

NOTICE OF REGULAR MEETING

Wednesday, May 22, 2024

Regular Meeting

6:15 p.m.

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

REGULAR MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. APPROVAL OF ORDINANCE #2024-06 AN ORDINANCE PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$6,445,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2024, OF THE PARK DISTRICT OF HIGHLAND PARK, LAKE COUNTY, ILLINOIS, FOR THE PAYMENT OF LAND FOR PARKS, FOR THE BUILDING, MAINTAINING, IMPROVING AND PROTECTING OF THE SAME AND THE EXISTING LAND AND FACILITIES OF SAID PARK DISTRICT AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTERST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF
- VI. CONSENT AGENDA
 - A. Approval Minutes April 10, 2024 Facility & Recreation Committee Meeting
 - B. Approval Minutes April 10, 2024 Workshop Meeting
 - C. Approval Minutes April 16, 2024 Finance Committee Meeting
 - D. Approval Minutes April 24, 2024 Lakefront, Parks, & Natural Areas Committee Meeting
 - E. Approval Minutes April 24, 2024 Regular Meeting
 - F. Approval Minutes May 08, 2024 Workshop Meeting
 - G. Approval of the 2024 Recreation Center Pool Ceiling Painting Bid
 - H. Approval of the 2024 Roof Improvements Project Bid
 - I. Approval of the 2024 Deer Creek Racquet Club Parking Lot Improvements Bid
 - J. Bills and Payroll in the amount of \$2,072,165.26
- VII. FINANCIAL FORECASTS TREASURER'S REPORT
- VIII. UNFINISHED BUSINESS
 - A. Approval of the 2024 Cunniff Park 2-5 Playground Resurfacing-Fence Improvements Project Bid
 - B. Approval of the L6 Technology IT Support Services Proposal
- IX. NEW BUSINESS
 - A. Parks Foundation Update
 - B. Board Committee Updates
 - C. Female Athletic Trends Participation Report
 - D. Director's Report
 - E. Board Comments

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X. OTHER BUSINESS

XI. OPEN TO PUBLIC TO ADDRESS THE BOARD

XII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XIII. ACTION FROM CLOSED SESSION IF ANY

XIV. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: May 22, 2024

Subject: **Approval of Ordinance 2024-06 providing for the issue of not to exceed \$6,445,000 General Obligation Limited Tax Park Bonds, Series 2024, of the Park District of Highland Park, Lake County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.**

Summary

The needs of the District require the expenditure of not less than the sum of \$6,445,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (Project). Pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois (BINA), as amended, the President of the Board, on the 11th day of April, 2024, executed an order calling a public hearing for the 24th day of April, 2024, concerning the intent of the Board to sell bonds in the amount of \$7,000,000 for the Project.

Notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Highland Park News*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 48-hour period preceding the Hearing.

The Hearing was held on the 24th day of April, 2024, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits.

The bonds shall be sold in June.

Budget Impact

The bond proceeds, estimated to be approximately \$7,000,000, will be placed into the capital fund to fund the project.

Recommendation

Staff recommends the Board find and determine that it is authorized at this time to issue bonds to the amount of \$7,000,000 for the Project and the Board deem it advisable, necessary and for the best interests of the District that not to exceed \$6,445,000 of the bonds so authorized be issued at this time and to approve Ordinance 2024-06.

MINUTES of a regular public meeting of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, held at the West Ridge Center, 636 Ridge Road, Highland Park, Illinois, in said Park District at 6:00 o'clock P.M., on the 22nd day of May, 2024.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Terry Grossberg, the President, and the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the next item for consideration was the issuance of not to exceed \$6,445,000 non-referendum general obligation park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President then

explained that the ordinance sets forth the parameters for the issuance of said bonds and sale thereof by designated officials of the District and summarized the pertinent terms of said parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ORDINANCE NO. 2024-06

AN ORDINANCE providing for the issue of not to exceed \$6,445,000 General Obligation Limited Tax Park Bonds, Series 2024, of the Park District of Highland Park, Lake County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

* * *

WHEREAS, the Park District of Highland Park, Lake County, Illinois (the “*District*”), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the “*Act*”); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$6,445,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the “*Project*”), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the “*Board*”) and now on file in the office of the Secretary of the Board (the “*Secretary*”); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the Project, and that the cost thereof will be not less than \$6,445,000, and that it is necessary and for the best interests of the District that it borrow an amount not to exceed \$6,445,000 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the “*President*”), on the 11th day of April, 2024, executed an order calling a public hearing (the “*Hearing*”) for the

24th day of April, 2024, concerning the intent of the Board to sell bonds in the amount of \$7,000,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Highland Park News*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 48-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 24th day of April, 2024, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 24th day of April, 2024; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds to the amount of \$7,000,000 for the Project; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that not to exceed \$6,445,000 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), and (b) upon the issuance of the not to exceed \$6,445,000 General Obligation Limited Tax Park Bonds, Series 2024, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4

of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow an amount not to exceed \$7,000,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District to said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued an amount not to exceed \$6,445,000 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District an amount not to exceed \$6,445,000 for the purpose aforesaid; and that bonds of the District (the “Bonds”), if issued, shall be issued to said amount and shall be designated “General Obligation Limited Tax Park Bonds, Series 2024,” or as otherwise set forth in the Bond Notification (as hereinafter defined). The Bonds shall be dated such date (not later than November 5, 2024) as set forth in the Bond Notification, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each and authorized integral multiples thereof (or such other denominations set forth in the Bond Notification) (but no single Bond shall represent installments of principal maturing on more than one date), and shall be numbered 1 and upward. The Bonds shall become due and payable serially or be subject to mandatory redemption on December 15 of each of the years (not later than 2039),

in the amounts (not exceeding \$1,000,000 per year) and bearing interest at the rates per annum (not exceeding 6% per annum) as set forth in the Bond Notification. The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually commencing with the first interest payment date as set forth in the Bond Notification, and on June 15 and December 15 of each year thereafter to maturity.

Interest on each Bond shall be paid by check or draft of Amalgamated Bank of Chicago, Chicago, Illinois (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 1st day of the month of the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary, and shall be countersigned by the manual or facsimile signature of the Treasurer of the Board (the "*Treasurer*"), as they shall determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District

and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. (a) *General.* The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be

authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds, except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds determined as described in Section 3 hereof. At the request of the Purchaser (as defined herein), upon initial issuance, the ownership of each such Bond may be registered in the Bond Register in the name of Cede & Co., or any successor thereto ("*Cede*"), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns ("*DTC*"). In such event, all of the

outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President, Secretary, Executive Director (the “*Executive Director*”) and Director of Finance of the District (the “*Director of Finance*”) and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the “*Representation Letter*”), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a “*DTC Participant*”) or to any person on behalf of whom such a DTC Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes

whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 1st day of the month of the applicable interest payment date, the name "Cede" in this Ordinance shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names

registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this Ordinance to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

Section 5. Redemption. (a) Optional Redemption. All or a portion of the Bonds due on and after the date, if any, specified in the Bond Notification shall be subject to redemption prior to maturity at the option of the District from any available funds, as a whole or in part, and if in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on the date specified in the Bond Notification (but not later than 10-1/2 years from the date of issuance of the Bonds), and on any date thereafter, at the redemption price of par plus accrued interest to the date fixed for redemption.

(b) *Mandatory Redemption.* The Bonds maturing on the date or dates, if any, indicated in the Bond Notification are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 15 of the years, if any, and in the principal amounts, if any, as indicated in the Bond Notification.

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall,

purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds of a single maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

Section 6. Redemption Procedures. Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond

or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed at the option of the District shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed

shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

Section 7. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraph [6] and those paragraphs thereafter, as may be appropriate, shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
NO. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF LAKE

PARK DISTRICT OF HIGHLAND PARK

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2024

See Reverse Side for Additional Provisions

Interest	Maturity	Dated	
Rate: _____%	Date: December 15, 20__	Date: _____, 2024	CUSIP: 430470 ____

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Park District of Highland Park, Lake County, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 15 and December 15 of each year, commencing _____ 15, 20__, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of Amalgamated Bank of Chicago, Chicago, Illinois, as bond registrar and paying agent (the “*Bond Registrar*”). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District

maintained by the Bond Registrar at the close of business on the 1st day of the month of each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"), as more fully described in the proceedings of the District providing for the issue of this Bond. Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional

limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Park District of Highland Park, Lake County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

SPECIMEN

President, Board of Park Commissioners

SPECIMEN

Secretary, Board of Park Commissioners

Countersigned:

SPECIMEN

Treasurer, Board of Park Commissioners

Date of Authentication: _____, 20__

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:
Amalgamated Bank of Chicago,
Chicago, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2024, of the Park District of Highland Park, Lake County, Illinois.

AMALGAMATED BANK OF CHICAGO,
as Bond Registrar

By _____
SPECIMEN
Authorized Officer

[Form of Bond - Reverse Side]

PARK DISTRICT OF HIGHLAND PARK

LAKE COUNTY, ILLINOIS

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2024

[6] This Bond is one of a series of bonds issued by the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto all as further described in the ordinance of the District pursuant to which this bond has been issued (the "*Ordinance*"). This Bond is issued pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, the Local Government Debt Reform Act of the State of Illinois, as amended, and is authorized by the Board of Park Commissioners of the District by the Ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] Bonds of the issue of which this Bond is one maturing on and after December 15, 20__, are subject to redemption prior to maturity at the option of the District as a whole, or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by lot by the Bond Registrar), on December 15, 20__, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

[8] Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to

bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[9] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Chicago, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the Ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[11] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. Either the President or the Vice President of the Board and the Executive Director or Director of Finance (the “*Designated Representatives*”) are hereby authorized to proceed not later than the 22nd day of November, 2024, without any further authorization or direction from the Board, to sell and deliver the Bonds upon the terms as prescribed in this Ordinance. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the delivery of the Bond Notification as may be, and thereupon be deposited with the Treasurer, and, after authentication thereof by the Bond Registrar, be by the Treasurer delivered to the purchaser thereof (the “*Purchaser*”), upon receipt of the purchase price therefor, the same being not less than 97% of the principal amount of the Bonds plus accrued interest, if any, to date of delivery. The Purchaser for the Bonds shall be: (a) pursuant to a competitive sale conducted by PMA Securities, LLC, Naperville, Illinois (“*PMA*”), the District’s municipal advisor, the best bidder for the Bonds; (b) in a negotiated underwriting, a bank or financial institution listed in the Dealers & Underwriters or Municipal Derivatives sections of the most

recent edition of The Bond Buyer's Municipal Marketplace; or (c) in a private placement, (i) a bank or financial institution authorized to do business in the State of Illinois, (ii) a governmental unit as defined in the Debt Reform Act, or (iii) an "accredited investor" as defined in Rule 501 of Regulation D as promulgated under the Securities Act of 1933, as amended; *provided, however*, that the Purchaser as set forth in either (b) or (c) shall be selected only upon receipt by the District of the written recommendation of PMA that the sale of the Bonds on a negotiated or private placement basis to the Purchaser is in the best interest of the District because of (i) the pricing of the Bonds by the Purchaser, (ii) then current market conditions or (iii) the timing of the sale of the Bonds; and *further provided*, that the Purchaser as set forth in (c) may be selected through the utilization of a placement agent selected by the Designated Representatives after consultation with PMA if the use of such placement agent is determined by the Designated Representatives to be in the best interest of the District.

Prior to the sale of the Bonds, the President, Executive Director and Director of Finance are each hereby authorized to approve and execute a commitment for the purchase of a Municipal Bond Insurance Policy (as hereinafter defined), to further secure the Bonds, as long as the present value of the fee to be paid for the Municipal Bond Insurance Policy (using as a discount rate the expected yield on the Bonds treating the fee paid as interest on the Bonds) is less than the present value of the interest reasonably expected to be saved on the Bonds over the term of the Bonds as a result of the Municipal Bond Insurance Policy.

Upon the sale of the Bonds, the Designated Representatives shall prepare a Notification of Sale of the Bonds, which shall include the pertinent details of sale as provided herein (the "*Bond Notification*"). In the Bond Notification, the Designated Representatives shall find and determine that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed the

maximum rate otherwise authorized by applicable law. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Upon the sale of the Bonds, as evidenced by the execution and delivery of the Bond Notification by the Designated Representatives, the President, Secretary, Treasurer, Executive Director, Director of Finance and any other officials of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Bonds as may be necessary, including, without limitation, the contract for the sale of the Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (collectively, the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, the Official Statement and the Bonds.

Section 9. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that

there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2024	\$ 779,573.36	for interest and principal up to and including December 15, 2025
2025	\$ 825,223.36	for interest and principal
2026	\$ 900,273.36	for interest and principal
2027	\$ 929,323.36	for interest and principal
2028	\$1,016,873.36	for interest and principal
2029	\$1,013,923.36	for interest and principal
2030	\$1,016,723.36	for interest and principal
2031	\$1,015,123.36	for interest and principal
2032	\$1,014,273.36	for interest and principal
2033	\$1,025,000.00	for interest and principal
2034	\$1,025,000.00	for interest and principal
2035	\$1,025,000.00	for interest and principal
2036	\$1,025,000.00	for interest and principal
2037	\$1,025,000.00	for interest and principal
2038	\$1,025,000.00	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the President, Secretary and Treasurer are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerk of The County of Lake, Illinois (the “*County Clerk*”), in a timely manner to effect such abatement.

Section 10. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk and it shall be the duty of the County Clerk to annually in and for each of the years 2024 to 2038, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for general park purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated “Park Bond and Interest Fund of 2024” (the “*Bond Fund*”), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 11. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “*Base*”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District's outstanding General Obligation Limited Tax Park Bonds, Series 2017, and General Obligation Limited Tax Park Bonds, Series 2020. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

Section 12. Use of Bond Proceeds. Accrued interest, if any, received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds and any premium received from the sale of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District (the "*Project Fund*"). At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 13. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of

the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 14. Reimbursement. With respect to expenditures for the Project paid within the 60-day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby

allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 15. Designation of Issue. The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 16. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 17. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary are authorized to execute the Bond Registrar’s standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon redemption prior to maturity or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 18. Continuing Disclosure Undertaking. If requested by the Purchaser or required by applicable law, the President is hereby authorized, empowered and directed to execute

and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the “*Continuing Disclosure Undertaking*”). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the sole remedy for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 19. Municipal Bond Insurance. In the event the payment of principal and interest on the Bonds is insured pursuant to a municipal bond insurance policy (the “*Municipal Bond Insurance Policy*”) issued by a bond insurer (the “*Bond Insurer*”), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the District and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the Bonds, subrogation of the rights of the Bondholders to the Bond Insurer upon payment of the Bonds by the Bond Insurer, amendment hereof, or other terms, as approved by the President on advice of counsel, his or her approval to constitute full and complete acceptance by the District of such terms and provisions under authority of this Section.

Section 20. Record-Keeping Policy and Post-Issuance Compliance Matters. On June 28, 2012, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate

federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 21. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

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Section 22. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted May 22, 2024.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois (the “Board”), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 22nd day of May, 2024, insofar as the same relates to the adoption of Ordinance No. 2024-06 entitled:

AN ORDINANCE providing for the issue of not to exceed \$6,445,000 General Obligation Limited Tax Park Bonds, Series 2024, of the Park District of Highland Park, Lake County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District,
this 22nd day of May, 2024.

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Lake, Illinois, and as such official I do further certify that on the ____ day of _____, 2024, there was filed in my office a duly certified copy of Ordinance No. 2024-06 entitled:

AN ORDINANCE providing for the issue of not to exceed \$6,445,000 General Obligation Limited Tax Park Bonds, Series 2024, of the Park District of Highland Park, Lake County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, on the 22nd day of May, 2024, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2024.

County Clerk of The County of Lake, Illinois

(SEAL)

**MINUTES OF A THE FACILITY AND RECREATION COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON APRIL 10, 2024, 5:03 PM.**

Present: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr; Director Smith, Director Voss, Director Baird, Director Peters, Director Gogola, Assistant Director Reyes, Assistant Director Acevedo; Manager Ochs, Manager Nichols, Manager Schwartz, Manager Kutscheid, Coordinator Hejnowski

Guest Speaker: Eric Risinger, Managing Partner of Operations and Business Development, Holabird and Root; Barb Dickson, Associate, Holabird and Root; Rusty Walker, Design Principal Holabird and Root

Additions to the Agenda

Executive Director Romes recognized Mike Evans, the District's Landscape Architect, for his 40 years of service.

Open to the Public to Address the Board

Irene Minkov

744 Marion Ave, Highland Park

The community is very upset and disappointed that ceramics will no longer be housed at the Park District of Highland Park. This is one of the few adult programs. We need art in our lives, not just sports. Art brings happiness and love into our lives. Let's not let it go. Additionally, we have very few activities for adults, we would like to see more offered.

Wendy Griffiths

1024 Marion Ave, Highland Park

The new building plans do not include a space for ceramics. Asked not to discuss with the community until plans are finalized. Frustrated, feels their voice is being taken away. Be very careful not to lose one of the art programs, practically, one for adult members. The new community center has multi-use spaces; however, she feels ceramics offers multiUsed. It is being sidelined. She is worried the program will be cut entirely if relocated. She does not want to see the program destroyed.

Nikki Colbalt

320 Cedar Ave, Highland Park

Born and raised in Highland Park. Started ceramics two years ago, stressed how special the program and participants are. She does not understand why ceramics are being cut. If it is a profit

April 10, 2024

per square foot decision, she would like to see the numbers. If it is a multipurpose space/use decision, she would like a report comparing West Ridge Center programming utilization hours. She would like to be in discussions regarding the new community center. She is happy to fundraise. Would like to understand options for keeping the program.

Julie Malen

674 Pleasant Ave, Highland Park

The arts are so important. She echoed everything that has been shared. She would like to be involved in the planning for the new community center and does not want to see the program go away.

Tina Kelly

435 Clavey Lane, Highland Park

She supports everything that has been shared. Art is therapy. Not only is it therapy in and of itself and therefore it is a multipurpose program. It is a hallmark for this community. Let this be the cornerstone of building an arts program. The art center of HP does not have space. The ceramics program and available studio hours to participants makes this program a hallmark and community jewel. The hall stead and frequency of the firings is unsurpassed. People come from Chicago and Evanston to participate in the ceramics program. She would hate to see Highland Park lose this jewel. She would like staff to build on the program, even if grant funding is required to maintain the program.

Proposed Renaming of the Recreation Center of Highland Park

Manager DiTomasso reported that the purpose for renaming the Recreation Center of Highland Park is to better represent the activities at the facility, to connect with its current users, as well as attract a more inclusive environment including younger families and residents who are new to Highland Park. The renaming was proposed since the building has been dealing with an identity crisis being on a shared site: The Recreation Center of Highland Park, the Highland Park Senior Center, and the Preserve of Highland Park. The proposed name will better promote the brand and all the amenities and programs the facility has to offer.

Director Gogola reminded the Committee that the Park District of Highland Park has several sub brands, some examples include Heller Nature Center, Sunset Valley Golf Club and Deer Creek Racquet Club. Director Gogola reviewed the creative briefings to develop the new proposed name for the Recreation Center of Highland Park. Creative briefs include the image the District wants to convey, promote our competitive advantage, connect with our target market, recommended preferred styles, symbols, colors, and imagery.

The proposed name is "Park Fitness." Park reminds users it is owned by the Park District, it is located next to a park "The Preserve of Highland Park," the property is on Park Avenue, and Park connotes open, active, welcoming, caring, and healthy. Fitness is the condition of being physically fit and healthy. Fitness contributes to emotional, mental, and physical wellbeing, and fitness is a common term used by similar competitors. Park Fitness encompasses what we do, personal

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training, strength training, group exercise, open gym, pickleball, learn-to-swim, lap swim, basketball, yoga, Pilates reformer training.

Director Gogola shared mockups of what signage could look like to promote Park Fitness, The Preserve, and the Senior Center.

At the August 24, 2024 Regular Meeting of the Park Board of Commissioners staff will request the Park Board of Commissioners approve letting the proposed name sit for 60 days before being formally adopted at a Regular Meeting of the Park Board.

Commissioner Bernstein requested staff follow up with other communities with similar multi-purpose facilities to get a better understanding of names in relation to a fitness facility that also houses athletic programs.

Commissioner Ruttenberg feels the Park District identity may be lost with the proposed rename since it excludes the Park District of Highland Park and asked how we can incorporate our Park District brand into promotional materials.

New Community Center at West Ridge Park

Manager Schwartz reported that Holabird and Root are here this evening to review the updated schematic designs for a new facility at West Ridge Park, replacing the existing West Ridge Center. The updated schematic design includes two key elements: the development of the site master plan and how the new building correlates to the site.

Mr. Risinger reviewed the updated schematic layout for the site identifying new elements and existing amenities that will remain in the first phase of this project. The north parking lot and access point will remain, and the existing playground will remain. The walking path will remain and receive enhancements. The ballfields will be relocated since the new community center will sit adjacent to the south parking lot. The proposed location for the new facility allows Holabird and Root to leverage the existing utility lines. A field for baseball, softball or tee-ball field may be constructed where the old community center existed on the site. Safety Village will relocate as well.

Mr. Walker reviewed the updated schematic layout for the new facility, noting that the design focuses on three areas; Administrative offices and meeting spaces are located on the north side of the building, the gymnastics studio, dance studio, and offices for recreation professionals are central focal point, and the cultural enrichment spaces are located on the southside of the building. The new building features a lobby which connects the park to the parking lot. He reviewed building access points addressing safety and security and highlighting access points from the ballfields.

Commissioner Ruttenberg requested a print copy of the building floor plan.

Commissioner Ruttenberg requested the drop zone near youth enrichment programs.

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Commissioner Ruttenberg would like restrooms near an access point from the ballfields and playground.

Commissioner Ruttenberg would like to know if there is any room in the proposed plan for a ceramic studio.

Executive Director Romes reported that the proposed plan does not have a dedicated space for ceramics. Research and data were gathered including a market analysis and development of a draft pro-forma to make this recommendation. Additionally, the current building, West Ridge Center, is 44,000 square feet. Due to cost restraints, square footage has been reduced for the new facility to 23,000 – 25,000 so difficult decisions needed to be made regarding programming and office space. The focus has been on flexible, multi-use spaces. Ceramics needs a dedicated space due to the equipment.

Commissioner Ruttenberg would like to know if the multi-use spaces are large enough to allow for two dance studios to run simultaneously.

Commissioner Bernstein requested the working group work with Architects Holabird and Root and W.B. Olsen to evaluate if ceramics could remain in the new facility.

Commissioner Bernstein would like Architects Holabird and Root to follow up with the working group to define progression.

President Grossberg and Vice President Freeman would like to table the monetary discussion to another meeting.

The Facility and Recreation Committee does not feel comfortable showing the updated schematic designs to the community until further refinements are made. The working group will meet next week.

Athletic Trends and Participation

Will be presented at a future meeting.

Other Business

None.

Adjournment

A motion was made by Commissioner Ruttenberg and seconded by President Grossberg approved by a unanimous vote. The Board Meeting adjourned at 6:16 p.m.

Respectfully submitted,

Facility and Recreation Committee Meeting Minutes
April 10, 2024

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
APRIL 10, 2024**

The meeting was called to order at 6:23 p.m. President Grossberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman
President Grossberg

Absent: Commissioner Kaplan

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters;
Director Voss; Director Gogola; Director Hall; Director Baird; Assistant Director
Acevedo; Assistant Director Reyes; Manager Ochs; Manager Kutscheid; Manager
Schwartz; Coordinator Hejnowski

Guest Speakers: Jasen Pinkerton, Senior Quantitative Analyst, PMA Securities, LLC

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

BOND ISSUE NOTIFICATION ACT (BINA) RECOMMENDATION

Director Peters reported at the Finance Committee meeting on March 12, 2024, PMA Securities, LLC, Senior Vice President, Managing Director, Robert Lewis, presented Debt Overview, Estimated Capacity Update, and Market Update for PDHP.

Jasen Pinkerton, PMA Securities, LLC, provided a brief review of that presentation and discussed the recommendation to sell General Obligation Limited Tax Park Bonds in 2024.

Director Peters reported that staff are recommending the Park Board order a public hearing concerning the intent of the Board of Park Commissioners to sell \$7,000,000 General Obligation Limited Tax Park Bonds.

Based on consensus of the Finance Committee, staff will be reviewing the recommendation for the Park Board of Commissioners to hold a public hearing at the regularly scheduled April 24 Board Meeting concerning the intent for the Park District of Highland Park to sell \$7,000,000 General Obligation Limited Tax Park Bonds. As such, staff also recommends the Secretary of the Board (i) publish notice of the Hearing at least once in the *Highland Park News*, the same being a newspaper of general circulation in the District, not less than 7 or more than 30 days before the date of the Hearing and (ii) post at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 48-hour period preceding the Hearing.

PARK SITE PLANS INITIATIVE REPORT

Manager Schwarts reported that the goal of the Park Site Plan Initiative Report is to create a standard assessment tool to evaluate Park District of Highland Park properties according to tailored level of service standards, consistent with park district values of creating welcoming, caring, and extraordinary open spaces. These standards were shared with the Park Board in 2021 in advance of completing the assessments. The Park Site Plan Report documents the findings and possible recommendations which will inform capital and operational planning.

Manager Schwartz provided an example from the report, noting that there are three pages for each park – the first page provides a summary and highlights opportunities and existing conditions.

Looking at Brown Park, the recommendations to fill the gaps are potential action to address the opportunities in the park. The considerations to exceed standards are actions that would go above and beyond the standards.

Regarding implementation and measurement, Manager Schwarts reported that staff will review standards every five years, the Park Board of Commissioners should expect to review and officially adopt standards during next comprehensive planning effort, staff will evaluate parks annually, there will be bi-annual implementation of “your parks”, and staff will continue to conduct “your perspectives” community engagement.

Commissioner Bernstein would like the Park Site Plan Report on the Park District website.

Vice President Freeman would like the ADA Accessibility and Transition Plan on the Park District website as well.

Commissioner Bernstein would like data from the Park Site Plan Report incorporated into the five-year capital plan. When presenting the five-year capital plan, he would like the presentation to highlight how the Park Site Plan Report was incorporated.

PROCESS PROPOSAL FOR REVIEW OF THE PERSONNEL POLICY MANUAL

Director Hall presented the recommendation for a comprehensive review process for the Personnel Policy Manual with a goal to create a fully revised Personnel Policy Manual that is user-friendly, values-driven and compliant with laws and applicable standards associated with Distinguished Accreditation. Currently, there are Two Manuals (Full Time and Part Time) with 240+ pages of policy language in each. Eleven chapters in each Manual. The revision process will allow opportunities for engaging with staff, the Park Board Policy Committee, and legal review. The proposed timeline: April – June, Human Resources will review all policies and create a proposed new format for the full manual, and Human Resources will host multiple input workshops with staff to seek feedback on the areas of focus we shared on the previous slide. June – September, the Policy Committee will meet. Each meeting will focus on various chapters of the new manual to review. October, legal will review. November, the Park Board of Commissioners Review. December, staff will recommend the Park Board approve. January 2025, staff would like to have the new manual implemented.

CONSTRUCTION PROJECT UPDATES

A. Lot 3 Paddle Facility Project

The Park District has a signed agreement with Air Structures American Technologies, Inc. (ASATI) to manufacture and install a new dome at Lot 3 for a new Paddle Facility. Staff will provide monthly updates to the Park Board of Commissioners.

B. Sunset Valley Club House Project

Manager Ochs shared images of the phase 1 renovations, which includes new flooring and lighting and a bar expansion.

Commissioner Ruttenberg and President Grossberg shared concerns with the word tequila being in the restaurant marketing and publications.

C. Larry Fink Memorial Park Baseball Field Improvement Project

Manager Kutscheid shared images of excavation of the infield and the third base backstop. Fox field should be open for play in August.

D. Park Avenue Boating Facility North Beach Improvements Project

Manager Kutscheid reported that the cost estimates are slightly over budget, however, the bid contains alternates which allow for the project to stay within budget so long as the Park Board of Commissioners is comfortable excluding components. Plans are going out to bid April 23. Staff plan to present the bid result at the May Finance Committee Meeting. At the May 22, 2024 Regular Meeting of the Park Board of Commissioner staff plan to recommend and request contract approval. Construction is scheduled to begin in July. Anticipated completion is November.

E. Sunset Woods Park Improvements Project

Manager Kutscheid reminded the Park Board of Commissioners the project scope includes converting the current basketball courts into multi-use courts, developing a game area, improving the skate park and adding a more inclusive wheel friendly plaza, and native plantings. Enhancements to the current tennis courts and surrounding lighting fixture are being studied as well. Staff are hosting a skatepark community meeting on April 1, 2024 to get feedback and recommendations for amenities and features in the skate park and wheel friendly plaza. Staff are hosting a community input meeting in May to review proposed concepts. Staff plan to have a bid opening in November and recommend and request contract approval in December. Construction is anticipated to begin in March 2025. Anticipated completion is August 2025.

F. Park Avenue Boating Facility South Parking Lot Restoration Project

Director Smith reported that while construction was anticipated to commence on March 18, 2024, challenges have occurred due to piping from the North Shore Water Reclamation Center. An analysis of the pipe is being conducted to determine its tolerance to the vibrations from the sheet pile being drilled to restore the south parking lot.

Director Smith reported that staff are working with engineers and the North Shore Water Reclamation Center to assess the level of vibration frequency that the pipe can withstand. This will determine how to proceed with the project. Staff will follow up with the Park Board of Commissioners.

OTHER BUSINESS

Executive Director Romes reported that tomorrow evening the City of Highland Park is hosting the Character Counts Award Ceremony and Roxanne Hejnowski is an award recipient. Additionally, the Parks Foundation Champions Gala and Charity Auction is this Saturday, April 13, 2024, at Sunset Ridge Country Club.

REVIEW OF VOUCHERS

Director Peters reported there was nothing remarkable in the vouchers. The Park Board of Commissioners reviewed the vouchers and there were no questions.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

Rick Heinemann

1449 Glencoe Ave, Highland Park

Commended staff on the Park Site Plans Initiative Report, requesting that the report be a living breathing document, published on the Park District website. He recommends that each park have an appendix, so any updates can easily be made and available for public knowledge.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Bernstein to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District;

Roll Call:

Aye: Commissioner Bernstein; Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 7:31 p.m.

The meeting reconvened into Open Session at 8:45 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District.

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein to discuss the New Community Center at West Ridge Park.

NEW COMMUNITY CENTER AT WEST RIDGE PARK

Commissioner Bernstein reported that he will schedule a time before the Working Group Meeting on Tuesday, April 16, 2024, to discuss the site plan and the estimated budget with Architects Holabird and Root that was reviewed at the April 10, 2024 Recreation and Facility Committee Meeting.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Bernstein and approved by a unanimous vote. The Board Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON APRIL 16, 2024, 8:01 AM.**

Present: Commissioner Bernstein, President Grossberg

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr; Director Peters, Director Smith, Director Voss, Director Gogola, Assistant Director Acevedo, Manager Ochs, Manager Baczek, Manager Kutscheid, Manager Saunders, Managers Sassorossi

Guest Speaker: Robert Lewis, PMA Securities, LLC; Audra Braski, PMA Securities

Additions to the Agenda

None

2024 Debt Certificate Update

Mrs. Braski, PMA Securities, provided an arbitrage overview, noting the difference between what would have been earned if tax-exempt bond proceeds were invested at bond yield and the earnings on the investment of such tax exempt bond proceeds in higher yielding securities. Regarding rebate, the issuer must pay (or rebate) arbitrage profits to federal government unless the Issuer meets one or more Exceptions:

- Small Issuer Exception (\$5,000,000 or less in a calendar year)
- Spend Down Exceptions

Two-Year Construction Spend-down Exception, at least 75% of the proceeds must be spent on.

She reviewed the spend-down requirement vs. the Park District's actuals over a 24 month period.

2024 Bond Issuance Update

Robert Lewis, PMA Securities, reviewed the timeline of key events for the public hearing concerning the intent of the Board of Park Commissioners to sell \$7,000,000 General Obligation Limited Tax Park Bonds on April 24, 2024.

He reviewed the Planned General Obligation Park Bond Borrowings from 2024 through 2031, highlighting growth and levy years.

He reviewed a chart demonstrating the Park District's historical patterns, dating back to 2003, for capturing positive and negative arbitrage and the District's long-term borrowing rates vs. short-term investment rates.

The estimated arbitrage yield for the current market is 3.3%. He reviewed the Park District's projected draw schedule for the 2024 bonds, highlighting that the District will meet the spend down requirements by Quarter 1 of 2025.

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Centennial Ice Arena Quarterly Report

Manager Sassorossi compared gymnastics and skating school actual vs. budgeted enrollment figures and budgeted vs. actual revenues for Q1. She compared actual vs. budgeted daily fees from Q1. She is pleased to report that winter public skate met budgeted revenue and adult skate has already reached annual budget of \$960. She compared actual vs. budgeted rental revenues from Q1. She is pleased to report both the Falcon and Highland Park Giants actual revenues aligned with budgeted ice time. She reviewed special events offered in Q1.

- 75 individuals plus 15 members from the Highland Park Giants Hockey attended Garrett Skate, a fundraiser for the Garrett Collopy Foundation.
- 108 individuals attended Neon Skate
- 101 individuals attended Family Skate Night
- 175 individuals attended Swifty Skate

She provided an overview of summer events and operations.

Lastly, she compared PRE-COVID figures to today. She is pleased to report the District 2024 actual figures are surpassing PRE-COVID figures.

Highland Park Golf Learning Center Five Year Financial Analysis Report

Manager Saunders provided a comparison of actual vs. budgeted operating revenues and expenses over the last five years. He is pleased to report revenues have steadily increased every year. He reviewed actual revenues over the last five years for the range, mini-golf, rentals, and programming. Actual Revenues have steadily increased every year across all areas, excluding programming. The decrease in 2022 and 2023 programming revenues was due to changes in golf camp structure. Staff are pivoting back to the old structure and introducing ideas from The Golf Practice.

He provided an overview of future operations, programs, and leagues; highlights include the introduction of a mini-golf league, and considerations for Toptracer Range Software, acquiring a liquor license to permit beer and wine sales, and securing food truck(s).

April Bid Results

a. 2024 Sports Courts Improvements

Director Smith reported that the 2024 Sports Courts Improvements bid is for recoloring and crack repair for a basketball court at Port Clinton Park and basketball and tennis/pickleball courts at Woodridge Park. Staff feels the bids for Port Clinton came in high. Staff are only recommending the Park Board of Commissioners approve the bid for Woodridge Park. As a result, the project is under budget.

