

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
MARCH 19, 2013**

The Regular Meeting of the Board of Park Commissioners of the Park District of Highland Park, was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:00 p.m. by President Meyers.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Flores Weisskopf, Vice President Kaplan, President Meyers

Staff Present: Director Becker, Director Stumpf, Director Donahue, Director Baker, Director Behlow, Asst. Director Malartsik, Asst. Director Romes, Manager Scheve

Guests: Residents Barnett Ruttenberg, David Sogin, and Janet Bernstein; Barry Bolek and Natalie Kaplan from School District 113; Robert Lewis from PMA Financial Advisors

ADDITIONS TO THE AGENDA – None

PUBLIC COMMENT FOR ITEMS ON AGENDA - None

CONSENT AGENDA

Minutes of March 4, 2013 Board Meeting; Bills and Payroll in the amount of \$1,254,404.94; Ice Arena Ice System Replacement Project bid in the amount of \$98,000.00; Olson Park Playground bid in the amount of \$73,425.00; Mooney Park Playground Bid in the amount of \$115,000.00; Hidden Creek AquaPark Pool Shell Painting Bid in the amount of \$17,950.00; Woodhouse Agreement for Deer Creek; Acceptance of Proposal for Environmental Maintenance Services; Payout #1 to Boller Construction in the amount of \$45,735.30; Payout #6 to Cordogan Clark in the amount of \$2,000.00; Payout #28 to Cardno JFNEW – Skokie River Woods Restoration Project in the amount of \$2,018.05; Payout #2 to AT Group, Inc. in the amount of \$2,774.20; Payout #8 to W.B. Olson in the amount of \$648.00.

Motion was made by Commissioner Bernstein, seconded by Commissioner Flores-Weisskopf, to accept the Consent Agenda.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Vice President Kaplan, President Meyers

Nay: None

Absent: Commissioner Waxman
Abstain: None

Motion carried.

NEW BUSINESS

District 113 Referendum Presentation

Representatives from School District 113, Barry Bolek and Natalie Kaplan, showed a video about the upcoming Referendum pertaining to improvements to both Highland Park and Deerfield High Schools. They explained changes that were made to the previous proposed referendum.

UNFINISHED BUSINESS

Bond Issuance Ordinance 13-3

Director Becker stated that included in the 2013-2014 Budget is the debt issuance to be used to fund long range capital needs. Staff felt that based on savings from retiring other debt, annual payments of \$700,000.00 out of operations could be used to pay off debt from this Issuance. The Board approved issuing debt of approximately \$8,955,000.00 payable at 2.27% over 15 years.

Robert Lewis from PMA, the District's financial advisors, distributed a summary of the competitively bid sale and reviewed the actual results.

Motion was made by Vice President Kaplan, seconded by Commissioner Bernstein, to approve Ordinance 13-3 – An Ordinance authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the Park District of Highland Park, Lake County, Illinois, and for the Issue of approximately \$9,000,000.00 Debt certificates, Series 2013, of said Park District evidencing the rights to payment under said Agreement, and providing for the security for and means of payment under said Agreement of said Certificates.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Vice President Kaplan, President Meyers
Nay: None
Absent: Commissioner Waxman
Abstain: None

Motion carried.

ADA Coordinator Appointment

Director Stumpf explained that one of the responsibilities of the Executive Director is to serve as the American with Disabilities Act (ADA) Coordinator. This is to insure that the District is in compliance with ADA matters and assists residents with ADA accommodations. He said this appointment should be authorized by the Park Board, and has not yet been completed.

Motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, to appoint Executive Director Liza McElroy as the American with Disabilities Act (ADA) Coordinator.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Vice President Kaplan, President Meyers
Nay: None
Absent: Commissioner Waxman
Abstain: None

Motion carried.

Five Year Capital Plan

Director Becker said that as part of the Distinguished Accreditation process, the District must submit a Board approved long range capital plan. Understanding that the plan will remain fluid based on resources, needs, and the master plan, Board and staff has invested considerable time anticipating the District's needs for the next five years.

Motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, to approve the District's Five-Year Capital Plan ending March 31, 2018.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Flores Weisskopf, Vice President Kaplan, President Meyers
Nay: None
Absent: Commissioner Waxman
Abstain: None

Motion carried.

TREASURER'S REPORT

Director Becker stated that the February 28, 2013 financial statements are for the 11th month of the fiscal year, and these amounts are close to what the final yearly numbers will be. He said the budget numbers include the Supplemental Budget.

Director Becker gave a brief review of the funds and said the District should come in well under budget.

NEW BUSINESS

Director's Report

Director Stumpf announced the Annual Egg Hunt will take place on March 30th, at 10:00 a.m., at West Ridge; and the Master Plan kick-off will begin on March 20, 2013.

COMMISSIONER/COMMITTEE/STAFF REPORTS - None

OPEN TO PUBLIC TO ADDRESS BOARD

Resident Janet Bernstein gave her comments regarding the Park District's dog park.

CLOSED SESSION - None

ACTION FROM CLOSED SESSION - None

ADJOURNMENT

There being no further business, a motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, and approved by unanimous voice vote. The Board Meeting adjourned at 6:49 p.m.

Respectfully submitted,

Liza McElroy, Secretary