

# **NOTICE OF REGULAR MEETING**

**Wednesday, February 25, 2026**

**Regular Meeting**

**6:00 pm**

Park District of Highland Park  
Board of Park Commissioners  
636 Ridge Road, Highland Park, IL 60035  
No Live Stream

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## **REGULAR MEETING AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADDITIONS TO THE AGENDA
- IV. PUBLIC COMMENT FOR ITEMS ON AGENDA
- V. HELLER NATURE CENTER UPDATE
- VI. CONSENT AGENDA
  - A. Approval of the Minutes from the January 14, 2026 Master Planning Committee Meeting
  - B. Approval of the Minutes from January 14, 2026 Workshop Meeting
  - C. Approval of the Minutes from January 20, 2026 Finance Committee Meeting
  - D. Approval of the Minutes from the January 21, 2026 Regular Meeting
  - E. Approval of Resolution 2026-01 Authorizing the Purchase of Electricity for Park District Facilities and Meters and Authorizing the Director to Approve a Contract with the Lowest Cost Electricity Provider for a Period up to 3 years
  - F. Approval of the Club Pickle and Padel Change Order 19 for Fire Alarm Coverage
  - G. Approval of Changes to the Introductory Section of the Employee Handbook
  - H. Approval of Changes to Policy 5.1 Safety and Security from the Employee Handbook
  - I. Approval of Changes to Policy 5.5 Technology Acceptable Use Policy from the Employee Handbook
  - J. Approval of Changes to Policy 6.3 Illinois Municipal Retirement Fund from the Employee Handbook
  - K. Approval of Changes to Policy 6.7 Employee Participation in Programs and Use of Facilities from the Employee Handbook
  - L. Approval of Changes to Policy 7.4 Holidays from the Employee Handbook
  - M. Approval of Changes to Policy 7.5 Bereavement Leave from the Employee Handbook
  - N. Approval of Changes to Policy 7.8 Parental Leave from the Employee Handbook
  - O. Approval of Changes to Policy 7.10 Military Leave from the Employee Handbook
  - P. Approval of the 2026 Electrical Gear Upgrade at Centennial Ice Arena
  - Q. Approval of 2026 Hidden Creek AquaPark Mechanical Pump/Motor Replacement
  - R. Approval of the Purchase and Installation Geothermal HVAC Unit at Rosewood Interpretative Center
  - S. Bills and Payroll in the amount of \$2,283,265.42
- VII. FINANCIAL FORECASTS TREASURER'S REPORT

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## **VIII. UNFINISHED BUSINESS**

- A. Master Plan Update**
- B. Approval of the 2026 Hidden Creek AquaPark and Rosewood Beach Concessions License Agreement**
- C. Approval of the West Ridge Community Center Change Order for Fire Alarm System Permit Required Revisions**
- D. Approval of the 2026 Devonshire Park Playground Refresh**

## **IX. NEW BUSINESS**

- A. Parks Foundation Update**
- B. Board Committee Updates**
- C. Climate Task Force Annual Report**
- D. Director's Report**
- E. Board Comments**

## **X. OTHER BUSINESS**

## **XI. OPEN TO PUBLIC TO ADDRESS THE BOARD**

## **XII. CLOSED SESSION PURSUANT TO THE FOLLOWING SECTIONS OF THE OPEN MEETINGS**

**ACT:** Section 2(c)1: The employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body; Section 2(c)2: Collective negotiating matters between the public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees; Section 2(c)5: the purchase or lease of real estate including discussion on whether a certain parcel of property should be acquired; Section 2(c)6: the setting of a price for sale or lease of property owned by the District; Section 2(c)8: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Section 2(c) 11: litigation against or on behalf of the District or where the District finds that an action is probable or imminent; Section 2(c)12: the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.; Section 2(c) 29: for discussions between internal or external auditors and the Board. Possible action by the Board on items discussed in closed session.

## **XIII. ACTION FROM CLOSED SESSION IF ANY**

## **XIV. ADJOURNMENT**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's ADA Compliance Officer, Brian Romes, at the Park District's Administrative Office, 636 Ridge Road, Highland Park, IL Monday through Friday from 8:30 a.m. until 5:00 p.m. at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter require five (5) working days advance notice. Telephone number 847-831-3810; fax number 847-831-0818.



# Memorandum

**To:** Park Board of Commissioners  
**From:** Brian Romes, Executive Director  
**Date:** February 25, 2026  
**Subject:** **Heller Nature Center Update**

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## **Summary**

The Park District has received a report from Champions Point LLC (2700 Point Lane) detailing the environmental, maintenance, and infrastructure considerations related to the proposed access and use of Heller Nature Center. A presentation will be provided by John Cooper and Hey and Associates.

**MINUTES OF A THE MASTER PLANNING COMMITTEE MEETING  
OF THE PARK DISTRICT OF HIGHLAND PARK  
HELD ON January 14, 2026, 5:03 PM.**

**Present:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Absent:** None

**Also, Present:** Executive Director Romes; Deputy Director Carr; Director Smith; Director Voss; Director Peters; Director Gogola; Director Hall; Director Ochs; Assistant Director Acevedo; Manager Schwartz; Supervisor Sanchez; Coordinator Hejnowski

**Guest Speaker:** The Lakota Group: Siraj Asfahani and Scott Freres

**Additions to the Agenda**

None.

**Master Plan Update**

Scott Freres, the Lakota Group, reviewed the presentation which will be shared at the Community Open House in February 2026.

He also revisited the GreenPrint Master Plan initiatives matrix. The matrix has capital development projects, capital improvement projects, planning/programming projects, and operational planning projects listed by prioritization tiers designed for the capital plan. Tiers 1-3 are safety and legal compliance, critical repairs, and scheduled replacements (highest priority), Tiers 4-5 are improving existing items and new items, and Tier 6 are unfunded items. The matrix also includes 2026 hard costs for each project and whether the projects are funded.

**Other Business**

None.

**Open to the Public to Address the Board**

None.

**Adjournment**

A motion was made by Commissioner Greenberg and seconded by Commissioner Beck and approved by a unanimous vote. The Master Planning Committee Meeting adjourned at 6:07 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF WORKSHOP MEETING  
JANAURY 14, 2026**

The meeting was called to order at 6:12 p.m. President Grossberg.

**ROLL CALL**

**Present:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Absent:** None

**Staff Present:** Executive Director Romes; Director Smith; Director Peters; Director Voss; Director Gogola; Director Hall; Director Ochs; Assistant Director Acevedo; Manager Schwartz; Coordinator Hejnowski

**Guest Speaker:** None

**ADDITIONS TO THE AGENDA**

None.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

None.

**PARK DISTRICT ADA COMMITTEE**

Manager Schwartz reported that in 2024, the Park District engaged WT Group to conduct an audit of District parks and facilities to identify physical barriers to inclusion. As part of this process, WT Group facilitated community meetings and interviewed Park District staff. These efforts resulted in the completion of the ADA Transition Plan and Program and Policy Report in 2025.

Inclusion is a core value of the Park District, which is committed to advancing equity and access for all. Guided by these values, staff established an internal ADA Committee to implement the plan's recommendations and address its findings. The Park District of Highland Park's ADA Committee serves as an internal framework to collaboratively consider inclusion across all areas of operations and to work toward a universally inclusive experience at all parks, facilities, programs, and events.

Manager Schwartz also reviewed the purpose of establishing the committee, its structure and member responsibilities, committee operations, and the committee's goals for 2026.

The Committee will provide regular updates to the Park Board of Commissioners.

**CONSTRUCTION PROJECT UPDATES**

***A. New Facility and Site Improvements at West Ridge Park***

Manager Schwartz shared images highlighting recent project progress. Interior updates include the completion of drywall installation. Exterior work includes construction of trellises, the start of window installation, ongoing underdrain installation for the ballfield, and site preparation for ComEd to complete the power connection. In the coming months, masonry work is scheduled for the enrichment courtyard and event lawn.

**REVIEW OF VOUCHERS**

Director Peters reported that there were no remarkable items.

**OTHER BUSINESS**

**A. Approval of the Executive Director’s Compensation**

President Grossberg reported that in compliance with Public Act 097-0609, the Executive Director’s proposed compensation for Fiscal Year 2026 including salary, vehicle allowance, bonus, health insurance, vacation, and sick days was posted on the Park District’s website and was also included in the Park Board Meeting Packet for this evening.

Compliant with Public Act 097-0609, a motion was made by Commissioner Labrador, seconded by Vice President Freeman to approve the Executive Director’s total compensation including salary, vehicle allowance, bonus, health insurance, vacation, and sick days effective January 1, 2026.

**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

**OPEN TO THE PUBLIC TO ADDRESS THE BOARD**

None.

**ADJOURNMENT**

A motion was made by Commissioner Greenberg and seconded by Commissioner Labrador and approved by a unanimous vote. The Board Meeting adjourned at 6:58 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**MINUTES OF A THE FINANCE COMMITTEE MEETING  
OF THE PARK DISTRICT OF HIGHLAND PARK  
HELD ON JANUARY 20, 2026, 8:07 AM.**

A motion was made by Commissioner Greenberg and seconded by President Grossberg to allow Commissioner Beck to participate by electronic means.

**Present:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Absent:**

**Also, Present:** Executive Director Romes; Deputy Director Carr; Director Peters, Director Smith, Director Gogola, Director Baird, Director Ochs, Assistant Director Soto, Assistant Director Acevedo; Manager Kutscheid; Manager Baczek; Accountant McLaughlin; Coordinator Hejnowski

**Guest Speaker:** Bob Lewis, Senior Vice President, Managing Director PMA Securities, LLC

Vice President Freeman joined the meeting at 8:19 a.m.

**Additions to the Agenda**

None.

**Amendment to the L6 Technology IT Support Services**

Director Smith reported that the Park District is currently under contract with L6 Technology to provide support for all Park District IT systems. Over the past two years, this relationship has been a benefit to the Park District and the IT team has worked successfully with L6 Technologies.

Staff would like to expand this relationship and move L6 Technologies to a leadership role in the areas they are currently providing support which includes network design and monitoring, cybersecurity, internet and wifi, servers, and application support, as well as technology planning, project implementation, and vendor management. Day-to-day operations and current IT staffing would remain unchanged. This additional scope would fill the responsibilities of the current IT Manager vacancy and that position would not be filled. The cost for this expanded scope would be covered by the funds budgeted for the IT Manager position.

Staff would enter into a six-month agreement for this additional scope at the cost of \$42,000. This would allow time to evaluate the success of this approach and determine whether the Park District would like to continue with this new structure in the IT Department or fill the IT Manager position.

It was the consensus of the Finance Committee to place the addendum on the consent agenda at the January 21, 2026 Regular Meeting.

**Future Financing Opportunities**

Mr. Lewis, PMA reported that the Park District of Highland Park has the following financing mechanisms available:

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- Debt paid from operating funds (GO Alternate Revenue Bonds)
- Debt Certificates (examples of past issuances include 2021)
- Bonds paid from a separate property tax (referendum park bonds there are none outstanding currently and non-referendum park bonds examples of past issuances include 2017, 2020, and 2024).

He reviewed the Park District's debt service extension base, legal debt margin, and principal outstanding. Regarding the Principal Outstanding, the Park District has four callable issuances:

- 2017 GO Limited Tax Park Bonds callable in 2026
- 2020 GO Limited Tax Park Bonds callable 2028
- 2021 GO Limited Tax Debt Certificate callable 2030
- 2024 Go Limited Tax Park Bonds callable 2033

He reviewed the Non-Referendum Borrowing Capacity available for GO Bonds to support funded capital projects. The Comprehensive Master Planning Process will be used to determine funded vs unfunded capital projects.

He presented a summary of hypothetical referendum scenarios to support unfunded capital projects. The scenarios assume successful referendum in 2028, bonds are issues in one tranche in 2028, goal is to maintain a level debt service payment, using the current marketing rates plus 0.5%. He reviewed the upcoming election schedule.

### **January Bid Results**

#### ***a. 2026 Park Fitness Locker Room Renovation***

Director Smith reported that there was an issue with the contractor. This will be presented at a future meeting.

#### ***b. 2026 New West Ridge Community Center Furniture Bid***

Director Smith reported that the Park District of Highland Park is constructing a new community center at West Ridge Park to replace the West Ridge Center. The project is expected to be completed this upcoming Spring. A bid was issued on January 6, 2026 for the procurement, delivery and assembly for the furniture. The furniture included in the bid is for the following rooms: lobby, community room, enrichment rooms, offices, and storage closets.

The district received two (2) sealed bids on Monday, January 19, 2026. He is pleased to report that both bids came in under budget. Staff are still reviewing the bid results and will come to the Park Board with a final recommendation and request for approval at the January 21, 2026 Regular Meeting.

### **Ordinance 2026-02 Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2025 and Ending on December 31, 2025**

Director Peters reported that due to increased projects and spending in the Capital Projects Fund in 2025, and healthy fund balance in the Special Recreation Fund, additional funds that support ADA improvements at Park District facilities were able to be supported throughout the year. As a result, an additional \$200,000 can be transferred from the Special Recreation Fund to the Capital Fund. Because this funds transfer would be over the 2025 appropriated amount in the Special Recreation Fund, an Ordinance must be approved by the Park Board of Commissioners that allows for a budget transfer from the item type 751 (Transfers Out) in the Recreation Fund to the Special Recreation Fund in order to allow for the transfer to

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the Capital Fund. After consultation with Park District Legal Counsel, staff have been advised that a formal budget amendment does not need to be filed with the County. As allowed by park district auditors, the transfer will be reported in the Annual Consolidated Financial Report.

It was the consensus of the Finance Committee to place the ordinance on the consent agenda at the January 21, 2026 Regular Meeting.

**Sheridan Road Sidewalk Update**

Director Smith reminded the Committee that the IDOT culvert replacement project on Sheridan Road will include the addition of a pedestrian sidewalk along Sheridan Road from Dean Road to Roger Williams Road. The Park Board requested that staff gather cost estimates to add a boardwalk or sidewalk along the road leading to Lower Rosewood Beach.

Staff consulted with SmithGroup, and during a site visit several significant challenges were identified. First, the stone wall along the vehicular roadway marks the property line; therefore, development of a pedestrian sidewalk would require discussions with the adjacent property owner. Second, utility lines are located within the ravine.

Despite these constraints, SmithGroup prepared a proposal including two tasks: (1) design alternatives with an order-of-magnitude cost estimate, and (2) a concept design with an opinion of probable cost. The proposed fee for this work is \$38,100. This project is currently unfunded.

