

NOTICE OF REGULAR MEETING

Tuesday, April 27, 2021

6:00 p.m.

**Park District of Highland Park
Board of Park Commissioners
West Ridge Center
636 Ridge Rd.
Highland Park, IL 60035**

REGULAR MEETING AGENDA

The Governor has issued a disaster declaration related to public health concerns because of COVID-19, and all or part of the jurisdiction the Park District of Highland Park is covered by the disaster area. The President of the Board of Park Commissioners has determined that an in-person meeting conducted under this Act is not practical or prudent because of said disaster. Likewise, in compliance with the capacity limitations caused by the disaster, public attendance at the meeting is not feasible. Therefore, the Board of Park Commissioners have made alternative arrangements in the manner described below to allow any interested member of the public access to contemporaneously hear all discussion, testimony, and roll call votes.

Members of the public may view a live stream of the Regular Board Meeting by clicking the Tuesday, April 27 Meeting Video link found at <https://www.pdhp.org/park-board/meetings/>

I. CALL TO ORDER

II. ROLL CALL

III. ADDITIONS TO THE AGENDA

IV. PUBLIC COMMENT FOR ITEMS ON AGENDA

For public comment, members of the public can attend the virtual meeting so they may have the opportunity to speak during the public comment period.

If you wish to speak during the virtual meeting you will need to register at the link below.

https://us02web.zoom.us/webinar/register/WN_OAEqoxdVTY-FyXE3qS-tKg

Registrants will receive an email with meeting access information from it@pdhp.org.

Anyone wishing to speak during the public comment period of the virtual meeting will need to use the "Raise Hand" function in Zoom to indicate that they would like to speak. The Board President or Board Secretary will call on registrants who have activated the "Raise Hand" feature in alphabetical order.

V. CONSENT AGENDA

- A. Approval of the Minutes from the March 9, 2021 Workshop Meeting**
- B. Approval of the Minutes from the March 30, 2021 Regular Board Meeting**
- C. Approval of the Park Avenue Gate Non-Exclusive Special License Agreement with the City of Highland Park**
- D. Bills and Payroll in the amount of \$1,081,552.37**

VI. FINANCIAL FORECASTS TREASURER'S REPORT

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VII. UNFINISHED BUSINESS

A. Hidden Creek AquaPark Update

VIII. NEW BUSINESS

A. Approval of Resolution 2021-03 A Declaration Honoring Lori Flores Weisskopf

B. Parks Foundation Update

C. Director's Report

a. Summer Special Events Update

D. Board Comments

IX. OPEN TO PUBLIC TO ADDRESS THE BOARD

X. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN

MEETINGS ACT: Section 2(c)1 – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XI. ACTION FROM CLOSED SESSION IF ANY

XII. ADJOURNMENT

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
APRIL 13, 2021**

The Workshop Meeting of the Board of Park Commissioners of the Park District of Highland Park was conducted remotely due to the Governor's Declaration of Emergency as a result of the COVID-19 Pandemic. Members of the public were able to view a live stream of the Workshop Board Meeting.

The meeting was called to order at 6:00 p.m. by President Ruttenberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Grossberg, Commissioner Flores Weisskopf, Vice President Kaplan, President Ruttenberg

Absent: None

Staff Present: Executive Director Romes; Director Smith, Director Voss, Director Dunn, Director Peters, Director Gogola, Director Carr; Assistant Director Maliszewski; General Manager/Superintendent of Golf Operations Ochs; Manager Johnson

ADDITIONS TO THE AGENDA

Executive Director Romes provided a brief update regarding the access gate at Park Avenue Boating Facility, since this has been a topic of discussion between Park District staff and the City of Highland Park, and the topic was brought up at last night's City Council Meeting. Over the past year, the Park District was faced with unprecedented challenges due to the pandemic, which forced staff to quickly adapt and improve upon safety and security systems while continuing to enrich the lives of the community. Over the past six months, Park District staff has been working closely with public works, fire, and police officials and members of the boating community to address the overwhelming and alarming safety concerns at the lakefront, specifically issues regarding access control. While there have always been access control measures in place at Park Avenue, those measures changed in 2020 when the City of Highland Park eliminated the city vehicle program and relinquished all responsibilities to the Park District. Additionally, the City would no longer staff a police assistant to monitor Park Avenue. As a result, the Park District appropriately controlled Park Avenue access and safety 7-days a week throughout the summer season and weekends over the fall. Executive Director Romes reported that the Park District managed a safe boating season regardless of the challenges from the pandemic, however, there were many trials and tribulations learned. As a result, the Park District proposed and worked with City officials on the installation of an access control gate at Park Avenue. City and Park District attorneys prepared a non-exclusive special license agreement for the installation of an access gate system to improve the Park Avenue Boating Facility public right away. This agreement along with the Park District's operational plan was shared with City Officials, the Park District's Finance Committee in an open session on February 4, and with the entire Park

Board of Commissioners at the March 9 Workshop Meeting, at which point the Park Board approved the license agreement giving consensus to the operational safety benefits and the needs it addresses.

Executive Director Romes provided a brief background of the property, reporting that Park Avenue has a north beach and adjacent parking lot, located east of the beach. Both the north beach and adjacent parking lot are owned and managed by the Park District. There is also a south boating facility located at the bottom of the hill, which is owned by the City, however, the Park District manages and maintains this area through a lease agreement. Per the agreement of the remaining space, the Park District is responsible for supporting the infrastructure, the maintenance of the site, and the safety and security of the site. The lease agreement excludes the water treatment plant, as that facility is owned and operated by the City. With this being said, the south property which the Park District maintains and operates for boating is supported in part by the North Shore Yacht Club, who leases a Park District-owned building at that same location, and the boating community who pays fees to store, launch, and park at the site. This includes kayakers, stand-up paddleboarders, sailors, power boaters, and anyone else who uses personal watercrafts.

The proposed gate system, which has already been permitted by the City, is intended to be a user-friendly system that has the flexibility to be opened and closed through a key fob. Key fobs will be distributed to all City and Park District staff and those who purchase a launch pass or a parking pass for the boating facility. Additionally, there is emergency access for emergency vehicles along with remote access control from a cellular or wi-fi device that allows staff to permit or deny access at any time from any location. The City has also been afforded the ability for remote access to open or close the gate when necessary. The access control gate will assist the Park District in ensuring that the site is being used safely by the aforementioned users while allowing access to the general public by means of walking or biking during the boating season. The gate will be open to vehicular traffic during the non-boating season. Additionally, access to the north parking lot is not controlled by the gate which the general public can utilize this parking lot from dusk until dawn.

Executive Director Romes reported that the Park District is aware that City Council rejected approval of the special license agreement for the installation of the access control gate, however, they voted to continue the consideration of the license agreement which will be discussed at the April 26 City Council Meeting, citing concerns with limiting vehicular access most notably during non-peak times for those who wish to drive to the site and enjoy the views of Lake Michigan. He reported that it is important for the Park District to note that in 2020 there were no non-peak hours during the summer months as there was an unprecedented visitation to the beach and boating facility. Additionally, in 2020 if vehicles did not have a Park District-issued parking decal those vehicles were not permitted to enter the southern boating facility for safety reasons and operational integrity. Although Park District staff are hopeful that this summer will not come with those same challenges, however, staff has seen a significant increase in outdoor recreation participation, so staff are anticipating lakefront activity to be in high demand.

Since the country is still in a pandemic both the state and the federal government are requiring organizations to follow safety guidelines and occupancy standards, therefore whether or not there is a gate at a Park

Avenue the Park District is still responsible for enforcing those guidelines and occupancy standards, so the Park District will schedule an employee to monitor access to the site 7-days a week. Access to the southern portion of the site will only be permitted to those who have purchased a Park Avenue parking decal. However, the proposed gate installation will provide for a flexible, adaptable, and under-friendly experience that can be adapted in person or remotely at any time, from day-to-day or year-to-year. Staff feels this is a tremendous benefit to the Park District, the City of Highland Park, and the users of the Park Avenue Boating Facility. Park District staff have been in communication with City Officials, and scheduled a meeting on April 14, to ensure both parties continue to work collaboratively and address the access gate and Park Avenue Operations. Executive Director Romes reported that he will follow up with the Park Board of Commissioners and the community once a resolution has been determined.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA – None

CONSENT AGENDA

A motion was made by Vice President Kaplan and seconded by Commissioner Grossberg to approve the Beach Management Plan, the 2021 Landscape Services Bid, Additional Path Work at the Preserve of Highland Park, and the Pool Heater Replacement Bid for the Hidden Creek AquaPark.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Grossberg, Commissioner Flores Weisskopf, Vice President Kaplan, President Ruttenberg

Nay: None

Absent: None

Abstain: None

REVIEW OF VOUCHERS

Director Peters reported that the vouchers from March 26 through April 8 totaled a little over \$450,000.

President Ruttenberg reported that he reviewed the vouchers and did not find anything extraordinary that would need to be discussed.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD – None

CLOSED SESSION

A motion was made by Vice President Kaplan, seconded by Commissioner Grossberg to adjourn into Closed Session for discussion of Section 2(c)1 – the appointment, employment, compensation, discipline of the District including legal counsel for the District; – the setting of a price for sale or lease of property owned by the District; - for discussions between internal or external auditors and the Board.

Workshop Meeting Minutes
April 13, 2021

Roll Call:

Aye: Commissioner Bernstein, Commissioner Grossberg, Commissioner Flores
Weisskopf, Vice President Kaplan, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 6:15 p.m.

The meeting reconvened into Open Session at 7:29: p.m.

ACTION FROM CLOSED SESSION IF ANY

No action was taken during closed session.

ADJOURNMENT

A motion was made by Vice President Kaplan and seconded by Commissioner Grossberg and approved by a unanimous vote. The Board Meeting adjourned at 7:29 p.m.

Respectfully submitted,

Brian Romes, Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
APRIL 27, 2021**

The Regular Meeting of the Board of Park Commissioners of the Park District of Highland Park was conducted remotely due to the Governor's Declaration of Emergency as a result of the COVID-19 Pandemic. Members of the public were able to view a live stream of the Regular Board Meeting.

The meeting was called to order at 6:01 p.m. by President Ruttenberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Grossberg, Commissioner Flores, Vice President Kaplan, President Ruttenberg

Absent: None

Staff Present: Executive Director Romes; Director Smith, Director Voss, Director Dunn, Director Peters, Director Gogola, Director Carr; Assistant Director Maliszewski; General Manager/Superintendent of Golf Operations Ochs; Manager Johnson; Manager Schwartz; Coordinator Hejnowski

ADDITIONS TO THE AGENDA

Executive Director Romes provided a brief update regarding the recent notice of a public hearing from the City of Highland Park Zoning Board of Appeals regarding the construction of a proposed equipment storage station at the Bob O'Link Golf Club. The proposed construction site will be adjacent to Larry Fink Park; however, the area is currently inaccessible so staff feels construction and the operational equipment storage station will not impact the Park District.

President Ruttenberg reported that there is no reason to object to the application pending before the City since construction and the operational equipment storage station will not impact the District.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA – None

CONSENT AGENDA

A motion was made by Commissioner Grossberg and seconded by Vice President Kaplan to approve the Minutes from the March 9, 2021 Workshop Meeting, the Minutes from the March 30, 2021 Regular Board Meeting, the Park Avenue Gate Non-Exclusive Special License Agreement with the City of Highland Park, and Bills and Payroll in the amount of \$1,081,552.37.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Grossberg, Commissioner Flores Weisskopf, Vice President Kaplan, President Ruttenberg

Nay: None

Absent: None

Abstain: None

FINANCIAL FORECASTS AND TREASURERS REPORT

Projected Cash Flow/Operations (Operations General and Recreation Fund)

Director Peters presented the District's chart of 2021 operations which examines the General and Recreation Funds comparing the budgeted vs. projected cash on hand at the end of each month. As of December 31, 2021, the Park District budgeted to have about \$12.2 million in cash on hand. However, as of March 31, staff are projecting that to increase to \$13.6 million. She reminded the Finance Committee Liaisons that the General and Recreation Funds have a 25% reserve policy, which based on the 2021 expenditures is about a \$4.1 million reserve balance.

Operations (General and Recreation Funds) Budget vs. Actual

As of March 31, 2021, staff budgeted \$1.49 million in operating revenue and she is pleased to report the actual revenue is \$1.63 million, surpassing the budgeted amount. Additionally, the actual expenses are significantly less than the budgeted amount. The actual expenses as of March 31, were \$2.46 million vs. the budgeted \$3.16 million, resulting in a year-to-date net surplus of \$835,208.10. When comparing the District's current financial status to a three-year average pre-covid (2017 – 2019), the year-to-date monthly net difference is a \$76,617.89 shortfall.

General Fund

As of March 31, 2021, actual revenue is trending with the budgeted amount of \$55,833, whereas actual expenses are significantly less than the budgeted amount. The actual expenses as of March 31, were \$831,386 vs. the budgeted \$1.13 million, which contributed to the resulting year-to-date net surplus of \$281,603.81.

Recreation Fund

As of March 31, 2021, staff budgeted \$1.43 million in revenue, whereas the actual revenue is slightly higher at \$1.57 million. Much like the general fund, actual expenses are significantly less than the budgeted amount. The actual expenses as of March 31, were \$1.63 million vs. the budgeted \$2.04 million, resulting in a year-to-date net surplus of \$553,604.29.

Special Recreation Fund

Director Peters reported that this fund is trending as expected.

Debt Service Fund

Director Peters reported that this fund is trending as expected.

Capital Fund

Director Peters reported that the \$64,925.25 year-to-date net difference is due to timing differences.

Cumulative Monthly Payroll Actual vs. Budget

As of March 31, the Park District budgeted \$1.69 million in expenditures, and she is pleased to report that the actual expenses are slightly less at \$1.54 million, resulting in a year-to-date savings of \$148,211.11.

Non-Cumulative Monthly Payroll Actual vs. Budget

For the month of March, the Park District budgeted \$620,404.53 in expenditures, whereas the actual expenses are slightly less at \$565,056.33, resulting in a month-to-date savings of \$55,348.20.

Conclusion

Director Peters reported that several programs and services were canceled until mid-January due to COVID-19 mitigation measures. Fortunately, that allowed the Park District to significantly reduce payroll expenses resulting in a \$148,000 savings. Additionally, the number of people being vaccinated is increasing, while positivity rates and hospitalizations are decreasing so the Park District has seen a significant increase in Spring and Summer registrations resulting in an \$835,208 surplus in revenue. Indoor tennis had a \$254,000 surplus of actual revenue vs. budgeted and golf had a \$110,435 surplus. Furthermore, when comparing the pre-covid three-year average to the current year, the District has reduced the shortfall to \$77,000. Lastly, the Park District is continuing to receive unbudgeted financial support, which includes \$200,000 in property taxes.

Commissioner Bernstein would like to know if the \$77,000 shortfall is a net figure or revenue.

Director Peters reported that the \$77,000 shortfall is a net figure.

Commissioner Grossberg requested that staff update the financial forecasts to include a 2019 vs. 2021 comparison, rather than the three-year average.

UNFINISHED BUSINESS

A. Hidden Creek AquaPark Update

Director Carr reported that the state guidelines, PDRMA, and the IPRA aquatics roundtable guided the District's operational plans which have been reviewed by the District's Safety Coordinator. Typically, the aquapark can accommodate up to 1,000 bathers, but the state guidelines and IDPH are only permitting pools and aquaparks to operate at 50% capacity, with groups sizes of 50 people. Multiple groups are permitted so long as they can always maintain 30ft apart, and smaller groups within each group of 50 need to adhere to the social distancing guidelines. Groupings apply to anyone on the pool deck, so the maximum capacity has been significantly reduced to 100 bathers. Due to the limited capacity, reservations will be required to access the aquapark. Guests can reserve 2hour time blocks, which can be made up to 3 days in advance. Regarding face coverings, they are not required when in the pool, traveling from the pool to water features, or when seated in a lounge chair, however, staff will be required to always wear their face coverings, unless in a guard chair or in the pool.

Director Carr shared an aerial image of the aquapark, revealing the two zones created to ensure groups of 50 bathers always maintain 30ft apart. As a reminder, zoning is specific to the pool deck, not the pool and water features. For instance, if a guest is seated in zone two, and they wanted to utilize the splash pad they can do so, even though the splash pad is in zone one. He reported that during normal operations there are 225 chairs on the deck, but due to the limited capacity and zoning, there will be 120 -140 chairs on the deck, in pods with two or four chairs. Currently, staff are developing plans to address distancing guidelines when waiting in line to utilize water features and the splash pad will permit a maximum of 20 guests at a time. Lastly, concessions will not be available this summer, so staff are exploring other alternatives such as food trucks and vending machines.

As for the operational schedule, the aquapark will be open Memorial Day weekend through Labor Day weekend. On weekdays, lap swim will be available from 5:30 – 10:00 a.m., and in the evenings from 6:45 – 7:45 p.m., Aquafit classes will be offered from 8:30 – 9:30 a.m. PDHP camps will utilize the aquapark from 10:00 a.m. – 2:00 pm. Due to the limited capacity, the aquapark will not be available to external camps. Open swim will be available from 2:15 – 6:30 p.m. As a reminder guests are able to reserve 2hour time blocks during this time. Lastly, the HPAC has the aquapark rented weeknights from 8:00 – 9:30 p.m. Weekends, lap swim will be available from 6:00 – 10:00 a.m. Rental party reservations can be made for groups up to 50 from 10:00 a.m. – 2:00 p.m. Open swim will be available from 12:00 – 7:00 p.m. and private rentals are available in the evenings from 7:30 – 9:30 p.m. after the facility closes.

As for pricing and memberships, Director Carr reported that the District will not be offering an annual membership due to the guidelines. Neighboring Park Districts such as Wilmette, Glenview, and Northbrook have vetoed the annual membership as well. Instead, the District will be offering a full-season lap swim pass, which members can use at the aquapark or the Recreation Center of Highland

Park. The full-season lap swim pass is \$139 for residents, \$159 for non-residents, and \$124 for seniors. Only 150 sales are permitted. Guests will not be able to purchase a daily lap swim pass at the aquapark, however, this option is available at the RCHP. Current RCHP aquatic members can utilize the aquapark for lap swim. As for open swim, daily passes are available, \$10 for residents and \$16 for non-residents. Lastly, staff are offering a summer family fun pass, which is a 10-visit pass that is \$70 for residents and \$112 for non-residents. Overall, staff are anticipating meeting the budgeted revenue even with the reduced capacities and limitations and have mid and late-season membership options available should the state enter the Bridge Plan or Phase 5 of Restore Illinois.

Commissioner Flores Weisskopf would like to know how staff plans to accommodate low-income residents wishing to visit the aquapark.

Director Carr reported that the family fun pass is an option through the grant in aid program.

Commissioner Flores Weisskopf requested that staff reach out to families who have received financial assistance in the past to inform them of the scholarship program which can be used toward the family fun pass at the aquapark.

Vice President Kaplan would like to know if the 15minute increments between programs is enough time for proper cleaning and sanitization between groups.

Director Carr reported that staff feels the 15minute increments between programs will suffice since staff will be required to spot clean throughout the day to ensure the aquapark is sanitized and safe for use.

Vice President Kaplan would like to know if staff are budgeting the aquapark to operate at a loss.

Director Carr reported that staff budgeted a \$150,000 loss for the aquapark.

President Ruttenberg would like to know how staff plans to manage the splash pad to ensure there are no more than 20users at a time.

Director Carr reported that an employee will be responsible for managing the access gate into the splash pad. Additionally, parents and/or guardians are not included in the capacity limit, instead, employees are counting the number of children playing in the splash pad.

President Ruttenberg would like to know if the aquapark typically operates at a loss.

Executive Director Romes reported that each year is different, however, in most cases the aquapark operates at a loss.

NEW BUSINESS

A. Approval of Resolution 2021-03 A Declaration Honoring Lori Flores Weisskopf

Executive Director Romes presented Commissioner Flores Weisskopf with Resolution 2021-03, which is a declaration Honoring her and her contributions to the Park District while serving as a Park Board Commissioner from May 2011 through April 2021. He reported that the Park District of Highland Park Board of Commissioners wishes to recognize one of its most dedicated and distinguished board members serving for ten years as a volunteer and Lori Flores Weisskopf's service to the Park District of Highland Park spanned a period of growth and development for the Park District including the renovations of Rosewood Beach, Deer Creek Racquet Club, Recreation Center of Highland Park and Sunset Valley Golf Club; construction of a new Parks and Golf Operations Center; creation of the Parks Foundation of Highland Park; added amenities at Heller Nature Center; acquisition, naming, and transformation of The Preserve of Highland Park; numerous improvements in our parks, most notably, the playground renovations at Kennedy Park, Danny Cuniff Park, and Sunset Woods Park, along with accomplishments which vastly enriched recreation opportunities for the residents of the Park District of Highland Park; and

During her term on the Park Board, the Park District of Highland Park adopted its 10-year Master Plan, GreenPrint 2024; successfully completed its 2012-2016 Strategic Plan and implemented the 2016-2020 Strategic Plan; served as a Board Liaison to several project committees; adopted emergency resolutions and measures to safely and successfully carry the Park District throughout the COVID-19 Pandemic; all while keeping residents' taxes in check, balancing the Park District budget, adopting a comprehensive fund balance policy, and decreasing the District's reliance on taxpayer funding.

While Lori Flores Weisskopf was in office, the Park District of Highland Park expanded its programming and community services, its commitment to diversity and inclusion through the SMILE program and its support of NSSRA, created record-breaking attendance at community-wide events, including the Martin Luther King Day of Service, Fourth Fest, Autumn Fest, and numerous Halloween events.

During her tenure, the Park District of Highland Park was recognized as a Distinguished Accredited Agency by IPRA/IAPD and won numerous awards, including IPRA Facility of the Year Award for Rosewood Beach and Sunset Valley Golf Club and Program of the Year for ParkSchool, American Institute of Architects - Distinguished Building Award for Rosewood Beach, Chicago Building Congress Merit Award for Rosewood Beach, American Shore and Beach Preservation – Best Restored Beach Award for Rosewood Beach, United States Tennis Association Facility of the Year for Deer Creek Racquet Club, Lake County Storm Water Management Award for Skokie River Woods, ten Government Finance Officers Association Certificates of Achievement for Excellence in Financial Reporting.

Lori Flores Weisskopf's service as Park Board Commissioner included hundreds of hours attending numerous Park Board meetings and public hearings to improve the delivery of recreation services and facilities and leaves an indelible mark on the community.

Therefore, be it hereby declared that the Park District of Highland Park Board of Commissioners honors the dedicated service of Lori Flores Weisskopf to the Park District of Highland Park and her community.

A motion was made by Vice President Kaplan and seconded by Commissioner Grossberg to approve Resolution 2021-03, A Declaration Honoring Lori Flores Weisskopf and Her Contributions to the Park District of Highland Park While Serving as a Park Board Commissioner from May 2011 through April 2021.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Grossberg, Commissioner Flores Weisskopf, Vice President Kaplan, President Ruttenberg

Nay: None

Absent: None

Abstain: None

Motion Carried

President Ruttenberg reported that today is the end of one chapter in the life of the Park District. The growth of the District into a top tier of the prestigious park districts in our state is due in no small measure to the contributions and efforts of Lori Flores Weisskopf. Resolution 2021-03 does not tell the whole story of the Park District benefited from her services.

Commissioner Flores Weisskopf thanked Executive Director Romes and President Ruttenberg for the resolution and their kind words. She thanked her fellow commissioners and park district staff, reporting that it has been a privilege to serve as an elected official. She truly enjoyed serving as a commissioner for the last ten years, as she fully supports and stands behinds the district's programs and services. She commended staff for their creativity and efforts, as her children have participated in several programs. Additionally, she commended staff for their customer service skills ensuring the community feels welcome when visiting facilities. She wished the remaining members of the Park Board the best of luck and welcomed Commissioner Elect Freeman to the Board. She thanked President Ruttenberg for his friendship and his support over the years. While her term with the Park District has concluded, she is going to continue to

be an active and engaged volunteer since she is debating between a housing commission or a human relations commission position with the City of Highland Park.

B. Parks Foundation Update

Commissioner Grossberg reported that Rafael Labrador is the new president of the Parks Foundation, and while Bob Bernstein will continue to assist, this is a much-needed relief for Mr. Bernstein as he has been serving as president for several years. Additionally, he is impressed with the members of the community who volunteer their time to serve on the Parks Foundation, and he feels the foundation's financial governance, fundraising, and marketing efforts are becoming more successful thanks to the creative ideas and efforts from those volunteers.

As for current and upcoming events, he reminded the Park Board of Commissioners that Fitness in the Park is currently going on and he would like the Park Board of Commissioners to attend the ribbon-cutting ceremony on May 24 for the grand opening of the Youth Golf Development Center.

As for the Kids Helping Kids campaign and summer internships, he is pleased to report that six high school volunteers are serving on the student board, and the foundation will receive a percentage of proceeds from their upcoming mid-May restaurant week bingo fundraiser, which participants go to local restaurants and receive a bingo stamp for a chance to win prizes. Summer internship opportunities are still available; however, the Parks Foundation has already begun interviewing interested college students.

Executive Director Romes reported that Rafael Labrador and Bob Bernstein will provide an update at the May 11 Workshop Meeting.

C. Director's Report

Executive Director Romes provided updates for spring and summer events.

1. The Spring Ice Show is Friday, May 14 and Saturday, May 15. This year's show "Skate U" features 48 skaters, 14 soloists, and 2 Showcase teams performing to music that inspires skaters to pursue their dreams. Under IDPH guidelines the Park District is able to sell 104 tickets per show, so tickets will only be available to families with children participating in the show.
2. The Youth Golf Development Center Grand Opening Outing is Monday, May 24, which is currently sold out with 130 players.
3. Athletics will be offering a 16-inch Father's Day softball tournament on Thursday, June 17 through Saturday, June 19.

As for summer events, the District's traditional 4th Fest will not take place due to COVID guideline restrictions, however, staff have developed a variety of safe smaller-scale events to provide to the community over the holiday which include:

1. Firecracker Baseball Tournament beginning July 1 through 4 for ages 9U - 13U. The tournament will be held at various fields throughout the District.
2. Virtual Firecracker 5k is July 2 through 5, where participants run a 5k at their own leisure and report their time back for prizes.
3. On the morning of July 3, the Recreation Center of Highland Park is offering a Firecracker Family Bootcamp where families compete against each other in fitness activities for prizes. This class is open to all ages.
4. The evening of July 3, the Park District is offering a Drive in Movie, the Sandlot, at the Recreation Center of Highland Park parking lot.
5. On July 4th River's Edge Mini Golf is \$4 per player all day, a foursome is \$40 after 4:00 p.m. at Sunset Valley Golf Club, and families can enjoy virtual fireworks and float at Hidden Creek AquaPark.
6. Various tennis tournaments will be offered on July 10 and July 11 which includes the Men's Singles Firecracker Open, the Women's Doubles Firework Open, and the USTA Single Day Showdown children 10U Green Dot.

D. Board Comments

City Councilman Blumberg reported that City Council approved the non-exclusive special license agreement for the installation of an access gate system at the Park Avenue Boating Facility and thanked the Park Board of Commissioners and Park District staff for their patience. Additionally, he thanked Executive Director Romes for his cooperation and willingness to meet with Mayor Rotering and City Manager Neukirch along with attending the April 26 City Council Meeting as it offered an opportunity for the City to express some of the concerns presented by residents regarding beach access. Lastly, he thanked the Park Board of Commissioners and Park District staff for their commitment to repair the barge by retaining the Lakota Group.

President Ruttenberg thanked Councilman Blumberg for his assistance.

ADJOURNMENT

A motion was made by Commissioner Lori Flores Weisskopf and seconded by Commissioner Grossberg and approved by a unanimous vote. The Regular Board Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Brian Romes, Secretary



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: May 25, 2021

Subject: **Ordinance 2021-02: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property**

Summary

Pursuant to 70 ILCS 1205/8-22 the Park District of Highland Park disposes of property it deems to be of no use to the Agency. With each item disposed of, the District will determine which method of disposal is in its best interests. As indicated in the ordinance, this could be through sale to the highest bidder, trade-in, or donation. Most of the property has some value, although in most cases, it is minimal. If the property cannot be sold or donated, the District will dispose of it in the most economical method possible. Also, pursuant to 70 ILCS 1205/8-22 the District must pass the attached ordinance by approval of at least three-fifths of the Park Board.

Recommendation

Staff recommends approval from the Park Board of Commissioners Ordinance 2021-02: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, so that the Park District of Highland Park can dispose of surplus property as indicated in Addendum 1 of the Ordinance.

**PARK DISTRICT OF HIGHLAND PARK
ORDINANCE #2021-02**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR
SALE OF SURPLUS PERSONAL PROPERTY OF THE PARK DISTRICT OF
HIGHLAND PARK
LAKE COUNTY, ILLINOIS**

WHEREAS, the Park District of Highland Park, Lake County, Illinois ("Park District") owns personal property as described in Addendum A. hereinafter known as the "Property," and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)("Code"), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

WHEREAS, the Board of Park Commissioners ("Board") has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder.

