

# **NOTICE OF REGULAR MEETING**

**Wednesday, October 25, 2023**

**Regular Meeting**

**6:00 pm**

Park District of Highland Park  
Board of Park Commissioners  
636 Ridge Road, Highland Park, IL 60035  
No Live Stream

## **REGULAR MEETING AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSENT AGENDA
  - A. Approval of Minutes September 13, 2023 Workshop Meeting
  - B. Approval of Minutes September 19, 2023 Finance Committee Meeting
  - C. Approval of Minutes September 27, 2023 Regular Meeting
  - D. Bills and Payroll in the amount of \$2,024,422.25
- VI. FINANCIAL FORECASTS TREASURER'S REPORT
- VII. UNFINISHED BUSINESS
  - A. Consideration to Approve Ordinance 2023-08 Renaming Cloverdale Park to Fontana-Pasquesi Park
  - B. Consideration to Approve a Consideration to Approve the Design Services Agreement from Lamar Johnson for the Sunset Woods Improvements
  - C. Consideration to Approve Two Proposals for Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road
- VIII. NEW BUSINESS
  - A. Parks Foundation Update
  - B. Board Committee Updates
  - C. Director's Report
    - a. Scholarship Presentation
    - b. Hidden Creek AquaPark End of Season Report
  - D. Board Comments
- IX. OTHER BUSINESS
- X. OPEN TO PUBLIC TO ADDRESS THE BOARD

# **NOTICE OF REGULAR MEETING**

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Board of Park Commissioners  
636 Ridge Road, Highland Park, IL 60035  
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- XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5 – the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c) 21 – the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29 - for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XII. ACTION FROM CLOSED SESSION IF ANY**
- XIII. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF WORKSHOP MEETING  
September 13, 2023**

The meeting was called to order at 6:02 p.m. President Grossberg.

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein to allow Vice President Freeman and Executive Director Romes to participate in tonight's meeting by electronic means.

**ROLL CALL**

**Present:** Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

**Absent:** Commissioner Kaplan

**Staff Present:** Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Voss; Director Gogola; Director Hall; Director Baird; Assistant Director Acevedo; Assistant Director Reyes; Manager Baczek; Manager Schwartz; Manager Kutscheid; Manager Nichols; Coordinator Hejnowski

**Guest Speakers:** None

**ADDITIONS TO THE AGENDA**

Executive Director Romes requested adding an item to Other Business, an update on the 2023 Request for Proposals for Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road.

The Park Board of Commissioners Supported staff's request.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

None

**CONSTRUCTION PROJECT UPDATES**

***A. Sunset Woods Park Design Improvements OSLAD Grant project***

Manager Kutscheid reported that a Request for Qualifications was released on August 8, 2023, for design services for the Open Space Lands Acquisition and Development (OSLAD) Grant Project to implement Phase 1 of the Sunset Woods Master Plan which includes new multi-use basketball court, new skate park, new wheel friendly plaza, new game court, native planting and interpretation area. The RFQ also requested design services for related Capital Projects for replacement of athletic field and tennis lighting, assessment and replacement of existing hard court tennis courts, assessment and possible conversion of existing clay tennis courts and associated drainage improvements.

Three RFQ submittals were received: Hitchcock Design Group, Lamar Johnson Collaborative, and Confluence. Staff evaluated and interviewed all three firms. Staff will provide a firm recommendation at the September 27, 2023 Regular Meeting.

Commissioner Ruttenberg and President Grossberg requested staff survey the community to get their feedback on use and possible removal of the clay courts.

Executive Director Romes reported there will be a heavy public engagement process in this. The concept will be validated through public engagement.

Commissioner Bernstein requested staff provide a response to the recent city council meeting regarding safety at Sunset Woods Park.

Executive Director Romes reported he will follow up with City Councilmember Yumi.

***B. Larry Fink Memorial Park Baseball Field Improvements project***

Manager Kutscheid reminded the Park Board of Commissioners that the improvements include installing synthetic turf in the infield, covered dug outs and bleachers, a warning track and portable outfield fence, a scoreboard and welcome sign, and donor bricks behind the batter's box. Staff will submit for permits in September, release the bid in October, award the bid in November, and begin construction in March of 2024. Staff estimated the project to be completed in July of 2024.

Commissioner Ruttenberg would like to know how much was raised in donations to support the project.

Director Gogola reported that the Parks Foundation and Park District staff have been doing aggressive fundraising; \$300,000 was donated from the Fox Family and another \$100,000 was raised by the community.

Commissioner Ruttenberg would like staff to explore corporate sponsorship opportunities around the field.

Commissioner Bernstein commended staff for reducing the project costs to remain within the budget parameters. Additionally, he would like staff to inform the neighbors before construction commences.

***C. Hidden Creek AquaPark Deck Replacement and Shade Structures project***

Manager Kutscheid reported that the project scope includes removal/replacement of the existing concrete deck, special consideration for the interface with the concrete deck and pool gutter, and the removal/installation of new shade structures. Construction will begin next week. The project should be completed before the end of the year.

Commissioner Bernstein received a complaint regarding the condition of the women's locker room. He would like a future presentation regarding how staff are addressing complaints along with construction project updates.

***D. Park Avenue Breakwater and Boat Ramp project***

Director Smith shared images of the solar lights and bollards which were installed after the grand opening event. Staff are wrapping up minor punch list items.

***E. Park Avenue North Beach project***

Manager Schwartz reminded the Park Board of Commissioners that the Park District was awarded \$400,000 from the Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) Grant program for the Park Avenue Beach Access Improvement Project in 2022. The OSLAD approved project scope, or phase 1, focused on the north beach area and includes improvements to pedestrian access, an ADA-compliant boardwalk along the beach, reconfiguring and rehabilitation of the vehicular parking lot, landscaping, and a fishing area. Phase 2 of the Park Avenue Site Plan includes the following proposed improvements to the north side: a pergola, an extension of the boardwalk to the north boundary of the property and resurfacing of the motorized boat storage.

The Park Board authorized staff to enter into a contract with Hitchcock Design Group for the design and engineering of the north beach. Staff are meeting with Hitchcock Design Group to review the design development layout plan of the site, furniture options, pergola and fencing options, and boardwalk materials.

Commissioner Bernstein requested that the design development layout plan be shared with the Park Board of Commissioners before it is shared with the community.

***F. Centennial Ice Arena Facility, Locker Rooms, and Site Renovations***

Manager Schwartz reported that the locker room renovations are complete, and the entry should be completed before the ribbon cutting ceremony next week. She shared images of the locker rooms and the entrance.

***G. The Recreation Center of Highland Park Dehumidification System project***

Manager Schwartz reported that the dehumidification system was installed, and the pool is open.

***H. New Community Center at West Ridge Park***

Manager Schwartz reported that Architects Holabird and Root are re-engaging staff to confirm the amount of dedicated space needed for programming and storage. Upcoming meetings will confirm the amount of dedicated space needed for rentals and meeting areas, along with building security needs.

Commissioner Ruttenberg would like plans shared with the entire Park Board before collective thoughts and feedback are shared with Holabird and Root. Executive Director Romes requested scheduling a Facility and Recreation Committee Meeting in October.

**REVIEW AIA DOCUMENT A133-2019 STANDARD FORM OF AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE NEW COMMUNITY CENTER AT WEST RIDGE PARK**

The Park District received two proposals for construction management services: one from Gilbane and one from W.B. Olson. Both proposals cover services from pre-construction through project close out. Staff evaluated the firms' cost proposals as well as related experience with Parks and Recreation projects. Staff shared the proposals and evaluation for selection with the Finance Committee on August 15, 2023. To evaluate the cost for construction management services staff assessed the financial impact of the CM proposal fees to the larger project budget and compared CM fees from other similar projects completed by the Park District of Highland Park, as well as surrounding communities. W.B. Olson's proposal fits within the project budget, the WBO team has extensive experience with local Park Districts on projects of similar scope and has worked with the Park District of Highland Park on several projects including the clubhouse at Sunset Valley Golf Club, the Recreation Center of Highland Park, and Rosewood Beach.

Manager Schwartz reviewed the costs for consideration, which includes construction feasibility, pre-construction, bidding, construction, general conditions, and liability insurance.

Commissioner Bernstein requested a project schedule during updates, so the Park Board is always aware of where we are at in the process/what benchmarks have been reached.

**REVIEW OF VOUCHERS**

Commissioner Ruttenberg reported that he reviewed the vouchers, and he has no questions or concerns.

**OTHER BUSINESS**

**A. 2023 Request for Proposals 2023 Agreement for Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road**

Manager Ochs reported a Request for Proposals was released for an Agreement for Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road, Highland Park, in consideration for payment to the Park District of Highland Park. Submittals must present a plan for the following scope of work: the operation and management of an enterprise facility, with consideration given to a proposed design, construction, and financing at 2205 Skokie Valley Road. Proposals can be for all, or portions of the entire property. Staff evaluated all submissions and selected three firms to interview.

**OPEN TO THE PUBLIC TO ADDRESS THE BOARD**

None.

**CLOSED SESSION**

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to adjourn into Closed Session for discussion of Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent;

**Roll Call:**

**Aye:** Commissioner Bernstein; Commissioner Ruttenberg, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** Commissioner Kaplan

**Abstain:** None

**Motion Carried**

The meeting adjourned into Closed Session at 7:05 p.m.

The meeting reconvened into Open Session at 8:19 p.m.

**Action From Closed Session If Any**

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11 – litigation against or on behalf of the District or where the District finds that an action is probable or imminent.

No action was taken.

**ADJOURNMENT**

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FINANCE COMMITTEE MEETING  
OF THE PARK DISTRICT OF HIGHLAND PARK  
HELD ON SEPTEMBER 19, 2023, 8:02 AM.**

**Present:** Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

**Absent:** None

**Also, Present:** Executive Director Romes; Deputy Director Carr, Director Peters, Director Smith, Director Voss, Director Gogola, Assistant Director Reyes, Assistant Director Acevedo, Manager Ochs, Manager Kutscheid, Manager Schwartz, Manager Baczek, Manager Nichols, Manager Sassorossi, Supervisor Moara, Coordinator Hejnowski

Vice President Freeman left the meeting at 9:12 a.m.

**Guest Speaker:** None

**Additions to the Agenda**

None.

**Capital Purchases and September 2023 Bid Results**

***A. 2023 Districtwide Fall Tree Removals Bid***

Director Voss reported that the bid includes the removal of 41 trees across 11 park sites. Staff received five (5) bids. While Hendricksen Tree Care was the low bidder, they did not include alternate costs, as a result staff is seeking consensus from the Finance Committee to place the bid proposal and alternates 1 & 2 from Sawvell Tree Service in the amount of \$41,250 (\$28,445 under budget) on the consent agenda at the September 27, 2023 Regular Meeting.

The Finance Committee supports staff recommendation to place the bid proposal and alternates 1 & 2 from Sawvell Tree Service on the consent agenda for the September 27, 2023 Regular Meeting.

***B. Capital Vehicle Purchases***

Director Voss reported that staff are seeking consensus from the Finance Committee to place the following capital vehicle purchases on the consent agenda at the September 27, 2023 Regular Meeting a Ford F550 chassis with a dump bed and V-box salt spreader from Sutton Ford and Monroe Truck Equipment in the amount of \$118,000, a Ford F450 chassis with a dump bed and tommy lift from Sutton Ford and Monroe Truck Equipment in the amount of \$75,000, and three (3) Ford F250 4x4 pickup trucks with snow plows from Sutton Ford and Monroe Truck Equipment in the amount of \$168,615. The vehicles being replaced have exceeded their lifespans (over 10yrs old) and ongoing maintenance and repairs are costly.

Staff received consensus from the Finance Committee to place the above-mentioned capital vehicle purchases on the consent agenda at the September 27, 2023 Regular Meeting.



**C. 2023 Cunniff Park Maintenance Building Restroom Improvements project**

Director Smith shared images of the maintenance building and the restrooms. The scope of work includes demolition of the fixtures, accessories, ceilings, storage area roll door and interior wall, entrance walk, replacement of 3 exterior doors/frames, installation of new fixtures, accessories, ceilings, wall and exterior siding repair, new flooring, painting interior walls and ceilings, exterior siding, and new doors/frames, and installation of a new ADA entrance walk. The District received five bids: Absolute Home Improvements, Ampol Group Inc. MAG Construction, Blue Reef LLC, and Kandu Construction. The low bidder is Absolute Home Improvements. This contractor has favorable references and experience working with the Park District. There is \$80,000 in the capital budget for the project. The bid from Absolute Home Improvements is \$28,000 under budget.

Staff received consensus from the Finance Committee to place the bid from Absolute Home Improvements on the consent agenda at the September 27, 2023 Regular Meeting.

Commissioner Ruttenberg is not pleased with the exterior of the building. He would like staff to beautify the exterior of the building. Commissioner Bernstein requested that staff paint the exterior of the building. He recommends staff use the Cart Barn at Sunset Valley Golf Club as inspiration.

**D. 2023 Districtwide Sign Installation bid**

Director Smith reported that the bid includes the installation of 51 signs to be installed at 9 park sites. Staff received two (2) bids. The low bidder was Absolute Home Improvements at \$29,500, which is \$5,500 under budget. Staff is seeking consensus from the Finance Committee to place the bid proposal from Absolute Home Improvements on the consent agenda at the September 27, 2023 Regular Meeting.

Staff received consensus from the Finance Committee to place the bid from Absolute Home Improvements on the consent agenda at the September 27, 2023 Regular Meeting.

**Centennial Ice Arena Monthly Financial Update**

Manager Sassorossi provided a Financial update of Centennial Ice Arena, highlighting challenges and successes. Manager Sassorossi reminded the Committee that ice was taken out on May 27, 2022. Renovations began September 2022. The Highland park Giants Hockey returned March 21, 2023, and the Falcons Hockey Association returned April 3, 2023. Figure skating classes resumed April 10, 2023. Unfortunately, the dehumidified and Zamboni broke in the late spring/early summer. The new Zamboni arrived in August. The renovation was completed on August 28.

She reviewed the 2023 budgeted revenues and expenses vs. actuals, noting that staff are projecting an \$86,000 deficit, this is attributed to lost revenues from daily fees and skating during the repairs and utilities expense coming in over budget. Thankfully, gymnastics enrollment is higher than budgeted, and staff are renting out more ice time to hockey groups and hockey tournaments to help offset the loss.

**Capital Budget and 10-Year Funding Model Review**

Director Peters reviewed the budget timeline.

Director Smith reviewed the capital plan prioritization tiers, noting that tiers 1-3 are safety and legal compliance, critical repairs, and scheduled replacements (highest priority), tiers 4-5 are improving existing items and new items, and tier 6 are unbudgeted items.

Director Peters reviewed the Capital Plan Ten-Year Funding Model for tiers 1-3, highlighting annual transfers to the capital fund and bond issuance years.

President Grossberg would like to know when the last bond issuance was.

Director Peters reported the Park District has a bond issuance in 2021.

Commissioner Bernstein requested a presentation on debt issuance and how it impacts taxpayers.

Director Peters reviewed the Capital Plan Ten-Year Funding Model for tiers 1-5, highlighting annual transfers to the capital fund and bond issuance years. Staff are recommending transferring an additional \$1 million from the Recreation Fund as of December 31, 2023, due to some cost centers having significant surpluses to ensure annual ending balances are healthy and able to support tiers 1-5 capital projects over the next ten years.

Commissioner Bernstein commended staff and supports their transfer recommendation.

Director Smith provided a detailed review of the Five-Year Capital Plan going through each line item by Parks and Facilities.

Commissioner Bernstein supports any project to enhance Sunset Valley Golf Club since the facility continues to operate at a significant surplus.

Commissioner Bernstein commended staff for providing such a detailed report.

**Five Year Employee Salary, Insurance, and IMRF Trends Financial Analysis Report**

Director Hall reported several factors that caused wage fluctuations over the past years, noting Illinois minimum wage increase, health insurance costs continue to rise, COVID pandemic showed a decrease in employee wage costs with furloughs, and fewer operational staffing costs due to limited programming and facility closure, employee wage freezes in 2020 and 2021, a higher than average employee turnover in recent years, high inflation in recent years, and compensation adjustments made with the 2022 compensation study for full-time employees.

She reviewed graphs showcasing employee pay, FICA, IMRF, and health insurance costs from 2018 – 2023.

**Other Business**

Director Peters reported that today is the deadline for proposals for the Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road. Staff will be forming a project Committee. If members of the Park Board would like to be liaisons, please contact Executive Director Romes. Staff will provide an update at the September 27, 2023 Regular Meeting.

**Open to the Public to Address the Board**

None.

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**Adjournment**

The meeting adjourned at 9:43 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF THE REGULAR MEETING  
SEPTEMBER 27, 2023**

The meeting was called to order at 6:04 p.m. President Grossberg

**ROLL CALL**

**Present:** Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

**Absent:** None

**Staff Present:** Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Gogola; Director Voss; Director Hall; Assistant Director Acevedo; Assistant Director Reyes; Manager Nichols; Supervisor Holling; Coordinator Hejnowski

**Guest Speakers:** None

**ADDITIONS TO THE AGENDA**

None.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

None.

**CONSENT AGENDA**

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to approve the Minutes August 2, 2023 Lakefront, Parks, & Natural Areas Committee Meeting, the Minutes August 15, 2023 Finance Committee Meeting, the Minutes August 23, 2023 Regular Meeting, the Purchase of Two (2) Capital Replacement Dump Trucks, the Purchase of Three (3) Capital Replacement Pickup Trucks, the 2023 District-Wide Sign Installation Project bid, the 2023 District-Wide Fall Tree Removals Project bid, the 2023 Cunniff Park Maintenance Building Restroom Improvements Project bid, Ordinance #2023-07: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, the AIA Document A133-2019 Standard Form of Agreement for Construction Management Services For the New Community Center at West Ridge Park, and Bills and Payroll in the amount of \$2,313,872.65

**Roll Call:**

**Aye:** Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

**FINANCIAL FORECASTS AND TREASURER'S REPORT**

***Operations (General and Recreation Funds) Budget vs. Actual***

Director Peters reported that as of August 31, 2023, actual revenues are exceeding budgeted revenue by about \$1.5 million and actual expenses are \$1.3 million less than budgeted, for a year-to-date surplus of \$2.9 million.

***Conclusion***

The following Park District programs and facilities are performing better than budget: interest income has a \$430,000 surplus, youth dance has a \$41,000 surplus, tennis has a \$140,000 surplus, sponsorship revenue has a \$50,000 surplus, Recreation Center memberships has a \$150,000 surplus and personal training has a \$34,000 surplus, and golf has a \$400,000 surplus. Also, there is a \$390,000 savings from payroll expenses.

**UNFINISHED BUSINESS**

**A. Sunset Woods Improvements Design Service Request for Qualifications**

Manager Kutscheid reported that A Request for Qualifications was released on August 8, 2023, for design services for the Open Space Lands Acquisition and Development (OSLAD) Grant Project to implement Phase 1 of the Sunset Woods Master Plan which includes new multi-use basketball court, new skate park, new wheel friendly plaza, new game court, native planting and interpretation area. The RFQ also requested design services for related Capital Projects for replacement of athletic field and tennis lighting, assessment and replacement of existing hard court tennis courts, assessment and possible conversion of existing clay tennis courts and associated drainage improvements.

Three RFQ submittals were received on Tuesday, August 29, 2023, which included general firm information, a letter of interest, understanding of the scope, plan of approach, examples of previous work, proposed team and references. The required RFQ process is qualifications-based and cannot take fees into consideration. Staff evaluated all submissions and selected all three firms to interview. Staff will provide an overview of the firms.

Staff received consensus from the Park Board of Commissioners to proceed with negotiating a fee with the top-ranked firm, Lamar Johnson. Manager Kutscheid reported that a final recommendation, including fees, would then be presented at the Regular Park Board Meeting on October 25, 2023.

**B. Request for Proposals for Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road**

Director Peters reported that a Request for Proposals was released on September 30, 2023, for an Agreement for Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road, Highland Park, in consideration for payment to the Park District of Highland Park. Three RFP submittals were received on September 19, 2023. Submittals must present a plan for the following scope of work: the operation and management of an enterprise facility, with consideration given to a proposed design,

construction, and financing at 2205 Skokie Valley Road. Proposals can be for all, or portions of the entire property. Staff evaluated all submissions and selected three firms to interview. Interviews are being conducted in October and include Park Board liaisons.

## **NEW BUSINESS**

### **A. Parks Foundation Update**

Director Gogola provided an update for the upcoming Dad Bob 3x3 Basketball Tournament hosted by the Parks Foundation, noting that there are several sponsors and registration is now open. All proceeds benefit the Parks Foundation of Highland Park scholarship programs — ensuring all Highwood and Highland Park families with financial challenges can participate in Park District programs.

### **B. Board Committee Updates**

Executive Director Romes reported at the September 19 Finance Committee Meeting, staff received consensus from the Finance Committee to place the following capital vehicle purchases and bid awards on the consent agenda at the September 27, 2023 Regular Board Meeting: two (2) capital replacement dump trucks, three (3) capital replacement pickup trucks, the 2023 district-wide sign installation project bid, the 2023 district-wide fall tree removals project bid, and the 2023 Cunniff Park maintenance building restroom improvements project bid.

Staff provided a 2023 financial analysis report of Centennial Ice Arena, comparing year-to-date budgeted vs. actual revenues and expenses for programs and rentals.

Staff reviewed the Capital Plan Ten-Year Funding Model and the 2024 Budget Timeline.

Staff provided a five-year financial analysis report on employee salaries, insurance, Federal Insurance Contributions Act (FICA), and Illinois Mutual Retirement Fund (IMRF) costs to the District.

### **C. End of Season Summer Camp Report**

Manger Nichols reviewed the 2023 goals and accomplishments. This helped to develop the 2024 goals, which she provided a glimpse of. She provided a comparison of the 2022 to 2023 summer camp structure, revenues, and enrollment figures, highlighting significant increases. Lastly, she provided notable highlights from every camp and finished the presentation with a photo slideshow.

### **D. Directors Report**

Executive Director Romes reported that if the Park Board of Commissioners approves an ordinance at the October 25, 2023 Regular Meeting, renaming Cloverdale Park to Fontana-Pasquesi Park, a small dedication ceremony will be held on Wednesday, November 1, 2023, at 4:00 p.m. for the Fontana-Pasquesi family.

As for upcoming events, the Park District is hosting Harvest Moon Yoga on September 29 from 6:00 – 7:00 p.m. at Rosewood Beach, Camping Under the Stars on Saturday, September 30 – Sunday, October 1 from 5:00 p.m. – 9:00 a.m. at the Preserve of Highland Park, Truck or Treat on October 7 from 9:30

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– 12:00 p.m. at Sunset Woods Park, and Loteria Mexican Bingo on October 8 from 1:00 – 3:00 p.m. at Heller Nature Center.

He reported there are several schools off programs on Monday, October 9 including: STREAM Explorers from 9:00 – 3:00 p.m. at West Ridge Center, Tinker Labs from 10:00 – 12:00 p.m. & 12:30 – 2:30 p.m. at Heller Nature Center, and Skating and Gymnastics Day from 11:30 – 2:30 p.m. at Centennial Ice Arena.

Additional events occurring closer to Halloween include Pumpkin Pool Splash on October 14 from 1:00 – 2:30 p.m. at the Recreation Center of Highland Park, Hispanic Folktales and Churros on October 14 from 6:00 – 7:30 p.m. at the Heller Nature Center, Axe, Brew, and Bonfire on October 20 from 6:00 – 8:00 p.m. at Heller Nature Center, Family Tennis Night on October 21 from 6:00 – 8:00 p.m. at Deer Creek Racquet Club, Jack-O-Latern Geocache on October 27 from 6:00 – 7:30 p.m. at Heller Nature Center, Scary Skate on October 27. From 7:00 – 8:30 p.m. at Centennial Ice Arena, and Scary Halloween Miniature Golf on October 28 and October 29 at Rivers Edge Mini Golf.

**E. Board Comments**

None.

**OTHER BUSINESS**

None.

**OPEN TO THE PUBLIC TO ADDRESS THE BOARD**

None.

**CLOSED SESSION**

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to adjourn into Closed Session for discussion of Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property;

**Roll Call:**

**Aye:** Commissioner Bernstein; Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

Regular Meeting Minutes  
September 27, 2023

The meeting adjourned into Closed Session at 6:57 p.m.

The meeting reconvened into Open Session at 7:19 p.m.

**Action From Closed Session If Any**

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)6 – the setting of a price for sale or lease of property owned by the District; Section 2(c)8 – security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property;

No action was taken.

**ADJOURNMENT**

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary





## Memorandum

To: Board of Park Commissioners

From: Samantha Santizo - Accounts Payable Administrator  
Mari-Lynn Peters - Finance Director  
Brian Romes - Executive Director

Date: October 25, 2023

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written September 25, 2023 through October 19, 2023 to be presented to the Board for approval on October 25, 2023.

### **BILLS**

<b><u>DATE</u></b>	<b><u>AMOUNT</u></b>
September 25, 2023 Emergency Check	\$ 5,689.77
September 27, 2023 Emergency Check	\$ 30.90
October 04, 2023 Emergency Check	\$ 5,101.53
October 12, 2023	\$ 691,478.79
October 19, 2023	\$ 285,605.36
Void Payments	\$ (1,142.08)
Bank Drafts	\$ 60,355.14
P-Card	\$ 171,471.04
<b>TOTAL</b>	<b>\$ 1,218,590.45</b>

### **PAYROLL DISBURSEMENTS**

September 22, 2023	\$ 407,053.12
October 06, 2023	\$ 398,778.68
<b>TOTAL</b>	<b>\$ 805,831.80</b>

<b>GRAND TOTAL</b>	<b>\$ 2,024,422.25</b>
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 10-25-23 and you are hereby authorized to release the checks from the appropriate funds.

\_\_\_\_\_  
Finance Committee Member

ATTEST: \_\_\_\_\_  
Secretary



Park District of Highland Park, IL

# Check Register

Packet: APPKT03836 - Bank Draft 10/11/23 SensMax Ltd

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18920	SENSMAX LTD	10/11/2023	Bank Draft	0.00	40.20	DFT0004472
<a href="#">101123</a>	Invoice	10/11/2023	SensMax EasyReport License	0.00	40.20	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	40.20
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>40.20</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	40.20
			<hr/>
			<b>40.20</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03814 - 9/25/23 Windstream-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
17515	WINDSTREAM	09/25/2023	Regular	0.00	5,689.77	189791
<a href="#">75883482</a>	Invoice	08/22/2023	August 2023	0.00	2,806.60	
<a href="#">75938566</a>	Invoice	09/22/2023	September 2023	0.00	2,883.17	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	5,689.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>1</b>	<b>0.00</b>	<b>5,689.77</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2023	5,689.77
			<hr/>
			<b>5,689.77</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03816 - 9/27/23 Parks Foundation-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16344	PARKS FOUNDATION OF HIGHLAND P/	09/27/2023	Regular	0.00	30.90	189792
<a href="#">092623</a>	Invoice	09/27/2023	Foundation funds collected at PDHP-Septem...	0.00	30.90	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	30.90
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>30.90</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2023	30.90
			<hr/>
			<b>30.90</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03821 - 10/4/23 Plansource-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19484	PLANSOURCE	10/04/2023	Regular	0.00	5,101.53	189793
<a href="#">100323</a>	Invoice	10/03/2023	IMRF Retiree Insurance October 2023 Premi...	0.00	5,101.53	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	5,101.53
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>5,101.53</b>



### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	5,101.53
			<hr/>
			<b>5,101.53</b>



