

**MINUTES OF A THE FACILITY AND RECREATION COMMITTEE MEETING  
OF THE PARK DISTRICT OF HIGHLAND PARK  
HELD ON DECEMBER 10, 2024, 2:00 PM.**

A motion was made by Commissioner Ruttenberg and seconded by President Bernstein to allow Commissioner Labrador to attend by electronic means.

**Present:** Commissioner Labrador, Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

**Absent:** None

**Also, Present:** Executive Director Romes; Deputy Director Carr; Director Smith, Director Gogola; Director Peters; Director Voss; Director Baird; Assistant Director Acevedo; Assistant Director Soto; Manager Schwartz; Coordinator Hejnowski

**Guest Speaker:** None

**Additions to the Agenda**

None.

**New Facility and Site Improvements at West Ridge Park**

Executive Director Romes reviewed the project schedule and budget, noting that the Committee is here today to review the bid results. There is \$16 million budgeted for the project. Twenty-one trade packages were issued to get the most competitive bids. He is pleased to report that all the bids came in within budget (includes base bid, alternate bids, and contingency costs). This is thanks to staff and our Construction Management Firm, W.B. Olsen's, expertise and due diligence. The Park District previously had used a construction management firm for the development of Sunset Valley Golf Club, Rosewood Beach Interpretive Center, and Park Operations and Golf Operations Facilities.

Executive Director Romes reviewed the bid alternates, noting that staff are recommending the Park Board include all the project alternates: acoustic metal decking, solid countertops, room partitions, smartboard TVs in the classrooms, access controls on every door, large fans to support the HVAC system in the gymnastics space, landscaping and seed, concrete and hardscape for the outdoor courtyard, and north parking lot renovations. Park District Staff, W. B. Olsen and Architects Holabird and Root are revisiting the design and recommendations for the event lawn since the base bids alternate bids and contingency costs are all within budget.

**Other Business**

None.

**Open to the Public to Address the Board**

None.

**Adjournment**

A motion was made by President Bernstein and seconded by Commissioner Grossberg and approved by a unanimous vote. The Board Meeting adjourned at 3:14p.m.

Facility and Recreation Committee Meeting Minutes  
December 10, 2024

Respectfully submitted,

A handwritten signature in cursive script that reads "Roxanne Hejnowski".

Roxanne Hejnowski, Assistant Secretary