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

Section 3. The seller, Park District of Highland Park, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Park District of Highland Park neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Park District of Highland Park and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

Section 4. The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

Section 5. This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 25th day of May 2021.

Ayes: _____

Nays: _____

Absent: _____

President, Board of Park Commissioners
Park District of Highland Park

ATTEST:

Secretary, Board of Park Commissioners
Park District of Highland Park

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS.

SECRETARY'S CERTIFICATE

I, Brian Romes, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Park District of Highland Park, Lake County, Illinois

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Park District, held at West Ridge Center, Highland Park, Illinois, in said District at 6:00 p.m. on the 25th day of May 2021.

I FURTHER CERTIFY that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Park District of Highland Park, Illinois this 25th day of May 2021.

Brian Romes, Secretary
Board of Park Commissioners
Park District of Highland Park

(SEAL)

Park District of Highland Park
Ordinance 21-02
Surplus Property Ordinance
Addendum 1
List of Surplus Property

ID	Brand	Description	Model	Serial No.	Condition	Location	Est. Value	Notes
1		DESK WITH RETURN - METAL			POOR		\$0.00	SCRAP - BUSINESS OFFICE
2		DESK MODULAR			POOR		\$0.00	SCRAP - FINANCE
3								
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Memorandum

To: Board of Park Commissioners

From: Scott Rosen - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: May 25, 2021

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written April 23, 2021 through May 20, 2021 to be presented to the Board for approval on May 25, 2021

BILLS

<u>DATE</u>	<u>AMOUNT</u>
April 28, 2021	\$ 17,012.00
May 6, 2021	\$ 259,245.03
May 20, 2021	\$ 356,179.55
Void Payments	\$ (213.46)
Bank Drafts	\$ 63,166.78
P-Card	\$ 106,334.42
TOTAL	\$ 801,724.32

PAYROLL DISBURSEMENTS

April 23, 2021	\$ 276,237.88
May 7, 2021	\$ 278,063.44

TOTAL	\$ 554,301.32
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GRAND TOTAL	\$ 1,356,025.64
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 5-25-21 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16344	PARKS FOUNDATION OF HIGHLAND P/	04/28/2021	Regular	0.00	17,012.00	186562
042821	Invoice	04/28/2021	Revenue collected on behalf of Parks Founda..	0.00	17,012.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	17,012.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	17,012.00



Park District of Highland Park, IL

Check Register

Packet: APPKT02749 - May 2021 Workshop

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18562	DAVIS BANCORP INC	05/06/2021	Regular	0.00	1,288.00	
95951	Invoice	05/03/2021	April 2021	0.00	1,288.00	
19422	LINDSAY EMALFARB	05/06/2021	Regular	0.00	81.00	
1256513	Invoice	05/04/2021	Refund	0.00	81.00	
19420	MICHELE BARKLEY	05/06/2021	Regular	0.00	184.00	
1253780	Invoice	04/27/2021	Refund	0.00	184.00	
18512	ABBY DANIEL	05/06/2021	Regular	0.00	59.60	
1130876	Invoice	05/05/2021	Refund - Stale Check Replacement	0.00	59.60	
12264	ROTARY CLUB OF HIGHLAND PARK	05/06/2021	Regular	0.00	201.00	
8629	Invoice	05/04/2021	Membership dues	0.00	201.00	
10006	NCPERS GROUP LIFE INSURANCE	05/06/2021	Regular	0.00	80.00	
3301052021	Invoice	05/03/2021	NCPERS Group Life Insurance	0.00	80.00	
17708	ILM	05/06/2021	Regular	0.00	1,930.00	
INV11543	Invoice	05/04/2021	Fink Pond Aeration Maintenance	0.00	1,930.00	
15147	ABC PRINTING COMPANY	05/06/2021	Regular	0.00	925.55	
254452	Invoice	05/03/2021	1,000 Pool/Beach Safety Tip Cards	0.00	84.50	
254472	Invoice	05/03/2021	10 Goal Post Signs	0.00	87.00	
254473	Invoice	05/03/2021	Deer Creek Banners	0.00	304.05	
254675	Invoice	05/03/2021	30 Playground Sanitized yard signs	0.00	450.00	
19039	WANDA MADDALOZZO	05/06/2021	Regular	0.00	153.86	
1192338	Invoice	05/05/2021	Refund - lost check replaced	0.00	153.86	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	05/06/2021	Regular	0.00	810.58	
0004684282	Invoice	05/05/2021	Garbage & Recycling 05/01/21-05/31/21	0.00	74.11	
0004684284	Invoice	05/05/2021	Trash Removal 05/01/21-05/31/21	0.00	46.46	
0004684286	Invoice	05/04/2021	Garbage & Recycling 05/01/21-05/31/21	0.00	194.69	
0004684288	Invoice	05/05/2021	Garbage & Recycling 05/01/21-05/31/21	0.00	100.32	
0004684289	Invoice	05/05/2021	Roll off Container-Sled Hill	0.00	395.00	
14752	CITY OF HIGHLAND PARK	05/06/2021	Regular	0.00	1,303.38	
3740	Invoice	05/03/2021	2021 Highlander Contribution	0.00	1,303.38	
17122	DYNEGY ENERGY SERVICES	05/06/2021	Regular	0.00	19,713.52	
331665721041	Invoice	05/04/2021	March-April 2021	0.00	19,713.52	
14914	NORTH SHORE WATER RECLAMATION	05/06/2021	Regular	0.00	1,536.46	
4504327	Invoice	05/03/2021	1240 Fredrickson 08/14/20-11/16/20	0.00	79.37	
4504827	Invoice	05/03/2021	1377 Deer Creek Pkwy (Maint) 09/16/20-12...	0.00	18.32	
4506961	Invoice	05/03/2021	Golf Learning Center 09/16/20-12/16/20	0.00	59.02	
4506965	Invoice	05/03/2021	1390 Sunset Rd 09/16/20-12/16/20	0.00	36.63	
4507317	Invoice	05/03/2021	8 Park Ave 09/16/20-12/16/20	0.00	12.21	
4507338	Invoice	05/03/2021	1201 Park Ave W 09/16/20-12/16/20	0.00	498.58	
4507350	Invoice	05/03/2021	1801 Sunset Rd (Sunset Woods) 09/16/20-1...	0.00	154.66	
4507502	Invoice	05/03/2021	3100 Trailway 09/16/20-12/16/20	0.00	624.75	
4507522	Invoice	05/03/2021	2700 Trailway 09/16/20-12/16/20	0.00	22.39	
4507575	Invoice	05/03/2021	1377 Deer Creek Pkwy 09/16/20-12/16/20	0.00	24.42	
4507577	Invoice	05/03/2021	1390 Sunset Rd 09/16/20-12/16/20	0.00	6.11	
10624	DANIEL CREANEY COMPANY	05/06/2021	Regular	0.00	231.00	

Check Register

Packet: APPKT02749-May 2021 Workshop

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
43856	Invoice	05/03/2021	Rosewood Path	0.00	231.00	
17719	CONSTELLATION NEWENERGY - GAS D	05/06/2021	Regular	0.00	9,517.82	
3169495	Invoice	05/03/2021	March 2021	0.00	2,320.27	
3169975	Invoice	05/03/2021	03/01/21-03/31/21	0.00	7,197.55	
16459	SANTO SPORT STORE	05/06/2021	Regular	0.00	8,587.70	
705446	Invoice	05/03/2021	22 Helmets, 9 Extended Jaw Guards	0.00	936.50	
705467	Invoice	05/03/2021	43 Youth Hoodies, 48 Youth Hoodies	0.00	3,460.50	
705598	Invoice	05/03/2021	108 Jerseys, 108 Caps, Pants, Socks	0.00	3,298.50	
705901	Invoice	05/05/2021	12 Pants	0.00	155.00	
706015	Invoice	05/05/2021	15 Jerseys, 12 Pants, 18 Hats	0.00	536.75	
706051	Invoice	05/05/2021	1 Shirt	0.00	25.00	
706125	Invoice	05/05/2021	6 Jerseys	0.00	90.95	
706142	Invoice	05/05/2021	1 Pullover Hoodie	0.00	38.50	
706160	Invoice	05/05/2021	1 Jacket	0.00	46.00	
10034	ABSOLUTE HOME IMPROVEMENTS	05/06/2021	Regular	0.00	7,500.00	
1 040121	Invoice	05/03/2021	SVGC Excavation Project	0.00	7,500.00	
17515	WINDSTREAM	05/06/2021	Regular	0.00	2,585.85	
73708372	Invoice	05/05/2021	April 2021	0.00	2,585.85	
11125	HITCHCOCK DESIGN GROUP	05/06/2021	Regular	0.00	7,000.00	
25836	Invoice	05/03/2021	SW Playground Reno & Park Master Plan	0.00	7,000.00	
12569	THE LAKOTA GROUP, INC.	05/06/2021	Regular	0.00	3,545.72	
21003-01	Invoice	05/03/2021	Professional fees 02/01/21-03/31/21	0.00	3,545.72	
17710	MNJ TECHNOLOGIES DIRECT, INC	05/06/2021	Regular	0.00	1,342.00	
0003779082	Invoice	05/03/2021	Microsoft Office 365 License	0.00	226.00	
0003779237	Invoice	05/03/2021	Lenovo ThinkPad Dock - 4	0.00	1,116.00	
11998	PARK DISTRICT RISK MGMT AGCY	05/06/2021	Regular	0.00	27,522.15	
0421133	Invoice	05/05/2021	Property/Liability/Workers Comp/Emp	0.00	27,522.15	
18150	MICHAEL ROLNICK	05/06/2021	Regular	0.00	155.00	
1251853	Invoice	04/24/2021	Refund	0.00	155.00	
11998	PARK DISTRICT RISK MGMT AGCY	05/06/2021	Regular	0.00	146,734.28	
0421133H	Invoice	05/05/2021	Health Insurance	0.00	146,734.28	
18155	BARISA MECKLER	05/06/2021	Regular	0.00	24.00	
1252049	Invoice	04/24/2021	Refund	0.00	12.00	
1252049-1	Invoice	04/24/2021	Refund	0.00	12.00	
12703	UNITED WAY OF METRO CHICAGO	05/06/2021	Regular	0.00	36.00	
042321	Invoice	05/03/2021	United Way	0.00	36.00	
10502	CITY OF HIGHLAND PARK	05/06/2021	Regular	0.00	422.59	
5/3/21 024593	Invoice	05/04/2021	Water/Sewer 04/01/21-04/30/21 1755 St Jo...	0.00	8.50	
5/4/21 004546	Invoice	05/05/2021	Water/Sewer 02/01/21-04/30/21 750 Lincol...	0.00	139.66	
5/4/21 005735	Invoice	05/05/2021	Water/Sewer 02/01/21-04/30/21 0 Cavell A...	0.00	34.50	
5/4/21 006536	Invoice	05/05/2021	Water/Sewer 02/01/21-04/30/21 1800 Spru...	0.00	26.34	
5/4/21 018065	Invoice	05/05/2021	Water/Sewer 02/01/21-04/30/21 0 Burton ...	0.00	12.75	
5/4/21 026489	Invoice	05/05/2021	Water/Sewer 02/01/21-04/30/21 2255 Ridge..	0.00	25.50	
5/4/21 026496	Invoice	05/05/2021	Water/Sewer 02/01/21-04/30/21 1160 Cavel..	0.00	149.84	
5/4/21 026500	Invoice	05/05/2021	Water/Sewer 02/01/21-04/30/21 1435 Arbo...	0.00	25.50	
10446	CHICAGO DIST GOLF ASSOC	05/06/2021	Regular	0.00	1,260.00	
2114-210	Invoice	05/05/2021	Membership Dues	0.00	1,260.00	
16928	E-QUANTUM CONSULTING, LLC	05/06/2021	Regular	0.00	330.00	
7569	Invoice	05/01/2021	Electric Consulting Service	0.00	330.00	

Check Register

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
14419	INVEX DESIGN	05/06/2021	Regular	0.00	3,534.00	
1753	Invoice	05/03/2021	Web maint to 6/2022, Web host to 5/2022, ...	0.00	3,534.00	
18904	QUADIENT FINANCE USA, INC	05/06/2021	Regular	0.00	680.00	
04/26/21 790004...	Invoice	05/04/2021	Postage Meter	0.00	680.00	
17076	KACE COMMUNICATIONS LLC	05/06/2021	Regular	0.00	2,680.41	
PAR042021	Invoice	05/03/2021	Fiber Move	0.00	2,680.41	
17301	WILSON SPORTING GOODS	05/06/2021	Regular	0.00	242.27	
4534168070	Invoice	05/03/2021	Overgrip	0.00	192.14	
4534204154	Invoice	05/03/2021	Overgrip	0.00	50.13	
16142	EXELON	05/06/2021	Regular	0.00	6,947.29	
20012943101	Invoice	05/03/2021	1201 Park Ave W 03/25/21-04/23/21	0.00	6,947.29	
19421	CHADD BERKUN	05/06/2021	Regular	0.00	100.00	
1253888	Invoice	04/28/2021	Refund	0.00	100.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	71	35	0.00	259,245.03
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	71	35	0.00	259,245.03



Park District of Highland Park, IL

Check Register

Packet: APPKT02759 - May 2021 Board Packet

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19428	JANICE SMALL	05/20/2021	Regular	0.00	210.00	
1261030	Invoice	05/11/2021	Refund	0.00	210.00	
19423	3 STEP SPORTS LLC	05/20/2021	Regular	0.00	500.00	
050521	Invoice	05/05/2021	Refund of Deposit - Basketball Tournament	0.00	500.00	
19434	GATE SYSTEMS	05/20/2021	Regular	0.00	27,155.00	
GS 2017439 F	Invoice	05/12/2021	Park Ave Barrier Gate	0.00	27,155.00	
15147	ABC PRINTING COMPANY	05/20/2021	Regular	0.00	119.52	
255009	Invoice	05/06/2021	Banner for Ice Show	0.00	119.52	
19424	ALPHA CLEANING COMPANY	05/20/2021	Regular	0.00	1,300.00	
5910	Invoice	04/30/2021	Cleaning Services - April 2021	0.00	1,300.00	
19172	AQUAMOON LLC	05/20/2021	Regular	0.00	605.00	
21-0458	Invoice	04/30/2021	Aquarium Service	0.00	605.00	
17406	TODD ZIMMERMAN	05/20/2021	Regular	0.00	155.00	
1259141	Invoice	05/08/2021	Refund	0.00	155.00	
12521	TEAM REIL INC.	05/20/2021	Regular	0.00	216,572.39	
3	Invoice	05/17/2021	Community Park at Rec Center of HP	0.00	216,572.39	
17302	HEAD/PENN RACQUET SPORTS	05/20/2021	Regular	0.00	94.91	
5193259787	Invoice	05/11/2021	Strings	0.00	94.91	
19427	BELINDA CLARKE	05/20/2021	Regular	0.00	47.36	
1261018	Invoice	05/11/2021	Refund	0.00	47.36	
18900	STUCKEY CONSTRUCTION CO., INC.	05/20/2021	Regular	0.00	8,850.00	
3	Invoice	04/05/2021	HCAP Filter Replacement	0.00	8,850.00	
16851	REBECCA CARSON	05/20/2021	Regular	0.00	15.80	
1259607	Invoice	05/09/2021	Refund	0.00	15.80	
19432	ALISSA LAUFER	05/20/2021	Regular	0.00	27.38	
1258530	Invoice	05/06/2021	Refund	0.00	27.38	
19426	JEFFREY MILLER	05/20/2021	Regular	0.00	99.66	
1261000	Invoice	05/11/2021	Refund	0.00	99.66	
16459	SANTO SPORT STORE	05/20/2021	Regular	0.00	1,998.35	
706188	Invoice	05/05/2021	6 Fungo Bats	0.00	304.00	
706247	Invoice	05/03/2021	Softball Jerseys & Pants	0.00	55.50	
706280	Invoice	05/05/2021	3 Pullover Hoodies	0.00	130.50	
706316	Invoice	05/05/2021	30 Baseballs	0.00	210.00	
706328	Invoice	05/10/2021	18 Jerseys, 18 Hats, 13 Socks	0.00	408.75	
706373	Invoice	05/13/2021	139 Hats	0.00	889.60	
12211	RICOH USA, INC	05/20/2021	Regular	0.00	778.76	
5062033495	Invoice	05/17/2021	Copies 04/17/21-05/16/21	0.00	778.76	
12211	RICOH USA, INC	05/20/2021	Regular	0.00	12.48	
4051228009	Invoice	05/11/2021	Copies Adjustment	0.00	12.48	
18759	BALANCED ENVIRONMENTS, INC	05/20/2021	Regular	0.00	2,641.41	
95139	Invoice	04/30/2021	April 1 week mowing	0.00	2,641.41	

Check Register

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16222	JENNY KING	05/20/2021	Regular	0.00	32.64	
1266470	Invoice	05/18/2021	Refund	0.00	32.64	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	05/20/2021	Regular	0.00	5,798.35	
0004526904	Invoice	05/19/2021	Garbage Service 10/01/20-10/31/20	0.00	115.60	
0004526906	Invoice	05/19/2021	Garbage & Recycling 10/01/20-10/31/20	0.00	126.89	
0004549143	Invoice	05/19/2021	Garbage Service 11/01/20-11/30/20	0.00	115.60	
0004549145	Invoice	05/19/2021	Garbage & Recycling 11/01/20-11/30/20	0.00	126.89	
0004565988	Invoice	05/19/2021	Garbage Service 12/01/20-12/31/20	0.00	115.60	
0004565990	Invoice	05/19/2021	Garbage & Recycling 12/01/20-12/31/20	0.00	126.89	
0004579145	Invoice	05/19/2021	Garbage Service 01/01/21-01/31/21	0.00	115.60	
0004579147	Invoice	05/19/2021	Garbage & Recycling 01/01/21-01/31/21	0.00	126.89	
0004615221	Invoice	05/19/2021	Garbage Service 02/01/21-02/28/21	0.00	115.60	
0004615223	Invoice	05/19/2021	Garbage & Recycling 02/01/21-02/28/21	0.00	126.89	
0004615225	Invoice	01/31/2021	Landscape Waste @Cunniff/Standard Pickup...	0.00	1,352.13	
0004636551	Invoice	05/19/2021	Garbage Service 03/01/21-03/31/21	0.00	115.60	
0004636553	Invoice	05/19/2021	Garbage & Recycling 03/01/21-03/31/21	0.00	126.89	
0004636555	Invoice	05/19/2021	CIA Trash 03/01/21-03/31/21	0.00	303.68	
0004654747	Invoice	05/19/2021	Garbage Service 04/01/21-04/30/21	0.00	119.48	
0004654749	Invoice	05/19/2021	Garbage & Recycling 04/01/21-04/30/21	0.00	129.43	
0004654751	Invoice	05/19/2021	CIA Trash 04/01/21-04/30/21	0.00	309.74	
0004684163	Invoice	04/30/2021	Garbage & Recycling 05/01/21-05/31/21	0.00	74.11	
0004684283	Invoice	05/19/2021	Garbage Service 05/01/21-05/31/21	0.00	119.48	
0004684285	Invoice	05/19/2021	Garbage & Recycling 05/01/21-05/31/21	0.00	129.43	
0004684290	Invoice	04/30/2021	Garbage & Recycling-POGO & Rolloff 5/1/21...	0.00	1,785.63	
0004684538	Invoice	04/30/2021	Garbage & Recycling 05/01/21-05/31/21	0.00	20.30	
17590	V3 CONSTRUCTION GROUP LTD	05/20/2021	Regular	0.00	2,700.00	
1 043021	Invoice	04/30/2021	HPCC Management & Monitoring 2021	0.00	2,700.00	
19429	LAUREN KLAYMAN	05/20/2021	Regular	0.00	37.58	
1261033	Invoice	05/11/2021	Refund	0.00	37.58	
18734	CRISTINA MODVAL	05/20/2021	Regular	0.00	89.30	
1260117	Invoice	05/10/2021	Refund	0.00	89.30	
19411	JAMIE FLAHERTY	05/20/2021	Regular	0.00	288.00	
1264935	Invoice	05/17/2021	Refund	0.00	144.00	
1264935-1	Invoice	05/17/2021	Refund	0.00	144.00	
18139	AMERICAN BACKFLOW & FIRE PREVEN	05/20/2021	Regular	0.00	750.00	
34709	Invoice	04/08/2021	HCAP Sprinkler Repair	0.00	750.00	
17708	ILM	05/20/2021	Regular	0.00	167.00	
INV11728	Invoice	05/11/2021	Pond dye	0.00	167.00	
14371	CHILDREN'S THEATRE COMPANY	05/20/2021	Regular	0.00	475.80	
051321	Invoice	05/13/2021	Winter 2021 Theatre class fee	0.00	475.80	
19425	EDEN GILMAN	05/20/2021	Regular	0.00	98.00	
1260682	Invoice	05/11/2021	Refund	0.00	98.00	
15060	NORTH SHORE TROPHY	05/20/2021	Regular	0.00	4,480.00	
24221	Invoice	04/25/2021	Plaque - SVGC Youth Center	0.00	4,480.00	
19431	RUTH FLAHIWE	05/20/2021	Regular	0.00	47.44	
1261038	Invoice	05/11/2021	Refund	0.00	47.44	
11860	MUTUAL ACE HARDWARE	05/20/2021	Regular	0.00	1,122.72	
1191 043021	Invoice	05/19/2021	Supplies	0.00	1,122.72	
10974	GEWALT HAMILTON ASSOCIATES INC	05/20/2021	Regular	0.00	11,943.70	
5121.250-2	Invoice	05/10/2021	SVGC Bridge Replacement	0.00	9,382.50	

Check Register

Packet: APPKT02759-May 2021 Board Packet

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
5818.000-1	Invoice	05/06/2021	CIA Drainage Study	0.00	2,561.20	
10537	COMMONWEALTH EDISON COMPANY	05/20/2021	Regular	0.00	679.05	
0203254004 0514...	Invoice	05/19/2021	HPGLC/Dog Park Lights 04/15/21-05/14/21	0.00	679.05	
16823	WELLS FARGO EQUIPMENT FINANCE I	05/20/2021	Regular	0.00	1,046.23	
5014949594	Invoice	05/04/2021	Walking green's mower lease	0.00	1,046.23	
16823	WELLS FARGO EQUIPMENT FINANCE I	05/20/2021	Regular	0.00	515.26	
5014949595	Invoice	05/04/2021	Walking green's mower lease	0.00	515.26	
12569	THE LAKOTA GROUP, INC.	05/20/2021	Regular	0.00	3,431.08	
21003-02	Invoice	05/12/2021	Professional fees 04/01/21-04/30/21	0.00	3,431.08	
18410	SIKICH LLP	05/20/2021	Regular	0.00	4,600.00	
506018	Invoice	05/06/2021	Professional Services thru 04/30/21	0.00	4,600.00	
17710	MNJ TECHNOLOGIES DIRECT, INC	05/20/2021	Regular	0.00	4,860.30	
0003757147	Invoice	05/20/2021	Tablet Warranty 4 years	0.00	75.00	
0003774747	Invoice	03/26/2021	Tablets - 2 staff members and 2 facilities	0.00	4,785.30	
16209	CHRISTOPHER B. BURKE ENG. LTD	05/20/2021	Regular	0.00	595.00	
166143	Invoice	05/06/2021	Prof Services Park Ave Gate Review 3/28/21...	0.00	595.00	
13604	NORTH SHORE GAS	05/20/2021	Regular	0.00	431.06	
5/5/21 06024054...	Invoice	05/05/2021	Aquatic Park 04/02/21-05/01/21	0.00	290.83	
5/5/21 06081976...	Invoice	05/05/2021	Sunset Rd N. of Bldg 04/01/21-05/01/21	0.00	140.23	
12165	REBECCA GRILL	05/20/2021	Regular	0.00	189.92	
19949530	Invoice	05/13/2021	Reimbursement for PDHP expense	0.00	189.92	
11901	NELS J JOHNSON TREE EXPERT INC	05/20/2021	Regular	0.00	2,625.00	
1323451	Invoice	05/12/2021	Tree Removal - Sherwood & Fink	0.00	2,625.00	
18887	PETER SAVAS	05/20/2021	Regular	0.00	260.00	
051221	Invoice	05/12/2021	Umpire fees - April 2021	0.00	260.00	
12091	POSTMASTER OF HIGHLAND PARK	05/20/2021	Regular	0.00	245.00	
Permit 127 051921	Invoice	05/19/2021	Permit 127 Marketing Mail	0.00	245.00	
16391	AVIVA SCHWARTZ	05/20/2021	Regular	0.00	9.94	
1266463	Invoice	05/18/2021	Refund	0.00	9.94	
17425	PNC EQUIPMENT FINANCE	05/20/2021	Regular	0.00	10,561.00	
1133611	Invoice	04/30/2021	Lease June 2021 Golf Carts	0.00	10,561.00	
17425	PNC EQUIPMENT FINANCE	05/20/2021	Regular	0.00	1,309.70	
1133610	Invoice	04/30/2021	Lease June 2021 Utility Carts	0.00	1,309.70	
18561	J MILLER MARKETING INC	05/20/2021	Regular	0.00	600.00	
15116	Invoice	05/05/2021	Advertising	0.00	600.00	
16239	RICOH USA, INC.	05/20/2021	Regular	0.00	3,337.90	
104947334	Invoice	05/06/2021	Ricoh Lease 05/25/21-06/24/21	0.00	3,337.90	
19430	JOHN GARCIA	05/20/2021	Regular	0.00	7.10	
1261037	Invoice	05/11/2021	Refund	0.00	7.10	
19390	ANNE MOORE	05/20/2021	Regular	0.00	400.00	
321954	Invoice	05/04/2021	SVGC Painting	0.00	400.00	
19433	MATTHEW HASKAMP	05/20/2021	Regular	0.00	43.56	
1262442	Invoice	05/14/2021	Refunds	0.00	43.56	
10149	ANCEL, GLINK, DIAMOND, BUSH,	05/20/2021	Regular	0.00	2,150.00	
81904	Invoice	05/07/2021	April 2021 Legal	0.00	2,150.00	

Check Register

Packet: APPKT02759-May 2021 Board Packet

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11506	LAKE COUNTY COLLECTOR	05/20/2021	Regular	0.00	19,728.90	
Tax Year 2020	Invoice	05/05/2021	Drainage Dist/County Tax on Properties 2020	0.00	19,728.90	
11105	HIGHLAND PARK ELECTRIC	05/20/2021	Regular	0.00	9,340.00	
76870042721	Invoice	04/29/2021	Gate wiring Park & Egandale - 31 Park Ave	0.00	9,340.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	85	55	0.00	356,179.55
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	85	55	0.00	356,179.55



Park District of Highland Park, IL

Payment Reversal Register

APPKT02740 - Void lost check from Dec 2020

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
19039	WANDA MADDALOZZO				-153.86
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	185833	12/03/2020	04/27/2021	04/27/2021	-153.86
Payable Number:	Description	Payable Date	Due Date		Payable Amount
1192338-R	Refund	11/10/2020	12/01/2020		153.86



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
18512	ABBY DANIEL				-59.60
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	184609	04/22/2020	05/05/2021	05/05/2021	-59.60
Payable Number:		Description	Payable Date	Due Date	Payable Amount
1130876-R		Refund	04/10/2020	04/10/2020	14.90
1130891-R		Refund	04/10/2020	04/10/2020	14.90
1131038-R		Refund	04/10/2020	04/10/2020	29.80



Park District of Highland Park, IL

Check Register

Packet: APPKT02735 - Bank Drafts - 042321 Payroll

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	04/26/2021	Bank Draft	0.00	3,408.93	DFT0002975
ICMA 457 042321	Invoice	04/23/2021	Wire Transfer ICMA 457 Deferred Comp	0.00	3,408.93	
12825	ICMA RETIREMENT TRUST #705568	04/26/2021	Bank Draft	0.00	280.00	DFT0002976
ICMA Roth 042321	Invoice	04/23/2021	Wire Transfer ICMA Roth	0.00	280.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	3,688.93
EFT's	0	0	0.00	0.00
	2	2	0.00	3,688.93



Park District of Highland Park, IL

Check Register

Packet: APPKT02737 - IMRF - April 2021

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	04/26/2021	Bank Draft	0.00	43,488.97	DFT0002977
IMRF April 2021	Invoice	04/26/2021	IMRF 04/26/2021	0.00	43,488.97	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	43,488.97
EFT's	0	0	0.00	0.00
	1	1	0.00	43,488.97



Park District of Highland Park, IL

Check Register

Packet: APPKT02745 - AFLAC - April 2021

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	04/30/2021	Bank Draft	0.00	642.60	DFT0002979
AFLAC 043021	Invoice	04/30/2021	AFLAC 04/30/21	0.00	642.60	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	642.60
EFT's	0	0	0.00	0.00
	1	1	0.00	642.60



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16898	NIKE USA, INC	05/10/2021	Bank Draft	0.00	2,816.74	DFT0002988
9982342079	Invoice	03/31/2021	Shirts for Pro Shop	0.00	551.47	
9983215313	Invoice	04/07/2021	Staff Uniforms	0.00	2,265.27	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	1	0.00	2,816.74
EFT's	0	0	0.00	0.00
	2	1	0.00	2,816.74



