

NOTICE OF REGULAR MEETING
Wednesday, September 25, 2024
Regular Meeting
6:00 p.m.

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

REGULAR MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSENT AGENDA
 - A. Approval Minutes August 14, 2024 Facility and Recreation Committee Meeting
 - B. Approval Minutes August 20, 2024 Finance Committee Meeting
 - C. Approval Minutes August 21, 2024 Workshop Meeting
 - D. Approval Minutes August 28, 2024 Policy Committee Meeting
 - E. Approval Minutes August 28, 2024 Regular Meeting
 - F. Approval of 2024 Sunset Woods Improvements Project Change Order #1
 - G. Approval of the Illinois Community Solar Subscription Agreement by Pivot/SunCentral LLC
 - H. Bills and Payroll in the amount of \$2,746,897.12
- VI. FINANCIAL FORECASTS TREASURER'S REPORT
- VIII. UNFINISHED BUSINESS
 - A. Consideration to Approve the 2024 Padel Court Purchase and Installation Re-Bid
 - B. New Recreation Facility and Site Improvements at West Ridge Park
- IX. NEW BUSINESS
 - A. Parks Foundation Update
 - B. Board Committee Updates
 - C. End of Season Summer Camp Report
 - D. Director's Report
 - E. Board Comments
- X. OTHER BUSINESS
- XI. OPEN TO PUBLIC TO ADDRESS THE BOARD

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- XII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XIII. ACTION FROM CLOSED SESSION IF ANY**
- XIV. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**MINUTES OF A THE FACILITY AND RECREATION COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON AUGUST 14, 2024, 5:01 PM.**

Present: Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr; Director Smith,
Director Peters, Manager Nichols, Manager Zullo, Coordinator Hejnowski

Guest Speaker: None

Additions to the Agenda

Executive Director Romes reported that today's agenda was posted 48 hours in advance on www.pdhp.org and at West Ridge Center, 636 Ridge Road. However, it was brought to our attention that the park district website has been having issues.

Ceramics Programming Update

Manager Nichols provided a five-year comparison of ceramics enrollment figures, including a gender breakdown. She also provided a breakdown of the 2024 unique participants by age ranges 24-39, 40-49, 50-59, 60-69, 70-79, and 80-100.

Staff will conduct a needs assessment to help guide future planning efforts.

Lot 3 Pickleball and Padel Facility Project Update

Executive Director Romes reported that Manager Zullo is here this evening to present the first draft of the business plan summary for the new indoor pickleball and padel facility. The presentation included a facility overview, proposed programs and services, membership options, proposed fee and operational structure, and the 2025 budget summary.

Manager Zullo reported that the facility will have 10 pickleball courts and 4 padel courts, lounge and concession area, pro-shop, reception and offices. Programs and services include adult leagues, drill classes, youth pickleball leagues, classes, and camps, tournaments, rentals, private lessons, open play, and reserved court times for all ages. Staff are recommending two memberships, Standard or Premier. She provided a comparison of the membership benefits and proposed rates (annual or monthly). She reviewed the hourly court reservation fees, including a proposed fee for 6 outdoor pickleball courts at Danny Cuniff Park.

She reviewed the proposed operational structure, highlighting staffing needs and facility hours.

Lastly, she reviewed the proposed 2025 budget.

Executive Director Romes reported that the project's fundraising goal has increased to a little over \$3million. He reminded the Committee that Mr. Saslow donated \$2million and the Bondy Family donated \$250,000. He reviewed individual and family sponsorship opportunities. Staff are also trying to secure national/global sponsors to help fund the gap.

August 14, 2024

Deer Creek Racquet Club Annual Report

Manager Zullo is pleased to report that Deer Creek Racquet Club has had some record-breaking moments including over 600 adult participants in Fall, Winter, Spring, and the facility exceeded 1,000 members.

She highlighted the 2023 and 2024 facility improvements.

She provided a comparison of budgeted vs. actual program participants beginning Summer 2023 – Spring 2024. She also compared 2023 to 2024 budgeted vs. actual camp revenues. Lastly, she reviewed court utilization.

Open to the Public to Address the Board

None.

Other Business

A. Recreation Center of Highland Park Updates

Deputy Director Carr provided a project timeline update for the locker room renovations.

Regarding the Highland Park Senior Center and parking lot improvements, he reported that the entry to the Highland Park Senior Center will be completed this year. New pavement markers, landscaping and lighting, and the new monument sign will be completed in 2025. Construction will cause significant operational impacts at the Recreation Center of Highland Park. Staff are working with the City of Highland Park to lessen the operational impacts.

B. Intergovernmental Agreement for the Purchase and Sale of Property by and Between the Park District of Highland Park, the City of Highland Park, and the Highland Park Public Library

Executive Director Romes reported that all our requested changes have been approved and are in the updated Intergovernmental Agreement. He will email the agreement to the Park Board of Commissioners. Staff will be requesting approval of the IGA at the August 21, 2024 Workshop Meeting.

Closed Session

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Grossberg to adjourn into Closed Session for discussion of Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

Roll Call:

Aye: Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman

Nay: None

Absent: None

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 6:36 p.m.

Facility and Recreation Committee Meeting Minutes
August 14, 2024

The meeting reconvened into Open Session at 7:03 p.m.

ACTION FROM CLOSED SESSION IF ANY

Vice President Freeman reported that the Park Board of Commissioners met in Closed Session under Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

No action was taken.

Adjournment

A motion was made by Commissioner Grossberg and seconded by Commissioner Ruttenberg and approved by a unanimous vote. The Board Meeting adjourned at 7:04 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON AUGUST 20, 2024, 8:04 AM.**

Present: Commissioner Ruttenberg, President Bernstein

Absent:

Also, Present: Executive Director Romes; Deputy Director Carr, Director Peters, Director Smith, Director Voss, Director Gogola, Assistant Director Reyes, Assistant Director Acevedo, Manager Ochs, Manager Baczek, Manager Sassorossi, Manager Schwartz, Coordinator Hejnowski

Guest Speaker: None

Vice President Freeman joined the meeting at 8:05 a.m.

Additions to the Agenda

None.

August Bid Results

A. 2024 Sunset Woods Improvements

Staff received two bids for materials and labor. Work is scheduled to occur from September 2025 through April 2025. Staff are able to keep the Base Bid under budget by \$13,000 by removing some of the value engineering items: replace seatwalls in game area with standard park benches and contract painted games striping separately. As for the Bid Alternates: Alt. 1 Add Drinking Fountain, Alt. 2 Add Fencing at Multiuse Court, Alt. 3 Add Swing to Game Area, Alt. 4 Swale Planting at Game Area, Alt. 5 Add Bowl at Skate Park, staff are only recommending Alt. 2 and Alt. 5.

Unfortunately, the project is still over budget by \$154,422, even with the removal of value engineering items and reducing the bid alternates.

It was the consensus of the Finance Committee to present the bid recommendation to the entire Park Board at the August 28, 2024 Regular Meeting so members can vote on how to proceed with the project.

B. 2024 Asphalt Improvements Project

Staff received five bids for materials and labor. Work is scheduled to occur from October through November 2024. There is \$200,000 budgeted for this project. The low bidder, Chicagoland Paving Contractors, Inc, came in \$3,000 under budget.

It was the consensus of the Finance Committee to place the bid from Chicagoland Paving Contractors, Inc. on the consent agenda at the August 28, 2024 Regular Meeting of the Park Board.

August 20, 2024

New Facility and Site Improvements at West Ridge Park

Manager Schwartz reported that the cost estimates from W.B. Olson, construction management/general contracting company, for the new facility and site improvements at West Ridge Park came in under budget.

Permitting will begin in September, bid issuance in late October, Bids due in mid-November, present to the Finance Committee and Park Board of Commissioners in December.

Prairie Wolf Slough Agreement Update

Director Voss reported that Prairie Wolf Slough is a Lake County Forest Preserve Site. He shared an aerial map of the site. Currently, there is an intergovernmental agreement between Lake County Forest Preserve District, High School Township District 113, and the Park District of Highland Park. The goal of the IGA was to create a path connecting Deerfield High School to the pathways. There was no cost to the Park District to construct the path, however, the Park District agreed to yearly maintenance. Maintenance includes add screenings in minor potholes, rutting, low spots; removal of all trash within path up to twice per week; empty parking lot trash receptacles twice per week; mowing of a grass buffer 4' on each side of path; and removal of weeds with herbicide on path and parking lot as needed.

The current 25 year is set to expire. The Park District may terminate its maintenance obligations providing written notice 180 days prior to any renewal date. Termination does not include the proposed Eastern Trail.

It was the consensus of the Finance Committee to terminate its maintenance obligations.

Centennial Ice Arena Quarterly Report

Manager Sassorossi provided a comparison of year to date budgeted vs. actual revenues for skating, gymnastics, camps, daily fees, and rentals. She is pleased to report that enrollments and actual revenues for skating, gymnastics, and camp programs are projected to surpass the annual budget.

Other Business

None.

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 8:57 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
AUGUST 21, 2024**

The meeting was called to order at 6:02 p.m. President Bernstein.

APPOINT NEW COMMISSIONER TO FILL

President Bernstein reported that he would like to express his gratitude to the Board for their diligent and comprehensive search to fill the vacancy left by former Commissioner Brian Kaplan's resignation earlier this year.

Tonight, the Board has the pleasure of welcoming Rafael Labrador, the appointee for the position. Rafael has been a dedicated and active member of the community and the Park District for many years.

He has been serving as the president of the Parks Foundation since 2021. Under his leadership, the Foundation successfully raised over \$1 million to support scholarships and fill funding gaps in various important Park District projects.

Alongside strengthening the relationship between the Parks Foundation and the District, Rafael also contributed as a resident member of the Park District's Efficiency Committee in 2023. The committee's focus was to analyze the district's governing statutes, ordinances, rules, procedures, powers, shared services, and intergovernmental agreements with other governmental units.

A motion was made by Vice President Freeman and seconded by Commissioner Grossberg to appoint Rafael Labrador through May 2025 to fill the Commissioner vacancy.

Roll Call:

Aye: Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: None

Abstain: Commissioner Ruttenberg

Motion Carried

OATH OF OFFICE

Executive Director Romes asked Commissioner Labrador to stand and raise his right hand to take the oath of office.

Executive Director Romes and the Park Board congratulated Rafael and welcomed him to the Park Board.

ROLL CALL

Present: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Absent: None

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Voss; Director Gogola; Director Hall; Assistant Director Reyes; Assistant Director Acevedo; Manager Kutscheid; Manager Nichols; Coordinator Hejnowski

Guest Speakers: None.

ADDITIONS TO THE AGENDA

None.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

APPROVAL OF THE ZONING AMENDMENT EXHIBIT E UNCONDITIONAL AGREEMENT AND CONSENT

Executive Director Romes reported that on July 29, 2024 the City Council approved a zoning map amendment and a special use permit for the New Recreation Facility and Site Improvements at West Ridge Park project. The zoning map amendment rezones the West Ridge Park property from R-4 (Low to Moderate Density) to Public Activity. The Public Activity zone is intended for public uses having purposes and impacts similar to governmental and special district facilities that serve governmental, education, religious, or recreational needs. A community and recreational center is not a permitted use in residential zoning district. The public activity zone allows for Community Recreation Centers as conditional use and therefore requires a special use permit.

To complete the zoning map amendment and special use permit the Park District is required to complete an agreement which includes two promises that require Board approval:

1. Waiving all claims against the City; and
2. Indemnify and hold harmless the City

The Park District has reviewed the agreement with the Park District's corporation council and will present to the Park Board of Commissioners for consideration to approve.

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Grossberg to approve the Zoning Amendment Exhibit E Unconditional Agreement and Consent and authorize the Executive Director to execute the Agreement.

Roll Call:

Aye: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: None

Abstain: None

Motion Carried

APPROVAL OF "SPECIAL EXCEPTION" FOR POLICY 4.02 NAMING OF A PARK OR FACILITY 60-DAY WAITING PERIOD

Director Gogola reported that Park Board Policy 4.02 states that a “Park Property should be named only after discussion and then a wait of at least sixty days before voting.” After several presentations and discussions amongst staff, donors, Park Board Commissioners and other stakeholders, at the June 26, 2024 Regular Meeting, the Park Board consented to consider the recommended name for the new indoor pickleball facility. The recommended name is “Club Pickle & Padel.” The 60-day waiting period would end on August 25, 2024.

The APP Chicago Open Pickleball Tournament will be held at Cunniff Park August 27-Sept 1. Over 1,000 pickleball players and enthusiasts will be in attendance. The Park District has a unique opportunity to market the new indoor pickleball and padel facility during this event. However, all marketing and signage for the event must be in place before the tournament starts on August 27.

Since the first scheduled Regular Park Board Meeting after the 60-day waiting period is August 28, one day after the Chicago Open Pickleball Tournament, staff is recommending the Park Board consider approving a “special exception” to vote on the Naming Ordinance at the August 21 Workshop Meeting. Approval of the “special exception” and the new name for the facility five days prior to the end of the 60-day period will allow the Park District to take advantage of this marketing opportunity.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to approve a special exception allowing a vote for approval of a naming ordinance for the new Pickleball and Padel Facility to “Club Pickle & Padel” five days prior to the end of the 60-day waiting period.

Roll Call:

Aye: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: None

Abstain: None

Motion Carried

APPROVAL OF ORDINANCE 2024-08 NAMING THE NEW INDOOR PICKLEBALL FACILITY

Director Gogola reported that as part of the Park District's on-going branding initiatives to align with the evolving needs of our community, staff was tasked with developing a brand identity and proposing a facility name for the new indoor pickleball and padel facility which is anticipated to open this year.

A goal of the brand and new facility name is to provide a unique interpretation for the new facility that evokes a fun and casual feeling and aligns with the Park District values of being welcoming, caring, and extraordinary. The name is intended to provide the Park District with the opportunity to build stronger connections to our residents, customers, and potential facility users. Staff recommended to the Park Board naming the new indoor pickleball and padel facility "Club Pickle & Padel." A verbal presentation of the recommended naming was made by Director Gogola at the June 26, 2024, Board of Park Commissioners Regular Meeting.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to approve Ordinance 2024-08 to name the new indoor pickleball and padel facility "Club Pickle & Padel".

Roll Call:

Aye: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: None

Abstain: None

Motion Carried

INTERGOVERNMENTAL AGREEMENT FOR THE PURCHASE AND THE SALE OF PROPERTY BY AND BETWEEN THE PARK DISTRICT OF HIGHLAND PARK, AND THE CITY HIGHLAND PARK, AND THE HIGHLAND PARK PUBLIC LIBRARY

Executive Director Romes reported that staff does not have an update at this time and would like to revisit this at a future meeting.

CONSTRUCTION PROJECT UPDATES

A. New Facility and Site Improvements at West Ridge Park

Executive Director Romes reviewed the path to budget based on the most recent cost estimate based on the design development plan set. She is pleased to report that based on the in-progress design development drawings issued from architects Holabird and Root, W.B. Olson's cost estimates are under budget.

Permitting will begin in September, bid issuance in late October, Bids due in mid-November, present to the Finance Committee and Park Board of Commissioners in December.

B. Lot 3 Pickleball and Padel Facility project

Executive Director Romes provided a facility overview, reminding the Park Board that the facility will have 10 pickleball courts and 4 padel courts, lounge and concession area, pro-shop, reception and offices. Programs and services include adult leagues, drill classes, youth pickleball leagues, classes, and camps, tournaments, rentals, private lessons, open play, and reserved court times for all ages. Membership options include Standard or Premier, which is similar to the membership structure at Deer Creek Racquet Club.

He compared the membership benefits. He reviewed the hourly court reservation fees, including a proposed fee for 6 outdoor pickleball courts at Danny Cunniff Park.

He reviewed the project timeline, noting that staff are trying to expedite the bid process, however, staff are anticipating long lead times for permits.

A Special Meeting will be held in September to review the 2024 Pickle and Padel Club Bids.

C. Recreation Center of Highland Park Construction updates

Deputy Director Carr provided a brief update regarding the Parking Lot Renovations lead by City of Highland Park Staff. Updates include construction has begun with tree and curb removal. The renovations will be completed in phases. During the first phase of construction, August 26 – September 27, there will only be one entrance/exit which will be the West Entrance and will be 122 parking spaces available including ADA. Park District staff and contractors will need to park at Wolters Field across the street. The second phase of construction, September 30 – November 01, there should be two entrances and there will be closer to 200 parking space available. The Senior Center is not expected to open until mid-November.

D. Jeff Fox Baseball Field Improvements project

Manager Kutscheid shared photos showing how the project is progressing. He is pleased to report the turf was laid today. Grand opening is still on schedule, for September 9, 2024.

E. Deer Creek Racquet Club Locker Room Improvements project

Manager Kutscheid shared photos showing how the project is progressing. Project should be completed by early next week.

F. Deer Creek Racquet Club Parking Lot Improvements project

Manager Kutscheid reported that the project is complete. He shared before and after images.

G. Danny Cunniff Playground Resurfacing and Fencing project

Manager Kutscheid reported that the scope of the work was to remove and replace the existing rubber surfacing and fencing and connect the two playgrounds. Demolition is complete, concrete is poured. Project is anticipated to be completed by mid-October.

REVIEW OF VOUCHERS

Director Peters reported that there were two remarkable vouchers; this includes an insurance payment and payment for the Jeff Fox Field Baseball improvements.

OTHER BUSINESS

Commissioner Grossberg shared an extraordinary experience a community member had with Manager Saunders.

Commissioner Labrador is very excited about this new role, and he wanted to recognize the members of the Parks Foundation for their hard work and dedication to the Park District. He thanked everyone for this new opportunity.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to adjourn into Closed Session for discussion of Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease

of property owned by the District; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.

Roll Call:

Aye: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: None

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 7:15 p.m.

The meeting reconvened into Open Session at 8:08 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Bernstein reported that the Park Board of Commissioners met in Closed Session under Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.

No action was taken pertaining to Section 2(c)5 and Section 2(c)6.

Pertaining to Section 2(c) 21, the Park Board of Commissioners has reviewed the Closed Session Minutes and determined that the Closed Session minutes January 10, 2024 Facility and Recreation Committee Meeting, January 17, 2024 Workshop Meeting, February 14, 2024 Workshop Meeting, February 28, 2024 Regular Meeting, April 10, 2024 Workshop meeting, May 08, 2024 Workshop meeting, May 14, 2024 Finance Committee Meeting, May 22, 2024 Regular meeting, June 12, 2024 Workshop Meeting, and June 26, 2024 Regular Meeting; that the need for confidentiality still exists as to all or part of those minutes and shall not be released for public inspection.

The Park Board of Commissioners has reviewed the Closed Session Minutes and determined that the Closed Session minutes from January 31, 2024, Regular Meeting no longer require confidential treatment and be released for public inspection.

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman to release the Closed Session minutes from January 31, 2024, Regular Meeting.

Roll Call:

Aye: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: None

Abstain: None

Motion Carried

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 8:11 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

Workshop Meeting Minutes
August 21, 2024

**MINUTES OF A THE POLICY COMMITTEE MEETING OF THE PARK
DISTRICT OF HIGHLAND PARK
HELD ON AUGUST 28, 2024, 5:03 PM.**

Present: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr; Director Smith,
Director Peters, Director Peters, Coordinator Hejnowski

Guest Speaker: None

Additions to the Agenda

None.

Review of the Employee Handbook

Director Hall reported that the Human Resources Department is revising the current Employee Handbook. To begin review of employee policies, the Human Resources Department is providing those that are most impactful to 2025 budget planning and 2025 annual employee benefits programs. Staff reviewed proposed revisions to policies impacting work conditions (safety and security), employee benefits programs, and time off benefits.

Chapter 5, Work Conditions was a review of "Use of Phone at Work and Reimbursement" and "Safety Apparel and Shoe Reimbursement".

Chapter 6, Employee Benefits Program was a review of "Flexible Spending and Dependent Care Spending", "Deferred Compensation Plan", "Employee Participation in Programs and Use of Facilities", and "Remote Work".

Chapter 7, Time Off Benefits was a review of "Vacation Time", "Sick Time", "Paid Time Off (part-time)", "Holidays", "Parental Leave", and Bereavement Leave".

Open to the Public to Address the Board

None.

Adjournment

A motion was made by Commissioner Ruttenberg and seconded by Commissioner Labrador and approved by a unanimous vote. The Board Meeting adjourned at 6:01 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
AUGUST 28, 2024**

The meeting was called to order at 6:02 p.m. President Bernstein.

ROLL CALL

Present: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Absent: None

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Peters; Director Gogola; Director Baird; Manager; Schwartz Manager Sassorossi; Supervisor Sylvester; Supervisor Kuffell; Coordinator Hejnowski

Guest Speakers: None.

ADDITIONS TO THE AGENDA

Executive Director Romes reported that staff would like to provide a brief update on our OSLAD Grant Application under New Business. The Park Board supported the addition.

PUBLIC COMMENT FOR ITEMS ON AGENDA

*Anne Flannigan Bassi
Moraine Township Supervisor
800 Central Ave, Highland Park*

Provided a short update about the Community Mental Health Board Moraine Township is establishing to assist township residents who do not have the financial ability to afford mental health resources and services. She shared materials about the Mental Health Board and the current needs in Moraine Township for mental health, substance use disorder, and I/DD Services.

Commissioner Grossberg reported that it seems like a worthwhile effort that he would like to support.

President Bernstein was wondering if West Deerfield has something similar to this, since not this is limited to Moraine Township residents which does not include all Highland Park residents.

CONSENT AGENDA

A motion was made by Commissioner Ruttenberg, seconded by Vice President Freeman to approve the Minutes July 17, 2024 Workshop Meeting, the Minutes July 23 2024 Finance Committee Meeting, the Minutes July 31, 2024 Regular Meeting, the 2024 Asphalt Improvements Project Bid, and Bills and Payroll in the amount of \$2,673,107.15

August 28, 2024

Roll Call:

Aye: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: None

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters shared the end-of-year projections and actual figures as of July 31, 2024. She is pleased to report that actual revenues exceeded budgeted revenues by \$1.74 million.

Conclusion

The following Park District programs and facilities are performing better than budget: recreation center exceeded the budget by \$153,000, golf exceeded budget by \$348,000, tennis exceeded the budget by \$214,000, early childhood enrichment exceeded the budget by \$188,000, and interest income exceeded budget by \$396,000.

UNFINISHED BUSINESS

A. Approval of the 2024 Sunset Woods Improvements Bid

Director Smith reported that the Park District of Highland Park received two sealed bids on Thursday, August 15, 2024, for materials and labor to complete the 2024 Sunset Woods Park Improvements. Work is scheduled to occur from September 2025 through April 2025. The low bidder was Schafges Brothers Incorporated. The contractor has favorable references and experience working with the Park District.

Staff are able to keep the Base Bid under budget by \$13,000 by removing some of the value engineering items: replace seatwalls in game area with standard park benches and contract painted games striping separately. As for the Bid Alternates: Alt. 1 Add Drinking Fountain, Alt. 2 Add Fencing at Multiuse Court, Alt. 3 Add Swing to Game Area, Alt. 4 Swale Planting at Game Area, Alt. 5 Add Bowl at Skate Park, staff are only recommending Alt. 2 and Alt. 5.

Unfortunately, the project is still over budget by \$154,422, even with the removal of value engineering items and reducing the bid alternates. Some capital projects will have to be deferred to cover the costs. Staff are not recommending approval this evening. Instead, staff would like to review and better understand the impacts to the five-year capital plan before providing a bid recommendation and requesting approval at the September 04, 2024 Special Meeting.

NEW BUSINESS

A. OSLAD Grant Application Update

Manager Schwartz reported that OSLAD is one of the primary programs supporting parks and open spaces. Since 2020, the Park District has been fortunate to receive grant funds for four projects. The Park District is submitting an OSLAD Grant Application to support the reimagining of West Ridge

Park, specifically, the development of a 90ft baseball field serving 13U, 14U+, and adults, player seating, and field drainage. Without grant funds, the project would be over budget by \$275,000.

President Bernstein reported that it has been a goal since he first began on the board to develop a 90ft baseball field to serve the ever-growing Highland Park community. He thinks this is a worthwhile goal, which he strongly supports.

B. Approval of the Centennial Ice Arena Dehumidifier Unit Purchase

Director Smith reported that The dehumidifier unit the Centennial Ice Arena, which regulates the humidity in rink area, is critical to operate the rink and impacts the quality of the ice. The current unit is approaching its useful life and budgeted to be replaced in 2025. The engineering and planning to replace the unit have been completed. An order for the unit should be placed at this time due to an extremely long lead time.

Staff have secured pricing for the specified Arid Ice Dehumidifier Unit through a Sourcewell contract. Sourcewell is a joint purchasing cooperative for state, local and city governments. Illinois Statute 525/2 from Ch. 85, par. 1602. (Governmental Joint Purchasing Act), authorizes that any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units, not requiring the agency to individually competitively bid on the item or service.

There is \$245,000 available in the capital budget to purchase the unit. The unit and installation costs through Sourcewell are \$4,499 under budget.

A motion was made by Commissioner Grossberg and seconded by Commissioner Ruttenberg to approve the purchase of an Arid Ice Dehumidification Unit through Sourcewell contract #070121-JHN in the amount of \$105,501.

C. Parks Foundation

Director Gogola reported that the Parks Foundation President, Rafael Labrador, resigned to take the opportunity to serve on the Park Board of Commissioners.

The Parks Foundation and Staff are preparing for the Smash for Charity Pickleball Tournament on September 21, 2024, from 8:00 – 2:00 p.m. The fundraising event will host up to 92 teams. Proceeds will support scholarship programs.

Lastly, the Parks Foundation is looking to work with the schools' social workers to liaise and share scholarship resources with families in need.

D. Board Committee Updates

At the August 14 Facility and Recreation Committee Meeting, staff provided a five-year comparison of ceramics enrollment figures. Staff will conduct a needs assessment to help guide future planning efforts.

Staff presented the first draft of the business plan summary for the new indoor pickleball and padel facility. The presentation included a facility overview, proposed programs and services, membership options, proposed fee and operational structure, and the 2025 budget summary.

Staff presented the annual report for Deer Creek Racquet Club highlighting record-breaking moments and facility improvements. The report also provided a comparison of budgeted vs. actual revenues, enrollments, court utilization figures.

Staff reviewed the Highland Park Senior Center and parking lot improvements schedule and operational impacts to the Recreation Center of Highland Park.

At the August 20 Finance Committee Meeting, staff reviewed and provided bid recommendations for the Sunset Woods Improvements project and the Asphalt Improvements project.

The cost estimates from W.B. Olson, construction management/general contracting company, for the new facility and site improvements at West Ridge Park came in under budget.

Currently, there is an intergovernmental agreement between Lake County Forest Preserve District, High School Township District 113, and the Park District of Highland Park outlining the Park District's annual maintenance responsibilities for prairie wolf slough. The current term is set to expire. It was the consensus of the Finance Committee to terminate the park district's maintenance obligations.

Staff provided a quarterly report of budgeted vs. actual revenues and enrollment figures for Centennial Ice Arena programs, camps, daily fees, and rentals.

E. Centennial Ice Arena Annual Report

Manager Sassorossi shared a timeline of events beginning in April 2023 through today, showcasing facility and ice usage since the renovations. Supervisor Kuffel compared budget vs actual revenues for daily fees. Supervisor Sylvester compared budgeted vs. actual revenues for skating programs and camps. Manager Sassorossi compared budgeted vs actual revenues for gymnastics programs and camps and rink rentals. Supervisor Sylvester shared upcoming highlights including the launch of a Cheer Program, Scary Skate and the Fall Skating Exhibition in October and the North Shore Winter Classic Skating Competition in December.

F. Directors Report

Executive Director Romes highlighted upcoming events.

The APP Chicago Open, is the Nation's Top pickleball players return to Danny Cuniff Park Today – Sun, September 1 at for the fourth year at Cuniff Park for the APP Chicago Open Pickleball Tournament. There are roughly 800 players in the tournament. Players compete for the \$100,000 prize. It will be broadcast on the APP YouTube Channel as well as CBS Sports Network on Sunday afternoon.

The Jeff Fox Field Grand Opening event is on Monday, September 9, from 6:30-7:30pm. Our Park Board President will make a short speech thanking everyone who made the new field possible. There will be a simultaneous first pitch by our Park Board and members of the Fox family. Baseball players will run the bases. Everyone is invited to stay for hotdogs and ice cream.

Heller Honey Harvest took place at Heller Nature Center last week. Our very own Heller bees have been working hard and produced over 400lbs of honey. It has been bottled and will be on sale to the public next week, September 3.

Regular Meeting Minutes

August 28, 2024

Celebracion in the Park is Saturday, August 31 from 6:30 – 9:30 p.m. at Sunset Woods Park. This free event celebrates the Hispanic and Latino cultures with an exciting performance by Trabuco Latin Salsa Band followed by an outdoor showing of Encanto. Delicious food will be available for purchase.

Grandparents Day is Sunday, September 8 from 10:00 – 1:00 p.m. at Rosewood Beach. A catered brunch and dance to music from every era. Children will also create nature-inspired gifts and read nature-themed stories aloud to their grandparents. Cost is \$13/Child/\$25/Adult.

Swifties Under the Stars, is Friday, September 13 from 6:30 – 10:00 p.m. at West Ridge Center. Make friendship bracelets and enjoy a Screening of Taylor Swift's Concert Experience, Eras Tour. The event also includes Food Vendors and a Selfie Photo Station. Cost is \$20/Person.

Harvest Moon Yoga is on Tuesday, September 17 from 6:00 – 7:15 p.m. at Rosewood Beach. Enjoy candlelight yoga on the beach, under the full moon. Cost is \$15/Person.

Apples and Honey Campfire on Friday, September 20 from 5:00 – 6:00 p.m. at the Preserve. Learn about Jewish New Year traditions while roasting apples over a campfire. Cost is \$15/Person.

Native Land is Saturday, September 21 from 2:00 – 4:00 p.m. at Heller Nature Center. Enjoy a craft, take a plant walk, and learn about the history and traditions of Native peoples of this region. Cost is \$20/Child/\$28/Adult.

Campfire Folklore and Churros Friday, September 27 from 6:30 – 8:00 p.m. at Heller Nature Center. Listen to tales of Hispanic Folklore, learn some Spanish, and create a folktale of your own, while eating churros around a campfire. Cost is \$13/Person.

G. Board Comments

President Bernstein commended Sunset Valley Golf Club staff. They were one of the few courses in the area open today, considering the storms last night. He has also received compliments on the parking lot renovations at Deer Creek Racquet Club. Lastly, he has heard concerns from users regarding the Highland Park Senior Center and Recreation Center of Highland Park parking lot improvements.

OTHER BUSINESS

None.

CLOSED SESSION

A motion was made by Commissioner Ruttenberg, seconded by Commissioner Grossberg to adjourn into Closed Session for discussion of Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

Roll Call:

Aye: Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: None

Abstain:

Motion Carried

The meeting adjourned into Closed Session at 7:26 p.m.

The meeting reconvened into Open Session at 7:38 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Bernstein reported that the Park Board of Commissioners met in Closed Session under Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired.

No action was taken.

ADJOURNMENT

A motion was made by Commissioner Ruttenberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: September 25, 2024

Subject: **Approval of 2024 Sunset Woods Improvements Project Change Order #1**

Summary

On September 4, 2024, the Park Board of Commissioners approved a contract with Stuckey Construction Company for the 2024 Sunset Woods Improvements Project. This project will implement Phase 1 of the Park District's Sunset Woods Master Plan, including the construction of a new skate park and wheel friendly plaza. Expanding the skate park to include a skate bowl was discussed with the Finance Committee on September 18, 2024. At this meeting, the Finance Committee reached consensus to proceed with a change order for the addition of the skate bowl.

Financial Impact

Available Budgeted Construction Funds	\$1,189,095
Approved Contract	(\$1,176,517)
PDHP Materials and Contracts	(\$7,000)
Change Order #1 – Skate Bowl	(\$160,000)
<i>Amount Over Budget</i>	<i>(\$154,422)</i>

Recommendation

Staff and the Finance Committee recommend approval from the Park Board of Commissioners for the 2024 Sunset Woods Improvements Project Change Order #1 in the amount of \$160,000 for addition of the skate bowl.



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: September 25, 2024

Subject: **Approval of the Illinois Community Solar Subscription Agreement by Pivot/SunCentral LLC**

Summary

The Park District of Highland Park received two unsolicited proposals for Community Solar. Community Solar is a recently created program that allows Illinois small businesses and organizations to participate in savings with Community Solar. Subscribers share in the revenue generated by the solar farm delivered in the form of credits by ComEd on the electric bill. We have been offered a 20% revenue share of a Pivot/SunCentral array. Community Solar does not require any installation of any materials on subscribers' property. While this program seems to provide clear benefits for governmental organizations, it does have limited availability, and many programs have waitlists.

Pivot/SunCentral via E4 LLC presented the program on September 11, 2024 and provided detail regarding their proposal, and answered questions. Park District legal counsel has reviewed their proposal and agrees that the credits offered are favorable. References with other local park districts using E4 LLC were verified and we received positive feedback. At the end of the presentation, it was recommended that the agreement be placed on the September 25, 2024 Board of Commissioners meeting consent agenda.

Budget Impact

After reviewing ComEd bills from 2023, the District anticipates approximately \$40,000 in credits per year. E4 LLC is paid an origination fee directly by the Developer. E4 LLC does not share in our savings. Please note that Deer Creek may be excluded from the program, as it has solar panels.

Recommendation

Staff recommend approval from the Park Board of the Illinois Community Solar Subscription Agreement by Pivot/SunCentral LLC via E4 LLC.

Illinois Community Solar Subscription Agreement

Company: SunCentral LLC (SunCentral)	Effective Date:
Customer: Park District of Highland Park IL	Facility: As set forth in Appendix A
Contact: Mari-Lynn Peters	Subscription Capacity: As set forth in Appendix A
Role: Director of Finance	Utility: ComEd

1. Introduction.

This Community Solar Subscription Agreement (this “**Agreement**”) sets forth the terms and conditions under which you subscribe through SunCentral to a portion of the electric generating capacity of a utility-approved Community Renewable Generation Project for the Term of this Agreement in order to receive Bill Credits from the Utility so as to decrease your utility costs. “**Utility**” means the utility service provider listed under Appendix A. In this Agreement, you may be also referred to as “you”, “your” or “Customer”, and SunCentral, together with its affiliates, successors and assigns, may also be referred to as “the Company” or “we” or “us” or “our”. Customer and the Company shall collectively be referred to herein as the “Parties” and individually as a “Party”.

This Agreement, with the Effective Date as of the date of the last signature, is a legally binding agreement with disclosures (attached, hereto as Appendix D) required by law, so please read everything carefully. If you have any questions regarding this Agreement, please contact SunCentral Customer Support at 888-734-3033 x702 or customerservice@suncentral.net. If you have questions regarding the program, please contact the Illinois Power Agency (“**IPA**”) at 866-846-5276 or <https://www2.illinois.gov/sites/ipa/Pages/default.aspx>.

