGE WIRE CONNECTORS
CRAFTWOOD LUMBER & HAR	\$7.99	RCHP/Country Club Window/Door Caulk
CRAFTWOOD LUMBER & HAR	\$2.00	RCHP/Country Club Window/Door Caulk
CRAFTWOOD LUMBER & HAR	\$25.36	Hardware for donation benches
CRAFTWOOD LUMBER & HAR	\$25.49	Supplies for Van 107
CRAFTWOOD LUMBER & HAR	\$14.38	Hockey Rink Knee Wall
CRAFTWOOD LUMBER & HAR	\$32.77	Skokie Valley Outlook Railing
CRAFTWOOD LUMBER & HAR	\$11.48	Rec Dept Mailbox Supplies
CRAFTWOOD LUMBER & HAR	\$7.27	Rec Dept Mailbox Supplies
CRAFTWOOD LUMBER & HAR	\$14.16	hardware for west ridge
CRAFTWOOD LUMBER & HAR	\$9.08	Mighty Oaks Supplies
CROWN TROPHY	\$720.80	skating medals - competition
DAVEY RESOURCE	\$989.00	Heller Stewardship 125716
DAXKO LLC	\$1,999.00	annual fee
DK ORGANICS	\$228.80	Compost for Jensen Park
DOLLARTREE	\$8.00	Sprouts supplies
DOLLARTREE	\$13.00	Sprouts supplies
DOLLARTREE	\$64.00	Sprouts supplies
DOLLARTREE	\$4.00	Sprouts supplies
DOLLARTREE	\$28.00	Sprouts supplies

		P-Card Transactions
		11/08/21 - 12/07/21
DROPBOX RYKWWL63XWFP	\$11.99	Monthly fee
DTV DIRECTV SERVICE	\$278.99	DTV DIRECTV SERVICE - Purchase
DTV DIRECTV SERVICE	\$242.98	cable
DTV DIRECTV SERVICE	\$184.98	Direct TV
DYNAMIC BRANDS	\$1,679.36	New Push Carts - Golf Course
EAGLE FENCE DISTRIBUTI	\$796.32	Fink Dog Park Self Closing Hinge
EDWARDS FLORIST	\$92.50	Employee sympathy flowers
EMPIRE COOLER SERVICE	\$150.00	monthly ice machine rental
EMPIRE COOLER SERVICE	\$150.00	ice machine rental
ENTRYEEZE	(\$30.00)	entry eeze credit
FACEBK H4JXGBXFW2	\$141.08	Facebook Ads (Nov) - Rec Center Fitness
FACEBK H4JXGBXFW2	\$132.76	Facebook Ads (Nov) - Tennis
FACEBK VSJ789FFW2	\$370.76	Facebook Ads (Oct/Nov) - Rec Center Fitness
FACEBK VSJ789FFW2	\$129.24	Facebook Ads (Nov) - Tennis
FORESTRY SUPPLIERS INC	\$479.80	Yellow jackets x4, volunteer gloves x24
FORESTRY SUPPLIERS INC	\$462.20	chaps, helmet, drip torch
FOREUP - BILLING - MOT	\$630.00	monthly POS Software payment
FOSSIL INDUSTRIES INC	\$1,191.88	Interpretive Signage _ match IEPA
FOSSIL INDUSTRIES INC	\$238.36	interpretive Signage_District
FOSSIL INDUSTRIES INC	\$1,191.88	Interpretive Signage _ match OSLAD
FOSSIL INDUSTRIES INC	\$1,191.88	Interpretive Signage _ OSLAD
FUN EXPRESS	\$163.56	Mighty Oaks Supplies
FUN EXPRESS	\$97.59	Santa's Workshop event supplies - games & prizes
G SCOPELLITI LANDSCAPE	\$4,104.00	fall tree planting at Fink, Cloverdale and Sunset
G&O THERMAL SUPPLY	\$398.84	Inducer motor
G&O THERMAL SUPPLY	\$260.03	Programmable thermostat
G&O THERMAL SUPPLY	\$261.60	Pilot assembly
GOOGLE GSUITE_pdhp.or	\$6.00	Google Apps - Monthly
GOOGLE ADS6935529601	\$142.64	GOOGLE ADS6935529601 - Purchase
GRAINGER	\$46.66	GRAINGER - battery connectors for Zamboni
GRAINGER	\$56.72	Motor
GRAINGER	\$184.16	Air filters
GRAINGER	\$60.47	Switch for drain snake at POGO
GRAINGER	\$39.10	Fuses. district wide use
GRAINGER	\$16.93	replacement screwdriver
GRAINGER	\$167.26	RCHP water fountain parts
GRAINGER	\$358.33	rchp faucet replacement
GRAINGER	\$154.00	Controler for no touch faucets
GRAINGER	\$197.88	Filters for RCHP roof tops
GRAINGER	\$153.64	B-Ball goal pendant replacement
GRAINGER	\$224.34	flow switch for rchp boiler
GRAINGER	\$46.66	Cable connectors for fitness equipment
GRAINGER	\$6.70	thermometer for rchp pool
GRAINGER	\$93.96	filters for dectron
GRAINGER	\$251.00	Solenoid for RCHP pulsar
GRAINGER	\$19.40	Lock Out Log
GRAINGER	\$13.50	tools
GROWER EQUIPMENT & SUP	\$461.18	Screws, crankcase, oil cooler
GYB BASEBALL	\$1,650.00	GYB BASEBALL Tournament - travel baseball tournaments
GYB BASEBALL	\$550.00	GYB BASEBALL Tournament - travel baseball tournament
GYB BASEBALL	\$1,100.00	GYB BASEBALL Tournament- travel baseball tournament
GYB BASEBALL	\$1,650.00	GYB BASEBALL Tournament - travel baseball tournament
HALOGEN SUPPLY COMPANY	\$1,934.76	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$1,380.41	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$2,477.32	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$905.37	HALOGEN SUPPLY COMPANY - pool chemicals

P-Card Transactions

11/08/21 - 12/07/21

HALOGEN SUPPLY COMPANY	\$47.02	HALOGEN SUPPLY COMPANY - test kit
HALOGEN SUPPLY COMPANY	\$51.66	HALOGEN SUPPLY COMPANY - test kit
HALOGEN SUPPLY COMPANY	\$192.00	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$158.88	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$44.43	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$572.95	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$278.12	HALOGEN SUPPLY COMPANY - pool chemicals
HALOGEN SUPPLY COMPANY	\$106.96	HALOGEN SUPPLY COMPANY - pool chemicals
HARRELLS LLC	\$930.84	Green Pigment - Snowmold
HEY AND ASSOCIATES INC	\$463.75	Construction Phase Services Preserve
HOBBY-LOBBY #0195	\$56.93	Santa's Workshop- Fabric and Paper
Howard Industries	\$3,257.52	The Preserve Welcome Sign Posts
Howard Industries	\$2,450.88	The Preserve Welcome Sign Posts
HP CHAMBER OF COMMERCE	\$110.00	HP CHAMBER OF COMMERCE HOLIDAY PARTY
HP CHAMBER OF COMMERCE	\$55.00	HP CHAMBER OF COMMERCE HOLIDAY PARTY
IDLEWOOD ELECTRIC SUPP	\$69.89	RCHP Parking Lot Light Repair
IDLEWOOD ELECTRIC SUPP	\$488.73	Heller Sign Lighting
IDLEWOOD ELECTRIC SUPP	\$17.48	HPCC Parking Lot Light Repair
IL FIRE MARSHAL FEE	\$214.73	IL FIRE MARSHAL FEE - Boiler inspections
ILIPRA.ORG	\$165.00	Job posting for FT maintenance - Parks
ILIPRA.ORG	\$165.00	Job posting for full-time position - parks
ILIPRA.ORG	\$265.00	Recreation job posting and email blast for Childhood Enrichment
ILIPRA.ORG	\$265.00	IPRA posting and email blast for Aquatics Supervisor position
ILLINOIS ASSOCIATION O	\$310.00	IPRA conference - 2022 expense
ILLINOIS ASSOCIATION O	\$335.00	IPRA Conference - Purchase
ILLINOIS ASSOCIATION O	\$310.00	IPRA Annual Conference - Registration fee
ILLINOIS ASSOCIATION O	\$505.00	IPRA Conference 2022
ILLINOIS ASSOCIATION O	\$310.00	IPRA Conference Registration
ILLINOIS ASSOCIATION O	\$410.00	IAPD/IPRA 2022 Conference - Brian Romes
ILLINOIS ASSOCIATION O	\$517.00	IPRA Conference
ILLINOIS ASSOCIATION O	\$280.00	IPRA Conference
ILLINOIS ASSOCIATION O	\$517.00	IPRA Conference Registration
ILLINOIS ASSOCIATION O	\$335.00	ILLINOIS ASSOCIATION PREPAID CONFERENCE
ILLINOIS ASSOCIATION O	\$335.00	IPRA Conference
ILLINOIS ASSOCIATION O	\$517.00	IAPD/IPRA 2022 Conference-Lunch Tables & Roxanne Hejnowski
ILLINOIS ASSOCIATION O	\$310.00	IPRA Conference Sign Up
ILLINOIS ASSOCIATION O	\$335.00	IPRA Conference 2022
ILLINOIS ASSOCIATION O	\$310.00	Aschwartz IPRA Conference 2022
ILLINOIS ASSOCIATION O	\$310.00	IPRA Conference
ILLINOIS ASSOCIATION O	\$310.00	IPRA conference registration
ILLINOIS ASSOCIATION O	\$517.00	IPRA Conference 2022-Visteen
ILLINOIS ASSOCIATION O	\$310.00	ILLINOIS ASSOCIATION O - Purchase
ILLINOIS BASSET COURS	\$14.75	Basset Certification_EO
ILLINOIS BASSET COURS	\$13.99	Basset Certification
IN AQUATIC ECOSYSTEMS	\$1,032.00	Pond Management _ West Pond Shoreline
IN GROWING SOLUTIONS,	\$225.00	Winterization - Irrigation System
IN GROWING SOLUTIONS,	\$2,312.50	Irrigation System Water Conditioner
IN SWEET THING	\$660.96	Brownie Gift Tins
IPRA	\$279.00	IPRA - Purchase - Erik Kuffell
IRON SLEEK	\$2,199.99	Sunset Woods outdoor ice liner
J2 EFAX SERVICES	\$16.95	Monthly fax services for HR
JEWEL OSCO 0001	\$11.25	Saplings Supplies
JEWEL OSCO 3459	\$43.97	Dreidels and Donuts- Donuts
JEWEL OSCO 3459	\$14.98	Gatorade for coaches
JEWEL OSCO 3459	\$9.87	Gatorade for Coaches
JEWEL OSCO 3459	\$7.99	Saplings Supplies

P-Card Transactions

11/08/21 - 12/07/21

JEWEL OSCO 3459	\$25.32	Saplings Supplies
JEWEL OSCO 3459	\$4.99	Saplings Supplies
JEWEL OSCO 3459	\$17.47	Sprouts supplies
JEWEL OSCO 3459	\$3.49	Sprouts supplies
JEWEL OSCO 3459	\$15.96	Saplings Supplies
JEWEL OSCO 3459	\$11.86	glow sticks and balloons
JEWEL OSCO 3459	\$6.48	Ice for Dreidels and Donuts
JEWEL OSCO 3459	\$10.48	stain remover
JEWEL OSCO 3459	\$36.93	Hot Chocolate Supplies
JEWEL OSCO 3459	\$14.91	Sprout Supplies
JEWEL OSCO 3459	\$8.34	Sprouts supplies
JEWEL OSCO 3459	\$12.36	Sprouts supplies
JEWEL OSCO 3459	\$12.45	Saplings Supplies
JEWEL OSCO 3475	\$2.98	glow sticks
JEWEL OSCO 3475	\$4.99	Saplings Supplies
JOHNSTONE SUPPLY - 12	\$219.76	Carryover tube
JORSON AND CARLSON COM	\$35.76	JORSON AND CARLSON COM - Zam blade sharpening.
JORSON AND CARLSON COM	\$35.76	JORSON AND CARLSON COM - Zam blade sharpening.
JORSON AND CARLSON COM	\$35.76	JORSON AND CARLSON COM - Zam blade sharpening.
K & M PRINTING CO MOTO	\$275.00	RW Prop Ends Here Sign
K & M PRINTING CO MOTO	\$115.00	Park's Vehicle Decals
KANKAKEE NURSERY COMPA	\$6,224.50	Kankakee tree order for parks
LEARN TO SKATE USA	\$17.25	skater membership - G.Vargas
LIFE FITNESS LLC	\$44.70	LIFE FITNESS LLC - crank inner elleptical part
MailChimp	\$220.00	Monthly Fee
Marathon Sportswear, I	\$351.65	Twisted Turkey Triathlon Shirts
MARK VEND CO.	\$19.23	Vending Machines - Parks
MARK VEND CO.	\$6.42	Vending Machines - Golf
MARSHALLS #0664	\$14.97	Saplings Supplies
MCMASTER-CARR	\$85.42	Wire ties for Sled Hill and Dog Run
MCMASTER-CARR	\$85.15	Wire ties for Sled Hill and Dog Run
MCMASTER-CARR	\$74.80	Wire ties for Sled Hill and Dog Run
MCMASTER-CARR	(\$85.15)	Refund for Wire Ties
MENARDS 3327	\$79.96	MENARDS 3327 - Purchase
MENARDS 3327	\$27.84	HARDWARE FOR PRESERVE SHELTER
MENARDS 3327	\$43.58	LUMBER FOR PRESERVE SHELTER
MENARDS 3327	\$172.90	LUMBER PRESERVE SHELTER
MENARDS 3327	\$125.83	Letters to Santa Project
MENONI & MOCOgni, INC.	\$353.38	Sand Mason
MENONI & MOCOgni, INC.	\$403.49	Sand Mason
MENONI & MOCOgni, INC.	\$488.64	Sand Mason
MENONI & MOCOgni, INC.	\$402.17	Torpedo Sand
MENONI & MOCOgni, INC.	\$466.36	Sand Mason
MENONI & MOCOgni, INC.	\$435.77	Sand Mason
MENONI & MOCOgni, INC.	\$113.97	Sand Mason
MENONI & MOCOgni, INC.	\$17.85	Tie Loop Twister
MENONI & MOCOgni, INC.	\$28.10	Tie Loops
MENONI & MOCOgni, INC.	\$360.00	Wood Snow Fence
MENONI & MOCOgni, INC.	\$360.00	Wood Snow Fence
MENONI & MOCOgni, INC.	\$360.00	Wood Snow Fence
MENONI & MOCOgni, INC.	\$480.00	Fencing for Dog Park
MENONI & MOCOgni, INC.	\$480.00	Fencing for Sled Hill
MENONI & MOCOgni, INC.	\$440.00	Hay Bales & Fence - Sled Hill
MENONI & MOCOgni, INC.	\$480.00	Hay Bales for Sled Hill
MENONI & MOCOgni, INC.	\$112.00	Hay Bales for Sled Hill
MENONI & MOCOgni, INC.	\$487.99	Torpedo Sand

P-Card Transactions

11/08/21 - 12/07/21

MENONI & MOCOgni, INC.	\$493.56	Torpedo Sand
MENONI & MOCOgni, INC.	(\$435.77)	Credit - Sand Mason
MENONI & MOCOgni, INC.	\$483.44	Torpedo Sand/Black Dirt
MENONI & MOCOgni, INC.	\$89.74	Torpedo Sand
MICHAELS #9490	\$7.19	Special Event supplies for Santa's Workshop
MICHAELS STORES 5018	\$59.38	Mighty Oaks Supplies
MICHAELS STORES 5019	\$7.98	Sprouts supplies
MS TEDDY BEAR	\$155.25	Supplies for Santa's Workshop
MUTUAL ACE HARDWARE &	\$15.71	Drain clog remover
MUTUAL ACE HARDWARE &	\$25.68	Dog waste bag dispenser locks
MUTUAL ACE HARDWARE &	\$16.67	MUTUAL ACE HARDWARE & - Purchase
MUTUAL ACE HARDWARE &	\$16.14	MUTUAL ACE HARDWARE & - Purchase
MUTUAL ACE HARDWARE &	\$21.70	GLV elbow
MUTUAL ACE HARDWARE &	\$158.84	Bolts and hooks
MUTUAL ACE HARDWARE &	\$9.97	lighters and matches
MUTUAL ACE HARDWARE &	\$32.12	Cleaning Supplies - Washing Equipment Winter Maintenance
MUTUAL ACE HARDWARE &	\$55.48	MUTUAL ACE HARDWARE & - push brush and towels
MUTUAL ACE HARDWARE &	\$21.57	MUTUAL ACE HARDWARE & - tools silicone rec center
MUTUAL ACE HARDWARE &	(\$30.22)	MUTUAL ACE HARDWARE & - credit
MUTUAL ACE HARDWARE &	\$30.22	MUTUAL ACE HARDWARE & - Purchase
MUTUAL ACE HARDWARE &	\$25.88	MUTUAL ACE HARDWARE & - rec center
MUTUAL ACE HARDWARE &	\$61.92	MUTUAL ACE HARDWARE & - ice melter salt
MUTUAL ACE HARDWARE &	\$12.56	MUTUAL ACE HARDWARE & - screws ties
MUTUAL ACE HARDWARE &	\$36.99	MUTUAL ACE HARDWARE & - temporary flag
MUTUAL ACE HARDWARE &	\$94.48	MUTUAL ACE HARDWARE & - tools
MUTUAL ACE HARDWARE &	\$13.36	Hood Fan-Sunset Valley Clubhouse
MUTUAL ACE HARDWARE &	\$14.76	Anti Freeze
MUTUAL ACE HARDWARE &	\$9.24	Concrete Cleaner
MUTUAL ACE HARDWARE &	\$7.67	Twine for hay bales at sled hill
MUTUAL ACE HARDWARE &	\$170.57	Powder Loads, Washer, Drywall
MUTUAL ACE HARDWARE &	\$19.37	keys
MUTUAL ACE HARDWARE &	\$59.14	gloves and shower liner
NAPA AUTO PRts HIGHLAN	\$71.99	Battery charger
NAPA AUTO PRts HIGHLAN	\$93.56	gas mix
NAPA AUTO PRts HIGHLAN	\$55.48	Welder & Cable
NAPA AUTO PRts HIGHLAN	(\$100.60)	Credit from 11/5/21
NAPA AUTO PRts HIGHLAN	\$144.96	Battery - Van #852
NAPA AUTO PRts HIGHLAN	\$44.88	wiper blade
NAPA AUTO PRts HIGHLAN	\$22.44	wiper blade
NAPA AUTO PRts HIGHLAN	\$33.60	gas treatment
NAPA AUTO PRts HIGHLAN	\$96.76	Fuel Caps - Trucks 190 & 191
NAPA AUTO PRts HIGHLAN	\$61.07	Mudflaps - Truck #190
NAPA AUTO PRts HIGHLAN	\$86.94	brake cleaner
NAPA AUTO PRts HIGHLAN	\$8.00	snow plow plugs
NAPA AUTO PRts HIGHLAN	\$58.02	snowblower lubricant
NAPA AUTO PRts HIGHLAN	\$69.85	Black Paint - Truck #129
NAPA AUTO PRts HIGHLAN	\$139.14	Truck #128 Brakes & Filters
NAPA AUTO PRts HIGHLAN	\$108.24	Tensioner & Belt - Truck #124
NAPA AUTO PRts HIGHLAN	\$66.37	Back Up Lights - Truck #127
NAPA AUTO PRts HIGHLAN	\$9.50	light bulbs
NAPA AUTO PRts HIGHLAN	\$155.76	brakes
NAPA AUTO PRts HIGHLAN	\$182.69	Battery - Toro Z
NAPA AUTO PRts HIGHLAN	\$111.84	Paint Metal Marker
NAPA AUTO PRts HIGHLAN	\$172.94	Gloves, etc
National Construction	\$6,869.36	SW Construction Fence Rental
NORTHSHORE PHYSICIAN	\$234.00	Preemployment screenings for FT Custodian

P-Card Transactions

11/08/21 - 12/07/21

OFFICESUPPLY.COM	\$228.16	Gloves,Trash Bags,Light Bulbs
OFFICESUPPLY.COM	\$202.95	Soap,Paper Towels,Toilet seat Covers
OFFICESUPPLY.COM	\$340.30	Trash Bags,paper Towels,Toilet Paper
OFFICESUPPLY.COM	\$148.15	Facial Tissue and Trash Bags
OFFICESUPPLY.COM	\$114.95	Paper Towels
OFFICESUPPLY.COM	\$257.50	Paper towel,Toilet Paper Trash bags
ONE DAY SHOOTOUTS	\$298.00	Basketball Shootout
ONE DAY SHOOTOUTS	\$149.00	Feeder Girls Basketball Shootout Fee 12/11
PARTS WAREH	\$26.00	PARTS WAREH - vacuum new belts
PARTY CITY 168	\$7.98	Saplings Supplies
PARTY CITY 168	\$6.00	Cups for Santa's Workshop (Games)
POTBELLY #8	\$85.31	West Ridge Interviews/Working Lunch
PP CHARMMDFOUN	\$250.00	PP CHARMMDFOUN - Purchase
PRO-AM TEAM SPORTS SCH	\$775.00	baseballs
PRO-AM TEAM SPORTS SCH	\$750.00	Baseballs
PRO-AM TEAM SPORTS SCH	\$2,275.00	Baseballs
PRO-AM TEAM SPORTS SCH	\$750.00	baseballs
PROPANE SERV PRODUCT	\$70.00	annual propane tank rental - ceramics
REACH SPORTS MARKETING	\$300.00	Reach Screen Annual
READYREFRESH BY NESTLE	\$68.95	WRC Water
RED WING SHOE STORE 2	\$219.99	Boots for Parks Crew
RED'S GARDEN CENTER	\$440.10	Cunniff soccer goal mouths
RED'S GARDEN CENTER	\$146.70	Jensen shrub bed sod
RED'S GARDEN CENTER	\$947.75	Preserve sod - turtle play, gravel path
RENTOKIL NA, INC	\$68.00	Anderson Pest Control
RENTOKIL NA, INC	\$68.00	Anderson Pest Control
RENTOKIL NA, INC	\$68.00	Anderson Pest Control
RENTOKIL NA, INC	\$68.00	Anderson Pest Control
RENTOKIL NA, INC	\$110.00	Anderson Pest Control
RENTOKIL NA, INC	\$68.00	Anderson Pest Control
RUSH TRK CTR HUNTLEY	\$2,000.00	835 hydraulic tank repairs
S&S WORLDWIDE, INC.	\$102.18	Youth art class supplies
S&S WORLDWIDE, INC.	\$12.12	Youth art class supplies
S&S WORLDWIDE, INC.	\$145.34	Mighty Oaks Supplies
SAMS CLUB RENEWAL	\$83.74	Sam's Club Renewal-Julie Nichols
SAMSClub #6228	\$371.58	Candy & Supplies for Hauntings
SAMSClub #6228	(\$391.97)	Refund - previous Hauntings supply purchase
SAMSClub #6487	\$35.32	Santa's Workshop
Scholastic Education	\$131.26	Books for Polar Parade
SCHWAAB STAMP INC	\$21.15	Erik Kuffel - Name Plate
SHELL OIL 57444090906	\$62.26	SHELL OIL 57444090906 - Personal
SITEONE LANDSCAPE SUPP	\$140.37	Ear plugs, greens liquid fertilizer
SITEONE LANDSCAPE SUPP	\$513.46	Greens and Tees Fertilizer Spreader
SITEONE LANDSCAPE SUPP	\$1,873.02	Dormant Fairway Fertilizer
SITEONE LANDSCAPE SUPP	\$1,044.07	Plant Protectants - Golf Course
SITEONE LANDSCAPE SUPP	\$1,344.17	Crystal Bluelinks Grass Seed
SITEONE LANDSCAPE SUPP	\$2,032.85	Herbicide/Fertilizer/Fungicide
SMARTSHEET INC.	\$90.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$36.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$99.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$54.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$171.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$36.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$36.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$9.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$9.00	SMARTSHEET INC - Business Renewal

