

NOTICE OF THE REVISED WORKSHOP MEETING

Wednesday, March 13, 2024
Workshop Meeting
6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

WORKSHOP MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSIDERATION TO APPROVE THE DESIGN SERVICES AGREEMENT FROM WOODHOUSE TINUCCI ARCHITECTS FOR THE LOT 3 PADDLE FACILITY
- VI. CONSIDERATION TO APPROVE THE DESIGN SERVICES AGREEMENT FROM GEWALT HAMILTON ASSOCIATES FOR THE LOT 3 PADDLE FACILITY
- VII. CONSTRUCTION PROJECT UPDATES
 - a. Park Avenue Boating Facility North Beach Improvements Project
 - b. Park Avenue Boating Facility South Parking Lot Restoration Project
 - c. Sunset Woods Park Improvements Project
 - d. Old Elm and Port Clinton Playground Replacement Project
 - e. Larry Fink Memorial Park Baseball Field Improvement Project
- VIII. REVIEW OF VOUCHERS
- IX. OTHER BUSINESS
- X. OPEN TO PUBLIC TO ADDRESS THE BOARD
- XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS
ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XII. ACTION FROM CLOSED SESSION IF ANY

XIII. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Board of Park Commissioners

From: Jeffrey Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: March 13, 2023

Subject: **Consideration to Approve the Design Services Agreement from Woodhouse Tinucci Architects for the Lot 3 Paddle Facility**

Background

On December 13, 2023, the Park Board of Commissioners approved a Restricted Donation Agreement with Ron Saslow to help fund the Park District's construction of a bubble-style indoor paddle facility (Paddle Facility) where patrons can participate in pickleball and padel sports and other complementary recreational activities. In accordance with this Agreement, the Park District will hold all necessary contracts for the design and construction of the new facility.

Separately, the Park Board of Commissioners approved the second amendment to Lot 3 Lease Agreement with the City of Highland Park on January 31, 2024. In accordance with this Second Amendment, the Park District agrees to construct sewer and water facilities on the property and be responsible to hold all necessary contracts for design and construction.

Woodhouse Tinucci Architects has provided a proposal for architectural services including design development, construction documents, permitting for the entire project, bidding and construction administration. A summary of the design services agreement scope is as follows:

- Full architectural services related to Interior construction of office space, pro-shop, changing rooms and restrooms including design, documentation, permitting and construction administration.
- MEP engineering services associated with new plumbing, electrical and ventilation for office spaces.
- New electrical services to facility.
- Paving/stripping plan for interior court layout.
- Compilation of full drawing package for permitting.
- Permitting assistance and coordination for direct responsibilities above, and management of permitting process via Owner's other consultants.

Recommendation

The Park Board of Commissioners will consider a motion to approve the Design Services Agreement from Woodhouse Tinucci Architects for the Lot 3 Paddle Facility authorizing the Executive Director to enter into a Professional Services Agreement.



Memorandum

To: Board of Park Commissioners

From: Jeffrey Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: March 13, 2023

Subject: **Consideration to Approve the Design Services Agreement from Gewalt Hamilton Associates for the Lot 3 Paddle Facility**

Background

On December 13, 2023, the Park Board of Commissioners approved a Restricted Donation Agreement with Ron Saslow to help fund the Park District's construction of a bubble-style indoor paddle facility (Paddle Facility) where patrons can participate in pickleball and padel sports and other complementary recreational activities. In accordance with this Agreement, the Park District will hold all necessary contracts for the design and construction of the new facility.

Separately, the Park Board of Commissioners approved the second amendment to Lot 3 Lease Agreement with the City of Highland Park on January 31, 2024. In accordance with this Second Amendment, the Park District agrees to construct sewer and water facilities on the property and be responsible to hold all necessary contracts for design and construction.

