

NOTICE OF REGULAR MEETING

Wednesday, July 30, 2025

Regular Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
West Ridge Center
636 Ridge Road, Highland Park, IL 60035
No Live Stream

REGULAR MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSENT AGENDA
 - A. Approval of the June 11, 2025 Workshop Meeting
 - B. Approval of the Minutes from June 17, 2025 Finance Committee Meeting
 - C. Approval of the Minutes from the June 25, 2025 Policy Committee Meeting
 - D. Approval of the Minutes from the June 25, 2025 Regular Meeting
 - E. Approval of the 2025 GreenPath Sustainability Plan
 - F. Approval of the First Student Transportation Services Agreement Extension for Summer Camp
 - G. Approval of Ordinance 2025-11- Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property
 - H. Bills and Payroll in the amount of \$4,511,009.39
- VI. FINANCIAL FORECASTS TREASURER'S REPORT
- VII. UNFINISHED BUSINESS
 - A. Consideration to Approve purchase and installation of Roof Top Unit (RTU) at Centennial Ice Arena
- VIII. NEW BUSINESS
 - A. Approval of Resolution to Grant Temporary Construction Easement to Illinois Department of Transportation
 - B. Parks Foundation Update
 - C. Board Committee Updates
 - D. Deer Creek Racquet Club Annual Report
 - A. Director's Report
 - E. Board Comments
- IX. OTHER BUSINESS
- X. OPEN TO PUBLIC TO ADDRESS THE BOARD

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XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XII. ACTION FROM CLOSED SESSION IF ANY

A. Review of the Closed Session Minutes from January 08, 2025 - June 25, 2025

XIII. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF WORKSHOP MEETING
June 11, 2025**

The meeting was called to order at 6:02 p.m. President Grossberg.

ROLL CALL

Present: Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

Absent: Commissioner Greenberg

Staff Present: Executive Director Romes; Director Smith; Director Voss; Director Peters; Director Gogola; Director Baird; Manager Schwartz, Manager Kutscheid, Coordinator Hejnowski

Guest Speakers: Andreas Symeonides, Associate Principal, Williams Architects

ADDITIONS TO THE AGENDA

None

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

PARK FITNESS (RECREATION CENTER OF HIGHLAND PARK) LOCKER ROOM SHOWER AREA REMODLING UPDATE

Director Smith reported that at the February 26, 2025 Regular Meeting, the Park Board of Commissioners approved a contract with Williams Architects to provide architectural and engineering services for renovation of the Recreation Center of Highland Park Locker Room Shower Area. Proposed improvements include replacement of tile, upgrades to shower stalls, removal of a bank of lockers to add vanities, and consideration of a sauna. The Schematic Design phase of the project is nearing completion, and Andreas Symeonides, Williams Architects, is here this evening to present the Schematic Design Final Design.

Mr. Symeonides shared images of the existing locker room conditions and the floor plans. He reviewed the base and possible alternate scopes for the project. Base scope is focused on the locker room showers; replace the flooring and wall fixtures, ceiling and light fixtures, new glass door partitions and new plumbing. Alternates include grooming area, widening the locker room entrance, and a sauna.

Design development is the next phase. Discussions with interior designers and mechanical/electrical engineers occur in this phase.

Director Smith reviewed the budget. The Base Scope is estimated at \$400,000. Base Scope with Alternate 1, Grooming Area, a little over \$500,000. Entrance Improvements are estimated at a little over \$15,000. The Sauna is estimated at a little over \$82,000.

CONSIDERATION FOR A CONSENSUS OF A 60-DAY WAITING PERIOD FOR PROPOSED NAME FOR THE NEW RECREATIONAL CENTER AT WEST RIDGE PARK

Director Gogola reported that in early 2026, the Park District will be opening the new recreation center at West Ridge Park. As part of the Park District's ongoing branding initiative to build strong and clear connections with our residents, customers, and potential customers; to maintain a competitive presence in the marketplace; and to provide a fresh interpretation for our recreational operations, staff were asked to take this opportunity to explore the pros and cons of renaming the center as well as potential new names.

She outlined staffs' process (why or why not change a name) and findings (pros vs. cons). Staff recommends changing the name to West Ridge Community Center. Staff received consent from the Park Board of Commissioners to allow the recommended new name to wait the sixty-day period prior to vote. The Park Board's approval of the new name would occur at the August 13, 2025, Workshop Meeting.

MASTER PLANNING UPDATE

Executive Director Romes reported that the District is still in the engagement phase of this three-phased approach to updating the Masterplan: 1.) engagement 2.) analysis 3.) planning. The Lakota Group has been hosting community focus groups and taking public input online and at predetermined special events. A statistically valid survey was released to community members that represents the demographic. As of June 10, aQity received 268 of the necessary 400 survey responses. Once the 400 responses are received a separate survey will be released to the entire community. Additionally, the Lakota Group is hosting an Open House on June 17 and will be at Independence Fest on July 3.

aQity will attend a July Meeting of the Park Board of Commissioners to present a top line report of the survey findings.

PROCESS PROPOSAL FOR REVIEW OF THE PDHP POLICY MANUAL

Executive Director Romes reported that In accordance with Policy 1.00 from the PDHP Policy Manual, the entire manual containing Board approved policies facilitating the operations of the Park District shall be reviewed at least every five (5) years. Staff has reviewed and made changes to the manual in its entirety. All draft policies have been reviewed by legal, Ancel Glink, to ensure up-to-date compliance with the Park District Code.

He presented a review schedule for the Park Board Policy Committee. Staff will present a summary of changes to the full Park Board before recommending final approval. Anticipated approval of the PDHP Policy Manual is scheduled for this fall.

CONSTRUCTION PROJECT UPDATES

A. Recreation Center of Highland Park Landscaping project

Manager Kutscheid reported that the project should be completed in the upcoming weeks. He shared images of the progress. He reviewed the budgeted vs. actual expenses.

B. Port Cliton Playground Renovation Project

Manager Kutscheid shared images of the progress. He reviewed the budgeted vs. actual expenses.

C. Sunset Woods Park Improvements Project

Manager Kutscheid shared images of the progress. The Ribbon Cutting Ceremony will be on June 21, 2025, at 12:30 p.m.

D. Larry Fink Park Tot Lot Renovation Project

Manager Kutscheid reported that pedestrian pathways have been asphalted, the tot-lot play structure is installed, and the pour in place surface has been laid. He shared images of the progress. He reviewed the budgeted vs. actual expenses.

E. Centennial Ice Arena Dehumidification project

Manager Kutscheid reported that the existing dehumidification unit has been removed. The new unit from ARID-Ice has been installed. The interior work has commenced. He reviewed the budgeted vs. actual expenses.

F. New Facility and Site Improvements at West Ridge Park

Manager Schwartz reported that the foundation has been covered with a backfill. There is a crane onsite installing structural steel. She shared images of the progress. In July, they will be framing the upper walls and parapets, install roof membrane, complete final grading, and pour slab on the grade.

Conversely, staff have been working with Holabird and Root to refine the exterior site plan. Holabird and Root are working on an ad scope design work proposals for the south ballfields, safety village, and native plantings. She shared a high-level preview of the exterior site master plan. Holabird and Root will present the final exterior site plan at a Finance Committee Meeting before requesting approval from the Park Board Meeting.

G. Club Pickle and Padel Facility Project

Director Smith construction progress images. He is pleased to report that the front desk and restrooms have been installed. Courts have been laid and painted.

REVIEW OF VOUCHERS

Director Peters reviewed four (4) remarkable items, \$300,000 check to Lakes and Rivers for the South Pad repairs at Park Avenue, \$224,000 for PDRMA for employee insurance, \$130,000 for Rosewood Park playground and \$140,000 for Lincoln Park playground.

OTHER BUSINESS

A. E-Bikes

Executive Director Romes reported that over the past several months the Park District has received a variety of emails and phone calls regarding concerns about e-bikes on our park paths, notably at Sunset Woods Park, The Preserve of Highland Park and the new boardwalk at Park Avenue.

Park District ordinance does address bicycle use and other powered vehicles that are not allowed on park property, but does not specifically mention e-bikes. Staff are reviewing our ordinance as well as working with the Highland Park Police as they review their Ordinance and regulations. Also, staff are looking closely at our Ordinance relating to all human “ridable” items such as skateboards, rollerblades, hoverboards, unicycles etc.

Staff are installing signs at Park Avenue to mimic Rosewood Beach. Bicycles, Skateboard and Scooters are not allowed on sidewalks or boardwalk. Staff are evaluating park paths and trails.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Vice President Freeman, seconded by Commissioner Beck to go into closed session pursuant to Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired;

Roll Call:

Aye: Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

Nay: None

Absent: Commissioner Greenberg

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 7:48 p.m.

The meeting was reconvened into Open Session at 8:14 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Grossberg reported that no action was taken.

ADJOURNMENT

A motion was made by Commissioner Labrador and seconded by Commissioner Beck and approved by a unanimous vote. The Board Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON JUNE 17, 2025, 8:04 AM.**

A motion was made by Vice President Freeman and seconded by Commissioner Labrador to allow Commissioner Beck to participate by electronic means.

Present: Commissioner Beck, Commissioner Labrador, Vice President Freeman

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr; Director Peters, Director Smith, Director Voss, Director Gogola, Director Baird, Manager Ochs, Assistant Director Acevedo, Manager Kutscheid, Manager Baczek, Coordinator Hejnowski

Guest Speaker: Martha Trotter, Partner Sikich LLP

Additions to the Agenda

None.

Presentation of the 2024 Annual Comprehensive Financial Report

Ms. Trotter, Sikich CPA, LLP, presented a draft of the Park District's Annual Comprehensive Financial Report.

Certificate of Achievement for Excellence in Financial Reporting for 2024

The District continues to present a report that meets the Government Finance Officers Association (GFOA) standards, and as a result, has been awarded the Certificate of Achievement for Excellence in Financial Reporting.

Independent Auditors Report

Sikich LLP provided an unqualified opinion, which is considered to be a clean opinion, the highest level of assurance they can provide on the financial statements.

Management's Discussion and Analysis

This is prepared by Park District staff, which provides a great deal of context for financial highlights.

Statement of Net Position

This provides the basic financial statements presented on a full accrual basis of accounting, which includes the District's long-term assets and long-term liability balances. The total net position is \$84.4 million.

Balance Sheet

This is presented on a modified accrual basis of accounting, excluding long-term items. The General Fund had \$3.6 million as of December 31, 2024.

Required Supplementary Information

Budgeted vs. actual performance for the general, recreation, special recreation, and recreation sub funds are detailed in this section along with ten years' worth of Illinois Mutual Retirement Fund (IMRF) contributions from the Park District.

Statistical

Outlines ten years of historical data, including tax collections and levies and includes basic financial statements for major and non-major funds.

Director Peters reported that staff will request approval from the Park Board of Commissioners of the 2024 Annual Comprehensive Financial Report at the June 25, 2025 Regular Meeting.

Recreation Facility at West Ridge Park

Executive Director Romes reported that staff are hoping to have a site proposal for drainage improvements to better support the athletic fields at West Ridge Park along with safety village and event lawn construction change orders. Staff will present the proposal and change orders at the June 25, 2025 Regular Meeting of the Park Board.

Recreation Facility at West Ridge Park Solar Update

Director Smith reported that the Realgy Lease Terms for solar panels at the new recreation facility at West Ridge Park are similar to the lease terms for the solar panels at Deer Creek Racquet Club. The Park District pays nothing for the installation and maintenance of the PV Solar Power Plant. The proposed system is anticipated to produce 34% of the building's energy needs, the remaining energy needs would come from the utility grid. The first three years, the Park District would purchase energy from Realgy at the market-based rate. After the first three years, the excess energy from the utility grid could be purchased from the lowest bidder. By entering into a lease agreement with Realgy, the Park District will see a reduction in ComEd distribution charges along with annual cumulative credits from Realgy to further reduce the District's electric bill costs.

If approved, installation would occur in November 2025.

June Bid Results

A. 2025 Lincoln Park Renovation

Director Smith reported that the Park District of Highland Park received three (3) sealed qualified bids on Thursday, June 12, 2025, for materials and labor to complete the 2025 Lincoln Park Improvements. Improvements include replacement of the tot lot, addition of a 5 to 12 playground, addition of a shelter, replacement of the basketball court, ballfield improvements, drainage improvements, landscaping improvements, and path and parking lot replacement. Work is scheduled to occur from July through November 2025.

The low bidder, Hacienda Landscaping, Inc, has worked for the Park District in the past and is currently completing construction on the Fink Park Playground.

Finance Committee Meeting Minutes
June 17, 2025

The Park District was awarded \$516,250 in OSLAD Grant Funds to support this project. Additionally, there is \$534,750 in the capital budget. The base bid from Hacienda came in \$80,443 over budget. There are also five bid alternates. Staff identified minor adjustments that could be made to the project scope and items that could be completed by Park District staff. These value engineering recommendations were reviewed with the Finance Committee on June 17, 2025 which brought the base bid total over budget cost to \$28,343. In addition, the Committee provided consensus to proceed with removing Alternate 2-Additional Planting, Alternate 3-Additional Poured in Place Rubber, and Alternate 5- Different colored dots in PIP, and requested approval of Alternate 1-Fence behind backstop on Green Bay and Alternate 4-Empty Electrical Conduit to Shelter on June 25, 2025.

It was the consensus of the Finance Committee to place this item under Unfinished Business at the June 25, 2025 Regular Meeting of the Park Board of Commissioners.

Other Business

A. 2025 Finance Committee Meeting Calendar

Director Peters reported that the Finance Committee currently meets the third Tuesday of every month at 8:00 a.m. The Finance Committee recommends moving the meeting to the third Thursday of every month at 8:00 a.m. Staff will create an updated 2025 Finance Committee Meeting calendar and share with the board before changing calendar invitations.

Open to the Public to Address the Board

None.

Adjournment

A motion was made by Vice President Freeman and seconded by Commissioner Beck and approved by a unanimous vote. The Board Meeting adjourned at 9:21 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE POLICY COMMITTEE MEETING OF THE PARK
DISTRICT OF HIGHLAND PARK
HELD ON JUNE 25, 2025, 5:03 PM.**

Present: Commissioner Beck, Commissioner Greenberg, Vice President Freeman

Absent: None

Also, Present: Executive Director Romes; Director Peters; Coordinator Hejnowski

Guest Speaker: None

Additions to the Agenda

None.

Review of Chapter 3: Financial of the PDHP Policy Manual

Executive Director Romes reported that in accordance with Policy 1.00 from the PDHP Policy Manual, the entire manual containing Board approved policies facilitating the operations of the Park District shall be reviewed at least every five (5) years. Staff have reviewed and made changes to the manual in its entirety. All draft policies have been reviewed by legal, Ancel Glink, to ensure up-to-date compliance with the Park District Code.

Clean and redlined copies of policies 3.00 – 3.28 were distributed to Park Board Policy liaisons a week prior to today's meeting. Staff presented a summary of changes. Park Board Policy liaisons supported the staff's changes. Additionally, Legal recommended passing a new ordinance establishing a travel reimbursement policy in accordance with the Local Government Travel Expense Control Act since policy 3.27 A Policy Governing Reimbursement of Employee and Commissioner Travel, Meal and Lodging Expenses was revised.

Open to the Public to Address the Board

None.

Adjournment

A motion was made by Commissioner Greenberg, and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 5:47 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
JUNE 25, 2025**

The meeting was called to order at 6:02 p.m. President Grossberg

ROLL CALL

Present: Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

Absent: None

Staff Present: Executive Director Romes; Deputy Director Carr; Director Peters; Director Voss; Director Gogola; Director Baird; Director Hall; Assistant Director Acevedo; Manager Noonan; Manager Deptula; Coordinator Hejnowski

Guest Speakers: Martha Trotter, Principal with Sikich LLP
Eric Risinger, Partner with Holabird and Root
Barbara Dickson, Associate Principal with Holabird and Root

ADOPTING A PROCLAMATION FOR THE DESIGNATION OF JULY AS PARKS AND RECREATION MONTH

President Bernstein reported Since 1985, America has celebrated July as the nation's official Park and Recreation Month. Created by the National Recreation and Park Association (NRPA), Park and Recreation Month specifically highlights the essential and powerful role that local park and recreation agencies and their professionals – play in building stronger, more vibrant, and resilient communities across the country. It is my privilege to read our Park Board's proclamation designating July as Parks and Recreation Month.

President Grossberg read the proclamation.

Executive Director Romes thanked the Park Board of Commissioners. This year's national theme for Parks and Recreation Month is "Build Together, Play Together" The Park District of Highland Park has been integral to bringing Highland Park and Highwood residents together for over 116 years, building community well-being through parks and facilities that enrich life and providing essential services where everyone can play. Parks and Recreation Months celebrates Park Districts, our Community Members, Partners, Staff and Board who make our community a better place to live.

A motion was made by Commissioner Greenberg and seconded by Commissioner Beck to adopt the Proclamation for the designation of July as Parks and Recreation Month.

Roll Call:

Aye: Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

ADDITIONS TO THE AGENDA

Executive Director Romes reported there are no additions, however, staff would like to remove Item K, Approval of the Donation Agreement Between the Park District of Highland Park, Parks Foundation of Highland Park and the Bondy Family Foundation For the Paddle Facility, from the Consent Agenda and Move it to Unfinished Business.

The Park Board of Commissioners supported the Executive Director's recommendation.

CONSENT AGENDA

A motion was made by Vice President Freeman, seconded by Commissioner Labrador to approve the Minutes from May 02, 2025 Finance Committee Meeting, the Minutes from May 07, 2025 Special Workshop Meeting, the Minutes from May 13, 2025 Finance Committee Meeting, the Minutes from the May 21, 2025 Annual Meeting, the Minutes from the May 21, 2025 Regular Meeting, Ordinance 2025-08- Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, and Bills and Payroll in the amount of \$5,385,483.97

Roll Call:

Aye: Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters shared the end-of-year projections and actual figures as of May 31, 2025. She is pleased to report that Actual Revenues exceeded budgeted revenues by almost \$800,000, giving the Park District a \$1.8 million surplus.

Conclusion

The following Park District programs and facilities are performing better than budget: interest income has a \$400,000 surplus. Dance has exceeded the budget by \$31,000; skating school exceeded the budget by \$35,000; tennis has exceeded the budget by \$35,000; golf has exceeded the budget by \$175,000; and early childhood enrichment programs have exceeded the budget by \$148,000.

UNFINISHED BUSINESS

A. Presentation and Approval of the 2024 Annual Comprehensive Financial Report

Director Peters reported that on June 17, 2025, Martha Trotter, from the accounting firm Sikich CPA LLC, presented to the Park Board Finance Committee a draft version of the Park District of Highland Park's

June 25, 2025

audited financial statements for 2024. Sikich CPA LLC issued an unqualified or clean opinion for the report.

In accordance with state statutes, the Annual Comprehensive Financial Report must be approved by the Park Board of Commissioners and filed with Lake County by June 30, 2025. The 2024 Annual Financial Report will be filed with the State of Illinois Comptroller's office.

Ms. Trotter, Sikich CPA, LLP, presented a draft of the Park District's Annual Comprehensive Financial Report.

Certificate of Achievement for Excellence in Financial Reporting for 2024

The District continues to present a report that meets the Government Finance Officers Association (GFOA) standards, and as a result, has been awarded the Certificate of Achievement for Excellence in Financial Reporting.

Independent Auditors Report

Sikich LLP provided an unqualified opinion, which is a clean opinion, the highest level of assurance they can provide on financial statements.

Management's Discussion and Analysis

This is prepared by Park District staff, which provides a great deal of context for financial highlights.

Statement of Net Position

This provides the basic financial statements presented on a full accrual basis of accounting, which includes the District's long-term assets and long-term liability balances. The total net position is \$84.4 million.

Balance Sheet

This is presented on a modified accrual basis of accounting, excluding long-term items. The General Fund had \$3.6 million as of December 31, 2024.

Required Supplementary Information

Budgeted vs. actual performance for the general, recreation, special recreation, and recreation sub funds are detailed in this section along with ten years' worth of Illinois Mutual Retirement Fund (IMRF) contributions from the Park District.

Statistical

Outlines ten years of historical data, including tax collections and levies and includes basic financial statements for major and non-major funds.

A motion was made by Commissioner Labrador, seconded by Commissioner Beck to approve the 2024 Annual Comprehensive Financial Report of the Park District of Highland Park pending nothing goes arye with the IMRF Audit.

Roll Call:

Aye: Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

B. Approval of the 2025 Lincoln Park Renovation Bid

Director Voss reported that the Park District of Highland Park received three (3) sealed qualified bids on Thursday, June 12, 2025, for materials and labor to complete the 2025 Lincoln Park Improvements. Improvements include replacement of the tot lot, addition of a 5 to 12 playground, addition of a shelter, replacement of the basketball court, ballfield improvements, drainage improvements, landscaping improvements, and path and parking lot replacement. Work is scheduled to occur from July through November 2025.

The low bidder, Hacienda Landscaping, Inc, has worked for the Park District in the past and is currently completing construction on the Fink Park Playground.

The Park District was awarded \$516,250 in OSLAD Grant Funds to support this project. Additionally, there is \$534,750 in the capital budget. The base bid from Hacienda came in \$80,443 over budget. There are also five bid alternates. Staff identified minor adjustments that could be made to the project scope and items that could be completed by Park District staff. These value engineering recommendations were reviewed with the Finance Committee on June 17, 2025 which brought the base bid total over budget to \$28,343. In addition, the Committee provided consensus to proceed with removing Alternate 2-Additional Planting, Alternate 3-Additional Poured in Place Rubber, and Alternate 5- Different colored dots in PIP, and request approval of Alternate 1-Fence behind backstop on Green Bay and Alternate 4-Empty Electrical Conduit to Shelter on June 25, 2025.

A motion was made by Vice President Freeman, seconded by Commissioner Greenberg to approve the bid from Hacienda Landscaping Inc. for the 2025 Lincoln Park Improvements, including value engineering recommendations and Alternates 1 and 4, authorizing the Executive Director to enter into an agreement.

Roll Call:

Aye: Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

C. Master Plan Update

Executive Director Romes reported that the statistically valid community survey is complete. The Statistically valid survey was sent to a targeted demographic in the Highland Park Community. A separate survey will be released this week to the entire community.

NEW BUSINESS

A. Consideration to Approve Change Orders Authorizing Additional Architectural and Engineering Services for West Ridge Park Site Planning and Project Improvements

Executive Director Romes reported that Per the executed AIA contract B133-2019 dated 8/7/2023 Section 4.2, Holabird & Root LLC has identified additional services based on the contract and has provided a proposal for additional services which will be performed in alignment with the contract provisions. The additional scope of services proposed is for the purpose of rebuilding the large south ballfield and includes the following:

- Site underdrainage connecting to existing site stormwater system.
- Shelters / structures over dugouts and bleacher viewing.
- New ballfield lighting bases and conduits (below grade) as base scope
- New ballfield lighting poles, lights, etc. (everything above base scope) as alternate scope
- New area lighting for dugouts and bleacher viewing.
- Protective netting as required (delegated design)
- Site plan sidewalk adjustments as alternate scope (existing walk to remain as base scope)

Mr. Risinger, Holabird and Root reviewed the proposal for additional services and a rendering of the final site plan iteration.

A motion was made by Commissioner Labrador, seconded by Commissioner Greenberg to approve the additional scope items proposed by Holabird and Root Authorizing Additional Architectural and Engineering Services for West Ridge Park Site Planning and Project Improvements including the proposal for Site-Based Owner Revisions Post-Bid, Permit & GMP Issuance for Programming & Scope Work Sessions in the amount not to exceed \$29,000, and Site-Based Owner Revisions Post-Bid, Permit & GMP Issuance for the South Ballfield including:

- Item 1 - Field Drainage, in the amount not to exceed \$23,580
- Item 2 - Shelters in the amount not to exceed \$7,460
- Item 3A / 3B - Ballfield Electrical / Lighting in the amount not to exceed \$15,300
- Item 4 - Documentation and Support for PDHP-Approved Scope for Implementation:
 - a. Ballfield Lighting in the amount not to exceed \$4,800
 - b. Shelters in the amount not to exceed \$4,320

Roll Call:

Aye: Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

B. Parks Foundation

Commissioner Beck reported that 32 teams played in the Smash for Charity Pickleball Tournament. The Tournament raise a little over \$5,000. The Parks Foundation is focused on the 3-on-3 Men's Basketball Tournament in the Fall. Lastly, the Champions Celebration Gala will be at Northmoor Country Club in late February 2026.

C. Board Committee Updates

Executive Director Romes reported that at the June 17, 2025 Finance Committee Meeting Sikich, LLP presented the 2024 Annual Comprehensive Financial Report which was approved this evening. Staff presented the bid results that we're approved this evening. Lastly, staff are working with Realgy to get Lease Terms for solar panels at the new recreation facility at West Ridge Park. Staff will present the lease terms at a future committee meeting before requesting approval from the Park Board of Commissioners.

D. Grant-In-Aid Annual Report

Manager Deptula provided a year in review for 2024 and year to date scholarship spending.

Smile Scholarship Breakdown

A little over \$177,000 was awarded, however, of that a little less than \$126,000 was spent. As of today, a little over \$160,00 was awarded, and a little less than \$98,000 was spent for the 2025 fiscal year. Last year, 78 households were supported by scholarship funds. Scholarships funds help those 78 households cover Hidden Creek AquaPark and Fitness Memberships, a slew of programs and camps, most notably ice, athletics, gymnastics programs, and Spot Camp and Variety Camps.

FYI Swim Scholarship Breakdown

In 2024, 25 swimmers were supported (awarded a little over \$4,500). As of today, 42 swimmers are being supported for the 2025 fiscal year (awarded a little over \$5,000 thus far). Previously, FYI Swim Scholarship only covered up to 50% of programming costs; the scholarship now supports 100% of programming costs.

Goldman Golf Scholarship Breakdown

In 2024, 7 youth golfers were supported (\$3,500 was awarded).

E. Directors Report

Executive Director Romes is pleased to report that the Park District is hosting the Highland Park Summer Spectacular, beginning July 3 through Sunday, July 6. Activities include:

Thursday, July 3

- 10am-6pm, Star Spangled Swim at Rosewood Beach (\$10/person). Lawn games & concessions.
- 11am-8pm, Red, White, & Splash at HCAP (\$12R/\$17NR). Fun activities during open swim.
- 5:30-8:30pm, Independence Fest at the Preserve (\$15/wristband).
 - Music from non-stop party cover band, Hello Weekend
 - Food and Beverages available for purchase: Da Local Boy, Judy's Pizza, and Michaels Catering
 - 11 attractions, 16 carnival games, and face painting

Friday, July 4

- 7:30am-Dusk, Stars & Stripes on the Trails at HNC (FREE). Self-guided challenges on the trails.
- 7am-9pm, Inde-Putt-Dence Day Mini Golf at River's Edge

Regular Meeting Minutes

June 25, 2025

- \$4/person if you wear red, white and blue
 - \$8 ages 12 and under/\$9 ages 13+
- 8-9am, Community Yoga at Rosewood Beach (FREE).
- 10am-6pm, Star Spangled Swim at Rosewood Beach (\$10/person). Lawn games & concessions.
- 11am-8pm, Red, White, & Splash at HCAP (\$12R/\$17NR). Fun activities during open swim.

Saturday, July 5 – Sunday, July 6

- 7:30am-Dusk, Stars & Stripes on the Trails at HNC (FREE). Self-guided challenges on the trails.

F. Board Comments

None.

OTHER BUSINESS

None.

OPEN TO THE PUBLIC TO ADDRESS THE BOARD

None.

CLOSED SESSION

A motion was made by Commissioner Grossberg, seconded by Vice President Freeman to adjourn into Closed Session for discussion of Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property;

Roll Call:

Aye: Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

Nay: None

Absent: None

Abstain: None

Motion Carried

The meeting adjourned into Closed Session at 8:15 p.m.

The meeting reconvened into Open Session at 8:51 p.m.

ACTION FROM CLOSED SESSION IF ANY

President Grossberg reported that the Park Board of Commissioners met in Closed Session under Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

No action was taken.

ADJOURNMENT

A motion was made by Vice President Freeman and seconded by Commissioner Labrador and approved by a unanimous vote. The Board Meeting adjourned at 8:53 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Casey Lawler, Planning and Projects Supervisor; Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, IT; Brian Romes, Executive Director

Date: July 30, 2025

Subject: **Approval of the 2025 GreenPath Sustainability Plan**

Background

The Park District of Highland Park has embraced sustainability practices for over 30 years. In 1992, Highland Park was the first Park District in Illinois to adopt an Environmental Policy and the Park District has since woven sustainability into its mission, vision, and values to increase awareness of environmental concerns and sustainable practices.

Timeline:

- **1992:** District's Environmental Policy adopted
- **2015:** District's first Sustainability Plan was approved
- **2018:** Sustainability Plan update was approved - incorporated achievements and lessons learned since 2015.

In 2024, the Park District updated the Sustainability Plan, now called GreenPath. Staff shared draft goals and objectives with the Park Board of Commissioner in October of 2024. Staff then vetted the goals and objectives internally and with community stakeholders.

On July 16, 2025 staff provided an update on changes to GreenPath, the plan goals, and highlights of year one implementation to the Park Board of Commissioners.

Recommendation

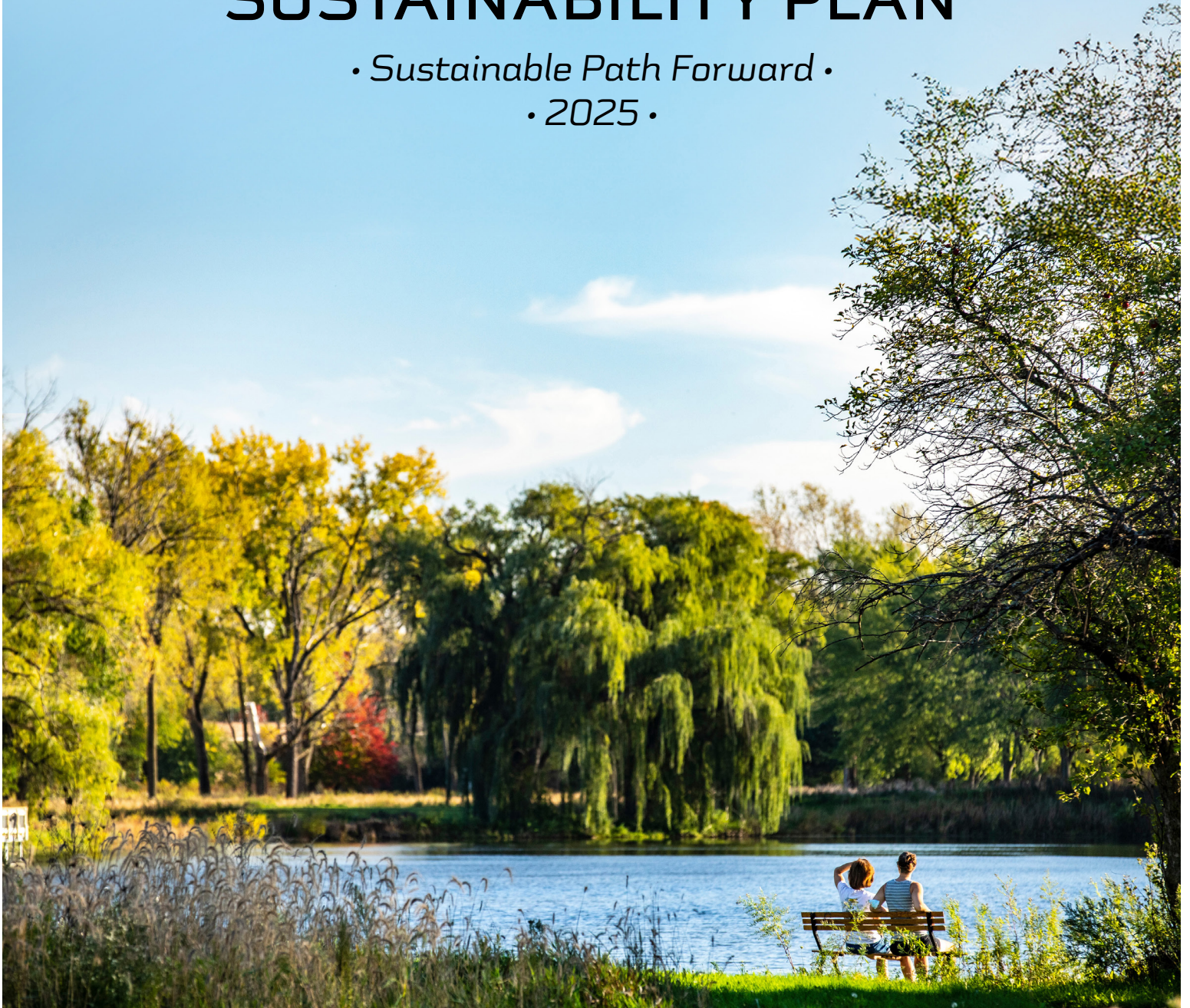
Staff recommends approval from the Park Board of Commissioners of the 2025 GreenPath Sustainability Plan.

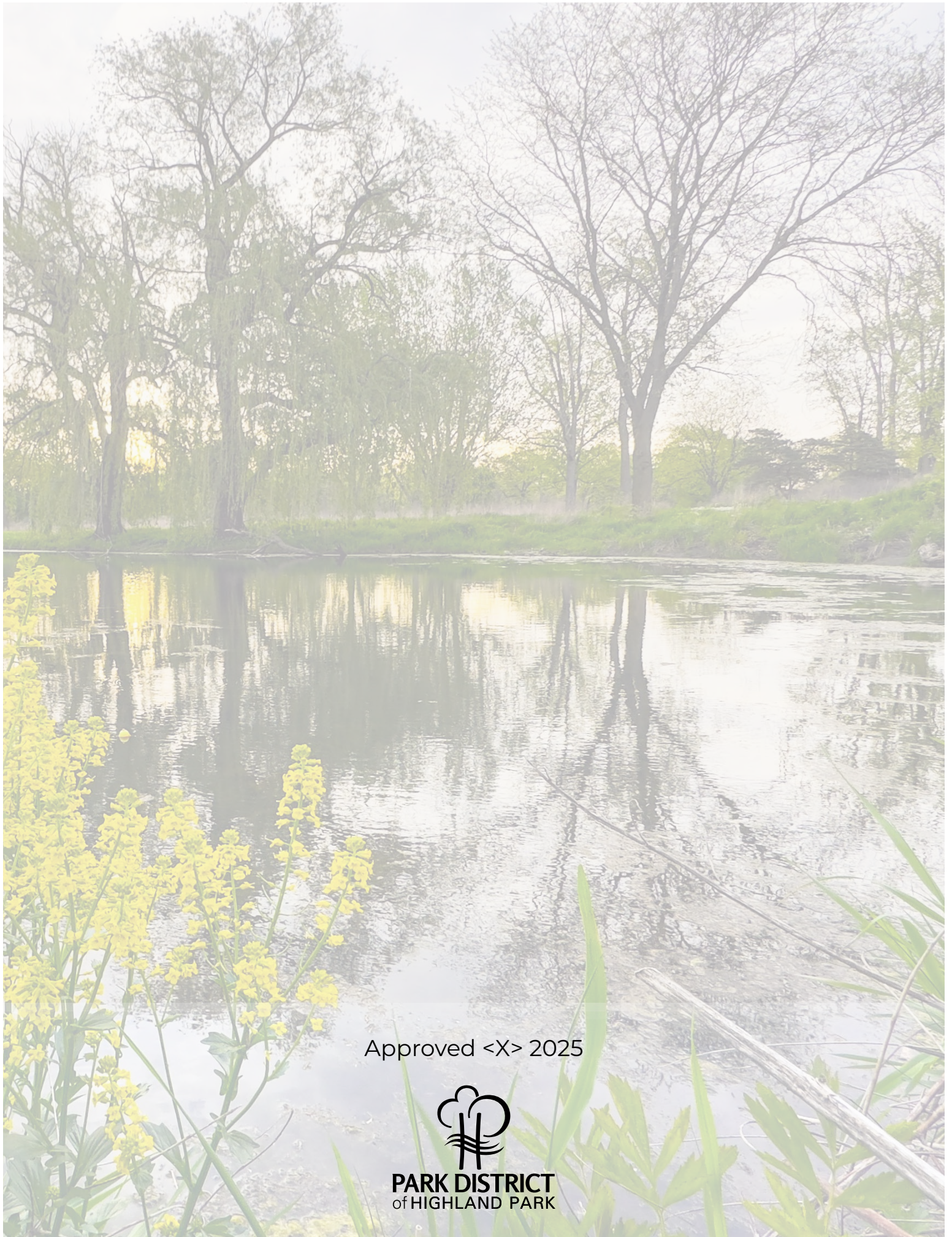
GREENPATH

PARK DISTRICT *of* HIGHLAND PARK

SUSTAINABILITY PLAN

• *Sustainable Path Forward* •
• 2025 •





Approved <X> 2025



PARK DISTRICT
of HIGHLAND PARK

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EXECUTIVE SUMMARY

GreenPath is intended to guide the Park District of Highland Park to operational sustainability by working to mitigate, prepare for, and build resiliency to climate change. This plan is focused on areas that make significant impact and guided by measurable goals. GreenPath's development included staff across all departments and was informed by background research, an understanding of regional climate change threats and priorities, as well as the consideration of the District's accomplishments and lessons learned through implementing the 2018 Sustainability Plan.

Context - History

Founded in 1909, the Park District of Highland Park has long been a steward of the environment, and embraces sustainable practices in the District's mission, vision, and values statements, and environmental policy.

In 1992, the Park District of Highland Park was the first Park District in Illinois to adopt an environmental policy, which guided sustainability efforts until 2015. Staff developed the District's first sustainability plan in 2015, which identified sustainability goals and opportunities to coordinate with the City of Highland Park's sustainability efforts. To complement GreenPrint 2024, the District's Strategic Plan, and the City of Highland Park's 2017 Sustainability Plan, the District's Sustainability Plan was updated in 2018.

The City of Highland Park shares this value and commitment to sustainability and has been a leader in sustainability planning. The City of Highland Park has been a member of the Greenest Region Compact since 2016 and joined the Global Compact of Mayors for Climate & Energy in 2019. The City of Highland Park released their first Sustainability Plan in 2010, which was crafted with the support of the Green Alliance – of which the Park District is a member. Since 2010, the City has updated their sustainability plan three times, in 2017, 2020, and 2023.

Context – Sustainability & Climate Change

Sustainability is most commonly defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs¹. Generally, sustainability is the practice of conserving resources for future use and often considers the environmental, economic, and social sectors. In the context of climate change, this practice has become increasingly important.

Climate change is a long-term (30+ years) change in the average weather patterns that define local, regional, and global climates. While a natural process, human activities – such as the burning of fossil fuels and changes in land use – have intensified the rapid climate changes observed over the last century. Climate change impacts are experienced across the environmental, economic, and social sectors.

The Northeastern Illinois region is generally experiencing a warmer and wetter climate, with an increased frequency and intensity of extreme heat and heavy precipitation events. Projections indicate that these trends are expected to continue. The Park District understands these impacts will change the landscape of our parks, lakefront, programs, events, and daily operations.

¹ United Nations (n.d.). *Sustainability*. United Nations. - <https://www.un.org/en/academic-impact/sustainability>

EXECUTIVE SUMMARY

Planning Process

1. Foundational Research:

- Understand climate change threats facing our region.
- Identify regional priorities.
- How other Illinois Park Districts are tackling environmental sustainability.

2. Priority Analysis:

- Evaluate regional needs with Park District operations to understand how the Park District's efforts can maximize impact.
- Evaluate the success of the 2018 sustainability goals.
- Determine staff priorities for the new plan.

3. Plan Development: The outcome of the staff meetings was clear - the new plan needs goals that are focused, actionable, and measurable. Updated goals, objectives and strategies were crafted and shared with staff and assigned performance measures.

4. Engagement:

- Stakeholder Meetings:** A draft of the plan goals and objectives were shared with stakeholders including the Park District Board of Commissioners, the City of Highland Park's Sustainability Advisory Group, and the Go Green Highland Park community organization.
- Community Survey:** A community wide survey was launched in January 2025 for a three-week period to better understand the community's input on the Park District's role in community sustainability efforts.

5. Plan Finalization and Base Line Data: Feedback from community and stakeholder engagement helped to further refine the draft plan materials. In preparation to implement the plan, the team is finalizing baseline data to use as a control to evaluate performance.

Implementation of the plan will be led by the planning and projects team over the span of the next 10-years (through 2035). The process will be holistic and require coordination across all departments. The Performance measures will inform progress, and each of the strategies have targets in place to help keep the District on track.

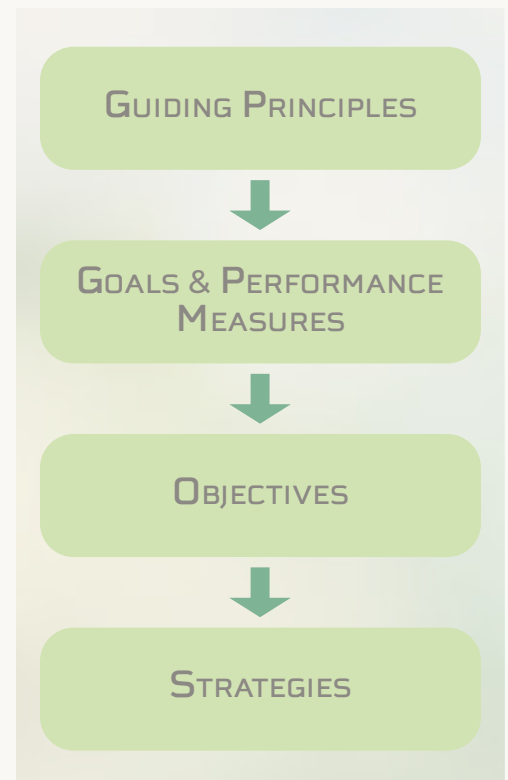
Plan Organization

Three guiding principles frame the plan - which align the sustainability plan's intent with the District's Mission, Vision, and Values.

GreenPath is broken up into five realistic, focused, and measurable goals. Each goal has a performance measure to track progress and two-three objectives. Each objective is further broken down into strategies, a compilation of staff-vetted action items that work towards achieving the larger goal.

