

NOTICE OF REGULAR MEETING

Wednesday, July 27, 2022

Regular Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035

[Live Stream Video Link](#)

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. ADDITIONS TO THE AGENDA

IV. PUBLIC COMMENT FOR ITEMS ON AGENDA

For public comment, members of the public can attend the virtual meeting so they may have the opportunity to speak during the public comment period.

If you wish to speak during the virtual meeting, [click here to register](#).

Registrants will receive an email with meeting access information from it@pdhp.org.

Anyone wishing to speak during the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board President or Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

V. CONSENT AGENDA

- A. Approval of the Minutes from the June 15, 2022 Workshop Meeting**
- B. Approval of the Minutes from the June 29, 2022 Regular Board Meeting**
- C. Approval of the 2022 Infrastructure Upgrade Project**
- D. Approval of the IGA with District 113 for Use of Park and School Property**
- E. Approval of 2022 Heller Nature Center Exhibition Fabrication and Installation Bid**
- F. Bills and Payroll in the amount of \$1,649,741.69**

VI. FINANCIAL FORECASTS TREASURER'S REPORT

VII. UNFINISHED BUSINESS

A. CENTENNIAL ICE ARENA UPDATE

VIII. NEW BUSINESS

- A. Parks Foundation Update**
- B. Board Committee Updates**
- C. Director's Report**
- D. Board Comments**

IV. OPEN TO PUBLIC TO ADDRESS THE BOARD

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IX. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

VII. ACTION FROM CLOSED SESSION IF ANY

VIII. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
JUNE 15, 2022**

The meeting was called to order at 6:14 p.m. by President Grossberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes; Director Voss; Director Peters; Director Gogola; Director Carr; Assistant Director Maliszewski; Assistant Director Murrin; Manager Schwartz; Manager Sassorossi; Coordinator Hejnowski

Guest Speakers: Dan Berg, Sikich LLP, Martha Trotter, Sikich LLP

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

PRESENTATION AND APPROVAL OF THE 2021 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Director Peters reported that on May 26, 2022, Dan Berg, and Martha Trotter, from the accounting firm Sikich LLP, presented to the Finance Committee, a draft version of the Park District of Highland Park's audited financial statements for 2021. Sikich LLP issued an unqualified or clean opinion for the report.

In accordance with state statute, the Annual Comprehensive Financial Report must be approved by the Park Board of Commissioners and filed with Lake County by June 30, 2022. The 2021 Annual Financial Report will be filed with the State of Illinois Comptroller's office.

Ms. Trotter and Mr. Berg presented a draft of the Park District's Annual Comprehensive Report.

Certificate of Achievement for Excellence in Financial Reporting for 2020

The District continues to present a report that meets the Government Finance Officers Association (GFOA) standards and as a result, has been awarded the Certificate of Achievement for Excellence in Financial Reporting. Sikich anticipates the District will continue to trend in that direction based on the report that has been prepared this year and will be issued in June.

Independent Auditors Report

Sikich LLP provided an unqualified opinion, which is considered to be a clean opinion, which is the highest level of assurance they can provide on the financial statements.

Management's Discussion and Analysis

This is prepared by Park District staff which provides a great deal of context for the financial highlights. The Park District's net position has increased by \$7.1 million, which is approximately 98% greater than the prior year, as a result of operations. During the year, government-wide revenues for the primary government totaled \$24,349,915 while expenses totaled \$17,225,134, resulting in an increase to the net position of \$7,124,781. The Park District's net position totaled \$66,712,259 on December 31, 2021, which includes \$37,566,498 net investment in capital assets, \$316,363 subject to external restrictions, and \$28,829,398 unrestricted net position that may be used to meet the ongoing obligations to citizens and creditors. The General Fund reported excess revenue for the year of \$1,897,183 exclusive of net transfers out of \$622,515. The net change in fund balance of \$1,274,668 brings the fund balance in the General Fund to \$5,337,002, resulting in an increase of 31.4%.

Statement of Net Position

This provides the basic financial statements presented on a full accrual basis of accounting, which includes the District's long-term assets and long-term liability balances. Assets include the net pension. Long-term liabilities include bond debt and other liabilities. The Park District's net position is \$66.7 million, which is an increase of \$7.1 million from the prior year. \$37 million of the net position is tied to capital assets, \$28.8 million is unrestricted and can be used to fund future year fiscal obligations, \$43,220 is restricted for the debt service, and \$273,143 is restricted for Special Recreation.

Balance Sheet

This is presented on a modified accrual basis of accounting, excluding long-term items. The General Fund has \$5.3 million, of which \$13,185 is non-spendable for pre-paid items, \$1.7 million is assigned for subsequent years' budget to supplement the budget deficit, and the remaining \$3.5 million is unassigned. The District has \$1.8 million of excess of revenues over expenditures, allowing the General Fund to transfer \$622,515 to the debt service fund to supplement debt payments, resulting in a net increase of \$1.2 million for the fiscal year. Conversely, the Recreation Fund had an excess of revenues over expenditures of \$4.4 million, so \$2 million was transferred to capital projects and just under \$1 to debt service. \$6.5 million was left in the Recreation Fund after transfers.

Required Supplementary Information

Budgeted vs. actual performance are detailed in this section. The District's revenues were greater than budget by \$656,497 and expenditures were below projected by \$1.9 million. Additionally, IMRF performance is detailed in this section over the last 7 years. The District's contribution rate is very low at 3.36%. The rate remains low due to the District's excess contributions over the actuary contribution amount. The District has also been able to report a net pension asset of \$15.2 million and a 131% funding level for IMRF.

Statistical

Outlines 10years of historical data including tax collections and levies.

Board Communication

There are no material weaknesses or significant deficiencies based on testing. This is a required communication to those charged with governance. No difficulties were encountered, conversely, there were no adjustments recommended by the auditors. The numbers received for the audit were not adjusted. As a result, the monthly financials provided by staff are accurate.

Consolidated Year-End Financial Report

Required filing with Illinois data, this includes a summary of the District's expenditures of grant awarded funds. The District expended \$331,769 from federal grants and \$137,680 from state grants.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to approve the 2021 Annual Comprehensive Financial Report of the Park District of Highland Park.

Commissioner Bernstein would like to know why the net position drastically increased in 2021 when compared to the past 10 years.

Ms. Trotter reported that the District's actual revenues far exceeded budgeted expectations, staff budgeted conservatively, the district refunded prior debt with a new debt issuance, and there were adjustments to OPEB and IMRF.

Commissioner Bernstein would like to know if staff anticipates the net position to increase annually or if this was an anomaly.

Director Peters reported that the budget to actual is much closer this year. She is not anticipating a significant increase in the net position come year end.

Commissioner Bernstein requested a presentation on inflation, increased interest rates, and how a recession could impact the District at the next Finance Committee Meeting.

Commissioner Bernstein would like to know if Sikich came across any surprises during the audit.

Ms. Trotter reported that there were no surprises, and she commended staff for their ability to control expenditures during the pandemic permitting a surplus.

Commissioner Bernstein would like to know if there are areas that need to be focused on over the next five years.

Ms. Trotter commended staff on their ability to budget conservatively, she does not recommend staff need to focus on particular areas within the budget.

President Grossberg would like to know who determines the IMRF actuary.

Mr. Berg reported that IMRF determines the actuary.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

SUNSET WOODS PARK PLAYGROUND RENOVATION PROJECT UPDATE

Manager Schwartz provided that the seating area and the concrete walks are nearly complete, the 2-5yr play area equipment is installed, and the 5-12yr play area equipment is nearly installed. Crews are preparing for the installation of the pour in place to begin next week and the entry landscaping and site amenity installation will continue through the end of the month. While the project experienced a variety of setbacks due to poor weather conditions, equipment supply challenges, and quality control challenges including a union strike delaying pour and place, staff are anticipating substantial completion by the end of the month. Staff have been sharing project updates and challenges with the community.

Commissioner Ruttenberg would like to know if staff are anticipating additional costs.

Manager Schwartz reported that staff are not anticipating additional costs.

Commissioner Bernstein requested that signage be placed at the site explaining the delay, since the project is a month behind schedule.

Manager Schwartz reported that weekly updates are shared with the community and staff will post signage at the site.

CENTENNIAL ICE ARENA RENOVATION UPDATES

Manager Schwartz reported that the District received three bids on June 10. Those documents are currently being reviewed and references are being contacted. Financials will be reviewed at the June Finance Committee Meeting. Staff will also provide a recommendation.

Assistant Director Maliszewski provided a brief update regarding the Districts gymnastics program moving to Lincoln School. Prior to Lincoln School being the new home for the District's gymnastics program, the gymnasium was a storage area for NSSD112. He is pleased to report that the move is complete, and this was the first week of classes. He shared images of the gymnasium with all the gymnastics equipment.

Commissioner Bernstein would like to know the length of the contract between the Park District and NSSD112 for the use of the gymnasium.

Assistant Director Maliszewski reported that there is no end date, so the District can utilize the gymnasium at Lincoln School as long as needed.

Executive Director Romes thanked NSSD112 for their generosity and allowing the Park District to use this space.

APPROVAL OF RESOLUTION 2022-05: AUTHORIZING THE PURCHASE OF NATURAL GAS FOR PARK DISTRICT FACILITIES AND METERS AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE A CONTRACT WITH THE LOWEST COST NATURAL GAS PROVIDER FOR A PERIOD UP TO 36 MONTHS

Director Peters reported that the natural gas at all Park District facilities and additional natural gas meters is currently brokered via AUS (Alternative Utility Service), except for the shared meter at HPCC. Besides our District, they have also provided adopted natural gas bids for Wheeling, Palatine, Arlington Heights, and Northbrook Park Districts. Additionally, the Villages of Wheeling and Rosemont (including the Allstate Arena) have been served by AUS, as well as many commercial clients.

Northern Illinois Municipal Electric Collaborative (NIMEC) currently provides service for all-electric meters except for Deer Creek Racquet Club (DCRC) and four small load meters in the District. DCRC has a separate electric contract that is tied to the solar provider there. The last bidding process had no bids offered for the four smallest meters in the District and are billed by ComEd. NIMEC is the largest governmental collaborative in Northern Illinois which aggregates the energy needs of 170 government members, with annual billings of \$25 million, thus allowing them to secure more competitive electric pricing. NIMEC is expanding into providing natural gas and will also bid out our natural gas. As all District natural gas contracts are expiring in June, they will all be bid simultaneously on June 20, 2022.

Bidding natural gas for the District takes place over a few hours. Therefore, approval to participate in the bidding process must take place prior to knowing the awarded supplier and associated rates. The amount of compensation that NIMEC receives is included in the natural gas rates from the supplier (roughly 2% of the natural gas supply), so there will be no direct payment made to the broker by the Park District. AUS gets paid by the winning vendor, so the District is not responsible for any commissions.

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Kaplan to approve Resolution 2022-05: authorizing the Executive Director to purchase natural gas for the District from Northern Illinois Municipal Electric Collaborative or Alternative Utility Service for a period of up to 36 months.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

REVIEW OF VOUCHERS

Director Peters reported that there was \$1.4 million of vouchers. The two remarkable items were the payments to amalgamated bank and PDRMA for health insurance.

MORaine BEACH FENCE IMPROVEMENT PROJECT UPDATE

Manager Schwartz reported that Moraine Park and Beach is the Park District's northernmost park property with access to the beach along Lake Michigan. Currently, the beach access path is closed due to bluff erosion and damages to the pathway.

Separate from the path restoration project, staff have explored fence improvements at the access point to the beach, and along the lakefront. Consistent with the Lakefront Master Plan update, staff have explored strategies to ensure the beach can be used as an off-leash dog beach, as well as patrons without dogs. Staff assessed the feasibility of numerous fence options, taking into consideration the different users, as well as the challenging conditions along Lake Michigan with strong storms, high waves and changing lake levels. The following options were presented at the April Lakefront, Parks, and Natural Areas Board Committee Meeting:

Split Beach Option

This option has a clear separation between the dog beach and the people beach. The section designated to people is directly off the path, where as dog access to the north is limited. In this option the dog beach is reduced, and the fence does not provide a full enclosure to separate users.

Activate the South Cove Option

This option was considered during the Lakefront Master Plan. A fence would be installed along the western side of the beach designating the southern cove as the dog beach. Unfortunately, the fixed fence on the west side of the beach is not sustainable, maintaining an access path between the coves will be challenging and may not be possible depending on beach conditions, and lastly, this option requires barriers preventing dog access to the north.

Beach For All Option

This option reframes how the beach operates while allowing dogs to be off leash on the property. Fencing is limited since the entire beach is open to dogs and people, it is a shared beach, no separation between users.

Staff budgeted \$20,00 for this project. If an option is approved, construction will begin this fall.

Vice President Freeman is in favor of a beach for all option, where it is a shared beach between people and dogs.

Commissioner Kaplan is in favor of the split beach option indicating that not everyone loves dogs.

Commissioner Bernstein would like the District's legal counsel to review the options to confirm none of them violate the public trust doctrine. Furthermore, since the beach has not been used for several years, he is not sure why a solution is being proposed, however if he had to select one of the options, he prefers a beach for all options.

President Ruttenberg is in favor of the beach for all option.

OTHER BUSINESS

Executive Director Romes reported that Fourth Fest and the Parade are happening this year. Further details will be provided at the June 29 Regular Board Meeting.

Commissioner Bernstein commended staff for the VIP and Public Grand Openings of the Preserve of Highland Park. He appreciates all their challenging work.

Vice President Freeman and President Grossberg echoed Commissioner Bernstein's sentiment.

OPEN TO PUBLIC TO ADDRESS BOARD

None.

ADJOURNMENT

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan and approved by a unanimous vote. The Board Meeting adjourned at 7:27pm.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
JUNE 29, 2022**

The meeting was called to order at 6:01 p.m. Vice President Freeman.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg,
Vice President Freeman

Absent: President Grossberg

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Peters;
Director Carr; Director Kopka; Assistant Director Maliszewski; Manager Nichols;
Coordinator Hejnowski

Guest Speakers: None.

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Commissioner Bernstein, seconded by Commissioner Ruttenberg to approve the Minutes from the May 18, 2022 Workshop Meeting, the Minutes from the May 25, 2022 Annual Meeting, the Minutes from the May 25, 2022 Regular Board Meeting, the Park Avenue Beach and Boating Facility Site Master Plan Report, the Interstate Gas Supply, Inc. Natural Gas Service Agreement bid via Alternative Utility Services, Inc. (AUS Energy), the Direct Energy Business Marketing, LLC Natural Gas Service Agreement bid via Alternative Utility Services, Inc. (AUS Energy), Authorization for the Park District of Highland Park to Enroll in and Purchase from the Joint Purchasing Program NCPA (National Cooperative Purchasing Alliance), and Bills and Payroll in the amount of \$2,483,672.86

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman

Nay: None

Absent: President Grossberg

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters reported that as of May 31, 2022, actual revenues are exceeding budgeted revenue by \$678,000 and actual expenses are \$1.1 million less than budgeted for a year-to-date net difference of \$1.8 million. When compared to the pre-COVID years (2017-2019), the District has a \$262,595.94 surplus.

Conclusion

In May of 2022, Park District programs and facilities are performing better than budgeted, \$500,000 of the operating surplus is due to timing differences, and the Park District has a \$1.3 million surplus thanks to \$59,000 from West Ridge Center which is primarily due to early childhood programming revenues, \$89,000 from Centennial Ice Arena since both gymnastics and ice programming surpassed budgeted enrollment figures by 100 participants each, \$249,000 from Tennis which is due to the 400 additional participants, \$24,000 from Aquatics, \$49,000 from Athletics, and \$69,000 from Sunset Valley Golf Club Recreation. Lastly, there is a \$628,000 savings in salaries and wages due to open positions, as well as correlating insurance and retirement. Overall, the Park District is in a very favorable position at the end of May.

UNFINISHED BUSINESS

A. Centennial Ice Arena Update

As staff reported at the Finance Committee Meeting last week, the ice rink at Centennial Ice Arena has been experiencing some issues for the past 9 months or so. Over the span of that time, we have been working with the Mechanical Engineer (IB Story) who designed the new compressor system that was installed in 2020. IB Story has been on site several times over the past 9 months, including this past May, after we removed the ice from the rink. Generally speaking, IB Story provided an opinion that the issue we were experiencing would in a sense “self-correct” itself.

After the ice was removed from the rink, we also removed portions of the flooring and visually noticed cracks in the concrete foundation. We then had the General Contractor who installed the compressor in 2020 out for a site visit. It was the opinion of our General Contractor that the floor had heaved.

At this time Staff believes is essential to investigate the issues at the Centennial Ice Rink, including the cause, risks, and potential solutions. As a matter of safety, this investigation must occur before the ice rink reopens for use.

As such, we met with Wiss, Janney, Elstner and Associates Engineering (WJE), whom we have worked with in the past, and is a highly recommended firm to conduct an investigation as to what damage has occurred, why it occurred, and potential solutions exist to repair the issues.

To note, WJE has been asked to provide an opinion on a short-term repair that will allow the park district to safely operate the ice rink this August. The Park Board was sent a copy of this proposal this afternoon, and a hard copy of the proposal is before you now.

The proposal cost is \$38,700, this permits WJE Engineering to review existing construction documents, conduct a field investigation and exploratory openings, test soil samples, conduct an elevation survey and structural analysis, to submit a report to the Park District summarizing their findings of cause,

propose options for repairs (Short term and Long Term) with consideration given to having ice in August 2022.

If the proposal is approved, the anticipated schedule is to disconnect and drain the current ice mat on July 5. Staff is meeting with a contractor tomorrow morning to discuss having this completed so that field testing and the investigation can commence on July 6. The initial assessment and potential repair options (short term vs. long term) will be submitted to staff on July 14.

The next steps would be to determine if the short-term repair is possible to open in August 2022. If so, staff and the Park Board will determine the scope and the contractor to perform the work, complete the final report and consider long-term repair options, and finally, select, and complete construction documents for a long-term repair option.

Commissioner Bernstein would like to push back the Workshop Meeting or hold an Emergency Meeting so that the assessment from WJE Engineering can be presented during that meeting.

Commissioner Ruttenberg would like WJE Engineering to assess the entire building, not just the ice rink.

Vice President Freeman would like to know the extent of the soil treatment WJE Engineering will conduct.

Executive Director Romes reported that this assessment includes three soil borings.

Commissioner Ruttenberg is not in favor of fixing the ice rink if the building is no longer viable.

A motion was made by Commissioner Kaplan and seconded by Commissioner Bernstein to authorize the Executive Director to enter into an agreement with WJE Engineering in the amount of \$38,700 to complete the investigation of the heaved ice-skating rink slab at Centennial Ice Arena.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman

Nay: None

Absent: President Grossberg

Abstain: None

Motion Carried

NEW BUSINESS

A. Parks Foundation

Executive Director Romes provided an update on Fourth Fest, noting that the Foundation will have a beverage tent at Fourth Fest. They will be selling water, pop, and sports drinks at prices of \$2 and \$3. Net proceeds will go to the general fund of the Foundation. The Foundation will hold a pickleball tournament on Saturday, August 6 as a fundraiser for the Foundation. Net proceeds will go to the Foundation's general fund. The Champion's banquet is scheduled for some time in October, depending upon the availability of the guest speaker. This is a Foundation fundraiser for its SMILE fund. The Foundation also says it has found a venue but is presently unnamed. A VIP beach party at Park Avenue will be held from 4 – 7 pm. Guest includes elected officials, Foundation staff, Park Ave donors, etc. There will be tours (by land and water), food, and beverages with guest speakers. The Foundation unanimously approved donating \$400,000 to PDHP for the Park Ave breakwater and boat launch ramp. Additional funds are being held as donations are still being collected. A final donation will be made in December to help pay for ancillary items at the site. Lastly, the Foundation is taking advantage of a complimentary table at the Farmers Market in Highland Park a few times over the summer to disseminate information about the Foundation and collect donations.

B. Adopting a Proclamation for the Designation of July as Parks and Recreation Month

Executive Romes reported that this July, the National Recreation and Parks Association and its Agency Members, including the Park District of Highland Park, are bringing attention to how important it is to rise up and support parks and recreation, because every day, park and recreation professions rise up for our communities in service of equity, climate-readiness, and overall health and well-being.

During Parks and Recreation Month, the Park District will be showcasing the ways in which we faithfully serve our community all year long, as well as how community members can work to support our Mission.

A few examples will include a special email blast on Thursday, June 30 introducing July as Parks & Rec month, a PDHP float with a Parks and Recreation month banner in the Fourth of July parade, and during the month we are compiling and promoting "Park Stories" - impactful stories from residents, staff, Commissioners, Foundation members on how the PDHP has positively impacted their lives, and lastly, a promotion will be on our ParkLine e-newsletter and social media outlets such as Facebook and Instagram.

Vice President Freeman read aloud the Proclamation.

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg to adopt a Proclamation for the Designation of July as Parks and Recreation Month.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman

Nay: None

Absent: President Grossberg

Abstain: None

Motion Carried

C. Board Committee Updates

Executive Director Romes reported that at the June 15 Facility and Recreation Committee Meeting Holabird and Root provided a progress update, discussed the next steps, and reviewed the anticipated timeline for the West Ridge Park and Site Project. At the June 22 Lakefront, Parks, and Natural Areas Committee Meeting staff reviewed the proposed improvements from Gewalt Hamilton Associates, the project timeline, and fundraising efforts between the Parks Foundation and the Athletic Boosters to support the renovation of the Fink Park Athletic Field Development and an Engineer from AECOM presented two repair concepts to address the damages along the southeast corner of the South Storage lot at Park Avenue Boating Facility. Lastly, at the June 22 Finance Committee Meeting staff provided an update on the 2022 Capital Plan including a review of year-end projections. Staff also reviewed the 10-Year Funding Model and staff provided a brief update regarding the condition of the ice rink.

D. Summer Camp Updates

Manager Nichols reported that 95 summer camp staff (directors, assistant directors, and counselors) underwent 19 hours of training before the first day of camp. The trainings reviewed safety procedures and first aid, Park District policies and behavior, camp activities, staff expectations, and field trips. Camps are housed at 5 Park District facilities and 4 Highland Park Schools. Of the 35 field trips planned this summer some of the extraordinary visits include a Chicago Dogs and Schaumburg Boomers baseball game, a Chicago Sky Women's basketball game, Whirley Ball, Bowlero, Nickle City, Action Territory, Dave and Busters, Wagner Farm, Lincoln Park Zoo, Six Flags, Sky Zone, Medieval Times, and Santa's Village. She is pleased to report that Directors will be utilizing the SeeSaw platform for camper and parent engagement. Directors will post pictures and send out weekly newsletters and field trip reminders to parents to have immediate access to information.

E. Fourth Fest Update

Manager Nichols shared a map of Sunset Woods Park providing a layout of the activities occurring in the park along with images of the carnival games and a timeline of scheduled events throughout the day and into the evening before the fireworks display. She is pleased to report that the theme this year is "We are all Superheroes" which will be displayed across the parade floats.

Commissioner Ruttenberg would like to know what the maximum capacity is for camps.

Manager Nichols reported that camps are at capacity this year based on staffing, and we have hit our historical averages when comparing enrollment numbers. Due to the different options and offerings, the Park District is always trying to accommodate families.

Vice President Freeman commended Manager Nichols and her staff, her children are in camp, and they love it.

Commissioner Bernstein asked Assistant Director Maliszewski to provide an update of the Firecracker Baseball Tournament.

Assistant Director Maliszewski reported that the tournament was canceled due to low enrollment.

Executive Director Romes reported that unfortunately, the Sunset Woods Playground will not be completed for opening to the public by July 4th. While the pour in place surface is underway, it will not be fully complete and inspected by Monday. While we are all disappointed that the new playgrounds are not yet open. Our crews have been working hard to keep the project moving, but unforeseen challenges and setbacks including weather and equipment delays, unforeseen site conditions, quality control issues with equipment, and a trucker's strike have impacted the overall schedule.

F. Director's Report

Executive Director Romes reported that several other events are occurring this Summer including Unplug Illinois: Nature Playday on Saturday, July 9 from 10:00 a.m. – 12:00 p.m. at the Preserve of Highland Park. This free event encourages participants to unplug and spend the morning playing in nature by catching critters in the pond, hunting for insects, and frolicking. On Sunday, July 17 Hidden Creek AquaPark is hosting a Party on the Lawn from 12:00 p.m. – 3:00 p.m. This is a free event for season pass holders. Regular daily rates apply for non-members. The Family Hoe Down, is Friday, July 22 from 5:30 – 7:30 pm at the Preserve. Families will enjoy games, music, food, and plenty of do si doing for all ages. Lastly, the North Shore Amateur Golf Tournament is on July 27 and 28 at Sunset Valley Club.

Commissioner Bernstein requested a presentation regarding the ability to expand our offering for pickleball at the July 20 Facility and Recreation Committee Meeting. Additionally, he would like the presentation to include revenue.

G. Board Comments

None.

Regular Board Meeting Minutes
June 29, 2022

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

ADJOURNMENT

A motion was made by Commissioner Bernstein and seconded by Vice President freeman and approved by a unanimous vote. The Board Meeting adjourned at 6:48 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Dan Johnson, IT Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: July 27, 2022

Subject: **Approval of the 2022 Infrastructure Upgrade Project**

Summary

In 2016 the Park District made an investment to improve the Technology Infrastructure at all facilities. Part of the work was to provide an all-flash array to improve performance, and redundancy and maintain our virtual servers and file storage. This equipment has reached the end of its useful life and needs replacement. This project will involve the purchase and installation of a new array as well as the replacement of some physical and virtual servers.

Financial Impact

Total Approved 2022 Budget	\$110,000.00
Total Project	\$145,859.21
Anticipated Amount Over Budget	\$35,859.21

Quotes were received for this project as the purchase or installation of data processing equipment, software, or services is not adapted to award by competitive bidding. Therefore, competitive bidding is exempt by Park District Code. While this project is over budget, its implementation at this time will result in \$78,000 in budget savings over the next three years.

Recommendation

Staff recommends approval from the Park Board of Commissioners to authorize the Executive Director to enter into an agreement with Camera Corner Connecting Point for purchase and installation of the 2022 Infrastructure Upgrade Project in the amount of \$145,859.21.



Memorandum

To: Park Board of Commissioners

From: Chris Maliszewski, Assistant Director of Recreation and Facilities; Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

Date: July 27, 2022

Subject: **Approval of the IGA with District 113 for Use of Park and School Property**

Summary

Staff provided an overview of the updated terms and proposed amendment for the intergovernmental agreement between District 113 and the Park District for use of certain park and school property to the Policy Committee on July 26, 2022.

Recommendation

Staff recommends approval from the Park Board of Commissioners approve the intergovernmental agreement between District 113 and the Park District for use of certain park and school property.

INTERGOVERNMENTAL AGREEMENT
FOR USE OF CERTAIN
PARK AND SCHOOL PROPERTY

THIS AGREEMENT is made as of this _____ day of _____, (the “**Effective Date**”) 2022, by and between the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, a unit of local government (“**Park District**”) and the Board of Education of Township High School District No. 113, Lake County, Illinois, a body politic and corporate (“**School District**”). Park District and School District are hereinafter sometimes individually referred to as a “Party” and jointly referred to as the “**Parties**”.

Recitals

WHEREAS, the School District owns and operates Highland Park High School and other real property used by Highland Park High School, collectively described in Exhibit A attached hereto and incorporated by reference (the “**High School Facilities**”), which serve the residents of Highland Park, Illinois; and

WHEREAS, the Park District owns and operates various facilities in the City of Highland Park, which serve the residents of Highland Park, collectively described in Exhibit B attached hereto and incorporated by reference (the “**Park District Facilities**”)(the High School Facilities and Park District Facilities are collectively referred to as the “Facilities”); and

WHEREAS, the Parties believe that the sharing of the facilities identified on Exhibits A and B is in the best interests of the Parties and the residents of Highland Park; and

WHEREAS, the Parties are authorized by Article 7, Section 10 of the Illinois Constitution, and the *Intergovernmental Cooperation Act* (5 ILCS 220/1 *et seq.*) to enter into agreements for the mutual benefit of the Parties; and

WHEREAS, the Parties desire to enter into this Agreement to allow for the sharing of certain facilities and properties on the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the mutual promises of the Parties hereinafter contained and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as set forth below.

1. **Term.** This Agreement shall commence on _____ and shall terminate on _____, unless extended as provided herein. Unless a Party provides written notice of its intent to terminate this Agreement at least one year prior to the date of termination, this Agreement shall renew for successive,

additional five year terms.

2. **License Granted.** The Parties grant to each other a reciprocal, non-exclusive limited license to use the parking areas that currently exist or that are installed in the future on either the High School Facilities or the Park District Facilities, for parking purposes relating to Park District or School District purposes, as the case may be. Such license may be used during the times described in Exhibits A and B, respectively. Except as provided above, however, each Party shall obtain the prior consent of Property owner prior to any use of such parking areas to avoid conflicts.

3. **Use of Highland Park High School Facilities.** The Park District may use the Highland Park High School Facilities identified on Exhibit A on a first priority basis and at no charge during the days and times provided on Exhibit A. If no specific days and times are set forth on Exhibit A for a particular facility, the Park District shall contact the School District to schedule their use of such facility.

4. **Use of Park District Facilities.** The School District may use the Park District Facilities identified on Exhibit B on a first priority basis and at no charge during the days and times provided on Exhibit B. If no specific days and times are set forth on Exhibit B for a particular facility, the School District shall contact the Park District to schedule their use of such facility.