Park District of Highland Park, IL

Check Register

Packet: APPKT02752 - Bank Drafts - Payroll 5/7/21

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	05/10/2021	Bank Draft	0.00	4,572.54	DFT0002986
ICMA 457 050721	Invoice	05/07/2021	Wire Transfer ICMA 457 Deferred Comp	0.00	4,572.54	
12825	ICMA RETIREMENT TRUST #705568	05/10/2021	Bank Draft	0.00	280.00	DFT0002987
ICMA Roth 050721	Invoice	05/07/2021	Wire Transfer ICMA Roth	0.00	280.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	4,852.54
EFT's	0	0	0.00	0.00
	2	2	0.00	4,852.54



Park District of Highland Park, IL

Check Register

Packet: APPKT02757 - Sales Tax - April 2021

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	05/19/2021	Bank Draft	0.00	616.00	DFT0002989
April 2021	Invoice	05/18/2021	April 2021	0.00	616.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	616.00
EFT's	0	0	0.00	0.00
	1	1	0.00	616.00



Park District of Highland Park, IL

Check Register

Packet: APPKT02763 - Deposit for Work at HCAP

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19435	J.C. RESTORATION INC	05/20/2021	Bank Draft	0.00	7,061.00	DFT0002990
SI-40999	Invoice	05/19/2021	Deposit - HCAP Reconstruction Services	0.00	7,061.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	7,061.00
EFT's	0	0	0.00	0.00
	1	1	0.00	7,061.00

		P-Card Transactions
		03/08/21 - 04/07/21
4IMPRINT	\$488.34	Class Supplies-Safety Village
4IMPRINT	\$434.64	face covering
4IMPRINT	\$2,000.35	Goody Bag Item - Golf Outing
4IMPRINT	\$1,368.64	giveaways for Youth Golf Development Center Outing
4TE KEYTH SECURITY SYS	\$225.00	Keys for lights and shelters
4TE KEYTH SECURITY SYS	\$30.00	Keys for lights and shelters
AAU	\$14.00	AAU Membership
ABC PRINTING COMPANY	\$55.82	Business Cards - Justin B
ACUSHNET BILLTRUST	\$83.39	Special order - virgil
ACUSHNET BILLTRUST	\$1,481.76	golf gloves for pro shop
ACUSHNET BILLTRUST	\$84.70	neck warmers for pro shop
ACUSHNET BILLTRUST	\$190.24	winter hats for golf shop
ACUSHNET BILLTRUST	\$98.78	winter hats for golf shop
ACUSHNET BILLTRUST	\$1,087.80	golf hats for pro shop
ACUSHNET BILLTRUST	\$39.69	golf hats for pro shop
ACUSHNET BILLTRUST	\$945.00	golf club for pro shop
ACUSHNET BILLTRUST	\$39.69	golf hats for pro shop
ACUSHNET BILLTRUST	\$285.76	golf club for pro shop
ACUSHNET BILLTRUST	\$285.76	golf club for pro shop
ACUSHNET BILLTRUST	\$147.00	golf towels for pro shop
ACUSHNET BILLTRUST	\$1,874.05	Golf Balls
ACUSHNET BILLTRUST	\$243.19	golf balls for pro shop
ACUSHNET BILLTRUST	\$886.90	golf balls for pro shop
ACUSHNET BILLTRUST	\$1,135.97	golf balls for pro shop
ACUSHNET BILLTRUST	\$1,217.45	golf balls for pro shop
ACUSHNET BILLTRUST	\$234.85	golf balls for pro shop
ACUSHNET BILLTRUST	\$234.44	golf balls for pro shop
ACUSHNET BILLTRUST	\$689.72	golf balls for pro shop
ACUSHNET BILLTRUST	\$1,483.31	golf balls for pro shop
ADOBE ACROPRO SUBS	\$46.92	Adobe Pro - Scott Business Office
ADOBE ACROPRO SUBS	\$93.84	Adobe Pro - Connie & Mari Lynn Business Office
ADOBE ACROPRO SUBS	\$46.92	Adobe Pro Justin - Business Office
AEREX PEST CONTROL SER	\$65.00	Pest Control
AEREX PEST CONTROL SER	\$65.00	Pest Control
AMAZON.COM 5T3MW2YQ3 A	\$71.41	Registration office supplies
AMAZON.COM 830L28LS3 A	\$10.42	Registration office supplies
AMAZON.COM J70DN5773 A	\$33.68	Couplers
AMAZON.COM KF21H6VA3 A	\$38.00	11x17 Frames - Resolution
AMAZON.COM KR89V22T3 A	\$557.98	outdoor furniture covers
AMAZON.COM VZ74I6X03 A	\$234.44	Batting
AMAZON.COM X54OR8FA3 A	\$7.99	Class Supplies-NN
AMAZON.COM ZP6C71MH3 A	\$9.99	Class Supplies-MO
AMERICAN RED CROSS	\$17.50	Online CPR coupon codes for training
AMERICAN RED CROSS	\$140.00	Online CPR coupon codes for training
AMERICAN RED CROSS	\$647.50	Online CPR coupon codes for training
AMERICAN RED CROSS	\$35.00	Online CPR coupon codes for training
AMERICAN RED CROSS	\$17.50	Online CPR coupon codes for training
AMERICAN RED CROSS	\$350.00	Online CPR coupon codes for training
AMERICAN RED CROSS	\$192.50	Online CPR coupon codes for training
AMERICAN RED CROSS	\$105.00	Online CPR coupon codes for training
AMERICAN RED CROSS	\$175.00	Online CPR coupon codes for training
AMERICAN RED CROSS	\$17.50	Online CPR coupon codes for training
AMERICAN RED CROSS	\$52.50	Online CPR coupon codes for training
AMS SERVICE FEE 102102	\$11.77	Online license fee
AMS SERVICE FEE 102102	\$10.09	online license fee charge
AMZN Mktp US 0G4SN7243	\$65.54	clothes hanger for pro shop
AMZN Mktp US 0M3BN4HH3	\$66.65	Toro Z Seal Kit
AMZN Mktp US 0Q5Z00R13	\$133.99	Tires - golf cart
AMZN Mktp US 1717U1JE3	\$97.98	Equipment supplies
AMZN MKTP US 2H8SC1DI2	\$65.98	Class Supplies
AMZN Mktp US 2O8J01CQ2	\$52.99	hand water pump
AMZN Mktp US 3I8QD2RJ3	\$42.80	Thermal Printer Paper

P-Card Transactions

03/08/21 - 04/07/21

AMZN Mktp US 5B1FG42T3	\$16.94	Water gel
AMZN MKTP US 5H08003B3	\$81.58	Carburator for Bobcat Scagg
AMZN MKTP US 5P2KF65Q3	\$14.78	Screws & Washers
AMZN Mktp US 616E309A3	\$15.97	Class Supplies-MO
AMZN Mktp US 6674242U3	\$35.44	Tire tubes - golf carts
AMZN MKTP US 6677A7ZZ3	\$53.60	Carburetor kit generator
AMZN Mktp US 6S3562BH3	\$219.95	Stand Up Desk
AMZN MKTP US 6U0WV6IW3	\$51.73	Air compressor hose kit
AMZN MKTP US 7I4LI3MS3	\$97.98	Automotive supplies
AMZN MKTP US 7Q1UO45Q3	\$29.11	Lakefront pass mailing supplies
AMZN MKTP US 8Q33Y0NR3	\$23.93	Turmeric, foil cake pans
AMZN MKTP US 905Q70I13	\$12.99	Screws & Washers
AMZN MKTP US 9C4IX1SV3	\$71.96	Automotive supplies
AMZN Mktp US 9J9KJ58I3	\$50.00	Dust mask for grinding
AMZN MKTP US 9R4GB8L93	\$29.90	Tablet Charger
AMZN MKTP US 9R4GB8L93	\$29.90	Tablet Charger
AMZN MKTP US AMZN.COM/	(\$29.81)	credit for returned snow light projector
AMZN MKTP US AMZN.COM/	(\$20.83)	credit for returned glow beach balls
AMZN MKTP US AMZN.COM/	(\$24.39)	Credit for returned fairy waterfall lights
AMZN MKTP US AMZN.COM/	(\$48.78)	Credit for returned fairy waterfall lights
AMZN MKTP US AMZN.COM/	(\$47.65)	credit for returned disco light
AMZN MKTP US AMZN.COM/	(\$11.85)	Credit for returned sound light
AMZN MKTP US AMZN.COM/	(\$11.21)	refund picture wire
AMZN MKTP US AMZN.COM/	(\$29.81)	refund snow light projector
AMZN MKTP US AMZN.COM/	(\$9.58)	refund party light
AMZN MKTP US AMZN.COM/	(\$3.03)	refund heat bond strips
AMZN MKTP US AMZN.COM/	(\$9.58)	refund party light
AMZN MKTP US AMZN.COM/	(\$11.86)	refund party light
AMZN MKTP US AMZN.COM/	(\$31.26)	credit for paper bag lanterns
AMZN MKTP US BX0LN3D13	\$61.72	Gas solenoids
AMZN MKTP US C45MB0S93	\$67.43	aux , headphone, cable for gym
AMZN MKTP US CG7JT5583	\$70.25	USB Headset
AMZN Mktp US CO9L34K63	\$89.27	Fan motor
AMZN Mktp US CZ4O31OB3	\$13.95	Equipment supplies
AMZN MKTP US DA4SD22X3	\$28.95	Cable Management (25ft)
AMZN MKTP US DA7CN10F3	\$59.99	walkie talkes
AMZN MKTP US DE5MQ1SU3	\$28.46	Supplies for lakefront pass mailings
AMZN MKTP US EH4XE9333	\$27.48	markers and radio earpieces
AMZN MKTP US EO56E8QB3	\$333.59	Class Supplies-Safety Village
AMZN MKTP US EQ4U64M53	\$29.70	Class Supplies-Safety Village
AMZN MKTP US FD0UB9ZB3	\$81.55	Class Supplies-MO
AMZN MKTP US FP1916AE3	\$67.96	Carburetor for Stihl Trimmer
AMZN MKTP US GW22P2LS3	\$34.95	Class Supplies-MO
AMZN Mktp US HR50H5043	\$258.92	2 Back Tires for Truck 190
AMZN MKTP US I25FS7SH3	\$22.92	Heavy Duty Velcro (15ft)
AMZN MKTP US JO8JU7SR3	\$75.00	trash can lid
AMZN MKTP US JO8JU7SR3	\$34.17	shovel handles
AMZN Mktp US K45UW3UY3	\$35.18	Gas valves
AMZN MKTP US K50IQ9YE3	\$43.40	Registration office supplies
AMZN Mktp US KK8874O73	\$54.13	Equipment supplies - mower blades
AMZN MKTP US KP2K49IM3	\$75.94	Echo Chainsaw oil & gas caps
AMZN Mktp US LJ2OB8S43	\$67.30	Hydraulic Motor Seal Kit for Toro Z
AMZN MKTP US MN4WQ8AC3	\$35.98	Printer supplies - ink cartridge
AMZN MKTP US MX0BJ9583	\$26.91	cups
AMZN MKTP US OK8V03SU3	\$50.33	Class Supplies-Sap
AMZN MKTP US Q11IO0GX3	\$29.95	Door Opener Tool
AMZN Mktp US Q70TG7KF3	\$10.68	Equipment supplies
AMZN Mktp US QM47H9E93	\$35.48	Class Supplies-Sap
AMZN MKTP US R11GJ1H53	\$19.99	Screws & Washers
AMZN Mktp US U70VM0OZ3	\$11.26	Class Supplies
AMZN Mktp US U88VD3J53	\$29.99	Kubota Keys
AMZN Mktp US W41AR88G3	\$11.70	iodine

	P-Card Transactions
	03/08/21 - 04/07/21
AMZN MKTP US WE4UV48J3	\$35.98 Ink for printer
AMZN MKTP US WP1YH0JV3	\$37.90 Class Supplies-NN
AMZN MktP US WY1FG65K3	\$141.40 Backhoe Block Heater
AMZN MKTP US WZ0TV8O33	\$25.96 Class Supplies-Sap
AMZN MktP US Y851U8EZ3	\$84.36 Automotive Supplies transmission oil
AMZN MKTP US YY6AS65X3	\$28.99 Tablet Charger
AMZN MKTP US YY6AS65X3	\$28.99 Tablet Charger
AMZN MKTP US ZS4533G63	\$94.24 Class Supplies
APPLE.COM/US	(\$81.25) Tax Credit
APPLE.COM/US	(\$206.19) Tax Credit
APPLE.COM/US	(\$206.19) Tax Credit
ASCAP LICENSE FEE	\$366.50 District Wide Music license agreement
AT&T PREMIER EBIL	\$52.01 Service 02/05/21-03/04/21
AT&T PREMIER EBIL	\$353.03 Service 02/05/21-03/04/21
AT&T PREMIER EBIL	\$148.11 Service 02/05/21-03/04/21
AT&T PREMIER EBIL	\$40.72 Service 02/05/21-03/04/21
AT&T PREMIER EBIL	\$40.72 Service 02/05/21-03/04/21
AT&T PREMIER EBIL	\$52.01 Service 02/05/21-03/04/21
AT&T PREMIER EBIL	\$73.14 Service 02/05/21-03/04/21
ATT BUS PHONE PMT	\$4.38 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$4.39 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$1.75 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$1.75 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$4.82 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$4.82 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$2.63 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$2.63 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$8.32 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$8.32 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$1.75 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$1.75 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$1.75 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$1.75 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$0.44 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$0.44 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$0.44 E911 Service 01/17/21-02/16/21
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ATT BUS PHONE PMT	\$0.44 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$0.44 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$0.44 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$0.44 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$0.44 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$3.07 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$3.07 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$0.88 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$0.88 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$0.88 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$0.88 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$2.63 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$148.04 Emergency Elevator Phone 02/05/21-03/04/21
ATT BUS PHONE PMT	\$2.63 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$1.75 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$1.75 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$0.88 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$0.88 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$2.19 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$2.15 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$2.60 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$2.63 E911 Service 02/17/21-03/16/21
ATT BUS PHONE PMT	\$1.31 E911 Service 01/17/21-02/16/21
ATT BUS PHONE PMT	\$1.31 E911 Service 02/17/21-03/16/21

		P-Card Transactions
		03/08/21 - 04/07/21
ATT BUS PHONE PMT	\$37.01	Emergency Elevator Phone 02/05/21-03/04/21
AVALON PETROLEUM	\$6,624.94	Fuel
BANNER PLUMBING SUPPLY	\$10.24	Coupling
BECKER ARENA	\$4,001.47	CIA Dasher Poly
BESTBUYCOM806436441413	\$38.49	HDMI/DVI Cable
BHFX #10	\$20.00	Canon 8400 Lease March 2021
BHFX #10	\$65.00	Inkjet Service call February 2021
BILLSGROVEFLORIST	\$109.91	sympathy flowers for employee
BRIDGESTONE SPORTS USA	\$1,795.85	Golf Balls
BURRIS EQUIPMENT CO.	\$2,689.76	Kubota track loader replacement tracks
CKO WWW.ISTOCKPHOTO.CO	\$92.00	Marketing Images
CLIFFORD WALD AND COMP	\$160.82	42" Vinyl roll for plotter
CLIFFORD WALD AND COMP	\$389.97	3 - 36" Vinyl roll3 for plotter
CLIFFORD WALD AND COMP	\$160.82	42" Vinyl roll for plotter
COMCAST BUSINESS	\$1,093.34	02/15/21-03/14/21
COMCAST BUSINESS	\$485.50	02/15/21-03/14/21
COMCAST BUSINESS	\$1,070.03	02/15/21-03/14/21
COMCAST BUSINESS	\$517.53	02/15/21-03/14/21
COMCAST BUSINESS	\$1,508.42	02/15/21-03/14/21
COMCAST BUSINESS	\$485.50	02/15/21-03/14/21
COMCAST BUSINESS	\$485.50	02/15/21-03/14/21
COMCAST BUSINESS	\$347.13	02/15/21-03/14/21
COMCAST BUSINESS	\$46.14	02/15/21-03/14/21
COMCAST BUSINESS	\$307.81	02/15/21-03/14/21
COMCAST BUSINESS	\$569.50	02/15/21-03/14/21
COMCAST BUSINESS	\$569.50	02/15/21-03/14/21
COMCAST BUSINESS	\$322.84	02/15/21-03/14/21
COMCAST BUSINESS	\$353.93	02/15/21-03/14/21
COMCAST BUSINESS	\$353.93	02/15/21-03/14/21
COMCAST BUSINESS	\$904.78	02/15/21-03/14/21
COMCAST BUSINESS	\$393.84	02/15/21-03/14/21
COMCAST BUSINESS	\$301.59	02/15/21-03/14/21
COMCAST BUSINESS	\$1,277.37	02/15/21-03/14/21
COMCAST BUSINESS	\$1,323.49	02/15/21-03/14/21
COMCAST BUSINESS	\$138.36	02/15/21-03/14/21
COMCAST CHICAGO	\$258.50	Admin: TV/WiFi Service 03/13/21-04/12/21
COMCAST CHICAGO	\$108.35	Parks Maint/Fink: WIFI Service 02/20/21-03/19/21
COMCAST CHICAGO	\$108.35	Parks Maint/Fink: WiFi Service 03/20/21-04/19/21
COMCAST CHICAGO	\$293.35	Centennial Ice Arena: WiFi Service 03/09/21-04/08/21
COMCAST CHICAGO	\$148.35	SVGC: WiFi Service 03/07/21-04/06/21
COMCAST CHICAGO	\$57.77	Comcast Service
COMCAST CHICAGO	\$238.10	Golf Learning: TV/WiFi Service 03/14/21-04/13/21
CONSERV FS INC	\$1,187.50	Winter Green Ice Melt
CONTAINERSTORENORTHBRO	\$18.06	Class Supplies-NN
COUNTY MATERIALS OAK C	\$42.53	SVGC Pavers for inscriptions
COUNTY OF LAKE - RECOR	\$72.00	COUNTY OF LAKE - RECOR - Purchase
CRAFTWOOD LUMBER & HAR	\$12.79	Supplies for Business Office
CRAFTWOOD LUMBER & HAR	\$62.39	marking paint, landscape tape, white flags
CRAFTWOOD LUMBER & HAR	\$14.99	Batteries
CRAFTWOOD LUMBER & HAR	\$2.29	Keys
CRAFTWOOD LUMBER & HAR	\$22.90	Keys for flag pole
CRAFTWOOD LUMBER & HAR	\$12.96	Office supplies
CRAFTWOOD LUMBER & HAR	\$119.90	Cold Patch repair
CRAFTWOOD LUMBER & HAR	\$43.74	Striping paint for Parking lots
CRAFTWOOD LUMBER & HAR	\$9.19	Tools
CRAFTWOOD LUMBER & HAR	\$19.98	Tools/Park supplies
CRAFTWOOD LUMBER & HAR	\$5.99	Microfiber roller cover
CRAFTWOOD LUMBER & HAR	\$2.00	Lock for Lincoln Baseball Shed
CRAFTWOOD LUMBER & HAR	\$51.98	Tools - pruning
CRAFTWOOD LUMBER & HAR	\$20.89	Hardware - screws
CRAFTWOOD LUMBER & HAR	\$36.98	Supplies
CRAFTWOOD LUMBER & HAR	\$12.35	Hardware - Locks for Lincoln baseball shed

	P-Card Transactions
	03/08/21 - 04/07/21
CRAFTWOOD LUMBER & HAR	\$14.99 Tools/Park supplies
CRAFTWOOD LUMBER & HAR	\$82.38 Lumber - Millard shed
CRAFTWOOD LUMBER & HAR	\$71.14 Lumber for picnic tables repair
CRAFTWOOD LUMBER & HAR	\$157.62 Lumber supplies for picnic tables
CRAFTWOOD LUMBER & HAR	\$108.34 Plywood
CRAFTWOOD LUMBER & HAR	\$245.00 Plywood
CRAFTWOOD LUMBER & HAR	\$129.23 Split rail post & rail - fence repair
CRAFTWOOD LUMBER & HAR	\$111.04 Hockey board & repairs
CRAFTWOOD LUMBER & HAR	\$22.26 Cunniff Park Playground fence repair
CRAFTWOOD LUMBER & HAR	\$4.49 PVCP Trap for Sink
CRAFTWOOD LUMBER & HAR	\$14.98 Sink repair supplies
CRAFTWOOD LUMBER & HAR	\$15.57 Bathroom Faucet Connector
CRAFTWOOD LUMBER & HAR	\$1.99 Supplies to repair washroom
CRAFTWOOD LUMBER & HAR	\$4.98 Gas caps
CRAFTWOOD LUMBER & HAR	\$1.03 Bolt and nut
CRAFTWOOD LUMBER & HAR	\$21.98 Class Supplies-MO
CRAFTWOOD LUMBER & HAR	\$13.96 Class Supplies-NN
CRAFTWOOD LUMBER & HAR	\$69.80 Buckets for house league baseball
CRAFTWOOD LUMBER & HAR	\$52.18 Camp Supplies - seperate keys for staff
CRAFTWOOD LUMBER & HAR	\$4.77 Supplies for internet
CRAFTWOOD LUMBER & HAR	\$23.98 Mounting tape for signs
CRAFTWOOD LUMBER & HAR	\$8.99 Sealant
CRAFTWOOD LUMBER & HAR	\$80.40 facility supplies
CRAFTWOOD LUMBER & HAR	\$33.34 Paint Materials
CRAFTWOOD LUMBER & HAR	\$14.87 Dissolve sweat plug
CRAFTWOOD LUMBER & HAR	\$12.64 Electrical for water heater
CRAFTWOOD LUMBER & HAR	\$10.99 Propane gas
CRAFTWOOD LUMBER & HAR	\$25.03 Park Avenue - Electric supplies
CVS/PHARMACY #04787	\$8.97 Water for Voulunteer Coahces
CVS/PHARMACY #04787	\$8.97 Water for basketball participants
CYGANY INC	\$456.00 Doggie Bags
DOG WASTE DEPOT	\$691.46 Dog Bags for Green Dispensers
DOLLAR TREE	\$22.00 Class Supplies-NN
DOLLAR TREE	\$92.00 Egg Drop
DOLLARTREE	\$6.00 Class Supplies-Sp
DOLLARTREE	\$3.00 After School program supplies
DOLLARTREE	\$56.00 After School program supplies
DOLLARTREE	\$2.00 After school program supply
DOLLARTREE	\$17.00 After School program supplies
DOLLARTREE	\$47.00 After School program supplies
DOLLARTREE	\$37.00 After School program supplies
DOLLARTREE	\$31.00 after school program supplies
DROPBOX 2C9RW9MN64MK	\$11.99 monthly fee
DTV DIRECTV SERVICE	\$485.96 Cable service
DTV DIRECTV SERVICE	\$278.99 Cable TV
EMPIRE COOLER SERVICE	\$150.00 ice machine rental
EMPIRE COOLER SERVICE	\$150.00 ice machine rental
ESRI	\$400.00 ESRI - Purchase Planning License
ESRI	\$1,192.00 ESRI - Purchase Parks License
FACEBK 77TMK23GW2	\$42.27 Camp Counselor Recruitment Ads
FACEBK 77TMK23GW2	\$165.46 Camp Advertising
FACEBK 77TMK23GW2	\$42.27 Lifeguard recruitment ads
FACEBK 7HWZRZWEW2	\$10.29 summer camp ads
FACEBK 7HWZRZWEW2	\$5.52 Camp Counselor Recruitment Ads
FACEBK 7HWZRZWEW2	\$5.52 Lifeguard recruitment ads
FACEBK WCA8QZWEW2	\$65.29 Camp Counselor Recruitment Ads
FACEBK WCA8QZWEW2	\$119.41 summer camp ads
FACEBK WCA8QZWEW2	\$65.30 Lifeguard recruitment ads
FACTORY CLEANING EQUIP	\$245.00 Sweeper Repair
FELLERS INC	\$11.94 Banner Tape - Shipping Charge
FELLERS INC	\$47.67 Banner Tape - Order
FERGUSON ENT #1550	\$1,122.00 New water fountain at RCHP

	P-Card Transactions
	03/08/21 - 04/07/21
FUN EXPRESS	\$222.56 Class Supplies-MO
GOOGLE GSUITE PDHP.ORG	\$6.00 Google Apps - Monthly
GRAINGER	\$68.97 Deer Creek - Electrical repair
GRAINGER	(\$68.97) Deer Creek - Electrical repair return for credit
GROWER EQUIPMENT & SUP	\$154.82 Gasket Sets, 2.5 GI Mix, Flashlight
HALL SIGNS INC	\$48.11 Metal Sign Blanks - Updated Parking
HALL SIGNS INC	\$48.11 Metal Sign Blanks - Updated Parking
HALOGEN SUPPLY COMPANY	\$1,272.46 HALOGEN SUPPLY COMPANY - Indoor Pool
HARBOR FREIGHT TOOLS 5	\$49.97 Wood Splitting Wedge & Axe
HARRELLS LLC	\$1,417.50 Plant Protectant - Greens
HEY AND ASSOCIATES INC	\$360.00 Hey Construction Phase Services _ SRW
HOMEDEPOT.COM	\$1,315.21 IT gate equipment shed
HOSTEK.COM	\$19.99 Website Hosting-Foundation
IDLEWOOD ELECTRIC SUPP	\$20.24 Supplies for repair
IDLEWOOD ELECTRIC SUPP	\$75.40 Outlet installment supplies
IDLEWOOD ELECTRIC SUPP	\$20.24 Preserve outlets
IDLEWOOD ELECTRIC SUPP	\$44.56 Supplies for internet access
IDLEWOOD ELECTRIC SUPP	\$17.23 RWB I Pad Connector
IDLEWOOD ELECTRIC SUPP	\$26.95 Heller - Classroom in the Woods Lighting
IDLEWOOD ELECTRIC SUPP	\$27.33 GLC water heater electric supplies
IDLEWOOD ELECTRIC SUPP	\$157.74 Electrical panel
IDLEWOOD ELECTRIC SUPP	\$11.90 Electrical panel
IDLEWOOD ELECTRIC SUPP	\$44.15 Park Avenue - Electric Panel
IDLEWOOD ELECTRIC SUPP	\$100.91 Park Avenue - Materials to install electric gate
IECA	\$50.00 Coastal Erosion Management Webinar Series
IECA	\$50.00 Lake Erosion Webinar Series
ILIPRA.ORG	\$265.00 IPRA HR Job Posting and Email
ILIPRA.ORG	\$165.00 IPRA Job Posting - Parks Maintenance 1
ILIPRA.ORG	\$165.00 IPRA Job Posting - Parks Maintenance
ILIPRA.ORG	\$265.00 Recreation Facilities Coordinator job posting and email blast
ILIPRA.ORG	\$365.00 AD Rec & Facilities job posting and email blasts
ILLINOIS ASSOC OF PARK	\$6,944.17 ILLINOIS ASSOC OF PARK - 2021 membership renewal
ILLINOIS GOVERNMENT FI	\$300.00 ILLINOIS GFOA ANNUAL MEMBERSHIP
IN GALLUS GOLF LLC	\$1,475.00 SVGC App
IN GALLUS GOLF LLC	\$1,475.00 SVGC golf app
IN LUCKY LOCATORS, IN	\$290.00 Location Of Car Chargers Electric line
IN LUCKY LOCATORS, IN	\$290.00 Locate Car charger Electric lines SVGC
IN METRO TANK AND PUM	\$575.00 Gas Pump Repair - software issue
IN SOUND OF MUSIC SYS	\$38.00 Music for Fitness Floor
IN THE MULCH CENTER L	\$225.00 playground certified mulch.
J2 EFAX SERVICES	\$16.95 HR efax subscription
JEWEL OSCO 3459	\$17.98 supplies for RCHP business plan mtg
JEWEL OSCO 3459	\$30.57 Class Supplies-Sap
JEWEL OSCO 3459	\$22.96 Class Supplies-Sap
JEWEL OSCO 3459	\$20.00 Class Supplies-Sap
JEWEL OSCO 3459	\$44.79 Class Supplies-Sap
JEWEL OSCO 3459	\$38.21 Class Supplies-Safety Village
JEWEL OSCO 3459	\$25.95 After School program supplies
JEWEL OSCO 3459	\$22.93 After School program supplies
JEWEL OSCO 3459	\$8.74 After School program supplies
JEWEL OSCO 3459	\$57.20 soda, mentos, Alkaseltzer, vitamin c tablets, hydrogen peroxide, Isopropyl alcohol
JEWEL OSCO 3459	\$10.58 Graham crackers, eggs
JEWEL OSCO 3459	\$2.99 liquid starch
JJB JIBJAB ECARDS	\$24.00 Staff access to jib jab
JOHNSTONE SUPPLY OF NI	\$126.85 Bearing assembly
JORSON AND CARLSON COM	\$35.76 Zamboni blade sharpening
JORSON AND CARLSON COM	\$35.76 Zamboni blade sharpening
JORSON AND CARLSON COM	\$35.76 Zamboni blade sharpening
JORSON AND CARLSON COM	\$35.76 Zamboni blade sharpening
JW TURF INC	\$89.70 Temperature Switch - Golf Maintenance Equipment Repair
JW TURF INC	\$162.26 Equipment Repair
K & M PRINTING	\$308.00 RW Yearly Permanent Parking Signage