2. General Information.

As detailed below, the Utility currently participates in the Illinois Shines, the brand name for the Adjustable Block Program (ABP), whereby the Utility is required to issue bill credits for generated solar electricity pursuant to the terms of the Tariff and program regulations (the “**Program**”). “**Tariff**” means the Utility tariff from the Utility to implement the Program, as approved by the Illinois Commerce Commission (“**ICC**”) and administered by the Illinois Power Agency, together with any subsequent amendments and approvals thereto. This Program requires the Utility to issue credits on the bills for certain customers (the “**Bill Credits**”) in exchange for receipt of solar electricity from a qualifying Community Renewable Generation facility.

We have constructed or intend to construct a utility-approved Community Renewable Generation facility as set forth in the Program, at the location set forth in Appendix A (the “**Facility**”). We will interconnect the Facility with the Utility pursuant to the terms of the Tariff, generator interconnection agreement, the Program, or other agreements required to be executed with the Utility (collectively, the “**Interconnection and Credit Agreements**” or “**ICA**”). Once the Facility begins to generate electric energy on a commercial basis (the “**Commercial Operations Date**” or “**COD**”) we shall provide you further description of such Facility and notice of assignment to it on or shortly after by updating Appendix A with the Commercial Operations Date, Facility Location, Facility’s total nameplate capacity, Customer’s Capacity, Customer’s Portion, and the Estimated Initial Annual Customer’s Solar Output. Such updated Appendix A shall be added to this Agreement without the need for additional consent or signature of the Parties in accordance with Section 2. By executing this Agreement, you agree to allow us to assign this Agreement to any eligible solar facility developed or managed by us as described (or to be described at a future date) in Appendix A.

Under this Agreement, you will subscribe to a portion of the electric generating capacity of the Facility during the Term of this Agreement in order to receive Bill Credits from the Utility on your electric bill (the “**Solar Interest**”).

3. Term.

- a. Term. The term of this Agreement shall commence on the Effective Date and continue for ten (10) years (the “**Initial Term**”). This Agreement will automatically renew for successive terms of five (5) years for the lifetime

of the Program (each, a “**Renewal Term**”) unless either Party decides that it does not wish to renew this Agreement before the expiration of the Initial Term or any Renewal Term, as applicable, by notifying the other Party in writing at least one hundred eighty (180) days before the completion of the Initial Term or Renewal Term, as applicable. The Initial Term and any Renewal Term are collectively referred to as the “**Term**.” Notwithstanding the foregoing, this Agreement shall terminate after twenty-five (25) years from the Facility’s Commercial Operations Date unless earlier terminated in accordance with this Agreement, in which case the Term shall expire on the effective date of such early termination.

- b. Initial Accrual of Bill Credits. The Utility shall begin allocating Bill Credits to you upon the date (the “**Eligibility Date**”) by which all of the following shall have occurred: (1) the Commercial Operations Date and (2) the Utility has added you to the Utility’s Bill Credit allocation records (the “**Community Distributed Generation Allocation Form**”) which we update with the Utility from time to time to allocate Bill Credits obtained from the Utility in respect to solar electricity delivered to the Utility Meter located at the Facility and (3) you have been approved by the Utility, see Section 4.

4. Acknowledgments Regarding the Program.

- a. Program Limitation and Requirements. The Program imposes certain requirements and limits on participation in the Program as further described in the applicable Program rules and regulations (the “**Program Limitation**”). You acknowledge that your participation (or the participation of others at the same Utility Service Location) in other Utility programs relating to renewable energy payments, credits or rebates may further limit the Portion, Bill Credits or Capacity which you can receive, or which may be attributed to you in connection with this Agreement and the Program. You agree that we are not obligated to request, and that the Utility is not obligated to make any payment or provide Bill Credits to the extent your Capacity exceeds the Program Limitation. You acknowledge this Agreement will be deemed automatically amended to incorporate any changes to any Program rules or regulations. To participate in the Program, you must in addition to other applicable requirements (i) be and remain a customer of the Utility for electric service throughout the Term of this Agreement, (ii) assist in designating your Customer Account to which the Utility can post Bill Credits (which shall be at the Utility Service Location shown in Appendix A unless changed pursuant to the Agreement), and (iii) be and remain in compliance with all requirements of this Agreement and the Program throughout the Term of this Agreement.
- b. Your Subscription is Contingent on Allocation of Bill Credits by Utility. Your subscription is contingent upon and subject to the Utility’s acceptance and allocation of Bill Credits to your Customer Account. “**Customer Account**” means Customer’s account with the Utility for a location served by the Utility, and which must be in a rate class that is eligible under the Program. During the Term of this Agreement, (i) if for any reason the Utility refuses to allocate a portion or all of the Bill Credits to your Customer Account on a temporary basis, this Agreement shall remain in full force and effect, but we shall promptly refund to you any amount paid to us by you for such Bill Credits which the Utility refused to credit to your Customer Account, and (ii) if for any reason the Utility refuses to allocate the Bill Credits to your Customer Account on a permanent basis, either Party may terminate this Agreement by written notice to the other Party. Notwithstanding anything to the contrary, this Section 4(b) does not apply to the extent that the reason that the Utility refuses to allocate Bill Credits to you is a result of you failing to pay your Utility bill or your breach of this Agreement.
- c. Additional Requirements. You acknowledge that, in connection with this Agreement, you must first satisfy our credit requirements, which are subject to change and not contained in this Agreement. We may terminate this Agreement if we determine that you are ineligible to participate in the Program and/or fail to satisfy our credit requirements.

5. Customer’s Subscription.

- a. Capacity Subscribed. Commencing on the Eligibility Date and continuing throughout the remainder of the Term, you agree to subscribe to a Capacity sufficient to produce kWh equal up to approximately 90% of the capacity allowed pursuant to the Program rules. After verifying your prior twelve-month usage or estimated

usage with the Utility, we shall notify you of your Capacity within the updated Appendix A. "**Capacity**" means the amount of capacity you subscribed to under this Agreement as detailed under Appendix A expressed in terms of kW-DC.

- b. Determination of Solar Output. You acknowledge the measurement of the Facility Solar Output shall be based upon readings at the Utility Meter. Each month during the Term of this Agreement, the Utility will record the amount of solar electricity generated that month at the Facility and delivered to the Utility Meter, if available (the "**Facility Solar Output**"). The Utility will then multiply the Facility Solar Output by your Portion to arrive at the "**Customer Solar Output**" for that month in kWh. Customer Solar Output means the portion of the Facility production allocable to the Customer measured in kilowatt hours AC or "**kWh**." The month over which such solar electricity is measured is referred to herein as the "**Production Month**." "**Portion**" means your Capacity expressed in a percentage of the total nameplate capacity of the Facility. Your Portion shall be updated in Appendix A after the Commercial Operations Date. The current estimated production projections are found in Appendix E.
- c. Calculation of Bill Credits. Bill Credits are calculated solely by the Utility based upon the terms and conditions of the Program. You acknowledge and agree that our sole obligation regarding payments to you is to request and use commercially reasonable efforts to require the Utility to deliver Bill Credits. We will provide the Utility with your information so that the Utility can post the appropriate amount of Bill Credits to your electric bill, pursuant to the allocations shown in the Community Distributed Generation Allocation Form. Bill Credits to be applied on your electric bill are calculated using the Bill Credit Rate multiplied by your Customer Solar Output based upon the reading. "**Bill Credit Rate**" means the applicable value in effect at the time of energy generation (in \$/kWh) and may be periodically revised by the Utility based upon variations in the Utility's rate components from time to time, that is applicable to your service classification. You understand that (i) the Bill Credits received by you for a particular Production Month will be reflected on your statement from the Utility as a monetary credit amount and not as an electricity quantity; and (ii) such Bill Credits will be reflected on your monthly invoice according to the Utility's billing cycle, and there may be a delay of up to three months after the Production Month in which the Bill Credits appear on your Utility invoice.
- d. Title; Environmental Attributes and Tax Incentives Excluded. You shall not be entitled to any ownership interest in, and as between you and us, we shall have title to, the Facility and all solar panels. You acknowledge and agree that your Solar Interest does not include any Environmental Attributes associated with the Facility, and you agree that you will not claim any Environmental Attributes. "**Environmental Attributes**" means any credit, benefit, reduction, offset, financial incentive, tax credit and other beneficial allowance that is in effect as of the Effective Date or may come into effect in the future, including, to the extent applicable and without limitation, (i) all environmental and renewable energy attributes and credits, "**Renewable Energy Credits**" of any kind and nature resulting from or associated with the Facility and/or its electricity generation, (ii) government financial incentives, (iii) greenhouse gas offsets, (iv) investment tax credits (including any grants or payments in lieu thereof), tax deduction, incentives or depreciation allowances established under any federal or state law, and (v) other allowances howsoever named or referred to, with respect to any and all fuel, emissions, air quality, or other environmental characteristics, resulting from the use of solar energy generation or the avoidance of the emission of any gas, chemical or other substance into the air, soil or water attributable to the Facility and/or its electricity generation.
- e. Taxes. You shall be responsible to either pay or reimburse us for any applicable sales, use, import, excise, value added, or other taxes or levies (other than our income taxes) associated with this Agreement. We shall be responsible for any and all taxes assessed on the generation, sale and delivery of the electricity from your Solar Interest. We do not make any representations or warranty concerning the tax implications of any Bill Credits provided to you.
- f. Distribution of Excess Bill Credits. "**Excess Bill Credits**" means additional Bill Credits allocated to your Customer Account by the Utility, which shall temporarily increase the regular Bill Credit distribution associated with your

Customer Solar Output. We may at any time direct the Utility to apply Excess Bill Credits to your Customer Account if not in violation of Program Limitations.

6. Payment

- a. Bill Credit Payment. Except as provided in Section 6(c) below, the Bill Credit Payment for each month is (i) eighty percent (80%) of the Bill Credits attributable to the Customer's Solar Output for the prior Production Month plus (ii) eighty percent (80%) of the Excess Bill Credits received by you, if applicable under Section 5(f).
- b. Invoice for Bill Credit Payment. Each month following the Eligibility Date (except as provided in Section 6(c) below), you will electronically receive a monthly statement from us showing the Bill Credit Payment amount due from you on or about the 60th day after the end of the Production Month upon which such Bill Credit Payment is based including any previous balance and late fee, if applicable (the "**Invoice**"). The Invoice shall be based on readings from the Utility Meter, if available. In the event the Utility does not provide Utility Meter readings at all or on a timely basis, the Invoice shall be based on readings at the Facility Meter. "**Facility Meter**" means our electric meter located at the Facility and used to measure the solar electricity generated at the Facility. You shall pay all invoiced amounts owed to us within thirty (30) days of the date of the Invoice. All invoices shall be paid by the Company approved payment method you select. Once you select a Company approved payment method, you shall execute the applicable Payment Authorization Form and provide us the necessary payment information. You agree to inform us of any changes to your payment information within ten (10) days of any change. Any late payments shall be subject to late fees. If your payment is late in accordance with this Agreement, you shall owe the lesser of (i) 2% per month on the portion of your balance that is more than thirty (30) days past due and (ii) or the maximum amount as allowed by applicable law as a "**Late Fee**".
- c. Consolidated Billing. "**Consolidated Billing**" means the utility net crediting process of splitting the Bill Credits between the customer and the Company. Notwithstanding anything to the contrary, under the Program, we can elect to sign up for Consolidated Billing at any time once Consolidated Billing has been implemented by the Utility. For all Production Months in respect to which we have elected to participate in Consolidated Billing, the Utility will credit you twenty percent (20%) (the "**Bill Credit Savings Rate**") multiplied by the total Bill Credits attributable to the Customer's Solar Output for the Production Month as determined pursuant to this Agreement. The remaining Bill Credits (minus any administrative fees) would go directly to the project owner. Thus, you would only see the Bill Credit savings on your electric bill. For Production Months under Consolidated Billing, you shall not owe the Bill Credit Payment nor shall you receive a separate Invoice from us.
- d. Records and Audits. Each Party shall keep, for a period of not less than three (3) years after the date of each Invoice, records sufficient to permit verification of the accuracy of billing statements, charges, computations and payments reflected on such Invoice. During such period each Party may, at its sole cost and expense, and upon reasonable notice to the other Party, examine the other Party's records pertaining to such Invoice during the other Party's normal business hours. We shall, at your request (such request to not occur more than annually), provide documentation of the amount of electricity generated by the Facility and/or the calculation of the Bill Credit Payments and Bill Credit calculations under Consolidated Billing, as applicable, provided that you provide us with your Utility bills for the time in question.

7. Customer Information.

Within ten (10) days of any request therefor by the Utility or us, you will provide to the Utility or us all applications, documentation and information required by the Utility to evaluate your qualification and eligibility for participation in the Program. You further agree to execute the Consent to Disclose Utility Customer Data set forth in Appendix C. We may use your customer information you provide in Appendix A for reporting purposes to governmental entities and as outlined in Appendix C. To help us carry out the terms of this Agreement and interact with the Utility in regard to requirements of the Program, you agree that we have permission to submit to the Utility and/or obtain from the Utility your customer information listed in Appendix A, and usage information. Protection of your

Customer Data is important to us. The terms and conditions of our data privacy policy found at <https://suncentral.net/privacy-policy/> are incorporated into this Agreement.

8. Changes in Location and Capacity.

- a. Change in Location.
 - i. Advance Notice. You agree to provide us with ninety (90) days advance notice if you are moving, intend to close your Utility account, or of any other change which may cause you to not be the Utility's customer at the Utility Service Location.
 - ii. New Eligible Service Location within same Utility Service Territory. If you change your Utility Service Location, this Agreement shall continue for the new location if: (i) the billing meter at the new premise is within the same service territory as the Utility serving the associated Facility or another one of our facilities that has available capacity, and (ii) you are established as the customer of record for electric service with the Utility at the new premises. You shall take all steps and provide all information required by the Utility under the Program to substitute your new service location as the Utility Service Location under this Agreement, and this Agreement shall continue in effect. We shall update the Community Distributed Generation Allocation Form. After the Utility has verified eligibility and accepted the updated Community Distributed Generation Allocation Form, you will continue to receive Bill Credits in accordance with the terms of this Agreement. We shall update Appendix A with your new Utility Service Location, without the need for additional consent or signature.
 - iii. Other Termination of Utility Service. If you cease to be a Utility customer for electric service at the Utility Service Location and your new service location is not eligible to participate in Program in our Facility, we may terminate this Agreement under Section 10(e).
- b. Increase or Decrease in Capacity. In accordance with Program Limitations, we may increase or decrease your Capacity, to adjust for changes in your actual electrical usage. We shall notify you of any changes within sixty (60) days of such change in Capacity.
- c. Transfer to a Replacement Customer. You may be permitted to transfer all of your Capacity to a replacement customer as long as (i) such transfer is made in compliance with all terms and conditions of the Program, including Program Limitations; (ii) the replacement customer is eligible under the Program; (iii) you have no outstanding obligations in connection with your Customer Account or payments due under this Agreement; and (iv) you obtain our prior written consent, which consent may be withheld in our sole discretion. As a condition of any such transfer, you and the proposed transferee shall provide us with all requested documentation and information related to the transfer, and confirmation of qualification by the Utility to participate in the Program. Upon execution of a new agreement with the replacement customer, this Agreement will terminate.

9. Representations and Warranties.

- a. Representations and Warranties. As of the Effective Date, each Party represents and warrants to the other Party as follows:
 - i. To the extent that a Party is an entity, such Party is duly organized, validly existing, and in good standing under the laws of the state of its formation.
 - ii. The Party has full legal capacity to enter into and perform this Agreement and that the information provided is true to the best of its knowledge and belief.
 - iii. The execution of this Agreement has been duly authorized, and each person executing this Agreement on behalf of the Party has full authority to do so and to fully bind the Party.

- iv. The execution and delivery of this Agreement and the performance of the obligations hereunder will not violate any applicable legal requirement, any order of any court or other agency of government, or any provision of any agreement or other instrument to which the Party is bound.
 - v. There is no litigation, arbitration, administrative proceeding, or bankruptcy proceeding pending or being contemplated by the Party, or to the Party's knowledge, threatened against the Party, that would materially and adversely affect the validity or enforceability of this Agreement or the Party's ability to carry out the Party's obligations hereunder.
- b. Customer Additional Representations and Warranties.
- i. The Customer Information you provide in Appendix A is accurate and that you are eligible to participate in the Program.
 - ii. You agree to keep your Utility account for the Utility Service Location in active status and pay your electric bill on time. You agree to make no claim against us or our affiliates or assigns for amounts which may be payable to you from the Utility under the Program or in connection with this Agreement.
 - iii. You have not granted or placed or allowed others to place any liens, security interests, or other encumbrances on the Bill Credits, and you will not do so during the Term of this Agreement.

10. Termination.

- a. Termination of Program. In the event the Utility ceases to offer the Program or a comparable substitute, or in the event that there is a change in the Program such that you are no longer eligible to participate in the Program, then either Party may terminate this Agreement after you cease to receive Bill Credits.
- b. Termination Based on Lease. If the lease where all of the Facility/System is located is terminated for any reason and not subsequently reinstated or the Company has not otherwise obtained a right to access and operate the Facility/System on the applicable site, this Agreement will terminate at the time such access to the site permanently ceases without liability to either Party.
- c. Termination Based on Our Default. You may terminate this Agreement if we materially fail to fulfill any of our obligations as expressed in this Agreement, and such failure continues for more than sixty (60) days after written notice from you of such failure. To terminate this Agreement in accordance with this Section, you may not have any uncured material default at the time of such termination.
- d. Termination Based on Your Default. You will be in material default of this Agreement and we may terminate this Agreement for your material default should any of the following occur:
 - i. You fail to make any payment when due under this Agreement and such failure continues for a period of thirty (30) days after written notice from us.
 - ii. Any of the representations set forth in this Agreement shall be or become untrue, or you fail to fulfill any of your other material obligations as expressed in this Agreement, and such failure continues for more than thirty (30) days after written notice to you of such failure.
 - iii. You fail to pay your Utility bills on a timely basis, your Utility account is closed without providing us notice as set forth in this Agreement, or you assign or transfer this Agreement without our prior written consent.
 - iv. You become insolvent, file for bankruptcy, or make an assignment for the benefit of your creditors, or an involuntary bankruptcy petition is filed against you.
- e. Termination Prior to Operation. Prior to the Commercial Operations Date, either Party may terminate this Agreement without penalty by providing notice to the other Party, if we have not achieved the Commercial Operations Date for the Facility or the Facility fails to qualify as a Community Renewable Generation Facility in accordance with the Tariff within thirty-six (36) months after the Effective Date; provided that such thirty-six month period shall be extended on a day-to-day basis for any Force Majeure or action or inaction on the part

of the Customer or Utility.

- f. Force Majeure. “**Force Majeure**” means any event or circumstance not within the reasonable control of a Party which precludes such Party (the “**Affected Party**”) from carrying out, in whole or in part, its obligations under this Agreement, except the obligation to make payments when due. If a Force Majeure event occurs, the Company shall not be deemed to be in default during the Force Majeure event, provided that: (i) the Affected Party gives you written notice within thirty (30) days describing the occurrence and the anticipated period of delay; (ii) no obligations of the Affected Party which were to be performed prior to the Force Majeure shall be excused; and (iii) the Affected Party shall use commercially reasonable efforts to remedy the Force Majeure. If any Force Majeure lasts longer than ninety (90) days, and the Company determines in good faith that such Force Majeure substantially prevents, hinders or delays the Company’s performance of any of its obligations, then either Party may upon written notice terminate the Agreement without further liability, except that neither Party shall be relieved from any payment obligations arising under this Agreement prior to the Force Majeure.
- g. Termination for Convenience. You may terminate this Agreement at any time for any reason with ninety (90) days prior written notice to us. If this Agreement is terminated pursuant to this Section, then all Bill Credits received by you prior to such termination shall be retained by you and you agree to pay us the Bill Credit Payment with respect to any Bill Credits that have or may continue to be allocated to you by the Utility after termination until the Utility allocation form can be updated by us, which may take up to six (6) months.
- h. Effect of Termination. Upon termination of this Agreement for any reason, (i) we shall remove you from the Community Distributed Generation Allocation Form upon the next update to the Utility, which may take up to six (6) months, (ii) we shall have no further obligation to deliver, and you shall have no further obligation to subscribe to, any Bill Credits from us, provided, however, (a) that you shall pay us the Bill Credit Payments with respect to any Bill Credits that have or may continue to be allocated to you by the Utility until the Community Distributed Generation Allocation Form is updated with the Utility and (b) with respect to Production Months with Consolidated Billing, you shall repay to us the net amount of Bill Credits you receive on your Utility account until we can find a replacement customer and the Utility accepts the updated Community Distributed Generation Allocation Form. In connection with the foregoing sentence, both Parties agree to execute any documents as may be reasonably required by the Utility. Subject to the limitations set forth in this Agreement, each Party reserves and shall have all rights and remedies available to it at law or in equity with respect to the performance or non-performance of the other Party hereto under this Agreement.

11. Dispute Resolution

- a. Complaints. For any concerns or complaints regarding this Agreement, please contact us at 888-734-3033, x702. We shall acknowledge such complaint within two (2) days of our receipt and respond within fourteen (14) days thereof whether in writing or by phone call. We shall keep a record of all customer concerns or complaints.
- b. Dispute Resolution. Each party agrees that to expedite and control the costs of disputes, the resolution of any dispute relating to this Agreement (“**Dispute**”) will be resolved according to the following procedures: (1) unless otherwise agreed in writing, the parties agree to continue to perform each of our respective obligations under this Agreement during the course of the resolution of the Dispute, then (2) each party agrees to first try to informally resolve any Dispute. Accordingly, neither party will start a formal proceeding for at least forty-five (45) days after notifying the other in writing of the Dispute. Each party agrees to send our notice to the billing address set forth on the first page of this Agreement, then (3) if, after the informal dispute resolution process set forth in Subsection (2) above does not result in a resolution of the dispute, the parties shall be free to seek

any available relief, then (4) to the fullest extent permitted by applicable law, the Parties hereby unequivocally waive the right to a jury trial of any matter related to this Agreement.

- c. Choice of Law. This Agreement will be governed by and construed in accordance with the laws of the State of Illinois without regard to principles of conflicts of law.
- d. EACH PARTY HERETO HEREBY IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY OR THEREBY (WHETHER BASED ON CONTRACT, TORT OR ANY OTHER THEORY).

12. Notices.

In the event that any notice or other communication is required or permitted to be given hereunder, such notice or communications will be in writing and may be delivered in person or sent by certified mail, overnight courier, sent electronically to the address of the addressee as specified below. Except as otherwise provided, all such notices or other communications will be deemed to have been duly given and received upon receipt.

To Us: SunCentral LLC
 1601 Wewatta St., Suite 700
 Denver, CO 80202
 Attention: Legal

To You: As set forth in Appendix A

We may, at our option, engage a third-party service provider to manage our obligations and communications pursuant to this Agreement. Any notice, consent or other communication from such third-party provider shall be as effective as if provided directly by us.

13. Company's General Obligations Regarding the Facility.

- a. Company's Insurance. We shall maintain or ensure the following is maintained (a) property insurance on the Facility in commercially appropriate amounts, (b) commercial general liability insurance with coverage of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate, and (iii) workers' compensation insurance as required by law.
- b. Operations and Maintenance Services. Beginning on the Commercial Operations Date through the end of the Term, we will operate the Facility, and provide customary maintenance services designed to keep the Facility in good working condition. We will use qualified personnel to perform such services in accordance with industry standards.

Outages. If the Facility is out of service for more than three (3) consecutive business days (an "**Outage**"), We will inform you of such Outage either via email, or another reasonably accessible communications method. Such communication will include the estimated duration of the Outage and estimated production that will be lost due to the Outage. Under no circumstances will any Outage affect the electricity service to your home.

14. Additional Agreements.

- a. Service Contract. Your community solar subscriber benefits under this Agreement, including the Bill Credits related to your Solar Interest, will be treated as a service contract under Internal Revenue Code Section 7701(e), and its various subparts.
- b. DISCLAIMERS OF WARRANTIES: WE DO NOT WARRANT OR GUARANTEE ANY MINIMUM PRODUCTION, SOLAR OUTPUT, OR BILL CREDIT AMOUNT. DURING THE TERM, YOUR ALLOCATION OF BILL CREDITS MAY VARY DUE

TO WEATHER CONDITIONS, OUTAGES AT THE FACILITY OR ON THE UTILITY GRID, OR FOR OTHER REASONS. WE DO NOT SELL, TRANSMIT OR DISTRIBUTE SOLAR ELECTRICITY TO YOU UNDER THIS AGREEMENT. WE DO NOT PROVIDE YOU WITH OWNERSHIP OF, OR ANY INTEREST IN, ANY SOLAR PANELS, UTILITY INCENTIVES, TAX INCENTIVES, ENVIRONMENTAL ATTRIBUTES, OR RENEWABLE ENERGY CREDITS UNDER THIS AGREEMENT, ALL OF WHICH WILL BE OWNED BY US AND USED BY US AS WE MAY DETERMINE FROM TIME TO TIME. WE DO NOT WARRANT UNINTERRUPTED OR ERROR FREE OPERATION OF THE FACILITY OR ANY PART THEREOF. WE DO NOT REPRESENT OR WARRANT THAT THERE WILL BE NO CHANGES TO THE TARIFF OR THE PROGRAM OR THE BILL CREDIT RATE, OR THAT THE UTILITY WILL NOT MAKE ANY CORRECTIONS OR ADJUSTMENTS TO METER READINGS. WE DO NOT REPRESENT OR WARRANT THAT ANY CHANGE TO STATE OR FEDERAL LAW OR CHANGES TO THE UTILITY TARIFF OR THE PROGRAM WILL NOT ADVERSELY AFFECT YOU OR WILL NOT CAUSE YOU TO BE INELIGIBLE FOR THE PROGRAM. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY ANY AUTHORIZED REPRESENTATIVE OF THE COMPANY SHALL CREATE A WARRANTY. EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, WE DO NOT MAKE ANY WARRANTY OR GUARANTEE TO YOU, EXPRESS, IMPLIED, STATUTORY, COMMON LAW OR OTHERWISE, AND ASSUME NO OTHER LIABILITIES, WHETHER IN CONTRACT OR IN TORT, WITH RESPECT TO THE SUBJECT MATTER HEREOF OR IN CONNECTION HERewith, AND YOU HEREBY DISCLAIM, WAIVE AND RELEASE ANY OTHER WARRANTIES, EXPRESS OR IMPLIED OR IMPOSED BY LAW INCLUDING ANY WARRANTY OF MERCHANTABILITY AND ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. THESE LIMITATIONS CONSTITUTE AN ESSENTIAL PART OF THIS AGREEMENT.

- c. LIMITATION ON DAMAGES: Notwithstanding any other provision of this Agreement to the contrary, the entire liability of either Party to the other for any and all claims of any kind arising from or relating to this Agreement, including any causes of action in contract, tort, strict liability or otherwise, will be limited to direct actual damages only, subject in all cases to an affirmative obligation of a Party to exercise commercially reasonable efforts to mitigate its damages. Notwithstanding the foregoing, our liability to you will in no event exceed the amount paid by you to us under this Agreement in excess of the Bill Credits you have received under this Agreement. We shall have the right to set-off and net against any amounts owed to us by you under this Agreement.

WITHOUT LIMITING THE FOREGOING, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY CONSEQUENTIAL, EXEMPLARY, SPECIAL, INCIDENTAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST OPPORTUNITIES OR LOST PROFITS.

- d. Assignment. You may not assign this Agreement nor assign or transfer the Bill Credits, except as provided herein. We may assign this Agreement, or any of our rights, duties, or obligations under this Agreement, to another entity or individual, including any affiliate, whether by contract, change of control, operation of law, collateral assignment or otherwise, without your prior written consent. We may in our sole discretion, from time to time, transfer you to another affiliated facility, provided that you receive similar rights and benefits as hereunder. We shall provide you with written notice of such transfer and an updated Appendix A with the new Facility information. Such updated Appendix A shall be deemed to be added to this Agreement and such transfer may be made without the need for additional consent or signature of the Parties.
- e. Survival. In the event of expiration or early termination of this Agreement, the following sections shall survive: Sections 4, 10, 11, 12, and 13.
- f. Entire Agreement. This Agreement, together with its appendices and exhibits, contains the entire agreement between the Parties with respect to the subject matter hereof, and supersedes all other understandings or agreements, both written and oral, between the Parties relating to the subject matter hereof.
- g. Severability. Should any terms of this Agreement be declared void or unenforceable by any arbitrator or court of competent jurisdiction, such terms will be amended to achieve as nearly as possible the same economic effect for the parties as the original terms and the remainder of the Agreement will remain in full force and effect.

- h. No Partnership. Nothing contained in this Agreement will constitute either Party to this Agreement as a joint venturer, employee, or partner of the other, or render either Party to this Agreement liable for any debts, obligations, acts, omissions, representations, or contracts of the other, including without limitation your obligations to the Utility for electric service.
- i. Amendments; Binding Effect; Waiver. Except as otherwise permitted in this Agreement, this Agreement may not be amended, changed, modified, or altered unless such amendment, change, modification, or alteration is in writing and signed by all of the Parties to this Agreement or their respective successors in interest. This Agreement inures to the benefit of and is binding upon the Parties and each of their respective successors and permitted assigns. No waiver of any provision of this Agreement will be binding unless executed in writing by the Party making the waiver.
- j. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute one and the same agreement. Delivery of an executed counterpart of this Agreement by facsimile or PDF transmission will be deemed as effective as delivery of an originally executed counterpart.
- k. Further Assurances. From time to time each Party shall execute, acknowledge and deliver such documents and assurances, reasonably requested by the other and shall take any other action consistent with the terms of the Agreement that may be reasonably requested by the other for the purpose of effecting or confirming any of the transactions contemplated by this Agreement. No Party shall unreasonably withhold, condition or delay its compliance with any reasonable request made pursuant to this Section.

15. Right to Cancel.

You, the buyer, may cancel this transaction at any time prior to **midnight of the third (3rd) business day** after the Effective Date. See the attached notice of cancellation form (attached hereto as Appendix B) for an explanation of this right.

[Signatures on Following Page]

IN WITNESS WHEREOF, each Party has caused this Agreement to be duly executed by its authorized representative as of the date of last signature provided below.

SunCentral LLC

By:

Name:

Title: Authorized Representative

Park District of Highland Park IL

By:

Name: Mari-Lynn Peters

Title: Authorized Signatory on behalf of Park District of Highland Park IL

List of Appendices to Agreement

Appendix A: Customer and Facility Information

Appendix B: Right to Cancel

Appendix C: Consent to Disclose Utility Customer Data

Appendix D: Disclosure Form

Appendix E: Estimated Production

Appendix F: Utility Account Summary

Appendix A

Customer and Facility Information

(This Appendix will be completed by us and an updated copy of this Appendix will be provided upon the later of (i) the Commercial Operations Date and (ii) thirty (30) days after the Effective Date of this Agreement.)

Customer:	Park District of Highland Park IL 636 Ridge Rd Highland Park, IL 60035
Contact:	Mari-Lynn Peters Director of Finance (847) 579-3138 mlpeters@pdhp.org
Utility:	ComEd
Utility Accounts:	As set forth in Appendix F – Utility Account Summary
Subscription Capacity:	1,814 kW-DC (1.293 kW-AC)
Facility:	LaSalle Solar 5 LLC [7,014 kW-DC / 5,000 kW-AC] County Rd 00 N Groveland, IL 61321
Facility Company:	Pivot Energy, Inc. 1601 Wewatta Street. Suite 700. Denver, CO 80202
Facility Capacity:	7,014 kW-DC (5,000 kW-AC)
Commercial Operations Date:	March 2025 (projected)

Appendix B

Cancellation Right (Copy 1)

Right to Cancel. As set forth in Section 15 of the Community Solar Subscription Agreement (the "Agreement"), you may cancel the Agreement, without penalty or obligation, by sending us a written cancellation notice within three (3) business days of the date you signed the Agreement. To cancel the Agreement, deliver a signed and dated copy of the below Notice of Cancellation (or any other written cancellation notice identifying you and the Agreement) to us at: SunCentral, 1601 Wewatta St., Suite 700, Denver, CO 80202 postmarked no later than midnight of the date that is three business days from the date you signed the Agreement. If you do not provide us a written cancellation notice within that three-day period, you will no longer have a right to cancel the Agreement and you will remain liable for performance of all your obligations under the Agreement.

Note: The following form is made available for the purpose of cancelling the Agreement pursuant to Section 15 of the Agreement within the three-day cancellation period described above. If you are not choosing to cancel the Agreement within the three-day period described above, you should not sign this form.

Two copies of this form are included so that if you do choose to cancel the Agreement by delivering this form to us within that time, you will still have a copy of this form.

Notice of Cancellation

Date of Transaction:

You may cancel this transaction, without any penalty or obligation, within three business days from the above date. If you cancel, any property traded in, any payments made by you under the Agreement and any negotiable instrument executed by you will be returned within 10 days following receipt by us (SunCentral) of your Notice of Cancellation. If you cancel, you must make available to us at our address, in substantially as good condition as when received, any items of value delivered to you under the Agreement.

I, _____ hereby sign this Notice of Cancellation on _____, 20____, and have caused it to be delivered to SunCentral on or before midnight of the date that is three business days from the date I signed the Agreement.

Customer's Signature: _____

Appendix C

Consent to Disclose Utility Customer Data Utility: ComEd

Please provide the following information. All requested information must be provided for the consent to be valid.

Authorized Recipient of Data: SunCentral LLC

Physical Address: 1601 Wewatta St., Suite 700, Denver, CO 80202

Phone: 888-734-3033 x702 Email: customerservice@suncentral.net

Data to be Released:

Utility, denoted above, will provide to SunCentral and/or its affiliates, via an (electronic) data exchange processes or otherwise, initial and ongoing account information. This information exchange will include, but is not limited to: account number, address, contact information, kWh consumption history, revenue billing period, present meter reading, present meter reading date, account status (active / inactive), disconnect date of account, total monthly electric bill amounts, total monthly bill credits, billing rate code and other information as necessary ("Customer Data").

As a customer of SunCentral and subscriber in the Community Distributed Generation program, I further understand that the data furnished will only be used by SunCentral or its affiliates to adequately manage your Solar Subscription, perform SunCentral's obligations under any Customer Agreement and maintain compliance with the Program.

SunCentral and its affiliates may not use any of my identified information for any other purpose and will keep my information confidential in accordance with the terms of the Customer Agreement.

Disclosure dates: Up to one month prior to the date this document was executed, as evidenced below, and the continual release and export of Customer Data until such consent is terminated as provided herein.

To be Completed by Utility Customer:

I agree that I am the Utility customer of record for my utility account. I understand that Utility has a policy regarding disclosure of my Customer Data and I accept that policy. Furthermore, I understand that disclosure of my Customer Data by Utility may also be required by law or if I authorize its disclosure.

I agree to allow Utility to release to SunCentral and its affiliate, Customer Data described above for the purposes described above. I understand and agree that such data may reveal information about the way I use energy at my premises.

I understand that once my Customer Data has been provided to SunCentral, the Utility will have no control over and no responsibility for SunCentral's use of the data.