Gewalt Hamilton Associates has provided a proposal for civil engineering design services for exterior utility improvements, as well as development of construction documents, bidding assistance, permit coordination and construction administration. A summary of the design services agreement scope is as follows:

- Water service (capable of feeding fire hydrants and an interior fire suppression System)
- Hot mix asphalt pavement within interior footprint of dome foundation
- Coordination with Geotechnical and environmental engineer
- Traffic and parking study (if necessary)

Recommendation

The Park Board of Commissioners will consider a motion to approve the Design Services Agreement from Gewalt Hamilton Associates for the Lot 3 Paddle Facility authorizing the Executive Director to enter into a Professional Services Agreement.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: March 13, 2024

Subject: **Construction Project Updates**

Summary

Staff will provide updates for the following capital purchases and construction projects:

- Park Avenue Boating Facility North Beach Improvements Project
- Park Avenue Boating Facility South Parking Lot Restoration Project
- Sunset Woods Park Improvements Project
- Old Elm and Port Clinton Playground Replacement Project
- Larry Fink Memorial Park Baseball Field Improvement Project

To: Board of Park Commissioners

From: Samantha Santizo- Accounts Payable Administrator
 Mari-Lynn Peters - Finance Director
 Brian Romes - Executive Director

Date: March 13, 2024

Subject: Bills presented for the Board's review on March 13, 2024.
 Checks written February 27, 2024 to March 07, 2024.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
February 27, 2024 Emergency Check	\$ 4,736.00
February 28, 2024 Emergency Check	\$ 455.00
March 01, 2024 Emergency Check	\$ 3,264.26
March 05, 2024 Emergency Checks	\$ 7,436.42
March 07, 2024	\$ 99,802.97
Void Payments	\$ (3,692.34)
Bank Drafts	\$ 8,439.66
P-Card	\$ 152,901.99
TOTAL	\$ 273,343.96

PAYROLL DISBURSEMENTS

TOTAL	\$ -
GRAND TOTAL	\$ 273,343.96



Park District of Highland Park, IL

Check Register

Packet: APPKT03990 - 2/27/24 Floor Coverings International-
Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20661	FLOOR COVERINGS INTERNATIONAL	02/27/2024	Regular	0.00	4,736.00	190380
3568786	Invoice	02/26/2024	Vinyl planks, adhesive and transitions	0.00	4,736.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	4,736.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	4,736.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	4,736.00
			<hr/>
			4,736.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04001 - 2/28/24 Jeff Cohen Creative-Reissuing
Replacement Check for Lost Check#190243

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16866	JEFF COHEN CREATIVE LTD	02/28/2024	Regular	0.00	455.00	190381
121923	Invoice	12/19/2023	Photography on 11/9/23 & 11/30/23	0.00	455.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	455.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	455.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	455.00
			<hr/>
			455.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04004 - 3/1/24 Windstream-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
17515	WINDSTREAM	03/01/2024	Regular	0.00	3,264.26	190382
76254166	Invoice	02/22/2024	February 2024	0.00	3,264.26	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	3,264.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	3,264.26

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2024	3,264.26
			<hr/>
			3,264.26



Park District of Highland Park, IL

Check Register

Packet: APPKT04011 - 3/5/24 Emergency Checks

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
17719	CONSTELLATION NEWENERGY - GAS D	03/05/2024	Regular	0.00	3,044.02	190383
3546481	Invoice	08/16/2022	BG-306015 July 2022	0.00	3,044.02	
19484	PLANSOURCE	03/05/2024	Regular	0.00	4,392.40	190384
030524	Invoice	03/05/2024	IMRF Retiree Insurance-March 2024 Premiu...	0.00	4,392.40	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	7,436.42
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	7,436.42

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2024	7,436.42
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			7,436.42



