

# **NOTICE OF WORKSHOP MEETING**

**Wednesday, July 16, 2025**

**Workshop Meeting**

**6:00 pm**

Park District of Highland Park  
Board of Park Commissioners  
West Ridge Center  
636 Ridge Road, Highland Park, IL 60035  
No Live Stream

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## **WORKSHOP MEETING AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. MASTER PLAN UPDATE
- VI. SUSTAINABILITY PLAN UPDATE
- VII. APPROVAL OF RESOLUTION 2025-09 TO APPROVE A LEASE AGREEMENT WITH REALGY, LLC
- VIII. CONSTRUCTION PROJECT UPDATES
  - a. Club Pickle and Padel Facility project
  - b. Park Fitness/The Preserve of Highland Park project updates
  - c. Park Fitness Aquatic Center Renovation updates
  - d. Port Clinton Playground Renovation project
  - e. Larry Fink Park Tot Lot Renovation project
  - f. New Facility and Site Improvements at West Ridge Park
- IX. REVIEW OF VOUCHERS
- X. OTHER BUSINESS
- XI. OPEN TO PUBLIC TO ADDRESS THE BOARD

## **XII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN**

**MEETINGS ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

## **XIII. ACTION FROM CLOSED SESSION IF ANY**

## **XIV. ADJOURNMENT**



# Memorandum

**To:** Park Board of Commissioners

**From:** Liz Gogola, Director of Communications and Marketing; Brian Romes, Executive Director

**Date:** July 16, 2025

**Subject:** **Master Plan Update**

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## **Summary**

Representatives from aQity Research & Insights will present the results from the 2025 Statistically Valid Community Interest and Attitude Survey.



# Memorandum

**To:** Park Board of Commissioners

**From:** Casey Lawler, Planning and Projects Supervisor; Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, IT; Brian Romes, Executive Director

**Date:** July 16, 2025

**Subject:** **Sustainability Plan Update**

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## **Background**

The Park District of Highland Park has embraced sustainability practices for over 30 years. In 1992, Highland Park was the first Park District in Illinois to adopt an Environmental Policy and the Park District has since woven sustainability into its mission, vision, and values to increase awareness of environmental concerns and sustainable practices.

## **Timeline:**

- **1992:** District's Environmental Policy adopted
- **2015:** District's first Sustainability Plan was approved
- **2018:** Sustainability Plan update was approved - incorporated achievements and lessons learned since 2015.

In 2024, the Park District updated the Sustainability Plan, now called GreenPath. Staff shared draft goals and objectives with the Park Board of Commissioner in October of 2024. Staff then vetted the goals and objectives internally and with community stakeholders.

## **Summary**

Staff will share an update on changes to GreenPath, review the plan goals, and highlight year one of implementation.

## **Recommendation**

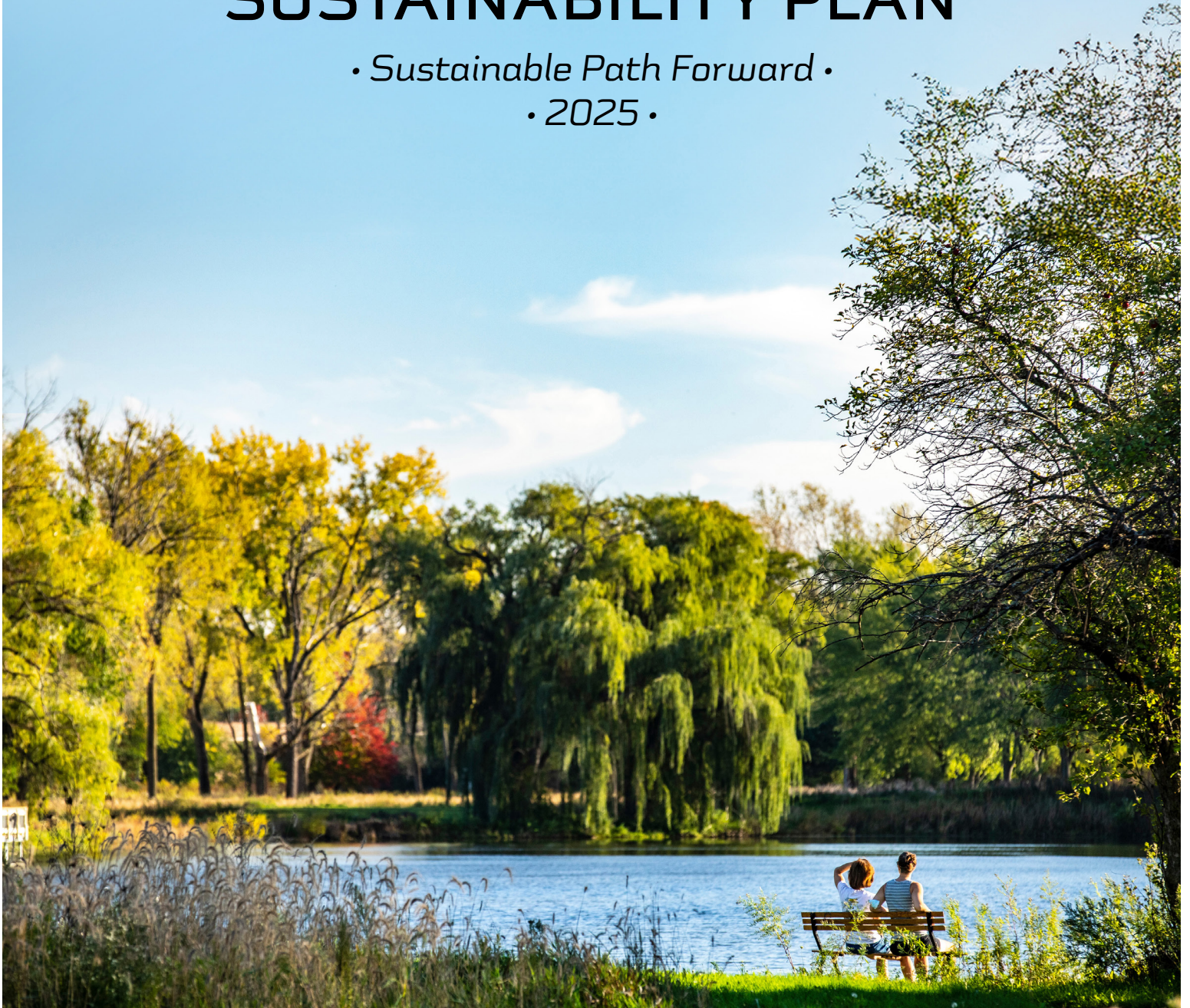
Staff recommends approval from the Park Board of Commissioners of the 2025 GreenPath Sustainability Plan at the July 30, 2025 board meeting - which will guide sustainability efforts at the Park District through 2035.

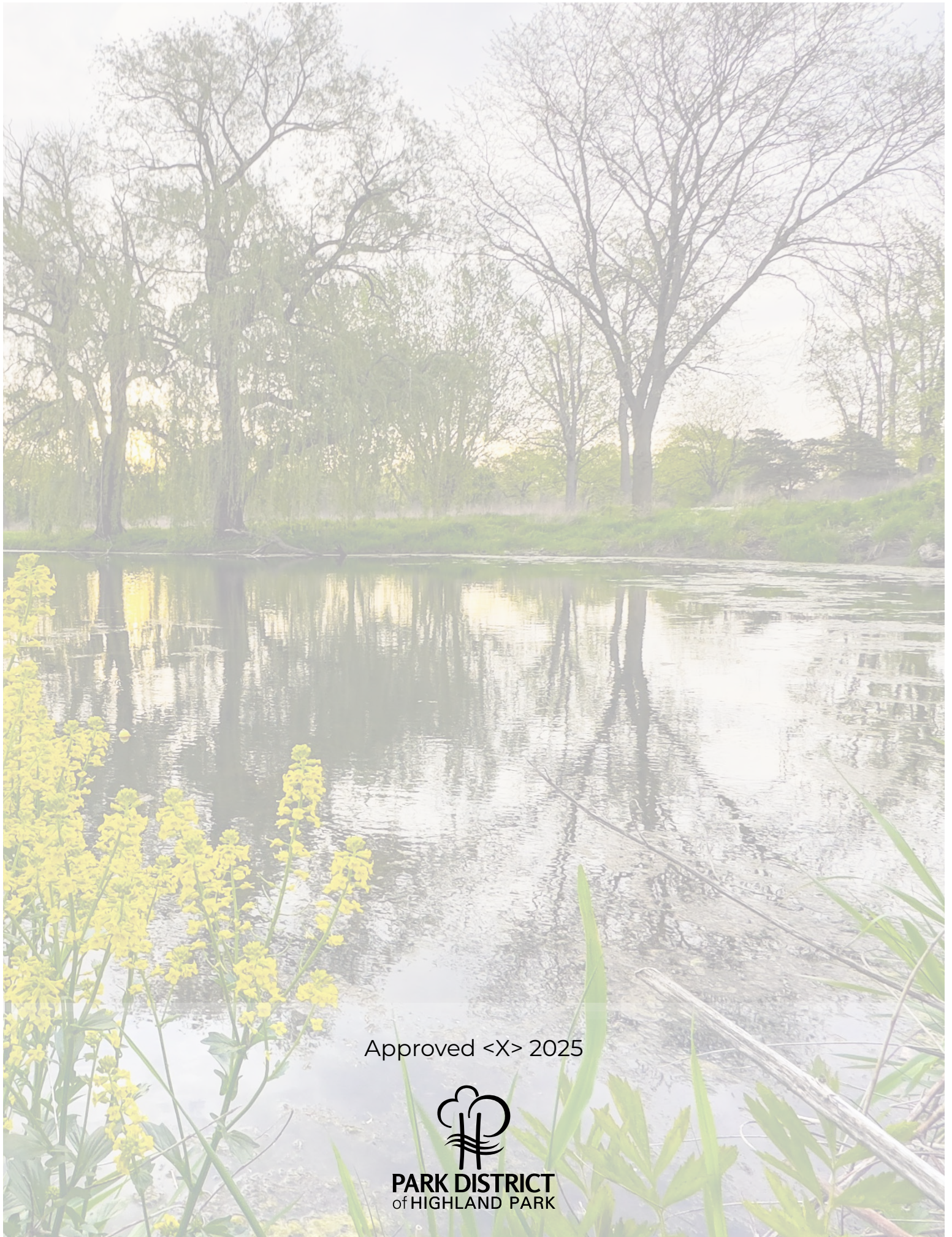
# GREENPATH

PARK DISTRICT *of* HIGHLAND PARK

## SUSTAINABILITY PLAN

• *Sustainable Path Forward* •  
• 2025 •





Approved <X> 2025



**PARK DISTRICT**  
of HIGHLAND PARK

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# EXECUTIVE SUMMARY

GreenPath is intended to guide the Park District of Highland Park to operational sustainability by working to mitigate, prepare for, and build resiliency to climate change. This plan is focused on areas that make significant impact and guided by measurable goals. GreenPath's development included staff across all departments and was informed by background research, an understanding of regional climate change threats and priorities, as well as the consideration of the District's accomplishments and lessons learned through implementing the 2018 Sustainability Plan.

## Context - History

Founded in 1909, the Park District of Highland Park has long been a steward of the environment, and embraces sustainable practices in the District's mission, vision, and values statements, and environmental policy.

In 1992, the Park District of Highland Park was the first Park District in Illinois to adopt an environmental policy, which guided sustainability efforts until 2015. Staff developed the District's first sustainability plan in 2015, which identified sustainability goals and opportunities to coordinate with the City of Highland Park's sustainability efforts. To complement GreenPrint 2024, the District's Strategic Plan, and the City of Highland Park's 2017 Sustainability Plan, the District's Sustainability Plan was updated in 2018.

The City of Highland Park shares this value and commitment to sustainability and has been a leader in sustainability planning. The City of Highland Park has been a member of the Greenest Region Compact since 2016 and joined the Global Compact of Mayors for Climate & Energy in 2019. The City of Highland Park released their first Sustainability Plan in 2010, which was crafted with the support of the Green Alliance – of which the Park District is a member. Since 2010, the City has updated their sustainability plan three times, in 2017, 2020, and 2023.

## Context – Sustainability & Climate Change

Sustainability is most commonly defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs<sup>1</sup>. Generally, sustainability is the practice of conserving resources for future use and often considers the environmental, economic, and social sectors. In the context of climate change, this practice has become increasingly important.

Climate change is a long-term (30+ years) change in the average weather patterns that define local, regional, and global climates. While a natural process, human activities – such as the burning of fossil fuels and changes in land use – have intensified the rapid climate changes observed over the last century. Climate change impacts are experienced across the environmental, economic, and social sectors.

The Northeastern Illinois region is generally experiencing a warmer and wetter climate, with an increased frequency and intensity of extreme heat and heavy precipitation events. Projections indicate that these trends are expected to continue. The Park District understands these impacts will change the landscape of our parks, lakefront, programs, events, and daily operations.

<sup>1</sup> United Nations (n.d.). *Sustainability*. United Nations. - <https://www.un.org/en/academic-impact/sustainability>

# EXECUTIVE SUMMARY

## Planning Process

### 1. Foundational Research:

- Understand climate change threats facing our region.
- Identify regional priorities.
- How other Illinois Park Districts are tackling environmental sustainability.

### 2. Priority Analysis:

- Evaluate regional needs with Park District operations to understand how the Park District's efforts can maximize impact.
- Evaluate the success of the 2018 sustainability goals.
- Determine staff priorities for the new plan.

**3. Plan Development:** The outcome of the staff meetings was clear - the new plan needs goals that are focused, actionable, and measurable. Updated goals, objectives and strategies were crafted and shared with staff and assigned performance measures.

### 4. Engagement:

- Stakeholder Meetings:** A draft of the plan goals and objectives were shared with stakeholders including the Park District Board of Commissioners, the City of Highland Park's Sustainability Advisory Group, and the Go Green Highland Park community organization.
- Community Survey:** A community wide survey was launched in January 2025 for a three-week period to better understand the community's input on the Park District's role in community sustainability efforts.

**5. Plan Finalization and Base Line Data:** Feedback from community and stakeholder engagement helped to further refine the draft plan materials. In preparation to implement the plan, the team is finalizing baseline data to use as a control to evaluate performance.

Implementation of the plan will be led by the planning and projects team over the span of the next 10-years (through 2035). The process will be holistic and require coordination across all departments. The Performance measures will inform progress, and each of the strategies have targets in place to help keep the District on track.

## Plan Organization

Three guiding principles frame the plan - which align the sustainability plan's intent with the District's Mission, Vision, and Values.

GreenPath is broken up into five realistic, focused, and measurable goals. Each goal has a performance measure to track progress and two-three objectives. Each objective is further broken down into strategies, a compilation of staff-vetted action items that work towards achieving the larger goal.

Together, the guiding principles, goals, and objectives set the plan's focus. Strategies are actions to guide the plan's implementation with targets to keep track of progress. Strategies are intended to evolve through the plan's life and can be added or removed as needed.














The guiding principles, goals, performance measures, and objectives are summarized on the next page.