This consent shall terminate upon termination of the customer agreement between SunCentral and you.

By my signature, I affirm that I am customer of record and that everything in this document is true and correct. The undersigned and SunCentral agree that SunCentral may make agreements with me by electronic means. I agree that this consent, whether in paper or electronic form, has the same legal effect and is authentic and valid. Furthermore, I

agree to receiving information and other communications relating to my consent in electronic form. By applying a signature below, I agree to the above terms and conditions governing my consent.

Electronic Signature of Utility Customer of Record:

By way of electronic signature below, I am agreeing to all terms of this request. I have read, understand, accept and agree to the terms herein above associated with this Consent to Disclose Utility Customer Data.

Utility Account Numbers

As set forth in Appendix F – Utility Account Summary

Signature of Utility Customer:

Date:

Appendix D

Disclosure Form

[insert]

Appendix E

Estimated Production

Estimated Facility Production	
Year 1	11,138,232
Year 2	11,082,541
Year 3	11,027,128
Year 4	10,971,992
Year 5	10,917,133
Year 6	10,862,547
Year 7	10,808,234
Year 8	10,754,193
Year 9	10,700,422
Year 10	10,646,920
Year 11	10,593,685
Year 12	10,540,717
Year 13	10,488,013
Year 14	10,435,573
Year 15	10,383,395
Year 16	10,331,478
Year 17	10,279,821
Year 18	10,228,422
Year 19	10,177,280
Year 20	10,126,393
Year 21	10,075,761
Year 22	10,025,383
Year 23	9,975,256
Year 24	9,925,379
Year 25	9,875,753

You acknowledge that the above schedule sets forth an estimate of the Facility Output. You acknowledge that this schedule is our non-binding estimate of the Facility's annual production, and that we do not represent or guarantee that any particular level of production, or Bill Credits will be achieved in connection with this Agreement. The estimated production is based upon computer modeling that takes into account the AC nameplate capacity of the Facility, weather, soiling and degradation of the solar panels.

Appendix F

Utility Account Summary

Utility Account Name	Electric Choice ID	Meter Number (s)	Service Address	City	State	Zip	Annual kWh	Subs. Capacity (kW-DG)	Rate Class
Park District of Highland Park	1917995088	230294038, 272207907	O E Egandale In Park	Highland Park	IL	60035	4,049		2 C-B73C = COMED ELECTRIC COMMERCIAL DEMAND - 0 TO 100KW
Park District of Highland Park	6036049384	230215812, 230316981, 230333811, 230339870, 274013989	1390 Sunset Rd	Highland Park	IL	60035	162,695		92 C-B73C = COMED ELECTRIC COMMERCIAL DEMAND - 0 TO 100KW
Park District of Highland Park	0855409064	230215820	1240 Fredrickson Pl Pogo Building	Highland Park	IL	60035	97,800		55 C-B73C = COMED ELECTRIC COMMERCIAL DEMAND - 0 TO 100KW
Park District of Highland Park	0152032833	2722277376	W5 Linden Ave 1 S Laurel	Highland Park	IL	60035	108		0 C-R72C = COMED ELECTRIC RDS COMMERCIAL WATT-HOUR
Park District of Highland Park	0347760895	230245345	1377 Deer Creek PKWY	Highland Park	IL	60035	2,193		1 C-R73C = COMED ELECTRIC RDS COMMERCIAL - 0 TO 100KW
Park District of Highland Park	0740198432	230229679, 230294388, 271654062	2821 Rideg Rd	Highland Park	IL	60035	113,519		64 C-R73C = COMED ELECTRIC RDS COMMERCIAL - 0 TO 100KW
Park District of Highland Park	1484626149	271701549	2501 Sheridan Rd	Highland Park	IL	60035	190		0 C-R73C = COMED ELECTRIC RDS COMMERCIAL - 0 TO 100KW
Park District of Highland Park	1694470805	230317015, 230345361	1220 Fredrickson	Highland Park	IL	60035	200,706		114 C-R73C = COMED ELECTRIC RDS COMMERCIAL - 0 TO 100KW
Park District of Highland Park	1851862060	230234715, 230345360	45 Roger Wilmas/1E Sheridan	Highland Park	IL	60035	84,409		48 C-R73C = COMED ELECTRIC RDS COMMERCIAL - 0 TO 100KW
Park District of Highland Park	1875988273	230297998, 230298000, 272426123, 273188294	3100 Trailway Dr	Highland Park	IL	60035	1,369,031		776 C-R74C = COMED ELECTRIC RDS COMMERCIAL - 100 TO 400KW
Park District of Highland Park	2300834078	271968785	1 Central Ave / D1	Highland Park	IL	60035	36,047		20 C-R73C = COMED ELECTRIC RDS COMMERCIAL - 0 TO 100KW
Park District of Highland Park	2471024813	230132216	636 Ridge Rd	Highland Park	IL	60035	4,080		2 C-R72C = COMED ELECTRIC RDS COMMERCIAL WATT-HOUR
Park District of Highland Park	5782363411	230132388	2205 Skokie Rd	Highland Park	IL	60035	79,620		45 C-R73C = COMED ELECTRIC RDS COMMERCIAL - 0 TO 100KW
Park District of Highland Park	5980329815	230144753, 230205267, 230205269, 230209008	1201 Park Ave W	Highland Park	IL	60035	966,960		548 C-R74C = COMED ELECTRIC RDS COMMERCIAL - 100 TO 400KW
Park District of Highland Park	6170249714	230215945, 273403190	1801 Sunset Rd	Highland Park	IL	60035	79,224		45 C-R73C = COMED ELECTRIC RDS COMMERCIAL - 0 TO 100KW
							3,200,631		1,814



Memorandum

To: Board of Park Commissioners

From: Matthew Bachler - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: September 25, 2024

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written August 27, 2024 through September 19, 2024 to be presented to the Board for approval on September 25, 2024.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
August 27, 2024 Emergency Checks	\$ 1,501.72
August 28, 2024 Emergency Check	\$ 250.00
August 30, 2024 Emergency Check	\$ 10,627.20
September 3, 2024 Emergency Check	\$ 1,950.00
September 4, 2024 Emergency Check	\$ 142.00
September 5, 2024 Emergency Check	\$ 875.00
September 5, 2024	\$ 860,786.11
September 19, 2024	\$ 740,414.77
Void Payments	\$ (3,335.74)
Bank Drafts	\$ 12,697.12
P-Card	\$ 329,326.33
TOTAL	\$ 1,955,234.51

PAYROLL DISBURSEMENTS

August 23, 2024	\$ 476,941.51
September 6, 2024	\$ 314,721.10
TOTAL	\$ 791,662.61

GRAND TOTAL	\$ 2,746,897.12
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 09-25-24 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____

Secretary



Park District of Highland Park, IL

Check Register

Packet: APPKT04247 - 08/27/24 Dunlop Sport Group Emergency
Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10762	DUNLOP SPORTS GROUP AMERICAS	08/27/2024	Regular	0.00	1,251.72	191220
8050303 SO	Invoice	07/31/2024	TB Grand Prix Regular 3B - Qty 432	0.00	1,251.72	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,251.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,251.72

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	1,251.72
			<hr/> 1,251.72



Park District of Highland Park, IL

Check Register

Packet: APPKT04260 - 08/30/2024 North Shore Water Reclamtion
Dist Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
14914	NORTH SHORE WATER RECLAMATIO	08/30/2024	Regular	0.00	10,627.20	191223
082924 Perm 29...	Invoice	08/30/2024	2205 Skokie Valley Hghlnd Prk/ NSWRD Pe...	0.00	10,627.20	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	10,627.20
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	10,627.20

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	10,627.20
			<u>10,627.20</u>



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 11175	ILLINOIS EPA	08/27/2024	Regular	0.00	250.00	191221

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	250.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	250.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	250.00
			<hr/> 250.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 11175	ILLINOIS EPA	08/28/2024	Regular	0.00	250.00	191222

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	250.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	250.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	250.00
			<hr/> 250.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK						
20930	CHRIS RUSH	09/04/2024	Regular	0.00	101.00	191226
20827	JAIME GOODMAN	09/04/2024	Regular	0.00	127.00	191227
20928	STEVE NAGLE	09/04/2024	Regular	0.00	60.00	191228

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	288.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	288.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	288.00
			<hr/> 288.00



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	08/29/2024	Bank Draft	0.00	265.88	DFT0005025

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	265.88
EFT's	0	0	0.00	0.00
	1	1	0.00	265.88

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	265.88
			<hr/> 265.88



Park District of Highland Park, IL

Check Register

Packet: APPKT04265 - 08/29/2024 Bank Draft Illinois Dept of Revenue Aug

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 11188	ILLINOIS DEPT OF REVENUE	08/29/2024	Bank Draft	0.00	302.00	DFT0005027

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	302.00
EFT's	0	0	0.00	0.00
	1	1	0.00	302.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	302.00
			<hr/> 302.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04279 - 09/05/2024 AP Packet

By Vendor DBA Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK						
20929	A GHAZARIAN HARDY	09/05/2024	Regular	0.00	485.00	191230
15147	ABC BUSINESS FORMS INC	09/05/2024	Regular	0.00	2,311.17	191231
10034	ABSOLUTE HOME IMPROVEMENTS	09/05/2024	Regular	0.00	83,239.87	191232
10055	AEREX PEST CONTROL	09/05/2024	Regular	0.00	73.00	191233
11340	JOE PENAR	09/05/2024	Regular	0.00	1,450.00	191264
17039	AIR COMFORT, LLC	09/05/2024	Regular	0.00	1,095.00	191234
10120	AMERICAN GASES CORP	09/05/2024	Regular	0.00	48.00	191237
20813	ANCHOR INDUSTRIES INC	09/05/2024	Regular	0.00	942.00	191238
19172	AQUAMOON LLC	09/05/2024	Regular	0.00	640.00	191239
10185	AQUATIC ECOSYSTEMS MANAGEME	09/05/2024	Regular	0.00	315.00	191240
20071	AVALON PETROLEUM COMPANY	09/05/2024	Regular	0.00	8,822.05	191241
19974	ALICE M HOLT	09/05/2024	Regular	0.00	3,600.00	191235
10446	CHICAGO DIST GOLF ASSOC	09/05/2024	Regular	0.00	2,000.00	191242
10473	CHICAGOLAND PAVING CONTRACTO	09/05/2024	Regular	0.00	143,041.50	191243
10502	CITY OF HIGHLAND PARK	09/05/2024	Regular	0.00	11,905.57	191244
19725	CLIFTON TURNER	09/05/2024	Regular	0.00	80.00	191245
10537	COMMONWEALTH EDISON COMPAN	09/05/2024	Regular	0.00	9,657.24	191246
18393	COPENHAVER CONSTRUCTION INC	09/05/2024	Regular	0.00	31,009.83	191247
20076	COUNSILMAN/HUNSAKER & ASSOCI	09/05/2024	Regular	0.00	1,168.00	191248
20330	CSYBA	09/05/2024	Regular	0.00	400.00	191249
18562	DAVIS BANCORP INC	09/05/2024	Regular	0.00	1,738.00	191250
20418	ELENA VICTORIA SWINGLER	09/05/2024	Regular	0.00	4,335.50	191251
19618	EUGENE O'MALLEY	09/05/2024	Regular	0.00	225.00	191252
10887	FIRST STUDENT, INC.	09/05/2024	Regular	0.00	50,197.77	191253
20316	FLECK'S LANDSCAPING	09/05/2024	Regular	0.00	8,178.00	191254
18159	GARY FULLETT	09/05/2024	Regular	0.00	160.00	191255
10974	GEWALT HAMILTON ASSOCIATES INC	09/05/2024	Regular	0.00	23,143.98	191256
17302	HEAD/PENN RACQUET SPORTS	09/05/2024	Regular	0.00	946.66	191257
17708	INTEGRATED LAKES MANAGEMENT I	09/05/2024	Regular	0.00	199.50	191258
14419	INVEX DESIGN	09/05/2024	Regular	0.00	4,200.00	191259
20426	IT1 SOURCE, LLC	09/05/2024	Regular	0.00	14,451.17	191260
11274	JAY BACH	09/05/2024	Regular	0.00	480.00	191261
16866	JEFF COHEN CREATIVE LTD	09/05/2024	Regular	0.00	250.00	191262
13391	JIM STATZA	09/05/2024	Regular	0.00	240.00	191263
15821	JOHN ANDERSON	09/05/2024	Regular	0.00	210.00	191265
18140	JOHN MADDEN	09/05/2024	Regular	0.00	160.00	191266
20810	TUSHAR SHAH	09/05/2024	Regular	0.00	3,268.20	191284
20272	LANGTON SNOW SOLUTIONS INC	09/05/2024	Regular	0.00	6,712.00	191267
20108	LUMOS HOLDINGS US ACQUISITION	09/05/2024	Regular	0.00	81,633.24	191270
18474	LRS , LLC	09/05/2024	Regular	0.00	4,938.68	191269
20555	METROPOLITAN INDUSTRIES, INC.	09/05/2024	Regular	0.00	6,295.00	191271
20829	MINT GREEN GROUP USA	09/05/2024	Regular	0.00	83.20	191272
13604	NORTH SHORE GAS	09/05/2024	Regular	0.00	2,074.77	191273
12057	PHILLIP FOLINO	09/05/2024	Regular	0.00	160.00	191274
15385	ROBERT HALF INC	09/05/2024	Regular	0.00	2,800.00	191275
20423	ROSS DEUTSCH	09/05/2024	Regular	0.00	8,390.98	191276
16459	SANTO SPORT STORE	09/05/2024	Regular	0.00	16,773.50	191277
12408	SPECIALTIES DIRECT DIV OF ACCURA	09/05/2024	Regular	0.00	3,753.00	191278
12458	STEVE BUTI	09/05/2024	Regular	0.00	1,444.40	191279
20283	LDV CLEANING INC	09/05/2024	Regular	0.00	2,370.00	191268
18900	STUCKEY CONSTRUCTION COMPANY	09/05/2024	Regular	0.00	134,382.60	191280
18411	STUDIO E 16, LLC	09/05/2024	Regular	0.00	250.00	191281
20832	SUTTON FORD INC	09/05/2024	Regular	0.00	112,123.00	191282
20709	THE LAMAR JOHNSON COLLABORAT	09/05/2024	Regular	0.00	9,750.00	191283

Check Register

Packet: APPKT04279-09/05/2024 AP Packet

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
18398	WE GOT GAME, LLC	09/05/2024	Regular	0.00	850.00	191285
17301	AMER SPORTS	09/05/2024	Regular	0.00	1,600.85	191236
17515	WINDSTREAM HOLDINGS, INC	09/05/2024	Regular	0.00	3,356.79	191286
10650	WOODHOUSE TINUCCI ARCHITECTS	09/05/2024	Regular	0.00	45,801.09	191287

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	128	58	0.00	860,210.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	128	58	0.00	860,210.11

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	860,210.11
			<u>860,210.11</u>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20930	CHRIS RUSH	09/05/2024	Regular	0.00	101.00	191288
2530134	Invoice	08/30/2024	Refund- Receipt # 2530134 Volleyball Skills..	0.00	101.00	
20827	JAIME GOODMAN	09/05/2024	Regular	0.00	127.00	191289
2527394	Invoice	08/28/2024	Refund- Girls Feeder Flag Football League	0.00	127.00	
20928	STEVE NAGLE	09/05/2024	Regular	0.00	60.00	191290
2526106	Invoice	08/27/2024	Refund_ Pass Visit for All-Inclusive Day Pass	0.00	60.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	288.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	288.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	288.00
			<hr/> 288.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04295 - Bank Draft 09/13/2024 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	09/13/2024	Bank Draft	0.00	406.81	DFT0005050
06302024	Invoice	09/13/2024	June 2024 Postponed IMRF Contributions ...	0.00	406.81	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	406.81
EFT's	0	0	0.00	0.00
	1	1	0.00	406.81

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	406.81
			<hr/> 406.81



Park District of Highland Park, IL

Check Register

Packet: APPKT04293 - Bank Draft 09/17/24 Illinois Dept of Revenue Sales T

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	09/17/2024	Bank Draft	0.00	1,885.00	DFT0005048
091724	Invoice	09/17/2024	August Sales Tax / Use Tax - ST-1 Payment	0.00	1,885.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,885.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,885.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	1,885.00
			<hr/>
			1,885.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20932	13 SHEN	09/19/2024	Regular	0.00	48.00	191299
2536192	Invoice	09/04/2024	Refund- Super Stars Gymnastics (Session1)	0.00	48.00	
20933	ALYSE STONE	09/19/2024	Regular	0.00	168.00	191300
2536193	Invoice	09/04/2024	Refund- Kindermusik Lev1 (3461500-C)	0.00	168.00	
20146	PAUL KREITER	09/19/2024	Regular	0.00	144.00	191301
2536220	Invoice	09/04/2024	Refund -Stroke Development (Session 1)	0.00	144.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	360.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	360.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	360.00
			<hr/> 360.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04312 - 09/19/24 - Check Print

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	09/19/2024	Regular	0.00	557.05	191302
287496	Invoice	08/19/2024	Sign - Caution Path Closed Yard Signs w/H ...	0.00	381.05	
287974	Invoice	09/05/2024	Pickleball Vinyl Banners	0.00	176.00	
10034	ABSOLUTE HOME IMPROVEMENTS	09/19/2024	Regular	0.00	144,628.94	191303
Invoice3	Invoice	09/18/2024	2024 Cunniff Park Playground Resurfacing ...	0.00	144,628.94	
10055	AEREX PEST CONTROL	09/19/2024	Regular	0.00	73.00	191304
2588811	Invoice	09/18/2024	September 2024 - Pest Control	0.00	73.00	
16061	AGUEDA SEMRAD	09/19/2024	Regular	0.00	250.00	191305
2542575	Invoice	09/13/2024	Refund	0.00	250.00	
17720	ALAN SPECTOR	09/19/2024	Regular	0.00	80.00	191306
091724	Invoice	09/17/2024	Payment for 1 game Umpired 9/7/24	0.00	80.00	
10149	ANCEL, GLINK, DIAMOND, BUSH	09/19/2024	Regular	0.00	9,411.25	191307
105569	Invoice	08/09/2024	Legal Services July 2024	0.00	5,586.25	
106133	Invoice	09/10/2024	Legal Services August 2024	0.00	3,825.00	
13696	ANIMAL QUEST ENTERTAINMENT IN	09/19/2024	Regular	0.00	200.00	191308
24306	Invoice	08/06/2024	Animal Show for Campas on 7/23/2024 (F...	0.00	200.00	
19172	AQUAMOON LLC	09/19/2024	Regular	0.00	887.50	191309
24-1470	Invoice	08/31/2024	Aquarium Service	0.00	887.50	
10185	AQUATIC ECOSYSTEMS MANAGEME	09/19/2024	Regular	0.00	2,213.00	191310
20241519	Invoice	08/23/2024	Seasonal Pond Maintenance - July 2024	0.00	1,237.00	
20241520	Invoice	08/27/2024	Seasonal Pond Maintenance - August 2024	0.00	976.00	
20071	AVALON PETROLEUM COMPANY	09/19/2024	Regular	0.00	11,257.97	191311
004101	Invoice	08/02/2024	Unleaded Fuel 8.2.24	0.00	1,328.54	
004110	Invoice	08/07/2024	Unleaded Fuel 8.7.24	0.00	1,433.25	
004124	Invoice	08/09/2024	Unleaded Fuel 8.9.24	0.00	1,369.71	
004128	Invoice	08/15/2024	Unleaded Fuel 8/15/24	0.00	1,255.56	
004185	Invoice	08/19/2024	Unleaded Fuel 8/19/2024	0.00	1,372.20	
004194	Invoice	08/23/2024	Unleaded Fuel 8/23/2024	0.00	1,070.09	
004196	Invoice	08/28/2024	Unleaded Gas 8/28/24	0.00	1,646.53	
040704	Invoice	08/02/2024	Diesel Fuel 8.2.2024	0.00	798.25	
040715	Invoice	08/15/2024	Diesel Fuel 8/15/2024	0.00	983.84	
20880	BEN NIU	09/19/2024	Regular	0.00	248.00	191312
2545101	Invoice	09/11/2024	Refund	0.00	248.00	
20934	CELEBRITY SWEAT LLC	09/19/2024	Regular	0.00	3,500.00	191313
1340	Invoice	08/27/2024	Tae Bo Takeover Participation	0.00	3,500.00	
20755	CHEN SITE DESIGN STUDIO LLC	09/19/2024	Regular	0.00	2,800.00	191314
Invoice #1	Invoice	09/17/2024	Lincoln Park Improvements Project	0.00	2,800.00	
10463	CHICAGO TRIBUNE COMPANY	09/19/2024	Regular	0.00	96.00	191315
099281808000	Invoice	08/31/2024	Classified Ads for Bids - 08/06 & 08/30/20...	0.00	96.00	
16209	CHRISTOPHER B. BURKE ENG. LTD	09/19/2024	Regular	0.00	470.00	191316
194738	Invoice	09/06/2024	Egandale Road Retaining Wall Replacement	0.00	470.00	

Check Register

Packet: APPKT04312-09/19/24 - Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10502	CITY OF HIGHLAND PARK	09/19/2024	Regular	0.00	47.39	191317
090324 035454	Invoice	09/03/2024	640 Ridge Rd Storm Sewer Maint 6/1/24-8...	0.00	47.39	
19725	CLIFTON TURNER	09/19/2024	Regular	0.00	80.00	191318
091724	Invoice	09/17/2024	Payment for 1 game Umpired 9/5/24	0.00	80.00	
10537	COMMONWEALTH EDISON COMPAN	09/19/2024	Regular	0.00	52.28	191319
082924 3518652...	Invoice	08/29/2024	Pickleball Dome 8/9/24-8/23/24	0.00	52.28	
20844	CONSERV FS, INC.	09/19/2024	Regular	0.00	1,191.76	191320
65181119	Invoice	09/12/2024	Infield Mix for DCRC	0.00	1,191.76	
17719	CONSTELLATION NEWENERGY - GAS	09/19/2024	Regular	0.00	1,008.95	191325
4130613	Invoice	09/17/2024	August 2024	0.00	1,008.95	
14935	DESCHAMPS MATS SYSTEMS, INC.	09/19/2024	Regular	0.00	560.48	191322
6657	Invoice	06/12/2024	Staples for ADA Mat	0.00	560.48	
17122	DYNEGY ENERGY SERVICES	09/19/2024	Regular	0.00	36,287.81	191323
030000361345	Invoice	08/21/2024	June 2024 - July 2024	0.00	36,287.81	
20936	ENVIROCERT INTERNATIONAL, INC	09/19/2024	Regular	0.00	135.00	191324
8065	Invoice	09/04/2024	NGICP - Certification Renewal	0.00	135.00	
10889	FITNESS EQUIPMENT SERVICES, INC	09/19/2024	Regular	0.00	1,100.00	191326
24193	Invoice	08/19/2024	Service Contract Quarterly Billing	0.00	1,100.00	
10974	GEWALT HAMILTON ASSOCIATES INC	09/19/2024	Regular	0.00	3,888.85	191327
6100.001-1	Invoice	08/07/2024	PDHP Health & Wellness Hub Services 7/1...	0.00	3,888.85	
20948	HELEN SOLOMON	09/19/2024	Regular	0.00	100.00	191328
2503987	Invoice	08/07/2024	Refund Check Reissed	0.00	100.00	
11105	HIGHLAND PARK ELECTRIC	09/19/2024	Regular	0.00	2,160.00	191329
02056040225	Invoice	04/29/2024	Conduit & Wiring for New Exterior Cooler, ...	0.00	2,160.00	
11120	HIGHLAND PARK SPORTS DOME LLC	09/19/2024	Regular	0.00	50,000.00	191330
090524	Invoice	09/05/2024	Refund of Dome Deposit	0.00	50,000.00	
11125	HITCHCOCK DESIGN GROUP	09/19/2024	Regular	0.00	2,180.00	191331
33464	Invoice	08/31/2024	Park Avenue Beach Construction Phase Se...	0.00	2,180.00	
11194	ILLINOIS SHOTOKAN KARATE	09/19/2024	Regular	0.00	2,484.30	191332
842	Invoice	08/30/2024	Summer 2024 Karate Classes	0.00	2,484.30	
15152	ILLINOIS STATE TREASURER'S OFFICE	09/19/2024	Regular	0.00	933.17	191333
09122024	Invoice	09/12/2024	Unclaimed Property 07/01/20-06/30/21	0.00	933.17	
15152	ILLINOIS STATE TREASURER'S OFFICE	09/19/2024	Regular	0.00	481.58	191334
091624	Invoice	09/16/2024	Stale Payroll checks to State from 7/01/22...	0.00	481.58	
20426	IT1 SOURCE, LLC	09/19/2024	Regular	0.00	21,811.66	191335
00964389	Invoice	08/22/2024	Synology Rackstation, HAT5300, Adapters,...	0.00	21,811.66	
18561	J MILLER MARKETING INC	09/19/2024	Regular	0.00	1,614.00	191336
28939	Invoice	09/04/2024	September 2024 Online Management	0.00	1,614.00	
20947	JAMES CHAFFIN	09/19/2024	Regular	0.00	33.33	191337
2551229	Invoice	09/17/2024	Refund	0.00	33.33	
20950	JAMES MARTIN ASSOCIATES, INC	09/19/2024	Regular	0.00	4,775.00	191338
119349	Invoice	07/31/2024	Sunset Valley Golf Club 2024 01 04 Design...	0.00	4,775.00	
20940	JILL DEYO	09/19/2024	Regular	0.00	30.00	191339
2545069	Invoice	09/11/2024	Refund	0.00	30.00	

Check Register

Packet: APPKT04312-09/19/24 - Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19457	JOHN DEERE AG & TURF CORPORATI	09/19/2024	Regular	0.00	57,190.36	191321
117618430	Invoice	06/17/2024	2700 E-Cut Hybrid Triplex Mower + Add-O...	0.00	57,190.36	
19673	KH KIM TAEKWONDO	09/19/2024	Regular	0.00	2,860.00	191340
Invoice # 2015	Invoice	08/27/2024	Summer 24 Taekwondo Session, total # of ...	0.00	2,860.00	
20702	L6 TECHNOLOGY, INC.	09/19/2024	Regular	0.00	7,347.87	191341
PDH082724	Invoice	08/27/2024	Yealink T44U Wall Mount	0.00	74.91	
PDH082824	Invoice	08/28/2024	Upwork Talen - Auto Attendants w/ Ext. &...	0.00	225.00	
PDH091224	Invoice	09/12/2024	Yealink T44U Wall Mount	0.00	47.96	
PDH100124S	Invoice	09/01/2024	Monthly IT Support Service - October 2024	0.00	7,000.00	
11522	LAKE FOREST RECREATION DEPARTM	09/19/2024	Regular	0.00	2,265.00	191342
10003	Invoice	08/27/2024	Fall Rental Space in Travel Baseball	0.00	2,265.00	
11541	LANER MUCHIN, LTD	09/19/2024	Regular	0.00	5,217.00	191343
663992 Reissued	Invoice	04/01/2024	Professional Services thru 3/20/24- Audit ...	0.00	217.00	
M9060	Invoice	09/01/2024	HR Professional Services Through 09/01/2...	0.00	5,000.00	
20272	LANGTON GROUP	09/19/2024	Regular	0.00	6,712.00	191344
61020	Invoice	09/09/2024	North Route service week of 9/9/24	0.00	3,169.00	
61021	Invoice	09/09/2024	South Route Service Week 9/9/24	0.00	3,543.00	
18474	LRS , LLC	09/19/2024	Regular	0.00	994.17	191345
LR5830719	Invoice	08/25/2024	1801 Sunset Rd 9/1/24-9/30/24 & Loose Y...	0.00	99.17	
PS619841	Invoice	08/22/2024	POP @ Woodridge, West Ridge, Cunniiff, ...	0.00	895.00	
11809	MIKE FRAGIAS	09/19/2024	Regular	0.00	100.00	191346
091624	Invoice	09/16/2024	Basletball evaluations 2 hours	0.00	100.00	
20935	NATURAL PLAYGROUNDS SHOP, LLC	09/19/2024	Regular	0.00	3,099.94	191347
8877	Invoice	08/16/2024	Hand Pump with Cistern (No Palatform)	0.00	3,099.94	
20937	NO DRAMA PIANO SERVICES	09/19/2024	Regular	0.00	200.00	191357
20240622	Invoice	06/22/2024	Piano Tuning - Console Piano in Music Ro...	0.00	200.00	
20465	NORTH SHORE DRY CARPET AND UP	09/19/2024	Regular	0.00	1,350.00	191349
0008946	Invoice	08/14/2024	2024 Annual Carpet Cleaning	0.00	1,350.00	
13604	NORTH SHORE GAS	09/19/2024	Regular	0.00	2,702.73	191350
90624 06011450...	Invoice	09/06/2024	636 Ridge Rd 08/01/24-08/31/24	0.00	247.74	
90624 06011450...	Invoice	09/06/2024	3100 Trail Way(Centennial Ice) 8/1/24-8/3...	0.00	1,458.79	
90624 06024054...	Invoice	09/06/2024	1240 Fredrickson Pl(Hidden Creek) 8/1/24...	0.00	996.20	
20075	NRG BUSINESS MARKETING	09/19/2024	Regular	0.00	4,489.96	191351
HS44436535	Invoice	09/09/2024	636 Ridge Rd 8/1/24-8/31/24	0.00	116.42	
HS44436536	Invoice	09/09/2024	1240 Fredrickson Pl(Hidden Creek) 8/1/24...	0.00	2,036.17	
HS44436537	Invoice	09/09/2024	3100 Trail Way(Centennial Ice) 8/1/24-8/3...	0.00	2,337.37	
20105	PACE ANALYTICAL SERVICES, LLC	09/19/2024	Regular	0.00	250.00	191352
247215350	Invoice	08/30/2024	Jensen Fountain Testing	0.00	250.00	
11998	PARK DISTRICT RISK MGMT AGCY	09/19/2024	Regular	0.00	31,143.15	191353
0824133	Invoice	08/31/2024	August 2024 _ Liability Insurance	0.00	31,143.15	
11998	PARK DISTRICT RISK MGMT AGCY	09/19/2024	Regular	0.00	203,171.47	191354
0824133H	Invoice	08/31/2024	August 2024 Employee Health Insurance	0.00	203,171.47	
12057	PHILLIP FOLINO	09/19/2024	Regular	0.00	360.00	191355
091724	Invoice	09/17/2024	2 games Umpired 9/7 & Travel Eval 9/9 & ...	0.00	360.00	
19484	PLANSOURCE	09/19/2024	Regular	0.00	4,392.40	191356
090424	Invoice	09/04/2024	IMRF Retiree Insurance September 2024 P...	0.00	4,392.40	

Check Register

Packet: APPKT04312-09/19/24 - Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
17650	RAPHAEL HILDEBRAND	09/19/2024	Regular	0.00	168.00	191358
2542575	Invoice	09/09/2024	Refund	0.00	168.00	
20286	RIDGEVIEW ELECTRIC, INC.	09/19/2024	Regular	0.00	7,270.00	191359
37880	Invoice	08/08/2024	Electrical work provided per Proposal dat...	0.00	7,270.00	
15385	ROBERT HALF	09/19/2024	Regular	0.00	3,215.63	191360
64026674	Invoice	09/04/2024	Temp. Position for Finance Dept. - A/P	0.00	1,706.25	
64044273	Invoice	09/09/2024	Temp. Position for Finance - A/P	0.00	1,509.38	
16459	SANTO SPORT STORE	09/19/2024	Regular	0.00	4,018.80	191361
110170	Invoice	09/05/2024	Bases for Fox Field	0.00	360.00	
711065	Invoice	08/26/2024	Flag Football - LSU Shirts x 9 Badger 5200 ...	0.00	110.25	
711078	Invoice	08/29/2024	Tackle Football Shirts - Founders Youth & ...	0.00	2,189.00	
711096	Invoice	08/26/2024	Footballs 2024 -Wilson Leather & Composi...	0.00	516.00	
711102	Invoice	09/03/2024	Women's Flag Football - Badger Youth / W...	0.00	441.25	
711139	Invoice	09/03/2024	Flag Football - Add ons, Badger 5200 Youth..	0.00	257.00	
711153	Invoice	09/09/2024	Adult Jerseys/Pirates/Braves	0.00	45.50	
711154	Invoice	09/09/2024	Youth Baseball Jerseys-Marlins	0.00	39.50	
711193	Invoice	09/09/2024	Youth Baseball Pants & Belts	0.00	60.30	
12348	SERVICE BUILDING MAINTENANCE, I	09/19/2024	Regular	0.00	1,500.00	191362
75851	Invoice	08/13/2024	Wash all Exterior Glas, Outside Only Rcrtio...	0.00	1,500.00	
12408	SPECIALTIES DIRECT DIV	09/19/2024	Regular	0.00	1,995.00	191363
2423604-IN	Invoice	09/17/2024	Deer Creek Courts Partitions	0.00	1,995.00	
19358	SPORTS FACILITIES ADVISORY, LLC	09/19/2024	Regular	0.00	9,750.00	191364
PS-INV107142	Invoice	07/08/2024	Draft Presentation Deck, Executive Summa...	0.00	9,750.00	
20945	SWIRLTRUCK LLC	09/19/2024	Regular	0.00	750.00	191365
156	Invoice	08/27/2024	Grand Opening for Fink Baseball Field 09/...	0.00	750.00	
13374	TAM TENNIS AND FITNESS COMPLEX	09/19/2024	Regular	0.00	130.00	191348
09052024	Invoice	09/05/2024	Greater Suburban League Fee X 2	0.00	130.00	
18499	TARYN STEIN	09/19/2024	Regular	0.00	240.74	191366
1647356 Reissue	Invoice	08/08/2022	Refund Check Reissed	0.00	240.74	
12569	THE LAKOTA GROUP, INC.	09/19/2024	Regular	0.00	6,285.00	191367
24004.01-02	Invoice	09/13/2024	8/1/24 - 8/16/24 Professional Fees Prop, A...	0.00	6,285.00	
12591	THELEN MATERIALS, LLC	09/19/2024	Regular	0.00	6,770.75	191368
438830	Invoice	08/17/2024	Turf Materials	0.00	910.18	
439420	Invoice	08/31/2024	Turf Materials	0.00	2,348.01	
439691	Invoice	09/07/2024	Turf Materials	0.00	3,512.56	
20764	TOTAL RENOVATIONS INC	09/19/2024	Regular	0.00	42,600.53	191369
1199	Invoice	09/16/2024	2024 Old Elm & Port Clinton Playground R...	0.00	42,600.53	
14829	TRANE U.S. INC	09/19/2024	Regular	0.00	7,151.00	191370
314787780	Invoice	08/22/2024	Replace Pump SealKit, Sleeve and Coupling	0.00	7,151.00	
19053	TROY HOFFMANN	09/19/2024	Regular	0.00	50.00	191371
091224 LUNCH R...	Invoice	09/12/2024	Lunch for Football Officials & ATC for Hom...	0.00	50.00	
20949	TYNCHTYK AMATOV	09/19/2024	Regular	0.00	105.00	191372
2552488	Invoice	09/18/2024	Refund	0.00	105.00	
12732	W.B. OLSON, INC.	09/19/2024	Regular	0.00	6,500.00	191373
744-04	Invoice	06/30/2024	New Community Center at West Ridge Par...	0.00	3,250.00	
744-05	Invoice	08/31/2024	New Community Center at West Ridge Par...	0.00	3,250.00	

