

NOTICE OF MEETING
Tuesday, October 27, 2020
6:00 p.m.

Park District of Highland Park
Board of Park Commissioners
West Ridge Center
636 Ridge Rd.
Highland Park, IL 60035

REGULAR MEETING AGENDA

The Governor has issued a disaster declaration related to public health concerns because of COVID-19, and all or part of the jurisdiction the Park District of Highland Park is covered by the disaster area. The President of the Board of Park Commissioners has determined that an in-person meeting conducted under this Act is not practical or prudent because of said disaster. Likewise, in compliance with the capacity limitations caused by the disaster, public attendance at the meeting is not feasible. Therefore, the Board of Park Commissioners have made alternative arrangements in the manner described below to allow any interested member of the public access to contemporaneously hear all discussion, testimony, and roll call votes.

Members of the public may view a live stream of the Regular Board Meeting by clicking the Tuesday, October 27 Meeting Video link found at <https://www.pdhp.org/park-board/meetings/>

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ADDITIONS TO THE AGENDA**
- IV. **PUBLIC COMMENT FOR ITEMS ON AGENDA**
For public comment, members of the public should email Brian Romes, Executive Director, at bromes@pdhp.org. Emails should be sent between Friday, October 23 at 5:00 p.m. until 5:45 p.m. on Tuesday, October 27 and should have "Public Comment for October 27" in the subject line of the email. Comments will be read aloud during the meeting.
- V. **CONSENT AGENDA**
 - A. **Minutes from September 22, 2020 Regular Board Meeting**
 - B. **2020 River's Edge Golf Learning Center ADA Restroom Improvements Project**
 - C. **Bills and Payroll in the amount of \$1,320,048.69**
- VI. **TREASURER'S REPORT**
 - A. **Financial Forecast Update**
- VII. **UNFINISHED BUSINESS**
 - A. **Rosewood Beach Project Interpretive Cove Protection Updates**
 - B. **Solar Panel Project Update**
 - C. **Lakefront Master Plan Update**
- VIII. **NEW BUSINESS**
 - A. **Parks Foundation Update**
 - B. **Director's Report**
 - C. **Board Comments**

NOTICE OF MEETING
Tuesday, October 27, 2020
6:00 p.m.

**Park District of Highland Park
Board of Park Commissioners
West Ridge Center
636 Ridge Rd.
Highland Park, IL 60035**

- IX. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1 – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- X. ACTION FROM CLOSED SESSION IF ANY**
- XI. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
SEPTEMBER 22, 2020**

The Regular Meeting of the Board of Park Commissioners of the Park District of Highland Park was conducted remotely due to the Governor’s Declaration of Emergency as a result of the COVID-19 Pandemic. Members of the public were able to view a live stream of the Regular Board Meeting.

The meeting was called to order at 6:00 p.m. by President Ruttenberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Grossberg, Vice President Kaplan

Absent: Commissioner Flores Weisskopf, President Ruttenberg

Staff Present: Executive Director Romes; Director Smith, Director Voss, Director Dunn, Director Peters, Director Gogola, Director Carr; Assistant Director Maliszewski; General Manager/Superintendent of Golf Operations Ochs; Executive Coordinator Hejnowski

ADDITIONS TO THE AGENDA – None

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Executive Director Romes read the following comments submitted by the public.

Amy Haggarty

990 Judson Avenue, Highland Park

I am writing to let you know how much of an impact having Park Ave beach open this summer has had. We began as 3 friends who paddle boarded together for the past few summers, and this year our group grew to 12+. We collected together at any chance we could get and came to depend on our sessions together for friendship, support, sharing of quarantining essentials, laughs, exercise and fresh air. We marveled at how chaotic the world has become, but how peaceful and idyllic everything became when out on the water and HOW LUCKY WE ARE to live in a town with access to the beachfront. Friends in other towns and other states were so envious of the escape, the exercise, and the social distanced this activity allowed us. THANK YOU for figuring out a way to make this happen this summer, and I really hope that as a city, we can continue to think creatively to fund all aspects of our waterfront - but particularly the beach and boating access points - in the future, as this truly is the best that the north shore has to offer.

Sandy Schmidt

100 Laurel Avenue, Highland Park

I am a long-term HP resident and have been using the boat launch for many years. It has been a wonderful addition to our community and personal recreational activities for our family. We have a boat and wave rider and us the facility often. During these unprecedented times with the pandemic, having the ability to use the boat launch and beach has been wonderful for our family. We feel the park district made an excellent decision by keeping it open during these difficult times. The boat launch truly separates our community

from the surrounding towns as a valuable park district asset. Thank you for keeping this open this past season.

Lizzy Cohen

606 Rice Street, Highland Park

I am writing you tonight to send my heartfelt appreciation to the PDHP for opening up the Park Ave beach and boat launch during this time of quarantine and COVID. This summer I purchased my own paddle board and rented a spot at Park Ave - this outlet was one of things that helped me greatly over the summer through such a challenging time. We as HP residents, have the gift of Lake Michigan as our close neighbor, and I cannot thank you enough for allowing myself and others to enjoy and appreciate it this summer.

Joanna Levine

2260 Sheridan Road, Highland Park

As a resident and first-time user of the PABF, I am grateful that the committee voted to open the Park Ave boat launch for power boaters and sailors. I cannot imagine my summer without access to the beach and a launch that is just blocks from where I live. One of the most refreshing experiences has been getting to know the recurring boaters and sailors that have been frequenting Park Avenue year after year. My family and I were welcomed and embraced by the community. They are warm, welcoming, helpful, and a wealth of knowledge to the many newcomers that appeared this summer. We all take pride in our lakefront. The majority of neighboring communities have parks, pools, and tennis, but few have lakefront access like Highland Park. I know I am not alone in saying how important Park Avenue is to the community. How can we help support and promote the restoration and development of the Park Avenue Boating Facility to keep it operating for the community to enjoy? Thank you for your consideration

Sue Keno

195 Green Bay Road, Highland Park

Wanted to send a note of gratitude to the park district for opening Park Avenue launch during the COVID-19 pandemic. It is always wonderful having such an amenity and especially during these times.

Seth and Kimmy Mindel

585 Hyacinth, Highland Park

Thank you for your agility in uncertain times, opening up Park Ave for us to enjoy. We understand the challenges involved - and appreciate your flexibility this season. As a 15-year resident, there is not much more enjoyable than our beautiful lakefront and the plethora of activities it provides us all.

Bleu, Noell, Mia & Sandy Vaughn

2691 Oak Street, Highland Park

I am reaching out to let you know my family and I have never appreciated living in Highland Park as much as we did this summer. Our ability to easily enjoy boating, jet skiing, paddling, and sailing is the reason we not only got through this unusual summer, but ended up making it one our family will remember as 'one of the best family summers.' While local pools were closed, and camps and vacations cancelled, having Park Ave beach open provided the setting to be 'safely on vacation' on the water in 10 minutes. Thank you so much for allowing this to be possible by opening Park Ave and ensuring the boat launch was functional.

The Park District literally ‘saved summer’ and we are forever grateful to live not only in this beautiful lakefront community, but also to have a Park District that values and supports it.

Tracy Jacobson

1834 Mc Craren Road, Highland Park

My name is Tracy Jacobson. I am an avid paddle boarder that moved to Highland Park 4 years ago from the East Coast. My husband grew up here. When we decided to move back to the area he grew up in, my sticking point was that I had to be close to the beach and have beach access. I joined the NSYC immediately, and the lake became my second home in the summers. When COVID hit, I was so worried that my outlet would not be there for me, the lake. When you all announced that you would open Park Avenue for us boaters, it honestly changed everything for me and my family during the pandemic. We call it lake therapy. It was truly what has gotten me through this difficult time. I appreciate all your hard work in making this happen. Park Avenue is and always will be my happy place!

Brigette Wolf

995 Marion Avenue, Highland Park

Thank you so much for managing all the complexity of this summer with COVID-19 and keeping Rosewood and Park Ave Beach open, as well as the others along our shore. Those 2 in particular are such gifts you gave the community in really such a miserable time in our world. The ability to safely enjoy the beach, share with family and have the additional unique recreation space and access to Lake Michigan of Park Ave is something I cannot express enough gratitude for. You kept many sane with keeping Park Ave open – being on the water is an experience like no other and only was possible with the PDHP supporting it. Thank you for providing a bright spot all summer long. (the thanks actually continue into the fall

Jodi and Peter Mordini

1853 Sheahen Court, Highland Park

Thank you for your commitment to getting Park Avenue beach and boating facility ready for the summer season. As boaters, North Shore Yacht Club members, and citizens of Highland Park, we appreciate our beautiful lake front and enjoy the many amenities it provides us. This is why it is so important to keep up with all of the restorations needed at Park Avenue, including repairing, and/or replacing the barge. Thankfully, we were able to manage through another season, thanks to the Park District of Highland Park. However, time is of the essence, and we must get to work on the repairs if our community is to enjoy boating, kayaking, paddle boarding, sailing, and other activities in the future. There were record numbers of people enjoying the lakefront this season and we want to continue this trend. On a side note, while we were boating up and down the shores of Lake Michigan this summer, we noticed many restoration projects in progress throughout different communities, including bringing in massive boulders and building break walls in order to protect the bluffs and boating ramps.

Mary Jo Kelly

1661 Midland Avenue, Highland Park

I wanted to thank for allowing Park Avenue Beach to be opened during the 2020 COVID-19 pandemic. PAB is my “go to” happy place to be in the summer. During this uncertain time when many freedoms are

out of reach, it was so nice to be out on our beautiful lake. Truly a gem for our city. Thanks again for allowing myself and friends to have a wonderful summer.

Sally Martin

232 Green Bay Road, Highland Park

I wanted to take a minute to thank you for opening Park Ave. beach during COVID-19. Having the ability to launch my PWC locally was amazing. I think it saved my life; I cannot tell you how depressed I was this spring. I had traveled to Waukegan to launch a few times; it was a huge inconvenience and exhausting because we drove our PWC's back to HP each time to spend time with family and friends. Having Park Ave open was amazing. My family made new friends enjoyed nature and got a great deal of exercise. Not to mention the vitamin D that helped us is all feel better. Having the ability to access and use Park Ave beach also increased our appreciation of Highland Park's Park District and city amenities. WOW! WOW! WOW! I am so proud to have such a great Park District and community in HP. I know how difficult it was to make the decision to open and I want you all to know that your efforts are greatly appreciated. Seriously best park district on the North Shore. If you need community volunteers please let me know I want to do whatever I can to help.

Danny Hanna

51 Sheridan Road, Highland Park

I am writing to laud the Park District for opening the Park Ave Boating Facility this Summer. This was an oasis during these Pandemic times. I was able to utilize the PABF 2-3 times a week and each time, it was an escape from the craziness of today's world. I will be sad when the season is over. Having a lakefront Boating Facility is a special treasure of our community and part of the reason we purchased a home in Highland Park over neighboring Deerfield or Northbrook. Again, thank you for making it possible to have a boating season during these difficult times.

Sam Kashy

184 Oak Knoll Terrace, Highland Park

Reaching out to thank you and the PD Commissioners for the support to open PAB this year. Our family are both powerboaters and members of the NSYC. Having access enabled us to have a "normal" summer in a summer that was far from normal. With kids home for the summer this was huge source of joy for us, our friends, and their children.

Powerboating

- a) Took our kids and their friends every week (sometimes more than once per week) tubing and swimming. This was between 6-10 kids, 90% HP residents each time.
- b) Hosted "camp" for my youngest daughter's friends on the water.

NSYC

- a) Stand Up Paddle Boarding – We taught our daughters how to paddle and my wife and I went for many evening paddles along the shoreline.
- b) Sailing – I raced nearly every Sunday with the NSYC; Also went out on many evenings for fun relaxation.

The lakefront is a unique asset to our community and truly enhances the value of HP. Please continue to invest to assure safe and open access.

Kurt Meier

948 Judson Avenue, Highland Park

This has been a challenging year for all of us. The boating, sailing, and kayaking at Park Ave has been a welcome outlet - and a great way to socially distance as well.

Jaime Plotkin

346 Park Avenue, Highland Park

I am reaching out to thank the Park District of Highland Park for their efforts in allowing the North Shore Yacht Club and the boating community, to access Park Ave beach this past COVID-19 season. It made a huge difference for me mentally, physically, and emotionally this past summer. The joy and laughter experienced this summer with my paddleboard was amazing! I also enjoyed watching others paddle boarding, kayaking, jet skiing, boating, and sailing. People enjoyed family time or alone time on the beach. This was the medicine I needed to get through these challenging times. Time in nature and enjoying the outdoors during the pandemic, proved to be, for many people in the community, their medicine. The number of bikers, walkers, park goers, and hikers was obvious to everyone. Our beaches are our greatest asset to this community, in my opinion. The time and effort put forth by the Park District is appreciated by many!

Kenny and Leslie Goldstein

1206 Cambridge Court, Highland Park

I just wanted to express my gratitude for opening Park Avenue boat launch this year during the pandemic. I bought a boat launch pass and joined the North Shore Yacht Club and have enjoyed every minute of my time paddle boarding on and just enjoying the lake. All thanks to the Highland Park District for making this happen. Your folks helped us open the gate and patrolled the area making us feel safe and monitored. Beach access has made my family feel whole and at peace during this crazy time and I know it was not easy to do this on your part. We moved to Highland Park because of the lake, and in the 15 years that we have lived here (moved from the city), we have never spent so many hours on the lake! Thank you thank you!

Dina Rollman

680 Kincaid Street, Highland Park

My name is Dina Rollman, and I am a Highland Park resident. I am writing to tell you what an incredible summer I had due to being able to use Park Avenue beach. At the beginning of this summer I bought a stand-up paddle board and stored it at Park Ave. I also bought a parking pass. That meant that multiple mornings a week all summer I could leave my house in the Ravinia neighborhood and 20 minutes later be standing on my SUP board on the lake. I have been living in HP for 10 years and this was the first summer that I took advantage of the lake itself (I have a deep love for Rosewood Beach already). My friends and I had many SUP outings in the early morning, around 6 am, and got to see the sun rise and enjoy a quiet, social, and COVID-safe activity. It was truly incredible. I am so grateful that with everything else being canceled this summer (Ravinia festival, Highwood summer festivals, etc.), the Park District opened Park Ave. beach. It made all the difference for me in an otherwise strange and disappointing summer. Thank you!

Chadd Berkun

856 Judson Avenue, Highland Park

Please add my comments below to those of other PABF users at tonight's meeting. Thank you Park board commissioners for opening PABF this season. Despite the many challenges my family did have an enjoyable season. Please extend my thanks to all of your staff that made the season possible. Looking forward to 2021 and beyond.

Stephen L. Knapp

700 College Place, Highland Park

I wanted to reach out and thank the park board and staff for making Park Av. happen this year. I think you all will agree we had unprecedented use of the lakefront this year. With all the current issues happening, the lake front and all associated activities were desperately needed. A lot of residents would have suffered both physically and mentally without it. I look forward to next year and hopefully more normal operations! Here is an image from 9/13:

Kim and Adi Mor

67 Laurel Avenue, Highland Park

I wanted to take a moment to thank the HP Park District for figuring out how to open the beach and boat area this season especially with COVID concerns. It brought a lot of Joy to our family and the community as a whole. It was wonderful seeing how much the area was enjoyed this year and looking forward to next year already. Great Job!

Andrew Cohen

271 Charal Lane, Highland Park

I wanted to take a minute to send a huge THANK YOU to you for allowing the Park Avenue beach and boating facility to open this summer. As Highland Park residents for the last 15 years, my wife and I have said many times all summer how lucky we are to live in Highland Park and to have access to the lakefront and the Park Avenue facility. We were down there every Saturday and Sunday, and many times during the week as well. In the late spring we purchased a wave runner. The entire family had an absolute blast every time we went down to the Park Avenue boating facility. As bad as COVID has made things this summer with the kid's summer programs being cancelled, having the PWC and having access to Park Avenue for launching turned what could have been a miserable summer into a fantastic summer. So again, thank you for allowing the Park Avenue facility to open this year. We can only look forward to next summer at the Park Avenue facility.

Brett & Marina Tolpin

283 Leslee Lane, Highland Park

I wanted to voice support for the decision to open Park Ave. boating during the COVID Pandemic and enabling the activity this summer. For nearly 10 years, I have parked my motorboat at the boating facility on Park and used the boat ramp, except this summer. The difficulty we had signing up in spring due to technology issues with the PD website and indecisiveness by the city/PD of if and when the Park Avenue boat ramp would open compelled us to slip our boat at Waukegan Harbor this summer for the first time. The decision was not easy but the investment in owning and using a boat is considerable and there given the risk that access would be denied and/or restricted, this was the best option. Waukegan is a long way to

drive to access the water, but they opened up in April and made it easy while Highland Park would not commit, which ultimately reduced the season to 50% of that of Waukegan. Boating in Highland Park and specifically Park Avenue is a great asset and historically, the HPPD has done a great job. We have every intention of returning once the city/PD decisively opens up boating for the next season and there are others like us that would like nothing more than to come back to boat at Park Avenue. We hope that improvements will continue to be made and that a full season to access Lake Michigan is restored next summer.

Lynn West

1342 Ferndale Ave, Highland Park

Kudos to you for stepping up to the plate during these unprecedented times. I have enjoyed many hours of kayaking on the lake. The patrol team has been so very friendly and helpful. One young man actually got help for a sea gull injured by a fishing hook. Please let me and other members of the Yacht Club know if there is anything we can do to help.

Michael West

1342 Ferndale Ave, Highland Park

As a Highland Park resident whose nearly continuous association with NSYC and use of the PABF dates back to 1977, I would like to commend and thank the Board for all their efforts in finding COVID compatible ways to keep this valuable community asset open and functioning this season. WELL DONE

Tom and Kim Corning

261 Laurel Ave, Highland Park

Just a quick note of appreciation for opening the Park Ave Boat ramp during COVID this Summer. My family and I so much appreciate being able to use this valuable community resource, especially when so many other public facilities are still on shut down. We know that this has been a difficult period for the Park District with the challenges COVID brings. Your staff has been always available to help when information was needed. I want to make special mention of Robyn Zullo. Her patience in handling security and access to the ramp has been huge for us; and especially in light of what is going on with current lake levels. These conditions we know made it especially difficult to maintain the facility and to keep the boat ramp open. Thank you. My family and I were able during this period to launch our boat on a regular basis and access the wonderful asset that lake Michigan is. My name is Tom Corning, and my address is 261 Laurel Ave in Highland Park, just up the hill from the boat ramp.

Anne and Tim Mahon

1782 Clifton Avenue, Highland Park

Now that the season is winding down, we wanted to take a minute and thank you, and your team, for opening and managing Park Avenue Boating this season. We know things are very difficult and you have many constraints but that you allowed the community to use that gem was wonderful. It is always a terrific asset and especially this year, it was very important.

Stacy Winternitz

1130 Hilary Lane, Highland Park

This is the first year that I have used the yacht club. It MADE my summer. I mainly paddle boarded and I have new appreciation for the lake and living in HP. Thank you for keeping it open this year. It also was a welcome diversion for my 15-year-old who loves the lake now as much as I.

Justin Tubero

647 Onwentsia Avenue, Highland Park

"My neighbors and my own family that live near Park Avenue beach would like to formally congratulate and thank the Park District of Highland Park and the board for the courage that they showed earlier this year to look beyond the uncertainty that was swirling around them and the courage they showed in opening the beaches and more specifically Park Avenue Beach and boating facility. Many of my neighbors and myself are down at Park Avenue Beach are down there every single day, (even in the winter) and if you all could have experienced:

- The smiling eyes when people greet one another from behind the mask. All just happy to be by the water on a sunny day.
- The leashed new dogs everyone adopted or purchased. The new K-9 family members all greet one another for the first time. So fun to see.
- So many daily determined faces of those committed to shedding the "quarantine weight" by pushing themselves up the hill and using the Park avenue beach entrance and exit hills as a challenge they pushed themselves through.
- The stunningly colorful sails from the sailboats racing in what can only be described as a colorful choreographed dance on water.
- The early morning athleticism and peacefulness shown by the large deeply committed paddleboard community, all paddling while greeting the rising sun together over the lake we are so lucky to live near.
- The seamlessly executed water safety instruction done by the yacht club volunteer instructors brought so much water safety awareness to the community.
- The beautifully gliding Hawaiian outrigger canoes and the teams of canoers and kayakers with their early morning beachside /socially distanced workout regimen while the rest of us are still sleeping.
- The sincere care and sense of community took to clean up the parking lot and beach, time and again when the storms rolled through and did damage or made a mess of the beach areas.
- The love and spirit of inclusion that the members of the North Shore yacht club shows on a daily basis to the inquiring citizens and the community at large by sharing the love of the water while also keeping a watchful eye on the beaches to insure safety is always in the forefront of beach side activities.

Regular Board Meeting Minutes
September 22, 2020

- The happy brief chats between Park District employees and the citizens all showing each other appreciation and respect while merely talking about how beautiful of a spot we have down there and how nice the weather has been.
- The many wave runners showing off their incredible skill in the open water while also being respectful of those launching, teaching, or learning, at the south bay.
- The free paddleboard lessons for the kids of highland park done at proper distances using a new invention that uses a floating rope and safety buoys. Invented right here in Highland Park at Park Avenue Beach.
- The sandcastles, the beach glass hunting, the beach stone gathering, the first annual race, and so much more fun and happiness.

If you could have experienced all of this. It would make you even more proud to serve the community in the capacity that you have chosen. All of this was all possible because you looked beyond mere uncertainty in such an uncertain time and chose to act in accordance with the desires and needs of the very large beach loving community of Highland Park. Park Avenue Beach is a mainstay of this community and the fact that you all pushed to get it open this year and working hard with the North Shore Yacht club to make sure it was a good experience, was an exercise in collaboration that from my very simple perspective should be congratulated. Keep up your focus on the lakefront as it is a special and rare resource that should be cared for with the utmost love and diligence while being used by the community to help our children learn why Highland Park is as unique as it is. I can honestly attest to the fact that the many kids that spent their time beaching, boating, canoeing, paddle boarding, kayaking, and sailing, at Park Avenue Beach this season all now further understand why Highland Park is as unique and as a special community that it is.

CONSENT AGENDA

Vice President Kaplan asked that Item C, the 2020 Parks ADA Pathway Improvement Project, be removed from the consent agenda and discussed separately.

A motion was made by Commissioner Grossberg and seconded by Commissioner Bernstein to remove Item C, the 2020 Parks ADA Pathway Improvement Project, from the consent agenda and to approve the Minutes from the August 11, 2020 Workshop Meeting; Minutes from the August 25, 2020 Regular Board Meeting; and the Bills and Payroll in the amount of \$1,487,290.77.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Grossberg, Vice President Kaplan

Nay: None

Absent: Commissioner Flores Weisskopf, President Ruttenberg

Abstain: None

Motion Carried

2020 PARKS ADA PATHWAY IMPROVEMENT PROJECT

Director Smith reported that the Park District of Highland Park received four sealed bids on Tuesday, September 15, 2020, for materials and labor to complete the 2020 Parks ADA Pathway Improvements

Project. The objective of this project is to improve ADA access pathways and features at Cloverdale Park, Devonshire Park, and Woodridge Park. This work is necessary to meet ADA requirements.

The low bidder for this project was Continental Construction, for a total project cost of \$228,579, which included the base bid for Cloverdale and Devonshire Park and the alternate for Woodridge Park. While the Park District had issues with this contractor in the past and eventually removed them from the job for the Mooney Park Playground Replacement in 2013, staff felt comfortable recommending them to the Park Board of Commissioners after speaking with references. However, this past Friday, staff were made aware of other agencies who had similar and additional issues with this contractor, so staff contacted those agencies to discover that Continental Construction failed to pay several sub-contractors, significant errors occurred on the job, and they failed to provide required paperwork, which resulted in removal from the job or incomplete jobs.

Director Smith reported that the second-lowest bidder was Emerald Site Services, Inc., for a total project cost of \$259,500. After contacting references staff found the reviews to be favorable, and staff recommends the Park Board of Commissioners approve the base bid for Cloverdale and Devonshire Parks and alternate bid for Woodridge Park with Emerald Site Services, Inc. as the lowest, responsible bidder.

Commissioner Grossberg would like to know how contractors find out who was the lowest bidder.

Director Smith reported that this project was a sealed bid, which are due by said date, and opened during a public meeting where the results are read aloud. Due to the pandemic, bid openings are currently conducted virtually and open for anyone to attend. After the bid opening staff review the bids, check references, post bid results on the website, and provide a recommendation to the Park Board of Commissioners.

A motion was made by Commissioner Bernstein and seconded by Commissioner Grossberg to approve Emerald Site Services, Inc., which is the second-lowest bidder and the lowest responsible bidder for \$259,500 as the contractor for the 2020 Park ADA Pathway Improvement Project.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Grossberg, Vice President Kaplan

Nay: None

Absent: Commissioner Flores Weisskopf, President Ruttenberg

Abstain: None

Motion Carried

TREASURES REPORT & FINANCIAL FORECAST

Director Peters provided an update of the District's financial forecasts and presented a report from the September 17, 2020, Finance Committee.

Financial Forecast

Special Disclaimer from Public Financial Management (PFM)

Director Peters shared the District's special disclaimer, reporting that the research and any forecasts are based on current information as of August 31, 2020, as is considered to be reliable, but the District does not represent it is accurate or complete, and it should not be relied on as such. The information, opinions, estimates, and forecasts contained herein are also as of the date hereof and are subject to change without prior notification.

Projected Cash Flow/Operations (Operations General and Recreation Fund)

Director Peters presented the District's chart of operations which examines the General and Recreation Funds comparing the budgeted cash on hand vs. the projected cash on hand at the end of each month. She reported that the District budgeted to have \$11.9 million in cash on hand December 31, 2020. As of today, staff are projecting to have \$10.8 million in cash on hand December 31, 2020, despite the impacts of COVID-19. Additionally, the District will remain in compliance with our board policy, maintaining a 25% reserve in the general and recreation funds.

Budget vs. Actual vs. Projected (Operations General and Recreation Fund)

The next item reviewed was the 2020 Budget Comparison report of the General and Recreation Funds. This report provided a comparison of the 2020 budget approved in December of 2019 vs. the actual figures as of today, plus the "worst case scenario" projections made in June for the end of the year. Director Peters reported that the District budgeted a \$3 million surplus for the end of the year. Due to the pandemic and its financial impacts, staff projected a \$1.8 million surplus for the end of the year. She reported that the overall reduction between our original budget vs. the projections is a \$1.2 million deficit. As of August 31, the Park District has generated a little over \$10 million in actual revenue vs. the \$9.4 million projected, which is \$843,000 higher than projected. As for expenses, the Park District has spent \$8.37 million as of August 31 vs. the \$8.66 million projected, which is a \$286,000 positive variance. The year-to-date net difference, which compares the actual vs. projections is a \$1.1 million surplus.

Budget vs. Actual vs. Projected No Taxes/Transfers (Recreation Fund)

The next item reviewed was the 2020 Budget Comparison report of the Recreation Fund. This report provided a comparison of the 2020 budget approved in December of 2019 vs. the actual figures as of today, the "worst case scenario" projections made in June for the end of the year without the support from property taxes and transfers from the general fund. Director Peters reported that the District budgeted a 2.4 million operating deficit for the end of the year. Due to the pandemic, staff projected the deficit to increase by \$1.3 million. As of August 31, 2020, the District has generated \$4.35 million in actual revenue vs. our projections of \$3.52 million, which is an \$832,000 surplus in revenue. As for expenses, the Park District has spent \$5.74 million vs. the \$5.71 million projected, for a net difference of \$25,000 more in actual expenses vs. projected. She reported that the year-to-date net difference, which compares actual vs. projections is \$807,288. Expenses have come in higher than projected due to payroll expenses. However, the Park District has a \$1.1 million surplus in overall revenue.

Monthly Payroll Budget vs. Actual vs. Projection

Director Peters reported that the District budgeted around \$10 million in payroll expenses. However, through furloughing staff, reducing employee hours, and implementing a hiring/merit freeze, staff projected

the expenses as of December 31 to be around \$7.5 million which reduces the overall projected net difference of the budgeted vs. projected to \$2.5 million. The District's actual payroll expenses as of August 31 are higher than staff projected. The actual expenses were \$4.9 million vs. the \$4.78 million projected, so the Park District has spent \$126,270 more than projected. However, the Park District could not have a \$1.1 million surplus in overall revenue without increasing payroll expenses due to increased programming. Once COVID-19 struck, the District's payroll expenses decreased until June. When the state began preparing and training for Phase 4 guidelines in July, this allowed the Park District to offer more services.

Commissioner Bernstein asked if it would be accurate to say that the financial conditions of the Park District are stable and solid.

Director Peters reported that the Park District will be able to pay the debt certificate and the reserves are healthy, so she would confirm that the Park District's financials are stable.

Commissioner Bernstein thanked staff for their hard work as the financial reports are easy to understand and follow. He reported that the Finance Committee liaisons will continue to monitor the Park District's financials.