	P-Card Transactions
	03/08/21 - 04/07/21
K & M PRINTING	\$77.00 Park Ave Yearly Permanent Parking Signage
LC WEB PERMITS/LICENSE	\$399.00 Hidden Creek PERMITS/LICENSE
LC WEB PERMITS/LICENSE	\$342.00 Indoor Pool PERMITS/LICENSE
MAGIC CARPET PRIDE	\$2,100.00 Floor Cleaning - Clubhouse
MailChimp	\$260.00 monthly fee
MAILCHIMP MISC	\$9.02 Mail chimp for Foundation
MARK VEND CO.	\$228.60 coffee wrc
MARK VEND CO.	\$23.62 Vending Machines - Parks
MARK VEND CO.	\$7.88 Vending Machines - Golf
MARKETINGPROFS	\$195.30 annual fee
MARSHALLS #0664	\$35.93 Class Supplies-Sap
MENARDS 3327	\$23.80 Ceiling panels
MENARDS 3327	\$230.06 WR - Community Garden materials
MENONI & MOCOgni, INC.	\$53.56 MENONI & MOCOgni, INC. - Purchase
MENONI & MOCOgni, INC.	\$127.50 HPGL - Blacktop patch for entrance
MENONI & MOCOgni, INC.	\$27.50 bricks for engraving (Youth Golf Walkway Project)
MICHAELS STORES 2037	\$139.03 After school program supply
MICHAELS STORES 5018	\$63.01 Class Supplies-Sp
MICHAELS STORES 5151	\$40.09 clay, bandanas
MICHAELS STORES 9961	\$22.92 Class Supplies-Sp
MUTUAL ACE HARDWARE &	\$18.48 Custodial supplies
MUTUAL ACE HARDWARE &	\$36.05 Safety Vests
MUTUAL ACE HARDWARE &	\$15.99 Shovel for Parks Crew
MUTUAL ACE HARDWARE &	\$156.26 Tools
MUTUAL ACE HARDWARE &	\$47.16 Hardware for repair - picnic tables
MUTUAL ACE HARDWARE &	\$40.31 Hardware for picnic tables
MUTUAL ACE HARDWARE &	\$42.14 flagging tape, nozzle, gloves
MUTUAL ACE HARDWARE &	\$110.88 power washer rent
MUTUAL ACE HARDWARE &	\$1.84 Hidden aqua park key
MUTUAL ACE HARDWARE &	\$27.72 RWB IC Cleaning supplies
MUTUAL ACE HARDWARE &	\$20.87 Union
MUTUAL ACE HARDWARE &	\$77.60 facility supplies
MUTUAL ACE HARDWARE &	\$106.98 facility supplies
MUTUAL ACE HARDWARE &	\$154.36 facility supplies
MUTUAL ACE HARDWARE &	\$47.38 facility supplies
MUTUAL ACE HARDWARE &	\$72.92 facility supplies
MUTUAL ACE HARDWARE &	\$39.48 facility supplies
MUTUAL ACE HARDWARE &	\$76.49 facility supplies
MUTUAL ACE HARDWARE &	\$30.53 Hole Number Letters
MUTUAL ACE HARDWARE &	\$37.42 Adapter, Cleaner, Edger Blade, Key rack & batteries
MUTUAL ACE HARDWARE &	\$12.94 Security torque bits
MUTUAL ACE HARDWARE &	\$6.47 screws mach 32x1/2 100ct
MUTUAL ACE HARDWARE &	\$37.25 miscellaneous fasteners 36, bit drill,anchors,scraper.sealant
MUTUAL ACE HARDWARE &	\$23.37 miscellaneous fasteners 16,bit set drill
MUTUAL ACE HARDWARE &	\$131.98 trash cans
MUTUAL ACE HARDWARE &	\$56.69 tape, batteries, fasteners
MUTUAL ACE HARDWARE &	\$5.16 PVC pipe
MUTUAL ACE HARDWARE &	\$35.07 Solder
MUTUAL ACE HARDWARE &	\$30.52 Plexiglass
NAPA AUTO PRts HIGHLAN	\$29.90 mistakenly charged for another account. Was refunded
NAPA AUTO PRts HIGHLAN	\$58.98 Hand cleanser
NAPA AUTO PRts HIGHLAN	\$52.96 Tire patch & cement
NAPA AUTO PRts HIGHLAN	\$12.49 Tool Tire Socket
NAPA AUTO PRts HIGHLAN	\$56.98 Sandpaper for backhoe
NAPA AUTO PRts HIGHLAN	\$45.39 Electrical tape
NAPA AUTO PRts HIGHLAN	\$185.65 Battery for Van 110
NAPA AUTO PRts HIGHLAN	\$47.73 Automotive supplies
NAPA AUTO PRts HIGHLAN	\$23.22 Automotive supplies - oil filter
NAPA AUTO PRts HIGHLAN	\$63.32 Trailer Jack
NAPA AUTO PRts HIGHLAN	\$68.59 Leak Repair Thread Sealant
NAPA AUTO PRts HIGHLAN	\$66.86 Fuel Treat & Light for Rosewood Kubota 302
NAPA AUTO PRts HIGHLAN	\$106.76 Golf Cart Battery

	P-Card Transactions
	03/08/21 - 04/07/21
NAPA AUTO PRTS HIGHLAN	\$23.49 Cart Tire Tube
NAPA AUTO PRTS HIGHLAN	\$59.98 Charger for #890
NAPA AUTO PRTS HIGHLAN	\$152.75 Automotive supplies
NAPA AUTO PRTS HIGHLAN	\$55.16 Equipment supplies - RTV
NAPA AUTO PRTS HIGHLAN	\$61.59 Equipment supplies
NAPA AUTO PRTS HIGHLAN	(\$43.63) Automotive supplies - return
NAPA AUTO PRTS HIGHLAN	\$140.66 Automotive Supplies
NAPA AUTO PRTS HIGHLAN	\$50.53 Automotive supplies - wiper blades
NAPA AUTO PRTS HIGHLAN	\$140.66 Automotive supplies
NAPA AUTO PRTS HIGHLAN	\$61.95 Toro Z seal
NAPA AUTO PRTS HIGHLAN	(\$51.96) Automotive supplies - Credit
NAPA AUTO PRTS HIGHLAN	(\$29.90) NAPA AUTO PRTS HIGHLAN - Credit
NAPA AUTO PRTS HIGHLAN	\$141.99 Battery
NAPA AUTO PRTS HIGHLAN	\$149.68 Equipment supplies RTV RWB
NAPA AUTO PRTS HIGHLAN	\$10.58 Masking Tape
NAPA AUTO PRTS HIGHLAN	\$6.58 Pinstripe Kit
NAPA AUTO PRTS HIGHLAN	\$20.98 Golf Course Sprayers
OFFICESUPPLY.COM	\$139.80 Desinfecting Wipes
OFFICESUPPLY.COM	\$94.00 OFFICESUPPLY.COM - Paper towels
OFFICESUPPLY.COM	\$35.69 Paper Towels
OFFICESUPPLY.COM	\$176.83 Can Liners
OFFICESUPPLY.COM	\$23.49 Refrigerator Filter
OFFICESUPPLY.COM	\$93.30 Sanitary napkin receptacle
OFFICESUPPLY.COM	\$63.24 OFFICESUPPLY.COM -Carpet Cleaner and Carpet spot remover
OFFICESUPPLY.COM	(\$71.88) Credit for Clorox Wipes
OFFICESUPPLY.COM	\$96.53 Diversey Desinfectant Cleaner
OFFICESUPPLY.COM	\$159.12 Lysol Spray cleaner
OFFICESUPPLY.COM	(\$159.12) Credit Lysol Spray cleaner
OFFICESUPPLY.COM	\$245.12 OFFICESUPPLY.COM - Purell hand sanitizer refills
OFFICESUPPLY.COM	\$75.79 Gloves
OFFICESUPPLY.COM	\$79.63 Trash Bags
OFFICESUPPLY.COM	\$48.93 Coffee and sugar
OFFICESUPPLY.COM	\$199.66 Gym Wipes
OFFICESUPPLY.COM	\$142.76 Lysol Wipes
OFFICESUPPLY.COM	\$83.96 Paper Towels
OTC BRANDS INC	\$21.08 craft clay
OTC BRANDS INC	\$45.87 craft sand and white bandanas
PARTY CITY 168	\$27.96 Class Supplies-Sap
PARTY CITY 168	\$20.95 Class Supplies-MO
PAYPAL GOVHR USA	\$100.00 HR & Payroll Posting on GovHR
PAYPAL YAYACREATIO	\$139.80 Face Masks
PELLA ENGRAVING COMP	\$181.26 Plaque (Bernstein)
PENTEGRA SYSTEMS	\$497.50 Stereo maintenance
PETERSON PRODUCTS	\$306.00 Disinfectant Wipes
PETERSON PRODUCTS	\$219.00 Nitrile Gloves
PROCTORU INC.	\$12.00 General Standards License Staff Testing Fee
PROMO DIRECT	\$405.90 Class Supplies-Safety Village
rconthegofitness.org	\$5.00 rconthegofitness.org -subscription for instructors
rconthegofitness.org	\$5.00 rconthegofitness.org - Purchase Instructor access
REACH SPORTS MARKETING	\$329.00 Reach Screen Annual
READYREFRESH BY NESTLE	\$96.88 Building Drinking Water
REINDERS SUSSEX CUSTOM	\$315.39 Equipment Repair
REINDERS SUSSEX CUSTOM	\$191.53 Engine Pump & Pulley
REINDERS SUSSEX CUSTOM	\$43.04 2 Seals & 3 Bearing Cups
S&S WORLDWIDE, INC.	\$84.00 Class Supplies-Var
SCHOOL HEALTH CORP	\$22.50 Medals for hitting league
SHERWIN WILLIAMS 70190	\$29.26 Paint Materials
SHERWIN WILLIAMS 70190	\$33.48 Paint Gallon
SIGNSONTHECHEAP.COM	\$307.95 Egg Drop Yard Signs
SIGNSONTHECHEAP.COM	(\$22.81) SIGNSONTHECHEAP.COM - Sales Tax Refund
SITEONE LANDSCAPE SUPP	\$448.35 Ice Melt
SOUTH BARRINGTON PARK	\$136.00 Travel Team Match

	P-Card Transactions
	03/08/21 - 04/07/21
SQ LAKESIDE GLASS & M	\$50.00 Replacement glass
STAPLES 00116616	\$15.42 Pens
STAPLES 00116616	\$83.98 Name Tags for Evals
STAPLES 00116616	\$59.00 Poster Lamination-Lakefront Decal and Passes
STAPLES 00116616	\$27.50 Lamination for Additional Lakefront Posters
STAPLES 00116616	\$58.99 Poster Lamination-Lakefront Decal and Passes
STAPLES 00116616	\$27.50 Lamination for Additional Lakefront Posters
SUNSET FOODS #1	\$12.75 Class Supplies-Sap
SUNSET FOODS #1	\$4.29 Class Supplies-Sap
TARGET 00011684	\$15.68 Class Supplies-Sp
TARGET 00011684	\$22.38 After School program supplies
TARGET 00011684	\$161.03 Egg Drop
TARGET 00011684	\$25.12 Egg drop
TARGET 00011684	\$63.96 Storage bins
TARGET 00013425	\$47.97 storage bins
TEACHERSPAYTEACHERS.CO	\$10.00 Class Supplies-MO
TEACHERSPAYTEACHERS.CO	\$1.60 Class Supplies-MO
TEACHERSPAYTEACHERS.CO	\$9.45 Class Supplies-NN
TEAMSNAPE	\$69.99 Travel Baseball Communication App Teamsnap
TERMINAL SUPPLY TROY 1	\$172.85 Hardware
TERMINAL SUPPLY TROY 1	\$69.72 Hardware
THE ATHLETIC EQUIPMENT	\$505.50 Team Leotards
THE HOME DEPOT #1913	\$429.00 Water heater for GLC
THE HOME DEPOT #1926	\$16.98 Batteries
THE HOME DEPOT #1926	\$12.36 Light bulbs
THE HOME DEPOT #1926	\$6.86 Clamp connectors
THE HOME DEPOT #1926	\$11.08 Thread paste
THE HOME DEPOT #1926	\$13.92 Chain link
THE HOME DEPOT #1926	\$28.67 door mats
THE HOME DEPOT #1926	\$115.82 Copper pipe
THE HOME DEPOT #1926	\$102.53 copper fittings
THE HOME DEPOT #1926	\$29.04 4x4 wood
THE HOME DEPOT #1938	\$449.00 DCRC Refrigerator
THE HOME DEPOT #6981	\$8.69 Class Supplies-Sp
THE WEBSTAIRANT STORE	\$179.95 Baby Changing station for washroom
TRIBUNE PUBLISHING COM	\$31.17 2021 Tentative Budget & Appropriation Ord. Ad# 6878471
TRIBUNE PUBLISHING COM	\$72.00 2021 Rosewood Park Drainage Ad# 6877548
TRIBUNE PUBLISHING COM	\$54.86 2021 HCAP Slide Resurfacing Ad# 6880470
TRIBUNE PUBLISHING COM	\$48.86 2021 HCAP Pool Heaters Ad# 6881007
ULINE SHIP SUPPLIES	\$326.88 Garbage Pickers
WALGREENS #21150	\$8.08 Chocolate and marshmallows
WALGREENS #5428	\$20.47 After School program supplies
WAL-MART #3893	\$33.55 Class Supplies-NN
WAL-MART #3893	\$15.83 Class Supplies-NN
WAL-MART #3893	\$57.20 Class Supplies-NN
WAREHOUSE DIRECT	\$73.92 Custodial supplies
WAREHOUSE DIRECT	\$65.60 Broom handles
WAREHOUSE DIRECT	\$191.37 Paper towels, garbage bags, handle braces
WAREHOUSE DIRECT	\$135.21 Custodial supplies
WAREHOUSE DIRECT	\$170.58 Paper Towels and soap Dispensers
WAREHOUSE DIRECT	\$215.20 WAREHOUSE DIRECT -Paper towels,toilet paper
WAREHOUSE DIRECT	\$24.99 Batteries
WAREHOUSE DIRECT	\$84.99 Floor shine
WAREHOUSE DIRECT	\$72.41 Floor stripper
WAREHOUSE DIRECT	\$150.42 cleaning supplies
WAREHOUSE DIRECT	\$35.57 cleaning supplies
WAREHOUSE DIRECT	\$152.11 cleaning supplies
WAREHOUSE DIRECT	\$81.25 cleaning supplies
WAREHOUSE DIRECT	\$10.69 band aids
WAREHOUSE DIRECT	\$13.79 markers
WAREHOUSE DIRECT	\$289.70 face mask and hand sanitizer
WAREHOUSE DIRECT	\$96.43 custodial supplies

P-Card Transactions

03/08/21 - 04/07/21

WAREHOUSE DIRECT	\$27.45	first aid supplies
WAREHOUSE DIRECT	\$229.26	Lysol spray cleaner
WAREHOUSE DIRECT	\$231.81	WAREHOUSE DIRECT - Purell sanitizer refills
WAREHOUSE DIRECT	\$195.71	paper towels, hand soap
WAREHOUSE DIRECT	\$450.64	Toilet Paper, Soap, and other cleaning supplies
WAREHOUSE DIRECT	\$23.61	toilet cleaner
WHENTOWORK INC	\$132.00	WHENTOWORK For Recreation Center
WHOLESALEMARINE.COM	\$149.35	Swim buoy markers
WHOLESALEMARINE.COM	\$119.98	Swim buoy markers
WHOLESALEMARINE.COM	\$77.97	Swim buoy markers
WITTEK GOLF	\$695.47	Range buckets, putters
WWP ANDERSON PEST SOLU	\$270.00	Anderson Pest control
WWP ROSE PEST SOLUTION	\$110.00	pest control
WWP SMITHEREEN PEST MA	\$62.00	pest control
WWW.32COUNTFITNESS.COM	\$34.95	music for virtual platform
WWW.CPR.IO	\$55.88	Online CPR coupon codes for training
WWW.CPR.IO	\$90.81	Online CPR coupon codes for training
WWW.CPR.IO	\$20.96	Online CPR coupon codes for training
WWW.CPR.IO	\$160.66	Online CPR coupon codes for training
WWW.CPR.IO	\$13.97	Online CPR coupon codes for training
WWW.CPR.IO	\$160.66	Online CPR coupon codes for training
WWW.CPR.IO	\$139.70	Online CPR coupon codes for training
WWW.CPR.IO	\$34.90	Online CPR coupon codes for training
WWW.CPR.IO	\$20.96	Online CPR coupon codes for training
YOUR ADVANTAGE II LT	\$225.00	Stringing
ZOOM.US 888-799-9666	\$84.97	Zoom Monthly
ZOOM.US 888-799-9666	\$14.99	Zoom membership

Total \$106,334.42



Park District of Highland Park, IL

DISTRICT WIDE

Income Statement

Current Period Ending 04/30/2021

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	149,165.15	166,002.17	1,046,950.76	921,505.34	125,445.42	2,088,527.25	-348,354.69	870,093.84
110 - CAMPS	610.00	0.00	4,900.00	5,390.00	-490.00	896,688.50	-2,371.44	2,382.50
120 - LESSONS	47,630.05	29,207.53	217,362.25	113,584.97	103,777.28	345,711.50	-2,084.46	87,792.87
130 - SPECIAL EVENTS	11,596.25	20,980.79	12,837.25	23,274.38	-10,437.13	58,605.00	-12,721.10	10,850.00
410 - TAX	351,083.51	25,000.00	387,673.31	60,000.00	327,673.31	13,298,989.98	35,091.88	65,738.06
420 - FEES & CHARGES	269,157.34	97,239.92	429,907.99	198,513.62	231,394.37	1,897,384.00	-6,428.85	125,483.91
440 - MEMBERSHIPS	35,768.20	44,845.47	148,626.46	179,986.79	-31,360.33	562,158.00	32,320.94	342,055.14
450 - RENTALS	173,874.26	153,322.11	367,504.88	468,661.48	-101,156.60	1,319,596.35	18,988.31	285,289.82
460 - MERCHANDISING	23,416.74	6,834.33	27,631.28	19,026.98	8,604.30	108,388.99	561.34	22,031.13
470 - INTEREST INCOME	1,161.63	1,000.00	4,062.42	7,000.00	-2,937.58	15,000.00	-52,957.80	34,833.84
480 - MISCELLANEOUS INCOME	27,535.17	31,256.19	69,732.09	265,325.89	-195,593.80	526,768.43	28,830.06	105,024.91
510 - OTHER INCOME	23,832.03	1,666.00	43,510.45	6,664.00	36,846.45	64,633.68	3,665.86	958,993.31
520 - BOND/DEBT PROCEEDS	178.03	0.00	741.13	0.00	741.13	0.00	5,322.41	6,459,052.30
Total Revenue:	1,115,008.36	577,354.51	2,761,440.27	2,268,933.45	492,506.82	21,182,451.68	-300,137.54	9,369,621.63
Expense								
100 - PROGRAMS	76,265.58	101,420.75	341,298.23	461,242.17	119,943.94	1,239,095.11	64,906.09	476,026.88
110 - CAMPS	2,338.33	24,338.68	10,074.14	36,765.18	26,691.04	599,700.52	667.90	22,973.23
120 - LESSONS	20,109.32	14,827.51	100,684.96	60,146.89	-40,538.07	187,418.51	3,912.03	52,972.21
130 - SPECIAL EVENTS	4,874.41	7,723.93	15,138.32	22,767.39	7,629.07	106,709.71	3,008.50	58,459.03
610 - SALARIES & WAGES	465,235.82	535,853.85	1,745,408.85	1,952,925.11	207,516.26	7,464,738.70	507,780.95	1,997,034.63
620 - CONTRACTUAL SERVICES	110,162.77	161,913.97	695,177.69	919,838.02	224,660.33	2,653,605.40	103,761.80	762,884.14
630 - INSURANCE	148,643.41	192,841.03	379,816.94	589,184.34	209,367.40	2,453,152.89	125,765.84	439,603.97
640 - MATERIALS & SUPPLIES	21,646.25	39,314.59	60,510.27	110,269.39	49,759.12	480,618.40	23,825.87	87,243.91
650 - MAINTENANCE & LANDSCAPING CONTRACTS	32,041.92	65,399.74	75,292.43	154,156.29	78,863.86	452,572.05	24,479.09	77,080.91
660 - UTILITIES	64,616.41	78,429.87	199,798.40	255,612.54	55,814.14	848,776.67	84,334.59	213,343.52
670 - PENSION CONTRIBUTIONS	48,448.23	58,549.16	184,046.48	214,105.08	30,058.60	795,846.79	56,435.63	222,381.12
680 - COST OF GOODS SOLD	15,025.62	1,492.30	17,350.22	11,109.40	-6,240.82	40,766.50	0.00	1,483.68
710 - DEBT RETIREMENT	475.00	0.00	1,425.00	0.00	-1,425.00	3,177,997.24	475.00	1,326.04
720 - CAPITAL OUTLAY	33,058.46	367,898.60	36,780.70	672,735.20	635,954.50	5,672,010.00	15,803.40	80,810.84
Total Expense:	1,042,941.53	1,650,003.98	3,862,802.63	5,460,857.00	1,598,054.37	26,173,008.49	1,015,156.69	4,493,624.11
Report Total:	72,066.83	-1,072,649.47	-1,101,362.36	-3,191,923.55	2,090,561.19	-4,990,556.81	-1,315,294.23	4,875,997.52

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
01 - GENERAL CORPORATE	-126,523.21	-397,144.17	-902,798.23	-1,455,023.00	552,224.77	145,968.47	-335,440.96	-1,076,792.07
25 - SPECIAL RECREATION	21,830.93	0.00	-324,937.23	-344,251.00	19,313.77	-254,793.02	0.00	-162,455.01
29 - RECREATION	168,193.00	-329,731.70	110,164.64	-941,364.35	1,051,528.99	2,085,993.55	-948,968.62	-1,009,666.03
60 - DEBT SERVICE	36,121.85	0.00	35,171.85	0.00	35,171.85	-1,556,288.24	-475.00	-1,326.04
70 - CAPITAL PROJECTS	-27,555.74	-345,773.60	-18,963.39	-451,285.20	432,321.81	-5,411,437.57	-30,409.65	7,126,236.67
Report Total:	72,066.83	-1,072,649.47	-1,101,362.36	-3,191,923.55	2,090,561.19	-4,990,556.81	-1,315,294.23	4,875,997.52

General - Fund is trending favorably due to salaries, wages and insurance being under budget due to unfilled budgeted positions as well as an unbudgeted receipt of \$172,000 of 2020 property taxes being collected in April of 2021.

Recreation - Tracking favorably while having had reduced operations in January, with even greater reduction in expenses, especially payroll. Almost every cost center is running a surplus, most notably, Deer Creek (249,605), and Sunset Valley (\$221,394). Additionally, unbudgeted 2020 property taxes at \$120,000 came in in April and will not be accrued back to 2020.

Debt Service/Special Recreation - Both trending favorably due to 2020 taxes collected in April.

Capital - Fund is trending favorably as capital project spending and the billing thereof is lagging.



Park District of Highland Park, IL

01 - GENERAL FUND

Income Statement

Current Period Ending 04/30/2021

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	172,487.72	25,000.00	209,077.52	60,000.00	149,077.52	5,833,349.00	35,091.88	65,738.06
420 - FEES & CHARGES	1,687.68	1,720.80	5,849.67	6,766.20	-916.53	20,600.00	1,984.15	8,753.71
460 - MERCHANDISING	26.75	47.79	116.70	142.07	-25.37	420.00	10.65	88.37
470 - INTEREST INCOME	1,161.63	1,000.00	4,062.42	7,000.00	-2,937.58	15,000.00	-52,957.80	34,833.84
480 - MISCELLANEOUS INCOME	30,401.62	26,248.80	41,201.62	35,942.20	5,259.42	64,401.00	8,440.76	49,200.01
510 - OTHER INCOME	0.00	0.00	568.82	0.00	568.82	7,930.00	0.00	0.00
Total Revenue:	205,765.40	54,017.39	260,876.75	109,850.47	151,026.28	5,941,700.00	-7,430.36	158,613.99
Expense								
610 - SALARIES & WAGES	171,806.06	203,421.54	666,084.59	746,983.96	80,899.37	2,692,016.27	177,786.20	701,269.41
620 - CONTRACTUAL SERVICES	34,093.63	90,511.33	126,677.75	303,567.77	176,890.02	1,018,312.45	58,898.32	154,149.81
630 - INSURANCE	77,281.69	97,969.53	211,343.63	320,209.56	108,865.93	1,330,334.61	44,229.35	205,484.60
640 - MATERIALS & SUPPLIES	10,811.41	11,821.57	29,741.96	38,957.01	9,215.05	214,713.40	10,633.59	38,504.72
650 - MAINTENANCE & LANDSCAPING CONTRACTS	7,191.71	8,161.39	18,804.20	30,554.74	11,750.54	109,095.05	1,734.61	21,475.50
660 - UTILITIES	12,866.29	16,948.98	39,461.28	42,552.48	3,091.20	136,321.87	14,617.50	34,436.40
670 - PENSION CONTRIBUTIONS	18,237.82	22,327.22	71,561.57	82,047.95	10,486.38	294,937.88	20,111.03	80,085.62
Total Expense:	332,288.61	451,161.56	1,163,674.98	1,564,873.47	401,198.49	5,795,731.53	328,010.60	1,235,406.06
Report Total:	-126,523.21	-397,144.17	-902,798.23	-1,455,023.00	552,224.77	145,968.47	-335,440.96	-1,076,792.07

2020 taxes were collected in April of 2021 and the auditors would not allow us to accrue back to 2020. Salaries, wages, pension contributions and insurance are under budget due to unfilled budgeted positions. Contractual services are under budget largely due to many not attending virtual IPRA conference and reallocation of computer and police expense. Maintenance and landscaping are trending low as many items continue to be completed in house.



Park District of Highland Park, IL

Income Statement

Current Period Ending 04/30/2021

25 - SPECIAL RECREATION

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	21,830.93	0.00	21,830.93	0.00	21,830.93	480,000.00	0.00	0.00
Total Revenue:	21,830.93	0.00	21,830.93	0.00	21,830.93	480,000.00	0.00	0.00
Expense								
620 - CONTRACTUAL SERVICES	0.00	0.00	346,768.16	344,251.00	-2,517.16	734,793.02	0.00	162,455.01
Total Expense:	0.00	0.00	346,768.16	344,251.00	-2,517.16	734,793.02	0.00	162,455.01
Report Total:	21,830.93	0.00	-324,937.23	-344,251.00	19,313.77	-254,793.02	0.00	-162,455.01

Tax revenue is trending favorably due to taxes from 2020 being received in April. The auditors disallowed the amount being accrued in 2020.