5. **Supervision and Maintenance.** Each Party shall be responsible for providing adequate and appropriate supervision for their respective use of the other Party's property. Neither Party shall be responsible for supervising the activities, programs, or use of the other Party. Each Party shall be responsible for routine custodial, security, maintenance, and supplies for its own facilities and properties. Notwithstanding the above, however, to the extent a Party utilizes a facility outside of its normal operating hours for that particular facility and the owner of the facility incurs fees, costs or expenses as result of such use (e.g., additional security guard or employee required to open a facility), or, as a result of the use of a facility by a Party additional custodial, security, maintenance or supplies above those normally provided the owner of the facility are required, the Party using such facility shall be responsible for all such fees, costs and expenses and shall promptly reimburse the owner of the facility upon request. For purposes of this Paragraph, "appropriate supervision" shall mean supervisors that are at least 19 years old. Nothing herein shall be construed to modify or create any duties to third parties or to waive any defenses and immunities available in statute or common law.

6. **Damage to Property.** Each Party shall pay the cost of repair for any damages beyond normal wear and tear which occur in connection with its use of the other Party's property and or facilities.

7. **Advertising.** The Parties agree to assist each other in advertising the other Party's programs offered at the Facilities provided under this Agreement, to the extent permitted by law and applicable policies.

8. **Storage.** Both Parties will endeavor to provide reasonable storage space for equipment that may be utilized in the programs offered at the Facilities. Notwithstanding the above, however, neither Party shall be responsible for the other Party's equipment stored on its site; it being agreed that any storage of equipment shall be done at the storing Party's sole risk except for willful misconduct.

9. **Indemnification.**

a. *Park District Indemnification.* The Park District shall defend, indemnify and hold harmless the School District, its individual board members, officers, employees, volunteers and agents (collectively, the "**School District Indemnities**") against any and all liabilities, obligations, claims, demands, damages, causes of action, costs, fees, and expenses whatsoever, including, but not limited to, reasonable attorney's fees, that arise out of, relate to, or are connected in any way with the Park District's use of any School District Facilities or any breach of this Agreement by the Park District.

b. *School District's Indemnification.* The School District shall defend, indemnify and hold harmless the Park District, its individual commissioners, officers, employees, volunteers, and agents (collectively, the "**Park District Indemnities**") against any and all liabilities, obligations, claims, demands, damages, causes of action, costs, fees, and expenses whatsoever, including but not limited to, reasonable attorney's fees, that arise out of, relate to, or are connected in any way with the School District's use of Park District Facilities or any breach of this Agreement by the School District

c. *No Waiver.* The School District and Park District agree that the cross-indemnification described in this Section is solely for the parties' mutual benefit and convenience and that it shall not be construed to create or modify any duties to third parties, none of whom are intended as a beneficiary of this Agreement. Nothing herein shall be construed to waive any defenses or immunities available to the parties in statute or common law in relation to third party claims.

10. **Insurance.** The School District and Park District, each at their own expense, will maintain at all times while this Agreement is in effect, the following insurance: (a) commercial general liability insurance, on an occurrence basis, in the amount of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate with sexual abuse and molestation coverage included; (b) excess or umbrella insurance coverage on an

occurrence basis in the amount of at least \$5,000,000 per occurrence and in the aggregate, and such insurance shall follow the form of the underlying policies; (c) automobile liability insurance with a limit of not less than \$1,000,000 each accident, and such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos); (d) workers' compensation insurance in the statutorily required amounts; and (e) employer's liability insurance of at least \$1,000,000 each employee for bodily injury by accident and bodily injury by disease. With the exception of the workers' compensation insurance, the School District and Park District shall name the other Party's indemnitees identified in Paragraph 9 as additional insureds on all insurance required hereunder on a primary and noncontributory basis. Each Party shall provide the other with a certificate of insurance, evidencing the insurance required hereunder within seven days of the Effective Date and annually thereafter. To the extent that the Park District or the School District are self-insured or utilize a risk pool, such party may satisfy the insurance requirements herein through self-insurance or participation in a risk pool so long as the self-insurance program or risk pool provides protections substantially similar to the insurance policies otherwise required hereunder.

11. **Third-Party Beneficiaries.** This Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

12. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior or contemporaneous agreements and understandings whether oral or written of the Parties in connection therewith.

13. **Compliance with Laws.** In utilizing the areas and performing their obligations under this Agreement, the School District and Park District shall each comply with all applicable laws, rules, ordinances and regulations.

14. **Notice.** All notices and other communications given pursuant to this Agreement shall be in writing and shall be deemed properly served if delivered in person to the party to whom it is addressed or on the day of deposit with a nationally recognized overnight delivery service, with confirmation of delivery, as follows:

If to Park District:

Park District of Highland Park
636 Ridge Road
Highland Park, IL 60035

With copies to:

Ancel Glink, P.C.
175 E. Hawthorn Pkwy., Ste. 145
Vernon Hills, IL 60061
Attn: Adam Simon

If to School District:

Township High School District No. 113
1040 Park Avenue West
Highland Park, IL 60035

With copies to:

Hodges, Loizzi, Eisenhammer,
Rodick & Kohn LLP
3030 Salt Creek Lane, Suite 202
Arlington Heights, IL 60005
Attn: James S. Levi

15. **Amendment.** No amendment, modification or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the Parties.

16. **Waiver.** The failure of either Party to demand strict performance of this Agreement on any one occasion shall not prohibit such Party from demanding strict performance hereof on any future occasion.

17. **Authority to Execute.** Each signatory hereto represents and warrants that he/she has the proper corporate authority to execute this Agreement and bind his/her respective entity to the terms and conditions hereof.

18. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which shall together constitute one and the same instrument.

19. **Incorporation of Recitals; Exhibits.** The recitals set forth above and the exhibits attached hereto are incorporated into and made a part of this Agreement.

20. **Interpretation.** Both parties agree that they have had an adequate opportunity to review this Agreement with counsel of their own choosing and enter into this Agreement freely and voluntarily. Since both parties have had an adequate opportunity to negotiate the terms of this Agreement, any ambiguity found herein shall not be construed against one party or the other.

IN WITNESS WHEREOF Park District and School District have each caused this Agreement to be executed by duly authorized officers thereof as of the date and year first above written.

**BOARD OF PARK COMMISSIONERS
OF THE PARK DISTRICT OF
HIGHLAND PARK, LAKE COUNTY,
ILLINOIS, a unit of local government**

**BOARD OF EDUCATION OF
TOWNSHIP HIGH SCHOOL
DISTRICT NO. 113, LAKE COUNTY,
ILLINOIS, a body politic and corporate**

By: _____
Its: President

By: _____
Its: President

Attest:

Attest:

By: _____
Its: Secretary

By: _____
Its: Secretary

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EXHIBIT A

WOLTERS FIELD CAMPUS

Wolters Field Turf and Outdoor Track (Football, Track, Lacrosse, Soccer, Field Hockey)

- August through May - after HPHS games or practices conclude, Saturday's after 3:00pm. Sundays 10:00am-4:00pm (Lights may not be used)
- June through August - Monday through Friday 11:00am-2:00pm for summer camp, as requested/approved for nights/weekends (Lights may not be used)
- Upon request/approval year round for special events

Wolters Varsity and JV Baseball Fields

- April through August - after HPHS games or practices conclude, Saturday's after 3:00pm. Sundays 10:00am-dusk
- Upon request/approval year round for special events in September and October

Wolters Varsity and JV Softball Fields (For softball use only)

- April through August - after HPHS games or practices conclude, Saturday's after 3:00pm. Sundays 10:00am-dusk
- Upon request/approval year round for special events in September and October
- June through August - JV softball field can be used by summer camp.

Wolters Back Soccer and Football Fields

- August through May - after HPHS games or practices conclude, Saturday's after 3:00pm. Sundays 10:00am-dusk
- June through August - Monday through Friday 9:00am-3:00pm for summer camp, and as requested/approved for nights/weekends
- Upon request/approval year round for special events.

HPHS CAMPUS

Vine Ave Field and St. John Field

- Upon request/approval year round for special events

Giant Gym

- November through March - Monday-Saturday after HPHS games or practices conclude. Sundays 10:00am-4:00pm when available
- Upon request/approval year round for special events

Intramural Gym

- Upon request/approval year round

Exhibition Gym

- Year round - Monday-Saturday after HPHS games or practices conclude.
Sundays 10:00am-4:00pm when available

Indoor Track

- Upon request/approval year round

HPHS Auditorium

- Upon request/approval year round

HPHS Tennis Courts

- Year round Saturdays and Sundays when available
- June and July - weekdays upon request/approval

HPHS Pool

- Sundays in May for winter lifeguard training (4-6 hours)
- Saturdays in May after Water Polo games/practices upon request/approval
- Upon request/approval year round for special events

EXHIBIT B

Highland Park Golf Learning Center

- Each program (boys and girls) will get a maximum of 1 day per week to use the grass.
- Teams may not take up more than 4 grass stalls during a practice session even if the range is not crowded.
- JV and varsity teams have unlimited use of the mats at the range and Hole 13 when it is available.
- Coaches must communicate in advance so the Park District is aware when HPHS teams plan to practice at the driving range.

Sunset Valley Golf Club

- Unlimited use of the Youth Golf Development Center and putting green.
- The golf course will be available to the boys and girls teams for three days of tryouts in early August.
- The boys and girls teams will have access to host all home matches Monday-Thursday. Friday will only be utilized if it is better for the golf course or in the event of a rainout.
- The high school will communicate the dates of all home matches with the golf course by June 1st. HPHS will host at Sunset Valley on approximately 12 dates each Fall. Tee times will be consecutive when hosting an event.
- If the golf course allows for HPHS to host an invite, all teams will pay to participate.
- On practice days, the high school will be given a maximum of 6-7 tee times after school, but it's possible the tee times may not be consecutive.

Outdoor Park District Tennis Courts (Fink or Cunniff)

- August-October - Monday-Friday 3:00-7:00pm. Saturdays upon request/approval
- March-May - Monday-Friday 3:00-7:00pm. Saturdays upon request/approval

Indoor Park District Tennis Courts (Deer Creek)

- August-October - Upon request/approval for special events.
- Late February/May - 3 dates to run tennis tryouts if necessary. Upon request/approval for special events.

Fink Park

- Use of Fink Park for our Boys and Girls Cross Country course. August-November

Rec Center

- Upon request/approval year round for special events.

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Memorandum

To: Park Board of Commissioners

From: Jessica Reyes, Heller Nature Center Manager; Chris Maliszewski, Assistant Director of Recreation and Facilities; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: July 27, 2022

Subject: **Approval of the 2022 Heller Nature Center Exhibition Fabrication and Installation Bid**

Summary

The Park District of Highland Park received two (2) sealed bids on Wednesday, June 8, 2022, for materials and labor to complete the 2022 Heller Nature Center Exhibition Fabrication and Installation Project. Heller's exhibit was originally installed in 2006 and has suffered damage and wear and tear. In addition to repairs being made to existing elements, Heller will be adding an educational mural around the existing aquarium, an interactive food chain panel, a hands-on learning table, and convert our existing vernal pond exhibit to a static educational panel and change our Prairie root exhibit to become more interactive. The intent of the project is to enhance the patron experience, educate the community on natural areas, and to encourage patrons to take what they've learned inside and apply it to their hike through the Heller Nature Center grounds. Heller Nature Center has increased revenue in the past two years and continues to see an increase in daily visitors. The exhibit is a beloved space to all who come as it's an environment to explore, learn and appreciate the natural world. The project is scheduled to take place from July 18 through October 3, 2022.

Bid Results

<i>Company</i>	<i>Total Base Bid</i>
Taylor Studios Inc.	\$121,904.00
Wilderness Graphics Inc.	\$91,943.86

The low bidder is Wilderness Graphics Inc. This contractor has favorable references working with nature centers, state organizations and conservation districts.

Budget Impact

Total Approved Budget	\$55,378
Bid Recommendation	\$91,943.86
Anticipated Amount Over Budget	\$36,565.86

The budget overage is due to significant increase in materials costs, such as, lumber and acrylic.

Recommendation

Staff and the Facility and Recreation Committee recommend approval from the Park Board of Commissioners to accept the total base bid from Wilderness Graphics, Inc. for the 2022 Heller Nature Center Exhibition Fabrication and Installation Bid and authorize the Executive Director to enter into an agreement in the amount of \$91,943.86.



Memorandum

To: Board of Park Commissioners

From: Samantha Santizo - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: July 27, 2022

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written June 27, 2022 through July 21, 2022 to be presented to the Board for approval on July 27, 2022.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
June 27, 2022 Emergency Checks	\$ 13,193.50
June 29, 2022 Emergency Check	\$ 700.00
July 11, 2022	\$ 251,682.97
July 13, 2022-Petty Cash Reimbursement Check	\$ 438.39
July 21, 2022	\$ 165,043.14
Void Payments	\$ (1,100.00)
Bank Drafts	\$ 26,303.81
P-Card	\$ 190,791.12
TOTAL	\$ 647,052.93

PAYROLL DISBURSEMENTS

July 01, 2022	\$ 490,988.47
July 15, 2022	\$ 511,700.29
TOTAL	\$ 1,002,688.76

GRAND TOTAL	\$ 1,649,741.69
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 7-27-22 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	06/24/2022	Bank Draft	0.00	190,791.12	DFT0003599
60722	Invoice	06/07/2022	P-Card with PA	0.00	190,791.12	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	190,791.12
EFT's	0	0	0.00	0.00
	1	1	0.00	190,791.12

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	190,791.12
			<u>190,791.12</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03187 - 6/27/22 Studio E 16 Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18411	STUDIO E 16, LLC	06/27/2022	Regular	0.00	2,000.00	
PDHP_SUM_B	Invoice	06/24/2022	On-site filming for 6/29/22 & 6/30/22	0.00	2,000.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,000.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	2,000.00
			<hr/>
			2,000.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19787	AMBER A JOHNSON, PHD	06/27/2022	Regular	0.00	7,437.50	
06022022	Invoice	06/02/2022	Values Identification & Embed Process-May ...	0.00	7,437.50	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	7,437.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	7,437.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	7,437.50
			<hr/>
			7,437.50



Park District of Highland Park, IL

Check Register

Packet: APPKT03185 - Bank Draft for Check#188067 Bicker Bros
Inc/Novelty Golf

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19834	BICKER BROS INC	06/24/2022	Bank Draft	0.00	300.00	DFT0003600M1
062322	Invoice	06/23/2022	6/23/22 Bunny Hutch field trip Check# 1880...	0.00	300.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	300.00
EFT's	0	0	0.00	0.00
	1	1	0.00	300.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	300.00
			<hr/>
			300.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16344	PARKS FOUNDATION OF HIGHLAND P/	06/27/2022	Regular	0.00	3,756.00	
062722	Invoice	06/27/2022	Foundation funds collected at PDHP-June 20...	0.00	3,756.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	3,756.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	3,756.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	3,756.00
			<hr/>
			3,756.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03198 - 06/29/22 Sarah's Pony Rides-Emergency
Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19867	SARAH'S PONY RIDES, INC.	06/29/2022	Regular	0.00	700.00	
062222	Invoice	06/22/2022	7/6/22 Sunshine Field Trip	0.00	700.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	700.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	700.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	700.00
			<hr/>
			700.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03200 - Check Register 7/11/22 Check Print

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16788	ADVANCED TURF SOLUTIONS INC	07/06/2022	Regular	0.00	5,937.00	
INV4528017	Invoice	06/20/2022	Advanced GLR Perennial Ryegrass/Athletic B...	0.00	5,937.00	
19734	AECOM TECHNICAL SERVICES INC.	07/06/2022	Regular	0.00	5,554.45	
2000628498	Invoice	05/26/2022	Park Ave Boat Launch Parking Lot Restoration	0.00	5,554.45	
19871	ALEXANDER NATHAN	07/06/2022	Regular	0.00	326.69	
062822	Invoice	06/28/2022	14U Blue Omaha Trip Meals Reimbursement	0.00	326.69	
19424	ALPHA CLEANING COMPANY	07/06/2022	Regular	0.00	2,151.93	
6550	Invoice	06/30/2022	June 2022 Cleaning Services	0.00	2,151.93	
19787	AMBER A JOHNSON, PHD	07/06/2022	Regular	0.00	5,600.00	
070122	Invoice	07/01/2022	Values Identification & Embed Process-June ...	0.00	5,600.00	
10446	CHICAGO DIST GOLF ASSOC	07/06/2022	Regular	0.00	1,500.00	
2114-224	Invoice	07/01/2022	2022 Membership Dues	0.00	1,500.00	
10502	CITY OF HIGHLAND PARK	07/06/2022	Regular	0.00	20,412.91	
070122 024593	Invoice	07/01/2022	1755 St Johns Ave 6/1/22-6/30/22	0.00	8.50	
070522 000573	Invoice	07/05/2022	1801 Sunset Rd 4/1/22-6/30/22	0.00	423.21	
070522 000592	Invoice	07/05/2022	1801 Sunset Rd 4/1/22-6/30/22	0.00	200.61	
070522 000795	Invoice	07/05/2022	1801 Sunset Rd 4/1/22-6/30/22	0.00	176.76	
070522 000810	Invoice	07/05/2022	2627 St Johns Ave 4/1/22-6/30/22	0.00	32.04	
070522 001725	Invoice	07/05/2022	0 Ravine Dr 4/1/22-6/30/22	0.00	62.69	
070522 002480	Invoice	07/05/2022	45 Roger Williams Ave 4/1/22-6/30/22	0.00	318.19	
070522 005210	Invoice	07/05/2022	125 Central Ave 4/1/22-6/30/22	0.00	374.65	
070522 005211	Invoice	07/05/2022	125 Central Ave 4/1/22-6/30/22	0.00	659.62	
070522 005221	Invoice	07/05/2022	1377 Deer Creek Pkwy 4/1/22-6/30/22	0.00	338.85	
070522 005222	Invoice	07/05/2022	1377 Deer Creek Pkwy 4/1/22-6/30/22	0.00	295.13	
070522 005246	Invoice	07/05/2022	1390 Sunset Rd 4/1/22-6/30/22	0.00	471.65	
070522 007491	Invoice	07/05/2022	3100 Trail Way 4/1/22-6/30/22	0.00	654.40	
070522 009806	Invoice	07/05/2022	1390 Sunset Rd 4/1/22-6/30/22	0.00	634.63	
070522 015005	Invoice	07/05/2022	486 Roger Williams Ave 4/1/22-6/30/22	0.00	38.88	
070522 015813	Invoice	07/05/2022	405 Prospect Ave 4/1/22-6/30/22	0.00	38.48	
070522 016770	Invoice	07/05/2022	1220 Fredrickson Pl 4/1/22-6/30/22	0.00	9,657.37	
070522 016772	Invoice	07/05/2022	2205 Skokie Valley Rd 4/1/22-6/30/22	0.00	832.82	
070522 016883	Invoice	07/05/2022	19 St Johns Ave 4/1/22-6/30/22	0.00	27.25	
070522 018000	Invoice	07/05/2022	1055 St Johns Ave 4/1/22-6/30/22	0.00	34.50	
070522 018647	Invoice	07/05/2022	3100 Trail Way 4/1/22-6/30/22	0.00	670.30	
070522 018829	Invoice	07/05/2022	2501 Sheridan Rd 4/1/22-6/30/22	0.00	310.52	
070522 019308	Invoice	07/05/2022	1377 Deer Creek Pkwy 4/1/22-6/30/22	0.00	291.15	
070522 021030	Invoice	07/05/2022	2900 Trail Way	0.00	118.13	
070522 022091	Invoice	07/05/2022	1301 Hilary Ln 4/1/22-6/30/22	0.00	34.50	
070522 025539	Invoice	07/05/2022	1377 Deer Creek Pkwy 4/1/22-6/30/22	0.00	386.55	
070522 026141	Invoice	07/05/2022	1390 Sunset Rd 4/1/22-6/30/22	0.00	8.03	
070522 026407	Invoice	07/05/2022	1207 Park Ave W 4/1/22-6/30/22	0.00	293.29	
070522 026425	Invoice	07/05/2022	31 Park Ave 4/1/22-6/30/22	0.00	276.70	
070522 026451	Invoice	07/05/2022	335 Roger Williams Ave 4/1/22-6/30/22	0.00	25.50	
070522 029312	Invoice	07/05/2022	885 Sheridan Rd 4/1/22-6/30/22	0.00	267.14	
070522 032271	Invoice	07/05/2022	1201 Park Ave W 4/1/22-6/30/22	0.00	904.03	
070522 032272	Invoice	07/05/2022	1201 Park Ave W 4/1/22-6/30/22	0.00	1,546.84	

Check Register

Packet: APPKT03200-Check Register 7/11/22 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
14270	CLUB MOMENTUM ATHLETICS	07/06/2022	Regular	0.00	2,031.28	
051	Invoice	06/28/2022	Spring Volleyball Camp	0.00	2,031.28	
10537	COMMONWEALTH EDISON COMPANY	07/06/2022	Regular	0.00	3,459.33	
062322 18122640...	Invoice	06/23/2022	636 Ridge Rd 5/23/22-6/22/22	0.00	1,494.21	
062322 18147670...	Invoice	06/23/2022	ES Egandale 1N Park 5/23/22-6/22/22	0.00	68.85	
062422 17303300...	Invoice	06/24/2022	NS Clavey 1E RT 5/26/22-6/23/22	0.00	1,424.14	
062422 72610440...	Invoice	06/24/2022	1240 Fredrickson Pl 5/24/22-6/23/22	0.00	472.13	
10624	DANIEL CREANEY COMPANY	07/06/2022	Regular	0.00	75.00	
44759	Invoice	04/11/2022	Golf Learning Center-IDOT Approval of Entra...	0.00	75.00	
18562	DAVIS BANCORP INC	07/06/2022	Regular	0.00	1,518.00	
105527	Invoice	06/30/2022	Armored Transport-June 2022	0.00	1,518.00	
17122	DYNEGY ENERGY SERVICES	07/06/2022	Regular	0.00	17,067.94	
331665722061	Invoice	06/30/2022	May-June 2022	0.00	17,067.94	
10974	GEWALT HAMILTON ASSOCIATES INC	07/06/2022	Regular	0.00	20,881.68	
5121.000-1A	Invoice	06/14/2022	Hidden Creek Aquatic Center Pool Deck Repl...	0.00	4,958.00	
5121.250-16	Invoice	06/15/2022	SVGC Bridge Replacement-Services from 5/1...	0.00	3,391.50	
5818.200-9	Invoice	06/15/2022	Centennial Ice Arena Site Improvements 5/1...	0.00	12,532.18	
11009	GRANDI BROTHERS	07/06/2022	Regular	0.00	102.94	
6809776	Invoice	05/25/2022	Gas tank for Tennis courts roller	0.00	102.94	
19596	GUEST AUTOMATION INC	07/06/2022	Regular	0.00	3,780.07	
IN20222681	Invoice	06/23/2022	IREMCS Service Agreement-4/1/22-4/1/23	0.00	1,982.40	
IN20222682	Invoice	06/23/2022	Centennial Arena-Controller Upgrades	0.00	1,797.67	
11054	HACIENDA LANDSCAPING INC.	07/06/2022	Regular	0.00	40,409.00	
001	Invoice	06/08/2022	2022 Heller Nature Center Entrance Improv...	0.00	40,409.00	
19645	HOLABIRD & ROOT, LLC	07/06/2022	Regular	0.00	14,467.50	
0133699	Invoice	06/13/2022	Professional Services 3/1/22-4/30/22	0.00	14,467.50	
19869	JARONN WATKINS	07/06/2022	Regular	0.00	259.00	
032222	Invoice	03/22/2022	House baseball referee for 7 games	0.00	259.00	
11363	JOHN KENO AND CO., INC.	07/06/2022	Regular	0.00	28,172.90	
2200.03-01	Invoice	05/12/2022	Park Ave Dredging Project 4/28/22-5/11/22	0.00	28,172.90	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	07/06/2022	Regular	0.00	211.62	
0005032318	Invoice	06/30/2022	2205 Skokie Valley Rd 7/1/22-7/31/22	0.00	80.22	
0005032436	Invoice	06/30/2022	1390 Sunset Rd 7/1/22-7/31/22	0.00	131.40	
11653	MAG CONSTRUCTION CO.	07/06/2022	Regular	0.00	10,800.00	
17-720	Invoice	06/21/2022	Auger holes-18 signs installed at Sunset Wo...	0.00	10,800.00	
13604	NORTH SHORE GAS	07/06/2022	Regular	0.00	1,806.19	
062022 06011450...	Invoice	06/20/2022	Deer Creek 5/13/22-6/14/22	0.00	366.31	
062022 06011450...	Invoice	06/20/2022	RCHP 5/14/22-6/15/22	0.00	491.06	
062022 06011450...	Invoice	06/20/2022	1240 Fredrickson Pl 5/14/22-6/15/22	0.00	490.00	
062022 06022257...	Invoice	06/20/2022	1390 Sunset 5/17/22-6/15/22	0.00	160.35	
062022 06024054...	Invoice	06/20/2022	2900 Trailway 5/13/22-6/15/22	0.00	48.91	
062022 06024054...	Invoice	06/20/2022	1377 Clavey Rd 5/13/22-6/14/22	0.00	52.26	
062022 06024054...	Invoice	06/20/2022	3100 Trailway 5/13/22-6/14/22	0.00	48.05	
062022 06024054...	Invoice	06/20/2022	1240 Fredrickson/Aquatic Park 5/14/22-6/15...	0.00	149.25	
15146	PETER E HERNANDEZ	07/06/2022	Regular	0.00	507.50	
1061722023	Invoice	06/17/2022	Hidden Creek Aqua Park/Rosewood Beach P...	0.00	240.00	
1062822024	Invoice	06/28/2022	Skokie Lagoon Canoeing Photography	0.00	267.50	

Check Register

Packet: APPKT03200-Check Register 7/11/22 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12211	RICOH USA, INC	07/06/2022	Regular	0.00	1,731.72	
5064892151	Invoice	06/17/2022	Copies- 5/17/22-6/16/22	0.00	1,731.72	
12393	SMITHGROUP, INC.	07/06/2022	Regular	0.00	7,352.50	
0163632	Invoice	06/23/2022	Park Ave Beach Nourishment Permitting 3/2...	0.00	7,352.50	
12572	THE MULCH CENTER	07/06/2022	Regular	0.00	3,105.00	
280093	Invoice	06/08/2022	Playground mulch	0.00	3,105.00	
12665	TYLER TECHNOLOGIES, INC	07/06/2022	Regular	0.00	250.00	
025-384807	Invoice	06/22/2022	Project Management-CIS/CRM	0.00	250.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	07/06/2022	Regular	0.00	52,210.82	
03-5310	Invoice	06/08/2022	Centennial Ice Arena Renovation Basic Servi...	0.00	43,651.00	
03-5320	Invoice	06/08/2022	Centennial Ice Arena Renovaiton Expenses	0.00	59.82	
03-5326	Invoice	06/08/2022	Centennial Ice Arena Renovation-Mezzanine	0.00	2,500.00	
03-5327	Invoice	06/08/2022	Centennial Ice Arena Renovation-Canopy	0.00	3,500.00	
03-5328	Invoice	06/08/2022	Centennial Ice Arena Renovation-Fascia	0.00	2,500.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	79	28	0.00	251,682.97
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	79	28	0.00	251,682.97

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	251,682.97
			<u>251,682.97</u>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19542	MARI-LYNN PETERS - PETTY CASH	07/13/2022	Regular	0.00	438.39	
071322	Invoice	07/13/2022	Reimbursement for Petty Cash-West Ridge	0.00	438.39	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	438.39
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	438.39

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	438.39
			<hr/>
			438.39



Park District of Highland Park, IL

Check Register

Packet: APPKT03210 - 7/18/2022 Void Check#188021

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11299	JESSE WHITE TUMBLING TEAM	07/18/2022	Regular	0.00	-1,100.00	188021
Bank Code AP Summary						
Payment Type	Payable Count	Payment Count	Discount	Payment		
Regular Checks	0	0	0.00	0.00		
Manual Checks	0	0	0.00	0.00		
Voided Checks	0	1	0.00	-1,100.00		
Bank Drafts	0	0	0.00	0.00		
EFT's	0	0	0.00	0.00		
	0	1	0.00	-1,100.00		

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	-1,100.00
			<hr/>
			-1,100.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03217 - 7/21/22 Check Print

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10034	ABSOLUTE HOME IMPROVEMENTS	07/21/2022	Regular	0.00	30,719.25	
#5	Invoice	06/06/2022	Sunset Park Concrete/Masonry	0.00	10,593.54	
6	Invoice	06/06/2022	2021 Sunset Woods Park General Constructi...	0.00	20,125.71	
19734	AECOM TECHNICAL SERVICES INC.	07/21/2022	Regular	0.00	3,435.44	
60676728	Invoice	06/30/2022	Park Ave Boat Launch Parking Lot Restoration	0.00	3,435.44	
19863	AIMEE LERNER	07/21/2022	Regular	0.00	243.00	
1586573	Invoice	06/22/2022	Refund	0.00	81.00	
1586573-1	Invoice	06/22/2022	Refund	0.00	81.00	
1586573-2	Invoice	06/22/2022	Refund	0.00	81.00	
19873	ALEXANDRIA WHITE	07/21/2022	Regular	0.00	33.60	
1610630	Invoice	07/11/2022	Refund	0.00	16.80	
1610630-1	Invoice	07/11/2022	Refund	0.00	16.80	
10149	ANCEL, GLINK, DIAMOND, BUSH,	07/21/2022	Regular	0.00	2,025.00	
90417	Invoice	07/13/2022	Legal Services June 2022	0.00	2,025.00	
19753	APEX SIGNS AND GRAPHICS	07/21/2022	Regular	0.00	10,812.50	
INV-2802	Invoice	06/24/2022	Sign Replacement HP Golf Learning Center	0.00	10,812.50	
19172	AQUAMOON LLC	07/21/2022	Regular	0.00	605.00	
22-1045	Invoice	06/30/2022	Aquarium Service	0.00	605.00	
18759	BALANCED ENVIRONMENTS, INC	07/21/2022	Regular	0.00	12,919.08	
106384	Invoice	04/29/2022	April 2022 Routine Grounds Maintenance	0.00	2,641.41	
106385	Invoice	04/29/2022	April 2022 Landscape Services	0.00	2,353.44	
107642	Invoice	05/31/2022	May 2022 Routine Grounds Maintenance	0.00	7,924.23	
19864	BRENDAN KERRIGAN	07/21/2022	Regular	0.00	217.00	
1586479	Invoice	06/22/2022	Refund	0.00	81.00	
1586481	Invoice	06/22/2022	Refund	0.00	81.00	
1611287	Invoice	07/13/2022	Refund	0.00	55.00	
10880	CHARLES J FIORE COMPANY, INC.	07/21/2022	Regular	0.00	7,438.68	
231990	Invoice	06/15/2022	Sunset Woods Park Playground	0.00	7,438.68	
10446	CHICAGO DIST GOLF ASSOC	07/21/2022	Regular	0.00	2,000.00	
1133	Invoice	07/05/2022	3rd Installment-2022 CDGA Member Club M...	0.00	2,000.00	
10463	CHICAGO TRIBUNE	07/21/2022	Regular	0.00	63.74	
056235470000	Invoice	06/30/2022	Online Annual Audit Listing/Online Bid Listing	0.00	63.74	
10502	CITY OF HIGHLAND PARK	07/21/2022	Regular	0.00	36.03	
071522	Invoice	07/15/2022	April, May & June 2022 Food and Beverage ...	0.00	36.03	
19861	DANIELLE BERNHARDSON	07/21/2022	Regular	0.00	137.70	
1586514	Invoice	06/22/2022	Refund	0.00	68.85	
1586514-1	Invoice	06/22/2022	Refund	0.00	68.85	
19866	DAYNA MOMBACH	07/21/2022	Regular	0.00	74.00	
1593880	Invoice	06/28/2022	Refund	0.00	74.00	