Commissioner Grossberg agreed with Commissioner Bernstein and he complimented Executive Director Romes regarding his planning efforts during such difficult and unprecedented times.

Finance Calendar

Director Peters highlighted key changes to the 2020/2021 finance schedule which includes, filing for the Cares Act which is due October 15, the DRAFT HP Field House Pro Forma and Business Plan for the Recreation Center of Highland Park presented December 8, filing for FEMA will be submitted by December 21, the 2021 budget will be presented to the Park Board of Commissioners January 21, 2021, and the budget will be approved on February 23, 2021. In 2019, the budget was presented to the Park Board of Commissioners in November and the budget was approved in December of that same year. The delay is recommended by the District's legal counsel and auditors. Staff also found that many neighboring districts will also follow this schedule. She reported that the Park District no longer needs to amend the budget, which was originally planned since the funds to support the construction of the NSSRA facility are in the capital fund instead of the special recreation fund. However, as the amount is shown in transfers, an amendment is not necessary. Additionally, due to the impacts of COVID-19, the district's expenses and revenue will be significantly different from the figures filed with Lake County. However, our auditors, Sikich LLP, and legal counsel reported that the Park District does not need to amend the 2020 budget. Director Peters reported that our auditors will most likely release a statement for the Park District to place in the CAFR package regarding the impacts of the pandemic. Thankfully, Director Peters reported that none of these changes will negatively impact the Park District GFOA certificate.

Commissioner Bernstein would like to know if it is the opinion of the Park District's auditors and legal counsel, that by not amending the budget, that it will not negatively impact the Park District's triple AAA bond rating.

Director Peters reported that she has not heard anything from the Park District auditors regarding negative impacts on the bond rating should the District not amend the budget. She will follow up with both parties to ensure the bond rating will not be impacted by our decision.

Treasures Report

Director Peters reported that the Special Recreation Fund is trending favorably due to budgeted tax receipts and the District has yet to receive the \$350,000 bill in contractual services for the NSSRA building. As for the Capital Fund, it is significantly under budget due to the reduction of projects from the pandemic. As for the General Corporate Fund, it has a favorable variance due to reducing payroll, expenses, and a timing difference in health insurance. As for the Debt Service Fund, it has a favorable variance due to timing differences from tax receipts. Lastly, she reported that the Recreation Fund has an unfavorable variance which is due to the closure and reduction of services from the pandemic.

President Ruttenberg would like to know what is happening with the development of the NSSRA building.

Executive Director Romes reported that demolition was completed in February, however, construction has been delayed since the Illinois Department of Natural Resource (IDNR) has not awarded the PARC Grant, Therefore, NSSRA is delaying construction until a grant recipient is selected. If awarded, those grant dollars would be used for the construction of the new facility and will reduce some of the costs the Park District will provide in support of NSSRA.

UNFINISHED BUSINESS

A. Rosewood Beach Revetment Project

Vice President Kaplan asked that this item be removed from the agenda due to the absence of Commissioner Flores Weisskopf and President Ruttenberg. He asked that this item be reviewed at the October 13 Workshop Meeting.

B. Approval of the Construction Bid for the Preserve of Highland Park

Manager Grill reported that the Park District issued a bid request for the construction project at the Preserve of Highland Park on August 18, 2020. A pre-bid meeting was attended by nine vendors on August 25 and the Park District received three sealed bids on September 10 for materials and labor to complete the project.

The low bidder for this project was Team REIL Construction, which the Park District has worked with in the past. Manager Grills was pleased to report that staff was able to negotiate and reduce the base bid from \$1,358,090 to \$1,172,690 and reduce the alternate path work bids for a total project cost of \$1,204,290.00. Manager Grills reported that the Park District will have \$416,119 left in the budget for the conversion of the Highland Park Country Club, which has been renamed as the Preserve of Highland Park, once construction with Team RIEL is complete.

Vice President Kaplan would like to know if the existing cart paths will be repaired by Team RIEL Construction.

Regular Board Meeting Minutes
September 22, 2020

Manager Grill reported that alternates A9 and A10 are locked in costs for path work repairs, which includes the existing cart paths. With no further questions, Manager Grills reported that staff recommends approval from the Park Board of Commissioners for the 2020 Preserve of Highland Park Project base bid (minus items L7 and section N) and alternates A3 – A10 from Team REIL Construction in the amount of \$1,204,290.

Commissioner Grossberg would like to know what the site will look like by December of 2021.

Manager Grill reported that the site will have specialized gardens, plantings, completed path work, and two overlooks, and finally the gateway path and the connector trail will be built. Additionally, there is a shoreline project for the IPA, which staff are meeting with the contractor this month.

Commissioner Grossberg would like to know what the center of the old golf course will look like in June of 2021.

Manager Grill reported that the shoreline work will be almost complete, quite a bit of infrastructure will be done, however, most planting will occur into the Fall of 2021.

Commissioner Bernstein would like to know what the Park District will do to marketing the new nature preserve.

Director Gogola reported that once the bid is approved, staff can begin messaging what the progress will be, promote the grand opening, and so forth so the marketing plan will be similar to the one for Sunset Valley Golf Club.

A motion was made by Commissioner Bernstein and seconded by Commissioner Grossberg to approve the Construction Bid for the Preserve of Highland Park.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Grossberg, Vice President Kaplan

Nay: None

Absent: Commissioner Flores Weisskopf, President Ruttenberg

Abstain: None

Motion Carried

NEW BUSINESS

A. Parks Foundation Update

Commissioner Grossberg reported that the Parks Foundation is working to launch two fundraising programs. First is the “Bike the Parks” event which currently has 234 people registered to raise \$2600 from sponsorship. Second, is the annual appeal.

B. Summer Recreation Usage Report

Assistant Director Maliszewski provided an overview of the financial impacts, significant changes, and the tireless efforts of staff who created and ran programs this past Summer. He reported the amount of planning, flexibility, versatility, and creativity applied to these programs was a true testament of staff’s abilities.

As a reminder, Phase 3 of the Governor’s Restore Illinois Plan was in effect from May 5th through June 25th, which permitted gatherings of 10 or less. All participants and instructors were required to social distance and wear mask and extensive cleaning measures were implemented along with activity-specific guidelines. Phase 4 permitted gatherings to increase to 50 or less and reduced the activity-specific restrictions. However, social distancing, face coverings, and extensive cleaning measures were still required.

i. Summer Camp

Assistant Director Maliszewski provided a report comparing the 2019 and 2020 Summer Camp financials. He reported that registration figures for 2020 do not represent unique users, unlike most of the figures in 2019. He is pleased to report that athletic, tennis, and heller camps were very sought after this summer, and were offered weekly. Due to the restrictions provided by the Governor, the Park District was unable to offer its traditional summer camp. Therefore, staff created Camp Hometown which was marketed and catered to families with an essential daycare need. When comparing gross revenues, in 2019 the Park District generated \$1.6 million from summer camp as opposed to this summer which the District generated \$320,797. This is a 19% revenue capture in comparison to the previous year.

Staff are planning to follow the Phase 4 guidelines of Restore Illinois Plan for 2021 Summer Camps, while preparing to transition to traditional programming should the state enter Phase 5 of the plan. The branding of Camp Hometown will continue. However, staff are increasing to 7 weeks of camp, running from June 21st through August 6th weekdays from 9:00 a.m. – 3:30 p.m. Additionally themed camps will be re-introduced, such as Spotlighters and Trekkers. As for before and after camp, the Park District will only offer after camp at each location so campers cannot intermingle. He is pleased to report, that field trips outside of Highland Park and swim lessons at Hidden Creek AquaPark will be re-introduced. Finally, the Park District will still offer weekly unique camps, such as tennis and athletics since these were so successful in 2020. Registration for summer camps are anticipated to begin in January of 2021.

ii. General Summer Programming

Assistant Director Maliszewski provided a report comparing the 2019 and 2020 Summer programming financials. The first line item reviewed was athletics. Assistant Director Maliszewski reported that leagues were restructured several times due to guidelines provided

by the Department of Commerce and Economic Opportunity (DCEO) this summer, which resulted in a 50% reduction in revenue from 2019. While the registration figures may not reflect this reduction, Assistant Director Maliszewski reported that the league's fees were significantly reduced because of the DCEO guidelines.

The next line item reviewed was Centennial Ice Arena. He reported that the ice arena was closed due to the approved compressor replacement, so there was a significant loss in revenue since gymnastics was the only program within that facility generating revenue. As for tennis, outdoor lessons were highly sought after this summer, so there were little changes when comparing 2019 to 2020. As for Recreation, which includes ParkSchool and similar programs, there were little changes. He was pleased to report that Safety Village was a highly sought-after program, in which staff was able to provide more instructors and pull families from the waitlist. Overall, Assistant Director Maliszewski reported that summer programming bounced back much better than camp, capturing 70% of revenue year to date.

As for 2021 staff are going to follow the Phase 4 guidelines of Restore Illinois to develop programs, with some virtual options. However, most will be offered outdoors and in-person. Staff feel residences have a desire to stay outside, so programming is being developed around those desires. Additionally, the Park District will offer "Create-A-Class" programs based on needs and interests provided by micro-groups, which could be a small group of homeschoolers. Once again, full-time staff will be available to teach, coach, and instruct the recreational needs of the community and supplies will be re-purposed to reduce costs.

Vice President Kaplan commended staff for all the work completed in the past 6 months, stating that he feels the Park District has come through with flying colors considering the challenges we were up against.

Commissioner Bernstein thanked staff for their flexibility and the ability to think outside of the box. He is confident that no matter what the Park District is dealt with staff will continue to find creative ways to keep the community engaged.

C. Director's Report

Executive Director Romes reported that Sunset Valley Golf Club is having a record year, the resident usage for August has almost doubled, and he is pleased to report that staff are providing a much-needed service to the community. Some upcoming events at the golf course include the Illinois Junior Golf Association Tournament October 3rd through 4th. Additionally, the rest of the District has found ways to provide enriching events to the community while adhering to the guidelines and keeping safety as a top priority. These events include the Highland Park Hauntings, which is a sold-out event, occurring on Friday, October 23rd, which participants will drive from the Debbie Gottlieb Beitler Dog Park to Deer Creek Racquet Club, where they'll find many haunting scenes and zombies lurking throughout the woods. The Park District is also offering an outdoor screening of Hocus Pocus. Tickets are still available for the screening on Thursday, October 15th, whereas tickets are sold out for the Friday, October 16th feature. Additionally, the

Regular Board Meeting Minutes
September 22, 2020

Highland Park Golf Learning Center is offering Halloween mini golf beginning Thursday, October 22nd through Sunday, October 25th. Families can also enjoy “Reverse Trick-or-Treating” where families will be visiting by Mike and Sully, from Monsters Inc. Mike and Sully will arrive at your home between 9:30 a.m. through 12:30 p.m. on Halloween, where children can take pictures and receive a bucket of candy. Finally, the Park District is offering a variety of online costume contests for families to take advantage of throughout October. Winners from each category will be selected on October 30th with their photos posted to the Park District’s Facebook page.

C. Board Comments – None.

ADJOURNMENT

A motion was made by Commissioner Bernstein and seconded by Commissioner Grossberg and approved by a unanimous vote. The Board Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Brian Romes, Secretary



Memorandum

To: Park Board of Commissioners

From: Mike Evans, Landscape Architect; Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: October 27, 2020

Subject: **2020 River's Edge Golf Learning Center ADA Restroom Improvements Project**

Summary

The Park District of Highland Park received four (4) sealed bids on Wednesday, October 21, 2020, for materials and labor to complete the 2020 River's Edge Golf Learning Center ADA Restroom Improvements Project. The objective of this project is to improve ADA access and amenities for the restrooms at River's Edge Golf Learning Center. This work is necessary to meet ADA requirements.

Bid Results

Company	Base Bid #1 Men's Restroom Renovation	Base Bid #2 Women's Restroom Renovation	Alternate #1 Fixture Purchase	Alternate #2 Doors/Frames Purchase /Install	Alternate #3 Flooring Purchase/Install	Alternate #4 Partitions Purchase/Install
Absolute Home Improvement	\$7,467	\$7,467	\$6,046	\$6,945	\$3,328	\$6,037
Precision Quality Contractors	\$15,000	\$14,000	\$44,700	\$7,500	\$7,400	\$9,600
Ruddy Brothers, Inc	\$18,690	\$18,690	\$8,127	\$5,470	\$3,000	\$7,625
Kandu Construction	\$37,000	\$37,000	\$12,800	\$12,000	\$13,000	\$24,000

The lowest bidder was Absolute Home Improvements, Highland Park, IL. The Park District has experience working with this contractor.

Budget Impact

Total Available Funds for this Project	\$50,000
Bid Recommendation (Base Bid & Alt. 1)	\$20,980
Doors, Flooring & Partitions to be Contracted Separately	\$13,638
<u>Total</u>	<u>\$34,618</u>
Anticipated Amount Under Budget	(\$15,382)

Timeline

This work is anticipated to take place November 2 through November 25, 2020.

Recommendation

Staff recommends approval from the Park Board of Commissioners Base Bid #1-2 and Alternate Bid #1 from Absolute Home Improvements, in the total amount of \$20,980.



To: Board of Park Commissioners

From: Karen Lakoske - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: October 27, 2020

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written September 17, 2020 through October 21, 2020 to be presented to the Board for approval on October 27, 2020.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
September 25, 2020	\$ 3,503.00
October 8, 2020	\$ 383,794.76
October 20, 2020	\$ 16.11
October 21, 2020	\$ 172,096.41
Void Payments	\$ (210.00)
Bank Drafts	\$ 57,323.20
P-Card	\$ 128,883.38
TOTAL	\$ 745,406.86

PAYROLL DISBURSEMENTS

September 11, 2020	\$ 292,637.09
September 25, 2020	\$ 282,004.74
TOTAL	\$ 574,641.83

GRAND TOTAL	\$ 1,320,048.69
--------------------	------------------------

To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 10-27-20 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



Park District of Highland Park, IL

Check Register

Packet: APPKT02494 - 20200925 4

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16344	PARKS FOUNDATION OF HIGHLAND	09/25/2020	Regular	0.00	3,503.00	185486
<u>092120</u>	Invoice	09/21/2020	Funds deposited in wrong account	0.00	3,000.00	
<u>092220</u>	Invoice	09/22/2020	Revenue collected on behalf of Parks Fou	0.00	503.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	3,503.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	3,503.00



Park District of Highland Park, IL

Check Register

Packet: APPKT02504 - 20201008 1

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18895	ABIGAIL NATENSHON	10/08/2020	Regular	0.00	14.76	185487
<u>1175610</u>	Invoice	09/18/2020	Refund	0.00	14.76	
10034	ABSOLUTE HOME IMPROVEMENTS	10/08/2020	Regular	0.00	9,720.00	185488
<u>1 100520</u>	Invoice	10/05/2020	Sunset Woods Tennis Courts Access Impr	0.00	9,720.00	
18886	ADVANCED SECURITY SOLUTIONS IN	10/08/2020	Regular	0.00	12,696.25	185489
<u>115089</u>	Invoice	09/07/2020	Security Agent 08/31/20-09/06/20	0.00	4,227.00	
<u>115160</u>	Invoice	09/14/2020	Security Agent 09/07/20-09/13/20	0.00	4,378.25	
<u>115181</u>	Invoice	09/21/2020	Security Agent 09/14/20-09/20/20	0.00	4,091.00	
10072	AL LEVY	10/08/2020	Regular	0.00	455.00	185490
<u>093020</u>	Invoice	09/30/2020	Umpire fees - June-July 2020	0.00	455.00	
17720	ALAN SPECTOR	10/08/2020	Regular	0.00	120.00	185491
<u>100720</u>	Invoice	10/07/2020	Umpire fees - September-October 2020	0.00	120.00	
18894	ALLEN JURIS	10/08/2020	Regular	0.00	218.36	185492
<u>1175658</u>	Invoice	09/18/2020	Refund	0.00	218.36	
18896	AMANDA SCHALLMAN	10/08/2020	Regular	0.00	132.00	185493
<u>1175743</u>	Invoice	09/18/2020	Refund	0.00	132.00	
11009	GRANDI BROTHERS	10/08/2020	Regular	0.00	95.00	185494
<u>3004212</u>	Invoice	09/16/2020	1 Case 2-cycle oil	0.00	95.00	
18759	BALANCED ENVIRONMENTS, INC	10/08/2020	Regular	0.00	7,924.23	185495
<u>86478</u>	Invoice	08/31/2020	August contracted mowing	0.00	7,924.23	
18891	BLOOMINGDALE PARK DISTRICT	10/08/2020	Regular	0.00	4,781.75	185496
<u>091420</u>	Invoice	09/14/2020	Safety Coordinator - 06/29/20-08/14/20	0.00	4,781.75	
10387	CAREY DOWDLE	10/08/2020	Regular	0.00	120.00	185497
<u>100720</u>	Invoice	10/07/2020	Umpire fees - September 2020	0.00	120.00	
10446	CHICAGO DIST GOLF ASSOC	10/08/2020	Regular	0.00	2,000.00	185498
<u>858</u>	Invoice	10/01/2020	2020 CDGA Marketing Final Installment	0.00	2,000.00	
10502	CITY OF HIGHLAND PARK	10/08/2020	Regular	0.00	13,919.73	185499
<u>000573 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1801 S	0.00	919.56	
<u>000592 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1801 S	0.00	176.76	
<u>000795 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1801 S	0.00	176.76	
<u>000810 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 2627 St	0.00	32.04	
<u>001725 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 0 Ravin	0.00	62.69	
<u>002480 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 45 Rog	0.00	318.19	
<u>005210 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 125 Ce	0.00	462.06	
<u>005211 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 125 Ce	0.00	651.67	
<u>005221 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1377 D	0.00	328.11	
<u>005222 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1377 D	0.00	291.15	
<u>005246 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1390 S	0.00	471.65	
<u>007491 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 3100 Tr	0.00	517.84	
<u>009806 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1390 S	0.00	634.27	
<u>015005 100120</u>	Invoice	10/01/2020	Water/Sewer 7/01/20-9/30/20 486 Roger	0.00	25.50	
<u>015813 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 405 Pro	0.00	34.50	
<u>016770 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1220 Fr	0.00	848.77	
<u>016772 100120</u>	Invoice	10/01/2020	Water/Sewer 7/01/20-9/30/20 2205 Skok	0.00	977.72	
<u>016883 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 19 St Jo	0.00	27.25	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>018000 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1055 St	0.00	34.50	
<u>018647 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 3100 Tr	0.00	2,574.99	
<u>018829 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 2501 S	0.00	299.82	
<u>019308 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1377 D	0.00	291.15	
<u>021030 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 2900 Tr	0.00	159.41	
<u>022091 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1301 Hi	0.00	34.50	
<u>024593 100120</u>	Invoice	10/01/2020	Water/Sewer 09/01/20-09/30/20 1755 St	0.00	8.50	
<u>025539 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1377 D	0.00	309.63	
<u>026141 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1390 S	0.00	16.77	
<u>026407 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1207 P	0.00	293.29	
<u>026425 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 31 Park	0.00	276.70	
<u>026451 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 335 Ro	0.00	25.50	
<u>029312 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 885 Sh	0.00	197.59	
<u>032271 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1201 P	0.00	894.41	
<u>032272 100120</u>	Invoice	10/01/2020	Water/Sewer 07/01/20-09/30/20 1201 P	0.00	1,546.38	
	Void	10/08/2020	Regular	0.00	0.00	185500
	Void	10/08/2020	Regular	0.00	0.00	185501
10537	COMMONWEALTH EDISON COMPAI	10/08/2020	Regular	0.00	544.07	185502
<u>0203254004 091</u>	Invoice	09/14/2020	HPGLC/Dog Park Lights 08/13/20-09/14/2	0.00	544.07	
16142	CONSTELLATION NEWENERGY INC	10/08/2020	Regular	0.00	7,423.57	185503
<u>18407664801</u>	Invoice	09/23/2020	1201 Park Ave W 08/21/20-09/22/20	0.00	7,423.57	
10624	DANIEL CREANEY COMPANY	10/08/2020	Regular	0.00	420.00	185504
<u>43387</u>	Invoice	09/16/2020	Moraine Park Path	0.00	420.00	
10775	ED SOLGER	10/08/2020	Regular	0.00	180.00	185505
<u>100720</u>	Invoice	10/07/2020	Umpire fees - October 2020	0.00	180.00	
10887	FIRST STUDENT, INC.	10/08/2020	Regular	0.00	18,312.00	185506
<u>11691332</u>	Invoice	09/24/2020	07/06/20-08/14/20 Bus Service Summer	0.00	18,312.00	
18897	GEORGE WILLIAMS	10/08/2020	Regular	0.00	20.26	185507
<u>1175655</u>	Invoice	09/18/2020	Refund	0.00	20.26	
18319	DAXKO, LLC	10/08/2020	Regular	0.00	1,999.00	185508
<u>INV103309</u>	Invoice	10/01/2020	GroupEx Pro Annual Subscription	0.00	1,999.00	
18899	HARRIS GOLF CARS	10/08/2020	Regular	0.00	10,765.00	185509
<u>02-266666</u>	Invoice	08/21/2020	2019 Yamaha Ball Picker	0.00	10,765.00	
18892	HELENE ZUKAS	10/08/2020	Regular	0.00	296.10	185510
<u>1175725</u>	Invoice	09/18/2020	Refund	0.00	164.10	
<u>1175748</u>	Invoice	09/18/2020	Refund	0.00	132.00	
17556	HEY AND ASSOCIATES, INC	10/08/2020	Regular	0.00	5,300.00	185511
<u>18-0054-12267</u>	Invoice	09/09/2020	HPCC Planning	0.00	5,300.00	
11144	HOWARD ROOT	10/08/2020	Regular	0.00	60.00	185512
<u>100720</u>	Invoice	10/07/2020	Umpire fee September 2020	0.00	60.00	
17708	ILM	10/08/2020	Regular	0.00	175.00	185513
<u>INV10039</u>	Invoice	09/09/2020	Algae control	0.00	175.00	
18902	INTEGRITY ENVIRONMENTAL SERVIK	10/08/2020	Regular	0.00	4,000.00	185514
<u>19-02014</u>	Invoice	09/10/2020	Prof Environmental Services	0.00	4,000.00	
18848	JAMIE ZARANSKY	10/08/2020	Regular	0.00	132.00	185515
<u>1175874</u>	Invoice	09/18/2020	Refund	0.00	132.00	
11338	JOE FIDDLER	10/08/2020	Regular	0.00	520.00	185516
<u>093020</u>	Invoice	09/30/2020	Umpire fees - Aug-Sept 2020	0.00	520.00	
15821	JOHN ANDERSON	10/08/2020	Regular	0.00	190.00	185517

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>100720</u>	Invoice	10/07/2020	Umpire fees - August-September 2020	0.00	190.00	
18898	KIM STRAUSS	10/08/2020	Regular	0.00	191.65	185518
<u>1181027</u>	Invoice	10/05/2020	Refund	0.00	191.65	
11612	LITTLE TOMMY'S PLUMBING SHOP I	10/08/2020	Regular	0.00	2,925.00	185519
<u>1022-50255</u>	Invoice	07/17/2020	Woodridge Park water line repair	0.00	2,925.00	
18474	LAKESHORE RECYCLING SYSTEMS, LI	10/08/2020	Regular	0.00	45.55	185520
<u>0004526905</u>	Invoice	09/30/2020	Trash 10/01/20-10/31/20	0.00	45.55	
18901	MANAS TORCOM - TOUCH OF BEAU	10/08/2020	Regular	0.00	5,372.00	185521
<u>30093</u>	Invoice	09/10/2020	Install Dinoflex flooring	0.00	5,372.00	
18569	MARNY KRAVENAS	10/08/2020	Regular	0.00	126.00	185522
<u>1175854</u>	Invoice	09/18/2020	Refund	0.00	126.00	
17662	MATTHEW G MITZEN	10/08/2020	Regular	0.00	240.00	185523
<u>100720</u>	Invoice	10/07/2020	Umpire fees - September-October 2020	0.00	240.00	
16928	E-QUANTUM CONSULTING, LLC	10/08/2020	Regular	0.00	990.00	185524
<u>6356</u>	Invoice	06/01/2020	Electric Consulting Service	0.00	330.00	
<u>6460</u>	Invoice	07/01/2020	Electric Consulting Service	0.00	330.00	
<u>6559</u>	Invoice	08/01/2020	Electric Consulting Service	0.00	330.00	
17847	MIKE AFFINITO	10/08/2020	Regular	0.00	10.58	185525
<u>1175656</u>	Invoice	09/18/2020	Refund	0.00	10.58	
10006	NCPERS GROUP LIFE INSURANCE	10/08/2020	Regular	0.00	96.00	185526
<u>3301192020</u>	Invoice	09/14/2020	NCPERS Group Life Insurance	0.00	96.00	
13604	NORTH SHORE GAS	10/08/2020	Regular	0.00	1,318.84	185527
<u>0601145072-000</u>	Invoice	09/14/2020	Deer Creek 08/11/20-09/09/11	0.00	355.16	
<u>0601145072-000</u>	Invoice	09/14/2020	RCHP 08/13/20-09/09/20	0.00	544.32	
<u>0601145072-000</u>	Invoice	09/14/2020	1240 Fredrickson Pl 08/11/20-09/09/20	0.00	192.44	
<u>0602225773-000</u>	Invoice	09/14/2020	1390 Sunset Rd 08/11/20-09/09/20	0.00	100.45	
<u>0602405421-000</u>	Invoice	09/15/2020	2900 Trail Way, Cunniff Park Shelter 08/12	0.00	39.23	
<u>0602405421-000</u>	Invoice	09/14/2020	1377 Clavey Rd 08/11/20-09/09/20	0.00	45.86	
<u>0602405421-000</u>	Invoice	09/14/2020	3100 Trail Way 08/10/20-09/08/20	0.00	41.38	
18394	PULSE BOXING AND FITNESS	10/08/2020	Regular	0.00	560.00	185528
<u>062620</u>	Invoice	06/26/2020	June 2020 Ninja Warrior Virtual Class	0.00	560.00	
11998	PARK DISTRICT RISK MGMT AGCY	10/08/2020	Regular	0.00	4,327.14	185529
<u>100120</u>	Invoice	10/01/2020	Health Invoice	0.00	4,327.14	
11998	PARK DISTRICT RISK MGMT AGCY	10/08/2020	Regular	0.00	30,797.77	185530
<u>0920133</u>	Invoice	09/30/2020	Property/Liability/Workers Comp/Emp	0.00	30,797.77	
11998	PARK DISTRICT RISK MGMT AGCY	10/08/2020	Regular	0.00	153,275.62	185531
<u>0920133H</u>	Invoice	09/30/2020	Health Invoice	0.00	153,275.62	
15818	PAUL BACH	10/08/2020	Regular	0.00	360.00	185532
<u>100720</u>	Invoice	10/07/2020	Umpire fees - September-October 2020	0.00	360.00	
18889	RICHARD A HANETHO	10/08/2020	Regular	0.00	5,137.50	185533
<u>1</u>	Invoice	09/18/2020	09/07/20-09/18/20	0.00	1,662.50	
<u>2</u>	Invoice	10/02/2020	09/21/20-10/02/20	0.00	3,475.00	
12211	RICOH USA, INC	10/08/2020	Regular	0.00	411.41	185534
<u>5060431617</u>	Invoice	09/17/2020	Coples 08/17/20-09/16/20	0.00	411.41	
16459	SANTO SPORT STORE	10/08/2020	Regular	0.00	1,111.40	185535
<u>704797</u>	Invoice	07/28/2020	81 Caps	0.00	518.40	
<u>704929</u>	Invoice	08/27/2020	1 Adult Tee	0.00	27.50	
<u>705018</u>	Invoice	09/17/2020	8 Catchers gloves	0.00	304.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>705028</u>	Invoice	09/16/2020	4 Bats	0.00	200.00	
<u>705044</u>	Invoice	09/17/2020	1 Jersey	0.00	31.50	
<u>705061</u>	Invoice	09/17/2020	1 Jersey, 1 cap	0.00	30.00	
12393	SMITHGROUP, INC.	10/08/2020	Regular	0.00	18,210.00	185536
<u>0149075</u>	Invoice	08/27/2020	Prof Services 06/27/20-07/31/20 Rosewo	0.00	12,975.00	
<u>0149688</u>	Invoice	09/24/2020	Prof Services 08/01/20-08/28/20 Rosewo	0.00	5,235.00	
12460	STEVE FRANKLIN	10/08/2020	Regular	0.00	320.00	185537
<u>100720</u>	Invoice	10/07/2020	Umpire fees - September-October 2020	0.00	320.00	
18900	STUCKEY CONSTRUCTION CO., INC.	10/08/2020	Regular	0.00	48,433.50	185538
<u>1</u>	Invoice	09/30/2020	HCAP Filter Replacement	0.00	48,433.50	
12493	SUNSET FOOD MART INC	10/08/2020	Regular	0.00	83.50	185539
<u>16200_083120</u>	Invoice	08/31/2020	Supplies	0.00	83.50	
18893	SUSAN AXELROD	10/08/2020	Regular	0.00	368.04	185540
<u>1175648</u>	invoice	09/18/2020	Refund	0.00	368.04	
12703	UNITED WAY OF METRO CHICAGO	10/08/2020	Regular	0.00	44.00	185541
<u>092420</u>	Invoice	09/24/2020	United Way	0.00	44.00	
17590	V3 CONSTRUCTION GROUP LTD	10/08/2020	Regular	0.00	1,340.64	185542
<u>4_083120</u>	Invoice	08/31/2020	HPCC Golf Course Conversion	0.00	1,340.64	
16823	WELLS FARGO EQUIPMENT FINANCI	10/08/2020	Regular	0.00	515.26	185543
<u>5011825216</u>	Invoice	09/05/2020	Walking green's mower lease	0.00	515.26	
16823	WELLS FARGO EQUIPMENT FINANCI	10/08/2020	Regular	0.00	1,046.23	185544
<u>5011825215</u>	Invoice	09/05/2020	Walking green's mower lease	0.00	1,046.23	
17301	WILSON SPORTING GOODS	10/08/2020	Regular	0.00	1,032.53	185545
<u>4532013503</u>	invoice	09/26/2020	Tballs	0.00	997.25	
<u>4532056969</u>	Invoice	09/30/2020	3 Tennis racquets	0.00	35.28	
17515	WINDSTREAM	10/08/2020	Regular	0.00	2,570.52	185546
<u>73066599</u>	Invoice	09/22/2020	September 2020	0.00	2,570.52	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	109	58	0.00	383,794.76
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	109	60	0.00	383,794.76



