

NOTICE OF THE REVISED WORKSHOP MEETING

Wednesday, May 8, 2024

Workshop Meeting

6:00 pm

**Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream**

WORKSHOP MEETING AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ADDITIONS TO THE AGENDA**
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA**
- V. ADOPTION OF THE BEACH AND BOATING SAFETY WEEK PROCLAMATION**
- VI. APPROVAL OF WJE EVALUATIONS OF FOOTINGS AT THE GOLF DOME CHANGE ORDER #1**
- VII. CONSTRUCTION PROJECT UPDATES**
 - a. Lot 3 Paddle Facility project**
 - b. Recreation Center of Highland Park Construction updates**
 - c. Deer Creek Racquet Club Locker Room Improvements project**
 - d. Jeff Fox Baseball Field Improvement project**
 - e. Sunset Woods Park Improvements project**
 - f. Lincoln Park Improvements project**
- VIII. REVIEW OF VOUCHERS**
- IX. OTHER BUSINESS**
- X. OPEN TO PUBLIC TO ADDRESS THE BOARD**
- XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS**

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XII. ACTION FROM CLOSED SESSION IF ANY**
 - a. Consideration to approve settlement agreement with former employee**
- XIII. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners

From: Liz Gogola, Director of Communications and Marketing; Brian Romes, Executive Director

Date: May 8, 2024

Subject: **Adoption of the Beach and Boating Safety Week Proclamation**

Summary

Each year, as summer begins, the United States Lifesaving Association (USLA) sponsors National Beach Safety Week to remind beachgoers to use caution in the aquatic environment. National Beach Safety Week is typically the week before Memorial Day. Local communities and agencies assist in promoting National Beach Safety Week by proclamation declaring Beach Safety Week in their communities.

Additionally, as boating continues to be a popular recreational activity for nearly 100 million Americans the U.S. Coast Guard and its federal, state, and local safe boating partners encourage all boaters to explore and enjoy America's beautiful waters responsibly. National Safe Boating Week also begins the week before Memorial Day and is observed to bring attention to important life-saving tips for recreational boaters so that they can have a safer, more fun experience out on the water throughout the year. The Coast Guard estimates that human error accounts for most boating accidents and that life jackets could prevent nearly 75 percent of boating fatalities. Through basic boating safety procedures – carrying life-saving emergency distress and communications equipment, wearing life jackets, attending safe boating courses, participating in free boat safety checks, and staying sober when navigating – we can help ensure boaters on America's coastal, inland, and offshore waters stay safe throughout the season.

Recommendation

Staff recommends approval from the Park Board of Commissioners adoption of the Beach and Boating Safety Week Proclamation declaring May 18 – 24, 2024, as Highland Park Beach and Boating Safety Week.

Park District of Highland Park Beach and Boating Safety Week Proclamation May 18 through May 24, 2024



National Beach Safety Week and National Safe Boating Week are observed to bring attention to important life-saving tips for beach goers and recreational boaters so that they can have a safer, more fun experience participating in boating and beach activities throughout the year.

WHEREAS, the beautiful Lake Michigan waters and public beaches of Highland Park, Illinois represent valued recreational resources; and,

WHEREAS, Highland Park residents and visitors alike are drawn to our boating and beach facilities each year; and,

WHEREAS, drowning is one of the leading causes of death in the U.S. and the world; most people who drown are good swimmers; and the aquatic environment has dangers to swimmers, particularly rip currents, that can be effectively managed through public awareness and the vigilance of professional lifeguards; and,

WHEREAS, on average, 650 people die each year in boating-related accidents in the U.S.; 75 percent of these are fatalities caused by drowning; and most of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets.

WHEREAS, for reasons of public safety, an annual reminder of the joys and hazards associated with the aquatic environment are appropriate at the commencement of the busy summer beach season; and,

WHEREAS, Highland Park residents and visitors alike must remember: Only Swim in Designated Swimming Areas; Learn to Swim, Swim Near a Lifeguard, Swim with a Buddy, Check with the Lifeguards, Use Sunscreen and Drink Water, Obey Posted Signs, Keep the Beach and Water Clean, Learn Rip Current Safety, Enter Water Feet First, and Wear a Life Jacket when Boating.

