

NOTICE OF WORKSHOP MEETING

Wednesday, June 11, 2025

Workshop Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
West Ridge Center
636 Ridge Road, Highland Park, IL 60035
No Live Stream

WORKSHOP MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. PARK FITNESS (RECREATION CENTER OF HIGHLAND PARK) LOCKER ROOM SHOWER AREA REMODLING UPDATE
- VI. CONSIDERATION FOR A CONSENSUS OF A 60-DAY WAITING PERIOD FOR PROPOSED NAME FOR THE NEW RECREATIONAL CENTER AT WEST RIDGE PARK
- VII. MASTER PLANNING UPDATE
- VIII. PROCESS PROPOSAL FOR REVIEW OF THE PDHP POLICY MANUAL
- IX. CONSTRUCTION PROJECT UPDATES
 - a. Recreation Center of Highland Park Landscaping project
 - b. Port Clinton Playground Renovation project
 - c. Sunset Woods Park Improvements project
 - d. Larry Fink Park Tot Lot Renovation project
 - e. Centennial Ice Arena Dehumidification project
 - f. New Facility and Site Improvements at West Ridge Park
 - g. Club Pickle and Padel Facility project
- X. REVIEW OF VOUCHERS
- XI. OTHER BUSINESS
- XII. OPEN TO PUBLIC TO ADDRESS THE BOARD

XIII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XIV. ACTION FROM CLOSED SESSION IF ANY

XV. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



Memorandum

To: Park Board of Commissioners

From: Jeff Smith; Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: June 11, 2025

Subject: **Park Fitness (Recreation Center of Highland Park) Locker Room Shower Area Remodeling Update**

Summary

At the February 26, 2025 Regular Meeting, the Park Board of Commissioners approved a contract with Williams Architects to provide architectural and engineering services for renovation of the Recreation Center of Highland Park Locker Room Shower Area. Proposed improvements include replacement of tile, upgrades to shower stalls, removal of a bank of lockers to add vanities, and consideration of a sauna. The Schematic Design phase of the project is nearing completion. A representative from Williams Architects will present the Schematic Design Final Design.



Memorandum

To: Park Board of Commissioners

From: Liz Gogola, Director of Communication & Marketing; Brian Romes, Executive Director

Date: June 11, 2025

Subject: **Consideration for a Consensus of a 60-day Waiting Period for Proposed Name for the New Recreational Center at West Ridge Park**

Summary

In early 2026, the Park District will be opening the new recreation center at West Ridge Park. As part of the Park District's ongoing branding initiative to build strong and clear connections with our residents, customers, and potential customers; to maintain a competitive presence in the marketplace; and to provide a fresh interpretation for our recreational operations, staff were asked to take this opportunity to explore the pros and cons of renaming the center as well as potential new names.

Director Gogola will make a verbal presentation to the Board of Park Commissioners outlining staffs' process, findings, and recommendations for the center's name. The Board will be asked to discuss and consider the recommended name. Section 4.02.2 of the Park District of Highland Park Policy & Procedure Manual authorizes the naming of a Park District facility or park by the affirmative vote of a four-fifths majority of the Board of Commissioners after discussion and a wait of at least sixty days before voting. The Park Board's approval of the new name would occur at the August 13, 2025, Workshop Meeting.

Recommendation

Staff recommends that the Park Board of Commissioners consent to allow the recommended new name to wait the sixty-day period prior to vote.



Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: June 11, 2025

Subject: **Master Plan Update**

Summary

Staff will provide a progress update on the Master Plan progress including the community wide survey, completed and upcoming engagement opportunities, as well as a tentative timeline for reporting findings to the Park Board.



Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: June 11, 2025

Subject: **Process Proposal for Review of the PDHP Policy Manual**

Summary

In accordance with Policy 1.00 from the PDHP Policy Manual, the entire manual containing Board approved policies facilitating the operations of the Park District shall be reviewed at least every five (5) years. Staff has reviewed and made changes to the manual in its entirety. All draft policies have been reviewed by legal, Ancel Glink, to ensure up-to-date compliance with the Park District Code.

Staff will present a review schedule with Park Board Policy liaisons and a presentation schedule to the Park Board of Commissioners for final approval.



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: June 11, 2025

Subject: **Construction Project Updates**

Summary

Staff will provide updates for the following construction projects:

- Recreation Center of Highland Park Landscaping project
- Port Clinton Playground Renovation projects
- Sunset Woods Park Improvements project
- Larry Fink Park Tot Lot Renovation project
- Centennial Ice Arena Dehumidification project
- New Facility and Site Improvements at West Ridge Park
- Club Pickle and Padel Facility project

To: Board of Park Commissioners

From: Jennifer Voss - Part Time Accountant
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: June 11, 2025

Subject: Bills presented for the Board's review on June 11, 2025.
Checks written May 19, 2025 to June 4, 2025.