Park District of Highland Park, IL

29 - RECREATION FUND

Income Statement

Current Period Ending 04/30/2021

Typ...	Month		Year To Date			Prior Year		
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)	Annual Budget	Month	YTD
Revenue								
100 - PROGRAMS	149,165.15	166,002.17	1,046,950.76	921,505.34	125,445.42	2,088,527.25	-348,354.69	870,093.84
110 - CAMPS	610.00	0.00	4,900.00	5,390.00	-490.00	896,688.50	-2,371.44	2,382.50
120 - LESSONS	47,630.05	29,207.53	217,362.25	113,584.97	103,777.28	345,711.50	-2,084.46	87,792.87
130 - SPECIAL EVENTS	11,596.25	20,980.79	12,837.25	23,274.38	-10,437.13	58,605.00	-12,721.10	10,850.00
410 - TAX	120,168.01	0.00	120,168.01	0.00	120,168.01	5,363,931.98	0.00	0.00
420 - FEES & CHARGES	267,469.66	95,519.12	424,058.32	191,747.42	232,310.90	1,876,784.00	-8,413.00	116,730.20
440 - MEMBERSHIPS	35,768.20	44,845.47	148,626.46	179,986.79	-31,360.33	562,158.00	32,320.94	342,055.14
450 - RENTALS	173,874.26	153,322.11	367,504.88	468,661.48	-101,156.60	1,319,596.35	18,988.31	285,289.82
460 - MERCHANDISING	23,389.99	6,786.54	27,514.58	18,884.91	8,629.67	107,968.99	550.69	21,942.76
480 - MISCELLANEOUS INCOME	-2,866.45	5,007.39	28,530.47	24,133.69	4,396.78	107,195.00	20,389.30	55,678.88
510 - OTHER INCOME	0.00	1,666.00	568.81	6,664.00	-6,095.19	56,703.68	3,665.86	8,512.81
Total Revenue:	826,805.12	523,337.12	2,399,021.79	1,953,832.98	445,188.81	12,783,870.25	-298,029.59	1,801,328.82
Expense								
100 - PROGRAMS	76,265.58	101,420.75	341,298.23	461,242.17	119,943.94	1,239,095.11	64,906.09	476,026.88
110 - CAMPS	2,338.33	24,338.68	10,074.14	36,765.18	26,691.04	599,700.52	667.90	22,973.23
120 - LESSONS	20,109.32	14,827.51	100,684.96	60,146.89	-40,538.07	187,418.51	3,912.03	52,972.21
130 - SPECIAL EVENTS	4,874.41	7,723.93	15,138.32	22,767.39	7,629.07	106,709.71	3,008.50	58,459.03
610 - SALARIES & WAGES	293,429.76	332,432.31	1,079,324.26	1,205,941.15	126,616.89	4,772,722.43	329,994.75	1,295,765.22
620 - CONTRACTUAL SERVICES	54,181.80	63,402.64	191,944.44	254,019.25	62,074.81	765,499.93	21,666.91	239,748.78
630 - INSURANCE	71,361.72	94,871.50	168,473.31	268,974.78	100,501.47	1,122,818.28	81,536.49	234,119.37
640 - MATERIALS & SUPPLIES	10,834.84	27,493.02	30,768.31	71,312.38	40,544.07	265,905.00	13,192.28	48,739.19
650 - MAINTENANCE & LANDSCAPING CONTRACTS	24,850.21	57,238.35	56,488.23	123,601.55	67,113.32	343,477.00	22,744.48	55,605.41
660 - UTILITIES	51,750.12	61,480.89	160,337.12	213,060.06	52,722.94	712,454.80	69,717.09	178,907.12
670 - PENSION CONTRIBUTIONS	30,210.41	36,221.94	112,484.91	132,057.13	19,572.22	500,908.91	36,324.60	142,295.50
680 - COST OF GOODS SOLD	15,025.62	1,492.30	17,350.22	11,109.40	-6,240.82	40,766.50	0.00	1,483.68
720 - CAPITAL OUTLAY	3,380.00	30,125.00	4,490.70	34,200.00	29,709.30	40,400.00	3,267.91	3,899.23
750 - TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	2,433,772.80	0.00	0.00
Total Expense:	658,612.12	853,068.82	2,288,857.15	2,895,197.33	606,340.18	13,131,649.50	650,939.03	2,810,994.85
Report Total:	168,193.00	-329,731.70	110,164.64	-941,364.35	1,051,528.99	-347,779.25	-948,968.62	-1,009,666.03

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	168,193.00	-329,731.70	110,164.64	-941,364.35	1,051,528.99	-347,779.25	-948,968.62	-1,009,666.03
Report Total:	168,193.00	-329,731.70	110,164.64	-941,364.35	1,051,528.99	-347,779.25	-948,968.62	-1,009,666.03

Program and lesson revenue are greater than budgeted largely due to \$32,000 in spring registration for gymnastics and skating, and \$202,000 at Deer Creek, and athletics by \$15,000. Special events revenue is lagging due to the ice show having 55 less registrations than budgeted for due to not having Tots, Basic skaters and the club, all due to Covid restrictions. All tax received was unbudgeted as it is due to late collections from 2020 that the auditors want booked in 2021. Fees & Charges are also better than budget with \$123,000 at Sunset Valley, with the very dry April weather, another \$17,000 at golf learning, and \$12,000 at CIA. Fitness memberships are still lagging behind budget with Phase 4 protocols and people still afraid to return to the gym with a hit of \$37,000. Rentals are below budget with the field house lease payment not yet being received (\$33,000), CIA behind by \$60,000 due to not having Glory Days in March and the Falcons and Giants not using the ice in January, and \$7,000 for soccer field rental. Program expenses are under budget due to program wages at CIA being under budget by \$15,000, and \$13,000 at athletics. Additionally, general program expenses were below budget due to skating classes, athletics (basketball), art, and others being unavailable through January 23 due to the pandemic. Camp expenses are lagging as supplies purchased in 2020, before the pandemic, are going to be utilized in 2021. Lesson expenses were over budget due to the large number of lessons being provided and the expenses associated with those lessons. Salary and wages, insurance and pension contributions are operating under budget, primarily due to several open full time positions (Assistant AD, Recreation Supervisor, Recreation Custodians, Recreation Coordinator) and also some part-time positions that are dictated by operational utilization, such as membership coordinators at RCHP. Contract expenses are operating under budget primarily due to computer expense, which was allocated in February and most has not been purchased as of yet. Additionally, contractual services are under budget largely due to many not attending virtual IPRA conference and reallocation of police expense. Also, bank fees are reduced with less transactions. Sunset Valley is \$7,000 under budget for contractual services, fitness is \$8,000 under budget, largely in advertising, and CIA is under budget by \$7,000, largely for maintenance contracts. Materials and supplies have been reduced across the board with reductions in programs offered in January due to the pandemic. The Rec center is \$8,000 under budget, mostly in custodial supplies with limited memberships being sold, and Sunset Valley is \$22,000 under budget in this category. Maintenance and landscaping are trending low as many items continue to be completed in house. Specifically, CIA is \$5,000 under budget, golf learning is \$12,000 under budget, West Ridge is \$13,000 under budget, Deer Creek is \$5,000 under budget and Sunset Valley is \$37,000 under budget. Utilities are under budget due to timing of invoices and reduced usage with less programs being run earlier in the year, most notably at the Rec center, which is under budget by \$11,000. Capital outlay is also running under budget with less expenditures occurring thus far.



Park District of Highland Park, IL

60 - DEBT SERVICE FUND

Income Statement

Current Period Ending 04/30/2021

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	36,596.85	0.00	36,596.85	0.00	36,596.85	1,621,709.00	0.00	0.00
Total Revenue:	36,596.85	0.00	36,596.85	0.00	36,596.85	1,621,709.00	0.00	0.00
Expense								
710 - DEBT RETIREMENT	475.00	0.00	1,425.00	0.00	-1,425.00	3,177,997.24	475.00	1,326.04
Total Expense:	475.00	0.00	1,425.00	0.00	-1,425.00	3,177,997.24	475.00	1,326.04
Report Total:	36,121.85	0.00	35,171.85	0.00	35,171.85	-1,556,288.24	-475.00	-1,326.04

Revenue in April is due to receipt of taxes from 2020 that could not be accrued back to 2021, per the auditors.



Park District of Highland Park, IL

70 - CAPITAL FUND

Income Statement

Current Period Ending 04/30/2021

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
480 - MISCELLANEOUS INCOME	0.00	0.00	0.00	205,250.00	-205,250.00	355,172.43	0.00	146.02
510 - OTHER INCOME	23,832.03	0.00	42,372.82	0.00	42,372.82	0.00	0.00	950,480.50
520 - BOND/DEBT PROCEEDS	178.03	0.00	741.13	0.00	741.13	0.00	5,322.41	6,459,052.30
Total Revenue:	24,010.06	0.00	43,113.95	205,250.00	-162,136.05	355,172.43	5,322.41	7,409,678.82
Expense								
620 - CONTRACTUAL SERVICES	21,887.34	8,000.00	29,787.34	18,000.00	-11,787.34	135,000.00	23,196.57	206,530.54
720 - CAPITAL OUTLAY	29,678.46	337,773.60	32,290.00	638,535.20	606,245.20	5,631,610.00	12,535.49	76,911.61
Total Expense:	51,565.80	345,773.60	62,077.34	656,535.20	594,457.86	5,766,610.00	35,732.06	283,442.15
Report Total:	-27,555.74	-345,773.60	-18,963.39	-451,285.20	432,321.81	-5,411,437.57	-30,409.65	7,126,236.67

Income will be under budget until the OSLAD grant is spent over the year. Capital Outlay is under budget year to date due to a variety of projects not occurring as early as anticipated or because invoices have yet to be received or processed.



RECREATION BY CENTER

Park District of Highland Park, IL

APRIL 2021 Y-T-D

Account Type	2020 Total Budget	2020 YTD Activity	2021 Total Budget	2021 YTD Activity
Center: 11 - ADMINISTRATIVE				
Revenue	5,271,282.00	36,889.30	5,389,431.98	120,739.82
Expense	5,569,944.00	535,060.99	4,665,661.35	532,615.44
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	(298,662.00)	(498,171.69)	723,770.63	(411,875.62)
Net Revenue:	-5.67%	-1,350.45%	13.43%	-341.13%
Center: 24 - WEST RIDGE CENTER				
Revenue	525,565.96	136,897.82	405,688.00	191,654.39
Expense	875,789.65	218,703.45	701,597.81	159,568.21
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	(350,223.69)	(81,805.63)	(295,909.81)	32,086.18
Net Revenue:	-66.64%	-59.76%	-72.94%	16.74%
Center: 26 - ATHLETICS				
Revenue	955,092.97	300,857.99	655,670.00	319,188.13
Expense	914,819.32	198,216.84	681,023.30	207,358.02
Center: 26 - ATHLETICS Surplus (Deficit):	40,273.65	102,641.15	(25,353.30)	111,830.11
Net Revenue:	4.22%	34.12%	-3.87%	35.04%
Center: 28 - CAMPS				
Revenue	987,541.00	100.50	359,345.00	870.00
Expense	657,076.00	31,532.19	344,057.02	22,550.89
Center: 28 - CAMPS Surplus (Deficit):	330,465.00	(31,431.69)	15,287.98	(21,680.89)
Net Revenue:	33.46%	-31,275.31%	4.25%	-2,492.06%
Center: 29 - SPECIAL EVENTS				
Revenue	64,285.00	23,490.00	29,200.00	3,608.25
Expense	190,993.66	50,406.41	113,562.03	5,704.78
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	(126,708.66)	(26,916.41)	(84,362.03)	(2,096.53)
Net Revenue:	-197.10%	-114.59%	-288.91%	-58.10%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	427,880.00	2,441.91	269,500.99	556.68
Expense	563,474.68	43,056.12	413,114.97	31,829.56
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	(135,594.68)	(40,614.21)	(143,613.98)	(31,272.88)
Net Revenue:	-31.69%	-1,663.21%	-53.29%	-5,617.75%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	143,640.50	3,730.17	84,460.00	11,221.00
Expense	134,451.45	19,919.60	103,900.95	10,989.80
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	9,189.05	(16,189.43)	(19,440.95)	231.20
Net Revenue:	6.40%	-434.01%	-23.02%	2.06%

Account Type	2020	2020	2021	2021
	Total Budget	YTD Activity	Total Budget	YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	86,515.00	30.00	104,600.00	82,377.50
Expense	144,011.88	18,352.54	198,218.76	24,053.82
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	(57,496.88)	(18,322.54)	(93,618.76)	58,323.68
Net Revenue:	-66.46%	-61,075.13%	-89.50%	70.80%
Center: 34 - PARK AVENUE				
Revenue	104,681.00	55,427.91	116,586.00	87,654.99
Expense	120,079.51	13,673.61	124,209.44	15,435.22
Center: 34 - PARK AVENUE Surplus (Deficit):	(15,398.51)	41,754.30	(7,623.44)	72,219.77
Net Revenue:	-14.71%	75.33%	-6.54%	82.39%
Center: 38 - ICE ARENA				
Revenue	1,236,655.20	322,345.42	1,033,532.85	371,624.80
Expense	1,078,636.25	311,325.00	880,069.25	200,084.89
Center: 38 - ICE ARENA Surplus (Deficit):	158,018.95	11,020.42	153,463.60	171,539.91
Net Revenue:	12.78%	3.42%	14.85%	46.16%
Center: 41 - MAINTENANCE				
Expense	776,887.19	149,239.33	755,106.50	132,686.60
Center: 41 - MAINTENANCE Total:	776,887.19	149,239.33	755,106.50	132,686.60
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	1,439,530.00	51,960.95	1,523,335.00	291,200.47
Expense	502,375.52	75,173.01	536,701.89	107,399.99
Center: 42 - PRO SHOP Surplus (Deficit):	937,154.48	(23,212.06)	986,633.11	183,800.48
Net Revenue:	65.10%	-44.67%	64.77%	63.12%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	173,222.00	43,197.12	53,972.00	3,450.01
Expense	1,208,314.98	292,393.11	571,214.56	128,492.58
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	(1,035,092.98)	(249,195.99)	(517,242.56)	(125,042.57)
Net Revenue:	-597.55%	-576.88%	-958.35%	-3,624.41%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	1,839,560.20	378,531.61	760,761.00	180,891.50
Expense	875,679.55	231,301.22	698,385.79	140,228.39
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	963,880.65	147,230.39	62,375.21	40,663.11
Net Revenue:	52.40%	38.90%	8.20%	22.48%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	230,067.50	42,458.08	101,951.00	64,453.14
Expense	370,015.39	101,620.52	239,462.32	63,159.58
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	(139,947.89)	(59,162.44)	(137,511.32)	1,293.56
Net Revenue:	-60.83%	-139.34%	-134.88%	2.01%

Account Type		2020	2020	2021	2021
		Total Budget	YTD Activity	Total Budget	YTD Activity
Center: 55 - INDOOR TENNIS					
Revenue		1,274,182.50	368,020.14	966,750.50	589,374.60
Expense		1,124,363.62	303,427.10	941,006.58	297,095.42
Center: 55 - INDOOR TENNIS Surplus (Deficit):		149,818.88	64,593.04	25,743.92	292,279.18
Net Revenue:		11.76%	17.55%	2.66%	49.59%
Center: 56 - OUTDOOR TENNIS					
Revenue		247,742.50	-	261,680.25	160.00
Expense		171,679.04	3,640.95	192,786.66	9,087.88
Center: 56 - OUTDOOR TENNIS Surplus (Deficit):		76,063.46	(3,640.95)	68,893.59	(8,927.88)
Net Revenue:		30.70%	0.00%	26.33%	-5,579.93%
Center: 61 - HELLER NATURE CENTER					
Revenue		305,280.00	10,433.78	186,872.00	29,475.65
Expense		662,626.22	145,669.01	494,471.27	109,974.53
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):		(357,346.22)	(135,235.23)	(307,599.27)	(80,498.88)
Net Revenue:		-117.06%	-1,296.13%	-164.60%	-273.10%
Center: 74 - HPCC LEARNING CENTER					
Revenue		358,694.00	24,516.12	443,830.00	50,520.86
Expense		382,463.71	61,389.56	440,395.37	83,507.94
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):		(23,769.71)	(36,873.44)	3,434.63	(32,987.08)
Net Revenue:		-6.63%	-150.40%	0.77%	-65.29%
Center: 76 - HPCC BUILDING					
Revenue		42,353.13	-	36,703.68	-
Expense		42,353.10	6,894.29	36,703.68	7,033.61
Center: 76 - HPCC BUILDING Surplus (Deficit):		0.03	(6,894.29)	-	(7,033.61)
Net Revenue:		0.00%	0.00%	0.00%	0.00%



Sunset Valley Golf Course

	2020 Budget	2020 YTD Activity	2021 Budget	2021 YTD Activity
Revenue	1,439,530.00	51,960.95	1,523,335.00	291,200.47
Expense	1,279,262.71	224,412.34	1,291,808.39	240,086.59
Report Surplus (Deficit):	160,267.29	(172,451.39)	231,526.61	51,113.88

Recreation Center of HP

	2020 Budget	2020 YTD Activity	2021 Budget	2021 YTD Activity
Revenue	2,242,849.70	464,186.81	916,684.00	248,794.85
Expense	2,454,009.92	625,314.85	1,509,062.67	331,880.55
Report Surplus (Deficit):	(211,160.22)	(161,128.04)	(592,378.67)	(83,085.70)

Deer Creek Raquet Club

	2020 Budget	2020 YTD Activity	2021 Budget	2021 YTD Activity
Revenue	1,521,925.00	368,020.14	1,228,430.75	589,534.60
Expense	1,296,042.66	307,068.05	1,133,793.24	306,183.30
Report Surplus (Deficit):	225,882.34	60,952.09	94,637.51	283,351.30



Revenue and Expense Charts by Center

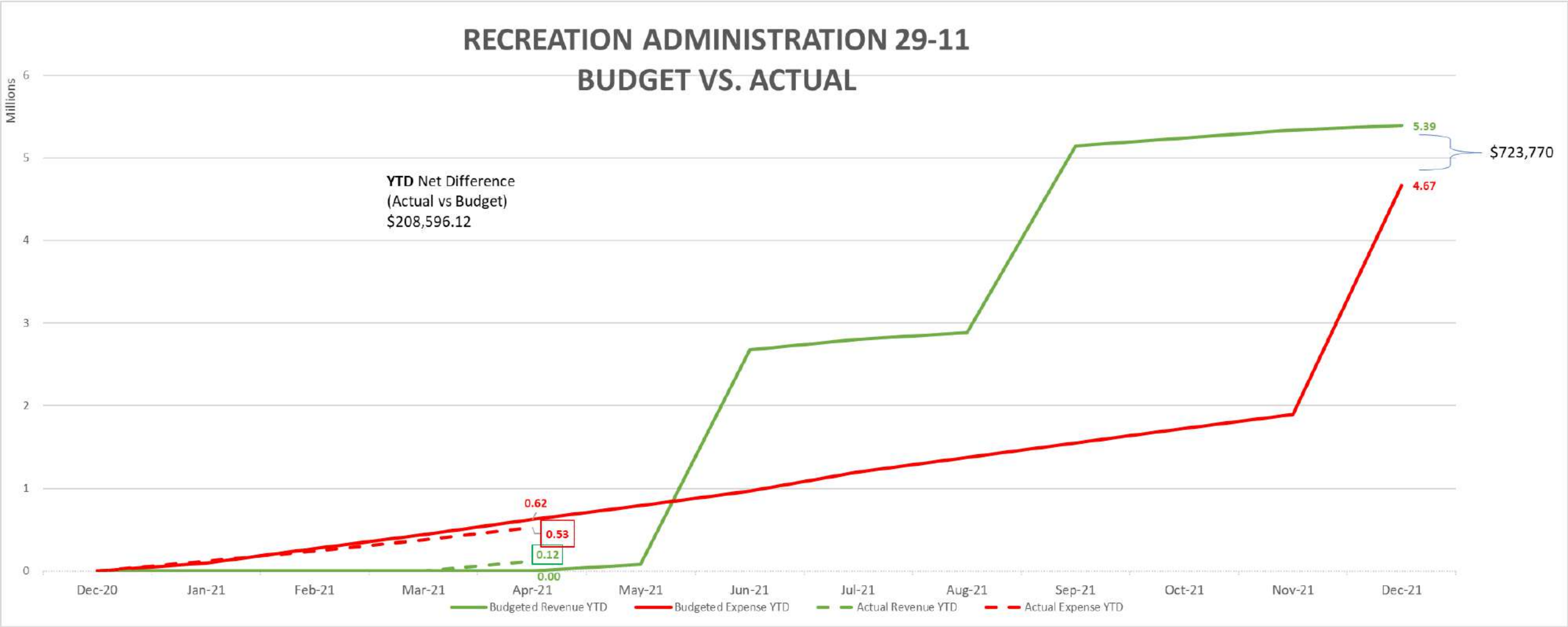
RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

Millions

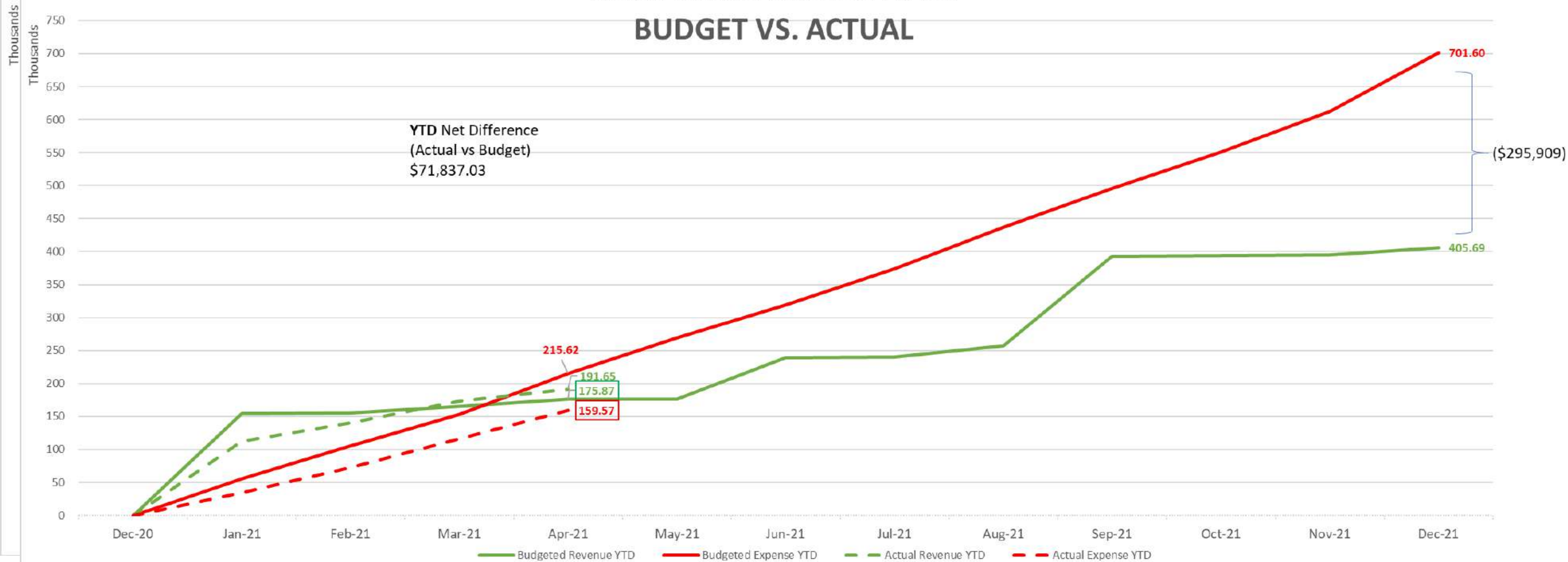
YTD Net Difference
(Actual vs Budget)
\$208,596.12