P-Card Transactions

11/08/21 - 12/07/21

SMARTSHEET INC.	\$9.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$9.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$9.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$63.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$18.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$18.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$54.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$36.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$18.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$45.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$54.00	SMARTSHEET INC - Business Renewal
SMARTSHEET INC.	\$27.00	SMARTSHEET INC - Business Renewal
SP EFAVORMART.COM	\$279.60	Face masks
SPRAYER SUPPLIES	\$231.47	Hoses/Nozzles/Clamps
SQ BIOMETRIC IMPRESSI	\$60.00	SQ BIOMETRIC IMPRESSI - Purchase B. Romes
STAPLES 00116616	\$15.98	Saplins Supplies
STAPLES 00116616	\$24.57	POGO Notebook Materials
STAPLES 00116616	\$119.41	office supplies
STAPLES 00116616	\$162.76	Competition supplies
STAPLES 00116616	\$28.97	lanyard holders
STORKS PLOWS	\$584.85	salt spreader control box
STORY BLOCKSIMAGES	\$149.00	Graphic stock renewal
TARGET 00009282	\$70.00	Supplies for Polar Parade
TARGET 00011254	\$362.00	Supplies for Polar Parade
TARGET 00011684	\$13.73	TARGET Pies for Twisted Turkey Tri Even
TARGET 00011684	\$120.00	TARGET 00011684 - office supplies
TARGET 00011684	\$3.99	Saplins Supplies
TARGET 00011684	\$37.98	Saplins Supplies
TARGET 00011684	\$400.00	Gift Cards for Holiday Party
TARGET 00011684	\$75.00	Gift Cards for Holiday Party
TARGET 00011684	\$63.00	holiday lights
TARGET 00011684	\$238.17	competition supplies and judges gifts
TEACHERSPAYTEACHERS.CO	\$9.50	Mighty Oaks Supplies
TEAMSNAP.COM	\$69.99	TEAMSNAP.COM - communication tool
TENNISDRILLS.TV SUBSCR	\$199.00	Tennis Drills Subscription
Terminal Supply - Troy	\$109.25	tractor hitch pins
THE HOME DEPOT #1926	\$53.63	Material and Supplies
THE HOME DEPOT #1926	\$211.73	antifreeze for winterizing
THE HOME DEPOT #1926	\$201.16	Sump pump
THE HOME DEPOT #1926	\$35.05	Cutting blade
THE HOME DEPOT #1926	\$22.50	Tape
THE HOME DEPOT #1926	\$11.98	Primer paint
THE HOME DEPOT #1926	\$87.31	THE HOME DEPOT #1926 - air grille & thermostat guard s
THE HOME DEPOT #1926	\$25.79	THE HOME DEPOT #1926 - drywall repair ceiling
THE HOME DEPOT #1926	\$155.84	pole barn light bulbs
THE HOME DEPOT #1926	\$77.94	HPGLC Waterfall Winterization
THE HOME DEPOT #1926	\$29.93	picture hanging strips
THE HOME DEPOT #1926	\$133.33	PAINT FOR HOCKEY BOARDS
THE HOME DEPOT #1926	\$39.97	SAWHORSE
THE HOME DEPOT #1926	\$217.22	HOCKEY BOARD
THE HOME DEPOT #1941	\$80.89	washer, hammer, utility knife
THE HOME DEPOT #1941	\$276.47	Sharpening kit, hooks, ext cord
The Webstaurant Store	\$36.78	Table Base
The Webstaurant Store	\$200.78	Table Base
The Webstaurant Store	\$611.69	Table Base
TRIBUNE PUBLISHING COM	\$117.15	Legal Notice - Tree Removal - SVGC Bridges

		P-Card Transactions
		11/08/21 - 12/07/21
TURF VENTURES	\$1,946.00	Plant Growth Regulator
TURF VENTURES	\$1,500.00	Plant Protectant - Golf Course Fairways
ULINE SHIP SUPPLIES	\$56.25	Supplies for Polar Parade
USPS PO 1636060035	\$11.60	Stamps for Letters to Santa
USPS PO 1636060035	\$68.60	New Resident Booklet Postage
USPS PO 1636060035	\$3.92	New Resident Booklet Postage
WALGREENS #11332	\$17.94	toys for tots supplies
WAL-MART #1735	\$9.94	Clay Shopp class supplies
WAL-MART #1735	\$6.19	Amazing Art class supplies
WAL-MART #3893	\$47.63	Mighty Oaks Supplies
WAL-MART #3893	\$8.90	Mighty Oaks Supplies
WAREHOUSE DIRECT	\$302.14	Paper Towels & Trash Bags
WAREHOUSE DIRECT	\$150.74	Cleaning Supplies
WAREHOUSE DIRECT	\$381.84	custodial supplies
WAREHOUSE DIRECT	\$272.97	Paper towels and cleaner
WAREHOUSE DIRECT	\$26.18	toilet paper
WAREHOUSE DIRECT	\$36.38	Yellow Paper & Post Its
WEB NETWORKSOLUTIONS	\$16.99	Domain Name Renewal
WEB NETWORKSOLUTIONS	\$42.99	Heller Natuer Center Domain Name
WHOLESALMARINE.COM	\$741.86	Buoys for Rosewood coves
WITTEK GOLF	\$549.83	Club Washer
WITTEK GOLF	\$719.98	hitting targets
Wix.Com, Inc.	\$588.00	WIX Fitness OTG
WM SUPERCENTER #3893	\$41.72	Mighty Oaks Supplies
WWP ROSE PEST SOLUTION	\$330.00	WWP ROSE PEST SOLUTION - pest control
WWP SMITHEREEN PEST MA	\$249.00	WWP SMITHEREEN PEST MA - Purchase
WWP SMITHEREEN PEST MA	\$64.00	WWP SMITHEREEN PEST MA - Purchase pest control
WWW.CPR.IO	\$79.80	Online CPR codes for Rec
WWW.CPR.IO	\$207.48	Online CPR codes for CIA
WWW.CPR.IO	\$19.95	Online CPR codes for SVGC
WWW.CPR.IO	\$19.95	CPR recertification
ZOOM.US 888-799-9666	\$84.97	Zoom Monthly
ZOOM.US 888-799-9666	\$14.99	Zoom membership
Total	\$174,562.75	



Park District of Highland Park, IL

DISTRICT WIDE

Income Statement

Current Period Ending 12/31/2021

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	-189,890.72	79,428.23	2,440,484.21	2,088,527.25	351,956.96	2,088,527.25	-76,298.92	1,664,435.11
110 - CAMPS	18,797.50	5,390.00	1,281,846.53	896,688.50	385,158.03	896,688.50	7,881.50	241,544.55
120 - LESSONS	25,523.80	24,467.07	551,366.82	345,711.50	205,655.32	345,711.50	57,063.14	399,099.46
130 - SPECIAL EVENTS	2,594.75	2,573.14	40,560.25	58,605.00	-18,044.75	58,605.00	0.00	10,592.00
410 - TAX	109,331.31	215,428.23	13,519,766.98	13,298,989.98	220,777.00	13,298,989.98	444,466.39	13,068,092.75
420 - FEES & CHARGES	48,398.23	29,829.47	2,927,890.70	1,897,384.00	1,030,506.70	1,897,384.00	37,662.29	2,031,835.18
440 - MEMBERSHIPS	44,119.12	46,532.57	564,310.59	562,158.00	2,152.59	562,158.00	11,112.76	397,855.79
450 - RENTALS	33,602.39	55,946.82	1,389,871.74	1,319,596.35	70,275.39	1,319,596.35	25,238.54	966,323.87
460 - MERCHANDISING	3,003.77	4,684.34	135,459.40	108,388.99	27,070.41	108,388.99	1,699.84	100,513.42
470 - INTEREST INCOME	588.97	1,000.00	9,117.86	15,000.00	-5,882.14	15,000.00	6,456.65	104,273.12
480 - MISCELLANEOUS INCOME	2,594.42	155,253.47	320,194.74	526,768.43	-206,573.69	526,768.43	360,975.29	478,546.21
510 - OTHER INCOME	2,908,263.18	24,955.84	3,080,331.32	64,633.68	3,015,697.64	64,633.68	38,712.43	1,191,387.54
520 - BOND/DEBT PROCEEDS	19,419,127.34	0.00	19,816,665.06	0.00	19,816,665.06	0.00	338.41	6,468,378.31
Total Revenue:	22,426,054.06	645,489.18	46,077,866.20	21,182,451.68	24,895,414.52	21,182,451.68	915,308.32	27,122,877.31
Expense								
100 - PROGRAMS	158,253.68	102,791.81	1,239,424.67	1,238,395.11	-1,029.56	1,238,395.11	70,620.28	1,001,188.65
110 - CAMPS	8,942.46	4,108.28	727,922.11	599,700.52	-128,221.59	599,700.52	-8,000.00	192,108.91
120 - LESSONS	27,922.51	15,107.34	276,454.51	187,418.51	-89,036.00	187,418.51	46,552.63	218,930.67
130 - SPECIAL EVENTS	8,432.05	6,578.59	50,938.96	107,409.71	56,470.75	107,409.71	3,125.35	79,310.10
610 - SALARIES & WAGES	754,953.13	995,445.08	6,690,487.55	7,464,738.70	774,251.15	7,464,738.70	821,565.67	6,488,209.31
620 - CONTRACTUAL SERVICES	445,877.77	300,507.07	2,814,724.83	2,653,605.40	-161,119.43	2,653,605.40	431,803.21	2,085,610.49
630 - INSURANCE	333,868.53	442,000.72	1,822,040.51	2,453,152.89	631,112.38	2,453,152.89	319,910.77	1,892,828.27
640 - MATERIALS & SUPPLIES	37,064.71	37,144.78	462,965.43	480,618.40	17,652.97	480,618.40	35,277.42	302,334.22
650 - MAINTENANCE & LANDSCAPING CONTRACTS	58,493.00	26,696.96	463,539.12	452,572.05	-10,967.07	452,572.05	50,398.91	350,373.13
660 - UTILITIES	97,020.57	102,679.38	775,138.43	848,776.67	73,638.24	848,776.67	160,144.59	758,181.79
670 - PENSION CONTRIBUTIONS	78,169.58	110,731.17	691,286.80	795,846.79	104,559.99	795,846.79	88,847.63	713,722.11
680 - COST OF GOODS SOLD	2,775.04	997.20	68,279.50	40,766.50	-27,513.00	40,766.50	7,277.25	52,367.29
710 - DEBT RETIREMENT	1,402,600.00	2,866,498.62	3,173,387.50	3,177,997.24	4,609.74	3,177,997.24	3,032,977.08	3,261,159.37
720 - CAPITAL OUTLAY	666,096.88	656,092.40	2,727,759.41	5,672,010.00	2,944,250.59	5,672,010.00	1,069,068.42	4,078,468.43
Total Expense:	4,080,469.91	5,667,379.40	21,984,349.33	26,173,008.49	4,188,659.16	26,173,008.49	6,129,569.21	21,474,792.74
Report Total:	18,345,584.15	-5,021,890.22	24,093,516.87	-4,990,556.81	29,084,073.68	-4,990,556.81	-5,214,260.89	5,648,084.57

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
01 - GENERAL CORPORATE	-498,293.03	-706,397.56	1,565,163.72	145,968.47	1,419,195.25	145,968.47	-426,359.21	1,380,845.12
25 - SPECIAL RECREATION	42,048.35	-90,455.01	-87,298.02	-254,793.02	167,495.00	-254,793.02	-101,772.68	573,583.09
29 - RECREATION	-1,106,674.92	-841,600.33	4,604,993.83	2,085,993.55	2,519,000.28	2,085,993.55	-638,470.24	2,195,822.34
60 - DEBT SERVICE	-1,391,014.51	-2,851,092.35	-1,553,990.45	-1,556,288.24	2,297.79	-1,556,288.24	-2,980,456.95	-1,715,672.24
70 - CAPITAL PROJECTS	21,299,518.26	-532,344.97	19,564,647.79	-5,411,437.57	24,976,085.36	-5,411,437.57	-1,067,201.81	3,213,506.26
Report Total:	18,345,584.15	-5,021,890.22	24,093,516.87	-4,990,556.81	29,084,073.68	-4,990,556.81	-5,214,260.89	5,648,084.57

General Fund - Trending favorably due to salaries, wages and insurance being under budget due to unfilled budgeted positions, and property taxes from 2020 having to be included in 2021 revenues.

Recreation - Tracking favorably while having had reduced operations in January, with even greater reduction in expenses, especially payroll. Every cost center is running a surplus, except for outdoor tennis. Largest surpluses are most notably, Rec Admin (\$278,567), Athletics (\$180,363), Camp (\$113,113), CIA (\$153,549), Indoor Tennis (\$266,287), Sunset Valley (\$730,569), and West Ridge Center (\$169,400).

Special Recreation - Revenue is trending favorably due to \$22,000 in taxes from 2020 being received in April. Additionally, taxes are greater than budgeted due to EAV of property increasing after the budget was prepared.

Contractual services are less than budgeted due to the NSSRA building refund of \$38,000 in December.

Debt Service - Debt service tax revenue is trending as expected, as is debt retirement.

Capital - All capital revenue was budgeted to the 480 account, however collected revenue is in 3 accounts. The significant increase in revenue is due to the rest of the \$17.3 in debt certificate money being collected in December, as well as escrow payoff dollars for the Series 2012 and 2013 certificates.

Capital Expense is under budget year to date due to a variety of projects not occurring as early as anticipated, because invoices have yet to be received or processed, projects have come in under budget, or projects have been canceled or deferred to future years.



Park District of Highland Park, IL

FUND 01 - GENERAL

Income Statement

Current Period Ending 12/31/2021

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	55,335.93	73,095.30	5,946,016.98	5,833,349.00	112,667.98	5,833,349.00	188,124.98	5,524,826.61
420 - FEES & CHARGES	2,061.23	1,341.00	36,120.34	20,600.00	15,520.34	20,600.00	1,540.93	21,679.46
460 - MERCHANDISING	0.00	30.04	289.47	420.00	-130.53	420.00	20.51	377.79
470 - INTEREST INCOME	588.97	1,000.00	9,117.86	15,000.00	-5,882.14	15,000.00	6,456.65	104,273.12
480 - MISCELLANEOUS INCOME	1,500.00	4,830.20	87,425.33	64,401.00	23,024.33	64,401.00	4,545.68	56,303.15
510 - OTHER INCOME	3,058.19	4,930.00	18,325.68	7,930.00	10,395.68	7,930.00	719.42	9,424.98
Total Revenue:	62,544.32	85,226.54	6,097,295.66	5,941,700.00	155,595.66	5,941,700.00	201,408.17	5,716,885.11
Expense								
610 - SALARIES & WAGES	253,531.40	394,249.95	2,299,566.03	2,692,016.27	392,450.24	2,692,016.27	312,066.20	2,241,088.62
620 - CONTRACTUAL SERVICES	66,425.83	53,714.17	609,821.12	1,018,312.45	408,491.33	1,018,312.45	71,477.62	560,902.44
630 - INSURANCE	171,608.46	244,437.85	963,316.12	1,330,334.61	367,018.49	1,330,334.61	162,542.18	944,685.12
640 - MATERIALS & SUPPLIES	10,951.62	25,036.62	178,673.74	214,713.40	36,039.66	214,713.40	16,049.50	122,182.95
650 - MAINTENANCE & LANDSCAPING CONTRACTS	9,874.37	10,251.65	100,148.23	109,095.05	8,946.82	109,095.05	7,671.84	88,608.34
660 - UTILITIES	21,650.67	20,648.65	135,531.65	136,321.87	790.22	136,321.87	23,916.49	124,422.88
670 - PENSION CONTRIBUTIONS	26,795.00	43,285.21	245,075.05	294,937.88	49,862.83	294,937.88	34,043.55	254,149.64
Total Expense:	560,837.35	791,624.10	4,532,131.94	5,795,731.53	1,263,599.59	5,795,731.53	627,767.38	4,336,039.99
Report Total:	-498,293.03	-706,397.56	1,565,163.72	145,968.47	1,419,195.25	145,968.47	-426,359.21	1,380,845.12

Fees are charges are trending well with a continued increase in picnic permit requests. Miscellaneous income is trending well due to unbudgeted impact fees being collected. Other income is trending well due to reimbursements from the Parks Foundation for donated benches and plaques. Salaries, wages, pension contributions and insurance are under budget due to unfilled budgeted positions. Contractual services are under budget largely due to many not attending virtual IPRA conference, reduced computer and police expense. Finally, legal fees are substantially under budget for the year. Materials and supplies are under budget due to fuel costs distributed surpassing monthly spending.



Park District of Highland Park, IL

FUND 25 - SPECIAL RECREATION

Income Statement

Current Period Ending 12/31/2021

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	4,020.51	72,000.00	591,962.15	480,000.00	111,962.15	480,000.00	31,359.17	922,717.00
Total Revenue:	4,020.51	72,000.00	591,962.15	480,000.00	111,962.15	480,000.00	31,359.17	922,717.00
Expense								
620 - CONTRACTUAL SERVICES	-38,027.84	162,455.01	679,260.17	734,793.02	55,532.85	734,793.02	133,131.85	349,133.91
Total Expense:	-38,027.84	162,455.01	679,260.17	734,793.02	55,532.85	734,793.02	133,131.85	349,133.91
Report Total:	42,048.35	-90,455.01	-87,298.02	-254,793.02	167,495.00	-254,793.02	-101,772.68	573,583.09

Tax revenue is trending favorably due to \$22,000 in taxes from 2020 being received in April. Additionally, taxes are greater than budgeted due to EAV of property increasing after the budget was prepared.

Contractual services are less than budgeted due to the NSSRA building refund of \$38,000 in December.



Park District of Highland Park, IL

FUND 29 - RECREATION

Income Statement

Current Period Ending 12/31/2021

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	-189,890.72	79,428.23	2,440,484.21	2,088,527.25	351,956.96	2,088,527.25	-76,298.92	1,664,435.11
110 - CAMPS	18,797.50	5,390.00	1,281,846.53	896,688.50	385,158.03	896,688.50	7,881.50	241,544.55
120 - LESSONS	25,523.80	24,467.07	551,366.82	345,711.50	205,655.32	345,711.50	57,063.14	399,099.46
130 - SPECIAL EVENTS	2,594.75	2,573.14	40,560.25	58,605.00	-18,044.75	58,605.00	0.00	10,592.00
410 - TAX	38,389.38	54,926.66	5,362,390.80	5,363,931.98	-1,541.18	5,363,931.98	172,462.11	5,075,062.01
420 - FEES & CHARGES	46,337.00	28,488.47	2,891,770.36	1,876,784.00	1,014,986.36	1,876,784.00	36,121.36	2,010,155.72
440 - MEMBERSHIPS	44,119.12	46,532.57	564,310.59	562,158.00	2,152.59	562,158.00	11,112.76	397,855.79
450 - RENTALS	33,602.39	55,946.82	1,389,871.74	1,319,596.35	70,275.39	1,319,596.35	25,238.54	966,323.87
460 - MERCHANDISING	3,003.77	4,654.30	135,169.93	107,968.99	27,200.94	107,968.99	1,679.33	100,135.63
480 - MISCELLANEOUS INCOME	1,094.42	5,750.84	57,757.13	107,195.00	-49,437.87	107,195.00	245,625.68	311,293.11
510 - OTHER INCOME	18,964.69	20,025.84	88,430.86	56,703.68	31,727.18	56,703.68	13,574.16	73,768.48
Total Revenue:	42,536.10	328,183.94	14,803,959.22	12,783,870.25	2,020,088.97	12,783,870.25	494,459.66	11,250,265.73
Expense								
100 - PROGRAMS	158,253.68	102,791.81	1,239,424.67	1,238,395.11	-1,029.56	1,238,395.11	70,620.28	1,001,188.65
110 - CAMPS	8,942.46	4,108.28	727,922.11	599,700.52	-128,221.59	599,700.52	-8,000.00	192,108.91
120 - LESSONS	27,922.51	15,107.34	276,454.51	187,418.51	-89,036.00	187,418.51	46,552.63	218,930.67
130 - SPECIAL EVENTS	8,432.05	6,578.59	50,938.96	107,409.71	56,470.75	107,409.71	3,125.35	79,310.10
610 - SALARIES & WAGES	501,421.73	601,195.13	4,390,921.52	4,772,722.43	381,800.91	4,772,722.43	509,499.47	4,247,120.69
620 - CONTRACTUAL SERVICES	77,727.28	63,087.89	797,968.38	765,499.93	-32,468.45	765,499.93	89,535.29	768,288.64
630 - INSURANCE	162,260.07	197,562.87	858,724.39	1,122,818.28	264,093.89	1,122,818.28	157,368.59	948,143.15
640 - MATERIALS & SUPPLIES	26,113.09	12,108.16	284,291.69	265,905.00	-18,386.69	265,905.00	19,227.92	180,151.27
650 - MAINTENANCE & LANDSCAPING CONTRACTS	48,618.63	16,445.31	363,390.89	343,477.00	-19,913.89	343,477.00	42,727.07	261,764.79
660 - UTILITIES	75,369.90	82,030.73	639,606.78	712,454.80	72,848.02	712,454.80	136,228.10	633,758.91
670 - PENSION CONTRIBUTIONS	51,374.58	67,445.96	446,211.75	500,908.91	54,697.16	500,908.91	54,804.08	459,572.47
680 - COST OF GOODS SOLD	2,775.04	997.20	68,279.50	40,766.50	-27,513.00	40,766.50	7,277.25	52,367.29
720 - CAPITAL OUTLAY	0.00	325.00	54,830.24	40,400.00	-14,430.24	40,400.00	3,963.87	11,737.85
Total Expense:	1,149,211.02	1,169,784.27	10,198,965.39	10,697,876.70	498,911.31	10,697,876.70	1,132,929.90	9,054,443.39
Report Total:	-1,106,674.92	-841,600.33	4,604,993.83	2,085,993.55	2,519,000.28	2,085,993.55	-638,470.24	2,195,822.34

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	-1,106,674.92	-841,600.33	4,604,993.83	2,085,993.55	2,519,000.28	2,085,993.55	-638,470.24	2,195,822.34
Report Total:	-1,106,674.92	-841,600.33	4,604,993.83	2,085,993.55	2,519,000.28	2,085,993.55	-638,470.24	2,195,822.34

Program and lesson revenue are greater than budgeted largely due to, athletics by \$140,000, gymnastics and skating at \$115,000, \$44,000 at aquatics, WRC at \$44,000, and \$267,000 at Deer Creek. Camps are trending above budget due to athletics at \$172,000 above budget, Heller at \$34,000 above budget, West Ridge at \$241,000, and Rosewood Interpretive Center at \$15,000. Special events is lagging in revenue due to the egg hunt coming up short and having to cancel 1 of the 2 daddy Daughter Luaus due to weather. Covid continues to hamper medium and large scale events. Fees & Charges are also better than budget with \$98,000 at Golf Learning, \$603,000 at Sunset Valley, \$36,000 at CIA, \$122,000 at Rosewood Beach, \$10,000 at Hidden Creek, \$11,000 at Deer Creek, and \$82,000 at Park Avenue. Merchandising was greater than expected due to the heavy foot traffic and Sunset Valley and Deer Creek. Miscellaneous income is behind budget due to many sponsorships not coming to fruition, especially at Centennial at \$10,000, Athletics at \$19,000, and the Recreation Center at \$6,000. Other income is trending well, especially at Sunset Valley at \$10,000, a \$2,700 insurance reimbursement at Deer Creek, a \$2,000 reimbursement at fitness, and a reimbursement at Centennial at \$5,800. Camp expenses were over budget in tandem to the revenue being over budget and specifically due to \$71,000 in athletics, and \$157,000 at West Ridge. Lessons expenses are running over budget, largely due to the success of the programming this year thus driving up related expenses. Athletics is over budget by \$24,000, and private gymnastics at \$6,000. With large scale outdoor events canceled for the first half of the year, and one of the daddy daughter luaus canceled, special event expenses are under budget by \$56,000. Additionally, wages for ice show are below budget by \$16,000. Insurance and pension contributions are operating under budget, primarily due to several open full time positions currently or previously during the year (Assistant AD, Recreation Supervisor, Recreation Custodians, Recreation Coordinator) and also some part-time positions that are dictated by operational utilization, such as membership coordinators at RCHP through June 30. Utilities are running under budget due to facility closures and reduced hours during the beginning of 2021. Also, the fall and winter month temperatures have been mild. Cost of goods sold is running over budget due to the exceptionally high traffic and sales at SVGC and DCRC this year. Capital outlay is running over budget largely due to a ceiling project and the repair of the garage door at Heller for \$5,000.



Park District of Highland Park, IL

FUND 60 - DEBT SERVICE

Income Statement

Current Period Ending 12/31/2021

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year		
	Actual	Budget	Actual	Budget			Month	YTD	
Revenue									
410 - TAX	11,585.49	15,406.27	1,619,397.05	1,621,709.00	-2,311.95	1,621,709.00	52,520.13	1,545,487.13	
Total Revenue:	11,585.49	15,406.27	1,619,397.05	1,621,709.00	-2,311.95	1,621,709.00	52,520.13	1,545,487.13	
Expense									
710 - DEBT RETIREMENT	1,402,600.00	2,866,498.62	3,173,387.50	3,177,997.24	4,609.74	3,177,997.24	3,032,977.08	3,261,159.37	
Total Expense:	1,402,600.00	2,866,498.62	3,173,387.50	3,177,997.24	4,609.74	3,177,997.24	3,032,977.08	3,261,159.37	
Report Total:	-1,391,014.51	-2,851,092.35	-1,553,990.45	-1,556,288.24	2,297.79	-1,556,288.24	-2,980,456.95	-1,715,672.24	

Debt service tax revenue is trending as expected, as is debt retirement.



Park District of Highland Park, IL

FUND 70 - CAPITAL

Income Statement

Current Period Ending 12/31/2021

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
480 - MISCELLANEOUS INCOME	0.00	144,672.43	175,012.28	355,172.43	-180,160.15	355,172.43	110,803.93	110,949.95
510 - OTHER INCOME	2,886,240.30	0.00	2,973,574.78	0.00	2,973,574.78	0.00	24,418.85	1,108,194.08
520 - BOND/DEBT PROCEEDS	19,419,127.34	0.00	19,816,665.06	0.00	19,816,665.06	0.00	338.41	6,468,378.31
Total Revenue:	22,305,367.64	144,672.43	22,965,252.12	355,172.43	22,610,079.69	355,172.43	135,561.19	7,687,522.34
Expense								
620 - CONTRACTUAL SERVICES	339,752.50	21,250.00	727,675.16	135,000.00	-592,675.16	135,000.00	137,658.45	407,285.50
720 - CAPITAL OUTLAY	666,096.88	655,767.40	2,672,929.17	5,631,610.00	2,958,680.83	5,631,610.00	1,065,104.55	4,066,730.58
Total Expense:	1,005,849.38	677,017.40	3,400,604.33	5,766,610.00	2,366,005.67	5,766,610.00	1,202,763.00	4,474,016.08
Report Total:	21,299,518.26	-532,344.97	19,564,647.79	-5,411,437.57	24,976,085.36	-5,411,437.57	-1,067,201.81	3,213,506.26

All capital revenue was budgeted to the 480 account, however collected revenue is in 3 accounts. The significant increase in revenue is due to the rest of the \$17.3 in debt certificate money being collected in December, as well as escrow payoff dollars for the Series 2012 and 2013 certificates.