BILLS

DATE

AMOUNT

May 19, 2025 Emergency Checks	\$ 8,826.49
May 30, 2025 Emergency Check	\$ 6,500.00
June 02, 2025 Emergency Check	\$ 94,245.00
June 04, 2025	\$ 1,093,677.83
Void Payments	\$ 525.00
Bank Drafts	\$ 118,729.05
P-Card	\$ 183,035.58
TOTAL	\$ 1,505,538.95

PAYROLL DISBURSEMENTS

TOTAL	\$ -
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GRAND TOTAL	\$ 1,505,538.95
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Park District of Highland Park, IL

Packet: APPKT04617 - Bank Draft 05/21/25 ICMA Roth, ICMA 457 & Health Equity

Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	05/21/2025	Bank Draft	0.00	192.31	DFT0005500
INV7822236A	Invoice	05/21/2025	PMB Payments- DCFSA 2025	0.00	192.31	
19658	HEALTHEQUITY INC	05/21/2025	Bank Draft	0.00	481.31	DFT0005501
INV7822236B	Invoice	05/21/2025	VISA Card Payments-HCFSA 2025	0.00	481.31	
11161	ICMA RETIREMENT TRUST #302037	05/21/2025	Bank Draft	0.00	7,414.92	DFT0005499
051625 ICMA 457	Invoice	05/21/2025	05/16/25 ICMA 457 Deductions Plan #302...	0.00	7,414.92	
12825	ICMA RETIREMENT TRUST #705568	05/21/2025	Bank Draft	0.00	1,237.00	DFT0005498
051625 ICMA Ro...	Invoice	05/21/2025	05/16/25 ICMA Roth Deductions Plan #70...	0.00	1,237.00	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	4	4	0.00	9,325.54
EFT's	0	0	0.00	0.00
	4	4	0.00	9,325.54

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2025	9,325.54
			9,325.54



Park District of Highland Park, IL

Check Register

Packet: APPKT04616 - Bank Draft 05/23/25 Health Equity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	05/23/2025	Bank Draft	0.00	566.01	DFT0005497
INV7843348	Invoice	05/23/2025	VISA Card Payments-HCFSA 2025	0.00	566.01	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	566.01
EFT's	0	0	0.00	0.00
	1	1	0.00	566.01

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2025	566.01
			566.01



Park District of Highland Park, IL

Packet: APPKT04626 - Bank Draft 05/28/25 Illinois Department of Revenue

Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	05/23/2025	Bank Draft	0.00	14,309.00	DFT0005515
052325 0802147	Invoice	05/23/2025	Unemployment Insurance Tax Payment Ac...	0.00	14,309.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	14,309.00
EFT's	0	0	0.00	0.00
	1	1	0.00	14,309.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2025	14,309.00
			<u>14,309.00</u>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
19980	ICE BUILDERS, INC.	05/30/2025	Regular	0.00	6,500.00	192365
849	Invoice	04/01/2025	Review Property for viability to return to S...	0.00	6,500.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	6,500.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	6,500.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2025	6,500.00
			6,500.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
21254	PADEL LUX LLC	06/02/2025	Regular	0.00	94,245.00	192366
0501786	Invoice	05/30/2025	Panoramic Padel Court Delivery & Installat...	0.00	94,245.00	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	94,245.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	94,245.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	94,245.00
			94,245.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04628 - 06/04/25 Check Print