Park District of Highland Park, IL

Check Register

Packet: APPKT02513 - 20201020 2

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18904	QUADIENT FINANCE USA, INC	10/20/2020	Regular	0.00	16.11	185547
<u>79000440808258</u>	Invoice	09/27/2020	Rental Equip - Freight	0.00	16.11	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	16.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	16.11



Park District of Highland Park, IL

Check Register

Packet: APPKT02517 - 20201021 5

By Check Number

Vendor Number Payable #	Vendor DBA Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP BANK						
18886 <u>115276</u>	ADVANCED SECURITY SOLUTIONS IM Invoice	10/21/2020 09/28/2020	Regular Security Agent 09/21/20-09/27/20	0.00 0.00	2,836.27 2,836.27	185548
18139 <u>28135</u>	AMERICAN BACKFLOW & FIRE PREV Invoice	10/21/2020 09/30/2020	Regular Fire alarm control panel service call - DCR	0.00 0.00	522.00 522.00	185549
10149 <u>78395</u>	ANCEL, GLINK, DIAMOND, BUSH, Invoice	10/21/2020 10/13/2020	Regular Professional fees thru September 30, 202	0.00 0.00	6,665.00 6,665.00	185550
18759 <u>87748</u>	BALANCED ENVIRONMENTS, INC Invoice	10/21/2020 10/09/2020	Regular October contracted mowing	0.00 0.00	5,282.82 5,282.82	185551
14987 <u>ES30000026</u>	BURRIS EQUIPMENT Invoice	10/21/2020 10/07/2020	Regular Tow behind blower	0.00 0.00	7,469.00 7,469.00	185552
10378 <u>1210674 101520</u>	CALL ONE Invoice	10/21/2020 10/15/2020	Regular 10/15/20-11/14/20	0.00 0.00	67.51 67.51	185553
10378 <u>1210674 091520</u>	CALL ONE Invoice	10/21/2020 09/15/2020	Regular 09/15/20-10/14/20	0.00 0.00	67.51 67.51	185554
14371 <u>101320</u>	CHILDREN'S THEATRE COMPANY Invoice	10/21/2020 10/13/2020	Regular Fall Trolls World Tour Class	0.00 0.00	1,134.00 1,134.00	185555
16209 <u>161434</u>	CHRISTOPHER B. BURKE ENG. LTD Invoice	10/21/2020 10/07/2020	Regular Prof Services Bridge Inspections 08/30/20	0.00 0.00	552.00 552.00	185556
10502 <u>093020</u>	CITY OF HIGHLAND PARK Invoice	10/21/2020 09/30/2020	Regular Jul/Aug/Sep Food & Bev Tax	0.00 0.00	35.96 35.96	185557
16752 <u>24119-13</u>	COLUMBIA CASCADE COMPANY Invoice	10/21/2020 10/06/2020	Regular 10 Belt seats for swings	0.00 0.00	770.00 770.00	185558
10537 <u>0203254004 101</u>	COMMONWEALTH EDISON COMPAI Invoice	10/21/2020 10/13/2020	Regular HPGLC/Dog Park Lights 09/14/20-10/13/2	0.00 0.00	457.43 457.43	185559
18487 <u>101420</u>	DAN PROCACCIO Invoice	10/21/2020 10/20/2020	Regular On-site video production - Clean & Safe F	0.00 0.00	950.00 950.00	185560
18562 <u>91549</u>	DAVIS BANCORP INC Invoice	10/21/2020 09/30/2020	Regular September 2020	0.00 0.00	1,378.00 1,378.00	185561
18783 <u>119</u> <u>147</u>	DRAINS MADE SIMPLE INTERNATIOI invoice invoice	10/21/2020 08/12/2020 10/16/2020	Regular Misting sprayer Electrostatic backpack sprayer	0.00 0.00 0.00	4,157.00 2,357.00 1,800.00	185562
17122 <u>331665720091</u>	DYNEGY ENERGY SERVICES Invoice	10/21/2020 09/24/2020	Regular August-September 2020	0.00 0.00	21,275.43 21,275.43	185563
10775 <u>101220</u>	ED SOLGER invoice	10/21/2020 10/12/2020	Regular Umpire fees - October 2020	0.00 0.00	180.00 180.00	185564
15861 <u>102020</u>	ERIK HENSCHEL Invoice	10/21/2020 10/20/2020	Regular Umpire fees - July 2020	0.00 0.00	130.00 130.00	185565
17719 <u>3016810</u> <u>3023498</u>	CONSTELLATION NEWENERGY - GAS Invoice Invoice	10/21/2020 10/13/2020 10/20/2020	Regular September 2020 09/01/20-09/30/20	0.00 0.00 0.00	3,116.34 532.86 2,583.48	185566

Check Register

Packet: APPKT02517-20201021 5

Vendor Number Payable #	Vendor DBA Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
16915 <u>100820</u>	FALCONS HOCKEY ASSOCIATION Invoice	10/21/2020 10/08/2020	Regular Fall 1 2020 Hockey class	0.00 0.00	747.50 747.50	185567
10868 <u>342423</u>	FAULKS BROS. CONSTRUCTION, INC Invoice	10/21/2020 09/28/2020	Regular Sand topdressing	0.00 0.00	1,029.51 1,029.51	185568
14570 <u>INVUS128087</u>	FRONTLINE EDUCATION Invoice	10/21/2020 09/01/2020	Regular Applicant tracking system - 9/1/19-8/31/	0.00 0.00	1,426.80 1,426.80	185569
18159 <u>100720</u> <u>102020</u>	GARY FULLET Invoice Invoice	10/21/2020 10/07/2020 10/20/2020	Regular Umpire fee - July 2020 Umpire fee	0.00 0.00 0.00	125.00 65.00 60.00	185570
11125 <u>25197</u>	HITCHCOCK DESIGN GROUP Invoice	10/21/2020 09/30/2020	Regular SW Playground Reno & Park Master Plan	0.00 0.00	9,500.00 9,500.00	185571
11144 <u>102020</u>	HOWARD ROOT Invoice	10/21/2020 10/20/2020	Regular Umpire fees - October 2020	0.00 0.00	120.00 120.00	185572
11276 <u>101220</u>	JAY ZIMMERMAN Invoice	10/21/2020 10/12/2020	Regular Umpire fees - September & October 2020	0.00 0.00	180.00 180.00	185573
18906 <u>1185105</u>	JOHN KEACH Invoice	10/21/2020 10/19/2020	Regular Refund	0.00 0.00	789.30 789.30	185574
16038 <u>101220</u>	KURT ANSTETT Invoice	10/21/2020 10/12/2020	Regular Umpire fees - July 2020	0.00 0.00	65.00 65.00	185575
16031 <u>102020</u>	LONNIE SPRINGMAN Invoice	10/21/2020 10/20/2020	Regular Umpire fees - September 2020	0.00 0.00	120.00 120.00	185576
18474 <u>0004526911</u>	LAKESHORE RECYCLING SYSTEMS, LI Invoice	10/21/2020 09/30/2020	Regular Trash & Recycling 10/01/20-10/31/20	0.00 0.00	358.86 358.86	185577
18903 <u>1184848</u>	MARI BERLIANT Invoice	10/21/2020 10/18/2020	Regular Refund	0.00 0.00	67.00 67.00	185578
11724 <u>102020</u>	MATT ARBIT Invoice	10/21/2020 10/20/2020	Regular Umpire fees - September/October 2020	0.00 0.00	360.00 360.00	185579
11201 <u>11244</u>	IMPRESSIONS IN STONE Invoice	10/21/2020 10/13/2020	Regular 13 Engraved pavers	0.00 0.00	320.00 320.00	185580
18905 <u>123067-NO</u>	HEARTLINE FITNESS SYSTEMS Invoice	10/21/2020 10/14/2020	Regular Spin bike repair	0.00 0.00	766.20 766.20	185581
11841 <u>102120</u>	MORRIS SCHWARTZ Invoice	10/21/2020 10/21/2020	Regular Umpire fees - July/Aug/Sept 2020	0.00 0.00	160.00 160.00	185582
11860 <u>1191 093020</u>	MUTUAL ACE HARDWARE Invoice	10/21/2020 09/30/2020	Regular Supplies	0.00 0.00	12.94 12.94	185583
11901 <u>1318669</u>	NELS J JOHNSON TREE EXPERT INC Invoice	10/21/2020 07/20/2020	Regular Pruning trees	0.00 0.00	2,995.00 2,995.00	185584
13604 <u>0601145072-000</u> <u>0601145072-000</u> <u>0601145072-000</u> <u>0602225773-000</u> <u>0602405421-000</u> <u>0602405421-000</u> <u>0602405421-000</u> <u>0602405421-000</u> <u>0602405421-000</u> <u>0608197647-000</u>	NORTH SHORE GAS Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	10/21/2020 10/13/2020 10/13/2020 10/13/2020 10/13/2020 10/13/2020 10/13/2020 10/13/2020 10/13/2020 10/13/2020 10/06/2020 10/02/2020	Regular Deer Creek 09/10/20-10/09/20 RCHP 09/10/20-10/07/20 1240 Fredrickson Pl 09/10/20-10/07/20 1390 Sunset Rd 09/10/20-10/09/20 2900 Trail Way, Cunniff Park Shelter 09/11 1377 Clavey Rd 09/10/20-10/08/20 3100 Trail Way 09/09/20-10/07/20 Aquatic Park 08/01/20-09/30/20 Sunset Rd N of Bldg 09/01/20-09/30/20	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,209.91 533.81 716.33 400.10 144.36 52.59 60.15 47.64 203.05 51.88	185585

Check Register

Packet: APPKT02517-20201021 5

Vendor Number Payable #	Vendor DBA Name Payable Type	Payment Date Payable Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
17425 <u>945448</u>	PNC EQUIPMENT FINANCE Invoice	10/21/2020 09/30/2020	Regular Lease November Utility Carts	0.00 0.00	1,309.70 1,309.70	185586
17425 <u>945449</u>	PNC EQUIPMENT FINANCE Invoice	10/21/2020 09/30/2020	Regular Lease November Golf Carts	0.00 0.00	10,561.00 10,561.00	185587
18807 <u>2</u>	TOP ROOFING Invoice	10/21/2020 09/29/2020	Regular DCRC Roof Improvements	0.00 0.00	46,080.00 46,080.00	185588
18889 <u>3</u>	RICHARD A HANETHO Invoice	10/21/2020 10/19/2020	Regular 10/05/20-10/16/20	0.00 0.00	3,325.00 3,325.00	185589
12211 <u>5060639534</u>	RICOH USA, INC Invoice	10/21/2020 10/18/2020	Regular Copies 09/17/20-10/16/20	0.00 0.00	484.32 484.32	185590
16239 <u>104204506</u>	RICOH USA, INC. Invoice	10/21/2020 10/06/2020	Regular Ricoh Lease 10/25/20-11/24/20	0.00 0.00	3,337.90 3,337.90	185591
12264 <u>8518</u>	ROTARY CLUB OF HIGHLAND PARK Invoice	10/21/2020 10/01/2020	Regular Membership dues	0.00 0.00	201.00 201.00	185592
15163 <u>1185088</u>	SHOSHONA FRIEDMAN Invoice	10/21/2020 10/19/2020	Regular Refund	0.00 0.00	50.00 50.00	185593
12393 <u>0148505</u> <u>0149000</u> <u>0149349</u> <u>0149548</u>	SMITHGROUP, INC. Invoice Invoice Invoice Invoice	10/21/2020 07/31/2020 08/27/2020 09/15/2020 09/22/2020	Regular Prof Services 04/25/20-06/26/20 Park Be Prof Services 06/27/20-07/31/20 Rosewo Prof Services 06/27/20-08/28/20 Park Be Prof Services 08/01/20-08/28/20 Rosewo	0.00 0.00 0.00 0.00	25,845.00 7,000.00 13,480.00 1,995.00 3,370.00	185594
12493 <u>16200.093020</u>	SUNSET FOOD MART INC Invoice	10/21/2020 09/30/2020	Regular Supplies	0.00 0.00	31.66 31.66	185595
18907 <u>1182395</u>	SUSAN GOLDBERG Invoice	10/21/2020 10/09/2020	Regular Refund	0.00 0.00	28.35 28.35	185596
17590 <u>2.093020</u>	V3 CONSTRUCTION GROUP LTD Invoice	10/21/2020 09/30/2020	Regular Mowing at Preserve	0.00 0.00	480.00 480.00	185597
16823 <u>5012178369</u>	WELLS FARGO EQUIPMENT FINANCI Invoice	10/21/2020 10/02/2020	Regular Walking green's mower lease	0.00 0.00	1,046.23 1,046.23	185598
16823 <u>5012178370</u>	WELLS FARGO EQUIPMENT FINANCI Invoice	10/21/2020 10/02/2020	Regular Walking green's mower lease	0.00 0.00	515.26 515.26	185599
17301 <u>4532210375</u>	WILSON SPORTING GOODS Invoice	10/21/2020 10/15/2020	Regular Stringing & Overgrip	0.00 0.00	401.70 401.70	185600

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	67	53	0.00	172,096.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	67	53	0.00	172,096.41



Park District of Highland Park, IL

Check Register

Packet: APPKT02511 - 20201019 4

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12440	THE OFFICE OF THE STATE FIRE MAF	10/19/2020	Regular	0.00	-210.00	185392

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-210.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	0	1	0.00	-210.00



Park District of Highland Park, IL

Check Register

Packet: APPKT02493 - 20200925 3

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	09/25/2020	Bank Draft	0.00	785.44	DFT0002719
<u>092520</u>	Invoice	09/25/2020	AFLAC 09/25/20	0.00	785.44	
11161	ICMA RETIREMENT TRUST #302037	09/25/2020	Bank Draft	0.00	3,338.83	DFT0002720
<u>ICMA 457 09252</u>	Invoice	09/25/2020	Wire Transfer ICMA 457 Deferred Comp	0.00	3,338.83	
12825	ICMA RETIREMENT TRUST #705568	09/25/2020	Bank Draft	0.00	270.00	DFT0002721
<u>ICMA Roth 09252</u>	Invoice	09/25/2020	Wire Transfer ICMA Roth	0.00	270.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	4,394.27
EFT's	0	0	0.00	0.00
	3	3	0.00	4,394.27



Park District of Highland Park, IL

Check Register

Packet: APPKT02508 - 2020101920

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	10/19/2020	Bank Draft	0.00	775.00	DFT0002735
<u>September 2020</u>	Invoice	10/16/2020	September 2020	0.00	775.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	775.00
EFT's	0	0	0.00	0.00
	1	1	0.00	775.00



Park District of Highland Park, IL

Check Register

Packet: APPKT02509 - 20201019 2

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	10/19/2020	Bank Draft	0.00	48,317.86	DFT0002736
<u>IMRF September</u>	Invoice	10/07/2020	IMRF 09/30/20	0.00	48,317.86	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	48,317.86
EFT's	0	0	0.00	0.00
	1	1	0.00	48,317.86



Park District of Highland Park, IL

Check Register

Packet: APPKT02510 - 20201019 3

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	10/19/2020	Bank Draft	0.00	3,566.07	DFT0002737
<u>ICMA 457 10092</u>	Invoice	10/09/2020	Wire Transfer ICMA 457 Deferred Comp	0.00	3,566.07	
12825	ICMA RETIREMENT TRUST #705568	10/19/2020	Bank Draft	0.00	270.00	DFT0002738
<u>ICMA Roth 10092</u>	Invoice	10/09/2020	Wire Transfer ICMA Roth	0.00	270.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	3,836.07
EFT's	0	0	0.00	0.00
	2	2	0.00	3,836.07



Park District of Highland Park, IL

Check Register

Packet: APPKT02498 - 20200928 1

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	09/28/2020	Bank Draft	0.00	128,883.38	DFT0002722
<u>090720</u>	Invoice	09/07/2020	P-Card with PA	0.00	128,883.38	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	128,883.38
EFT's	0	0	0.00	0.00
	1	1	0.00	128,883.38

P-Card Transactions
08/08/20 - 09/07/20

Vendor Name	Item Total	Item Description
13 NINETY BY OPEN KITC	\$2,592.00	North Shore Amateur Participant Lunch
13 NINETY BY OPEN KITC	\$280.80	club championship lunches
13 NINETY BY OPEN KITC	\$1,058.40	CDGA Scramble Outing Lunches
13 NINETY BY OPEN KITC	\$60.60	meeting with consultant at Sunset Valley
2 XL CORPORATION	\$2,112.44	Gym Wipes
24HOURWRISTBANDS.COM	\$187.75	employee reusable masks
ACT ILHF prod INTERNET	\$16.39	Fishing license
ACUSHNET BILLTRUST	\$698.67	golf clubs - cal bernstein
ACUSHNET BILLTRUST	\$269.50	putter for golf shop
ACUSHNET BILLTRUST	\$636.57	golf clubs - cal bernstein
ACUSHNET BILLTRUST	\$375.09	golf balls - north shore amateur giveaway
ACUSHNET BILLTRUST	\$894.36	balls for golf shop
ACUSHNET BILLTRUST	\$48.46	visor for golf shop
ACUSHNET BILLTRUST	\$154.79	golf balls for pro shop
ACUSHNET BILLTRUST	\$85.11	towels for golf shop
ACUSHNET BILLTRUST	\$589.76	balls for golf shop
ACUSHNET BILLTRUST	\$366.52	balls for golf shop
ACUSHNET BILLTRUST	\$366.52	balls for golf shop
ACUSHNET BILLTRUST	\$295.80	hats for golf shop
ACUSHNET BILLTRUST	\$131.95	balls for golf shop
ACUSHNET BILLTRUST	\$186.41	socks for pro shop
ACUSHNET BILLTRUST	\$721.74	gloves for golf shop
ACUSHNET BILLTRUST	\$220.63	golf bag for pro shop
ACUSHNET BILLTRUST	\$130.15	golf bag for pro shop
ACUSHNET BILLTRUST	\$128.94	travel cover for golf bag - golf shop
ACUSHNET BILLTRUST	\$894.36	balls for golf shop
ACUSHNET BILLTRUST	\$166.90	golf bag for pro shop
ACUSHNET BILLTRUST	\$894.36	golf balls for pro shop
ACUSHNET BILLTRUST	\$226.03	golf balls for pro shop
ACUSHNET BILLTRUST	\$266.56	golf balls for pro shop
ACUSHNET BILLTRUST	\$361.14	golf balls for pro shop
ADAZON INC.	\$476.83	honey jar labels
AEREX PEST CONTROL SER	\$65.00	AEREX PEST CONTROL
AMAZON.COM AMZN.COM/BI	(\$7.99)	Movie Return
AMAZON.COM AMZN.COM/BI	(\$22.03)	Movie Return
AMAZON.COM MF1SA1DL0 A	\$9.98	Drive in movie film
AMAZON.COM MF2DF9UL0 A	\$98.90	Individual supply storage (covid)
AMAZON.COM MF6UN0250 A	\$27.40	Carpet spot remover
AMAZON.COM MM2XJ2T50 A	\$30.62	Programs Dots
AMAZON.COM MM4HJ2CR0 A	\$28.02	Wipes
AMAZON.COM MM54R27M2 A	\$229.99	Pro OBD2 Scanner code reader
AMAZON.COM MU02N6JM1 A	\$26.98	#143 2" oil plug
AMZN MKTP US MF32D9WU2	\$69.98	Safety Signage Holders
AMZN Mktp US MF4EC49T2	\$159.95	Individual Participant Supplies (ParkSchool)
AMZN Mktp US MF4MI4RR2	\$330.35	individual markers for students (covid)
AMZN Mktp US MF69D9711	\$81.79	Traveling sprinkler - Cunniff ballfields
AMZN MKTP US MF6W91WF1	\$29.97	Camp Hometown General Supplies
AMZN MKTP US MF7EM3VV2	\$44.83	Class Supplies
AMZN Mktp US MF7IJ4530	\$218.00	#124 2 Tires
AMZN Mktp US MF9128UK2	\$73.09	DCRC Night parts
AMZN MKTP US MM0UA9FJ2	\$32.95	Led lights for trailer
AMZN MKTP US MM0UA9FJ2	\$33.98	2 trimmer heads
AMZN MKTP US MM11T1EL2	\$41.97	Class Supplies
AMZN Mktp US MM1MX6ZL1	\$10.85	class supplies

P-Card Transactions

08/08/20 - 09/07/20

AMZN Mktp US MM2YW0FQ1	\$35.00	Mirror - beach comber
AMZN MKTP US MM30328P1	\$123.21	Class Supplies
AMZN MKTP US MM3PQ5E41	\$27.94	Drive in movie DVD
AMZN MKTP US MM4DB0PU2	\$105.51	Baseball Equipment
AMZN MKTP US MM5K791H1	\$32.99	Digital multimeter
AMZN MKTP US MM5LH6Y72	\$50.37	magazine holders for Brian
AMZN MKTP US MM5NN7IO1	\$29.99	Face shields for swim lessons
AMZN Mktp US MM5OM6MQ1	\$61.56	Class Supplies
AMZN MKTP US MM5TG8KG0	\$37.98	Floor markers
AMZN Mktp US MM68H83D2	\$11.99	Class Supplies
AMZN MKTP US MM74302E0	\$151.80	medical gloves
AMZN MKTP US MM7EG11K1	\$58.45	Air tank repair kits, air tank assembly kit
AMZN MKTP US MM7FD17B1	\$125.00	Ricoh Cartridge
AMZN MKTP US MM8VH4F22	\$422.29	Ceramics Studio Germ barrier supplies
AMZN Mktp US MM95A91Y0	\$107.99	2 Back tires
AMZN MKTP US MM9701LK1	\$117.95	rocks and paint pens
AMZN Mktp US MU4B72J31	\$59.93	Trailer tire
AMZN Mktp US MU4D67ZI1	\$16.97	#143 1-1/2" oil plug
AMZN MKTP US MU4PE6L81	\$96.39	Honey jar shrink wraps
AMZN MKTP US MU67H98Q1	\$37.99	LED Headlight bulb
AMZN MKTP US MU6J38J40	\$37.99	#107 Headlight light bulb
AMZN MKTP US MU6Q41241	\$59.51	Mower housing cover cap & screws, gasket cover
AMZN Mktp US MU8VZ6HD1	\$518.22	Hand Soap - WRC
AMZN Mktp US MU9N523T2	\$59.93	Trailer tire
APFS STAFFING, INC.	\$3,117.60	Wages for Payroll Coordinator
APFS STAFFING, INC.	\$3,117.60	Payroll Coordinator Wages/Payroll
ARTHUR CLESEN- LINCOLN	\$151.52	one jug of Triclophyr3st2 herbicide
AT&T PREMIER EBIL	\$38.46	07/05/20-08/04/20
AT&T PREMIER EBIL	\$258.89	07/05/20-08/04/20
AT&T PREMIER EBIL	\$27.18	07/05/20-08/04/20
AT&T PREMIER EBIL	\$54.36	07/05/20-08/04/20
AT&T PREMIER EBIL	\$801.72	07/05/20-08/04/20
AT&T PREMIER EBIL	\$38.46	07/05/20-08/04/20
AT&T PREMIER EBIL	\$73.59	07/05/20-08/04/20
AT&T PREMIER EBIL	\$18.24	07/05/20-08/04/20
AT&T PREMIER EBIL	\$38.46	07/05/20-08/04/20
AT&T PREMIER EBIL	\$30.61	07/05/20-08/04/20
AT&T PREMIER EBIL	\$27.18	07/05/20-08/04/20
ATT BUS PHONE PMT	\$44.15	E911 Service 06/17/20-07/16/20
ATT BUS PHONE PMT	\$128.45	Emergency Elevator Phone 07/05/20-08/04/20
ATT BUS PHONE PMT	\$32.12	Emergency Elevator Phone 07/05/20-08/04/20
ATT BUS PHONE PMT	\$44.15	E911 Service 07/17/20-08/16/20
AVALON PETROLEUM	\$6,859.91	Fuel
BHFX #10	\$30.00	Canon 8400 Lease August 2020
BHFX #10	\$130.00	Inkjet Service May & June 2020
BHFX #10	\$65.00	Inkjet Service July 2020
BLN SPAMTITAN	\$195.72	Spam Filter - Monthly
BLN SPAMTITAN	(\$15.72)	Spam Filter - Tax Credit
BTSI	\$1,712.95	Golf Course Greens - Plant Growth Regulator
BTSI	\$2,133.00	Anuew - Plant Growth Regulator Fairways
BTSI	\$2,000.00	Downforce ETQ Fungicide - Fairways and Tees
BTSI	\$84.98	Staff Rain Gear
BTSI	\$84.87	Golf Maintenance Staff Rain Gear
BTSI	\$2,000.00	Downforce ETQ fungicide
BTSI	\$1,290.70	Plant Growth Regulator and Herbicide

P-Card Transactions

08/08/20 - 09/07/20

BURRIS EQUIPMENT - WAU	\$966.29	Hydraulic Cylinder Repair - Equipment Lift
CHARLES J. FIORE CO	\$640.00	(2) trees for donations (Wegner/Nathan)
CHICAGO TRIB SUBSCRIPT	\$27.72	CHICAGO TRIB SUBSCRIPT
CHICAGO TRIB SUBSCRIPT	\$27.72	CHICAGO TRIB - monthly fee
CHIPOTLE 0209	\$41.80	Lunch for staff
CITY OF HIGHLAND PARK	\$30.00	rpz lockout device
CKO WWW.ISTOCKPHOTO.CO	\$182.60	Marketing photos
CLIFFORD WALD AND COMP	\$389.97	Vinyl Order
CLIFFORD WALD AND COMP	\$922.99	Adhesive Vinyl and Inks
CLIFFORD WALD AND COMP	\$180.00	Plotter Ink
COBRA-PUMA GOLF INC	\$512.50	golf shop apparel
COBRA-PUMA GOLF INC	\$55.76	golf shop apparel
COBRA-PUMA GOLF INC	\$86.98	shoes for golf shop
COBRA-PUMA GOLF INC	\$287.00	apparel for golf shop
COBRA-PUMA GOLF INC	\$462.00	HPHS Hat order
COMCAST BUSINESS	\$1,233.06	08/15/20-09/14/20
COMCAST BUSINESS	\$468.49	08/15/20-09/14/20
COMCAST BUSINESS	\$721.02	08/15/20-09/14/20
COMCAST BUSINESS	\$410.40	08/15/20-09/14/20
COMCAST BUSINESS	\$1,144.05	08/15/20-09/14/20
COMCAST BUSINESS	\$468.49	08/15/20-09/14/20
COMCAST BUSINESS	\$468.49	08/15/20-09/14/20
COMCAST BUSINESS	\$423.99	08/15/20-09/14/20
COMCAST BUSINESS	\$386.04	08/15/20-09/14/20
COMCAST BUSINESS	\$638.57	08/15/20-09/14/20
COMCAST BUSINESS	\$594.06	08/15/20-09/14/20
COMCAST BUSINESS	\$222.53	08/15/20-09/14/20
COMCAST BUSINESS	\$475.05	08/15/20-09/14/20
COMCAST BUSINESS	\$1,095.62	08/15/20-09/14/20
COMCAST BUSINESS	\$246.53	08/15/20-09/14/20
COMCAST BUSINESS	\$380.04	08/15/20-09/14/20
COMCAST BUSINESS	\$1,277.13	08/15/20-09/14/20
COMCAST BUSINESS	\$1,232.63	08/15/20-09/14/20
COMCAST BUSINESS	\$386.04	08/15/20-09/14/20
COMCAST BUSINESS	\$133.51	08/15/20-09/14/20
COMCAST CHICAGO	\$57.82	Deer Creek Courts:TV Service 08/01/20-08/31/20
COMCAST CHICAGO	\$108.35	Parks Maint/Fink:WiFi Service 07/20/20-08/19/20
COMCAST CHICAGO	\$148.35	SVGC:WiFi Service 08/07/20-09/06/20
COMCAST CHICAGO	\$293.35	Centennial Ice Arena:WiFi Service 08/09/20-09/08/20
COMCAST CHICAGO	\$217.61	Golf Learning: WiFi Service 08/14/20-09/13/20
COMCAST CHICAGO	\$214.45	Admin:TVWiFi Service 08/13/20-09/12/20
CONSERV FS INC	\$698.60	Baseball field clay
CRAFTWOOD LUMBER & HAR	\$29.78	2 Cedar boards
CRAFTWOOD LUMBER & HAR	\$28.49	50' Hose
CRAFTWOOD LUMBER & HAR	\$13.49	Tape
CRAFTWOOD LUMBER & HAR	\$44.97	55gl Drum liners
CRAFTWOOD LUMBER & HAR	\$8.99	#107 25pc phillips bit set
CRAFTWOOD LUMBER & HAR	\$22.99	Galv garbage can
CRAFTWOOD LUMBER & HAR	\$7.99	Coupling w/ shut-off - Comm. Garden
CRAFTWOOD LUMBER & HAR	\$8.49	Anchors - Sunset women's washroom
CRAFTWOOD LUMBER & HAR	\$16.32	Screws/nuts/bolts
CRAFTWOOD LUMBER & HAR	\$130.85	Supplies
CRAFTWOOD LUMBER & HAR	\$121.16	Facility supplies
CRAFTWOOD LUMBER & HAR	(\$130.85)	Credit
CRAFTWOOD LUMBER & HAR	\$4.58	2 Keys