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
20491	3 STEP SPORTS LLC	10/12/2023	Regular	0.00	13,600.00	189794
<a href="#">100623</a>	Invoice	10/06/2023	Chicagoland Feeder Basketball League-8 te...	0.00	13,600.00	
19993	ACP CREATIVIT, LLC	10/12/2023	Regular	0.00	49.00	189795
<a href="#">INV141909</a>	Invoice	06/08/2023	Inovonics ACC650 Outdoor Plastic Enclosure	0.00	49.00	
20464	AGGREKO LLC	10/12/2023	Regular	0.00	7,517.81	189796
<a href="#">13662528</a>	Invoice	09/18/2023	5000 CFM Natural Gas Dehumidifier PKG	0.00	7,517.81	
17720	ALAN SPECTOR	10/12/2023	Regular	0.00	560.00	189797
<a href="#">093023</a>	Invoice	09/30/2023	Payment for 7 games umpired 8/26, 8/27, 9...	0.00	560.00	
10149	ANCEL, GLINK, DIAMOND, BUSH	10/12/2023	Regular	0.00	9,345.00	189798
<a href="#">98800</a>	Invoice	09/08/2023	Legal Services August 2023	0.00	9,345.00	
19172	AQUAMOON LLC	10/12/2023	Regular	0.00	640.00	189799
<a href="#">23-1546</a>	Invoice	09/30/2023	Aquarium Service	0.00	640.00	
10185	AQUATIC ECOSYSTEMS MANAGEMEN	10/12/2023	Regular	0.00	390.00	189800
<a href="#">20231108</a>	Invoice	10/06/2023	Oct. 2023 Algaecide & Vegetation Herbicide-...	0.00	390.00	
20071	AVALON PETROLEUM COMPANY	10/12/2023	Regular	0.00	4,080.11	189801
<a href="#">004013</a>	Invoice	09/05/2023	Unleaded fuel 9/5/23	0.00	1,255.08	
<a href="#">040117</a>	Invoice	09/05/2023	Diesel Fuel 9/5/23	0.00	790.50	
<a href="#">481041</a>	Invoice	09/12/2023	Unleaded gas 9/12/23	0.00	2,034.53	
18989	BONNIE GARFIELD	10/12/2023	Regular	0.00	193.32	189802
<a href="#">1193735</a>	Invoice	11/16/2020	Refund	0.00	193.32	
10463	CHICAGO TRIBUNE COMPANY	10/12/2023	Regular	0.00	166.29	189803
<a href="#">078588613000</a>	Invoice	08/31/2023	8/8/23 & 8/31/23 Online Classified Listings	0.00	166.29	
19595	CHRIS HEYWOOD	10/12/2023	Regular	0.00	560.00	189804
<a href="#">100323</a>	Invoice	10/03/2023	Travel Basketball Tryout Evaluations Sept-Oct...	0.00	560.00	
10502	CITY OF HIGHLAND PARK	10/12/2023	Regular	0.00	28,717.34	189805
<a href="#">100223</a>	Invoice	10/02/2023	1801 Sunset Rd 7/1/23-9/30/23	0.00	5.91	
<a href="#">100223 000573</a>	Invoice	10/02/2023	1801 Sunset Rd 7/1/23-9/30/23	0.00	1,317.37	
<a href="#">100223 000592</a>	Invoice	10/02/2023	1801 Sunset Rd 7/1/23-9/30/23	0.00	253.37	
<a href="#">100223 000795</a>	Invoice	10/02/2023	1801 Sunset Rd 7/1/23-9/30/23	0.00	176.76	
<a href="#">100223 000810</a>	Invoice	10/02/2023	2627 St Johns Ave 7/1/23-9/30/23	0.00	32.04	
<a href="#">100223 001725</a>	Invoice	10/02/2023	0 Ravine Dr 7/1/23-9/30/23	0.00	62.69	
<a href="#">100223 002480</a>	Invoice	10/02/2023	45 Roger Williams Ave 7/1/23-9/30/23	0.00	318.19	
<a href="#">100223 005210</a>	Invoice	10/02/2023	125 Central Ave 7/1/23-9/30/23	0.00	309.72	
<a href="#">100223 005211</a>	Invoice	10/02/2023	125 Central Ave 7/1/23-9/30/23	0.00	156.84	
<a href="#">100223 005221</a>	Invoice	10/02/2023	1377 Deer Creek Pkwy 7/1/23-9/30/23	0.00	427.00	
<a href="#">100223 005222</a>	Invoice	10/02/2023	1377 Deer Creek Pkwy 7/1/23-9/30/23	0.00	324.86	
<a href="#">100223 005246</a>	Invoice	10/02/2023	1390 Sunset Rd 7/1/23-9/30/23	0.00	471.65	
<a href="#">100223 007491</a>	Invoice	10/02/2023	3100 Trail Way 7/1/23-9/30/23	0.00	1,425.55	
<a href="#">100223 009806</a>	Invoice	10/02/2023	1390 Sunset Rd 7/1/23-9/30/23	0.00	854.69	
<a href="#">100223 015005</a>	Invoice	10/02/2023	486 Roger Williams Ave 7/1/23-9/30/23	0.00	489.59	
<a href="#">100223 015813</a>	Invoice	10/02/2023	405 Prospect Ave 7/1/23-9/30/23	0.00	34.50	
<a href="#">100223 016770</a>	Invoice	10/02/2023	1220 Fredrickson Pl 7/1/23-9/30/23	0.00	12,243.76	
<a href="#">100223 016772</a>	Invoice	10/02/2023	2205 Skokie Valley Rd 7/1/23-9/30/23	0.00	1,185.61	
<a href="#">100223 016883</a>	Invoice	10/02/2023	19 St Johns Ave 7/1/23-9/30/23	0.00	43.24	
<a href="#">100223 018000</a>	Invoice	10/02/2023	1055 St Johns Ave 7/1/23-9/30/23	0.00	34.50	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">100223 018647</a>	Invoice	10/02/2023	3100 Trail Way 7/1/23-9/30/23	0.00	2,021.39	
<a href="#">100223 018829</a>	Invoice	10/02/2023	2501 Sheridan Rd 7/1/23-9/30/23	0.00	353.03	
<a href="#">100223 019308</a>	Invoice	10/02/2023	1377 Deer Creek Pkwy 7/1/23-9/30/23	0.00	333.37	
<a href="#">100223 021030</a>	Invoice	10/02/2023	2900 Trail Way 7/1/23-9/30/23	0.00	778.64	
<a href="#">100223 022091</a>	Invoice	10/02/2023	1301 Hilary Ln 7/1/23-9/30/23	0.00	39.55	
<a href="#">100223 024593</a>	Invoice	10/02/2023	1755 St Johns Ave 7/1/23-9/30/23	0.00	70.36	
<a href="#">100223 025539</a>	Invoice	10/02/2023	1377 Deer Creek Pkwy 7/1/23-9/30/23	0.00	388.70	
<a href="#">100223 026141</a>	Invoice	10/02/2023	1390 Sunset Rd 7/1/23-9/30/23	0.00	26.60	
<a href="#">100223 026407</a>	Invoice	10/02/2023	1207 Park Ave W 7/1/23-9/30/23	0.00	293.29	
<a href="#">100223 026425</a>	Invoice	10/02/2023	31 Park Ave 7/1/23-9/30/23	0.00	276.70	
<a href="#">100223 029312</a>	Invoice	10/02/2023	885 Sheridan Rd 7/1/23-9/30/23	0.00	709.92	
<a href="#">100223 032271</a>	Invoice	10/02/2023	1201 Park Ave W 7/1/23-9/30/23	0.00	914.79	
<a href="#">100223 032272</a>	Invoice	10/02/2023	1201 Park Ave W 7/1/23-9/30/23	0.00	1,974.58	
<a href="#">100623 008032</a>	Invoice	10/06/2023	636 Ridge Rd - Water turn off/on from Public..	0.00	100.00	
<a href="#">100723 035453</a>	Invoice	10/07/2023	640 Ridge Rd 7/1/23-9/30/23	0.00	268.58	
	**Void**	10/12/2023	Regular	0.00	0.00	189806
	**Void**	10/12/2023	Regular	0.00	0.00	189807
19725	CLIFTON TURNER	10/12/2023	Regular	0.00	400.00	189808
<a href="#">093023</a>	Invoice	09/30/2023	Flag Football Referee-10 games 9/13, 9/20 &...	0.00	400.00	
10537	COMMONWEALTH EDISON COMPANY	10/12/2023	Regular	0.00	7,951.68	189809
<a href="#">092023 18147670...</a>	Invoice	09/20/2023	ES Egandale 1N Park 8/21/23-9/20/23	0.00	52.28	
<a href="#">092123 72610440...</a>	Invoice	09/21/2023	1240 Fredrickson Pl (POGO) 8/22/23-9/21/23	0.00	1,197.30	
<a href="#">092523 17303300...</a>	Invoice	09/25/2023	NS Clavey 1E Rt 41 8/22/23-9/21/23	0.00	3,264.74	
<a href="#">092623 18122640...</a>	Invoice	09/26/2023	636 Ridge Rd 8/21/23-9/20/23	0.00	3,437.36	
20076	COUNSILMAN-HUNSAKER	10/12/2023	Regular	0.00	2,226.00	189810
<a href="#">23600</a>	Invoice	07/19/2023	PDRMA Site Audit/Visit 6/26/2023 Rec Center	0.00	1,113.00	
<a href="#">23601</a>	Invoice	07/19/2023	PDRMA Site Audit/Visit 7/13/23 Rosewood ...	0.00	1,113.00	
18562	DAVIS BANCORP INC	10/12/2023	Regular	0.00	1,639.00	189811
<a href="#">116861</a>	Invoice	09/30/2023	Armored Transportation September 2023	0.00	1,639.00	
10762	DUNLOP SPORTS GROUP AMERICAS	10/12/2023	Regular	0.00	1,321.49	189812
<a href="#">7658408 SO</a>	Invoice	09/28/2023	TB Grand Prix Regular Duty 3B-Quantity 432	0.00	1,321.49	
10828	ERIC GOLMON	10/12/2023	Regular	0.00	210.00	189813
<a href="#">093023</a>	Invoice	09/30/2023	Reimbursement-2023 Go Live Fall Tourname...	0.00	210.00	
17719	CONSTELLATION NEWENERGY - GAS D	10/12/2023	Regular	0.00	863.17	189814
<a href="#">3853928</a>	Invoice	09/26/2023	1201 Park Ave W - August 2023	0.00	863.17	
20377	FLASHPARKING INC.	10/12/2023	Regular	0.00	99.00	189815
<a href="#">INV966981</a>	Invoice	10/02/2023	Tower HassS	0.00	99.00	
20316	FLECK'S LANDSCAPING	10/12/2023	Regular	0.00	13,316.00	189816
<a href="#">2308653</a>	Invoice	08/31/2023	August 2023 Weeding & Landscaping Services	0.00	6,658.00	
<a href="#">2309403</a>	Invoice	09/29/2023	September 2023 Landscaping & Weeding Se...	0.00	6,658.00	
20488	GERE CLARK	10/12/2023	Regular	0.00	100.00	189817
<a href="#">2088609</a>	Invoice	09/26/2023	Refund	0.00	100.00	
10974	GEWALT HAMILTON ASSOCIATES INC	10/12/2023	Regular	0.00	15,727.39	189818
<a href="#">5121.000-11</a>	Invoice	09/13/2023	Hidden Creek Pool Deck Services thru 8/27/...	0.00	903.87	
<a href="#">5121.051-3</a>	Invoice	09/14/2023	Fink Park Baseball Field II Services thru 8/27...	0.00	13,258.95	
<a href="#">5818.200-24</a>	Invoice	10/05/2023	Centennial Ice Arena Site Improvements 8/2...	0.00	1,564.57	
11004	GOODMARK NURSERIES,LLC	10/12/2023	Regular	0.00	3,330.00	189819
<a href="#">ARINV-004987</a>	Invoice	10/10/2023	Sunset Moraine Fink trees	0.00	3,330.00	
15027	GOVHR USA, LLC	10/12/2023	Regular	0.00	10,207.15	189820
<a href="#">1-04-23-211</a>	Invoice	04/19/2023	Advertising Redo-Final & Background Checks	0.00	1,957.15	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">2-03-23-185</a>	Invoice	03/31/2023	PDHP, IL Cassification & Compensation Study..	0.00	8,250.00	
11125	HITCHCOCK DESIGN GROUP	10/12/2023	Regular	0.00	8,207.50	189821
<a href="#">31228</a>	Invoice	09/30/2023	Park Ave Beach Phase One Final Design 9/30...	0.00	8,207.50	
11194	ILLINOIS SHOTOKAN KARATE	10/12/2023	Regular	0.00	4,163.25	189822
<a href="#">460</a>	Invoice	09/14/2023	Summer 2023 Karate Classes	0.00	4,163.25	
17708	ILM	10/12/2023	Regular	0.00	598.50	189823
<a href="#">INV19915</a>	Invoice	06/21/2023	Algae Control completed on 6/20/23	0.00	199.50	
<a href="#">INV20469</a>	Invoice	07/19/2023	Algae Control completed on 7/18/23	0.00	199.50	
<a href="#">INV21056</a>	Invoice	08/16/2023	Algae Control completed on 8/14/23	0.00	199.50	
14419	INVEX DESIGN	10/12/2023	Regular	0.00	938.00	189824
<a href="#">2275</a>	Invoice	09/22/2023	App Hosting, Annual web hosting, SSL Certifi...	0.00	938.00	
20426	IT1 SOURCE, LLC	10/12/2023	Regular	0.00	6,311.00	189825
<a href="#">00911497</a>	Invoice	09/14/2023	APC Smart UPS SRT 5000VA RM/Battery Cart...	0.00	6,311.00	
20490	JACQUELINE DENHAM	10/12/2023	Regular	0.00	4.81	189826
<a href="#">2102460</a>	Invoice	10/09/2023	Refund	0.00	4.81	
15081	JASON HEER	10/12/2023	Regular	0.00	400.00	189827
<a href="#">093023</a>	Invoice	09/30/2023	Flag Football Referee-10 games 9/13, 9/20 &...	0.00	400.00	
13391	JIM STATZA	10/12/2023	Regular	0.00	120.00	189828
<a href="#">093023</a>	Invoice	09/30/2023	Flag Football Referee-3 games on 9/27/23	0.00	120.00	
20022	JMS ENVIRONMENTAL ASSOCIATES, L1	10/12/2023	Regular	0.00	3,850.00	189829
<a href="#">25670-01</a>	Invoice	09/13/2023	Phase I Environmental Site Assessment Surv...	0.00	3,850.00	
15821	JOHN ANDERSON	10/12/2023	Regular	0.00	480.00	189830
<a href="#">09302023</a>	Invoice	09/30/2023	Payment for 6 games umpired	0.00	480.00	
11357	JOHN DORAN	10/12/2023	Regular	0.00	160.00	189831
<a href="#">093023</a>	Invoice	09/30/2023	Flag Football Referee-4 games on 9/13/23	0.00	160.00	
19673	KH KIM TAEKWONDO	10/12/2023	Regular	0.00	1,657.50	189832
<a href="#">20006</a>	Invoice	10/09/2023	Summer 2023 Taekwondo Session	0.00	1,657.50	
20272	LANGTON GROUP	10/12/2023	Regular	0.00	57,213.00	189833
<a href="#">56724</a>	Invoice	07/24/2023	North Route Service Week 7/24/23 Mowing	0.00	3,169.00	
<a href="#">56725</a>	Invoice	07/31/2023	South Route Service Week 7/24/23 Mowing	0.00	3,188.00	
<a href="#">56903</a>	Invoice	08/07/2023	North Route Service Week 8/7/23 Mowing	0.00	3,169.00	
<a href="#">56904</a>	Invoice	08/07/2023	South Route Service Week 8/7/23 Mowing	0.00	3,188.00	
<a href="#">56993</a>	Invoice	08/15/2023	North Route Service Week 8/15/23 Mowing	0.00	3,169.00	
<a href="#">56994</a>	Invoice	08/15/2023	South Route Service Week 8/15/23 Mowing	0.00	3,188.00	
<a href="#">57226</a>	Invoice	08/21/2023	North Route Service Week 8/21/23 Mowing	0.00	3,169.00	
<a href="#">57227</a>	Invoice	08/21/2023	South Route Service Week 8/21/23 Mowing	0.00	3,188.00	
<a href="#">57310</a>	Invoice	09/05/2023	North Route Service Week 9/8/23 Mowing	0.00	3,169.00	
<a href="#">57311</a>	Invoice	09/05/2023	South Route Service Week 9/5/23 Mowing	0.00	3,188.00	
<a href="#">57324</a>	Invoice	09/12/2023	North Route Service Week 9/12/23 Mowing	0.00	3,169.00	
<a href="#">57325</a>	Invoice	09/12/2023	South Route Service Week 9/12/23 Mowing	0.00	3,188.00	
<a href="#">57357</a>	Invoice	09/18/2023	North Route Service Week 9/18/23 Mowing	0.00	3,169.00	
<a href="#">57358</a>	Invoice	09/18/2023	South Route Service Week 9/18/23 Mowing	0.00	3,188.00	
<a href="#">57488</a>	Invoice	09/25/2023	North Route Service Week 9/25/23 Mowing	0.00	3,169.00	
<a href="#">57489</a>	Invoice	09/25/2023	South Route Service Week 9/25/23 Mowing	0.00	3,188.00	
<a href="#">57539</a>	Invoice	10/02/2023	North Route Service Week 10/2/23 Mowing	0.00	3,169.00	
<a href="#">57540</a>	Invoice	10/02/2023	South Route Service Week 10/2/23 Mowing	0.00	3,188.00	
	**Void**	10/12/2023	Regular	0.00	0.00	189834
19677	LASALLE NETWORK	10/12/2023	Regular	0.00	2,913.75	189835
<a href="#">646656</a>	Invoice	09/11/2023	9/10/23 Regular-Suzan Pero: IT Specialist	0.00	796.25	
<a href="#">647313</a>	Invoice	09/18/2023	9/17/23 Regular-Suzan Pero: IT Specialist	0.00	533.75	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">647952</a>	Invoice	09/25/2023	9/24/23 Regular-Suzan Pero: IT Specialist	0.00	796.25	
<a href="#">648639</a>	Invoice	10/02/2023	10/1/23 Regular-Suzan Pero: IT Specialist	0.00	787.50	
20283	STRATUS BUILDING SOLUTIONS OF CH	10/12/2023	Regular	0.00	2,370.00	189836
<a href="#">6273400</a>	Invoice	09/01/2023	Janitorial Service for September 2023	0.00	1,185.00	
<a href="#">6334094</a>	Invoice	10/01/2023	Janitorial Service for October 2023	0.00	1,185.00	
18474	LRS , LLC	10/12/2023	Regular	0.00	4,358.72	189837
<a href="#">LR5439658</a>	Invoice	08/25/2023	3100 Trail Way 9/1/23-9/30/23 & Roll Off C...	0.00	1,488.28	
<a href="#">LR5477210</a>	Invoice	09/25/2023	2205 Skokie Valley Rd 10/1/23-10/31/23	0.00	84.24	
<a href="#">LR5477316</a>	Invoice	09/25/2023	883 Sheridan Rd 10/1/23-10/31/23	0.00	84.24	
<a href="#">LR5477317</a>	Invoice	09/25/2023	31 Park Ave 10/1/23-10/31/23	0.00	46.46	
<a href="#">LR5477318</a>	Invoice	09/25/2023	2821 Ridge Rd 10/1/23-10/31/23	0.00	84.24	
<a href="#">LR5477319</a>	Invoice	09/25/2023	701 Deer Creek Pkwy 10/1/23-10/31/23	0.00	145.91	
<a href="#">LR5477320</a>	Invoice	09/25/2023	636 Ridge Rd 10/1/23-10/31/23	0.00	216.14	
<a href="#">LR5477322</a>	Invoice	09/25/2023	1390 Sunset Rd 10/1/23-10/31/23	0.00	165.36	
<a href="#">LR5477324</a>	Invoice	09/25/2023	1240 Fredrickson Pl (POGO) 10/1/23-10/31/...	0.00	396.73	
<a href="#">LR5477782</a>	Invoice	09/25/2023	1201 Park Ave W 10/1/23-10/31/23	0.00	381.76	
<a href="#">PS557520</a>	Invoice	08/24/2023	POP at Woodridge, WR, Wolters & Cunniff Pi...	0.00	565.00	
<a href="#">PS563596</a>	Invoice	09/21/2023	POP Units-Wolters, Fink, WR, Cunniff & Wo...	0.00	627.86	
<a href="#">PS563887</a>	Invoice	09/21/2023	1 Unit-1 Wk Rental 9/20/23-9/21/23	0.00	72.50	
20487	MICHELLE NEWMAN	10/12/2023	Regular	0.00	26.74	189838
<a href="#">2083579</a>	Invoice	09/20/2023	Refund	0.00	26.74	
20462	MUNICIPAL BACKFLOW LLC	10/12/2023	Regular	0.00	1,973.94	189839
<a href="#">60830</a>	Invoice	10/04/2023	10/4/23 Rosewood RPZ Unit Repairs	0.00	1,973.94	
10006	NCPERS GROUP LIFE INSURANCE	10/12/2023	Regular	0.00	32.00	189840
<a href="#">3301092023</a>	Invoice	08/01/2023	NCPERS Group Life Insurance-September 20...	0.00	32.00	
17635	NICHOLAS SUHADOLNIK	10/12/2023	Regular	0.00	120.00	189841
<a href="#">093023</a>	Invoice	09/30/2023	Flag Football Referee-3 games on 9/20/23	0.00	120.00	
13604	NORTH SHORE GAS	10/12/2023	Regular	0.00	2,807.68	189842
<a href="#">091923 06011450...</a>	Invoice	09/19/2023	Deer Creek 8/17/23-9/14/23	0.00	353.05	
<a href="#">091923 06011450...</a>	Invoice	09/19/2023	1240 Fredrickson Pl 8/16/23-9/14/23	0.00	209.27	
<a href="#">091923 06022257...</a>	Invoice	09/19/2023	1390 Sunset Rd 8/16/23-9/14/23	0.00	321.76	
<a href="#">091923 06024054...</a>	Invoice	09/19/2023	2900 Trailway Cunniff Park Shelter 8/17/23-...	0.00	46.47	
<a href="#">091923 06024054...</a>	Invoice	09/19/2023	1377 Clavey Rd 8/16/23-9/14/23	0.00	50.39	
<a href="#">091923 06024054...</a>	Invoice	09/19/2023	3100 Trail Way 8/17/23-9/14/23	0.00	39.17	
<a href="#">091923 06024054...</a>	Invoice	09/19/2023	Aquatic Park 8/16/23-9/14/23	0.00	132.30	
<a href="#">100523 06011450...</a>	Invoice	10/05/2023	636 Ridge Rd 9/1/23-9/30/23	0.00	265.81	
<a href="#">100523 06011450...</a>	Invoice	10/05/2023	3100 Trail Way (Centennial Ice) 9/1/23-9/30...	0.00	1,054.20	
<a href="#">100523 06024054...</a>	Invoice	10/05/2023	1240 Fredrickson Pl (Hidden Creek) 9/1/23-9...	0.00	270.45	
<a href="#">100623 06081976...</a>	Invoice	10/06/2023	1801 Sunset Rd 9/1/23-10/1/23	0.00	64.81	
14914	NORTH SHORE WATER RECLAMATION	10/12/2023	Regular	0.00	4,810.79	189843
<a href="#">5043571</a>	Invoice	03/11/2023	1390 Sunset Rd 9/14/22-12/15/22	0.00	4.07	
<a href="#">5148082</a>	Invoice	09/23/2023	1240 Fredrickson Pl 2/16/23-5/12/23	0.00	73.26	
<a href="#">5148091</a>	Invoice	09/23/2023	640 Ridge Rd 4/6/23-6/14/23	0.00	83.44	
<a href="#">5148402</a>	Invoice	09/23/2023	0 Central Ave 3/16/23-6/13/23	0.00	10.18	
<a href="#">5148591</a>	Invoice	09/23/2023	1377 Deer Creek Pkwy(Maint) 3/17/23-6/14...	0.00	30.53	
<a href="#">5148900</a>	Invoice	09/23/2023	1220 Fredrickson Pl 3/16/23-6/14/23	0.00	2,989.42	
<a href="#">5150749</a>	Invoice	09/23/2023	Golf Learning Center: 2205 Skokie 3/17/23-6...	0.00	63.09	
<a href="#">5150753</a>	Invoice	09/23/2023	1390 Sunset Rd 3/17/23-6/14/23	0.00	195.36	
<a href="#">5150762</a>	Invoice	09/23/2023	1801 Sunset Rd 3/17/23-6/14/23	0.00	6.11	
<a href="#">5151105</a>	Invoice	09/23/2023	125 Central Av NorthShore Yacht Club 3/17-...	0.00	14.25	
<a href="#">5151124</a>	Invoice	09/23/2023	1201 Park Ave W 3/17/23-6/14/23	0.00	669.52	
<a href="#">5151136</a>	Invoice	09/23/2023	1801 Sunset Rd 3/17/23-6/14/23	0.00	221.82	
<a href="#">5151292</a>	Invoice	09/23/2023	3100 Trailway 3/16/23-6/13/23	0.00	276.76	
<a href="#">5151313</a>	Invoice	09/23/2023	2700 Trail Way 3/16/23-6/14/23	0.00	105.82	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">5151361</a>	Invoice	09/23/2023	1377 Deer Creek Pkwy 3/16/23-6/14/23	0.00	56.98	
<a href="#">5151363</a>	Invoice	09/23/2023	1390 Sunsest Rd 12/15/22-6/14/23	0.00	10.18	
	**Void**	10/12/2023	Regular	0.00	0.00	189844
20075	NRG BUSINESS MARKETING	10/12/2023	Regular	0.00	1,195.33	189845
<a href="#">HS33737598CR</a>	Credit Memo	09/29/2023	Credit-Utility Volume Correction Hidden Cre...	0.00	-3,054.40	
<a href="#">HS33838527</a>	Invoice	09/18/2023	636 Ridge Rd 8/1/23-8/31/23	0.00	82.61	
<a href="#">HS33858007</a>	Invoice	09/29/2023	1240 Fredrickson(Hidden Creek) 6/1/23-6/3...	0.00	4,167.12	
11959	NSSRA	10/12/2023	Regular	0.00	30,209.82	189846
<a href="#">864</a>	Invoice	09/25/2023	2023 Annual Inclusion Estimate-2nd Installm...	0.00	30,209.82	
11998	PARK DISTRICT RISK MGMT AGCY	10/12/2023	Regular	0.00	193,492.10	189847
<a href="#">0923133H</a>	Invoice	09/30/2023	September 2023-Employee Health Insurance	0.00	193,492.10	
11998	PARK DISTRICT RISK MGMT AGCY	10/12/2023	Regular	0.00	25,743.70	189848
<a href="#">0923133</a>	Invoice	09/30/2023	September 2023-Liability Insurance	0.00	25,743.70	
20485	PATRICK HAMILTON	10/12/2023	Regular	0.00	560.00	189849
<a href="#">100323</a>	Invoice	10/03/2023	Travel Basketball Tryout Evaluations Sept-Oc...	0.00	560.00	
17425	PNC EQUIPMENT FINANCE	10/12/2023	Regular	0.00	10,561.00	189850
<a href="#">1802575</a>	Invoice	09/29/2023	SVGC Golf Cart Lease 10/30/23-11/29/23	0.00	10,561.00	
20069	RES ENVIRONMENTAL OPERATING CO	10/12/2023	Regular	0.00	160,159.50	189851
<a href="#">IN35328</a>	Invoice	03/31/2023	Millard Bluff Grading and Tree Clearing	0.00	39,775.50	
<a href="#">IN36509</a>	Invoice	04/30/2023	Millard Bluff Grading and Tree Clearing	0.00	22,797.00	
<a href="#">IN37497</a>	Invoice	05/31/2023	Millard Bluff Grading and Tree Clearing	0.00	97,587.00	
12157	RAY AMIDEI	10/12/2023	Regular	0.00	800.00	189852
<a href="#">091823</a>	Invoice	09/18/2023	9/18/23 CPR/AED Class-16 Participants	0.00	800.00	
20486	REBECCA GLICK	10/12/2023	Regular	0.00	194.00	189853
<a href="#">2084793</a>	Invoice	09/21/2023	Refund	0.00	194.00	
16459	SANTO SPORT STORE	10/12/2023	Regular	0.00	729.40	189854
<a href="#">709673</a>	Invoice	08/28/2023	18 Outdoor Cap-Trucker Caps	0.00	233.10	
<a href="#">709738</a>	Invoice	09/06/2023	1 Badger 5200 Youth C2 Dri Fit Tee	0.00	29.95	
<a href="#">709795</a>	Invoice	09/06/2023	3 Outdoor Cap MLB-350 Replica Caps	0.00	35.85	
<a href="#">709850</a>	Invoice	09/27/2023	27 Badger Tri-Blend Tees	0.00	430.50	
18695	REAL DEAL SPORTS LLC	10/12/2023	Regular	0.00	150.00	189855
<a href="#">100823</a>	Invoice	10/08/2023	Travel Basketball Evaluations Assignor Fee	0.00	150.00	
12335	SCOTT ZACHAR	10/12/2023	Regular	0.00	240.00	189856
<a href="#">091223</a>	Invoice	09/12/2023	Payment for 3 baseball games officiated in Ju...	0.00	240.00	
19985	SOUND OF MUSIC SYSTEMS	10/12/2023	Regular	0.00	708.02	189857
<a href="#">13431</a>	Invoice	10/13/2022	Installation Consulting Layout & Estimate De...	0.00	708.02	
18499	TARYN STEIN	10/12/2023	Regular	0.00	240.74	189858
<a href="#">1647356</a>	Invoice	08/08/2022	Refund	0.00	240.74	
12539	TESKA ASSOCIATES, INC.	10/12/2023	Regular	0.00	3,567.50	189859
<a href="#">13560</a>	Invoice	09/19/2023	Port Clinton Old Elm-Concept Design August...	0.00	3,567.50	
12607	TIM GIBSON	10/12/2023	Regular	0.00	360.00	189860
<a href="#">093023</a>	Invoice	09/30/2023	Flag Football Referee-9 games 9/13, 9/20 & ...	0.00	360.00	
19785	THE SWEET GROUP	10/12/2023	Regular	0.00	280.00	189861
<a href="#">093023</a>	Invoice	09/30/2023	Flag Football Referee-7 games 9/13, 9/20 &...	0.00	280.00	
12664	JOHNSON CONTROLS SECURITY SOLUT	10/12/2023	Regular	0.00	1,940.03	189862
<a href="#">10504208</a>	Invoice	09/13/2023	10/1/23-12/31/23 Service	0.00	1,940.03	
12665	TYLER TECHNOLOGIES, INC	10/12/2023	Regular	0.00	12,519.97	189863

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">025-438694</a>	Invoice	10/01/2023	Maintenance 11/1/23-10/31/24 & Tyler Uni...	0.00	12,519.97	
14771	VHCBS	10/12/2023	Regular	0.00	7,830.00	189864
<a href="#">100223 B Bash To...</a>	Invoice	10/02/2023	VH B Bash "B-Team" Tournament 5/16/24-5...	0.00	2,875.00	
<a href="#">100223 B Tourna...</a>	Invoice	10/02/2023	VH 16th Annual B-Tournament 5/23/24-5/2...	0.00	2,380.00	
<a href="#">100223 B-Tourna...</a>	Invoice	10/02/2023	VH Spring B "B-Team" Tournament 9U 5/23/...	0.00	595.00	
<a href="#">100223 Kickoff</a>	Invoice	10/02/2023	VH Kick-off Tournament 5/2/24-5/5/24	0.00	1,980.00	
20063	WILLIE ROUNSAVILLE	10/12/2023	Regular	0.00	320.00	189865
<a href="#">093023</a>	Invoice	09/30/2023	Flag Football Referee-8 games 9/13, 9/20 & ...	0.00	320.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	10/12/2023	Regular	0.00	12,904.75	189866
<a href="#">11-5543</a>	Invoice	06/02/2023	Centennial Ice Arena Renovation Basic Servi...	0.00	5,779.75	
<a href="#">5586</a>	Invoice	09/01/2023	Pickleball Concept Design-Pickleball Court	0.00	7,125.00	
20489	YEN TAI	10/12/2023	Regular	0.00	46.00	189867
<a href="#">2097962</a>	Invoice	10/06/2023	Refund	0.00	46.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	185	70	0.00	691,478.79
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>185</b>	<b>74</b>	<b>0.00</b>	<b>691,478.79</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	691,478.79
			<u>691,478.79</u>





By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
16895	312 COMMUNICATIONS INC	10/19/2023	Regular	0.00	11,262.75	189868
<a href="#">97766</a>	Invoice	08/31/2023	Meraki MR44 WiFi Indoor AP/CISCO Meraki ...	0.00	4,810.85	
<a href="#">97793</a>	Invoice	09/21/2023	1Yr UMB-Insights-K9 100-249 CLDS	0.00	6,451.90	
18712	A.H.Y.A.A.	10/19/2023	Regular	0.00	425.00	189869
<a href="#">101223</a>	Invoice	10/12/2023	4/26/24-4/28/24 Tournament 9U Blue	0.00	425.00	
19993	ACP CREATIVIT, LLC	10/19/2023	Regular	0.00	4,400.00	189870
<a href="#">INV163167</a>	Invoice	09/11/2023	Service Block-RRPC	0.00	4,400.00	
16949	ANDERSON LOCK	10/19/2023	Regular	0.00	39,120.00	189871
<a href="#">7108191</a>	Invoice	09/22/2023	BID Approval-Access Control Improvements	0.00	39,120.00	
20071	AVALON PETROLEUM COMPANY	10/19/2023	Regular	0.00	6,360.51	189872
<a href="#">009011</a>	Invoice	09/18/2023	Unleaded Gas 9/18/23	0.00	1,685.52	
<a href="#">009024</a>	Invoice	09/22/2023	Unleaded Gas 09/22/23	0.00	1,760.14	
<a href="#">009031</a>	Invoice	09/29/2023	Unleaded Gas 9/19/23	0.00	1,630.35	
<a href="#">040223</a>	Invoice	09/22/2023	Diesel Fuel 09/22/23	0.00	1,284.50	
17052	BETH EPSTEIN-ROSENTHAL	10/19/2023	Regular	0.00	35.00	189873
<a href="#">2110602</a>	Invoice	10/17/2023	Refund	0.00	35.00	
20495	BRANDON MARTINEZ	10/19/2023	Regular	0.00	50.00	189874
<a href="#">2110457</a>	Invoice	10/17/2023	Refund	0.00	50.00	
17217	BREEZY HILL NURSERY	10/19/2023	Regular	0.00	10,914.00	189875
<a href="#">INV/2023/5940</a>	Invoice	10/11/2023	Fall trees & delivery	0.00	10,914.00	
20496	CATHERINE WESTPHAL	10/19/2023	Regular	0.00	43.00	189876
<a href="#">2110621</a>	Invoice	10/17/2023	Refund	0.00	43.00	
10502	CITY OF HIGHLAND PARK	10/19/2023	Regular	0.00	73.72	189877
<a href="#">101623</a>	Invoice	10/16/2023	July, August & September 2023 Food & Beve...	0.00	73.72	
17122	DYNEGY ENERGY SERVICES	10/19/2023	Regular	0.00	32,491.24	189878
<a href="#">331665723091</a>	Invoice	10/11/2023	August 2023-September 2023	0.00	32,491.24	
16915	FALCONS HOCKEY ASSOCIATION	10/19/2023	Regular	0.00	583.70	189879
<a href="#">101623</a>	Invoice	10/16/2023	Fall 1 Session 2023-Little Falcons Hockey Cla...	0.00	583.70	
10889	FITNESS EQUIPMENT SERVICES, INC	10/19/2023	Regular	0.00	1,205.00	189880
<a href="#">23160</a>	Invoice	10/02/2023	Service Contract-Quarterly Payment	0.00	1,100.00	
<a href="#">23164</a>	Invoice	10/04/2023	Service AC adapter for LF bike	0.00	105.00	
10954	MAGIC OF GARY KANTOR	10/19/2023	Regular	0.00	585.90	189881
<a href="#">100423</a>	Invoice	10/04/2023	10/9/23 Magic Event	0.00	400.00	
<a href="#">101023</a>	Invoice	10/10/2023	10/10/23 Magic Class	0.00	185.90	
10974	GEWALT HAMILTON ASSOCIATES INC	10/19/2023	Regular	0.00	1,551.80	189882
<a href="#">5121.002-3</a>	Invoice	10/11/2023	PDHP Deck Replacement CA Services 8/28/2...	0.00	1,551.80	
19995	GIJO-C/O DARION KNIGHT -TREASURE	10/19/2023	Regular	0.00	100.00	189883
<a href="#">101123</a>	Invoice	10/11/2023	2023-2024 Membership Dues GIJO	0.00	100.00	
15430	IMPERIAL SURVELLIANCE, INC	10/19/2023	Regular	0.00	13,123.13	189884
<a href="#">210106</a>	Invoice	10/02/2023	SM10 SCHLAGE Contactless Smart Card Rea...	0.00	663.02	
<a href="#">210208</a>	Invoice	10/06/2023	AWG Conductor Security Cables, White/Gray	0.00	12,460.11	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
20494	JORY BLAUER	10/19/2023	Regular	0.00	50.00	189885
<a href="#">2110445</a>	Invoice	10/17/2023	Refund	0.00	50.00	
19928	LAKES AND RIVERS CONTRACTING, INC	10/19/2023	Regular	0.00	130,234.37	189886
<a href="#">22011-08</a>	Invoice	09/30/2023	Application No. 8 - Park Avenue Launch Proj...	0.00	130,234.37	
20272	LANGTON GROUP	10/19/2023	Regular	0.00	6,357.00	189887
<a href="#">57620</a>	Invoice	10/09/2023	North Route Service Week 10/9/23 Mowing	0.00	3,169.00	
<a href="#">57621</a>	Invoice	10/09/2023	South Route Service Week 10/9/23 Mowing	0.00	3,188.00	
15268	LARA CHAIMSON	10/19/2023	Regular	0.00	50.00	189888
<a href="#">2110450</a>	Invoice	10/17/2023	Refund	0.00	50.00	
19693	LINCOLNSHIRE SPORTS ASSOCIATION	10/19/2023	Regular	0.00	3,750.00	189889
<a href="#">101123</a>	Invoice	10/11/2023	Lincolnshire Summer Slam 6/19/24-6/23/24 ...	0.00	3,125.00	
<a href="#">101223</a>	Invoice	10/12/2023	Summer Slam June 2024-9U White	0.00	625.00	
18474	LRS , LLC	10/19/2023	Regular	0.00	811.52	189890
<a href="#">LR5477321</a>	Invoice	09/25/2023	3100 Trail Way 10/1/23-10/31/23 Roll Off/C...	0.00	811.52	
20492	MEGAN BRIGGS	10/19/2023	Regular	0.00	120.00	189891
<a href="#">2104536</a>	Invoice	10/11/2023	Refund	0.00	120.00	
20075	NRG BUSINESS MARKETING	10/19/2023	Regular	0.00	2,778.64	189892
<a href="#">HS33871556</a>	Invoice	10/06/2023	3100 Trail Way(Centennial Ice) 9/1/23-9/30/...	0.00	2,491.11	
<a href="#">HS33874479</a>	Invoice	10/09/2023	636 Ridge Rd 9/1/23-9/30/23	0.00	88.27	
<a href="#">HS33874480</a>	Invoice	10/09/2023	1240 Fredrickson(Hidden Creek) 9/1/23-9/3...	0.00	199.26	
12157	RAY AMIDEI	10/19/2023	Regular	0.00	800.00	189893
<a href="#">100223</a>	Invoice	10/02/2023	9/27/23 CPR/AED-16 Participants	0.00	800.00	
19536	REVELS TURF AND TRACTOR, LLC	10/19/2023	Regular	0.00	9,998.00	189894
<a href="#">278646</a>	Invoice	09/27/2023	Hand Tools-Buffalo BT-CKB6	0.00	9,998.00	
12490	SUNDEK OF ILLINOIS, INC.	10/19/2023	Regular	0.00	1,820.00	189895
<a href="#">19074</a>	Invoice	10/05/2023	Down Payment-Public/Staff Restroom Repai...	0.00	1,820.00	
12591	THELEN MATERIALS, LLC	10/19/2023	Regular	0.00	6,461.08	189896
<a href="#">427734</a>	Invoice	09/09/2023	Turf Materials	0.00	794.51	
<a href="#">428020</a>	Invoice	09/16/2023	Turf Materials	0.00	3,704.63	
<a href="#">428545</a>	Invoice	09/30/2023	Turf Materials	0.00	1,038.23	
<a href="#">428887</a>	Invoice	10/07/2023	Turf Materials	0.00	923.71	
20493	TIFFANY VEIT	10/19/2023	Regular	0.00	50.00	189897
<a href="#">2110432</a>	Invoice	10/17/2023	Refund	0.00	50.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	44	30	0.00	285,605.36
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>44</b>	<b>30</b>	<b>0.00</b>	<b>285,605.36</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	285,605.36
			<u>285,605.36</u>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03811 - Bank Draft 9/22/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11161	ICMA RETIREMENT TRUST #302037	09/22/2023	Bank Draft	0.00	4,236.11	DFT0004435
<a href="#">092223 ICMA 457</a>	Invoice	09/22/2023	9/22/23 ICMA 457 Deductions Plan# 302037	0.00	4,236.11	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,236.11
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>4,236.11</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2023	4,236.11
			<hr/>
			<b>4,236.11</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03812 - Bank Draft 9/22/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
12825	ICMA RETIREMENT TRUST #705568	09/22/2023	Bank Draft	0.00	310.00	DFT0004436
<a href="#">092223 ICMA Roth</a>	Invoice	09/22/2023	Pay Period 9/22/23 ICMA Roth IRA Plan#705...	0.00	310.00	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	310.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>310.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2023	310.00
			<hr/>
			<b>310.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03817 - Bank Draft 9/27/23 Health Equity INV5664839