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	06/04/2025	Regular	0.00	173.30	192367
294560	Invoice	05/12/2025	Business Cards A. Baczek, B. Robinson & A....	0.00	173.30	
10034	ABSOLUTE HOME IMPROVEMENTS &	06/04/2025	Regular	0.00	7,300.00	192368
#1-Shed Roof HNC	Invoice	05/18/2025	HNC Shed Roof Project	0.00	3,450.00	
Inv#4-SVGC	Invoice	06/04/2025	SVGC-Remove & replace light fixtures	0.00	3,850.00	
10055	AEREX PEST CONTROL	06/04/2025	Regular	0.00	73.00	192369
2622901	Invoice	05/21/2025	May 2025-Pest Control for Heller Nature C...	0.00	73.00	
17039	AIR COMFORT, LLC	06/04/2025	Regular	0.00	6,392.00	192370
411959	Invoice	04/07/2025	Boiler Repair @ RCHP/Senior Center	0.00	1,615.00	
412930	Invoice	05/19/2025	Boiler @ RCHP Clean & Repair	0.00	4,777.00	
17720	ALAN SPECTOR	06/04/2025	Regular	0.00	330.00	192371
051725	Invoice	05/17/2025	House Baseball 2 games 5/17/25	0.00	160.00	
053125	Invoice	05/31/2025	House Playoff Baseball 5/31/25	0.00	90.00	
4122025	Invoice	04/12/2025	House Baseball 1 game 4/12/25	0.00	80.00	
10149	ANCEL, GLINK, DIAMOND, BUSH	06/04/2025	Regular	0.00	13,491.25	192372
111092	Invoice	05/13/2025	Legal Services April 2025	0.00	13,491.25	
17885	AQITY RESEARCH & INSIGHTS INC	06/04/2025	Regular	0.00	9,200.00	192373
25029	Invoice	05/28/2025	2025 Attitude & Interest Survey	0.00	9,200.00	
19172	AQUAMOON LLC	06/04/2025	Regular	0.00	1,350.00	192374
25-0673	Invoice	03/31/2025	Aquarium Service at Heller Nature Center	0.00	675.00	
25-1078	Invoice	04/30/2025	Aquarium Service at HNC & Livestock	0.00	675.00	
10185	AQUATIC ECOSYSTEMS MANAGEME	06/04/2025	Regular	0.00	315.00	192375
20250988	Invoice	05/16/2025	Seasonal Pond Maintenance-April 2025	0.00	315.00	
20071	AVALON PETROLEUM COMPANY	06/04/2025	Regular	0.00	5,804.49	192377
004427	Invoice	05/05/2025	Unleaded Fuel 05/05/25	0.00	1,395.49	
004441	Invoice	05/09/2025	Unleaded Fuel 05/09/25	0.00	1,368.91	
004462	Invoice	05/16/2025	Unleaded Fuel 5/16/25	0.00	1,531.67	
041134	Invoice	05/16/2025	Diesel Fuel 5/16/25	0.00	1,508.42	
10387	CAREY DOWDLE	06/04/2025	Regular	0.00	180.00	192378
052125	Invoice	05/21/2025	Travel Baseball 1 game 5/13	0.00	90.00	
053125	Invoice	05/31/2025	House Playoff Baseball 5/27/25	0.00	90.00	
18802	CAROL WILLIS	06/04/2025	Regular	0.00	52.50	192379
2834634	Invoice	05/29/2025	Refund	0.00	52.50	
20496	CATHERINE WESTPHAL	06/04/2025	Regular	0.00	48.00	192380
2819425	Invoice	05/14/2025	Refund	0.00	48.00	
20755	CHEN SITE DESIGN STUDIO LLC	06/04/2025	Regular	0.00	3,550.00	192381
#3 RW Park Impr...	Invoice	04/22/2025	Rosewood Park Improvement-Landscape ...	0.00	450.00	
1-Fink Park Batti...	Invoice	05/28/2025	Fink Park Batting Cage-Landscape Architec...	0.00	1,000.00	
4-Lincoln Park Im...	Invoice	05/31/2025	Lincoln Park Improvement-Landscape Arch...	0.00	2,100.00	
21251	CHICAGO FIRE YOUTH CAMPS, LLC	06/04/2025	Regular	0.00	400.00	192382
INV1238	Invoice	04/28/2025	Coachin Support Summer 2025 6/11/25	0.00	400.00	