# SUSTAINABILITY PLAN

## OVERVIEW

# GREENPATH

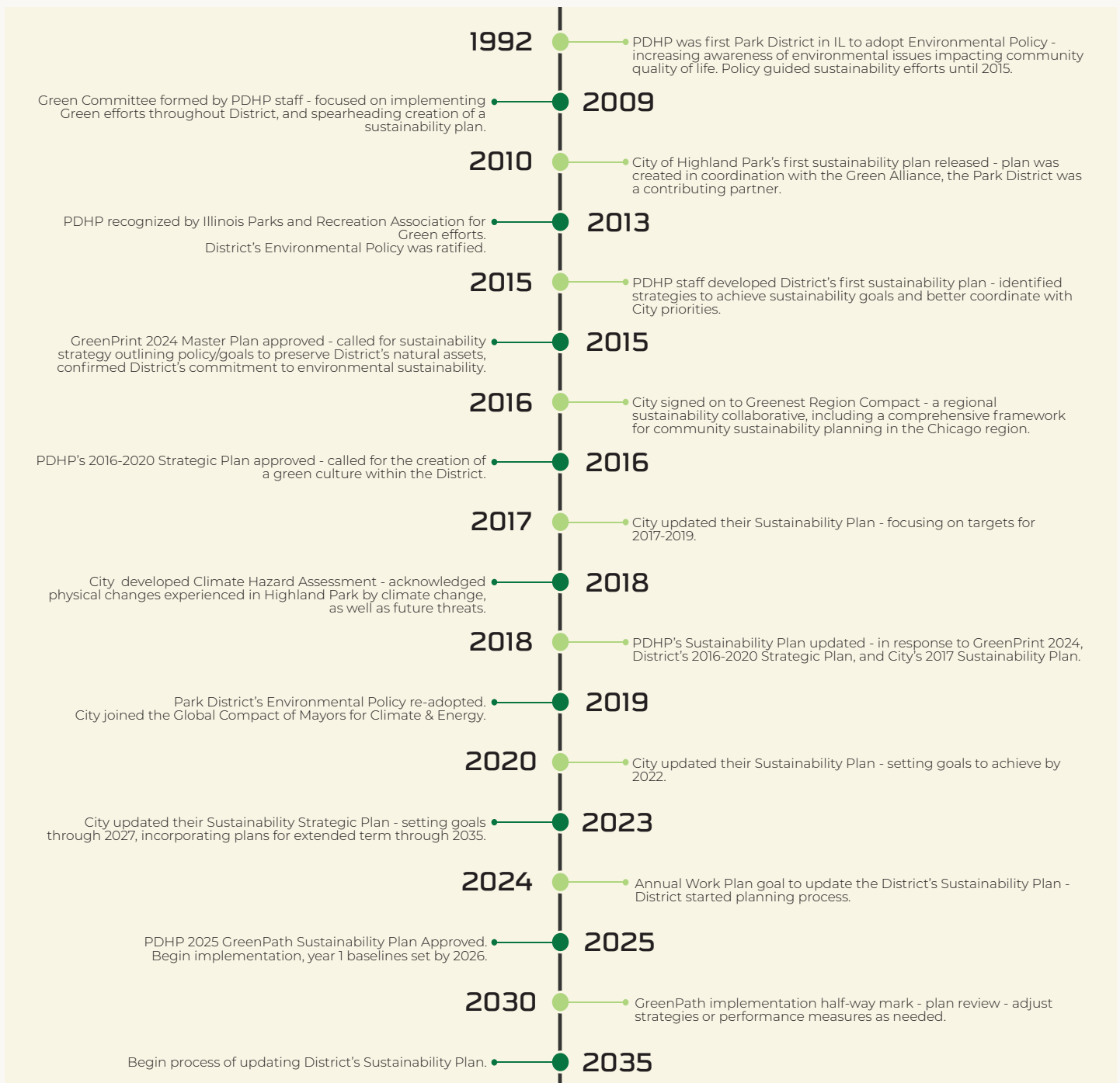
GOAL	PERFORMANCE MEASURE	OBJECTIVES	CORE PRINCIPLE
<b>Do Our Part to Maintain Clean Healthy Air</b> <i>Reducing &amp; Offsetting GHG emissions</i>	GHG & CCS Tracking	Increase reliance on renewable energy sources for facility needs.	
		Reduce dependence on fossil fuels for fleet vehicles and maintenance equipment.	
		Increase the District's carbon capture and sequestration (CCS) capacity.	
<b>Use Energy Efficiently</b> <i>District Energy Use</i>	Energy Use Tracking	Increase energy efficiency at District facilities and parks, reduce energy wasted.	
		Integrate energy efficiency through operations and design.	
<b>Use Water Efficiently</b> <i>Park Water Use</i>	Water Use Tracking	Increase stormwater capture for District water use.	
		Strategically use water for landscaping and park maintenance.	
<b>Reduce Landfill Waste</b> <i>Reducing &amp; Diverting Waste</i>	Waste Tracking	Implement waste reduction efforts at all parks, facilities, and within each department.	
		Expand recycling opportunities and divert waste from the landfill.	
		Expand composting opportunities across the District.	
<b>Cultivate a Sustainability Identity for the District</b> <i>Park District Workforce &amp; Community Outreach</i>	Annual Survey	Incorporate sustainability into the PDHP workforce and culture.	
		Create and develop a recognizable brand, with a broad presence at parks, facilities, and on the website.	
		Support staff and the community in making sustainable choices.	

# INTRODUCTION

The intention of GreenPath is to guide the Park District of Highland Park to operational sustainability by working to mitigate, prepare for, and build resiliency to climate change. The Park District's appreciation for the natural world has highlighted the District's environmental stewardship and consideration of sustainability. This value of sustainability is shared with the City of Highland Park.

Creation of this plan was guided by understanding regional climate change threats and priorities, research on what other Park District's are doing, and a review of the accomplishments and lessons learned from implementing the Park District's 2018 Sustainability Plan.

## History - Sustainability in Highland Park



# INTRODUCTION

## Planning Process

### **1. Foundational Research**

The planning team set out to develop a plan that was impactful, actionable, and measurable. Step one was to understand regional climate change threats, impacts, and priorities. The team also reviewed sustainability initiatives other Park Districts in Illinois have implemented, as well as the City of Highland Park and Lake County. Also included in this first step was a review of the District's 2015/2018 Sustainability Plans to identify accomplishments, initiatives that are ongoing, and goals that were not met.

### **2. Priority Analysis**

Determining priorities for the updated plan was the next step. The planning team met with staff to collect feedback on implementation of the 2018 sustainability plan and determine staff's priorities for the new plan. Staff shared lessons learned from implementing the 2018 plan and their insights informed how the plan would be organized and implemented.

### **3. Plan Development**

Feedback from the staff stakeholder meetings along with the foundational research were analyzed to shape the goals and objectives for the plan. GreenPath is set apart from the prior plans because it includes a performance measure for each goal and a centralized implementation plan. The draft goals, performance measures, objectives, and strategies were shared with staff and refined.

### **4. Stakeholder Meetings**

The Park District understands the benefits to a coordinated approach to sustainability with other agencies in Highland Park. The goals, performance measures, objectives, and a sampling of strategies were shared with the Park District Board of Commissioners and key community stakeholders, such as the City of Highland Park's Sustainability Advisory Group and Go Green Highland Park. In addition, the Park District reached out to North Shore School District 112 and the City of Highland Park to identify any additional opportunities for coordination.

To better understand the community's perspective on the Park District's role in sustainability, the Park District launched a preliminary community survey in January 2025. Feedback from this survey will act as a baseline for future surveys, as well as inform how Park District sustainability related information is shared.

### **5. Plan Finalization & Base Line Data**

Feedback from meetings with key stakeholders helped refine the proposed goals, performance measures, and objectives, to include in the plan. Additionally, data was collected to begin building performance measures and establish baseline data.

Following the completion of the final draft, staff presented the plan to the Park District Board of Commissioners on July 16, 2025 for approval on July 30, 2025.

### **6. Implementation**

Implementation will be led by the planning and projects team, the plan will have a 10-year implementation time frame. The strategies included in the plan will be updated as needed along the way and targets will be assigned to keep the District on track. Year one of implementation will lead to the establishment of baseline data and the launch of the new sustainability plan branding and web-page. Annually, the performance measures will be used to track progress and reported on. At the half-way mark, the plan will be reviewed to ensure implementation is on track and further refine or adjust strategies.

# INTRODUCTION

## Context - Sustainability & Climate Change

### *What is Sustainability?*

Sustainability is most commonly defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs<sup>1</sup>. The US EPA further explains sustainability as a simple principle: Everything that we need for our survival and well-being depends, either directly or indirectly on our natural environment<sup>2</sup>.

Generally, sustainability is the practice of conserving resources for future use and often considers the environmental, economic, and social sectors. In the context of climate change, this practice has become increasingly important given that climate change is impacting the natural environment that our resources are dependent on.

### *What is Climate Change?*

Climate change is a long-term (30+ years) change in the average weather patterns that define local, regional and global climates<sup>3</sup>. While climate change is a natural process, human activities - such as fossil fuel-burning and changes in land use - have driven the rapid climate changes observed over the last century. This is because activities like fossil fuel burning increase greenhouse gas emissions into the atmosphere, which trap heat and moisture in the atmosphere, a process known as the greenhouse effect.

Because of the impact emissions have on the atmosphere, climate change projections are typically modeled under two scenarios - lower emissions and higher emissions. The lower emissions scenario is considered the “best-case” scenario, and considers reductions in emissions, whereas the higher emissions scenario considers a continued increase in emissions. In both cases, trends of continued change are evident.

### *How Does Climate Change Threaten Our Region?*

Illinois, and more specifically Lake County, has been getting warmer (see Figure 1) and wetter (see Figure 2) since the start of the 20th century. There has also been an increase in the frequency and intensity of extreme heat and heavy precipitation events. Projections show that these trends are expected to continue in the future.

Over the last 20 years, the warmer and wetter climate in the region has translated to increasingly warmer and wetter winters, springs with heavy precipitation, and hotter summers with longer periods of drought. As a result of these changes, the USDA plant hardiness zone for Lake County, and much of central and northeastern Illinois, has changed from 5b to 6a (see figure 3). This change in zone indicates a warmer environment.

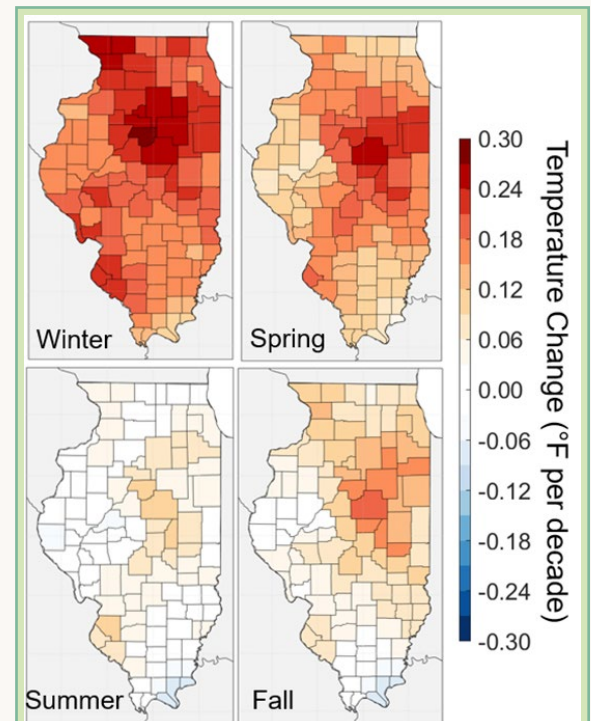


Figure 1: IL Temperature Trends from 1900-2000<sup>4</sup>.

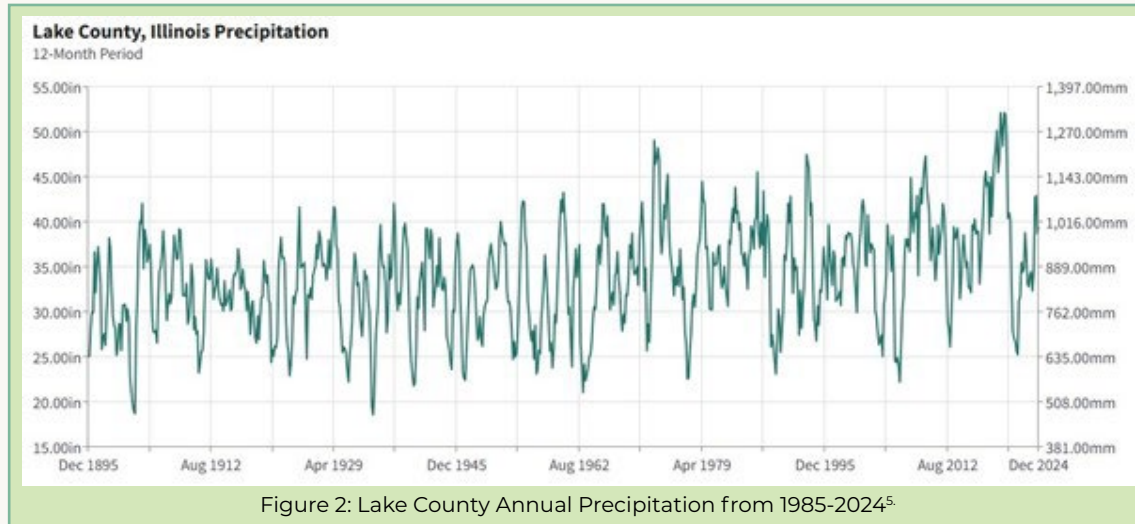
<sup>1</sup> United Nations (n.d.). *Sustainability*. United Nations. - <https://www.un.org/en/academic-impact/sustainability>

<sup>2</sup> National Research Council. (2011). *Sustainability and the U.S. EPA* (pg. 1). National Academies Press.

<sup>3</sup> NASA. (2024, October 21). *What is Climate Change?*. NASA. <https://climate.nasa.gov/what-is-climate-change/>

<sup>4</sup> Figure 1: *Climate change in Illinois*. Illinois State Climatologist. (n.d.). <https://stateclimatologist.web.illinois.edu/climate-change-in-illinois/>

# INTRODUCTION

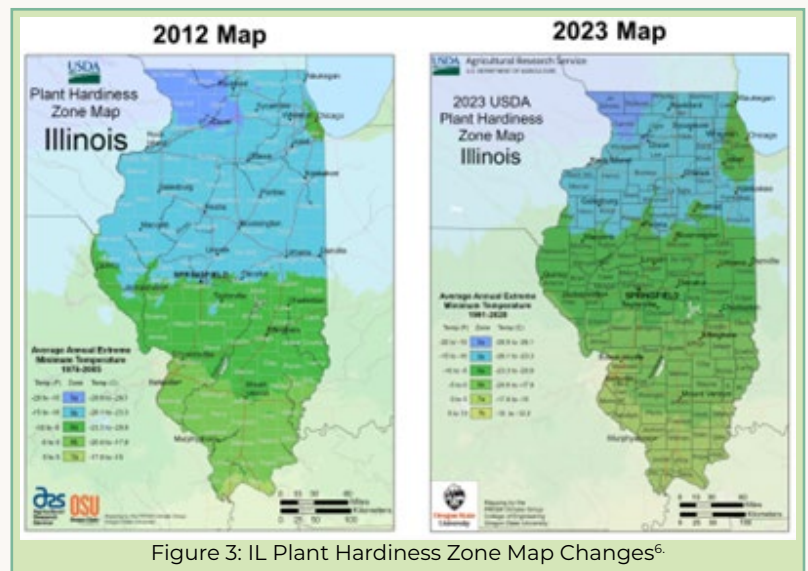


## Why are These Changes Important?

Regional climate change threats not only impact the natural environment but have human health and operational implications as well.

