

NOTICE OF WORKSHOP MEETING

Wednesday, February 14, 2024

Workshop Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

WORKSHOP MEETING AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ADDITIONS TO THE AGENDA**
- IV. **PUBLIC COMMENT FOR ITEMS ON AGENDA**
- V. **2024 ADA ACCESSIBILITY AUDIT AND TRANSITION PLAN**
- VI. **CONSTRUCTION PROJECT UPDATES**
 - a. **Sunset Woods Park Improvements project**
- VII. **REVIEW OF VOUCHERS**
- VIII. **OTHER BUSINESS**
- IX. **OPEN TO PUBLIC TO ADDRESS THE BOARD**
- X. **CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XI. **ACTION FROM CLOSED SESSION IF ANY**
- XII. **ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: February 14, 2024

Subject: **2024 ADA Accessibility Audit and Transition Plan**

Summary

The Park District of Highland Park is committed to inclusion and providing equal public recreation opportunities in the most integrated setting to individuals with disabilities, as defined under applicable law. This includes complying with the Americans with Disabilities Act (ADA), the Illinois Human Rights Act (IHRA), and all other applicable local, state, and federal laws.

As a Distinguished Accredited Agency with IAPD, The Park District of Highland Park regularly reviews and updates an ADA Transition Plan annually. This Plan identifies physical obstacles to accessibility, describes the methods to be used to make facilities accessible; provides a recommended schedule for making the access modifications; and a yearly schedule for making the modifications. At least every 5 years the Park Board will formally review the plan and at least every 10 years the Park Board will formally approve the Park District ADA Transition Plan. Consistent with this practice, the Park District will hire a consulting firm to conduct a comprehensive access audit to ADA compliance and overall inclusive access at all facilities and parks.

The Park District has budgeted funds in 2024 to complete an ADA Access Audit and update the Park District's ADA Access Transition Plan. The Park District's most recently reviewed this plan with the Park Board in 2019 and an ADA audit was last completed in 2010 by Recreation Accessibility Consultants. The Park District sought a proposal for the 2024 Audit from the same consulting group which is now referred to as the Accessibility Practice of the WT Group. The project team has extensive experience with Park District's in the region and experience with accessibility, particularly as it relates to recreational facilities. Staff will provide a project overview and review the proposal which includes an audit, site reports, transition plan, community and staff engagement facilitation, and a final report. The proposed scope also follows Distinguished Accreditation standard requirements.

Financial Impact

Capital Budget	\$68,000
WT Proposal	\$54,790
Variance	\$13,210 Under Budget

Recommendation

Staff will be seeking approval from the Park Board of Commissioners for the 2024 ADA Accessibility Audit and Transition Plan Proposal from WT Group at the February 28 Regular Park Board Meeting.



Memorandum

To: Park Board of Commissioners

From: Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: February 14, 2024

Subject: **Construction Project Updates**

Summary

Staff will provide updates for the following capital purchases and construction projects:

- Sunset Woods Park Improvements project

To: Board of Park Commissioners

From: Samantha Santizo- Accounts Payable Administrator
 Mari-Lynn Peters - Finance Director
 Brian Romes - Executive Director

Date: February 14, 2024

Subject: Bills presented for the Board's review on February 14, 2024.
 Checks written January 30, 2024 to February 08, 2024.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
January 30, 2024 Emergency Checks	\$ 3,394.18
February 05, 2024 Emergency Check	\$ 4,619.29
February 08, 2024	\$ 639,009.88
Void Payments	\$ -
Bank Drafts	\$ 57,525.61
P-Card	\$ 74,964.75
TOTAL	\$ 779,513.71

PAYROLL DISBURSEMENTS

TOTAL	\$ -
GRAND TOTAL	\$ 779,513.71



Park District of Highland Park, IL

Check Register

Packet: APPKT03962 - 1/30/24 Parks Foundation-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16344	PARKS FOUNDATION OF HIGHLAND P/	01/31/2024	Regular	0.00	174.19	190268
013024	Invoice	01/30/2024	Foundation funds collected at PDHP-January...	0.00	174.19	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	174.19
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	174.19

