

NOTICE OF REGULAR MEETING

Wednesday, June 28, 2023

Regular Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

REGULAR MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. ADOPTING A PROCLAMATION FOR THE DESIGNATION OF JULY AS PARKS AND RECREATION MONTH
- VI. CONSENT AGENDA
 - A. Approval of the Minutes May 10, 2023 Workshop Meeting
 - B. Approval of the Minutes May 16, 2023 Finance Committee Meeting
 - C. Approval of the Minutes May 24, 2023 Annual Meeting
 - D. Approval of the Minutes May 24, 2023 Regular Meeting
 - E. Approval of Resolution 2023-07 Authorizing a Sole Source Contract for Procurement of the ABI Force Z-23 with Attachments
 - F. Rejection of 2023 Larry Fink Memorial Park Baseball Field Improvements Bids
 - G. Bills and Payroll in the amount of \$3,326,373.23
- VII. FINANCIAL FORECASTS TREASURER'S REPORT
- VIII. UNFINISHED BUSINESS
 - A. Consideration to Approve the 2023 Hidden Creek Aqua Park Pool Shell Replacement Bid
- IX. NEW BUSINESS
 - A. Consideration to Approve Resolution 2023-06 Ratifying the Waiving of Competitive Bidding for Procurement of an Emergency Repair
 - B. Consideration to Approve the First Student Transportation Services Contract Extension for Summer Camp
 - C. Parks Foundation Update
 - A. Board Committee Updates
 - B. Director's Report
 - C. Board Comments
- X. OTHER BUSINESS
- XI. OPEN TO PUBLIC TO ADDRESS THE BOARD

NOTICE OF REGULAR MEETING

Wednesday, June 28, 2023

Regular Meeting

6:00 pm

**Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream**

- XII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XIII. ACTION FROM CLOSED SESSION IF ANY**
- XIV. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners

From: Liz Gogola, Director of Communications and Marketing; Brian Romes, Executive Director

Date: June 28, 2023

Subject: **Adopting a Proclamation for the Designation of July as Parks and Recreation Month**

Summary

Parks and recreation are an integral part of the Highland Park community, providing critical programs for development, mental health, and physical wellness, and providing a place for children and adults to connect with nature and recreate outdoors. By proclaiming July as Parks and Recreation Month, the community and local leadership have the opportunity to officially acknowledge the importance of parks and recreation and the benefits it provides.

Recommendation

Staff recommends approval from the Park Board of Commissioners to adopt a Proclamation for the designation of July as Parks and Recreation Month.



Park District of Highland Park
DESIGNATION OF JULY AS
PARKS AND RECREATION MONTH
July 1 through July 31, 2023

- WHEREAS** parks and recreation are an integral part of communities throughout this country, including Highland Park; and
- WHEREAS** the Park District of Highland Park provides stewardship of over our community's 800 acres of open space land, 44 parks, four beaches, 39 playgrounds, 15 miles of walking and biking paths, 28 indoor/outdoor tennis courts, 24 pickleball courts, 16 basketball courts, one golf course, one driving range and mini-golf course, three off-leash dog parks, and 29 sports fields, and eleven facilities and offers over 3,500 recreational and educational programs annually.
- WHEREAS** over 90% of our residents live within a 10-minute walk of one of our community parks, a benefit only a small percentage of communities in the United States can claim,
- WHEREAS** our parks and recreational opportunities promote health and wellness, improving the physical and mental health of our residents; and
- WHEREAS** our parks and recreational opportunities promote time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and
- WHEREAS** our parks and recreational opportunities encourage physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and
- WHEREAS** the Park District of Highland Park's programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and
- WHEREAS** our parks and recreational opportunities increase our community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and
- WHEREAS** the Park District of Highland Park is fundamental to the environmental well-being of our community; and
- WHEREAS** our parks and recreational opportunities are essential and adaptable infrastructure that makes our community resilient in the face of natural disasters and climate change; and
- WHEREAS** our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and
- WHEREAS** the U.S. House of Representatives has designated July as Parks and Recreation Month; and
- WHEREAS** Highland Park recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY the Park Board of Commissioners that July is recognized as Parks and Recreation Month in Highland Park.

Adopted this 28th day of June 2023.

President, Board of Park Commissioner

ATTEST:

Secretary, Board of Park Commissioners

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
MAY 10, 2023**

The meeting was called to order at 6:00 p.m. President Grossberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Voss; Director Gogola; Director Murrin; Director Hall, Manager Schwartz; Manager Good, Manager Kutscheid, Manager Noonan, Coordinator Hejnowski

Guest Speakers: Danielle Wilson, Recreational Consultant BerryDunn; Eric Risinger AIA Principal, Holabird and Root; Rusty Walker, Design Principal Holabird and Root

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

ADOPTION OF THE BEACH AND BOATING SAFETY WEEK PROCLAMATION

President Grossberg reported that the Park District of Highland Park manages four (4) lakefront properties including Rosewood Beach as our dedicated swimming beach, and Park Avenue Boating Facility, as our dedicated recreational boating facility. With the summer swimming and boating season beginning Memorial Day Weekend, the Park District, along with the City of Highland Park, wishes to approve the following Beach and Boating Safety Week Proclamation drawing attention to beach safety practices all summer.

President Grossberg read aloud the Beach and Boating Safety Week Proclamation.

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg to adopt the Beach and Boating Safety Week Proclamation declaring May 20 - 29 as Highland Park Beach and Boating Safety Week.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

FONTANA-PASQUESI PARK NAMING UPDATE

Director Gogola reported that at the April 18, 2023, Finance Committee Meeting, staff presented a proposed donation of \$250,000 from Larry Fontana-Pasquesi to rename Cloverdale Park in honor of his family and other Italian families that settled in Highland Park beginning in the early 1900s. Based on feedback from the Finance Committee, staff met with Mr. Fontana-Pasquesi to determine a contract term limit. Director Gogola introduced Mr. Fotana-Pasquesi.

Mr. Fotana-Pasquesi shared his Italian history and how it corelates to Highland Park.

The Park Board of Commissioners thanked Mr. Fotana-Pasquesi for attending tonight’s meeting, sharing his history, and his generous donation to rename Cloverdale Park.

Director Gogola reported an agreement will be drafted and shared with Mr. Fotana-Pasquesi and the Park Board of Commissioners. The name will be laid down for sixty (60) days before being formally approved by the Park Board of Commissioners.

WEST RIDGE PARK AND SITE PROJECT UPDATE

Manager Schwartz reported at the Facility and Recreation Committee Meeting on November 4, 2022, architects with Holabird and Root presented a report on Preliminary Planning services to address the aging West Ridge Center facility. The report included visioning and strategic planning, site analysis, program assessment and preliminary concept design. At the conclusion of that meeting, The Committee recommended staff conduct an additional recreation program assessment, including a market analysis and financial cost recovery analysis for programs associated with a new or renovated West Ridge Center facility.

Over the past four (4) months the Park District has been working with consultants from BerryDunn to complete the recreation program assessment. The draft assessment has been reviewed by staff, the Park Board and Holabird and Root to further inform the West Ridge Center and Site Preliminary Planning report.

Mr. Risinger, Holabird and Root, reviewed the market study reconciliation to construct a new building on the same site.

Commissioner Ruttenberg would like to know the additional costs to implement safety measures required by schools, when those costs are available.

Commissioner Kaplan would like to know the square footage of the current West Ridge Center.

Mr. Risinger reported that the current square footage of West Ridge Center is 45,000 square feet. Currently, several spaces are vacant when not in use. The new building will have a reduced footprint; however, rooms will be developed with efficiency, so that they are always in use (multiuse design).

Commissioner Bernstein would like to know the calculations used to determine storage space.

Mr. Risinger reported that furniture and programming equipment were used to calculate storage space needs.

Commissioner Bernstein would like to know if the new building will provide flexibility for future expansion.

Mr. Risinger reported that the building will have intuitive spaces with the intention of future expansion. Also, if this project is awarded PARC Grant Funds, the footprint would expand to 34,000 square feet.

Lastly, Mr. Risinger shared a map of the development zones at the site, identifying building space, green space (athletic fields, playgrounds, etc.) and parking.

Mr. Ruttenberg would like to know if the athletic field reconfigurations are included in the project budget.

Manager Schwartz reported that the athletic field reconfigurations are not funded in this project, it would be an item in the master plan.

As for next steps, Manager Schwartz reported that the proposal will be presented at the May 16 Finance Committee. Staff are looking to award a design contract for the next phase in June. This aligns with the PARC Grant submission deadline.

Staff received consensus from the Park Board of Commissioners to gather a proposal from Holabird and Root based on the market study reconciliation to construct a new building on the same site.

CONSTRUCTION PROJECT UPDATES

A. Centennial Ice Arena Facility and Site Renovations project

Manager Schwartz shared images of the exterior improvements showcasing the facility entrance and vestibule, the parking lot turn around and pedestrian pathways. She also shared images of the interior renovations showcasing the lobby and front desk area. There are a few changes orders left to finish the exterior façade.

B. Moroney Park Playground Improvements Project

Director Smith reported that construction began on May 1, 2023, and shared images of the demolition. He shared a project timeline, reporting that staff anticipates the project will be completed in late June.

C. Park Avenue Breakwater and Boat Ramp Project

Director Smith shared images of construction on the breakwater and boat ramp area, showcasing rebar and concrete being placed in the breakwater.

D. Larry Fink Memorial Park Baseball Field Improvements project

Director Smith reported that the bid opening was held last week. The Park District received two bids; both came in significantly higher than the project budget. Staff are exploring value engineering options to help reduce costs. An update will be provided at the May 16 Finance Committee Meeting.

REVIEW OF VOUCHERS

Director Peters reported that there were no significant items to report on.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

Vice President Freeman left the meeting at 7:20 p.m.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Kaplan, to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

Roll Call:

Aye: Commissioner Bernstein; Commissioner Kaplan, Commissioner Ruttenberg, President Grossberg

Nay: None

Absent: Vice President Freeman

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 7:24 p.m.

The meeting reconvened into Open Session at 7:35 p.m.

Action From Closed Session If Any

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body.

Consistent with the Executive Director's Employment Agreement, A motion was made by Commissioner Ruttenberg, and seconded by Commissioner Kaplan and approved by a unanimous vote to increase to the Executive Director's annual compensation retroactive to January 1, 2023, not to exceed \$183,120.00.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Kaplan and approved by a unanimous vote. The Board Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON MAY 16, 2023, 8:02 AM.**

A motion was made by Commissioner Ruttenberg and seconded by President Grossberg to allow Vice President Freeman to participate by electronic means.

Present: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr, Director Peters, Director Smith, Director Voss, Director Murrin, Manager Ochs, Manager Schwartz, Manager DiTomasso, Manager Kutscheid, Manager Baczek, Manager Reyes

Guest Speaker: Martha Trotter, Sikich LLP

Additions to the Agenda

None.

West Ridge Park and Site Project Update

Manager Schwartz reported that Holabird and Root presented the preliminary planning study update based on the BerryDunn program assessment at the May 10, 2023 Park Board Meeting. At that meeting, the Park Board reached consensus to proceed with the approach presented. Staff reviewed a design proposal from Holabird and Root in an effort to apply for the IDNR PARC Grant which is due on June 15, 2023.

Manager Schwartz reported that staff are looking for consensus to move forward with a Design Contract from Holabird and Root for this project.

Commissioner Ruttenberg would like to know if the Park District will be penalized for indicating in the PARC Grant a room will be dedicated for a specific program and during construction wishing to use that dedicated room for a different program.

Manager Schwartz reported that the Park District would need to get permission from IDNR if they wish to use a dedicated space for a program not listed on the original grant application.

Staff received consensus from the Finance Committee to move forward with a Design Contract from Holabird and Root for this project.

Centennial Ice Arena Project Update

Manager Schwartz reported that user groups have indicated that the size of the newly renovated locker rooms are too small due to the ADA accommodations. Staff are working with Woodhouse Tinucci to explore long-term solutions to increase the size of the locker rooms and are looking at utilizing the multipurpose room as a temporary solution in the meantime.

Commissioner Bernstein feels this is a high priority and is frustrated that this occurred.

President Grossberg is trying to keep an open mind, but he shared Commissioner Bernstein's frustration.

Commissioner Ruttenberg suggested that the Woodhouse Tinucci cover the costs to increase the locker rooms, rather than the Park District.

Manager Schwartz reported that the facilities team with the Park District is working diligently to bring gymnastics back to Centennial Ice Arena, this includes light and flooring replacement and repainting the space. Staff anticipates the total costs for the in-house repairs will be under \$50,000, however, this was not budgeted this year. Staff will pull capital funds budgeted for 2024 to cover the costs.

Recreation Center of Highland Park Fitness Floor Enhancement

Executive Director Romes reported that the proposed enhancements do not require Park Board approval, however, since there are costs associated with the enhancements staff wanted to share these changes with the Finance Committee.

Manager DiTomasso reported that staff would like to enhance the fitness floor by developing a multi-generational space by installing turf. Staff visited neighboring park district fitness centers (Wilmette, Glenview, and Buffalo Grove) and private clubs (Midtown, Pulse, LA Fitness, X-Sport, and Bears Fit) to explore their multi-generational spaces and get feedback from their users. Their users (members and trainers) provided an overwhelming amount of support for the development of a multi-generational space as it keeps with the current fitness trends.

The Finance Committee supports the proposed enhancements to the fitness floor at the Recreation Center of Highland Park.

Presentation of the 2022 Annual Comprehensive Financial Report

Ms. Trotter, Sikich LLP, presented a draft of the Park District's Annual Comprehensive Financial Report.

Director Peters reported that staff will request approval from the Park Board of Commissioners for the Annual Comprehensive Financial Report at the May 24, 2023 Regular Meeting.

Certificate of Achievement for Excellence in Financial Reporting for 2021

The District continues to present a report that meets the Government Finance Officers Association (GFOA) standards and as a result, has been awarded the Certificate of Achievement for Excellence in Financial Reporting. Sikich anticipates the District will continue to trend in that direction based on the report that has been prepared this year and will be issued in June.

Independent Auditors Report

Sikich LLP provided an unqualified opinion, which is considered to be a clean opinion, which is the highest level of assurance they can provide on the financial statements.

Management's Discussion and Analysis

This is prepared by Park District staff which provides a great deal of context for the financial highlights.

Statement of Net Position

This provides the basic financial statements presented on a full accrual basis of accounting, which includes the District's long-term assets and long-term liability balances. Total net position is \$70,723,393.

Balance Sheet

This is presented on a modified accrual basis of accounting, excluding long-term items. The General Fund has \$4.8 million. Conversely, the Recreation Fund has \$6.7 million.

Required Supplementary Information

Budgeted vs. actual performance are detailed in this section.

Statistical

Outlines 10 years of historical data including tax collections, levies, etc.

President Grossberg commended the Park District's Finance team continuing to present a report that meets the Government Finance Officers Association (GFOA) standards and as a result, has been awarded the Certificate of Achievement for Excellence in Financial Reporting.

President Grossberg would like to know if the budget is ever set up to reduce the taxpayer's percentage.

Director Peters reported that the Park District aims to rely on around 50% of taxpayer support.

Commissioner Bernstein reported that the Park District's philosophy has always been a 50/50 split for taxpayer support.

Executive Director Romes reported that the Park District has over 900 acres of open space to maintain so it would be challenging to reduce our philosophy.

Commissioner Bernstein requested that President Grossberg contact Director Peters to schedule dates to go over the 2024 budget, since the budget has just commenced.

Commissioner Ruttenberg would like to know if the Park Districts net worth is much higher than the amounts documented in the audit due to land assets.

Ms. Trotter and Director Peters agreed that the Districts actual net worth is higher due to the Park District's land assets.

Board Communication

There are no material weaknesses or significant deficiencies based on testing. This is a required communication to those charged with governance. No difficulties were encountered, conversely, there were no adjustments recommended by the auditors. The numbers received for the audit were only adjusted once. As a result, the monthly financials provided by staff are accurate as the adjustment was made to the long-term balances.

Commissioner Bernstein commended staff for the clean audit.

Lincoln Park Playground Project Update

Director Smith reported that the Tot Lot playground at Lincoln Park is identified in the Park District's Capital Plan and scheduled for replacement in 2023. There is a 5-12year old playground adjacent to the tot lot playground, which will be removed as requested by NSSD112 with the closing of Lincoln School. Staff would like to schedule a Lakefront, Parks, and Natural Areas Committee Meeting to discuss exploratory options for a 5-12year old playground at Lincoln Park, and potentially adding this project to the Tot Lot Playground project.

It was the consensus of the committee to contact community development to try and acquire funding for the tot lot and 5–12year old playground furthermore, he would like to put this project on hold until it is determined what NSSD112 is doing with the property.

Staff will further discuss this project at a June Lakefront, Parks, and Natural Areas Committee Meeting.

May 2023 Bid Results

A. *Larry Fink Memorial Park Baseball Field Improvement project*

Director Smith reported that the cost estimate for this project was \$1.8 million. The Park District received two bids for this project, both came in significantly over the estimate. AJ Oleson Construction was the low bidder at \$2.5 million. Staff contacted AJ Oleson to explore alternates to reduce the cost to under \$1 million. Staff will provide an update at the Regular Meeting with the alternates costs. If approved, construction would begin in July, substantial completion would be in October, and the field would be open for use in April 2024.

Staff would like direction from the Finance Committee regarding the next steps: bring the bid from AJ Oleson Construction Company to the Park Board of Commissioners for approval or go back to Gewalt Hamilton to develop a different more costly approach.

Executive Director Romes reported that the goal of this project was multi-use accommodating several age groups. Staff have meetings scheduled with the Fox Family, regarding the donation if 14U was removed to reduce the cost.

Commissioner Ruttenberg would like a cost analysis done to determine revenue lost from eliminating 14U usage from the baseball field.

Commissioner Bernstein reported that the price tag has more than doubled to allow usage for 14U. He does not think 14U will work at this site, due to site constraints. He supports developing a baseball field for 8U-13U with all the bells and whistles at Larry Fink Memorial Park, so long as the donor still supports the project.

Commissioner Ruttenberg, Vice President Freeman, and President Grossberg supports Commissioner Bernstein's recommendation.

Staff received consensus from the Finance Committee to pursue an 8U-13U option for around \$1 million, so long as the donor still supports the project.

B. *Heller Nature Center Blue Trail Improvements project*

Director Smith shared a trails map. The Park District received two bids for this project. The low bidder was Absolute Home Improvements, which is under budget. If approved by the Park Board

Finance Committee Meeting Minutes
May 16, 2023

of Commissioners construction would commence in July and staff anticipate the project would be completed in August.

Staff received consensus from the Finance Committee to place the bid from Absolute Home Improvements on the consent agenda at the May 24 Regular Meeting.

Ordinance #2023-05: Authorizing and Providing for the Conveyance or Sale or Surplus Personal Property

Director Peters reported that the Park District is looking to dispose of tennis balls.

Staff received consensus from the Finance Committee to place Ordinance #2023-05 on the consent agenda at the May 24 Regular Meeting.

Other Business

None.

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 9:45 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF ANNUAL MEETING
MAY 24, 2023**

The meeting was called to order at 6:02 p.m. President Grossberg.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to allow Commissioner Kaplan to participate by electronic means.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Gogola; Director Voss; Director Hall; Director Murrin; Manager Nichols; Manager Ochs; Coordinator Hejnowski

Guest Speakers: None

OATH OF OFFICE

Executive Director Romes conducted the Oath of Office for Commissioner Re-Elect, Terry Grossberg.

Executive Director Romes asked Commissioner Re-Elect, Terry Grossberg, to raise his right hands and to solemnly swear or affirm, that he will support the Constitution of the United States, and the Constitution of the State of Illinois, and that he will faithfully discharge the duties of the Office of Park District Commissioner according to the best of his abilities.

Executive Director Romes congratulated Commissioner Grossberg.

ELECTION OF OFFICERS

A. President

Executive Director Romes opened the floor for nominations for the office of President of the Board of Park Commissioners.

Commissioner Kaplan nominated Commissioner Grossberg for the office of President of the Board of Park Commissioners. A motion was made by Commissioner Kaplan and seconded by Commissioner Rutenberg to close the floor for nominations for President of the Park Board.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Rutenberg, Commissioner Freeman, Commissioner Grossberg

Nay: None

Absent: None

Motion carried.

A motion was made by Commissioner Kaplan and seconded by Commissioner Rutenberg to re-elect Commissioner Grossberg to the office of President of the Board of Park Commissioners.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Rutenberg, Commissioner Freeman, Commissioner Grossberg

Nay: None

Absent: None

Motion carried.

B. Vice President

President Grossberg opened the floor for nominations for the office of Vice President of the Board of Park Commissioners.

Commissioner Rutenberg nominated Commissioner Freeman for the office of Vice President of the Board of Park Commissioners. A motion was made by Commissioner Rutenberg and seconded by Commissioner Kaplan to close the floor for nominations for Vice President of the Park Board.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Rutenberg, Commissioner Freeman, Commissioner Grossberg

Nay: None

Absent: None

Motion carried.

A motion was made by Commissioner Bernstein and seconded by Commissioner Kaplan to elect Commissioner Freeman to the office of Vice President of the Board of Park Commissioners.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Commissioner Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

APPOINTMENTS

A. Secretary/Executive Director – Brian Romes

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg to appoint Brian Romes to the office of Secretary/Executive Director.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

B. Assistant Secretary – Roxanne Hejnowski

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to appoint Roxanne Hejnowski as the Assistant Secretary acting under the general supervisor of the Secretary/Executive Director to the office of Assistant Secretary.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

C. Treasurer – Mari-Lynn Peters

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to appoint Mari-Lynn Peters to the office of Treasurer.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

D. IMRF Authorized Agent – Laurel Hall

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to appoint Laurel Hall as the IMRF Authorized Agent.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

E. Auditor – Sikich LLP

A motion was made by Commissioner Ruttenberg and seconded by Vice president Freeman to appoint Sikich LLP as the auditor for the Park District of Highland Park.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

F. Attorney – Ancel Glink

A motion was made by Commissioner Ruttenberg and seconded by Vice president Freeman to appoint Ancel Glink as the attorney for the Park District of Highland Park.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

COMMITTEE CHAIRS

President Grossberg reported that the Park Board currently has the following Board Committees, Facility and Recreation, Lakefront, Parks, and Natural Areas, Finance, and Policy. Per Park District policy #2.05, the President of the Board appoints Committee Chairs. The established Board Committee Chairs shall advise the Board on matters presented at the Board Committee Meetings.

Current Chairs and Members are as follows:

- Facility and Recreation
Chair: Vice President Freeman
Members: Commissioner Ruttenberg, Commissioner Bernstein

- Lakefront, Parks, and Natural Areas
Chair: Commissioner Kaplan
Members: Vice President Freeman, President Grossberg

- Finance
Chair: Commissioner Bernstein
Members: Commissioner Ruttenberg, Vice President Freeman

- Policy
Chair: President Grossberg
Members: Commissioner Ruttenberg, Vice President Freeman

A motion was made by Commissioner Ruttenberg and seconded by Vice president Freeman to keep the same appointments.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Motion carried.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Annual Meeting adjourned at 6:12p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
MAY 24, 2023**

The meeting was called to order at 6:12 p.m. President Grossberg.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to allow Commissioner Kaplan to participate by electronic means.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Gogola; Director Voss; Director Hall; Director Murrin; Manager Nichols; Manager Ochs; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

Executive Director Romes would like to add an item to the agenda, the IDNR PARC Grant Application for the West Ridge Center Park and Site Project.

The Park Board of Commissioners approved Executive Director Romes request.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to approve the Minutes April 12, 2023 Facility & Recreation Committee Meeting, the Minutes April 12, 2023 Workshop Meeting, the Minutes April 18, 2023 Finance Committee Meeting, the Minutes April 26, 2023 Regular Meeting, the Heller Nature Center Blue Trail Improvements Project Bid, Ordinance #2023-05: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, the Illinois Mutual Retirement Fund (IMRF) Authorized Agent Appointment to Laurel Hall and Supporting Resolution, and Bills and Payroll in the amount of \$2,418,159.89

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

PRESENTATION AND APPROVAL OF THE 2022 ANNUAL COMPREHENSIVE FINANCIAL AUDIT/REPORT

Director Peters reported that Sikich LLP is still waiting on the IMRF Report, so tonight's report is still a draft. It's highly unlikely any changes will be made from the draft report, however, Sikich LLP cannot provide the finalized report until the IMRF report is finalized.

Ms. Trotter, Sikich LLP, presented a draft of the Park District's Annual Comprehensive Financial Report. This is a draft pending the issuance of the IMRF Financial Report. The Park District's final Annual Comprehensive Financial Report should be issued on Friday.

Certificate of Achievement for Excellence in Financial Reporting for 2021

The District continues to present a report that meets the Government Finance Officers Association (GFOA) standards and as a result, has been awarded the Certificate of Achievement for Excellence in Financial Reporting. Sikich anticipates the District will continue to trend in that direction based on the report that has been prepared this year and will be issued in June.

Independent Auditors Report

Sikich LLP provided an unqualified opinion, which is considered to be a clean opinion, which is the highest level of assurance they can provide on the financial statements.

Management's Discussion and Analysis

This is prepared by Park District staff which provides a great deal of context for the financial highlights.

Statement of Net Position

This provides the basic financial statements presented on a full accrual basis of accounting, which includes the District’s long-term assets and long-term liability balances. Total net position is \$70,723,393.

Balance Sheet

This is presented on a modified accrual basis of accounting, excluding long-term items. The General Fund has \$4.8 million. Conversely, the Recreation Fund has \$6.7 million.

Required Supplementary Information

Budgeted vs. actual performance are detailed in this section.

Statistical

Outlines 10 years of historical data including tax collections, levies, etc.

Board Communication

There are no material weaknesses or significant deficiencies based on testing. This is a required communication to those charged with governance. No difficulties were encountered, conversely, there were no adjustments recommended by the auditors. The numbers received for the audit were only adjusted once. As a result, the monthly financials provided by staff are accurate as the adjustment was made to the long-term balances.

Commissioner Bernstein appreciates all the hard work of staff and Sikich LLP for providing an unqualified and clean opinion. This provides the Park Board of Commissioners with an accurate set of financial figures to follow when planning for the District.

A motion was made by Commissioner Bernstein and seconded by Commissioner Ruttenberg to approve the 2022 Annual Comprehensive Financial Audit Report conditioned upon no material changes that are required as a result of the IMRF Audit issuance.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

Commissioner Kaplan left the meeting at 7:12 p.m.

UNFINISHED BUSINESS

A. Approval of Resolution 2023-04 A Resolution Forming a Committee on Local Government Efficiency

Executive Director Romes reported that In compliance with [Public Act 102-1088](#), also known as the Decennial Committees on Local Government Efficiency Act, by June 10, 2023, and at least once every 10 years thereafter, The Park Board of Commissioners must approve a Resolution to form an Efficiency Committee with the purpose of studying local efficiencies

The Committee is composed of the Park District Board of Commissioners, the Executive Director, and at least two (2) residents from the district appointed by the President of the Board of Commissioners and approved by the Board of Commissioners, and the chief executive officer or other officer of the Park District.

The duties of the Efficiency Committee include studying governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois and collecting data, research, and analysis as necessary to prepare a report to the Lake County Board no later than eighteen (18) months after the formation of the Committee, that includes recommendations with respect to the Park District's increased accountability and efficiency.

The Efficiency Committee is required to meet at least three (3) times before submitting the report to the Lake County Board. Each meeting of the committee must be public and held in accordance with the Open Meetings Act. The Committee must provide an opportunity for any person from the public in attendance to be heard at each meeting. At the conclusion of each meeting, the committee must conduct a survey of residents who attended the meeting and ask for input on matters discussed at the meeting. Pursuant to the Open Meetings Act, all public bodies must keep written minutes of the meeting.

It is the recommendation of staff and the Park Board of Commissioners that the following individuals forms an Efficiency Committee for the Park District of Highland Park: Terry Grossberg, Park Board President, Jennifer Freeman, Park Board Vice President, Brian Kaplan, Park Board Commissioner, Barnett Ruttenberg, Park Board Commissioner, Calvin Bernstein, Park Board Commissioner, Jean Sogin, Resident Member, Hania Fuschetto, Resident Member, Rafael Labrador, Resident Member, Brian Romes, Executive Director.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to approve the Resolution #2023-04: A Resolution Forming a Committee on Local Government Efficiency.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

B. Consideration to Approve the Larry Fink Memorial Baseball Field Improvement Project Update

Director Smith reported at the May 16, 2023 Finance Committee Meeting, staff provided an update on the bid results for the Larry Fink Memorial Baseball Field Improvement project. The Park District received two bids for the project, both came in significantly over the estimate. Staff met with Gewalt Hamilton to reduce the project scope to stay within a \$1million budget, while also incorporating additional parking. Director Smith shared a rendering of parking lot alterations developed by Gewalt Hamilton to increase the number of parking spots available at the site.

Commissioner Ruttenberg would like to know the goal of the baseball field improvement project.

Executive Director Romes reported the goal is to accommodate multiple age groups and improve playability with artificial turf.

Commissioner Ruttenberg would like to know if the reduced scope has been shared with the Fox Family.

Executive Director Romes reported that staff met with he Fox Family and they are still interested in making a donation.

The Park Board of Commissioners are not in favor of the presented parking lot alternations, but they feel additional parking is needed to support racquet sports, baseball, and soccer. Staff will explore additional options.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to authorize the Executive Director to enter into a design services agreement with Gewalt Hamilton Associates for the design of Larry Fink Memorial Baseball Field Improvements in an amount not to exceed \$74,400.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

C. IDNR PARC Grant Application for the West Ridge Park and Site Project

Executive Director Romes reported that staff received approval from the Park Board of Commissioners to use the proposal from Holabird and Root to apply for the 2023 Park and Recreation Construction (PARC) grant application to build a new community center at West Ridge Park. Staff confirmed that the recipient will be awarded \$2.8million, which the Park District must provide a 25% match.

The narrative of the grant application will be to construct a new Community Center at West Ridge Park to replace the aging West Ridge Center with a new sustainable facility that increases both operational and energy efficiencies, expands recreational capacity, addresses accessibility including compliance with ADA regulations, and enhances safety and security. The new facility is a recommendation of the Park District of Highland Park’s Master Plan to address the poor infrastructure of the existing West Ridge Center. An award of \$2.8M will support a dedicated gymnastics gym, flexible spaces for recreation and enrichment programs, classes, events, camps, and activities for youth and adults, including cultural, visual, and performing arts.

Commissioner Ruttenberg requested holding a Recreation and Facility Committee Meeting the first week in June so staff could provide additional updates related to the PARC grant.

FINANCIAL FORECASTS AND TREASURER’S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters reported that as of April 30, 2023, actual revenues are exceeding budgeted revenue by about \$737,000 and actual expenses are \$1 million less than budgeted, for a year-to-date surplus of \$1.7 million.

Conclusion

The following Park District programs and facilities are performing better than budget: youth dance has a \$23,000 surplus, tennis has an \$40,000 surplus, gymnastics has a \$33,000 surplus, sponsorship revenue has a \$23,000 surplus, golf has a \$58,000 surplus, and fitness center memberships have a \$77,000 surplus. Also interest income has a \$150,000 surplus and there is a \$200,000 savings from payroll expenses.

Commissioner Bernstein would like to review all the individual facility charts at the August Finance Committee Meeting.

NEW BUSINESS

A. Parks Foundation Update

Director Peters reported that the Parks Foundation of Highland Park discussed upcoming community engagement events, which includes the ribbon cutting at Park Avenue Beach and Boating Facility and the Community Event on June 1 with Ian Hill, and the Pickleball Tournament on June 21. She is pleased to report that the Parks Foundation concluded its first audit in the past four years. The auditors will present their financial report at the next Parks Foundation Meeting.

Vice President Freeman was pleased to see the updated donations from the Gala, as those donations support the Smile Fund.

Commissioner Ruttenberg reported that relevant to the Foundation, there were community members whose children are enrolled in our gymnastics and ice-skating program who requested capital project gap filling.

Vice President Freeman and President Grossberg agreed that those programs need stake holders and need to be introduced to the Parks Foundation to potentially form fund raising committee for capital projects. President Grossberg requested that staff share this request with the Parks Foundation President.

B. Board Committee Updates

Executive Director Romes reported that at the May 16 Finance Committee Meeting staff reviewed a design proposal from Holabird and Root for the West Ridge Park and Site Project in an effort to apply for the IDNR PARC Grant. Staff received consensus from the Finance Committee to move forward with a Design Contract from Holabird and Root.

Staff provided an update on the locker rooms and gymnastics studio at Centennial Ice Arena.

Staff presented recommended improvements to the fitness floor at the Recreation Center of Highland Park to develop a multigenerational space.

Martha Trotter, from the accounting firm Sikich LLP, presented a draft version of the Park District of Highland Park's audited financial statements for 2023. Sikich LLP issued an unqualified or clean opinion for the report.

C. Directors Report

Executive Director Romes reported that Hidden Creek AquaPark and the swimming beach at Rosewood Beach are opening this Weekend. As for Park Avenue Beach and Boating Facility, construction continues to progress. With the summer boating season underway, we will send regular project updates until completion to inform facility users. Our goal is to provide all users with a safe, welcoming, and extraordinary experience.

The concrete surface of the new breakwater is complete, providing critical protection and safe access to Lake Michigan from the south beach. While our project goal was to complete all construction by the Memorial Day holiday weekend, challenging lake conditions have extended the completion of the concrete boat launch and ancillary items on the breakwater.

As a result, these amenities will remain closed until construction is completed. While we are hopeful construction will be completed in the next few weeks, Power Boats and PWCs will not be permitted to launch at Park Avenue until the concrete ramp is safely accessible. While we are excited to open the south beach and sand ramp to all non-motorized boaters over the Memorial Day Weekend, our Power Boat and PWC Season Launch Pass Holders with a Highland Park Launch Sticker will be provided free launch access at Winnetka's Lloyd Beach, 799 Sheridan Rd., until construction at Park Avenue has been finalized.

The south beach and sand ramp at Park Ave will be available beginning Memorial Day Weekend for launching sailboats, kayaks, and standup paddle boards. PWCs will not be permitted to launch from the sand ramp.

Due to ongoing construction, vehicles will only be allowed in and out access to the boating facility from the west side of the water plant. Limited parking will be available at the south and north lots only. Park District staff will be on hand daily for Park Ave launch sticker holders from 9 am – 11 pm to open the west side gate and ensure safe traffic flow.

Lastly, 16 pickleball courts are open and available for use at Danny Cunniff Park. He is pleased to report that the Park District of Highland Park has the largest outdoor pickleball facility in the north shore.

D. Board Comments

President Grossberg thanked the Park Board of Commissioners for their support of his re-appointment as the Park Board President, he thanked Director Voss, Architect Evans, and Director Gogola for helping his family install a park bench.

OTHER BUSINESS

None.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg, seconded by Vice President , to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired;

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

Regular Meeting Minutes
May 24, 2023

The meeting adjourned into Closed Session at 7:46 p.m.

The meeting reconvened into Open Session at 7:47 p.m.

The Park Board of Commissioners reconvened into open session to recite the sections to enter into closed session, as Section 2(c)5 is inaccurate, instead the Park Board of Commissioners would like to enter into closed session pursuant to sections 2(c)1 and 2(c)6.

A motion was made by Commissioner Ruttenberg, seconded by Vice President , to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District;

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 7:49 p.m.

The meeting reconvened into Open Session at 8:12 p.m.

Action From Closed Session If Any

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District.

No action was taken.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 8:12p.m.