\$723,770

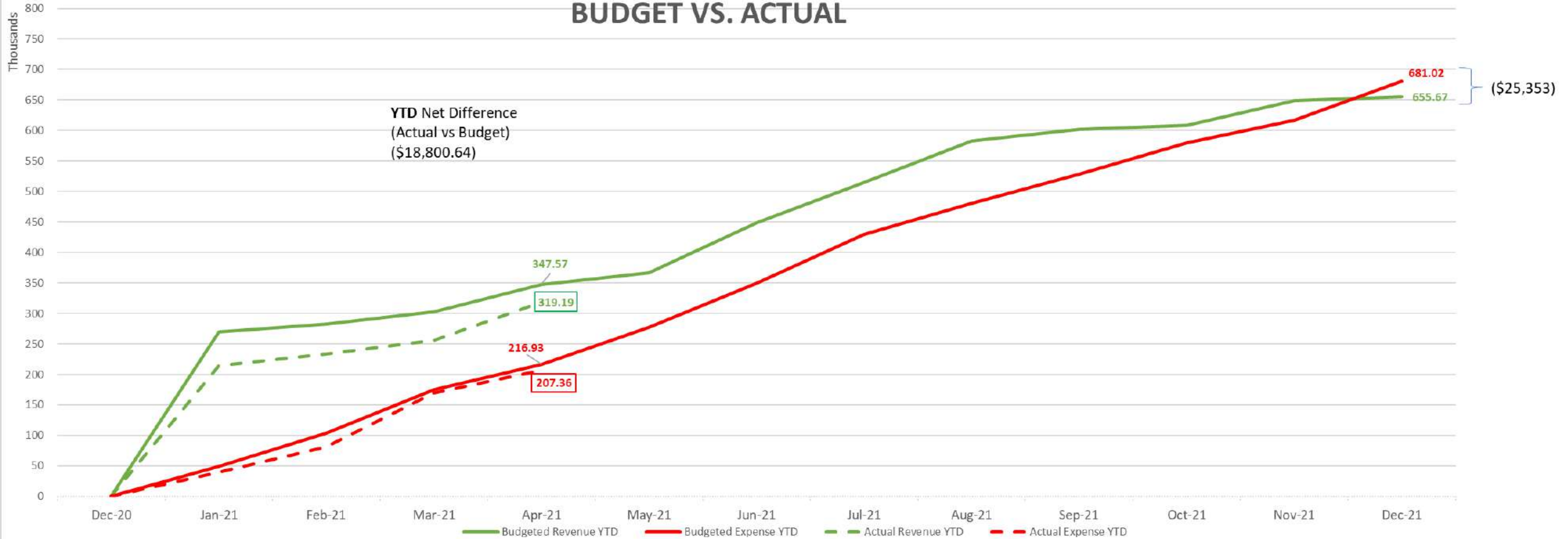


WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

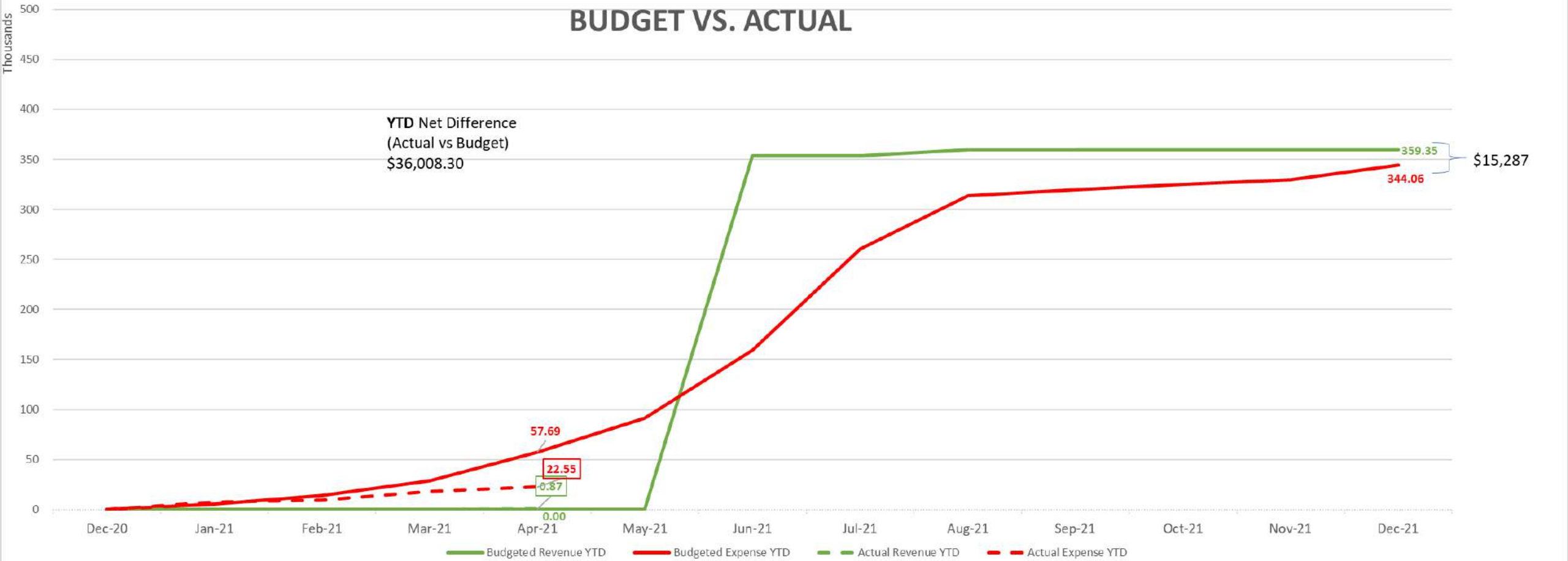


ATHLETICS 29-26 BUDGET VS. ACTUAL



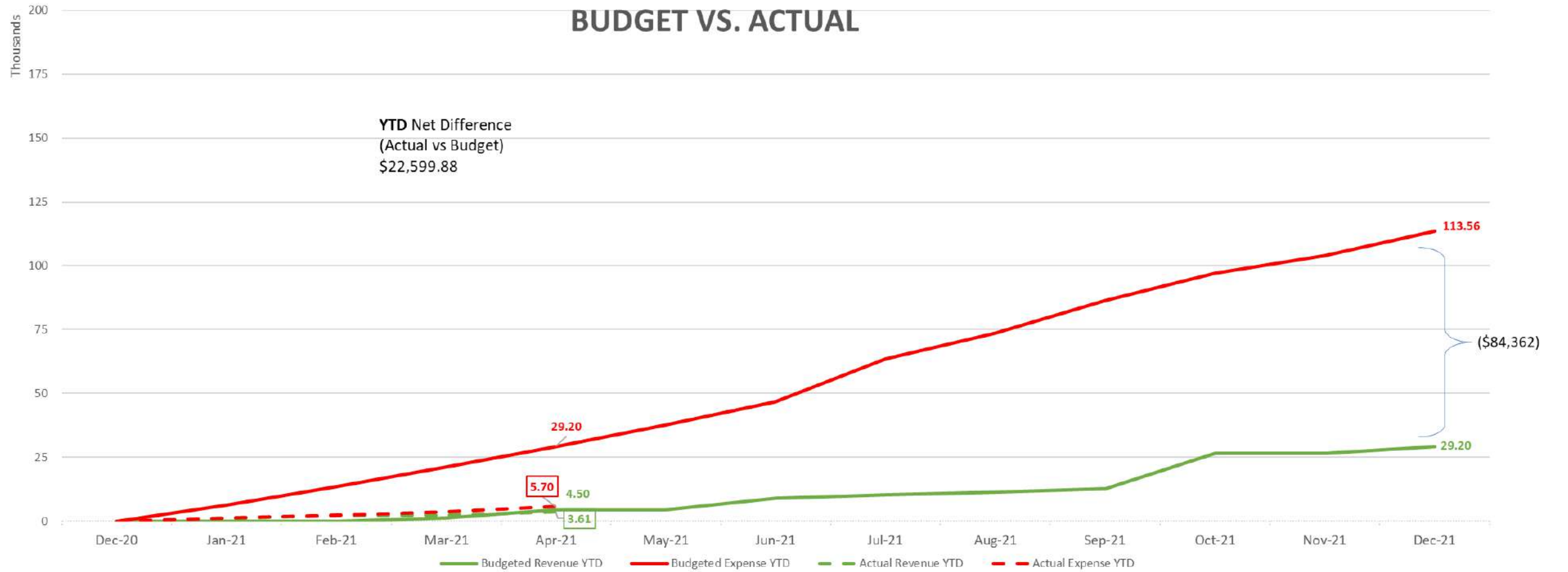
CAMP 29-28

BUDGET VS. ACTUAL

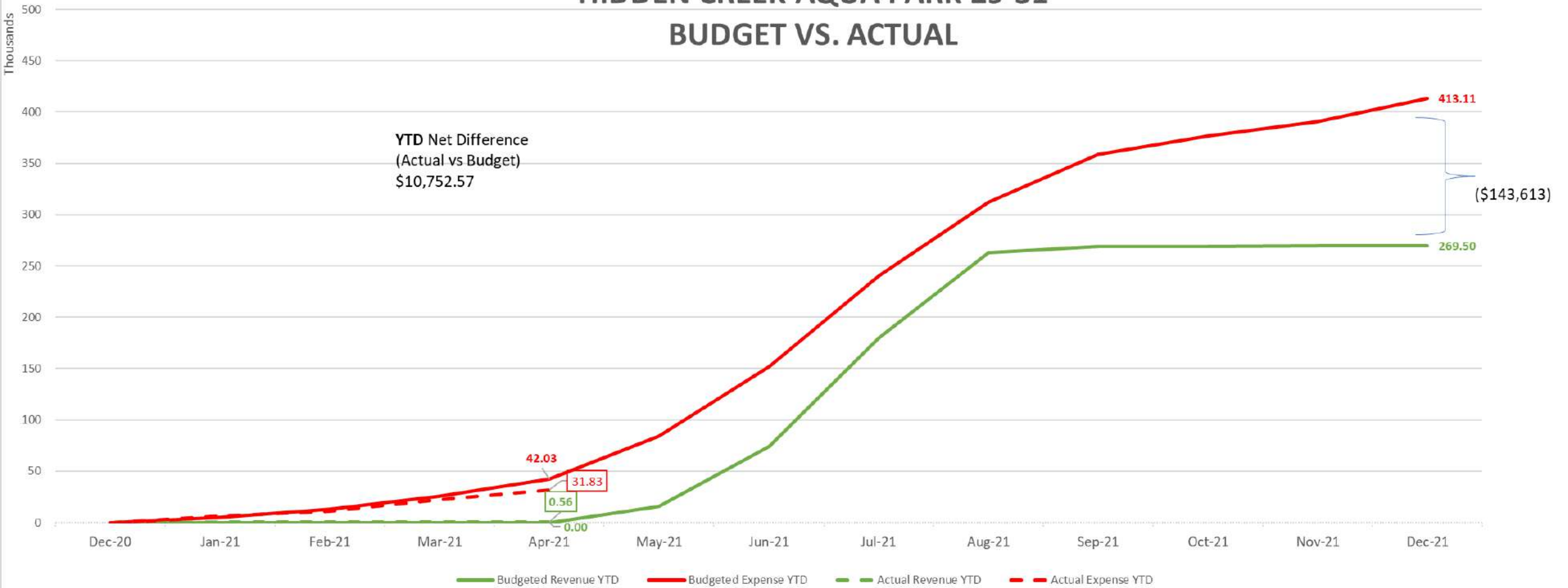


SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL

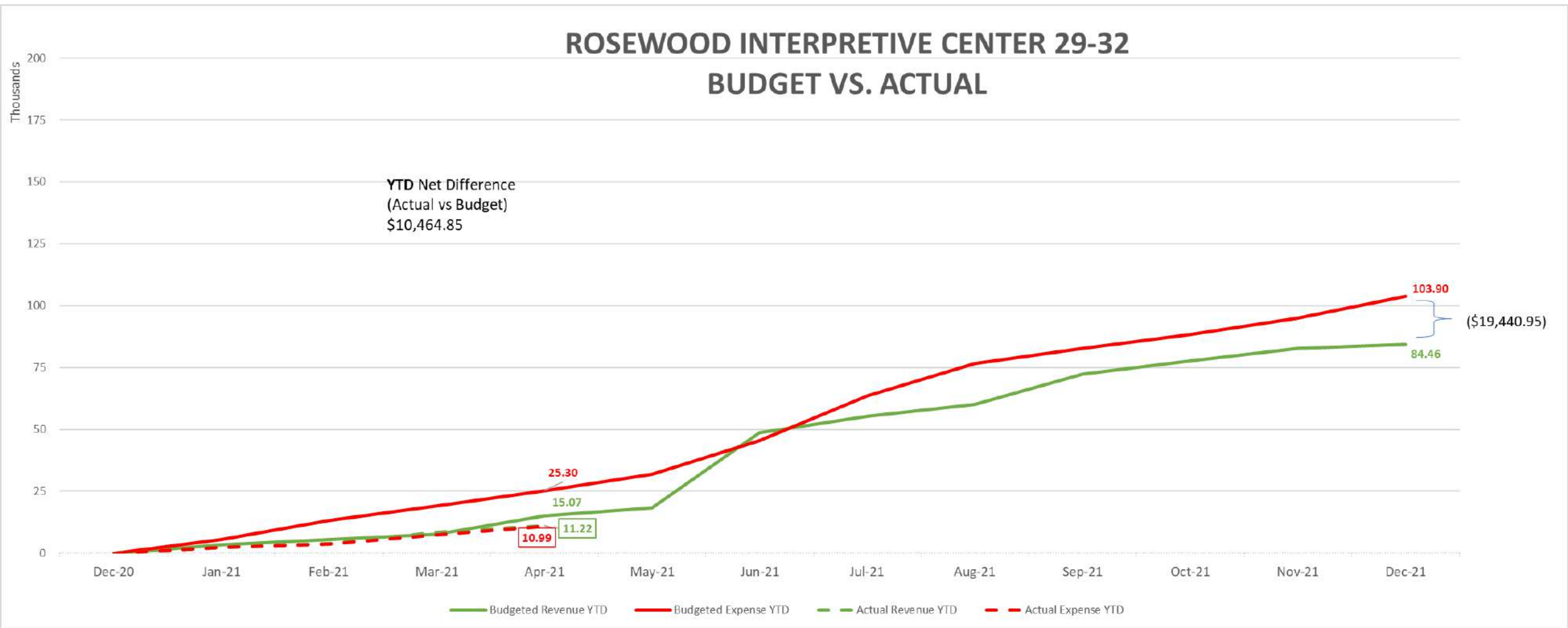


HIDDEN CREEK AQUA PARK 29-31 BUDGET VS. ACTUAL

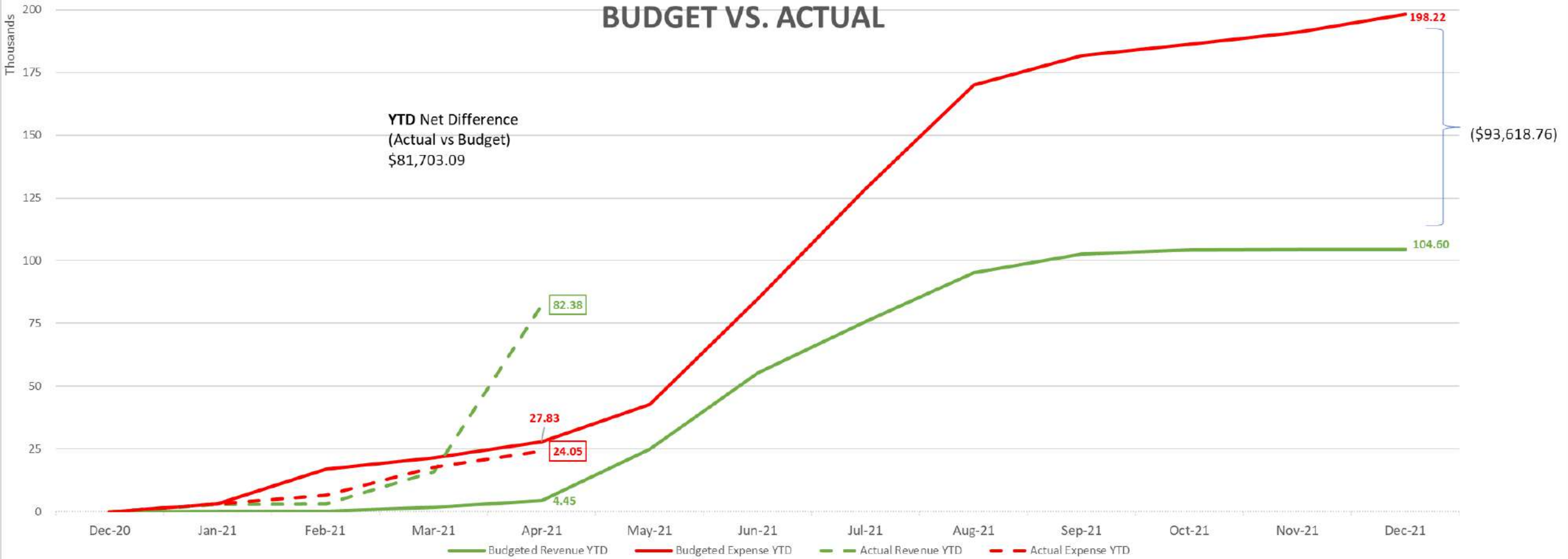


BUDGET VS. ACTUAL

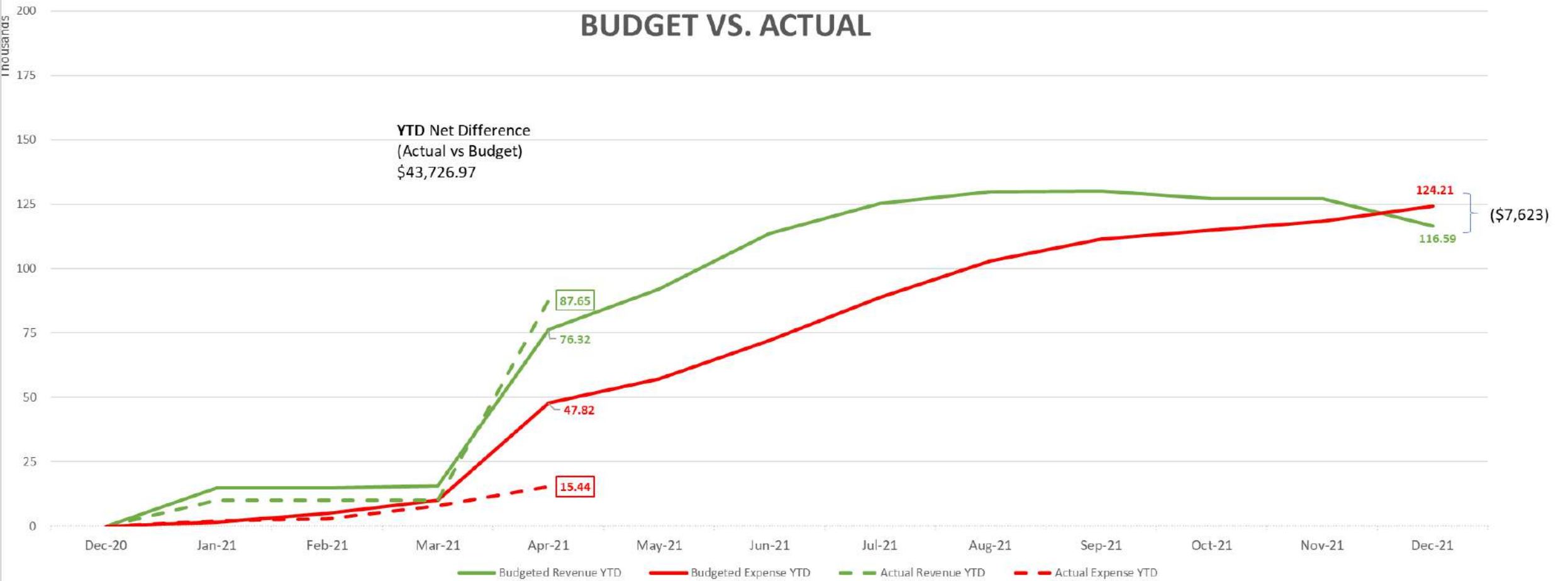
**YTD Net Difference
(Actual vs Budget)
\$10,464.85**



ROSEWOOD BEACH 29-33 BUDGET VS. ACTUAL

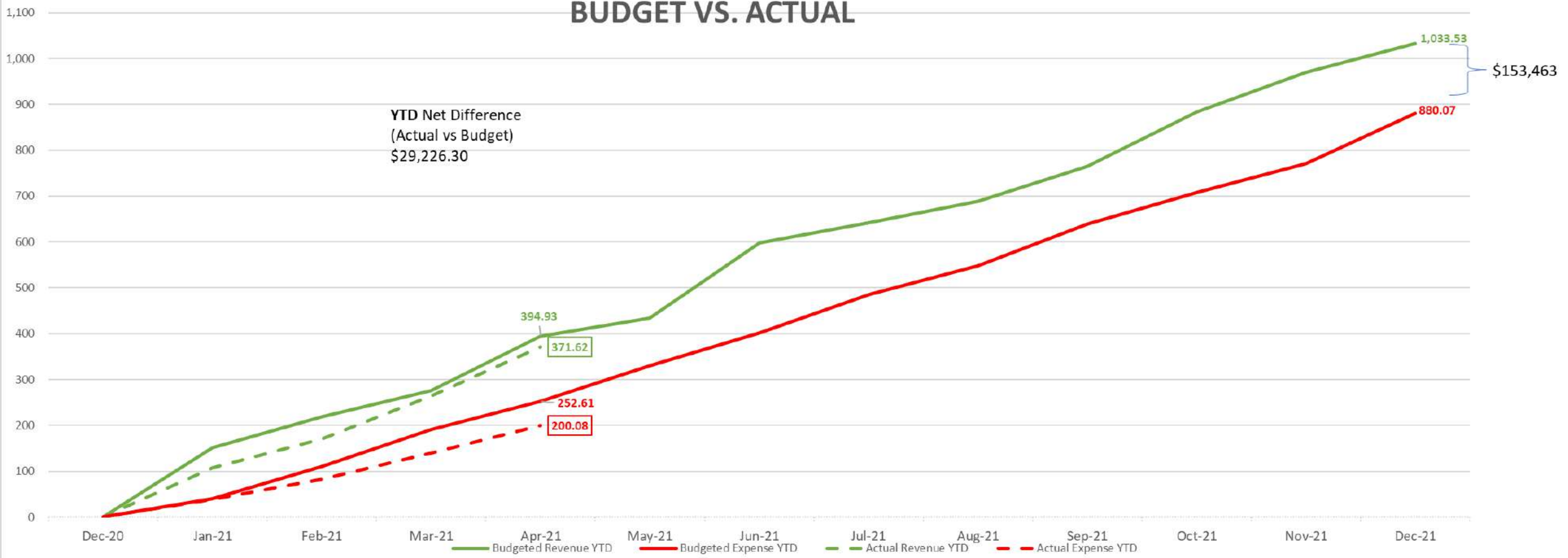


PARK AVENUE 29-34 BUDGET VS. ACTUAL



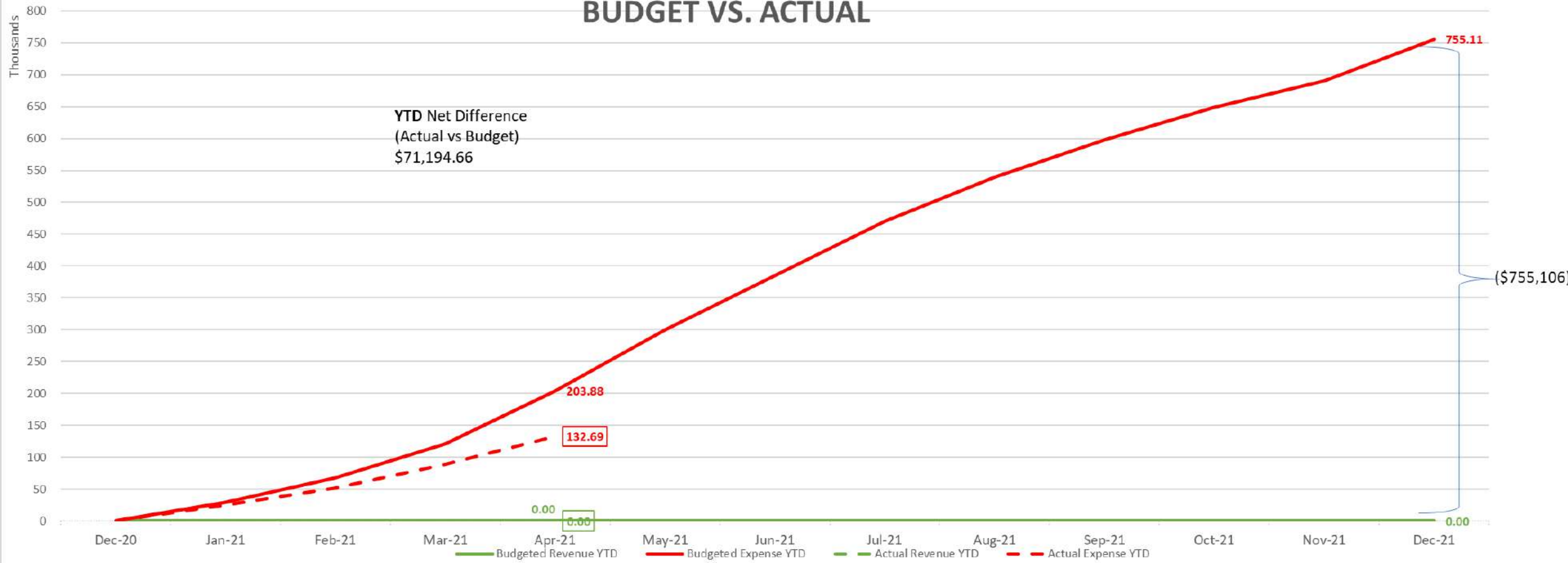
CENTENNIAL 29-38

BUDGET VS. ACTUAL



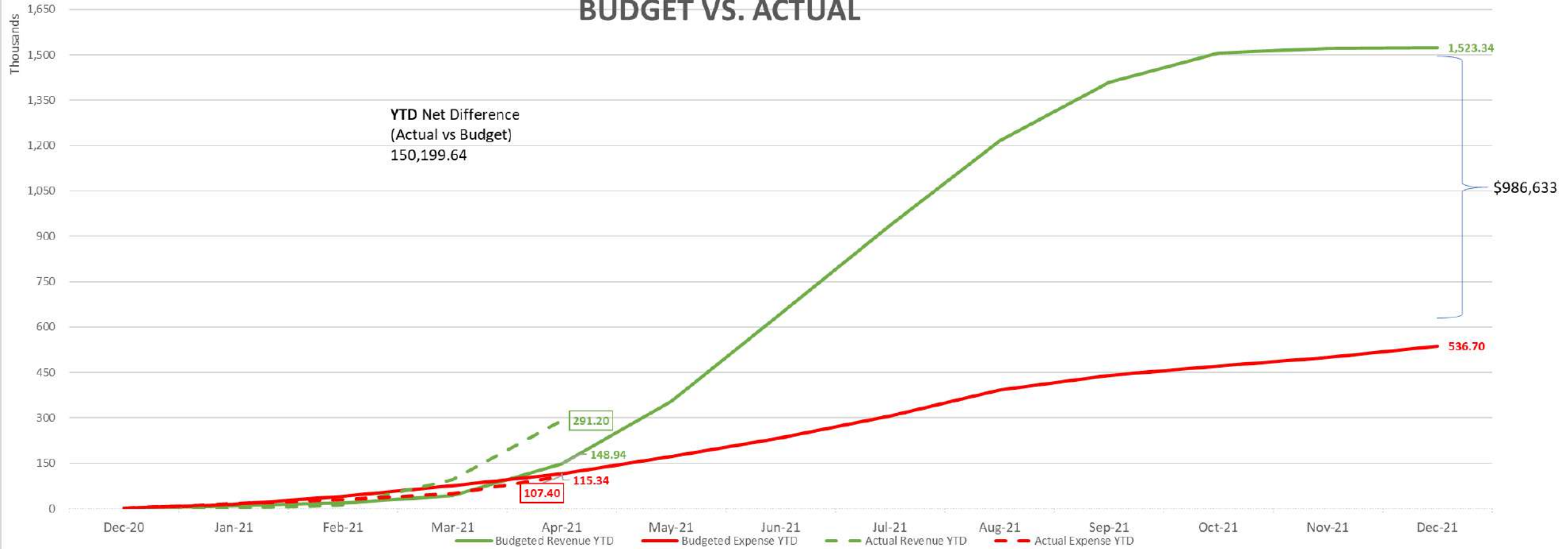
MAINTENANCE 29-41

BUDGET VS. ACTUAL

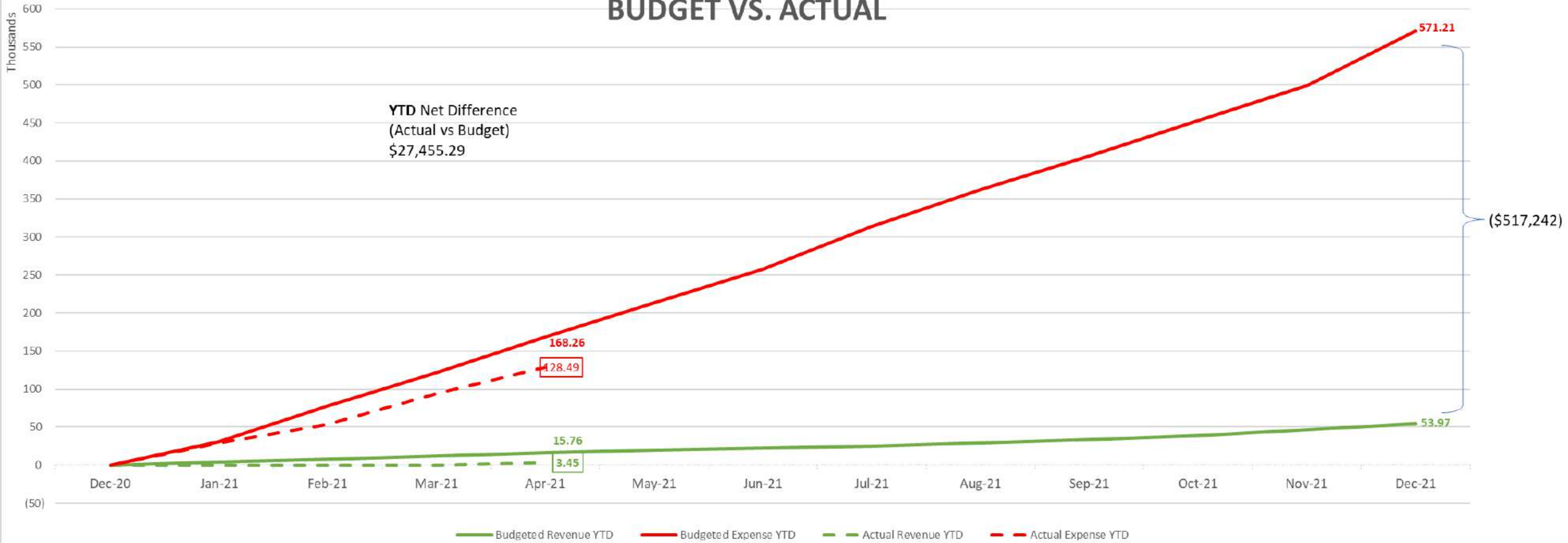


SUNSET VALLEY 29-42

BUDGET VS. ACTUAL

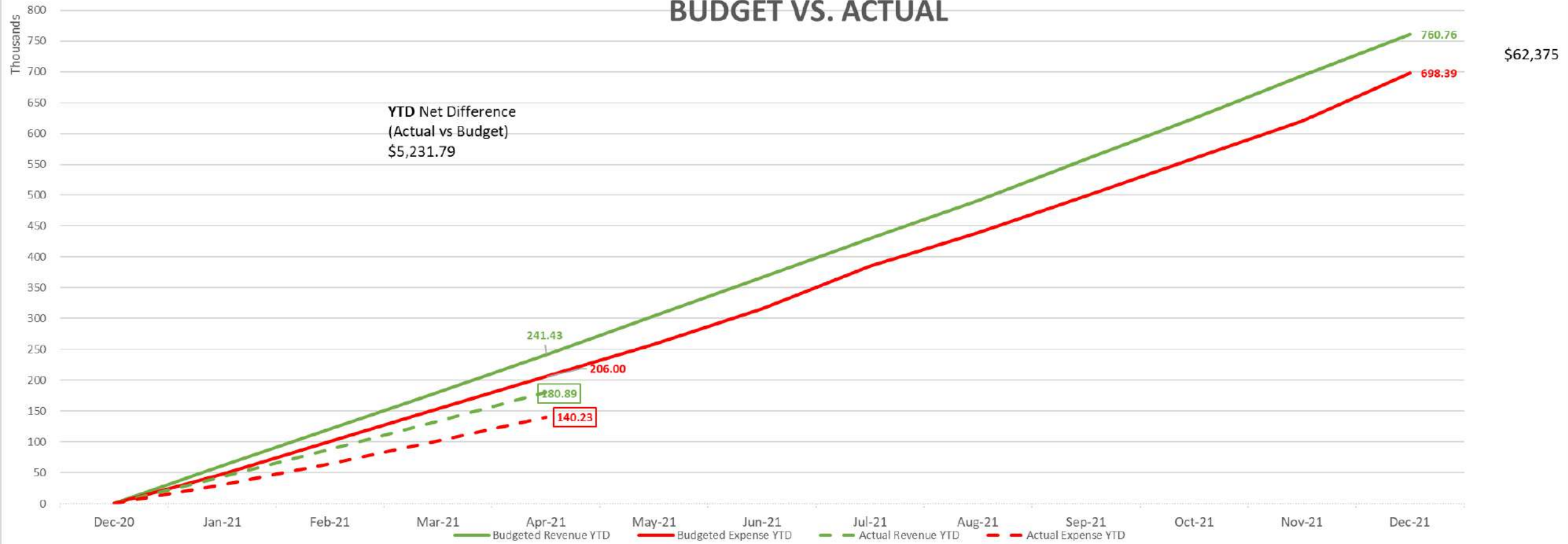


REC CENTER ADMIN 29-49 BUDGET VS. ACTUAL



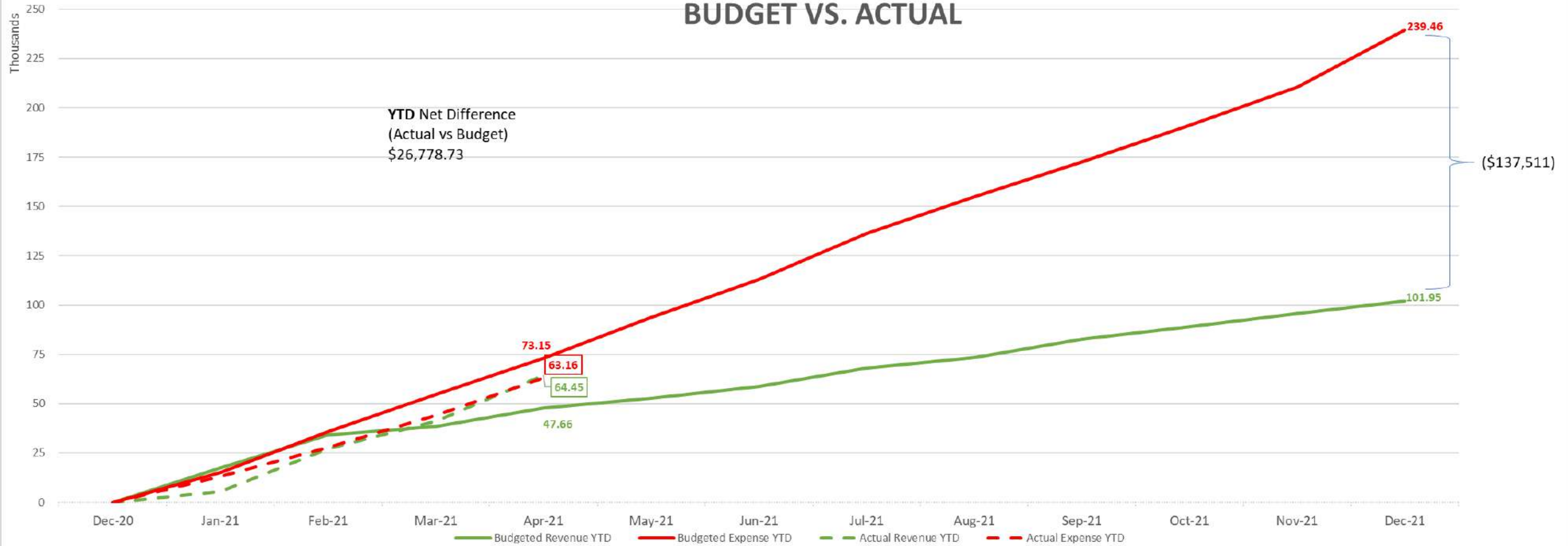
RECREATION CENTER FITNESS 29-51

BUDGET VS. ACTUAL



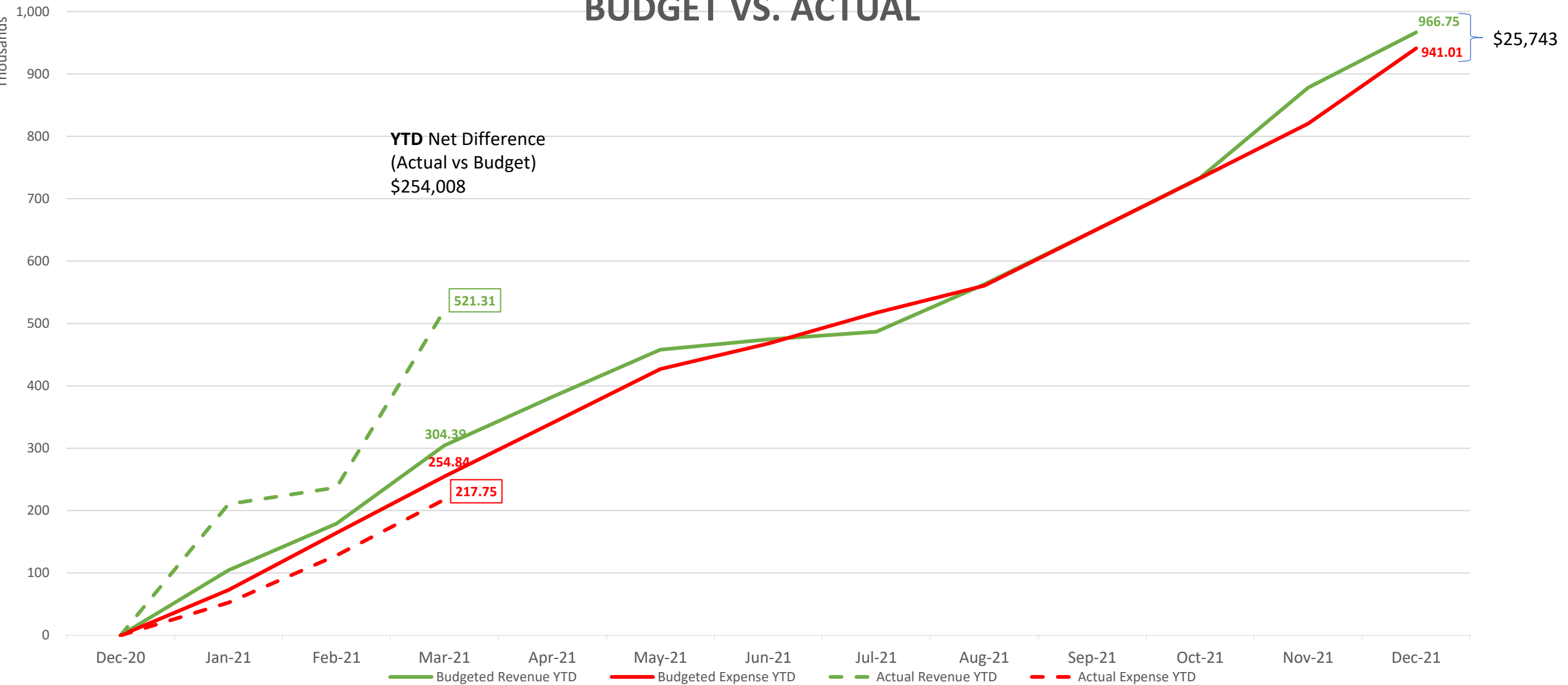
RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL