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2024	174.19
			<hr/>
			174.19



Park District of Highland Park, IL

Check Register

Packet: APPKT03960 - 1/30/24 Windstream-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
17515	WINDSTREAM	01/30/2024	Regular	0.00	3,219.99	190267
76186300	Invoice	01/22/2024	January 2024	0.00	3,219.99	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	3,219.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	3,219.99

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2024	3,219.99
			<hr/>
			3,219.99



Park District of Highland Park, IL

Check Register

Packet: APPKT03967 - 2/5/24 Plansource-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19484	PLANSOURCE	02/05/2024	Regular	0.00	4,619.29	190269
020524	Invoice	02/05/2024	IMRF Retiree Insurance-February 2024 Prem...	0.00	4,619.29	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	4,619.29
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	4,619.29

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	4,619.29
			<hr/>
			4,619.29



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16895	312 COMMUNICATIONS INC	02/08/2024	Regular	0.00	18,760.00	190270
97814	Invoice	01/12/2024	4/18/23-12/26/23 Informacast Project	0.00	18,760.00	
16895	312 COMMUNICATIONS INC	02/08/2024	Regular	0.00	1,135.94	190271
97784	Invoice	06/09/2023	Cisco Firepower Management Center/Applia...	0.00	1,135.94	
15147	ABC PRINTING COMPANY	02/08/2024	Regular	0.00	327.89	190272
281664	Invoice	01/25/2024	Spring Registration Banners	0.00	327.89	
10034	ABSOLUTE HOME IMPROVEMENTS	02/08/2024	Regular	0.00	2,050.00	190273
2023 Signs Invoice..	Invoice	02/06/2024	2023 Districtwide Signage Installation	0.00	2,050.00	
19993	ACP CREATIVIT, LLC	02/08/2024	Regular	0.00	852.00	190274
INV185847	Invoice	12/20/2023	Inovonics EchoStream Security Wireless Rece..	0.00	852.00	
10055	AEREX PEST CONTROL	02/08/2024	Regular	0.00	73.00	190275
2549013	Invoice	01/17/2024	January 2024-Pest Control	0.00	73.00	
16946	ALL AMERICAN EXTERIOR SOLUTIONS	02/08/2024	Regular	0.00	25,860.00	190276
67107	Invoice	11/09/2023	2023 Roof Improvement Project	0.00	25,860.00	
20615	ALYSSA SCHAPPACHER	02/08/2024	Regular	0.00	65.00	190277
2237363	Invoice	02/05/2024	Refund	0.00	65.00	
10111	AMALGAMATED BANK OF CHICAGO	02/08/2024	Regular	0.00	475.00	190278
Trust# 1857181003	Invoice	02/01/2024	Tax Park Bonds, Series 2020	0.00	475.00	
17301	WILSON SPORTING GOODS CO.	02/08/2024	Regular	0.00	412.51	190279