Regular Meeting Minutes
May 24, 2023

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: June 28, 2023

Subject: **Approval of Resolution 2023-07 Authorizing a Sole Source Contract for Procurement of the ABI Force Z-23 with Attachments**

Summary

Staff presented to the Finance Committee on June 20, 2023, a recommendation to purchase an ABI-Force Z-23 unit with attachments. Currently, the 2023 capital plan includes replacement of the Parks Department's aging stand on Turfco T300 broadcast spreader. While exploring possible replacement units, Staff evaluated the ABI Force Z-23.

The ABI Force Z-23 is a stand on, zero turn unit that would increase the versatility of a single, motorized unit and flexibility for Staff due to its multiple possible attachments. Staff received costs for the following desired attachments:

1. Removable broadcast spreader - for spreading seed, topdressing, and fertilizer
2. 48" slit aerator system - for aeration of athletic fields without pulling cores and for use in general park settings
3. Mini-scarifier 'tooth bar' - to loosen compacted ballfield clay fields
4. Vibraflex 3800 - for grooming clay ballfields
5. Stealth blades and mini-box - for subsurface compaction relief and weeding of clay fields and/or gravel paths

Including the Vibraflex 3800 would allow for the removal of \$20,000 from the 2024 capital plan to replace a ballfield groomer. Additional attachments could be included in future operating budgets.

Traqnology North America is the only distributor of the ABI Force Z-23, it is not available through a cooperative purchasing program, and there is no comparable, competing equipment unit on the market. Staff is seeking the approval of a Sole Source purchase.

Financial Impact

Total Budgeted Capital Funds	\$ 35,000
ABI Force Z-23 Unit Quote	\$ 28,499
<u>ABI Force Z-23 Attachment Quotes</u>	<u>\$ 10,193</u>
Anticipated Amount <u>Over</u> Budget	\$ 3,692

Recommendation

Staff and the Finance Committee recommends the Park Board of Commissioners approve Resolution 2023-07 authorizing the Executive Director to enter into a sole source contract for procurement of the ABI Force Z-23 with Attachments from Traqology North America in the amount of \$38,692.

**PARK DISTRICT OF HIGHLAND PARK
RESOLUTION 2023-07**

**RESOLUTION AUTHORIZING A CONTRACT
FOR PROCUREMENT OF ABI FORCE Z-23 with attachments**

WHEREAS, the Park District of Highland Park (“Park District”) is an Illinois Park District governed by the Illinois Park District Code, 70 ILCS 1205/1 et seq. and other applicable laws; and

WHEREAS, Section 8-1(c) of the Park District Code governs contracts involving expenditures in excess of \$25,000.00 and generally requires that such contracts be let to the lowest responsible bidder after due advertisement of a competitive bid; and

WHEREAS, under the provisions of Section 8-1(c), contracts which by their nature are not adapted to award by competitive bidding are not subject to competitive bidding; and

WHEREAS, the Park District is in need of certain materials to groom ballfields, broadcast spread seed and fertilizer, slit aerate athletic fields and other standard turf maintenance tasks using a single, transportable, adaptable, multi-functional unit instead of several motorized units; (“Project”) and

WHEREAS, the original equipment manufacturer of the supplies or equipment needed for the Project operates a geographic-based, exclusive distributorship network that results in procurement of such property not being well-adapted for competitive bidding; and

WHEREAS, the Park District’s Board of Park Commissioners (“Board”) finds it to be necessary and in the best interest of the Park District and its residents to award a contract for the Project without competitive bidding;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Park District of Highland Park, Lake County, Illinois, as follows:

SECTION 1. The recitals set forth above are incorporated into this Resolution as the material legislative findings of the Board as though fully restated herein.

SECTION 3. The Board finds and determines that Traqnology North America is the exclusive distributor within the United States of the ABI Force Z-23 with removable broadcast spreader, 48” slit aerator system, 200 lb. saddle mount weight kit, mini-scarifier ‘tooth bar’, Vibraflex 3800, 10-99029 mini-box blade, and stealth blades set of 7 needed for the Project. The

Board finds and determines that for the foregoing reasons the procurement of the ABI Force Z-23 with attachments for the Project is not subject to competitive bidding

SECTION 4. The Executive Director or her designee is hereby authorized and directed to enter into a contract with Traqology North America in an amount not to exceed \$38,692 to acquire the ABI Force Z-23 with attachments necessary for the completion of the Project.

SECTION 5. All resolutions and ordinances that conflict with this Resolution are hereby waived to the extent of such conflict.

PRESENTED to and **PASSED** by the Park District of Highland Park Board of Park Commissioners, this 28th day of June, 2023.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

APPROVED:

President, Board of Commissioners
Park District of Highland Park

ATTEST:

Secretary, Board of Trustees
Park District of Highland Park



PARK DISTRICT OF HIGHLAND PARK

Justification for Sole Source Purchases or Contracts

Requestor: Dan Voss, Director of Parks	Date: June 28, 2023	Department: Parks & Natural Areas
---	------------------------	--------------------------------------

Vendor/Contractor:
Traqnology North America
510 N Main Ave.
Ladd, IL 61329

Sole Source Procurement – In accordance with the Illinois Procurement Code, sole source procurement is permissible when a requirement is available from only a single supplier/contractor.

Proprietary Purchase – A proprietary product is one that is manufactured and marketed by a person or persons having the exclusive right to manufacture and sell the product. Marketing is generally controlled by franchises that may include competitive sales at wholesale or retail levels. When it is found that bids may be obtained from different franchises, a competitive selection must be issued.

This purchase is economically only available from a single source because:

- Only one responsible source and no other supplies or services will satisfy agency requirements.
 - There is an unusual and compelling urgency.
 - It is for professional services.
 - It is a Public Utility service.
 - Authorized or required by statute.
- Item or service is copyrighted or patented and is not available except from the holder of the copyright or patent. _____ Copyright Number US9,332,687 / US9,883,621 / US10,149,440 Patent Number
 - National security.
 - Public interest / other. (provide information below)

Rationale

- 1) The acquisition of these goods or services is needed because: ABI Force Z-23 would replace the current Turfco T300 stand on spreader. The Z-23 offers more functionality and adaptability due to its multiple possible attachments compared to a single function spreader. Attachments to be purchase would include a removable broadcast spreader, a 48" slit aerator system including a 200 lb. saddle mount weight kit, a mini scarifier tooth bar, a Vibraflex 3800 ballfield groomer unit, a mini box solid edge blade, and set of 7 stealth blades. Other attachments, such as a core aerator, could be budgeted for in future years.
- 2) The requested goods/services are the only ones that can satisfy our requirements because (unique features of the product or service that are not available in any other product: The Z-23 satisfies District needs with the ability of multiple functions possible contained on a single unit of its size. The ability to change attachments to aerate or seed on grass athletic fields or a general park setting combined with the ability to groom, grade or scarify clay ballfield diamonds is not available on a competing product.

3) The supplier is the only practicably available source from which the product or service can be obtained because: see accompanying letter labeled EXHIBIT A

4) This purchase will obligate the Park District to this vendor for future purchases, for example maintenance, licensing or continuing need.

YES NO

Details: mechanical servicing or replacement parts

5) The price for this purchase considered to be fair and reasonable because: The costs per unit and per attachments is comparable to other individual pieces of equipment of comparable size.

6) Amount to be paid: \$ 39,500 including shipping Actual Estimated

7) The financial or other impact to the District if this sole source is not approved and a competitive bid required will be: District would have to purchase individual items and require additional motorized equipment to operate separate attachments. By including ballfield grooming attachments, \$20,000 will be able to be removed from the 2024 capital plan that was planned for a ballfield grooming unit.

Term

One Time Purchase
 Ongoing Purchase

Sole Source Procurement Begin Date: June 28, 2023 Sole Source Procurement End Date: upon receiving ordered equipment items

Number of Potential Renewal Options: none

Funding

Select the type of funding to be used:

Operating Funds Capital Funds State or Federal Grant Funds
 Other (provide info)

Approval

Officer/Park Board Approval:

_____ Signature

_____ Date

EXHIBIT A



ABI Attachments, Inc.
520 S Byrkit Ave
Mishawaka, IN 46544

877-788-7253
www.ABIattachments.com

SOLE SOURCE & EXCLUSIVE DEALER LETTER

1/1/2021

To Whom It May Concern,

This letter is to confirm that the **ABI Force, zero turn vehicle, models z23s or z23st**, referenced in the included quotation, is a sole-source product offered exclusively by ABI Attachments, Inc and it's assigned exclusive dealer in your region. No other company offers a similar or competing product. This product must be purchased from ABI Attachments, Incorporated's assigned exclusive dealer in your region.

Competition is precluded by the existence of proprietary product capability and trade secret manufacturing processes and techniques which enable the ABI Force, stand-on zero turn vehicle's purpose and function (models z23s or z23st). Exclusive functions include: Zero-Turn Grading, Hydraulic Control Of Interchangeable Front, Mid, and Rear Mount Attachments, Stand-on Access & Visibility, Exclusive VibraFlex & Profile Blade Field Conditioning Technologies With Positive Depth Control, Exclusive Responsive Variable Force (RVF) Technology. These and other proprietary facets of the ABI Force are additionally protected under U.S. patent law by the following U.S. patents: US9,332,687, US9,883,621, & US10,149,440.

There is no other like item or product available for purchase that would serve the same purpose or function, and there is only one retail price for the ABI Force, zero turn vehicle, models z23s or z23st. If you desire additional information, please don't hesitate to contact me at (574) 850-8708 at any time or visit our website at www.ABIattachments.com. Thank you for your interest in our products.

Sincerely,

A handwritten signature in black ink, reading 'Jim Catalano', written over a horizontal line.

Jim Catalano

Sr. Vice President
ABI Attachments, Inc.



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: June 28, 2023

Subject: **Rejection of 2023 Larry Fink Memorial Park Baseball Field Improvements Bids**

Summary

The Park District of Highland Park received two sealed bids on April 6, 2023, for the 2023 Larry Fink Memorial Park Baseball Field Improvements. Proposed improvements include modifications to the athletic field lighting system, the introduction of a synthetic turf infield, grading and drainage improvements to the natural turf outfield, installation of an underdrain system, new irrigation system, storm sewer improvements, fencing and netting improvements, sidewalk and plaza improvements, and grading improvements. This project was scheduled to begin July 17, 2023, and conclude by October 20, 2023.

Bid Results

<i>Bid Items</i>	<i>AJ Oleson Construction Company</i>	<i>Team REIL Inc.</i>
Total Base Bid	\$2,511,493.00	\$2,805,692.50
Alternate #1	\$54,645.00	\$99,908.00
Alternate #2	\$78,667.00	\$101,500.00

Bid were significantly higher than the engineer's opinion of probable construction cost as well as budgeted funds. Bid results were presented to the Finance Committee on May 16, 2023. It was the consensus of the Committee that staff reduce the project scope and rebid the project.

Recommendation

Staff and the Park District Finance Committee recommend the Park Board of Commissioners reject all 2023 Larry Fink Memorial Park Baseball Field Improvements Bids.



Memorandum

To: Board of Park Commissioners

From: Samantha Santizo - Accounts Payable Administrator
 Mari-Lynn Peters - Finance Director
 Brian Romes - Executive Director

Date: June 28, 2023

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written May 25, 2023 through June 22, 2023 to be presented to the Board for approval on June 28, 2023.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
May 25, 2023 Emergency Checks	\$ 3,188.75
May 30, 2023 Emergency Check	\$ 29,992.16
May 31, 2023 Emergency Check	\$ 980.00
June 05, 2023 Emergency Check	\$ 5,111.07
June 08, 2023	\$ 415,873.39
June 22, 2023	\$ 770,913.59
June 22, 2023 Emergency Check	\$ 250.00
Void Payments	\$ (3,549.64)
Bank Drafts	\$ 610,835.52
P-Card	\$ 191,859.63
TOTAL	\$ 2,025,454.47

PAYROLL DISBURSEMENTS

May 19, 2023	\$ 414,300.01
June 02, 2023	\$ 433,645.71
June 16, 2023	\$ 452,973.04
TOTAL	\$ 1,300,918.76

GRAND TOTAL **\$ 3,326,373.23**

To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 06-28-23 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



Park District of Highland Park, IL

Check Register

Packet: APPKT03645 - 05/25/23 NCPERS Group Life Insurance-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10006	NCPERS GROUP LIFE INSURANCE	05/25/2023	Regular	0.00	80.00	189254
3301042023	Invoice	03/01/2023	NCPERS Group Life Insurance-April 2023 Pr...	0.00	32.00	
3301052023	Invoice	04/01/2023	NCPERS Group Life Insurance-May 2023 Pre...	0.00	48.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	80.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	80.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	80.00
			<hr/>
			80.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03647 - 5/25/23 Sunset Valley Petty Cash-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19542	MARI-LYNN PETERS - PETTY CASH	05/25/2023	Regular	0.00	300.00	189256
052523	Invoice	05/25/2023	Petty Cash for Sunset Valley	0.00	300.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	300.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	300.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	300.00
			<u>300.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03646 - 5/25/23 Windstream-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
17515	WINDSTREAM	05/25/2023	Regular	0.00	2,808.75	189255
75692681	Invoice	05/22/2023	May 2023	0.00	2,808.75	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,808.75
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,808.75

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	2,808.75
			<hr/>
			2,808.75



Park District of Highland Park, IL

Check Register

Packet: APPKT03652 - 5/30/23 MNJ Technologies Direct, Inc.-
Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
17710	MNJ TECHNOLOGIES DIRECT, INC	05/30/2023	Regular	0.00	29,992.16	189257
0003873260	Invoice	01/01/2023	Office 365 E3	0.00	78.78	
0003888966	Invoice	03/21/2023	Microsoft Cloud-Exchange Online (Plan 2)	0.00	7,504.21	
0003888967	Invoice	03/21/2023	Microsoft Corp.-Office 365 E3	0.00	22,409.17	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	1	0.00	29,992.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	1	0.00	29,992.16

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	29,992.16
			<hr/>
			29,992.16



Park District of Highland Park, IL

Check Register

Packet: APPKT03655 - 5/31/23 Parks Foundation-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16344	PARKS FOUNDATION OF HIGHLAND P/	05/31/2023	Regular	0.00	980.00	189258
053123	Invoice	05/31/2023	Foundation funds collected at PDHP-May 20...	0.00	980.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	980.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	980.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	980.00
			<hr/>
			980.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03658 - 6/5/23 Plansource-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19484	PLANSOURCE	06/05/2023	Regular	0.00	5,111.07	189259
060223	Invoice	06/02/2023	IMRF Retiree Insurance June 2023 Premiums	0.00	5,111.07	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	5,111.07
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	5,111.07

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	5,111.07
			<hr/>
			5,111.07



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20314	A & J SEWER SERVICE, INC.	06/08/2023	Regular	0.00	399.00	189260
77896	Invoice	05/17/2023	Pump Lift Station	0.00	399.00	
15147	ABC PRINTING COMPANY	06/08/2023	Regular	0.00	8,024.05	189261
274643	Invoice	04/27/2023	Renovation Postcards	0.00	171.35	
274654	Invoice	04/27/2023	Event Signs	0.00	398.00	
274661	Invoice	04/27/2023	Business Cards-AJ Katzenstein	0.00	142.76	
274668	Invoice	04/27/2023	Event Signage 36x14, Event Signage 48x14	0.00	227.00	
274670	Invoice	04/27/2023	8 Week Countdown Postcards 6x9	0.00	2,272.47	
274827	Invoice	05/03/2023	#10 Regular Envelope-Park District	0.00	284.60	
274836	Invoice	05/04/2023	"Pool Opens" Vinyl Banners	0.00	211.44	
274837	Invoice	05/04/2023	"Student/Teacher" Vinyl Banner w/Gromme...	0.00	112.94	
274841	Invoice	05/04/2023	#10 Regular Envelope-Parks Foundation	0.00	187.38	
274847	Invoice	05/04/2023	Business Cards	0.00	469.36	
274854	Invoice	05/05/2023	Welcome Home Booklets	0.00	3,276.75	
274896	Invoice	05/08/2023	Ice Show Lawn Signs Personalized with Nam...	0.00	270.00	
10034	ABSOLUTE HOME IMPROVEMENTS	06/08/2023	Regular	0.00	27,765.00	189262
Quote #1	Invoice	05/24/2023	Yacht Club deck painting	0.00	3,995.00	
Quote 4	Invoice	05/18/2023	Clubhouse-Repair rotten wood	0.00	2,550.00	
Quote 5	Invoice	05/18/2023	Clubhouse-paint doormer	0.00	880.00	
Quote1	Invoice	05/31/2023	CIA Landscaping	0.00	20,340.00	
20307	AJIT KALRA	06/08/2023	Regular	0.00	1,785.00	189263
1930115	Invoice	05/25/2023	Refund	0.00	1,785.00	
17720	ALAN SPECTOR	06/08/2023	Regular	0.00	160.00	189264
053023	Invoice	05/30/2023	Payment for two baseball games umpired	0.00	160.00	
16158	ALLA KIMBAROVSKY	06/08/2023	Regular	0.00	168.66	189265
1938082	Invoice	05/31/2023	Refund	0.00	168.66	
20315	AMY SCLAMBERG	06/08/2023	Regular	0.00	68.00	189266
1938069	Invoice	05/31/2023	Refund	0.00	68.00	
10149	ANCEL, GLINK, DIAMOND, BUSH	06/08/2023	Regular	0.00	10,379.01	189267
96462	Invoice	05/09/2023	Legal Services thru 4/30/2023	0.00	4,106.51	
96000	Invoice	04/12/2023	Legal Services March 2023	0.00	4,961.25	
96462	Invoice	05/09/2023	Legal Services April 2023	0.00	1,311.25	
20071	AVALON PETROLEUM COMPANY	06/08/2023	Regular	0.00	5,915.79	189268
031060	Invoice	05/10/2023	Diesel fuel 5/10/23	0.00	602.77	
475786	Invoice	05/15/2023	Unleaded fuel 5/15/23	0.00	1,148.36	
475813	Invoice	05/10/2023	Unleaded fuel 5/10/23	0.00	1,576.52	
475891	Invoice	05/01/2023	Unleaded fuel 5/1/23	0.00	1,140.29	
475895	Invoice	05/05/2023	Unleaded fuel 5/5/23	0.00	1,447.85	
19626	B. H. SUHR & COMPANY INC	06/08/2023	Regular	0.00	795.00	189269
1971	Invoice	04/19/2023	Plat of Dedication at Livingston St & Compto...	0.00	795.00	
17217	BREEZY HILL NURSERY	06/08/2023	Regular	0.00	3,157.00	189270
INV/2023/1465	Invoice	05/16/2023	Shrubs & Trees/Materials & Supplies	0.00	3,157.00	
10348	BRUCE CARLSEN	06/08/2023	Regular	0.00	148.00	189271
060623	Invoice	06/06/2023	Payment for 4 basketball referee games	0.00	148.00	
20284	BULLDOG SECURITY	06/08/2023	Regular	0.00	3,497.00	189272

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
36420	Invoice	03/09/2023	1/24/23 Install 4g Radio/Full System Test	0.00	1,351.00	
36421	Invoice	03/09/2023	1/23/23 Upgrade 2 radios/Full System Test	0.00	2,146.00	
20313	CAHILL HEATING & AIR CONDITIONING	06/08/2023	Regular	0.00	32,280.00	189273
0000041102	Invoice	05/24/2023	2023 Heller Nature Center HVAC Replaceme...	0.00	32,280.00	
10387	CAREY DOWDLE	06/08/2023	Regular	0.00	210.00	189274
053023	Invoice	05/30/2023	Payment for three baseball games	0.00	210.00	
10880	CHARLES J FIORE COMPANY, INC.	06/08/2023	Regular	0.00	4,785.66	189275
252300	Invoice	05/15/2023	Centennial Facility Nursery & Lanscape supply	0.00	4,785.66	
20320	CHAVA MITZEN	06/08/2023	Regular	0.00	585.00	189276
060523	Invoice	06/05/2023	Payment for 9 baseball games umpired	0.00	585.00	
10502	CITY OF HIGHLAND PARK	06/08/2023	Regular	0.00	5,255.54	189277
010423 024593	Invoice	01/04/2023	1755 St Johns Ave 12/1/22-12/31/22	0.00	59.52	
020623 024593	Credit Memo	02/06/2023	Credit on account 1755 St Johns Ave	0.00	-17.00	
040423 024593	Invoice	04/04/2023	1755 St Johns Ave 1/1/23-3/31/23	0.00	59.52	
060223 006468	Invoice	06/02/2023	0 Cloverdale Ave 3/1/23-5/31/23	0.00	63.10	
060223 007039	Invoice	06/02/2023	3420 Krenn Ave 3/1/23-5/31/23	0.00	79.79	
060223 007271	Invoice	06/02/2023	0 Kent Ave 3/1/23-5/31/23	0.00	25.50	
060223 008032	Invoice	06/02/2023	636 Ridge Rd 3/1/23-5/31/23	0.00	1,100.85	
060223 008037	Invoice	06/02/2023	636 Ridge Rd 3/1/23-5/31/23	0.00	663.65	
060223 008912	Invoice	06/02/2023	150 Barberrry Rd 3/1/23-5/31/23	0.00	156.08	
060223 009261	Invoice	06/02/2023	2821 Ridge Rd 3/1/23-5/31/23	0.00	1,116.11	
060223 026564	Invoice	06/02/2023	2755 Trail Way 3/1/23-5/31/23	0.00	25.50	
060223 026583	Invoice	05/02/2023	1556 Grove Ave 3/1/23-5/31/23	0.00	25.50	
060223 026585	Invoice	06/02/2023	1240 Fredrickson Pl 3/1/23-5/31/23	0.00	1,871.92	
060223 026603	Invoice	06/02/2023	850 Clavey Rd 3/1/23-5/31/23	0.00	25.50	
20304	COLLEEN WIEDEN	06/08/2023	Regular	0.00	25.00	189278
1922070	Invoice	05/18/2023	Refund	0.00	25.00	
10537	COMMONWEALTH EDISON COMPANY	06/08/2023	Regular	0.00	23,102.66	189279
051523 29905290...	Invoice	05/15/2023	1201 Park Ave W 4/24/23-5/11/23 FINAL BILL	0.00	5,983.95	
051623 02032300...	Invoice	05/16/2023	1390 Sunset Rd 4/14/23-5/15/23	0.00	3,041.23	
052323 18122640...	Invoice	05/23/2023	636 Ridge Rd 4/21/23-5/22/23	0.00	5,167.48	
052323 18147670...	Invoice	05/23/2023	ES Egandale 1N Park 4/21/23-5/22/23	0.00	60.77	
052423 17303300...	Invoice	05/24/2023	NS Clavey 1E Rt 41 4/24/23-5/23/23	0.00	4,270.61	
052423 72610440...	Invoice	05/24/2023	1240 Fredrickson Pl (POGO) 4/24/23-5/23/23	0.00	1,653.26	
052623 29905290...	Invoice	05/26/2023	1201 Park Ave W 5/11/23-5/25/23 New CO...	0.00	2,925.36	
18518	COURTNEY DOLKART	06/08/2023	Regular	0.00	85.04	189280
193201	Invoice	05/26/2023	Refund	0.00	85.04	
10624	DANIEL CREANEY COMPANY	06/08/2023	Regular	0.00	355.00	189281
45749	Invoice	05/23/2023	April 2023-Moroney Playground	0.00	355.00	
15485	DAVID MANNA	06/08/2023	Regular	0.00	1,040.00	189282
052223	Invoice	05/22/2023	Payment-Total 26 basketball games	0.00	1,040.00	
18562	DAVIS BANCORP INC	06/08/2023	Regular	0.00	1,639.00	189283
113691	Invoice	05/31/2023	Armored Transportation May 2023	0.00	1,639.00	
20308	DEBORAH MARRON	06/08/2023	Regular	0.00	250.00	189284
1930068	Invoice	05/25/2023	Refund	0.00	250.00	
20075	DIRECT ENERGY BUSINESS	06/08/2023	Regular	0.00	4,941.96	189285
HS33623891	Invoice	05/09/2023	636 Ridge Rd 4/1/23-4/30/23	0.00	1,705.71	
HS33623892	Invoice	05/09/2023	1240 Fredrickson PL (Hidden Creek) 4/1/23-...	0.00	105.93	
HS33623893	Invoice	05/09/2023	3100 Trial Way (Centennial Ice) 4/1/23-4/30...	0.00	3,130.32	
10762	DUNLOP SPORTS GROUP AMERICAS	06/08/2023	Regular	0.00	3,941.28	189286

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
7487967 SO	Invoice	05/19/2023	TB Grand Prix Regular Duty 3B	0.00	3,941.28	
10764	DURABILT FENCE CO INC	06/08/2023	Regular	0.00	6,875.00	189287
14055	Invoice	05/17/2023	Beach Dog Park Wire Fence	0.00	6,875.00	
10775	ED SOLGER	06/08/2023	Regular	0.00	80.00	189288
053023	Invoice	05/30/2023	Payment for one baseball game umpired	0.00	80.00	
14204	ENVIRONMENTAL SERVICES FIRM INC	06/08/2023	Regular	0.00	6,961.00	189289
19304	Invoice	04/22/2023	Dredging	0.00	4,396.00	
19358	Invoice	05/31/2023	Park Ave Boat Dock Dredging Project Phase II	0.00	2,565.00	
19618	EUGENE O'MALLEY	06/08/2023	Regular	0.00	155.00	189290
05302023	Invoice	05/30/2023	Payment for one baseball game	0.00	80.00	
053023	Invoice	05/30/2023	Flag football referee-2 games	0.00	75.00	
17719	CONSTELLATION NEWENERGY - GAS D	06/08/2023	Regular	0.00	1,752.82	189291
3756840	Invoice	05/19/2023	1201 Park Ave W - April 2023	0.00	1,752.82	
20318	FACILITY ENGINEERING ASSOCIATES, P	06/08/2023	Regular	0.00	4,400.00	189292
26755	Invoice	01/20/2023	Physical Security Services/Flip Chart Develo...	0.00	4,400.00	
19916	FIRST RESPONDERS WELLNESS CENTE	06/08/2023	Regular	0.00	300.00	189293
15575	Invoice	05/12/2023	5/11/23 Highland Park Shooting Support Gr...	0.00	300.00	
10889	FITNESS EQUIPMENT SERVICES, INC	06/08/2023	Regular	0.00	245.00	189294
5447	Invoice	05/22/2023	Stepmill repair	0.00	245.00	
20316	FLECK'S LANDSCAPING	06/08/2023	Regular	0.00	12,970.00	189295
2304258	Invoice	04/29/2023	April 2023 Landscape Services	0.00	12,970.00	
20080	GEORGE GRUNDITZ	06/08/2023	Regular	0.00	240.00	189296
051923	Invoice	05/19/2023	Payment for 3 games umpired 4/9, 5/9 & 5/...	0.00	240.00	
20066	OUT OF CONTROL MUSIC	06/08/2023	Regular	0.00	560.00	189297
051923	Invoice	05/19/2023	Payment for 7 games umpired	0.00	560.00	
20309	GEORGE'S GYM	06/08/2023	Regular	0.00	240.00	189298
1067	Invoice	04/28/2023	40 Minute Fun Fitness Program Classes on 7...	0.00	240.00	
10974	GEWALT HAMILTON ASSOCIATES INC	06/08/2023	Regular	0.00	5,910.59	189299
5121.050-12	Invoice	05/15/2023	Fink Park Baseball 4/1/23-4/30/23	0.00	730.59	
5974.000-1	Invoice	05/15/2023	Preserve Trail-Services through 4/30/23	0.00	5,180.00	
20312	GLENN NANCE	06/08/2023	Regular	0.00	177.96	189300
053123	Invoice	05/31/2023	5/31/23 Landscape materials Menards purc...	0.00	177.96	
17541	GOVTEMPS USA, LLC	06/08/2023	Regular	0.00	1,953.00	189301
4182548	Invoice	05/18/2023	Barb Cremin HR help Period Ending 5/7/23 &...	0.00	1,953.00	
11060	HALLORAN & YAUCH, INC.	06/08/2023	Regular	0.00	2,500.00	189302
30795	Invoice	04/14/2023	Repair 2 irrigation breaks	0.00	2,500.00	
17302	HEAD/PENN RACQUET SPORTS	06/08/2023	Regular	0.00	105.73	189303
5193560258	Invoice	05/26/2023	Synthetic Gut Sets	0.00	105.73	
18372	HUGO ANAYA	06/08/2023	Regular	0.00	6.90	189304
1926289	Invoice	05/22/2023	Refund	0.00	6.90	
17708	ILM	06/08/2023	Regular	0.00	867.00	189305
INV18714	Invoice	04/03/2023	ECOS Aquatic Herbicide completed on 3/27/...	0.00	333.75	
INV18815	Invoice	04/12/2023	ECOS Aquatic Herbicide completed on 4/11/...	0.00	333.75	
INV19457	Invoice	05/25/2023	Algae Control completed on 5/23/23	0.00	199.50	
19793	JAMES DICKER	06/08/2023	Regular	0.00	225.00	189306
053023	Invoice	05/30/2023	Flag football referee-6 games	0.00	225.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19675	JASON KOLLUM	06/08/2023	Regular	0.00	300.00	189307
052423	Invoice	05/24/2023	2nd Payment-Juggling Show on 5/20/23	0.00	300.00	
11276	JAY ZIMMERMAN	06/08/2023	Regular	0.00	756.00	189308
053023	Invoice	05/30/2023	Payment-House & Travel baseball umpire g...	0.00	756.00	
13391	JIM STATZA	06/08/2023	Regular	0.00	407.00	189309
051923	Invoice	05/19/2023	Payment for 11 games officiated	0.00	407.00	
11338	JOE FIDDLER	06/08/2023	Regular	0.00	400.00	189310
060523	Invoice	06/05/2023	Payment for 5 baseball games umpired	0.00	400.00	
20305	JOHN KIPLEY WENTZ	06/08/2023	Regular	0.00	300.00	189311
062123	Invoice	05/17/2023	6/21/23 - Safari Adventure Puppet Show	0.00	300.00	
20321	KONIK & COMPANY, INC.	06/08/2023	Regular	0.00	8,713.21	189312
99799	Invoice	04/21/2023	Uniforms	0.00	8,713.21	
19928	LAKES AND RIVERS CONTRACTING, INC	06/08/2023	Regular	0.00	75,485.06	189313
Application No. 6	Invoice	05/01/2023	Park Avenue Launch Project	0.00	75,485.06	
20272	LANGTON GROUP	06/08/2023	Regular	0.00	19,071.00	189314
55863	Invoice	05/08/2023	South Route Service Week 5/8/23 Mowing	0.00	3,188.00	
55864	Invoice	05/08/2023	North Route Service Week 5/8/23 Mowing	0.00	3,169.00	
55926	Invoice	05/15/2023	South Route Service Week 5/15/23 Mowing	0.00	3,188.00	
55927	Invoice	05/15/2023	North Route Service Week 5/15/23 Mowing	0.00	3,169.00	
55995	Invoice	05/22/2023	Sourth Route Service Week 5/22/23 Mowing	0.00	3,188.00	
55996	Invoice	05/22/2023	North Route Service Week 5/22/23 Mowing	0.00	3,169.00	
19677	LASALLE NETWORK	06/08/2023	Regular	0.00	630.00	189315
635869	Invoice	05/15/2023	5/14/23 Regular-Suzan Pero: IT Specialist	0.00	630.00	
18025	LAUREN CORNFIELD	06/08/2023	Regular	0.00	85.00	189316
1938174	Invoice	05/31/2023	Refund	0.00	85.00	
20283	STRATUS BUILDING SOLUTIONS OF CH	06/08/2023	Regular	0.00	2,370.00	189317
6009748	Invoice	05/01/2023	Janitorial Service for May 2023	0.00	1,185.00	
6073797	Invoice	06/01/2023	Janitorial Service for June 2023	0.00	1,185.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	06/08/2023	Regular	0.00	1,338.99	189318
0005308588	Invoice	04/30/2023	883 Sheridan Rd 5/1/23-5/31/23	0.00	84.24	
0005308589	Invoice	04/30/2023	2821 Ridge Rd 5/1/23-5/31/23	0.00	84.24	
0005308590	Invoice	04/30/2023	701 Deer Creek Pkwy 5/1/23-5/31/23 & Loo...	0.00	195.91	
0005308591	Invoice	04/30/2023	636 Ridge Rd 5/1/23-5/31/23	0.00	216.14	
0005308595	Invoice	04/30/2023	1801 Sunset Rd 4/9/23-5/31/23	0.00	161.06	
0005308817	Invoice	04/30/2023	1201 Park Ave W 5/1/23-5/31/23	0.00	381.76	
0005353608	Invoice	05/31/2023	2205 Skokie Valley Rd 6/1/23-6/30/23	0.00	84.24	
0005353719	Invoice	05/31/2023	1390 Sunset Rd 6/1/23-6/30/23	0.00	131.40	
11653	MAG CONSTRUCTION CO.	06/08/2023	Regular	0.00	6,109.00	189319
17-870	Invoice	05/18/2023	Park Ave Buoy Buckets	0.00	2,600.00	
Application No. 4	Invoice	05/11/2023	2023 Deer Creek Racquet Club	0.00	3,509.00	
20310	MARK BRYANT - PETTY CASH	06/08/2023	Regular	0.00	475.00	189320
052423	Invoice	05/24/2023	Petty Cash for Outdoor Adventure Camp	0.00	475.00	
20319	MATT ARBITT	06/08/2023	Regular	0.00	160.00	189321
060523	Invoice	06/05/2023	Payment for umpiring 2 baseball games	0.00	160.00	
16594	MEGHAN MEREDITH - PETTY CASH	06/08/2023	Regular	0.00	264.00	189322
052423	Invoice	05/24/2023	2023 Petty Cash for Trekkers	0.00	264.00	
20311	MICHAEL REY PANTAZIS JR	06/08/2023	Regular	0.00	235.00	189323
053023	Invoice	05/30/2023	Flag football Referee-2 games/Baseball 2 ga...	0.00	235.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
17106	MISS CATHY MUSIC INC	06/08/2023	Regular	0.00	4,343.14	189324
052323	Invoice	05/23/2023	April/May Spring Season, Kindermusik	0.00	4,343.14	
20148	MORTON GROVE SUPPLY CO.	06/08/2023	Regular	0.00	11,660.28	189325
326396	Invoice	05/01/2023	GYQ85-PF - Quantity 2	0.00	11,660.28	
10006	NCPERS GROUP LIFE INSURANCE	06/08/2023	Regular	0.00	48.00	189326
3301062023	Invoice	05/01/2023	NCPERS Group Life Insurance-June 2023 Pr...	0.00	48.00	
13604	NORTH SHORE GAS	06/08/2023	Regular	0.00	3,614.74	189327
051623 06011450...	Invoice	05/16/2023	RCHP 4/13/23-5/14/23	0.00	979.27	
051723 06011450...	Invoice	05/17/2023	Deer Creek 4/13/23-5/12/23	0.00	863.13	
051723 06011450...	Invoice	05/17/2023	1240 Fredrickson Pl 4/13/23-5/12/23	0.00	1,004.45	
051723 06022257...	Invoice	05/17/2023	1390 Sunset Rd 4/13/23-5/12/23	0.00	271.68	
051723 06024054...	Invoice	05/17/2023	2900 TrailWay Cunniff Park Shelter 4/13/23-...	0.00	111.29	
051723 06024054...	Invoice	05/17/2023	1377 Clavey Rd 4/13/23-5/12/23	0.00	105.10	
051723 06024054...	Invoice	05/17/2023	3100 Trail Way 4/13/23-5/12/23	0.00	105.67	
051723 06024054...	Invoice	05/17/2023	Aquatic Park 4/13/23-5/12/23	0.00	174.15	
20028	ODD PRODUCE INC	06/08/2023	Regular	0.00	330.00	189328
0023	Invoice	05/31/2023	Two hour Wild Edibles Program on 6/3/23	0.00	330.00	
12015	PATCH 22 LTD.	06/08/2023	Regular	0.00	1,500.00	189329
052023	Invoice	05/20/2023	5/20/23 Service-5 hand walked ponies	0.00	1,500.00	
18836	PAYNE SOD FARM INC	06/08/2023	Regular	0.00	5,070.00	189330
23-138	Invoice	04/25/2023	RTF Sod Rolls	0.00	2,700.00	
23-175	Invoice	05/02/2023	HGT Bluegrass Sod Rolls	0.00	2,370.00	
12057	PHIL FOLINO	06/08/2023	Regular	0.00	595.00	189331
060623	Invoice	06/06/2023	Payment for 8 baseball games	0.00	595.00	
14901	GAME TIME	06/08/2023	Regular	0.00	67,646.79	189332
PJI-0207532	Invoice	04/28/2023	Moroney Park Weil Tot Lot	0.00	67,646.79	
19977	PROGRESSIVE TREE SERVICE, INC.	06/08/2023	Regular	0.00	1,630.00	189333
9239	Invoice	04/26/2023	4/26/23 Tree Removal Elm#1	0.00	790.00	
9240	Invoice	05/16/2023	4/26/23 Tree Pruning Oak#1	0.00	840.00	
12157	RAY AMIDEI	06/08/2023	Regular	0.00	700.00	189334
060523	Invoice	06/05/2023	Payment for CPR/AED training on 4/19/23	0.00	700.00	
12203	RICHMOND FISHERIES	06/08/2023	Regular	0.00	600.00	189335
APRIL 2023	Invoice	04/30/2023	Fish Stocking	0.00	600.00	
12211	RICOH USA, INC	06/08/2023	Regular	0.00	1,358.03	189336
5067355819	Invoice	05/17/2023	Copies 4/17/23-5/16/23	0.00	1,358.03	
12230	ROBERT DELEONARDIS	06/08/2023	Regular	0.00	450.00	189337
052223	Invoice	05/22/2023	Payment for 9 basketball games	0.00	450.00	
16459	SANTO SPORT STORE	06/08/2023	Regular	0.00	500.00	189338
709280	Invoice	05/15/2023	12 Outdoor caps GWTV-100	0.00	144.00	
709361	Invoice	05/10/2023	9 Outdoor MLB replica caps	0.00	77.50	
709372	Invoice	05/31/2023	12 Outdoor Proflex Caps	0.00	103.50	
709411	Invoice	05/25/2023	2 Rawliings Big Stick Wood Composite Bats	0.00	175.00	
20306	SCOTT BRANDON INGERSON	06/08/2023	Regular	0.00	350.00	189339
PDHP001	Invoice	05/15/2023	Giant Bubble Show on 7/26/23	0.00	350.00	
20317	STEPHANIE LUGER	06/08/2023	Regular	0.00	85.00	189340
1939920	Invoice	06/02/2023	Refund	0.00	85.00	
18411	STUDIO E 16, LLC	06/08/2023	Regular	0.00	787.50	189341
2MINED_FIN	Invoice	05/31/2023	2 Minute Creative Edit Video	0.00	787.50	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12606 060523	TIM GALASSINI Invoice	06/08/2023 06/05/2023	Regular Payment-Basketball referee for 4 games	0.00 0.00	200.00 200.00	189342
12607 053023	TIM GIBSON Invoice	06/08/2023 05/30/2023	Regular Flag football Referee-8 games	0.00 0.00	300.00 300.00	189343
19785 053023 060123	THE SWEET GROUP Invoice Invoice	06/08/2023 05/30/2023 06/01/2023	Regular Flag football Referee-6 games Flag football referee-1 game on 5/31/23	0.00 0.00 0.00	262.50 225.00 37.50	189344
12631 060123	TONY ROSS Invoice	06/08/2023 06/01/2023	Regular Payment for 29 basketball games officiated	0.00 0.00	1,242.00 1,242.00	189345
17590 423322	V3 CONSTRUCTION GROUP LTD Invoice	06/08/2023 05/10/2023	Regular Millard Bluff Construction Observation 3/26-4...	0.00 0.00	1,262.50 1,262.50	189346
17713 38397 38676 38987	WILD GOOSE CHASE INC Invoice Invoice Invoice	06/08/2023 04/01/2023 04/02/2023 05/01/2023	Regular Inspection for Geese Control-April 2023 Goose Egg Depredation 3/1/23-5/31/23 Inspection for Geese Control-May 2023	0.00 0.00 0.00 0.00	3,606.00 1,299.00 1,008.00 1,299.00	189347
20063 053023	WILLIE ROUNSAVILLE Invoice	06/08/2023 05/30/2023	Regular Flag football referee-4 games	0.00 0.00	150.00 150.00	189348
16912 0546478	WISS,JANNEY,ELSTNER ASSOC, INC Invoice	06/08/2023 05/11/2023	Regular Deer Creek Racquet Club-Leak Repairs	0.00 0.00	3,200.00 3,200.00	189349