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16895	312 COMMUNICATIONS INC	03/07/2024	Regular	0.00	6,730.00	190385
97818	Invoice	01/31/2024	312 Professional Services-January 2024	0.00	6,730.00	
20671	AARON SCHAUER	03/07/2024	Regular	0.00	148.00	190386
030624	Invoice	03/06/2024	House Basketball Referee-4 games on 2/10/...	0.00	148.00	
20670	GONZALEZ TREE CARE LLC	03/07/2024	Regular	0.00	10,000.00	190387
0210	Invoice	03/02/2024	Winter Tree Trimming	0.00	10,000.00	
10111	AMALGAMATED BANK OF CHICAGO	03/07/2024	Regular	0.00	475.00	190388
Trust#1856444008	Invoice	03/01/2024	Tax Park Bonds, Series 2017	0.00	475.00	
14293	AMAZING MINDS 2 LLC	03/07/2024	Regular	0.00	2,000.00	190389
030424	Invoice	03/04/2024	3/25/24-3/29/24 STREAM Break Camp	0.00	2,000.00	
20071	AVALON PETROLEUM COMPANY	03/07/2024	Regular	0.00	1,857.90	190390
009406	Invoice	02/08/2024	Unleaded fuel 2/8/24	0.00	1,401.71	
040318	Invoice	02/08/2024	Diesel fuel 2/8/24	0.00	456.19	
18989	BONNIE GARFIELD	03/07/2024	Regular	0.00	193.32	190391
1193735	Invoice	11/16/2020	Refund	0.00	193.32	
10348	BRUCE CARLSEN	03/07/2024	Regular	0.00	74.00	190392
030624	Invoice	03/06/2024	House Basketball Referee-2 games on 1/27/...	0.00	74.00	
10387	CAREY DOWDLE	03/07/2024	Regular	0.00	37.00	190393
030624	Invoice	03/06/2024	House Basketball Referee-1 games on 1/27/...	0.00	37.00	
20379	CENTURISK	03/07/2024	Regular	0.00	1,600.00	190394
664-13828	Invoice	02/23/2024	Annual Valuation Update Services-Final Repo..	0.00	1,600.00	
10502	CITY OF HIGHLAND PARK	03/07/2024	Regular	0.00	4,398.55	190395
030424 006468	Invoice	03/04/2024	0 Cloverdale Ave 12/1/23-2/29/24	0.00	65.33	
030424 007039	Invoice	03/04/2024	3420 Krenn Ave 12/1/23-2/29/24	0.00	65.02	
030424 007271	Invoice	03/04/2024	0 Kent Ave 12/1/23-2/29/24	0.00	26.40	
030424 008032	Invoice	03/04/2024	636 Ridge Rd 12/1/23-2/29/24	0.00	2,267.88	
030424 008037	Invoice	03/04/2024	636 Ridge Rd 12/1/23-2/29/24	0.00	680.95	
030424 008912	Invoice	03/04/2024	150 Barberry Rd 12/1/23-2/29/24	0.00	149.35	
030424 009261	Invoice	03/04/2024	2821 Ridge Rd 12/1/23-2/29/24	0.00	926.66	
030424 026564	Invoice	03/04/2024	2755 Trail Way 12/1/23-2/29/24	0.00	26.40	
030424 026583	Invoice	03/04/2024	1556 Grove Ave 12/1/23-2/29/24	0.00	26.40	
030424 026585	Invoice	03/04/2024	1240 Fredrickson Pl 12/1/23-2/29/24	0.00	137.76	
030424 026603	Invoice	03/04/2024	850 Clavey Rd 12/1/23-2/29/24	0.00	26.40	
16752	COLUMBIA CASCADE COMPANY	03/07/2024	Regular	0.00	2,125.00	190396
Order No. 36709-B..	Invoice	02/26/2024	Risers for Deutsch Park Playground	0.00	2,125.00	
10537	COMMONWEALTH EDISON COMPANY	03/07/2024	Regular	0.00	283.01	190397
022824 19110112...	Invoice	02/28/2024	0 E Egandale 1n Park 1/23/24-2/28/24	0.00	283.01	
10537	COMMONWEALTH EDISON COMPANY	03/07/2024	Regular	0.00	4,383.86	190398
022824 75176212...	Invoice	02/28/2024	636 Ridge Rd 1/23/24-2/28/24	0.00	4,383.86	
10537	COMMONWEALTH EDISON COMPANY	03/07/2024	Regular	0.00	2,147.11	190399
022124 60311401...	Invoice	02/21/2024	1390 Sunset Rd 1/17/24-2/21/24	0.00	2,147.11	
10537	COMMONWEALTH EDISON COMPANY	03/07/2024	Regular	0.00	1,264.09	190400