Together, the guiding principles, goals, and objectives set the plan's focus. Strategies are actions to guide the plan's implementation with targets to keep track of progress. Strategies are intended to evolve through the plan's life and can be added or removed as needed.














The guiding principles, goals, performance measures, and objectives are summarized on the next page.



SUSTAINABILITY PLAN

OVERVIEW

GREENPATH

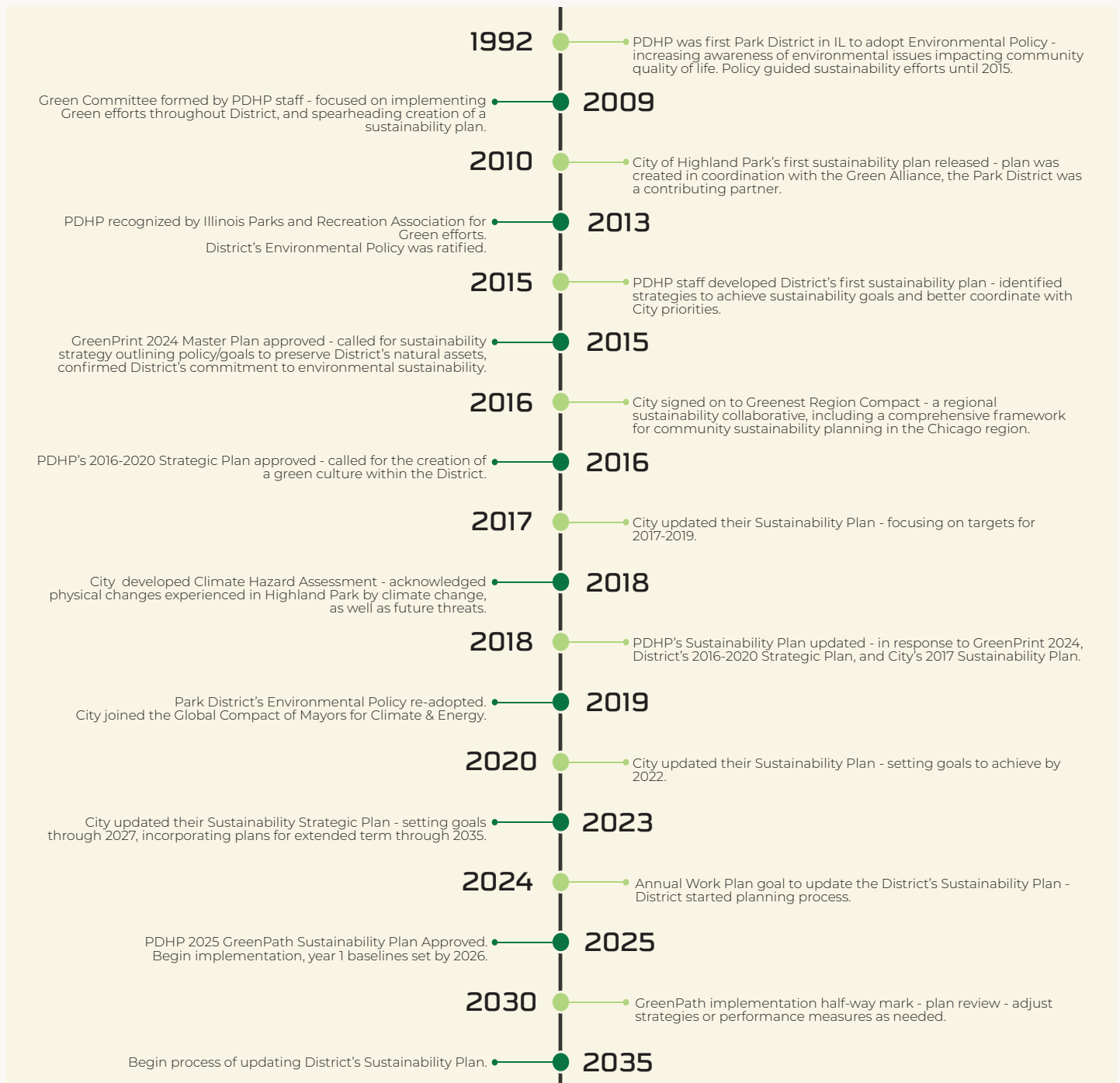
GOAL	PERFORMANCE MEASURE	OBJECTIVES	CORE PRINCIPLE
Do Our Part to Maintain Clean Healthy Air <i>Reducing & Offsetting GHG emissions</i>	GHG & CCS Tracking	Increase reliance on renewable energy sources for facility needs.	
		Reduce dependence on fossil fuels for fleet vehicles and maintenance equipment.	
		Increase the District's carbon capture and sequestration (CCS) capacity.	
Use Energy Efficiently <i>District Energy Use</i>	Energy Use Tracking	Increase energy efficiency at District facilities and parks, reduce energy wasted.	
		Integrate energy efficiency through operations and design.	
Use Water Efficiently <i>Park Water Use</i>	Water Use Tracking	Increase stormwater capture for District water use.	
		Strategically use water for landscaping and park maintenance.	
Reduce Landfill Waste <i>Reducing & Diverting Waste</i>	Waste Tracking	Implement waste reduction efforts at all parks, facilities, and within each department.	
		Expand recycling opportunities and divert waste from the landfill.	
		Expand composting opportunities across the District.	
Cultivate a Sustainability Identity for the District <i>Park District Workforce & Community Outreach</i>	Annual Survey	Incorporate sustainability into the PDHP workforce and culture.	
		Create and develop a recognizable brand, with a broad presence at parks, facilities, and on the website.	
		Support staff and the community in making sustainable choices.	

INTRODUCTION

The intention of GreenPath is to guide the Park District of Highland Park to operational sustainability by working to mitigate, prepare for, and build resiliency to climate change. The Park District's appreciation for the natural world has highlighted the District's environmental stewardship and consideration of sustainability. This value of sustainability is shared with the City of Highland Park.

Creation of this plan was guided by understanding regional climate change threats and priorities, research on what other Park District's are doing, and a review of the accomplishments and lessons learned from implementing the Park District's 2018 Sustainability Plan.

History - Sustainability in Highland Park



INTRODUCTION

Planning Process

1. Foundational Research

The planning team set out to develop a plan that was impactful, actionable, and measurable. Step one was to understand regional climate change threats, impacts, and priorities. The team also reviewed sustainability initiatives other Park Districts in Illinois have implemented, as well as the City of Highland Park and Lake County. Also included in this first step was a review of the District's 2015/2018 Sustainability Plans to identify accomplishments, initiatives that are ongoing, and goals that were not met.

2. Priority Analysis

Determining priorities for the updated plan was the next step. The planning team met with staff to collect feedback on implementation of the 2018 sustainability plan and determine staff's priorities for the new plan. Staff shared lessons learned from implementing the 2018 plan and their insights informed how the plan would be organized and implemented.

3. Plan Development

Feedback from the staff stakeholder meetings along with the foundational research were analyzed to shape the goals and objectives for the plan. GreenPath is set apart from the prior plans because it includes a performance measure for each goal and a centralized implementation plan. The draft goals, performance measures, objectives, and strategies were shared with staff and refined.

4. Stakeholder Meetings

The Park District understands the benefits to a coordinated approach to sustainability with other agencies in Highland Park. The goals, performance measures, objectives, and a sampling of strategies were shared with the Park District Board of Commissioners and key community stakeholders, such as the City of Highland Park's Sustainability Advisory Group and Go Green Highland Park. In addition, the Park District reached out to North Shore School District 112 and the City of Highland Park to identify any additional opportunities for coordination.

To better understand the community's perspective on the Park District's role in sustainability, the Park District launched a preliminary community survey in January 2025. Feedback from this survey will act as a baseline for future surveys, as well as inform how Park District sustainability related information is shared.

5. Plan Finalization & Base Line Data

Feedback from meetings with key stakeholders helped refine the proposed goals, performance measures, and objectives, to include in the plan. Additionally, data was collected to begin building performance measures and establish baseline data.

Following the completion of the final draft, staff presented the plan to the Park District Board of Commissioners on July 16, 2025 for approval on July 30, 2025.

6. Implementation

Implementation will be led by the planning and projects team, the plan will have a 10-year implementation time frame. The strategies included in the plan will be updated as needed along the way and targets will be assigned to keep the District on track. Year one of implementation will lead to the establishment of baseline data and the launch of the new sustainability plan branding and web-page. Annually, the performance measures will be used to track progress and reported on. At the half-way mark, the plan will be reviewed to ensure implementation is on track and further refine or adjust strategies.

INTRODUCTION

Context - Sustainability & Climate Change

What is Sustainability?

Sustainability is most commonly defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs¹. The US EPA further explains sustainability as a simple principle: Everything that we need for our survival and well-being depends, either directly or indirectly on our natural environment².

Generally, sustainability is the practice of conserving resources for future use and often considers the environmental, economic, and social sectors. In the context of climate change, this practice has become increasingly important given that climate change is impacting the natural environment that our resources are dependent on.

What is Climate Change?

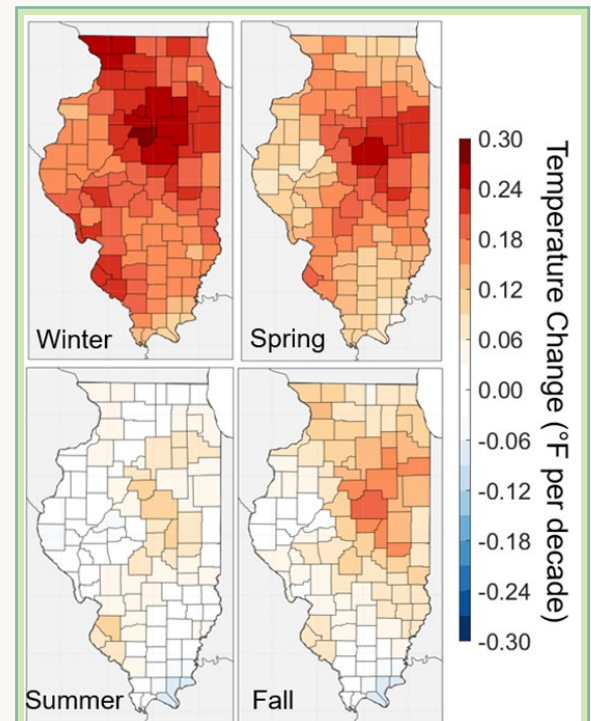
Climate change is a long-term (30+ years) change in the average weather patterns that define local, regional and global climates³. While climate change is a natural process, human activities - such as fossil fuel-burning and changes in land use - have driven the rapid climate changes observed over the last century. This is because activities like fossil fuel burning increase greenhouse gas emissions into the atmosphere, which trap heat and moisture in the atmosphere, a process known as the greenhouse effect.

Because of the impact emissions have on the atmosphere, climate change projections are typically modeled under two scenarios - lower emissions and higher emissions. The lower emissions scenario is considered the “best-case” scenario, and considers reductions in emissions, whereas the higher emissions scenario considers a continued increase in emissions. In both cases, trends of continued change are evident.

How Does Climate Change Threaten Our Region?

Illinois, and more specifically Lake County, has been getting warmer (see Figure 1) and wetter (see Figure 2) since the start of the 20th century. There has also been an increase in the frequency and intensity of extreme heat and heavy precipitation events. Projections show that these trends are expected to continue in the future.

Over the last 20 years, the warmer and wetter climate in the region has translated to increasingly warmer and wetter winters, springs with heavy precipitation, and hotter summers with longer periods of drought. As a result of these changes, the USDA plant hardiness zone for Lake County, and much of central and northeastern Illinois, has changed from 5b to 6a (see figure 3). This change in zone indicates a warmer environment.



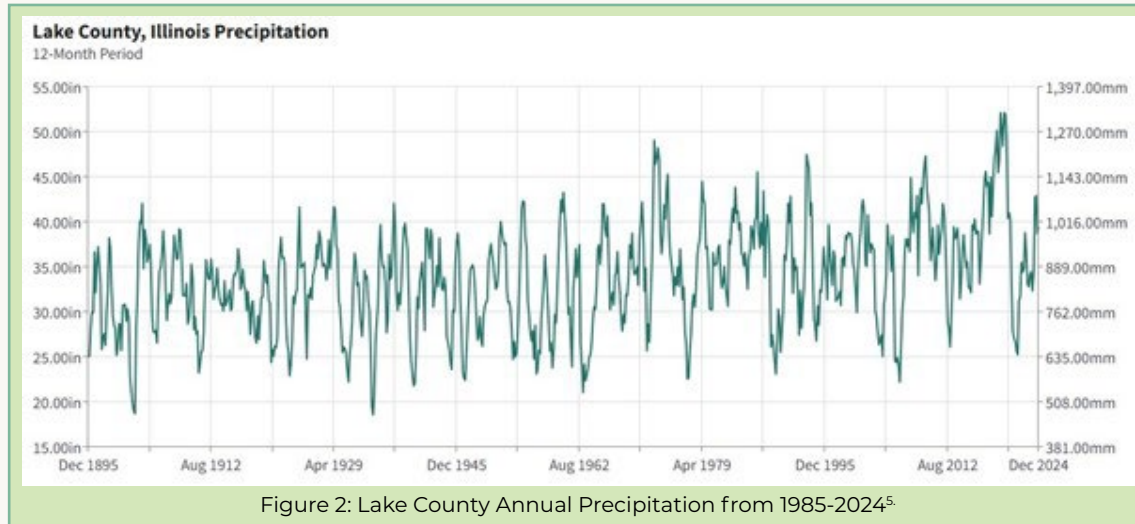
¹ United Nations (n.d.). *Sustainability*. United Nations. - <https://www.un.org/en/academic-impact/sustainability>

² National Research Council. (2011). *Sustainability and the U.S. EPA* (pg. 1). National Academies Press.

³ NASA. (2024, October 21). *What is Climate Change?*. NASA. <https://climate.nasa.gov/what-is-climate-change/>

⁴ Figure 1: *Climate change in Illinois*. Illinois State Climatologist. (n.d.). <https://stateclimatologist.web.illinois.edu/climate-change-in-illinois/>

INTRODUCTION

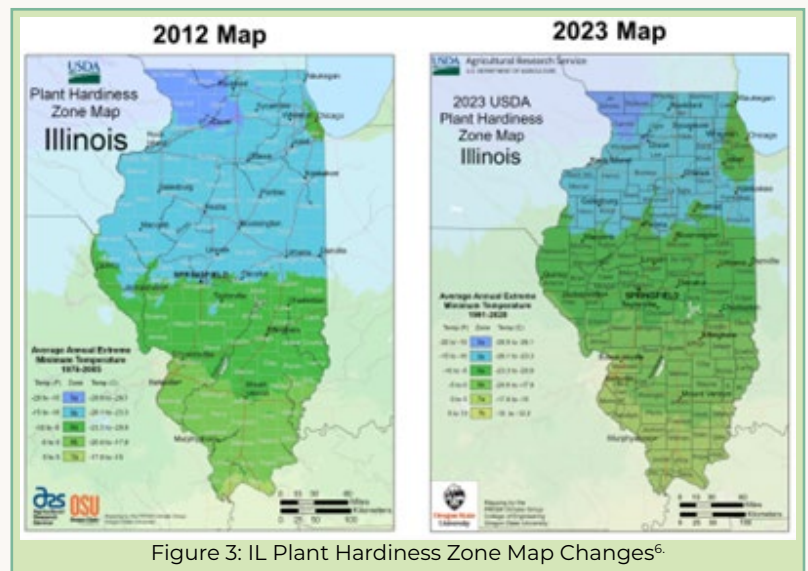


Why are These Changes Important?

Regional climate change threats not only impact the natural environment but have human health and operational implications as well.

Several examples are listed below.

- » Climate Change Considerations
 - warmer winters mean less snow, which in turn increases global warming effect
- » Energy Considerations
 - hotter summers increase demand for air conditioning
 - extreme heat or storms impact time spent outside, increasing demand for indoor spaces
- » Stormwater Management
 - increasing heavy precipitation events lead to increased flood risk and burdens to stormwater management systems
 - increased storm events and flooding threaten stability of ravine slopes
- » Ecosystems
 - climate changes impact species survivability and habitat suitability
 - warmer and wetter climate also improves the survivability of non-native species and pests
- » Human Health Implications
 - warmer climate increases allergens and extends allergy seasons
 - air quality reductions put at risk populations in danger and increase asthma
 - range for disease carrying ticks and mosquitoes expands, as does the length of their biting season



⁵ Figure 2: NOAA National Centers for Environmental Information. (2025, February). *Climate at a Glance: County time series*. <https://www.ncei.noaa.gov/access/monitoring/climate-at-a-glance/county/time-series/IL-097/pcp/12/0/1895-2024>

⁶ Figure 3: Ford, T. (2023, November 16). *New USDA Plant Hardiness Zones Map*. Illinois State Climatologist. <https://stateclimatologist.web.illinois.edu/2023/11/16/new-usda-plant-hardiness-zones-map/>

INTRODUCTION

2018 Sustainability Plan Accomplishments

2018 Sustainability Plan Overview

The Park District's 2018 Sustainability Plan included four goals, which were based on the environmental principles stated in the District's Environmental Policy and aligned with the District's 2016-2020 Strategic Plan and the City of Highland Park's Sustainability Plan.

1. **Reduce Waste** - increase recycling rates, promote wise use of paper and other products
2. **Use Resources Wisely** - improve building energy efficiency, decrease vehicle miles traveled
3. **Protect the Environment** - use environmentally sound products, reduce water consumption, implement green infrastructure, increase habitat
4. **Share What We Know** - public outreach and internal education

Each of the four goals had objectives and recommended practices.

Accomplishments

Listed below a sampling of the 2018 plan accomplishments for each of the four goals are summarized. Many of these accomplishments will be highlighted on the District's website.

1. Reduce Waste

- a. Began implementation of recycling stations at community and neighborhood parks and facilities
- b. Piloted SWALCO composting program at Larry Fink Park for camps
- c. Implemented PaperCut tracking system
- d. Staff have continued to find opportunities to go paperless, outside of 2018 plan recommendations

2. Use Resources Wisely

- a. Ongoing building energy efficiency improvements including: retrofitting HVAC systems, addressing building features to improve insulation and energy efficiency, LED lighting replacements, Energy 360 Audits
- b. Installation of solar panels at Deer Creek Racquet Club in 2022
- c. Installation of EV charging stations at Sunset Valley Golf Club and Centennial Ice Arena
- d. Transitioned to E-Bidding, reducing vehicle miles traveled and paper waste

3. Protect the Environment

- a. Purchasing and procurement efforts - piloted use of environmentally friendly cleaning products, sustainability standard in bid documents, prioritized fuel efficiency with new vehicle purchases
- b. Natural areas - identified locations for native plantings to replace turf grass and expand low/no-mow areas, installed two new rain gardens, collaborated with City to install pollinator friendly plantings along Green Bay Trail, partnered with Habitat Highland Park to certify parks and earn Highland Park a Community Wildlife Habitat designation from the National Wildlife Federation
- c. Installation of permeable surfacing at Rosewood Beach and Central Park
- d. Water use reduction efforts - relocated rain cistern to Heller for stormwater capture and reuse, installation of low-flow and hands-free plumbing fixtures became standard practice for renovations

4. Share What We Know

- a. Created a sustainability page on the Park District website
- b. Incorporation of green topics and practices into District programming
- c. Created green guidelines for users of facility rental spaces
- d. Participated in several regional and City Ravine Stewardship Workshops

GUIDING PRINCIPLES

Three guiding principles frame the plan's focus and aim to align and preserve the District's Mission, Vision, and Values.

GreenPath Guiding Principles



Build resiliency to climate change.



Reduce climate change impact.



Be a model for environmental best practices.

Park District of Highland Park Mission, Vision, and Values

Mission - To enrich community life through healthy leisure pursuits and an appreciation of the natural world.

Vision - To provide extraordinary experiences in parks and recreation, consistently exceeding the public's expectations while:

- » inspiring environmental stewardship and education
- » using nimble decision-making and creative solutions
- » creating a harmonious workplace with passionate, forward-thinking staff that share true camaraderie
- » enriching the quality of life for our community

Values - Welcoming, Caring, Extraordinary

Welcoming: We welcome everyone, fostering supportive relationships through positive interactions that appreciate the best in others and create a sense of belonging.

Caring: We care about our relationships with others, as well as sustaining and improving our material, financial, and natural resources, through best practices that foster trust and ensure long term health, safety, and well-being.

Extraordinary: We aspire to provide extraordinary experiences by thinking creatively, creating personal interactions, and delivering unique services that positively impact lives.



SUSTAINABILITY PLAN GOALS

GreenPath is broken up into five realistic, focused, and measurable goals. Each goal has a performance measure to track progress, and two-three objectives. Each objective is broken down into strategies, which are a compilation of staff-vetted action items.

Together, the guiding principles, goals, and objectives set the plan's focus. Strategies guide the plan's implementation, with set targets to track of progress. The strategies are intended to evolve through the plan's life and can be added or removed as needed.

See Appendix A for a detailed table of the information contained in the following pages and Appendix B for more information on the performance measures.

Goals, Performance Measures, Objectives, and Strategies

Goal 1 - Do Our Part to Maintain Clean, Healthy Air





This goal focuses on reducing and offsetting the District's greenhouse gas (GHG) emissions.

Performance Measure: GHG and Carbon Capture & Sequestration (CCS) Tracking.

The District's GHG emissions will be tracked by conducting an annual inventory using ICLEI's ClearPath Tool. CCS capacity will be tracked by using iTree's Canopy tool to estimate capacity at the park level, in addition to tracking trees planted annually.

Objectives & Strategies:

- » Increase reliance on renewable energy sources for facility energy needs.
 - Reduce reliance on fossil fuels for District's energy needs by increasing procurement of renewable energy.
 - Explore opportunities to produce energy on site (i.e. expand solar installations).
- » Reduce dependence on fossil fuels for fleet vehicles and maintenance equipment.
 - Where possible, transition to Hybrid or Electric fleet vehicles.
 - Install infrastructure necessary to support transition to an electric fleet.
 - Electrify maintenance equipment when feasible and cost efficient, opt for propane powered equipment as a secondary preference.
 - When feasible and cost efficient, require maintenance contractors to use electric or propane powered equipment.
- » Increase the District's carbon sequestration capacity.
 - Offset GHG emissions by planting 100 trees annually.
 - Create robust tree inventory.
 - Identify additional opportunities to convert turf grass to low or no-mow areas.

Do Our Part to Maintain Clean, Healthy Air.  GHG & CCS Tracking	Increase reliance on renewable energy sources for facility energy needs.	
	Reduce dependence on fossil fuels for fleet vehicles and maintenance equipment.	
	Increase the District's carbon sequestration capacity.	

SUSTAINABILITY PLAN GOALS

Goal 2 - Use Energy Efficiently




This goal goes beyond how the District sources energy and looks at how energy is consumed.

Performance Measure: Energy Use Tracking.

Energy use will be tracked by logging monthly gas and electric bills on an annual basis. This includes tracking energy produced on District solar panels.

Objectives & Strategies:

- » Increase energy efficiency at District facilities and parks, reduce energy wasted.
 - Continue replacing outdoor/indoor lights with LEDs.
 - Explore automation of systems - lighting, remote controlled thermostats, etc.
- » Integrate energy efficiency through operations and design.
 - Conduct energy audits at all facilities and park buildings.
 - When renovating or building new - strive to meet sustainability certification standards for energy efficient buildings.

Use Energy Efficiently.  Energy Use Tracking	Increase energy efficiency at District facilities and parks, reduce energy wasted.	
	Integrate energy efficiency through operations and design.	

Goal 3 - Use Water Efficiently

This goal considers how the District uses water, specifically at the parks.




*The District already strives to use water efficiently in our buildings - low flow fixtures are standards for renovations, leaks are identified and repaired, more efficient systems that rely on water have been/will be installed at Centennial Ice Arena, Hidden Creek Aqua Park, and the Recreation Center of Highland Park.

Performance Measure: Water Use Tracking.

Water use will be tracked by measuring the water taken out of the cistern for use. The Parks Team and Natural Areas Team will keep track of how many gallons of water they take from the cistern and the annual totals compared.

Objectives & Strategies:

- » Increase stormwater capture for District water use.
 - Identify additional locations to install rain cisterns across the District.
 - Develop an installation plan for new cisterns.
 - Evaluate additional applications for rain cistern use.
 - Identify green infrastructure opportunities and develop implementation strategies.
- » Strategically use water for landscaping and park maintenance.
 - Increase cistern water use for landscaping purposes.
 - Irrigate before dawn and only when necessary.
 - Consider native species in all landscaping efforts to reduce irrigation needs.

Use Water Efficiently.  Water Use Tracking	Increase stormwater capture for District water use.	
	Strategically use water for landscaping and park maintenance.	

SUSTAINABILITY PLAN GOALS

Goal 4 - Reduce Landfill Waste

This goal examines how the District can limit our contributions to the landfill, through waste reduction and diversion.

Performance Measure: Waste Tracking.

Waste will be tracked by compiling weights of trash and recycling collected by LRS from each site through their LEED Reporting program.

Objectives & Strategies:

- » Implement waste reduction efforts at all parks, facilities, and within each department.
 - Install bottle fillers at all parks with drinking fountains and at all facilities.
 - Annually evaluate each department and facility to determine largest waste streams, then develop reduction/diversion plan for targeted items.
 - Continue District-wide paper waste reduction efforts.
 - Evaluate transitioning to using rags for cleaning to replace paper towels.
 - Where possible, discontinue the purchase of beach balls, Styrofoam, and other non-recyclable or hard-to-recycle plastic items. Create a list of compostable and recyclable product alternatives.
- » Expand recycling opportunities and divert waste from the landfill.
 - Identify items from the waste stream audits that are hard to recycle but can be recycled or reused (i.e. tennis balls, golf balls, etc.). Develop plan to divert that waste from the landfill.
 - Continue to install recycling stations at all developed parks and facilities.
 - Install educational signage on all recycling receptacles.
 - Follow along with odd-item recycling events through the City and the County, add to internal and external calendars.
 - Offer a means for people to return their no-longer-needed items.
 - Create a disposable fact sheet for odd-items and a place to collect them in facilities, if recyclable.
 - Consider implementing Hefty ReNew recycling program for staff.
- » Expand composting opportunities across the District.
 - Explore opportunities to compost at facilities - work with SWALCO and LRS to determine composting opportunities.
 - Implement composting at large Park District events, develop a composting action plan to support effort.
 - Compost landscape materials when feasible or not left on site.
 - Replace plastic disposables with biodegradable/compostable options where composting available.

Reduce Landfill Waste.  Waste Tracking	Implement waste reduction efforts at all parks, facilities, and within each department.	
	Expand recycling opportunities and divert waste from the landfill.	
	Expand composting opportunities across the District.	

SUSTAINABILITY PLAN GOALS

Goal 5 - Cultivate a Sustainability Identity for the District





This goal looks at the District's workforce in addition to community outreach.

Performance Measure: Annual Survey.

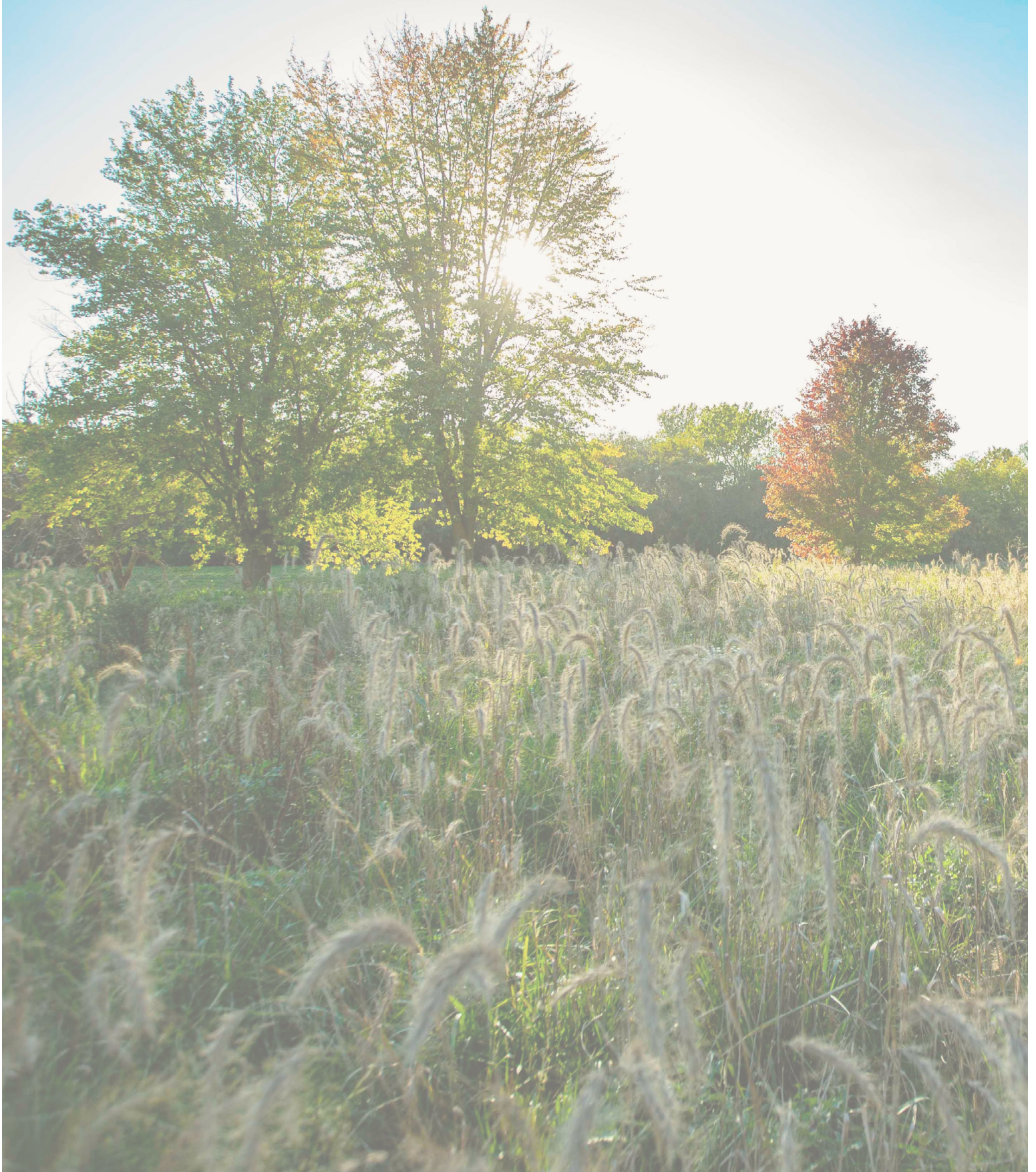
Progress will be measured by conducting annual internal and external surveys.

Objectives & Strategies:

- » Incorporate sustainability into PDHP workforce and culture.
 - Build sustainability into District employee on-boarding process.
 - Create incentives for staff to make more sustainable choices and implement plan initiatives.
 - Support the green economy through purchasing procedures and policy.
 - Conduct annual sustainability audits to identify needs and successes, regularly update staff on implementation progress.
- » Create and develop a recognizable brand with a broad presence at parks, facilities, and on the website.
 - Redesign the sustainability page on our website and make it easier to find.
 - Regularly update the sustainability page.
 - Produce and share annual report on sustainability plan initiatives.
 - Create a logo to recognize sustainability plan initiatives and programs/events.
 - Feature sustainability related news in the ParkLine.
 - Continue to include educational signage at our rain gardens and pollinator gardens.
 - Market sustainability plan initiatives to share our appreciation for the natural world with the community.
- » Support staff and the community making sustainable choices.
 - Support sustainable transportation choices to PDHP parks and facilities.
 - Support rentals in making their events/activities more sustainable.
 - Provide programs and events with sustainable components or that highlight the environment and sustainability.
 - Shift to sustainable prizes and giveaways/swag items that promote the Park District but do not contribute to the landfill.
 - Invest in dishware for staff to use at facilities with dishwashers or adequate dish-washing sinks.
 - Grow the natural areas volunteer program.
 - Lead by example and support pollinators by installing pollinator gardens.

Cultivate a Sustainability Identity for the District.  Annual Survey	Incorporate sustainability into PDHP workforce and culture.	
	Create and develop a recognizable brand with a broad presence at parks, facilities, and on the website.	
	Support staff and the community making sustainable choices.	





APPENDICES






APPENDIX A




Strategies Chart

The following charts expand on the goal summary charts and list the strategies, their targets, and implementation.





Goal 1: Do Our Part to Maintain Clean Healthy Air  Greenhouse Gas & Carbon Sequestration and Capacity Tracking			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Increase reliance on renewable energy sources for facility energy needs. 	Reduce reliance on fossil fuels for District's energy needs by increasing procurement of renewable energy.	By 2027, set a procurement target for 2035.	Long (Year 8-10)
	Explore opportunities to produce energy on site (i.e. expand solar installations).	By 2027, set a solar expansion target for 2035.	Long (Year 8-10)
Reduce dependence on fossil fuels for fleet vehicles and maintenance equipment. 	Where possible, transition to Hybrid or Electric fleet vehicles.	Goal of 15% of non-plow fleet vehicles by 2035.	Long (Year 8-10)
	Install infrastructure necessary to support transition to EV fleet.	Install EV charging stations at facilities housing fleet by 2028.	Medium (Year 4-7)
	Electrify maintenance equipment when feasible and cost efficient, opt for propane powered equipment as a secondary preference.	Goal of 100% (equipment with available alternatives) by 2035.	Medium (Year 4-7)
	When feasible and cost efficient, require maintenance contractors to use electric or propane powered equipment.	Goal of 1/3 of maintenance contracts are all electric by 2035.	Long (Year 8-10)
Increase the District's carbon sequestration capacity. 	Offset greenhouse gas emissions by planting 100 trees annually.	Exceed target of 100 trees by increasing goal by 10% annually.	Short (Year 1-3)
	Create robust tree inventory.	Complete tree inventory by 2035.	Long (Year 8-10)
	Identify additional opportunities to convert turf grass to low or no-mow areas.	By 2030, set a conversion target for 2035.	Medium (Year 4-7)

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Goal 2: Use Energy Efficiently  Energy Use Tracking			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Increase energy efficiency at District facilities and parks, reduce energy wasted. 	Continue replacing outdoor/indoor lights with LEDs.	By 2030, 100% of facility lighting will be LEDs. Target will be set for all other LED lighting upgrades by 2027.	Medium (Year 4-7)
	Explore automation of systems - lighting, remote controlled thermostats, etc.	By 2035, 75% of facilities will have automated systems/equipment.	Medium (Year 4-7)
Integrate energy efficiency through operations and design. 	Conduct energy audits at all facilities and park buildings.	By 2027, all facilities and park buildings will have been audited.	Short (Year 1-3)
	When renovating or building new - strive to meet sustainability certification standards for energy efficient buildings.	Develop a standards guide by 2027.	Short (Year 1-3)

Goal 3: Use Water Efficiently  Water Use Tracking			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Increase stormwater capture for District water use. 	Identify additional locations to install rain cisterns across the District.	By 2027, identify at least one location for a new cistern. By 2030, identify additional sites where a cistern would be most impactful.	Short (Year 1-3)
	Develop installation plan for new cisterns.	By 2030, plan for and install at least one new cistern. By 2035 have an implementation plan for additional sites.	Medium (Year 4-7)
	Evaluate additional applications for rain cistern use.	Draft a report on cistern use options to consider by 2027. Present to staff by 2028.	Medium (Year 4-7)
	Identify green infrastructure opportunities and develop implementation strategies.	By 2027, identify parks/facilities where green infrastructure would be most beneficial. By 2030 draft implementation strategies report.	Medium (Year 4-7)
Strategically use water for landscaping and park maintenance. 	Increase cistern water use for landscaping purposes.	By 2027, set goals for 2030 and 2035 to increase use.	Short (Year 1-3)
	Irrigate before dawn and only when necessary.	Goal to be standard practice by 2027.	Short (Year 1-3)
	Consider native species in all landscaping efforts to reduce irrigation needs.	By 2027, draft native species preference list for use in project decision making.	Short (Year 1-3)

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Goal 4: Reduce Landfill Waste  Waste Tracking			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Implement waste reduction efforts at all parks, facilities, and within each department. 	Install bottle fillers at all parks with drinking fountains and at all facilities.	By 2035, all parks/facilities with drinking fountains have a bottle filler available.	Long (Year 8-10)
	Annually evaluate each department and facility to determine largest waste stream, develop reduction/diversion plan for targeted items.	By 2027, divert and or reduce waste stream item for each facility.	Short (Year 1-3)
	Continue Districtwide paper waste reduction effort.	By 2027, identify at least one area for paper waste reduction in each department, and develop plan.	Short (Year 1-3)
	Evaluate transitioning to using rags for cleaning to replace paper towels.	By 2027, determine if transition is feasible.	Medium (Year 4-7)
	Where possible, discontinue the purchase of beach balls, styrofoam, and other non-recyclable or hard to recycle plastic items. Create list of compostable and recyclable product alternatives.	By 2027, create list of product alternatives to prepare for discontinued purchasing.	Medium (Year 4-7)
Expand recycling opportunities and divert waste from the landfill. 	Identify items from the waste stream audits that are hard to recycle but can be recycled/reused (i.e. tennis balls, golf balls, etc.). Develop plan to divert that waste from the landfill.	By 2027, identify item in waste stream to target and plan for reduction/diversion. Repeat process in 2029.	Medium (Year 4-7)
	Continue to install recycling stations at all developed parks and facilities.	By 2032, recycling stations installed in all developed parks and facilities.	Long (Year 8-10)
	Install educational signage on all recycling receptacles.	By 2032, install signage at all facility and community parks. By 2035, install at all neighborhood and special use parks.	Long (Year 8-10)
	Follow along with odd-item recycling events through City and County, add to internal and external calendars.	By 2027, integrate into Sustainability Page. By 2030, integrate into internal calendars.	Short (Year 1-3)
	Offer a means for people to return their no-longer-needed items.	By 2026, install SWALCO textile recycling bin, by 2027, identify additional locations. By 2030, identify additional opportunities.	Medium (Year 4-7)
	Create a disposables fact sheet for odd-items and a place to collect them in facilities, if recyclable.	Create fact sheet by 2028, develop implementation plan by 2030.	Short (Year 1-3)
	Consider implementing Hefty ReNew recycling program for staff.	Evaluate pros/cons of program and share with staff by 2027. Make a decision by 2028.	Short (Year 1-3)
Expand composting opportunities and divert waste from the landfill. 	Explore opportunities to compost at facilities - work with SWALCO and LRS to determine composting options.	Identify facilities best suitable for composting by 2028. Develop action plan by 2030.	Medium (Year 4-7)
	Implement composting at large Park District events, develop a composting action plan to support effort.	By 2026, event composting action plan used to plan at least three annual events. By 2030, all large events have composting.	Short (Year 1-3)
	Compost landscape materials when feasible or not left on site.	By 2026, have tracking in place for landscape waste composted.	Short (Year 1-3)
	Replace plastic disposables with biodegradable/compostable options where composting is available.	By 2030, transition to compostable options where composting available.	Medium (Year 4-7)

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Goal 5: Cultivate a Sustainability Identity for the District  Annual Survey			
OBJECTIVE	STRATEGY	TARGET	IMPLEMENTATION
Incorporate sustainability into PDHP workforce and culture. 	Build sustainability into District employee onboarding process.	By 2027, sustainability fact sheet included in onboarding materials. By 2028, sustainability resources on intranet.	Short (Year 1-3)
	Create incentives for staff to make more sustainable choices and implement sustainability plan initiatives.	By 2027, outline quarterly staff incentives to begin implementation in 2028.	Medium (Year 4-7)
	Support the green economy through purchasing procedures and policy.	By 2027, draft sustainability purchasing guide. By 2028, integrate guide into employee purchasing sites (i.e. Amazon preferred list).	Medium (Year 4-7)
	Conduct annual sustainability audits to identify needs and successes, regularly update staff on implementation progress.	By end of 2026, compile first year report. Share with staff in 2027.	Short (Year 1-3)
Create and develop a recognizable brand with a broad presence at parks, facilities, and the website. 	Redesign the sustainability page on our website and make it easier to find.	Launch updated sustainability page in 2025.	Short (Year 1-3)
	Regularly update the sustainability page.	By 2026, establish annual update procedure and milestones.	Short (Year 1-3)
	Produce and share annual report on sustainability plan initiatives.	By 2027, publish year 1 report summary on website.	Short (Year 1-3)
	Create a logo to recognize sustainability plan initiatives and programs/events.	Launch logo in 2025. By 2030 have a well recognized logo.	Short (Year 1-3)
	Feature sustainability related news in the ParkLine.	Create quarterly content, beginning in Q3 2025.	Medium (Year 4-7)
	Continue to include educational signage at our rain gardens/pollinator gardens.	Identify additional opportunities for interpretive signage. Include logo on signage created after 2025.	Medium (Year 4-7)
	Market sustainability plan initiatives to share our appreciation for the natural world with the community.	On a quarterly basis, set a target for increased hits on the District's sustainability page.	Medium (Year 4-7)
Support staff and the community in making sustainable choices. 	Support sustainable transportation choices to PDHP parks and facilities.	By 2030, all developed parks have a bike rack at at least one entrance. By 2030, additional locations for EV charging stations identified, installed at new location by 2035.	Medium (Year 4-7)
	Support rentals in making their events/activities more sustainable.	By 2026, sustainable rentals guide posted online and included in rental agreement documents. By 2030, identify incentives for sustainable rentals.	Short (Year 1-3)
	Provide programs and events with sustainable components or that highlight the environment and sustainability.	Annually launch at least one new program with a sustainability component.	Short (Year 1-3)
	Shift to sustainable prizes and giveaways/swag items that promote the Park District but don't contribute to the landfill.	By 2026, develop robust sustainable giveaway guide. By 2027, begin transition to sustainable givaways.	Medium (Year 4-7)
	Invest in dishware for staff to use at facilities with dishwashers or adequate dish-washing sinks.	By 2028, identify facilities where dishwashing is feasible. By 2030, begin investing in dishware.	Long (Year 8-10)
	Grow the natural areas volunteer program.	By 2030, set expansion target for increased participation by 2035.	Medium (Year 4-7)
	Lead by example and support pollinators by installing pollinator gardens.	By 2030, identify additional locations to install pollinator gardens and set implementation goal.	Long (Year 8-10)

APPENDIX B

Performance Measures

This section further clarifies the performance measures for each goal and identifies baseline data (if available). If baseline data is not included, it will be developed by the end of 2025.

