

NOTICE OF REGULAR MEETING

Wednesday, March 19, 2025

Regular Meeting

6:00 pm

Park District of Highland Park
Board of Park Commissioners
636 Ridge Road, Highland Park, IL 60035
No Live Stream

REGULAR MEETING AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. CONSENT AGENDA
 - A. Approval of the Minutes from February 21, 2025 Finance Committee Meeting
 - B. Approval of the Minutes from February 24, 2025 Master Planning Committee Meeting
 - C. Approval of the Minutes from February 26, 2025 Regular Meeting
 - D. Rejection of the 2025 Centennial Ice Arena Roof Top Unit Replacement Bids
 - E. Approval of the Purchase of 2025 Capital Replacement Tractor
 - F. Approval of the 2025 Centennial Ice Arena Dehumidification Unit Installation
 - G. Approval of the 2025 Renewal of the 2023 Weeding & Landscape Services Bid
 - H. Approval of the 2025 Hidden Creek AquaPark Fence Improvements Project Bid
 - I. Approval of the 2025 Renewal of the 2023 Routine Grounds Maintenance – South Route Bid
 - J. Approval of the 2025 Renewal of the 2023 Routine Grounds Maintenance – North Route Bid
 - K. Approval of the Purchase of Three Capital Replacement Pickup Trucks and Electric Transit Van
 - L. Approval of the 2025 Recreation Center of Highland Park Pool Filter Change, Pool Deck Renovation, and Pool Grate Replacement
 - M. Approval of the Dynegy Energy Services, LLC Electric Service Agreement bid via Northern Illinois Municipal Electric Collaborative (NIMEC)
 - N. Approval of Ordinance 2025-04: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property
 - O. Bills and Payroll in the amount of \$2,007,112.67
- VI. FINANCIAL FORECASTS TREASURER'S REPORT
- VII. UNFINISHED BUSINESS
 - A. Master Plan Update
 - B. Consideration to Approve the 2025 Hidden Creek AquaPark and Rosewood Beach Concessions License RFP

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VIII. NEW BUSINESS

- A. Parks Foundation Update**
- B. Board Committee Updates**
- C. Recreation Center of Highland Park Annual Report**
- A. Director's Report**
- D. Board Comments**

IX. OTHER BUSINESS

X. OPEN TO PUBLIC TO ADDRESS THE BOARD

XI. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS

ACT: Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

XII. ACTION FROM CLOSED SESSION IF ANY

- A. Consideration to approve a six-month contract extension to the Employment Agreement for the Executive Director**
- B. Consideration to approve a new Employment Agreement for the Executive Director**

XIII. ADJOURNMENT

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.

**MINUTES OF A THE FINANCE COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON FEBRUARY 21, 2025, 8:02 AM.**

Commissioner Ruttenberg and Vice President Freeman participated by electronic means.

Present: Commissioner Labrador, Commissioner Grossberg, President Bernstein

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr, Director Peters, Director Smith, Director Gogola, Director Baird, Assistant Director Acevedo, Assistant Director Soto, Manager Baczek, Manager Sangern, Manager Saunders, Accountant Moraru, Coordinator Hejnowski

Guest Speaker: None

Additions to the Agenda

None.

Ordinance #2025-02 – An Ordinance Amending the Appropriation Ordinance for Fiscal Year 2024

Director Peters reported that as the year progressed, Recreation Fund Item types 680, Cost of Goods Sold, 650, Maintenance & Landscaping, and 720, Capital Outlay, began to run over budget. As of 12/31/24, Cost of Goods sold was over appropriation by 42% (\$30,121.30), Maintenance & Landscaping was over appropriation by 16% (\$75,408.21), and Capital Outlay was over appropriation by 7% (\$5,211.31). As all are over appropriation, they are exceeding the appropriation filed with Lake County. After consultation with both our attorney and auditors, staff have been advised that a formal budget amendment does not need to be filed with the County. However, a budget transfer, approved by ordinance, must take place. Recreation Item Type 610, Salaries & Wages, has over \$859,000 of unused appropriation budget. As no more payroll expense will occur in this line item for 2024, staff recommend transferring from this Recreation Fund Item Type to cover the overage in Recreation Item Types 680, Cost of Goods Sold, 650, Maintenance & Landscaping, and 720, Capital Outlay.

Furthermore, as the year progressed, General Fund Item Type 660, Utilities, ran over budget. As of 12/31/24, Utilities was over appropriation by 7% (\$12,885.17). As the Type is over appropriation, it is exceeding the appropriation filed with Lake County. After consultation with both our attorney and auditors, staff have been advised that a formal budget amendment does not need to be filed with the County. However, a budget transfer, approved by ordinance, must take place. General Fund Item Type 610, Salaries & Wages, has over \$540,000 of unused appropriation budget. As no more payroll expense will occur in this line item for 2024, staff recommend transferring from this General Fund Item Type to cover the overage in General Item Type 660, Utilities.

Additionally, as the year progressed, Special Recreation Fund Item Type 720, Capital Outlay, ran over budget. As of 12/31/24, Capital Outlay was over appropriation by 100% (\$18,459.28). As the Type is over appropriation, it is exceeding the appropriation filed with Lake County. After consultation with both our attorney and auditors, staff have been advised that a formal budget amendment does not need to be filed with the County. However, a budget transfer, approved by ordinance, must take place. Special Recreation

Fund Item Type 620, Contractual Services, has over \$51,000 of unused appropriation budget. As no more contractual services will occur in this line item for 2024, staff recommend transferring from this Special Recreation Fund Item Type to cover the overage in Special Recreation Fund Item Type 720, Capital Outlay.

Finally, as allowed by the auditors, Incode will not have a new budget created; the transfer will be in the Annual Consolidated Financial Report only.

The Park Board of Commissioners supports staff's recommendation and asked that the ordinance be placed on the consent agenda at the February 26, 2025 Regular Meeting.

Resolution 2025-02 A Resolution Authorizing the Park District Director to Enter into a Contract for the Purchase of Electricity from the Lowest Cost Electricity Provider for the Purposes of Power Accounts Through the Northern Illinois Municipal Electric Collaborative Bid Process or Satori Energy Bid Process

Director Peters reported that electricity at all Park District facilities and additional electric meters are currently brokered via Northern Illinois Municipal Electric Collaborative (NIMEC), except for Deer Creek Racquet Club (DCRC), the meter at the new Dome, and four small load meters. DCRC has a separate electric contract that is tied to the solar provider there. The last bidding process had no bids offered for the four smallest meters in the District and are billed by ComEd. Previously, the lessee of the Dome paid the bill for the electric meter at the site. NIMEC is the largest governmental collaborative in Northern Illinois which aggregates the energy needs of over 85 Illinois municipal organizations comprising over 210,000,000 kWh annually, thus allowing them to secure more competitive pricing. As all District electric contracts are expiring in May, they will all bid simultaneously on March 4, 2025, except for Deer Creek Racquet Club (DCRC). NIMEC will be bidding out all facilities, except DCRC, in one bid, with bids to be submitted by 11:00 a.m. Bids will be submitted from: MC2, Direct, AEP, Constellation, and Dynegy. Concurrently, Satori Energy will be bidding all District electric accounts to a multitude of other energy providers in order to ensure the best rate for the District.

Bidding electricity for the District takes place over a few hours. Therefore, approval to participate in the NIMEC consortium and the Satori Energy bid must take place prior to knowing the awarded supplier and associated rates. The amount of compensation that NIMEC or Satori receives is included in the electricity prices from the supplier (roughly 3% of the electric supply), so there will be no direct payment made to NIMEC nor Satori by the Park District. There's a price spike coming in ComEd territory starting in June, and we expect an increase in the supply cost to be around 15%. However, there is hope for delivery costs to decrease, so we are estimating about a 10% overall increase in electricity costs. For 2025, beginning May 1, this equates to a \$32,500 increase in electricity costs for the remainder of the year. For 2026, total electric costs should increase by \$54,000.

The Park Board of Commissioners supports staff's recommendation and asked that the resolution be placed on the consent agenda at the February 26, 2025 Regular Meeting.

Construction Project Updates

a. Recreation Center of Highland Park Construction Updates

Manger Kutscheid shared the landscaping blueprint for the parking lot at 1207 Park Avenue West. The most noticeable change will be the landscaping along Park Avenue West. The evergreens that lined the sidewalk and road along Park Avenue West will be replaced with a variety of plantings and floral. He shared the plat list and images of the recommended shade trees, shrubs, grasses, and floral (perennials).

Deputy Director Carr provided a recap of the flooding that occurred on December 02, 2024, and the emergency mitigation work that took place throughout December. The fitness floor was temporarily relocated to the gymnasium and available for use as of December 09, 2024. Emergency restoration occurred in January and was completed February 07. The Fitness Floor reopened February 08, 2025. He shared images of the flooding, mitigation work, and restoration work. Since the fitness floor was moved to the gymnasium, there were only 6 days of lost services submitted in the insurance claim. He shared a slide providing a financial breakdown of the claim submittal.

The facility is currently using a mechanical automation system vs. a building automation system. A mechanical automation system focuses solely on automating mechanical components within a machine or process, like actuators, conveyors, and sensors, while a building automation system controls and monitors multiple building systems like HVAC, lighting, security, and energy usage, providing a centralized control point for the entire building environment. A building automation system poses challenges, so staff are working with contractors to determine prevention strategies better suited for all facilities and will share recommendations with the Park Board.

Currently, staff are recommending installing shut off valves on all water fountains with smart technologies that identify abnormal events related to water flow and can shut off water flow at the source.

Director Smith reported Phase One of the renovations to the Recreation Center of Highland Park locker rooms were recently completed, including painting, new flooring and upgraded restrooms. Phase Two, remodeling of the shower areas, is budgeted in the 2025 Capital Plan. Proposed improvements include replacement of tile, upgrades to shower stalls, removal of a bank of lockers to add vanities, and consideration of a sauna.

Staff have received a proposal from Williams Architects to provide architectural and engineering services for this project. Scope of work includes:

- Schematic Design
- Design Development
- Construction Documents and Permitting
- Bidding/Negotiations
- Construction Administration and Project Closeout

The total budgeted amount in the 2025 Capital Plan for the Locker Room Shower Area Remodeling is \$250,000. Staff recommended that \$50,000 of these funds be utilized for design and that construction be budgeted in the 2026 Capital Plan.

The Park Board of Commissioners supports staff's recommendation and place the Locker Room Shower Area Remodeling Proposal from William's Architects on the consent agenda at the February 26, 2025 Regular Meeting.

b. New Facility and Site Improvements at West Ridge Park

Director Smith reported that staff are wrapping up permitting. The Park District will have to go back to the City of Highland Parks design and review committee since the building height has slightly increased. Staff do not anticipate this will negatively impact the start of construction.

Director Smith reported that it is standard for the Park District to enter into a contract with a third party to conduct and interpret tests throughout construction. This construction project will require a range of material testing to ensure quality of construction materials. The Park District received two proposals for construction material testing. While slightly higher, Testing Services Corporation's proposal is recommended as this firm conducted the initial geotechnical report for the site and has greater familiarity with the site. The total project budget is \$17,678,727 and includes \$584,160 in owner's costs, separate from the contract with W.B. Olson, which includes material testing.

The Park Board of Commissioners support's staff's recommendation to place the Testing Services Corporation's proposal for Construction Material Testing for the New Recreation Facility at West Ridge Park on the consent agenda at the February 26, 2025 Regular Meeting.

c. Club Pickle and Padel Facility Project

Director Smith reported that the project is still on track for an August opening. This project has taken 6months longer than anticipated, so staff would like to review the project budget at the next Finance Committee Meeting along with change orders.

February Bid Results

a. 2025 Park Avenue Dredging Project Bid

Director Smith reported that the Park District of Highland Park received four (4) sealed bids on Tuesday, February 4, 2025, for materials and labor to complete the 2025 Park Avenue Dredging Project. Work is scheduled to occur early May 2025. The low bidder was John Keno & Company at \$40,000, includes \$37,300 for mobilization/demobilization and \$2,700 to dredge, transport, and place materials not to exceed 1800 CY). There is \$42,500 in the capital budget. While the bid is within budget, environmental testing will put this project over budget by \$4,426.25.

The Park Board of Commissioners recommends placing the bid from John Keno & Company on the consent agenda at the February 26, 2025 Regular Meeting.

b. 2025 Larry Fink Tot Lot Renovation Bid

Director Smith reported that the Park District of Highland Park received nine (9) sealed bids on Tuesday, February 11, 2025, for materials and labor to complete the 2025 Larry Fink Park Tot Lot Renovation. Work is scheduled to occur from March through May 2025. The low bidder was Hacienda Landscaping, Inc. at \$249,565.50, includes the base bid (total install) and two alternates. Alternate one is to replace the asphalt path along the playground with concrete and to replace the wood chips with pour in place. There is \$335,500 in the capital budget. The project is slightly over budget; however, staff recommended the Park Board of Commissioners at the Regular Meeting on February 26, 2025 approve the base bid and both alternates.

The Park Board of Commissioners recommended placing the bid from Hacienda Landscaping, Inc. on the consent agenda at the February 26, 2025 Regular Meeting.

Other Business

None.

Finance Committee Meeting Minutes
February 21, 2025

Open to the Public to Address the Board

None.

Adjournment

A motion was made by Commissioner Grossberg and seconded by Commissioner Ruttenberg and approved by a unanimous vote. The Finance Committee Meeting adjourned at 9:53 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE MASTER PLANNING COMMITTEE MEETING
OF THE PARK DISTRICT OF HIGHLAND PARK
HELD ON FEBRUARY 24, 2025, 5:04 PM.**

Present: Commissioner Labrador, Commissioner Grossberg, Vice President Freeman,

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr, Director Peters, Director Smith, Director Voss, Director Gogola, Director Baird, Assistant Director Acevedo, Assistant Director Soto, Manager Schwartz; Coordinator Hejnowski

Guest Speaker: The Lakota Group: Kevin Clark, Siraj Asfahani and Scott Freres,
BerryDunn: Dannielle Wilson
aQuity Research and Insights, Inc: Jeff Andreasen

Vice President Freeman left the meeting at 5:54pm.

Additions to the Agenda

None.

Master Plan Update

Mr. Freres President and Co-Founder of the Lakota Group reviewed his teams' roles and responsibilities, the project methodology and scope of services, and project deliverables.

Mr. Asfahani, Vice President of the Lakota Group, reviewed the community engagement timeline and sequencing of outreach efforts.

Mr. Andreasen, President of aQuity Research and Insights, Inc, reviewed the target audiences and the survey results timeline.

Several questions were asked from the Lakota Group to understand Park District staff and Park Board liaisons' thoughts on community needs today. Staff and Park Board liaison's also shared success stories from the GreenPrint 2024 Master Plan.

The Lakota Group asked Park District staff and the Park Board liaison's to think about the future and share what facilities, programming, operations and staffing, and financial capacities look like. Are community needs being met, what facilities are underutilized or overlooked, what demographic shifts or community interests should be considered, are there partnership opportunities with local organizations, are there staffing challenges or opportunities for development, how will long-term financial projections impact operations, and are there grant opportunities or alternative funding sources available that have not been explored. Lastly, the Lakota Group asked Park District staff and the Park Board liaison's to share their priorities and aspirational goals.

Other Business

None.

Master Planning Committee Meeting Minutes
February 24, 2025

Open to the Public to Address the Board

None.

Adjournment

A motion was made by Commissioner Grossberg and seconded by Commissioner Labrador and approved by a unanimous vote. The Master Planning Committee Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK
BOARD OF PARK COMMISSIONERS
MINUTES OF REGULAR MEETING
FEBRUARY 26, 2025**

The meeting was called to order at 6:00 p.m. President Bernstein.

A motion was made by Vice President Freeman and seconded by Commissioner Grossberg to allow Commissioner Ruttenberg to participate in tonight's meeting by electronic means.

Roll Call:

Aye: Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: Commissioner Labrador

Abstain: None

Motion Carried

ROLL CALL

Present: Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Absent: Commissioner Labrador

Staff Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Voss; Director Peters; Director Gogola; Director Hall; Assistant Director Acevedo; Manager Meredith; Coordinator Hejnowski

Guest Speakers: None

ADDITIONS TO THE AGENDA

Staff would like to discuss the Recreation Center of Highland Park Monument Sign Under Other Business.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

CONSENT AGENDA

A motion was made by Commissioner Grossberg, seconded by Vice President Freeman to approve the Minutes from the January 08, 2025 Finance Committee Meeting, Minutes from the January 15, 2025 Workshop Meeting, Minutes from the January 29, 2025 Finance Committee Meeting, Minutes from the January 29, 2025 Regular Meeting, the 2025 Park Avenue Dredging Project Bid, the 2025 Larry Fink Tot

Lot Renovation Bid, the New Recreation Facility at West Ridge Park Construction Material Testing Proposal, the Williams Architects Recreation Center of Highland Park Locker Room Shower Area Remodeling Proposal, Ordinance 2025-02 An Ordinance Amending the Appropriation Ordinance for Fiscal Year 2024, Ordinance 2025-03: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, Resolution 2025-02 Authorizing the Purchase of Electricity for Park District Facilities and Meters and Authorizing the Director to Approve a Contract with the Lowest Cost Electricity Provider for a Period up to 3 years, and Bills and Payroll in the amount of \$2,708,517.65

Roll Call:

Aye: Commissioner Ruttenberg, Commissioner Grossberg, Vice President Freeman, President Bernstein

Nay: None

Absent: Commissioner Labrador

Abstain: None

Motion Carried

FINANCIAL FORECASTS AND TREASURER'S REPORT

Operations (General and Recreation Funds) Budget vs. Actual

Director Peters shared the end-of-year projections and actual figures as of January 31, 2025. She is pleased to report that Actual Revenues exceeded budgeted revenues by \$500,000.

Conclusion

The following Park District programs and facilities are performing better than budget: interest income has a \$110,000 surplus. Skating school exceeded the budget by \$39,000 and sponsorships exceeded the budget by \$12,000.

UNFINISHED BUSINESS

NEW BUSINESS

A. Parks Foundation

Parks Foundation President discussed upcoming Champions Celebration on March 14. All proceeds for the event will provide scholarship funding to ensure that Highland Park and Highwood residents with financial constraints can participate in Park District programs and to support and enhance exceptional Park District projects. Thus far the Parks Foundation has secured \$18,000 in sponsorship for the event. Tickets are still available.

Two seats are available to serve on the Parks Foundation. They received two applications this week.

Director Gogola is working with the Parks Foundation to streamline and reduce the steps needed to qualify for the scholarship fund.

The Parks Foundation is looking at opportunities to provide more support to Highwood residents.

B. Board Committee Updates

At the February 21, 2025 Finance Committee Meeting staff reviewed Ordinance #2025-02, An Ordinance Amending the Appropriation Ordinance for Fiscal Year 2024 and Resolution 2025-02 to allow the purchase of electricity for the District from Northern Illinois Municipal Electric Collaborative. Staff also reviewed and provided contractor recommendations for the Park Avenue Dredging bid results and the Larry Fink Tot Lot Renovation bid results. These items were approved this evening under the consent agenda.

Staff provided construction updates for the New Facility and Site Improvements at West Ridge Park, Club Pickle and Padel, and the Recreation Center of Highland Park (landscaping plan for shared parking lot located at 1207 Park Avenue West, emergency repairs due to flooding, and the proposal from Williams Architects to provide architectural and engineering services for Phase Two of the locker room renovation).

At the February 24, 2025 Master Planning Committee Meeting the Lakota Group (designers, planners, and communication experts), aQity Research and Insights (survey consultant), and BerryDunn (Recreation Services Assessment consultant) held a kickoff meeting for the Greenprint Master Plan Update.

C. Heller Nature Center and the Rosewood Interpretive Center Annual Reports

Manager Meredith is pleased to report that the Heller Nature Center and Rosewood Interpretive Center collaborated with several local agencies in 2024 to offer new and DEI driven programs and events. Over 600 people participated in the 2024 special events. She reviewed the users and visits to the Heller Nature Center and the Rosewood Interpretive Center, noting that there was a 68% increase from the previous year. She reviewed the 2024 camp enrollments and revenues. This summer nature camps will also be offered weekly to offer flexibility and hopefully increase enrollments. The team's course was utilized by 55 groups in 2024 which resulted in a 9% increase in revenue from the previous year. She reviewed the five-year financial analysis for the Heller Nature Center and the Rosewood Interpretive Center. The report concluded with what's occurring in 2025 to attract new users and participants.

D. Directors Report

Executive Director Romes reviewed upcoming Special Events:

- Maple Syrup Harvest on March 1, from 10 – 1:30 p.m. at the Preserve. During this sold-out event, participants will take a short hike to learn about how to identify the right tree, know when trees are ready, how to tap a tree and the process of making the sweet syrup. Enjoy a delicious tasting of maple syrups and pancakes to enjoy by the fire.
- Wicked Musical Theater Pop-Up on March 2, from 1 – 2:00 p.m. at West Ridge Center. Participants will dance, sing, and act a song from the popular movie Wicked.
- Neon Night on March 7, from 7 – 8:30 p.m. at Centennial Ice Arena. Experience the ultimate glow-up with dazzling neon lights, electrifying music, and an unforgettable night of skating fun.

Regular Meeting Minutes
February 26, 2025

- Nature Playdates, Sat. Mar. 8, from 10 – 11:00 a.m. at Heller Nature Center. Each date offers a different themed activity (one per family) and a self-guided I Spy hike. Afterwards, bring a picnic lunch, play in Wander Woods – our outdoor nature play space, or rent an explorer pack from us to continue the fun!
- Girls in STEM Day on March 9, from 1 – 3:00 p.m. at Rosewood Beach. Hear from some real women in science fields and get hands on practice in Science, Technology, Engineering and Mathematics with some challenges and activities.

E. Board Comments

None.

OTHER BUSINESS

A. Recreation Center of Highland Park Monument Sign

Director Gogola shared the final design renderings for the Monument Sign for the facilities located at 1201-1207 Park Avenue West (the Recreation Center of Highland Park, the Preserve of Highland Park, the Highland Park Senior Center, and Moraine Events). The Park Board of Commissioners provided feedback and recommendations to take back to the City of Highland Park.

OPEN TO PUBLIC TO ADDRESS THE BOARD

None.

ADJOURNMENT

A motion was made by Commissioner Grossberg and seconded by Vice President Freeman and approved by a unanimous vote. The Board Meeting adjourned at 7:22 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



Memorandum

To: Park Board of Commissioners

From: Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Rejection of 2025 Centennial Ice Arena Roof Top Unit Replacement Bids**

Summary

The Park District of Highland Park received six sealed bids on March 11, 2025, for the 2025 Centennial Ice Arena Roof Top Unit Replacement. The scope of this project is to a replace heating unit that has reached its useful life. Installation is scheduled to occur between June 23, 2025 and July 9, 2025.

Bid Results

<i>Contractor</i>	<i>Total Bas Bid</i>
Air Comfort LLC	\$99,932.00
Amber Mechanical Contractors, Inc.	\$104,900.00
Cahill Heating and Cooling Electric Plumbing & Sewer, Inc.	\$69,700.00
Core Mechanical	\$70,175.00
Jones Environmental Control, Inc.	\$57,063.00
MG Mechanical Contracting, LLC	\$71,900.00

The low bidder specified a roof top unit that was not manufactured by an approved manufacturer per the bid documents. Staff have researched this unit and determined that it would meet the required specifications. Additionally, this unit is lower cost than units from the listed specified manufacturers and several bidders have shared that they would also have specified this unit had it been an option. Therefore, staff recommend rejecting all bids and re-bidding this project to include the option of a unit from this particular manufacturer.

Recommendation

Staff recommend the Park Board of Commissioners reject all 2025 Centennial Ice Arena Roof Top Unit Replacement bids.



Memorandum

To: Park Board of Commissioners

From: Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of the Purchase of 2025 Capital Replacement Tractor**

Summary

The Park District's 2025 capital plan lists replacing a parks utility tractor. Staff determined a John Deere 4066R Compact Utility Tractor would meet the current and future needs of the District. John Deere tractors are available through Sourcewell, a joint purchasing cooperative program for state, local, and city governments.

Financial Impact

2025 Capital Replacement Funds	\$ 70,000.00
John Deere 4066R Compact Utility Tractor	\$ 54,961.06
Current Total <u>Under Budget</u>	\$ 15,038.94

Recommendation

Staff recommends approval from the Park Board of Commissioners of the purchase of a John Deere 4066R Compact Utility Tractor from AWH LLC in Wauconda, IL in the amount of \$54,961.06.



Memorandum

To: Park Board of Commissioners

From: Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of the 2025 Centennial Ice Arena Dehumidification Unit Installation**

Summary

The Park District of Highland Park received three (3) sealed bids on Tuesday, March 4, 2025, for materials and labor to complete the 2025 Centennial Ice Arena Dehumidification Unit Installation. Work is scheduled to occur from May through June 2025.

Bid Results

Bid Item	Air Comfort	Amber Mechanical	Helm Mechanical
Base Bid 1: Demolition/Removal	\$11,500.00	\$8,900.00	\$7,200.00
Base Bid 2: Installation of Arid Ice Dehumidifier	\$20,720.00	\$15,000.00	\$11,320.00
Base Bid 3: Electrical	\$9,600.00	\$5,000.00	\$3,000.00
Base Bid 4: Duct Work	\$51,680.00	\$92,000.00	\$27,140.00
Base Bid 5: Controls	N/A	\$18,000.00	\$39,259.00
Alternate 1: Bury Gas Line	\$65,700.00	\$15,500.00	\$13,512.00
Total Base bid + Alternate	\$159,200.00	\$154,400.00	\$101,431.00

The low bidder is Helm Mechanical dba Helm Services. This contractor has favorable references and experience working with the Park District.

Budget Impact

2025 Budgeted Capital Funds	\$ 245,000.00
Helm Mechanical, Inc. Base Bid + Alternate	\$ 101,431.00
Dehumidification Unit Purchase	\$ 105,501.00
Engineering	\$ 9,375.00
Total <u>Under</u> Budget	\$ 28,693.00

Recommendation

Staff recommend approval from the Park Board of Commissioners for Base Bid Items and Alternate 1 from Helm Mechanical dba Helm Service for the 2025 Centennial Ice Arena Dehumidification Unit Installation and authorize the Executive Director to enter into an agreement in the amount of \$101,431.00.



Memorandum

To: Park Board of Commissioners

From: Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of the 2025 Renewal of the 2023 Weeding & Landscape Services Bid**

Summary

The Park District of Highland Park received three bids on March 10, 2023, for the Weeding & Landscape Services Bid. The bid proposal specifies monthly weeding, cultivating, edging, and mulching at 10 park sites and five alternate sites, including the North Suburban Special Recreation Association. The work specified in the bid would take place primarily over 6 months, beginning in April and continuing through September. The bid also specified there could potentially be two successive one-year renewals to the awarded bidder.

Bid Results

2023 Weeding & Landscaping Services Bid Tabulation

	Total Base Proposal	Alt. 1: Deer Creek Racquet Club	Alt. 2: Central Park	Alt. 3: NSSRA	Alt. 4: Rosewood Park	Alt. 5: Sunset Schwartz Garden
Delia & Bro's Landscaping Inc.	\$252,455.00	\$80,055.00	\$15,990.00	\$7,345.00	\$17,400.00	\$103,200.00
Langton Group	\$55,994.00	\$1,860.00	\$4,224.00	\$4,974.00	\$5,280.00	\$3,168.00
Fleck's Landscaping	\$39,924.00	\$600.00	\$1,128.00	\$957.00	\$1,866.00	\$960.00

In 2023, Staff recommended and received approval from the Park Board of Commissioners the acceptance of the 2023 Weeding & Landscape Services base bid proposal and alternates 1-5 from Fleck's Landscaping in the amount of \$45,435.00.

Staff budgeted for and added a change order following the execution of the 2024 renewal of the contract, bringing last year's contract total amount to \$48,679.00. The change order consisted of an increased scope at Devonshire Park and Hidden Creek Aquapark, and the addition of Centennial Ice Arena, following the completion of the recent renovation. These sites will remain in the 2025 renewal.

Additionally, Staff budgeted to seek costs to include future work following the completion of the Park Ave. North Beach Access Improvements and Sunset Woods Park Improvements OSLAD projects later this spring.

Financial Impact

Total Budgeted Funds for Landscape Services	\$ 51,996.00
Total RENEWAL of Weeding & Landscaping Bid base proposal, Alternates 1-5 and Change Order 002	\$ 48,679.00
Reimbursement from NSSRA	(\$ 957.00)
Anticipated Amount Under Budget upon RENEWAL	\$ 4,274.00

Recommendation

Staff recommend approval from the Park Board of Commissioners of the Renewal of the 2023 Weeding & Landscape Services base bid proposal, alternates 1-5, and Change Order 002 from Fleck's Landscaping in the amount of \$ 48,679.00.



Memorandum

To: Park Board of Commissioners

From: Mike Evans, Landscape Architect; Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of the 2025 Hidden Creek Aquapark Fence Improvements Project Bid**

Summary

The Park District of Highland Park received two (2) sealed bids on Tuesday, March 11, 2025, for materials and labor to complete the 2025 Hidden Creek Aqua Park Fence Improvements Project. Work is scheduled to occur late April through early May 2025.

Bid Results

Bid Item	Classic Fence Inc.	Absolute Home Improvements
Base Bid 1: Demolition	\$4,950.00	\$23,500.00
Base Bid 2: Furnish & Install Vinyl Fence	\$39,058.00	\$51,330.00
Base Bid 3: Furnish & Install Single Gates	\$2,632.00	\$4,550.00
Base Bid 4: Furnish & Install Double Gates	\$8,096.00	\$10,550.00
Base Bid 5: Deck Security Fencing Addition	\$1,943.00	\$5,000.00
Alternate 1: Security Gate Addition	\$5,450.00	
TOTAL BASE BID + ALTERNATE 1		

The low bidder is Classic Fence Inc. This contractor has favorable references and has worked for the District in the past.

Budget Impact

2025 Capital Budget for Vinyl Fence Replacement	\$44,000.00
2025 Capital Budget for Security Fence Addition at Deck	\$11,000.00
2025 Operating Budget for Security Gate Addition	\$ 5,000.00
Total 2025 Budgeted Funds	\$60,000.00

Classic Fence Total Base Bid + Alternate 1	\$62,129.00
Total Over Budget	\$ 2,129.00

Recommendation

Staff recommend approval from the Park Board of Commissioners for Base Bid Items 1-5 & Alternate 1 from Classic Fence Inc. for the 2025 Hidden Creek Aqua Park Fence Improvements Project and authorize the Executive Director to enter into an agreement with the amount of \$62,129.00.