Staff recommended deferring the project until 2027 to allow for budgeting of the design costs, enabling SmithGroup to develop design alternatives that could be constructed on Park District property.

**Other Business**

None.

**Open to the Public to Address the Board**

None.

**Adjournment**

The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary

**PARK DISTRICT OF HIGHLAND PARK  
BOARD OF PARK COMMISSIONERS  
MINUTES OF REGULAR MEETING  
JANUARY 21, 2026**

The meeting was called to order at 6:02 p.m. President Grossberg.

**ROLL CALL**

**Present:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, President Grossberg

**Absent:** Vice President freeman

**Staff Present:** Executive Director Romes; Deputy Director Carr; Director Smith; Director Voss; Director Peters; Director Gogola; Assistant Director Soto; Supervisor Sanchez, Supervisor Wong; Coordinator Jacoby, Coordinator Stewart, Coordinator Hejnowski

**Guest Speakers:** None

Vice President Freeman joined the meeting at 6:04 p.m.

President Grossberg left the meeting ay 6:41 p.m.

**ADDITIONS TO THE AGENDA**

None.

**PUBLIC HEARING FOR THE 2026 BUDGET**

A motion was made by Commissioner Labrador and seconded by Commissioner Beck to convene the public hearing for the proposed Budget and Appropriation Ordinance for the Fiscal Year beginning January 1, 2026, and ending December 31, 2026.

**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

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President Grossberg reported that the public hearing for the proposed Budget and Appropriation Ordinance for the Fiscal Year beginning January 1, 2026, and ending December 31, 2026, for the Park District of Highland Park is now in session.

As required by law, the budget was, with the Park Board's consensus, laid down for a period of 30 days. The document was available to be reviewed at Park Fitness, the West Ridge Center reception desk, the Highland Park Library, and the Park District's web site. Also, in accordance with the law, notification of tonight's hearing was posted in the local newspaper.

No members from the public or members from the Park Board of Commissioners wished to speak at the public hearing and Executive Director Romes did not receive any written communication relative to the proposed Budget and Appropriation Ordinance for the Fiscal Year beginning January 1, 2026, and ending December 31, 2026.

A motion was made by Commissioner Greenberg and seconded by Commissioner Beck to close the public hearing.

**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA**

None.

**CONSENT AGENDA**

President Grossberg reported that due to an issue with a contractor, staff are requesting Item G Approval of 2026 Park Fitness Locker Room Renovation be removed from the consent agenda. Staff will present and request approval at a future meeting.

A motion was made by Commissioner Labrador, seconded by Commissioner Greenberg to remove item G. Approval of 2026 Park Fitness Locker Room Renovation from the Consent Agenda.

**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

A motion was made by Commissioner Greenberg, seconded by Commissioner Labrador to approve the Minutes from the December 09, 2025 Finance Committee Meeting, Minutes from December 09, 2025 Lakefront, Parks, and Natural Areas Committee Meeting, Minutes from December 09, 2025 Workshop Meeting, Minutes from December 16, 2025 Special Meeting, Minutes from December 17, 2025 Master Planning Committee Meeting, Minutes from December 17, 2025 Regular Meeting, the Addendum to the L6 Technology IT Support Services Agreement, Ordinance 2026-02: An Ordinance Amending the Appropriation Ordinance for the Fiscal Year Beginning January 1, 2025 and Ending on December 31, 2025, and Bills and Payroll in the amount of \$3,328,995.56

**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

**FINANCIAL FORECASTS AND TREASURER’S REPORT**

***Operations (General and Recreation Funds) Budget vs. Actual***

Director Peters shared the end-of-year projections and actual figures as of December 31, 2025. She is pleased to report that Actual Revenues exceeded budgeted revenues by \$2.8 million, actual expenses came in under budget by \$1.7million, for a \$3million surplus.

***Conclusion***

The following Park District programs and facilities are performing better than budget: property taxes have a \$459,000 surplus and interest income has a \$1.4 million surplus, personal training has a \$65,000 surplus, early childhood enrichment has a \$50,000 surplus, golf has a \$600,000 surplus. Also, there is \$400,000 savings from payroll expenses.

**UNFINISHED BUSINESS**

**A. Approval of Ordinance 2026-01: Combined Budget and Appropriation Beginning January 1, 2026 through December 31, 2026**

Director Peters reported that the proposed 2026 budget was presented to the Finance Committee on November 11, 2025, and December 9, 2025. After review and revisions, a final draft was presented to the Park Board at the December 17 Regular Park Board Meeting. At that time, the Park Board provided consensus to make the draft budget document available for public inspection for thirty days. The budget was made available for public review at Park Fitness, West Ridge Center and on the District’s website during this timeframe. In accordance with the Park District Code, the public hearing on January 21, 2026 regarding the budget was posted in the Lake County News-Sun on Monday, January 12, 2026.

Regarding the financial impact, the proposed budget for fiscal year 2026 includes operating revenues of \$29,933,380, additional revenues of \$3,873,839, and total estimated expenditures (district-wide) of \$41,952,571 resulting in an anticipated deficit, of \$8,145,352. This is a planned use of reserves for capital projects related to master planning.

A motion was made by Commissioner Labrador and seconded by Vice President Freeman to approve the 2026 Budget and 2026 Budget and Appropriation Ordinance (2026-02) for the fiscal year ending December 31, 2026.

**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

**B. Consideration to Approve the 2026 New West Ridge Community Center Furniture Bid**

Director Smith reported that the Park District of Highland Park is constructing a new community center at West Ridge Park to replace the West Ridge Center. The project is expected to be completed this upcoming Spring. A bid was issued on January 6, 2026 for the procurement, delivery and assembly for the furniture. The furniture included in the bid is for the following rooms: lobby, community room, enrichment rooms, offices, and storage closets.

The district received two (2) sealed bids on Monday, January 19, 2026. He is pleased to report that both bids came in under budget. After reviewing the bid results in detail and contacting references staff are recommending the Park Board of Commissioners approve the bid from YOUnyted LLC.

A motion was made by Commissioner Beck and seconded by Commissioner Greenberg to approve the Total Base Bid from YOUnyted LLC for the 2026 New West Ridge Community Center Furniture Bid in the amount of \$176,314.00 and authorize the Executive Director to enter into an agreement.

**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman, President Grossberg

**Nay:** None

**Absent:** None

**Abstain:** None

**Motion Carried**

**NEW BUSINESS**

**C. Annual Marketing Report**

Director Gogola reported that the department’s five primary objectives are to increase engagement with key audiences, build and protect the district brand, advance the district’s position with residents and customers, increase market share, and maximize revenue. She reviewed 2025 highlights, including more than 75 targeted integrated marketing campaigns; new branding for Park Fitness; the grand opening of Club Pickle and Padel; community communications related to the Comprehensive Master Plan (GreenPrint) update; and outreach regarding the new and enhanced GreenPath Sustainability Plan. She also highlighted sponsorship assets and related revenues.

Director Gogola noted that the Marketing Department serves as the liaison to the Parks Foundation of Highland Park and manages the donor database and system, website, email communications, social media, scholarships and grants, fundraising event promotions, and community outreach.

She further reported that the department manages the Park District and Club Pickle and Padel websites and mobile apps; 15 digital display screens for promotional signage; email communications for the Park District, Deer Creek Racquet Club, Club Pickle and Padel, and Park Fitness; and all social media channels. The department also oversees paid advertising efforts, including social media, Google Search, geofencing, and targeted TV and streaming platforms.

Lastly, Director Gogola shared that the Illinois Park and Recreation Association (IPRA) awarded the Park District of Highland Park first place in the Overall Agency Showcase, as well as People’s Choice awards for logo design, marketing campaign, social media campaign, video, website, written content, integrated photography, and large-format marketing for Club Pickle and Padel.

**UNFINISHED BUSINESS**

**C. Heller Nature Center Update**

Executive Director Romes reported that the Park District received a proposal from resident Mr. Cooper at 2700 Point Lane, in December, and on December 9 at the lakefront, Parks and Natural Areas Committee meeting the Park Board authorized the Executive Director to explore the possibility of a partnership with Champions Point that would provide public benefit to the community, congruent with the districts Mission and board approved policies.

It was the consensus of the Park Board of Commissioners that *“Congruent with the Park District of Highland Park’s Mission, Policies, Ordinances, and commitment to protecting and maintaining our natural areas, the Park District must fully understand the actual and potential environmental impacts*

*on Heller Nature Center before considering if any opportunities are conceptually appropriate to explore with Champions Point”.*

It was also the consensus of the Park Board of Commissioners that *“After an assessment of the environmental impact on Heller Nature Center has been completed, the Park Board will make the determination if it is conceptually appropriate to further explore if opportunities exist with Champions Point, only within the context that such opportunities provide equal or greater value to the constituents of the Park District of Highland Park”.*

## **NEW BUSINESS**

### **A. Parks Foundation**

Commissioner Beck reported that there are \$8,000 in sponsorship sales for the 8<sup>th</sup> Annual Champions Celebration and 70 tickets have been sold. Additionally, the Parks Foundation is exploring a Beach Party Fundraising Tournament in July or August and a Pickleball Tournament in the Fall.

### **B. Board Committee Updates**

Executive Director Romes reported that at the January 14 Master Planning Committee Meeting the Lakota Group reviewed the presentation which will be shared at the Community Open House.

At the January 20 Finance Committee Meeting PMA Financial Network provided a presentation on future financing opportunities for the Park District. Staff reviewed the updated services for the addendum to the L6 Technology IT Support Services Agreement and the Ordinance Amending the Appropriation Ordinance for the 2025 fiscal year.

### **D. Directors Report**

Executive Director Romes highlighted upcoming events including an Eagle Watch Winter Trip on January 24 where participants will travel with us to Starved Rock State Park for the Illinois Audubon Society’s annual Eagle Watch Weekend, Club Pickle and Padel is hosting an MLP Format Pickleball Tournament January 24, the Yule Ball Family Dance is February 06 where families will step into the magical world of Harry Potter at this year’s Family Dance, Club Pickle and Padel is offering another pickleball tournament on February 13 (mixed doubles), adults can enjoy a Romantic Bonfire Date Night, February 13 and parents can drop their kids off at Rosewood beach Interpretive Center on Valentine’s Day for a Kids’ Night Out: Snow Glow program where kids will have their very own glow party, lastly, the Parks Foundation’s 8<sup>th</sup> Annual Champions Celebration is February 27 from 6:30 – 9:00 p.m. at Northmoor Country Club.

### **E. Board Comments**

None.

## **OTHER BUSINESS**

None.

## **CLOSED SESSION**

A motion was made by Commissioner Greenberg, seconded by Commissioner Labrador, to adjourn into Closed Session for discussion of Section 2(c)5: the purchase or lease of real estate including discussion on

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whether a certain parcel of property should be acquired; Section 2(c) 21: the discussion of minutes lawfully closed under the Act, whether for the purposes of approval of said minutes or for conducting the semi-annual review of the minutes as set forth in section 2.06 of the Act.;

**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman

**Nay:** None

**Absent:** President Grossberg

**Abstain:** None

**Motion Carried**

The meeting adjourned into Closed Session at 7:08 p.m.

The meeting reconvened into Open Session at 7:35 p.m.

**Action From Closed Session If Any**

Vice President Freeman reported that in accordance with the Illinois Open Meetings Act, the Park Board reviewed the closed session meeting minutes from July 30, 2025 – December 17, 2025.

A motion was made by Commissioner Greenberg, seconded by Commissioner Beck to release the July 30, 2025 Closed Session Meeting minutes for public inspection.

**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman

**Nay:** None

**Absent:** President Grossberg

**Abstain:** None

**Motion Carried**

A motion was made by Commissioner Labrador, seconded by Commissioner Beck that the Closed Session Meeting minutes from October 08, 2025, October 22, 2025, November 12, 2025, November 19, 2025, December 09, 2025, and December 17, 2025 will not be released for public inspection since the need for confidentiality still exists to all or part of those minutes.

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**Roll Call:**

**Aye:** Commissioner Greenberg, Commissioner Beck, Commissioner Labrador, Vice President Freeman

**Nay:** None

**Absent:** President Grossberg

**Abstain:** None

**Motion Carried**

**ADJOURNMENT**

A motion was made by Commissioner Greenberg and seconded by Commissioner Beck and approved by a unanimous vote. The Board Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Roxanne Hejnowski, Assistant Secretary



# Memorandum

**To:** Park Board of Commissioners

**From:** Mari-Lynn Peters, Director of Finance; Brian Romes, Executive Director

**Date:** February 25, 2026

**Subject:** **Approval of Resolution 2026-01 Authorizing the Purchase of Electricity for Park District Facilities and Meters and Authorizing the Director to Approve a Contract with the Lowest Cost Electricity Provider for a Period up to 3 years**

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## Summary

Electricity at all Park District facilities and additional electric meters is currently brokered via Northern Illinois Municipal Electric Collaborative (NIMEC), except for Deer Creek Racquet Club (DCRC), the meter at Club Pickle and Padel (CPP), West Ridge Community Center (WRCC), West Ridge Center (WRC), and one small load meter. DCRC has a separate electric contract that is tied to the solar provider there, as will WRCC. CPP has a new meter which will be included in the bid. WRC was excluded as the date of demolition of the building was unknown.

NIMEC is the largest governmental collaborative in Northern Illinois which aggregates the energy needs of over 88 Illinois municipal organizations comprising over 790,000,000 kWh annually, thus allowing them to secure more competitive pricing. They will be collecting bids on our behalf from: AEP, Constellation, Direct Energy, and Dynegy.

Priority Power is a full-service energy consulting firm and has been an industry leader for over 20 years. They manage over 10,000 clients, or 94,000,000,000 kWh, nationwide. They have relationships with over 65 electricity and natural gas suppliers. Priority Power has been repeatedly recognized as a leader within the deregulated energy industry, winning The Energy Professionals Association's (TEPA) Aggregator, Broker, Consultant (ABC) of the Year award 4 times (2023, 2020, 2017, 2015). As such, Priority Power will be collecting bids from several other energy suppliers outside of the scope of NIMEC.

As all District electric contracts expire in May, they will all be bid simultaneously on March 11, 2026, except for DCRC, WRC, and WRCC. Bids are to be submitted by 11:00 a.m.

## Financial Impact

Bidding electricity for the District takes place over a few hours. Therefore, approval to participate in the NIMEC consortium bid and the Priority Power bid must take place prior to knowing the awarded supplier and associated rates. The amount of compensation that NIMEC or Priority Power receives is included in the electricity prices from the supplier, so there will be no direct payment made to NIMEC or Priority Power by the Park District. Prices will be similar to last year's prices, maybe a touch higher.