Several examples are listed below.

- » Climate Change Considerations
  - warmer winters mean less snow, which in turn increases global warming effect
- » Energy Considerations
  - hotter summers increase demand for air conditioning
  - extreme heat or storms impact time spent outside, increasing demand for indoor spaces
- » Stormwater Management
  - increasing heavy precipitation events lead to increased flood risk and burdens to stormwater management systems
  - increased storm events and flooding threaten stability of ravine slopes
- » Ecosystems
  - climate changes impact species survivability and habitat suitability
  - warmer and wetter climate also improves the survivability of non-native species and pests
- » Human Health Implications
  - warmer climate increases allergens and extends allergy seasons
  - air quality reductions put at risk populations in danger and increase asthma
  - range for disease carrying ticks and mosquitoes expands, as does the length of their biting season



<sup>5</sup> Figure 2: NOAA National Centers for Environmental Information. (2025, February). *Climate at a Glance: County time series*. <https://www.ncei.noaa.gov/access/monitoring/climate-at-a-glance/county/time-series/IL-097/pcp/12/0/1895-2024>

<sup>6</sup> Figure 3: Ford, T. (2023, November 16). *New USDA Plant Hardiness Zones Map*. Illinois State Climatologist. <https://stateclimatologist.web.illinois.edu/2023/11/16/new-usda-plant-hardiness-zones-map/>

# INTRODUCTION

## 2018 Sustainability Plan Accomplishments

### *2018 Sustainability Plan Overview*

The Park District's 2018 Sustainability Plan included four goals, which were based on the environmental principles stated in the District's Environmental Policy and aligned with the District's 2016-2020 Strategic Plan and the City of Highland Park's Sustainability Plan.

1. **Reduce Waste** - increase recycling rates, promote wise use of paper and other products
2. **Use Resources Wisely** - improve building energy efficiency, decrease vehicle miles traveled
3. **Protect the Environment** - use environmentally sound products, reduce water consumption, implement green infrastructure, increase habitat
4. **Share What We Know** - public outreach and internal education

Each of the four goals had objectives and recommended practices.

### *Accomplishments*

Listed below a sampling of the 2018 plan accomplishments for each of the four goals are summarized. Many of these accomplishments will be highlighted on the District's website.

#### 1. Reduce Waste

- a. Began implementation of recycling stations at community and neighborhood parks and facilities
- b. Piloted SWALCO composting program at Larry Fink Park for camps
- c. Implemented PaperCut tracking system
- d. Staff have continued to find opportunities to go paperless, outside of 2018 plan recommendations

#### 2. Use Resources Wisely

- a. Ongoing building energy efficiency improvements including: retrofitting HVAC systems, addressing building features to improve insulation and energy efficiency, LED lighting replacements, Energy 360 Audits
- b. Installation of solar panels at Deer Creek Racquet Club in 2022
- c. Installation of EV charging stations at Sunset Valley Golf Club and Centennial Ice Arena
- d. Transitioned to E-Bidding, reducing vehicle miles traveled and paper waste

#### 3. Protect the Environment

- a. Purchasing and procurement efforts - piloted use of environmentally friendly cleaning products, sustainability standard in bid documents, prioritized fuel efficiency with new vehicle purchases
- b. Natural areas - identified locations for native plantings to replace turf grass and expand low/no-mow areas, installed two new rain gardens, collaborated with City to install pollinator friendly plantings along Green Bay Trail, partnered with Habitat Highland Park to certify parks and earn Highland Park a Community Wildlife Habitat designation from the National Wildlife Federation
- c. Installation of permeable surfacing at Rosewood Beach and Central Park
- d. Water use reduction efforts - relocated rain cistern to Heller for stormwater capture and reuse, installation of low-flow and hands-free plumbing fixtures became standard practice for renovations

#### 4. Share What We Know

- a. Created a sustainability page on the Park District website
- b. Incorporation of green topics and practices into District programming
- c. Created green guidelines for users of facility rental spaces
- d. Participated in several regional and City Ravine Stewardship Workshops

# GUIDING PRINCIPLES

Three guiding principles frame the plan's focus and aim to align and preserve the District's Mission, Vision, and Values.

## GreenPath Guiding Principles



Build resiliency to climate change.



Reduce climate change impact.



Be a model for environmental best practices.

## Park District of Highland Park Mission, Vision, and Values

**Mission** - To enrich community life through healthy leisure pursuits and an appreciation of the natural world.

**Vision** - To provide extraordinary experiences in parks and recreation, consistently exceeding the public's expectations while:

- » inspiring environmental stewardship and education
- » using nimble decision-making and creative solutions
- » creating a harmonious workplace with passionate, forward-thinking staff that share true camaraderie
- » enriching the quality of life for our community

**Values** - Welcoming, Caring, Extraordinary

**Welcoming:** We welcome everyone, fostering supportive relationships through positive interactions that appreciate the best in others and create a sense of belonging.

**Caring:** We care about our relationships with others, as well as sustaining and improving our material, financial, and natural resources, through best practices that foster trust and ensure long term health, safety, and well-being.

**Extraordinary:** We aspire to provide extraordinary experiences by thinking creatively, creating personal interactions, and delivering unique services that positively impact lives.



# SUSTAINABILITY PLAN GOALS

GreenPath is broken up into five realistic, focused, and measurable goals. Each goal has a performance measure to track progress, and two-three objectives. Each objective is broken down into strategies, which are a compilation of staff-vetted action items.

Together, the guiding principles, goals, and objectives set the plan's focus. Strategies guide the plan's implementation, with set targets to track of progress. The strategies are intended to evolve through the plan's life and can be added or removed as needed.

See Appendix A for a detailed table of the information contained in the following pages and Appendix B for more information on the performance measures.

## Goals, Performance Measures, Objectives, and Strategies

### ***Goal 1 - Do Our Part to Maintain Clean, Healthy Air***





This goal focuses on reducing and offsetting the District's greenhouse gas (GHG) emissions.

**Performance Measure:** GHG and Carbon Capture & Sequestration (CCS) Tracking.

The District's GHG emissions will be tracked by conducting an annual inventory using ICLEI's ClearPath Tool. CCS capacity will be tracked by using iTree's Canopy tool to estimate capacity at the park level, in addition to tracking trees planted annually.

#### **Objectives & Strategies:**

- » Increase reliance on renewable energy sources for facility energy needs.
  - Reduce reliance on fossil fuels for District's energy needs by increasing procurement of renewable energy.
  - Explore opportunities to produce energy on site (i.e. expand solar installations).
- » Reduce dependence on fossil fuels for fleet vehicles and maintenance equipment.
  - Where possible, transition to Hybrid or Electric fleet vehicles.
  - Install infrastructure necessary to support transition to an electric fleet.
  - Electrify maintenance equipment when feasible and cost efficient, opt for propane powered equipment as a secondary preference.
  - When feasible and cost efficient, require maintenance contractors to use electric or propane powered equipment.
- » Increase the District's carbon sequestration capacity.
  - Offset GHG emissions by planting 100 trees annually.
  - Create robust tree inventory.
  - Identify additional opportunities to convert turf grass to low or no-mow areas.

<b>Do Our Part to Maintain Clean, Healthy Air.</b>  GHG & CCS Tracking	Increase reliance on renewable energy sources for facility energy needs.	
	Reduce dependence on fossil fuels for fleet vehicles and maintenance equipment.	
	Increase the District's carbon sequestration capacity.	

# SUSTAINABILITY PLAN GOALS

## Goal 2 - Use Energy Efficiently




This goal goes beyond how the District sources energy and looks at how energy is consumed.

### Performance Measure: Energy Use Tracking.

Energy use will be tracked by logging monthly gas and electric bills on an annual basis. This includes tracking energy produced on District solar panels.

### Objectives & Strategies:

- » Increase energy efficiency at District facilities and parks, reduce energy wasted.
  - Continue replacing outdoor/indoor lights with LEDs.
  - Explore automation of systems - lighting, remote controlled thermostats, etc.
- » Integrate energy efficiency through operations and design.
  - Conduct energy audits at all facilities and park buildings.
  - When renovating or building new - strive to meet sustainability certification standards for energy efficient buildings.

<b>Use Energy Efficiently.</b>   Energy Use Tracking	Increase energy efficiency at District facilities and parks, reduce energy wasted.	
	Integrate energy efficiency through operations and design.	

## Goal 3 - Use Water Efficiently

This goal considers how the District uses water, specifically at the parks.




\*The District already strives to use water efficiently in our buildings - low flow fixtures are standards for renovations, leaks are identified and repaired, more efficient systems that rely on water have been/will be installed at Centennial Ice Arena, Hidden Creek Aqua Park, and the Recreation Center of Highland Park.

### Performance Measure: Water Use Tracking.

Water use will be tracked by measuring the water taken out of the cistern for use. The Parks Team and Natural Areas Team will keep track of how many gallons of water they take from the cistern and the annual totals compared.

### Objectives & Strategies:

- » Increase stormwater capture for District water use.
  - Identify additional locations to install rain cisterns across the District.
  - Develop an installation plan for new cisterns.
  - Evaluate additional applications for rain cistern use.
  - Identify green infrastructure opportunities and develop implementation strategies.
- » Strategically use water for landscaping and park maintenance.
  - Increase cistern water use for landscaping purposes.
  - Irrigate before dawn and only when necessary.
  - Consider native species in all landscaping efforts to reduce irrigation needs.

<b>Use Water Efficiently.</b>   Water Use Tracking	Increase stormwater capture for District water use.	
	Strategically use water for landscaping and park maintenance.	

# SUSTAINABILITY PLAN GOALS

## Goal 4 - Reduce Landfill Waste

This goal examines how the District can limit our contributions to the landfill, through waste reduction and diversion.

### Performance Measure: Waste Tracking.

Waste will be tracked by compiling weights of trash and recycling collected by LRS from each site through their LEED Reporting program.

### Objectives & Strategies:

- » Implement waste reduction efforts at all parks, facilities, and within each department.
  - Install bottle fillers at all parks with drinking fountains and at all facilities.
  - Annually evaluate each department and facility to determine largest waste streams, then develop reduction/diversion plan for targeted items.
  - Continue District-wide paper waste reduction efforts.
  - Evaluate transitioning to using rags for cleaning to replace paper towels.
  - Where possible, discontinue the purchase of beach balls, Styrofoam, and other non-recyclable or hard-to-recycle plastic items. Create a list of compostable and recyclable product alternatives.
- » Expand recycling opportunities and divert waste from the landfill.
  - Identify items from the waste stream audits that are hard to recycle but can be recycled or reused (i.e. tennis balls, golf balls, etc.). Develop plan to divert that waste from the landfill.
  - Continue to install recycling stations at all developed parks and facilities.
  - Install educational signage on all recycling receptacles.
  - Follow along with odd-item recycling events through the City and the County, add to internal and external calendars.
  - Offer a means for people to return their no-longer-needed items.
  - Create a disposable fact sheet for odd-items and a place to collect them in facilities, if recyclable.
  - Consider implementing Hefty ReNew recycling program for staff.
- » Expand composting opportunities across the District.
  - Explore opportunities to compost at facilities - work with SWALCO and LRS to determine composting opportunities.
  - Implement composting at large Park District events, develop a composting action plan to support effort.
  - Compost landscape materials when feasible or not left on site.
  - Replace plastic disposables with biodegradable/compostable options where composting available.

<b>Reduce Landfill Waste.</b>   Waste Tracking	Implement waste reduction efforts at all parks, facilities, and within each department.	
	Expand recycling opportunities and divert waste from the landfill.	
	Expand composting opportunities across the District.	

# SUSTAINABILITY PLAN GOALS

## **Goal 5 - Cultivate a Sustainability Identity for the District**





This goal looks at the District's workforce in addition to community outreach.

**Performance Measure:** Annual Survey.

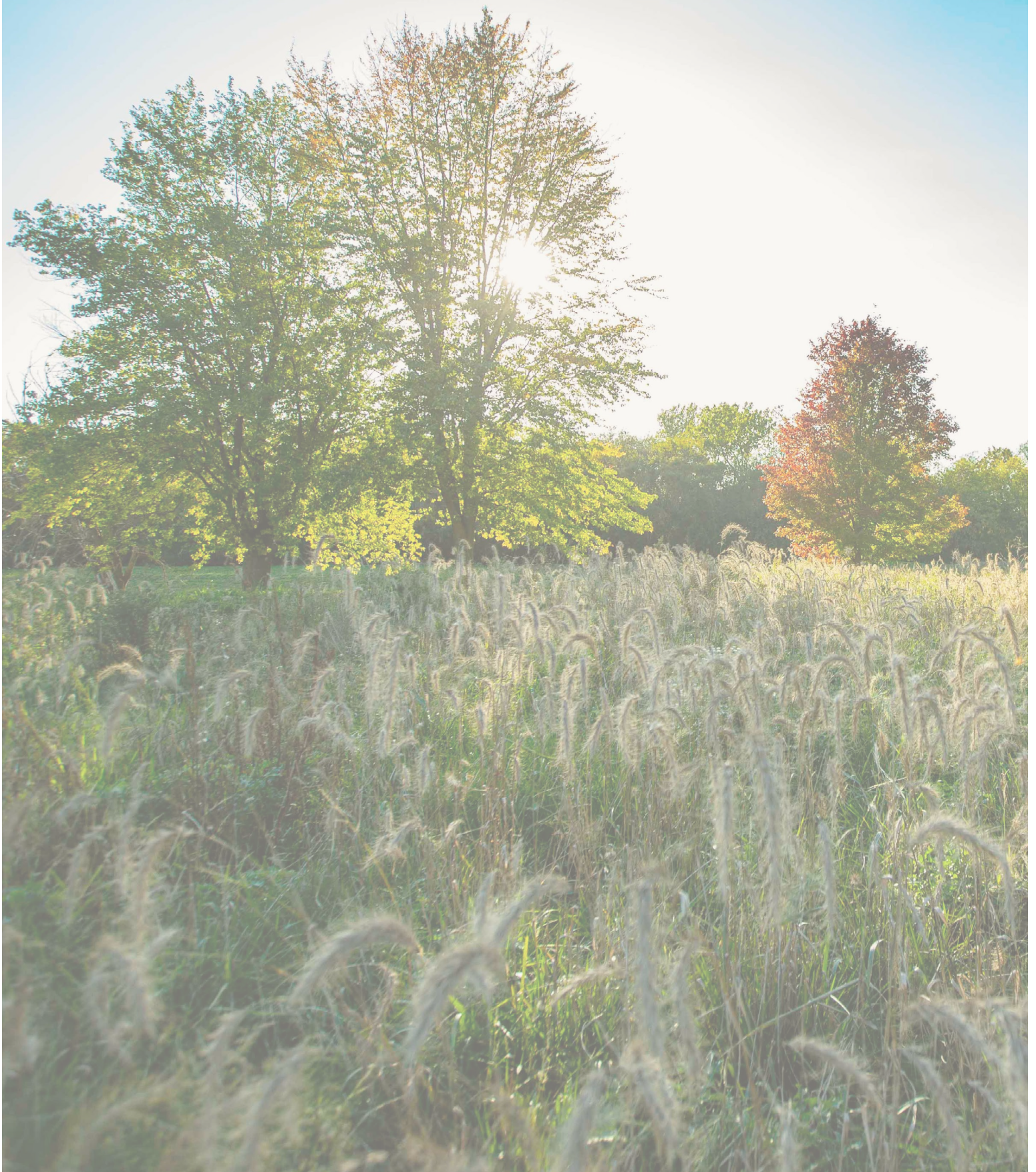
Progress will be measured by conducting annual internal and external surveys.