1. Greenhouse Gas (GHG) and Carbon Capture & Sequestration (CCS) Tracking

To measure progress towards the goal to Do Our Part to Maintain Clean, Healthy Air, the District will measure GHG emissions and offsets (capture and storage) by:

- » conducting an annual greenhouse gas Inventory
- » estimating the carbon sequestration capacity of Park District sites
- » tracking trees planted annually

Greenhouse Gas Inventory - The Park District is utilizing ICLEI's ClearPath tool to capture Scope 1 & Scope 2 emissions. Designed with the lens of local communities, ClearPath is used to conduct GHG inventories, develop science driven reduction targets, and ICLEI can assist with reduction strategies. ClearPath is used by several Park Districts and will be the platform used by the City of Highland Park. Annually, data will be inputted into ClearPath to measure organizational emissions. Emissions are calculated based on energy types, usage, etc., using location specific emissions factors.

Year 1 Baseline: 2024 Inventory in Progress

The 2024 GHG Inventory is expected to be completed by Quarter 3, 2025. Most of the data needed has been collected, and the process of creating the inventory has started. Staff is collecting the remaining information and working with ICLEI staff to complete the inventory.

Carbon Capture & Sequestration Capacity - The Park District is utilizing iTree's Canopy tool which uses aerial imagery to estimate tree benefits - including carbon sequestration. The tool randomly plots points within a specified boundary (in our case, park boundaries) onto Google Earth imagery. Points are classified by the user of the tool as "trees/shrubs" and other classes. Once the sample data is collected, the tool estimates the benefits of the tree cover by using metrics specific to Lake County.

Year 1 Baseline: The 2023 results are summarized below.

% Tree Canopy	Carbon Sequestered Annually	Carbon Stored Annually	CO ₂ Equivalents Sequestered Annually	CO ₂ Equivalents Stored Annually
45%	435.66 Tons	11,417.11 Tons	1,597.47 Tons	41,820.38 Tons

Using the iTree Canopy tool, analysis was done within the District's 44 park boundaries and 3 parkways for 2023. Since the Google Earth imagery was last updated in May/June 2023, 2023 was selected as the base year.

Each park analysis had anywhere between 500-2,000 data points plotted to ensure the standard error was below 1.5%, as recommended by iTree Canopy for accuracy. The reports for each park were saved and the carbon sequestration benefits logged in an excel sheet for tracking and comparison.

Tree Planting Inventory - To help measure increases in CCS capacity, the District is tracking annual tree planting initiatives. The number of trees planted each year will be collected from the Planning & Projects, Parks, and Natural Areas Teams and logged into iTree's MyTree tool to measure the CCS added. Tracking trees planted will account for capacity growth if the iTree Canopy tool lags in terms of annual updates and ensure we hit our target to plant 100+ trees annually.

Year 1 Baseline: In 2024 the Park District planted 211 trees, estimating first year gains in sequestration and storage capacity summarized below.

CO ₂ Sequestered	CO ₂ Stored	CO ₂ e Sequestered	CO ₂ e Stored
577.43 lbs	1,463.48 lbs	2,117.19 lbs	5,366.11 lbs

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2. Energy Consumption Tracking

To measure progress towards the goal to Use Energy Efficiently, the District will track energy consumption by tracking monthly energy bills. Energy consumption is tracked by looking at the District's electricity and gas bills and logging energy consumption by meter numbers. Electricity is tracked by kWh, and gas is tracked by Therms. This tracking method also accounts for the energy produced by solar panels at District facilities.

Year 1 Baseline: In 2024,

- » The District consumed 3,532,652 kWh of electricity.
- » Of the 384,686 kWh of energy consumed by Deer Creek Racquet club, only 219,505 kWh came from the grid. 165,181 kWh of energy were produced by the solar panels, and the panels fed the grid 5/12 months (produced a surplus of energy to demand).
- » The District consumed 197,180 Therms of gas.

3. Water Consumption Tracking

To measure progress towards the goal to Use Water Efficiently, the District will track consumption by reporting on water taken out of the cistern for use. Each time the cistern is tapped, the Parks and Natural Areas Teams will log how much water was taken for use.

Year 1 Baseline: Tracking will launch in 2025, and baseline data will be set going into 2026.

4. Waste Tracking

To measure progress towards the goal to Reduce Landfill Waste, the District will track waste through collecting LEED Reports provided by LRS. The LEED Reports track the waste collected by LRS by weight for trash and recycling.

Year 1 Baseline: Results will be added upon receipt of reports requested from LRS.

5. Annual Survey

To measure progress towards the goal to Cultivate a Sustainability Identity for the District, the District will conduct annual surveys for staff and the community. The survey will act as a touch point to check in on the progress the District is making towards creating a sustainability identity, both internally and externally. Annually, a survey will be released for the community and another for the staff.

Internal Survey - Annually, staff will be surveyed to gauge success of building an internal culture of sustainability. The staff survey will also be an opportunity to receive feedback on the plan's implementation progress.

Year 1 Baseline: Park District staff will be surveyed at the end of 2025, and the results will serve as the baseline going into 2026.

External Survey - Annually, the community will be surveyed to gauge the success of cultivating a sustainability identity and brand for the District.

Year 1 Baseline: A preliminary community survey was live from January 17, 2025 - February 10, 2025, and the Park District heard from 140 respondents. The survey intent and results are summarized on the following page.

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The 2025 preliminary community survey was released with the goal of gauging the importance of sustainability to the community and what they think sustainability at the Park District looks like. Survey results informed how the District will frame and promote the plan and how sustainability information will be shared with the community. Several of the questions included in the preliminary survey will be included in the annually community survey. The Park District promoted the survey through ParkLine, social media, and the survey link was shared with Go Green Highland Park to help distribute.

Survey Questions & Results:

1. How serious do you believe the threat of climate change is? [140/140]
 - a. Not at all serious (4%)
 - b. A little serious (4%)
 - c. Somewhat serious (9%)
 - d. Very serious (84%)
2. How familiar do you feel you are with the concept of environmental sustainability? [140/140]
 - a. Very familiar (39%)
 - b. Somewhat familiar (54%)
 - c. Not so familiar (6%)
 - d. Not at all familiar (6%)
3. How sustainable/environmentally friendly do you think the Park District of Highland Park is currently? [136/140]
 - a. Very sustainable/environmentally friendly (59%)
 - b. Somewhat sustainable/environmentally friendly (29%)
 - c. A little sustainable/environmentally friendly (9%)
 - d. Not at all sustainable/environmentally friendly (4%)
4. What role do you see the Park District has in terms of environmental sustainability & climate change? [136/140]

This question was a sliding scale format where respondents could select a number between 0-100.

0 = No role in sustainability/climate change

50 = Behind the scenes (operational, stewards of the environment)

100 = Front facing (educators, leading by example)

The average response was **75**, falling between a behind the scenes and front facing role. 85% of respondents selected a number on the scale between 50-100, and 56% of respondents selected a number between 76-100.
5. What does environmental sustainability at the Park District look like to you? [139/140]

This question was formatted as a series of check-boxes, respondents could select multiple.

 - a. Community outreach and programming (67%)
 - b. Preserving and maintaining open space (91%)
 - c. Using resources efficiently (i.e. energy and water) (86%)
 - d. Reducing waste sent to the landfill (81%)
 - e. Green infrastructure and stormwater management (76%)
 - f. Not a concern for the Park District (5%)

APPENDIX C

Environmental Policy (2019)

The District's Environmental Policy outlines a set of environmental principles and practices that set a standard for the District's role in maintaining and improving environmental quality.

4.06.1 Statement of Philosophy - The community and the Park District are increasingly aware of the environmental issues which affect the quality of life within the District. It is the intent of the Park District of Highland Park to assume a leadership role in the development and use of sound environmental policies, practices, and educational opportunities.

4.06.2 Environmental Principles - The Park District of Highland Park will to the greatest extent practicable:

- A. Promote the acquisition, protection and environmentally sensitive management of open space and natural habitat areas.
- B. Protect, enhance and interpret the historic natural resource heritage exemplified by the District's lakefront, ravines, bluffs, prairie remnants and woodlands.
- C. Design, develop, and maintain parks, facilities, and natural areas in a manner that enhances and protects the environment through conservation of soil, water and energy; by minimizing the adverse impact on air and water quality; reducing waste; consideration for alternative fuel and energy sources; and utilizing utilities in the most efficient manner possible.
- D. Encourage recycling practices that utilize renewable resources and minimize the use of nonrenewable ones.
- E. Practice integrated pest management which reduces or eliminates the District's dependence on pesticides.
- F. Abide by the federal and state Endangered Species Protection Acts in order to avoid adverse impacts on endangered or threatened species during park operations.
- G. Function as a role model within the community by actively promoting public awareness and educational programs which encourage environmentally sensitive lifestyles.

4.06.3 Environmental Practices.

- A. The District may develop relationships and agreements with public and private organizations and individuals in order to have open space and natural habitats preserved and/or managed. Some examples of these types of relationships are:
 - 1. Habitat preservation and restoration at Highmoor Park with the Illinois Nature Preserves Commission and the Volunteer Stewardship Program.
 - 2. Management and operation of public open spaces through agreements with the City of Highland Park, School District 112, and cultural and historic committees, commissions, and societies.
- B. The District will plan and construct, using the latest available information, new and renovated open space areas and facilities. These projects will not unduly negatively impact the environment and will conserve soil, water and energy resources and protect indoor and outdoor air quality.
- C. The District is committed to reducing solid waste by utilizing renewable or reusable resources as well as minimizing its dependence on nonrenewable ones.
- D. The District will comply with all other applicable federal, state and local regulations and guidelines.
- E. When appropriate, the Park District will attach this Environmental Policy to all bidding documents for all contractors and commercial users engaged in business with the Park District and will be required to comply with this Policy.

APPENDIX C

F. The District recognizes the importance of both safe and attractive parks and open space and has established a balanced Integrated Pest Management (IPM) Program. This program utilizes cultural methods that include:

1. Selecting appropriate plant species and their proper location.
2. Using of preventative maintenance procedures.
3. Promoting early detection of problems.
4. Utilizing, where possible, natural control methods.
5. Testing for better application methods.
6. Minimizing overall pesticide use.

Where and when pesticide use is necessary, the standardized and uniform procedures for the application and safe handling of pesticides will be adhered to.

- a. Administration. The District will comply with the Federal Insecticide, Fungicide and Rodenticide Act and the Illinois Department of Agriculture regulations governing the use of pesticides. Compliance includes state certification of all employees involved with the implementation of this program.
- b. Education. Staff will participate in training sessions sponsored by affiliated park professional organizations designed to improve the supervision, safe handling and application of pesticides.
- c. Characteristics. Pesticides used by the District in the form of herbicides, insecticides, or fungicides will be of the "General Use" classification. "Restricted Use" pesticides are prohibited.
- d. Notification. Pesticide application notices for the Natural Areas and Parks will be posted 25 hours prior to the treatment and will remain up until 25 hours after completion of treatment. Posting will otherwise comply with Illinois EPA requirements for the application of pesticides.
- e. Application. General use pesticides used by the District and registered with the Federal EPA will always be used according to specific label directions and procedures to ensure safe and effective application, storage and disposal.
- f. Calibration of equipment and application rates will be according to manufacturer's recommendations so that minimal amounts of pesticides are applied.

G. Achievement of the following objectives will be targeted:

Maximize aluminum and plastic collection at all indoor facilities and expand collection to all developed parks.

1. Increase paper collection by recycling newspapers and all office paper types at indoor facilities.
2. Continue recycling of trees as wood chips and firewood.
3. Compost leaves, grass, and other landscape materials. Recycle used oil.
4. Incorporate glass recycling at all indoor facilities and developed parks.
5. Use recycled products, such as Durawood, biodegradable bags, recycled paper, etc., in all feasible situations.
6. Continue the use of paper products in place of Styrofoam or plastic and phase out environmentally damaging products.
7. Recycle batteries, antifreeze and Freon whenever feasible.
8. Other items as determined fit for recycling.

APPENDIX D

Planning Context - Park District Plans

2015 & 2018 Sustainability Plans -

The Park District's 2015 & 2018 Sustainability Plans focused on four primary goals to reduce the District's impact on the environment, save resources, and provide the community with beautiful and healthy places to play, relax, and learn about the environment.

1. **Reduce Waste** (Reduce, Reuse, and Recycle Materials)
2. **Use Resources Wisely** (Energy and Water Conservation)
3. **Protect the Natural Environment** (Preserve Open Space, Practice Sensitive Land and Facility Management, and Build Sustainably)
4. **Share What We Know** (Public Outreach and Internal Education)

The Planning process was led by the District's Green Committee, comprised of staff members from varying departments and disciplines. The 2015 plan identified relevant goals and strategies to define actions to complement and implement the District's environmental policy. Accomplishments from the 2015 plan were highlighted in the 2018 plan update which further prioritized goals and objectives following the environmental policy and identified areas for collaboration with the City's updated plan. Implementation of the plan was also led by the Green Committee.

Land Management Plan (2018) -

The Land Management Plan serves as a foundation for future efforts to improve land management at the Park District. The plan details existing conditions, opportunities and challenges that support the objectives to achieve plan goals with recommendations that aim to improve operational efficiency and the quality of Park District properties. The plan is broken up into 9 areas of focus – Park Inventory, Real Estate, Park Maintenance, Natural Areas, Stormwater Management, Lakefront Maintenance, Park Amenities, Cultural Assets, and Connectivity.

2016-2020 Strategic Plan -

The 2016-2020 Strategic plan is a continuation of initiatives from the 2012-2016 Strategic Plan alongside new initiatives and aligns with GreenPrint 2024. The Strategic Plan is a short-term planning mechanism that works alongside the GreenPrint master plan to provide a road map to exceed resident and customer expectations by delivering extraordinary experience within our parks and facilities as well as through our programs and services. The plan is guided by four themes and perspectives:

1. **Customer:** Maximize the Customer Experience
2. **Financial:** Sustained Financial Health
3. **Internal Business:** Effective Operational Excellence
4. **Learning & Growth:** Unified and Engaged Culture

GreenPrint 2024 Master Plan -

In 2015, GreenPrint 2024 was approved launching the implementation of a 10-year comprehensive master plan for the District. This plan was created to address community input, needs and desires, with the intention to support the Park District's mission of enriching community life, and vision to provide extraordinary experiences to Highland Park Residents. The plan focuses on three categories, capital development, planning, and capital plan initiatives. In 2019, GreenPrint was updated to include highlight accomplishments and redefine priority projects. The District is currently beginning the process of updating the master plan to map out the next 10 years.

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Lakefront Master Plan (2020) - The Lakefront Master Plan acts as a road map for improvements at the District's four lakefront properties. This plan is an update to the District's 2007 Lakefront Master Plan and continued to develop goals using the 6 planning principles identified in the 2007 plan and confirmed in the update planning process:

1. Develop a unique lakefront experience that builds upon the historical, cultural, and natural resources of Highland Park
2. Connect neighborhoods and parks to the lakefront
3. Create varied and appealing lakefront parks while increasing opportunities for recreation, education, and interpretation
4. Improve environmental and public health conditions at the lakefront
5. Develop a sustainable lakefront model for other lakefront communities to follow

Beach Management Plan (2021) - The Beach Management Plan provides recommendations for protecting and managing the District's beaches, bluffs, and ravines at our lakefront properties. This plan aims to:

1. Preserve and protect long-term access and use of the beaches, bluffs, ravines, and other lakefront properties
2. Establish guidance for responses to significant storm events
3. Identify routine management strategies for sand, shorelines, beaches, bluffs, ravines, and ecological habitats
4. Outline expected agency approvals and permitting for beach, bluff, and ravine management

Planning Context - Other Plans

City of Highland Park: 2020-2022 & 2023-2027 Sustainability Plans - Both of the City's most recent sustainability plans were considered in crafting the Districts 2025 plan. The City's sustainability plans serve as guides for advancing environmental leadership and detail action items the City Government can take in day-to-day operations. The plans are broken up into 8 focus areas: communications, economic development, energy, leadership, mobility, natural areas, waste management, and water. The 2023 plan also looks ahead to incorporate long-term planning goals through 2035, primarily focused on the City's goal to reduce greenhouse gas emissions by 45% by 2030 and to be net zero for carbon emissions by 2035.

Greenest Region Compact - A comprehensive sustainability planning framework, adopted by Lake County and the City of Highland Park. The Greenest Region Compact is one of the largest regional sustainability collaboratives, more than 150 communities in the Chicago region have signed on and has been adopted by all of the Councils of Government in the region. The compact includes 49 high-level goals that were developed collaboratively and align with local, regional, national, and global sustainability efforts. These goals were considered in the City's Sustainability Plans and helped frame preliminary sustainability discussions with PDHP staff.

Funding Opportunities:

The Park District maintains a five-year capital replacement plan, serving all District Parks and Facilities. During the annual capital planning process, GreenPath can guide the budgeting for capital replacements and align the capital plan with strategies from the sustainability plan. Additional funding opportunities include leveraging sustainability focused grants. The District maintains a library of grant programs, including sustainability grants.

APPENDIX E

Sustainability Programs & Events Guide

In 2024, the Planning & Projects Intern crafted a Sustainability Programs guide, outlining sustainability programs for recreation staff to pull from and implement. The guide was created alongside the recreation team and includes program and event ideas for themes related to each of the District's planning goals, as well as Earth Week suggestions for Park School. A summary of the guide's program and event objectives is listed below by theme. Click [here](#) to view the guide.

Land & Water

- » Wacky Water Quality/River Rally - family event that gets participants outside and exploring nature together, while analyzing the quality of Highland Park's water sources.
- » Introduction to Invasives - event educates homeowners on invasive species identification and on why they are bad for local soil and the environment.
- » Composting is Cool: An Introduction to Vermicomposting - event where participants will learn the basics of vermicomposting by creating their own vermicompost bin, supplying families with the tools to reduce food waste and create their own compost.
- » The Four Elements: What You Can Do - family program educating participants on how land use has changed over time and the sustainability implications.
- » This Land is Your Land - children's program where participants dig into and play with soil to learn how different things impact soil.

Waste & Recycling

- » Trash into Treasure - event participants will learn about how much waste ends up in the wrong place, and how to extend the life of products while making art from items that would've been thrown away.
- » Waste and How to Handle It: Family Program - educational program where families learn how to properly dispose of waste in Highland Park.
- » Don't Trash Your Planet: An Introduction to Ecobricking - children's program where participants will learn how to respect the earth through properly disposing waste in a fun way, by creating ecobricks.

Sustainable Communities

- » Sustainable Trivia Night - fun family event to educate participants on what sustainable communities look like.
- » Grow With Us - event participants will garden, play with dirt, and learn about the benefits of home-grown food.
- » Sustainable Communities Family Program - activities where participants will learn how to make more sustainable choices in their daily lives.
- » You, Your Community, and Your Earth: Children's Program - introduces children to sustainable communities through videos and activities.

Earth Week

- » Curriculum and activities were created for Park School and other Park District programs to include during Earth Week, providing sustainability education and a means to celebrate Earth Day.

APPENDIX E

Additional Program Ideas

- » Learn to Ride a Bike - educates children on how to ride a bike and why it is a sustainable transportation option.
- » Creative Cooking - activity where participants explore cooking only using leftovers and items on hand.
- » Darning Workshop - participants learn how to extend the life of their clothing through darning.
- » Make Your Own Bird Feeder - encourages participants to appreciate nature through creating a take home bird feeder.
- » Make Your Own Playdough - children learn how to create their own fun through making their own playdough.
- » Mending & Sewing - participants learn to sew, providing the knowledge to extend the life or create their own clothing.
- » Minecraft Sustainability - teaches children about sustainability in a fun and engaging way through playing Minecraft Climate Futures.
- » Paint the Prairie - brings participants out into nature to create art using the native landscape as inspiration.
- » Plant Swap - encourages community to share resources and introduces people to more plants.
- » Recycled Paper Making - shows participants that items can be reused in a fun way through the art of creating their own paper.
- » Story time in the Forest - encourages participants to spend time in nature while improving children's knowledge of the environment through reading.
- » What is Greenwashing? - educates participants on Greenwashing and how they can make more sustainable choices by identifying greenwashing practices.
- » Swap Party - diverts waste from the landfill by giving an opportunity for people to collect other's no longer needed items.

APPENDIX F

GreenPath Brand Package

GreenPath Logo - light and dark versions of the GreenPath logo.



GreenPath Badge - used to identify sustainability initiatives and events.



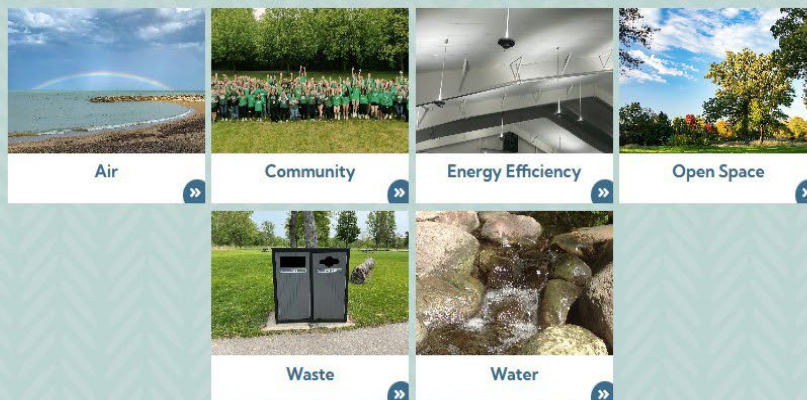
New Sustainability Page - new hub for sustainability initiatives on Park District website.



GREENPATH
PARK DISTRICT of HIGHLAND PARK

Founded in 1909, the Park District has long been a steward of the environment and embraces sustainable practices in the District's mission statement, values statements, and environmental policy. In 2025, the Park District launched **GreenPath**, an update to the District's 2018 Sustainability Plan and guide to operational sustainability.

Explore the pages below to learn more about sustainability initiatives at the Park District of Highland Park



GREENPATH SUSTAINABILITY PLAN

<https://www.pdhp.org/sustainability/>

APPENDIX G

Terms Glossary

Carbon Capture & Sequestration (CCS) - Process of capturing and storing carbon dioxide from the atmosphere. Plants sequester carbon naturally during photosynthesis and store it in their leaves, stems, roots, and in the soil.

CO₂ Equivalents - Unit of measurement expressing global warming impact of different greenhouse gases (i.e. Methane) in terms of carbon dioxide (CO₂), allows for standardized emissions comparisons.

Emissions Factor - Value expressing the amount of greenhouse gas (GHG) emissions produced per unit of activity. Tool for estimating and quantifying GHG emissions.

Fossil Fuels - Non-renewable energy sources formed from decayed organic matter. Examples include coal and petroleum.

Greenhouse Gases (GHGs) - Gases (including carbon dioxide and methane) that trap heat in the atmosphere and contribute to a warmer planet.

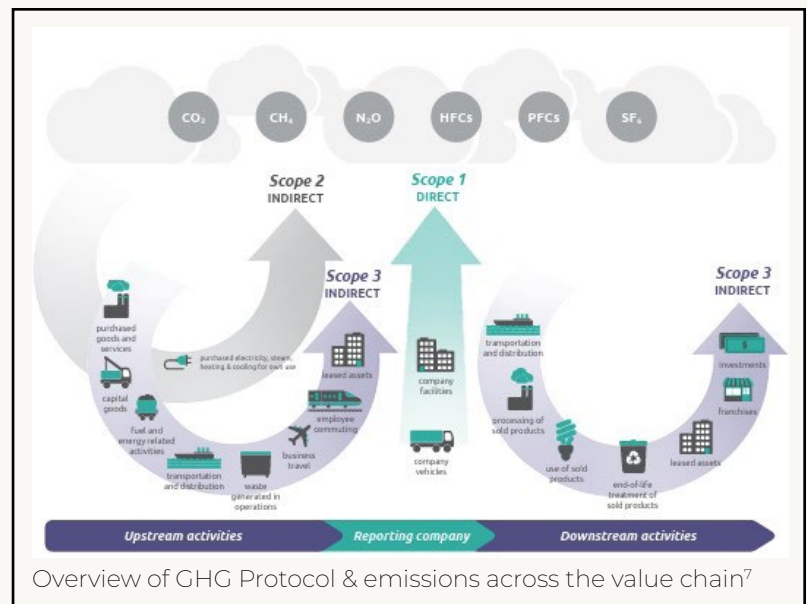
Greenwashing - Act or practice of making a product, policy, activity, etc. appear to be more environmentally friendly or less environmentally damaging than it really is.

Renewable Energy - Energy from a source that is not depleted when used. Examples include wind or solar power.

Scope 1 Emissions - Direct GHG emissions that result from an organization's own operational activities (emissions occurring from sources that are controlled or owned by an organization). Examples include emissions associated with fuel combustion in boilers, furnaces, or vehicles).

Scope 2 Emissions - Indirect GHG emissions associated with the purchase of electricity, steam, heat, or cooling. These emissions physically occur at the facility where they are generated but are a result of an organization's energy use.

Scope 3 Emissions - Emissions that are the result of activities from assets not owned or controlled by an organization, but indirectly impact an organization's value chain. An example would be employee commute emissions.



⁷ World Resources Institute, wbcsl. (n.d.). *Greenhouse Gas Protocol*. EPA. - <https://www.epa.gov/climateleadership/scope-1-and-scope-2-inventory-guidance#:~:text=Scope%20%20emissions%20are%20direct,boilers%2C%20furnaces%2C%20vehicles>).



Memorandum

To: Park Board of Commissioners

From: Nick Baird, Director of Recreation; Brian Romes, Executive Director

Date: July 30, 2025

Subject: **Approval of the First Student Transportation Services Agreement Extension for Summer Camp**

Summary/Background

On July 16, 2025, staff reviewed the terms and financial impacts to extend the First Student Transportation Services Agreement for the 2026 and 2027 camp season with the Park Board of Commissioners. The Park District's experience with First Student Inc. has been very satisfactory. Conversely, School District 112 extended its agreement with First Student through the 2025-2027 school year. The proposed extension will extend the current agreement with the Park District till August 31, 2025, covering transportation services for the entire 2026 and 2027 camp season.

Financial Impact

2025 summer camp bus (per bus per day)	\$404.69
Proposed 2026 summer camp bus (per bus per day)	\$490
Proposed 2027 summer camp bus (per bus per day)	\$514.50

The current extension for the 2026 camp season will reflect a 21% increase from our 2025 cost and a 5% increase from the 2026 to the 2027 season.

The final cost of busing for each camp season varies depending on the final number of buses needed, however, based on the staff analysis of need, we expect the total cost per season to be between \$200,000 and \$220,000. The 2026 budget, when developed, reflects this expense, and will continue to be reflected when planning the 2027 budget.

Recommendation

Staff recommends approval from the Board of Park Commissioners to extend our agreement with First Student Inc. for the 2026 and 2027 camp season.

**INDEPENDENT CONTRACTOR AGREEMENT
AMENDMENT AND EXTENSION TO THE TRANSPORTATION SERVICES
AGREEMENT BETWEEN PARK DISTRICT OF HIGHLAND PARK AND FIRST
STUDENT, Inc.**

THIS AGREEMENT entered into by and between First Student Inc. (hereafter "CONTRACTOR") and THE PARK DISTRICT OF HIGHLAND PARK (hereafter "AGENCY ").

WHEREAS, CONTRACTOR will continue performing transportation services and work for AGENCY in accordance with the contract dated May 20, 2025 for Request for Proposal: 2026-2027 Summer Bus Services Specification (hereafter "RFP"), and CONTRACTOR's Proposal (hereafter "Proposal"), all of which are attached hereto as **Exhibit B** and incorporated herein and, with this document, collectively referred to as the "Agreement."

WHEREAS, the parties wish to extend the terms thereof and amend the agreement further;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration received and to be received, CONTRACTOR hereby agrees:

1. **TERM:** The term of the agreement shall extend for one **(2)** additional years, commencing September 1, 2025 and continuing through August 31, 2027. Thereafter this agreement may be extended on a year-to-year basis by mutual agreement of the Parties.
2. **COMPENSATION:** Commencing September 1, 2025, the rates of compensation payable hereunder during the ensuing Contract year shall be those set forth in **Exhibit 'A'**. The proposed renewal rate increases based on that year's CPI-U.
3. **EQUIPMENT:** AGENCY and CONTRACTOR have agreed to move forward with fleet not more than 5 years in age.
4. **NOTICE TO PARTIES:** All notices to be given by the parties to this Agreement shall be in writing and serviced by depositing same in the United States Mail, certified mail. Notices to AGENCY shall be addressed to:

Jessica Soto, Assistant Director of Recreation
Park District of Highland Park
636 Ridge Road.
Highland Park, Illinois 60035

- a. Notices to CONTRACTOR shall be addressed to:
John Billigmeier, Senior Vice President- Central Region
First Student, Inc.
2800 Old Willow Road
Northbrook, Illinois 60062

With a copy to:
General Counsel
First Group America, Inc.
600 Vine St - Suite 1400
Cincinnati, OH 45202

5. ASSIGNMENT: This agreement shall not be assigned by the parties hereto, without the written consent of the AGENCY, which consent shall not be unreasonably withheld or delayed. However, the CONTRACTOR may assign this agreement if the assignment is made to a parent company, subsidiary, related or affiliated company.
6. CHANGES IN SERVICES: the AGENCY may increase or decrease services to be provided by CONTRACTOR under this agreement. However, where such increases or decreases materially impact the service levels or equipment levels required of CONTRACTOR under assumed routes, schedules, and vehicle requirements contained in this Agreement, CONTRACTOR shall be permitted to adjust rates at which services are provided to cover increase or decreases in cost structure associated with such changes by the AGENCY.
7. TERMINATION FOR CONVENIENCE: Either party may terminate this agreement at the end of any service year, without cause, upon sixty (60) days written notice to the other party.
8. NO OTHER MODIFICATIONS: All terms of the Agreement shall remain in full force and effect except to the extent modified herein. This amendment shall become a part of and integrated into the Agreement.

IT IS MUTUALLY UNDERSTOOD AND AGREED that CONTRACTOR or its employees, representatives, or Subcontractors are in no sense employees of AGENCY, it being specifically agreed that CONTRACTOR bears the relationship of an independent CONTRACTOR to AGENCY.

This Amendment shall be in full force and effect from the _____ day of _____, 20____ until such time as it is terminated by AGENCY.

IN WITNESS WHEREOF, THE PARTIES have executed this Agreement this _____ day of _____, 20____

PARK DISTRICT OF HIGHLAND PARK

FIRST STUDENT, Inc.

Signature

Signature

Printed Name

Printed Name

Title

Title

Exhibit A

Park District of Highland Park Compensation Rates for Transportation Services (cost per bus)

Proposed June-August 2026 Camp Season	Proposed June-August 2027 Camp Season
\$280.00 based on 4 hours of service gate to gate	\$294.00 based on 4 hours of service gate to gate
\$70.00 each additional hour	\$73.50 each additional hour

Cancellation Policy	
Day of Trip	Full Price of Trip (does not apply to weather related cancellations)
Day of trip cancellation waived due to weather with at least 2 hours notice	
5 Business days or less	\$150.00 per bus
Late Change/Late Booking Fee	
Late Booking (5 business days or less prior to trip date)	\$100.00
Late Change (5 business days or less prior to trip date)	\$50.00

Exhibit B



INSPIRE • INNOVATE • ENGAGE

NORTH SHORE
SCHOOL DISTRICT 112

EXHIBIT B

Date: May 20, 2025

To: Dr. Michael Lubelfeld, Superintendent of Schools
Members of the Board of Education

From: Jeremy Davis, Assistant Superintendent for Business Services/CSBO

Subject: Approve First Student Contract Extension 2025-2027

Policy: 4:60 Purchases and Contracts

Disposition: Approval

Executive Summary:

On April 19, 2022, the Board approved a three-year contract agreement with First Student to provide Regular Student Transportation Services for the 2022-2023 school year through the 2024-2025 school year, with provisions to extend the contract by mutual agreement of both parties.

First Student has expressed interest in continuing its partnership with District 112. The proposed renewal rate increase is 2.9% for the 2025–2026 school year, with the 2026–2027 rate to be based on that year's CPI-U.

The Administration has been pleased with the services provided by First Student Transportation, though this year has had some challenges.

Based on the above, the Administration recommends at the May 20, 2025 Regular Board of Education meeting, that the Board approve the attached two-year extension agreement with First Student Transportation Inc., effective August 1, 2025, through July 31, 2027.

Recommendation:

Roll call vote to approve and renew the agreement with First Student for Regular Student Transportation Inc., effective August 1, 2025, through July 31, 2027.



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: July 30, 2025

Subject: **Approval of Ordinance 2025-11: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property**

Summary

Pursuant to 70 ILCS 1205/8-22 the Park District of Highland Park disposes of property it deems to be of no use to the Agency. With each item disposed of, the District will determine which method of disposal is in its best interests. As indicated in the ordinance, this could be through sale to the highest bidder, trade-in, or donation. Most of the property has some value, although in most cases it is minimal. If the property cannot be sold or donated, the District will dispose of it in the most economical method possible. Also, pursuant to 70 ILCS 1205/8-22 the District must pass the attached ordinance by approval of at least three-fifths of the Park Board.

Recommendation

Staff recommend approval from the Park Board of Commissioners of Ordinance 2025-11: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, so that the Park District of Highland Park can dispose of surplus property as indicated in Addendum 1 of the Ordinance.

**PARK DISTRICT OF HIGHLAND PARK
ORDINANCE #2025-11**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR
SALE OF SURPLUS PERSONAL PROPERTY OF THE PARK DISTRICT OF
HIGHLAND PARK
LAKE COUNTY, ILLINOIS**

WHEREAS, the Park District of Highland Park, Lake County, Illinois ("Park District") owns personal property as described in Addendum A. hereinafter known as the "Property," and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)("Code"), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

WHEREAS, the Board of Park Commissioners ("Board") has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

Section 3. The seller, Park District of Highland Park, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Park District of Highland Park neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Park District of Highland Park and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

Section 4. The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

Section 5. This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 30th day of July 2025.

Ayes: _____

Nays: _____

Absent: _____

President, Board of Park Commissioners
Park District of Highland Park

ATTEST:

Secretary, Board of Park Commissioners
Park District of Highland Park

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS.

SECRETARY'S CERTIFICATE

I, Brian Romes, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Park District of Highland Park, Lake County, Illinois

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Park District, held by said District at 6:00 p.m. on the 30th day of July 2025.

I FURTHER CERTIFY that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, and with the provisions of the Park District Code of the State of Illinois, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Park District of Highland Park, Illinois this 30th day of July 2025.

Brian Romes, Secretary
Board of Park Commissioners
Park District of Highland Park

(SEAL)

Park District of Highland Park
Ordinance 2025-11
Surplus Property Ordinance
Addendum 1
List of Surplus Property

[illegible]



Memorandum

To: Board of Park Commissioners

From: James Moskovic - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: July 30, 2025

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written June 30, 2025 through July 25, 2025 to be presented to the Board for approval on July 30, 2025.

BILLS

<u>DATE</u>	<u>AMOUNT</u>
June 30, 2025 Emergency Checks	\$ 800.00
July 3, 2025 Emergency Check	\$ 950.00
July 10, 2025 Emergency Check	\$ 56,547.00
July 18, 2025 Emergency Check	\$ 300.00
July 10, 2025	\$ 668,026.16
July 25, 2025	\$ 1,414,310.70
Void Payments	\$ (1,892.00)
Bank Drafts	\$ 85,215.11
P-Card	\$ 313,815.79
TOTAL	\$ 2,538,072.76

PAYROLL DISBURSEMENTS

June 27, 2025	\$ 653,892.60
July 11, 2025	\$ 656,893.63
July 25, 2025	\$ 662,150.40
TOTAL	\$ 1,972,936.63

GRAND TOTAL	\$ 4,511,009.39
--------------------	------------------------

To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 07-30-25 and you are hereby authorized to release the checks from the appropriate funds.