Memorandum

To: Park Board of Commissioners

From: Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of the 2025 Renewal of the 2023 Routine Grounds Maintenance – South Route Bid**

Summary

The Park District of Highland Park received two bids on February 10, 2023, for the Routine Grounds Maintenance – South Route Bid. The bid proposal specified weekly mowing and string trimming at 16 park sites and seven alternate sites. The work specified in the bid would take place primarily over 26 weeks, beginning approximately the third week of April and continuing through the second week of October. The bid also specified there could potentially be two successive one-year renewals to the awarded bidder. Due to continued construction at Ravinia School, base bid item #11 was removed from the contract for 2024. Staff also budgeted for and added alternate 2 to the contract for the 2024 season. These two changes would continue for the 2025 renewal.

Bid Results

2023 Routine Grounds Maintenance – South Route Bid Tabulation

Contractor Name	Total Per Visit Cost	Total Base Contract @ 26 Visits	Alternate 1 Total – Fink. A Park	Alternate 2 Total – Fink. B Park	Alternate 3 Total – Jens Jensen Park	Alternate 4 Total – Laurel Park	Alternate 5 Total – Memorial Park	Alternate 6 Total – Rosewood Park	Alternate 7 Total – Yerkes Fountain
Langton Group	\$2,621.00	\$68,146.00	\$8,775.00	\$10,647.00	\$1,170.00	\$1,170.00	\$1,521.00	\$2,340.00	\$871.00
Balanced Environmental Inc.	\$2,689.87	\$69,936.62	\$12,408.50	\$13,604.50	\$1,495.00	\$1,495.00	\$1,943.50	\$2,990.00	\$149.50

In 2023, Staff recommended and received approval from the Park Board of Commissioners acceptance of the 2023 Routine Grounds Maintenance – South Route base bid proposal and alternates 1, 4, 5, and 6 from Langton Group in the amount of \$81,952.00. Staff was pleased with the work completed by Langton Group during the 2023 season.

In 2024, Staff recommended and received approval from the Park Board of Commissioners acceptance of the 2023 Routine Grounds Maintenance – South Route base bid proposal, excluding item #11, including alternates 1, 2, 4, 5, and 6, and Change Order 001 from Langton Group in the amount of \$92,131.00. Staff was pleased with the work completed by Langton Group during the 2024 season.

Financial Impact

Total Budgeted Funds for Landscape Maintenance	\$194,535.00
Total RENEWAL of the Routine Grounds Maintenance - South Route Base Bid, excluding item #11, including alternates 1-2, 4-6, and Change Order 001	\$ 92,131.00
Total RENEWAL of Routine Grounds Maintenance – North Route (recommended for approval separately)	\$ 80,522.00
Total RENEWAL of The Preserve Routine Grounds Maintenance	\$ 19,188.00
Reimbursement from NSSRA (South Route)	(\$ 871.00)
Anticipated Amount Under Budget	\$ 3,565.00

Recommendation

Staff recommends approval from the Park Board of Commissioners of the Renewal of the 2023 Routine Grounds Maintenance – South Route base bid proposal, alternates 1, 2, 4, 5, and 6, and Change Order 001 from Langton Group in the amount of \$ 92,131.00.



Memorandum

To: Park Board of Commissioners

From: Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of the 2025 Renewal of the 2023 Routine Grounds Maintenance – North Route Bid**

Summary

The Park District of Highland Park received two bids on February 10, 2023, for the Routine Grounds Maintenance – North Route Bid. The bid proposal specified weekly mowing and string trimming at 21 park sites and three alternate sites. The work specified in the bid would take place primarily over 26 weeks, beginning approximately the third week of April and continuing through the second week of October. The bid also specified there could potentially be two successive one-year renewals to the awarded bidder.

Bid Results

2023 Routine Grounds Maintenance – North Route Bid Tabulation

Contractor Name	Total Per Visit Cost	Total Base Contract @ 26 visits	Alternate 1 Total - Central Park	Alternate 2 Total - Heller Nature Center	Alternate 3 Total - The Preserve
Langton Group	\$3,000.50	\$78,013.00	\$3,510.00	\$871.00	\$40,500.00
Balanced Environments Inc	\$3,726.00	\$96,876.00	\$4,485.00	\$747.50	\$29,900.00

In 2023, Staff recommended and received approval from the Park Board of Commissioners acceptance of the 2023 Routine Grounds Maintenance – North Route base bid proposal and alternates 1-2 from Langton Group in the amount of \$82,394.00. Staff was pleased with the work completed by Langton Group during the 2023 season.

In 2024, Staff recommended and received approval for the renewal of this bid and alternates 1-2 in the same amount of \$82,394.00.

For 2025, line item #16, Prairie Wolf Slough, will be eliminated as the maintenance of the site has reverted to the Lake County Forest Preserve District.

Financial Impact

Total Budgeted Funds for Turf Maintenance	\$194,535.00
Total RENEWAL of Routine Grounds Maintenance - North Route Base Bid, excluding item #16, and including alternates 1-2	\$ 80,522.00
Total RENEWAL of Routine Grounds Maintenance – South Route (recommended for approval separately)	\$ 92,131.00
Total RENEWAL of The Preserve Routine Grounds Maintenance	\$ 19,188.00
Reimbursement from NSSRA (South Route)	(\$ 871.00)
Anticipated Amount Under Budget	\$ 3,565.00

Recommendation

Staff recommend approval from the Park Board of Commissioners of the Renewal of the 2023 Routine Grounds Maintenance – North Route base bid proposal, excluding item #16, and including alternates 1-2 from Langton Group in the amount of \$ 80,522.00.



Memorandum

To: Park Board of Commissioners

From: Dan Voss, Director of Parks; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of the Purchase of Three Capital Replacement Pickup Trucks and Electric Transit Van**

Summary/Background

Staff evaluated the 2025 capital plan vehicle replacement list and determined three 4x4 pick-up trucks and one electric cargo van are necessary replacements for the current needs of the District. Ford pickup trucks and utility vans are available through the Suburban Purchasing Cooperative (SPC) through the Northwest Municipal Conference.

The Suburban Purchasing Cooperative is a joint purchasing program representing 144 municipalities and townships in northeastern Illinois. The SPC exemplifies the benefits of intergovernmental cooperation. The goal of the SPC is to combine the resources and purchasing power of governments and not-for-profit entities to jointly negotiate advantageous contract terms of products at the lowest possible price. Illinois statutes, 525/2 from Ch. 85, par. 1602. (Governmental Joint Purchasing Act), authorizes that any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units.

Of the three pickup trucks, two would be matching extended, super cabs, while the third would be a four door super crew cab. Snowplows would not be necessary for these trucks.

Equal sized gas and electric engine vans are both available. A gasoline engine van would have an initial savings of approximately \$4000 compared to the electric engine model. However, the District would expect a \$1200 per year savings, minimum \$14,000 of the lifespan of the van, in fuel costs by choosing the electric engine model. Upon receiving the electric van, staff will, separately, purchase a shelving system for tool and material organization to be installed the vehicle.

Once the new vehicles are received, Staff would place three replaced trucks and one replaced cargo van on surplus, followed with an auction through the District's GovDeals website account.

Financial Impact

2025 Budgeted Capital Replacement Funds	\$205,000
2025 Ford F150 4x4 SuperCab XL pick up truck	\$ 44,775
2025 Ford F150 4x4 SuperCab XL pickup truck	\$ 44,775
2025 Ford F150 4x4 SuperCrew XL pickup truck	\$ 45,526
2025 Ford E-Transit Cargo Van Medium Roof	\$ 60,180
<hr/>	
Current Total Under Budget	\$ 9,744

Recommendation

Staff recommend approval from the Park Board of Commissioners to purchase two Ford F150 4x4 SuperCab XL pickup trucks, one Ford F150 4x4 SuperCrew XL pickup truck, and one Ford E-Transit Van from Currie Motors in the amount of \$195,256.



Memorandum

To: Park Board of Commissioners

From: Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of the 2025 Recreation Center of Highland Park Pool Filter Change, Deck Renovation and Grate Replacement**

Summary

The Park District of Highland Park received three (3) sealed bids on Tuesday, March 11, 2025 for materials and labor to complete the 2025 Recreation Center of Highland Park Pool Filter Change, Deck Renovation and Grate Replacement. Work is scheduled to occur from July through August 2025.

Bid Results

Bid Item	Helm Mechanical	Schaeffges Brothers Inc.	Stuckey Construction Company, Inc.
Base Bid Item 1: Regenerative Filter Total	\$335,000.00	\$321,777.00	\$305,000.00
Base Bid Item 2: VGB Main Drain Grate Total	\$4,620	\$6,300.00	\$3,000.00
Base Bid Item 3: Deck Tile Replacement Total	No Bid	\$115,000.00	\$103,000.00
Alternate 1: Viewing Area Tile Replacement	No Bid	\$9,170.00	\$6,000.00
Alternate 2: Hallway/Lobby/Office Tile Replacement	No Bid	\$21,500.00	\$13,000.00
TOTAL BASE BID + ALTERNATE 1 & 2		\$473,747.00	\$430,000.00

The low bidder is Stuckey Construction, Inc. This contractor has favorable references and experience working with the Park District.

Budget Impact

2025 Capital Budget for Sand Filter Replacement	\$ 388,000.00
2025 Capital Budget for Pool Deck Replacement	<u>\$ 145,000.00</u>
Total 2025 Budgeted Capital Funds	\$ 533,000.00

Total Base Bid + Alternate 1 & 2	\$ 430,000.00
Tile Purchase	\$ 38,000.00
<u>Construction Administration</u>	<u>\$ 2,000.00</u>
Total <i>Under Budget</i>	\$ 63,000.00

Recommendation

Staff recommend approval from the Park Board of Commissioners for Base Bid and Alternate Bid Items 1 and 2 from Stuckey Construction Company, Inc. for the 2025 Recreation Center of Highland Park Pool Filter Change, Deck Renovation and Grate Replacement and authorize the Executive Director to enter into an agreement in the amount of \$430,000.



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of the Dynegy Energy Services, LLC Electric Service Agreement bid via Northern Illinois Municipal Electric Collaborative (NIMEC)**

Summary

On February 26, 2025, the Park Board of Commissioners approved Resolution 2025-02 Authorizing the Purchase of Electricity for Park District Facilities and Meters and Authorizing the Director to Approve a Contract with the Lowest Cost Electricity Provider for a Period up to 3 years. On March 12, 2025, the Park District received bids via NIMEC (Northern Illinois Municipal Electric Collaborative) and Satori Energy for electricity rates for the entire District (17 meters in total), except for Deer Creek Racquet Club, West Ridge Center and the new meter at Club Pickle and Padel. Deer Creek was excluded from the bid since that facility has a separate contract agreement with Realgy in conjunction with the solar panel installation and delivery of electricity. The West Ridge meter was difficult to bid, as the bids were for up to three years and the building will only exist for roughly another year. It will be rebid soon for a 12-month period. The meter at Club Pickle and Padel did not have enough history to receive a bid and will be billed by ComEd until there is enough history to do so.

The lowest bid was from Dynegy Energy Services, LLC (Dynegy) at 8.257 cents per kWh. Dynegy is the current electric provider for the Park District and with the bid will be so through May of 2026. Per the Board Approved Resolution 2025-02, the acceptance of this bid was executed by Executive Director Romes for the 17 Park District meters for the term of May 2025 through May 2026. To note, NIMEC receives compensation from the electric supplier, and no NIMEC representative is employed by Commonwealth Edison.

Financial Impact

Under the Park District's current electric contract, the average year-round rate is 6.373 cents per kWh. This new contract will be an additional cost of 1.884 cents per kWh. Increase in price is due to recent tariff uncertainty and AI data centers using increased electricity to fulfil electronic inquiries. The District anticipates an average increase in electric bills of roughly 16% during this time frame due to Community Solar credits starting, ComEd rebates and pricing reductions. This equals approximately \$29,476 in total over the 12-month period of the one-year contract.

Recommendation

Staff recommend ratification from the Park Board of Commissioners for the Approval of the Dynegy Energy Services, LLC Service Agreement via NIMEC for 17 electric meters in the amount of 8.257 cents per kWh.

ELECTRIC SERVICE AGREEMENT
EXHIBIT A – Standard Large Stable
Issued: March 12, 2025

This offer is presented to **PARK DISTRICT OF HIGHLAND PARK** ("Customer") by **DYNEGY ENERGY SERVICES, LLC** ("Supplier") and represents a price for Customer's full requirement retail power ("Retail Power") needs at the service location(s) listed in Table 2, each service location referred to as an ("Account"). Upon acceptance, this offer will become Exhibit A of Supplier's Electric Service Agreement Terms and Conditions ("Agreement"), a copy of which is attached. By signing this Exhibit A, Customer is authorizing Supplier to enroll each Account with the Utility ("Utility") noted in Table 1.

Table 1						
Select Term:	Quote #:	Delivery Term Begins:	Delivery Term Ends:	Power Price (/kWh):	Voluntary REC Quantity (%):	Voluntary EFEC Quantity (%):
	Q-03182668	May 2025	May 2026	\$0.08257	N/A	N/A
Utility:						
Regional Transmission Organization (RTO):		PJM				
Broker Consultant (if blank, N/A):		Trinity Energy LLC				

Power Price: Supplier will arrange for delivery of Customer's Retail Power. The Power Price noted in Table 1 includes charges for energy, capacity, applicable Regional Transmission Operator, ancillary services and other market settlement charges, distribution and transmission energy losses, charges associated with the purchase, acquisition and delivery of renewable energy certificates (RECs) in accordance with the state-mandated Renewable Portfolio Standards ("RPS") requirements, if applicable, the charge for additional voluntary RECs, or Voluntary EFECs, and scheduling and load forecasting associated with the delivery of Customer's Retail Power.

Voluntary REC Quantity: If applicable in Table 1, the Power Price in Table 1 will include a charge associated with the Voluntary REC Quantity requested by Customer. Retail Power shall be associated with the generation of electricity from a renewable energy resource such that the percentage required, when added to Customer's obligation under the RPS of this Agreement, shall equal the Voluntary REC Quantity (%) selected in Table 1.

The Parties agree and understand a REC is separate from the Retail Power being delivered but, nonetheless, constitutes value associated with the provision of Retail Power. It is understood and agreed that any RECs purchased and retired in accordance with the aforesaid state mandate is not the property of Customer and Customer has no claim, interest, or right to said RECs, or any value derived therefrom.

Voluntary EFEC Charge: If applicable in Table 1, the Power Price in Table 1 will include a charge associated with the Voluntary EFEC Quantity requested by Customer.

Emission Free Energy Certificates: Supplier agrees to provide emission free energy supply based on Customer's specified percentage as set forth herein. Emission free energy supply may be provided through an Emission Free Energy Certificate ("EFEC"), an Alternative Energy Certificate ("AEC"), a Zero Emission Certificate ("ZEC"), or any other recognized instrument representing emission free energy, collectively a "Certificate." Each Certificate represents the environmental and fuel diversity attributes of one megawatt-hour of electricity generated by an eligible emission free source. Certificates will be provided in an amount equivalent to the value shown in Table 1 of the Customer's actual net usage over the term of the Agreement. Upon written request from Customer, Supplier will provide Customer with an attestation that (a) Certificates were generated in an amount equivalent to the percentage of Customer's actual net usage as provided herein, and (b) each Certificate has not been previously contracted and cannot be claimed by any other customer. The Certificate may be provided from the obligation year or an earlier vintage year. Customer shall be entitled to (i) identify, and (ii) make marketing claims regarding the purchase of Certificates under this Agreement only after Supplier has reviewed and provided its written consent. Notwithstanding the foregoing, Customer understands the physical output and associated electrons from the generation source of the Certificates may not be generated on the same electric grid as the Customer's premises.

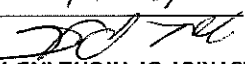
Customer will incur additional service and delivery charges from the Utility, and Customer is solely responsible for payments of all charges related to the delivery of electricity from the Utility.

Net Metering. Customer must enroll, and be accepted in, as applicable by state law, Utility's net metering program in order to participate in net metering with Supplier.

The validity, interpretation and performance of this Agreement shall be governed by and performed in accordance with the laws of the State of Illinois, together with administrative and judicial decisions construing applicable provisions of the Illinois retail choice law, 220 ILCS 5/16-101 et al, and without regard to principles of conflicts of law.

This offer is contingent on acceptance by the Utility of the enrollment of Customer with Supplier. By signing below, you certify that 1) you are authorized on behalf of Customer to enter into this Agreement with Supplier, 2) Customer has read the Terms & Conditions of this Agreement and agrees to be bound by them, and 3) Customer authorizes Supplier to enroll the Account(s) listed in Table 2 with the Utility which will allow Supplier to provide retail electricity.

IN WITNESS WHEREOF, subject to any of the foregoing execution conditions, the Parties have executed and delivered this Agreement on the date last signed by the Parties.

DYNEGY ENERGY SERVICES, LLC By: _____ Title: _____ Date: _____	PARK DISTRICT OF HIGHLAND PARK By:  Name: <u>Mark-Lynn Peters</u> Title: <u>Treasurer</u> Date: <u>3/12/25</u> **Signatory certifies authorization to enter in to this Agreement
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Upon dual execution and delivery to Supplier, this Agreement is binding. Please retain a copy for your records and send a signed copy to Supplier. Supplier will forward all necessary documents to the Utility.

BILLING AND NOTICE INFORMATION	
FEIN or DUNS#: 36-6005 927	
<input checked="" type="checkbox"/> Check here if you are a local government entity as defined by 50 ILCS 505/Local Government Prompt Payment Act.	
<input checked="" type="checkbox"/> Check here to receive one master invoice that includes detailed usage by Account. If blank, an individual invoice for each Account will be issued.	
<input checked="" type="checkbox"/> Check here if you want invoices mailed to the Service Location, Attn: Accounts Payable. Otherwise, please complete invoice information below.	
Invoices (Complete below section)	
Attn:	Accounts Payable
Address:	636 Ridge Road Highland Park IL 60035
E-mail:	
Phone:	
Notices	
Attn:	Mr. S Mari-Lynn Peters
Address:	636 Ridge Road Highland Park, IL 60035
E-mail:	m2peters@PDHF.org
Phone:	847-579-3138
Sales Contact	
Name:	Scott Strebel
Address:	1500 Eastport Plaza Dr Collinsville IL 62234
E-mail:	scott.strebel@vistracorp.com
Phone:	
Notices/Inquiries	
Attn:	Customer Care
Address:	6555 Sierra Drive Irving TX 75039
E-mail:	businesscare@vistracorp.com
Phone:	844-441-0716 Option-3

ELECTRIC SERVICE AGREEMENT
ACCOUNT INFORMATION SHEET FOR
PARK DISTRICT OF HIGHLAND PARK AS OF 03/12/2025

TABLE 2 Utility: ComEd			
	Account #	Bill Group	Service Location
1	0152032833	19	WS Linden Ave 15 Laurel, HIGHLAND PARK, IL 60035
2	0347760895	19	1377 Deer Creek Parkway, HIGHLAND PARK, IL 60035
3	0740198432	18	2821 Ridge Rd, HIGHLAND PARK, IL 60035
4	0855409064	19	1240 Fredrickson, HIGHLAND PARK, IL 60035
5	1484626149	19	2501 Sheridan, HIGHLAND PARK, IL 60035
6	1694470805	19	1220 Fredrickson Place, HIGHLAND PARK, IL 60035
7	1851862060	19	45 Roger Williams, HIGHLAND PARK, IL 60035
8	1875988273	13	3100 Trail Way, HIGHLAND PARK, IL 60035
9	1917995088	18	Egendale Sec Light @ Boat Beach, HIGHLAND PARK, IL 60035
10	2300834078	19	1 Central Ave, HIGHLAND PARK, IL 60035
11	2471024813	18	636 Ridge Rd, HIGHLAND PARK, IL 60035
12	3782363411	13	Skokie Valley Rd, HIGHLAND PARK, IL 60035
13	3980329815	19	1201 Park Ave W, HIGHLAND PARK, IL 60035
14	6036049384	13	1390 Sunset Rd, HIGHLAND PARK, IL 60035
15	6170249714	19	1801 Sheridan Rd, HIGHLAND PARK, IL 60035
16	6884727734	19	1 Central Ave, HIGHLAND PARK, IL 60035
17	7015429861	19	1E St Johns Roger Williams, HIGHLAND PARK, IL 60035
18	8882027004	18	3452 Krenn, HIGHLAND PARK, IL 60035

**ELECTRIC SERVICE AGREEMENT
GENERAL TERMS AND CONDITIONS**

This Electric Service Agreement ("Agreement") is between Supplier and Customer and is dated and effective as of the date the Exhibit A is signed by both parties. To the extent there is a conflict in the terms, interpretation or understanding of this Agreement and Exhibit A, the terms of Exhibit A shall supersede the terms of this Agreement.

1. ELECTRIC ENERGY SERVICES

Supplier shall supply and deliver to Customer and Customer shall exclusively purchase and receive from Supplier all Retail Power as defined in Exhibit A, pursuant to the terms and conditions which are described in the attached Exhibit A and incorporated herein for all purposes. The Retail Power will be delivered to the interconnection between the transmission system of the applicable transmission provider and the Utility's ("Utility") distribution system ("Delivery Point"). Customer's Utility will be responsible for delivery of Retail Power to Customer's meter from the Delivery Point. The delivery of Retail Power over the Utility's distribution system is subject to the terms and conditions of the Utility's tariff relating to delivery and metering. Customer's Utility will send Customer a notice confirming the switch to Supplier for electricity (the "Confirmation"). Customer shall provide written notice as soon as practicable of any changes to Customer's Account and meter numbers and/or billing locations associated with Customer's delivery services. Customer is solely responsible for payments of all charges related to the delivery of the Retail Power from the Utility whether billed to Supplier or Customer, and agrees to hold harmless and indemnify Supplier from any liability, demand or payment for same. Customer represents and warrants it is eligible to receive electric energy services from Supplier and that it has given all required notices to the supplier currently serving Customer, if applicable.

2. TERM OF AGREEMENT

After Supplier and the Utility process Customer's enrollment request, Retail Power delivery will begin for each Account with the first available meter reading date of the month noted under "Delivery Term Begins" in Table 1 or as soon as possible thereafter, and ends with the regularly scheduled meter reading date for the month noted under "Delivery Term Ends" in Table 1 on Exhibit A ("Term"). At the end of the Term of this Agreement, Supplier will return Customer to Utility default service, unless a written amendment has been executed to renew the Term. Notwithstanding the foregoing, the Term is subject to renewal pursuant to the conditions under Section 3, Monthly Renewal.

3. MONTHLY RENEWAL

This Agreement shall automatically continue on a monthly basis ("Renewal Term") at the rates determined by Supplier, which may vary from month to month. If Customer has not notified Supplier that Customer has elected to obtain Retail Power from another retail supplier, then Supplier may, in its sole discretion, place Customer on Renewal Term service or

4. PAYMENTS/INVOICES

Supplier may return Customer to Utility default service, thereby terminating this Agreement.

Supplier will issue an invoice via mail or e-mail based on actual usage data provided by the Utility as soon as practicable after the end of each Monthly Billing Cycle in which service was provided. Each invoice will include Supplier charges set forth in this Agreement and payments shall be received by Supplier within sixty (60) Calendar Days following the issue date of each invoice, the "Due Date". Alternatively and upon mutual agreement of the Parties and approval by Utility, Supplier may issue an invoice that includes both Supplier charges set forth in this Agreement and the Utility's delivery service charges, in which case the Due Date shall be sixty (60) days. All payments shall be made via an electronic method or check to the account specified on each invoice. Should the Utility fail to provide the customer's usage information to Supplier within five (5) Business Days after the published meter read date, Supplier reserves the right to provide the Customer with an estimated bill to be trued up in an invoice that follows receipt of the actual bill. Amounts not paid on or before the Due Date shall be deemed delinquent and a late payment charge equivalent to one and one-half percent (1.5%) will be assessed each month on the unpaid balance ("Interest Rate"). If Customer in good faith disputes the correctness of any invoice rendered under this Agreement, then Customer shall 1) provide written explanation of the basis of the dispute to Supplier no later than the Due Date and 2) pay the undisputed portion of the amount invoiced no later than the Due Date. If the disputed amount is determined to have been due by Supplier, it shall be paid to Supplier within five (5) Business Days of such determination, along with interest at the Interest Rate from and including the date such amount was due, but excluding the date paid. For purposes of this Agreement, "Business Day" shall mean any day except a Saturday, Sunday, or a Federal Reserve Bank holiday, and "Calendar Day" shall mean every day including Saturday, Sunday and Federal Reserve Bank holidays.

Alternatively, if eligible, Customer will receive a single bill from the Utility that contains Supplier charges set forth in this Agreement and Utility charges. Customer will make payments to the Utility according to the Utility's billing rules and schedules. Failure to pay Supplier charges may result in the Account(s) being returned to the Utility's standard service and forfeiture of Customer's right to choose another retail electric service provider until past due amounts are paid. Failure to pay invoice charges may result in the Account(s) being disconnected in accordance with the Utility's business practices. If, due to Utility rules, any Account(s) become ineligible for a single bill from the Utility at any time during contract, then Supplier will issue an invoice for all ineligible Account(s). Supplier's invoice will reflect the Power Price for Retail Power times the kWh each month for those accounts billed by supplier, and Customer will make

payments to Supplier in the terms described above in

If Customer is a state government entity as defined by its local government Prompt Payment Requirements Act indicated in Exhibit A, then, in such event, said Act shall control with regard to the calculation of payment due dates and late payment charges. All other provisions in this paragraph remain the same and are in effect.

5. CUSTOMER INFORMATION

Customer authorizes Supplier to receive current and historical energy billing and usage data from the Utility and such authorization shall remain in effect unless Customer rescinds such authorization in writing. Supplier reserves the right to cancel this Agreement in the event that Customer rescinds such authorization. Customer has the right to request from Supplier, twice within a twelve (12) month period without charge, up to twenty-four (24) months of Customer's payment history.

6. TAXES

Except for taxes on the gross income and property of Supplier, all federal, state, and municipal or other governmental subdivision taxes, assessments, fees, use taxes, sales taxes or excise taxes, or similar taxes or fees incurred by reason of Retail Power sold under this Agreement are the sole responsibility of Customer, and Customer agrees to hold harmless and indemnify Supplier from any liability, demand or payment for same. It is understood that Supplier is responsible for all taxes applicable prior to Supplier's delivery to the Delivery Point, and Supplier agrees to hold harmless and indemnify Customer from any liability, demand or payment for same.

7. CREDIT

Should Customer's creditworthiness or financial condition deteriorate following the date of this Agreement, Supplier may request adequate financial security from Customer in a form acceptable to Supplier as determined in a commercially reasonable manner. The failure of Customer to provide adequate financial security to Supplier within ten (10) Business Days of a written request by Supplier shall be considered an Event of Default under Section 14. For purposes of this Section, creditworthiness or financial condition shall be determined by Supplier in a commercially reasonable manner, based upon but not limited to, reasonable concern over Customer's payment pattern, discovery of negative or derogatory public information, and/or based upon a review of Customer's most recently audited annual financial statements or such other documents that may be necessary to adequately determine Customer's creditworthiness (which, if available, shall be supplied by Customer upon the reasonable request of Supplier). In addition the determination of creditworthiness or financial condition may include consideration of the market exposure assumed by Supplier relevant to the liquidation value of this Agreement under Section 14.

8. CONFIDENTIALITY

Customer and Customer's agents and Supplier and/or Supplier's agents shall treat as confidential all terms and conditions of this Agreement, including all information and documentation exchanged by the Parties during the negotiations of this Agreement. Neither Party will disclose terms and conditions of this Agreement to any other party, except as required by law. Notwithstanding the foregoing, Supplier and/or Supplier's agents and Customer and/or Customer's agents shall be allowed to acknowledge that an Agreement for Retail Power services does exist between the Parties. At Supplier's discretion, third-party agents of Customer may be asked to execute a confidentiality agreement.

9. WARRANTY, DISCLAIMER AND LIMITATION OF LIABILITY

Supplier warrants title to all Retail Power delivered hereunder, and sells such Retail Power to Customer free from liens and adverse claims to the delivery point. THIS IS SUPPLIER'S ONLY WARRANTY CONCERNING THE RETAIL POWER PROVIDED HEREUNDER, AND IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY OR OTHERWISE. UTILITY WILL PROVIDE DELIVERY SERVICES UNDER THIS AGREEMENT; THEREFORE SUPPLIER IS NOT LIABLE FOR ANY DAMAGES RESULTING FROM FAILURE BY THE UTILITY OR RTO. SUPPLIER DOES NOT GUARANTEE UNINTERRUPTED SERVICE AND SHALL NOT BE LIABLE FOR ANY DAMAGES SUSTAINED BY CUSTOMER BY REASON OF ANY FAILURE, ALTERATION OR INTERRUPTION OF SERVICE. NEITHER PARTY SHALL BE RESPONSIBLE UNDER ANY CIRCUMSTANCES FOR ANY SPECIAL, INCIDENTAL, INDIRECT, EXEMPLARY, OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF PROFITS, OR OTHER BUSINESS INTERRUPTION DAMAGES, BY STATUTE, IN TORT OR CONTRACT, UNDER ANY INDEMNITY PROVISION OR OTHERWISE, INCURRED BY THE OTHER PARTY.

10. FORCE MAJEURE

If a Party is prevented by Force Majeure from carrying out, in whole or part, its obligations under this Agreement (the "Claiming Party") and gives notice and details of the Force Majeure to the other Party as soon as practicable, then the Claiming Party shall be excused from the performance of its obligations under this Agreement (other than the obligation to make payments then due or becoming due with respect to performance prior to the Force Majeure). The Claiming Party shall remedy the Force Majeure with all reasonable dispatch. During the period excused by Force Majeure, the non-Claiming Party shall not be required to perform its obligations under this Agreement. "Force Majeure" shall mean an event or circumstance which prevents the Claiming Party from performing its obligations or causes delay in the Claiming Party's performance under this Agreement, which event or circumstance was not anticipated as of the date this Agreement was agreed to, which is not within the reasonable control of, or the result of the negligence of, the Claiming

any of the following: (a) the failure to make, when due, any payment required pursuant to this Agreement if such failure is not remedied within five (5) Business Days (as such term is defined in Section 4 above) after written notice of such failure; (b) any representation or warranty made by such Party herein is false or misleading in any material respect when made or when deemed made or repeated; (c) the failure to perform any material covenant or obligation set forth in this Agreement (except to the extent constituting a separate Event of Default, and except for such Party's obligations to deliver or receive where such Party has made payments due for such failure to deliver or receive) if such failure is not remedied within five (5) Business Days (as such term is defined in Section 4 above) after written notice by Supplier to Customer; (d) such Party (1) files a petition or otherwise commences, authorizes or acquiesces in the commencement of a proceeding or cause of action under any bankruptcy, insolvency, reorganization or similar law, or has any such petition filed or commenced against it, (2) makes an assignment or any general arrangement for the benefit of creditors, (3) otherwise becomes bankrupt or insolvent (however evidenced), or (4) has a liquidator, administrator, receiver, trustee, conservator or similar official appointed with respect to it or any substantial portion of its property or assets as part of bankruptcy proceeding or reorganization for the benefit of creditors; (e) the failure of Customer to satisfy the creditworthiness/collateral requirements under Section 7 of this Agreement; or (f) a Party consolidates or merges with or into, or transfers all or substantially all of its assets to another entity and, at the time of such consolidation, amalgamation, merger or transfer, the resulting, surviving or transferee entity fails to assume all the obligations of such Party under this Agreement, or the resulting, surviving or transferee entity does not satisfy the creditworthiness requirements/collateral requirement set forth in Section 7 of this Agreement (each, an "Event of Default").