Check Register

Packet: APPKT04628-06/04/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10463	CHICAGO TRIBUNE COMPANY	06/04/2025	Regular	0.00	102.01	192383
115770964000	Invoice	04/30/2025	Pickleball Court Divider & LC Legal Ad listi...	0.00	102.01	
20790	CHUCK LEVUN	06/04/2025	Regular	0.00	245.00	192384
283890	Invoice	05/28/2025	Refund	0.00	245.00	
16445	CINDY CLAMAGE	06/04/2025	Regular	0.00	122.50	192385
2835145	Invoice	05/29/2025	Refund	0.00	122.50	
10502	CITY OF HIGHLAND PARK	06/04/2025	Regular	0.00	500.00	192386
00013176	Invoice	05/15/2025	DES-2025-00057 Design review/Building >...	0.00	500.00	
10502	CITY OF HIGHLAND PARK	06/04/2025	Regular	0.00	500.00	192387
00013182	Invoice	05/15/2025	SUP-2025-00006 Special Use Edu/Non for ...	0.00	500.00	
19725	CLIFTON TURNER	06/04/2025	Regular	0.00	80.00	192388
052225	Invoice	05/22/2025	House Baseball 1 game 5/15/25	0.00	80.00	
10537	COMMONWEALTH EDISON COMPAN	06/04/2025	Regular	0.00	20,072.08	192389
052025 6031140...	Invoice	05/20/2025	190 Sunset Rd 4/18/25-5/20/25	0.00	2,386.77	
052225 3788841...	Invoice	05/22/2025	2205 Skokie Rd(GLC) 4/18/25-5/20/25	0.00	579.97	
052725 1877841...	Invoice	05/27/2025	3100 Trailway Dr 4/18/25-5/22/25	0.00	13,712.75	
052825 1911011...	Invoice	05/28/2025	O E Egendale 1N Park 4/28/25-5/28/25	0.00	62.57	
052825 7517621...	Invoice	05/28/2025	636 Ridge Rd(WRC) 4/28/25-5/28/25	0.00	3,330.02	
20844	CONSERV FS, INC.	06/04/2025	Regular	0.00	1,892.00	192390
65194798	Invoice	05/19/2025	Athletic field paint	0.00	1,892.00	
17719	CONSTELLATION NEWENERGY - GAS	06/04/2025	Regular	0.00	2,733.00	192396
4312097	Invoice	05/14/2025	1201 Park Ave W April 2025	0.00	2,733.00	
10569	CORT LEWIS	06/04/2025	Regular	0.00	105.00	192391
2834625	Invoice	05/29/2025	Refund	0.00	105.00	
21259	CRAIG LEVA	06/04/2025	Regular	0.00	52.50	192392
283885	Invoice	05/28/2025	Refund	0.00	52.50	
18562	DAVIS BANCORP INC	06/04/2025	Regular	0.00	3,774.00	192393
131261	Invoice	04/30/2025	Armored Transportation- April 2025	0.00	1,949.00	
132074	Invoice	05/31/2025	Armored Transportation- May 2025	0.00	1,825.00	
14204	ENVIRONMENTAL SERVICES FIRM IN	06/04/2025	Regular	0.00	6,926.25	192394
041625-5	Invoice	04/16/2025	Asbestos Samples/Supematant Chemical ...	0.00	4,331.25	
051303-03	Invoice	05/13/2025	On Site Collection Services	0.00	2,595.00	
19618	EUGENE O'MALLEY	06/04/2025	Regular	0.00	485.00	192395
051725	Invoice	05/17/2025	House Baseball 3 games 5/15 & 2 on 5/17	0.00	210.00	
052025	Invoice	05/20/2025	House Baseball 1 game 5/19	0.00	65.00	
053125	Invoice	05/31/2025	House Baseball games 2 on 5/31 & 1 on 5/...	0.00	210.00	
21263	FERRETTI PROFESSIONAL GROUP INC	06/04/2025	Regular	0.00	1,300.00	192397
1147-SDP PDHP...	Invoice	05/05/2025	S Deere Park Dr Topographic Survey	0.00	1,300.00	
21256	GAME ONE	06/04/2025	Regular	0.00	2,150.32	192376
10414593	Invoice	04/11/2025	Baseball Tee Jerseys	0.00	2,150.32	
10974	GEWALT HAMILTON ASSOCIATES INC	06/04/2025	Regular	0.00	5,052.50	192398
5121.710-4	Invoice	03/19/2025	SVGC Drawdown Pump System	0.00	2,922.50	
6048.100-14	Invoice	05/05/2025	PDHP Dome Imp. Prof Services 3/31/25-4/...	0.00	2,130.00	
21262	GRACE KHOURY	06/04/2025	Regular	0.00	210.00	192399
2839278	Invoice	06/02/2025	Refund	0.00	210.00	