**Recommendation**

Staff and the Finance Committee recommend approval from the Board of Park Commissioners of Resolution 2026-01 to allow the purchase of electricity for the District from Northern Illinois Municipal Electric Collaborative or Priority Power.

RESOLUTION NO. 2026-01

**A RESOLUTION AUTHORIZING THE PURCHASE OF ELECTRICITY FOR PARK DISTRICT FACILITIES AND METERS AND AUTHORIZING THE DIRECTOR TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS.**

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF COMMISSIONERS  
THE 25th DAY OF FEBRUARY, 2026.

Published in Pamphlet Form by  
Authority of the Corporate  
Authorities of the Park District of  
Highland Park, Illinois, this  
25th day of February, 2026.

RESOLUTION NO. 2026-01

**A RESOLUTION AUTHORIZING THE PURCHASE OF ELECTRICITY FOR PARK DISTRICT FACILITIES AND METERS AND AUTHORIZING THE DIRECTOR TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS.**

**WHEREAS** the Park District of Highland Park ("The Park District") is a park district in accordance with the Illinois Park District Code and all laws supplemental thereto; and,

**WHEREAS**, on January 2, 2007, the State of Illinois implemented a plan to deregulate the electricity market; and,

**WHEREAS**, as a result of this deregulation, electricity may be purchased based on market price from alternate retail electric supplies and Commonwealth Edison will no longer be the sole supplier of electricity in northern Illinois, resulting in new electricity suppliers being able to compete against Commonwealth Edison, and competitive market forces dictating the price of electricity; and,

**WHEREAS**, the Park District of Highland Park will engage two brokers to assist with the purchase of electricity. The Park District is entertaining bids from NIMEC (Northern Illinois Municipal Electric Collaborative) and Priority Power. The Park District will accept the bid from the supplier with the lowest bid; and,

**WHEREAS**, the amount of compensation that the broker receives is included in the electricity prices provided, so there will be no direct payment made to the broker by the Park District; and,

**WHEREAS**, Commonwealth Edison will no longer offer a fixed energy rate for large or medium sized commercial accounts and would instead charge based on a floating hourly rate and the Park District desires to enter the market to secure a fixed rate, up to 36 months in term.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE PARK DISTRICT OF HIGHLAND PARK, AS FOLLOWS:**

- Section 1.** That the broker supplying the lowest price will be appointed the Park District's broker for purposes of obtaining an electricity supply for the Park District's needs.
- Section 2.** That the Director, with the support and assistance of the broker, is authorized to solicit bids for energy rates directly from

suppliers in an effort to secure lower energy costs for the Park District of Highland Park.

**Section 3.** That in light of the time constraints and procedures required, applicable to the acceptance of a competitive bid for a supply of electricity, once the bids are received, the Director is hereby authorized to sign the contract with the most optimal bidder, with the Secretary being hereby directed to place said contract on the first available Park District Board regular meeting following the execution thereof by the Director, for a report to the Park District Board.

**Section 4.** That the Director is authorized to name the Treasurer as his/her designee in matters concerning the bid.

**Section 5:** The Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

**ADOPTED** this 25th day of February 2026, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 25th day of February 2026.

\_\_\_\_\_  
Brian Romes, Executive Director of the  
Park District of Highland Park

ATTESTED and filed in my office,  
this 25th day of February 2026.

\_\_\_\_\_  
Mari-Lynn Peters, Treasurer of the Park District  
Of Highland Park.



# Memorandum

**To:** Park Board of Commissioners

**From:** Jeff Smith, Director of Planning, Projects, & IT; Brian Romes, Executive Director

**Date:** February 25, 2026

**Subject:** **Approval of the Club Pickle and Padel Change Order 19 for Fire Alarm Coverage**

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## **Summary**

Through third part review of the Club Pickle and Padel fire alarm system permit submittal, it was determined that additional fire alarm coverage is required. After staff closely worked with the City of Highland Park, Woodhouse Tinucci Architects, and Stuckey Construction, it was determined that three beam detectors, 1 duct detector, and seven additional smoke detectors are required. Stuckey Construction will install these items at a cost of \$42,215.11.

## **Recommendation**

Staff recommend approval from the Park Board of Commissioners for the Change Order 19 for Fire Alarm Coverage to the 2024 Club Pickle and Padel Project Contract with Stuckey Construction and authorize the Executive Director to sign the change order not to exceed \$42,215.11.



# Memorandum

**To:** Park Board of Commissioners

**From:** Laurel Hall, Director of Human Resources and Workforce Development; Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

**Date:** February 25, 2026

**Subject:** **Approval of Updates to Employee Handbook Policies for 2026**

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## **Summary**

The Park District has an Employee Handbook to establish and communicate our agency's mission, values, employee policies, and benefits offerings to employees. The Employee Handbook is accessible to all employees. Every year, staff reviews content to ensure policies are up to date with legal requirements, to include a compliance review consistent with Federal and Illinois employment law, and standard practice. A summary of proposed updates to the Employee Handbook is listed below and was presented at the February 11, 2026 Workshop Meeting of the Park Board.

- **Introductory section – Just a Bit of Park District History**  
This is the introductory narrative in the Employee Handbook. The facility name for Fitness Club & Recreation Center is updated to Park Fitness.
- **5.1 Safety and Security**  
The Park District revised and implemented a new Emergency Operations Plan (EOP) in December 2025. The new EOP incorporates the standards set by the I Love Guys Foundation using the Standard Response Protocol (SRP) as the Park District's consistent emergency response protocol. The Park District's EOP now aligns with that of School District 112. Policy language is updated to reflect the recently implemented EOP.
- **5.5 Technology Acceptable Use Policy**  
This policy is updated to include language for amendments to The Victims' Economic Security and Safety Act (VESSA). The law outlines that an employee may use employer-provided equipment to record domestic violence, sexual violence, gender violence, or any other crime of violence committed against the employee or a family or household member of the employee. An employer may not discriminate against employees for using equipment for these purposes, and cannot prohibit the employee from accessing any videos, recordings, or pictures related to these various crimes. The added language to this policy allows for more employee rights as aligned with legal requirements.

- **6.3 Illinois Municipal Retirement Fund**

Added language to policy to encourage employees to create an IMRF member account on the IMRF website in addition to contacting customer service through phone. This is added based on the IMRF's preferred communication channel with members.

- **6.7 Employee Participation in Programs and Use of Facilities**

Added language to outline the Park District's current benefit-review procedures for transparency. Additions to the policy are, *Program administration guidelines are reviewed at least annually by each operational program area and the Human Resources Department, with approval from the Executive Director or their designee. Program administration guidelines and eligibility are subject to change with or without notice.*

- **7.4 Holidays**

Added clarifying language under the Compensation for Holidays Worked sub-section. The added language offers clarification with no change to policy administration.

- **7.5 Bereavement Leave**

This policy is updated to include language for amendments to the Illinois Military Leave Act (IMLA). Added language allows for some paid bereavement leave for qualifying employees to perform military funeral honors detail.

- **7.8 Parental Leave**

Added clarifying language to the policy to ensure consistent administration over time. The policy was newly written and implemented effective January 1, 2025. In accordance with the intent of the policy and how it was communicated to the Board of Commissioners during Policy Meetings in 2025, administrative language is updated to match current practices.

- **7.10 Military Leave**

This policy is updated to include language for amendments to the Illinois Service Member Employment & Reemployment Rights Act (ISERRA). Added language updates rules and guidelines for how concurrent compensation and differential compensation may be administered during a military leave of absence.

### **Recommendation**

Staff recommend the Park Board of Commissioners approve the changes made to the Introductory section and Policy sections outlined above within the Employee Handbook.

## — Just a Bit of Park District History —

The Park District was organized on July 6, 1909, as the population of Highland Park was rapidly growing. Our relationship with Lake Michigan has always been an integral part of developing the District, from the creation of the first lakefront park at the end of Ravine Drive in 1909, to the restoration of the Park Ave Boating Facility, Breakwater, and Boat Launch in 2023, and the upcoming improvements to the Park Avenue Beach Access that will create a lakefront park that is welcoming and inclusive to the entire community for walking, biking, boating, and other fun, healthy recreational activities.

Your Park District now stretches across 640 acres of beautiful parks and open spaces enjoyed by residents every day. If you are not already familiar with our major facilities, take a few moments to visit the [District's](#) website and learn a bit about them. The more you know, the better you will be able to talk to your program participants about everything the Park District has to offer, including:

Centennial Ice Arena • Club Pickle & Padel

Deer Creek Racquet Club • ~~Fitness Club & Recreation Center~~[Park Fitness](#)

Heller Nature Center • Hidden Creek Aqua Park • Highland Park Golf Learning Center

River's Edge Mini Golf • Sunset Valley Golf Club • West Ridge Center

With that, let's get started with the remaining Employee Handbook Policies. If you have questions or want to seek clarification on anything contained within the Employee Handbook, we're happy to help. Ask your supervisor, the Department Head in your area, or contact the Human Resources Department.

## 5.1 Safety and Security

When we work with the community to provide recreational opportunities to children, adults and everyone in between, safety and security becomes a top priority.

To help us make sure we can provide a safe and healthy work environment for employees, customers, and community members, the District has safety ~~operations-plans-procedures~~ in place. ~~Detailed information on safety policies can be found in the District's Safety Manual.~~

Safety Manual – Specific safety ~~policies-procedures~~ are outlined within the Safety Manual. Each employee is provided with access to the safety manual at hire to review ~~and provide sign-off on receipt and understanding~~.

Emergency Operations Plan – The Park District's Emergency Operations Plan (EOP) is a district-wide procedural document that outlines the emergency response plan(s) that employees initiate based on categories of emergency types. The District requires all staff to review the EOP annually and requires managerial staff to attend one (1) training annually for review of EOP material.

~~Emergency Action Plan(s) – Each District facility has a facility-specific Emergency Action Plan (EAP) that is specific to the physical facility or park that operations occur. The EAP is based on the more general content from the EOP. The EAP provides emergency response plans specific to a unique facility, park, or event location. The District requires all staff to attend one (1) training annually for review of the EAP for the facility which they primarily perform work from.~~

Communications – The Park District provides information to employees about emergencies and workplace safety procedures through written Policy and procedures, by hosting regular trainings and written communication. The Park District also uses a procedure application (currently "MyEOP") which can be downloaded by all employees and uses an emergency notification system (currently "InformaCast") to ensure emergency communication can be delivered to as many employees as efficiently as possible.

Safety Training – All employees are required to complete certain safety training topics annually, in compliance with OSHA and based on best practices outlined and required by the Park District's Risk Management partner agency, the Park District Risk Management Agency ("PDRMA"). The Park District maintains records of training sessions for reporting to the Park District Risk Management Agency ("PDRMA") and also in individual personnel files.

Employee Responsibility – Each employee is expected to obey safety rules and to exercise caution in all work activities. Employees must immediately report any unsafe condition to the appropriate supervisor upon discovery. Employees who violate safety standards, who cause hazardous or dangerous situations, or who fail to report or, where appropriate, remedy such situations may be subject to disciplinary action, up to and including termination.

Accidents/Injuries – In the case of accidents that result in injury, regardless of how insignificant the injury may appear, employees must immediately notify the appropriate supervisor. A formal

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Incident/Accident Report must be completed, reviewed by the supervisor, and then immediately sent to the Compliance and Risk Manager.

Safety Suggestions – Some of the best safety improvement ideas come from employees. Those with ideas, concerns, or suggestions for improved safety in the workplace are encouraged to present them to their immediate Supervisor, their Department Head or directly to the Compliance and Risk Manager. Reports and concerns about workplace safety issues may be made anonymously, and without fear of retaliation, to the Compliance and Risk Manager.

## 5.5 Technology Acceptable Use Policy

The Park District of Highland Park recognizes that use of the internet and email is necessary in the workplace, and employees are required to use both responsibly and lawfully, as unacceptable use can place the District and others at risk for harassment, security breaches and similar issues. This policy outlines the guidelines for acceptable use of the Park District of Highland Park's technology systems.

Scope – This Policy must be followed in conjunction with other Park District policies governing appropriate workplace conduct and behavior. Any employee who abuses the District-provided access to email, the internet, or other electronic communications or networks, including social media, may be denied future access and, if appropriate, be subject to disciplinary action up to and including termination. The Park District complies with all applicable federal, state and local laws as they concern the employer/employee relationship, and nothing contained herein should be misconstrued to violate any of the rights or responsibilities contained in such laws.

Questions regarding the appropriate use of the Park District's electronic communications equipment or systems, including email and the internet, should be directed to the employee's immediate Supervisor, ~~or~~ the Information Technology (IT) department or the Human Resources (HR) department.

The Park District has established the following guidelines for employee use of District technology and communications networks, including the internet and email, in an appropriate, ethical and professional manner.

Compliance – All technology provided by the District is the property of the District and not the employee. The District reserves the right to examine, monitor and regulate email and other electronic communications, directories, files and all other content, including internet use, transmitted by or stored in its technology systems, whether onsite or offsite.

Internal and external email, voicemail, text messages, and other electronic communications are considered business records and may be subject to discovery in the event of litigation. Records are also subject to all Freedom of Information Act (FOIA) requests and applicable legal requirements. Employees must be aware of this when communicating electronically within and outside the District.

The Park District may use various measures to ensure compliance with this Policy including but not limited to:

- Firewall filtering, logging, and blocking content
- Email filtering, logging, and blocking content
- Network and computer monitoring and scanning

Appropriate Use – Park District employees are expected to use technology responsibly, lawfully and productively as necessary for their jobs. Internet access and email use is for job-related activities.

Minimal personal use is acceptable if it does not negatively affect the Park District's networks, one's job performance or violates Park District policy. (An example of minimal acceptable personal use may be using a web browser to check personal email or reading a news site.) Please know, as mentioned above, that any content created or stored on Park District systems may be subject to FOIA request.

Employees may not use the Park District's internet, email or other electronic communications to transmit, retrieve or store any communications or other content of a defamatory, discriminatory, harassing or pornographic nature or otherwise violate the Park District's Non-Discrimination and Anti-Harassment Policy. No messages with derogatory or inflammatory remarks about an individual's race, age, sex, disability, religion, national origin, physical attributes, gender identity, sexual preference or any other protected class may be transmitted. Harassment of any kind is prohibited.

Abusive, excessively profane or offensive language and any illegal activities—including piracy, cracking, extortion, blackmail, copyright infringement and unauthorized access to any computers on the internet or email—are forbidden.