P-Card Transactions

08/08/20 - 09/07/20

CRAFTWOOD LUMBER & HAR	\$60.98	Sign posts - no swimming
CRAFTWOOD LUMBER & HAR	\$6.80	Screws - Grill
CRAFTWOOD LUMBER & HAR	\$68.13	Buckets and keys
CRAFTWOOD LUMBER & HAR	\$35.75	Screws/nuts/bolts,lumber-Rosewood private property
CRAFTWOOD LUMBER & HAR	\$35.52	Screws/nuts/bolts - Fink speedbumps
CRAFTWOOD LUMBER & HAR	\$41.85	Bucket,disp gloves,bathroom cleaner,aerosol spray
CRAFTWOOD LUMBER & HAR	\$110.68	Buckets
CRAFTWOOD LUMBER & HAR	\$19.56	Mulch - tree donation
CRAFTWOOD LUMBER & HAR	\$29.90	Keys
CRAFTWOOD LUMBER & HAR	\$47.97	3 rakes
CRAFTWOOD LUMBER & HAR	\$14.79	Lumber
CRAFTWOOD LUMBER & HAR	\$59.95	5 bags blacktop repair - CIA lot
CVS/PHARMACY #04787	\$22.76	Water for volunteer Coaches
CVS/PHARMACY #04787	\$34.99	Face Coverings
CVS/PHARMACY #05960	\$6.48	1gal bags and paper bags
DAIRY QUEEN #11088	\$56.70	Blizzards and ice cream
DAIRY QUEEN 18886	\$40.06	Blizzard icecream
DAIRY QUEEN 18886	\$128.20	Camp Last Day Celebration - Blizzards
DAVEY RESOURCE	\$1,240.00	Rosewood Stewardship-101823
DEERFIELD AUTO & TIRE	\$163.20	#840 2 Tires
DICK'S SPORTING GOODS	\$28.57	Basektball Nets
DNH GODADDY.COM	\$84.68	Highland Park Foundation Domain Names
DNH GODADDY.COM	\$21.17	Sunset Valley Domain Name Renewal
DOLLAR TREE	\$25.50	Camp Hometown Activity Supplies - Group 3
DOLLAR TREE	\$42.00	Camp Hometown Activity Supplies - Group 3
DOLLAR TREE	\$25.00	Class Supplies-MO
DOLLARTREE	\$23.00	Camp Hometown Activity Supplies - Group 1
DOLLARTREE	\$20.00	Class Supplies-Saplings
DOLLARTREE	\$52.00	Bins for each child-Covid
DON WOOD INC	\$86.05	#147 Door trim
DROPBOX PW7CMH63G6S5	\$11.99	DROPBOX monthly fee
DTV DIRECTV SERVICE	\$169.98	DirectTV
DTV DIRECTV SERVICE	\$397.96	Directv cable
DUKE'S OIL SERVICE LLC	\$75.00	Waste oil
EMPIRE COOLER SERVICE	\$150.00	monthly ice machine rental
FOX VALLEY FIRE AND SA	\$83.28	inspection
G&O THERMAL SUPPLY	\$42.66	A/C Hard start kit
GOLF COURSE SUPERINTEN	\$205.00	Membership - H. Pierson
GOOGLE GSUITE_pdhp.or	\$6.00	Google Apps - Monthly
GRAMMARLY CO9TYR416	\$600.00	GRAMMARLY- annual fee
GROWER EQUIPMENT & SUP	\$197.48	2 Blade sod cutters
HALOGEN SUPPLY COMPANY	\$152.00	pool acid
HARRELLS LLC	\$2,420.00	Pythium Fungicide Fertilizer - Golf Course Fairways
HARRELLS LLC	\$125.50	Dismiss Herbicide
HARRELLS LLC	\$1,840.00	Defender - Fall Herbicide Fairways, Tees and Rough
HARRELLS LLC	\$452.00	Nutsedge Herbicide - Fescue Area
HARRELLS LLC	\$1,100.00	Phosphite - Pythium Control Fairways
HIGHLAND PARK FORD LIN	\$175.00	#141 Truck diagnosis
HIGHWOOD RENTAL & PART	\$242.50	Chair rental for NSSRA Outing - 50% deposit
HORNUNG S GOLF PRODS	\$899.32	ball mark repair tool
HORNUNG S GOLF PRODS	\$612.46	ball markers
HORNUNG S GOLF PRODS	\$73.17	sunscreen for golf shop
HOSTEK.COM	\$19.99	Parks Foundation website host
ID WHOLESALER	\$106.98	Badge Cases and Lanyards
IDLEWOOD ELECTRIC SUPP	\$20.55	Fuses

P-Card Transactions

08/08/20 - 09/07/20

IDLEWOOD ELECTRIC SUPP	\$20.40	Ballast
IDLEWOOD ELECTRIC SUPP	\$152.25	Light ballast
IL FIRE MARSHAL FEE	\$214.73	CIA Pressure Vessel Inspection
IN ARTHUR WEILER, INC	\$250.00	Tree replacement - Donation Simon
IN BULLDOG SECURITY,	\$172.00	Replaced all batteries in wireless devices
IN BULLDOG SECURITY,	\$325.00	Installed radio
IN THE MULCH CENTER L	\$140.00	Mulch - front entrance Rec Center
IN THE MULCH CENTER L	\$140.00	Mulch - Rec Center
IN THE MULCH CENTER L	\$105.00	Playground Woodchips
INTERNATIONAL TRANSACTIC	\$0.06	Donna Dunn Fax Solution
IPRA	\$35.00	CPRP Virtual training classes
JEWEL OSCO 3236	\$16.97	tea, fruit, chips volunteer lunch
JEWEL OSCO 3459	\$19.90	Camp Hometown Activity Supplies - Group 2
JEWEL OSCO 3459	\$68.36	Camp Hometown Activity Supplies - Group 2
JEWEL OSCO 3459	(\$0.99)	Tax refund
JEWEL OSCO 3459	\$21.97	Camp Hometown Activity Supplies - Group 2
JEWEL OSCO 3459	\$17.43	Camp Hometown Activity Supplies - Group 2
JEWEL OSCO 3459	\$12.54	Camp Hometown Activity Supplies - Group 2
JEWEL OSCO 3459	\$11.49	Class Supplies-Saps
JEWEL OSCO 3490	\$9.05	Camp Hometown Activity Supplies - Group 1
JEWEL OSCO 3490	\$23.71	Camp Hometown Activity Supplies - Group 1
JOHNSTONE SUPPLY OF NI	\$129.00	Drier filter
JOHNSTONE SUPPLY OF NI	\$18.25	Capacitor
JOHNSTONE SUPPLY OF NI	\$34.50	Black gold oil
JOHNSTONE SUPPLY OF NI	\$20.90	A/C Hard start Kit
JOHNSTONE SUPPLY OF NI	\$33.00	nitrogen exchange
JOHNSTONE SUPPLY OF NI	\$128.00	r-410A
JOOMAG	\$1,162.20	annual fee
JW TURF INC	\$486.35	Aerification Repair
JW TURF INC	\$303.84	Aerification Equipment Repair
K & M PRINTING	\$235.00	Moraine Park Path Closed Signs
K & M PRINTING	\$215.00	RW No Swimming No Life Guard Signs
KEYTH TECHNOLOGIES	\$12.00	Class Supplies-General
LAKESHORE RECYCLING SY	\$74.11	Trash service
LIFEGUARD STORE - ONLI	\$160.00	Lane Discs-Indoor Pool
LITTLE TOMMY S PLUMBIN	\$691.55	Service call - locker room drains
MailChimp	\$285.81	Mail Chimp monthly fee
MAILCHIMP	(\$0.53)	Credit
MAILCHIMP MISC	\$9.02	Mail chimp for Foundation
MARIANOS #533	\$27.02	Camp Hometown General Supplies
MARIANOS #533	\$61.72	Camp Hometown General Supplies
MARIANOS #542	\$2.58	Soap
MARK VEND CO.	\$145.20	Vending Machines @ POGO - Parks
MARK VEND CO.	\$48.40	Vending Machines @ POGO - Golf
MARK VEND CO.	\$939.86	drinks and snacks for sale
MCMASTER-CARR	\$392.10	Extension cords for Fitness Annex
MENARDS 3327	\$53.36	Welded wire,garden stakes,wipes,cleaner,disp gloves,cable ties
MENARDS 3327	\$93.32	Air filter
MENARDS 3327	\$21.66	PVC cutter
MENARDS GURNEE IL	\$51.72	Class Supplies-MO
MENONI & MOCOJNI, INC.	\$181.76	Sand - ramp repair
MICHAELS #9490	\$76.80	Camp Hometown General Supplies
MID-WEST SIGN SUPPLY C	\$129.87	Yard Signs and Stakes
MUTUAL ACE HARDWARE &	\$82.28	Facility supplies
MUTUAL ACE HARDWARE &	\$116.66	Facility supplies

P-Card Transactions
08/08/20 - 09/07/20

MUTUAL ACE HARDWARE &	\$7.66	Fuses
MUTUAL ACE HARDWARE &	\$10.68	bit drill misc fasteners
MUTUAL ACE HARDWARE &	\$21.93	Bushing,nipple,hose adapter
MUTUAL ACE HARDWARE &	\$111.90	Facility supplies
MUTUAL ACE HARDWARE &	\$19.80	staple coax,grd cord,cord ect
MUTUAL ACE HARDWARE &	\$46.74	Flag pole parts
MUTUAL ACE HARDWARE &	\$44.42	Adhesive,versa strap,tarp straps,swiffer refills,paintbrush
MUTUAL ACE HARDWARE &	\$37.79	Facility supplies
MUTUAL ACE HARDWARE &	\$7.74	Primer - Graffiti on Cunniff tennis shelter
MUTUAL ACE HARDWARE &	\$44.38	2 Rakes
MUTUAL ACE HARDWARE &	\$27.73	2 ball hitches
MUTUAL ACE HARDWARE &	\$77.66	battery AA 24 bx (2) battery C 12bx (2)
MUTUAL ACE HARDWARE &	\$79.36	Chain loop
MUTUAL ACE HARDWARE &	\$39.72	Facility supplies
MUTUAL ACE HARDWARE &	\$18.49	Propane - Sunset Grill
MUTUAL ACE HARDWARE &	\$109.33	Facility supplies
MUTUAL ACE HARDWARE &	\$78.44	Propane for Golf Course Grill and Supplies
MUTUAL ACE HARDWARE &	\$51.06	Facility supplies
MUTUAL ACE HARDWARE &	\$27.88	silicone,caulk,metal cutoff dsk,arbor
MUTUAL ACE HARDWARE &	\$35.13	air horn
MUTUAL ACE HARDWARE &	\$4.25	01014 Jug of windshield fluid
MUTUAL ACE HARDWARE &	\$128.39	Propane tank fill,disinfectant,sprayer
MUTUAL ACE HARDWARE &	\$77.64	Janitorial supplies, Facility parts
MUTUAL ACE HARDWARE &	\$16.63	2 Cleaning supply caddies
MUTUAL ACE HARDWARE &	\$67.87	paint brush,clip 3/8 1/2 3/8 1/2 tube cap plug ground
MUTUAL ACE HARDWARE &	\$46.20	Facility supplies
MUTUAL ACE HARDWARE &	\$32.37	Floor scrapper
MUTUAL ACE HARDWARE &	\$12.93	Kitty litter - paint spill
MUTUAL ACE HARDWARE &	\$77.01	covid supplies
MUTUAL ACE HARDWARE &	\$67.48	Retaining ring plier,channel plier,batteries,snap quik rnd
MUTUAL ACE HARDWARE &	\$6.47	Kitty litter - paint spill
MUTUAL ACE HARDWARE &	\$23.62	Marking paint, marking flags, batteries - The Preserve
MUTUAL ACE HARDWARE &	\$41.99	7pc Hex screw set
NAPA AUTO PRTS HIGHLAN	\$31.75	Glass cleaner,shop towels
NAPA AUTO PRTS HIGHLAN	\$42.53	#840 Air filter, 4 oil filters
NAPA AUTO PRTS HIGHLAN	\$90.80	#840 Brake rotor hub,taper roller brg sets
NAPA AUTO PRTS HIGHLAN	\$67.99	#859 Dispenser
NAPA AUTO PRTS HIGHLAN	\$58.98	Hand cleaner,walnut scrub
NAPA AUTO PRTS HIGHLAN	\$24.98	#840 Fuel cleaner
NAPA AUTO PRTS HIGHLAN	\$110.50	#840 Camshaft synchronizer, EGR valve
NAPA AUTO PRTS HIGHLAN	\$21.45	#840 Camshaft sensor
NAPA AUTO PRTS HIGHLAN	\$54.44	Duct tape, silicone
NAPA AUTO PRTS HIGHLAN	\$62.49	Tire lube
NAPA AUTO PRTS HIGHLAN	\$43.99	Battery
NAPA AUTO PRTS HIGHLAN	\$110.98	#105 Disc brake pads
NAPA AUTO PRTS HIGHLAN	\$12.46	#124 2 Adapters - oxygen sensors
NAPA AUTO PRTS HIGHLAN	\$25.28	#105 Leak detection pump
NAPA AUTO PRTS HIGHLAN	\$32.97	#124 Oxygen sensor
NAPA AUTO PRTS HIGHLAN	\$205.00	Heat Induc Coil Kit - 124 & 840 partial pay
NAPA AUTO PRTS HIGHLAN	\$83.19	#124 Catalytic converter - partial pay
NAPA AUTO PRTS HIGHLAN	\$17.98	#190 Exhaust fuel
NAPA AUTO PRTS HIGHLAN	\$69.86	10W30, duck bill red
NAPA AUTO PRTS HIGHLAN	\$205.00	Heat Induc Coil Kit - 124 & 840 partial pay
NAPA AUTO PRTS HIGHLAN	\$200.00	#124 Catalytic converter - partial pay
NAPA AUTO PRTS HIGHLAN	\$74.96	#142 Oxygen sensor

P-Card Transactions

08/08/20 - 09/07/20

NAPA AUTO PRTS HIGHLAN	\$126.57	Battery, 2 fuse holders
NAPA AUTO PRTS HIGHLAN	\$40.78	#124 Exhaust clamp
NAPA AUTO PRTS HIGHLAN	\$14.50	50 Cott pins
NAPA AUTO PRTS HIGHLAN	\$77.70	#143 Air filter, 4 oil filters, oil
NAPA AUTO PRTS HIGHLAN	\$50.40	Staples, Stapler brd nailer
NAPA AUTO PRTS HIGHLAN	\$19.47	Fuel shut-off valves
NAPA AUTO PRTS HIGHLAN	\$20.12	4 hose nozzles
NAPA AUTO PRTS HIGHLAN	\$26.96	4 spark plugs
NAPA AUTO PRTS HIGHLAN	\$55.96	Fuel - chain saw
NAPA AUTO PRTS HIGHLAN	\$36.57	2 oil filters, fuel filter
NAPA AUTO PRTS HIGHLAN	\$105.07	Battery
NAPA AUTO PRTS HIGHLAN	\$19.49	Socket
NAPA AUTO PRTS HIGHLAN	\$210.70	#878 Battery
NAPA AUTO PRTS HIGHLAN	\$50.08	#107 Air filter, 4 oil filters
NAPA AUTO PRTS HIGHLAN	\$4.00	Supplies
NAPA AUTO PRTS HIGHLAN	\$21.45	Ratchet tie down strap
NIKEGOLF	\$306.27	apparel for golf shop
OFFICESUPPLY.COM	\$53.74	Binders, Dividers, Bandaids
P & W GOLF SUPPLY LLC	\$99.90	Baskets for range
PARK DISTRICT OF HIGHL	\$1.00	Test for credit card repair
Park District Risk Man	(\$30.00)	Credit
PARTY CITY 168	\$8.94	Class Supplies
PASQUESI & SON	\$805.20	Truck 859 Ball Joint Replacement
PASQUESI & SON	(\$15.20)	Tax Refund for Truck 859 repair
PASQUESI & SON	\$345.00	Cadillac Converter Repair for Truck 124
PAYPAL AARONSAM11 EBA	\$42.48	DCRC Nlight parts
PAYPAL BRILLIANCE	\$209.99	reverse trick or treat costume
PAYPAL MASCOTSALE	\$369.00	reverse trick or treat costume
PELLA ENGRAVING COMP	\$588.16	donation plaques (Nathan, Schoinick, wegner)
PELLA ENGRAVING COMP	\$159.04	Donation plaque - Loesch
PETCO 1941 63519417	\$4.99	Fishing bait
PETCO 1941 63519417	\$10.98	Fishing bait
PGA MEMBER INFO SRVCS	\$461.00	PGA MEMBER Dues
PITNEY BOWES PI	\$27.25	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$19.29	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$14.00	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$13.71	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$18.77	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$35.48	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$14.71	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$62.50	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$3.08	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$12.91	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$11.50	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$12.67	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$4.86	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$37.21	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$8.68	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$5.36	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$0.27	Rental 07/01/20-09/30/20
PITNEY BOWES PI	\$155.68	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$110.22	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$79.98	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$78.31	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$107.23	Rental 04/01/20-06/30/20

P-Card Transactions
08/08/20 - 09/07/20

PITNEY BOWES PI	\$202.67	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$84.01	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$357.06	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$17.60	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$73.77	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$65.72	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$72.37	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$27.76	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$212.56	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$49.59	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$30.61	Rental 04/01/20-06/30/20
PITNEY BOWES PI	\$1.51	Rental 04/01/20-06/30/20
POTBELLY #42	\$85.11	lunch for bee volunteers
POWER EQUIP DIRECT	\$1,528.68	HVAC UV Lights for RCHP Gym
POWER EQUIP DIRECT	\$802.00	UV Lighting RCHP Pool
POWER EQUIP DIRECT	\$1,804.00	UV Equipment
POWER EQUIP DIRECT	\$1,804.00	CIA UV Equipment
PRO-AM TEAM SPORTS SCH	\$1,350.00	50 dz baseballs
READYREFRESH BY NESTLE	\$107.86	Building water supply
RED RIDGE RANCH	(\$330.00)	horseback riding refund
REINDERS SUSSEX CUSTOM	\$173.78	2 tension cable controls
REINDERS SUSSEX CUSTOM	\$113.04	Bedknife/Reel Repair Golf Course Mower
REINDERS SUSSEX CUSTOM	\$201.07	Tool Drive Shaft Repair/Filter Replacement - Mower
REINDERS SUSSEX CUSTOM	\$74.00	Tool Drive Shaft Replacement
REINDERS SUSSEX CUSTOM	\$470.47	Fairway Mower Reel
RR PRODUCTS INC	\$233.86	2.5 gal safety can
SANTO SPORT STORE	\$127.50	Basketball nets for outdoor basketball courts
SERVICE MASTER DAK	\$446.61	Rosewood Boardwalk Bathroom Pipe Chase Cleanup
SERVICE SANITATION	\$580.00	Drive In movie porta potties
SITEONE LANDSCAPE SUPP	\$501.50	Rope and Stake - Green Supplies
SITEONE LANDSCAPE SUPP	\$300.00	Lesco Iron - Golf Course Fairways
SITEONE LANDSCAPE SUPP	\$661.67	Lesco Spreader Sticker
SITEONE LANDSCAPE SUPP	\$2,569.99	Flowers - SVGC Clubhouse Area
SITEONE LANDSCAPE SUPP	\$497.85	Antifoam and Fertilizer
SITEONE LANDSCAPE SUPP	\$56.54	Replacement Batteries - Backpack Sprayer
SITEONE LANDSCAPE SUPP	\$420.00	Lescoe Green Pigment
SITEONE LANDSCAPE SUPP	\$300.00	Lesco Iron - Golf Course Tee's
SMARTSIGN	\$113.80	Signage for properties
SOS TECHNOLOGIES	\$8,661.48	6 new FRX AED's
SQ RIVEREDGE NATURE C	(\$50.00)	Tree Climbing deposit refund
SRFAX	\$6.95	Donna Dunn Fax Solution
STAPLES 00116616	\$96.00	RW A-frame Signs
STEINER ELEC ST CHARLE	\$192.00	Contactora - Control panel at Deer Creek
SUN MOUNTAIN SPORTS, I	\$105.26	Push cart special order
SWANK MOTION PICTURES	\$435.00	Drive In movie Rights
SWANK MOTION PICTURES	\$25.00	Drive in movie rights
TARGET 00011684	\$32.00	Lap swim basket
TARGET 00011684	\$72.87	class supplies
TARGET 00011684	\$20.66	Water for mini camp
TARGET 00011684	\$9.98	Class Supplies-Saps
TARGET 00011684	\$5.50	Class Supplies-FF MO
TARGET 00011684	\$9.38	Supplies
TEC #126	\$9.53	Capacitor
TEC #126	\$329.29	HVAC repair pat at DCRC
TEC #126	\$45.36	Filters

P-Card Transactions

08/08/20 - 09/07/20

TEC #126	\$28.57	Vacuum oil
TEC #126	\$28.57	Vacuum oil
THE HOME DEPOT #1926	\$78.27	2 Fuses,1000V Auto-Ranging Digital Multimeter
THE HOME DEPOT #1926	(\$69.97)	Credit
THE HOME DEPOT #1926	\$16.98	Batteries - POGO
THE HOME DEPOT #1926	\$20.96	Paint, painting supplies - Graffiti on tennis shelter
THE HOME DEPOT #1926	\$63.96	painting supplies
THE HOME DEPOT #1926	\$195.35	painting supplies
THE HOME DEPOT #1926	\$169.94	story Walk tools.
THE HOME DEPOT #1926	\$111.32	Striping paint - WRC parking lot
THE HOME DEPOT #1926	\$190.88	Pump, hose, ext. cord, hand clippers, sharpening block
THE HOME DEPOT #1980	\$115.30	disinfectant
U S KIDS GOLF OUTLE	\$228.92	special order for feldman
ULINE SHIP SUPPLIES	\$462.01	Garbage Bag Rubber Bands
USA BLUE BOOK	\$699.95	Golf Course Canal Pump
USPS PO 1636060035	\$9.50	Certified Mail - Foundation Paperwork
WAL-MART #3893	\$123.80	Class Supplies
WALGREENS #1438	\$11.78	Alka seltzer, graham crackers
WALGREENS #3273	\$6.98	Popcorn
WAREHOUSE DIRECT	(\$63.96)	Credit Items not available
WAREHOUSE DIRECT	\$292.80	Disinfectant cleaner
WAREHOUSE DIRECT	\$35.96	colored paper for registraion
WAREHOUSE DIRECT	\$240.07	disinfectant
WAREHOUSE DIRECT	\$144.15	purell hand sanitizer
WAREHOUSE DIRECT	\$35.11	disinfectant
WAREHOUSE DIRECT	\$13.05	sanitizer delivery fee
WAREHOUSE DIRECT	\$70.99	wipes desinfecting
WAREHOUSE DIRECT	\$29.85	hand sanitizer
WAREHOUSE DIRECT	\$77.60	hand soap
WAREHOUSE DIRECT	\$99.57	medical gloves
WAREHOUSE DIRECT	\$53.73	bathroom supplies
WAREHOUSE DIRECT	\$53.27	Mop heads,paper towels
WAREHOUSE DIRECT	\$144.15	purell hand sanitizer
WAREHOUSE DIRECT	\$188.57	paper towels
WAREHOUSE DIRECT	\$444.80	COVID19 - Sanitizer and Masks
WAREHOUSE DIRECT	\$158.63	Disinfect wipes
WAREHOUSE DIRECT	\$27.40	trash bags
WAREHOUSE DIRECT	\$312.94	Custodial Supplies-Garbage Bags and Paper Towels
WAREHOUSE DIRECT	\$219.20	Trash bags
WAREHOUSE DIRECT	\$17.37	Painter's Tape
WAREHOUSE DIRECT	\$33.58	Laminating Sheets, Clipboards
WAREHOUSE DIRECT	\$35.83	First Aid
WAREHOUSE DIRECT	\$142.10	Disposable gloves
WAREHOUSE DIRECT	\$46.39	paper towels
WAREHOUSE DIRECT	\$208.20	trash bags and cable ties
WAREHOUSE DIRECT	\$869.80	COVID19 - Sanitizer and Dispenser - POGO Building
WAREHOUSE DIRECT	\$247.98	Disinfectant cleaner
WAREHOUSE DIRECT	\$27.90	paper towels for camp
WAREHOUSE DIRECT	\$11.08	cable ties
WAREHOUSE DIRECT	\$4.84	Pen holders
WAREHOUSE DIRECT	\$189.81	cleaning supplies
WAREHOUSE DIRECT	\$71.13	paper towels
WAREHOUSE DIRECT	\$62.31	door stop and clip boards
WAREHOUSE DIRECT	\$157.56	Toilet paper, hand soap
WAREHOUSE DIRECT	\$24.13	Washroom cleaner

P-Card Transactions
08/08/20 - 09/07/20

WAREHOUSE DIRECT	\$15.38	Pens
WAREHOUSE DIRECT	(\$24.62)	credit
WAREHOUSE DIRECT	\$72.39	Toilet Bowl Cleaner
WAREHOUSE DIRECT	\$125.16	Handwashing soap
WAREHOUSE DIRECT	\$10.63	Door stops
WAREHOUSE DIRECT	\$37.02	File folders, staples
WAREHOUSE DIRECT	\$247.98	Disinfectant spray - COVID19 Supplies
WAREHOUSE DIRECT	\$49.99	cleaning supplies
WAREHOUSE DIRECT	\$195.00	Disposable gloves
WEB NETWORKSOLUTIONS	\$227.94	Sunset Valley Golf Club Domain Renewal - 3 Year
WM SUPERCENTER #1735	\$26.30	Camp Hometown Activity Supplies - Group 3
WM SUPERCENTER #1735	\$16.20	Camp Hometown Activity Supplies - Group 3
WM SUPERCENTER #3893	\$70.91	Class Supplies-MO
WSG WILSON SPTG GDS	\$1,188.00	Range balls
WSG WILSON SPTG GDS	\$198.00	Freight
WWP ROSE PEST SOLUTION	\$220.00	pest control
WWP SMITHEREEN PEST MA	\$62.00	pest control
ZOOM.US	\$84.97	Zoom Monthly
TOTAL \$		128,883.38



