

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF WORKSHOP MEETING  
JULY 9, 2013**

The Workshop Meeting of the Board of Park Commissioners of the Park District of Highland Park, was held in the Board Room at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois.

The meeting was called to order at 6:00 p.m. by President Meyers.

**ROLL CALL**

**Present:** Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, Vice President Kaplan, President Meyers

**Staff Present:** Executive Director McElroy, Director Becker, Director Stumpf, Director Baker, Director Behlow, Director Donahue, Asst. Director Malartsik, Asst. Director Romes, , and Recording Secretary Jendreas

**Guests:** Resident Janet Bernstein; Councilman Alyssa Knobel, City of Highland Park; Jerry Aulisio, AT Group; Andy Tinucci, David Woodhouse Architects LLC; Dave Olson, WB Olson; and John Houston, Chicago Tribune

**ADDITIONS/DELETIONS TO THE AGENDA** - None

**REVIEW OF AT GROUP AND WB OLSON CONSTRUCTION COST ESTIMATES**

Jerry Aulisio of AT Group, the Park District's Owners Representative, gave a summary report detailing the Rosewood project budget.

Andy Tinucci, David Woodhouse Architects, gave details of the revised estimate and pointed out what can be considered:

- Cost of near-shore revetments has been moved into the Army Corps budget.
- South stair stone cladding can be removed from the project scope. (Also consider complete replacement of stairs.)
- Upper Rosewood Beach – consider cladding tops of roofs with wood as an alternate bid.
- One stone bench can be removed from Upper Rosewood new plaza.
- Increase in utility costs has been adjusted downward due to no need to encase conduit in concrete.
- Bridge was originally 30 feet wide. Can reduce to 17 feet to reduce cost.
- Modify the bridge foundation design.

- Replace garage with a concrete service pad and fencing to conceal dumpster and storage container.
- Reduce size of the boardwalk in select areas by 15%.

Mr. Aulisio said the next step would be to get bids, make decisions on alternates, and move ahead with construction.

Commissioners discussed the changes. President Meyers said he did not want to sacrifice any significant design elements, and Vice President Kaplan commented that residents wanted a natural, more aesthetically pleasing look. Commissioners were in favor of leaving the second bench, at the upper plaza, in the budget since the cost was only \$3,100.00.

Commissioners agreed that if the bids came in low, more items can be added back into the budget.

### **NOVA PROPOSAL**

Director Donahue explained that David Small, founder of the NOVA, presented a proposal to the Park District requesting that they, along with the City of Highland Park and High School District 113, form a partnership to provide financial support for the program.

Director Donahue said that staff reviewed the current affiliate and sponsorship program that the Park District has in place, and noted that this request would fall into the “sponsored” group. She stated that staff recommends that the Park District enter into an intergovernmental agreement with the City and District 113 to support NOVA.

City Councilman Alyssa Knobel, who was present in the audience, advised that the City of Highland Park will be discussing this proposal at the July 22, 2013 meeting.

Commissioner Bernstein suggested that a Park Commissioner attend the City Council meeting to hear their comments and feelings on the proposal, and then the Park Board can discuss it further at the next meeting. He thought it would be premature to discuss anything now.

Commissioner Flores Weisskopf said the Park District’s loyalty has to be to the Master Plan, and should consider the District needs.

Vice President Kaplan said that the Park District is a governmental entity and struggles with tax dollars to other organizations.

Commissioners decided to send a representative to the City Council meeting, and discuss it further at the next Regular Meeting.

### **POLICY MANUAL**

Vice President Kaplan, Commissioner Bernstein, Executive Director McElroy, and Adam Simon of Ancel Glink met to review the updated Board Policy Manual. Changes made were due to

Statutory Language, Statutory Compliance, Incorporation by Reference, Historical Updates, Clarification, and Risk Reduction. In addition, there were additions/changes in Section 3.08 – Check Signing; Section 3.194 – Conference Reimbursement; Section 5.03 – Refunds; Section 5.07 – Not for Profit Policy; and Section 5.08 – Alcohol at Facilities.

Ms. McElroy said that the Board Policy Manual approval item will be placed under Unfinished Business for the July 23, 2013 Board Meeting.

#### **NORTH SHORE SANITARY DISTRICT WATER SERVICE EASEMENT**

Director Stumpf advised that the North Shore Sanitary District (NSSD) needs to replace the Cary Avenue Pumping Station water service line. Staff is working with the NSSD to have this replacement take place during the Rosewood Beach improvements construction time period to minimize disruption.

There will also be an agreement for cost-sharing of the project and further information on the cost is forthcoming. Final easement agreements and a Memo of Understanding will be presented to the Board possibly at the next Regular Board Meeting on July 23, 2013.

#### **OPEN TO PUBLIC TO ADDRESS BOARD**

Commissioners gave positive comments regarding Firecracker Baseball and the 4<sup>th</sup> of July Parade/Fest and activities. They were extremely proud of the staff's hard work at these events.

Ms. McElroy congratulated and presented Director Ted Baker with a plaque for his 30 years of employment with the Park District.

#### **CLOSED SESSION**

Motion was made by Commissioner Bernstein, seconded by Vice President Kaplan, to adjourn into Closed Session for discussion of Section 2(c)(1) – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act; Section 2(c)29 – for discussions between internal or external auditors and the Board.

#### **Roll Call:**

**Aye:** Commissioner Bernstein, Commissioner Flores Weisskopf, Commissioner Ruttenberg, Vice President Kaplan, President Meyers

**Nay:** None

**Abstain:** None

**Absent:** None

**Motion carried.**

Meeting was adjourned into Closed Session at 7:34 p.m.

**ACTION FROM CLOSED SESSION**

President Meyers reported that the Board met in Closed Session under Section 2(c)(1) – the appointment, employment, compensation, discipline of the District including legal counsel for the District; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in Section 2.06 of the Act; Section 2(c)29 – for discussions between internal or external auditors and the Board.

No action needs to be taken.

**ADJOURNMENT**

There being no further business, a motion was made by Commissioner Flores Weisskopf, seconded by Commissioner Bernstein and approved by unanimous voice vote. The Board Meeting adjourned at 9:35 p.m.

Respectfully submitted,

Liza McElroy, Secretary