It was the consensus of the Finance Committee Meeting to place the 2024 Sports Courts Improvements bid on the consent agenda at the April 24, 2024 Regular Meeting.

b. Old Elm and Port Clinton Playground Replacement Update

Director Smith reported that Old Elm Park and Port Clinton Park Playgrounds are scheduled for replacement in the 2024 Capital Plan. Staff have worked with Teska Associates to design the new playgrounds. Proposals have now been received for the purchase of playground equipment and bids have been received for construction. Staff secured pricing for Landscape Structure Play Equipment for the Old Elm Park and Port Clinton Park Playground Renovation Project through the Sourcewell Purchasing contract. Sourcewell is a joint purchasing cooperative for state, local and city

Finance Committee Meeting Minutes

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governments. Additionally, staff received five (5) sealed bids for materials and labor to complete the 2024 Old Elm and Port Clinton Playground Replacement. These improvements include removing and installing playground equipment, re-grading to accommodate ADA accessibility, and installing new pathways and other amenities. Work also includes the ballfield conversion at Old Elm Park. The low bidder is Total Renovations, Inc. There is \$873,000 budgeted in capital funds for the playground replacements. The projects are slightly overbudget by \$5,404.91.

It was the consensus of the Finance Committee to place both items under Unfinished Business at the April 24, 2024 Regular Meeting.

Equipment Purchases

a. Sourcewell Joint Purchasing Agreement for Golf Mowers

Manager Ochs reported that the District is looking at purchasing one (1) John Deere 2700 E Cut Hybrid Triplex Mower and one (1) Toro Groundsmaster 3500-D. There is \$108,500 budgeted for this expense. Through the Sourcewell Purchasing contract, staff are able to purchase both items for \$107,705.

It was the consensus of the Finance Committee to place the Joint Purchasing Agreement on the consent agenda at the April 24, 2024 Regular Meeting.

Other Business

None.

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 9:23 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE LAKEFRONT, PARKS, & NATURAL AREAS
COMMITTEE MEETING OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON APRIL 24, 2024, 5:06 PM.**

Present: Commissioner Bernstein, Commissioner Kaplan, President Grossberg

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr; Director Smith, Director Voss, Director Baird, Director Peters, Director Gogola, Assistant Director Reyes, Assistant Director Acevedo; Manager Ochs, Manager Nichols, Manager Schwartz, Manager Kutscheid, Coordinator Hejnowski

Guest Speaker: Jameson Skaife, Associate Principal Lamar Johnson Collaborative; Anezka Gocova, Senior Associate, Lamar Johnson Collaborative

Vice President Freeman joined the meeting at 5:07 p.m.

Additions to the Agenda

None.

Parking Lot Improvements Deer Creek Racquet Club/Jeff Fox Field

Director Smith reviewed the existing parking lot layout vs the proposed, noting that the proposed layout increases the number of parking spaces from 64 to 78 (74 standard spaces/ 4 ADA spaces). The bid is being released April 25, 2024. Staff plan to review and provide a bid recommendation at the May Finance Committee Meeting and request approval from the Park Board of Commissioners at the May 22, 2024 Regular Meeting. Construction is anticipated to begin in late July.

Park Avenue Boating Facility South Parking Lot Restoration Project

Director Smith reported that while construction was anticipated to commence on March 18, 2024, challenges have occurred due to piping from the North Shore Water Reclamation District. An analysis of the pipe was conducted to determine its tolerance to the vibrations from the sheet pile being drilled to restore the south parking lot. Staff determined that the project cannot commence until the winter or early spring. Staff are sending communications to the boating community.

Sunset Woods Park Improvements Project Update

The project scope includes converting the current basketball courts into multi-use courts, developing a game area, improving the skate park and adding a more inclusive wheel friendly skate plaza and more native plantings. Enhancements to the current tennis courts and surrounding lighting fixtures are also being studied.

Lakefront, Parks, & Natural Areas Committee Meeting Minutes
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Mr. Skaife and Mrs. Gocova, Lamar Johnson Collaborative, reviewed the community feedback from the recent meeting. Another community meeting will be held on May 2, 2024, to review proposed concepts for the Skate Park, Wheel Friendly Plaza, Game Area, and Multi-Use Court Area to gather votes from community members on preferred elements, styles, etc. Community feedback from the May meeting plan to be presented to the Park Board of Commissioners.

Other Business

None.

Adjournment

A motion was made by Commissioner Bernstein and seconded by Vice President Freeman approved by a unanimous vote. The Committee Meeting adjourned at 5:40 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
APRIL 24, 2024**

The meeting was called to order at 6:00 p.m. President Grossberg.

ROLL CALL

Present: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Voss; Director Gogola; Director Hall; Director Baird; Assistant Director Reyes; Assistant Director Acevedo; General Manager Ochs; Manager Divincenzo; Manager Schwartz; Manager Kutscheid; Manager Sassorossi; Manager Nichols; Supervisor Hoffman; Coordinator Hejnowski

Guest Speakers: Barb Dickson, Associate, Holabird and Root; Rusty Walker, Design Principal Holabird and Root

ADDITIONS TO THE AGENDA

A motion was made by Commissioner Bernstein, seconded by Commissioner Ruttenberg to add West Ridge Center Facility Update under Unfinished Business.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

Irene Savine

809 Highland Place, Highland Park

I am here this evening to speak about the skating rink issue. She asked the Park Board of Commissioners if there is a plan to improve West Ridge Center but also to add batting cages to Centennial Ice Arena. On behalf of an adult skater who raised two figure skaters in this community, the ice rink should be for figure skating and hockey because it creates a community, and we are very much a family at the rink. I've known

the directors, staff, and coaches for 12 years, and I am very proud to be a part of that facility I spend several hours a week at the facility, and I think adding something completely different will change the nature of the community, so she asked staff and the Park Board of Commissioners to keep that in mind as the plan progresses.

Julie Millman

440 Elm Place, Highland Park

She would like Centennial Ice Arena to have a second rink, even if it is a studio rink. My daughter has been skating there for the last 12 years. It is difficult since hockey and figure skating compete for ice so it would be nice if we had a rink for both programs. Figures skaters would not have to skate at 6:00 a.m. Many top skaters are leaving for other rinks, Glenview, and Buffalo Grove. Many coaches' careers with the Park District have shortened because of the competition for ice, so it would be nice if we could have a second rink.

Larisa Messerman

400 Central Ave, Highland Park

She would like to know if the pottery class is included in the community center at West Ridge Park.

Heather Redisch

280 Poplar Rd, Highland Park

I have 3 girls ages 14, 12, and 9 who grew up at West Ridge and all the other Park District's amazing programs. This is my final effort. I addressed the Park Board of Commissioner's a couple of years ago during the renovation of Centennial about converting the gymnastics room back to the rink it once was intended to be. Centennial was ahead of its time in the 80s housing both rinks, a pro shop, and a concession stand. Now Centennial houses 1 rink and after the rebuild has no space for concessions or a pro shop. Glenview, Northbrook, Buffalo Grove, Skokie, Evanston, Wilmette, and Pleasant Prairie are all park district rinks with two full sheets of ice where your hockey and figure skating community spend \$ 1,000's. Every week, my family skates at Glenview for 1.5 hours, Northbrook for an hour, Glacier for an hour, and Centennial twice a week for 2 hours. I spend \$50/week paying for ice at other rinks. That is \$3,000 a year at other rinks. Kimmy, who you just honored at your Gala with the Liza McElroy Legacy Coaches of the Year, coaches 38 children. That is 38 children who all go to other rinks with similar skating schedules, all spending around \$50/week (\$3,000/yr) at other rinks. That does not include our other Centennial coaches who teach at other park district rinks or the amount of money you are losing from the hockey community. Some of you learn-to-skate programs start so late in the evening that the kids are getting ready for bed. These are little boys and girls who are the foundation and feeder in your figure skating and hockey programs and that is how you get them interested in the sport by allowing them to watch the older children and then stepping onto the ice themselves. This hockey and skating community deserve a studio rink, not temporary batting cages that only 2 or 3 boys, not girls, can use at a time. Dedicating that space and energy in our rink. We moved our 9-year-old daughter to DYBA because there is no real softball program for our girls in this district. She grew up playing tot ball with all of their friends, where my husband coaches, and then we were forced to the Deerfield Park District, so I know we won't be seeing any girls in those batting cages. So let us have our full space, let our programs that took such a hit over the last 4 years with COVID, and the renovation build again so that we can have another Olympic skate like Jason Brown. Let Carol and Stephanie show you what a robust skating rink looks like. Carol and Stephanie have had their hands tied for years meditating on ice time between freestyle, learn to skate, and hockey. We deserved our community to be unified sooner than later and not pitted against each other for one sheet of ice.

Jayne Greenspan

760 Sumac, Highland Park

I am in for getting the studio rink back. My husband skated there growing up. He is a Highland Park Native. My boys are there, and they are hockey players. We go to Gurnee, Lake Forest, Northbrook, and Glenview to skate. I spent \$1,000s at other rinks because we have no ice for my kids. My son practices at 10:00 p.m. for the High School team because there is no ice for him to practice, which means he does not go to bed until midnight and then wakes up at 6:00 a.m. to do it all over again. My younger son is 11 years old; he practices at 9:00 p.m. We do not get home until 11 since it is a 45-minute commute from another rink back to Highland Park. We had the ice, my husband skated on it. We need to get it back. It is for our community, for everybody to enjoy.

Jordana Greenberg

962 Chaucer Lane, Highland Park

Grew up at Centennial. I was so lucky to have my daughter skating there as well. Want to echo the crowd. I spend plenty of time in my car driving to other rinks and \$1,000's on other rinks. That money deserves to stay here in Highland Park and our kids deserve to have a second sheet of ice.

Melissa Itkin

55 Barnard Lane, Highland Park

I know several of you working together through the school board and she thanked everyone for that great collaboration. I would also like to echo the words that have already been said about the rink. One of the things we discuss on the school board is the importance of activities. Kids in activities tend to stay out of things we do not want them to be in. For my daughter that was the rink, and it was fantastic. Even during COVID coaches Becky and Dawn held outdoor off-ice training, so the kids could continue their passion for skating when they did not have access to ice that community became more and more unified and that became her friend outside of school. The value of friends outside of school in addition to your friends that are at school opens your opportunities. These friends are of different ages and went to different schools. 3 friends are graduating High School this year. They go to Lake Forest, Woodlands, and Highland Park. These are friends she has had for years from skating. I was approached by my neighbor letting me know that her daughter had skated at Highland Park She is now in her thirties with two daughters at Indian Trail. My neighbor credits skating for the wonderful career that her daughter has. The discipline, the focus, the goal setting, the getting up early, and the working hard. Skating operates in levels. You accomplish a skill, and you go to the next. You must be able to fall in front of many people at shows and get back up. A second sheet of ice would benefit that community as others have said. There is always tension between hockey and skating in terms of who is going to get the time. I took my skater there at 6:30 a.m. regularly. She has since moved on to volleyball as her primary sport. She is still working on accomplishing her moves in the field, so she is still at Centennial several times a week working on those goals. What we have found is that several of her team members on volleyball started as skaters. The characteristics learned through skating will suit kids well throughout life. I would like to see this skating community grow and thrive. There are a lot of opportunities to grow. That community is special, it is valuable, and it stays with you. When you are skating, you are not on a device. I hope you consider setting up the studio rink.

Abby Daniel

As a member of the community and a skating parent, I wanted to reach out as I understand there are plans to relocate the gymnastics in 2026. I would strongly suggest we use that space for its original intention as a studio skating rink. Many skaters and hockey players in Highland Park regularly give money to other park

districts for ice time. This is time we could spend at our home rink and money that could be spent at our park district. Additionally, it helps strengthen the community in Highland Park and build opportunities for residents who want to use and pursue these sports.

Molly Friedlich

1381 Lincoln Avenue, Highland Park

I am one of the moms of another skating coach who drives to Glenview every week so that my daughter can have ice time. I also have a son who is just starting hockey. I am dreading what my future will be without another ice rink at Centennial. I am begging you to put in another sheet of ice, so I do not have to go all over the world for ice. Also, I want to support my park district, there are opportunities to expand Centennial and reinvest in our own community.

Karen Meyer

1765 Heather Lane, Highland Park

I grew up in Highland Park, been living here for over 40 years. I have been in the ceramics program for several years. It has been a huge pleasure. It is a unique program, and I had to sign up at 7:00 a.m. on opening day to get into a class. I have been placed on a waitlist several times for signing up later in the day on opening day, so obviously the classes are popular and fill quickly. When I heard, the new building was not going to include the ceramics studio I was taken aback. Please consider this. I know there is a ceramic class at the Art Center of Highland Park, but ours is unique because of the available studio time. It would be a huge disappointment and something really missing from our community if we could not continue to have ceramics in the community center at West Ridge Park.

Laura Docks

816 Kimballwood Lane, Highland Park

Because we only have one sheet of ice, our middle schoolers must leave school early to think on time because we have such a short time for lessons and hockey. If we had a second sheet of ice, we would not have this problem. Right now, we cannot accommodate everyone who wants to skate.

Executive Director Romes reported that staff should have confirmation on the construction schedule and exact scope by summer/fall 2024 for the new community center at West Ridge Park. Gymnastics will likely not be moving to West Ridge until 2026. Staff and the Park Board of Commissioners will not be planning for the long-term use of the existing gymnastics space until the new West Ridge project has been permitted and construction approved which won't be until late fall 2024.

Currently, this project is not in the Park District's Annual Work Plan and Capital Plan. This will require consensus and approval from the Park Board of Commissioners, which does not take place until budget approval occurs in December. Therefore, staff and the Park Board are not going to commit attention to this until 2025.

Conversely, the Parks Foundation board will likely only give this attention once the project is approved by the Park Board of Commissioners, so the Parks Foundation will not be able to give this attention until 2025.

This project is also not part of the Park District's Master Plan (GreenPrint). A community wide attitude and interest survey is likely to occur in 2025 and then lead into the District's Master Planning Process. Until

these steps are completed in December of 2025, staff and the Park Board of Commissioners are unable to determine if there is a need for a studio rink.

PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF PARK COMMISSIONERS TO SELL \$7,000,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS FOR THE PAYMENT OF LAND CONDEMNED OR PURCHASED FOR PARKS, FOR THE BUILDING, MAINTAINING, IMPROVING AND PROTECTING OF THE SAME AND THE EXISTING LAND AND FACILITIES OF THE DISTRICT AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to convene the public hearing concerning the intent of the Board of Park Commissioners to sell \$7,000,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintain, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

President Grossberg reported that the public hearing concerning the intent of the Board of Park Commissioners to sell \$7,000,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintain, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto for the Park District of Highland Park is now in session.

No members from the public or members from the Park Board of Commissioner's wished to speak on the public hearing and Executive Director Romes did not receive any written communications concerning the intent of the Board of Park Commissioners to sell \$7,000,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintain, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto for the Park District of Highland Park.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to close the public hearing.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to approve the Minutes March 12, Finance Committee Meeting, Minutes March 13, 2024 Facility and Recreation Committee Meeting, Minutes March 13, 2024 Workshop Meeting, Minutes March 20, 2024 Regular Meeting, the 2024 Sport Courts Improvement Project Bid, the Sourcewell Cooperative Purchasing Agreement for Golf Maintenance Equipment, Authorization for Park District of Highland Park to Enroll in and Purchase from Cooperative Purchasing Program OMNIA Partners, Ordinance 2024-05: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, and Bills and Payroll in the amount of \$2,725,646.88

Roll Call:

Aye: Commissioner Bernstein, Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters shared the end-of-year projections and actual figures as of March 31, 2024. She is pleased to report that Actual Revenues exceeded budgeted revenues by almost \$800,000. Actual Expenses were less than budgeted by \$700,000, for a year-to-date surplus of almost \$1.5 million.

Conclusion

The following Park District programs and facilities are performing better than budget: dance exceeded the budget by \$40,000, golf exceeded budget by \$63,000, tennis exceeded the budget by \$170,000, youth enrichment exceeded the budget by \$153,000, and interest income exceeded budget by \$209,000.

UNFINISHED BUSINESS

A. West Ridge Center Facility Update

Executive Director Romes reported that the staff and the Park Board of Commissioners began discussing a West Ridge Center Project 10 years ago, in 2014, after the Park District hired WT Engineering to conduct a comprehensive existing conditions report that assessed our mechanical, plumbing, electrical, roof, structural and civil conditions.

The discussion of West Ridge Center Conditions continued and was validated in 2015 through our 10-year master planning process that indicated West Ridge Center had significant building inefficiencies and concern for safety and accessibility. Over the past 10 years, the Park District has invested hundreds of thousands, if not over a million dollars to ensure West Ridge is safe, secure, and accessible. However, due to the building's age, condition, functionality, and poor infrastructure, serious consideration needed to be given to decommissioning, renovating, or rebuilding all or part of the facility.

In 2019, the Park District approved an update to our GreenPrint Master Plan recommending that we formally address the aging West Ridge Facility beginning with a feasibility study in 2020.

At the beginning of 2021, staff conducted a feasibility study to assess available funding, confirm GreenPrint findings, explore partnership opportunities, as well as options for renovation, rebuilding, or relocation. Fall of 2021, the Park District released a Request for Qualifications for visioning and design services including assessment of renovation, new construction, and site selection.

In February 2022, the Park District hired Holabird and Root to conduct a predesign study including visioning, site selection, and program design services which concluded in the summer of 2023.

In August 2023, the Park District hired Holabird and Root for design services including schematic design, design development, construction documents, permit and bid coordination, and construction administration for a new West Ridge Center and West Ridge Park Site Design including parkland and ballfields. In September of 2023, The Park District hired WB Olson for pre-construction services including cost estimating and construction management services.

Executive Director Romes reported that over the past 10 years, staff and the Park Board of Commissioners have learned that as West Ridge Center continues to deteriorate, construction costs continue to rise, and participation in our programs continues to grow. Additionally, information that Staff and the Park Board have today can change at any moment and we have to be prepared to adapt to change, while also managing realistic expectations that are congruent with the District's Mission, Vision, and Values, and ensure the Park Board is informed with the most accurate and timely information to make decisions that are in the best interest of our community.

Mr. Walker, Holabird and Root, presented the schematic design that is based on a schematic budget prepared by WB Olson. Although the full scope includes the entire West Ridge site, including parkland and ballfields, tonight's discussion was focused on the schematic design for the proposed new building, which in working with WB Olson will include a base scope that is within the park district's funding model of \$17,678,727.

Mr. Walker also presented a variety of alternate scope additions that may or may not fall within the Park District's funding, however, those alternates can be contemplated by staff and the Park Board when competitive bids are received for construction, as well as considered for future construction, if and when funding becomes available.

The Park Board of Commissioners requested digital and print copies of Holabird and Root schematic designs for review. A Facility and Recreation Committee Meeting will be scheduled so Holabird and Root could gather feedback from the Park Board.

Commissioner Kaplan left the meeting at 7:30 p.m.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

Jennifer Klein

1086 Andean Place, Highland Park

I'm here this evening to speak on behalf of the ceramics program. Chris is an amazing teacher. It is a community. Everyone knows each other, everyone is so helpful. Everyone was helping me learn. Art is therapy. It's such a wonderful program. She hears the kids in the hallway, excited to start class. It's such a wonderful program. Instead of eliminating it, it should become a HUB. A lot of the people in the program come from Northbrook and Lake Forest. Let's take advantage of that. We have a great teacher and experienced students in the program. I moved from California four years ago, and I have been so welcomed by the Park District's ceramics community. Please if you can keep it in the new community center. It's a wonderful thing for our community that attracts people from neighboring communities.

B. Consideration for a Consensus of a 60-day Waiting Period for Proposed Rename of the Recreation Center of Highland Park

Director Gogola reported that as part of the Park District's ongoing branding initiative to build strong and clear connections with our residents, customers, and potential customers; to maintain a competitive presence in the marketplace; and to provide a fresh interpretation for our fitness and related operations, staff is recommending renaming the Recreation Center of Highland Park to Park Fitness.

A verbal presentation of the recommended Recreation Center re-naming was made by Director Gogola and Supervisor Sanchez at the March 13, 2024, Board of Park Commissioners Facility and Recreation Committee Meeting and again by Director Gogola and Manager DiTomasso at the Board of Park Commissioners Facility and Recreation Committee Meeting on April 10, 2024.

Section 4.02.2 of the Park District of Highland Park Policy & Procedure Manual authorizes the naming of a Park District facility or park by the affirmative vote of a four-fifths majority of the Board of Commissioners after discussion and a wait of at least sixty days before voting. The Park Board's

approval for re-naming the Recreation Center to Park Fitness would occur at the June 26, 2024, Regular Board Meeting.

Staff received consensus from the Park Board of Commissioners to allow the recommended new name for the Recreation Center of Highland Park to wait for a sixty-day period, as required by Section 4.02.2 of the Park District of Highland Park Policy & Procedure Manual, and a vote be taken to re-name the Recreation Center of Highland Park to Park Fitness at the June 26, 2024 Regular Meeting of the Park Board.

C. Old Elm and Port Clinton Playground Replacement Update

Director Smith reported that Old Elm Park and Port Clinton Park Playgrounds are scheduled for replacement in the 2024 Capital Plan. Staff have worked with Teska Associates to design the new playgrounds. Proposals have now been received for the purchase of playground equipment and bids have been received for construction. Staff secured pricing for Landscape Structure Play Equipment for the Old Elm Park and Port Clinton Park Playground Renovation Project through the Sourcewell Purchasing contract. Sourcewell is a joint purchasing cooperative for state, local and city governments. Additionally, staff received five (5) sealed bids for materials and labor to complete the 2024 Old Elm and Port Clinton Playground Replacement. These improvements include removing and installing playground equipment, re-grading to accommodate ADA accessibility, and installing new pathways and other amenities. Work also includes the ballfield conversion at Old Elm Park. The low bidder is Total Renovations, Inc. There is \$873,000 budgeted in capital funds for the playground replacements. The projects are slightly overbudget by \$5,404.91.

a. Approval of the 2024 Old Elm and Port Clinton Playground Replacement Bid

A motion was made by Vice President Freeman and seconded by Commissioner Ruttenberg to approve Base Bid, Alternate #3 and Alternate #4 from Total Renovations, inc. for the 2024 Old Elm and Port Clinton Playground Replacement Project and authorize the Executive Director to enter into an agreement in the amount of \$612,282.00.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

b. Approval of the Sourcewell Cooperative Purchasing Contract for Playground Equipment

A motion was made by Vice President Freeman and seconded by Commissioner Ruttenberg to approve the purchase of playground equipment for Old Elm and Port Clinton Parks from the Sourcewell Purchasing Contract for the amount of \$249,415.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

NEW BUSINESS

A. Parks Foundation

Vice President Freeman reported that the Parks Foundation met to evaluate the 2024 Champions Gala and Charity Auction.

B. Board Committee Updates

Executive Director Romes reported that at the April 10 Facility and Recreation Committee Meeting staff recommended renaming the Recreation Center of Highland Park to Park Fitness to better promote the brand and all the amenities and programs the facility has to offer.

Architects Holabird and Root reviewed the updated schematic layout for the new community center at West Ridge Park and the site changes.

At the April 16 Financer Committee Meeting PMA Securities, LLC, provided an overview of the Park District's draw schedule for 2024 bonds and the spend down requirements over a 24 month period.

Staff provided a quarterly financial report for Centennial Ice Arena comparing budgeted vs actual revenues and participation figures.

Staff provided a five-year financial analysis report comparing budgeted vs operational and programming revenues and expenses.

Staff reviewed the bid results for the 2024 Sports Courts Improvements project and the Old Elm and Port Clinton Park Playground Replacement project.

Staff reviewed the Sourcewell Cooperative Purchasing Agreement for Golf Maintenance Equipment and Playground Equipment.

C. Athletics Annual Report

Manager Divincenzo and Supervisor Hoffmann compared actual vs. budgeted revenues and expenses for travel basketball, house basketball, travel baseball, house baseball, private lessons, camps, and flag football.

D. Directors Report

Upcoming Special Events include Under the Big Top Dance on April 27 from 5:30 – 7:30 p.m. at Recreation Center of Highland Park where 200 participants will indulge in a delectable array of carnival-inspired treats between dancing and games; Chicago River Day on May 11 from 9:00 – 12:00 p.m. at the Preserve where volunteers and natural areas staff will clean up trash and debris from the site as it occurs in the floodplain of the North Branch of the Skokie River; Mother's Day Yoga and Mimosas, on May 12 from 8:30 – 10:00 a.m. at Rosewood Beach where mothers can enjoy; Mother's Day Miniature Golf, on May 12 from 9:00 – 6:00 p.m. at River's Edge Mini Golf, where mothers can enjoy a free game of mini golf; and the 2024 Ice Show, on May 17 and May 18 at Centennial Ice Arena. Performances begin at 7:00 p.m. on May 17 and 11:00 a.m. on May 18.

E. Board Comments

None.

OTHER BUSINESS

None.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to adjourn into Closed Session for discussion of Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)6: the setting of a price for sale or lease of property owned by the District;

Roll Call:

Aye: Commissioner Bernstein; Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 8:06 p.m.

The meeting reconvened into Open Session at 9:15 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)6: the setting of a price for sale or lease of property owned by the District.

No action was taken.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 9:23 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
MAY 08, 2024**

The meeting was called to order at 6:00 p.m. President Grossberg.

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Bernstein to allow Commissioner Kaplan to participate in tonight's meeting by electronic means.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, President Grossberg

Nay: None

Absent: Commissioner Kaplan, Vice President Freeman

Abstain: None

Motion Carried

ROLL CALL

Present: Commissioner Bernstein, Commissioner Ruttenberg, President Grossberg

Absent: Commissioner Kaplan, Vice President Freeman

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Voss; Director Gogola; Director Hall; Assistant Director Acevedo; Assistant Director Reyes; Manager Kutscheid; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

ADOPTION OF THE BEACH AND BOATING SAFETY WEEK PROCLAMATION

President Grossberg reported that the Park District of Highland Park manages four (4) lakefront properties including Rosewood Beach as our dedicated swimming beach, and Park Avenue Boating Facility, as our dedicated recreational boating facility. With the summer swimming and boating season beginning Memorial Day Weekend, the Park District, along with the City of Highland Park, wishes to approve the following Beach and Boating Safety Week Proclamation drawing attention to beach safety practices all summer.

President Grossberg read aloud the Beach and Boating Safety Week Proclamation.

A motion was made by Commissioner Bernstein, seconded by Commissioner Ruttenberg to adopt the Beach and Boating Safety Week Proclamation declaring May 18 - 24 as Highland Park Beach and Boating Safety Week.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, President Grossberg

Nay: None

Absent: Commissioner Kaplan, Vice President Freeman

Abstain: None

Motion Carried

APPROVAL OF WJE EVALUATIONS OF FOOTINGS AT THE GOLF DOME CHANGE ORDER #1

Director Smith reported that Wiss, Janney, Elstner Associates (WJE) was hired to evaluate the footings at the Dome at 2205 Skokie Valley Road (Lot 3) as part of the planning for the construction of a new air-supported dome for the anticipated paddle sports facility. The initial contract totaled \$24,900. After work began, it was determined that additional equipment would be required and that the work crew would need to conduct site work into the evening to accommodate scheduled programming in the dome. This resulted in a change order in the amount of \$7,577. Board approval is being requested as this change order results in a contract amount exceeding \$30,000.

A motion was made by Commissioner Bernstein, seconded by Commissioner Ruttenberg to approve the WJE Evaluation of Footings Change Order #1 and authorize the Executive Director to increase the professional services contract from \$24,900 to \$32,477.

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, President Grossberg

Nay: None

Absent: Commissioner Kaplan, Vice President Freeman

Abstain: None

Motion Carried

Vice President Freeman joined the meeting at 6:07 p.m.

CONSTRUCTION PROJECT UPDATES

A. Lot 3 Paddle Facility Project

The Park District has accepted a professional services agreement from Sports Facilities Companies for the development of a business plan and proforma for the District's new racquet sports facility. Additionally, staff are close to finalizing the interior design of the dome structure. Executive Director Romes reviewed the draft interior design plan.

B. Recreation Center of Highland Park Construction updates

Deputy Director Carr reported that there is \$250,000 budgeted in the capital plan to renovate the locker rooms at the Recreation Center of Highland Park. Staff are trying to align the locker room renovations with the construction occurring at the adjacent facility, the Highland Park Senior Center, to address shared improvements, such as plumbing and ventilation. Staff are expecting to receive general pricing estimates for tile/flooring, lighting fixtures, shower, toilet, and vanity renovations.

C. Deer Creek Racquet Club Locker Room Improvements project

Manager Kutscheid shared images of the existing conditions of the men's and women's locker rooms. He shared images of the proposed improvements for the men's and women's locker rooms including the scope of work for the shower, sink, and toilet area improvements. There is \$200,000 budgeted in the capital plan for these improvements. Staff plan to hold a bid opening on June 13, 2024 and provide a recommendation to the Park Board of Commissioners in late June. Construction is anticipated to start in July and be completed in August.

D. Jeff Fox Baseball Field Improvements project

Manager Kutscheid shared images of the current construction. He is pleased to report the project is still on schedule with estimated completion in late June. The field is planned to be open for play in August.

E. Lincoln Park Improvements project

Manager Kutscheid reported that the Park District was awarded close to \$550,000 for an OSLAD grant from IDNR to support the planned construction improvements including installation of a full basketball court, ball field improvements, walking path reconfigurations, site furniture replacements, landscaping, and the play features in the 2-5y year old and new 5-12 year old playgrounds. Community engagement began this month and will continue through August. Construction document development is scheduled to begin in September with bidding in December. Construction is scheduled to begin in July 2025 and anticipated completion is September 2025.

F. Upper Rosewood Playground Renovation project

Manager Kutscheid reported that the planned renovations include the removal and replacement of play equipment, ADA access improvements, improved drainage, and accessible seating. Community engagement is scheduled to begin in June. Construction document development is scheduled to begin in October. The project is planned to be bid in January 2025 with a recommendation for approval from the Park Board of Commissioners in February 2025. Construction is scheduled to begin in April 2025 with anticipated completion is July 2025.

G. Larry Fink 2–5-Year-Old Playground Renovation project

Manager Kutscheid reported that the renovation includes the removal and replacement of play equipment, ADA access, and accessible seating. Community engagement is scheduled to begin in June. Construction document development is scheduled to begin in October. The project is planned to be bid in January 2025. Staff plan to provide a recommendation for approval from the Park Board of Commissioners in February 2025. Construction is scheduled to begin in April 2025 with anticipated completion in July 2025.

H. Sunset Woods Park Improvements Project

Director Smith reported that the project scope includes converting the current basketball courts into a multi-use court, developing a game area, improving the skate park and adding a wheel friendly plaza and native plantings. Enhancements to the current tennis courts and surrounding lighting fixtures are also included in the planning scope.

At the April 24, 2024 Lakefront, Parks, and Natural Areas Committee Meeting Lamar Johnson Collaborative reviewed the community feedback from the recent meeting and proposed concepts for the skate park, wheel friendly plaza, game area and multi-use court. Director Smith reviewed the revised concept schemes.

The project is planned to be bid in July with a recommendation for approval from the Park Board of Commissioners in August. Construction is scheduled to begin in September.

OTHER BUSINESS

None.

REVIEW OF VOUCHERS

The Park Board of Commissioners reviewed the vouchers and there were no questions.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

Rick Heinemann

1449 Glencoe Ave, Highland Park

Regarding the Lincoln Park improvements project, he likes the general plan, but his concern is the playground. He thinks of the 2-5years playground and 5-12years playgrounds as one entity. He would like to see the whole concept replaced and replicated. The way that the space has been used is a little different than a typical toddler to 12-year-old play area. We have adults that use the swings they're used by all ages including grandparents. He would like that to continue. I also see adults frequently using the gym equipment, even though theoretically the playground is recommended for children up to 12 years. I want an all-ages play area to continue. Teens coming back from college frequently use the park as a meeting place with friends, so it's very much a community space. He would also like to see that replicated. I would love to see two 14ft light poles installed in the area where the facilities are (parking lot and High School) so the park can be used at dusk and into the night, because even though we say it closes at dusk, the park is

used often until midnight, especially in the summer. What hours it might be is certainly something to discuss, regardless, I'm trying to paint a picture of how the space has been used. The other issue that I brought up is we have a young man in our area who's about 26 years old and has some deficiencies, but he wants to play. He likes to play on the equipment, but he feels uncomfortable using the play equipment since the signage states the recommended age use, being 2–5-year-olds or 5-12year old. I would dearly love to have the recommended age-use signage removed. I've heard that this is not possible. The only reason I can imagine it might not be possible is to limit the liability of the manufacturer and we know that any good lawyer could go in and say how is this stuff actually used, and since there are always adults using the playground it's not reasonable to say that they are not responsible for anybody over 12years using the playground; it doesn't make any sense legally, there's no way that they would not be liable if there was a problem or there is negligence. With this being said, I see no reason why that signage has to stay. He would like someone to explain why the signage can't be removed and he would like to see a legal opinion on it if his request is denied. We want that young man to be welcomed in our community, it's important for our community. Again, as a recap, we want to see all the current uses in the new playgrounds and recommended age-use signage removed so it's a play space for all ages.

Vice President Freeman reported that she too as an adult has used all the playground equipment at Lincoln Park.

Commissioner Ruttenberg has used the playground as well as an adult with his grandchildren.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to adjourn into Closed Session for discussion of Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member;

Roll Call:

Aye: Commissioner Bernstein, Commissioner Ruttenberg, Vice President, President Grossberg

Nay: None

Absent: Commissioner Kaplan

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 7:17 p.m.

The meeting reconvened into Open Session at 8:30 p.m.

Commissioner Kaplan joined Open Session at 8:30 p.m. A motion was made at the beginning of the meeting to allow Commissioner Kaplan to attend this meeting by electronic means.

Commissioner Bernstein did not return for Open Session. Commissioner Bernstein left the meeting at 8:30 p.m.

ACTION FROM CLOSED SESSION IF ANY

a. Consideration to approve a settlement agreement with former employee

A motion was made by Commissioner Kaplan and seconded by Commissioner Ruttenberg to approve a settlement agreement with a former employee.

Roll Call:

Aye: Commissioner Kaplan, Commissioner Ruttenberg, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Bernstein

Abstain: None

Motion Carried

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 8:31 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Mitch Carr, Deputy Director; Brian Romes, Executive Director

Date: May 22, 2024

Subject: **Approval of the 2024 Recreation Center Pool Ceiling Painting Bid**

Summary

In Fall of 2023, about 15-20% of the Recreation Center Pool Ceiling paint was damaged due to contractor error with start up of the new Dehumidification System. The contractor paid an \$8,000 credit to the Park District for the damage done to the ceiling. This project was last done in 2018 and would have normally been slated to be completed again in 2029. Staff is requesting that this project gets moved up to 2024, while there are no other projects occurring in the pool, to prevent additional maintenance issues with peeling paint in the Recreation Center pool.