4544790685	Invoice	01/27/2024	NXT 16 / Synthetic Gut Power 16 WH	0.00	412.51	
20071	AVALON PETROLEUM COMPANY	02/08/2024	Regular	0.00	1,102.00	190280
009171	Invoice	01/10/2024	Unleaded fuel 1/10/24	0.00	1,102.00	
10327	BRIAN DUMAS	02/08/2024	Regular	0.00	116.81	190281
020524	Invoice	02/05/2024	Reimbursement-Costco Purchase 1/31/24	0.00	116.81	
20147	CHICAGO COMMUNICATIONS LLC	02/08/2024	Regular	0.00	2,202.00	190282
Quote No. 81152...	Invoice	01/23/2024	HSA Multisensor 15MP Camera/Mount Adap...	0.00	2,202.00	
10502	CITY OF HIGHLAND PARK	02/08/2024	Regular	0.00	513.66	190283
020124 004546	Invoice	02/01/2024	750 Lincoln Ave W 11/1/23-1/31/24	0.00	149.96	
020124 005735	Invoice	02/01/2024	0 Cavell Ave 11/1/23-1/31/24	0.00	9.35	
020124 006536	Invoice	02/01/2024	1800 Spruce Ave 11/1/23-1/31/24	0.00	27.27	
020124 026489	Invoice	02/01/2024	2255 Ridge Rd 11/1/23-1/31/24	0.00	145.55	
020124 026496	Invoice	02/01/2024	1160 Cavell Ave 11/1/23-1/31/24	0.00	155.13	
020124 026500	Invoice	02/01/2024	1435 Arbor Ave 11/1/23-1/31/24	0.00	26.40	
10537	COMMONWEALTH EDISON COMPANY	02/08/2024	Regular	0.00	3,935.99	190284
012324 18122640...	Invoice	01/23/2024	636 Ridge Rd 12/20/23-1/23/24	0.00	3,935.99	
10537	COMMONWEALTH EDISON COMPANY	02/08/2024	Regular	0.00	1,320.42	190285
012424 72610440...	Invoice	01/24/2024	1240 Fredrickson Pl (POGO) 12/21/23-1/24/...	0.00	1,320.42	
10537	COMMONWEALTH EDISON COMPANY	02/08/2024	Regular	0.00	91.81	190286
012324 18147670...	Invoice	01/23/2024	ES Egandale 1N Park 12/20/23-1/23/24	0.00	91.81	
10537	COMMONWEALTH EDISON COMPANY	02/08/2024	Regular	0.00	3,437.36	190287
01.26.24 1730330...	Invoice	01/26/2024	Balance Owed	0.00	3,437.36	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10537	COMMONWEALTH EDISON COMPANY	02/08/2024	Regular	0.00	2,953.39	190288
012624 17303300..	Invoice	01/26/2024	NS Clavey 1E Rt 41 12/21/23-1/24/24	0.00	2,953.39	
10624	DANIEL CREANEY COMPANY	02/08/2024	Regular	0.00	5,100.00	190289
46325	Invoice	01/17/2024	Cunniff Park-Lump Sump Fee/Topograhic Su...	0.00	1,150.00	
46326	Invoice	01/18/2024	Dec 2023-Topographic Survey Rem Lump S...	0.00	3,950.00	
18562	DAVIS BANCORP INC	02/08/2024	Regular	0.00	3,278.00	190290
119242	Invoice	12/31/2023	Armored Transportation December 2023	0.00	1,639.00	
119920	Invoice	01/31/2024	Armored Transportation January 2024	0.00	1,639.00	
19073	DEBORAH WINTON	02/08/2024	Regular	0.00	46.00	190291
2237364	Invoice	02/05/2024	Refund	0.00	46.00	
10762	DUNLOP SPORTS GROUP AMERICAS	02/08/2024	Regular	0.00	1,251.72	190292