### **Objectives & Strategies:**

- » Incorporate sustainability into PDHP workforce and culture.
  - Build sustainability into District employee on-boarding process.
  - Create incentives for staff to make more sustainable choices and implement plan initiatives.
  - Support the green economy through purchasing procedures and policy.
  - Conduct annual sustainability audits to identify needs and successes, regularly update staff on implementation progress.
- » Create and develop a recognizable brand with a broad presence at parks, facilities, and on the website.
  - Redesign the sustainability page on our website and make it easier to find.
  - Regularly update the sustainability page.
  - Produce and share annual report on sustainability plan initiatives.
  - Create a logo to recognize sustainability plan initiatives and programs/events.
  - Feature sustainability related news in the ParkLine.
  - Continue to include educational signage at our rain gardens and pollinator gardens.
  - Market sustainability plan initiatives to share our appreciation for the natural world with the community.
- » Support staff and the community making sustainable choices.
  - Support sustainable transportation choices to PDHP parks and facilities.
  - Support rentals in making their events/activities more sustainable.
  - Provide programs and events with sustainable components or that highlight the environment and sustainability.
  - Shift to sustainable prizes and giveaways/swag items that promote the Park District but do not contribute to the landfill.
  - Invest in dishware for staff to use at facilities with dishwashers or adequate dish-washing sinks.
  - Grow the natural areas volunteer program.
  - Lead by example and support pollinators by installing pollinator gardens.

<b>Cultivate a Sustainability Identity for the District.</b>  Annual Survey	Incorporate sustainability into PDHP workforce and culture.	
	Create and develop a recognizable brand with a broad presence at parks, facilities, and on the website.	
	Support staff and the community making sustainable choices.	





# APPENDICES






# APPENDIX A




## Strategies Chart

The following charts expand on the goal summary charts and list the strategies, their targets, and implementation.





<b>Goal 1: Do Our Part to Maintain Clean Healthy Air</b>  Greenhouse Gas & Carbon Sequestration and Capacity Tracking			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Increase reliance on renewable energy sources for facility energy needs. 	Reduce reliance on fossil fuels for District's energy needs by increasing procurement of renewable energy.	By 2027, set a procurement target for 2035.	Long (Year 8-10)
	Explore opportunities to produce energy on site (i.e. expand solar installations).	By 2027, set a solar expansion target for 2035.	Long (Year 8-10)
Reduce dependence on fossil fuels for fleet vehicles and maintenance equipment. 	Where possible, transition to Hybrid or Electric fleet vehicles.	Goal of 15% of non-plow fleet vehicles by 2035.	Long (Year 8-10)
	Install infrastructure necessary to support transition to EV fleet.	Install EV charging stations at facilities housing fleet by 2028.	Medium (Year 4-7)
	Electrify maintenance equipment when feasible and cost efficient, opt for propane powered equipment as a secondary preference.	Goal of 100% (equipment with available alternatives) by 2035.	Medium (Year 4-7)
	When feasible and cost efficient, require maintenance contractors to use electric or propane powered equipment.	Goal of 1/3 of maintenance contracts are all electric by 2035.	Long (Year 8-10)
Increase the District's carbon sequestration capacity. 	Offset greenhouse gas emissions by planting 100 trees annually.	Exceed target of 100 trees by increasing goal by 10% annually.	Short (Year 1-3)
	Create robust tree inventory.	Complete tree inventory by 2035.	Long (Year 8-10)
	Identify additional opportunities to convert turf grass to low or no-mow areas.	By 2030, set a conversion target for 2035.	Medium (Year 4-7)

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<b>Goal 2: Use Energy Efficiently</b>  Energy Use Tracking			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Increase energy efficiency at District facilities and parks, reduce energy wasted. 	Continue replacing outdoor/indoor lights with LEDs.	By 2030, 100% of facility lighting will be LEDs. Target will be set for all other LED lighting upgrades by 2027.	Medium (Year 4-7)
	Explore automation of systems - lighting, remote controlled thermostats, etc.	By 2035, 75% of facilities will have automated systems/equipment.	Medium (Year 4-7)
Integrate energy efficiency through operations and design. 	Conduct energy audits at all facilities and park buildings.	By 2027, all facilities and park buildings will have been audited.	Short (Year 1-3)
	When renovating or building new - strive to meet sustainability certification standards for energy efficient buildings.	Develop a standards guide by 2027.	Short (Year 1-3)

<b>Goal 3: Use Water Efficiently</b>  Water Use Tracking			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Increase stormwater capture for District water use. 	Identify additional locations to install rain cisterns across the District.	By 2027, identify at least one location for a new cistern. By 2030, identify additional sites where a cistern would be most impactful.	Short (Year 1-3)
	Develop installation plan for new cisterns.	By 2030, plan for and install at least one new cistern. By 2035 have an implementation plan for additional sites.	Medium (Year 4-7)
	Evaluate additional applications for rain cistern use.	Draft a report on cistern use options to consider by 2027. Present to staff by 2028.	Medium (Year 4-7)
	Identify green infrastructure opportunities and develop implementation strategies.	By 2027, identify parks/facilities where green infrastructure would be most beneficial. By 2030 draft implementation strategies report.	Medium (Year 4-7)
Strategically use water for landscaping and park maintenance. 	Increase cistern water use for landscaping purposes.	By 2027, set goals for 2030 and 2035 to increase use.	Short (Year 1-3)
	Irrigate before dawn and only when necessary.	Goal to be standard practice by 2027.	Short (Year 1-3)
	Consider native species in all landscaping efforts to reduce irrigation needs.	By 2027, draft native species preference list for use in project decision making.	Short (Year 1-3)

# APPENDIX A

<b>Goal 4: Reduce Landfill Waste</b>  Waste Tracking			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Implement waste reduction efforts at all parks, facilities, and within each department. 	Install bottle fillers at all parks with drinking fountains and at all facilities.	By 2035, all parks/facilities with drinking fountains have a bottle filler available.	Long (Year 8-10)
	Annually evaluate each department and facility to determine largest waste stream, develop reduction/diversion plan for targeted items.	By 2027, divert and or reduce waste stream item for each facility.	Short (Year 1-3)
	Continue Districtwide paper waste reduction effort.	By 2027, identify at least one area for paper waste reduction in each department, and develop plan.	Short (Year 1-3)
	Evaluate transitioning to using rags for cleaning to replace paper towels.	By 2027, determine if transition is feasible.	Medium (Year 4-7)
	Where possible, discontinue the purchase of beach balls, styrofoam, and other non-recyclable or hard to recycle plastic items. Create list of compostable and recyclable product alternatives.	By 2027, create list of product alternatives to prepare for discontinued purchasing.	Medium (Year 4-7)
Expand recycling opportunities and divert waste from the landfill. 	Identify items from the waste stream audits that are hard to recycle but can be recycled/reused (i.e. tennis balls, golf balls, etc.). Develop plan to divert that waste from the landfill.	By 2027, identify item in waste stream to target and plan for reduction/diversion. Repeat process in 2029.	Medium (Year 4-7)
	Continue to install recycling stations at all developed parks and facilities.	By 2032, recycling stations installed in all developed parks and facilities.	Long (Year 8-10)
	Install educational signage on all recycling receptacles.	By 2032, install signage at all facility and community parks. By 2035, install at all neighborhood and special use parks.	Long (Year 8-10)
	Follow along with odd-item recycling events through City and County, add to internal and external calendars.	By 2027, integrate into Sustainability Page. By 2030, integrate into internal calendars.	Short (Year 1-3)
	Offer a means for people to return their no-longer-needed items.	By 2026, install SWALCO textile recycling bin, by 2027, identify additional locations. By 2030, identify additional opportunities.	Medium (Year 4-7)
	Create a disposables fact sheet for odd-items and a place to collect them in facilities, if recyclable.	Create fact sheet by 2028, develop implementation plan by 2030.	Short (Year 1-3)
	Consider implementing Hefty ReNew recycling program for staff.	Evaluate pros/cons of program and share with staff by 2027. Make a decision by 2028.	Short (Year 1-3)
Expand composting opportunities and divert waste from the landfill. 	Explore opportunities to compost at facilities - work with SWALCO and LRS to determine composting options.	Identify facilities best suitable for composting by 2028. Develop action plan by 2030.	Medium (Year 4-7)
	Implement composting at large Park District events, develop a composting action plan to support effort.	By 2026, event composting action plan used to plan at least three annual events. By 2030, all large events have composting.	Short (Year 1-3)
	Compost landscape materials when feasible or not left on site.	By 2026, have tracking in place for landscape waste composted.	Short (Year 1-3)
	Replace plastic disposables with biodegradable/compostable options where composting is available.	By 2030, transition to compostable options where composting available.	Medium (Year 4-7)

# APPENDIX A

<b>Goal 5: Cultivate a Sustainability Identity for the District</b>  Annual Survey			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Incorporate sustainability into PDHP workforce and culture. 	Build sustainability into District employee onboarding process.	By 2027, sustainability fact sheet included in onboarding materials. By 2028, sustainability resources on intranet.	Short (Year 1-3)
	Create incentives for staff to make more sustainable choices and implement sustainability plan initiatives.	By 2027, outline quarterly staff incentives to begin implementation in 2028.	Medium (Year 4-7)
	Support the green economy through purchasing procedures and policy.	By 2027, draft sustainability purchasing guide. By 2028, integrate guide into employee purchasing sites (i.e. Amazon preferred list).	Medium (Year 4-7)
	Conduct annual sustainability audits to identify needs and successes, regularly update staff on implementation progress.	By end of 2026, compile first year report. Share with staff in 2027.	Short (Year 1-3)
Create and develop a recognizable brand with a broad presence at parks, facilities, and the website. 	Redesign the sustainability page on our website and make it easier to find.	Launch updated sustainability page in 2025.	Short (Year 1-3)
	Regularly update the sustainability page.	By 2026, establish annual update procedure and milestones.	Short (Year 1-3)
	Produce and share annual report on sustainability plan initiatives.	By 2027, publish year 1 report summary on website.	Short (Year 1-3)
	Create a logo to recognize sustainability plan initiatives and programs/events.	Launch logo in 2025. By 2030 have a well recognized logo.	Short (Year 1-3)
	Feature sustainability related news in the ParkLine.	Create quarterly content, beginning in Q3 2025.	Medium (Year 4-7)
	Continue to include educational signage at our rain gardens/pollinator gardens.	Identify additional opportunities for interpretive signage. Include logo on signage created after 2025.	Medium (Year 4-7)
	Market sustainability plan initiatives to share our appreciation for the natural world with the community.	On a quarterly basis, set a target for increased hits on the District's sustainability page.	Medium (Year 4-7)
Support staff and the community in making sustainable choices. 	Support sustainable transportation choices to PDHP parks and facilities.	By 2030, all developed parks have a bike rack at at least one entrance. By 2030, additional locations for EV charging stations identified, installed at new location by 2035.	Medium (Year 4-7)
	Support rentals in making their events/activities more sustainable.	By 2026, sustainable rentals guide posted online and included in rental agreement documents. By 2030, identify incentives for sustainable rentals.	Short (Year 1-3)
	Provide programs and events with sustainable components or that highlight the environment and sustainability.	Annually launch at least one new program with a sustainability component.	Short (Year 1-3)
	Shift to sustainable prizes and giveaways/swag items that promote the Park District but don't contribute to the landfill.	By 2026, develop robust sustainable giveaway guide. By 2027, begin transition to sustainable givaways.	Medium (Year 4-7)
	Invest in dishware for staff to use at facilities with dishwashers or adequate dish-washing sinks.	By 2028, identify facilities where dishwashing is feasible. By 2030, begin investing in dishware.	Long (Year 8-10)
	Grow the natural areas volunteer program.	By 2030, set expansion target for increased participation by 2035.	Medium (Year 4-7)
	Lead by example and support pollinators by installing pollinator gardens.	By 2030, identify additional locations to install pollinator gardens and set implementation goal.	Long (Year 8-10)

# APPENDIX B

## Performance Measures

This section further clarifies the performance measures for each goal and identifies baseline data (if available). If baseline data is not included, it will be developed by the end of 2025.

### 1. Greenhouse Gas (GHG) and Carbon Capture & Sequestration (CCS) Tracking

To measure progress towards the goal to Do Our Part to Maintain Clean, Healthy Air, the District will measure GHG emissions and offsets (capture and storage) by:

- » conducting an annual greenhouse gas Inventory
- » estimating the carbon sequestration capacity of Park District sites
- » tracking trees planted annually

**Greenhouse Gas Inventory** - The Park District is utilizing ICLEI's ClearPath tool to capture Scope 1 & Scope 2 emissions. Designed with the lens of local communities, ClearPath is used to conduct GHG inventories, develop science driven reduction targets, and ICLEI can assist with reduction strategies. ClearPath is used by several Park Districts and will be the platform used by the City of Highland Park. Annually, data will be inputted into ClearPath to measure organizational emissions. Emissions are calculated based on energy types, usage, etc., using location specific emissions factors.

#### Year 1 Baseline: 2024 Inventory in Progress

The 2024 GHG Inventory is expected to be completed by Quarter 3, 2025. Most of the data needed has been collected, and the process of creating the inventory has started. Staff is collecting the remaining information and working with ICLEI staff to complete the inventory.

**Carbon Capture & Sequestration Capacity** - The Park District is utilizing iTree's Canopy tool which uses aerial imagery to estimate tree benefits - including carbon sequestration. The tool randomly plots points within a specified boundary (in our case, park boundaries) onto Google Earth imagery. Points are classified by the user of the tool as "trees/shrubs" and other classes. Once the sample data is collected, the tool estimates the benefits of the tree cover by using metrics specific to Lake County.

Year 1 Baseline: The 2023 results are summarized below.