Bid Results

The Park District of Highland Park received three (3) sealed bids on Tuesday, April 30, 2024, for materials and labor to complete the 2024 Recreation Center Pool Ceiling Painting Project. Work is scheduled to occur in August 2024.

Company	Base Bid
Absolute Home Improvement, INC.	\$54,255
Blue Reef LLC	\$96,100
Tiles in Style LLC	\$42,200

The low bidder is Tiles in Style LLC. This contractor has favorable references.

Budget Impact

This project was not in the 2024 Capital Budget. However, two large capital projects that were scheduled to occur in 2024 at the Recreation Center pool have been deferred to 2025 due to lead times on equipment. Because of this the overall 2024 Capital Budget will not be impacted.

Recommendation

Staff and the Finance Committee recommend approval from the Park Board of Commissioners for Base Bid from Tiles in Style for the 2024 Recreation Center Pool Ceiling Painting Project and authorize the Executive Director to enter into an agreement in the amount of \$42,200.



Memorandum

To: Park Board of Commissioners

From: Mike Evans, Landscape Architect; Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: May 22, 2024

Subject: **Approval of the 2024 Roof Improvements Project Bid**

Summary

The Park District of Highland Park received ten (10) sealed bids on Thursday, May 9, 2024 for materials and labor to complete the 2024 Roof Improvements Project. Work is scheduled to occur August – October, 2024.

Bid Results

Base Bid Item	Absolute Home Improvements	All American Exterior Solutions	C.R. Ebert & Sons Inc.	Filotto Roofing, Inc.	J & F Chiattello Construction	L. Marshall Roofing & Sheet Metal, Inc.	Select Roofing & Gutter	TORI Construction, LLC	Tu Construction Co.	Waukegan Roofing Co., Inc.
1: Golf Learning Center - Control Building Roof	\$12,350.00	\$13,870.00	\$17,835.00	\$19,720.00	\$11,000.00	\$29,000.00	\$16,675.00	\$26,700.00	\$21,350.13	\$19,700.00
2: Moraine Park - Shelter Roof (Shingles)	\$9,500.00	\$6,320.00	\$7,685.00	\$9,250.00	\$6,600.00	\$11,000.00	\$9,775.00	\$16,300.00	\$18,410.44	\$5,320.00
3: Moraine Park - Shelter Roof (EPDM)	\$2,500.00	\$6,425.00	\$2,720.00	\$5,950.00	\$4,000.00	\$18,000.00	\$3,000.00	\$8,900.00	\$6,760.96	\$4,300.00
4: Moraine Park - Shelter Gutters/Downspouts	\$2,550.00	\$1,300.00	\$1,500.00	\$3,200.00	\$2,764.00	\$8,000.00	\$2,752.00	\$6,600.00	\$6,102.96	\$3,850.00
5: Old Elm Park - Shelter Roof	\$3,650.00	\$4,400.00	\$4,835.00	\$6,100.00	\$4,400.00	\$8,000.00	\$6,100.00	\$9,400.00	\$9,695.22	\$6,647.00
6: Sunset Woods Park - Fieldhouse Roof	\$15,810.00	\$33,415.00	\$33,835.00	\$36,800.00	\$21,600.00	\$40,000.00	\$27,025.00	\$41,255.00	\$29,190.44	\$36,996.00
7: Sunset Woods Park - Dugouts Roof	\$1,350.00	\$3,950.00	\$3,385.00	\$3,650.00	\$3,000.00	\$8,000.00	\$4,025.00	\$7,290.00	\$11,165.22	\$3,250.00
Total Base Bid	\$47,710.00	\$69,680.00	\$71,795.00	\$84,670.00	\$53,364.00	\$122,000.00	\$69,352.00	\$116,445.00	\$102,675.37	\$80,063.00
Alternate Bid Item										
1: Memorial Park - Gazebo - Roof Replacement (Labor/Materials)	\$18,750.00	\$21,685.00	\$22,835.00	\$24,700.00	\$44,000.00	\$20,000.00	\$8,050.00	\$22,795.00	\$24,990.44	\$22,761.00

The low bidder is Absolute Home Improvements and Cleaning Services, Inc. This contractor has favorable references and experience working with the Park District.

Budget Impact

Total Approved Budget	\$106,000
<u>Bid Recommendation (Base Bid and Alt#1)</u>	<u>\$66,460</u>
<i>Amount Under Budget</i>	<i>(\$39,540)</i>

Recommendation

Staff and the Finance Committee recommend approval from the Park Board of Commissioners for Base Bid Items #1-7 and Alternate #1 from Absolute Home Improvements and Cleaning Services, Inc. for the 2024 Roof Improvements Project and to authorize the Executive Director to enter into an agreement in the amount of \$66,460.



Memorandum

To: Park Board of Commissioners

From: Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and I T; Brian Romes, Executive Director

Date: May 22, 2024

Subject: **Approval of the 2024 Deer Creek Racquet Club Parking Lot Improvements Bid**

Summary

On Thursday May 9,2024, the Park District of Highland Park received six (6) sealed bids for materials and labor to complete the 2024 Deer Creek Racquet Club Parking Lot Improvements. These improvements include removing portions of the parking lot and base and grinding the top layer of asphalt and repaving. The work includes portions of new curb and new drainage system.

Bid Results

Contractor	Basebid	Alternate #1	Total
Maneval Construction	\$208,973.25	\$3,135.00	\$212,108.25
Chicagoland Paving	\$230,000.00	\$6,500.00	\$236,500.00
Troch McNeil Paving Company	\$275,815.00	\$3,750.00	\$279,565.00
Abbey Construction Company	\$279,103.00	\$4,500.00	\$283,603.00
Obsidian Asphalt Paving	\$285,091.77	\$3,200.00	\$288,291.77
Everlast Asphalt	\$303,572.00	\$25,920.00	\$329,492.00

The low bidder is Maneval Construction. This contractor has favorable references.

Financial Impact

Total Budgeted Capital Funds	\$500,000.00
Installation Bid (Base Bid, Alt.1)	\$212,108.25
Wetland / Rain Garden (Estimate)	\$ 25,000.00
<u>Soft Costs</u>	<u>\$ 56,792.00</u>
Amount <u>UNDER</u> Budget	(\$206,099.75)

Recommendation

Staff and the Finance Committee recommend approval from the Park Board of Commissioners for Base Bid and Alternate #1 from Maneval Construction for the 2024 Deer Creek Racquet Club Parking Lot Improvements and to authorize the Executive Director to enter into an agreement in the amount of \$212,108.25.



Memorandum

To: Board of Park Commissioners

From: Samantha Santizo - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: May 22, 2024

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written April 22, 2024 through May 16, 2024 to be presented to the Board for approval on May 22, 2024.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
April 22, 2024 Emergency Check	\$ 24,900.00
April 23, 2024 Emergency Check	\$ 7,723.88
April 25, 2024 Emergency Check	\$ 103.00
May 01, 2024 Emergency Check	\$ 3,248.72
May 02, 2024	\$ 341,019.59
May 06, 2024 Emergency Checks	\$ 4,942.40
May 15, 2024 Emergency Check	\$ 1,263.64
May 16, 2024	\$ 580,871.60
Void Payments	\$ (3,536.00)
Bank Drafts	\$ 63,689.39
P-Card	\$ 204,522.29
TOTAL	\$ 1,228,748.51

PAYROLL DISBURSEMENTS

April 19, 2024	\$ 408,434.00
May 03, 2024	\$ 434,982.75
TOTAL	\$ 843,416.75

GRAND TOTAL	\$ 2,072,165.26
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 05-22-24 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16344	PARKS FOUNDATION OF HIGHLAND P/	04/25/2024	Regular	0.00	103.00	190592
042424	Invoice	04/24/2024	Foundation funds collected at PDHP-April20...	0.00	103.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	103.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	103.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	103.00
			<hr/> 103.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04078 - 4/22/24 Wiss, Janney, Elstner Assoc.-
Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16912	WISS,JANNEY,ELSTNER ASSOC, INC	04/22/2024	Regular	0.00	24,900.00	190590
0578493	Invoice	04/11/2024	Golf Dome Evaluation of Footing Professional..	0.00	24,900.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	24,900.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	24,900.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	24,900.00
			<u>24,900.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT04080 - 4/23/24 Restaurant Furniture Plus-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20676	RESTAURANT FURNITURE PLUS	04/23/2024	Regular	0.00	7,723.88	190591
S9949	Invoice	04/22/2024	Tables	0.00	7,723.88	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	7,723.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	7,723.88

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	7,723.88
			<hr/>
			7,723.88



By Check Number

Vendor Number	Vendor DBA Name	Payment Date		Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description		Discount Amount	Payable Amount	
Bank Code: AP-AP BANK							
17515	WINDSTREAM	05/01/2024		Regular	0.00	3,248.72	190593
76381987	Invoice	04/22/2024	April 2024		0.00	3,248.72	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	3,248.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	3,248.72

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	3,248.72
			<u>3,248.72</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT04096 - 5/2/24 Check Print

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	05/02/2024	Regular	0.00	1,532.48	190594
283263	Invoice	03/22/2024	Pool Opens & Now Hiring Mesh Banners	0.00	276.28	
283547	Invoice	04/04/2024	"Don't Sweat It" & "Hit a Homerun" Mesh B...	0.00	184.20	
283766	Invoice	04/15/2024	West Ridge Postcards/Postage	0.00	269.89	
283980	Invoice	04/22/2024	Sunset Woods Open House Postcards & Post...	0.00	802.11	
10034	ABSOLUTE HOME IMPROVEMENTS	05/02/2024	Regular	0.00	6,995.00	190595
Invoice# 4	Invoice	04/01/2024	Paint ceiling walls at Clubhouse	0.00	6,995.00	
10055	AEREX PEST CONTROL	05/02/2024	Regular	0.00	73.00	190596
2560029	Invoice	04/17/2024	April 2024-Pest Control	0.00	73.00	
17301	WILSON SPORTING GOODS CO.	05/02/2024	Regular	0.00	14,976.00	190597
4545634327	Invoice	04/11/2024	W/S Prem Range Balls	0.00	7,488.00	
4545634328	Invoice	04/11/2024	W/S Premium Range balls	0.00	7,488.00	
10149	ANCEL,GLINK,DIAMOND,BUSH	05/02/2024	Regular	0.00	2,805.00	190598
3150780	Invoice	04/08/2024	Legal Services March 2024	0.00	2,805.00	
20071	AVALON PETROLEUM COMPANY	05/02/2024	Regular	0.00	4,206.30	190599
009546	Invoice	04/08/2024	Unleaded Fuel 4/8/24	0.00	1,281.27	
009573	Invoice	04/12/2024	Unleaded Fuel 4/12/24	0.00	1,200.22	
009578	Invoice	04/17/2024	Unleaded Fuel 4/17/24	0.00	1,418.36	
040543	Invoice	04/08/2024	Diesel Fuel 4/8/24	0.00	306.45	
20755	CHEN SITE DESIGN STUDIO LLC	05/02/2024	Regular	0.00	3,000.00	190600
1	Invoice	04/23/2024	2024 Cunniff Park 2-5 Playground Resurfacin...	0.00	3,000.00	
10463	CHICAGO TRIBUNE COMPANY	05/02/2024	Regular	0.00	151.72	190601
090521300000	Invoice	03/31/2024	3/1/24, 3/14/24 & 3/26/24 Classified Listings	0.00	151.72	
10537	COMMONWEALTH EDISON COMPANY	05/02/2024	Regular	0.00	1,109.46	190602
041824 60311401...	Invoice	04/18/2024	1390 Sunset Rd 3/20/24-4/18/24	0.00	1,109.46	
10537	COMMONWEALTH EDISON COMPANY	05/02/2024	Regular	0.00	3,361.18	190603
042524 75176212...	Invoice	04/25/2024	636 Ridge Rd 3/27/24-4/25/24	0.00	3,361.18	
10537	COMMONWEALTH EDISON COMPANY	05/02/2024	Regular	0.00	247.04	190604
042524 19110112...	Invoice	04/25/2024	0 E Egandale 1n Park 3/27/24-4/25/24	0.00	247.04	
10624	DANIEL CREANEY COMPANY	05/02/2024	Regular	0.00	1,000.00	190605
46494	Invoice	04/12/2024	Final Payment-Sunset Park Topographic Surv...	0.00	1,000.00	
17122	DYNEGY ENERGY SERVICES	05/02/2024	Regular	0.00	21,267.76	190606
331665724031	Invoice	04/09/2024	February 2024-March 2024	0.00	21,267.76	
17719	CONSTELLATION NEWENERGY - GAS D	05/02/2024	Regular	0.00	3,131.10	190607
4020048	Invoice	04/23/2024	1201 Park Ave W - March 2024	0.00	3,131.10	
16915	FALCONS HOCKEY ASSOCIATION	05/02/2024	Regular	0.00	2,278.25	190608
042324	Invoice	04/23/2024	Spring Session 2024 Hockey Classes	0.00	2,278.25	
20751	FRANCISCO CASTREJON	05/02/2024	Regular	0.00	33.50	190609
2332761	Invoice	04/22/2024	Refund	0.00	33.50	
10954	MAGIC OF GARY KANTOR	05/02/2024	Regular	0.00	357.50	190610
042524	Invoice	04/25/2024	4/25/24 Magic Class-25 students	0.00	357.50	

Check Register

Packet: APPKT04096-5/2/24 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10974	GEWALT HAMILTON ASSOCIATES INC	05/02/2024	Regular	0.00	12,350.00	190611
6048.100-1	Invoice	04/23/2024	Dome Improvements-Prof. Services 3/1/24-3...	0.00	6,570.00	
6056.000-3	Invoice	04/15/2024	Deer Creek Parking Prof. Services 3/1/24-3/...	0.00	5,780.00	
19596	GUEST AUTOMATION INC	05/02/2024	Regular	0.00	250.00	190612
IN20243274	Invoice	03/22/2024	EMCS Engineer Remote Support Recable Rou..	0.00	250.00	
19645	HOLABIRD & ROOT, LLC	05/02/2024	Regular	0.00	79,800.00	190613
0134397	Invoice	04/11/2024	Professional Services 1/1/24-1/31/24	0.00	39,900.00	
0134398	Invoice	04/11/2024	Professional Services 2/1/24-2/29/24	0.00	39,900.00	
11192	ILLINOIS PUMP, INC.	05/02/2024	Regular	0.00	758.32	190614
S-15275	Invoice	03/14/2024	Sump Syste (Basement mechanical room)	0.00	758.32	
11194	ILLINOIS SHOTOKAN KARATE	05/02/2024	Regular	0.00	4,368.68	190615
624	Invoice	04/05/2024	Winter 2024 Karate	0.00	4,368.68	
11196	ILLINOIS STATE POLICE	05/02/2024	Regular	0.00	680.00	190616
20240300686	Invoice	03/31/2024	3/1/24-3/31/24 Background Checks	0.00	680.00	
11268	JASCULCA TERMAN STRATEGIC COMM	05/02/2024	Regular	0.00	900.00	190617
56470	Invoice	03/15/2024	Professional Public Affairs-February 2024	0.00	900.00	
20756	JEREMY GOOD	05/02/2024	Regular	0.00	148.79	190618
043024	Invoice	04/30/2024	PDHP.org SSL Certificate Reimbursement	0.00	148.79	
17106	KMNS KIDS MUSIC NORTHSORE LLC	05/02/2024	Regular	0.00	4,407.65	190619
03	Invoice	04/12/2024	Feb-March 2024 Classes	0.00	4,407.65	
20168	LAKE COUNTY GOVERNMENT	05/02/2024	Regular	0.00	620.00	190620
INV-00083395	Invoice	04/12/2024	SMC-WDP-23-645 Letter of No Impact	0.00	620.00	
19928	LAKES AND RIVERS CONTRACTING, INC	05/02/2024	Regular	0.00	116,738.34	190621
24001-01	Invoice	04/22/2024	Park Ave, South Lot	0.00	116,738.34	
11541	LANER MUCHIN, LTD	05/02/2024	Regular	0.00	1,938.00	190622
662524	Invoice	03/01/2024	HR Professional Services thru 2/20/24	0.00	1,938.00	
18474	LRS , LLC	05/02/2024	Regular	0.00	4,364.68	190623
LR5652147	Invoice	03/25/2024	3100 Trail Way 4/1/24-4/30/24 & Final Pick...	0.00	839.76	
LR5691235	Invoice	04/25/2024	883 Sheridan Rd 5/1/24-5/31/24	0.00	87.11	
LR5691236	Invoice	04/25/2024	31 Park Ave 5/1/24-5/31/24	0.00	55.57	
LR5691237	Invoice	04/25/2024	2821 Ridge Rd 5/1/24-5/31/24	0.00	87.11	
LR5691238	Invoice	04/25/2024	701 Deer Creek Pkwy 5/1/24-5/31/24	0.00	150.87	
LR5691239	Invoice	04/25/2024	636 Ridge Rd 5/1/24-5/31/24	0.00	223.48	
LR5691240	Invoice	04/25/2024	3100 Trail Way 5/1/24-5/31/24	0.00	358.00	
LR5691241	Invoice	04/25/2024	1390 Sunset Rd 5/1/24-5/31/24	0.00	298.22	
LR5691242	Invoice	04/25/2024	1220 Fredrickson PI 4/19/24-5/31/24	0.00	462.84	
LR5691243	Invoice	04/25/2024	1240 Fredrickson PI (POGO) 5/1/24-5/31/24	0.00	410.22	
LR5691245	Invoice	04/25/2024	3100 Trail Way 3/27/24 Roll Offs	0.00	996.76	
LR5691682	Invoice	04/25/2024	1201 Park Ave W 5/1/24-5/31/24	0.00	394.74	
11653	MAG CONSTRUCTION CO.	05/02/2024	Regular	0.00	10,582.00	190624
17-980	Invoice	04/01/2024	Hidden Creek AquaPark-Remove rotted conc...	0.00	4,932.00	
17-986	Invoice	04/23/2024	Sunset Golf Course- Outdoor Cooler Install	0.00	5,650.00	
20754	MAGIC CARPET PRIDE INC	05/02/2024	Regular	0.00	1,784.65	190625
21697	Invoice	04/22/2024	Vinyl Tile-2 Bathrooms & Carpet Cleaning	0.00	1,784.65	
17948	MAJESTIC OAKS NURSERY LLC	05/02/2024	Regular	0.00	1,160.00	190626
133198	Invoice	04/12/2024	Deposit on Sales Order#1109 (8 pines & 2 lil...	0.00	1,160.00	
20752	MELISSA ITKIN	05/02/2024	Regular	0.00	250.00	190627
2333873	Invoice	04/23/2024	Refund	0.00	250.00	

Check Register

Packet: APPKT04096-5/2/24 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
20077	MELISSA PARKER	05/02/2024	Regular	0.00	555.75	190628
20242	Invoice	04/15/2024	Basic Obedience Class-3 participants	0.00	555.75	
11805	MIKE CORRIGAN	05/02/2024	Regular	0.00	318.00	190629
043024	Invoice	04/30/2024	Replacement for Voided Check#190524-6 g...	0.00	318.00	
13604	NORTH SHORE GAS	05/02/2024	Regular	0.00	6,149.81	190630
041724 06011450...	Invoice	04/17/2024	Deer Creek 3/15/24-4/15/24	0.00	1,990.27	
041724 06011450...	Invoice	04/17/2024	RCHP 3/15/24-4/15/24	0.00	1,742.60	
041724 06011450...	Invoice	04/17/2024	1240 Fredrickson Pl 3/15/24-4/15/24	0.00	1,535.81	
041724 06022257...	Invoice	04/17/2024	1390 Sunset Rd 3/15/24-4/15/24	0.00	103.66	
041724 06024054...	Invoice	04/17/2024	3100 Trail Way 3/15/24-4/15/24	0.00	156.91	
041724 06024054...	Invoice	04/17/2024	1377 Clavey Rd 3/15/24-4/15/24	0.00	188.75	
041724 06024054...	Invoice	04/17/2024	Aquatic Park 3/15/24-4/15/24	0.00	240.72	
042224 06024054...	Invoice	04/22/2024	2900 TrailWay Cunniff Park Shelter 3/16/24-...	0.00	191.09	
19648	PARKSIDE RESTORATION SERVICES, LL	05/02/2024	Regular	0.00	15,438.05	190631
PARK-DIST-HPARK...	Invoice	04/26/2024	Bio Cleaning	0.00	11,109.61	
PARK-DIST-HPARK...	Invoice	04/26/2024	Bio Cleaning	0.00	4,328.44	
15146	PETER E HERNANDEZ	05/02/2024	Regular	0.00	160.50	190632
040524049	Invoice	04/05/2024	4/5/24 Photography & Editing/Retouching	0.00	160.50	
12090	POSSIBILITY PLACE NURSERY, INC	05/02/2024	Regular	0.00	625.00	190633
9217	Invoice	04/23/2024	Order#9217 Carpinus Caroliniana & Quercus...	0.00	625.00	
20753	REDBUD RIDGE CUSTOM SHOP, INC.	05/02/2024	Regular	0.00	2,791.48	190634
19515	Invoice	03/26/2024	Invoice for Job As T & M	0.00	2,791.48	
12203	RICHMOND FISHERIES	05/02/2024	Regular	0.00	650.00	190635
041924	Invoice	04/19/2024	60 lg mouth bass, 100 hybrid bluegill, 100 ca...	0.00	650.00	
12211	RICOH USA, INC	05/02/2024	Regular	0.00	1,201.62	190636
5069327312	Invoice	04/17/2024	Copies 3/17/24-4/16/24	0.00	1,201.62	
16459	SANTO SPORT STORE	05/02/2024	Regular	0.00	2,484.30	190637
710504	Invoice	04/08/2024	136 Badger Youth Performance Dri-Fit Shirts	0.00	1,700.00	
710549	Invoice	04/22/2024	14 Badger V-Necks, 12 Pants, 18 Socks & 20 ...	0.00	760.80	
710604	Invoice	04/23/2024	1 Founders Adult Reversible Mesh Tank	0.00	23.50	
12539	TESKA ASSOCIATES, INC.	05/02/2024	Regular	0.00	200.00	190638
14142	Invoice	04/22/2024	Port Clinton Old Elm-Construction Documen...	0.00	200.00	
17189	W-T STRUCTURAL ENGINEERING LLC	05/02/2024	Regular	0.00	127.65	190639
00000051814	Invoice	03/31/2024	Project Management-AA/TP	0.00	127.65	
12664	JOHNSON CONTROLS SECURITY SOLUT	05/02/2024	Regular	0.00	1,940.03	190640
10512558	Invoice	03/27/2024	4/1/24-6/30/24 Fire Monitoring Service	0.00	1,940.03	
20063	WILLIE ROUNSAVILLE	05/02/2024	Regular	0.00	751.00	190641
120623	Invoice	12/06/2023	Flag football Ref-12 games 11/12, 11/19 & 1...	0.00	480.00	

Check Register

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
122723	Invoice	12/27/2023	Basketball Ref Dec 3 games/Football Ref Dec...	0.00	271.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	80	48	0.00	341,019.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	80	48	0.00	341,019.59

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	341,019.59
			<u>341,019.59</u>



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20037	MGBSA	05/06/2024	Regular	0.00	550.00	190642
050624	Invoice	05/06/2024	Muscle Baseball Tournament 6/6/24-6/9/24	0.00	550.00	
19484	PLANSOURCE	05/06/2024	Regular	0.00	4,392.40	190643
050624	Invoice	05/06/2024	IMRF Retiree Insurance-May 2024 Premiums	0.00	4,392.40	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	4,942.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	4,942.40

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	4,942.40
			<hr/> 4,942.40



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20676	RESTAURANT FURNITURE PLUS	05/15/2024	Regular	0.00	1,263.64	190644
S10139	Invoice	05/14/2024	Outdoor Furniture-Table Tops	0.00	1,263.64	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,263.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,263.64

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	1,263.64
			<hr/>
			1,263.64



Park District of Highland Park, IL

Check Register

Packet: APPKT04111 - 5/16/24 Check Print

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	05/16/2024	Regular	0.00	392.31	190645
283978	Invoice	04/22/2024	Centennial Ice Show Signs w/H Stakes 24x18	0.00	392.31	
10034	ABSOLUTE HOME IMPROVEMENTS	05/16/2024	Regular	0.00	26,103.50	190646
Invoice2	Invoice	04/26/2024	2024 HCAP Shell Maintenance-Payment Appl..	0.00	26,103.50	
10034	ABSOLUTE HOME IMPROVEMENTS	05/16/2024	Regular	0.00	2,995.00	190647
Inv 1	Invoice	05/09/2024	2024 HCAP Paneling at showers	0.00	2,995.00	
20760	KIEFER AQUATICS, THE LIFEGUARD ST	05/16/2024	Regular	0.00	7,465.27	190648
ORD001269360	Invoice	03/21/2024	Uniforms, Materials & Supplies & Equipment	0.00	7,465.27	
20071	AVALON PETROLEUM COMPANY	05/16/2024	Regular	0.00	3,909.20	190649
009584	Invoice	04/23/2024	Unleaded Fuel 4/23/24	0.00	1,502.32	
009595	Invoice	04/29/2024	Unleaded Fuel 4/29/24	0.00	1,584.78	
040567	Invoice	04/23/2024	Diesel Fuel 4/23/24	0.00	822.10	
19747	BASS SCHULER ENTERTAINMENT, INC.	05/16/2024	Regular	0.00	1,000.00	190650
050824	Invoice	05/08/2024	Deposit for 4th of July Performance	0.00	1,000.00	
20588	BERRYBUNN	05/16/2024	Regular	0.00	1,220.00	190651
444166	Invoice	04/16/2024	Gymnastics Business Plan 3/1/24-3/31/24	0.00	1,220.00	
10446	CHICAGO DIST GOLF ASSOC	05/16/2024	Regular	0.00	2,000.00	190652
1381	Invoice	05/03/2024	1st Installment-2024 CDGA Member Market...	0.00	2,000.00	
10502	CITY OF HIGHLAND PARK	05/16/2024	Regular	0.00	748.31	190653
050124 004546	Invoice	05/01/2024	750 Lincoln Ave W 2/1/24-4/30/24	0.00	145.38	
050124 005735	Invoice	05/01/2024	0 Cavell Ave 2/1/24-4/30/24	0.00	13.94	
050124 006536	Invoice	05/01/2024	1800 Spruce Ave 2/1/24-4/30/24	0.00	27.27	
050124 026489	Invoice	05/01/2024	2255 Ridge Rd 2/1/24-4/30/24	0.00	145.55	
050124 026496	Invoice	05/01/2024	1160 Cavell Ave 2/1/24-4/30/24	0.00	155.13	
050124 026500	Invoice	05/01/2024	1435 Arbor Ave 2/1/24-4/30/24	0.00	26.40	
050524 026488	Invoice	05/05/2024	655 Burton Ave 2/1/24-4/30/24	0.00	172.41	
050524 035840	Invoice	05/05/2024	767 Pleasant Ave 2/1/24-4/30/24	0.00	62.23	
10537	COMMONWEALTH EDISON COMPANY	05/16/2024	Regular	0.00	983.71	190654
042624 08581670...	Invoice	04/26/2024	1240 Fredrickson Pl (POGO) 3/28/24-4/26/24	0.00	983.71	
10537	COMMONWEALTH EDISON COMPANY	05/16/2024	Regular	0.00	2,138.00	190655
042924 64098011...	Invoice	04/29/2024	0 N Clavey 1E Rt 41 3/28/24-4/26/24	0.00	2,138.00	
10762	DUNLOP SPORTS GROUP AMERICAS	05/16/2024	Regular	0.00	1,251.72	190656
7931850 SO	Invoice	04/29/2024	TB Grand Prix Regular Duty 3B-Qty 432	0.00	1,251.72	
10764	DURABILT FENCE CO INC	05/16/2024	Regular	0.00	1,925.00	190657
14695	Invoice	05/03/2024	Morraine Beach-Gate Replacement 4/30/24	0.00	1,925.00	
17122	DYNEGY ENERGY SERVICES	05/16/2024	Regular	0.00	29,138.63	190658
331665724041	Invoice	05/01/2024	March 2024-April 2024	0.00	29,138.63	
10868	FAULKS BROS. CONSTRUCTION, INC.	05/16/2024	Regular	0.00	1,724.60	190659
402671	Invoice	05/02/2024	North Face Bunker Sand	0.00	1,724.60	
20316	FLECK'S LANDSCAPING	05/16/2024	Regular	0.00	12,922.00	190660
2404444	Invoice	04/30/2024	April 2024 Landscaping & Weeding Services	0.00	12,922.00	
11105	HIGHLAND PARK ELECTRIC	05/16/2024	Regular	0.00	7,198.00	190661

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
02056040224	Invoice	04/02/2024	Install electrical work	0.00	7,198.00	
11120	HIGHLAND PARK SPORTS DOME LLC	05/16/2024	Regular	0.00	2,498.44	190662
1056	Invoice	04/05/2024	HP Fieldhouse Spring Rental-April 2024	0.00	2,498.44	
19761	THE ULTIMATE SCHOOL OF GUITAR	05/16/2024	Regular	0.00	7,358.00	190663
755	Invoice	04/02/2024	1/8/24-3/21/24 Lesson Classes	0.00	7,358.00	
11183	ILL DEPT OF NATURAL RESOURCES	05/16/2024	Regular	0.00	5,000.00	190664
PARC 23-126	Invoice	05/13/2024	Grant Award Fee - Grant# PARC 23-126	0.00	5,000.00	
19614	IRA WATSON SHETTY	05/16/2024	Regular	0.00	480.00	190665
2360407	Invoice	05/14/2024	Refund	0.00	480.00	
15488	JG'S REPTILE ROAD SHOW AND MORE	05/16/2024	Regular	0.00	1,250.00	190666
1844	Invoice	02/26/2024	7/12/24 Educational Reptile Show	0.00	400.00	
1910	Invoice	02/26/2024	6/11/24 Educational Reptile Show	0.00	425.00	
1912	Invoice	02/26/2024	7/30/24 Educational Reptile Show	0.00	425.00	
20757	JOSEPH HOCKING	05/16/2024	Regular	0.00	88.00	190667
2345052	Invoice	05/02/2024	Refund	0.00	88.00	
20702	L6 TECHNOLOGY, INC.	05/16/2024	Regular	0.00	3,468.00	190668
PDH040124S	Invoice	03/01/2024	Monthly IT Support Service-April 2024	0.00	1,734.00	
PDH060124S	Invoice	05/01/2024	Monthly IT Support Service-June 2024	0.00	1,734.00	
11506	LAKE COUNTY COLLECTOR	05/16/2024	Regular	0.00	19,768.35	190669
TAXYEAR2023	Invoice	05/14/2024	Drainage/County Tax - Tax Year 2023	0.00	19,768.35	
20272	LANGTON GROUP	05/16/2024	Regular	0.00	19,181.50	190670
59345	Invoice	04/22/2024	North Route Service Week 4/22/24 Mowing	0.00	3,169.00	
59350	Invoice	04/22/2024	South Route Service Week 4/22/24 Mowing	0.00	3,543.50	
59351	Invoice	04/22/2024	The Preserve Service Week 4/22/24 Mowing	0.00	738.00	
59487	Invoice	04/29/2024	North Route Service Week 4/29/24 Mowing	0.00	3,169.00	
59488	Invoice	04/29/2024	South Route Service Week 4/29/24 Mowing	0.00	3,543.00	
59489	Invoice	04/29/2024	The Preserve Service Week 4/29/24 Mowing	0.00	738.00	
59491	Invoice	05/06/2024	South Route Service Week 5/6/24 Mowing	0.00	3,543.00	
59492	Invoice	05/06/2024	The Preserve Service Week 5/6/24 Mowing	0.00	738.00	
18474	LRS , LLC	05/16/2024	Regular	0.00	794.88	190671
LR5691131	Invoice	04/25/2024	2205 Skokie Valley Rd 5/1/24-5/31/24	0.00	138.81	
PS599639	Invoice	05/02/2024	Portable Potty WR/Wolters & Cuniff Pickle...	0.00	656.07	
11653	MAG CONSTRUCTION CO.	05/16/2024	Regular	0.00	13,950.00	190672
17-992	Invoice	05/07/2024	Upper Rosewood broken basin repair	0.00	5,400.00	
17-993	Invoice	05/10/2024	Upper Rosewood catch basin rim repair	0.00	6,050.00	
17-994	Invoice	05/10/2024	Cuniff Park-Soccer Lot catch basin rim repair	0.00	2,500.00	
20761	MATT HARTNETT - PETTY CASH	05/16/2024	Regular	0.00	1,850.00	190673
050724	Invoice	05/07/2024	Hidden Creek Admissions Petty Cash	0.00	1,850.00	
14647	MIDWEST FENCING CLUB	05/16/2024	Regular	0.00	1,820.00	190674
57	Invoice	05/08/2024	Fencing Class 3/1/24-4/12/24	0.00	1,820.00	
20766	MILLER BERGER LLC	05/16/2024	Regular	0.00	30,272.67	190675
051424	Invoice	05/14/2024	Attorney-Client Communication	0.00	30,272.67	
20765	NANCY BURK	05/16/2024	Regular	0.00	60.00	190676
2360514	Invoice	05/14/2024	Refund	0.00	60.00	
13604	NORTH SHORE GAS	05/16/2024	Regular	0.00	1,772.46	190677
050224 06081976...	Invoice	05/02/2024	1801 Sunset Rd 3/1/24-4/30/24	0.00	235.01	
050624 06011450...	Invoice	05/06/2024	3100 Trail Way(Centennial Ice) 4/1/24-4/30/...	0.00	1,537.45	
14914	NORTH SHORE WATER RECLAMATION	05/16/2024	Regular	0.00	1,408.26	190678