Capital Expense is under budget year to date due to a variety of projects not occurring as early as anticipated, because invoices have yet to be received or processed, projects have come in under budget, or projects have been canceled or deferred to future years.



RECREATION BY CENTER

Park District of Highland Park, IL

Y-T-D DECEMBER 2021

Account Type	2020 Total Budget	2020 Total Activity	2021 Total Budget	2021 YTD Activity
Center: 11 - ADMINISTRATIVE				
Revenue	5,271,282.00	5,337,813.24	5,389,431.98	5,434,105.40
Expense	5,569,944.00	3,668,285.42	4,665,661.35	2,936,615.65
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	(298,662.00)	1,669,527.82	723,770.63	2,497,489.75
Net Revenue:	-5.67%	31.28%	13.43%	45.96%
Center: 24 - WEST RIDGE CENTER				
Revenue	525,565.96	254,824.42	405,688.00	436,535.31
Expense	875,789.65	626,919.59	701,597.81	563,045.20
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	(350,223.69)	(372,095.17)	(295,909.81)	(126,509.89)
Net Revenue:	-66.64%	-146.02%	-72.94%	-28.98%
Center: 26 - ATHLETICS				
Revenue	955,092.97	494,675.94	655,670.00	950,441.98
Expense	914,819.32	596,574.48	681,023.30	795,432.50
Center: 26 - ATHLETICS Surplus (Deficit):	40,273.65	(101,898.54)	(25,353.30)	155,009.48
Net Revenue:	4.22%	-20.60%	-3.87%	16.31%
Center: 28 - CAMPS				
Revenue	987,541.00	85,629.50	359,345.00	599,890.19
Expense	657,076.00	174,970.66	344,057.02	471,489.45
Center: 28 - CAMPS Surplus (Deficit):	330,465.00	(89,341.16)	15,287.98	128,400.74
Net Revenue:	33.46%	-104.33%	4.25%	21.40%
Center: 29 - SPECIAL EVENTS				
Revenue	64,285.00	39,292.00	29,200.00	21,021.25
Expense	190,993.66	86,341.72	113,562.03	49,993.20
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	(126,708.66)	(47,049.72)	(84,362.03)	(28,971.95)
Net Revenue:	-197.10%	-119.74%	-288.91%	-137.82%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	427,880.00	9,625.21	269,500.99	358,664.78
Expense	563,474.68	134,101.56	413,114.97	477,543.52
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	(135,594.68)	(124,476.35)	(143,613.98)	(118,878.74)
Net Revenue:	-31.69%	-1,293.23%	-53.29%	-33.14%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	143,640.50	17,332.17	84,460.00	103,771.90
Expense	134,451.45	65,312.73	103,900.95	74,855.65
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	9,189.05	(47,980.56)	(19,440.95)	28,916.25
Net Revenue:	6.40%	-276.83%	-23.02%	27.87%

Account Type	2020 Total Budget	2020 Total Activity	2021 Total Budget	2021 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	86,515.00	90,835.00	104,600.00	223,905.20
Expense	144,011.88	195,258.91	198,218.76	245,581.05
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	(57,496.88)	(104,423.91)	(93,618.76)	(21,675.85)
Net Revenue:	-66.46%	-114.96%	-89.50%	-9.68%
Center: 34 - PARK AVENUE				
Revenue	104,681.00	108,684.29	116,586.00	195,168.24
Expense	120,079.51	110,816.24	124,209.44	193,884.51
Center: 34 - PARK AVENUE Surplus (Deficit):	(15,398.51)	(2,131.95)	(7,623.44)	1,283.73
Net Revenue:	-14.71%	-1.96%	-6.54%	0.66%
Center: 38 - ICE ARENA				
Revenue	1,236,655.20	595,416.88	1,033,532.85	1,058,395.58
Expense	1,078,636.25	707,575.82	880,069.25	751,383.31
Center: 38 - ICE ARENA Surplus (Deficit):	158,018.95	(112,158.94)	153,463.60	307,012.27
Net Revenue:	12.78%	-18.84%	14.85%	29.01%
Center: 41 - MAINTENANCE				
Expense	776,887.19	689,781.95	755,106.50	732,660.89
Center: 41 - MAINTENANCE Total:	776,887.19	689,781.95	755,106.50	732,660.89
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	1,439,530.00	1,952,185.20	1,523,335.00	2,331,144.24
Expense	502,375.52	497,358.89	536,701.89	613,942.39
Center: 42 - PRO SHOP Surplus (Deficit):	937,154.48	1,454,826.31	986,633.11	1,717,201.85
Net Revenue:	65.10%	74.52%	64.77%	73.66%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	173,222.00	40,942.00	53,972.00	34,083.25
Expense	1,208,314.98	852,514.30	571,214.56	484,294.99
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	(1,035,092.98)	(811,572.30)	(517,242.56)	(450,211.74)
Net Revenue:	-597.55%	-1,982.25%	-958.35%	-1,320.92%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	1,839,560.20	533,329.47	760,761.00	641,271.79
Expense	875,679.55	546,344.68	698,385.79	507,829.40
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	963,880.65	(13,015.21)	62,375.21	133,442.39
Net Revenue:	52.40%	-2.44%	8.20%	20.81%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	230,067.50	81,393.56	101,951.00	178,136.08
Expense	370,015.39	218,883.16	239,462.32	231,029.97
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	(139,947.89)	(137,489.60)	(137,511.32)	(52,893.89)
Net Revenue:	-60.83%	-168.92%	-134.88%	-29.69%

Account Type	2020 Total Budget	2020 Total Activity	2021 Total Budget	2021 YTD Activity
Center: 55 - INDOOR TENNIS				
Revenue	1,274,182.50	871,198.26	966,750.50	1,245,250.88
Expense	1,124,363.62	828,959.71	941,006.58	953,219.64
Center: 55 - INDOOR TENNIS Surplus (Deficit):	149,818.88	42,238.55	25,743.92	292,031.24
Net Revenue:	11.76%	4.85%	2.66%	23.45%
Center: 56 - OUTDOOR TENNIS				
Revenue	247,742.50	227,682.63	261,680.25	216,589.04
Expense	171,679.04	151,701.56	192,786.66	147,784.31
Center: 56 - OUTDOOR TENNIS Surplus (Deficit):	76,063.46	75,981.07	68,893.59	68,804.73
Net Revenue:	30.70%	33.37%	26.33%	31.77%
Center: 61 - HELLER NATURE CENTER				
Revenue	305,280.00	34,346.73	186,872.00	223,027.01
Expense	662,626.22	439,160.19	494,471.27	457,239.63
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	(357,346.22)	(404,813.46)	(307,599.27)	(234,212.62)
Net Revenue:	-117.06%	-1,178.61%	-164.60%	-105.02%
Center: 74 - HPCC LEARNING CENTER				
Revenue	358,694.00	445,123.26	443,830.00	515,853.42
Expense	382,463.71	367,799.35	440,395.37	421,005.14
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	(23,769.71)	77,323.91	3,434.63	94,848.28
Net Revenue:	-6.63%	17.37%	0.77%	18.39%
Center: 76 - HPCC BUILDING				
Revenue	42,353.13	29,935.97	36,703.68	36,703.68
Expense	42,353.10	29,935.97	36,703.68	28,755.34
Center: 76 - HPCC BUILDING Surplus (Deficit):	0.03	-	-	7,948.34
Net Revenue:	0.00%	0.00%	0.00%	21.66%



Sunset Valley Golf Course

	2020 Budget	2020 YTD Activity	2021 Budget	2021 YTD Activity
Revenue	1,439,530.00	1,952,185.20	1,523,335.00	2,331,144.24
Expense	1,279,262.71	1,187,140.84	1,291,808.39	1,346,603.28
Report Surplus (Deficit):	160,267.29	765,044.36	231,526.61	984,540.96

Recreation Center of HP

	2020 Budget	2020 YTD Activity	2021 Budget	2021 YTD Activity
Revenue	2,242,849.70	655,665.03	916,684.00	853,491.12
Expense	2,454,009.92	1,617,742.14	1,509,062.67	1,223,154.36
Report Surplus (Deficit):	(211,160.22)	(962,077.11)	(592,378.67)	(369,663.24)

Deer Creek Raquet Club

	2020 Budget	2020 YTD Activity	2021 Budget	2021 YTD Activity
Revenue	1,521,925.00	1,098,880.89	1,228,430.75	1,461,839.92
Expense	1,296,042.66	980,661.27	1,133,793.24	1,101,003.95
Report Surplus (Deficit):	225,882.34	118,219.62	94,637.51	360,835.97

Park District of Highland Park
Investment Schedule
December 31, 2021

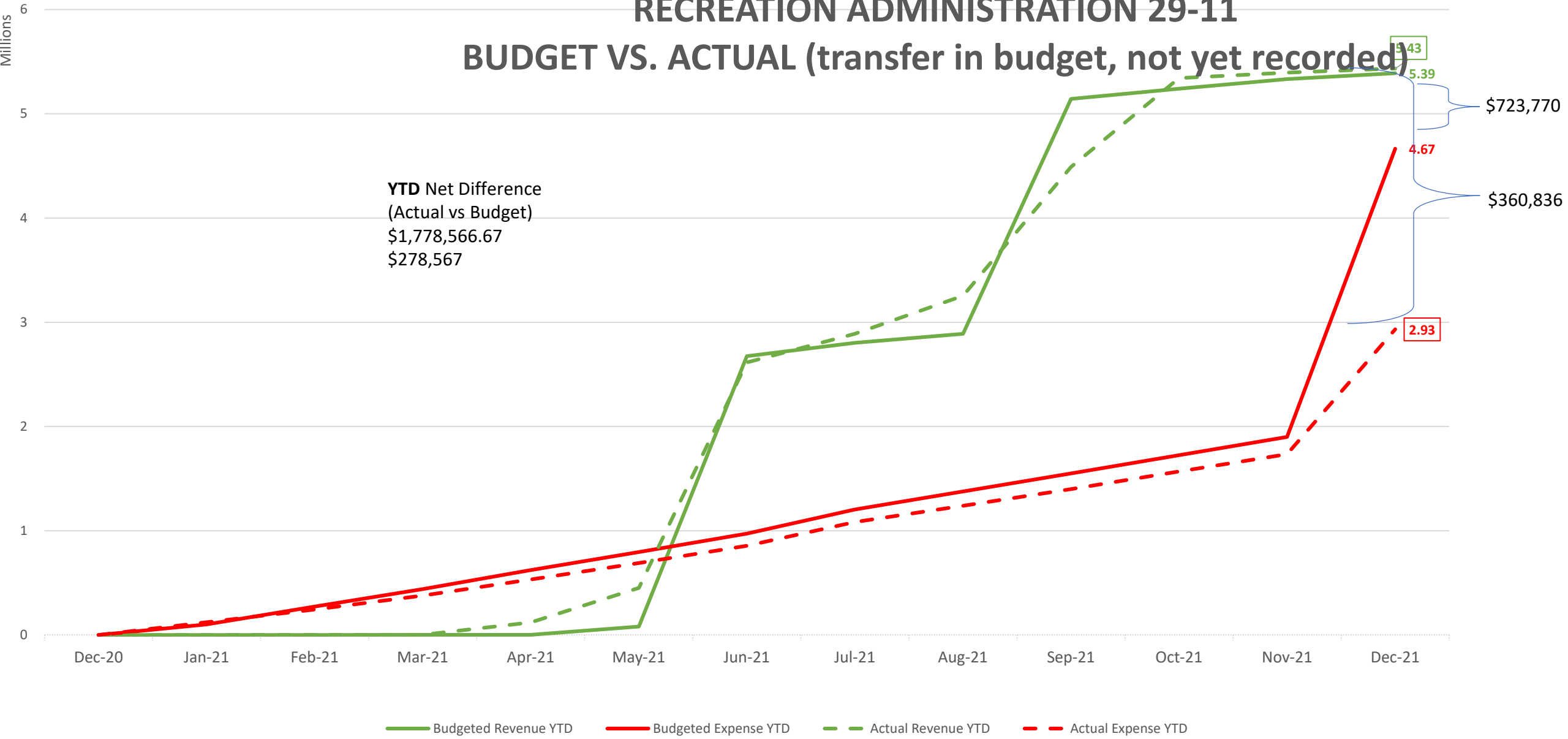
Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	1,000,000.00	7/25/21	6/26/22	0.35%	1,000,000.00	291.67	3,208.33
PMA Financial Securities	Limited Series	1,000,000.00	7/29/21	7/29/22	0.30%	1,000,000.00	250.00	3,000.00
		2,000,000.00				2,000,000.00	541.67	6,208.33



Revenue and Expense Charts by Center – December 2021

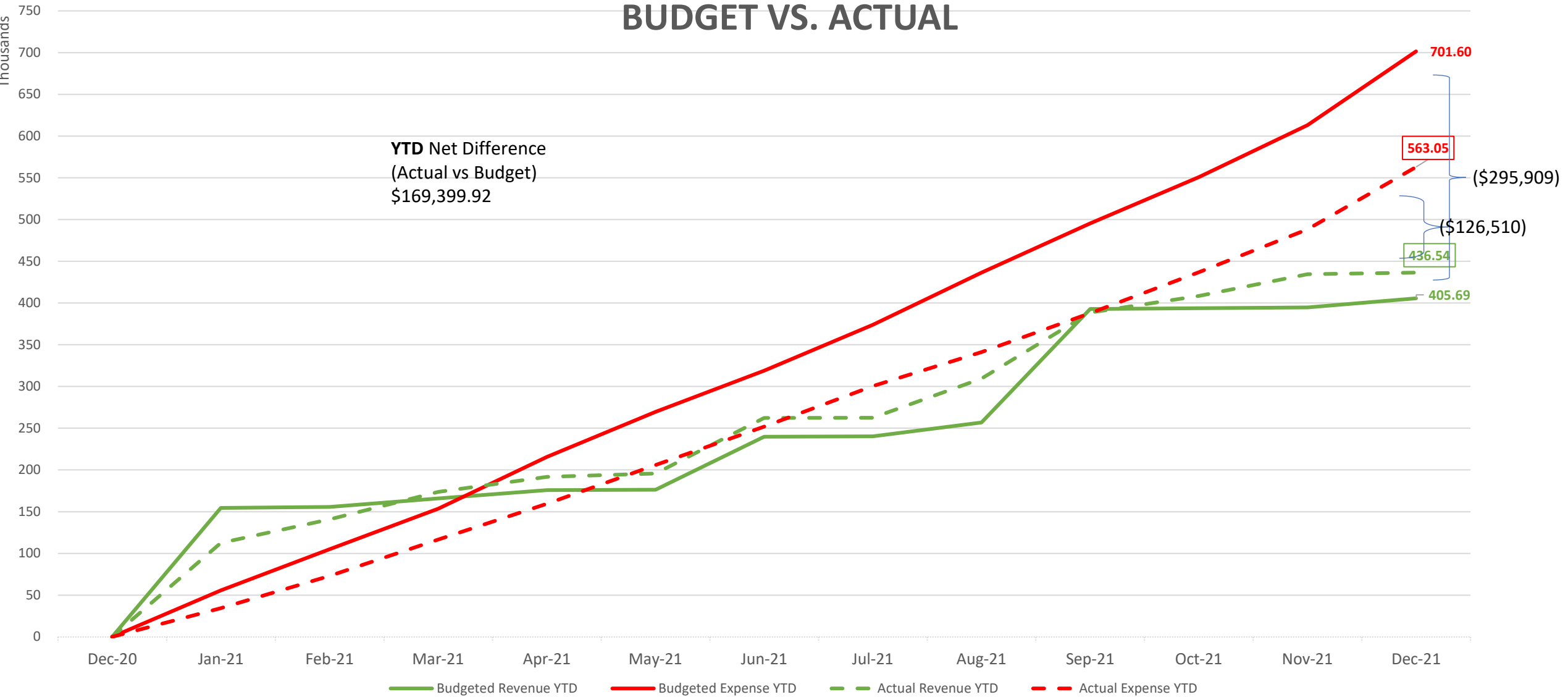
RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL (transfer in budget, not yet recorded)



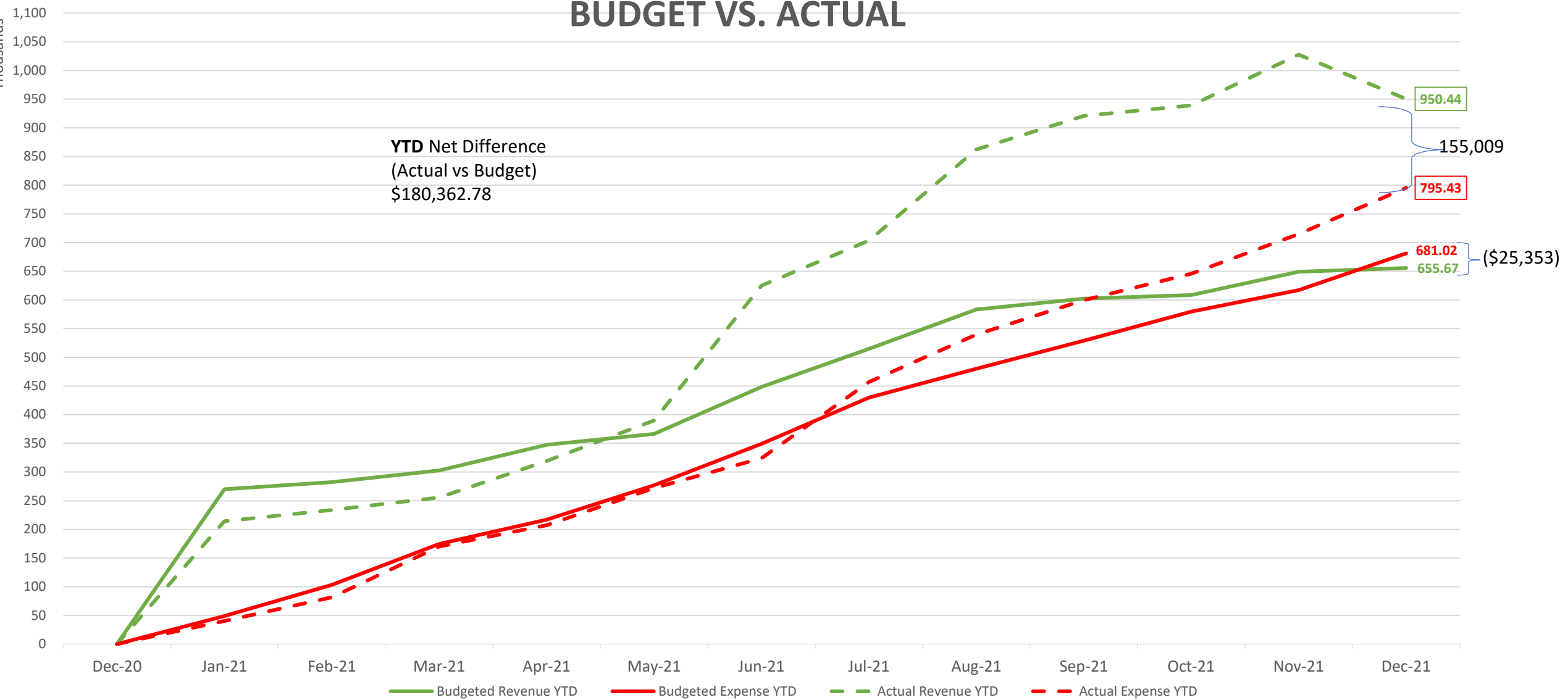
WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL



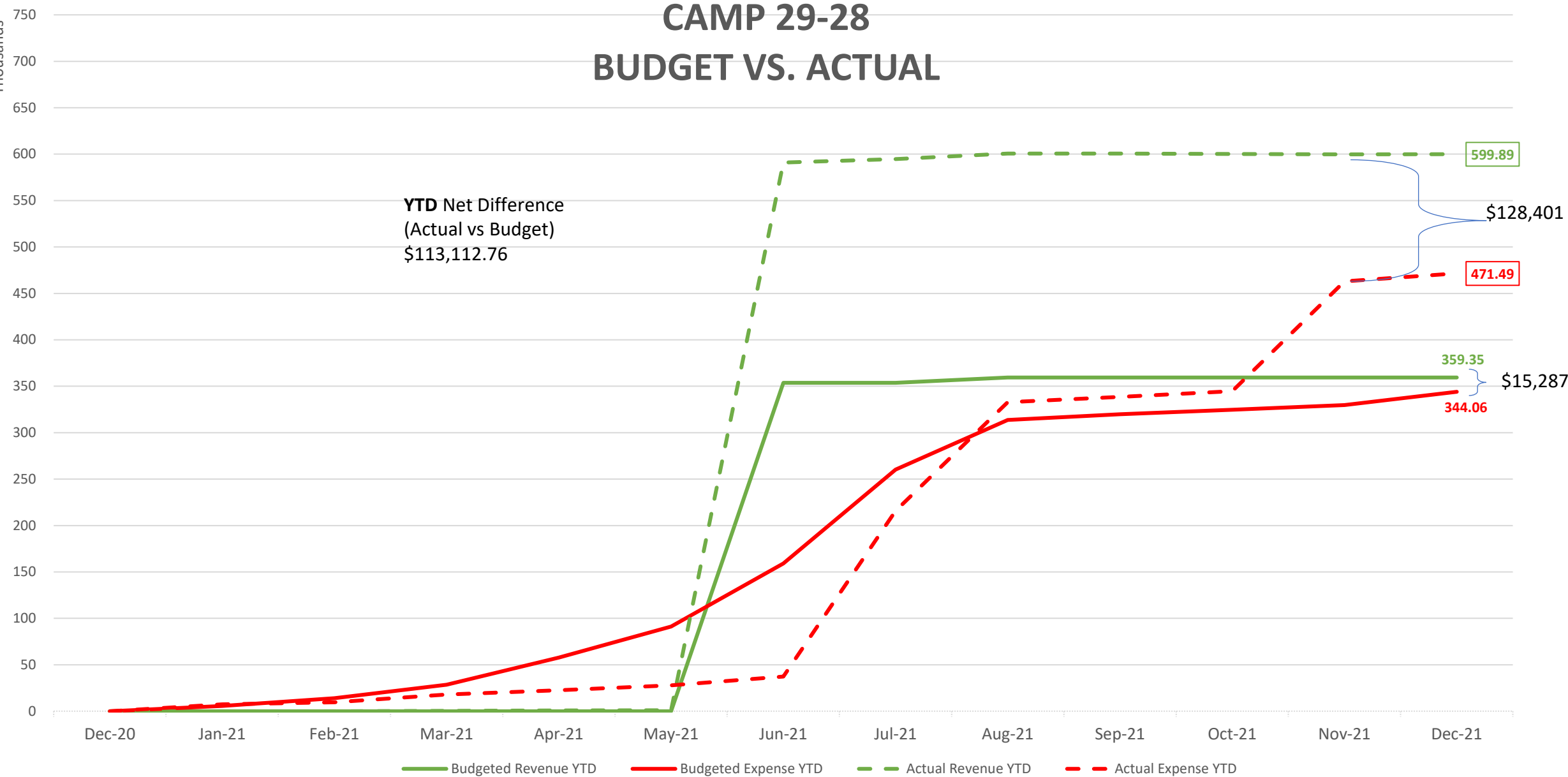
ATHLETICS 29-26

BUDGET VS. ACTUAL



CAMP 29-28

BUDGET VS. ACTUAL



SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$55,390.08

Dec-20 Jan-21 Feb-21 Mar-21 Apr-21 May-21 Jun-21 Jul-21 Aug-21 Sep-21 Oct-21 Nov-21 Dec-21

Budgeted Revenue YTD Budgeted Expense YTD Actual Revenue YTD Actual Expense YTD

113.56

(\$84,362)

49.99

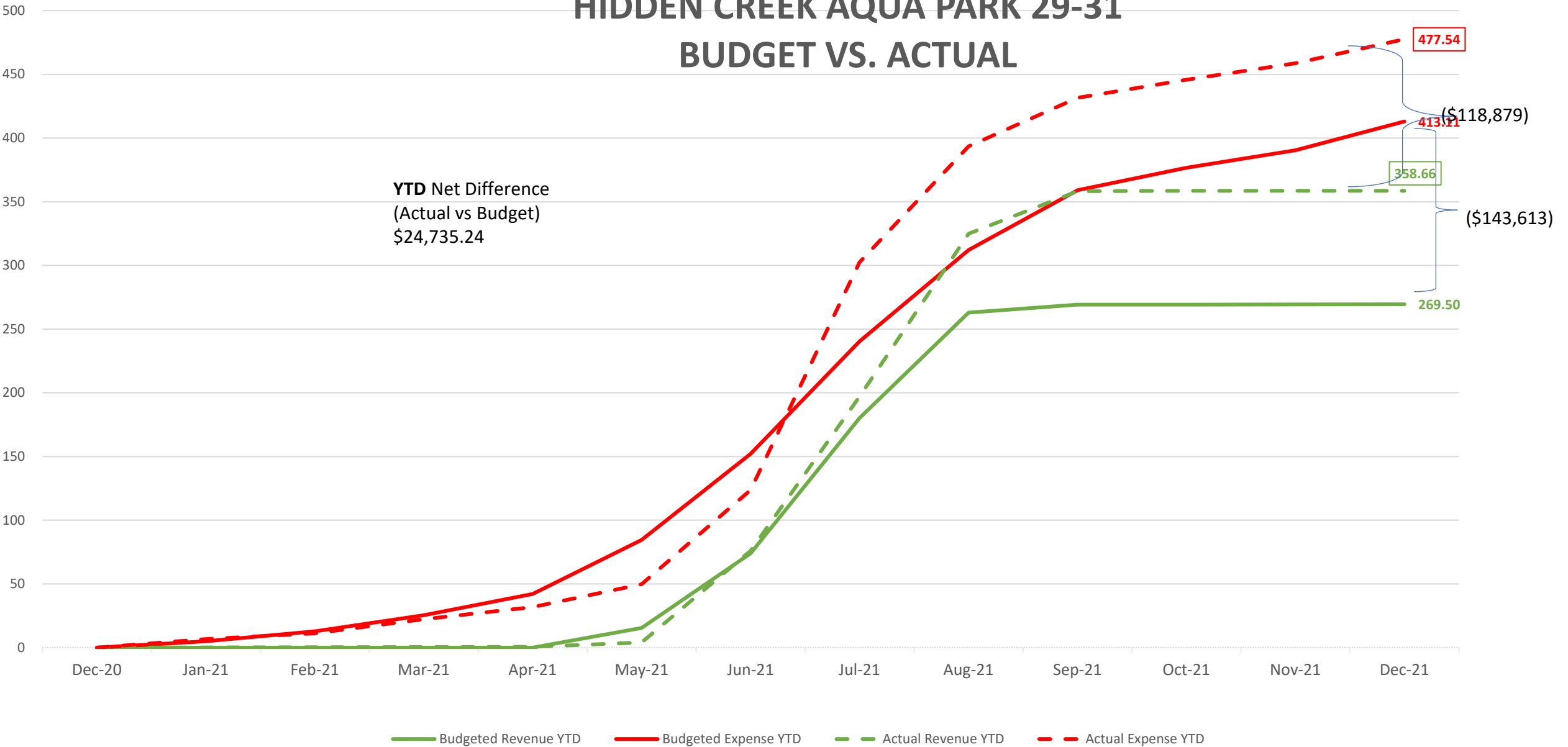
(\$28,972)