In accordance with The Victims' Economic Security and Safety Act, an employee may use employer-provided equipment to record domestic violence, sexual violence, gender violence, or any other crime of violence committed against the employee or a family or household member of the employee. An employer may not discriminate against employees for using equipment for these purposes, and cannot prohibit the employee from accessing any videos, recordings, or pictures related to these various crimes.

Copyrighted materials belonging to entities other than the Park District of Highland Park may not be transmitted by employees on the District's network without permission of the copyright holder.

Employees may not use the Park District's computer systems in a way that disrupts its use by others. This includes sending or receiving excessive numbers of large files and spamming (sending unsolicited email to thousands of users).

Employees are prohibited from downloading software or other program files or online services from the internet without prior approval from the IT department. All files or software should be passed through virus-protection programs prior to use. Failure to detect viruses could result in corruption or damage to files or unauthorized entry into District systems and networks.

Every employee of the Park District is responsible for the content of all text, audio, video or image files that they place or send over the Park District's internet and email systems. No email or other electronic communications may be sent that hide the identity of the sender or represent the sender as someone else. The Park District's business identity is attached to all outgoing email communications, which should reflect District values and appropriate workplace language and conduct.

Personal Devices – The use of personal devices to access Park District networks either through a wired or wireless connection, or through a VPN is prohibited. Exceptions to this are using web-enabled applications such as Microsoft Teams or Email, accessing email from personal devices, and using "Public" Wi-Fi connections provided by the Park District. Software licensed to the Park District is not to be used on personal devices if it violates the software's Terms of Use and Licensing agreements.

Non-Compliance – Failure to abide by the Technology Acceptable Use Policy may lead to discipline up to and including termination.

### **6.3 Illinois Municipal Retirement Fund**

All employees in a qualified position who are expected to work at least 1,000 hours in a twelve (12)-month period are required under the Illinois Pension Code to participate in the Illinois Municipal Retirement Fund (IMRF). IMRF is a defined benefit pension plan to which member employees contribute 4.5% of their compensation on a pre-tax basis through payroll deductions made each pay period. The District contributes a percentage of the employee's compensation at a rate determined by IMRF and provided to the District at the beginning of each calendar year. IMRF provides death benefits to designated beneficiaries of member employees. The benefit amount varies by years of service and age of member. IMRF also provides certain disability benefits for eligible IMRF members. For detailed information about IMRF membership and additional IMRF benefits, visit <https://www.imrf.org/> or call 800.ASK.IMRF (800.275.4673). For employees enrolled in IMRF, they ~~can and~~ are encouraged to create a member account on the IMRF website ~~and to~~ access their IMRF member information.

## 6.7 Employee Participation in Programs and Use of Facilities

We want employees to get involved and have fun using the District's programs and facilities alongside the community we serve! All active employees and eligible family members have

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eligibility toward use of facilities and participation in programs at no cost or a reduced cost, except as provided below. Find out details on what you are eligible for, based on your employee category, by looking at the District's program administration guidelines. Ask your immediate Supervisor or contact the Human Resources Department for detailed program information. Program administration guidelines are reviewed at least annually by each operational program area and the Human Resources Department, with approval from the Executive Director or their designee. Program administration guidelines and eligibility are subject to change with or without notice.

Eligibility – “Family members” for purposes of this Policy is defined as the employee’s spouse, civil union partner or domestic partner and dependent children; “children” must be birth related or legally adopted, step-children or legal grandchildren; “civil union partner” is defined as a legal relationship between two (2) persons either of the opposite or same sex as established pursuant to the Illinois Religious Freedom Protection and Civil Union Act; “domestic partner” is defined as two (2) unrelated adults who are in an intimate and committed relationship, who share a permanent residence, intend to remain together indefinitely, are not legally married to any person and who are each other’s sole domestic partner. All eligible employees and family members must meet any requirements and restrictions for facility usage including regular hours of operation, age limitations and waivers.

Discounts for participation in programs and use of facilities, including those items listed below, may be tax free to the employee, subject to IRS rules and regulations.

Resident or paying customer priority – All reduced cost or no cost employee program registrations are limited to the availability of Park District programs and facilities. Employees must follow the registration guidelines and not displace any Park District customers, unless they are paying the full resident rate. Accessibility to programs and facilities is based on registration enrollments and limits, and subject to the Park District's review. If a program/class meets maximum capacity for the class or session and there is a waiting list for paying customers, then the employee is entitled to a 20% discount for enrollment at the resident rate for registration.

Contractual programs or additional program goods – Contractual programs are offered to all employees at a resident rate, without further discount. Contractual programs are defined as programs offered by the Park District and staffed with an independent contractor. Additional goods provided as part of a program, like a costume, food services, or sports equipment, are not discounted with this benefit for employees.

District-wide program/camp registration and special events for non-contractual programs – All active employees can register for programs, camps, classes, and special events at the resident rate. The rates for such programs, camps, classes and events, to the extent deducted from wages, is subject to employee and employer taxes, and are includible in an employee's pay. Amounts so deducted will also be reported on the employees' annual W-2 as wages. The amount paid as the fee will be reflected as income on the employee's paycheck issued for the period in which the start date occurs.

## 7.4 Holidays

Full-time employees are entitled to the following paid ten (10) holiday days:

1. New Year's Day
2. Memorial Day
3. Independence Day
4. Labor Day
5. Thanksgiving Day

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6. Friday After Thanksgiving
  7. 1/2 Day Christmas Eve
  8. Christmas Day
  9. 1/2 Day New Years Eve
  10. Floating Holiday
  11. Floating Holiday

If the holiday falls on a Saturday or Sunday, it will be observed on either the preceding Friday or the following Monday or will be assigned as a floating holiday. Holiday Pay is not considered hours worked and does not count for overtime purposes. In order to be paid for these holidays, an employee must be in paid status on the regularly scheduled workday before and the next regularly scheduled workday following the holiday.

Some employees may wish to celebrate and be off work for other holidays than those offered as standard, scheduled holidays. Full-time employees are encouraged to use floating holidays or pre-scheduled vacation days for this purpose.

Compensation for Holidays Worked – Full-time exempt and non-exempt employees required to work on an observed holiday will have the option to move their holiday to an alternative day for use. Employees are required to use the holiday time within sixty (60) days following the holiday that the employee worked. Scheduling alternate holiday time off is to be requested and approved in advance of the holiday worked by the employee's immediate Supervisor. Holiday pay will be paid during the pay period in which the time off is used. If an employee ~~chooses~~ chooses-required to work on the holiday ~~and-chooses~~ not move their holiday, they will be paid eight (8) hours at their regular rate of pay for holiday time and be paid for any hours worked on the holiday. A full-time employee may not move the holiday if they are not required to work the holiday. Holiday pay will be automatically paid if the employee is not required to work.

All non-exempt employees, full-time, part-time and seasonal, who work on any of the standard, scheduled holidays listed above will receive their normal wages plus any applicable premium pay as outlined below:

- Full-time employees receive monetary wages at the rate of two (2) times their regular wage for hours worked.
- Part-time or seasonal employees will be paid their regular rate of pay.

Floating holidays must be taken in full day (8-hour) increments. Floating holidays must be taken in the designated calendar year and cannot be carried over for use in another calendar year.

## **7.5 Bereavement Leave**

Employees are eligible for leave in the event of a death of an employee's covered family member. It is anticipated that leave is taken consecutively within a reasonable time period after the death of the covered family member and will not generally be postponed. If a funeral,

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memorial service, or remembrance occurs at a later time, provide as much notice as feasible to your immediate Supervisor to coordinate time off.

A "covered family member" for purposes of this policy are listed below. Paid bereavement leave will be granted to full-time employees according to the following schedule:

- Employees are allowed up to five (5) paid days off from regularly scheduled duty in the event of the death of the employee's spouse, domestic partner, child, stepchild, father, mother, stepparent, grandparent, grandchild, father-in-law, mother-in-law, brother, sister, stepbrother, stepsister, or an adult who stood in loco parentis to the employee during childhood, son-in-law, daughter-in-law, brother-in-law, sister-in-law, aunt, uncle or spouse's grandparent.
- Employees are allowed up to one (1) paid day of bereavement leave to attend the funeral of a fellow regular, year-round employee or retiree of the District, provided such absence from duty will not interfere with normal operations of the District.

In accordance with the Illinois Family Bereavement Leave, a full-time FMLA eligible employee will be entitled to a maximum of ten (10) working days of unpaid bereavement leave for the reasons listed below. Any paid bereavement leave will run concurrently with Illinois Family Bereavement Leave. Illinois Family Bereavement Leave may be taken for:

1. attend the funeral or alternative to a funeral of a covered family member;
2. make arrangements necessitated by the death of a covered family member;
3. grieve the death of a covered family member;
4. be absent from work due to one of the following: (i) miscarriage; (ii) unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure (e.g., artificial insemination or embryo transfer); (iii) failed adoption match or an adoption that is not finalized because it is contested by another party; (iv) a failed surrogacy agreement; (v) a diagnosis that negatively impacts pregnancy or fertility; or (vi) a stillbirth.

The employee must complete leave within sixty (60) days after the date the employee receives notice of the death or the occurrence of a covered event. If an employee experiences the death of more than one covered family member in a twelve (12)-month period, the employee is entitled to take up to six (6) weeks of bereavement leave during the twelve (12)-month period. This leave runs concurrently with the District's paid Bereavement Leave. Part-time and seasonal employees may request unpaid bereavement leave with prior notification to their immediate Supervisor.

In accordance with the Illinois Military Leave Act, an employee is allowed up to eight (8) paid hours per month, or up to a total of forty (40) paid hours per calendar year to perform military funeral honors detail. An employee qualifies for paid leave if the employee is trained to participate in a funeral honors detail at the funeral of a veteran; and is either (a) a retired or active member of the armed forces of the United States or a member of a reserve component of the armed forces of the United States, including the Illinois National Guard; or (b) an authorized

provider, or a registered member of a nonprofit or other organization that is an authorized provider, including a member of a veterans service organization. The employee must be employed by the employer for at least 12 months or 1,250 hours to be eligible.

An eligible employee should give the Park District at least forty-eight (48) hours of advance notice of the employee's intention to take bereavement leave, unless providing such notice is not reasonable or practicable. The Park District may require reasonable documentation to support the leave, which may include a death certificate, a published obituary notice or written verification of death, burial or memorial services, from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

An employee may (but is not required to) substitute earned and unused paid time off (including vacation) for unpaid time off, in addition to paid time off allowed under the District's policy, set forth above. However, this leave does not increase the total amount of time off available to an employee in any rolling twelve (12)-month period under the Family and Medical Leave Act, nor does this provision increase the amount of paid time off otherwise available to an employee under any Park District leave or paid time off policy.

In the event of the death of an employee's immediate family member, a remembrance may be made in the form of flowers, food, or other acknowledgement at the discretion of the Park District.

## 7.8 Parental Leave

Full-time employees may be entitled up to four (4) weeks of paid parental leave (including maternity/paternity/adoption) under this Policy. Parental leave is associated with the birth of an

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employee's own child, birth of a child via surrogate, or the placement of a child with the employee in connection with adoption or fostering. Full-time employees will earn one (1) week/five (5) days of paid parental leave for each three (3) months of continuous, full-time employment with the Park District. The maximum parental leave amount will be accrued at the conclusion of the eligible employees' first full year of full-time employment. An eligible, full-time employee will be allowed to bank the parental leave for future use at a maximum accumulation of four (4) weeks/twenty (20) days per qualifying event while in an eligible, full-time employment status. Paid parental leave may only be taken for eligible leave as defined in this Policy and will not be paid out when an eligible full-time employee changes to a non-eligible part-time or seasonal employment status or when employment is terminated.

The employee must provide 30 days' notice of the requested leave (or as much notice as practicable if the leave is not foreseeable), to their immediate Supervisor, complete the necessary FMLA forms as applicable, and provide them to the Human Resources Department.

An employee may use parental leave prior to using any other accrued paid time off benefit offered by the District. All paid leave under this policy will run concurrently with any applicable Family Medical Leave.

Such leave must be used in full day (8-hour) increments in a continuous block and begin immediately after the birth or placement of the child, or must be used in full day (8-hour) increments in a continuous block within the first year of birth in accordance with Family and Medical Leave Act guidelines. Following the completion of such leave, the employee will be restored to the position held prior to the commencement of such leave or to an equivalent position.

## 7.10 Military Leave

Employees who have need for leave due to voluntary or involuntary service in the military should contact the District's Human Resources Department as soon as the employee receives military orders.

Concurrent Compensation – During periods for annual training or orders in lieu of training, employees will continue to receive full compensation for up to thirty (30) days per calendar year.

Differential Compensation – If an employee's leave is for more than thirty (30) days, an employee may be eligible for differential compensation. Employees may be eligible for differential compensation during periods of leave for active service employees will receive the difference between the employee's average daily rate of military pay and the average daily rate of pay the employee would have received had the employee remained working. The District will calculate an employee's average daily rate of military pay by taking the employee's monthly military rate of pay and dividing it by the number of days in the month. The District will calculate the employee's daily rate of pay from the District by determining the number of shifts the employee would have worked per pay period had the employee not been on military leave and dividing the number of shifts per pay period by what the employee would have normally been paid that pay period.

Typically, an employee will only be eligible for differential pay for a period of sixty (60) work days in a calendar year. After an employee is absent from their employment for a three consecutive (3) year period while performing voluntary active service, differential compensation shall be terminated. Upon return to work for more than 90 calendar days, the employee's right to differential pay is reinstated. Depending on the type of military service the employee is performing, this period of differential pay may be extended.

Performance Evaluations – During the period of military leave, the District will be credited with the average of performance evaluations that the employee received for the three (3) years immediately before the military leave. Additionally, the employee will not receive a lower rating that the employee received for the period immediately prior to the commencement of the military leave.

Maintenance of Health Benefits – District health plan benefits will continue, except that the District will pay the full premium and administrative costs during the time an employee is on active duty.

Reinstatement – Employees are required to inform the District regarding any changes to the employee's military orders. Upon the end of an employee's military leave, the employee will be reinstated to the employee's prior position with no loss of seniority.



# Memorandum

**To:** Park Board of Commissioners

**From:** Jeff Smith, Director of Planning, Projects, and IT; Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

**Date:** February 25, 2026

**Subject:** **Approval of the 2026 Electrical Gear Upgrade at Centennial Ice Arena**

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## **Summary**

The Park District of Highland Park received sealed three (3) sealed bids on Monday, February 9, 2026, for materials and labor to complete the 2026 Electrical Gear Upgrade at Centennial Ice Arena. Work is scheduled to occur April through June 2026.

