

# **NOTICE OF WORKSHOP MEETING**

**Wednesday, December 6, 2023**

**Workshop Meeting**

**6:00 pm**

Park District of Highland Park  
Board of Park Commissioners  
636 Ridge Road, Highland Park, IL 60035  
No Live Stream

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## **WORKSHOP MEETING AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSIDERATION TO APPROVE THE RESTRICTED DONOR AGREEMENT WITH RON SASLOW FOR THE ENTERPRISE PROPERTY IMPROVEMENT PLAN AT 2205 SKOKIE VALLEY ROAD
- VI. 2024 LICENSE AGREEMENT WITH THE NORTH SHORE YACHT CLUB
- VII. CONSTRUCTION PROJECT UPDATES
  - a. Park Avenue North project
  - b. New Community Center at West Ridge Park
  - c. Port Clinton and Old Elm Park Playground Project
  - d. The Preserve of Highland Park Compton Avenue Trail Connection Update
- VIII. 2024 INDEPENDENCE DAY PLANNING UPDATE
- IX. REVIEW OF VOUCHERS
- X. OTHER BUSINESS
- XI. OPEN TO PUBLIC TO ADDRESS THE BOARD
- XII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS  
**ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi- annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XIII. ACTION FROM CLOSED SESSION IF ANY
- XIV. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



# Memorandum

**To:** Park Board of Commissioners

**From:** Ryan Ochs, General Manager/Superintendent of Golf Operations; Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

**Date:** December 6, 2023

**Subject:** **Consideration to approve a Restricted Donor Agreement with Ron Saslow for the Enterprise Property Improvement Plan at 2205 Skokie Valley Road (Lot 3)**

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## **Background**

A Request for Proposals was released on September 30, 2023, for an Agreement for Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road, Highland Park, in consideration for payment to the Park District of Highland Park. The Park District received three RFP submittals: Ron Saslow Pickleball Dome, Golf Development Strategies and The Golf Practice, and The Golf Practice Partnership with The Highland Park Golf Learning Center. Submittals were required to present a plan for the following scope of work: the operation and management of an enterprise facility, with consideration given to a proposed design, construction, and financing at 2205 Skokie Valley Road. Proposals could be for all, or portions of the entire property.

## **Proposals Summary**

- **Ron Saslow Pickleball Dome** proposed donating a new Four-Season Air Supported Dome structure with Pickleball and Padel courts with certain restrictions and the Park District operating the facility upon completion. The new Dome will include a reception area, and pro shop.
- **Golf Development Strategies and The Golf Practice** proposed reimagining the driving range, reconfiguring the putting green and short game area, operating the dome “as is” in the short term with future long term improvement considerations, and expanding the food and beverage area. Golf Development Strategies and The Golf Practice will offer \$100,000 payment per year for rental of the space where the current dome is located, and a \$20,000 payment per year for the management fee of the Highland Park Golf Learning Center site. Golf Development Strategies would assume all operational responsibilities and associated expenses for the entire site excluding River’s Edge Miniature Golf.
- **The Golf Practice Partnership with The Highland Park Golf Learning Center** proposed providing golf operational program and services. The Golf Practice will provide a \$20,000 yearly payment to the Park District for exclusive use of four grass hitting bays for The Golf Practice coaches will provide instruction. The Golf Practice will provide a revenue share agreement with the Park District for all golf programming (excluding private lessons).

A committee of Park District staff and Park Board liaisons interviewed all three firms. Qualifications and criteria consistent with the RFQ were considered, and then reviewed and discussed at the Finance Committee Meeting on October 17, the Facility and Recreation Committee Meeting on October 18, and the Regular Park Board Meeting on October 25 and November 15. The Park Board provided consensus to negotiate an Independent Contracto Agreement with The Golf Learning Center, and a Donor Agreement with Ron Saslow. While an agreement is not being considered for approval with Golf Development Strategies at this time, discussions may continue in consideration of a future agreement.

**Recommendation**

The Park Board of Commissioners will consider approval of the Restricted Donor Agreement with Ron Saslow for the Enterprise Property Improvement Plan at 2205 Skokie Valley Road.



# Memorandum

**To:** Park Board of Commissioners

**From:** Debbie Pierce, Districtwide Rentals Manager; Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

**Date:** December 6, 2023

**Subject:** **2024 License Agreement with the North Shore Yacht Club**

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## **Summary**

The annual License Agreement between the Park District of Highland Park and the North Shore Yacht Club (NSYC) expires on December 31, 2023. Park District staff met with the NSYC Commadore to review renewal terms. No notable changes were made to the 2024 License Agreement terms, fees, maintenance schedule, and the general rules and regulation for licensed facilities. Staff will review the terms.

## **2024 LICENSE AGREEMENT**

This License Agreement (“Agreement”) is made as of this 13th day of December 2023, by and between the PARK DISTRICT OF HIGHLAND PARK, an Illinois park district and unit of local government (“District”) and NORTH SHORE YACHT CLUB an Illinois not-for-profit corporation (“NSYC”). District and NSYC are hereinafter sometimes referred to individually as a “Party” and together as the “Parties.”

### **Recitals**

**WHEREAS** District is the lessee of certain property owned by the City of Highland Park located at 8 Park Avenue, Highland Park, IL (the “Property”) and the owner of certain personal property and buildings located on the Property which is maintained and operated by District as a public boating and fishing facility; and

**WHEREAS** NSYC is a not-for-profit corporation that promotes and encourages boating and safe boating techniques and has a history of providing boating education and activities related to boating for its members and the general public; and

**WHEREAS**, NSYC has for many years been an affiliate organization of the District and as such provides recreational program opportunities to the general public which the District is permitted to but might not otherwise provide; and

**WHEREAS**, NSYC has warranted to the district that its membership and activities are open and available to all persons on an equal basis; and

**WHEREAS**, District has for many years permitted NSYC to use various portions of the Property to conduct activities consistent with NSYC’s charter and the District’s recreational mission, including the provision of boating lessons for NSYC program participants, NSYC business related to its boating activities, and social events related to its boating activities (collectively, the “Licensed Activities”) during days and times as agreed to by the District; and

**WHEREAS** NSYC desires to be able to continue to conduct the Licensed Activities including the provision of boating lessons for NSYC program participants, at and from the Property, and District has determined that permitting such continued use on and subject to the terms and conditions hereinafter set forth in this Agreement is in the District’s and the public’s interest.

**NOW, THEREFORE**, in consideration of the mutual promises hereinafter contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Incorporation of Recitals. The foregoing recitals are hereby incorporated into this Agreement, and made part hereof, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and construed in accordance therewith.

2. Term. This Agreement shall commence effective the date signed and authorized by the Park Board President and, unless sooner terminated as provided in this Agreement, shall expire at midnight on December 31, 2024. Subject to (a) NSYC and the Park District agreeing to a Memorandum of Understanding related to an improvement fee for the repair and construction of the breakwater and boat launch ramp at the Property (the “MOU”), and (b) NSYC being in compliance with the MOU, the Park District and NSYC may renew this Agreement for successive one year renewal terms. If the Park District elects not to renew, the Park District shall permit NSYC to holdover for not more than 120 days, but only for the purpose of storing personal property and not for operating any programs. If NSYC is not in compliance with the MOU, the Park District reserves the right to terminate this agreement unless NSYC can cure within 30 days of notice.
  
3. Licenses and Permission. District hereby grants NSYC and NSYC accepts from the District, subject to the terms, covenants and agreements herein contained 1) a non-exclusive, non-assignable license to use the building and deck collectively known as the “Clubhouse” and 2) an exclusive, non-assignable license to use following portions of the Property: A) designated space in the “garage” building located immediately south of the Clubhouse (“Garage”); B) the room adjacent to the Clubhouse containing storage lockers (“Locker Room”); C) 18 spaces in the District’s boat storage racks located on the tarmac proximate to the Clubhouse (“Boat Rack”); D) designated spaces on the cable lock-up fixture located on the beach proximate to the Clubhouse (“Cable Lock-Up”); E) space number 102, 103 and 104 on the south parking pad (“Space 102, 103, 104”); F) the use of the 50/50 lot behind the reclamation building and, if available after completion of 2024 north construction project, and alternative storage space for the NSYC boats on the south pad (the “Alternative Storage Spaces”), all as more specifically depicted on Schedule F. The licenses granted herein are collectively referred to as the “License” and the portions of the Property for which the License is granted is sometimes collectively referred to as the “Licensed Facilities” or individually as a “Licensed Facility”. NSYC may not use any other areas of the Property for storage purposes without prior written approval of the Park District. In addition, the NSYC agrees and covenants to comply with the maximum Yacht Club building occupancy. The District reserves the right, but shall be under no obligation, to enter upon the Licensed Facilities at any time(s) to inspect them for compliance by NSYC with the provisions of this Agreement, to make such repairs as the District shall deem necessary or advisable, and for all other lawful reasons.
  