Check Register

Packet: APPKT04312-09/19/24 - Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
20063	WILLIE ROUNSAVILLE	09/19/2024	Regular	0.00	80.00	191374
090524	Invoice	09/05/2024	Payment for 1 game Umpire on 9/5/24	0.00	80.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	106	73	0.00	740,054.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	106	73	0.00	740,054.77

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	740,054.77
			<hr/> 740,054.77



Park District of Highland Park, IL

Check Register

Packet: APPKT04270 - 09/03/2024 Wallesca Reyes Emergency
Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 20931	WALLESCA REYES	09/04/2024	Regular	0.00	1,950.00	191225

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,950.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,950.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	1,950.00
			<hr/> 1,950.00



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 18411	STUDIO E 16, LLC	09/05/2024	Regular	0.00	875.00	191229

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	875.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	875.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	875.00
			<hr/> 875.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04252 - Bank Draft 08/26/24 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	08/26/2024	Bank Draft	0.00	285.00	DFT0005021
082624 ICMA	Invoice	08/26/2024	Pay Period 8/26/24 ICMA Roth Plane # 70...	0.00	285.00	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	285.00
			<hr/> 285.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	08/26/2024	Bank Draft	0.00	3,835.62	DFT0005019

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	3,835.62
EFT's	0	0	0.00	0.00
	1	1	0.00	3,835.62

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	3,835.62
			<hr/> 3,835.62



Park District of Highland Park, IL

Check Register

Packet: APPKT04265 - 08/29/2024 Bank Draft Illinois Dept of Revenue Aug

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 11188	ILLINOIS DEPT OF REVENUE	08/29/2024	Bank Draft	0.00	302.00	DFT0005027

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	302.00
EFT's	0	0	0.00	0.00
	1	1	0.00	302.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	302.00
			<hr/> 302.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04262 - 8/29/24 Bank Draft HealthQuity, Inc

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	08/29/2024	Bank Draft	0.00	728.13	DFT0005024

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	728.13
EFT's	0	0	0.00	0.00
	1	1	0.00	728.13

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	728.13
			<hr/> 728.13



By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	08/29/2024	Bank Draft	0.00	115.50	DFT0005026

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	115.50
EFT's	0	0	0.00	0.00
	1	1	0.00	115.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	115.50
			<hr/> 115.50



Park District of Highland Park, IL

Check Register

Packet: APPKT04284 - Bank Draft 090524 Healthequity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	09/05/2024	Bank Draft	0.00	2,217.45	DFT0005040
INV5944352	Invoice	09/05/2024	DCFSA HCFSA PMB / VISA PAYMENTS	0.00	2,217.45	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	2,217.45
EFT's	0	0	0.00	0.00
	1	1	0.00	2,217.45

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	2,217.45
			<hr/> 2,217.45



Park District of Highland Park, IL

Check Register

Packet: APPKT04285 - Bank Draft 091124 ICMA Roth IRA

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	09/11/2024	Bank Draft	0.00	285.00	DFT0005041
090624 ICMA RO...	Invoice	09/11/2024	Pay Period 09/06/2024 ICMA Roth Plan #7...	0.00	285.00	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	285.00
EFT's	0	0	0.00	0.00
	1	1	0.00	285.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	285.00
			<hr/> 285.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04287 - Bank Draft 091124 Michael Fragias
Ck#191292

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11809	MIKE FRAGIAS	09/11/2024	Bank Draft	0.00	240.00	DFT0005043
091124	Invoice	09/11/2024	4 Games TCYFL Football Ref 9/8/24	0.00	240.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	240.00
EFT's	0	0	0.00	0.00
	1	1	0.00	240.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	240.00
			<hr/> 240.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04294 - Bank Draft 09/12/2024 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	09/13/2024	Bank Draft	0.00	429.12	DFT0005049
083124 AFLAC	Invoice	09/12/2024	AFLAC Deduction Period Ending 8/31/2024	0.00	429.12	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	429.12
EFT's	0	0	0.00	0.00
	1	1	0.00	429.12

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	429.12
			<hr/> 429.12



Park District of Highland Park, IL

Check Register

Packet: APPKT04289 - Bank Draft 091224 Charles Wood
Ck#191294

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20942	CHARLES WOOD	09/12/2024	Bank Draft	0.00	240.00	DFT0005045
091224	Invoice	09/12/2024	TCYFL Football Ref 9/8/24 4 Games	0.00	240.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	240.00
EFT's	0	0	0.00	0.00
	1	1	0.00	240.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	240.00
			<hr/> 240.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04290 - Bank Draft 091224 Desiree Garcia
Ck#191291

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20943	DESIREE GARCIA-NAVA	09/12/2024	Bank Draft	0.00	260.00	DFT0005046
091224	Invoice	09/12/2024	Football ATC 9/8/24 4 Games	0.00	260.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	260.00
EFT's	0	0	0.00	0.00
	1	1	0.00	260.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	260.00
			<hr/> 260.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04288 - Bank Draft 091324 Arthur Crowley
Ck#191293

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20941	ARTHUR F. CROWLEY	09/13/2024	Bank Draft	0.00	240.00	DFT0005044
091324	Invoice	09/13/2024	4 Games TCYFL Footbal Ref 9/8/24	0.00	240.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	240.00
EFT's	0	0	0.00	0.00
	1	1	0.00	240.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	240.00
			<hr/> 240.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04291 - Bank Draft 09/13/24 Quadient

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18904	QUADIENT FINANCE USA, INC	09/13/2024	Bank Draft	0.00	604.37	DFT0005047
091324	Invoice	09/13/2024	Postage & Equipment Rental	0.00	604.37	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	604.37
EFT's	0	0	0.00	0.00
	1	1	0.00	604.37

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	604.37
			<hr/> 604.37



Park District of Highland Park, IL

Check Register

Packet: APPKT04296 - Bank Draft 09/16/2024 HealthEquity
INV6961687

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	09/16/2024	Bank Draft	0.00	113.69	DFT0005051
INV6961687	Invoice	09/16/2024	Visa Card Payments - HCFSA 2024	0.00	113.69	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	113.69
EFT's	0	0	0.00	0.00
	1	1	0.00	113.69

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	113.69
			<hr/> 113.69



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	08/07/2024	Bank Draft	0.00	329,326.33	DFT0005020
80724	Invoice	08/07/2024	P-Card with PA	0.00	329,326.33	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	329,326.33
EFT's	0	0	0.00	0.00
	1	1	0.00	329,326.33

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	8/2024	329,326.33
			<hr/> 329,326.33



Park District of Highland Park, IL

Check Register

Packet: APPKT04269 - 08/29/2024 Ron Shapiro Reversal Voided
Stale Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 20468	RON SHAPIRO	09/04/2024	Regular	0.00	142.00	191224

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	142.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	142.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	9/2024	142.00
			<hr/>
			142.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
11175	ILLINOIS EPA				-250.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	191221	08/27/2024	08/28/2024	08/28/2024	-250.00
Payable Number:		Description	Payable Date	Due Date	Payable Amount
ILR10ZE06-R		General Permit to Discharge Stom Water ILR10ZE06	08/27/2024	08/27/2024	250.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-250.00	0.00	-250.00
Report Total:	-250.00	0.00	-250.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20468	RON SHAPIRO				-142.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	189780	09/21/2023	08/29/2024	08/29/2024	-142.00
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
2076674	Refund	09/12/2023	09/21/2023	142.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-142.00	0.00	-142.00
Report Total:	-142.00	0.00	-142.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20617	MINGA GONZALEZ				-148.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	190318	02/08/2024	08/30/2024	08/30/2024	-148.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
2237367	Refund	02/05/2024	02/08/2024		148.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-148.00	0.00	-148.00
Report Total:	-148.00	0.00	-148.00



Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20827	JAIME GOODMAN				-127.00
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	191227	09/04/2024	09/05/2024		-127.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
2527394	Refund- Girls Feeder Flag Football League	08/28/2024	09/04/2024		127.00

Vendor Number	Vendor Name				Total Vendor Amount
20928	STEVE NAGLE				-60.00
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	191228	09/04/2024	09/05/2024		-60.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
2526106	Refund_ Pass Visit for All-Inclusive Day Pass	08/27/2024	09/04/2024		60.00

Vendor Number	Vendor Name				Total Vendor Amount
20930	CHRIS RUSH				-101.00
Payment Type	Payment Number	Original Payment Date	Reversal Date		Payment Amount
Check	191226	09/04/2024	09/05/2024		-101.00
Payable Number:	Description	Payable Date	Due Date		Payable Amount
2530134	Refund- Receipt # 2530134 Volleyball Skills Clinic	08/30/2024	09/04/2024		101.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-288.00	-288.00
Report Total:	0.00	-288.00	-288.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
11541	LANER MUCHIN, LTD				-217.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	190568	04/18/2024	09/17/2024	09/17/2024	-217.00
Payable Number:		Description	Payable Date	Due Date	Payable Amount
663992		Professional Services thru 3/20/24-Audit Letter	04/01/2024	04/18/2024	217.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-217.00	0.00	-217.00
Report Total:	-217.00	0.00	-217.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
18499	TARYN STEIN				-240.74
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	189858	10/12/2023	09/18/2024	09/18/2024	-240.74
Payable Number:		Payable Date	Due Date		Payable Amount
1647356	Refund	08/08/2022	08/09/2022		240.74

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-240.74	0.00	-240.74
Report Total:	-240.74	0.00	-240.74



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20890	DIANA SOLOMON				-100.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	191139	08/16/2024	09/18/2024	09/18/2024	-100.00
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
2503987	Refund	08/07/2024	08/15/2024	100.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-100.00	0.00	-100.00
Report Total:	-100.00	0.00	-100.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20806	WALLESCA REYES				-1,950.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	190876	06/20/2024	09/03/2024	09/03/2024	-1,950.00
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
061124	8/31/24 Park Pop Up Band	06/11/2024	06/20/2024	1,950.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-1,950.00	0.00	-1,950.00
Report Total:	-1,950.00	0.00	-1,950.00



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2024

DISTRICT WIDE

Type	Month		Year To Date			Prior Year		
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)	Annual Budget	Month	YTD
Revenue								
100 - PROGRAMS	626,031.26	557,252.52	3,334,369.91	2,702,432.76	631,937.15	3,634,651.56	606,191.64	2,775,540.69
110 - CAMPS	102,575.80	83,680.79	1,869,345.15	1,916,106.27	-46,761.12	1,929,008.00	70,124.65	1,702,985.52
120 - LESSONS	29,549.98	26,223.35	381,154.84	371,244.45	9,910.39	551,806.50	43,492.50	368,607.64
130 - SPECIAL EVENTS	-60.00	0.00	73,083.19	88,414.00	-15,330.81	125,558.00	0.00	54,554.59
410 - TAX	581,951.64	330,952.62	8,798,287.07	8,427,900.77	370,386.30	15,186,446.53	133,016.84	8,072,644.17
420 - FEES & CHARGES	541,580.81	430,331.79	2,761,125.09	2,189,072.60	572,052.49	2,739,057.00	474,579.58	2,398,085.81
440 - MEMBERSHIPS	180,153.96	155,385.65	1,110,941.33	964,125.23	146,816.10	1,363,871.13	153,265.78	890,353.94
450 - RENTALS	196,801.78	162,957.94	1,152,827.70	1,076,209.08	76,618.62	1,559,664.41	155,434.37	967,989.85
460 - MERCHANDISING	41,559.15	18,344.75	133,075.76	105,627.04	27,448.72	134,648.00	21,093.24	130,946.70
470 - INTEREST INCOME	100,269.14	22,079.50	749,004.20	176,636.00	572,368.20	265,000.00	101,616.23	730,427.23
480 - MISCELLANEOUS INCOME	22,411.64	211,776.34	924,125.42	820,101.98	104,023.44	1,041,933.00	52,832.98	205,464.60
510 - OTHER INCOME	0.00	0.00	729,600.78	17,958.27	711,642.51	55,916.55	500.00	28,683.50
520 - BOND/DEBT PROCEEDS	0.00	0.00	6,445,000.00	5,500,000.00	945,000.00	5,500,000.00	0.00	0.00
Total Revenue:	2,422,825.16	1,998,985.25	28,461,940.44	24,355,828.45	4,106,111.99	34,087,560.68	1,812,147.81	18,326,284.24
Expense								
100 - PROGRAMS	98,496.91	100,562.81	1,293,150.94	1,264,422.79	-28,728.15	1,883,735.25	100,290.95	1,086,867.02
110 - CAMPS	309,733.25	220,278.69	922,759.60	956,628.50	33,868.90	992,596.09	261,873.11	739,346.73
120 - LESSONS	19,832.53	15,614.58	183,373.67	177,715.12	-5,658.55	265,147.64	19,863.39	181,480.51
130 - SPECIAL EVENTS	3,798.89	12,570.89	118,351.92	138,226.93	19,875.01	169,710.57	3,113.36	82,392.47
440 - MEMBERSHIPS	9,918.12	11,398.56	87,786.38	107,944.11	20,157.73	162,871.38	8,499.75	73,829.58
460 - MERCHANDISING	0.00	0.00	886.50	0.00	-886.50	0.00	0.00	0.00
610 - SALARIES & WAGES	856,246.94	887,400.02	6,294,258.14	6,796,918.59	502,660.45	10,322,857.75	778,668.91	5,613,557.63
620 - CONTRACTUAL SERVICES	362,184.60	450,211.44	2,969,732.47	3,365,497.96	395,765.49	4,845,828.35	306,529.42	1,768,184.64
630 - INSURANCE	207,297.02	207,476.44	1,402,583.51	1,414,071.14	11,487.63	2,456,942.96	199,125.40	1,298,788.36
640 - MATERIALS & SUPPLIES	68,585.18	61,855.92	418,643.84	484,011.34	65,367.50	684,435.02	91,112.47	421,554.54
650 - MAINTENANCE & LANDSCAPING CONTRACTS	54,812.14	45,767.04	391,445.66	415,351.87	23,906.21	559,943.10	56,191.23	338,078.62
660 - UTILITIES	106,176.58	86,686.34	560,108.91	697,302.27	137,193.36	1,108,258.92	162,113.46	589,365.94
670 - PENSION CONTRIBUTIONS	70,319.88	69,630.63	516,164.63	553,867.90	37,703.27	862,449.27	63,567.74	461,635.01
680 - COST OF GOODS SOLD	7,856.58	5,593.05	87,554.30	57,636.90	-29,917.40	65,620.00	15,286.63	72,492.49
710 - DEBT RETIREMENT	-475.00	0.00	493,525.00	494,050.00	525.00	3,362,600.00	0.00	541,300.00
720 - CAPITAL OUTLAY	455,969.69	998,911.26	2,696,643.20	5,911,084.08	3,214,440.88	10,120,021.00	1,069,966.47	5,746,712.33
Total Expense:	2,630,753.31	3,173,957.67	18,436,968.67	22,834,729.50	4,397,760.83	37,863,017.30	3,136,202.29	19,015,585.87
Report Total:	-207,928.15	-1,174,972.42	10,024,971.77	1,521,098.95	8,503,872.82	-3,775,456.62	-1,324,054.48	-689,301.63

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	-273,202.31	-402,689.40	121,981.41	-475,616.90	597,598.31	-180,258.67	-408,927.05	292,548.95
25 - SPECIAL RECREATION	28,896.41	22,021.01	354,156.74	321,035.99	33,120.75	524,625.45	7,569.51	309,218.36
29 - RECREATION	456,828.94	181,668.93	4,982,288.63	2,312,340.66	2,669,947.97	2,966,338.60	137,544.57	3,997,552.23
60 - DEBT SERVICE	63,073.37	13,481.64	445,114.36	371,438.00	73,676.36	-1,698,200.00	13,600.36	331,446.39
70 - CAPITAL PROJECTS	-483,524.56	-989,454.60	4,121,430.63	-1,008,098.80	5,129,529.43	-5,387,962.00	-1,073,841.87	-5,620,067.56
Report Total:	-207,928.15	-1,174,972.42	10,024,971.77	1,521,098.95	8,503,872.82	-3,775,456.62	-1,324,054.48	-689,301.63

General corporate - Interest income continues to be high and exceeds annual budget by \$87,000. This is a permanent difference. Miscellaneous income is exceeding budget due to sponsorships and tickets issued and paid at the beach. Contractual services is under budget largely due to timing differences within, education and training, safety services, contingency, turf maintenance and ecological restoration. Maintenance and landscaping contracts are under budget due to Parks timing differences. Utility bills are under budget due to bills coming in more slowly than anticipated. This is a timing difference.

Special recreation/Debt service - Trending as expected.

Recreation - Program revenue exceeded budget, due to tennis, by \$184,000 which is a permanent difference due to greater than expected winter and spring programming. Childhood enrichment exceeded budget by \$102,000 and is a permanent difference. Dance exceeded budget by \$62,000 and is due to more enrollments than budgeted for. Youth Enrichment exceeded budget by \$11,000 and is a permanent difference. Athletics has a \$38,000 surplus, which is permanent, due largely to unbudgeted tackle football. Personal training is exceeding budget by \$40,000 with continued increased enrollment at the Rec Center. Finally, skating school and gymnastics came in at a \$104,000 surplus, due to increased participation. Greens fees, permanent tee times, outing fees and loyalty club fees exceeded budget by \$412,000 due to the golf course being open earlier in the season than expected and excellent weather. This is a permanent difference. Congruently, range buckets and daily fees are also over budget by \$37,000. Daily fees and track passes at the Rec Center also exceeded budget by \$12,000 at 8/31. Finally, the water park has had warmer weather and larger camp groups leading to \$31,000 in surplus daily fees and camp open swim. Memberships came in over budget due to tennis at \$26,000, HPAC at \$28,000, and Rec Center making up the rest. This is a permanent difference. Merchandising is over budget largely due to ball sales at the golf course with all the extra foot traffic this year. Interest income continues to be high and exceeded the annual budget by \$391,000. This is a permanent difference. Misc income is over budget largely due to SMILE donations of \$19,000 that were unbudgeted. This is a permanent difference. Sponsorship at athletics is \$8,000 over budget and special events is \$10,000 over budget. DCRC is \$12,000 over budget and is a permanent difference. Special Events expenses are under budget for Independence Day independent contractor expenses as PDHP staff were utilized instead of the contractor. The same thing happened with the winter program. Memberships are under budget due to group exercise wages being under budget. This is a permanent difference. Materials and supplies is under budget and it is largely due to chemicals at the pool by \$10,000, and hardware and other items at the golf course (\$20,000), and is a timing difference. Utility bills are under budget due to bills coming in more slowly than anticipated. This is a timing difference. Capital Outlay is under budget due to capital outlay placeholders not being used. This is a timing difference.

Capital projects - Interest income is over budget due to interest rates being greater than anticipated and having higher levels in the capital fund than budgeted for. This is a permanent difference. Other income is unbudgeted premium on debt issued in late spring. Bond/debt proceeds came in greater than budgeted on debt issued in late spring. Contractual Services are less than budget due to some projects moving more slowly than anticipated. This is a timing difference. Capital Outlay is being spent more slowly than budgeted, but is expected to rebound. This is a timing difference.



Park District of Highland Park, IL

01 - GENERAL FUND

Income Statement

Current Period Ending 08/31/2024

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	250,775.03	153,169.31	3,832,101.40	3,713,529.23	118,572.17	6,538,573.05	63,556.43	3,614,325.10
420 - FEES & CHARGES	5,619.21	5,616.76	33,223.92	27,231.72	5,992.20	41,200.00	6,162.97	29,824.96
450 - RENTALS	0.00	0.00	11,411.78	11,800.00	-388.22	11,800.00	-207.86	7,162.74
460 - MERCHANDISING	142.48	29.33	195.25	168.61	26.64	264.00	151.36	151.36
470 - INTEREST INCOME	17,617.47	5,414.50	151,961.67	43,316.00	108,645.67	65,000.00	14,354.10	157,726.39
480 - MISCELLANEOUS INCOME	10,586.27	8,282.20	70,031.97	58,698.85	11,333.12	69,001.00	10,037.18	58,158.53
Total Revenue:	284,740.46	172,512.10	4,098,925.99	3,854,744.41	244,181.58	6,725,838.05	94,054.18	3,867,349.08
Expense								
610 - SALARIES & WAGES	249,389.81	273,840.15	2,063,982.71	2,264,582.42	200,599.71	3,528,817.49	240,686.61	1,885,590.84
620 - CONTRACTUAL SERVICES	155,550.54	141,843.88	772,931.18	868,440.31	95,509.13	1,375,396.09	111,383.98	596,117.02
630 - INSURANCE	96,490.38	94,023.86	668,789.90	646,353.52	-22,436.38	1,116,338.62	105,830.51	659,415.00
640 - MATERIALS & SUPPLIES	25,635.35	23,949.72	159,677.40	167,576.84	7,899.44	288,986.82	9,436.92	149,658.26
650 - MAINTENANCE & LANDSCAPING CONTRACTS	-455.60	10,885.90	55,875.26	98,086.63	42,211.37	138,893.10	3,555.77	57,947.10
660 - UTILITIES	10,176.23	7,852.37	83,032.08	97,545.45	14,513.37	161,487.34	12,009.67	67,542.89
670 - PENSION CONTRIBUTIONS	21,156.06	22,805.62	172,656.05	187,776.14	15,120.09	296,177.26	20,077.77	158,529.02
Total Expense:	557,942.77	575,201.50	3,976,944.58	4,330,361.31	353,416.73	6,906,096.72	502,981.23	3,574,800.13
Report Total:	-273,202.31	-402,689.40	121,981.41	-475,616.90	597,598.31	-180,258.67	-408,927.05	292,548.95

Interest income continues to be high and exceeds annual budget by \$87,000. This is a permanent difference.

Miscellaneous income is exceeding budget due to sponsorships and tickets issued and paid at the beach.

Contractual services is under budget largely due to timing differences within, education and training, safety services, contingency, turf maintenance and ecological restoration.

Maintenance and landscaping contracts are under budget due to Parks timing differences.

Utility bills are under budget due to bills coming in more slowly that anticipated. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2024

25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	38,756.41	22,521.01	581,328.87	534,232.67	47,096.20	950,253.81	7,929.51	509,079.66
Total Revenue:	38,756.41	22,521.01	581,328.87	534,232.67	47,096.20	950,253.81	7,929.51	509,079.66
Expense								
620 - CONTRACTUAL SERVICES	0.00	500.00	210,050.84	213,196.68	3,145.84	425,628.36	360.00	199,861.30
720 - CAPITAL OUTLAY	9,860.00	0.00	17,121.29	0.00	-17,121.29	0.00	0.00	0.00
Total Expense:	9,860.00	500.00	227,172.13	213,196.68	-13,975.45	425,628.36	360.00	199,861.30
Report Total:	28,896.41	22,021.01	354,156.74	321,035.99	33,120.75	524,625.45	7,569.51	309,218.36

Capital Outlay is over budget as a few pieces of unbudgeted ADA equipment have been purchased during the year.



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2024

29 - RECREATION FUND

Type	Month		Year To Date			Prior Year		
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)	Annual Budget	Month	YTD
Revenue								
100 - PROGRAMS	626,031.26	557,252.52	3,334,369.91	2,702,432.76	631,937.15	3,634,651.56	606,191.64	2,775,540.69
110 - CAMPS	102,575.80	83,680.79	1,869,345.15	1,916,106.27	-46,761.12	1,929,008.00	70,124.65	1,702,985.52
120 - LESSONS	29,549.98	26,223.35	381,154.84	371,244.45	9,910.39	551,806.50	43,492.50	368,607.64
130 - SPECIAL EVENTS	-60.00	0.00	73,083.19	88,414.00	-15,330.81	125,558.00	0.00	54,554.59
410 - TAX	229,821.83	141,780.66	3,446,217.44	3,314,650.87	131,566.57	6,033,219.67	47,930.54	3,076,493.02
420 - FEES & CHARGES	535,961.60	424,715.03	2,727,901.17	2,161,840.88	566,060.29	2,697,857.00	468,416.61	2,368,260.85
440 - MEMBERSHIPS	180,153.96	155,385.65	1,110,941.33	964,125.23	146,816.10	1,363,871.13	153,265.78	890,353.94
450 - RENTALS	196,801.78	162,957.94	1,141,415.92	1,064,409.08	77,006.84	1,547,864.41	155,642.23	960,827.11
460 - MERCHANDISING	41,416.67	18,315.42	132,880.51	105,458.43	27,422.08	134,384.00	20,941.88	130,795.34
470 - INTEREST INCOME	64,023.03	12,500.00	541,282.39	100,000.00	441,282.39	150,000.00	68,383.22	344,409.45
480 - MISCELLANEOUS INCOME	11,825.37	3,494.14	137,553.15	61,403.13	76,150.02	68,405.00	10,295.80	98,911.71
510 - OTHER INCOME	0.00	0.00	18,024.28	17,958.27	66.01	55,916.55	0.00	23,183.50
Total Revenue:	2,018,101.28	1,586,305.50	14,914,169.28	12,868,043.37	2,046,125.91	18,292,541.82	1,644,684.85	12,794,923.36
Expense								
100 - PROGRAMS	98,496.91	100,562.81	1,293,150.94	1,264,422.79	-28,728.15	1,883,735.25	100,290.95	1,086,867.02
110 - CAMPS	309,733.25	220,278.69	922,759.60	956,628.50	33,868.90	992,596.09	261,873.11	739,346.73
120 - LESSONS	19,832.53	15,614.58	183,373.67	177,715.12	-5,658.55	265,147.64	19,863.39	181,480.51
130 - SPECIAL EVENTS	3,798.89	12,570.89	118,351.92	138,226.93	19,875.01	169,710.57	3,113.36	82,392.47
440 - MEMBERSHIPS	9,918.12	11,398.56	87,786.38	107,944.11	20,157.73	162,871.38	8,499.75	73,829.58
460 - MERCHANDISING	0.00	0.00	886.50	0.00	-886.50	0.00	0.00	0.00
610 - SALARIES & WAGES	606,857.13	613,559.87	4,230,275.43	4,532,336.17	302,060.74	6,794,040.26	537,982.30	3,727,966.79
620 - CONTRACTUAL SERVICES	124,411.26	112,867.56	808,217.32	891,592.97	83,375.65	1,258,535.90	127,727.91	739,676.93
630 - INSURANCE	110,806.64	113,452.58	733,793.61	767,717.62	33,924.01	1,340,604.34	93,294.89	639,373.36
640 - MATERIALS & SUPPLIES	42,949.83	37,906.20	258,966.44	316,434.50	57,468.06	395,448.20	81,675.55	271,896.28
650 - MAINTENANCE & LANDSCAPING CONTRACTS	55,267.74	34,881.14	335,570.40	317,265.24	-18,305.16	421,050.00	52,635.46	280,131.52
660 - UTILITIES	96,000.35	78,833.97	477,076.83	599,756.82	122,679.99	946,771.58	150,103.79	521,823.05
670 - PENSION CONTRIBUTIONS	49,163.82	46,825.01	343,508.58	366,091.76	22,583.18	566,272.01	43,489.97	303,105.99
680 - COST OF GOODS SOLD	7,856.58	5,593.05	87,554.30	57,636.90	-29,917.40	65,620.00	15,286.63	72,492.49
720 - CAPITAL OUTLAY	26,179.29	291.66	50,608.73	61,933.28	11,324.55	63,800.00	11,303.22	76,988.41
Total Expense:	1,561,272.34	1,404,636.57	9,931,880.65	10,555,702.71	623,822.06	15,326,203.22	1,507,140.28	8,797,371.13
Report Total:	456,828.94	181,668.93	4,982,288.63	2,312,340.66	2,669,947.97	2,966,338.60	137,544.57	3,997,552.23

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	456,828.94	181,668.93	4,982,288.63	2,312,340.66	2,669,947.97	2,966,338.60	137,544.57	3,997,552.23
Report Total:	456,828.94	181,668.93	4,982,288.63	2,312,340.66	2,669,947.97	2,966,338.60	137,544.57	3,997,552.23

Program revenue exceeded budget, due to tennis, by \$184,000 which is a permanent difference due to greater than expected winter and spring programming. Childhood enrichment exceeded budget by \$102,000 and is a permanent difference. Dance exceeded budget by \$62,000 and is due to more enrollments than budgeted for. Youth Enrichment exceeded budget by \$11,000 and is a permanent difference. Athletics has a \$38,000 surplus, which is permanent, due largely to unbudgeted tackle football. Personal training is exceeding budget by \$40,000 with continued increased enrollment at the Rec Center. Finally, skating school and gymnastics came in at a \$104,000 surplus, due to increased participation.

Special events came in under budget, largely due to 4th Fest wristband sales being sold at a \$10 vs. \$20 price point.

Greens fees, permanent tee times, outing fees and loyalty club fees exceeded budget by \$412,000 due to the golf course being open earlier in the season than expected and excellent weather. This is a permanent difference. Congruently, range buckets and daily fees are also over budget by \$37,000. Daily fees and track passes at the Rec Center also exceeded budget by \$12,000 at 8/31. Finally, the water park has had warmer weather and larger camp groups leading to \$31,000 in surplus daily fees and camp open swim.

Memberships came in over budget due to tennis at \$26,000, HPAC at \$28,000, and Rec Center making up the rest. This is a permanent difference.

Merchandising is over budget largely due to ball sales at the golf course with all the extra foot traffic this year.

Interest income continues to be high and exceeded the annual budget by \$391,000. This is a permanent difference.

Misc income is over budget largely due to SMILE donations of \$19,000 that were unbudgeted. This is a permanent difference. Sponsorship at athletics is \$8,000 over budget and special events is \$10,000 over budget. DCRC is \$12,000 over budget and is a permanent difference.

Special Events expenses are under budget for Independence Day independent contractor expenses as PDHP staff were utilized instead of the contractor. The same thing happened with the winter program.

Memberships are under budget due to group exercise wages being under budget. This is a permanent difference.

Materials and supplies is under budget and it is largely due to chemicals at the pool by \$10,000, and hardware and other items at the golf course (\$20,000), and is a timing difference.

Utility bills are under budget due to bills coming in more slowly that anticipated. This is a timing difference.

Cost of Goods Sold is over budget due to balls and accessories purchases at SVGC due to high traffic this year.

Capital Outlay is under budget due to capital outlay placeholders not being used. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 08/31/2024

60 - DEBT SERVICE

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	62,598.37	13,481.64	938,639.36	865,488.00	73,151.36	1,664,400.00	13,600.36	872,746.39
Total Revenue:	62,598.37	13,481.64	938,639.36	865,488.00	73,151.36	1,664,400.00	13,600.36	872,746.39
Expense								
710 - DEBT RETIREMENT	-475.00	0.00	493,525.00	494,050.00	525.00	3,362,600.00	0.00	541,300.00
Total Expense:	-475.00	0.00	493,525.00	494,050.00	525.00	3,362,600.00	0.00	541,300.00
Report Total:	63,073.37	13,481.64	445,114.36	371,438.00	73,676.36	-1,698,200.00	13,600.36	331,446.39

This fund is trending as anticipated.



Park District of Highland Park, IL

70 - CAPITAL FUND

Income Statement

Current Period Ending 08/31/2024

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
470 - INTEREST INCOME	18,628.64	4,165.00	55,760.14	33,320.00	22,440.14	50,000.00	18,878.91	228,291.39
480 - MISCELLANEOUS INCOME	0.00	200,000.00	716,540.30	700,000.00	16,540.30	904,527.00	32,500.00	48,394.36
510 - OTHER INCOME	0.00	0.00	711,576.50	0.00	711,576.50	0.00	500.00	5,500.00
520 - BOND/DEBT PROCEEDS	0.00	0.00	6,445,000.00	5,500,000.00	945,000.00	5,500,000.00	0.00	0.00
Total Revenue:	18,628.64	204,165.00	7,928,876.94	6,233,320.00	1,695,556.94	6,454,527.00	51,878.91	282,185.75
Expense								
620 - CONTRACTUAL SERVICES	82,222.80	195,000.00	1,178,533.13	1,392,268.00	213,734.87	1,786,268.00	67,057.53	232,529.39
720 - CAPITAL OUTLAY	419,930.40	998,619.60	2,628,913.18	5,849,150.80	3,220,237.62	10,056,221.00	1,058,663.25	5,669,723.92
Total Expense:	502,153.20	1,193,619.60	3,807,446.31	7,241,418.80	3,433,972.49	11,842,489.00	1,125,720.78	5,902,253.31
Report Total:	-483,524.56	-989,454.60	4,121,430.63	-1,008,098.80	5,129,529.43	-5,387,962.00	-1,073,841.87	-5,620,067.56

Interest income is over budget due to interest rates being greater than anticipated and having higher levels in the capital fund than budgeted for. This is a permanent difference.

Other income is unbudgeted premium on debt issued in late spring.

Bond/debt proceeds came in greater than budgeted on debt issued in late spring.

Contractual Services are less than budget due to some projects moving more slowly than anticipated. This is a timing difference.

Capital Outlay is being spent more slowly than budgeted, but is expected to rebound. This is a timing difference.