Park District of Highland Park, IL

DISTRICT WIDE

Income Statement

Current Period Ending 09/30/2020

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	112,616.35	340,702.86	1,511,368.30	2,428,511.71	-917,143.41	2,927,414.43	355,017.49	2,249,615.00
110 - CAMPS	0.00	0.00	148,134.05	1,905,293.50	-1,757,159.45	1,911,333.50	0.00	1,679,238.47
120 - LESSONS	42,029.05	33,061.18	258,985.68	296,466.43	-37,480.75	374,985.50	39,633.35	279,820.82
130 - SPECIAL EVENTS	0.00	3,000.00	10,592.00	81,295.00	-70,703.00	112,105.00	-8,163.00	74,673.65
410 - TAX	3,332,367.67	4,264,239.75	10,254,381.78	11,373,362.88	-1,118,981.10	13,523,199.00	5,425,063.36	12,507,428.36
420 - FEES & CHARGES	294,879.20	195,395.91	1,697,782.31	1,675,752.81	22,029.50	1,870,237.00	182,650.81	1,534,076.53
440 - MEMBERSHIPS	22,716.56	130,196.76	457,052.84	1,252,026.43	-794,973.59	1,635,001.20	117,095.97	1,175,941.19
450 - RENTALS	103,133.24	130,457.39	704,150.22	1,041,535.81	-337,385.59	1,361,334.70	132,105.30	1,070,998.02
460 - MERCHANDISING	10,217.39	14,518.68	84,945.70	154,558.39	-69,612.69	175,519.00	9,198.86	101,035.26
470 - INTEREST INCOME	4,454.39	14,161.00	91,711.67	127,449.00	-35,737.33	170,000.00	11,603.17	106,729.53
480 - MISCELLANEOUS INCOME	5,406.15	22,140.89	621,757.05	195,961.43	425,795.62	306,117.43	10,913.22	123,249.90
510 - OTHER INCOME	3,043.30	0.00	996,616.54	42,376.56	954,239.98	73,978.13	39,878.80	82,067.28
520 - BOND/DEBT PROCEEDS	290.82	0.00	6,467,470.87	7,100,000.00	-632,529.13	7,100,000.00	0.00	0.00
Total Revenue:	3,931,154.12	5,147,874.42	23,304,949.01	27,674,589.95	-4,369,640.94	31,541,224.89	6,314,997.33	20,984,874.01
Expense								
100 - PROGRAMS	98,154.05	165,158.71	840,962.71	1,291,151.74	450,189.03	1,742,372.36	122,740.83	1,022,745.91
110 - CAMPS	-1,514.99	42,627.39	97,853.65	1,020,018.18	922,164.53	1,036,564.89	109,412.19	809,449.13
120 - LESSONS	19,824.62	17,096.29	134,573.49	142,459.80	7,886.31	191,345.95	11,843.75	141,885.69
130 - SPECIAL EVENTS	3,031.04	16,804.40	68,911.96	174,887.91	105,975.95	236,312.08	7,881.04	180,254.51
610 - SALARIES & WAGES	498,379.84	649,874.42	4,688,405.43	6,117,517.41	1,429,111.98	8,154,729.26	556,481.28	5,309,562.17
620 - CONTRACTUAL SERVICES	183,049.25	186,542.86	1,368,098.82	2,306,471.91	938,373.09	2,944,773.67	163,593.60	1,995,316.57
630 - INSURANCE	164,570.37	188,434.66	1,242,009.44	1,726,801.68	484,792.24	2,323,922.96	160,763.16	1,304,876.87
640 - MATERIALS & SUPPLIES	35,633.83	45,134.00	214,308.71	476,200.07	261,891.36	602,514.61	55,673.11	371,451.35
650 - MAINTENANCE & LANDSCAPING CONTRACTS	39,832.52	25,288.73	244,003.96	361,501.46	117,497.50	425,817.47	53,673.54	288,059.14
660 - UTILITIES	55,144.14	81,086.52	483,216.21	645,803.06	162,586.85	920,634.66	76,616.18	572,230.56
670 - PENSION CONTRIBUTIONS	54,777.52	69,730.97	516,446.31	647,793.41	131,347.10	891,036.45	46,018.48	459,742.86
680 - COST OF GOODS SOLD	11,990.95	3,676.80	34,349.76	38,891.20	4,541.44	42,427.50	5,603.99	40,767.57
710 - DEBT RETIREMENT	0.00	0.00	228,182.29	283,889.25	55,706.96	3,273,044.50	0.00	264,431.25
720 - CAPITAL OUTLAY	168,141.23	806,451.63	2,704,152.60	4,101,927.67	1,397,775.07	7,694,927.00	497,041.28	1,360,520.40
Total Expense:	1,331,014.37	2,297,907.38	12,865,475.34	19,335,314.75	6,469,839.41	30,480,423.36	1,867,342.43	14,121,293.98
Report Total:	2,600,139.75	2,849,967.04	10,439,473.67	8,339,275.20	2,100,198.47	1,060,801.53	4,447,654.90	6,863,580.03

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	1,044,194.60	1,885,686.22	1,520,651.11	1,539,798.88	-19,147.77	312,539.98	1,899,802.66	2,041,431.81
25 - SPECIAL RECREATION	226,787.98	242,815.75	580,390.22	359,075.48	221,314.74	556,988.38	346,434.98	357,369.81
29 - RECREATION	1,105,629.83	1,138,440.41	2,318,155.37	2,762,786.24	-444,630.87	2,781,889.24	2,076,122.08	4,787,362.90
60 - DEBT SERVICE	398,895.70	395,163.50	983,828.54	901,443.16	82,385.38	-1,692,390.50	638,093.05	1,191,904.09
70 - CAPITAL PROJECTS	-175,368.36	-812,138.84	5,036,448.43	2,776,171.44	2,260,276.99	-898,225.57	-512,797.87	-1,514,488.58
Report Total:	2,600,139.75	2,849,967.04	10,439,473.67	8,339,275.20	2,100,198.47	1,060,801.53	4,447,654.90	6,863,580.03

General Corporate: Overall, the general fund is tracking to original budget due to reduced payroll, reduced expenses due to closing, and timing difference in health insurance.

Special Recreation: Budgeted tax receipts are trending favorably due to timing difference. Variance should diminish. Contractual services payment for the NSSRA building were budgeted for June but will not take place until December or early 2021.

Recreation: Showing an unfavorable variance from budget due to closure and reduced activities related to COVID-19.

Debt Service: Budgeted tax receipts are trending favorably due to timing difference. Variance should continue to diminish. The favorable variance in debt retirement will be used in December when making debt payments.

Capital Projects: Significantly under budget as projects have been delayed or eliminated due to COVID-19.



Park District of Highland Park, IL

01 - GENERAL FUND

Income Statement

Current Period Ending 09/30/2020

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	1,385,430.49	2,323,440.00	4,338,663.69	5,551,740.00	-1,213,076.31	5,760,000.00	2,254,960.68	5,272,225.67
420 - FEES & CHARGES	1,600.83	3,178.38	15,898.57	29,464.92	-13,566.35	36,600.00	3,469.06	33,071.13
460 - MERCHANDISING	39.27	85.80	280.75	394.97	-114.22	540.00	43.41	401.43
470 - INTEREST INCOME	4,454.39	14,161.00	91,711.67	127,449.00	-35,737.33	170,000.00	11,603.17	106,729.53
480 - MISCELLANEOUS INCOME	56.40	128.18	49,257.41	46,916.07	2,341.34	53,300.00	0.00	63,665.97
510 - OTHER INCOME	3,043.30	0.00	6,969.80	0.00	6,969.80	10,425.00	0.00	1,464.00
Total Revenue:	1,394,624.68	2,340,993.36	4,502,781.89	5,755,964.96	-1,253,183.07	6,030,865.00	2,270,076.32	5,477,557.73
Expense								
610 - SALARIES & WAGES	165,664.73	202,008.60	1,582,665.84	2,022,010.41	439,344.57	2,795,046.32	188,324.76	1,788,744.83
620 - CONTRACTUAL SERVICES	55,241.97	90,687.81	380,197.16	775,072.66	394,875.50	1,012,140.62	37,185.17	525,101.81
630 - INSURANCE	83,454.77	94,767.81	612,050.88	852,910.29	240,859.41	1,137,666.82	86,005.88	689,870.15
640 - MATERIALS & SUPPLIES	12,791.75	17,160.82	82,844.15	157,743.56	74,899.41	234,973.90	20,936.99	128,471.46
650 - MAINTENANCE & LANDSCAPING CONTRACTS	4,966.53	9,739.73	63,805.89	72,589.38	8,783.49	98,817.47	12,980.08	57,388.87
660 - UTILITIES	9,434.78	8,643.84	79,847.59	78,547.82	-1,299.77	122,705.60	9,095.01	87,155.05
670 - PENSION CONTRIBUTIONS	18,875.55	23,768.14	180,719.27	222,192.44	41,473.17	316,974.29	15,745.77	159,393.75
750 - TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	622,769.00	0.00	0.00
Total Expense:	350,430.08	446,776.75	2,982,130.78	4,181,066.56	1,198,935.78	6,341,094.02	370,273.66	3,436,125.92
Report Total:	1,044,194.60	1,894,216.61	1,520,651.11	1,574,898.40	-54,247.29	-310,229.02	1,899,802.66	2,041,431.81

Fees and charges are lagging as fewer people purchased picnic permits and there were also a reduced number of dog park memberships sold due to COVID 19 and due to the path at Moraine being washed away. Interest income is lagging as interest rates have plummeted since COVID 19. Salaries and pension contributions are down due to furloughing of staff, hiring freeze, wage freeze and open positions. Contractual services are down due to turf maintenance and landscape services contracts not being signed and work being performed in-house. Ecological restoration work was not completed. Also, causing more than a \$180,000 variance in insurance is the absence of the Park District's Health and Risk Management Monthly Insurance premium payment to PDRMA. The September insurance was paid in October, while the budgeted amount is allocated evenly over the year.

Additionally, there are less staff than originally budgeted for causing less insurance expense. Materials and supplies are trending favorably, as operations were ceased in March and reduced operations continue into September. Spending is on essential work and necessary repairs only. Annuals, trees, and athletic field supplies were not purchased.

Taxes are coming in slower than anticipated, as the due date for the second payment was moved to November. This lag should close in October.



Park District of Highland Park, IL

25 - SPECIAL RECREATION

Income Statement

Current Period Ending 09/30/2020

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	238,163.98	242,815.75	796,017.28	728,350.10	67,667.18	971,263.00	400,035.96	913,011.83
Total Revenue:	238,163.98	242,815.75	796,017.28	728,350.10	67,667.18	971,263.00	400,035.96	913,011.83
Expense								
620 - CONTRACTUAL SERVICES	11,376.00	0.00	215,627.06	369,274.62	153,647.56	414,274.62	53,600.98	555,642.02
Total Expense:	11,376.00	0.00	215,627.06	369,274.62	153,647.56	414,274.62	53,600.98	555,642.02
Report Total:	226,787.98	242,815.75	580,390.22	359,075.48	221,314.74	556,988.38	346,434.98	357,369.81

Budgeted tax receipts are trending favorably due to timing difference. Variance should diminish. Contractual services payment for the NSSRA building were budgeted for June but will not take place until late 2020 or early 2021.



Park District of Highland Park, IL

29 - RECREATION FUND

Income Statement

Current Period Ending 09/30/2020

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	112,616.35	340,702.86	1,511,368.30	2,428,511.71	-917,143.41	2,927,414.43	355,017.49	2,249,615.00
110 - CAMPS	0.00	0.00	148,134.05	1,905,293.50	-1,757,159.45	1,911,333.50	0.00	1,679,238.47
120 - LESSONS	42,029.05	33,061.18	258,985.68	296,466.43	-37,480.75	374,985.50	39,633.35	279,820.82
130 - SPECIAL EVENTS	0.00	3,000.00	10,592.00	81,295.00	-70,703.00	112,105.00	-8,163.00	74,673.65
410 - TAX	1,309,877.50	1,302,820.50	3,907,689.98	3,907,940.37	-250.39	5,211,282.00	2,131,973.67	4,865,855.52
420 - FEES & CHARGES	293,278.37	192,217.53	1,681,883.74	1,646,287.89	35,595.85	1,833,637.00	179,181.75	1,501,005.40
440 - MEMBERSHIPS	22,716.56	130,196.76	457,052.84	1,252,026.43	-794,973.59	1,635,001.20	117,095.97	1,175,941.19
450 - RENTALS	103,133.24	130,457.39	704,150.22	1,041,535.81	-337,385.59	1,361,334.70	132,105.30	1,070,998.02
460 - MERCHANDISING	10,178.12	14,432.88	84,664.95	154,163.42	-69,498.47	174,979.00	9,155.45	100,633.83
480 - MISCELLANEOUS INCOME	5,349.75	9,961.50	53,801.19	40,584.47	13,216.72	108,145.00	10,913.22	56,083.93
510 - OTHER INCOME	0.00	0.00	33,157.24	42,376.56	-9,219.32	63,553.13	39,878.80	80,603.28
Total Revenue:	1,899,178.94	2,156,850.60	8,851,480.19	12,796,481.59	-3,945,001.40	15,713,770.46	3,006,792.00	13,134,469.11
Expense								
100 - PROGRAMS	98,154.05	165,158.71	840,962.71	1,291,151.74	450,189.03	1,742,372.36	122,740.83	1,022,745.91
110 - CAMPS	-1,514.99	42,627.39	97,853.65	1,020,018.18	922,164.53	1,036,564.89	109,412.19	809,449.13
120 - LESSONS	19,824.62	17,096.29	134,573.49	142,459.80	7,886.31	191,345.95	11,843.75	141,885.69
130 - SPECIAL EVENTS	3,031.04	16,804.40	68,911.96	174,887.91	105,975.95	236,312.08	7,881.04	180,254.51
610 - SALARIES & WAGES	332,715.11	440,037.75	3,105,739.59	4,061,613.13	955,873.54	5,359,682.94	368,156.52	3,520,817.34
620 - CONTRACTUAL SERVICES	108,625.44	76,983.60	562,628.82	770,885.58	208,256.76	1,006,607.43	52,150.69	708,467.80
630 - INSURANCE	81,115.60	93,666.85	629,958.56	873,891.39	243,932.83	1,186,256.14	74,757.28	615,006.72
640 - MATERIALS & SUPPLIES	22,842.08	27,973.18	131,464.56	318,456.51	186,991.95	367,540.71	34,736.12	242,979.89
650 - MAINTENANCE & LANDSCAPING CONTRACTS	34,865.99	15,549.00	180,198.07	288,912.08	108,714.01	327,000.00	40,693.46	230,670.27
660 - UTILITIES	45,709.36	72,442.68	403,368.62	567,255.24	163,886.62	797,929.06	67,521.17	485,075.51
670 - PENSION CONTRIBUTIONS	35,901.97	45,260.51	335,727.04	424,395.32	88,668.28	574,062.16	30,272.71	300,349.11
680 - COST OF GOODS SOLD	11,990.95	3,676.80	34,349.76	38,891.20	4,541.44	42,427.50	5,603.99	40,767.57
720 - CAPITAL OUTLAY	287.89	1,133.03	7,587.99	60,877.27	53,289.28	63,780.00	4,900.17	48,636.76
750 - TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	3,434,153.50	0.00	0.00
Total Expense:	793,549.11	1,018,410.19	6,533,324.82	10,033,695.35	3,500,370.53	16,366,034.72	930,669.92	8,347,106.21
Report Total:	1,105,629.83	1,138,440.41	2,318,155.37	2,762,786.24	-444,630.87	-652,264.26	2,076,122.08	4,787,362.90

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
29 - RECREATION	1,105,629.83	1,138,440.41	2,318,155.37	2,762,786.24	-444,630.87	-652,264.26	2,076,122.08	4,787,362.90
Report Total:	1,105,629.83	1,138,440.41	2,318,155.37	2,762,786.24	-444,630.87	-652,264.26	2,076,122.08	4,787,362.90

Programs, camps, lessons, and special events were largely reduced or eliminated due to COVID 19. Thus, revenues and expenses related to all are significantly reduced. \$649,000 of the unfavorable variance in memberships is due to the fitness center being closed due to COVID-19 and refunds. Rentals are unfavorable due to COVID-19, however golf cart rentals and Park Avenue rentals accounted for much of the \$103,000 figure in September. Merchandising is also unfavorable due to closure from COVID-19, which also reduced Cost of Goods Sold. Miscellaneous income is trending favorable due to several sponsorships, the North Shore Amateur Golf Tournament, and parking violations. Salaries and pension contributions are down due to furloughing of staff, hiring freeze, wage freeze and open positions.

Also causing more than a \$243,000 variance in the Recreation Fund is the absence of the Park District’s Health and Risk Management Monthly Insurance premium payment to PDRMA. The September insurance was paid in October, while the budgeted amount is allocated evenly over 12 mo. Insurance premiums are also reduced due to less staff.

Contractual services, materials and supplies, utilities and maintenance & landscaping contracts are all significantly underbudget due to closure due to COVID 19. Utilities show significant savings due to closed and reduced use of facilities due to COVID-19. Capital outlay is favorable largely due to the \$37,000 for dredging that has not been spent.



Park District of Highland Park, IL
60 - DEBT SERVICE

Income Statement

Current Period Ending 09/30/2020

Typ...	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	398,895.70	395,163.50	1,212,010.83	1,185,332.41	26,678.42	1,580,654.00	638,093.05	1,456,335.34
Total Revenue:	398,895.70	395,163.50	1,212,010.83	1,185,332.41	26,678.42	1,580,654.00	638,093.05	1,456,335.34
Expense								
710 - DEBT RETIREMENT	0.00	0.00	228,182.29	283,889.25	55,706.96	3,273,044.50	0.00	264,431.25
Total Expense:	0.00	0.00	228,182.29	283,889.25	55,706.96	3,273,044.50	0.00	264,431.25
Report Total:	398,895.70	395,163.50	983,828.54	901,443.16	82,385.38	-1,692,390.50	638,093.05	1,191,904.09

Budgeted tax receipts are trending favorably due to timing difference. Variance should continue to diminish. The favorable variance in debt retirement will be used in December when making debt payments.



Park District of Highland Park, IL

70 - CAPITAL FUND

Income Statement

Current Period Ending 09/30/2020

Typ...	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
480 - MISCELLANEOUS INCOME	0.00	12,051.21	518,698.45	108,460.89	410,237.56	144,672.43	0.00	3,500.00
510 - OTHER INCOME	0.00	0.00	956,489.50	0.00	956,489.50	0.00	0.00	0.00
520 - BOND/DEBT PROCEEDS	290.82	0.00	6,467,470.87	7,100,000.00	-632,529.13	7,100,000.00	0.00	0.00
Total Revenue:	290.82	12,051.21	7,942,658.82	7,208,460.89	734,197.93	7,244,672.43	0.00	3,500.00
Expense								
620 - CONTRACTUAL SERVICES	7,805.84	18,871.45	209,645.78	391,239.05	181,593.27	511,751.00	20,656.76	206,104.94
720 - CAPITAL OUTLAY	167,853.34	805,318.60	2,696,564.61	4,041,050.40	1,344,485.79	7,631,147.00	492,141.11	1,311,883.64
Total Expense:	175,659.18	824,190.05	2,906,210.39	4,432,289.45	1,526,079.06	8,142,898.00	512,797.87	1,517,988.58
Report Total:	-175,368.36	-812,138.84	5,036,448.43	2,776,171.44	2,260,276.99	-898,225.57	-512,797.87	-1,514,488.58

The \$400,000 favorable variance in miscellaneous income is the recording of the receipt of the OSLAD grant for The Preserve. The Capital Outlay is significantly under budget as projects have been delayed or eliminated due to COVID-19. Contractual services are largely underbudget due to consultant costs for various potential projects being delayed, underbudget and not used.



RECREATION BY CENTER

Park District of Highland Park, IL

Y-T-D SEPTEMBER

Account Type	2019 Total Budget	2019 YTD Activity	2020 Total Budget	2020 YTD Activity
Center: 11 - ADMINISTRATIVE				
Revenue	5,240,000.00	4,881,516.18	5,271,282.00	3,926,510.54
Expense	5,162,801.24	1,148,309.44	5,569,944.00	1,208,921.58
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	77,198.76	3,733,206.74	(298,662.00)	2,717,588.96
Net Revenue:	1.47%	76.48%	-5.67%	69.21%
Center: 24 - WEST RIDGE CENTER				
Revenue	431,541.00	370,385.96	525,565.96	247,115.57
Expense	826,728.70	514,965.88	875,789.65	445,741.31
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	(395,187.70)	(144,579.92)	(350,223.69)	(198,625.74)
Net Revenue:	-91.58%	-39.03%	-66.64%	-80.38%
Center: 26 - ATHLETICS				
Revenue	958,379.00	784,920.76	955,092.97	434,046.63
Expense	922,942.28	607,080.20	914,819.32	446,179.46
Center: 26 - ATHLETICS Surplus (Deficit):	35,436.72	177,840.56	40,273.65	(12,132.83)
Net Revenue:	3.70%	22.66%	4.22%	-2.80%
Center: 28 - CAMPS				
Revenue	808,416.00	881,387.38	987,541.00	85,605.50
Expense	587,252.22	529,673.15	657,076.00	141,867.64
Center: 28 - CAMPS Surplus (Deficit):	221,163.78	351,714.23	330,465.00	(56,262.14)
Net Revenue:	27.36%	39.90%	33.46%	-65.72%
Center: 29 - SPECIAL EVENTS				
Revenue	60,305.00	39,545.93	64,285.00	26,782.00
Expense	210,304.34	164,070.54	190,993.66	66,638.80
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	(149,999.34)	(124,524.61)	(126,708.66)	(39,856.80)
Net Revenue:	-248.73%	-314.89%	-197.10%	-148.82%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	387,467.00	319,165.13	427,880.00	4,060.74
Expense	471,161.18	380,147.75	563,474.68	94,136.93
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	(83,694.18)	(60,982.62)	(135,594.68)	(90,076.19)
Net Revenue:	-21.60%	-19.11%	-31.69%	-2,218.22%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	121,237.50	88,918.09	143,640.50	12,621.17
Expense	99,583.28	75,885.63	134,451.45	43,294.69
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	21,654.22	13,032.46	9,189.05	-30,673.52
Net Revenue:	17.86%	14.66%	6.40%	-243.03%

Account Type	2019 Total Budget	2019 YTD Activity	2020 Total Budget	2020 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	75,271.00	76,445.60	86,515.00	85,350.00
Expense	124,067.86	103,985.68	144,011.88	169,355.75
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	(48,796.86)	(27,540.08)	(57,496.88)	(84,005.75)
Net Revenue:	-64.83%	-36.03%	-66.46%	-98.43%
Center: 34 - PARK AVENUE				
Revenue	106,068.00	115,935.79	104,681.00	120,776.16
Expense	112,812.05	96,566.95	120,079.51	83,256.75
Center: 34 - PARK AVENUE Surplus (Deficit):	(6,744.05)	19,368.84	(15,398.51)	37,519.41
Net Revenue:	-6.36%	16.71%	-14.71%	31.07%
Center: 38 - ICE ARENA				
Revenue	1,359,999.10	974,460.22	1,236,655.20	441,478.75
Expense	1,164,839.51	680,683.25	1,078,636.25	504,344.47
Center: 38 - ICE ARENA Surplus (Deficit):	195,159.59	293,776.97	158,018.95	(62,865.72)
Net Revenue:	14.35%	30.15%	12.78%	-14.24%
Center: 41 - MAINTENANCE				
Revenue	-	-	-	-
Expense	806,560.88	550,671.89	776,887.19	504,767.43
Center: 41 - MAINTENANCE Surplus (Deficit):	(806,560.88)	(550,671.89)	(776,887.19)	(504,767.43)
Net Revenue:	0.00%	0.00%	0.00%	0.00%
Center: 42 - PRO SHOP				
Revenue	1,518,909.00	1,254,754.72	1,439,530.00	1,613,638.82
Expense	562,921.88	359,610.32	502,375.52	367,051.89
Center: 42 - PRO SHOP Surplus (Deficit):	955,987.12	895,144.40	937,154.48	1,246,586.93
Net Revenue:	62.94%	71.34%	65.10%	77.25%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	201,753.00	108,856.29	173,222.00	38,970.37
Expense	1,243,782.86	788,037.98	1,208,314.98	637,015.42
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	(1,042,029.86)	(679,181.69)	(1,035,092.98)	(598,045.05)
Net Revenue:	-516.49%	-623.93%	-597.55%	-1,534.61%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	1,877,352.00	1,298,256.83	1,839,560.20	561,064.45
Expense	739,066.44	538,048.66	875,679.55	407,284.08
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	1,138,285.56	760,208.17	963,880.65	153,780.37
Net Revenue:	60.63%	58.56%	52.40%	27.41%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	231,370.00	167,000.18	230,067.50	51,153.99
Expense	313,329.26	261,424.69	370,015.39	161,178.11
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	(81,959.26)	(94,424.51)	(139,947.89)	(110,024.12)
Net Revenue:	-35.42%	-56.54%	-60.83%	-215.08%

Account Type	2019	2019	2020	2020
	Total Budget	YTD Activity	Total Budget	YTD Activity
Center: 55 - INDOOR TENNIS				
Revenue	1,314,678.60	1,022,218.67	1,274,182.50	579,919.77
Expense	1,055,274.71	681,198.62	1,124,363.62	522,445.12
Center: 55 - INDOOR TENNIS Surplus (Deficit):	259,403.89	341,020.05	149,818.88	57,474.65
Net Revenue:	19.73%	33.36%	11.76%	9.91%
Center: 56 - OUTDOOR TENNIS				
Revenue	215,880.00	240,838.36	247,742.50	227,684.63
Expense	166,066.75	144,343.37	171,679.04	148,390.35
Center: 56 - OUTDOOR TENNIS Surplus (Deficit):	49,813.25	96,494.99	76,063.46	79,294.28
Net Revenue:	23.07%	40.07%	30.70%	34.83%
Center: 61 - HELLER NATURE CENTER				
Revenue	308,047.90	260,020.68	305,280.00	23,054.62
Expense	668,307.31	452,198.98	662,626.22	314,284.41
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	(360,259.41)	(192,178.30)	(357,346.22)	(291,229.79)
Net Revenue:	-116.95%	-73.91%	-117.06%	-1,263.22%
Center: 74 - HPCC LEARNING CENTER				
Revenue	248,750.00	237,902.85	358,694.00	350,469.93
Expense	278,349.19	250,137.74	382,463.71	246,099.85
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	(29,599.19)	(12,234.89)	(23,769.71)	104,370.08
Net Revenue:	-11.90%	-5.14%	-6.63%	29.78%
Center: 76 - HPCC BUILDING				
Revenue	20,879.00	11,939.49	42,353.13	21,176.55
Expense	20,879.00	20,065.49	42,353.10	21,070.78
Center: 76 - HPCC BUILDING Surplus (Deficit):	-	(8,126.00)	0.03	105.77
Net Revenue:	0.00%	-68.06%	0.00%	0.50%



Sunset Valley Golf Course

	2019 Budget	2019 YTD Activity	2020 Budget	2020 YTD Activity
Revenue	1,518,909.00	1,254,754.72	1,439,530.00	1,613,638.82
Expense	1,369,482.76	910,282.21	1,279,262.71	871,819.32
Report Surplus (Deficit):	149,426.24	344,472.51	160,267.29	741,819.50

Recreation Center of HP

	2019 Budget	2019 YTD Activity	2020 Budget	2020 YTD Activity
Revenue	2,310,475.00	1,574,113.30	2,242,849.70	651,188.81
Expense	2,296,178.56	1,587,511.33	2,454,009.92	1,205,477.61
Report Surplus (Deficit):	14,296.44	(13,398.03)	(211,160.22)	(554,288.80)

Deer Creek Raquet Club

	2019 Budget	2019 YTD Activity	2020 Budget	2020 YTD Activity
Revenue	1,530,558.60	1,263,057.03	1,521,925.00	807,604.39
Expense	1,221,341.46	825,541.99	1,296,042.66	670,835.47
Report Surplus (Deficit):	309,217.14	437,515.04	225,882.34	136,768.92

Park District of Highland Park
Investment Schedule
September 30, 2020

Security	Type		Purchase Date	Maturity Date	Interest Rate	Effective Yield to Mat	Purchase Price	Amortized Book Value	Par Value	Monthly Interest	Expected Interest
TBK Bank, SSB, The Nat'l Bank Savanna, IL	CD	285	12/18/19	9/28/20	1.68%	1.68%	246,700.00	249,937.02	249,937.02	345.12	3,278.63
Wells Fargo National Bank West	CD	276	1/17/20	10/19/20	1.66%	1.66%	249,074.79	249,074.79	249,000.00	339.73	3,125.53
First Internet Bank of Indiana	CD	271	2/26/20	11/23/20	1.50%	1.50%	246,000.00	246,000.00	246,000.00	293.18	2,739.70
Gateway First Bank, Cherokee OK	CD	365	12/23/19	12/22/20	1.80%	1.80%	245,000.00	245,000.00	245,000.00	362.47	4,410.00
							986,774.79		989,937.02	1,340.49	13,553.85

The background of the slide is a dense field of 3D-rendered numbers in various shades of blue and white. The numbers are scattered across the frame, creating a sense of depth and movement. Some numbers are larger and more prominent, while others are smaller and recede into the background. The overall effect is a dynamic and data-oriented visual.

UPDATED FINANCIAL FORECASTS

Due to Covid-19

SPECIAL DISCLAIMER REGARDING RESEARCH AND FORECASTS

Research and forecasts are based on current information as of September 30, 2020, that we consider reliable, but we do not represent it as accurate or complete, and it should not be relied on as such. The information, opinions, estimates, and forecasts contained herein are also as of the date hereof and are subject to change without prior notification.