% Tree Canopy	Carbon Sequestered Annually	Carbon Stored Annually	CO <sub>2</sub> Equivalents Sequestered Annually	CO <sub>2</sub> Equivalents Stored Annually
45%	435.66 Tons	11,417.11 Tons	1,597.47 Tons	41,820.38 Tons

Using the iTree Canopy tool, analysis was done within the District's 44 park boundaries and 3 parkways for 2023. Since the Google Earth imagery was last updated in May/June 2023, 2023 was selected as the base year.

Each park analysis had anywhere between 500-2,000 data points plotted to ensure the standard error was below 1.5%, as recommended by iTree Canopy for accuracy. The reports for each park were saved and the carbon sequestration benefits logged in an excel sheet for tracking and comparison.

**Tree Planting Inventory** - To help measure increases in CCS capacity, the District is tracking annual tree planting initiatives. The number of trees planted each year will be collected from the Planning & Projects, Parks, and Natural Areas Teams and logged into iTree's MyTree tool to measure the CCS added. Tracking trees planted will account for capacity growth if the iTree Canopy tool lags in terms of annual updates and ensure we hit our target to plant 100+ trees annually.

Year 1 Baseline: In 2024 the Park District planted 211 trees, estimating first year gains in sequestration and storage capacity summarized below.

CO <sub>2</sub> Sequestered	CO <sub>2</sub> Stored	CO <sub>2</sub> e Sequestered	CO <sub>2</sub> e Stored
577.43 lbs	1,463.48 lbs	2,117.19 lbs	5,366.11 lbs

# APPENDIX B

## **2. Energy Consumption Tracking**

To measure progress towards the goal to Use Energy Efficiently, the District will track energy consumption by tracking monthly energy bills. Energy consumption is tracked by looking at the District's electricity and gas bills and logging energy consumption by meter numbers. Electricity is tracked by kWh, and gas is tracked by Therms. This tracking method also accounts for the energy produced by solar panels at District facilities.

**Year 1 Baseline: In 2024,**

- » The District consumed 3,532,652 kWh of electricity.
- » Of the 384,686 kWh of energy consumed by Deer Creek Racquet club, only 219,505 kWh came from the grid. 165,181 kWh of energy were produced by the solar panels, and the panels fed the grid 5/12 months (produced a surplus of energy to demand).
- » The District consumed 197,180 Therms of gas.

## **3. Water Consumption Tracking**

To measure progress towards the goal to Use Water Efficiently, the District will track consumption by reporting on water taken out of the cistern for use. Each time the cistern is tapped, the Parks and Natural Areas Teams will log how much water was taken for use.

**Year 1 Baseline:** Tracking will launch in 2025, and baseline data will be set going into 2026.

## **4. Waste Tracking**

To measure progress towards the goal to Reduce Landfill Waste, the District will track waste through collecting LEED Reports provided by LRS. The LEED Reports track the waste collected by LRS by weight for trash and recycling.

**Year 1 Baseline:** Results will be added upon receipt of reports requested from LRS.

## **5. Annual Survey**

To measure progress towards the goal to Cultivate a Sustainability Identity for the District, the District will conduct annual surveys for staff and the community. The survey will act as a touch point to check in on the progress the District is making towards creating a sustainability identity, both internally and externally. Annually, a survey will be released for the community and another for the staff.

**Internal Survey** - Annually, staff will be surveyed to gauge success of building an internal culture of sustainability. The staff survey will also be an opportunity to receive feedback on the plan's implementation progress.

**Year 1 Baseline:** Park District staff will be surveyed at the end of 2025, and the results will serve as the baseline going into 2026.

**External Survey** - Annually, the community will be surveyed to gauge the success of cultivating a sustainability identity and brand for the District.

**Year 1 Baseline:** A preliminary community survey was live from January 17, 2025 - February 10, 2025, and the Park District heard from 140 respondents. The survey intent and results are summarized on the following page.

# APPENDIX B

The 2025 preliminary community survey was released with the goal of gauging the importance of sustainability to the community and what they think sustainability at the Park District looks like. Survey results informed how the District will frame and promote the plan and how sustainability information will be shared with the community. Several of the questions included in the preliminary survey will be included in the annually community survey. The Park District promoted the survey through ParkLine, social media, and the survey link was shared with Go Green Highland Park to help distribute.

## Survey Questions & Results:

1. How serious do you believe the threat of climate change is? [140/140]
  - a. Not at all serious (4%)
  - b. A little serious (4%)
  - c. Somewhat serious (9%)
  - d. Very serious (84%)
2. How familiar do you feel you are with the concept of environmental sustainability? [140/140]
  - a. Very familiar (39%)
  - b. Somewhat familiar (54%)
  - c. Not so familiar (6%)
  - d. Not at all familiar (6%)
3. How sustainable/environmentally friendly do you think the Park District of Highland Park is currently? [136/140]
  - a. Very sustainable/environmentally friendly (59%)
  - b. Somewhat sustainable/environmentally friendly (29%)
  - c. A little sustainable/environmentally friendly (9%)
  - d. Not at all sustainable/environmentally friendly (4%)
4. What role do you see the Park District has in terms of environmental sustainability & climate change? [136/140]
 

This question was a sliding scale format where respondents could select a number between 0-100.

*0 = No role in sustainability/climate change*

*50 = Behind the scenes (operational, stewards of the environment)*

*100 = Front facing (educators, leading by example)*

The average response was **75**, falling between a behind the scenes and front facing role. 85% of respondents selected a number on the scale between 50-100, and 56% of respondents selected a number between 76-100.
5. What does environmental sustainability at the Park District look like to you? [139/140]
 

This question was formatted as a series of check-boxes, respondents could select multiple.

  - a. Community outreach and programming (67%)
  - b. Preserving and maintaining open space (91%)
  - c. Using resources efficiently (i.e. energy and water) (86%)
  - d. Reducing waste sent to the landfill (81%)
  - e. Green infrastructure and stormwater management (76%)
  - f. Not a concern for the Park District (5%)

# APPENDIX C

## Environmental Policy (2019)

The District's Environmental Policy outlines a set of environmental principles and practices that set a standard for the District's role in maintaining and improving environmental quality.

**4.06.1 Statement of Philosophy** - The community and the Park District are increasingly aware of the environmental issues which affect the quality of life within the District. It is the intent of the Park District of Highland Park to assume a leadership role in the development and use of sound environmental policies, practices, and educational opportunities.

**4.06.2 Environmental Principles** - The Park District of Highland Park will to the greatest extent practicable:

- A. Promote the acquisition, protection and environmentally sensitive management of open space and natural habitat areas.
- B. Protect, enhance and interpret the historic natural resource heritage exemplified by the District's lakefront, ravines, bluffs, prairie remnants and woodlands.
- C. Design, develop, and maintain parks, facilities, and natural areas in a manner that enhances and protects the environment through conservation of soil, water and energy; by minimizing the adverse impact on air and water quality; reducing waste; consideration for alternative fuel and energy sources; and utilizing utilities in the most efficient manner possible.
- D. Encourage recycling practices that utilize renewable resources and minimize the use of nonrenewable ones.
- E. Practice integrated pest management which reduces or eliminates the District's dependence on pesticides.
- F. Abide by the federal and state Endangered Species Protection Acts in order to avoid adverse impacts on endangered or threatened species during park operations.
- G. Function as a role model within the community by actively promoting public awareness and educational programs which encourage environmentally sensitive lifestyles.

### 4.06.3 Environmental Practices.

- A. The District may develop relationships and agreements with public and private organizations and individuals in order to have open space and natural habitats preserved and/or managed. Some examples of these types of relationships are:
  - 1. Habitat preservation and restoration at Highmoor Park with the Illinois Nature Preserves Commission and the Volunteer Stewardship Program.
  - 2. Management and operation of public open spaces through agreements with the City of Highland Park, School District 112, and cultural and historic committees, commissions, and societies.
- B. The District will plan and construct, using the latest available information, new and renovated open space areas and facilities. These projects will not unduly negatively impact the environment and will conserve soil, water and energy resources and protect indoor and outdoor air quality.
- C. The District is committed to reducing solid waste by utilizing renewable or reusable resources as well as minimizing its dependence on nonrenewable ones.
- D. The District will comply with all other applicable federal, state and local regulations and guidelines.
- E. When appropriate, the Park District will attach this Environmental Policy to all bidding documents for all contractors and commercial users engaged in business with the Park District and will be required to comply with this Policy.

# APPENDIX C

F. The District recognizes the importance of both safe and attractive parks and open space and has established a balanced Integrated Pest Management (IPM) Program. This program utilizes cultural methods that include:

1. Selecting appropriate plant species and their proper location.
2. Using of preventative maintenance procedures.
3. Promoting early detection of problems.
4. Utilizing, where possible, natural control methods.
5. Testing for better application methods.
6. Minimizing overall pesticide use.

Where and when pesticide use is necessary, the standardized and uniform procedures for the application and safe handling of pesticides will be adhered to.

- a. Administration. The District will comply with the Federal Insecticide, Fungicide and Rodenticide Act and the Illinois Department of Agriculture regulations governing the use of pesticides. Compliance includes state certification of all employees involved with the implementation of this program.
- b. Education. Staff will participate in training sessions sponsored by affiliated park professional organizations designed to improve the supervision, safe handling and application of pesticides.
- c. Characteristics. Pesticides used by the District in the form of herbicides, insecticides, or fungicides will be of the "General Use" classification. "Restricted Use" pesticides are prohibited.
- d. Notification. Pesticide application notices for the Natural Areas and Parks will be posted 25 hours prior to the treatment and will remain up until 25 hours after completion of treatment. Posting will otherwise comply with Illinois EPA requirements for the application of pesticides.
- e. Application. General use pesticides used by the District and registered with the Federal EPA will always be used according to specific label directions and procedures to ensure safe and effective application, storage and disposal.
- f. Calibration of equipment and application rates will be according to manufacturer's recommendations so that minimal amounts of pesticides are applied.

G. Achievement of the following objectives will be targeted:

Maximize aluminum and plastic collection at all indoor facilities and expand collection to all developed parks.

1. Increase paper collection by recycling newspapers and all office paper types at indoor facilities.
2. Continue recycling of trees as wood chips and firewood.
3. Compost leaves, grass, and other landscape materials. Recycle used oil.
4. Incorporate glass recycling at all indoor facilities and developed parks.
5. Use recycled products, such as Durawood, biodegradable bags, recycled paper, etc., in all feasible situations.
6. Continue the use of paper products in place of Styrofoam or plastic and phase out environmentally damaging products.
7. Recycle batteries, antifreeze and Freon whenever feasible.
8. Other items as determined fit for recycling.

# APPENDIX D

## Planning Context - Park District Plans

### ***2015 & 2018 Sustainability Plans -***

The Park District's 2015 & 2018 Sustainability Plans focused on four primary goals to reduce the District's impact on the environment, save resources, and provide the community with beautiful and healthy places to play, relax, and learn about the environment.

1. **Reduce Waste** (Reduce, Reuse, and Recycle Materials)
2. **Use Resources Wisely** (Energy and Water Conservation)
3. **Protect the Natural Environment** (Preserve Open Space, Practice Sensitive Land and Facility Management, and Build Sustainably)
4. **Share What We Know** (Public Outreach and Internal Education)

The Planning process was led by the District's Green Committee, comprised of staff members from varying departments and disciplines. The 2015 plan identified relevant goals and strategies to define actions to complement and implement the District's environmental policy. Accomplishments from the 2015 plan were highlighted in the 2018 plan update which further prioritized goals and objectives following the environmental policy and identified areas for collaboration with the City's updated plan. Implementation of the plan was also led by the Green Committee.

### ***Land Management Plan (2018) -***

The Land Management Plan serves as a foundation for future efforts to improve land management at the Park District. The plan details existing conditions, opportunities and challenges that support the objectives to achieve plan goals with recommendations that aim to improve operational efficiency and the quality of Park District properties. The plan is broken up into 9 areas of focus – Park Inventory, Real Estate, Park Maintenance, Natural Areas, Stormwater Management, Lakefront Maintenance, Park Amenities, Cultural Assets, and Connectivity.

### ***2016-2020 Strategic Plan -***

The 2016-2020 Strategic plan is a continuation of initiatives from the 2012-2016 Strategic Plan alongside new initiatives and aligns with GreenPrint 2024. The Strategic Plan is a short-term planning mechanism that works alongside the GreenPrint master plan to provide a road map to exceed resident and customer expectations by delivering extraordinary experience within our parks and facilities as well as through our programs and services. The plan is guided by four themes and perspectives:

1. **Customer:** Maximize the Customer Experience
2. **Financial:** Sustained Financial Health
3. **Internal Business:** Effective Operational Excellence
4. **Learning & Growth:** Unified and Engaged Culture

### ***GreenPrint 2024 Master Plan -***

In 2015, GreenPrint 2024 was approved launching the implementation of a 10-year comprehensive master plan for the District. This plan was created to address community input, needs and desires, with the intention to support the Park District's mission of enriching community life, and vision to provide extraordinary experiences to Highland Park Residents. The plan focuses on three categories, capital development, planning, and capital plan initiatives. In 2019, GreenPrint was updated to include highlight accomplishments and redefine priority projects. The District is currently beginning the process of updating the master plan to map out the next 10 years.

# APPENDIX D

**Lakefront Master Plan (2020)** - The Lakefront Master Plan acts as a road map for improvements at the District's four lakefront properties. This plan is an update to the District's 2007 Lakefront Master Plan and continued to develop goals using the 6 planning principles identified in the 2007 plan and confirmed in the update planning process:

1. Develop a unique lakefront experience that builds upon the historical, cultural, and natural resources of Highland Park
2. Connect neighborhoods and parks to the lakefront
3. Create varied and appealing lakefront parks while increasing opportunities for recreation, education, and interpretation
4. Improve environmental and public health conditions at the lakefront
5. Develop a sustainable lakefront model for other lakefront communities to follow

**Beach Management Plan (2021)** - The Beach Management Plan provides recommendations for protecting and managing the District's beaches, bluffs, and ravines at our lakefront properties. This plan aims to:

1. Preserve and protect long-term access and use of the beaches, bluffs, ravines, and other lakefront properties
2. Establish guidance for responses to significant storm events
3. Identify routine management strategies for sand, shorelines, beaches, bluffs, ravines, and ecological habitats
4. Outline expected agency approvals and permitting for beach, bluff, and ravine management

## Planning Context - Other Plans

**City of Highland Park: 2020-2022 & 2023-2027 Sustainability Plans** - Both of the City's most recent sustainability plans were considered in crafting the Districts 2025 plan. The City's sustainability plans serve as guides for advancing environmental leadership and detail action items the City Government can take in day-to-day operations. The plans are broken up into 8 focus areas: communications, economic development, energy, leadership, mobility, natural areas, waste management, and water. The 2023 plan also looks ahead to incorporate long-term planning goals through 2035, primarily focused on the City's goal to reduce greenhouse gas emissions by 45% by 2030 and to be net zero for carbon emissions by 2035.

**Greenest Region Compact** - A comprehensive sustainability planning framework, adopted by Lake County and the City of Highland Park. The Greenest Region Compact is one of the largest regional sustainability collaboratives, more than 150 communities in the Chicago region have signed on and has been adopted by all of the Councils of Government in the region. The compact includes 49 high-level goals that were developed collaboratively and align with local, regional, national, and global sustainability efforts. These goals were considered in the City's Sustainability Plans and helped frame preliminary sustainability discussions with PDHP staff.