Check Register

Packet: APPKT03217-7/21/22 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10868	FAULKS BROS. CONSTRUCTION, INC	07/21/2022	Regular	0.00	4,372.11	
366022	Invoice	04/20/2022	SVGC-north face bunker sand	0.00	1,508.48	
370517	Invoice	06/23/2022	SVGC-Fines free non-dried roscoe	0.00	1,305.97	
370701	Invoice	06/29/2022	SVGC north face bunker sand	0.00	1,557.66	
10974	GEWALT HAMILTON ASSOCIATES INC	07/21/2022	Regular	0.00	17,136.38	
5121.050-3	Invoice	06/15/2022	Fink Park Baseball 5/1/22-5/29/22 Services	0.00	1,400.00	
5818.200-7	Invoice	04/13/2022	Centennial Ice Arena Site Improvements 2/2...	0.00	15,736.38	
15888	HEARTLAND BUSINESS SYSTEMS LLC	07/21/2022	Regular	0.00	10,462.50	
499540-H	Invoice	02/15/2022	HBS-FF-Labor: Engineering/Consulting Labor	0.00	10,462.50	
11125	HITCHCOCK DESIGN GROUP	07/21/2022	Regular	0.00	5,561.56	
28395	Invoice	06/30/2022	Sunset Woods Playground Renovation Final ...	0.00	5,561.56	
18561	J MILLER MARKETING INC	07/21/2022	Regular	0.00	1,860.00	
19596	Invoice	07/05/2022	July 2022 Online Management	0.00	1,860.00	
19860	JACLYN SCHNEIDER	07/21/2022	Regular	0.00	165.00	
1588106	Invoice	06/23/2022	Refund	0.00	165.00	
11294	JEREMY FRIEDMAN	07/21/2022	Regular	0.00	410.64	
062822	Invoice	06/28/2022	6/23/22-6/26/22 Hotel stay-Cedar Point 11U...	0.00	410.64	
17017	JG's Reptile Road Show	07/21/2022	Regular	0.00	425.00	
1557	Invoice	06/06/2022	7/27/22 Education Reptile Show	0.00	425.00	
19862	KATRINA CHAMBERLAIN	07/21/2022	Regular	0.00	162.00	
1586540	Invoice	06/22/2022	Refund	0.00	81.00	
1586540-1	Invoice	06/28/2022	Refund	0.00	81.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	07/21/2022	Regular	0.00	1,482.09	
0005032438	Invoice	06/30/2022	1240 Fredrickson PI 7/1/22-7/31/22	0.00	377.84	
PS465683	Invoice	06/30/2022	Pit Stop rental-Wolters/Fink/WR/Preserve/4...	0.00	1,104.25	
11653	MAG CONSTRUCTION CO.	07/21/2022	Regular	0.00	7,000.00	
17-713	Invoice	06/14/2022	Preserve bathroom doors masonry block ja...	0.00	4,200.00	
17-730	Invoice	07/11/2022	Sunset Woods-Auger holes for signs	0.00	1,800.00	
17-731	Invoice	07/11/2022	Preserve bathroom doors-door jam extender	0.00	1,000.00	
19874	MICHAEL BUSS	07/21/2022	Regular	0.00	40.00	
1609334	Invoice	07/11/2022	Refund	0.00	20.00	
1609334-1	Invoice	07/11/2022	Refund	0.00	20.00	
11860	MUTUAL ACE HARDWARE	07/21/2022	Regular	0.00	565.00	
619194	Invoice	06/08/2022	Supplies	0.00	565.00	
19868	NANCY MARTINEZ	07/21/2022	Regular	0.00	100.00	
1595519	Invoice	06/29/2022	Refund	0.00	100.00	
19872	NORTHWESTERN UNIVERSITY	07/21/2022	Regular	0.00	837.50	
2202	Invoice	06/23/2022	6/22/22 Rental of Rocky and Berenice Miller...	0.00	837.50	
11998	PARK DISTRICT RISK MGMT AGCY	07/21/2022	Regular	0.00	24,117.57	
0622133	Invoice	06/30/2022	June 2022 Liability Insurance	0.00	24,117.57	
16344	PARKS FOUNDATION OF HIGHLAND P/	07/21/2022	Regular	0.00	218.75	
070822	Invoice	07/08/2022	4th Fest unsold goods-concession losses	0.00	218.75	
16344	PARKS FOUNDATION OF HIGHLAND P/	07/21/2022	Regular	0.00	1,500.00	
07082022	Invoice	07/08/2022	4th Fest Sponsorship posted to PDHP	0.00	1,500.00	
17425	PNC EQUIPMENT FINANCE	07/21/2022	Regular	0.00	10,561.00	
1466184	Invoice	06/30/2022	SVGC Golf Cart Lease 7/30/22-8/29/22	0.00	10,561.00	
17425	PNC EQUIPMENT FINANCE	07/21/2022	Regular	0.00	1,309.70	

Check Register

Packet: APPKT03217-7/21/22 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
1466183	Invoice	06/30/2022	SVGC Utility Cart lease 7/30/22-8/29/22	0.00	1,309.70	
12211	RICOH USA, INC	07/21/2022	Regular	0.00	991.88	
5065113843	Invoice	07/17/2022	Copies 6/17/22-7/16/22	0.00	991.88	
12396	SOIL AND MATERIAL CONSULTANTS	07/21/2022	Regular	0.00	32.00	
47649	Invoice	05/31/2022	Concrete cylinders-Sunset Woods Park Playg...	0.00	32.00	
12493	SUNSET FOOD MART INC	07/21/2022	Regular	0.00	86.31	
16200 063022	Invoice	06/21/2022	Supplies	0.00	86.31	
19875	TINA KELLY	07/21/2022	Regular	0.00	20.00	
1613064	Invoice	07/14/2022	Refund	0.00	20.00	
17713	WILD GOOSE CHASE INC	07/21/2022	Regular	0.00	2,350.00	
36161	Invoice	04/02/2022	Goose Egg Depredation Season 2022	0.00	900.00	
36419	Invoice	04/01/2022	Property Inspection for geese control	0.00	1,450.00	
17515	WINDSTREAM	07/21/2022	Regular	0.00	2,516.13	
74906059	Invoice	06/22/2022	June 2022	0.00	2,516.13	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	59	41	0.00	165,043.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	59	41	0.00	165,043.14

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	165,043.14
			<u>165,043.14</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03193 - Bank Draft 06/27/22 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	06/27/2022	Bank Draft	0.00	478.80	DFT0003603
062722 AFLAC	Invoice	06/24/2022	6/24/22 AFLAC	0.00	478.80	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	478.80
EFT's	0	0	0.00	0.00
	1	1	0.00	478.80

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	478.80
			<hr/>
			478.80



Park District of Highland Park, IL

Check Register

Packet: APPKT03192 - Bank Draft 6/27/22 - Gamma Team Security/Beach Security

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19824	GAMMA TEAM SECURITY, INC.	06/27/2022	Bank Draft	0.00	1,134.00	DFT0003601
533-3473	Invoice	06/20/2022	6/13/22-6/19/22 Security service on beach a...	0.00	1,134.00	
19824	GAMMA TEAM SECURITY, INC.	06/27/2022	Bank Draft	0.00	1,251.60	DFT0003602
533-3472	Invoice	06/20/2022	6/13/22-6/20/22 Security Service on beach a...	0.00	1,251.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	2,385.60
EFT's	0	0	0.00	0.00
	2	2	0.00	2,385.60

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	2,385.60
			<u>2,385.60</u>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19824	GAMMA TEAM SECURITY, INC.	06/28/2022	Bank Draft	0.00	1,251.60	DFT0003605
533-3451	Invoice	06/13/2022	6/6/22-6/12/22 Security service on beach ar...	0.00	1,251.60	
19824	GAMMA TEAM SECURITY, INC.	06/28/2022	Bank Draft	0.00	972.00	DFT0003606
533-3452	Invoice	06/13/2022	6/6/22-6/12/22 Security service on beach ar...	0.00	972.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	2,223.60
EFT's	0	0	0.00	0.00
	2	2	0.00	2,223.60

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	2,223.60
			<hr/>
			2,223.60



Park District of Highland Park, IL

Check Register

Packet: APPKT03195 - Bank Draft 06/28/22 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	06/28/2022	Bank Draft	0.00	970.05	DFT0003604
INV3929499	Invoice	06/28/2022	DCFSA-PMB Payments/HCFSA-Visa Card Pa...	0.00	970.05	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	970.05
EFT's	0	0	0.00	0.00
	1	1	0.00	970.05

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2022	970.05
			<hr/>
			970.05



Park District of Highland Park, IL

Check Register

Packet: APPKT03199 - Bank Draft 7/6/22 ICMA

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	07/06/2022	Bank Draft	0.00	4,184.50	DFT0003613
070122 302037	Invoice	07/01/2022	7/1/2022 ICMA 457 #302037	0.00	4,184.50	
12825	ICMA RETIREMENT TRUST #705568	07/06/2022	Bank Draft	0.00	250.00	DFT0003614
070122 705568	Invoice	07/01/2022	7/1/2022 ICMA-Roth #705568	0.00	250.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,434.50
EFT's	0	0	0.00	0.00
	2	2	0.00	4,434.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	4,434.50
			<hr/>
			4,434.50



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19824	GAMMA TEAM SECURITY, INC.	07/12/2022	Bank Draft	0.00	1,134.00	DFT0003621
533-3482	Invoice	06/28/2022	883 Sheridan Rd-Beach Security 6/20/22-6/...	0.00	1,134.00	
19824	GAMMA TEAM SECURITY, INC.	07/12/2022	Bank Draft	0.00	1,251.60	DFT0003622
533-3481	Invoice	06/27/2022	31 Park Ave Beach Security 6/20/22-6/26/22	0.00	1,251.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	2,385.60
EFT's	0	0	0.00	0.00
	2	2	0.00	2,385.60

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	2,385.60
			<hr/> 2,385.60



Park District of Highland Park, IL

Check Register

Packet: APPKT03203 - Bank Draft 7/11/22 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/12/2022	Bank Draft	0.00	713.22	DFT0003623
INV3870755	Invoice	06/13/2022	7/11/22 DCFSA & HCFSAs payments	0.00	713.22	
19658	HEALTHEQUITY INC	07/12/2022	Bank Draft	0.00	424.62	DFT0003624
INV3969677	Invoice	07/11/2022	7/11/22 DCFSA/HCFSAs - FSA Admin Fees	0.00	424.62	
19658	HEALTHEQUITY INC	07/12/2022	Bank Draft	0.00	71.80	DFT0003625
INV3896831	Invoice	06/20/2022	7/11/22 HCFSAs payments	0.00	71.80	
19658	HEALTHEQUITY INC	07/12/2022	Bank Draft	0.00	85.20	DFT0003626
INV3917588	Invoice	06/23/2022	7/11/22 DCFSA/HCFSAs/HCDC-FSA Admin Fe...	0.00	85.20	
19658	HEALTHEQUITY INC	07/12/2022	Bank Draft	0.00	611.66	DFT0003627
INV3948464	Invoice	07/05/2022	7/11/22 HCFSAs payments	0.00	611.66	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	5	0.00	1,906.50
EFT's	0	0	0.00	0.00
	5	5	0.00	1,906.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	1,906.50
			<hr/>
			1,906.50



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19824	GAMMA TEAM SECURITY, INC.	07/14/2022	Bank Draft	0.00	810.00	DFT0003634
533-3499	Invoice	07/11/2022	883 Sheridan St 7/4/22-7/10 Beach Security	0.00	810.00	
19824	GAMMA TEAM SECURITY, INC.	07/14/2022	Bank Draft	0.00	1,022.10	DFT0003635
533-3500	Invoice	07/11/2022	7/4/22-7/10/22 Boat Beach Security	0.00	1,022.10	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	1,832.10
EFT's	0	0	0.00	0.00
	2	2	0.00	1,832.10

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	1,832.10
			<hr/>
			1,832.10



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	07/18/2022	Bank Draft	0.00	1,475.00	DFT0003650
June 2022	Invoice	06/30/2022	June 2022 Sales/Use Tax payment	0.00	1,475.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,475.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,475.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	1,475.00
			<hr/>
			1,475.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03208 - Bank Draft 7/15/22 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	07/18/2022	Bank Draft	0.00	250.00	DFT0003649
071522 ICMA Roth	Invoice	07/15/2022	7/15/22 ICMA-Roth #705568	0.00	250.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	250.00
EFT's	0	0	0.00	0.00
	1	1	0.00	250.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	250.00
			<hr/>
			250.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03207 - Bank Draft 7/15/22 ICMA

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	07/18/2022	Bank Draft	0.00	4,151.54	DFT0003648
071522 ICMA	Invoice	07/15/2022	7/15/22 ICMA 457 #302037	0.00	4,151.54	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,151.54
EFT's	0	0	0.00	0.00
	1	1	0.00	4,151.54

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	4,151.54
			<hr/>
			4,151.54



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19824	GAMMA TEAM SECURITY, INC.	07/20/2022	Bank Draft	0.00	1,134.00	DFT0003652
533-3497	Invoice	07/07/2022	883 Sheridan Rd 6/27/22-7/3/22 Beach Secu...	0.00	1,134.00	
19824	GAMMA TEAM SECURITY, INC.	07/20/2022	Bank Draft	0.00	1,251.60	DFT0003653
533-3496	Invoice	07/05/2022	6/27/22-7/3/22 Boat Beach Security	0.00	1,251.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	2,385.60
EFT's	0	0	0.00	0.00
	2	2	0.00	2,385.60

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	2,385.60
			<hr/> 2,385.60



Park District of Highland Park, IL

Check Register

Packet: APPKT03213 - Bank Draft 7/19/22 Quadient

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18904	QUADIENT FINANCE USA, INC	07/19/2022	Bank Draft	0.00	1,124.92	DFT0003651
062622	Invoice	06/26/2022	Quadient-Postage meter & Equipment Rental	0.00	1,124.92	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,124.92
EFT's	0	0	0.00	0.00
	1	1	0.00	1,124.92

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2022	1,124.92
			<hr/>
			1,124.92



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2022

DISTRICT WIDE

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	186,942.07	180,321.84	1,989,316.93	1,543,694.20	445,622.73	2,795,872.75	191,518.84	1,324,029.93
110 - CAMPS	1,350,697.10	1,206,205.96	1,357,016.10	1,212,614.05	144,402.05	1,960,724.10	1,089,624.78	1,094,974.78
120 - LESSONS	45,390.90	40,518.14	278,396.81	245,529.25	32,867.56	471,319.00	45,720.00	301,754.75
130 - SPECIAL EVENTS	1,286.50	7,492.80	54,197.35	61,518.29	-7,320.94	118,640.00	0.00	15,162.25
410 - TAX	5,537,757.21	5,506,296.51	6,644,196.37	6,446,732.78	197,463.59	13,826,335.90	5,342,140.74	6,603,279.74
420 - FEES & CHARGES	486,960.26	484,982.19	1,224,844.27	1,070,101.44	154,742.83	2,426,544.00	489,271.26	1,316,468.04
440 - MEMBERSHIPS	108,137.00	125,157.44	330,572.46	525,305.55	-194,733.09	1,230,080.00	60,310.59	248,127.13
450 - RENTALS	139,362.60	92,490.03	772,132.66	751,194.21	20,938.45	1,442,465.20	126,042.94	639,843.29
460 - MERCHANDISING	19,906.08	14,943.35	64,781.85	41,032.25	23,749.60	114,913.50	29,372.37	68,909.71
470 - INTEREST INCOME	6,798.32	499.80	17,689.43	2,998.80	14,690.63	6,000.00	626.31	5,339.11
480 - MISCELLANEOUS INCOME	435,278.66	7,155.50	532,172.70	251,129.47	281,043.23	793,776.00	65,871.99	143,396.77
510 - OTHER INCOME	48,651.39	44,437.29	148,866.08	50,125.40	98,740.68	106,724.58	25,512.94	92,852.97
520 - BOND/DEBT PROCEEDS	11,552.14	0.00	22,837.74	0.00	22,837.74	0.00	101.70	983.09
Total Revenue:	8,378,720.23	7,710,500.85	13,437,020.75	12,201,975.69	1,235,045.06	25,293,395.03	7,466,114.46	11,855,121.56
Expense								
100 - PROGRAMS	135,738.07	123,760.13	815,608.75	813,352.37	-2,256.38	1,559,749.95	100,744.32	561,810.31
110 - CAMPS	43,987.30	303,158.38	92,777.71	412,732.02	319,954.31	1,126,808.01	7,789.70	20,351.51
120 - LESSONS	23,553.52	20,521.90	118,699.48	138,117.50	19,418.02	267,389.33	21,864.78	143,383.24
130 - SPECIAL EVENTS	40,812.07	28,354.41	86,561.07	74,965.37	-11,595.70	146,101.52	3,498.10	23,161.17
440 - MEMBERSHIPS	7,540.75	11,851.65	48,127.99	67,326.27	19,198.28	157,219.17	0.00	0.00
610 - SALARIES & WAGES	673,664.95	731,267.31	3,181,900.87	3,660,191.39	478,290.52	8,363,084.03	584,208.45	2,815,978.65
620 - CONTRACTUAL SERVICES	399,295.02	486,140.41	1,250,762.07	2,090,537.67	839,775.60	4,471,645.39	291,591.42	1,110,433.33
630 - INSURANCE	155,030.37	200,295.45	770,373.07	981,005.85	210,632.78	2,376,181.41	156,525.09	693,163.83
640 - MATERIALS & SUPPLIES	41,034.19	59,667.68	205,482.80	252,276.70	46,793.90	518,906.30	60,984.90	153,290.61
650 - MAINTENANCE & LANDSCAPING CONTRACTS	33,940.26	53,585.89	233,647.04	267,567.06	33,920.02	447,428.72	54,579.54	162,557.00
660 - UTILITIES	71,986.30	64,058.40	396,322.56	414,515.71	18,193.15	926,073.41	58,479.21	330,919.73
670 - PENSION CONTRIBUTIONS	54,675.14	62,951.29	263,038.12	313,802.70	50,764.58	719,322.10	57,785.91	292,120.36
680 - COST OF GOODS SOLD	14,253.86	6,396.76	51,737.24	33,355.56	-18,381.68	54,765.00	9,044.50	33,250.59
710 - DEBT RETIREMENT	618,360.27	605,017.50	619,310.27	605,017.50	-14,292.77	3,315,035.00	308,243.75	309,668.75
720 - CAPITAL OUTLAY	92,299.34	861,543.40	1,156,653.45	2,961,798.00	1,805,144.55	10,760,955.00	373,009.17	722,676.11
Total Expense:	2,406,171.41	3,618,570.56	9,291,002.49	13,086,561.67	3,795,559.18	35,210,664.34	2,088,348.84	7,372,765.19
Report Total:	5,972,548.82	4,091,930.29	4,146,018.26	-884,585.98	5,030,604.24	-9,917,269.31	5,377,765.62	4,482,356.37

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
01 - GENERAL CORPORATE	1,899,436.07	1,821,974.22	788,751.07	119,214.25	669,536.82	-126,867.61	1,905,022.07	1,060,094.19
25 - SPECIAL RECREATION	165,578.75	219,968.40	258,326.55	277,394.22	-19,067.67	517,482.58	79,521.09	-209,366.97
29 - RECREATION	3,549,716.50	2,969,080.89	3,804,921.98	2,018,040.24	1,786,881.74	3,121,446.02	3,371,108.37	3,803,613.67
60 - DEBT SERVICE	36,969.20	61,023.68	88,445.39	162,704.31	-74,258.92	-1,664,375.30	345,112.32	479,958.92
70 - CAPITAL PROJECTS	320,848.30	-980,116.90	-794,426.73	-3,461,939.00	2,667,512.27	-11,764,955.00	-322,998.23	-651,943.44
Report Total:	5,972,548.82	4,091,930.29	4,146,018.26	-884,585.98	5,030,604.24	-9,917,269.31	5,377,765.62	4,482,356.37

Special Recreation and Debt Service are showing timing differences due to property tax collection.

Capital is under budget and this is a timing difference coupled with projects being delayed until 2023.

The General fund is performing favorably as replacement taxes came in much larger than budgeted (\$140,000) and property taxes are coming in quicker than budgeted (timing difference). Interest income is more than budgeted due to rising interest rates and more money invested in short term cd's. Miscellaneous income came in greater than budgeted due to \$12,000 in advertising revenue from Highland Park Bank & Trust. Salary and wages and insurance are under budget in several areas, including finance, marketing, parks (\$97,000) and HR, as PDHP was largely understaffed with several open positions during the beginning of the year and currently. Contractual services are under budget in several areas, including professional fees, the Albion project which was budgeted here and in the capital fund, training and education due to many staff not attending the IPRA annual conference, computer expense coming in light, and minimal maintenance costs and staff development coming through. There are also timing differences.

The Recreation fund is performing favorably with athletics showing a \$60,000 surplus, CIA with a \$64,000 surplus, tennis with significant positive surplus of \$292,000, and WRC with \$70,000. Lessons are running greater than budget largely due to swim lessons continuing to do well with a \$37,000 surplus at month end. Fees and charges are showing a surplus due to open gyms with a \$15,000 surplus and daily fees at CIA, with a surplus of \$14,000. Greens fees and permanent tee time revenue is \$134,000 more than budgeted. Merchandising is doing well at \$24,000 over budget. Miscellaneous income is \$46,000 more than budgeted. Overall salaries, wages, insurance, and pensions in several areas at PDHP continue to be understaffed or were understaffed by \$500,000. There are also many timing differences causing the variance.



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2022

01 - GENERAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	2,319,716.18	2,305,828.59	2,969,531.88	2,757,668.04	211,863.84	5,894,569.01	2,288,705.34	2,905,413.75
420 - FEES & CHARGES	4,137.82	4,361.82	17,243.67	15,100.14	2,143.53	27,600.00	5,394.44	14,908.04
460 - MERCHANDISING	0.00	56.39	0.00	226.49	-226.49	396.00	33.07	200.63
470 - INTEREST INCOME	6,798.32	499.80	17,689.43	2,998.80	14,690.63	6,000.00	626.31	5,339.11
480 - MISCELLANEOUS INCOME	301.00	1,333.80	43,000.81	27,020.10	15,980.71	36,601.00	696.84	43,423.96
510 - OTHER INCOME	0.00	0.00	53.53	5,688.11	-5,634.58	7,850.00	464.78	1,745.13
Total Revenue:	2,330,953.32	2,312,080.40	3,047,519.32	2,808,701.68	238,817.64	5,973,016.01	2,295,920.78	2,971,030.62
Expense								
610 - SALARIES & WAGES	217,964.31	232,707.64	1,179,245.85	1,295,131.43	115,885.58	2,941,016.42	191,364.46	1,033,321.40
620 - CONTRACTUAL SERVICES	86,499.65	97,811.67	401,907.87	600,781.55	198,873.68	1,223,602.24	53,519.08	232,080.05
630 - INSURANCE	77,434.41	103,032.40	392,589.96	510,602.48	118,012.52	1,224,731.28	81,452.43	375,345.26
640 - MATERIALS & SUPPLIES	16,979.82	21,740.81	86,068.74	77,062.86	-9,005.88	230,937.30	32,498.66	73,480.74
650 - MAINTENANCE & LANDSCAPING CONTRACTS	3,308.24	7,589.06	34,443.90	36,670.08	2,226.18	92,920.04	4,673.65	28,738.64
660 - UTILITIES	11,381.11	8,191.02	66,241.94	62,226.56	-4,015.38	143,726.03	7,464.90	57,800.42
670 - PENSION CONTRIBUTIONS	17,949.71	19,033.58	98,269.99	107,012.47	8,742.48	242,950.31	19,925.53	110,169.92
Total Expense:	431,517.25	490,106.18	2,258,768.25	2,689,487.43	430,719.18	6,099,883.62	390,898.71	1,910,936.43
Report Total:	1,899,436.07	1,821,974.22	788,751.07	119,214.25	669,536.82	-126,867.61	1,905,022.07	1,060,094.19

Replacement taxes came in much larger than budgeted (\$140,000) and property taxes are coming in quicker than budgeted (timing difference). Interest income is more than budgeted due to rising interest rates and more money invested in short term cd's. Miscellaneous income came in greater than budgeted largely due to \$12,000 in advertising revenue from Highland Park Bank & Trust. Salary and wages and insurance are under budget in several areas, including finance, marketing, parks (\$97,000) and HR, as PDHP was largely understaffed with several open positions during the beginning of the year and currently. Contractual services are under budget in several areas, including professional fees, the Albion project which was budgeted here and in the capital fund, training and education due to many staff not attending the IPRA annual conference, computer expense coming in light, and minimal maintenance costs and staff development coming through. There are also timing differences.



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2022

25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	369,508.69	376,157.81	462,496.49	433,583.63	28,912.86	932,237.46	236,199.74	294,079.84
Total Revenue:	369,508.69	376,157.81	462,496.49	433,583.63	28,912.86	932,237.46	236,199.74	294,079.84
Expense								
620 - CONTRACTUAL SERVICES	203,929.94	156,189.41	204,169.94	156,189.41	-47,980.53	414,754.88	156,678.65	503,446.81
Total Expense:	203,929.94	156,189.41	204,169.94	156,189.41	-47,980.53	414,754.88	156,678.65	503,446.81
Report Total:	165,578.75	219,968.40	258,326.55	277,394.22	-19,067.67	517,482.58	79,521.09	-209,366.97

Taxes collected are coming in more quickly than budgeted. This is a timing difference. Contractual services are over budget, as the first bill was paid in June and budgeted for July.