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	166	90	0.00	415,873.39
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	166	90	0.00	415,873.39

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	415,873.39
			<hr/>
			415,873.39



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16895	312 COMMUNICATIONS INC	06/22/2023	Regular	0.00	4,127.50	189350
97785	Invoice	06/09/2023	InformaCast-Advanced Notification-1 Year S...	0.00	4,127.50	
15147	ABC PRINTING COMPANY	06/22/2023	Regular	0.00	680.31	189351
275489	Invoice	05/30/2023	Business Cards "Aquatic Guest Pass"	0.00	72.08	
275491	Invoice	05/30/2023	"100 Days of Summer Fun" Calendar Vinyl B...	0.00	102.89	
275492	Invoice	05/30/2023	"1 Month to Summer Camp" Vinyl Banners	0.00	147.89	
275601	Invoice	06/02/2023	Hidden Creek - Vinyl Banner 72x36	0.00	112.87	
275606	Invoice	06/02/2023	Business Cards for Sherine Adeli & Bob Berns..	0.00	142.69	
275720	Invoice	06/08/2023	"We Want to Hear From You" lawn signs	0.00	101.89	
10034	ABSOLUTE HOME IMPROVEMENTS	06/22/2023	Regular	0.00	24,746.75	189352
Invoice#2	Invoice	06/16/2023	Moroney Park - Payment Application 2	0.00	23,496.75	
Quote#3	Invoice	05/18/2023	SVGC paint fence - clubhouse	0.00	1,250.00	
19734	AECOM TECHNICAL SERVICES INC.	06/22/2023	Regular	0.00	1,156.52	189353
2000764827	Invoice	06/08/2023	Park Ave Boat Launch Parking Lot Restoration	0.00	1,156.52	
20324	AMI PATEL	06/22/2023	Regular	0.00	88.00	189354
1955660	Invoice	06/12/2023	Refund	0.00	88.00	
10149	ANCEL, GLINK, DIAMOND, BUSH	06/22/2023	Regular	0.00	4,056.75	189355
97051	Invoice	06/08/2023	Legal Services May 2023	0.00	4,056.75	
16949	ANDERSON LOCK	06/22/2023	Regular	0.00	83,457.10	189356
7106113	Invoice	05/16/2023	Furnished/Installed locks, trim, cylinders	0.00	67,734.00	
7106329	Invoice	05/26/2023	East Exterior Entrance Repairs/Installation	0.00	15,723.10	
19172	AQUAMOON LLC	06/22/2023	Regular	0.00	910.00	189357
23-0817	Invoice	05/31/2023	Aquarium Service & Additional Materials/Liv...	0.00	910.00	
10185	AQUATIC ECOSYSTEMS MANAGEMEN	06/22/2023	Regular	0.00	305.00	189358
20231103	Invoice	05/31/2023	May 2023 Algaecide & Vegetation herbicide...	0.00	305.00	
20242	GLT OUTDOORS	06/22/2023	Regular	0.00	3,406.50	189359
0006979-IN	Invoice	04/03/2023	ProteSyn & X-Factor - Turf Materials	0.00	1,939.50	
0007408-IN	Invoice	04/12/2023	Quad K - Turf Materials	0.00	171.00	
0007585-IN	Invoice	04/18/2023	P-48 Soluble - Turf Materials	0.00	950.00	
0007586-IN	Invoice	04/18/2023	Maxiplex & Quad K - Turf Materials	0.00	346.00	
20071	AVALON PETROLEUM COMPANY	06/22/2023	Regular	0.00	5,500.50	189360
031070	Invoice	05/24/2023	Diesel fuel 5/24/23	0.00	1,251.67	
474526	Invoice	05/24/2023	Unleaded fuel 5/19/23	0.00	1,476.88	
474553	Invoice	05/30/2023	Unleaded fuel 5/30/23	0.00	1,314.90	
475787	Invoice	05/19/2023	Unleaded fuel 5/19/23	0.00	1,457.05	
10251	BARTLETT TREE EXPERTS	06/22/2023	Regular	0.00	14,520.00	189361
40777818-0	Invoice	02/25/2023	Work Completed on 2/13/23	0.00	14,520.00	
20325	BILL HOROWITZ	06/22/2023	Regular	0.00	273.00	189362
1959382	Invoice	06/15/2023	Refund	0.00	273.00	
20331	CHICAGO STAR PRODUCTIONS, INC.	06/22/2023	Regular	0.00	1,500.00	189363
060723	Invoice	06/07/2023	Ice Show Videographer 6/2/23-6/3/23	0.00	1,500.00	
10463	CHICAGO TRIBUNE COMPANY	06/22/2023	Regular	0.00	149.15	189364
073708607000	Invoice	05/31/2023	5/23/23 & 5/24/23 Online Classified Listing ...	0.00	149.15	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10502	CITY OF HIGHLAND PARK	06/22/2023	Regular	0.00	10,320.69	189365
16991	Invoice	05/04/2023	3100 Trail Way - Storm Sewer Charges	0.00	0.11	
16991 0 Burton A...	Invoice	05/04/2023	0 Burton Ave - Storm Sewer Charges	0.00	1,713.57	
16991 0 Cavell Ave	Credit Memo	05/04/2023	0 Cavell Ave - Storm Sewer Charges	0.00	-1,019.89	
16991 125 Central...	Credit Memo	05/04/2023	125 Central Ave-Storm Sewer Charges	0.00	-20,676.13	
16991 125 Central...	Invoice	05/04/2023	125 Central Ave-Storm Sewer Charges	0.00	404.49	
16991 1301 Hilary...	Invoice	05/04/2023	1301 Hilary Lane - Storm Sewer Charges	0.00	184.48	
16991 1755 St Joh...	Invoice	05/04/2023	1755 St Johns Ave - Storm Sewer Charges	0.00	2,040.39	
16991 2205 Skokie...	Credit Memo	05/04/2023	2205 Skokie Valley Rd -Storm Sewer Charges	0.00	-7,977.55	
16991 2900 Trail ...	Invoice	05/04/2023	2900 Trail Way - Storm Sewer Charges	0.00	20,335.92	
16991 3100 Trail ...	Invoice	05/04/2023	3100 Trail Way - Storm Sewer Charges	0.00	20,191.31	
16991 655 Burton...	Credit Memo	05/04/2023	655 Burton Ave - Storm Sewere Charges	0.00	-4,876.01	
14270	CLUB MOMENTUM ATHLETICS	06/22/2023	Regular	0.00	2,472.31	189366
056	Invoice	06/06/2023	2023 Spring Volleyball Clinic	0.00	2,472.31	
10537	COMMONWEALTH EDISON COMPANY	06/22/2023	Regular	0.00	3,938.91	189367
061523 02032300...	Invoice	06/15/2023	1390 Sunset Rd 5/15/23-6/14/23	0.00	3,938.91	
20330	CSYBA	06/22/2023	Regular	0.00	400.00	189368
062123	Invoice	06/23/2023	CSYBA League Fees for baseball league	0.00	400.00	
10675	DEERFIELD YOUNG WARRIORS	06/22/2023	Regular	0.00	5,107.38	189369
062123	Invoice	06/21/2023	DFHP Football Clinic Contractor Fee	0.00	5,107.38	
20035	DENNIS BARNETT	06/22/2023	Regular	0.00	360.00	189370
HPAD006	Invoice	06/02/2023	Adult Tennis & Pickleball Photography 5/30 ...	0.00	360.00	
20075	DIRECT ENERGY BUSINESS	06/22/2023	Regular	0.00	6,029.08	189371
HS33677377	Invoice	06/12/2023	636 Ridge Rd 5/1/23-5/31/23	0.00	707.48	
HS33677378	Invoice	06/12/2023	1240 Fredrickson Pl (Hidden Creek) 5/1/23-5...	0.00	2,066.04	
HS33677379	Invoice	06/12/2023	3100 Trail Way (Centennial Ice) 5/1/23-5/31...	0.00	3,255.56	
20138	EFACTORY, INC.	06/22/2023	Regular	0.00	175.00	189372
20230616-1	Invoice	06/16/2023	Sports Camp Photography 6/15/23	0.00	175.00	
10889	FITNESS EQUIPMENT SERVICES, INC	06/22/2023	Regular	0.00	931.00	189373
5455	Invoice	06/05/2023	Equipment Repairs	0.00	146.00	
5461-5462	Invoice	06/12/2023	Equipment Repairs	0.00	785.00	
20316	FLECK'S LANDSCAPING	06/22/2023	Regular	0.00	6,493.00	189374
2305724	Invoice	05/31/2023	May 2023 Landscaping & Weeding Services	0.00	6,493.00	
20080	GEORGE GRUNDITZ	06/22/2023	Regular	0.00	240.00	189375
061623	Invoice	06/16/2023	Payment for 3 games	0.00	240.00	
20066	OUT OF CONTROL MUSIC	06/22/2023	Regular	0.00	465.00	189376
061623	Invoice	06/16/2023	Payment for 6 games	0.00	465.00	
10974	GEWALT HAMILTON ASSOCIATES INC	06/22/2023	Regular	0.00	8,515.29	189377
5121.250-26	Invoice	06/12/2023	SVGC Bridge Replacement-Services from 5/1...	0.00	568.50	
5818.200-20	Invoice	06/07/2023	Centennial Ice Arena Site Improvements 5/1...	0.00	2,611.79	
5974.000-2	Invoice	06/08/2023	Preserve Trail-Services from 5/1/23-5/28/23	0.00	5,335.00	
17541	GOVTEMPS USA, LLC	06/22/2023	Regular	0.00	1,029.00	189378
4190550	Invoice	06/01/2023	Barb Cremin HR help Period Ending 5/28/23	0.00	1,029.00	
11009	GRANDI BROTHERS	06/22/2023	Regular	0.00	159.36	189379
4637023	Invoice	06/07/2023	Chain Bar Oil	0.00	159.36	
19596	GUEST AUTOMATION INC	06/22/2023	Regular	0.00	4,500.00	189380
IN20232957	Invoice	05/09/2023	EMCS Automation Engineer Remote & On-si...	0.00	4,500.00	
20327	HENRY BESANT	06/22/2023	Regular	0.00	585.00	189381

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
052223	Invoice	05/22/2023	Payment for 9 games	0.00	585.00	
19761	THE ULTIMATE SCHOOL OF GUITAR	06/22/2023	Regular	0.00	4,989.50	189382
745	Invoice	06/09/2023	4/3/23-6/5/23 Session Dates	0.00	4,989.50	
11194	ILLINOIS SHOTOKAN KARATE	06/22/2023	Regular	0.00	4,957.88	189383
332	Invoice	05/25/2023	Spring 2023 Karate	0.00	4,957.88	
11196	ILLINOIS STATE POLICE	06/22/2023	Regular	0.00	1,350.00	189384
20230500686	Invoice	05/31/2023	5/1/23-5/31/23 Background Checks	0.00	1,350.00	
18561	J MILLER MARKETING INC	06/22/2023	Regular	0.00	1,530.00	189385
23410	Invoice	06/02/2023	June 2023 Online Management	0.00	1,530.00	
20329	JAMF SOFTWARE, LLC	06/22/2023	Regular	0.00	70.00	189386
INV325886	Invoice	06/07/2023	Jamf School Lifetime License 6/6/23-6/5/27	0.00	70.00	
19487	JASON NEWBURGER	06/22/2023	Regular	0.00	5,079.10	189387
061623	Invoice	06/16/2023	Payment for HP Baseball Camp	0.00	5,079.10	
11276	JAY ZIMMERMAN	06/22/2023	Regular	0.00	490.00	189388
061623	Invoice	06/16/2023	Payment for 70 baseball assignment fees	0.00	490.00	
19909	KERI STONE	06/22/2023	Regular	0.00	50.00	189389
1949273	Invoice	06/07/2023	Refund	0.00	50.00	
19673	KH KIM TAEKWONDO	06/22/2023	Regular	0.00	2,808.00	189390
060623	Invoice	06/06/2023	Spring 2023 Taekwondo Classes	0.00	2,808.00	
11541	LANER MUCHIN, LTD	06/22/2023	Regular	0.00	28.50	189391
648168	Invoice	06/01/2023	Professional services thru 5/20/23-Audit Let...	0.00	28.50	
19677	LASALLE NETWORK	06/22/2023	Regular	0.00	761.25	189392
638363	Invoice	06/12/2023	Regular - Suzan Pero: IT Specialist	0.00	761.25	
11603	LINCOLN AQUATICS	06/22/2023	Regular	0.00	57,412.50	189393
38316393	Invoice	04/11/2023	Nesting Chaise Lounges, Game Chairs & Sand..	0.00	57,412.50	
17161	LITRONIX LTD	06/22/2023	Regular	0.00	842.00	189394
3119	Invoice	05/31/2023	Followspot Rentals for Ice Show	0.00	842.00	
18449	LIZ DRUMMOND	06/22/2023	Regular	0.00	66.00	189395
1955630	Invoice	06/12/2023	Refund	0.00	66.00	
20209	LORI SILVERMAN	06/22/2023	Regular	0.00	282.00	189396
1949224	Invoice	06/07/2023	Refund	0.00	100.00	
1955312	Invoice	06/12/2023	Refund	0.00	182.00	
18474	LAKESHORE RECYCLING SYSTEMS, LLC	06/22/2023	Regular	0.00	5,208.65	189397
0005353714	Invoice	05/31/2023	883 Sheridan Rd 6/1/23-6/30/23	0.00	84.24	
0005353715	Invoice	05/31/2023	2821 Ridge Rd 6/1/23-6/30/23	0.00	84.24	
0005353716	Invoice	05/31/2023	701 Deer Creek Pkwy 6/1/23-6/30/23	0.00	145.91	
0005353717	Invoice	05/31/2023	636 Ridge Rd 6/1/23-6/30/23	0.00	216.14	
0005353718	Invoice	05/31/2023	3100 Trail Way 5/14/23-6/23 Roll Off/Comp...	0.00	1,147.58	
0005353720	Invoice	05/31/2023	1220 Fredrickson(Hidden Creek) 5/14/23-6/...	0.00	727.72	
0005353721	Invoice	05/31/2023	1240 Fredrickson 6/1-6/30 & Landscape Con...	0.00	1,603.93	
0005353944	Invoice	05/31/2023	1201 Park Ave W 6/1/23-6/30/23	0.00	381.76	
P5535519	Invoice	06/01/2023	Portable potties-Lincoln/Woodridge WR/Wo..	0.00	817.13	
11762	METRO TANK AND PUMP COMPANY	06/22/2023	Regular	0.00	3,627.25	189398
18523	Invoice	01/01/2023	9/12/22 & 9/15/22 Service Calls	0.00	2,585.25	
18838	Invoice	02/22/2023	12/19/22 & 1/13/23 Service Calls	0.00	1,042.00	
14647	MIDWEST FENCING CLUB	06/22/2023	Regular	0.00	2,340.00	189399
53	Invoice	06/12/2023	Fencing Class 4/15/23-5/12/23	0.00	2,340.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11801	MIDWEST GROUNDCOVERS LLC	06/22/2023	Regular	0.00	2,160.04	189400
I742016	Invoice	05/31/2023	Sporobolus heterolepis/Liatris aspera	0.00	2,160.04	
17710	MNJ TECHNOLOGIES DIRECT, INC	06/22/2023	Regular	0.00	1,479.28	189401
CINV004002939	Invoice	05/30/2023	Office 365 E3	0.00	1,479.28	
20275	NANCY CARLSON	06/22/2023	Regular	0.00	49.92	189402
1951583	Invoice	06/09/2023	Refund	0.00	49.92	
19649	NOAH COFFMAN	06/22/2023	Regular	0.00	240.00	189403
061623	Invoice	06/16/2023	Payment for 3 games	0.00	240.00	
13604	NORTH SHORE GAS	06/22/2023	Regular	0.00	2,707.80	189404
060123 06081976...	Credit Memo	06/01/2023	1801 Sunset Rd Credit on Account	0.00	-301.47	
060223 06081976...	Invoice	06/02/2023	1801 Sunset Rd 4/1/23-5/31/23	0.00	419.53	
060623 06011450...	Invoice	06/06/2023	636 Ridge Rd 5/1/23-5/31/23	0.00	480.05	
060623 06011450...	Invoice	06/06/2023	3100 Trail Way(Centennial Ice) 5/1/23-5/31/...	0.00	1,273.59	
060623 06024054...	Invoice	06/06/2023	1240 Fredrickson Pl (Hidden Creek) 5/1/23-5...	0.00	836.10	
14914	NORTH SHORE WATER RECLAMATION	06/22/2023	Regular	0.00	1,526.27	189405
5103000	Invoice	06/10/2023	1240 Fredrickson Pl 11/15/22-2/16/23	0.00	61.05	
5103501	Invoice	06/10/2023	1377 Deer Creek Pkwy(Maint) 12/15/22-3/1...	0.00	12.21	
5105664	Invoice	06/10/2023	Golf Learning Center 2205 Skokie 12/15/22-...	0.00	48.84	
5105668	Invoice	06/10/2023	1390 Sunset Rd 12/15/22-3/17/23	0.00	172.98	
5106041	Invoice	06/10/2023	1201 Park Ave W 12/15/22-3/17/23	0.00	716.32	
5106051	Invoice	06/10/2023	1801 Sunset Rd 12/15/22-3/17/23	0.00	427.35	
5106208	Invoice	06/10/2023	3100 Trail Way 12/15/22-3/16/23	0.00	10.18	
5106229	Invoice	06/10/2023	2700 Trail Way 12/14/22-3/16/23	0.00	10.18	
5106276	Invoice	06/10/2023	1377 Deer Creek Pkwy 12/15/22-3/16/23	0.00	67.16	
11959	NSSRA	06/22/2023	Regular	0.00	198,313.80	189406
795	Invoice	05/24/2023	2023 Annual Inclusion Estimate-1st Installm...	0.00	30,209.82	
804	Invoice	05/24/2023	1st Installment 2023 Member Agency Contri...	0.00	168,103.98	
11998	PARK DISTRICT RISK MGMT AGCY	06/22/2023	Regular	0.00	187,096.72	189407
0523133H	Invoice	05/31/2023	May 2023-Employee Health Insurance	0.00	187,096.72	
11998	PARK DISTRICT RISK MGMT AGCY	06/22/2023	Regular	0.00	25,743.70	189408
0523133	Invoice	05/31/2023	May 2023-Liability Insurance	0.00	25,743.70	
15146	PETER E HERNANDEZ	06/22/2023	Regular	0.00	212.50	189409
04292023040	Invoice	04/29/2023	Photography & Editing/Retouching on 4/29/...	0.00	212.50	
12057	PHIL FOLINO	06/22/2023	Regular	0.00	530.00	189410
062123	Invoice	06/21/2023	Payment for 7 baseball games umpired	0.00	530.00	
14901	GAME TIME	06/22/2023	Regular	0.00	427.86	189411
PJI-0209301	Invoice	05/26/2023	Sunset Woods and Rosewood Parks-Hardwa...	0.00	427.86	
17425	PNC EQUIPMENT FINANCE	06/22/2023	Regular	0.00	10,561.00	189412
1710755	Invoice	05/31/2023	SVGC Golf Cart Lease 6/30/23-7/29/23	0.00	10,561.00	
19434	GATE SYSTEMS	06/22/2023	Regular	0.00	275.00	189413
2304201-IN	Invoice	05/25/2023	Troubleshoot & Repair Arms	0.00	275.00	
19977	PROGRESSIVE TREE SERVICE, INC.	06/22/2023	Regular	0.00	5,420.00	189414
9488	Invoice	05/18/2023	Moroney limb-Emergency Tree Service 5/17...	0.00	1,960.00	
9826	Invoice	06/09/2023	Kennedy dead limbs-Tree Pruning 6/9/23	0.00	3,460.00	
20229	R&R SPECIALTIES OF WISCONSIN INC.	06/22/2023	Regular	0.00	2,179.27	189415
0078857-IN	Invoice	05/03/2023	Equipment Repairs/Conditioner Lift	0.00	2,179.27	
20322	RACHEL STRICK	06/22/2023	Regular	0.00	105.00	189416
1949187	Invoice	06/07/2023	Refund	0.00	105.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
20323	REBECCA MUELLER	06/22/2023	Regular	0.00	39.00	189417
1951755	Invoice	06/09/2023	Refund	0.00	39.00	
20326	ROBYN MINOR	06/22/2023	Regular	0.00	235.00	189418
041228	Invoice	06/09/2023	IG Reel/TikTok Package & Travel Fees	0.00	235.00	
16459	SANTO SPORT STORE	06/22/2023	Regular	0.00	2,321.90	189419
708987	Invoice	06/14/2023	2 Russell Fleece Hoodies	0.00	66.90	
709248	Invoice	06/14/2023	16 jerseys, 13 pants, 16 caps, 13 socks & 13 ...	0.00	568.00	
709362	Invoice	05/22/2023	1 Nike Adult Jersey	0.00	24.00	
709373	Invoice	05/15/2023	5 Tanner Adult Tees	0.00	400.00	
709374	Invoice	05/22/2023	1 Outdoor Cap & 25 Youth Baseball Pants	0.00	272.50	
709392	Invoice	05/22/2023	2 Nike Youth Jerseys	0.00	38.00	
709404	Invoice	05/30/2023	3 Nike Youth Jerseys & 1 Outdoor Cap	0.00	61.50	
709425	Invoice	06/14/2023	12 Outdoor Caps	0.00	195.00	
709441	Invoice	06/12/2023	39 Nike Youth Jerseys & 10 Adult Jerseys	0.00	696.00	
18410	SIKICH LLP	06/22/2023	Regular	0.00	13,500.00	189420
18743	Invoice	06/02/2023	Professional Services through 3/30/23	0.00	13,500.00	
12393	SMITHGROUP, INC.	06/22/2023	Regular	0.00	11,340.00	189421
0171227	Invoice	05/23/2023	Park Ave Boat Launch Construction Admn 4/...	0.00	6,615.00	
0171538	Invoice	06/07/2023	Park Ave Boat Launch Construction Admn 4/...	0.00	4,725.00	
18758	SP DESIGNS & MGF, INC	06/22/2023	Regular	0.00	10,854.52	189422
#33885	Invoice	05/10/2023	Adventure Guide Silver Tanks	0.00	508.64	
#33886	Invoice	05/01/2023	Adventure Guide Kelly Tees	0.00	92.96	
#33888	Invoice	05/01/2023	Jr. Varsity Sport Camp White Tees	0.00	262.85	
#33889	Invoice	05/10/2023	Varsity Sport Camp White Tees	0.00	287.95	
#33890	Invoice	05/04/2023	Tennis Academy White Tees	0.00	466.53	
#33891	Invoice	05/03/2023	Adventure Guide Staff Kelly Tees	0.00	2,512.07	
#33892	Invoice	05/04/2023	Embroidered Hats with PDHP seal	0.00	93.10	
#34106	Invoice	05/02/2023	Adventure Found Royal Tees	0.00	261.51	
#34157	Invoice	05/04/2023	Adventure Found Trekkers Forest Green Tees	0.00	300.87	
#34158	Invoice	05/02/2023	Adventure Found Jr Crew Carolina Blue Tees	0.00	329.38	
#34159	Invoice	05/01/2023	Adventure Found Sr. Crew Red Tees	0.00	316.20	
#34160	Invoice	05/04/2023	Senior Crew Orange Tees	0.00	110.67	
#34161	Invoice	05/10/2023	Take The Stage Graphite Heather Tees	0.00	308.84	
#34162	Invoice	05/01/2023	Camp Sunshine Adventure Found	0.00	126.61	
#34163	Invoice	05/04/2023	High Tide Low Tide White Tees	0.00	134.24	
#34164	Invoice	05/10/2023	No Place Like Camp	0.00	474.81	
#34165	Invoice	05/01/2023	Adventure Found OAC Sport Grey Tees	0.00	65.76	
#34166	Invoice	05/04/2023	Into The Wild Camp Kelly Green Tees	0.00	119.71	
#34167	Invoice	05/04/2023	SPOT Camp; Summer Play at Oak Terrace	0.00	383.48	
#34168	Invoice	05/11/2023	CIT Shirts; Counselors in Training Fern Tees	0.00	299.70	
#34169	Invoice	05/04/2023	Royal Hooded Sweatshirts w/PDHP Staff	0.00	570.65	
#34170	Invoice	05/08/2023	Staff Tees; Athletic Heather	0.00	374.98	
#34171	Invoice	05/11/2023	Fanny Packs	0.00	105.75	
#34172	Invoice	05/24/2023	Backpacks	0.00	2,160.14	
#34291	Invoice	05/02/2023	Girls Play Strong White Tees	0.00	187.12	
	Void	06/22/2023	Regular	0.00	0.00	189423
12458	STEVE BUTI	06/22/2023	Regular	0.00	854.75	189424
061623	Invoice	06/16/2023	Payment for Our Track and Field Event	0.00	854.75	
12591	THELEN MATERIALS, LLC	06/22/2023	Regular	0.00	699.89	189425

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
422975	Invoice	05/20/2023	Turf Materials	0.00	699.89	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	160	75	0.00	767,363.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	160	76	0.00	767,363.95

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	767,363.95
			<u>767,363.95</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03682 - 6/22/23 Reissuing New Checks for Voided Checks

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20077	MELISSA PARKER	06/22/2023	Regular	0.00	1,995.00	189427
20233	Invoice	05/14/2023	Early Spring Session	0.00	1,995.00	
12458	STEVE BUTI	06/22/2023	Regular	0.00	854.75	189428
061623	Invoice	06/16/2023	Payment for Our Track and Field Event	0.00	854.75	
12591	THELEN MATERIALS, LLC	06/22/2023	Regular	0.00	699.89	189429
422975	Invoice	05/20/2023	Turf Materials	0.00	699.89	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	3,549.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	3,549.64

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	3,549.64
			<hr/>
			3,549.64



Park District of Highland Park, IL

Check Register

Packet: APPKT03681 - 6/22/23 Ryan Herrick-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19764	RYAN HERRICK	06/22/2023	Regular	0.00	250.00	189426
1086	Invoice	06/20/2023	Musical Performance-International Day of Y...	0.00	250.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	250.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	250.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	250.00
			<hr/>
			250.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03637 - Bank Draft 5/17/23 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10058	AFLAC	05/17/2023	Bank Draft	0.00	438.56	DFT0004223
043023 AFLAC	Invoice	05/17/2023	AFLAC Deduction Period Ending 4/30/2023	0.00	438.56	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	438.56
EFT's	0	0	0.00	0.00
	1	1	0.00	438.56

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	438.56
			<hr/>
			438.56



Park District of Highland Park, IL

Check Register

Packet: APPKT03639 - Bank Draft 5/23/23 Health Equity INV5191837

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	05/23/2023	Bank Draft	0.00	3,212.07	DFT0004225
INV5191837	Invoice	05/23/2023	HCFSA 2023 PMB & Visa Card Payments	0.00	3,212.07	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	3,212.07
EFT's	0	0	0.00	0.00
	1	1	0.00	3,212.07

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	<u>3,212.07</u>
			3,212.07



Park District of Highland Park, IL

Check Register

Packet: APPKT03638 - Bank Draft 5/23/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	05/23/2023	Bank Draft	0.00	4,148.20	DFT0004224
051923 ICMA 457	Invoice	05/23/2023	5/19/23 ICMA 457 Deductions	0.00	4,148.20	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,148.20
EFT's	0	0	0.00	0.00
	1	1	0.00	4,148.20

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	4,148.20
			<hr/>
			4,148.20



Park District of Highland Park, IL

Check Register

Packet: APPKT03640 - Bank Draft 5/23/23 ICAM Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	05/23/2023	Bank Draft	0.00	285.00	DFT0004226
051923 ICMA Roth	Invoice	05/23/2023	Pay Period 5/19/23 ICMA Roth IRA Plan#705...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03650 - Bank Draft 5/24/23 Quadient Postage

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18904	QUADIENT FINANCE USA, INC	05/24/2023	Bank Draft	0.00	1,000.00	DFT0004228
052423	Invoice	05/24/2023	Quadient Postage Meter 4/27/23 & 5/01/23	0.00	1,000.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,000.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,000.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	1,000.00
			<hr/>
			1,000.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03653 - Bank Draft 5/31/23 Health Equity INV5227133

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	05/31/2023	Bank Draft	0.00	130.48	DFT0004229
INV5227133	Invoice	05/31/2023	HCFA 2023 Visa Card Payments	0.00	130.48	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	130.48
EFT's	0	0	0.00	0.00
	1	1	0.00	130.48

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	130.48
			<hr/>
			130.48



Park District of Highland Park, IL

Check Register

Packet: APPKT03662 - Bank Draft 6/2/23 Amalgamated Bank of Chicago-Debt Certificate Series 2021

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10111	AMALGAMATED BANK OF CHICAGO	06/02/2023	Bank Draft	0.00	373,150.00	DFT0004238
060223 Debt Certif.	Invoice	06/02/2023	Debt Service 6/15/23 Debt Certificate, Series...	0.00	373,150.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	373,150.00
EFT's	0	0	0.00	0.00
	1	1	0.00	373,150.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	373,150.00
			<u>373,150.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03660 - Bank Draft 6/2/2023 Amalgamated Bank of Chicago-Tax Park Bonds Series 2017

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10111	AMALGAMATED BANK OF CHICAGO	06/02/2023	Bank Draft	0.00	61,800.00	DFT0004236
060223 Tax Park B...	Invoice	06/02/2023	Debt Service 6/15/23 Tax Park Bonds Series ...	0.00	61,800.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	61,800.00
EFT's	0	0	0.00	0.00
	1	1	0.00	61,800.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	61,800.00
			<u>61,800.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03661 - Bank Draft 6/2/23 -Amalgamated Bank of ChicagoTax Park Bonds Series 2020

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10111	AMALGAMATED BANK OF CHICAGO	06/02/2023	Bank Draft	0.00	105,400.00	DFT0004237
060223 Tax Park B...	Invoice	06/02/2023	Debt Service 6/15/23 Tax Park Bonds Series ...	0.00	105,400.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	105,400.00
EFT's	0	0	0.00	0.00
	1	1	0.00	105,400.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	105,400.00
			<u>105,400.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03663 - Bank Draft 6/5/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	06/05/2023	Bank Draft	0.00	4,268.28	DFT0004239
060223 ICMA 457	Invoice	06/05/2023	6/02/23 ICMA 457 Deductions Plan#302037	0.00	4,268.28	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,268.28
EFT's	0	0	0.00	0.00
	1	1	0.00	4,268.28