4. Fees. In consideration of the License granted NSYC under this Agreement, NSYC shall pay a License fee to the District (“License Fee”). The License fee shall be in the amount of Seven Thousand ~~Four Eight Hundred Seventy One Dollars and Eighty Five Cents~~ ~~Hundred Ninety Seven Dollars (\$7,497)~~ (\$7,871.85) per year. The Fees shall be paid as follows

**2024~~3~~ Payment Schedule:**

First Payment of License Fee ~~\$3,748.50~~ \$3935.93 Due on or before: April 1, 2024~~3~~

Second Payment of License Fee ~~\$3,748.50~~ \$3935.92 Due on or before: August 1, 2024~~3~~

If NSYC is delinquent in any payment more than ten (10) days past the date for payment specified above, a notice will be sent to NSYC at the mailing address and email address set forth in this Agreement (“Notice of Non-Payment”). If the NSYC does not satisfy any delinquent payment within five (5) business days after receipt of the Notice of Non-Payment, the District shall have the option to suspend the License or terminate this Agreement immediately upon notice to NSYC. Without limiting the exercise of any other remedy herein described, all delinquent payments shall accrue interest at the rate of 1.5% per month and a late payment fee equal to \$50.

5. Construction of Improvements. The District agrees to deliver notice to the NSYC not less than 30 days prior to commencing planned construction on ~~the Breakwater and Launch Ramp at~~ the Property that will cause the temporary suspension of the use of the Licensed Facilities. In the event construction results in the temporary suspension of the use of the Licensed Facilities, NSYC will have no recourse against the District for any loss of use, including but not limited to any refunds, but the Term of this Agreement will be extended a period of time equal to the length of the suspension.
6. No Assignments/Agreements without District Consent. NSYC shall not license or grant to third parties, in whole or in part, its rights under this agreement other than to rent lockers in the Locker Room to NSYC members. Further, NSYC shall permit only members, their guests, and NSYC or park district program participants to use the Licensed Facilities. In particular, neither NSYC nor its members shall use any portion of the Licensed Facilities to store any equipment or personal property (including but not limited to sails, Stand Up Paddleboards, masts, oars, rudders or life jackets) that is not owned by NSYC, its members, or the District. Further, NSYC shall not enter into any agreements concerning the Licensed Facilities or teaching programs which compete with similar Park District programs with any person, entity, contractor or subcontractor (other than the locker rentals) without the express prior written consent of the District. NSYC warrants to the District that its membership and activities are and will remain open and available to all persons on an equal basis.
7. Use of Licensed Facilities/Specified Times. NSYC shall have use of the Clubhouse at the times specified in Schedule “A” attached to and incorporated in this Agreement. NSYC shall have the use of Garage, Locker Room, Boat Rack, Cable Lock- Up, Spaces 102, 103, and 104, as depicted in Schedule “F” and, if available, the Alternative Storage Spaces, at all times during the term of this Agreement. District reserves the right to use or permit third parties to use the Clubhouse at any time or times when not in use by NSYC pursuant to the schedule set forth in Schedule “A”. Any requests for alterations of the set schedule for the NSYC must be in writing to the District at least ten (10) business days prior to the NSYC’s proposed amendment. NSYC must receive prior approval from District prior to scheduling any activity on dates/times not identified on Schedule “A”. Schedule “A” may be modified only in writing by agreement of NSYC and District. The Parties acknowledge that NSYC may decide to cancel a scheduled use of the Clubhouse. In that event, it is essential that the Clubhouse be available for use by the District or other persons. Accordingly, NSYC shall inform District immediately if it will not be using the Clubhouse for a Social Event Date on any of the dates/times scheduled for NSYC’s use, but not later



than ten (10) business days before the scheduled event. District acknowledges that other reserved dates/times for the use of the Clubhouse are weather dependent and that advance notice of non-use may not be feasible. ~~In response to the Covid-19 Pandemic, Local and State Covid-19 safety guidelines must be adhered to, when applicable. The NSYC shall instruct its membership and program participants to adhere to these guidelines. Access to the Clubhouse will be closed if both Local and State guidelines do not allow such access and will not be re-opened until Local and State guidelines allow such access and the District deems it is safe to open the building. The District may revise these guidelines as necessary for the health and safety of facility patrons and may revoke this license if guidelines are not followed by the NSYC and their membership. Nothing herein shall be construed to modify or terminate this Agreement as a result of the application and implementation of any health and safety guidelines related to a pandemic or epidemic.~~

8. Condition of Licensed Facilities. As of the date hereof, NSYC hereby warrants that it has inspected the Licensed Facilities, that the District has not made any representations regarding the condition of the Licensed Facilities or their utility for a particular purpose, that NSYC is relying solely on its own investigation, and is aware of the conditions identified in Schedule E and, subject to the terms of this section, accepts the Licensed Facilities in an as-is, where-is condition, with all faults. The District shall perform the repairs as listed in Schedule E. Within five (5) days from discovery, NSYC shall advise District of any additional safety or repair issues in written format to District.

NSYC shall not use extension cords in the Licensed Facilities except in compliance with manufacturer recommendations and for Temporary Use ("Temporary Use" being defined as an extension cord being plugged in for no more than 12 consecutive hours and no more than 40 total hours out of any 72-consecutive hour time period) unless such use is approved by the District.

9. Insurance. NSYC shall obtain and maintain the insurance as set forth on Schedule "B". All liability insurance maintained by NSYC shall name the District, its officers, agents, and employees and volunteers as an additional insured. It shall be a condition of the License that Licensee shall provide District with certificates of insurance demonstrating compliance with the minimum insurance requirements set forth in Schedule "B". A copy of the certificate of insurance must be provided to the District upon renewal of each term of the Agreement. Upon NSYC's failure to obtain or maintain the required insurance, the District shall have the option to suspend the License or terminate the agreement immediately upon notice to the NSYC. Alternatively, the District has the option, but not the obligation, to obtain such insurance for NSYC and charge NSYC 110% of the cost thereof, which amount shall be paid on demand.

10. Maintenance. Maintenance responsibilities shall be shared by the Parties as follows:

- a. Except for damage or misuse caused by NSYC or its members or as otherwise provided in this License Agreement, District shall be responsible for maintaining the Licensed Facilities and its systems in good repair and for cleaning the Licensed Facilities (except as noted in



the attached Schedule C and Section 109 herein”).

Maintenance required because of breakage, vandalism or other unanticipated circumstances must be directed by NSYC to District’s Lakefront Supervisor. Action on such requests will be at the reasonable discretion of the District, subject to budgetary and appropriation constraints. In the event District determines not to perform any repair/replacement for which it receives notice from NSYC in a reasonable time, NSYC shall have the option to terminate the License by giving no less than 14 days prior written notice thereof to District and, except for accrued obligations of the Parties under this License, the Agreement shall thereupon cease.

- b. Except as otherwise provided in subparagraph 910.a above, NSYC shall at all times be responsible for maintaining in a clean, neat and sanitary condition the Licensed Facilities, including the storage areas reserved for use by NSYC and/or its members in the Clubhouse. NSYC shall, after any licensed use, remove all food waste and other garbage from the Clubhouse by placing same in the trash and recycling containers located on the south parking pad. The NSYC may hire, for purposes of maintaining a cleaning standard for the Licensed Facilities, a third-party cleaning service at their cost. A copy of the third-party Certificate of Insurance in compliance with paragraph 8 hereof shall be provided to the Park District. The District shall ensure that both Clubhouse restrooms are maintained with toilet paper and soap in the dispensers at all times.
- c. A maintenance checklist form as provided by District shall be used for establishing standards for clean-up and evaluating the Licensed Facilities’ condition following licensed usage. If it is determined by the Park District staff, that the Yacht Club building was not cleaned properly, as described above, the NSYC will be subject to an additional \$50 cleaning fee for each occurrence. The Park District will be responsible for the cleaning of Licensed Facilities after the utilization by a contracted private party. The NSYC shall provide documentation of Park District not meeting cleaning standards upon their usage of the facility after a contracted private party, as described above, and the District will clean the facility within 24 hours or pay a \$50 cleaning fee to the NSYC.
- d. Nothing herein shall be construed to create or modify any duty the Park District has to any third parties, if any, or to waive any defenses and immunities available to the District is statute or common law. The Parties agree that the allocation of responsibility for maintenance and repair is solely for their own convenience and any breach of the contract duties shall not represent evidence of negligence or a waiver of the Park

District's exercise of discretion regarding whether, when and how to repair or maintain its property.