NOW, THEREFORE, the Park Board of Commissioners by virtue of the authority vested in us for the Park District of Highland Park do hereby support the goals of the Safe Boating and Beach Safety Campaigns and proclaim May 18-24, 2024, as Beach and Boating Safety Week in Highland Park.

We urge all residents using our waters and beaches to enjoy themselves this year, while taking appropriate measures to protect themselves and their children.

Adopted this 8th day of May 2024.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners





Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: May 8, 2024

Subject: **Approval of the WJE Evaluation of Footings at Golf Dome Change Order #1**

Summary

Wiss, Janney, Elstner Associates (WJE) was hired to evaluate the footings at the Dome at 2205 Skokie Valley Road (Lot 3) as part of the planning for construction of a new air supported dome for the anticipated paddle sports facility. The initial contract totaled \$24,900. After work began, it was determined that additional equipment would be required, and that the work crew would need to conduct site work into the evening to accommodate scheduled programming in the dome. This resulted in a change order in the amount of \$7,577. Board approval is being requested as this change order results in a contract amount exceeding \$30,000.

Recommendation

Staff recommend approval from the Park Board of Commissioners for the WJE Evaluation of Footings Change Order #1 and authorize the Executive Director to increase the professional services contract from \$24,900 to \$32,477.



Memorandum

To: Park Board of Commissioners

From: Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Mitch Carr; Deputy Director of Facilities and Operations; Brian Romes, Executive Director

Date: May 8, 2024

Subject: **Construction Project Updates**

Summary

Staff will provide updates for the following capital purchases and construction projects:

- Lot 3 Paddle Facility Project
- Recreation Center of Highland Construction project
- Deer Creek Racquet Club Locker Room Improvements project
- Jeff Fox Baseball Field Improvement project
- Sunset Woods Park Improvements project
- Lincoln Park Improvements project

To: Board of Park Commissioners

From: Samantha Santizo- Accounts Payable Administrator
 Mari-Lynn Peters - Finance Director
 Brian Romes - Executive Director

Date: May 8, 2024

Subject: Bills presented for the Board's review on May 08, 2024.
 Checks written April 22, 2024 to May 02, 2024.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
April 22, 2024 Emergency Check	\$ 24,900.00
April 23, 2024 Emergency Check	\$ 7,723.88
April 25, 2024 Emergency Check	\$ 103.00
May 01, 2024 Emergency Check	\$ 3,248.72
May 02, 2024	\$ 341,019.59
Void Payments	\$ (3,536.00)
Bank Drafts	\$ 56,558.21
P-Card	\$ 204,522.29
TOTAL	\$ 634,539.69

PAYROLL DISBURSEMENTS

TOTAL	\$ -
GRAND TOTAL	\$ 634,539.69



Park District of Highland Park, IL

Check Register

Packet: APPKT04087 - 4/25/24 Parks Foundation-Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16344	PARKS FOUNDATION OF HIGHLAND P/	04/25/2024	Regular	0.00	103.00	190592
042424	Invoice	04/24/2024	Foundation funds collected at PDHP-April20...	0.00	103.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	103.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	103.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	103.00
			<hr/>
			103.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04078 - 4/22/24 Wiss, Janney, Elstner Assoc.-
Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16912	WISS,JANNEY,ELSTNER ASSOC, INC	04/22/2024	Regular	0.00	24,900.00	190590
0578493	Invoice	04/11/2024	Golf Dome Evaluation of Footing Professional..	0.00	24,900.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	24,900.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	24,900.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	24,900.00
			<u>24,900.00</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT04080 - 4/23/24 Restaurant Furniture Plus-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20676	RESTAURANT FURNITURE PLUS	04/23/2024	Regular	0.00	7,723.88	190591
S9949	Invoice	04/22/2024	Tables	0.00	7,723.88	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	7,723.88
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	7,723.88

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	7,723.88
			<hr/>
			7,723.88



Park District of Highland Park, IL

Check Register

Packet: APPKT04095 - 5/1/24 Windstream-Emergency Check

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
17515	WINDSTREAM	05/01/2024	Regular	0.00	3,248.72	190593
76381987	Invoice	04/22/2024	April 2024	0.00	3,248.72	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	3,248.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	3,248.72