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2022

29 - RECREATION

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	186,942.07	180,321.84	1,989,316.93	1,543,694.20	445,622.73	2,795,872.75	191,518.84	1,324,029.93
110 - CAMPS	1,350,697.10	1,206,205.96	1,357,016.10	1,212,614.05	144,402.05	1,960,724.10	1,089,624.78	1,094,974.78
120 - LESSONS	45,390.90	40,518.14	278,396.81	245,529.25	32,867.56	471,319.00	45,720.00	301,754.75
130 - SPECIAL EVENTS	1,286.50	7,492.80	54,197.35	61,518.29	-7,320.94	118,640.00	0.00	15,162.25
410 - TAX	2,193,202.87	2,158,268.93	2,504,412.34	2,487,759.30	16,653.04	5,348,869.73	2,163,879.59	2,614,158.48
420 - FEES & CHARGES	482,822.44	480,620.37	1,207,600.60	1,055,001.30	152,599.30	2,398,944.00	483,876.82	1,301,560.00
440 - MEMBERSHIPS	108,137.00	125,157.44	330,572.46	525,305.55	-194,733.09	1,230,080.00	60,310.59	248,127.13
450 - RENTALS	139,362.60	92,490.03	772,132.66	751,194.21	20,938.45	1,442,465.20	126,042.94	639,843.29
460 - MERCHANDISING	19,906.08	14,886.96	64,781.85	40,805.76	23,976.09	114,517.50	29,339.30	68,709.08
480 - MISCELLANEOUS INCOME	34,977.66	5,821.70	89,171.89	24,109.37	65,062.52	57,175.00	2,188.41	36,986.07
510 - OTHER INCOME	19,436.39	19,437.29	29,097.55	19,437.29	9,660.26	58,874.58	25,048.16	28,225.61
Total Revenue:	4,582,161.61	4,331,221.46	8,676,696.54	7,966,968.57	709,727.97	15,997,481.86	4,217,549.43	7,673,531.37
Expense								
100 - PROGRAMS	135,738.07	123,760.13	815,608.75	813,352.37	-2,256.38	1,559,749.95	100,744.32	561,810.31
110 - CAMPS	43,987.30	303,158.38	92,777.71	412,732.02	319,954.31	1,126,808.01	7,789.70	20,351.51
120 - LESSONS	23,553.52	20,521.90	118,699.48	138,117.50	19,418.02	267,389.33	21,864.78	143,383.24
130 - SPECIAL EVENTS	40,812.07	28,354.41	86,561.07	74,965.37	-11,595.70	146,101.52	3,498.10	23,161.17
440 - MEMBERSHIPS	7,540.75	11,851.65	48,127.99	67,326.27	19,198.28	157,219.17	0.00	0.00
610 - SALARIES & WAGES	455,700.64	498,559.67	2,002,655.02	2,365,059.96	362,404.94	5,422,067.61	392,843.99	1,782,657.25
620 - CONTRACTUAL SERVICES	78,730.93	88,440.83	440,612.44	546,375.71	105,763.27	1,026,288.27	61,782.44	307,762.63
630 - INSURANCE	77,595.96	97,263.05	377,783.11	470,403.37	92,620.26	1,151,450.13	75,072.66	317,818.57
640 - MATERIALS & SUPPLIES	24,054.37	37,926.87	119,414.06	175,213.84	55,799.78	287,969.00	28,486.24	79,809.87
650 - MAINTENANCE & LANDSCAPING CONTRACTS	30,632.02	45,996.83	199,203.14	230,896.98	31,693.84	354,508.68	49,905.89	133,818.36
660 - UTILITIES	60,605.19	55,867.38	330,080.62	352,289.15	22,208.53	782,347.38	51,014.31	273,119.31
670 - PENSION CONTRIBUTIONS	36,725.43	43,917.71	164,768.13	206,790.23	42,022.10	476,371.79	37,860.38	181,950.44
680 - COST OF GOODS SOLD	14,253.86	6,396.76	51,737.24	33,355.56	-18,381.68	54,765.00	9,044.50	33,250.59
720 - CAPITAL OUTLAY	2,515.00	125.00	23,745.80	62,050.00	38,304.20	63,000.00	6,533.75	11,024.45
Total Expense:	1,032,445.11	1,362,140.57	4,871,774.56	5,948,928.33	1,077,153.77	12,876,035.84	846,441.06	3,869,917.70
Report Total:	3,549,716.50	2,969,080.89	3,804,921.98	2,018,040.24	1,786,881.74	3,121,446.02	3,371,108.37	3,803,613.67

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	3,549,716.50	2,969,080.89	3,804,921.98	2,018,040.24	1,786,881.74	3,121,446.02	3,371,108.37	3,803,613.67
Report Total:	3,549,716.50	2,969,080.89	3,804,921.98	2,018,040.24	1,786,881.74	3,121,446.02	3,371,108.37	3,803,613.67

Programs are doing well in June versus budget. Baseball boys travel is inflated as uniforms will not be paid for until July at a cost of \$20,000. Next month's end should show a \$10,000 surplus in this account. House Basketball boys/girls is doing well with more participants than budgeted for. The program made a \$17,000 surplus. Football - youth flag also had more participants than budgeted for and thus the program generated a \$5,000 surplus. Martial Arts has a surplus of \$23,000 as the program has rebounded with lessened COVID restrictions and a 2nd pre-karate class and fencing have been added to meet demand. New programs hitting league had an additional 50 participants with a program surplus of \$5,000. At CIA, recreation program fees are \$64,000 above budget due to skating school having 263 more participants vs. the budget of 250 participants and due to gymnastics having 315 participants vs. a budget of 192 participants. Youth and adult indoor and outdoor tennis show significant positive differences of \$292,000 due to over 400 additional participants in the programs. Childhood enrichment program has exploded with consistent enrollment of participants causing an \$45,000 positive variance from budget. Adult art has a \$7,000 surplus, as 3/4 of the 8 classes are full and open studio has returned. New programs at WRC with a positive variance of \$21,000 are due to the addition of private piano lessons. Variety programming is sitting with a \$16,000 surplus due to increased enrollment in Kindermusik, Amazing Minds and Awesome Amazing Art. Overall, camps came in at \$144,000 over budget. However, with the \$200,000 plus estimated in camp refunds due to the July 4 tragedy, camps will probably come in under the budgeted revenue amount. Lessons are running greater than budget largely due to swim lessons continuing to do well with a \$37,000 surplus at month end. Fees and charges are showing a surplus due to open gyms with a \$15,000 surplus due to reduced mitigations and daily fees at CIA, with a surplus of \$14,000, is also showing greater attendance with less restrictions. Greens fees and permanent tee time revenue is \$134,000 more than budgeted. Park Avenue goals were met for loyalty and improvement fees and were budgeted on separate line items. Rentals must be considered when looking at fees and charges at Park Ave as monies were budgeted in rentals, but recorded in fees and charges. January was budgeted for fitness's largest growth month in membership. Unfortunately, the Omicron variant caused delays and significant impact on new resident and group exercise memberships. Revenue budgeted has not come to fruition and has negatively impacted the budget by \$194,000. Merchandising is doing well at \$24,000 over budget, mostly due to more items being sold at Sunset Valley with its increased greens fees, with a surplus of \$23,000. \$65,000 of the favorable variance in miscellaneous income is due to the advertising/sponsorship for 4th fest for \$12,750, a \$22,000 grant from FEMA for COVID-19 expenses, and \$12,000 worth of sponsorships and advertising for rec. including \$7,000 from First Bank. Camp expense is under budget by \$152,435 due to timing of camp purchases. Due to COVID many camps are being scheduled only month to month, thus causing purchases to be delayed. Rosewood beach camp wages are under budget by \$20,000, also a timing difference. Golf camp wages are under budget by \$7,000 due to low participation. Heller camp wages are \$46,000 under budget due to many canceled overnight camps and staff shortage. There are many wage allocation issues across the board for camps. Lessons and memberships expense salaries are under budget. Overall salaries, wages, insurance, and pensions in several areas at PDHP continue to be understaffed or were understaffed by \$600,000. Special events expenses are over budget largely due to giving an unbudgeted \$10,000 to the HP Strings. Contractual services are largely under budget due to advertising and promotions, computer expense, and education and training. Many declined IRPA training due to COVID concerns in January for a permanent savings. Advertising and computer expense are timing differences. Finally, \$10,000 in contractual services was saved due to the clay courts not opening until June 17. Materials and supplies is \$55,000 under budget due to the timing of invoices, largely related to turf materials, as turf work was postponed due to poor spring weather. Additionally, \$15,000 for range balls has been budgeted, but not used. Rosewood beach is \$11,000 under budget, as well. Maintenance and landscaping budgeted contracts are under budget by \$31,000 due mostly to a cold and wet spring. There is also timing difference due to when invoices are received. Cost of goods sold is over budget as purchases of balls and accessories was increased to stock up on inventory in expectation of good weather in June, which will drive greater sale of items. Finally, capital outlay is under budget by \$38,000, largely due to the timing of dredging of \$35,000 at Park Ave.



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2022

60 - DEBT SERVICE

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	655,329.47	666,041.18	707,755.66	767,721.81	-59,966.15	1,650,659.70	653,356.07	789,627.67
Total Revenue:	655,329.47	666,041.18	707,755.66	767,721.81	-59,966.15	1,650,659.70	653,356.07	789,627.67
Expense								
710 - DEBT RETIREMENT	618,360.27	605,017.50	619,310.27	605,017.50	-14,292.77	3,315,035.00	308,243.75	309,668.75
Total Expense:	618,360.27	605,017.50	619,310.27	605,017.50	-14,292.77	3,315,035.00	308,243.75	309,668.75
Report Total:	36,969.20	61,023.68	88,445.39	162,704.31	-74,258.92	-1,664,375.30	345,112.32	479,958.92

Taxes collected are coming in more slowly than budgeted. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2022

70 - CAPITAL FUND

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
480 - MISCELLANEOUS INCOME	400,000.00	0.00	400,000.00	200,000.00	200,000.00	700,000.00	62,986.74	62,986.74
510 - OTHER INCOME	29,215.00	25,000.00	119,715.00	25,000.00	94,715.00	40,000.00	0.00	62,882.23
520 - BOND/DEBT PROCEEDS	11,552.14	0.00	22,837.74	0.00	22,837.74	0.00	101.70	983.09
Total Revenue:	440,767.14	25,000.00	542,552.74	225,000.00	317,552.74	740,000.00	63,088.44	126,852.06
Expense								
620 - CONTRACTUAL SERVICES	30,134.50	143,698.50	204,071.82	787,191.00	583,119.18	1,807,000.00	19,611.25	67,143.84
720 - CAPITAL OUTLAY	89,784.34	861,418.40	1,132,907.65	2,899,748.00	1,766,840.35	10,697,955.00	366,475.42	711,651.66
Total Expense:	119,918.84	1,005,116.90	1,336,979.47	3,686,939.00	2,349,959.53	12,504,955.00	386,086.67	778,795.50
Report Total:	320,848.30	-980,116.90	-794,426.73	-3,461,939.00	2,667,512.27	-11,764,955.00	-322,998.23	-651,943.44

The miscellaneous income is above budget as the Parks Foundation donated more than originally budgeted for Park Avenue. Other income is over budget due to the receipt of impact fees that are not budgeted for. Significantly under budget are contractual services total costs as the budget was allocated roughly equally across the year. This is a timing difference that should correct itself by year-end. Capital outlay is also trending under budget due to some projects being delayed until next year. Bond/debt proceeds is over budget, as this is interest on the unspent bonds that was not budgeted.



RECREATION BY CENTER

Park District of Highland Park, IL

Y-T-D JUNE 2022

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	5,389,431.98	2,614,790.29	5,390,269.73	2,552,177.06
Expense	4,665,661.35	855,692.00	5,420,948.66	932,358.30
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	723,770.63	1,759,098.29	(30,678.93)	1,619,818.76
Net Revenue:	13.43%	67.27%	-0.57%	63.47%
Center: 24 - WEST RIDGE CENTER				
Revenue	405,688.00	262,334.19	512,901.00	336,049.79
Expense	701,597.81	251,936.27	712,673.10	325,407.20
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	(295,909.81)	10,397.92	(199,772.10)	10,642.59
Net Revenue:	-72.94%	3.96%	-38.95%	3.17%
Center: 26 - ATHLETICS				
Revenue	466,340.00	333,682.73	1,011,527.00	804,578.34
Expense	626,251.12	285,561.18	963,107.28	444,831.29
Center: 26 - ATHLETICS Surplus (Deficit):	(159,911.12)	48,121.55	48,419.72	359,747.05
Net Revenue:	-34.29%	14.42%	4.79%	44.71%
Center: 28 - CAMPS				
Revenue	359,345.00	590,883.19	1,057,804.00	760,756.09
Expense	344,057.02	37,210.70	759,992.47	95,050.48
Center: 28 - CAMPS Surplus (Deficit):	15,287.98	553,672.49	297,811.53	665,705.61
Net Revenue:	4.25%	93.70%	28.15%	87.51%
Center: 29 - SPECIAL EVENTS				
Revenue	29,200.00	3,638.25	67,170.00	29,015.00
Expense	113,562.03	10,719.87	161,006.41	76,294.62
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	(84,362.03)	(7,081.62)	(93,836.41)	(47,279.62)
Net Revenue:	-288.91%	-194.64%	-139.70%	-162.95%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	269,500.99	75,964.51	398,865.00	131,756.67
Expense	413,114.97	123,625.29	543,764.76	163,894.74
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	(143,613.98)	(47,660.78)	(144,899.76)	(32,138.07)
Net Revenue:	-53.29%	-62.74%	-36.33%	-24.39%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	84,460.00	66,136.60	167,507.00	110,703.78
Expense	103,900.95	19,234.57	126,823.89	38,564.50
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	(19,440.95)	46,902.03	40,683.11	72,139.28
Net Revenue:	-23.02%	70.92%	24.29%	65.16%

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	104,600.00	241,188.50	193,825.00	96,020.60
Expense	198,218.76	75,757.25	280,643.81	68,375.46
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	(93,618.76)	165,431.25	(86,818.81)	27,645.14
Net Revenue:	-89.50%	68.59%	-44.79%	28.79%
Center: 34 - PARK AVENUE				
Revenue	116,586.00	117,838.49	268,507.00	238,894.85
Expense	124,209.44	35,520.91	260,750.62	80,333.03
Center: 34 - PARK AVENUE Surplus (Deficit):	(7,623.44)	82,317.58	7,756.38	158,561.82
Net Revenue:	-6.54%	69.86%	2.89%	66.37%
Center: 38 - ICE ARENA				
Revenue	1,033,532.85	529,809.38	1,068,717.20	705,091.58
Expense	880,069.25	309,455.01	883,225.72	419,112.15
Center: 38 - ICE ARENA Surplus (Deficit):	153,463.60	220,354.37	185,491.48	285,979.43
Net Revenue:	14.85%	41.59%	17.36%	40.56%
Center: 41 - MAINTENANCE				
Expense	755,106.50	275,616.93	834,343.54	325,046.97
Center: 41 - MAINTENANCE Total:	755,106.50	275,616.93	834,343.54	325,046.97
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	1,523,335.00	986,133.74	1,689,725.00	864,018.05
Expense	536,701.89	225,839.72	613,503.82	255,987.27
Center: 42 - PRO SHOP Surplus (Deficit):	986,633.11	760,294.02	1,076,221.18	608,030.78
Net Revenue:	64.77%	77.10%	63.69%	70.37%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	53,972.00	9,408.01	100,827.50	76,435.73
Expense	571,214.56	203,588.52	732,834.67	292,489.78
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	(517,242.56)	(194,180.51)	(632,007.17)	(216,054.05)
Net Revenue:	-958.35%	-2,063.99%	-626.82%	-282.66%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	760,761.00	292,442.02	1,360,180.00	367,052.55
Expense	698,385.79	217,346.49	854,874.59	275,168.41
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	62,375.21	75,095.53	505,305.41	91,884.14
Net Revenue:	8.20%	25.68%	37.15%	25.03%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	101,951.00	95,263.86	184,612.50	134,802.48
Expense	239,462.32	100,680.92	308,079.11	143,333.19
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	(137,511.32)	(5,417.06)	(123,466.61)	(8,530.71)
Net Revenue:	-134.88%	-5.69%	-66.88%	-6.33%

Account Type	2021 Total Budget	2021 YTD Activity	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity
Center: 55 - INDOOR TENNIS				
Revenue	966,750.50	655,362.82	1,278,727.00	900,604.29
Expense	941,006.58	456,607.47	1,063,959.35	515,924.86
Center: 55 - INDOOR TENNIS Surplus (Deficit):	25,743.92	198,755.35	214,767.65	384,679.43
Net Revenue:	2.66%	30.33%	16.80%	42.71%
Center: 56 - OUTDOOR TENNIS				
Revenue	261,680.25	110,995.67	263,561.10	180,688.35
Expense	192,786.66	15,491.71	204,743.97	17,154.38
Center: 56 - OUTDOOR TENNIS Surplus (Deficit):	68,893.59	95,503.96	58,817.13	163,533.97
Net Revenue:	26.33%	86.04%	22.32%	90.51%
Center: 61 - HELLER NATURE CENTER				
Revenue	186,872.00	147,948.61	357,928.25	144,341.03
Expense	494,471.27	169,564.69	625,442.22	227,664.08
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	(307,599.27)	(21,616.08)	(267,513.97)	(83,323.05)
Net Revenue:	-164.60%	-14.61%	-74.74%	-57.73%
Center: 74 - HPCC LEARNING CENTER				
Revenue	443,830.00	229,771.61	585,953.00	224,273.91
Expense	440,395.37	150,746.10	538,786.24	162,118.25
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	3,434.63	79,025.51	47,166.76	62,155.66
Net Revenue:	0.77%	34.39%	8.05%	27.71%
Center: 76 - HPCC BUILDING				
Revenue	36,703.68	18,351.84	38,874.58	19,436.39
Expense	36,703.68	11,101.12	38,872.78	12,665.60
Center: 76 - HPCC BUILDING Surplus (Deficit):	-	7,250.72	1.80	6,770.79
Net Revenue:	0.00%	39.51%	0.00%	34.84%
Fund: 29 - RECREATION Surplus (Deficit):	(482,337.07)	3,550,647.59	69,104.85	3,804,921.98
Net Revenue:	-3.83%	48.10%	0.43%	43.85%
Report Surplus (Deficit):	(482,337.07)	3,550,647.59	69,104.85	3,804,921.98
Net Revenue:	-3.83%	48.10%	0.43%	43.85%



Sunset Valley Golf Course

	2021 Budget	2021 YTD Activity	2022 Budget	2022 YTD Activity
Revenue	1,523,335.00	986,133.74	1,689,725.00	864,018.05
Expense	1,291,808.39	501,456.65	1,447,847.36	581,034.24
Report Surplus (Deficit):	231,526.61	484,677.09	241,877.64	282,983.81

Recreation Center of HP

	2021 Budget	2021 YTD Activity	2022 Budget	2022 YTD Activity
Revenue	916,684.00	397,113.89	1,645,620.00	578,290.76
Expense	1,509,062.67	521,615.93	1,895,788.37	710,991.38
Report Surplus (Deficit):	(592,378.67)	(124,502.04)	(250,168.37)	(132,700.62)

Deer Creek Raquet Club

	2021 Budget	2021 YTD Activity	2022 Budget	2022 YTD Activity
Revenue	1,228,430.75	766,358.49	1,542,288.10	1,081,292.64
Expense	1,133,793.24	472,099.18	1,268,703.32	533,079.24
Report Surplus (Deficit):	94,637.51	294,259.31	273,584.78	548,213.40

Park District of Highland Park
Investment Schedule
June 30, 2022

30-Jun-22

Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	1,000,000.00	6/27/22	5/26/23	1.50%	1,000,000.00	1,250.00	15,000.00
PMA Financial Securities	Limited Series	1,000,000.00	7/29/21	7/29/22	0.30%	1,000,000.00	250.00	(12,002.40)
		2,000,000.00				2,000,000.00	1,500.00	2,997.60



Revenue and Expense Charts by Center – June 2022

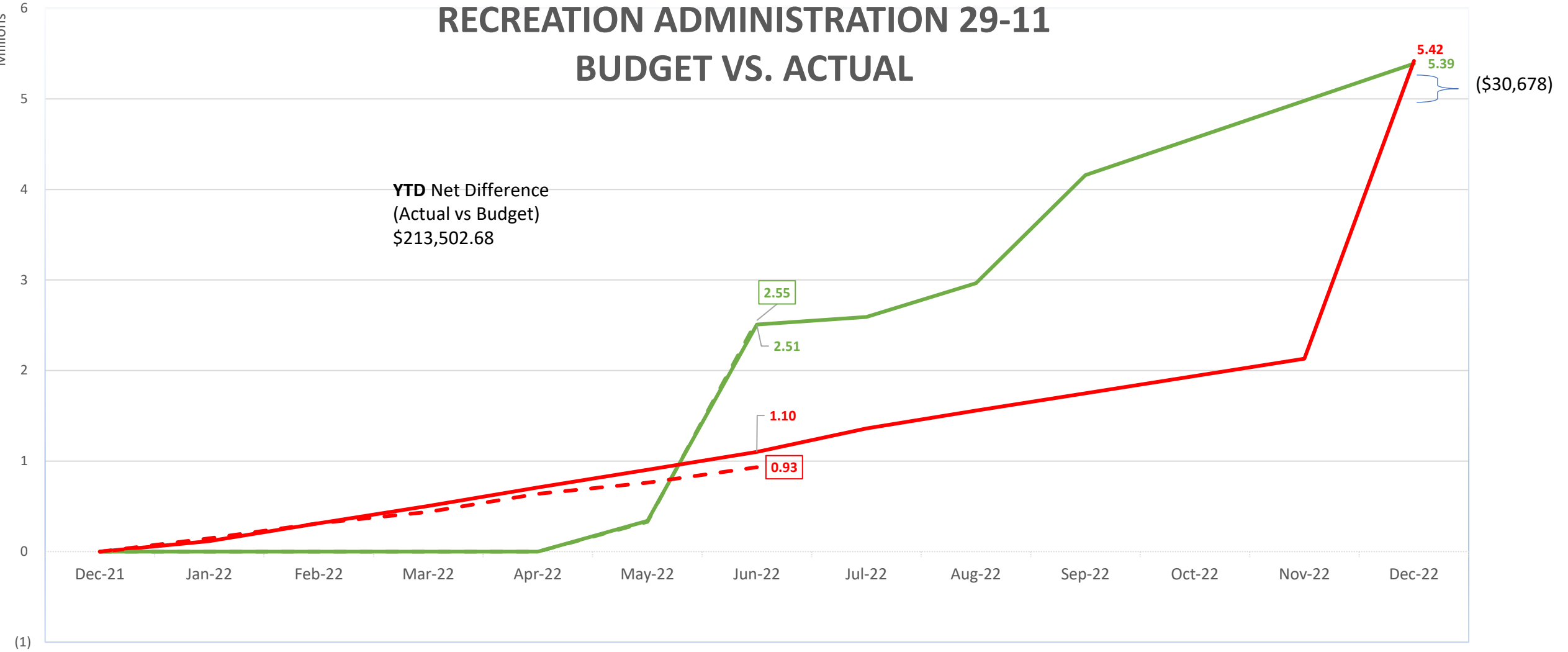
RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$213,502.68

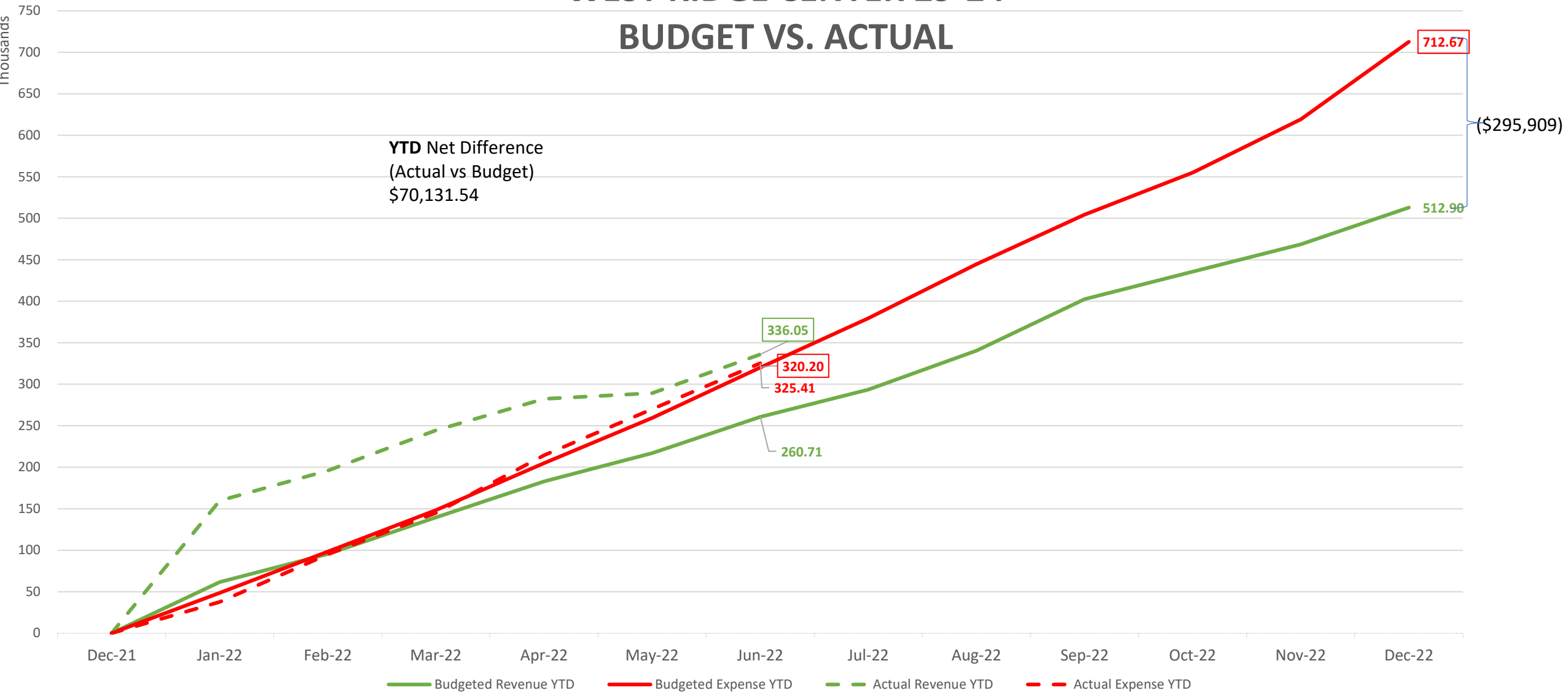
(\$30,678)

Budgeted Revenue YTD Budgeted Expense YTD Actual Revenue YTD Actual Expense YTD



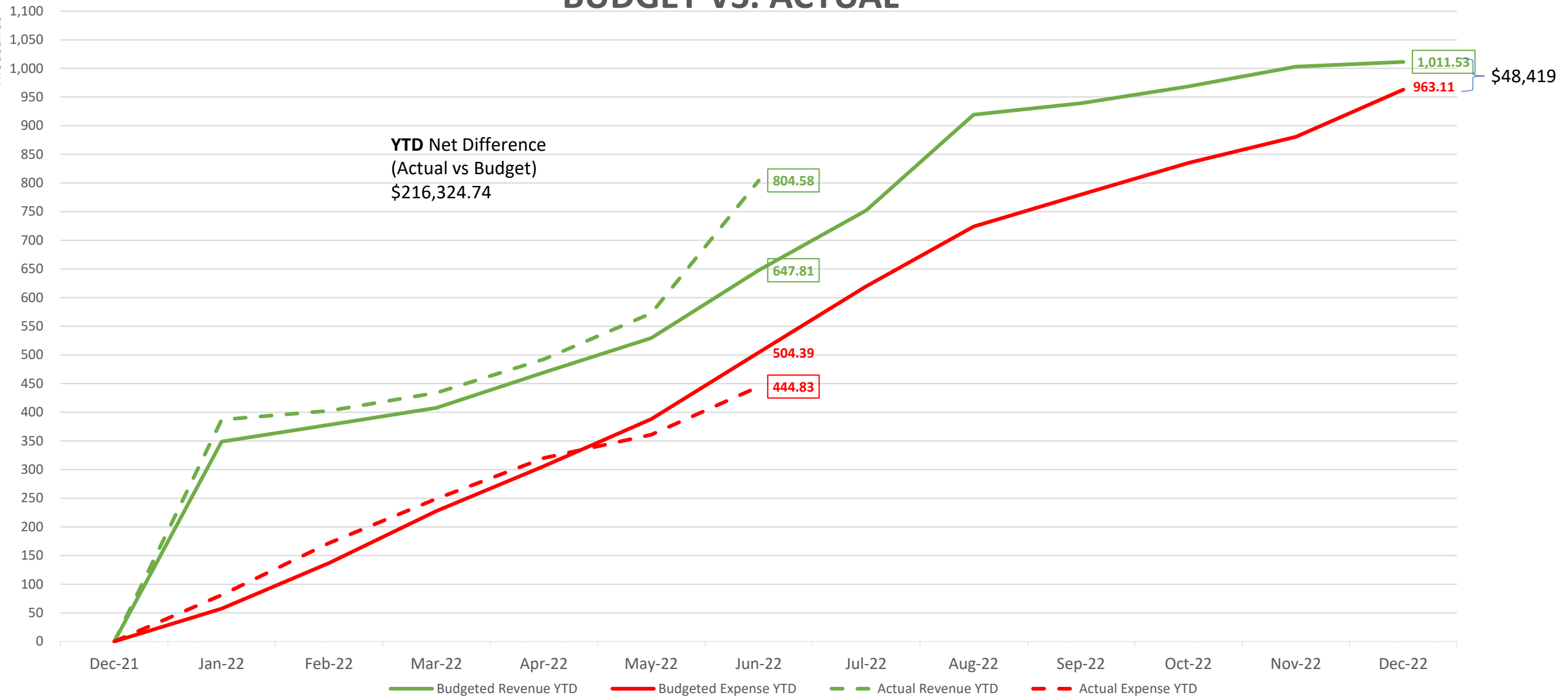
WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL



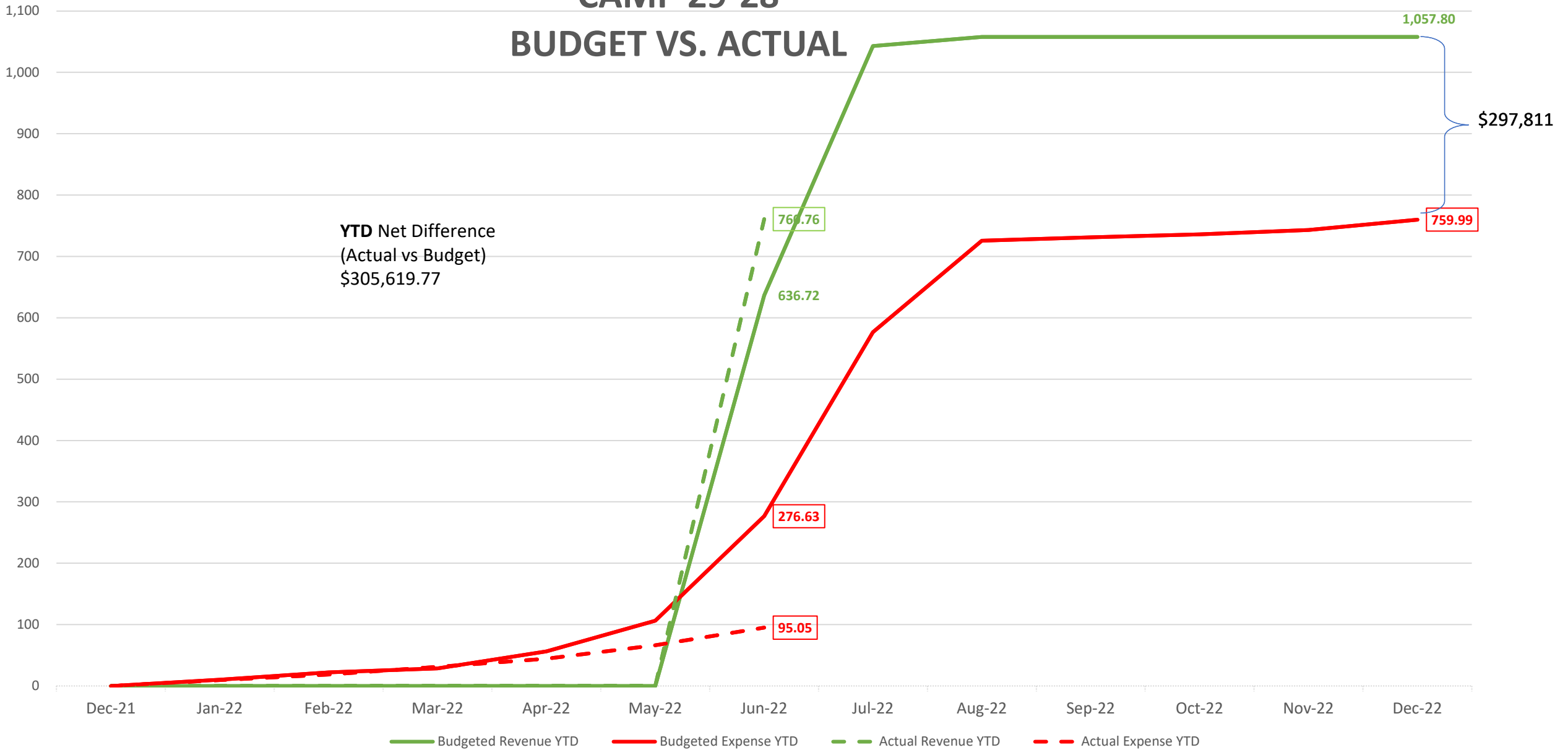
ATHLETICS 29-26

BUDGET VS. ACTUAL



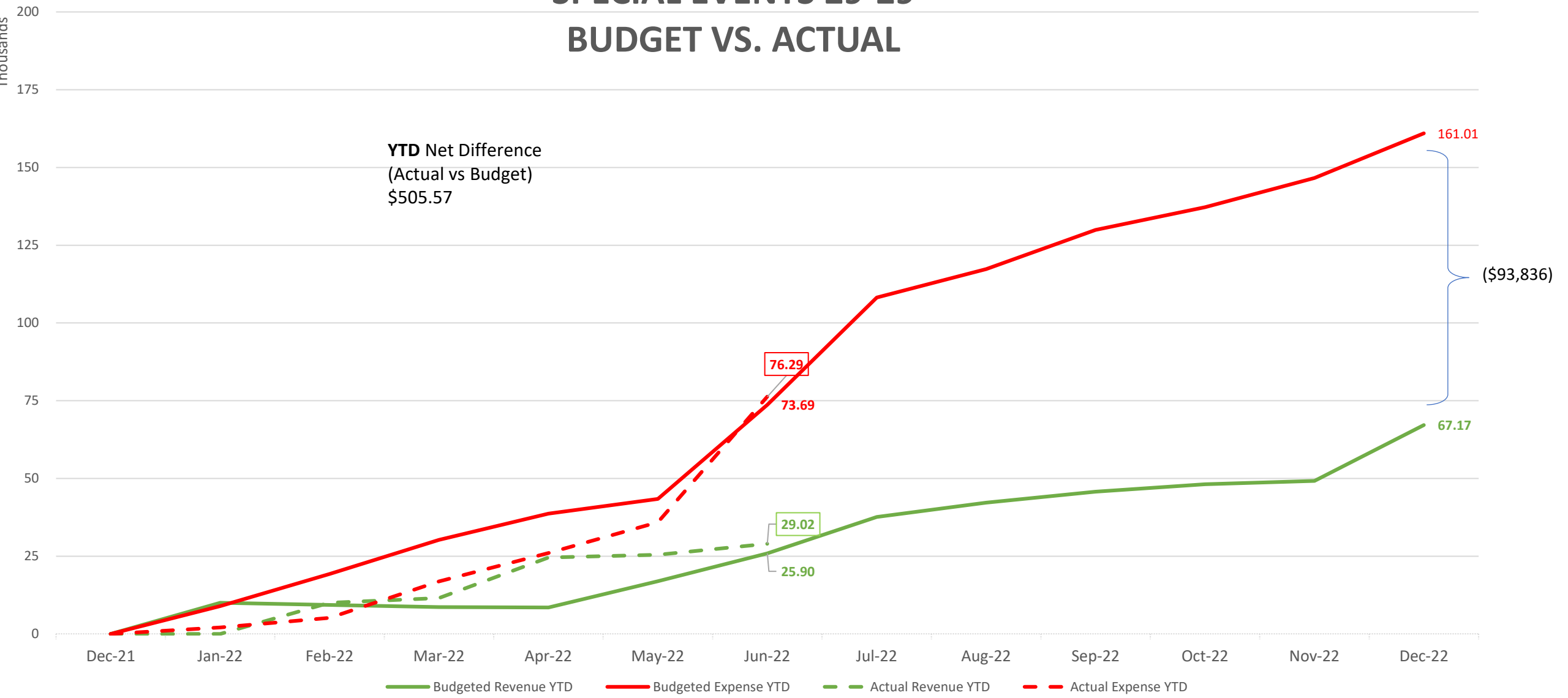
CAMP 29-28

BUDGET VS. ACTUAL



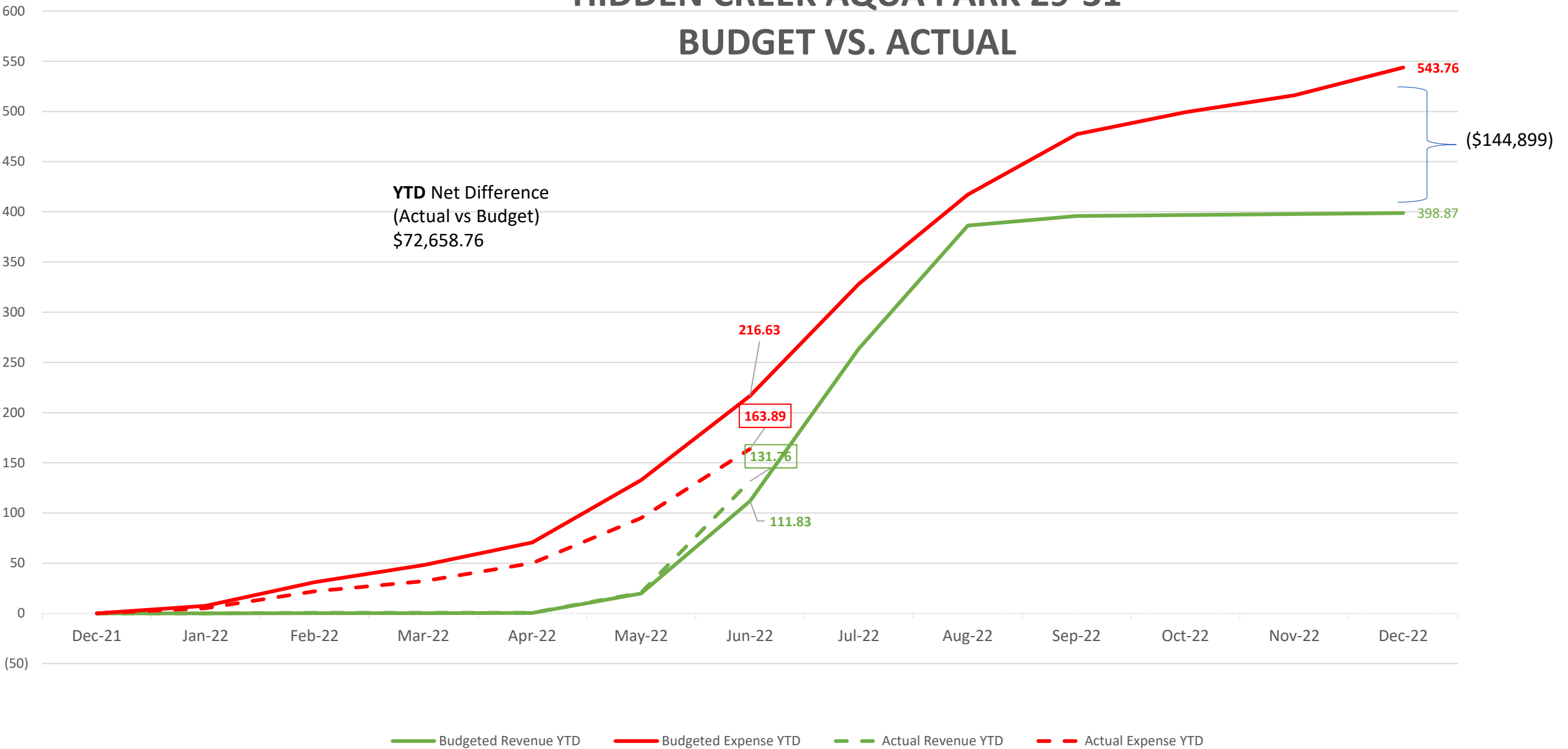
SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL



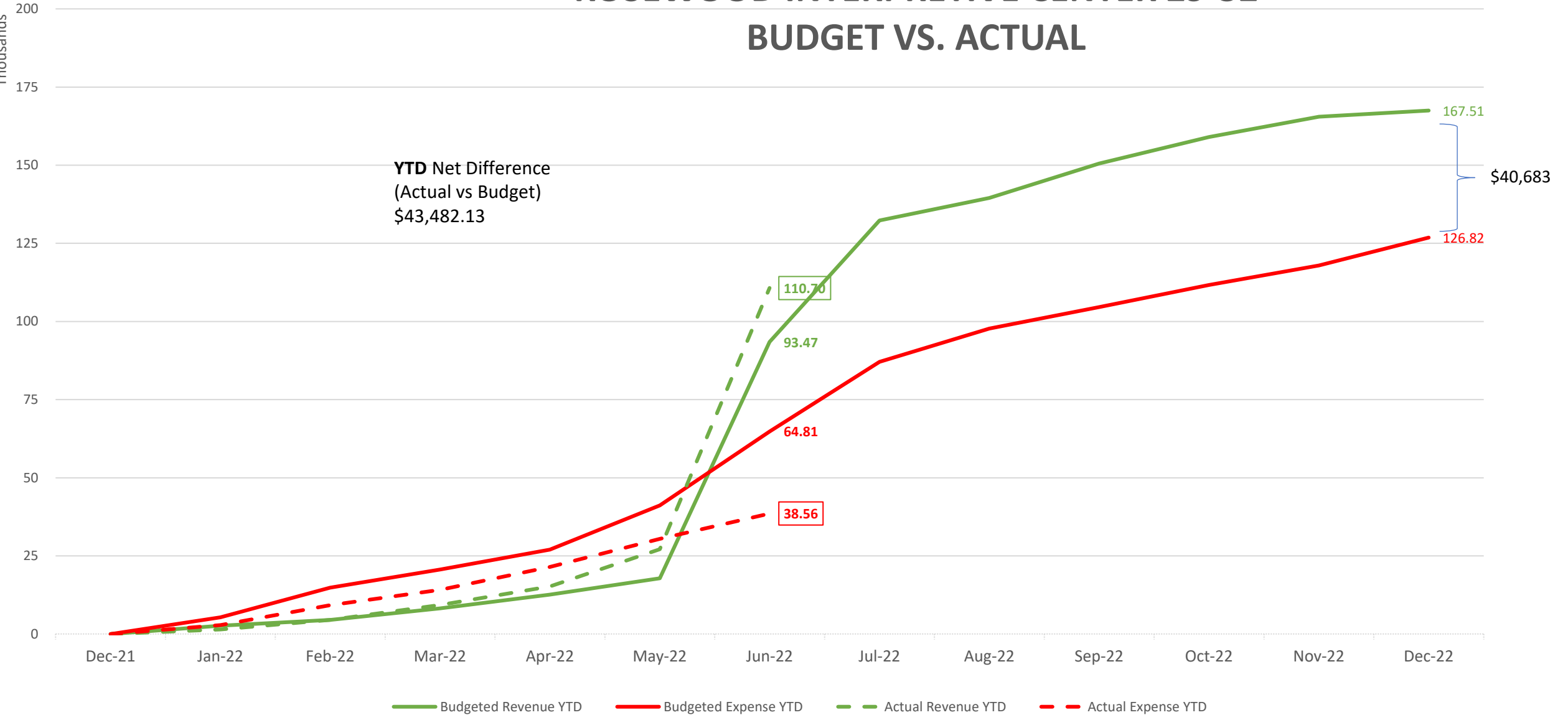
HIDDEN CREEK AQUA PARK 29-31

BUDGET VS. ACTUAL



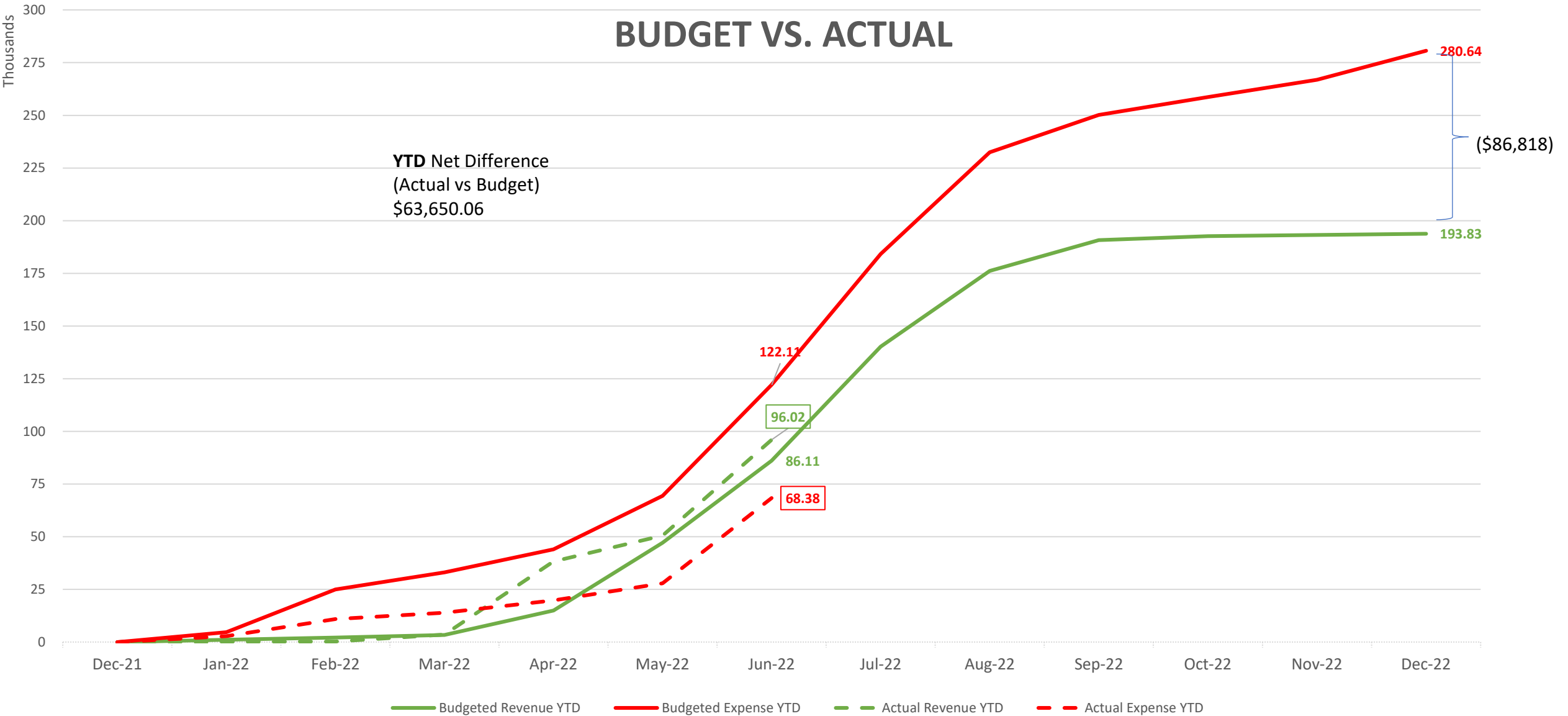
ROSEWOOD INTERPRETIVE CENTER 29-32

BUDGET VS. ACTUAL



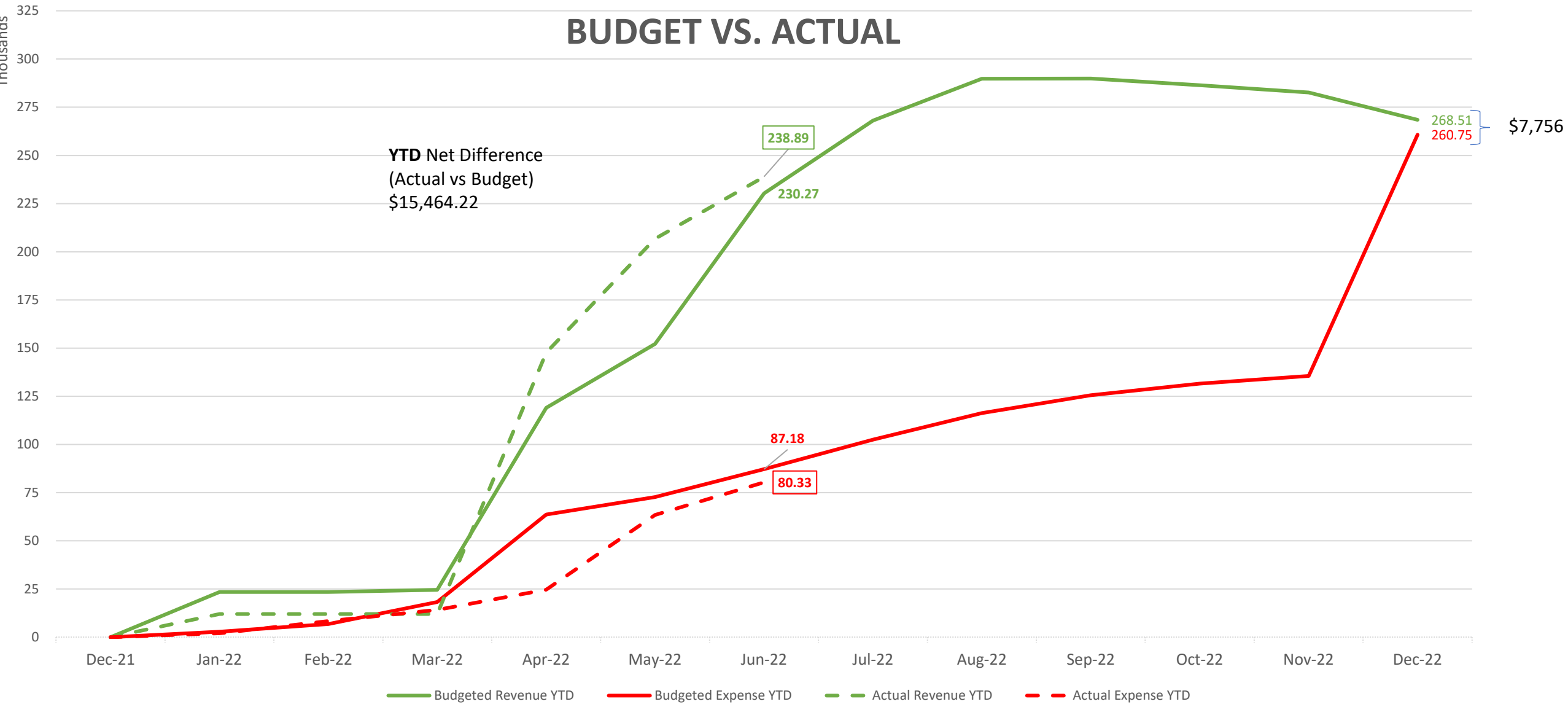
ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL



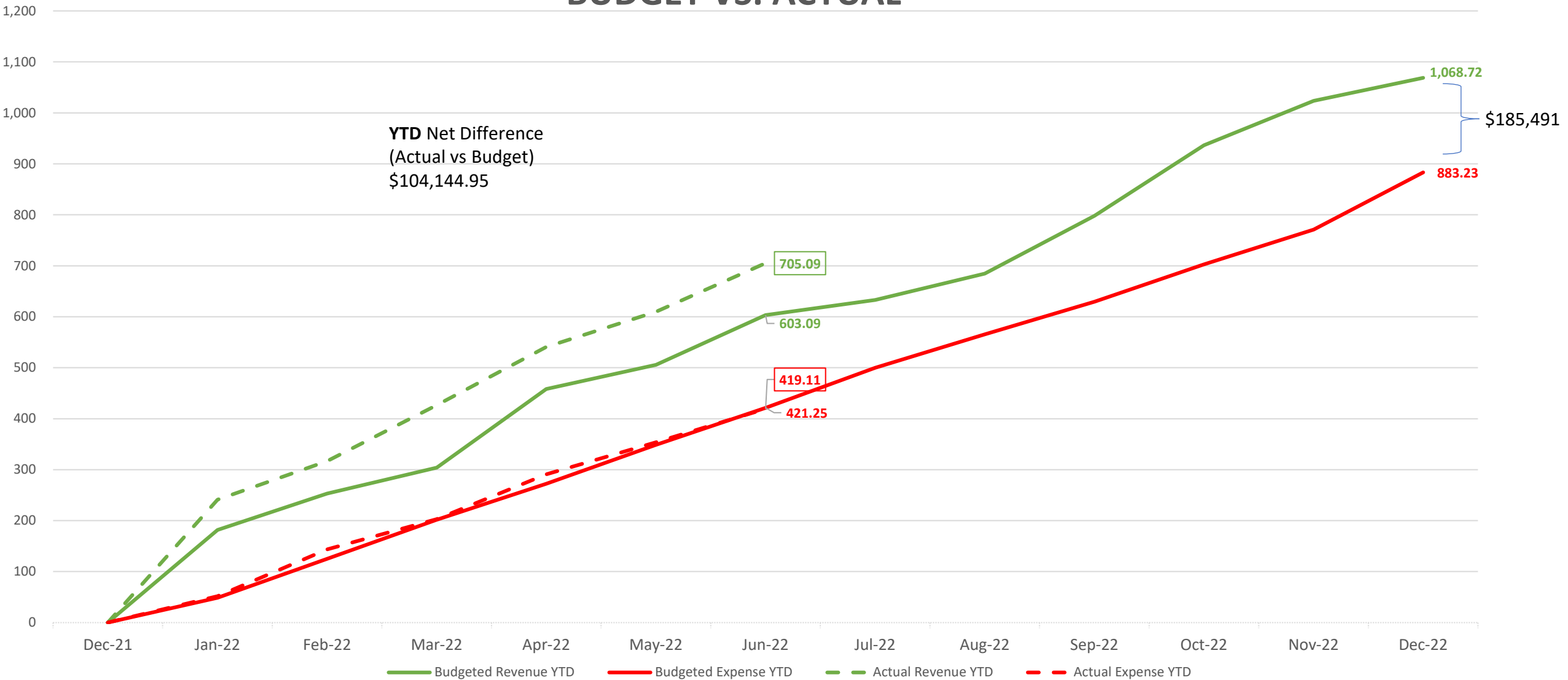
PARK AVENUE 29-34

BUDGET VS. ACTUAL



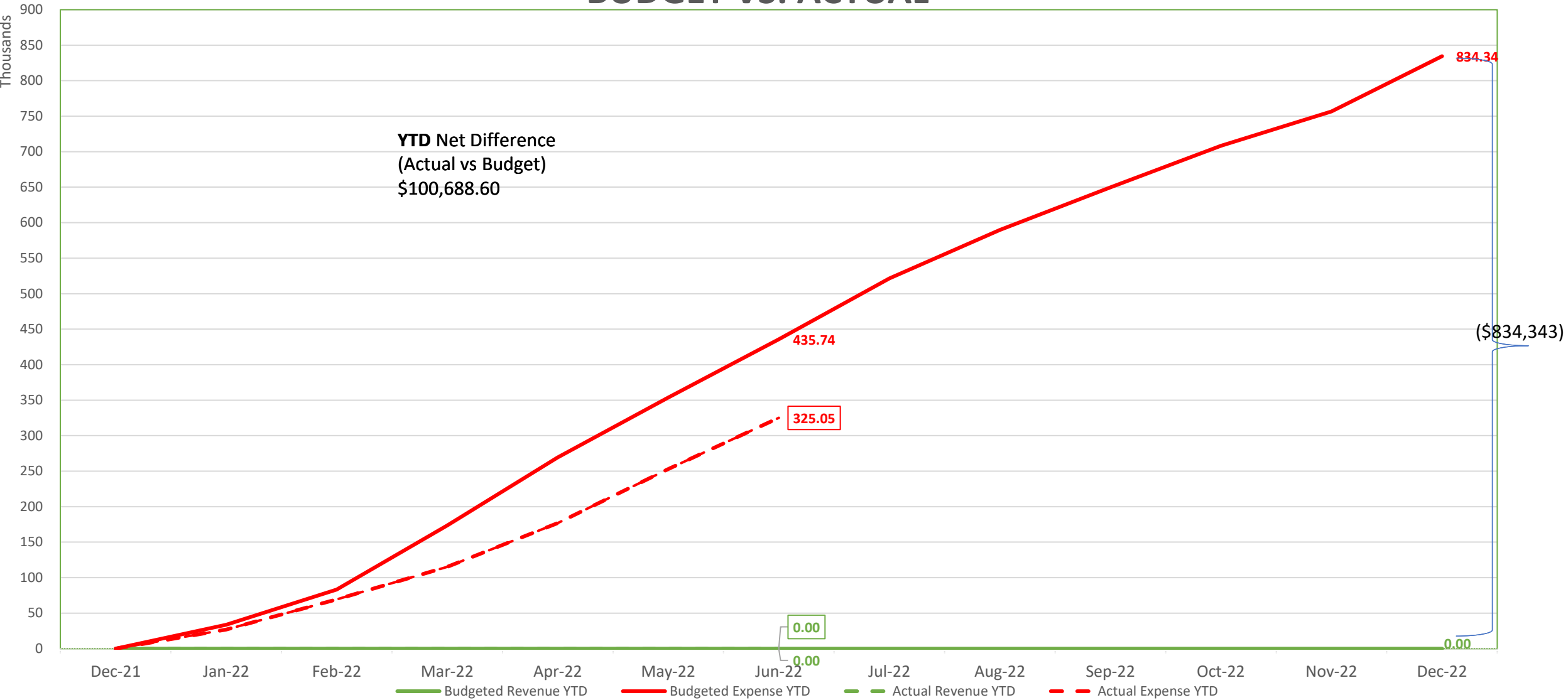
CENTENNIAL 29-38

BUDGET VS. ACTUAL



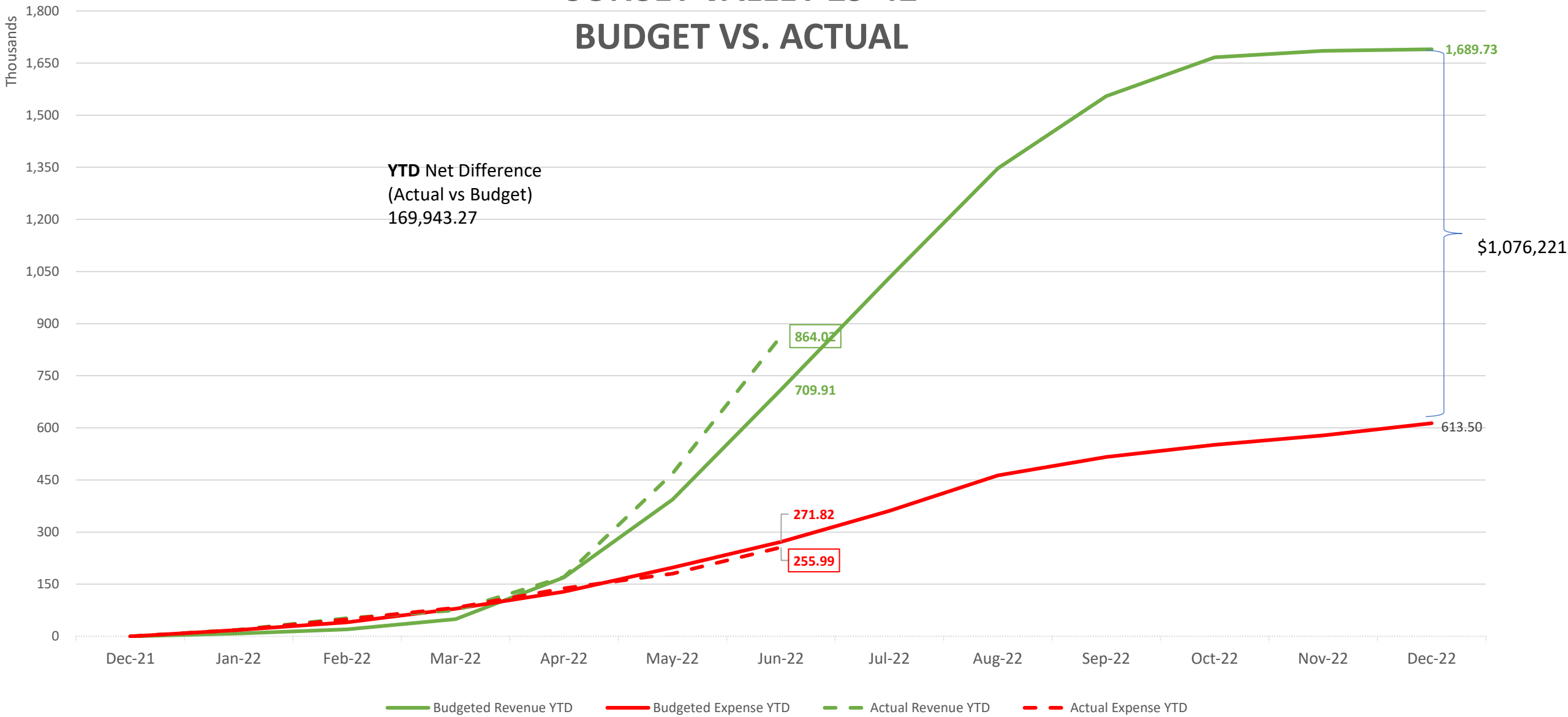
MAINTENANCE 29-41

BUDGET VS. ACTUAL



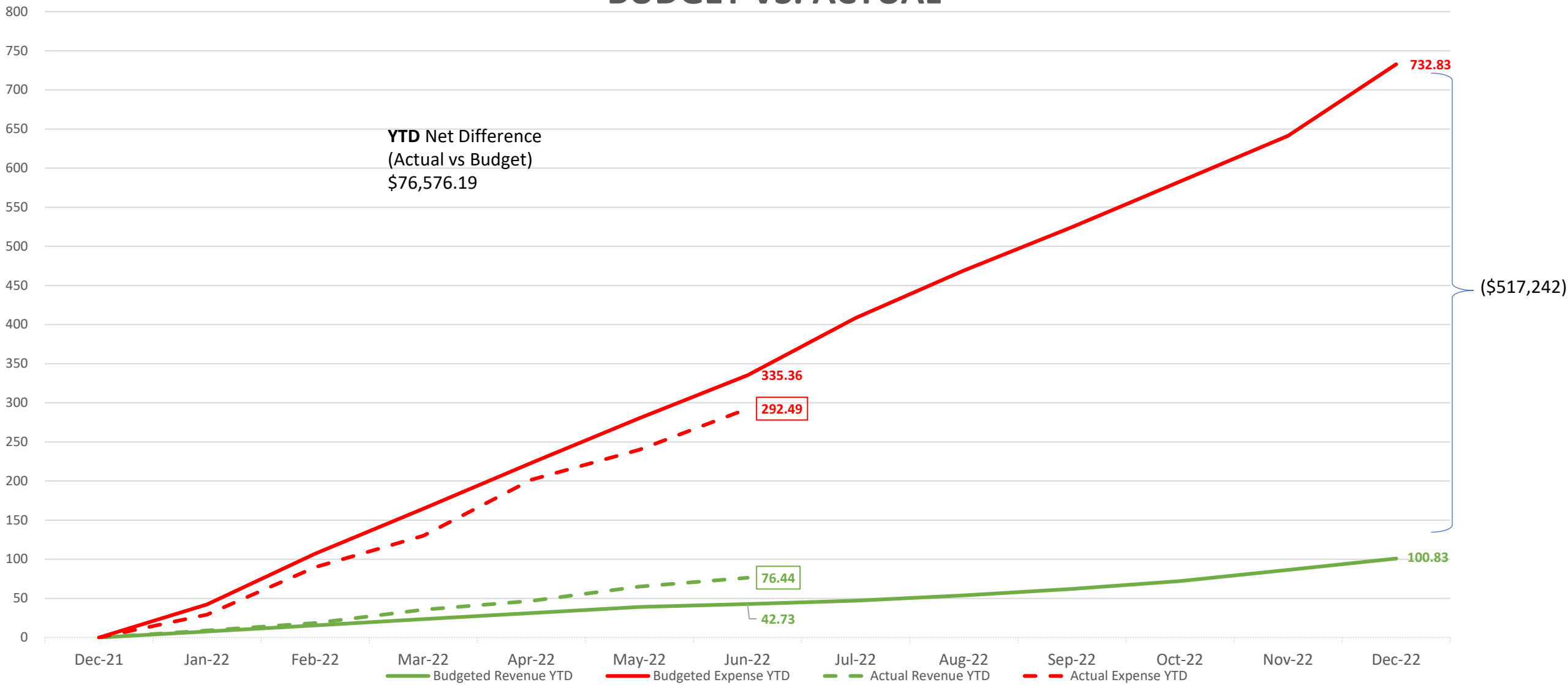
SUNSET VALLEY 29-42

BUDGET VS. ACTUAL



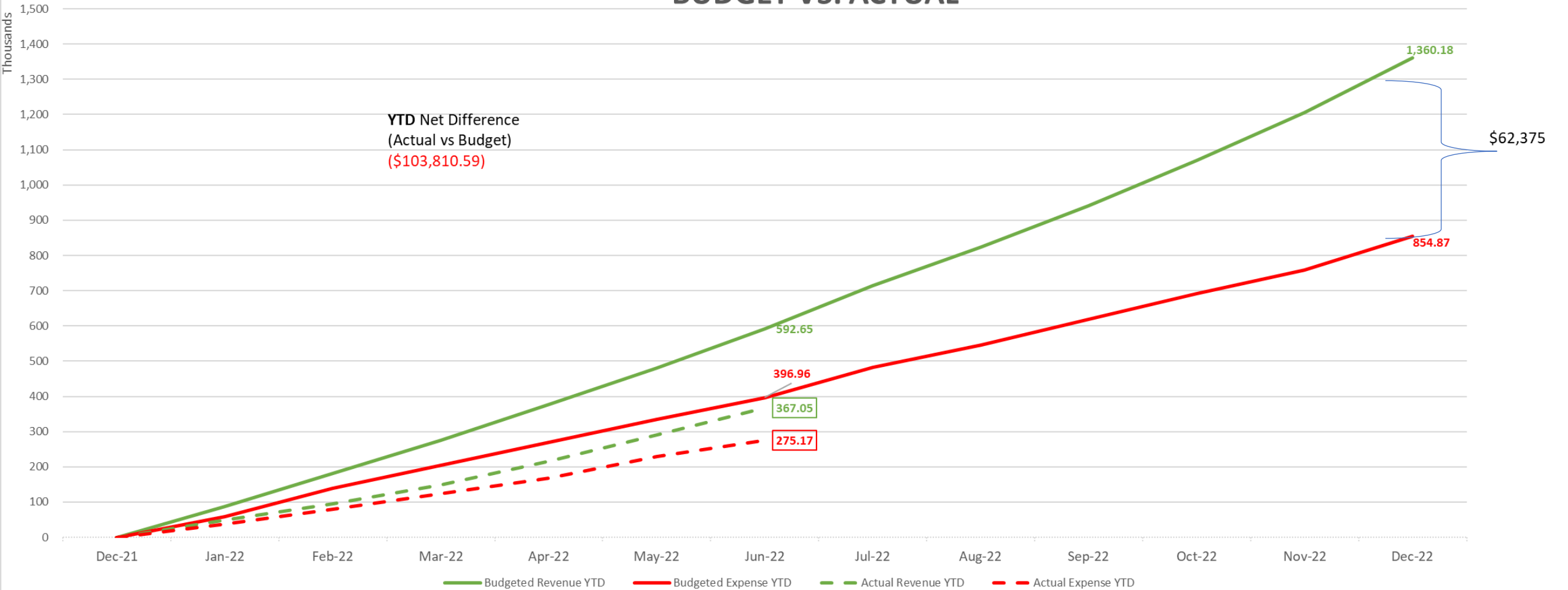
REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL



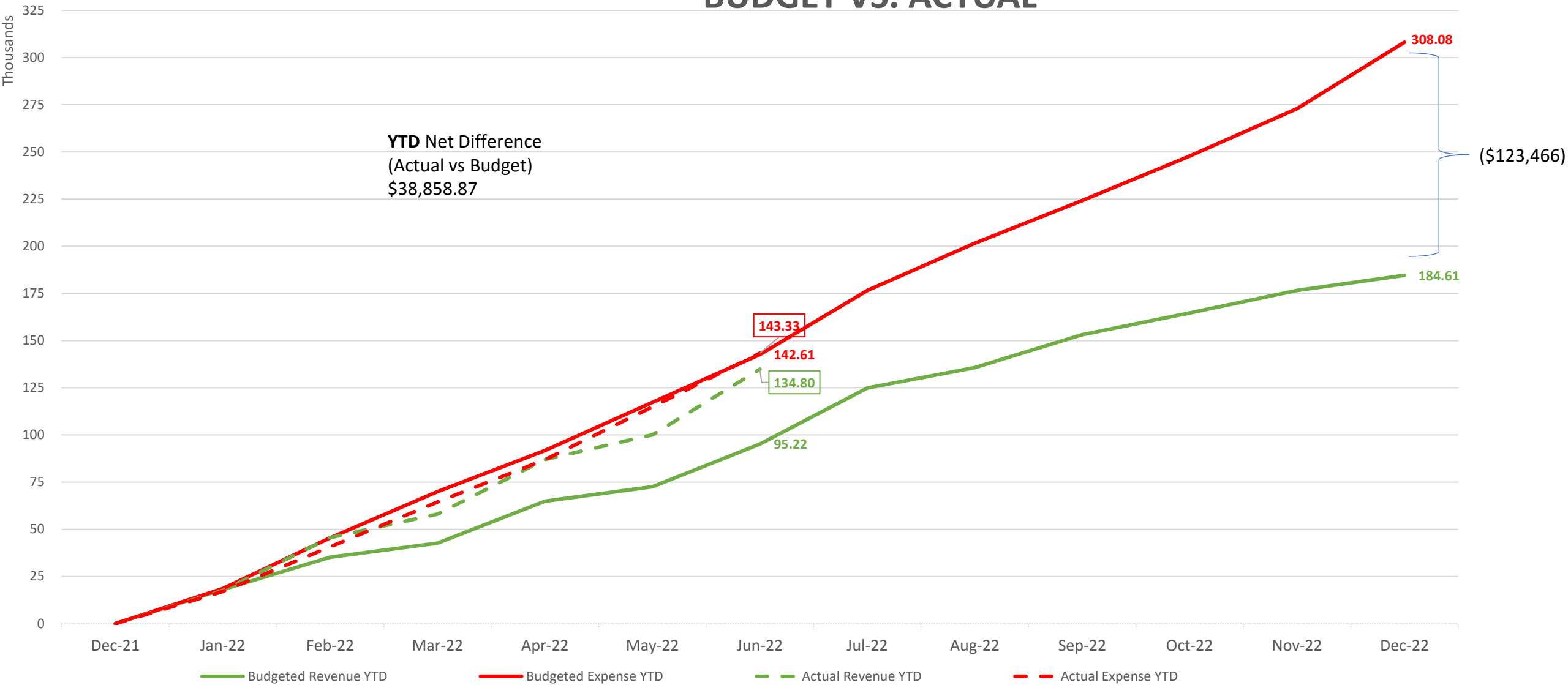
RECREATION CENTER FITNESS 29-51

BUDGET VS. ACTUAL



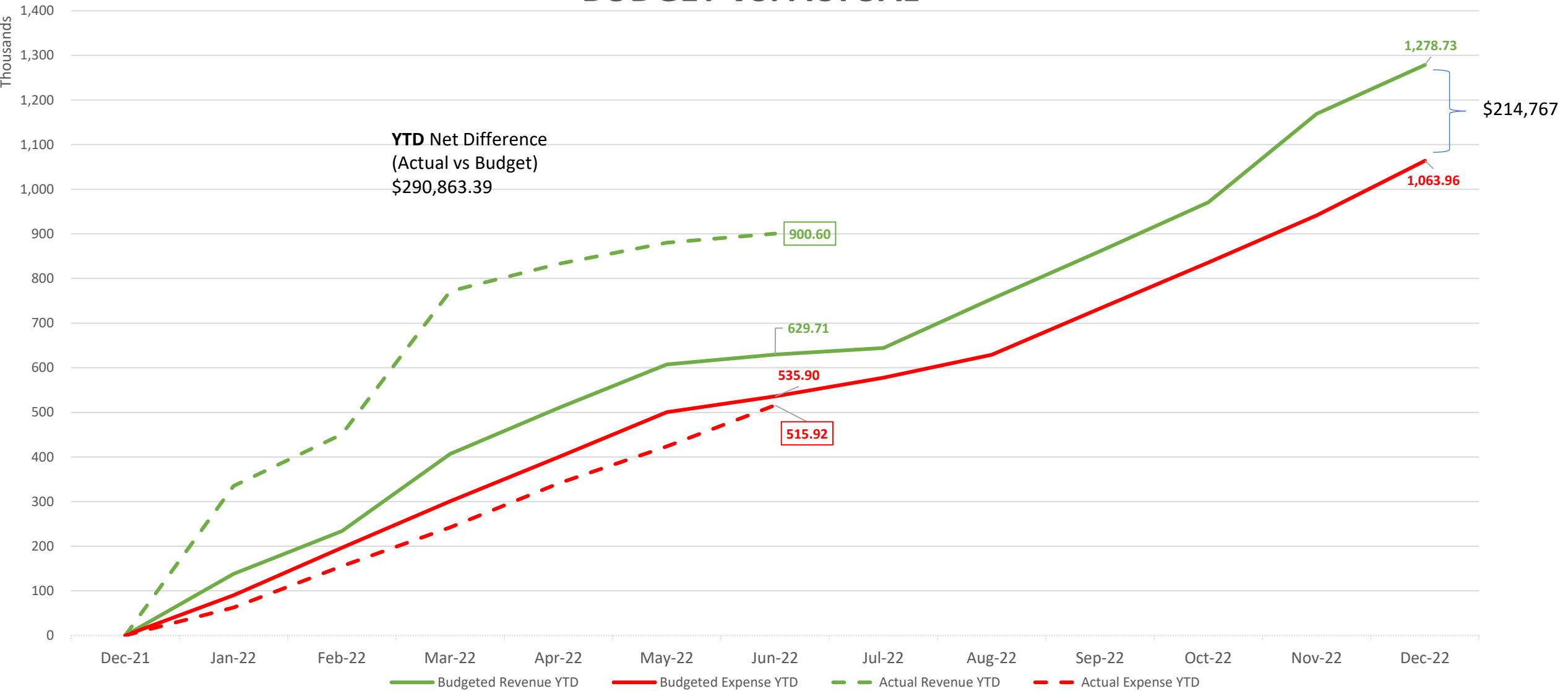
RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL



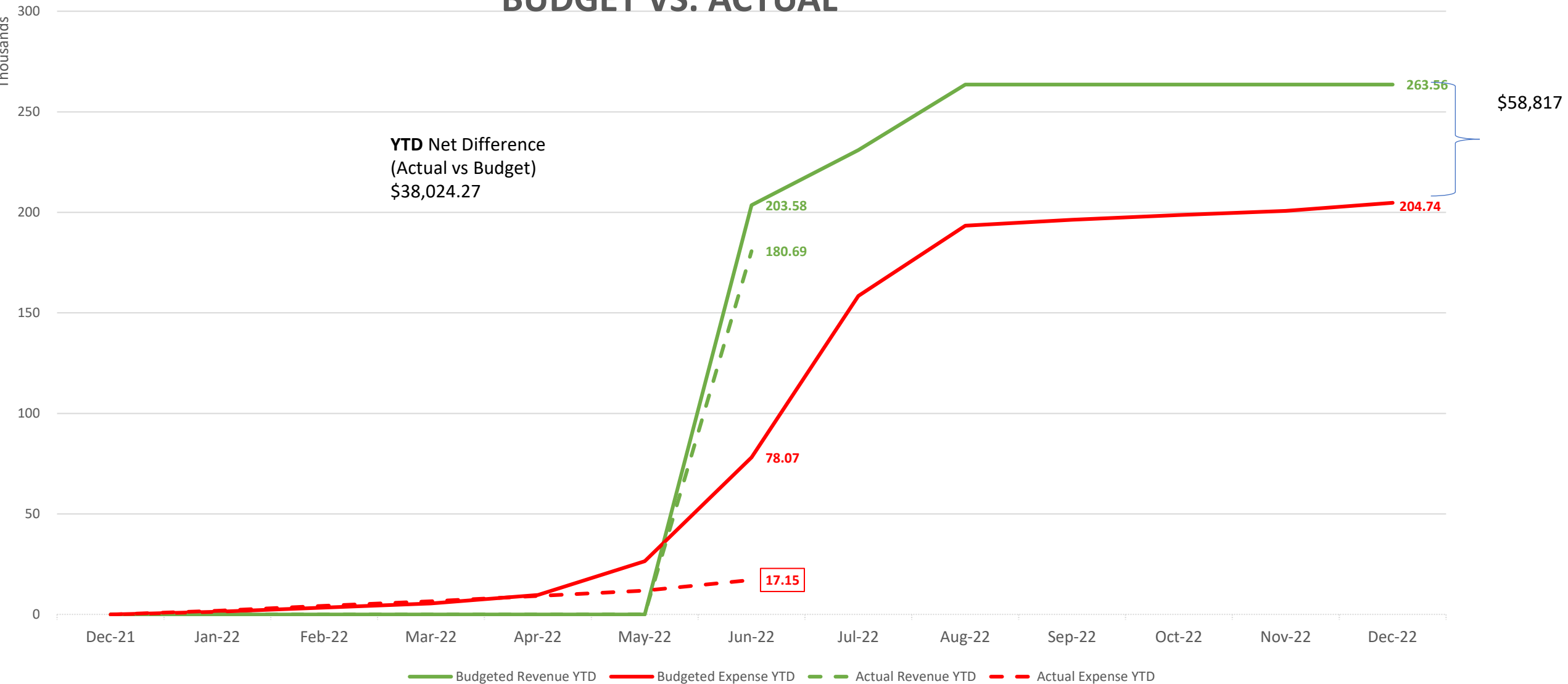
INDOOR TENNIS 29-55

BUDGET VS. ACTUAL



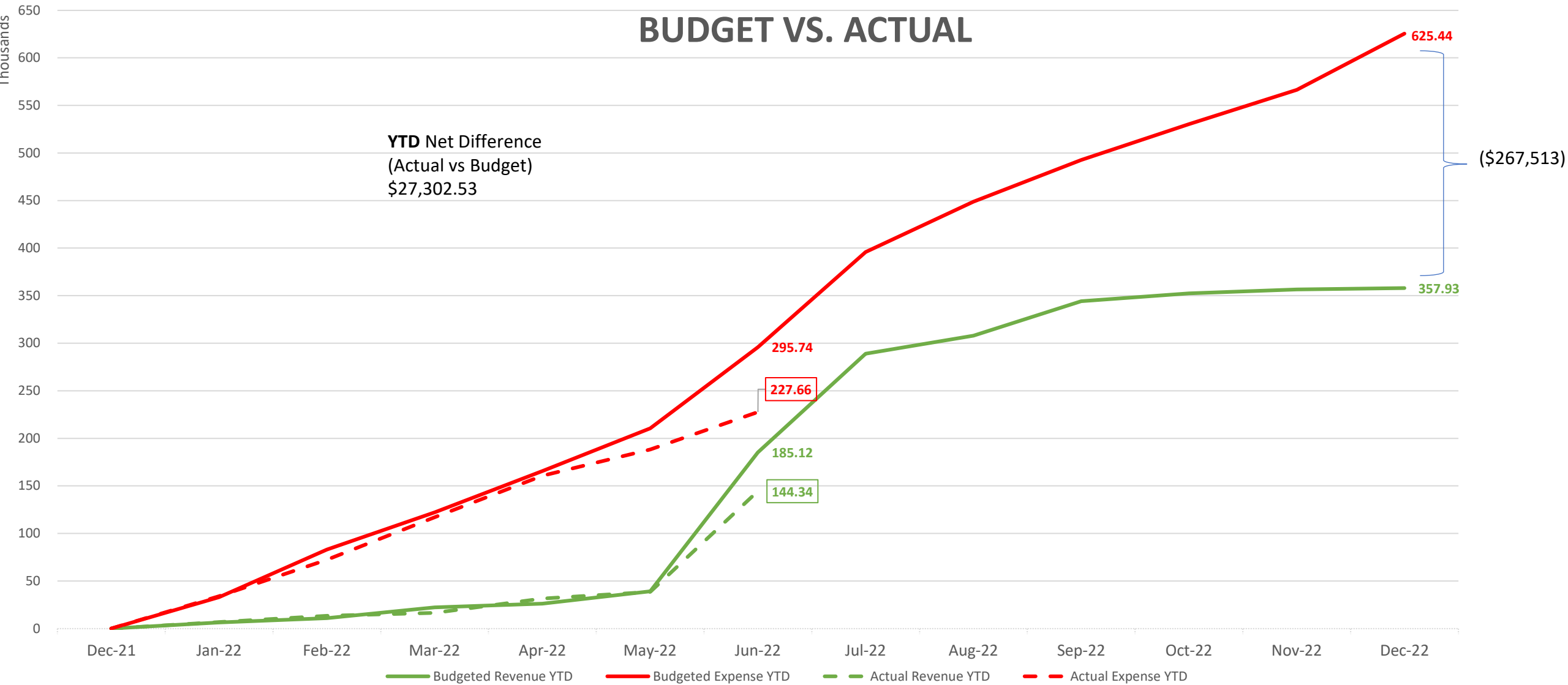
OUTDOOR TENNIS 29-56

BUDGET VS. ACTUAL



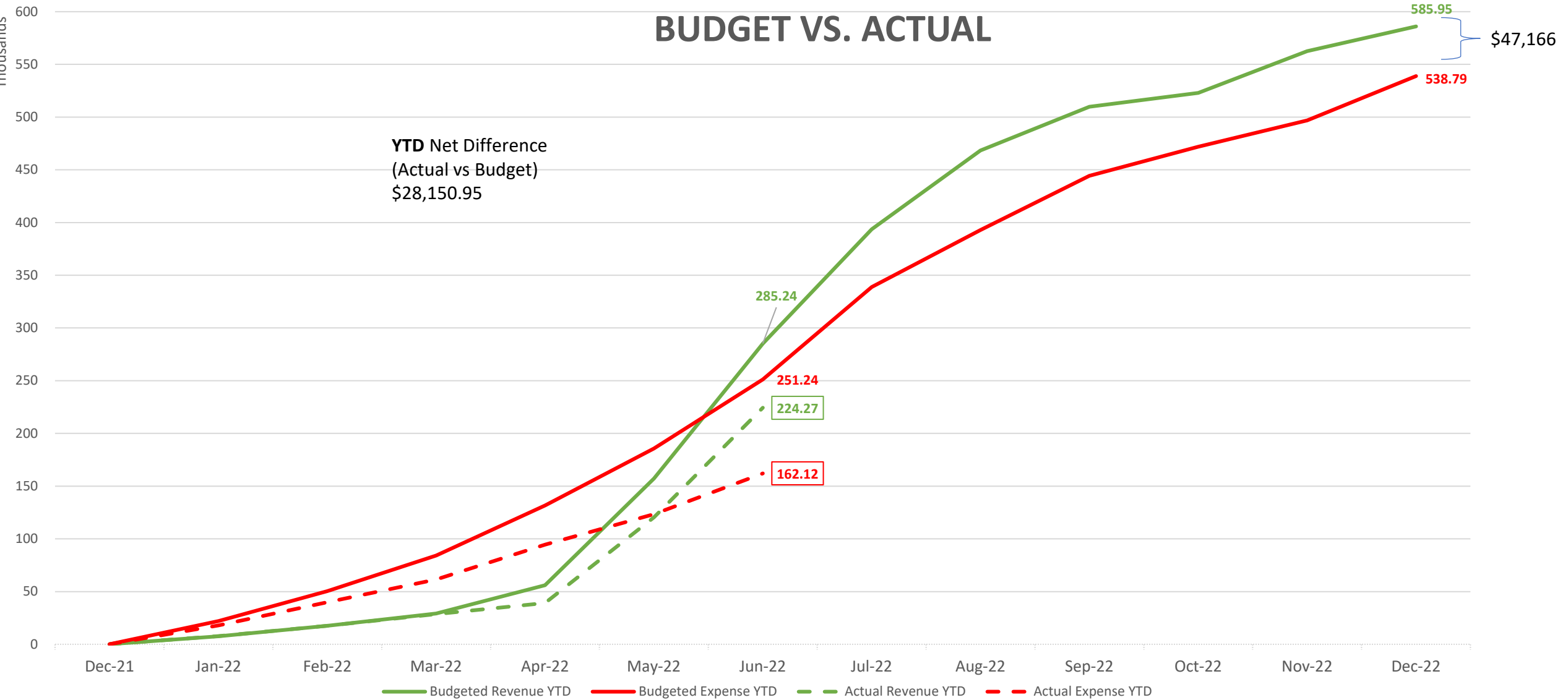
HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL



HPCC LEARNING CENTER 29-74

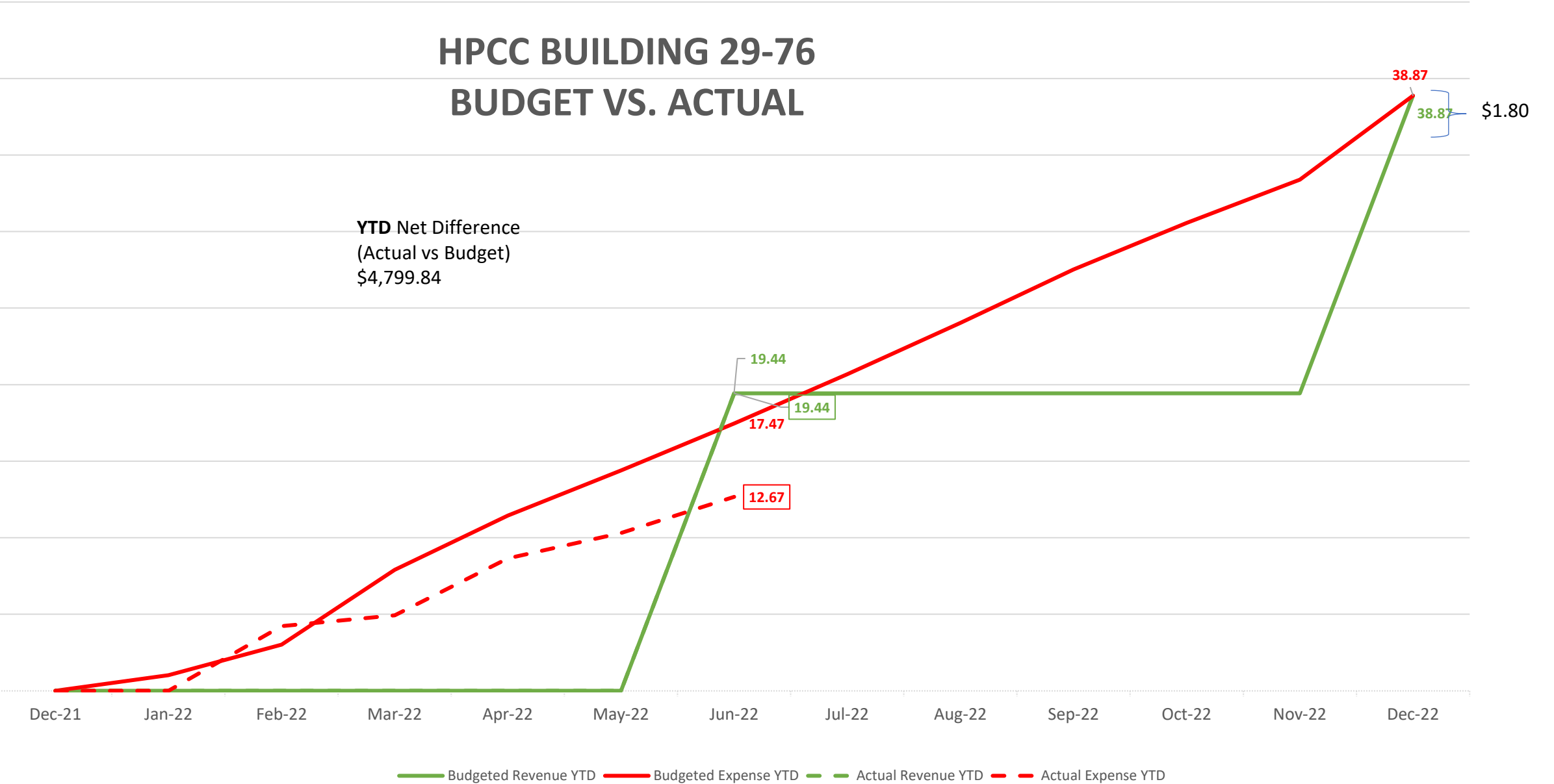
BUDGET VS. ACTUAL



HPCC BUILDING 29-76

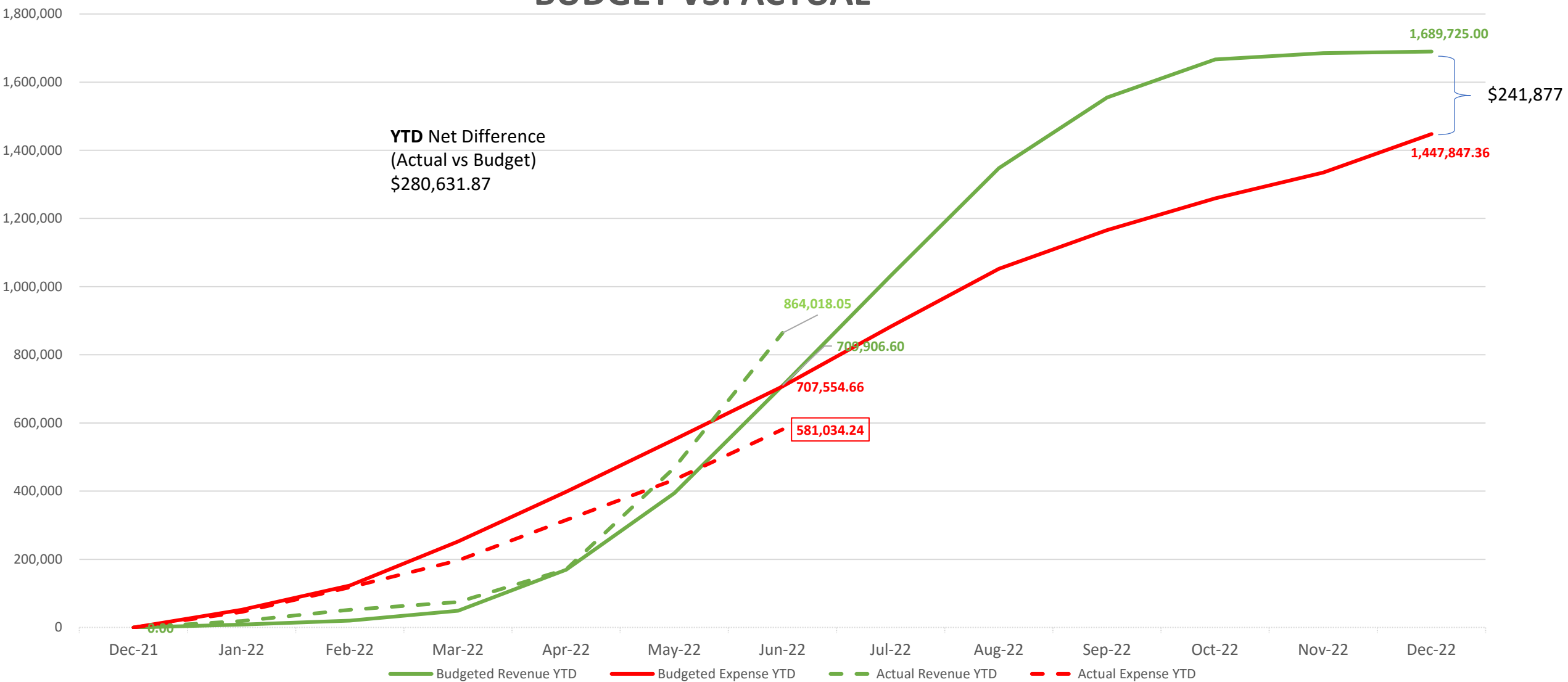
BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$4,799.84