11. Items of Personal Property. The District shall have no liability to NSYC, its members, guests or other NSYC patrons regarding any stolen, missing, lost or broken items of personal property. NSYC, its members, guests or other NSYC patrons shall have no claim for loss of value, loss of use, consequential damages, or any other claim against the District for any item of personal property. NSYC shall indemnify and hold the District harmless against any claim by its members, patrons or guests arising or resulting from any stolen, missing, lost or broken items of personal property. Nothing herein shall be construed to characterize the District as a bailee or NSYC, and its members, patrons and guests, as bailors.
12. Rules and Regulations. Except as otherwise expressly provided in this License Agreement, both NSYC and any member(s) of NSYC reserving a Licensed Facility for their own use, shall comply with and adhere to the general procedures, rules and regulations of the District governing application for use of Licensed Facility. NSYC shall comply with all other applicable laws, ordinances, rules and regulations in the conduct of its activities at and its use of the Property. District reserves the right to revise its current rules and regulations pertaining to the Licensed Facilities and to promulgate such other and additional rules and regulations as in its reasonable judgment may from time to time be needed for safety, care, cleanliness and reputation of the Property, including without limitation the Licensed Facilities, and for the preservation of good order therein and to ensure that its use is in conformity with all applicable laws. All rules and regulations shall be binding upon the Parties with the same force and effect as if they had been inserted herein at the time of the execution of this License Agreement.
13. Hold Harmless. To the fullest extent permitted by law, NSYC shall defend, indemnify and hold harmless District, its officers, employees and agents and their successors and assigns, from and against any and all claims or demands of whatsoever nature, including without limitation claims or demands for loss of, or damage to property or for injury or death to any person from any cause whatsoever directly or indirectly arising from, related to or connected with NSYC's use of the Licensed Facilities, or the conduct by NSYC of its organized activities or events on the Property and/or Licensed Facilities, or the grant of the License hereunder. NSYC shall pay all costs and expenses, including without limitation court costs and attorney's fees, which shall be incurred by or imposed on District either in enforcing the terms of this License or in any litigation or other proceeding to which District may be made a party relating to the License or NSYC's use of the Property (other than proceedings brought by District or NSYC to enforce the provisions of this License Agreement where judgment is entered on all counts in favor of NSYC). Provided, however, that NSYC shall have no liability hereunder for bodily injuries sustained or property damage suffered by, or the death of, any person where such injury, death or damage resulted from an intentional wrongful act or willful and wanton conduct of the District or its employees or agents. Nothing herein provided is intended to waive nor shall it waive any of the immunities afforded District under the "Local Government and Governmental Employees Tort Immunity Act" and District shall continue to have all of the protections and immunities

provided by said Act as now or hereafter amended. The scope of the indemnity herein described shall not be limited by the insurance coverage required herein, the parties agreeing and acknowledging that such coverage being only a minimum amount reasonably necessary to cover the risks for the activities permitted under this License.

14. Alcohol. NSYC shall not make available for consumption on the Property any alcoholic beverages unless NSYC shall have first acquired host liquor/liquor liability insurance and complied with any and all other ordinances, rules or regulations, as modified from time to time by District as otherwise modified by the terms of this License Agreement, as the same relate to sale, delivery, or consumption of alcoholic beverages (See attached Schedule "D"). If the District permits NSYC to deliver alcohol on the Property, NSYC will be solely responsible for compliance with all applicable State and local licensing requirements. All alcohol must be consumed on the deck or in the building. Any violations of the above outlined agreements regarding Alcoholic Consumption may result in revocation of this portion of the agreement or the agreement in its entirety.
15. Alterations to Licensed Facility. NSYC shall make no alterations in or additions to the Licensed Facilities or any other part of the Property without District's prior written consent. Any alterations permitted by the District shall become the property of the District and NSYC shall have no claim for payment or reimbursement for any costs related thereto. Any work allowed to be performed by NSYC shall be constructed pursuant to permit and in compliance with all applicable laws. NSYC will be solely responsible for all costs for its improvements and for obtaining all necessary permits and approvals therefor. NSYC will not cause or allow any lien or claim for lien to be filed against the District or the Property and will indemnify and hold harmless the District for all expenses arising from such lien or claim for lien.
16. Property Loss. If the Clubhouse is made unusable or untenable by fire or other casualty, District may elect to terminate the License as of the date of the fire or casualty by giving notice to NSYC within forty-five (45) days after that date. If District elects to repair, restore or rehabilitate the Clubhouse at District's expense within one hundred twenty (120) days after District is enabled to take possession of the Clubhouse and undertake reconstruction or repairs, this License shall not terminate, but the License Fee shall be abated on a per diem basis while the Clubhouse is unusable or untenable. District shall advise NSYC promptly in writing of the date District was enabled to take possession of the Clubhouse and undertake reconstruction or repairs. If District elects to repair, restore or rehabilitate the Premises and does not substantially complete the work within the one hundred twenty (120) day period, NSYC may terminate the License as of the date of the fire or casualty provided NSYC gives written notice to District no later than one hundred thirty (130) days after District is enabled to take possession of the Clubhouse and undertake reconstruction or repairs. In the event of termination of the License pursuant to this paragraph, the License Fee shall be apportioned on a per diem basis and be paid to the date of such fire or casualty. If District elects not to repair NSYC may terminate the License by giving written notice to District within thirty(30) days after NSYC is advised by District of its election no to repair. Notwithstanding the foregoing, in order to continue to use portions of the Licensed Facilities to perform its Licensed Activities, NSYC may elect to terminate this License as to that part of the Licensed

Facilities that are so damaged, and the Licensed Fee shall be adjusted in a reasonable manner.

With respect to any loss generally covered under the classification “Fire and Extended Coverage Insurance,” the one suffering said loss releases the other of and from any and all claims and they further mutually agree that their respective insurance companies shall have no right of subrogation against the other on account thereof.

17. State of Imminent Danger of Loss of Life or Property. In the event of a bona fide emergency (which for purposes of this paragraph shall mean reasonably perceived state of imminent danger of loss of life or property), District may, but shall not be obligated to, cure without notice any uncured default by NSYC under this License and whenever District so elects, all costs and expenses incurred, including attorneys’ fees, shall be paid by NSYC to District on demand. Alternatively, in the event of a bona fide emergency, as herein defined, District shall have the option to suspend the License or terminate this Agreement immediately upon notice to NSYC.
18. Damage to Property. NSYC shall be responsible for all damage caused by NSYC, its members or its or their invitees done to any of the District’s furniture, fixtures and equipment located in or about the Licensed Facilities, ordinary wear and tear and loss by fire or other casualty not the fault of NSYC excepted. NSYC shall also be responsible for any and all damage done to all or any part of the Licensed Facilities or Property by NSYC, its employees, agents, members and invitees, and NSYC shall promptly reimburse District for the full cost for repair of all such damages or replacement. NSYC shall return the Licensed Facilities fixtures and equipment to District at the termination of the License in as good a condition as it received same, reasonable wear and tear and damage by fire or other casualty not the fault of NSYC and poor condition cause by failure of the District to carry out its repair and maintenance obligations under this Agreement excepted
19. Advertising and Marketing. The DISTRICT shall provide at no cost to NSYC ~~one page of~~ digital advertising space for their Programs and Service ~~in the Summer Seasonal Brochure on~~ [the Park District of Highland Park website.](#) All content must be provided by NSYC to the DISTRICT by established deadlines.

20. Written Notices. All notices, requests, demands, payments, donations, or other communications with respect to this Agreement shall be in writing and shall be deemed to have been duly given upon delivery or refusal of addressee to accept delivery, addressed as follows (or to such other persons or addressees as may be designated by notice given to the other Party in accordance with this Paragraph 13): Notice may be sent by personal delivery, fax or email notice is deemed received with proof of receipt by the intended recipient.