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
022924 08581670...	Invoice	02/29/2024	1240 Fredrickson Pl-POGO Building 1/24/24-...	0.00	1,264.09	
10624	DANIEL CREANEY COMPANY	03/07/2024	Regular	0.00	5,450.00	190401
46220	Invoice	03/07/2024	Topographic Survey 50% completed	0.00	4,950.00	
46394	Invoice	02/26/2024	Balance-Topographic Survey Cunniff Park-Jan..	0.00	500.00	
10637	DAVID DILLION	03/07/2024	Regular	0.00	333.00	190402
030624	Invoice	03/06/2024	House Basketball Referee-9 games	0.00	333.00	
20106	DAVID DILLION, JR	03/07/2024	Regular	0.00	185.00	190403
030624	Invoice	03/06/2024	House Basketball Referee-5 games on 2/3/2...	0.00	185.00	
10665	DEBBIE YAKAMINSKY	03/07/2024	Regular	0.00	111.00	190404
030624	Invoice	03/06/2024	House Basketball Referee-3 games on 2/24/...	0.00	111.00	
17661	DIEGO LARCO	03/07/2024	Regular	0.00	185.00	190405
030624	Invoice	03/06/2024	House Basketball Referee-5 games on 3/2/2...	0.00	185.00	
20667	ELIZABETH ROBBINS	03/07/2024	Regular	0.00	112.00	190406
2273271	Invoice	03/04/2024	Refund	0.00	112.00	
10828	ERIC GOLMON	03/07/2024	Regular	0.00	447.00	190407
021924	Invoice	02/19/2024	Reimbursement-Feeder Travel Basketball To...	0.00	447.00	
17719	CONSTELLATION NEWENERGY - GAS D	03/07/2024	Regular	0.00	3,933.03	190408
3971648	Invoice	02/28/2024	1201 Park Ave W-January 2024	0.00	3,933.03	
10954	MAGIC OF GARY KANTOR	03/07/2024	Regular	0.00	250.00	190409
022224	Invoice	02/22/2024	3/29/24 Magic Show-STREAM Explorers Ca...	0.00	250.00	
10954	MAGIC OF GARY KANTOR	03/07/2024	Regular	0.00	400.00	190410
030424	Invoice	03/04/2024	4/27/24 Under the Big Top - Walkaround M...	0.00	400.00	
10974	GEWALT HAMILTON ASSOCIATES INC	03/07/2024	Regular	0.00	1,629.00	190411
5121.002-7	Invoice	02/09/2024	Deck Placement CA Services 1/1/24-1/28/24	0.00	1,629.00	
20666	HILARY SHAPIRO	03/07/2024	Regular	0.00	50.00	190412
2273197	Invoice	03/04/2024	Refund	0.00	50.00	
11125	HITCHCOCK DESIGN GROUP	03/07/2024	Regular	0.00	5,873.51	190413
31970	Invoice	01/31/2024	Park Ave Beach Phase One Final Design 1/31...	0.00	5,873.51	
15488	JG'S REPTILE ROAD SHOW AND MORE	03/07/2024	Regular	0.00	400.00	190414
1838	Invoice	02/26/2024	3/28/24 Educational Reptile Show-STREAM ...	0.00	400.00	
11276	JAY ZIMMERMAN	03/07/2024	Regular	0.00	582.00	190415
030624	Invoice	03/06/2024	House Basketball Referee 9 games/Assigner ...	0.00	582.00	
20669	LITTLE MEDICAL SCHOOL - CHICAGO V	03/07/2024	Regular	0.00	1,305.00	190416
1	Invoice	03/04/2024	Little Vet. School Dog-Winter Enrichment Pr...	0.00	1,305.00	
16866	JEFF COHEN CREATIVE LTD	03/07/2024	Regular	0.00	475.00	190417
022624	Invoice	02/26/2024	Photography 1/13/24 & 1/20/24	0.00	475.00	
13391	JIM STATZA	03/07/2024	Regular	0.00	296.00	190418
030624	Invoice	03/06/2024	House Basketball Referee-8 games	0.00	296.00	
20672	JOHN H. FIX	03/07/2024	Regular	0.00	814.00	190419
030624	Invoice	03/06/2024	Winter House Basketball Referee-22 games	0.00	814.00	
18140	JOHN MADDEN	03/07/2024	Regular	0.00	74.00	190420
030624	Invoice	03/06/2024	House Basketball Referee-2 games on 2/3/2...	0.00	74.00	
16170	LESLEY THEPHASDIN	03/07/2024	Regular	0.00	65.00	190421
2273187	Invoice	03/04/2024	Refund	0.00	65.00	
18474	LRS , LLC	03/07/2024	Regular	0.00	2,344.48	190422

