

CANCELATION NOTICE OF REGULAR MEETING

NOTICE OF WORKSHOP MEETING

Wednesday, February 12, 2025

Workshop Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

WORKSHOP MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. 2024 ADA ACCESSIBILITY AUDIT AND TRANSITION PLAN UPDATE
- VI. MASTER PLAN UPDATE
- VII. CONSTRUCTION PROJECT UPDATES
 - a. New Facility and Site Improvements at West Ridge Park
 - b. Club Pickle and Padel Facility project
 - c. Recreation Center of Highland Park Construction updates
- VIII. REVIEW OF VOUCHERS
- IX. OTHER BUSINESS
- X. OPEN TO PUBLIC TO ADDRESS THE BOARD
- XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.
- XII. ACTION FROM CLOSED SESSION IF ANY

XIII. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: February 12, 2025

Subject: **2024 ADA Accessibility Audit and Transition Plan Update**

Summary

The Park District of Highland Park is committed to inclusion and providing equal public recreation opportunities in the most integrated setting to individuals with disabilities, as defined under applicable law. This includes complying with the Americans with Disabilities Act (ADA), the Illinois Human Rights Act (IHRA), and all other applicable local, state, and federal laws.

At least every 10 years The Park District of Highland Park conducts an ADA audit of all facilities and parks, and the Park Board formally adopts an ADA Transition Plan. This Plan identifies physical obstacles to accessibility, describes the methods to be used to make facilities accessible; provides a recommended schedule for making the access modifications; and a yearly schedule for making the modifications. At least every 5 years the Park Board will formally review the entire plan. The Park District also reviews the ADA Transition Plan annually to incorporate improvement projects into the annual and 5-year capital plan.

On February 28, 2024, the Park Board of Commissioners approved a professional services agreement with WT Group to conduct the 2024 ADA Accessibility Audit and development of an updated Transition Plan.

WT has since completed the transition plan which identifies physical barriers at Park District parks and facilities. WT has also completed a program and policy review that offers recommendations to improve accessibility to Park District programs.

Representatives from WT will provide an overview of the transition plan and program and policy review and discuss next steps.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, and IT;
Brian Romes, Executive Director

Date: February 12, 2025

Subject: **Master Plan Update**

Summary

The Park Board of Commissioners approved a professional services agreement with The Lakota Group to complete and revised master plan. The Park District will also be working with aQuity to conduct a community wide attitude and interest survey, and Berry Dunn to conduct a recreation services assessment. Staff will provide a progress update on the Master Plan progress.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, and IT; Mitch Carr, Deputy Director of Facilities and Operations; Liz Gogola, Director of Communications and Marketing; Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: February 12, 2025

Subject: **Construction Project Updates**

Summary

Staff will provide updates for the following capital purchases and construction projects:

- New Facility and Site Improvements at West Ridge Park
- Club Pickle and Padel Facility project
- Recreation Center of Highland Park Construction updates

To: Board of Park Commissioners

From: Matthew Bachler - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: February 12, 2025

Subject: Bills presented for the Board's review on February 12, 2025.
Checks written January 29, 2025 to February 06, 2025.

BILLS

DATE

AMOUNT

January 29, 2025 Emergency Checks	\$ 10,940.01
February 06, 2025	\$ 947,550.04
Bank Drafts	\$ 58,628.29
P-Card	\$ 118,784.53
TOTAL	\$ 1,135,902.87