A. NORTH SHORE YACHT  
CLUB PO BOX 12  
Highland Park, IL 60035

And to:

Attention: ~~Laura Knapp~~ Wesley Madara,  
NSYC Commodore ~~700 College Place~~349  
[Vine](#)  
Highland Park, IL 60035  
[laura@studiohp.netwmadara@  
gmail.com](mailto:laura@studiohp.netwmadara@gmail.com)  
847-757-0480

B. PARK DISTRICT OF HIGHLAND  
PARK 636 Ridge Road  
Highland Park, IL 60035  
Attention: Brian Romes, Executive Director  
[bromes@pdhp.org](mailto:bromes@pdhp.org)

With Copy to:  
Adam Simon  
Ancel, Glink  
140 S. Dearborn 6<sup>th</sup> Floor  
Chicago, Illinois 60603  
[asimon@ancelglink.com](mailto:asimon@ancelglink.com)

Mari Lynn Peters, Finance Director  
Park District of Highland Park  
[mpeters@pdhp.org](mailto:mpeters@pdhp.org)

## 21. Miscellaneous Provisions

- A. This Agreement sets forth the entire understanding of the Parties with respect to the subject matter hereof, and supersedes any and all previous communications and understandings, oral or written, between the Parties. This Agreement cannot be modified or amended unless in writing signed by both Parties and dated a date subsequent to the date of this Agreement.
- B. The headings of the paragraphs of this Agreement are for convenience and reference only, do not form any part of the Agreement, and in no way modify, interpret or construe the meaning of any provision of this Agreement, or the intent of the Parties.
- C. Nothing contained in this Agreement is intended, or shall be interpreted or construed, as creating any partnership or joint venture between the Parties, or as either expressly or implicitly providing any right, privilege or benefit of any kind whatsoever to any person or entity that is not a Party to this Agreement, or as acknowledging, establishing or imposing any legal duty or obligation on the part of either Party to any third party.
- D. This Agreement shall inure to the benefit of, and be binding upon the Parties and their respective permitted successors and assigns, provided however that neither this Agreement nor any right, interest or obligation of NSYC under this Agreement may be assigned in whole or in part by NSYC to any third party without the prior written consent of the District which the District may grant or withhold in its sole discretion, other than as provided in Section 5. The Parties intend for there to be no ~~third party~~third-party beneficiaries of this Agreement.
- E. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Venue for any dispute arising under this Agreement shall be exclusively in the Circuit Court of Lake County, Illinois.
- F. Survival. All repair and restoration, insurance and indemnification obligations, and all releases and waivers, described herein shall survive the expiration or earlier termination of this Agreement.
- G. CONTRACT CONSTRUCTION.  
The rule of contract law that any ambiguity in an agreement shall be construed against the party drafting the Agreement shall not be applicable to construction of this Agreement, as the Parties acknowledge they have been represented by counsel in regard to the negotiation and finalizing of this Agreement.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof, as of the year and date first above written.

NORTH SHORE YACHT CLUB      PARK DISTRICT OF HIGHLAND PARK

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: Commodore of NSYC

Its: Park Board President

\_\_\_\_\_

Attest: \_\_\_\_\_

Secretary, Board of Park Commissioners

DRAFT



## SCHEDULE "A"

Definition of Boating Season: For purposes of this agreement and as it pertains to scheduling, the following will be definitions for the Boating Season.

Pre-Season: April 1 – Friday before Memorial Day

Regular Season: Saturday before Memorial Day -Labor Day

Post – Season: Day after Labor Day – second Friday in November

Clubhouse: Following written notice from the Park District, and subject to Section 6 below, The North Shore Yacht Club shall have use of the clubhouse during the boating season at the following times:

1. NSYC Reserved Time: These are the times reserved at the beginning of the Regular boating season for regular club activities.

Tuesday: 5:00 p.m. - 10:00p.m.

Thursday: 5:00 p.m. - 10:00p.m

Saturday: 8:00 a.m. - 2:00 p.m.

Sunday: 8:00a.m. - 10:00 p.m.

Friday and Saturday Evenings: The PARK DISTRICT shall reserve the Clubhouse for NSYC Events one Friday Evening and one Saturday evening per month for the months of June, July, September, October, and November, and for two Saturday evenings in August. These Dates may be reserved in advance of the public reservations which begin on February 1 of each year. ~~The Saturday~~Saturday evening must be used for NSYC activities. Reserved time not used by NSYC will be made available to the PARK DISTRICT. The Clubhouse must be cleaned up (beginning 30 minutes prior to departure) and vacated Friday and Saturday nights by 11:00 p.m. unless previously approved by the PARK DISTRICT. Failure to vacate at designated time during NSYC Events on Friday and Saturday Evenings may result in a fine of \$100 if not vacated within an hour of the designated time, plus an additional \$400 per hour after the first hour.

Pre-Season and Post-Season: The NSYC may request in writing, times to utilize the facility for club activities. Utilization is subject to approval by the PARK DISTRICT and hours for Pre-Season or Post-season activities must align with gate closures associated with Park Hours as established in Section 4.01 of the District Conduct Ordinance.

2. Open Time: All times not listed above are available and must be scheduled individually through the PARK DISTRICT. The PARK DISTRICT may reserve time for other activities in the Clubhouse. Open times not reserved will be made available to the North Shore Yacht Club at the discretion of the PARK DISTRICT. The availability of Open Time not reserved by the public may be reserved three weeks or less prior to

the date desired and must be done through the PARK DISTRICT by a designated NSYC representative. If attendance for this request will exceed 15 individuals, normal rental procedures and fees may be required as determined by the PARK DISTRICT. The PARK DISTRICT will set its policies for making reservations.

3. Material Distribution: The NSYC will provide, upon request, the PARK DISTRICT with all membership and promotional material available for distribution. The PARK DISTRICT must be informed of proposed promotions, events and advertisements.
4. Season Parking Decals: PARK DISTRICT season parking decals are available through the PARK DISTRICT and are required for access to parking at the south property for both residents and non-residents. Season parking decals will be made available to non-resident NSYC members at the resident rate. Non-NSYC members attending Club events may request a complimentary one-day parking pass *on-site* through the NSYC Commodore or NSYC event manager.
5. General: The PARK DISTRICT representative and NSYC Commodore will meet to arrange for day-to-day facility usage items including, but not limited to: closets in the clubhouse, kitchen, locks, facility closing time, gate closing time and common areas usage
6. NSYC must provide a list of active members by May 1, 2024<sup>3</sup> and/or by request, indicating the number of residents and nonresidents as well as an annual detailed budget showing all anticipated revenue and expenditures for the upcoming fiscal year, as well as a year-end financial report by December 31, 2024<sup>3</sup> from the previous year.
- ~~7. Breakwater and Ramp Improvement: If the Breakwater and Ramp Improvement project is approved, the anticipated project schedule will impact or eliminate the usage of the facility through this License Agreement during the Post-Season.~~

## SCHEDULE B

### NOT-FOR-PROFIT ORGANIZATIONS/COMMUNITY GROUPS

- I. **Commercial General Liability Including: *Limits:***
- Bodily injury \$1,000,000 per occurrence
  - Property damage \$2,000,000 annual aggregate
  - Personal injury Occurrence Form
  - Advertising injury
  - Medical payments
  - Marine
  - ATHLETIC PARTICIPATION EXCLUSION DELETED (for athletic groups, programs, leagues)
1. **Coverage to be considered if these exposures exist as a result of the group's operations:**
- Ownership, use or maintenance of property
  - Incidental medical malpractice
  - Sexual abuse and molestation (for the group, not the individual)
  - Consumption or use of food products
  - Liquor liability
  - Workers Compensation
2. **Accident Medical Insurance:**  
Sports groups should also consider purchasing Accident Medical Insurance that pays the medical bills of an injured participant or staff member as excess coverage after benefits are paid under any other collectible insurance. This coverage is often required in many sports liability insurance programs.
- II. **Directors and Officers Liability** *Limits:*
- Wrongful acts \$1,000,000 per occurrence
  - Errors and omissions \$2,000,000 annual aggregate Claims-made Form
- III. **Liquor Liability** *Limits:*
- Host liquor liability (serve liquor) \$1,000,000 or statutory
  - Dram shop liability (sell liquor)
  - Workers Compensation

## SCHEDULE C

The PARK DISTRICT shall assign fixed rates regarding utility expenses incurred at the Clubhouse. The NSYC portion will be determined by using the expenses from the Boating Season, April 1, 202~~32~~<sup>32</sup> through the Second Friday in November, 202~~32~~<sup>32</sup> and per the percentage of use hours the Clubhouse is used by the NSYC.

The PARK DISTRICT will provide season opening and closing services for the beach areas including parking lot and landscaping areas. These services include the installation of the beach cables, sand ramp for small craft vessel launching and the boat racks. The PARK DISTRICT will also provide weekly grooming and debris removal services, so long as there is sufficient beach area and access for the beach grooming equipment. These services should be considered customary for all small craft vessel patrons and not specific to NSYC. In the event that a severe weather event or large lake waves cause damage to any of the beach area, the PARK DISTRICT will conduct repairs, debris removal and grooming services as soon as administratively possible for boating patrons. If the NSYC is in need of emergency repair services for their programs the PARK DISTRICT can provide these services. Direct costs for these services will be billed to the NSYC.