Suspension and Early Termination: If an Event of Default occurs, the non-defaulting Party ("the Non-Defaulting Party") may, at its option and in its sole discretion, 1) suspend its performance under this Agreement, or 2) terminate this Agreement ("Early Termination"), at which Early Termination, the Non-Defaulting Party shall have the right to liquidate this Agreement and to demand payment of, which the defaulting Party ("the Defaulting Party") shall pay upon invoice, a settlement amount which shall be equal to a) if Customer is the Defaulting Party, any unpaid invoices plus the positive difference (if any) of the Power Price minus the Market Price multiplied by the Total Monthly Usage kWh in the Monthly Billing Cycles remaining in the Term or Renewal Term, or b) if Supplier is the Defaulting Party, the net result of any unpaid invoices by Customer to Supplier and, the positive difference (if any) of the Market Price minus the Power Price multiplied by the Total Monthly Usage kWh in the Monthly Billing Cycles remaining in the Term or Renewal Term. Any such calculation shall be discounted to present value, plus other costs, expenses and charges under this

Party, and which, by the exercise of due diligence or use of good utility practice, as defined in the applicable transmission tariff, the Claiming Party is unable to overcome or avoid or cause to be avoided, such as, but not limited to: acts of God, fire, flood, earthquake, war, riots, strikes, walkouts, lockouts and other labor disputes that affect Customer or Supplier. Force Majeure shall not be based on 1) Customer's inability to economically use the Retail Power purchased hereunder; or 2) Supplier's ability to sell the Retail Power at a price greater than the price under this Agreement.

11. CHANGE IN LAW OR REGULATORY EVENT

In the event that any change in or enactment of any rule, regulation, Utility operating procedure, tariff, ordinance, statute, or law affecting the sale or transmission, distribution, or purchase or other obligation under this Agreement (including but not limited to any administrative ruling, interpretation, or judicial decision), or any new or increased charges to maintain system reliability affects Supplier's costs to deliver Retail Power, as determined in Supplier's reasonable discretion (a "Change in Law"), Supplier shall 1) provide written notice to Customer of the change, 2) specify the effect on price necessary to accommodate the Change in Law, and 3) state the date upon which such new pricing shall be effective, which date shall not be less than thirty (30) days from the date of the written notice and shall coincide with the next Monthly Billing Cycle invoice that follows the thirty (30) day period. Customer agrees that it shall be bound by the new pricing set forth in the written notice described in the foregoing provision.

12. ASSIGNMENT/CUSTOMER NAME CHANGE

This Agreement shall be binding on each Party's successors and permitted assigns. Neither Party shall assign this Agreement or its rights without the prior written consent of the other Party, which consent shall not be unreasonably withheld; provided, however, 1) Supplier may assign its rights and obligations under this Agreement to an affiliate without consent of the Customer, or 2) the assigning party ("Assignor") shall be released from all liability under this Agreement if assignee agrees in writing to be bound by the terms and conditions and assumes the liability of Assignor under this Agreement.

If Customer undergoes a change of legal name during any term of this Agreement, Customer is responsible for notifying the Utility and Supplier of such change in Customer's legal name (such new name, the "New Name") as soon as practicable. Customer further agrees to take any and all steps as may be required by the Utility to continue as Supplier's customer or to re-enroll with Supplier.

13. WAIVER

Except as otherwise set forth in this Agreement, failure or delay on the part of either Party to exercise any right, power, or privilege under this Agreement shall not operate as a waiver of such right, power or privilege of this Agreement.

14. EVENTS OF DEFAULT

Definition: An "Event of Default" shall mean, with respect to a defaulting party (the "Defaulting Party"), the occurrence of

Agreement which the Non-Defaulting Party incurs as a result of such Early Termination, in addition to and without prejudice to any right of setoff, recoupment, combination of accounts, lien or other right to which the Non-Defaulting Party is otherwise entitled, whether by operation of law, equity, contract or otherwise as a result of the Event of Default and early termination of this Agreement, subject to any limitations on liability as set forth in Section 9 WARRANTY, DISCLAIMER AND LIMITATION OF LIABILITY. For the purposes of this section "Market Price" shall mean the amount, as determined by the Non-Defaulting Party, that a bona fide third party would pay for the subject kWh at the then current prevailing energy prices. The non-Defaulting Party may consider, among other things, quotations from the leading dealers in the wholesale energy industry, internally developed forward market prices and other bona fide third party offers as commercially available to the Non-Defaulting Party, which will be adjusted, as necessary, for the period and differences in transmission costs, volume, and other factors, as reasonably determined by the Non-Defaulting Party.

15. MISCELLANEOUS

This Agreement constitutes the entire agreement of the parties with respect to the subject matter of this Agreement and supercedes and extinguishes any and all prior oral or written agreements between the parties concerning the subject matter of this Agreement. This Agreement may only be modified or amended through a written document signed by both parties. Except as otherwise set forth in this Agreement, failure or delay on the part of Supplier to exercise any right, power, or privilege under this Agreement shall not operate as a waiver of such right, power or privilege of this Agreement.

16. FORWARD CONTRACT/NON-UTILITY ACKNOWLEDGEMENT

The Parties agree this Agreement is construed and understood to be a "forward contract" as defined by the U.S. Bankruptcy Code. Each party agrees that, for purposes of this Agreement, the other party is not a "utility" as such term is used in Section 366 of the U.S. Bankruptcy Code, and each party waives and agrees not to assert the applicability of the provisions of such Section 366 in any bankruptcy proceeding wherein such party is a debtor.

17. RESOLUTION OF DISPUTES/ARBITRATION

If a question or controversy arises between the Parties concerning the observance or performance of any of the

terms, provisions or conditions contained herein or the rights or obligations of either Party under this Agreement, such question or controversy shall in the first instance be the subject of a meeting between the Parties to negotiate a resolution of such dispute. Such meeting shall be held within fifteen (15) days of a written request by either Party. If within fifteen (15) days after that meeting the Parties have not negotiated a resolution or mutually extended the period of negotiation, the question or controversy shall be resolved by arbitration in accordance with arbitration procedures established from time to time by the American Arbitration Association ("AAA"). The panel of arbitrators to be provided shall be competent in their expertise and qualifications to understand and arbitrate the dispute. In addition to the arbitration procedures established by the AAA, arbitration shall be conducted pursuant to the Federal Rules of Evidence. The arbitrators may award only damages as allowed for by this Agreement, and attorney fees and other legal costs. Any decision and award of the majority of arbitrators shall be binding upon both Parties. Judgment upon the award rendered may be entered in any court of competent jurisdiction.

18. EXECUTION

Customer may provide Supplier with an executed facsimile copy of the Agreement, or other form of an electronic execution of the Agreement, and in such event the execution by Supplier, and shall be deemed an original.

19. CHANGES IN CONSUMPTION

Customer will provide Supplier advanced notification of any planned shut-downs or known or anticipated changes to Customer's operations that will have an impact on Supplier's ability to accurately forecast Customer's load and/or notice of any Account closings that may occur or may be expected to occur during the Term. Supplier may incorporate a request that Customer provide a periodic production or load forecast to aid in forecasting Customer's load requirements as part of the terms of this Agreement.

20. CUSTOMER SERVICE

For questions about your invoice or Supplier service, please contact our Customer Care Department by calling Supplier at the toll free number listed on the Notices Schedule. To report a service outage in an emergency or for any other questions, please contact your Utility directly.



Memorandum

To: Park Board of Commissioners

From: Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Approval of Ordinance 2025-04: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property**

Summary

Pursuant to 70 ILCS 1205/8-22 the Park District of Highland Park disposes of property it deems to be of no use to the Agency. With each item disposed of, the District will determine which method of disposal is in its best interests. As indicated in the ordinance, this could be through sale to the highest bidder, trade-in, or donation. Most of the property has some value, although in most cases it is minimal. If the property cannot be sold or donated, the District will dispose of it in the most economical method possible. Also, pursuant to 70 ILCS 1205/8-22 the District must pass the attached ordinance by approval of at least three-fifths of the Park Board.

Recommendation

Staff recommend approval from the Park Board of Commissioners of Ordinance 2025-04: Authorizing and Providing for the Conveyance or Sale of Surplus Personal Property, so that the Park District of Highland Park can dispose of surplus property as indicated in Addendum 1 of the Ordinance.

**PARK DISTRICT OF HIGHLAND PARK
ORDINANCE #2025-04**

**AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE CONVEYANCE OR
SALE OF SURPLUS PERSONAL PROPERTY OF THE PARK DISTRICT OF
HIGHLAND PARK
LAKE COUNTY, ILLINOIS**

WHEREAS, the Park District of Highland Park, Lake County, Illinois ("Park District") owns personal property as described in Addendum A. hereinafter known as the "Property," and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)("Code"), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

WHEREAS, the Board of Park Commissioners ("Board") has reviewed a staff report finding that the Property is no longer useful to the Park District and recommending its sale, donation or disposal and the Board concurs with that recommendation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property in the following manner:

Sell the Property to the highest bidder

or

Trade-In the Property

or

Donate the Property to such person or entity that will make use of the equipment.

or

Dispose of the Property if the District is unable to sell or donate identified equipment.

Section 3. The seller, Park District of Highland Park, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The Park District of Highland Park neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said items.

The buyer agrees to purchase said items in an “**as is**” condition with all faults. The buyer understands that the seller does not expressly or implicitly warrant that the said items meet or comply with any applicable safety standards (examples: ASTM, OSHA, CPSC). The buyer is solely responsible for determining that the said items are appropriate for any and all particular uses.

The buyer further agrees to indemnify, hold harmless and defend the Park District of Highland Park and its officers, agents and employees from any and all claims resulting from injuries, damages and losses arising out of, connected with, or in any other way associated with the use of said items.

Section 4. The Board authorizes and directs the Executive Director take such action necessary to sell, donate or dispose of the Property as herein authorized.

Section 5. This ordinance shall be in full force and effect from and after its adoption as provided by law.

Adopted this 19th day of March 2025.

Ayes: _____

Nays: _____

Absent: _____

President, Board of Park Commissioners
Park District of Highland Park

ATTEST:

Secretary, Board of Park Commissioners
Park District of Highland Park

STATE OF ILLINOIS)
)
COUNTY OF LAKE) SS.

SECRETARY'S CERTIFICATE

I, Brian Romes, do hereby certify that I am Secretary of the Board of Park Commissioners of the Park District of Highland Park, Lake County, Illinois, and as such official I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

AN ORDINANCE authorizing and providing for the conveyance or sale of surplus personal property of the Park District of Highland Park, Lake County, Illinois

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Park District, held by said District at 6:00 p.m. on the 19th day of March 2025.

I FURTHER CERTIFY that the deliberations of the Board on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, and with the provisions of the Park District Code of the State of Illinois, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Park District of Highland Park, Illinois this 19th day of March 2025.

Brian Romes, Secretary
Board of Park Commissioners
Park District of Highland Park

(SEAL)

Park District of Highland Park

Ordinance 2025-04

Surplus Property Ordinance

Addendum 1

List of Surplus Property

ID	Brand	Description	Model	Serial No.	Condition	Location	Est. Value	Staff Requestor	Notes
	Riddell	Football Shoulder Pads-Total of 20	X-Force 100	n/a	used	Sunset Outdoor storage shed	\$0.00	Troy Hoffmann	shoulder pads are old and no longer usable
	Pro Down	Football Shoulder Pads-Total of 37	Hawks SP26	n/a	used	Sunset Outdoor storage shed	\$0.00	Troy Hoffmann	shoulder pads are old and no longer usable
	Riddell	Football Shoulder Pads-Total of 3	Warrior X	n/a	used	Sunset Outdoor storage shed	\$0.00	Troy Hoffmann	shoulder pads are old and no longer usable
	Riddell	Football Shoulders Pads-Total of 29	Hitter H130	n/a	used	Sunset Outdoor storage shed	\$0.00	Troy Hoffmann	shoulder pads are old and no longer usable
	Schutt	Football Shoulders Pads-Total of 20	Jr Pro Max	n/a	used	Sunset Outdoor storage shed	\$0.00	Troy Hoffmann	shoulder pads are old and no longer usable
	Riddell	Assorted Football Thigh and knee Pads	biolite	n/a	new, used	Sunset Outdoor storage shed	\$100.00	Troy Hoffmann	no longer use this stlye of pad
	Riddell	Football Shoulder Pads-Total of 33	X-Force 2	n/a	used	Sunset Outdoor storage shed	\$0.00	Troy Hoffmann	shoulder pads are old and no longer usable



Memorandum

To: Board of Park Commissioners

From: Matthew Bachler - Accounts Payable Administrator
Mari-Lynn Peters - Finance Director
Brian Romes - Executive Director

Date: March 19, 2025

Subject: Bills and Payroll Disbursements authorized by Finance Committee Member(s). Checks written February 27, 2025 through March 13, 2025 to be presented to the Board for approval on March 19, 2025.

BILLS

DATE

AMOUNT

February 27, 2025 Emergency Checks	\$ 11,698.87
March 06, 2025	\$ 1,054,121.82
March 13, 2025	\$ 172,606.91
Void Payments	\$ (182.00)
Bank Drafts	\$ 77,480.42
P-Card	\$ 241,209.92
TOTAL	\$ 1,556,935.94

PAYROLL DISBURSEMENTS

March 07, 2025	\$ 450,176.73
TOTAL	\$ 450,176.73

GRAND TOTAL	\$ 2,007,112.67
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To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of 03-19-25 and you are hereby authorized to release the checks from the appropriate funds.

Finance Committee Member

ATTEST: _____
Secretary



Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
16757	LIFE FITNESS	02/27/2025	Regular	0.00	19.24	192025
7885419	Invoice	12/26/2024	2024 Rec Center Flood Repair - Equipment...	0.00	19.24	
14914	NORTH SHORE WATER RECLAMATIO	02/27/2025	Regular	0.00	274.73	192026
5531996	Invoice	02/15/2025	1240 Fredrickson Pl 5/15/24-11/15/24	0.00	213.68	
5535280	Invoice	02/15/2025	1377 Deer Creek Pkwy 6/17/24-9/16/24	0.00	36.63	
5538623	Invoice	02/22/2025	0 Cavell Ave 7/15/24-10/15/24	0.00	12.21	
5539832	Invoice	02/22/2025	750 Lincoln Ave W 7/15/24-10/14/24	0.00	12.21	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	2	0.00	293.97
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	2	0.00	293.97

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	293.97
			<hr/> 293.97



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
20755	CHEN SITE DESIGN STUDIO LLC	02/27/2025	Regular	0.00	2,400.00	192023
1 - Rec Center Pa...	Invoice	01/31/2025	Rec Center Parking Lot Landscaping 01/31...	0.00	2,400.00	
14914	NORTH SHORE WATER RECLAMATIO	02/27/2025	Regular	0.00	9,004.90	192024
5532006	Invoice	02/15/2025	640 Ridge Rd 6/14/24 - 9/16/24	0.00	158.73	
5532320	Invoice	02/15/2025	0 Central Ave 6/17/24 - 9/16/24	0.00	8.14	
5532509	Invoice	02/15/2025	1377 Deer Creek Pkwy (Maint) 6/17/24 - 9...	0.00	52.91	
5532814	Invoice	02/15/2025	1220 Fredrickson Place 6/17/24 - 9/16/24	0.00	6,123.32	
5534668	Invoice	02/15/2025	Golf Learning Center: 2205 Skokie 6/17/24...	0.00	140.42	
5534672	Invoice	02/15/2025	1390 Sunset Rd 6/16/24 - 9/15/24	0.00	203.50	
5534681	Invoice	02/15/2025	1801 Sunset Rd 6/16/24 - 9/16/24	0.00	36.63	
5535025	Invoice	02/15/2025	125 Central Av North Shore Yacht 6/17/24 ...	0.00	81.40	
5535044	Invoice	02/15/2025	1201 Park Ave W 6/17/24 - 9/16/24	0.00	797.72	
5535057	Invoice	02/15/2025	1801 Sunset Rd (Sunset Woods) 6/16/24 - ...	0.00	594.22	
5535212	Invoice	02/15/2025	3100 Trail Way 6/17/24 - 9/16/24	0.00	693.94	
5535232	Invoice	02/15/2025	2700 Trail Way 6/15/24 - 9/12/24	0.00	77.33	
5535282	Invoice	02/15/2025	1390 Sunset Rd 6/17/24 - 9/16/24	0.00	36.64	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	14	2	0.00	11,404.90
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	14	2	0.00	11,404.90

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	11,404.90
			<hr/> 11,404.90



Park District of Highland Park, IL

Check Register

Packet: APPKT04545 - 03/06/25 Check Print

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
21174	ABBY NEWMAN	03/06/2025	Regular	0.00	153.55	192027
2729895	Invoice	03/04/2025	2025 Refund	0.00	153.55	
15147	ABC PRINTING COMPANY	03/06/2025	Regular	0.00	724.60	192028
292522	Invoice	02/26/2025	Violation Books X Qty 2,500	0.00	410.94	
292523	Invoice	02/26/2025	Two Vinyl Banners for Beach & Pool Passes	0.00	179.36	
292689	Invoice	02/28/2025	New Native Trees Coming - Qty 6 Signs	0.00	134.30	
10055	AEREX PEST CONTROL	03/06/2025	Regular	0.00	73.00	192029
2608391	Invoice	02/19/2025	February 2025 - Pest Control for Heller Na...	0.00	73.00	
17039	AIR COMFORT, LLC	03/06/2025	Regular	0.00	690.00	192030
410507	Invoice	02/05/2025	RC - Circuit Breaker Fix, Blower Inspection	0.00	690.00	
20071	AVALON PETROLEUM COMPANY	03/06/2025	Regular	0.00	5,004.69	192031
009935	Invoice	02/18/2025	Unleaded Fuel 02/18/25	0.00	1,105.69	
009956	Invoice	02/06/2025	Unleaded Fuel 02/06/25	0.00	1,036.54	
009966	Invoice	02/10/2025	Unleaded Fuel 02/10/25	0.00	1,106.01	
009978	Invoice	02/13/2025	Unleaded Fuel 02/13/25	0.00	1,424.20	
041014	Invoice	02/10/2025	Diesel Fuel 02/10/25	0.00	332.25	
21153	BENERANDA TOLEDO	03/06/2025	Regular	0.00	15.00	192032
2715171	Invoice	02/20/2025	2025 Refund	0.00	15.00	
21177	BRIAN GOEHLE	03/06/2025	Regular	0.00	18.45	192033
2734928	Invoice	03/06/2025	Refund	0.00	18.45	
20755	CHEN SITE DESIGN STUDIO LLC	03/06/2025	Regular	0.00	1,125.00	192034
3 - Fink Park	Invoice	02/25/2025	Fink Park Improvements - Landscape Archi...	0.00	1,125.00	
10537	COMMONWEALTH EDISON COMPAN	03/06/2025	Regular	0.00	29,812.79	192035
021725 6031140...	Invoice	02/17/2025	1390 Sunset Rd 01/16/25 - 02/17/25	0.00	2,281.23	
021825 1877841...	Invoice	02/18/2025	3100 Trail Way Dr (Centennial) 01/16/25 - ...	0.00	12,249.93	
021825 3788841...	Invoice	02/18/2025	2205 Skokie Rd (Golf Learning Cn) 1/16/25...	0.00	1,475.19	
022425 1911011...	Invoice	02/24/2025	0 E Egandale 1 N Park (Light) 01/24/25 - 0...	0.00	306.42	
022425 7517621...	Invoice	02/24/2025	636 Ridge Rd (West Ridge) 01/24/25 - 02/...	0.00	3,675.23	
022525 0858167...	Invoice	02/25/2025	1240 Fredrickson Pl (POGO) 01/27/25 - 02...	0.00	1,238.45	
022625 0150341...	Invoice	02/26/2025	0 W Linden Av 1 S Laurel Bndstnd 01/27/2...	0.00	27.06	
022625 1488652...	Invoice	02/26/2025	2501 Sheridan Rd 01/27/25 - 02/25/25	0.00	34.30	
022625 1854442...	Invoice	02/26/2025	45 Rog. Will. 1 E Sheridan Rosewd 1/27/25...	0.00	2,187.78	
022625 2306711...	Invoice	02/26/2025	1 Central Ave Yacht Club Boat Rmp 1/27/2...	0.00	615.33	
022625 6409801...	Invoice	02/26/2025	0 N Clavey 1 E Rt 41 Fink Pk Main 1/27/25 ...	0.00	2,759.46	
022625 6889221...	Invoice	02/26/2025	1 Central Ave (Street Lights) 01/27/25 - 02...	0.00	34.13	
022625 7018392...	Invoice	02/26/2025	St Johns / Rgr Will. Jenson Park 1/24/25 - ...	0.00	30.53	
022725 0740352...	Invoice	02/27/2025	2821 Ridge Rd 01/25/25 - 02/24/25	0.00	2,897.75	
17719	CONSTELLATION NEWENERGY - GAS	03/06/2025	Regular	0.00	5,449.50	192042
4245417	Invoice	02/20/2025	1201 Park Ave W January 2025	0.00	5,449.50	
10637	DAVID DILLION	03/06/2025	Regular	0.00	300.00	192036
02252025	Invoice	02/25/2025	6 Feeder Basketball Games 02/18 and 02/...	0.00	300.00	
15485	DAVID MANNA	03/06/2025	Regular	0.00	300.00	192037
02252025	Invoice	02/25/2025	6 Feeder Basketball Games 02/18 and 02/...	0.00	300.00	

Check Register

Packet: APPKT04545-03/06/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18562	DAVIS BANCORP INC	03/06/2025	Regular	0.00	1,738.00	192038
129669	Invoice	02/28/2025	Armored Transportation - February 2025	0.00	1,738.00	
21175	DEANA WOLFE	03/06/2025	Regular	0.00	50.00	192039
2725319	Invoice	02/28/2025	2025 Refund	0.00	50.00	
10718	DIRECT FITNESS SOLUTIONS, LLC	03/06/2025	Regular	0.00	67,999.12	192040
0204416-IN	Invoice	12/31/2024	New Flooring for Rec. Center	0.00	67,999.12	
10762	DUNLOP SPORTS GROUP AMERICAS	03/06/2025	Regular	0.00	1,251.72	192041
8286315 SO	Invoice	02/27/2025	TB Grand Prix Regular Duty 3B X Qty 432	0.00	1,251.72	
10914	FOX VALLEY FIRE & SAFETY CO	03/06/2025	Regular	0.00	1,092.50	192043
IN00751934	Invoice	02/26/2025	Rec Center Service Call for Smoke Alarm 0...	0.00	1,092.50	
10974	GEWALT HAMILTON ASSOCIATES INC	03/06/2025	Regular	0.00	5,890.50	192044
6048.100-11	Invoice	02/24/2025	Dome Improvements - Prof Services 1/1/2...	0.00	5,890.50	
19596	GUEST AUTOMATION INC	03/06/2025	Regular	0.00	580.00	192045
IN20253486	Invoice	01/23/2025	High Slab Temps, VPN Issue - Remote Sup...	0.00	580.00	
20426	IT1 SOURCE, LLC	03/06/2025	Regular	0.00	18,479.78	192046
00996280	Invoice	02/05/2025	Lenovo Thinkbooks, ThinkCentres, & Wirel...	0.00	14,503.38	
00998377	Invoice	02/17/2025	Lenovo IdeaCentre AIO X Qty 4	0.00	3,976.40	
18561	J MILLER MARKETING INC	03/06/2025	Regular	0.00	2,300.00	192047
31456	Invoice	03/05/2025	March 2025 Online Management	0.00	2,300.00	
18140	JOHN MADDEN	03/06/2025	Regular	0.00	200.00	192048
02252025	Invoice	02/25/2025	4 Feeder Basketball Games 02/18 and 02/...	0.00	200.00	
20702	L6 TECHNOLOGY, INC.	03/06/2025	Regular	0.00	7,000.00	192049
PDH0401255	Invoice	03/01/2025	Monthly IT Support Service - April 2025	0.00	7,000.00	
18474	LRS, LLC	03/06/2025	Regular	0.00	358.00	192050
LR6133492	Invoice	02/25/2025	3100 Trailway (Centennial) 3/1/25 - 3/31/...	0.00	358.00	
18474	LRS, LLC	03/06/2025	Regular	0.00	498.14	192051
LR6133497	Invoice	02/25/2025	1240 Fredrickson Pl Roll Off 2/17/25	0.00	498.14	
18474	LRS, LLC	03/06/2025	Regular	0.00	87.11	192052
LR6133397	Invoice	02/25/2025	2205 Skokie Valley Rd 3/1/25 - 3/31/25	0.00	87.11	
18474	LRS, LLC	03/06/2025	Regular	0.00	87.11	192053
LR6133489	Invoice	02/25/2025	2821 Ridge Rd 3/1/25 - 3/31/25	0.00	87.11	
18474	LRS, LLC	03/06/2025	Regular	0.00	498.14	192054
LR6133496	Invoice	02/25/2025	3100 Trail Way Roll Off 2/25/25	0.00	498.14	
18474	LRS, LLC	03/06/2025	Regular	0.00	394.74	192055
LR6133745	Invoice	02/25/2025	1201 Park Ave W 3/1/25 - 3/31/25	0.00	394.74	
18474	LRS, LLC	03/06/2025	Regular	0.00	150.87	192056
LR6133490	Invoice	02/25/2025	701 Deer Creek Pkwy 3/1/25 - 3/31/25	0.00	150.87	
18474	LRS, LLC	03/06/2025	Regular	0.00	87.11	192057
LR6133488	Invoice	02/25/2025	883 Sheridan Rd 3/1/25 - 3/31/25	0.00	87.11	
18474	LRS, LLC	03/06/2025	Regular	0.00	410.22	192058
LR6133493	Invoice	02/25/2025	1240 Fredrickson Pl (POGO) 3/1/25 - 3/31...	0.00	410.22	
18474	LRS, LLC	03/06/2025	Regular	0.00	223.48	192059
LR6133491	Invoice	02/25/2025	636 Ridge Rd 3/1/25 - 3/31/25	0.00	223.48	
18474	LRS, LLC	03/06/2025	Regular	0.00	498.14	192060
LR6133494	Invoice	02/25/2025	1207 Park Ave W Dump & Return / Roll Off...	0.00	498.14	

Check Register

Packet: APPKT04545-03/06/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19542	MARI-LYNN PETERS - PETTY	CASH 03/06/2025	Regular	0.00	1,000.00	192061
Golf Learning Cen...	Invoice	03/05/2025	Golf Learning Center Petty Cash	0.00	1,000.00	
20951	MASTER TRADE, INC.	03/06/2025	Regular	0.00	450.00	192062
3077	Invoice	02/25/2025	Video Inspection of Sewer Pipes - Lift Stati...	0.00	450.00	
11809	MIKE FRAGIAS	03/06/2025	Regular	0.00	150.00	192063
02252025	Invoice	02/25/2025	3 Feeder Basketball Games 02/25/2025	0.00	150.00	
21176	NAOMI TOPPER	03/06/2025	Regular	0.00	48.00	192064
2735058	Invoice	03/06/2025	Refund	0.00	48.00	
10006	NCPERS GROUP LIFE INSURANCE	03/06/2025	Regular	0.00	48.00	192065
3301032025	Invoice	02/01/2025	NCPERS Group Life Insurance - March 2025..	0.00	48.00	
13604	NORTH SHORE GAS	03/06/2025	Regular	0.00	697.24	192066
021725 0608197...	Invoice	02/17/2025	1801 Sunset Rd 01/16/25 - 2/13/25	0.00	697.24	
14914	NORTH SHORE WATER RECLAMATIO	03/06/2025	Regular	0.00	1,066.35	192067
5551329	Invoice	02/22/2025	3420 Krenn Ave 08/15/24 - 11/15/24	0.00	384.62	
5552924	Invoice	02/22/2025	636 Ridge Rd 08/15/24 - 11/15/24	0.00	681.73	
11998	PARK DISTRICT RISK MGMT AGCY	03/06/2025	Regular	0.00	261,722.40	192068
0225133	Invoice	02/28/2025	February 2025 Property & Liability Insuran...	0.00	35,214.50	
0225133H	Invoice	02/28/2025	February 2025 Employee Health Insurance	0.00	226,507.90	
12057	PHILLIP FOLINO	03/06/2025	Regular	0.00	300.00	192069
02252025	Invoice	02/25/2025	6 Feeder Basketball Games 02/18 and 02/...	0.00	300.00	
20624	POWERDMS, INC.	03/06/2025	Regular	0.00	850.00	192070
INV-128643	Invoice	01/09/2025	PowerDMS Standards IL Assoc of Park Distr..	0.00	850.00	
12264	ROTARY CLUB OF HIGHLAND PARK	03/06/2025	Regular	0.00	226.00	192071
556	Invoice	01/13/2025	Membership Dues - Brian Romes	0.00	226.00	
12284	RYDIN DECAL	03/06/2025	Regular	0.00	1,025.29	192072
PS-INV126679	Invoice	02/20/2025	2025 Boat Storage Permits & Beach Decals	0.00	1,025.29	
16459	SANTO SPORT STORE	03/06/2025	Regular	0.00	553.60	192073
711932	Invoice	02/18/2025	Dri-Fit Shirts X Qty 13 & Shorts X Qty 13	0.00	384.85	
711945	Invoice	02/13/2025	Champro Youth Baseball Pants X Qty 15	0.00	168.75	
12321	SCHAEFGES BROTHERS, INC	03/06/2025	Regular	0.00	31,083.30	192074
Application No 4...	Invoice	01/30/2025	Sunset Woods Park Improvement 01/30/2...	0.00	8,190.00	
Application No 5...	Invoice	02/02/2025	Sunset Woods Park Improvements 02/28/...	0.00	22,893.30	
17860	SEGAL CONSULTING	03/06/2025	Regular	0.00	2,500.00	192077
MW010862	Invoice	02/28/2025	2024 Actuarial Valuation & Review of OPEB	0.00	2,500.00	
12393	SMITHGROUP, INC.	03/06/2025	Regular	0.00	411.00	192075
0184971	Invoice	02/26/2025	HP Boat Launch Dredge Permit 01/01/25 -...	0.00	411.00	
18900	STUCKEY CONSTRUCTION COMPANY	03/06/2025	Regular	0.00	596,642.38	192076
Application No 5...	Invoice	02/28/2025	PDHP Pickle & Padel Club 2/28/25	0.00	596,642.38	

Check Register

Packet: APPKT04545-03/06/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
14829	TRANE U.S. INC	03/06/2025	Regular	0.00	1,807.00	192078
315201432	Invoice	02/19/2025	Centennial - Chiller Repair	0.00	1,807.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	76	52	0.00	1,054,121.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	76	52	0.00	1,054,121.82