PAYROLL DISBURSEMENTS

TOTAL \$ -

GRAND TOTAL \$ 1,135,902.87



Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11196	ILLINOIS STATE POLICE	01/29/2025	Regular	0.00	150.00	191908
20241200686	Invoice	12/31/2024	12/1/24 - 12/31/24 Background Checks	0.00	150.00	
13604	NORTH SHORE GAS	01/29/2025	Regular	0.00	9,961.01	191909
011725 0601145...	Invoice	01/17/2025	Deer Creek 12/16/24 - 1/15/25	0.00	3,104.76	
011725 0601145...	Invoice	01/17/2025	RCHP 12/16/24 - 1/15/25	0.00	2,717.76	
011725 0601145...	Invoice	01/17/2025	1240 Fredrickson Pl 12/16/24 - 1/15/25	0.00	2,342.00	
011725 0602405...	Invoice	01/17/2025	2900 Trail Way, Cunniff Shelter 12/16/24 -...	0.00	291.61	
011725 0602405...	Invoice	01/17/2025	1377 Clavey Rd 12/16/24 - 1/15/25	0.00	273.87	
011725 0602405...	Invoice	01/17/2025	3100 Trail Way 12/16/24 - 1/15/25	0.00	250.55	
011725 0602405...	Invoice	01/17/2025	Aquatic Park 12/16/24 - 01/15/25	0.00	239.55	
011725 0608197...	Invoice	01/17/2025	1801 Sunset Rd 12/16/24 - 1/15/25	0.00	740.91	
14060	TOTAL PROMOTIONS, INC	01/29/2025	Regular	0.00	829.00	191910
24594	Invoice	11/08/2024	Blue Winter Jackets for Parks	0.00	829.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	3	0.00	10,940.01
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	10	3	0.00	10,940.01

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	10,940.01
			<hr/>
			10,940.01