29.20

21.02

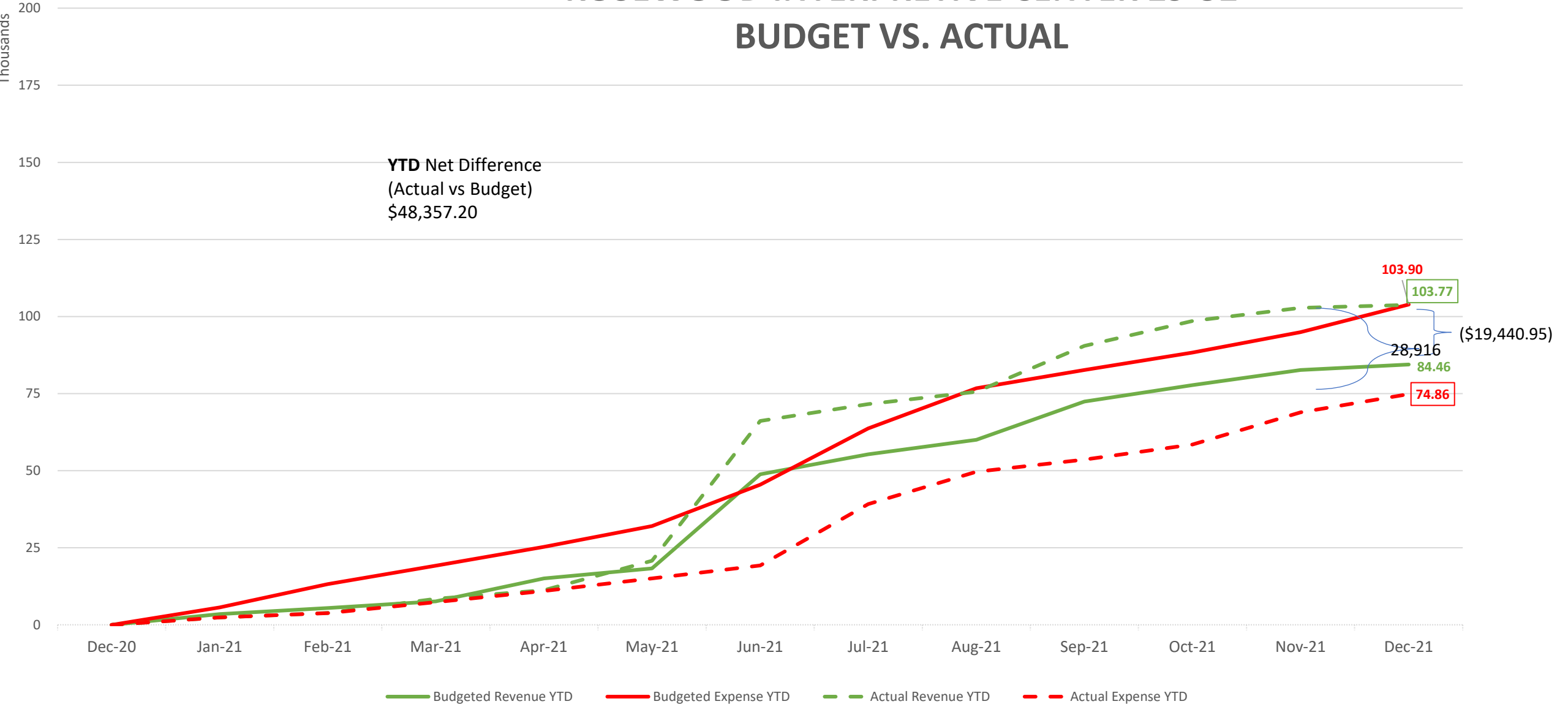
HIDDEN CREEK AQUA PARK 29-31

BUDGET VS. ACTUAL



ROSEWOOD INTERPRETIVE CENTER 29-32

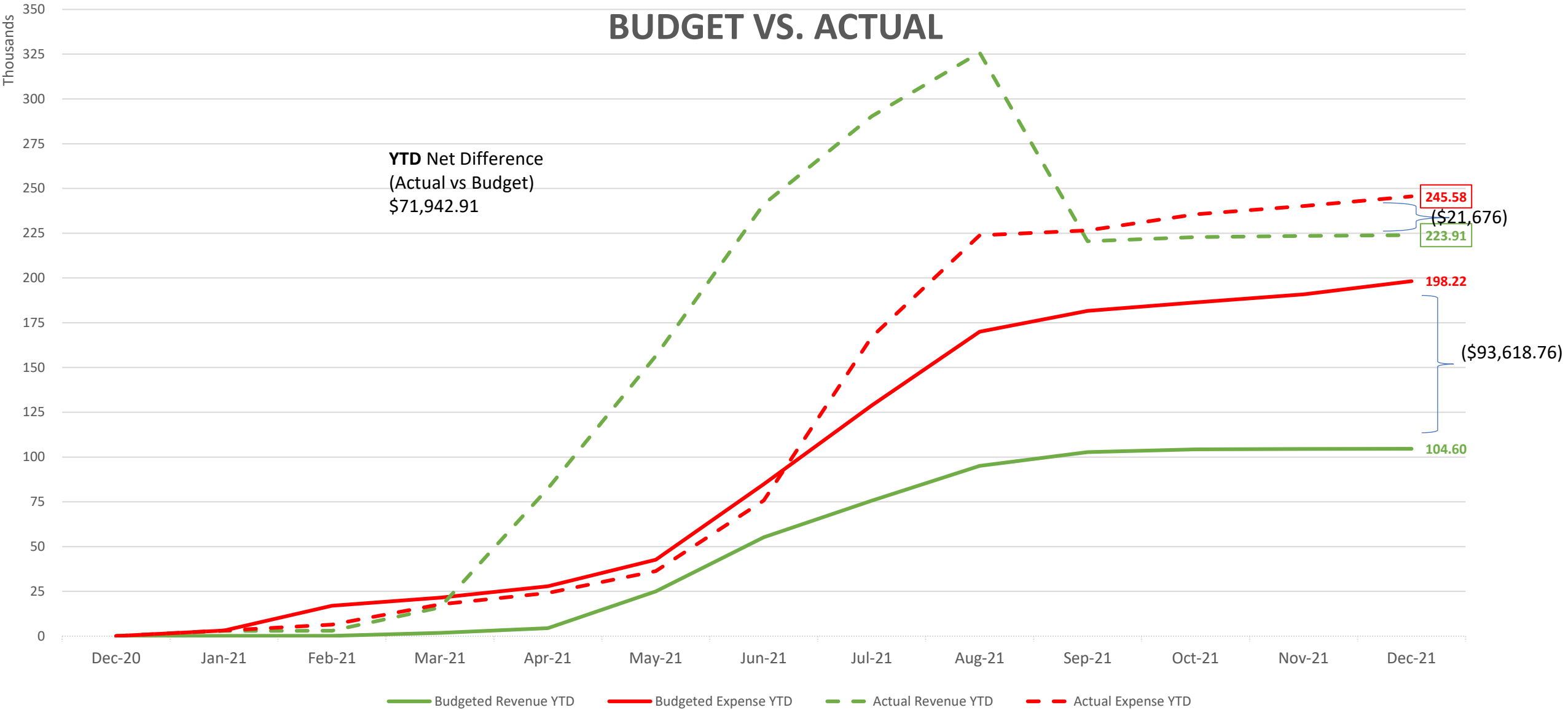
BUDGET VS. ACTUAL



ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL

Thousands

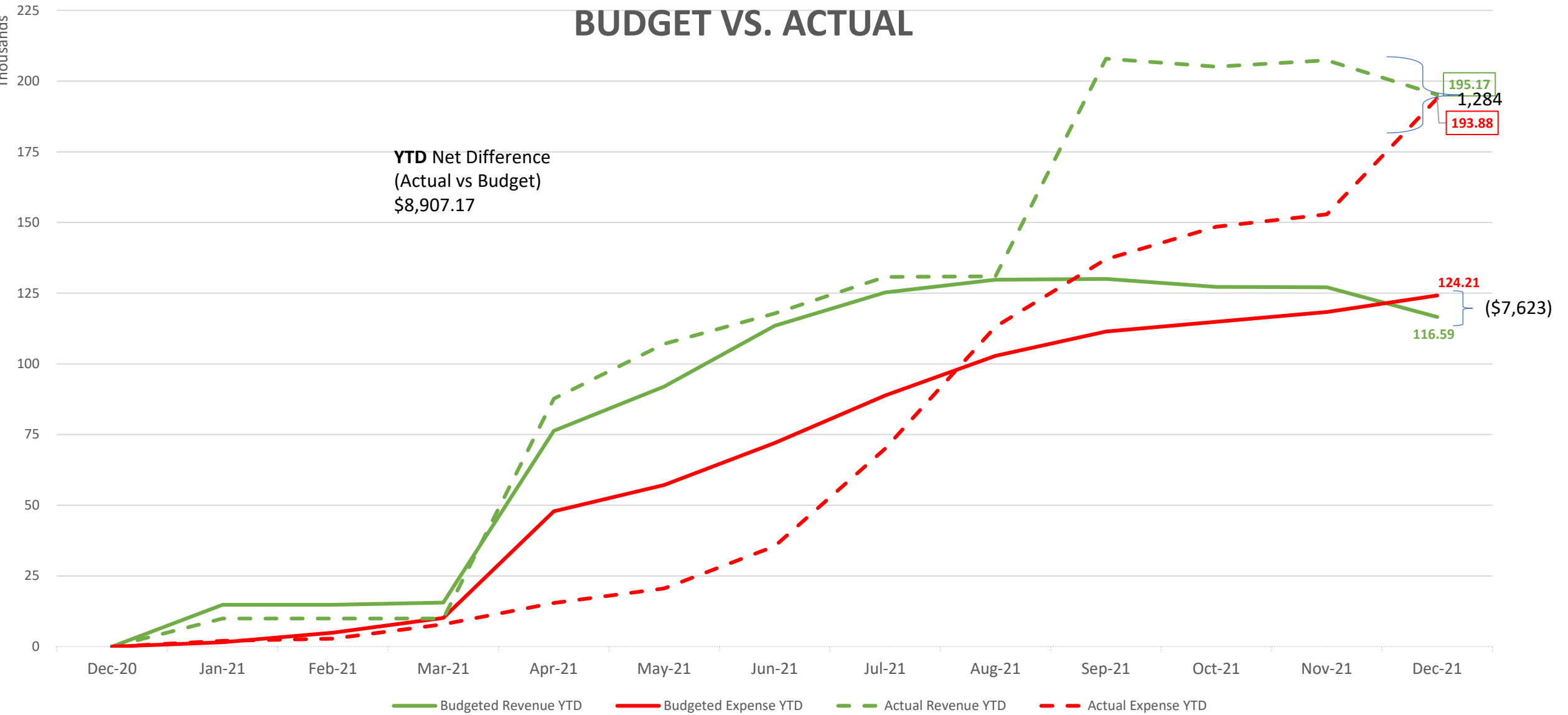


PARK AVENUE 29-34

BUDGET VS. ACTUAL

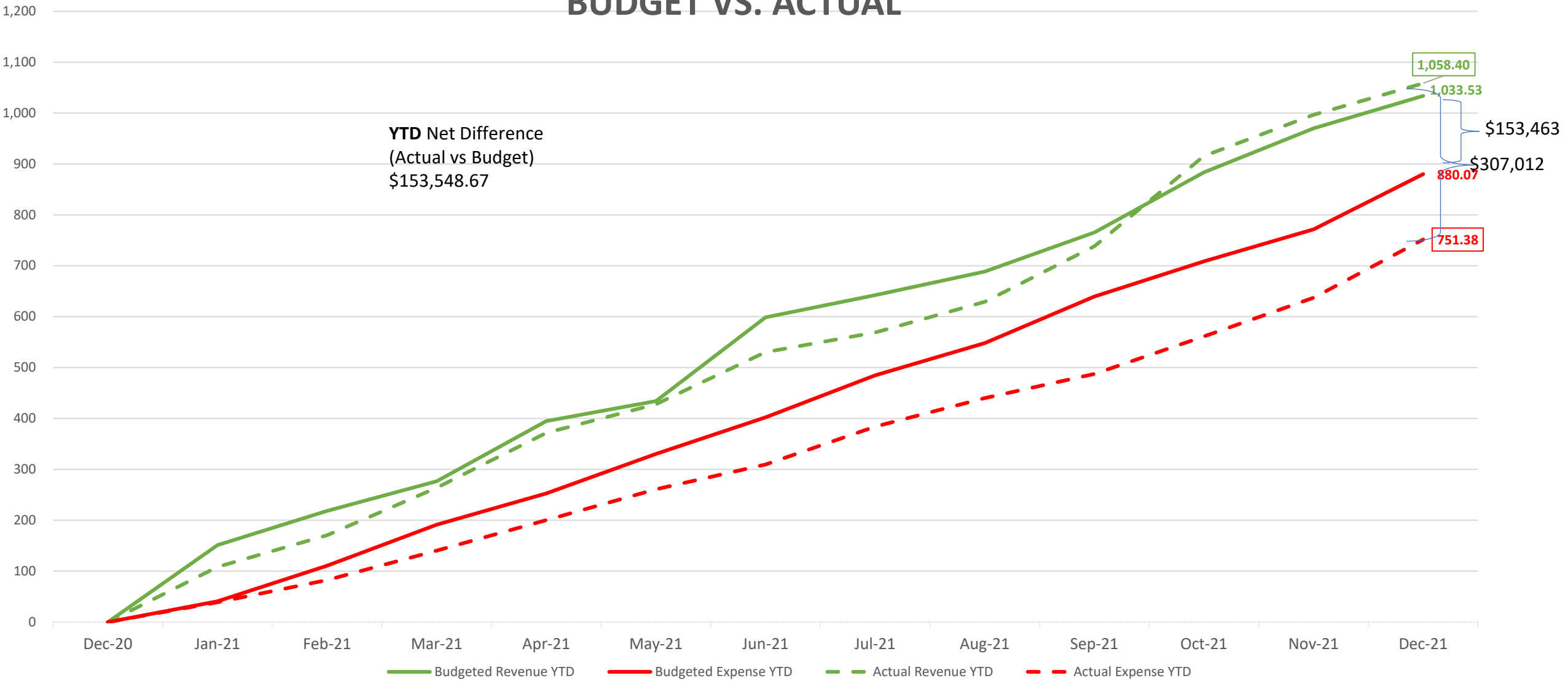
Thousands

YTD Net Difference
(Actual vs Budget)
\$8,907.17



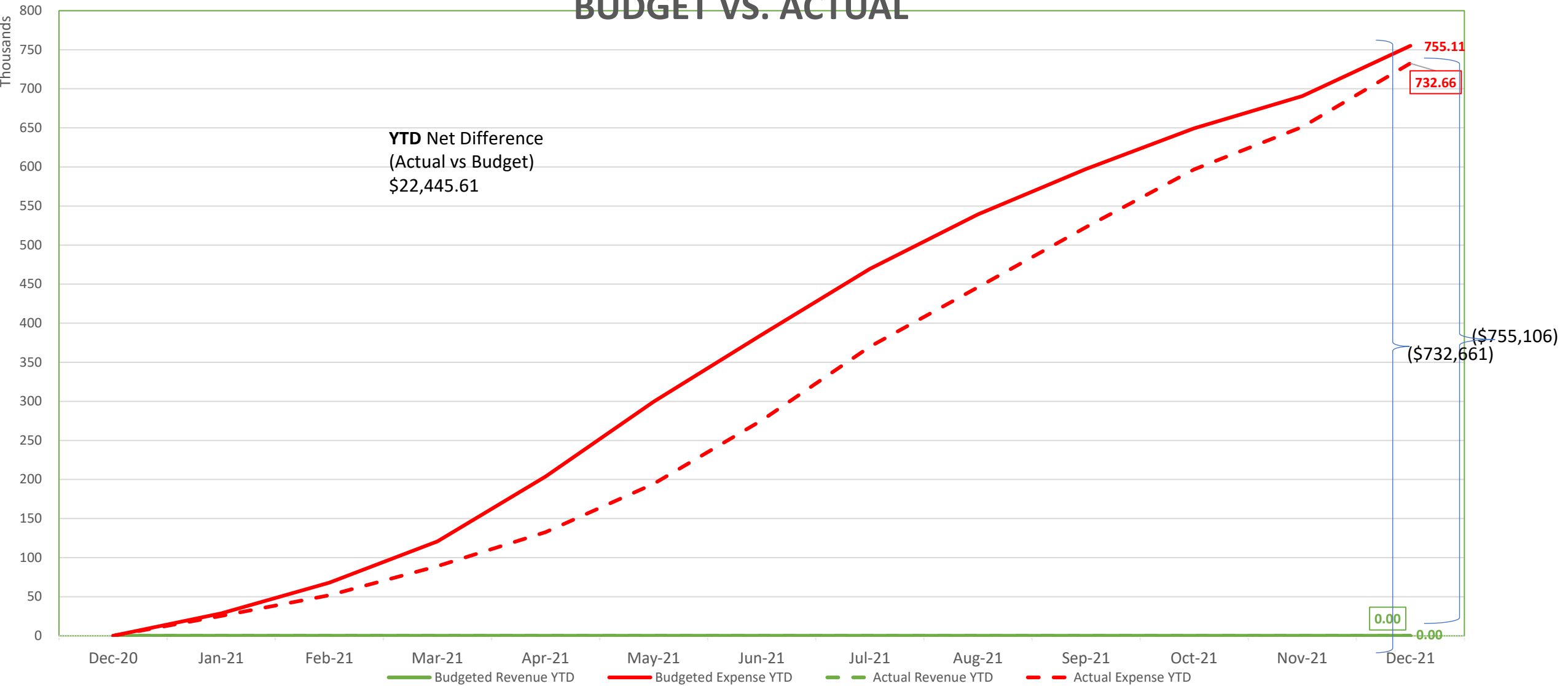
CENTENNIAL 29-38

BUDGET VS. ACTUAL



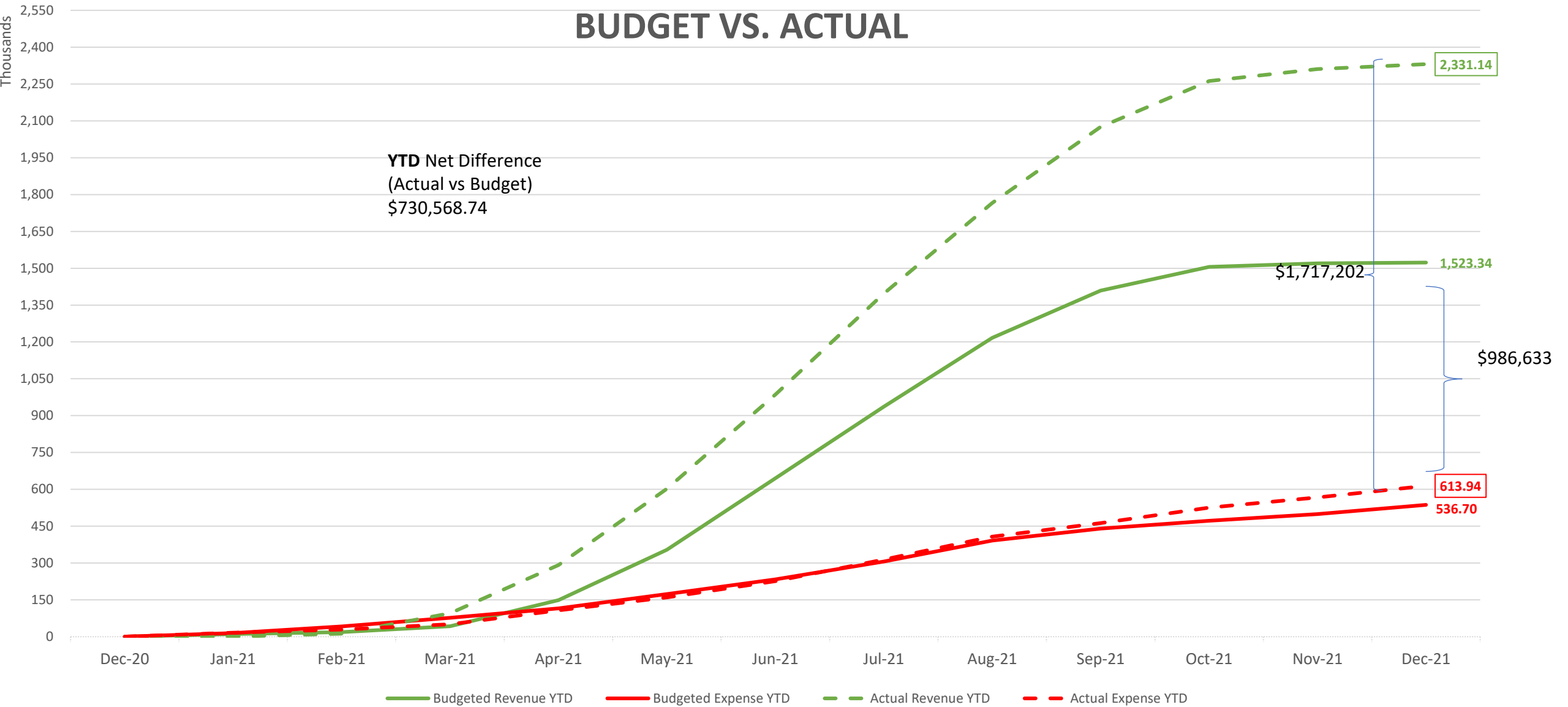
MAINTENANCE 29-41

BUDGET VS. ACTUAL



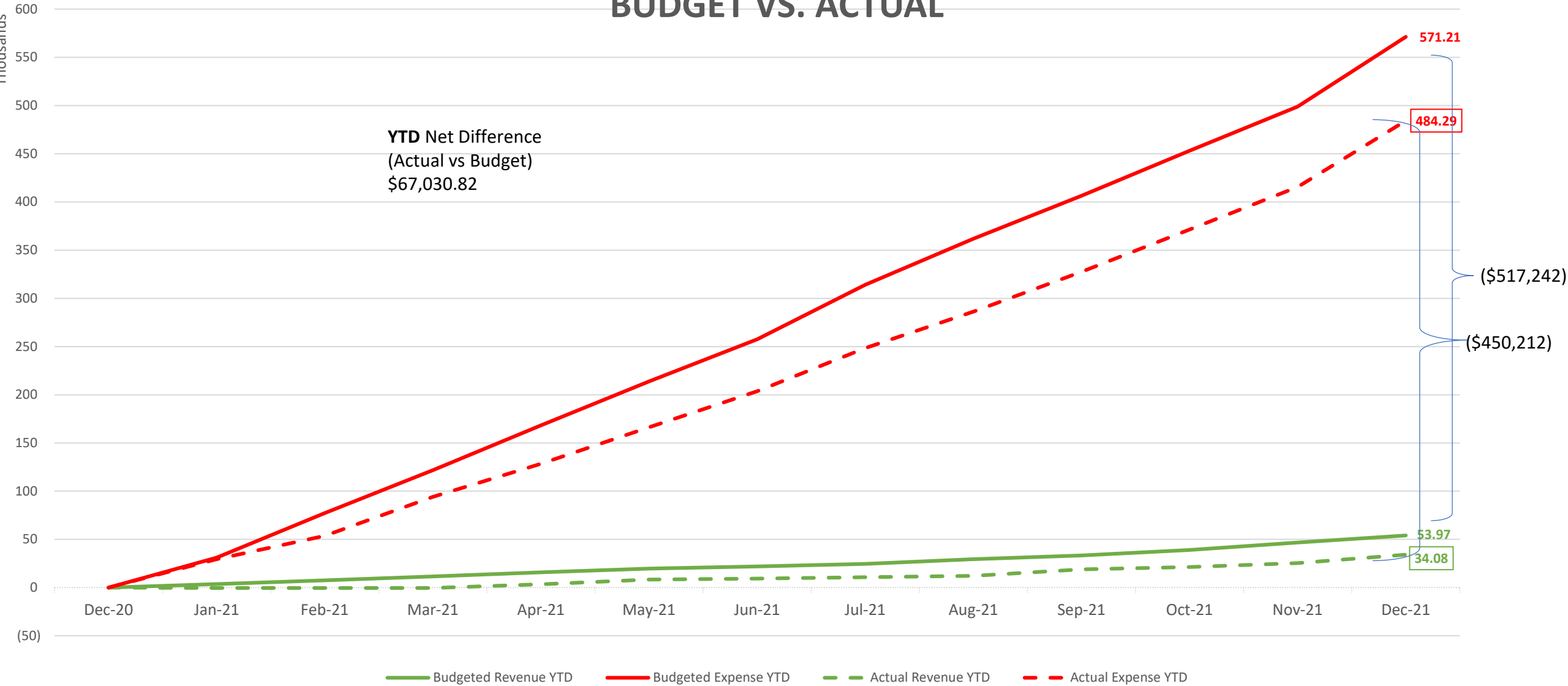
SUNSET VALLEY 29-42

BUDGET VS. ACTUAL



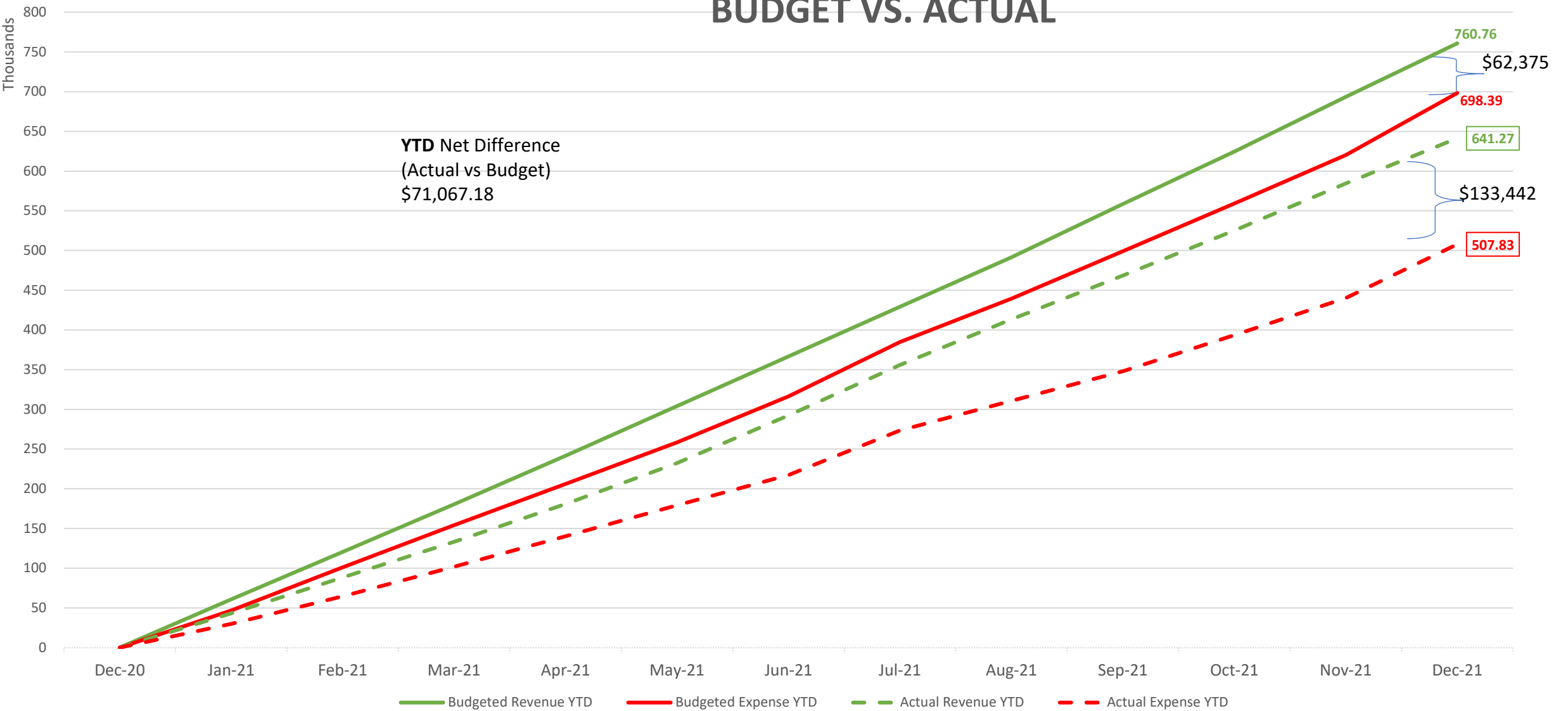
REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL



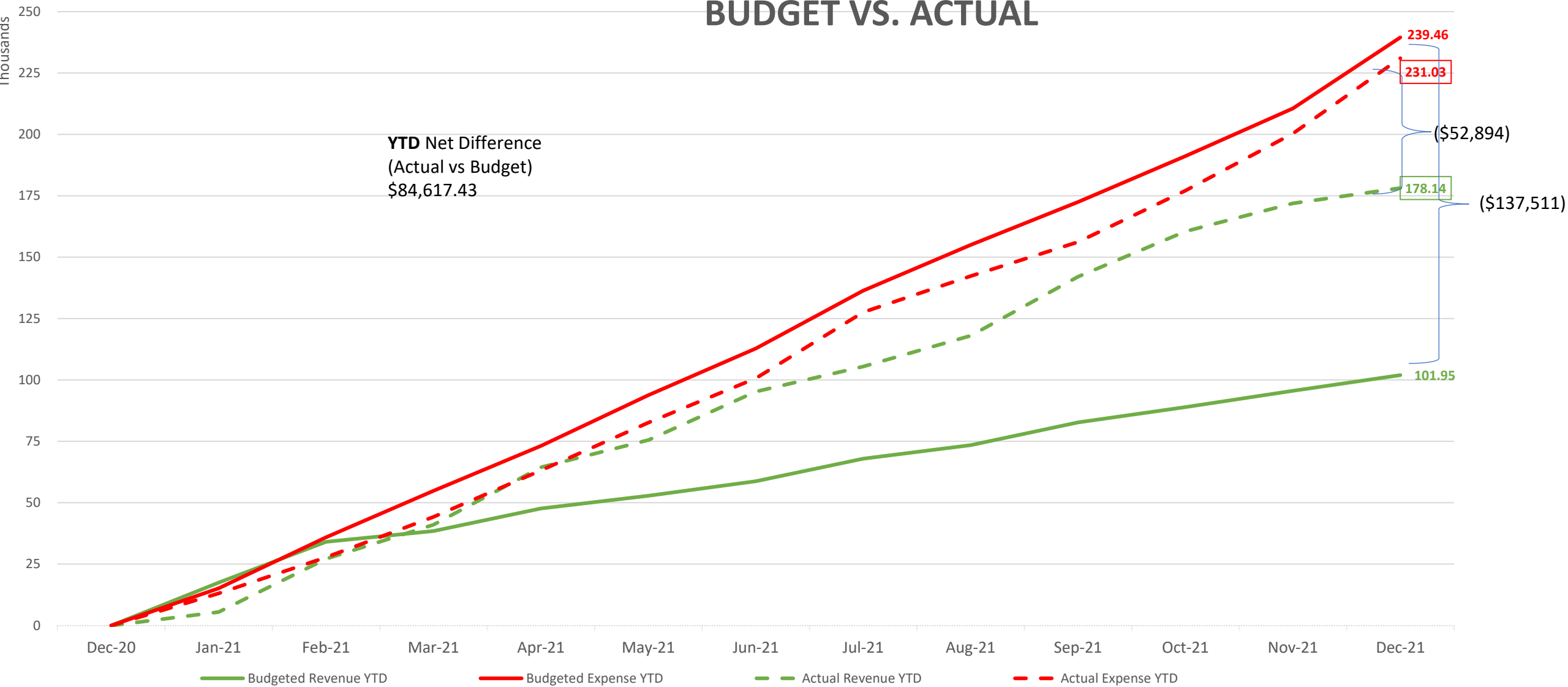
RECREATION CENTER FITNESS 29-51

BUDGET VS. ACTUAL



RECREATION CENTER AQUATICS 29-53

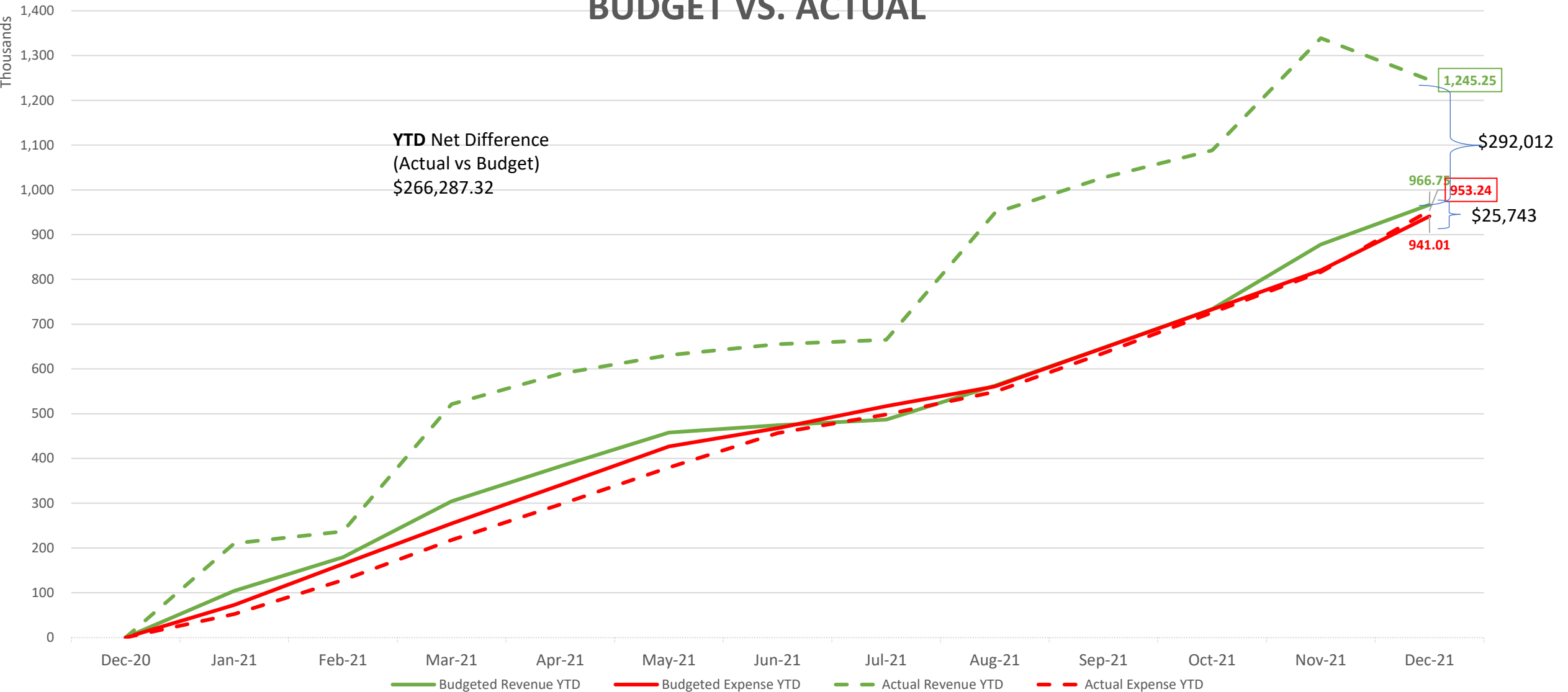
BUDGET VS. ACTUAL



INDOOR TENNIS 29-55

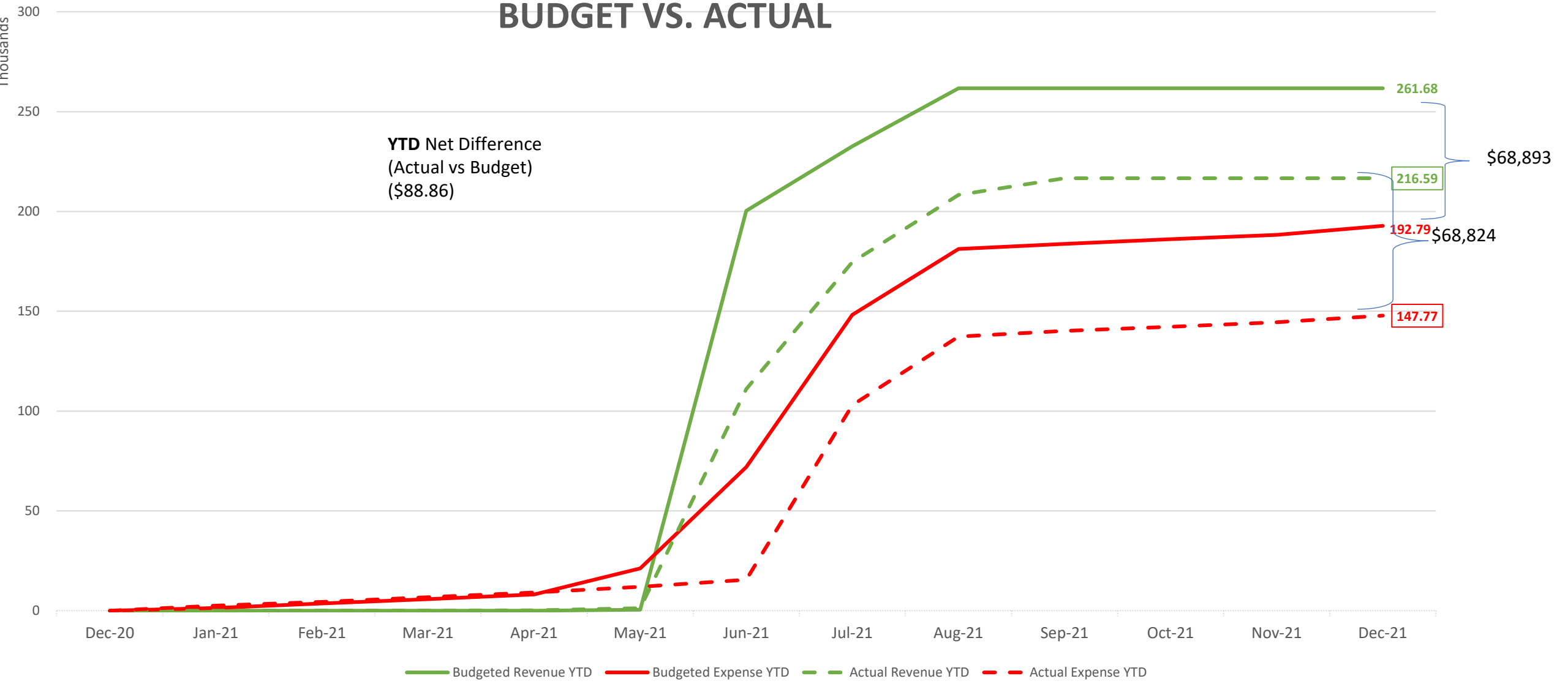
BUDGET VS. ACTUAL

Thousands



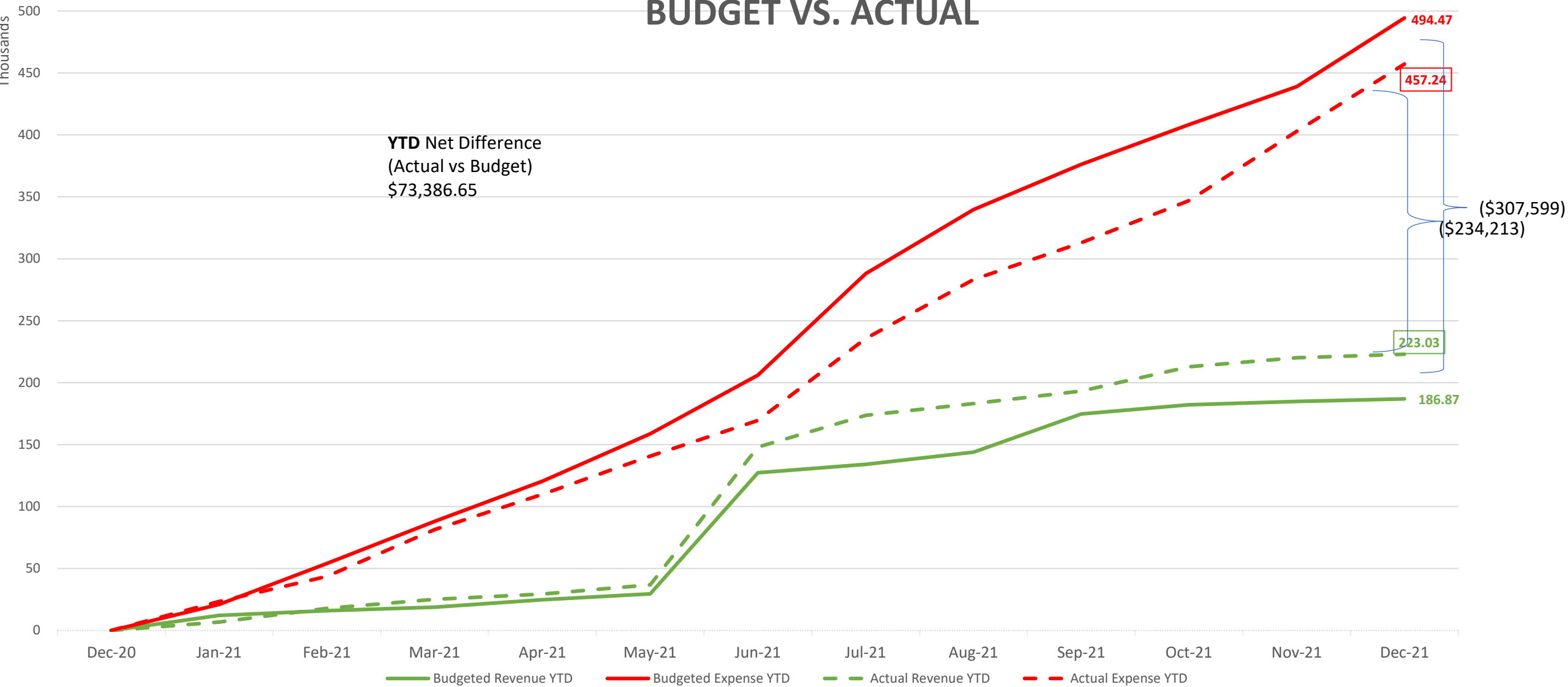
OUTDOOR TENNIS 29-56

BUDGET VS. ACTUAL



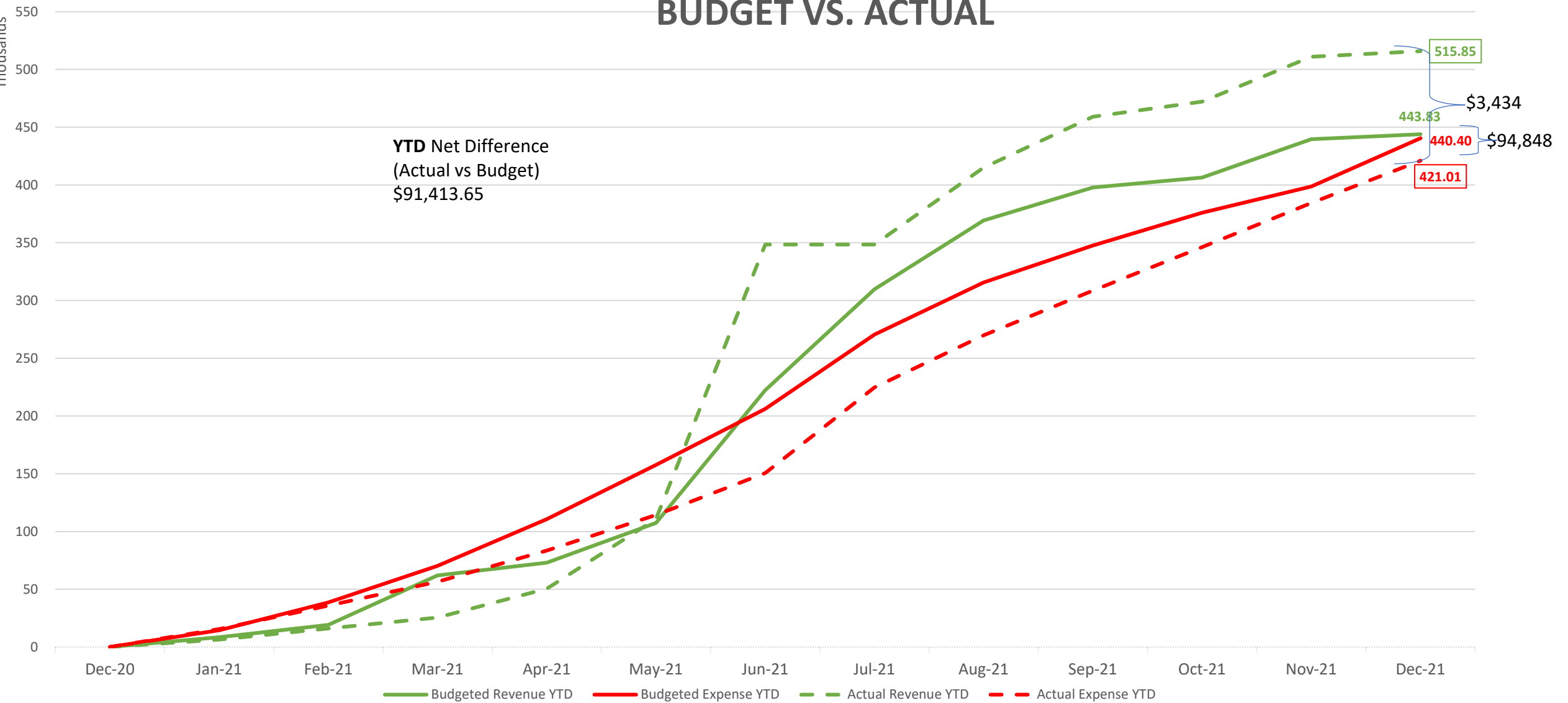
HELLER NATURE CENTER 29-61

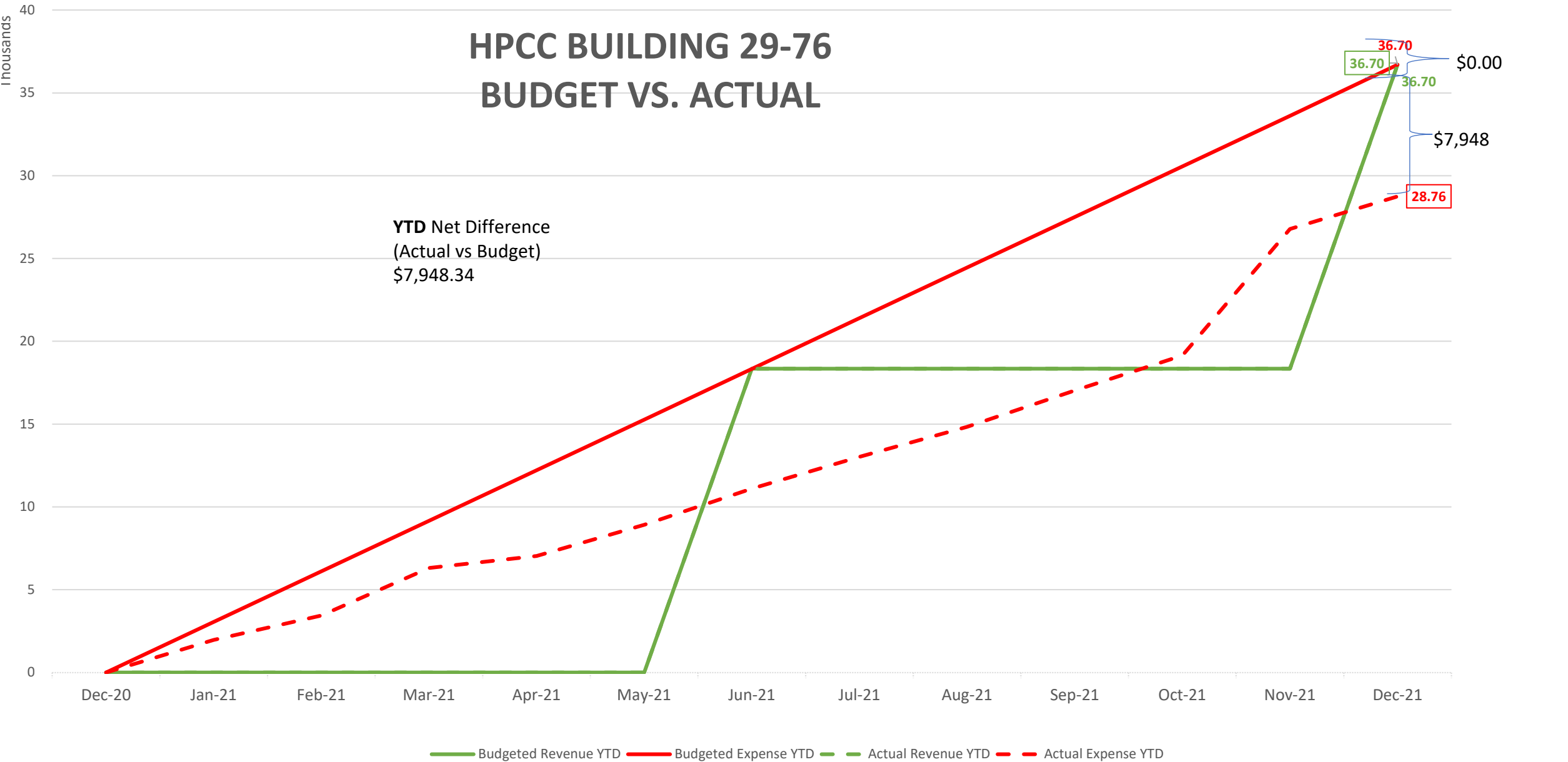
BUDGET VS. ACTUAL



HPCC LEARNING CENTER 29-74

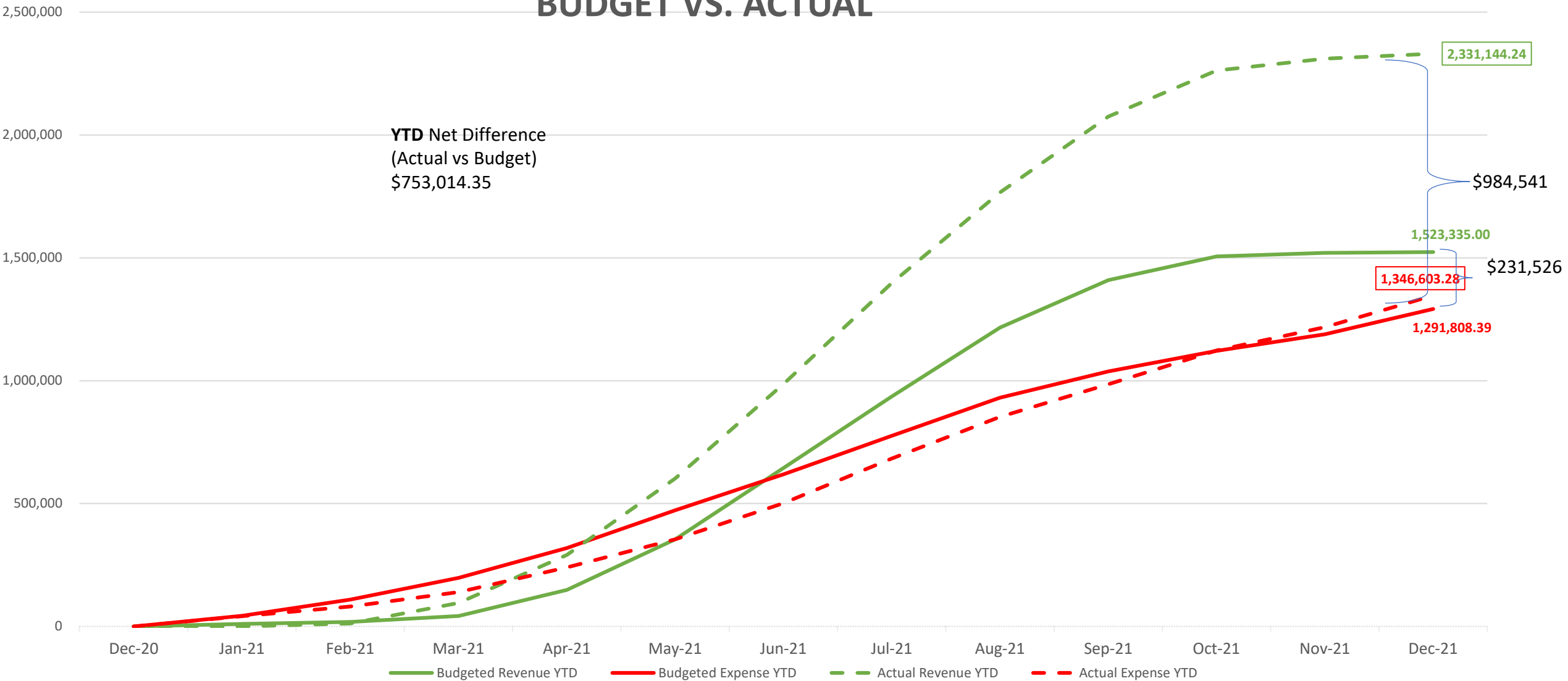
BUDGET VS. ACTUAL





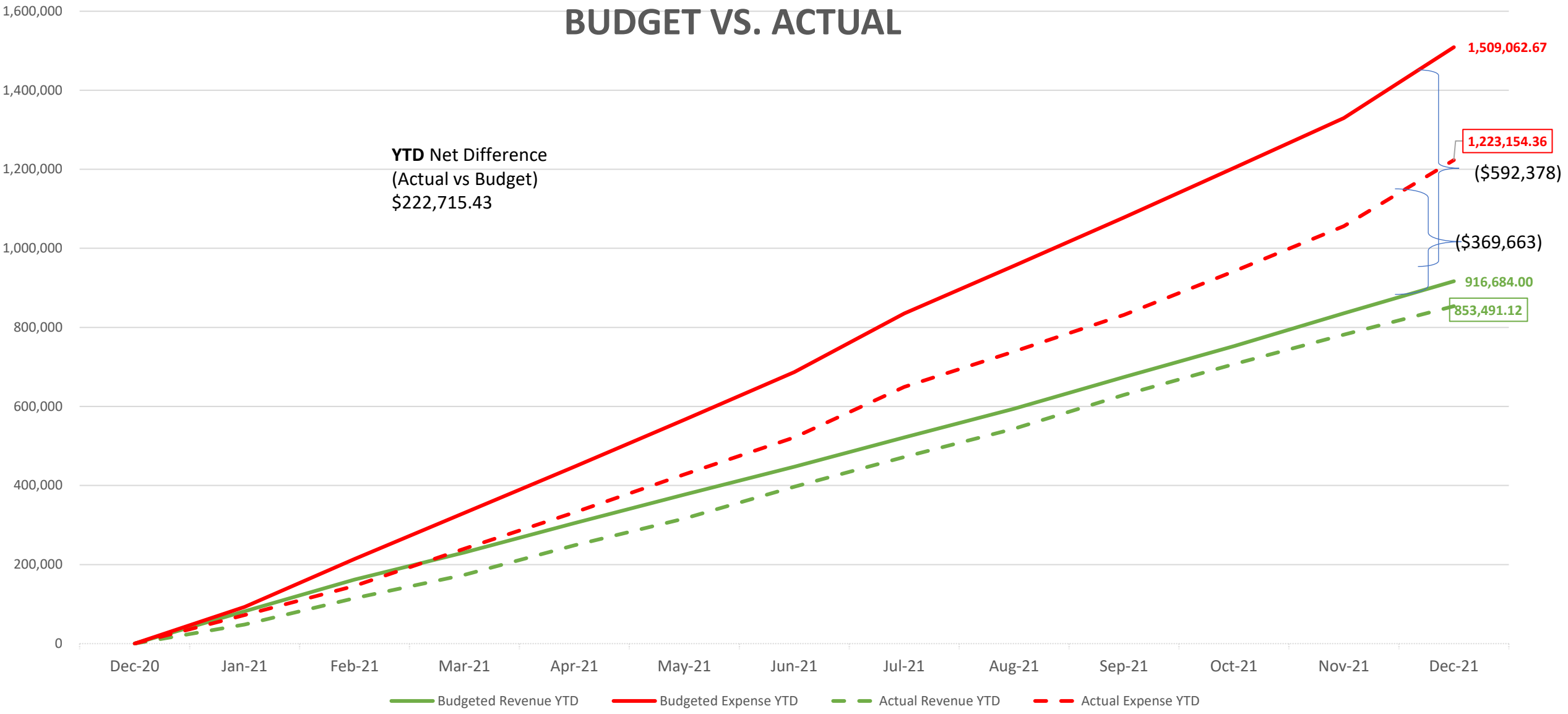
SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL



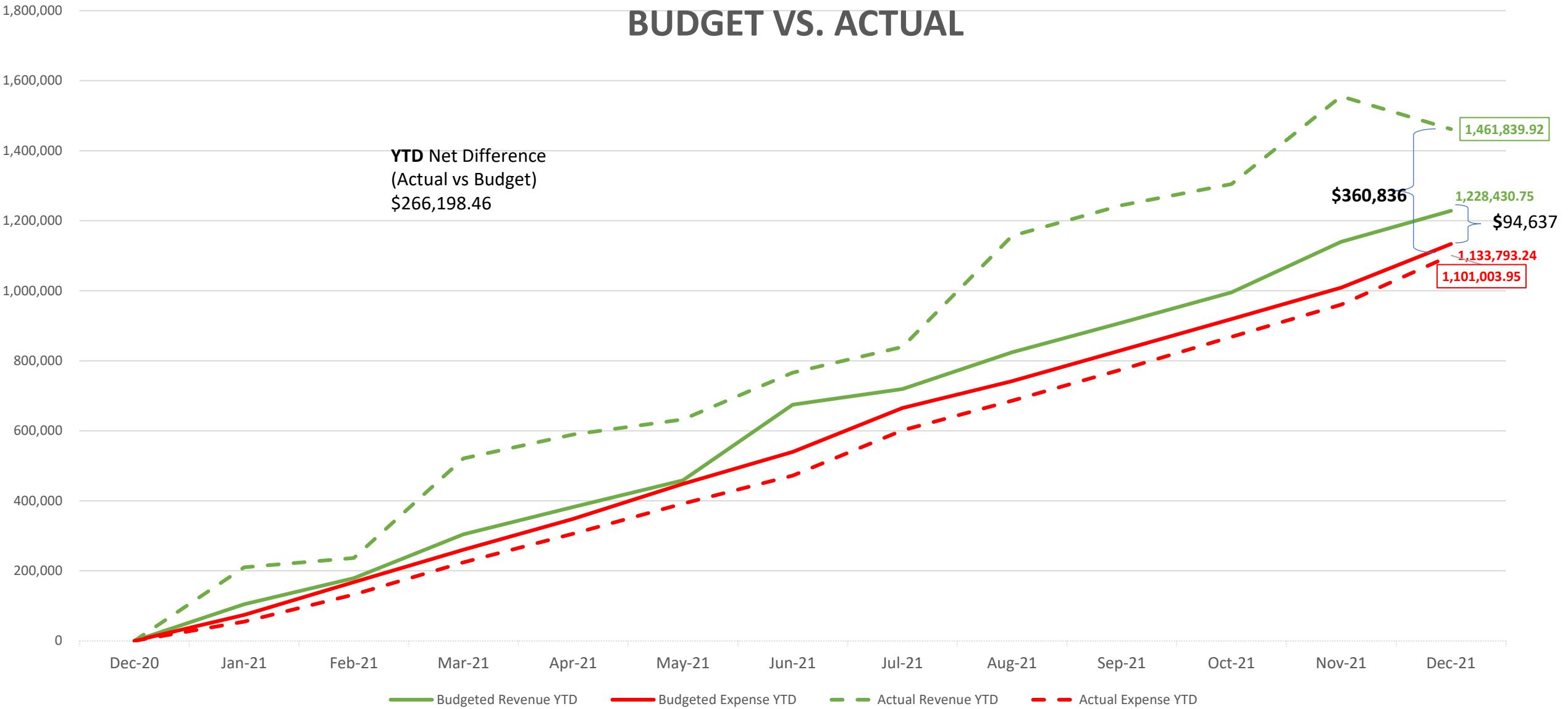
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL



DEER CREEK RAQUET CLUB 29-55 and 56

BUDGET VS. ACTUAL





2021

FINANCIAL FORECASTS AND TREASURER'S REPORT

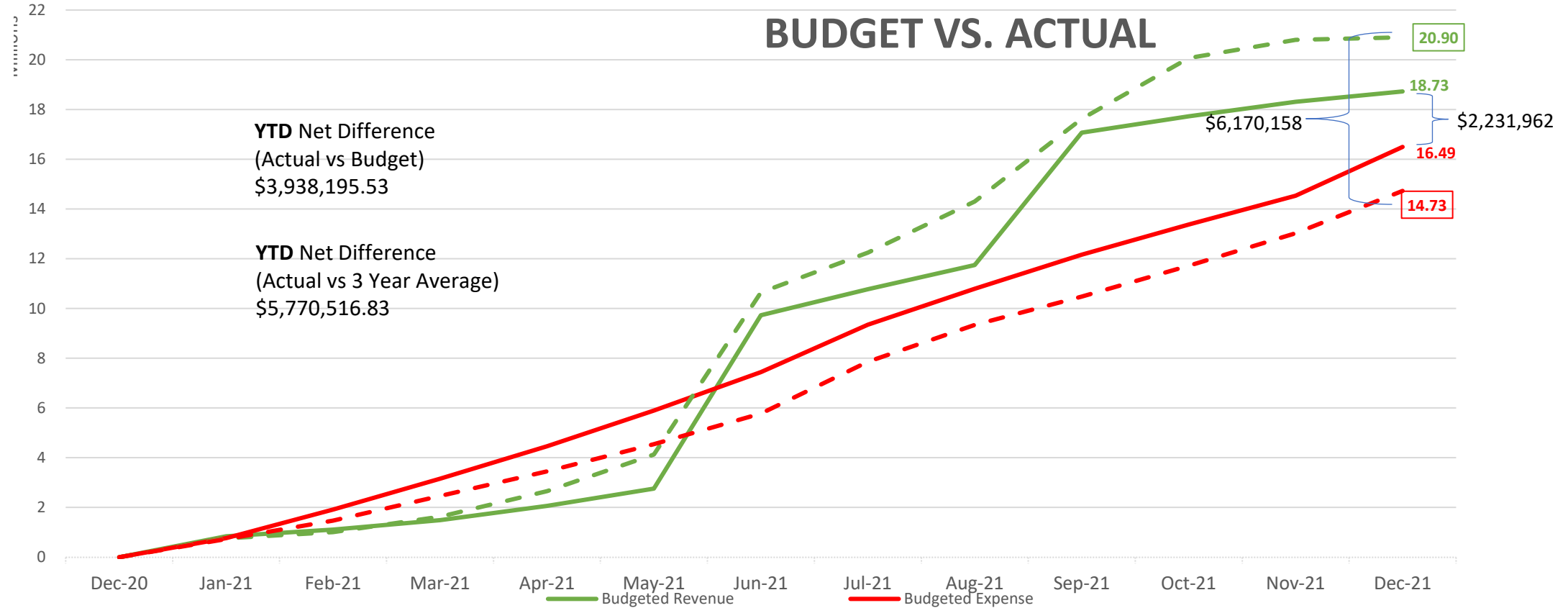
12/31/21

OPERATIONS (GENERAL AND RECREATION FUNDS)
PROJECTED CASH FLOW/OPERATIONS

	BUDGETED DECEMBER
Month End Projected Cash on Hand (Actual for December)	15,463,228
2021 Budgeted Cash on Hand	12,277,631
25% Fund Balance Reserve per Budget	4,123,402

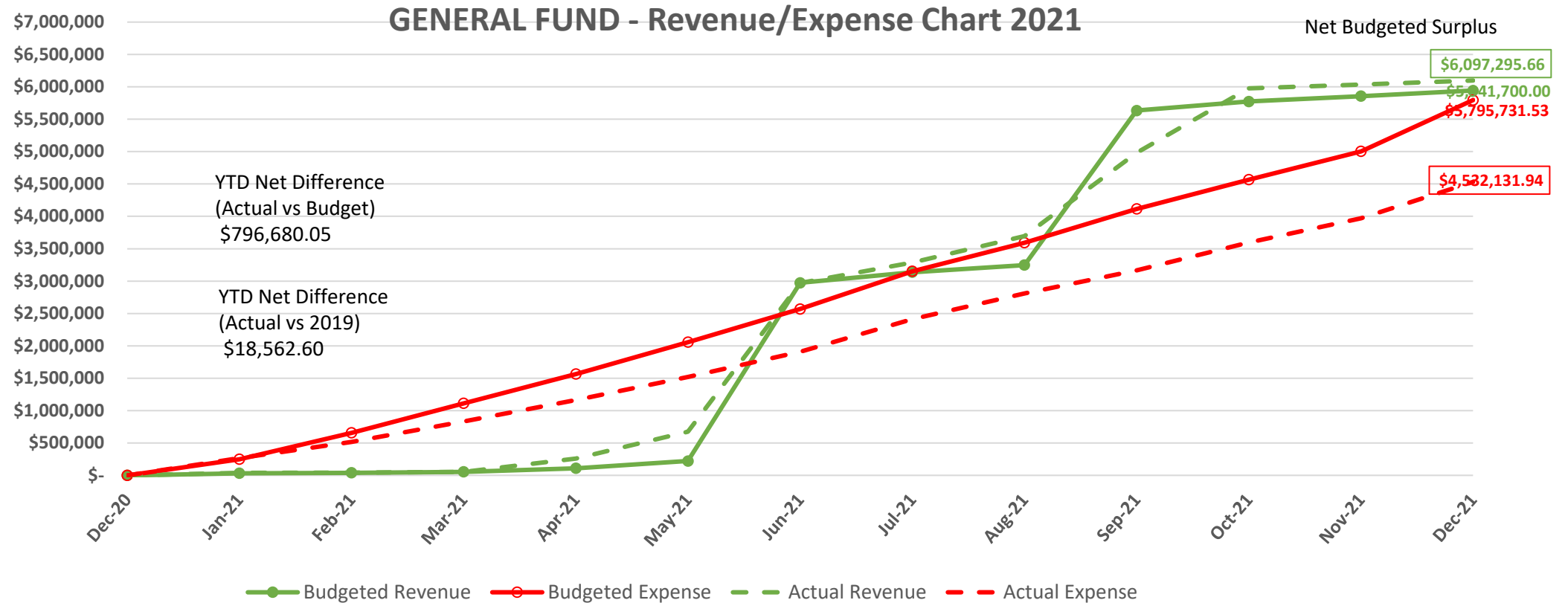
Actuals 12/31/21

OPERATIONS (GENERAL AND RECREATION FUNDS) BUDGET VS. ACTUAL



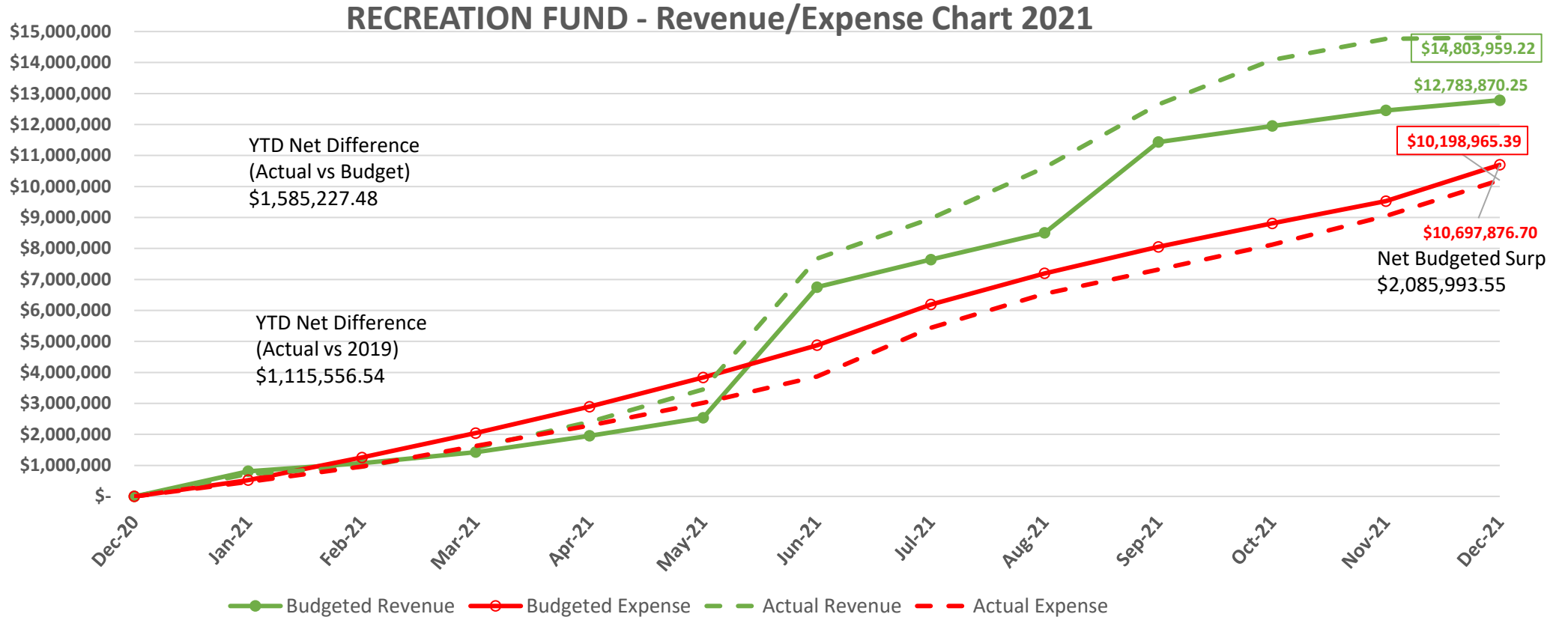
Budgeted Revenue	0.00	844,416.34	1,111,584.41	1,486,328.94	2,063,683.45	2,760,790.39	9,725,853.40	10,777,214.97	11,749,631.12	17,065,941.87	17,724,858.39	18,312,159.77	18,725,570.25
Budgeted Expense	0.00	773,450.07	1,914,072.34	3,155,840.42	4,460,070.80	5,894,336.65	7,446,913.88	9,345,417.08	10,791,821.86	12,166,292.61	13,375,925.13	14,532,199.86	16,493,608.23