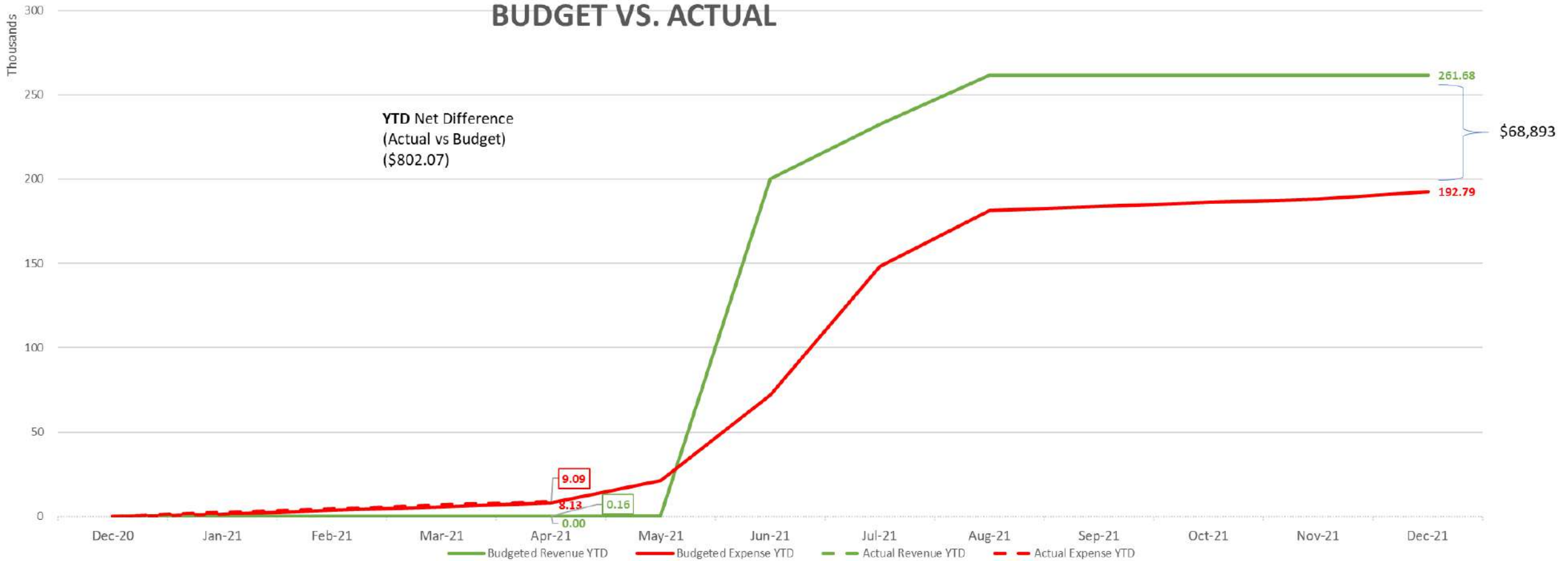


INDOOR TENNIS 29-55

BUDGET VS. ACTUAL

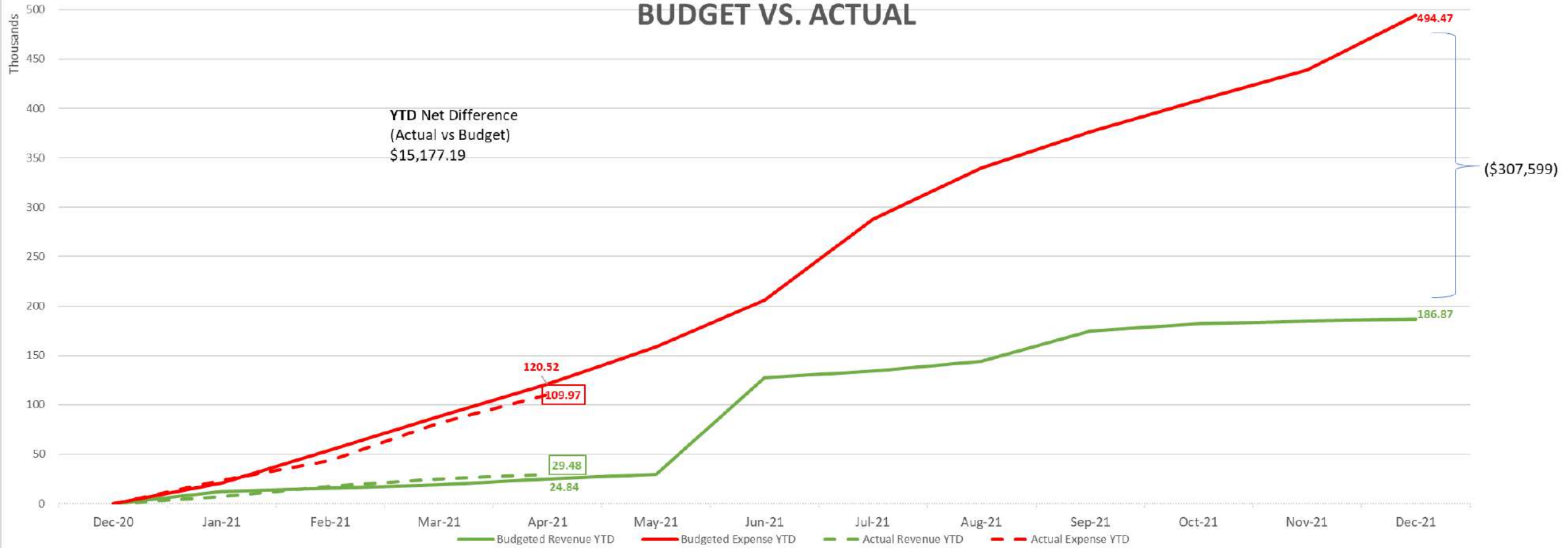


OUTDOOR TENNIS 29-56 BUDGET VS. ACTUAL



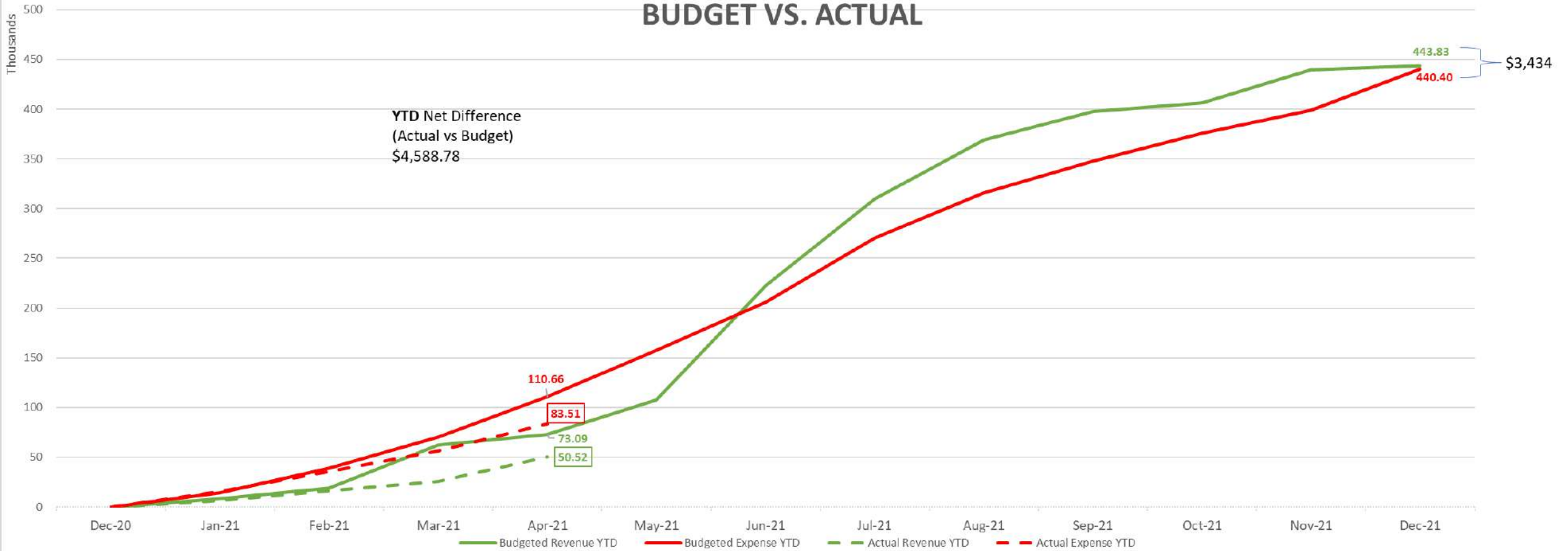
HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL



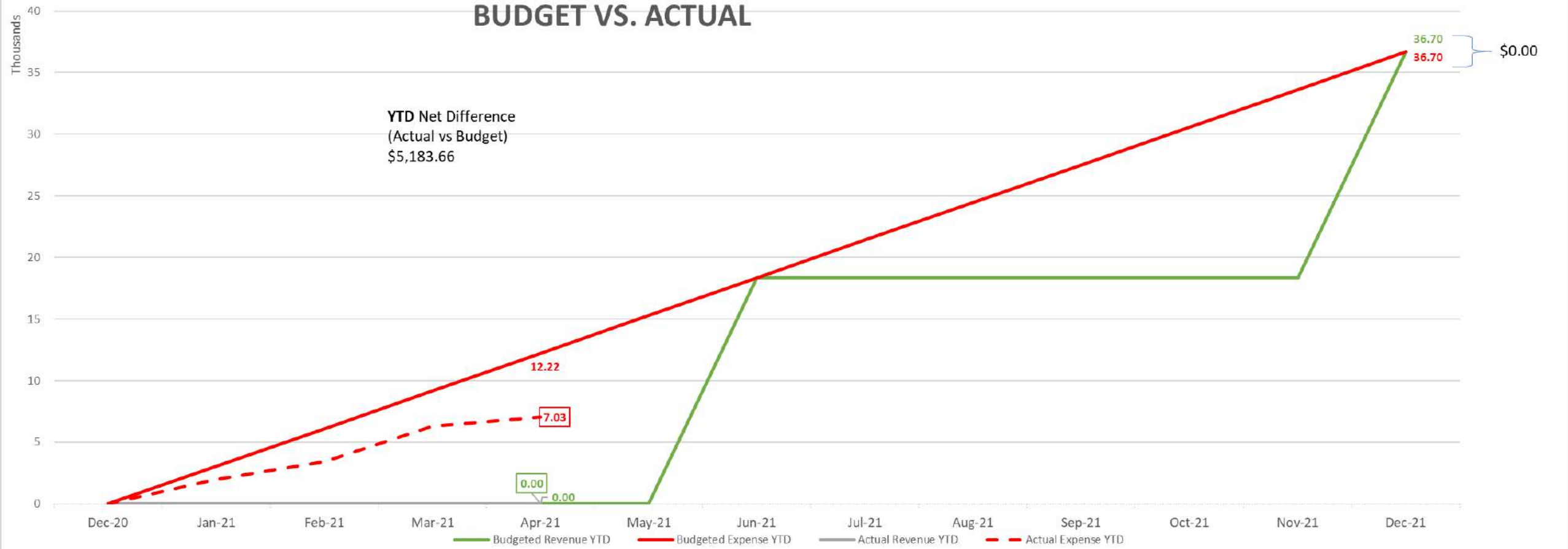
HPCC LEARNING CENTER 29-74

BUDGET VS. ACTUAL



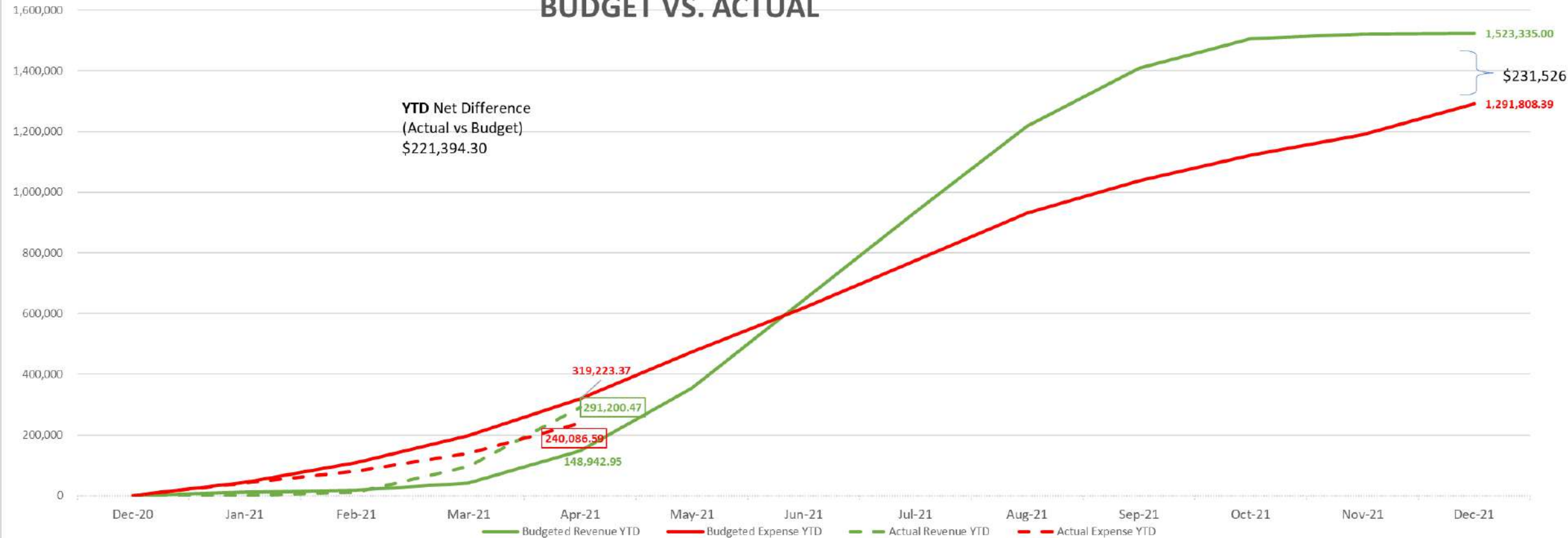
HPCC BUILDING 29-76

BUDGET VS. ACTUAL



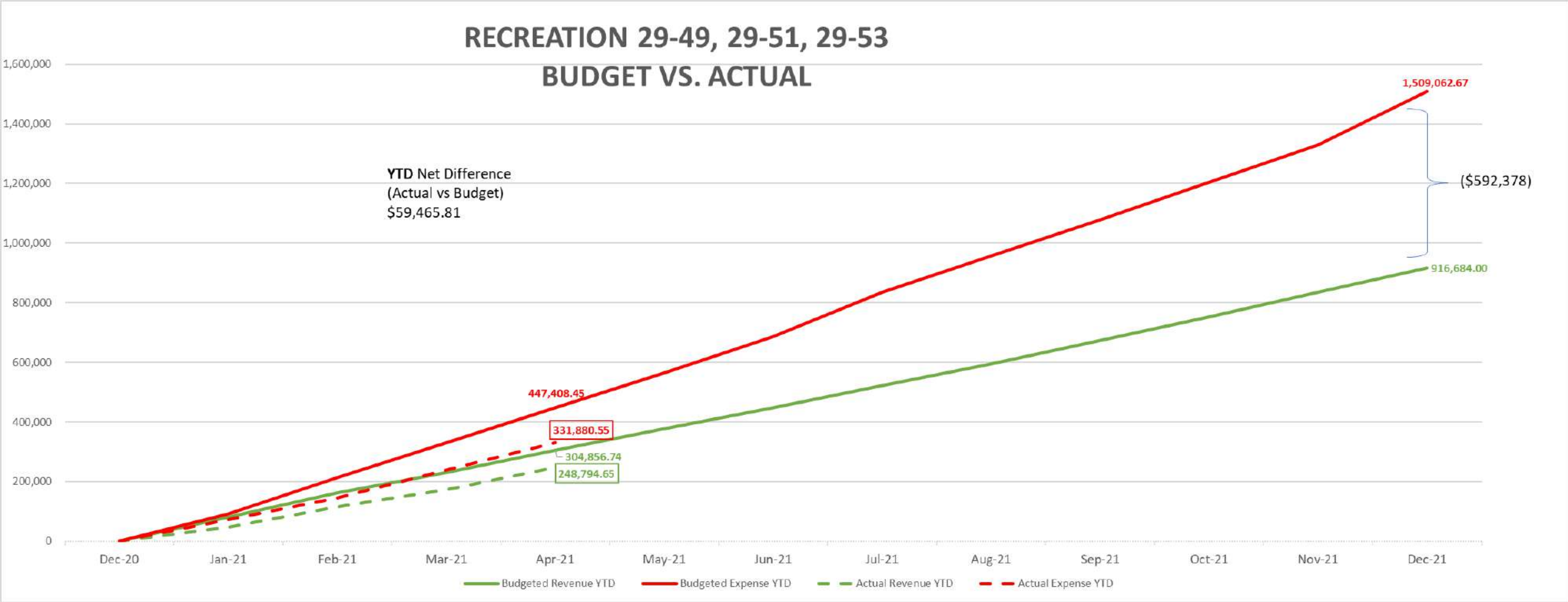
SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL



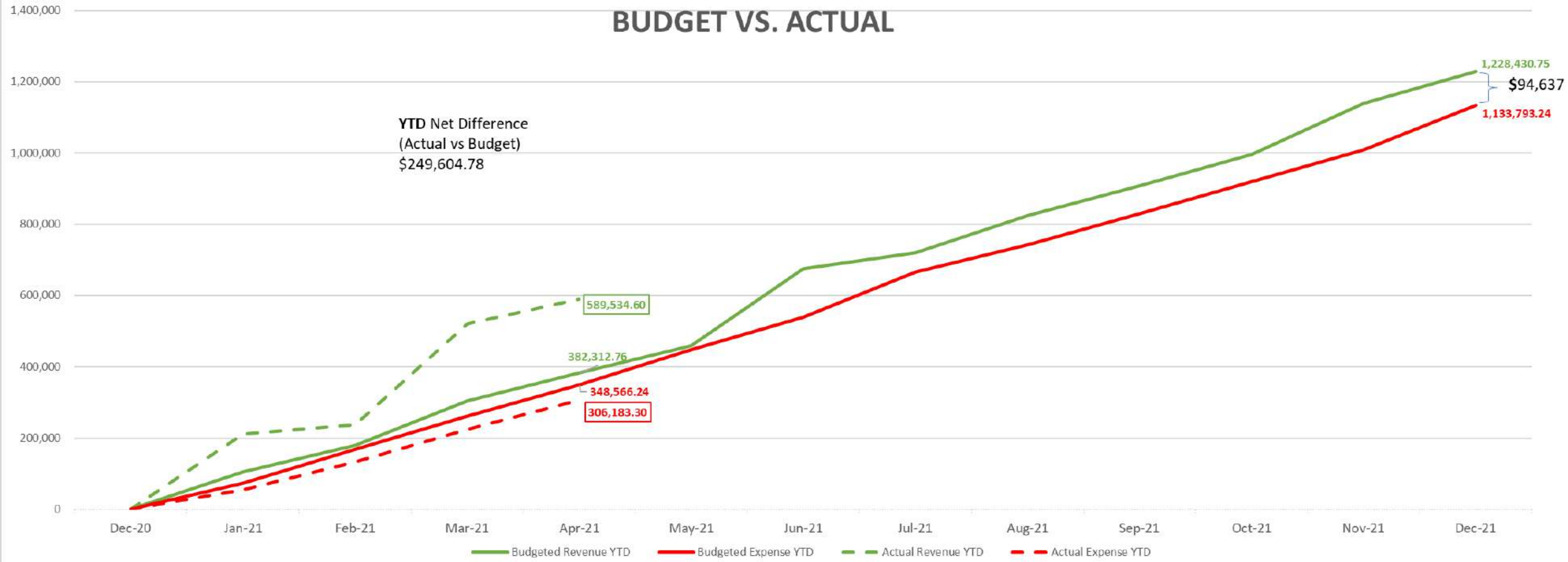
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL



DEER CREEK RAQUET CLUB 29-55 and 56

BUDGET VS. ACTUAL





Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: May 25, 2021

Subject: **Sunset Woods Playground Renovation Update**

Summary

In July 2020, the Park Board of Commissioners approved a contract with Hitchcock Design Group for conceptual design services to renovate the Sunset Woods Park 21st Century Playland (aka the Rocket Ship Playground) and Titanic Tides Tot Lot.

The final concept plan that was presented to the Park Board and community in February reflects community, staff, and Park Board input and has guided the final design process. Since the Final Design Contract was awarded to Hitchcock in February, the final design plans have advanced and are now near completion. Staff will provide a progress update to the Park Board and share the most up-to-date plans.



Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: May 25, 2021

Subject: **Approval of the Brown Park Ground Lease Agreement for a Temporary Fire Station**

Summary

The City of Highland Park recently approved redevelopment of a new Ravinia Fire Station on the existing property of the current Ravinia Fire Station. In effort to ensure continuity of vital fire and emergency medical services during construction, the City has requested approval from the Park District to construct a temporary fire station and related temporary structures on the Park District's property at Brown Park.

The attached agreement provides for a ground lease of Brown Park to the City of Highland Park permitting the construction or installation of a temporary facility that can house a fire engine and ambulance, living quarters for up to five City employees, a construction trailer to support the new Fire Station, a concrete or asphalt pad for stability and drainage purposes, and trenches within the premises for utility access. The agreement terms include the city providing regular maintenance on the site throughout the term of the agreement, and upon termination of the agreement, removal of the temporary facility and surrender of the property to the District in the same condition as when received. The agreement will begin November 1, 2021 and will expire on April 30, 2023, unless earlier terminated or extended in accordance with the provisions of the agreement. Park District Corporate Council has reviewed this agreement.

Recommendation

Staff recommends approval from the Park Board of Commissioners to enter into an agreement with the City of Highland Park for the Brown Park Ground Lease Agreement for a Temporary Fire Station.

BROWN PARK GROUND LEASE AGREEMENT

This **GROUND LEASE AGREEMENT** ("**Agreement**") is made and entered into as of this _____ day of _____, 2021 ("**Effective Date**"), by and between the **CITY OF HIGHLAND PARK**, an Illinois municipal corporation ("**City**") and the **PARK DISTRICT OF HIGHLAND PARK**, an Illinois park district ("**District**"). The City and the District are at times referred to individually as a "**Party**" and collectively as the "**Parties**".

WITNESSETH

WHEREAS, since 1929, the City has operated Fire Station #32 ("**Existing Ravinia Fire Station**") at 692 Burton Avenue, Highland Park, Illinois ("**Fire Station Property**"); and

WHEREAS, the City desires to demolish the Existing Ravinia Fire Station and redevelop the Fire Station Property with a new fire station facility to better serve the public with fire and emergency medical services ("**New Facility**"); and

WHEREAS, the City anticipates commencing construction of the New Facility in 2022; and

WHEREAS, during the period of construction of the New Facility, the City desires to construct and establish a temporary fire station and related temporary structures (collectively the "**Temporary Facility**") in order to ensure continuity of vital fire and emergency medical services; and

WHEREAS, the District is the owner of that certain real property located at 655 Burton Avenue, Highland Park, Illinois, and commonly known as Brown Park ("**Park**"); and

WHEREAS, given its proximity to the Fire Station Property and other factors, the Park is an optimal location for the establishment and operation of the Temporary Facility; and

WHEREAS, the City desires to lease from the District, and the District desires to lease to the City, a portion of the Park depicted on **Exhibit A** to this Agreement ("**Premises**") for the purpose of constructing and operating the Temporary Facility; and

WHEREAS, the Parties have the authority to enter into this Agreement under the Illinois Local Government Property Transfer Act, 50 ILCS 605/0.01 *et seq.*, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, and the Park District Code, 70 ILCS 1205/8-1 *et seq.*; and

WHEREAS, the Parties desire to enter into this Agreement to set forth their respective rights and obligations with respect to the lease of the Premises;

NOW THEREFORE, in consideration of the mutual covenants and provisions contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Recitals Incorporated. The foregoing recitals are hereby incorporated into, and made a part of, this Lease Agreement as if fully set forth herein.

2. Lease of Premises. The District hereby leases to the City, and the City hereby leases from the District, for the term set forth in Paragraph 4, the Premises.

3. As-Is Condition. The City has inspected the Premises, is familiar with its present condition, and agrees to accept the Premises in its "AS-IS" condition at the time of the execution of this Lease. The City acknowledges and agrees that the District has made no representation or warranty as to the suitability of the Premises for the City's intended purposes. The District will not have any obligation to construct or install any improvements or alterations or to pay for any such construction or alteration.

4. Term.

- a. The term of this Agreement commences on November 1, 2021 ("**Commencement Date**"), and will expire on April 30, 2023 ("**Term**"), unless earlier terminated or extended in accordance with the provisions of this Agreement. At the conclusion of the Term, the City will have the option to renew this Agreement for up to 24 additional months, upon the same terms and conditions as are set forth in this Agreement ("**Renewal Option**"). The City may exercise the Renewal Option by providing written notice to the District at any time prior to the expiration of the Term, but no later than 90 days prior to the end of the Term.
- b. Notwithstanding Paragraph 4.a of this Agreement, this Agreement will terminate upon the earlier to occur of: (i) the date that is 60 days after the issuance by the City of a full certificate of occupancy for the New Facility; or (ii) upon 30 days' written notice by the City to the District.