### Electrical

~~\$ 305.40~~ NSYC usage: 30% ~~(\$1,018)~~ utility expense from April 202~~32~~<sup>32</sup>-November 202~~32~~<sup>32</sup> (Waiting for November 202~~23~~<sup>23</sup> invoice. Will have actual amount at that time.)

~~\$305.40~~ **NSYC Total Portion** (this fixed amount will be added to annual payments).

**This fee must be paid in full by August 1, 202~~43~~<sup>43</sup>.**

## **SCHEDULE D**

### **Park District of Highland Park Application to Serve Alcoholic Beverages and Acquire Host Liquor/Liquor Liability Insurance**

#### **Serving**

Anyone serving alcoholic beverages at a Park District facility must fill out the attached forms and obtain Host Liquor/Liquor Liability Insurance. This insurance is available through the Park District Risk Management Agency (PDRMA) Policy #ESE010658 for a fee of \$195 per event (maximum of 100 attendees) (\$215 per event for over 100 attendees). Fill out the attached form with payment and check made out to the Park District of Highland Park or credit card information. Application must be made a minimum of 10 business days before the event.

#### **Selling**

Anyone selling alcoholic beverages, even if by tickets, or as part of a paid meal, must obtain a license from the City of Highland Park. Authorization for a 48-hour "Class D" liquor license may be obtained from the City by sending a copy of the approved Park District of Highland Park's Special Permit for Serving Alcoholic Beverages at Functions to:

Mayor  
City of Highland Park 1707 St.  
Johns Avenue Highland Park, IL  
60035

Include a check in the amount of \$25 per day made payable to the City of Highland Park.

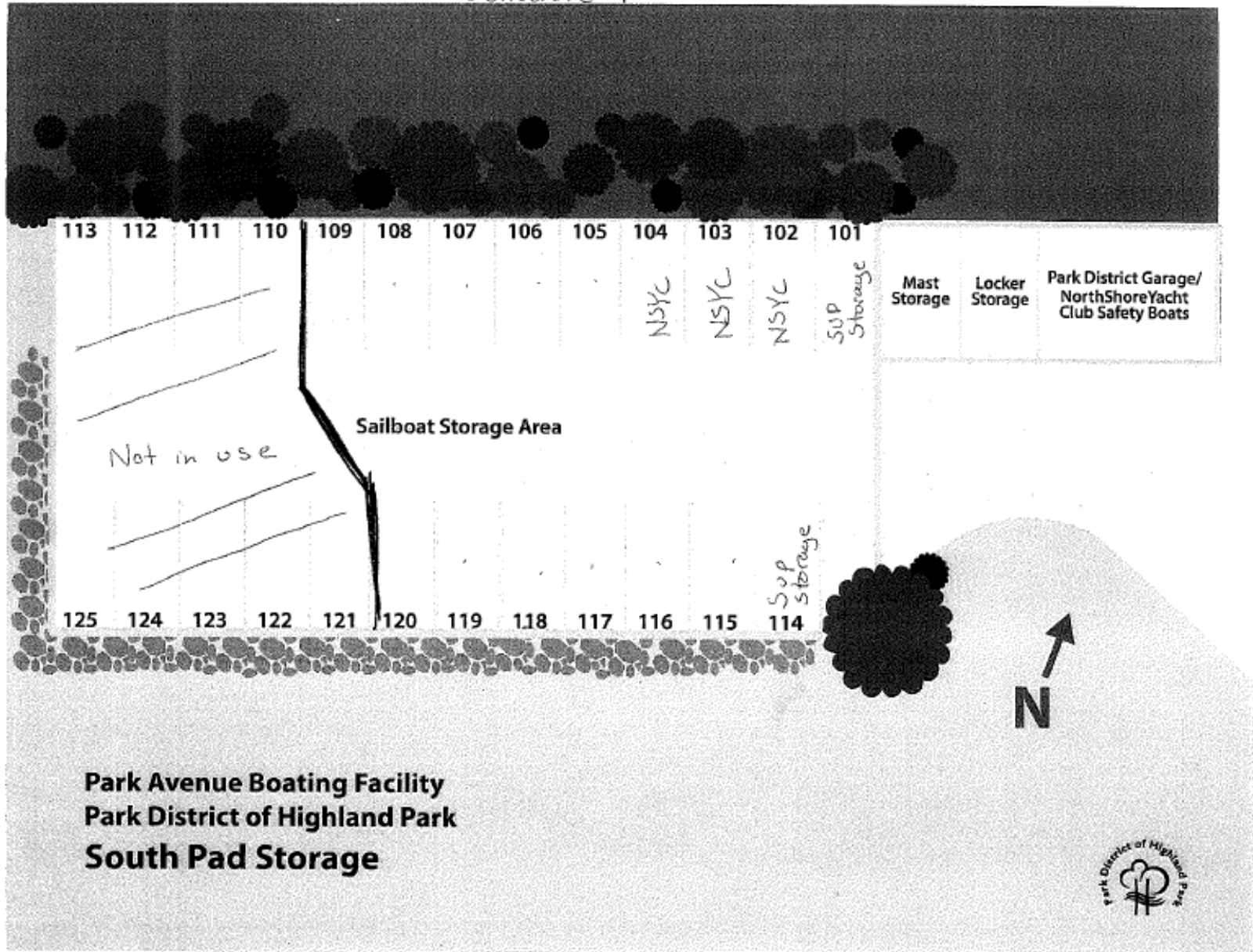
Dram Insurance in addition to the Host Liquor/Liquor Liability Insurance is required for any event where alcoholic beverages are sold. Total insurance cost for events of up to 100 people is \$365

## SCHEDULE E

Items for repair and timing of those repairs as discussed in meetings between Park District of Highland Park and North Shore Yacht Club

1. Deck Condition. District will maintain the deck for safety purposes. As time allows, aesthetic updates may occur that do not impact safety or performance, including refinishing and repainting, or striping the existing paint and re-staining may occur.
2. Gutters. District will ensure all gutters are cleaned and repaired, if required, prior to the start of season and will regularly check and clear debris throughout the season.
3. Lighting. District will ensure the navigation light by the hut is operational and repair and optimize light fixtures on and around the NSYC grounds prior to the start of the season, and during the season, if needed.
4. Dampness. District will regularly inspect the clubhouse for dampness and dehumidify as needed. District will maintain as much clearance above the foundation on the rear of the clubhouse as possible.
- ~~5.~~ ~~Fireplace. District will clean the flue of the clubhouse fireplace prior to start of season.~~
- ~~6.~~5. Bathrooms. District will ensure clubhouse toilets are operational ~~and do not "run"~~, showers and shower heads are operational, and stall locks are working prior to start of season. Women's Shower Door should be operational ~~and not fall off.~~
- ~~7.~~6. Doors. District will maintain exit doors and door hardware for proper operation.
- ~~8.~~7. Window Screens. District will repair any torn or missing screens and install on all windows, prior to start of season.
- ~~9.~~8. Firepit. District will maintain firepit enclosure and metal cover, as needed.
- ~~10.~~9. Trees. District will evaluate and address any hazardous trees, as needed.
- ~~11.~~10. Beach Storage. District will tighten storage cables and replace space markers prior to start of season. District will replace broken rollers on tiered racks prior to start of season.
- ~~12.~~11. Sand Ramp. District will provide a complete installation of the entire ramp, including all tiles, and/or steel grates, winch, and will maintain at start of season, throughout season, and subject to provisions outlined in schedule C. The winch will be secured in a position so that it can be accessible and operated by users.
- ~~13.~~12. Locker Room. District will repair locker latch hardware and door hinges to make sure doors open, close, and can be locked securely..

Schedule F





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# Memorandum

**To:** Park Board of Commissioners

**From:** Amalia Schwartz, Planning and Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Dan Voss, Director of Parks; Brian Romes, Executive Director

**Date:** December 6, 2023

**Subject:** **Construction Project Updates**

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## Summary

Staff will provide updates for the following capital purchases and construction projects:

- Park Avenue North
- Port Clinton and Old Elm Park Playground
- New Community Center at West Ridge Park
- The Preserve of Highland Park Compton Avenue Trail Connection



# Memorandum

**To:** Park Board of Commissioners  
**From:** Brian Romes, Executive Director  
**Date:** December 6, 2023  
**Subject:** **2024 Independence Day Planning Update**

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## **Summary**

The City of Highland Park and the Park District of Highland Park have been meeting to discuss events planned for July 4, 2024. Staff will provide an update.

