

**MINUTES OF A THE POLICY COMMITTEE MEETING OF THE PARK
DISTRICT OF HIGHLAND PARK
HELD ON JULY 16 2025, 5:01 PM.**

Present: Commissioner Beck, Commissioner Greenberg

Absent: None

Also, Present: Executive Director Romes; Deputy Director Carr; Director Smith; Director Voss; Director Baird; Director Gogola; Director Peters; Director Hall; Assistant Director Acevedo; Coordinator Hejnowski

Guest Speaker: None

Additions to the Agenda

None.

Review of Chapter 4: General Policies of the PDHP Policy Manual

Executive Director Romes reported that, in accordance with Policy 1.00 of the PDHP Policy Manual, the full manual—containing all Board-approved policies that guide Park District operations—must be reviewed at least once every five (5) years. Staff have completed a comprehensive review and made updates throughout the manual. All draft policies were also reviewed by legal counsel, Ancel Glink, to ensure compliance with the current Park District Code.

Clean and redlined copies of Policies 4.00–4.25 (General Policies) were distributed to the Park Board Policy Liaisons one week prior to today’s meeting. Staff presented a summary of the proposed changes; however, the Committee was unable to complete its full review of Chapter 4. At the next Policy Committee Meeting, staff will review Policies 4.22–4.25, along with Chapter 5: Recreation and Facilities.

Commissioner Beck proposed revisions to Policy 4.16 (Compensation) and Policy 4.17 (Transgender Park Patron). These recommendations will be forwarded to legal counsel for review. The Park Board Policy Liaisons expressed support for staff’s recommended updates to Policies 4.00–4.21, contingent upon legal counsel’s review and support of Commissioner Beck’s proposed revisions.

Open to the Public to Address the Board

None.

Adjournment

A motion was made by Commissioner Greenberg, seconded by Commissioner Beck, and approved by a unanimous vote. The Board Meeting adjourned at 6:02 p.m.

Respectfully submitted,

Roxanne Hejnowski

Roxanne Hejnowski, Assistant Secretary