7783730 SO	Invoice	01/25/2024	TB Grand Prix Regular Duty 3B - Quantity 432	0.00	1,251.72	
17122	DYNEGY ENERGY SERVICES	02/08/2024	Regular	0.00	36,058.97	190293
331665724011	Invoice	01/30/2024	December 2023-January 2024	0.00	36,058.97	
17719	CONSTELLATION NEWENERGY - GAS D	02/08/2024	Regular	0.00	3,084.45	190294
3946116	Invoice	01/24/2024	1201 Park Ave W-December 2023	0.00	3,084.45	
10914	FOX VALLEY FIRE & SAFETY CO	02/08/2024	Regular	0.00	10,321.00	190295
IN00655605	Invoice	01/11/2024	1/5/24 Fire Sprinkler System Repair	0.00	10,321.00	
10954	MAGIC OF GARY KANTOR	02/08/2024	Regular	0.00	314.60	190296
020124	Invoice	02/01/2024	2/1/24 Magic Class-22 students	0.00	314.60	
10974	GEWALT HAMILTON ASSOCIATES INC	02/08/2024	Regular	0.00	5,833.62	190297
5121.002-6	Invoice	01/17/2024	Deck Replacement CA Services 11/27/23-12...	0.00	4,034.69	
5974.000-7	Invoice	01/12/2024	Preserve Trail-Services 11/27/23-12/31/23	0.00	1,798.93	
20611	GLENN YANCY	02/08/2024	Regular	0.00	180.00	190298
2229713	Invoice	01/30/2024	Refund	0.00	180.00	
11105	HIGHLAND PARK ELECTRIC	02/08/2024	Regular	0.00	15,475.00	190299
00156010824	Invoice	01/08/2024	Fink Park pond aeration electrical field 12/26...	0.00	11,800.00	
156010824	Invoice	01/08/2024	Fink Park pond aeration electrical feed 1/8 &...	0.00	3,675.00	
19645	HOLABIRD & ROOT, LLC	02/08/2024	Regular	0.00	81,000.00	190300
0134330	Invoice	01/29/2024	Professional Services 12/1/23-12/31/23	0.00	81,000.00	
20612	HOUSE OF DOORS, INC.	02/08/2024	Regular	0.00	511.25	190301
21551	Invoice	01/29/2024	10/19/23 Preserve Pole Barn-Garage Door R...	0.00	511.25	
12440	ILLINOIS OFFICE OF THE STATE FIRE M.	02/08/2024	Regular	0.00	280.00	190302
9686229	Invoice	10/24/2023	10/19/23 West Ridge & Centennial boiler in...	0.00	280.00	
18561	J MILLER MARKETING INC	02/08/2024	Regular	0.00	2,380.00	190303
26304	Invoice	01/05/2024	January 2024 Online Management	0.00	840.00	
26378	Invoice	02/05/2024	February 2024 Online Management	0.00	1,540.00	
15081	JASON HEER	02/08/2024	Regular	0.00	160.00	190304
012424	Invoice	01/24/2024	Arena flag football Ref.-4 games on 12/17/23	0.00	160.00	
20619	JESSICA ERNEST	02/08/2024	Regular	0.00	88.70	190305
2238726	Invoice	02/06/2024	Refund	0.00	88.70	
20609	JESSICA TARSCHIS	02/08/2024	Regular	0.00	319.00	190306
1914231	Invoice	05/11/2023	Refund	0.00	319.00	
18669	KELSEY PAYNE	02/08/2024	Regular	0.00	73.00	190307
2230281	Invoice	01/30/2024	Refund	0.00	73.00	
18474	LRS, LLC	02/08/2024	Regular	0.00	1,844.48	190308