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
LR5619584	Invoice	02/25/2024	2205 Skokie Valley Rd 3/1/24-3/31/24	0.00	84.24	
LR5619688	Invoice	02/25/2024	883 Sheridan Rd 3/1/24-3/31/24	0.00	84.24	
LR5619689	Invoice	02/25/2024	31 Park Ave 3/1/24-3/31/24	0.00	46.46	
LR5619690	Invoice	02/25/2024	2821 Ridge Rd 3/1/24-3/31/24	0.00	84.24	
LR5619691	Invoice	02/25/2024	701 Deer Creek Pkwy 3/1/24-3/31/24	0.00	145.91	
LR5619692	Invoice	02/25/2024	636 Ridge Rd 3/1/24-3/31/24	0.00	216.14	
LR5619693	Invoice	02/25/2024	3100 Trail Way 3/1/24-3/31/24	0.00	329.76	
LR5619695	Invoice	02/25/2024	1240 Fredrickson Pl(POGO) 3/1/24-3/31/24 ...	0.00	971.73	
LR5620138	Invoice	02/25/2024	1201 Park Ave W 3/1/24-3/31/24	0.00	381.76	
20664	MADELEINE VAN OVERBEEK	03/07/2024	Regular	0.00	95.98	190423
2261958	Invoice	02/23/2024	Refund	0.00	95.98	
20077	MELISSA PARKER	03/07/2024	Regular	0.00	1,296.75	190424
20241	Invoice	02/16/2024	Dog Training Program #1481080-A & B	0.00	1,296.75	
11805	MIKE CORRIGAN	03/07/2024	Regular	0.00	185.00	190425
030624	Invoice	03/06/2024	House Basketball Referee-5 games	0.00	185.00	
17656	NANCY CRANN	03/07/2024	Regular	0.00	222.00	190426
030624	Invoice	03/06/2024	House Basketball Referee-6 games	0.00	222.00	
17635	NICHOLAS SUHADOLNIK	03/07/2024	Regular	0.00	185.00	190427
030624	Invoice	03/06/2024	House Basketball Referee-5 games	0.00	185.00	
13604	NORTH SHORE GAS	03/07/2024	Regular	0.00	437.42	190428
021924 06024054...	Invoice	02/19/2024	2900 Trailway Cunniff Park Shelter 1/18/24-...	0.00	235.46	
021924 06024054...	Invoice	02/19/2024	3100 Trail Way 1/18/24-2/14/24	0.00	201.96	
14914	NORTH SHORE WATER RECLAMATION	03/07/2024	Regular	0.00	4,090.36	190429
5248495	Invoice	02/17/2024	0 Cavell Ave 7/17/23-10/16/23	0.00	18.32	
5249705	Invoice	02/17/2024	750 Lincoln Ave W 7/17/23-10/16/23	0.00	118.03	
5267121	Invoice	02/24/2024	3420 Krenn Ave 9/1/23-11/8/23	0.00	3,032.15	
5268768	Invoice	02/24/2024	636 Ridge Rd 8/16/23-11/8/23	0.00	921.86	
11998	PARK DISTRICT RISK MGMT AGCY	03/07/2024	Regular	0.00	40.00	190430
1707237732	Invoice	03/06/2024	3/15/24 Aquatic Risk Mgmt Day-Matt Hartne..	0.00	40.00	
11998	PARK DISTRICT RISK MGMT AGCY	03/07/2024	Regular	0.00	2,700.00	190431
022224 ICM053699	Invoice	02/22/2024	Carol Craig theft case# ICM053699	0.00	2,700.00	
15146	PETER E HERNANDEZ	03/07/2024	Regular	0.00	223.35	190432
02202024047	Invoice	02/20/2024	2/20/24 Photography & Editing/Retouching	0.00	223.35	
12057	PHIL FOLINO	03/07/2024	Regular	0.00	999.00	190433
030624	Invoice	03/06/2024	Winter House Basketball Referee-27 games	0.00	999.00	
20665	RACHEL LARMAN	03/07/2024	Regular	0.00	50.00	190434