RECREATION BY CENTER

Park District of Highland Park, IL

Account Type	2023 Total Budget	2023 YTD Activity	2024 Total Budget	2024 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	\$ 5,732,520.17	\$ 3,484,570.43	\$ 6,249,619.67	4,070,634.02
Expense	\$ 5,547,576.13	\$ 1,737,407.53	\$ 7,501,952.75	2,180,265.26
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	\$ 184,944.04	\$ 1,747,162.90	\$ (1,252,333.08)	1,890,368.76
Net Revenue:	3.23%	50.14%	-20.04%	46.44%
Center: 24 - WEST RIDGE CENTER				
Revenue	\$ 625,799.00	\$ 602,605.97	\$ 801,668.00	732,984.73
Expense	\$ 837,846.96	\$ 568,558.11	\$ 1,022,929.28	646,896.56
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	\$ (212,047.96)	\$ 34,047.86	\$ (221,261.28)	86,088.17
Net Revenue:	-33.88%	5.65%	-27.60%	11.74%
Center: 26 - ATHLETICS				
Revenue	\$ 1,048,253.99	\$ 1,014,518.44	\$ 1,130,926.00	1,106,501.53
Expense	\$ 1,019,270.68	\$ 709,648.20	\$ 1,101,606.60	813,220.70
Center: 26 - ATHLETICS Surplus (Deficit):	\$ 28,983.31	\$ 304,870.24	\$ 29,319.40	293,280.83
Net Revenue:	2.76%	30.05%	2.59%	26.51%
Center: 28 - CAMPS				
Revenue	\$ 945,309.00	\$ 959,799.15	\$ 1,136,585.00	1,093,838.30
Expense	\$ 622,557.33	\$ 445,460.57	\$ 619,430.69	647,594.18
Center: 28 - CAMPS Surplus (Deficit):	\$ 322,751.67	\$ 514,338.58	\$ 517,154.31	446,244.12
Net Revenue:	34.14%	53.59%	45.50%	40.80%
Center: 29 - SPECIAL EVENTS				
Revenue	\$ 67,028.00	\$ 26,243.75	\$ 62,475.00	36,067.00
Expense	\$ 177,961.55	\$ 87,887.39	\$ 185,652.12	118,429.53
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	\$ (110,933.55)	\$ (61,643.64)	\$ (123,177.12)	\$ (82,362.53)
Net Revenue:	-165.50%	-234.89%	-197.16%	-228.36%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	\$ 435,327.00	\$ 430,963.95	\$ 460,883.50	520,083.92
Expense	\$ 605,397.89	\$ 486,436.15	\$ 647,338.54	558,252.04
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	\$ (170,070.89)	\$ (55,472.20)	\$ (186,455.04)	\$ (38,168.12)
Net Revenue:	-39.07%	-12.87%	-40.46%	-7.34%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	\$ 169,347.00	\$ 115,517.25	\$ 129,676.00	116,185.85
Expense	\$ 119,888.92	\$ 62,780.91	\$ 119,521.49	67,475.90
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	\$ 49,458.08	\$ 52,736.34	\$ 10,154.51	48,709.95
Net Revenue:	29.21%	45.65%	7.83%	41.92%

Account Type	2023 Total Budget	2023 YTD Activity	2024 Total Budget	2024 YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	\$ 178,540.00	\$ 163,902.70	\$ 177,975.00	229,886.10
Expense	\$ 268,908.94	\$ 198,989.35	\$ 287,704.11	177,431.70
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	\$ (90,368.94)	\$ (35,086.65)	\$ (109,729.11)	52,454.40
Net Revenue:	-50.62%	-21.41%	-61.65%	22.82%
Center: 34 - PARK AVENUE				
Revenue	\$ 261,290.00	\$ 255,455.91	\$ 278,077.91	256,237.89
Expense	\$ 265,847.68	\$ 98,031.58	\$ 293,032.13	101,978.00
Center: 34 - PARK AVENUE Surplus (Deficit):	\$ (4,557.68)	\$ 157,424.33	\$ (14,954.22)	154,259.89
Net Revenue:	-1.74%	61.62%	-5.38%	60.20%
Center: 38 - ICE ARENA				
Revenue	\$ 996,120.48	\$ 464,301.62	\$ 1,210,865.50	876,695.86
Expense	\$ 1,032,446.03	\$ 585,374.83	\$ 1,146,698.89	708,099.00
Center: 38 - ICE ARENA Surplus (Deficit):	\$ (36,325.55)	\$ (121,073.21)	\$ 64,166.61	168,596.86
Net Revenue:	-3.65%	-26.08%	5.30%	19.23%
Center: 41 - MAINTENANCE				
Expense	\$ 897,675.43	\$ 605,832.83	\$ 1,009,351.08	580,241.13
Center: 41 - MAINTENANCE Total:	\$ 897,675.43	\$ 605,832.83	\$ 1,009,351.08	580,241.13
Net Revenue:				
Center: 42 - PRO SHOP				
Revenue	\$ 1,929,231.00	\$ 1,963,805.14	\$ 2,141,345.00	2,142,951.81
Expense	\$ 694,153.85	\$ 546,431.12	\$ 774,879.40	554,166.48
Center: 42 - PRO SHOP Surplus (Deficit):	\$ 1,235,077.15	\$ 1,417,374.02	\$ 1,366,465.60	1,588,785.33
Net Revenue:	64.02%	72.17%	63.81%	74.14%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	\$ 107,270.00	\$ 80,328.26	\$ 95,901.00	86,290.02
Expense	\$ 704,720.08	\$ 428,301.38	\$ 722,300.97	443,331.20
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	\$ (597,450.08)	\$ (347,973.12)	\$ (626,399.97)	\$ (357,041.18)
Net Revenue:	-556.96%	-433.19%	-653.17%	-413.77%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	\$ 954,714.68	\$ 874,919.15	\$ 1,415,092.39	1,109,374.03
Expense	\$ 767,995.46	\$ 454,266.89	\$ 871,759.71	508,260.58
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	\$ 186,719.22	\$ 420,652.26	\$ 543,332.68	601,113.45
Net Revenue:	19.56%	48.08%	38.40%	54.18%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	\$ 235,643.75	\$ 198,240.18	\$ 286,927.80	208,172.84
Expense	\$ 335,706.89	\$ 227,779.14	\$ 386,128.26	232,491.51
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	\$ (100,063.14)	\$ (29,538.96)	\$ (99,200.46)	\$ (24,318.67)
Net Revenue:	-42.46%	-14.90%	-34.57%	-11.68%

Account Type	2023 Total Budget	2023 YTD Activity	2024 Total Budget	2024 YTD Activity
Center: 54 - DOME				
Expense	\$ -	\$ -	\$ -	5,665.50
Center: 54 - DOME Total:	\$ -	\$ -	\$ -	5,665.50
Net Revenue:				
Center: 55 - TENNIS				
Revenue	\$ 1,754,621.79	\$ 1,570,023.17	\$ 1,955,046.00	1,783,771.30
Expense	\$ 1,379,971.25	\$ 847,244.87	\$ 1,522,057.88	910,044.61
Center: 55 - TENNIS Surplus (Deficit):	\$ 374,650.54	\$ 722,778.30	\$ 432,988.12	873,726.69
Net Revenue:	21.35%	46.04%	22.15%	48.98%
Center: 61 - HELLER NATURE CENTER				
Revenue	\$ 303,718.00	\$ 150,685.46	\$ 241,897.50	143,042.99
Expense	\$ 671,514.54	\$ 361,934.86	\$ 665,650.99	338,890.81
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	\$ (367,796.54)	\$ (211,249.40)	\$ (423,753.49)	\$ (195,847.82)
Net Revenue:	-121.10%	-140.19%	-175.18%	-136.92%
Center: 74 - HPCC LEARNING CENTER				
Revenue	\$ 546,750.00	\$ 415,859.33	\$ 481,664.00	383,426.81
Expense	\$ 532,296.56	\$ 322,784.94	\$ 464,539.78	317,066.40
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	\$ 14,453.44	\$ 93,074.39	\$ 17,124.22	66,360.41
Net Revenue:	2.64%	22.38%	3.56%	17.31%
Center: 76 - HPCC BUILDING				
Revenue	\$ 46,878.00	\$ 23,183.50	\$ 35,916.55	18,024.28
Expense	\$ 46,367.00	\$ 22,220.48	\$ 36,048.55	22,079.56
Center: 76 - HPCC BUILDING Surplus (Deficit):	\$ 511.00	\$ 963.02	\$ (132.00)	\$ (4,055.28)
Net Revenue:	1.09%	4.15%	-0.37%	-22.50%
Fund: 29 - RECREATION Surplus (Deficit):	\$ (189,779.31)	\$ 3,997,552.23	\$ (1,086,041.40)	4,982,288.63
Net Revenue:	-1.16%	31.24%	-5.94%	33.41%
Report Surplus (Deficit):	\$ (189,779.31)	\$ 3,997,552.23	\$ (1,086,041.40)	4,982,288.63
Net Revenue:	-1.16%	31.24%	-5.94%	33.41%



Sunset Valley Golf Course

	2023 Budget	2023 YTD Activity	2024 Budget	2024 YTD Activity
Revenue	1,929,231.00	1,963,805.14	2,141,345.00	2,142,951.81
Expense	1,591,829.28	1,152,263.95	1,784,230.48	1,134,407.61
Report Surplus (Deficit):	337,401.72	811,541.19	357,114.52	1,008,544.20

Recreation Center of HP

	2023 Budget	2023 YTD Activity	2024 Budget	2024 YTD Activity
Revenue	1,297,628.43	1,153,487.59	1,797,921.19	1,403,836.89
Expense	1,808,422.43	1,110,347.41	1,980,188.94	1,184,083.29
Report Surplus (Deficit):	(510,794.00)	43,140.18	(182,267.75)	219,753.60

Deer Creek Raquet Club

	2023 Budget	2023 YTD Activity	2024 Budget	2024 YTD Activity
Revenue	1,754,621.79	1,570,023.17	1,955,046.00	1,783,771.30
Expense	1,379,971.25	847,244.87	1,522,057.88	910,044.61
Report Surplus (Deficit):	374,650.54	722,778.30	432,988.12	873,726.69

Park District of Highland Park
Investment Schedule
August 31, 2024

8/31/2024

Bank	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
PMA	CD	948,200.00	9/13/2023	9/12/2024	5.39%	948,200.00	4,256.30	51,075.59
PMA	CD	949,000.00	1/12/2024	1/10/2025	5.19%	949,000.00	4,102.62	49,231.38
PMA	CD	475,500.00	4/4/2024	4/4/2025	5.10%	475,500.00	2,021.85	24,262.14
PMA	TS	1,524,400.00	4/5/2024	4/4/2025	5.14%	1,524,400.00	6,535.70	78,428.34
PMA	CD	1,189,350.00	6/12/2024	6/12/2025	5.04%	1,189,350.00	4,998.13	59,977.52
PMA	DTC	723,359.16	6/20/2024	6/17/2025	5.15%	723,363.16	3,106.17	37,274.00
PMA	CD	2,379,450.00	7/12/2024	7/11/2025	5.01%	2,379,450.00	9,929.80	119,157.62
PMA	TS	1,000,000.00	7/19/2024	7/21/2025	5.15%	1,000,000.00	4,290.05	51,480.55
PMA	CD	1,910,200.00	8/16/2024	8/15/2024	5.15%	1,910,200.00	7,420.31	89,043.76
First Bank of Highland Park	CD	1,000,000.00	12/1/2023	12/1/2024	5.18%	1,000,000.00	4,316.67	51,800.00
First Bank of Highland Park	CD	1,000,000.00	3/21/2024	3/21/2025	4.78%	1,000,000.00	3,983.33	47,800.00
First Bank of Highland Park	CD	2,000,000.00	5/26/2024	5/26/2025	4.72%	2,000,000.00	7,866.67	94,400.00
		15,099,459.16				15,099,463.16	62,827.58	753,930.90



Revenue and Expense Charts by Center – August 2024

Millions

RECREATION ADMINISTRATION 29-11

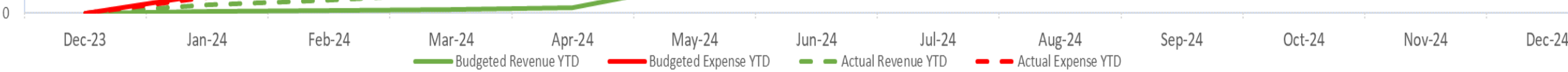
BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$681,907.32

	Revenue	Expenses	Net
Budget	\$ 3,480,850.87	\$ 2,272,389.43	\$ 1,208,461.44
Actual	\$ 4,070,634.02	\$ 2,180,265.26	\$ 1,890,368.76
Difference	\$ 589,783.15	\$ 92,124.17	\$ 681,907.32
2023 Actual	\$ 3,484,570.43	\$ 1,737,407.53	\$ 1,747,162.90
Difference			\$ 143,205.86

YTD Difference
(Actual vs 2023)
\$143,205.86

} (\$1,252,333.08)



WEST RIDGE CENTER 29-24

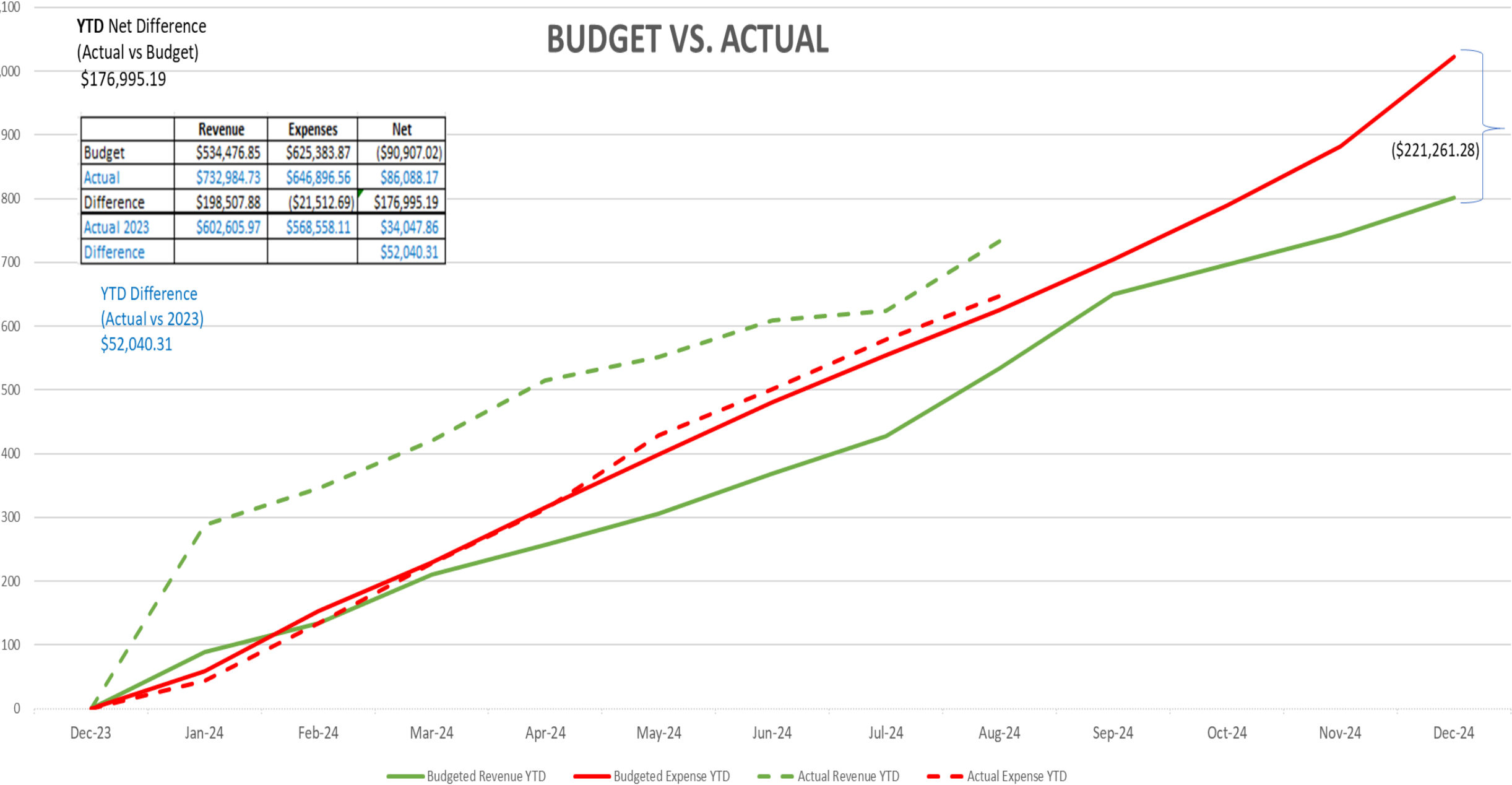
BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$176,995.19

	Revenue	Expenses	Net
Budget	\$534,476.85	\$625,383.87	(\$90,907.02)
Actual	\$732,984.73	\$646,896.56	\$86,088.17
Difference	\$198,507.88	(\$21,512.69)	\$176,995.19
Actual 2023	\$602,605.97	\$568,558.11	\$34,047.86
Difference			\$52,040.31

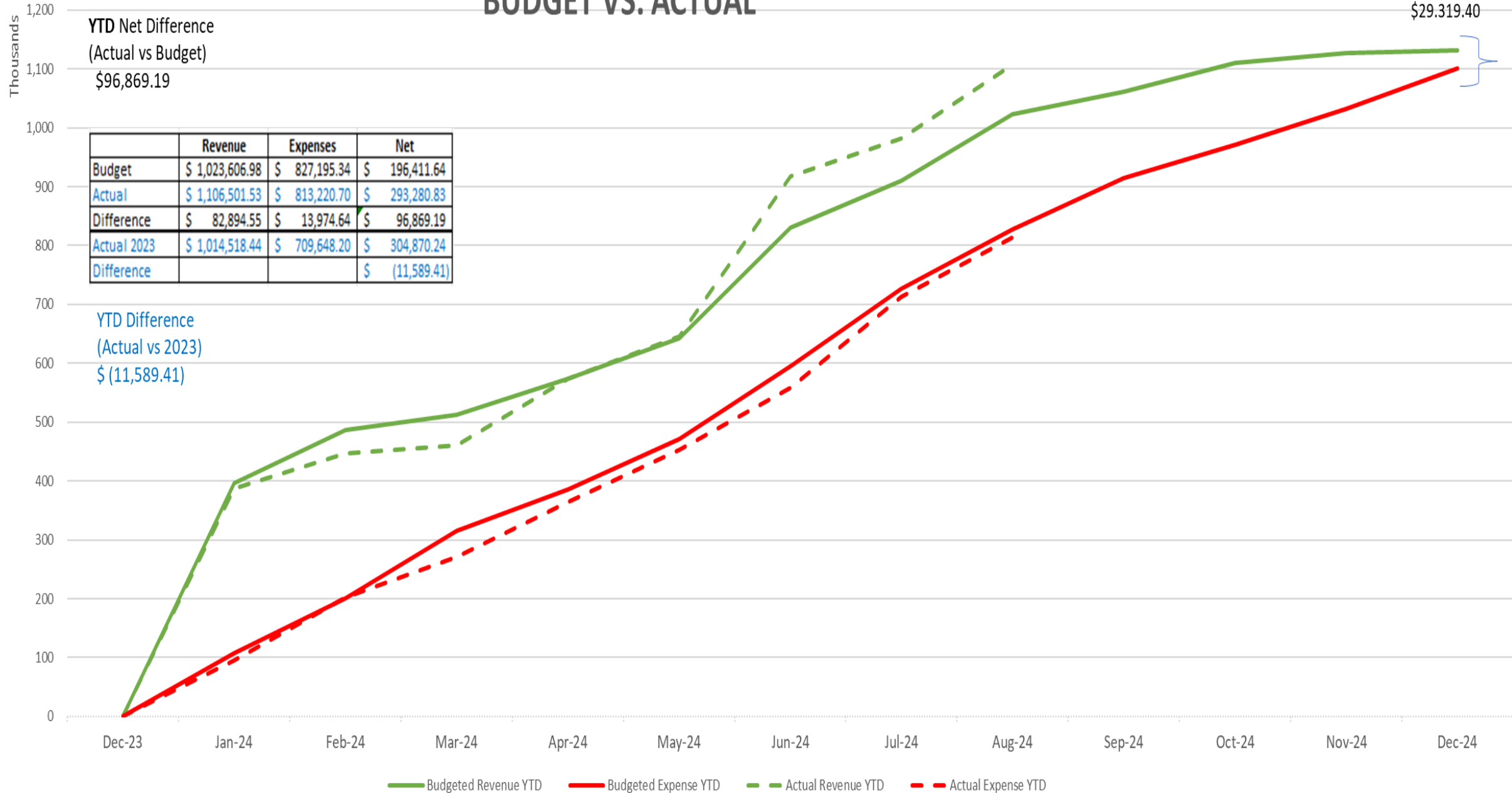
YTD Difference
(Actual vs 2023)
\$52,040.31



(\$221,261.28)

ATHLETICS 29-26

BUDGET VS. ACTUAL



CAMP 29-28

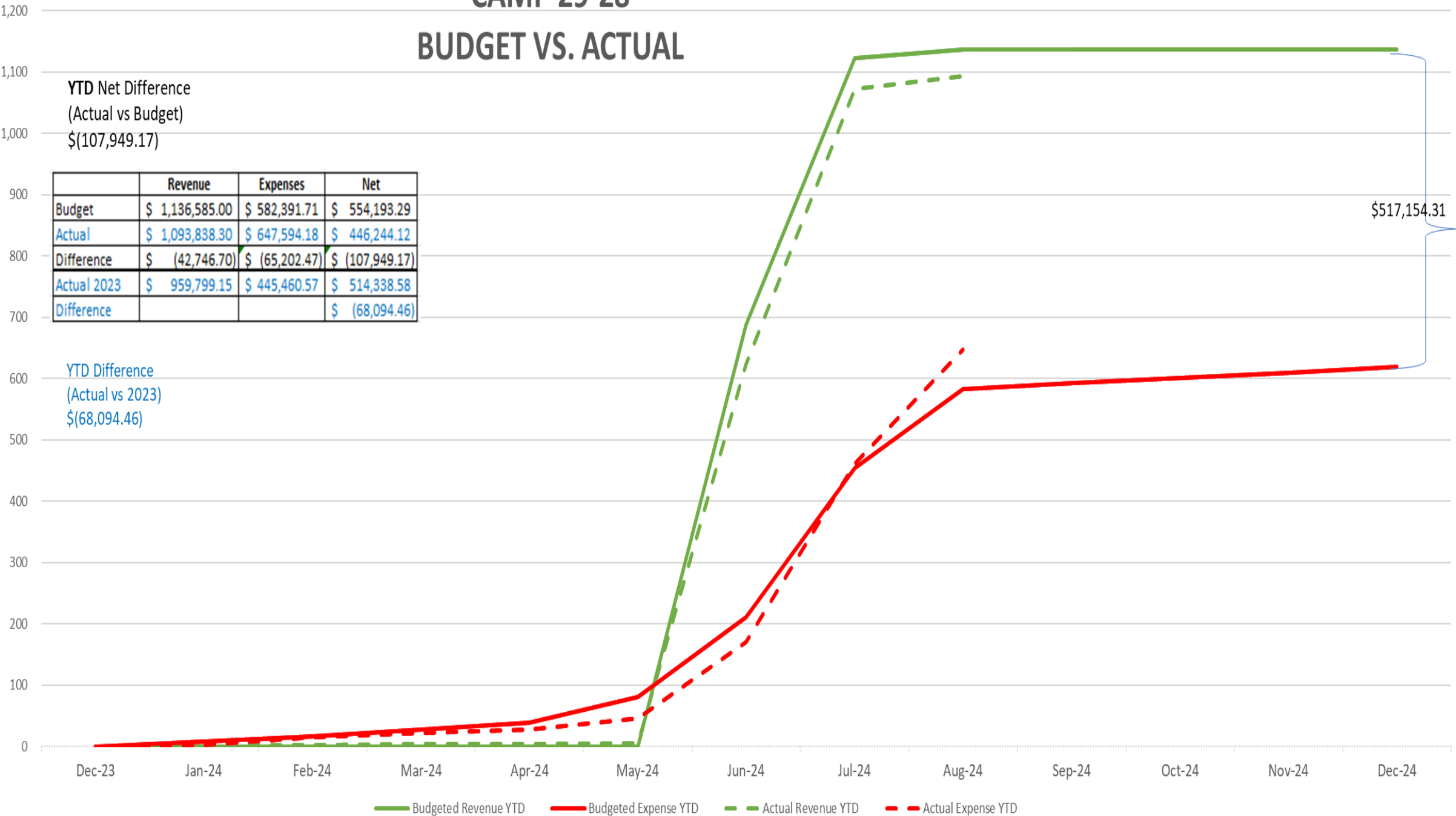
BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$(107,949.17)

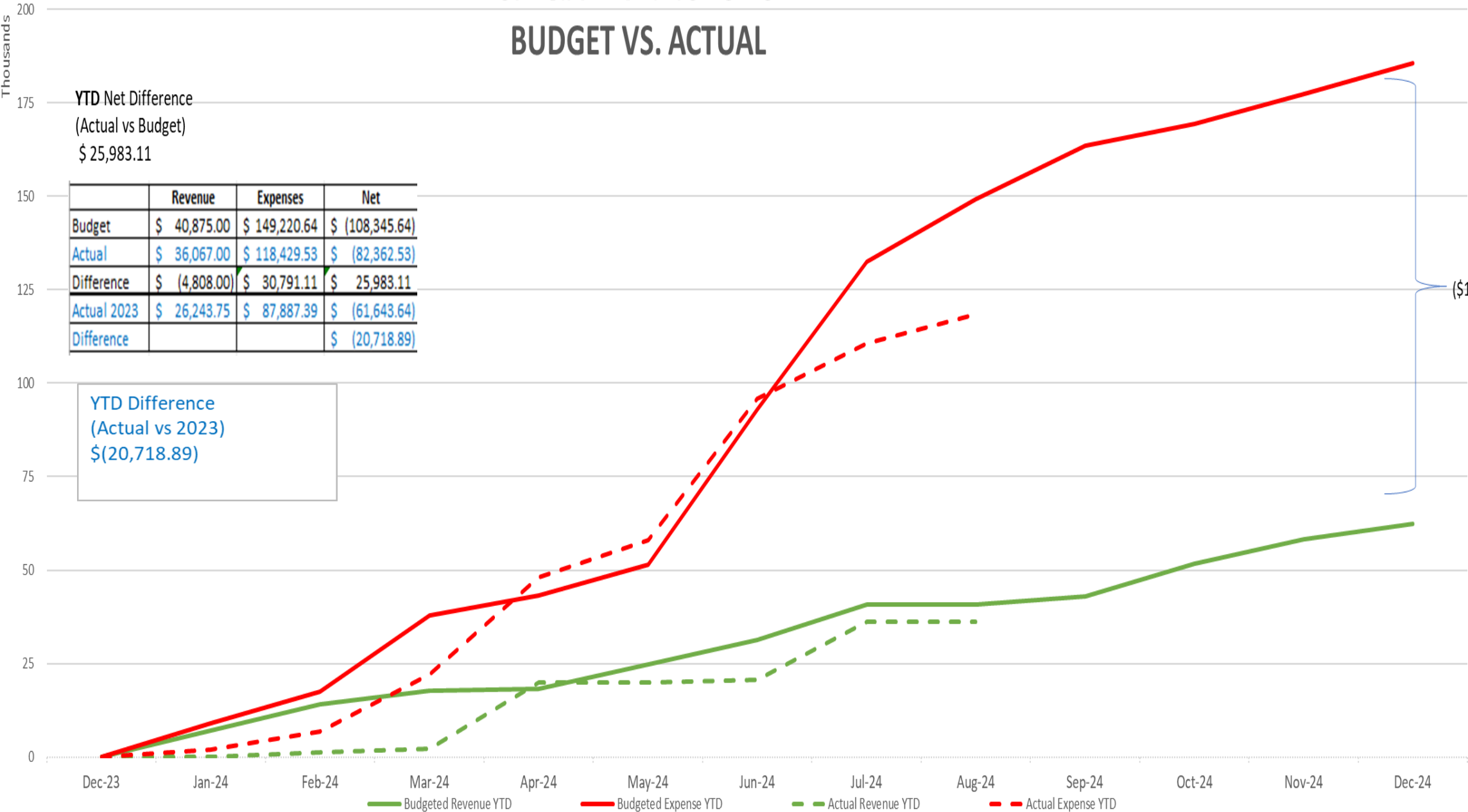
	Revenue	Expenses	Net
Budget	\$ 1,136,585.00	\$ 582,391.71	\$ 554,193.29
Actual	\$ 1,093,838.30	\$ 647,594.18	\$ 446,244.12
Difference	\$ (42,746.70)	\$ (65,202.47)	\$ (107,949.17)
Actual 2023	\$ 959,799.15	\$ 445,460.57	\$ 514,338.58
Difference			\$ (68,094.46)

YTD Difference
(Actual vs 2023)
\$(68,094.46)



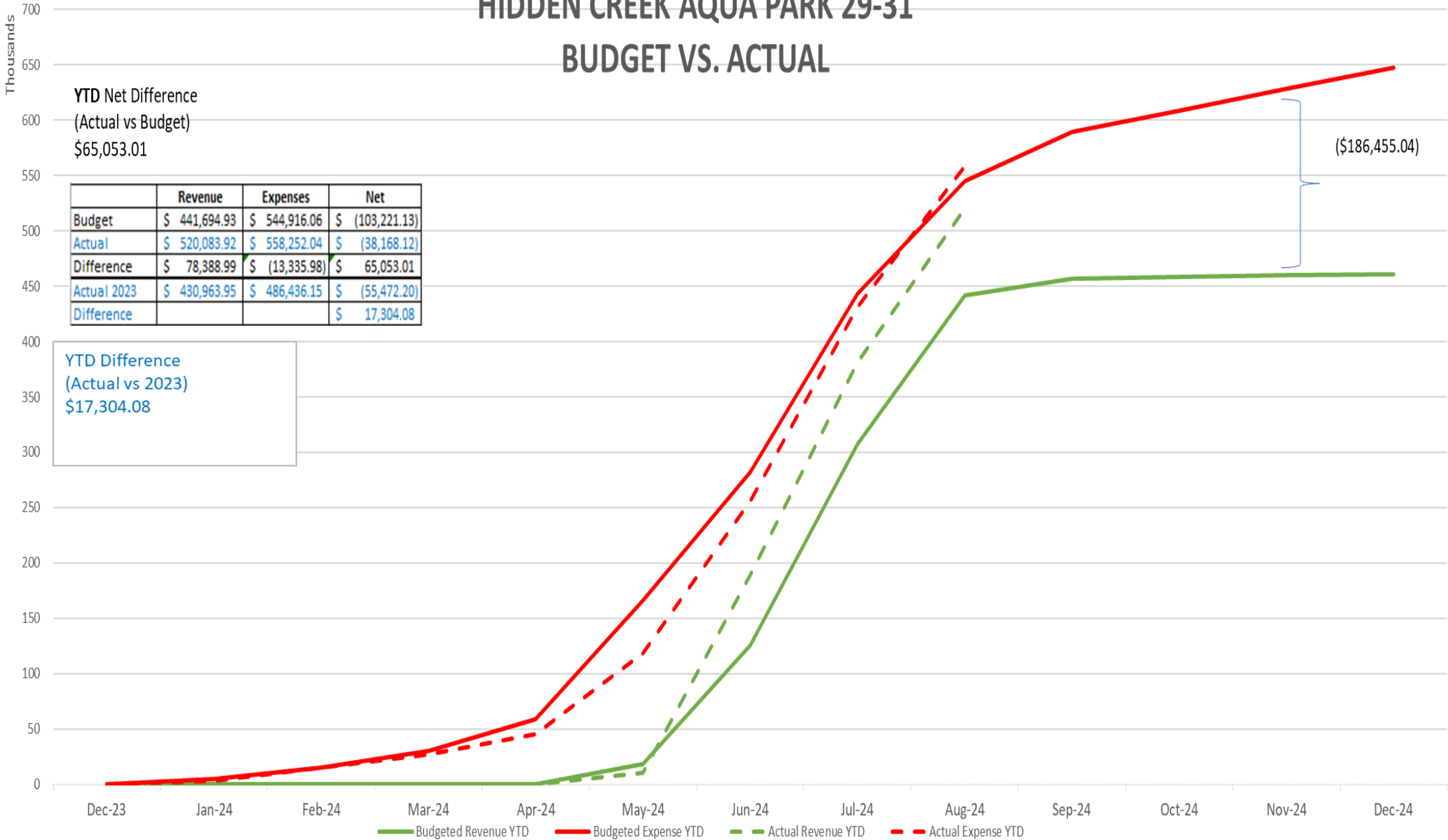
SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL



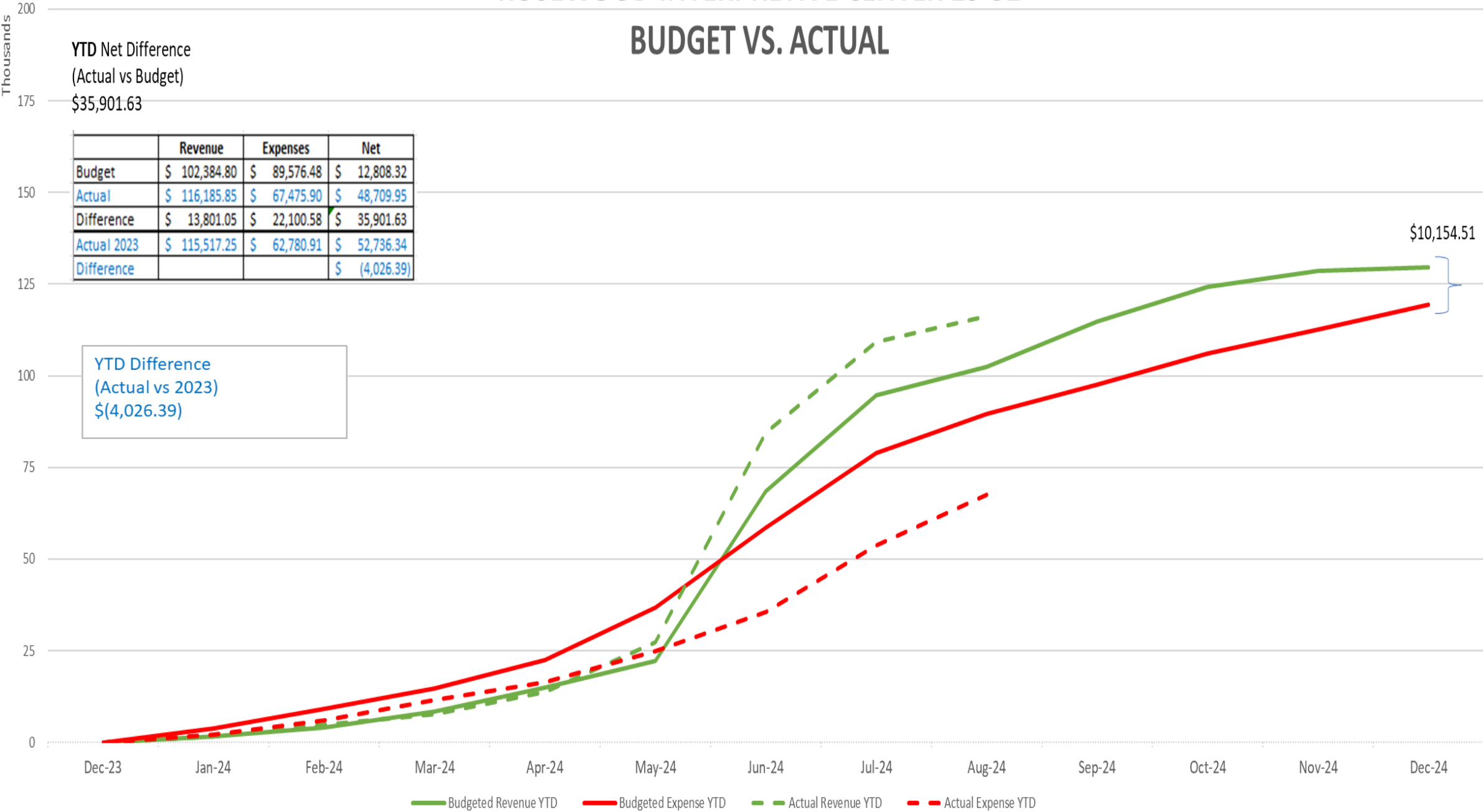
HIDDEN CREEK AQUA PARK 29-31

BUDGET VS. ACTUAL



ROSEWOOD INTERPRETIVE CENTER 29-32

BUDGET VS. ACTUAL



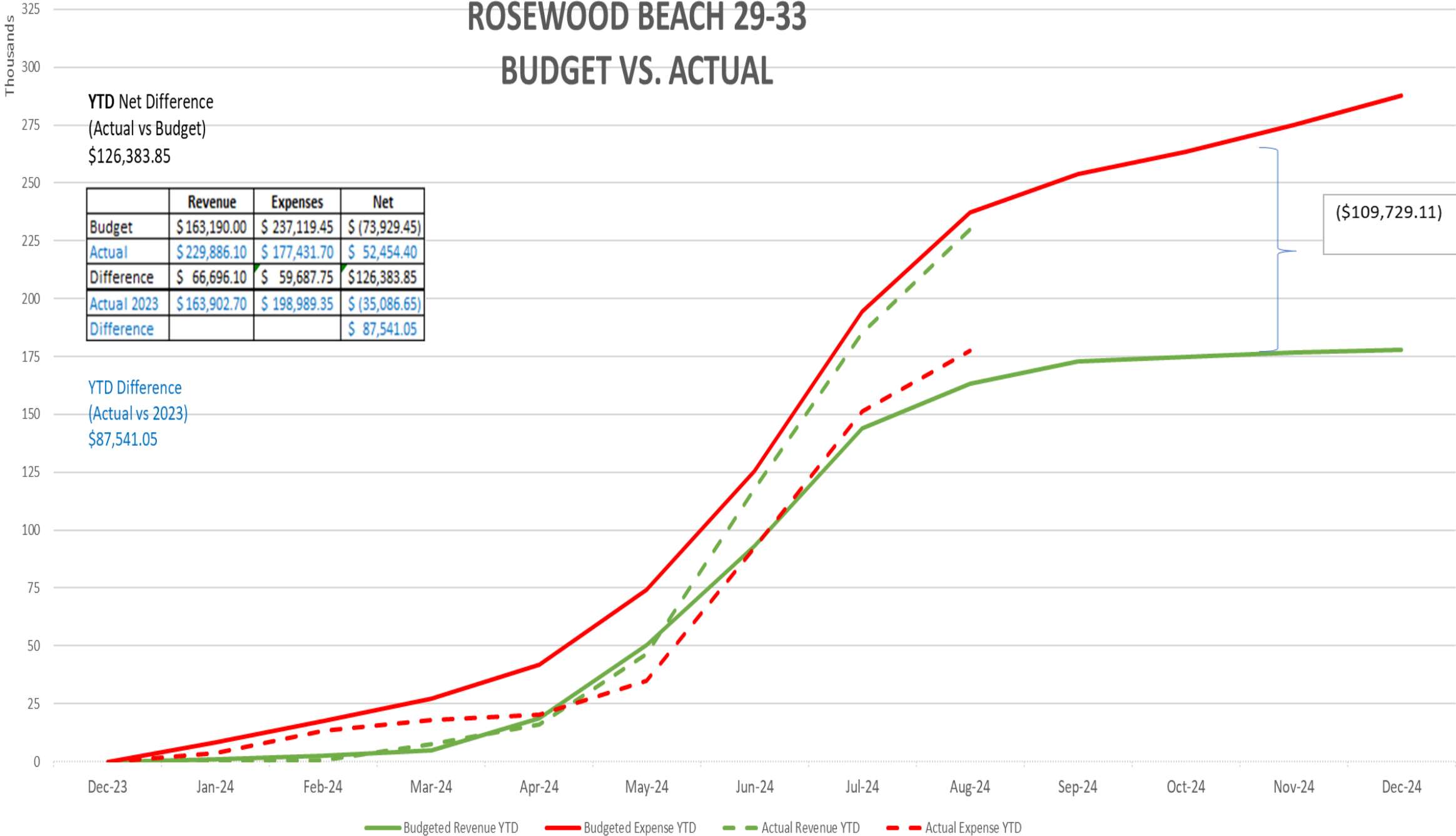
ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$126,383.85