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2025	1,054,121.82
			<hr/> 1,054,121.82



Park District of Highland Park, IL

Check Register

Packet: APPKT04554 - 03/13/25 Check Print

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
15147	ABC PRINTING COMPANY	03/13/2025	Regular	0.00	2,543.81	192079
292810	Invoice	03/06/2025	2025 Lakefront Parking Decals X Qty 300	0.00	577.20	
292811	Invoice	03/06/2025	2025 Lakefront Parking Decals X Qty 5,800	0.00	1,966.61	
21178	ALI ELROD	03/13/2025	Regular	0.00	104.50	192081
2742423	Invoice	03/12/2025	Refund	0.00	104.50	
20071	AVALON PETROLEUM COMPANY	03/13/2025	Regular	0.00	971.10	192082
009949	Invoice	02/24/2025	Unleaded Fuel 02/24/25	0.00	971.10	
10537	COMMONWEALTH EDISON COMPAN	03/13/2025	Regular	0.00	5,195.03	192083
022825 1694872...	Invoice	02/28/2025	1220 Fredrickson Hidden Crk Aqua 1/27/2...	0.00	4,266.65	
022825 6178872...	Invoice	02/28/2025	1801 Sunset Rd (Sunset Woods) 01/27/25 -..	0.00	39.01	
030625 0348721...	Invoice	03/06/2025	1377 Deer Crk Pkwy Fink Ballfield 1/27/25 ...	0.00	889.37	
18393	COPENHAVER CONSTRUCTION INC	03/13/2025	Regular	0.00	39,045.00	192084
Application No 4...	Invoice	01/08/2025	Accrued in 2024 Park Ave Beach Access I...	0.00	39,045.00	
20421	EUGENE BROWN	03/13/2025	Regular	0.00	200.00	192085
03052025	Invoice	03/05/2025	Feeder Basketball Games X 4 - Edgewood...	0.00	200.00	
21180	EXI, INC.	03/13/2025	Regular	0.00	4,549.52	192086
EXI-LV2712	Invoice	02/20/2025	Repair Data & Coaxial Stations from Flood...	0.00	4,549.52	
20670	GONZALEZ TREE CARE LLC	03/13/2025	Regular	0.00	9,000.00	192080
0292	Invoice	03/11/2025	TreeTimming & Chipper Brush for Sunset ...	0.00	9,000.00	
19645	HOLABIRD & ROOT, LLC	03/13/2025	Regular	0.00	93,024.09	192087
0134669 Balance	Invoice	12/30/2024	New Community Center-Prof Services 10/1..	0.00	24,374.24	
0134670	Invoice	03/12/2025	New Community Center-Prof Services 11/1..	0.00	31,861.10	
0134699	Invoice	03/12/2025	New Community Center-Prof Services 12/1..	0.00	13,213.22	
0134709	Invoice	03/12/2025	New Community Center-Prof Services 1/1 -..	0.00	4,257.67	
0134717	Invoice	03/12/2025	New Community Center-Prof Services 2/1 -..	0.00	19,317.86	
21179	IMAGE SPECIALTIES OF GLENVIEW, I	03/13/2025	Regular	0.00	400.00	192088
INV#PDHP-2025-3	Invoice	03/05/2025	Awards for Champions Celebration X Qty 5	0.00	400.00	
11276	JAY ZIMMERMAN	03/13/2025	Regular	0.00	252.00	192089
03052025	Invoice	03/05/2025	Basketball Assignor Fee - 63 Games Jan & ...	0.00	252.00	
18474	LRS, LLC	03/13/2025	Regular	0.00	295.00	192090
PS649502	Invoice	03/06/2025	Port O Potties & Wash @ Cunniff 03/7/25 -..	0.00	295.00	
18474	LRS, LLC	03/13/2025	Regular	0.00	92.92	192091
LR6133495	Invoice	02/25/2025	Garbage @ Sunset Park 3/1/25 - 3/31/25	0.00	92.92	
20413	MATTHEW ARBIT	03/13/2025	Regular	0.00	182.00	192092
2706337	Invoice	02/13/2025	2025 Refund	0.00	182.00	

Check Register

Packet: APPKT04554-03/13/25 Check Print

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
13604	NORTH SHORE GAS	03/13/2025	Regular	0.00	13,426.59	192093
021725 0601145...	Invoice	02/17/2025	Deer Creek 01/16/25 - 02/13/25	0.00	3,230.39	
021725 0601145...	Invoice	02/17/2025	RCHP 01/16/25 - 02/13/25	0.00	2,728.74	
021725 0601145...	Invoice	02/17/2025	1240 Fredrickson Pl 01/16/25 - 02/13/25	0.00	2,363.87	
021725 0602225...	Invoice	02/17/2025	1390 Sunset 01/16/25 - 02/13/25	0.00	126.35	
021725 0602405...	Invoice	02/17/2025	2900 Trail Way Cunniff Shelter 01/16/25 - ...	0.00	302.20	
021725 0602405...	Invoice	02/17/2025	1377 Clavey Rd 01/16/25 - 02/13/25	0.00	313.04	
021725 0602405...	Invoice	02/17/2025	3100 Trail Way 01/16/25 - 02/13/25	0.00	262.01	
021725 0602405...	Invoice	02/17/2025	Aquatic Park 01/16/25 - 02/13/25	0.00	230.48	
030625 0601145...	Invoice	03/06/2025	West Ridge Center 02/01/25 - 02/28/25	0.00	1,433.51	
030625 0601145...	Invoice	03/06/2025	Centennial Ice 02/01/25 - 02/28/25	0.00	2,153.58	
030625 0602405...	Invoice	03/06/2025	Hidden Creek 02/01/25 - 02/25/25	0.00	282.42	
16344	PARKS FOUNDATION OF HIGHLAND	03/13/2025	Regular	0.00	317.45	192094
03062025	Invoice	03/06/2025	Foundation Funds Collected @ PDHP 02/0...	0.00	317.45	
19484	PLANSOURCE	03/13/2025	Regular	0.00	2,194.70	192095
03102025	Invoice	03/10/2025	IMRF Retiree Insurance - March 2025 Prem..	0.00	2,194.70	
12157	RAY AMIDEI	03/13/2025	Regular	0.00	275.00	192096
03102025	Invoice	03/10/2025	CPR / AED - 03/10/2025 - 5 Participants	0.00	275.00	
16459	SANTO SPORT STORE	03/13/2025	Regular	0.00	538.20	192097
711944	Invoice	02/27/2025	Outdoor Trucker Snap Caps X Qty 36	0.00	538.20	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	36	19	0.00	172,606.91
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	36	19	0.00	172,606.91

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2025	172,606.91
			<u>172,606.91</u>



Park District of Highland Park, IL

Check Register

Packet: APPKT04525 - Bank Draft 02/21/25 HealthEquity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	02/21/2025	Bank Draft	0.00	337.06	DFT0005359
INV7518295	Invoice	02/21/2025	PMB DCFSA 2025 & HCFSA VISA Payments	0.00	337.06	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	337.06
EFT's	0	0	0.00	0.00
	1	1	0.00	337.06

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	337.06
			<hr/> 337.06



Park District of Highland Park, IL

Check Register

Packet: APPKT04526 - Bank Draft 02/24/25 ICMA 457

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	02/24/2025	Bank Draft	0.00	9,935.33	DFT0005360
02212025 ICMA	Invoice	02/24/2025	02/21/2025 ICMA 457 Deductions Plan #3...	0.00	9,935.33	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	9,935.33
EFT's	0	0	0.00	0.00
	1	1	0.00	9,935.33

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	9,935.33
			<hr/> 9,935.33



Park District of Highland Park, IL

Check Register

Packet: APPKT04527 - Bank Draft 02/24/25 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	02/24/2025	Bank Draft	0.00	1,237.00	DFT0005361
022125 ICMA	Invoice	02/24/2025	02/21/25 ICMA Roth Deductions Plan #70...	0.00	1,237.00	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,237.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,237.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	1,237.00
			<hr/> 1,237.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04530 - Bank Draft 02/28/25 AFLAC

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
10058	AFLAC	02/28/2025	Bank Draft	0.00	624.84	DFT0005362
238950	Invoice	02/28/2025	AFLAC Deductions Period Ending 2/28/20...	0.00	624.84	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	624.84
EFT's	0	0	0.00	0.00
	1	1	0.00	624.84

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	624.84
			<hr/> 624.84



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	02/28/2025	Bank Draft	0.00	151.69	DFT0005364
INV7534115	Invoice	02/28/2025	HCFSa Visa Card Payments - 2024 & 2025	0.00	151.69	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	151.69
EFT's	0	0	0.00	0.00
	1	1	0.00	151.69

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	151.69
			<hr/> 151.69



Park District of Highland Park, IL

Check Register

Packet: APPKT04531 - Bank Draft 02/28/25 HealthEquity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	02/28/2025	Bank Draft	0.00	111.65	DFT0005363
INV7547106	Invoice	02/28/2025	HC, DC, & HCDC FSA Admin Fees - February	0.00	111.65	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	111.65
EFT's	0	0	0.00	0.00
	1	1	0.00	111.65

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	111.65
			<hr/> 111.65



Park District of Highland Park, IL

Check Register

Packet: APPKT04539 - Bank Draft 03/03/25 Quadient

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
18904	QUADIENT FINANCE USA, INC	03/03/2025	Bank Draft	0.00	1,119.97	DFT0005366
03032025	Invoice	03/03/2025	Postage & Postage Machine Equipment R...	0.00	1,119.97	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,119.97
EFT's	0	0	0.00	0.00
	1	1	0.00	1,119.97

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2025	1,119.97
			<hr/> 1,119.97



Park District of Highland Park, IL

Check Register

Packet: APPKT04542 - Bank Draft 03/06/25 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	03/06/2025	Bank Draft	0.00	52,903.60	DFT0005367
2431168-L4K3	Invoice	03/06/2025	February 2025 IMRF Contributions	0.00	52,903.60	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	52,903.60
EFT's	0	0	0.00	0.00
	1	1	0.00	52,903.60

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2025	52,903.60
			<hr/> 52,903.60



Park District of Highland Park, IL

Check Register

Packet: APPKT04553 - Bank Draft 03/07/25 HealthEquity

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
19658	HEALTHEQUITY INC	03/07/2025	Bank Draft	0.00	1,050.13	DFT0005389
INV7568874	Invoice	03/07/2025	PMB DCFSA & HCFSA 2024 & 2025 Visa Pa...	0.00	1,050.13	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,050.13
EFT's	0	0	0.00	0.00
	1	1	0.00	1,050.13

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2025	1,050.13
			<hr/> 1,050.13



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11161	ICMA RETIREMENT TRUST #302037	03/10/2025	Bank Draft	0.00	8,706.03	DFT0005387
030725 ICMA	Invoice	03/10/2025	03/07/25 ICMA 457 Deductions Plan #302...	0.00	8,706.03	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	8,706.03
EFT's	0	0	0.00	0.00
	1	1	0.00	8,706.03

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2025	8,706.03
			<hr/> 8,706.03



Park District of Highland Park, IL

Check Register

Packet: APPKT04550 - Bank Draft 03/10/25 ICMA Roth

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
12825	ICMA RETIREMENT TRUST #705568	03/10/2025	Bank Draft	0.00	1,237.00	DFT0005386
030725 ICMA	Invoice	03/10/2025	03/07/25 ICMA Roth Deductions Plan #70...	0.00	1,237.00	

Bank Code PAYROLL Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,237.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,237.00

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2025	1,237.00
			<hr/> 1,237.00



Park District of Highland Park, IL

Check Register

Packet: APPKT04552 - Bank Draft 03/11/25 IMRF

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PAYROLL-PAYROLL BANK						
11177	ILL MUNICIPAL RETIREMENT FUND	03/11/2025	Bank Draft	0.00	66.12	DFT0005388
2460959-M4R5	Invoice	03/11/2025	February 2025 IMRF Contributions	0.00	66.12	

Bank Code PAYROLL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	66.12
EFT's	0	0	0.00	0.00
	1	1	0.00	66.12

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	3/2025	66.12
			<hr/> 66.12



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
10313	BOA P-CARD STATEMENTS	02/07/2025	Bank Draft	0.00	241,209.92	DFT0005365
020725	Invoice	02/07/2025	P-Card with PA	0.00	201,088.70	
12312024	Invoice	12/31/2024	P-Card with PA	0.00	40,121.22	

Bank Code AP Summary				
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	1	0.00	241,209.92
EFT's	0	0	0.00	0.00
	2	1	0.00	241,209.92

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2025	241,209.92
			<hr/> 241,209.92



Payables Left To Pay Again

Vendor Set: 01 - Vendor Set 01

Bank: AP - AP BANK

Vendor Number	Vendor Name			Total Vendor Amount
20413	MATTHEW ARBIT			-182.00
Payment Type	Payment Number	Original Payment Date	Reversal Date	Payment Amount
Check	192000	02/20/2025	03/13/2025	-182.00
Payable Number:	Description	Payable Date	Due Date	Payable Amount
2706337	2025 Refund	02/13/2025	02/20/2025	182.00

Bank Code Summary

Bank Code	Canceled Payables	Payables Left To Pay Again	Total
AP	0.00	-182.00	-182.00
Report Total:	0.00	-182.00	-182.00



Park District of Highland Park, IL

DISTRICT WIDE

Income Statement

Current Period Ending 02/28/2025

Type	Month		Year To Date			Prior Year		
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)	Annual Budget	Month	YTD
Revenue								
100 - PROGRAMS	198,917.99	178,558.73	1,430,141.95	1,055,240.09	374,901.86	4,287,673.75	194,655.04	1,338,125.25
110 - CAMPS	-6,952.00	402.67	-4,510.00	9,958.82	-14,468.82	2,025,231.00	1,525.00	16,254.05
120 - LESSONS	44,959.56	47,169.99	95,560.51	100,230.76	-4,670.25	528,486.50	56,827.55	112,492.75
130 - SPECIAL EVENTS	1,120.00	1,885.00	2,263.00	2,820.00	-557.00	111,550.00	1,240.00	1,240.00
410 - TAX	0.00	0.00	33,217.37	29,554.00	3,663.37	15,893,873.64	0.00	46,102.03
420 - FEES & CHARGES	73,758.66	42,846.69	141,426.04	87,463.40	53,962.64	2,996,492.75	47,676.32	116,552.82
440 - MEMBERSHIPS	115,065.75	111,346.87	238,241.04	222,189.99	16,051.05	1,722,428.47	101,104.47	210,528.21
450 - RENTALS	90,342.99	91,132.41	219,472.37	196,932.27	22,540.10	1,705,394.22	99,736.65	233,486.73
460 - MERCHANDISING	3,074.84	5,603.27	5,287.70	11,236.22	-5,948.52	183,169.50	3,210.06	5,141.30
470 - INTEREST INCOME	73,418.65	17,914.50	201,939.70	35,829.00	166,110.70	215,000.00	78,358.62	193,010.16
480 - MISCELLANEOUS INCOME	93,448.40	275,416.57	108,307.62	384,527.20	-276,219.58	2,518,983.00	44,336.35	49,237.35
510 - OTHER INCOME	0.00	0.00	0.00	125,000.00	-125,000.00	543,923.18	0.00	0.00
Total Revenue:	687,154.84	772,276.70	2,471,347.30	2,260,981.75	210,365.55	32,732,206.01	628,670.06	2,322,170.65
Expense								
100 - PROGRAMS	203,051.35	188,208.18	339,267.36	364,867.13	25,599.77	2,144,699.17	198,348.09	336,441.00
110 - CAMPS	1,598.47	2,757.15	8,732.84	7,052.14	-1,680.70	1,124,996.89	8,425.67	12,992.69
120 - LESSONS	18,798.76	21,951.57	28,120.82	42,773.79	14,652.97	271,178.51	25,558.95	38,345.36
130 - SPECIAL EVENTS	8,646.30	5,863.48	15,975.01	18,930.34	2,955.33	166,605.99	3,632.91	3,692.42
440 - MEMBERSHIPS	11,672.75	15,368.99	18,352.18	31,678.56	13,326.38	201,927.12	12,691.73	19,823.35
610 - SALARIES & WAGES	759,660.06	764,551.63	1,209,511.26	1,300,229.59	90,718.33	10,958,818.90	682,873.82	1,174,548.54
620 - CONTRACTUAL SERVICES	152,345.55	215,088.58	293,526.98	464,901.47	171,374.49	3,535,798.23	146,438.94	301,189.27
630 - INSURANCE	232,222.99	252,346.84	210,132.89	262,104.27	51,971.38	2,993,912.99	203,210.38	183,081.48
640 - MATERIALS & SUPPLIES	40,206.64	38,776.79	41,474.42	68,658.85	27,184.43	751,619.10	34,735.62	38,264.27
650 - MAINTENANCE & LANDSCAPING CONTRACTS	22,253.97	35,792.52	22,684.92	57,561.50	34,876.58	604,221.10	21,425.28	22,190.30
660 - UTILITIES	63,701.02	80,223.51	70,072.06	140,122.51	70,050.45	1,034,246.33	73,307.12	80,397.59
670 - PENSION CONTRIBUTIONS	61,550.37	68,010.84	104,702.69	112,878.31	8,175.62	942,827.98	55,582.11	100,751.64
680 - COST OF GOODS SOLD	826.75	6,108.83	826.75	6,917.66	6,090.91	111,325.00	2,345.90	3,292.56
710 - DEBT RETIREMENT	475.00	500.00	475.00	500.00	25.00	3,583,485.38	475.00	475.00
720 - CAPITAL OUTLAY	587,826.98	1,233,736.82	629,823.98	1,394,279.60	764,455.62	18,332,598.98	199,493.66	208,133.66
Total Expense:	2,164,836.96	2,929,285.73	2,993,679.16	4,273,455.72	1,279,776.56	46,758,261.67	1,668,545.18	2,523,619.13
Report Total:	-1,477,682.12	-2,157,009.03	-522,331.86	-2,012,473.97	1,490,142.11	-14,026,055.66	-1,039,875.12	-201,448.48

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	-440,083.84	-519,895.08	-572,271.86	-804,952.84	232,680.98	-389,950.57	-424,872.85	-591,105.80
25 - SPECIAL RECREATION	0.00	0.00	-60.00	0.00	-60.00	576,542.98	-6,771.00	-6,771.00
29 - RECREATION	-503,968.84	-649,142.13	622,266.30	-287,781.53	910,047.83	3,059,167.36	-439,060.38	571,671.98
60 - DEBT SERVICE	-475.00	-500.00	-475.00	-500.00	25.00	-1,714,312.38	-475.00	-475.00
70 - CAPITAL PROJECTS	-533,154.44	-987,471.82	-571,791.30	-919,239.60	347,448.30	-15,557,503.05	-168,695.89	-174,768.66
Report Total:	-1,477,682.12	-2,157,009.03	-522,331.86	-2,012,473.97	1,490,142.11	-14,026,055.66	-1,039,875.12	-201,448.48

General Corporate Fund - Interest income is above budget due to interest rates not coming down as much as anticipated. This is a permanent difference. Miscellaneous income is over budget due to \$15,500 in advertising income coming in that was not budgeted for. This is a permanent difference. Contractual services is under budget due to computer expense, staff development, advertising and promotions, professional fees, and contingencies. This is a timing difference. Insurance expense is under budget in alliance with open positions. This is a permanent difference. Utility bills are coming in more slowly than expected. This is a timing difference.

Special Recreation and Debt Service Funds - Tracking as expected.

Recreation Fund - Programs are doing better than budget at the end of February. Adult and youth tennis are contributing to this and it is a timing difference, except for about \$10,000. Visual arts revenue is greater than budget by \$17,000 and is due to increased enrollment. Childhood enrichment is also contributing to the surplus with new students joining the winter session. It is a permanent difference. Dance also has a permanent surplus due to increased enrollment and addition of new classes. Skating school exceeded budget by \$40,000 by having more participants than budgeted for. This is a permanent difference. The bulk of the variance in fees and charges is due to the golf course. It is due to greens fees of \$14,000 and permanent tee time sales of \$24,000. It is a permanent difference. Rentals have a revenue surplus mostly at Park Ave. This is a timing difference. Prime tennis has a surplus of \$10,000 due to high demand and is a permanent difference. Interest income is above budget due to interest rates not coming down as much as anticipated. This is a permanent difference. Miscellaneous income is over budget due to several sponsorships district wide that were not budgeted for. This is a permanent difference. Lessons expenses are under budget, largely due to private tennis wages and private athletic lessons. These are timing differences. Memberships are under budget largely due to effective staffing adjustments to group exercise wages. This is a permanent difference. Contractual services is under budget largely due to bank charges and fees, computer expense, and advertising and promotions. This is a timing difference. Materials and supplies is under budget largely due to greens supplies and gasoline. This is a timing difference. Maintenance and landscaping contracts is under budget due to equipment repairs and landscaping that have not come to fruition. This is a timing difference. Utility bills are coming in more slowly than expected. This is a timing difference.

Capital Projects Fund - Capital Outlay and Contractual Services are under budget due to projects stalling due to poor 2025 weather.



Park District of Highland Park, IL

01 - GENERAL FUND

Income Statement

Current Period Ending 02/28/2025

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
410 - TAX	0.00	0.00	33,217.37	29,554.00	3,663.37	6,723,154.06	0.00	46,102.03
420 - FEES & CHARGES	2,265.66	1,561.28	4,836.28	3,460.49	1,375.79	45,696.00	2,064.23	4,257.62
450 - RENTALS	0.00	0.00	11,800.00	11,800.00	0.00	11,800.00	0.00	11,800.00
460 - MERCHANDISING	0.00	36.84	0.00	62.49	-62.49	304.00	0.00	0.00
470 - INTEREST INCOME	14,813.88	5,414.50	44,514.38	10,829.00	33,685.38	65,000.00	17,628.62	46,347.09
480 - MISCELLANEOUS INCOME	24,435.31	0.00	26,548.81	8,694.06	17,854.75	54,701.00	15,136.35	15,536.35
Total Revenue:	41,514.85	7,012.62	120,916.84	64,400.04	56,516.80	6,900,655.06	34,829.20	124,043.09
Expense								
610 - SALARIES & WAGES	279,611.97	274,884.92	436,559.34	454,642.33	18,082.99	3,681,441.87	245,818.84	432,277.56
620 - CONTRACTUAL SERVICES	41,005.65	74,832.55	84,862.09	177,562.90	92,700.81	1,382,992.57	57,850.55	111,760.47
630 - INSURANCE	106,969.75	114,021.78	98,528.11	138,953.30	40,425.19	1,355,462.63	99,271.12	92,284.45
640 - MATERIALS & SUPPLIES	21,955.91	17,446.90	23,170.90	26,439.07	3,268.17	299,553.50	17,942.35	20,252.60
650 - MAINTENANCE & LANDSCAPING CONTRACTS	3,933.55	9,066.99	3,933.55	13,492.44	9,558.89	119,849.10	10,497.54	11,138.78
660 - UTILITIES	5,167.52	13,027.76	7,130.54	19,193.68	12,063.14	128,958.32	8,107.03	9,971.55
670 - PENSION CONTRIBUTIONS	22,954.34	23,626.80	39,004.17	39,069.16	64.99	322,347.64	20,214.62	37,463.48
Total Expense:	481,598.69	526,907.70	693,188.70	869,352.88	176,164.18	7,290,605.63	459,702.05	715,148.89
Report Total:	-440,083.84	-519,895.08	-572,271.86	-804,952.84	232,680.98	-389,950.57	-424,872.85	-591,105.80

Interest income is above budget due to interest rates not coming down as much as anticipated. This is a permanent difference.

Miscellaneous income is over budget due to \$15,500 in advertising income coming in that was not budgeted for. This is a permanent difference.

Contractual services is under budget due to computer expense, staff development, advertising and promotions, professional fees, and contingencies. This is a timing difference.

Insurance expense is under budget in alliance with open positions. This is a permanent difference.

Utility bills are coming in more slowly than expected. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 02/28/2025

25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	0.00	0.00	0.00	0.00	0.00	1,023,764.12	0.00	0.00
Total Revenue:	0.00	0.00	0.00	0.00	0.00	1,023,764.12	0.00	0.00
Expense								
620 - CONTRACTUAL SERVICES	0.00	0.00	60.00	0.00	-60.00	447,221.14	0.00	0.00
720 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	6,771.00	6,771.00
Total Expense:	0.00	0.00	60.00	0.00	-60.00	447,221.14	6,771.00	6,771.00
Report Total:	0.00	0.00	-60.00	0.00	-60.00	576,542.98	-6,771.00	-6,771.00

This fund is tracking as expected.



Park District of Highland Park, IL

29 - RECREATION FUND

Income Statement

Current Period Ending 02/28/2025

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
100 - PROGRAMS	198,917.99	178,558.73	1,430,141.95	1,055,240.09	374,901.86	4,287,673.75	194,655.04	1,338,125.25
110 - CAMPS	-6,952.00	402.67	-4,510.00	9,958.82	-14,468.82	2,025,231.00	1,525.00	16,254.05
120 - LESSONS	44,959.56	47,169.99	95,560.51	100,230.76	-4,670.25	528,486.50	56,827.55	112,492.75
130 - SPECIAL EVENTS	1,120.00	1,885.00	2,263.00	2,820.00	-557.00	111,550.00	1,240.00	1,240.00
410 - TAX	0.00	0.00	0.00	0.00	0.00	6,277,782.46	0.00	0.00
420 - FEES & CHARGES	71,493.00	41,285.41	136,589.76	84,002.91	52,586.85	2,950,796.75	45,612.09	112,295.20
440 - MEMBERSHIPS	115,065.75	111,346.87	238,241.04	222,189.99	16,051.05	1,722,428.47	101,104.47	210,528.21
450 - RENTALS	90,342.99	91,132.41	207,672.37	185,132.27	22,540.10	1,693,594.22	99,736.65	221,686.73
460 - MERCHANDISING	3,074.84	5,566.43	5,287.70	11,173.73	-5,886.03	182,865.50	3,210.06	5,141.30
470 - INTEREST INCOME	58,604.77	12,500.00	157,425.18	25,000.00	132,425.18	150,000.00	57,454.50	137,300.34
480 - MISCELLANEOUS INCOME	11,312.28	416.57	24,058.00	833.14	23,224.86	60,875.00	8,100.00	12,601.00
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	65,534.25	0.00	0.00
Total Revenue:	587,939.18	490,264.08	2,292,729.51	1,696,581.71	596,147.80	20,056,817.90	569,465.36	2,167,664.83
Expense								
100 - PROGRAMS	203,051.35	188,208.18	339,267.36	364,867.13	25,599.77	2,144,699.17	198,348.09	336,441.00
110 - CAMPS	1,598.47	2,757.15	8,732.84	7,052.14	-1,680.70	1,124,996.89	8,425.67	12,992.69
120 - LESSONS	18,798.76	21,951.57	28,120.82	42,773.79	14,652.97	271,178.51	25,558.95	38,345.36
130 - SPECIAL EVENTS	8,646.30	5,863.48	15,975.01	18,930.34	2,955.33	166,605.99	3,632.91	3,692.42
440 - MEMBERSHIPS	11,672.75	15,368.99	18,352.18	31,678.56	13,326.38	201,927.12	12,691.73	19,823.35
610 - SALARIES & WAGES	480,048.09	489,666.71	772,951.92	845,587.26	72,635.34	7,277,377.03	437,054.98	742,270.98
620 - CONTRACTUAL SERVICES	105,558.15	110,256.03	202,823.14	257,338.57	54,515.43	1,515,584.52	87,222.49	184,542.90
630 - INSURANCE	125,253.24	138,325.06	111,604.78	123,150.97	11,546.19	1,638,450.36	103,939.26	90,797.03
640 - MATERIALS & SUPPLIES	18,250.73	21,329.89	18,303.52	42,219.78	23,916.26	452,065.60	16,793.27	18,011.67
650 - MAINTENANCE & LANDSCAPING CONTRACTS	18,320.42	26,725.53	18,751.37	44,069.06	25,317.69	484,372.00	10,927.74	11,051.52
660 - UTILITIES	58,533.50	67,195.75	62,941.52	120,928.83	57,987.31	905,288.01	65,200.09	70,426.04
670 - PENSION CONTRIBUTIONS	38,596.03	44,384.04	65,698.52	73,809.15	8,110.63	620,480.34	35,367.49	63,288.16
680 - COST OF GOODS SOLD	826.75	6,108.83	826.75	6,917.66	6,090.91	111,325.00	2,345.90	3,292.56
720 - CAPITAL OUTLAY	2,753.48	1,265.00	6,113.48	5,040.00	-1,073.48	83,300.00	1,017.17	1,017.17
Total Expense:	1,091,908.02	1,139,406.21	1,670,463.21	1,984,363.24	313,900.03	16,997,650.54	1,008,525.74	1,595,992.85
Report Total:	-503,968.84	-649,142.13	622,266.30	-287,781.53	910,047.83	3,059,167.36	-439,060.38	571,671.98

Fund Summary

Fund	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
29 - RECREATION	-503,968.84	-649,142.13	622,266.30	-287,781.53	910,047.83	3,059,167.36	-439,060.38	571,671.98
Report Total:	-503,968.84	-649,142.13	622,266.30	-287,781.53	910,047.83	3,059,167.36	-439,060.38	571,671.98

Programs are doing better than budget at the end of February. Adult and youth tennis are contributing to this and it is a timing difference, except for about \$10,000. Visual arts revenue is greater than budget by \$17,000 and is due to increased enrollment. Childhood enrichment is also contributing to the surplus with new students joining the winter session. It is a permanent difference. Dance also has a permanent surplus due to increased enrollment and addition of new classes. Skating school exceeded budget by \$40,000 by having more participants than budgeted for. This is a permanent difference.

The negative variance in camps is due to miscoding of epact fees and should be corrected in March. Additionally, a winter mini-camp at CIA that was budgeted for occurred in 12/24 vs. 1/25. This is a permanent difference.

The bulk of the variance in fees and charges is due to the golf course. It is due to greens fees of \$14,000 and permanent tee time sales of \$24,000. It is a permanent difference.

Rentals have a revenue surplus mostly at Park Ave. This is a timing difference. Prime tennis has a surplus of \$10,000 due to high demand and is a permanent difference.

Interest income is above budget due to interest rates not coming down as much as anticipated. This is a permanent difference.

Miscellaneous income is over budget due to several sponsorships district wide that were not budgeted for. This is a permanent difference.

Lessons expenses are under budget, largely due to private tennis wages and private athletic lessons. These are timing differences.

Memberships are under budget largely due to effective staffing adjustments to group exercise wages. This is a permanent difference.

Contractual services is under budget largely due to bank charges and fees, computer expense, and advertising and promotions. This is a timing difference.

Materials and supplies is under budget largely due to greens supplies and gasoline. This is a timing difference.

Maintenance and landscaping contracts is under budget due to equipment repairs and landscaping that have not come to fruition. This is a timing difference.

Utility bills are coming in more slowly than expected. This is a timing difference.