2273171	Invoice	03/04/2024	Refund	0.00	50.00	
19833	MAGIC BY RANDY INC.	03/07/2024	Regular	0.00	300.00	190435
022224	Invoice	02/22/2024	3/26/24 Magic Show-STREAM Explorers Spri...	0.00	300.00	
12166	RECORD-A-HIT, INC.	03/07/2024	Regular	0.00	1,625.00	190436
241218	Invoice	02/15/2024	4/27/24 Under the Big Top - Attractions	0.00	1,625.00	
20591	YOUTHAGE CULINARY PROGRAM, INC	03/07/2024	Regular	0.00	3,875.00	190437
PDHP03252024	Invoice	02/27/2024	Culinary Classes-3/25/24-3/29/24 STREAM B...	0.00	3,875.00	
16459	SANTO SPORT STORE	03/07/2024	Regular	0.00	2,127.25	190438
710053	Invoice	02/20/2024	83 Youth Baseball Belts/36 Adult Baseball Be...	0.00	1,436.25	
710120	Invoice	01/18/2024	1 Champro Adult Dagger Basketball Jersey	0.00	28.50	
710126	Invoice	01/25/2024	1 Gildan Adult Dryblend Hoodie	0.00	33.50	
710185	Invoice	02/14/2024	1 Gildan Youth Hoodie/2 Gildan Adult Hoodi...	0.00	82.50	
710234	Invoice	02/26/2024	1 Badger Youth B-Core Short Sleeve Shirt	0.00	28.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
710235	Invoice	02/21/2024	10 Augusta Chill Fleece Pullovers	0.00	354.50	
710278	Invoice	02/26/2024	4 Champro Oversize All-Purpose Bags	0.00	128.00	
710288	Invoice	02/26/2024	6 Profeet Performance OTC Baseball Socks	0.00	36.00	
20668	SCOTT NASATIR	03/07/2024	Regular	0.00	381.00	190439
2274072	Invoice	03/05/2024	Refund	0.00	381.00	
12335	SCOTT ZACHAR	03/07/2024	Regular	0.00	111.00	190440
030624	Invoice	03/06/2024	House Basketball Referee-3 games on 3/2/2...	0.00	111.00	
18410	SIKICH LLP	03/07/2024	Regular	0.00	8,000.00	190441
43407	Invoice	02/27/2024	Professional Services through 2/29/2024	0.00	8,000.00	
12396	SOIL AND MATERIAL CONSULTANTS	03/07/2024	Regular	0.00	5,465.00	190442
49937	Invoice	02/21/2024	Geotechnical Investigation-Sunset Woods	0.00	5,465.00	
17133	TAMALA REED	03/07/2024	Regular	0.00	111.00	190443
022724	Invoice	02/27/2024	Basketball Referee-3 games on 2/3/2024	0.00	111.00	
12607	TIM GIBSON	03/07/2024	Regular	0.00	74.00	190444
030624	Invoice	03/06/2024	House Basketball Referee-2 games on 2/24/...	0.00	74.00	
19785	THE SWEET GROUP	03/07/2024	Regular	0.00	111.00	190445
030624	Invoice	03/06/2024	House Basketball Referee-3 games on 2/24/...	0.00	111.00	
12631	TONY ROSS	03/07/2024	Regular	0.00	37.00	190446
030624	Invoice	03/06/2024	House Basketball Referee-1 game on 1/27/2...	0.00	37.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	03/07/2024	Regular	0.00	4,030.00	190447
5718	Invoice	03/05/2024	Interior Renovation 2024	0.00	4,030.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	94	63	0.00	99,802.97
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	94	63	0.00	99,802.97