Source: Public Financial Management (PFM)

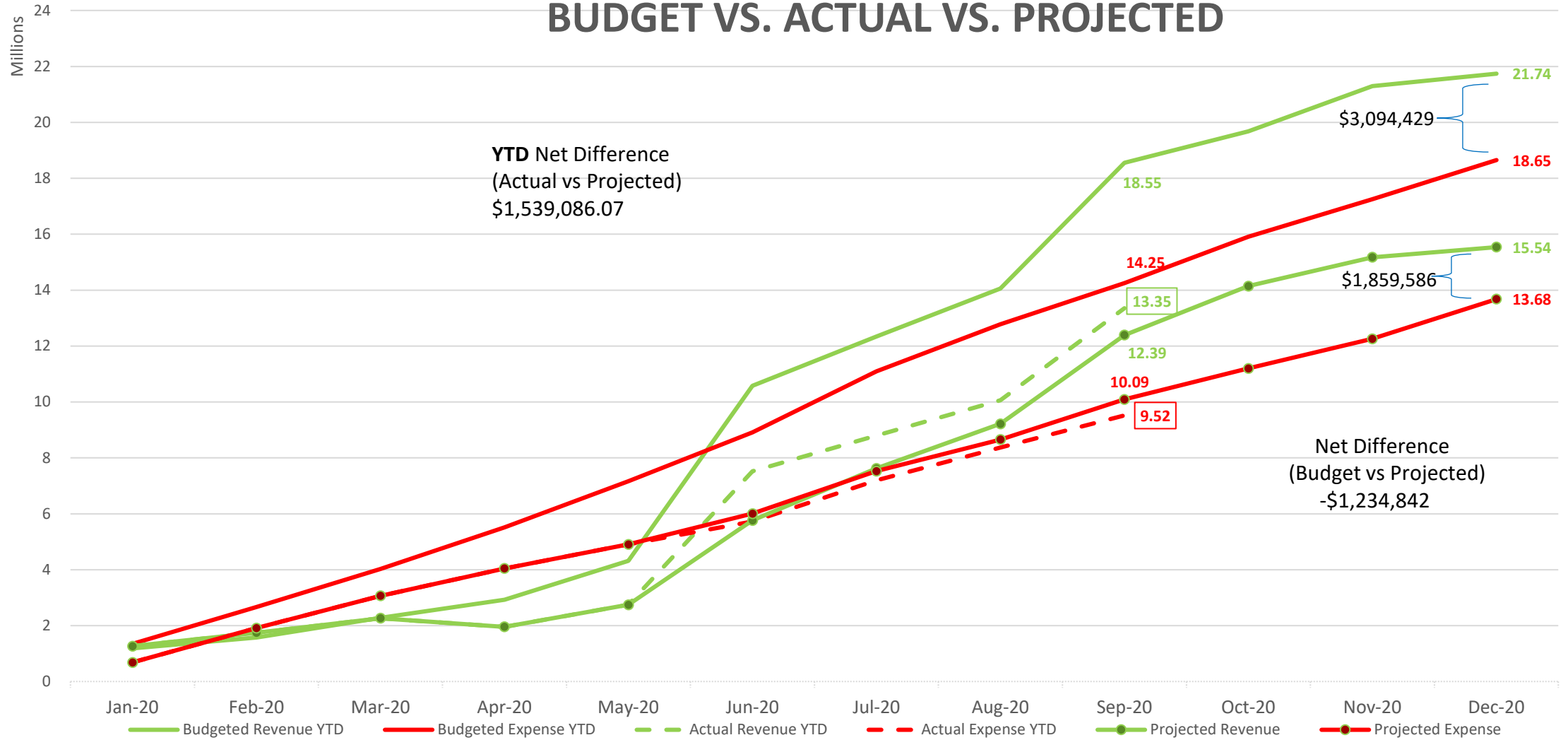
OPERATIONS (GENERAL AND RECREATION FUNDS)

PROJECTED CASH FLOW/OPERATIONS

	PROJECTED	PROJECTED	PROJECTED
	OCTOBER	NOVEMBER	DECEMBER
MONTH END PROJECTED CASH ON HAND	\$ 13,507,141.57	\$ 13,483,406.45	\$ 10,980,742.87
ORIGINAL BUDGETED CASH ON HAND	\$ 14,182,780.83	\$ 14,460,389.40	\$ 11,950,825.24
25% RESERVE PER BUDGET (End of Year)	\$ 4,662,551.00	\$ 4,662,551.00	\$ 4,662,551.00

OPERATIONS (GENERAL AND RECREATION FUNDS)

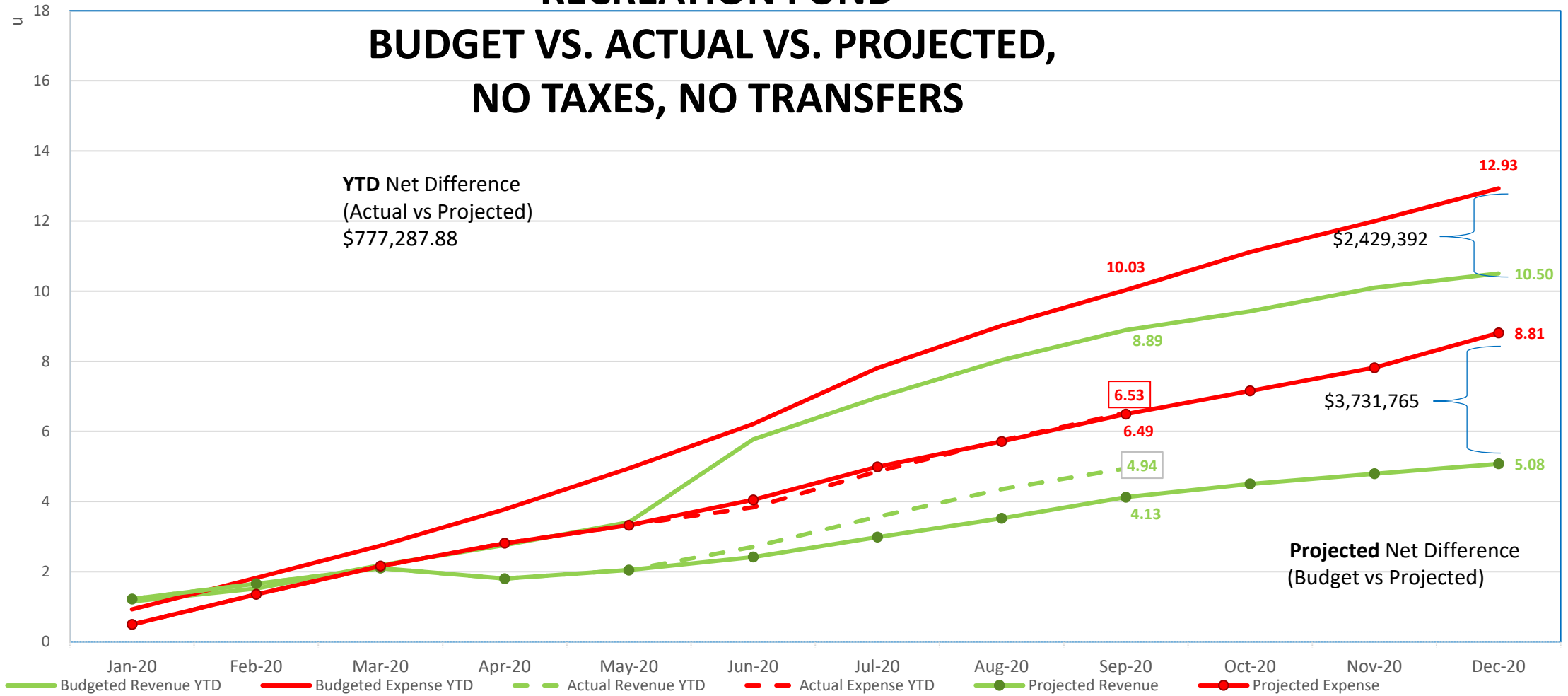
BUDGET VS. ACTUAL VS. PROJECTED



	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Budgeted Revenue YTD9	1,188,294.13	1,575,195.97	2,280,462.98	2,927,603.82	4,314,417.76	10,576,659.18	12,345,363.37	14,054,602.59	18,552,446.55	19,679,220.39	21,297,789.22	21,744,635.46
Budgeted Expense YTD	1,353,093.79	2,668,619.84	4,029,485.33	5,511,507.99	7,169,117.86	8,916,565.52	11,098,300.23	12,776,144.10	14,249,861.43	15,909,758.58	17,250,718.34	18,650,205.74
Projected Revenue	1,267,006.47	1,744,428.16	2,265,402.76	1,959,942.81	2,747,825.88	5,764,849.80	7,624,576.02	9,216,976.42	12,391,589.96	14,143,550.54	15,176,378.01	15,538,124.04
Projected Expense	684,323.94	1,912,537.68	3,067,451.28	4,046,400.91	4,907,674.16	6,005,541.12	7,529,406.27	8,657,328.87	10,091,869.55	11,201,001.55	12,257,564.14	13,678,537.74
Actual Revenue YTD	1,267,006.47	1,744,428.16	2,265,402.76	1,959,942.81	2,747,825.88	7,518,873.47	8,797,264.32	10,060,458.46	13,354,262.08			
Actual Expense YTD	684,323.94	1,912,537.68	3,067,451.28	4,046,400.91	4,907,674.16	5,722,755.49	7,200,143.80	8,371,476.41	9,515,455.60			

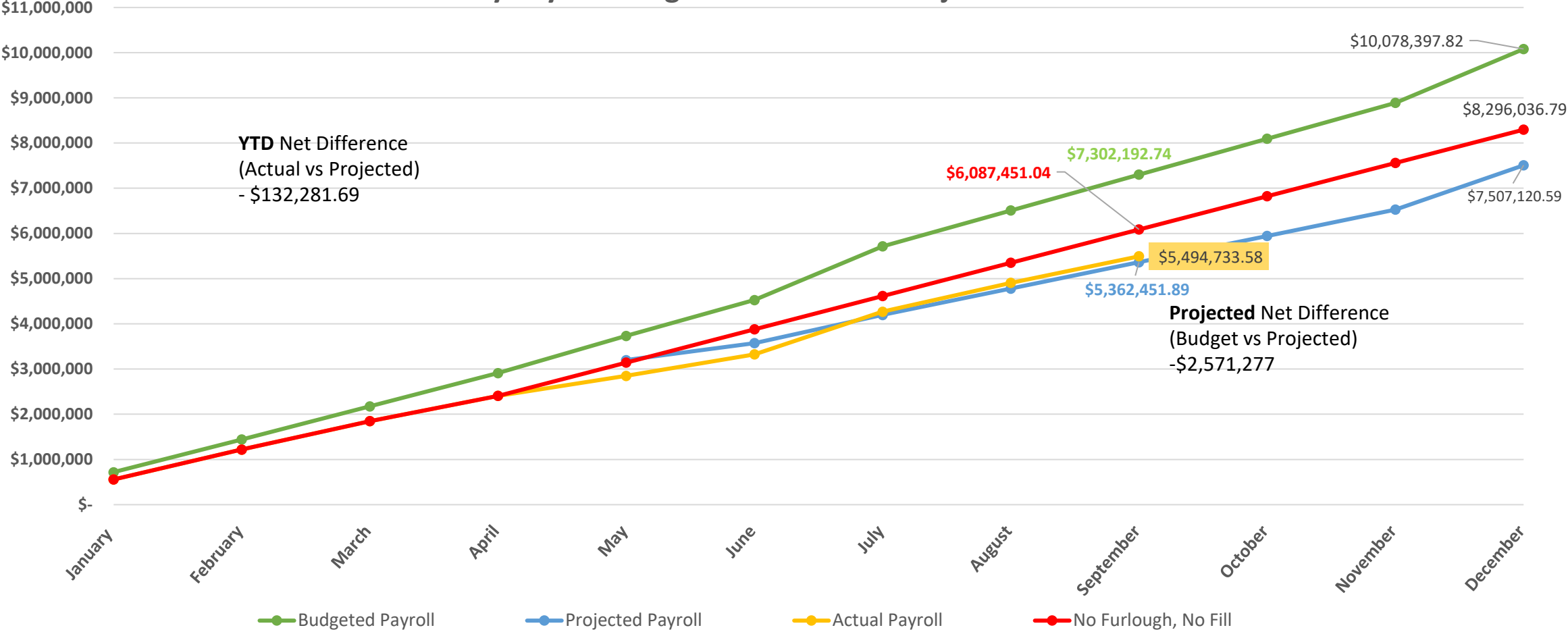
RECREATION FUND

BUDGET VS. ACTUAL VS. PROJECTED, NO TAXES, NO TRANSFERS



Budgeted Revenue YTD	1,147,386.38	1,517,683.06	2,180,490.99	2,756,054.01	3,408,016.71	5,775,708.13	6,970,607.75	8,034,511.12	8,888,541.22	9,427,525.10	10,097,449.50	10,502,488.46
Budgeted Expense YTD	924,796.93	1,819,651.35	2,740,629.74	3,779,965.74	4,946,734.96	6,211,173.22	7,806,770.80	9,015,285.16	10,033,695.35	11,117,850.93	11,996,920.65	12,931,881.22
Projected Revenue	1,218,772.72	1,656,454.61	2,099,358.41	1,801,328.82	2,044,893.50	2,417,700.28	2,984,941.09	3,522,247.62	4,126,282.13	4,501,858.24	4,794,314.35	5,078,223.98
Projected Expense	493,448.53	1,352,058.50	2,160,055.82	2,810,994.85	3,323,307.55	4,048,036.56	4,989,444.72	5,714,823.48	6,493,104.62	7,155,695.56	7,818,574.79	8,809,989.11
Actual Revenue YTD	1,218,772.72	1,656,454.61	2,099,358.41	1,801,328.82	2,044,893.50	2,704,019.93	3,563,434.90	4,354,488.77	4,943,790.21			
Actual Expense YTD	493,448.53	1,352,058.50	2,160,055.82	2,810,994.85	3,323,307.55	3,833,127.99	4,857,117.53	5,739,775.71	6,533,324.82			

Monthly Payroll Budget vs. Actual vs. Projection



Payroll 1	204,640.90	327,113.84	318,306.17	289,424.80	223,508.09	221,652.18	293,577.02	331,095.78	299,720.80
Payroll 2	352,310.49	334,665.68	311,451.44	268,561.47	217,804.64	254,553.97	315,751.73	307,021.33	288,707.08
Payroll 3							334,866.17		
Total	\$ 556,951.39	\$ 661,779.52	\$ 629,757.61	\$ 557,986.27	\$ 441,312.73	\$ 476,206.15	\$ 944,194.92	\$ 638,117.11	- \$ - \$ - \$ -



Memorandum

To: Park Board of Commissioners
From: Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director
Date: October 27, 2020
Subject: **Rosewood Beach Interpretive Cove Protection Project Updates**

Summary

At the October 13, 2020 Board Meeting, Margaret Boshek of SmithGroup presented various back of beach protection options for the Rosewood Beach Interpretive Cove. These options are intended to provide protection for the parking lot and Interpretive Center from beach erosion. Three options were presented including a short-term approach to provide protection from Fall 2020 to Winter 2021, a mid-term approach estimated to provide a minimum of 15 years of protection, and a long-term approach that could provide over 50 years of protection. Additionally, the need to remove the boardwalk chaise lounge and overlook area was discussed. During this meeting, staff and Park Board came to the consensus that the short-term option was neither necessary nor feasible at this time.

Staff will provide an update on the proposed approaches and seek Board approval on which option to proceed with for construction documents. The options are summarized below:

Option 1 – Removal of Chaise Lounge/Overlook Area & Construction of Long-Term Protection (Sheetpile Wall and Armor Stone)

- Estimated Cost - \$600,000
- Life Expectancy - 50+ Years

Option 2 – Removal of Chaise Lounge/Overlook Area & Construction of Mid-Term Protection (TrapBag)

- Estimated Cost - \$300,000
- Life Expectancy - ~15 Years

Recommendation

Staff recommend approval from the Park Board of Commissioners to proceed with construction documents for Option 2 which includes removal of Chaise Lounge/Overlook Area & Construction of Mid-Term Protection using Trapbags.



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning and Projects; Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: October 27, 2020

Subject: **Solar Panel Project Update**

Over the past year, staff have researched various opportunities for installing solar panels on Park District facilities. In March 2020, the Park District signed a Letter of Intent with Realgy Energy Service to further investigate installing solar panels on the Deer Creek Racquet Club building through a lease agreement with Realgy. Staff will provide an update to the Park Board of Commissioners on this project and the status of the lease negotiations.



Memorandum

To: Board of Park Commissioners

From: Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning and Projects; Brian Romes, Executive Director

Date: October 27, 2020

Subject: **Lakefront Master Plan Update**

Summary

In 2007, the Park District, in collaboration with community-wide stakeholders, completed and began implementing the Lakefront Master Plan which provided a roadmap for improvements at all lakefront parks, beaches, and ravine ecosystems. Since 2007, much has been accomplished along the lakefront including significant development at Rosewood Beach, a Moraine Park Sculpture Garden, expansion of lakefront programming, and natural areas restoration at Millard, Moraine, and Rosewood.

The District's approved Master Plan, GreenPrint 2024, identified the need to prepare a Lakefront Master Plan Update. The intention of this update was to build upon recent accomplishments and ensure the Lakefront Master Plan reflected current community priorities, as well as the changing landscape of the lakefront. In 2018, Park District staff conducted community engagement efforts to collect feedback and determine priorities at Park District Lakefront properties. Since that time, staff have evaluated community feedback and considered operational and physical improvements to reflect the community's current attitudes and interests, all while navigating and understanding the immediate complexities of our dynamic lakefront. The Lakefront Master Plan Update details the planning process, summarizes survey findings, and outlines recommended objectives and strategies to guide improvements, maintenance, and management of the Park District's lakefront properties. The recommendations are intended to guide lakefront operations beaches, capital planning, and support possible future grant opportunities. The plan update celebrates accomplishments since the 2007 Master Plan while reassessing lakefront priorities. Once approved, the Lakefront Master Plan Update will be posted to the Park District website and shared with relevant Park District staff to plan for the implementation of stated objectives.

Recommendation

Staff recommends approval by the Park Board of Commissioners the Lakefront Master Plan Update.

IMPROVING OUR LIFE ON THE LAKE

Draft

Lakefront Master Plan Update

October 2020

Draft

INTRODUCTION

The lakeshore, bluffs, ravines, and public parks physically define Highland Park.

The Park District maintains four lakefront properties that offer public access to this magnificent shoreline: Millard, Moraine, Park Avenue 1550 N. Northwest Highway Boating Facility, and Rosewood Park and Beach. Each lakefront properties provides a unique mix of ecological, recreational, aesthetic and educational value that is an integral part of the historical, cultural and natural resources of Highland Park.

In 2007, the Park District, in collaboration with stakeholders, completed and began

implementation of the 2007 Lakefront Master Plan – a roadmap for improvements at all lakefront properties, beaches, and ravine ecosystems. Since 2007, much has been accomplished along our lakefront. Years later, Park District lakefront priorities and community priorities have changed. Following a recommendation from the Park District’s master plan, GreenPrint 2024, the Lakefront Plan is being revisited and updated to better address today’s Highland Park.

ACCOMPLISHMENTS

Accomplishments since 2007 range from planning efforts, habitat restoration, to major renovation. A full list of accomplishments is included as an appendix. Notable accomplishments include:

- Renovation of Moraine Park to include a sculpture walk, new landscaping, and lighting.

- Rosewood Beach major renovation that transformed the beach from a once underutilized rocky beach into a unique award-winning education and recreational oasis.
- Grant funded project to return fish habitat to the ravine streams at Millard Park.



CHANGES TO THE LAKEFRONT SINCE 2007

While the principles remain the same, the dynamic nature of Highland Park's lakefront and ever changing population warrant an update to the plan.

Rosewood

In 2015, Rosewood Park and Beach was transformed from a once underutilized rocky beach into a unique award winning educational and recreational oasis. The Park District offers diverse water-based recreation programs such as swimming and paddle boarding as well as fitness and nature-based programs. All in addition to the family fun summer events on the beach.



Park Ave Boating Facility

The community made their voice heard in 2008 when the referendum for major



development at Park Avenue/Central Park failed. Since then, the Park District collaborates with the City of Highland Park to control access to the property with consideration of the Water Treatment Plant.

Lake Levels

Lake Michigan levels rise and fall seasonally, annually and over long periods of time. Currently, lake levels are higher than average. Coming on the heels of near record lows, this change is quite noticeable at all our lakefront parks.

High lake levels can increase the impact of storms on our beaches, causing enhanced erosion. For example, on April 14, 2018 a storm pounded the shore with offshore wave heights of 12 to 18 feet, on top of already elevated water levels. Communities up and down the north shore experienced significant beach erosion.

As the Park District works to provide safe and fun beach-going experiences through routine maintenance of our beaches, we also recognize that we are part of a dynamic and complicated lake ecosystem that requires us to have proactive and flexible plans in place to continue to protect our shoreline.

PLAN UPDATE

The Plan Update is guided by planning principles defined in 2007 along with the community input gathered in 2018. The planning process is explained in the following pages along with a summary of the insights collected from the community. The plan update offers Districtwide and park specific operational and capital priorities. Capital priorities will be considered as part of the Park District's capital planning process.

Process

Planning efforts began in 2017 and followed a four step process.

Step one: gather information.

Park District staff conducted a detailed audit of the 2007 Lakefront Master Plan recommendations to determine if, and to what extent, the recommendations from 2007 had been accomplished. Recommendations were given a status of accomplished, active, re-evaluate, not feasible, or planning. The full audit is included in the appendix.

Step 2: engage the community.

With a thorough inventory of the work that had been completed since 2007 the next step was to understand the current priorities of the community. Community feedback was collected through listening sessions and a survey. The survey was designed to evaluate

how residents use the Park District lakefront properties and their level of enjoyment of the various activities available. Additionally, respondents were asked to prioritize the recommendations not accomplished from the 2007 plan. The survey provided space for additional comments. The survey was available online and a paper version distributed at Park District facilities and events. Completed surveys were accepted starting in May 2018 through the end of September 2018. During this time, nine listening sessions were held across the District: one at each of the lakefront parks, Hidden Creek Aqua Park, a Lakefront Open House public meeting, Fourth Fest, and two at the Recreational Center of Highland Park. Listening sessions were promoted in advance. At each listening session, staff members were available to talk with residents about their views of the lakefront parks.

Step 3: plan development.

The information gathered through the community engagement effort was aggregated to identify community needs that would guide the priorities of the plan update. Park District staff worked collaboratively to explore opportunities to address the needs identified and to determine implementation methods and/or costs.

Step 4: plan approval and implementation.

The proposed plan will be presented to the board for review and final approval. The final plan update report will be available online. Implementation of the approved plan will be tracked and progress presented to the board periodically.

Draft

SURVEY FINDINGS

Between May 2018 and September 2018, the Park District solicited feedback from the community through an online and paper survey as well as collected feedback through in-person conversations. The following pages highlight key findings.

662 Survey Respondents

9 Listening Sessions

at 4 Parks

2 Facilities

2 Events

Respondents Demographics

Survey responses from a diverse population.

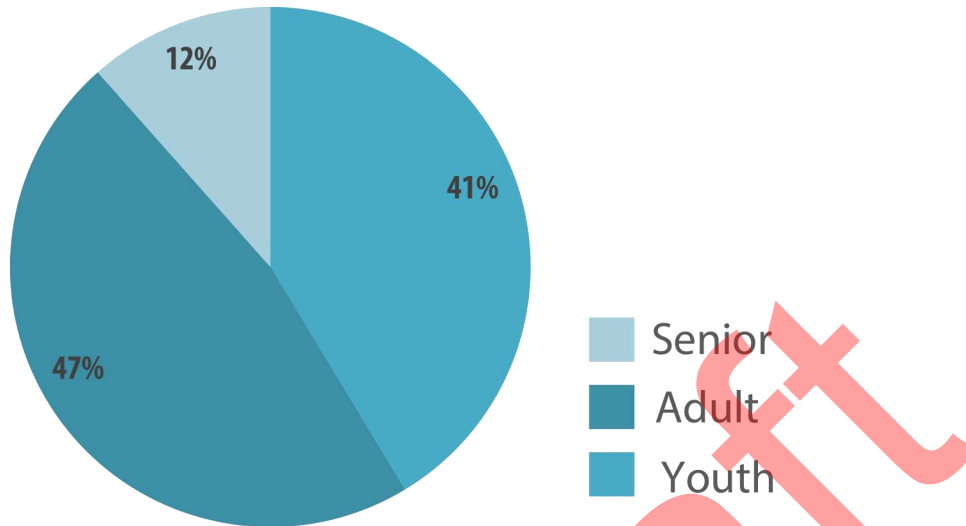


Figure 1. Age breakdown of survey respondents

95% of survey respondents report visiting the lakefront at least once per year. Over 30% report visiting the lakefront more than 10 times a year.

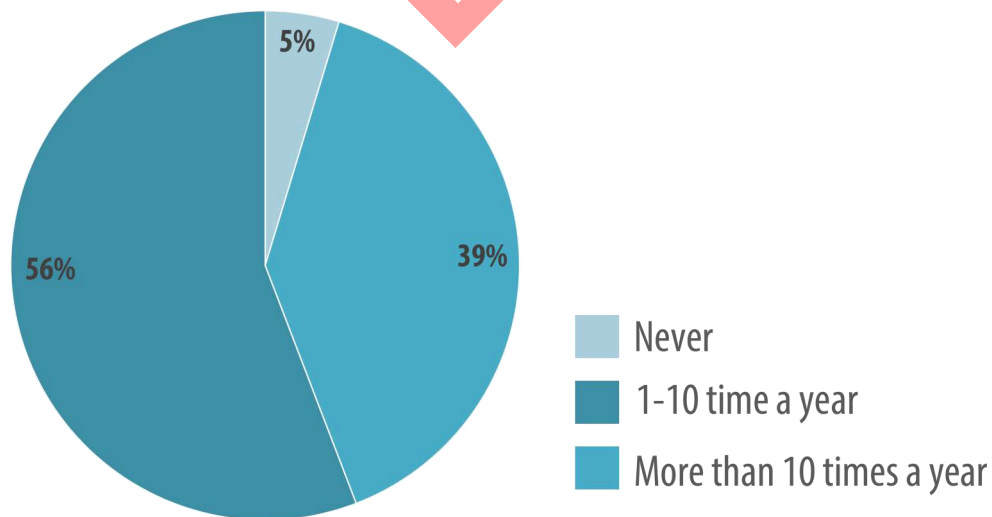


Figure 2. Survey respondents reported visitation frequency to the Lakefront. Not Park specific.

Lakefront Visitation

Lakefront visitation is comprised of casual visitors and regular visitors (more than 10 visits annually). Regular visitors are primarily frequenting the District's two programmed lakefront properties, Rosewood Park and Beach and Park Avenue Boating Facility. Rosewood is the City's only swimming beach and hosts nature and recreational programming, paddle board rentals, sand

playground, and a concessionaire. Park Avenue Boating Facility offers a boat launch and boat storage. The North Shore Yacht Club leases the building and offers boating programs for members. Rosewood is the most visited lakefront property among casual visitors followed by Moraine Park and Beach, the District's only off-leash dog beach. Millard Park and Beach is the least visited lakefront park for both casual and regular park users.

Regular visitors are primarily frequenting the District's two programmed parks, Rosewood Park and Beach and Park Ave Boating Facility.

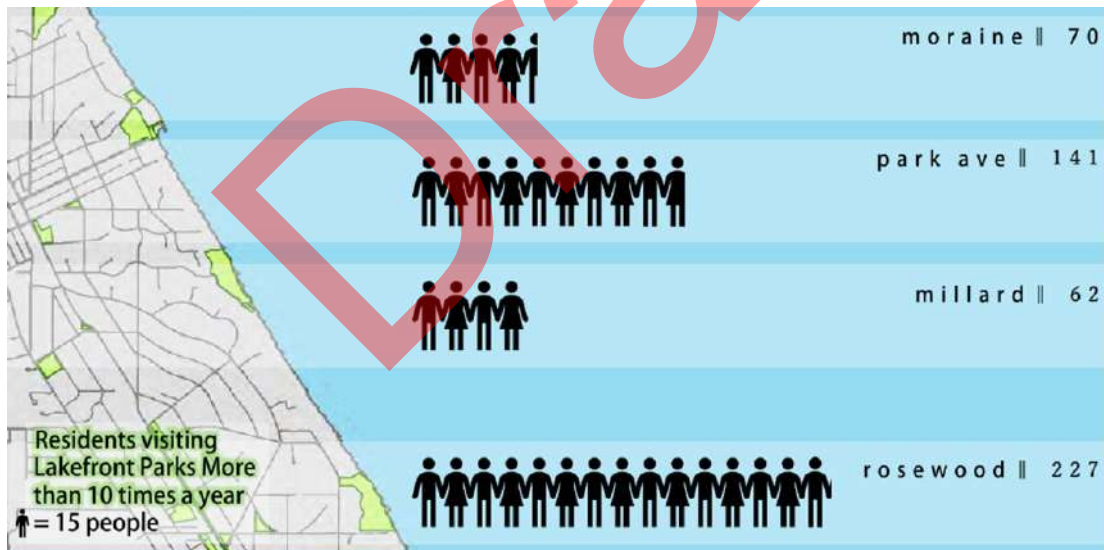


Figure 3. Visitors making more than 10 visits a year by Park.