## **Bid Results**

<b>Contractor</b>	<b>Base Bid</b>
All Industrial Electric Inc.	\$367,205
Kraemer Contracting Group Inc.	\$420,000
Volt Electric Inc.	\$415,800

The low bidder, All Industrial Electric Inc., has favorable references and experience with this scope of work.

## **Budget Impact**

Total Budgeted Capital Funds	\$295,500
Engineering Fees	(\$ 12,000)
<b>All Industrial Electric Inc. Bid</b>	<b>\$367,205</b>
<b>Total <u>Over</u> Budget</b>	<b>(\$ 83,705)</b>

## **Recommendation**

Staff and the Finance Committee recommend approval from the Park Board of Commissioners for the Base Bid from All Industrial Electric Inc. for the 2026 Electrical Gear Upgrade at Centennial Ice Arena and authorize the Executive Director to enter into an agreement in the amount of \$367,205.



# Memorandum

**To:** Park Board of Commissioners

**From:** Mitch Carr; Deputy Director of Facilities and Operations; Brian Romes, Executive Director

**Date:** February 25, 2026

**Subject:** **Approval of 2026 Hidden Creek Aqua Park Mechanical Pump and Motor Replacements**

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## **Summary**

The Park District of Highland Park received one sealed bid on February 12, 2026, for the 2026 Hidden Creek Aqua Park Mechanical Pump and Motor Replacement bid. The scope of this project is to replace motors and replace or rebuild pumps that service the Splash Pad and the Body Slide at the Aqua Park. Motors for these types of pumps have a useful life of five to seven years and they are currently in that age range. In addition, at the time we replace the motors it is recommended that we assess the condition of the pump system and either replace or rebuild them to the original condition.

<b><i>Contractor</i></b>	<b><i>Total Base Bid</i></b>
Omni-Pump Repairs, Inc.	\$73,000

At the February 17, 2026, Finance Committee Meeting, staff presented the bid results for base bid replacement and installation of the Splash Pad and Body Slide pump systems. The low bidder for the base bid was Omni-Pump Repairs, Inc. The Park District has received favorable references on Omni-Pump Repairs, Inc.

## **Budget Impact**

Total Budgeted Capital Funds	\$ 77,625
Air Comfort, LLC	\$ 73,000
<b>Total <u>UNDER</u> Budget</b>	<b>\$ 4,625</b>

## **Recommendation**

Staff recommend approval from the Park Board of Commissioners for Total Base Bid from Omni-Pump Repairs Inc., for the 2026 Hidden Creek Aqua Park Mechanical Pumpa and Motor replacements and authorize the Executive Director to enter into an agreement in the amount of \$73,000



# Memorandum

**To:** Park Board of Commissioners

**From:** Mitch Carr; Deputy Director of Facilities and Operations; Brian Romes, Executive Director

**Date:** February 25, 2026

**Subject:** **Approval of the Purchase and Installation Geothermal HVAC Unit at Rosewood Interpretative Center**

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## **Summary**

The Park District of Highland Park received four sealed bids on February 5, 2026, for the 2026 Rosewood Interpretative Center HVAC Unit Replacement. The scope of this project is to replace a Heating and Air Conditioning unit that has reached its useful life.

## **Bid Results**

<b><i>Contractor</i></b>	<b><i>Total Base Bid</i></b>	<b><i>Alternate #1</i></b>	<b><i>Total</i></b>
Air Comfort LLC	\$50,100	\$1,500	\$51,600
Amalgamated Services Inc.	\$60,673	\$2,215	\$62,888
Tiles in Style, LLC	\$51,800	\$3,000	\$54,800
MG Mechanical Contracting, LLC	\$61,600	\$550	\$62,150

At the February 17, 2026 Finance Committee Meeting, staff presented the bid results for base bid replacement and installation of the unit as well as a alternate to add a 5 year parts warranty. The low bidder for the base bid and alternate was Air Comfort, LLC. The Park District has worked on several HVAC projects with Air Comfort, LLC and have had favorable results on those past projects.

## **Budget Impact**

Total Budgeted Capital Funds	\$ 59,000
Air Comfort, LLC	\$ 51,600
<b>Total <u>UNDER</u> Budget</b>	<b>\$ 7,400</b>

**Recommendation**

Staff recommend approval from the Park Board of Commissioners for Total Base Bid and Alternate from Air Comfort, LLC for the 2026 Rosewood Interpretative Center Geothermal HVAC Unit and authorize the Executive Director to enter into an agreement in the amount of \$51,600.



# Memorandum

To: Board of Park Commissioners

From: Yolanda Peterson - Accounts Payable Administrator  
 Mari-Lynn Peters - Finance Director  
 Brian Romes - Executive Director

Date: February 25, 2026

Subject: Bills presented for the Board's review on February 25, 2026  
 Checks written January 16, 2025 to February 20, 2026

### **BILLS**

#### **DATE**

#### **AMOUNT**

January 27, 2026 Emergency Check	\$ 850.69
February 4, 2026 Emergency Check	\$ 6,570.37
February 6, 2026	\$ 615,593.98
February 12, 2026 Emergency Check	\$ 9,640.00
Bank Drafts	\$ 86,712.73
P-Card	\$ 156,989.72
February 20, 2026	\$ 415,222.12
Refunds	\$ 944.00

**TOTAL** \$ **1,292,523.61**

### **PAYROLL DISBURSEMENTS**

February 6, 2026	\$ 469,929.63
January 23, 2026	\$ 520,842.18
<b>TOTAL</b>	<b>\$ 990,771.81</b>

**GRAND TOTAL** \$ **2,283,295.42**

To the Treasurer:

The payment of the above listed accounts is hereby approved by the below named Finance Committee member as of February 25, 2026 and you are hereby authorized to release the checks from the appropriate funds.

\_\_\_\_\_  
**Finance Committee Member**

ATTEST: \_\_\_\_\_  
**Secretary**



Park District of Highland Park, IL

# Check Register

Packet: APPKT04913 - Correction of Post Date for 1.22.26 Health Equity Bank Draft

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
19658	HEALTHEQUITY INC	01/22/2026	Bank Draft	0.00	635.97	DFT0005950
<a href="#">INV8633906(1)</a>	Invoice	01/20/2026	1.22.26 Healh Equity Bank Draft	0.00	635.97	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	635.97
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>635.97</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	1/2026	635.97
			<hr/>
			<b>635.97</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT04911 - December Sales Tax Bank Draft

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
11188	ILLINOIS DEPT OF REVENUE	01/22/2026	Bank Draft	0.00	751.00	DFT0005947
<a href="#">012226</a>	Invoice	01/20/2026	December Sales Tax Bank Draft	0.00	751.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	751.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>751.00</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	1/2026	751.00
			<hr/>
			<b>751.00</b>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	01/22/2026	Bank Draft	0.00	1,592.06	DFT0005944
<a href="#">INV8583188</a>	Invoice	01/05/2026	01.22.26 Health Equity Bank Draft - HC, DC...	0.00	1,592.06	
19658	HEALTHEQUITY INC	01/22/2026	Bank Draft	0.00	567.92	DFT0005945
<a href="#">INV8611090</a>	Invoice	01/12/2026	01.22.26 Health Equity Bank Draft - 01.12 ...	0.00	567.92	
19658	HEALTHEQUITY INC	12/22/2025	Bank Draft	0.00	635.97	DFT0005946
<a href="#">INV8633906</a>	Invoice	01/20/2026	01.22.26 Health Equity Bank Draft - 01.20 ...	0.00	635.97	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	3	0.00	2,795.95
EFT's	0	0	0.00	0.00
	<b>3</b>	<b>3</b>	<b>0.00</b>	<b>2,795.95</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	12/2025	635.97
99	POOLED CASH FUND	1/2026	2,159.98
			<hr/>
			<b>2,795.95</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT04922 - 02.03.26 ICMA Roth Bank Draft

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
12825	ICMA RETIREMENT TRUST #705568	02/03/2026	Bank Draft	0.00	729.00	DFT0005964
<a href="#">012326</a>	Invoice	01/28/2026	02.03.26 ICMA Roth Bank Draft	0.00	729.00	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	729.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>729.00</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	729.00
			<hr/>
			<b>729.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT04912 - 02.03.26 Health Equity Bank Draft

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
19658	HEALTHEQUITY INC	02/03/2026	Bank Draft	0.00	165.55	DFT0005948
<a href="#">INV8647386</a>	Invoice	01/23/2026	02.03.26 Health Equity Bank Draft	0.00	165.55	
19658	HEALTHEQUITY INC	02/03/2026	Bank Draft	0.00	862.37	DFT0005949
<a href="#">INV8666197</a>	Invoice	01/26/2026	02.03.26 Health Equity Bank Draft	0.00	862.37	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	1,027.92
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>1,027.92</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	1,027.92
			<hr/>
			<b>1,027.92</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT04921 - 02.03.26 ICMA 457 Bank Draft

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11161	ICMA RETIREMENT TRUST #302037	02/03/2026	Bank Draft	0.00	13,079.16	DFT0005963
<a href="#">012326</a>	Invoice	01/28/2026	02.03.26 ICMA 457 Bank Draft	0.00	13,079.16	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	13,079.16
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>13,079.16</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	13,079.16
			<hr/>
			<b>13,079.16</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT04932 - 02.03.26 Quadient Postage Bank Draft

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
18904	QUADIENT FINANCE USA, INC	02/03/2026	Bank Draft	0.00	1,003.00	DFT0005965
<a href="#">020326</a>	Invoice	02/03/2026	02.03.26 Quadient Postage Bank Draft	0.00	1,003.00	

Bank Code: AP-AP BANK

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	1,003.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,003.00</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	1,003.00
			<hr/>
			<b>1,003.00</b>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
14200	POOLEQUIP, LLC	02/04/2026	Regular	0.00	6,570.37	193484
<a href="#">Q-17968</a>	Invoice	01/27/2026	thick safety pad, color and texture TBD, a	0.00	6,570.37	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	6,570.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>6,570.37</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	6,570.37
			<hr/>
			<b>6,570.37</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT04933 - 02.05.26 Monthly Aflac Bank Draft