## Funding Opportunities:

The Park District maintains a five-year capital replacement plan, serving all District Parks and Facilities. During the annual capital planning process, GreenPath can guide the budgeting for capital replacements and align the capital plan with strategies from the sustainability plan. Additional funding opportunities include leveraging sustainability focused grants. The District maintains a library of grant programs, including sustainability grants.

# APPENDIX E

## Sustainability Programs & Events Guide

In 2024, the Planning & Projects Intern crafted a Sustainability Programs guide, outlining sustainability programs for recreation staff to pull from and implement. The guide was created alongside the recreation team and includes program and event ideas for themes related to each of the District's planning goals, as well as Earth Week suggestions for Park School. A summary of the guide's program and event objectives is listed below by theme. Click [here](#) to view the guide.

### **Land & Water**

- » Wacky Water Quality/River Rally - family event that gets participants outside and exploring nature together, while analyzing the quality of Highland Park's water sources.
- » Introduction to Invasives - event educates homeowners on invasive species identification and on why they are bad for local soil and the environment.
- » Composting is Cool: An Introduction to Vermicomposting - event where participants will learn the basics of vermicomposting by creating their own vermicompost bin, supplying families with the tools to reduce food waste and create their own compost.
- » The Four Elements: What You Can Do - family program educating participants on how land use has changed over time and the sustainability implications.
- » This Land is Your Land - children's program where participants dig into and play with soil to learn how different things impact soil.

### **Waste & Recycling**

- » Trash into Treasure - event participants will learn about how much waste ends up in the wrong place, and how to extend the life of products while making art from items that would've been thrown away.
- » Waste and How to Handle It: Family Program - educational program where families learn how to properly dispose of waste in Highland Park.
- » Don't Trash Your Planet: An Introduction to Ecobricking - children's program where participants will learn how to respect the earth through properly disposing waste in a fun way, by creating ecobricks.

### **Sustainable Communities**

- » Sustainable Trivia Night - fun family event to educate participants on what sustainable communities look like.
- » Grow With Us - event participants will garden, play with dirt, and learn about the benefits of home-grown food.
- » Sustainable Communities Family Program - activities where participants will learn how to make more sustainable choices in their daily lives.
- » You, Your Community, and Your Earth: Children's Program - introduces children to sustainable communities through videos and activities.

### **Earth Week**

- » Curriculum and activities were created for Park School and other Park District programs to include during Earth Week, providing sustainability education and a means to celebrate Earth Day.

# APPENDIX E

## ***Additional Program Ideas***

- » Learn to Ride a Bike - educates children on how to ride a bike and why it is a sustainable transportation option.
- » Creative Cooking - activity where participants explore cooking only using leftovers and items on hand.
- » Darning Workshop - participants learn how to extend the life of their clothing through darning.
- » Make Your Own Bird Feeder - encourages participants to appreciate nature through creating a take home bird feeder.
- » Make Your Own Playdough - children learn how to create their own fun through making their own playdough.
- » Mending & Sewing - participants learn to sew, providing the knowledge to extend the life or create their own clothing.
- » Minecraft Sustainability - teaches children about sustainability in a fun and engaging way through playing Minecraft Climate Futures.
- » Paint the Prairie - brings participants out into nature to create art using the native landscape as inspiration.
- » Plant Swap - encourages community to share resources and introduces people to more plants.
- » Recycled Paper Making - shows participants that items can be reused in a fun way through the art of creating their own paper.
- » Story time in the Forest - encourages participants to spend time in nature while improving children's knowledge of the environment through reading.
- » What is Greenwashing? - educates participants on Greenwashing and how they can make more sustainable choices by identifying greenwashing practices.
- » Swap Party - diverts waste from the landfill by giving an opportunity for people to collect other's no longer needed items.

# APPENDIX F

## GreenPath Brand Package

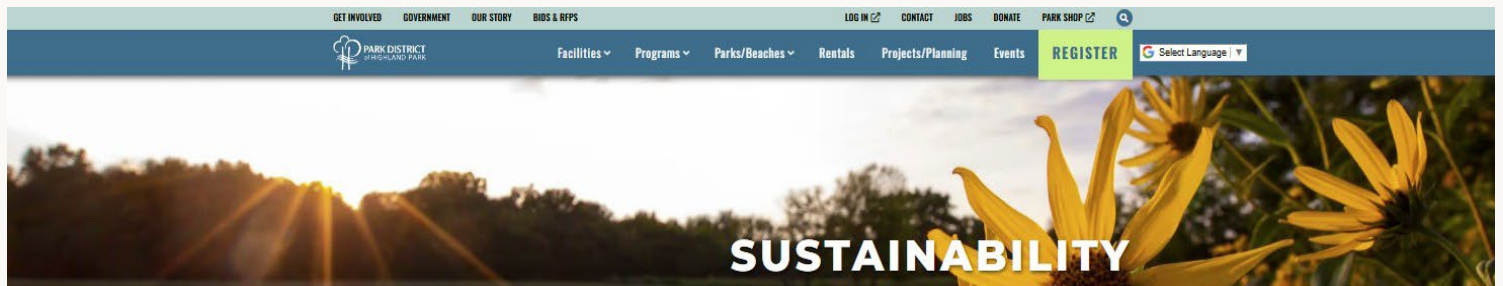
**GreenPath Logo** - light and dark versions of the GreenPath logo.



**GreenPath Badge** - used to identify sustainability initiatives and events.



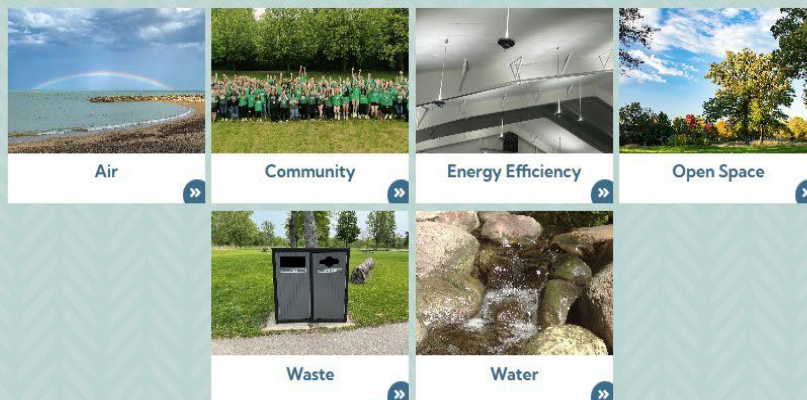
**New Sustainability Page** - new hub for sustainability initiatives on Park District website.



**GREENPATH**  
PARK DISTRICT of HIGHLAND PARK

Founded in 1909, the Park District has long been a steward of the environment and embraces sustainable practices in the District's mission statement, values statements, and environmental policy. In 2025, the Park District launched **GreenPath**, an update to the District's 2018 Sustainability Plan and guide to operational sustainability.

Explore the pages below to learn more about sustainability initiatives at the Park District of Highland Park



**GREENPATH SUSTAINABILITY PLAN**

<https://www.pdhp.org/sustainability/>

# APPENDIX G

## Terms Glossary

**Carbon Capture & Sequestration (CCS)** - Process of capturing and storing carbon dioxide from the atmosphere. Plants sequester carbon naturally during photosynthesis and store it in their leaves, stems, roots, and in the soil.

**CO<sub>2</sub> Equivalents** - Unit of measurement expressing global warming impact of different greenhouse gases (i.e. Methane) in terms of carbon dioxide (CO<sub>2</sub>), allows for standardized emissions comparisons.

**Emissions Factor** - Value expressing the amount of greenhouse gas (GHG) emissions produced per unit of activity. Tool for estimating and quantifying GHG emissions.

**Fossil Fuels** - Non-renewable energy sources formed from decayed organic matter. Examples include coal and petroleum.

**Greenhouse Gases (GHGs)** - Gases (including carbon dioxide and methane) that trap heat in the atmosphere and contribute to a warmer planet.

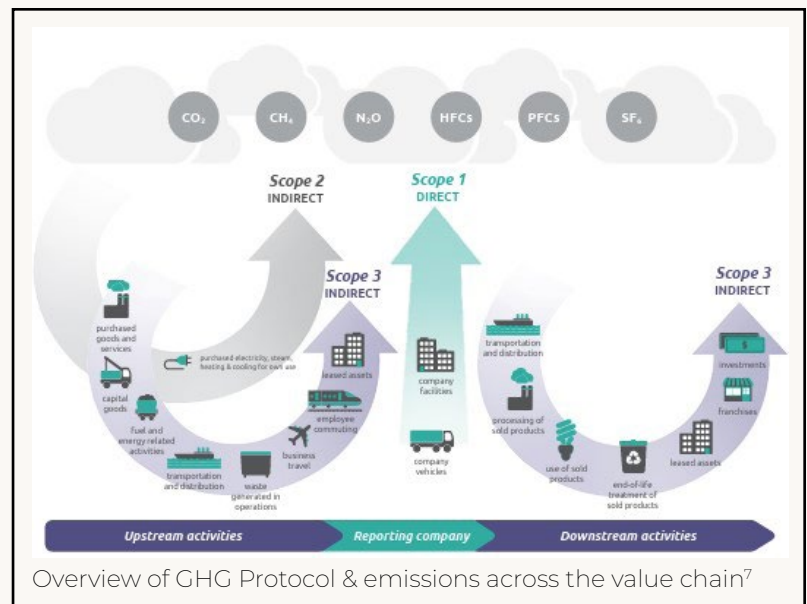
**Greenwashing** - Act or practice of making a product, policy, activity, etc. appear to be more environmentally friendly or less environmentally damaging than it really is.

**Renewable Energy** - Energy from a source that is not depleted when used. Examples include wind or solar power.

**Scope 1 Emissions** - Direct GHG emissions that result from an organization's own operational activities (emissions occurring from sources that are controlled or owned by an organization). Examples include emissions associated with fuel combustion in boilers, furnaces, or vehicles).

**Scope 2 Emissions** - Indirect GHG emissions associated with the purchase of electricity, steam, heat, or cooling. These emissions physically occur at the facility where they are generated but are a result of an organization's energy use.

**Scope 3 Emissions** - Emissions that are the result of activities from assets not owned or controlled by an organization, but indirectly impact an organization's value chain. An example would be employee commute emissions.



<sup>7</sup> World Resources Institute, wbcsl. (n.d.). *Greenhouse Gas Protocol*. EPA. - <https://www.epa.gov/climateleadership/scope-1-and-scope-2-inventory-guidance#:~:text=Scope%20%20emissions%20are%20direct,boilers%2C%20furnaces%2C%20vehicles>).



# Memorandum

**To:** Park Board of Commissioners

**From:** Jeff Smith, Director of Planning and Projects; Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

**Date:** July 16, 2025

**Subject:** **Approval of Resolution 2025-09 to Approve a Lease Agreement with Realgy, LLC**

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## **Summary**

At the June 17, 2025 Finance Committee Meeting, staff shared options to install solar panels on the new West Ridge Community Center and the recommendation to enter into a lease agreement with Realgy, LLC. This lease agreement would be similar to the current lease agreement between the Park District and Realgy, LLC for solar panels at Deer Creek Racquet Club. Staff will review the proposed lease agreement. The general lease terms are as follows:

- 25-year lease, Park District can terminate after 16 years
- Installation and maintenance of the Photovoltaic (PV) Solar Power Plant is provided at no charge to the Park District
- Park District is a Realgy customer for West Ridge Community Center energy needs

## **Recommendation**

Staff recommend approval from the Park Board of Commissioners of Resolution 2025-09 approving a Lease Agreement with Realgy, LLC for the installation, operation, and maintenance of a Photovoltaic Solar Power Plant on the West Ridge Community Center roof.

**PARK DISTRICT OF HIGHLAND PARK  
LAKE COUNTY, ILLINOIS**

**RESOLUTION 2025-09**

**A RESOLUTION  
APPROVING A LEASE AGREEMENT  
WITH REALGY, LLC,**

WHEREAS, the Park District of Highland Park (the “District”) is an Illinois unit of local government operating under the Illinois Park District Code, 70 ILCS 1205/1-1, et seq. (the “Code”);

WHEREAS, Section 10-7(e) of the Code authorizes the District to lease real estate that the Board of Park Commissioners (the “Board”) deems is not required for park or recreational purposes to any individual or entity and may collect rents therefrom; and provides that such lease shall not exceed a term of 90 years;

WHEREAS, the District negotiated with RealGY, LLC., a Connecticut Limited Liability Company (the “Tenant”) a Lease Agreement (the “Lease”) for the use of certain defined leased premises on property commonly known as West Ridge Community Center, located at 636 Ridge Road, Highland Park, IL 60035 (the “Property”) for the management, operation and maintenance of a photovoltaic solar power plant and appurtenant improvements;

WHEREAS, the term of the Lease is for not to exceed 25 years;

WHEREAS, the Board finds that the premises leased to the Tenant is not required for park or recreational purposes;

WHEREAS, the Board finds that the Lease does not provide authority for Tenant to erect any permanent building on the Property which shall be considered a fixture thereon which shall not be owned by the Park District;

WHEREAS, the Board has reviewed the Lease and finds that granting the Lease to the Tenant is in the best interest of and shall advance the health, safety and welfare of the Park District of Highland Park.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

1. Recitals. The Board of Park Commissioners finds the foregoing recitals to be true and correct and represent the purpose and intent of this Resolution and as such are incorporated as though fully set forth herein.
2. Lease Agreement. A copy of the Lease is attached hereto as Exhibit A and incorporated as though fully set forth herein.
3. Approval; Delegation of Power. The Board of Park Commissioners hereby exercise the authority described in Section 10-7(e) to ratify and approve the Lease and direct and authorize the President and Secretary to sign and attest such Lease.
4. This Resolution shall become effective immediately upon passage and approval in the manner provided by law.

Passed this 16<sup>th</sup> day of July, 2025.

**APPROVED:**

PARK DISTRICT OF HIGHLAND PARK

\_\_\_\_\_  
President

**ATTEST:**

Date: \_\_\_\_\_

\_\_\_\_\_  
Secretary

**EXHIBIT A**

**PARK DISTRICT OF HIGHLAND PARK LEASE AGREEMENT WITH REALGY, LLC**

*[Attached Hereto]*



# Memorandum

**To:** Park Board of Commissioners

**From:** Amalia Schwartz, Planning Manager; Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Liz Gogola; Director of Communications and Marketing; Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

**Date:** July 16, 2025

**Subject:** **Construction Project Updates**

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## Summary

Staff will provide updates for the following construction projects:

- New Facility and Site Improvements at West Ridge Park
- Port Clinton Playground Renovation project
- Larry Fink Park Tot Lot Renovation project
- Club Pickle and Padel Facility project
- Park Fitness/The Preserve of Highland Park project updates
- Park Fitness Aquatic Center Renovation updates

To: Board of Park Commissioners

From: James Moskovic - Accounts Payable Administrator  
Mari-Lynn Peters - Finance Director  
Brian Romes - Executive Director

Date: July 16, 2025

Subject: Bills presented for the Board's review on July 16, 2025.  
Checks written June 30, 2025 to July 10, 2025.