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	4,268.28
			<hr/> 4,268.28



Park District of Highland Park, IL

Check Register

Packet: APPKT03664 - Bank Draft 6/5/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	06/06/2023	Bank Draft	0.00	285.00	DFT0004240
060223 ICMA Roth	Invoice	06/05/2023	Pay Period 6/2/23 ICMA Roth IRA Plan#7055...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03669 - Bank Draft 6/8/23 Illinois Department of Revenue Unemployment Insurance

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT OF REVENUE	06/08/2023	Bank Draft	0.00	1,014.02	DFT0004244
060823 0802147	Invoice	06/08/2023	Unemployment Insurance Tax Payment Acct...	0.00	1,014.02	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,014.02
EFT's	0	0	0.00	0.00
	1	1	0.00	1,014.02

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	1,014.02
			<hr/>
			1,014.02



Park District of Highland Park, IL

Check Register

Packet: APPKT03665 - Bank Draft 6/9/23 Health Equity INV5247078

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	06/09/2023	Bank Draft	0.00	16.00	DFT0004241
INV5247078	Invoice	06/09/2023	HCFA 2023 Visa Card Payments	0.00	16.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	16.00
EFT's	0	0	0.00	0.00
	1	1	0.00	16.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	16.00
			<hr/>
			16.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03670 - Bank Draft 6/9/23 Illinois Department of Revenue Unemployment Insurance

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT OF REVENUE	06/09/2023	Bank Draft	0.00	1,014.02	DFT0004245
060923 0802147	Invoice	06/09/2023	Unemployment Insurance Tax Payment Acct...	0.00	1,014.02	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,014.02
EFT's	0	0	0.00	0.00
	1	1	0.00	1,014.02

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	1,014.02
			<hr/>
			1,014.02



Park District of Highland Park, IL

Check Register

Packet: APPKT03666 - Bank Draft 6/9/23 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	06/09/2023	Bank Draft	0.00	46,871.13	DFT0004242
053123	Invoice	06/09/2023	May 2023 IMRF Contributions	0.00	46,871.13	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	46,871.13
EFT's	0	0	0.00	0.00
	1	1	0.00	46,871.13

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	46,871.13
			<hr/>
			46,871.13



Park District of Highland Park, IL

Check Register

Packet: APPKT03667 - Bank Draft 6/15/23 IL Department of Revenue
Sales Tax

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT OF REVENUE	06/20/2023	Bank Draft	0.00	1,265.00	DFT0004243
053123	Invoice	06/20/2023	May 2023 ST-1 Sales/Use Tax - ST-1 Payment	0.00	1,265.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,265.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,265.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	1,265.00
			<u>1,265.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT03672 - Bank Draft 6/20/23 Health Equity INV5279481

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	06/20/2023	Bank Draft	0.00	168.96	DFT0004258
INV5279481	Invoice	06/20/2023	HCFA 2023 Visa Card Payments	0.00	168.96	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	168.96
EFT's	0	0	0.00	0.00
	1	1	0.00	168.96

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	168.96
			<hr/>
			168.96



Park District of Highland Park, IL

Check Register

Packet: APPKT03675 - Bank Draft 6/20/23 Health Equity INV5301305

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	06/20/2023	Bank Draft	0.00	1,911.45	DFT0004261
INV5301305	Invoice	06/20/2023	DCFSA/HCFSA PMB Payments & HCFSA Visa ...	0.00	1,911.45	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,911.45
EFT's	0	0	0.00	0.00
	1	1	0.00	1,911.45

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	1,911.45
			<hr/>
			1,911.45



Park District of Highland Park, IL

Check Register

Packet: APPKT03674 - Bank Draft 6/20/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	06/20/2023	Bank Draft	0.00	4,172.35	DFT0004260
061623 ICMA 457	Invoice	06/20/2023	6/16/23 ICMA 457 Deductions Plan#302037	0.00	4,172.35	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,172.35
EFT's	0	0	0.00	0.00
	1	1	0.00	4,172.35

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	4,172.35
			<hr/>
			4,172.35



Park District of Highland Park, IL

Check Register

Packet: APPKT03673 - Bank Draft 6/20/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	06/20/2023	Bank Draft	0.00	285.00	DFT0004259
061623 ICMA Roth	Invoice	06/20/2023	Pay Period 6/16/23 ICMA Roth IRA Plan#705...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2023	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03649 - P-Card Statement 4/8/23-5/7/23 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	05/07/2023	Bank Draft	0.00	191,859.63	DFT0004227
50523	Invoice	05/07/2023	P-Card with PA	0.00	191,859.63	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	191,859.63
EFT's	0	0	0.00	0.00
	1	1	0.00	191,859.63

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2023	191,859.63
			<hr/>
			191,859.63



Park District of Highland Park, IL

Payment Reversal Register

APPKT03680 - 6/22/23 Void Check#189230 Incorrect Vendor Name

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20077	MELISSA PARKER				-1,995.00
Payment Type	Payment Number		Original Payment Date	Reversal Date	Payment Amount
Check	189230		05/17/2023	06/22/2023	-1,995.00
Payable Number:	Description		Payable Date	Due Date	Payable Amount
20233	Early Spring Session		05/14/2023	05/16/2023	1,995.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-1,995.00	-1,995.00
Report Total:	0.00	-1,995.00	-1,995.00



Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
12458	STEVE BUTI				-854.75
Payment Type	Payment Number		Original Payment Date	Reversal Date	Payment Amount
Check	189424		06/22/2023	06/22/2023	-854.75
Payable Number:		Description	Payable Date	Due Date	Payable Amount
061623		Payment for Our Track and Field Event	06/16/2023	06/21/2023	854.75

Vendor Number	Vendor Name				Total Vendor Amount
12591	THELEN MATERIALS, LLC				-699.89
Payment Type	Payment Number		Original Payment Date	Reversal Date	Payment Amount
Check	189425		06/22/2023	06/22/2023	-699.89
Payable Number:		Description	Payable Date	Due Date	Payable Amount
422975		Turf Materials	05/20/2023	06/21/2023	699.89

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-1,554.64	-1,554.64
Report Total:	0.00	-1,554.64	-1,554.64



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2023

DISTRICT WIDE

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	136,519.04	186,613.77	1,801,463.47	1,621,221.36	180,242.11	3,191,011.99	117,807.30	1,802,374.86
110 - CAMPS	570.00	5,240.40	27,256.40	34,598.28	-7,341.88	1,892,552.79	288.00	6,319.00
120 - LESSONS	42,095.75	43,500.97	244,593.05	229,545.79	15,047.26	492,376.50	44,222.15	233,005.91
130 - SPECIAL EVENTS	2,645.00	14,500.94	43,929.59	59,349.34	-15,419.75	131,853.00	13,684.95	52,910.85
410 - TAX	650,509.90	898,494.81	829,698.26	1,107,494.81	-277,796.55	14,720,156.20	897,866.83	1,106,439.16
420 - FEES & CHARGES	426,484.81	338,868.65	827,567.94	630,714.00	196,853.94	2,582,599.57	374,849.63	737,884.01
440 - MEMBERSHIPS	97,855.46	67,851.24	428,808.02	310,632.72	118,175.30	893,518.36	61,309.94	222,435.46
450 - RENTALS	184,749.94	165,713.94	527,625.57	393,732.56	133,893.01	1,268,593.98	170,491.92	632,770.06
460 - MERCHANDISING	17,305.72	9,947.65	48,902.94	37,241.34	11,661.60	119,463.50	17,891.24	44,875.77
470 - INTEREST INCOME	60,954.18	3,581.90	269,467.61	17,909.50	251,558.11	43,000.00	10,401.06	10,891.11
480 - MISCELLANEOUS INCOME	39,677.52	40,170.96	102,215.90	337,121.40	-234,905.50	1,809,883.22	19,251.60	96,894.04
510 - OTHER INCOME	5,000.00	1,200.00	5,000.00	1,200.00	3,800.00	368,078.00	0.00	100,214.69
520 - BOND/DEBT PROCEEDS	27,713.67	0.00	161,981.62	0.00	161,981.62	0.00	7,072.85	11,285.60
Total Revenue:	1,692,080.99	1,775,685.23	5,318,510.37	4,780,761.10	537,749.27	27,513,087.11	1,735,137.47	5,058,300.52
Expense								
100 - PROGRAMS	143,328.74	148,892.03	687,522.26	795,894.94	108,372.68	1,717,096.49	118,938.84	679,870.68
110 - CAMPS	1,772.87	50,139.03	36,584.87	94,172.97	57,588.10	1,015,437.03	23,020.05	48,790.41
120 - LESSONS	26,292.68	28,791.04	105,367.79	120,141.84	14,774.05	270,640.47	21,891.22	95,145.96
130 - SPECIAL EVENTS	7,322.07	13,069.18	49,548.52	44,057.41	-5,491.11	185,843.88	17,427.37	45,749.00
440 - MEMBERSHIPS	672.49	1,751.74	6,117.03	8,758.70	2,641.67	21,029.47	598.70	3,428.78
610 - SALARIES & WAGES	664,128.38	737,125.36	2,942,685.73	3,228,030.58	285,344.85	9,281,374.46	577,014.87	2,545,394.38
620 - CONTRACTUAL SERVICES	245,154.15	326,811.02	775,774.87	1,477,973.44	702,198.57	4,200,987.52	196,348.10	851,467.05
630 - INSURANCE	184,614.94	180,387.20	735,324.94	836,936.25	101,611.31	2,308,794.17	7,102.24	615,342.70
640 - MATERIALS & SUPPLIES	62,885.88	77,959.51	191,822.33	265,059.98	73,237.65	637,723.01	76,047.41	164,448.61
650 - MAINTENANCE & LANDSCAPING CONTRACTS	58,633.90	57,249.72	165,074.02	239,423.34	74,349.32	514,617.04	106,783.63	199,706.78
660 - UTILITIES	83,131.45	76,973.80	282,324.72	389,326.20	107,001.48	1,028,048.56	42,493.09	324,336.26
670 - PENSION CONTRIBUTIONS	53,410.24	61,990.69	241,579.44	284,598.38	43,018.94	791,637.20	46,335.89	208,362.98
680 - COST OF GOODS SOLD	11,021.76	9,834.61	32,777.10	22,220.05	-10,557.05	57,835.00	9,163.17	37,483.38
710 - DEBT RETIREMENT	0.00	0.00	950.00	1,000.00	50.00	3,342,200.00	0.00	950.00
720 - CAPITAL OUTLAY	1,102,276.23	1,409,446.68	3,382,036.34	5,410,310.40	2,028,274.06	12,044,232.00	183,290.81	1,064,354.11
Total Expense:	2,644,645.78	3,180,421.61	9,635,489.96	13,217,904.48	3,582,414.52	37,417,496.30	1,426,455.39	6,884,831.08
Report Total:	-952,564.79	-1,404,736.38	-4,316,979.59	-8,437,143.38	4,120,163.79	-9,904,409.19	308,682.08	-1,826,530.56

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	-124,108.02	-126,786.14	-1,328,101.33	-1,779,673.37	451,572.04	-298,061.52	50,429.57	-1,110,685.00
25 - SPECIAL RECREATION	36,524.50	91,600.10	36,524.50	91,510.10	-54,985.60	502,044.64	92,987.80	92,747.80
29 - RECREATION	194,145.59	28,375.33	235,653.92	-1,240,457.44	1,476,111.36	2,863,500.69	323,356.84	255,205.48
60 - DEBT SERVICE	62,240.30	52,437.11	61,290.30	51,437.11	9,853.19	-1,664,778.22	52,426.19	51,476.19
70 - CAPITAL PROJECTS	-1,121,367.16	-1,450,362.78	-3,322,346.98	-5,559,959.78	2,237,612.80	-11,307,114.78	-210,518.32	-1,115,275.03
Report Total:	-952,564.79	-1,404,736.38	-4,316,979.59	-8,437,143.38	4,120,163.79	-9,904,409.19	308,682.08	-1,826,530.56

For the General Fund: Interest income is above budget with continued increasing rates and spending bond money on current construction only, while waiting for WRC to commence. This is a permanent difference. Salary and wages, insurance and pension costs are trending low due to open positions. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference. Contractual services were largely under-budget due to professional fees being allocated across the year and not using such services much, thus far. Safety services are also under budget. Staff development is also significantly under budget. In Parks, maintenance contracts and ecological restoration are \$36,000 under budget due timing differences. Contingencies, marketing, special projects and computer expense are also under budget and are timing differences. Maintenance and landscaping contracts are under budget largely due to miscellaneous equipment not yet being purchased. Several utility bills are trending late. This favorable variance is largely a timing difference.

For the Recreation Fund: Program revenue is showing a favorable variance due to childhood enrichment programming (\$65,000 timing), new programs at WRC (\$12,000 permanent), and youth dance (\$27,000 permanent). Additionally, tennis is showing a \$96,000 favorable timing variance at 5/31 with \$40,000 being a permanent difference. Finally, gymnastics is showing a \$33,000 favorable variance at month end with 61 extra participants. Fees and charges are showing a surplus due to permanent tee times at SVGC for \$17,000, greens fees of \$122,000, and loyalty club at \$13,000. Additionally, surplus is due to parking daily/weekend/season fees of \$37,000 (timing difference) at Park Ave. Finally, daily fees at the rec center for the gym have a surplus of \$11,000. Membership favorable variance is largely due to the rec center and new memberships at \$73,000 and group exercise at \$30,000. Rentals are showing a favorable variance. This is largely due to prime tennis at \$26,000 (timing), Park Ave at \$43,000 (timing), CIA with Falcons and Giants using more ice than budgeted (\$18,000 permanent), golf carts at \$20,000 (permanent), and golf learning rentals at \$11,000 (parties and dome). Interest income was not budgeted for in this fund, but must be allocated between the rec and general funds. This \$177,000 variance is permanent. Miscellaneous income has a permanent difference of \$30,000 over budget due to unbudgeted sponsorships at several facilities. Additionally, there is a permanent difference of \$14,000 due to the ice mat at CIA being sold. Program expense is showing a favorable variance due to \$34,780 in athletics, as enrollment in travel basketball is down. This is a timing difference that is expected to be corrected in October. Wages for youth and adult tennis are trending favorably due to a permanent difference of \$32,000, as a result of lower enrollment. Camp expense is under budget due to timing differences between when camp staff started and when budgeted by \$18,000. Outdoor adventure at Heller is under budget by \$10,000, due to a timing difference. CIA is under budget in Girls Play Strong and mini camps which is largely a timing difference with \$5,000 a permanent savings. Lessons are under budget due to private tennis wages being under budget due to private lessons not coming to fruition at DCRC.

Salary and wages, insurance and pension costs are trending low due to open positions at the beginning of the year. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference. Contractual Services are under budget due to computer expense, bank charges and fees, and advertising and promotion being under budget due to timing differences. Materials and supplies are showing a favorable variance largely due to \$6,000 of range balls budgeted to be purchased that were not. Additionally, hand tools were budgeted for, but not purchased. Maintenance and landscaping contracts are under budget as many facilities budget for emergencies each month, but the expenses do not always come to fruition. Pool chemicals are under budget by \$17,000 and that is a timing difference. Maintenance and landscaping is under budget due mostly to a timing difference for golf turf materials for \$54,000. Several utility bills are trending late. This favorable variance is largely a timing difference. Capital Outlay is largely under budget due to dredging at Park Ave not hitting the budget until June and is a timing difference.

For the Debt Service Fund: Tracking as expected.

For the Special Recreation Fund: Tax revenues are coming in more slowly than expected. This is a timing difference.

For the Capital Fund: Interest on the bond money is not budgeted for in the 520 account. Significantly under budget is contractual services as estimated cost of such services is spread across the year and often does not align with work and when invoices are received. Finally, capital projects and invoicing thereof are moving more slowly than anticipated. These are timing differences that should shrink over the next few months.



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2023

01 - GENERAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	331,846.00	412,979.59	511,034.36	621,979.59	-110,945.23	6,419,591.85	441,243.37	649,815.70
420 - FEES & CHARGES	3,955.17	3,466.26	12,793.80	9,909.60	2,884.20	35,400.00	4,053.18	13,105.85
450 - RENTALS	0.00	0.00	7,370.60	0.00	7,370.60	0.00	0.00	0.00
460 - MERCHANDISING	0.00	48.19	0.00	140.72	-140.72	396.00	0.00	0.00
470 - INTEREST INCOME	16,437.73	3,581.90	92,704.42	17,909.50	74,794.92	43,000.00	10,401.06	10,891.11
480 - MISCELLANEOUS INCOME	31,188.75	999.60	45,183.75	37,173.47	8,010.28	54,551.00	256.60	42,699.81
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.53
Total Revenue:	383,427.65	421,075.54	669,086.93	687,112.88	-18,025.95	6,552,938.85	455,954.21	716,566.00
Expense								
610 - SALARIES & WAGES	243,089.01	268,268.85	1,087,906.61	1,258,065.39	170,158.78	3,471,802.45	223,364.06	961,281.54
620 - CONTRACTUAL SERVICES	95,276.84	112,437.42	262,190.82	441,215.05	179,024.23	1,229,881.08	94,521.90	315,408.22
630 - INSURANCE	91,618.56	102,170.93	380,226.79	466,170.84	85,944.05	1,292,998.04	18,112.77	315,155.55
640 - MATERIALS & SUPPLIES	36,073.98	22,432.45	84,589.32	80,753.94	-3,835.38	283,165.50	33,710.41	69,088.92
650 - MAINTENANCE & LANDSCAPING CONTRACTS	11,681.49	8,261.19	38,928.35	52,256.55	13,328.20	122,788.04	8,950.30	31,135.66
660 - UTILITIES	9,750.12	12,502.61	51,050.78	66,048.04	14,997.26	165,099.16	8,585.38	54,860.83
670 - PENSION CONTRIBUTIONS	20,045.67	21,788.23	92,295.59	102,276.44	9,980.85	285,266.10	18,279.82	80,320.28
Total Expense:	507,535.67	547,861.68	1,997,188.26	2,466,786.25	469,597.99	6,851,000.37	405,524.64	1,827,251.00
Report Total:	-124,108.02	-126,786.14	-1,328,101.33	-1,779,673.37	451,572.04	-298,061.52	50,429.57	-1,110,685.00

Replacement taxes are coming in more slowly than anticipated. This may be a permanent difference. Property taxes are also coming in more slowly than budgeted. This is a timing difference.

Interest income is above budget with continued increasing rates and spending bond money on current construction only, while waiting for WRC to commence. This is a permanent difference.

Salary and wages, insurance and pension costs are trending low due to open positions. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference.

Contractual services were largely under-budget due to professional fees being allocated across the year and not using such services much, thus far. Safety services are also under budget. Staff development is also significantly under budget. In Parks, maintenance contracts and ecological restoration are \$36,000 under budget due timing differences. Contingencies, marketing, special projects and computer expense are also under budget and are timing differences.

Maintenance and landscaping contracts are under budget largely due to miscellaneous equipment not yet being purchased.

Several utility bills are trending late. This favorable variance is largely a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2023

25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	36,524.50	91,600.10	36,524.50	91,600.10	-55,075.60	931,842.40	92,987.80	92,987.80
Total Revenue:	36,524.50	91,600.10	36,524.50	91,600.10	-55,075.60	931,842.40	92,987.80	92,987.80
Expense								
620 - CONTRACTUAL SERVICES	0.00	0.00	0.00	90.00	90.00	429,797.76	0.00	240.00
Total Expense:	0.00	0.00	0.00	90.00	90.00	429,797.76	0.00	240.00
Report Total:	36,524.50	91,600.10	36,524.50	91,510.10	-54,985.60	502,044.64	92,987.80	92,747.80

Tax revenues are coming in more slowly than expected. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2023

29 - RECREATION FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	136,519.04	186,613.77	1,801,463.47	1,621,221.36	180,242.11	3,191,011.99	117,807.30	1,802,374.86
110 - CAMPS	570.00	5,240.40	27,256.40	34,598.28	-7,341.88	1,892,552.79	288.00	6,319.00
120 - LESSONS	42,095.75	43,500.97	244,593.05	229,545.79	15,047.26	492,376.50	44,222.15	233,005.91
130 - SPECIAL EVENTS	2,645.00	14,500.94	43,929.59	59,349.34	-15,419.75	131,853.00	13,684.95	52,910.85
410 - TAX	219,899.10	341,478.01	219,899.10	341,478.01	-121,578.91	5,691,300.17	311,209.47	311,209.47
420 - FEES & CHARGES	422,529.64	335,402.39	814,774.14	620,804.40	193,969.74	2,547,199.57	370,796.45	724,778.16
440 - MEMBERSHIPS	97,855.46	67,851.24	428,808.02	310,632.72	118,175.30	893,518.36	61,309.94	222,435.46
450 - RENTALS	184,749.94	165,713.94	520,254.97	393,732.56	126,522.41	1,268,593.98	170,491.92	632,770.06
460 - MERCHANDISING	17,305.72	9,899.46	48,902.94	37,100.62	11,802.32	119,067.50	17,891.24	44,875.77
470 - INTEREST INCOME	44,516.45	0.00	176,763.19	0.00	176,763.19	0.00	0.00	0.00
480 - MISCELLANEOUS INCOME	8,488.77	6,644.14	57,032.15	17,420.71	39,611.44	42,805.00	18,995.00	54,194.23
510 - OTHER INCOME	0.00	1,200.00	0.00	1,200.00	-1,200.00	68,078.00	0.00	9,661.16
Total Revenue:	1,177,174.87	1,178,045.26	4,383,677.02	3,667,083.79	716,593.23	16,338,356.86	1,126,696.42	4,094,534.93
Expense								
100 - PROGRAMS	143,328.74	148,892.03	687,522.26	795,894.94	108,372.68	1,717,096.49	118,938.84	679,870.68
110 - CAMPS	1,772.87	50,139.03	36,584.87	94,172.97	57,588.10	1,015,437.03	23,020.05	48,790.41
120 - LESSONS	26,292.68	28,791.04	105,367.79	120,141.84	14,774.05	270,640.47	21,891.22	95,145.96
130 - SPECIAL EVENTS	7,322.07	13,069.18	49,548.52	44,057.41	-5,491.11	185,843.88	17,427.37	45,749.00
440 - MEMBERSHIPS	672.49	1,751.74	6,117.03	8,758.70	2,641.67	21,029.47	598.70	3,428.78
610 - SALARIES & WAGES	421,039.37	468,856.51	1,854,779.12	1,969,965.19	115,186.07	5,809,572.01	353,650.81	1,584,112.84
620 - CONTRACTUAL SERVICES	97,523.51	95,555.60	402,660.52	539,028.39	136,367.87	1,194,308.68	67,525.84	361,881.51
630 - INSURANCE	92,996.38	78,216.27	355,098.15	370,765.41	15,667.26	1,015,796.13	-11,010.53	300,187.15
640 - MATERIALS & SUPPLIES	26,811.90	55,527.06	107,233.01	184,306.04	77,073.03	354,557.51	42,337.00	95,359.69
650 - MAINTENANCE & LANDSCAPING CONTRACTS	46,952.41	48,988.53	126,145.67	187,166.79	61,021.12	391,829.00	97,833.33	168,571.12
660 - UTILITIES	73,381.33	64,471.19	231,273.94	323,278.16	92,004.22	862,949.40	33,907.71	269,475.43
670 - PENSION CONTRIBUTIONS	33,364.57	40,202.46	149,283.85	182,321.94	33,038.09	506,371.10	28,056.07	128,042.70
680 - COST OF GOODS SOLD	11,021.76	9,834.61	32,777.10	22,220.05	-10,557.05	57,835.00	9,163.17	37,483.38
720 - CAPITAL OUTLAY	549.20	45,374.68	3,631.27	65,463.40	61,832.13	71,590.00	0.00	21,230.80
Total Expense:	983,029.28	1,149,669.93	4,148,023.10	4,907,541.23	759,518.13	13,474,856.17	803,339.58	3,839,329.45
Report Total:	194,145.59	28,375.33	235,653.92	-1,240,457.44	1,476,111.36	2,863,500.69	323,356.84	255,205.48

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	194,145.59	28,375.33	235,653.92	-1,240,457.44	1,476,111.36	2,863,500.69	323,356.84	255,205.48
Report Total:	194,145.59	28,375.33	235,653.92	-1,240,457.44	1,476,111.36	2,863,500.69	323,356.84	255,205.48

Program revenue is showing a favorable variance due to childhood enrichment programming (\$65,000 timing), new programs at WRC (\$12,000 permanent), and youth dance (\$27,000 permanent). Additionally, tennis is showing a \$96,000 favorable timing variance at 5/31 with \$40,000 being a permanent difference. Finally, gymnastics is showing a \$33,000 favorable variance at month end with 61 extra participants.

Special events revenue is low due to the ice show ticket sales not meeting what was budgeted for.

Property taxes are coming in a little slower than expected. This is a timing difference. Replacement taxes are also coming in more slowly than budgeted. Staff are hopeful that this is a timing difference.

Fees and charges are showing a surplus due to permanent tee times at SVGC for \$17,000, greens fees of \$122,000, and loyalty club at \$13,000. Additionally, surplus is due to parking daily/weekend/season fees of \$37,000 (timing difference) at Park Ave. Finally, daily fees at the rec center for the gym have a surplus of \$11,000.

Membership favorable variance is largely due to the rec center and new memberships at \$73,000 and group exercise at \$30,000.

Rentals are showing a favorable variance. This is largely due to prime tennis at \$26,000 (timing), Park Ave at \$43,000 (timing), CIA with Falcons and Giants using more ice than budgeted (\$18,000 permanent), golf carts at \$20,000 (permanent), and golf learning rentals at \$11,000 (parties and dome).

Interest income was not budgeted for in this fund, but must be allocated between the rec and general funds. This \$177,000 variance is permanent.

Miscellaneous income has a permanent difference of \$30,000 over budget due to unbudgeted sponsorships at several facilities. Additionally, there is a permanent difference of \$14,000 due to the ice mat at CIA being sold.

Program expense is showing a favorable variance due to \$34,780 in athletics, as enrollment in travel basketball is down. This is a timing difference that is expected to be corrected in October. Wages for youth and adult tennis are trending favorably due to a permanent difference of \$32,000, as a result of lower enrollment.

Camp expense is under budget due to timing differences between when camp staff started and when budgeted by \$18,000. Outdoor adventure at Heller is under budget by \$10,000, due to a timing difference. CIA is under budget in Girls Play Strong and mini camps which is largely a timing difference with \$5,000 a permanent savings.

Lessons are under budget due to private tennis wages being under budget due to private lessons not coming to fruition at DCRC.

Salary and wages, insurance and pension costs are trending low due to open positions at the beginning of the year. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference.

Contractual Services are under budget due to computer expense, bank charges and fees, and advertising and promotion being under budget due to timing differences.

Materials and supplies are showing a favorable variance largely due to \$6,000 of range balls budgeted to be purchased that were not. Additionally, hand tools were budgeted for, but not purchased. Maintenance and landscaping contracts are under budget as many facilities budget for emergencies each month, but the expenses do not always come to fruition. Pool chemicals are under budget by \$17,000 and that is a timing difference.

Maintenance and landscaping is under budget due mostly to a timing difference for golf turf materials for \$54,000.

Several utility bills are trending late. This favorable variance is largely a timing difference.

Capital Outlay is largely under budget due to dredging at Park Ave not hitting the budget until June and is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2023

60 - DEBT SERVICE

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	62,240.30	52,437.11	62,240.30	52,437.11	9,803.19	1,677,421.78	52,426.19	52,426.19
Total Revenue:	62,240.30	52,437.11	62,240.30	52,437.11	9,803.19	1,677,421.78	52,426.19	52,426.19
Expense								
710 - DEBT RETIREMENT	0.00	0.00	950.00	1,000.00	50.00	3,342,200.00	0.00	950.00
Total Expense:	0.00	0.00	950.00	1,000.00	50.00	3,342,200.00	0.00	950.00
Report Total:	62,240.30	52,437.11	61,290.30	51,437.11	9,853.19	-1,664,778.22	52,426.19	51,476.19

Fund is tracking as expected.



Park District of Highland Park, IL

Income Statement

Current Period Ending 05/31/2023

70 - CAPITAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
480 - MISCELLANEOUS INCOME	0.00	32,527.22	0.00	282,527.22	-282,527.22	1,712,527.22	0.00	0.00
510 - OTHER INCOME	5,000.00	0.00	5,000.00	0.00	5,000.00	300,000.00	0.00	90,500.00
520 - BOND/DEBT PROCEEDS	27,713.67	0.00	161,981.62	0.00	161,981.62	0.00	7,072.85	11,285.60
Total Revenue:	32,713.67	32,527.22	166,981.62	282,527.22	-115,545.60	2,012,527.22	7,072.85	101,785.60
Expense								
620 - CONTRACTUAL SERVICES	52,353.80	118,818.00	110,923.53	497,640.00	386,716.47	1,347,000.00	34,300.36	173,937.32
720 - CAPITAL OUTLAY	1,101,727.03	1,364,072.00	3,378,405.07	5,344,847.00	1,966,441.93	11,972,642.00	183,290.81	1,043,123.31
Total Expense:	1,154,080.83	1,482,890.00	3,489,328.60	5,842,487.00	2,353,158.40	13,319,642.00	217,591.17	1,217,060.63
Report Total:	-1,121,367.16	-1,450,362.78	-3,322,346.98	-5,559,959.78	2,237,612.80	-11,307,114.78	-210,518.32	-1,115,275.03

Budgeted revenue in miscellaneous income is \$200,000 for Park Ave grants and \$50,000 for Cunniff pickle-ball donations. The grant dollars will come in later in 2023 and the pickle-ball donations have yet to come to fruition.

Interest on the bond money is not budgeted for in the 520 account.

Significantly under budget is contractual services as estimated cost of such services is spread across the year and often does not align with work and when invoices are received.

Finally, capital projects and invoicing thereof are moving more slowly than anticipated. These are timing differences that should shrink over the next few months.



RECREATION BY CENTER

Park District of Highland Park, IL

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	\$ 5,390,269.73	\$ 328,386.05	\$ 5,732,520.17	415,694.64
Expense	\$ 5,420,948.66	\$ 761,788.82	\$ 5,547,576.13	944,750.05
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	\$ (30,678.93)	\$ (433,402.77)	\$ 184,944.04	(529,055.410)
Net Revenue:	-0.57%	-131.98%	3.23%	-127.27%
Center: 24 - WEST RIDGE CENTER				
Revenue	\$ 512,901.00	\$ 289,391.84	\$ 625,799.00	379,235.80
Expense	\$ 712,673.10	\$ 270,088.62	\$ 837,846.96	336,930.42
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	\$ (199,772.10)	\$ 19,303.22	\$ (212,047.96)	42,305.38
Net Revenue:	-38.95%	6.67%	-33.88%	11.16%
Center: 26 - ATHLETICS				
Revenue	\$ 1,011,527.00	\$ 572,700.45	\$ 1,048,253.99	557,928.70
Expense	\$ 963,107.28	\$ 360,811.83	\$ 1,019,270.68	361,485.61
Center: 26 - ATHLETICS Surplus (Deficit):	\$ 48,419.72	\$ 211,888.62	\$ 28,983.31	196,443.09
Net Revenue:	4.79%	37.00%	2.76%	35.21%
Center: 28 - CAMPS				
Revenue	\$ 1,042,924.00	\$ 594.00	\$ 945,310.00	8,178.65
Expense	\$ 753,080.70	\$ 66,184.52	\$ 622,554.33	71,544.32
Center: 28 - CAMPS Surplus (Deficit):	\$ 289,843.30	\$ (65,590.52)	\$ 322,755.67	\$ (63,365.67)
Net Revenue:	27.79%	-11,042.18%	34.14%	-774.77%
Center: 29 - SPECIAL EVENTS				
Revenue	\$ 58,540.00	\$ 23,230.00	\$ 67,029.00	23,021.75
Expense	\$ 135,324.95	\$ 29,789.29	\$ 177,955.55	42,386.42
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	\$ (76,784.95)	\$ (6,559.29)	\$ (110,926.55)	\$ (19,364.67)
Net Revenue:	-131.17%	-28.24%	-165.49%	-84.11%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	\$ 398,865.00	\$ 20,588.24	\$ 435,327.00	13,122.25
Expense	\$ 543,764.76	\$ 94,920.06	\$ 605,397.89	81,895.76
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	\$ (144,899.76)	\$ (74,331.82)	\$ (170,070.89)	\$ (68,773.51)
Net Revenue:	-36.33%	-361.04%	-39.07%	-524.10%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	\$ 144,107.00	\$ 23,577.38	\$ 169,347.00	29,637.25
Expense	\$ 112,137.77	\$ 29,192.45	\$ 119,888.92	23,999.34
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	\$ 31,969.23	\$ (5,615.07)	\$ 49,458.08	5,637.91
Net Revenue:	22.18%	-23.82%	29.21%	19.02%

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	\$ 193,825.00	\$ 50,520.30	\$ 178,540.00	46,249.70
Expense	\$ 280,643.81	\$ 27,928.81	\$ 268,908.94	36,541.73
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	\$ (86,818.81)	\$ 22,591.49	\$ (90,368.94)	9,707.97
Net Revenue:	-44.79%	44.72%	-50.62%	20.99%
Center: 34 - PARK AVENUE				
Revenue	\$ 268,507.00	\$ 206,747.05	\$ 261,290.00	203,635.26
Expense	\$ 260,750.62	\$ 63,399.43	\$ 265,847.68	12,850.22
Center: 34 - PARK AVENUE Surplus (Deficit):	\$ 7,756.38	\$ 143,347.62	\$ (4,557.68)	190,785.04
Net Revenue:	2.89%	69.33%	-1.74%	93.69%
Center: 38 - ICE ARENA				
Revenue	\$ 1,068,717.20	\$ 609,782.13	\$ 996,120.48	286,228.16
Expense	\$ 883,225.72	\$ 353,605.56	\$ 1,032,446.03	252,654.15
Center: 38 - ICE ARENA Surplus (Deficit):	\$ 185,491.48	\$ 256,176.57	\$ (36,325.55)	33,574.01
Net Revenue:	17.36%	42.01%	-3.65%	11.73%
Center: 41 - MAINTENANCE				
Expense	\$ 834,343.54	\$ 253,016.22	\$ 897,675.43	305,714.16
Center: 41 - MAINTENANCE Total:	\$ 834,343.54	\$ 253,016.22	\$ 897,675.43	305,714.16
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	\$ 1,689,725.00	\$ 468,610.34	\$ 1,929,231.00	665,226.85
Expense	\$ 613,503.82	\$ 179,648.29	\$ 694,153.85	202,932.78
Center: 42 - PRO SHOP Surplus (Deficit):	\$ 1,076,221.18	\$ 288,962.05	\$ 1,235,077.15	462,294.07
Net Revenue:	63.69%	61.66%	64.02%	69.49%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	\$ 100,827.50	\$ 64,981.46	\$ 107,270.00	52,076.70
Expense	\$ 728,034.67	\$ 239,509.78	\$ 704,720.08	241,908.92
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	\$ (627,207.17)	\$ (174,528.32)	\$ (597,450.08)	\$ (189,832.22)
Net Revenue:	-622.06%	-268.58%	-556.96%	-364.52%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	\$ 1,360,180.00	\$ 289,986.64	\$ 954,714.68	519,681.30
Expense	\$ 859,672.59	\$ 224,814.51	\$ 767,995.46	271,085.24
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	\$ 500,507.41	\$ 65,172.13	\$ 186,719.22	248,596.06
Net Revenue:	36.80%	22.47%	19.56%	47.84%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	\$ 184,612.50	\$ 100,069.36	\$ 235,643.75	129,518.00
Expense	\$ 308,079.11	\$ 114,082.15	\$ 335,706.89	145,137.33
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	\$ (123,466.61)	\$ (14,012.79)	\$ (100,063.14)	\$ (15,619.33)
Net Revenue:	-66.88%	-14.00%	-42.46%	-12.06%