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
5298726	Invoice	04/27/2024	1240 Fredrickson Pl 11/8/23-2/20/24	0.00	56.98	
5298736	Invoice	04/27/2024	640 Ridge Rd 9/15/23-12/15/23	0.00	95.65	
5299240	Invoice	04/27/2024	1377 Deer Creek Pkwy 9/15/23-12/15/23	0.00	22.39	
5299547	Invoice	04/27/2024	1220 Fredrickson Pl 9/15/23-12/15/23	0.00	63.09	
5301403	Invoice	04/27/2024	Golf Learning Center 2205 Skokie 9/15/23-1...	0.00	67.15	
5301407	Invoice	04/27/2024	1390 Sunset Rd 9/15/23-12/14/23	0.00	87.51	
5301416	Invoice	04/27/2024	1801 Sunset Rd 9/15/23-12/15/23	0.00	6.11	
5301758	Invoice	04/27/2024	125 Central Av NorthShore Yacht Club 9/15-...	0.00	12.21	
5301778	Invoice	04/27/2024	1201 Park Ave W 9/15/23-12/15/23	0.00	795.69	
5301790	Invoice	04/27/2024	1801 Sunset Rd 9/15/23-12/15/23	0.00	34.60	
5301949	Invoice	04/27/2024	3100 TrailWay 9/15/23-12/15/23	0.00	50.88	
5301969	Invoice	04/27/2024	2700 Trail Way 9/15/23-12/15/23	0.00	20.35	
5302017	Invoice	04/27/2024	1377 Deer Creek Pkwy 9/15/23-12/15/23	0.00	89.54	
5302019	Invoice	04/27/2024	1390 Sunset Rd 9/15/23-12/15/23	0.00	6.11	
20105	PACE ANALYTICAL SERVICES, LLC	05/16/2024	Regular	0.00	359.60	190679
247203818	Invoice	05/14/2024	Spring fountain retesting	0.00	359.60	
11998	PARK DISTRICT RISK MGMT AGCY	05/16/2024	Regular	0.00	201,767.69	190680
0424133H	Invoice	04/30/2024	April 2024/April 2024-Employee Health Insu...	0.00	201,767.69	
11998	PARK DISTRICT RISK MGMT AGCY	05/16/2024	Regular	0.00	31,143.15	190681
0424133	Invoice	04/30/2024	April 2024-Liability Insurance	0.00	31,143.15	
19833	MAGIC BY RANDY INC.	05/16/2024	Regular	0.00	1,250.00	190682
060824	Invoice	05/08/2024	6/6/24 Performance-Magic In the Park	0.00	450.00	
061824	Invoice	05/08/2024	6/18/24 Performance-Crew Camp	0.00	400.00	
071624	Invoice	05/08/2024	7/16/24 Performance-Crew Camp	0.00	400.00	
20763	RAW CUSTOM COATINGS, LLC	05/16/2024	Regular	0.00	18,258.88	190683
1245	Invoice	05/07/2024	Hidden Creek Aqua Park Slide Resurfacing	0.00	18,258.88	
20762	RICHMOND ELECTRIC CO., INC.	05/16/2024	Regular	0.00	2,600.00	190684
43214	Invoice	02/16/2024	Furnished & installed electrical equipment & ..	0.00	2,600.00	
16459	SANTO SPORT STORE	05/16/2024	Regular	0.00	675.65	190685
710611	Invoice	04/29/2024	2 Badger Adult B-Core Short Sleeve Shirts	0.00	46.00	
710637	Invoice	05/01/2024	7 Badger Adult Athletic Fleece Sport Hoodies	0.00	224.65	
710702	Invoice	05/01/2024	5 Tanner Tee, The Original Tee-Adult	0.00	405.00	
20759	SINGLEWIRE SOFTWARE, LLC	05/16/2024	Regular	0.00	4,842.50	190686
59554	Invoice	03/07/2024	Informacast Fusion User 2/16/24-5/23/24	0.00	207.50	
60475	Invoice	05/13/2024	InformaCast Fusion User-Term 1 Year	0.00	4,635.00	
12396	SOIL AND MATERIAL CONSULTANTS	05/16/2024	Regular	0.00	6,990.50	190687
49792	Invoice	01/11/2024	Hidden Creek Aqua Park-Deck Replacement	0.00	3,913.50	
50043	Invoice	03/31/2024	Pavement Investigation-Deer Creek	0.00	3,077.00	
20177	STACEY KAUFMAN	05/16/2024	Regular	0.00	180.00	190688
2355808	Invoice	05/10/2024	Refund	0.00	180.00	
20709	THE LAMAR JOHNSON COLLABORATIV	05/16/2024	Regular	0.00	11,375.00	190689
00025009170	Invoice	04/30/2024	Sunset Woods Park-Professional Services 4/...	0.00	11,375.00	
17860	SEGAL CONSULTING	05/16/2024	Regular	0.00	2,500.00	190690
MW004463-16	Invoice	03/05/2024	2023 Actuarial Valuation & Review of OPEB	0.00	2,500.00	
17189	W-T STRUCTURAL ENGINEERING LLC	05/16/2024	Regular	0.00	255.30	190691
00000053172	Invoice	04/30/2024	Project Management-AA/TP 4/30/24	0.00	255.30	
12591	THELEN MATERIALS, LLC	05/16/2024	Regular	0.00	6,272.94	190692
433116	Invoice	04/06/2024	Turf Materials	0.00	1,326.36	
433318	Invoice	04/13/2024	Turf Materials	0.00	3,811.10	
433600	Invoice	04/20/2024	Turf Materials	0.00	1,135.48	

Check Register

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19785	THE SWEET GROUP	05/16/2024	Regular	0.00	194.00	190693
050224	Invoice	05/02/2024	Games officiated in March & April-5 games	0.00	194.00	
20764	TOTAL RENOVATIONS INC	05/16/2024	Regular	0.00	18,462.66	190694
1189	Invoice	05/07/2024	2024 Old Elm & Port Clinton Playground Rep...	0.00	18,462.66	
14829	TRANE U.S. INC	05/16/2024	Regular	0.00	14,404.58	190695
314521054	Invoice	05/03/2024	Annual Service Agreement-Maintenance Ins...	0.00	14,404.58	
12665	TYLER TECHNOLOGIES, INC	05/16/2024	Regular	0.00	5,989.00	190696
045-460973	Invoice	03/27/2024	Student Transport. SaaS Agreement 3/1/24-...	0.00	2,625.00	
045-461555	Invoice	03/27/2024	Student Transportation Implementation	0.00	3,364.00	
15882	U.S. TENNIS COURT CONSTRUCTION C	05/16/2024	Regular	0.00	18,000.00	190697
2355	Invoice	04/30/2024	Cloverdale/Cunniff tennis court cleaning	0.00	6,000.00	
2356	Invoice	04/30/2024	Cunniff tennis/pickleball court cleaning	0.00	12,000.00	
17590	V3 CONSTRUCTION GROUP LTD	05/16/2024	Regular	0.00	955.00	190698
424305	Invoice	05/07/2024	Millard Bluff Construction Observation	0.00	955.00	
16912	WISS,JANNEY,ELSTNER ASSOC, INC	05/16/2024	Regular	0.00	7,577.00	190699
0578494	Invoice	04/11/2024	Golf Dome-Evaluation of Footing Prof. Servic...	0.00	7,577.00	
10650	WOODHOUSE TINUCCI ARCHITECTS LL	05/16/2024	Regular	0.00	12,682.34	190700
5762	Invoice	05/03/2024	Pickleball Dome: Basic Services DD-CA	0.00	10,747.50	
5763	Invoice	05/03/2024	PDHP Sunset Valley: Interior Renovation 2024	0.00	1,900.00	
5765	Invoice	05/03/2024	PDHP Sunset Valley: Expenses 2024	0.00	34.84	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	104	56	0.00	580,871.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	104	56	0.00	580,871.60

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	580,871.60
			<u>580,871.60</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT04073 - Bank Draft 4/17/24 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	04/17/2024	Bank Draft	0.00	429.12	DFT0004777
033124 AFLAC	Invoice	04/17/2024	AFLAC Deduction Period Ending 3/31/2024	0.00	429.12	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	429.12
EFT's	0	0	0.00	0.00
	1	1	0.00	429.12

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	429.12
			<hr/> 429.12



Park District of Highland Park, IL

Check Register

Packet: APPKT04072 - Bank Draft 4/18/24 Illinois Dept. of Revenue
Sales

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	04/18/2024	Bank Draft	0.00	262.00	DFT0004776
041824	Invoice	04/18/2024	March 2024-ST-1 Sales/Use Tax - ST-1 Paym...	0.00	262.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	262.00
EFT's	0	0	0.00	0.00
	1	1	0.00	262.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	262.00
			<hr/>
			262.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04075 - Bank Draft 4/19/24 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	04/19/2024	Bank Draft	0.00	4,255.96	DFT0004779
041924 ICMA 457	Invoice	04/19/2024	4/19/24 ICMA 457 Deductions Plan#302037	0.00	4,255.96	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,255.96
EFT's	0	0	0.00	0.00
	1	1	0.00	4,255.96

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	4,255.96
			<hr/> 4,255.96



Park District of Highland Park, IL

Check Register

Packet: APPKT04074 - Bank Draft 4/19/24 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	04/19/2024	Bank Draft	0.00	285.00	DFT0004778
041924 ICMA Roth	Invoice	04/19/2024	Pay Period 4/19/24 ICMA Roth IRA Plan#705...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	285.00
			<hr/> 285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04088 - Bank Draft 4/22/24 IMRF Postponed

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	04/22/2024	Bank Draft	0.00	1,138.36	DFT0004806
02292024	Invoice	04/22/2024	February 2024 Postponed IMRF Contributions	0.00	1,138.36	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,138.36
EFT's	0	0	0.00	0.00
	1	1	0.00	1,138.36

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	1,138.36
			<hr/> 1,138.36



Park District of Highland Park, IL

Check Register

Packet: APPKT04089 - Bank Draft 4/23/24 Health Equity INV6456031

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	04/23/2024	Bank Draft	0.00	459.73	DFT0004807
INV6456031	Invoice	04/23/2024	Visa Card Payments - HCFSa 2024	0.00	459.73	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	459.73
EFT's	0	0	0.00	0.00
	1	1	0.00	459.73

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	459.73
			<hr/> 459.73



Park District of Highland Park, IL

Check Register

Packet: APPKT04090 - Bank Draft 4/23/24 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	04/23/2024	Bank Draft	0.00	49,128.04	DFT0004808
033124	Invoice	04/23/2024	March 2024 IMRF Contributions	0.00	49,128.04	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	49,128.04
EFT's	0	0	0.00	0.00
	1	1	0.00	49,128.04

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	49,128.04
			<u>49,128.04</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT04091 - 4/29/24 IL Liquor Control Commission

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11176	ILL LIQUOR CONTROL COMMISSION	04/29/2024	Bank Draft	0.00	600.00	DFT0004809
042924 1A-00202...	Invoice	04/29/2024	License# 1A-0020241	0.00	600.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	600.00
EFT's	0	0	0.00	0.00
	1	1	0.00	600.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	600.00
			<hr/> 600.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	05/01/2024	Bank Draft	0.00	115.50	DFT0004811
INV6474259	Invoice	05/01/2024	April 2024 HC FSA/DC FSA/HCDC FSA Admin ...	0.00	115.50	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	115.50
EFT's	0	0	0.00	0.00
	1	1	0.00	115.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	115.50
			<hr/> 115.50



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	05/01/2024	Bank Draft	0.00	505.38	DFT0004810
INV6491828	Invoice	05/01/2024	PMB Payments-HCFSA /Visa Card Payments...	0.00	505.38	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	505.38
EFT's	0	0	0.00	0.00
	1	1	0.00	505.38

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	505.38
			<hr/> 505.38



Park District of Highland Park, IL

Check Register

Packet: APPKT04105 - Bank Draft 5/6/24 Health Equity INV6522656

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	05/06/2024	Bank Draft	0.00	976.08	DFT0004814
INV6522656	Invoice	05/06/2024	PMB Payments-HCFSA/Visa Card Payments-...	0.00	976.08	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	976.08
EFT's	0	0	0.00	0.00
	1	1	0.00	976.08

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	976.08
			<hr/> 976.08



Park District of Highland Park, IL

Check Register

Packet: APPKT04103 - Bank Draft 5/6/24 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	05/06/2024	Bank Draft	0.00	4,256.70	DFT0004812
050324 ICMA 457	Invoice	05/06/2024	5/3/24 ICMA 457 Deductions	0.00	4,256.70	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,256.70
EFT's	0	0	0.00	0.00
	1	1	0.00	4,256.70

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	4,256.70
			<hr/> 4,256.70



Park District of Highland Park, IL

Check Register

Packet: APPKT04104 - Bank Draft 5/6/24 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	05/06/2024	Bank Draft	0.00	285.00	DFT0004813
050324 ICMA Roth	Invoice	05/06/2024	Pay Period 5/3/24 ICMA Roth IRA Plan#7055...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04107 - 5/10/24 Quadient-Postage

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18904	QUADIENT FINANCE USA, INC	05/10/2024	Bank Draft	0.00	500.00	DFT0004815
051024	Invoice	05/10/2024	Postage 4/8/24	0.00	500.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	500.00
EFT's	0	0	0.00	0.00
	1	1	0.00	500.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	500.00
			<hr/> 500.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04108 - Bank Draft 5/14/24 Health Equity INV6544107

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	05/14/2024	Bank Draft	0.00	492.52	DFT0004816
INV6544107	Invoice	05/14/2024	Visa Card Payments-HCFSA 2024	0.00	492.52	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	492.52
EFT's	0	0	0.00	0.00
	1	1	0.00	492.52

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	492.52
			<hr/> 492.52



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	04/07/2024	Bank Draft	0.00	204,522.29	DFT0004805
40524	Invoice	04/07/2024	P-Card with PA	0.00	204,522.29	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	204,522.29
EFT's	0	0	0.00	0.00
	1	1	0.00	204,522.29

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	204,522.29
			<u>204,522.29</u>



Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name					Total Vendor Amount
20063	WILLIE ROUNSAVILLE					-751.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Payment Amount		
Check	190111	12/08/2023	04/22/2024	-480.00		
Payable Number:		Description	Payable Date	Due Date	Payable Amount	
120623		Flag football Ref-12 games 11/12, 11/19 & 12/3	12/06/2023	12/08/2023	480.00	
Payment Type	Payment Number	Original Payment Date	Reversal Date	Payment Amount		
Check	190208	01/12/2024	04/22/2024	-271.00		
Payable Number:		Description	Payable Date	Due Date	Payable Amount	
122723		Basketball Ref Dec 3 games/Football Ref Dec 4 game	12/27/2023	12/31/2023	271.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-751.00	-751.00
Report Total:	0.00	-751.00	-751.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20147	CHICAGO COMMUNICATIONS LLC				-2,202.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	190457	03/14/2024	04/30/2024	04/30/2024	-2,202.00
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
124375	Camera Replacement	02/28/2024	03/14/2024	2,202.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-2,202.00	0.00	-2,202.00
Report Total:	-2,202.00	0.00	-2,202.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
11805	MIKE CORRIGAN				-583.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	190524	04/04/2024	04/30/2024	04/30/2024	-583.00
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
031524	Payment for 11 games officiated	03/15/2024	04/04/2024	583.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-583.00	0.00	-583.00
Report Total:	-583.00	0.00	-583.00



Park District of Highland Park, IL

Income Statement

Current Period Ending 04/30/2024

DISTRICT WIDE

Type	Month		Year To Date			Prior Year		
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)	Annual Budget	Month	YTD
Revenue								
100 - PROGRAMS	334,231.63	226,411.97	2,148,335.11	1,643,346.95	504,988.16	3,634,651.56	243,992.15	1,664,944.43
110 - CAMPS	1,077.00	1,877.74	25,640.05	12,892.61	12,747.44	1,929,008.00	629.25	26,686.40
120 - LESSONS	52,978.21	52,607.88	203,087.16	198,407.64	4,679.52	551,806.50	55,031.00	202,497.30
130 - SPECIAL EVENTS	47,578.00	32,318.00	54,959.50	51,118.00	3,841.50	125,558.00	40,075.00	41,284.59
410 - TAX	24,263.73	31,402.80	97,552.18	89,596.80	7,955.38	15,186,446.53	61,787.49	179,188.36
420 - FEES & CHARGES	242,480.73	165,195.87	513,247.33	361,033.77	152,213.56	2,739,057.00	242,443.95	401,083.13
440 - MEMBERSHIPS	112,508.04	96,195.67	434,094.83	385,533.21	48,561.62	1,363,871.13	87,259.17	330,952.56
450 - RENTALS	214,455.78	162,325.24	546,261.35	431,529.30	114,732.05	1,559,664.41	219,176.45	342,875.63
460 - MERCHANDISING	15,703.08	8,216.58	27,630.24	29,758.92	-2,128.68	134,648.00	9,926.79	31,597.22
470 - INTEREST INCOME	91,074.68	22,079.50	364,975.11	88,318.00	276,657.11	265,000.00	85,357.89	342,781.38
480 - MISCELLANEOUS INCOME	15,077.33	6,227.60	75,342.22	24,719.62	50,622.60	1,041,933.00	21,782.85	62,538.38
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	55,916.55	0.00	0.00
520 - BOND/DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00	5,500,000.00	0.00	0.00
Total Revenue:	1,151,428.21	804,858.85	4,491,125.08	3,316,254.82	1,174,870.26	34,087,560.68	1,067,461.99	3,626,429.38
Expense								
100 - PROGRAMS	165,480.50	149,600.05	668,200.91	714,903.13	46,702.22	1,883,735.25	132,722.38	544,193.52
110 - CAMPS	4,380.05	10,529.12	20,510.80	28,060.59	7,549.79	992,596.09	17,425.95	34,812.00
120 - LESSONS	20,384.40	22,689.35	85,510.64	88,283.30	2,772.66	265,147.64	19,661.13	79,075.11
130 - SPECIAL EVENTS	24,142.99	3,091.94	46,913.71	44,352.86	-2,560.85	169,710.57	11,710.05	42,226.45
440 - MEMBERSHIPS	10,487.91	14,310.87	41,012.14	56,138.60	15,126.46	162,871.38	8,337.57	36,204.65
610 - SALARIES & WAGES	676,933.94	753,977.27	2,524,700.52	2,848,726.63	324,026.11	10,322,857.75	600,725.30	2,247,797.24
620 - CONTRACTUAL SERVICES	219,571.15	366,441.18	663,601.53	1,272,781.70	609,180.17	4,845,828.35	141,838.28	530,620.72
630 - INSURANCE	201,910.16	207,476.44	585,772.71	600,870.98	15,098.27	2,456,942.96	191,353.45	550,710.00
640 - MATERIALS & SUPPLIES	50,098.82	49,901.61	123,486.60	171,165.22	47,678.62	684,435.02	51,602.31	128,936.45
650 - MAINTENANCE & LANDSCAPING CONTRACTS	42,663.83	71,887.23	97,413.02	189,325.85	91,912.83	559,943.10	43,191.88	106,440.12
660 - UTILITIES	82,864.36	95,138.19	241,263.21	342,786.56	101,523.35	1,108,258.92	51,086.27	199,193.27
670 - PENSION CONTRIBUTIONS	54,797.94	65,338.10	209,999.79	244,285.36	34,285.57	862,449.27	49,036.38	188,169.20
680 - COST OF GOODS SOLD	17,157.17	11,405.55	21,445.09	19,127.20	-2,317.89	65,620.00	19,192.61	21,755.34
710 - DEBT RETIREMENT	0.00	0.00	950.00	1,000.00	50.00	3,362,600.00	0.00	950.00
720 - CAPITAL OUTLAY	1,230,962.32	698,731.26	1,464,977.20	2,053,299.04	588,321.84	10,120,021.00	714,555.81	2,279,760.11
Total Expense:	2,801,835.54	2,520,518.16	6,795,757.87	8,675,107.02	1,879,349.15	37,863,017.30	2,052,439.37	6,990,844.18
Report Total:	-1,650,407.33	-1,715,659.31	-2,304,632.79	-5,358,852.20	3,054,219.41	-3,775,456.62	-984,977.38	-3,364,414.80

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
01 - GENERAL CORPORATE	-425,226.26	-468,172.38	-1,407,374.26	-1,727,275.05	319,900.79	-180,258.67	-295,589.05	-1,203,993.31
25 - SPECIAL RECREATION	1.01	0.00	-6,769.99	0.00	-6,769.99	524,625.45	0.00	0.00
29 - RECREATION	67,207.54	-349,152.33	624,697.98	-1,042,704.75	1,667,402.73	2,966,338.60	12,127.12	41,508.33
60 - DEBT SERVICE	1.73	0.00	-948.27	-1,000.00	51.73	-1,698,200.00	0.00	-950.00
70 - CAPITAL PROJECTS	-1,292,391.35	-898,334.60	-1,514,238.25	-2,587,872.40	1,073,634.15	-5,387,962.00	-701,515.45	-2,200,979.82
Report Total:	-1,650,407.33	-1,715,659.31	-2,304,632.79	-5,358,852.20	3,054,219.41	-3,775,456.62	-984,977.38	-3,364,414.80

Capital Projects: Miscellaneous income is over budget due to receipt of insurance money for totaled parks truck from PDRMA. This is a permanent difference. Contractual Services is under budget due to professional fees coming in more slowly than allocated. This is a timing difference. Capital Outlay is being spent more slowly than budgeted, but is expected to rebound. This is a timing difference.

Debt Service and Special Recreation: Funds are trending as expected.

General Corporate: Interest income continues to be high and exceeds budget by \$57,000. This is a permanent difference. Salary and wages is under budget due to a timing difference with open positions (permanent). Contractual services is under budget largely due to timing differences within professional fees. Maintenance and Landscaping contracts are under budget due to timing differences. Utility bills are under budget due to bills coming in more slowly than anticipated. This is a timing difference.

Recreation: Program revenue exceeded budget, due to tennis, by \$159,000 which is a permanent difference due to greater than expected winter and spring programming. Early childhood exceeded budget by \$153,000 and is a permanent difference. Dance exceeded budget by \$44,000 and is due to more enrollments than budgeted for. Visual arts exceeded budget by \$21,000 and Youth Enrichment exceeded budget by \$12,000 and are considered permanent differences. Personal training is exceeding budget by \$16,000 with continued increased enrollment at the Rec Center. Finally, skating school and gymnastics came in at \$75,000 surplus, due to increased participation. Camps came in above budget due to mini camps having more participants than budgeted. These are permanent differences. Greens fees, permanent tee times, and loyalty club fees exceeded budget by \$118,000 due to the golf course being open earlier in the season than expected. This is a permanent difference. Memberships came in over budget due to tennis at \$13,000 and Rec Center making up the rest. This is a permanent difference. Rentals came in over budget for prime tennis by \$21,000. This is a permanent difference. Permanent rentals at CIA came in over budget by \$15,000. Park Ave rentals are over budget by \$54,000 and this is a timing difference. Finally, recreation building rentals are at \$19,000 over budget and it is largely a timing difference. Interest income continues to be high and exceeded the annual budget by \$74,000. This is a permanent difference. Misc income is over budget largely due to sponsorship at DCRC and is a permanent difference. Memberships are under budget due to group exercise wages being under budget by \$12,000. This is a permanent difference. Salaries and wages and pensions are under budget, largely due to administrative wages (especially open asst. director of facilities, permanent), sick pay timing difference, contingency and workmen (temporary). Contractual services is largely under budget due to timing differences, such as computer annual expense, maintenance contracts, bank fees, garbage, advertising, etc. Materials and supplies is under budget, and it is largely a timing difference. Maintenance and landscaping contracts are under budget, and it is largely due to turf materials and landscape at SVGC and is a timing difference. Utility bills are under budget due to bills coming in more slowly than anticipated. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 04/30/2024

01 - GENERAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	24,254.91	31,402.80	97,543.36	89,596.80	7,946.56	6,538,573.05	61,787.49	179,188.36
420 - FEES & CHARGES	3,319.98	1,994.48	11,010.99	6,976.52	4,034.47	41,200.00	2,932.66	8,838.63
450 - RENTALS	-251.29	0.00	11,548.71	11,800.00	-251.29	11,800.00	7,370.60	7,370.60
460 - MERCHANDISING	0.00	7.41	0.00	61.68	-61.68	264.00	0.00	0.00
470 - INTEREST INCOME	16,080.03	5,414.50	78,774.19	21,658.00	57,116.19	65,000.00	18,231.03	76,266.69
480 - MISCELLANEOUS INCOME	4,814.52	2,533.45	20,827.50	14,843.05	5,984.45	69,001.00	0.00	13,995.00
Total Revenue:	48,218.15	41,352.64	219,704.75	144,936.05	74,768.70	6,725,838.05	90,321.78	285,659.28
Expense								
610 - SALARIES & WAGES	245,221.25	266,521.32	922,414.01	1,033,106.21	110,692.20	3,528,817.49	190,376.05	844,817.60
620 - CONTRACTUAL SERVICES	61,525.63	68,514.94	207,545.16	316,729.95	109,184.79	1,375,396.09	47,525.45	166,913.98
630 - INSURANCE	92,879.26	94,023.86	283,556.57	276,383.48	-7,173.09	1,116,338.62	99,388.36	288,608.23
640 - MATERIALS & SUPPLIES	23,918.72	16,639.02	64,082.35	56,108.07	-7,974.28	288,986.82	15,004.87	48,515.34
650 - MAINTENANCE & LANDSCAPING CONTRACTS	12,799.99	23,850.59	34,278.53	50,815.79	16,537.26	138,893.10	5,893.76	27,246.86
660 - UTILITIES	17,043.84	17,169.67	37,664.69	53,768.67	16,103.98	161,487.34	12,165.68	41,300.66
670 - PENSION CONTRIBUTIONS	20,055.72	22,805.62	77,537.70	85,298.93	7,761.23	296,177.26	15,556.66	72,249.92
Total Expense:	473,444.41	509,525.02	1,627,079.01	1,872,211.10	245,132.09	6,906,096.72	385,910.83	1,489,652.59
Report Total:	-425,226.26	-468,172.38	-1,407,374.26	-1,727,275.05	319,900.79	-180,258.67	-295,589.05	-1,203,993.31

Interest income continues to be high and exceeds budget by \$57,000. This is a permanent difference.

Salary and wages is under budget due to a timing difference with open positions (permanent).

Contractual services is under budget largely due to timing differences within professional fees.

Maintenance and Landscaping contracts are under budget due to timing differences.

Utility bills are under budget due to bills coming in more slowly that anticipated. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 04/30/2024

25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	1.01	0.00	1.01	0.00	1.01	950,253.81	0.00	0.00
Total Revenue:	1.01	0.00	1.01	0.00	1.01	950,253.81	0.00	0.00
Expense								
620 - CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	425,628.36	0.00	0.00
720 - CAPITAL OUTLAY	0.00	0.00	6,771.00	0.00	-6,771.00	0.00	0.00	0.00
Total Expense:	0.00	0.00	6,771.00	0.00	-6,771.00	425,628.36	0.00	0.00
Report Total:	1.01	0.00	-6,769.99	0.00	-6,769.99	524,625.45	0.00	0.00

Fund is trending as expected.



Park District of Highland Park, IL

Income Statement

Current Period Ending 04/30/2024

29 - RECREATION FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	334,231.63	226,411.97	2,148,335.11	1,643,346.95	504,988.16	3,634,651.56	243,992.15	1,664,944.43
110 - CAMPS	1,077.00	1,877.74	25,640.05	12,892.61	12,747.44	1,929,008.00	629.25	26,686.40
120 - LESSONS	52,978.21	52,607.88	203,087.16	198,407.64	4,679.52	551,806.50	55,031.00	202,497.30
130 - SPECIAL EVENTS	47,578.00	32,318.00	54,959.50	51,118.00	3,841.50	125,558.00	40,075.00	41,284.59
410 - TAX	6.08	0.00	6.08	0.00	6.08	6,033,219.67	0.00	0.00
420 - FEES & CHARGES	239,160.75	163,201.39	502,236.34	354,057.25	148,179.09	2,697,857.00	239,511.29	392,244.50
440 - MEMBERSHIPS	112,508.04	96,195.67	434,094.83	385,533.21	48,561.62	1,363,871.13	87,259.17	330,952.56
450 - RENTALS	214,707.07	162,325.24	534,712.64	419,729.30	114,983.34	1,547,864.41	211,805.85	335,505.03
460 - MERCHANDISING	15,703.08	8,209.17	27,630.24	29,697.24	-2,067.00	134,384.00	9,926.79	31,597.22
470 - INTEREST INCOME	73,891.97	12,500.00	274,121.20	50,000.00	224,121.20	150,000.00	37,518.58	132,246.74
480 - MISCELLANEOUS INCOME	7,357.81	3,694.15	30,509.72	9,876.57	20,633.15	68,405.00	21,782.85	48,543.38
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	55,916.55	0.00	0.00
Total Revenue:	1,099,199.64	759,341.21	4,235,332.87	3,154,658.77	1,080,674.10	18,292,541.82	947,531.93	3,206,502.15
Expense								
100 - PROGRAMS	165,480.50	149,600.05	668,200.91	714,903.13	46,702.22	1,883,735.25	132,722.38	544,193.52
110 - CAMPS	4,380.05	10,529.12	20,510.80	28,060.59	7,549.79	992,596.09	17,425.95	34,812.00
120 - LESSONS	20,384.40	22,689.35	85,510.64	88,283.30	2,772.66	265,147.64	19,661.13	79,075.11
130 - SPECIAL EVENTS	24,142.99	3,091.94	46,913.71	44,352.86	-2,560.85	169,710.57	11,710.05	42,226.45
440 - MEMBERSHIPS	10,487.91	14,310.87	41,012.14	56,138.60	15,126.46	162,871.38	8,337.57	36,204.65
610 - SALARIES & WAGES	431,712.69	487,455.95	1,602,286.51	1,815,620.42	213,333.91	6,794,040.26	410,349.25	1,402,979.64
620 - CONTRACTUAL SERVICES	78,109.65	92,926.24	347,702.09	398,551.75	50,849.66	1,258,535.90	75,012.83	305,137.01
630 - INSURANCE	109,030.90	113,452.58	302,216.14	324,487.50	22,271.36	1,340,604.34	91,965.09	262,101.77
640 - MATERIALS & SUPPLIES	26,180.10	33,262.59	59,404.25	115,057.15	55,652.90	395,448.20	36,597.44	80,421.11
650 - MAINTENANCE & LANDSCAPING CONTRACTS	29,863.84	48,036.64	63,134.49	138,510.06	75,375.57	421,050.00	37,298.12	79,193.26
660 - UTILITIES	65,820.52	77,968.52	203,598.52	289,017.89	85,419.37	946,771.58	38,920.59	157,892.61
670 - PENSION CONTRIBUTIONS	34,742.22	42,532.48	132,462.09	158,986.43	26,524.34	566,272.01	33,479.72	115,919.28
680 - COST OF GOODS SOLD	17,157.17	11,405.55	21,445.09	19,127.20	-2,317.89	65,620.00	19,192.61	21,755.34
720 - CAPITAL OUTLAY	14,499.16	1,231.66	16,237.51	6,266.64	-9,970.87	63,800.00	2,732.08	3,082.07
Total Expense:	1,031,992.10	1,108,493.54	3,610,634.89	4,197,363.52	586,728.63	15,326,203.22	935,404.81	3,164,993.82
Report Total:	67,207.54	-349,152.33	624,697.98	-1,042,704.75	1,667,402.73	2,966,338.60	12,127.12	41,508.33

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	67,207.54	-349,152.33	624,697.98	-1,042,704.75	1,667,402.73	2,966,338.60	12,127.12	41,508.33
Report Total:	67,207.54	-349,152.33	624,697.98	-1,042,704.75	1,667,402.73	2,966,338.60	12,127.12	41,508.33

Program revenue exceeded budget, due to tennis, by \$159,000 which is a permanent difference due to greater than expected winter and spring programming. Early childhood exceeded budget by \$153,000 and is a permanent difference. Dance exceeded budget by \$44,000 and is due to more enrollments than budgeted for. Visual arts exceeded budget by \$21,000 and Youth Enrichment exceeded budget by \$12,000 and are considered permanent differences. Personal training is exceeding budget by \$16,000 with continued increased enrollment at the Rec Center. Finally, skating school and gymnastics came in at \$75,000 surplus, due to increased participation.

Camps came in above budget due to mini camps having more participants than budgeted. These are permanent differences.

Greens fees, permanent tee times, and loyalty club fees exceeded budget by \$118,000 due to the golf course being open earlier in the season than expected. This is a permanent difference.

Memberships came in over budget due to tennis at \$13,000 and Rec Center making up the rest. This is a permanent difference.

Rentals came in over budget for prime tennis by \$21,000. This is a permanent difference. Permanent rentals at CIA came in over budget by \$15,000. Park Ave rentals are over budget by \$54,000 and this is a timing difference. Finally, recreation building rentals are at \$19,000 over budget and it is largely a timing difference.

Interest income continues to be high and exceeded the annual budget by \$74,000. This is a permanent difference.

Misc income is over budget largely due to sponsorship at DCRC and is a permanent difference.

Memberships are under budget due to group exercise wages being under budget by \$12,000. This is a permanent difference.

Salaries and wages and pensions are under budget, largely due to administrative wages (especially open asst. director of facilities, permanent), sick pay timing difference, contingency and workmen (temporary).

Contractual services is largely under budget due to timing differences, such as computer annual expense, maintenance contracts, bank fees, garbage, advertising, etc.

Materials and supplies is under budget, and it is largely a timing difference.

Maintenance and landscaping contracts are under budget, and it is largely due to turf materials and landscape at SVGC and is a timing difference.

Utility bills are under budget due to bills coming in more slowly than anticipated. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 04/30/2024

60 - DEBT SERVICE

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	1.73	0.00	1.73	0.00	1.73	1,664,400.00	0.00	0.00
Total Revenue:	1.73	0.00	1.73	0.00	1.73	1,664,400.00	0.00	0.00
Expense								
710 - DEBT RETIREMENT	0.00	0.00	950.00	1,000.00	50.00	3,362,600.00	0.00	950.00
Total Expense:	0.00	0.00	950.00	1,000.00	50.00	3,362,600.00	0.00	950.00
Report Total:	1.73	0.00	-948.27	-1,000.00	51.73	-1,698,200.00	0.00	-950.00

The Debt Service Fund is trending as expected.



Park District of Highland Park, IL

Income Statement

Current Period Ending 04/30/2024

70 - CAPITAL FUND

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
470 - INTEREST INCOME	1,102.68	4,165.00	12,079.72	16,660.00	-4,580.28	50,000.00	29,608.28	134,267.95
480 - MISCELLANEOUS INCOME	2,905.00	0.00	24,005.00	0.00	24,005.00	904,527.00	0.00	0.00
520 - BOND/DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00	5,500,000.00	0.00	0.00
Total Revenue:	4,007.68	4,165.00	36,084.72	16,660.00	19,424.72	6,454,527.00	29,608.28	134,267.95
Expense								
620 - CONTRACTUAL SERVICES	79,935.87	205,000.00	108,354.28	557,500.00	449,145.72	1,786,268.00	19,300.00	58,569.73
720 - CAPITAL OUTLAY	1,216,463.16	697,499.60	1,441,968.69	2,047,032.40	605,063.71	10,056,221.00	711,823.73	2,276,678.04
Total Expense:	1,296,399.03	902,499.60	1,550,322.97	2,604,532.40	1,054,209.43	11,842,489.00	731,123.73	2,335,247.77
Report Total:	-1,292,391.35	-898,334.60	-1,514,238.25	-2,587,872.40	1,073,634.15	-5,387,962.00	-701,515.45	-2,200,979.82

Miscellaneous income is over budget due to receipt of insurance money for totaled parks truck from PDRMA. This is a permanent difference.