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	09/27/2023	Bank Draft	0.00	146.54	DFT0004438
<a href="#">INV5664839</a>	Invoice	09/27/2023	Visa Card Payments-HCFSA 2023	0.00	146.54	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	146.54
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>146.54</b>



### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2023	146.54
			<hr/>
			<b>146.54</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03819 - Bank Draft 9/29/23 Domestic Linen

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20484	DOMESTIC LINEN	09/29/2023	Bank Draft	0.00	1,400.00	DFT0004439
<a href="#">092923</a>	Invoice	09/29/2023	Settlement Fee	0.00	1,400.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,400.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,400.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2023	1,400.00
			<hr/>
			<b>1,400.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03825 - Bank Draft 10/5/23 Health Equity INV5700144

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	10/05/2023	Bank Draft	0.00	646.56	DFT0004446
<a href="#">INV5700144</a>	Invoice	10/05/2023	PMB Payments-DCFSA/Visa Card Payments-...	0.00	646.56	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	646.56
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>646.56</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	646.56
			<hr/>
			<b>646.56</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03826 - Bank Draft 10/6/23 Quadient Postage

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18904	QUADIENT FINANCE USA, INC	10/06/2023	Bank Draft	0.00	604.37	DFT0004465
<a href="#">100523</a>	Invoice	10/06/2023	Postage 9/15/23 & Equipment Rental 8/31/...	0.00	604.37	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	604.37
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>604.37</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	604.37
			<hr/>
			<b>604.37</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03830 - Bank Draft 10/10/23 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10058	AFLAC	10/10/2023	Bank Draft	0.00	438.56	DFT0004469
<a href="#">093023 AFLAC</a>	Invoice	10/10/2023	AFLAC Deduction Period Ending 9/30/2023	0.00	438.56	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	438.56
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>438.56</b>



### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	438.56
			<hr/>
			<b>438.56</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03828 - Bank Draft 10/10/23 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11161	ICMA RETIREMENT TRUST #302037	10/10/2023	Bank Draft	0.00	4,211.26	DFT0004467
<a href="#">101023 ICMA 457</a>	Invoice	10/10/2023	10/06/23 ICMA 457 Deductions Plan #302037	0.00	4,211.26	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,211.26
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>4,211.26</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	4,211.26
			<hr/>
			<b>4,211.26</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03827 - Bank Draft 10/10/23 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
12825	ICMA RETIREMENT TRUST #705568	10/10/2023	Bank Draft	0.00	310.00	DFT0004466
<a href="#">101023 ICMA Roth</a>	Invoice	10/10/2023	Pay Period 10/6/23 ICMA Roth IRA Plan#705...	0.00	310.00	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	310.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>310.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	310.00
			<hr/> 310.00



Park District of Highland Park, IL

# Check Register

Packet: APPKT03829 - Bank Draft 10/11/23 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11177	ILL MUNICIPAL RETIREMENT FUND	10/11/2023	Bank Draft	0.00	46,547.34	DFT0004468
<a href="#">093023</a>	Invoice	10/11/2023	September 2023 IMRF Contributions	0.00	46,547.34	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	46,547.34
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>46,547.34</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	46,547.34
			<hr/>
			<b>46,547.34</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03834 - Bank Draft 10/13/23 Health Equity  
INV5730404

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	10/13/2023	Bank Draft	0.00	48.20	DFT0004470
<a href="#">INV5730404</a>	Invoice	10/13/2023	Visa Card Payments-HCFSA 2023	0.00	48.20	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	48.20
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>48.20</b>



### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	48.20
			<hr/>
			<b>48.20</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03835 - Bank Draft 10/16/23 Illinois Department of Revenue Sales Tax

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	10/18/2023	Bank Draft	0.00	1,416.00	DFT0004471
<a href="#">093023</a>	Invoice	10/18/2023	September 2023 ST-1 Sales/Use Tax - ST-1 P...	0.00	1,416.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,416.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,416.00</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	10/2023	1,416.00
			<u>1,416.00</u>



Park District of Highland Park, IL

# Check Register

Packet: APPKT03813 - P-Card Statement 8/8/23-9/7/23 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10313	BOA P-CARD STATEMENTS	09/07/2023	Bank Draft	0.00	171,471.04	DFT0004437
<a href="#">90723</a>	Invoice	09/07/2023	P-Card with PA	0.00	171,471.04	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	171,471.04
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>171,471.04</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2023	171,471.04
			<hr/>
			<b>171,471.04</b>



Park District of Highland Park, IL

# Payment Reversal Register

APPKT03823 - 10/5/23 Void Check#188523-Sound of Music Systems

## Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
<a href="#">19985</a>	SOUND OF MUSIC SYSTEMS				-708.02
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	<a href="#">188523</a>	10/20/2022	10/05/2023		-708.02
Payable Number:	Description	Payable Date	Due Date		Payable Amount
<a href="#">13431</a>	Installation Consulting Layout & Estimate Design	10/13/2022	10/18/2022		708.02

### Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-708.02	-708.02
<b>Report Total:</b>	<b>0.00</b>	<b>-708.02</b>	<b>-708.02</b>



### Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

<b>Vendor Number</b>	<b>Vendor Name</b>				<b>Total Vendor Amount</b>
<a href="#">18499</a>	TARYN STEIN				-240.74
<b>Payment Type</b>	<b>Payment Number</b>		<b>Original Payment Date</b>	<b>Reversal Date</b>	<b>Payment Amount</b>
Check	<a href="#">188285</a>		08/18/2022	10/05/2023	-240.74
<b>Payable Number:</b>		<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Payable Amount</b>
<a href="#">1647356</a>		Refund	08/08/2022	08/09/2022	240.74

<b>Vendor Number</b>	<b>Vendor Name</b>				<b>Total Vendor Amount</b>
<a href="#">18989</a>	BONNIE GARFIELD				-193.32
<b>Payment Type</b>	<b>Payment Number</b>		<b>Original Payment Date</b>	<b>Reversal Date</b>	<b>Payment Amount</b>
Check	<a href="#">188999</a>		03/23/2023	10/05/2023	-193.32
<b>Payable Number:</b>		<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Payable Amount</b>
<a href="#">1193735</a>		Refund	11/16/2020	12/01/2020	193.32



### Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-434.06	-434.06
<b>Report Total:</b>	<b>0.00</b>	<b>-434.06</b>	<b>-434.06</b>



Park District of Highland Park, IL

DISTRICT WIDE

# Income Statement

Current Period Ending 09/30/2023

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
100 - PROGRAMS	308,258.40	298,212.46	3,083,799.09	2,544,760.81	539,038.28	3,191,011.99	301,759.41	2,858,636.63
110 - CAMPS	0.00	5,240.40	1,702,985.52	1,868,410.07	-165,424.55	1,892,552.79	265.01	1,738,055.14
120 - LESSONS	53,390.25	52,377.57	421,997.89	379,411.46	42,586.43	492,376.50	53,289.90	411,470.15
130 - SPECIAL EVENTS	3,437.05	12,223.82	57,991.64	101,517.62	-43,525.98	131,853.00	7,205.50	62,961.96
410 - TAX	4,084,072.82	5,833,283.60	12,156,716.99	14,131,727.52	-1,975,010.53	14,720,156.20	3,823,244.98	11,920,241.22
420 - FEES & CHARGES	341,155.11	266,087.69	2,739,240.92	2,311,507.58	427,733.34	2,582,599.57	275,467.96	2,379,396.21
440 - MEMBERSHIPS	104,735.93	65,806.71	995,089.87	707,628.32	287,461.55	893,518.36	72,192.62	630,882.28
450 - RENTALS	169,779.39	161,325.75	1,137,769.24	927,326.00	210,443.24	1,268,593.98	94,819.39	1,083,426.55
460 - MERCHANDISING	19,214.56	11,315.95	150,161.26	106,290.54	43,870.72	119,463.50	16,393.20	135,829.75
470 - INTEREST INCOME	77,508.77	3,581.90	579,644.61	32,237.10	547,407.51	43,000.00	22,113.59	79,291.01
480 - MISCELLANEOUS INCOME	1,607.98	285,793.74	207,072.58	1,247,531.05	-1,040,458.47	1,809,883.22	3,625.17	554,077.62
510 - OTHER INCOME	0.00	0.00	28,683.50	24,639.00	4,044.50	368,078.00	-53.53	213,062.55
520 - BOND/DEBT PROCEEDS	14,724.45	0.00	243,015.84	0.00	243,015.84	0.00	27,939.80	92,510.83
<b>Total Revenue:</b>	<b>5,177,884.71</b>	<b>6,995,249.59</b>	<b>23,504,168.95</b>	<b>24,382,987.07</b>	<b>-878,818.12</b>	<b>27,513,087.11</b>	<b>4,698,263.00</b>	<b>22,159,841.90</b>
<b>Expense</b>								
100 - PROGRAMS	105,298.06	138,715.74	1,192,165.08	1,301,363.46	109,198.38	1,717,096.49	132,217.15	1,126,717.78
110 - CAMPS	11,145.65	27,869.07	750,492.38	995,123.50	244,631.12	1,015,437.03	155,500.36	830,884.88
120 - LESSONS	16,959.55	25,102.57	198,440.06	206,576.69	8,136.63	270,640.47	13,562.76	183,853.87
130 - SPECIAL EVENTS	4,427.14	16,230.27	86,819.61	159,832.79	73,013.18	185,843.88	2,322.86	119,830.30
440 - MEMBERSHIPS	600.63	1,751.74	10,184.43	15,765.66	5,581.23	21,029.47	772.39	5,989.04
610 - SALARIES & WAGES	708,181.15	705,280.44	6,385,984.56	6,758,188.54	372,203.98	9,281,374.46	630,371.04	5,661,040.02
620 - CONTRACTUAL SERVICES	154,137.44	366,657.74	1,922,322.08	3,056,501.68	1,134,179.60	4,200,987.52	278,101.81	2,222,889.28
630 - INSURANCE	184,017.20	180,387.20	1,482,805.56	1,630,493.42	147,687.86	2,308,794.17	345,372.22	1,246,685.79
640 - MATERIALS & SUPPLIES	50,630.36	44,756.97	472,184.90	505,614.17	33,429.27	637,723.01	86,285.03	399,340.04
650 - MAINTENANCE & LANDSCAPING CONTRACTS	49,589.86	50,027.29	387,668.48	434,011.03	46,342.55	514,617.04	38,386.85	372,543.49
660 - UTILITIES	72,992.95	89,037.54	662,358.89	721,442.99	59,084.10	1,028,048.56	52,055.44	575,743.41
670 - PENSION CONTRIBUTIONS	56,965.23	62,178.42	518,600.24	568,703.32	50,103.08	791,637.20	50,825.46	458,534.36
680 - COST OF GOODS SOLD	12,070.70	3,615.61	84,563.19	54,718.49	-29,844.70	57,835.00	9,481.44	81,287.68
710 - DEBT RETIREMENT	0.00	0.00	541,300.00	541,350.00	50.00	3,342,200.00	0.00	619,310.27
720 - CAPITAL OUTLAY	453,169.95	1,620,733.68	6,199,882.28	9,374,529.12	3,174,646.84	12,044,232.00	278,646.54	1,708,273.67
<b>Total Expense:</b>	<b>1,880,185.87</b>	<b>3,332,344.28</b>	<b>20,895,771.74</b>	<b>26,324,214.86</b>	<b>5,428,443.12</b>	<b>37,417,496.30</b>	<b>2,073,901.35</b>	<b>15,612,923.88</b>
<b>Report Total:</b>	<b>3,297,698.84</b>	<b>3,662,905.31</b>	<b>2,608,397.21</b>	<b>-1,941,227.79</b>	<b>4,549,625.00</b>	<b>-9,904,409.19</b>	<b>2,624,361.65</b>	<b>6,546,918.02</b>

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	1,333,744.42	1,890,617.67	1,626,293.37	1,370,512.21	255,781.16	-298,061.52	1,045,583.86	1,711,852.62
25 - SPECIAL RECREATION	269,895.95	332,987.26	579,114.31	647,406.68	-68,292.37	502,044.64	252,154.88	599,298.92
29 - RECREATION	1,687,609.32	2,163,383.75	5,685,161.55	4,051,889.43	1,633,272.12	2,863,500.69	1,152,805.86	4,954,609.53
60 - DEBT SERVICE	463,060.45	705,743.63	794,506.84	1,034,715.67	-240,208.83	-1,664,778.22	452,460.12	702,005.30
70 - CAPITAL PROJECTS	-456,611.30	-1,429,827.00	-6,076,678.86	-9,045,751.78	2,969,072.92	-11,307,114.78	-278,643.07	-1,420,848.35
<b>Report Total:</b>	<b>3,297,698.84</b>	<b>3,662,905.31</b>	<b>2,608,397.21</b>	<b>-1,941,227.79</b>	<b>4,549,625.00</b>	<b>-9,904,409.19</b>	<b>2,624,361.65</b>	<b>6,546,918.02</b>

General fund - Interest income is above budget with continued increased rates. This is a permanent difference. Salary and wages, insurance and pension costs are trending low due to open positions earlier in the year. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference. Contractual services were largely under-budget due to professional fees being allocated across the year and not using such services much, thus far. Safety services are also under budget. In Parks, maintenance contracts are \$19,000 under budget due to timing differences. Contingencies, marketing/special projects, education and training, computer expense, landscape services, turf maintenance, ecological restoration, tree care services, and staff development are also under budget and are timing differences. Materials & supplies are under budget due to timing difference of \$13,000 salt bill from City and \$9,000 for sports field materials, also a timing difference. Maintenance and landscaping contracts are under budget largely due to miscellaneous equipment not yet being purchased (\$12,000). Several utility bills are trending late. This favorable variance is largely a timing difference.

Special Recreation and Debt Service funds - Tax receipts are slow coming in. This is a timing difference.

Recreation Fund - Program revenue is showing a favorable variance due to childhood enrichment programming (\$102,000 permanent), youth art (\$18,000 permanent), youth dance (\$44,000 permanent). Additionally, tennis is showing a \$290,000 favorable timing variance at 9/30 with \$166,000 being a permanent difference. Athletics is showing a \$56,000 surplus in boys travel baseball and is temporary and a \$14,000 variance in hitting league, which is also a temporary surplus. Finally, personal training is \$36,000 permanent surplus. Lessons is showing a permanent surplus due to swim lessons being over budget by \$33,000. The surplus at tennis of \$10,000 is temporary. Fees and charges are showing a surplus due to permanent tee times at SVGC for \$17,000, greens fees of \$371,000, and loyalty club at \$14,000. Additionally, open gyms, wiggle time, track pass fees and open pickle-ball have a combined surplus of \$13,000, which is permanent. Membership favorable variance is largely due to the rec center and new memberships at \$172,000 and group exercise at \$67,000. Additionally, memberships at tennis are \$24,000 more than budget. Season memberships at HCAP are at a \$17,000 surplus.

Rentals are showing a favorable variance. This is largely due to prime tennis at \$17,000 (permanent), Park Ave \$22,000 (timing), CIA with Falcons and Giants using more ice than budgeted (\$36,000 permanent), golf carts at \$107,000 (permanent), and building rental at the Rec Center (\$13,000) and Rosewood (\$11,000), both permanent). Merchandising is showing a surplus due to the high level of golf ball sales (\$21,000) and \$22,000 in golf accessory sales with surplus visitors. Interest income was not budgeted for in this fund, but must be allocated between the rec and general funds. This \$389,000 variance is permanent. Miscellaneous income has a permanent difference of \$66,000 over budget due to unbudgeted sponsorships at several facilities. SMILE donations of \$27,000 were collected from the Foundation that were not budgeted. Camp expense is under budget due to camp revenue and programming falling short. Savings are in wages for beach camps by \$21,000, \$26,000 at CIA, \$114,000 in general camps, and a \$53,000 difference at Heller. Special events expenses are largely under budget due to the minimal expenses for the independence day event (\$54,000).

Contractual Services are under budget due to computer expense, Grant & aid SMILE, bank charges and fees, and advertising and promotion being under budget due to timing differences.

Interest on the bond money is not budgeted for in the 520 account. Significantly under budget is contractual services as estimated cost of such services is spread across the year and often does not align with work and when invoices are received. Finally, capital projects and invoicing thereof are moving more slowly than anticipated. These are largely timing differences, however projected capital expenditures are at least \$2M less than the annual budget.



Park District of Highland Park, IL

# 01 - GENERAL FUND

## Income Statement

Current Period Ending 09/30/2023

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
410 - TAX	1,719,147.76	2,468,032.65	5,333,472.86	6,178,808.15	-845,335.29	6,419,591.85	1,601,573.56	5,231,621.52
420 - FEES & CHARGES	4,595.30	4,297.80	34,420.26	27,543.54	6,876.72	35,400.00	4,313.06	31,082.55
450 - RENTALS	2,007.86	0.00	9,170.60	0.00	9,170.60	0.00	0.00	0.00
460 - MERCHANDISING	94.50	41.14	245.86	294.08	-48.22	396.00	0.00	0.00
470 - INTEREST INCOME	33,278.48	3,581.90	191,004.87	32,237.10	158,767.77	43,000.00	22,113.59	79,291.01
480 - MISCELLANEOUS INCOME	-1,150.00	999.60	57,008.53	49,356.56	7,651.97	54,551.00	250.00	51,750.56
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00	-53.53	20,000.00
<b>Total Revenue:</b>	<b>1,757,973.90</b>	<b>2,476,953.09</b>	<b>5,625,322.98</b>	<b>6,288,239.43</b>	<b>-662,916.45</b>	<b>6,552,938.85</b>	<b>1,628,196.68</b>	<b>5,413,745.64</b>
<b>Expense</b>								
610 - SALARIES & WAGES	243,553.58	263,068.85	2,129,144.42	2,461,618.86	332,474.44	3,471,802.45	218,192.11	1,956,990.34
620 - CONTRACTUAL SERVICES	39,740.93	149,112.94	635,857.95	937,587.21	301,729.26	1,229,881.08	140,111.12	638,433.63
630 - INSURANCE	89,655.79	102,170.93	749,070.79	908,262.65	159,191.86	1,292,998.04	169,814.09	629,835.85
640 - MATERIALS & SUPPLIES	18,642.19	27,855.38	168,300.45	199,469.02	31,168.57	283,165.50	25,161.81	167,806.75
650 - MAINTENANCE & LANDSCAPING CONTRACTS	5,280.27	9,698.89	63,227.37	95,248.15	32,020.78	122,788.04	3,750.19	53,965.35
660 - UTILITIES	7,296.39	12,126.31	74,839.28	113,915.06	39,075.78	165,099.16	7,724.01	92,980.17
670 - PENSION CONTRIBUTIONS	20,060.33	22,302.12	178,589.35	201,626.27	23,036.92	285,266.10	17,859.49	161,880.93
<b>Total Expense:</b>	<b>424,229.48</b>	<b>586,335.42</b>	<b>3,999,029.61</b>	<b>4,917,727.22</b>	<b>918,697.61</b>	<b>6,851,000.37</b>	<b>582,612.82</b>	<b>3,701,893.02</b>
<b>Report Total:</b>	<b>1,333,744.42</b>	<b>1,890,617.67</b>	<b>1,626,293.37</b>	<b>1,370,512.21</b>	<b>255,781.16</b>	<b>-298,061.52</b>	<b>1,045,583.86</b>	<b>1,711,852.62</b>

Tax receipts for this fund are slow in coming in. This is a timing difference.

Interest income is above budget with continued increased rates. This is a permanent difference.

Salary and wages, insurance and pension costs are trending low due to open positions earlier in the year. Furthermore, insurance distribution is incorrect. This is both a permanent and timing difference.

Contractual services were largely under-budget due to professional fees being allocated across the year and not using such services much, thus far. Safety services are also under budget. In Parks, maintenance contracts are \$19,000 under budget due to timing differences. Contingencies, marketing/special projects, education and training, computer expense, landscape services, turf maintenance, ecological restoration, tree care services, and staff development are also under budget and are timing differences.

Materials & supplies are under budget due to timing difference of \$13,000 salt bill from City and \$9,000 for sports field materials, also a timing difference.

Maintenance and landscaping contracts are under budget largely due to miscellaneous equipment not yet being purchased (\$12,000).

Several utility bills are trending late. This favorable variance is largely a timing difference.



Park District of Highland Park, IL

# Income Statement

Current Period Ending 09/30/2023

## 25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
<b>Revenue</b>								
410 - TAX	269,895.95	382,987.26	778,975.61	913,205.56	-134,229.95	931,842.40	254,982.88	809,165.86
<b>Total Revenue:</b>	<b>269,895.95</b>	<b>382,987.26</b>	<b>778,975.61</b>	<b>913,205.56</b>	<b>-134,229.95</b>	<b>931,842.40</b>	<b>254,982.88</b>	<b>809,165.86</b>
<b>Expense</b>								
620 - CONTRACTUAL SERVICES	0.00	50,000.00	199,861.30	265,798.88	65,937.58	429,797.76	2,828.00	209,866.94
<b>Total Expense:</b>	<b>0.00</b>	<b>50,000.00</b>	<b>199,861.30</b>	<b>265,798.88</b>	<b>65,937.58</b>	<b>429,797.76</b>	<b>2,828.00</b>	<b>209,866.94</b>
<b>Report Total:</b>	<b>269,895.95</b>	<b>332,987.26</b>	<b>579,114.31</b>	<b>647,406.68</b>	<b>-68,292.37</b>	<b>502,044.64</b>	<b>252,154.88</b>	<b>599,298.92</b>

Tax receipts for this fund are slow in coming in. This is a timing difference. For contractual services, companion fees came in under budget.



Park District of Highland Park, IL

# Income Statement

Current Period Ending 09/30/2023

## 29 - RECREATION FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
100 - PROGRAMS	308,258.40	298,212.46	3,083,799.09	2,544,760.81	539,038.28	3,191,011.99	301,759.41	2,858,636.63
110 - CAMPS	0.00	5,240.40	1,702,985.52	1,868,410.07	-165,424.55	1,892,552.79	265.01	1,738,055.14
120 - LESSONS	53,390.25	52,377.57	421,997.89	379,411.46	42,586.43	492,376.50	53,289.90	411,470.15
130 - SPECIAL EVENTS	3,437.05	12,223.82	57,991.64	101,517.62	-43,525.98	131,853.00	7,205.50	62,961.96
410 - TAX	1,631,968.66	2,276,520.06	4,708,461.68	5,463,648.14	-755,186.46	5,691,300.17	1,514,228.42	4,558,138.27
420 - FEES & CHARGES	336,559.81	261,789.89	2,704,820.66	2,283,964.04	420,856.62	2,547,199.57	271,154.90	2,348,313.66
440 - MEMBERSHIPS	104,735.93	65,806.71	995,089.87	707,628.32	287,461.55	893,518.36	72,192.62	630,882.28
450 - RENTALS	167,771.53	161,325.75	1,128,598.64	927,326.00	201,272.64	1,268,593.98	94,819.39	1,083,426.55
460 - MERCHANDISING	19,120.06	11,274.81	149,915.40	105,996.46	43,918.94	119,067.50	16,393.20	135,829.75
470 - INTEREST INCOME	44,230.29	0.00	388,639.74	0.00	388,639.74	0.00	0.00	0.00
480 - MISCELLANEOUS INCOME	2,757.98	4,794.14	101,669.69	35,647.27	66,022.42	42,805.00	3,375.17	102,327.06
510 - OTHER INCOME	0.00	0.00	23,183.50	24,639.00	-1,455.50	68,078.00	0.00	29,097.55
<b>Total Revenue:</b>	<b>2,672,229.96</b>	<b>3,149,565.61</b>	<b>15,467,153.32</b>	<b>14,442,949.19</b>	<b>1,024,204.13</b>	<b>16,338,356.86</b>	<b>2,334,683.52</b>	<b>13,959,139.00</b>
<b>Expense</b>								
100 - PROGRAMS	105,298.06	138,715.74	1,192,165.08	1,301,363.46	109,198.38	1,717,096.49	132,217.15	1,126,717.78
110 - CAMPS	11,145.65	27,869.07	750,492.38	995,123.50	244,631.12	1,015,437.03	155,500.36	830,884.88
120 - LESSONS	16,959.55	25,102.57	198,440.06	206,576.69	8,136.63	270,640.47	13,562.76	183,853.87
130 - SPECIAL EVENTS	4,427.14	16,230.27	86,819.61	159,832.79	73,013.18	185,843.88	2,322.86	119,830.30
440 - MEMBERSHIPS	600.63	1,751.74	10,184.43	15,765.66	5,581.23	21,029.47	772.39	5,989.04
610 - SALARIES & WAGES	464,627.57	442,211.59	4,256,840.14	4,296,569.68	39,729.54	5,809,572.01	412,178.93	3,704,049.68
620 - CONTRACTUAL SERVICES	95,759.47	77,576.80	835,436.40	950,403.59	114,967.19	1,194,308.68	107,226.36	949,922.60
630 - INSURANCE	94,361.41	78,216.27	733,734.77	722,230.77	-11,504.00	1,015,796.13	175,558.13	616,849.94
640 - MATERIALS & SUPPLIES	31,988.17	16,901.59	303,884.45	306,145.15	2,260.70	354,557.51	61,123.22	231,533.29
650 - MAINTENANCE & LANDSCAPING CONTRACTS	44,309.59	40,328.40	324,441.11	338,762.88	14,321.77	391,829.00	34,636.66	318,578.14
660 - UTILITIES	65,696.56	76,911.23	587,519.61	607,527.93	20,008.32	862,949.40	44,331.43	482,763.24
670 - PENSION CONTRIBUTIONS	36,904.90	39,876.30	340,010.89	367,077.05	27,066.16	506,371.10	32,965.97	296,653.43
680 - COST OF GOODS SOLD	12,070.70	3,615.61	84,563.19	54,718.49	-29,844.70	57,835.00	9,481.44	81,287.68
720 - CAPITAL OUTLAY	471.24	874.68	77,459.65	68,962.12	-8,497.53	71,590.00	0.00	55,615.60
<b>Total Expense:</b>	<b>984,620.64</b>	<b>986,181.86</b>	<b>9,781,991.77</b>	<b>10,391,059.76</b>	<b>609,067.99</b>	<b>13,474,856.17</b>	<b>1,181,877.66</b>	<b>9,004,529.47</b>
<b>Report Total:</b>	<b>1,687,609.32</b>	<b>2,163,383.75</b>	<b>5,685,161.55</b>	<b>4,051,889.43</b>	<b>1,633,272.12</b>	<b>2,863,500.69</b>	<b>1,152,805.86</b>	<b>4,954,609.53</b>

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
29 - RECREATION	1,687,609.32	2,163,383.75	5,685,161.55	4,051,889.43	1,633,272.12	2,863,500.69	1,152,805.86	4,954,609.53
<b>Report Total:</b>	<b>1,687,609.32</b>	<b>2,163,383.75</b>	<b>5,685,161.55</b>	<b>4,051,889.43</b>	<b>1,633,272.12</b>	<b>2,863,500.69</b>	<b>1,152,805.86</b>	<b>4,954,609.53</b>

Program revenue is showing a favorable variance due to childhood enrichment programming (\$102,000 permanent), youth art (\$18,000 permanent), youth dance (\$44,000 permanent). Additionally, tennis is showing a \$290,000 favorable timing variance at 9/30 with \$166,000 being a permanent difference. Athletics is showing a \$56,000 surplus in boys travel baseball and is temporary and a \$14,000 variance in hitting league, which is also a temporary surplus. Finally, personal training is \$36,000 permanent surplus. Lessons is showing a permanent surplus due to swim lessons being over budget by \$33,000. The surplus at tennis of \$10,000 is temporary.

Special events revenue is low due to no revenue being generated by independence day. This is a permanent difference. The Halloween event is deferred until October, with no revenue showing for September vs. budget. Also, a \$10,000 summer special events (hoe down and luau) did not occur that was budgeted for.

Tax receipts for this fund are slow in coming in. This is a timing difference.

Fees and charges are showing a surplus due to permanent tee times at SVGC for \$17,000, greens fees of \$371,000, and loyalty club at \$14,000. Additionally, open gyms, wiggle time, track pass fees and open pickle-ball have a combined surplus of \$13,000, which is permanent.

Membership favorable variance is largely due to the rec center and new memberships at \$172,000 and group exercise at \$67,000. Additionally, memberships at tennis are \$24,000 more than budget. Season memberships at HCAP are at a \$17,000 surplus.

Rentals are showing a favorable variance. This is largely due to prime tennis at \$17,000 (permanent), Park Ave \$22,000 (timing), CIA with Falcons and Giants using more ice than budgeted (\$36,000 permanent), golf carts at \$107,000 (permanent), and building rental at the Rec Center (\$13,000) and Rosewood (\$11,000), both permanent).

Merchandising is showing a surplus due to the high level of golf ball sales (\$21,000) and \$22,000 in golf accessory sales with surplus visitors.

Interest income was not budgeted for in this fund, but must be allocated between the rec and general funds. This \$389,0000 variance is permanent.

Miscellaneous income has a permanent difference of \$66,000 over budget due to unbudgeted sponsorships at several facilities. SMILE donations of \$27,000 were collected from the Foundation that were not budgeted.

Camp expense is under budget due to camp revenue and programming falling short. Savings are in wages for beach camps by \$21,000, \$26,000 at CIA, \$114,000 in general camps, and a \$53,000 difference at Heller.

Special events expenses are largely under budget due to the minimal expenses for the independence day event (\$54,000).

Contractual Services are under budget due to computer expense, Grant & aid SMILE, bank charges and fees, and advertising and promotion being under budget due to timing differences.

Cost of goods sold is over budget due to the surplus of items being sold.



Park District of Highland Park, IL

# Income Statement

Current Period Ending 09/30/2023

## 60 - DEBT SERVICE

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
410 - TAX	463,060.45	705,743.63	1,335,806.84	1,576,065.67	-240,258.83	1,677,421.78	452,460.12	1,321,315.57
<b>Total Revenue:</b>	<b>463,060.45</b>	<b>705,743.63</b>	<b>1,335,806.84</b>	<b>1,576,065.67</b>	<b>-240,258.83</b>	<b>1,677,421.78</b>	<b>452,460.12</b>	<b>1,321,315.57</b>
<b>Expense</b>								
710 - DEBT RETIREMENT	0.00	0.00	541,300.00	541,350.00	50.00	3,342,200.00	0.00	619,310.27
<b>Total Expense:</b>	<b>0.00</b>	<b>0.00</b>	<b>541,300.00</b>	<b>541,350.00</b>	<b>50.00</b>	<b>3,342,200.00</b>	<b>0.00</b>	<b>619,310.27</b>
<b>Report Total:</b>	<b>463,060.45</b>	<b>705,743.63</b>	<b>794,506.84</b>	<b>1,034,715.67</b>	<b>-240,208.83</b>	<b>-1,664,778.22</b>	<b>452,460.12</b>	<b>702,005.30</b>

Tax receipts for this fund are slow in coming in. This is a timing difference.





Park District of Highland Park, IL

## 70 - CAPITAL FUND

# Income Statement

Current Period Ending 09/30/2023

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
480 - MISCELLANEOUS INCOME	0.00	280,000.00	48,394.36	1,162,527.22	-1,114,132.86	1,712,527.22	0.00	400,000.00
510 - OTHER INCOME	0.00	0.00	5,500.00	0.00	5,500.00	300,000.00	0.00	163,965.00
520 - BOND/DEBT PROCEEDS	14,724.45	0.00	243,015.84	0.00	243,015.84	0.00	27,939.80	92,510.83
<b>Total Revenue:</b>	<b>14,724.45</b>	<b>280,000.00</b>	<b>296,910.20</b>	<b>1,162,527.22</b>	<b>-865,617.02</b>	<b>2,012,527.22</b>	<b>27,939.80</b>	<b>656,475.83</b>
<b>Expense</b>								
620 - CONTRACTUAL SERVICES	18,637.04	89,968.00	251,166.43	902,712.00	651,545.57	1,347,000.00	27,936.33	424,666.11
720 - CAPITAL OUTLAY	452,698.71	1,619,859.00	6,122,422.63	9,305,567.00	3,183,144.37	11,972,642.00	278,646.54	1,652,658.07
<b>Total Expense:</b>	<b>471,335.75</b>	<b>1,709,827.00</b>	<b>6,373,589.06</b>	<b>10,208,279.00</b>	<b>3,834,689.94</b>	<b>13,319,642.00</b>	<b>306,582.87</b>	<b>2,077,324.18</b>
<b>Report Total:</b>	<b>-456,611.30</b>	<b>-1,429,827.00</b>	<b>-6,076,678.86</b>	<b>-9,045,751.78</b>	<b>2,969,072.92</b>	<b>-11,307,114.78</b>	<b>-278,643.07</b>	<b>-1,420,848.35</b>

Budgeted revenue in miscellaneous income is \$200,000 for Park Ave grants \$280,000 for Park Ave donations, \$150,000 for Cunniff pickleball donations, and \$500,000 of the budget is for Fink Memorial. The grant dollars will come in later in 2023, as will more Park Ave donations, and the pickle-ball donations have yet to come to fruition. The Fink Memorial project and related cost have not yet been approved by the Board.