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
10058	AFLAC	02/05/2026	Bank Draft	0.00	504.94	DFT0005966
<a href="#">803144</a>	Invoice	02/03/2026	02.05.26 Monthly Aflac Bank Draft	0.00	504.94	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	504.94
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>504.94</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	504.94
			<hr/>
			<b>504.94</b>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
21594	Aina Sarybaeva	02/06/2026	Regular	0.00	50.00	193546
<a href="#">3163016</a>	Invoice	12/31/2025	Refund	0.00	50.00	
21447	BARRY ADES	02/06/2026	Regular	0.00	44.00	193547
<a href="#">3145430</a>	Invoice	12/31/2025	Refund	0.00	44.00	
21595	Crotan Zakarija	02/06/2026	Regular	0.00	27.00	193548
<a href="#">3152267</a>	Invoice	01/26/2026	Refund	0.00	27.00	
21485	Daniel Concepcion	02/06/2026	Regular	0.00	20.00	193549
<a href="#">3152391</a>	Invoice	01/26/2026	Refund	0.00	20.00	
21598	Jennifer Vidmar	02/06/2026	Regular	0.00	48.00	193550
<a href="#">3145468</a>	Invoice	01/20/2026	Refund	0.00	48.00	
19475	LAUREN HAMMER	02/06/2026	Regular	0.00	45.00	193551
<a href="#">3163749</a>	Invoice	02/03/2026	Refund	0.00	45.00	
21596	Laurie Pearson	02/06/2026	Regular	0.00	10.00	193552
<a href="#">3147963</a>	Invoice	01/22/2026	Refund	0.00	10.00	
21597	Stephanie Sidaway	02/06/2026	Regular	0.00	350.00	193553
<a href="#">3145463</a>	Invoice	01/20/2026	Refund	0.00	350.00	
18499	TARYN STEIN	02/06/2026	Regular	0.00	350.00	193554
<a href="#">3145465</a>	Invoice	01/20/2026	Refund	0.00	350.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	9	9	0.00	944.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>9</b>	<b>9</b>	<b>0.00</b>	<b>944.00</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	944.00
			<hr/>
			<b>944.00</b>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
15147	ABC PRINTING COMPANY	02/06/2026	Regular	0.00	1,214.58	193485
<a href="#">297105</a>	Invoice	08/06/2025	BUSINESS CARDS FOR BRIAN O'MALLEY/...	0.00	124.12	
<a href="#">297125</a>	Invoice	08/07/2025	#10 WINDOW ENVELOPE FOR PARK FITNE...	0.00	179.37	
<a href="#">297553</a>	Invoice	08/25/2025	BUSINESS CARD MAGNETS	0.00	109.64	
<a href="#">297667</a>	Invoice	08/27/2025	TOUCH A TRUCK BANNER	0.00	269.14	
<a href="#">299449</a>	Invoice	10/30/2025	PUMPKIN BANNERS WITH WIND SLITS	0.00	185.89	
<a href="#">301520</a>	Invoice	01/06/2026	BNNR SPRING REGISTRATION	0.00	118.80	
<a href="#">301620</a>	Invoice	01/21/2026	BNNR SPRING PICKEBAL VINYL	0.00	102.49	
<a href="#">301963</a>	Invoice	02/04/2026	BUSINESS CARDS FOR JUSTIN DILL/BROOK...	0.00	125.13	
10055	AEREX PEST CONTROL	02/06/2026	Regular	0.00	73.00	193486
<a href="#">2661476</a>	Invoice	01/21/2026	HELLER NATURE CENTER	0.00	73.00	
20071	AVALON PETROLEUM COMPANY	02/06/2026	Regular	0.00	5,899.08	193487
<a href="#">010279</a>	Invoice	11/24/2025	1242 FREDRICKSON PL STATE FUEL TAX	0.00	997.97	
<a href="#">010322</a>	Invoice	01/12/2026	1242 FREDRICKSON PL STATE MOTOR FUEL	0.00	1,224.26	
<a href="#">010332</a>	Invoice	01/19/2026	1242 FREDRICKSON STATE FUEL TAX	0.00	1,403.60	
<a href="#">010334</a>	Invoice	01/26/2025	1242 FREDRICKSON PL STATE MOTOR FUE...	0.00	1,172.80	
<a href="#">041424</a>	Invoice	11/24/2025	1242 FREDRICKSON PL STATE MOTOR FUE...	0.00	1,100.45	
17859	CARASOFT TECHNOLOGY CORP	02/06/2026	Regular	0.00	2,455.53	193488
<a href="#">62443989INV</a>	Invoice	02/02/2026	eSignature Business Pro for State & Local ...	0.00	2,455.53	
10387	CAREY DOWDLE	02/06/2026	Regular	0.00	200.00	193489
<a href="#">1</a>	Invoice	01/21/2026	4 Basketball Games officiated 1 20	0.00	200.00	
21396	CATERING WITH RELISH INC.	02/06/2026	Regular	0.00	4,500.00	193490
<a href="#">02062026-EVENT</a>	Invoice	02/03/2026	FAMILY DANCE EVENT 02062026	0.00	4,500.00	
20755	CHEN SITE DESIGN STUDIO LLC	02/06/2026	Regular	0.00	2,880.00	193491
<a href="#">1D</a>	Invoice	01/22/2026	CSDS-Landscape Architecture Fees (hourly)	0.00	1,080.00	
<a href="#">1E</a>	Invoice	01/22/2026	CSDS-Landscape Architecture Fees (hourly)	0.00	1,800.00	
10463	CHICAGO TRIBUNE COMPANY	02/06/2026	Regular	0.00	189.00	193492
<a href="#">130157986000</a>	Invoice	12/31/2025	CTC130157986 PO# Tax Levy	0.00	189.00	
10473	CHICAGOLAND PAVING CONTRACTO	02/06/2026	Regular	0.00	5,270.00	193493
<a href="#">258903</a>	Invoice	01/16/2026	PARK AVE S PARKING PAD- FINK PARK CH...	0.00	5,270.00	
10502	CITY OF HIGHLAND PARK	02/06/2026	Regular	0.00	7,156.49	193494
<a href="#">01212026</a>	Invoice	01/21/2026	October,November,December (Q4) Food/...	0.00	4.23	
<a href="#">28290</a>	Invoice	12/31/2025	FY 2025 Highlander printing costs Misc 111	0.00	7,152.26	
10537	COMMONWEALTH EDISON COMPAN	02/06/2026	Regular	0.00	16,370.39	193495
<a href="#">11626-83164514...</a>	Invoice	01/16/2026	1201 Park Ave 12/15/25-01/26/26	0.00	253.26	
<a href="#">12226-18778412...</a>	Invoice	01/22/2026	3100 Trailway Dr 12/17/25-01/20/26	0.00	12,639.88	
<a href="#">12226-37888412...</a>	Invoice	01/22/2026	2205 Skokie Rd 12/17/25-01/20/26	0.00	1,380.99	
<a href="#">12226-60311401...</a>	Invoice	01/22/2026	1390 Sunset Rd 12/17/25-01/20/26	0.00	2,096.26	
17719	CONSTELLATION NEWENERGY - GAS	02/06/2026	Regular	0.00	4,979.65	193506
<a href="#">4503854</a>	Invoice	01/22/2026	1201 PARK AVE NOV-DEC 2025	0.00	4,979.65	
17269	D & J LANDSCAPE INC	02/06/2026	Regular	0.00	171,516.42	193496
<a href="#">02062026</a>	Invoice	02/06/2026	ROSEWOOD PARK, 45 ROGER WILLIAMS P...	0.00	171,516.42	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
15485	DAVID MANNA	02/06/2026	Regular	0.00	710.00	193498
<a href="#">01212026</a>	Invoice	01/21/2026	4 Travel Basketball Game 1/20/2026	0.00	320.00	
<a href="#">01272026</a>	Invoice	01/27/2026	3 TRAVEL GAMES 1/27/26 -6 HOUSE GAM...	0.00	390.00	
18562	DAVIS BANCORP INC	02/06/2026	Regular	0.00	4,180.00	193499
<a href="#">137615</a>	Invoice	12/31/2025	Security Armored Transportation Decemb...	0.00	2,090.00	
<a href="#">138401</a>	Invoice	01/31/2026	Security Armored Transportation January ...	0.00	2,090.00	
10687	DEMUTH INC	02/06/2026	Regular	0.00	5,900.00	193500
<a href="#">V-4277</a>	Invoice	11/13/2025	work completed 10/10/25 at location golf ...	0.00	5,000.00	
<a href="#">V-4278</a>	Invoice	11/13/2025	WORK COMPLETED AT 2205 SKOKIE VALL...	0.00	900.00	
10762	DUNLOP SPORTS GROUP AMERICAS	02/06/2026	Regular	0.00	1,477.44	193501
<a href="#">8780349_SO</a>	Invoice	01/14/2026	TB GP ACADEMY RD 3B CART FEDEX GRO...	0.00	1,477.44	
17122	DYNEGY ENERGY SERVICES	02/06/2026	Regular	0.00	27,135.86	193502
<a href="#">010000147734</a>	Invoice	11/07/2025	Multiple location for range 09/18/25-10/2...	0.00	27,135.86	
20418	ELENA VICTORIA LLC	02/06/2026	Regular	0.00	1,736.00	193503
<a href="#">012226</a>	Invoice	01/22/2026	Spring 2025 Fashion Design and Sewing Cl...	0.00	1,736.00	
21523	ENVIRONMENTAL CONSULTING GRC	02/06/2026	Regular	0.00	970.00	193504
<a href="#">2025-1522</a>	Invoice	12/31/2025	Asbestos Project Design Services	0.00	970.00	
21143	EPACT NETWORK LTD	02/06/2026	Regular	0.00	9,100.00	193505
<a href="#">EP001013</a>	Invoice	01/14/2026	ePACT PRO ENTERPRISE PACKAGE	0.00	9,100.00	
16915	FALCONS HOCKEY ASSOCIATION	02/06/2026	Regular	0.00	3,701.16	193507
<a href="#">02022026</a>	Invoice	02/02/2026	Little Falcons Hockey-2026	0.00	3,701.16	
20316	FLECK'S LANDSCAPING	02/06/2026	Regular	0.00	717.00	193508
<a href="#">2510170</a>	Invoice	10/31/2025	WEEDING & LANDSCAPING FOR REC CENT...	0.00	717.00	
10974	GEWALT HAMILTON ASSOCIATES INC	02/06/2026	Regular	0.00	4,812.20	193509
<a href="#">6048 900-2</a>	Invoice	01/09/2026	PROFESSIONAL SERVICES FROM 12/01/25...	0.00	4,812.20	
21489	GROUND UP SPORTS LAB, LLC	02/06/2026	Regular	0.00	12,500.00	193510
<a href="#">01292026</a>	Invoice	01/29/2026	OFFICAIL BANNER SPACE MISC. FINAL PY...	0.00	12,500.00	
21376	HALOCK SECURITY LABS	02/06/2026	Regular	0.00	410.00	193532
<a href="#">INV27936</a>	Invoice	12/31/2025	PCI QSA COUNSELING & ADVISORY 12/29/...	0.00	410.00	
15888	HEARTLAND BUSINESS SYSTEMS LLC	02/06/2026	Regular	0.00	1,023.75	193511
<a href="#">848224-H</a>	Invoice	12/11/2025	Agreement Billable Time: T&M Labor - IL	0.00	1,023.75	
19645	HOLABIRD & ROOT, LLC	02/06/2026	Regular	0.00	46,665.83	193512
<a href="#">0135017</a>	Invoice	01/16/2026	Field Drainage, Shelters, Ballfield Electrical	0.00	1,179.00	
<a href="#">0135034</a>	Invoice	01/16/2025	Safety Village & Native Plantings WAF008	0.00	4,617.60	
<a href="#">0135048</a>	Invoice	01/19/2026	Professional Services for 12/01/25-12/31/...	0.00	25,096.23	
<a href="#">0135049</a>	Invoice	01/19/2026	WAF-08 Professional Services for 12/01/25...	0.00	1,800.00	
<a href="#">0135059</a>	Invoice	01/30/2026	Professional Services for12/01/25-12/31/...	0.00	3,170.00	
<a href="#">0135062</a>	Invoice	02/02/2026	Professional Services for December 1, 202...	0.00	1,020.00	
<a href="#">0135063</a>	Invoice	02/02/2026	Professional Services for July 1, 2025 to De...	0.00	9,783.00	
15430	IMPERIAL SURVELLIANCE, INC	02/06/2026	Regular	0.00	806.50	193514
<a href="#">229486</a>	Invoice	01/16/2025	10.00 KW-WLS3710 WLS Transmitter Keyt...	0.00	806.50	
21009	INCREDIBLEBATS, INC	02/06/2026	Regular	0.00	500.00	193497
<a href="#">22126</a>	Invoice	01/27/2026	Heller Nature Center 2821 Ridge Rd-Anima...	0.00	500.00	
21524	INTERACTIVE SPORTS GROUP LLC	02/06/2026	Regular	0.00	124,841.27	193515
<a href="#">10162</a>	Invoice	01/10/2026	636 Ridge Road Floors, Matt, Vault, Foam	0.00	124,841.27	
17169	IRELAND HEATING & AIR CONDTION	02/06/2026	Regular	0.00	5,925.00	193516
<a href="#">106617</a>	Invoice	11/27/2025	Replaced existing heater with Sterling Unit...	0.00	5,925.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
17929	JEFFREY A. SCHELL	02/06/2026	Regular	0.00	350.00	193517
<a href="#">01212026</a>	Invoice	01/21/2026	4 Travel Basketball League Games on 1/20	0.00	200.00	
<a href="#">01272026</a>	Invoice	01/27/2026	3 TRAVEL GAMES 1/13/26	0.00	150.00	
20672	JOHN H. FIX	02/06/2026	Regular	0.00	300.00	193518
<a href="#">01272026</a>	Invoice	01/27/2026	5 house games 1/25/26- 2 travel games 1/...	0.00	300.00	
12664	JOHNSON CONTROLS SECURITY SOLI	02/06/2026	Regular	0.00	2,274.66	193519
<a href="#">10538544-A</a>	Invoice	12/15/2025	1203 PARK AVE W TIME AND MATERIAL S...	0.00	71.67	
<a href="#">10538544-B</a>	Invoice	01/14/2026	2026 CONSOLIDTED FOR ALL FACILITIES IN...	0.00	2,202.99	
20702	L6 TECHNOLOGY, INC.	02/06/2026	Regular	0.00	14,000.00	193520
<a href="#">PDH030126S</a>	Invoice	02/01/2026	Monthly IT Support Service – March 2026	0.00	7,000.00	
<a href="#">PDH030126SA</a>	Invoice	02/01/2026	Monthly IT Supplementary Support Service..	0.00	7,000.00	
18474	LRS , LLC	02/06/2026	Regular	0.00	641.48	193521
<a href="#">LR653259S</a>	Invoice	12/25/2025	1801 SUNSET RD TRASH SERIVE 01/01/26-...	0.00	118.46	
<a href="#">LR659509S</a>	Invoice	01/25/2026	1390 SUNSET RD SERV-02/01-02/28-26	0.00	90.48	
<a href="#">LR6595097</a>	Invoice	01/25/2026	1240 FREDRICKSON PL 02/01/26-02/28/26	0.00	432.54	
21593	MARTENSON TURF PRODUCTS INC.	02/06/2026	Regular	0.00	428.50	193522
<a href="#">102998</a>	Invoice	11/03/2025	USGA GREN SAND DIVOT MIX 1240 FREDR...	0.00	428.50	
21347	MGH CONSULTING ENGINEERS LLC	02/06/2026	Regular	0.00	8,000.00	193523
<a href="#">26010</a>	Invoice	01/14/2026	Electrical Service & Gear Upgrades to Cent...	0.00	8,000.00	
11805	MIKE CORRIGAN	02/06/2026	Regular	0.00	40.00	193524
<a href="#">01212026</a>	Invoice	01/21/2026	1 House Games on 1 21	0.00	40.00	
13604	NORTH SHORE GAS	02/06/2026	Regular	0.00	9,485.05	193525
<a href="#">5782189260</a>	Invoice	01/20/2026	1801 Sunset Rd 12/15/25-01/18/26	0.00	629.31	
<a href="#">5782217529</a>	Invoice	01/20/2026	1390 Sunset Rd 12/15/25-01/18/2026	0.00	166.09	
<a href="#">5782476667</a>	Invoice	01/20/2026	3100 Trail Way 12/15/25-01/18/26	0.00	251.11	
<a href="#">5782725268</a>	Invoice	01/20/2026	701 Deer Creek Pkwy 12/15/25-01/18/26	0.00	2,857.37	
<a href="#">5782760913</a>	Invoice	01/20/2026	701 Deer Creek Pkwy 12/15/25-01/18/26	0.00	274.39	
<a href="#">5782784788</a>	Invoice	01/20/2026	1240Fredrickson Pl 12/15/25-01/18/25	0.00	2,306.03	
<a href="#">5783311073</a>	Invoice	01/20/2026	1201 Park Ave W 12/15/25-01/18/26	0.00	2,414.98	
<a href="#">5783641491</a>	Invoice	01/20/2026	2900 Trailway St 12/15/25-01/18/26	0.00	279.03	
<a href="#">5783818163</a>	Invoice	01/20/2026	1240 Fredrickson Pl 12/15/25-01/18/26	0.00	306.74	
11933	NORTH SHORE SCHOOL DISTRICT 11	02/06/2026	Regular	0.00	10,495.00	193526
<a href="#">FR25260116260</a>	Invoice	01/16/2025	FACILITY RENTAL AT EDGEWOOD SCHOOL ...	0.00	495.00	
<a href="#">IA25260115261</a>	Invoice	01/15/2026	rgovernmental Agreement, cost maintai...	0.00	10,000.00	
14914	NORTH SHORE WATER RECLAMATIO	02/06/2026	Regular	0.00	30.53	193527
<a href="#">5770057</a>	Invoice	01/17/2026	0 CAVELL AVE 04/15/25-07/14/25	0.00	16.28	
<a href="#">5771252</a>	Invoice	01/17/2026	750 LINCOLN AVE W 0415/25-07/14/25	0.00	14.25	
11959	NSSRA	02/06/2026	Regular	0.00	8,593.89	193528
<a href="#">2170</a>	Invoice	01/14/2026	2025 INCLUSION TRU-UP	0.00	8,593.89	
11998	PARK DISTRICT RISK MGMT AGCY	02/06/2026	Regular	0.00	38,771.46	193529
<a href="#">0126133</a>	Invoice	01/31/2026	January 2026 Property & Liability Insurance	0.00	38,771.46	
12057	PHILLIP FOLINO	02/06/2026	Regular	0.00	40.00	193530
<a href="#">01212026</a>	Invoice	01/21/2026	1 House Games on 1 21	0.00	40.00	
12211	RICOH USA, INC	02/06/2026	Regular	0.00	2,730.95	193533
<a href="#">5072356844</a>	Invoice	11/17/2025	RICOH MPC306SPF SERVICE CONTRACT	0.00	1,430.44	
<a href="#">9033471325</a>	Invoice	12/22/2025	SERVICE CONTRACT	0.00	1,300.51	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
16459	SANTO SPORT STORE	02/06/2026	Regular	0.00	2,306.25	193534
<a href="#">713787</a>	Invoice	10/24/2025	107 TRAVEL BASKETBALL- BAG BY PLAYER	0.00	374.50	
<a href="#">714020</a>	Invoice	12/08/2025	YOUTH PRIME BASKETBALL JERSEY'S	0.00	98.00	
<a href="#">714049</a>	Invoice	01/19/2026	YOUTH REVERSABLE BASKETBALL JERSEY'S	0.00	219.75	
<a href="#">714120</a>	Invoice	01/13/2026	YOUTH PRIME BASKETBALL JERSEY'S	0.00	1,584.00	
<a href="#">714203</a>	Invoice	12/02/2025	60 PACKING BAGS- WHITE	0.00	30.00	
17762	SCHWAAB INC	02/06/2026	Regular	0.00	33.95	193535
<a href="#">4962553</a>	Invoice	01/22/2026	NAMEPLATE ONLY - ENGRAVED (2 X 10) (...	0.00	33.95	
18410	SIKICH LLP	02/06/2026	Regular	0.00	9,000.00	193536
<a href="#">122410</a>	Invoice	01/28/2026	professional services rendered through Ja...	0.00	9,000.00	
12396	SOIL AND MATERIAL CONSULTANTS	02/06/2026	Regular	0.00	730.00	193537
<a href="#">52067</a>	Invoice	10/30/2025	PORTLAND CEMENT CONCRETE-CENTENN...	0.00	730.00	
19976	TGF ENTERPRISES INC	02/06/2026	Regular	0.00	10,000.00	193538
<a href="#">8100</a>	Invoice	02/02/2026	2026 Forestry Mow at Fink	0.00	10,000.00	
12569	THE LAKOTA GROUP, INC.	02/06/2026	Regular	0.00	14,653.90	193539
<a href="#">25006.01-01</a>	Invoice	12/15/2025	Developed Master Plan initiatives goals inc...	0.00	10,067.50	
<a href="#">25006.01-02</a>	Invoice	01/12/2026	Updated Greenprint Master Planning initia...	0.00	4,586.40	
19785	THE SWEET GROUP	02/06/2026	Regular	0.00	270.00	193540
<a href="#">01212026</a>	Invoice	01/21/2026	3 House Games on 1 18	0.00	120.00	
<a href="#">01272026</a>	Invoice	01/27/2026	3 TRAVEL GAMES 01/27/26	0.00	150.00	
19761	THE ULTIMATE SCHOOL OF GUITAR	02/06/2026	Regular	0.00	3,770.00	193513
<a href="#">775</a>	Invoice	01/14/2026	Private music lessons, Fall session 2 2025 ...	0.00	3,770.00	
12607	TIM GIBSON	02/06/2026	Regular	0.00	280.00	193541
<a href="#">01212026</a>	Invoice	01/21/2026	3 House Games on 1/18, 2 ON 01/14-1 ON...	0.00	240.00	
<a href="#">01272026</a>	Invoice	01/27/2026	1 PREP LEAGUE GAME	0.00	40.00	
18306	TROCH-MCNEIL PAVING COMPANY,	02/06/2026	Regular	0.00	950.00	193542
<a href="#">14335</a>	Invoice	11/14/2025	FINK PARK & PORT CLINTON 2024 STRIPING	0.00	950.00	
21599	UPTOWN MUSIC THEATER OF HIGHL	02/06/2026	Regular	0.00	196.00	193543
<a href="#">02032026</a>	Invoice	02/03/2026	\$14.00/ticket x 11 TTS Theater campers a...	0.00	196.00	
20834	WEST40 ISC 2	02/06/2026	Regular	0.00	231.00	193531
<a href="#">2600639</a>	Invoice	01/29/2026	Emergecncy Backpacks (Clear Backpacks	0.00	231.00	
12777	WILLIAMS ARCHITECTS	02/06/2026	Regular	0.00	1,125.21	193544
<a href="#">0023853</a>	Invoice	01/16/2026	Professional Services from 12/01/25-12/3...	0.00	1,125.21	
20063	WILLIE ROUNSAVILLE	02/06/2026	Regular	0.00	50.00	193545
<a href="#">01272026</a>	Invoice	01/27/2026	1 GAME 01/27/26	0.00	50.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	109	61	0.00	615,593.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>109</b>	<b>61</b>	<b>0.00</b>	<b>615,593.98</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	615,593.98
			<hr/>
			<b>615,593.98</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT04927 - 02/12/2026 H.M. WITT & CO. Emergency Check