ATTEST: _____

Finance Committee Member

Secretary



Park District of Highland Park, IL

Packet: APPKT04654 - 6/30/25 - Mari-Lynn Peters - Emergency
Check

Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19542	MARI-LYNN PETERS - PETTY CASH	06/30/2025	Regular	0.00	800.00	
063025	Invoice	06/30/2025	Petty Cash For Independence Fest	0.00	800.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	800.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	800.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	800.00
			<hr/> 800.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04668 - 07/10/25 Check Print

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
	Void	07/10/2025	Regular	0.00	0.00	192590
17885	AQJTY RESEARCH & INSIGHTS INC	07/10/2025	Regular	0.00	9,200.00	192551
25036	Invoice	07/01/2025	Market research for project HP12501-A	0.00	9,200.00	
19172	AQUAMOON LLC	07/10/2025	Regular	0.00	675.00	192552
25-1405	Invoice	05/31/2025	Aquarium service - Labor	0.00	675.00	
20835	ARMS SECURITY CORPORATION	07/10/2025	Regular	0.00	3,168.20	192553
16071	Invoice	07/07/2025	Security for independence fest	0.00	3,168.20	
20071	AVALON PETROLEUM COMPANY	07/10/2025	Regular	0.00	13,206.69	192554
004480	Invoice	06/03/2025	Unleaded gas - 6/3/25	0.00	1,201.90	
004482	Invoice	06/06/2025	Unleaded fuel - 6/6/25	0.00	1,449.42	
004487	Invoice	06/11/2025	Unleaded fuel - 6/11/25	0.00	1,370.40	
004492	Invoice	06/13/2025	Unleaded gas - 6/13	0.00	1,030.10	
004494	Invoice	06/18/2025	Unleaded gas - 6/18	0.00	1,551.10	
004498	Invoice	06/24/2025	Unleaded gas	0.00	1,516.05	
004523	Invoice	05/28/2025	Unleaded fuel - 5/28	0.00	1,574.58	
004564	Invoice	06/27/2025	Unleaded gas - 6/27	0.00	1,395.00	
040198	Invoice	05/28/2025	Diesel fuel - 5/28	0.00	613.18	
041306	Invoice	06/18/2025	Diesel - 6/18	0.00	1,504.96	
20588	BERRYDUNN	07/10/2025	Regular	0.00	10,585.00	192556
462802	Invoice	05/16/2025	Professional services - recreation assessm...	0.00	5,140.00	
464576	Invoice	06/17/2025	Professional services - recreation assessm...	0.00	5,445.00	
21298	Carolyn Caruso	07/10/2025	Regular	0.00	205.00	192557
2888154	Invoice	07/01/2025	Refund - Pickleball League level 4.0	0.00	205.00	
20755	CHEN SITE DESIGN STUDIO LLC	07/10/2025	Regular	0.00	1,400.00	192558
5	Invoice	07/08/2025	CSDS - Landscape Architecture fees	0.00	1,400.00	
10502	CITY OF HIGHLAND PARK	07/10/2025	Regular	0.00	200.00	192559
060525	Invoice	06/05/2025	Rental - PDHP Summer Camp Training	0.00	200.00	
10537	COMMONWEALTH EDISON COMPAN	07/10/2025	Regular	0.00	6,786.17	192560
062625 7517621...	Invoice	06/26/2025	636 Ridge Rd (WRC) - 5/28/25-6/26/25	0.00	4,168.43	
063025 6409801...	Invoice	06/30/2025	0 N Clavey 1E RT 41 - 5/29/25-6/27/25	0.00	2,617.74	
10555	Conserv Fs, Inc.	07/10/2025	Regular	0.00	1,892.00	192561
65194798	Invoice	05/19/2025	5 gallons - Field Paint	0.00	1,892.00	
17719	CONSTELLATION NEWENERGY - GAS	07/10/2025	Regular	0.00	2,256.32	192568
4336873	Invoice	06/16/2025	HPCC - May 2025	0.00	2,256.32	
10624	DANIEL CREANEY COMPANY	07/10/2025	Regular	0.00	3,000.00	192562
47438	Invoice	06/23/2025	Design - Lincoln Park - Lump Sum fee	0.00	3,000.00	
10637	DAVID DILLON	07/10/2025	Regular	0.00	90.00	192563
070825	Invoice	07/08/2025	Umpire - 6/17/25 baseball game	0.00	90.00	
18562	DAVIS BANCORP INC	07/10/2025	Regular	0.00	1,825.00	192564
132868	Invoice	06/30/2025	Security - Armored transport	0.00	1,825.00	
20418	ELENA VICTORIA LLC	07/10/2025	Regular	0.00	13,006.00	192565
602	Invoice	06/13/2025	6/9/25-6/13/25 - Fashion Design & Sewing...	0.00	8,414.75	
612	Invoice	06/27/2025	6/16/25-6/20/25 - Fashion Design & Sewi...	0.00	4,591.25	

Check Register

Packet: APPKT04668-07/10/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
21297	Eli Okman	07/10/2025	Regular	0.00	69.52	192566
2895880	Invoice	07/07/2025	Refund - Rec Center - Fitness Your Way	0.00	69.52	
19618	EUGENE O'MALLEY	07/10/2025	Regular	0.00	350.00	192567
062125	Invoice	06/21/2025	Umpire - 4 House Baseball games	0.00	260.00	
070825	Invoice	07/08/2025	Umpire - 6/19/25 baseball game	0.00	90.00	
21263	FERRETTI PROFESSIONAL GROUP INC	07/10/2025	Regular	0.00	700.00	192569
1169	Invoice	06/18/2025	S Deere Park Common Area Grading	0.00	700.00	
20316	FLECK'S LANDSCAPING	07/10/2025	Regular	0.00	13,418.00	192570
2505316	Invoice	05/29/2025	Weeding and Landscaping - various locs	0.00	6,565.00	
2505859	Invoice	06/30/2025	Landscape Maintenance svcs - various locs	0.00	6,853.00	
20296	GAME ONE	07/10/2025	Regular	0.00	1,485.11	192571
10444223	Invoice	07/07/2025	2025 - youth baseball shirt prints	0.00	1,485.11	
10974	GEWALT HAMILTON ASSOCIATES INC	07/10/2025	Regular	0.00	6,813.00	192572
6048.100-15	Invoice	06/09/2025	PDHP DOME - administration/landfill mate...	0.00	3,431.50	
6155.000-1	Invoice	06/23/2025	4/28/25-5/31/25 - project 6155.00 pro ser...	0.00	3,381.50	
20587	HELM SERVICE/HELM MECHANICAL	07/10/2025	Regular	0.00	36,981.00	192591
CHI144724P	Invoice	06/18/2025	Contractor - CIA dehumidification	0.00	36,981.00	
19645	HOLABIRD & ROOT, LLC	07/10/2025	Regular	0.00	52,444.73	192573
0134834	Invoice	07/01/2025	3/1/25-3/31/25 - construction admin	0.00	14,925.57	
0134835	Invoice	07/02/2025	4/1/25-4/30/25 - construction admin	0.00	14,958.26	
0134837	Invoice	07/02/2025	5/1/25-5/31/25 - constuction admin	0.00	13,810.90	
0134852	Invoice	07/02/2025	3/1/25-3/31/25 - WAF Audio Visual Servic...	0.00	8,750.00	
11196	ILLINOIS STATE POLICE	07/10/2025	Regular	0.00	1,410.00	192574
20250500686	Invoice	06/23/2025	Background checks	0.00	1,410.00	
15430	IMPERIAL SURVEILLANCE, INC	07/10/2025	Regular	0.00	4,540.76	192575
224580	Invoice	06/26/2025	Surveillance hardware - Dome	0.00	4,540.76	
20426	IT1 SOURCE, LLC	07/10/2025	Regular	0.00	1,282.05	192576
01021228	Invoice	06/06/2025	IT Hardware - Security bracket	0.00	427.35	
01023058	Invoice	06/17/2025	Hardware - security bracket	0.00	854.70	
18561	J MILLER MARKETING INC	07/10/2025	Regular	0.00	3,070.00	192577
32596	Invoice	07/07/2025	Social media management - various locati...	0.00	3,070.00	
21273	JAMES J. THOMPSON	07/10/2025	Regular	0.00	470.00	192578
1	Invoice	06/21/2025	Umpire - 7 baseball games - 5/29, 6/2, 6/1...	0.00	470.00	
19675	JASON D. KOLLUM	07/10/2025	Regular	0.00	900.00	192579
070325	Invoice	06/27/2025	Performer - Crew Camp - 7/3/25	0.00	450.00	
071425	Invoice	06/27/2025	Performer - Sunshine - 7/14/25	0.00	450.00	
11274	JAY BACH	07/10/2025	Regular	0.00	170.00	192580
070825	Invoice	07/08/2025	Umpire - 6/30/25 baseball game	0.00	90.00	
3	Invoice	07/02/2025	Umpire - 1 baseball game	0.00	80.00	
13391	JIM STATZA	07/10/2025	Regular	0.00	540.00	192581
070825	Invoice	07/08/2025	Umpire - baseball - 6 games - June	0.00	540.00	
15821	JOHN ANDERSON	07/10/2025	Regular	0.00	610.00	192582
070825	Invoice	07/08/2025	Umpire - baseball - 6/17, 6/25, 7/1, 7/2, 7...	0.00	450.00	
8	Invoice	06/25/2025	Umpire - 2 house baseball games	0.00	160.00	
20672	JOHN H. FIX	07/10/2025	Regular	0.00	270.00	192583
070825	Invoice	07/08/2025	Umpire - baseball - 6/23/25, 6/24/25, 7/7...	0.00	270.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18140	JOHN MADDEN	07/10/2025	Regular	0.00	90.00	192584
070825	Invoice	07/08/2025	Umpire - 6/25/25 baseball	0.00	90.00	
12664	JOHNSON CONTROLS SECURITY SOLI	07/10/2025	Regular	0.00	105,501.00	192615
000484477017	Invoice	06/25/2025	CIA - dehumidifier unit	0.00	105,501.00	
12664	JOHNSON CONTROLS SECURITY SOLI	07/10/2025	Regular	0.00	1,864.57	192616
10531590	Invoice	06/20/2025	Monitoring - security svc	0.00	1,864.57	
21300	Joshuah Hyde	07/10/2025	Regular	0.00	100.00	192585
2886091	Invoice	07/01/2025	Refund - Wood Deck on 6/22/25	0.00	100.00	
20810	KIDOKINETICS - NORTH CHICAGO	07/10/2025	Regular	0.00	3,284.40	192613
32	Invoice	06/03/2025	Multi Sport PE Program - Spring season	0.00	3,284.40	
20702	L6 TECHNOLOGY, INC.	07/10/2025	Regular	0.00	10,822.00	192586
PDH070825	Invoice	07/08/2025	Network switch and module - Dome	0.00	1,150.00	
PDH072325V	Invoice	06/23/2025	7/23/25-8/22/25 - Monthly IP collab/DID ...	0.00	2,672.00	
PDH080125S	Invoice	07/01/2025	August 2025 - monthly IT support	0.00	7,000.00	
12887	La Force Inc	07/10/2025	Regular	0.00	8,577.40	192587
1282785	Invoice	06/18/2025	Add access control to pickleball gate	0.00	8,086.00	
1282844	Invoice	06/18/2025	Yearly hosting svcs - surveillance system	0.00	491.40	
20272	LANGTON GROUP	07/10/2025	Regular	0.00	11,541.50	192588
63397	Invoice	04/14/2025	Preserve mowing - week 1	0.00	738.00	
63398	Invoice	04/21/2025	Preserve mowing - week 2	0.00	738.00	
63399	Invoice	04/21/2025	Preserve mowing - week 3	0.00	738.00	
63659	Invoice	05/29/2025	Preserve mowing week 6	0.00	738.00	
63808	Invoice	06/03/2025	Preserve mowing - week 7	0.00	738.00	
63856	Invoice	06/09/2025	Preserve Mowing - week 8	0.00	738.00	
63904	Invoice	06/15/2025	Preserve mowing - week 9	0.00	738.00	
64009	Invoice	06/24/2025	Mowing - 2025 ground maintenance - sou...	0.00	3,318.50	
64010	Invoice	06/24/2025	North route - mowing - week 10	0.00	3,057.00	
18474	LRS, LLC	07/10/2025	Regular	0.00	6,765.55	192589
0006250414	Invoice	05/25/2025	31 Park Ave 5/1/25-6/30/25	0.00	112.20	
0006250420	Invoice	05/25/2025	1220 Fredrickson Pl - 5/1/25-6/30/25	0.00	989.10	
0006250425	Invoice	05/25/2025	Landscape Waste Dump	0.00	1,048.90	
0006281347	Invoice	06/25/2025	2205 Skokie Valley Rd 07/1/25-7/31/25	0.00	90.48	
0006281437	Invoice	06/25/2025	883 Sheridan Rd 7/1/25-7/31/25	0.00	90.48	
0006281438	Invoice	06/25/2025	31 Park Ave 7/1/25-7/31/25	0.00	57.73	
0006281439	Invoice	06/25/2025	2821 Ridge Rd 7/1/25-7/31/25	0.00	90.48	
0006281440	Invoice	06/25/2025	701 Deer Creek Pkwy - 7/1/25 - 7/31/25	0.00	156.72	
0006281441	Invoice	06/25/2025	636 Ridge Rd 7/1/25-7/31/25	0.00	232.13	
0006281442	Invoice	06/25/2025	3100 Trailway (Centennial) 7/1/25-7/31/25	0.00	371.91	
0006281444	Invoice	06/25/2025	1220 Fredrickson P 7/1/25-7/31/25	0.00	494.55	
0006281446	Invoice	06/25/2025	1801 Sunset Rd 7/1/25-7/31/25	0.00	115.46	
0006284225	Invoice	06/25/2025	1201 Park Ave W 7/1/25-7/31/25	0.00	461.75	
LR6281443	Invoice	06/25/2025	Sunset Valley - trash/recycling	0.00	352.61	
LR6281445	Invoice	06/25/2025	Trash/recycling service - Parks/Golf	0.00	581.25	
PS664653	Invoice	06/26/2025	Various disposal services	0.00	1,519.80	
19833	MAGIC BY RANDY INC.	07/10/2025	Regular	0.00	350.00	192602
7021	Invoice	07/01/2025	45 minute teen magic show	0.00	350.00	
20555	METROPOLITAN INDUSTRIES, INC.	07/10/2025	Regular	0.00	6,295.00	192592
073717	Invoice	05/29/2025	Pool ejector controls upgrade	0.00	6,295.00	
21301	MIKE REEB	07/10/2025	Regular	0.00	450.00	192593
202501	Invoice	06/26/2025	3 Hour Acoustic Performance - 6/20/25	0.00	450.00	

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Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10006	NCPERS GROUP LIFE INSURANCE	07/10/2025	Regular	0.00	48.00	192594
3301072025	Invoice	06/01/2025	Life Insurance - monthly payment	0.00	48.00	
13604	NORTH SHORE GAS	07/10/2025	Regular	0.00	3,398.90	192595
5518222308	Invoice	06/18/2025	Aquatic Park 5/15/25-6/14/25	0.00	168.41	
5518251467	Invoice	06/18/2025	Deer Creek 5/15/25-6/16/25	0.00	330.53	
5518608832	Invoice	06/18/2025	1240 Fredrickson Pl 5/15/25-6/16/25	0.00	750.98	
5518958588	Invoice	06/18/2025	1390 Sunset 5/15/25-6/16/25	0.00	397.33	
5518960316	Invoice	06/18/2025	3100 Trailway 5/15/25-6/16/25	0.00	93.97	
5519421573	Invoice	06/18/2025	1377 Clavey Rd 5/15/25-6/16/25	0.00	100.65	
5519541914	Invoice	06/18/2025	1801 Sunset Rd 5/15/25-6/16/25	0.00	126.58	
5519750181	Invoice	06/18/2025	RCHP 5/15/25-6/16/25	0.00	1,340.91	
5519881135	Invoice	06/18/2025	0114000662589	0.00	89.54	
11933	NORTH SHORE SCHOOL DISTRICT 11	07/10/2025	Regular	0.00	963.00	192596
070225	Invoice	07/02/2025	Day Custodian OT	0.00	963.00	
11998	PARK DISTRICT RISK MGMT AGCY	07/10/2025	Regular	0.00	35,214.50	192597
0625133	Invoice	06/30/2025	Liability Insurance - 6/1/25-6/30/25	0.00	35,214.50	
11998	PARK DISTRICT RISK MGMT AGCY	07/10/2025	Regular	0.00	225,464.25	192598
0625133H	Invoice	06/30/2025	Monthly Health Premiums - June 2025	0.00	225,464.25	
18412	PATRICK GOSS	07/10/2025	Regular	0.00	130.00	192599
070125	Invoice	07/01/2025	Umpire - 2 baseball games	0.00	130.00	
21086	PEAR TREE - HEL'S KITCHEN CATERIN	07/10/2025	Regular	0.00	184.50	192555
E17605A	Invoice	04/26/2025	Catering - Family Dance/Midnight In Paris	0.00	184.50	
12057	PHILLIP FOLINO	07/10/2025	Regular	0.00	210.00	192600
8	Invoice	06/25/2025	Umpire - 3 baseball games	0.00	210.00	
19484	PLANSOURCE	07/10/2025	Regular	0.00	1,180.12	192601
070225	Invoice	07/02/2025	IMRF Retiree Insurance July 2025 Premiu...	0.00	1,180.12	
16239	RICOH USA, INC.	07/10/2025	Regular	0.00	2,871.19	192604
5071422938	Invoice	05/18/2025	Printing - various locations	0.00	1,339.08	
5071563939	Invoice	06/17/2025	Printing - various locations	0.00	1,532.11	
16459	SANTO SPORT STORE	07/10/2025	Regular	0.00	6,747.00	192605
712086	Invoice	03/13/2025	Custom sport hoodies	0.00	254.60	
712105	Invoice	03/17/2025	Baseball Jerseys	0.00	99.00	
712164	Invoice	03/25/2025	Basketball jerseys	0.00	1,300.00	
712938	Invoice	04/03/2025	Custom Dri-Fit Shirts	0.00	497.15	
712945	Invoice	04/04/2025	Youth and Adult custom dri-fit shirts	0.00	1,797.75	
713115	Invoice	05/01/2025	Training baseballs	0.00	75.00	
713121	Invoice	05/06/2025	Baseball cap replicas - various teams	0.00	1,624.00	
713148	Invoice	05/19/2025	Jersey replicas and decals - various teams	0.00	135.50	
713292	Invoice	07/03/2025	Replica caps - various teams	0.00	964.00	
12335	SCOTT ZACHAR	07/10/2025	Regular	0.00	90.00	192606
070825	Invoice	07/08/2025	Umpire - 6/24/25 baseball game	0.00	90.00	
18410	SIKICH LLP	07/10/2025	Regular	0.00	5,392.00	192607
101857	Invoice	06/30/2025	Professional auditing service	0.00	5,392.00	
18835	TAMARA HEAD	07/10/2025	Regular	0.00	25.71	192608
2879848	Invoice	06/26/2025	Refund - Volleyball Skills Clinic	0.00	25.71	
20952	TAZA CONSTRUCTION	07/10/2025	Regular	0.00	5,800.00	192610
8106	Invoice	05/28/2025	Highland Golf - painting, rust prevention	0.00	5,800.00	
20709	THE LAMAR JOHNSON COLLABORAT	07/10/2025	Regular	0.00	1,382.72	192609
00025014196	Invoice	06/26/2025	Professional services - Design/Construction	0.00	1,382.72	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
21299	Tim Graves	07/10/2025	Regular	0.00	988.00	192611
2887607	Invoice	07/01/2025	Refund - Interpretive Center + Picnic Permit	0.00	988.00	
14829	TRANE U.S. INC	07/10/2025	Regular	0.00	15,628.97	192612
315368169	Invoice	05/02/2025	Maintenance inspection - CIA	0.00	15,628.97	
19510	TWISTICITY	07/10/2025	Regular	0.00	400.00	192614
PDHP004	Invoice	06/27/2025	Giant Bubble performance	0.00	400.00	
12665	TYLER TECHNOLOGIES, INC	07/10/2025	Regular	0.00	820.00	192617
045-518791	Invoice	05/07/2025	Traversa Bus System training - 4/30	0.00	410.00	
045-523784	Invoice	06/26/2025	Traversa Bus System Training - May 28th	0.00	410.00	
18398	WE GOT GAME, LLC	07/10/2025	Regular	0.00	4,566.33	192618
2521	Invoice	06/18/2025	2025 Spring Volleyball Clinic	0.00	3,133.08	
2523	Invoice	06/26/2025	Skill Based Direct - 2025 Spring Clinic	0.00	1,433.25	
20834	WEST40 ISC 2	07/10/2025	Regular	0.00	7,500.00	192603
251177	Invoice	06/27/2025	Physical security assessments - various par...	0.00	7,500.00	
12769	WILLIAM J BACH	07/10/2025	Regular	0.00	90.00	192619
070825	Invoice	07/08/2025	Umpire - 6/10/25 game	0.00	90.00	
20063	WILLIE ROUNSAVILLE	07/10/2025	Regular	0.00	270.00	192620
070825	Invoice	07/08/2025	Umpire - baseball - 6/19, 6/25, 6/25/25	0.00	270.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	136	69	0.00	668,026.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	136	70	0.00	668,026.16

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	668,026.16
			<hr/> 668,026.16



Park District of Highland Park, IL

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Packet: APPKT04682 - 071825 - Mari Lynn Peters PCard -
Emergency

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19542	MARI-LYNN PETERS - PETTY CASH	07/18/2025	Regular	0.00	300.00	
071825	Invoice	07/18/2025	Petty Cash For Sports Swap	0.00	300.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	300.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	300.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	300.00
			<hr/> 300.00



Park District of Highland Park, IL

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By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16251	ABC PRINTING CO	07/25/2025	Regular	0.00	320.58	192623
295460	Invoice	06/16/2025	Sunset Woods Vinyl Banners	0.00	120.58	
296307	Invoice	07/14/2025	Sport swap yard signs	0.00	200.00	
10055	AEREX PEST CONTROL	07/25/2025	Regular	0.00	73.00	192624
2628424	Invoice	07/18/2025	Monthly pest service	0.00	73.00	
17039	AIR COMFORT, LLC	07/25/2025	Regular	0.00	2,335.00	192625
414157	Invoice	07/07/2025	Semi-Annual Preventive Maintenance - Re...	0.00	2,335.00	
17720	ALAN SPECTOR	07/25/2025	Regular	0.00	130.00	192626
4	Invoice	07/01/2025	Umpire - 2 house baseball games	0.00	130.00	
20476	ANCEL GLINK DIAMOND	07/25/2025	Regular	0.00	2,815.00	192628
112428	Invoice	07/11/2025	Legal services/consultation	0.00	2,815.00	
20847	ANTON'S GREENHOUSE, INC.	07/25/2025	Regular	0.00	3,157.70	192629
90485	Invoice	05/04/2025	Flowers - various	0.00	3,157.70	
19172	AQUAMOON LLC	07/25/2025	Regular	0.00	675.00	192630
25-1653	Invoice	06/30/2025	Aquarium service	0.00	675.00	
10185	AQUATIC ECOSYSTEMS MANAGEME	07/25/2025	Regular	0.00	1,521.90	192631
20251513	Invoice	07/14/2025	Algaecide+Herbicide applications	0.00	532.00	
20251589	Invoice	07/18/2025	Pond treatments - materials and labor	0.00	989.90	
20071	AVALON PETROLEUM COMPANY	07/25/2025	Regular	0.00	4,905.73	192632
004571	Invoice	07/03/2025	Unleaded fuel	0.00	1,475.00	
004577	Invoice	07/11/2025	Unleaded fuel	0.00	1,032.67	
004585	Invoice	07/16/2025	Unleaded fuel	0.00	1,372.77	
041186	Invoice	07/03/2025	Diesel fuel	0.00	1,025.29	
21202	BECKER ARENA PRODUCTS INC	07/25/2025	Regular	0.00	8,193.00	192633
616408	Invoice	07/02/2025	Supervision of installation	0.00	8,193.00	
21305	BENJAMIN EZRA DECKARD	07/25/2025	Regular	0.00	225.00	192634
15	Invoice	06/27/2025	Musical performance fee	0.00	225.00	
10387	CAREY DOWDLE	07/25/2025	Regular	0.00	80.00	192635
3	Invoice	07/08/2025	Umpire - 1 house baseball game	0.00	80.00	
10446	CHICAGO DIST GOLF ASSOC	07/25/2025	Regular	0.00	2,000.00	192636
1522	Invoice	07/15/2025	2nd installment - 2025 CDGA Member Club..	0.00	2,000.00	
10502	CITY OF HIGHLAND PARK	07/25/2025	Regular	0.00	26.61	192637
071825	Invoice	07/18/2025	Q2 - April, May, June - Food and Beverage ...	0.00	26.61	
10512	CLASSIC FENCE INC	07/25/2025	Regular	0.00	62,129.00	192638
25-443	Invoice	05/29/2025	Fencing replacement - remove old, install ...	0.00	62,129.00	
19725	CLIFTON TURNER	07/25/2025	Regular	0.00	500.00	192639
2	Invoice	06/30/2025	Umpire - 6 house baseball games	0.00	420.00	
2A	Invoice	07/12/2025	Umpire - 1 house baseball game	0.00	80.00	
20844	CONSERV FS, INC.	07/25/2025	Regular	0.00	1,595.00	192640
65198516	Invoice	07/16/2025	120 ct. - 5 Gallon Field Paint	0.00	1,595.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10624	DANIEL CREANEY COMPANY	07/25/2025	Regular	0.00	2,400.00	192641
47442	Invoice	07/08/2025	Topographic Survey	0.00	2,400.00	
19618	EUGENE O'MALLEY	07/25/2025	Regular	0.00	1,750.00	192642
11	Invoice	07/08/2025	Umpire - 9 games	0.00	630.00	
11A	Invoice	07/08/2025	Umpire - 7 house baseball games	0.00	470.00	
8	Invoice	06/30/2025	Umpire - 10 house baseball games	0.00	650.00	
10857	F.E. MORAN, INC. REFRIGERATION	07/25/2025	Regular	0.00	833.00	192643
001911340000	Invoice	05/29/2025	CIA - 2025 PM agreement - 8 hours	0.00	833.00	
10868	FAULKS BROS. CONSTRUCTION, INC.	07/25/2025	Regular	0.00	1,682.07	192644
423565	Invoice	05/21/2025	North face bunker sand	0.00	1,682.07	
10889	FITNESS EQUIPMENT SERVICES, INC	07/25/2025	Regular	0.00	1,100.00	192645
25122	Invoice	04/30/2025	Service contract - quarterly billing	0.00	1,100.00	
21310	GABRIEL FRIEDMAN	07/25/2025	Regular	0.00	53.27	192646
071525	Invoice	07/15/2025	Hotel expense - travel baseball	0.00	53.27	
21313	GABRIELA LOPEZ	07/25/2025	Regular	0.00	50.00	192647
2914438	Invoice	07/24/2025	Refund - Sunset Woods Picnic Permit 4	0.00	50.00	
10974	GEWALT HAMILTON ASSOCIATES INC	07/25/2025	Regular	0.00	2,507.00	192648
6048.100-16	Invoice	07/11/2025	Professional services - June 2025	0.00	2,507.00	
21306	GPM ENTERPRISES INC	07/25/2025	Regular	0.00	2,160.00	192659
3333	Invoice	07/01/2025	50 lb bag of turf	0.00	2,160.00	
17444	H.M. WITT & CO. SIGNS	07/25/2025	Regular	0.00	2,715.00	192649
87802	Invoice	07/14/2025	Custom Signage	0.00	2,715.00	
11125	HITCHCOCK DESIGN GROUP	07/25/2025	Regular	0.00	2,739.64	192650
35506	Invoice	06/30/2025	Park Ave Beach Construction - services	0.00	2,739.64	
17708	ILM	07/25/2025	Regular	0.00	205.50	192651
INV28819	Invoice	07/10/2025	Algae control - Cunliff Park	0.00	205.50	
21146	IT1 CONSULTING, LLC	07/25/2025	Regular	0.00	5,150.11	192652
MS19947	Invoice	06/20/2025	MS365/Copilot subscription 5/2025-6/2025	0.00	2,595.28	
MS20454	Invoice	07/18/2025	MS365/Copilot subscription - 6/2025-7/20...	0.00	2,554.83	
21315	ITZEL SOTO	07/25/2025	Regular	0.00	62.50	192653
2899308	Invoice	07/24/2025	Refund - ParkSchool - Saplings Wednesday	0.00	62.50	
11274	JAY BACH	07/25/2025	Regular	0.00	455.00	192654
4	Invoice	07/12/2025	7 house baseball games	0.00	455.00	
11276	JAY ZIMMERMAN	07/25/2025	Regular	0.00	555.00	192655
072125	Invoice	07/21/2025	Umpire - Travel Baseball	0.00	425.00	
1	Invoice	07/07/2025	Baseball assignment fees - 26 games	0.00	130.00	
15821	JOHN ANDERSON	07/25/2025	Regular	0.00	170.00	192656
7	Invoice	07/15/2025	Umpire - 1 travel baseball game	0.00	90.00	
9	Invoice	07/12/2025	Umpire - 1 house baseball game	0.00	80.00	
20672	JOHN H. FIX	07/25/2025	Regular	0.00	180.00	192657
3	Invoice	07/15/2025	Umpire - 2 travel baseball games	0.00	180.00	
12664	JOHNSON CONTROLS SECURITY SOLI	07/25/2025	Regular	0.00	150.00	192658
41453857	Invoice	06/27/2025	System installation	0.00	150.00	
20702	L6 TECHNOLOGY, INC.	07/25/2025	Regular	0.00	4,184.24	192660
PDH071125	Invoice	07/11/2025	Firewall subscription 7/2025-7/2028	0.00	1,512.24	
PDH082325V	Invoice	07/23/2025	Monthly IP collaboration - 8/23/25-9/22/25	0.00	2,672.00	

Check Register

Packet: APPKT04686-072425 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
20272	LANGTON GROUP	07/25/2025	Regular	0.00	14,227.00	192661
64147	Invoice	07/03/2025	Contractual mowing - week 11 south	0.00	3,318.50	
64168	Invoice	07/03/2025	Contractual mowing - week 11 north	0.00	3,057.00	
64169	Invoice	07/03/2025	Preserve contractual mowing - week 11	0.00	738.00	
64286	Invoice	07/15/2025	Contractual mowing - week 12 south	0.00	3,318.50	
64287	Invoice	07/15/2025	Contractual mowing - week 12 north	0.00	3,057.00	
64288	Invoice	07/15/2025	Preserve contractual mowing - week 12	0.00	738.00	
21307	LE'ANA ASHER STUDIOS	07/25/2025	Regular	0.00	400.00	192662
072125	Invoice	07/21/2025	2025 Park pop-up program	0.00	400.00	
21311	LOW DOWN BRASS BAND	07/25/2025	Regular	0.00	1,500.00	192663
071525	Invoice	07/15/2025	Band for NOLA summer park pop-up on 7/...	0.00	1,500.00	
20849	MASTERBLEND INTERNATIONAL	07/25/2025	Regular	0.00	784.00	192664
70394	Invoice	05/20/2025	Micro prill urea	0.00	224.00	
70786	Invoice	06/30/2025	Fertilizer - 20 bags	0.00	560.00	
21233	MSM PROMOTIONS INC	07/25/2025	Regular	0.00	10,310.50	192665
BP99012662A	Invoice	05/17/2025	Summer staff apparel	0.00	10,310.50	
20804	NORTH SHORE CHEER, LLC	07/25/2025	Regular	0.00	3,363.00	192627
1	Invoice	06/11/2025	Sideline Cheer - pre-season camp	0.00	3,363.00	
20075	NRG BUSINESS MARKETING	07/25/2025	Regular	0.00	3,993.42	192666
HS54935085	Invoice	07/08/2025	636 Ridge Rd 6/1/25-6/30/25	0.00	199.61	
HS54935086	Invoice	07/08/2025	1240 Fredrickson (Hidden Creek) 6/1/25-6...	0.00	3,217.08	
HS54935087	Invoice	07/08/2025	3100 Trail Way - CIA 6/1/25-6/30/25	0.00	576.73	
16344	PARKS FOUNDATION OF HIGHLAND	07/25/2025	Regular	0.00	110.91	192667
071825	Invoice	07/18/2025	Parks Foundation Funds Collected by PDHP..	0.00	110.91	
12057	PHILLIP FOLINO	07/25/2025	Regular	0.00	195.00	192668
9	Invoice	07/12/2025	Umpire - 3 house baseball games	0.00	195.00	
21317	PIZZO NATIVE PLANT NURSERY LLC	07/25/2025	Regular	0.00	1,503.30	192669
SI-26388	Invoice	07/14/2025	Carex bebbii plants	0.00	1,503.30	
16904	RES GREAT LAKES LLC	07/25/2025	Regular	0.00	1,171.01	192671
S41628	Invoice	07/14/2025	Deer Creek Garden plant material	0.00	1,171.01	
12211	RICOH USA, INC	07/25/2025	Regular	0.00	1,546.56	192672
5071724496	Invoice	07/17/2025	Printer usage	0.00	1,546.56	
16459	SANTO SPORT STORE	07/25/2025	Regular	0.00	2,429.25	192673
713293	Invoice	07/10/2025	Assortd sports tees	0.00	2,429.25	
21314	SARAH CAICEDO	07/25/2025	Regular	0.00	22.50	192674
2900248	Invoice	07/24/2025	Refund - Kindermusik Foundations	0.00	22.50	
17762	SCHWAAB INC	07/25/2025	Regular	0.00	207.00	192675
4800743	Invoice	06/08/2025	Nameplates and holders	0.00	207.00	
14289	SCREAMING GALAXY LLC	07/25/2025	Regular	0.00	750.00	192670
032525-1	Invoice	03/25/2025	Performance on 7/23/25	0.00	375.00	
032525-2	Invoice	07/09/2025	Performance on 7/30/25	0.00	375.00	
12396	SOIL AND MATERIAL CONSULTANTS	07/25/2025	Regular	0.00	5,117.00	192676
51342	Invoice	03/31/2025	Concrete testing - Sunset Woods Park	0.00	2,718.00	
51351	Invoice	04/23/2025	Pavement investigation - Fotanna Pasquesi	0.00	2,399.00	
18900	STUCKEY CONSTRUCTION COMPANY	07/25/2025	Regular	0.00	209,642.61	192677
9	Invoice	06/30/2025	Contractor payment - PDHP Pickle and Pa...	0.00	209,642.61	

Check Register

Packet: APPKT04686-072425 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12493	SUNSET FOOD MART INC	07/25/2025	Regular	0.00	69.90	192678
124614	Invoice	06/20/2025	10 x Gatorade Orange	0.00	69.90	
12511	T2 SITE AMENITIES, INCORPORATED	07/25/2025	Regular	0.00	8,969.22	192679
3789	Invoice	07/01/2025	Dual Side Opening receptacles	0.00	8,969.22	
20140	TESTING SERVICE CORPORATION	07/25/2025	Regular	0.00	4,042.00	192680
IN134663	Invoice	06/30/2025	Water and soil tests	0.00	4,042.00	
12569	THE LAKOTA GROUP, INC.	07/25/2025	Regular	0.00	14,715.29	192681
25006-05	Invoice	07/14/2025	Professional fees - consultations	0.00	14,715.29	
12591	THELEN MATERIALS, LLC	07/25/2025	Regular	0.00	3,678.88	192682
446849	Invoice	06/07/2025	Topdressing Sand for the greens	0.00	1,016.29	
447355	Invoice	06/21/2025	Divot mix and compost	0.00	1,062.59	
447356	Invoice	06/21/2025	Divot mix for golf carts	0.00	1,600.00	
12732	W.B. OLSON, INC.	07/25/2025	Regular	0.00	993,678.00	192683
744 6	Invoice	07/10/2025	General construction work - completed 6/...	0.00	993,678.00	
20063	WILLIE ROUNSAVILLE	07/25/2025	Regular	0.00	80.00	192684
2	Invoice	07/12/2025	1 house baseball game	0.00	80.00	
12781	WILSON SPORTING GOODS	07/25/2025	Regular	0.00	226.78	192685
4551426994	Invoice	07/03/2025	Tennis - equipment	0.00	162.11	
4551426995	Invoice	07/03/2025	Tennis - equipment	0.00	64.67	
16912	WISS,JANNEY,ELSTNER ASSOC, INC	07/25/2025	Regular	0.00	6,095.00	192686
0617379	Invoice	07/21/2025	Assessment for sports light poles	0.00	6,095.00	
10650	WOODHOUSE TINUCCI ARCHITECTS	07/25/2025	Regular	0.00	5,697.72	192687
6114	Invoice	06/30/2025	Dome - consultations	0.00	3,122.83	
6115	Invoice	06/30/2025	Dome - consultations	0.00	2,574.89	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	91	65	0.00	1,414,310.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	91	65	0.00	1,414,310.70

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	1,414,310.70
			<hr/> 1,414,310.70



Park District of Highland Park, IL

Check Register

Packet: APPKT04661 - 7/3/25 - Lakeshore Hauling - Emergency
Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 21295	LAKESHORE HAULING LLC	07/03/2025	Regular	0.00	950.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	950.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	950.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	950.00
			<hr/> 950.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04681 - 070925 Bank Draft - IL Liquor Control Commission

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 11176	ILL LIQUOR CONTROL COMMISSION	07/09/2025	Bank Draft	0.00	750.00	DFT0005624

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	750.00
EFT's	0	0	0.00	0.00
	1	1	0.00	750.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	750.00
			<hr/> 750.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04670 - 07/10/25 Padel Lux LLC - Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
21254	PADEL LUX LLC	07/10/2025	Regular	0.00	56,547.00	
0501798	Invoice	07/10/2025	Panoramic padel court - delivery/installati...	0.00	56,547.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	56,547.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	56,547.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	56,547.00
			<hr/> 56,547.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04678 - 071425 Amalgamated Bank of Chicago - Admin Fee

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 10111	AMALGAMATED BANK OF CHICAGO	07/14/2025	Bank Draft	0.00	475.00	DFT0005619

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	475.00
EFT's	0	0	0.00	0.00
	1	1	0.00	475.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	475.00
			<hr/> 475.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04679 - 071425 Bank Draft ICMA 457 #302037

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	07/14/2025	Bank Draft	0.00	86.81	DFT0005620

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	86.81
EFT's	0	0	0.00	0.00
	1	1	0.00	86.81

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	86.81
			<hr/> 86.81



Park District of Highland Park, IL

Check Register

Packet: APPKT04676 - 071425 HCFSA

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/14/2025	Bank Draft	0.00	492.88	DFT0005618

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	492.88
EFT's	0	0	0.00	0.00
	1	1	0.00	492.88

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	492.88
			<hr/> 492.88



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/14/2025	Bank Draft	0.00	2,499.97	DFT0005614
19658	HEALTHEQUITY INC	07/14/2025	Bank Draft	0.00	255.87	DFT0005615

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	2,755.84
EFT's	0	0	0.00	0.00
	2	2	0.00	2,755.84

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	2,755.84
			<hr/> 2,755.84



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/14/2025	Bank Draft	0.00	192.31	DFT0005616
19658	HEALTHEQUITY INC	07/14/2025	Bank Draft	0.00	814.45	DFT0005617

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	1,006.76
EFT's	0	0	0.00	0.00
	2	2	0.00	1,006.76

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	1,006.76
			<hr/>
			1,006.76



Park District of Highland Park, IL

Check Register

Packet: APPKT04680 - 071825 Bank Draft IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	07/18/2025	Bank Draft	0.00	6,195.39	DFT0005621
11177	ILL MUNICIPAL RETIREMENT FUND	07/18/2025	Bank Draft	0.00	34,849.06	DFT0005622
11177	ILL MUNICIPAL RETIREMENT FUND	07/18/2025	Bank Draft	0.00	10,065.56	DFT0005623

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	51,110.01
EFT's	0	0	0.00	0.00
	3	3	0.00	51,110.01

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	51,110.01
			<u>51,110.01</u>



Park District of Highland Park, IL

Packet: APPKT04651 - Bank Draft 06/16/25 Illinois Department of Revenue

Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	06/16/2025	Bank Draft	0.00	1,360.00	DFT0005563
May 2025	Invoice	06/16/2025	May 2025 Sales Tax/Use	0.00	1,360.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,360.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,360.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	1,360.00
			<hr/>
			1,360.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04649 - Bank Draft 06/18/25 ICMA Roth - ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	06/18/2025	Bank Draft	0.00	7,247.56	DFT0005561
061325 ICMA 457	Invoice	06/18/2025	06/13/25 ICMA 457 Deductions	0.00	7,247.56	
12825	ICMA RETIREMENT TRUST #705568	06/18/2025	Bank Draft	0.00	1,137.00	DFT0005560
061325 ICMA Ro...	Invoice	06/18/2025	06/13/25 ICMA Roth Deductions Plan	0.00	1,137.00	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	8,384.56
EFT's	0	0	0.00	0.00
	2	2	0.00	8,384.56

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	8,384.56
			<hr/>
			8,384.56



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	06/23/2025	Bank Draft	0.00	772.36	DFT0005562
INV7396376	Invoice	06/23/2025	Visa Card Payments - HCFSA 2025	0.00	772.36	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	772.36
EFT's	0	0	0.00	0.00
	1	1	0.00	772.36

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	772.36
			<hr/> 772.36



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	06/30/2025	Bank Draft	0.00	624.84	DFT0005586
550746	Invoice	06/30/2025	AFLAC Deductions Period Ending 6/30/25	0.00	624.84	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	624.84
EFT's	0	0	0.00	0.00
	1	1	0.00	624.84

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	624.84
			<hr/> 624.84



Park District of Highland Park, IL

Check Register

Packet: APPKT04664 - Bank Draft 070225 Health Equity Admin Fees

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/02/2025	Bank Draft	0.00	111.65	DFT0005587
INV7970211	Invoice	07/02/2025	6/2025 - HC, DC, HCDC FSA Admin Fees	0.00	111.65	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	111.65
EFT's	0	0	0.00	0.00
	1	1	0.00	111.65

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	111.65
			<hr/> 111.65



Park District of Highland Park, IL

Check Register

Packet: APPKT04666 - Bank Draft 070225 Health Equity PMB/Visa

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	07/02/2025	Bank Draft	0.00	171.17	DFT0005590
INV7956735B	Invoice	07/02/2025	Visa Card Payments - HCFSA 2025	0.00	171.17	
19658	HEALTHEQUITY INC	07/02/2025	Bank Draft	0.00	192.31	DFT0005592
INV7956735A	Invoice	07/02/2025	PMB Payments - DCFSA 2025	0.00	192.31	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	363.48
EFT's	0	0	0.00	0.00
	2	2	0.00	363.48

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	363.48
			<hr/> 363.48



Park District of Highland Park, IL

Check Register

Packet: APPKT04667 - Bank Draft 070325 Bicker Bros

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19834	BICKER BROS INC	07/03/2025	Bank Draft	0.00	240.00	DFT0005591
192548	Invoice	07/03/2025	Tennis camp check - Bunny Hutch 6/30/25	0.00	240.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	240.00
EFT's	0	0	0.00	0.00
	1	1	0.00	240.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	240.00
			<hr/> 240.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	07/08/2025	Bank Draft	0.00	6,617.35	DFT0005589
062725 ICMA 457	Invoice	07/08/2025	062725 ICMA 457 Deductions #302037	0.00	6,617.35	
12825	ICMA RETIREMENT TRUST #705568	07/08/2025	Bank Draft	0.00	1,070.00	DFT0005588
062725 ICMA RO...	Invoice	07/08/2025	062725 ICMA Roth deductions #705568	0.00	1,070.00	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	7,687.35
EFT's	0	0	0.00	0.00
	2	2	0.00	7,687.35

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	7,687.35
			<hr/> 7,687.35



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	07/11/2025	Bank Draft	0.00	6,671.57	DFT0005613
12825	ICMA RETIREMENT TRUST #705568	07/11/2025	Bank Draft	0.00	804.00	DFT0005612

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	7,475.57
EFT's	0	0	0.00	0.00
	2	2	0.00	7,475.57

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	7,475.57
			<hr/> 7,475.57



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP BANK 11188	ILLINOIS DEPT OF REVENUE	07/17/2025	Bank Draft	0.00	1,518.00	DFT0005611

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,518.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,518.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	7/2025	1,518.00
			<hr/> 1,518.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04652 - P-Card Statement 5/8/25-6/7/25 Payment

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	06/07/2025	Bank Draft	0.00	313,815.79	DFT0005564
60625	Invoice	06/07/2025	P-Card with PA	0.00	313,815.79	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	313,815.79
EFT's	0	0	0.00	0.00
	1	1	0.00	313,815.79

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	313,815.79
			<hr/> 313,815.79



Park District of Highland Park, IL

Payment Reversal Register

APPKT04684 - 071025 Conserv Fs Void 192561

7/23/25
X13

Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
<u>10555</u>	Conserv Fs, Inc.				-1,892.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	<u>192561</u>	07/10/2025	07/23/2025	07/23/2025	-1,892.00
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
<u>65194798</u>	5 gallons - Field Paint	05/19/2025	07/10/2025	1,892.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-1,892.00	0.00	-1,892.00
Report Total:	-1,892.00	0.00	-1,892.00



Park District of Highland Park, IL

DISTRICT WIDE

Income Statement

Current Period Ending 06/30/2025

Type	Month		Year To Date			Prior Year		
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)	Annual Budget	Month	YTD
Revenue								
100 - PROGRAMS	298,825.19	293,248.49	2,648,615.90	2,342,182.29	306,433.61	4,287,673.75	297,539.10	2,605,669.14
110 - CAMPS	994,468.45	1,117,074.33	998,527.45	1,132,015.12	-133,487.67	2,025,231.00	1,033,592.60	1,061,764.65
120 - LESSONS	43,342.30	36,108.03	262,413.93	265,027.28	-2,613.35	528,486.50	54,585.44	299,951.48
130 - SPECIAL EVENTS	650.00	3,375.00	69,304.30	78,032.00	-8,727.70	111,550.00	617.00	67,653.19
410 - TAX	6,745,277.95	7,081,862.24	8,275,934.44	8,147,188.66	128,745.78	15,893,873.64	6,799,747.69	7,930,064.59
420 - FEES & CHARGES	774,415.87	544,262.70	1,812,544.36	1,305,142.95	507,401.41	2,996,492.75	621,844.41	1,612,398.10
440 - MEMBERSHIPS	196,084.05	184,454.45	821,249.39	772,036.63	49,212.76	1,722,428.47	181,676.52	743,285.57
450 - RENTALS	51,512.32	156,071.46	616,986.09	745,256.22	-128,270.13	1,705,394.22	131,505.02	827,214.65
460 - MERCHANDISING	24,949.19	23,762.78	68,512.62	72,928.27	-4,415.65	183,169.50	21,073.12	68,157.28
470 - INTEREST INCOME	144,388.94	17,914.50	665,615.41	107,487.00	558,128.41	215,000.00	81,307.86	532,450.64
480 - MISCELLANEOUS INCOME	8,431.25	38,319.25	742,730.32	1,125,847.76	-383,117.44	2,518,983.00	48,220.47	422,903.18
510 - OTHER INCOME	0.00	158,156.05	251,466.54	383,156.05	-131,689.51	543,923.18	146,624.28	146,624.28
Total Revenue:	9,282,345.51	9,654,609.28	17,233,900.75	16,476,300.23	757,600.52	32,732,206.01	9,418,333.51	16,318,136.75
Expense								
100 - PROGRAMS	149,838.02	187,792.83	1,111,588.22	1,184,766.85	73,178.63	2,346,626.29	151,146.04	1,114,145.66
110 - CAMPS	170,844.69	229,674.60	202,172.97	277,303.00	75,130.03	1,124,996.89	162,109.18	189,688.70
120 - LESSONS	18,109.94	20,514.52	114,197.71	129,192.79	14,995.08	271,178.51	20,090.44	139,314.98
130 - SPECIAL EVENTS	22,004.87	34,723.58	83,737.21	95,833.59	12,096.38	166,605.99	37,414.16	104,323.42
610 - SALARIES & WAGES	920,689.83	952,631.87	4,773,721.38	5,050,006.73	276,285.35	10,958,818.90	866,228.71	4,538,284.27
620 - CONTRACTUAL SERVICES	542,433.47	487,877.98	1,477,015.30	1,792,899.01	315,883.71	3,535,798.23	626,472.46	1,705,216.66
630 - INSURANCE	229,042.64	252,346.84	1,140,956.84	1,254,710.75	113,753.91	2,993,912.99	205,664.98	985,100.47
640 - MATERIALS & SUPPLIES	77,026.60	71,936.15	289,702.39	384,388.70	94,686.31	751,619.10	66,881.76	257,440.48
650 - MAINTENANCE & LANDSCAPING CONTRACTS	91,207.28	75,198.67	265,128.13	304,156.21	39,028.08	604,221.10	93,659.32	267,752.45
660 - UTILITIES	75,326.52	79,468.48	406,767.04	452,581.85	45,814.81	1,034,246.33	60,211.85	396,604.37
670 - PENSION CONTRIBUTIONS	74,328.33	82,730.43	392,957.48	436,210.15	43,252.67	942,827.98	70,080.66	372,709.54
680 - COST OF GOODS SOLD	20,581.17	16,333.83	49,345.02	66,927.98	17,582.96	111,325.00	15,773.02	63,298.87
710 - DEBT RETIREMENT	781,454.13	700,992.69	782,404.13	701,992.69	-80,411.44	3,583,485.38	493,050.00	494,000.00
720 - CAPITAL OUTLAY	1,917,868.95	1,821,042.78	5,845,542.75	7,635,051.72	1,789,508.97	18,332,598.98	63,963.39	1,657,628.97
Total Expense:	5,090,756.44	5,013,265.25	16,935,236.57	19,766,022.02	2,830,785.45	46,758,261.67	2,932,745.97	12,285,508.84
Report Total:	4,191,589.07	4,641,344.03	298,664.18	-3,289,721.79	3,588,385.97	-14,026,055.66	6,485,587.54	4,032,627.91

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	2,277,877.67	2,374,493.23	777,245.77	320,925.29	456,320.48	-389,950.57	2,349,824.37	706,092.71
25 - SPECIAL RECREATION	-305,844.10	238,583.28	353,457.53	309,059.29	44,398.24	576,542.98	250,558.17	309,363.85
29 - RECREATION	4,191,771.06	3,648,278.13	4,117,692.27	2,249,441.99	1,868,250.28	3,059,167.36	3,729,245.26	4,281,431.89
60 - DEBT SERVICE	-5,317.36	65,368.24	157,640.43	120,443.43	37,197.00	-1,714,312.38	251,031.97	356,542.91
70 - CAPITAL PROJECTS	-1,966,898.20	-1,685,378.85	-5,107,371.82	-6,289,591.79	1,182,219.97	-15,557,503.05	-95,072.23	-1,620,803.45
Report Total:	4,191,589.07	4,641,344.03	298,664.18	-3,289,721.79	3,588,385.97	-14,026,055.66	6,485,587.54	4,032,627.91

Capital Projects - Capital Outlay is under budget due to projects stalling due to poor 2025 winter/spring weather. This is a timing difference.