Interest on the bond money is not budgeted for in the 520 account.

Significantly under budget is contractual services as estimated cost of such services is spread across the year and often does not align with work and when invoices are received.

Finally, capital projects and invoicing thereof are moving more slowly than anticipated. These are largely timing differences, however projected capital expenditures are at least \$2M less than the annual budget.



# RECREATION BY CENTER

Park District of Highland Park, IL

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
<b>Fund: 29 - RECREATION</b>				
<b>Center: 11 - ADMINISTRATIVE</b>				
Revenue	\$ 5,390,269.73	\$ 4,611,674.39	\$ 5,732,520.17	5,160,962.33
Expense	\$ 5,420,948.66	\$ 1,533,592.27	\$ 5,547,576.13	1,956,732.52
<b>Center: 11 - ADMINISTRATIVE Surplus (Deficit):</b>	<b>\$ (30,678.93)</b>	<b>\$ 3,078,082.12</b>	<b>\$ 184,944.04</b>	<b>3,204,229.81</b>
<b>Net Revenue:</b>	<b>-0.57%</b>	<b>66.75%</b>	<b>3.23%</b>	<b>62.09%</b>
<b>Center: 24 - WEST RIDGE CENTER</b>				
Revenue	\$ 512,901.00	\$ 542,964.61	\$ 625,799.00	650,293.78
Expense	\$ 712,673.10	\$ 482,295.51	\$ 837,846.96	632,385.51
<b>Center: 24 - WEST RIDGE CENTER Surplus (Deficit):</b>	<b>\$ (199,772.10)</b>	<b>\$ 60,669.10</b>	<b>\$ (212,047.96)</b>	<b>17,908.27</b>
<b>Net Revenue:</b>	<b>-38.95%</b>	<b>11.17%</b>	<b>-33.88%</b>	<b>2.75%</b>
<b>Center: 26 - ATHLETICS</b>				
Revenue	\$ 1,011,527.00	\$ 1,063,039.45	\$ 1,048,253.99	1,087,155.89
Expense	\$ 963,107.28	\$ 798,501.16	\$ 1,019,270.68	764,545.59
<b>Center: 26 - ATHLETICS Surplus (Deficit):</b>	<b>\$ 48,419.72</b>	<b>\$ 264,538.29</b>	<b>\$ 28,983.31</b>	<b>322,610.30</b>
<b>Net Revenue:</b>	<b>4.79%</b>	<b>24.89%</b>	<b>2.76%</b>	<b>29.67%</b>
<b>Center: 28 - CAMPS</b>				
Revenue	\$ 1,057,804.00	\$ 865,774.53	\$ 945,309.00	959,799.15
Expense	\$ 759,992.47	\$ 574,029.37	\$ 622,557.33	452,926.01
<b>Center: 28 - CAMPS Surplus (Deficit):</b>	<b>\$ 297,811.53</b>	<b>\$ 291,745.16</b>	<b>\$ 322,751.67</b>	<b>506,873.14</b>
<b>Net Revenue:</b>	<b>28.15%</b>	<b>33.70%</b>	<b>34.14%</b>	<b>52.81%</b>
<b>Center: 29 - SPECIAL EVENTS</b>				
Revenue	\$ 67,170.00	\$ 33,169.00	\$ 67,028.00	29,333.75
Expense	\$ 161,006.41	\$ 110,208.15	\$ 177,961.55	95,625.03
<b>Center: 29 - SPECIAL EVENTS Surplus (Deficit):</b>	<b>\$ (93,836.41)</b>	<b>\$ (77,039.15)</b>	<b>\$ (110,933.55)</b>	<b>(66,291.28)</b>
<b>Net Revenue:</b>	<b>-139.70%</b>	<b>-232.26%</b>	<b>-165.50%</b>	<b>-225.99%</b>
<b>Center: 31 - HIDDEN CREEK AQUAPARK</b>				
Revenue	\$ 398,865.00	\$ 384,924.15	\$ 435,327.00	458,689.00
Expense	\$ 543,764.76	\$ 507,022.66	\$ 605,397.89	534,438.88
<b>Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):</b>	<b>\$ (144,899.76)</b>	<b>\$ (122,098.51)</b>	<b>\$ (170,070.89)</b>	<b>(75,749.88)</b>
<b>Net Revenue:</b>	<b>-36.33%</b>	<b>-31.72%</b>	<b>-39.07%</b>	<b>-16.51%</b>
<b>Center: 32 - ROSEWOOD INTERPRETIVE CENTER</b>				
Revenue	\$ 167,507.00	\$ 164,784.24	\$ 169,347.00	124,141.80
Expense	\$ 126,823.89	\$ 103,272.95	\$ 119,888.92	69,934.33
<b>Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):</b>	<b>\$ 40,683.11</b>	<b>\$ 61,511.29</b>	<b>\$ 49,458.08</b>	<b>54,207.47</b>
<b>Net Revenue:</b>	<b>24.29%</b>	<b>37.33%</b>	<b>29.21%</b>	<b>43.67%</b>

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
<b>Center: 33 - ROSEWOOD BEACH</b>				
Revenue	\$ 193,825.00	\$ 163,254.90	\$ 178,540.00	177,142.10
Expense	\$ 280,643.81	\$ 185,789.52	\$ 268,908.94	217,610.20
<b>Center: 33 - ROSEWOOD BEACH Surplus (Deficit):</b>	<b>\$ (86,818.81)</b>	<b>\$ (22,534.62)</b>	<b>\$ (90,368.94)</b>	<b>(40,468.10)</b>
<b>Net Revenue:</b>	<b>-44.79%</b>	<b>-13.80%</b>	<b>-50.62%</b>	<b>-22.84%</b>
<b>Center: 34 - PARK AVENUE</b>				
Revenue	\$ 268,507.00	\$ 260,333.68	\$ 261,290.00	258,173.01
Expense	\$ 260,750.62	\$ 153,188.13	\$ 265,847.68	113,637.25
<b>Center: 34 - PARK AVENUE Surplus (Deficit):</b>	<b>\$ 7,756.38</b>	<b>\$ 107,145.55</b>	<b>\$ (4,557.68)</b>	<b>144,535.76</b>
<b>Net Revenue:</b>	<b>2.89%</b>	<b>41.16%</b>	<b>-1.74%</b>	<b>55.98%</b>
<b>Center: 38 - ICE ARENA</b>				
Revenue	\$ 1,068,717.20	\$ 767,778.69	\$ 996,120.48	599,519.82
Expense	\$ 883,225.72	\$ 612,319.89	\$ 1,032,446.03	656,190.87
<b>Center: 38 - ICE ARENA Surplus (Deficit):</b>	<b>\$ 185,491.48</b>	<b>\$ 155,458.80</b>	<b>\$ (36,325.55)</b>	<b>(56,671.05)</b>
<b>Net Revenue:</b>	<b>17.36%</b>	<b>20.25%</b>	<b>-3.65%</b>	<b>-9.45%</b>
<b>Center: 41 - MAINTENANCE</b>				
Expense	\$ 834,343.54	\$ 603,649.28	\$ 897,675.43	688,298.11
<b>Center: 41 - MAINTENANCE Total:</b>	<b>\$ 834,343.54</b>	<b>\$ 603,649.28</b>	<b>\$ 897,675.43</b>	<b>688,298.11</b>
<b>Net Revenue:</b>				
<b>Center: 42 - PRO SHOP</b>				
Revenue	\$ 1,689,725.00	\$ 1,926,556.36	\$ 1,929,231.00	2,291,220.89
Expense	\$ 613,503.82	\$ 540,854.99	\$ 694,153.85	618,977.33
<b>Center: 42 - PRO SHOP Surplus (Deficit):</b>	<b>\$ 1,076,221.18</b>	<b>\$ 1,385,701.37</b>	<b>\$ 1,235,077.15</b>	<b>1,672,243.56</b>
<b>Net Revenue:</b>	<b>63.69%</b>	<b>71.93%</b>	<b>64.02%</b>	<b>72.98%</b>
<b>Center: 49 - RECREATION CENTER ADMIN</b>				
Revenue	\$ 100,827.50	\$ 92,220.84	\$ 107,270.00	90,438.44
Expense	\$ 728,034.67	\$ 460,117.71	\$ 704,720.08	474,938.21
<b>Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):</b>	<b>\$ (627,207.17)</b>	<b>\$ (367,896.87)</b>	<b>\$ (597,450.08)</b>	<b>(384,499.77)</b>
<b>Net Revenue:</b>	<b>-622.06%</b>	<b>-398.93%</b>	<b>-556.96%</b>	<b>-425.15%</b>
<b>Center: 51 - RECREATION CENTER FITNESS</b>				
Revenue	\$ 1,360,180.00	\$ 596,059.99	\$ 954,714.68	990,239.58
Expense	\$ 859,674.59	\$ 423,623.69	\$ 767,995.46	511,061.89
<b>Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):</b>	<b>\$ 500,505.41</b>	<b>\$ 172,436.30</b>	<b>\$ 186,719.22</b>	<b>479,177.69</b>
<b>Net Revenue:</b>	<b>36.80%</b>	<b>28.93%</b>	<b>19.56%</b>	<b>48.39%</b>
<b>Center: 53 - RECREATION CENTER AQUATICS</b>				
Revenue	\$ 184,612.50	\$ 199,363.86	\$ 235,643.75	221,072.04
Expense	\$ 308,079.11	\$ 232,221.14	\$ 335,706.89	241,462.01
<b>Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):</b>	<b>\$ (123,466.61)</b>	<b>\$ (32,857.28)</b>	<b>\$ (100,063.14)</b>	<b>(20,389.97)</b>
<b>Net Revenue:</b>	<b>-66.88%</b>	<b>-16.48%</b>	<b>-42.46%</b>	<b>-9.22%</b>

Account Type	Fiscal 2022 Total Budget	Fiscal 2022 YTD Activity	2023 Total Budget	2023 YTD Activity
<b>Center: 55 - INDOOR TENNIS</b>				
Revenue	\$ 1,278,727.00	\$ 1,279,743.69	\$ 1,754,621.79	1,713,718.79
Expense	\$ 1,063,959.35	\$ 681,521.16	\$ 1,379,971.25	958,316.76
<b>Center: 55 - INDOOR TENNIS Surplus (Deficit):</b>	<b>\$ 214,767.65</b>	<b>\$ 598,222.53</b>	<b>\$ 374,650.54</b>	<b>755,402.03</b>
<b>Net Revenue:</b>	<b>16.80%</b>	<b>46.75%</b>	<b>21.35%</b>	<b>44.08%</b>
<b>Center: 56 - OUTDOOR TENNIS</b>				
Revenue	\$ 263,561.10	\$ 312,218.93	\$ (5.00)	-
Expense	\$ 204,743.97	\$ 203,979.17	\$ 33.00	-
<b>Center: 56 - OUTDOOR TENNIS Surplus (Deficit):</b>	<b>\$ 58,817.13</b>	<b>\$ 108,239.76</b>	<b>\$ (38.00)</b>	<b>-</b>
<b>Net Revenue:</b>	<b>22.32%</b>	<b>34.67%</b>	<b>760.00%</b>	<b>0.00%</b>
<b>Center: 61 - HELLER NATURE CENTER</b>				
Revenue	\$ 357,928.25	\$ 238,908.13	\$ 303,718.00	172,804.74
Expense	\$ 625,442.22	\$ 430,501.30	\$ 671,514.54	401,182.04
<b>Center: 61 - HELLER NATURE CENTER Surplus (Deficit):</b>	<b>\$ (267,513.97)</b>	<b>\$ (191,593.17)</b>	<b>\$ (367,796.54)</b>	<b>(228,377.30)</b>
<b>Net Revenue:</b>	<b>-74.74%</b>	<b>-80.20%</b>	<b>-121.10%</b>	<b>-132.16%</b>
<b>Center: 74 - HPCC LEARNING CENTER</b>				
Revenue	\$ 585,953.00	\$ 436,933.17	\$ 546,750.00	459,264.71
Expense	\$ 538,786.24	\$ 347,246.16	\$ 532,296.56	369,381.17
<b>Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):</b>	<b>\$ 47,166.76</b>	<b>\$ 89,687.01</b>	<b>\$ 14,453.44</b>	<b>89,883.54</b>
<b>Net Revenue:</b>	<b>8.05%</b>	<b>20.53%</b>	<b>2.64%</b>	<b>19.57%</b>
<b>Center: 76 - HPCC BUILDING</b>				
Revenue	\$ 38,874.58	\$ 19,436.39	\$ 46,878.00	23,183.50
Expense	\$ 38,872.78	\$ 20,595.26	\$ 46,367.00	24,348.06
<b>Center: 76 - HPCC BUILDING Surplus (Deficit):</b>	<b>\$ 1.80</b>	<b>\$ (1,158.87)</b>	<b>\$ 511.00</b>	<b>(1,164.56)</b>
<b>Net Revenue:</b>	<b>0.00%</b>	<b>-5.96%</b>	<b>1.09%</b>	<b>-5.02%</b>
<b>Fund: 29 - RECREATION Surplus (Deficit):</b>	<b>\$ 69,104.85</b>	<b>\$ 4,954,609.53</b>	<b>\$ (189,779.31)</b>	<b>5,685,161.55</b>
<b>Net Revenue:</b>	<b>0.43%</b>	<b>35.49%</b>	<b>-1.16%</b>	<b>36.76%</b>
<b>Report Surplus (Deficit):</b>	<b>\$ 69,104.85</b>	<b>\$ 4,954,609.53</b>	<b>\$ (189,779.31)</b>	<b>5,685,161.55</b>
<b>Net Revenue:</b>	<b>0.43%</b>	<b>35.49%</b>	<b>-1.16%</b>	<b>36.76%</b>



Sunset Valley Golf Course

	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
	<b>Budget</b>	<b>YTD Activity</b>	<b>Budget</b>	<b>YTD Activity</b>
Revenue	1,689,725.00	1,926,556.36	1,929,231.00	2,291,220.89
Expense	1,447,847.36	1,144,504.27	1,591,829.28	1,307,275.44
<b>Report Surplus (Deficit):</b>	<b>241,877.64</b>	<b>782,052.09</b>	<b>337,401.72</b>	<b>983,945.45</b>

Recreation Center of HP

	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
	<b>Budget</b>	<b>YTD Activity</b>	<b>Budget</b>	<b>YTD Activity</b>
Revenue	1,645,620.00	887,644.69	1,297,628.43	1,301,750.06
Expense	1,895,788.37	1,115,962.54	1,808,422.43	1,227,462.11
<b>Report Surplus (Deficit):</b>	<b>(250,168.37)</b>	<b>(228,317.85)</b>	<b>(510,794.00)</b>	<b>74,287.95</b>

Deer Creek Raquet Club

	<b>2022</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>
	<b>Budget</b>	<b>YTD Activity</b>	<b>Budget</b>	<b>YTD Activity</b>
Revenue	1,542,288.10	1,591,962.62	1,754,621.79	1,713,718.79
Expense	1,268,703.32	885,500.33	1,379,971.25	958,316.76
<b>Report Surplus (Deficit):</b>	<b>273,584.78</b>	<b>706,462.29</b>	<b>374,650.54</b>	<b>755,402.03</b>

Park District of Highland Park  
Investment Schedule  
September 30, 2023

9.30.23

Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	2,000,000.00	5/26/23	5/26/24	4.79%	2,000,000.00	7,983.33	94,800.00
PMA	CD	974,085.22	7/13/23	1/11/24	5.35%	974,085.22	4,342.80	25,914.78
PMA	CD	948,200.00	9/13/23	9/12/24	5.38%	947,200.00	4,256.30	51,075.59
		3,922,285.22				3,921,285.22	16,582.43	171,790.37



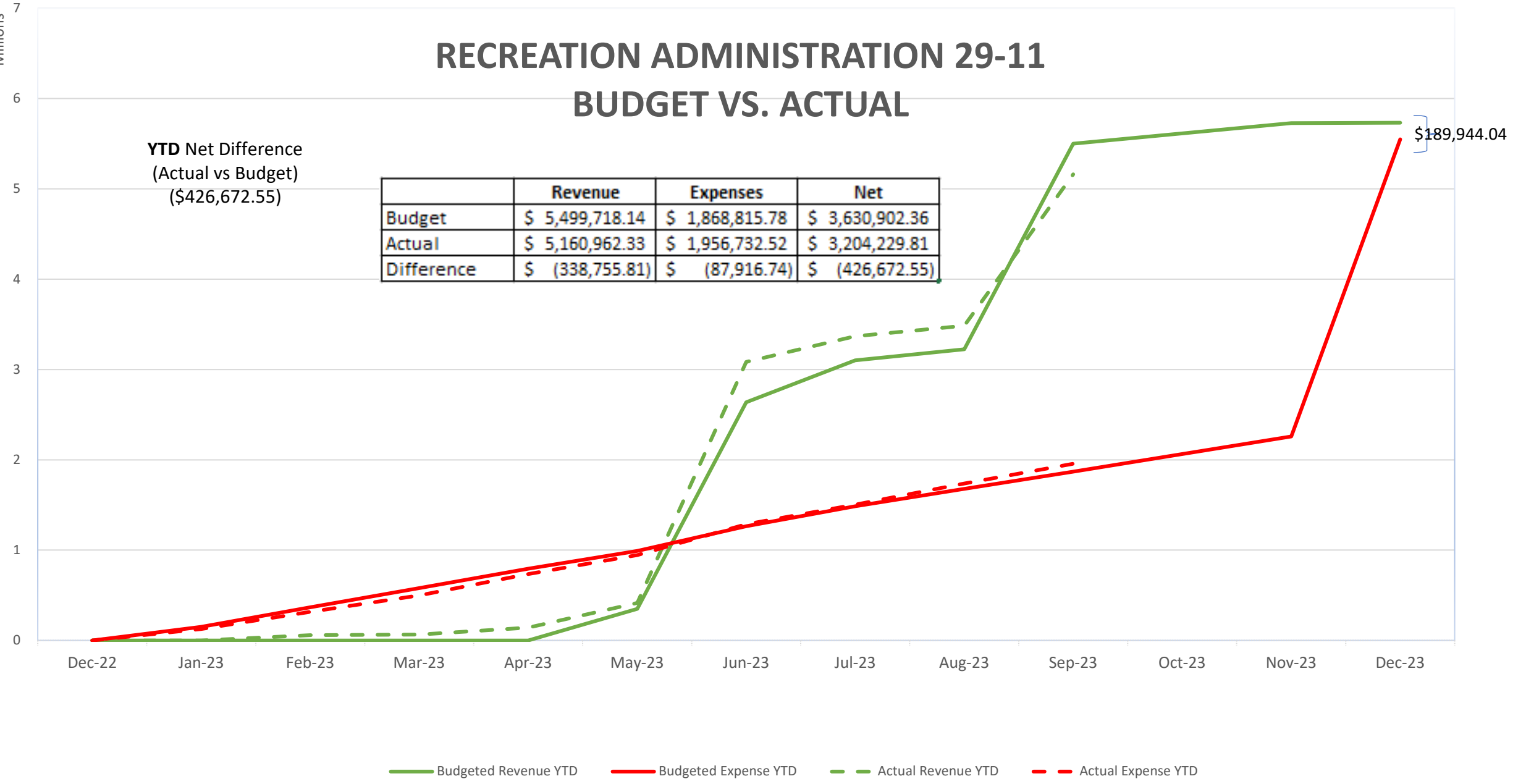
# Revenue and Expense Charts by Center – September 2023

# RECREATION ADMINISTRATION 29-11

## BUDGET VS. ACTUAL

**YTD Net Difference**  
 (Actual vs Budget)  
 (\$426,672.55)

	Revenue	Expenses	Net
Budget	\$ 5,499,718.14	\$ 1,868,815.78	\$ 3,630,902.36
Actual	\$ 5,160,962.33	\$ 1,956,732.52	\$ 3,204,229.81
Difference	\$ (338,755.81)	\$ (87,916.74)	\$ (426,672.55)



\$189,944.04

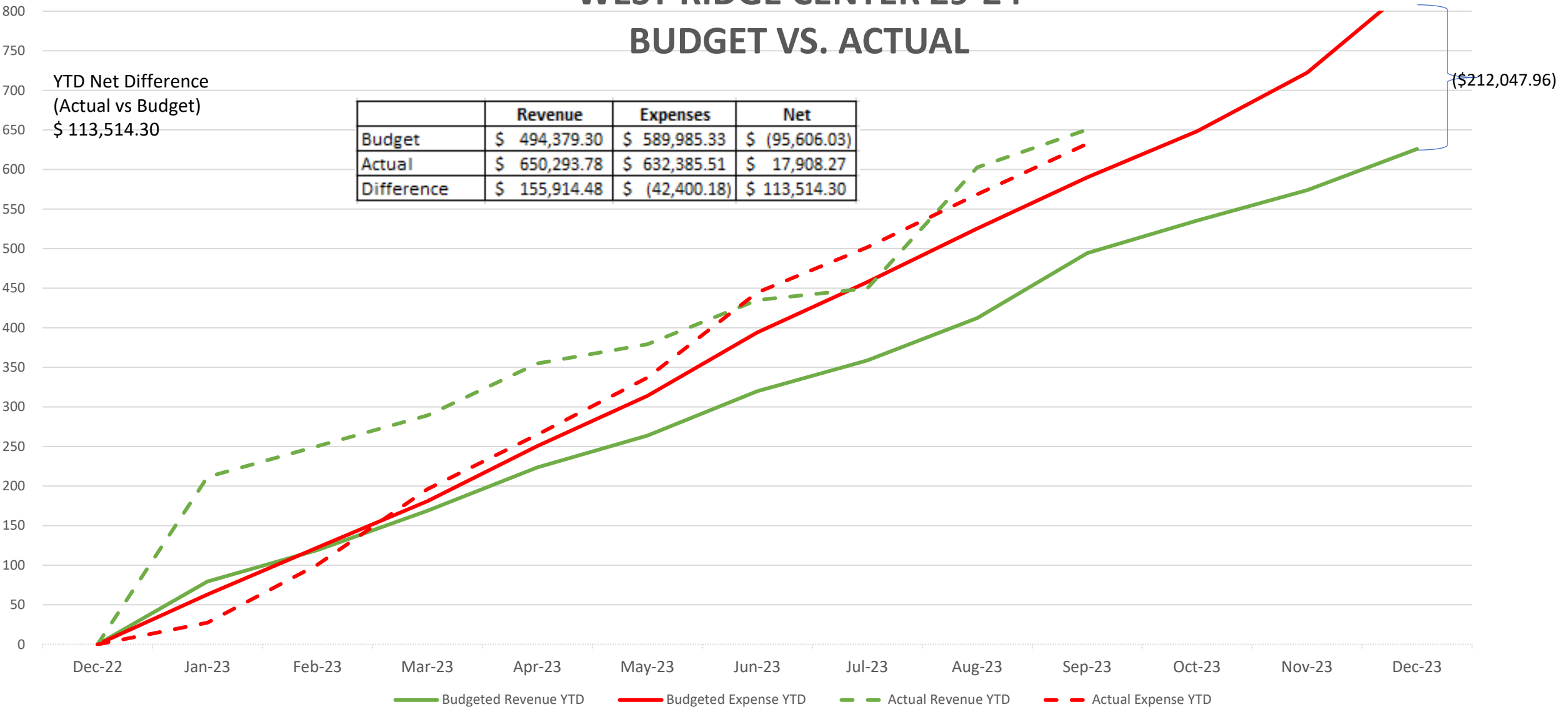


# WEST RIDGE CENTER 29-24

## BUDGET VS. ACTUAL

YTD Net Difference  
(Actual vs Budget)  
\$ 113,514.30

	Revenue	Expenses	Net
Budget	\$ 494,379.30	\$ 589,985.33	\$ (95,606.03)
Actual	\$ 650,293.78	\$ 632,385.51	\$ 17,908.27
Difference	\$ 155,914.48	\$ (42,400.18)	\$ 113,514.30

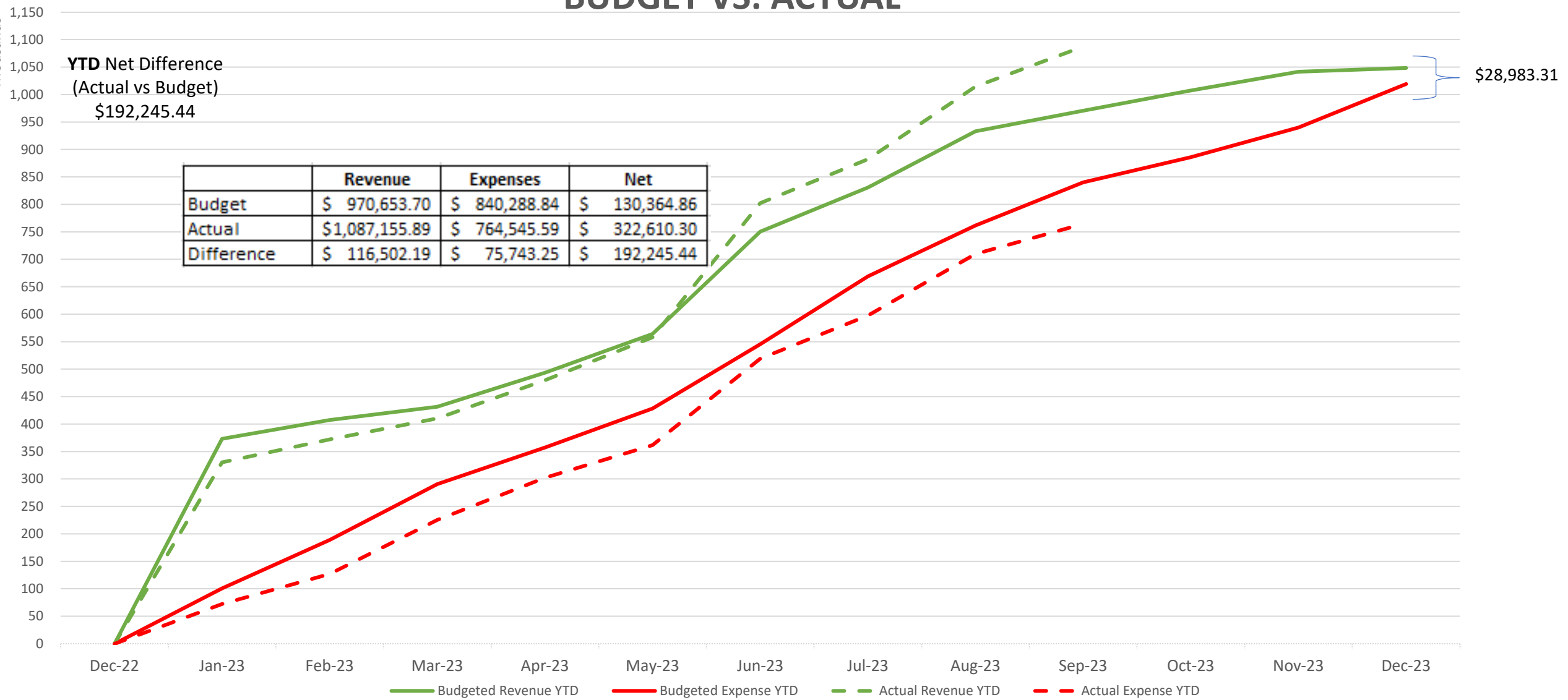


(\$212,047.96)

— Budgeted Revenue YTD    
 — Budgeted Expense YTD    
 - - - Actual Revenue YTD    
 - - - Actual Expense YTD

# ATHLETICS 29-26

## BUDGET VS. ACTUAL

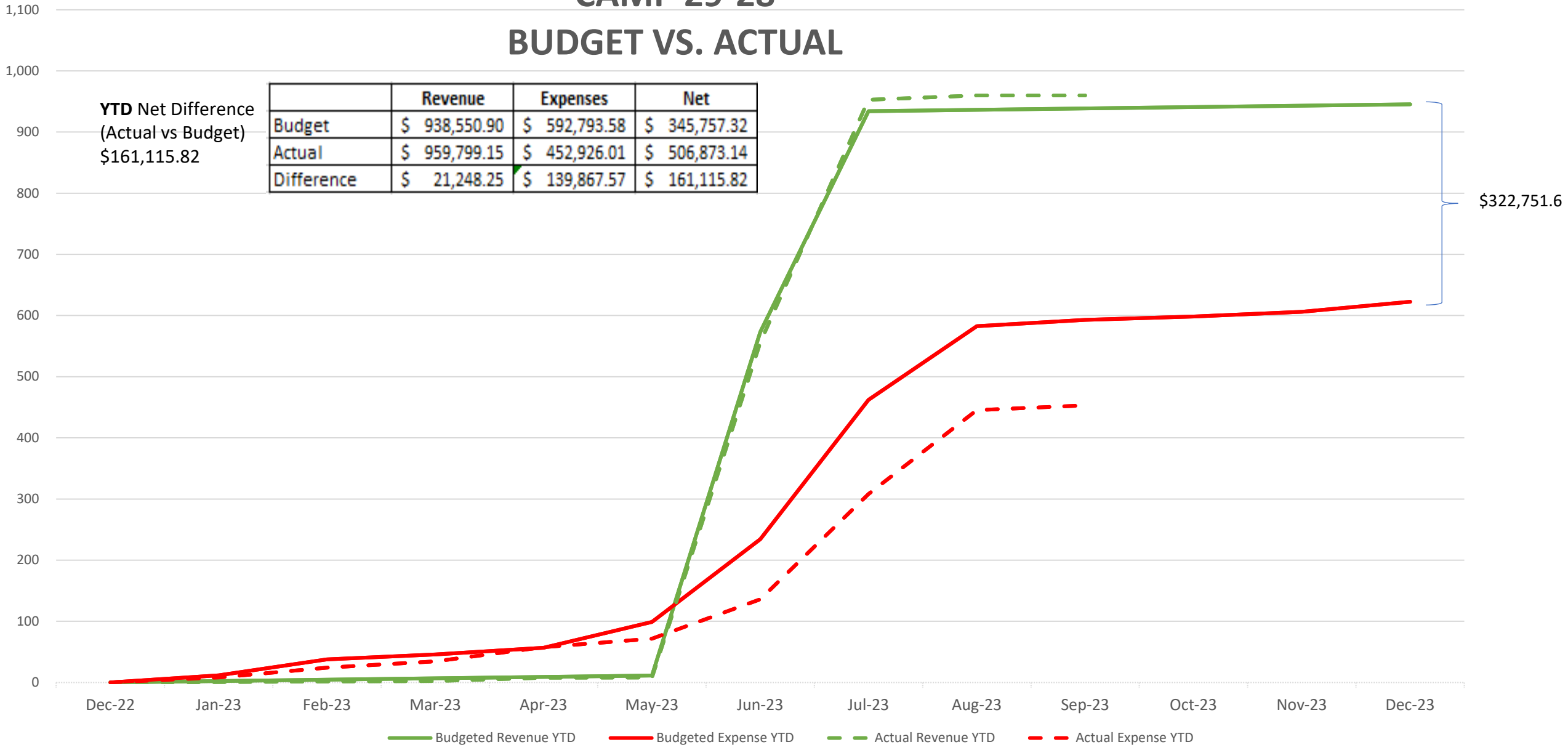


# CAMP 29-28

## BUDGET VS. ACTUAL

**YTD Net Difference**  
(Actual vs Budget)  
\$161,115.82

	Revenue	Expenses	Net
Budget	\$ 938,550.90	\$ 592,793.58	\$ 345,757.32
Actual	\$ 959,799.15	\$ 452,926.01	\$ 506,873.14
Difference	\$ 21,248.25	\$ 139,867.57	\$ 161,115.82



\$322,751.6

— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 - - - Actual Revenue YTD   
 - - - Actual Expense YTD

