

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON MARCH 21, 2023 8:05 A.M.**

Present: Commissioner Bernstein, Commissioner Ruttenberg; President Grossberg

Absent: Commissioner Kaplan, Vice President Freeman

Also, Present: Executive Director Romes; Deputy Director Carr; Director Peters, Director Gogola; Director Smith; Director Voss; Director Murrin; Manager Ochs; Manager Schwartz; Coordinator Hejnowski

Guest Speaker: Ron Saslow, Jennifer Naylor

Additions to the Agenda

None.

The Minutes from the February 14, 2023 Finance Committee Meeting were approved.

March 2023 Bid Results

A. *2023 Asphalt Improvements Project bid*

Executive Director Romes introduced Ron Saslow and Jennifer Naylor, Highland Park Residents, who are working with Park District staff to explore options to further expand pickleball courts throughout PDHP parks.

Commissioner Bernstein would like to know how pickleball corelates to the asphalt bid.

Director Smith reported that the current bid includes two alternatives to convert 10 or 12 tennis courts into pickleball courts at Danny Cunniff Park. The lowest bidder was \$124,265 to convert 10 courts and \$132,905 to convert 12 courts. The cost also includes fencing, sound reduction screens, and bench installation with the court conversions.

Mr. Saslow is working with staff to donate a dome to permit pickleball play year round at Danny Cunniff Park. When considering the dome, staff are proposing the following options for the asphalt bid and would like feedback from the Finance Committee.

Option 1: Select an alternate from the bid (10 or 12 court conversion). However, if the long-term vision with the dome commences, the work completed will have to be torn up and redone.

Option 2: Paint 10 pickleball courts and install portable nets and sound reduction screens for \$77,000. Staff will work with Mr. Saslow to incorporate the long-term vision of the dome.

Option 3: Change the vision, convert the southern courts instead of the northern courts. Further planning is needed to acquire costs.

Option 4: Put the conversion project on hold after the dome is acquired so staff can further develop the long-term vision.

Option 5: Tape 10 pickleball courts and install portable nets and sound reductions screens for \$43,000.

President Grossberg and Commissioner Ruttenberg support the temporary options (painting or taping the tennis courts) as it allows staff to develop a relocation plan for the tennis courts before the permanent conversion occurs.

Staff received consensus from the Finance Committee to further investigate the proposed temporary solutions and bring a recommendation back to the Park Board of Commissioners for approval. Staff will also work with Mr. Saslow to further develop the long-term vision for a possible dome at Danny Cunniff Park.

Aside from the alternates pertaining to the pickleball court conversion, the bid includes asphaltting the parking lots at Central and Sunset Valley Golf Club, some cart paths, and basketball courts. Staff received three bids, the lowest bidder was Troch-McNeil Paving Company, Inc.

Staff will request that the Park Board of Commissioners approve the base bid and alternates, excluding the pickleball court conversions, from Troch-McNeil Paving Company, Inc at the upcoming Regular Meeting.

B. 2023 Park Avenue Dredging Project bid

Director Smith reported that the District received one bid which was significantly over budget. Staff have rebid the project. An update and recommendation will be provided at the March 29 Regular Board Meeting.

C. 2023 Weeding and Landscape Services bid

Director Voss reported that staff received three bids. The lowest bid was from Fleck's Landscaping in the amount of \$45,435, which is \$1,984 under budget.

Staff received consensus from the Finance Committee to place the bid proposal from Fleck's Landscaping on consent agenda at the March 29, 2023 Regular Board Meeting.

D. 2023 Hidden Creek AquaPark Deck Chairs bid

Director Murrin reported that staff may rebid the project and will provide an update and recommendation at a future meeting to request approval from the Park Board of Commissioners.

Sunset Valley Golf Club Golf Cart Update

Manager Ochs reported that while staff received approval from the Park Board of Commissioners to enter into a five-year lease agreement with EZGO for golf carts, staff explored the costs to purchase the EZGO carts through Sourcewell and found there is a significant savings in purchasing the carts due to the trade in value vs. leasing. Staff reviewed the savings breakdown and the impacts to the Park District's 1-year funding model.

Staff received consensus from the Finance Committee to place the purchase of the EZGO golf carts and GPS through the Sourcewell cooperative in the amount of \$743,425.37 in 2024 on the consent agenda at the March 29 Regular Board Meeting.

Park Avenue North Beach Project Design Firm Proposal Update

Manager Schwartz reported that In 2022 the Park District was awarded \$400,000 from the Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) Grant program for the Park Avenue Beach Access Improvement Project. The resolution committing funds to this project was approved by the Park Board on August 24, 2021. The project proposed for the grant is consistent with the Park Avenue Preferred Concept Plan Drawings also approved on August 24, 2021.

The OSLAD approved project scope focuses on the north beach area and includes improvements to pedestrian access, an ADA compliant boardwalk along the beach, reconfiguring and rehabilitation of the vehicular parking lot, landscaping, and a fishing area. Phase 1 focused on the north lot. Phase 2 focused on some additional components on the north lot and some on the south.

The Park District received two proposals, Hitchcock Design Group and the Lakota Group, for the design of the Park Avenue Access Improvement Project. Hitchcock Design Group's proposal is \$105,600 and the Lakota Group's proposal is \$149,100.

The Park Board of Commissioners have worked with both firms but based on the cost savings from the Hitchcock Design Group proposal, the Finance Committee recommends placing this item under New Business at the March 29 Regular Meeting, since the Finance Committee is in favor of accepting the proposal from Hitchcock Design Group instead of the Lakota Group.

Deer Creek Racquet Club Locker Room Improvement Project Update

Manager Schwartz reported that staff are looking to renovate the wet areas of the locker rooms with new fixtures, new tile, new partitions, and new carpet. Staff are considering three renovation approach options:

Option 1: Tile, carpet, and fixtures would follow standard design and bidding process. Design fees came in at \$21,000. Staff are anticipating high installation costs.

Option 2: Tile renovation would be completed with the existing projects being completed at Deer Creek Racquet Club, carpet selection and installation would be done in-house, the fixtures would require design assistance, but the installation would be completed in-house. The design fees are not to exceed \$10,000.

Option 3: Tile renovation would be completed with the existing projects being completed at Deer Creek Racquet Club, carpet selection and installation would be done in-house, and the fixture design and installation would be completed in-house. There are no costs for design fees.

Commissioner Bernstein would like staff to bid out the project.

Director Smith reported that the planning department could put together the specs and designs to be bid out.

Commissioner Bernstein is not advocating everything be completed in-house, so long as the cost for a contractor is within reason. \$21,000 is not within reason.

Other Business

None.

Finance Committee Meeting Minutes
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Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 9:49 a.m.

Respectfully submitted,

Roxanne Hejnowski

Roxanne Hejnowski, Assistant Secretary