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2024	99,802.97
			<hr/>
			99,802.97



Park District of Highland Park, IL

Check Register

Packet: APPKT03995 - Bank Draft 2/23/24 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	02/23/2024	Bank Draft	0.00	4,262.60	DFT0004666
022324 ICMA 457	Invoice	02/23/2024	2/23/24 ICMA 457 Deductions Plan#302037	0.00	4,262.60	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,262.60
EFT's	0	0	0.00	0.00
	1	1	0.00	4,262.60

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	4,262.60
			<hr/>
			4,262.60



Park District of Highland Park, IL

Check Register

Packet: APPKT03993 - Bank Draft 2/23/24 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	02/23/2024	Bank Draft	0.00	285.00	DFT0004665
022324 ICMA Roth	Invoice	02/23/2024	Pay Period 2/23/24 ICMA Roth IRA Plan# 70...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT03997 - Bank Draft 2/26/24 Health Equity INV6225272

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	02/26/2024	Bank Draft	0.00	125.50	DFT0004668
INV6225272	Invoice	02/26/2024	Feb 2024 HC FSA/DC FSA/HCDC FSA Admin F...	0.00	125.50	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	125.50
EFT's	0	0	0.00	0.00
	1	1	0.00	125.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	125.50
			<hr/>
			125.50



Park District of Highland Park, IL

Check Register

Packet: APPKT03996 - Bank Draft 2/26/24 Health Equity INV6239679

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	02/26/2024	Bank Draft	0.00	536.34	DFT0004667
INV6239679	Invoice	02/26/2024	Visa Card Payments HCFS 2023/2024	0.00	536.34	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	536.34
EFT's	0	0	0.00	0.00
	1	1	0.00	536.34

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	536.34
			<hr/>
			536.34



Park District of Highland Park, IL

Check Register

Packet: APPKT04007 - 3/4/24 Bank Draft Health Equity INV6255958

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	03/04/2024	Bank Draft	0.00	1,047.63	DFT0004669
INV6255958	Invoice	03/04/2024	Visa Card Payments HCFS 2024/2023	0.00	1,047.63	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,047.63
EFT's	0	0	0.00	0.00
	1	1	0.00	1,047.63

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2024	1,047.63
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			1,047.63



Park District of Highland Park, IL

Check Register

Packet: APPKT04012 - Bank Draft 3/4/24 Illinois Dept. of Revenue

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	03/04/2024	Bank Draft	0.00	2,070.22	DFT0004671
030424 0802147	Invoice	03/04/2024	Unemployment Insurance Tax Payment Acct...	0.00	2,070.22	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	2,070.22
EFT's	0	0	0.00	0.00
	1	1	0.00	2,070.22

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2024	2,070.22
			<hr/>
			2,070.22



Park District of Highland Park, IL

Check Register

Packet: APPKT04008 - Bank Draft 3/5/24 Quadient Postage

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18904	QUADIENT FINANCE USA, INC	03/05/2024	Bank Draft	0.00	112.37	DFT0004670
030524 Quadient	Invoice	03/05/2024	Monthly Flex Limit Fee & Equipment Rental	0.00	112.37	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	112.37
EFT's	0	0	0.00	0.00
	1	1	0.00	112.37

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2024	112.37
			<hr/>
			112.37



Park District of Highland Park, IL

Check Register

Packet: APPKT03994 - P-Card Statement 1/8/24-2/7/24 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	02/07/2024	Bank Draft	0.00	152,901.99	DFT0004664
12312023	Invoice	12/31/2023	P-Card with PA	0.00	39,073.97	
20724	Invoice	02/07/2024	P-Card with PA	0.00	113,828.02	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	1	0.00	152,901.99
EFT's	0	0	0.00	0.00
	2	1	0.00	152,901.99

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2024	152,901.99
			<hr/>
			152,901.99



Park District of Highland Park, IL

Payment Reversal Register

APPKT04005 - 3/1/24 Void Check#189802-Refund to Bonnie Garfield

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
18989	BONNIE GARFIELD				-193.32
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	189802	10/12/2023	03/01/2024		-193.32
Payable Number:	Description	Payable Date	Due Date		Payable Amount
1193735	Refund	11/16/2020	12/01/2020		193.32

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-193.32	-193.32
Report Total:	0.00	-193.32	-193.32



Park District of Highland Park, IL

Payment Reversal Register

APPKT03999 - Void Check# 190243-Jeff Cohen Creative LTD

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
16866	JEFF COHEN CREATIVE LTD				-455.00
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	190243	01/25/2024	02/28/2024		-455.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
121923	Photography on 11/9/23 & 11/30/23	12/19/2023	12/31/2023		455.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-455.00	-455.00
Report Total:	0.00	-455.00	-455.00



Park District of Highland Park, IL

Payment Reversal Register

APPKT04009 - Void Check#188311-Constellation

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number **Vendor Name**
[17719](#) EXELON CORPORATION

Total Vendor Amount
-3,044.02

Payment Type **Payment Number**
Check [188311](#)

Original Payment Date **Reversal Date**
09/09/2022 12/31/2023

Payment Amount
-3,044.02

Payable Number: **Description**
[3546481](#) BG-306015 July 2022

Payable Date **Due Date**
08/16/2022 09/01/2022

Payable Amount
3,044.02

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-3,044.02	-3,044.02
Report Total:	0.00	-3,044.02	-3,044.02