**BILLS**

**DATE**

**AMOUNT**

June 30, 2025 Emergency Checks	\$ 800.00
July 3, 2025 Emergency Check	\$ 950.00
July 10, 2025 Emergency Check	\$ 56,547.00
July 10, 2025	\$ 668,026.16
Bank Drafts	\$ 19,544.24
P-Card	\$ 313,815.79
<b>TOTAL</b>	<b>\$ 1,059,683.19</b>

**PAYROLL DISBURSEMENTS**

<b>TOTAL</b>	<b>\$ -</b>
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<b>GRAND TOTAL</b>	<b>\$ 1,059,683.19</b>
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Park District of Highland Park, IL

Packet: APPKT04654 - 6/30/25 - Mari-Lynn Peters - Emergency  
Check

# Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19542	MARI-LYNN PETERS - PETTY CASH	06/30/2025	Regular	0.00	800.00	
<a href="#">063025</a>	Invoice	06/30/2025	Petty Cash For Independence Fest	0.00	800.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	800.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	800.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	800.00
			<hr/> 800.00



Park District of Highland Park, IL

# Check Register

Packet: APPKT04668 - 07/10/25 Check Print

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
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	**Void**	07/10/2025	Regular	0.00	0.00	192590
17885	AQJTY RESEARCH & INSIGHTS INC	07/10/2025	Regular	0.00	9,200.00	192551
<a href="#">25036</a>	Invoice	07/01/2025	Market research for project HP12501-A	0.00	9,200.00	
19172	AQUAMOON LLC	07/10/2025	Regular	0.00	675.00	192552
<a href="#">25-1405</a>	Invoice	05/31/2025	Aquarium service - Labor	0.00	675.00	
20835	ARMS SECURITY CORPORATION	07/10/2025	Regular	0.00	3,168.20	192553
<a href="#">16071</a>	Invoice	07/07/2025	Security for independence fest	0.00	3,168.20	
20071	AVALON PETROLEUM COMPANY	07/10/2025	Regular	0.00	13,206.69	192554
<a href="#">004480</a>	Invoice	06/03/2025	Unleaded gas - 6/3/25	0.00	1,201.90	
<a href="#">004482</a>	Invoice	06/06/2025	Unleaded fuel - 6/6/25	0.00	1,449.42	
<a href="#">004487</a>	Invoice	06/11/2025	Unleaded fuel - 6/11/25	0.00	1,370.40	
<a href="#">004492</a>	Invoice	06/13/2025	Unleaded gas - 6/13	0.00	1,030.10	
<a href="#">004494</a>	Invoice	06/18/2025	Unleaded gas - 6/18	0.00	1,551.10	
<a href="#">004498</a>	Invoice	06/24/2025	Unleaded gas	0.00	1,516.05	
<a href="#">004523</a>	Invoice	05/28/2025	Unleaded fuel - 5/28	0.00	1,574.58	
<a href="#">004564</a>	Invoice	06/27/2025	Unleaded gas - 6/27	0.00	1,395.00	
<a href="#">040198</a>	Invoice	05/28/2025	Diesel fuel - 5/28	0.00	613.18	
<a href="#">041306</a>	Invoice	06/18/2025	Diesel - 6/18	0.00	1,504.96	
20588	BERRYDUNN	07/10/2025	Regular	0.00	10,585.00	192556
<a href="#">462802</a>	Invoice	05/16/2025	Professional services - recreation assessm...	0.00	5,140.00	
<a href="#">464576</a>	Invoice	06/17/2025	Professional services - recreation assessm...	0.00	5,445.00	
21298	Carolyn Caruso	07/10/2025	Regular	0.00	205.00	192557
<a href="#">2888154</a>	Invoice	07/01/2025	Refund - Pickleball League level 4.0	0.00	205.00	
20755	CHEN SITE DESIGN STUDIO LLC	07/10/2025	Regular	0.00	1,400.00	192558
<a href="#">5</a>	Invoice	07/08/2025	CSDS - Landscape Architecture fees	0.00	1,400.00	
10502	CITY OF HIGHLAND PARK	07/10/2025	Regular	0.00	200.00	192559
<a href="#">060525</a>	Invoice	06/05/2025	Rental - PDHP Summer Camp Training	0.00	200.00	
10537	COMMONWEALTH EDISON COMPAN	07/10/2025	Regular	0.00	6,786.17	192560
<a href="#">062625 7517621...</a>	Invoice	06/26/2025	636 Ridge Rd (WRC) - 5/28/25-6/26/25	0.00	4,168.43	
<a href="#">063025 6409801...</a>	Invoice	06/30/2025	0 N Clavey 1E RT 41 - 5/29/25-6/27/25	0.00	2,617.74	
10555	Conserv Fs, Inc.	07/10/2025	Regular	0.00	1,892.00	192561
<a href="#">65194798</a>	Invoice	05/19/2025	5 gallons - Field Paint	0.00	1,892.00	
17719	CONSTELLATION NEWENERGY - GAS	07/10/2025	Regular	0.00	2,256.32	192568
<a href="#">4336873</a>	Invoice	06/16/2025	HPCC - May 2025	0.00	2,256.32	
10624	DANIEL CREANEY COMPANY	07/10/2025	Regular	0.00	3,000.00	192562
<a href="#">47438</a>	Invoice	06/23/2025	Design - Lincoln Park - Lump Sum fee	0.00	3,000.00	
10637	DAVID DILLON	07/10/2025	Regular	0.00	90.00	192563
<a href="#">070825</a>	Invoice	07/08/2025	Umpire - 6/17/25 baseball game	0.00	90.00	
18562	DAVIS BANCORP INC	07/10/2025	Regular	0.00	1,825.00	192564
<a href="#">132868</a>	Invoice	06/30/2025	Security - Armored transport	0.00	1,825.00	
20418	ELENA VICTORIA LLC	07/10/2025	Regular	0.00	13,006.00	192565
<a href="#">602</a>	Invoice	06/13/2025	6/9/25-6/13/25 - Fashion Design & Sewing...	0.00	8,414.75	
<a href="#">612</a>	Invoice	06/27/2025	6/16/25-6/20/25 - Fashion Design & Sewi...	0.00	4,591.25	

## Check Register

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19618 <a href="#">062125</a> <a href="#">070825</a>	EUGENE O'MALLEY Invoice Invoice	07/10/2025 06/21/2025 07/08/2025	Regular Umpire - 4 House Baseball games Umpire - 6/19/25 baseball game	0.00 0.00 0.00	350.00 260.00 90.00	192567
21263 <a href="#">1169</a>	FERRETTI PROFESSIONAL GROUP INC Invoice	07/10/2025 06/18/2025	Regular S Deere Park Common Area Grading	0.00 0.00	700.00 700.00	192569
20316 <a href="#">2505316</a> <a href="#">2505859</a>	FLECK'S LANDSCAPING Invoice Invoice	07/10/2025 05/29/2025 06/30/2025	Regular Weeding and Landscaping - various locs Landscape Maintenance svcs - various locs	0.00 0.00 0.00	13,418.00 6,565.00 6,853.00	192570
20296 <a href="#">10444223</a>	GAME ONE Invoice	07/10/2025 07/07/2025	Regular 2025 - youth baseball shirt prints	0.00 0.00	1,485.11 1,485.11	192571
10974 <a href="#">6048.100-15</a> <a href="#">6155.000-1</a>	GEWALT HAMILTON ASSOCIATES INC Invoice Invoice	07/10/2025 06/09/2025 06/23/2025	Regular PDHP DOME - administration/landfill mate... 4/28/25-5/31/25 - project 6155.00 pro ser...	0.00 0.00 0.00	6,813.00 3,431.50 3,381.50	192572
20587 <a href="#">CHI144724P</a>	HELM SERVICE/HELM MECHANICAL Invoice	07/10/2025 06/18/2025	Regular Contractor - CIA dehumidification	0.00 0.00	36,981.00 36,981.00	192591
19645 <a href="#">0134834</a> <a href="#">0134835</a> <a href="#">0134837</a> <a href="#">0134852</a>	HOLABIRD & ROOT, LLC Invoice Invoice Invoice Invoice	07/10/2025 07/01/2025 07/02/2025 07/02/2025 07/02/2025	Regular 3/1/25-3/31/25 - construction admin 4/1/25-4/30/25 - construction admin 5/1/25-5/31/25 - constuction admin 3/1/25-3/31/25 - WAF Audio Visual Servic...	0.00 0.00 0.00 0.00 0.00	52,444.73 14,925.57 14,958.26 13,810.90 8,750.00	192573
11196 <a href="#">20250500686</a>	ILLINOIS STATE POLICE Invoice	07/10/2025 06/23/2025	Regular Background checks	0.00 0.00	1,410.00 1,410.00	192574
15430 <a href="#">224580</a>	IMPERIAL SURVEILLANCE, INC Invoice	07/10/2025 06/26/2025	Regular Surveillance hardware - Dome	0.00 0.00	4,540.76 4,540.76	192575
20426 <a href="#">01021228</a> <a href="#">01023058</a>	IT1 SOURCE, LLC Invoice Invoice	07/10/2025 06/06/2025 06/17/2025	Regular IT Hardware - Security bracket Hardware - security bracket	0.00 0.00 0.00	1,282.05 427.35 854.70	192576
18561 <a href="#">32596</a>	J MILLER MARKETING INC Invoice	07/10/2025 07/07/2025	Regular Social media management - various locati...	0.00 0.00	3,070.00 3,070.00	192577
21273 <a href="#">1</a>	JAMES J. THOMPSON Invoice	07/10/2025 06/21/2025	Regular Umpire - 7 baseball games - 5/29, 6/2, 6/1...	0.00 0.00	470.00 470.00	192578
19675 <a href="#">070325</a> <a href="#">071425</a>	JASON D. KOLLUM Invoice Invoice	07/10/2025 06/27/2025 06/27/2025	Regular Performer - Crew Camp - 7/3/25 Performer - Sunshine - 7/14/25	0.00 0.00 0.00	900.00 450.00 450.00	192579
11274 <a href="#">070825</a> <a href="#">3</a>	JAY BACH Invoice Invoice	07/10/2025 07/08/2025 07/02/2025	Regular Umpire - 6/30/25 baseball game Umpire - 1 baseball game	0.00 0.00 0.00	170.00 90.00 80.00	192580
13391 <a href="#">070825</a>	JIM STATZA Invoice	07/10/2025 07/08/2025	Regular Umpire - baseball - 6 games - June	0.00 0.00	540.00 540.00	192581
15821 <a href="#">070825</a> <a href="#">8</a>	JOHN ANDERSON Invoice Invoice	07/10/2025 07/08/2025 06/25/2025	Regular Umpire - baseball - 6/17, 6/25, 7/1, 7/2, 7... Umpire - 2 house baseball games	0.00 0.00 0.00	610.00 450.00 160.00	192582
20672 <a href="#">070825</a>	JOHN H. FIX Invoice	07/10/2025 07/08/2025	Regular Umpire - baseball - 6/23/25, 6/24/25, 7/7...	0.00 0.00	270.00 270.00	192583

## Check Register

Packet: APPKT04668-07/10/25 Check Print

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<a href="#">070825</a>	Invoice	07/08/2025	Umpire - 6/25/25 baseball	0.00	90.00	
12664	JOHNSON CONTROLS SECURITY SOLI	07/10/2025	Regular	0.00	105,501.00	192615
<a href="#">000484477017</a>	Invoice	06/25/2025	CIA - dehumidifier unit	0.00	105,501.00	
12664	JOHNSON CONTROLS SECURITY SOLI	07/10/2025	Regular	0.00	1,864.57	192616
<a href="#">10531590</a>	Invoice	06/20/2025	Monitoring - security svc	0.00	1,864.57	
21300	Joshuah Hyde	07/10/2025	Regular	0.00	100.00	192585
<a href="#">2886091</a>	Invoice	07/01/2025	Refund - Wood Deck on 6/22/25	0.00	100.00	
20810	KIDOKINETICS - NORTH CHICAGO	07/10/2025	Regular	0.00	3,284.40	192613
<a href="#">32</a>	Invoice	06/03/2025	Multi Sport PE Program - Spring season	0.00	3,284.40	
20702	L6 TECHNOLOGY, INC.	07/10/2025	Regular	0.00	10,822.00	192586
<a href="#">PDH070825</a>	Invoice	07/08/2025	Network switch and module - Dome	0.00	1,150.00	
<a href="#">PDH072325V</a>	Invoice	06/23/2025	7/23/25-8/22/25 - Monthly IP collab/DID ...	0.00	2,672.00	
<a href="#">PDH080125S</a>	Invoice	07/01/2025	August 2025 - monthly IT support	0.00	7,000.00	
12887	La Force Inc	07/10/2025	Regular	0.00	8,577.40	192587
<a href="#">1282785</a>	Invoice	06/18/2025	Add access control to pickleball gate	0.00	8,086.00	
<a href="#">1282844</a>	Invoice	06/18/2025	Yearly hosting svcs - surveillance system	0.00	491.40	
20272	LANGTON GROUP	07/10/2025	Regular	0.00	11,541.50	192588
<a href="#">63397</a>	Invoice	04/14/2025	Preserve mowing - week 1	0.00	738.00	
<a href="#">63398</a>	Invoice	04/21/2025	Preserve mowing - week 2	0.00	738.00	
<a href="#">63399</a>	Invoice	04/21/2025	Preserve mowing - week 3	0.00	738.00	
<a href="#">63659</a>	Invoice	05/29/2025	Preserve mowing week 6	0.00	738.00	
<a href="#">63808</a>	Invoice	06/03/2025	Preserve mowing - week 7	0.00	738.00	
<a href="#">63856</a>	Invoice	06/09/2025	Preserve Mowing - week 8	0.00	738.00	
<a href="#">63904</a>	Invoice	06/15/2025	Preserve mowing - week 9	0.00	738.00	
<a href="#">64009</a>	Invoice	06/24/2025	Mowing - 2025 ground maintenance - sou...	0.00	3,318.50	
<a href="#">64010</a>	Invoice	06/24/2025	North route - mowing - week 10	0.00	3,057.00	
18474	LRS, LLC	07/10/2025	Regular	0.00	6,765.55	192589
<a href="#">0006250414</a>	Invoice	05/25/2025	31 Park Ave 5/1/25-6/30/25	0.00	112.20	
<a href="#">0006250420</a>	Invoice	05/25/2025	1220 Fredrickson Pl - 5/1/25-6/30/25	0.00	989.10	
<a href="#">0006250425</a>	Invoice	05/25/2025	Landscape Waste Dump	0.00	1,048.90	
<a href="#">0006281347</a>	Invoice	06/25/2025	2205 Skokie Valley Rd 07/1/25-7/31/25	0.00	90.48	
<a href="#">0006281437</a>	Invoice	06/25/2025	883 Sheridan Rd 7/1/25-7/31/25	0.00	90.48	
<a href="#">0006281438</a>	Invoice	06/25/2025	31 Park Ave 7/1/25-7/31/25	0.00	57.73	
<a href="#">0006281439</a>	Invoice	06/25/2025	2821 Ridge Rd 7/1/25-7/31/25	0.00	90.48	
<a href="#">0006281440</a>	Invoice	06/25/2025	701 Deer Creek Pkwy - 7/1/25 - 7/31/25	0.00	156.72	
<a href="#">0006281441</a>	Invoice	06/25/2025	636 Ridge Rd 7/1/25-7/31/25	0.00	232.13	
<a href="#">0006281442</a>	Invoice	06/25/2025	3100 Trailway (Centennial) 7/1/25-7/31/25	0.00	371.91	
<a href="#">0006281444</a>	Invoice	06/25/2025	1220 Fredrickson P 7/1/25-7/31/25	0.00	494.55	
<a href="#">0006281446</a>	Invoice	06/25/2025	1801 Sunset Rd 7/1/25-7/31/25	0.00	115.46	
<a href="#">0006284225</a>	Invoice	06/25/2025	1201 Park Ave W 7/1/25-7/31/25	0.00	461.75	
<a href="#">LR6281443</a>	Invoice	06/25/2025	Sunset Valley - trash/recycling	0.00	352.61	
<a href="#">LR6281445</a>	Invoice	06/25/2025	Trash/recycling service - Parks/Golf	0.00	581.25	
<a href="#">PS664653</a>	Invoice	06/26/2025	Various disposal services	0.00	1,519.80	
19833	MAGIC BY RANDY INC.	07/10/2025	Regular	0.00	350.00	192602
<a href="#">7021</a>	Invoice	07/01/2025	45 minute teen magic show	0.00	350.00	
20555	METROPOLITAN INDUSTRIES, INC.	07/10/2025	Regular	0.00	6,295.00	192592
<a href="#">073717</a>	Invoice	05/29/2025	Pool ejector controls upgrade	0.00	6,295.00	
21301	MIKE REEB	07/10/2025	Regular	0.00	450.00	192593
<a href="#">202501</a>	Invoice	06/26/2025	3 Hour Acoustic Performance - 6/20/25	0.00	450.00	