Contractual Services is under budget due to professional fees coming in more slowly than allocated. This is a timing difference.

Capital Outlay is being spent more slowly than budgeted, but is expected to rebound. This is a timing difference.



RECREATION BY CENTER

Park District of Highland Park, IL

Account Type	2023 Total Budget	2023 YTD Activity	2024 Total Budget	2024 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	\$ 5,732,520.17	\$ 142,308.69	\$ 6,249,619.67	280,670.48
Expense	\$ 5,547,576.13	\$ 734,748.64	\$ 7,501,952.75	948,690.31
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	\$ 184,944.04	\$ (592,439.95)	\$ (1,252,333.08)	\$ (668,019.83)
Net Revenue:	3.23%	-416.31%	-20.04%	-238.01%
Center: 24 - WEST RIDGE CENTER				
Revenue	\$ 625,799.00	\$ 354,865.93	\$ 801,668.00	515,104.77
Expense	\$ 837,846.96	\$ 265,105.45	\$ 1,022,929.28	312,396.20
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	\$ (212,047.96)	\$ 89,760.48	\$ (221,261.28)	202,708.57
Net Revenue:	-33.88%	25.29%	-27.60%	39.35%
Center: 26 - ATHLETICS				
Revenue	\$ 1,048,253.99	\$ 479,633.49	\$ 1,130,926.00	573,543.89
Expense	\$ 1,019,270.68	\$ 302,294.22	\$ 1,101,606.60	364,432.43
Center: 26 - ATHLETICS Surplus (Deficit):	\$ 28,983.31	\$ 177,339.27	\$ 29,319.40	209,111.46
Net Revenue:	2.76%	36.97%	2.59%	36.46%
Center: 28 - CAMPS				
Revenue	\$ 945,309.00	\$ 7,868.65	\$ 1,136,585.00	4,306.00
Expense	\$ 622,557.33	\$ 57,775.58	\$ 619,430.69	27,752.76
Center: 28 - CAMPS Surplus (Deficit):	\$ 322,751.67	\$ (49,906.93)	\$ 517,154.31	\$ (23,446.76)
Net Revenue:	34.14%	-634.25%	45.50%	-544.51%
Center: 29 - SPECIAL EVENTS				
Revenue	\$ 67,028.00	\$ 17,001.75	\$ 62,475.00	19,960.00
Expense	\$ 177,961.55	\$ 33,345.86	\$ 185,652.12	47,985.73
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	\$ (110,933.55)	\$ (16,344.11)	\$ (123,177.12)	\$ (28,025.73)
Net Revenue:	-165.50%	-96.13%	-197.16%	-140.41%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	\$ 435,327.00	\$ 879.94	\$ 460,883.50	\$ 576.12
Expense	\$ 605,397.89	\$ 60,236.48	\$ 647,338.54	45,859.89
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	\$ (170,070.89)	\$ (59,356.54)	\$ (186,455.04)	\$ (45,283.77)
Net Revenue:	-39.07%	-6,745.52%	-40.46%	-7,860.13%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	\$ 169,347.00	\$ 20,798.75	\$ 129,676.00	13,767.75
Expense	\$ 119,888.92	\$ 18,759.71	\$ 119,521.49	16,346.49
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	\$ 49,458.08	\$ 2,039.04	\$ 10,154.51	\$ (2,578.74)
Net Revenue:	29.21%	9.80%	7.83%	-18.73%

Account Type	2023 Total Budget	2023 YTD Activity	2024 Total Budget	2024 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	\$ 178,540.00	\$ 19,768.90	\$ 177,975.00	16,145.90
Expense	\$ 268,908.94	\$ 28,024.39	\$ 287,704.11	20,057.88
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	\$ (90,368.94)	\$ (8,255.49)	\$ (109,729.11)	\$ (3,911.98)
Net Revenue:	-50.62%	-41.76%	-61.65%	-24.23%
Center: 34 - PARK AVENUE				
Revenue	\$ 261,290.00	\$ 163,177.46	\$ 278,077.91	157,982.57
Expense	\$ 265,847.68	\$ 9,667.77	\$ 293,032.13	23,565.76
Center: 34 - PARK AVENUE Surplus (Deficit):	\$ (4,557.68)	\$ 153,509.69	\$ (14,954.22)	134,416.81
Net Revenue:	-1.74%	94.08%	-5.38%	85.08%
Center: 38 - ICE ARENA				
Revenue	\$ 996,120.48	\$ 258,369.61	\$ 1,210,865.50	585,142.60
Expense	\$ 1,032,446.03	\$ 190,129.01	\$ 1,146,698.89	306,367.55
Center: 38 - ICE ARENA Surplus (Deficit):	\$ (36,325.55)	\$ 68,240.60	\$ 64,166.61	278,775.05
Net Revenue:	-3.65%	26.41%	5.30%	47.64%
Center: 41 - MAINTENANCE				
Expense	\$ 897,675.43	\$ 208,901.07	\$ 1,009,351.08	188,275.21
Center: 41 - MAINTENANCE Total:	\$ 897,675.43	\$ 208,901.07	\$ 1,009,351.08	188,275.21
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	\$ 1,929,231.00	\$ 284,114.13	\$ 2,141,345.00	366,800.76
Expense	\$ 694,153.85	\$ 137,913.20	\$ 774,879.40	154,060.89
Center: 42 - PRO SHOP Surplus (Deficit):	\$ 1,235,077.15	\$ 146,200.93	\$ 1,366,465.60	212,739.87
Net Revenue:	64.02%	51.46%	63.81%	58.00%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	\$ 107,270.00	\$ 45,238.57	\$ 95,901.00	55,463.74
Expense	\$ 704,720.08	\$ 170,419.89	\$ 722,300.97	192,918.85
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	\$ (597,450.08)	\$ (125,181.32)	\$ (626,399.97)	\$ (137,455.11)
Net Revenue:	-556.96%	-276.71%	-653.17%	-247.83%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	\$ 954,714.68	\$ 403,905.27	\$ 1,415,092.39	526,124.70
Expense	\$ 767,995.46	\$ 205,825.88	\$ 871,759.71	223,827.35
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	\$ 186,719.22	\$ 198,079.39	\$ 543,332.68	302,297.35
Net Revenue:	19.56%	49.04%	38.40%	57.46%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	\$ 235,643.75	\$ 115,525.47	\$ 286,927.80	115,901.39
Expense	\$ 335,706.89	\$ 113,308.59	\$ 386,128.26	108,716.37
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	\$ (100,063.14)	\$ 2,216.88	\$ (99,200.46)	7,185.02
Net Revenue:	-42.46%	1.92%	-34.57%	6.20%

Account Type	2023 Total Budget	2023 YTD Activity	2024 Total Budget	2024 YTD Activity
Center: 55 - TENNIS				
Revenue	\$ 1,754,621.79	\$ 826,280.62	\$ 1,955,046.00	939,100.11
Expense	\$ 1,379,971.25	\$ 367,438.37	\$ 1,522,057.88	400,169.77
Center: 55 - TENNIS Surplus (Deficit):	\$ 374,650.54	\$ 458,842.25	\$ 432,988.12	538,930.34
Net Revenue:	21.35%	55.53%	22.15%	57.39%
Center: 61 - HELLER NATURE CENTER				
Revenue	\$ 303,718.00	\$ 20,011.18	\$ 241,897.50	16,800.75
Expense	\$ 671,514.54	\$ 143,157.84	\$ 665,650.99	121,984.98
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	\$ (367,796.54)	\$ (123,146.66)	\$ (423,753.49)	\$ (105,184.23)
Net Revenue:	-121.10%	-615.39%	-175.18%	-626.07%
Center: 74 - HPCC LEARNING CENTER				
Revenue	\$ 546,750.00	\$ 46,753.74	\$ 481,664.00	47,941.34
Expense	\$ 532,296.56	\$ 115,306.11	\$ 464,539.78	100,609.77
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	\$ 14,453.44	\$ (68,552.37)	\$ 17,124.22	\$ (52,668.43)
Net Revenue:	2.64%	-146.62%	3.56%	-109.86%
Center: 76 - HPCC BUILDING				
Revenue	\$ 46,878.00	\$ -	\$ 35,916.55	\$ -
Expense	\$ 46,367.00	\$ 2,635.76	\$ 36,048.55	6,616.70
Center: 76 - HPCC BUILDING Surplus (Deficit):	\$ 511.00	\$ (2,635.76)	\$ (132.00)	\$ (6,616.70)
Net Revenue:	1.09%	0.00%	-0.37%	0.00%
Fund: 29 - RECREATION Surplus (Deficit):	\$ (189,779.31)	\$ 41,508.33	\$ (1,086,041.40)	624,697.98
Net Revenue:	-1.16%	1.29%	-5.94%	14.75%
Report Surplus (Deficit):	\$ (189,779.31)	\$ 41,508.33	\$ (1,086,041.40)	624,697.98
Net Revenue:	-1.16%	1.29%	-5.94%	14.75%



Sunset Valley Golf Course

	2023 Budget	2023 YTD Activity	2024 Budget	2024 YTD Activity
Revenue	1,929,231.00	284,114.13	2,141,345.00	366,800.76
Expense	1,591,829.28	346,814.27	1,784,230.48	342,336.10
Report Surplus (Deficit):	337,401.72	(62,700.14)	357,114.52	24,464.66

Recreation Center of HP

	2023 Budget	2023 YTD Activity	2024 Budget	2024 YTD Activity
Revenue	1,297,628.43	564,669.31	1,797,921.19	697,489.83
Expense	1,808,422.43	489,554.36	1,980,188.94	525,462.57
Report Surplus (Deficit):	(510,794.00)	75,114.95	(182,267.75)	172,027.26

Deer Creek Raquet Club

	2023 Budget	2023 YTD Activity	2024 Budget	2024 YTD Activity
Revenue	1,754,621.79	826,280.62	1,955,046.00	939,100.11
Expense	1,379,971.25	367,438.37	1,522,057.88	400,169.77
Report Surplus (Deficit):	374,650.54	458,842.25	432,988.12	538,930.34

Park District of Highland Park
Investment Schedule
April 30, 2024

4/30/2024

Security	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
First Bank of Highland Park	CD	2,000,000.00	5/26/23	5/26/24	4.79%	2,000,000.00	7,983.33	94,800.00
First Bank of Highland Park	CD	1,000,000.00	12/1/23	12/1/24	5.20%	1,000,000.00	4,333.33	51,000.00
First Bank of Highland Park	CD	1,000,000.00	3/21/24	3/21/25	4.85%	1,000,000.00	4,041.67	47,500.00
PMA	CD	948,200.00	9/13/23	9/12/24	5.38%	948,200.00	4,251.10	51,075.59
PMA	CD	949,000.00	1/12/24	1/10/25	5.20%	949,000.00	4,113.92	49,231.38
PMA	CD	1,999,900.00	4/4/24	4/5/25	5.13%	1,999,900.00	8,546.71	102,560.48
		7,897,100.00				7,897,100.00	33,270.05	396,167.45



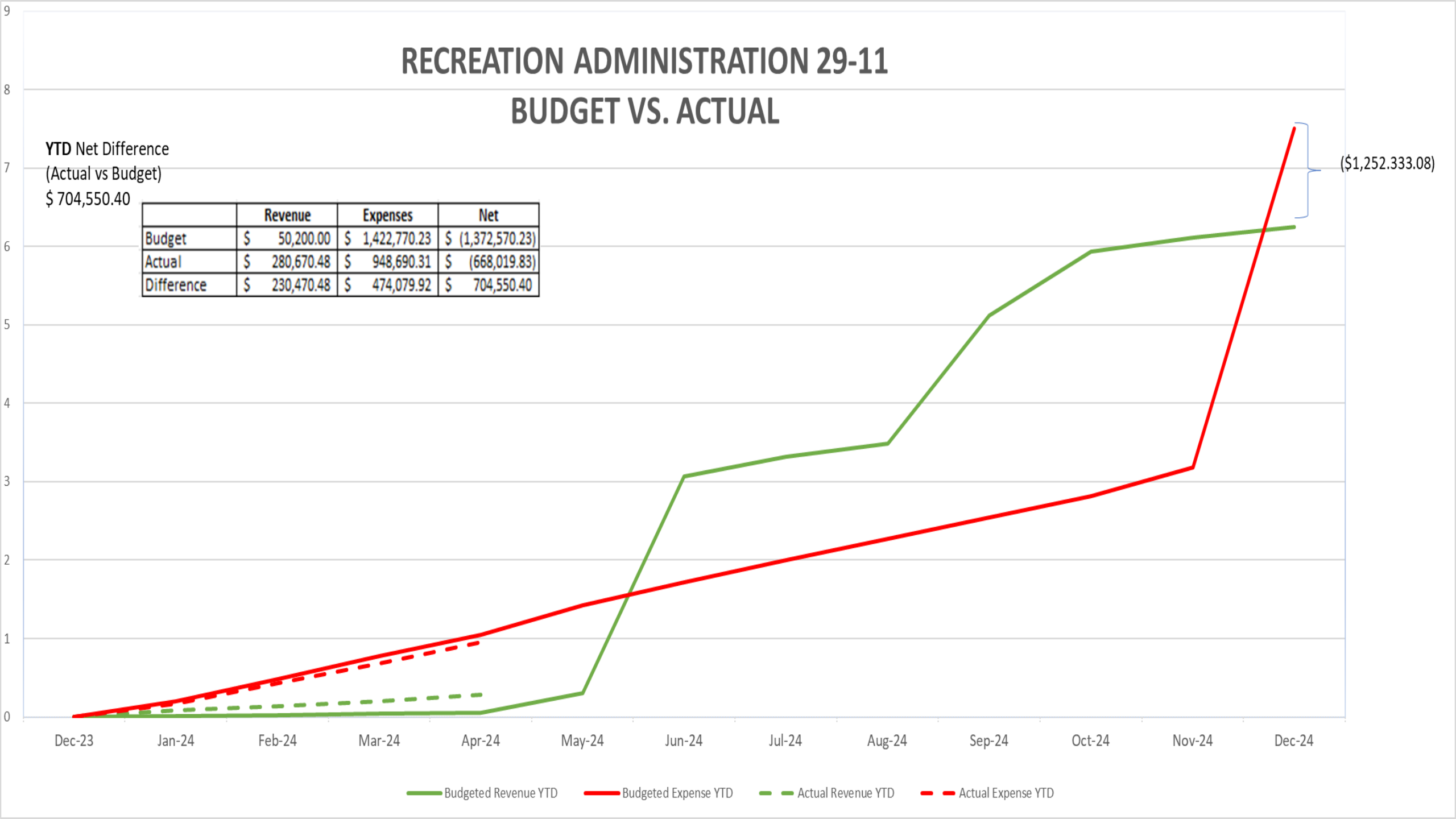
Revenue and Expense Charts by Center – April 2024

RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 704,550.40

	Revenue	Expenses	Net
Budget	\$ 50,200.00	\$ 1,422,770.23	\$ (1,372,570.23)
Actual	\$ 280,670.48	\$ 948,690.31	\$ (668,019.83)
Difference	\$ 230,470.48	\$ 474,079.92	\$ 704,550.40

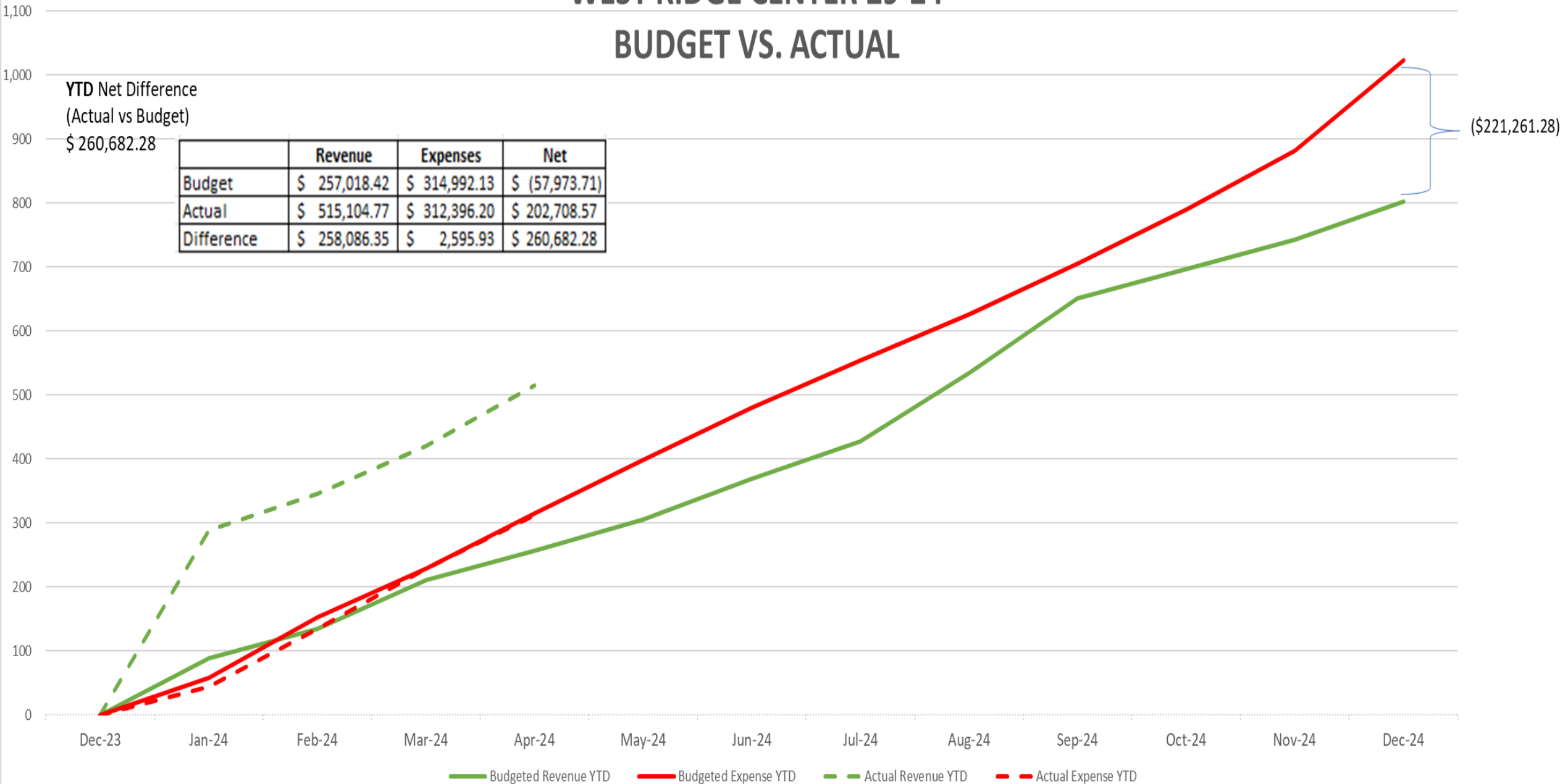


WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 260,682.28

	Revenue	Expenses	Net
Budget	\$ 257,018.42	\$ 314,992.13	\$ (57,973.71)
Actual	\$ 515,104.77	\$ 312,396.20	\$ 202,708.57
Difference	\$ 258,086.35	\$ 2,595.93	\$ 260,682.28



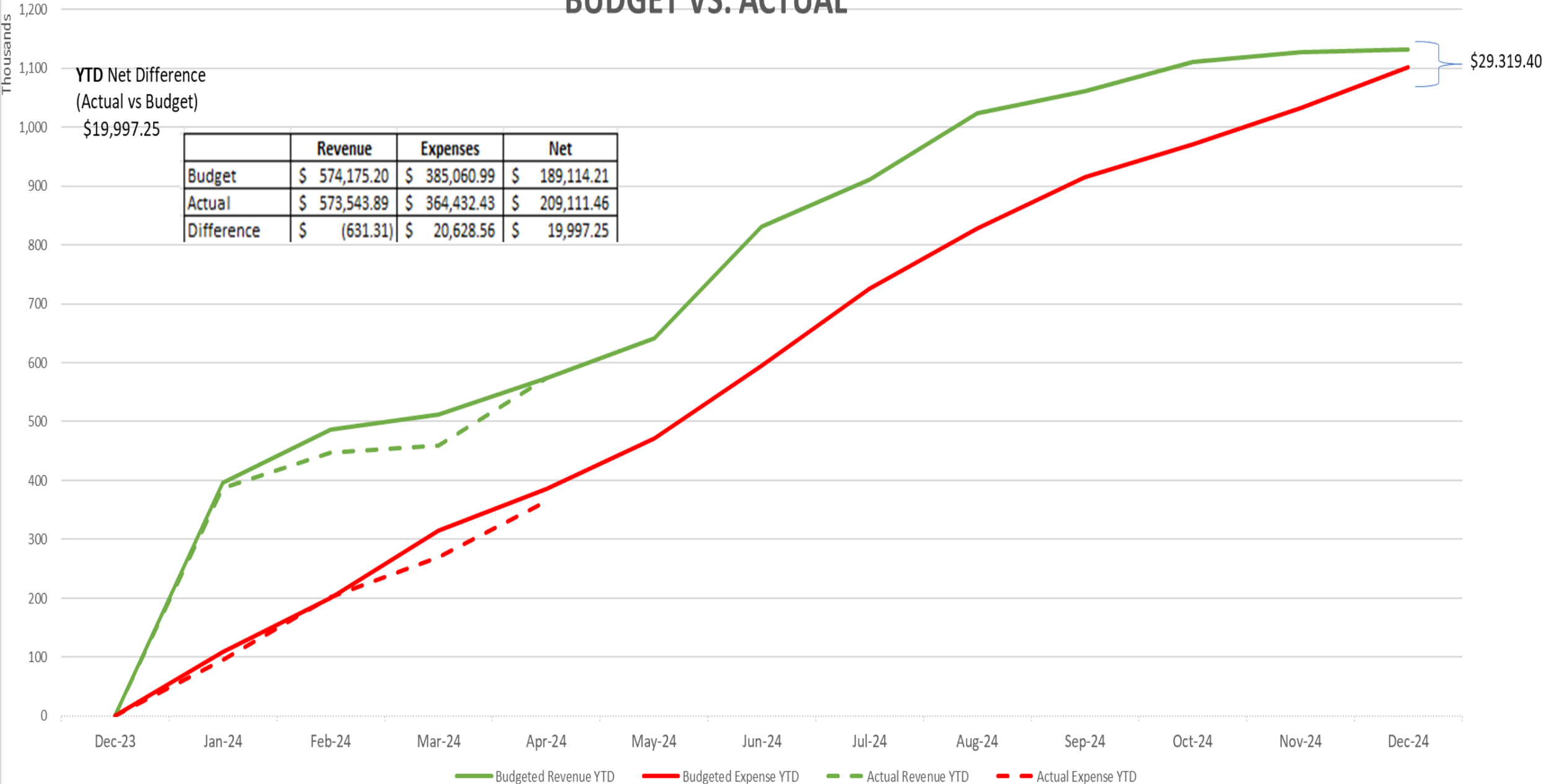
ATHLETICS 29-26

BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$19,997.25

	Revenue	Expenses	Net
Budget	\$ 574,175.20	\$ 385,060.99	\$ 189,114.21
Actual	\$ 573,543.89	\$ 364,432.43	\$ 209,111.46
Difference	\$ (631.31)	\$ 20,628.56	\$ 19,997.25

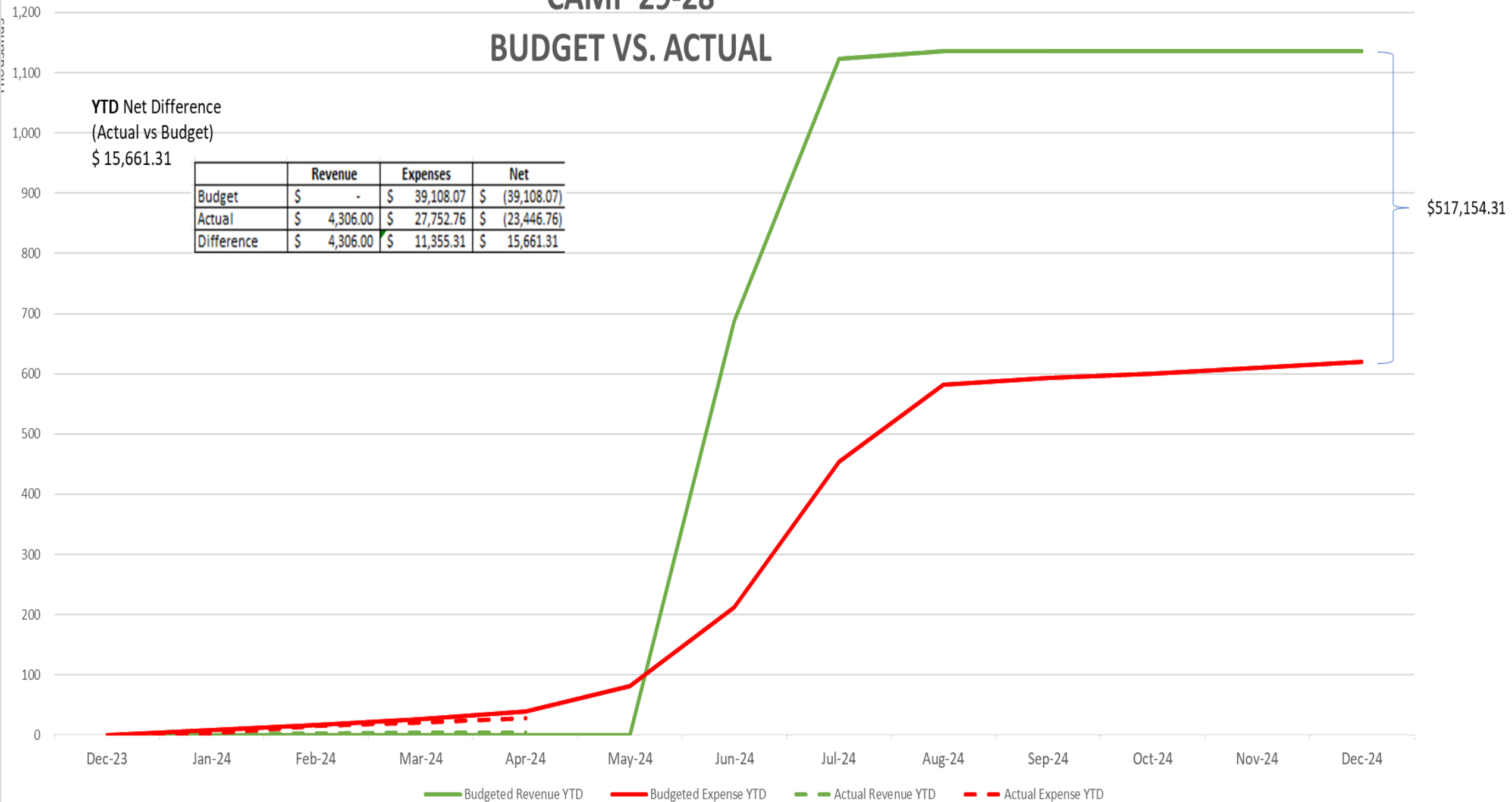


CAMP 29-28

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 15,661.31

	Revenue	Expenses	Net
Budget	\$ -	\$ 39,108.07	\$ (39,108.07)
Actual	\$ 4,306.00	\$ 27,752.76	\$ (23,446.76)
Difference	\$ 4,306.00	\$ 11,355.31	\$ 15,661.31

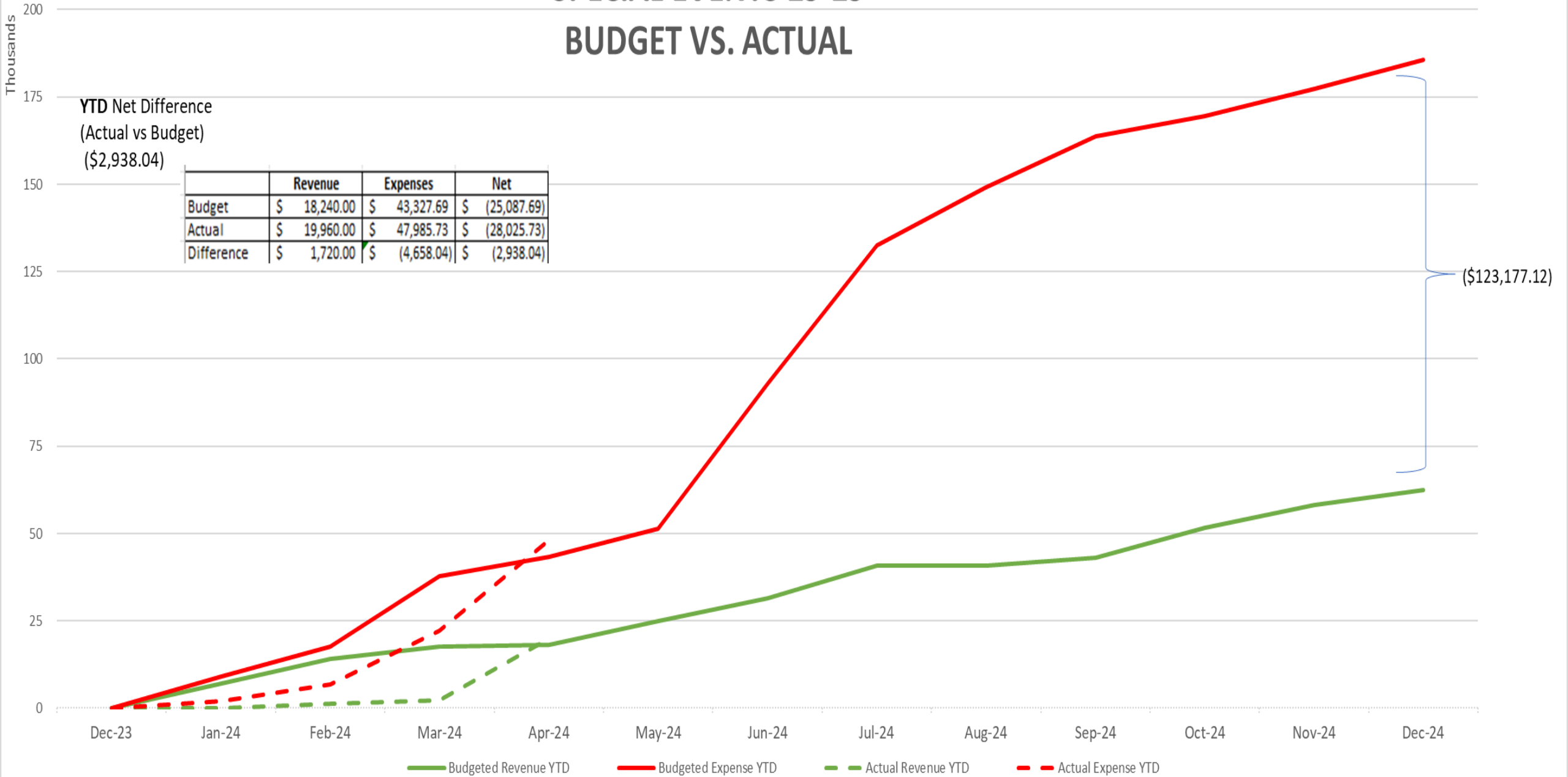


SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
(\$2,938.04)

	Revenue	Expenses	Net
Budget	\$ 18,240.00	\$ 43,327.69	\$ (25,087.69)
Actual	\$ 19,960.00	\$ 47,985.73	\$ (28,025.73)
Difference	\$ 1,720.00	\$ (4,658.04)	\$ (2,938.04)

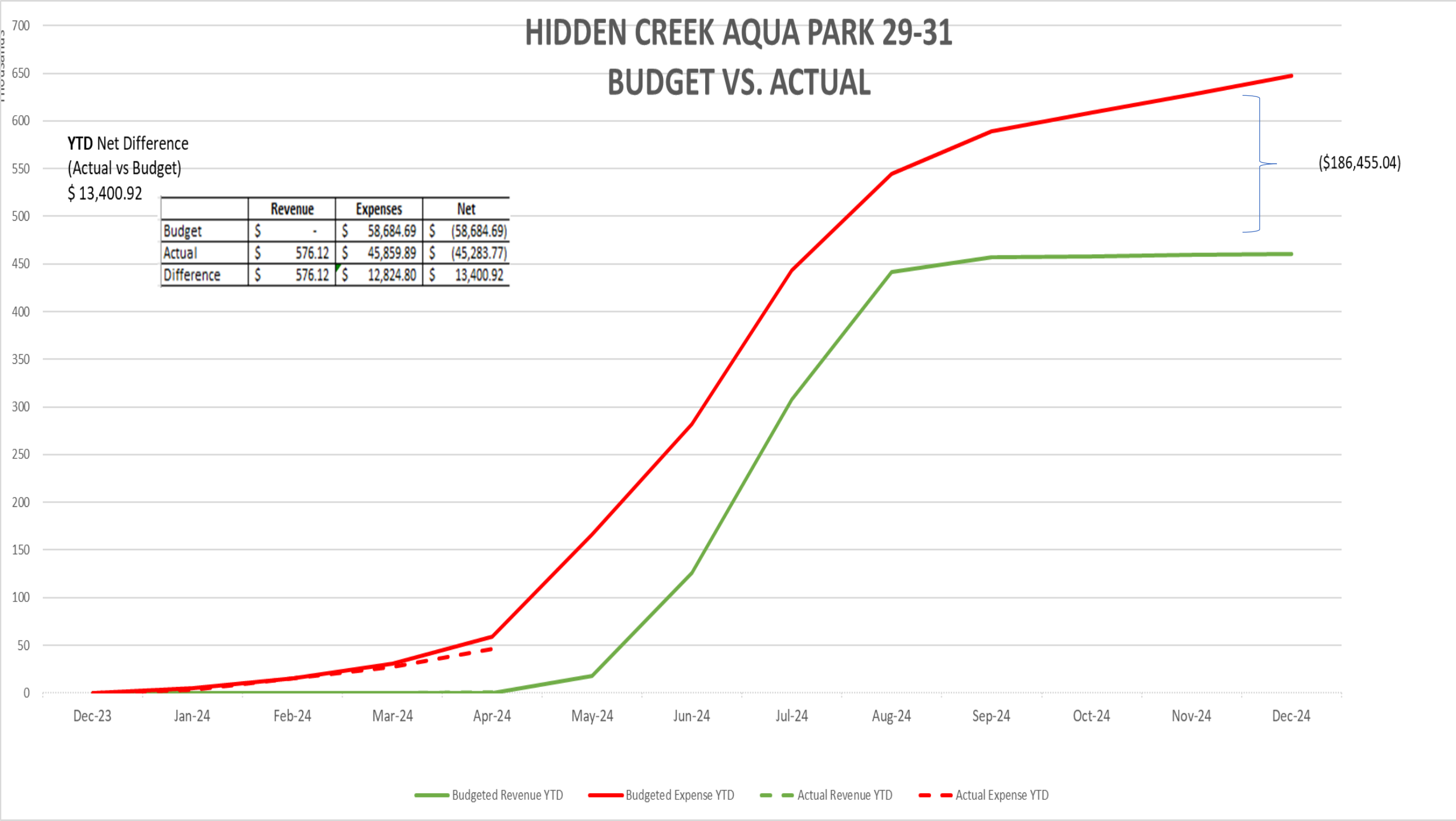


HIDDEN CREEK AQUA PARK 29-31

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 13,400.92

	Revenue	Expenses	Net
Budget	\$ -	\$ 58,684.69	\$ (58,684.69)
Actual	\$ 576.12	\$ 45,859.89	\$ (45,283.77)
Difference	\$ 576.12	\$ 12,824.80	\$ 13,400.92