Account Type	Fiscal 2022	Fiscal 2022	2023	2023
	Total Budget	YTD Activity	Total Budget	YTD Activity
Center: 55 - INDOOR TENNIS				
Revenue	\$ 1,278,727.00	\$ 880,386.54	\$ 1,754,621.79	876,801.88
Expense	\$ 1,063,959.35	\$ 423,431.87	\$ 1,379,971.25	474,765.48
Center: 55 - INDOOR TENNIS Surplus (Deficit):	\$ 214,767.65	\$ 456,954.67	\$ 374,650.54	402,036.40
Net Revenue:	16.80%	51.90%	21.35%	45.85%
Center: 61 - HELLER NATURE CENTER				
Revenue	\$ 357,928.25	\$ 38,546.13	\$ 303,718.00	27,133.18
Expense	\$ 625,442.22	\$ 188,210.69	\$ 671,514.54	182,137.49
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	\$ (267,513.97)	\$ (149,664.56)	\$ (367,796.54)	\$ (155,004.31)
Net Revenue:	-74.74%	-388.27%	-121.10%	-571.27%
Center: 74 - HPCC LEARNING CENTER				
Revenue	\$ 585,953.00	\$ 120,433.27	\$ 546,750.00	150,306.95
Expense	\$ 538,786.24	\$ 123,413.94	\$ 532,296.56	148,668.01
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	\$ 47,166.76	\$ (2,980.67)	\$ 14,453.44	1,638.94
Net Revenue:	8.05%	-2.47%	2.64%	1.09%
Center: 76 - HPCC BUILDING				
Revenue	\$ 38,874.58	\$ -	\$ 46,878.00	\$ -
Expense	\$ 38,872.78	\$ 10,312.88	\$ 46,367.00	10,635.67
Center: 76 - HPCC BUILDING Surplus (Deficit):	\$ 1.80	\$ (10,312.88)	\$ 511.00	\$ (10,635.67)
Net Revenue:	0.00%	0.00%	1.09%	0.00%
Fund: 29 - RECREATION Surplus (Deficit):	\$ 10,659.07	\$ 274,381.46	\$ (189,730.31)	235,653.92
Net Revenue:	0.07%	6.71%	-1.16%	5.38%
Report Surplus (Deficit):	\$ 10,659.07	\$ 274,381.46	\$ (189,730.31)	235,653.92
Net Revenue:	0.07%	6.71%	-1.16%	5.38%



Sunset Valley Golf Course

	2022	2022	2023	2023
	Budget	YTD Activity	Budget	YTD Activity
Revenue	1,689,725.00	468,610.34	1,929,231.00	665,226.85
Expense	1,447,847.36	433,429.83	1,591,829.28	508,646.94
Report Surplus (Deficit):	241,877.64	35,180.51	337,401.72	156,579.91

Recreation Center of HP

	2022	2022	2023	2023
	Budget	YTD Activity	Budget	YTD Activity
Revenue	1,645,620.00	455,037.46	1,297,628.43	701,276.00
Expense	1,895,786.37	583,246.90	1,808,422.43	658,131.49
Report Surplus (Deficit):	(250,166.37)	(128,209.44)	(510,794.00)	43,144.51

Deer Creek Raquet Club

	2022	2022	2023	2023
	Budget	YTD Activity	Budget	YTD Activity
Revenue	1,542,288.10	880,494.54	1,754,621.79	876,801.88
Expense	1,268,703.32	435,458.61	1,379,971.25	474,765.48
Report Surplus (Deficit):	273,584.78	445,035.93	374,650.54	402,036.40

Park District of Highland Park
Investment Schedule
May 31, 2023

5.31.23

Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	2,000,000.00	5/26/23	5/26/24	4.79%	2,000,000.00	7,983.33	95,800.00
PMA Financial Securities	Limited Series	1,000,000.00	7/29/21		0.30%	1,000,000.00	250.00	10,000.00
		3,000,000.00				3,000,000.00	8,233.33	105,800.00



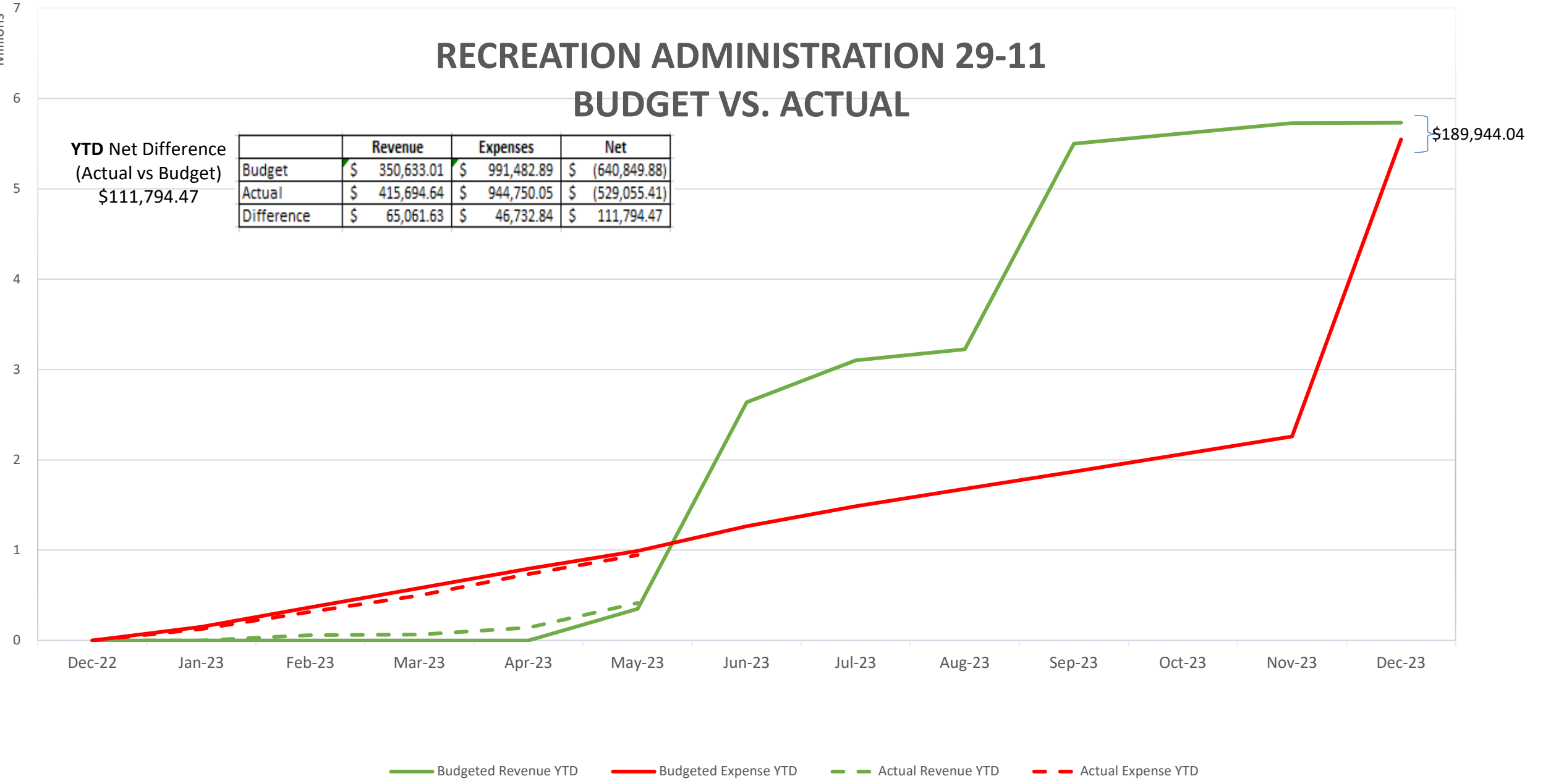
Revenue and Expense Charts by Center – May 2023

RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$111,794.47

	Revenue	Expenses	Net
Budget	\$ 350,633.01	\$ 991,482.89	\$ (640,849.88)
Actual	\$ 415,694.64	\$ 944,750.05	\$ (529,055.41)
Difference	\$ 65,061.63	\$ 46,732.84	\$ 111,794.47



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

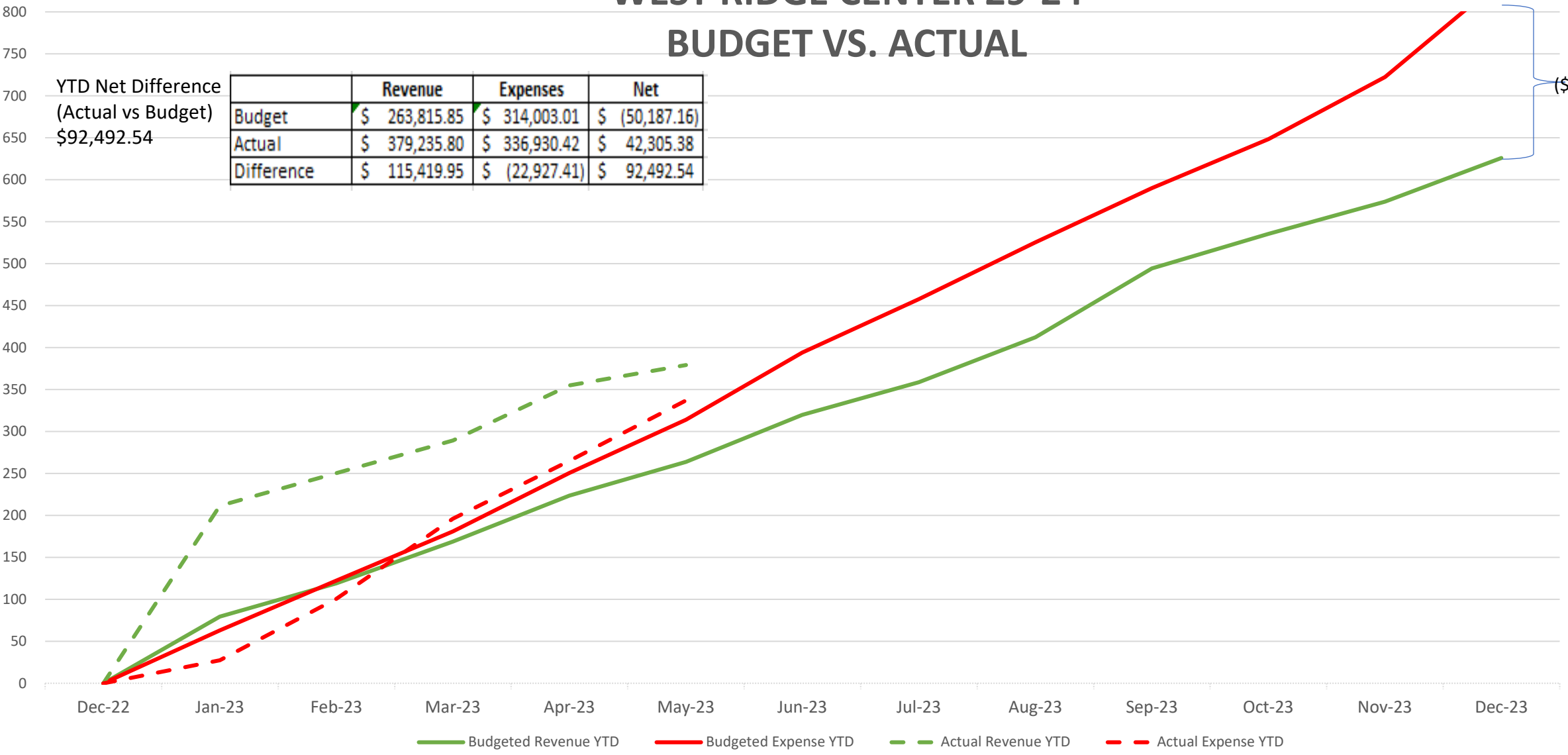
WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$92,492.54

	Revenue	Expenses	Net
Budget	\$ 263,815.85	\$ 314,003.01	\$ (50,187.16)
Actual	\$ 379,235.80	\$ 336,930.42	\$ 42,305.38
Difference	\$ 115,419.95	\$ (22,927.41)	\$ 92,492.54

(\$212,047.96)



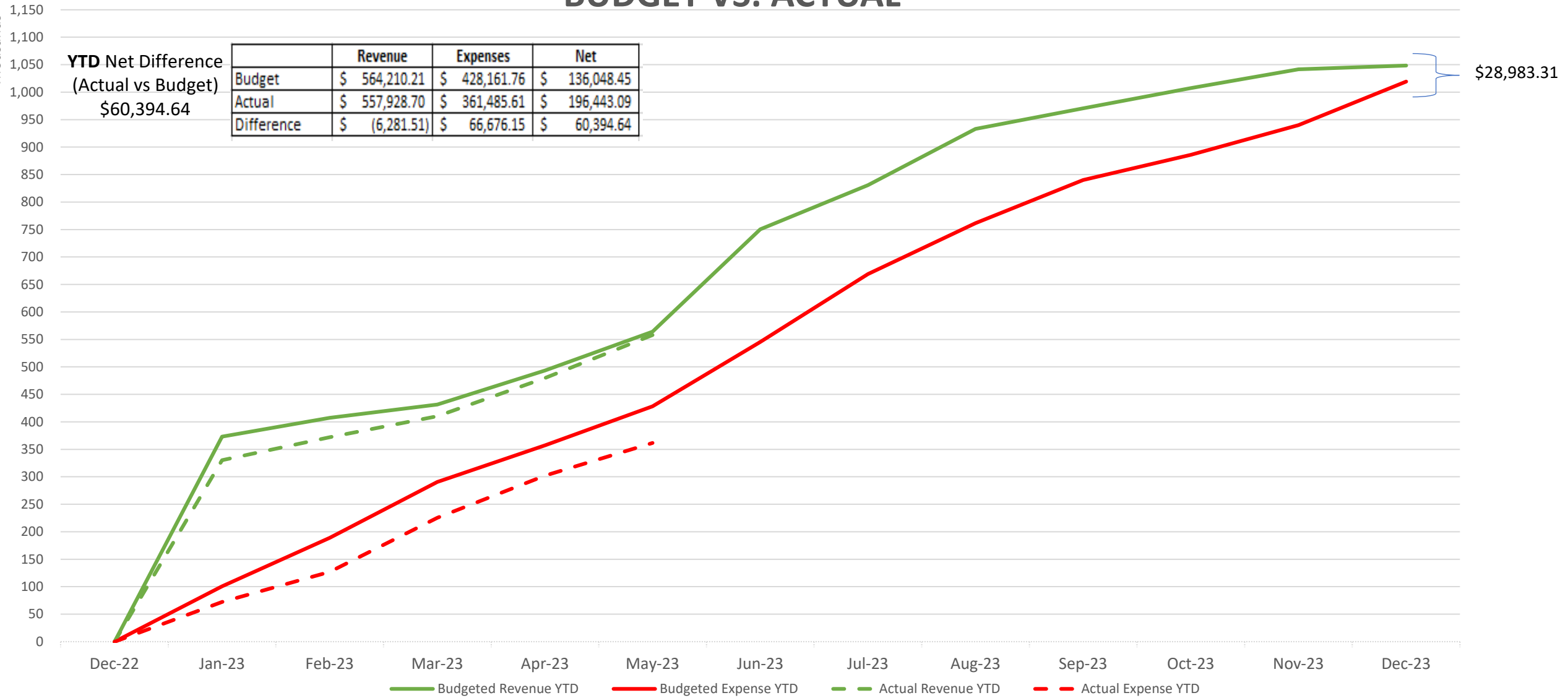
— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

ATHLETICS 29-26

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)**
\$60,394.64

	Revenue	Expenses	Net
Budget	\$ 564,210.21	\$ 428,161.76	\$ 136,048.45
Actual	\$ 557,928.70	\$ 361,485.61	\$ 196,443.09
Difference	\$ (6,281.51)	\$ 66,676.15	\$ 60,394.64



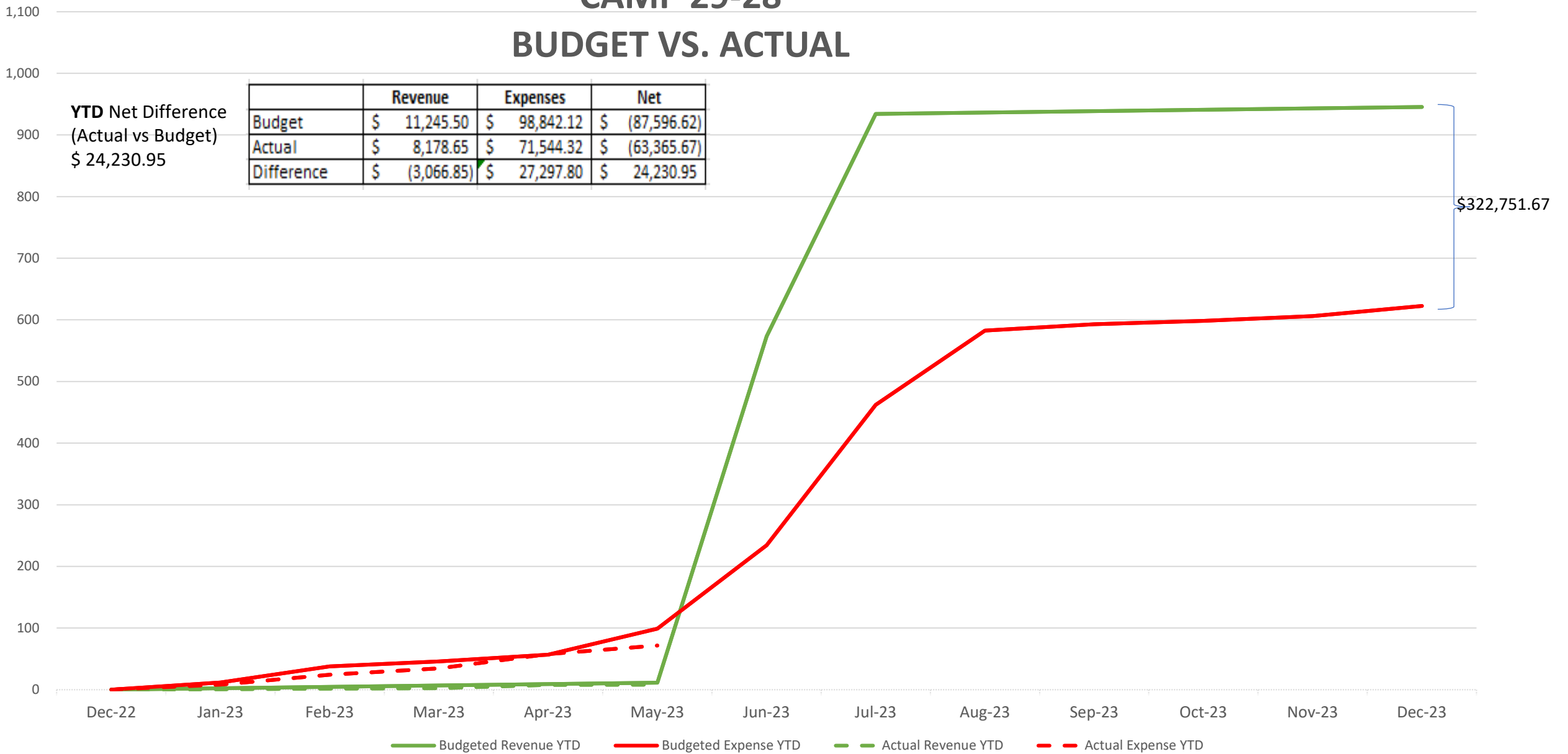
\$28,983.31

CAMP 29-28

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 24,230.95

	Revenue	Expenses	Net
Budget	\$ 11,245.50	\$ 98,842.12	\$ (87,596.62)
Actual	\$ 8,178.65	\$ 71,544.32	\$ (63,365.67)
Difference	\$ (3,066.85)	\$ 27,297.80	\$ 24,230.95

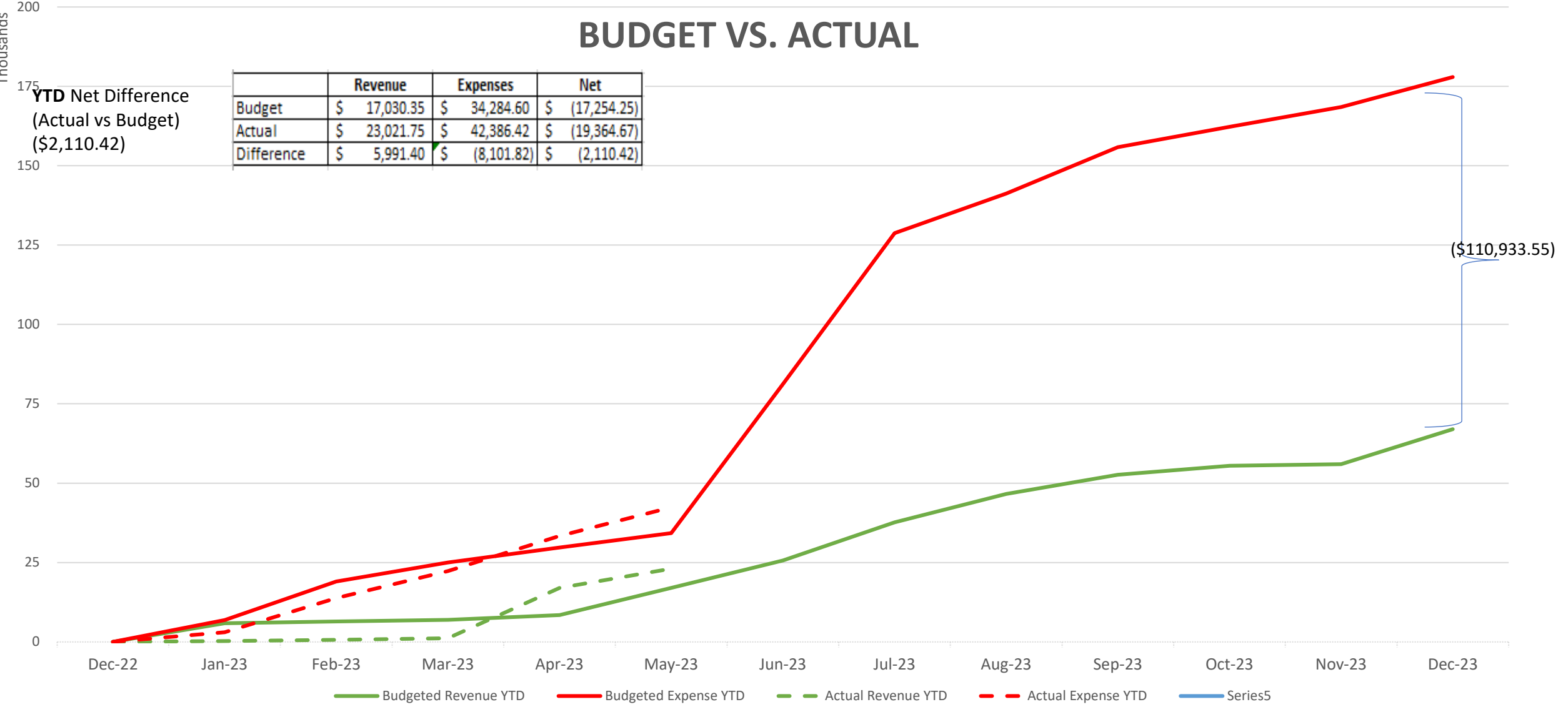


SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL

	Revenue	Expenses	Net
Budget	\$ 17,030.35	\$ 34,284.60	\$ (17,254.25)
Actual	\$ 23,021.75	\$ 42,386.42	\$ (19,364.67)
Difference	\$ 5,991.40	\$ (8,101.82)	\$ (2,110.42)

YTD Net Difference
 (Actual vs Budget)
 (\$2,110.42)



HIDDEN CREEK AQUA PARK 29-31

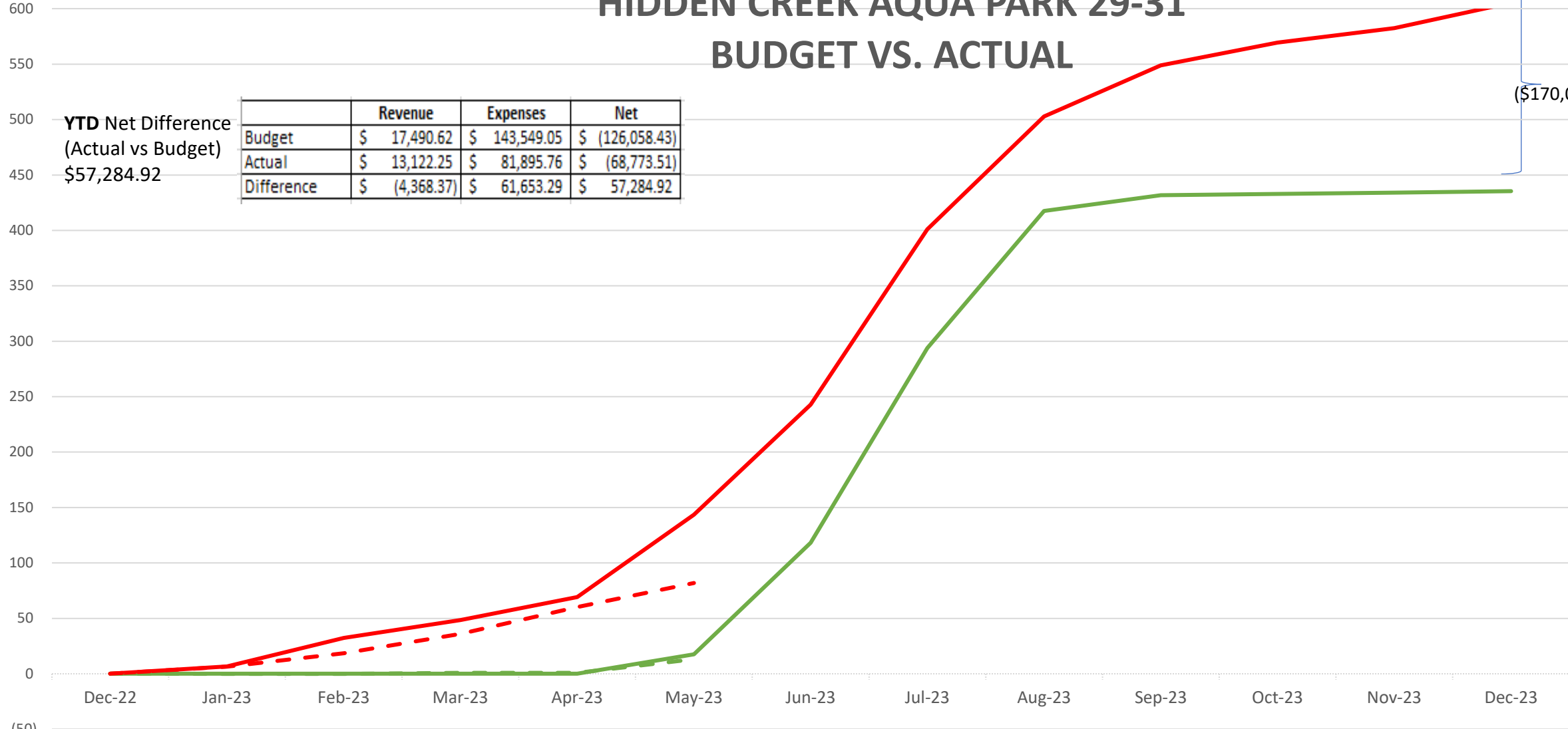
BUDGET VS. ACTUAL

Thousands

**YTD Net Difference
(Actual vs Budget)**
\$57,284.92

	Revenue	Expenses	Net
Budget	\$ 17,490.62	\$ 143,549.05	\$ (126,058.43)
Actual	\$ 13,122.25	\$ 81,895.76	\$ (68,773.51)
Difference	\$ (4,368.37)	\$ 61,653.29	\$ 57,284.92

(\$170,070.89)



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

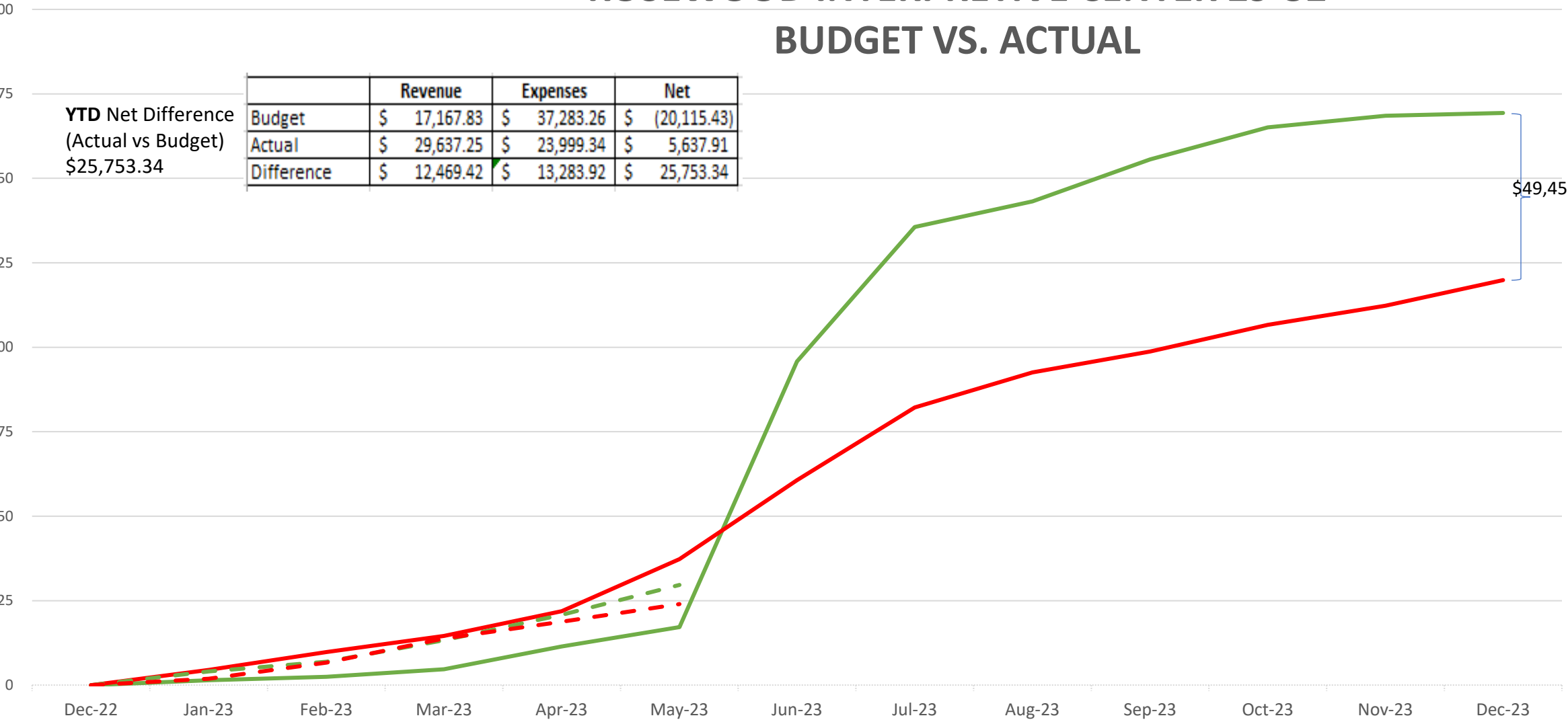
ROSEWOOD INTERPRETIVE CENTER 29-32

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$25,753.34

	Revenue	Expenses	Net
Budget	\$ 17,167.83	\$ 37,283.26	\$ (20,115.43)
Actual	\$ 29,637.25	\$ 23,999.34	\$ 5,637.91
Difference	\$ 12,469.42	\$ 13,283.92	\$ 25,753.34

THOUSANDS

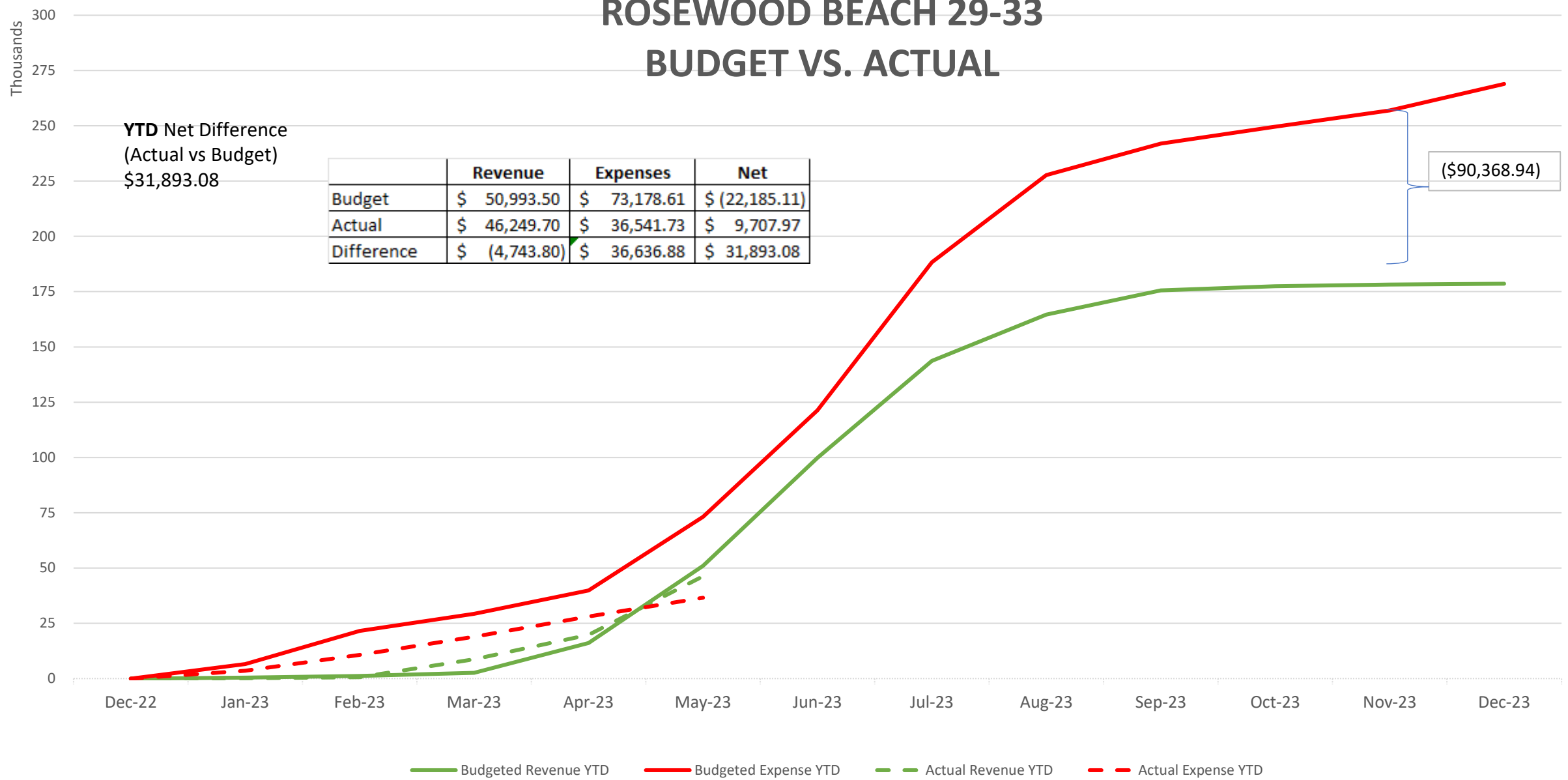


\$49,458.08

— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL



**YTD Net Difference
(Actual vs Budget)
\$31,893.08**

	Revenue	Expenses	Net
Budget	\$ 50,993.50	\$ 73,178.61	\$ (22,185.11)
Actual	\$ 46,249.70	\$ 36,541.73	\$ 9,707.97
Difference	\$ (4,743.80)	\$ 36,636.88	\$ 31,893.08