Check Register

Packet: APPKT04628-06/04/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19596	GUEST AUTOMATION INC	06/04/2025	Regular	0.00	4,023.75	192400
IN20253556	Invoice	04/10/2025	Remote Support-Chiller Alarm Investigation	0.00	290.00	
IN20253577	Invoice	05/09/2025	CIA New Humidifier Integration	0.00	3,733.75	
20587	HELM SERVICE/HELM MECHANICAL	06/04/2025	Regular	0.00	10,021.50	192433
CHI144675P	Invoice	05/20/2025	2025 CIA Dehumidification Unit Install	0.00	10,021.50	
11196	ILLINOIS STATE POLICE	06/04/2025	Regular	0.00	920.00	192401
20250400686	Invoice	05/15/2025	4/1/25-4/30/25 Background Checks	0.00	920.00	
21146	IT1 CONSULTING, LLC	06/04/2025	Regular	0.00	2,392.03	192402
MS19431	Invoice	05/22/2025	Microsoft 365 Licenses 04/13/25-05/12/25	0.00	2,392.03	
20426	IT1 SOURCE, LLC	06/04/2025	Regular	0.00	55.24	192403
01015688	Invoice	05/13/2025	Adobe Acrobat for Patrick Noonan	0.00	55.24	
20979	JASON BRUCE CHERPAK	06/04/2025	Regular	0.00	90.00	192404
052125	Invoice	05/21/2025	Travel Baseball 1 game 5/6	0.00	90.00	
11274	JAY BACH	06/04/2025	Regular	0.00	130.00	192405
053125	Invoice	05/31/2025	2 House Baseball Games 5/31/25	0.00	130.00	
13391	JIM STATZA	06/04/2025	Regular	0.00	260.00	192407
052125	Invoice	05/21/2025	Travel Baseball 2 games 5/12 & 5/18	0.00	180.00	
053125	Invoice	05/31/2025	House Baseball Game 5/29/25	0.00	80.00	
15821	JOHN ANDERSON	06/04/2025	Regular	0.00	415.00	192408
051725	Invoice	05/17/2025	House Baseball 1 game 5/13/25	0.00	80.00	
052125	Invoice	05/21/2025	Travel Baseball 2 games 5/7 & 5/15	0.00	180.00	
052225	Invoice	05/22/2025	House Baseball 1 game 5/19	0.00	65.00	
053125	Invoice	05/31/2025	House Playoff Baseball 5/31/25	0.00	90.00	
20672	JOHN H. FIX	06/04/2025	Regular	0.00	520.00	192409
052125	Invoice	05/21/2025	Travel Baseball 4 games 5/6,5/9,5/17 & 5/...	0.00	360.00	
052225	Invoice	05/22/2025	House Baseball 2 games 5/20 & 5/22	0.00	160.00	
18140	JOHN MADDEN	06/04/2025	Regular	0.00	435.00	192410
052125	Invoice	05/21/2025	Travel Baseball 1 game 5/7/25	0.00	90.00	
052225	Invoice	05/22/2025	House Baseball 1 game 5/15	0.00	80.00	
053125	Invoice	05/31/2025	2 House Baseball playoff games 5/31/25	0.00	180.00	
071624	Invoice	07/16/2024	Travel Baseball Umpire-1 game on 7/2/24	0.00	85.00	
21234	KATE KATZ	06/04/2025	Regular	0.00	20.00	192412
2825486	Invoice	05/20/2025	Refund	0.00	20.00	
19673	KH KIM TAEKWONDO	06/04/2025	Regular	0.00	3,650.40	192413
2021	Invoice	06/04/2025	Spring 2025 Taekwondo Session	0.00	3,650.40	
17106	KMNS KIDS MUSIC NORTHSORE LL	06/04/2025	Regular	0.00	4,106.70	192414
10	Invoice	06/03/2025	2025 Kindermusik Spring	0.00	4,106.70	
20702	L6 TECHNOLOGY, INC.	06/04/2025	Regular	0.00	9,672.00	192415
PDH062325V	Invoice	05/23/2025	Monthly IP Collaboration 06/23/25-07/22...	0.00	2,672.00	
PDH070125S	Invoice	06/01/2025	Monthly IT Support Service-July 2025	0.00	7,000.00	
11514	LAKE COUNTY SMC	06/04/2025	Regular	0.00	440.00	192416
INV-00086442	Invoice	06/05/2025	SMC-WDP-24-669 Loni Review Fee	0.00	440.00	
19928	LAKES AND RIVERS CONTRACTING, II	06/04/2025	Regular	0.00	297,326.66	192417
24001-02	Invoice	05/22/2025	Park Ave. South Lot	0.00	297,326.66	