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
17444	H.M. WITT & CO. SIGNS	02/12/2026	Regular	0.00	9,640.00	193555
<a href="#">88034-BAL</a>	Invoice	11/14/2025	FINAL INVOICE	0.00	9,640.00	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	9,640.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>9,640.00</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	9,640.00
			<hr/>
			<b>9,640.00</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT04936 - January IMRF Contributions Bank Drafts

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11177	ILL MUNICIPAL RETIREMENT FUND	02/17/2026	Bank Draft	0.00	53,114.86	DFT0005969
<a href="#">4689599-Z0C2</a>	Invoice	01/21/2026	January IMRF Contributions	0.00	53,114.86	
11177	ILL MUNICIPAL RETIREMENT FUND	02/17/2026	Bank Draft	0.00	475.59	DFT0005970
<a href="#">4689774-LOG3</a>	Invoice	01/31/2026	January IMRF Contributions	0.00	475.59	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	53,590.45
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>53,590.45</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	2/2026	53,560.45
			<hr/>
			<b>53,560.45</b>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PAYROLL-PAYROLL BANK</b>						
11161	ICMA RETIREMENT TRUST #302037	02/18/2026	Bank Draft	0.00	11,866.34	DFT0005967
<a href="#">020626</a>	Invoice	02/06/2026	ICMA 457 02.06.26 Payroll	0.00	11,866.34	
12825	ICMA RETIREMENT TRUST #705568	02/18/2026	Bank Draft	0.00	729.00	DFT0005968
<a href="#">020626</a>	Invoice	02/06/2026	ICMA Roth 02.06.26 Payroll	0.00	729.00	

**Bank Code PAYROLL Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	12,595.34
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>12,595.34</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2026	12,595.34
			<hr/>
			<b>12,595.34</b>



By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP BANK						
	**Void**	02/20/2026	Regular	0.00	0.00	193569
15147	ABC PRINTING COMPANY	02/20/2026	Regular	0.00	5,616.78	193556
<a href="#">301633</a>	Invoice	01/22/2026	PARKING VIOLATION BOOKS	0.00	531.22	
<a href="#">301921</a>	Invoice	02/03/2026	greenprint Expo Post	0.00	5,021.23	
<a href="#">302291</a>	Invoice	02/18/2026	ROSEWOOD BEACH GUEST PASS	0.00	64.33	
16788	ADVANCED TURF SOLUTIONS INC	02/20/2026	Regular	0.00	1,050.00	193557
<a href="#">SO1429428</a>	Invoice	01/28/2026	MAGNESIUM CHLORIDE PELLETS	0.00	1,050.00	
10055	AEREX PEST CONTROL	02/20/2026	Regular	0.00	73.00	193558
<a href="#">2664254</a>	Invoice	02/18/2026	2821 RIDGE RD-HELLER NATURE CENTER	0.00	73.00	
10085	ALEXANDER EQUIPMENT CO, INC.	02/20/2026	Regular	0.00	134.45	193559
<a href="#">223326</a>	Invoice	02/05/2026	THROTTLE SWITCH (2 STATE) FEDEX	0.00	134.45	
21605	Alfred Benesch & Company	02/20/2026	Regular	0.00	50.00	193560
<a href="#">3179683</a>	Invoice	02/12/2026	Refund	0.00	50.00	
17048	AMY GREGOR	02/20/2026	Regular	0.00	780.00	193561
<a href="#">02132026</a>	Invoice	02/13/2026	Daddy Daughter Stunt Night	0.00	780.00	
10149	ANCEL GLINK DIAMOND BUSH	02/20/2026	Regular	0.00	2,520.00	193562
<a href="#">116638</a>	Invoice	02/06/2026	PROFESSIONAL SERVICE FOR JAN2026	0.00	2,520.00	
19172	AQUAMOON LLC	02/20/2026	Regular	0.00	675.00	193563
<a href="#">26-0196</a>	Invoice	01/31/2026	AQUARIUM SERVICE-2821 RIDGE RD	0.00	675.00	
20071	AVALON PETROLEUM COMPANY	02/20/2026	Regular	0.00	1,104.76	193564
<a href="#">010353</a>	Invoice	02/06/2026	1242 FREDRICKSON PL STATE MOTOR FUE...	0.00	1,104.76	
19217	BRIAN WHITTMAN	02/20/2026	Regular	0.00	2,322.00	193565
<a href="#">3175209</a>	Invoice	12/31/2025	Refund	0.00	2,322.00	
20755	CHEN SITE DESIGN STUDIO LLC	02/20/2026	Regular	0.00	2,200.00	193566
<a href="#">2/FINAL</a>	Invoice	02/03/2026	CSDS-Landscape Architecture Fees (hourly	0.00	2,200.00	
10463	CHICAGO TRIBUNE COMPANY	02/20/2026	Regular	0.00	47.14	193567
<a href="#">128490180000</a>	Invoice	11/14/2025	2026 PARK FITNESS LOCKER ROOM RENO...	0.00	47.14	