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
17039	AIR COMFORT, LLC	02/06/2025	Regular	0.00	505.00	191911
410044	Invoice	01/21/2025	Boiler Repair - 1/14/25	0.00	505.00	
13696	ANIMAL QUEST ENTERTAINMENT IN	02/06/2025	Regular	0.00	1,210.00	191913
02232025	Invoice	01/28/2025	Animal Display - Febraury 23, 2025 Heller	0.00	605.00	
05102025	Invoice	01/28/2025	Mini - Petting Zoo - May 10, 2025 Heller	0.00	605.00	
14716	AQUA PURE ENTERPRISES, INC	02/06/2025	Regular	0.00	3,063.24	191914
0152561-IN	Invoice	01/01/2025	2024 Labor & Material to Winterize Splash...	0.00	3,063.24	
20071	AVALON PETROLEUM COMPANY	02/06/2025	Regular	0.00	4,039.19	191915
009874	Invoice	01/06/2025	Unleaded Fuel 01/06/25	0.00	1,498.03	
009884	Invoice	01/10/2025	Unleaded Fuel 01/10/25	0.00	1,361.85	
009895	Invoice	01/16/2025	Unleaded Fuel 01/16/25	0.00	1,179.31	
21144	BORKA BERDAN	02/06/2025	Regular	0.00	94.00	191916
2696952	Invoice	02/05/2025	2025 Refund	0.00	94.00	
10537	COMMONWEALTH EDISON COMPAN	02/06/2025	Regular	0.00	11,180.76	191917
012925 3986862...	Invoice	01/29/2025	1201 Park Ave 12/26/24 - 1/28/25	0.00	11,180.76	
10637	DAVID DILLION	02/06/2025	Regular	0.00	250.00	191918
01302025	Invoice	01/30/2025	5 Feeder Basketball Games 1/7/25 & 1/28...	0.00	250.00	
15485	DAVID MANNA	02/06/2025	Regular	0.00	270.00	191919
01302025	Invoice	01/30/2025	3 Feed Games 1/7 & 3 Prep League Games...	0.00	270.00	
18562	DAVIS BANCORP INC	02/06/2025	Regular	0.00	1,738.00	191920
128873	Invoice	01/31/2025	Armored Transportation - January 2025	0.00	1,738.00	
21145	ELLEN RYAN	02/06/2025	Regular	0.00	164.00	191921
2696929	Invoice	02/05/2025	2025 Refund	0.00	164.00	
21143	EPACT NETWORK LTD	02/06/2025	Regular	0.00	5,500.00	191922
EP000638	Invoice	01/15/2025	ePact Pro 2/1/25 - 1/31/26	0.00	5,500.00	
10857	F.E. MORAN, INC. REFRIGERATION	02/06/2025	Regular	0.00	2,210.00	191923
001-911188000	Invoice	12/18/2024	2024 Preventative Maint. & Clean Adiabati...	0.00	2,210.00	
10889	FITNESS EQUIPMENT SERVICES, INC	02/06/2025	Regular	0.00	84.00	191924
5973	Invoice	12/17/2024	2024 Bike Testing at Rec. Center	0.00	84.00	
10974	GEWALT HAMILTON ASSOCIATES IN	02/06/2025	Regular	0.00	16,174.40	191925
5121.710-1	Invoice	11/12/2024	SVGC Drawdown Pump System - Services ...	0.00	1,920.00	
5121.710-2	Invoice	12/17/2024	SVGC Drawdown Pump System - Services ...	0.00	2,400.00	
6048.100-10	Invoice	01/28/2025	Dome Improvements - Prof Services 12/1/...	0.00	11,854.40	
19645	HOLABIRD & ROOT, LLC	02/06/2025	Regular	0.00	74,735.34	191926
0134614	Invoice	12/30/2024	New Community Center-Prof Services 9/1...	0.00	61,953.53	
0134669	Invoice	12/30/2024	New Community Center-Prof Services 10/1...	0.00	12,781.81	
11192	ILLINOIS PUMP, INC.	02/06/2025	Regular	0.00	2,857.81	191928
S-15793	Invoice	01/31/2025	Sump / Sewage Ejector System Repair - W...	0.00	2,857.81	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19937	IMAGING ESSENTIALS, INC.	02/06/2025	Regular	0.00	730.03	191929
SINV107113	Invoice	07/18/2024	2024 Bond (K) 20LB - Inkjet - 2" - 36" X 150...	0.00	105.64	
SINV107195	Invoice	08/01/2024	2024 - W/R 5 Mil Brite White Vinyl w/PSA -..	0.00	251.79	
SINV107905	Invoice	11/25/2024	2024 Canon 306 Red & Cyan Ink - 330 ml	0.00	372.60	
20426	IT1 SOURCE, LLC	02/06/2025	Regular	0.00	8,040.46	191930
00990172	Invoice	12/31/2024	2024 Network Surveillance Cameras X Qty...	0.00	7,907.00	