Actual Revenue YTD	0.00	731,777.42	1,006,783.08	1,627,328.02	2,659,898.54	4,131,041.78	10,644,461.99	12,250,479.05	14,303,584.45	17,625,712.72	20,065,469.80	20,796,174.46	20,901,254.88
Actual Expense YTD	0.00	539,406.73	1,476,401.49	2,461,631.40	3,452,532.13	4,543,222.53	5,780,562.30	7,856,718.82	9,343,308.29	10,482,894.75	11,719,412.38	13,021,048.96	14,731,097.33
Actual 2017-2019 Revenue	0.00	1,377,396.71	1,778,206.76	2,313,788.27	3,140,807.68	4,562,375.51	10,757,648.44	11,773,846.62	13,377,813.31	17,681,788.86	19,200,358.31	20,140,766.55	20,586,765.50
Actual 2017-2019 Expense	0.00	503,136.29	1,693,414.13	3,071,473.76	4,438,462.32	5,506,043.42	6,878,551.72	8,392,585.11	10,876,027.10	11,683,160.26	13,808,020.01	15,064,199.55	20,187,124.78

Actuals 12/31/21



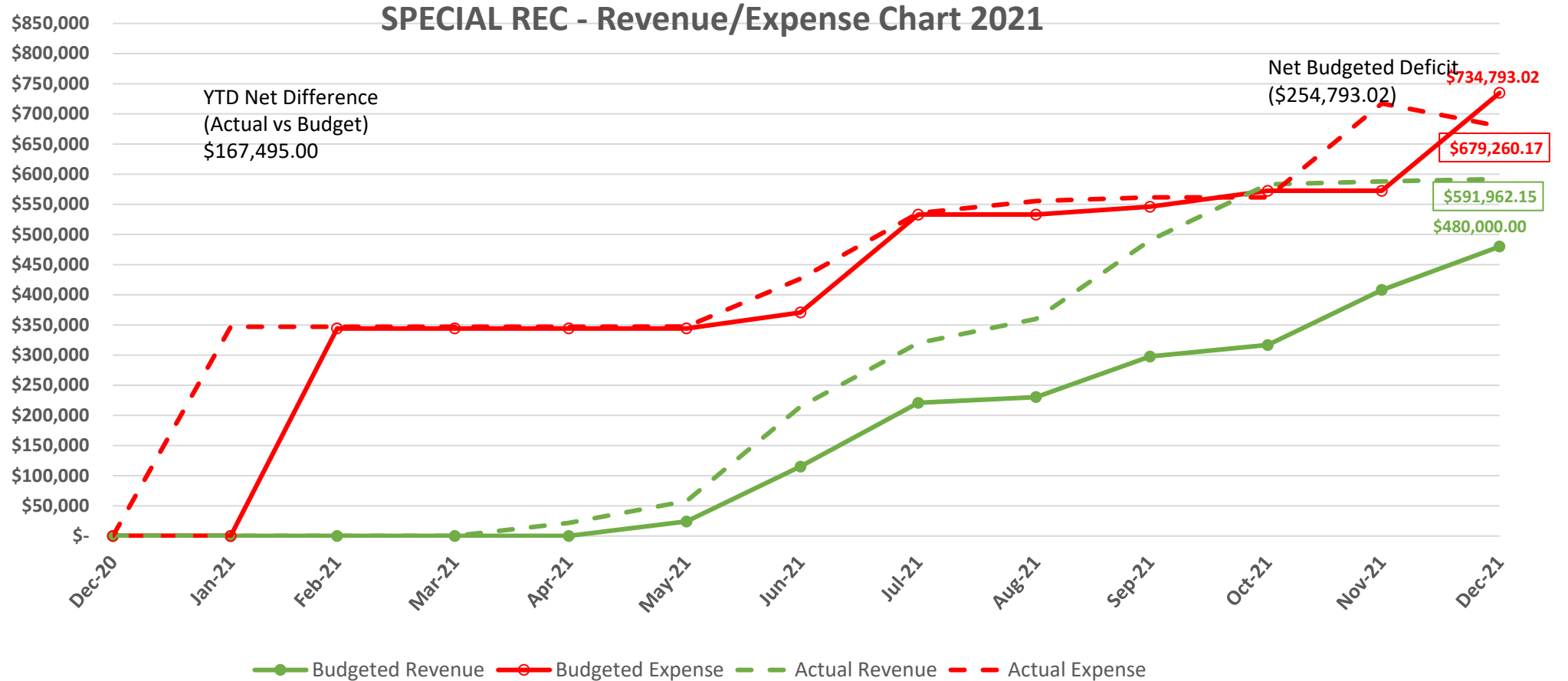
Budgeted Revenue	0.00	33,055.49	39,706.65	55,833.08	109,850.47	223,162.83	2,974,753.18	3,137,083.33	3,246,782.35	5,633,769.26	5,773,225.93	5,856,473.46	5,941,700.00
Budgeted Expense	0.00	249,854.58	657,900.71	1,113,711.91	1,564,873.47	2,058,222.81	2,569,381.04	3,151,953.60	3,593,331.60	4,113,791.49	4,566,410.80	5,004,107.43	5,795,731.53
Actual Revenue	-	40,310.64	43,077.60	55,111.35	260,876.75	675,109.84	2,971,030.62	3,286,031.56	3,694,621.87	4,978,802.52	5,977,763.11	6,034,751.34	6,097,295.66
Actual Expense	-	267,124.39	516,525.26	831,386.37	1,163,674.98	1,519,820.00	1,910,718.71	2,414,415.23	2,808,836.45	3,164,422.78	3,595,775.68	3,971,294.59	4,532,131.94
2019 Actual Revenue		48,658.45	95,247.28	138,216.90	212,264.18	408,938.82	3,057,700.66	3,224,233.65	3,207,481.41	5,477,557.73	5,641,831.58	5,769,016.09	6,779,987.11
2019 Actual Expense		118,936.38	504,715.14	972,784.18	1,337,124.37	1,749,436.73	2,152,071.28	2,527,758.40	3,065,852.26	3,436,125.92	3,918,961.61	4,329,423.72	5,233,385.99