## Check Register

Packet: APPKT04668-07/10/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10006	NCPERS GROUP LIFE INSURANCE	07/10/2025	Regular	0.00	48.00	192594
<a href="#">3301072025</a>	Invoice	06/01/2025	Life Insurance - monthly payment	0.00	48.00	
13604	NORTH SHORE GAS	07/10/2025	Regular	0.00	3,398.90	192595
<a href="#">5518222308</a>	Invoice	06/18/2025	Aquatic Park 5/15/25-6/14/25	0.00	168.41	
<a href="#">5518251467</a>	Invoice	06/18/2025	Deer Creek 5/15/25-6/16/25	0.00	330.53	
<a href="#">5518608832</a>	Invoice	06/18/2025	1240 Fredrickson Pl 5/15/25-6/16/25	0.00	750.98	
<a href="#">5518958588</a>	Invoice	06/18/2025	1390 Sunset 5/15/25-6/16/25	0.00	397.33	
<a href="#">5518960316</a>	Invoice	06/18/2025	3100 Trailway 5/15/25-6/16/25	0.00	93.97	
<a href="#">5519421573</a>	Invoice	06/18/2025	1377 Clavey Rd 5/15/25-6/16/25	0.00	100.65	
<a href="#">5519541914</a>	Invoice	06/18/2025	1801 Sunset Rd 5/15/25-6/16/25	0.00	126.58	
<a href="#">5519750181</a>	Invoice	06/18/2025	RCHP 5/15/25-6/16/25	0.00	1,340.91	
<a href="#">5519881135</a>	Invoice	06/18/2025	0114000662589	0.00	89.54	
11933	NORTH SHORE SCHOOL DISTRICT 11	07/10/2025	Regular	0.00	963.00	192596
<a href="#">070225</a>	Invoice	07/02/2025	Day Custodian OT	0.00	963.00	
11998	PARK DISTRICT RISK MGMT AGCY	07/10/2025	Regular	0.00	35,214.50	192597
<a href="#">0625133</a>	Invoice	06/30/2025	Liability Insurance - 6/1/25-6/30/25	0.00	35,214.50	
11998	PARK DISTRICT RISK MGMT AGCY	07/10/2025	Regular	0.00	225,464.25	192598
<a href="#">0625133H</a>	Invoice	06/30/2025	Monthly Health Premiums - June 2025	0.00	225,464.25	
18412	PATRICK GOSS	07/10/2025	Regular	0.00	130.00	192599
<a href="#">070125</a>	Invoice	07/01/2025	Umpire - 2 baseball games	0.00	130.00	
21086	PEAR TREE - HEL'S KITCHEN CATERIN	07/10/2025	Regular	0.00	184.50	192555
<a href="#">E17605A</a>	Invoice	04/26/2025	Catering - Family Dance/Midnight In Paris	0.00	184.50	
12057	PHILLIP FOLINO	07/10/2025	Regular	0.00	210.00	192600
<a href="#">8</a>	Invoice	06/25/2025	Umpire - 3 baseball games	0.00	210.00	
19484	PLANSOURCE	07/10/2025	Regular	0.00	1,180.12	192601
<a href="#">070225</a>	Invoice	07/02/2025	IMRF Retiree Insurance July 2025 Premiu...	0.00	1,180.12	
16239	RICOH USA, INC.	07/10/2025	Regular	0.00	2,871.19	192604
<a href="#">5071422938</a>	Invoice	05/18/2025	Printing - various locations	0.00	1,339.08	
<a href="#">5071563939</a>	Invoice	06/17/2025	Printing - various locations	0.00	1,532.11	
16459	SANTO SPORT STORE	07/10/2025	Regular	0.00	6,747.00	192605
<a href="#">712086</a>	Invoice	03/13/2025	Custom sport hoodies	0.00	254.60	
<a href="#">712105</a>	Invoice	03/17/2025	Baseball Jerseys	0.00	99.00	
<a href="#">712164</a>	Invoice	03/25/2025	Basketball jerseys	0.00	1,300.00	
<a href="#">712938</a>	Invoice	04/03/2025	Custom Dri-Fit Shirts	0.00	497.15	
<a href="#">712945</a>	Invoice	04/04/2025	Youth and Adult custom dri-fit shirts	0.00	1,797.75	
<a href="#">713115</a>	Invoice	05/01/2025	Training baseballs	0.00	75.00	
<a href="#">713121</a>	Invoice	05/06/2025	Baseball cap replicas - various teams	0.00	1,624.00	
<a href="#">713148</a>	Invoice	05/19/2025	Jersey replicas and decals - various teams	0.00	135.50	
<a href="#">713292</a>	Invoice	07/03/2025	Replica caps - various teams	0.00	964.00	
12335	SCOTT ZACHAR	07/10/2025	Regular	0.00	90.00	192606
<a href="#">070825</a>	Invoice	07/08/2025	Umpire - 6/24/25 baseball game	0.00	90.00	
18410	SIKICH LLP	07/10/2025	Regular	0.00	5,392.00	192607
<a href="#">101857</a>	Invoice	06/30/2025	Professional auditing service	0.00	5,392.00	
18835	TAMARA HEAD	07/10/2025	Regular	0.00	25.71	192608
<a href="#">2879848</a>	Invoice	06/26/2025	Refund - Volleyball Skills Clinic	0.00	25.71	
20952	TAZA CONSTRUCTION	07/10/2025	Regular	0.00	5,800.00	192610
<a href="#">8106</a>	Invoice	05/28/2025	Highland Golf - painting, rust prevention	0.00	5,800.00	
20709	THE LAMAR JOHNSON COLLABORAT	07/10/2025	Regular	0.00	1,382.72	192609
<a href="#">00025014196</a>	Invoice	06/26/2025	Professional services - Design/Construction	0.00	1,382.72	

## Check Register

Packet: APPKT04668-07/10/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
21299	Tim Graves	07/10/2025	Regular	0.00	988.00	192611
<a href="#">2887607</a>	Invoice	07/01/2025	Refund - Interpretive Center + Picnic Permit	0.00	988.00	
14829	TRANE U.S. INC	07/10/2025	Regular	0.00	15,628.97	192612
<a href="#">315368169</a>	Invoice	05/02/2025	Maintenance inspection - CIA	0.00	15,628.97	
19510	TWISTICITY	07/10/2025	Regular	0.00	400.00	192614
<a href="#">PDHP004</a>	Invoice	06/27/2025	Giant Bubble performance	0.00	400.00	
12665	TYLER TECHNOLOGIES, INC	07/10/2025	Regular	0.00	820.00	192617
<a href="#">045-518791</a>	Invoice	05/07/2025	Traversa Bus System training - 4/30	0.00	410.00	
<a href="#">045-523784</a>	Invoice	06/26/2025	Traversa Bus System Training - May 28th	0.00	410.00	
18398	WE GOT GAME, LLC	07/10/2025	Regular	0.00	4,566.33	192618
<a href="#">2521</a>	Invoice	06/18/2025	2025 Spring Volleyball Clinic	0.00	3,133.08	
<a href="#">2523</a>	Invoice	06/26/2025	Skill Based Direct - 2025 Spring Clinic	0.00	1,433.25	
20834	WEST40 ISC 2	07/10/2025	Regular	0.00	7,500.00	192603
<a href="#">251177</a>	Invoice	06/27/2025	Physical security assessments - various par...	0.00	7,500.00	
12769	WILLIAM J BACH	07/10/2025	Regular	0.00	90.00	192619
<a href="#">070825</a>	Invoice	07/08/2025	Umpire - 6/10/25 game	0.00	90.00	
20063	WILLIE ROUNSAVILLE	07/10/2025	Regular	0.00	270.00	192620
<a href="#">070825</a>	Invoice	07/08/2025	Umpire - baseball - 6/19, 6/25, 6/25/25	0.00	270.00	

## Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	136	69	0.00	668,026.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>136</b>	<b>70</b>	<b>0.00</b>	<b>668,026.16</b>

## Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	668,026.16
			<hr/> 668,026.16



Park District of Highland Park, IL

# Check Register

Packet: APPKT04661 - 7/3/25 - Lakeshore Hauling - Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 21295	LAKESHORE HAULING LLC	07/03/2025	Regular	0.00	950.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	950.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	950.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	950.00
			<hr/> 950.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04670 - 07/10/25 Padel Lux LLC - Emergency  
Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
21254	PADEL LUX LLC	07/10/2025	Regular	0.00	56,547.00	
<a href="#">0501798</a>	Invoice	07/10/2025	Panoramic padel court - delivery/installati...	0.00	56,547.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	56,547.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	56,547.00

## Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	56,547.00
			<hr/> 56,547.00



Park District of Highland Park, IL

Packet: APPKT04651 - Bank Draft 06/16/25 Illinois Department of Revenue

Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	06/16/2025	Bank Draft	0.00	1,360.00	DFT0005563
<a href="#">May 2025</a>	Invoice	06/16/2025	May 2025 Sales Tax/Use	0.00	1,360.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,360.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,360.00

## Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	1,360.00
			<hr/>
			1,360.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04649 - Bank Draft 06/18/25 ICMA Roth - ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	06/18/2025	Bank Draft	0.00	7,247.56	DFT0005561
<a href="#">061325 ICMA 457</a>	Invoice	06/18/2025	06/13/25 ICMA 457 Deductions	0.00	7,247.56	
12825	ICMA RETIREMENT TRUST #705568	06/18/2025	Bank Draft	0.00	1,137.00	DFT0005560
<a href="#">061325 ICMA Ro...</a>	Invoice	06/18/2025	06/13/25 ICMA Roth Deductions Plan	0.00	1,137.00	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	8,384.56
EFT's	0	0	0.00	0.00
	2	2	0.00	8,384.56

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	8,384.56
			<hr/>
			8,384.56



Park District of Highland Park, IL

# Check Register

Packet: APPKT04650 - Bank Draft 06/23/25 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	06/23/2025	Bank Draft	0.00	772.36	DFT0005562
<a href="#">INV7396376</a>	Invoice	06/23/2025	Visa Card Payments - HCFSA 2025	0.00	772.36	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	772.36
EFT's	0	0	0.00	0.00
	1	1	0.00	772.36

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	772.36
			<hr/> 772.36



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	06/30/2025	Bank Draft	0.00	624.84	DFT0005586
<a href="#">550746</a>	Invoice	06/30/2025	AFLAC Deductions Period Ending 6/30/25	0.00	624.84	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	624.84
EFT's	0	0	0.00	0.00
	1	1	0.00	624.84

## Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	624.84
			<hr/> 624.84



Park District of Highland Park, IL

Check Register

Packet: APPKT04664 - Bank Draft 070225 Health Equity Admin Fees

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/02/2025	Bank Draft	0.00	111.65	DFT0005587
<a href="#">INV7970211</a>	Invoice	07/02/2025	6/2025 - HC, DC, HCDC FSA Admin Fees	0.00	111.65	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	111.65
EFT's	0	0	0.00	0.00
	1	1	0.00	111.65

## Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	111.65
			<hr/> 111.65



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/02/2025	Bank Draft	0.00	171.17	DFT0005590
<a href="#">INV7956735B</a>	Invoice	07/02/2025	Visa Card Payments - HCFSA 2025	0.00	171.17	
19658	HEALTHEQUITY INC	07/02/2025	Bank Draft	0.00	192.31	DFT0005592
<a href="#">INV7956735A</a>	Invoice	07/02/2025	PMB Payments - DCFSA 2025	0.00	192.31	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	363.48
EFT's	0	0	0.00	0.00
	2	2	0.00	363.48

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	363.48
			<hr/> 363.48



Park District of Highland Park, IL

# Check Register

Packet: APPKT04667 - Bank Draft 070325 Bicker Bros

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19834	BICKER BROS INC	07/03/2025	Bank Draft	0.00	240.00	DFT0005591
<a href="#">192548</a>	Invoice	07/03/2025	Tennis camp check - Bunny Hutch 6/30/25	0.00	240.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	240.00
EFT's	0	0	0.00	0.00
	1	1	0.00	240.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	240.00
			<hr/> 240.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	07/08/2025	Bank Draft	0.00	6,617.35	DFT0005589
<a href="#">062725 ICMA 457</a>	Invoice	07/08/2025	062725 ICMA 457 Deductions #302037	0.00	6,617.35	
12825	ICMA RETIREMENT TRUST #705568	07/08/2025	Bank Draft	0.00	1,070.00	DFT0005588
<a href="#">062725 ICMA RO...</a>	Invoice	07/08/2025	062725 ICMA Roth deductions #705568	0.00	1,070.00	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	7,687.35
EFT's	0	0	0.00	0.00
	2	2	0.00	7,687.35

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	7,687.35
			<hr/> 7,687.35



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	06/07/2025	Bank Draft	0.00	313,815.79	DFT0005564
<a href="#">60625</a>	Invoice	06/07/2025	P-Card with PA	0.00	313,815.79	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	313,815.79
EFT's	0	0	0.00	0.00
	1	1	0.00	313,815.79

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	313,815.79
			<u>313,815.79</u>