Special Recreation - This fund is performing as expected.

Debt Service - Debt service is doing better than expected due to taxes coming in more quickly than anticipated. This is a timing difference.

Recreation Fund - Programs are doing better than budget at the end of June. Adult and youth tennis are contributing to this and it is a timing difference, except for about \$45,000. Visual arts revenue is greater than budget by \$23,000 and is due to increased enrollment. Childhood enrichment is also contributing to the surplus with new students joining the winter session. It is a permanent difference of \$110,000. Dance also has a permanent surplus due to increased enrollment and addition of new classes of \$37,000. Skating school exceeded budget by \$26,000 by having more participants than budgeted for. This is a permanent difference. Athletics is showing permanent surplus in the football - youth flag and house baseball programming by \$12,000 and \$11,000 respectively, due to greater enrollment than budgeted. The bulk of the variance in fees and charges is due to the golf course. It is due to greens fees of \$397,000 and permanent tee time sales of \$11,000. It is a permanent difference. Daily fees at the water par are over budget by \$15,000, and is a permanent difference. Rosewood beach is over budget with \$12,000 in parking fees. This is a permanent difference. CIA is over budget by \$12,000 with skating with skates; this is a permanent difference. Interest income is above budget due to interest rates not coming down as much as anticipated. This is a permanent difference of \$467,000. Camps is largely under-budget due to specialty camp expenses being under budget by \$11,000, Heller variety camp wages being under budget by \$11,000, camp at camp being under budget by \$7,000, spot camp wages being under budget by \$8,000, theatre camp independent contractor and program expense budget by \$17,000, beach camp wages by \$9,000, beach camp expenses \$7,000, camp-girls play strong expenses being under-budget by \$5,000 and youth camp expenses by \$7,000. This is a timing difference. Lessons expenses are under budget largely due to swim lessons at \$14,000. This is timing difference. Special events is under budget largely due to independence day program expense (\$7,000) and spring events independent contractor will be corrected in July. Contractual services is under budget largely due to computer expense, maintenance contracts, grant & aid smile, and advertising and promotions. This is a timing difference. Materials and supplies is under budget largely due to gasoline, materials and supplies, chemicals, and uniforms. This is a timing difference. Utility bills are coming in more slowly than expected. This is a timing difference. Pension contributions are less than budgeted due to open positions in recreation during the year and is line with less salaries and wages and insurance. Cost of goods sold is largely under budget in golf for accessories and balls by \$15,000. Capital outlay is under budget due largely to dredging not yet being paid, and due to less equipment purchases than budgeted.

General Corporate - Interest income is above budget due to interest rates not coming down as much as anticipated. This \$91,000 is a permanent difference. Miscellaneous income is over budget largely due to \$11,000 more received in Pcard rebates and \$15,500 in advertising income coming in that was not budgeted for. This is a permanent difference. Contractual services is under budget due to advertising and promotions, computer expense, education and training, safety services, staff development, planning and civil service, maintenance contracts, tree care services, professional fees, ecological restoration, and contingencies. This is a timing difference. Materials and supplies is under budget largely due to gasoline. This is a temporary difference. Maintenance and landscape contracts are under budget due to equipment repairs. This is a temporary difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2025

01 - GENERAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	2,811,421.66	2,967,027.53	3,512,922.94	3,527,948.31	-15,025.37	6,723,154.06	2,863,936.19	3,430,396.01
420 - FEES & CHARGES	7,307.84	6,883.11	23,384.98	18,822.38	4,562.60	45,696.00	5,620.69	21,488.79
450 - RENTALS	371.36	0.00	11,800.00	11,800.00	0.00	11,800.00	0.00	11,453.06
460 - MERCHANDISING	0.00	15.13	0.00	123.15	-123.15	304.00	0.00	0.00
470 - INTEREST INCOME	32,460.76	5,414.50	123,219.60	32,487.00	90,732.60	65,000.00	20,002.95	113,083.48
480 - MISCELLANEOUS INCOME	1,678.45	5,215.18	74,000.91	40,339.84	33,661.07	54,701.00	32,973.45	57,345.70
Total Revenue:	2,853,240.07	2,984,555.45	3,745,328.43	3,631,520.68	113,807.75	6,900,655.06	2,922,533.28	3,633,767.04
Expense								
610 - SALARIES & WAGES	281,520.78	287,843.28	1,663,012.23	1,707,392.53	44,380.30	3,681,441.87	256,880.77	1,557,643.84
620 - CONTRACTUAL SERVICES	122,882.15	124,865.61	428,669.04	619,564.64	190,895.60	1,382,992.57	144,358.91	532,016.56
630 - INSURANCE	106,403.51	114,021.78	540,595.67	588,720.77	48,125.10	1,355,462.63	95,365.58	472,772.89
640 - MATERIALS & SUPPLIES	30,161.97	25,727.05	111,743.05	124,772.51	13,029.46	299,553.50	38,224.09	126,257.79
650 - MAINTENANCE & LANDSCAPING CONTRACTS	3,551.44	17,850.64	31,416.52	59,085.86	27,669.34	119,849.10	4,272.12	46,655.93
660 - UTILITIES	7,573.98	9,377.06	52,641.20	58,842.08	6,200.88	128,958.32	12,292.91	62,329.65
670 - PENSION CONTRIBUTIONS	23,268.57	30,376.80	140,004.95	152,217.00	12,212.05	322,347.64	21,314.53	129,997.67
Total Expense:	575,362.40	610,062.22	2,968,082.66	3,310,595.39	342,512.73	7,290,605.63	572,708.91	2,927,674.33
Report Total:	2,277,877.67	2,374,493.23	777,245.77	320,925.29	456,320.48	-389,950.57	2,349,824.37	706,092.71

Interest income is above budget due to interest rates not coming down as much as anticipated. This \$91,000 is a permanent difference.

Miscellaneous income is over budget largely due to \$11,000 more received in Pcard rebates and \$15,500 in advertising income coming in that was not budgeted for. This is a permanent difference.

Contractual services is under budget due to advertising and promotions, computer expense, education and training, safety services, staff development, planning and civil service, maintenance contracts, tree care services, professional fees, ecological restoration, and contingencies. This is a timing difference.

Materials and supplies is under budget largely due to gasoline. This is a temporary difference.

Maintenance and landscape contracts are under budget due to equipment repairs. This is a temporary difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2025

25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	-81,906.02	460,693.85	577,455.61	532,357.36	45,098.25	1,023,764.12	460,609.01	526,675.98
Total Revenue:	-81,906.02	460,693.85	577,455.61	532,357.36	45,098.25	1,023,764.12	460,609.01	526,675.98
Expense								
620 - CONTRACTUAL SERVICES	223,920.27	222,110.57	223,980.27	223,298.07	-682.20	447,221.14	210,050.84	210,050.84
720 - CAPITAL OUTLAY	17.81	0.00	17.81	0.00	-17.81	0.00	0.00	7,261.29
Total Expense:	223,938.08	222,110.57	223,998.08	223,298.07	-700.01	447,221.14	210,050.84	217,312.13
Report Total:	-305,844.10	238,583.28	353,457.53	309,059.29	44,398.24	576,542.98	250,558.17	309,363.85

This fund is performing as expected.



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2025

29 - RECREATION FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	298,825.19	293,248.49	2,648,615.90	2,342,182.29	306,433.61	4,287,673.75	297,539.10	2,605,669.14
110 - CAMPS	994,468.45	1,117,074.33	998,527.45	1,132,015.12	-133,487.67	2,025,231.00	1,033,592.60	1,061,764.65
120 - LESSONS	43,342.30	36,108.03	262,413.93	265,027.28	-2,613.35	528,486.50	54,585.44	299,951.48
130 - SPECIAL EVENTS	650.00	3,375.00	69,304.30	78,032.00	-8,727.70	111,550.00	617.00	67,653.19
410 - TAX	3,239,625.54	2,887,779.93	3,245,511.33	3,264,446.87	-18,935.54	6,277,782.46	2,731,120.52	3,122,449.69
420 - FEES & CHARGES	767,108.03	537,379.59	1,789,159.38	1,286,320.57	502,838.81	2,950,796.75	616,223.72	1,590,909.31
440 - MEMBERSHIPS	196,084.05	184,454.45	821,249.39	772,036.63	49,212.76	1,722,428.47	181,676.52	743,285.57
450 - RENTALS	51,140.96	156,071.46	605,186.09	733,456.22	-128,270.13	1,693,594.22	131,505.02	815,761.59
460 - MERCHANDISING	24,949.19	23,747.65	68,512.62	72,805.12	-4,292.50	182,865.50	21,073.12	68,157.28
470 - INTEREST INCOME	111,928.18	12,500.00	542,395.67	75,000.00	467,395.67	150,000.00	60,827.84	406,810.37
480 - MISCELLANEOUS INCOME	6,352.80	33,104.07	45,059.91	43,586.92	1,472.99	60,875.00	15,247.02	100,017.18
510 - OTHER INCOME	0.00	22,767.12	0.00	22,767.12	-22,767.12	65,534.25	18,024.28	18,024.28
Total Revenue:	5,734,474.69	5,307,610.12	11,095,935.97	10,087,676.14	1,008,259.83	20,056,817.90	5,162,032.18	10,900,453.73
Expense								
100 - PROGRAMS	149,838.02	187,792.83	1,111,588.22	1,184,766.85	73,178.63	2,346,626.29	151,146.04	1,114,145.66
110 - CAMPS	170,844.69	229,674.60	202,172.97	277,303.00	75,130.03	1,124,996.89	162,109.18	189,688.70
120 - LESSONS	18,109.94	20,514.52	114,197.71	129,192.79	14,995.08	271,178.51	20,090.44	139,314.98
130 - SPECIAL EVENTS	22,004.87	34,723.58	83,737.21	95,833.59	12,096.38	166,605.99	37,414.16	104,323.42
610 - SALARIES & WAGES	639,169.05	664,788.59	3,110,709.15	3,342,614.20	231,905.05	7,277,377.03	609,347.94	2,980,640.43
620 - CONTRACTUAL SERVICES	126,301.47	140,901.80	658,364.47	820,036.30	161,671.83	1,515,584.52	105,568.93	561,680.41
630 - INSURANCE	122,639.13	138,325.06	600,361.17	665,989.98	65,628.81	1,638,450.36	110,299.40	512,327.58
640 - MATERIALS & SUPPLIES	46,864.63	46,209.10	177,959.34	259,616.19	81,656.85	452,065.60	28,657.67	131,182.69
650 - MAINTENANCE & LANDSCAPING CONTRACTS	87,655.84	57,348.03	233,711.61	245,070.35	11,358.74	484,372.00	89,387.20	221,096.52
660 - UTILITIES	67,752.54	70,091.42	354,125.84	393,739.77	39,613.93	905,288.01	47,918.94	334,274.72
670 - PENSION CONTRIBUTIONS	51,059.76	52,353.63	252,952.53	283,993.15	31,040.62	620,480.34	48,766.13	242,711.87
680 - COST OF GOODS SOLD	20,581.17	16,333.83	49,345.02	66,927.98	17,582.96	111,325.00	15,773.02	63,298.87
720 - CAPITAL OUTLAY	19,882.52	275.00	29,018.46	73,150.00	44,131.54	83,300.00	6,307.87	24,335.99
Total Expense:	1,542,703.63	1,659,331.99	6,978,243.70	7,838,234.15	859,990.45	16,997,650.54	1,432,786.92	6,619,021.84
Report Total:	4,191,771.06	3,648,278.13	4,117,692.27	2,249,441.99	1,868,250.28	3,059,167.36	3,729,245.26	4,281,431.89

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
29 - RECREATION	4,191,771.06	3,648,278.13	4,117,692.27	2,249,441.99	1,868,250.28	3,059,167.36	3,729,245.26	4,281,431.89
Report Total:	4,191,771.06	3,648,278.13	4,117,692.27	2,249,441.99	1,868,250.28	3,059,167.36	3,729,245.26	4,281,431.89

Programs are doing better than budget at the end of June. Adult and youth tennis are contributing to this and it is a timing difference, except for about \$45,000. Visual arts revenue is greater than budget by \$23,000 and is due to increased enrollment. Childhood enrichment is also contributing to the surplus with new students joining the winter session. It is a permanent difference of \$110,000. Dance also has a permanent surplus due to increased enrollment and addition of new classes of \$37,000. Skating school exceeded budget by \$26,000 by having more participants than budgeted for. This is a permanent difference. Athletics is showing permanent surplus in the football - youth flag and house baseball programming by \$12,000 and \$11,000 respectively, due to greater enrollment than budgeted.

The negative variance in camps is due largely to crew camp (\$60,000), camp sunshine (\$34,000), and theatre camp (\$22,000). This is a timing difference due to a recording error in RecTrac and should be rectified by the end of summer.

The bulk of the variance in fees and charges is due to the golf course. It is due to greens fees of \$397,000 and permanent tee time sales of \$11,000. It is a permanent difference. Daily fees at the water park are over budget by \$15,000, and is a permanent difference. Rosewood beach is over budget with \$12,000 in parking fees. This is a permanent difference. CIA is over budget by \$12,000 with skating with skates; this is a permanent difference.

Rentals are behind budget due to the golf course not offering cart rentals as a stand alone this year. Instead, there are various fees packages that include carts. This is a permanent difference.

Interest income is above budget due to interest rates not coming down as much as anticipated. This is a permanent difference of \$467,000.

Other income hasn't come to fruition due to the City being late with it's first installment for annual expenses. This is a timing difference.

Camps is largely under-budget due to specialty camp expenses being under budget by \$11,000, Heller variety camp wages being under budget by \$11,000, camp at camp being under budget by \$7,000, spot camp wages being under budget by \$8,000, theatre camp independent contractor and program expense budget by \$17,000, beach camp wages by \$9,000, beach camp expenses \$7,000, camp-girls play strong expenses being under-budget by \$5,000 and youth camp expenses by \$7,000. This is a timing difference.

Lessons expenses are under budget largely due to swim lessons at \$14,000. This is timing difference.

Special events is under budget largely due to independence day program expense (\$7,000) and spring events independent contractor will be corrected in July.

Contractual services is under budget largely due to computer expense, maintenance contracts, grant & aid smile, and advertising and promotions. This is a timing difference.

Materials and supplies is under budget largely due to gasoline, materials and supplies, chemicals, and uniforms. This is a timing difference.

Utility bills are coming in more slowly than expected. This is a timing difference.

Pension contributions are less than budgeted due to open positions in recreation during the year and is line with less salaries and wages and insurance.

Cost of goods sold is largely under budget in golf for accessories and balls by \$15,000.

Capital outlay is under budget due largely to dredging not yet being paid (\$32,000), and due to less equipment purchases than budgeted. These are timing differences.



Park District of Highland Park, IL

60 - DEBT SERVICE

Income Statement

Current Period Ending 06/30/2025

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	776,136.77	766,360.93	940,044.56	822,436.12	117,608.44	1,869,173.00	744,081.97	850,542.91
Total Revenue:	776,136.77	766,360.93	940,044.56	822,436.12	117,608.44	1,869,173.00	744,081.97	850,542.91
Expense								
710 - DEBT RETIREMENT	781,454.13	700,992.69	782,404.13	701,992.69	-80,411.44	3,583,485.38	493,050.00	494,000.00
Total Expense:	781,454.13	700,992.69	782,404.13	701,992.69	-80,411.44	3,583,485.38	493,050.00	494,000.00
Report Total:	-5,317.36	65,368.24	157,640.43	120,443.43	37,197.00	-1,714,312.38	251,031.97	356,542.91

Debt service is doing better than expected due to taxes coming in more quickly than anticipated. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 06/30/2025

70 - CAPITAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
470 - INTEREST INCOME	0.00	0.00	0.14	0.00	0.14	0.00	477.07	12,556.79
480 - MISCELLANEOUS INCOME	400.00	0.00	623,669.50	1,041,921.00	-418,251.50	2,403,407.00	0.00	265,540.30
510 - OTHER INCOME	0.00	135,388.93	251,466.54	360,388.93	-108,922.39	478,388.93	128,600.00	128,600.00
Total Revenue:	400.00	135,388.93	875,136.18	1,402,309.93	-527,173.75	2,881,795.93	129,077.07	406,697.09
Expense								
620 - CONTRACTUAL SERVICES	69,329.58	0.00	166,001.52	130,000.00	-36,001.52	190,000.00	166,493.78	401,468.85
720 - CAPITAL OUTLAY	1,897,968.62	1,820,767.78	5,816,506.48	7,561,901.72	1,745,395.24	18,249,298.98	57,655.52	1,626,031.69
Total Expense:	1,967,298.20	1,820,767.78	5,982,508.00	7,691,901.72	1,709,393.72	18,439,298.98	224,149.30	2,027,500.54
Report Total:	-1,966,898.20	-1,685,378.85	-5,107,371.82	-6,289,591.79	1,182,219.97	-15,557,503.05	-95,072.23	-1,620,803.45

Miscellaneous income is falling short due to minimal donations coming in for the Dome and Park Ave and WRCC grants not coming in yet. This is a timing difference.

Other income is below budget due to Park Fitness reimbursements from the City being delayed. This is a timing issue.

Capital Outlay is under budget due to projects stalling due to poor 2025 winter/spring weather. This is a timing difference.

Contractual Services is over budget due to WRCC, Park Ave and Park Fitness professional fees being over budget. This should be a timing difference.



RECREATION BY CENTER

Park District of Highland Park, IL

Account Type	2024 Total Budget	2024 YTD Activity	2025 Total Budget	2025 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	\$ 6,249,619.67	\$ 3,603,002.70	\$ 6,491,282.46	\$ 3,815,515.70
Expense	\$ 7,501,952.75	\$ 1,637,217.76	\$ 6,758,753.72	\$ 1,653,697.62
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	\$ (1,252,333.08)	\$ 1,965,784.94	\$ (267,471.26)	\$ 2,161,818.08
Net Revenue:	-20.04%	54.56%	-4.12%	56.66%
Center: 24 - WEST RIDGE CENTER				
Revenue	\$ 801,668.00	\$ 609,485.46	\$ 883,501.00	\$ 630,700.66
Expense	\$ 1,022,929.28	\$ 501,522.93	\$ 1,078,122.45	\$ 513,759.16
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	\$ (221,261.28)	\$ 107,962.53	\$ (194,621.45)	\$ 116,941.50
Net Revenue:	-27.60%	17.71%	-22.03%	18.54%
Center: 26 - ATHLETICS				
Revenue	\$ 1,130,926.00	\$ 917,218.74	\$ 1,237,581.50	\$ 916,845.34
Expense	\$ 1,101,606.60	\$ 558,481.60	\$ 1,268,715.38	\$ 535,923.95
Center: 26 - ATHLETICS Surplus (Deficit):	\$ 29,319.40	\$ 358,737.14	\$ (31,133.88)	\$ 380,921.39
Net Revenue:	2.59%	39.11%	-2.52%	41.55%
Center: 28 - CAMPS				
Revenue	\$ 1,136,585.00	\$ 623,289.00	\$ 1,216,775.00	\$ 588,734.40
Expense	\$ 619,430.69	\$ 169,922.22	\$ 816,133.48	\$ 205,984.68
Center: 28 - CAMPS Surplus (Deficit):	\$ 517,154.31	\$ 453,366.78	\$ 400,641.52	\$ 382,749.72
Net Revenue:	45.50%	72.74%	32.93%	65.01%
Center: 29 - SPECIAL EVENTS				
Revenue	\$ 62,475.00	\$ 20,577.00	\$ 40,510.00	\$ 21,982.30
Expense	\$ 185,652.12	\$ 95,928.67	\$ 166,162.88	\$ 83,245.04
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	\$ (123,177.12)	\$ (75,351.67)	\$ (125,652.88)	\$ (61,262.74)
Net Revenue:	-197.16%	-366.19%	-310.18%	-278.69%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	\$ 460,883.50	\$ 189,121.85	\$ 522,450.00	\$ 170,461.85
Expense	\$ 647,338.54	\$ 256,252.59	\$ 714,744.57	\$ 244,880.93
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	\$ (186,455.04)	\$ (67,130.74)	\$ (192,294.57)	\$ (74,419.08)
Net Revenue:	-40.46%	-35.50%	-36.81%	-43.66%
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	\$ 129,676.00	\$ 84,490.10	\$ 143,426.25	\$ 54,572.30
Expense	\$ 119,521.49	\$ 35,640.21	\$ 147,068.05	\$ 59,212.48
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	\$ 10,154.51	\$ 48,849.89	\$ (3,641.80)	\$ (4,640.18)
Net Revenue:	7.83%	57.82%	-2.54%	-8.50%

Account Type	2024		2025	
	Total Budget	YTD Activity	Total Budget	YTD Activity
Center: 33 - ROSEWOOD BEACH				
Revenue	\$ 177,975.00	\$ 117,823.50	\$ 213,425.00	\$ 125,438.32
Expense	\$ 287,704.11	\$ 92,253.54	\$ 296,420.21	\$ 113,843.25
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	\$ (109,729.11)	\$ 25,569.96	\$ (82,995.21)	\$ 11,595.07
Net Revenue:	-61.65%	21.70%	-38.89%	9.24%
Center: 34 - PARK AVENUE				
Revenue	\$ 278,077.91	\$ 242,505.93	\$ 271,120.00	\$ 240,043.84
Expense	\$ 293,032.13	\$ 42,612.95	\$ 298,080.38	\$ 56,740.97
Center: 34 - PARK AVENUE Surplus (Deficit):	\$ (14,954.22)	\$ 199,892.98	\$ (26,960.38)	\$ 183,302.87
Net Revenue:	-5.38%	82.43%	-9.94%	76.36%
Center: 38 - ICE ARENA				
Revenue	\$ 1,210,865.50	\$ 704,567.23	\$ 1,373,866.22	\$ 745,199.72
Expense	\$ 1,146,698.89	\$ 514,283.94	\$ 1,338,458.58	\$ 578,086.77
Center: 38 - ICE ARENA Surplus (Deficit):	\$ 64,166.61	\$ 190,283.29	\$ 35,407.64	\$ 167,112.95
Net Revenue:	5.30%	27.01%	2.58%	22.43%
Center: 41 - MAINTENANCE				
Expense	\$ 1,009,351.08	\$ 367,200.44	\$ -	\$ -
Center: 41 - MAINTENANCE Total:	\$ 1,009,351.08	\$ 367,200.44	\$ -	\$ 0.00%
Net Revenue:				
Center: 42 - SUNSET VALLEY GOLF CLUB				
Revenue	\$ 2,141,345.00	\$ 1,221,043.14	\$ 2,339,845.00	\$ 1,233,098.62
Expense	\$ 774,879.40	\$ 363,097.24	\$ 1,960,676.61	\$ 833,465.10
Center: 42 - SUNSET VALLEY GOLF CLUB Surplus (Deficit):	\$ 1,366,465.60	\$ 857,945.90	\$ 379,168.39	\$ 399,633.52
Net Revenue:	63.81%	70.26%	16.20%	32.41%
Center: 49 - PARK FITNESS ADMIN				
Revenue	\$ 95,901.00	\$ 72,471.30	\$ 98,586.00	\$ 61,404.38
Expense	\$ 722,300.97	\$ 323,625.81	\$ 753,959.37	\$ 353,592.82
Center: 49 - PARK FITNESS ADMIN Surplus (Deficit):	\$ (626,399.97)	\$ (251,154.51)	\$ (655,373.37)	\$ (292,188.44)
Net Revenue:	-653.17%	-346.56%	-664.77%	-475.84%
Center: 51 - PARK FITNESS				
Revenue	\$ 1,415,092.39	\$ 817,687.77	\$ 1,737,507.05	\$ 890,233.05
Expense	\$ 871,759.71	\$ 375,545.29	\$ 984,984.77	\$ 422,211.35
Center: 51 - PARK FITNESS Surplus (Deficit):	\$ 543,332.68	\$ 442,142.48	\$ 752,522.28	\$ 468,021.70
Net Revenue:	38.40%	54.07%	43.31%	52.57%
Center: 53 - PARK FITNESS AQUATICS				
Revenue	\$ 286,927.80	\$ 166,803.13	\$ 284,727.75	\$ 139,766.50
Expense	\$ 386,128.26	\$ 170,498.63	\$ 377,343.03	\$ 171,926.94
Center: 53 - PARK FITNESS AQUATICS Surplus (Deficit):	\$ (99,200.46)	\$ (3,695.50)	\$ (92,615.28)	\$ (32,160.44)
Net Revenue:	-34.57%	-2.22%	-32.53%	-23.01%

Account Type	2024 Total Budget	2024 YTD Activity	2025 Total Budget	2025 YTD Activity
Center: 54 - DOME				
Revenue	\$ -	\$ -	\$ 557,834.67	\$ 73,513.00
Expense	\$ -	\$ -	\$ 643,332.62	\$ 74,522.82
Center: 54 - DOME Surplus (Deficit):	\$ -	\$ -	\$ (85,497.95)	\$ (1,009.82)
Net Revenue:	0.00%	0.00%	-15.33%	-1.37%
Center: 55 - TENNIS				
Revenue	\$ 1,955,046.00	\$ 1,220,270.16	\$ 1,922,374.50	\$ 1,182,005.27
Expense	\$ 1,522,057.88	\$ 665,354.76	\$ 1,477,778.46	\$ 697,021.11
Center: 55 - TENNIS Surplus (Deficit):	\$ 432,988.12	\$ 554,915.40	\$ 444,596.04	\$ 484,984.16
Net Revenue:	22.15%	45.47%	23.13%	41.03%
Center: 61 - HELLER NATURE CENTER				
Revenue	\$ 241,897.50	\$ 60,284.09	\$ 242,246.50	\$ 47,244.15
Expense	\$ 665,650.99	\$ 217,604.75	\$ 480,567.19	\$ 164,025.81
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	\$ (423,753.49)	\$ (157,320.66)	\$ (238,320.69)	\$ (116,781.66)
Net Revenue:	-175.18%	-260.97%	-98.38%	-247.19%
Center: 74 - HPCC LEARNING CENTER				
Revenue	\$ 481,664.00	\$ 211,788.35	\$ 434,224.75	\$ 159,176.57
Expense	\$ 464,539.78	\$ 217,562.84	\$ 432,564.54	\$ 180,137.37
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	\$ 17,124.22	\$ (5,774.49)	\$ 1,660.21	\$ (20,960.80)
Net Revenue:	3.56%	-2.73%	0.38%	-13.17%
Center: 76 - HPCC BUILDING				
Revenue	\$ 35,916.55	\$ 18,024.28	\$ 45,534.25	\$ -
Expense	\$ 36,048.55	\$ 14,415.67	\$ 56,914.25	\$ 35,965.53
Center: 76 - HPCC BUILDING Surplus (Deficit):	\$ (132.00)	\$ 3,608.61	\$ (11,380.00)	\$ (35,965.53)
Net Revenue:	-0.37%	20.02%	-24.99%	0.00%
Fund: 29 - RECREATION Surplus (Deficit):	\$ (1,086,041.40)	\$ 4,281,431.89	\$ 6,037.36	\$ 4,117,692.27
Net Revenue:	-5.94%	39.28%	0.03%	37.11%
Report Surplus (Deficit):	\$ (1,086,041.40)	\$ 4,281,431.89	\$ 6,037.36	\$ 4,117,692.27
Net Revenue:	-5.94%	39.28%	0.03%	37.11%



Sunset Valley Golf Course

	2024 Budget	2024 YTD Activity	2025 Budget	2025 YTD Activity
Revenue	\$ 2,141,345.00	\$ 1,221,043.14	\$ 2,339,845.00	\$ 1,233,098.62
Expense	\$ 1,784,230.48	\$ 730,297.68	\$ 1,960,676.61	\$ 833,465.10
Report Surplus (Deficit):	\$ 357,114.52	\$ 490,745.46	\$ 379,168.39	\$ 399,633.52

Park Fitness

	2024 Budget	2024 YTD Activity	2025 Budget	2025 YTD Activity
Revenue	\$ 1,797,921.19	\$ 1,056,962.20	\$ 2,120,820.80	\$ 1,091,403.93
Expense	\$ 1,980,188.94	\$ 869,669.73	\$ 2,116,287.17	\$ 947,731.11
Report Surplus (Deficit):	\$ (182,267.75)	\$ 187,292.47	\$ 4,533.63	\$ 143,672.82

Deer Creek Raquet Club

	2024 Budget	2024 YTD Activity	2025 Budget	2025 YTD Activity
Revenue	\$ 1,955,046.00	\$ 1,220,270.16	\$ 1,922,374.50	\$ 1,182,005.27
Expense	\$ 1,522,057.88	\$ 665,354.76	\$ 1,477,778.46	\$ 697,021.11
Report Surplus (Deficit):	\$ 432,988.12	\$ 554,915.40	\$ 444,596.04	\$ 484,984.16

Park District of Highland Park
Investment Schedule
June 30, 2025

6/30/2025

Bank	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
PMA	TS	1,000,000.00	1/17/2025	7/9/2025	4.17%	1,000,000.00	3,426.10	20,556.60
PMA	CD	2,379,450.00	7/12/2024	7/11/2025	5.01%	2,379,450.00	9,929.80	119,157.62
PMA	TS	1,000,000.00	7/19/2024	7/21/2025	5.15%	1,000,000.00	4,290.05	51,480.55
PMA	CD	1,910,200.00	8/16/2024	8/15/2025	4.66%	1,910,200.00	7,420.31	89,043.76
PMA	CD	1,919,600.00	9/17/2024	9/17/2025	4.14%	1,919,600.00	6,623.43	79,481.12
PMA	TS	3,000,000.00	10/18/2024	10/17/2025	4.31%	3,000,000.00	10,745.48	128,945.75
PMA	TS	2,000,000.00	4/4/2025	4/2/2026	4.10%	2,000,000.00	6,795.89	81,550.68
PMA	CD	960,100.00	6/13/2025	6/12/2026	4.11%	960,100.00	3,282.22	39,386.58
PMA	DTC	239,450.87	6/20/2025	6/18/2026	4.15%	239,450.87	828.10	9,937.20
First Bank of Highland Park	CD	1,000,000.00	12/1/2024	12/1/2025	4.08%	1,000,000.00	3,400.00	40,800.00
First Bank of Highland Park	CD	2,000,000.00	9/27/2024	9/27/2025	4.08%	2,000,000.00	6,800.00	81,600.00
		17,408,800.87				17,408,800.87	63,541.37	741,939.86



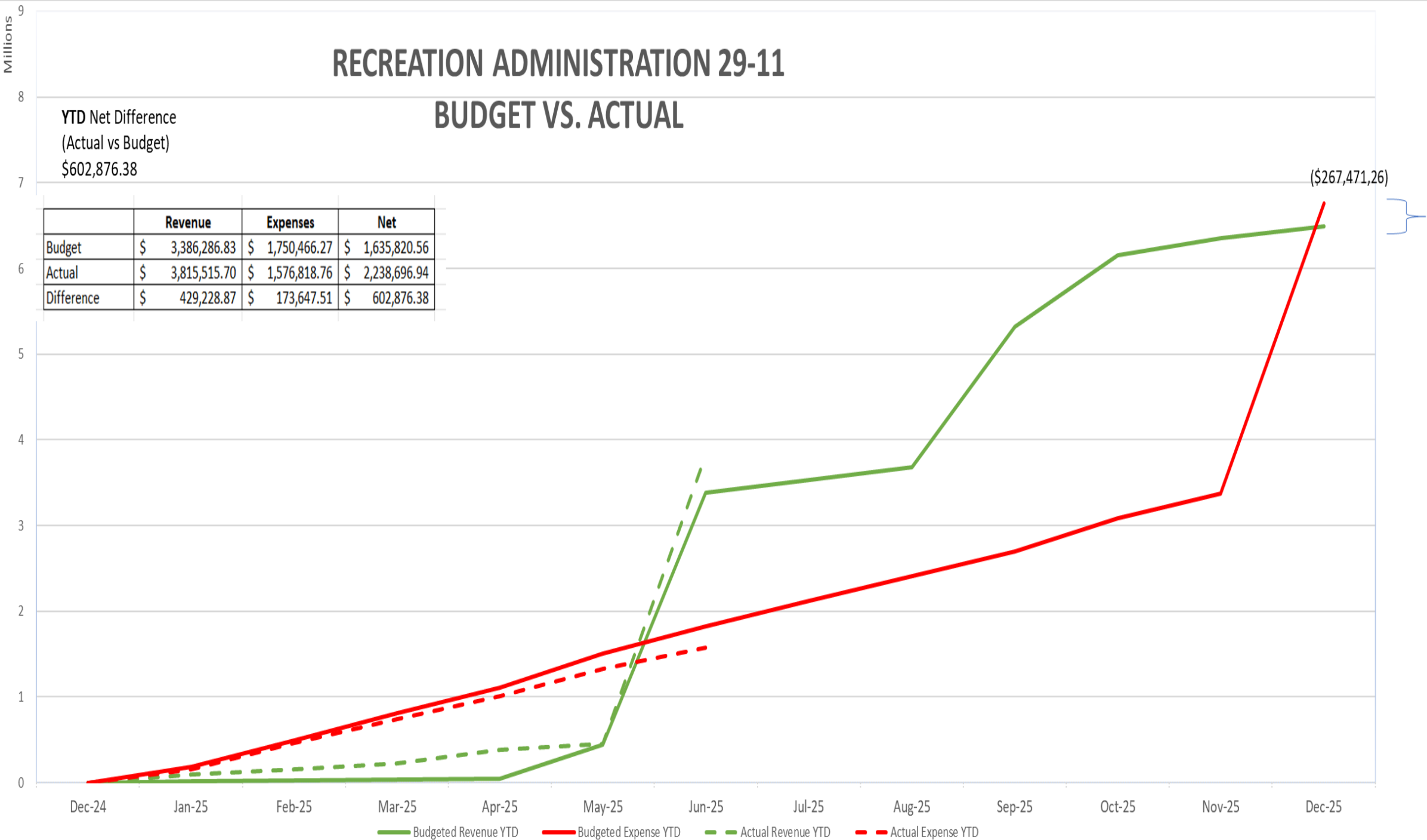
Revenue and Expense Charts by Center – June 2025

RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$602,876.38

	Revenue	Expenses	Net
Budget	\$ 3,386,286.83	\$ 1,750,466.27	\$ 1,635,820.56
Actual	\$ 3,815,515.70	\$ 1,576,818.76	\$ 2,238,696.94
Difference	\$ 429,228.87	\$ 173,647.51	\$ 602,876.38



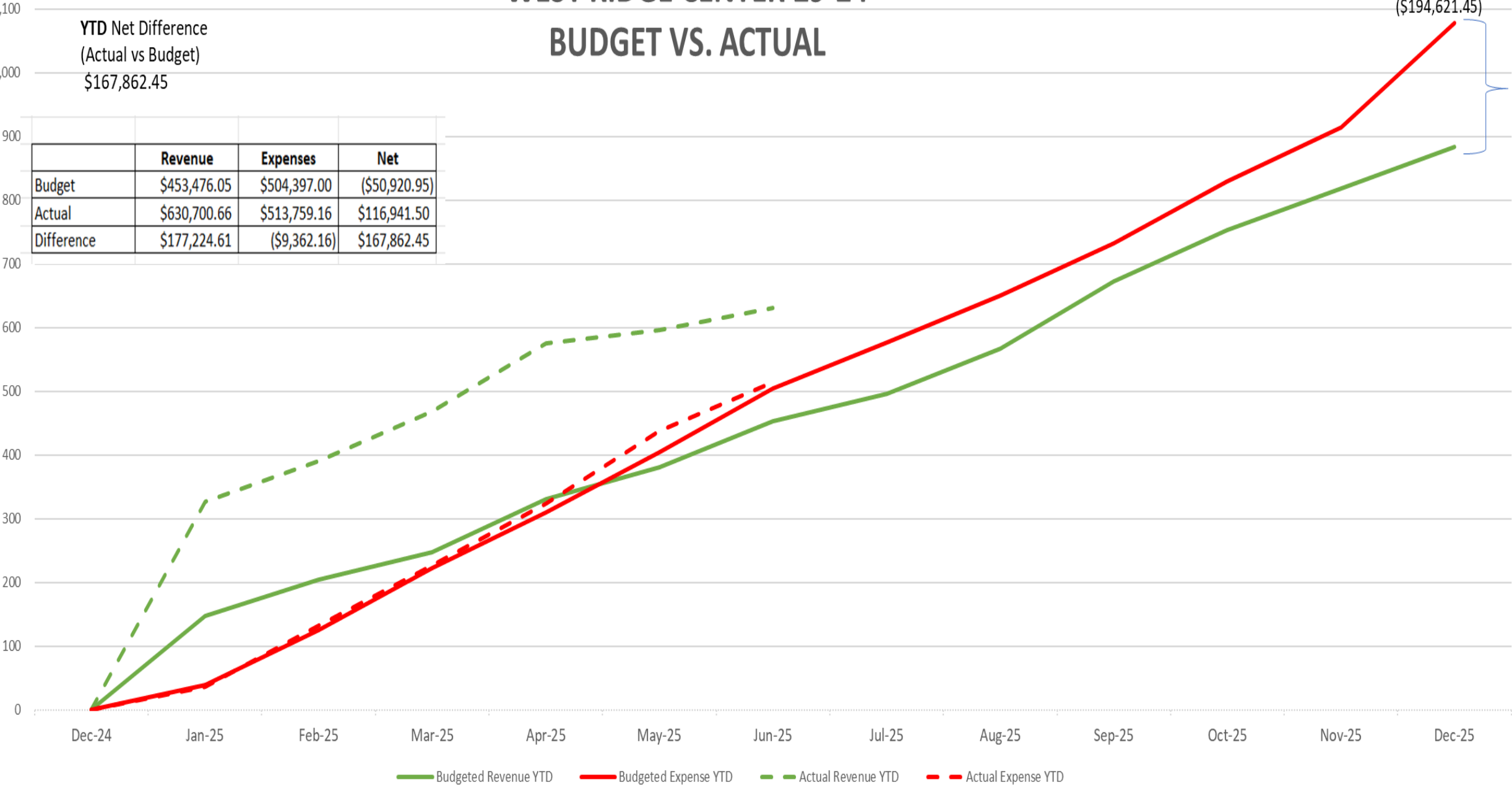
WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