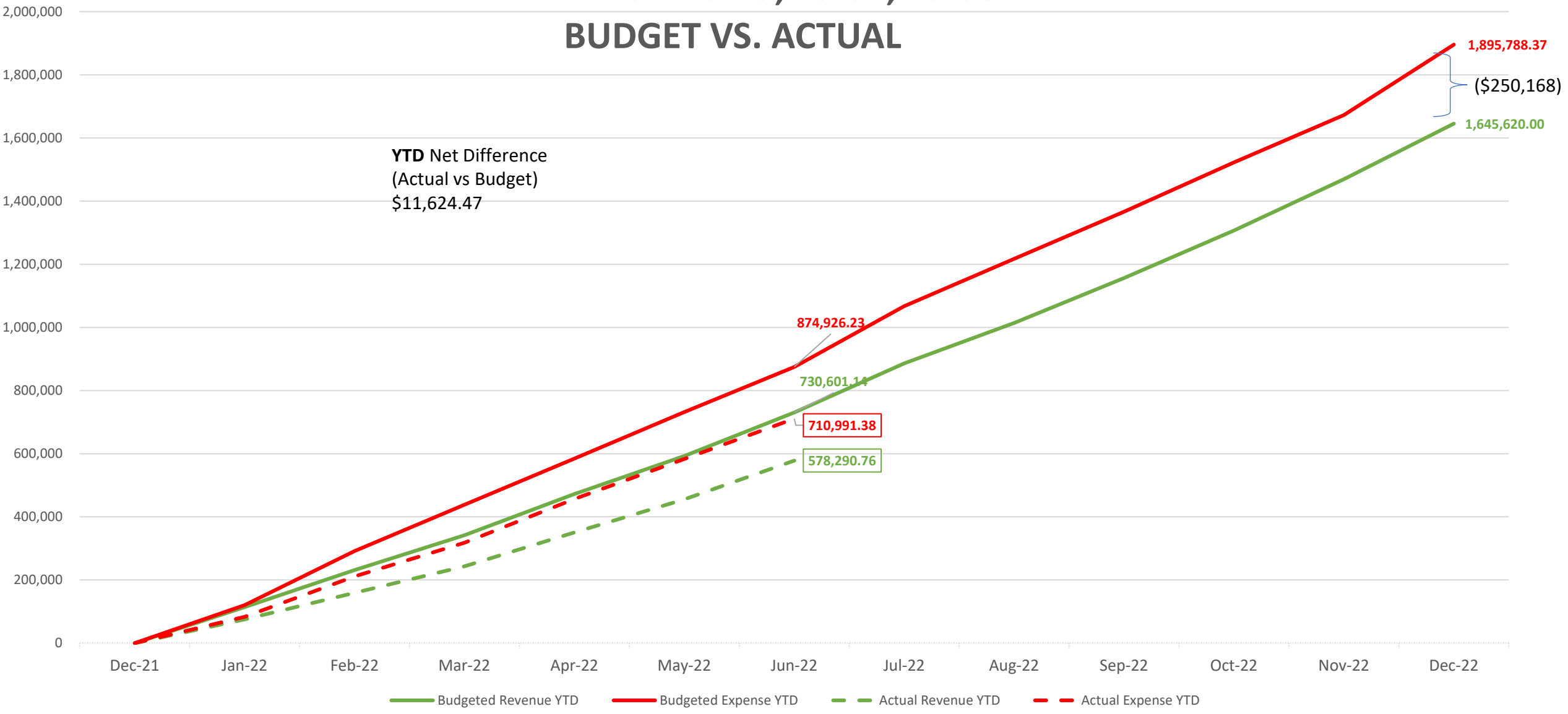
SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL



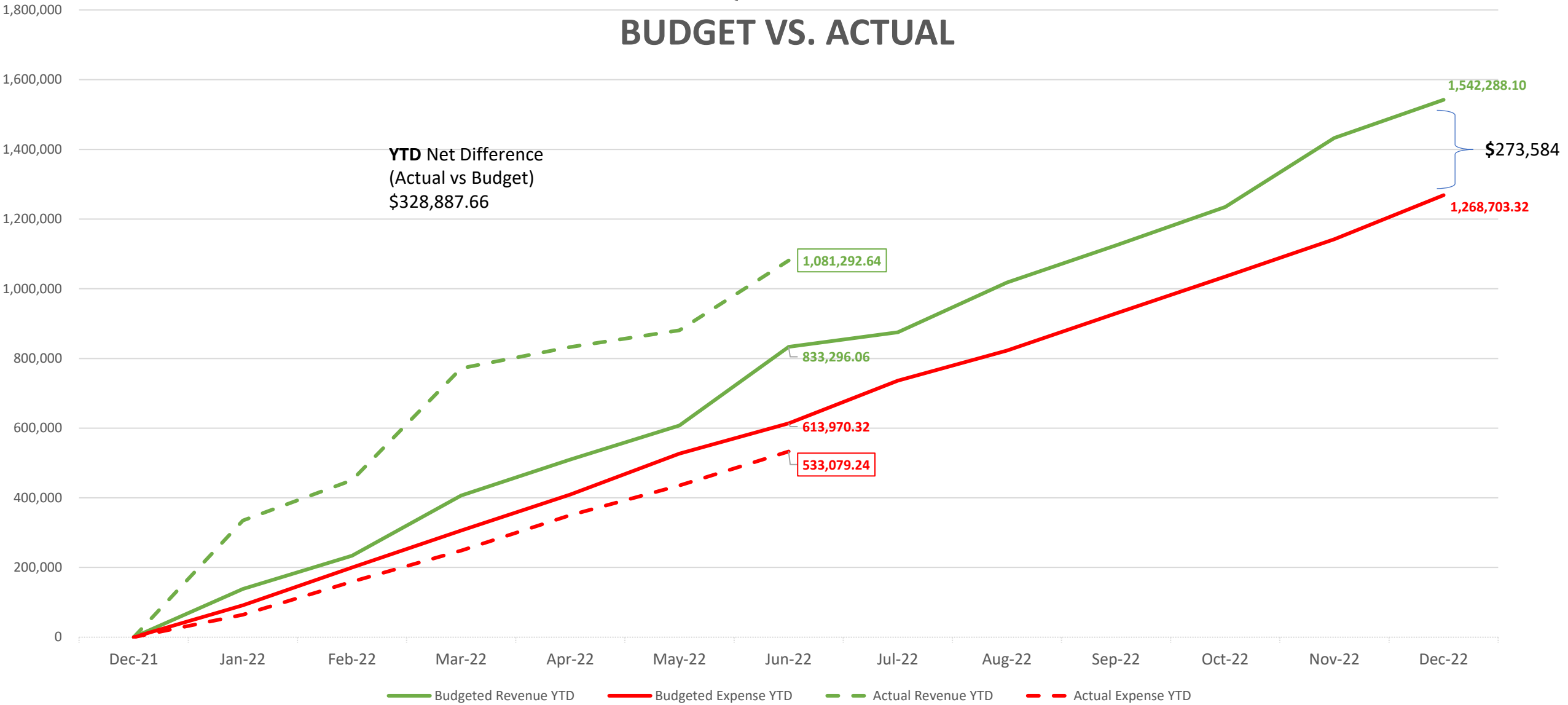
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL



DEER CREEK RAQUET CLUB 29-55 and 56

BUDGET VS. ACTUAL





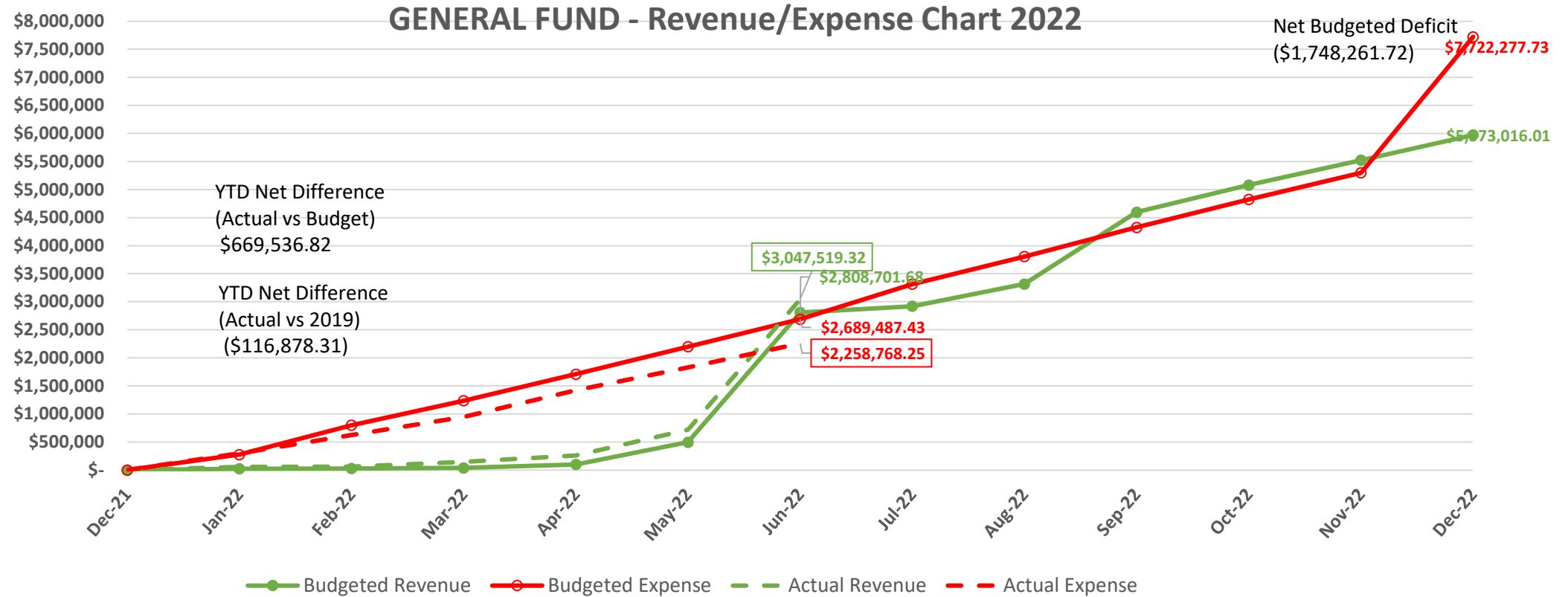
2022
FINANCIAL
FORECASTS
AND
TREASURER'S
REPORT

6/30/22

OPERATIONS (GENERAL AND RECREATION FUNDS)
PROJECTED CASH FLOW/OPERATIONS

[illegible]

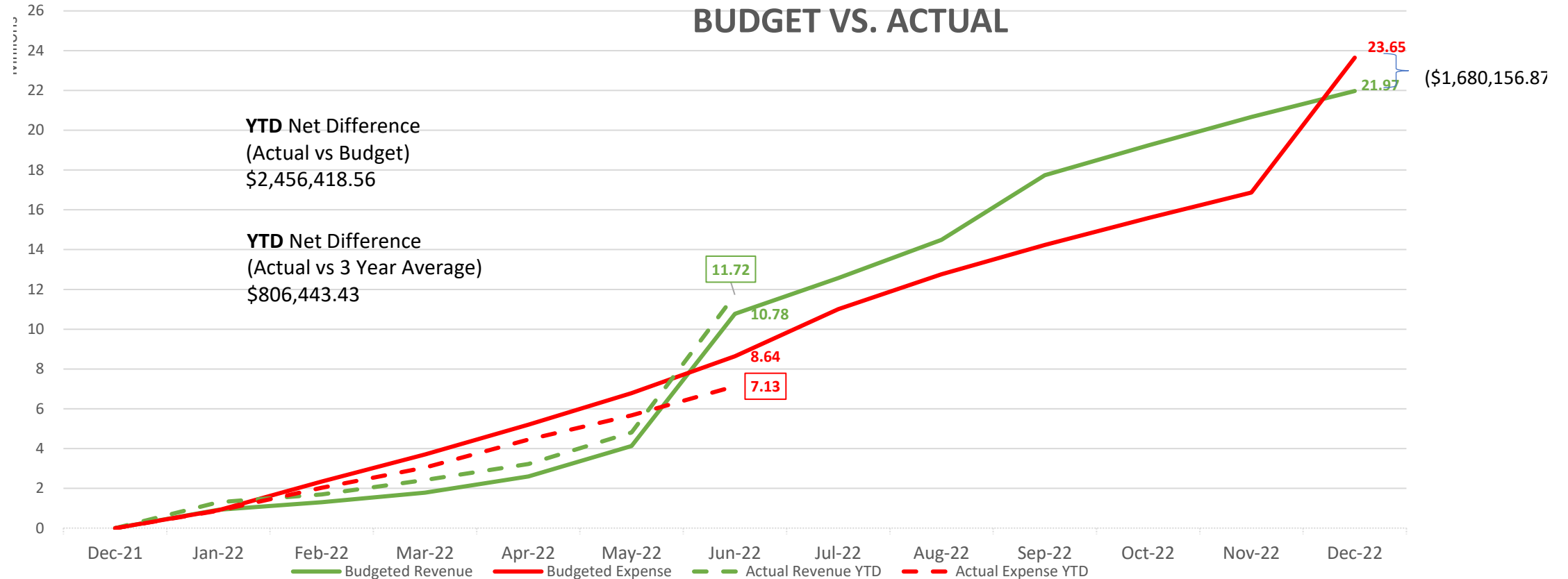
Actuals 6/30/22



	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Budgeted Revenue	-	22,966.67	26,847.38	37,788.99	98,114.44	496,621.28	2,808,701.68	2,919,106.96	3,317,110.04	4,596,819.02	5,081,545.88	5,523,117.79	5,973,016.01
Budgeted Expense	-	275,347.16	798,791.52	1,236,422.04	1,708,504.66	2,199,381.25	2,689,487.43	3,314,156.79	3,805,645.92	4,326,474.89	4,823,232.36	5,299,872.97	7,722,277.73
Actual Revenue	-	57,314.91	59,603.00	145,941.47	260,611.79	716,566.00	3,047,519.32	-	-	-	-	-	-
Actual Expense	-	298,383.06	624,681.90	944,879.73	1,421,726.36	1,827,251.00	2,258,768.25	-	-	-	-	-	-
2019 Actual Revenue	48,658.45	95,247.28	138,216.90	212,264.18	408,938.82	3,057,700.66	3,224,233.65	3,207,481.41	5,477,557.73	5,641,831.58	5,769,016.09	6,779,987.11	
2019 Actual Expense	118,936.38	504,715.14	972,784.18	1,337,124.37	1,749,436.73	2,152,071.28	2,527,758.40	3,065,852.26	3,436,125.92	3,918,961.61	4,329,423.72	5,856,010.99	

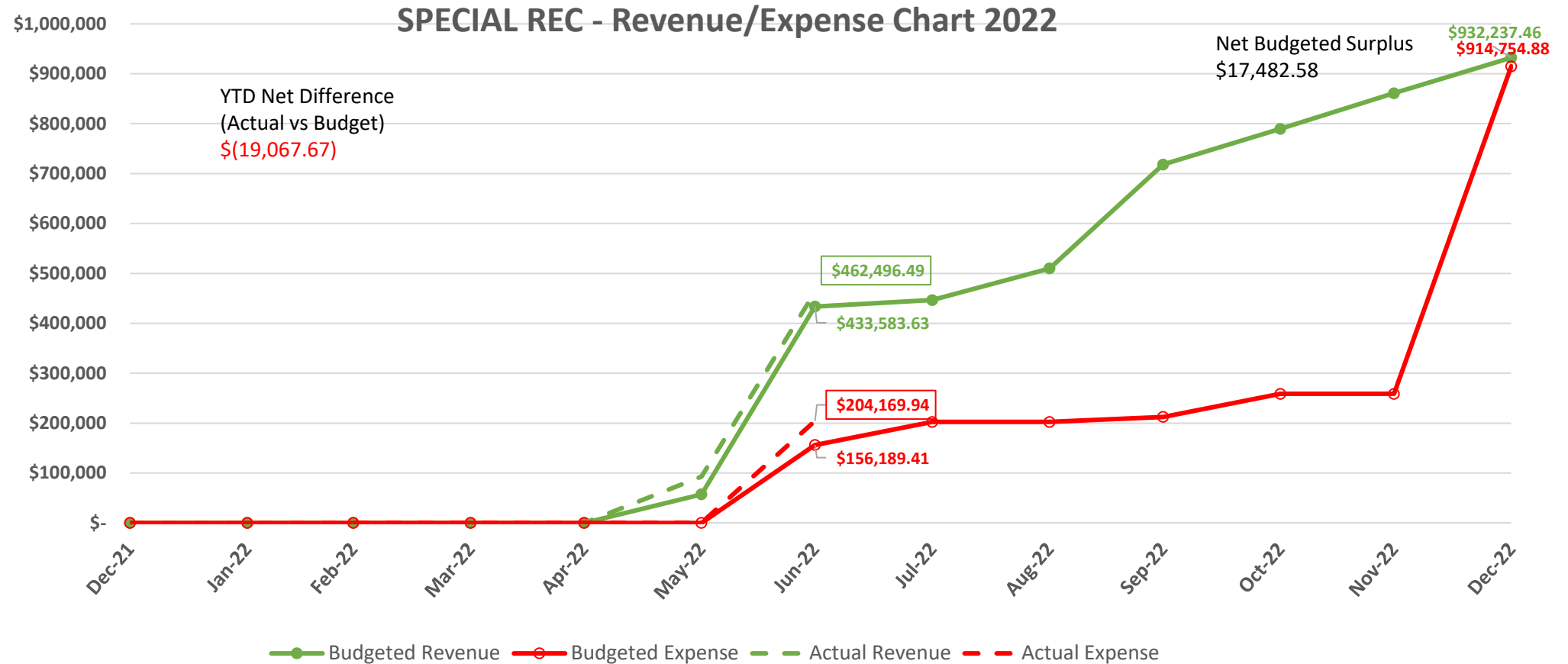
Actuals 6/30/22

OPERATIONS (GENERAL AND RECREATION FUNDS) BUDGET VS. ACTUAL



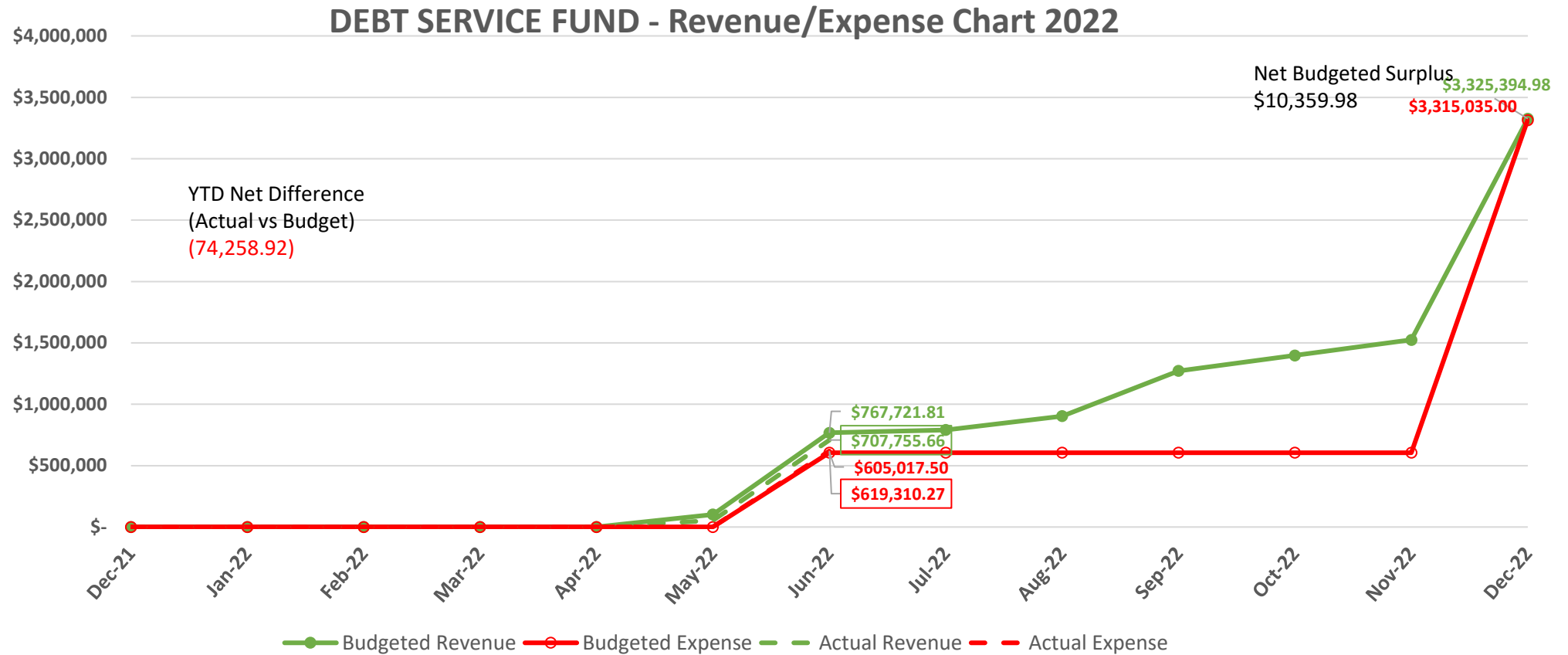
Budgeted Expense	0.00	905,910.94	2,342,543.28	3,708,238.26	5,200,385.79	6,786,169.01	8,638,415.76	11,002,609.51	12,761,820.27	14,235,263.04	15,579,842.23	16,873,530.77	23,650,654.74
Actual Revenue YTD	0.00	1,302,806.95	1,695,257.10	2,423,036.61	3,228,450.30	4,811,100.93	11,724,215.86	0.00	0.00	0.00	0.00	0.00	0.00
Actual Expense YTD	0.00	885,327.45	2,026,501.83	3,049,724.76	4,457,716.23	5,666,580.45	7,130,542.81	0.00	0.00	0.00	0.00	0.00	0.00
Actual 2017-2019 Revenue	0.00	1,377,396.71	1,778,206.76	2,313,788.27	3,140,807.68	3,742,909.82	11,082,358.30	0.00	0.00	0.00	0.00	0.00	0.00
Actual 2017-2019 Expense	0.00	503,136.29	1,693,414.13	3,071,473.76	4,438,462.32	4,860,985.28	7,295,128.68	0.00	0.00	0.00	0.00	0.00	0.00

Actuals 6/30/22



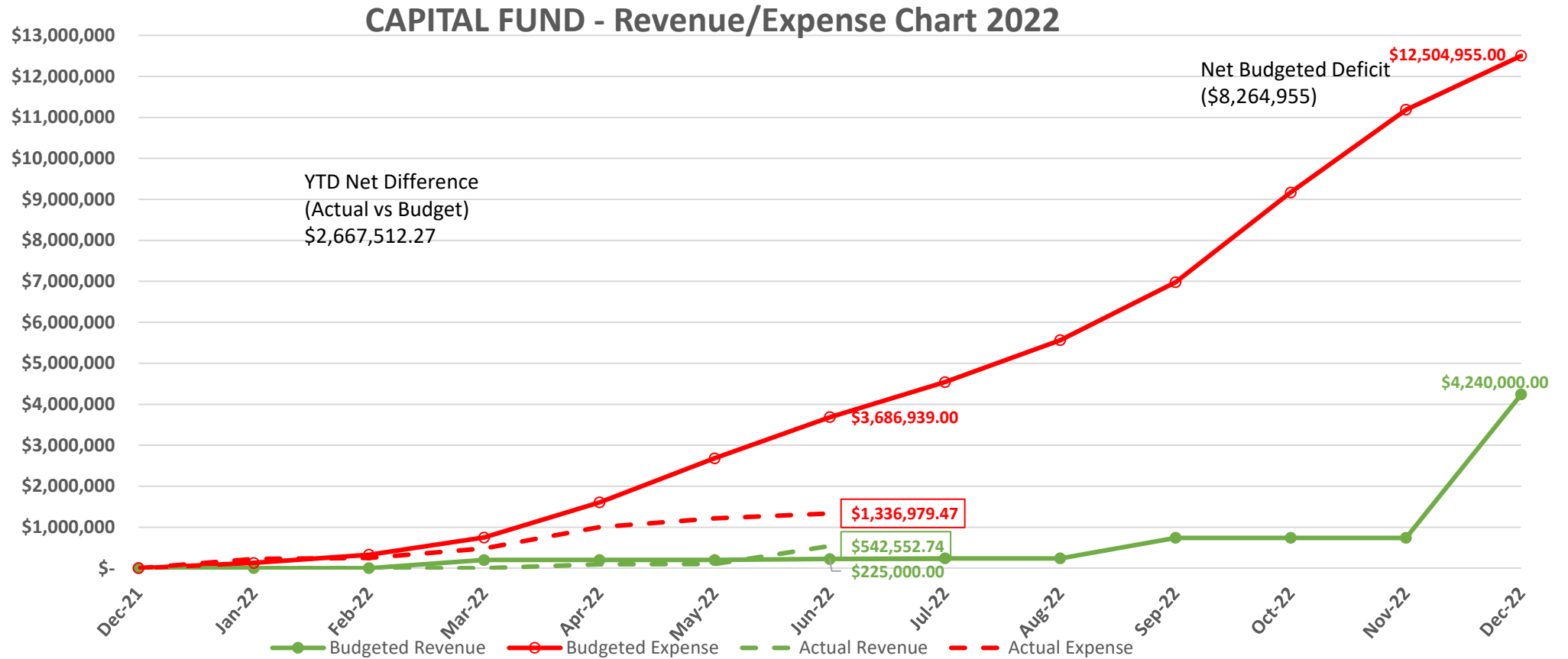
Budgeted Revenue	-	-	-	-	-	57,425.82	433,583.63	446,541.73	510,027.10	718,102.50	789,511.88	860,921.26	932,237.46
Budgeted Expense	-	-	-	-	-	-	156,189.41	202,377.44	202,377.44	212,377.44	258,565.47	258,565.47	914,754.88
Actual Revenue	-	-	-	-	-	92,987.80	462,496.49	-	-	-	-	-	-
Actual Expense	-	-	-	240.00	240.00	240.00	204,169.94	-	-	-	-	-	-

Actuals 6/30/22



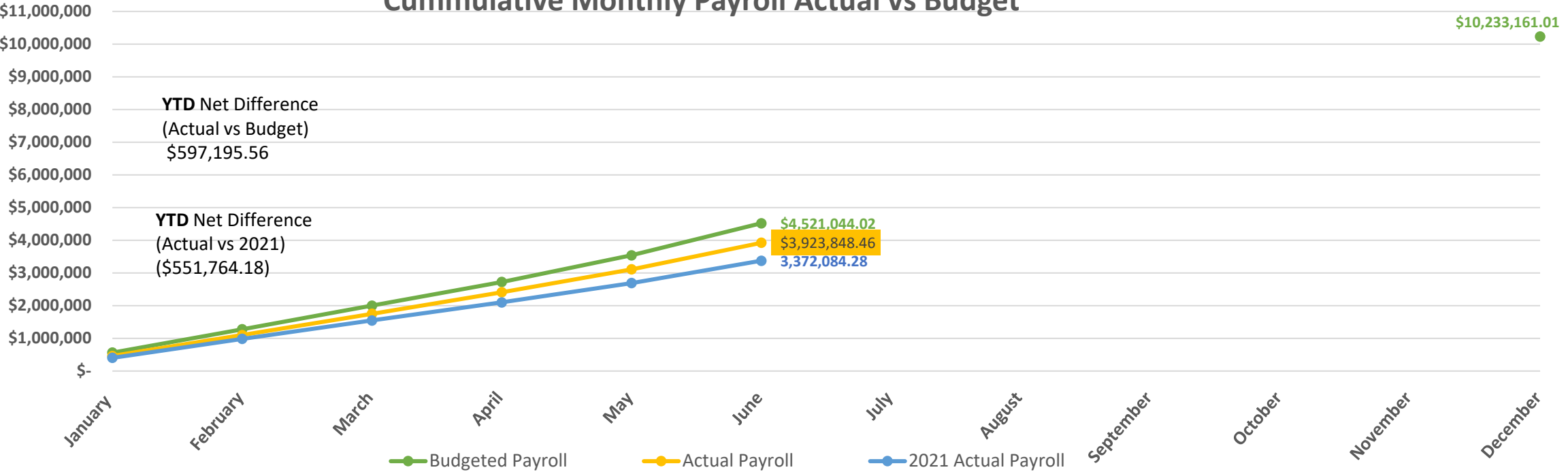
Budgeted Revenue	-	-	-	-	-	101,680.63	767,721.81	790,665.97	903,075.89	1,271,503.13	1,397,943.66	1,524,384.19	3,325,394.98
Budgeted Expense	-	-	-	-	-	-	605,017.50	605,017.50	605,017.50	605,017.50	605,017.50	605,017.50	3,315,035.00
Actual Revenue	-	-	-	-	-	52,426.19	707,755.66	-	-	-	-	-	-
Actual Expense	-	-	-	950.00	950.00	950.00	619,310.27	-	-	-	-	-	-