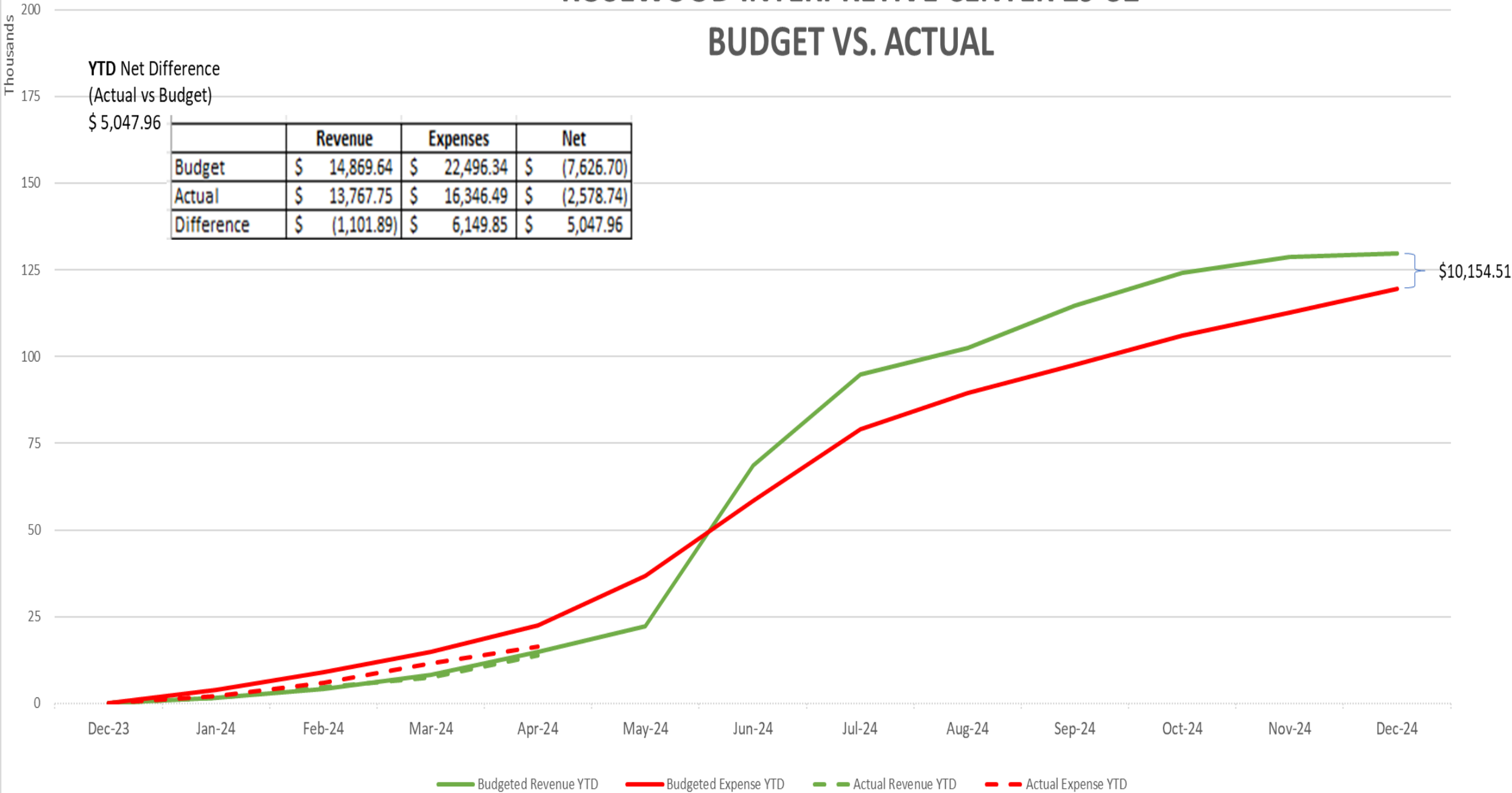


ROSEWOOD INTERPRETIVE CENTER 29-32

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 5,047.96

	Revenue	Expenses	Net
Budget	\$ 14,869.64	\$ 22,496.34	\$ (7,626.70)
Actual	\$ 13,767.75	\$ 16,346.49	\$ (2,578.74)
Difference	\$ (1,101.89)	\$ 6,149.85	\$ 5,047.96

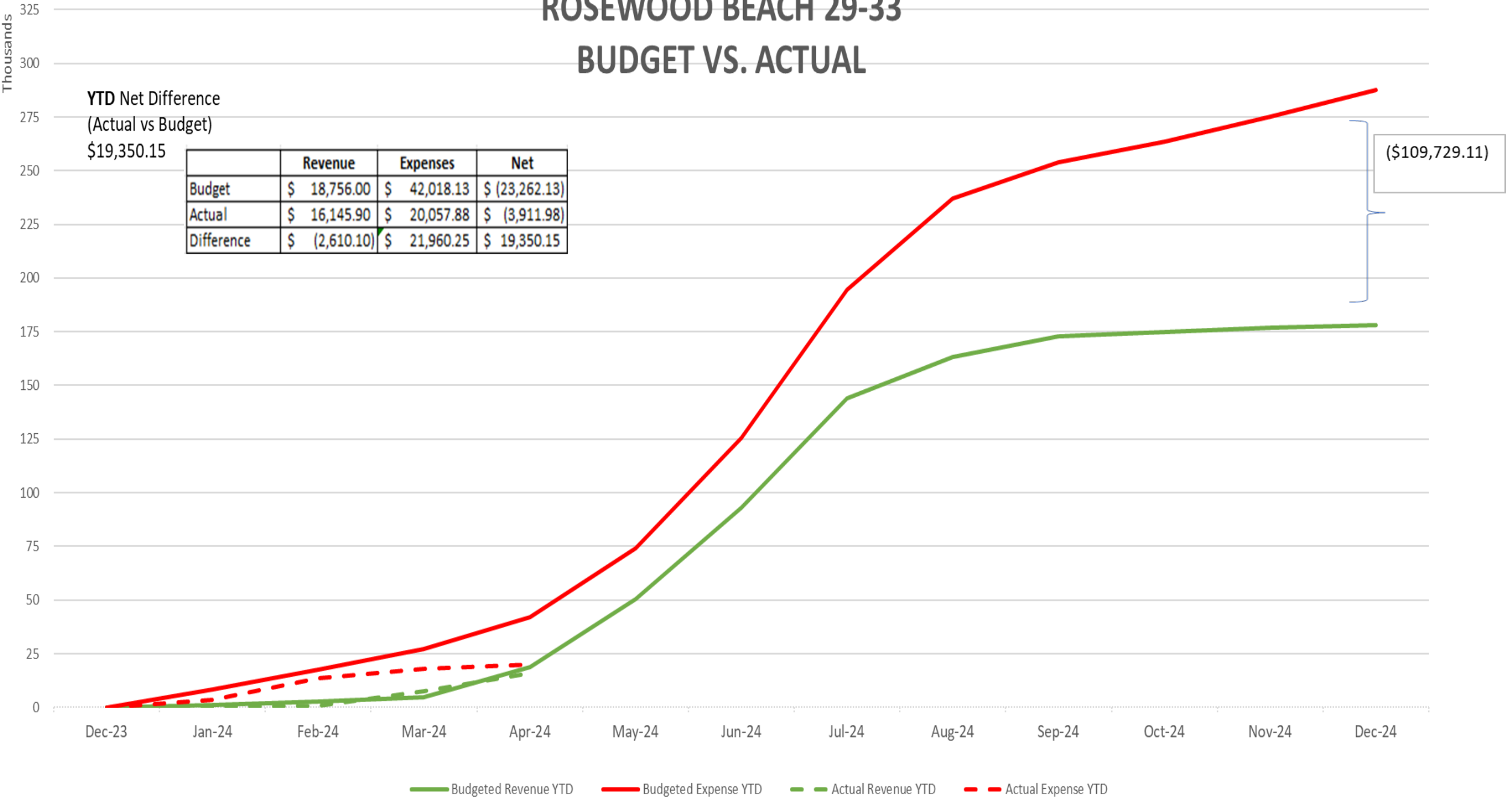


ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$19,350.15

	Revenue	Expenses	Net
Budget	\$ 18,756.00	\$ 42,018.13	\$ (23,262.13)
Actual	\$ 16,145.90	\$ 20,057.88	\$ (3,911.98)
Difference	\$ (2,610.10)	\$ 21,960.25	\$ 19,350.15

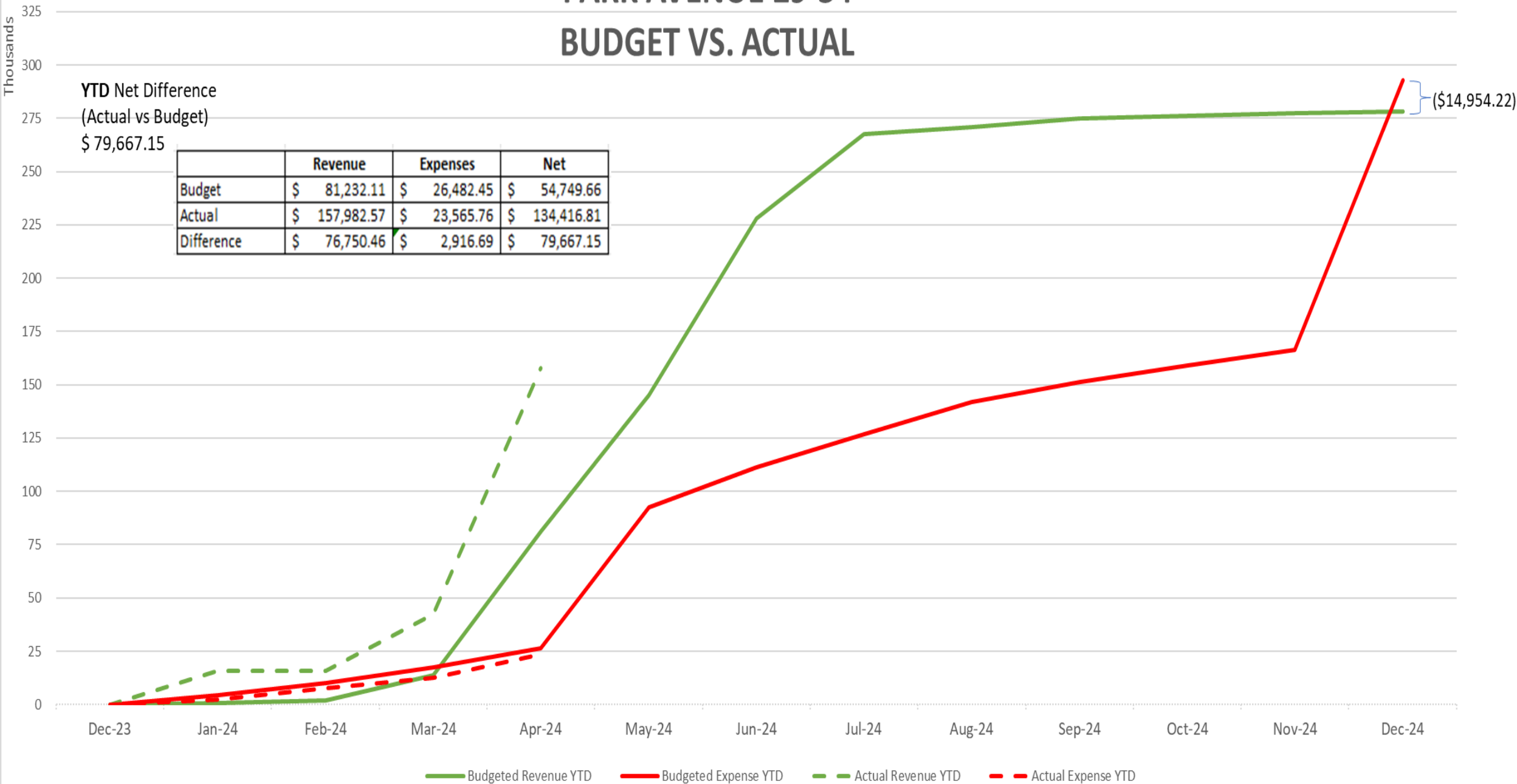


PARK AVENUE 29-34

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 79,667.15

	Revenue	Expenses	Net
Budget	\$ 81,232.11	\$ 26,482.45	\$ 54,749.66
Actual	\$ 157,982.57	\$ 23,565.76	\$ 134,416.81
Difference	\$ 76,750.46	\$ 2,916.69	\$ 79,667.15

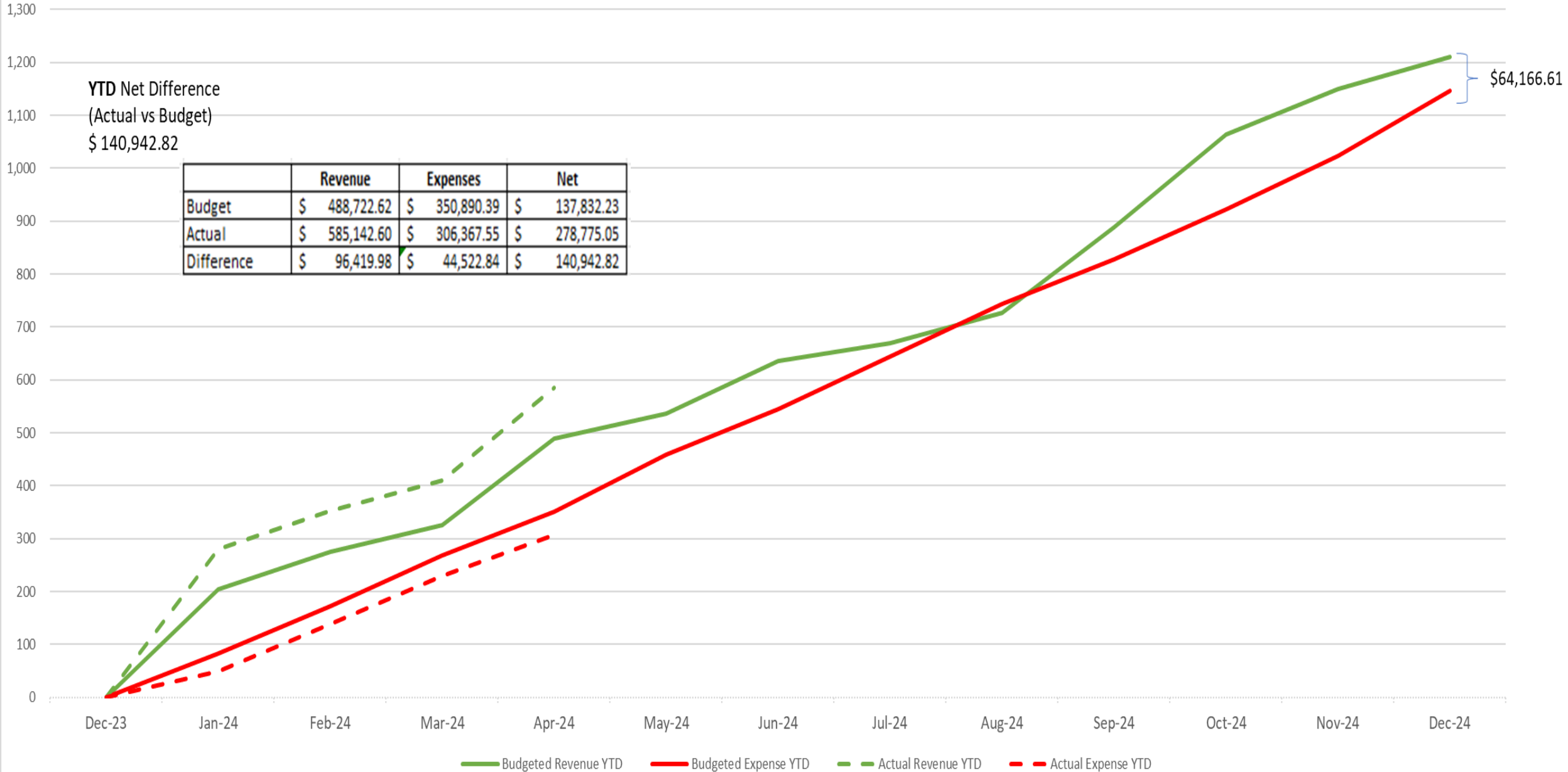


CENTENNIAL 29-38

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 140,942.82

	Revenue	Expenses	Net
Budget	\$ 488,722.62	\$ 350,890.39	\$ 137,832.23
Actual	\$ 585,142.60	\$ 306,367.55	\$ 278,775.05
Difference	\$ 96,419.98	\$ 44,522.84	\$ 140,942.82



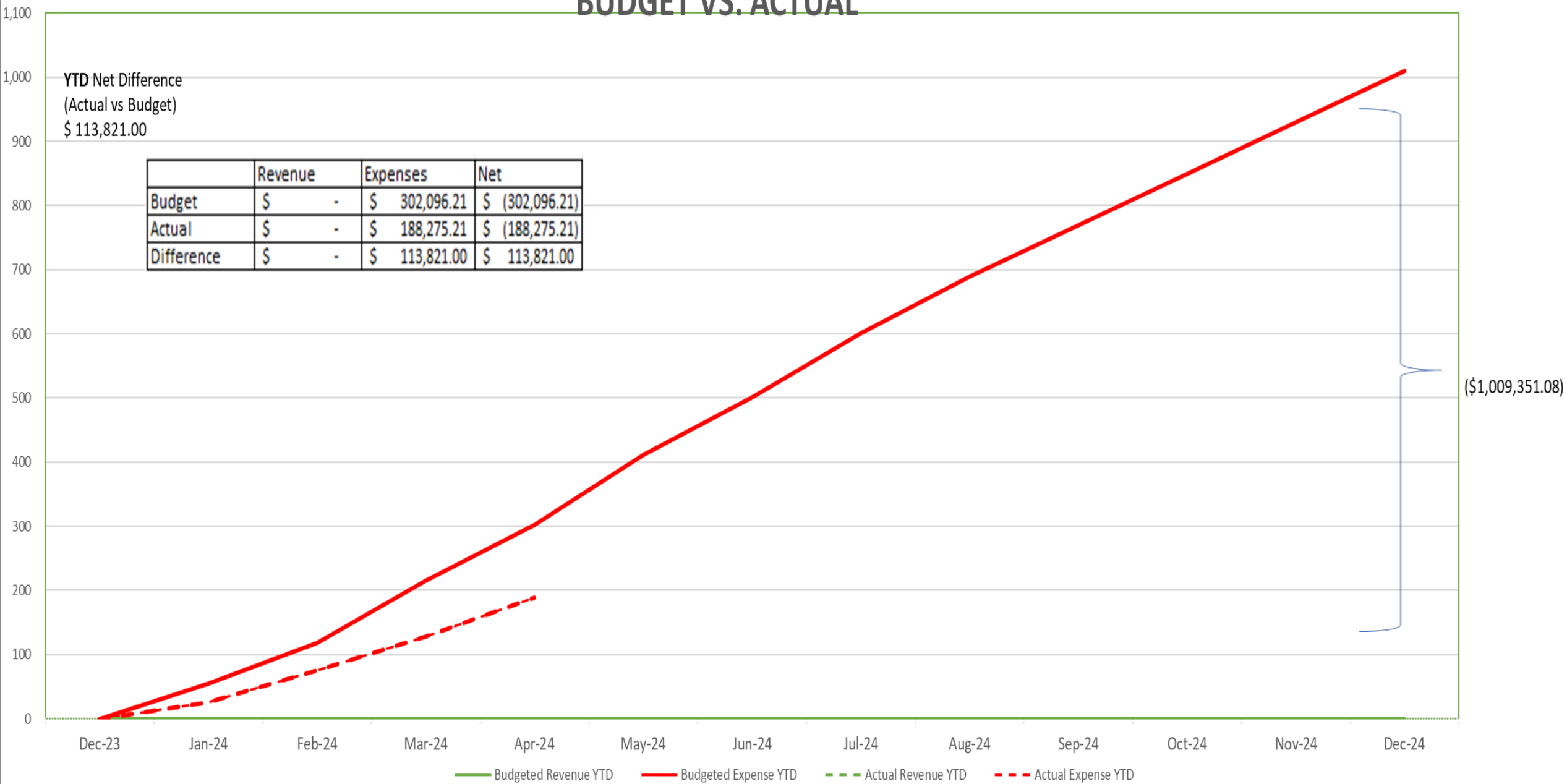
\$64,166.61

MAINTENANCE 29-41

BUDGET VS. ACTUAL

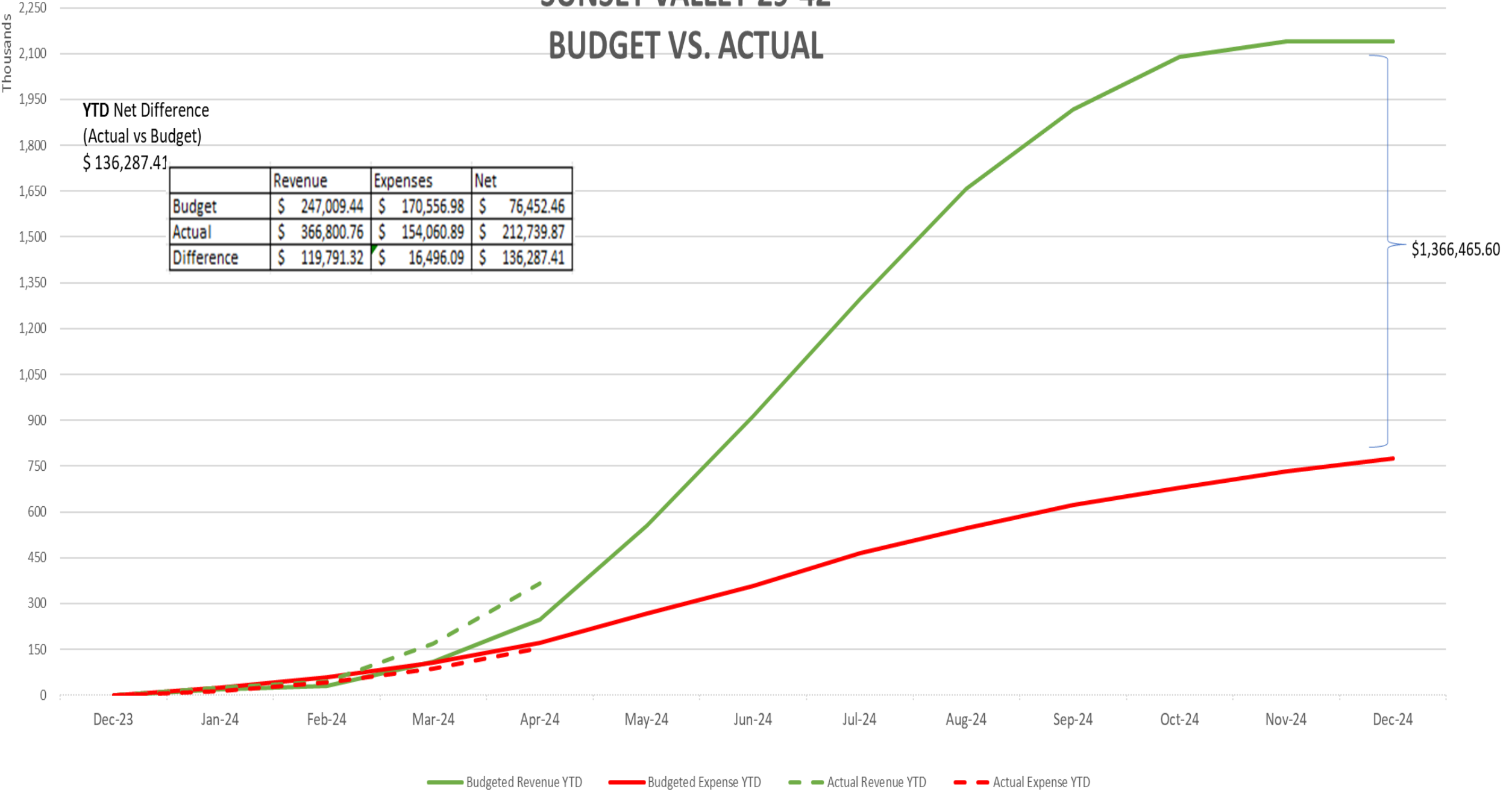
YTD Net Difference
(Actual vs Budget)
\$ 113,821.00

	Revenue	Expenses	Net
Budget	\$ -	\$ 302,096.21	\$ (302,096.21)
Actual	\$ -	\$ 188,275.21	\$ (188,275.21)
Difference	\$ -	\$ 113,821.00	\$ 113,821.00



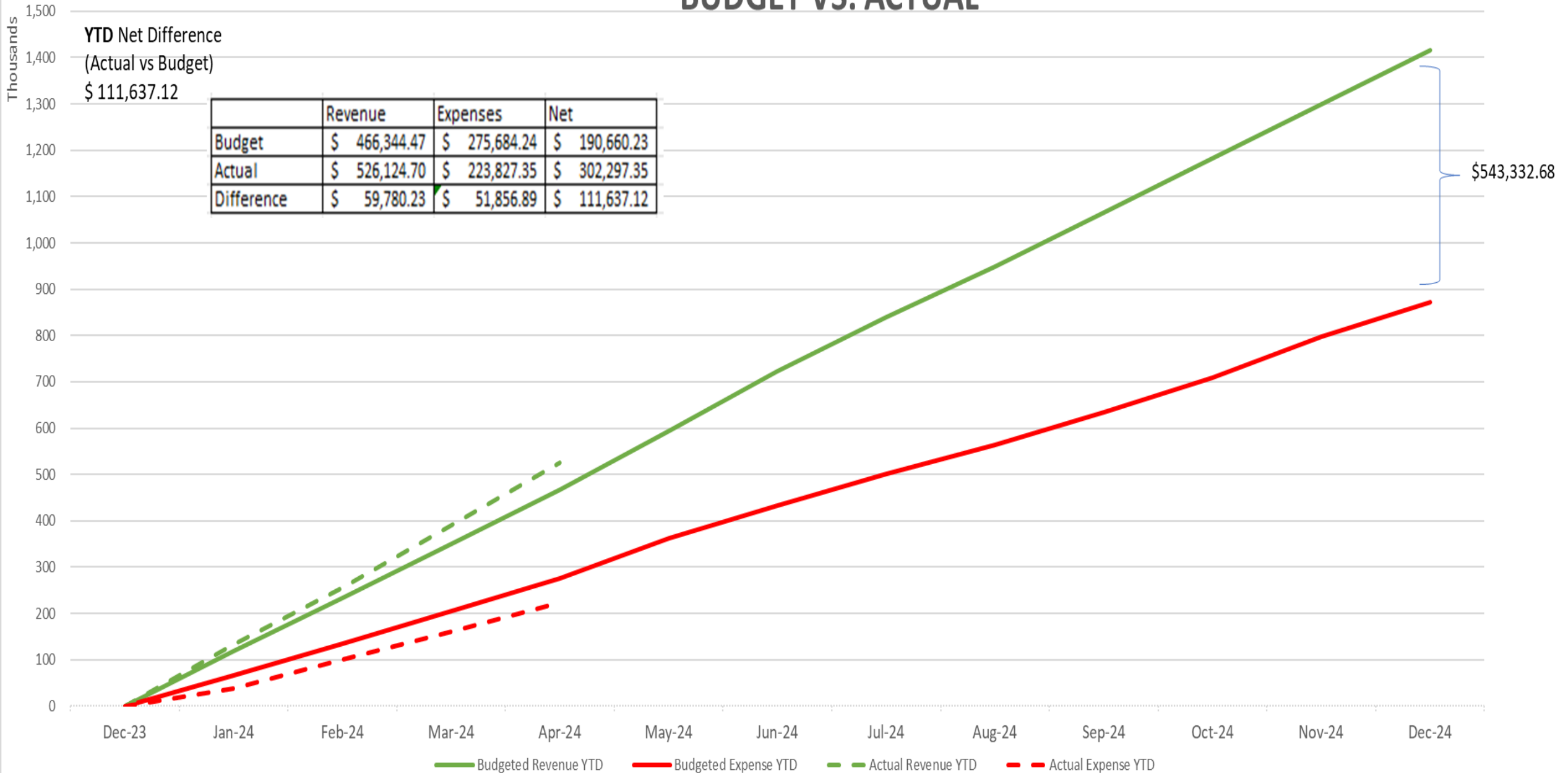
SUNSET VALLEY 29-42

BUDGET VS. ACTUAL



RECREATION CENTER FITNESS 29-51

BUDGET VS. ACTUAL



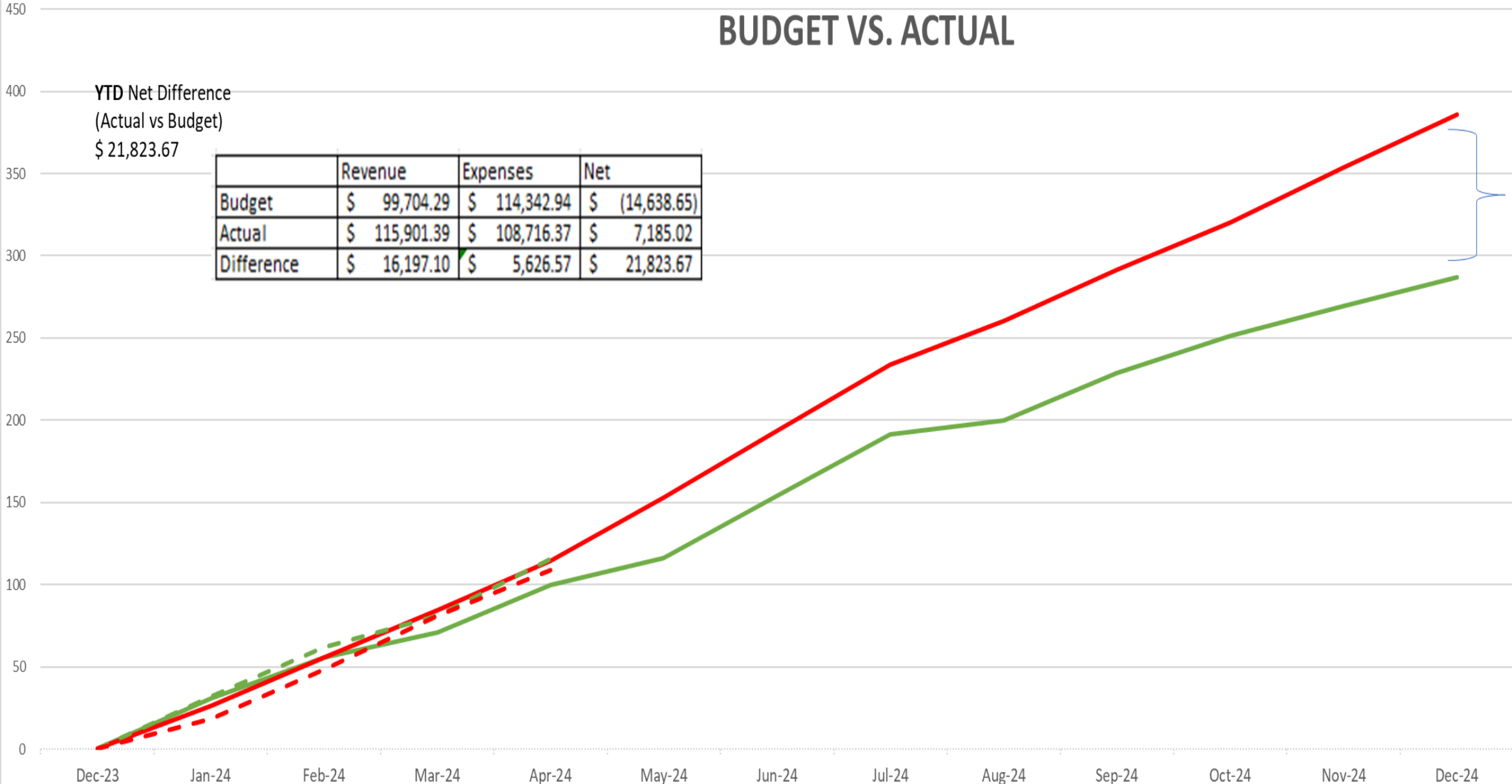
RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 21,823.67

	Revenue	Expenses	Net
Budget	\$ 99,704.29	\$ 114,342.94	\$ (14,638.65)
Actual	\$ 115,901.39	\$ 108,716.37	\$ 7,185.02
Difference	\$ 16,197.10	\$ 5,626.57	\$ 21,823.67

(\$99,200.46)