5. Rent. The City will pay the District as rent for the Premises the sum of One Dollar. Such rent will be payable on or before the Commencement Date.

6. Use. The City may use and occupy the Premises only for purposes connected with and related to the provision of fire and emergency medical services in accordance with the City's operations. The City may not use the Premises for any other purpose except upon the District's advance written consent.

7. Temporary Facility Improvements. The District acknowledges and agrees that pursuant to this Agreement, the City will construct or install, or cause to be constructed or installed, the Temporary Facility, which, without limitation, will consist of the following improvements:

- a. An apparatus bay measuring approximately 50 feet by 35 feet in size, to house a fire engine and ambulance;
- b. A trailer measuring approximately 24 feet by 56 feet in size, to serve as living quarters for up to five City employees;
- c. A construction trailer to support the construction of the New Facility at the Fire Station Property;
- d. A concrete or asphalt pad poured at a minimum base of six inches of crushed stone, for stability and drainage purposes; and

- e. Trenches within the Premises as necessary for utility access to serve the Temporary Facility.

8. Parking. Up to eight parking spaces within the City-owned parking lot located to the south of the Park ("**Parking Area**") will be designated for City Fire Department purposes. The Parties acknowledge and agree that no employee parking spaces will be provided or located on the Premises.

9. Maintenance. The City, at its sole cost and expense, will provide regular and customary maintenance for the Premises, including janitorial and landscaping services, and will keep the Premises in good order, condition, and repair.

10. Surrender and Restoration of Premises. Upon termination of this Agreement, the City will remove the Temporary Facility from the Premises, and will surrender the Premises to the District in substantially the same condition as when received, excepting, however, damage by the elements, ordinary wear and tear, and any additions or alterations made by the City and not required by the District to be removed by the City (including, e.g., the Utilities).

11. Utilities. From and after the Commencement Date and continuing throughout the Term, the City will be responsible for (i) obtaining, at its sole cost and expense, all water, sewer, gas, electricity, telecommunications, and other utilities and services necessary to serve and operate the Temporary Facility upon the Premises ("**Utilities**"), and (ii) payment of all charges for Utilities. Upon expiration of this Agreement as provided for herein, and upon written request by the District, the City will leave such Utilities in place for future use by the District.

12. Taxes. The Premises is currently exempt from general real estate taxes. To the extent any real estate taxes are levied against the Premises during the term of this Agreement, the City will be responsible for payment.

13. Title. The District warrants that it has title to the Premises in fee simple.

14. Insurance. The City will obtain and maintain, throughout the Term, insurance coverages in accordance with **Exhibit B**. All such insurance coverage must be obtained through companies qualified to do business in the State of Illinois, will be reasonably acceptable to the District, and will name the District as an additional insured with a 30-day notice of cancellation provision.

15. Assignment. The City may not sublet or assign its interest in this Agreement.

16. Notices. Each notice, request, demand, approval or other communication which may be or is required to be given under this Agreement must be in writing and will be deemed to have been properly given when delivered personally during the normal business hours of the Party to whom such communication is directed, or when sent by United States registered or certified mail, return receipt requested, postage prepaid, to the appropriate one of the following addresses as may hereinafter be designated by the appropriate Party:

If to the District:

Park District of Highland Park
West Ridge Center
636 Ridge Road

Highland Park, IL 60035
Attention: Executive Director

If to the City:

City of Highland Park
1707 St. Johns Avenue
Highland Park, IL 60035
Attention: City Manager

With a copy to:

Elrod Friedman LLP
325 North LaSalle Street, Ste. 450
Chicago, Illinois 60654
Attention: Steven M. Elrod, Corporation Counsel

17. Indemnification. As a condition of the rights granted to it by this Agreement, the City will hold harmless, indemnify and defend the District, its officers, agents, attorneys, employees, contractors, successors, and assigns, from and against any and all losses, expenses, claims, costs, causes, actions, litigation costs, attorney's fees, suits, and damages, relating to personal or bodily injuries, death, or damages, or injuries to property arising from, occurring, growing out of, incident to, or resulting directly or indirectly from the use of, or contact with, the Premises by the City or its contractors, employees, agents, invitees, licensees, or permittees ("**Claims**"). The City's obligations under this Section will be in addition to, and will not be limited or waived by any insurance, including any insurance provided by the District or by any insurance provided by the City.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by duly authorized officers as of the Effective Date.

ATTEST:

CITY OF HIGHLAND PARK, an Illinois home rule municipal corporation

By: _____
Ashley Palbitska, Deputy City Clerk

By: _____
Ghida S. Neukirch, City Manager

ATTEST:

PARK DISTRICT OF HIGHLAND PARK, an Illinois park district

By: _____
Its: _____

By: _____
President, Board of Park Commissioners

EXHIBIT A
Depiction of the Property



EXHIBIT B
City Insurance Requirements

Insurance

The following insurance provisions shall apply to the Intergovernmental Lease Agreement granting the CITY of Highland Park (“**CITY**”) use of the property of the Park District of Highland Park (“**PARK DISTRICT**”) at the _____ (“**IGA**”).

- 1.1 The **CITY** and its contractors, subcontractors, consultants, and agent who perform work and/or undertake operations related to the Land Use Permits granted in the IGA (hereinafter “**Insuring Entities**” when referenced cumulatively and “**Insuring Entity**” when referenced individually) shall, at their own expense, secure and maintain in effect throughout the duration of this IGA, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Land Use Permits described in the IGA of the types and limits shown herein unless otherwise agreed to in writing by the PARK DISTRICT.
- 1.2 The Insuring Entities shall cause the PARK DISTRICT and its officers, agents, employees, and volunteers to be named as additional insureds by endorsement on all policies except workers’ compensation and professional liability. If any Insuring Entity, other than the CITY, maintains higher limits than the minimums shown below, the PARK DISTRICT shall be entitled to coverage for the higher limits. All insurance policies shall be written with insurance companies licensed or authorized to do business in the State of Illinois and having a rating of not less than A - VII according the A.M. Best Company. In the alternative, the CITY may instead self-insure through participation in a self-insured intergovernmental risk pool. The CITY shall require and verify that all contractors, consultants, and vendors maintain insurance meeting all requirements stated herein, and the CITY shall ensure that the PARK DISTRICT, and its officers, agents, employees, and volunteers are additional insureds on such insurance. For CGL coverage, subcontractors, consultants, and vendors shall provide coverage with a form at least as broad as CG 20 38 04 13.
- 1.3 Where policies are permitted to be written on a claims-made basis, then the policy retroactive date must coincide with or precede the start of services under this agreement, and the coverage shall be maintained for at least three years after the completion of the work.
- 1.4 The Insuring Entities shall provide insurance coverage at least as broad in not less than the following amounts unless otherwise agreed to in writing by the PARK DISTRICT:
 - a. Insurance Services Office Commercial General Liability coverage (occurrence Form CG 00 01 or equivalent):

Limits:

General Aggregate	\$2,000,000.00
Products/Completed Liability Aggregate	\$2,000,000.00
Each Occurrence	\$2,000,000.00
Personal Injury	\$2,000,000.00
 - b. Professional Liability [applicable only to the construction engineering phase of the Project]:
Limits:

Annual Aggregate	\$2,000,000.00
Per Occurrence or Wrongful Act	\$2,000,000.00

c. Worker's Compensation:

i. Worker's Compensation Insurance shall be provided in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees at the site of the project, and in the event work is sublet, the Consultant shall require each subconsultant to provide Worker's Compensation Insurance. In the event employees engaged in hazardous work under this Agreement at the Project site are not protected under the Worker's Compensation statute, the Consultant shall provide, and cause each subconsultant to provide, adequate and suitable insurance coverage for the protection of each employee not otherwise provided.

ii. Employer's Liability

Per occurrence for Bodily Injury or Disease \$2,000,000.00

d. Automobile Liability:

Coverage shall include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed.

i. Limits:

Per occurrence for Bodily Injury and Property Damage
\$2,000,000.00

e. Umbrella for each of the above-named insurance policies, except worker's compensation.

i. Limits:

Each Occurrence/Aggregate \$2,000,000.00

f. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of any Insuring Entity other than the CITY shall be declared to and approved by the CITY. At the option of the CITY, said Insuring Entity(ies) shall either reduce or eliminate such deductibles or self-insured retentions as respects the CITY and the PARK DISTRICT, and their respective officers, officials, employees and volunteers, or the Insuring Entity(ies) shall provide a financial guarantee satisfactory to the CITY guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

g. Other Insurance Provisions - The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The policy of Commercial General Liability Insurance for Insuring Entities other than the CITY, shall include an endorsement naming the CITY and the PARK DISTRICT as

additional insureds. In lieu of an endorsement, the CITY will issue a certificate of coverage naming the PARK DISTRICT as an additional insured.

2. The PARK DISTRICT and its officers, agents, employees, and volunteers are to be covered as insureds with respect to liability arising out of work or operations performed by or on behalf of any Insuring Entity, including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage shall be provided in the form of an Additional Insured endorsement (CG 20 10 11 85 or equivalent) to the Insuring Entity's insurance policy.

3. For any claims related to operations and work performed under the IGA, the Insuring Entity(ies') insurance coverage shall be primary insurance as respects the PARK DISTRICT or its officers, agents, employees, and volunteers. Any insurance or self-insurance maintained by the PARK DISTRICT or its officers, agents, employees, or volunteers shall be excess of the Insuring Entity's insurance and shall not contribute with it.

4. Each certificate of insurance and policy shall contain a provision that termination or failure to renew the policy shall not be made without thirty (30) days written notice to the PARK DISTRICT. Additional insured certificates of coverage issued on behalf of the CITY and the PARK DISTRICT will contain a provision that the provider will provide as much written notice as practicable given the conditions surrounding the termination or failure to renew.

h. Waiver of Subrogation

The Insuring Entities, other than the CITY, agree to waive subrogation which any insurer of such Insuring Entities may acquire from an Insuring Entity by virtue of the payment of any loss. The Insuring Entities shall obtain any endorsement that may be necessary to effect this waiver of subrogation. The Workers' Compensation policy of each Insuring Entity, other than the CITY, shall be endorsed with a waiver of subrogation in favor of the PARK DISTRICT for all work performed by said Insuring Entity and its employees, agents, subconsultants and subcontractors.

i. Verification of Coverage

The CITY shall furnish the PARK DISTRICT with original certificates and endorsements effecting coverage required herein upon request by the PARK DISTRICT. All certificates and endorsements of other Insuring Entities shall be received and approved by the CITY before work, or operations begin. However, failure to do so shall not operate as a waiver of these insurance requirements. The PARK DISTRICT reserves the right to require complete, certified copies of all required insurance policies of Insuring Entities other than the CITY, including endorsements affecting the coverage required by these specifications at any time.



Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: May 25, 2021

Subject: **COVID-19 Emergency Operations Planning Update**

Summary

Executive Director Romes will provide an update regarding the Park District's emergency operational plans and response efforts due to the SARS-CoV-2 (Corona) Virus.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

MAY 21, 2021

UPCOMING MEETINGS

- Thursday, June 3, 2021 /4:00 p.m. / Virtual Finance Committee Meeting
- Tuesday, June 8, 2021 /6:00 p.m. / Virtual Workshop Meeting
- Thursday, June 17, 2021 /4:00 p.m. / Virtual Finance Committee Meeting
- Tuesday, June 22, 2021 /6:00 p.m. / Virtual Regular Board Meeting

DEER CREEK RACQUET CLUB – APRIL 2021

April Activity	2019	2020	2021
Daily Court Rentals (Hours)			
Tennis	115.50	0	271.25
Racquetball	36.5	0	3.5
Private Lessons (Hours)	203.75	0	350
Drop-Ins			
Tennis & Pickleball	448	0	177
Memberships	588	597	279

CENTENNIAL ICE ARENA – APRIL 2021

April Activity	2019	2020	2021
Daily Drop-in Fees			
Public Skate	329	<i>Not Available due to COVID-19</i>	<i>Not Available due to COVID-19</i>
Freestyle	58	<i>Not Available due to COVID-19</i>	672
Open Hockey	15	<i>Not Available due to COVID-19</i>	5
Open Gymnastics	56	<i>Not Available due to COVID-19</i>	<i>Not Available due to COVID-19</i>
Skate Rental	319	<i>Not Available due to COVID-19</i>	10 long term rentals for Spring Session
Punch Passes			
Public Skate	15	<i>Not Available due to COVID-19</i>	<i>Not Available due to COVID-19</i>
Freestyle	22	<i>Not Available due to COVID-19</i>	<i>Not Available due to COVID-19</i>
Skate Rental	28	<i>Not Available due to COVID-19</i>	<i>Not Available due to COVID-19</i>
Facility Rentals			
Total Hours	169.95	<i>Not Available due to COVID-19</i>	167.62

News & Events

- The Park District of Highland Park's Competitive Gymnastics Team participated in the Itasca Park District Gymnastics Meet on April 11 and received all top 3 individual awards for each age group.
- Ice Show rehearsal began April 9 with 107 registrations for skaters in 13 numbers, 45 of which are unique skaters.

RECREATION CENTER OF HIGHLAND PARK – MARCH 2021

RECREATION	MARCH	APRIL	MAY PROJECTED
Group Exercise Classes Conducted	103	103	116
Group Exercise Participation	915	966	1,100
Personal Training Participation	350	405	450
Personal Training Sales (Units)	210.75	277.75	290
Personal Training Revenue	\$13,472.30	\$17,715.00	\$18,500.00
Private Swim Lesson Participation	124	97	105
Private Swim Lesson Sales (Units)	57	39	45
Private Swim Lesson Revenue	\$2,960.00	\$2,817.00	\$2,900.00
Fitness 30 Day Pass Sales (Units)	41	27	30
Fitness Month-Month Membership(Units)	51	107	145
Fitness Center Reservations	2,818	NA	NA
Aqua Lap Lane Reservations	1,007	875	1,060
Aqua Lap Lane Reservation Revenue	\$603.00	\$861.00	\$950.00
Reservation Revenue	\$603.00	\$861.00	\$950.00
Total Combined Revenue	\$17,035.30	\$21,393.00	\$22,350.00

MEMBERSHIPS	2019	2020	2021
Annual	1,953 as of 4/31	1,749 as of 4/31	610
Non-Annual	51 as of 4/31	43 as of 4/31	134
Total Memberships	2,004 as of 4/31	1,792 as of 4/31	744
Kid Fit Memberships	52 as of 4/31	49 as of 4/31	0
Wix Memberships	NA	NA	100

MEMBERS	2019	2020	2021
Annual	3,207 as of 4/31	2,785 as of 4/31	947
Non-Annual	51 as of 4/31	43 as of 4/31	134
Total Members	3,258 as of 4/31	2,828 as of 4/31	1081
Kid Fit Members	89 as of 4/31	80 as of 4/31	NA

Memberships:

- Month-Month memberships should see an increase as patrons switch from the 30 Day to the lower cost Month-Month Membership.
- Both New Bridge Memberships: 30 Day and Month-Month are now all inclusive. This allows the patron access to the Fitness Floor, Pool and Group Exercise.
- We now offer a 7 Day promo membership and for Seniors and Students a promo 90 Day membership.

Fitness:

- Group Exercise participation increased by 5.6% and continues to grow with vaccinations.
- Personal Training participation increased 15% and revenue by 31%. We predict a continual increase in participation with vaccinations.
- Virtual RC On the Go subscriptions declined -9% with vaccinations and lifted restrictions. We expect to see a decrease in subscriptions each month as people return to in-person and outdoor fitness.

Aquatics:

- More lesson instructors will be returning home from school, but they will have limited availability due to preseason training. We expect a slight increase in private lesson participation and sales.
- Higher than normal enrollment in spring swim lessons likely caused a decrease in lap swim participation, as fewer lanes were available during swim lessons.
- The 15-minute cleaning period between lap swim groups is eliminated for May, adding more lap swim time slots. We expect to see an increase in lap swim participation.

HELLER NATURE CENTER AND ROSEWOOD INTERPRETIVE CENTER RENTALS – APRIL 2021

April Activity	2019	2020	2021
Heller Nature Center			
Rentals	2	0	0
Birthday Party Package	3	0	2
Total	5	0	2
Rosewood Interpretive Center			
Rentals	5	0	1
Birthday Party Package	1	0	0
Total	6	0	1

HELLER NATURE CENTER AND ROSEWOOD INTERPRETIVE CENTER PROGRAMS – APRIL 2021

April Activity	2019	2020	2021
Heller Nature Center			
Participants / Programs	35/5	0	118/8
Rosewood Interpretive Center			
Participants / Programs	13/2	0	77/4

News & Events

- Archery Challenge Series was added this spring to allow for participants to learn the skill of archery through a variety of games of techniques.

SUNSET VALLEY GOLF CLUB – MARCH 2021

GOLF	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
Golf Shop Sales	10	220	533
Golf Balls	8	160	324
Accessories	2	60	209
Golf Rentals	0	1200	1418
Carts	0		1418
Golf Greens Fees	0	2001	3168
Resident	0		1264
Nonresident	0		1901
Outing/Tournaments	0		0
Other	0		3
Misc. Sales	7	53	116
Sapphire Club	0	33	85
Permanent Tee Time	7	20	31

News & Events

- IJGA Junior Golf Tournament on April 3, full field, with 72 players ages 14 – 16.
- First weekend of Permanent Tee Times opened on May 1 and 2.
- CDGA Mid-Am Qualifier Tournament on May 3, full field, with 84 players ages 25 and up.
- Youth Golf Development Center Outing on May 24 is sold out with 130 players.

HIGHLAND PARK LEARNING CENTER – APRIL 2021

Driving Range Monthly Sales Report (buckets sold)

	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
January	501	500	333
February	588	667	494
March	179	584	521
April	0	717	1514
May	174	2,619	
June	2,547	4,474	
July	3,133	5,472	
August	3,643	5,286	
September	2,459	2,086	
October	1,263	631	
November	590	125	
December	200	208	
Totals	15,277	23,369	2,862

Mini Golf Monthly Sales Report (rounds sold)

GOLF	2020 ACTUAL	2021 BUDGET	2021 ACTUAL
March	-	-	-
April	0	167	680
May	59	717	0
June	1,004	1,400	0
July	1,467	1,883	0
August	1,940	2,000	0
September	1,139	1,750	0
October	592	416	0
November	371		0
Totals	6,572	8,333	680

News & Events

- Overall, the weather was very good for April. No rain and above average temperatures, especially on weekends. Grass tees opened on Saturday April 24.

GENERAL RECREATION – APRIL 2021

	2020	2021
Garden Plots	9	12
Pre-registered Spring programs	48	44
Pre-Registered Events	N/A	NA
Total Registration	57	56

News and Events:

- Registration for the 2021/22 ParkSchool program has begun, with 197 participants registered compared to 250 participants for the 2020/2021 academic year.

GRANT-IN-AID – APRIL 2021

	2020	2021
Total YTD Subsidy	\$27,930	\$26,335
Households		
100% Subsidy YTD	40	25
50% Subsidy YTD	4	2
Total YTD	44	27

News & Events:

- Overall scholarship use has decreased due to the COVID-19 pandemic.
- 2021 camp registration began in early February. To date, there have been 16 camp enrollments using scholarship funds (\$21,395 in subsidy).

PARKS & NATURAL AREAS

News & Events

- Staff participated in the City's drive-through Arbor Day event on May 1, handing out milkweed plugs.
- Staff organized the River Day cleanup event, a regional event sponsored by Friends of the Chicago River, on May 8.
- Approximately 30 community volunteers helped clean up along the river trails at The Preserve. Native plant seeds were also spread, which were donated through the District's participation in Project Wingspan, aimed at building pollinator habitat.
- The District's Contractor, Davey Resource Group, has made its first site restoration visit to Rosewood Park.
- The District's Contractor, V3, made an initial site visit to Millard Park to determine soil boring locations for its geotechnical engineer.
- The District's Contractor, Balanced Environments, Inc., has begun weekly turf mowing and landscape maintenance.
- Staff performing daily and weekly ballfield and soccer field maintenance, including measuring and painting tee-ball fields.
- Staff has opened all park bathrooms at Central, Lincoln, Mooney, Moraine, Old Elm, Park Ave. Boating Facility, and along Rosewood's Boardwalk.
- Staff working to prepare beaches for the summer season. Tasks include cleaning debris and logs from the beaches at Rosewood, Millard, and Park Ave., grooming the sand, cleaning parking lots, preparing cable lockup, and boat launch at Park Ave. Boating Facility, and preparing buoys.

The Preserve:

- Staff working with Hey & Associates, District contractor Team REIL, its engineer, and overlook provider, Wickcraft, to obtain approved shop drawings with correct calculations, signed by a structural engineer, prior to delivery of the two overlooks.
- New paths east of the river have been excavated and stoned.
- All paths to be permanently removed have been demolished and filled with topsoil.
- Fenced individual amenity areas and started excavation of council area, pollinator garden, and sand play area.
- Received first delivery of large stones to be used for benches in amenity areas.

PLANNING

News & Events

- Staff and Board Liaisons are currently working with Hitchcock Design Group on the final design for the Sunset Woods Park Playground Renovation. An update will be provided to the Park District Board on May 25.
- Sports Management Group is working with staff, stakeholders, and the Board Liaison to conduct a site plan for the Highland Park Golf Learning Center. This effort will include a site analysis and optimization plan and is scheduled for completion by June.
- Staff, Board Liaisons, and the Park Avenue Working Group continue to work with Lakota Group to conduct a site plan for the Park Avenue Boating Facility. A final plan is anticipated to be completed by July.
- Staff are currently working with Gewalt Hamilton Associates to investigate and develop possible solutions to address drainage issues in the northeast portion of the Centennial Ice Arena Building.
- Construction is currently underway for the addition of an automated gate at Park Avenue Boating Facility to control access to the boat launch area. Installation of the gate is scheduled to be completed by Memorial Day.
- The Rosewood Park Drainage and Path Improvements Project has been completed and the path is reopened. This project installed drainage in the upper park to reduce runoff and washouts on the ravine path. As part of the project, a steep portion of the path was regraded.
- An Advertisement for Bid is currently being developed for the 2021 Asphalt Project. The project will include work on the Deer Creek Racquet Club tennis courts, Sunset Woods tennis courts, Fink Park basketball court, and West Ridge Park basketball court.

COMMUNICATIONS AND MARKETING

Marketing Board Report (April 7 – May 10)

Social Media			
			
4,769	840	1,616	36
Followers	Followers	Followers	Views

Email
29,313
Total Audience

pdhp.org		
19,200	28,253	59,468
Visitors	Visits	Pageviews

Digital Brochures			
Spring		Summer	
365	51	580	117
Views	Clicks to Register	Views	Clicks to Register

Updates

- Traffic to our website so far this year is 25% higher compared to the same time in 2019. This increase is reflective of the pent-up demand for activities now that the weather is turning warmer and COVID restrictions are slowly being lifted.
- This month, several important communications regarding the new lakefront decals, Rosewood passes and Hidden Creek AquaPark was released to residents via email, website, and social media.
- Promotion of summer camps is wrapping up this month with the last push for registrations before the May 31 deadline.
- A new system of safety, informational, and rule lakefront signage was developed and is currently in production for Rosewood, Park Ave., and Millard. The signage system includes over 100 new signs and adheres to the Park District's sign standards to provide more consistent messaging throughout our lakefront properties.
- The summer brochure and summer registration marketing launched on May 5. Work started on the Fall 2021 brochure which will be distributed to residents on July 21.
- The new Beach Safety campaign kicked off this month focusing on the importance of only swimming at a beach with a lifeguard present, the dangers of Lake Michigan, statistics on drowning, and important lake swimming safety tips. The campaign includes beach signage, a spread in the summer brochure, special email blast, beach safety information page on the PDHP website, social media posts, and a safety video. The campaign will run through the beach swimming season.
- Several updates were completed this month on the website including an enhanced search function and SEO. Additional updates will be made to the site this summer to streamline information and update the park's map.
- The Youth Golf Development Center ceremony invitation and media kit were distributed to all local and golf media this month. A story has already appeared in the media as a result:
<https://www.chicagogolfreport.com/highland-park-youth-golf-development-center/?fbclid=IwAR3me4rL9uCO2fZfKLa9ild3e1drFGXQIIRYtPMHUu6UO77HD8nrNGJ8VuE>

Graphics

Summer Registration



going on now!

Highland Park ARBOR DAY CELEBRATION

Saturday, May 1 • 9 - 11am
Downtown Train Station Parking Lot (1700 St. Johns Ave.)
(for the health and safety of our residents this is a drive-thru event)

Join us for this citywide celebration of trees and plants for a greener tomorrow!

Giveaways:
Native Deciduous Tree Seedlings • Evergreen Trees • Native Shrubs • Mulchwood Plants • Native Seed Packets • and more... • Free Confidential Document Shredding!

Participating Organizations:
City of Highland Park • Park District of Highland Park • Bartlett Tree Care Experts
Condit • Dewey Tree Care • Lakeshore Recycling Systems • Lucini Landscaping & Design
North Shore Gas • Solid Waste Agency of Lake County (SWALCO)

City of Highland Park • PARK DISTRICT of HIGHLAND PARK • SWALCO

NEW!

Rosewood Beach Passes & Lakefront Parking Decals ON SALE NOW!



HIT A HOMERUN FOR YOUR BUSINESS.

Become a Park District Partner!

- Connect with Your Customers
- Support Your Community



Affordable advertising and sponsorship opportunities are available.
Contact Nik Lapin at 847-971-0718 or nlapin@pdhp.org for more info.

PARK DISTRICT of HIGHLAND PARK

HURRY!

Less than two months left to register for summer camp!



Register today at pdhp.org

PARK DISTRICT of HIGHLAND PARK

PARK DISTRICT of HIGHLAND PARK SUMMER 2021



Let's Talk SUMMER!

- Hidden Creek Aquatic Park Opens May 29! | Page 44
- Safe & Festive 4th of July Events | Page 10
- Play in the Parks | Page 11
- The Tradition Continues! July 28-30 | Page 12

Registration GOING ON NOW

PARK DISTRICT of HIGHLAND PARK

Page ?	Pageviews ? ↓
	13,475 % of Total: 100.00% (13,475)
1. /	2,889 (21.44%)
2. /beaches/parking-2/	719 (5.34%)
3. /programs/	605 (4.49%)
4. /rosewood-beach-2/	587 (4.36%)
5. /recreation-center-highland-park-fitness-center-health-club-aquatics/	507 (3.76%)
6. /hidden-creek-aquatic-park-outdoor-pool/	416 (3.09%)
7. /golf-learning-center/	338 (2.51%)
8. /deer-creek-racquet-club/	260 (1.93%)
9. /centennial-ice-arena/	251 (1.86%)
10. /join-our-team/	239 (1.77%)
11. /program-guides/	238 (1.77%)
12. /beaches/	228 (1.69%)
13. /heller-nature-center/	214 (1.59%)
14. /camps/	193 (1.43%)
15. /parties-rentals/	189 (1.40%)
16. /2021/03/covid-19-community-health-preparedness/	177 (1.31%)
17. /youth-sports/youth-baseball/	177 (1.31%)
18. /camps/general-information-camps/	171 (1.27%)
19. /staff-directory/	135 (1.00%)
20. /recreation-center-highland-park-fitness-center-health-club-aquatics/indoor-aquatics/	134 (0.99%)
21. /recreation-center-highland-park-fitness-center-health-club-aquatics/membership-rec-center/	112 (0.83%)
22. /recreation-center-highland-park-fitness-center-health-club-aquatics/group-fitness/	91 (0.68%)
23. /parks/	87 (0.65%)
24. /events/	86 (0.64%)
25. /hpcc2nature/	82 (0.61%)
26. /bids-rfps/	78 (0.58%)
27. /centennial-ice-arena/gymnastics/	77 (0.57%)
28. /find-listing/	70 (0.52%)
29. /2021/04/new-at-the-lakefront-this-summer/	69 (0.51%)
30. /contact/	69 (0.51%)
31. /deer-creek-racquet-club/adult-programs/	69 (0.51%)
32. /park-school/	69 (0.51%)
33. /boating/	63 (0.47%)
34. /rosewood-beach-2/rosewood-interpretive-center-rentals/	61 (0.45%)
35. /millard-park-beach/	55 (0.41%)
36. /parks/dog-exercise-areas/	52 (0.39%)



Memorandum

To: Park Board of Commissioners

From: Ryan Ochs, General Manager/Superintendent of Golf Operations Sunset Valley Golf Club; Liz Gogola, Director of Brian Romes, Executive Director

Date: May 25, 2021

Subject: **Sunset Valley Golf Club Youth Golf Development Center Outing and Short Game Area Grand Opening**

Summary

Manager/Superintendent Ochs and Director Gogola will provide an update from the grand opening ceremony and golf outing on Monday, May 24 to celebrate the new state-of-the-art Youth Golf Development Center and Short Game Area at Sunset Valley Golf Club.