(\$90,368.94)

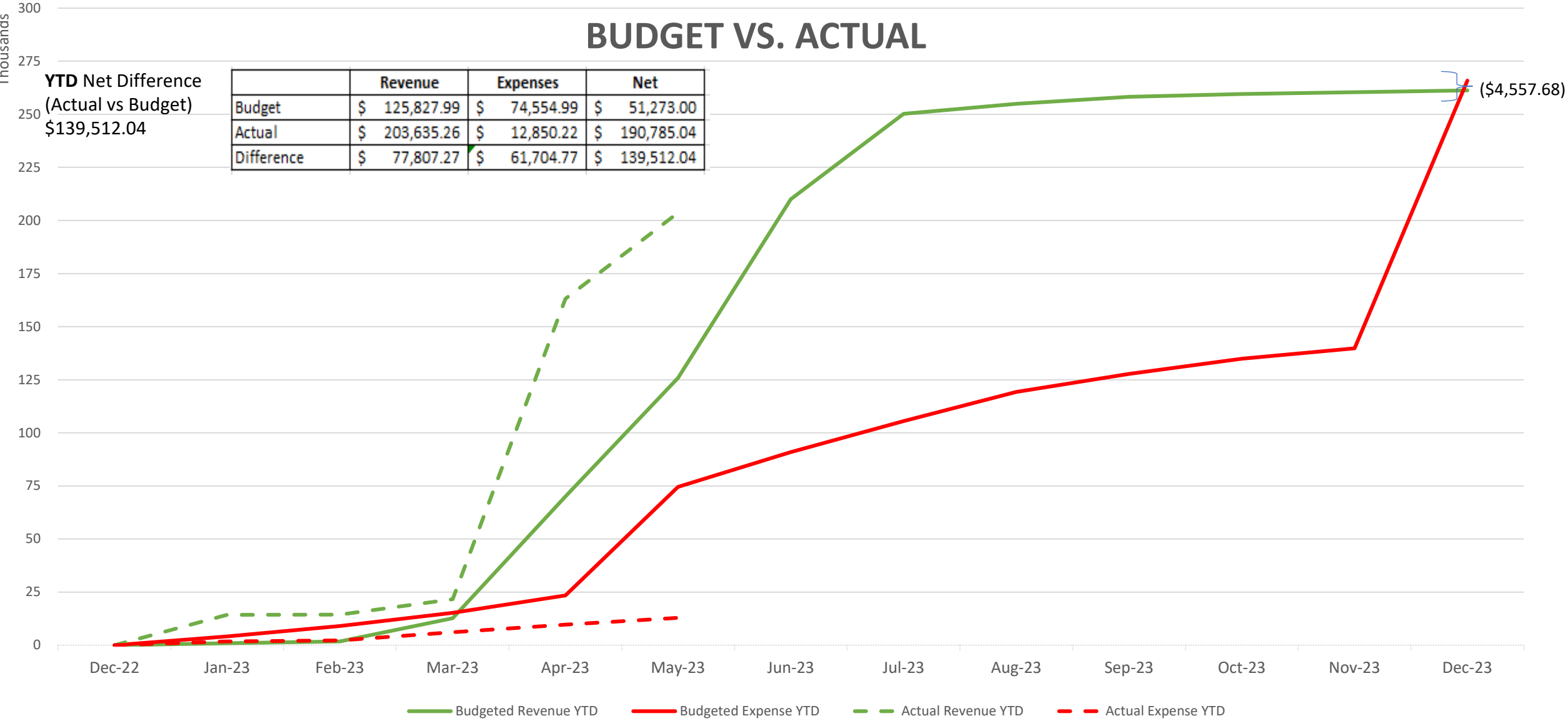
PARK AVENUE 29-34

BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$139,512.04

	Revenue	Expenses	Net
Budget	\$ 125,827.99	\$ 74,554.99	\$ 51,273.00
Actual	\$ 203,635.26	\$ 12,850.22	\$ 190,785.04
Difference	\$ 77,807.27	\$ 61,704.77	\$ 139,512.04



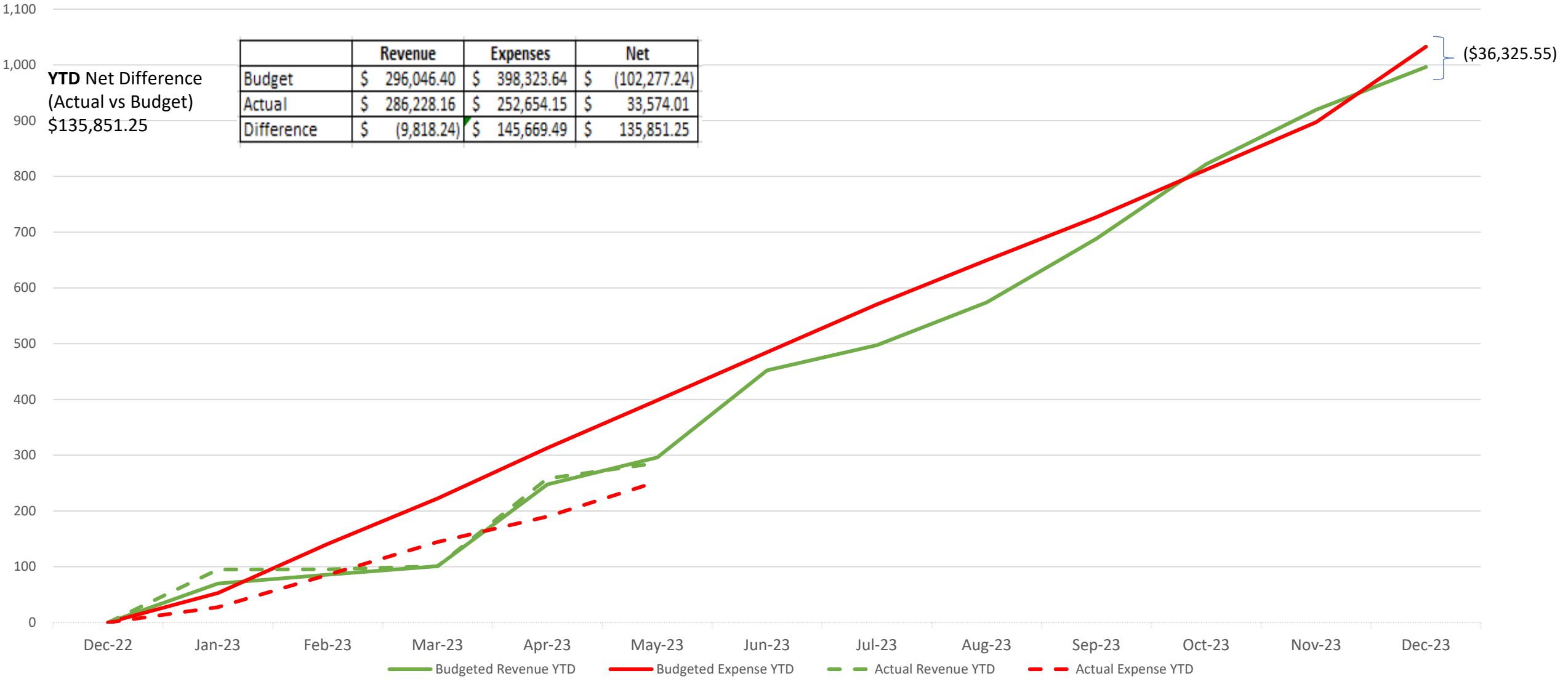
(\$4,557.68)

CENTENNIAL 29-38

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)**
\$135,851.25

	Revenue	Expenses	Net
Budget	\$ 296,046.40	\$ 398,323.64	\$ (102,277.24)
Actual	\$ 286,228.16	\$ 252,654.15	\$ 33,574.01
Difference	\$ (9,818.24)	\$ 145,669.49	\$ 135,851.25

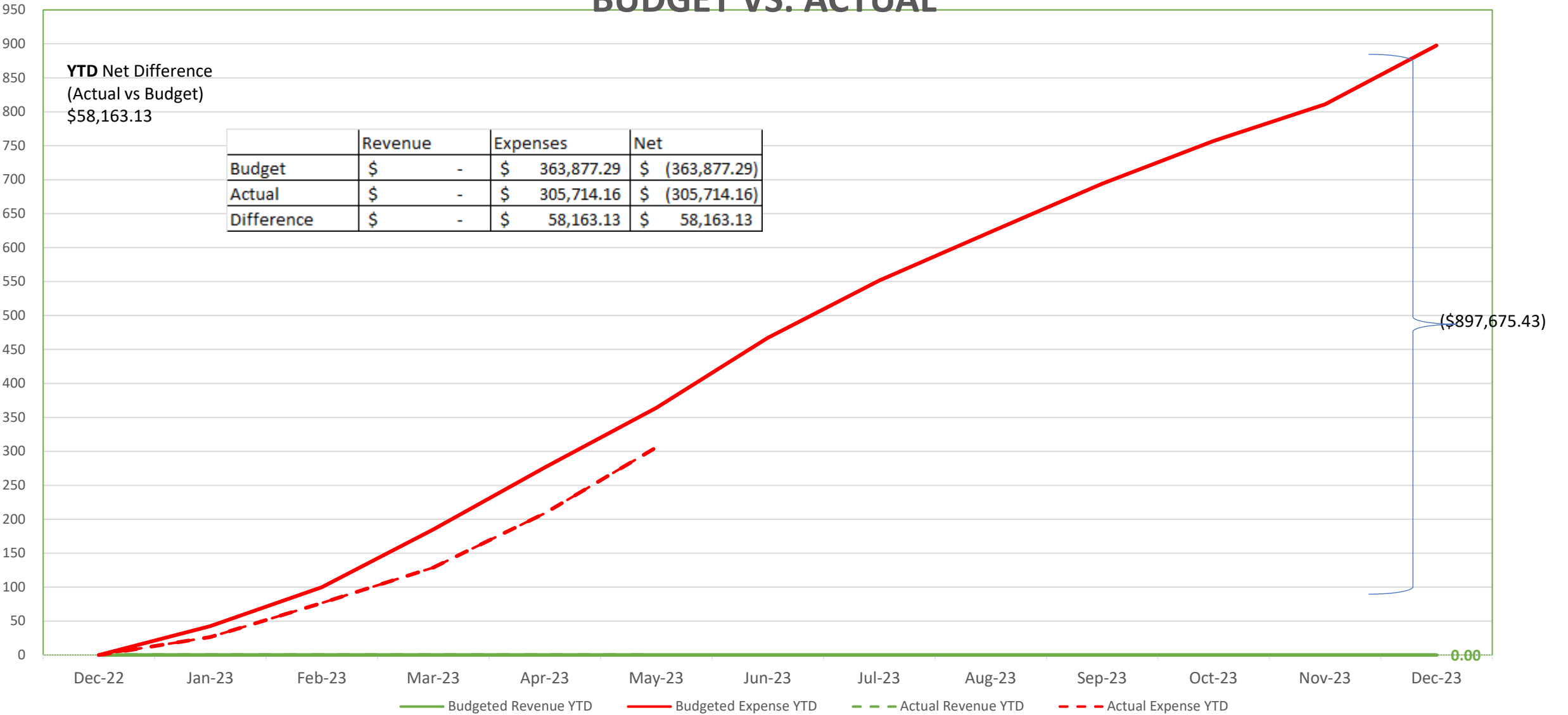


MAINTENANCE 29-41

BUDGET VS. ACTUAL

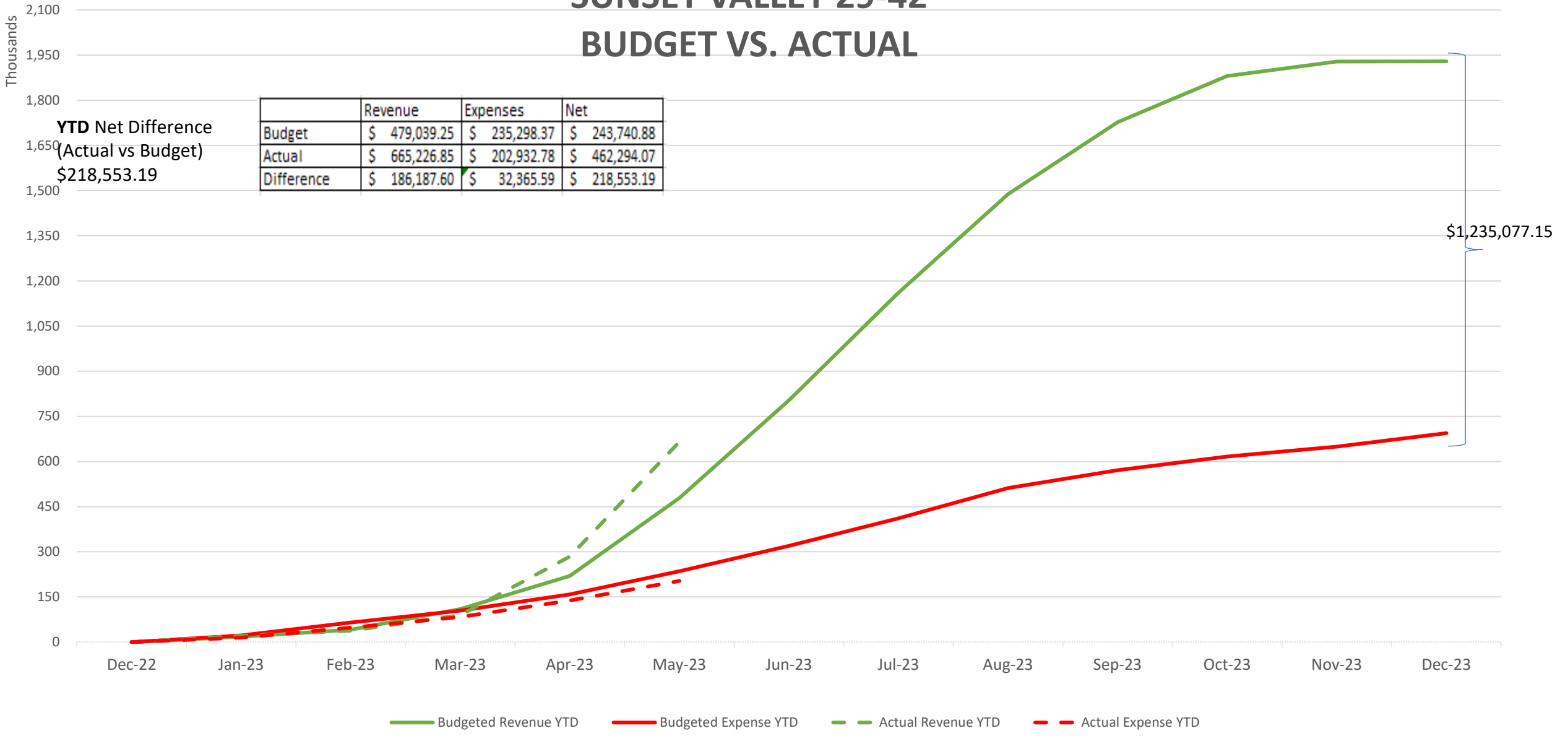
YTD Net Difference
 (Actual vs Budget)
 \$58,163.13

	Revenue	Expenses	Net
Budget	\$ -	\$ 363,877.29	\$ (363,877.29)
Actual	\$ -	\$ 305,714.16	\$ (305,714.16)
Difference	\$ -	\$ 58,163.13	\$ 58,163.13



SUNSET VALLEY 29-42

BUDGET VS. ACTUAL

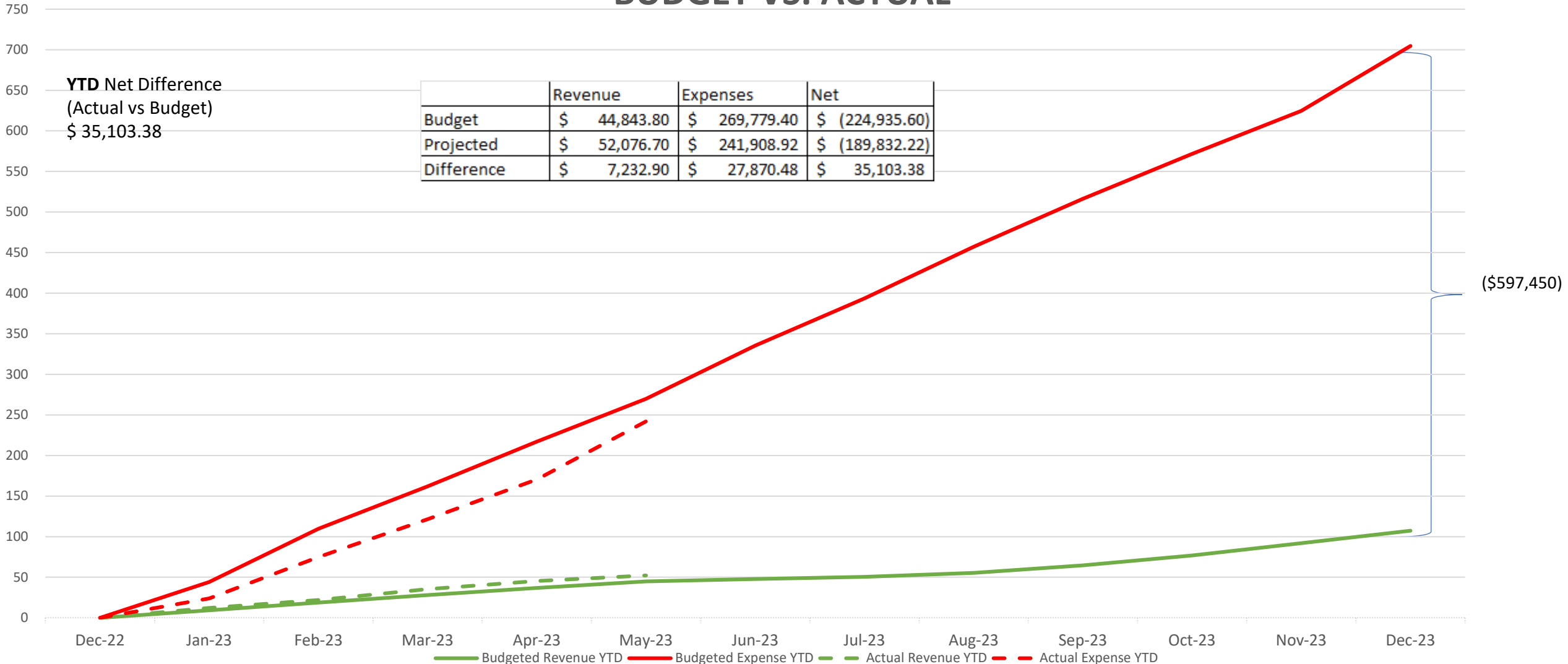


REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL

YTD Net Difference
 (Actual vs Budget)
 \$ 35,103.38

	Revenue	Expenses	Net
Budget	\$ 44,843.80	\$ 269,779.40	\$ (224,935.60)
Projected	\$ 52,076.70	\$ 241,908.92	\$ (189,832.22)
Difference	\$ 7,232.90	\$ 27,870.48	\$ 35,103.38



(\$597,450)

RECREATION CENTER FITNESS 29-51

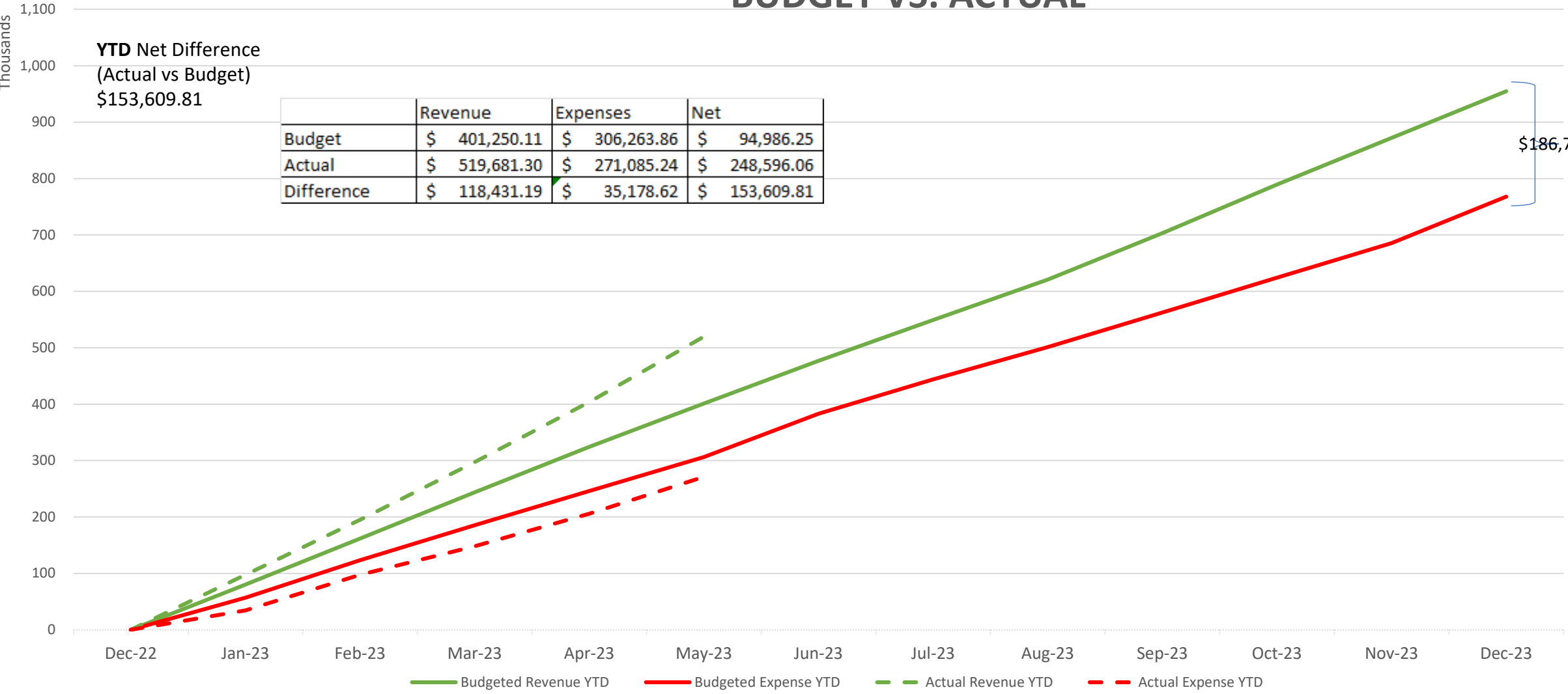
BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$153,609.81

	Revenue	Expenses	Net
Budget	\$ 401,250.11	\$ 306,263.86	\$ 94,986.25
Actual	\$ 519,681.30	\$ 271,085.24	\$ 248,596.06
Difference	\$ 118,431.19	\$ 35,178.62	\$ 153,609.81

\$186,719.05



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

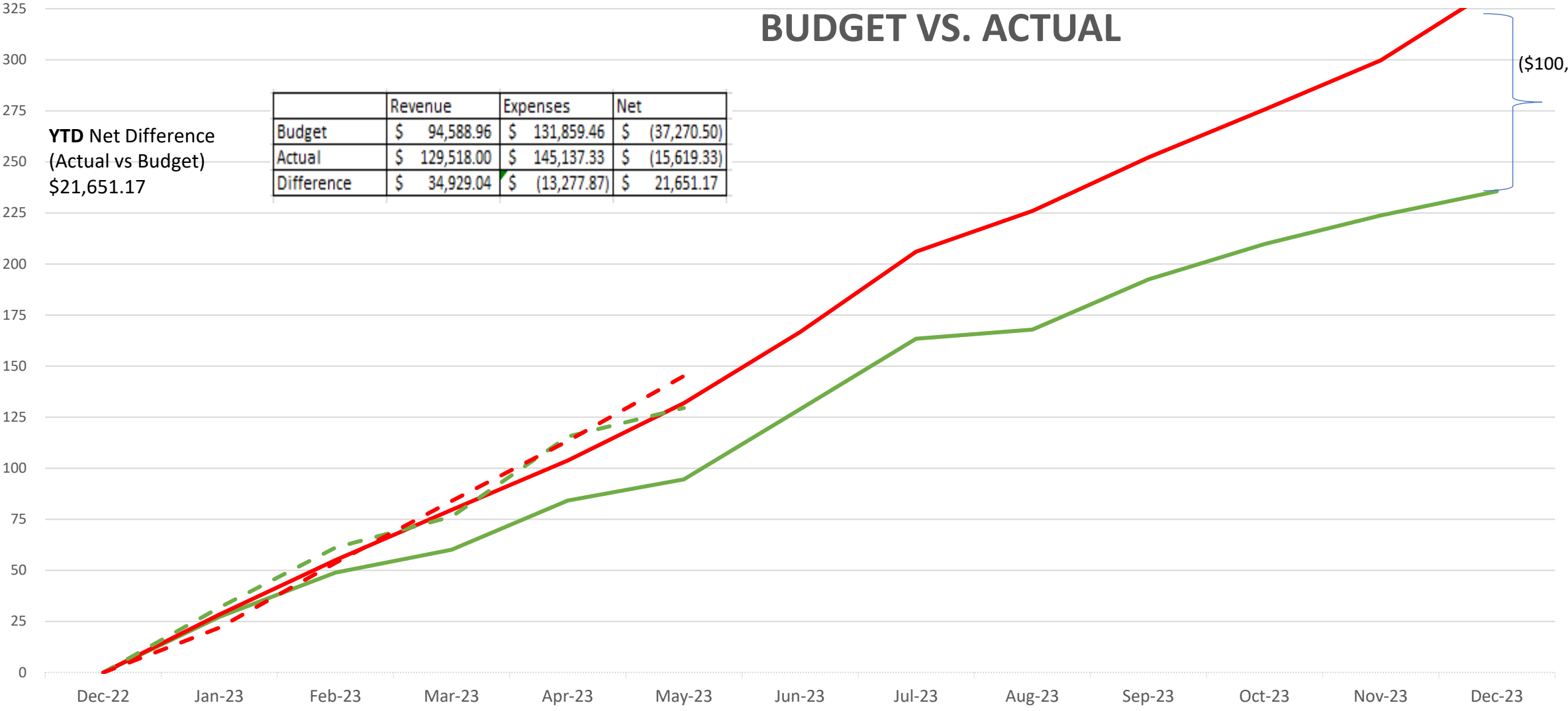
RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)
\$21,651.17**

	Revenue	Expenses	Net
Budget	\$ 94,588.96	\$ 131,859.46	\$ (37,270.50)
Actual	\$ 129,518.00	\$ 145,137.33	\$ (15,619.33)
Difference	\$ 34,929.04	\$ (13,277.87)	\$ 21,651.17

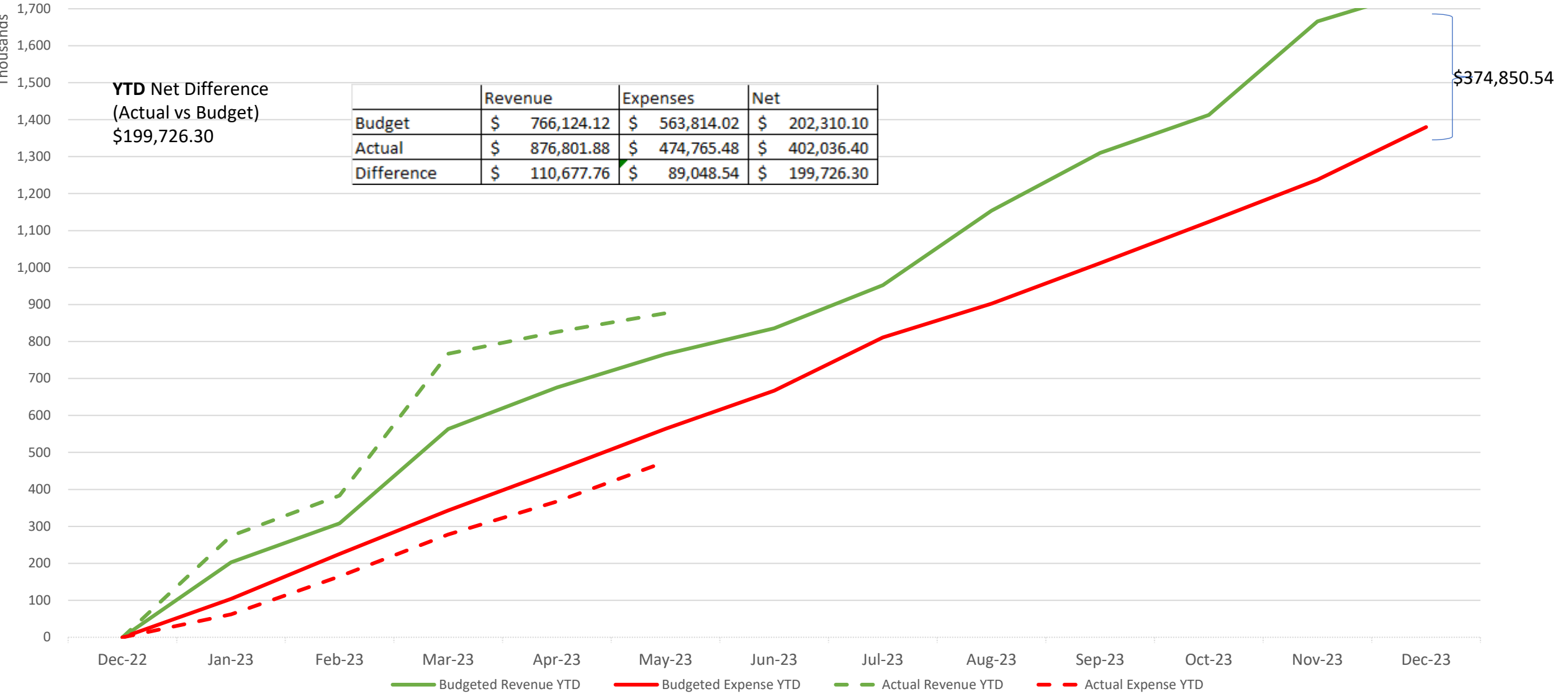
(\$100,063.14)



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

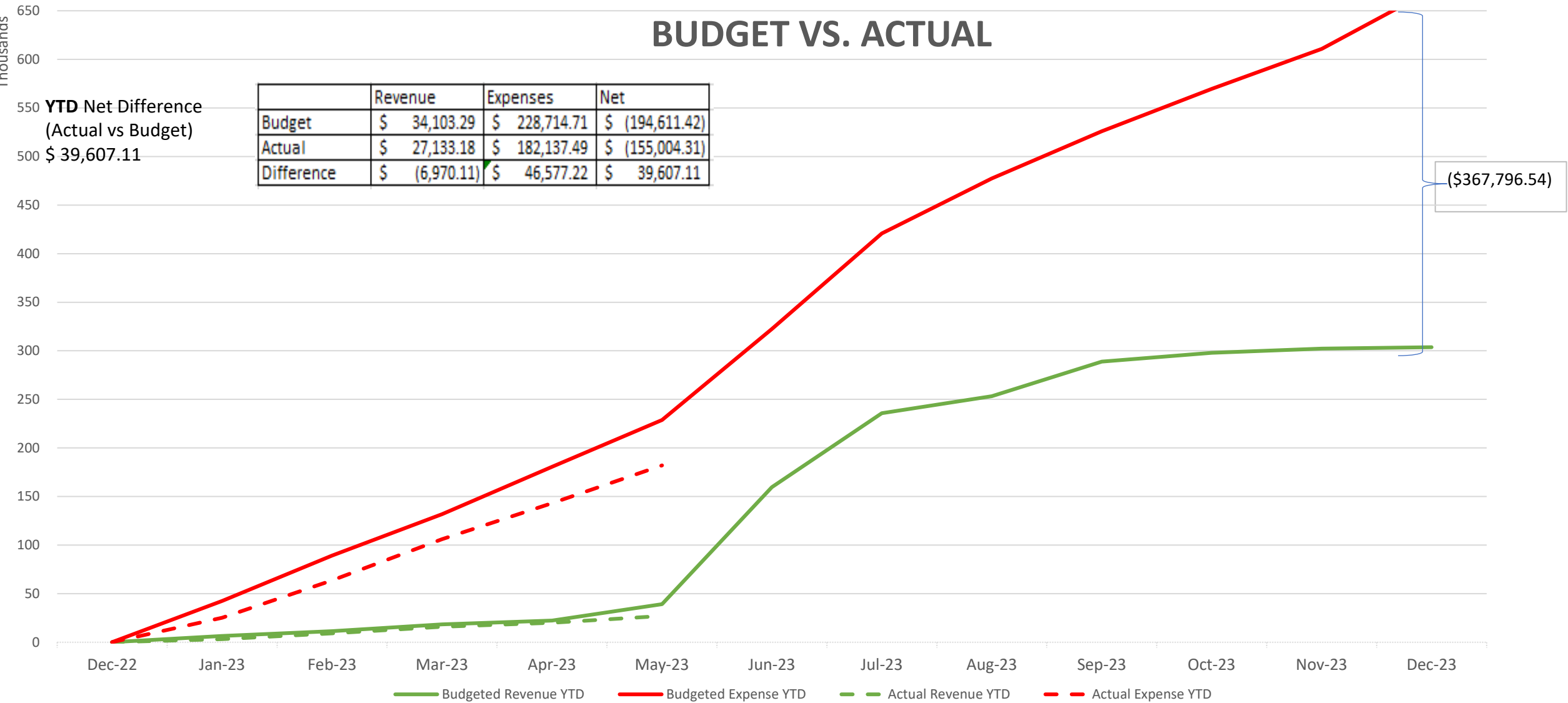
INDOOR TENNIS 29-55

BUDGET VS. ACTUAL



HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL

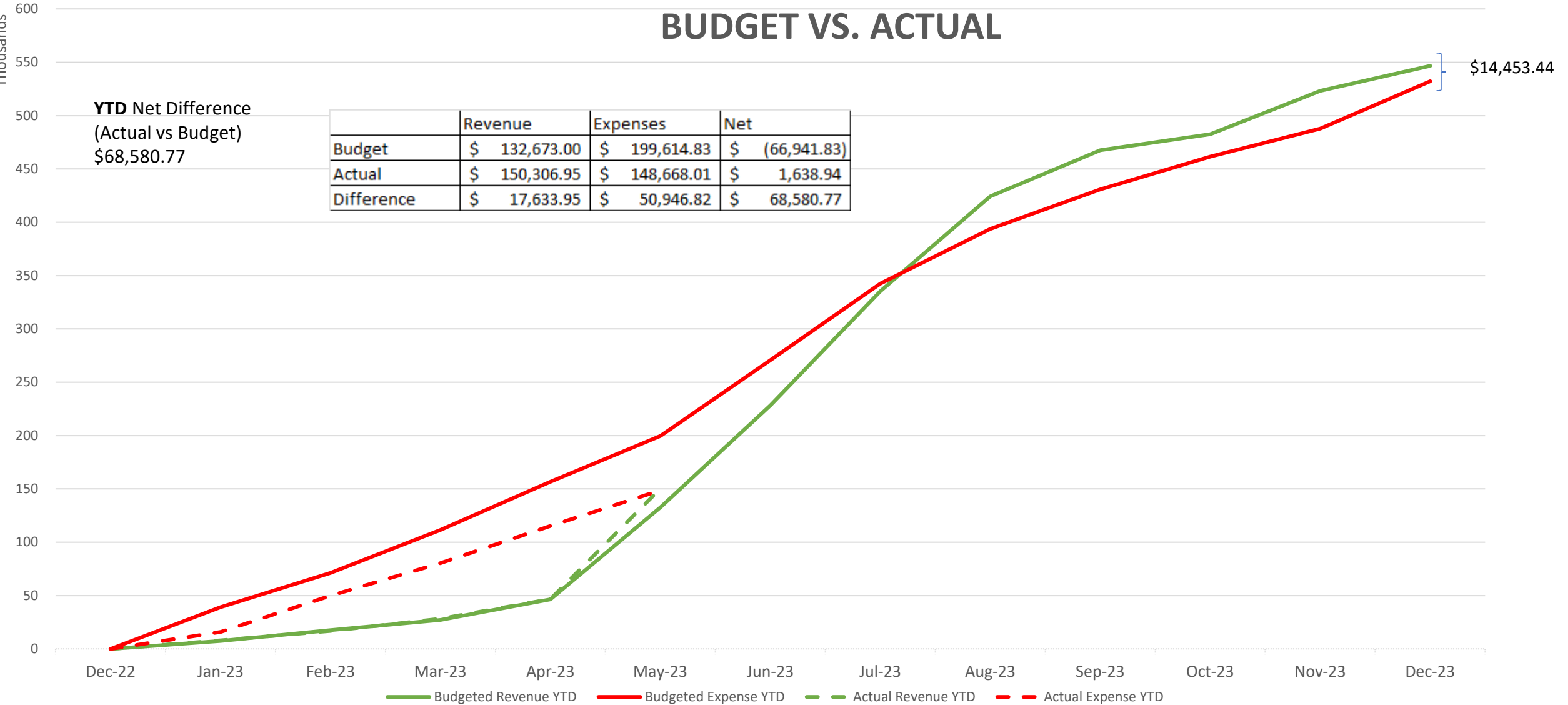


YTD Net Difference
(Actual vs Budget)
\$ 39,607.11

(\$367,796.54)