Budgeted Revenue YTD

Budgeted Expense YTD

Actual Revenue YTD

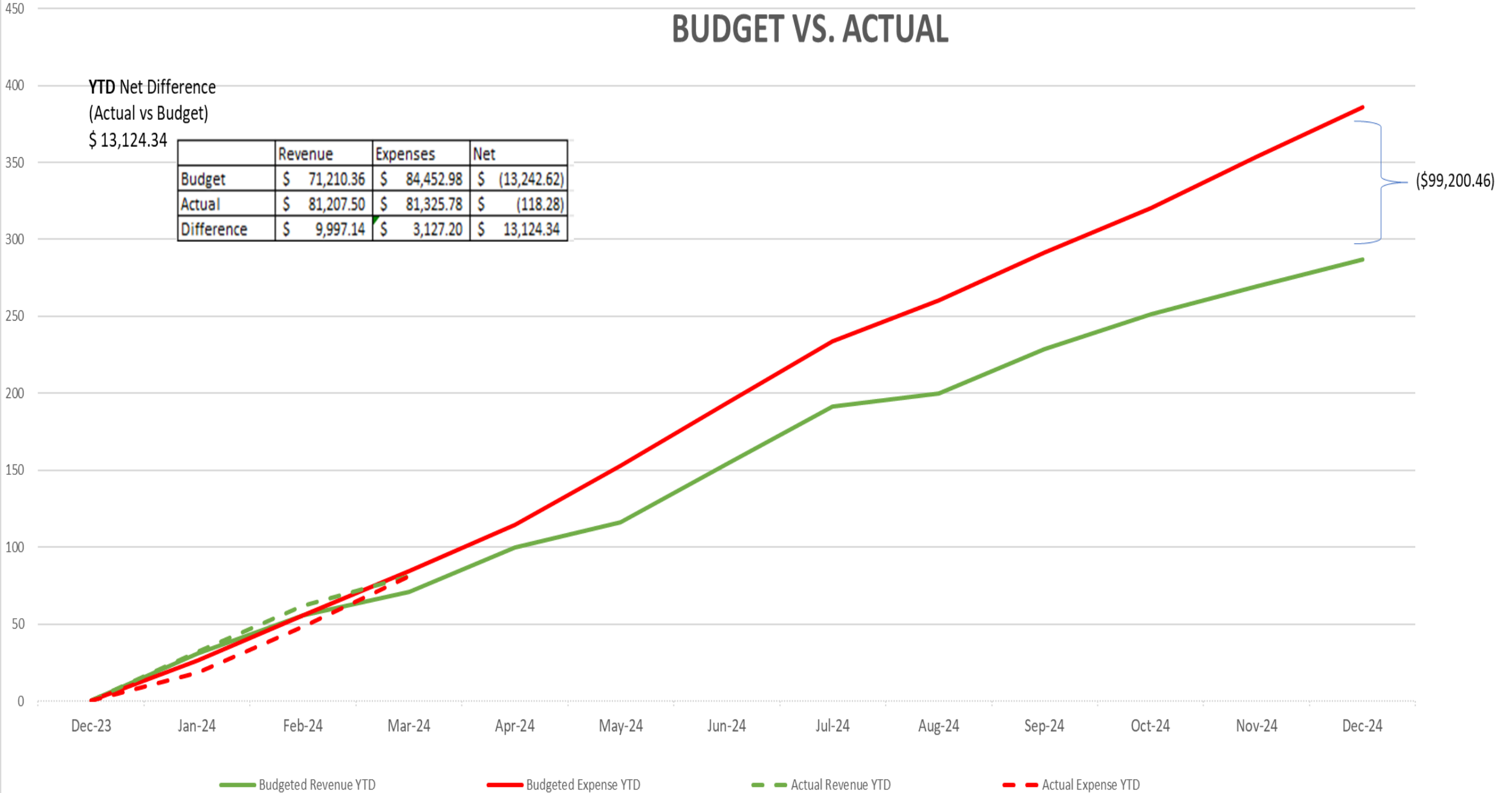
Actual Expense YTD

RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 13,124.34

	Revenue	Expenses	Net
Budget	\$ 71,210.36	\$ 84,452.98	\$ (13,242.62)
Actual	\$ 81,207.50	\$ 81,325.78	\$ (118.28)
Difference	\$ 9,997.14	\$ 3,127.20	\$ 13,124.34

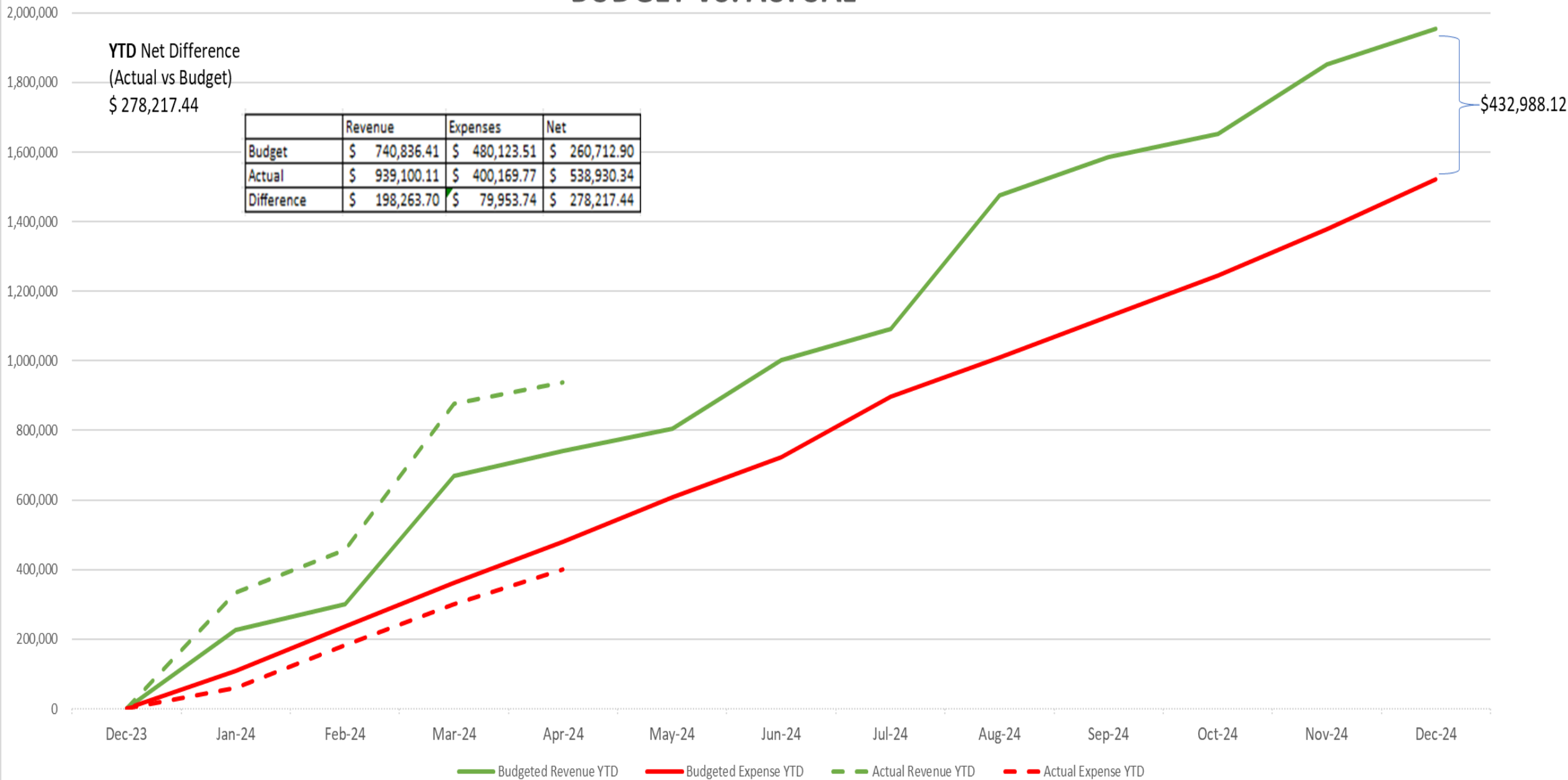


TENNIS 29-55

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 278,217.44

	Revenue	Expenses	Net
Budget	\$ 740,836.41	\$ 480,123.51	\$ 260,712.90
Actual	\$ 939,100.11	\$ 400,169.77	\$ 538,930.34
Difference	\$ 198,263.70	\$ 79,953.74	\$ 278,217.44

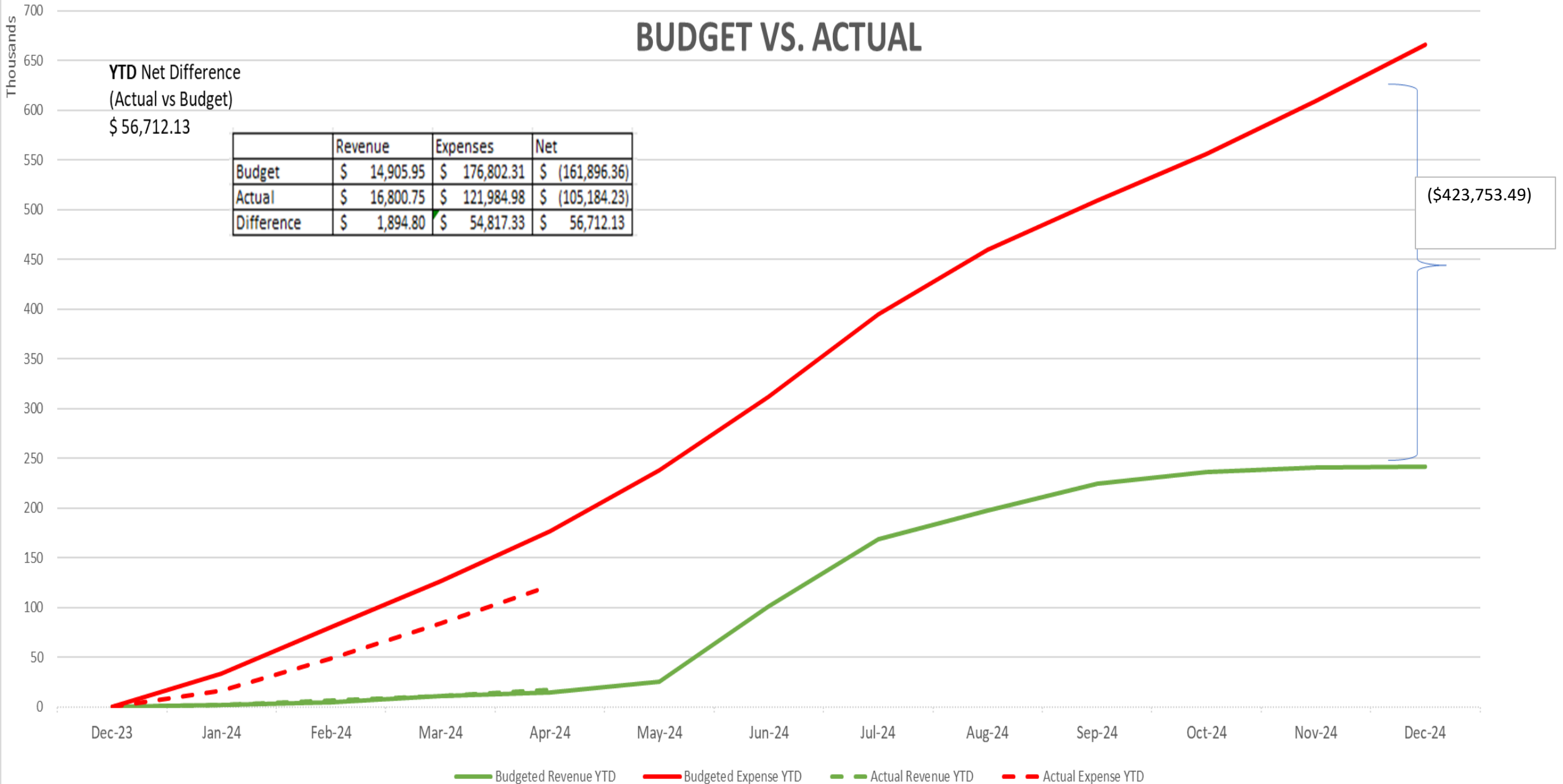


HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 56,712.13

	Revenue	Expenses	Net
Budget	\$ 14,905.95	\$ 176,802.31	\$ (161,896.36)
Actual	\$ 16,800.75	\$ 121,984.98	\$ (105,184.23)
Difference	\$ 1,894.80	\$ 54,817.33	\$ 56,712.13



HPCC LEARNING CENTER 29-74

BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$ 21,973.83

	Revenue	Expenses	Net
Budget	\$ 48,998.00	\$ 123,640.26	\$ (74,642.26)
Actual	\$ 47,941.34	\$ 100,609.77	\$ (52,668.43)
Difference	\$ (1,056.66)	\$ 23,030.49	\$ 21,973.83

\$17,124.22

Dec-23 Jan-24 Feb-24 Mar-24 Apr-24 May-24 Jun-24 Jul-24 Aug-24 Sep-24 Oct-24 Nov-24 Dec-24

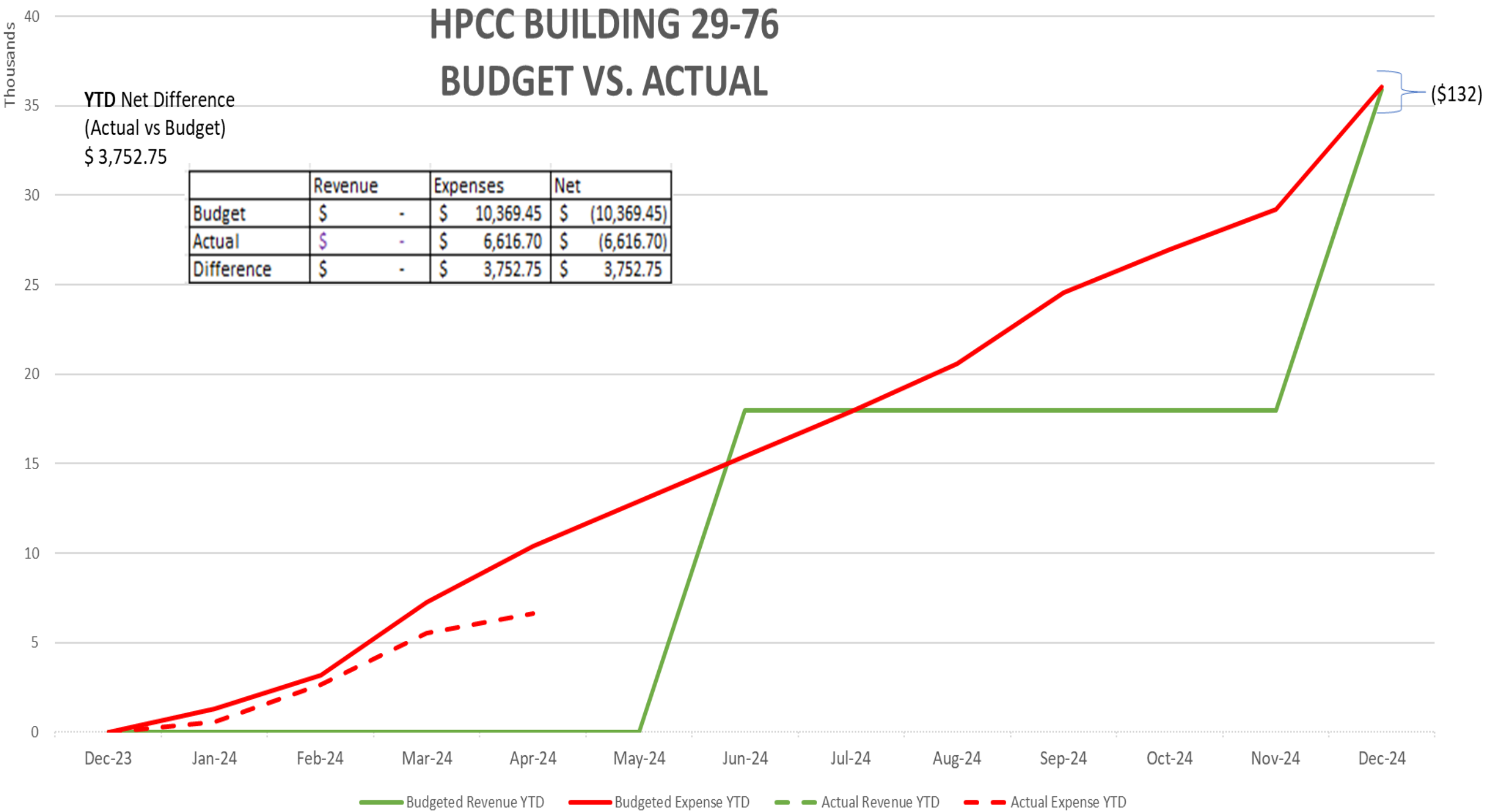
Budgeted Revenue YTD Budgeted Expense YTD Actual Revenue YTD Actual Expense YTD

HPCC BUILDING 29-76

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 3,752.75

	Revenue	Expenses	Net
Budget	\$ -	\$ 10,369.45	\$ (10,369.45)
Actual	\$ -	\$ 6,616.70	\$ (6,616.70)
Difference	\$ -	\$ 3,752.75	\$ 3,752.75

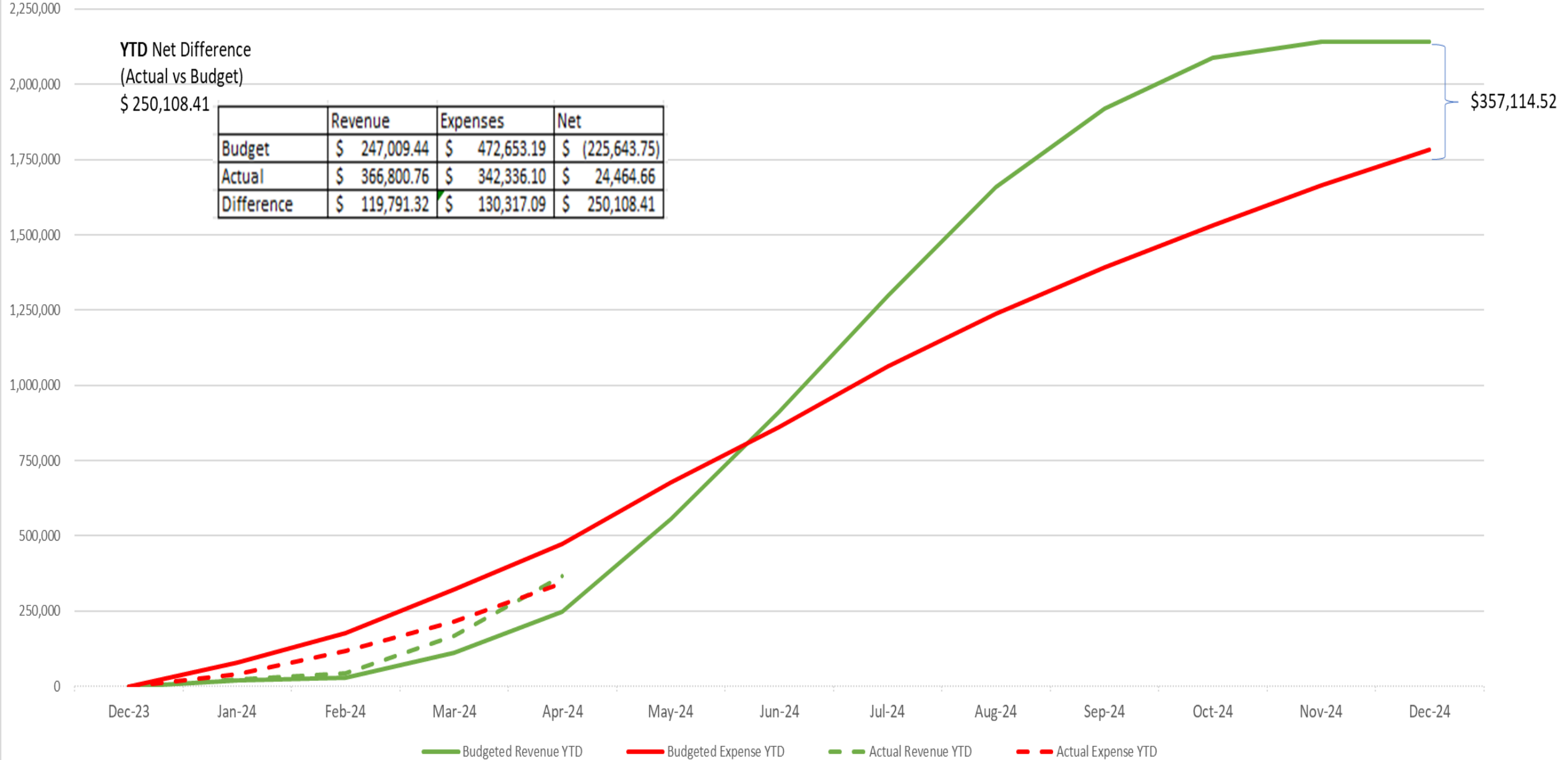


SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 250,108.41

	Revenue	Expenses	Net
Budget	\$ 247,009.44	\$ 472,653.19	\$ (225,643.75)
Actual	\$ 366,800.76	\$ 342,336.10	\$ 24,464.66
Difference	\$ 119,791.32	\$ 130,317.09	\$ 250,108.41

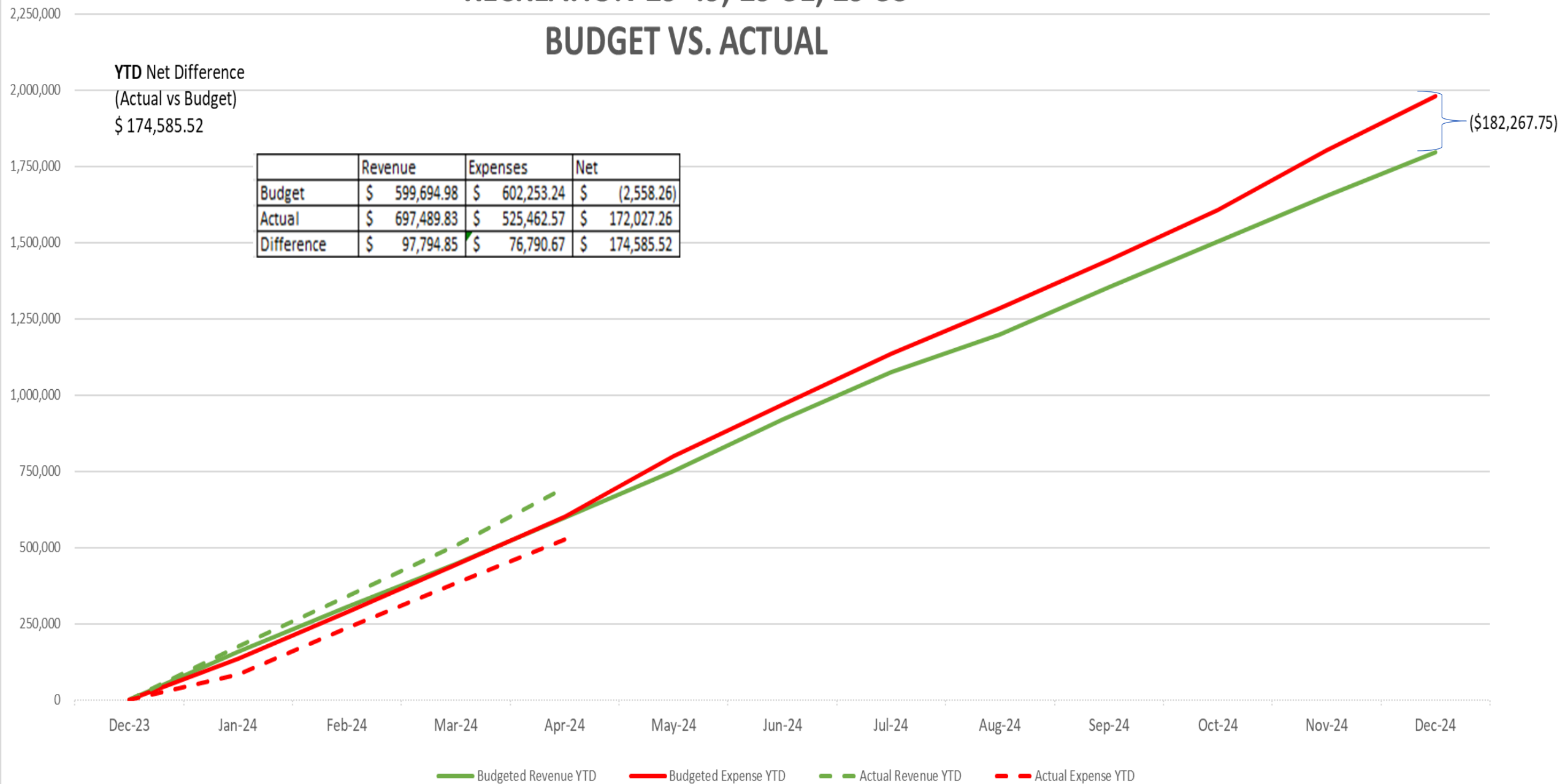


RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 174,585.52

	Revenue	Expenses	Net
Budget	\$ 599,694.98	\$ 602,253.24	\$ (2,558.26)
Actual	\$ 697,489.83	\$ 525,462.57	\$ 172,027.26
Difference	\$ 97,794.85	\$ 76,790.67	\$ 174,585.52





2024

FINANCIAL FORECASTS AND TREASURER'S REPORT

4/30/24

Actuals 4/30/24

OPERATIONS (GENERAL AND RECREATION FUNDS) BUDGET VS. ACTUAL

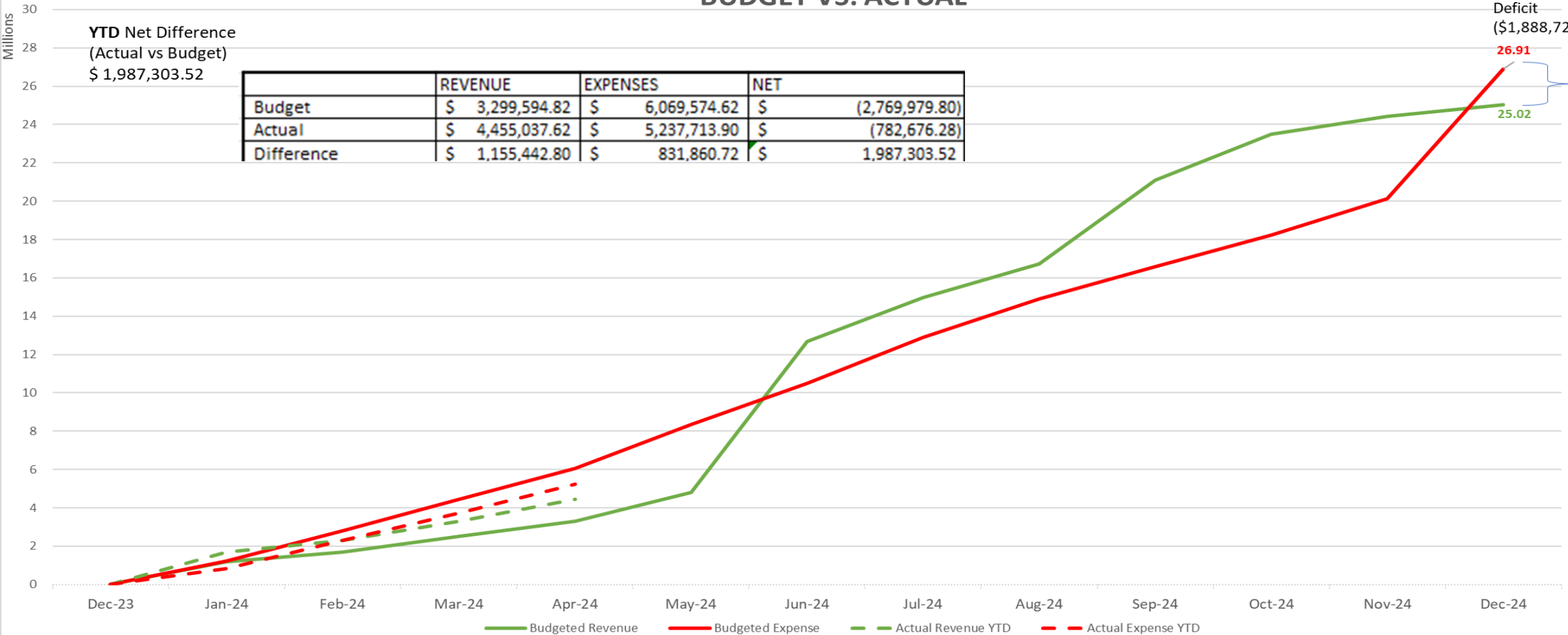
**YTD Net Difference
(Actual vs Budget)**
\$ 1,987,303.52

	REVENUE	EXPENSES	NET
Budget	\$ 3,299,594.82	\$ 6,069,574.62	\$ (2,769,979.80)
Actual	\$ 4,455,037.62	\$ 5,237,713.90	\$ (782,676.28)
Difference	\$ 1,155,442.80	\$ 831,860.72	\$ 1,987,303.52

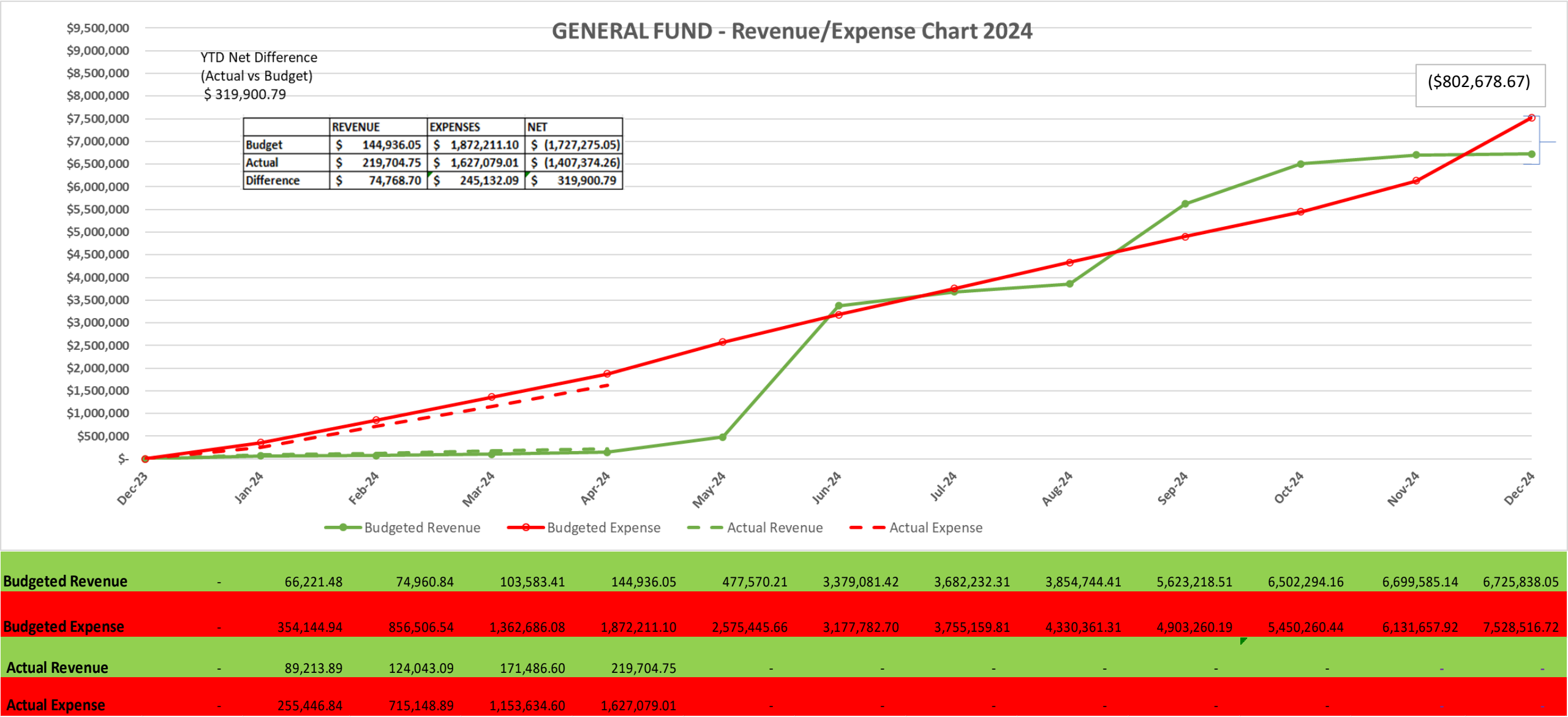
Net Budgeted -
Deficit
(\$1,888,720.07)

26.91

25.02

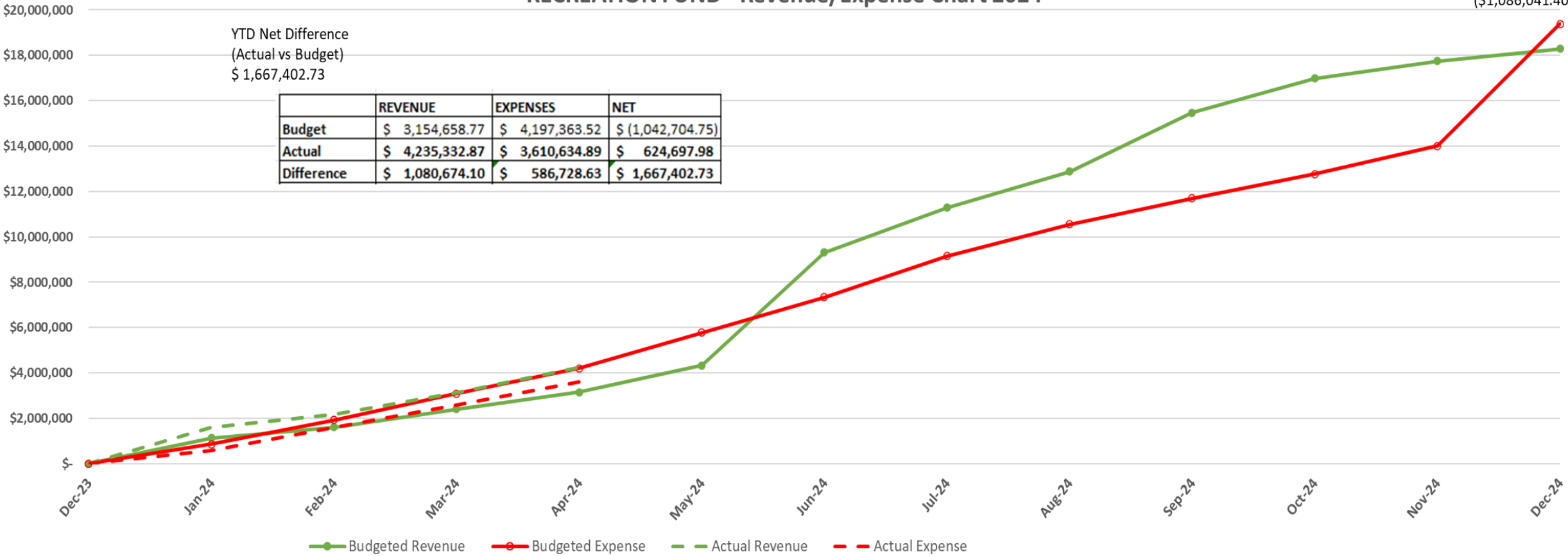
[illegible]