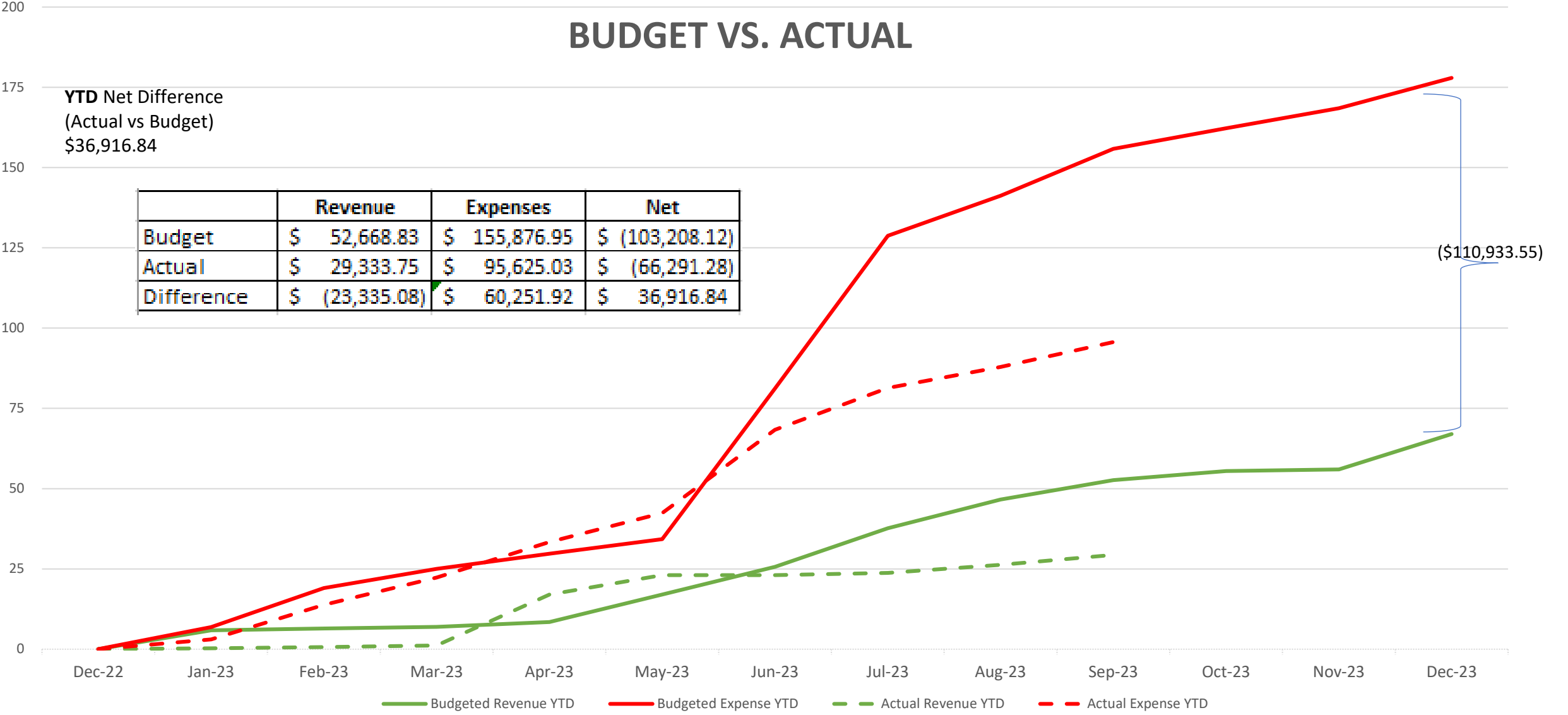
# SPECIAL EVENTS 29-29

## BUDGET VS. ACTUAL

Thousands

**YTD Net Difference**  
(Actual vs Budget)  
\$36,916.84

	Revenue	Expenses	Net
Budget	\$ 52,668.83	\$ 155,876.95	\$ (103,208.12)
Actual	\$ 29,333.75	\$ 95,625.03	\$ (66,291.28)
Difference	\$ (23,335.08)	\$ 60,251.92	\$ 36,916.84



(\$110,933.55)

— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 - - - Actual Revenue YTD   
 - - - Actual Expense YTD

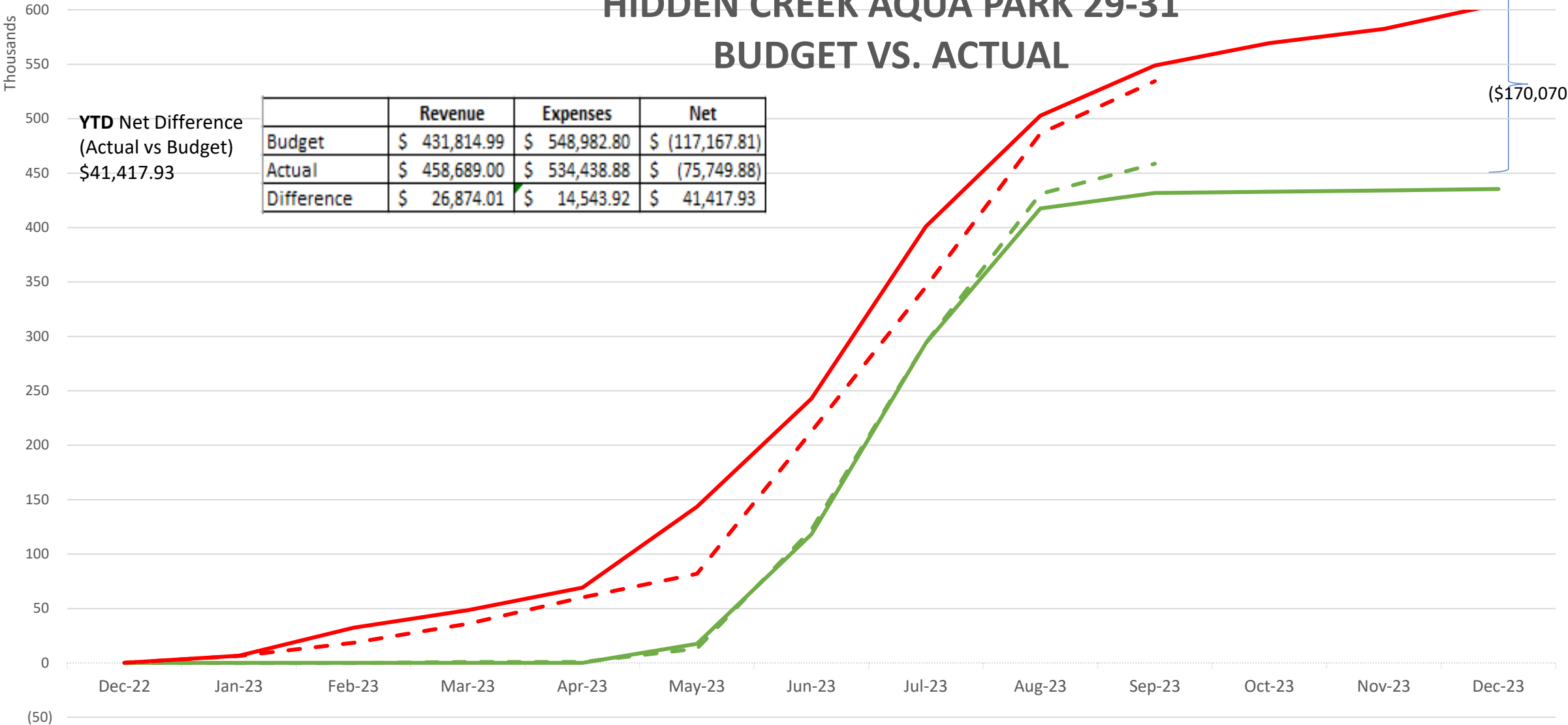
# HIDDEN CREEK AQUA PARK 29-31

## BUDGET VS. ACTUAL

**YTD Net Difference**  
(Actual vs Budget)  
\$41,417.93

	Revenue	Expenses	Net
Budget	\$ 431,814.99	\$ 548,982.80	\$ (117,167.81)
Actual	\$ 458,689.00	\$ 534,438.88	\$ (75,749.88)
Difference	\$ 26,874.01	\$ 14,543.92	\$ 41,417.93

(\$170,070.89)



— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 - - - Actual Revenue YTD   
 - - - Actual Expense YTD

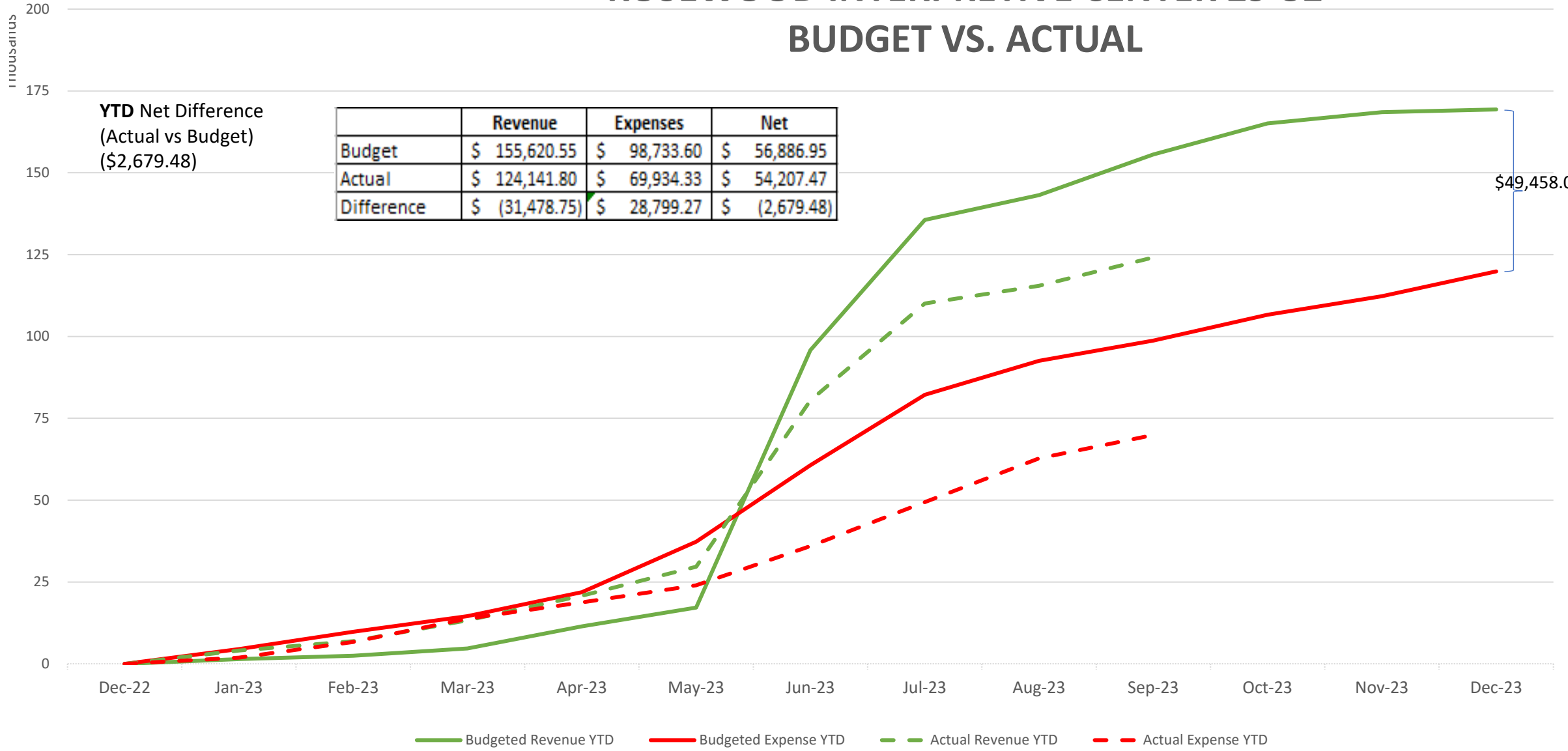
# ROSEWOOD INTERPRETIVE CENTER 29-32

## BUDGET VS. ACTUAL

**YTD Net Difference**  
(Actual vs Budget)  
(\$2,679.48)

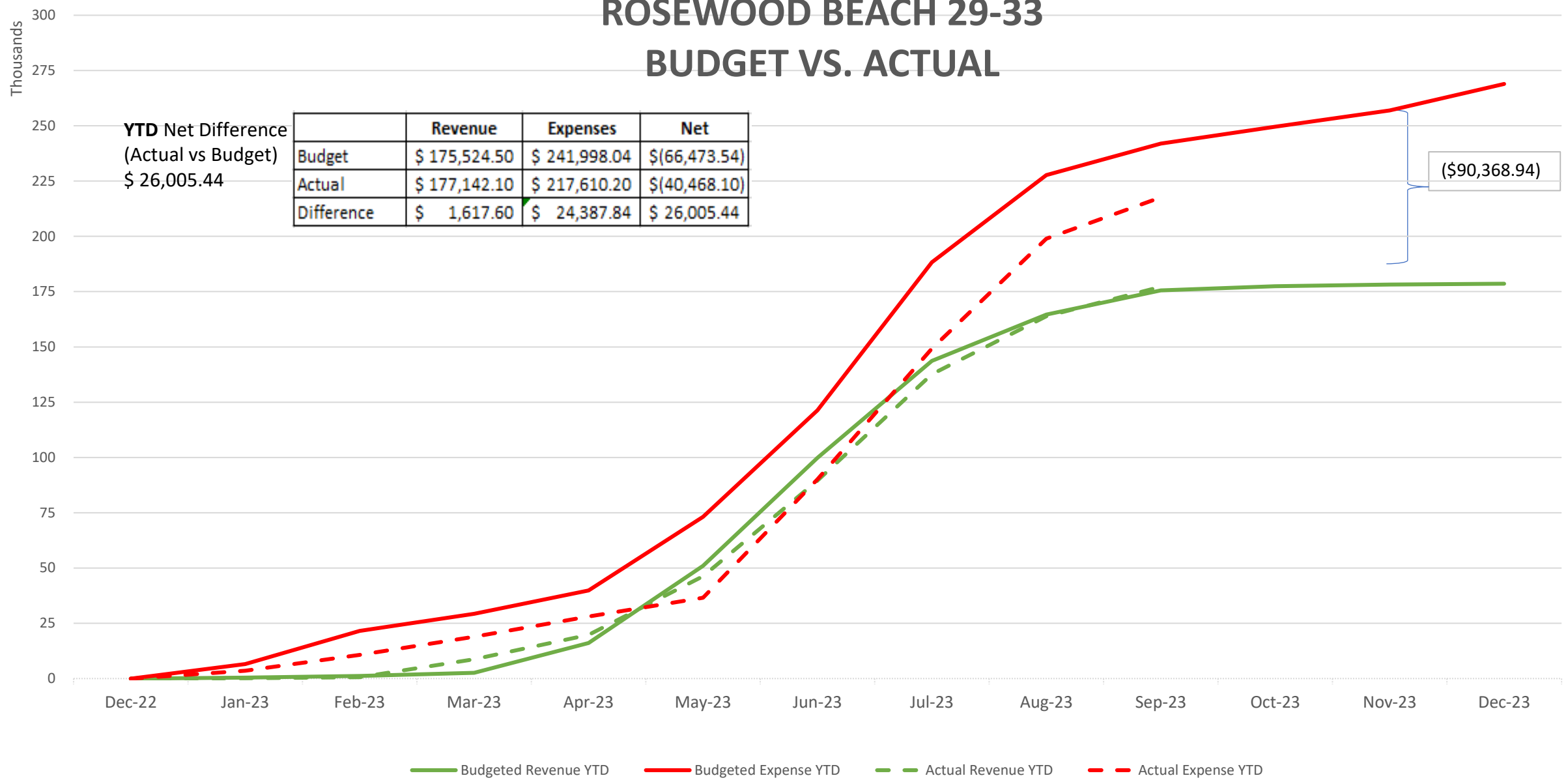
	Revenue	Expenses	Net
Budget	\$ 155,620.55	\$ 98,733.60	\$ 56,886.95
Actual	\$ 124,141.80	\$ 69,934.33	\$ 54,207.47
Difference	\$ (31,478.75)	\$ 28,799.27	\$ (2,679.48)

\$49,458.08



# ROSEWOOD BEACH 29-33

## BUDGET VS. ACTUAL



**YTD Net Difference**  
(Actual vs Budget)  
\$ 26,005.44

	Revenue	Expenses	Net
Budget	\$ 175,524.50	\$ 241,998.04	\$(66,473.54)
Actual	\$ 177,142.10	\$ 217,610.20	\$(40,468.10)
Difference	\$ 1,617.60	\$ 24,387.84	\$ 26,005.44

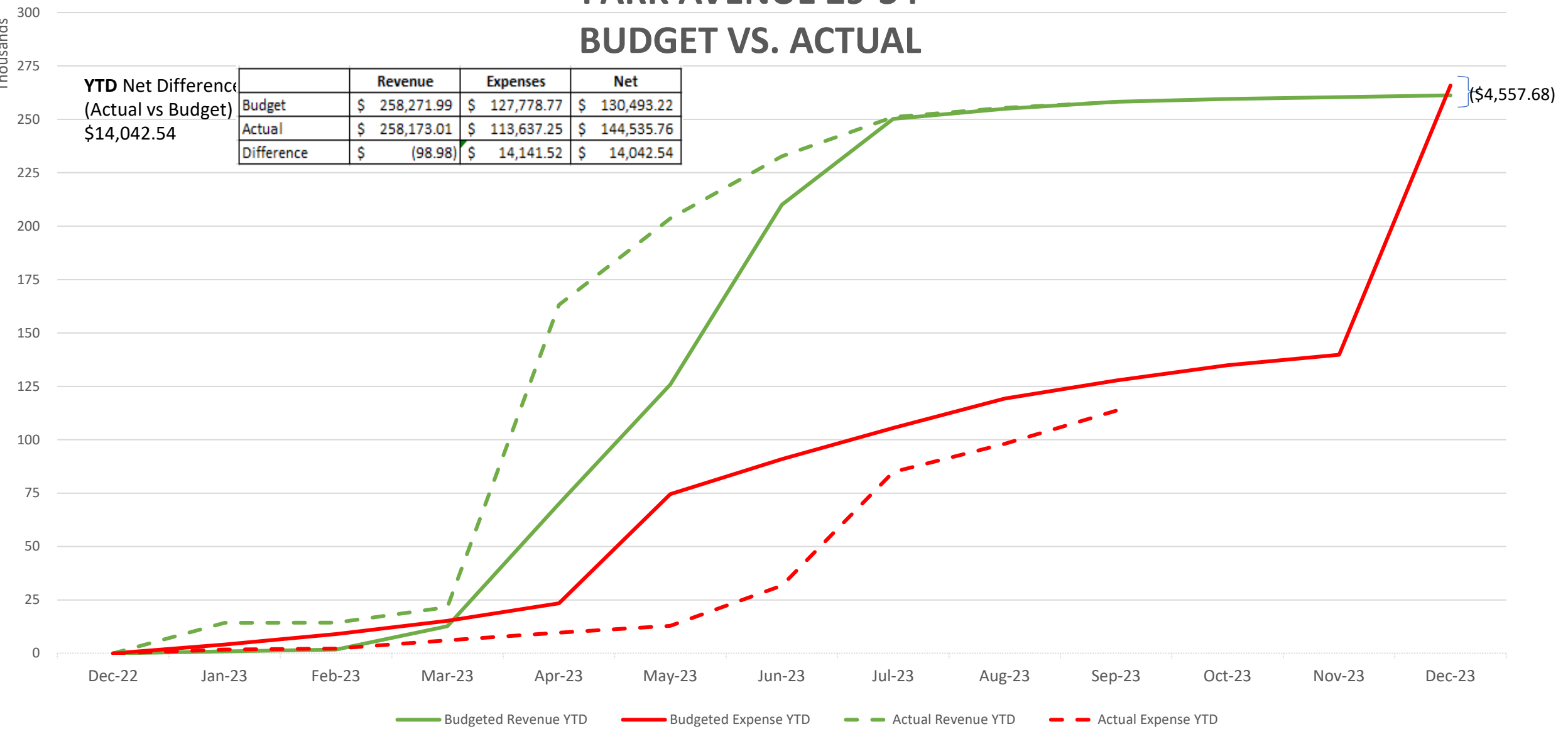
(\$90,368.94)

# PARK AVENUE 29-34

## BUDGET VS. ACTUAL

**YTD Net Difference**  
(Actual vs Budget)  
\$14,042.54

	Revenue	Expenses	Net
Budget	\$ 258,271.99	\$ 127,778.77	\$ 130,493.22
Actual	\$ 258,173.01	\$ 113,637.25	\$ 144,535.76
Difference	\$ (98.98)	\$ 14,141.52	\$ 14,042.54



(\$4,557.68)

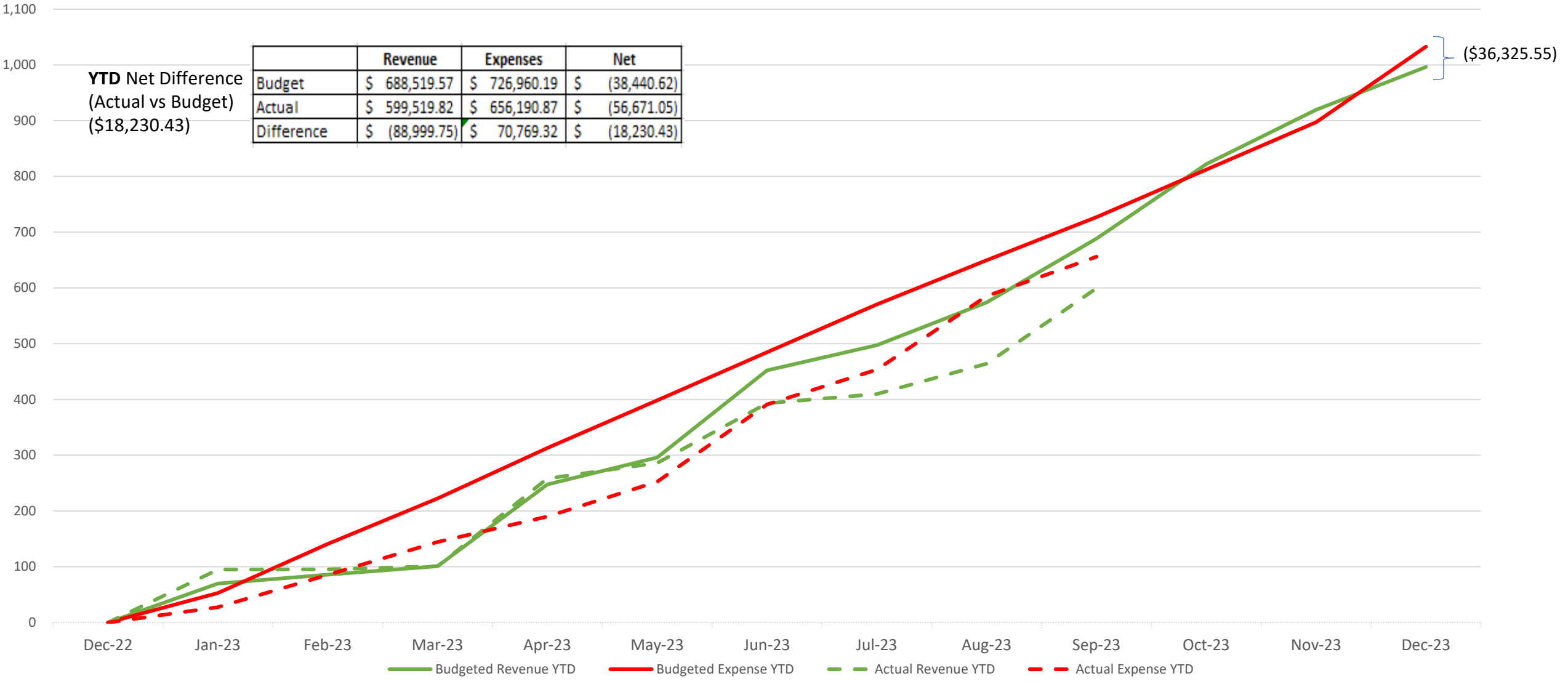


# CENTENNIAL 29-38

## BUDGET VS. ACTUAL

**YTD Net Difference  
(Actual vs Budget)  
(\$18,230.43)**

	Revenue	Expenses	Net
Budget	\$ 688,519.57	\$ 726,960.19	\$ (38,440.62)
Actual	\$ 599,519.82	\$ 656,190.87	\$ (56,671.05)
Difference	\$ (88,999.75)	\$ 70,769.32	\$ (18,230.43)

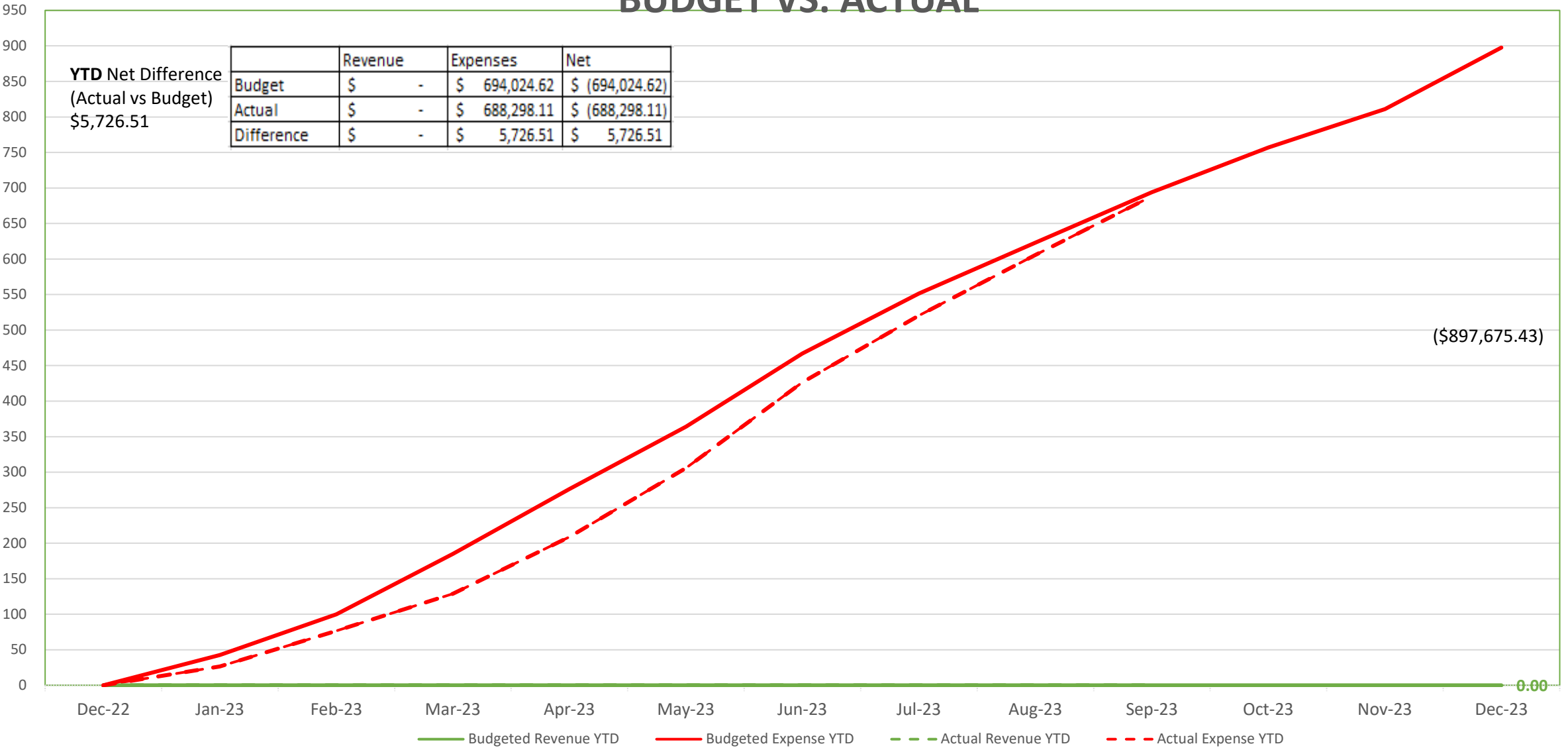


# MAINTENANCE 29-41

## BUDGET VS. ACTUAL

**YTD Net Difference  
(Actual vs Budget)  
\$5,726.51**

	Revenue	Expenses	Net
Budget	\$ -	\$ 694,024.62	\$ (694,024.62)
Actual	\$ -	\$ 688,298.11	\$ (688,298.11)
Difference	\$ -	\$ 5,726.51	\$ 5,726.51

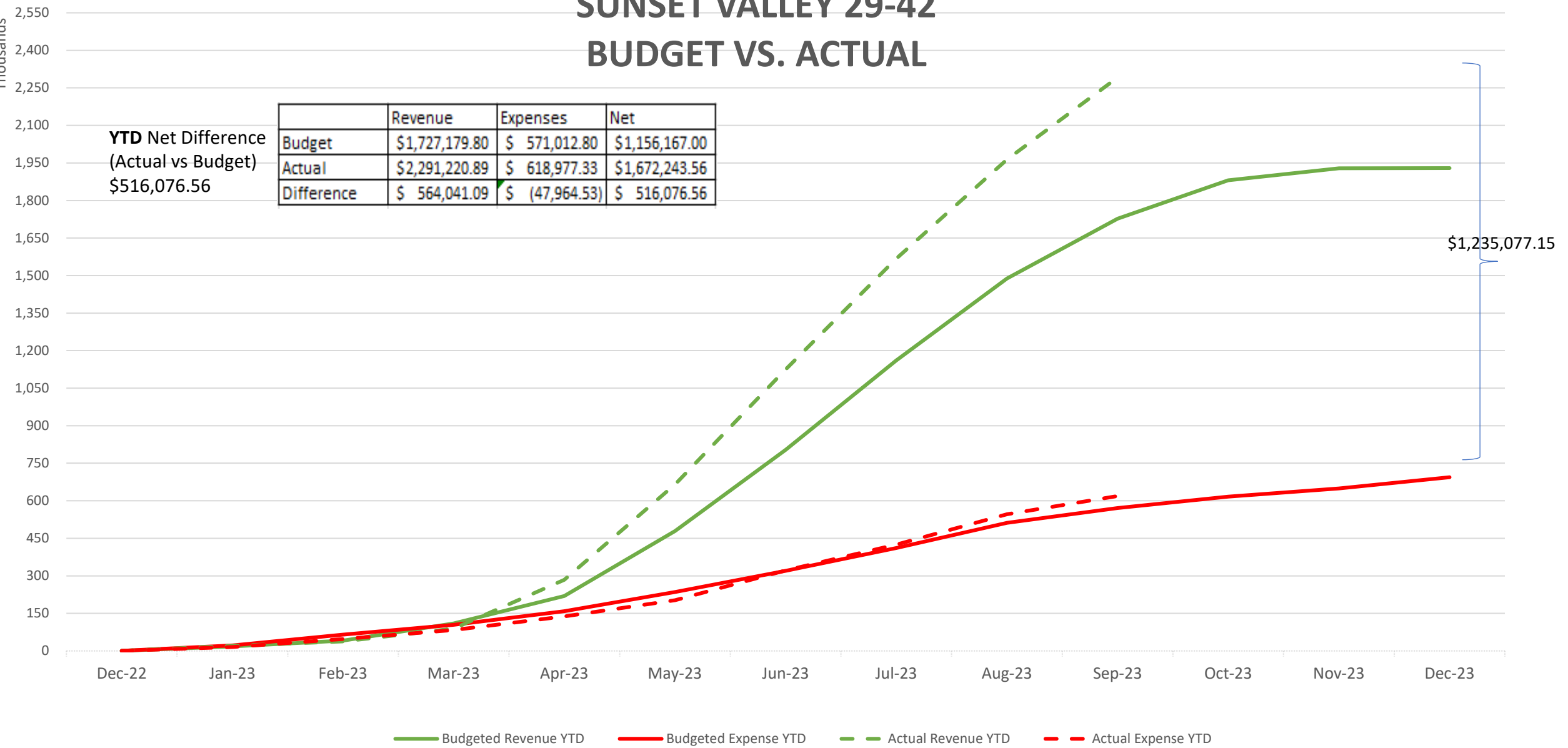


# SUNSET VALLEY 29-42

## BUDGET VS. ACTUAL

**YTD Net Difference  
(Actual vs Budget)  
\$516,076.56**

	Revenue	Expenses	Net
Budget	\$1,727,179.80	\$ 571,012.80	\$1,156,167.00
Actual	\$2,291,220.89	\$ 618,977.33	\$1,672,243.56
Difference	\$ 564,041.09	\$ (47,964.53)	\$ 516,076.56



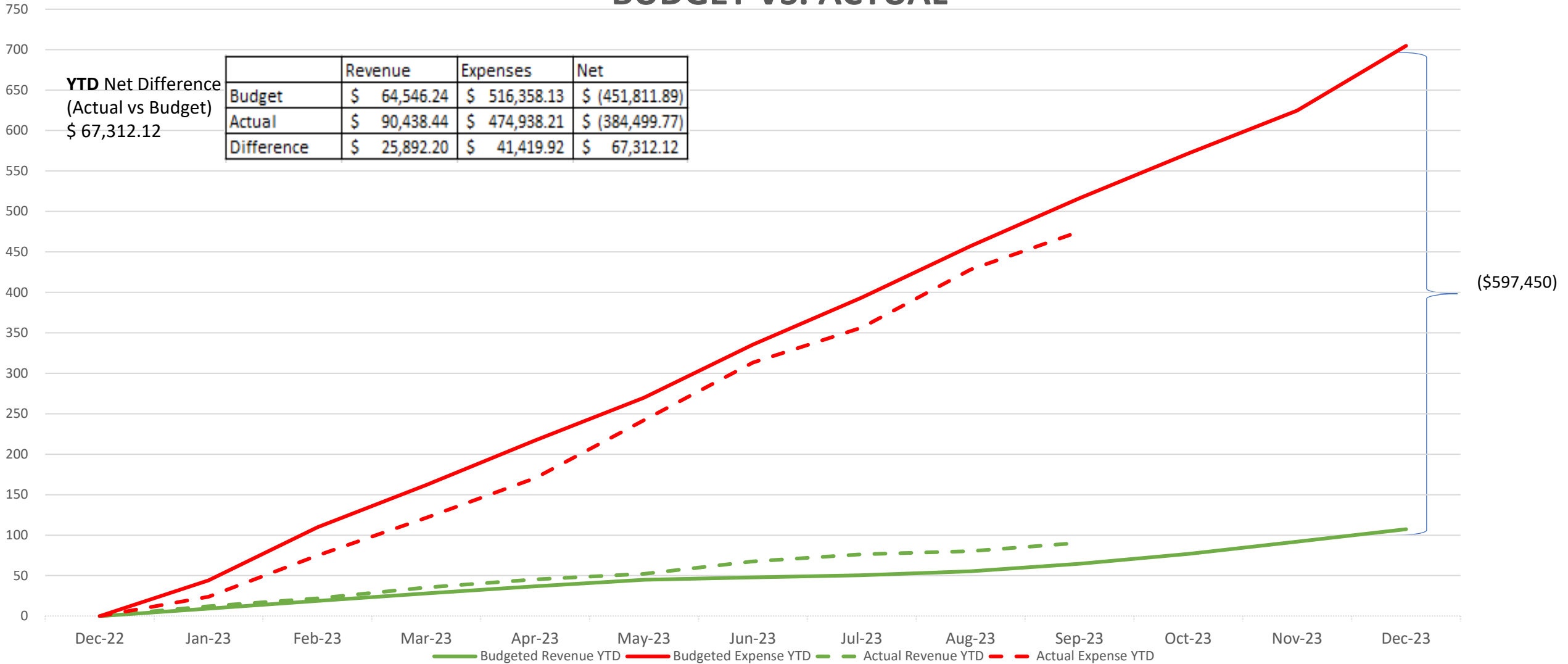
— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 - - - Actual Revenue YTD   
 - - - Actual Expense YTD