Thousands

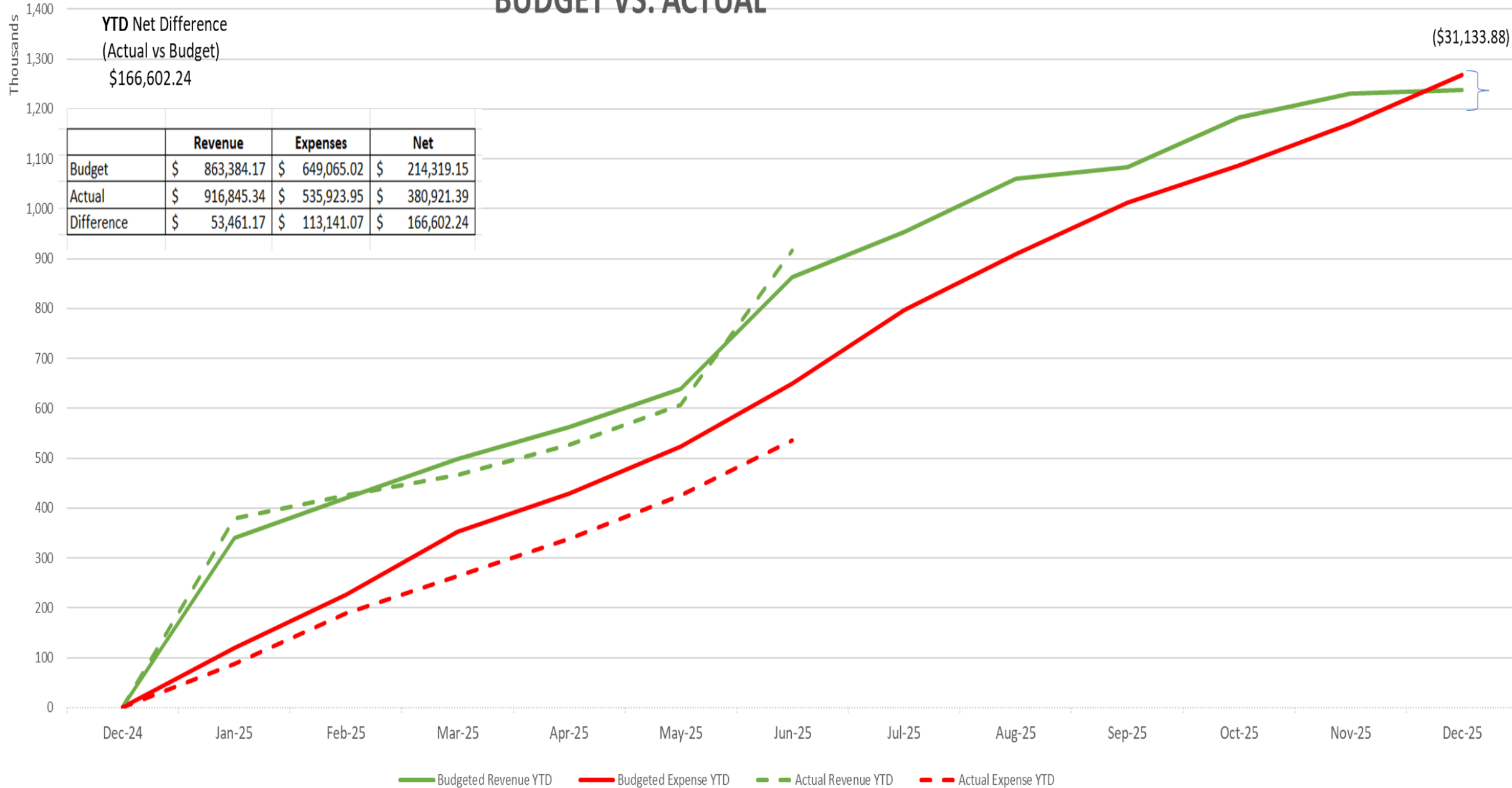
YTD Net Difference
(Actual vs Budget)
\$167,862.45

	Revenue	Expenses	Net
Budget	\$453,476.05	\$504,397.00	(\$50,920.95)
Actual	\$630,700.66	\$513,759.16	\$116,941.50
Difference	\$177,224.61	(\$9,362.16)	\$167,862.45



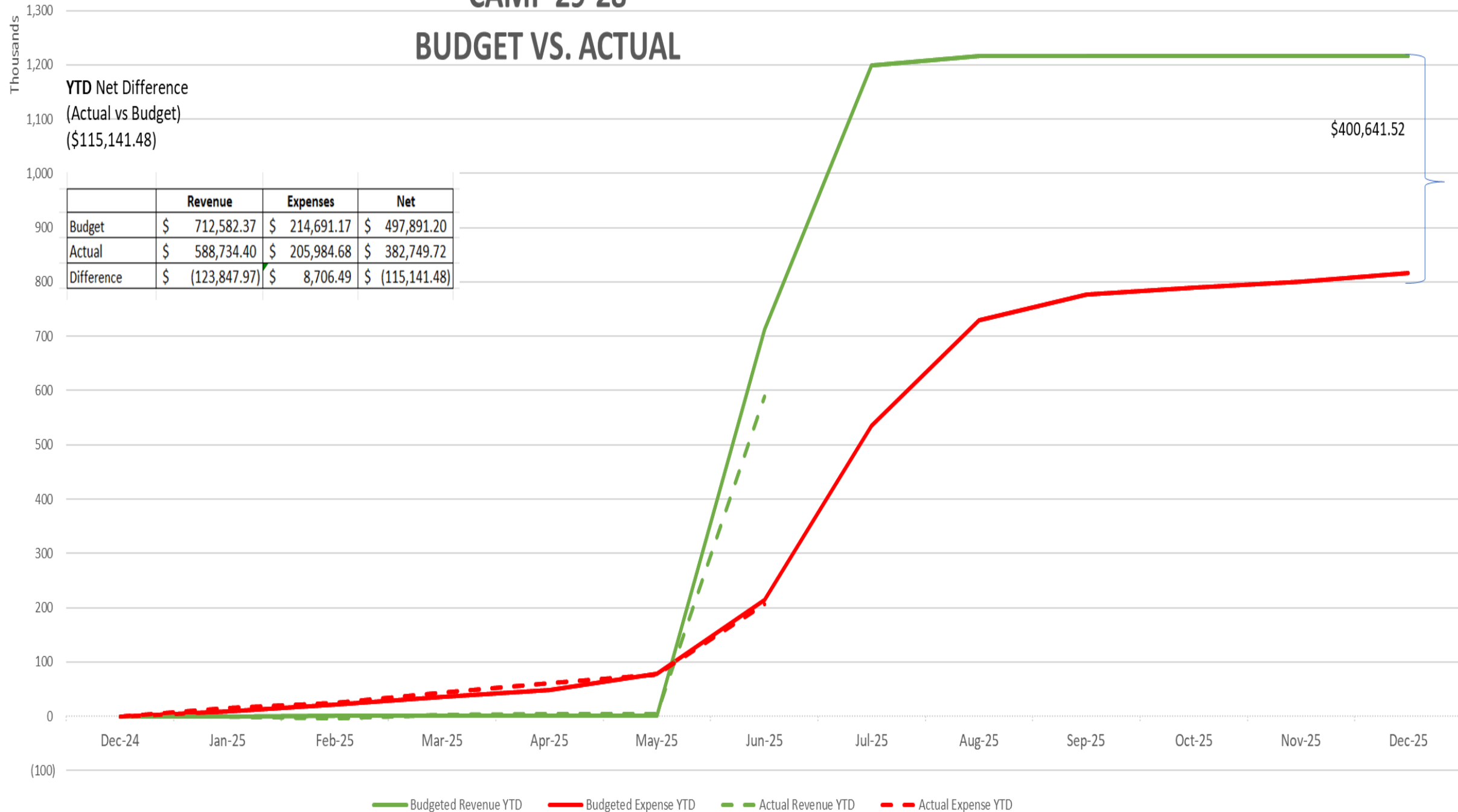
ATHLETICS 29-26

BUDGET VS. ACTUAL



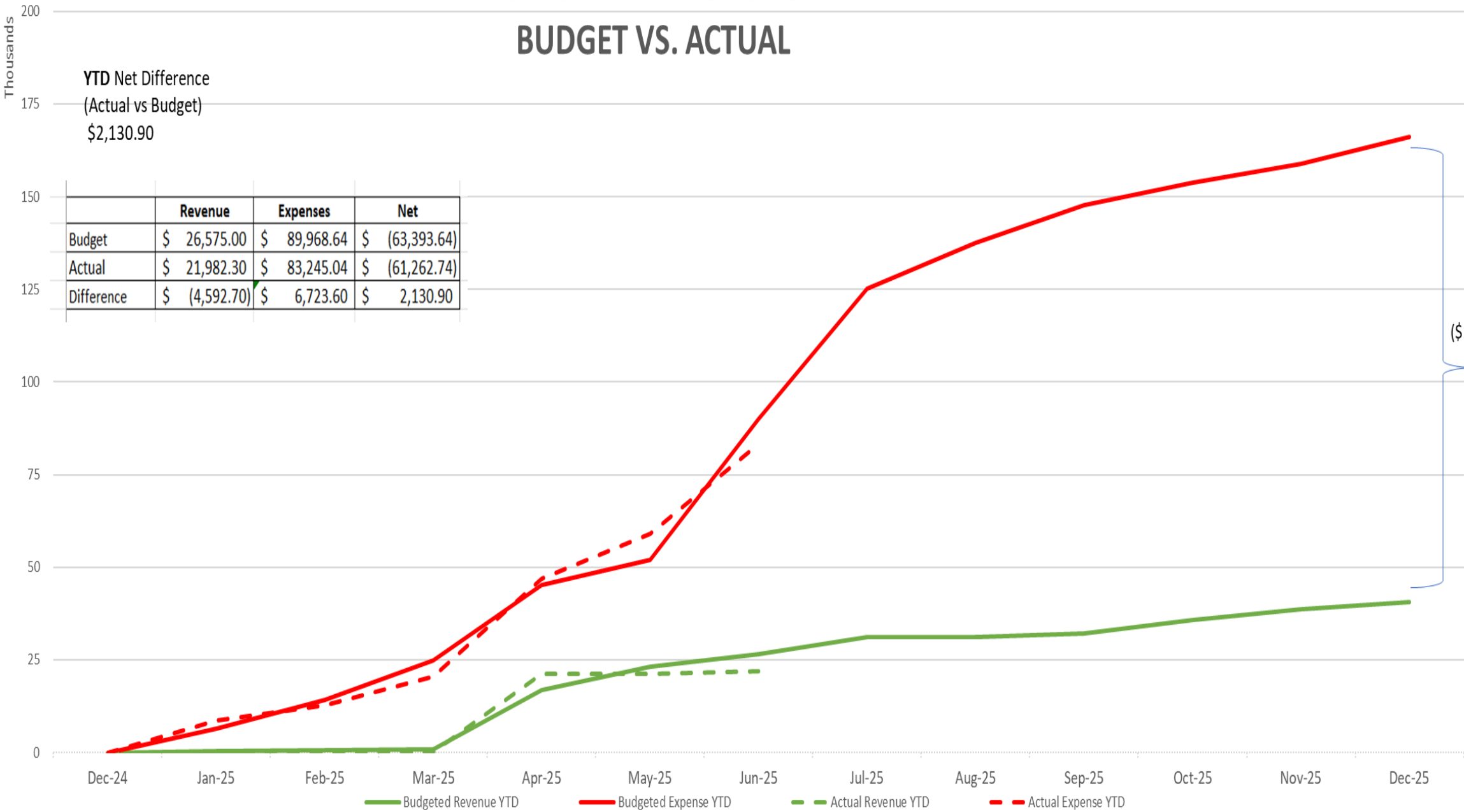
CAMP 29-28

BUDGET VS. ACTUAL



SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL



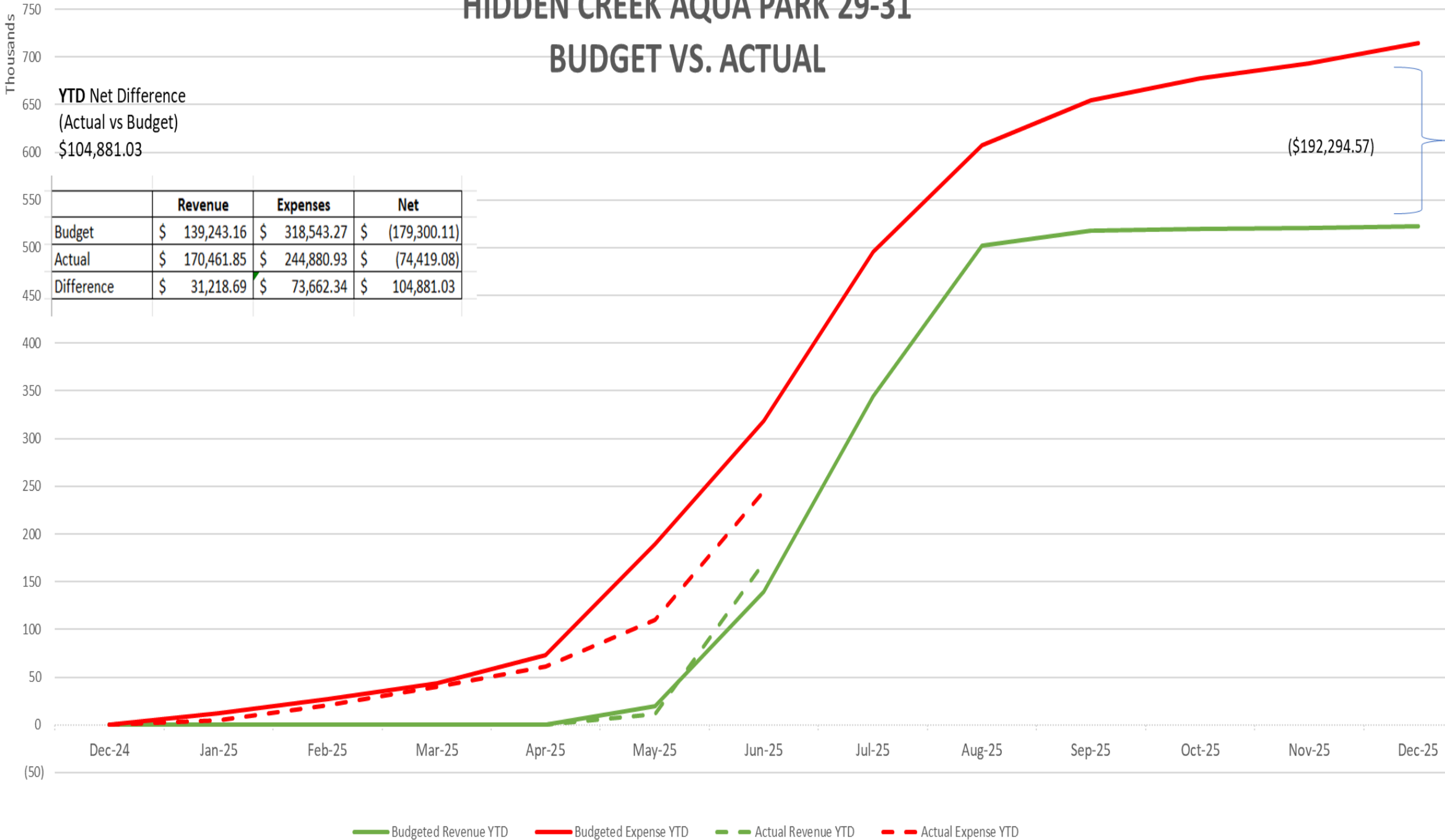
YTD Net Difference
(Actual vs Budget)
\$2,130.90

	Revenue	Expenses	Net
Budget	\$ 26,575.00	\$ 89,968.64	\$ (63,393.64)
Actual	\$ 21,982.30	\$ 83,245.04	\$ (61,262.74)
Difference	\$ (4,592.70)	\$ 6,723.60	\$ 2,130.90

(\$125,652.88)

HIDDEN CREEK AQUA PARK 29-31

BUDGET VS. ACTUAL



ROSEWOOD INTERPRETIVE CENTER 29-32

BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$15,493.93

	Revenue	Expenses	Net
Budget	\$ 57,420.32	\$ 77,554.43	\$ (20,134.11)
Actual	\$ 54,572.30	\$ 59,212.48	\$ (4,640.18)
Difference	\$ (2,848.02)	\$ 18,341.95	\$ 15,493.93

150
125

100

75

50

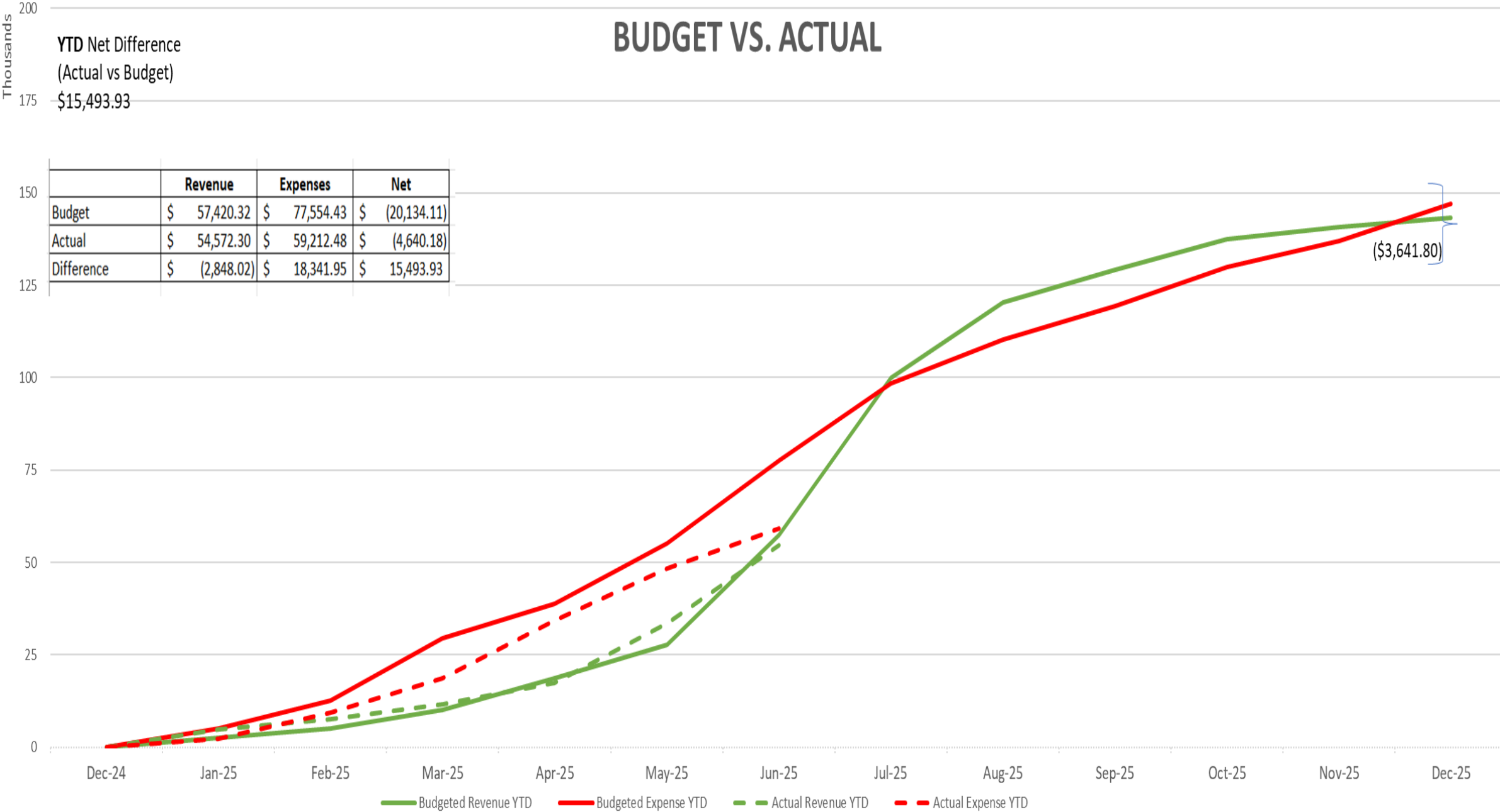
25

0

Dec-24 Jan-25 Feb-25 Mar-25 Apr-25 May-25 Jun-25 Jul-25 Aug-25 Sep-25 Oct-25 Nov-25 Dec-25

Budgeted Revenue YTD Budgeted Expense YTD Actual Revenue YTD Actual Expense YTD

(\$3,641.80)

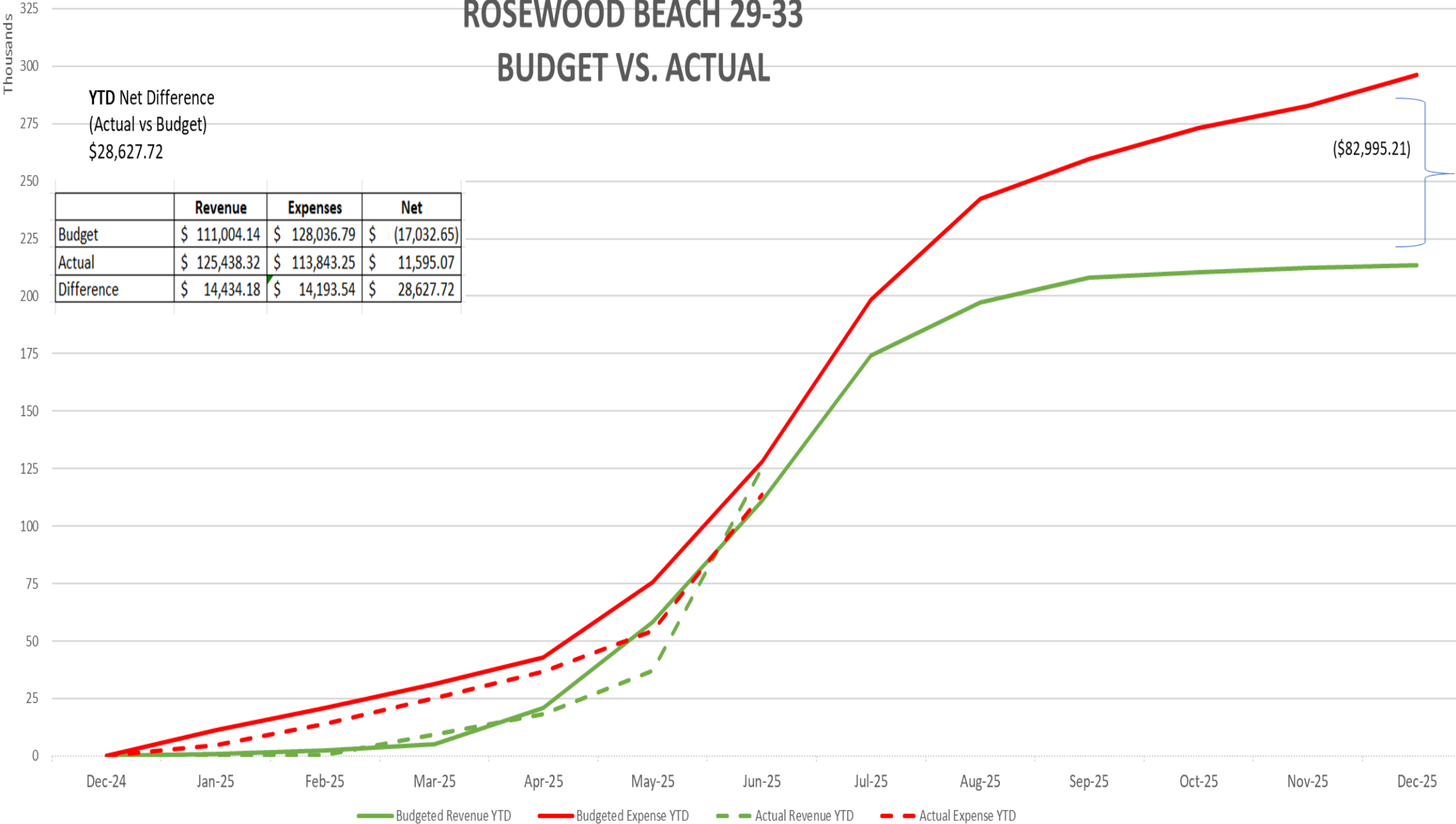


ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL

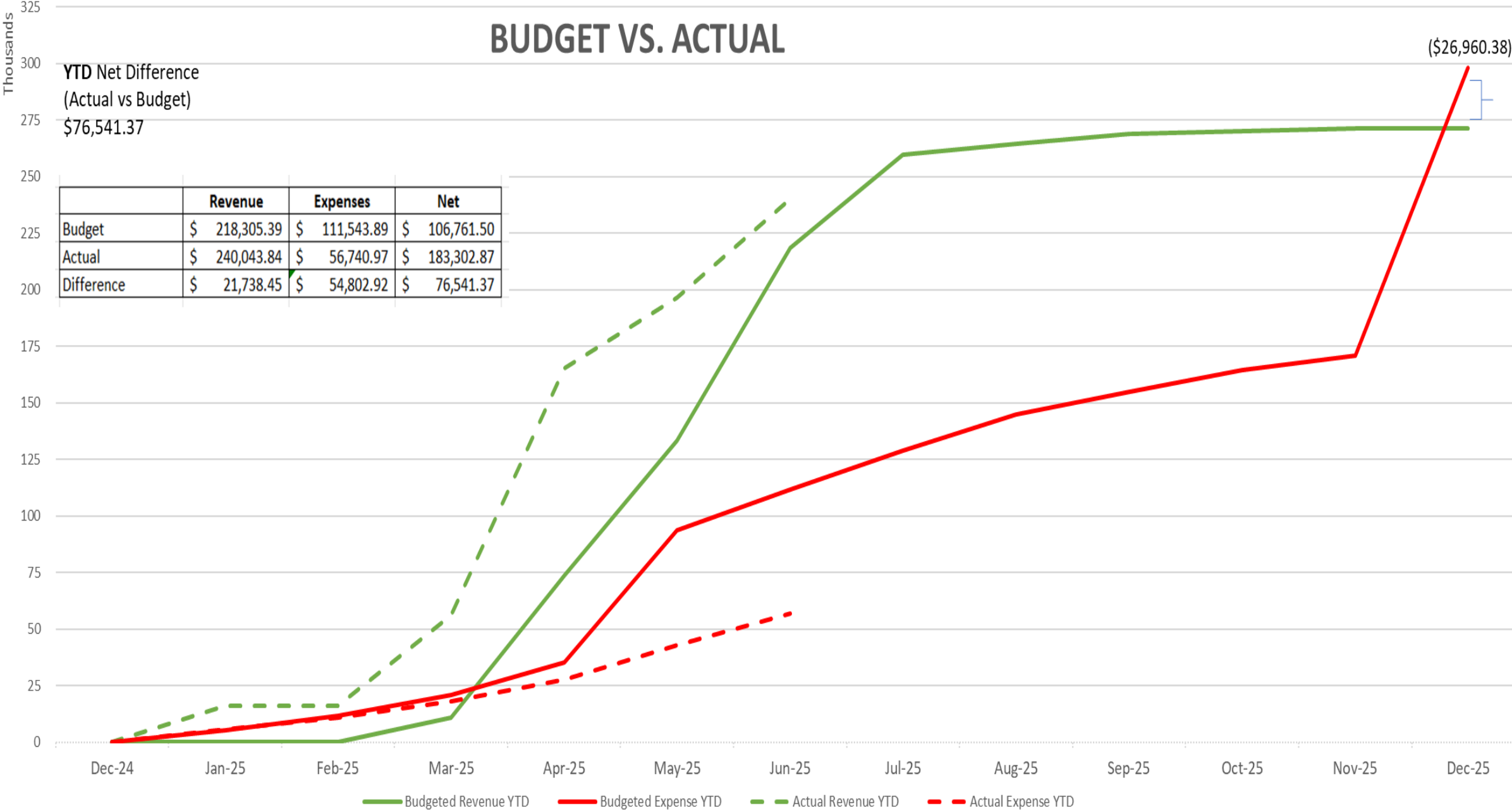
YTD Net Difference
(Actual vs Budget)
\$28,627.72

	Revenue	Expenses	Net
Budget	\$ 111,004.14	\$ 128,036.79	\$ (17,032.65)
Actual	\$ 125,438.32	\$ 113,843.25	\$ 11,595.07
Difference	\$ 14,434.18	\$ 14,193.54	\$ 28,627.72



