

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
JANUARY 11, 2023**

The meeting was called to order at 6:02 p.m. Vice President Freeman.

Commissioner Bernstein joined the meeting at 6:02 p.m.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman

Absent: President Grossberg

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Voss; Director Gogola; Director Kopka; Assistant Director Maliszewski; Assistant Director Murrin; Manager Schwartz; Coordinator Jackson; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSTRUCTION PROJECT UPDATES

A. Millard Bluff Grading and Tree Removal project

Director Voss shared images of the current progress reporting that all the identified trees have been removed.

B. Moraine Beach Pathway project

Director Smith reported that the site should be open for use in 3 weeks after a handrail is installed along the boardwalk.

C. Park Avenue Breakwater and Boat Ramp Replacement project

Director Smith reported that the breakwater has been filled and shared images of the progress. The site is currently winterized. Construction will commence in the Spring of 2023.

D. Centennial Ice Arena Rink Floor Replacement project

Director Smith reported that the dasher boards are in and shared images of the current progress. He is pleased to report that the project is moving smoothly and on schedule.

E. Moroney Park Playground Replacement project

Manager Schwartz shared renderings of the newly replacement playground. Staff held a bid opening this afternoon for the park improvements, which will be reviewed at the January 17 Finance Committee Meeting. If a bid is approved construction will begin this Spring.

F. Centennial Ice Arena Facility and Site Renovations project

Manager Schwartz shared images of the lobby and entry renovations along with the exterior sidewalk and pathways.

APPROVAL OF CENTENNIAL ICE ARENA RENOVATION PROJECT CHANGE ORDER # 25

Manager Schwartz reported that Change Order #25 is primarily for the cost of custom built-in lobby benches. The Centennial Ice Arena overall budget includes \$275,000 for furniture, fixtures and equipment (FFE) not included in the contractors' scope, landscaping, and the sound system. The Park District worked with Woodhouse Tinucci Architects to design a furniture aesthetic for the lobby. The option the PDHP team recommends is a built-in bench option that will provide storage space and will be covered in the same rubber material as the floor. This option is durable, serves as much needed storage in the lobby, and will not be impacted by the wear and tear of skates. There is efficiency gained by working with the millwork contractor already on site. A small percentage of this change order addresses a minor change discovered in the field. She shared representative images of selected benches.

Commissioner Bernstein would like to know if TV's will be in the lobby.

Manager Schwartz reported that several TV's will be installed, some for informational and advertising purposes others to watch sports and shows.

Commissioner Ruttenberg would like to know if new lockers are being installed.

Manager Schwartz reported that new lockers are included with the facility renovations.

Overall, \$37,501 of this change order will be expensed to the FFE budget. The contingency fund will cover the remaining \$1,450. If approved, \$43,267.99 will remain in the project contingency fund.

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to accept Centennial Ice Arena Renovation Project Change Order #25 from Stuckey Construction in the amount of \$38,951 for materials and installation of Mondo flooring at the ice rink entry area.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman

Nay: None

Absent: President Grossberg

Abstain: None

Motion Carried

REVIEW OF VOUCHERS

Director Peters reported that the only significant invoice was to cover the purchase of new trucks.

OTHER BUSINESS

Commissioner Bernstein requested that Executive Director Romes email the Park Board of Commissioners details about Martin Luther King Day.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Kaplan, to adjourn into Closed Session for discussion of Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District.

Roll Call:

Aye: Commissioner Bernstein; Commissioner Ruttenberg, Commissioner Kaplan; Vice President Freeman

Nay: None

Absent: President Grossberg

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 6:31 p.m.

The meeting reconvened into Open Session at 7:50 p.m.

Action From Closed Session If Any

Vice President Freeman reported that the Park Board of Commissioners met in Closed Session under Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District.

No action was taken.

Workshop Meeting Minutes
January 11, 2023

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Kaplan and approved by a unanimous vote. The Board Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Roxanne Hejnowski

Roxanne Hejnowski, Assistant Secretary