Park District of Highland Park, IL

Income Statement

Current Period Ending 02/28/2025

60 - DEBT SERVICE

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
Revenue								
410 - TAX	0.00	0.00	0.00	0.00	0.00	1,869,173.00	0.00	0.00
Total Revenue:	0.00	0.00	0.00	0.00	0.00	1,869,173.00	0.00	0.00
Expense								
710 - DEBT RETIREMENT	475.00	500.00	475.00	500.00	25.00	3,583,485.38	475.00	475.00
Total Expense:	475.00	500.00	475.00	500.00	25.00	3,583,485.38	475.00	475.00
Report Total:	-475.00	-500.00	-475.00	-500.00	25.00	-1,714,312.38	-475.00	-475.00

This fund is tracking as expected.



Park District of Highland Park, IL

Income Statement

Current Period Ending 02/28/2025

70 - CAPITAL FUND

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
Revenue								
470 - INTEREST INCOME	0.00	0.00	0.14	0.00	0.14	0.00	3,275.50	9,362.73
480 - MISCELLANEOUS INCOME	57,700.81	275,000.00	57,700.81	375,000.00	-317,299.19	2,403,407.00	21,100.00	21,100.00
510 - OTHER INCOME	0.00	0.00	0.00	125,000.00	-125,000.00	478,388.93	0.00	0.00
Total Revenue:	57,700.81	275,000.00	57,700.95	500,000.00	-442,299.05	2,881,795.93	24,375.50	30,462.73
Expense								
620 - CONTRACTUAL SERVICES	5,781.75	30,000.00	5,781.75	30,000.00	24,218.25	190,000.00	1,365.90	4,885.90
720 - CAPITAL OUTLAY	585,073.50	1,232,471.82	623,710.50	1,389,239.60	765,529.10	18,249,298.98	191,705.49	200,345.49
Total Expense:	590,855.25	1,262,471.82	629,492.25	1,419,239.60	789,747.35	18,439,298.98	193,071.39	205,231.39
Report Total:	-533,154.44	-987,471.82	-571,791.30	-919,239.60	347,448.30	-15,557,503.05	-168,695.89	-174,768.66

Miscellaneous income is falling short due to minimal donations coming in from the Foundation in 2025.

Other income is also falling short due to no grant money coming in yet for the SW Parks project.

Capital Outlay and Contractual Services are under budget due to projects stalling due to poor 2025 weather.



RECREATION BY CENTER

Park District of Highland Park, IL

Account Type	2024 Total Budget	2024 YTD Activity	2025 Total Budget	2025 YTD Activity
Fund: 29 - RECREATION				
Center: 11 - ADMINISTRATIVE				
Revenue	\$ 6,249,619.67	\$ 138,100.34	\$ 6,491,282.46	\$ 157,425.18
Expense	\$ 7,501,952.75	\$ 428,286.76	\$ 6,758,753.72	\$ 463,542.71
Center: 11 - ADMINISTRATIVE Surplus (Deficit):	\$(1,252,333.08)	\$ (290,186.42)	\$ (267,471.26)	\$ (306,117.53)
Net Revenue:	-20.04%	-210.13%	-4.12%	-194.45%
Center: 24 - WEST RIDGE CENTER				
Revenue	\$ 801,668.00	\$ 345,286.93	\$ 883,501.00	\$ 390,737.61
Expense	\$ 1,022,929.28	\$ 134,444.68	\$ 1,078,122.45	\$ 131,829.18
Center: 24 - WEST RIDGE CENTER Surplus (Deficit):	\$ (221,261.28)	\$ 210,842.25	\$ (194,621.45)	\$ 258,908.43
Net Revenue:	-27.60%	61.06%	-22.03%	66.26%
Center: 26 - ATHLETICS				
Revenue	\$ 1,130,926.00	\$ 447,182.60	\$ 1,237,581.50	\$ 424,570.14
Expense	\$ 1,101,606.60	\$ 202,008.13	\$ 1,268,715.38	\$ 189,510.23
Center: 26 - ATHLETICS Surplus (Deficit):	\$ 29,319.40	\$ 245,174.47	\$ (31,133.88)	\$ 235,059.91
Net Revenue:	2.59%	54.83%	-2.52%	55.36%
Center: 28 - CAMPS				
Revenue	\$ 1,136,585.00	\$ 2,300.00	\$ 1,216,775.00	\$ (4,530.00)
Expense	\$ 619,430.69	\$ 15,048.91	\$ 816,133.48	\$ 25,123.76
Center: 28 - CAMPS Surplus (Deficit):	\$ 517,154.31	\$ (12,748.91)	\$ 400,641.52	\$ (29,653.76)
Net Revenue:	45.50%	-554.30%	32.93%	654.61%
Center: 29 - SPECIAL EVENTS				
Revenue	\$ 62,475.00	\$ 1,240.00	\$ 40,510.00	\$ 93.00
Expense	\$ 185,652.12	\$ 6,693.43	\$ 166,162.88	\$ 12,813.72
Center: 29 - SPECIAL EVENTS Surplus (Deficit):	\$ (123,177.12)	\$ (5,453.43)	\$ (125,652.88)	\$ (12,720.72)
Net Revenue:	-197.16%	-439.79%	-310.18%	-13678.19%
Center: 31 - HIDDEN CREEK AQUAPARK				
Revenue	\$ 460,883.50	\$ 32.40	\$ 522,450.00	\$ 45.90
Expense	\$ 647,338.54	\$ 15,074.42	\$ 714,744.57	\$ 20,959.69
Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):	\$ (186,455.04)	\$ (15,042.02)	\$ (192,294.57)	\$ (20,913.79)
Net Revenue:	-40.46%	-46,425.99%	-36.81%	-45563.81%

Account Type	2024 Total Budget	2024 YTD Activity	2025 Total Budget	2025 YTD Activity
Center: 32 - ROSEWOOD INTERPRETIVE CENTER				
Revenue	\$ 129,676.00	\$ 4,754.25	\$ 143,426.25	\$ 7,549.50
Expense	\$ 119,521.49	\$ 5,925.45	\$ 147,068.05	\$ 9,236.12
Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):	\$ 10,154.51	\$ (1,171.20)	\$ (3,641.80)	\$ (1,686.62)
Net Revenue:	7.83%	-24.63%	-2.54%	-22.34%
Center: 33 - ROSEWOOD BEACH				
Revenue	\$ 177,975.00	\$ 725.00	\$ 213,425.00	\$ 425.00
Expense	\$ 287,704.11	\$ 13,408.11	\$ 296,420.21	\$ 13,958.71
Center: 33 - ROSEWOOD BEACH Surplus (Deficit):	\$ (109,729.11)	\$ (12,683.11)	\$ (82,995.21)	\$ (13,533.71)
Net Revenue:	-61.65%	-1,749.39%	-38.89%	-3,184.40%
Center: 34 - PARK AVENUE				
Revenue	\$ 278,077.91	\$ 15,838.74	\$ 271,120.00	\$ 16,099.79
Expense	\$ 293,032.13	\$ 7,473.92	\$ 298,080.38	\$ 11,093.26
Center: 34 - PARK AVENUE Surplus (Deficit):	\$ (14,954.22)	\$ 8,364.82	\$ (26,960.38)	\$ 5,006.53
Net Revenue:	-5.38%	52.81%	-9.94%	31.10%
Center: 38 - ICE ARENA				
Revenue	\$ 1,210,865.50	\$ 353,045.86	\$ 1,373,866.22	\$ 376,550.28
Expense	\$ 1,146,698.89	\$ 138,633.12	\$ 1,338,458.58	\$ 150,937.38
Center: 38 - ICE ARENA Surplus (Deficit):	\$ 64,166.61	\$ 214,412.74	\$ 35,407.64	\$ 225,612.90
Net Revenue:	5.30%	60.73%	2.58%	59.92%
Center: 41 - MAINTENANCE				
Expense	\$ 1,009,351.08	\$ 74,982.58	\$ -	\$ -
Center: 41 - MAINTENANCE Total:	\$ 1,009,351.08	\$ 74,982.58	\$ -	\$ -
Net Revenue:				
Center: 42 - SUNSET VALLEY GOLF CLUB				
Revenue	\$ 2,141,345.00	\$ 44,593.06	\$ 2,339,845.00	\$ 73,478.30
Expense	\$ 774,879.40	\$ 42,828.53	\$ 1,960,676.61	\$ 132,589.54
Center: 42 - SUNSET VALLEY GOLF CLUB Surplus (Deficit):	\$ 1,366,465.60	\$ 1,764.53	\$ 379,168.39	\$ (59,111.24)
Net Revenue:	63.81%	3.96%	16.20%	-80.45%
Center: 49 - RECREATION CENTER ADMIN				
Revenue	\$ 95,901.00	\$ 22,121.39	\$ 98,586.00	\$ 12,848.70
Expense	\$ 722,300.97	\$ 86,181.05	\$ 753,959.37	\$ 79,262.43
Center: 49 - RECREATION CENTER ADMIN Surplus (Deficit):	\$ (626,399.97)	\$ (64,059.66)	\$ (655,373.37)	\$ (66,413.73)
Net Revenue:	-653.17%	-289.58%	-664.77%	-516.89%
Center: 51 - RECREATION CENTER FITNESS				
Revenue	\$ 1,415,092.39	\$ 254,649.30	\$ 1,737,507.05	\$ 290,792.94
Expense	\$ 871,759.71	\$ 101,160.41	\$ 984,984.77	\$ 112,596.30
Center: 51 - RECREATION CENTER FITNESS Surplus (Deficit):	\$ 543,332.68	\$ 153,488.89	\$ 752,522.28	\$ 178,196.64
Net Revenue:	38.40%	60.27%	43.31%	61.28%
Center: 53 - RECREATION CENTER AQUATICS				
Revenue	\$ 286,927.80	\$ 62,021.34	\$ 284,727.75	\$ 50,325.37
Expense	\$ 386,128.26	\$ 48,410.30	\$ 377,343.03	\$ 43,115.35
Center: 53 - RECREATION CENTER AQUATICS Surplus (Deficit):	\$ (99,200.46)	\$ 13,611.04	\$ (92,615.28)	\$ 7,210.02
Net Revenue:	-34.57%	21.95%	-32.53%	14.33%

Account Type	2024	2024	2025	2025
	Total Budget	YTD Activity	Total Budget	YTD Activity
Center: 54 - DOME				
Revenue	\$ -	\$ -	\$ 557,834.67	\$ 2,000.00
Expense	\$ -	\$ -	\$ 643,332.62	\$ 11,824.21
Center: 54 - DOME Surplus (Deficit):	\$ -	\$ -	\$ (85,497.95)	\$ (9,824.21)
Net Revenue:	0.00%	0.00%	-15.33%	-491.21%
Center: 55 - TENNIS				
Revenue	\$ 1,955,046.00	\$ 455,703.90	\$ 1,922,374.50	\$ 482,159.30
Expense	\$ 1,522,057.88	\$ 182,513.33	\$ 1,477,778.46	\$ 181,724.32
Center: 55 - TENNIS Surplus (Deficit):	\$ 432,988.12	\$ 273,190.57	\$ 444,596.04	\$ 300,434.98
Net Revenue:	22.15%	59.95%	23.13%	62.31%
Center: 61 - HELLER NATURE CENTER				
Revenue	\$ 241,897.50	\$ 6,254.75	\$ 242,246.50	\$ 12,008.50
Expense	\$ 665,650.99	\$ 48,528.53	\$ 480,567.19	\$ 40,320.86
Center: 61 - HELLER NATURE CENTER Surplus (Deficit):	\$ (423,753.49)	\$ (42,273.78)	\$ (238,320.69)	\$ (28,312.36)
Net Revenue:	-175.18%	-675.87%	-98.38%	-235.77%
Center: 74 - HPCC LEARNING CENTER				
Revenue	\$ 481,664.00	\$ 13,814.97	\$ 434,224.75	\$ 150.00
Expense	\$ 464,539.78	\$ 41,746.05	\$ 432,564.54	\$ 32,478.82
Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):	\$ 17,124.22	\$ (27,931.08)	\$ 1,660.21	\$ (32,328.82)
Net Revenue:	3.56%	-202.18%	0.38%	-21,552.55%
Center: 76 - HPCC BUILDING				
Revenue	\$ 35,916.55	\$ -	\$ 45,534.25	\$ -
Expense	\$ 36,048.55	\$ 2,645.14	\$ 56,914.25	\$ 7,546.62
Center: 76 - HPCC BUILDING Surplus (Deficit):	\$ (132.00)	\$ (2,645.14)	\$ (11,380.00)	\$ (7,546.62)
Net Revenue:	-0.37%	0.00%	-24.99%	0.00%
Fund: 29 - RECREATION Surplus (Deficit):	\$(1,086,041.40)	\$ 571,671.98	\$ 6,037.36	\$ 622,266.30
Net Revenue:	-5.94%	26.37%	0.03%	27.14%
Report Surplus (Deficit):	\$(1,086,041.40)	\$ 571,671.98	\$ 6,037.36	\$ 622,266.30
Net Revenue:	-5.94%	26.37%	0.03%	27.14%



Sunset Valley Golf Course

	2024	2024	2025	2025
	Budget	YTD Activity	Budget	YTD Activity
Revenue	\$ 2,141,345.00	\$ 44,593.06	\$ 2,339,845.00	\$ 73,478.30
Expense	\$ 1,784,230.48	\$ 117,811.11	\$ 1,960,676.61	\$ 132,589.54
Report Surplus (Deficit):	\$ 357,114.52	\$ (73,218.05)	\$ 379,168.39	\$ (59,111.24)

Recreation Center of HP

	2024	2024	2025	2025
	Budget	YTD Activity	Budget	YTD Activity
Revenue	\$ 1,797,921.19	\$ 338,792.03	\$ 2,120,820.80	\$ 353,967.01
Expense	\$ 1,980,188.94	\$ 235,751.76	\$ 2,116,287.17	\$ 234,974.08
Report Surplus (Deficit):	\$ (182,267.75)	\$ 103,040.27	\$ 4,533.63	\$ 118,992.93

Deer Creek Raquet Club

	2024	2024	2025	2025
	Budget	YTD Activity	Budget	YTD Activity
Revenue	\$ 1,955,046.00	\$ 455,703.90	\$ 1,922,374.50	\$ 482,159.30
Expense	\$ 1,522,057.88	\$ 182,513.33	\$ 1,477,778.46	\$ 181,724.32
Report Surplus (Deficit):	\$ 432,988.12	\$ 273,190.57	\$ 444,596.04	\$ 300,434.98

Park District of Highland Park
Investment Schedule
February 28, 2025

2/28/2025

Bank	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
PMA	CD	475,500.00	4/4/2024	4/4/2025	5.10%	475,500.00	2,021.85	24,262.14
PMA	TS	1,524,400.00	4/5/2024	4/4/2025	5.14%	1,524,400.00	6,535.70	78,428.34
PMA	CD	1,189,350.00	6/12/2024	6/12/2025	5.04%	1,189,350.00	4,998.13	59,977.52
PMA	DTC	723,363.16	6/20/2024	6/17/2025	5.15%	723,363.16	3,106.17	37,274.00
PMA	CD	2,379,450.00	7/12/2024	7/11/2025	5.01%	2,379,450.00	9,929.80	119,157.62
PMA	TS	1,000,000.00	7/19/2024	7/21/2025	5.15%	1,000,000.00	4,290.05	51,480.55
PMA	CD	1,910,200.00	8/16/2024	8/15/2025	4.66%	1,910,200.00	7,420.31	89,043.76
PMA	CD	1,919,600.00	9/17/2024	9/17/2025	4.14%	1,919,600.00	6,623.43	79,481.12
PMA	TS	3,000,000.00	10/18/2024	10/17/2025	4.31%	3,000,000.00	10,775.00	129,300.00
PMA	TS	1,000,000.00	1/17/2025	7/21/2025	4.17%	1,000,000.00	3,426.10	20,556.60
First Bank of Highland Park	CD	1,000,000.00	12/1/2024	12/1/2025	4.08%	1,000,000.00	3,400.00	40,800.00
First Bank of Highland Park	CD	1,000,000.00	3/21/2024	3/21/2025	4.94%	1,000,000.00	4,116.67	49,400.00
First Bank of Highland Park	CD	2,000,000.00	5/26/2024	5/26/2025	4.88%	2,000,000.00	8,133.33	97,600.00
First Bank of Highland Park	CD	2,000,000.00	9/27/2024	9/27/2025	4.08%	2,000,000.00	6,800.00	81,600.00
		21,121,863.16				21,121,863.16	81,576.52	958,361.65



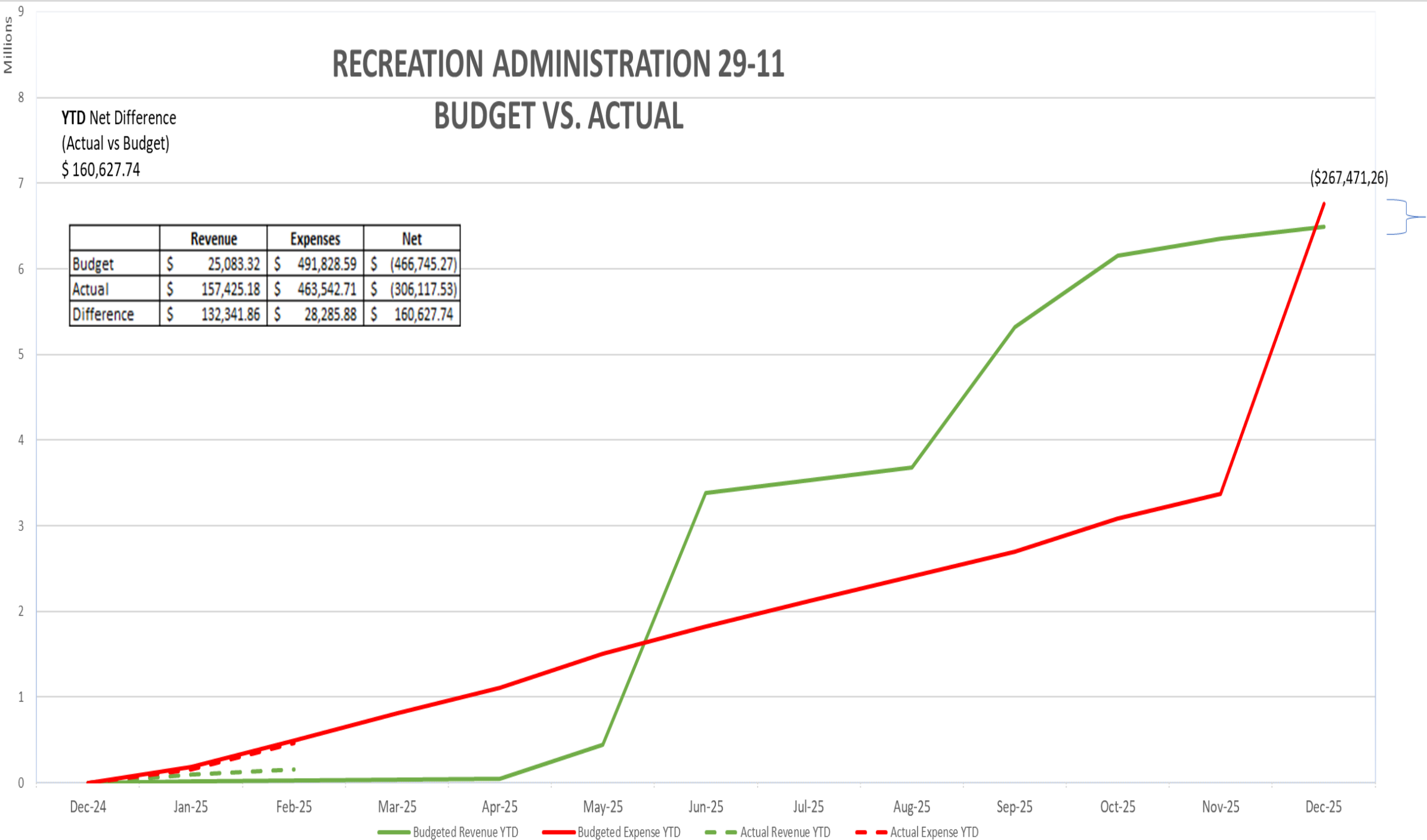
Revenue and Expense Charts by Center – February 2025

RECREATION ADMINISTRATION 29-11

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$ 160,627.74

	Revenue	Expenses	Net
Budget	\$ 25,083.32	\$ 491,828.59	\$ (466,745.27)
Actual	\$ 157,425.18	\$ 463,542.71	\$ (306,117.53)
Difference	\$ 132,341.86	\$ 28,285.88	\$ 160,627.74



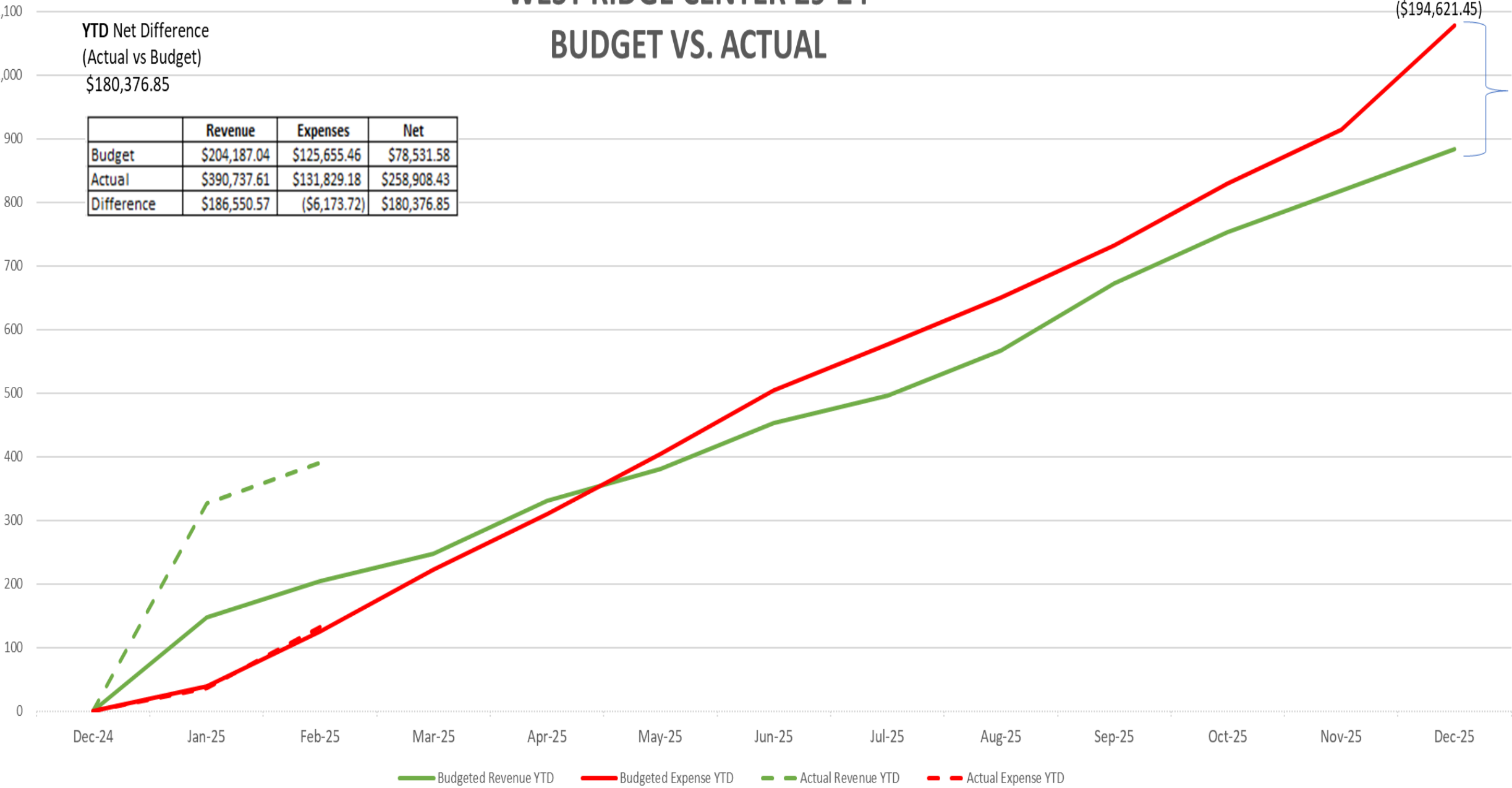
WEST RIDGE CENTER 29-24

BUDGET VS. ACTUAL

Thousands

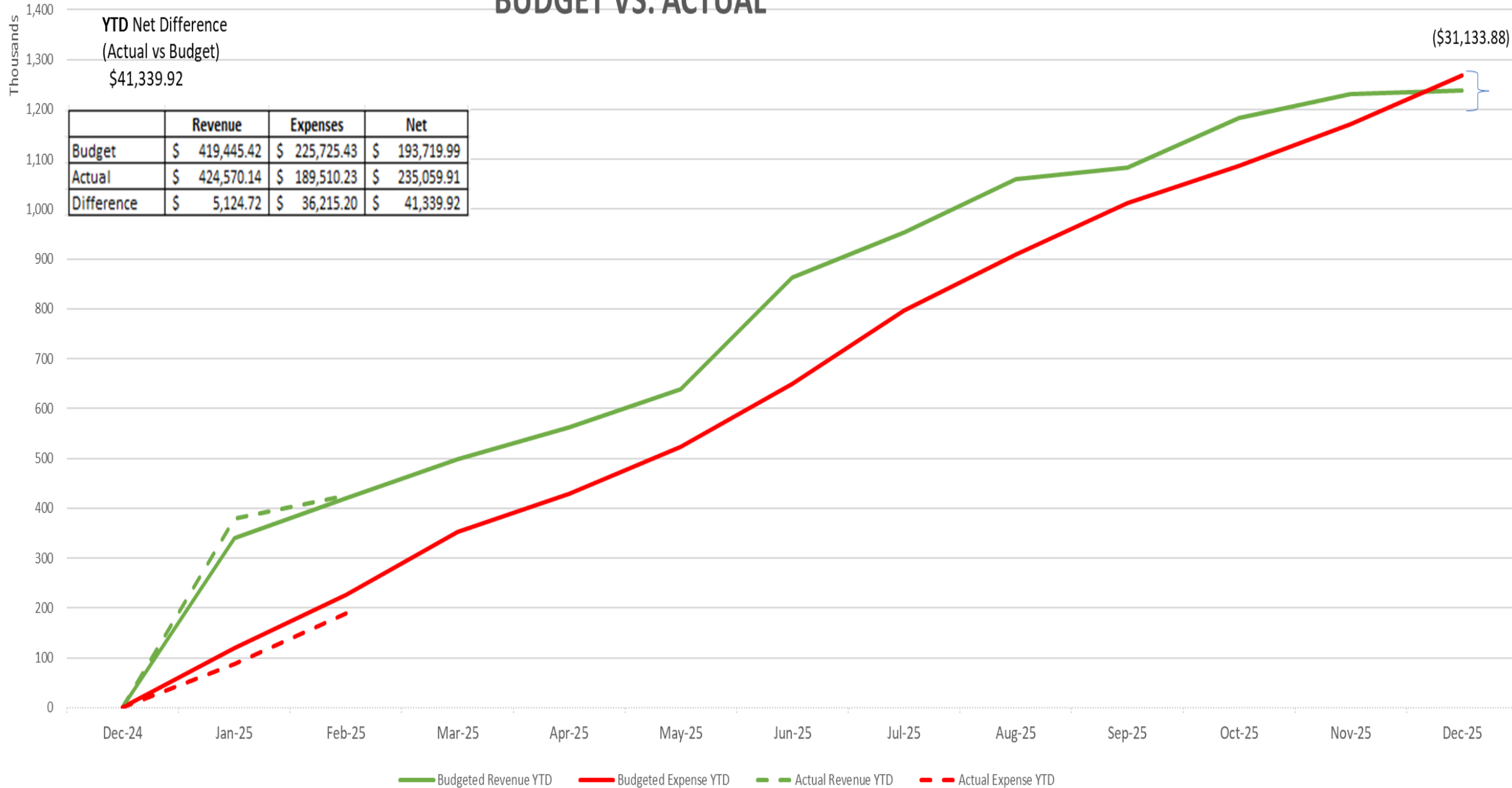
YTD Net Difference
(Actual vs Budget)
\$180,376.85

	Revenue	Expenses	Net
Budget	\$204,187.04	\$125,655.46	\$78,531.58
Actual	\$390,737.61	\$131,829.18	\$258,908.43
Difference	\$186,550.57	(\$6,173.72)	\$180,376.85