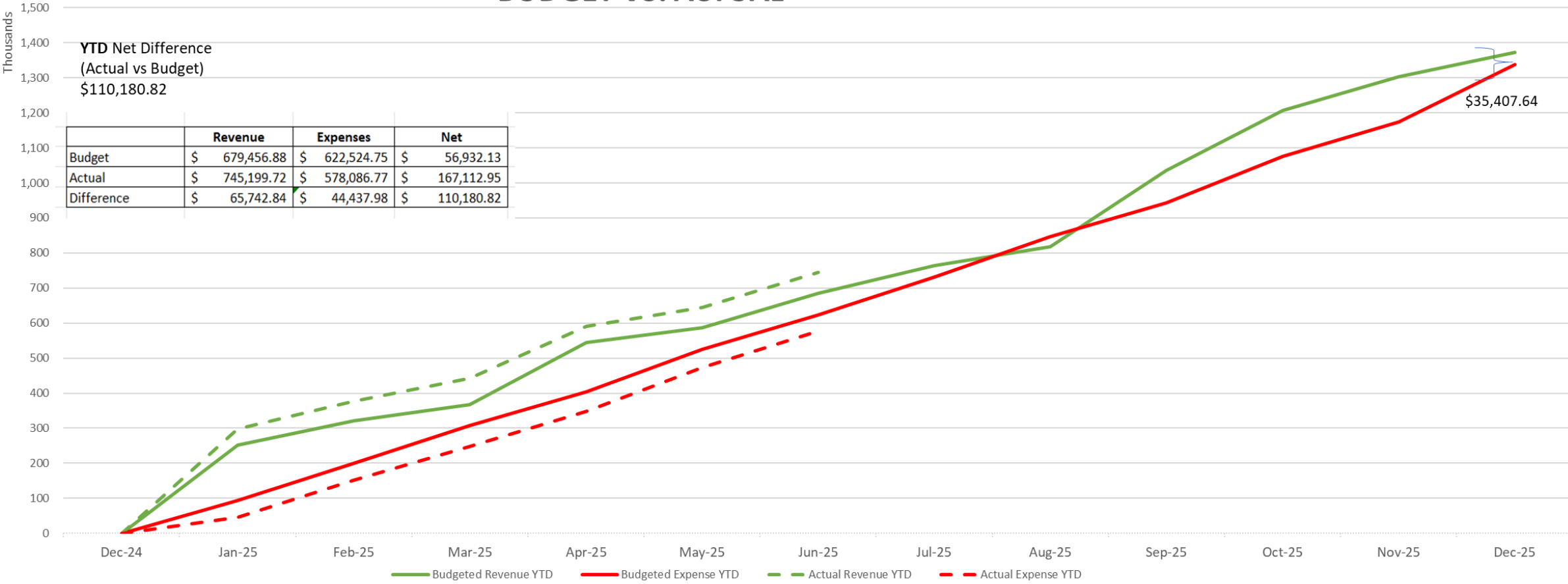
PARK AVENUE 29-34

BUDGET VS. ACTUAL



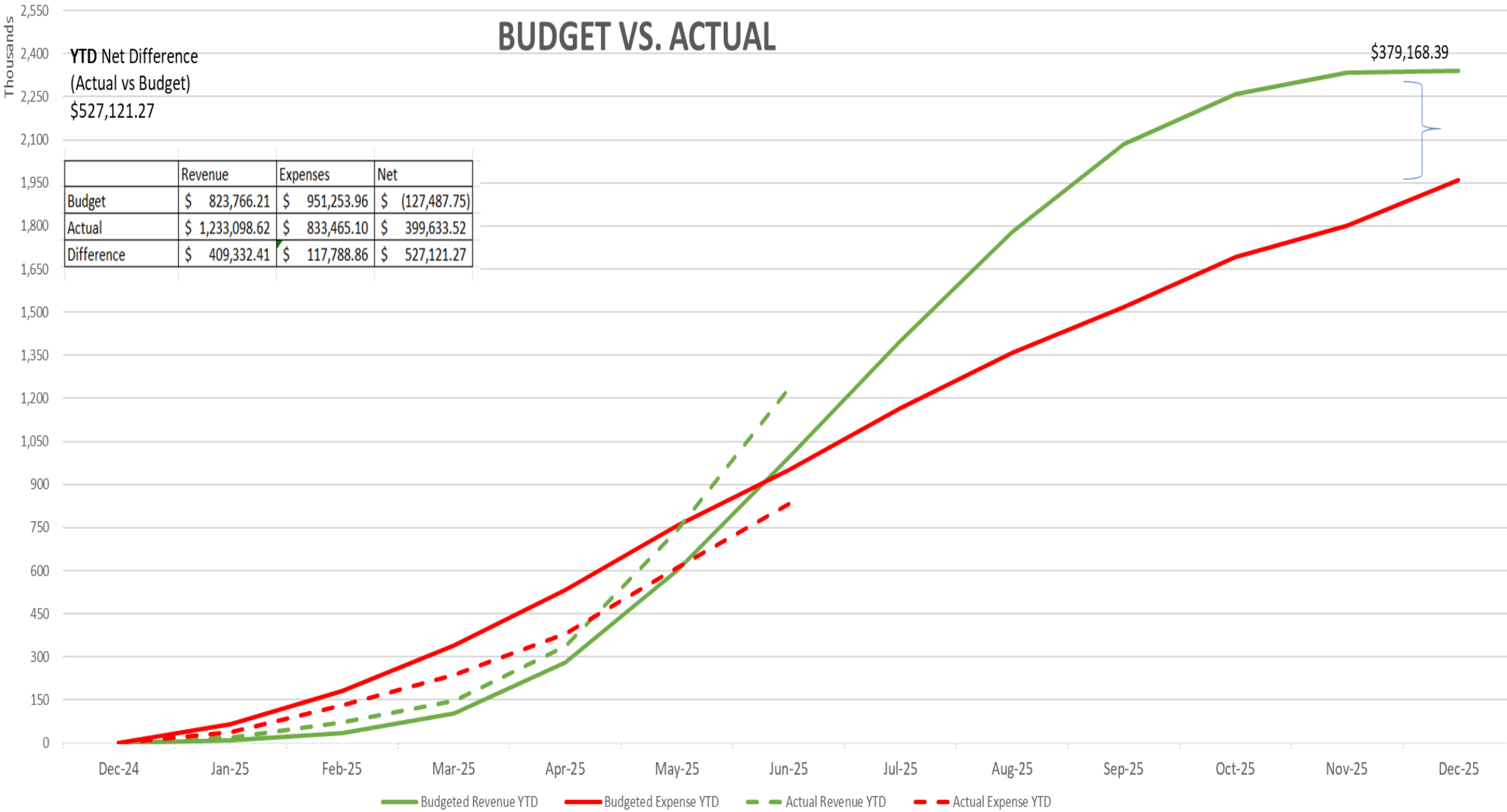
CENTENNIAL 29-38

BUDGET VS. ACTUAL



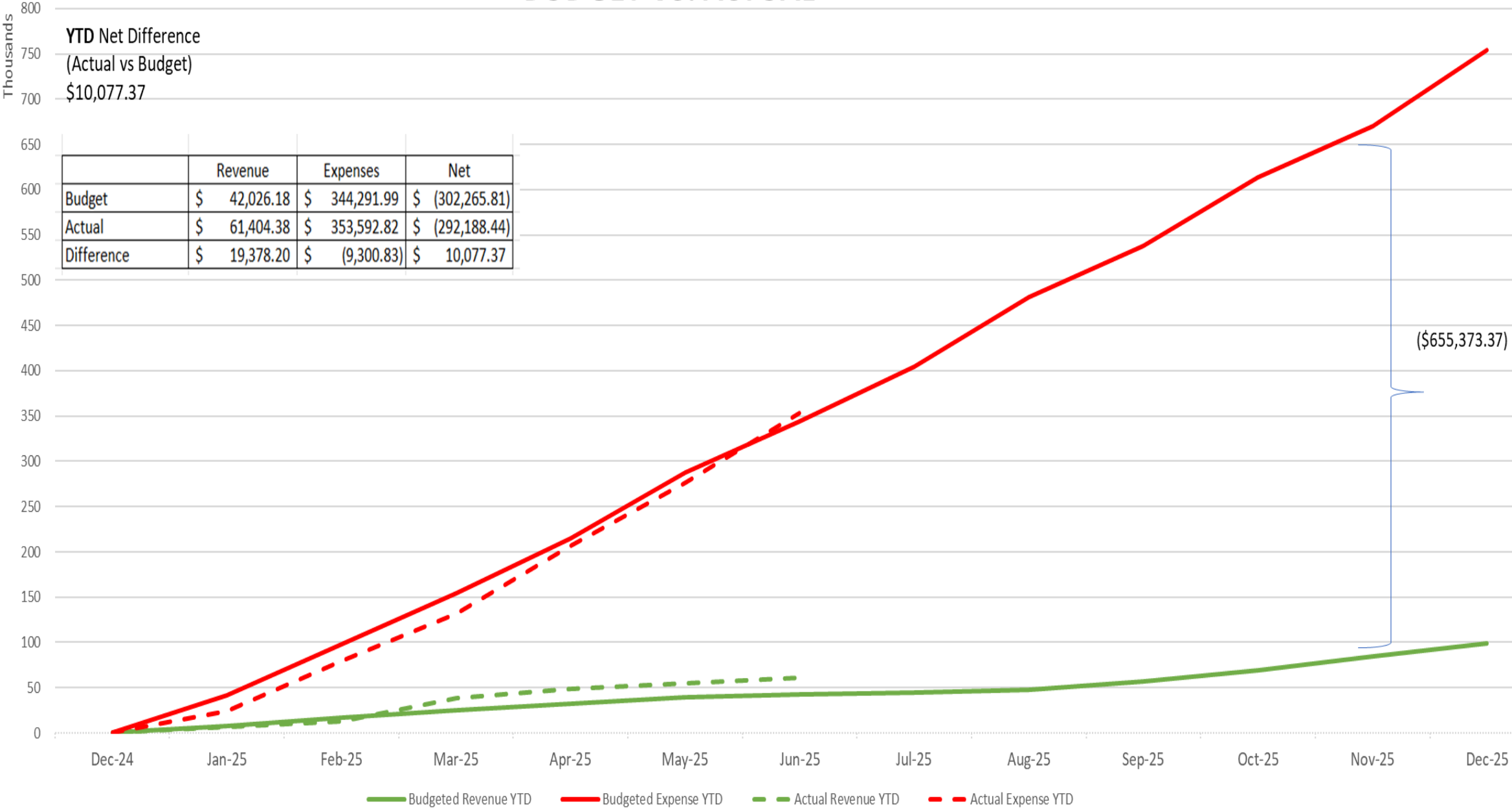
SUNSET VALLEY 29-42

BUDGET VS. ACTUAL



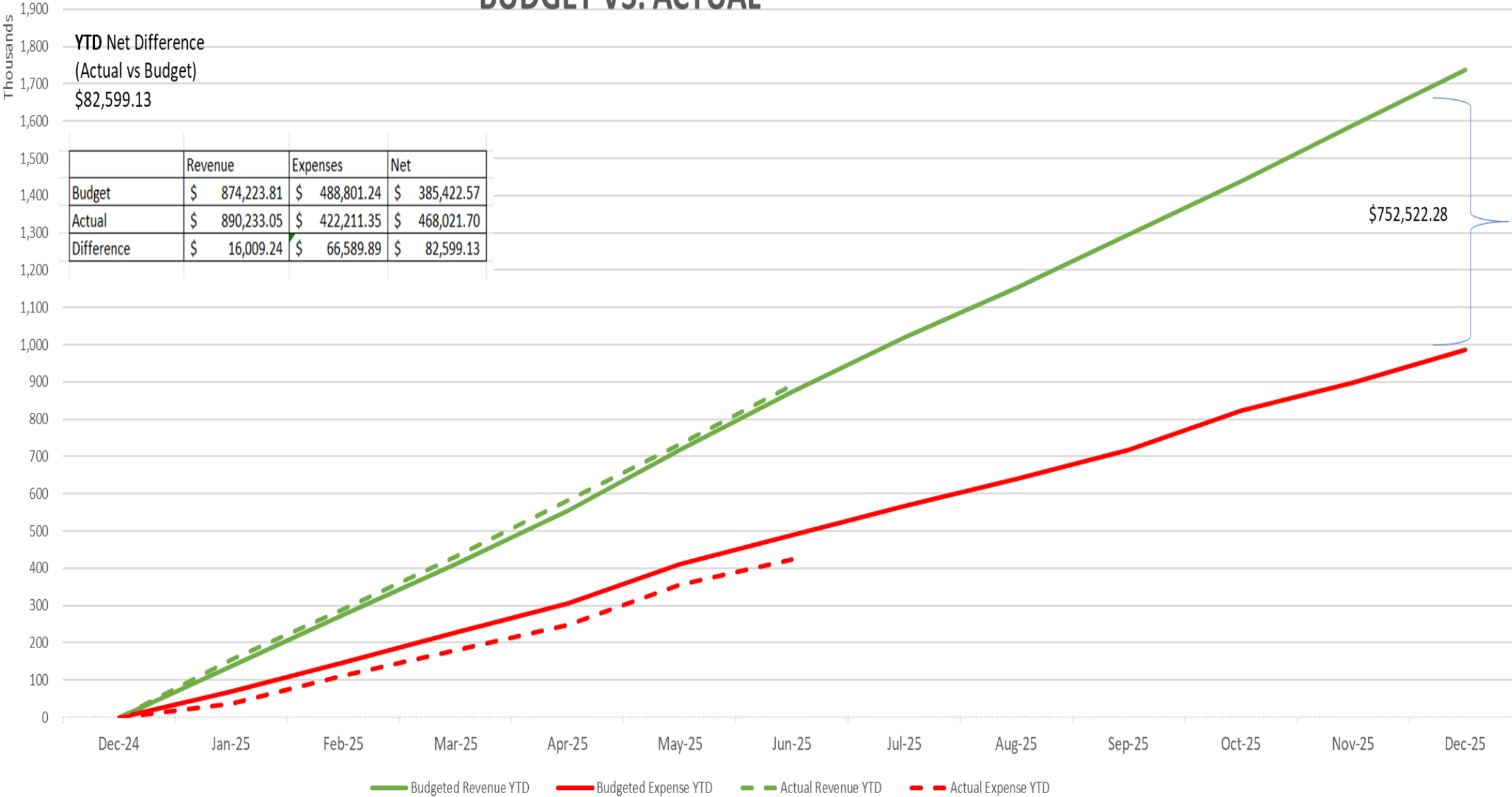
PARK FITNESS ADMIN 29-49

BUDGET VS. ACTUAL



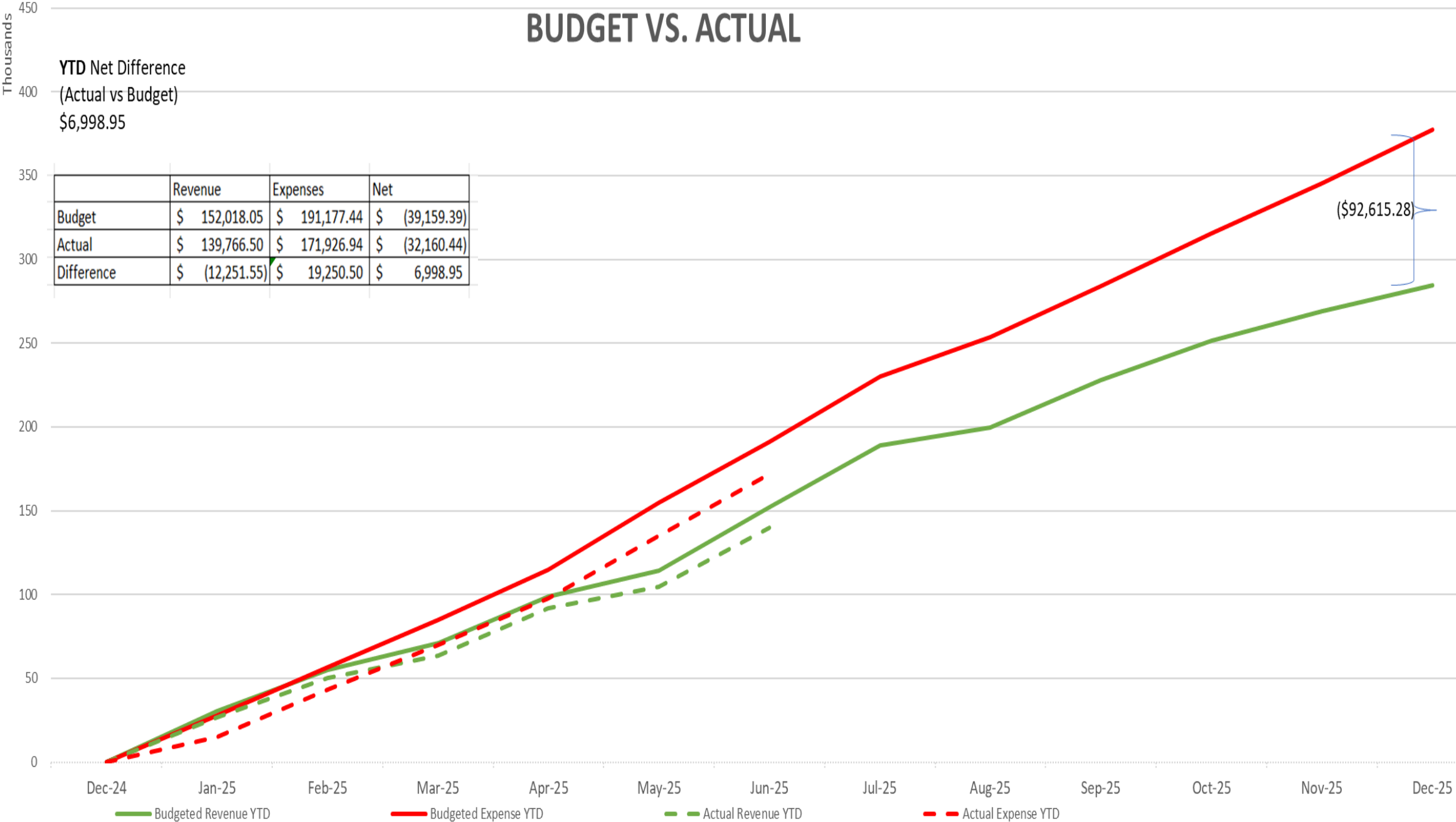
PARK FITNESS 29-51

BUDGET VS. ACTUAL



PARK FITNESS AQUATICS 29-53

BUDGET VS. ACTUAL

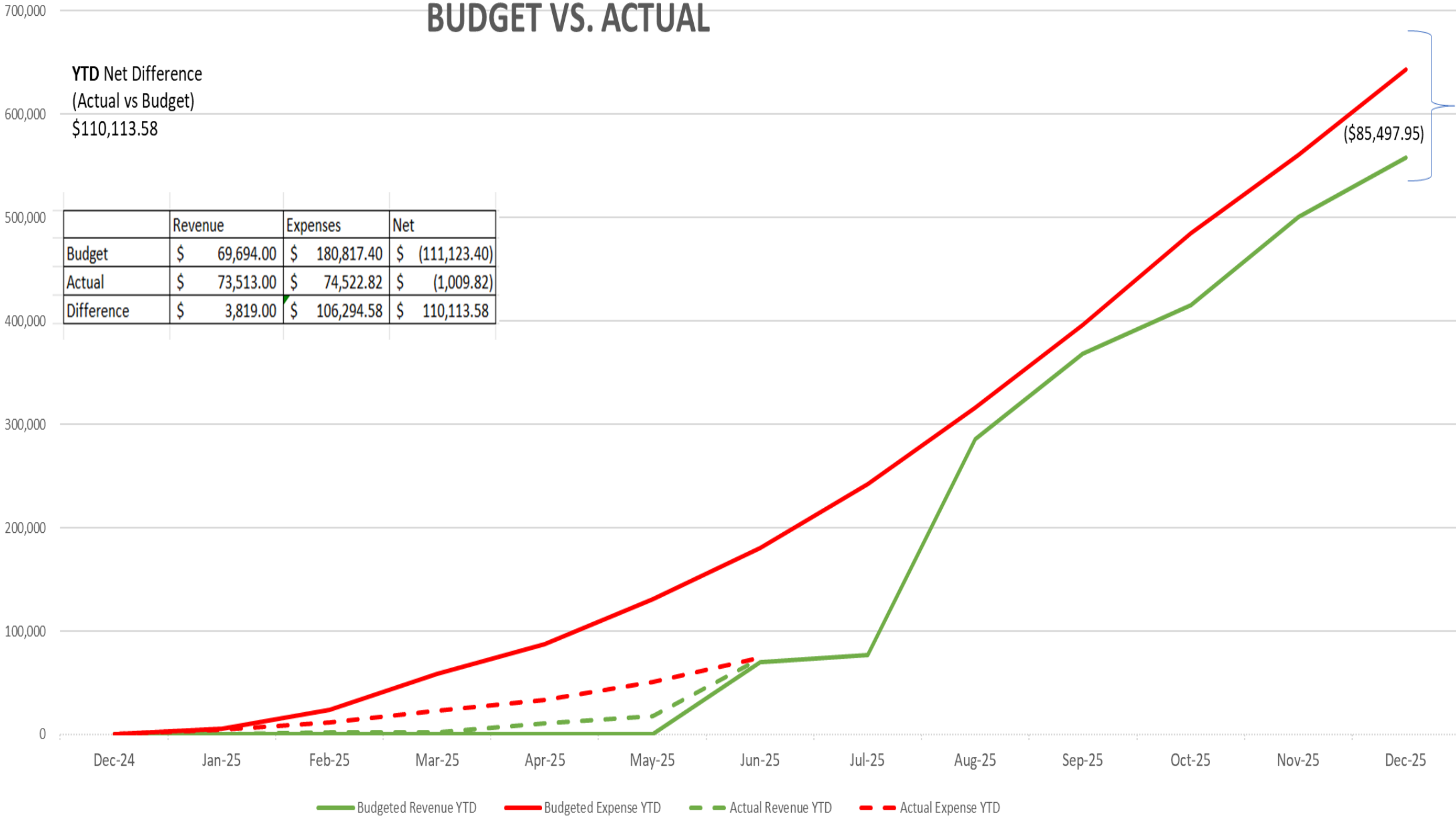


DOME 29-54

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$110,113.58

	Revenue	Expenses	Net
Budget	\$ 69,694.00	\$ 180,817.40	\$ (111,123.40)
Actual	\$ 73,513.00	\$ 74,522.82	\$ (1,009.82)
Difference	\$ 3,819.00	\$ 106,294.58	\$ 110,113.58

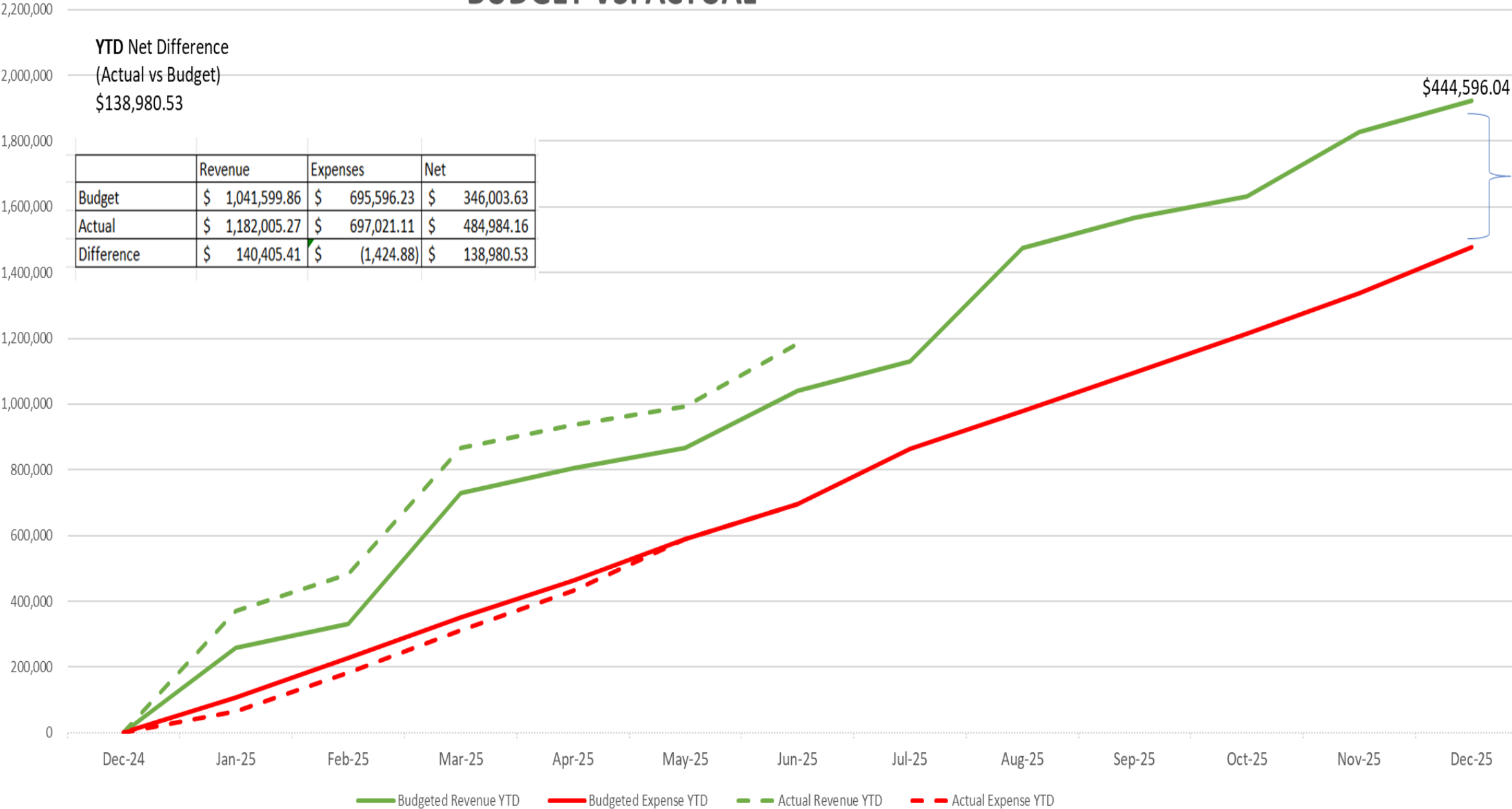


TENNIS 29-55

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$138,980.53

	Revenue	Expenses	Net
Budget	\$ 1,041,599.86	\$ 695,596.23	\$ 346,003.63
Actual	\$ 1,182,005.27	\$ 697,021.11	\$ 484,984.16
Difference	\$ 140,405.41	\$ (1,424.88)	\$ 138,980.53



HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL

Thousands

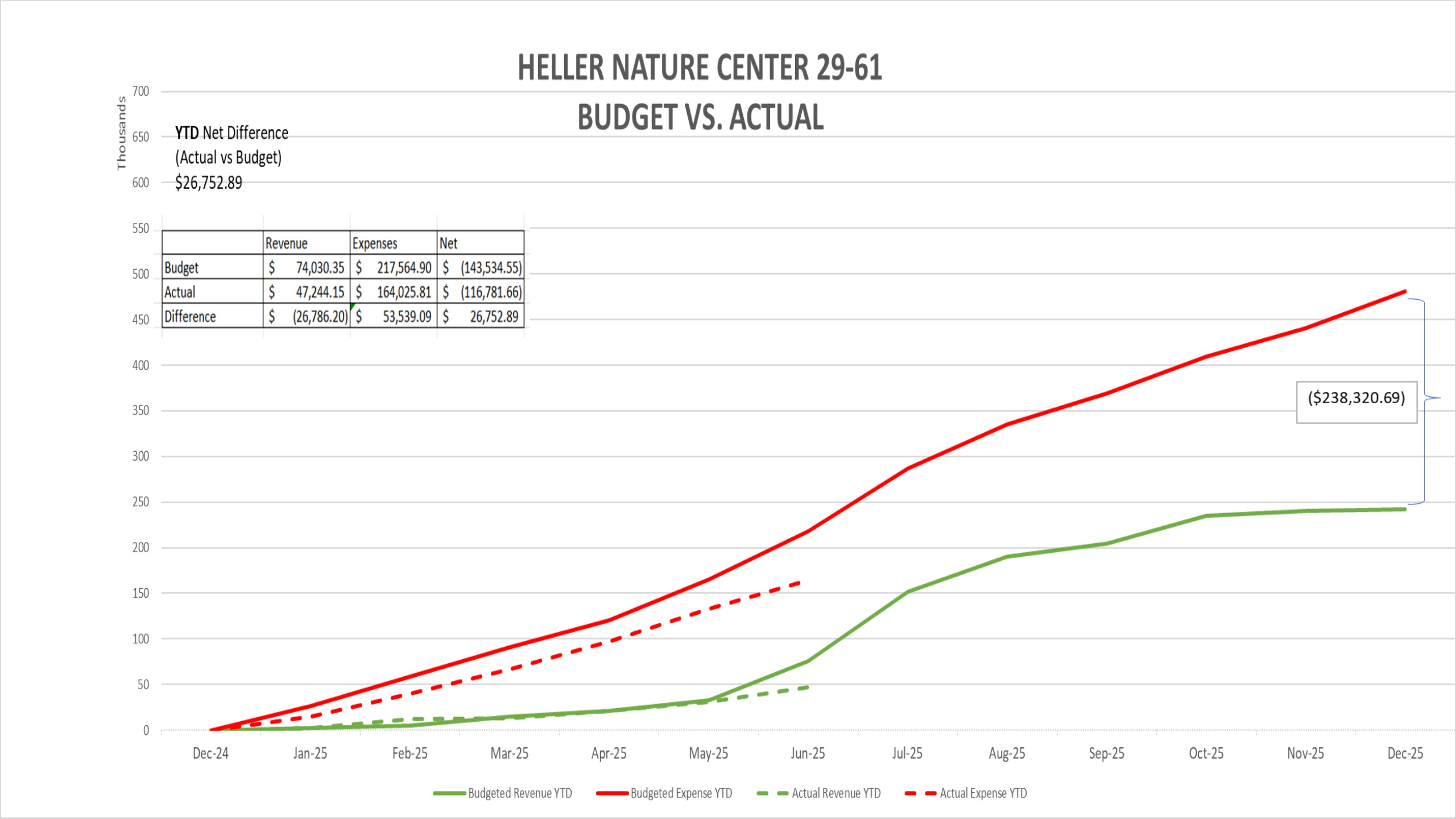
YTD Net Difference
(Actual vs Budget)
\$26,752.89

	Revenue	Expenses	Net
Budget	\$ 74,030.35	\$ 217,564.90	\$ (143,534.55)
Actual	\$ 47,244.15	\$ 164,025.81	\$ (116,781.66)
Difference	\$ (26,786.20)	\$ 53,539.09	\$ 26,752.89

(\$238,320.69)

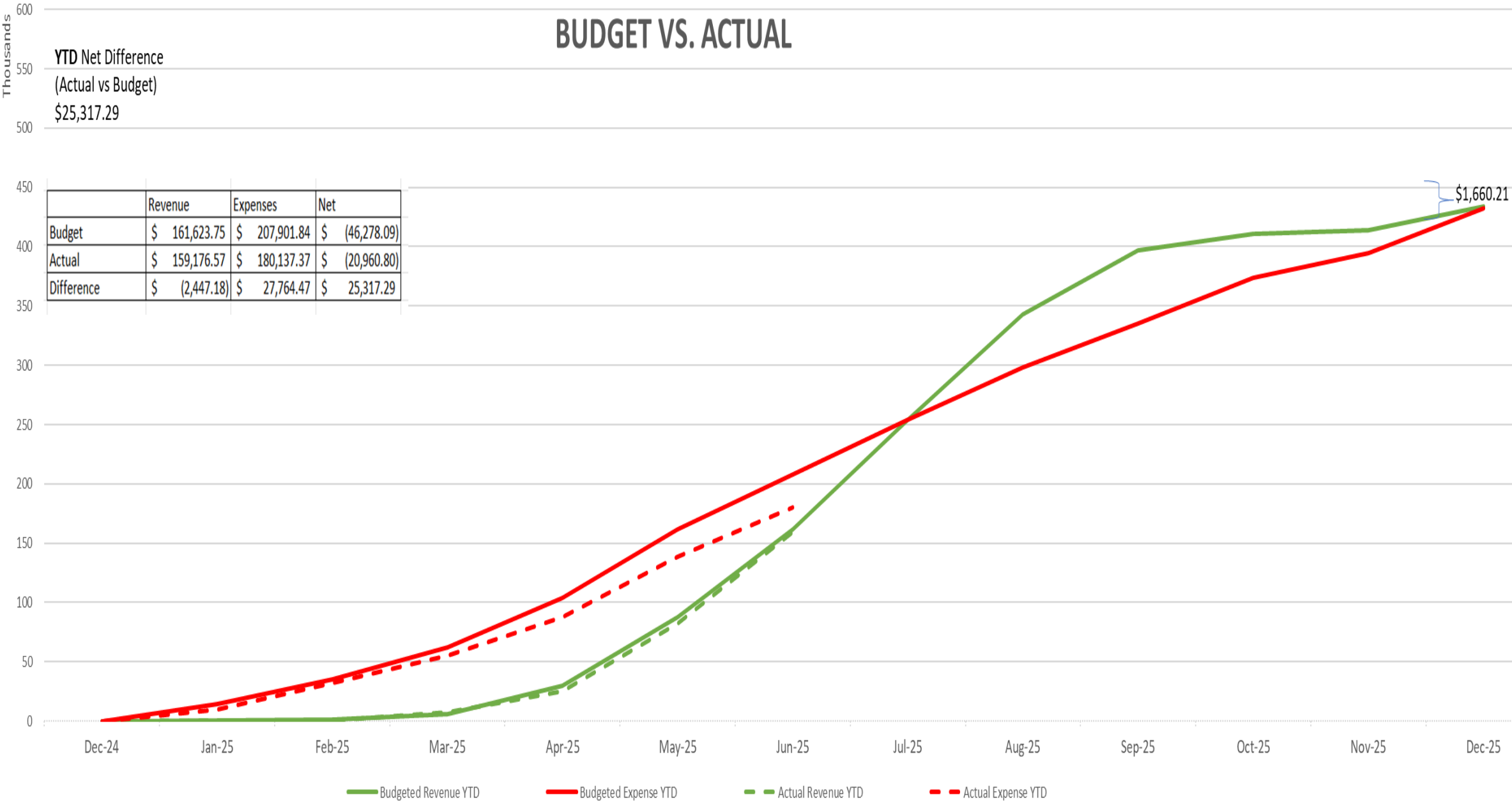
Dec-24 Jan-25 Feb-25 Mar-25 Apr-25 May-25 Jun-25 Jul-25 Aug-25 Sep-25 Oct-25 Nov-25 Dec-25

Budgeted Revenue YTD Budgeted Expense YTD Actual Revenue YTD Actual Expense YTD



GOLF LEARNING CENTER 29-74

BUDGET VS. ACTUAL

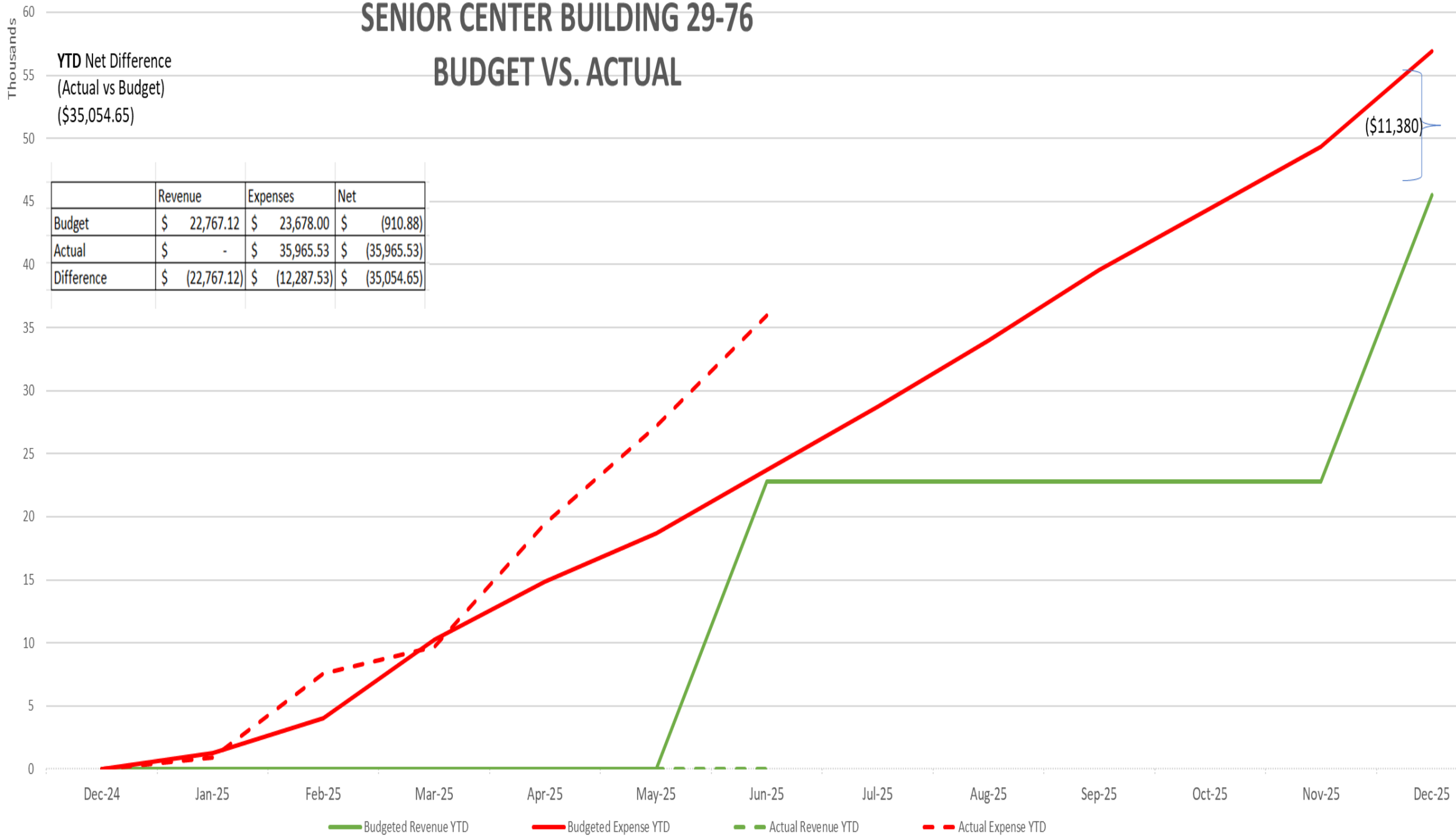


SENIOR CENTER BUILDING 29-76

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
(\$35,054.65)

	Revenue	Expenses	Net
Budget	\$ 22,767.12	\$ 23,678.00	\$ (910.88)
Actual	\$ -	\$ 35,965.53	\$ (35,965.53)
Difference	\$ (22,767.12)	\$ (12,287.53)	\$ (35,054.65)

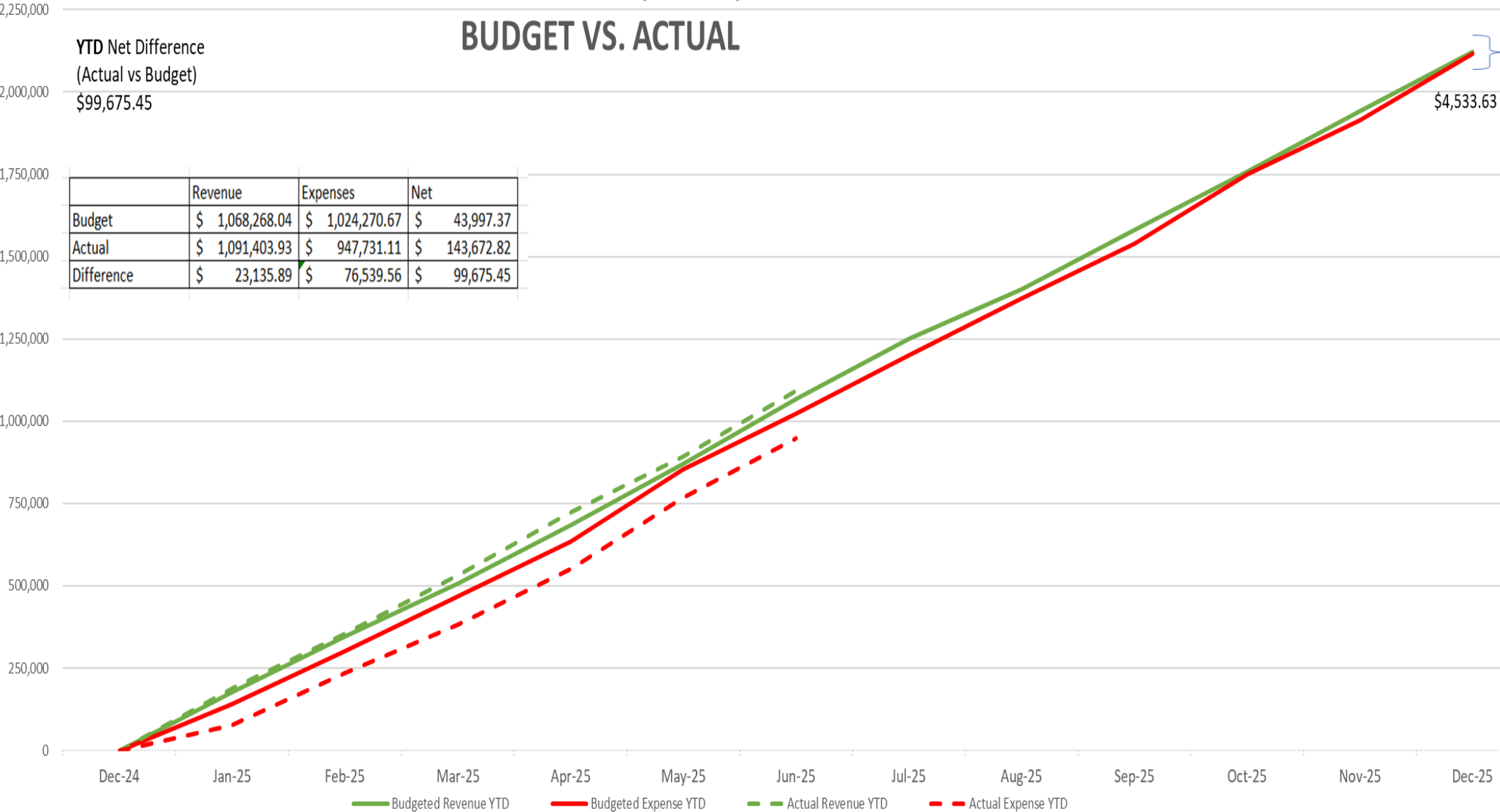


PARK FITNESS 29-49, 29-51, 29-53

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$99,675.45

	Revenue	Expenses	Net
Budget	\$ 1,068,268.04	\$ 1,024,270.67	\$ 43,997.37
Actual	\$ 1,091,403.93	\$ 947,731.11	\$ 143,672.82
Difference	\$ 23,135.89	\$ 76,539.56	\$ 99,675.45



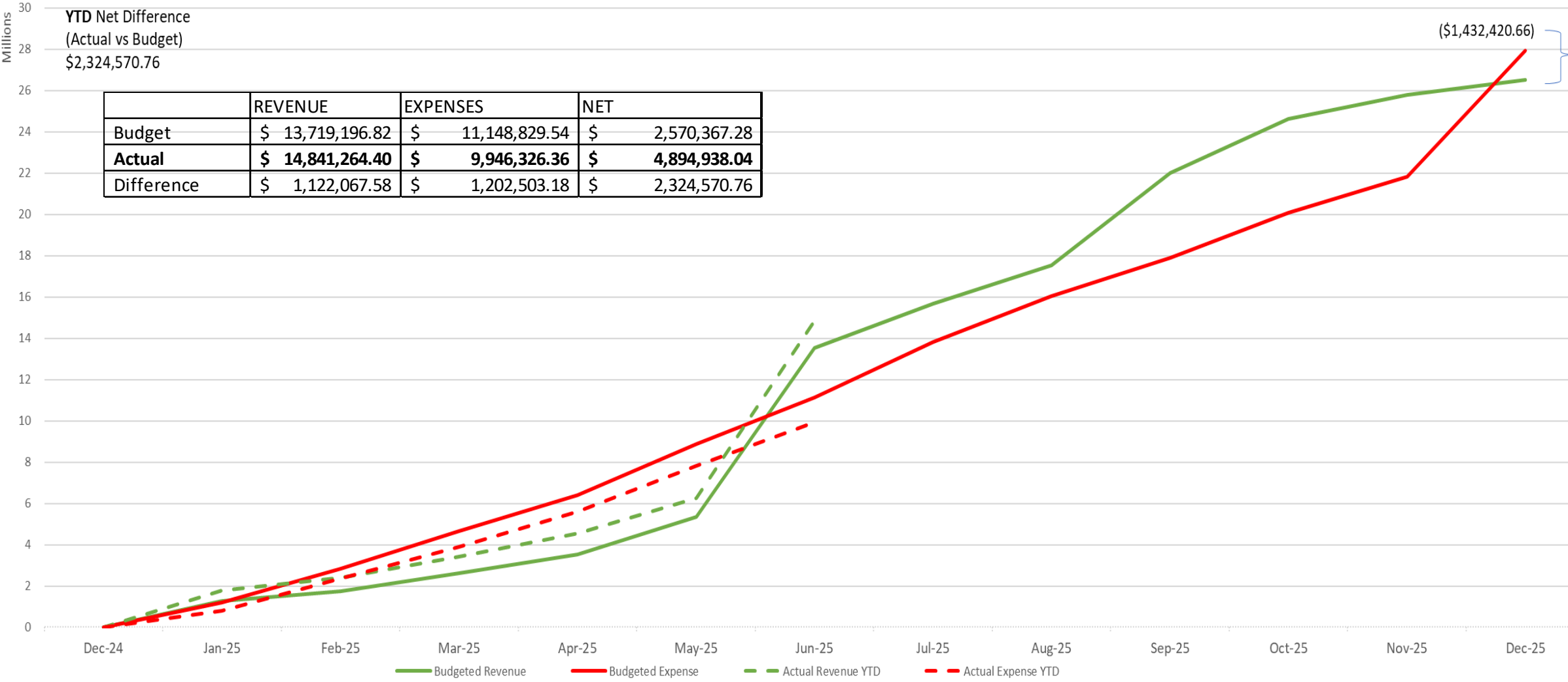


2025

FINANCIAL FORECASTS AND TREASURER'S REPORT

6/30/25

OPERATIONS (GENERAL AND RECREATION FUNDS)
BUDGET VS. ACTUAL 6/30/25



Budgeted Revenue	0.00	1,263,705.05	1,759,083.00	2,627,385.61	3,518,640.93	5,333,053.75	13,544,016.82	15,694,698.76	17,540,922.88	22,011,007.50	24,621,587.48	25,781,557.91	26,519,710.46
Budgeted Expense	0.00	1,187,402.21	2,853,566.17	4,644,727.97	6,410,488.13	8,869,971.82	11,138,552.69	13,810,979.08	16,024,805.39	17,900,135.82	20,087,495.48	21,816,539.97	27,952,131.12
Actual Revenue YTD	0.00	1,784,192.32	2,413,646.35	3,403,360.37	4,551,650.81	6,253,549.64	14,841,264.40	0.00	0.00	0.00	0.00	0.00	0.00
Actual Expense YTD	0.00	790,145.20	2,363,651.91	3,895,037.42	5,593,257.05	7,828,161.33	9,946,326.36	0.00	0.00	0.00	0.00	0.00	0.00

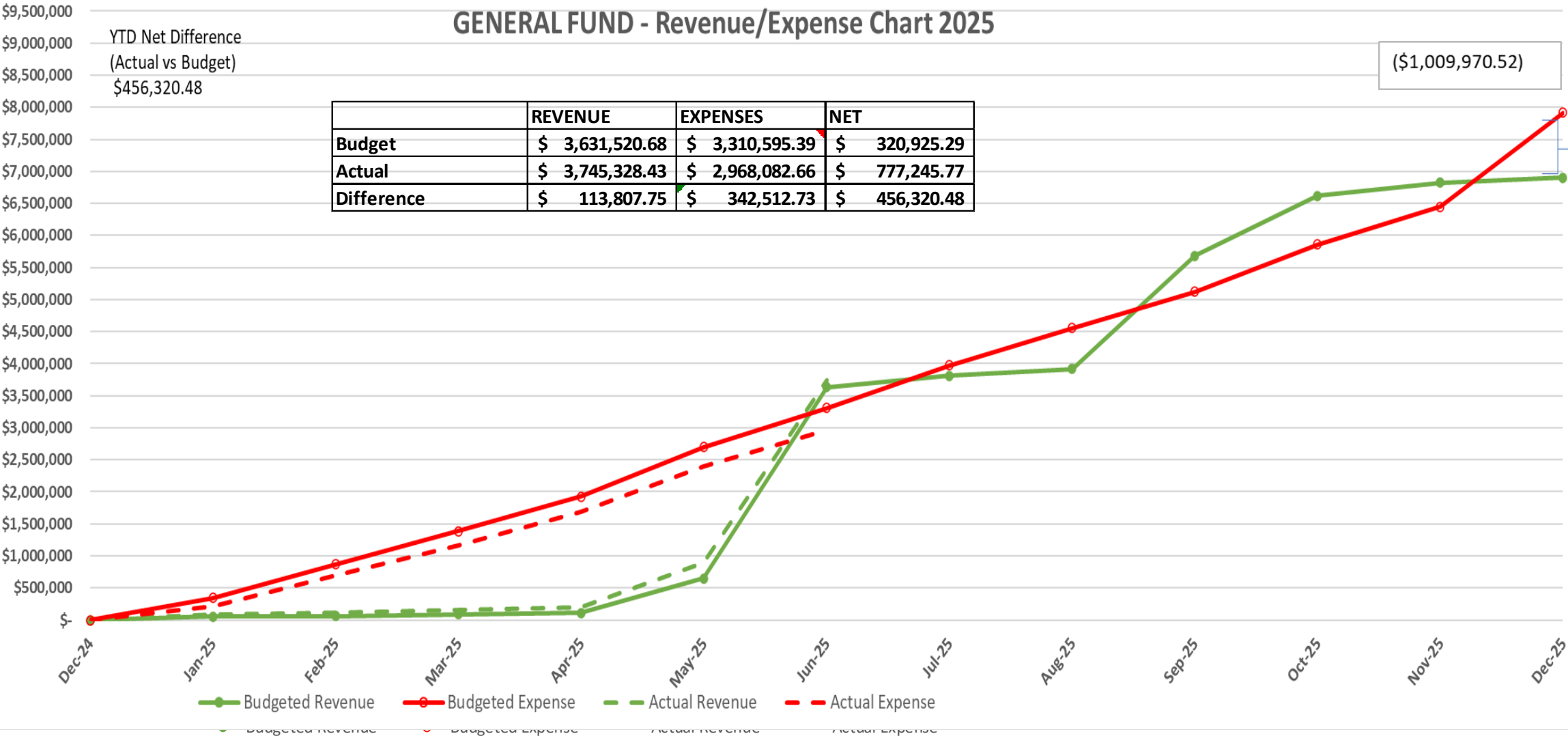
Actuals 6/30/25

GENERAL FUND - Revenue/Expense Chart 2025

YTD Net Difference
(Actual vs Budget)
\$456,320.48

(\$1,009,970.52)

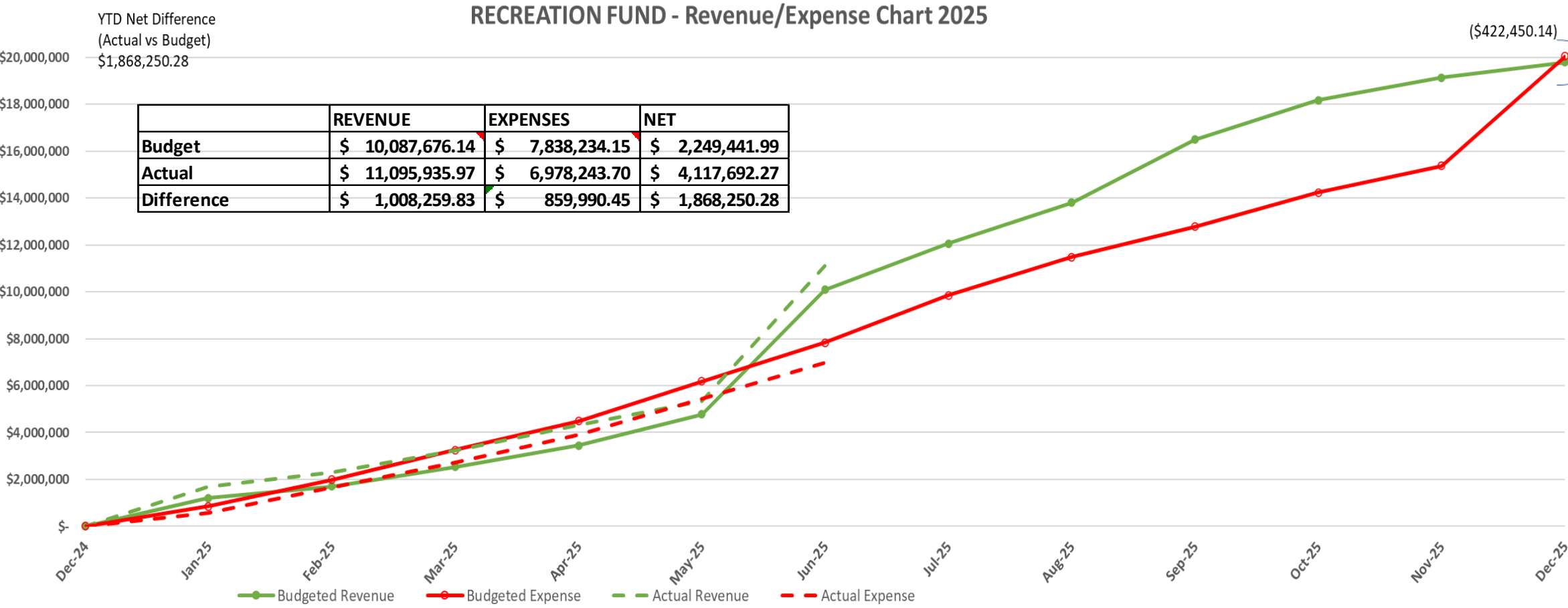
	REVENUE	EXPENSES	NET
Budget	\$ 3,631,520.68	\$ 3,310,595.39	\$ 320,925.29
Actual	\$ 3,745,328.43	\$ 2,968,082.66	\$ 777,245.77
Difference	\$ 113,807.75	\$ 342,512.73	\$ 456,320.48



Budgeted Revenue	-	57,387.42	64,400.04	88,962.99	112,964.92	646,965.23	3,631,520.68	3,808,676.25	3,918,086.37	5,685,508.42	6,619,820.98	6,826,285.92	6,900,655.06
Budgeted Expense	-	342,445.18	869,227.93	1,384,418.08	1,927,724.67	2,700,533.17	3,310,595.39	3,970,634.72	4,553,839.29	5,123,373.20	5,858,946.51	6,447,958.33	7,911,902.43
Actual Revenue	-	79,401.99	120,916.84	151,419.97	198,926.71	892,088.36	3,745,328.43	-	-	-	-	-	-
Actual Expense	-	211,590.01	693,188.70	1,163,329.72	1,690,473.26	2,392,720.26	2,968,082.66	-	-	-	-	-	-