Actuals 12/31/21



Budgeted Revenue	0.00	811,360.85	1,071,877.76	1,430,495.86	1,953,832.98	2,537,627.56	6,751,100.22	7,640,131.64	8,502,848.77	11,432,172.61	11,951,632.46	12,455,686.31	12,783,870.25
Budgeted Expense	0.00	523,595.49	1,256,171.63	2,042,128.51	2,895,197.33	3,836,113.84	4,877,532.84	6,193,463.48	7,198,490.26	8,052,501.12	8,809,514.33	9,528,092.43	10,697,876.70
Actual Revenue	-	722,616.86	963,705.48	1,572,216.67	2,399,021.79	3,455,931.94	7,673,431.37	8,964,447.49	10,608,962.58	12,646,910.20	14,087,706.69	14,761,423.12	14,803,959.22
Actual Expense	-	466,884.89	959,876.23	1,630,245.03	2,288,857.15	3,023,402.53	3,869,843.59	5,442,303.59	6,534,471.84	7,318,471.97	8,123,636.70	9,049,754.37	10,198,965.39
2019 Actual Revenue	1,027,183.23	1,390,300.09	1,893,184.96	2,592,563.52	3,188,145.22	7,850,592.44	9,011,638.62	10,127,677.11	13,134,469.11	13,825,214.20	14,393,105.77	14,885,818.56	
2019 Actual Expense	259,055.89	979,216.09	1,960,141.11	2,746,195.98	3,652,206.23	4,691,070.11	5,883,548.70	7,416,436.29	8,347,106.21	9,223,077.02	10,020,795.25	11,396,381.27	

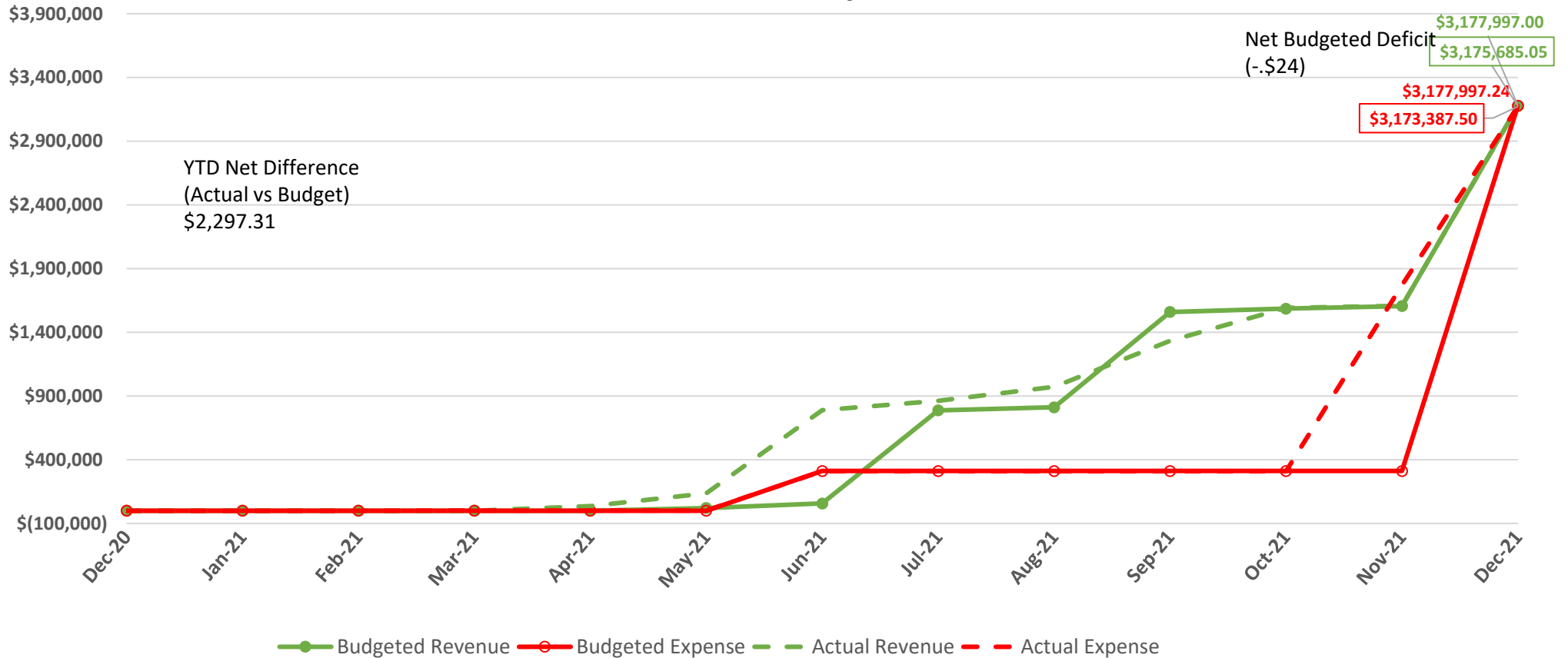
Actuals 12/31/21



Budgeted Revenue	-	-	-	-	-	24,000.00	115,200.00	220,800.00	230,400.00	297,600.00	316,800.00	408,000.00	480,000.00
Budgeted Expense	-	-	344,251.00	344,251.00	344,251.00	344,251.00	370,567.00	533,022.01	533,022.01	546,022.01	572,338.01	572,338.01	734,793.02
Actual Revenue	-	-	-	-	21,830.93	57,880.10	294,079.84	319,982.49	359,855.35	490,429.60	583,003.00	587,941.64	591,962.15
Actual Expense	-	346,741.00	346,768.16	346,768.16	346,768.16	347,205.79	503,884.44	535,358.33	555,594.83	561,430.80	561,430.80	717,288.01	679,260.17

Actuals 12/31/21

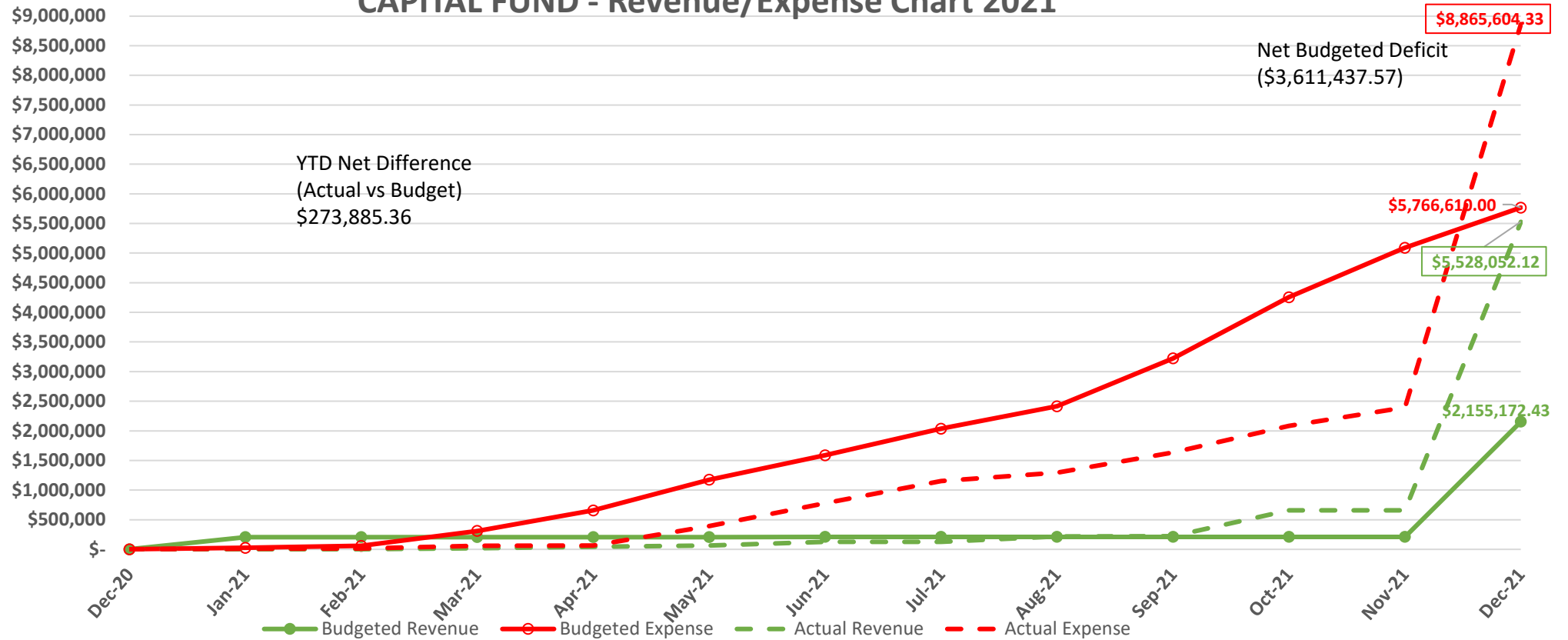
DEBT SERVICE FUND - Revenue/Expense Chart 2021



Budgeted Revenue	-	-	-	-	-	21,568.72	57,408.48	788,150.55	812,151.84	1,560,084.03	1,586,031.37	1,606,302.73	3,177,997.00
Budgeted Expense	-	-	-	-	-	-	311,498.62	311,498.62	311,498.62	311,498.62	311,498.62	311,498.62	3,177,997.24
Actual Revenue	-	-	-	-	36,596.85	136,271.60	789,627.67	862,958.23	973,205.75	1,334,674.18	1,592,222.95	1,607,811.56	3,175,685.05
Actual Expense	-	-	475.00	950.00	1,425.00	1,425.00	309,668.75	310,143.75	310,143.75	310,143.75	310,143.75	1,770,787.50	3,173,387.50

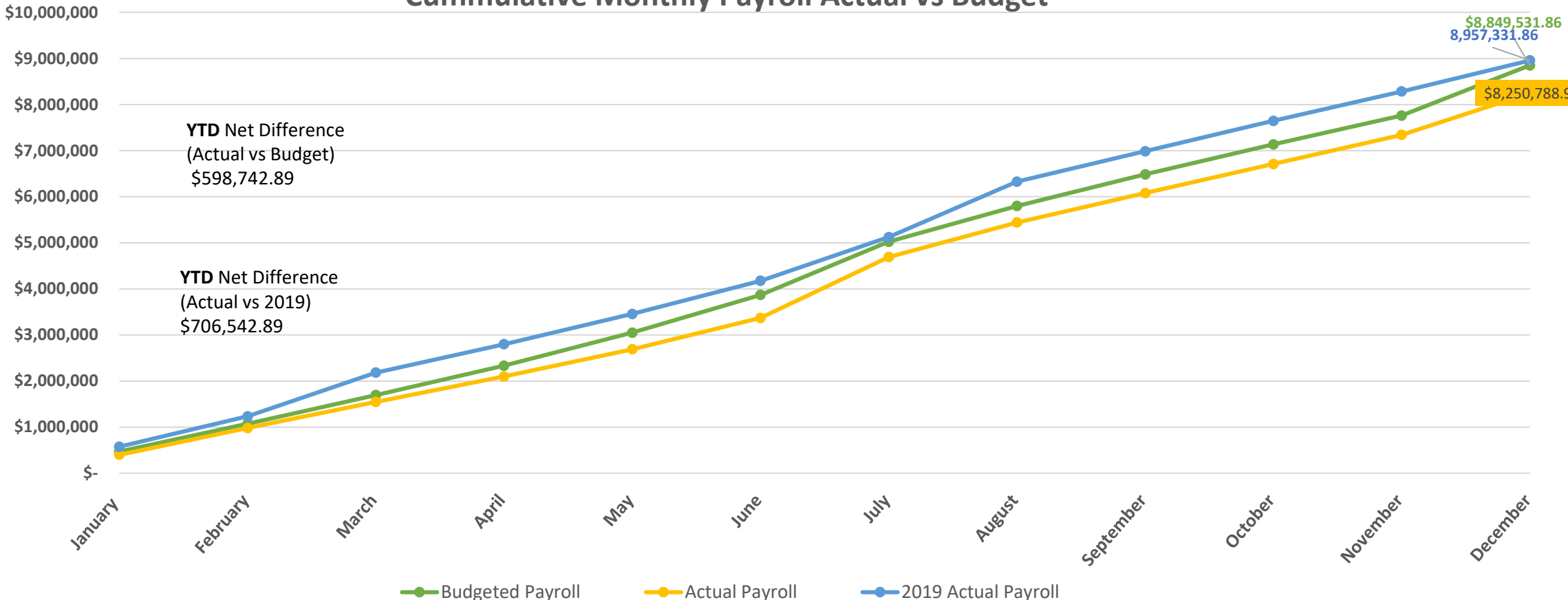
Actuals 12/31/21

CAPITAL FUND - Revenue/Expense Chart 2021



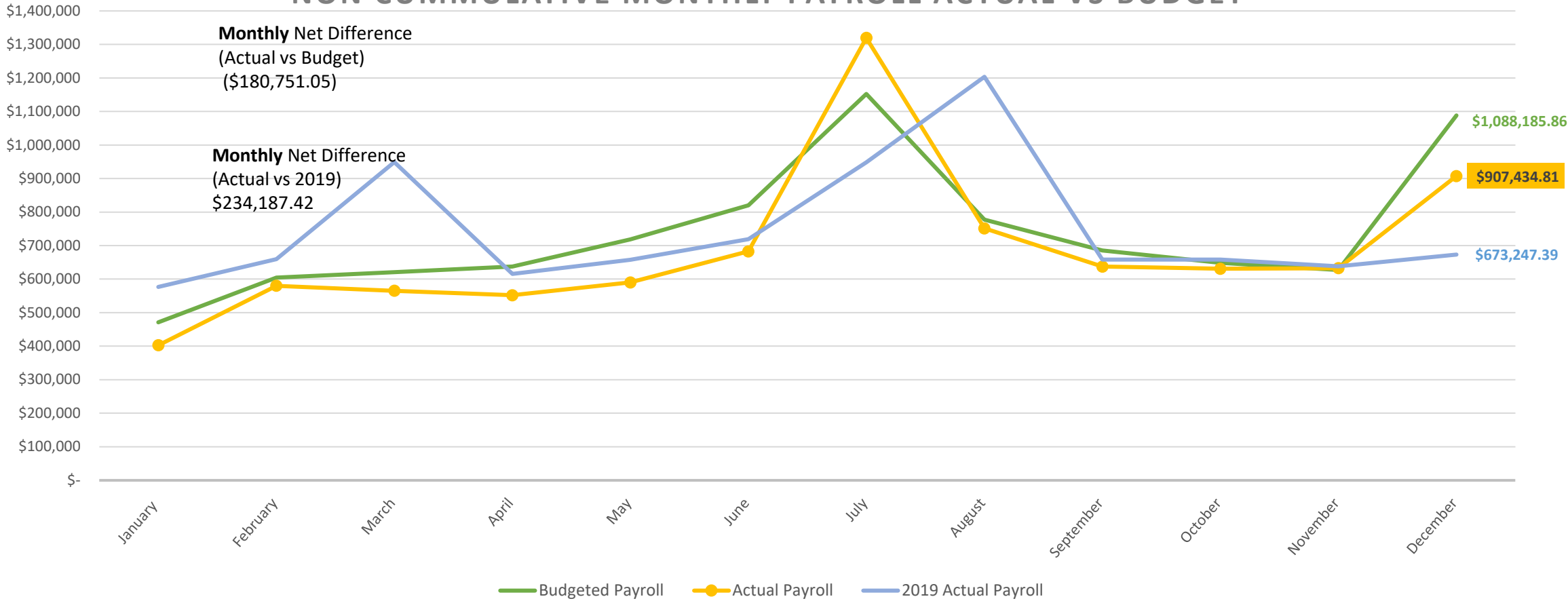
Budgeted Revenue	0.00	205,250.00	205,250.00	205,250.00	205,250.00	205,250.00	210,500.00	210,500.00	210,500.00	210,500.00	210,500.00	210,500.00	2,155,172.43
Budgeted Expense	0.00	25,895.00	58,989.00	310,761.60	656,535.20	1,174,423.80	1,587,461.40	2,037,332.00	2,413,612.40	3,222,043.80	4,254,575.20	5,089,592.60	5,766,610.00
Actual Revenue	-	257.92	399.16	19,103.89	43,113.95	63,763.62	126,852.06	126,939.85	215,992.81	221,361.10	659,849.92	659,884.48	5,528,052.12
Actual Expense	-	10,832.58	13,146.75	59,690.24	62,077.34	392,708.83	778,795.50	1,151,011.49	1,292,166.96	1,634,857.57	2,084,695.78	2,394,754.95	8,865,604.33

Cummulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	470,836.10	1,075,321.20	1,695,725.73	2,333,533.17	3,051,752.89	3,871,633.04	5,023,551.95	5,800,999.66	6,486,308.39	7,134,503.98	7,761,346.00	8,849,531.86	
Payroll 1	148,568.50	293,469.53	281,263.43	268,515.40	286,898.43	325,140.52	427,000.53	428,756.35	322,629.66	316,157.75	311,953.21	306,915.44	
Payroll 2	254,024.61	286,395.65	283,792.90	283,408.85	303,069.63	357,536.83	455,933.64	322,469.49	314,803.62	314,654.13	320,555.64	309,823.39	
Payroll 3							436,355.86					290,695.98	
Total Payroll (Actual)	402,593.11	982,458.29	1,547,514.62	2,099,438.87	2,689,406.93	3,372,084.28	4,691,374.31	5,442,600.15	6,080,033.43	6,710,845.31	7,343,354.16	8,250,788.97	
2019 Payroll 1	292,663.69	342,114.80	323,387.42	294,923.32	324,845.31	346,041.19	465,089.75	462,789.93	326,029.73	325,324.94	317,061.55	309,667.74	
2019 Payroll 2	283,803.80	317,184.81	318,730.07	320,420.00	332,977.48	373,055.81	483,442.41	419,824.20	332,437.52	333,029.15	321,326.20	363,579.65	
2019 Payroll 3			306,689.78					320,891.61					
2019 Total Payroll (Actual)	576,467.49	1,235,767.10	2,184,574.37	2,799,917.69	3,457,740.48	4,176,837.48	5,125,369.64	6,328,875.38	6,987,342.63	7,645,696.72	8,284,084.47	8,957,331.86	

NON CUMMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



Payroll 1	148,568.50	293,469.53	281,263.43	268,515.40	286,898.43	325,140.52	427,000.53	428,756.35	322,629.66	316,157.75	311,953.21	306,915.44
Payroll 2	254,024.61	286,395.65	283,792.90	283,408.85	303,069.63	357,536.83	455,933.64	322,469.49	314,803.62	314,654.13	320,555.64	309,823.39
Payroll 3							436,355.86					290,695.98
Total Payroll (Actual)	402,593.11	579,865.18	565,056.33	551,924.25	589,968.06	682,677.35	1,319,290.03	751,225.84	637,433.28	630,811.88	632,508.85	907,434.81
Budgeted Payroll	470,836.10	604,485.10	620,404.53	637,807.44	718,219.72	819,880.15	1,151,918.91	777,447.71	685,308.73	648,195.59	626,842.02	1,088,185.86
2019 Payroll 1	292,663.69	342,114.80	323,387.42	294,923.32	324,845.31	346,041.19	465,089.75	462,789.93	326,029.73	325,324.94	317,061.55	309,667.74
2019 Payroll 2	283,803.80	317,184.81	318,730.07	320,420.00	332,977.48	373,055.81	483,442.41	419,824.20	332,437.52	333,029.15	321,326.20	363,579.65
2019 Payroll 3			306,689.78					320,891.61				
Total Payroll (Actual)	576,467.49	659,299.61	948,807.27	615,343.32	657,822.79	719,097.00	948,532.16	1,203,505.74	658,467.25	658,354.09	638,387.75	673,247.39



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **Approval of Ordinance 2022-01: Combined Budget and Appropriation Beginning January 1, 2022 through December 31, 2022**

Background

The 2022 proposed budget was presented to the Finance Committee on November 18, 2021, and December 8, 2021. After review and revisions, a final draft was presented to the Park Board at the December 16 Workshop Meeting. At that time, the Park Board provided consensus to make the draft budget document available for public inspection for thirty days. The budget was made available for public review at the Recreation Center of Highland Park, the Highland Park Public Library, and on the District's website during this timeframe. No comments from the Public have been received by the District. In accordance with the Park District Code, tonight's public hearing regarding the budget was posted in the Lake County News-Sun on Tuesday, January 18, 2022.

Financial Impact

The proposed budget for fiscal year 2022 includes operating revenues of \$22,902,734, additional revenues of \$2,390,660 and total estimated expenditures (district-wide) of \$35,210,663 resulting in an anticipated deficit, of \$9,917,269. This is a planned use of reserves for capital projects related to master planning.

Recommendation

Staff recommends approval from the Park Board of Commissioners for the 2022 Budget and 2022 Budget and Appropriation Ordinance (2022-01) for the fiscal year ending December 31, 2022.



PARK DISTRICT OF HIGHLAND PARK
COMBINED BUDGET
AND APPROPRIATION ORDINANCE
JANUARY 1, 2022 TO DECEMBER 31, 2022

BOARD OF PARK COMMISSIONERS

Barnett Ruttenberg, President
Terry Grossberg, Vice President
Calvin A. Bernstein
Jennifer Freeman
Brian Kaplan

Mari-Lynn Peters,
Treasurer

Brian Romes,
Executive Director

ORDINANCE NO. 2022-1

AN ORDINANCE FOR A COMBINED BUDGET AND APPROPRIATION FOR THE PARK DISTRICT OF HIGHLAND PARK FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022

WHEREAS, the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, caused to be prepared in tentative form an annual combined Budget and Appropriation Ordinance and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the **26th Day of January 2022** and notice of said hearing was given at least one week prior thereto as required

by law and all other legal requirements have been complied with,

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF HIGHLAND PARK, LAKE COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Park District of Highland Park, Lake County, Illinois to defray all necessary expenses and liabilities of said Park District, as specified in Section 2 for the fiscal year, beginning January 1, 2022 and ending December 31, 2022

SECTION 2: The amount budgeted and appropriated for each object or purpose is as follows:

I. The amount Budgeted and Appropriated
For General Purposes:

	<u>Budget</u>	<u>Appropriation</u>
Salaries	\$2,941,016	\$3,235,118
Contractual Services	1,223,602	1,345,962
Insurance	1,224,731	1,347,204
Materials & Supplies	230,937	254,031
Maintenance & Landscaping	92,920	102,212
Utilities	143,726	158,099
Pension	242,950	267,245
Transfers Out	<u>1,622,394</u>	<u>1,784,633</u>
Total Budgeted and Appropriated for General Fund:	<u>\$7,722,276</u>	<u>\$8,494,504</u>

II. The amount Budgeted and Appropriated
For District's Share of Expenses of Joint
Recreational Programs for the Handicapped:

Contractual Services	\$414,755	\$456,230
Transfer Out	<u>500,000</u>	<u>550,000</u>
Total Budgeted and Appropriated for Special Recreation Fund:	<u>\$914,755</u>	<u>\$1,006,230</u>

III. The amount Budgeted and Appropriated
For Recreation Purposes:

	<u>Budget</u>	<u>Appropriation</u>
Salaries	\$5,422,067	\$5,964,274
Contractual Services	1,026,288	1,128,917
Insurance	1,151,450	1,266,594
Materials & Supplies	287,969	316,766
Maintenance & Landscaping	354,509	389,960
Utilities	782,347	860,582
Pension Contributions	476,372	524,009
Cost of Goods Sold	54,765	60,242
Instructional Program	3,257,268	3,582,995
Capital Outlay	63,000	69,300
Transfers Out	<u>3,052,341</u>	<u>3,357,575</u>
Total Budgeted and Appropriated for The Recreation Fund:	<u>\$15,928,376</u>	<u>\$17,521,214</u>

IV. The amount Budgeted and Appropriated
For the Debt Service Fund:

Principal	\$2,105,000	\$2,315,500
Interest	1,206,035	1,326,639
Fees & Charges	<u>4,000</u>	<u>4,400</u>
Total Budgeted and Appropriated For the Debt Service Fund:	<u>\$3,315,035</u>	<u>\$3,646,539</u>

V. The amount Budgeted and Appropriated
For the Capital Projects Fund:

Contractual Services	\$1,807,000	\$1,987,700
Capital Outlay	<u>10,697,955</u>	<u>11,767,750</u>
Total Budgeted and Appropriated For the Capital Projects Fund:	<u>\$12,504,955</u>	<u>\$13,755,450</u>
Total Estimated Expenditures Budgeted (All Funds)	<u>\$40,385,398</u>	
Total Estimated Expenditures Appropriated (All Funds)		<u>\$44,423,937</u>

Summary of Funds Budgeted and Appropriated

	<u>Budget</u>	<u>Appropriation</u>
General Fund	7,722,276	8,494,504
Special Recreation Fund	914,755	1,006,230
Recreation Fund	15,928,376	17,521,214
Debt Service Fund	3,315,035	3,646,539
Capital Projects Fund	12,504,955	13,755,450
Total Budgeted	40,385,398	
Total Appropriated		44,423,937

Each of said sums of money and aggregate thereof are deemed necessary by the Board of Park commissioners of the Park District of Highland Park to defray the necessary expenses and liabilities of the foresaid Park District during the fiscal year beginning the 1st day of January, 2022 and ending the 31st day of December, 2022 for the respective purpose set forth.