00991517	Invoice	01/10/2025	Acrobat Pro for Scott Rosen	0.00	133.46	
18561	J MILLER MARKETING INC	02/06/2025	Regular	0.00	200.00	191931
30401	Invoice	01/06/2025	January 2025 Online Management - Sum...	0.00	200.00	
20979	JASON BRUCE CHERPAK	02/06/2025	Regular	0.00	150.00	191932
01292025	Invoice	01/29/2025	3 Games Recreation Center #1 - 1/25/25	0.00	150.00	
19675	JASON D. KOLLUM	02/06/2025	Regular	0.00	500.00	191933
03272025	Invoice	02/05/2025	Variety Performance for 3/27/25 Spring Br...	0.00	500.00	
20672	JOHN H. FIX	02/06/2025	Regular	0.00	150.00	191934
01292024	Invoice	01/29/2024	3 Games Recreation Center #1 - 1/25/25	0.00	150.00	
18140	JOHN MADDEN	02/06/2025	Regular	0.00	150.00	191935
01292025	Invoice	01/29/2025	3 Games Edgewood Middle School - 1/28/...	0.00	150.00	
16981	KONE	02/06/2025	Regular	0.00	2,990.88	191936
871574518	Invoice	01/01/2025	Maintenance 1/1/25 - 12/31/25, 1201 Park..	0.00	2,990.88	
20702	L6 TECHNOLOGY, INC.	02/06/2025	Regular	0.00	7,990.01	191937
PDH011625	Invoice	01/16/2025	XGS 136 Webserver Protection - Expires 1...	0.00	390.01	
PDH011725	Invoice	01/17/2025	Refurbished Cisco 3850 Modules X Qty 4 f...	0.00	600.00	
PDH030125S	Invoice	02/01/2025	Monthly IT Support Service - March 2025	0.00	7,000.00	
18474	LRS, LLC	02/06/2025	Regular	0.00	150.87	191939
LR6089106	Invoice	01/25/2025	701 Deer Creek Pkwy 2/1/25-2/28/25	0.00	150.87	
18474	LRS, LLC	02/06/2025	Regular	0.00	601.54	191940
LR6089372	Invoice	01/25/2025	1201 Park Ave W 2/1/25-2/28/25 & Loose...	0.00	601.54	
18474	LRS, LLC	02/06/2025	Regular	0.00	223.48	191941
LR6089107	Invoice	01/25/2025	636 Ridge Rd 2/1/25-2/28/25	0.00	223.48	
18474	LRS, LLC	02/06/2025	Regular	0.00	358.00	191942
LR6089108	Invoice	01/25/2025	3100 Trailway (Centennial) 2/1/25-2/28/25	0.00	358.00	
18474	LRS, LLC	02/06/2025	Regular	0.00	87.11	191943
LR6089012	Invoice	01/25/2025	2205 Skokie Valley Rd 2/1/25-2/28/25	0.00	87.11	
18474	LRS, LLC	02/06/2025	Regular	0.00	410.22	191944
LR6042066	Invoice	12/25/2024	1240 Fredrickson Pl (POGO) 01/01/25-01/...	0.00	410.22	
18474	LRS, LLC	02/06/2025	Regular	0.00	410.22	191945
LR6089110	Invoice	01/25/2025	1240 Fredrickson Pl (POGO) 2/1/25-2/28/...	0.00	410.22	
18474	LRS, LLC	02/06/2025	Regular	0.00	87.11	191946
LR6089105	Invoice	01/25/2025	2821 Ridge Rd 2/1/25-2/28/25	0.00	87.11	
18474	LRS, LLC	02/06/2025	Regular	0.00	87.11	191947
LR6089104	Invoice	01/25/2025	883 Sheridan Rd 2/1/25-2/28/25	0.00	87.11	
19833	MAGIC BY RANDY INC.	02/06/2025	Regular	0.00	300.00	191953
03242025	Invoice	02/05/2025	Magician for Spring Break Camp	0.00	300.00	
10006	NCPERS GROUP LIFE INSURANCE	02/06/2025	Regular	0.00	48.00	191948
3301022025	Invoice	01/01/2025	NCPERS Group Life Insurance - February 2...	0.00	48.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16368	NIKKI LO BUE	02/06/2025	Regular	0.00	25.00	191949
2697041	Invoice	02/05/2025	2025 Refund	0.00	25.00	
11933	NORTH SHORE SCHOOL DISTRICT 11	02/06/2025	Regular	0.00	10,000.00	191950
IA24250113250	Invoice	01/13/2025	2025 Intergov Agreement - Ravinia School...	0.00	10,000.00	
11998	PARK DISTRICT RISK MGMT AGCY	02/06/2025	Regular	0.00	262,770.60	191951
0125133	Invoice	01/31/2025	January 2025 Property & Liability Insurance	0.00	35,214.50	
0125133H	Invoice	01/31/2025	January 2025 Employee Health Insurance	0.00	227,556.10	
19484	PLANSOURCE	02/06/2025	Regular	0.00	2,194.70	191952
02052025	Invoice	02/05/2025	IMRF Retiree Insurance - February 2025 Pr...	0.00	2,194.70	