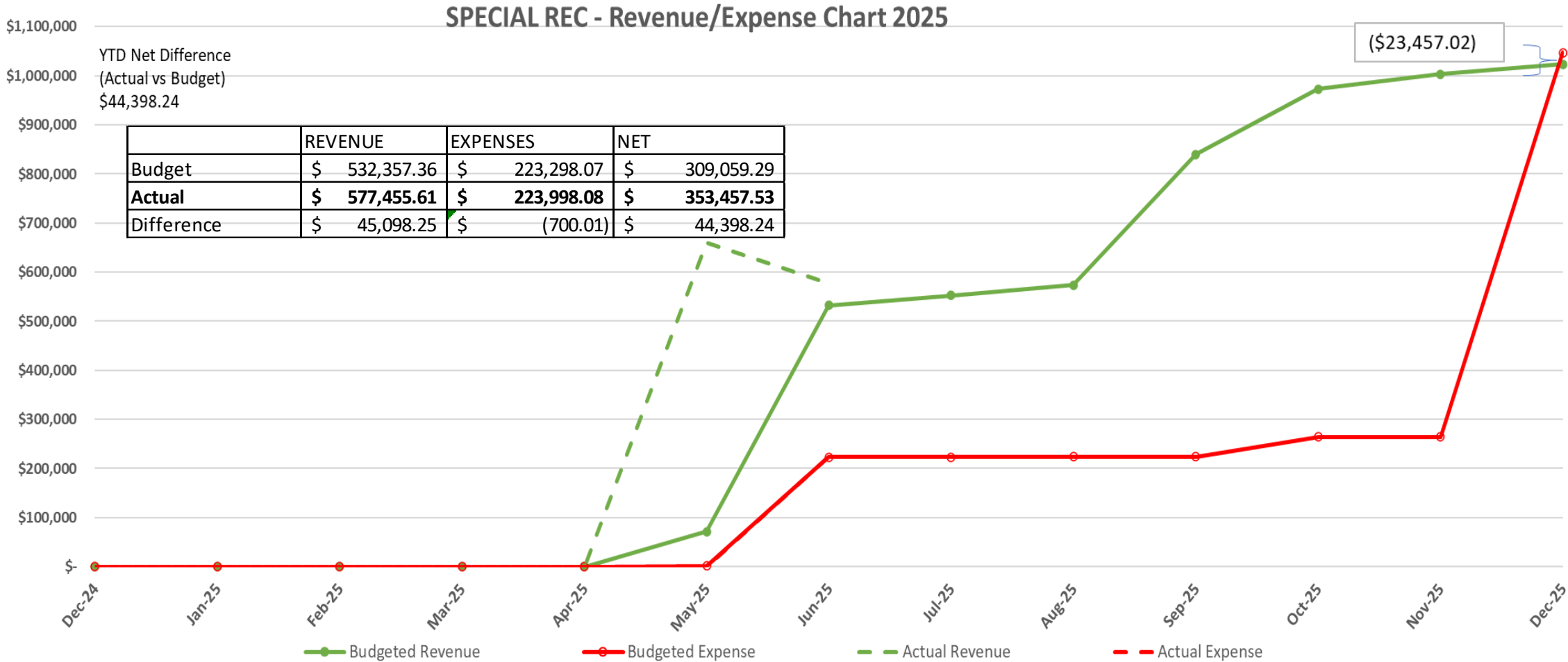
Actuals 6/30/25

RECREATION FUND - Revenue/Expense Chart 2025



Budgeted Revenue	-	1,206,317.63	1,694,682.96	2,535,410.12	3,439,338.51	4,780,066.02	10,087,676.14	12,061,202.51	13,798,016.51	16,500,679.08	18,176,946.50	19,130,451.99	19,794,235.40
Budgeted Expense	-	844,957.03	1,984,338.24	3,249,168.45	4,492,041.77	6,178,902.16	7,838,234.15	9,850,621.21	11,481,242.95	12,787,039.47	14,238,825.82	15,378,858.49	20,050,505.54
Actual Revenue	-	1,704,790.33	2,292,729.51	3,230,306.79	4,331,090.49	5,339,827.67	11,095,935.97	-	-	-	-	-	-
Actual Expense	-	578,555.19	1,670,463.21	2,731,707.70	3,902,783.79	5,435,441.07	6,978,243.70	-	-	-	-	-	-

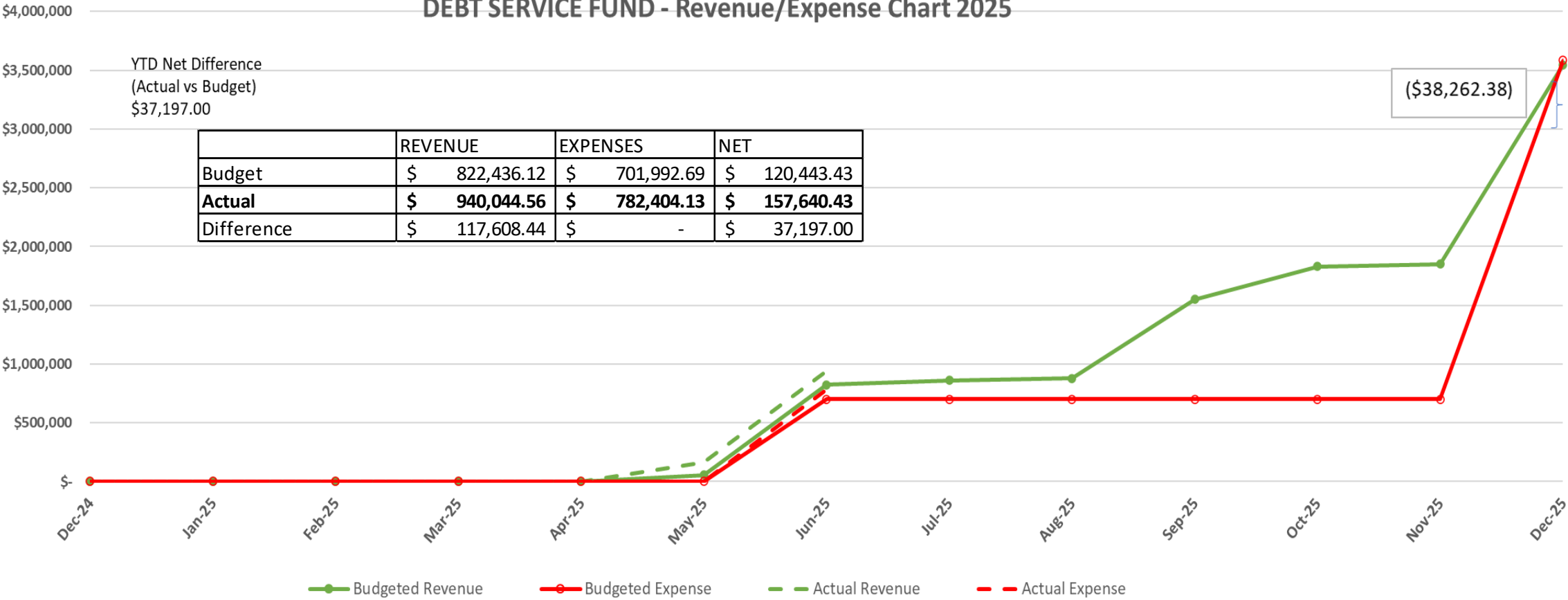
Actuals 6/30/25



Budgeted Revenue	-	-	-	-	-	71,663.51	532,357.36	552,832.64	573,307.92	839,486.59	972,575.92	1,003,288.84	1,023,764.12
Budgeted Expense	-	-	-	-	-	1,187.50	223,298.07	223,298.07	224,188.07	224,188.07	264,688.07	264,688.07	1,047,221.14
Actual Revenue	-	-	-	-	7.06	659,361.63	577,455.61	-	-	-	-	-	-
Actual Expense	-	60.00	60.00	60.00	60.00	60.00	223,998.08	-	-	-	-	-	-

Actuals 6/30/25

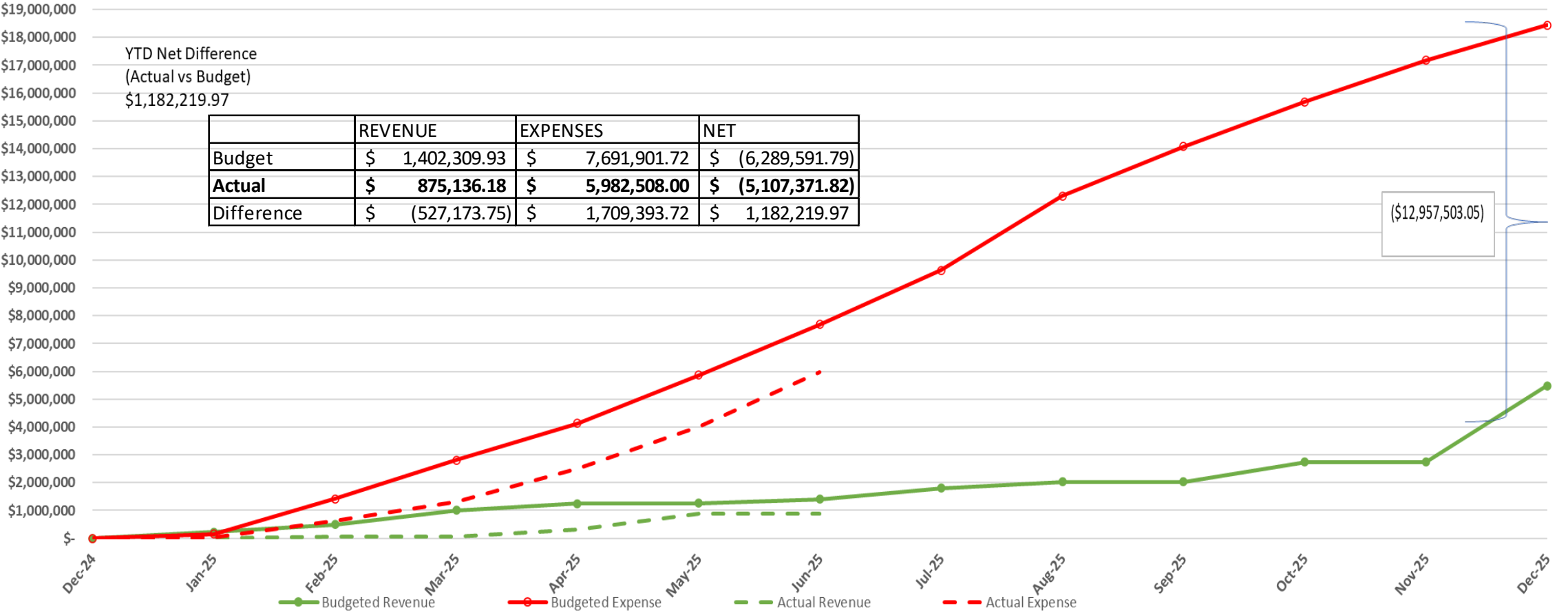
DEBT SERVICE FUND - Revenue/Expense Chart 2025



Budgeted Revenue	-	-	-	-	56,075.19	822,436.12	859,819.58	878,511.31	1,551,413.59	1,831,789.54	1,850,481.27	3,545,223.00
Budgeted Expense	-	-	500.00	1,000.00	1,000.00	1,000.00	701,992.69	701,992.69	701,992.69	701,992.69	702,492.69	3,583,485.38
Actual Revenue	-	-	-	-	11.49	163,907.79	940,044.56	-	-	-	-	-
Actual Expense	-	-	475.00	950.00	950.00	950.00	782,404.13	-	-	-	-	-

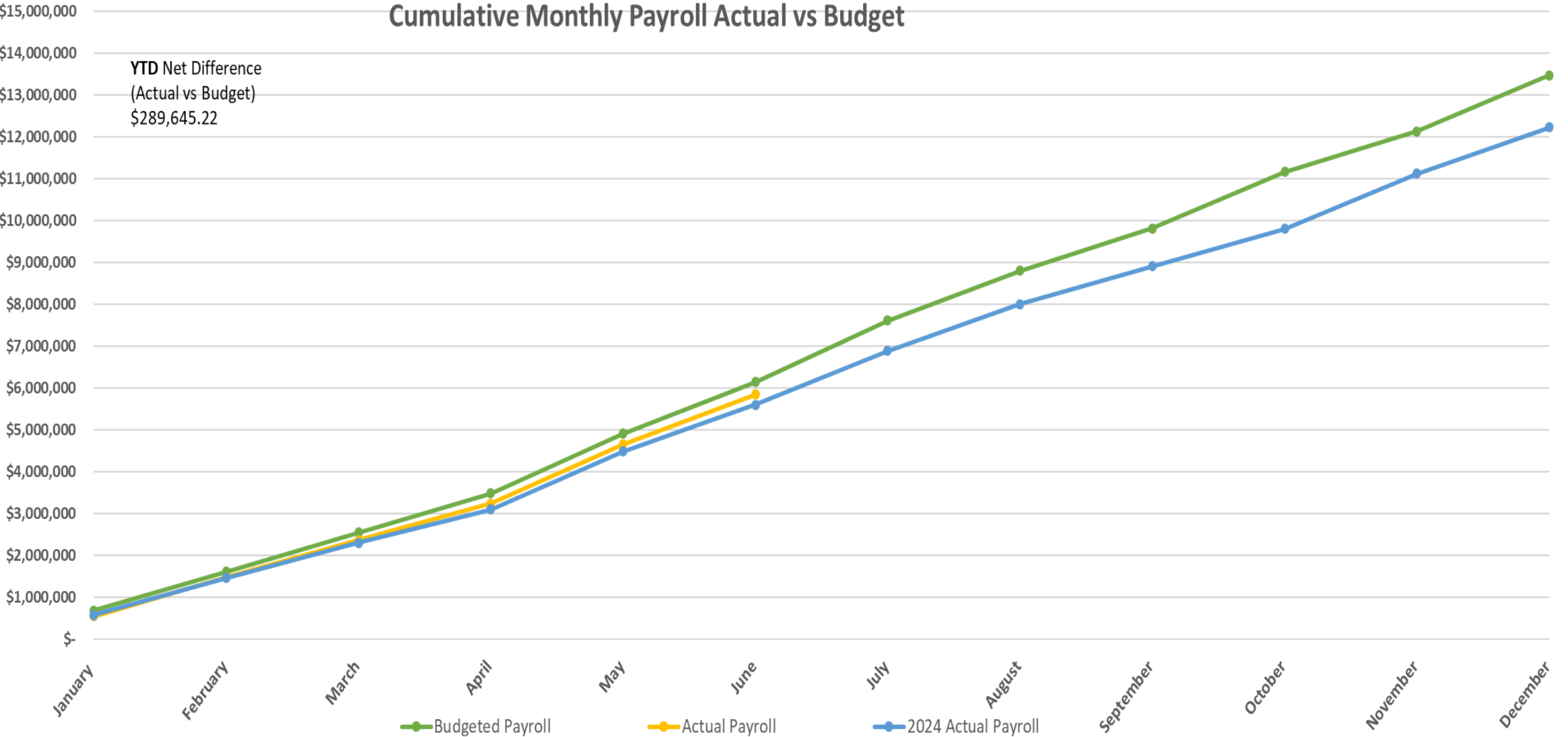
Actuals 6/30/25

CAPITAL FUND - Revenue/Expense Chart 2025



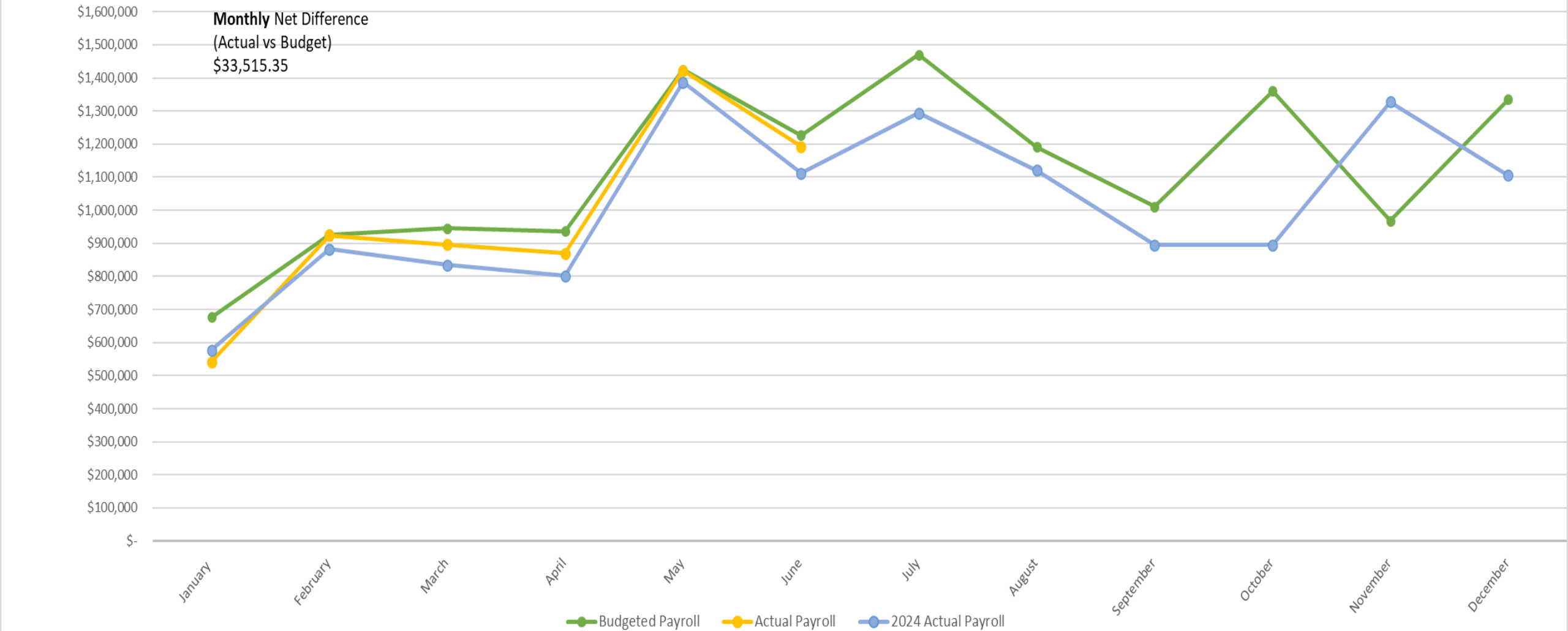
Budgeted Revenue	-	225,000.00	500,000.00	1,000,000.00	1,250,000.00	1,266,921.00	1,402,309.93	1,802,309.93	2,028,309.93	2,032,309.93	2,734,795.93	2,734,795.93	5,481,795.93
Budgeted Expense	-	156,767.78	1,419,239.60	2,811,007.38	4,127,666.16	5,871,133.94	7,691,901.72	9,631,669.50	12,308,437.28	14,078,205.06	15,686,972.84	17,173,785.06	18,439,298.98
Actual Revenue	-	0.14	57,700.95	58,275.95	304,252.84	874,736.18	875,136.18	-	-	-	-	-	-
Actual Expense	-	38,637.00	629,492.25	1,300,767.62	2,500,189.17	4,015,209.80	5,982,508.00	-	-	-	-	-	-

Cumulative Monthly Payroll Actual vs Budget



Total Payroll (Budget)	676,279.79	1,603,313.05	2,548,732.33	3,485,525.03	4,910,417.54	6,136,982.58	7,607,097.34	8,798,934.68	9,810,115.19	11,170,883.69	12,138,872.54	13,474,002.92
Payroll 1	33,609.52	473,238.01	450,176.73	426,154.04	450,994.63	539,157.09						
Payroll 2	508,691.37	450,954.06	445,883.75	443,184.48	478,175.21	653,892.60						
Payroll 3					493,225.87							
Total Payroll (Actual)	542,300.89	1,466,492.96	2,362,553.44	3,231,891.96	4,654,287.67	5,847,337.36						
2024 Payroll 1	105,943.65	440,970.32	419,531.11	392,617.10	434,982.75	506,024.87	639,462.08	644,378.26	444,484.34	450,526.10	446,158.18	416,566.23
2024 Payroll 2	471,184.02	441,449.33	415,449.09	408,434.00	491,080.28	605,744.49	653,553.85	476,941.51	450,949.60	443,902.48	441,719.47	689,124.07
2024 Payroll 3					460,889.88						440,341.20	
2024 Total Payroll (Actual)	577,127.67	1,459,547.32	2,294,527.52	3,095,578.62	4,482,531.53	5,594,300.89	6,887,316.82	8,008,636.59	8,904,070.53	9,798,499.11	11,126,717.96	12,232,408.26

NON-CUMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



Payroll 1	33,609.52	473,238.01	450,176.73	426,154.04	450,994.63	539,157.09						
Payroll 2	508,691.37	450,954.06	445,883.75	443,184.48	478,175.21	653,892.60						
Payroll 3					493,225.87							
Total Payroll (Actual)	542,300.89	924,192.07	896,060.48	869,338.52	1,422,395.71	1,193,049.69						
Budgeted Payroll	676,279.79	927,033.26	945,419.28	936,792.70	1,424,892.51	1,226,565.04	1,470,114.76	1,191,837.34	1,011,180.51	1,360,768.50	967,988.85	1,335,130.38
2024 Payroll 1	105,943.65	440,970.32	419,531.11	392,617.10	434,982.75	506,024.87	639,462.08	644,378.26	444,484.34	450,526.10	446,158.18	416,566.23
2024 Payroll 2	471,184.02	441,449.33	415,449.09	408,434.00	491,080.28	605,744.49	653,553.85	476,941.51	450,949.60	443,902.48	441,719.47	689,124.07
2024 Payroll 3					460,889.88						440,341.20	
Total Payroll (Actual)	577,127.67	882,419.65	834,980.20	801,051.10	1,386,952.91	1,111,769.36	1,293,015.93	1,121,319.77	895,433.94	894,428.58	1,328,218.85	1,105,690.30



Memorandum

To: Park Board of Commissioners

From: Mitch Carr; Deputy Director of Facilities and Operations; Brian Romes, Executive Director

Date: July 30, 2025

Subject: **Consideration to Approve purchase and installation of Roof Top Unit (RTU) at Centennial Ice Arena**

Summary

The Park District of Highland Park received eight sealed bids on April 2, 2025, for the 2025 Centennial Ice Arena RTU Replacement. The scope of this project is to replace a heating unit that has reached its useful life.

Bid Results

Contractor	Total Bas Bid
Air Comfort LLC	\$59,967.00
Amber Mechanical Contractors, Inc.	\$97,000.00
Cahill Heating and Cooling Electric Plumbing & Sewer, Inc.	\$47,900.00
Core Mechanical	\$68,795.00
Element Contracting, LLC	\$45,446.68
Jones Environmental Control, Inc.	\$55,818.00
Mechanical Inc dba Helm Service	\$95,870.00
MG Mechanical Contracting, LLC	\$56,000.00

On April 9, 2025, the Park Board of Commissioners awarded a contract to Element Contracting, LLC. This contractor has since informed the Park District they are unable to fulfill the project scope of work. Therefore, staff have terminated the contract with Element Contracting, LLC. Staff have confirmed the second lowest bidder, Cahill Heating and Cooling Electric Plumbing & Sewer, Inc, can perform the work. Cahill Heating and Cooling Electric Plumbing & Sewer, Inc has favorable references, and the Park District has worked with this contractor in the past.

Budget Impact

Total Budgeted Capital Funds	\$ 45,000.00
Cahill Heating and Cooling Electric Plumbing & Sewer, Inc	\$ 47,980.00
Total <u>Over</u> Budget	\$ 2,980.00

Recommendation

Staff recommend approval from the Park Board of Commissioners for Total Base Bid from Cahill Heating and Cooling Electric Plumbing & Sewer, Inc for the 2025 Centennial Ice Arena RTU Replacement and authorize the Executive Director to enter into an agreement in the amount of \$47,900.



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning, Projects, IT; Brian Romes, Executive Director

Date: July 30, 2025

Subject: **Approval of Resolution to Grant Temporary Construction Easement to Illinois Department of Transportation**

Summary

The Illinois Department of Transportation is planning to replace two culverts under Sheridan Road, including a culvert located just south of the Rosewood Beach entrance. This work will change the profile of Sheridan Road and require the regrading of the Rosewood Beach entrance and removal of trees on Park District property. To conduct this work, the Illinois Department of Transportation is requesting a Temporary Construction Easement from the Park District and offering to compensate the Park District in the amount of \$56,500. This work is currently scheduled to begin in spring 2026 with completion in late 2026 or early 2027. While this work will impact traffic on Sheridan Road, it will at no time close access to Rosewood Beach.

Recommendation

Staff recommend approval from the Park Board of Commissioners of a Resolution to Grant Temporary Construction Easement to Illinois Department of Transportation.

Owner: Park District of Highland Park,
a municipal corporation
Route: Sheridan Road
Section: n/o Lake Cook Road
County: Lake
Project No.:
Job No.: R-91-005-17
Parcel No.: 1NA0009 TE
P.I.N. No.: 16-25-405-011

TEMPORARY CONSTRUCTION EASEMENT
(Governmental Entity)

Park District of Highland Park, a municipal corporation organized and existing under and by virtue of the laws of the State of Illinois and duly authorized to do business under the Statutes of the State of Illinois, (Grantor), by _____, its _____, for and in consideration of Fifty Six Thousand Five Hundred Dollars (\$56,500.00), receipt of which is hereby acknowledged, and pursuant to the provisions of 70 ILCS 1205/10-7 hereby represents that Grantor owns the fee simple title to and grants and conveys to the People of the State of Illinois, Department of Transportation, (Grantee), a temporary construction easement for the purpose of roadway construction and other highway purposes, on, over, and through the following described real estate:

See attached legal description.

Address: 885 Sheridan Road, Highland Park, IL

situated in the County of Lake, State of Illinois. The above-described real estate and improvements located thereon are herein referred to as the "premises."

The right, easement and privilege granted herein shall begin when Grantee delivers full payment to Grantor in the amount of the above stated consideration, unless provided herein, and terminate Five years from the execution of this document, or on the completion of the proposed project, whichever is the sooner.

Grantor shall have and retain all rights to use and occupy the premises and access to Grantor's remaining property, except as herein expressly granted; provided, however, that Grantor's use and occupation of the premises may not interfere with Grantee's use of the premises in the purposes herein described.

Grantor, without limiting the interest above granted and conveyed, acknowledges that upon payment of the agreed consideration, all claims arising out of the above acquisition have been settled, including without limitation, any diminution in value to any remaining property of the Grantor caused by the opening, improving and using the premises for highway purposes. This acknowledgment does not waive any claim for trespass or negligence against the Grantee or Grantee's agents which may cause damage to the Grantor's remaining property.

Grantee and its contractors or agents shall ensure that all work on the premises is completed in compliance with the requirements of Section 107 of the Standard Specifications for Road and Bridge Construction of the Illinois Department of Transportation in effect upon the acceptance of this Temporary Construction Easement.

This grant shall constitute a covenant, which runs with the land, and shall be binding upon the legal representatives, successors and assigns of Grantor.

Dated this _____ day of _____, 20__.

Park District of Highland Park

By: _____
Signature

Print Name and Title

ATTEST:

By: _____
Signature

Print Name and Title

State of _____)
County of _____) ss

This instrument was acknowledged before me on _____, 20__, by _____, as _____ and _____, as _____ of Park District of Highland Park, a municipal corporation organized and existing under the laws of Illinois.

(SEAL)

Notary Public

My Commission Expires: _____

This instrument was prepared by and after recording, mail this instrument to:

Illinois Department of Transportation
ATTN: Bureau of Land Acquisition
201 Center Court, Schaumburg, IL 60196-1096

Route:	Sheridan Road
Section:	at Lake Cook Road
County:	Lake
Job No.:	R-91-005-17
Parcel:	1NA0009TE
Stations:	124+89.43 to 126+53.79
P.I.N.:	16-25-405-011

PARCEL DESCRIPTION

That part of Lot 69 in South Highland Addition to Highland Park, according to the plat thereof recorded June 7, 1873 as document 13814, in the Southeast Quarter of Section 25, Township 43 North, Range 12 East of the Third Principal Meridian, in Lake County, Illinois, bearings and distances based on the Illinois State Plane Coordinate System, NAD '83 (2011), East Zone, with a combined factor of 0.99997688, described as follows:

Beginning at the northwesterly corner of said Lot 69; thence South 86 degrees 45 minutes 49 seconds East along the northerly line of said Lot 69, a distance of 16.86 feet; thence South 46 degrees 02 minutes 16 seconds East, 71.69 feet; thence South 00 degrees 18 minutes 12 seconds West, 84.65 feet; thence South 29 degrees 32 minutes 43 seconds West, 40.10 feet to the southerly line of said Lot 69; thence North 85 degrees 13 minutes 01 second West along said southerly line, 38.92 feet to the westerly line of said Lot 69; thence North 00 degrees 30 minutes 59 seconds East along said westerly line, 52.25 feet to a point on a 606.70 foot radius curve concave southwesterly; thence northwesterly 115.37 feet along said curve and westerly line through a central angle of 10 degrees 53 minutes 43 seconds, the chord of said curve bears North 04 degrees 55 minutes 53 seconds West, 115.20 feet to the Point of Beginning.

Said parcel containing 0.196 acre, more or less.

RECEIVED

APR 25 2019

PLATS & LEGALS

Owner: Park District of Highland Park,
a municipal corporation
Route: Sheridan Road
Section: n/o Lake Cook Road
County: Lake
Project No.:
Job No.: R-91-005-17
Parcel No.: 1NA0009 TE
P.I.N. No.: 16-25-405-011

CERTIFIED RESOLUTION
(Governmental Entity)

I, _____, _____ of Park District of Highland Park, a governmental entity organized and existing under the laws of the State of Illinois, including without limitation, city, village, incorporated town, county, park district, or township, do hereby certify that:

1. The following is a true and correct copy of a resolution adopted by the Council or Board of said governmental entity, a quorum of its members, trustees, or commissioners being present at a meeting held of the _____ day of _____, 20____, and

2. The resolution has not been amended or revoked and is in full force and effect.

Resolved that _____, the _____ and _____, the _____ of the Council or Board of the above-referenced governmental entity are hereby authorized and directed to convey the governmental entity's interest in the following described real estate in Lake County, Illinois to the People of the State of Illinois, Department of Transportation for highway purposes for the sum of Fifty Six Thousand Five Hundred and no/100 Dollars (\$56,500.00):

See attached legal description.

Further resolved that they are authorized and directed to execute and deliver such instruments as may be necessary or convenient to consummate such sale.

Further resolved that the members, aldermen, trustees or commissioners of the Council or Board of the governmental entity or electors of the governmental entity, pursuant 70 ILCS 1205/10-7 voted for the adoption of this resolution as follows: AYE _____; NAY _____; ABSENT _____

By: _____
Signature

Print Name and Title

State of _____)
County of _____) ss

This instrument was acknowledged before me on _____, 20____, by
_____, as _____ of Park District of
Highland Park.

(SEAL)

Notary Public

My Commission Expires: _____

Route:	Sheridan Road
Section:	at Lake Cook Road
County:	Lake
Job No.:	R-91-005-17
Parcel:	1NA0009TE
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Said parcel containing 0.196 acre, more or less.

RECEIVED

APR 25 2019

PLATS & LEGALS



Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: July 30, 2025

Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the July Committee Meetings.



Memorandum

To: Park Board of Commissioners

From: Robyn Liewehr, General Manager of Racquet Sports; Nick Baird, Director of Recreation;
Brian Romes, Executive Director

Date: July 30, 2025

Subject: **Deer Creek Racquet Club Annual Report**

Summary

Staff will present the Annual Report for Deer Creek Racquet Club.

EXECUTIVE DIRECTOR'S MONTHLY REPORT

JULY 30, 2025

UPCOMING MEETINGS

- Wednesday, August 05, 2025 / 5:00 p.m. / Special Meeting
- Thursday, August 21, 2025 / 8:00 a.m. / Finance Committee Meeting
- Wednesday, August 27, 2025 / 5:00 p.m. / Policy Committee Meeting
- Wednesday, August 27, 2025 / 6:00 p.m. / Regular Board Meeting

UPCOMING EVENTS

- **World's Largest Pickleball Lesson, Mon. July 21 from 9:30 – 12:30 p.m. at Danny Cuniff Park**
The Park District of Highland Park is teaming up with Mark Miller's Munchkin Programs and the Chicago Slice professional pickleball to host world's largest pickleball lesson. **We had 484 participants receive lessons with an original goal of surpassing 300 participants. The event had media coverage including coverage from 6 stations.** The APP (Association of Pickleball Professionals) were also onsite to welcome our campers and pickleball enthusiast. (FREE).
- **North Shore Amateur Golf Tournament Wed. July 23 & Thu. July 24 from 7:00 – 6:00 p.m. at SVGC**
The North Shore AM was sold out with 180 participants. Entry Fee was: \$195 (includes 2 rounds of tournament play, lunch both days, and a tee gift).
- **Live at Sunset Fri. Aug 01, Aug 08, Aug 22 from 5:00 – 8:00 p.m. at SVGC**
Bring a few friends for a FREE evening of live entertainment on the patio featuring music by Mike Jansen!
- **Mini Golf Theme Night: Disney on the Green Fri. Aug 01 from 7:00 – 9:00 p.m. at HPGLC**
Standard fees apply, but themed night participants will receive a special themed golf ball to take home—one per participant while supplies last. It's putt-putt with personality and a souvenir to match! (\$8 12yrs & under / \$9 13yrs+).
- **Nature Playdate Sat. Aug 02 from 10:00 – 12:00 p.m. at HNC**
Participate in a themed activity (one per family) and a self-guided I Spy hike. Afterwards, bring a picnic lunch, play in Wander Woods – our outdoor nature play space, or rent an explorer pack from us to continue the fun! (FREE).
- **National Night Out Tue. Aug 05 from 6:00 – 8:30 p.m. at HCAP**
Meet the men & women of the HP Police and enjoy free swimming, bounce houses, a dunk tank, games, touch-a-truck, community partner booths, and more! (FREE).
- **Pop Up in the Park: Native American Wed. Aug 06 from 4:00 – 5:00 p.m. at Moraine Park**
Each event offers a unique experience, inviting you to explore different traditions and creative expressions from around the world. Explore Native American Culture through music, crafting and history with Le'Ana Asher. (FREE).

- **Dance Team Tryouts Mon, Aug 11 from 5:00 – 6:15 p.m. at WRC**
Children must be entering at least 1st grade and have had one year of dance class experience. All children who attend a tryout class will be placed on a team. The PDHP dance teams perform at various events throughout the year and take two classes per week (FREE).
- **Sand and Shooting Stars Tue, Aug 12 from 8:30 – 10:30 p.m. at Rosewood Beach**
Come see the Perseids meteor shower. At its peak you can see as many as 50-75 shooting stars an hour. (FREE).
- **Pop Up in the Park: Nordic Sat. Aug 16 from 11:00 – 12:00 p.m. at the Preserve**
Each event offers a unique experience, inviting you to explore different traditions and creative expressions from around the world. Explore Nordic Culture: Music, crafts, face painting and a visit with Elsa and Ana from Frozen (FREE).
- **Girls Softball and Flag Football Clinic Fri. Aug 22 from 4:30 – 6:00 p.m. at Sunset Woods Park**
Introductory clinic for players in grades 1-8, will be split into two 45-minute sessions: Flag Football—learn the fundamentals, including passing, catching, and basic gameplay strategies and Dive into Softball—covering essential skills like hitting, fielding, and base running in a supportive environment. (FREE).
- **Explore S'More Campfires Fri. Aug 22 from 7:00 – 8:00 p.m. at Millard Beach**
Fr Take a short hike with a naturalist along the trails, play games with family and friends, and enjoy marshmallows roasted over the campfire! This month's theme: Nature Tools. (\$14/person).
- **Honey Harvest Demo Sun. Aug 24 from 9:30 – 11:30 a.m. at HNC**
Come and experience how to harvest our honey with one of our naturalists, take a peek inside the hives, and take home a small jar you harvested. (\$16/person).

DEER CREEK RACQUET CLUB – JUNE 2025

	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
Daily Court Rentals (Hours)			
Tennis	46	71	25
Pickleball	15.5	0	7.5
Racquetball	5.5	11	3.5
Private Lessons (Hours)	210.25	105	175
Drop-Ins	109	83	99
Memberships	1050	551 units	1097

News & Events

- Spring Session was the first week of June; Summer session began June 16. No programming June 9-15.
- The warm weather drove a lot of customers outside for tennis and pickleball court time.
- North Shore pickleball tournament on June 7 at Danny Cunniff.
- USTA tournament on June 21 from 12-4pm at Larry Fink.
- Pop Up Clinic at Danny Cunniff for Club Pickle & Padel was June 14 from 12-1pm with 27 participants.

CENTENNIAL ICE ARENA – JUNE 2025

	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
Daily Drop in Fees			
Public Skate	36		0
Drop In Freestyle & Package Ice and Adult	270		0
Open Hockey	0		0
Open Gymnastics	0		0
Skate Rental	76		0
Punches Passes Sold			
Public and Adult Skate	3		0
Freestyle	0		0
Skate Rental	0		0
Facility Rentals			
Total Hours	46.71		4

News & Events:

- Centennial did not have ice in June 2025 due to the dehumidification project.
- Gymnastics summer 1 classes ran June 9-26.
- Gymnastics Camp and team started June 9.
- Cheer Clinic ran the week of June 9.
- Girls Play Strong Camp started June 16.

RECREATION CENTER OF HIGHLAND PARK – JUNE 2025

	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
Group Exercise Classes Conducted	216	280	258
Group Exercise Participation/Visits	3,102	3,080	3,310
Fitness Floor Visits	9,687	10,500	10,826
Track Visits	843	800	836
Personal Training Participation	698	700	711
Personal Training Sales (Units)	430	350	344.75
Personal Training Revenue	\$29,470.73	\$30,000.00	\$30,971.72
Private Swim Lesson Participation	38	36	18
Private Swim Lesson Sales (Units)	87	144	72
Private Swim Lesson Revenue	216	280	258

MEMBERS	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
Basic - Annual	1,620	1,565	1,760
All-Inclusive - Annual	396	358	378
Group Exercise only – Annual	252	250	261
Short-Term Promotional	192	90	117
30 Day	19	20	19
Total Members	2,479	2,283	2,535

Fitness and Membership

Membership:

- We closed June with 2,395 total recurring members, **exceeding the budget by 10 %**. A net gain of 15 members for the month.
- Our June cancellation rate is at 3.5%. This falls comfortably within the national monthly average (4.5%), reflecting strong member retention even with the ease of “Click to Cancel” policy.

Group Exercise:

- Group Ex Summer schedule began June 9. We hosted 258 classes this month with 3,310 visits and an average of 13 participants per class.
- The uptick in participation is largely contributed to our community and non-community fan favorite outdoor Aqua Fit classes at Hidden Creek AquaPark, Mon-Fri, 8:15-9am.

Personal Training:

- 711 Personal training sessions delivered in June positive to budget.
- **Personal Training revenue hit a lofty goal for June keeping us on track for an extraordinary year.**

Fitness Floor & Track:

Fitness floor and track visits met our June goals, serving as a strong indicator of seasonal shifts and member engagement patterns.

Events:

- International Day of Yoga-Summer Solstice free outdoor event had 59 registered participants, however with the extreme heat, 29 participants participated and enjoyed the breath-taking experience.

Aquatics

- Private Lesson participation has started to pick up compared to last month, however, there has been a decline in participation from previous years. This can be attributed to the decline after covid and going into regular lessons and not having enough staff to keep up with demand.

HELLER NATURE CENTER AND ROSEWOOD INTERPRETIVE – JUNE 2025

Community Programs

	2024 ACTUAL	2025 Budget	2025 ACTUAL
Heller Nature Center			
Participants / Programs	497/22		570/20
Rosewood Interpretive Center			
Participants / Programs	0/0		17/1

News & Events

- Heller hosted our second Annual Cops and Bobbers Fishing derby with 104 participants at the Preserve of Highland Park.
- Several PDHP camps and outside groups have come to Heller for programs in June: Teams course, archery, canoeing and more.

SUNSET VALLEY GOLF JUNE

GOLF	2024 Actual	2025 Budget	2025 Actual
Golf Shop Sales	1,173	785	1,044
Golf Balls	897	575	765
Accessories	276	210	279
Golf Rentals	3,980	NA	NA
Carts	3,980		
Golf Greens Fees	6,494	4760	5,847
Resident	2,073		2,125
Nonresident	4,421		3,703
Outing/Tournaments	0		19
Other	0		
Misc. Sales	98	83	84
Sapphire Club	56	55	41
Permanent Tee Time	42	28	43

Notes – Cart Enhancements are included in certain greens fee.

SVGC

- Lower average temperatures in May 2025 (61 degrees), compared to May 2024 (67 degrees), corresponded with a reduction in the number of rounds played.
- New Food and Beverage vendor – Relish Catering Kitchen.
- Great Memorial Day weekend – May 23-26, 1152 rounds played (average 288 per day).
- New Two-player competitive twilight league started on May 29.

Upcoming Events

- Jun 3 - Gals on the Green Tuesday night social league begins
- Jun 6 – Music Night with Mike Jansen

HIGHLAND PARK LEARNING CENTER DRIVING RANGE

Monthly Sales Report (buckets sold)

	2024 Actual	2025 Budget	2025 Actual
January	370		0
February	419		0
March	329	281	167
April	1,176	1,283	963
May	2,647	3,136	2,325
June	2,915	3,838	2,962
July	2,940	3,936	
August	2,828	3,818	
September	1,739	2,425	
October	900	818	
November	111	280	
December			
Totals	16,374	19,815	6,417

MINI GOLF Monthly Sales Report (rounds sold)

	2024 Actual	2025 Budget	2025 Actual
March	-	-	122
April	535	750	319
May	1,143	1,312	916
June	1,890	1,987	1,659
July	2,132	2,250	
August	2,198	2,250	
September	1,043	1,263	
October	694	688	
November	129		
Totals	9,764	10,500	3,014

News & Events

- Even though we had rainy or hot days, people still came out to practice.
- Father's day had over 100 dads come out to play with their families.

DISTRICT WIDE RENTALS – JUNE 2025

	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
Heller Nature Center			
Rentals	13.0	14.0	10.0
Party Package	0	0	3.0
Rosewood Interpretive Center			
Rentals	43.5	24.0	34.0
Party Package-Not Offered			
Recreation Center of Highland Park			
Rentals	55.5	16.0	16.0
Party Packages	0	2.0	2.0
Total Rentals	55.5	18.0	18.0
West Ridge Center			
Rentals	12.0	10.0	6.0
Party Packages	0	1.0	0
Hidden Creek Aqua Park			
Party Packages	26.0	16.0	15.0
Park Avenue Yacht Club			
Rentals	3.0	.5	6.0

Rentals listed as number of rental hours; Party Packages listed as number of packages

GRANT-IN-AID – JUNE 2025

	2024 ACTUAL	2025 BUDGET	2025 ACTUAL
SMILE			
Total YTD Subsidy	\$112,925.35	\$150,000.00	\$101,218.39
Households			
100% Subsidy YTD	70		70
50% Subsidy YTD	6		2
Total YTD	76		72
FYI			
Total YTD Subsidy	\$4,164.50		\$5,064.50
Households			
50% Subsidy YTD	11		9
FYI-SWIM			
Total YTD Subsidy	\$1,806.00		\$7,530.00
Households			
100% Subsidy YTD	15		60

News & Events:

- N/A.