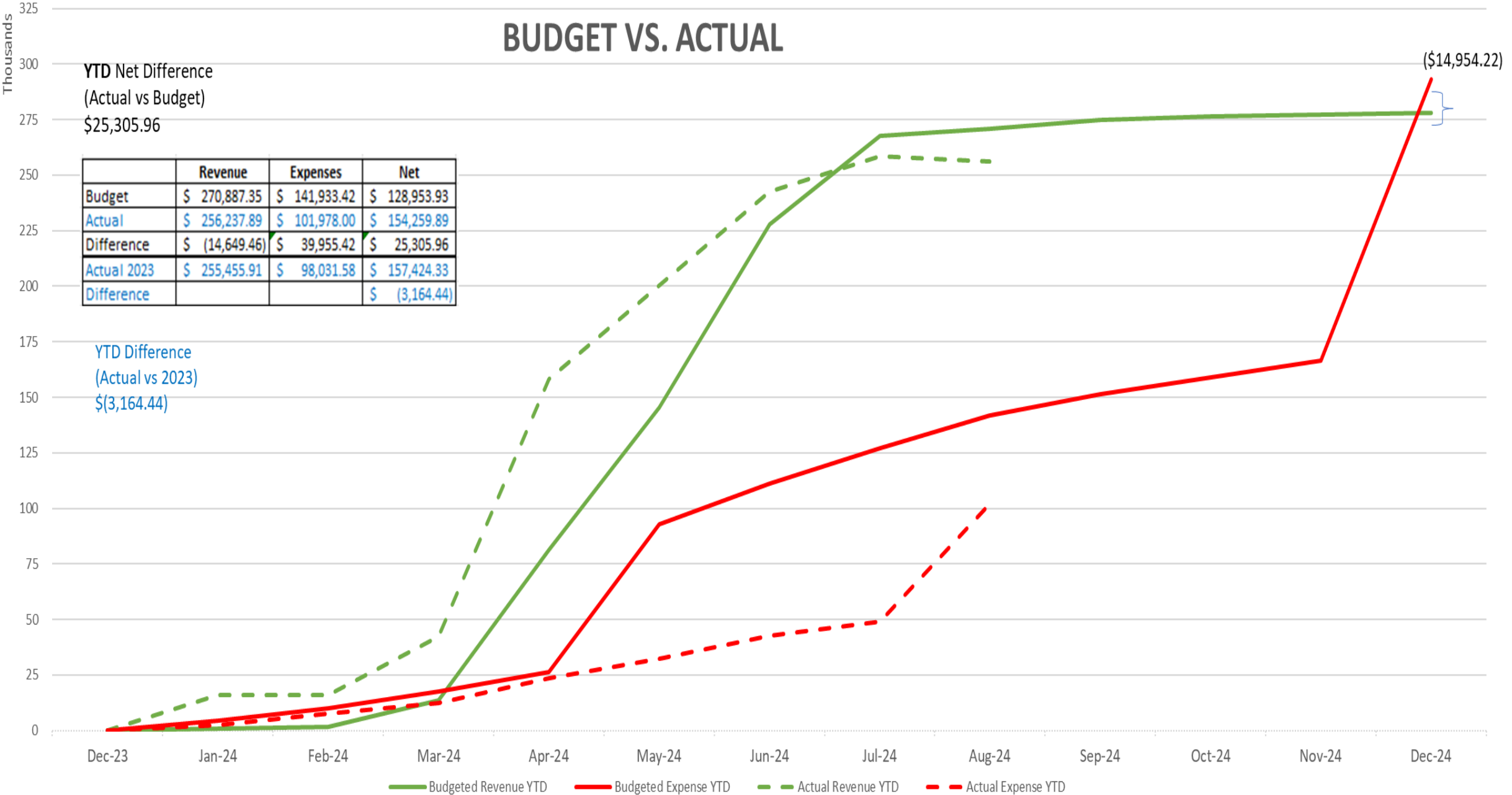
	Revenue	Expenses	Net
Budget	\$ 163,190.00	\$ 237,119.45	\$ (73,929.45)
Actual	\$ 229,886.10	\$ 177,431.70	\$ 52,454.40
Difference	\$ 66,696.10	\$ 59,687.75	\$ 126,383.85
Actual 2023	\$ 163,902.70	\$ 198,989.35	\$ (35,086.65)
Difference			\$ 87,541.05

YTD Difference
(Actual vs 2023)
\$87,541.05



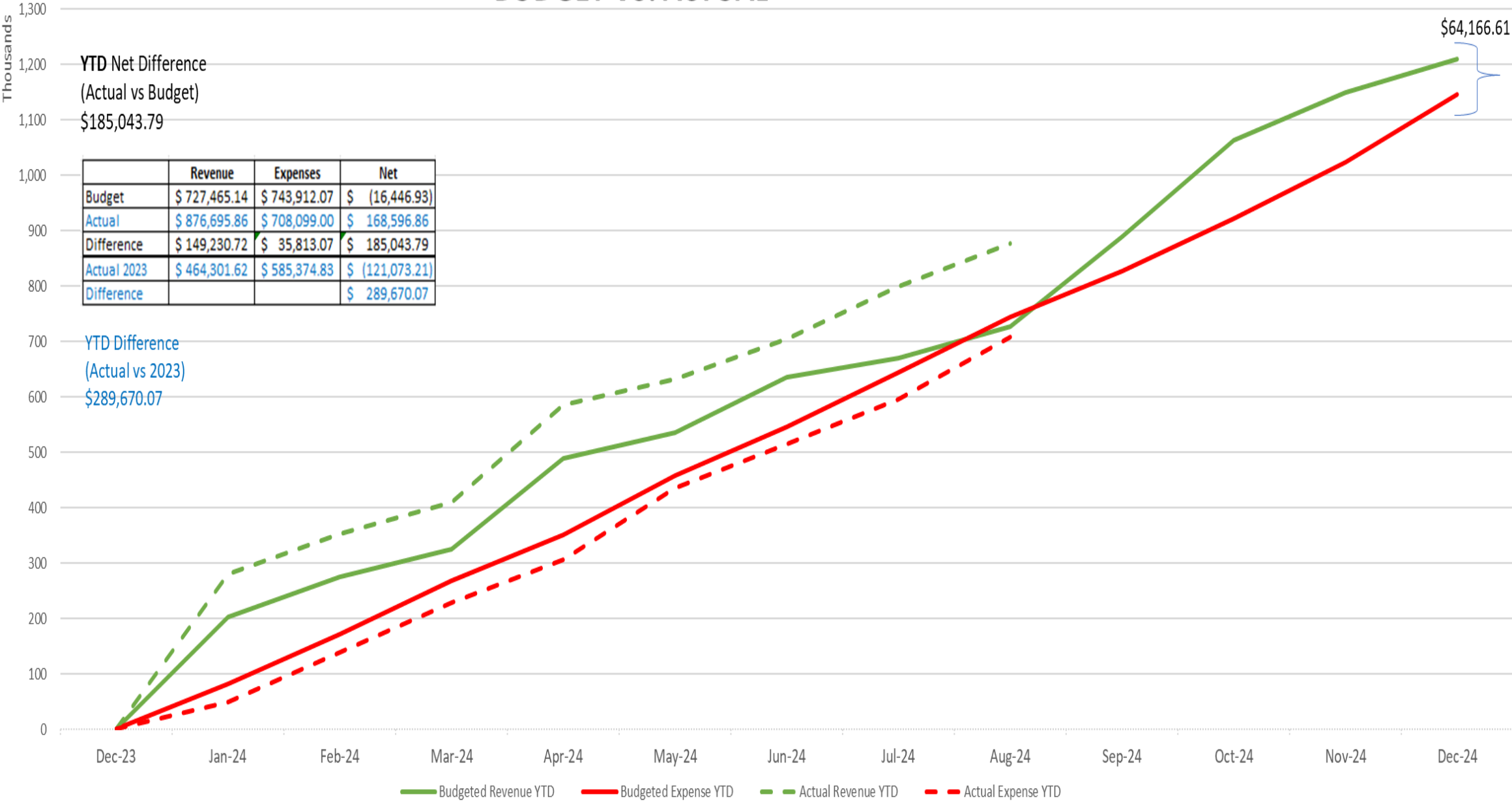
PARK AVENUE 29-34

BUDGET VS. ACTUAL



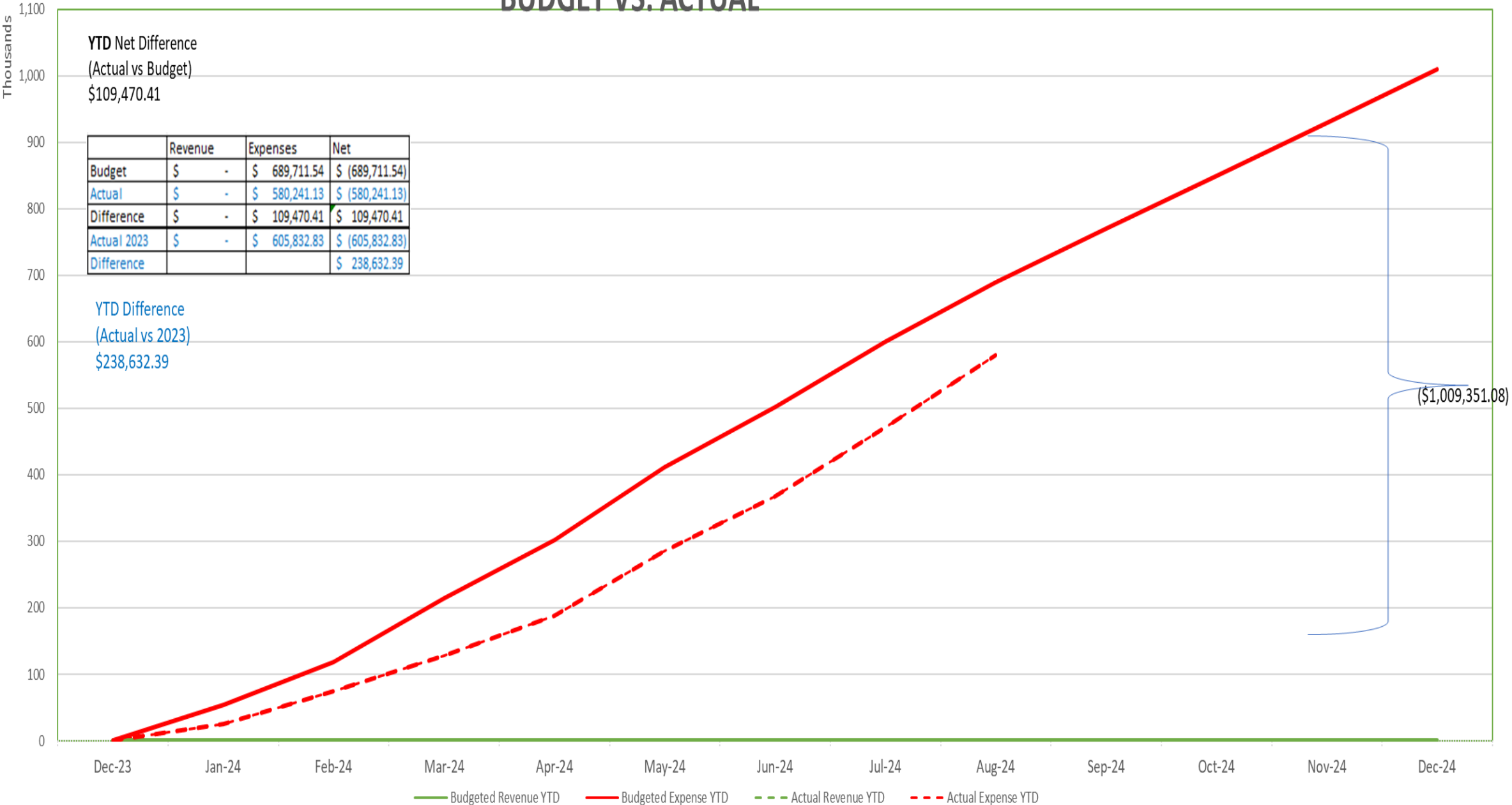
CENTENNIAL 29-38

BUDGET VS. ACTUAL



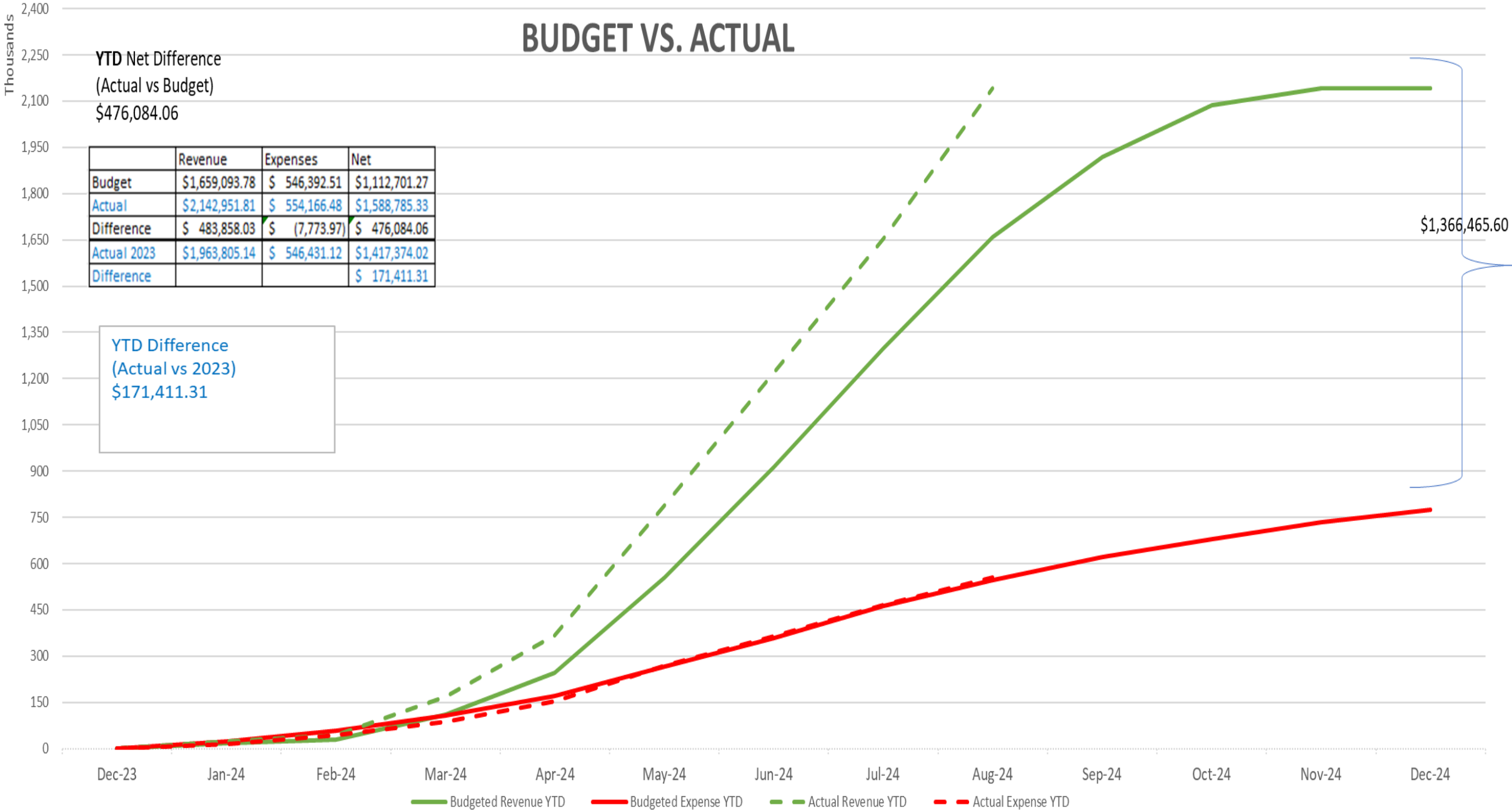
MAINTENANCE 29-41

BUDGET VS. ACTUAL



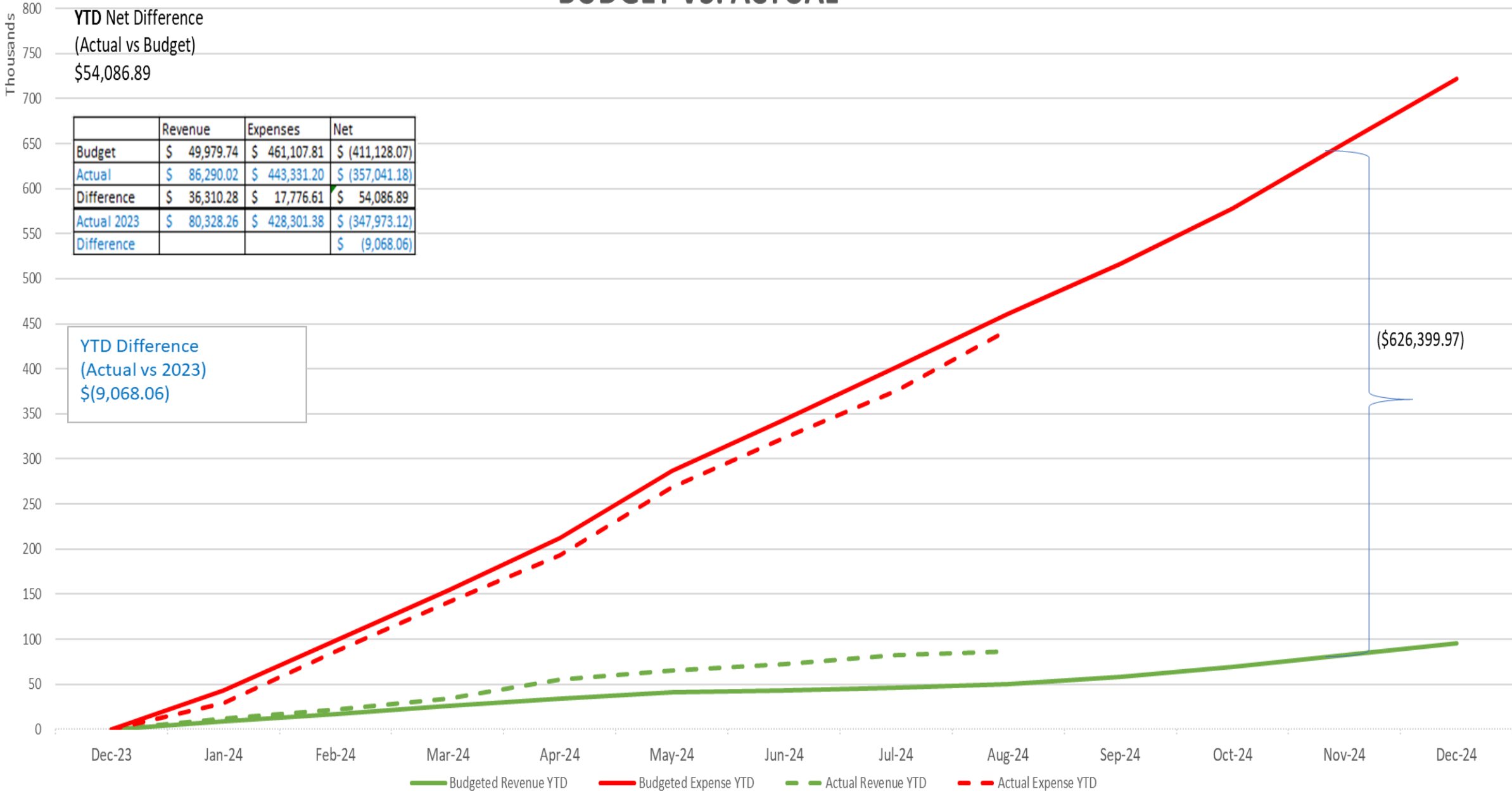
SUNSET VALLEY 29-42

BUDGET VS. ACTUAL



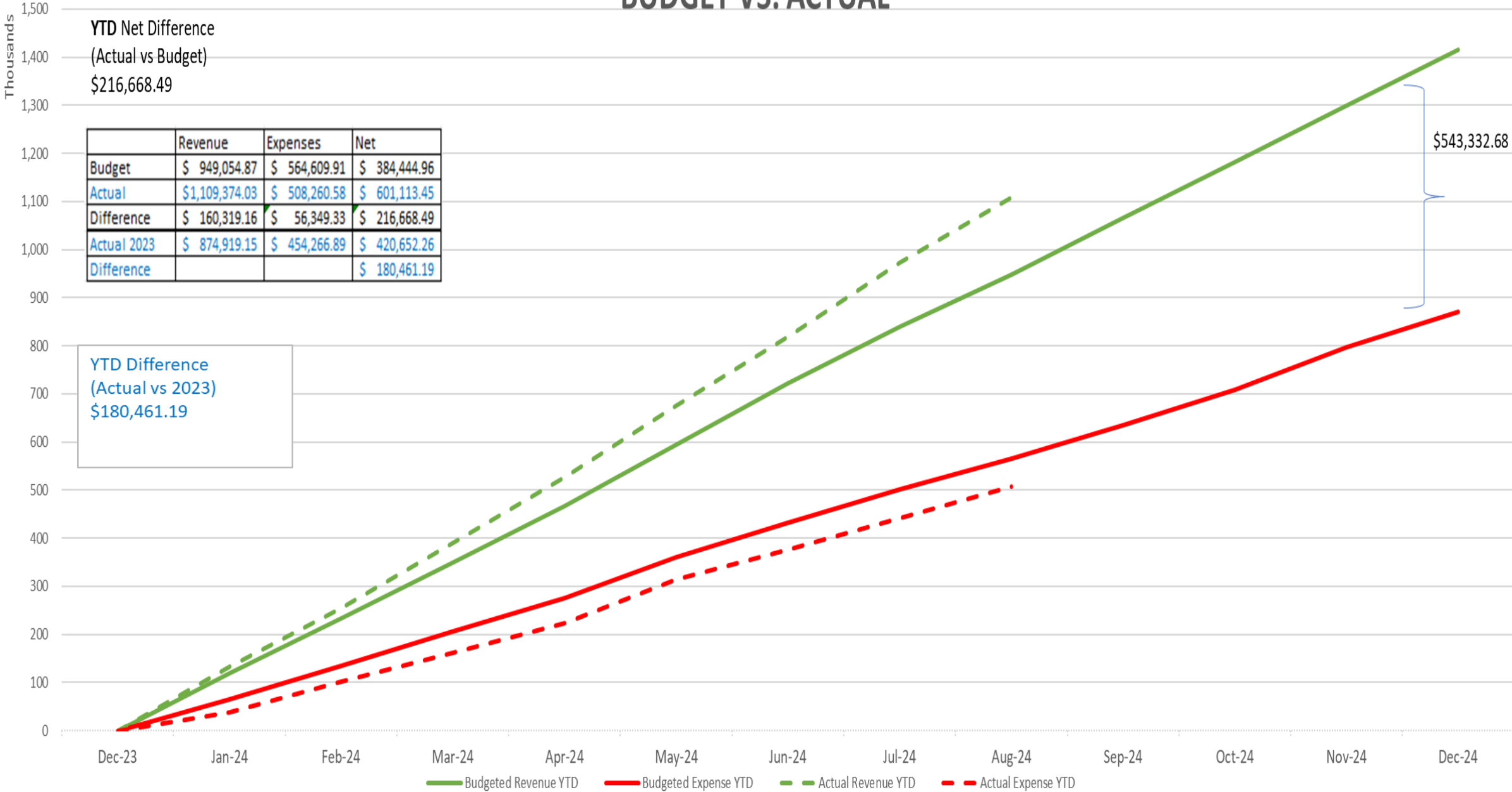
REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL



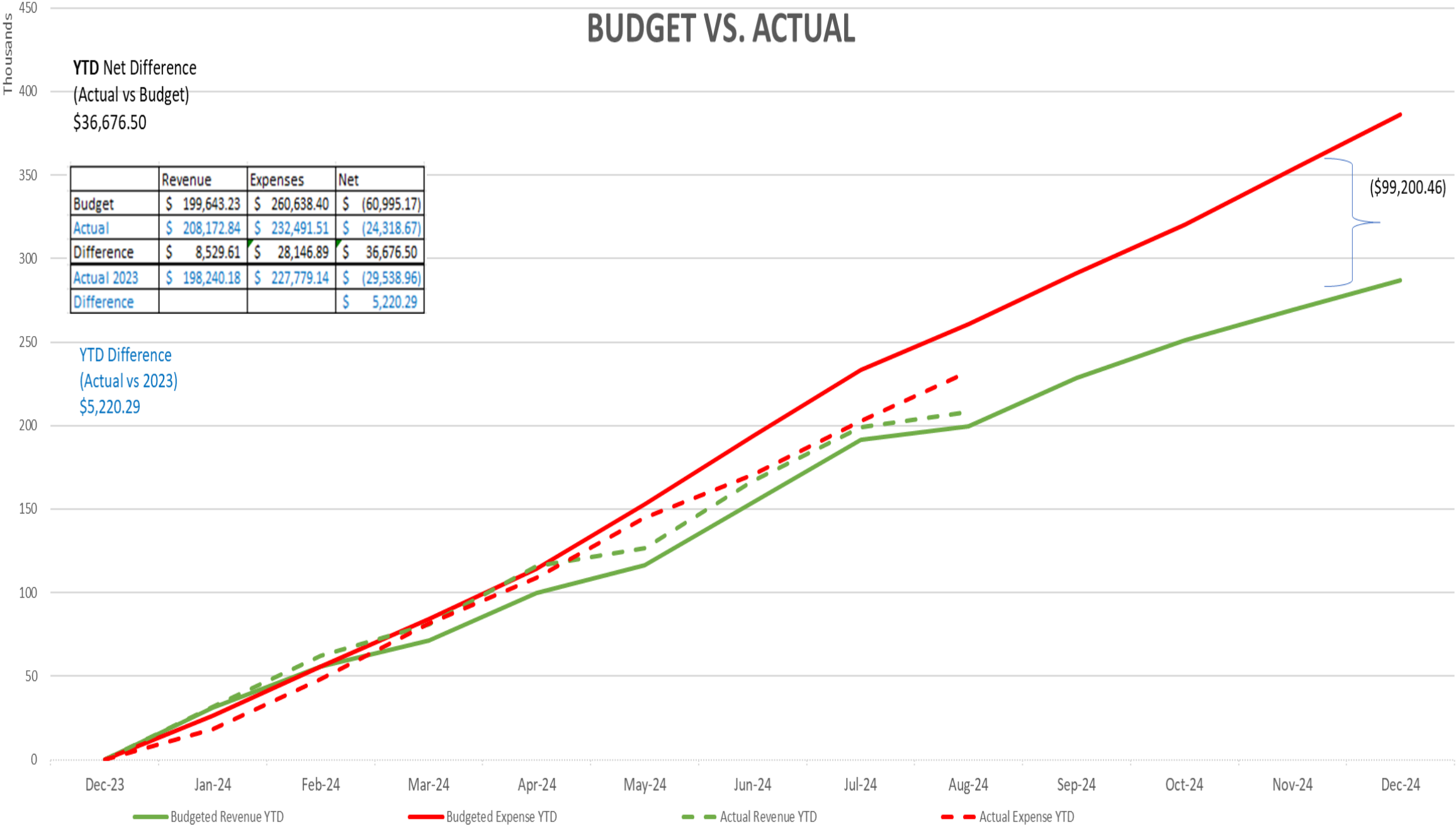
RECREATION CENTER FITNESS 29-51

BUDGET VS. ACTUAL



RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL

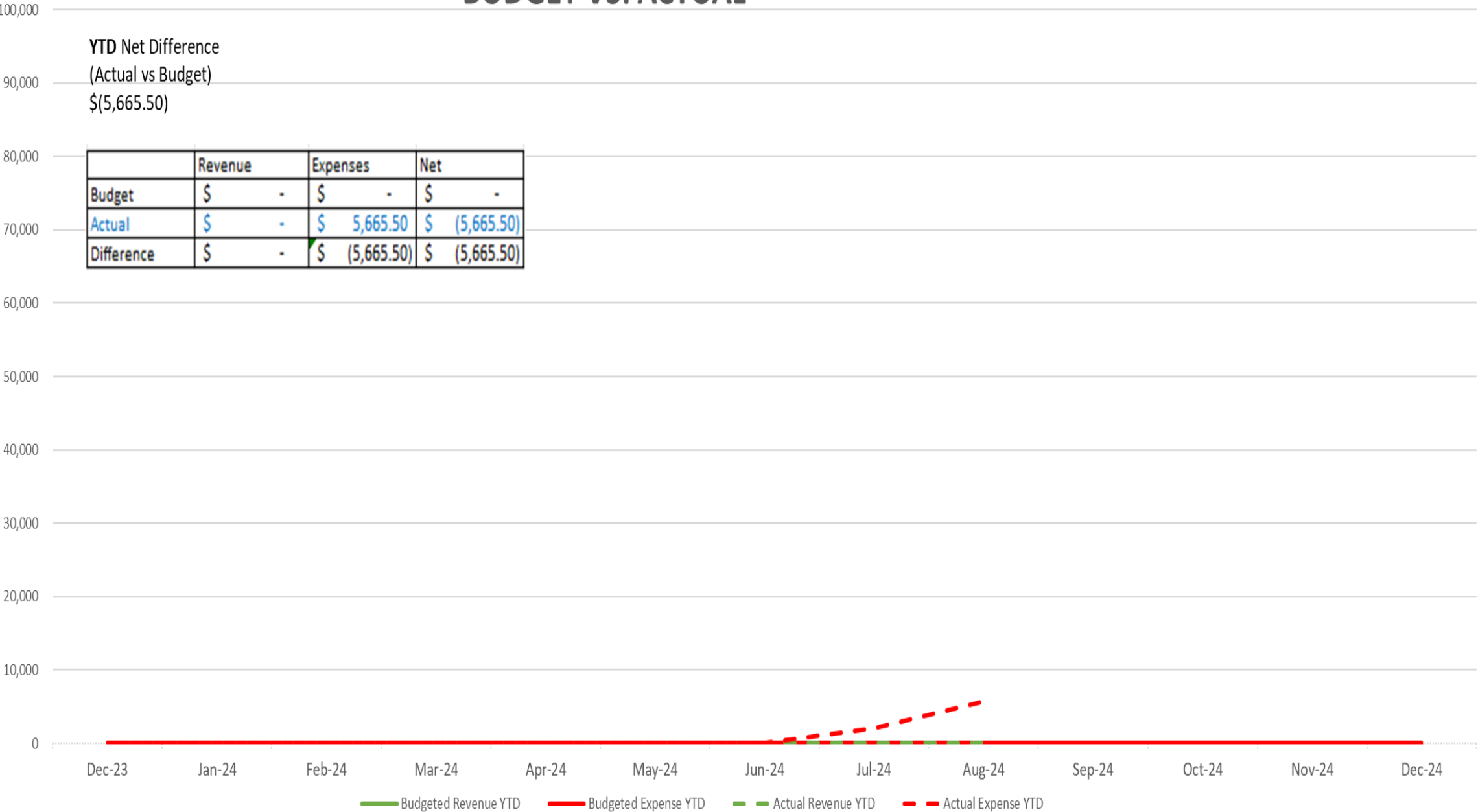


DOME 29-54

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$(5,665.50)

	Revenue	Expenses	Net
Budget	\$ -	\$ -	\$ -
Actual	\$ -	\$ 5,665.50	\$ (5,665.50)
Difference	\$ -	\$ (5,665.50)	\$ (5,665.50)