To: Board of Park Commissioners

From: Samantha Santizo- Accounts Payable Administrator  
 Mari-Lynn Peters - Finance Director  
 Brian Romes - Executive Director

Date: December 6, 2023

Subject: Bills presented for the Board's review on December 06, 2023.  
 Checks written November 30, 2023.

**BILLS**

<b><u>DATE</u></b>	<b><u>AMOUNT</u></b>
November 30, 2023 Emergency Checks	\$ 801.50
November 30, 2023	\$ 381,475.49
Void Payments	\$ -
Bank Drafts	\$ 14,911.37
P-Card	\$ 221,041.16
<b>TOTAL</b>	<b>\$ 618,229.52</b>

**PAYROLL DISBURSEMENTS**

<b>TOTAL</b>	<b>\$ -</b>
<b>GRAND TOTAL</b>	<b>\$ 618,229.52</b>



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
15147	ABC PRINTING COMPANY	11/30/2023	Regular	0.00	167.98	189983
<a href="#">279395</a>	Invoice	10/23/2023	Winter Registration Mesh Banners w/Wind Sl..	0.00	167.98	
10034	ABSOLUTE HOME IMPROVEMENTS	11/30/2023	Regular	0.00	44,500.00	189984
<a href="#">2023 Signs Invoice..</a>	Invoice	11/20/2023	2023 Districtwide Signage Installation	0.00	38,600.00	
<a href="#">Millard Park-Quote..</a>	Invoice	11/10/2023	2023 Millard Park Shed Demoliton-Upper po...	0.00	2,750.00	
<a href="#">Quote-1</a>	Invoice	11/10/2023	Fink Park-Remove/Replace drinking fountain	0.00	3,150.00	
14293	AMAZING MINDS 2 LLC	11/30/2023	Regular	0.00	864.00	189985
<a href="#">111423</a>	Invoice	11/14/2023	Fall II Session 10/25/23-12/20/23	0.00	864.00	
19172	AQUAMOON LLC	11/30/2023	Regular	0.00	640.00	189986
<a href="#">23-1734</a>	Invoice	10/31/2023	Aquarium Service	0.00	640.00	
19161	ASHLEY MENESEE	11/30/2023	Regular	0.00	29.00	189987
<a href="#">2149247</a>	Invoice	11/20/2023	Refund	0.00	29.00	
20071	AVALON PETROLEUM COMPANY	11/30/2023	Regular	0.00	12,689.53	189988
<a href="#">009060</a>	Invoice	10/12/2023	Unleaded fuel 10/12/23	0.00	1,170.83	
<a href="#">009069</a>	Invoice	10/13/2023	Unleaded fuel 10/13/23	0.00	766.11	
<a href="#">009076</a>	Invoice	10/17/2023	Unleaded fuel 10/17/23	0.00	934.56	
<a href="#">009089</a>	Invoice	10/20/2023	Unleaded fuel 10/20/23	0.00	1,339.12	
<a href="#">009222</a>	Invoice	10/26/2023	Unleaded fuel 10/26/23	0.00	1,430.00	
<a href="#">009255</a>	Invoice	10/30/2023	Unleaded fuel 10/30/23	0.00	1,007.12	
<a href="#">009271</a>	Invoice	11/04/2023	Unleaded fuel 11/4/23	0.00	1,072.62	
<a href="#">009285</a>	Invoice	11/09/2023	Unleaded fuel 11/9/23	0.00	1,123.44	
<a href="#">040144</a>	Invoice	10/13/2023	Diesel fuel 10/13/23	0.00	1,048.97	
<a href="#">040182</a>	Invoice	10/26/2023	Diesel fuel 10/26/23	0.00	1,142.96	
<a href="#">040381</a>	Invoice	11/04/2023	Diesel fuel 11/4/23	0.00	913.70	
<a href="#">040402</a>	Invoice	11/09/2023	Diesel fuel 11/9/23	0.00	740.10	
20553	BENJAMIN KUTSCHEID	11/30/2023	Regular	0.00	249.98	189989
<a href="#">110223</a>	Invoice	11/02/2023	Reimbursement-Staples purchase for new c...	0.00	249.98	
10363	BUREAU VERITAS TECHNICAL ASSESSN	11/30/2023	Regular	0.00	2,375.00	189990
<a href="#">VIS65400-001</a>	Invoice	10/23/2023	Senior Center:Utility Allowance 10/19/23	0.00	2,375.00	
20521	CHRIST OUR HOPE PARISH	11/30/2023	Regular	0.00	200.00	189991
<a href="#">231114</a>	Invoice	11/14/2023	Nov 2023-Dia De Los Muertos Performance	0.00	200.00	
20147	CHICAGO COMMUNICATIONS LLC	11/30/2023	Regular	0.00	614.00	189992
<a href="#">346228</a>	Invoice	08/22/2023	Replacement Camera-Infra Red 5mp-Outdoo...	0.00	614.00	
10463	CHICAGO TRIBUNE COMPANY	11/30/2023	Regular	0.00	51.43	189993
<a href="#">080130614000</a>	Invoice	09/30/2023	9/1/23 Online Classified Listing	0.00	51.43	
19612	REBELS BASKETBALL	11/30/2023	Regular	0.00	1,300.00	189994
<a href="#">11022023</a>	Invoice	11/02/2023	Ridgewood Shootout 1/26/24-1/28/24	0.00	1,300.00	
10537	COMMONWEALTH EDISON COMPANY	11/30/2023	Regular	0.00	5,300.22	189995
<a href="#">111023 02032300..</a>	Invoice	10/10/2023	1390 Sunset Rd 10/12/23-11/10/23	0.00	1,450.59	
<a href="#">111723 18122640..</a>	Invoice	11/17/2023	636 Ridge Rd 10/19/23-11/17/23	0.00	2,861.85	
<a href="#">111723 18147670..</a>	Invoice	11/17/2023	ES Egandale 1N Park 10/19/23-11/17/23	0.00	50.97	
<a href="#">112023 72610440..</a>	Invoice	11/20/2023	1240 Fredrickson Pl (POGO) 10/20/23-11/20...	0.00	936.81	
20076	COUNSILMAN-HUNSAKER	11/30/2023	Regular	0.00	1,113.00	189996