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	3,248.72
			<hr/>
			3,248.72



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	05/02/2024	Regular	0.00	1,532.48	190594
283263	Invoice	03/22/2024	Pool Opens & Now Hiring Mesh Banners	0.00	276.28	
283547	Invoice	04/04/2024	"Don't Sweat It" & "Hit a Homerun" Mesh B...	0.00	184.20	
283766	Invoice	04/15/2024	West Ridge Postcards/Postage	0.00	269.89	
283980	Invoice	04/22/2024	Sunset Woods Open House Postcards & Post...	0.00	802.11	
10034	ABSOLUTE HOME IMPROVEMENTS	05/02/2024	Regular	0.00	6,995.00	190595
Invoice# 4	Invoice	04/01/2024	Paint ceiling walls at Clubhouse	0.00	6,995.00	
10055	AEREX PEST CONTROL	05/02/2024	Regular	0.00	73.00	190596
2560029	Invoice	04/17/2024	April 2024-Pest Control	0.00	73.00	
17301	WILSON SPORTING GOODS CO.	05/02/2024	Regular	0.00	14,976.00	190597
4545634327	Invoice	04/11/2024	W/S Prem Range Balls	0.00	7,488.00	
4545634328	Invoice	04/11/2024	W/S Premium Range balls	0.00	7,488.00	
10149	ANCEL, GLINK, DIAMOND, BUSH	05/02/2024	Regular	0.00	2,805.00	190598
3150780	Invoice	04/08/2024	Legal Services March 2024	0.00	2,805.00	
20071	AVALON PETROLEUM COMPANY	05/02/2024	Regular	0.00	4,206.30	190599
009546	Invoice	04/08/2024	Unleaded Fuel 4/8/24	0.00	1,281.27	
009573	Invoice	04/12/2024	Unleaded Fuel 4/12/24	0.00	1,200.22	
009578	Invoice	04/17/2024	Unleaded Fuel 4/17/24	0.00	1,418.36	
040543	Invoice	04/08/2024	Diesel Fuel 4/8/24	0.00	306.45	
20755	CHEN SITE DESIGN STUDIO LLC	05/02/2024	Regular	0.00	3,000.00	190600
1	Invoice	04/23/2024	2024 Cunniff Park 2-5 Playground Resurfacin...	0.00	3,000.00	
10463	CHICAGO TRIBUNE COMPANY	05/02/2024	Regular	0.00	151.72	190601
090521300000	Invoice	03/31/2024	3/1/24, 3/14/24 & 3/26/24 Classified Listings	0.00	151.72	
10537	COMMONWEALTH EDISON COMPANY	05/02/2024	Regular	0.00	1,109.46	190602
041824 60311401...	Invoice	04/18/2024	1390 Sunset Rd 3/20/24-4/18/24	0.00	1,109.46	
10537	COMMONWEALTH EDISON COMPANY	05/02/2024	Regular	0.00	3,361.18	190603
042524 75176212...	Invoice	04/25/2024	636 Ridge Rd 3/27/24-4/25/24	0.00	3,361.18	
10537	COMMONWEALTH EDISON COMPANY	05/02/2024	Regular	0.00	247.04	190604
042524 19110112...	Invoice	04/25/2024	0 E Egandale 1n Park 3/27/24-4/25/24	0.00	247.04	
10624	DANIEL CREANEY COMPANY	05/02/2024	Regular	0.00	1,000.00	190605
46494	Invoice	04/12/2024	Final Payment-Sunset Park Topographic Surv...	0.00	1,000.00	
17122	DYNEGY ENERGY SERVICES	05/02/2024	Regular	0.00	21,267.76	190606
331665724031	Invoice	04/09/2024	February 2024-March 2024	0.00	21,267.76	
17719	CONSTELLATION NEWENERGY - GAS D	05/02/2024	Regular	0.00	3,131.10	190607
4020048	Invoice	04/23/2024	1201 Park Ave W - March 2024	0.00	3,131.10	
16915	FALCONS HOCKEY ASSOCIATION	05/02/2024	Regular	0.00	2,278.25	190608
042324	Invoice	04/23/2024	Spring Session 2024 Hockey Classes	0.00	2,278.25	
20751	FRANCISCO CASTREJON	05/02/2024	Regular	0.00	33.50	190609
2332761	Invoice	04/22/2024	Refund	0.00	33.50	
10954	MAGIC OF GARY KANTOR	05/02/2024	Regular	0.00	357.50	190610
042524	Invoice	04/25/2024	4/25/24 Magic Class-25 students	0.00	357.50	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10974	GEWALT HAMILTON ASSOCIATES INC	05/02/2024	Regular	0.00	12,350.00	190611