Check Register

Packet: APPKT04628-06/04/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
20272	LANGTON GROUP	06/04/2025	Regular	0.00	14,227.00	192418
63510	Invoice	05/06/2025	Preserve Mowing 5/5/25 Week4	0.00	738.00	
63511	Invoice	05/15/2025	Preserve Mowing 5/12/25 Week 5	0.00	738.00	
63512	Invoice	05/06/2025	North Route Service Week 5/5/25	0.00	3,057.00	
63513	Invoice	05/15/2025	North Route Service Week 5/12/25	0.00	3,057.00	
63514	Invoice	05/06/2025	South Route Service Week 5/5/25	0.00	3,318.50	
63515	Invoice	05/15/2025	South Route Service Week 5/12/25	0.00	3,318.50	
19189	LAURA MINKUS	06/04/2025	Regular	0.00	250.00	192419
2832547	Invoice	05/27/2025	Refund	0.00	250.00	
17161	LITRONIX LTD	06/04/2025	Regular	0.00	1,625.00	192420
3241	Invoice	04/24/2025	Lighting & Coms rentals for Ice Show	0.00	1,625.00	
20669	LITTLE MEDICAL SCHOOL - CHICAGO	06/04/2025	Regular	0.00	780.00	192406
HLPD004	Invoice	05/27/2025	Spring Session of Little Medical School	0.00	780.00	
18474	LRS , LLC	06/04/2025	Regular	0.00	93.85	192421
0006203494	Invoice	04/25/2025	2205 Skokie Valley Rd 4/1/25-5/31/25	0.00	93.85	
18474	LRS , LLC	06/04/2025	Regular	0.00	93.85	192422
0006203587	Invoice	05/25/2025	2821 Ridge Rd 4/1/25-5/31/25	0.00	93.85	
18474	LRS , LLC	06/04/2025	Regular	0.00	162.57	192423
0006203588	Invoice	04/25/2025	701 Deer Creek 4/1/25-5/31/25	0.00	162.57	
18474	LRS , LLC	06/04/2025	Regular	0.00	1,600.79	192424
0006203594	Invoice	04/25/2025	1240 Fredrickson Dump & Return	0.00	1,600.79	
18474	LRS , LLC	06/04/2025	Regular	0.00	148.20	192425
LR6250419	Invoice	05/25/2025	1390 Sunset Rd 6/1/25-6/30/25	0.00	148.20	
18474	LRS , LLC	06/04/2025	Regular	0.00	425.36	192426
0006203837	Invoice	04/25/2025	1201 Park Ave W 4/1/25-5/31/25	0.00	425.36	
18474	LRS , LLC	06/04/2025	Regular	0.00	240.78	192427
0006203589	Invoice	04/25/2025	636 Ridge Rd 4/1/25-5/31/25	0.00	240.78	
18474	LRS , LLC	06/04/2025	Regular	0.00	93.85	192428
0006203586	Invoice	04/25/2025	883 Sheridan Rd 4/1/25-5/31/25	0.00	93.85	
18474	LRS , LLC	06/04/2025	Regular	0.00	426.15	192429
LR6250421	Invoice	05/25/2025	1240 Fredrickson Pl (POGO) 6/1/25-6/30/...	0.00	426.15	
18474	LRS , LLC	06/04/2025	Regular	0.00	1,279.12	192430
LR6250424	Invoice	05/25/2025	3100 Trail Way Roll Off 5/6 & 5/7	0.00	1,279.12	
18474	LRS , LLC	06/04/2025	Regular	0.00	1,288.94	192431
PS660353	Invoice	05/29/2025	Port O Potties @ Woodridge,Cunniff, Wolt...	0.00	1,288.94	
18474	LRS , LLC	06/04/2025	Regular	0.00	385.82	192432
0006203590	Invoice	04/25/2025	3100 Trailway (Centennial) 4/1/25-5/31/25	0.00	385.82	
19833	MAGIC BY RANDY INC.	06/04/2025	Regular	0.00	375.00	192446
07312024	Invoice	06/05/2025	7/31/24 Performance-Camp Sunshine-Reis...	0.00	375.00	
14647	MIDWEST FENCING CLUB	06/04/2025	Regular	0.00	1,020.50	192434
64	Invoice	06/02/2025	Fencing Class 4/1-5/9/25	0.00	1,020.50	
10006	NCPERS GROUP LIFE INSURANCE	06/04/2025	Regular	0.00	48.00	192436
3301062025	Invoice	05/01/2025	NCPERS Group Life Insurance-June 2025 P...	0.00	48.00	
21257	NICHOLAS HENISER	06/04/2025	Regular	0.00	165.00	192437
2828140	Invoice	05/22/2025	Refund	0.00	165.00	