HPCC LEARNING CENTER 29-74

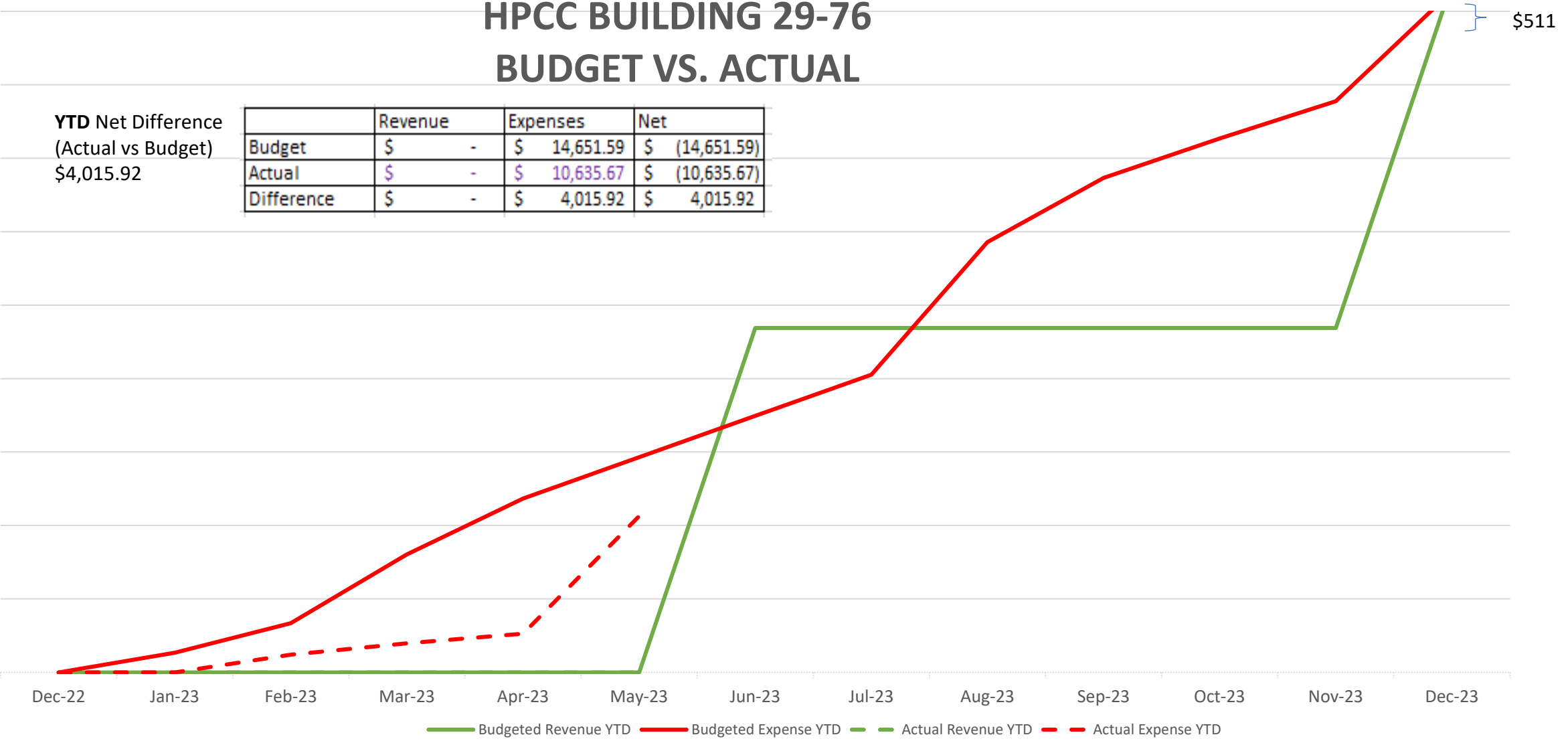
BUDGET VS. ACTUAL



HPCC BUILDING 29-76 BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)
\$4,015.92**

	Revenue	Expenses	Net
Budget	\$ -	\$ 14,651.59	\$ (14,651.59)
Actual	\$ -	\$ 10,635.67	\$ (10,635.67)
Difference	\$ -	\$ 4,015.92	\$ 4,015.92



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

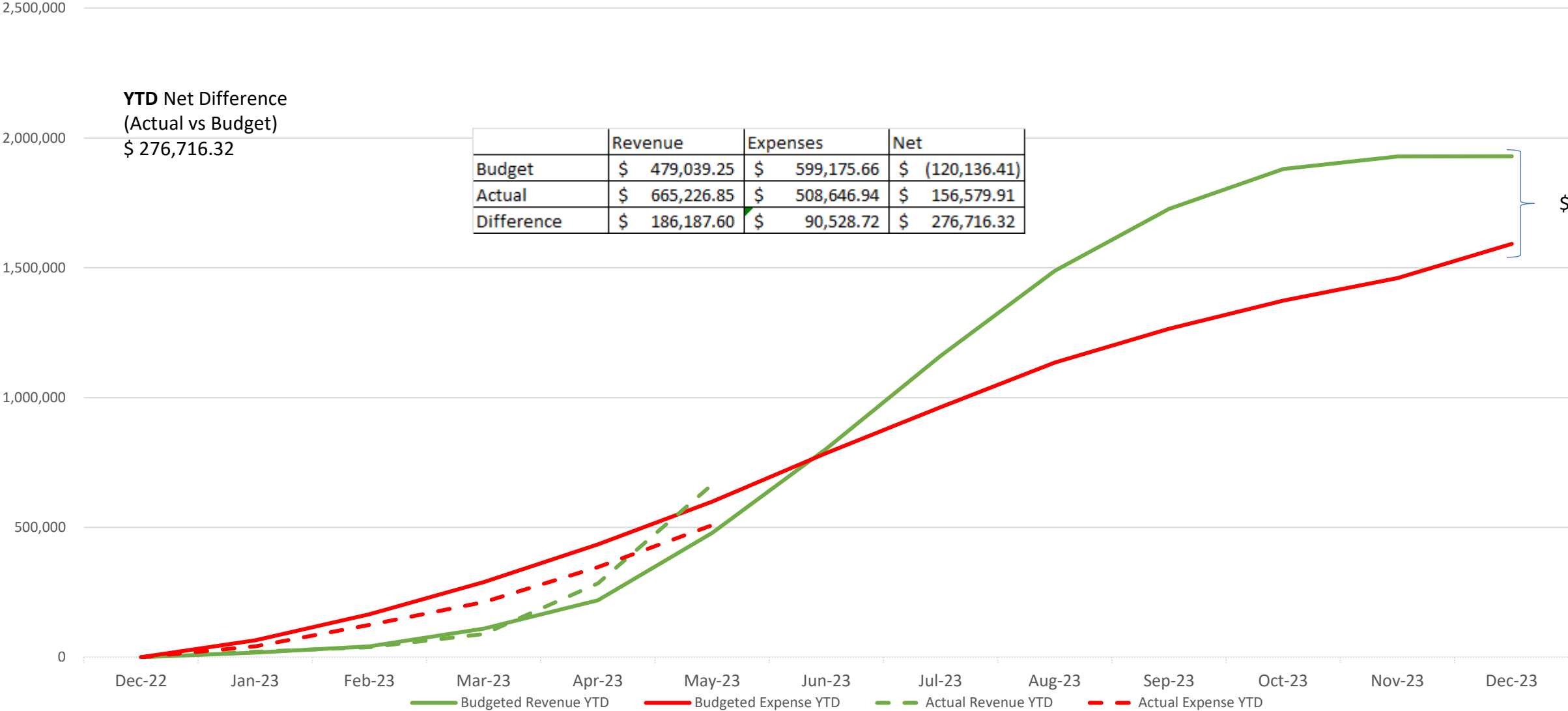
SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 276,716.32

	Revenue	Expenses	Net
Budget	\$ 479,039.25	\$ 599,175.66	\$ (120,136.41)
Actual	\$ 665,226.85	\$ 508,646.94	\$ 156,579.91
Difference	\$ 186,187.60	\$ 90,528.72	\$ 276,716.32

\$337,401.72



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD

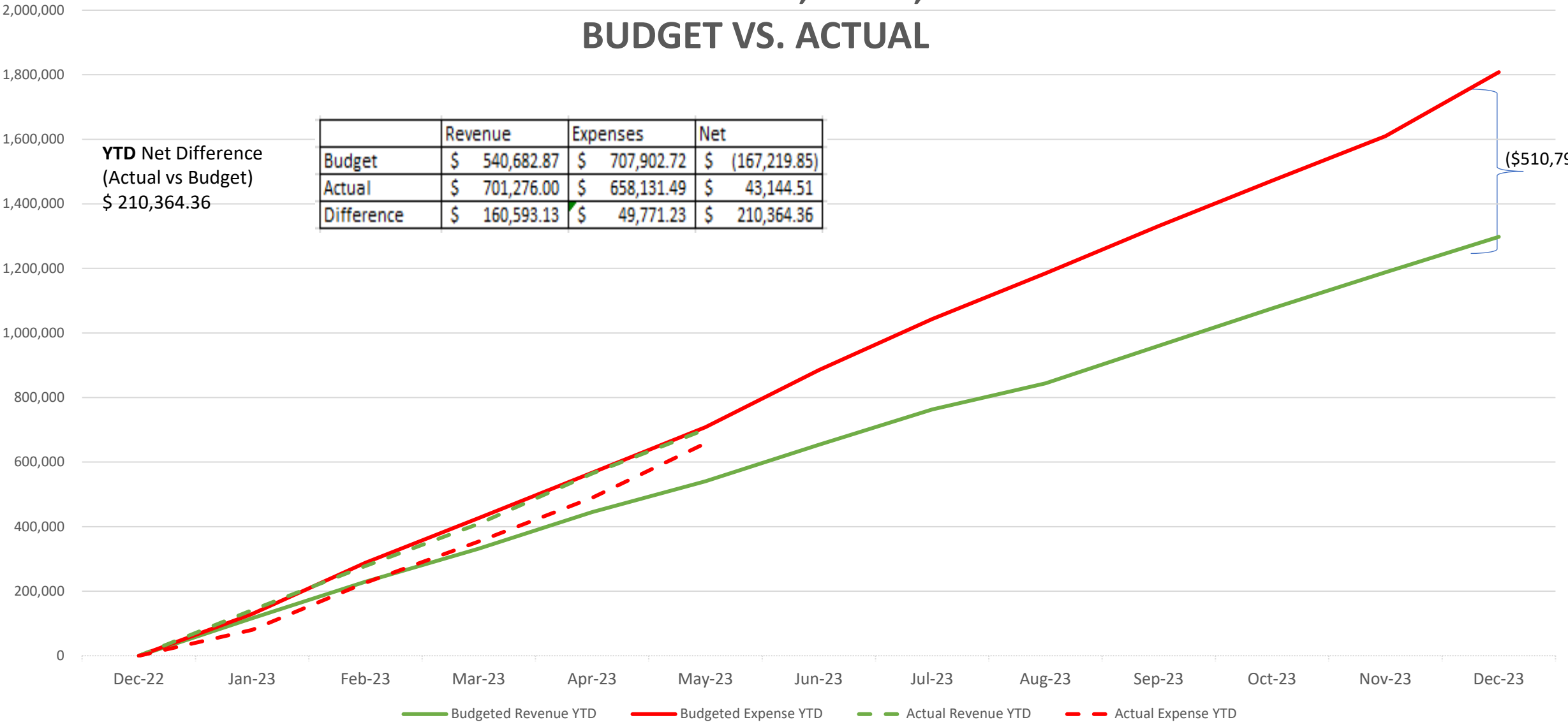
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL

**YTD Net Difference
(Actual vs Budget)**
\$ 210,364.36

	Revenue	Expenses	Net
Budget	\$ 540,682.87	\$ 707,902.72	\$ (167,219.85)
Actual	\$ 701,276.00	\$ 658,131.49	\$ 43,144.51
Difference	\$ 160,593.13	\$ 49,771.23	\$ 210,364.36

(\$510,794)



— Budgeted Revenue YTD
 — Budgeted Expense YTD
 - - - Actual Revenue YTD
 - - - Actual Expense YTD



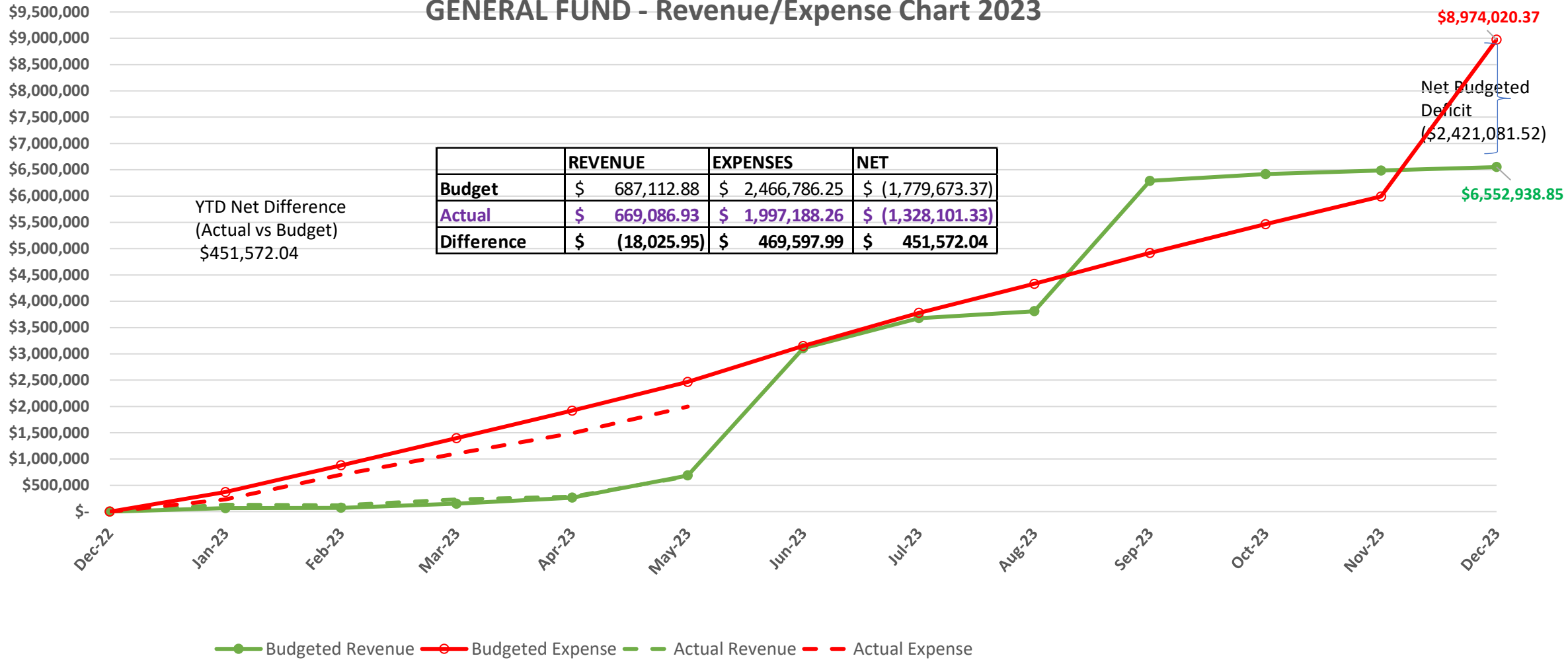
2023

**FINANCIAL
FORECASTS
AND
TREASURER'S
REPORT**

5 / 31 / 23

Actuals 5/31/23

GENERAL FUND - Revenue/Expense Chart 2023



	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Budgeted Revenue	-	66,967.14	72,991.27	150,107.81	266,037.34	687,112.88	3,107,337.45	3,677,092.73	3,811,286.34	6,288,239.43	6,418,222.83	6,485,812.71	6,552,938.85
Budgeted Expense	-	371,395.07	880,506.29	1,396,937.95	1,918,924.57	2,466,786.25	3,148,528.06	3,778,515.85	4,331,391.80	4,917,727.22	5,465,495.01	5,991,794.42	8,974,020.37
Actual Revenue	-	133,182.03	119,407.26	230,558.25	285,659.28	669,086.93	-	-	-	-	-	6,568,150.90	6,568,150.90
Actual Expense	-	233,357.07	702,099.64	1,103,741.76	1,489,652.59	1,997,188.26	-	-	-	-	-	-	-

Actuals 5/31/23

RECREATION FUND - Revenue/Expense Chart 2023

(\$189,779)

\$17,000,000
\$16,000,000
\$15,000,000
\$14,000,000
\$13,000,000
\$12,000,000
\$11,000,000
\$10,000,000
\$9,000,000
\$8,000,000
\$7,000,000
\$6,000,000
\$5,000,000
\$4,000,000
\$3,000,000
\$2,000,000
\$1,000,000
\$-

	REVENUE	EXPENSES	NET
Budget	\$ 3,667,083.79	\$ 4,907,541.23	\$ (1,240,457.44)
Actual	\$ 4,383,677.02	\$ 4,148,023.10	\$ 235,653.92
Difference	\$ 716,593.23	\$ 759,518.13	\$ 1,476,111.36

YTD Net Difference
(Actual vs Budget)
\$1,476,111.36

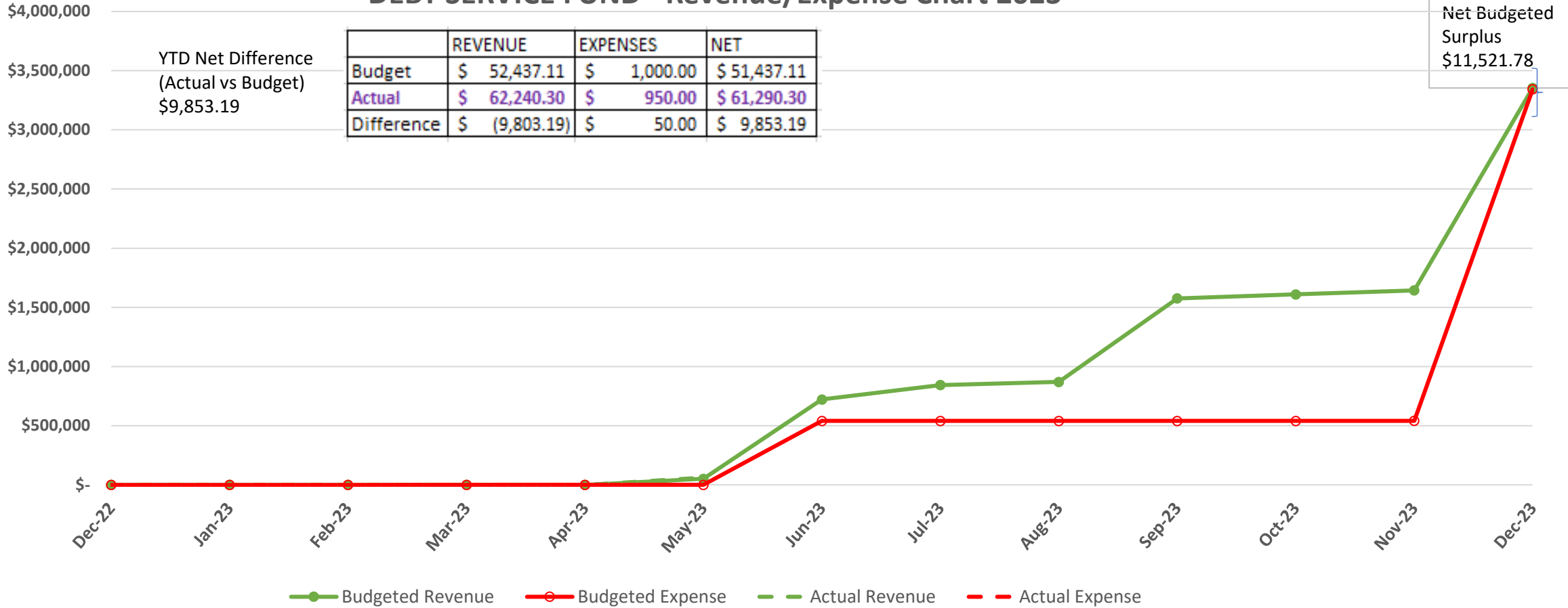
Dec-22 Jan-23 Feb-23 Mar-23 Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23

● Budgeted Revenue
 ○ Budgeted Expense
 - - Actual Revenue
 - - Actual Expense

Budgeted Revenue	-	884,865.58	1,236,437.06	1,785,963.77	2,489,038.53	3,667,083.79	7,985,449.57	10,053,117.24	11,293,388.58	14,442,954.19	15,183,126.10	15,934,273.25	16,338,361.86
Budgeted Expense	-	788,557.47	1,791,693.02	2,762,988.97	3,757,869.64	4,907,541.23	6,469,443.20	8,152,039.63	9,404,853.10	10,391,034.50	11,267,763.99	12,129,373.95	16,528,108.60
Actual Revenue	-	1,103,684.26	1,527,508.66	2,223,749.47	3,206,502.15	4,383,677.02	-	-	-	-	-	-	-
Actual Expense	-	788,557.47	1,335,785.74	2,229,589.01	3,164,993.82	4,148,023.10	-	-	-	-	-	-	-

Actuals 5/31/23

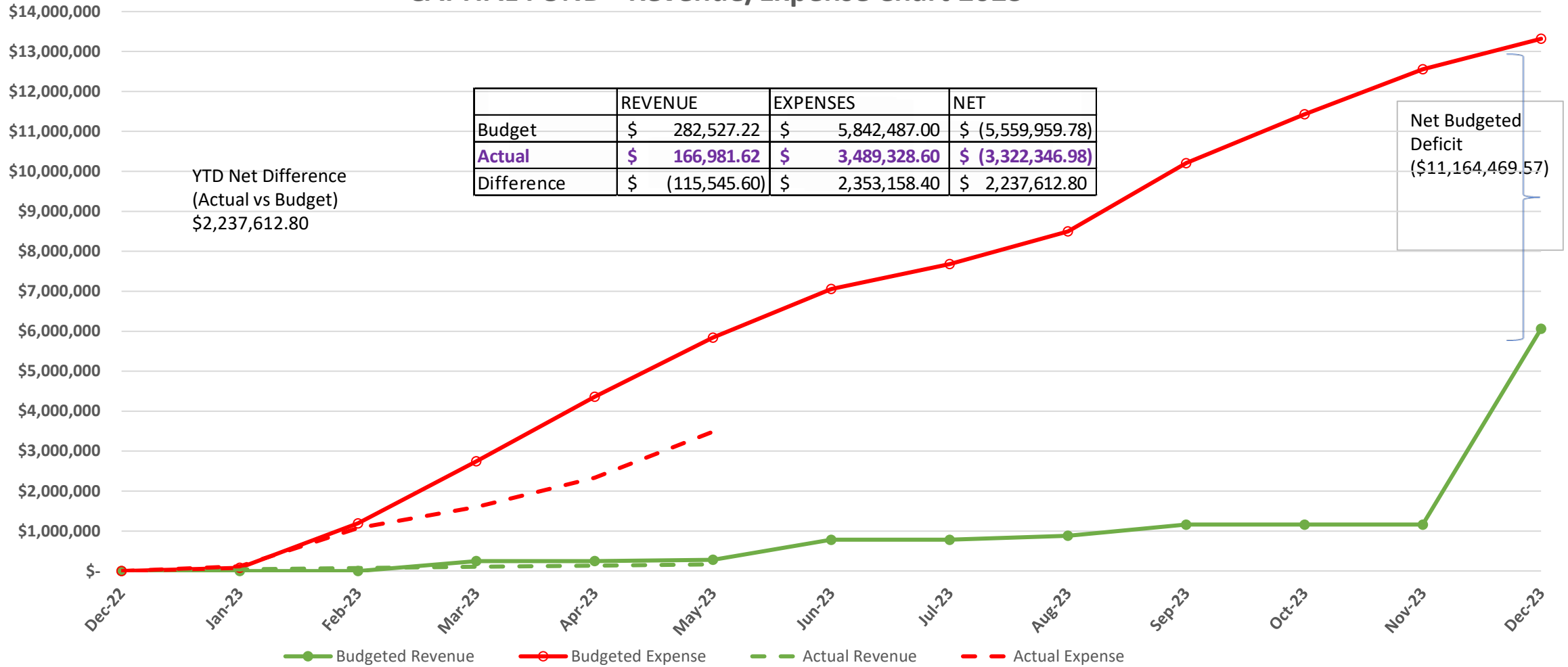
DEBT SERVICE FUND - Revenue/Expense Chart 2023



	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Budgeted Revenue	-	-	-	-	-	52,437.11	722,559.96	844,019.72	870,322.04	1,576,065.67	1,610,409.50	1,643,915.64	3,353,721.78
Budgeted Expense	-	-	500.00	1,000.00	1,000.00	1,000.00	541,350.00	541,350.00	541,350.00	541,350.00	541,350.00	541,850.00	3,342,200.00
Actual Revenue	-	-	-	-	-	62,240.30	-	-	-	-	-	-	-
Actual Expense	-	-	475.00	475.00	950.00	950.00	-	-	-	-	-	-	-

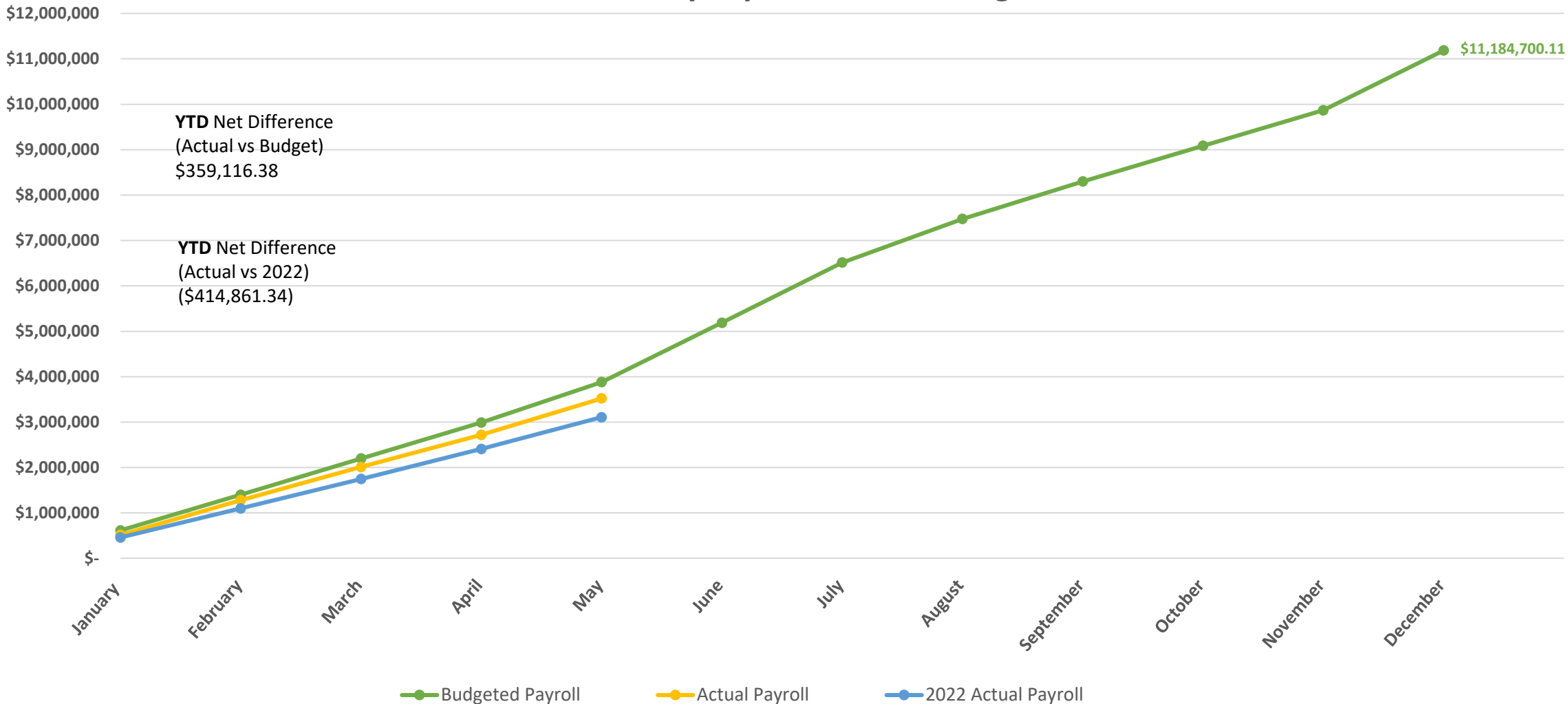
Actuals 5/31/23

CAPITAL FUND - Revenue/Expense Chart 2023



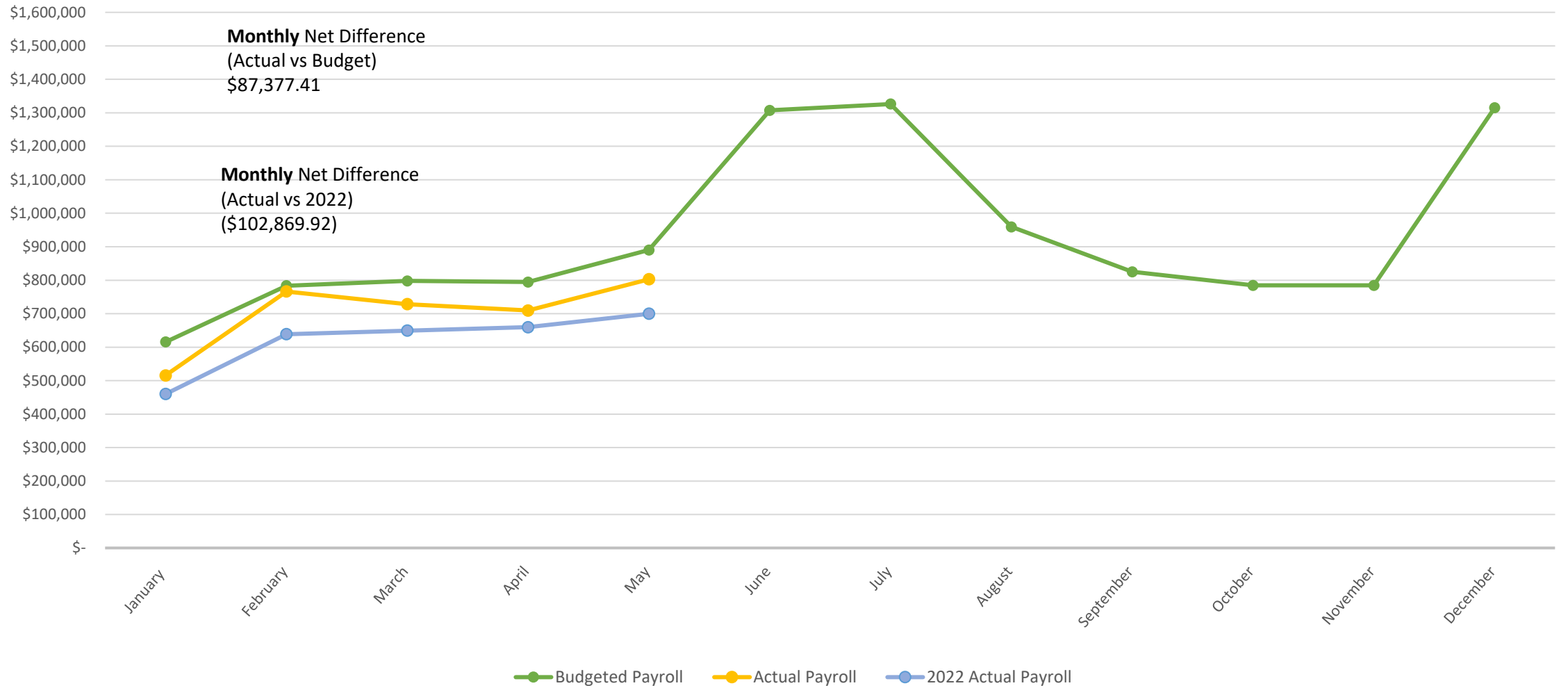
	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Budgeted Revenue	-	0.00	0.00	250,000.00	250,000.00	282,527.22	782,527.22	782,527.22	882,527.22	1,162,527.22	1,162,527.22	1,162,527.22	2,155,172.43
Budgeted Expense	-	79,968.00	1,194,615.74	2,745,264.00	4,359,597.00	5,842,487.00	7,056,405.00	7,680,812.00	8,498,452.00	10,208,279.00	11,429,322.00	12,555,124.00	13,319,642.00
Actual Revenue	-	39,995.56	72,469.45	104,659.67	134,267.95	166,981.62	-	-	-	-	-	-	-
Actual Expense	-	115,380.19	1,076,405.06	1,604,124.04	2,335,247.77	3,489,328.60	-	-	-	-	-	-	-

Cumulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	560,918.94	1,399,262.73	2,197,111.43	2,991,811.64	3,881,972.09	5,189,433.56	6,515,588.40	7,474,814.57	8,300,081.96	9,084,738.76	9,869,263.47	11,184,700.11
Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86	388,483.03							
Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33	414,300.01							
Payroll 3												
Total Payroll (Actual)	515,424.06	1,281,886.00	2,010,457.48	2,720,072.67	3,522,855.71							
2022 Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14							
2022 Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98							
2022 Payroll 3												
2022 Total Payroll (Actual)	460,060.18	1,098,857.90	1,748,357.69	2,408,081.25	3,107,994.37							

NON CUMMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86	388,483.03	-	-	-	-	-	-	-
Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33	414,300.01	-	-	-	-	-	-	-
Payroll 3	-	-	-	-	-	-	-	-	-	-	-	-
Total Payroll (Actual)	515,424.06	766,461.94	728,571.48	709,615.19	802,783.04	-	-	-	-	-	-	-
Budgeted Payroll	560,918.94	783,779.87	797,848.70	794,700.21	890,160.45	1,307,461.47	1,326,154.84	959,226.17	825,267.39	784,656.80	784,524.71	1,315,436.64
2022 Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14	-	-	-	-	-	-	-
2022 Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98	-	-	-	-	-	-	-
2022 Payroll 3	-	-	-	-	-	-	-	-	-	-	-	-
Total Payroll (Actual)	460,060.18	638,797.72	649,499.79	659,723.56	699,913.12	-	-	-	-	-	-	-



Memorandum

To: Park Board of Commissioners

From: Ben Kutscheid, Projects Manager; Jeff Smith, Director of Parks, Planning, and IT; Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

Date: June 28, 2023

Subject: **Consideration to Approve 2023 Hidden Creek AquaPark Pool Shell Replacement Bid**

Summary

The Park District of Highland Park received one sealed bid for the 2023 Hidden Creek AquaPark Pool Shell Replacement bid. The three components of this project are 1) clean existing shell, 2) repair any cracks or problems with the existing shell, 3) install AquaBright by Ecofinish, a thermo polymer finish. Work is scheduled to begin once the pool closes in September and will be completed before Thanksgiving.