6048.100-1	Invoice	04/23/2024	Dome Improvements-Prof. Services 3/1/24-3...	0.00	6,570.00	
6056.000-3	Invoice	04/15/2024	Deer Creek Parking Prof. Services 3/1/24-3/...	0.00	5,780.00	
19596	GUEST AUTOMATION INC	05/02/2024	Regular	0.00	250.00	190612
IN20243274	Invoice	03/22/2024	EMCS Engineer Remote Support Recable Rou..	0.00	250.00	
19645	HOLABIRD & ROOT, LLC	05/02/2024	Regular	0.00	79,800.00	190613
0134397	Invoice	04/11/2024	Professional Services 1/1/24-1/31/24	0.00	39,900.00	
0134398	Invoice	04/11/2024	Professional Services 2/1/24-2/29/24	0.00	39,900.00	
11192	ILLINOIS PUMP, INC.	05/02/2024	Regular	0.00	758.32	190614
S-15275	Invoice	03/14/2024	Sump Syste (Basement mechanical room)	0.00	758.32	
11194	ILLINOIS SHOTOKAN KARATE	05/02/2024	Regular	0.00	4,368.68	190615
624	Invoice	04/05/2024	Winter 2024 Karate	0.00	4,368.68	
11196	ILLINOIS STATE POLICE	05/02/2024	Regular	0.00	680.00	190616
20240300686	Invoice	03/31/2024	3/1/24-3/31/24 Background Checks	0.00	680.00	
11268	JASCULCA TERMAN STRATEGIC COMM	05/02/2024	Regular	0.00	900.00	190617
56470	Invoice	03/15/2024	Professional Public Affairs-February 2024	0.00	900.00	
20756	JEREMY GOOD	05/02/2024	Regular	0.00	148.79	190618
043024	Invoice	04/30/2024	PDHP.org SSL Certificate Reimbursement	0.00	148.79	
17106	KMNS KIDS MUSIC NORTSHORE LLC	05/02/2024	Regular	0.00	4,407.65	190619
03	Invoice	04/12/2024	Feb-March 2024 Classes	0.00	4,407.65	
20168	LAKE COUNTY GOVERNMENT	05/02/2024	Regular	0.00	620.00	190620
INV-00083395	Invoice	04/12/2024	SMC-WDP-23-645 Letter of No Impact	0.00	620.00	
19928	LAKES AND RIVERS CONTRACTING, INC	05/02/2024	Regular	0.00	116,738.34	190621
24001-01	Invoice	04/22/2024	Park Ave, South Lot	0.00	116,738.34	
11541	LANER MUCHIN, LTD	05/02/2024	Regular	0.00	1,938.00	190622
662524	Invoice	03/01/2024	HR Professional Services thru 2/20/24	0.00	1,938.00	
18474	LRS, LLC	05/02/2024	Regular	0.00	4,364.68	190623
LR5652147	Invoice	03/25/2024	3100 Trail Way 4/1/24-4/30/24 & Final Pick...	0.00	839.76	
LR5691235	Invoice	04/25/2024	883 Sheridan Rd 5/1/24-5/31/24	0.00	87.11	
LR5691236	Invoice	04/25/2024	31 Park Ave 5/1/24-5/31/24	0.00	55.57	
LR5691237	Invoice	04/25/2024	2821 Ridge Rd 5/1/24-5/31/24	0.00	87.11	
LR5691238	Invoice	04/25/2024	701 Deer Creek Pkwy 5/1/24-5/31/24	0.00	150.87	
LR5691239	Invoice	04/25/2024	636 Ridge Rd 5/1/24-5/31/24	0.00	223.48	
LR5691240	Invoice	04/25/2024	3100 Trail Way 5/1/24-5/31/24	0.00	358.00	
LR5691241	Invoice	04/25/2024	1390 Sunset Rd 5/1/24-5/31/24	0.00	298.22	
LR5691242	Invoice	04/25/2024	1220 Fredrickson Pl 4/19/24-5/31/24	0.00	462.84	
LR5691243	Invoice	04/25/2024	1240 Fredrickson Pl (POGO) 5/1/24-5/31/24	0.00	410.22	
LR5691245	Invoice	04/25/2024	3100 Trail Way 3/27/24 Roll Offs	0.00	996.76	
LR5691682	Invoice	04/25/2024	1201 Park Ave W 5/1/24-5/31/24	0.00	394.74	
11653	MAG CONSTRUCTION CO.	05/02/2024	Regular	0.00	10,582.00	190624
17-980	Invoice	04/01/2024	Hidden Creek AquaPark-Remove rotted conc...	0.00	4,932.00	
17-986	Invoice	04/23/2024	Sunset Golf Course- Outdoor Cooler Install	0.00	5,650.00	
20754	MAGIC CARPET PRIDE INC	05/02/2024	Regular	0.00	1,784.65	190625
21697	Invoice	04/22/2024	Vinyl Tile-2 Bathrooms & Carpet Cleaning	0.00	1,784.65	