# REC CENTER ADMIN 29-49

## BUDGET VS. ACTUAL

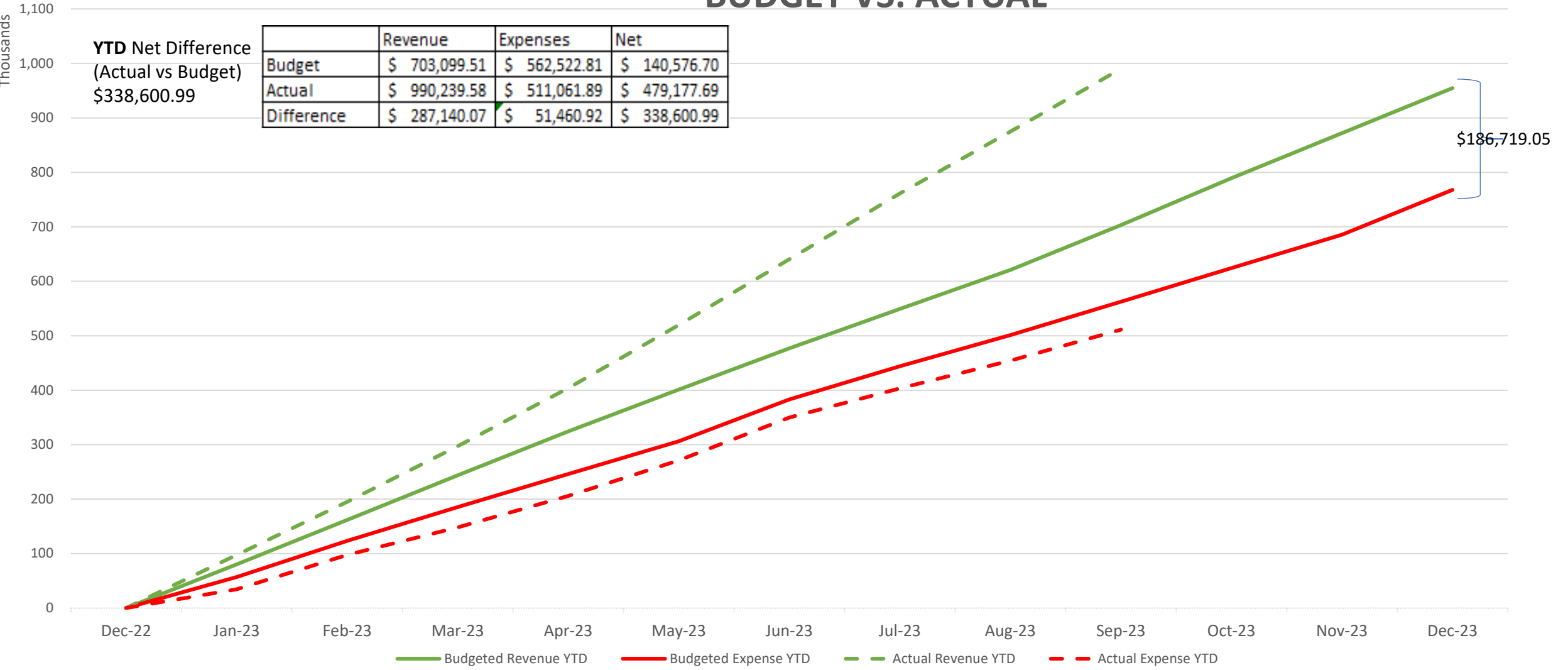
**YTD Net Difference**  
(Actual vs Budget)  
\$ 67,312.12

	Revenue	Expenses	Net
Budget	\$ 64,546.24	\$ 516,358.13	\$ (451,811.89)
Actual	\$ 90,438.44	\$ 474,938.21	\$ (384,499.77)
Difference	\$ 25,892.20	\$ 41,419.92	\$ 67,312.12



# RECREATION CENTER FITNESS 29-51

## BUDGET VS. ACTUAL



**YTD Net Difference**  
(Actual vs Budget)  
\$338,600.99

	Revenue	Expenses	Net
Budget	\$ 703,099.51	\$ 562,522.81	\$ 140,576.70
Actual	\$ 990,239.58	\$ 511,061.89	\$ 479,177.69
Difference	\$ 287,140.07	\$ 51,460.92	\$ 338,600.99

\$186,719.05

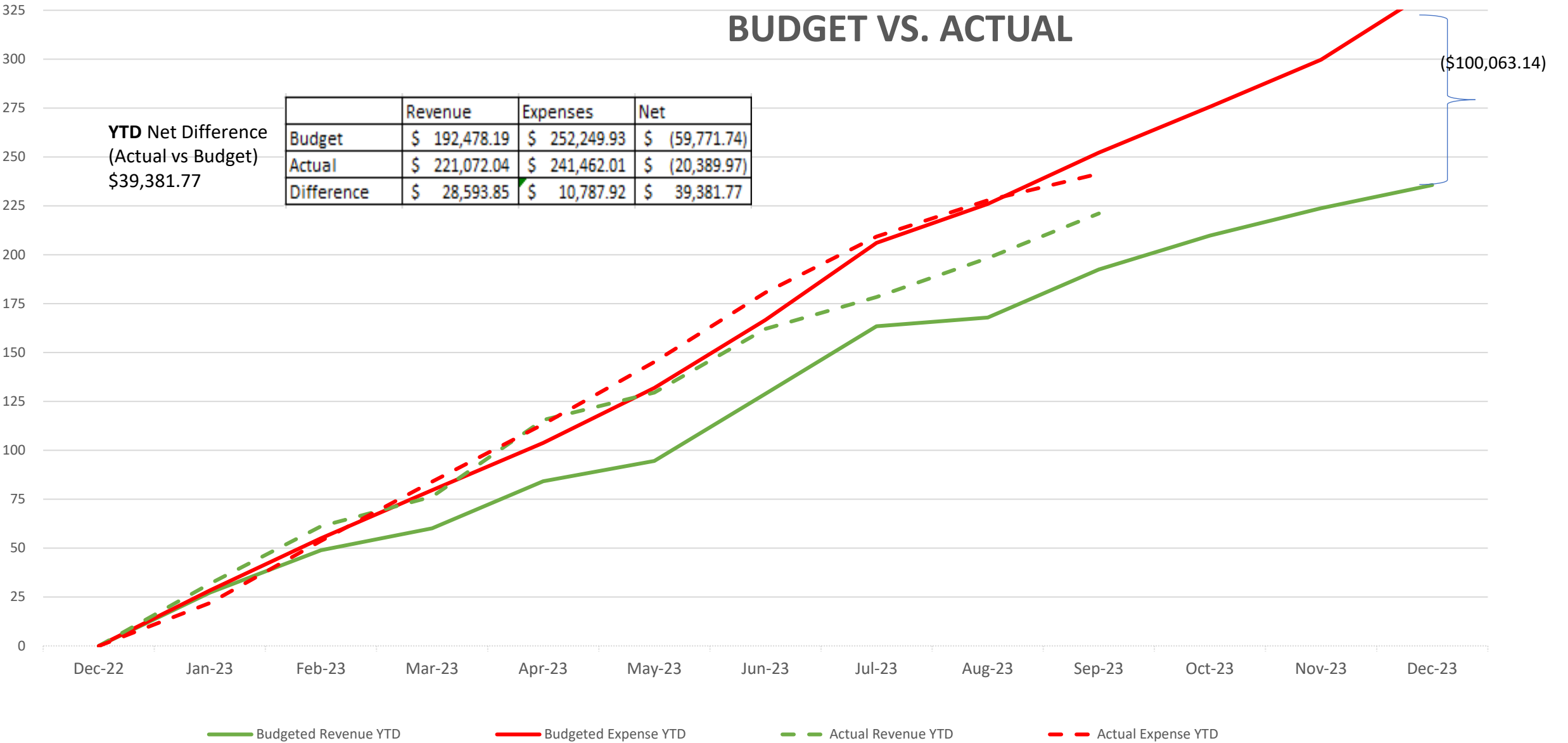
— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 - - - Actual Revenue YTD   
 - - - Actual Expense YTD

# RECREATION CENTER AQUATICS 29-53

## BUDGET VS. ACTUAL

**YTD Net Difference  
(Actual vs Budget)  
\$39,381.77**

	Revenue	Expenses	Net
Budget	\$ 192,478.19	\$ 252,249.93	\$ (59,771.74)
Actual	\$ 221,072.04	\$ 241,462.01	\$ (20,389.97)
Difference	\$ 28,593.85	\$ 10,787.92	\$ 39,381.77



# INDOOR TENNIS 29-55

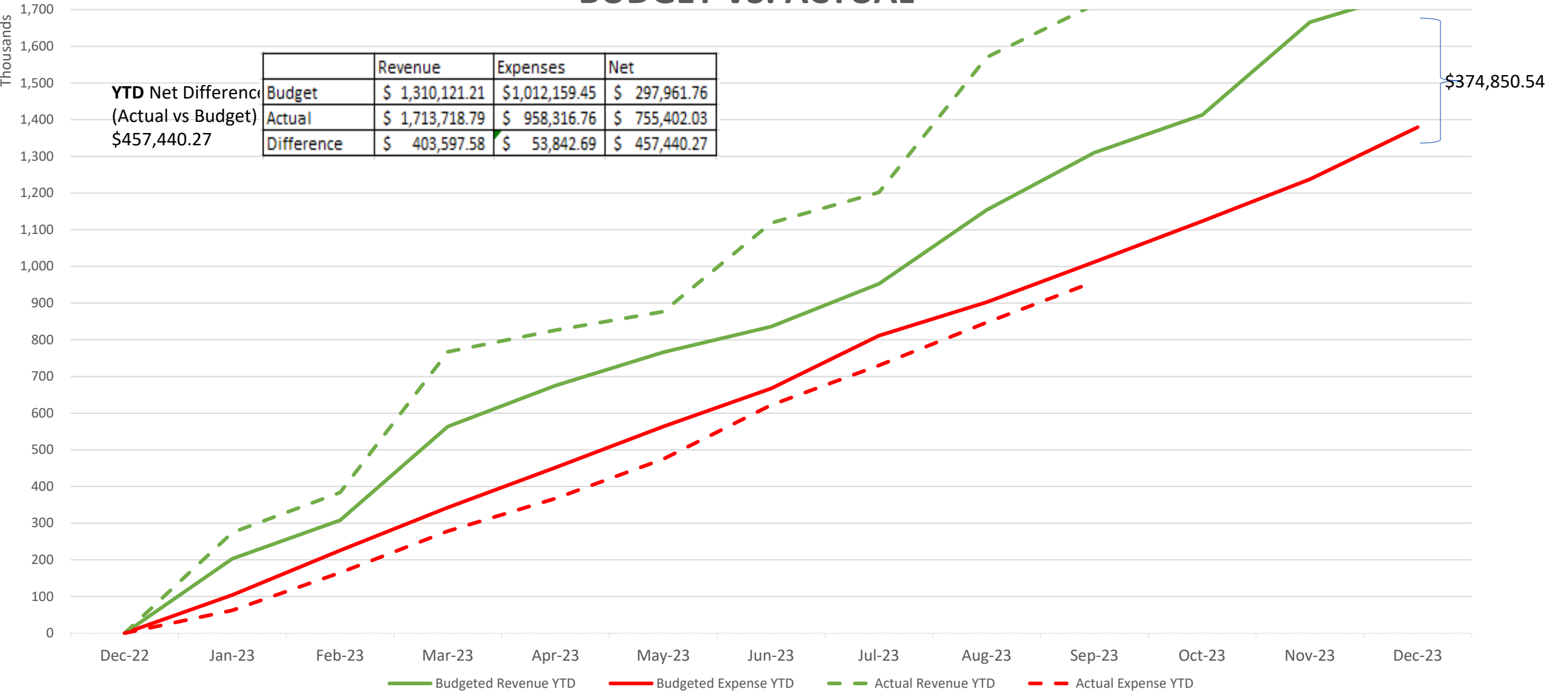
## BUDGET VS. ACTUAL

Thousands

**YTD Net Difference**  
(Actual vs Budget)  
\$457,440.27

	Revenue	Expenses	Net
Budget	\$ 1,310,121.21	\$1,012,159.45	\$ 297,961.76
Actual	\$ 1,713,718.79	\$ 958,316.76	\$ 755,402.03
Difference	\$ 403,597.58	\$ 53,842.69	\$ 457,440.27

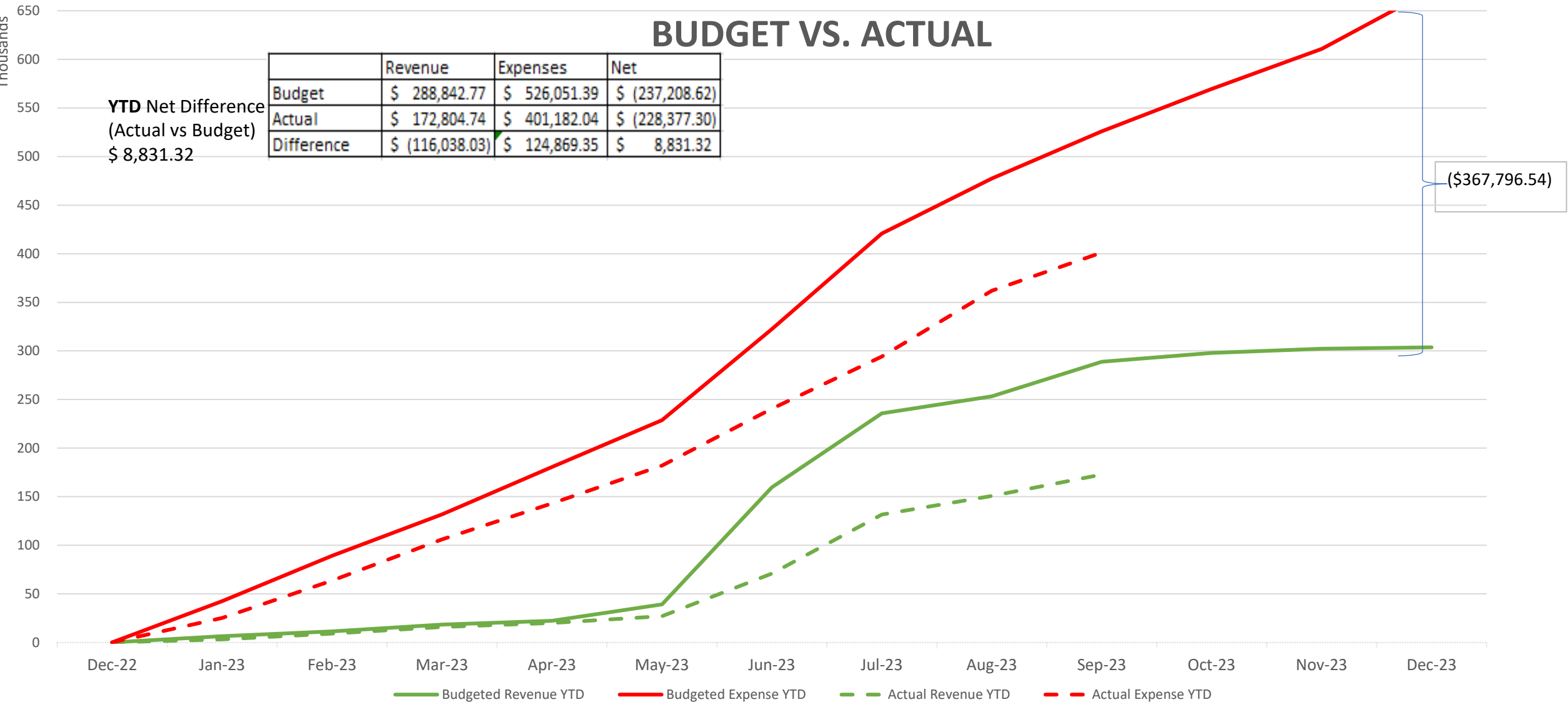
\$374,850.54



— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 - - - Actual Revenue YTD   
 - - - Actual Expense YTD

# HELLER NATURE CENTER 29-61

## BUDGET VS. ACTUAL



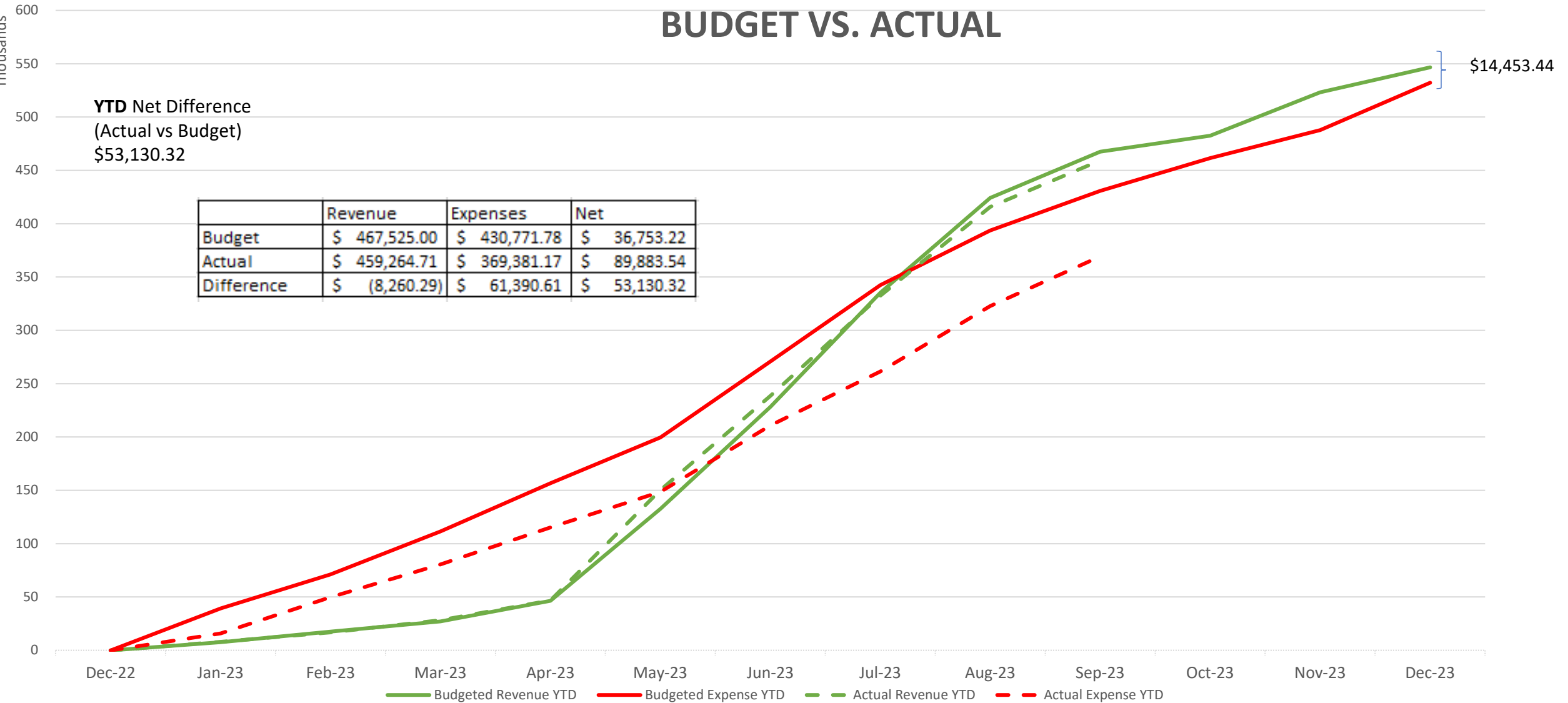
**YTD Net Difference**  
(Actual vs Budget)  
\$ 8,831.32

(\$367,796.54)



# HPCC LEARNING CENTER 29-74

## BUDGET VS. ACTUAL



\$14,453.44

# HPCC BUILDING 29-76

## BUDGET VS. ACTUAL

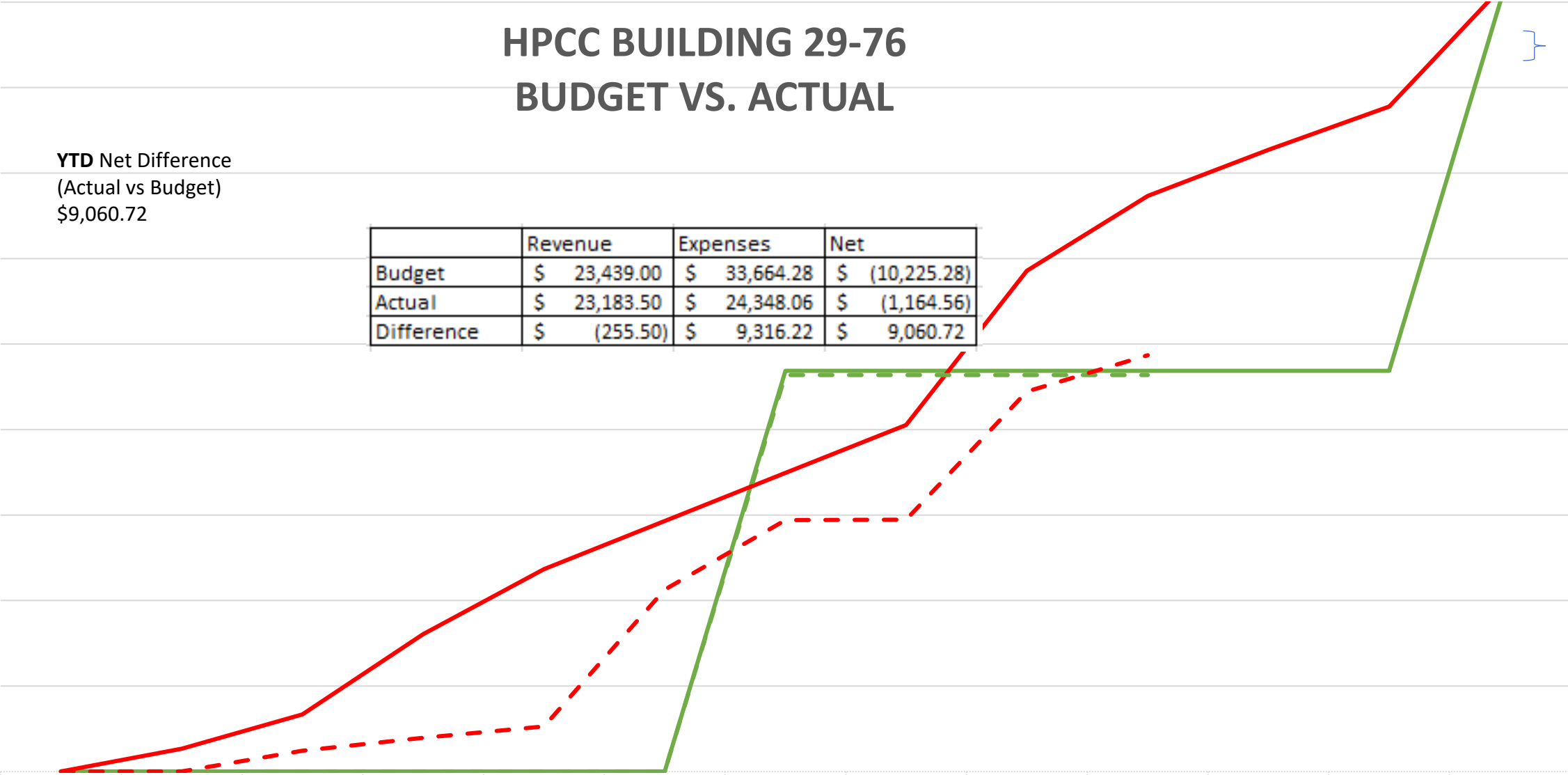
**YTD Net Difference**  
(Actual vs Budget)  
\$9,060.72

	Revenue	Expenses	Net
Budget	\$ 23,439.00	\$ 33,664.28	\$ (10,225.28)
Actual	\$ 23,183.50	\$ 24,348.06	\$ (1,164.56)
Difference	\$ (255.50)	\$ 9,316.22	\$ 9,060.72

Dec-22    Jan-23    Feb-23    Mar-23    Apr-23    May-23    Jun-23    Jul-23    Aug-23    Sep-23    Oct-23    Nov-23    Dec-23

— Budgeted Revenue YTD    — Budgeted Expense YTD    - - - Actual Revenue YTD    - - - Actual Expense YTD

} \$511

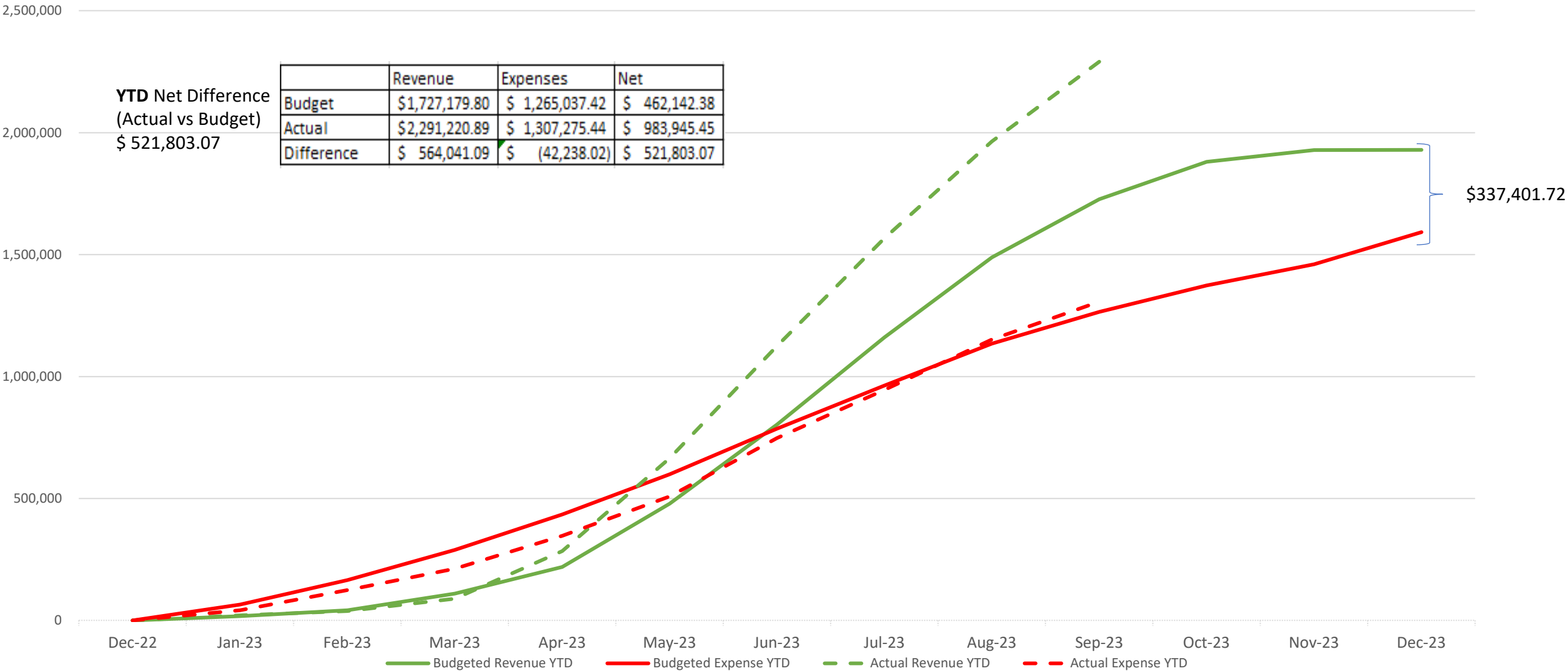


# SUNSET VALLEY 29-41 and 42

## BUDGET VS. ACTUAL

**YTD Net Difference  
(Actual vs Budget)**  
\$ 521,803.07

	Revenue	Expenses	Net
Budget	\$1,727,179.80	\$ 1,265,037.42	\$ 462,142.38
Actual	\$2,291,220.89	\$ 1,307,275.44	\$ 983,945.45
Difference	\$ 564,041.09	\$ (42,238.02)	\$ 521,803.07



\$337,401.72

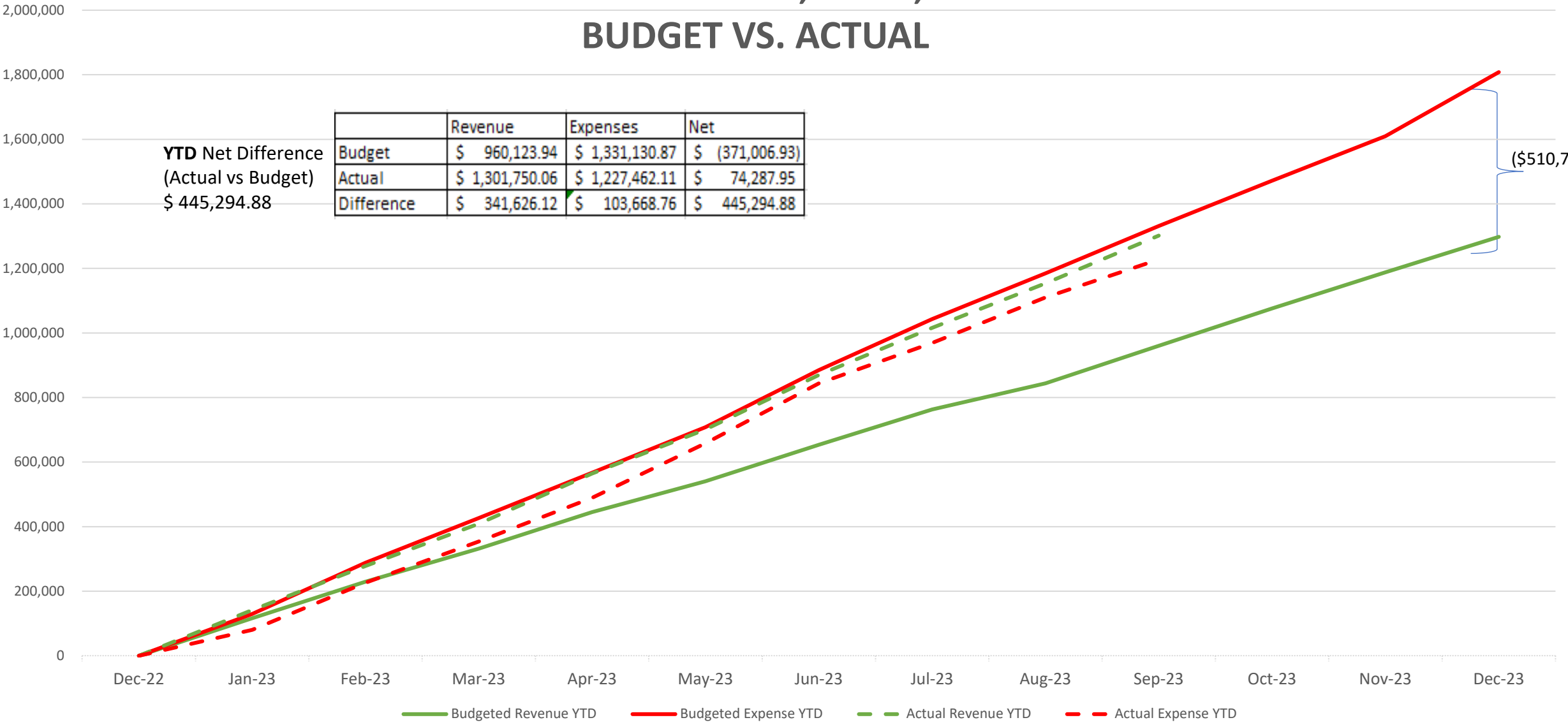
# RECREATION 29-49, 29-51, 29-53

## BUDGET VS. ACTUAL

**YTD Net Difference  
(Actual vs Budget)  
\$ 445,294.88**

	Revenue	Expenses	Net
Budget	\$ 960,123.94	\$ 1,331,130.87	\$ (371,006.93)
Actual	\$ 1,301,750.06	\$ 1,227,462.11	\$ 74,287.95
Difference	\$ 341,626.12	\$ 103,668.76	\$ 445,294.88

(\$510,794)