Check Register

Packet: APPKT04628-06/04/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
13604	NORTH SHORE GAS	06/04/2025	Regular	0.00	7,614.77	192438
050625 0601145...	Invoice	05/06/2025	West Ridge Center 4/1/25-4/30/25	0.00	1,038.27	
050625 0601145...	Invoice	05/06/2025	Centennial Ice 4/1/25-4/30/25	0.00	2,019.62	
050625 0602405...	Invoice	05/06/2025	Hidden Creek4/1/25-4/30/25	0.00	231.93	
051525 0616175...	Invoice	05/15/2025	2205 Skokie Valley Rd 4/1/25-4/30/25	0.00	529.49	
051625 0601145...	Invoice	05/16/2025	Deer Creek 4/16/25-5/14/25	0.00	416.96	
051625 0601145...	Invoice	05/16/2025	RCHP 4/16/25-5/14/25	0.00	1,296.77	
051625 0601145...	Invoice	05/16/2025	1240 Fredrickson Pl 4/16/25-5/14/25	0.00	1,033.46	
051625 0602225...	Invoice	05/16/2025	1390 Sunset 4/16/25-5/14/25	0.00	372.47	
051625 0602405...	Invoice	05/16/2025	2900 Trailway,Cunniff Park Shelter 4/16/2...	0.00	123.66	
051625 0602405...	Invoice	05/16/2025	1377 Clavey Rd 4/16/25-5/14/25	0.00	134.08	
051625 0602405...	Invoice	05/16/2025	3100 Trailway 4/16/25-5/14/25	0.00	104.18	
051625 0602405...	Invoice	05/16/2025	Aquatic Park 4/16/25-5/14/25	0.00	121.16	
051625 0608197...	Invoice	05/16/2025	1801 Sunset Rd 4/16/25-5/14/25	0.00	192.72	
11998	PARK DISTRICT RISK MGMT AGCY	06/04/2025	Regular	0.00	35,214.50	192439
0525133	Invoice	05/31/2025	May 2025 Property & Liability Insurance	0.00	35,214.50	
11998	PARK DISTRICT RISK MGMT AGCY	06/04/2025	Regular	0.00	223,769.80	192440
0525133H	Invoice	05/31/2025	May 2025 Employee Health Insurance	0.00	223,769.80	
12057	PHILLIP FOLINO	06/04/2025	Regular	0.00	470.00	192441
051725	Invoice	05/17/2025	House Baseball 3 games 5/13 & 2 on 5/17	0.00	210.00	
052125	Invoice	05/21/2025	Travel Baseball 1 game 5/14	0.00	90.00	
053125	Invoice	05/31/2025	Baseball House game 5/29 Playoff gmae 5...	0.00	170.00	
19484	PLANSOURCE	06/04/2025	Regular	0.00	1,180.12	192442
06032025	Invoice	06/03/2025	IMRF Retiree Insurance June 2025 Premi...	0.00	1,180.12	
21240	PLAY ILLINOIS, LLC	06/04/2025	Regular	0.00	131,481.00	192443
2213	Invoice	05/10/2025	Rosewood Park Playground Equipment	0.00	131,481.00	
21240	PLAY ILLINOIS, LLC	06/04/2025	Regular	0.00	139,980.05	192444
2211	Invoice	05/10/2025	Lincoln Park Playground Equip Structure	0.00	139,980.05	
19338	PUMPSTATION PROFESSIONALS	06/04/2025	Regular	0.00	27,509.30	192435
23501	Invoice	04/28/2025	HCAP Remove & Replace VT Pool Pump	0.00	26,540.00	
23628	Invoice	05/29/2025	HCAP Butterfly Valve repair	0.00	969.30	
12139	R&R SPECIALTIES OF WISCONSIN INC	06/04/2025	Regular	0.00	6,004.65	192445
0085420-IN	Invoice	05/15/2025	Zamboni Repair/ Actuator Medium	0.00	6,004.65	
21261	RANDI NOVAK	06/04/2025	Regular	0.00	39.58	192447
2839262	Invoice	06/02/2025	Refund	0.00	39.58	
12157	RAY AMIDEI	06/04/2025	Regular	0.00	110.00	192448
05192025	Invoice	05/19/2025	CPR/AED - SVGC 2 Participants 05/19/25	0.00	110.00	
12166	RECORD-A-HIT, INC.	06/04/2025	Regular	0.00	5,996.00	192449
251167	Invoice	02/04/2025	Fourth of July Event Rentals	0.00	5,346.00	
43104465	Invoice	05/27/2025	Waterslide rental for camp	0.00	650.00	
16459	SANTO SPORT STORE	06/04/2025	Regular	0.00	170.00	192450
110930	Invoice	06/02/2025	4 Rawlings Wood Bats	0.00	170.00	
21260	SCHICHTEL'S NURSEY, INC.	06/04/2025	Regular	0.00	3,016.00	192451
0029297	Invoice	05/19/2025	RCHP Landscaping trees	0.00	3,016.00	
17762	SCHWAAB INC	06/04/2025	Regular	0.00	33.95	192452
4786771	Invoice	05/15/2025	2 nameplates & shipping	0.00	33.95	
18410	SIKICH LLP	06/04/2025	Regular	0.00	10,783.00	192453
98563	Invoice	05/28/2025	Professional Auditing Services Through 5/...	0.00	10,783.00	