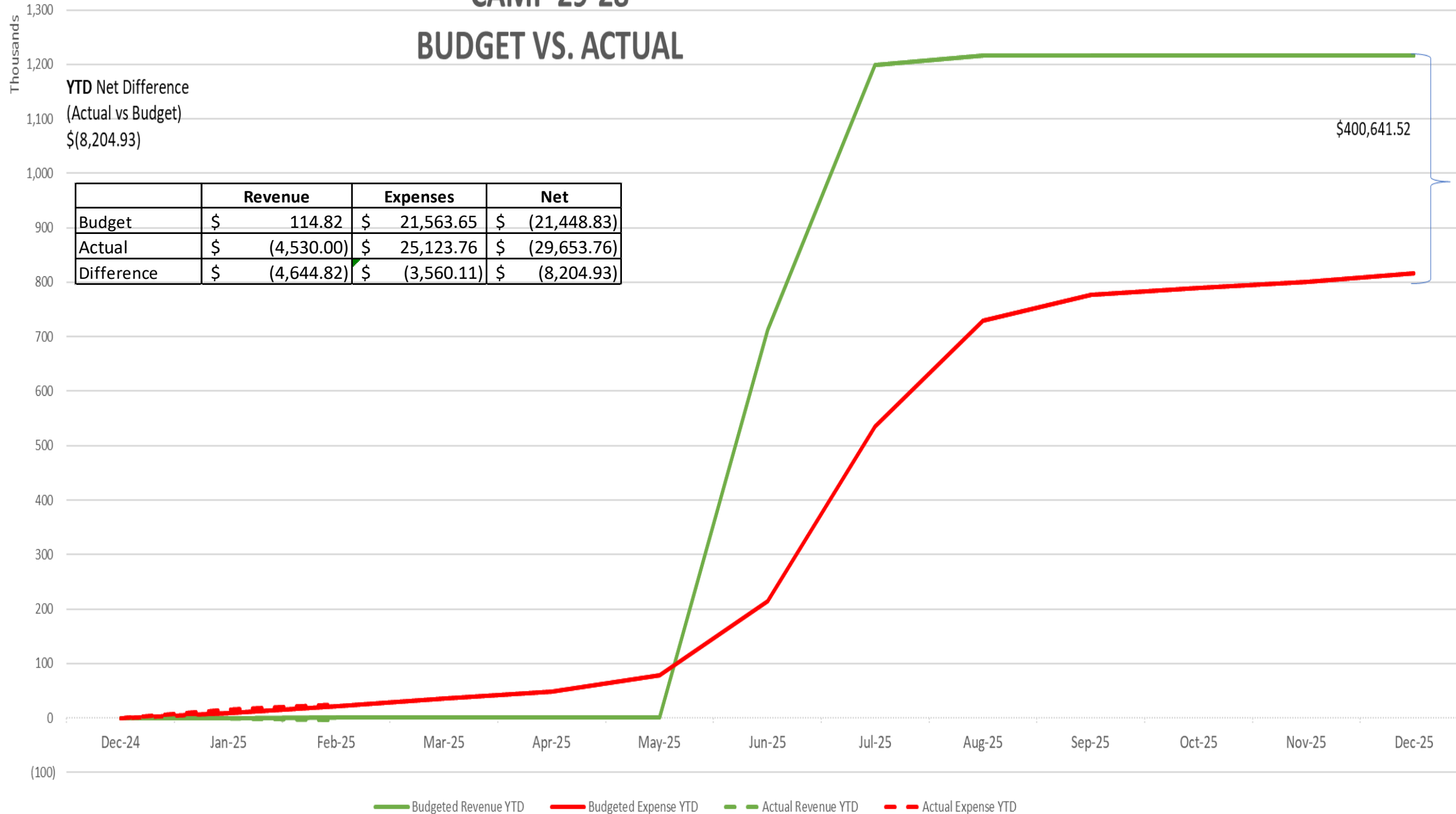
ATHLETICS 29-26

BUDGET VS. ACTUAL



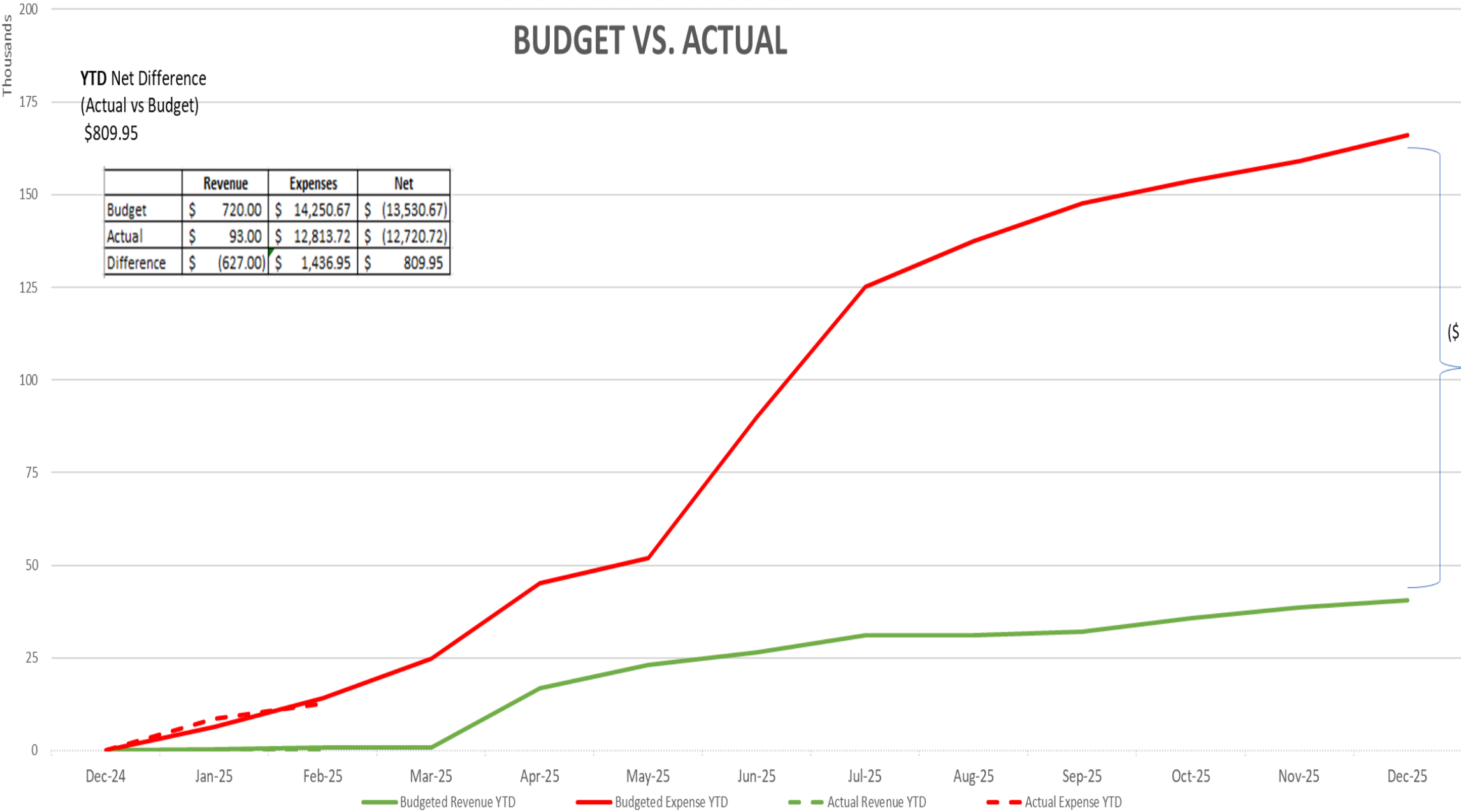
CAMP 29-28

BUDGET VS. ACTUAL



SPECIAL EVENTS 29-29

BUDGET VS. ACTUAL



YTD Net Difference
(Actual vs Budget)
\$809.95

	Revenue	Expenses	Net
Budget	\$ 720.00	\$ 14,250.67	\$ (13,530.67)
Actual	\$ 93.00	\$ 12,813.72	\$ (12,720.72)
Difference	\$ (627.00)	\$ 1,436.95	\$ 809.95

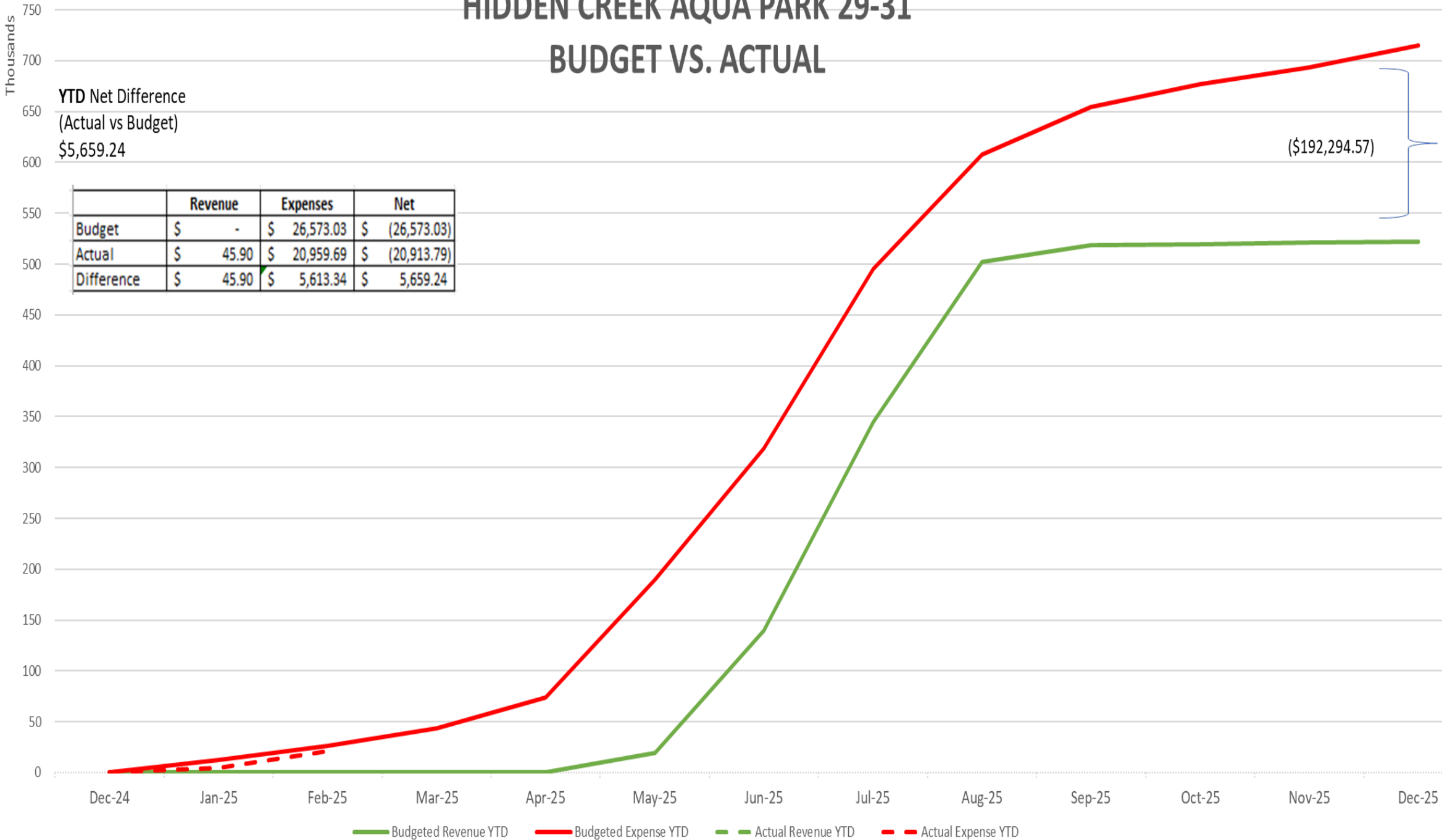
(\$125,652.88)

HIDDEN CREEK AQUA PARK 29-31

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$5,659.24

	Revenue	Expenses	Net
Budget	\$ -	\$ 26,573.03	\$ (26,573.03)
Actual	\$ 45.90	\$ 20,959.69	\$ (20,913.79)
Difference	\$ 45.90	\$ 5,613.34	\$ 5,659.24

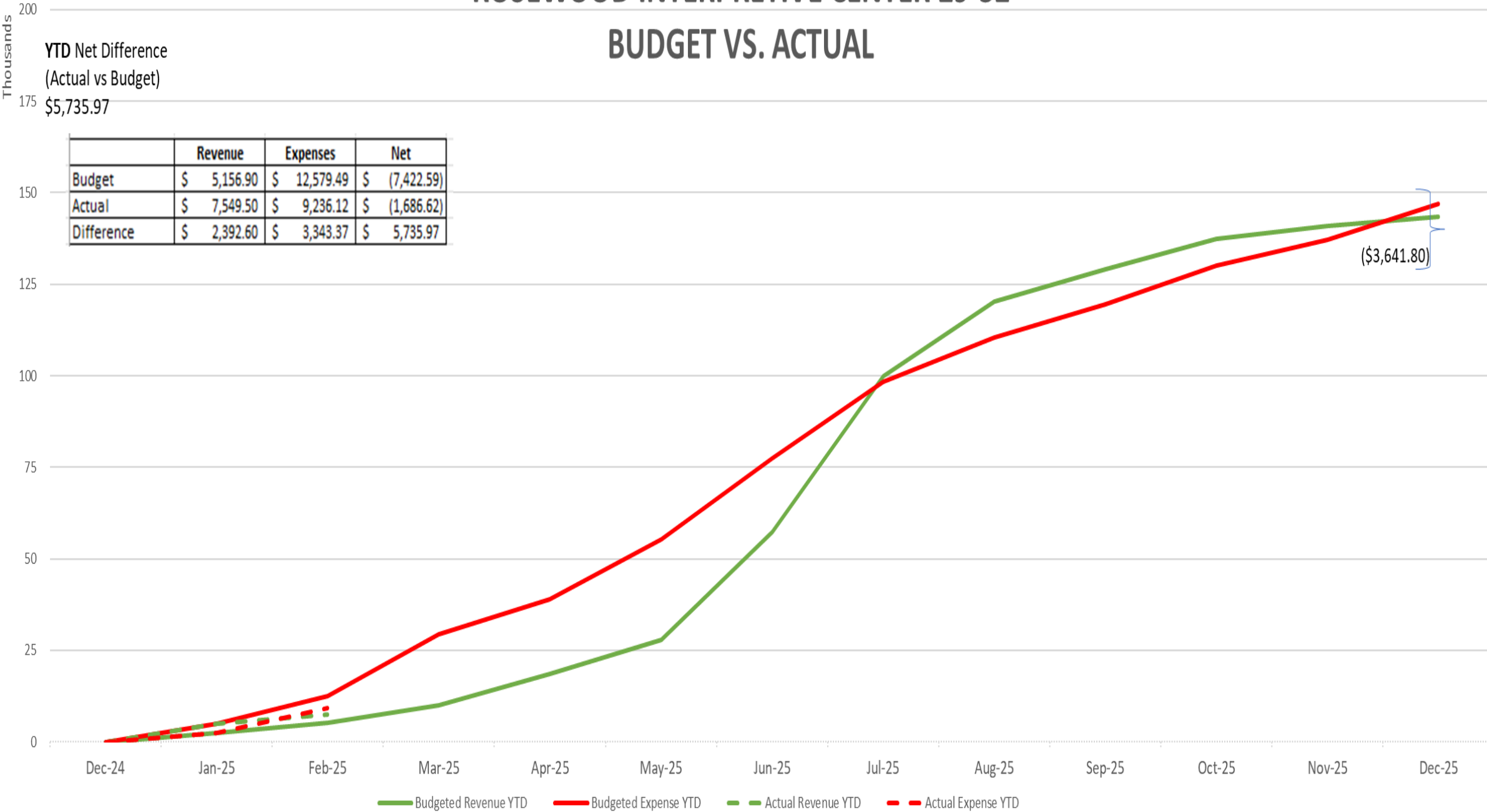


ROSEWOOD INTERPRETIVE CENTER 29-32

BUDGET VS. ACTUAL

Thousands
YTD Net Difference
(Actual vs Budget)
\$5,735.97

	Revenue	Expenses	Net
Budget	\$ 5,156.90	\$ 12,579.49	\$ (7,422.59)
Actual	\$ 7,549.50	\$ 9,236.12	\$ (1,686.62)
Difference	\$ 2,392.60	\$ 3,343.37	\$ 5,735.97

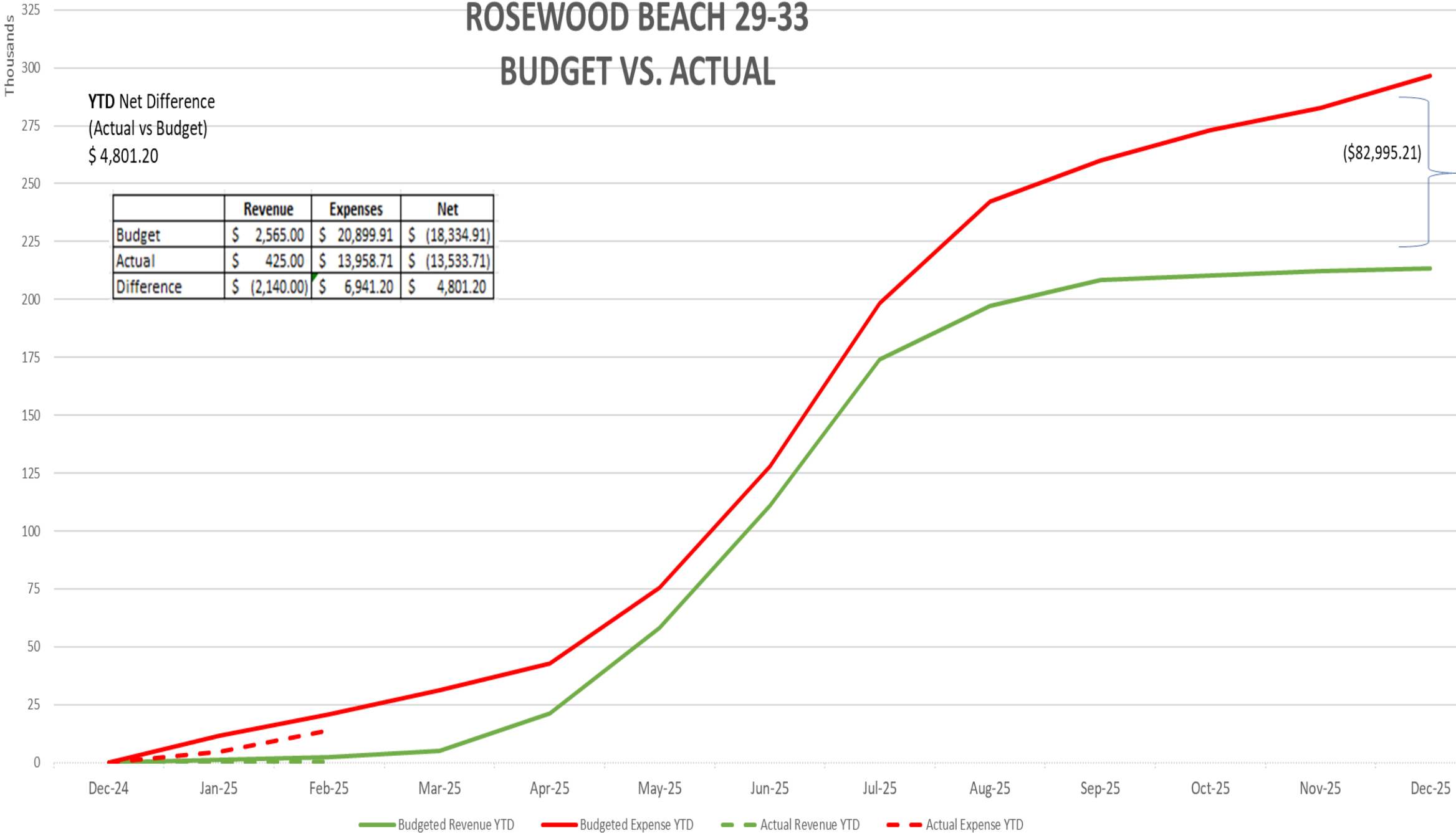


ROSEWOOD BEACH 29-33

BUDGET VS. ACTUAL

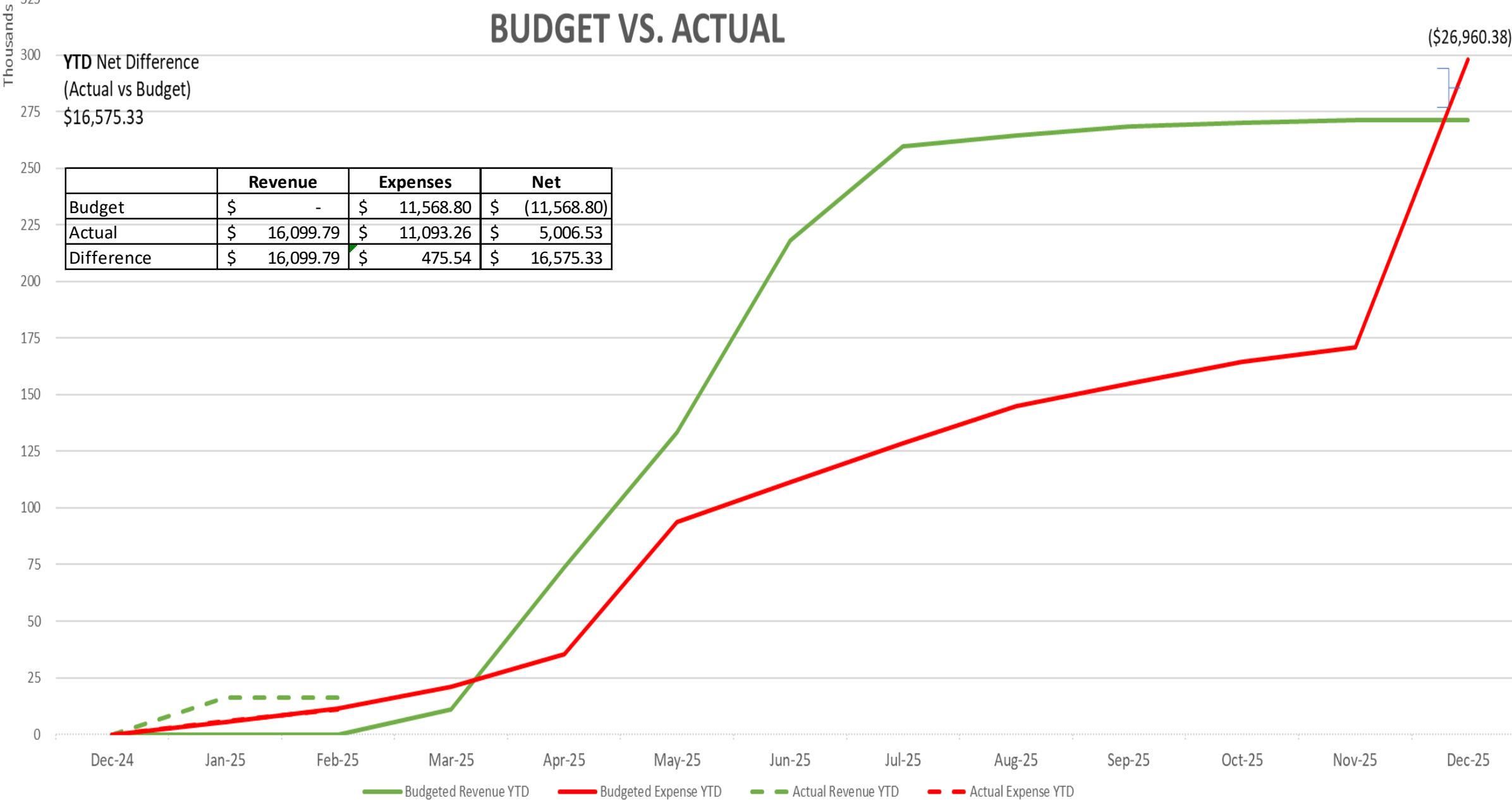
YTD Net Difference
(Actual vs Budget)
\$ 4,801.20

	Revenue	Expenses	Net
Budget	\$ 2,565.00	\$ 20,899.91	\$ (18,334.91)
Actual	\$ 425.00	\$ 13,958.71	\$ (13,533.71)
Difference	\$ (2,140.00)	\$ 6,941.20	\$ 4,801.20