**2023**

**FINANCIAL  
FORECASTS  
AND  
TREASURER'S  
REPORT**

**9/30/23**

# Actuals 9/30/23

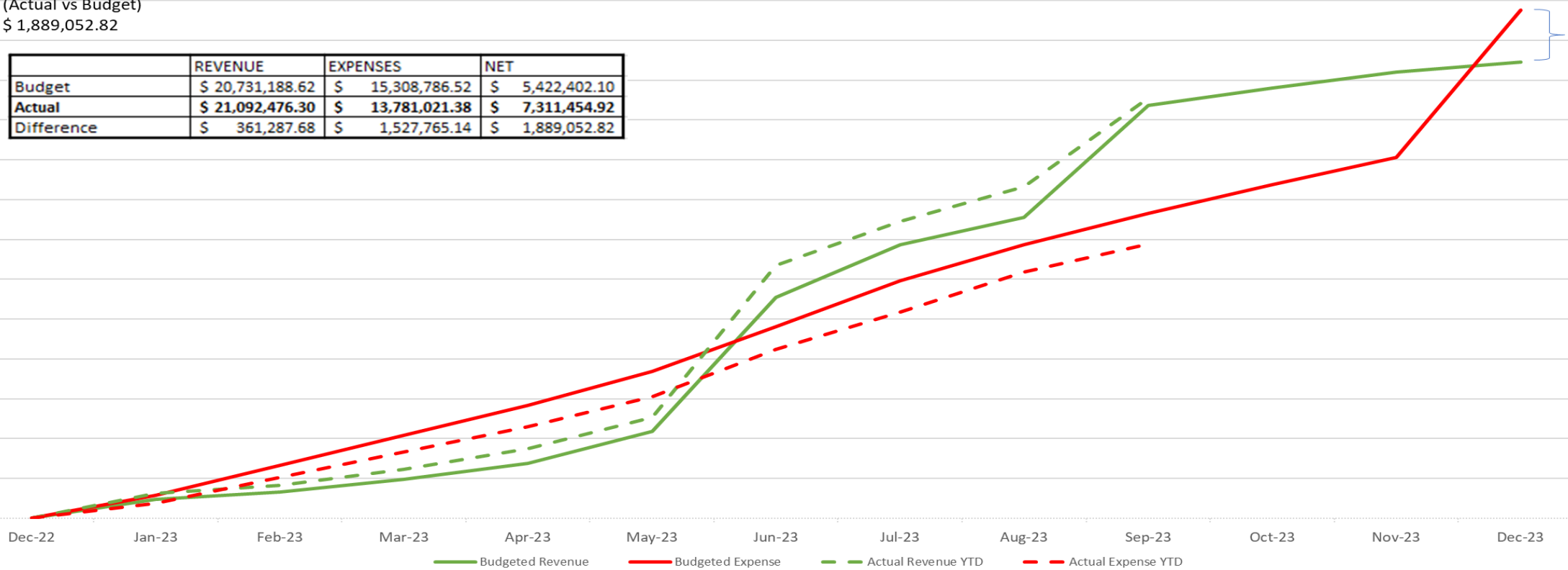
## OPERATIONS (GENERAL AND RECREATION FUNDS) BUDGET VS. ACTUAL

Millions

**YTD Net Difference**  
(Actual vs Budget)  
\$ 1,889,052.82

	REVENUE	EXPENSES	NET
<b>Budget</b>	\$ 20,731,188.62	\$ 15,308,786.52	\$ 5,422,402.10
<b>Actual</b>	\$ 21,092,476.30	\$ 13,781,021.38	\$ 7,311,454.92
<b>Difference</b>	\$ 361,287.68	\$ 1,527,765.14	\$ 1,889,052.82

Net Budgeted -  
Deficit  
(\$2,610,860)



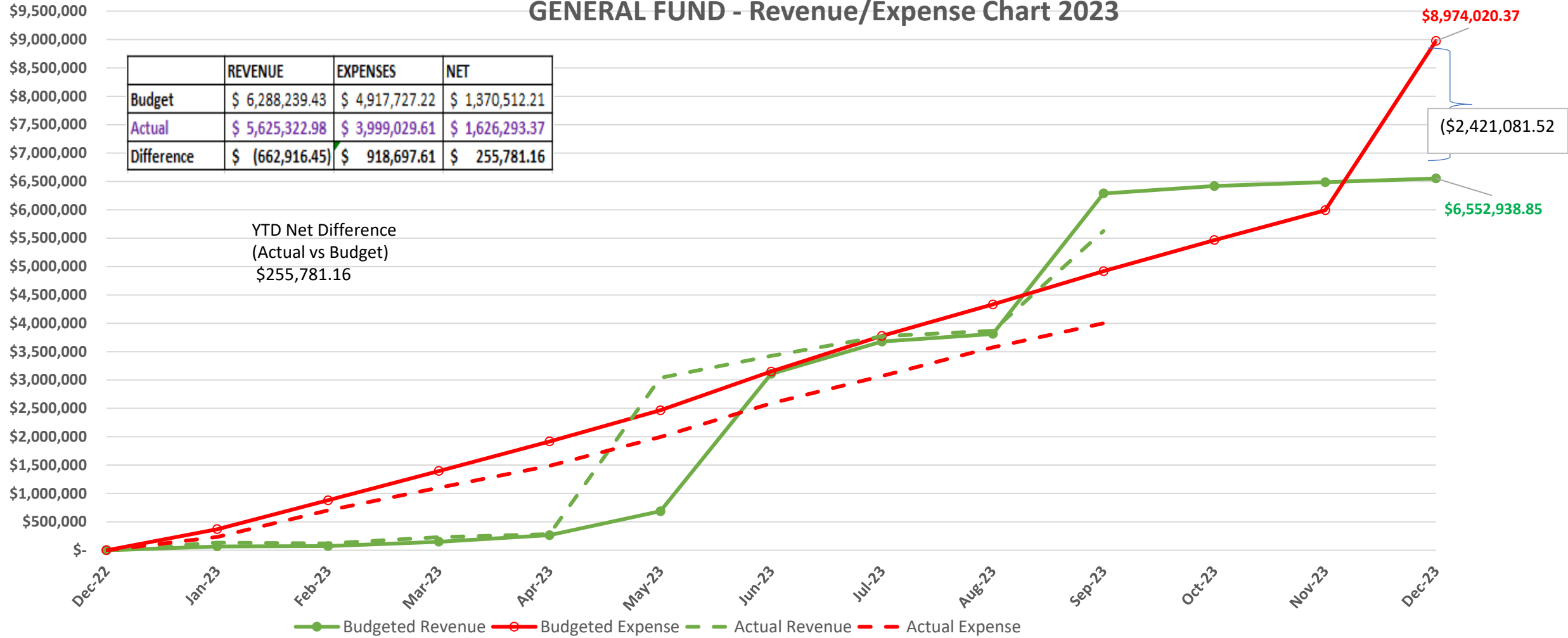
<b>Budgeted Revenue</b>	0.00	951,832.72	1,309,428.33	1,936,071.58	2,755,075.87	4,354,196.67	11,092,787.02	13,730,209.97	15,104,674.92	20,731,193.62	21,601,348.93	22,420,085.96	22,891,296.00
<b>Budgeted Expense</b>	0.00	1,159,952.54	2,672,199.31	4,159,926.92	5,676,794.21	7,374,322.05	9,617,965.83	11,930,550.05	13,736,239.47	15,308,756.29	16,733,253.57	18,121,162.94	25,502,156.00
<b>Actual Revenue YTD</b>	0.00	1,235,567.77	1,646,915.92	2,454,307.72	3,492,161.43	5,055,770.95	12,688,752.40	14,923,533.42	16,662,272.45	21,092,476.30	0.00	0.00	0.00
<b>Actual Expense YTD</b>	0.00	733,247.75	2,037,885.38	3,333,330.77	4,612,249.50	6,117,944.52	8,485,465.10	10,362,049.80	12,372,171.31	13,781,021.38	0.00	0.00	0.00

# Actuals 9/30/23

## GENERAL FUND - Revenue/Expense Chart 2023

	REVENUE	EXPENSES	NET
Budget	\$ 6,288,239.43	\$ 4,917,727.22	\$ 1,370,512.21
Actual	\$ 5,625,322.98	\$ 3,999,029.61	\$ 1,626,293.37
Difference	\$ (662,916.45)	\$ 918,697.61	\$ 255,781.16

YTD Net Difference  
(Actual vs Budget)  
\$255,781.16



<b>Budgeted Revenue</b>	-	66,967.14	72,991.27	150,107.81	266,037.34	687,112.88	3,107,337.45	3,677,092.73	3,811,286.34	6,288,239.43	6,418,222.83	6,485,812.71	6,552,938.85
<b>Budgeted Expense</b>	-	371,395.07	880,506.29	1,396,937.95	1,918,924.57	2,466,786.25	3,148,528.06	3,778,515.85	4,331,391.80	4,917,727.22	5,465,495.01	5,991,794.42	8,974,020.37
<b>Actual Revenue</b>	-	133,182.03	119,407.26	230,558.25	285,659.28	3,039,925.40	3,423,353.05	3,773,294.90	3,867,349.08	5,625,322.98	-	-	-
<b>Actual Expense</b>	-	233,357.07	702,099.64	1,103,741.76	1,489,652.59	1,997,188.26	2,589,837.57	3,071,818.90	3,574,800.13	3,999,029.61	-	-	-

# Actuals 9/30/23

## RECREATION FUND - Revenue/Expense Chart 2023

(\$189,779)

\$17,000,000  
 \$16,000,000  
 \$15,000,000  
 \$14,000,000  
 \$13,000,000  
 \$12,000,000  
 \$11,000,000  
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 \$9,000,000  
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 \$7,000,000  
 \$6,000,000  
 \$5,000,000  
 \$4,000,000  
 \$3,000,000  
 \$2,000,000  
 \$1,000,000  
 \$-

	REVENUE	EXPENSES	NET
Budget	\$ 14,442,949.19	\$ 10,391,059.30	\$ 4,051,889.89
Actual	\$ 15,467,153.32	\$ 9,781,991.77	\$ 5,685,161.55
Difference	\$ 1,024,204.13	\$ 609,067.53	\$ 1,633,271.66

YTD Net Difference  
 (Actual vs Budget)  
 \$1,633,271.66

Dec-22 Jan-23 Feb-23 Mar-23 Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23

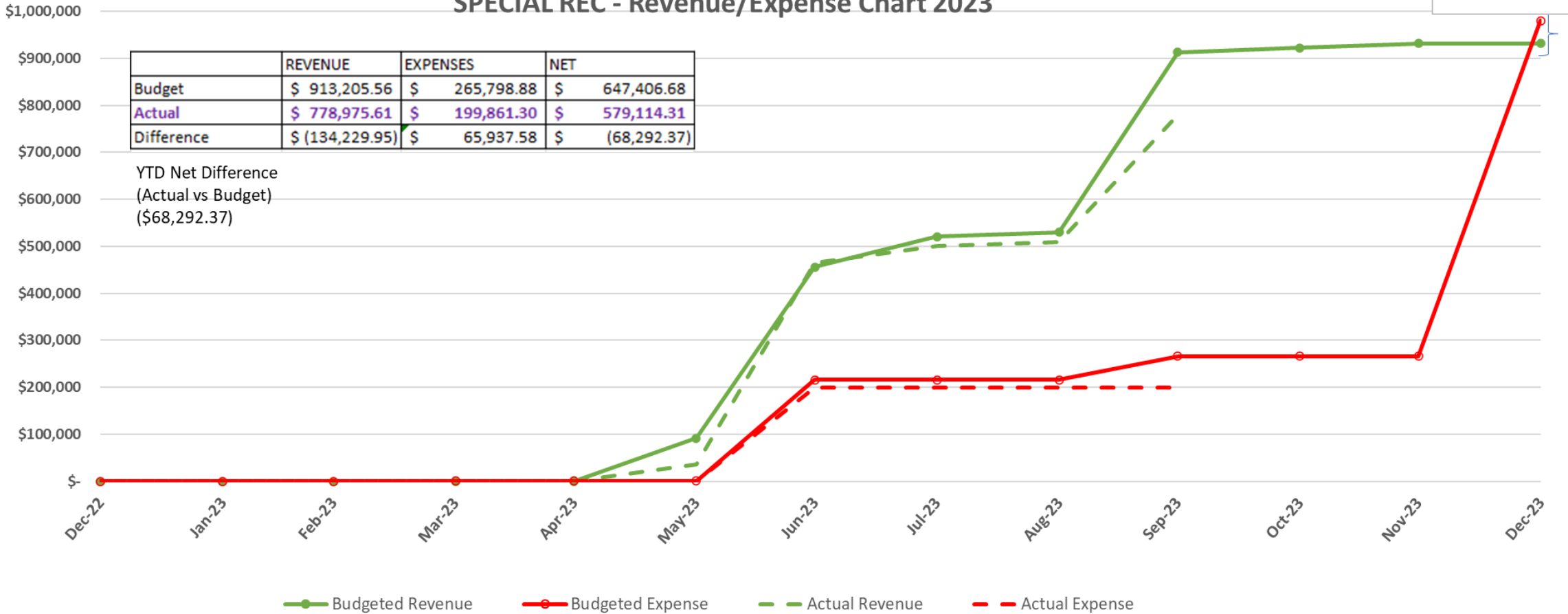
● Budgeted Revenue    
 ○ Budgeted Expense    
 - - - Actual Revenue    
 - - - Actual Expense

<b>Budgeted Revenue</b>	-	884,865.58	1,236,437.06	1,785,963.77	2,489,038.53	3,667,083.79	7,985,450.57	10,053,119.31	11,293,383.58	14,442,949.19	15,183,121.10	15,934,268.25	16,338,356.86
<b>Budgeted Expense</b>	-	788,557.47	1,791,693.02	2,762,988.97	3,757,869.64	4,907,541.23	6,469,432.81	8,145,125.88	9,404,877.90	10,391,059.30	11,267,788.79	12,129,401.52	16,528,136.17
<b>Actual Revenue</b>	-	1,103,684.26	1,527,508.66	2,223,749.47	3,206,502.15	4,383,677.02	9,265,399.34	11,150,238.51	12,794,923.36	15,467,153.32	-	-	-
<b>Actual Expense</b>	-	788,557.47	1,335,785.74	2,229,589.01	3,164,993.82	4,148,023.10	5,895,627.53	7,290,230.85	8,797,371.13	9,781,991.77	-	-	-



# Actuals 9/30/23

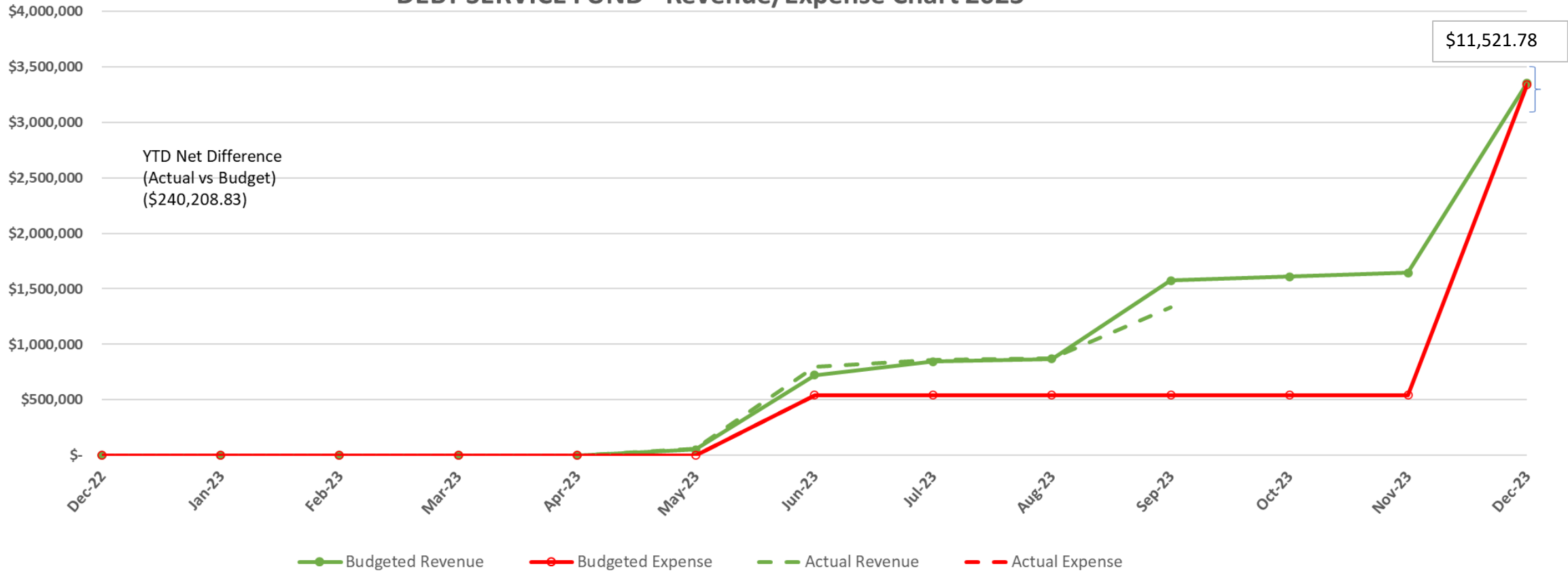
## SPECIAL REC - Revenue/Expense Chart 2023



<b>Budgeted Revenue</b>	-	-	-	-	91,600.10	455,670.92	520,899.88	530,218.30	913,205.56	922,523.98	931,842.40	931,842.40
<b>Budgeted Expense</b>	-	-	90.00	90.00	90.00	215,798.88	215,798.88	215,798.88	265,798.88	265,798.88	265,798.88	979,797.76
<b>Actual Revenue</b>	-	-	-	-	36,524.50	464,032.34	501,150.15	509,079.66	778,975.61	-	-	-
<b>Actual Expense</b>	-	-	-	-	-	199,501.30	199,501.30	199,861.30	199,861.30	-	-	-

# Actuals 9/30/23

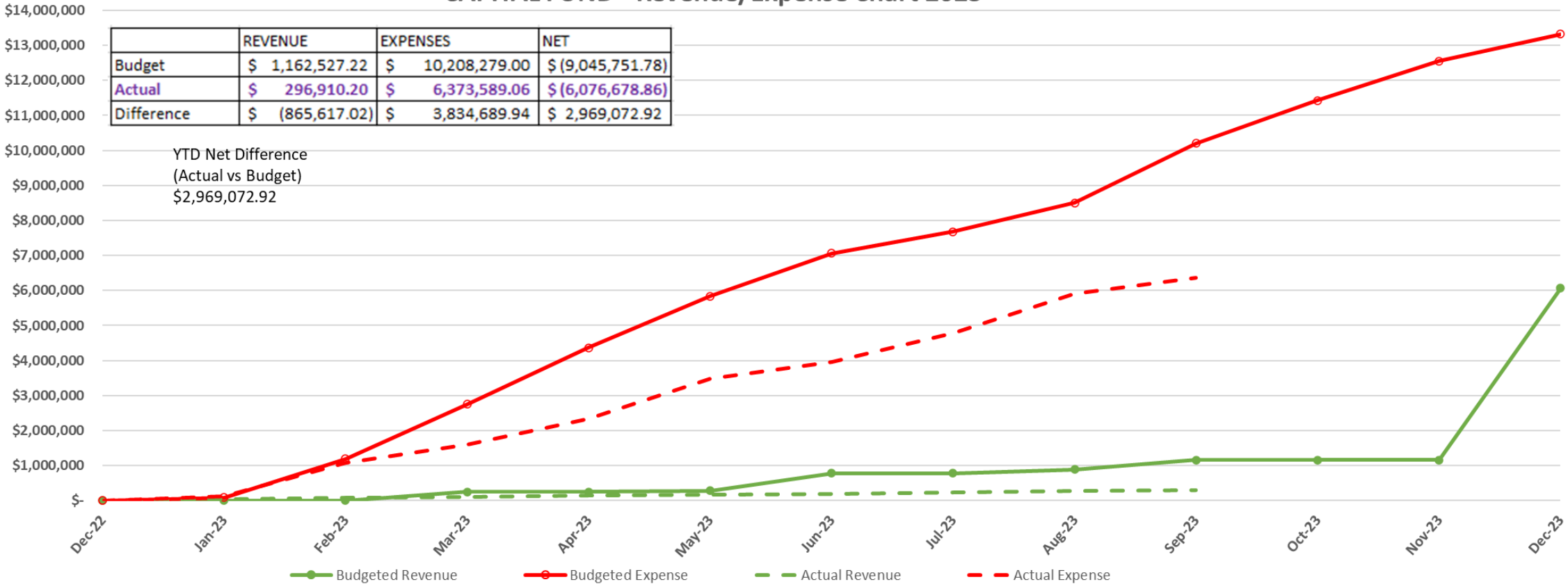
## DEBT SERVICE FUND - Revenue/Expense Chart 2023



<b>Budgeted Revenue</b>	-	-	-	-	-	52,437.11	722,559.96	844,019.72	870,322.04	1,576,065.67	1,610,409.50	1,643,915.64	3,353,721.78
<b>Budgeted Expense</b>	-	-	500.00	1,000.00	1,000.00	1,000.00	541,350.00	541,350.00	541,350.00	541,350.00	541,350.00	541,850.00	3,342,200.00
<b>Actual Revenue</b>	-	-	-	-	-	62,240.30	795,743.60	859,146.03	872,746.39	1,335,806.84	-	-	-
<b>Actual Expense</b>	-	-	475.00	475.00	950.00	-	541,300.00	541,300.00	541,300.00	541,300.00	-	-	-

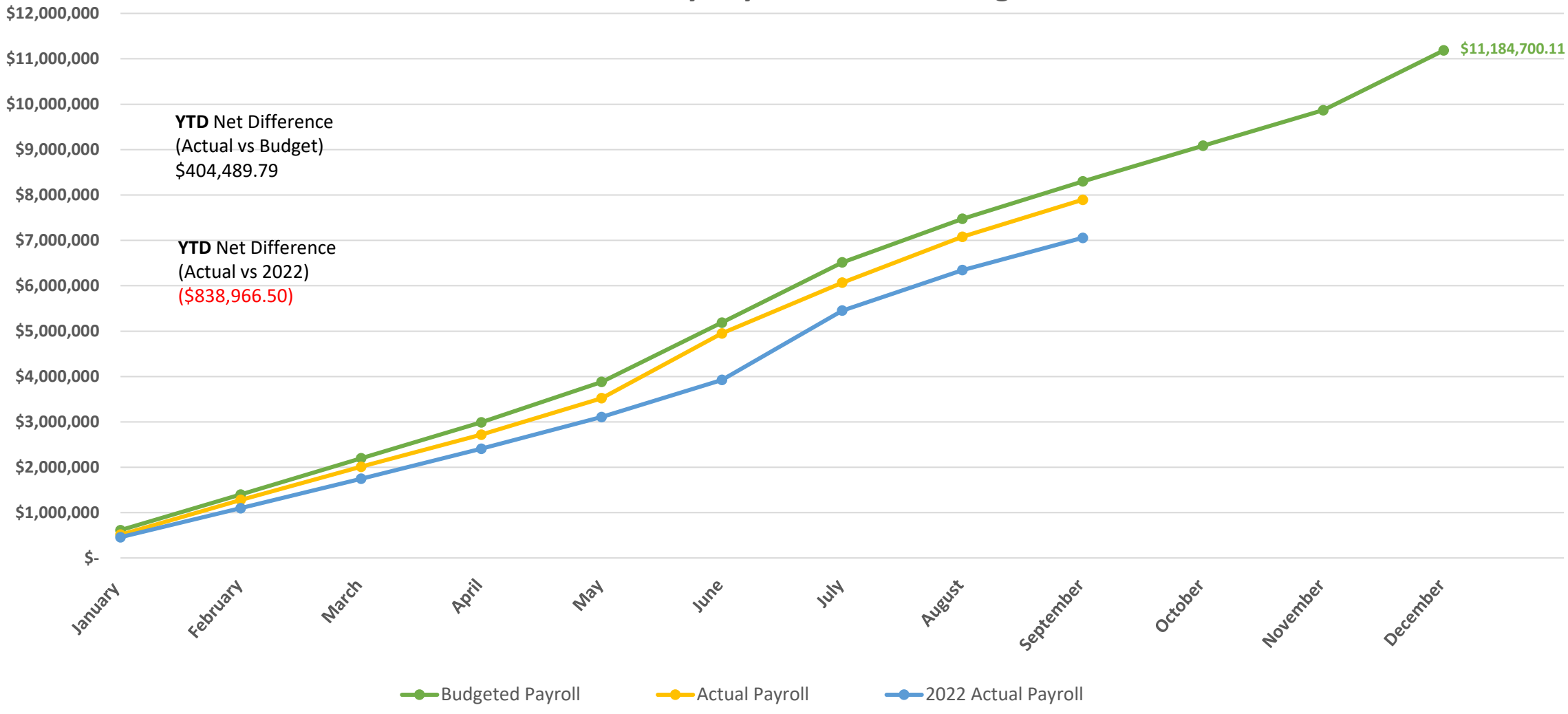
# Actuals 9/30/23

## CAPITAL FUND - Revenue/Expense Chart 2023



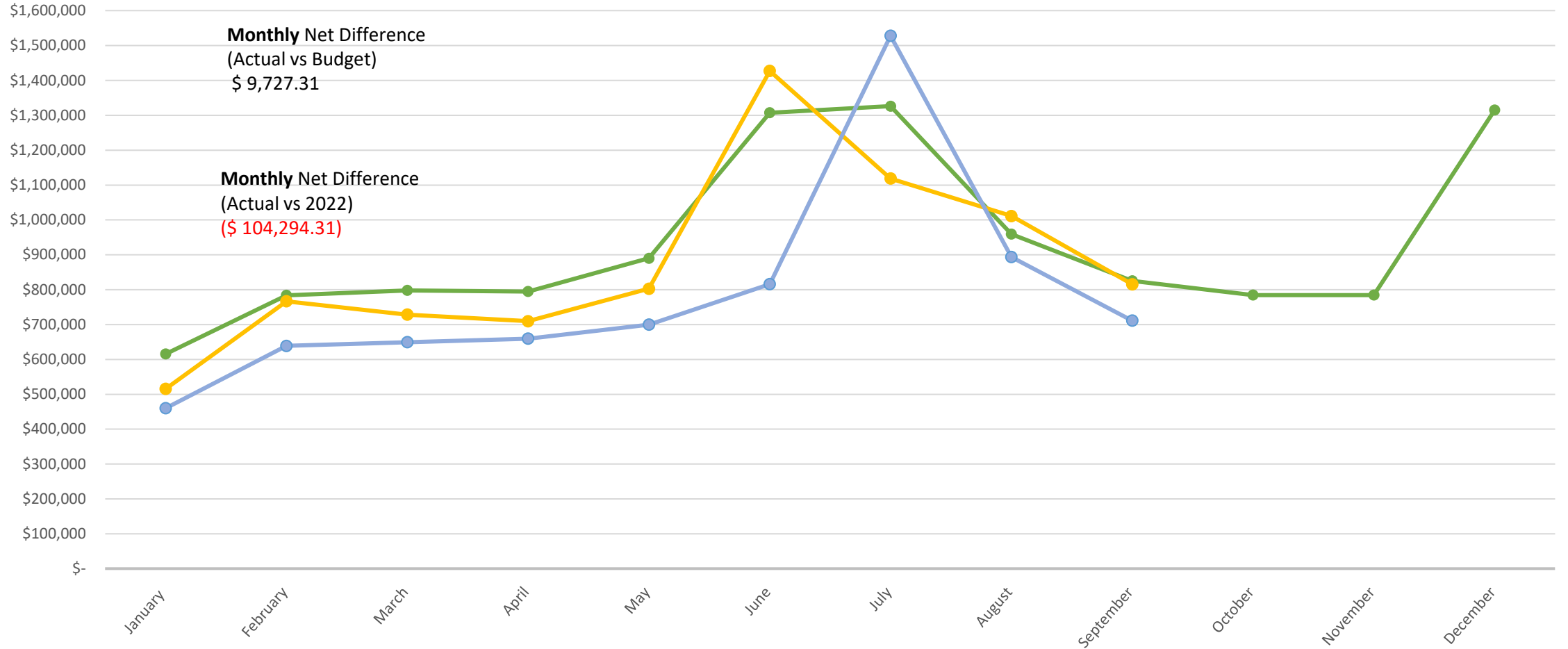
<b>Budgeted Revenue</b>	-	0.00	0.00	250,000.00	250,000.00	282,527.22	782,527.22	782,527.22	882,527.22	1,162,527.22	1,162,527.22	1,162,527.22	2,155,172.43
<b>Budgeted Expense</b>	-	79,968.00	1,194,615.74	2,745,264.00	4,359,597.00	5,842,487.00	7,056,405.00	7,680,812.00	8,498,452.00	10,208,279.00	11,429,322.00	12,555,124.00	13,319,642.00
<b>Actual Revenue</b>	-	39,995.56	72,469.45	104,659.67	134,267.95	166,981.62	192,338.02	230,306.84	282,185.75	296,910.20	-	-	-
<b>Actual Expense</b>	-	115,380.19	1,076,405.06	1,604,124.04	2,335,247.77	3,489,328.60	3,956,485.27	4,776,532.53	5,902,253.31	6,373,589.06	-	-	-

# Cumulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	615,482.86	1,399,262.73	2,197,111.43	2,991,811.64	3,881,972.09	5,189,433.56	6,515,588.40	7,474,814.57	8,300,081.96	9,084,738.76	9,869,263.47	11,184,700.11
Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86	388,483.03	433,645.71	539,997.57	580,324.48	408,486.96			
Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33	414,300.01	452,973.04	578,543.98	431,034.74	407,053.12			
Payroll 3						540,676.86						
Total Payroll (Actual) <span style="color: green;">▲</span>	515,424.06	1,281,886.00	2,010,457.48	2,720,072.67	3,522,855.71 <span style="color: green;">▲</span>	4,950,151.32	6,068,692.87	7,080,052.09	7,895,592.17			
2022 Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14	386,977.93	490,988.47	519,595.13	359,791.66			
2022 Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98	428,876.16	512,517.88	373,960.48	351,454.11			
2022 Payroll 3							524,469.48					
Total Payroll (Actual)	460,060.18	1,098,857.90	1,748,357.69	2,408,081.25	3,107,994.37	3,923,848.46 <span style="color: green;">▲</span>	5,451,824.29	6,345,379.90	7,056,625.67			

# NON CUMMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86	388,483.03	433,645.71	539,997.57	580,324.48	408,486.96	-	-	-
Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33	414,300.01	452,973.04	578,543.98	431,034.74	407,053.12	-	-	-
Payroll 3	-	-	-	-	-	540,676.86	-	-	-	-	-	-
<b>Total Payroll (Actual)</b>	<b>515,424.06</b>	<b>766,461.94</b>	<b>728,571.48</b>	<b>709,615.19</b>	<b>802,783.04</b>	<b>1,427,295.61</b>	<b>1,118,541.55</b>	<b>1,011,359.22</b>	<b>815,540.08</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Budgeted Payroll</b>	<b>615,482.86</b>	<b>783,779.87</b>	<b>797,848.70</b>	<b>794,700.21</b>	<b>890,160.45</b>	<b>1,307,461.47</b>	<b>1,326,154.84</b>	<b>959,226.17</b>	<b>825,267.39</b>	<b>784,656.80</b>	<b>784,524.71</b>	<b>1,315,436.64</b>
2022 Payroll 1	143,939.11	324,477.42	328,846.24	323,384.40	339,629.14	386,977.93	490,988.47	519,595.13	359,791.66	-	-	-
2022 Payroll 2	316,121.07	314,320.30	320,653.55	336,339.16	360,283.98	428,876.16	512,517.88	373,960.48	351,454.11	-	-	-
2022 Payroll 3	-	-	-	-	-	524,469.48	-	-	-	-	-	-
<b>Total Payroll (Actual)</b>	<b>460,060.18</b>	<b>638,797.72</b>	<b>649,499.79</b>	<b>659,723.56</b>	<b>699,913.12</b>	<b>815,854.09</b>	<b>1,527,975.83</b>	<b>893,555.61</b>	<b>711,245.77</b>	<b>-</b>	<b>-</b>	<b>-</b>



# Memorandum

**To:** Park Board of Commissioners

**From:** Liz Gogola, Director of Marketing; Brian Romes, Executive Director

**Date:** October 25, 2023

**Subject:** **Consideration to Approve Ordinance 2023-08 Renaming Cloverdale Park to Fontana-Pasquesi Park**

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## **Summary**

According to Park District policy, Park Property may be named after individuals or groups who have made substantial philanthropic donations toward the development of Park Property. The threshold for considering the naming of a park, building or facility includes contribution of an agreed upon dollar amount to fund all or part of the scheduled maintenance, repair and replacement of a baseball backstop, playground, tennis courts, basketball courts and appurtenant improvements located at the park. Provisions of a naming rights agreement include an agreed upon term to fund an endowment for the continued maintenance of the park. To this end, Staff has been in discussions Laurence Pasquesi regarding renaming rights agreement in exchange for a generous donation for Cloverdale Park.

Per the terms of the agreement, the Pasquesi family donated \$250,000 to the Parks Foundation of Highland Park to rename Cloverdale Park to Fontana-Pasquesi Park. The donation funds will be used to fund all or part of the scheduled maintenance, repair and replacement of a baseball backstop, playground, tennis courts, basketball courts and appurtenant improvements located at the park. The naming rights agreement was presented and approved by the Park Board of Commissioners at the August 23, 2023, Regular Board Meeting. The name has sat for a period of 60 days for public review.

## **Recommendation**

The Park Board of Commissioners will consider a motion to approve Ordinance 2023-08 Renaming Cloverdale Park to Fontana-Pasquesi Park.

**PARK DISTRICT OF HIGHLAND PARK**

**ORDINANCE NO. 2023-08**

**AN ORDINANCE NAMING A PARK OF THE  
PARK DISTRICT OF HIGHLAND PARK**

**WHEREAS**, Park District of Highland Park (Park District) owns and operates a park currently referred to as Cloverdale Park (the “Park”); and

**WHEREAS**, the naming and/or renaming of Park District Parks is governed by Park District Policy 4.02 “Policy for Naming or Renaming Parks, Buildings, and Facilities” (“Policy”); and

**WHEREAS**, the Policy authorizes the naming of a Park District Park by the affirmative vote of a four-fifths majority of the Board of Commissioners after discussion and a wait of at least sixty days before voting; and

**WHEREAS**, the Board of Commissioners entered into that certain Donation and Naming Rights Agreement, dated August 23, 2023, with Laurence and Maria Pasquesi (collectively, the “Donor”) (the “Donation Agreement”), a copy of which is attached hereto as Exhibit A;

**WHEREAS**, pursuant to the Policy and the Agreement, the District and Donor have agreed the District shall rename Cloverdale Park to Fontana-Pasquesi Park, subject to the terms and conditions of the Agreement;

**WHEREAS**, the Board of Commissioners first declared its intent to designate Cloverdale Park as “Fontana-Pasquesi Park” on August 23, 2023, more than sixty (60) days prior to the date of this Ordinance. and has received no public comment adverse to such designation;

**WHEREAS**, the Park District Board of Commissioners finds that it is in the best interest of the Park District and its residents to rename Cloverdale Park to Fontana-Pasquesi Park;

**NOW, THEREFORE BE IT ORDAINED** by the Board of Commissioners of the Park District of Highland Park that:

1. The foregoing recitals represent the Board of Commissioners’ legislative findings and are hereby incorporated as through fully restated herein,
2. Cloverdale Park is hereby designated as “Fontana-Pasquesi Park,” subject to the terms and conditions of the Agreement.
3. The Park District Executive Director or his designee is hereby authorized to take all action required to rename the park, including but not limited to, changing signs and logos, and notifying Park users and the general public of the name.