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">24101</a>	Invoice	11/15/2023	PDRMA Site Audit/Visit 10/12/23 Rec Center	0.00	1,113.00	
20551	DIGI MAC SOLUTIONS, INC.	11/30/2023	Regular	0.00	595.25	189997
<a href="#">8151</a>	Invoice	07/02/2019	Past Due Invoice#8151-Ricoh Toner	0.00	595.25	
20554	DIVINE SIGNS AND GRAPHICS	11/30/2023	Regular	0.00	4,255.00	189998
<a href="#">41546</a>	Invoice	11/09/2023	Park Ave Memorial Plaques	0.00	4,255.00	
10762	DUNLOP SPORTS GROUP AMERICAS	11/30/2023	Regular	0.00	1,777.44	189999
<a href="#">7695755 SO</a>	Invoice	11/13/2023	TB Grand Prix Regular Duty 3B-Quantity 432	0.00	1,391.04	
<a href="#">7696921 SO</a>	Invoice	11/14/2023	TB Grand Prix Regular Duty 3B-Quantity 120	0.00	386.40	
10828	ERIC GOLMON	11/30/2023	Regular	0.00	816.00	190000
<a href="#">110723</a>	Invoice	11/07/2023	Reimbursement-One Day Shootouts, travel ...	0.00	816.00	
10842	EUGENE DUNN	11/30/2023	Regular	0.00	40.08	190001
<a href="#">2156938</a>	Invoice	11/28/2023	Refund	0.00	40.08	
17719	CONSTELLATION NEWENERGY - GAS D	11/30/2023	Regular	0.00	1,468.08	190002
<a href="#">3890758</a>	Invoice	11/14/2023	1201 Park Ave W - October 2023	0.00	1,468.08	
10914	FOX VALLEY FIRE & SAFETY CO	11/30/2023	Regular	0.00	1,130.35	190003
<a href="#">IN00637518</a>	Invoice	10/23/2023	CIA-Fire Extinguisher Service	0.00	94.55	
<a href="#">IN00637519</a>	Invoice	10/23/2023	Deer Creek-Fire Extinguisher Service	0.00	33.75	
<a href="#">IN00637520</a>	Invoice	10/23/2023	HCAP-Fire Extinguisher Service	0.00	22.50	
<a href="#">IN00637521</a>	Invoice	10/23/2023	Cunniff Athletic Shelter-Fire Extinguisher Ser...	0.00	13.50	
<a href="#">IN00637522</a>	Invoice	10/23/2023	SVGC-Fire Extinguisher Service	0.00	29.25	
<a href="#">IN00637523</a>	Invoice	10/23/2023	West Ridge-Fire Extinguisher Service	0.00	56.25	
<a href="#">IN00637524</a>	Invoice	10/23/2023	Rosewood-Fire Extinguisher Service	0.00	11.25	
<a href="#">IN00637525</a>	Invoice	10/23/2023	Yacht Club/Park Ave-Fire Extinguisher Service	0.00	6.75	
<a href="#">IN00637526</a>	Invoice	10/23/2023	POGO-Fire Extinguisher Service & Repair	0.00	151.00	
<a href="#">IN00637527</a>	Invoice	10/23/2023	Rec Center-Fire Extinguisher Service	0.00	463.00	
<a href="#">IN00637528</a>	Invoice	10/23/2023	Golf Learning Center-Fire Extinguisher Service	0.00	6.75	
<a href="#">IN00645006</a>	Invoice	11/28/2023	Heller-Fire Extinguisher Service	0.00	241.80	
10974	GEWALT HAMILTON ASSOCIATES INC	11/30/2023	Regular	0.00	13,291.24	190004
<a href="#">5121.002-4</a>	Invoice	11/07/2023	PDHP Deck Replacement CA Services 10/1/2...	0.00	3,641.24	
<a href="#">5121.051-5</a>	Invoice	11/07/2023	Fink Park Baseball Field II Services thru 10/2...	0.00	9,650.00	
17541	GOVTEMPSUSA LLC	11/30/2023	Regular	0.00	735.00	190005
<a href="#">315641</a>	Invoice	11/16/2023	Barb Cremin HR help Period Ending 11/05/23	0.00	735.00	
19596	GUEST AUTOMATION INC	11/30/2023	Regular	0.00	520.00	190006
<a href="#">IN20233140</a>	Invoice	11/08/2023	Remote support-power bump & onsite IT iss...	0.00	520.00	
11125	HITCHCOCK DESIGN GROUP	11/30/2023	Regular	0.00	6,664.00	190007
<a href="#">31483</a>	Invoice	10/31/2023	Park Ave Beach Phase One Final Design 10/3...	0.00	6,664.00	
19761	THE ULTIMATE SCHOOL OF GUITAR	11/30/2023	Regular	0.00	4,575.20	190008
<a href="#">751</a>	Invoice	11/13/2023	4 Session Dates 8/28/23-10/21/23	0.00	4,575.20	
14419	INVEX DESIGN	11/30/2023	Regular	0.00	360.00	190009
<a href="#">2311</a>	Invoice	11/17/2023	Annual Cloudflare optimization/caching serv...	0.00	360.00	
18561	J MILLER MARKETING INC	11/30/2023	Regular	0.00	1,800.00	190010
<a href="#">25333</a>	Invoice	11/06/2023	November 2023 Online Management	0.00	1,800.00	
19677	LASALLE NETWORK	11/30/2023	Regular	0.00	525.00	190011
<a href="#">652618</a>	Invoice	11/13/2023	11/12/23 Regular-Suzan Pero: IT Specialist	0.00	525.00	
20283	STRATUS BUILDING SOLUTIONS OF CH	11/30/2023	Regular	0.00	1,185.00	190012
<a href="#">6403206</a>	Invoice	11/01/2023	Janitorial Service for November 2023	0.00	1,185.00	
20526	LESLIE GOLDSTEIN	11/30/2023	Regular	0.00	252.00	190013
<a href="#">2143328</a>	Invoice	11/14/2023	Refund	0.00	252.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18474	LRS , LLC	11/30/2023	Regular	0.00	1,777.89	190014
<a href="#">LR5513086</a>	Invoice	10/25/2023	3100 Trail Way 11/1/23-11/30/23	0.00	329.76	
<a href="#">LR5513089</a>	Invoice	10/25/2023	1801 Sunset Rd 11/1/23-11/30/23	0.00	92.92	
<a href="#">LR5528310</a>	Invoice	11/25/2023	2205 Skokie Valley Rd 12/1/23-12/31/23	0.00	84.24	
<a href="#">LR5528423</a>	Invoice	11/25/2023	1390 Sunset Rd 12/1/23-12/31/23	0.00	84.24	
<a href="#">LR5528424</a>	Invoice	11/25/2023	1240 Fredrickson POGO 12/1-12/31 & Extra ...	0.00	736.73	
<a href="#">PS573794</a>	Invoice	11/16/2023	POP for Walters, Cunniff Pickleball 11/17-12...	0.00	450.00	
11653	MAG CONSTRUCTION CO.	11/30/2023	Regular	0.00	33,995.00	190015
<a href="#">17-922</a>	Invoice	11/14/2023	Moraine bridge-concrete repairs	0.00	10,480.00	
<a href="#">17-923</a>	Invoice	11/14/2023	Moraine Beach-Stair Repair	0.00	23,515.00	
19542	MARI-LYNN PETERS - PETTY CASH	11/30/2023	Regular	0.00	347.68	190016
<a href="#">112823</a>	Invoice	11/29/2023	Reimbursement for Petty Cash-West Ridge	0.00	347.68	
20555	METROPOLITAN INDUSTRIES, INC.	11/30/2023	Regular	0.00	11,384.00	190017
<a href="#">INV054865</a>	Invoice	09/27/2023	Furnished one new replacement pump	0.00	11,384.00	
19915	MIDWEST SPORT SURFACES, LLC	11/30/2023	Regular	0.00	13,900.00	190018
<a href="#">111623</a>	Invoice	11/16/2023	2023 Spring Reconditioning-4 Har-Tru tennis...	0.00	13,900.00	
10006	NCPERS GROUP LIFE INSURANCE	11/30/2023	Regular	0.00	32.00	190019
<a href="#">3301102023</a>	Invoice	09/01/2023	NCPERS Group Life Insurance-October 2023 ...	0.00	32.00	
10006	NCPERS GROUP LIFE INSURANCE	11/30/2023	Regular	0.00	48.00	190020
<a href="#">3301112023</a>	Invoice	10/01/2023	NCPERS Group Life Insurance-November 20...	0.00	48.00	
13604	NORTH SHORE GAS	11/30/2023	Regular	0.00	6,522.96	190021
<a href="#">110623 06011450...</a>	Invoice	11/06/2023	3100 Trail Way (Centennial Ice) 10/1/23-10/...	0.00	1,335.64	
<a href="#">110623 06024054...</a>	Invoice	11/06/2023	1240 Fredrickson Pl(Hidden Creek) 10/1/23-...	0.00	224.09	
<a href="#">111423 06011450...</a>	Invoice	11/14/2023	636 Ridge Rd 10/1/23-10/31/23	0.00	620.79	
<a href="#">111423 06011450...</a>	Invoice	11/14/2023	RCHP 10/12/23-11/12/23	0.00	1,536.80	
<a href="#">111623 06011450...</a>	Invoice	11/16/2023	Deer Creek 10/17/23-11/13/23	0.00	1,178.81	
<a href="#">111623 06011450...</a>	Invoice	11/16/2023	1240 Fredrickson Pl 10/17/23-11/10/23	0.00	939.69	
<a href="#">111623 06022257...</a>	Invoice	11/16/2023	1390 Sunset Rd 10/17/23-11/10/23	0.00	269.76	
<a href="#">111623 06024054...</a>	Invoice	11/16/2023	1377 Clavey Rd 10/17/23-11/10/23	0.00	93.07	
<a href="#">111623 06024054...</a>	Invoice	11/16/2023	3100 Trail Way 10/17/23-11/10/23	0.00	95.52	
<a href="#">111623 06024054...</a>	Invoice	11/16/2023	Aquatic Park 10/17/23-11/10/23	0.00	108.59	
<a href="#">111723 06024054...</a>	Invoice	11/17/2023	2900 Trailway Cunniff Park Shelter 10/14-11...	0.00	120.20	
20075	NRG BUSINESS MARKETING	11/30/2023	Regular	0.00	4,699.31	190022
<a href="#">HS33924208</a>	Invoice	11/07/2023	1240 Fredrickson Pl(Hidden Creek) 10/1/23-...	0.00	40.15	
<a href="#">HS33924209</a>	Invoice	11/07/2023	3100 Trail Way (Centennial Ice) 10/1/23-10/...	0.00	3,433.25	
<a href="#">HS33938496</a>	Invoice	11/15/2023	636 Ridge Rd 10/1/23-10/31/23	0.00	1,225.91	
11959	NSSRA	11/30/2023	Regular	0.00	168,103.98	190023
<a href="#">887</a>	Invoice	11/16/2023	2nd Installment 2023 Member Agency Contr...	0.00	168,103.98	
20105	PACE ANALYTICAL SERVICES, LLC	11/30/2023	Regular	0.00	2,618.80	190024
<a href="#">I9574453</a>	Invoice	11/02/2023	Exterior water fountain testing (half)	0.00	1,309.40	
<a href="#">I9574455</a>	Invoice	11/02/2023	Exterior water fountain testing (half)	0.00	1,309.40	
11998	PARK DISTRICT RISK MGMT AGCY	11/30/2023	Regular	0.00	800.00	190025
<a href="#">111423 ICM053699</a>	Invoice	11/14/2023	Carol Craig theft case# ICM053699	0.00	800.00	
16344	PARKS FOUNDATION OF HIGHLAND P/	11/30/2023	Regular	0.00	660.00	190026
<a href="#">112823</a>	Invoice	11/28/2023	Reimbursement-Specialities Direct Inv#2339...	0.00	660.00	
18412	PATRICK GOSS	11/30/2023	Regular	0.00	130.00	190027
<a href="#">110723</a>	Invoice	11/07/2023	Payment for 2 games umpired on 9/19/23	0.00	130.00	
15146	PETER E HERNANDEZ	11/30/2023	Regular	0.00	543.75	190028
<a href="#">11042023045</a>	Invoice	11/04/2023	11/4/23 Photography & Editing/Retouching	0.00	265.00	
<a href="#">11062023046</a>	Invoice	11/06/2023	11/6/23 Photography & Editing/Retouching	0.00	278.75	



Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16459	SANTO SPORT STORE	11/30/2023	Regular	0.00	15,338.55	190029
<a href="#">709876</a>	Invoice	10/23/2023	172 Champro basketball jerseys & 22 adult j...	0.00	3,417.00	
<a href="#">709893</a>	Invoice	10/23/2023	92 Badger Adult Performance shirts	0.00	1,156.00	
<a href="#">709924</a>	Invoice	10/31/2023	78 youth dri-fit shirts & 20 adult dri-fit shirts	0.00	1,200.50	
<a href="#">709927</a>	Invoice	11/13/2023	97 basketball jerseys & 103 basketball shorts	0.00	6,413.00	
<a href="#">709930</a>	Invoice	11/02/2023	2 Russell Adult Dri-Power Fleece Hoodie	0.00	104.00	
<a href="#">709939</a>	Invoice	11/13/2023	90 youth reversible tanks/7 adult reversible ...	0.00	609.75	
<a href="#">709950</a>	Invoice	11/13/2023	90 youth dryblend hoodies/7 adult dryblend...	0.00	2,279.50	
<a href="#">709951</a>	Invoice	11/13/2023	3 youth basketball jerseys & 1 basketball sho...	0.00	158.80	
20552	SHERINE ANN ADELI	11/30/2023	Regular	0.00	400.00	190030
<a href="#">110923</a>	Invoice	11/09/2023	Videotapping/Editing "Winterizing Bees"	0.00	400.00	
20529	SMARTSHEET INC.	11/30/2023	Regular	0.00	1,200.00	190031
<a href="#">INV1576181</a>	Invoice	11/05/2023	Business Plan-Licensed Users 11/6/23-11/5/...	0.00	1,200.00	
19976	TGF ENTERPRISES INC	11/30/2023	Regular	0.00	1,030.00	190032
<a href="#">4069</a>	Invoice	10/04/2023	9/25/23 Cattail treatment-SVGC	0.00	1,030.00	
12591	THELEN MATERIALS, LLC	11/30/2023	Regular	0.00	972.79	190033
<a href="#">430872</a>	Invoice	11/25/2023	Diamond Bunker Sand 11/22/23	0.00	972.79	
14723	THERMFLO INC	11/30/2023	Regular	0.00	6,887.00	190034
<a href="#">T26565INV</a>	Invoice	09/05/2023	Completed cooling system maintenance	0.00	6,887.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	108	52	0.00	381,475.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>108</b>	<b>52</b>	<b>0.00</b>	<b>381,475.49</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	381,475.49
			<u>381,475.49</u>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03879 - 11/30/23 Parks Foundation-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16344	PARKS FOUNDATION OF HIGHLAND P/	11/30/2023	Regular	0.00	51.50	189982
<a href="#">11282023</a>	Invoice	11/28/2023	Foundation funds collected at PDHP-Novem...	0.00	51.50	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	51.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>51.50</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	51.50
			<hr/>
			51.50



Park District of Highland Park, IL

# Check Register

Packet: APPKT03878 - 11/30/23 Studio E 16-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18411	STUDIO E 16, LLC	11/30/2023	Regular	0.00	750.00	189981
<a href="#">112823</a>	Invoice	11/28/2023	2 minute looping video for CIA	0.00	750.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	750.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>750.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	750.00
			<hr/>
			<b>750.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03864 - Bank Draft 11/13/23 Health Equity  
INV5844562

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	11/13/2023	Bank Draft	0.00	793.85	DFT0004508
<a href="#">INV5844562</a>	Invoice	11/13/2023	PMB Payments-DCFSA/Visa Card Payments-...	0.00	793.85	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	793.85
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>793.85</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	793.85
			<hr/>
			<b>793.85</b>





Park District of Highland Park, IL

# Check Register

Packet: APPKT03865 - Bank Draft 11/16/23 Illinois Department of Revenue Sales Tax

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	11/16/2023	Bank Draft	0.00	900.00	DFT0004509
<a href="#">103123</a>	Invoice	11/16/2023	October 2023 ST-1 Sales/Use Tax - ST-1 Pay...	0.00	900.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	900.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>900.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	900.00
			<hr/>
			<b>900.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03867 - Bank Draft 11/17/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11161	ICMA RETIREMENT TRUST #302037	11/17/2023	Bank Draft	0.00	4,295.89	DFT0004511
<a href="#">111723 ICMA 457</a>	Invoice	11/17/2023	11/17/23 ICMA 457 Deductions Plan#302037	0.00	4,295.89	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,295.89
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>4,295.89</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	4,295.89
			<hr/>
			<b>4,295.89</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03866 - Bank Draft 11/17/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
12825	ICMA RETIREMENT TRUST #705568	11/17/2023	Bank Draft	0.00	285.00	DFT0004510
<a href="#">111723 ICMA Roth</a>	Invoice	11/17/2023	Pay Period 11/17/23 ICMA Roth IRA Plan#70...	0.00	285.00	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>285.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	285.00
			<hr/>
			<b>285.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03868 - Bank Draft 11/20/23 Health Equity  
INV5865540

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	11/20/2023	Bank Draft	0.00	4,627.36	DFT0004512
<a href="#">INV5865540</a>	Invoice	11/20/2023	PMB Payments DCFSA/HCFA, Visa Card Pa...	0.00	4,627.36	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,627.36
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>4,627.36</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	4,627.36
			<hr/>
			<b>4,627.36</b>





Park District of Highland Park, IL

# Check Register

Packet: APPKT03875 - Bank Draft 11/21/23 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10058	AFLAC	11/21/2023	Bank Draft	0.00	438.56	DFT0004514
<a href="#">103123 AFLAC</a>	Invoice	11/21/2023	AFLAC Deduction Period Ending 10/31/2023	0.00	438.56	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	438.56
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>438.56</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	438.56
			<hr/>
			<b>438.56</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03876 - Bank Draft 11/27/23 Health Equity  
INV5882869

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	11/27/2023	Bank Draft	0.00	3,466.76	DFT0004515
<a href="#">INV5882869</a>	Invoice	11/27/2023	PMB Payments-DCFSA/Visa Card Payments ...	0.00	3,466.76	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	3,466.76
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>3,466.76</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	3,466.76
			<hr/>
			<b>3,466.76</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03877 - Bank Draft 11/29/23 Health Equity  
INV5894164

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	11/29/2023	Bank Draft	0.00	103.95	DFT0004516
<a href="#">INV5894164</a>	Invoice	11/29/2023	Nov 2023 HCFS/DCFS/HCDC FSA Admin F...	0.00	103.95	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	103.95
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>103.95</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	103.95
			<hr/>
			<b>103.95</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03872 - P-Card Statement 10/8/23-11/7/23 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
10313	BOA P-CARD STATEMENTS	11/07/2023	Bank Draft	0.00	221,041.16	DFT0004513
<a href="#">110723</a>	Invoice	11/07/2023	P-Card with PA	0.00	221,041.16	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	221,041.16
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>221,041.16</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	11/2023	221,041.16
			<hr/>
			<b>221,041.16</b>