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
LR5589391	Invoice	01/25/2024	2205 Skokie Valley Rd 2/1/24-2/29/24	0.00	84.24	
LR5589496	Invoice	01/25/2024	883 Sheridan Rd 2/1/24-2/29/24	0.00	84.24	
LR5589497	Invoice	01/25/2024	31 Park Ave 2/1/24-2/29/24	0.00	46.46	
LR5589498	Invoice	01/25/2024	2821 Ridge Rd 2/1/24-2/29/24	0.00	84.24	
LR5589499	Invoice	01/25/2024	701 Deer Creek Pkwy 2/1/24-2/29/24	0.00	145.91	
LR5589500	Invoice	01/25/2024	636 Ridge Rd 2/1/24-2/29/24 & Loose Yards...	0.00	291.14	
LR5589501	Invoice	01/25/2024	3100 Trail Way 2/1/24-2/29/24	0.00	329.76	
LR5589503	Invoice	01/25/2024	1240 Fredrickson PI (POGO) 2/1/24-2/29/24	0.00	396.73	
LR5589949	Invoice	01/25/2024	1201 Park Ave W 2/1/24-2/29/24	0.00	381.76	
20607	MAKOM SOLEL LAKESIDE	02/08/2024	Regular	0.00	50.00	190309
2228671	Invoice	01/29/2024	Refund	0.00	50.00	
19703	MARI-LYNN PETERS	02/08/2024	Regular	0.00	152.81	190310
102223	Invoice	10/22/2023	NPRA Conference-10/6/23-10/13/23 Reimbu..	0.00	152.81	
19542	MARI-LYNN PETERS - PETTY CASH	02/08/2024	Regular	0.00	392.76	190311
020824	Invoice	02/08/2024	Reimbursement for Petty Cash-West Ridge	0.00	392.76	
20413	MATTHEW ARBIT	02/08/2024	Regular	0.00	24.00	190312
2224302	Invoice	01/25/2024	Refund	0.00	24.00	
20618	MATTHEW MARTERSTECK	02/08/2024	Regular	0.00	30.00	190313
2237371	Invoice	02/05/2024	Refund	0.00	30.00	
20608	MATTHEW SHATZKAMER	02/08/2024	Regular	0.00	320.00	190314
1859759	Invoice	03/23/2023	Refund	0.00	160.00	
1914292	Invoice	05/11/2023	Refund	0.00	160.00	
18589	MEG WAXMAN	02/08/2024	Regular	0.00	160.00	190315
1859773	Invoice	03/23/2023	Refund	0.00	160.00	
20614	MICHELLE ANIXTER	02/08/2024	Regular	0.00	115.00	190316
2237358	Invoice	02/05/2024	Refund	0.00	115.00	
11802	MIDWEST INSTITUTE OF PARK EXECUT	02/08/2024	Regular	0.00	25.00	190317
2024 Dues Invoice	Invoice	01/24/2024	2024 MIPE Annual Membership-Casey Lawler	0.00	25.00	
20617	MINGA GONZALEZ	02/08/2024	Regular	0.00	148.00	190318
2237367	Invoice	02/05/2024	Refund	0.00	148.00	
13604	NORTH SHORE GAS	02/08/2024	Regular	0.00	8,522.52	190319
011724 06011450...	Invoice	01/17/2024	Deer Creek 12/14/23-1/14/24	0.00	2,815.41	
011724 06011450...	Invoice	01/17/2024	RCHP 12/14/23-1/14/24	0.00	2,248.99	
011724 06022257...	Invoice	01/17/2024	1390 Sunset Rd 12/14/23-1/14/24	0.00	131.55	
011724 06024054...	Invoice	01/17/2024	1377 Clavey Rd 12/14/23-1/14/24	0.00	230.15	
011924 06011450...	Invoice	01/19/2024	1240 Fredrickson PI 12/14/23-1/17/24	0.00	2,309.56	
011924 06024054...	Invoice	01/19/2024	2900 Trailway CunniffPark Shelter 12/15/23-...	0.00	273.92	
011924 06024054...	Invoice	01/19/2024	3100 Trail Way 12/14/23-1/17/24	0.00	247.76	
011924 06024054...	Invoice	01/19/2024	Aquatic Park 12/14/23-1/17/24	0.00	265.18	
20613	NORTH SHORE SPORTS AND WELLNES	02/08/2024	Regular	0.00	12,200.00	190320
CFL112823HP	Invoice	02/01/2024	Chicagoland Feeder Basketball League-Fees	0.00	12,200.00	
14914	NORTH SHORE WATER RECLAMATION	02/08/2024	Regular	0.00	8,243.81	190321
5215480	Invoice	12/23/2023	3420 Krenn Ave 5/22/23-9/1/23	0.00	4.07	
5240672	Invoice	01/27/2024	1240 Fredrickson PI 5/12/23-11/8/23	0.00	211.64	
5240681	Invoice	01/27/2024	640 Ridge Rd 6/14/23-9/15/23	0.00	111.93	
5240996	Invoice	01/27/2024	0 Central Ave 6/13/23-9/15/23	0.00	8.14	
5241183	Invoice	01/27/2024	1377 Deer Creek Pkwy (Maint) 6/14/23-9/15...	0.00	48.84	
5241494	Invoice	01/27/2024	1220 Fredrickson PI 6/14/23-9/14/23	0.00	5,291.00	
5243338	Invoice	01/27/2024	Golf Learning Center 2205 Skokie 6/14/23-9...	0.00	150.59	
5243342	Invoice	01/27/2024	1390 Sunset Rd 6/14/23-9/15/23	0.00	183.15	
5243351	Invoice	01/27/2024	1801 Sunset Rd 6/14/23-9/15/23	0.00	36.63	