Check Register

Packet: APPKT04628-06/04/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12396	SOIL AND MATERIAL CONSULTANTS	06/04/2025	Regular	0.00	691.00	192454
51451	Invoice	04/30/2025	SWP Engineering & Testing	0.00	691.00	
12490	SUNDEK OF ILLINOIS, INC.	06/04/2025	Regular	0.00	9,860.00	192455
19550	Invoice	05/19/2025	HCAP Bathhouse/Shower area	0.00	9,860.00	
12569	THE LAKOTA GROUP, INC.	06/04/2025	Regular	0.00	5,750.00	192456
25006-03	Invoice	05/20/2025	4/1/25-4/30/25 Fees-Greenprint Master P...	0.00	5,750.00	
21258	WHITNEY WEINER	06/04/2025	Regular	0.00	180.00	192457
2831964	Invoice	05/27/2025	Refund	0.00	180.00	
12777	WILLIAMS ARCHITECTS	06/04/2025	Regular	0.00	2,802.23	192458
0023358	Invoice	05/15/2025	Rec Center Locker Rooms Prof. Services 4/...	0.00	2,802.23	
20063	WILLIE ROUNSAVILLE	06/04/2025	Regular	0.00	270.00	192459
050525	Invoice	05/05/2025	Travel Baseball 3 Games 5/11 5/12 & 5/14	0.00	270.00	
10650	WOODHOUSE TINUCCI ARCHITECTS	06/04/2025	Regular	0.00	26,362.12	192460
06-051525	Invoice	05/15/2025	PDHP Picklball Dome Basic Services/Expen...	0.00	26,362.12	
19934	ZIPLINE CORPORATION	06/04/2025	Regular	0.00	220.00	192411
#7-022HP	Invoice	05/15/2025	Photos & Edits 3/1 Danny Cunnif Park & 3...	0.00	220.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	145	94	0.00	1,093,677.83
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	145	94	0.00	1,093,677.83

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	6/2025	1,093,677.83
			<u>1,093,677.83</u>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	05/07/2025	Bank Draft	0.00	183,035.58	DFT0005490
50725	Invoice	05/07/2025	P-Card with PA	0.00	183,035.58	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	183,035.58
EFT's	0	0	0.00	0.00
	1	1	0.00	183,035.58

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2025	183,035.58
			183,035.58



Park District of Highland Park, IL

Payment Reversal Register

APPKT04611 - 05/19/25 John Madden Void Check #190995

Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
18140	JOHN MADDEN				-85.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Payment Amount	
Check	190995	07/25/2024	05/19/2025	-85.00	
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
071624	Travel Baseball Umpire-1 game on 7/2/24	07/16/2024	07/25/2024	85.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-85.00	-85.00
Report Total:	0.00	-85.00	-85.00



Canceled Payables

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name				Total Vendor Amount
20168	LAKE COUNTY GOVERNMENT				-440.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Cancel Date	Payment Amount
Check	191001	07/25/2024	05/30/2025	05/30/2025	-440.00
Payable Number:	Description	Payable Date	Due Date	Payable Amount	
INV-00086442-R	SMC-WDP-24-669 Loni Review Fee	07/25/2024	07/25/2024	440.00	

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	-440.00	0.00	-440.00
Report Total:	-440.00	0.00	-440.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04624 - Bank Draft 05/12/25 Pickletile LLC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
21255	PICKLETILE LLC	05/12/2025	Bank Draft	0.00	93,724.50	DFT0005502
INV-1154	Invoice	05/12/2025	PDHP Pickleball & Padel Production Deposit	0.00	93,724.50	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	93,724.50
EFT's	0	0	0.00	0.00
	1	1	0.00	93,724.50

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2025	93,724.50
			93,724.50



Park District of Highland Park, IL

Check Register

Packet: APPKT04613 - Bank Draft 05/15/25 Illinois Dept. of Revenue Sales Tax

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
11188	ILLINOIS DEPT OF REVENUE	05/15/2025	Bank Draft	0.00	804.00	DFT0005483
April 2025	Invoice	05/15/2025	April 2025 Sales Tax/ Use Tax ST-1 Payment	0.00	804.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	804.00
EFT's	0	0	0.00	0.00
	1	1	0.00	804.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2025	804.00
			804.00



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20670	GONZALEZ TREE CARE LLC	05/19/2025	Regular	0.00	3,000.00	192359
0293	Invoice	03/11/2025	2 Oak tree removals, gridding & chipping	0.00	3,000.00	
11575	LEIBOLD IRRIGATION, INC.	05/19/2025	Regular	0.00	292.05	192360
0014321-IN	Invoice	04/30/2025	Irrigation Maintenance Service	0.00	292.05	
20849	MASTERBLEND INTERNATIONAL	05/19/2025	Regular	0.00	2,358.00	192361
70277	Invoice	05/07/2025	Turf Materials	0.00	2,358.00	
18836	PAYNE SOD FARM INC	05/19/2025	Regular	0.00	848.00	192362
25-289	Invoice	04/29/2025	120 Bluegrass sod rolls, 60 RTF sod rolls	0.00	848.00	
12591	THELEN MATERIALS, LLC	05/19/2025	Regular	0.00	829.44	192363
445177	Invoice	04/26/2025	Topdressing Sand	0.00	829.44	
17713	WILD GOOSE CHASE INC	05/19/2025	Regular	0.00	1,499.00	192364
251213	Invoice	04/02/2025	Inspection for Goose Control 4/10/25-5/9...	0.00	1,499.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	6	6	0.00	8,826.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	6	6	0.00	8,826.49

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	5/2025	8,826.49
			8,826.49