21032	PLAY HARD HOOPS	02/06/2025	Regular	0.00	360.00	191927
01222025	Invoice	01/22/2025	End of Season Tournament - Two Teams	0.00	360.00	
12157	RAY AMIDEI	02/06/2025	Regular	0.00	825.00	191954
12157	Invoice	01/27/2025	CPR / AED - 15 Participants 01/27/2025	0.00	825.00	
16459	SANTO SPORT STORE	02/06/2025	Regular	0.00	25,409.00	191955
711471	Invoice	01/16/2025	Outdoor Cap Custom Proflex Hat X Qty 161	0.00	3,139.50	
711501	Invoice	01/16/2025	80 Youth Belts, 27 Adult Belts, 107 Basebal...	0.00	1,070.00	
711506	Invoice	12/30/2024	Youth & Adult Jersey, 5 Youth Shorts, 1 Ad...	0.00	332.00	
711520	Invoice	01/16/2025	120 Youth Baseball Pants & 28 Adult Base...	0.00	8,584.00	
711526	Invoice	01/16/2025	169 Youth Baseball Jerseys & 49 Adult Bas...	0.00	9,156.00	
711563	Invoice	01/16/2025	Champro Youth Prime Basketball Jersey X ...	0.00	2,311.50	
711877	Invoice	01/23/2025	Champro Catcher's Kit X Qty 3	0.00	495.00	
711882	Invoice	01/27/2025	Travel Baseball - Bag by Player X Qty 107	0.00	321.00	
12393	SMITHGROUP, INC.	02/06/2025	Regular	0.00	1,771.81	191956
0184119	Invoice	01/22/2025	HP Boat Launch Dredge Permit 11/30/24 - ...	0.00	1,771.81	
12396	SOIL AND MATERIAL CONSULTANTS	02/06/2025	Regular	0.00	1,602.00	191957
51068	Invoice	01/28/2025	2024 Concrete Field Testing / Engineering -..	0.00	1,602.00	
21001	STEPHANIE BASSILL	02/06/2025	Regular	0.00	25.00	191958
2697004	Invoice	02/05/2025	2025 Refund	0.00	25.00	
20283	STRATUS BUILDING SOLUTIONS OF C	02/06/2025	Regular	0.00	1,185.00	191938
7165887	Invoice	10/01/2024	Janitorial Service for October 2024	0.00	1,185.00	
18900	STUCKEY CONSTRUCTION COMPANY	02/06/2025	Regular	0.00	438,793.21	191959
Application No 3...	Invoice	12/31/2024	PDHP Pickle & Padel Club 12/31/2024	0.00	438,793.21	
18900	STUCKEY CONSTRUCTION COMPANY	02/06/2025	Regular	0.00	49,516.92	191960
Application No. F...	Invoice	12/31/2024	Larry Fink Baseball Improve 12/31/24	0.00	49,516.92	
20884	TCYFL INC	02/06/2025	Regular	0.00	1,500.00	191961
1569	Invoice	02/02/2025	2025 League Fees for Little Giants Tackle F...	0.00	1,500.00	
21139	TERRY OH	02/06/2025	Regular	0.00	34.00	191962
2690335	Invoice	01/31/2025	2024 Refund	0.00	34.00	
19785	THE SWEET GROUP	02/06/2025	Regular	0.00	150.00	191964
01292025	Invoice	01/29/2025	3 Games Edgewood Middle School - 1/25/...	0.00	150.00	
12607	TIM GIBSON	02/06/2025	Regular	0.00	450.00	191963
01292025	Invoice	01/29/2025	Basketball Official for 9 Games - January 2...	0.00	450.00	
12631	TONY ROSS	02/06/2025	Regular	0.00	150.00	191965
01292025	Invoice	01/29/2025	3 Games Edgewood Middle School - 1/7/25	0.00	150.00	
14045	TRUE NORTH CONSULTANTS	02/06/2025	Regular	0.00	990.00	191966
INV6770	Invoice	01/29/2025	General Consulting - Meetings, Coordinati...	0.00	990.00	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
21138	VIKTORIIA SAKHNO	02/06/2025	Regular	0.00	26.97	191967
2690338	Invoice	01/31/2025	2024 Refund	0.00	26.97	
18398	WE GOT GAME, LLC	02/06/2025	Regular	0.00	1,938.30	191968
2461	Invoice	01/02/2025	2024 Fall 2 Contractor Fee Parent-Tot & B...	0.00	1,938.30	
17301	WILSON SPORTING GOODS CO.	02/06/2025	Regular	0.00	91.75	191912
4549338947	Invoice	01/24/2025	Pro Overgrip Bk X Qty 18	0.00	91.75	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	77	58	0.00	947,550.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	77	58	0.00	947,550.04