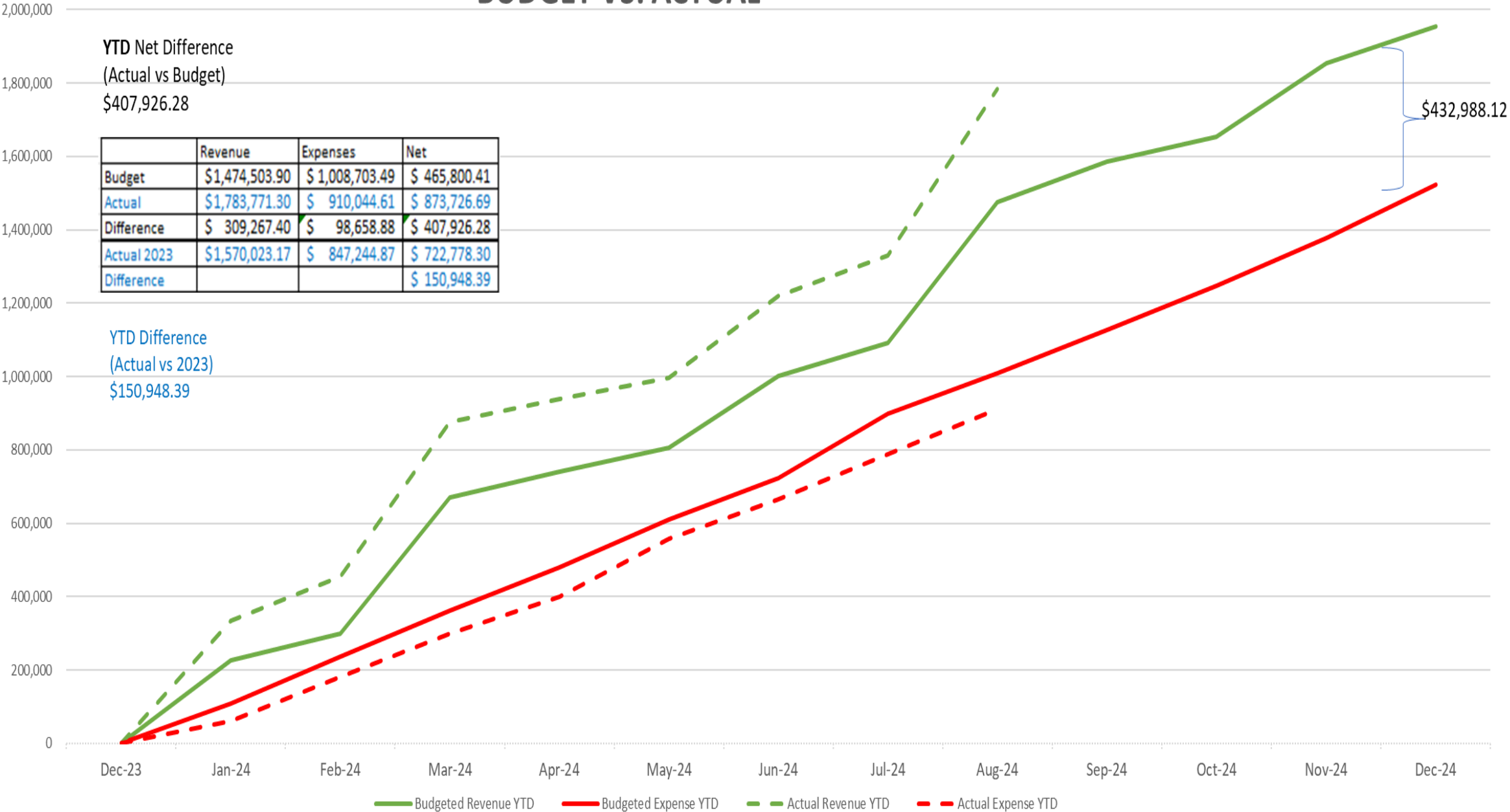
TENNIS 29-55

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$407,926.28

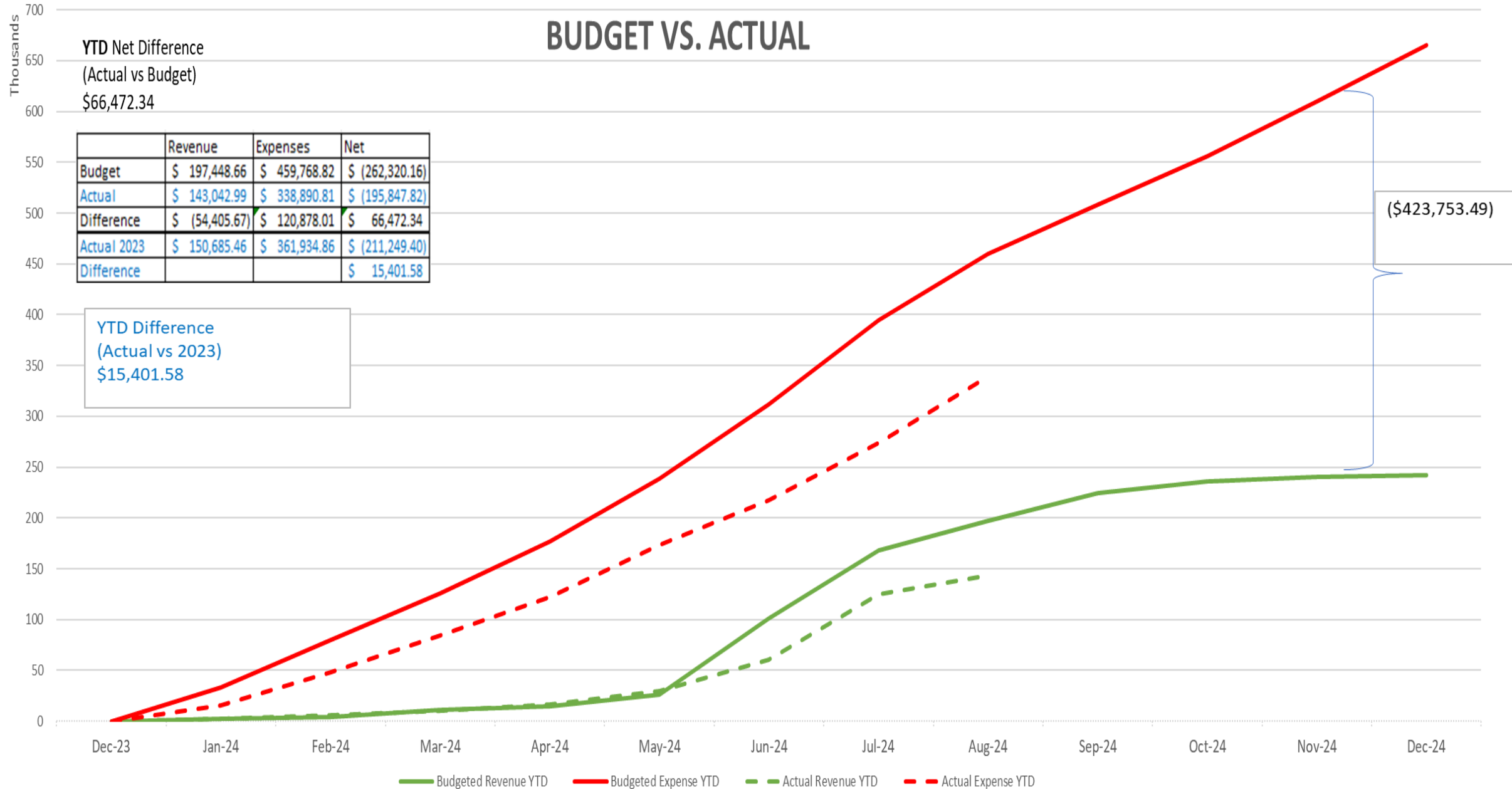
	Revenue	Expenses	Net
Budget	\$1,474,503.90	\$ 1,008,703.49	\$ 465,800.41
Actual	\$1,783,771.30	\$ 910,044.61	\$ 873,726.69
Difference	\$ 309,267.40	\$ 98,658.88	\$ 407,926.28
Actual 2023	\$1,570,023.17	\$ 847,244.87	\$ 722,778.30
Difference			\$ 150,948.39

YTD Difference
(Actual vs 2023)
\$150,948.39



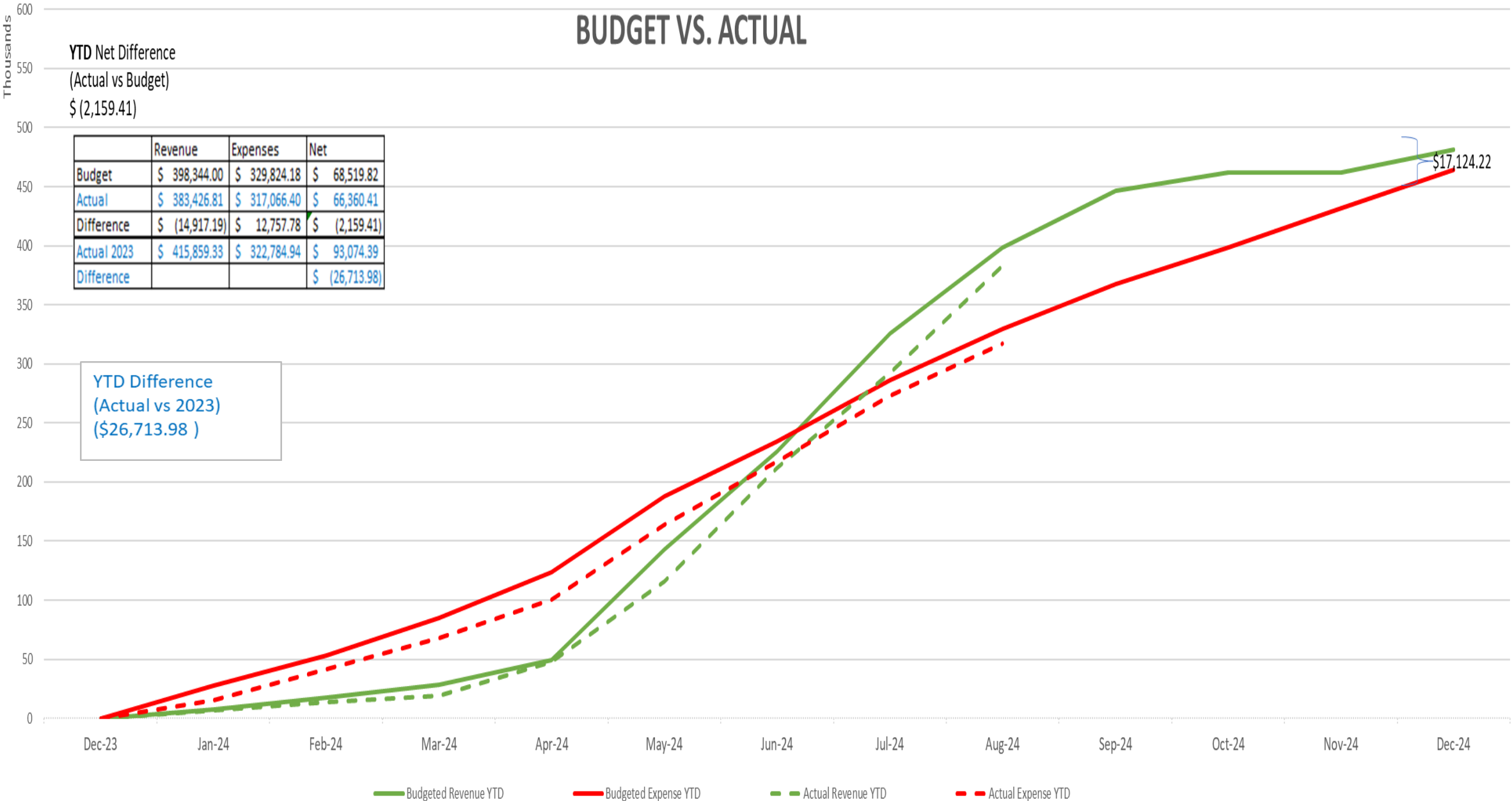
HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL



HPCC LEARNING CENTER 29-74

BUDGET VS. ACTUAL

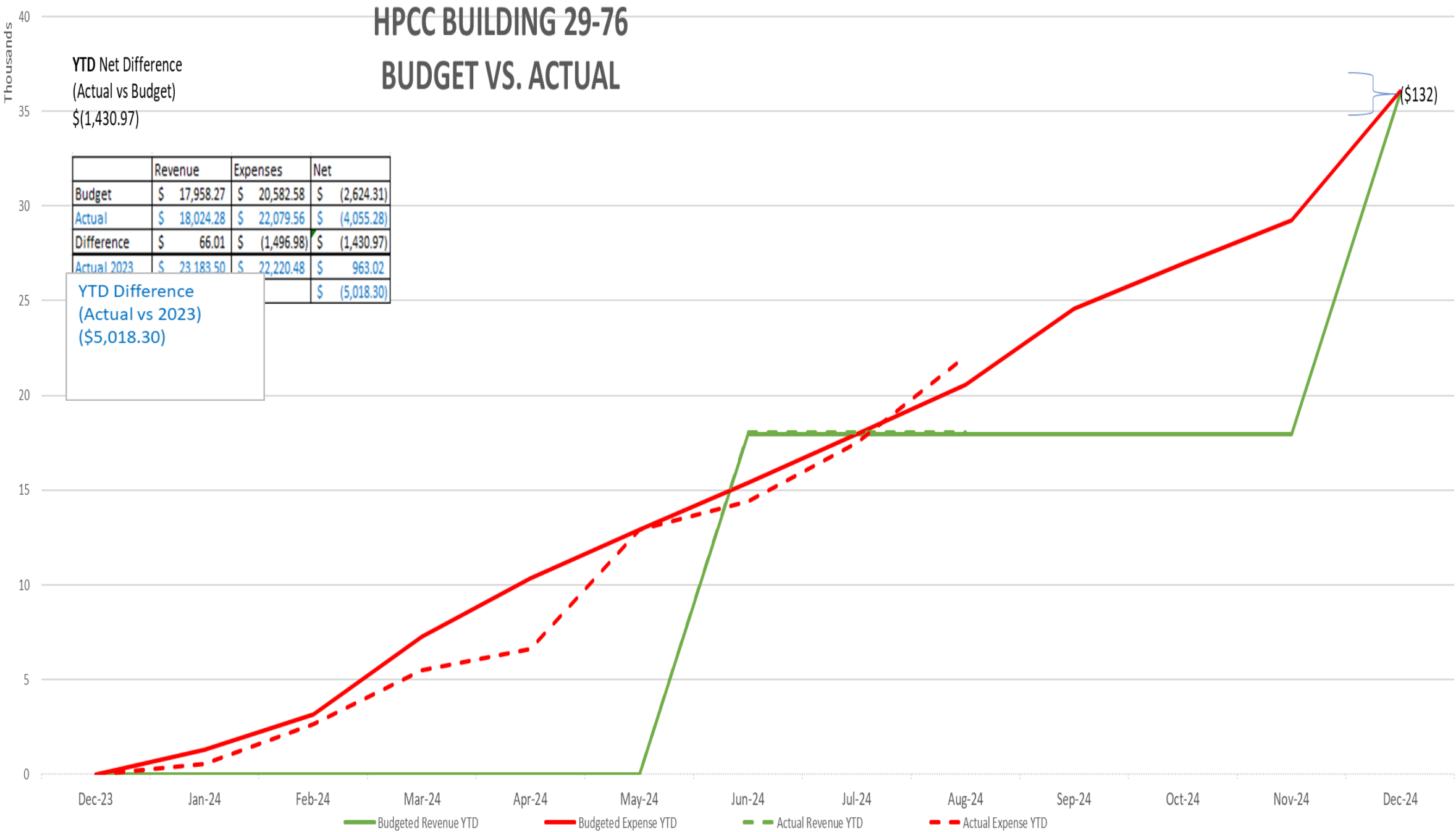


HPCC BUILDING 29-76

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$(1,430.97)

	Revenue	Expenses	Net
Budget	\$ 17,958.27	\$ 20,582.58	\$ (2,624.31)
Actual	\$ 18,024.28	\$ 22,079.56	\$ (4,055.28)
Difference	\$ 66.01	\$ (1,496.98)	\$ (1,430.97)
Actual 2023	\$ 23,183.50	\$ 22,220.48	\$ 963.02
YTD Difference (Actual vs 2023) (\$5,018.30)			\$ (5,018.30)



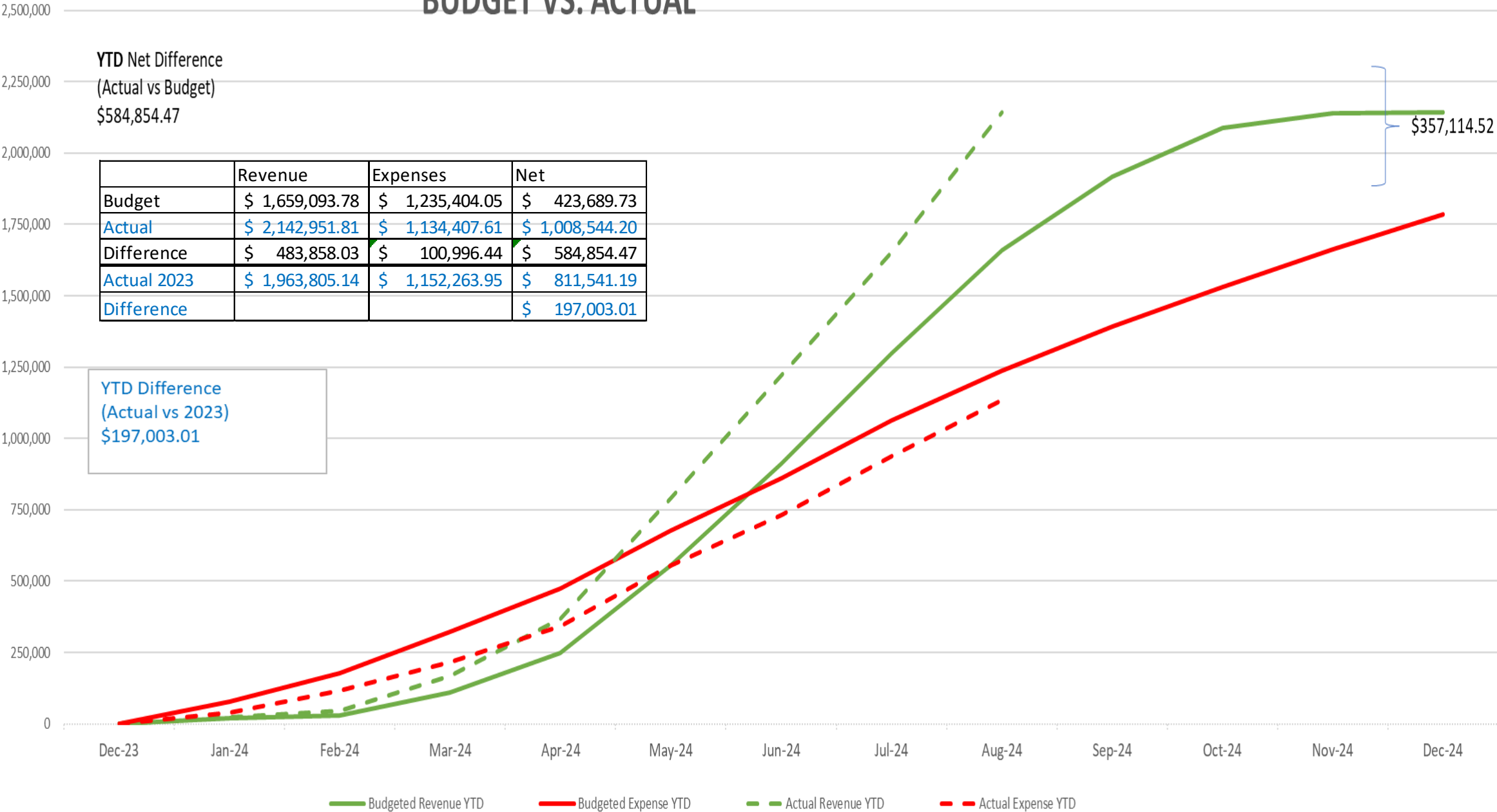
SUNSET VALLEY 29-41 and 42

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$584,854.47

	Revenue	Expenses	Net
Budget	\$ 1,659,093.78	\$ 1,235,404.05	\$ 423,689.73
Actual	\$ 2,142,951.81	\$ 1,134,407.61	\$ 1,008,544.20
Difference	\$ 483,858.03	\$ 100,996.44	\$ 584,854.47
Actual 2023	\$ 1,963,805.14	\$ 1,152,263.95	\$ 811,541.19
Difference			\$ 197,003.01

YTD Difference
(Actual vs 2023)
\$197,003.01



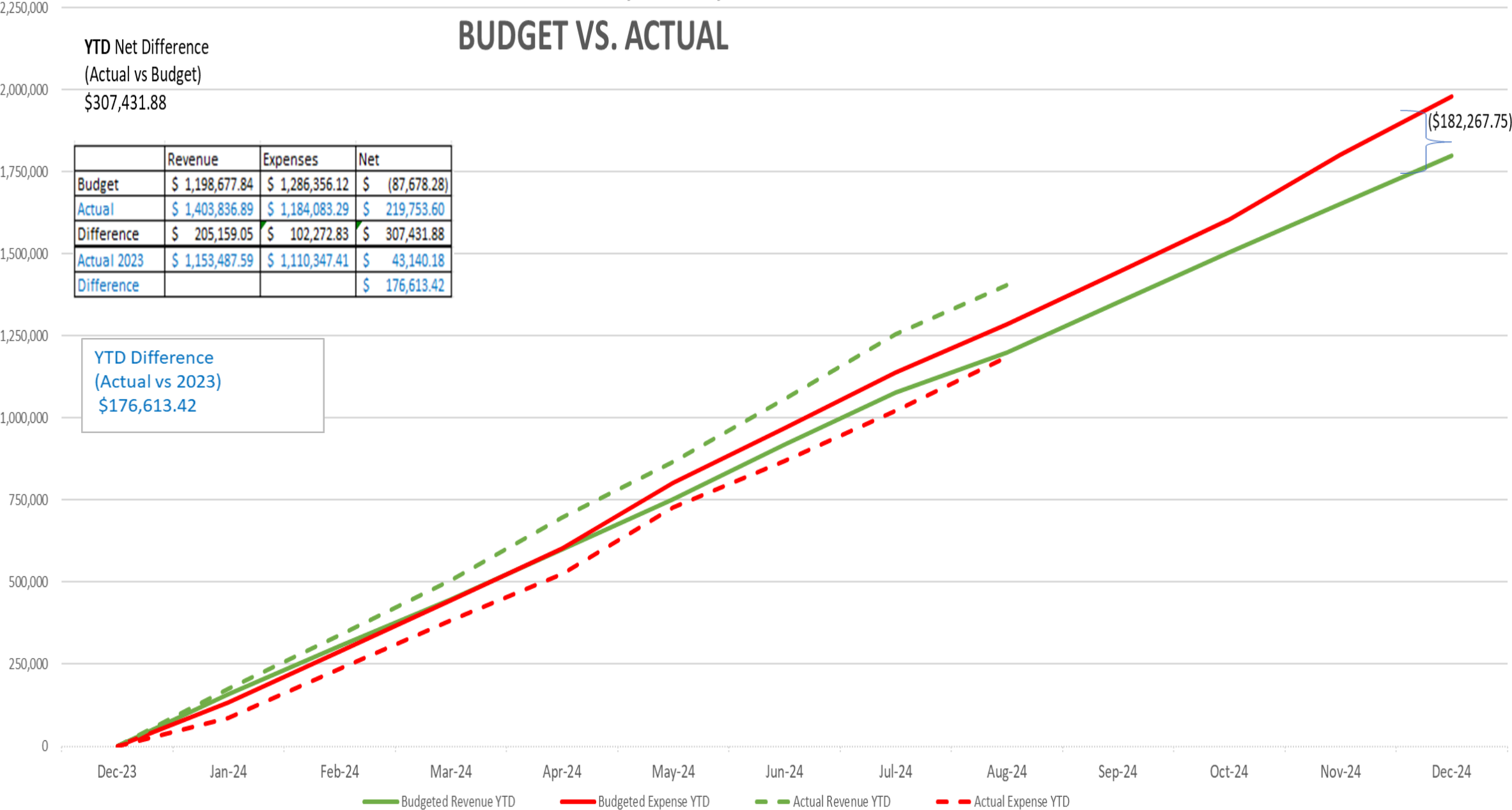
RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$307,431.88

	Revenue	Expenses	Net
Budget	\$ 1,198,677.84	\$ 1,286,356.12	\$ (87,678.28)
Actual	\$ 1,403,836.89	\$ 1,184,083.29	\$ 219,753.60
Difference	\$ 205,159.05	\$ 102,272.83	\$ 307,431.88
Actual 2023	\$ 1,153,487.59	\$ 1,110,347.41	\$ 43,140.18
Difference			\$ 176,613.42

YTD Difference
(Actual vs 2023)
\$176,613.42





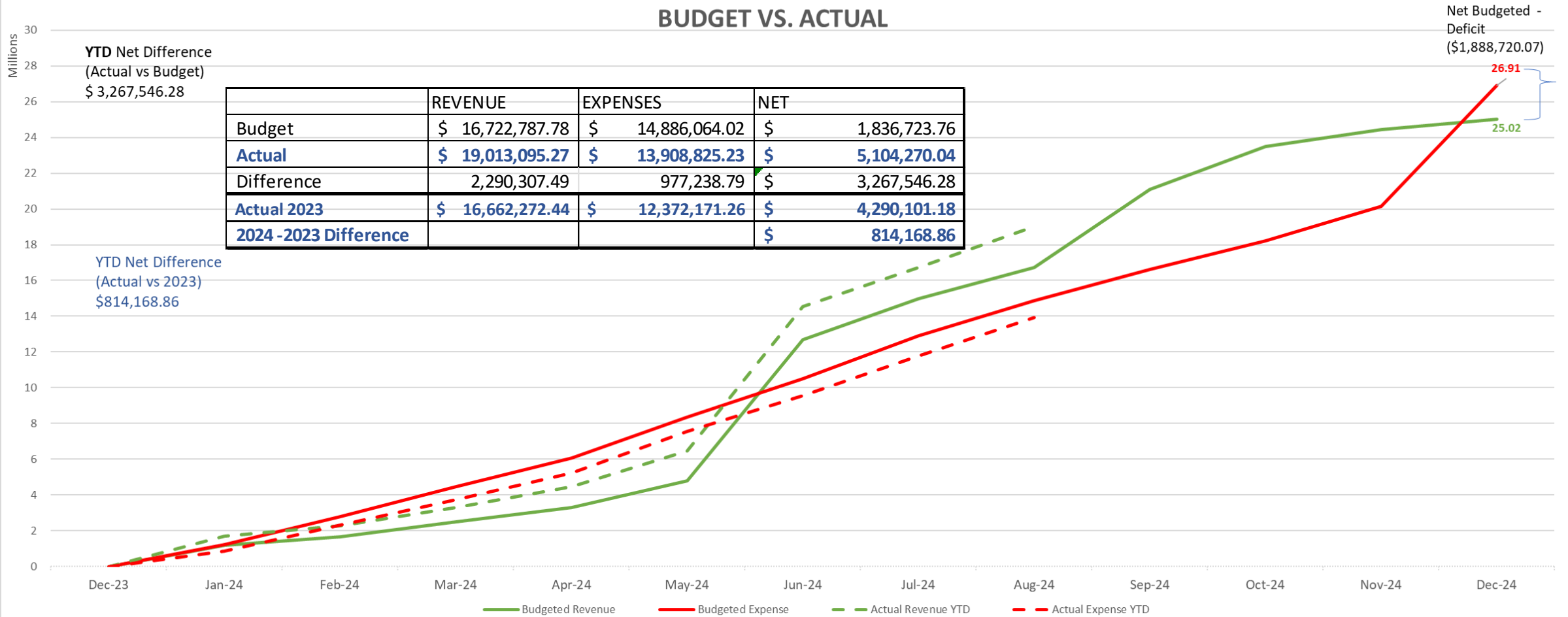
2024

FINANCIAL FORECASTS AND TREASURER'S REPORT

8/31/24

Actuals 8/31/24

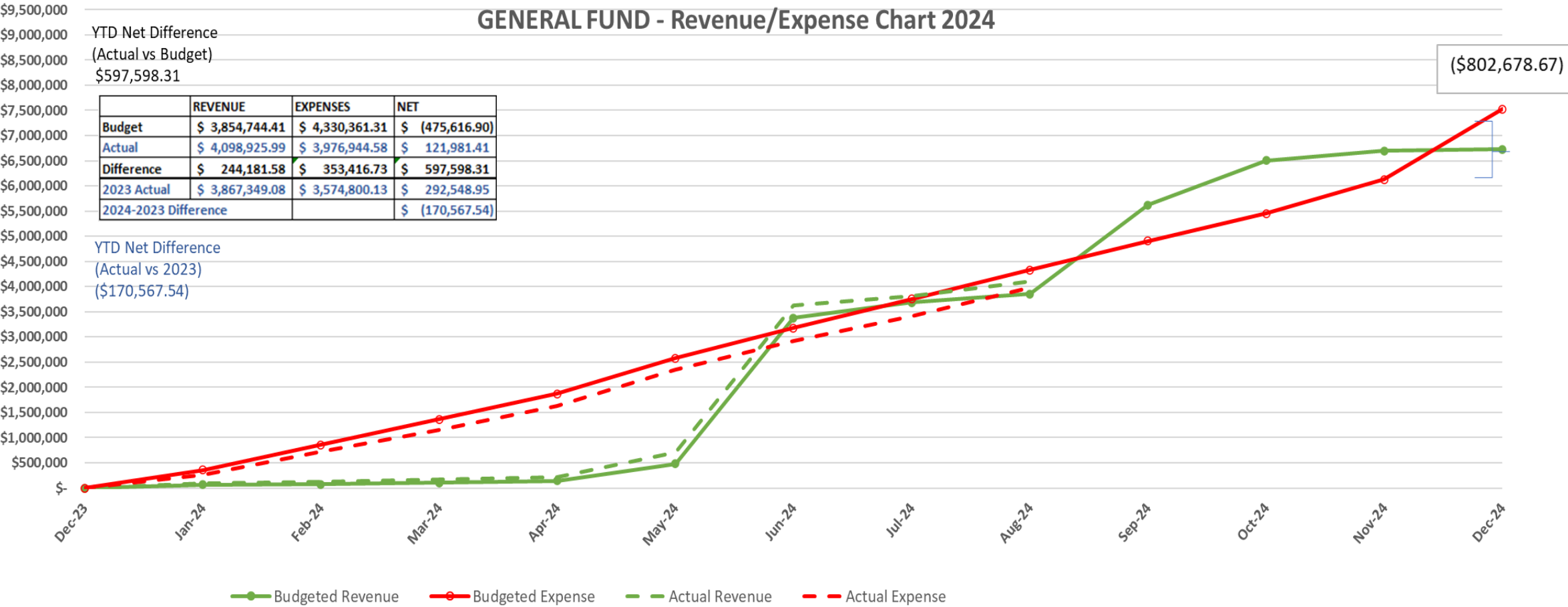
OPERATIONS (GENERAL AND RECREATION FUNDS) BUDGET VS. ACTUAL



Budgeted Revenue	0.00	1,191,234.03	1,676,985.79	2,498,900.97	3,299,594.82	4,805,408.13	12,690,759.12	14,963,970.18	16,722,787.78	21,090,251.83	23,485,380.51	24,437,913.88	25,018,379.87
Budgeted Expense	0.00	1,218,692.97	2,787,979.09	4,451,556.06	6,069,574.62	8,355,308.84	10,513,900.04	12,906,225.95	14,886,064.02	16,601,285.66	18,217,438.37	20,138,589.52	26,907,099.94
Actual Revenue YTD	0.00	1,687,413.36	2,291,707.92	3,307,619.83	4,455,037.62	6,449,655.31	14,534,220.77	16,710,253.53	19,013,095.27	0.00	0.00	0.00	0.00
Actual Expense YTD	0.00	842,913.95	2,311,141.74	3,732,277.39	5,237,713.90	7,541,080.59	9,546,576.42	11,788,970.12	13,908,825.23	0.00	0.00	0.00	0.00

Actuals 8/31/24

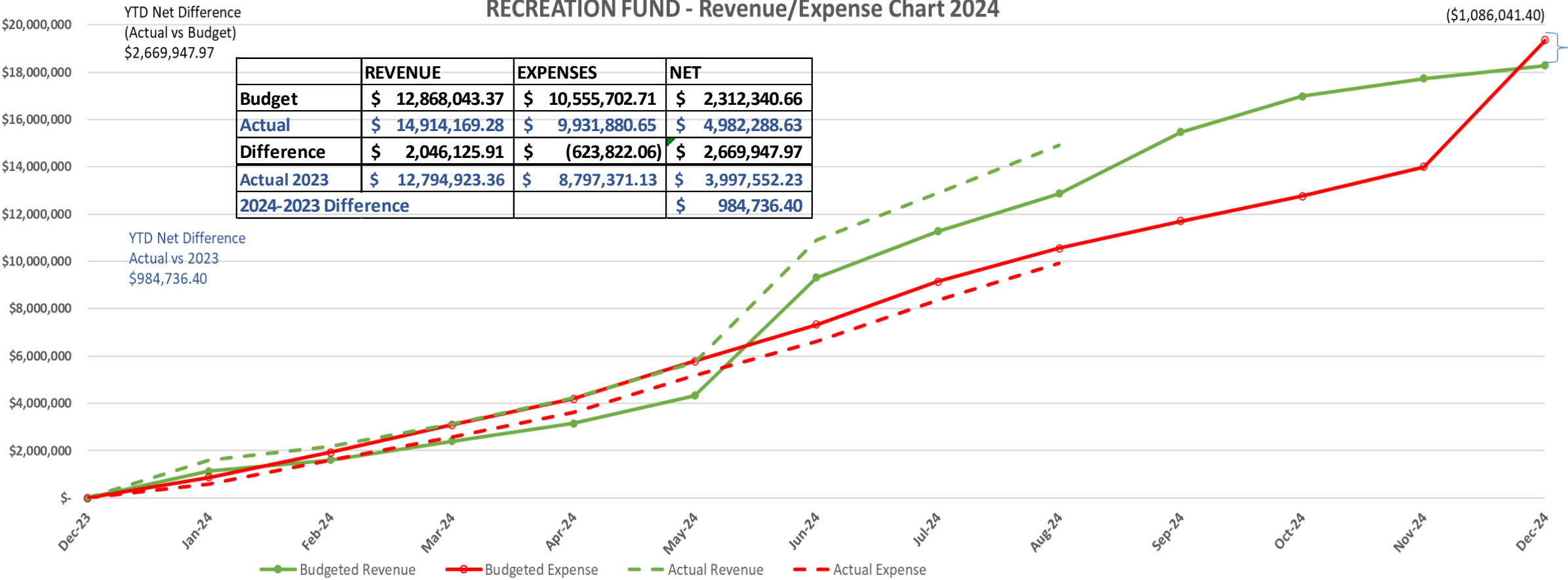
GENERAL FUND - Revenue/Expense Chart 2024