17948	MAJESTIC OAKS NURSERY LLC	05/02/2024	Regular	0.00	1,160.00	190626
133198	Invoice	04/12/2024	Deposit on Sales Order#1109 (8 pines & 2 lil...	0.00	1,160.00	
20752	MELISSA ITKIN	05/02/2024	Regular	0.00	250.00	190627
2333873	Invoice	04/23/2024	Refund	0.00	250.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
20077	MELISSA PARKER	05/02/2024	Regular	0.00	555.75	190628
20242	Invoice	04/15/2024	Basic Obedience Class-3 participants	0.00	555.75	
11805	MIKE CORRIGAN	05/02/2024	Regular	0.00	318.00	190629
043024	Invoice	04/30/2024	Replacement for Voided Check#190524-6 g...	0.00	318.00	
13604	NORTH SHORE GAS	05/02/2024	Regular	0.00	6,149.81	190630
041724 06011450...	Invoice	04/17/2024	Deer Creek 3/15/24-4/15/24	0.00	1,990.27	
041724 06011450...	Invoice	04/17/2024	RCHP 3/15/24-4/15/24	0.00	1,742.60	
041724 06011450...	Invoice	04/17/2024	1240 Fredrickson Pl 3/15/24-4/15/24	0.00	1,535.81	
041724 06022257...	Invoice	04/17/2024	1390 Sunset Rd 3/15/24-4/15/24	0.00	103.66	
041724 06024054...	Invoice	04/17/2024	3100 Trail Way 3/15/24-4/15/24	0.00	156.91	
041724 06024054...	Invoice	04/17/2024	1377 Clavey Rd 3/15/24-4/15/24	0.00	188.75	
041724 06024054...	Invoice	04/17/2024	Aquatic Park 3/15/24-4/15/24	0.00	240.72	
042224 06024054...	Invoice	04/22/2024	2900 TrailWay Cunniff Park Shelter 3/16/24-...	0.00	191.09	
19648	PARKSIDE RESTORATION SERVICES, LL	05/02/2024	Regular	0.00	15,438.05	190631
PARK-DIST-HPARK...	Invoice	04/26/2024	Bio Cleaning	0.00	11,109.61	
PARK-DIST-HPARK...	Invoice	04/26/2024	Bio Cleaning	0.00	4,328.44	
15146	PETER E HERNANDEZ	05/02/2024	Regular	0.00	160.50	190632
040524049	Invoice	04/05/2024	4/5/24 Photography & Editing/Retouching	0.00	160.50	
12090	POSSIBILITY PLACE NURSERY, INC	05/02/2024	Regular	0.00	625.00	190633
9217	Invoice	04/23/2024	Order#9217 Carpinus Caroliniana & Quercus...	0.00	625.00	
20753	REDBUD RIDGE CUSTOM SHOP, INC.	05/02/2024	Regular	0.00	2,791.48	190634
19515	Invoice	03/26/2024	Invoice for Job As T & M	0.00	2,791.48	
12203	RICHMOND FISHERIES	05/02/2024	Regular	0.00	650.00	190635
041924	Invoice	04/19/2024	60 lg mouth bass, 100 hybrid bluegill, 100 ca...	0.00	650.00	
12211	RICOH USA, INC	05/02/2024	Regular	0.00	1,201.62	190636
5069327312	Invoice	04/17/2024	Copies 3/17/24-4/16/24	0.00	1,201.62	
16459	SANTO SPORT STORE	05/02/2024	Regular	0.00	2,484.30	190637
710504	Invoice	04/08/2024	136 Badger Youth Performance Dri-Fit Shirts	0.00	1,700.00	
710549	Invoice	04/22/2024	14 Badger V-Necks, 12 Pants, 18 Socks & 20 ...	0.00	760.80	
710604	Invoice	04/23/2024	1 Founders Adult Reversible Mesh Tank	0.00	23.50	
12539	TESKA ASSOCIATES, INC.	05/02/2024	Regular	0.00	200.00	190638
14142	Invoice	04/22/2024	Port Clinton Old Elm-Construction Documen...	0.00	200.00	
17189	W-T STRUCTURAL ENGINEERING LLC	05/02/2024	Regular	0.00	127.65	190639
00000051814	Invoice	03/31/2024	Project Management-AA/TP	0.00	127.65	
12664	JOHNSON CONTROLS SECURITY SOLU1	05/02/2024	Regular	0.00	1,940.03	190640
10512558	Invoice	03/27/2024	4/1/24-6/30/24 Fire Monitoring Service	0.00	1,940.03	
20063	WILLIE ROUNSAVILLE	05/02/2024	Regular	0.00	751.00	190641
120623	Invoice	12/06/2023	Flag football Ref-12 games 11/12, 11/19 & 1...	0.00	480.00	