SECTION 3: All unexpended balances of appropriations for the fiscal year ending the 31st day of December 2022, and prior years, to the extent not otherwise re-appropriated for other purposes herein, are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenue not specifically appropriated, and all unexpended balances from the preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the corporate fund and shall be placed to the credit of such fund.

SECTION 4: Pursuant to law the following determinations have been and are hereby made a part hereof:

- a) Cash on hand and short-term investments at the beginning of the fiscal year:

\$37,689,866

- b) Estimate of cash expected to be received during the fiscal year from all sources:

\$25,293,394

- c) Estimate of expenditures contemplated for the fiscal year:

\$35,210,663

- d) Estimate of cash and short-term investments expected to be on hand at the end of the fiscal year:

\$27,772,597

SECTION 5: All ordinance or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

SECTION 6: This Ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning January 1, 2022 and ending December 31, 2022, or any other fiscal year.

SECTION 7: This Ordinance shall be in full force and effect immediately upon its passage and approval according to law. A Certified copy of the Ordinance shall be filed with the County Clerk of Lake County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Adopted this 26th Day of January 2022, pursuant to a roll call vote.

Roll Call Vote:

Ayes: _____

Nays: _____

Absent and Not Voting: _____

Ordinance Approved: _____

ATTEST:

Barnett Ruttenberg
Board of Commissioners of the
Park District of Highland Park

Brian Romes, Executive Director and Secretary
Board of Commissioners of the
Park District of Highland Park

SEAL

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

C E R T I F I C A T I O N

I, ~~Mari-Lynn Peters~~, the duly qualified and Treasurer of the Park District of Highland Park, and the keeper of the financial records thereof,

on the 31st day of December 2022 to be as follows:

General real estate tax revenues	\$13,646,336
Personal property replacement tax revenue	180,000
Investment earnings revenue	6,000
Daily fees	2,426,544
Rental revenue	1,442,465
Program user fees	5,346,556
Merchandising retail sales revenue	114,913
Memberships revenue	1,230,080
Miscellaneous revenue	900,500
Transfers	5,174,735
	<hr/>
	\$30,468,129

The above is certified this 26th day of January 2022.

ATTEST:

Mari-Lynn Peters, Treasurer
Park District of Highland Park

SEAL

Brian Romes, Executive Director and Secretary
Board of Park Commissioners
Park District of Highland Park

STATE OF ILLINOIS)
) ss
COUNTY OF LAKE)

C E R T I F I C A T I O N

I, Brian Romes, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said
Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance No. #2022-1

AN ORDINANCE FOR A COMBINED BUDGET AND APPROPRIATION FOR THE PARK DISTRICT OF HIGHLAND PARK FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 ENDING DECEMBER 31, 2022 of the Park District of Highland Park, Lake County, Illinois adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Park District of Highland Park, held at Highland Park, Illinois in said District at 6:00p.m. on the 26th Day of January, 2022.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all
of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District of Highland Park, Illinois, this 26th Day of January 2022.

Brian Romes, Secretary
Board of Park Commissioner

(SEAL)



Memorandum

To: Park Board of Commissioners

From: Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **2022 Highland Park Strings Stipend Request**

Summary

At the December 16, 2021 Park Board Regular Meeting the Board of Commissioners approved an Agreement with The Highland Park Strings per the District's Affiliate and Sponsored Group Policy. The agreement did not include a financial stipend as in years past.

At the request of the Park Board, The Highland Park Strings founder, Larry Block, attended the January 11 Park Board Workshop Meeting to provide a short presentation regarding the organization's history, impact in the community and request for a \$15,000 financial stipend from the Park District in support of providing services to the community.

Recommendation

Consideration of a Motion from the Park Board of Commissioners to amend the 2022 Highland Park Strings Agreement to include a financial stipend.



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: January 26, 2022

Subject: **Approval of 2022 Park Avenue Temporary Boat Ramp Repair Project Bid**

Summary

On June 1, 2021, there was a failure in the concrete boat ramp at the Park Avenue Boating Facility that forced the closure of the ramp. A section of concrete collapsed due to a void under this area. Staff have explored a variety of repair options and worked with Wiss, Janney, Elstner Associates to develop engineering documents for a temporary repair that would allow for safe use from Memorial Day Weekend 2022 through Labor Day Weekend 2022.

A bid solicitation for this repair work was released on January 4, 2022. On January 18, 2022, staff received seven responsive and responsible bids on Tuesday. The project scope includes the casting a new concrete topping over the damaged portion of the submerged concrete ramp (Item 2), filling a void below upper portion of the concrete ramp (Item 3), and repairing damaged concrete at the top of ramp (Alternate 1).

Bid results are listed below. The low bidder was Misfits Construction Company. References for this contractor are favorable.

COMPANY	ITEM 1 Mobilization & General Conditions	ITEM 2	ITEM 3	TOTAL BASE PROPOSAL	ALTERNATE 1
Misfits Construction Company	\$14,500	\$12,000	\$4,000	\$30,500	\$4,000
MAG Construction	\$17,985	\$29,000	\$3,500	\$50,485	\$4,500
Schaeffges Brothers, Inc	\$20,400	\$30,000	\$4,000	\$54,400	\$7,007
Chicago Underwater	\$4,428	\$41,191	\$8,866	\$54,485	\$16,978
Kovilic Construction	\$23,500	\$29,825	\$6,500	\$59,825	\$5,000
Lakes and Rivers Contracting	\$5,000	\$57,000	\$3,000	\$65,000	\$3,000
Zera Construction Company	\$55,370	\$21,345	\$4,650	\$81,365	\$3,125

Recommendation

Staff recommends the Park Board of Commissioners approve Items 1, 2, 3, and Alternate 1 from Misfits Construction, Company for the 2022 Park Avenue Temporary Boat Ramp Repair Project and authorize the Executive Director to enter into an agreement in the amount of \$34,500.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

JANUARY 26, 2022

UPCOMING MEETINGS

- Wednesday, February 9, 2022 / 5:00 p.m. / Facility & Recreation Committee Meeting
- Wednesday, February 9, 2022 / Workshop Meeting (*Immediately following the Committee Meeting*)
- Wednesday, February 16, 2022 / 5:00 p.m. / Lakefront, Parks, & Natural Areas Committee Meeting
- Wednesday, February 16, 2022 / Finance Committee Meeting (*Immediately following the Committee Meeting*)
- Wednesday, February 23, 2022 / 5:00 p.m. / Policy Committee Meeting
- Wednesday, February 23, 2022 / Regular Board Meeting (*Immediately following the Committee Meeting*)

DEER CREEK RACQUET CLUB – DECEMBER 2021

	2019	2020	2021
Daily Court Rentals (Hours)			
Tennis	163.50	543.75	288
Racquetball	35	24	25
Private Lessons (Hours)	155	481.75	200.25
Drop-Ins	420	0	173
Memberships	593	276	563

News & Events

- Offerings in 2021 were one-on-one privates and singles play only. This explains the increased activity in both.
- Staff had 115 participants in the Winter Break Tennis Camp.
- Cardio drop-in was especially popular during the month of December resulting in the need for 2 additional courts and 2 additional pro's.

CENTENNIAL ICE ARENA – DECEMBER 2021

	2019	2020	2021
Daily Drop-in Fees			
Public Skate	731	N / A	1312
Freestyle	87	721	426
Open Hockey	35	0	118
Open Gymnastics	123	N / A	N / A
Skate Rental	457	23 per Fall session / 2 refunded	927
Punch Passes			
Public Skate	12	N / A	22
Freestyle	19	N / A	0
Skate Rental	4	N / A	0
Facility Rentals			
Total Hours	143.48	43.34	111.49

News & Events

- The North Shore Winter Classic Skating Competition on December 5 had 105 skaters competing in 61 events with 142 starts.
- During Winter Break, staff ran 2 weeks of camp that included skating, gymnastics, and swimming at the Recreation Center. There were 50 participants in this popular minicamp.
- A total of 257 skaters participated in the two-Family Skate Nights during winter break. Families were welcome to pre-register or walk in to enjoy an evening of skating and hot chocolate.

RECREATION CENTER OF HIGHLAND PARK – DECEMBER 2021

	November	December	Jan (Projected)
Group Exercise Classes Conducted	150	157	164
Group Exercise Participation/Visits	1,353	1,317	1,400
Group Exercise Revenue	\$243.00	\$204.00	\$300.00
Personal Training Participation	537	458	530
Personal Training Sales (Units)	306	262.25	420
Personal Training Revenue	\$19,980.08	\$16,788.38	\$23,000.00
Private Swim Lesson Participation	68	48	50
Private Swim Lesson Sales (Units)	41	35	38
Private Swim Lesson Revenue	\$3,372.50	\$2,179.00	\$2,500.00
Fitness 30 Day Pass Sales (Units)	17	14	5
Month-Month (Units)	79	65	N / A
Fitness Pass Revenue	\$6,146.01	\$4,315.80	\$395.00
Total Combined Revenue	\$29,741.51	\$23,487.18	\$26,195

MEMBERSHIPS	2019	2020 (approximate)	2021
Annual	1,836	846	667
Non-Annual	58	149	169
Total Memberships	1,894	995	836
Kid Fit Memberships	51	0	N / A
Wix Memberships	N / A	N / A	87

MEMBERS	2019	2020 (approximate)	2021
Annual	2,915	1,338	726
Non-Annual	58	149	169
Total Members	2,973	1,487	895
Kid Fit Members	83	0	N / A

Fitness and Membership

- Memberships have declined in December with expiring annual and short-term memberships during a holiday month. The Recreation Center Team is anticipating exciting growth in the coming months with our new Fitness Your Way membership options.
- Short-term promotional membership sales for December resulted in 154 additional 30-day members. \$6,930.00 additional membership for revenue not recorded above.
- Personal Training sales and participation declined with the holiday weeks.
- Group Exercise participation also declined with the holiday weeks and special schedules.
- Virtual RC on the Go subscriptions had a slight decrease with 87 subscribers.

Aquatics

- Private lessons saw a dip in December due to the holiday break and many of our clients and instructors being out of town. In January there will be a combination of participants signing up for swim lessons in the same way they would a regular class. This will be a guaranteed number of participants throughout the month. Current clients will continue to purchase private swim lesson packages and have tickets pulled.
- There was a total of 161 participants for fall session 2 compared to 87 in 2019. Lesson participation for January started to grow over winter break but the Aquatics Team has seen an increase in cancelations or transfers due to the surge in positive COVID-19 cases. Participation as of January 6, was 112 compared to 134 on December 22.

HELLER NATURE CENTER AND ROSEWOOD INTERPRETIVE CENTER RENTAL – DECEMBER 2021

	2019	2020	2021
Heller Nature Center			
Rentals	8	0	6
Birthday Party Package	0	0	1
Totals	8	0	7
Rosewood Interpretive Center			
Rentals	0	0	0
Birthday Party Package	0	0	0
Totals	0	0	0

HELLER NATURE CENTER AND ROSEWOOD INTERPRETIVE CENTER PROGRAMS – DECEMBER 2021

	2019	2020	2021
Heller Nature Center			
Participants / Programs	0	89 / 6	14 / 2
Rosewood Interpretive Center			
Participants / Programs	0	0	0

News & Events

- Staff are preparing for cross country ski rentals.

SUNSET VALLEY GOLF CLUB – DECEMBER 2021

GOLF	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
Golf Shop Sales			
Golf Balls	228	50	29
Accessories	95	0	44
Total Golf Shop Sales	323	50	73
Total Golf Rentals	132	0	68
Golf Greens Fees			
Resident	277		199
Nonresident	371		296
Outing/Tournaments	0		0
Other	0		0
Total Golf Green Fees	648	0	495
Misc. Sales			
Sapphire Club	0	0	0
Permanent Tee Time	0	0	0
Total Misc. Sales	0	0	0

News & Events

- The course re-opened for 9 days in December due to warm weather.

HIGHLAND PARK LEARNING CENTER – DECEMBER 2021

Driving Range Monthly Sales Report (buckets sold)

	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
January	501	500	333
February	588	667	494
March	179	584	521
April	0	717	1,514
May	174	2,619	2,591
June	2,547	4,474	2,942
July	3,133	5,472	3,109
August	3,643	5,286	2,635
September	2,459	2,086	1,728
October	1,263	631	732
November	590	125	78
December	200	208	315
Totals	15,277	23,369	16,992

Mini Golf Monthly Sales Report (rounds sold)

	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
March	-	-	-
April	0	167	680
May	59	717	1,152
June	1,004	1,400	1,663
July	1,467	1,883	2,054
August	1,940	2,000	1,958
September	1,139	1,750	1,316
October	592	416	346
November	371		0
Totals	6,572	8,333	9,169

News & Events

- 2021 participation in the field house surpassed 2020.

GRANT-IN-AID – DECEMBER 2021

	2019	2020	2021
Total YTD Subsidy	\$78,073	\$26,665	\$63,235
Households			
100% Subsidy YTD	52	44	41
50% Subsidy YTD	12	4	3
Total YTD	64	48	44

News & Events:

- Overall scholarship use has increased 137% compared to 2020 as programs and services have restored to pre-pandemic levels.
- To date, 20 households have been approved for the 2022 scholarship.

COMMUNICATIONS AND MARKETING

Marketing Board Report (Dec 2 – Dec 31)

SOCIAL MEDIA



5,054
FOLLOWERS



1,814
FOLLOWERS

EMAIL



29,764
TOTAL AUDIENCE

PDHP.ORG



DIGITAL BROCHURE



WEBSITE GUIDES



1,841
VIEWS

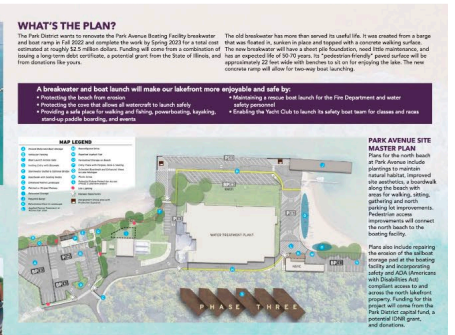
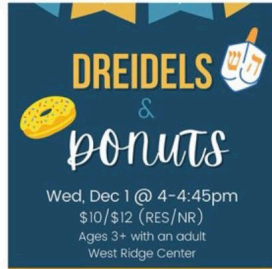
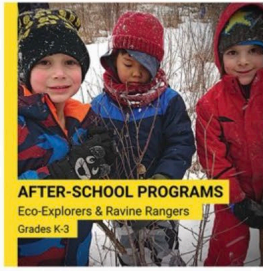
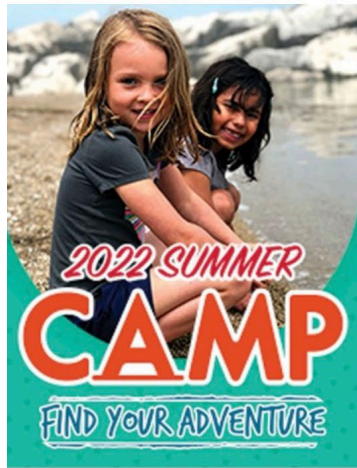
MOST VISITED PAGES

1. 2022 Camp
2. Variety Camps
3. Nature Camps
4. Early Summer Camps
5. Sports Camps
6. Performance Camps
7. Kindergarten Camps
8. Before & After Camps
9. End of Summer Camps
10. CIT Camps
11. Tennis Camps
12. Golf Camps
13. Registration
14. General Information
15. Bus Transportation

Updates

- Traffic to our website is up by 23% in visitors and 18% in visits when compared to the previous month. When compared to last year there was an increase of 95% in visitors and 83% in visits!
- We reached 17,440 Facebook accounts with our content and had 806 engagements.
- Our Instagram content reached 465 Instagram accounts.
- The 2022 summer camp guide was released on Dec 3 as part of the website and to the public. Since then, there have been over 3,400 page views to the camp section of the website and 126 camps have been wish listed so far in WebTrac. Registration opens on Dec 8.
- The new website is developed, and the Marketing team is migrating content to the new site. This part of the project will take several months to complete, and the project is still on track to launch in early Feb 2022

Graphics



Page ?	Pageviews ?	↓
	45,875 % of Total: 100.00% (45,875)	
1. /	9,359 (20.40%)	
2. /recreation-center-highland-park-fitness-center-health-club-aquatics/	2,882 (6.28%)	
3. /centennial-ice-arena/	2,324 (5.07%)	
4. /programs/	2,047 (4.46%)	
5. /deer-creek-racquet-club/	1,452 (3.17%)	
6. /program-guides/	1,045 (2.28%)	
7. /join-our-team/	771 (1.68%)	
8. /heller-nature-center/	713 (1.55%)	
9. /golf-learning-center/	700 (1.53%)	
10. /recreation-center-highland-park-fitness-center-health-club-aquatics/group-fitness/	546 (1.19%)	
11. /2022-camp/	514 (1.12%)	
12. /parties-rentals/	484 (1.06%)	
13. /2021/08/covid-19-community-health-preparedness/	456 (0.99%)	
14. /recreation-center-highland-park-fitness-center-health-club-aquatics/indoor-aquatics/	453 (0.99%)	
15. /rosewood-beach-2/	435 (0.95%)	
16. /bids-rfps/	425 (0.93%)	
17. /staff-directory/	385 (0.84%)	
18. /camps/general-information-camps/	383 (0.83%)	
19. /centennial-ice-arena/gymnastics/	370 (0.81%)	
20. /events/	349 (0.76%)	
21. /youth-sports/youth-basketball/	341 (0.74%)	

22. /centennial-ice-arena/hockey-figure-skating-lessons/	314 (0.68%)
23. /parks/dog-exercise-areas/	309 (0.67%)
24. /2022-camp/variety-camps/	292 (0.64%)
25. /deer-creek-racquet-club/adult-programs/	277 (0.60%)
26. /2022-camp/kindergarten-camps/	275 (0.60%)
27. /park-board/	261 (0.57%)
28. /recreation-center-highland-park-fitness-center-health-club-aquatics/open-gym/	259 (0.56%)
29. /event/dreidels-and-donuts/	253 (0.55%)
30. /park-school/	253 (0.55%)
31. /contact/	248 (0.54%)
32. /2022-camp/nature-camps/	242 (0.53%)
33. /find-listing/	227 (0.49%)
34. /west-ridge-center/	215 (0.47%)
35. /2022-camp/sports-camps/	209 (0.46%)
36. /2022-camp/early-summer-camps/	206 (0.45%)
37. /event/twisted-turkey-triathlon/	195 (0.43%)
38. /2022-camp/performance-camps/	176 (0.38%)
39. /parks/	170 (0.37%)
40. /park-board/meetings/	168 (0.37%)
41. /beaches/	167 (0.36%)
42. /pickleball/	167 (0.36%)
43. /youth-sports/youth-baseball/	166 (0.36%)
44. /hidden-creek-aquatic-park-outdoor-pool/	162 (0.35%)
45. /recreation-center-highland-park-fitness-center-health-club-aquatics/membership-rec-center/	155 (0.34%)
46. /registration-information/	150 (0.33%)
47. /centennial-ice-arena/public-skating/	149 (0.32%)

DEER CREEK RACQUET CLUB STATUS REPORT FOR FALL 2021 PROGRAMS

	2020 Actual		2021 Budget	2021 Actual
Adult Tennis	Fall 1	Fall 2		
1.0 Drill & Play/Start ReStart	2	0	9	20
2.0 Drill & Play	0	0	7	4
2.5 Drill & Play	18	22	12	31
3.0 Drill & Play	44	49	50	61
3.5 Drill & Play	54	43	32	72
4.0 Drill & Play	24	11	21	42
4.5 Drill & Play	10	11	23	12
Leagues	46	41	21	91
Total Adult Tennis	198	177	174	333
Youth/Junior Tennis				
Red Ball 1	46	49	30	43
Red Ball 2	51	67	30	64
Orange Ball 1	18	31	15	22
Green Dot 1	11	25	10	31
JDP 1	28	30	32	41
JDP 2	57	45	38	71
JDP 3	30	36	32	45
Tournament Prep 1	16	12	18	39
Tournament Prep 2	43	52	29	45
High School	24	22	44	26
Junior Excellence	43	48	30	31
High School Excellence	32	55	32	59
Matchplay	27	43	63	43
Total Youth/Junior Tennis	426	515	403	560
Tennis Events	0	0	0	0
Total Tennis	624	692	577	893

CENTENNIAL ICE ARENA GYMNASTICS AND SKATING STATUS REPORT FOR FALL 2021 PROGRAMS

	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
Gymnastics			
Adult / Child Gymnastics	18	56	122
Early Childhood Gymnastics	55	75	240
Youth Gymnastics	111	98	238
Total Gymnastics	184	229	600
Hockey & Figure Skating			
Beginner Hockey	25	57	27
Adult Skating	13	15	10
Basic Skills Skating	195	133	292
Early Childhood Skating	64	97	98
Freestyle Skating	66	66	67
Specialty Skating	87	52	174
Total Hockey & Figure Skating	450	420	668
Total Gymnastics and Skating	634	649	1,268

RCHP AQUATICS STATUS REPORT FOR FALL 2021 PROGRAMS

	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
Early Childhood Aquatics			
Paddlers 1	10	24	47
Paddlers 2	6	24	44
Paddlers 3	1	24	23
Total Early Childhood Aquatics	17	72	114
Parent Tot Aquatics			
Parent Tot Aquatics	2	12	37
Youth Aquatics			
Little Swimmers 1	4	15	34
Little Swimmers 2	5	15	50
Little Swimmers 3	5	15	27
Junior Swim 1	5	8	15
Junior Swim 2	1	8	9
Stroke Development	18	12	25
Total Youth Aquatics	38	73	160
Total Aquatics	57	157	311

HELLER NATURE CENTER PROGRAM STATUS REPORT FOR FALL 2021 PROGRAMS

	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
Early Childhood Programs	15	8	0
Public Programs	138	109	242
After School Programs	75	30	40
New Programs	0	0	0
Total Heller Programs	228	147	282

ROSEWOOD INTERPRETIVE CENTER PROGRAM STATUS REPORT FOR FALL 2021 PROGRAMS

	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
Early Childhood Programs	0	6	6
Public Programs	90	94	188
After School Programs	47	12	53
New Programs	0	0	0
Total Heller Programs	137	112	247

HIGHLAND PARK LEARNING CENTER

STATUS REPORT FOR FALL 2021 PROGRAMS

	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
Pre-Junior			
Pre-Junior Full Swing	12	8	12
Pre-Junior Short Game	8	8	12
Total Pre-Junior	20	16	24
Juniors			
Junior I	8	8	12
Girls Only	0	4	0
Total Juniors	8	12	12
Adult			
Ladies	10	8	5
Adult	N/A	12	0
Total Adult	10	20	5
Total HPGLC Programs	38	48	41

RECREATION STATUS REPORT FOR FALL 2021 PROGRAMS

	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
Adult Art			
Adult Ceramics	22	28	31
Project Extension	0	1	2
Total Adult Art	22	29	33
Childhood Enrichment Programs			
Kindermusik	6	25	27
Numbers Nonsense	15	12	0
Phonics	23	18	0
ParkSchool Mighty Oaks	109	80	106
ParkSchool Saplings	28	26	88
ParkSchool Sprouts	0	30	23
Total Childhood Enrichment Programs	181	191	244
Performing Arts			
Tot Performance	0	8	0
Young Performers	7	16	12
Performance	9	8	0
Workshops	0	20	0
Tot Dance	0	12	6
Youth Dance	9	12	0
Total Performing Arts	25	76	18
Variety			
Amazing Minds	0	11	10
Cooking Creations	17	12	0
Magic	0	20	10
Total Variety	17	43	20
Youth Art			
Amazing Art	7	12	6
Clay Shop	6	7	12
Mixed Media	0	10	0
Total Youth Art	13	29	18
Total Recreation Programs	258	368	333

ATHLETICS STATUS REPORT FOR FALL 2021 PROGRAMS

	2020 Actual	2021 Budget	2021 Actual
Fall Baseball	186	140	230
Little Dribblers	8	16	25
All Star 1st-2nd Boys, 1st-3rd Girls	16	32	40
Parent Tot Bball	5	16	16
Travel Basketball 3rd-6th	53	56	51
Boys Feeder Basketball 7th-8th	20	25	44
Girls Feeder Basketball 7th-8th	N/A	10	16
Girls Travel House 4th-6th	9	10	21
Boys Travel House 5th-6th	8	20	27
Boys NCAA 3rd-4th	11	24	32
Junior Giants 1st-2nd	N/A	32	28
Flag Football League 3rd-5th	16	32	51
Jr High Flag 6th-8th	16	32	50
Arena Flag	66	64	65
Volleyball Clinics	N/A	0	13
Flag Football Camps and Clinics	100	48	58
Baseball Hitting League	74	0	107
Fall Sluggers Baseball	63	55	60
Fall Parent Tot Tee Ball	28	32	18
Fall Baseball Academy	69	0	54
Total Athletics	748	644	1,006