

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON FEBRUARY 15, 2024, 8:01 AM.**

Present: Commissioner Bernstein, Commissioner Ruttenberg, President Grossberg

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr; Director Peters, Director Smith, Director Voss, Director Gogola, Director Baird; Assistant Director Reyes, Assistant Director Acevedo, Manager Baczek; Accountant Moraru

Guest Speaker: None

Additions to the Agenda

None.

2023 Year End Review of Cost Centers

General Fund

Director Peters reported that actual revenues exceeded budgeted by \$500,000. Actual Expenses were less than budgeted by \$1 million. The surplus is attributed to \$237,000 surplus and property taxes have a 235,000 surplus. Also, there was a \$700,000 savings from payroll expenses and contractual services were under budget by \$238,000.

Recreation Fund

Director Peters reported that actual revenues exceeded budgeted by \$2.2 million. The surplus is attributed to interest income has a \$550,000 surplus and property taxes have a \$188,000 surplus.

Director Peters reviewed the actual revenues and expenses for each cost center. Highlights include:

- ***West Ridge Center*** has a \$33,443 surplus. This is attributed to dance and childhood enrichment programs exceeding budget.
- ***Athletics*** has a \$78,184 surplus. This is attributed to boy's travel baseball and martial arts.
- ***Camp*** has a \$16,000 surplus. This is attributed to Crew and Specialty Camps.
- ***Hidden Creek AquaPark*** has a \$35,250 surplus. This is attributed to daily fees and membership sales.
- ***Rosewood Beach*** has a planned deficit every year.
- ***Park Avenue Beach and Boating Facility*** lakefront parking decal sales were less than anticipated so budgeted revenues were higher than actual revenues.
- ***Centennial Ice Arena*** actual revenues were \$66,950 less than budgeted due to emergency repairs.
- ***Recreation Center of Highland Park Fitness*** exceeded budgeted revenues by \$407,000. Expenses were less than budgeted for a \$448,250 surplus.
- ***Recreation Center of Highland Park Aquatics*** exceeded budget revenues by \$49,000.
- ***Indoor Tennis*** exceeded budget revenues by \$332,383.
- ***Highland park Golf Learning Center*** has a \$17,000 surplus.
- ***Sunset Valley Golf Club*** has a \$557,213 surplus.

Special Recreation Fund

Director Peters reported that actual revenues exceeded budgeted by \$41,000.

Recreation Center of Highland Park Quarterly Report

Supervisor Kelly reported that in quarter four, the Recreation Center of Highland Park had 176 net annual members, which is an 8.5% increase from the previous quarter. As a result, members have grown by 39% and actual membership revenues surpassed budgeted revenues by 72%.

Daily Passes surpassed budgeted revenues by 109%.

While personal training actual revenues were slightly below budgeted, year to date revenues have increased by 13%, and growth has increased by 27% when compared to 2022.

Group exercise actual revenues surpassed budgeted by 102%.

The fitness floor had 29,421 visits in quarter four. Of those visits, 1,518 per month were unique users. 82% of our members utilize the fitness floor.

The track had 3,360 visits in quarter four. Of those visits, 399 unique users. To date, the recreation Center of Highland Park has 2,634 track members.

February 2024 Bid Results

A. 2024 Park Avenue Dredging Project Bid

Director Smith reported that the Park District of Highland Park received one (1) sealed bid on Tuesday, February 13, 2024, for materials and labor to complete the 2024 Park Avenue Dredging Project.

There is \$50,000 budgeted for this project. The bid from US Commercial Diving came in \$1,137 under budget.

Work is scheduled to occur early May 2024.

It was the consensus of the Finance Committee to place the bid from US Commercial Diving on the consent agenda at the February 28, 2024 Regular Meeting of the Park Board.

Funding Model Review

Director Peters and Director Smith shared the ten-year funding model for the capital plan. Highlights include the 2024 debt issuance increased from \$5.5 million to \$7 million. All debt proceeds will go into the capital fund. An additional \$1.5 million in capital funds from the debt issuance will go towards the proposed pickleball dome and tier 6 unfunded capital projects. The Park Board of Commissioners will need to determine which tier 6 unfunded projects should receive debt issuance funds. In 2025 and 2026, Madden Restaurant Concepts LLC is making payments to the Park District of Highland Park for the 2024 Sunset Valley Golf Club house and patio renovations. Payments will support capital projects.

Lastly, similar to the Park Avenue Sub Fund, which was created to support the breakwater, staff are recommending the District create a Lot 3 Recreation Sub Fund to support capital projects at Lot 3. Director Peters reviewed a version of the ten-year funding model for the capital plan with supporting revenue from the Lot 3 Recreation Sub Fund.

Finance Committee Meeting Minutes
February 15, 2024

Other Business

None.

Open to the Public to Address the Board

None.

Adjournment

The meeting adjourned at 9:51 a.m.

Respectfully submitted,

Roxanne Hejnowski

Roxanne Hejnowski, Assistant Secretary