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
122723	Invoice	12/27/2023	Basketball Ref Dec 3 games/Football Ref Dec...	0.00	271.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	80	48	0.00	341,019.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	80	48	0.00	341,019.59

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2024	341,019.59
			<u>341,019.59</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT04073 - Bank Draft 4/17/24 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10058	AFLAC	04/17/2024	Bank Draft	0.00	429.12	DFT0004777
033124 AFLAC	Invoice	04/17/2024	AFLAC Deduction Period Ending 3/31/2024	0.00	429.12	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	429.12
EFT's	0	0	0.00	0.00
	1	1	0.00	429.12

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	429.12
			<hr/>
			429.12



Park District of Highland Park, IL

Check Register

Packet: APPKT04072 - Bank Draft 4/18/24 Illinois Dept. of Revenue Sales

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11188	ILLINOIS DEPT OF REVENUE	04/18/2024	Bank Draft	0.00	262.00	DFT0004776
041824	Invoice	04/18/2024	March 2024-ST-1 Sales/Use Tax - ST-1 Paym...	0.00	262.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	262.00
EFT's	0	0	0.00	0.00
	1	1	0.00	262.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	262.00
			<hr/>
			262.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04075 - Bank Draft 4/19/24 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	04/19/2024	Bank Draft	0.00	4,255.96	DFT0004779
041924 ICMA 457	Invoice	04/19/2024	4/19/24 ICMA 457 Deductions Plan#302037	0.00	4,255.96	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,255.96
EFT's	0	0	0.00	0.00
	1	1	0.00	4,255.96

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	4,255.96
			<hr/>
			4,255.96



Park District of Highland Park, IL

Check Register

Packet: APPKT04074 - Bank Draft 4/19/24 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	04/19/2024	Bank Draft	0.00	285.00	DFT0004778
041924 ICMA Roth	Invoice	04/19/2024	Pay Period 4/19/24 ICMA Roth IRA Plan#705...	0.00	285.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	285.00
			<hr/>
			285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04088 - Bank Draft 4/22/24 IMRF Postponed