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	947,550.04
			<hr/>
			947,550.04



Park District of Highland Park, IL

Check Register

Packet: APPKT04489 - Bank Draft 01/24/25 HealthEquity II

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	01/24/2025	Bank Draft	0.00	3,333.20	DFT0005294
INV7402696	Invoice	01/24/2025	DCFSA & HCFSA 2025 Initial Funding	0.00	3,333.20	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	3,333.20
EFT's	0	0	0.00	0.00
	1	1	0.00	3,333.20

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	3,333.20
			<hr/>
			3,333.20



Park District of Highland Park, IL

Check Register

Packet: APPKT04488 - Bank Draft 01/24/25 HealthEquity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	01/24/2025	Bank Draft	0.00	652.32	DFT0005293
INV7410775	Invoice	01/24/2025	PMB & Visa Card Payments - HCFSA 2024	0.00	652.32	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	652.32
EFT's	0	0	0.00	0.00
	1	1	0.00	652.32

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	652.32
			<hr/>
			652.32



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	01/24/2025	Bank Draft	0.00	4,427.53	DFT0005291
01242025 ICMA	Invoice	01/24/2025	01/24/2025 ICMA 457 Deductions Plan #3...	0.00	4,427.53	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	4,427.53
EFT's	0	0	0.00	0.00
	1	1	0.00	4,427.53

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	4,427.53
			<hr/>
			4,427.53



Park District of Highland Park, IL

Check Register

Packet: APPKT04487 - Bank Draft 01/24/25 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	01/24/2025	Bank Draft	0.00	629.00	DFT0005292
01242025 ICMA	Invoice	01/24/2025	01/24/2025 ICMA Roth Deductions Plan #...	0.00	629.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	629.00
EFT's	0	0	0.00	0.00
	1	1	0.00	629.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	629.00
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			629.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04490 - Bank Draft 01/24/25 Quadient

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18904	QUADIENT FINANCE USA, INC	01/24/2025	Bank Draft	0.00	500.00	DFT0005295
01242025	Invoice	01/24/2025	Postage	0.00	500.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	500.00
EFT's	0	0	0.00	0.00
	1	1	0.00	500.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	500.00
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			500.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04493 - Bank Draft 01/29/25 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10058	AFLAC	01/29/2025	Bank Draft	0.00	624.84	DFT0005316
900714	Invoice	01/29/2025	AFLAC Deductions Period Ending 1/30/20...	0.00	624.84	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	624.84
EFT's	0	0	0.00	0.00
	1	1	0.00	624.84

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	624.84
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			624.84



Park District of Highland Park, IL

Check Register

Packet: APPKT04495 - Bank Draft 01/31/25 HealthEquity II

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	01/31/2025	Bank Draft	0.00	107.80	DFT0005318
INV7428881	Invoice	01/31/2025	HC, DC, & HCDC FSA Admin Fees - January...	0.00	107.80	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	107.80
EFT's	0	0	0.00	0.00
	1	1	0.00	107.80

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	107.80
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			107.80



Park District of Highland Park, IL

Check Register

Packet: APPKT04494 - Bank Draft 01/31/25 HealthEquity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	01/31/2025	Bank Draft	0.00	510.37	DFT0005317
INV7442968	Invoice	01/31/2025	PMB DCFSA & HCFSA Visa Payments 2025	0.00	510.37	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	510.37
EFT's	0	0	0.00	0.00
	1	1	0.00	510.37

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	510.37
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			510.37



Park District of Highland Park, IL

Check Register

Packet: APPKT04507 - Bank Draft 02/06/25 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	02/06/2025	Bank Draft	0.00	47,843.23	DFT0005322
2239826-Y9H1	Invoice	02/06/2025	January 2025 IMRF Contributions	0.00	47,843.23	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	47,843.23
EFT's	0	0	0.00	0.00
	1	1	0.00	47,843.23

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	47,843.23
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			47,843.23



Park District of Highland Park, IL

Check Register

Packet: APPKT04485 - P-Card Statement 12/08/24-01/07/25
 Payment FY 2024 & 2025

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	01/07/2025	Bank Draft	0.00	118,784.53	DFT0005290
010725	Invoice	01/07/2025	P-Card with PA	0.00	15,676.60	
123124	Invoice	12/31/2024	P-Card with PA	0.00	103,107.93	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	1	0.00	118,784.53
EFT's	0	0	0.00	0.00
	2	1	0.00	118,784.53

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	1/2025	118,784.53
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			118,784.53