Budgeted Revenue	-	66,221.48	74,960.84	103,583.41	144,936.05	477,570.21	3,379,081.42	3,682,232.31	3,854,744.41	5,623,218.51	6,502,294.16	6,699,585.14	6,725,838.05
Budgeted Expense	-	354,144.94	856,506.54	1,362,686.08	1,872,211.10	2,575,445.66	3,177,782.70	3,755,159.81	4,330,361.31	4,903,260.19	5,450,260.44	6,131,657.92	7,528,516.72
Actual Revenue	-	89,213.89	124,043.09	171,486.60	219,704.75	711,233.76	3,633,767.04	3,814,185.53	4,098,925.99	-	-	-	-
Actual Expense	-	255,446.84	715,148.89	1,153,634.60	1,627,079.01	2,354,903.81	2,927,612.72	3,419,001.81	3,976,944.58	-	-	-	-

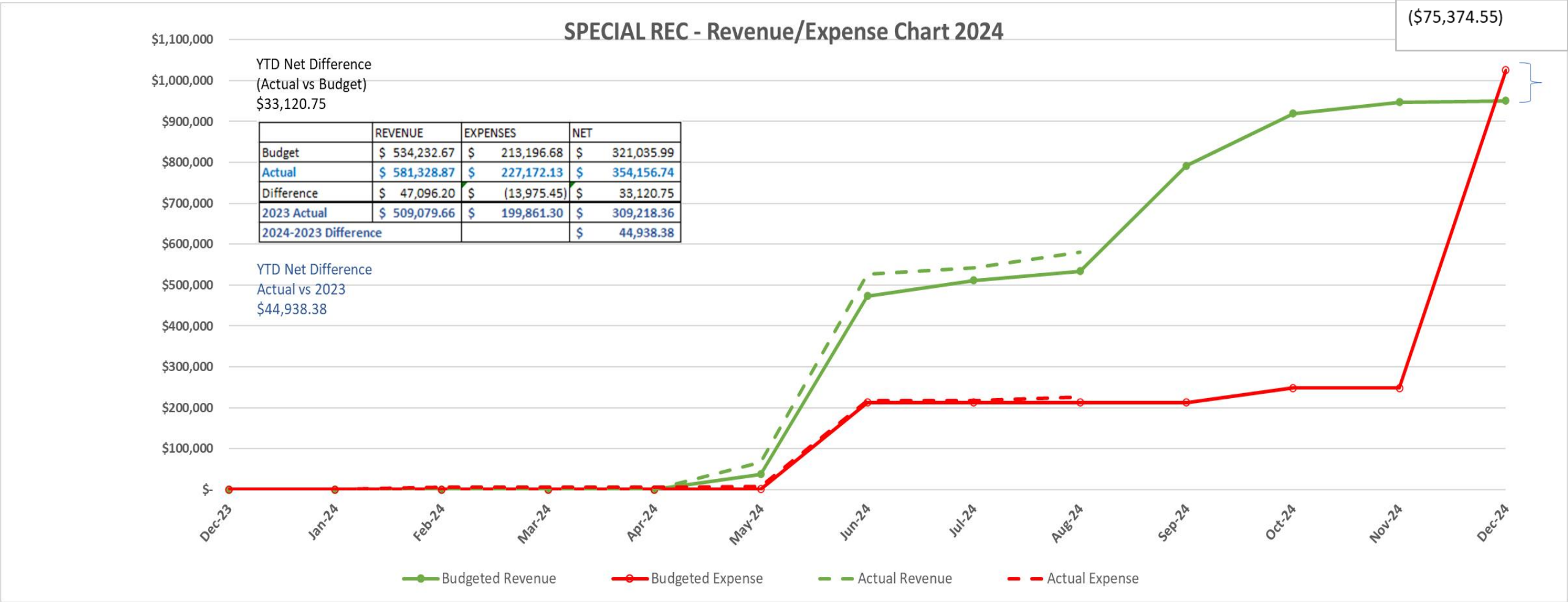
Actuals 8/31/24

RECREATION FUND - Revenue/Expense Chart 2024



Budgeted Revenue	-	1,125,012.55	1,602,024.95	2,395,317.56	3,154,658.77	4,327,837.92	9,311,677.70	11,281,737.87	12,868,043.37	15,467,033.32	16,983,086.35	17,738,328.74	18,292,541.82
Budgeted Expense	-	864,548.03	1,931,472.55	3,088,869.98	4,197,363.52	5,779,863.18	7,336,117.34	9,142,495.57	10,555,702.71	11,698,025.47	12,767,177.93	14,006,931.60	19,358,979.20
Actual Revenue	-	1,598,199.47	2,167,664.83	3,136,133.23	4,235,332.87	5,738,421.55	10,900,453.73	12,896,068.00	14,914,169.28	-	-	-	-
Actual Expense	-	587,467.11	1,595,992.85	2,578,642.79	3,610,634.89	5,186,176.78	6,618,963.70	8,369,968.31	9,931,880.65	-	-	-	-

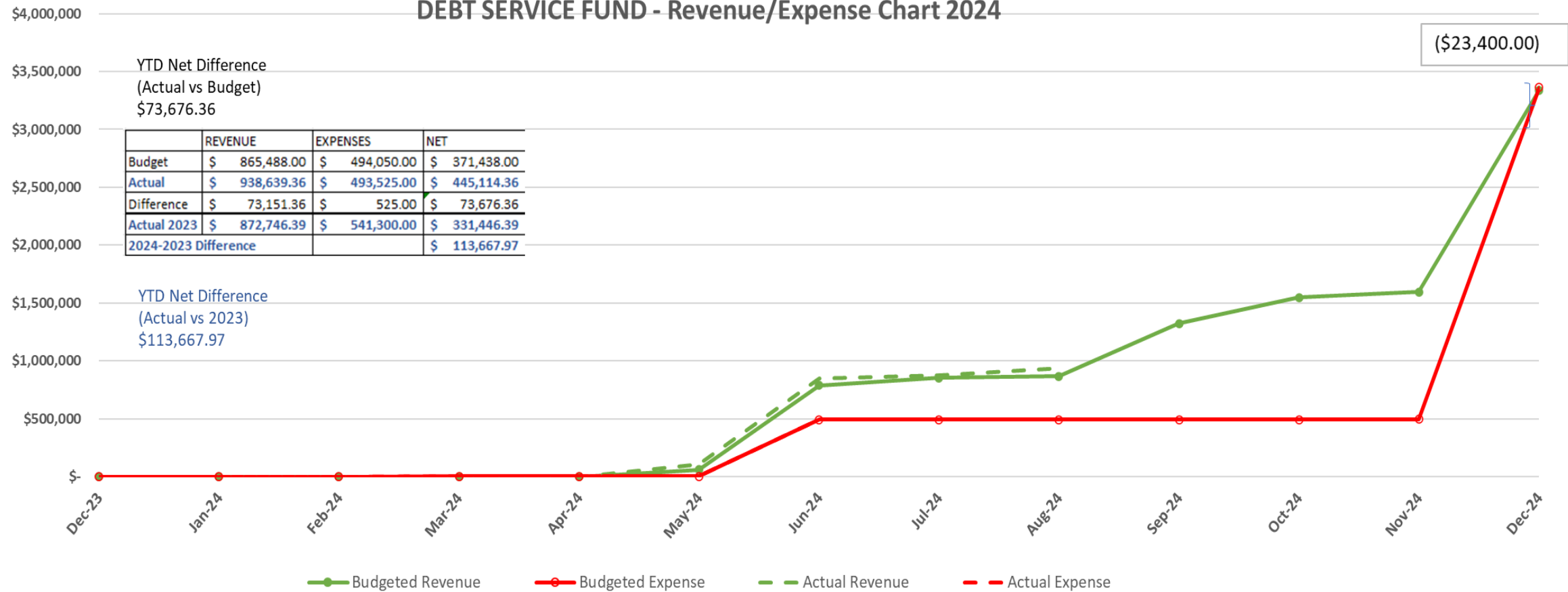
Actuals 8/31/24



Budgeted Revenue	-	-	-	-	-	37,915.12	473,701.51	511,711.66	534,232.67	792,226.57	919,370.52	947,498.03	950,253.81
Budgeted Expense	-	-	-	-	-	1,187.50	212,696.68	212,696.68	213,196.68	213,196.68	248,196.68	248,196.68	1,025,628.36
Actual Revenue	-	-	-	-	1.01	66,066.97	526,675.98	542,572.46	581,328.87	-	-	-	-
Actual Expense	-	-	6,771.00	6,771.00	6,771.00	7,261.29	217,312.13	217,312.13	227,172.13	-	-	-	-

Actuals 8/31/24

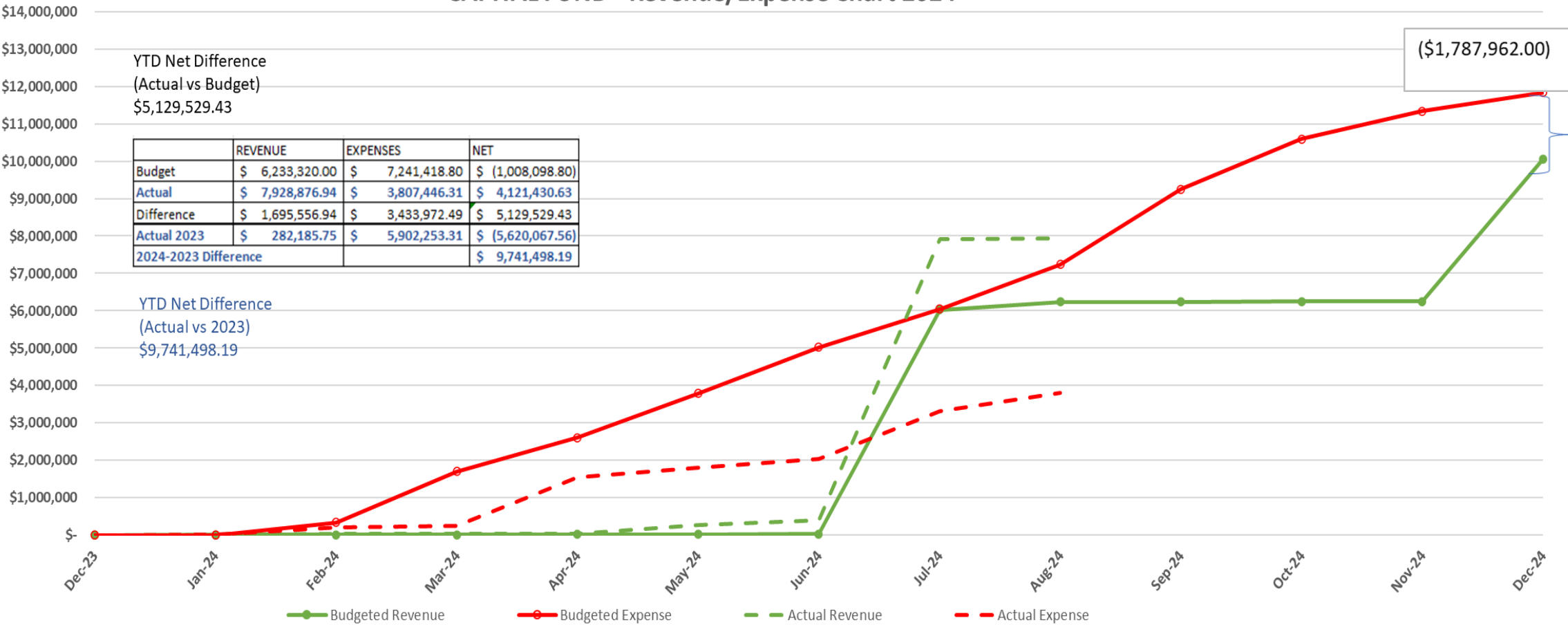
DEBT SERVICE FUND - Revenue/Expense Chart 2024



Budgeted Revenue	-	-	-	-	-	61,749.24	789,092.04	852,006.36	865,488.00	1,321,700.04	1,548,724.20	1,596,825.36	3,339,200.00
Budgeted Expense	-	-	500.00	1,000.00	1,000.00	1,000.00	494,050.00	494,050.00	494,050.00	494,050.00	494,050.00	494,550.00	3,362,600.00
Actual Revenue	-	-	-	-	1.73	106,460.94	850,542.91	876,040.99	938,639.36	-	-	-	-
Actual Expense	-	-	475.00	950.00	950.00	950.00	494,000.00	494,000.00	493,525.00	-	-	-	-

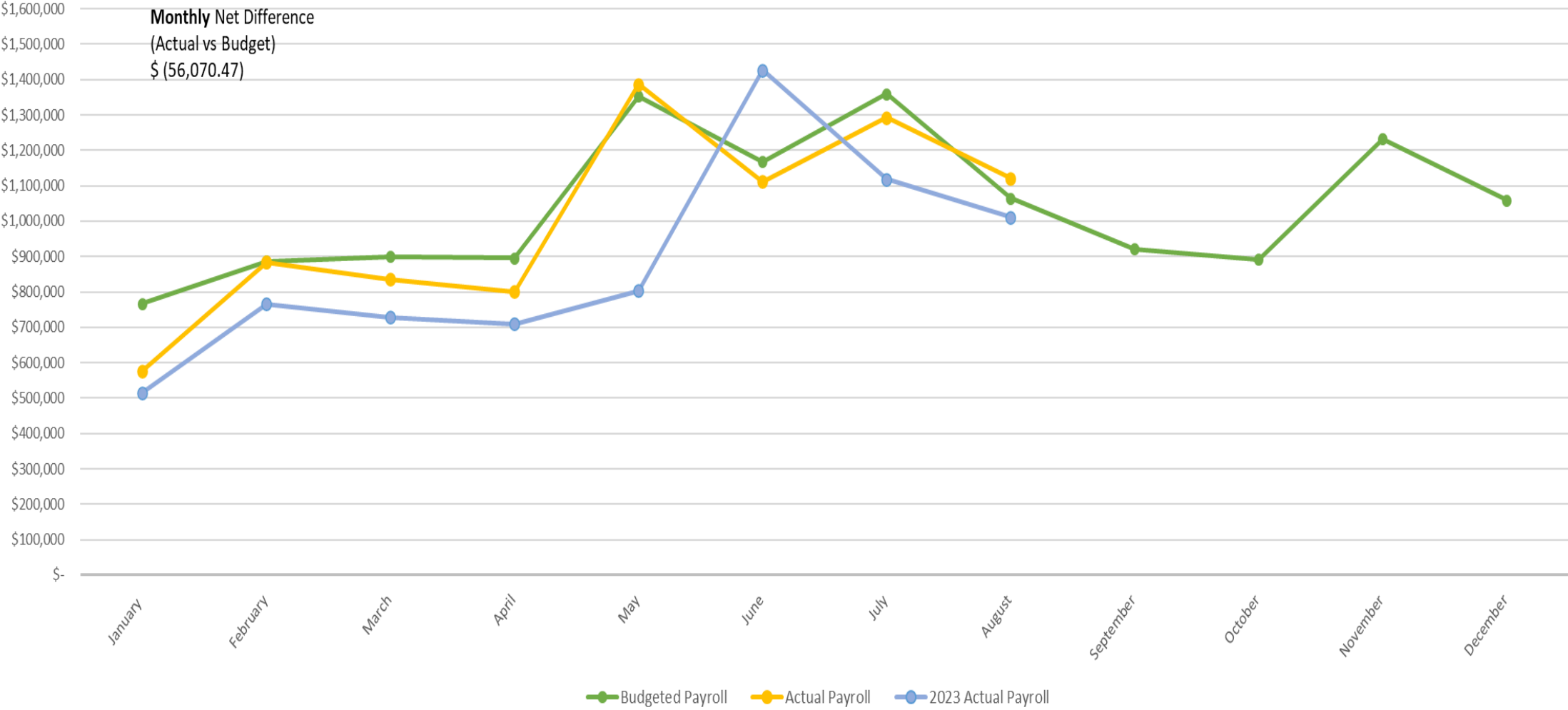
Actuals 8/31/24

CAPITAL FUND - Revenue/Expense Chart 2024



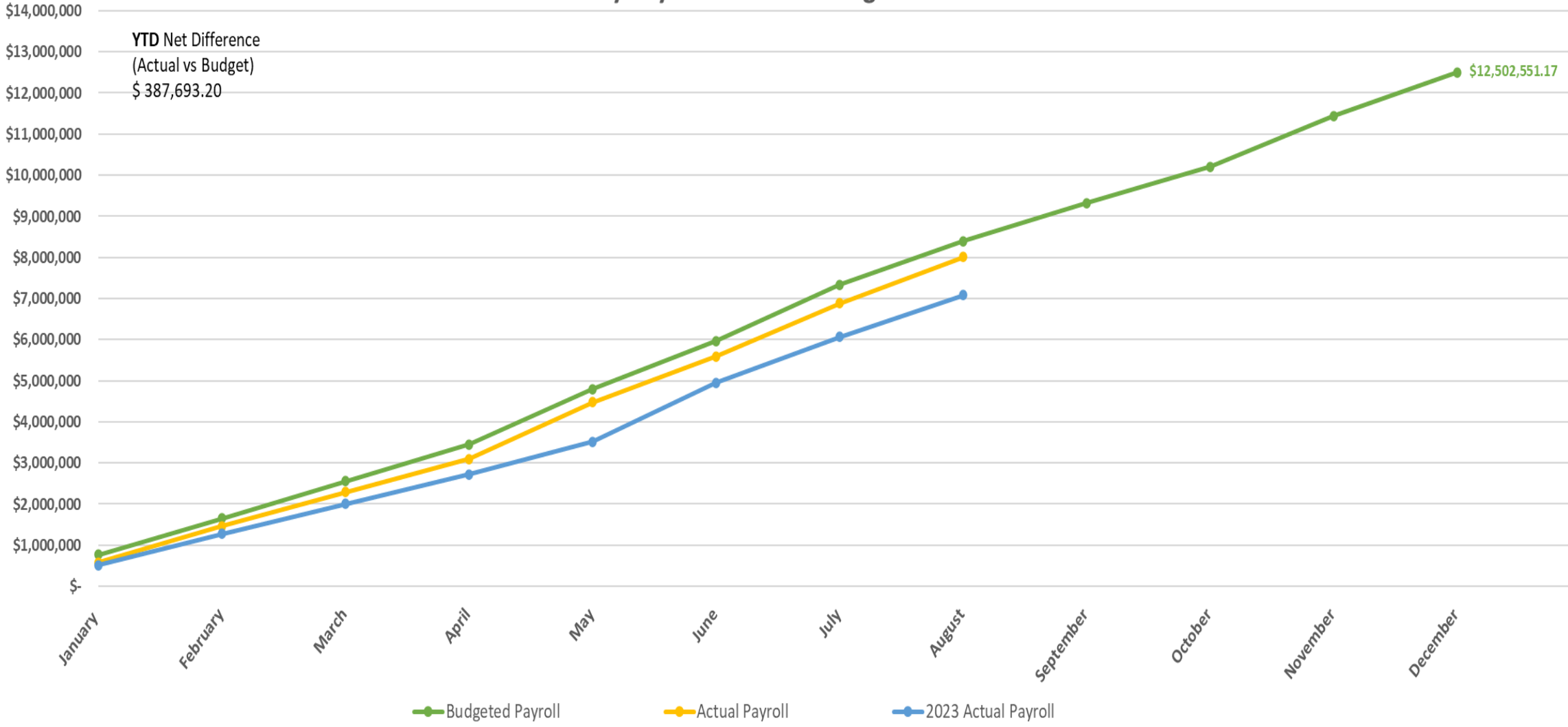
Budgeted Revenue	-	4,165.00	8,330.00	12,495.00	16,660.00	20,825.00	24,990.00	6,029,155.00	6,233,320.00	6,242,012.00	6,246,177.00	6,250,342.00	10,054,527.00
Budgeted Expense	-	999.60	339,499.20	1,702,032.80	2,604,532.40	3,788,302.00	5,024,801.60	6,047,799.20	7,241,418.80	9,248,485.40	10,587,485.00	11,336,484.60	11,842,489.00
Actual Revenue	-	6,087.23	30,462.73	32,077.04	36,084.72	277,620.02	406,697.09	7,910,248.30	7,928,876.94	-	-	-	-
Actual Expense	-	12,160.00	205,231.39	253,923.94	1,550,322.97	1,803,351.24	2,027,500.54	3,305,293.11	3,807,446.31	-	-	-	-

NON-CUMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



Payroll 1	105,943.65	440,970.32	419,531.11	392,617.10	434,982.75	506,024.87	639,462.08	644,378.26				
Payroll 2	471,184.02	441,449.33	415,449.09	408,434.00	491,080.28	605,744.49	653,553.85	476,941.51				
Payroll 3					460,889.88							
Total Payroll (Actual)	577,127.67	882,419.65	834,980.20	801,051.10	1,386,952.91	1,111,769.36	1,293,015.93	1,121,319.77				
Budgeted Payroll	767,239.35	886,864.98	899,861.72	896,190.86	1,352,681.18	1,168,691.98	1,359,550.42	1,065,249.30	921,574.94	892,189.08	1,232,392.10	1,060,065.26
2023 Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86	388,483.03	433,645.71	539,997.57	580,324.48				
2023 Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33	414,300.01	452,973.04	578,543.98	431,034.74				
2023 Payroll 3						540,676.86						
Total Payroll (Actual)	515,424.06	766,461.94	728,571.48	709,615.19	802,783.04	1,427,295.61	1,118,541.55	1,011,359.22				

Cumulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	767,239.35	1,654,104.33	2,553,966.05	3,450,156.91	4,802,838.09	5,971,530.07	7,331,080.49	8,396,329.79	9,317,904.73	10,210,093.81	11,442,485.91	12,502,551.17
Payroll 1	105,943.65	440,970.32	419,531.11	392,617.10	434,982.75	506,024.87	639,462.08	644,378.26				
Payroll 2	471,184.02	441,449.33	415,449.09	408,434.00	491,080.28	605,744.49	653,553.85	476,941.51				
Payroll 3					460,889.88							
Total Payroll (Actual)	577,127.67	1,459,547.32	2,294,527.52	3,095,578.62	4,482,531.53	5,594,300.89	6,887,316.82	8,008,636.59				
2023 Payroll 1	163,818.81	391,308.33	370,116.68	345,570.86	388,483.03	433,645.71	539,997.57	580,324.48				
2023 Payroll 2	351,605.25	375,153.61	358,454.80	364,044.33	414,300.01	452,973.04	578,543.98	431,034.74				
2023 Payroll 3						540,676.86						
2023 Total Payroll (Actual)	515,424.06	1,281,886.00	2,010,457.48	2,720,072.67	3,522,855.71	4,950,151.32	6,068,692.87	7,080,052.09				



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning, Projects, and IT; Nick Baird, Director of Recreation; Brian Romes, Executive Director

Date: September 25, 2024

Subject: **Consideration to Approve the 2024 Padel Court Purchase and Installation Re-Bid**

Summary

The Park District of Highland Park released an Invitation for Bids on September 13, 2024, for materials and labor to complete the 2024 Padel Court Purchase and Installation. The scope of work includes supplying and installing four padel courts in the new facility Club Pickle & Padel.

Bids will be received on September 24, 2024. Staff will provide a summary of the bid results at the Workshop Meeting and provide a staff recommendation to the Park Board of Commissioners.

Recommendation

The Park Board of Commissioners will consider a motion to approve the 2024 Padel Court Purchase and Installation Re-Bid and authorize the Executive Director to enter into a contract.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, & IT;
Brian Romes, Executive Director

Date: September 25, 2024

Subject: **New Recreation Facility and Site Improvements at West Ridge Park**

Summary/Background

Staff will provide a project update on the New Facility and Site Improvements Project at West Ridge Park.



Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: September 25, 2024

Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the September Committee Meetings.



Memorandum

To: Park Board of Commissioners

From: Julie Nichols, Program Manager, Jessica Reyes, Assistant Director of Recreation, Nick Baird, Director of Recreation, Brian Romes, Executive Director

Date: September 25, 2024

Subject: **End of Season Summer Camp Report**

Summary

Staff will provide a 2024 end of season Summer Camp Report.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

SEPTEMBER 25, 2024

UPCOMING MEETINGS

- Wednesday, October 16, 2024 / 6:00 p.m. / Workshop Meeting
- Tuesday, October 22, 2024 / 8:00 a.m. / Finance Committee Meeting
- Wednesday, October 30, 2024 / 6:00 p.m. / Regular Board Meeting

UPCOMING EVENTS

- **Campfire Folklore and Churros, Fri. Sep 27 from 6:30 – 8:00 p.m. at HNC**
Listen to tales of Hispanic Folklore, learn some Spanish, and create a folktale of your own, while eating churros around a campfire (\$13/Person).
- **Beach Camp Out, Sat. Sep 28 – Sun. Sep 29 from 6:00 p.m. – 9:00 a.m. at Rosewood Beach**
Explore the lake, sit around a campfire with Disney songs and fall asleep in a tent on the beach (\$20/Family).
- **Truck of Treat, Sat. Sep 28 from 9:30 – 12:00 p.m. at Hidden Creek AquaPark**
The biggest, coolest, shiniest trucks around will be on display for exploring and trick or treating! New this year, the first half hour of the event is sensory-friendly, meaning no horns can be honked and there will be no sirens or flashing lights so children with sensory issues can enjoy the event (FREE).
 - Sensory Friendly: 9:30am-10am
 - Main Event: 10am-noon
- **Family Bingo Night – Space Odyssey, Fri. Oct 4 from 6:00 p.m. – 7:00 p.m. at West Ridge Center**
Come dressed in space characters and enjoy our Space Odyssey themed family bingo (\$15R/\$18NR).
- **Loteria, Sun. Oct 13 from 3:00 p.m. – 4:15 p.m. at HNC**
This traditional Mexican game of brightly colored cards is easy to play if you're familiar with Bingo (\$13/person).
- **Scary Halloween Mini Golf, Sat. Oct 19 from 9:00 a.m. – 7:00 p.m. at River's Edge Mini Golf**
Dress in costume and receive a free round of mini-golf (FREE).
- **Build Youth Confidence Day, Sun. Oct 20 from 12:00 p.m. – 3:00 p.m. at HNC**
Engage in a series of puzzles and challenges designed to make youth work together and better understand their own abilities and feel more confident to overcome challenges (\$18/person).
- **Fall Skating Exhibition, Fri. Oct 25 from 5:00 p.m. – 6:30 p.m. at CIA**
Skaters are limited to 1solo/duet/trio. Event is free to watch, and \$35 to participate.
- **Jack-O-Latern Geocach, Fri. Oct 25 from 5:30 p.m. – 7:00 p.m. at HNC**
Use your GPS to follow the clues to complete the geocache course and find jack-o-laterns (\$13/person).
- **Scary Skate, Fri. Oct 25 from 7:00 p.m. – 8:30 p.m. at CIA**
Spooktacular evening of skating. Event is free, food available for purchase from Michael's Food Truck (FREE).

- **Autum Art Series, Sat. Oct 26 from 12:00 p.m. – 3:00 p.m. at HNC**
Three projects, three sessions! Sign up for just one or all three (\$13/person per session).
 - 12-1pm: Stick Leaf Sculptures
 - 1-2pm: Leaf Pressings
 - 2-3pm: Scarecrows

- **Pumpkin Pool Splash, Sat. Oct 26 from 1:00 p.m. – 2:30 p.m. at RCHP**
Take a splash and swim at the indoor pool amidst a vibrant autumn atmosphere, as pumpkins take the plunge into the pool (\$14R/\$17NR).

- **Catch a Character, Sun. Oct 27 from 9:00 a.m. – 10:00 a.m. at Larry Fink Memorial Park**
PDHP's first catch a character race. Halloween-inspired, family friendly event is a mix of race and scavenger hunt. Your family is your team, and together you will engage in activities to capture a character and race to the finish line. Up to 6 people per family (\$25R Family/\$30NR Family).

DEER CREEK RACQUET CLUB – AUGUST 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Daily Court Rentals (Hours)			
Tennis	7	41	6
Pickleball	1	29	4
Racquetball	.5	14	3
Private Lessons (Hours)	204.75	113	180.75
Drop-Ins	72	158	42
Memberships	813	551 units	927

News & Events

- Danny Cunniff Park hosted the Chicago Open for the APP Tour with over 910 participants Aug 27-Sep 1.
- Fall Session and Permanent Court Time began on August 26.
- No court bookings were accepted August 5-25 due to facility needs including construction of parking lot, locker rooms, court cleaning.

CENTENNIAL ICE ARENA – AUGUST 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Daily Drop in Fees			
Public Skate	0		27
Drop In Freestyle & Package Ice and Adult	274		326
Open Hockey	0		0
Open Gymnastics	0		0
Skate Rental	11		9
Punches Passes Sold			
Public and Adult Skate	0		2
Freestyle	0		0
Skate Rental	0		0
Facility Rentals			
Total Hours	172	179	240.66

News & Events:

- Girls Play Strong Camp ran June 17-Aug 2 with weekly registrations for summer 2024 with a total of 195 campers, including 71 unique users over 7 weeks.
- Gymnastics camp finished August 9 with 57 gymnastics campers over 8 weeks.
- Falcons and Giants held their clinics and try outs in August.
- Additional hockey group rentals in August.

RECREATION CENTER OF HIGHLAND PARK – AUGUST 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Group Exercise Classes Conducted	149	162	183
Group Exercise Participation/Visits	2,286	1,782	2,482
Fitness Floor Visits	6,608	6,850	7,768
Track Visits	485	485	604
Personal Training Participation	506	475	534
Personal Training Sales (Units)	353	210	242.75
Personal Training Revenue	\$20,663.63	\$21,000.00	\$23,279.92
Private Swim Lesson Participation	33	45	42
Private Swim Lesson Sales (Units)	14	20	16
Private Swim Lesson Revenue	\$3,177.50	\$2,793.90	\$1,624.38

MEMBERS	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Basic – Annual	1,379	1,504	1,626
All-Inclusive – Annual	301	327	380
Group Exercise only – Annual	197	226	256
Short-Term Promotional	116	75	90
30 Day	9	5	19
Total Members	2,002	2,137	2,371

Fitness and Membership

- August annual membership goal was 2,058, 5 30-Day passes and 75 Promotional memberships remaining. The month ended with 2,262 annual memberships, 10% above the month's budgeted goal.
- Personal Training revenue is positive 11% to budget for August.
- RCHP annual maintenance shutdown was a huge success with a hard-working team. Upgraded equipment includes 8 Life Fitness treadmills, 4 Life Fitness recumbent bikes and a dual cable machine in the personal training studio. The floor also received a new trending Glute Developer strength machine. The weight room was rearranged for a more welcoming space. The comments were nothing but positive from the members.
- The group exercise team offered 21 free outdoor classes for members and the community during the shutdown utilizing Sunset Woods Park, Rosewood Beach and Hidden Creek Aquapark. All but two were rained out and participation was higher than expected with an average of 12 participants.

Aquatics

- With the indoor pool being closed, staff were able to still teach at Hidden Creek AquaPark.
- Staff will have continued efforts in recruitment for the Fall and Winter Sessions. Staff will be attending a Job Fair at New Trier High School on September 18, 2024.

HELLER NATURE CENTER & ROSEWOOD INTERPRETIVE – AUG. 2024

Community Programs

	2023 ACTUAL	2024 Budget	2024 ACTUAL
Heller Nature Center			
Participants / Programs	235/16	-	298/16
Rosewood Interpretive Center			
Participants / Programs	35/1	-	0/0

News & Events:

- No programs were offered at Rosewood in August 2024.
- Summer camps concluded in August with 12 groups coming to Heller on a field trip in August.
- Honey Harvest Demo had 17 participants who helped harvest their own honey from our apiary.

SUNSET VALLEY GOLF CLUB - AUGUST 2024

GOLF	2023 Actual	2024 Budget	2024 Actual
Golf Shop Sales	1,224	985	1,454
Golf Balls	877	735	1,136
Accessories	347	250	318
Golf Rentals	4,659	3,935	5,079
Carts	4,659		5,079
Golf Greens Fees	6,978	5,620	7,606
Resident	2,656		2,740
Nonresident	4,251		4,645
Outing/Tournaments	71		221
Other			
Misc. Sales	1	0	0
Sapphire Club	1	0	0
Permanent Tee Time	0	0	0

News & Events

- 7606 paid rounds in August.
- Aug 12-13 - IJGA junior tournament (72 kids each day).
- Aug 17-18 - Club Championship.
 - Club Champion - Morris Greco
 - Net Champion - Jim Covert
- Aug 19 - CDGA Scramble Qualifier Event, 96 players.
- Aug 23 - Music Night with live performance by Mike Jansen, 80-100 people attended.

HIGHLAND PARK LEARNING CENTER DRIVING RANGE

Monthly Sales Report (buckets sold)

	2023 Actual	2024 Budget	2024 Actual
January	458	543	370
February	496	750	419
March	612	764	329
April	1,082	1,101	1,176
May	2,122	2,772	2,647
June	2,714	3,565	2,915
July	2,958	3,755	2,940
August	2,698	3,636	2,828
September	1,649	2,425	
October	665	818	
November	225		
December	360		
Totals	458	543	370

MINI GOLF Monthly Sales Report (rounds sold)

	2023 Actual	2024 Budget	2023 Actual
March	-	-	-
April	442	786	535
May	1,124	1,500	1,143
June	2,016	2,057	1,890
July	2,104	2,500	2,132
August	2,055	2,428	2,198
September	952	1,443	
October	452	714	
November	168		
Totals	9,313	11,428	7,898

News & Events

- N/A

DISTRICT WIDE RENTALS – AUGUST 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
Heller Nature Center			
Rentals	9.0	7.0	22.5
Party Package-Not Offered	0	0	0
Rosewood Interpretive Center			
Rentals	22.0	22.0	27.5
Party Package-Not Offered	0	0	0
Recreation Center of Highland Park			
Rentals	23	36.0	15.5
Party Packages	0	2.0	1.0
Total Rentals	23.0	38.0	16.5
West Ridge Center			
Rentals	11.0	3.0	7.0
Party Packages	1.0	1.0	1.0
Hidden Creek Aqua Park			
Party Packages	24.0	25.0	30.0
After-Hours Parties			5.0
Park Avenue Yacht Club			
Rentals	0	6.0	8.0

Rentals listed as number of rental hours; Party Packages listed as number of packages

GRANT-IN-AID – AUGUST 2024

	2023 ACTUAL	2024 BUDGET	2024 ACTUAL
SMILE			
Total YTD Subsidy	\$88,473.47	\$150,000.00	\$112,925.35
Households			
100% Subsidy YTD	70		70
50% Subsidy YTD	2		6
Total YTD	72		76
FYI			
Total YTD Subsidy	\$1,684.00		\$4,164.50
Households			
50% Subsidy YTD	2		11
FYI-SWIM			
Total YTD Subsidy	\$2,960.00		\$1806.00
Households			
100% Subsidy YTD	27		15

News & Events:

- N/A.