Actuals 4/30/24



Actuals 4/30/24

RECREATION FUND - Revenue/Expense Chart 2024

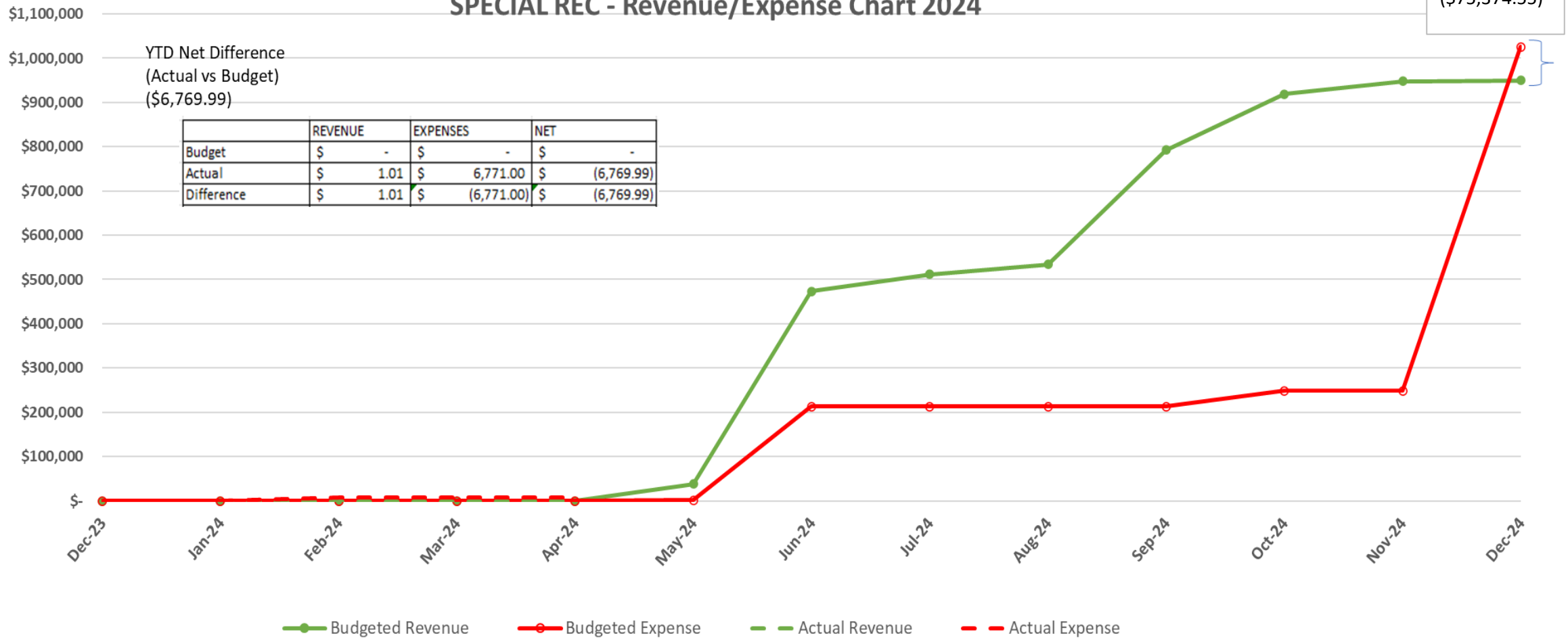


Budgeted Revenue	-	1,125,012.55	1,602,024.95	2,395,317.56	3,154,658.77	4,327,837.92	9,311,677.70	11,281,737.87	12,868,043.37	15,467,033.32	16,983,086.35	17,738,328.74	18,292,541.82
Budgeted Expense	-	864,548.03	1,931,472.55	3,088,869.98	4,197,363.52	5,779,863.18	7,336,117.34	9,151,066.14	10,555,702.71	11,698,025.47	12,767,177.93	14,006,931.60	19,378,583.22
Actual Revenue	-	1,598,199.47	2,167,664.83	3,136,133.23	4,235,332.87	-	-	-	-	-	-	-	-
Actual Expense	-	587,467.11	1,595,992.85	2,578,642.79	3,610,634.89	-	-	-	-	-	-	-	-

SPECIAL REC - Revenue/Expense Chart 2024

YTD Net Difference
(Actual vs Budget)
(\$6,769.99)

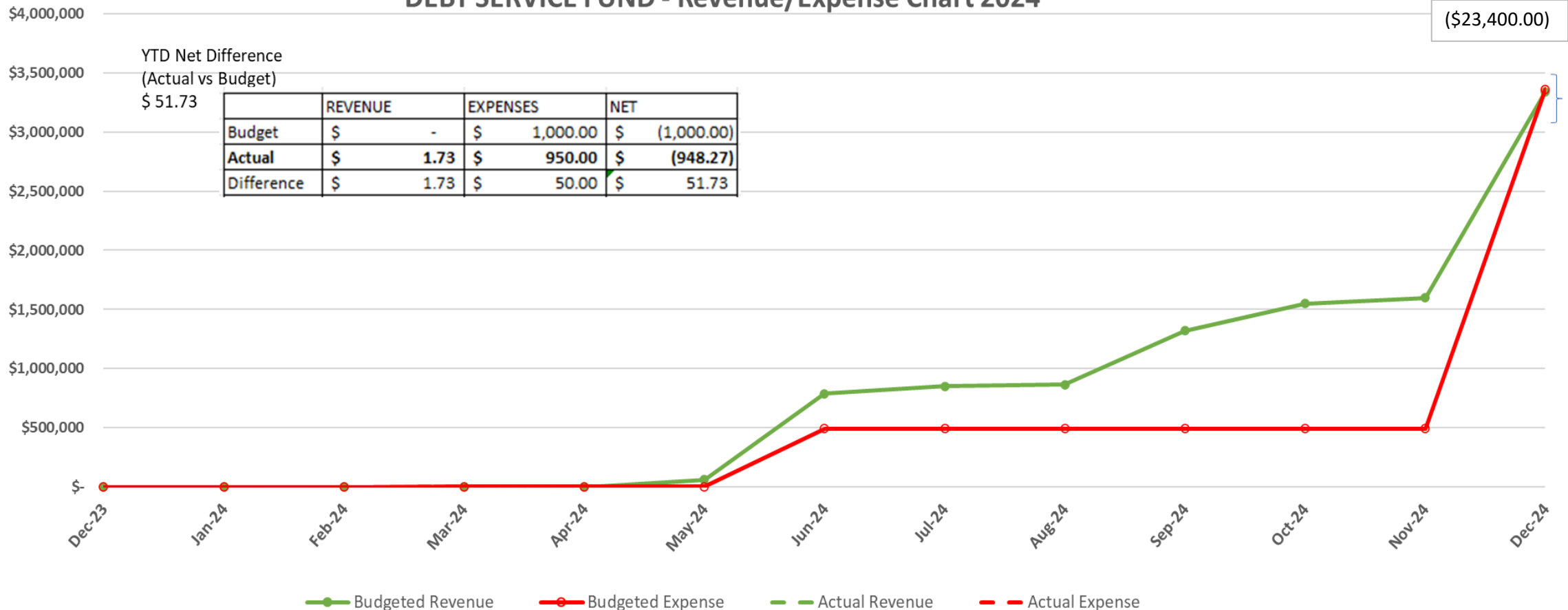
	REVENUE	EXPENSES	NET
Budget	\$ -	\$ -	\$ -
Actual	\$ 1.01	\$ 6,771.00	\$ (6,769.99)
Difference	\$ 1.01	\$ (6,771.00)	\$ (6,769.99)



Budgeted Revenue	-	-	-	-	-	37,915.12	473,701.51	511,711.66	534,232.67	792,226.57	919,370.52	947,498.03	950,253.81
Budgeted Expense	-	-	-	-	-	1,187.50	212,696.68	212,696.68	213,196.68	213,196.68	248,196.68	248,196.68	1,025,628.36
Actual Revenue	-	-	-	-	1.01	-	-	-	-	-	-	-	-
Actual Expense	-	-	6,771.00	6,771.00	6,771.00	-	-	-	-	-	-	-	-

Actuals 4/30/24

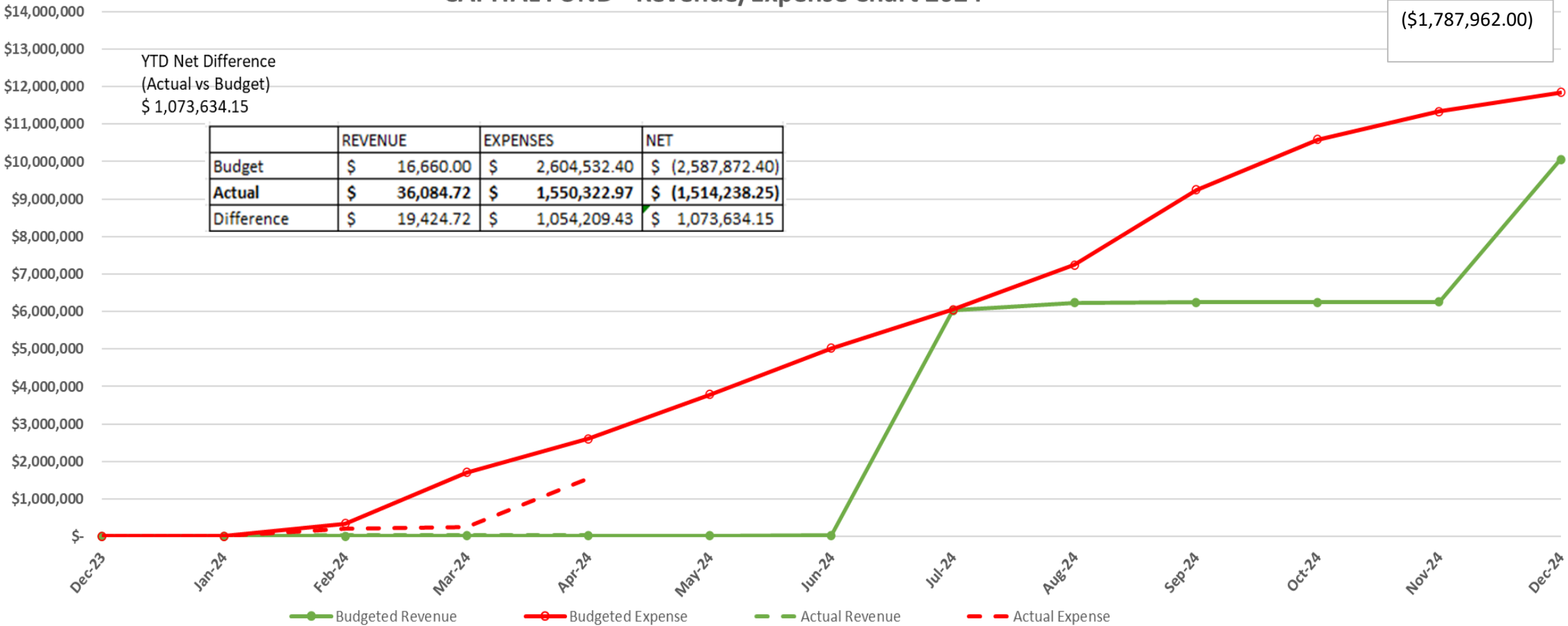
DEBT SERVICE FUND - Revenue/Expense Chart 2024



Budgeted Revenue	-	-	-	-	-	61,749.24	789,092.04	852,006.36	865,488.00	1,321,700.04	1,548,724.20	1,596,825.36	3,339,200.00
Budgeted Expense	-	-	500.00	1,000.00	1,000.00	1,000.00	494,050.00	494,050.00	494,050.00	494,050.00	494,050.00	494,550.00	3,362,600.00
Actual Revenue	-	-	-	-	1.73	-	-	-	-	-	-	-	-
Actual Expense	-	-	475.00	950.00	950.00	-	-	-	-	-	-	-	-

Actuals 4/30/24

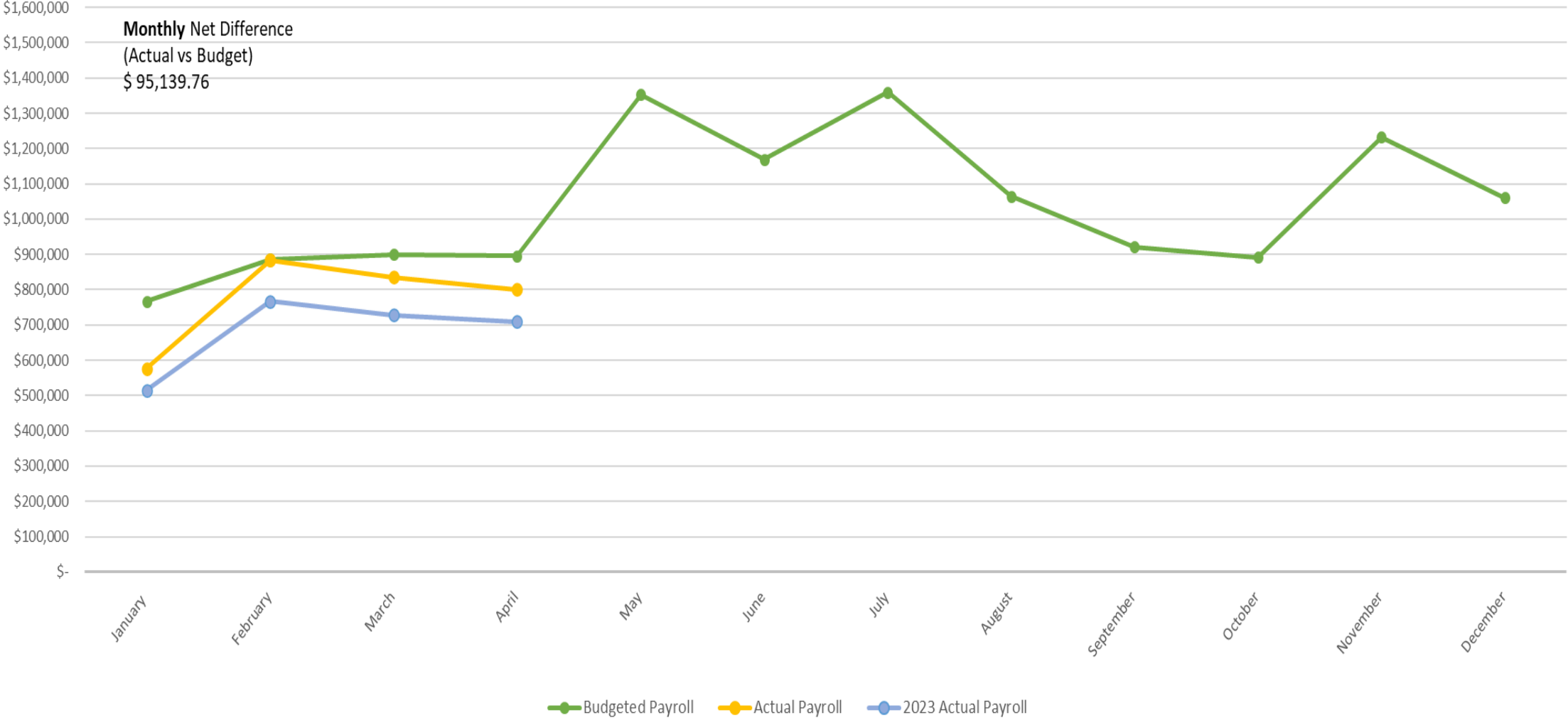
CAPITAL FUND - Revenue/Expense Chart 2024



(\$1,787,962.00)

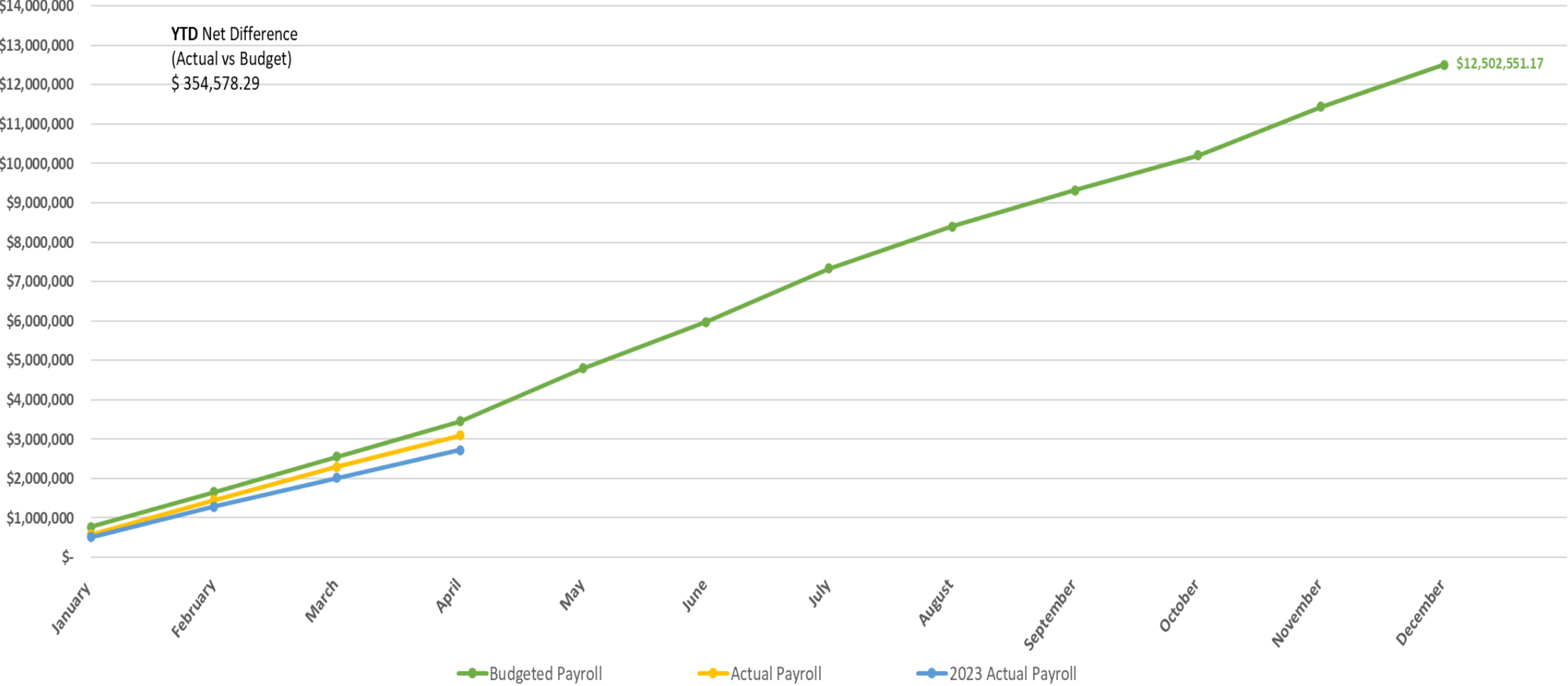
Budgeted Revenue	-	4,165.00	8,330.00	12,495.00	16,660.00	20,825.00	24,990.00	6,029,155.00	6,233,320.00	6,242,012.00	6,246,177.00	6,250,342.00	10,054,527.00
Budgeted Expense	-	999.60	339,499.20	1,702,032.80	2,604,532.40	3,788,302.00	5,024,801.60	6,047,799.20	7,241,418.80	9,248,485.40	10,587,485.00	11,336,484.60	11,842,489.00
Actual Revenue	-	6,087.23	30,462.73	32,077.04	36,084.72	-	-	-	-	-	-	-	-
Actual Expense	-	12,160.00	205,231.39	253,923.94	1,550,322.97	-	-	-	-	-	-	-	-

NON CUMMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



Payroll 1	105,943.65	440,970.32	419,531.11	392,617.10								
Payroll 2	471,184.02	441,449.33	415,449.09	408,434.00								
Payroll 3												
Total Payroll (Actual)	577,127.67	882,419.65	834,980.20	801,051.10								
Budgeted Payroll	767,239.35	886,864.98	899,861.72	896,190.86	1,352,681.18	1,168,691.98	1,359,550.42	1,065,249.30	921,574.94	892,189.08	1,232,392.10	1,060,065.26
2023 Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86								
2023 Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33								
2023 Payroll 3												
Total Payroll (Actual)	515,424.06	766,461.94	728,571.48	709,615.19								

Cummulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	767,239.35	1,654,104.33	2,553,966.05	3,450,156.91	4,802,838.09	5,971,530.07	7,331,080.49	8,396,329.79	9,317,904.73	10,210,093.81	11,442,485.91	12,502,551.17
Payroll 1	105,943.65	440,970.32	419,531.11	392,617.10								
Payroll 2	471,184.02	441,449.33	415,449.09	408,434.00								
Payroll 3												
Total Payroll (Actual)	577,127.67	1,459,547.32	2,294,527.52	3,095,578.62								
2023 Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86								
2023 Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33								
2023 Payroll 3												
2023 Total Payroll (Actual)	515,424.06	1,281,886.00	2,010,457.48	2,720,072.67								



Memorandum

To: Park Board of Commissioners

From: Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: May 22, 2024

Subject: **Approval of the 2024 Cuniff Park 2-5 Playground Resurfacing – Fence Project Bid**

Summary

On Thursday May 9, 2024, the Park District of Highland Park received one (1) sealed bid for materials and labor to complete the 2024 Cuniff Park 2-5 Playground Resurfacing – Fence Project. These improvements include removing the existing poured in place rubber surface and fence. The rubber surface to be replaced with areas of new poured in place surfacing, concrete plaza and grass planting. The fence will be replaced with new fencing.

Bid Results

Base Bid Item	Absolute Home Improvement & Cleaning Services Inc.
1: Demolition	\$51,600
2: Poured in Place Safety Surfacing (Installation/Materials)	\$118,610
3: Fencing/Gates (Installation/Materials)	\$47,500
4: Concrete Picnic Area, walks, and pads (Installation/Materials)	\$11,375
5: Relocation of Spinner Play Structure (Installation/Materials)	\$2,000
6: Picnic Tables (2) (Installation)	\$1,000
7: Restoration	\$2,500
Total Base Bid	\$234,585

The low bidder is Absolute Home Improvement and Cleaning Services, Inc. This contractor has favorable references and has experience working with the Park District of Highland Park.

Financial Impact

Total 2024 Budgeted Capital Funds	\$225,000
Installation Bid (Base Bid, Alt.3, Alt. 4)	\$234,585
<u>Design Services</u>	<u>\$ 3,000</u>
<i>Total Over Budget</i>	<i>(\$ 12,585)</i>

Recommendation

Staff and the Finance Committee recommend approval from the Park Board of Commissioners for the Base Bid from Absolute Home Improvement and Cleaning Services, Inc. for the 2024 Cuniff Park 2-5 Playground Resurfacing – Fence Project and to authorize the Executive Director to enter into an agreement in the amount of \$234,585.



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: May 22, 2024

Subject: **Approval of the L6 Technology IT Support Services Proposal**

Summary

The Park District currently has a one-year contract with L6 Technology to maintain the District's phone system and firewalls. Staff recommend ending this contract and entering into a three-year contract for support of all Park District's IT systems. This expanded scope would include all cybersecurity aspects, internet and wifi, servers, application support, and network monitoring, as well as technology planning, project implementation, and vendor management. Together with District staff, L6 Technology would help design and implement a multi-year plan to modernize and simplify technology. This would reduce overall IT expenses and allow the District to take advantage of newer, more efficient technologies.

Financial Impact

The current limited scope, one-year contract is \$1,700 per month (\$20,400 per year). The proposed expanded scope, three-year contract is \$7,000 per month (\$84,000 per year). Entering into the proposed contract would exceed the 2024 funds budgeted for IT Support Services. However, it is anticipated that this change would result in savings in IT expenses District-wide over the term of the contract.

2024 IT Support Services Budget

2024 Proposed Contract	\$49,000
<u>2024 Remaining Budget</u>	<u>\$28,068</u>
Total Over Budget	(\$20,932)

Anticipated Savings Over Term of Contract

2024 Budget-Wide Impact	(\$28,000)
2025 Budget-Wide Impact	\$154,000
<u>2026 Budget-Wide Impact</u>	<u>\$120,000</u>
Three Year Financial Impact	\$246,000

Recommendation

Staff and the Finance Committee recommend approval from the Park Board of Commissioners for the L6 Technology IT Support Services Proposal and to authorize the Executive Director to enter into a three-year agreement in the total amount of \$252,000.



Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: May 22, 2024

Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the May Committee Meetings.



Memorandum

To: Park Board of Commissioners

From: Jessica Reyes, Assistant Director of Recreation; Nick Baird, Director of Recreation; Brian Romes, Executive Director

Date: May 22, 2024

Subject: **Female Athletic Trends and Participation Report**

Summary

Staff will provide a presentation on the Park District's female athletic trends and participation statistics.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

MAY 22, 2024

UPCOMING MEETINGS

- Wednesday, June 12, 2024 / 6:00 p.m. / Workshop Meeting
- Tuesday, June 18, 2024 / 8:00 a.m. / Finance Committee Meeting
- Wednesday, June 26, 2024 / 6:00 p.m. / Regular Board Meeting

UPCOMING EVENTS

- **Cicada Celebration, Sat. June 1 from 6:00 – 7:00 p.m. at HNC**
Measure the sound of the cicadas in decibels, have a chrysalis race, and take part in a performance about the cicada food web. (\$13/participant)
- **Free Park Pop-Up Series, Thu, June 6 from 4:00 – 5:00 p.m. at Lincoln Park**
Join us for an enchanting afternoon in the park with Magic By Randy! (FREE)
- **Explore S'more Campfire Fri., June 7 from 7:30 – 8:30 p.m. at Millard Beach**
Enjoy some stargazing and the night sky views through our telescope. (\$13/participant)
- **Cops and Bobbers Fishing Sat., June 8 from 8:30 – 11:30 a.m. at the Preserve**
PDHP is teaming up with HP Police Department to help bait and reel in your biggest catch! Loaner equipment and bait will be limited. Largest fish caught per age group will win a prize. (FREE)
- **Free Park Pop-Up Series, Sat., June 15 from 11 – 12:00 p.m. at Larry Fink Park (near playground)**
Kids concert in the park with Istvan and His Imaginary Friends perform a mix of interactive rock 'n' roll, country, pop punk and sing-alongs that get heads bobbing. (FREE)
- **World's Largest Swim Lessons, Thu. June 20 from 6 – 8:00 p.m. at HCAP**
A global drowning prevention event. Registration is required and limited to 100 participants. 30-minute lessons will be provided, along with water safety information and an hour of family-free swim to follow. (FREE)
- **International Day of Yoga Summer Solstice, Fri., June 21 from 4:00 – 5:00 p.m. at RIC**
Enjoy yoga and live acoustic music/performance by Ryan Herrick. (FREE)
- **Heart of the City Soccer Clinic, Sat., June 22 from 10:00 – 12:00 p.m. at Danny Cuniff Park**
Non-profit HOTC is providing introductory soccer experiences for kids in Lake County at no cost. HOTC serves 300 kids annually. Registration required.
 - 10-11am: Girls only
 - 11am-noon: Boy & girls

- **Morning Canoe Paddle at Skokie Lagoons, Sat., June 29 from 9:30 – 11:00 a.m. Tower Rd Boat Launch**

Naturalist guided tour to learn about and observe a unique and fascinating lagoon habitat. (\$26/participant).

- **Duck Derby, Sat., June 29 at 3:00 p.m. at HCAP**

Purchase one duck for \$5 or a Quack Pack of six ducks for \$25 and watch them race down the slide! Winner receives a 2025 Season Pass (up to a family of four) and River's Edge Mini Golf passes (four). You must be present to win. All proceeds benefit the Parks Foundation of Highland Park. (\$5 to enter)

- **2025 Travel Baseball Tryouts, June 29 – 30 from 9 – 3:00 p.m. at Danny Cuniff Park**

- Sat., June 29 Grade 3 (2025): 9-11a (Current 2nd Graders)
- Sat., June 29 Grade 4 (2025): 11-1p (Current 3rd Graders)
- Sat., June 29 Grade 5 (2025): 1-3p (Current 4th Graders)
- Sun., June 30 Grade 8 (2025): 9-11a (Current 7th Graders)
- Sun., June 30 Grade 7 (2025): 11-1p (Current 6th Graders)
- Sun., June 30 Grade 6 (2025): 1-3p (Current 5th Graders)

DEER CREEK RACQUET CLUB – APRIL 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Daily Court Rentals (Hours)			
Tennis	223	123	156
Pickleball	91	86	57.5
Racquetball	59.50	49	37
Private Lessons (Hours)	252.75	282	262
Drop-Ins	134	158	170
Memberships	846	551 units	1049

News & Events

- Deer Creek hosted Family Tennis/Pickleball Night with 8 families.
- 2024-2025 Permanent Court Time information was released.
- Deer Creek Hosted a USTA Tournament on April 20 with a 16-participant draw.
- Women's travel team finished their season for 2023-2024.

CENTENNIAL ICE ARENA – APRIL 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Daily Drop in Fees			
Public Skate	0		240
Drop In Freestyle & Package Ice and Adult	308		424
Open Hockey	0		15
Open Gymnastics	0		50
Skate Rental	50		476
Punches Passes Sold			
Public and Adult Skate	0		2
Freestyle	0		0
Skate Rental	0		0
Facility Rentals			
Total Hours	96.05	124.78	175.62

News & Events:

- Centennial has been re-opened for 1 year!
- Our Spring Session which runs from April 1 – May 11 has 447 registered in Gymnastics and 315 in Skating classes.
- Ice Show rehearsals began on April 1 with 80 unique skaters.
- Our competitive Gymnastics Team participated in the AAU State Meet on April 28 in Bourbonnais, IL. We had multiple gymnasts represented on the awards podium for both Level 3 and 4 in individual and All-Around awards.

RECREATION CENTER OF HIGHLAND PARK – APRIL 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Group Exercise Classes Conducted	194	240	238
Group Exercise Participation/Visits	2,249	2,160	2,996
Fitness Floor Visits	8,777	9,500	10,522
Track Visits	719	1,000	1,110
Personal Training Participation	638	600	737
Personal Training Sales (Units)	360	400	531.5
Personal Training Revenue	\$24,718.25	\$25,500.00	\$30,430.11
Private Swim Lesson Participation	160	100	96
Private Swim Lesson Sales (Units)	69	50	41
Private Swim Lesson Revenue	\$13,024.25	\$7,450	\$6,454.63

MEMBERS	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Basic – Annual	1,276	1,495	1,632
All-Inclusive – Annual	285	326	377
Group Exercise only – Annual	178	225	245
Short-Term Promotional	0	0	0
30 Day	15	5	21
Total Members	1,754	2,051	2,275

Fitness and Membership

- April annual membership goal was 2,046 along with (5) 30-Day passes. The month ended with 2,254 annual memberships, 10% above the month's budgeted goal.
- Personal Training February revenue reports positive 19% to budget.
- Group Ex participation averages 13 per class.

Aquatics

- There has been a small decrease in private lessons as many of our instructors are in spring sports and have changed their availability and have taken on less clients.
- The Aquatics team is actively recruiting and looking to bring on additional instructors to decrease the waitlist.

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE - APRIL 2024

Community Programs

	2023 ACTUAL	2024 Budget	2024 ACTUAL
Heller Nature Center			
Participants / Programs	448/24		325/11
Rosewood Interpretive Center			
Participants / Programs	120/7		130/5

News & Events:

- Heller hosted our annual Every day is Earth Day – volunteer day with over 25 people coming out to help remove invasive species, plant trees, and woodchip our outdoor play space.
- Kids and Families participated in a Stuffy Sleep over where kids had smores and sang silly campfire songs before putting them to bed in tents for the evening. In the morning the stuffies were picked up with photo surprises of what overnight fun they had been up to!
- Our Naturalist Mark Bryant hosted a Teachers workshop for Illinois Department of Natural Resources called ENTICE, at Rosewood beach. He showed them how we utilize our ravine for Ravine Education programs and fish surveys with local schools.

SUNSET VALLEY GOLF CLUB - APRIL 2024

GOLF	2023 Actual	2024 Budget	2024 Actual
Golf Shop Sales	596	390	611
Golf Balls	396	250	398
Accessories	200	140	213
Golf Rentals	1688	1055	1612
Carts	1688		
Golf Greens Fees	2951	1758	2765
Resident	849		735
Nonresident	2102		1955
Outing/Tournaments	0		(CDGA Mid Am) 75
Other	0		0
Misc. Sales	150	107	71
Sapphire Club	101	87	46
Permanent Tee Time	49	20	25

News & Events

- Greens Aerated April 15.
- CDGA Mid-Am Qualifier tournament on April 23.
 - 75 players.
 - Low round was 72.
 - Round of 77 or below qualified for Championship.

HIGHLAND PARK LEARNING CENTER DRIVING RANGE

Monthly Sales Report (buckets sold)

	2023 Actual	2024 Budget	2024 Actual
January	458	543	370
February	496	750	419
March	612	764	329
April	1,082	1101	1,176
May	2,122	2772	
June	2,714	3565	
July	2,958	3755	
August	2,698	3636	
September	1,649	2425	
October	665	818	
November	225		
December	360		
Totals	16,029	20,019	2,297

MINI GOLF Monthly Sales Report (rounds sold)

	2023 Actual	2024 Budget	2023 Actual
March	-	-	-
April	442	786	535
May	1,124	1,500	
June	2,016	2,057	
July	2,104	2,500	
August	2,055	2,428	
September	952	1,443	
October	452	714	
November	168		
Totals	9,313	11,428	535

News & Events

- N/A.

DISTRICT WIDE RENTALS – APRIL 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Heller Nature Center			
Rentals	8.0	6.0	12.5
Party Package-Not Offered	0	0	0
Rosewood Interpretive Center			
Rentals	32.0	11.0	35.0
Party Package-Not Offered	0	0	0
Recreation Center of Highland Park			
Rentals	26	36.0	69.0
Party Packages	3.0	2.0	2.0
Total Rentals	29.0	38.0	71.0
West Ridge Center			
Rentals	17.0	5.5	31.5
Party Packages	12	2.0	9.0
Hidden Creek Aqua Park			
Party Packages	Season Over	Season Over	Season Over
Park Avenue Yacht Club			
Rentals	Season Over	Season Over	Season Over

Rentals listed as number of rental hours; Party Packages listed as number of packages

GRANT-IN-AID – APRIL 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
SMILE			
Total YTD Subsidy	\$60,207.66	\$150,000.00	\$93,565.11
Households			
100% Subsidy YTD	60		64
50% Subsidy YTD	2		5
Total YTD	62		69
FYI			
Total YTD Subsidy	\$909.00		\$2,085.50
Households			
50% Subsidy YTD	1		7
FYI-SWIM			
Total YTD Subsidy	\$2,960.00		\$1806.00
Households			
100% Subsidy YTD	27		15

News & Events:

- At the end of March, we reached out to families that had not used all their funds to remind them that they still had funds to use but also to see if they were interested in returning any unused funds so that we can help more families. We heard from 2 families and \$485.21 was returned.
 - This reminder/ask will be done at the end of the 2nd and 3rd quarters.