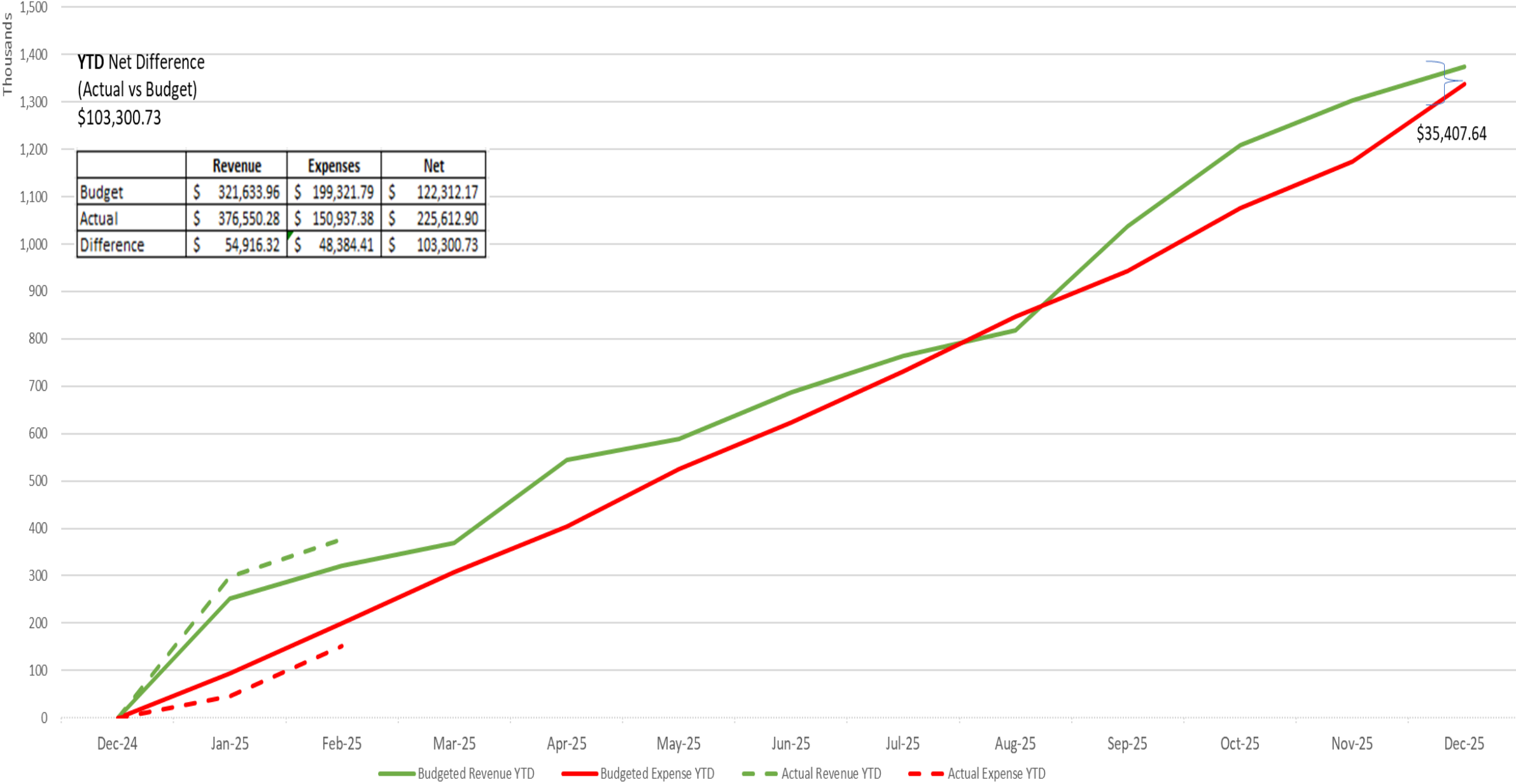
PARK AVENUE 29-34

BUDGET VS. ACTUAL



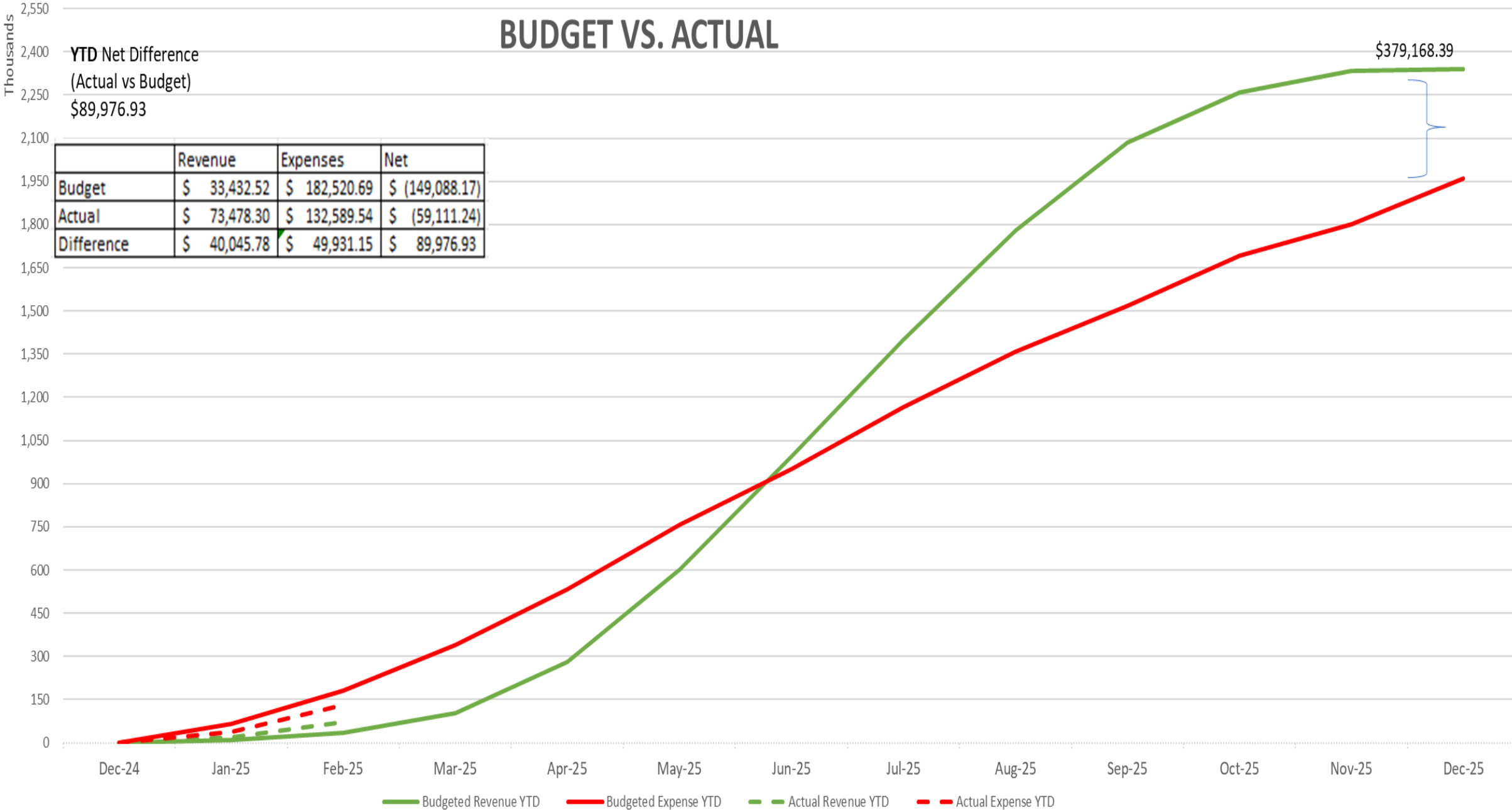
CENTENNIAL 29-38

BUDGET VS. ACTUAL



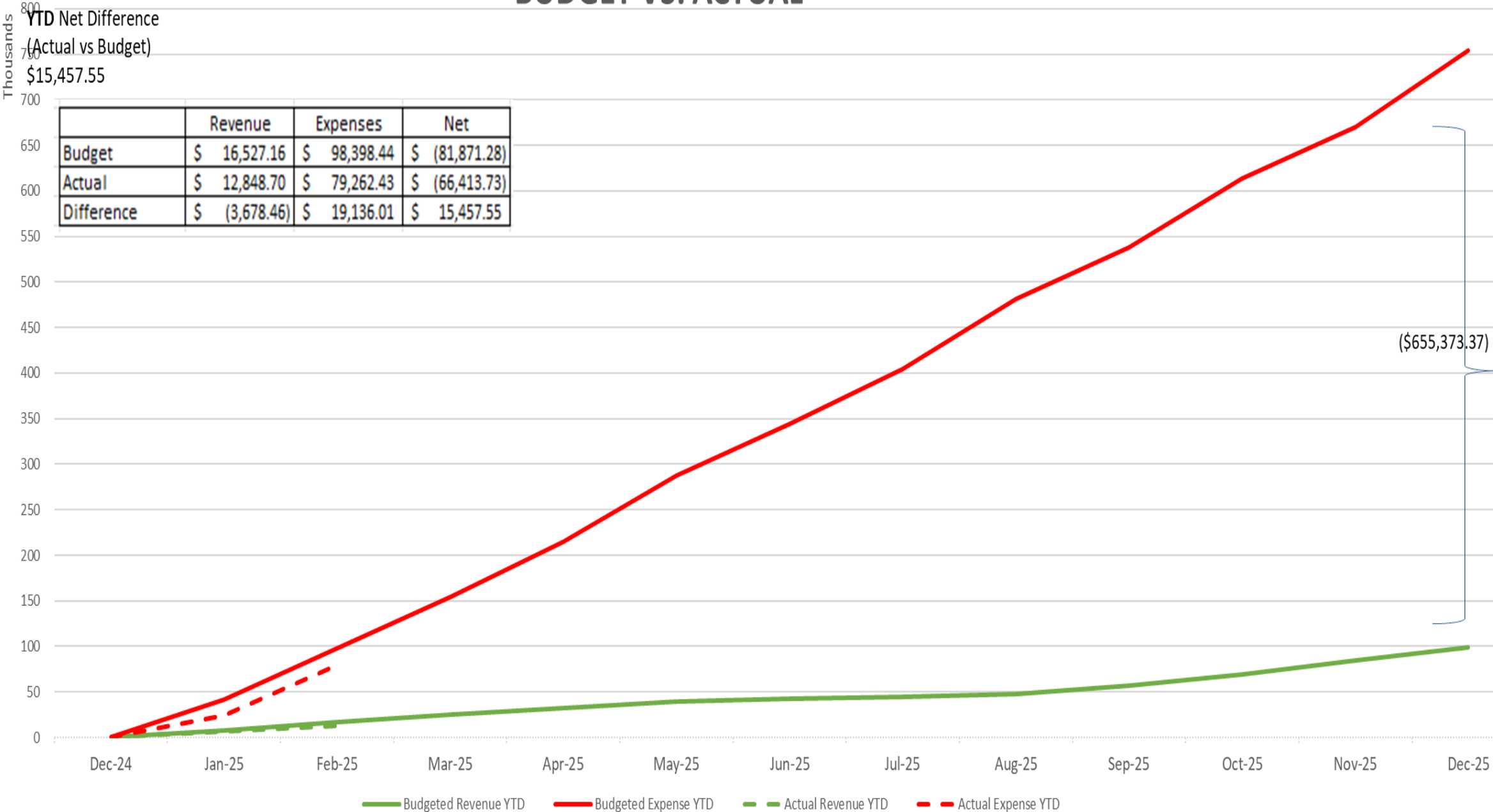
SUNSET VALLEY 29-42

BUDGET VS. ACTUAL



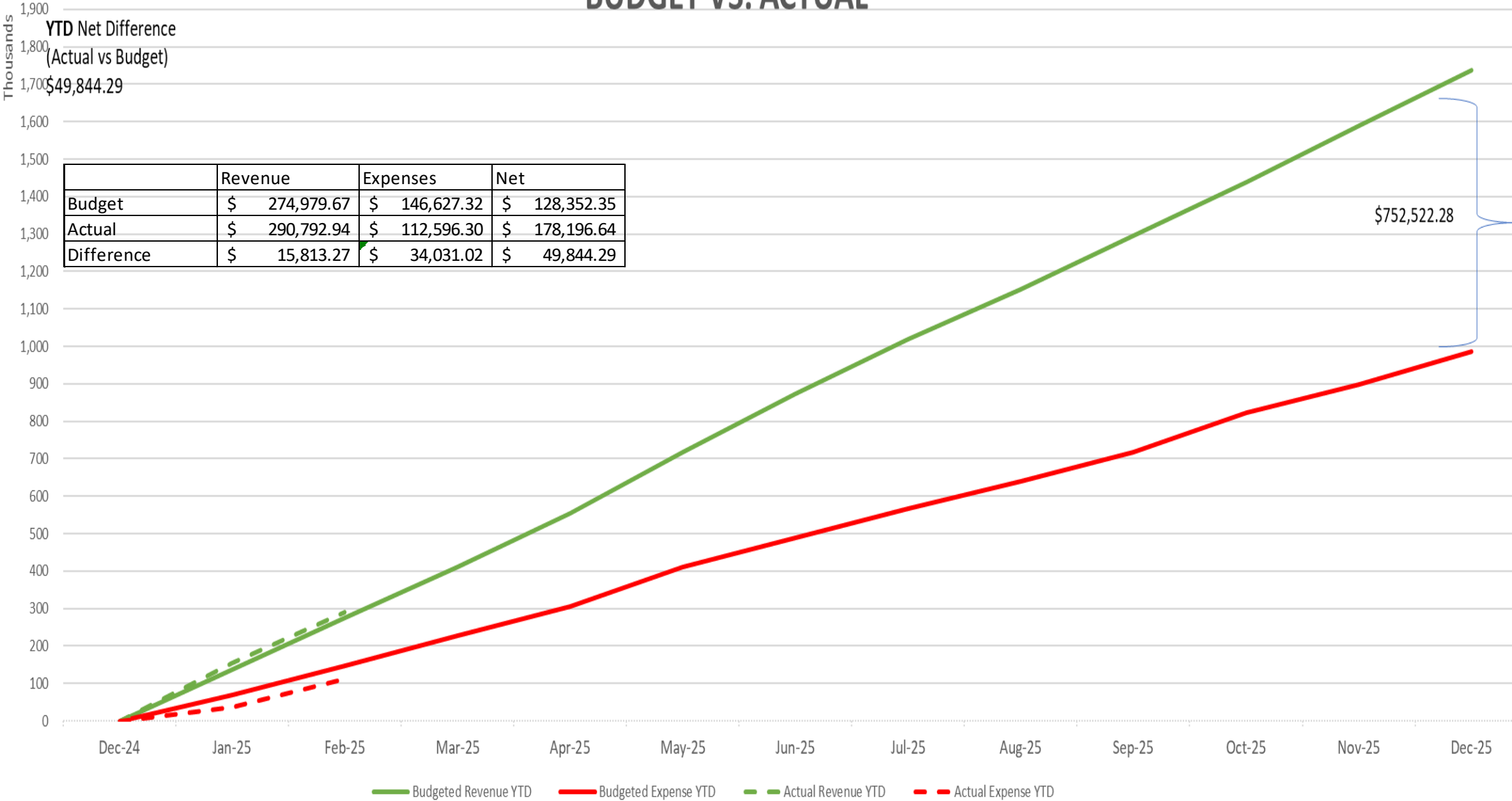
REC CENTER ADMIN 29-49

BUDGET VS. ACTUAL



RECREATION CENTER FITNESS 29-51

BUDGET VS. ACTUAL



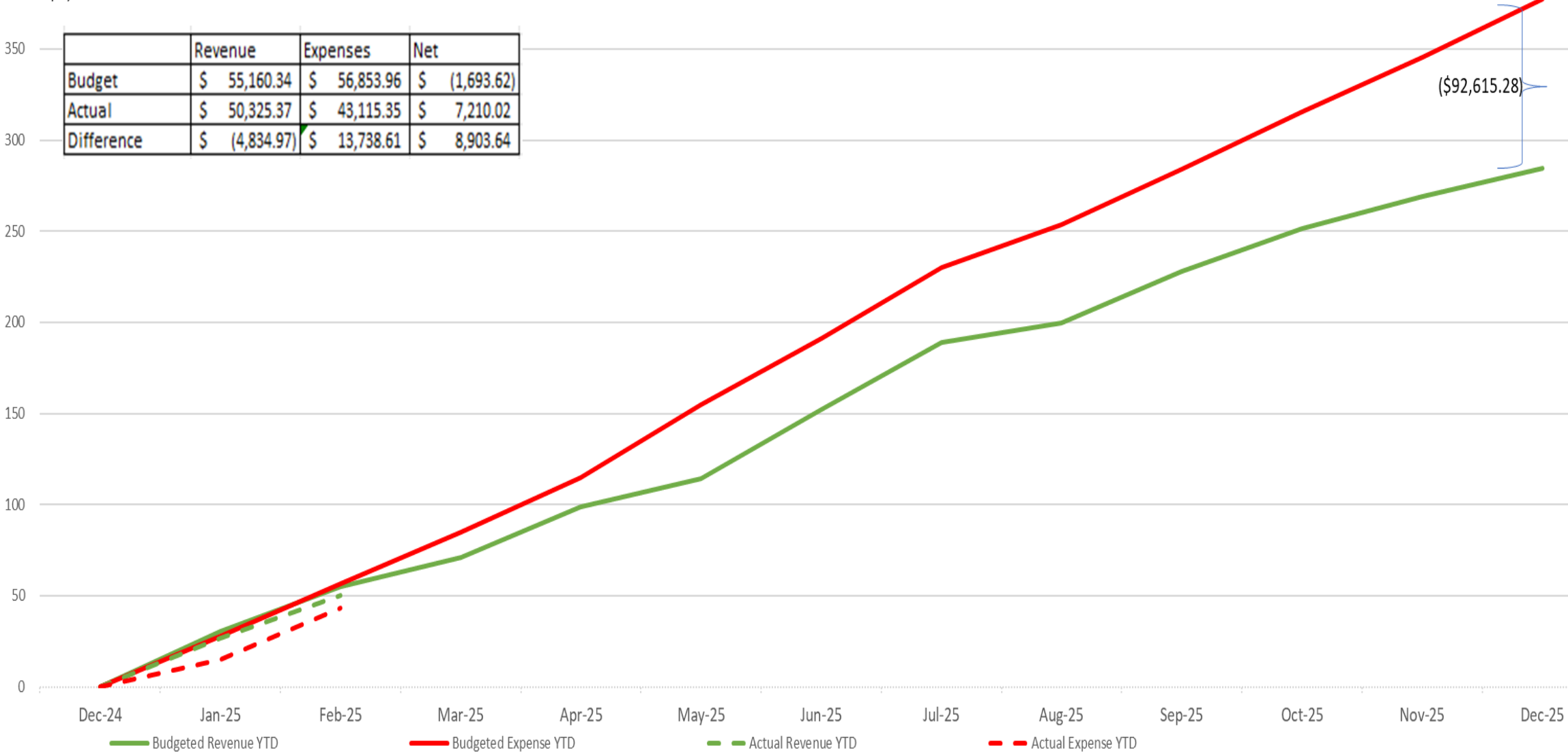
RECREATION CENTER AQUATICS 29-53

BUDGET VS. ACTUAL

Thousands

YTD Net Difference
(Actual vs Budget)
\$8,903.64

	Revenue	Expenses	Net
Budget	\$ 55,160.34	\$ 56,853.96	\$ (1,693.62)
Actual	\$ 50,325.37	\$ 43,115.35	\$ 7,210.02
Difference	\$ (4,834.97)	\$ 13,738.61	\$ 8,903.64

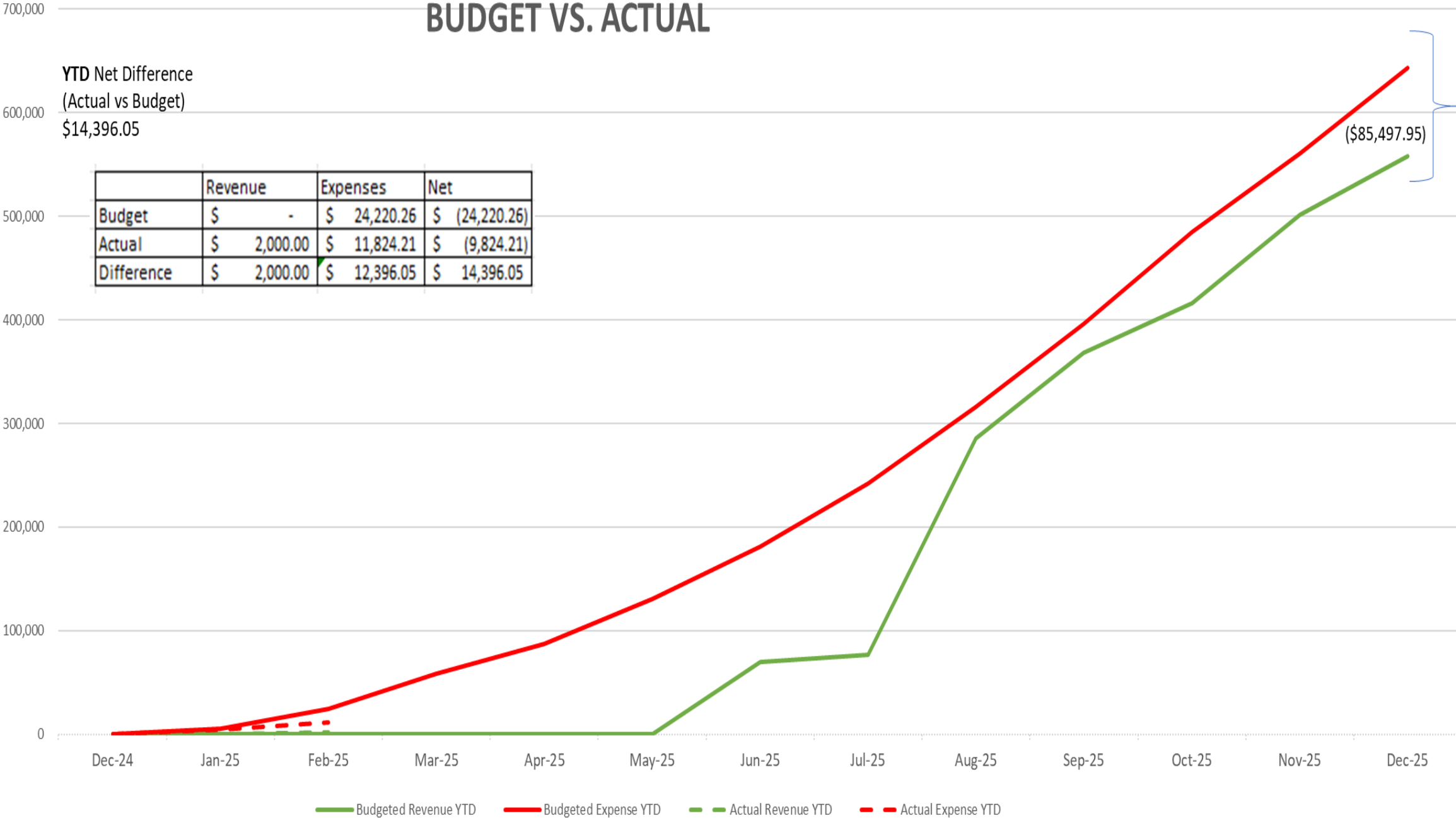


THE DOME 29-54

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$14,396.05

	Revenue	Expenses	Net
Budget	\$ -	\$ 24,220.26	\$ (24,220.26)
Actual	\$ 2,000.00	\$ 11,824.21	\$ (9,824.21)
Difference	\$ 2,000.00	\$ 12,396.05	\$ 14,396.05

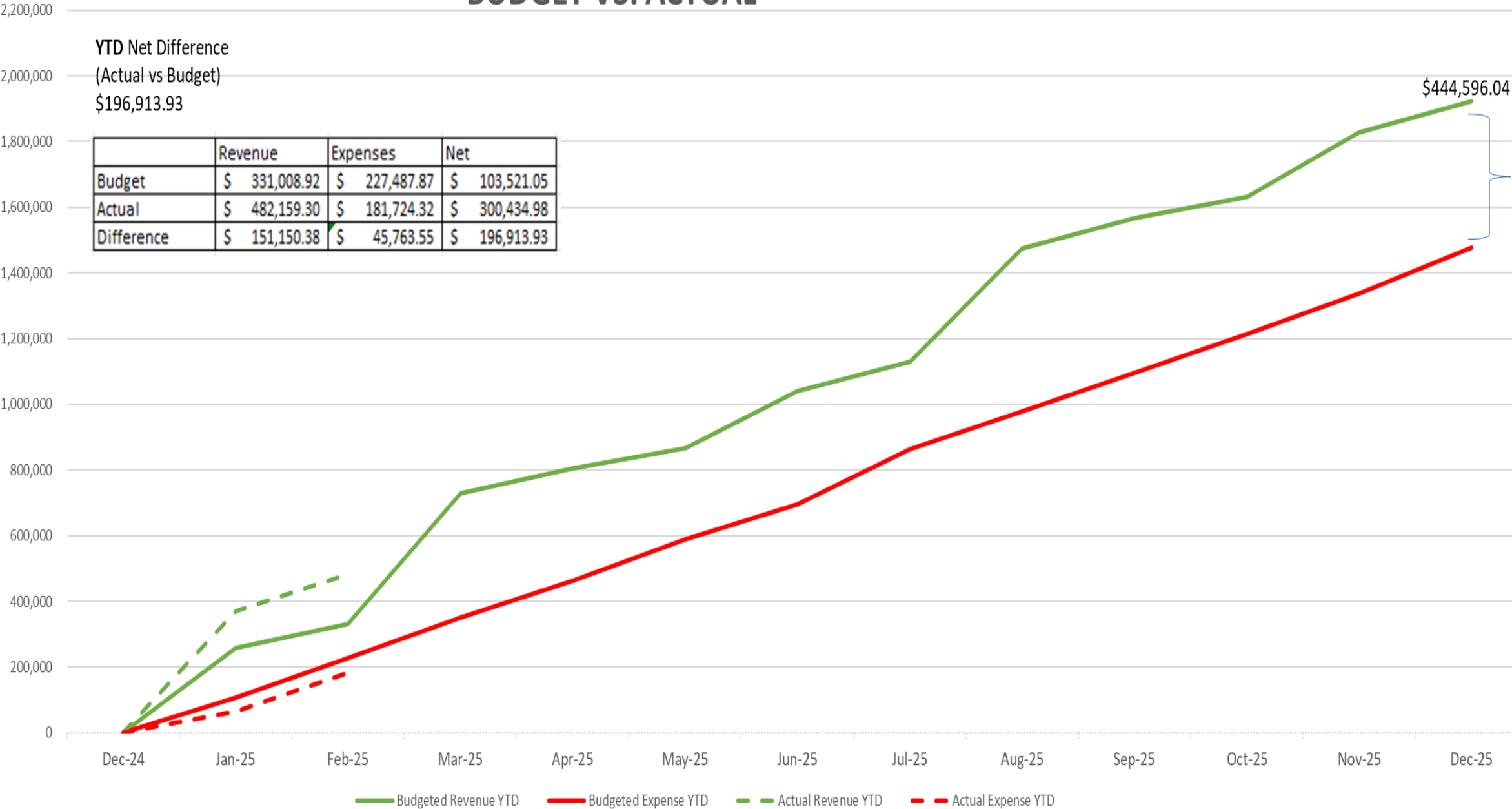


TENNIS 29-55

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$196,913.93

	Revenue	Expenses	Net
Budget	\$ 331,008.92	\$ 227,487.87	\$ 103,521.05
Actual	\$ 482,159.30	\$ 181,724.32	\$ 300,434.98
Difference	\$ 151,150.38	\$ 45,763.55	\$ 196,913.93



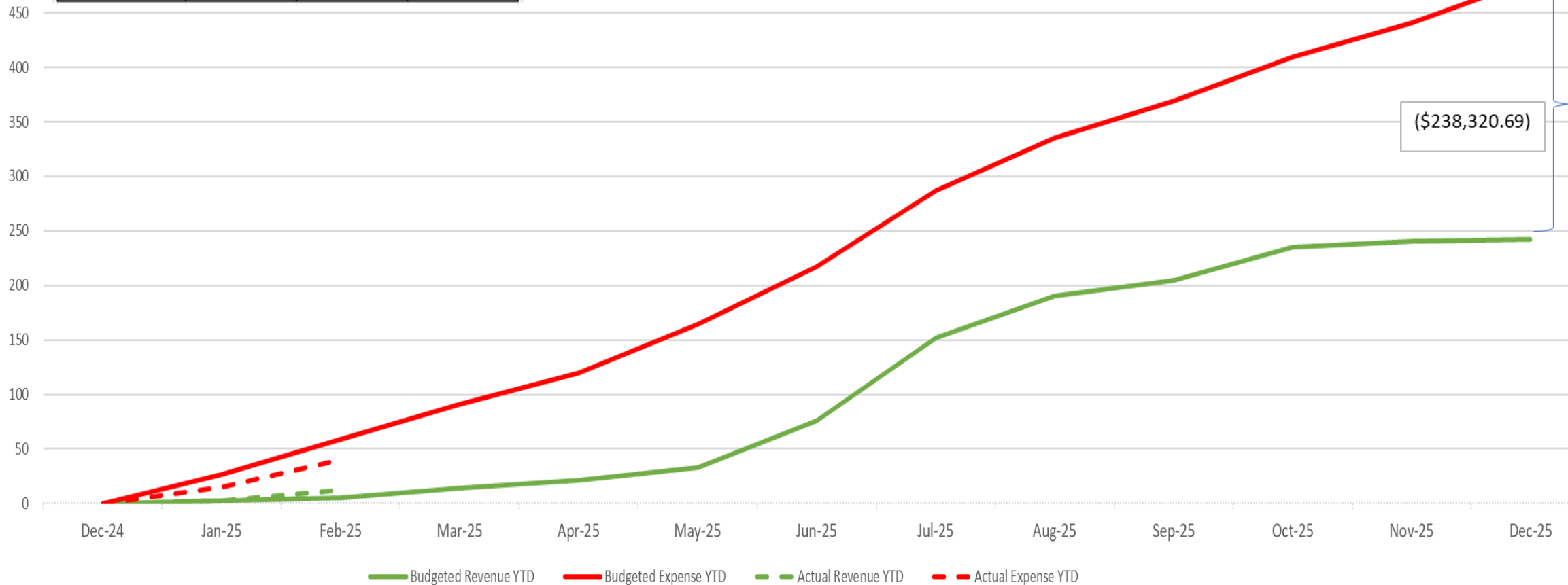
HELLER NATURE CENTER 29-61

BUDGET VS. ACTUAL

Thousands

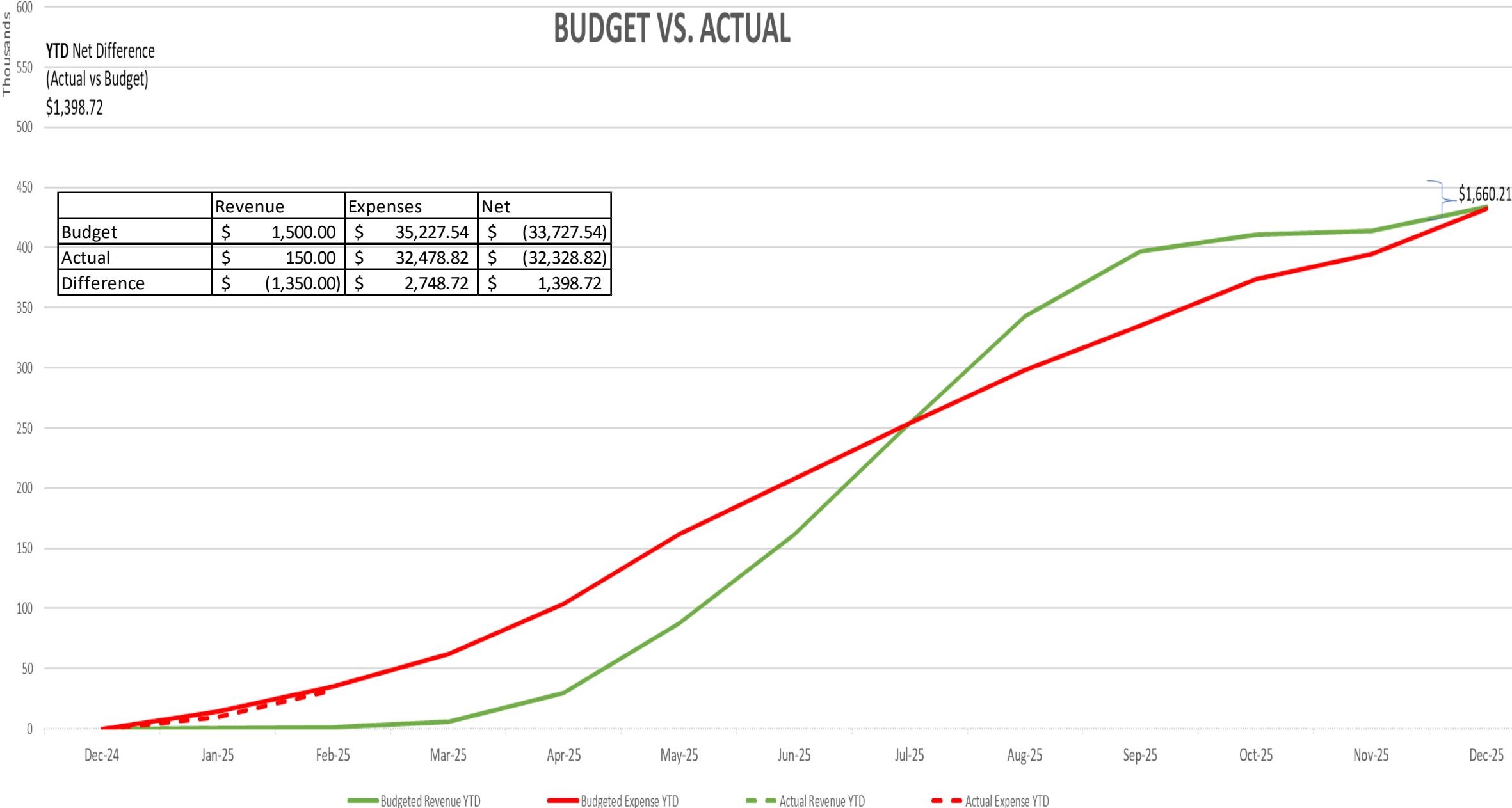
YTD Net Difference
(Actual vs Budget)
\$25,668.03

	Revenue	Expenses	Net
Budget	\$ 5,066.64	\$ 59,047.03	\$ (53,980.39)
Actual	\$ 12,008.50	\$ 40,320.86	\$ (28,312.36)
Difference	\$ 6,941.86	\$ 18,726.17	\$ 25,668.03



HPCC LEARNING CENTER 29-74

BUDGET VS. ACTUAL

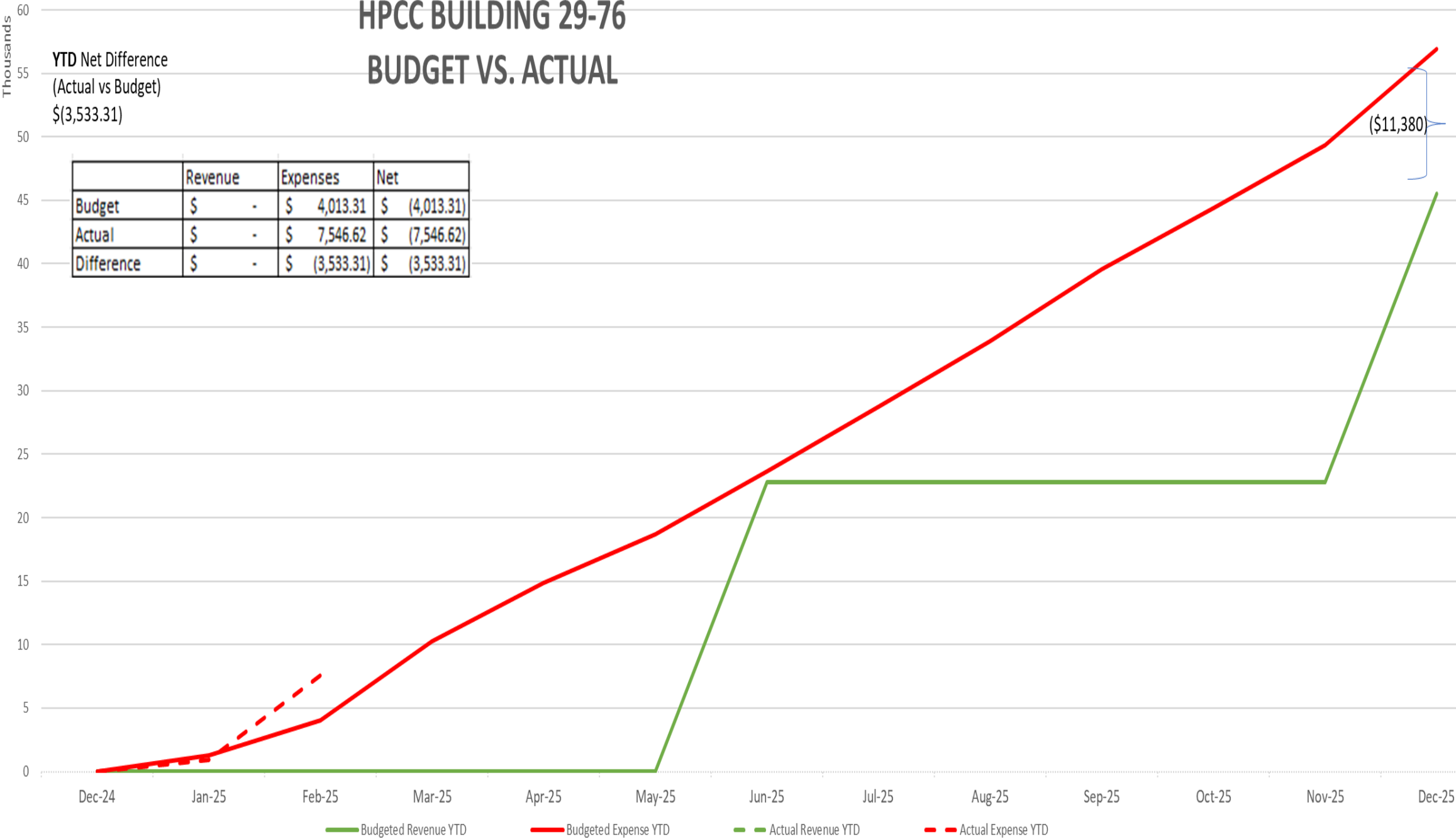


HPCC BUILDING 29-76

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$(3,533.31)

	Revenue	Expenses	Net
Budget	\$ -	\$ 4,013.31	\$ (4,013.31)
Actual	\$ -	\$ 7,546.62	\$ (7,546.62)
Difference	\$ -	\$ (3,533.31)	\$ (3,533.31)