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
5243694	Invoice	01/27/2024	125 Central Av NorthShore Yacht Club 6/14-...	0.00	59.02	
5243715	Invoice	01/27/2024	1201 Park Ave W 6/14/23-9/15/23	0.00	763.13	
5243728	Invoice	01/27/2024	1801 Sunset Rd 6/14/23-9/15/23	0.00	545.38	
5243884	Invoice	01/27/2024	3100 Trailway 6/13/23-9/15/23	0.00	687.83	
5243905	Invoice	01/27/2024	2700 Trail Way 6/14/23-9/15/23	0.00	93.61	
5243953	Invoice	01/27/2024	1377 Deer Creek Pkwy 6/14/13-9/15/23	0.00	30.53	
5243955	Invoice	01/27/2024	1390 Sunset Rd 6/14/23-9/15/23	0.00	18.32	
	Void	02/08/2024	Regular	0.00	0.00	190322
11998	PARK DISTRICT RISK MGMT AGCY	02/08/2024	Regular	0.00	199,247.79	190323
0124133H	Invoice	01/31/2024	January 2024-Employee Health Insurance	0.00	199,247.79	
11998	PARK DISTRICT RISK MGMT AGCY	02/08/2024	Regular	0.00	31,143.15	190324
0124133	Invoice	01/31/2024	January 2024-Liability Insurance	0.00	31,143.15	
20610	RANI NOLAN	02/08/2024	Regular	0.00	50.00	190325
1913928	Invoice	05/11/2023	Refund	0.00	50.00	
12211	RICOH USA, INC	02/08/2024	Regular	0.00	774.84	190326
5068797042	Invoice	01/17/2024	Copies 12/17/23-1/16/24	0.00	774.84	
19366	ROBERTA JACOBS	02/08/2024	Regular	0.00	39.50	190327
2237369	Invoice	02/05/2024	Refund	0.00	39.50	
16459	SANTO SPORT STORE	02/08/2024	Regular	0.00	11,864.00	190328
710116	Invoice	01/22/2024	1 Adult short sleeve pullover/1 Adult b-core ...	0.00	66.00	
710119	Invoice	01/22/2024	156 Youth Baseball Pants & 52 Adult Baseball..	0.00	11,752.00	
710130	Invoice	01/22/2024	2 Badger Adult B-Core Short Sleeve Shirts	0.00	46.00	
12393	SMITHGROUP, INC.	02/08/2024	Regular	0.00	9,900.00	190329
0176091	Invoice	01/17/2024	Park Ave Boat Launch Construction Admn 7/...	0.00	9,900.00	
18900	STUCKEY CONSTRUCTION COMPANY,	02/08/2024	Regular	0.00	116,882.10	190330
Pay Request #3	Invoice	12/31/2023	Pay Request #3 Hidden Creek AquaPark-Pool...	0.00	116,882.10	
19971	PLAY-WELL TEKNOLOGIES	02/08/2024	Regular	0.00	900.00	190331
DB24331	Invoice	11/30/2023	9/12/23-11/7/23 Adventures in STEM w/LE...	0.00	900.00	
12664	JOHNSON CONTROLS SECURITY SOLUT	02/08/2024	Regular	0.00	1,940.03	190332
10508497	Invoice	12/15/2023	1/1/2024-3/31/2024 Fire Monitoring Service	0.00	1,940.03	
20620	UNITEDLEX CORPORATION	02/08/2024	Regular	0.00	1,000.00	190333
092046	Invoice	11/09/2023	Services through 11/7/23-Deductible	0.00	1,000.00	
18398	WE GOT GAME, LLC	02/08/2024	Regular	0.00	1,600.00	190334
2308	Invoice	01/11/2024	2023-2024 Winter Camp Camps Coaching-C...	0.00	1,600.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	107	64	0.00	639,009.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	107	65	0.00	639,009.88

