

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF REGULAR MEETING  
AUGUST 27, 2013**

The Regular Meeting of the Board of Park Commissioners of the Park District of Highland Park, was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:00 p.m. by President Meyers.

**ROLL CALL**

**Present:** Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, Vice President Kaplan, President Meyers

**Absent:** None

**Staff Present:** Executive Director McElroy, Director Stumpf, Director Donahue, Director Becker, Director Behlow, Asst. Director Romes, Director Baker, Asst. Director Malartsik, Manager Smith, and Recording Secretary Jendreas

**Guests:** None

**ADDITIONS TO THE AGENDA** – None

**PUBLIC COMMENT FOR ITEMS ON AGENDA** - None

**CONSENT AGENDA**

Minutes of July 23, 2013 Regular Meeting; Minutes of August 13, 2013 Workshop Meeting; Bills and Payroll in the amount of \$2,471,124.02; Resolution 13-17 renumbering Tax Levy Ordinance 12-6 to 12-8; Resolution 13-18 Updating Signers on Operating Account; Brochure Print Bid in the amount of \$67,231.00; and Sherwood Park Bid in the amount of \$55,953.00.

Motion was made by Vice President Kaplan, seconded by Commissioner Ruttenberg, to accept the Consent Agenda.

**Roll Call:**

**Aye:** Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, and Vice President Kaplan, President Meyers

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion carried.**

**UNFINISHED BUSINESS**

**City of Highland Park Sixth Amendment**

The Park District and the City of Highland Park have agreed to extend the Master Lease Agreement for the management of the Highland Park County Club until December 31, 2014. Staff recommended approval of the Sixth Amendment that defines the terms of the extension.

Motion was made by Commissioner Ruttenberg, seconded by Vice President Kaplan, to approve the Sixth Amendment extending the City's Agreement with the Park District of Highland Park regarding the disposition of the Highland Park Country Club to December 31, 2014.

**Roll Call:**

**Aye:** Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, Vice President Kaplan, and President Meyers  
**Nay:** None  
**Absent:** None  
**Abstain:** None

**Motion carried.**

**Safety Manual**

Director Stumpf explained that the Safety Manual is a written set of procedures for creating a safe workplace, proper reporting and retention of records and the handling of emergency situations. Director Stumpf presented highlights of the Manual.

Motion was made by Vice President Kaplan, seconded by Commissioner Bernstein, to approve the Park District of Highland Park Safety Manual.

**Roll Call:**

**Aye:** Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, Vice President Kaplan, and President Meyers  
**Nay:** None  
**Absent:** None  
**Abstain:** None

**Motion carried.**

**Advisory Committee Assignments**

Executive Director McElroy presented the revised Advisory Committee list, which was originally reviewed at the August 13, 2013 Workshop Meeting.

Motion was made by Vice President Kaplan, seconded by Commissioner Ruttenberg, to approve the Advisory Committee List, as updated on August 23, 2013.

**Roll Call:**

**Aye:** Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Rutenberg, Vice President Kaplan, and President Meyers

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion carried.**

**TREASURER'S REPORT**

Director Becker said that the June and July statements are the first issued from the new financial software, and he explained the new format. He briefly reviewed the funds.

**NEW BUSINESS**

**Wander Woods Nature Play Space**

Manager Smith, from Heller Nature Center, gave an overview of the new "Wander Woods" Nature Play Space. He said it encourages free and creative play, and has a positive impact on kids' development. Commissioners all thought it was a terrific idea.

**Director Report**

Executive Director McElroy advised that September 2<sup>nd</sup> is the last day of yearly operations for Rosewood Beach and Hidden Creek. She said that the renovations at Deer Creek are almost complete and a grand re-opening is scheduled for September 26<sup>th</sup> from 5:00 to 7:00 p.m.

Ms. McElroy announced upcoming Park District events and said they are all listed on the website.

**COMMISSIONER/COMMITTEE/STAFF REPORTS**

Commissioner Bernstein reported that he and Commissioner Flores Weisskopf met with Scott Ferris from Lakota Group regarding the draft Master Plan for the Park District. He said they are recommending that special board workshops be held to analyze data gathered for the Master Plan, and all Commissioners were in favor. Ms. McElroy will notify Commissioners of a meeting schedule.

**OPEN TO PUBLIC TO ADDRESS BOARD** - None

**CLOSED SESSION**

President Meyers said there would be no closed session.

**ADJOURNMENT**

There being no further business, a motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, and approved by unanimous voice vote. The Board Meeting adjourned at 6:48 p.m.

Respectfully submitted,

Liza McElroy, Secretary