PASSED by roll call vote this 25th day of October 2023.

**ROLL CALL VOTE:**

AYE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAY: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Park Commissioners of the  
Park District of Highland Park

ATTESTED and RECORDED this  
25<sup>th</sup> of October 2023  
and published in pamphlet form.

\_\_\_\_\_  
Secretary, Park District of Highland Park



**Exhibit A**

**Donation and Naming Rights Agreement**





# Memorandum

**To:** Board of Park Commissioners

**From:** Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

**Date:** October 25, 2023

**Subject:** **Consideration to Approve the Design Services Agreement from Lamar Johnson for the Sunset Woods Improvements**

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## **Background**

At the September 27, 2023 Regular Meeting, staff reviewed the three Request for Qualifications submittals for design services for the Open Space Lands Acquisition and Development (OSLAD) Grant Project to implement Phase 1 of the Sunset Woods Master Plan which includes new multi-use basketball court, new skate park, new wheel friendly plaza, new game court, native planting and interpretation area. The scope also includes design services for related Capital Projects for replacement of athletic field and tennis lighting, assessment of existing tennis courts and associated drainage improvements. Staff received consensus from the Park Board of Commissioners to proceed with negotiating a fee with the top-ranked firm, Lamar Johnson Collaborative. Staff will present this proposal.

## **Recommendation**

The Park Board of Commissioners will consider a motion to approve the Design Services Agreement from Lamar Johnson for the Sunset Woods Improvements.



# Memorandum

**To:** Park Board of Commissioners

**From:** Ryan Ochs, General Manager/Superintendent of Golf Operations; Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

**Date:** October 25, 2023

**Subject:** **Consideration to Approve Two Proposals for Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road**

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## **Background**

A Request for Proposals was released on September 30, 2023, for an Agreement for Recreational Services of an Enterprise Facility at 2205 Skokie Valley Road, Highland Park, in consideration for payment to the Park District of Highland Park. The Park District received three RFP submittals: Ron Saslow Pickleball Dome, Golf Development Strategies and The Golf Practice, and The Golf Practice Partnership with The Highland Park Golf Learning Center. Submittals were required to present a plan for the following scope of work: the operation and management of an enterprise facility, with consideration given to a proposed design, construction, and financing at 2205 Skokie Valley Road. Proposals could be for all, or portions of the entire property.

## **Proposals Summary**

Staff provided an overview of the three firms, their proposals, and the financial impacts at the October Finance Committee Meeting and Facility and Recreation Committee Meeting.

- a. **Ron Saslow Pickleball Dome** proposed building a new Four-Season Dome structure with Pickleball courts and Padel courts and donate the Dome to the Park District upon completion. The new Dome will also feature a reception area, café, locker rooms and a pro shop. The Park District will operate the facility upon completion. The Park District is responsible for developing a Proforma.
- b. **Golf Development Strategies and The Golf Practice** proposed reimagining the driving range, reconfiguring the putting green and short game area, operating the dome “as is” in the short term with future long term improvement considerations, and expanding the food and beverage area. Golf Development Strategies and The Golf Practice will offer \$100,000 payment per year for rental of the space where the current dome is located, and a \$20,000 payment per year for the management fee of the Highland Park Golf Learning Center site. Golf Development

Strategies would assume all operational responsibilities and associated expenses for the entire site.

- c. **The Golf Practice Partnership with The Highland Park Golf Learning Center** proposed operational services. The Golf Practice will provide a \$20,000 yearly payment to the Park District for exclusive use of four grass hitting bays for Golf Practice coaches to provide instruction. Additionally, The Golf Practice will provide a revenue share agreement with the Park District for all golf programming (excluding private lessons). The Golf Practice will retain 75% of the gross revenue and share 25% of the gross revenue with the Park District of Highland Park.

**Recommendation**

Staff recommends consensus from the Park Board of Commissioners for staff to work with Park District Legal Counsel to further negotiate terms and develop a donor agreement with Ron Saslow and a licensee agreement with The Golf Practice. Agreements are anticipated to be considered for approval by the Park Board of Commissioners at the November Regular Board Meeting. Staff also recommends consensus for staff to continue negotiations directly with Golf Development Strategies on an agreement for future consideration.



# Memorandum

**To:** Park Board of Commissioners  
**From:** Brian Romes, Executive Director  
**Date:** October 25, 2023  
**Subject:** **Board Committee Updates**

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## **Summary**

Executive Director Romes will provide a summary of the items discussed at the October Committee Meetings.



# Memorandum

**To:** Park Board of Commissioners

**From:** Caitlin Deptula, Customer Experience Manager; Kari Acevedo, Assistant Director of Recreation, Nick Baird, Director of Recreation, Brian Romes, Executive Director

**Date:** October 25, 2023

**Subject:** **Scholarship Presentation**

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## **Summary**

Staff will provide a five-year trend analysis of grant-in-aid, SMILE, and FYI scholarship utilization.



# Memorandum

**To:** Park Board of Commissioners

**From:** Kari Acevedo, Assistant Director of Recreation, Nick Baird, Director of Recreation, Brian Romes, Executive Director

**Date:** October 25, 2023

**Subject:** **Hidden Creek AquaPark 2023 End of Season Report**

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## **Summary**

Staff will provide a 2023 end of season report for Hidden Creek AquaPark.



# EXECUTIVE DIRECTOR'S MONTHLY REPORT

## OCTOBER 25, 2023

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### UPCOMING MEETINGS

- Wednesday, November 8, 2023 / 5:00 p.m. / Decennial Committee Meeting
- Wednesday, November 8, 2023 / 6:00 p.m. / Workshop Meeting
- Tuesday, November 14, 2023 / 8:00 a.m. / Finance Committee Meeting
- Wednesday, November 15, 2023 / 6:00 p.m. / Regular Meeting

### UPCOMING EVENTS

- **Jack-O-Latern Geocache - Fri. Oct. 27 from 6:00 – 7:30 p.m. at Heller Nature Center**  
Follow the flowing faces of our jack-o-laterns as you walk the woods. **(Waitlist)**
- **Scary Skate – Fri. Oct. 27. From 7:00 – 8:30 p.m. at Centennial Ice Arena**  
Dress in costume to skate for free during this spooky event.
- **Scary Halloween Miniature Golf – Sat. Oct. 28 – Sun. Oct. 29 at Rivers Edge Mini Golf**  
Dress in costume to receive a discount on your round!
- **The Great Pumpkin Smash – Fri. Nov. 3 from 4:00 – 6:00 p.m. at the Preserve of Highland Park**  
Join us for a fun pumpkin-smashing, target-throwing, composting event as we bid farewell to the fall season in style. **Free Event**
- **Dia De Los Muertos – Sat. Nov. 4 from 1:00 – 4:00 p.m. at the Recreation Center of Highland Park**  
Honoring Our Past, Celebrating Our Future and Bridging Our Communities! Join us for a day of dance, music, art projects, and face painting. **Free Event**
- **Schools Off Programs – Fri. Nov. 10**
  - STREAM Explorers from 9:00 – 3:00 p.m. at WRC \$60R/\$75NR. Extended Care Additional \$30R/\$38NR
  - Wizards from 10:00 – 12:00 p.m. at Rosewood Beach. \$25/person. Enjoy wand decorating and potion making.
- **Grateful Dink Mixed Doubles Pickleball Tournament from 1:00 – 5:00 p.m. at RCHP**  
Round-robin non-elimination event. Teams play one game vs. each team. The tournament winners will be the team that wins the most matches. There are no playoffs. \$35/person.
- **Dad Bod 3x3 Basketball Tourney hosted by Parks Foundation Sun. Nov. 12 from 11:30 – 3:30 p.m. at RCHP**  
Each team has only 3 members. Three-Game Guarantee (2 pool games and 1 single elimination game). All proceeds benefit the Parks Foundation of Highland Park scholarship programs. Each individual player can choose to raise or pay a minimum of \$100 to participate, with an overall team goal of \$300 or more in donations. The team that raises the most receives a prize!
- **Family Art Night on Fr. Nov. 17 from 5:30 – 7:00 p.m. at West Ridge Center**  
Join us for this family fun event that allows your creativity to run wild. \$15R/\$20NR.

## DEER CREEK RACQUET CLUB – SEPTEMBER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Daily Court Rentals (Hours)</b>			
Tennis	45.25	144	84.50
Pickleball	N/A	N/A	10.5
Racquetball	18	41	14.25
<b>Private Lessons (Hours)</b>	234.25	297	233.50
<b>Drop-Ins</b>	115	204	135
<b>Memberships</b>	<b>719</b>	<b>449</b>	<b>912</b>

### News & Events

- Danny Cunniff Park hosted the Chicago Open for the APP Tour with over 850 participants August 30 - September 3.
- Our Women's travel team started for the 2023-2024 season.
- Memberships are record breaking!

## CENTENNIAL ICE ARENA – SEPTEMBER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Daily Drop-in Fees</b>			
Public Skate	0		127
Drop In Freestyle & Package Ice and Adult	0		321
Open Hockey	0		1
Open Gymnastics	0		0
Skate Rental	0		233
<b>Punches Passes Sold</b>			
Public and Adult Skate	0		5
Freestyle	0		0
Skate Rental	0		8
<b>Facility Rentals Total Hours</b>	<b>0</b>	<b>157.40</b>	<b>161.45</b>

### News & Events

- Fall 1 session started on Sept 5. There are currently 367 participants enrolled in gymnastics and 207 in skating with 140 enrolled in Packaged Ice.
- Public skate started Sept 5 with additional public skate hours added on non-school days and non-class days. We are 33 skaters ahead of 2021 regarding the number of public skaters for September.
- Centennial held our Grand Re-opening ribbon cutting ceremony on September 20.

## RECREATION CENTER OF HIGHLAND PARK – SEPTEMBER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Group Exercise Classes Conducted			
Group Exercise Participation/Visits	1,636	1,729	2,250
Fitness Floor Visits	6,032	6,400	7,674
Track Visits	328	350	643
Personal Training Participation 149	491 <sup>82</sup>	154 550	635
Personal Training Sales (Units)	230	265	308.25
<b>Personal Training Revenue</b>	<b>\$18,128.05</b>	<b>\$24,428.56</b>	<b>\$26,507.04</b>
Private Swim Lesson Participation	89	95	73
Private Swim Lesson Sales (Units)	34	37	32
<b>Private Swim Lesson Revenue</b>	<b>\$4,737</b>	<b>\$5,521.50</b>	<b>\$4,007.50</b>

MEMBERS	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Basic - Annual	892	1,343	1,399
All-Inclusive - Annual	202	315	324
Group Exercise only – Annual	137	204	207
Short-Term Promotional	15	0	20
Month to Month	10	N/A	0
30 Day	7	7	6
<b>Total Members</b>	<b>1,263</b>	<b>1,870</b>	<b>1,956</b>

### Fitness and Membership

- September's budgeted annual membership goal was 1,863. We ended the month with 1,930 annual memberships, 4% above the month's goal.
- Fall Membership Promotion began September 18 and ends on October 4. There were 39 enrollments between September 18 – 30. Final numbers will be reported in next month's report.
- Personal Training July revenue was positive 8.5% to budget.
- Group Ex class participation class average was 15 participants for the month.
- First time special event, Harvest Moon Yoga on September 29 sold out with 43 attendees. It was a spectacular evening at the beach with the full moon over the lake and 70 degrees.

### Aquatics

- Currently there is an extensive waitlist of private lesson clients due to staffing levels. Prime instructors have taken on as many lessons as their schedule will allow. Aquatic Supervisors will be attending two job fairs in the upcoming weeks to meet the needs of the private lesson waitlist.

# HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE – SEPTEMBER 2023

## Community Programs

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Heller Nature Center</b>			
Participants / Programs	1,085/58		199/14
<b>Rosewood Interpretive Center</b>			
Participants / Programs	45/3		31/2

### News & Events

- Teams Course has been busy with 39 programs lead in the month of September. (above number does not include teams course participants)

## SUNSET VALLEY GOLF CLUB - SEPTEMBER 2023

GOLF	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Golf Shop Sales</b>			
Golf Balls	970	541	760
Accessories	229	140	244
<b>Total Sales</b>	<b>1,199</b>	<b>681</b>	<b>1,004</b>
<b>Golf Rentals</b>			
Carts	3,677	2,517	3,561
<b>Golf Greens Fees</b>			
Resident	1,962		1,822
Nonresident	3,146		3,293
Outing/Tournaments	81		171
Other	0		0
<b>Total Green Fees</b>	<b>5,189</b>	<b>4,195</b>	<b>5,286</b>
<b>Misc. Sales</b>			
Sapphire Club	0	0	1
Permanent Tee Time	0	0	0
<b>Total Misc. Sales</b>	<b>0</b>	<b>0</b>	<b>1</b>

### News & Events

- 5,286 rounds in September.
- September 9 and 10 – Last weekend of permanent tee time and Appreciation Weekend.
- September 29 – Surpassed 36,000 rounds for 2023.
- September 12 and 13 – Greens Aerated
  - Fully recovered by Sep 30

## HIGHLAND PARK LEARNING CENTER – SEPTEMBER 2023

### Driving Range Monthly Sales Report (buckets sold)

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
January	428	543	458
February	567	750	496
March	585	680	612
April	677	1,388	1,082
May	1,675	3,562	2,122
June	2,202	4,402	2,714
July	2,413	4,787	2,958
August	2,268	4,750	2,698
September	1,537	3,210	1,649
October	711	1,125	
November	193	167	
December	303	292	
<b>Totals</b>	<b>13,559</b>	<b>25,656</b>	<b>14,789</b>

### Mini Golf Monthly Sales Report (rounds sold)

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
March	-	-	-
April	255	786	442
May	998	1,357	1,124
June	1,764	2,057	2,016
July	2,090	2,571	2,104
August	2,115	2,428	2,055
September	1,035	1,514	952
October	725	714	
November	131		
<b>Totals</b>	<b>9,113</b>	<b>10,714</b>	<b>8,693</b>

**News & Event**

- N/A

## DISTRICT WIDE RENTALS – SEPTEMBER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Heller Nature Center</b>			
Rentals	14	8	15
Party Package-Not Offered	0	0	0
<b>Rosewood Interpretive Center</b>			
Rentals	31	15	26.5
Party Package	0	0	0
<b>Recreation Center of Highland Park</b>			
Rentals	24	27	25
Party Packages	0	3	1
Athletics	0	0	0
Total Rentals	24	30	26
<b>West Ridge Center</b>			
Rentals	18	10	14
Party Packages	0	1	1
<b>Centennial Ice Arena</b>			
Party Packages	-	-	-
<b>Hidden Creek Aqua Park</b>			
Party Packages	16	20	24
<b>Park Avenue Yacht Club</b>			
Rentals	3	2	0

*Rentals listed as number of rental hours; Party Packages listed as number of packages*



## GRANT-IN-AID – SEPTEMBER 2023

**News & Events:**

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>SMILE</b>			
<b>Total YTD Subsidy</b>	<b>\$78,659.22</b>	<b>\$150,000.00</b>	<b>\$115,936.02</b>
<b>Households</b>			
100% Subsidy YTD	54		83
50% Subsidy YTD	6		2
<b>Total YTD</b>	<b>60</b>		<b>85</b>
<b>FYI</b>			
<b>Total YTD Subsidy</b>	<b>\$2,538.50</b>		<b>\$1,999.50</b>
<b>Households</b>			
50% Subsidy YTD	3		5
<b>FYI-Swim Lessons</b>			
<b>Total YTD Subsidy</b>	<b>\$6,136.00</b>		<b>\$4,360.00</b>
<b>Households</b>			
100% Subsidy YTD	60		41

**News & Events:**

- Updated report to separate SMILE and FYI from totals.
- Added FYI Swim Lesson Information.

# Marketing Board Report (Sept 13 – Oct 12)

## SOCIAL MEDIA



**6,004**  
FOLLOWERS



**2,559**  
FOLLOWERS

## EMAIL



**49%**  
OPEN RATE

**1.2%**  
CLICK RATE

## PDHP.ORG



**17,538**  
VISITORS

**27,635**  
PAGEVIEWS

**0m 38s**  
AVG. ENGAGEMENT  
TIME

## DIGITAL GUIDE



**265**  
VIEWS

## APP



**1,517**  
INSTALLATIONS

- The Recreation Center of Highland Park is maintaining the most visited page, followed by:
  - Highland Park Golf Learning Center
  - Deer Creek Racquet Club
- We reached over 6,000 Facebook followers this month! Our engagement was over 5,500 and reached almost 54,000 accounts; Instagram reached over 3,000 accounts.

# Graphics

**FREE!**

## THE GREAT PUMPKIN SMASH

**Fri, Nov 3 • 4-6pm**  
The Preserve of Highland Park • 1207 Park Ave. W.

SAY GOOD-BYE TO YOUR GOURDS THE SUSTAINABLE WAY & GET READY TO UNLEASH YOUR INNER PUMPKIN WARRIOR!

### DISCOVER THE JOY OF Ice Skating!

Registration Going On Now!

**FALL 2 SESSION BEGINS OCTOBER 23**

Spots Still Available!

Register & receive two complimentary public skate passes to use during your class session!

**CENTENNIAL ICE ARENA**

**DAD BOD 3 V 3 BASKETBALL TOURNAMENT**

Sun Nov 12 • 11:30am - 3:30pm  
Recreation Center of Highland Park  
1207 Park Ave West

Grab two of your best "Dad Bod" friends, toss up your sneakers, and shoot some hoops together for a great cause. All proceeds benefit the Parks Foundation of Highland Park scholarship program - ensuring all Highland and Highland Park families with financial challenges can participate in Park District programs.

**WASH STATE UNIVERSITY**

Thank you to our sponsors:

ALPS EXCHANGE, THE HOME DEPOT, RECREATION CENTER of Highland Park

## GRATEFUL DINKS

### MIXED DOUBLES PICKLEBALL TOURNAMENT

Sat, Nov 11 • 1-5pm  
Rec Center of Highland Park

The grooviest pickleball tournament in the Northshore!

Prepare to serve, dink, and rally your way to victory while enjoying the unmistakable tunes that define the Grateful Dead experience.

REGISTER TODAY! [pdhp.org](https://pdhp.org)

RECREATION CENTER of Highland Park

**NEW!**

## PUMPKIN POOL SPLASH!

Sat Oct 14 • 1-2:30pm  
Recreation Center of Highland Park  
All ages

Splash and dive for pumpkins at the indoor pool!

RECREATION CENTER of Highland Park

## Celebrate the Season with us!

Let us help you plan the perfect holiday party that your guests will never forget!

For more information, contact Debbie Pierce at 847.579.4047 or [dpierce@pdhp.org](mailto:dpierce@pdhp.org)

PARK DISTRICT of Highland Park

**LAST DAY!**

## FREE FITNESS FOR A MONTH!

Sign up for a membership by 9pm today & get the whole month of October FREE!

RECREATION CENTER of Highland Park

## PUMPKIN SPICE NOT SO NICE?

get started on your fall fitness goals!

Become a Fitness Club member by **OCTOBER 4** & get the month of October for **FREE!**

Use promo code **OCTFREE**

Offer only applies to annual Fitness Club memberships. Available to new members only. Expires Oct 4, 2023, 9pm CST.

SIGN UP TODAY AT [PDHP.ORG](https://pdhp.org)

GET IN. GET FIT. *Get Happy*

RECREATION CENTER of Highland Park

## CENTENNIAL ICE ARENA

### PUBLIC SKATE

M, Tu, Th, Fr | 11am-1pm  
Sa | 11:25am-12:10pm

Landing page +		↓ Sessions		
		27,635 100% of total	21	/get-involved/jobs 239
			22	/interactive-map/sunset-woods-park 237
			23	/sunset-woods-rocket-ship-park-is-now-open 229
			24	/bids-rfps 227
1	/	5,202	25	/rivers-edge-mini-golf 216
2	/recreation-center-of-highland-park	2,033	26	/recreation-center-of-highland-park/lap-open-swim 204
3	(not set)	1,952	27	/hidden-creek-aquapark 182
4	/recreation-center-of-highland-park/membership-passes/contact-us	1,850	28	/event/pumpkin-pool-splash 180
5	/recreation-center-of-highland-park/group-exercise-2	1,235	29	/event/free-try-skating-gymnastics-day 178
6	/highland-park-golf-learning-center	778	30	/deer-creek-racquet-club/pickleball-programs 175
7	/deer-creek-racquet-club	777	31	/event/mushroom-hunting-2 175
8	/rosewood-beach	752	32	/heller-nature-center/nature-programs 173
9	/deer-creek-racquet-club/memberships	718	33	/moraine-beach 172
10	/centennial-ice-arena	706	34	/centennial-ice-arena/figure-skating-hockey-programs 171
11	/heller-nature-center	618	35	/halloween-events 167
12	/event/free-truck-or-treat	418	36	/west-ridge-center 161
13	/project/park-avenue-north-beach-access-improvements	384	37	/recreation-center-of-highland-park/indoor-pickleball 156
14	/event/dad-bod-3x3-basketball-tournament	334	38	/basketball-programs 148
15	/recreation-center-of-highland-park/open-gym-2	316	39	/events 138
16	/pickleball	307	40	/centennial-ice-arena/gymnastics-programs 137
17	/recreation-center-of-highland-park/membership-passes	292	41	/our-story/staff-directory 131
18	/fall-2023	265	42	/dog-parks 128
19	/event/grateful-dink-pickleball-tournament	252	43	/project/the-preserve-of-highland-park 125
20	/rosewood-beach/interpretive-center-rentals	241	44	/lakefront-parking-decals 120
			45	/recreation-center-of-highland-park/learn-to-swim-programs 120

# Advertising

## Recreation Center of Highland Park

- Social Media
  - 538 clicks
  - 42,885 impressions
  - 1.3% click through rate (industry avg: 1.01%)
- Search Ads
  - 266 clicks
  - 4,827 impressions
  - 5.5% click through rate (industry avg: 6.15%)
- Geofencing
  - 64 visits
  - 95,350 impressions
  - \$0.004 cost per view



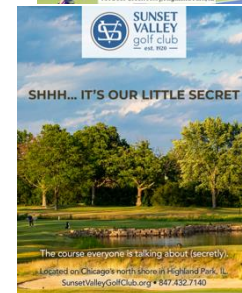
## Deer Creek Racquet Club

- Social Media
  - 481 clicks
  - 64,573 impressions
  - 0.75% click through rate (industry avg: 0.90%)



## Sunset Valley Golf Club

- Social Media
  - 836 clicks
  - 77,086 impressions
  - 1.1% click through rate (industry avg: 0.90%)



# New Technology

## Departmental Needs

I attended the IPRA Software Symposium in search of new and existing software solutions to best meet the growing needs of our customers and operations as it pertains to program registration, memberships, scheduling, private lessons/training, league management, and indoor/outdoor facility rentals. Collaboration between Marketing, Registration, and IT is currently taking place to develop a comprehensive list of criteria for potential new software to meet these needs. Any potential solutions that meet this criteria will be presented and evaluated by a full evaluation team. From the symposium, I learned that RecTrac has several newer modules that might meet these needs, and we will be speaking more with RecTrac directly to learn more about them.

## Heller Nature Center Marketing

### Heller Newsletter - Sept 2023

[Switch report](#) ▾

[Overview](#) [Activity](#) ▾ [Click Performance](#) [Content Optimizer](#) [Social](#) [E-commerce](#) [Inbox](#) [Analytics360](#)

1,524 Recipients

**Audience:** Heller Nature Center Newsletter

**Delivered:** Thu, Sep 14, 2023 3:00 PM

**Subject:** Notes From The Trail 🍂 Fall 2023 Newsletter

[View email](#) · [Download](#) · [Print](#) · [Share](#)

805 Opened	39 Clicked	2 Bounced	3 Unsubscribed
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Successful deliveries	1,522	99.9%	Clicks per unique opens	4.8%
Total opens	1,238		Total clicks	79
Last opened	10/16/23 3:55AM		Last clicked	10/10/23 9:43AM
Forwarded	0		Abuse reports	0

## DEER CREEK RACQUET CLUB – SUMMER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Adult Tennis</b>			
1.0 Drill & Play	4	4	6
2.0 Drill & Play	14	12	11
2.5 Drill & Play	16	12	26
3.0 Drill & Play	39	32	30
3.5 Drill & Play	25	24	42
4.0 Drill & Play	32	32	25
4.5 Drill & Play	4	0	0
Pickleball	90	98	267
<b>Total Adult Tennis</b>	<b>224</b>	<b>214</b>	<b>6</b>
<b>Junior Tennis</b>			
Red Ball 1 & 2	73	73	68
Orange Ball	19	25	10
Green Dot	13	15	5
JDP 1	17	12	12
JDP 2	13	10	12
JDP 3	2	2	2
Tournament Prep 1	10	5	3
Tournament Prep 2	4	4	5
Red Ball 1 & 2	73	73	68
<b>Total Junior Tennis</b>	<b>151</b>	<b>146</b>	<b>117</b>
<b>Youth Tennis Camp</b>			
Tennis Academy 3 Week	23	28	22
Tennis Academy 4 Week	19	20	30
Tennis Academy 7 Week	10	13	14
Tennis Academy Mini Camp	120	82	109
Tennis Academy Weekly Option	51	50	49
<b>Total Youth Tennis Camp</b>	<b>223</b>	<b>193</b>	<b>224</b>
<b>TOTAL PROGRAMS</b>	<b>598</b>	<b>553</b>	<b>748</b>

**Key Performance Highlights**

- N/A

**Key Performance Drivers**

- N/A

**News and Events**

- N/A

## CENTENNIAL ICE ARENA GYMNASTICS/SKATING SUMMER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Gymnastics</b>			
Adult / Child Gymnastics	46	46	29
Early Childhood Gymnastics	37	40	16
Youth Gymnastics	33	33	23
<b>Total Gymnastics</b>	<b>116</b>	<b>119</b>	<b>68</b>
<b>Hockey &amp; Figure Skating</b>			
Little Falcons Hockey	0	0	16
Adult Skating	0	5	0
Basic Skills Skating	0	0	66
Early Childhood Skating	0	40	32
Freestyle Skating	0	15	11
Specialty Skating & Showcase Team	0	15	0
<b>Total Hockey &amp; Figure Skating</b>	<b>0</b>	<b>75</b>	<b>125</b>
<b>TOTAL PROGRAMS</b>	<b>116</b>	<b>194</b>	<b>193</b>

### Key Performance Highlights

- Skating was back up at Centennial with 2 summer sessions. We did take a break to offer hockey clinics the first week in July.

### Key Performance Drivers

- Little Falcons ran a hockey class this summer that was not budgeted for.

### News and Events

- Gymnastics unexpectedly had to move out of Lincoln and back to Centennial. We were only able to hold the first summer session. Session 2 was canceled for the move and set up.



## RCHP FITNESS STATUS REPORT – SUMMER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Teen Fitness</b>			
Jr Cardio Strength Conditioning	N/A	N/A	N/A
Youth Boot Camp	N/A	N/A	N/A
Yoga	N/A	N/A	N/A
<b>Adult Fitness</b>			
Summer Solstice Yoga	0	0	0
<b>Total Fitness</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Key Performance Highlights**

- N/A

**Key Performance Drivers**

- N/A

**News and Events**

- N/A

## RCHP AQUATICS STATUS REPORT – SUMMER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Early Childhood Aquatics</b>			
Paddlers 1	30	15	21
Paddlers 2	32	15	17
Paddlers 3	16	10	9
<b>Total Early Childhood Aquatics</b>	<b>78</b>	<b>40</b>	<b>47</b>
<b>Parent Tot Aquatics</b>			
<b>Parent and Tot Water Readiness</b>	<b>27</b>	<b>20</b>	<b>24</b>
<b>Youth Aquatics</b>			
Little Swimmers 1	17	10	10
Little Swimmers 2	17	10	9
Little Swimmers 3	8	5	8
Junior Swim 1	7	5	3
Junior Swim 2	6	5	3
Stroke Development	3	8	3
<b>Total Youth Aquatics</b>	<b>58</b>	<b>43</b>	<b>36</b>
<b>Total Aquatics</b>	<b>163</b>	<b>103</b>	<b>107</b>

### Key Performance Highlights

- Due to the dehumidification project the indoor pool had to cut a session during the 2023 summer season. Typically, there are two, 4-week sessions but staff created one, 6 week session. During the summer session, there were no additional students added through the FYI program. Supervisor Mephram will fill spots during the fall to accommodate and utilize year-end funds.

### Key Performance Drivers

- N/A

### News and Events

- N/A

## HELLER NATURE CENTER – SUMMER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Community Programs	1,396	0	1,197
<b>Total Heller Programs</b>	<b>1,396</b>	<b>0</b>	<b>1,197</b>

## ROSEWOOD INTERPRETIVE CENTER – SUMMER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
Community Programs	64	0	175
<b>Total Rosewood Programs</b>	<b>64</b>	<b>0</b>	<b>175</b>

### Key Performance Highlights

- Community program participation increased at Heller by 113% and 16% at Rosewood compared to 2021.

### Key Performance Drivers

- Program increase was due to summer groups ready to attend field trips again.

### News and Events

- N/A

# HIGHLAND PARK LEARNING CENTER – SUMMER 2023

	2022 ACTUAL	2023 BUDGET	2023 ACTUAL
<b>Pre-Junior</b>			
Pre-Junior Short Game	16	16	31
Pre-Junior Full Swing	12	16	31
<b>Pre-Junior Total</b>	<b>28</b>	<b>32</b>	<b>62</b>
<b>Junior</b>			
Junior I	8	16	20
<b>Adult</b>			
Ladies	16	8	6
Adult	19	16	16
<b>Adult Total</b>	<b>35</b>	<b>24</b>	<b>22</b>
<b>Total HPGLC Programs</b>	<b>71</b>	<b>32</b>	<b>104</b>

**Key Performance Highlights**

- N/A

**Key Performance Drivers**

- N/A

**News and Events**

- N/A

## RECREATION – SPRING 2023

	2022 Actual	2023 Budget	2023 Actual
<b>ADULT ART</b>			
Adult Ceramics	31	36	35
Family Art Night	Not offered	N/A	18
Mixed Media Mania	Not offered	N/A	6
<b>Total Adult Art</b>	<b>31</b>	<b>36</b>	<b>59</b>
<b>ADULT ENRICHMENT</b>			
Coachable Canines Dog Training	Not offered	N/A	5
<b>Total Adult Enrichment</b>	<b>0</b>	<b>0</b>	<b>5</b>
<b>CHILDHOOD ENRICHMENT PROGRAMS</b>			
Camp Tot Stop	36	30	36
Kindermusik	Not offered	N/A	18
Little Bakers	Not offered	N/A	6
Mini Camp Tot Stop	Not offered	N/A	23
Safety Village	104	104	98
<b>Total Childhood Enrichment Programs</b>	<b>140</b>	<b>134</b>	<b>181</b>
<b>DANCE</b>			
Dance Classes	46	58	103
Dance Workshops	39	0	9
<b>Total Dance</b>	<b>85</b>	<b>58</b>	<b>112</b>
<b>PERFORMING ARTS</b>			
Private Piano Lessons	15	33	16

<b>SUMMER CAMPS</b>			
Specialty One Week Camps	46	105	137
Before and After Camp	55	100	98
Camp Sunshine	76	100	98
CIT Camp	38	36	34
Crew Camp	222	215	343
Take the Stage Camp	73	95	68
SPOT Camp	Not offered	N/A	146
<b>Total Camps</b>	<b>510</b>	<b>651</b>	<b>924</b>
<b>YOUTH ENRICHMENT</b>			
Magic Class	9	0	7
<b>TOTAL RECREATION PROGRAMS</b>	<b>619</b>	<b>742</b>	<b>1,059</b>

#### Notes

- Dance Classes include Ballet Magic, Premiere Ballet, Hip Hop, Dance With Me, Dance With Me & Jammin' Jungle, Kinder Dance.
- Dance Workshops include Unicorn Ballet Magic.
- Specialty One Week Camps include Dance Camp, Creative Dramatics Camp, Visual Arts Camp, Sewing and Fashion Design Camp, Adventures in STEM with Legos, Basti Training Baking Boot Camp, and ChessEd Camp.

#### Key Performance Highlights

- Summer recreation programming was steady this year. In addition to summer camps, a number of programs not previously offered in the summer had healthy enrollment.
- New this summer, the recreation department facilitated SPOT Camp (Summer Play at Oak Terrace). While not held at Oak Terrace due to construction, this week long camp intended to serve campers who are not enrolled in a full summer of camp was a great success at Danny Cunniff Park.

#### Key Performance Drivers

- Driving recreation success this summer are the efforts the team has put in throughout the academic year. Staff are continuing to foster relationships with families, having conversations about new offerings and taking feedback for future offerings.

#### News and Events

- Due to the successes of this season, the recreation team plans to continue non-camp programs, workshops and free events in 2024.

## ATHLETICS STATUS REPORT – SUMMER 2023

	2022 Actual	2023 Budget	2023 Actual
<b>BASEBALL</b>			
Parent Tot T-Ball	80	65	72
Sluggers	99	90	78
Pinto Softball	26	24	37
Double A	13	12	14
<b>Total Baseball</b>	<b>218</b>	<b>191</b>	<b>201</b>
<b>CAMPS</b>			
Varsity Camp Session 1	45	40	43
Varsity Camp Session 2	40	25	33
JV Camp Session 1	32	32	42
JV Camp Session 2	27	25	31
Mini Sports Camp	159	104	132
<b>Total Camps</b>	<b>303</b>	<b>226</b>	<b>281</b>
<b>Martial Arts</b>			
Tae Kwon Do	60	30	16
Karate	88	32	44
<b>Total MA</b>	<b>148</b>	<b>62</b>	<b>60</b>
<b>ATHLETICS TOTAL</b>	<b>669</b>	<b>479</b>	<b>542</b>

**Key Performance Highlights**

- N/A

**Key Performance Drivers**

- N/A

**News and Events**

- N/A