Visitors to the lakefront are primarily driving to the parks.

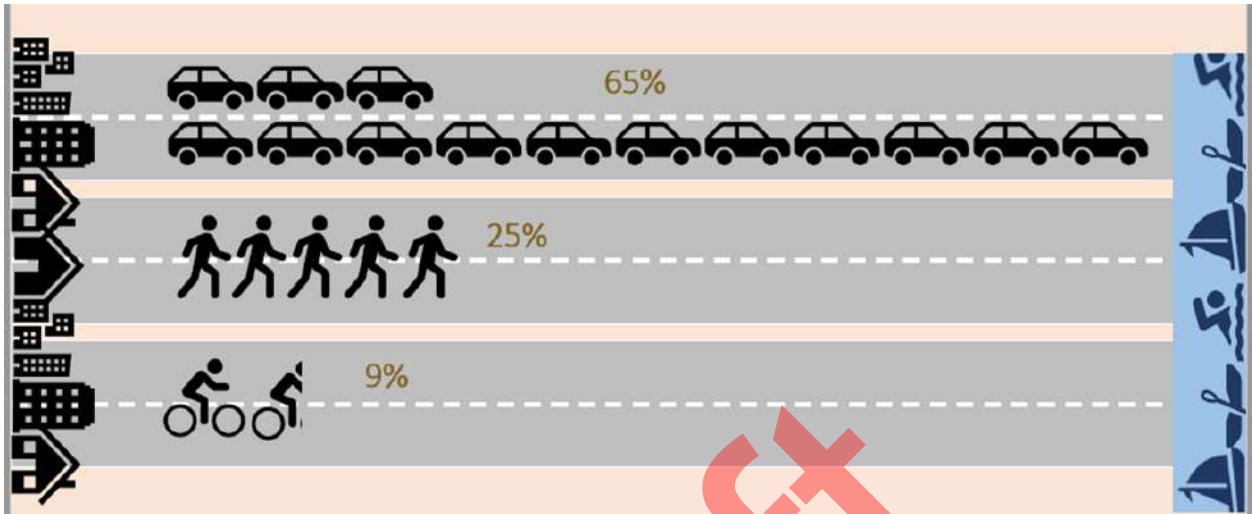


Figure 4. Mode of travel to lakefront. Not park specific. 1 icon = 5%

Draft

Activities

Walking and enjoying the view were the top activities for all four of the District's Lakefront Parks.

Rosewood Park and Beach

Activities	Count / (%)*
Views	435 / 81%
Walking	365 / 69%
Beach sand activities	258 / 48%
Swimming	214 / 40%
Picnicking	167 / 32%
Beach yoga	91 / 17%
Paddle Boarding	82 / 16%
Birding	77 / 15%
Fishing	14 / 3%

Park Avenue Boating Facility

Activities	Count / (%)*
Views	252 / 68%
Walking	232 / 63%
Canoeing/Kayaking/Sailing	130 / 36%
Picnicking	95 / 26%
Paddle Boarding	88 / 25%
Motorized Boating	59 / 17%
Birding	37 / 10%
Fishing	27 / 8%

Figure 5. Most enjoyable activities reported by survey respondents, site specific.

*The percentage represents the percent of people who reported visiting the specific site, it is not a percentage of all survey respondents. For example, 68% of respondents that report visiting Park Avenue Boating Facility enjoy the view.

Millard Park and Beach

Activities	Count / (%)*
Views	210 / 85%
Walking	205 / 82%
Relaxing on a park bench	137 / 56%
Rock garden	119 / 49%
Beach sand activities	86 / 35%
Picnicking	63 / 26%
Fishing	8 / 3%

Moraine Park and Beach

Activities	Count / (%)*
Views	254 / 73%
Walking	229 / 66%
Sculpture Garden	137 / 39%
Dog Beach	136 / 39%
Playing Catch/Kick a ball	63 / 18%
Picnicking	50 / 14%
Birding	46 / 13%

PLANNING PRINCIPLES

Six planning principles guide the 2007 Lakefront Master Plan. These principles were developed through a collaboration between the City of Highland Park and the Park District of Highland Park along with extensive community engagement. These principles were confirmed through the 2018 community engagement effort and continue to guide lakefront priorities.

Lakefront planning principles:

1. Develop a unique lakefront experience that builds upon the historical, cultural, and natural resources of Highland Park
2. Connect neighborhoods and parks to the lakefront
3. Create varied and appealing lakefront parks while increasing opportunities for recreation, education and interpretation
4. Improve environmental and public health conditions at the lakefront
5. Develop a sustainable lakefront model for other lakefront communities to follow
6. Create a long-term strategy to enhance, manage, and maintain the lakefront

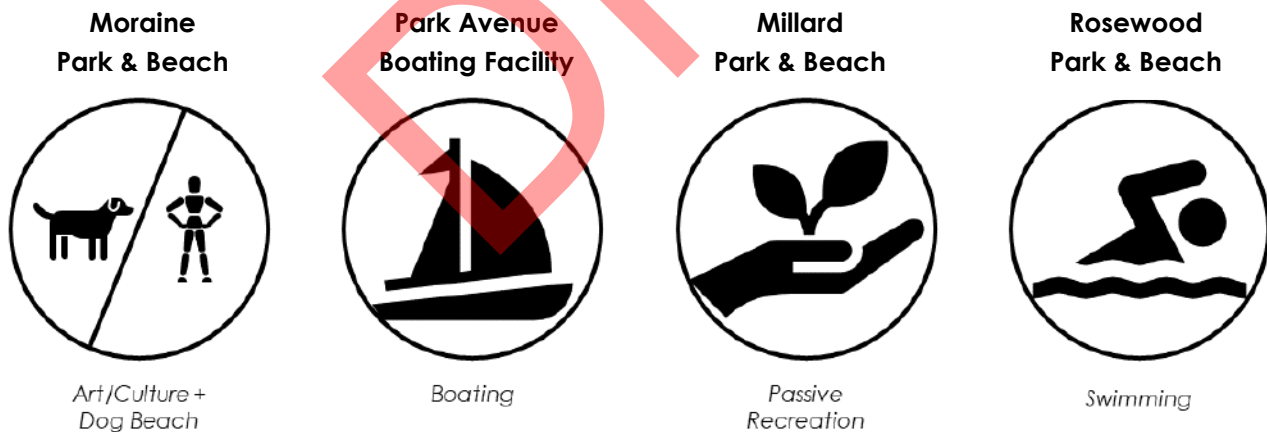
IMPROVING OUR LIFE ON THE LAKE

Four themes consistently stood out through the community-wide engagement. These four themes, rooted in the guiding principles, serve as the Lakefront priorities.

Lakefront-wide Priorities

1. **Preserve** walking trails and views
2. **Access** improvements to and around the lakefront parks
3. Provide **accurate information** about the lakefront parks
4. **Maintain** infrastructure and recreational amenities

While each of the four lakefront properties offers opportunities to enjoy the lakefront and surrounding nature, they each offer a distinct benefit to the community. Moraine Park and Beach is home to a sculpture garden and hosts the District's seasonal dog beach; Park Avenue Boating Facility offers a boat launch; Millard Park and Beach feels like a true escape into nature to engage in passive recreation; and Rosewood Park and Beach is the District's swimming beach.



The following pages outline objectives and strategies to address these priorities and location specific improvements.



Figure 6. Plan progression. Existing conditions in 2007, recommended improvements in 2007, and 2019 recommendations.

DISTRICTWIDE

Objectives/Strategies

1. Improve communication about lakefront parks, including location, access, and activities at each lakefront property

- a. *Apply the Park District signage standards to all the lakefront properties, with the exception of Rosewood Beach and Park, which has its own unique standard.*
- b. *Install wayfinding signage at lakefront properties.*
- c. *Implement the approved informational signage standard for temporary signage at lakefront properties. Temporary signage will interpret the changes of the dynamic lakefront for visitors to understand current lake status.*
- d. *Remove signs with dated information upon installation of new park signs.*
- e. *Update website pages for each lakefront property with information on access and activities.*

2. Maintain existing lakefront infrastructure

- a. *Develop a plan to strategically maintain Park District beaches sensitive to dynamic lake activity.*
 - ◆ The Park District was awarded a Illinois Coastal Management Grant in 2020 to develop a Beach Management Plan. The Beach Management Plan will outline implementable strategic recommendations for beach maintenance and management in a dynamic and variable environment effected by climate change. The planning process is underway.
 - ◆ In response to increasing lake levels and sand movement, the Park District implemented sand nourishment efforts at Rosewood Beach. Staff and the Park Board continue to assess future needs and protection options to protect Rosewood Beach.

3. Enhance lake views for visitor enjoyment at Park District managed beaches and bluff parks

- b. *Continue maintaining viewshed windows from the upper parks*
 - ⇒ Strategically identify locations for future bench placement to utilize existing viewshed windows

4. Encourage and facilitate access to lakefront properties

- a. *Implement welcome signage at the entrances of the District's lakefront properties.*
- b. *See following pages for recommended park specific access improvements.*

MORaine PARK AND BEACH

A neighborhood friendly park that is focused on passive recreation.



Inventory:

- Off-leash dog area
- Sculpture garden
- Walking paths
- Natural areas
- Picnic Area
- Public restroom
- Parking
- Non-swimming beach access

Objectives/Strategies

1. Arrange the beach to maximize use by humans and dogs and provide support amenities

b. Facilitate access to the lakefront to non-dog owners

⇒ Clear a path West of the fence bordering the dog beach and create pedestrian access to the south beach for park visitors.

b. Repair the ravine beach access path

c. Improve access to and amenities at the Dog Beach

⇒ Install a cyclone fence at the entryway of the dog beach

⇒ Include the dog beach as an opportunity for bench donations

2. Restore the natural character of the ravine outlet at the Lake

a. Implement AECOM plan. Incorporate into the capital plan.

◆ In 2020, the US Army Corps of Engineers determined this effort to not be feasible.

The following recommendations from the 2007 plan received less than 15% support from 2018 survey respondents that report visiting Moraine Park, and are not determined priorities for the Park District.

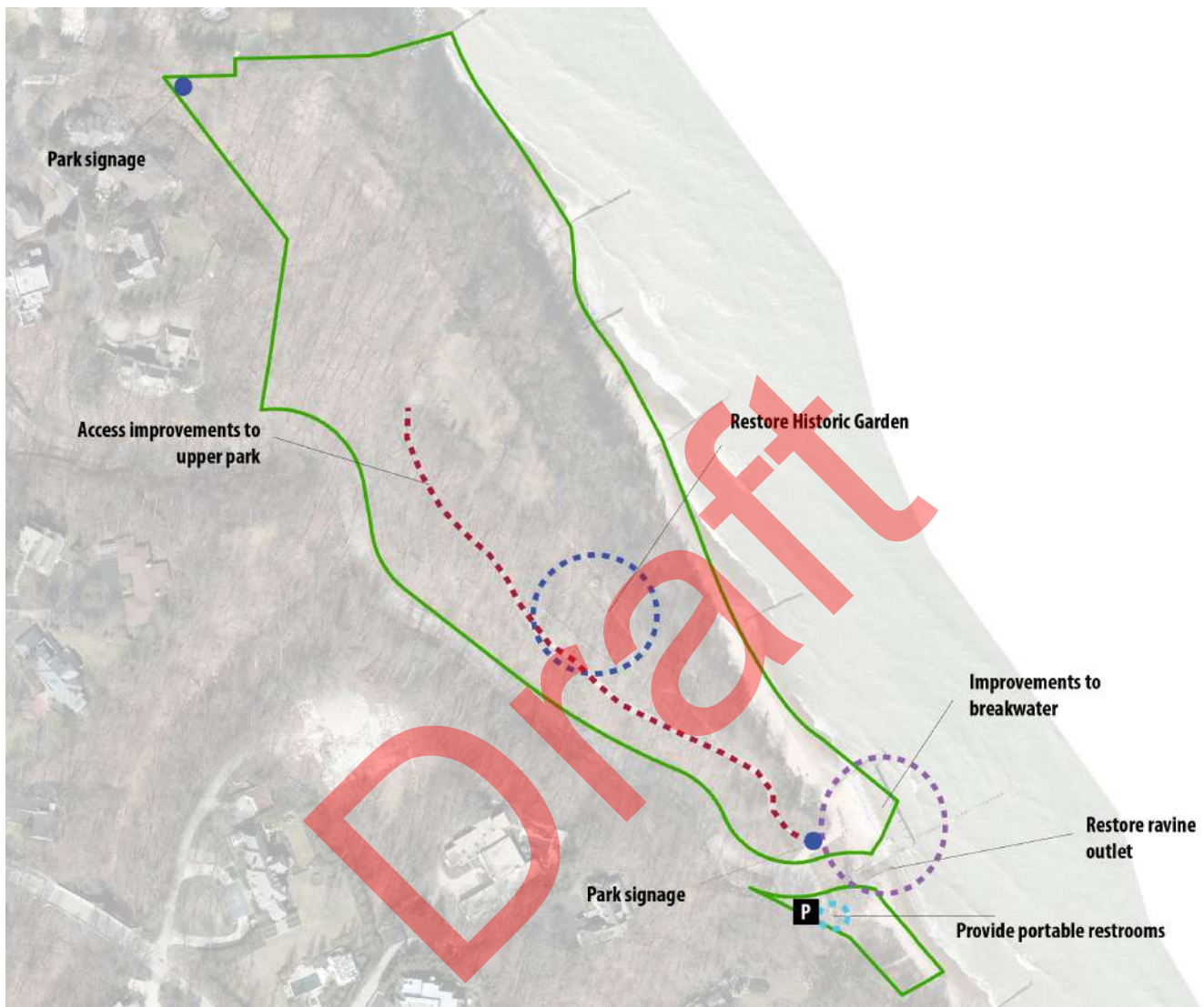
3. Restore historic gardens and trails
4. Addition of an interactive kids' sculptural garden
5. Addition of a multi-use pavilion

Capital Planning

Capital Improvements	Est. Cost	Year Funded in	Tier
Arrange the beach to maximize use by humans	TBD	Unfunded	Tier 5: New
Repair the ravine beach access path	\$500K	2021/2022	Tier 1: Safety/Legal
Restore the natural character of the ravine outlet at the Lake	\$1.1M	Determined to not be feasible	Tier 4: Improvement
Ravine Restoration	\$375K	2023	Tier 4: Improvement
Restore historic gardens and trails	\$200K	Unfunded	Tier 5: New
Addition of an interactive kids' sculptural garden	\$500K	Unfunded	Tier 5: New
Addition of a multi-use pavilion	\$200K	Unfunded	Tier 5: New

MILLARD PARK AND BEACH

A neighborhood-friendly park that provides areas for contemplation and respite.



Inventory:

- Picnic area
- Natural Areas
- Parking
- Walking path
- Non-swimming beach access

Objectives/Strategies

1. Improve break water

a. Assess the condition of the break water structure and develop solutions

⇒ Expand on the existing plan completed by AECOM

2. Restore Ravine Outlet

a. Identify funding and partnerships

3. Restore Historic Garden

a. Identify funding and partnerships

4. Access Improvements to upper park

a. Enhance pedestrian access to upper park

⇒ Repave and convert the maintenance road to a shared-use path connecting the lower and upper parks.

⇒ Monitor and maintain the stairway honoring the historic aesthetic.

⇒ Collaborate with City to install park wayfinding signs along right of way of Forest Ave, Hazel Ave, and Ravine Dr.

b. Enhance pedestrian access to and through the park

⇒ Replace the fence at the Sycamore entrance with bollards

⇒ Install park signage to the Sycamore Entrance of the park

c. Offer restroom amenities to facilitate day-long use of the lakefront

⇒ Arrange for portable restrooms at Millard Park

The following recommendation from the 2007 plan received less than 15% support from 2018 survey respondents that report visiting Millard Park and Beach, and is not determined a priority for the Park District.

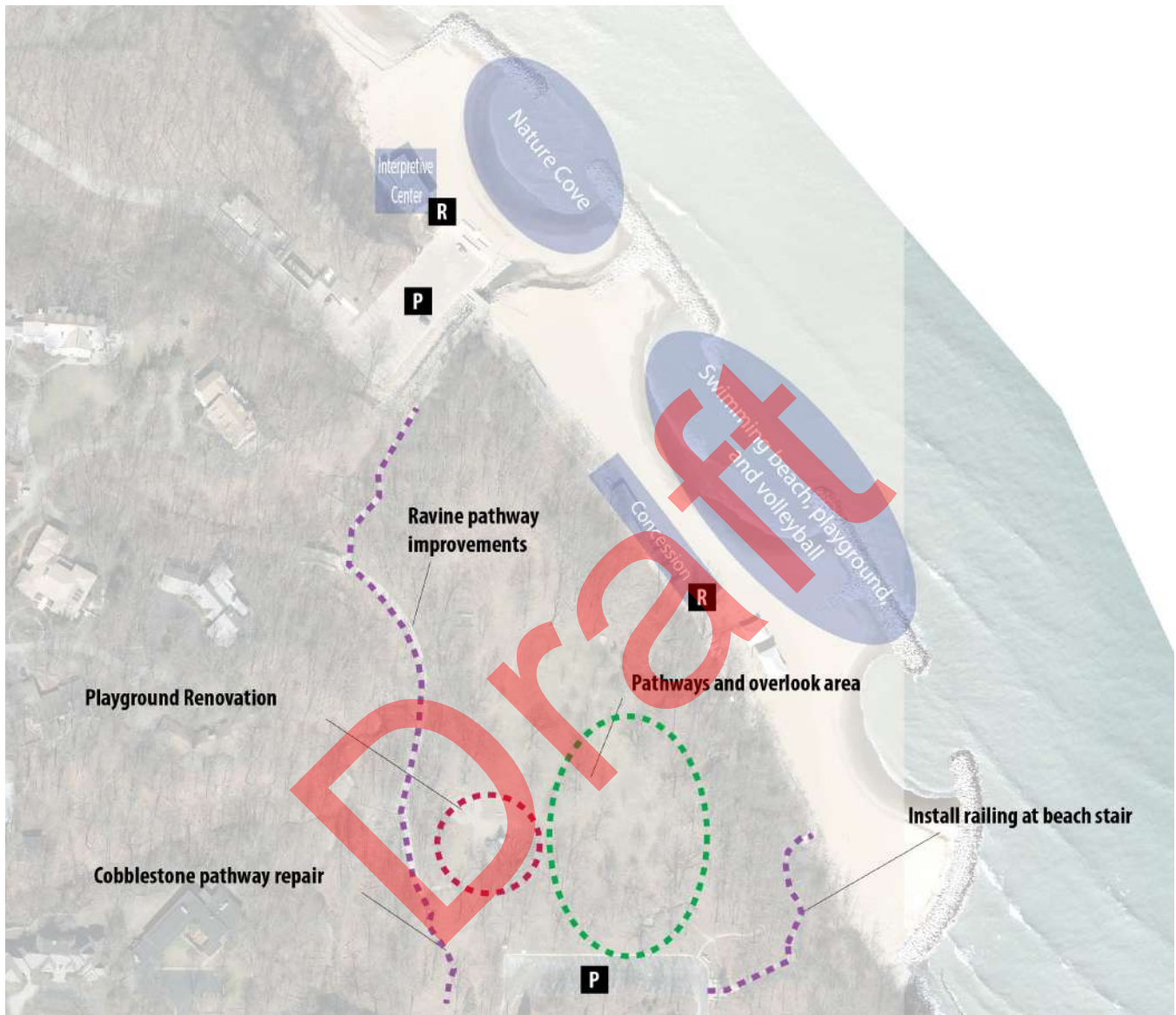
5. Addition of a picnic shelter

Capital Planning

Capital Improvements	Est. Cost	Year Funded in Capital Plan	Tier
Improvements to the break water	\$800K	Unfunded	Tier 4: Improvement
Restore Ravine Outlet	\$500K	Unfunded	Tier 4: Improvement
Restoration of the Historic Garden	TBD	Unfunded	Tier 4: Improvement
Access Improvements to Upper park	TBD	Unfunded	Tier 4: Improvement
Picnic Shelter	TBD	Unfunded	Tier 5: New

ROSEWOOD PARK AND BEACH

A community-focused active recreation park with a swimming beach.



Inventory:

- Playground
- Picnic area
- Natural areas
- Public restrooms
- Parking
- Swimming beach
- Concessions

Objectives/Strategies

1. Ravine walkway improvements

a. Improve access for pedestrians traveling to the beach

- ⇒ Install a railing along the beach stair.
 - ◆ In 2019 the bluff staircase was rebuilt and a railing was installed.
- ⇒ Explore improvements to the ravine path to ease the slope
- ⇒ Repair cobblestone pathways throughout the upper park connecting to the ravine path
- ⇒ Post shuttle information on the website and on park signage

2. Playground Renovation at Upper Rosewood

a. Replace the playground at Upper Rosewood following the repair and replace schedule

3. Create pathways and a designated overlook area at upper Rosewood

a. Develop a plan and identify funding

- ⇒ Review the Ratio Architects plan for pathways at upper park

The following recommendation from the 2007 plan received less than 15% support from 2018 survey respondents that report visiting Rosewood Park and Beach, and is not determined a priority for the Park District.

4. Restoration of the Historic Jens Jensen Landscape

Capital Planning

Capital Improvements	Est. Cost	Year Funded in Capital Plan	Tier
Ravine walkway improvements	\$800K	2021	Tier 2: Critical Repair
Playground Renovation at Upper Rosewood	\$300K	2024	Tier 3: Scheduled Repair and Replace
Addition of pathways and overlook area at upper Rosewood	TBD	Unfunded	Tier 5: New
Restoration of the Historic Jens Jensen Landscape	TBD	Unfunded	Tier 4: Improvement

ROSEWOOD PARK AND BEACH



Rosewood Beach Sand:

Many residents have expressed discontent with the sand at Rosewood. When Rosewood Beach was renovated in 2015, over 65,000 cubic yards of sand was added to broaden the severely eroded beach area. The State of Illinois controls sand management along the shores of Illinois and issues beach nourishment permits. These permits are restrictive as to the type and source of sand that can be added to the shoreline. A large enough source of Lake Michigan dredged sand was not available for the Rosewood beach project. The alternative acceptable source used was sand brought to the site from a local quarry.

The parent source of the quarry sand is glacial deposits and its composition is mixed minerals. Natural beach sand in Illinois is very much the same and is comprised of deposited minerals from the same glacial events. The difference is the quarry sand has not been lake or rain washed over many years like natural beach sand. Over time, the lake and rain will filter out the fine dust in the new sand at Rosewood Beach.

Dogs at Rosewood Beach:

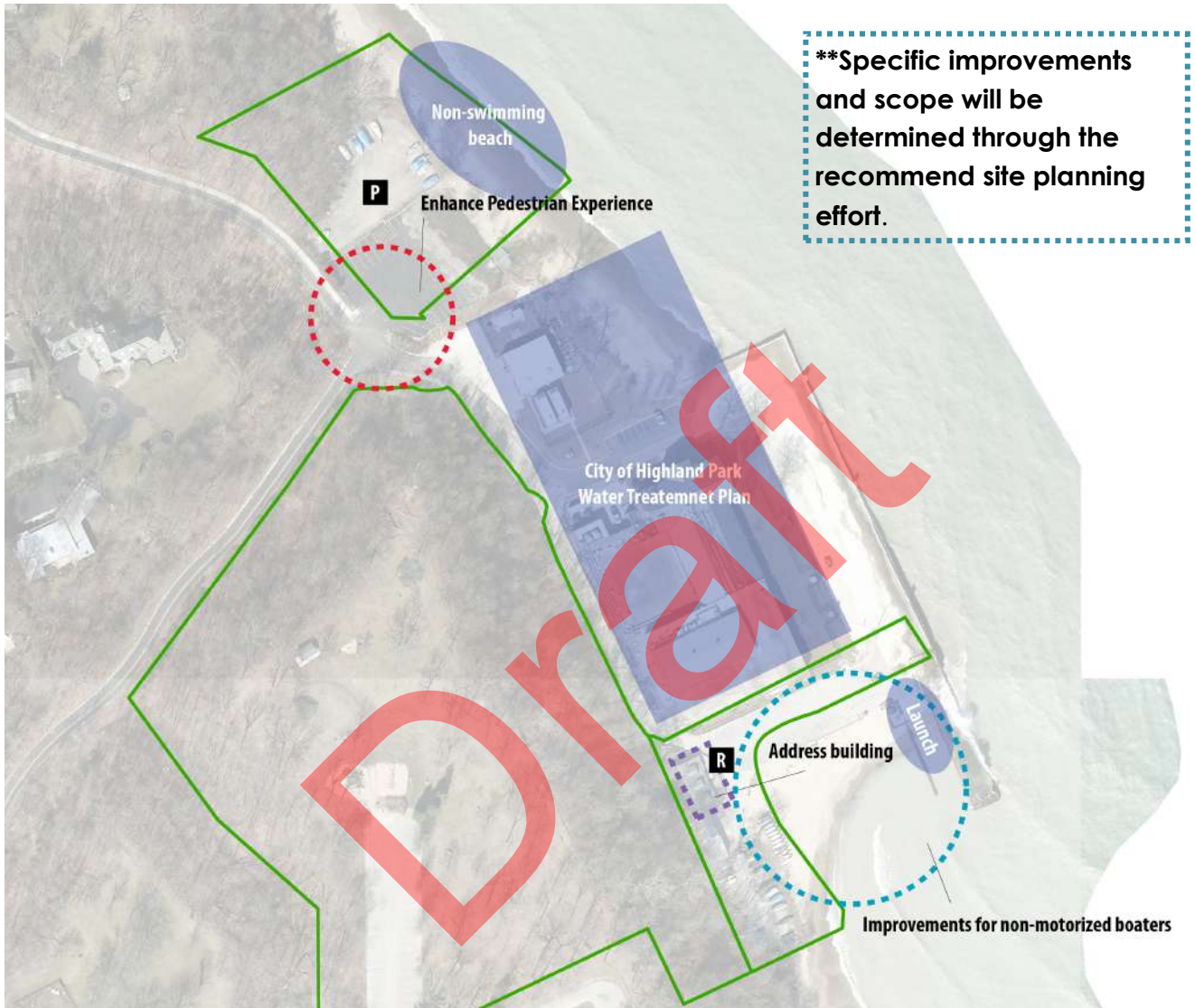
Through the community engagement process, the District heard from many of you regarding the desire to allow dogs at Rosewood Beach. While the District understands, the board walks at Rosewood Beach are high traffic areas and the presence of dogs creates a safety concern. Dogs are permitted at the upper Rosewood Park and along the Ravine Path.

Pedestrian access along vehicular path:

Many residents have expressed interest in a pedestrian path down the vehicular access road. The Park District sought the guidance of professionals to determine whether a pedestrian path was feasible along the vehicular drive down to Rosewood. It was determined that a safe pedestrian path was not possible. Pedestrian access to Rosewood Beach begins at Roger Williams at Rosewood upper Park.

PARK AVENUE BOATING FACILITY

Downtown lakefront park that balances boating activities while preserving a natural look.



Inventory:

- Boating Facility
- Boat launch
- Picnic area
- Fishing
- Natural Areas
- Public restroom
- Parking
- Non-swimming beach access

Objectives/Strategies

1. Develop a site plan to explore and determine site priorities and direction

- a. *This plan to address the top improvements from the 2018 survey including: Improvements to the yacht club building, Improvements for non-motorized boaters including boat storage, and Enhancements to the pedestrian experience including access to and through the park.*

2. Develop a Park Ave Working Group

- ◆ A Park Ave Working Group was established in 2019 with the following goal: seek feasible options that provide long term access to boating activities at the Park Ave Boating facility.

The following improvements received less than 15% support from 2018 survey respondents that report visiting Park Avenue Boating Facility, and are not determined priorities for the Park District.

3. Improvements for power boating
4. Improvements for fishing
5. Boat storage improvements

Capital Planning

Capital Improvements	Est. Cost	Year Funded in Capital Plan	Tier
Site Planning	\$15K	2021	Tier 4: Improvements

IMPLEMENTATION AND EVALUATION

The Park District of Highland Park will work collaboratively with partners to implement the objectives and strategies identified in the Lakefront Master Plan Update. The plan will be revisited annually to evaluate objectives, strategy feasibility and effectiveness in achieving Lakefront-wide priorities.

CONCLUSION

Our Lakefront is a defining characteristic of the Highland Park community. The input gathered for the plan update is invaluable to planning for an improved lakefront. The objectives and strategies identified in this planning effort will guide future Park District initiatives, maintenance, and capital planning.