Bid Results

On June 7, 2023, the Park District of Highland Park received one sealed bid from Aqua Blue Pools, Inc from Highland Park in the amount of \$444,050. Aqua Blue Pools, Inc was recommended by the manufacture of AquaBright, is local to Highland Park, and has completed work for the Park District of Highland Park in the past.

Financial Impact

Total Approved Budget	\$400,000
Bid Recommendation	\$444,050
<u>Contingency</u>	<u>\$ 10,000</u>
Amount Over Budget	\$ 54,050

Recommendation

Staff and the Finance Committee recommend approval from the Park Board of Commissioners for the Base Bid from Aqua Blue Pools, Inc. for the 2023 Hidden Creek Aqua Park Pool Shell Replacement and authorize the Executive Director to enter into an agreement in the amount of \$444,050.



Memorandum

To: Board of Park Commissioners

From: Mitch Carr, Deputy Director of Operation and Facilities; Jeff Smith, Director of Projects and Planning; Brian Romes, Executive Director

Date: June 28, 2023

Subject: **Consideration to Approve Resolution 2023-06 Ratifying the Waiving of Competitive Bidding for Procurement of an Emergency Repair**

Summary

On June 7, Facilities staff noticed that the dehumidification unit was not operating properly. Upon inspection it was determined that the desiccant wheel, which is essential to remove humidity in the air, was not functioning properly. At that time an emergency call out was made to a certified contractor who has experience with this specialty unit. The contractor determined that the desiccant wheel was broken. Facility Staff have been working with the contractor on temporary repair solutions to continue use of the dehumidification system and safely maintain the ice. In the meantime, staff have also been requesting quotes for an emergency replacement part and repair.

The contractor and staff have determined that temporary repair efforts are not sustainable, and due to lead times for specialty parts, emergency authorization for the repair is necessary. The repair is considered an emergency because of the specialized nature of the work, time required to procure the parts and current condition of the dehumidification system. Delaying the work will jeopardize the Park District's ability to operate the Ice Arena due to the quality of the playing surface and the air quality (fog) in the Arena.

Financial Impact

The lowest qualified and responsive contractor is Air Comfort and lead times for the parts are about 3 weeks.

<i>Contractor</i>	<i>Quote</i>
Core Mechanical, Inc	\$42,195
Air Comfort	\$39,862

Recommendation

Staff recommends approval from the Park Board of Commissioners Resolution 2023-06 Ratifying the Waiving of Competitive Bidding for Procurement of an Emergency Repair and award the contract for repair of the Arena to Air Comfort in the amount of \$39,862.

**PARK DISTRICT OF HIGHLAND PARK
HIGHLAND PARK, ILLINOIS**

RESOLUTION 2023 - 06

**A RESOLUTION RATIFYING THE WAIVING OF COMPETITIVE BIDDING FOR
PROCUREMENT OF AN EMERGENCY REPAIR**

WHEREAS, the Park District of Highland Park (the “District”) is an Illinois park district organized and operating under the Illinois Park District Code, 70 ILCS 1205/1, et seq. (the “Code”), and all laws supplemental thereto;

WHEREAS, Section 8-1 of the Code provides for the competitive bidding procedures by which the District is to procure goods and services when the estimated cost thereof exceeds \$30,000; and

WHEREAS, Section 8-1 of the Code further provides for circumstances when the District can waive competitive bidding for the procurement of goods and services exceeding \$30,000, including when the Board of Park Commissioners finds, by a three fourths majority vote, that emergency circumstances exist; and

WHEREAS, the District owns and operates the Centennial Ice Arena (the “Arena”); and

WHEREAS, the District has discovered necessary and immediate repairs to the Dehumidification System at the Arena which will affect the District’s ability to operate the Arena and impact the quality of the ice surface.

WHEREAS, failing to repair the system in a timely manner at the Arena will create the risk of disruption of operations due to safety of playing surface and air quality (fog) in the Arena; and

WHEREAS, because of the specialized nature of equipment, lead times associated with procurement of equipment and current condition of the dehumidification system, delaying the work will jeopardize the District's ability to operate the Arena.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Park District of Highland Park, in exercise of the authority described in Section 8-1(c) of the Code, as follows:

SECTION 1. Recitals. The Board of Park Commissioners finds the foregoing recitals to be complete and accurate and hereby adopt them as the Board's findings of fact.

SECTION 2. Declaration of Emergency. Based on the findings of fact, the Board of Park Commissioners hereby declares that emergency circumstances exist which require the waiving of competitive bidding for the procurement of the goods and services necessary to repair the Arena.

SECTION 3. Performance of Repairs. The Board of Park Commissioners hereby delegate, authorize and direct the Executive Director to award the contract for the repair of the Arena to Air Comfort in the amount of \$39,862 which provides the lowest responsible quote and which is in the best interest of the District. The contract for repairs shall comply with the Prevailing Wage Act and the Public Construction Bond Act, to the degree each is applicable, and the District shall give notice to the contractor of such requirements.

SECTION 4. Effective. This resolution shall be in full force and effect immediately upon passage and approval by at least three fourths of the Board of Park Commissioners.

SO RESOLVED this the 28th Day of June, 2023, at Highland Park, Illinois.

AYES:

NAYS:

ABSENT:

APPROVED:

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners



June 16, 2023

Vic Picchiatti
Facilities Maintenance Manager
Park District of Highland Park
West Ridge Center | 636 Ridge Rd. Highland Park, IL 60035

Subject: Munters Repairs

Vic,
Air Comfort is pleased to present our proposal to perform required repairs to the Munters Unit as listed below.

- Remove failed desiccant wheel assembly.
- Rebuild assembly.
- Furnish and install one new wheel.
- Furnish and install one new inlet seal and one new outlet seal.
- Furnish and install four new greaseless wheel rollers.
- Furnish and install one new timing belt.
- Furnish and install new filters.
- Perform start-up and verify proper operations of system.
- One-year warranty covering all materials furnished and installed by Air Comfort.

The above work will be performed for the sum of Thirty-Nine Thousand Eight Hundred Sixty-Two (\$39,862.00) Dollars.

Not include in this proposal:

- Any repairs not listed above.
- Original service call.

Please note that the above price assumes that all job-site activity can be performed during the normal five-day, forty-hour working week and does not include any overtime labor.

Thank you for considering Air Comfort for your most valued work.

Sincerely,
AIR COMFORT
Scott M. Leitner
Sales Engineer



Memorandum

To: Park Board of Commissioners

From: Jessica Reyes, Assistant Director of Recreation Services; Mitch Carr, Director of Recreation and Facilities; Brian Romes, Executive Director

Date: June 28, 2023

Subject: **Consideration to Approve the First Student Transportation Services Contract Extension for Summer Camp**

Summary/Background

Since 2015, First Student Inc. has provided transportation services for both School District 112 and the Park District of Highland Park. Services provided to the Park District include AM and PM bus routes that provide home-to-camp transportation for Highland Park residents, transportation of campers between before/aftercare and their day camp locations, and daily transportation of all campers to and from field trips, off-site activities, and overnight trips.

Park District's experience with First Student Inc. has been very satisfactory. Staff believe they are responsive to our requests and professional in our interactions.

Recently, School District 112 extended its contract with First Student through the 2022-2025 school year. The proposed extension will extend the current contract with the Park District till August 31, 2023, covering transportation services for the entire 2023 camp season.

Financial Impact

2022 summer camp bus contract (per bus per day)	\$359.77
Proposed 2023 summer camp bus contract (per bus per day)	\$373.56

The current extension for the 2023 camp season will reflect a 4% increase from our 2022 cost.

The final cost of busing for each camp season varies depending on the final number of buses needed, however, based on the staff analysis of need, we expect the total cost per season to be between \$180,000 and \$200,000. The 2023 budget, when developed, reflected this expense.

Recommendation

Staff recommends approval from the Park Board of Commissioners to extend our agreement with First Student Inc. for the 2023 camp season.

**INDEPENDENT CONTRACTOR AGREEMENT
AMENDMENT AND EXTENSION TO THE TRANSPORTATION SERVICES
AGREEMENT BETWEEN PARK DISTRICT OF HIGHLAND PARK AND FIRST
STUDENT, Inc.**

THIS AGREEMENT entered into by and between First Student Inc. (hereafter "CONTRACTOR") and THE PARK DISTRICT OF HIGHLAND PARK (hereafter "AGENCY").

WHEREAS, CONTRACTOR will continue performing transportation services and work for AGENCY in accordance with the contract dated April 19, 2022 for Request for Proposal: 2022-2025 Summer Bus Services Specification (hereafter "RFP"), and CONTRACTOR's Proposal (hereafter "Proposal"), all of which are attached hereto as **Exhibit B** and incorporated herein and, with this document, collectively referred to as the "Agreement."

WHEREAS, the parties wish to extend the terms thereof and amend the agreement further;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration received and to be received, CONTRACTOR hereby agrees:

1. **TERM:** The term of the agreement shall extend for one (1) additional year, commencing June 1, 2023, and continuing through August 31, 2023. Thereafter this agreement may be extended on a year-to-year basis by mutual agreement of the Parties.
2. **COMPENSATION:** Commencing June 1, 2023, the rates of compensation payable hereunder during the ensuing Contract year shall be those set forth in **Exhibit 'A'**. Rates will increase no more than 6% for the 2023 Camp season, over the 2022 camp season rates.
3. **EQUIPMENT:** AGENCY and CONTRACTOR have agreed to move forward with fleet not more than 5 years in age, and with functioning air conditioning.
4. **NOTICE TO PARTIES:** All notices to be given by the parties to this Agreement shall be in writing and serviced by depositing same in the United States Mail, certified mail. Notices to AGENCY shall be addressed to:

Jessica Reyes, Assistant Director of Recreation Services
Park District of Highland Park
636 Ridge Road.
Highland Park, Illinois 60035

- a. Notices to CONTRACTOR shall be addressed to:
John Billigmeier, Senior Vice President- Central Region
First Student, Inc.
2800 Old Willow Road
Northbrook, Illinois 60062

With a copy to:
General Counsel
First Group America, Inc.
600 Vine St - Suite 1400
Cincinnati, OH 45202

5. ASSIGNMENT: This agreement shall not be assigned by the parties hereto, without the written consent of the AGENCY, which consent shall not be unreasonably withheld or delayed. However, the CONTRACTOR may assign this agreement if the assignment is made to a parent company, subsidiary, related or affiliated company.
6. CHANGES IN SERVICES: the AGENCY may increase or decrease services to be provided by CONTRACTOR under this agreement. However, where such increases or decreases materially impact the service levels or equipment levels required of CONTRACTOR under assumed routes, schedules, and vehicle requirements contained in this Agreement, CONTRACTOR shall be permitted to adjust rates at which services are provided to cover increase or decreases in cost structure associated with such changes by the AGENCY.
7. TERMINATION FOR CONVENIENCE: Either party may terminate this agreement at the end of any service year, without cause, upon sixty (60) days written notice to the other party.
8. NO OTHER MODIFICATIONS: All terms of the Agreement shall remain in full force and effect except to the extent modified herein. This amendment shall become a part of and integrated into the Agreement.

IT IS MUTUALLY UNDERSTOOD AND AGREED that CONTRACTOR or its employees, representatives, or Subcontractors are in no sense employees of AGENCY, it being specifically agreed that CONTRACTOR bears the relationship of an independent CONTRACTOR to AGENCY.

This Amendment shall be in full force and effect from the _____ day of _____, 20__ until such time as it is terminated by AGENCY.

IN WITNESS WHEREOF, THE PARTIES have executed this Agreement this _____ day of _____, 20__

PARK DISTRICT OF HIGHLAND PARK

FIRST STUDENT, Inc.

Signature

Signature

Printed Name

Printed Name

Title

Title

Exhibit A

Park District of Highland Park	
Compensation rates for Transportation Services (cost per bus, per day)	
2022 Camp Season	Proposed 2023 Camp Season
Past Season	4% increase
June-August 2022	June- August 2023
\$359.77	\$374.16

Exhibit B



Date: April 19, 2022

To: Dr. Michael Lubelfeld, Superintendent of Schools
Members of the Board of Education

From: Jeremy Davis, Assistant Superintendent for Finance and Operations

Subject: Recommendation to Award a Contract for Student Transportation Services

Policy: 4:60 – Purchases and Contracts

Disposition: Action

Executive Summary:

An advertisement was placed in the Daily Herald on March 10, 2022, seeking qualified bidders to provide Regular Student Transportation Services to the District for a three-year period beginning August 1, 2022 and ending July 31, 2025, with the District's ability to extend the contract for two additional one-year contracts.

On April 6, 2022, bids were opened and publicly read aloud. A total of two bids were received from Safeway Transportation (our special education transportation vendor) and First Student Transportation (our current regular transportation provider). Four other vendors that received bid packets, Zum, Positive Connections, Alltown Bus, and North Shore Transit, declined to submit a bid. Each of the bids received were reviewed by the Assistant Superintendent for Finance & Operations. Legal counsel assisted in the preparation of the bid request and contract documents.

After analyzing the bids, First Student Transportation was the lowest responsible bidder. The bid submitted by First Student is estimated to increase current pricing by 6.0% next fiscal year. Per bid specifications, increases in years two and three of the contract will be limited to the Consumer Price Index for all Urban Consumers (CPI-U) or 5%, whichever is less.

The annual transportation service fees of the vendors who submitted a bid are as follows:
Safeway Transportation: \$3,996,677.50, and First Student Transportation: \$3,905,523.00.

The administration recommends at the April 19, 2022 Regular Board of Education Meeting that the Board approves awarding the Student Transportation Services contract to First Student Transportation for a three-year contract beginning August 1, 2022 through July 31, 2025.

Recommendation: Action

Roll call vote to approve the Student Transportation Service contract to First Student Transportation, as presented.



Memorandum

To: Park Board of Commissioners
From: Brian Romes, Executive Director
Date: June 28, 2023
Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the May Committee Meeting.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

JUNE 28, 2023

UPCOMING MEETINGS

- Wednesday, July 12, 2023 / 6:00 p.m. / Workshop Meeting
- Tuesday, July 25, 2023 / 8:00 a.m. / Finance Committee
- Wednesday, July 26, 2023 / 6:00 p.m. / Regular Board Meeting

UPCOMING EVENTS

- **Knitting Communities Together, Art Installation, Thu. June 29 at 10:30 a.m. at Sunset Woods Park**
Volunteers will gather at Sunset Woods Park to wrap designated trees in colorful yarn creations on Thu. June 29. (FREE)
- **Beach Fitness Summer Series – Beach Bootcamp - Sun. July 2, 16, and 30 8:30 – 9:30 a.m. at Rosewood Beach**
These are high calorie burning classes that includes interval aerobic, functional, strength and conditioning and core training. \$12R/\$17NR
- **Free Event - Unplug II: Bug Out – Sat. July 15 from 10 – 12:00 p.m. at the Preserve of HP**
Unplug from the digital world and join us in log rolling, netting for insects and make a bug hotel for home.
- **Free Event in the Park – Art in the Park – Sat. July 15 from 11 – 12:00 p.m. at Mooney Park**
Enjoy nature and arts and crafts in the park.
- **Teen Night from 5 – 7:00 p.m. at HCAP**
Get ready to dip, dance, and dive into an evening of splashing fun. This is your chance to leave your parents behind and make a splash with your squad! Ages 11-19 / \$11R/\$16NR
- **Summer Cosmic Skate Fri. July 21 from 6 – 7:30 p.m.**
Enjoy a night of Cosmic Ice Skating. \$6Youth/\$7Adult & \$4 Skate Rental
- **Archery Basics Sun. July 23 from 10 – 11:15a .m. at HNC**
Learn the basics of archery, then spend time practicing on the range. All equipment and instruction provided. \$12per person
- **North Shore Amateur Golf Tournament Wed. July 26 from 7:00 am – 6:00 p.m. at SVGC**
\$175 (includes 2 rounds of tournament play, lunch on both days, and a tee gift)
 - All entries must be received no later than Wednesday, July 19, 2023 and must include an updated 2023 USGA Handicap Index
 - No refunds will be given after Wednesday, July 19, 2023
 - The Tournament Committee has the right to approve or reject any application.
- **Free Event in the Park – Movie in the Park - Fri. July 28 from 9 – 11:00 p.m. at Danny Cunniff Park**
Have a picnic in the park and enjoy Jurassic Park.
- **Duck Derby Fri. July 28 from 3 – 3:30 p.m. at HCAP**
Purchase one duck for \$5 or a Quack Pack of six ducks for \$25 and watch them race down the slide! Winner receives the coveted Golden Duck Award, a 2024 Season Pass (up to a family of four) and River's Edge Mini Golf passes (four). *All proceeds benefit the Parks Foundation of Highland Park.*

DEER CREEK RACQUET CLUB – MAY 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Daily Court Rentals (Hours)			
Tennis	82.5	144	156
Pickleball	NA	NA	47
Racquetball	32.75	41	17
Private Lessons (Hours)	295.75	297	273.5
Drop-Ins	208	204	185
Memberships	583	449	846

News & Events

- The warm weather drove a lot of customers outside for tennis and pickleball court time.
- The 2022-2023 Permanent Court Time season ended on May 26.
- 2023-2024 Permanent court time was renewed during the month of May. Every court time except 1 court is renewing and we have 9 new groups.

CENTENNIAL ICE ARENA – MAY 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Daily Drop-in Fees			
Public Skate	37		0
Freestyle and Adult	670		279
Open Hockey	0		0
Open Gymnastics	NA		0
Skate Rental	10 long term rentals for spring session		50 long term rentals for spring session
Punches Passes Sold			
Public and Adult Skate	N/A		N/A
Freestyle	N/A		N/A
Skate Rental	N/A		N/A
Facility Rentals Total Hours	141.89	49.57	73.89

News & Events

- We opened our front door and lobby to rave reviews on Wednesday, May 17.
- Ice Show rehearsals continue with 60 unique skaters in 12 numbers for a total of 150 registrations.
- Ice Show tickets went on sale began May 16. 690 tickets were sold.
- Facility Rentals for hockey groups were budgeted for a slow return in spring, but they had ice at close to normal ice requests.

RECREATION CENTER OF HIGHLAND PARK – MAY 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Group Exercise Classes Conducted	153	188	195
Group Exercise Participation/Visits	1,785	1,850	2,654
Fitness Floor Visits	6,432	9,000	9,194
Track Visits	500	800	827
Personal Training Participation	584	585	697
Personal Training Sales (Units)	356.25	355	364.25
Personal Training Revenue	\$21,740.55	\$19,433.44	\$27,927.72
Private Swim Lesson Participation	56	35	45
Private Swim Lesson Sales (Units)	143	85	112
Private Swim Lesson Revenue	\$9,413.75	\$4,908	\$8,378.75

MEMBERS	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Basic - Annual	739	1275	1347
All-Inclusive - Annual	165	301	298
Group Exercise only – Annual	113	195	192
Short-Term Promotional	57	78	88
Month to Month	30	0	0
30 Day	22	13	23
Annual 2021	2	N/A	N/A
Non-Annual 2021	N/A	N/A	N/A
Total Members	1,128	1,862	1,948

Fitness and Membership

- May's budgeted annual membership goal was 1,690. We ended the month with 1,860 annual memberships, 10% above goal.
- MAYFREE promotion was very successful resulting in 60 annual memberships.
- In summary of May Membership sales.
 - 131 - Annual (Basic, All-Inclusive, Group Ex)
 - 23 - 30-Day
 - 87 - Student/Teacher Summer Promos
 - 35 - Cancellations
 - **119 NET Annual memberships**
- Mother's Day Yoga and Mimosa was a sold-out event with an indoor capacity of 32 participants at RIC.
- The Personal Training team welcomes a new trainer, Aidan Ezgur. Aidan is a longtime member and resident of Highland Park.
- Personal Training revenue was \$8,539 above budget, +44%.

Aquatics

- One of our prime instructors is out on maternity leave and on average was teaching 20-25 lessons, so there will be a slight decrease in numbers May- July.
- Supervisor Mephram hired an additional prime instructor to help cover lessons during the summer months.

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE – MAY 2023

Community Programs

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Heller Nature Center			
Participants / Programs	248/16		530/30
Rosewood Interpretive Center			
Participants / Programs	81/5		353/18

News & Events

- NSSD112 returned this May for our Ravine Education offering at Rosewood Beach. All the 5th classes attended.
- Our Special Event, Enchanted Forest, had 80 participants, not included in the above numbers.

SUNSET VALLEY GOLF CLUB - MAY 2023

GOLF	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Golf Shop Sales			
Golf Balls	697	460	739
Accessories	259	127	284
Total Sales	956	587	1,023
Golf Rentals			
Carts	2,911	2,684	3,804
Golf Greens Fees			
Resident	1,442		2,270
Nonresident	3,386		3,821
Outing/Tournaments	127		73
Other	0		0
Total Green Fees	4,955	4,474	6,164
Misc. Sales			
Sapphire Club	59	48	94
Permanent Tee Time	5	22	58
Total Misc. Sales	64	70	152

News & Events

- 6,164 rounds in May.
- May 26-29, Memorial Day weekend, there was 1,130 players.
- June 6 was Women's Golf Day
- June 8 was Couples Night, 9 and dine.
- June 16 was Live music with Mike Jansen
- June 17 was the Ryder Cup against Wilmette

HIGHLAND PARK LEARNING CENTER – MAY 2023

Driving Range Monthly Sales Report (buckets sold)

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
January	428	543	458
February	567	750	496
March	585	680	612
April	677	1,388	1082
May	1,675	3,562	2,122
June	2,202	4,402	
July	2,413	4,787	
August	2,268	4,750	
September	1,537	3,210	
October	711	1,125	
November	193	167	
December	303	292	
Totals	13,559	25,656	4,770

Mini Golf Monthly Sales Report (rounds sold)

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
March	-	-	-
April	255	786	442
May	998	1,357	1124
June	1,764	2,057	
July	2,090	2,571	
August	2,115	2,428	
September	1,035	1,514	
October	725	714	
November	131		
Totals	9,113	10,714	1,566

News & Event

- Held free golf lessons on May 6.
- Stayed busy with Park District Programs as most ran.

DISTRICT WIDE RENTALS – MAY 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Heller Nature Center			
Rentals	10	9	13
Party Package-Not Offered	0	0	0
Rosewood Interpretive Center			
Rentals	47	10	18
Party Package-Not Offered	0	0	0
Recreation Center of Highland Park			
Rentals	77	55	20
Party Packages	3	3	0
Athletics	16.75	0	16.75
Total Rentals		58	36.75
West Ridge Center			
Rentals	10	12	20.5
Party Packages	0	1	4
Centennial Ice Arena			
Party Packages	-	-	-
Hidden Creek Aqua Park			
Party Packages	-	-	-
Park Avenue Yacht Club			
Rentals	-	-	-

Rentals listed as number of rental hours; Party Packages listed as number of packages

GRANT-IN-AID – MAY 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Total YTD Subsidy	\$10,556.85	\$100,000.00	\$23,875.91
Households			
100% Subsidy YTD	39		63
50% Subsidy YTD	2		3
Total YTD	41		66

News & Events:

- It is really exciting that our Grant in Aid Program is helping more families in 2023. As of May 31, we have seen a 60% increase in the number of families we are assisting and a 99% increase in the amount of funds given out year to date between 2022 and 2023.

Marketing Board Report (May 11 – June 14)

SOCIAL MEDIA



5,837
FOLLOWERS



2,375
FOLLOWERS

EMAIL



28,175
TOTAL AUDIENCE

PDHP.ORG



56,855
VISITORS

75,540
VISITS

121,263
PAGEVIEWS

DIGITAL GUIDE



774
VIEWS

APP



1,339
INSTALLATIONS

Updates

- The website had an increase of 15% visitors and 18% visits when compared to last month.
 - When compared to last year, the website had an increase of 44% visitors and 34% visits.
- The Jobs page on the website had the second most views with 7,842 visits (the home page had 12,676 visits)
- Our Facebook engagement was over 7,800 and reached almost 102,000 accounts. Instagram reached almost 70,000 accounts, a 25% increase when compared to the previous month.

Graphics

FREE!



FISHING DERBY


SATURDAY, JUNE 10 • 8-11am
 THE PRESERVE OF HIGHLAND PARK
 1207 Park Avenue West
 AGES 15 AND UNDER & ADULTS

Grab your pole and meet us at the fishing hole! Participants with the largest fish caught in their age group win a prize! Attendees are encouraged to bring their own fishing gear, as loaner equipment and bait will be limited.

Age groups: 5 and under, 6-8 years, 9-12 years, 13-15 years

FOR MORE INFORMATION, PLEASE CALL (847) 433-6901. 

THANK YOU TO OUR SPONSORS:




DUCK DERBY

for the Parks Foundation of Highland Park

SUNDAY, JUNE 11 • 3pm
 Hidden Creek AquaPark
 1220 Fredrickson Place

BUY 1 DUCK | \$5 | BUY 6 DUCKS | \$25

OR BUY A QUACK PACK!



REGISTER NOW - REGISTER NOW - REGISTER NOW - REGISTER NOW - REGISTER NOW - REGISTER NOW



3RD ANNUAL NORTH SHORE PICKLEBALL TOURNAMENT

MEN'S
WOMEN'S
MIXED DOUBLES

**SAT, JUNE 24
 8AM-1PM**

DANNY CUNNIFF PARK

THANK YOU TO OUR SPONSORS:



FREE!

Join us for **Difference Makers**

AN EVENING OF COMMUNITY INSPIRATION & CELEBRATION

Thursday, June 1 • 6- 7:30pm
 Wayfarer Theater
 1820 2nd St, Highland Park, IL



Guest Speaker:
Ian Hill

Ian Hill is CEO of the National Grassroots Media Corporation and its family of networks. He is a sought-after professional development expert who launched one of the most innovative professional and personal development models ever created. From the use of live video streaming starting as early as 2010, to a proprietary behavioral change model that helps participants maximize their potential personally and professionally, while cities and major corporations have participated in his programs and benefited from demonstrated, quantifiable, and lasting change.



NEW!

BEACH FITNESS summer series

Rosewood Park • 45 Roger Williams Ave

Sundays • 8:30-9:30am

BEACH BOOTCAMP | Jun 25 • Jul 2
 A high calorie burning, dynamic, bootcamp integrating multiple training modalities that include interval aerobic, functional, strength and conditioning and core training. A majority of class is performed on the soft sand.

BEACH SCULPT | Jul 16
 A total body workout for muscular strength and endurance. Non-stop movement keeps your heart pumping during our one-hour sculpting session.

BEACH HIIT | Jul 30
 This cardio based agility circuit is designed to rev up metabolism. Spend 2 min at each of our 5 stations & repeat twice! Followed by cardio drills and a recovery stretch for the ultimate sweat. We encourage you to bring your own mat.

\$12/14/17 per class
 Member/Student/Non-Resident

SIGN UP TODAY!



WE'RE CELEBRATING

National Best Friends Day!

Thursday, June 8

Members can bring their BFF in **FOR FREE!**





FREE!

INDEPENDENCE DAY COMMUNITY PICNIC

Tue Jul 4 • 11:30am-1:30pm
 Sunset Woods Park • 1801 Sunset Rd

Bring your lawn chairs and picnic blankets and enjoy a fun relaxing picnic in the park! **All ages are welcome!**

Thank You to Our Generous Sponsors:

Presenting Sponsor: HERR AND PARK BANK & TRUST

Supporting Sponsor: ARDEN TRUSSARDI

Community Partners: GILBERT, PIERO'S PIZZA, etc.



INTERNATIONAL DAY OF YOGA SUMMER SOLSTICE

Live Music by **RYAN HERRICK**

Wed, Jun 21
 5:30-7pm
 Rosewood Beach



3RD ANNUAL NORTH SHORE PICKLEBALL TOURNAMENT

SAT JUN 24 • 8AM-1PM
 Cunniff Park Pickleball Courts
 2700 Trailway

Join the fun in this Men's, Women's, and Mixed Doubles Event! All proceeds benefit the Parks Foundation of Highland Park SMILE grant-in-aid program -- giving families in need of financial assistance the opportunity to participate in Park District programs.

FEES: \$50/player
 • 20-minute timed rounds
 • Two matches guaranteed
 • Please bring your own rackets
 • Entry to prize drawing with each event registration!

SPACE IS LIMITED please register now at pdhp.org or scan this QR code




Sponsored by: **FARMER'S FRIDGE**

Become a sponsor!
 Contact Nik Lapin at nlapin@p-dhp.org or 847.971.0718.

Page ?	Pageviews ? ↓
	121,272 % of Total: 100.00% (121,272)
1. /	12,676 (10.45%)
2. /get-involved/jobs/	7,842 (6.47%)
3. /hidden-creek-aquapark/	3,764 (3.10%)
4. /recreation-center-of-highland-park/	3,592 (2.96%)
5. /rosewood-beach-passes/	2,981 (2.46%)
6. /hidden-creek-aquapark	2,841 (2.34%)
7. /lakefront-parking-decals/	2,733 (2.25%)
8. /rosewood-beach/	2,722 (2.24%)
9. /rosewood-beach	2,633 (2.17%)
10. /rivers-edge-mini-golf/	2,210 (1.82%)
11. /recreation-center-of-highland-park/group-exercise-2/	1,966 (1.62%)
12. /events	1,637 (1.35%)
13. /highland-park-golf-learning-center	1,519 (1.25%)
14. /camp/	1,426 (1.18%)
15. /deer-creek-racquet-club/pickleball-programs/	1,048 (0.86%)
16. /centennial-ice-arena/	1,031 (0.85%)
17. /moraine-beach/	1,024 (0.84%)
18. /baseball-programs/	1,010 (0.83%)
19. /heller-nature-center/	991 (0.82%)
20. /recreation-center-of-highland-park/membership-passes/	984 (0.81%)
21. /deer-creek-racquet-club/	979 (0.81%)
22. /recreation-center-of-highland-park/open-gym-2/	922 (0.76%)
23. /highland-park-golf-learning-center/	902 (0.74%)
24. /recreation-center-of-highland-park/lap-open-swim/	848 (0.70%)
25. /our-story/staff-directory/	796 (0.66%)

26. /contact/	792 (0.65%)
27. /rentals	784 (0.65%)
28. /summer-2023/	774 (0.64%)
29. /centennial-ice-arena/figure-skating-hockey-programs/	707 (0.58%)
30. /recreation-center-of-highland-park/membership-passes/contact-us/	702 (0.58%)
31. /recreation-center-of-highland-park/learn-to-swim-programs/	603 (0.50%)
32. /picnic-park-permits/	587 (0.48%)
33. /rosewood-beach/interpretive-center-rentals/	569 (0.47%)
34. /parkschool/	565 (0.47%)
35. /heller-nature-center/nature-programs/	512 (0.42%)
36. /deer-creek-racquet-club/junior-tennis-programs/	491 (0.40%)
37. /free-in-the-park-summer-events/	452 (0.37%)
38. /hidden-creek-aquapark/aquapark-features/	451 (0.37%)
39. /centennial-ice-arena/gymnastics-programs/	448 (0.37%)
40. /highland-park-golf-learning-center/golf-programs/	444 (0.37%)
41. /interactive-map/	436 (0.36%)
42. /bids-rfps/	431 (0.36%)
43. /camp/one-week-camps/	421 (0.35%)
44. /millard-beach/	420 (0.35%)
45. /pickleball/	416 (0.34%)
46. /sunset-woods-rocket-ship-park-is-now-open/	409 (0.34%)
47. /dog-parks/	400 (0.33%)
48. /deer-creek-racquet-club/adult-tennis-programs/	389 (0.32%)
49. /camp/sports-camps/	370 (0.31%)

Advertising

Aquatics

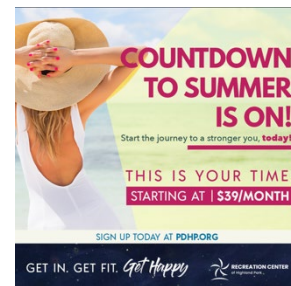
- Social Media
 - 1,531 clicks
 - 115,676 impressions
 - 1.3% click through rate (industry avg: 0.93%)

ParkSchool

- Search Ads
 - 498 clicks
 - 7,020 impressions
 - 7.1% click through rate (industry avg: 3.78%)

Recreation Center of Highland Park

- Search Ads
 - 143 clicks
 - 3,579 impressions
 - 4% click through rate (industry avg: 6.15%)
- Social Media
 - 560 clicks
 - 62,562 impressions
 - 0.89% click through rate (industry avg: 1.01%)
- Geofencing
 - 202 visits
 - 95,362 impressions
 - \$0.004 cost per view
- YouTube
 - 65 clicks
 - 65,220 impressions
 - \$0.007 cost per view
- Instagram (Student/Teacher promo)
 - 778 clicks
 - 127,020 impressions
 - 0.61% click through rate (industry avg. 1.01%)
- Snapchat (Student/Teacher promo)
 - 1,032 swipe ups
 - 48,446 impressions
 - 2.13% swipe up rate (industry avg. 0.35%)



Deer Creek Racquet Club

- Social Media
 - 1,113 clicks
 - 133,086 impressions
 - 0.84% click through rate (industry avg: 0.90%)



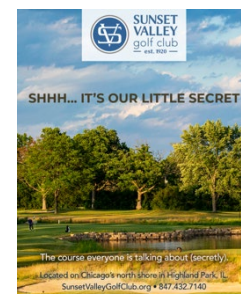
River's Edge Mini Golf

- Social Media
 - 1,167 clicks
 - 91,945 impressions
 - 1.3% click through rate (industry avg. 0.90%)
- Search Ads
 - 240 clicks
 - 5,328 impressions
 - 4.5% click through rate (industry avg. 4.8%)
- Geofencing
 - 55 clicks
 - 95,334 impressions
 - \$0.004 cost per view



Sunset Valley Golf Club

- Social Media
 - 1,269 clicks
 - 76,218 impressions
 - 1.66% click through rate (industry avg. 0.90%)



New Technology

District-wide Intranet

- With budget in mind as well as flexibility and creative control, we are moving forward with creating an internal employee portal website. We are currently working on the overall structure/skeleton of the site with input from the HR department. We will also seek input from other departments as we move forward to meet the needs of staff.

Other Departmental Needs

- We have met with all departments to determine specific technology/software needs. The research phase has begun based on departmental requests and options will be presented in correlation with budgeting season so that decisions can be made with next year's budget in mind. New technology needs include planning/parental communication solutions for the athletics department, online private lesson booking, an online pickleball/tennis court reservation system, ticket-scanning software and hardware, and more.