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	639,009.88
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			639,009.88



Park District of Highland Park, IL

Check Register

Packet: APPKT03956 - Bank Draft 1/25/24 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	01/25/2024	Bank Draft	0.00	4,352.15	DFT0004594
012624 ICMA 457	Invoice	01/25/2024	1/26/24 ICMA 457 Deductions Plan#302037	0.00	4,352.15	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,352.15
EFT's	0	0	0.00	0.00
	1	1	0.00	4,352.15

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2024	4,352.15
			<hr/>
			4,352.15



Park District of Highland Park, IL

Check Register

Packet: APPKT03953 - Bank Draft 1/25/24 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	01/25/2024	Bank Draft	0.00	285.00	DFT0004593
012524 ICMA Roth	Invoice	01/25/2024	Pay Period 1/26/24 ICMA Roth IRA Plan#705...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2024	285.00
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			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03958 - Bank Draft 1/29/24 Health Equity INV6108685

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	01/29/2024	Bank Draft	0.00	115.50	DFT0004596
INV6108685	Invoice	01/29/2024	Jan 2024 HC FSA/DC FSA/HCDC FSA Admin F...	0.00	115.50	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	115.50
EFT's	0	0	0.00	0.00
	1	1	0.00	115.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2024	115.50
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			115.50



Park District of Highland Park, IL

Check Register

Packet: APPKT03957 - Bank Draft 1/29/24 Health Equity INV6125437

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	01/29/2024	Bank Draft	0.00	660.52	DFT0004595
INV6125437	Invoice	01/29/2024	2024 HCFS A Visa Card Paym/2023 PMB Pay...	0.00	660.52	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	660.52
EFT's	0	0	0.00	0.00
	1	1	0.00	660.52

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2024	660.52
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			660.52



Park District of Highland Park, IL

Check Register

Packet: APPKT03972 - Bank Draft 2/6/24 Health Equity INV6148148

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	02/06/2024	Bank Draft	0.00	527.65	DFT0004619
INV6148148	Invoice	02/06/2024	Visa Card Payments/PMB Payments HCFS	0.00	527.65	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	527.65
EFT's	0	0	0.00	0.00
	1	1	0.00	527.65

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	527.65
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			527.65



Park District of Highland Park, IL

Check Register

Packet: APPKT03974 - Bank Draft 2/8/24 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11177	ILL MUNICIPAL RETIREMENT FUND	02/08/2024	Bank Draft	0.00	51,584.79	DFT0004620
013124	Invoice	02/08/2024	January 2024 IMRF Contributions	0.00	51,584.79	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	51,584.79
EFT's	0	0	0.00	0.00
	1	1	0.00	51,584.79

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	51,584.79
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			51,584.79



Park District of Highland Park, IL

Check Register

Packet: APPKT03951 - P-Card Statement 12/8/23-1/7/24 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	01/07/2024	Bank Draft	0.00	74,964.75	DFT0004592
10524	Invoice	01/05/2024	P-Card with PA	0.00	7,308.93	
123123	Invoice	12/31/2023	P-Card with PA	0.00	67,655.82	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	1	0.00	74,964.75
EFT's	0	0	0.00	0.00
	2	1	0.00	74,964.75

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2024	74,964.75
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			74,964.75