Actuals 6/30/22



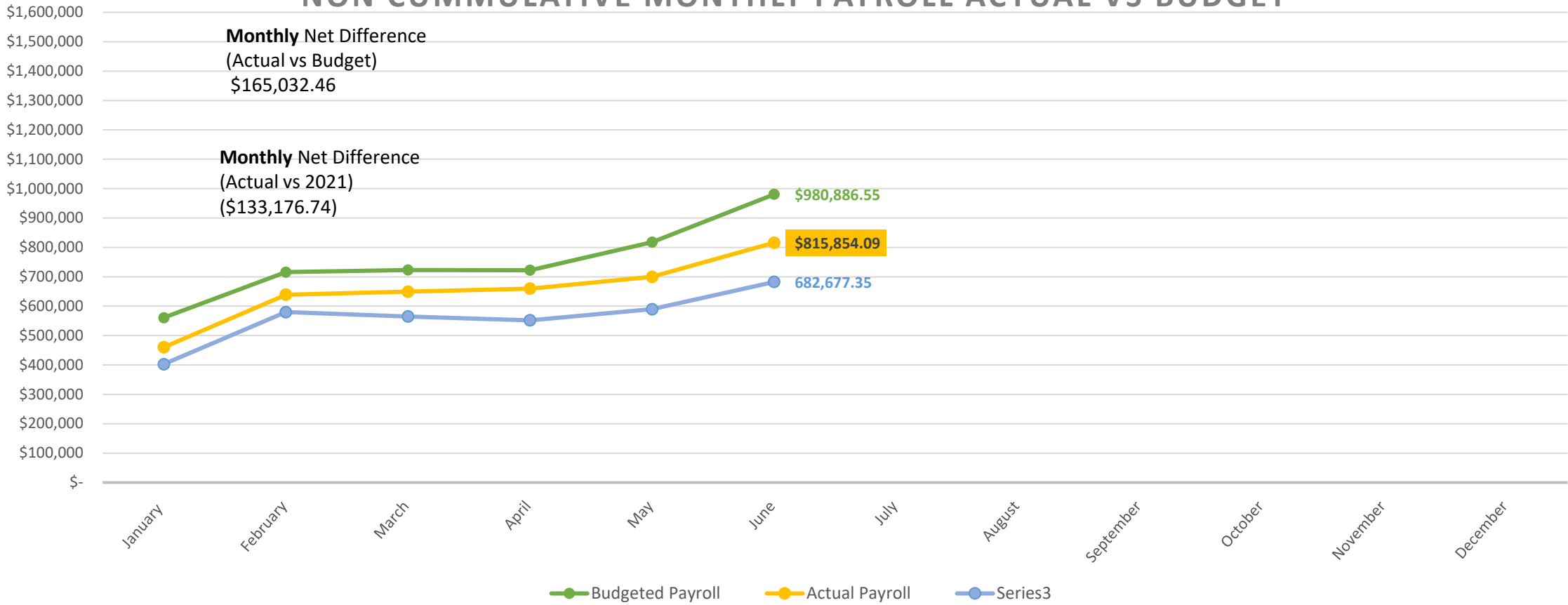
Budgeted													
Revenue	-	0.00	0.00	200,000.00	200,000.00	200,000.00	225,000.00	240,000.00	240,000.00	740,000.00	740,000.00	740,000.00	2,155,172.43
Budgeted													
Expense	-	128,698.50	328,241.65	749,284.80	1,604,433.95	2,681,822.10	3,686,939.00	4,542,401.50	5,564,464.00	6,976,276.50	9,168,573.00	11,186,329.50	12,504,955.00
Actual													
Revenue	-	458.16	866.80	1,678.84	94,712.75	101,785.60	542,552.74	-	-	-	-	-	-
Actual													
Expense	-	224,718.92	252,586.75	480,091.15	999,469.46	1,217,060.63	1,336,979.47	-	-	-	-	-	-

Cummulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	560,918.94	1,276,670.82	1,999,791.99	2,722,080.31	3,540,157.47	4,521,044.02	10,233,161.01
Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14	386,977.93	
Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98	428,876.16	
Payroll 3							
Total Payroll (Actual)	460,060.18	1,098,857.90	1,748,357.69	2,408,081.25	3,107,994.37	3,923,848.46	
2021 Payroll 1	148,568.50	293,469.53	281,263.43	268,515.40	286,898.43	325,140.52	
2021 Payroll 2	254,024.61	286,395.65	283,792.90	283,408.85	303,069.63	357,536.83	
2021 Payroll 3							
2021 Total Payroll (Actual)	402,593.11	982,458.29	1,547,514.62	2,099,438.87	2,689,406.93	3,372,084.28	

NON CUMMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14	386,977.93						
Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98	428,876.16						
Payroll 3												
Total Payroll (Actual)	460,060.18	638,797.72	649,499.79	659,723.56	699,913.12	815,854.09	-	-	-	-	-	-
Budgeted Payroll	560,918.94	715,751.88	723,121.17	722,288.32	818,077.16	980,886.55	-	-	-	-	-	-
2021 Payroll 1	148,568.50	293,469.53	281,263.43	268,515.40	286,898.40	325,140.52						
2021 Payroll 2	254,024.61	286,395.65	283,792.90	283,408.85	303,069.63	357,536.83						
2021 Payroll 3												
Total Payroll (Actual)	402,593.11	579,865.18	565,056.33	551,924.25	589,968.03	682,677.35	-	-	-	-	-	-



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning and Projects, Brian Romes, Executive Director

Date: July 27, 2022

Subject: **Centennial Ice Arena Update**

Summary

At the June 22 Finance Committee Meeting, staff reported that the ice rink at Centennial Ice Arena has been experiencing some issues. Staff had been working with the engineering firm that designed the new compressor system to attempt to resolve these issues. Once the ice was removed this June, further issues were found. Staff recommended that a formal, independent engineering assessment be conducted before the ice rink reopens for use. At the June 29 Regular Meeting, the Park Board of Commissioners approved a contract with Wiss, Janney, Elstner Associates to investigate the issue and determine the cause, risk, and potential solutions. At the July 20 Facility and Recreation Committee Meeting a representative from Wiss, Janney, Elstner Associates presented the results of their report including short-term and long-term repairs. Staff will provide further detail on the short-term repair option including schedule and cost.

Recommendation

The Park Board of Commissioners will consider a motion to approve an emergency repair option for the ice rink at Centennial Ice Arena.



Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: July 27, 2022

Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the July Committee Meetings.



Memorandum

To: Park Board of Commissioners

From: Mitch Carr, Director of Recreation and Facilities, Brian Romes, Executive Director

Date: July 27, 2022

Subject: **Annual Shut down of the Recreation Center of Highland Park and the Indoor Pool**

Summary

The Recreation Center of Highland Park will be shut down for annual cleaning and regular maintenance beginning August 15 – 19. Conversely, the indoor pool at the RCHP will be shut down from August 15 – 28. Staff will provide a summary of the cleaning and maintenance schedule.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

JULY 27, 2022

UPCOMING MEETINGS

- Wednesday, August 10, 2022 / 6:00 p.m. / Workshop Meeting
- Wednesday, August 17, 2022 / 5:00 p.m. / Facility & Recreation Committee Meeting
- Wednesday, August 17, 2022 / 6:00 p.m. / Lakefront, Parks, & Natural Areas Committee Meeting
- Thursday, August 18, 2022 / 8:00 a.m. / Finance Committee Meeting
- Wednesday, August 24, 2022 / 6:00 p.m. / Regular Board Meeting

UPCOMING EVENTS

- **National Night Out, Tuesday, August 2, from 6 – 8:00 p.m. at Highland Park City Hall**
The City of Highland Park Police Department will be hosting National Night Out. The event will be on the lawn in front of City Hall. Kids' games and activities, giveaways, demonstrations, music, and a chance to get to know your officers will be the highlights of this FREE family fun event.
- **2nd Annual North Shore Pickleball Tournament, Saturday, August 6, from 10 – 2:00 p.m. at Danny Cunniff**
Join the fun in this Men's, Women's, and Mixed Doubles Event! All proceeds benefit the Parks Foundation of Highland Park SMILE grant-in-aid program. Fee: \$50/player
 - Tournament will be 20-minute timed rounds
 - Two matches guaranteed
 - Please bring your own rackets.
 - For each event registration, you will receive an entry into our drawing for prizes
- **Back to School Bash, Saturday, August 13 from 6 – 8:00 p.m. at HCAP**
Students ages 12 and up can enjoy a night of fun before heading back to school. Hang out with friends, participate in contests and dance the night away. Event is FREE for season pass holders. Regular daily rates apply for non-members (\$10 Res / 16 NR).
- **Drive in Movie: Highschool Musical, Thursday, August 18 from 7:30 – 9:30 p.m. in the RCHP Parking Lot**
Hop in the car and cruise on over the Recreation Center of Highland Park for our Drive-In Movie series! Tickets must be purchased in advance. View the movie inside your car, or bring lawn chairs to sit outside your car. Sound played via loud speaker, no transmitter. \$30/Vehicle
- **Honey Harvest Demo, Sunday, August 21 from 10 – 12:00 p.m. at HNC**
Our honey bees have been working all summer making our famous Heller Honey. Come and experience how to harvest our honey with one of our naturalists. Cost: \$15/person.
- **West Ridge Open House, Thursday, August 25 from 5 – 6:30 p.m. at WRC**
We are opening our doors and showcasing all the fun programs coming to West Ridge! Meet new staff, learn about the upcoming events, and throw your name in the raffle for a discount coupon for registration. FREE event.

DEER CREEK RACQUET CLUB – JUNE 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Daily Court Rentals (Hours)			
Tennis	42.5	55	46
Racquetball	6.5	25	21.5
Private Lessons (Hours)	273.25	173	267.25
Drop-Ins	214	209	120
Memberships	279	384	583

News & Events

- Spring Session was the first 2 weeks of June; Summer session began June 20
- The warm weather drove a lot of customers outside for tennis and pickleball court time

CENTENNIAL ICE ARENA – JUNE 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Daily Drop-in Fees			
Public Skate and Adult Skate	<i>Not Available due to COVID-19</i>		0
Freestyle and Package Ice			0
Open Hockey	552		0
Open Gymnastics	0		0
Skate Rental	<i>Not Available due to COVID-19</i>		0
	34		0
Punches Passes Sold			
Public and Adult Skate	<i>Not Available due to COVID-19</i>		0
Freestyle	<i>Not Available due to COVID-19</i>		0
Skate Rental	<i>Not Available due to COVID-19</i>		0
Facility Rentals Total Hours	65.26	4	0

News & Events

- Centennial moved gymnastics to Lincoln School the week of June 7. We started gymnastics programs the week of June 13 with 58 gymnasts for summer session 1.
- Ice was taken out beginning May 27 therefore we did not have any ice throughout June. Waiting for inspections and recommendations on repairs need to rink. We budgeted for ice being out for regular maintenance throughout month of June.
- Girls Play Strong Camp started June 20. Girls Play Strong Camp has 41 campers for the first 4 week session.

RECREATION CENTER OF HIGHLAND PARK – JUNE 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Group Exercise Classes Conducted	134	208	164
Group Exercise Participation/Visits	1,880	1,664	1,878
Fitness Floor Visits	N/A	N/A	6,485
Track Visits	N/A	N/A	395
Personal Training Participation	544	475	557
Personal Training Sales (Units)	323.75	345	106.25
Personal Training Revenue	\$18,549.00	\$23,000.00	\$20,844.55
Private Swim Lesson Participation	64	98	100
Private Swim Lesson Sales (Units)	34	32	43
Private Swim Lesson Revenue	\$1,668.00	\$3,236.98	\$7,291.88

MEMBERS	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Core	N/A	1,003	777
Core Plus	N/A	265	186
Group Exercise only	N/A	437	115
Promotional	N/A	N/A	149
Month to Month	63	N/A	21
30 Day	21	10	19
Annual 2021	473	N/A	N/A
Non-Annual 2021	257	N/A	N/A
Total Members	814	1,715	1,267

Fitness and Membership

- The Recreation Center continues to trend in a positive direction with Membership. In June we added 139 new annual memberships.
- 92 Student/Teacher Summer/Aqua Fitness 100-day passes we also sold in June.
- The 2-Week Free Trial continues to attract and help with membership acquisition. In June we had 39 enrolled. 27 of the 39 expired passes have resulted in 10 new annual memberships, 37%.
- Personal Training sales and usage continue to be a positive strength in our monthly budget.
- A Summer Group Exercise schedule was posted June 6. A new senior class, Light and Lively with Ellen Morgan was added.
- We expanded our Sunrise Beach Yoga program in mid-June to include 2 weekday classes at 7:00am with newly hired local instructors, Mariann Fishbein and Carrie Baron. Both have a huge following in our community and have started out strong.
- International Day of Yoga Summer Solstice Event performed less than expected due to the temperatures over 100 degrees and the warnings of biting flies. It was still a beautiful but hot event for the brave participants.
- Group Exercise classes are at high usage with an 11 participants per class. The schedule remains reduced to help balance expenses.

Aquatics

- There has been an increase in private/semiprivate lesson sales as we approach summer. Additionally, there has been an increase in semi-private lessons. Staff anticipate a continued surplus of revenue as we gain additional seasonal staff and additional space in the evening to conduct private lessons.

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE – JUNE 2022

Community Programs

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Heller Nature Center			
Participants / Programs	90/5		494/29
Rosewood Interpretive Center			
Participants / Programs	15/1		0

News & Events

- Camps have been coming out to Heller for Crate Staking, Archery and Hiking.
- Summer Programs have been filling up with a waitlist.

SUNSET VALLEY GOLF CLUB - JUNE 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Golf Shop Sales			
Golf Balls	716	511	976
Accessories	281	177	308
Total Sales	997	688	1,284
Golf Rentals			
Carts	4,203	3,595	4,573
Golf Greens Fees			
Resident	3,352	0	2,225
Nonresident	3,038	0	4,266
Outing/Tournaments	148	0	172
Other	0	0	0
Total Green Fees	6,538	5,992	6,663
Misc. Sales			
Sapphire Club	11	30	8
Permanent Tee Time	34	0	27
Total Misc. Sales	45	30	35

News & Events

- Weather:
 - 72.7 degree average temperature.
 - 0.09" of rain.
- Surpassed 300 rounds on June 26 (301).

Upcoming Events

- SVGC hosted the Illinois Open Qualifier on July 18 (84 players).
- SVGC will host the North Shore Amateur Tournament on July 27 and 28.
- SVGC will host the Western Amateur Qualifier on July 31 (96 players),

HIGHLAND PARK LEARNING CENTER – JUNE 2022

Driving Range Monthly Sales Report (buckets sold)

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
January	333	543	428
February	494	750	567
March	521	848	585
April	1,514	1,390	677
May	2,591	3,269	1,675
June	2,942	3,632	2,202
July	3,109	3,793	
August	2,635	3,462	
September	1,728	2,083	
October	732	693	
November	78	167	
December	315	292	
Totals	16,992	20,922	6,134

Mini Golf Monthly Sales Report (rounds sold)

	2021 ACTUAL	2021 BUDGET	2022 ACTUAL
March	-	-	-
April	680	786	255
May	1,152	1,357	998
June	1,663	1,914	1,764
July	2,054	2,143	
August	1,958	2,286	
September	1,316	1,514	
October	346	714	
November	0		
Totals	9,169	10,714	3,017

News & Event

- Held Father's Day event where Fathers were free for miniature golf. Over 90 Fathers came out.
- June's weather was overall warm and dry.

DISTRICT WIDE RENTALS – JUNE 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Heller Nature Center			
Rentals	0	11	16
Party Package	0	0	0
Rosewood Interpretive Center			
Rentals	0	13	24.5
Party Package	0	0	0
Recreation Center of Highland Park			
Rentals	0	28	34.5
Party Packages	0	2	0
Athletic Dept. Usage	0	0	0
West Ridge Center			
Rentals	0	10	8
Party Packages	0	0	0
Centennial Ice Arena			
Party Packages	0	0	0
Hidden Creek Aqua Park			
Party Packages	0	9	11
Park Avenue Yacht Club			
Rentals	0	1	4
Total Rentals	0	63	87
Total Party Packages	0	11	11

Rentals listed as number of rental hours; Party Packages listed as number of packages

News & Events

- Hidden creek AquaPark is booked for the 2022 season.

GRANT-IN-AID – JUNE 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Total YTD Subsidy	\$54,888.13	\$100,000.00	\$82,377.16
Households			
100% Subsidy YTD	38		43
50% Subsidy YTD	4		5
Total YTD	42		48

Marketing Board Report (June 14 – July 13)

SOCIAL MEDIA



5,530
FOLLOWERS



2,048
FOLLOWERS

EMAIL



29,290
TOTAL AUDIENCE

PDHP.ORG



46,002
VISITORS

62,682
VISITS

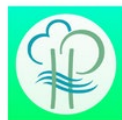
110,128
PAGEVIEWS

DIGITAL GUIDE



667
VIEWS

APP

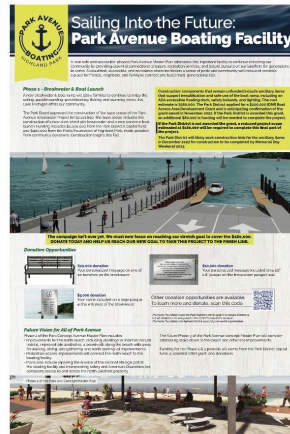


880
INSTALLATIONS

Updates

- Traffic to our website is up by 37% in visitors and 23% in pageviews when compared to the previous month. When compared to last year there was an increase of 65% in visitors and 55% in visits!
- This month, we reached over 101,000 Facebook accounts with our content and had over 11,300 engagements.
- Our Instagram content reached over 4,000 Instagram accounts.
- Advertising campaigns are running for RCHP, HCAP memberships, Deer Creek, HP Golf Learning Center, and Sunset Valley Golf Course.
- Much of the team's time over the last two weeks has been on development and distribution of communication following the July 4 incident.

Graphics



Page ?	Pageviews ? ↓	
	110,134 % of Total: 100.00% (110,134)	
1. /	16,870 (15.32%)	
2. /hidden-creek-aquapark	5,371 (4.88%)	
3. /rosewood-beach	4,783 (4.34%)	
4. /hidden-creek-aquapark/	4,641 (4.21%)	
5. /event/4th-of-july-celebration/	4,403 (4.00%)	
6. /rosewood-beach-passes/	4,280 (3.89%)	
7. /rosewood-beach/	4,097 (3.72%)	
8. /lakefront-parking-decals/	2,548 (2.31%)	
9. /highland-park-golf-learning-center/	2,304 (2.09%)	
10. /recreation-center-of-highland-park/	1,846 (1.68%)	
11. /highland-park-golf-learning-center	1,407 (1.28%)	
12. /events	1,394 (1.27%)	
13. /rivers-edge-mini-golf/	1,315 (1.19%)	
14. /interactive-map/	1,314 (1.19%)	
15. /emergency-notice/	1,306 (1.19%)	
16. /recreation-center-of-highland-park/group-exercise-2/	1,288 (1.17%)	
17. /hidden-creek-aquapark/aquapark-features/	1,285 (1.17%)	
18. /our-story/staff-directory/	1,081 (0.98%)	
19. /special-update-7-05-22/	1,047 (0.95%)	
20. /2022-camps/	1,019 (0.93%)	
21. /heller-nature-center/	984 (0.89%)	
22. /rentals	847 (0.77%)	
23. /get-involved/jobs/	841 (0.76%)	
24. /deer-creek-racquet-club/	778 (0.71%)	
25. /contact/	761 (0.69%)	
26. /recreation-center-of-highland-park/membership-passes/	755 (0.69%)	
27. /summer-2022/	667 (0.61%)	
28. /baseball-programs/	649 (0.59%)	
29. /centennial-ice-arena/	617 (0.56%)	
30. /rosewood-beach/interpretive-center-rentals/	591 (0.54%)	
31. /millard-beach/	581 (0.53%)	
32. /moraine-beach/	564 (0.51%)	
33. /project/sunset-woods-park-playground-renovation/	560 (0.51%)	
34. /recreation-center-of-highland-park/open-gym-2/	558 (0.51%)	
35. /rosewood-beach/beach-safety/	554 (0.50%)	
36. /hidden-creek-aquapark/pool-information-and-policies/	506 (0.46%)	
37. /deer-creek-racquet-club/outdoor-tennis-pickleball/	465 (0.42%)	
38. /sunset-woods-playground-improvements-update/	465 (0.42%)	
39. /projects	446 (0.40%)	
40. /bids-rfps/	434 (0.39%)	
41. /deer-creek-racquet-club/pickleball-programs/	431 (0.39%)	
42. /project/rosewood-beach-renovation/	427 (0.39%)	
43. /park-ave-boating-facility/	418 (0.38%)	
44. /centennial-ice-arena/figure-skating-hockey-programs/	416 (0.38%)	
45. /recreation-center-of-highland-park/learn-to-swim-programs/	393 (0.36%)	
46. /dog-parks/	366 (0.33%)	
47. /project/the-preserve-of-highland-park/	360 (0.33%)	

DEER CREEK RACQUET CLUB – SPRING 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Adult Tennis			
1.0 Drill & Play/Start Restart	7	5	16
2.0 Drill & Play	0	12	4
2.5 Drill & Play	36	13	33
3.0 Drill & Play	52	58	67
3.5 Drill & Play	44	48	87
4.0 Drill & Play	22	21	32
4.5 Drill & Play	9	16	12
Leagues	39	82	119
Total Adult Tennis	209	255	370
Youth/Junior Tennis			
Red Ball 1	52	45	54
Red Ball 2	62	62	65
Orange Ball 1	25	25	27
Green Dot 1	28	27	31
JDP 1	34	34	39
JDP 2	49	55	74
JDP 3	34	33	47
Tournament Prep 1	23	22	41
Tournament Prep 2	44	40	46
High School	12	18	29
Junior Excellence	41	60	50
High School Excellence	56	42	26
Matchplay	43	40	64
Total Youth/Junior Tennis	503	503	593
Tennis Events			
Spring Break Camp	0	85	81
Total Tennis	712	843	1,044

Key Performance Highlights and Drivers

- Record breaking participation numbers for our Junior program and Adult program.
- Pickleball has contributed to the increase in adult numbers along with additional tennis classes.

News & Events

- Spring Break camp was back this year and it was a great time! We offered 9am-Noon M-F and the kids and parents seemed to love it!

CENTENNIAL ICE ARENA GYMNASTICS & SKATING SPRING 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Gymnastics			
Adult / Child Gymnastics	30	35	155
Early Childhood Gymnastics	72	60	202
Youth Gymnastics	74	49	115
Total Gymnastics	176	144	472
Hockey & Figure Skating			
Little Falcons Hockey	11	18	22
Adult Skating	4	8	12
Basic Skills Skating	126	82	289
Early Childhood Skating	34	45	87
Freestyle Skating	27	29	26
Specialty Skating and Showcase Team	14	35	87
Total Hockey & Figure Skating	216	217	523
Total Gymnastics and Skating	392	361	995

Key Performance Highlights and Drivers

- Adult/Tot and Preschool age gymnastics classes very full and waitlisted. Youth Basic Skills skating classes very full.
- Adult/Tot classes and pre-school ages classes were very strong as parents are ready for their kids to be out and active again. Ice issues remained a concern with uneven boards and floor by players bench.

News and Events

- Centennial Ice Arena hosted our annual ice show on May 12-14. The theme this year was Peace, Love, Skate. We had 79 unique skaters skate in 13 numbers for a total of 160 skaters. We sold 796 tickets for the 3 shows which included one Learn to Skate level show and 2 Freeskate level shows. Our competitive gymnastics team participated in the AAU Central District State Gymnastics Meet and our Level 4 team placed 2nd in the team competition.

RCHP FITNESS STATUS REPORT – SPRING 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Teen Fitness			
Jr Cardio Strength Conditioning	0	7	0
Youth Boot Camp	0	8	0
Yoga	0	7	0
Total Teen Fitness	0	22	0
Adult Fitness			
Mothers Day Yoga + Mimosas	0	30	38
Total Adult Fitness	0	30	38
Total Fitness	0	52	38

Key Performance Highlights and Drivers

- Teen classes were offered and marketed on multiple platforms. Unfortunately, we did not have enough interest to run or consolidate a group to form one class.

News and Events

- Mother's Day Yoga + Mimosa Event was a success with 2 morning sessions offered. The 8:00am session was full, with 26 participants and 10:00am had 12 participants. This has become a community favorite.

RCHP AQUATICS STATUS REPORT - WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Early Childhood Aquatics			
Paddlers 1	15	10	29
Paddlers 2	14	10	23
Paddlers 3	1	10	15
Total Early Childhood Aquatics	30	30	67
Parent Tot Aquatics			
Parent & Tot Water Readiness	14	10	18
Total Parent and Tot Aquatics	14	10	18
Youth Aquatics			
Little Swimmers 1	12	10	17
Little Swimmers 2	7	10	20
Little Swimmers 3	6	10	17
Junior Swim 1	5	5	9
Junior Swim 2	5	5	3
Stroke Development	9	10	11
Total Youth Aquatics	44	50	77
Total Aquatics	88	90	162

Key Performance Highlights and Drivers

- Swim Lessons has seen an increase in participation and have been averaging 8-12 foundation students per session.

HELLER NATURE CENTER – SPRING 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Early Childhood Programs	7	7	0
Public Programs	382	374	270
After School Programs	67	35	0
Total Heller Programs	456	416	270

ROSEWOOD INTERPRETIVE CENTER – WINTER 2021/2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Early Childhood Programs	0	0	5
Public Programs	135	110	128
After School Programs	82	34	66
Total Heller Programs	217	144	199

Key Performance Highlights and Drivers

- N/A

News and Events

- N/A

HIGHLAND PARK LEARNING CENTER – SPRING 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Pre-Junior			
Pre-Junior	27	16	28
Junior			
Junior	8	4	8
Adult			
Adult	15	28	35
New Programs			
New Programs	0	0	0
Total HPGLC Programs	50	48	71

Key Performance Highlights and Drivers

- N/A

News and Events

- N/A

RECREATION – SPRING 2022

	2021 ACTUAL	2022 BUDGET	2022 ACTUAL
Adult Art			
Adult Ceramics	22	24	35
Childhood Enrichment Programs			
Kindermusik	0	10	54
ParkSchool	193	207	233
Numbers Nonsense	5	0	0
Fun with Phonics	0	0	0
Total Childhood Enrichment Programs	198	217	287
Performing Arts			
Dance Classes	3	18	0
Dance Workshops	0	0	19
Theater Classes	16	39	0
Piano Lessons	0	0	13
Total Performing Arts	19	57	32
Special Events			
Itty Bitty Beach Party	0	0	23
Beading Workshop	10	0	0
Ordinary to EXTRAOrdinary	5	0	0
Love You to the Moon	0	145	159
Mad Hatter Tea Party	0	0	75
Egg Drop	27	0	0
May the 4th Be With You	0	0	20
Wonderland Egg Hunt	0	100	463
Total Special Events	42	245	740
Variety			
Garden Plots	12	12	12
Super Science Wizards	10	0	0
Kids Night Out	0	0	12
Coding	0	6	6
Amazing Minds	0	6	18
Magic Class	5	10	9
Total Variety	27	34	57

Youth Art			
Awesome Amazing Art	5	10	11
Clay Shop	5	12	9
Preschool Clay Play	0	0	8
Total Youth Art	10	22	28
TOTAL RECREATION PROGRAMS	318	599	1,179

Key Performance Highlights and Drivers

- Adult Ceramics have really rebounded this spring. Performing 145%, each of the four classes is full and open studio time is steadily used.
- Early Childhood Enrichment programs continue to trend upwards of 132%. ParkSchool finished in a strong position at the close of spring, and Kindermusik has returned to pre-pandemic enrollment.
- This season the Performing Arts haven't yielded the enrollment that was expected, but a new program (piano lessons) has helped carry the division, allowing for a performance of 56%.
- Lastly, the events continue to trend as families continue to participate in one day pop up programs. Excluding the Egg Hunt, the division is performing at 191%.
- The successful close of the spring session is attributed to innovation. As ParkSchool neared the end of the first full year, the staff produced a festive graduation and social to commemorate the year. Recreation staff continued to target smaller and more frequent one day programs in an effort to meet the community at their comfort levels. Vendor programs performed quite well due in part to their consistent staffing and curriculum.

News and Events

- Recreation staff will continue to offer expected and unexpected pop up programs, build partnerships with community organizations and businesses, and launch entirely new programs this fall.

ATHLETICS STATUS REPORT – SPRING 2022

	2021 Actual	2022 Budget	2022 Actual
Baseball			
Tball	80	60	98
Sluggers	111	80	105
Double A	94	100	106
Triple A	58	95	50
Majors	37	24	25
Pony	26	12	14
Softball	34	30	41
Total Baseball/Softball	440	401	439
Basketball			
Spring Basketball	36	40	57
Total Basketball	36	40	57
Football			
Spring League 1st-5th	79	64	82
Spring DFHP Clinic	N/A	0	32
Total Football	79	64	114
Volleyball			
Clinic	17	16	29
Total Volleyball	17	16	29
Marital Arts			
Tae Kwon Do	30	23	41
Karate	46	21	57
Fencing	N/A	5	39
Total Martial Arts	76	49	137
Athletics Total	648	570	776

Key Performance Highlights and Drivers

- N/A

News and Events

- N/A