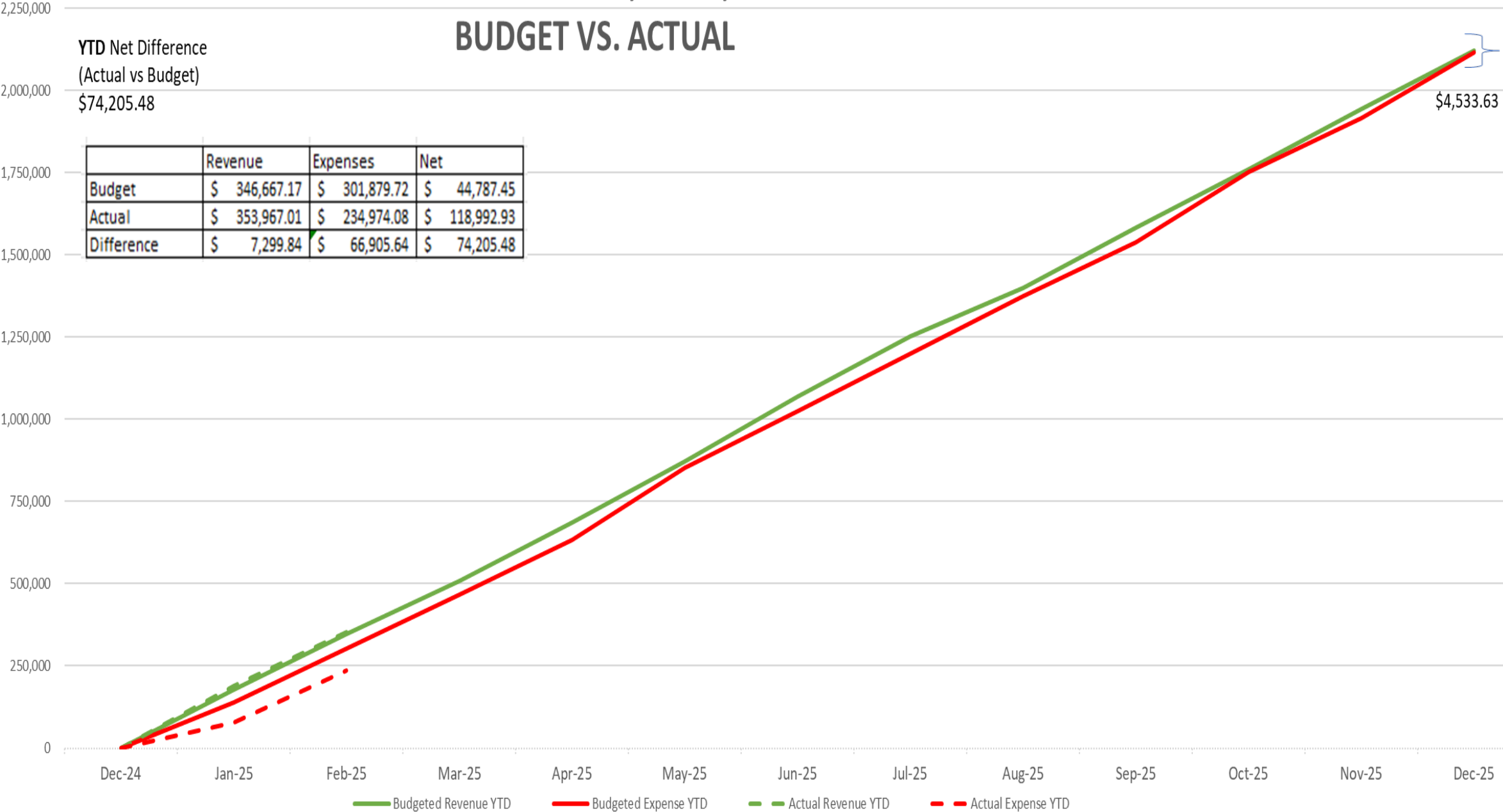


RECREATION 29-49, 29-51, 29-53

BUDGET VS. ACTUAL

YTD Net Difference
(Actual vs Budget)
\$74,205.48

	Revenue	Expenses	Net
Budget	\$ 346,667.17	\$ 301,879.72	\$ 44,787.45
Actual	\$ 353,967.01	\$ 234,974.08	\$ 118,992.93
Difference	\$ 7,299.84	\$ 66,905.64	\$ 74,205.48



\$4,533.63



2024

FINANCIAL FORECASTS AND TREASURER'S REPORT

2/28/25

Actuals 2/28/25

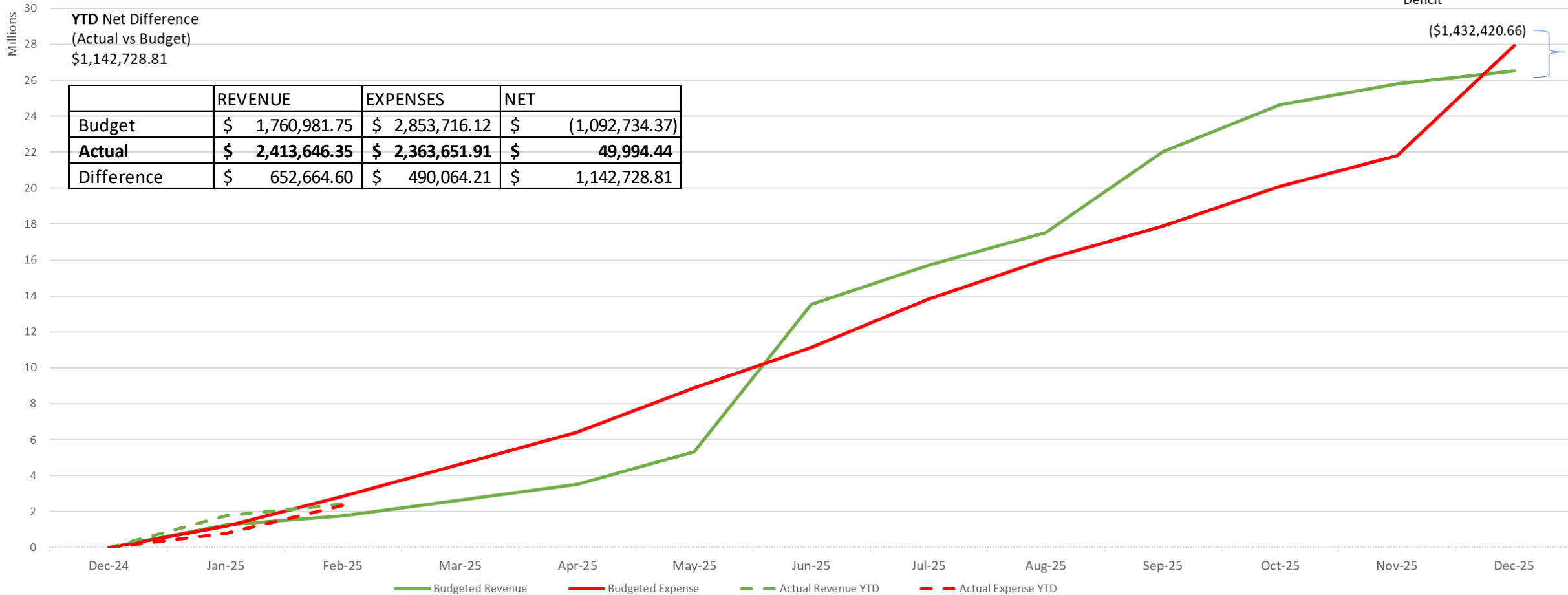
OPERATIONS (GENERAL AND RECREATION FUNDS) BUDGET VS. ACTUAL

Net Budgeted - Deficit

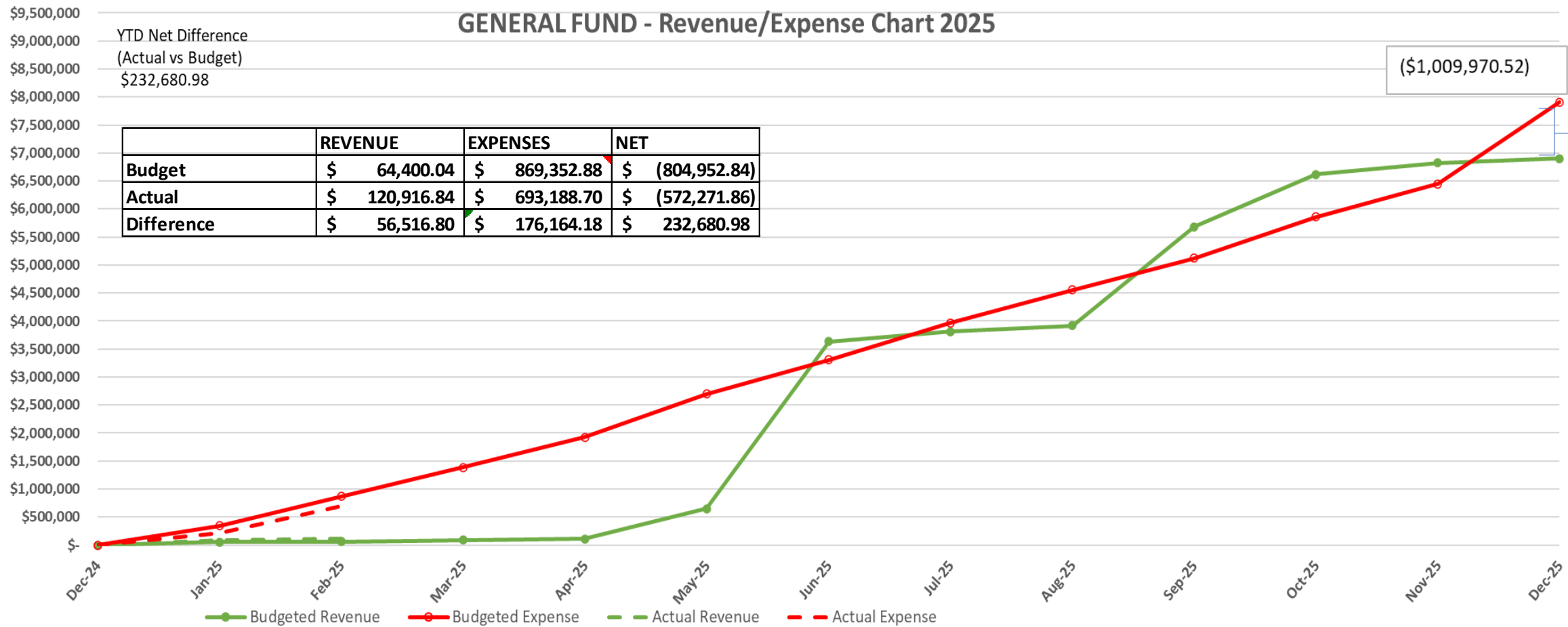
(\$1,432,420.66) —

**YTD Net Difference
(Actual vs Budget)**
\$1,142,728.81

	REVENUE	EXPENSES	NET
Budget	\$ 1,760,981.75	\$ 2,853,716.12	\$ (1,092,734.37)
Actual	\$ 2,413,646.35	\$ 2,363,651.91	\$ 49,994.44
Difference	\$ 652,664.60	\$ 490,064.21	\$ 1,142,728.81

[illegible]

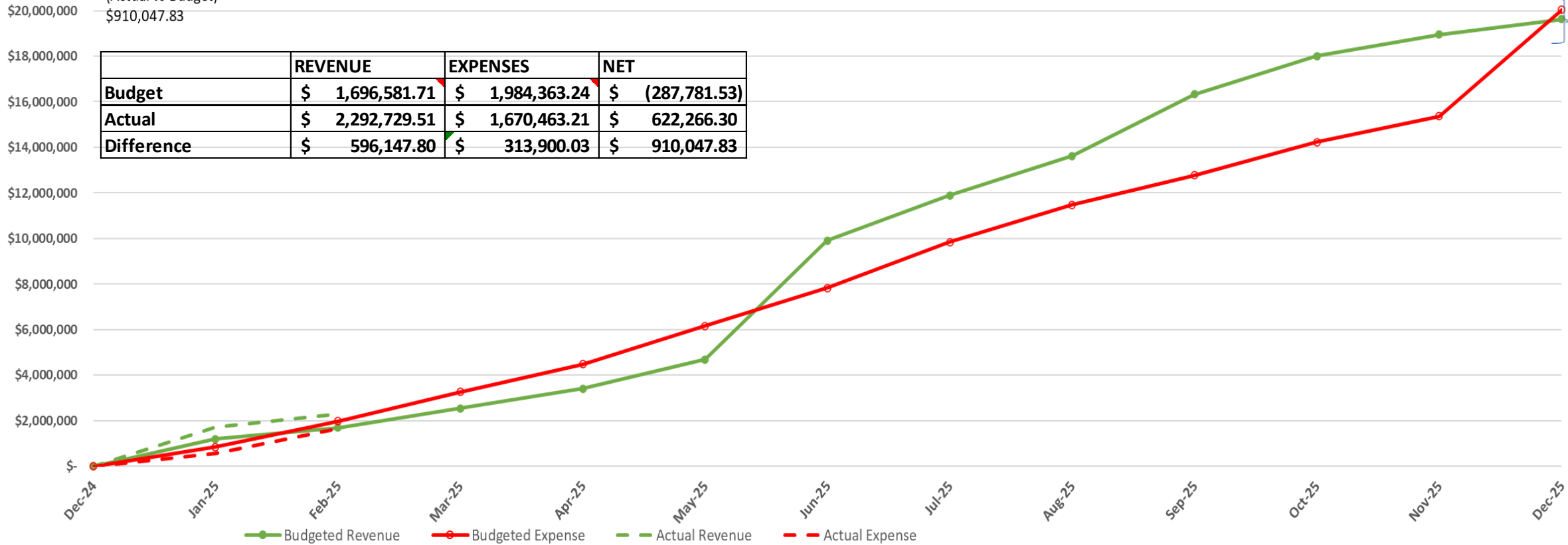
Actuals 2/28/25

[illegible]

RECREATION FUND - Revenue/Expense Chart 2025

\$422,450.14)

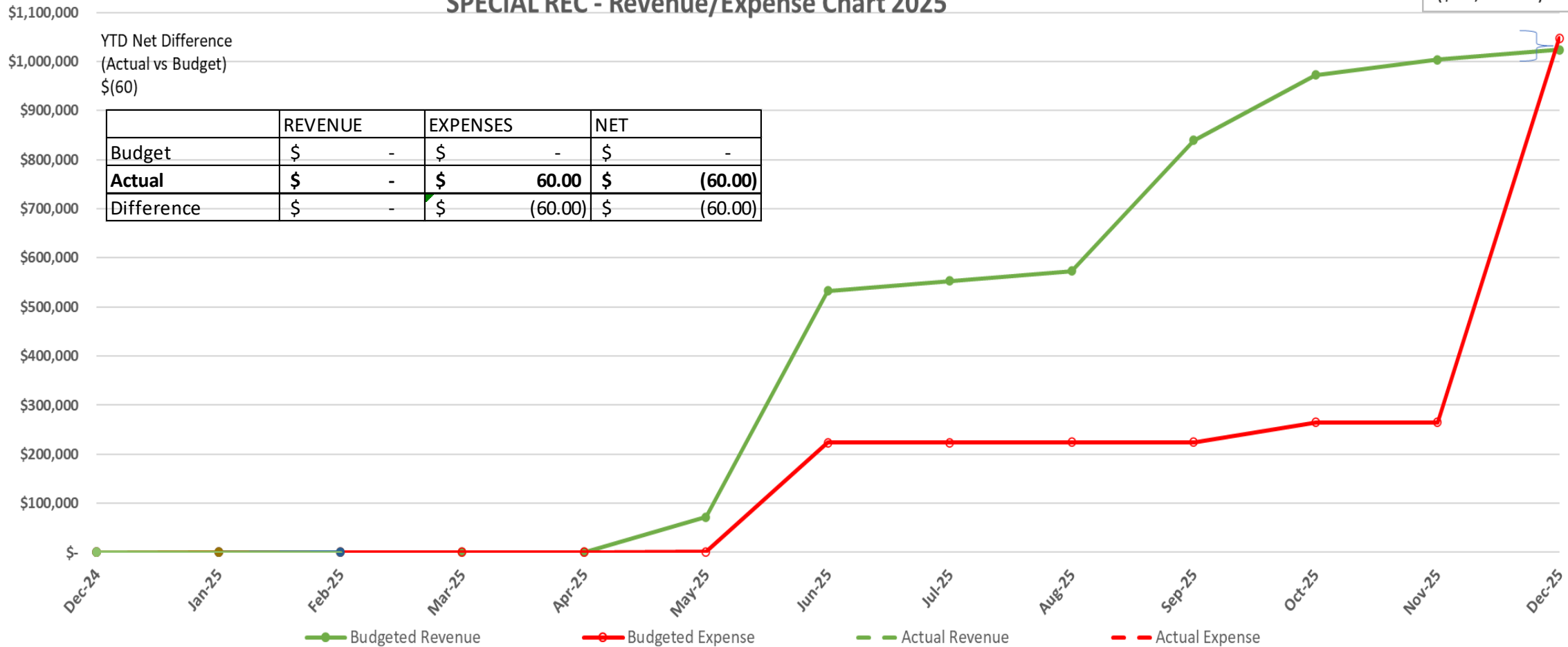
	REVENUE	EXPENSES	NET
Budget	\$ 1,696,581.71	\$ 1,984,363.24	\$ (287,781.53)
Actual	\$ 2,292,729.51	\$ 1,670,463.21	\$ 622,266.30
Difference	\$ 596,147.80	\$ 313,900.03	\$ 910,047.83

[illegible]

SPECIAL REC - Revenue/Expense Chart 2025

YTD Net Difference
(Actual vs Budget)
\$(60)

	REVENUE	EXPENSES	NET
Budget	\$ -	\$ -	\$ -
Actual	\$ -	\$ 60.00	\$ (60.00)
Difference	\$ -	\$ (60.00)	\$ (60.00)

[illegible]

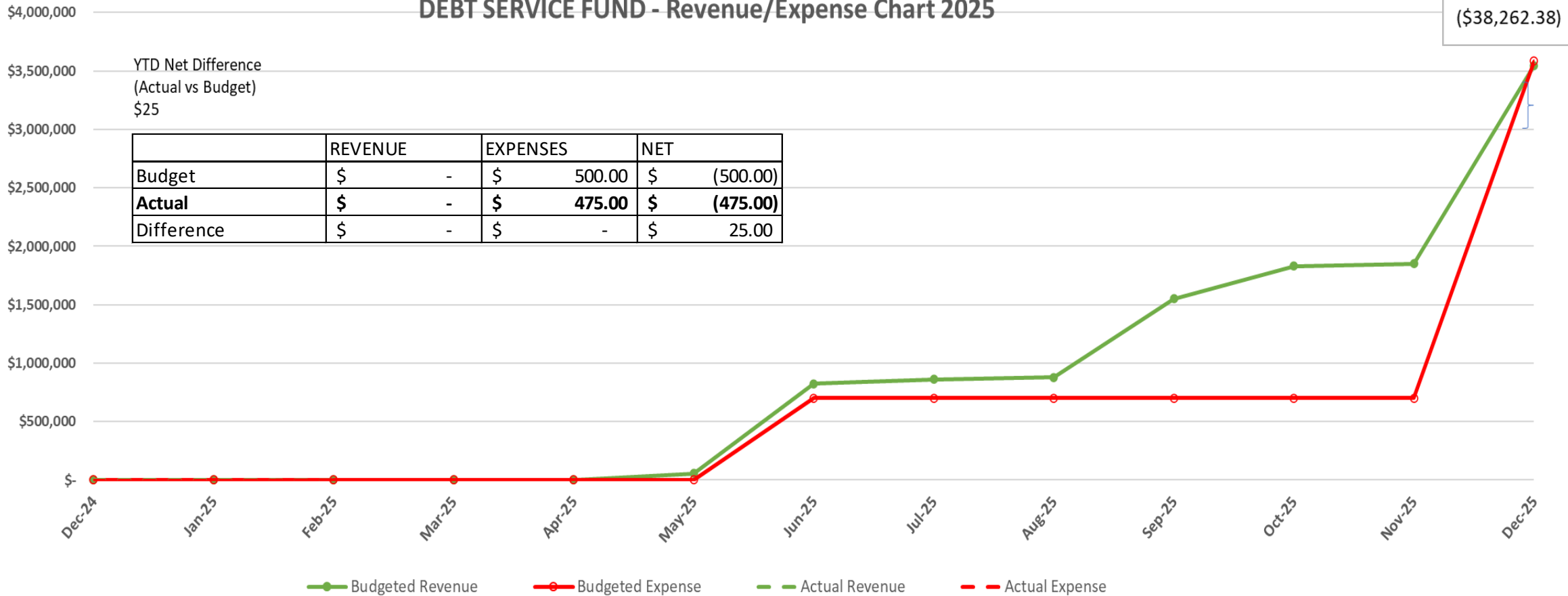
Actuals 2/28/25

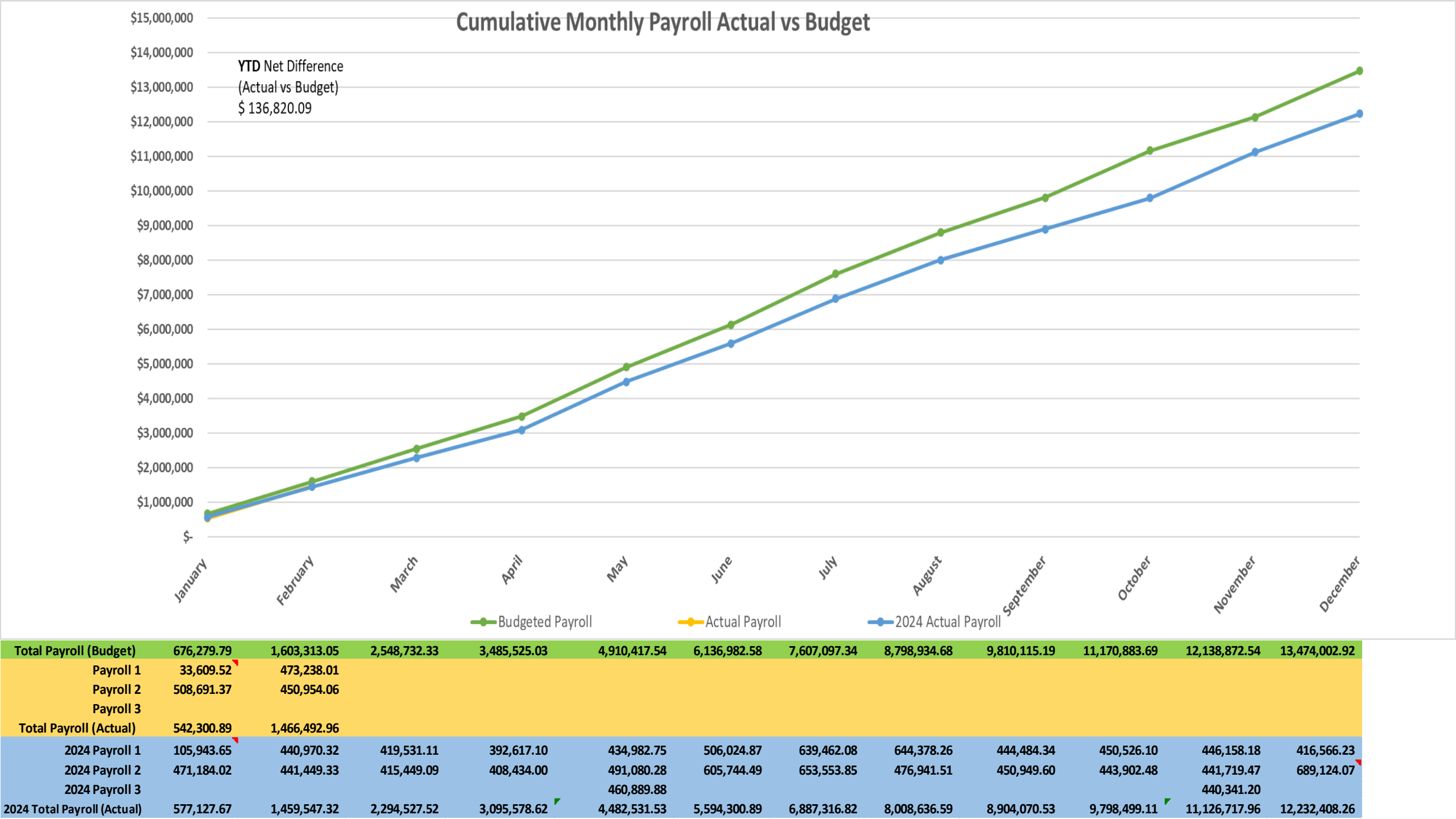
DEBT SERVICE FUND - Revenue/Expense Chart 2025

(\$38,262.38)

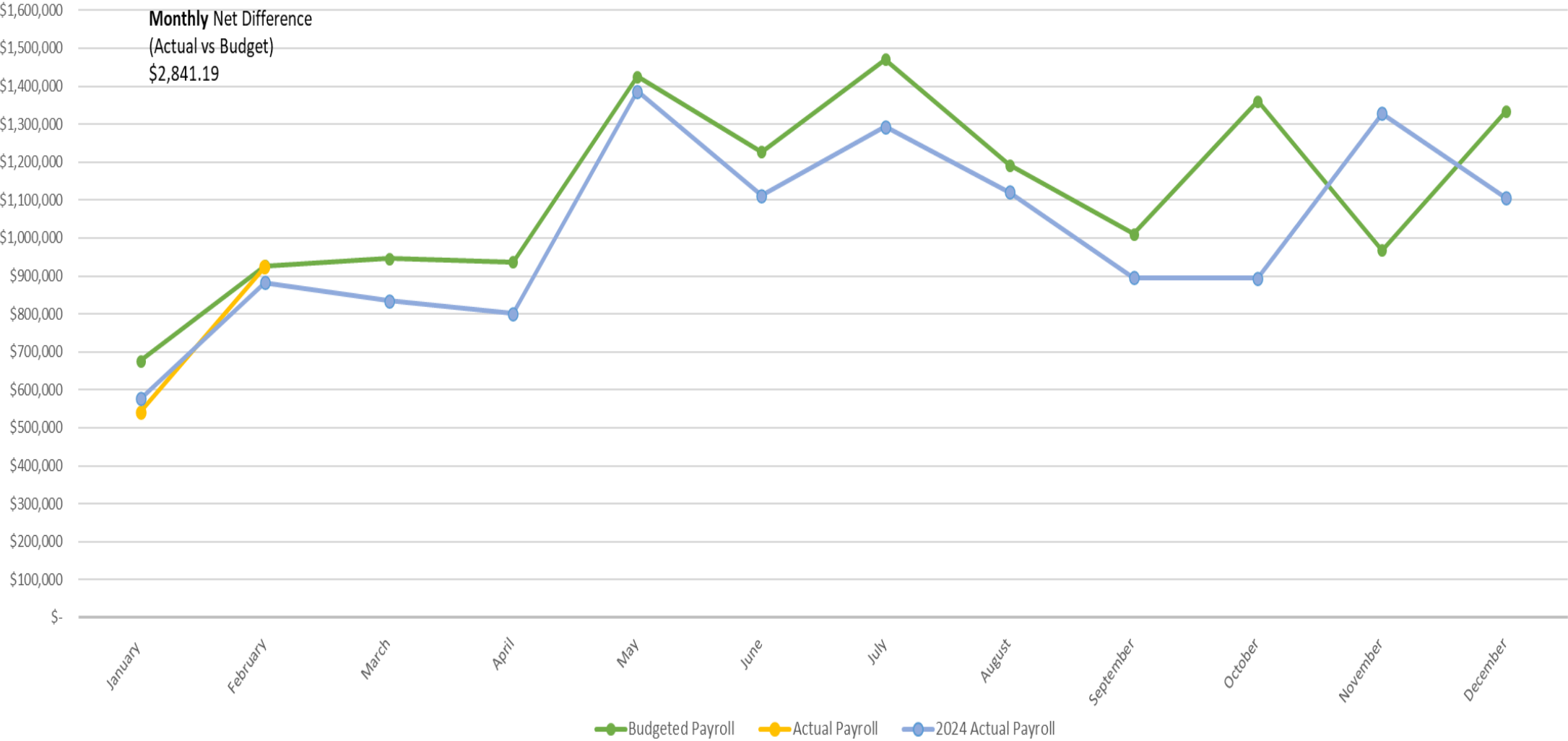
YTD Net Difference
(Actual vs Budget)
\$25

	REVENUE	EXPENSES	NET
Budget	\$ -	\$ 500.00	\$ (500.00)
Actual	\$ -	\$ 475.00	\$ (475.00)
Difference	\$ -	\$ -	\$ 25.00

[illegible]



NON-CUMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



Payroll 1	33,609.52	473,238.01										
Payroll 2	508,691.37	450,954.06										
Payroll 3												
Total Payroll (Actual)	542,300.89	924,192.07										
Budgeted Payroll	676,279.79	927,033.26	945,419.28	936,792.70	1,424,892.51	1,226,565.04	1,470,114.76	1,191,837.34	1,011,180.51	1,360,768.50	967,988.85	1,335,130.38
2024 Payroll 1	105,943.65	440,970.32	419,531.11	392,617.10	434,982.75	506,024.87	639,462.08	644,378.26	444,484.34	450,526.10	446,158.18	416,566.23
2024 Payroll 2	471,184.02	441,449.33	415,449.09	408,434.00	491,080.28	605,744.49	653,553.85	476,941.51	450,949.60	443,902.48	441,719.47	689,124.07
2024 Payroll 3					460,889.88						440,341.20	
Total Payroll (Actual)	577,127.67	882,419.65	834,980.20	801,051.10	1,386,952.91	1,111,769.36	1,293,015.93	1,121,319.77	895,433.94	894,428.58	1,328,218.85	1,105,690.30



Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, and IT;
Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Master Plan Update**

Summary

The Park Board of Commissioners approved a professional services agreement with The Lakota Group to complete and revised master plan. The Park District will also be working with aQuity to conduct a community wide attitude and interest survey, and Berry Dunn to conduct a recreation services assessment. Staff will provide a progress update on the Master Plan progress.



Memorandum

To: Park Board of Commissioners

From: Matt Hartnett, Aquatic Manager; Kari Acevedo, Assistant Superintendent of Recreation; Alex Casler, Aquatic Supervisor-Programs; Debbie Yakimisky, Aquatic Supervisor-Lakefront; Nick Baird, Director of Recreation; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Consideration to Approve the 2025 Hidden Creek AquaPark and Rosewood Beach Concessions License RFP**

Summary

On February 14, 2025, the Park District of Highland Park received two (2) completed proposals for operating concessions at Hidden Creek AquaPark and Rosewood Beach. The proposals are to provide the sale of food and beverages from May 24, 2025 through September 1, 2025, at both locations.

Staff will share the results of each proposal and provide a recommendation for approval by the Park Board of Commissioners.

Recommendation

Staff recommend the Park Board of Commissioners consider a motion to approve a 2025 Hidden Creek AquaPark and Rosewood Beach Concessions License Agreement.



Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: March 19 2025

Subject: **Board Committee Updates**

Summary

Executive Director Romes will provide a summary of the items discussed at the March Committee Meetings.



Memorandum

To: Park Board of Commissioners

From: Joanne Kelly, Membership Services Supervisor, Jodi DiTomaso, Fitness Manager; Kari Acevedo, Assistant Director of Recreation; Nick Baird, Director of Recreation; Brian Romes, Executive Director

Date: March 19, 2025

Subject: **Recreation Center of Highland Park Annual Report**

Summary

Staff will present the annual report for the Recreation Center of Highland Park.