Draft

EXECUTIVE DIRECTOR'S MONTHLY REPORT

OCTOBER 20, 2020

UPCOMING MEETINGS

- Thursday, November 5, 2020 / 4:00 p.m. / Virtual Finance Committee Meeting
- Tuesday, November 10, 2020 / 6:00 p.m. / Virtual Workshop Meeting
- Tuesday, November 17, 2020 / 6:00 p.m. / Virtual Regular Board Meeting
- Thursday, November 19, 2020 / 4:00 p.m. / Virtual Finance Committee Meeting

UPCOMING EVENTS & HIGHLIGHTS

October Events:

- ***Golfer Appreciation Day***

Sunset Valley Golf Club is grateful for our loyal golfers and treating them to a special "Day of Appreciation" on Friday, October 23. All players teeing off before 1:00 p.m. will receive a free breakfast or lunch with a paid greens fee and cart and 20% off all golf shop merchandise.

- ***Hard Course and Chili Open***

Enjoy 18 holes of golf at Sunset Valley Golf Club and all you can eat chili provided by 13Ninety Restaurant on Saturday, October 24. Challenge yourself and see how well you do when the course is set up to the exact tees and hole locations as our Korn Ferry Tour Qualifier. Cost is green fee plus \$10.00.

Halloween Themed Events

- ***Highland Park Hauntings – RESCHEDULED DUE TO INCLEMENT WEATHER***

Highland Park Hauntings entails a large team setting up large props including electrical devices, so in the interest of safety, the event has been rescheduled to take place on Thursday, October 29. The playground, tennis courts, dog park, and trails at Fink Park closed promptly at 5:00 p.m. as the first car will arrive at 5:30 p.m. All cars are required to check-in and guests will be reminded to stay in their vehicles at all times, as they enjoy the haunting scenes lurking throughout the woods. Along the way cars will be given prepackages bags of candy. The park and its amenities will reopen at dawn on October 30.

- ***Reverse Trick-or-Treating – SOLD OUT***

Mike and Sully, from Monsters Inc, will arrive at your home between 9:30 a.m. – 12:30 p.m. on Halloween to drop off candy and pose for photos. Families are encouraged to wear costumes.

November Events:

- Join us Friday, November 6 from 5:30 p.m. – 7:00 p.m. as we explore Community Park with a naturalist and cozy up around a campfire with s'mores! Cost is \$10 per person, however, children under two are free.

- Become an expert at plant and animal identification as staff at the Heller Nature Center will explore trails and teach you how to use Seek, an App by I-Naturalist, to help you find new wildlife on Sunday, November 15 from 1:30 p.m. – 3:00 p.m. Cost is \$8 per person.

Thanksgiving Themed Events

- Join us Friday, November 13 from 6:30 p.m. – 9:00 p.m. at West Ridge Center to learn how to properly cook, butcher, and serve turkey like a pro! Guests can bring their own bottle of wine to enjoy with the tasting as professional chef, Chez Mikey, will show you host to host the ultimate Thanksgiving dinner. The room will be set up to accommodate social distancing; face masks and gloves are required. Cost is \$107 Res / \$127 Non-Res.

DEER CREEK RACQUET CLUB

	2018	2019	2020
Daily Court Rentals (Hours)			
Tennis	34.75	63.50	30.50
Racquetball	18.5	26.75	10
Private Lessons (Hours)	217.75	231.50	284
Drop-Ins	269	322	0
Memberships	504	541	240

News & Events

- Racquetball court time has primarily been for table tennis.
- Beautiful weather kept tennis outside almost 100% of the time for Fall 1 session.

CENTENNIAL ICE ARENA

	2018	2019	2020
Daily Drop-in Fees			
Public Skate	136	181	<i>Not Available due to COVID-19</i>
Freestyle	46	32	414
Open Hockey	12	13	0
Open Gymnastics	21	21	<i>Not Available due to COVID-19</i>
Skate Rental	135	201	23 per Fall 1
Punch Passes			
Public Skate	15	3	<i>Not Available due to COVID-19</i>
Freestyle	21	10	<i>Not Available due to COVID-19</i>
Skate Rental	29	18	<i>Not Available due to COVID-19</i>
Facility Rentals			
Total Hours	168.76	172.56	126.05

News & Events

- Punch passes not being sold. All users must purchase and pre-register by day, as reflected in Freestyle drop-in increase.
- Open gymnastics and public skate are not currently offered during Phase 4.
- Freestyle now sold in 30-minute, pre-registered time slots only.
- On September 28th we offered pre-registered practice time for Tot and Basic Skills skaters, as well as pre-registered family skate time. Nine skaters registered for the practice session and 5 families registered for family skate.
- Skate rentals are per session instead of daily for class.
- September ice started Sept 8th due to compressor project. Less 7 days from past years which reflects in facility hours for rentals.
- Giants only using 1 time slot on Saturday evenings since no games allowed to be played under current restrictions.
- Open Hockey is available by pre-registration only, however, we have not had anyone attend in Sept.

RECREATION CENTER OF HIGHLAND PARK

RECREATION	AUG	SEP	OCT (projected)
Free Virtual Classes Conducted	0	2	4
Paid Classes Conducted	145	116	136
Free Group Exercise Participation/Visits	527 views 3,502 engagement	329 views 2,039 engagement	250 views 1,050 engagement
Paid Group Exercise Participation	1501	1233	1428
Group Exercise Revenue	\$8,701	\$5,813	\$6,725
Group Exercise 30 Day Pass Sales (Units)	0	23	30
Group Exercise 30 Day Pass Revenue	0	\$1,270	\$1650
Personal Training Participation	366	412	503
Personal Training Sales (Units)	230.25	218.75	301.80
Personal Training Revenue	\$13,131.75	\$12,882	\$18,060
Private Swim Lesson Participation	19	70	60
Private Swim Lesson Sales (Units)	11	46	36
Private Swim Lesson Revenue	\$690	\$2,580	\$2,160
Aqua Lap Lane 30 Day Pass Sales (Units)	9	15	25
Aqua Lap Lane 30 Day Pass Revenue	\$570	\$930	\$1,500
Fitness 30 Day Pass Sales (Units)	13	30	50
Fitness 90 Day Pass Sales (Units)	0	5	10
Fitness 30 Day/90 Day Pass Revenue	\$810	\$2,060	\$3,000
Fitness Center Reservations	756	886	1320
Fitness Center Reservation Revenue	\$3,294	\$2,667	\$4,620
Aqua Lap Lane Reservations	163	463	715
Aqua Lap Lane Reservation Revenue	\$654	\$1,871	\$3,432
Reservation Revenue	\$3,948	\$4,538	\$8,052
Total Combined Revenue	\$30,041	\$30,073	\$41,147

Memberships	2018	2019	2020 (approximate)
Annual	1872	1835	1596
Non-Annual	55	94	36
Total Memberships	1927	1929	1632
Kid Fit Memberships	81	54	41

Members	2018	2019	2020 (approximate)
Annual	2730	2767	2561
Non-Annual	55	94	36
Total Members	2785	2861	2597
Kid Fit Members	124	92	69

All Memberships

- Members and Memberships for 2020 are an approximation based on deducting the canceled memberships from our active membership base as of 3/13/2020. As of September 30th, there were 245 memberships (374 members canceled from 30 previous requests and 215 new requests, 15 of which were made in September). All cancellations and transfers were made effective March 13th and will continue to be until membership services resume. Most of our cancellations in September have come from Seniors and Aquatics. The primary reason for cancellation was patrons citing they do not feel ready to come back into the facility until there is a vaccine and wanting to terminate their membership, despite membership services and billing suspended.

Fitness Floor

- On August 10th, we offered a 30-Day Fitness Floor Pass to allow patrons to have 30 days of fitness floor reservations at no additional cost. We started a “Buy One Get One” Offer on September 21st for 30-Day Fitness Floor Passes where patrons who purchase a 30-Day Fitness Floor Pass between September 21st - October 30th will receive an additional 30 days to gift or keep for a total of 60 days of membership. As of September 30th, we sold a total of 42 30-Day Fitness Floor Passes (23 to suspended members and 19 to resident non-members), 30 of which were purchased in September. 20 of these passes were sold during the BOGO Promo with 1 pass gifted.
- On September 21st, we offered a 90-day fitness pass which will be available for purchase through October 15th. As of September 30th, we sold 4 90-day passes to patrons who have been frequently utilizing our fitness floor reservations.
- Considering current increased visits to the fitness floor by many patrons who have yet to purchase a pass and feedback provided by many of our members who were previously frequent attendees, we predict an increase in 90-Day Fitness Floor Pass Sales to 10 sales in October, as sales end the 15th. We expect to sell a total of 50 30-day passes in October considering the seasonal changes, extended hours, current renewals, and the BOGO promotional offer that will be available all of October.
- Throughout the month of September, we offered a 4 ½ hour morning reservation time Mon – Sat and a 3hour evening reservation times Mon - Thu to our fitness floor with masks mandatory for \$5 for members, \$7 for non-member residents, and \$10 non-member non-residents. We had an average of 39 visits per day Mon -Thu and an average of 28 visits per day Fri – Sat throughout September. We had 145 participants in total for 886 reservations, averaging 6 reservations per participant for August. 350 visits were from 30-Day and 90-Day Fitness Floor Pass Holders, averaging 10 visits/month and accounting for 25% of our participants, which has resulted in a decrease in reservation revenue despite the 17% increase in registration from August. 60% of our revenue came from the \$5 member fee averaging 5 visits/ month, 15% of our revenue came from the \$7 resident non-member fee, averaging 3 visits/month.
- On October 10th, we offered extended weekday hours and additional weekend availability (including Sundays) for a total increase of 27.5 additional hours available/week (39 hours/week vs 66.5 hours/week). With the seasonal changes and increased availability, we expect an increase to an average of 50 reservations/day Mon -Fri and an average of 40

reservations/ day Sat -Sun. We expect to have approximately 35% of our visitors be pass holder with most of our reservation revenue come from the member fee of \$5/visit.

Group Exercise

- On September 14th, we began selling 30-Day Group Exercise Passes and have sold 23 passes as of September 30th. We expect a slight increase to 30 sales in October from current holders purchasing new passes as their passes expire and from additional patrons frequently attending classes.
- We had a consistent schedule of 154 classes of 18 unique formats offered throughout September with minor changes made as needed and in response to the holidays. Classes that did not reach the minimum of 7 participants were canceled the night prior and few refunds were issued to participants who did not want to transfer. 15 classes were canceled due to low attendance, with most participants choosing to transfer or receive an account credit for a different class. We had 23 classes canceled due to inclement weather. On days when all classes were canceled due to weather, we offered free virtual classes on Facebook live to maintain engagement and provide services to our members. A total of 116 in-person classes ran with a total of 1233 registrations, averaging 10.6 participants per class. We had a total of 276 participants, averaging 4.2 registrations per participant for September. 273 of our registrations were from our 30-Day pass holders, who made up 9% of our class attendees. 42% of our revenue came from the \$5 member fee, 36% came from the \$7 resident non-member fee, and 13% of our revenue came from the \$10 non-member non-resident fee.
- We are taking steps to continue outdoor group exercise classes despite the seasonal changes; however, we will be hosting more indoor and virtual classes. Without having as many weather cancellations, we predict that we will be able to have more classes with more participants compared to September, but still expect a decline compared to August, as some patrons will not be able to continue exercising outside and are not ready to come inside.
- Free virtual classes were offered throughout April and May. New content creation and publication ceased when outdoor in-person classes were offered in June, but the videos remain on our social media for virtual viewing/engagement. 2 virtual classes were held in replacement of classes when inclement weather caused all classes to be canceled. We will continue to have virtual options on bad weather days and are looking into some scheduled virtual class options when taking into consideration the upcoming seasonal changes.

Personal Training

- Our personal training visits for September 2020 were at a 38% decrease compared to personal training visits in September 2019. With our extended facility hours and seasonal changes, we predict that our October 2020 visits will be at a 35% decrease compared to October 2019 with sales to be approximately 60% of visits as they typically are in months with no holidays and no facility promotions.
- With the addition of virtual training options and increased availability of training times and spaces, we saw a slight increase in personal training participation from September to August, however there was a decrease in personal training sales due to many patrons having recently purchased new packages at the end of August as their January promotion packages ran out.

Aquatics

- On August 17th, we offered a 30-day aquatic pass to allow patrons to have 30 days of aquatic lap lane reservations at no additional cost. As of September 30th, we sold 25 30-Day Aqua Lap Lane Passes to 15 patrons (10 to suspended members, 3 to resident non-members, and 4 to non-resident non-members), most of which were purchased by past frequent pool users when the pool opened for lane reservations. 15 30-Day Aqua Passes were sold to 11 patrons in September, with 4 of patrons purchasing a current pass and a future pass for October in order to continue being able to make lap lane reservations at no additional cost as more lap lane times are offered.
- As we increase lap lane availability, especially in the morning we predict 25 30-Day Aqua Pass sales in October, considering our current frequent users who have not purchased a pass due to our current limited availability and current pass holders who did not purchase a future pass for October.
- We extended our lap swimming hours on September 14th and had a total of 483 lanes available with an average of 21 lanes available each weekday and an average of 14 lanes available each weekend. There were 463 reservations from 79 unique users, averaging 12 reservations/month. 138 of these visits were from our 11 30-Day Aqua Lap Lane Pass holders, which made up 14% of our participants. 25% of our lap lane revenue came from the \$5 member fee, 51% of our revenue came from the \$7 non-member resident fee, and 10% of our revenue came from the \$10 non-member non-resident fee.
- On October 10th, we added a total of 270 potential lap lane reservations for the month (483 offered in September vs. 753 available for October). Given the current demand, we expect to continue to receive reservations for 95% of our offered lanes. We predict that approximately 20% of our reservations will be made by pass-holders as more of our frequent patron's purchase passes. Most of the reservation revenue will likely continue to be from a combination of the \$5 member fee and \$7 non-member resident fee.
- Private Swim Lessons resumed a few days after the pool reopened on August 17th with 1-2 lanes available weeknights and weekend mornings with two swim instructors. Throughout September, there was a consistent group of students receiving lessons one to two times per week with packages of 4 lessons, resulting in sales to be 65% of visits as many students need to purchase a package monthly.
- We expect to see a slight decline in private swim lessons as evening weekday times are limited due to rental groups and aquatic programming utilizing the pool.

HELLER NATURE CENTER

RECREATION	AUG	SEP	OCT (projected)
Free In-Person Program Participation	0	7 people / 1 program	0
Paid In-Person Program Participation	31 people / 3 programs	115 people / 12 programs	123 people / 10 programs
Total Participation	31	122	123
In-Person Programming Revenue	\$230	\$10,959	\$1,943

* Includes after school, ParkSchool and scout & custom groups

ROSEWOOD INTERPRETIVE CENTER PROGRAMS

RECREATION	AUG	SEPT	OCT (projected)
Free In-Person Program Participation	0	0	25 people / 1 program
Paid In-Person Program Participation	20 people / 2 programs	52 people / 4 programs	63 people / 5 programs
Total Participation	20	52	88
In-Person Programming Revenue	\$1,700	\$1,150	\$1,832

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE CENTER RENTALS

RENTALS	2018	2019	2020*
Heller Nature Center Rentals	48	24	11
Heller Nature Center Birthday Party Package	19	14	3
Rosewood Interpretive Center Rentals	76	73	4

*As of September 2020

News & Events

- Heller has expanded after school offering and Stories in the Woods to accommodate large wait lists. Ravine Rangers after school classes went from 1 class to 3. Eco-Explorers are at 2 classes. Stories in the Woods now has two groups instead of one running on the same day and time.

SUNSET VALLEY GOLF CLUB

GOLF	2019 Actual	2020 Budget	2020 Actual
Golf Shop Sales	397	420	688
Golf Balls	297	280	508
Accessories	100	140	180
Golf Rentals	2,196	2,335	3,244
Carts	2,196	2,335	3,244
Golf Greens Fees	4,157	4,155	6,551
Resident	1,615		3,151
Nonresident	2,009		2,671
Outing/Tournaments	95		342
Other	438		387
Misc. Sales	0	0	0
Sapphire Club	0	0	0
Permanent Tee Time	0	0	0

News & Events

- Korn Ferry Tour Qualifier – Sep 7 (New course record set, 65 (-7)).
- NSSRA Outing was September 11th.
- Sunset Valley Women’s Golf League concluded September 29th.
- CSL JV High School Golf Tournament was September 30th.
- Rotary Outing October 1st.
- IJGA Tournament was October 3rd – 4th.

HIGHLAND PARK LEARNING CENTER

Driving Range Monthly Sales Report (buckets sold)

GOLF	2019 ACTUAL	2020 BUDGET	2020 ACTUAL
January	0	500	501
February	0	584	588
March	0	584	179
April	625	681	0
May	1,168	2,556	174
June	1,678	3,727	2,547
July	1,914	4,581	3,133
August	1,795	3,917	3,643
September	1,104	1,993	2,459
October	644	736	
November	93	125	
December	267	208	
Totals	9,288	20,192	13,224

Mini Golf Monthly Sales Report (rounds sold)

GOLF	2019 ACTUAL	2020 BUDGET	2020 ACTUAL
March	-	-	-
April	167	167	0
May	401	717	59
June	913	1,400	1,004
July	1,266	1,800	1,467
August	1,448	1,833	1,940
September	576	1,667	1,139
October	316	416	
November			
Totals	5,087	8,000	5,609

News & Events

- Facility was open every day in September. There was 1 week of rain.
- Warmer weather for the month continued to bring good numbers of golfer to the range.

Park Avenue Boating Facility

BOATING	2018	2019	2020
Season Launch Only Pass			
Power Boat	11	12	15
Personal Watercraft (PWC)	15	12	23
Sailboat	0	0	1
Boat Storage w/ Launch Privileges			
Power Boat / PWC	29 / 4	34 / 3	25 / 4
Non-Motorized / Stand Up Paddleboard (SUP)	53 / 7	56 / 14	44 / 14
Seasonal Parking Decals	180	138	139

News & Events

- Launch only passes are very popular this year.
- Spaces are still available for motorized and non-motorized storage.

ROSEWOOD BEACH

AQUATICS	JULY	AUGUST	SEPTEMBER
NON-RESIDENT			
Daily Fee Beach Access	\$30,875	\$1,600	\$225
Daily Parking Fee	\$13,375	\$10,840	\$3,985
Season Passes	447	N/A	N/A

WEST RIDGE CENTER

RECREATION	AUG	SEP	OCT (projected)
Virtual Classes Conducted	5	2	0
In-Person Class Participation	43	156 (Sep - Dec)	132 (new registrants in Oct) <i>Classes that begin in Aug are ongoing through Dec</i>
Total Participation	48	158	132
Virtual Programming Revenue	<i>revenue recognized in June</i>	0	<i>did not meet registration minimum</i>
In-Person Programming Revenue	\$20,279 <i>includes ParkSchool (started 8/31)</i>	\$71,034 <i>includes remaining Fall ParkSchool rev.</i>	\$15,218 (new revenue in Oct) <i>Classes that begin in Aug are ongoing through Dec</i>

News & Events:

- October revenue / participation ratio is disproportionate to the September revenue because it represents after school programs that are only 1.5 hours compared to the September programs which are 2.25 hours and have a higher hourly rate.

SPECIAL EVENTS

MONTH	PARTICIPATION	REVENUE
JULY		
Drive-In Movie (Angels in the Outfield)	23 cars	\$440
AUGUST		
Drive-In Movie (Honey I Shrunk the kids)	44 cars	\$840
Drive-In Movie (Ferris Bueller's Day off)	43 cars	\$820
SEPTEMBER		
Sunset Screening (Caddyshack)	0	0
OCTOBER		
Drive-In Movie (Hocus Pocus Night 1)	45 cars	\$1,125
Drive-In Movie (Hocus Pocus Night 2)	46 cars	\$1,450
Highland Park Hauntings	301 cars	\$9,362
Reverse Trick-or-Treat	25 houses	\$1,500
Total Participation (Groups)	417	
Total Revenue		\$13,807

**** Group size: 2-6 people**

GRANT-IN-AID

	2018	2019	2020
Total YTD Subsidy	\$81,940	\$63,835	\$23,485
Households			
100% Subsidy YTD	74	52	44
50% Subsidy YTD	11	12	4
Total YTD	85	64	48

News & Events:

- Overall scholarship use has decreased due to COVID-related program cancellations.
- Next year's scholarship packet was distributed in September. To date, 15 applications have been submitted for the 2021 scholarship.

PARKS & NATURAL AREAS

News & Events

- The 14-week contract with Balanced Environments for turf mowing at 28 sites has ended. Staff will mow all sites and perform all leaf mulching for the duration of the season.
- The four Park staff members that have worked with the Sunset Valley Golf Course maintenance staff since April due to limited hiring returned to park maintenance at the beginning of October.
- Staff added certified playground safety wood fiber surfacing at Sunset Woods, Upper Rosewood, Lincoln, Moroney, and Old Elm Parks.
- The contractor removed dead trees at Sunset Woods Park. Quote request for tree removals at Heller Nature Center, Magnolia, and Sleepy Hollow Parks sent to contractors.
- Staff began the seasonal shutdown of Rosewood Beach including removing of rope buoys, lifeguard chairs, and winterizing the Boardwalk buildings.
- Staff and volunteers participated at Adopt-a-Beach at Rosewood Beach on September 26th.
- Staff and Team REIL working with Lake County SMC and City Foresters to alter material haul routes, access points, and material storage for construction at The Preserve. Staff working to develop options for walking to remain open during construction.
- Seed collection of native plants continue at The Preserve for Project Wingspan, a regional collaboration to promote habitat for pollinating insects.
- Contractor and Staff maintenance of converted and restored native planting areas at The Preserve, Skokie River Woods and Highland Park Woods continues.

PLANNING

News & Events

- The Deer Creek Racquet Club Roofing Project has been completed. The Recreation Center of Highland Park Roof Repairs Project is now underway.
- The Sunset Woods Tennis Court Access Improvements Project has been completed.
- The Sunset Woods Park Playground Renovation and Master Plan Project continue to progress. Hitchcock Design Group are developing drafts of the two playground schematic plans and the master plan. The community will have opportunities to comment on these plans once they are presented to the Board at the November 10th Workshop Meeting.
- Staff continues to work with SmithGroup to explore protection options for the Rosewood Beach Interpretive Cove.
- Staff continues to investigate repair options for the portion of the boardwalk at Rosewood Beach that has settled and is now tilted and plan to complete repairs this Fall.
- Staff continues to work with SmithGroup in the develop a Beach Management Plan which will provide management recommendations and strategies for the Park District's four lakefront locations. Funding for this plan was provided, in part, by a grant from the Illinois Department of Natural Resources Coastal Management Program.
- Construction is currently under at Cloverdale Park, Devonshire Park, and Woodridge Park as part of the 2020 ADA Path Improvement Project. This project will create accessible porous pave paths and ADA access to park amenities.
- The District is currently requesting bids for the Golf Learning Center ADA Restroom Improvements Project.

COMMUNICATIONS AND MARKETING

Marketing Board Report (Sept 11 – Oct 20)

Social Media



4,075

Liks



851

Followers



1,486

Followers



244

Views

Email

48,697

Total
Audience

72,868

Emails
Delivered

13,438

Emails
Opened

820

Clicks to
pdhp.org

pdhp.org

14,645

Visitors

21,989

Visits

43,162

Pageviews

Digital Brochures

Fall

555

Views

113

Clicks to
Register

Updates

- Traffic to our website continues to increase as the year progresses. Traffic this past month is over 21% than the same period past year. Most visited pages include the RCHP, programs, Rosewood Beach, Halloween events, Heller, Golf Learning Center, Deer Creek Racquet Club and the COVID-19 update and resource page.
- In the past 30 days, 16 emails were sent our residents and customers to keep them informed of new PDHP information, news, and opportunities. The marketing team is incorporating informational emails focusing on the Park District's story including our successful response to COVID-19 this year and the new project at The Preserve.
- The districtwide safety video was released giving the community an inside look at our safety measures and cleaning practices. This video was released to coincide with session 2 fall program registration that has an increase of programs going indoors. The video has had a positive impact on registrations especially for our Learn to Swim, skating and gymnastics lessons.
- The marketing team is also assisting the Parks Foundation to market their annual appeal through the PDHP email, ParkLine, video, social media, and website outlets.
- Earlier this year, sponsorships was moved to the Marketing Team. Progress has made reallocated sponsorships from events that were cancelled earlier in year during COVID and selling new sponsorships for our facilities and programs. New opportunities have been identified for sponsorships totally over \$200,000 (not including special event sponsorships/advertising). These new opportunities include sponsorship and advertising assets identified at Centennial, Sunset Valley Golf Club, Deer Creek, the Debbie Beitler Dog Park, and the Highland Park Golf Learning Center. The sponsorship goal for 2021 is \$116,475 (not including special event sponsorships/advertising). In comparison, in 2019, \$49,300 was sold in sponsorships and advertising.

Sponsorships

2020 Sponsorship Sales			
Event/Asset	Advertiser	Amount (\$)	Notes
Ice Logo- Centennial	Red Star Media	\$4,000	NEW
Movie Series- Preview	First Bank	\$950	NEW
Ice Logo- Centennial	Banner Plumbing	\$4,000	NEW
Movie Night- Preview	Judys Pizza	\$500	NEW
Bike the Parks	First Bank	\$800	Foundation Event
Ice Logo- Centennial	HPB&T	\$4,000	Reallocated
Highland Park Haunting	Rosen Ortho	\$500	Reallocated
Firecracker 5k	Gilbert Ortho	\$250	Reallocated/Foundation Event
Dig Fall Brochure Cover	Rosen Ortho	\$4,000	Reallocated
Dig Summer Brochure Cover	First Bank	\$4,000	Reallocated
SVGC Golfer Appreciation Day/ Winter 1/2 page ad	Village Green	\$1,750	NEW
Dasher Board- 2 year deal	D&R Autoworks	\$1,240	NEW
Dasher Board- 3 year Deal	J Merel Group	\$2,025	NEW
Hocus Pocus Movie Nights/ Winter Full Page	Gilbert Ortho	\$2,550	Reallocated
Dog Park - 3 year	Veterinary Specialist	\$1,200	NEW
Highland Park Haunting	HPB&T	\$500	Reallocated
Winter 1/2 Page Ad Dig Brochure	Rosen Ortho	\$1,000	Reallocated \$500 from touch/truck
TOTAL		\$33,265	

Graphics

Purchase now!
30-Day Pass
 & get an extra 30 days free
 for as low as \$50

90-Day Pass
 for as low as \$90 **LAST CHANCE!**

RECREATION CENTER
 of Highland Park

Hard Course Chili Open

Oct Oct 24
 Sunset Valley Golf Club • 12800 Sunset Rd.
 Greens fee plus \$10

Register at SunsetValleyGolfClub.org

FREE!

Try SKATING & GYMNASTICS Day

Mon Oct 12 | 11am-12:30pm
 Centennial Ice Arena, 3100 Trail Way
 Register today at pdhp.org

GOLFER APPRECIATION DAY

Thank you for a great season!

Fri Oct 23 Before 1pm
FREE breakfast with a paid greens fee and cart.
 Plus 20% off all golf shop merchandise.

Sponsored by ALBION | Highland Park | SUNSET VALLEY

Splash! Flip! Spin!
Second Session Classes
 Begin Oct 26!

Registration Going On Now at pflp.org

100% Natural & Local Honey
 AVAILABLE NOW!

Heller Nature Center

Don't Be Ghoulish! **Wear A Face Mask!**

Become a Friend of the Parks!

The Parks Foundation of Highland Park provides scholarships to make sure all local residents have the opportunity for an enriched, healthy lifestyle.

Donate Today!



VIRTUAL HALLOWEEN COSTUME CONTEST

Deadline to Enter is Oct 28

Page ?	Pageviews ? ↓
	43,162 % of Total: 100.00% (43,162)
1. /	9,600 (22.24%)
2. /recreation-center-highland-park-fitness-center-health-club-aquatics/	2,837 (6.57%)
3. /programs/	1,740 (4.03%)
4. /rosewood-beach-2/	1,670 (3.87%)
5. /heller-nature-center/	1,512 (3.50%)
6. /golf-learning-center/	1,300 (3.01%)
7. /deer-creek-racquet-club/	1,154 (2.67%)
8. /2020/07/covid-19-community-health-preparedness/	991 (2.30%)
9. /centennial-ice-arena/	947 (2.19%)
10. /event/highland-park-hauntings/	610 (1.41%)
11. /program-guides/	574 (1.33%)
12. /events/	561 (1.30%)
13. /recreation-center-highland-park-fitness-center-health-club-aquatics/group-fitness/	555 (1.29%)
14. /bids-rfps/	506 (1.17%)
15. /beaches/	503 (1.17%)
16. /find-listing/	458 (1.06%)
17. /event/reverse-trick-or-treat-monsters-inc/	438 (1.01%)
18. /parks/	400 (0.93%)
19. /parties-rentals/	369 (0.85%)
20. /staff-directory/	359 (0.83%)
21. /parks/dog-exercise-areas/	310 (0.72%)
22. /pdhp-internal-staff-documents/	302 (0.70%)
23. /millard-park-beach/	300 (0.70%)
24. /moraine-park-beach/	287 (0.66%)
25. /join-our-team/	261 (0.60%)
26. /recreation-center-highland-park-fitness-center-health-club-aquatics/indoor-aquatics/	260 (0.60%)
27. /contact/	236 (0.55%)