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	04/22/2024	Bank Draft	0.00	1,138.36	DFT0004806
02292024	Invoice	04/22/2024	February 2024 Postponed IMRF Contributions	0.00	1,138.36	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,138.36
EFT's	0	0	0.00	0.00
	1	1	0.00	1,138.36

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	1,138.36
			<hr/>
			1,138.36



Park District of Highland Park, IL

Check Register

Packet: APPKT04089 - Bank Draft 4/23/24 Health Equity INV6456031

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	04/23/2024	Bank Draft	0.00	459.73	DFT0004807
INV6456031	Invoice	04/23/2024	Visa Card Payments - HCFS A 2024	0.00	459.73	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	459.73
EFT's	0	0	0.00	0.00
	1	1	0.00	459.73

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	459.73
			<hr/> 459.73



Park District of Highland Park, IL

Check Register

Packet: APPKT04090 - Bank Draft 4/23/24 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	04/23/2024	Bank Draft	0.00	49,128.04	DFT0004808
033124	Invoice	04/23/2024	March 2024 IMRF Contributions	0.00	49,128.04	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	49,128.04
EFT's	0	0	0.00	0.00
	1	1	0.00	49,128.04

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	49,128.04
			<hr/>
			49,128.04



Park District of Highland Park, IL

Check Register

Packet: APPKT04091 - 4/29/24 IL Liquor Control Commission

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
11176	ILL LIQUOR CONTROL COMMISSION	04/29/2024	Bank Draft	0.00	600.00	DFT0004809
042924 1A-00202...	Invoice	04/29/2024	License# 1A-0020241	0.00	600.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	600.00
EFT's	0	0	0.00	0.00
	1	1	0.00	600.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	600.00
			<hr/> 600.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04085 - P-Card Statement 3/8/24-4/7/24 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10313	BOA P-CARD STATEMENTS	04/07/2024	Bank Draft	0.00	204,522.29	DFT0004805
40524	Invoice	04/07/2024	P-Card with PA	0.00	204,522.29	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	204,522.29
EFT's	0	0	0.00	0.00
	1	1	0.00	204,522.29

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	4/2024	204,522.29
			<u>204,522.29</u>



Park District of Highland Park, IL

Payment Reversal Register

APPKT04076 - 4/22/24 Void Check#190111 & 190208-Willie

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name					Total Vendor Amount
20063	WILLIE ROUNSAVILLE					-751.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Payment Amount		
Check	190111	12/08/2023	04/22/2024	-480.00		
	Payable Number:	Description	Payable Date	Due Date	Payable Amount	
	120623	Flag football Ref-12 games 11/12, 11/19 & 12/3	12/06/2023	12/08/2023	480.00	
Payment Type	Payment Number	Original Payment Date	Reversal Date	Payment Amount		
Check	190208	01/12/2024	04/22/2024	-271.00		
	Payable Number:	Description	Payable Date	Due Date	Payable Amount	
	122723	Basketball Ref Dec 3 games/Football Ref Dec 4 game	12/27/2023	12/31/2023	271.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-751.00	-751.00
Report Total:	0.00	-751.00	-751.00



Park District of Highland Park, IL

Payment Reversal Register

APPKT04093 - 4/30/24 Void Check#190457-Chicago Communications

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20147	CHICAGO COMMUNICATIONS LLC				-2,202.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	190457	03/14/2024	04/30/2024	04/30/2024	-2,202.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
124375	Camera Replacement	02/28/2024	03/14/2024		2,202.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-2,202.00	0.00	-2,202.00
Report Total:	-2,202.00	0.00	-2,202.00



Park District of Highland Park, IL

Payment Reversal Register

APPKT04092 - 4/30/24 Void Check#190524-Mike Corrigan

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
11805	MIKE CORRIGAN				-583.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	190524	04/04/2024	04/30/2024	04/30/2024	-583.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
031524	Payment for 11 games officiated	03/15/2024	04/04/2024		583.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-583.00	0.00	-583.00
Report Total:	-583.00	0.00	-583.00