Check Register

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
10537	COMMONWEALTH EDISON	02/20/2026	Regular	0.00	36,414.90	193568
<a href="#">012726-3518652...</a>	Invoice	01/27/2026	2205 SKOKIE RD-GOLF DOME 12/26/25-01...	0.00	72.38	
<a href="#">012726-7517621...</a>	Invoice	01/27/2026	636 RIDGE RD 12/26/25-01/27/26	0.00	3,410.89	
<a href="#">012826-1911011...</a>	Invoice	01/28/2026	O E EGANDALE, 1N PARK 12/26/25-01/27/...	0.00	75.53	
<a href="#">012826-2471321...</a>	Invoice	01/28/2026	0 W RIDGE RD, 1 S RIDGESCHOOL 12/26/2...	0.00	786.11	
<a href="#">012926-0150341...</a>	Invoice	01/29/2026	0 W LINDEN AVE 1S LAREL 12/29/25-01/2...	0.00	12.60	
<a href="#">012926-0348721...</a>	Invoice	01/29/2026	1377 DEER CREEK PKWY 12/29/25-01/28/...	0.00	119.21	
<a href="#">012926-0858167...</a>	Invoice	01/29/2026	1240 FREDRICKSON PL POGO BLDG 12/29/...	0.00	1,194.93	
<a href="#">012926-1488652...</a>	Invoice	01/29/2026	2501 SHERIDAN RD 12/29/25-01/28/26	0.00	44.32	
<a href="#">012926-1854442...</a>	Invoice	01/29/2026	0 N ROGER WILLIAMS, 1E SHERIDAN 12/29...	0.00	1,652.74	
<a href="#">012926-2306711...</a>	Invoice	01/29/2026	1 CENTRAL AVE 12/29/25-01/28/26	0.00	631.28	
<a href="#">012926-3986862...</a>	Invoice	01/29/2026	1201 PARK AVE 12/29/25-01/28/26	0.00	10,001.16	
<a href="#">012926-6178872...</a>	Invoice	01/29/2026	1801 SUNSET RD 12/26/25-01/28/26	0.00	471.70	
<a href="#">012926-6409801...</a>	Invoice	01/29/2026	0 N CLAVEY-1E-RT-41 12/29/25-01/28/26	0.00	2,428.40	
<a href="#">012926-6889221...</a>	Invoice	01/29/2026	1 CENTRAL AVE 12/29/25-01/28/26	0.00	45.25	
<a href="#">012926-7018392...</a>	Invoice	01/29/2026	1 E ST JOHNS ROGER 12/29/25-01/28/26	0.00	41.63	
<a href="#">013026-0740352...</a>	Invoice	01/30/2026	2821 RIDGE RD 12/26/25-01/27/26	0.00	3,066.09	
<a href="#">013026-1694872...</a>	Invoice	01/30/2026	1220 FREDRICKSON 12/29/25-01/28/26	0.00	1,582.34	
<a href="#">021126-3518652...</a>	Invoice	02/11/2026	2205 SKOKIE RD-GOLF DOME 03/05/25-07...	0.00	10,778.34	
10637	DAVID DILLON	02/20/2026	Regular	0.00	300.00	193570
<a href="#">02012026</a>	Invoice	02/01/2026	4 Travel Basketball League Games on 1/21...	0.00	200.00	
<a href="#">02102026</a>	Invoice	02/10/2026	2 Travel Basketball League Games on 2/7/...	0.00	100.00	
15485	DAVID MANNA	02/20/2026	Regular	0.00	660.00	193571
<a href="#">02102026</a>	Invoice	02/10/2026	12 HOUSE GAMES 02/01-02/09-2026	0.00	510.00	
<a href="#">02112026</a>	Invoice	02/11/2026	2/10 3 Travel Basketball games	0.00	150.00	
21146	IT1 CONSULTING, LLC	02/20/2026	Regular	0.00	30,804.96	193572
<a href="#">MS23654</a>	Invoice	01/26/2026	SOFTWARE AS A SERVICE-MICROSOFT	0.00	30,804.96	
18561	J MILLER MARKETING INC	02/20/2026	Regular	0.00	4,540.00	193573
<a href="#">35493</a>	Invoice	02/05/2026	JMM ONLINE MANAGEMENT	0.00	4,540.00	
16866	JEFF COHEN CREATIVE LTD	02/20/2026	Regular	0.00	1,637.50	193574
<a href="#">02072026</a>	Invoice	02/07/2026	PHOTOGRAPHY: PARK DISTRICT OF HIGHL...	0.00	1,175.00	
<a href="#">02072026-A</a>	Invoice	02/07/2026	PHOTOGRAPHY: PARK DISTRICT OF HIGHL...	0.00	462.50	
11479	KINNUCAN COMPANY	02/20/2026	Regular	0.00	4,295.00	193575
<a href="#">417858</a>	Invoice	02/09/2026	DORMANT PRUNNING	0.00	4,295.00	
21606	Laura Schneider	02/20/2026	Regular	0.00	100.00	193576
<a href="#">3177644</a>	Invoice	02/11/2026	Refund	0.00	100.00	
18474	LRS , LLC	02/20/2026	Regular	0.00	4,523.62	193577
<a href="#">LR6485689</a>	Invoice	11/25/2025	3100 TRAIL WAY-12/01/25-12/31/2025	0.00	371.91	
<a href="#">LR6485692</a>	Invoice	11/25/2025	1240 FREDRICKSON PL 12/01/25-12/31/25	0.00	426.15	
<a href="#">LR6532594</a>	Invoice	12/25/2025	1240 FREDRICKSON PL 01/01/26-01/31/2...	0.00	426.15	
<a href="#">LR6595002</a>	Invoice	01/25/2026	2205 SKOKIE VALLEY RD 02/01/26-02/28/...	0.00	90.48	
<a href="#">LR6595089</a>	Invoice	01/25/2026	883 SHERIDAN RD 02/01/26-02/28/26	0.00	90.48	
<a href="#">LR6595091</a>	Invoice	01/25/2026	2821 RIDGE RD-HELLER 02/01/26-02/28/26	0.00	90.48	
<a href="#">LR6595092</a>	Invoice	01/25/2026	701 DEER CREEK TENNIS 02/01/26-02/28/...	0.00	156.72	
<a href="#">LR6595093</a>	Invoice	01/25/2026	636 RIDGE RD-WEST RIDGE CENTER 02/01/...	0.00	232.13	
<a href="#">LR6595094</a>	Invoice	01/25/2026	3100 TRAIL WAY 02/01/26-02/28/26	0.00	371.91	
<a href="#">LR6595098</a>	Invoice	01/25/2026	1207 PARK AVE PRESERVE LANDSCAPE D...	0.00	692.47	
<a href="#">LR6595099</a>	Invoice	01/25/2026	1801 SUNSET RD 02/01/26-02/28/26	0.00	115.46	
<a href="#">LR6595100</a>	Invoice	01/25/2026	3100 TRAIL WAY 01/06/26-01/13/26	0.00	1,034.94	
<a href="#">LR6595332</a>	Invoice	01/25/2026	1201 PARK AVE-REC CENTER 02/01/26-02...	0.00	410.05	
<a href="#">PS694732</a>	Invoice	02/05/2026	3100 TRAIL WAY 01/09-26-01/13/26	0.00	14.29	
21607	MACKENZIE HANSEN	02/20/2026	Regular	0.00	75.00	193578
<a href="#">3169412</a>	Invoice	02/05/2026	Refund	0.00	75.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
21454	MANSFIELD POWER AND GAS, LLC	02/20/2026	Regular	0.00	4,490.57	193579
<a href="#">MNS364957</a>	Invoice	02/10/2026	1240 FREDRICKSON PL 01/01/2026-01/31...	0.00	61.56	
<a href="#">MNS366958</a>	Invoice	02/19/2026	3100 TRAIL WAY 01/01/26-01/31/26	0.00	4,429.01	
13604	NORTH SHORE GAS	02/20/2026	Regular	0.00	23,685.58	193580
<a href="#">5766557665</a>	Invoice	01/07/2026	1240 FREDRICKSON PL 12/01/25-01/01/26	0.00	291.41	
<a href="#">5766954831</a>	Invoice	01/07/2026	3100 TRAIL WAY 12/01/25-01/01/26	0.00	3,052.31	
<a href="#">5781115901</a>	Invoice	01/19/2026	2205 SKOKIE VALLEY RD 12/15/2025-01/1...	0.00	5,442.47	
<a href="#">5798859067</a>	Invoice	02/02/2026	636 RIDGE RD 01/01/26-02/01/26	0.00	5,572.62	
<a href="#">5805286686</a>	Invoice	02/05/2026	3100 TRAIL WAY 01/01/26-02/01/26	0.00	2,817.40	
<a href="#">5805988683</a>	Invoice	02/05/2026	1240 FREDRICKSON PL 01/01/2026-02/01...	0.00	291.34	
<a href="#">5810477761</a>	Invoice	02/10/2026	636 RIDGE RD BLDG SOUTH 11/13/2025-0...	0.00	6,218.03	
14914	NORTH SHORE WATER RECLAMATIO	02/20/2026	Regular	0.00	649.17	193581
<a href="#">5795714</a>	Invoice	02/07/2026	3420 KRENN AVE 05/15/25-08/15/25	0.00	14.25	
<a href="#">5797353</a>	Invoice	02/07/2026	636 RIDGE RD 05/15/25-08/15/25	0.00	634.92	
11998	PARK DISTRICT RISK MGMT AGCY	02/20/2026	Regular	0.00	253,962.81	193582
<a href="#">0126133H</a>	Invoice	01/31/2026	January 2026 Health Insurance Premiums	0.00	253,892.81	
<a href="#">11212025</a>	Invoice	11/21/2025	RMI- NOV21 JEREMY GOOD	0.00	70.00	
12057	PHILLIP FOLINO	02/20/2026	Regular	0.00	40.00	193583
<a href="#">02082026</a>	Invoice	02/08/2026	1 House Games on 2 3 26	0.00	40.00	
19484	PLANSOURCE	02/20/2026	Regular	0.00	1,180.12	193584
<a href="#">33556868-FEB20...</a>	Invoice	02/06/2026	IMRF Retiree Insurance February 2026 Pr...	0.00	1,180.12	
19606	PLAY HARD HOOPS	02/20/2026	Regular	0.00	580.00	193585
<a href="#">02102026</a>	Invoice	02/10/2026	PHH TFL League End of Season Tourney	0.00	580.00	
12166	RECORD-A-HIT, INC.	02/20/2026	Regular	0.00	1,318.12	193586
<a href="#">57145007</a>	Invoice	02/11/2026	1801 SUNSET RD DEPOSIT END OF CAMP ...	0.00	1,318.12	
16459	SANTO SPORT STORE	02/20/2026	Regular	0.00	18,288.40	193587
<a href="#">714057</a>	Invoice	01/31/2026	OUTDOOR CAPS	0.00	2,899.35	
<a href="#">714065</a>	Invoice	01/31/2026	YOUTH OPEN BOTTLE PANTS	0.00	2,255.75	
<a href="#">714068</a>	Invoice	01/31/2026	BASEBALL BELTS	0.00	518.50	
<a href="#">714125</a>	Invoice	01/31/2026	BASEBALL SOCKS	0.00	732.00	
<a href="#">714127</a>	Invoice	01/31/2026	V-NECK BASEBALL JERSEY'S	0.00	11,455.80	
<a href="#">719213</a>	Invoice	01/31/2026	TRAVEL BASEBALL BAG BY PLAYER	0.00	427.00	
21603	SKOKIE PARK DISTRICT	02/20/2026	Regular	0.00	101.65	193588
<a href="#">02102026</a>	Invoice	02/10/2026	REIMBURSEMENT FOR PARKING/HOTEL R...	0.00	101.65	
21604	STEVE GREENBERG	02/20/2026	Regular	0.00	444.45	193589
<a href="#">02112026</a>	Invoice	02/11/2026	IAPD/IPRA 2026 CONFERENCE 1/30/26-02...	0.00	444.45	
21496	THE AMERICAN ACADEMY ALUMNI (	02/20/2026	Regular	0.00	55.00	193590
<a href="#">02122026</a>	Invoice	02/12/2026	BALANCE DUE FOR PEACE/LOVE GYMNAST...	0.00	55.00	
12569	THE LAKOTA GROUP, INC.	02/20/2026	Regular	0.00	6,064.40	193591
<a href="#">25006.01-03</a>	Invoice	02/12/2026	PROFESSIONAL FEES	0.00	6,064.40	
21601	THE SPYGLASS GROUP, LLC	02/20/2026	Regular	0.00	396.48	193592
<a href="#">28850</a>	Invoice	01/30/2025	Consulting Fee for monthly service elimina...	0.00	396.48	
19785	THE SWEET GROUP	02/20/2026	Regular	0.00	520.00	193593
<a href="#">02082026</a>	Invoice	02/08/2026	HOUSE AND TRAVEL BASKETBALL GAMES ...	0.00	480.00	
<a href="#">02112026</a>	Invoice	02/11/2026	2/2 1 House Basketball Game	0.00	40.00	
12607	TIM GIBSON	02/20/2026	Regular	0.00	230.00	193594
<a href="#">02082026</a>	Invoice	02/08/2026	PREP & TRAVEL BASKETBALL GAMES02/02...	0.00	230.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
12631	TONY ROSS	02/20/2026	Regular	0.00	700.00	193595
<a href="#">02102026</a>	Invoice	02/10/2026	TRAVEL & HOUSE BASKETBALL GAMES FE...	0.00	700.00	
12781	WILSON SPORTING GOODS	02/20/2026	Regular	0.00	2,591.26	193596
<a href="#">4554377862</a>	Invoice	01/08/2026	US OPEN XD TBALL 3 BALL CAN	0.00	2,154.39	
<a href="#">4554377878</a>	Invoice	01/08/2026	SENSATION 16 SYNTHETIC GUT POWER 16...	0.00	279.16	
<a href="#">4554472620</a>	Invoice	01/13/2026	PRO OVERGRIP PK	0.00	79.84	
<a href="#">4554816025</a>	Invoice	02/03/2026	PRO OVERGRIP 60 BOX ASSORTED 6 COLO...	0.00	77.87	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	93	40	0.00	415,222.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>93</b>	<b>41</b>	<b>0.00</b>	<b>415,222.12</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH FUND	2/2026	415,222.12
			<hr/>
			415,222.12



Park District of Highland Park, IL

Packet: APPKT04905 - 01/27/26 RESTAURANT FURNITURE PLUS  
EMERGENCY CHECK

# Check Register

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
20676	RESTAURANT FURNITURE PLUS	01/27/2026	Regular	0.00	850.69	193483
<a href="#">S14376</a>	Invoice	01/16/2026	FURNATURE FOR 1390 SUNSET RD	0.00	850.69	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	850.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>850.69</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	1/2026	850.69
			<hr/>
			<b>850.69</b>



Park District of Highland Park, IL

# Check Register

Packet: APPKT04909 - P-Card Statement 12/08/25-01/07/26  
Payments

By Vendor DBA Name

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP BANK</b>						
10313	BOA P-CARD STATEMENTS	01/07/2026	Bank Draft	0.00	156,989.72	DFT0005943
<a href="#">1072026</a>	Invoice	01/07/2026	P-Card with PA	0.00	25,109.11	
<a href="#">10726</a>	Invoice	12/31/2025	P-Card with PA	0.00	131,880.61	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	1	0.00	156,989.72
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>1</b>	<b>0.00</b>	<b>156,989.72</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOLED CASH FUND	1/2026	156,989.72
			<hr/>
			<b>156,989.72</b>



Park District of Highland Park, IL

DISTRICT WIDE

# Income Statement

Current Period Ending 01/31/2026

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
100 - PROGRAMS	1,335,715.72	1,105,541.97	1,335,715.72	1,105,541.97	230,173.75	4,867,881.47	1,231,223.96	1,231,223.96
110 - CAMPS	2,092.83	4,068.46	2,092.83	4,068.46	-1,975.63	1,837,474.00	2,442.00	2,442.00
120 - LESSONS	60,711.74	58,351.98	60,711.74	58,351.98	2,359.76	524,340.50	50,600.95	50,600.95
130 - SPECIAL EVENTS	37.00	6.75	37.00	6.75	30.25	98,925.00	1,143.00	1,143.00
410 - TAX	35,565.32	30,450.00	35,565.32	30,450.00	5,115.32	16,578,990.62	33,217.37	33,217.37
420 - FEES & CHARGES	125,783.66	55,958.32	125,783.66	55,958.32	69,825.34	3,874,123.25	67,667.38	67,667.38
440 - MEMBERSHIPS	176,472.38	145,658.83	176,472.38	145,658.83	30,813.55	2,015,039.60	123,175.29	123,175.29
450 - RENTALS	159,126.52	125,756.36	159,126.52	125,756.36	33,370.16	1,391,468.33	129,129.38	129,129.38
460 - MERCHANDISING	4,165.72	5,140.15	4,165.72	5,140.15	-974.43	195,314.45	2,212.86	2,212.86
470 - INTEREST INCOME	62,817.09	17,914.50	62,817.09	17,914.50	44,902.59	215,000.00	128,521.05	128,521.05
480 - MISCELLANEOUS INCOME	25,628.95	999.99	25,628.95	999.99	24,628.96	2,055,752.01	14,859.22	14,859.22
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	152,909.55	0.00	0.00
<b>Total Revenue:</b>	<b>1,988,116.93</b>	<b>1,549,847.31</b>	<b>1,988,116.93</b>	<b>1,549,847.31</b>	<b>438,269.62</b>	<b>33,807,218.78</b>	<b>1,784,192.46</b>	<b>1,784,192.46</b>
<b>Expense</b>								
100 - PROGRAMS	184,987.96	276,219.74	184,987.96	276,219.74	91,231.78	2,585,968.03	142,895.44	142,895.44
110 - CAMPS	394.98	4,312.56	394.98	4,312.56	3,917.58	1,038,135.57	7,134.37	7,134.37
120 - LESSONS	10,972.20	23,924.44	10,972.20	23,924.44	12,952.24	257,882.61	9,322.06	9,322.06
130 - SPECIAL EVENTS	444.99	29,018.22	444.99	29,018.22	28,573.23	176,596.01	7,328.71	7,328.71
610 - SALARIES & WAGES	362,785.37	515,828.93	362,785.37	515,828.93	153,043.56	11,632,253.58	449,851.20	449,851.20
620 - CONTRACTUAL SERVICES	134,422.99	346,834.42	134,422.99	346,834.42	212,411.43	3,935,592.65	141,181.43	141,181.43
630 - INSURANCE	-23,077.05	168,015.88	-23,077.05	168,015.88	191,092.93	3,323,237.12	-22,090.10	-22,090.10
640 - MATERIALS & SUPPLIES	10,224.89	30,333.07	10,224.89	30,333.07	20,108.18	758,722.06	1,267.78	1,267.78
650 - MAINTENANCE & LANDSCAPING CONTRACTS	330.51	38,271.72	330.51	38,271.72	37,941.21	665,351.01	430.95	430.95
660 - UTILITIES	7,866.64	78,704.74	7,866.64	78,704.74	70,838.10	1,150,962.17	6,371.04	6,371.04
670 - PENSION CONTRIBUTIONS	41,369.06	48,339.86	41,369.06	48,339.86	6,970.80	1,026,710.95	43,152.32	43,152.32
680 - COST OF GOODS SOLD	0.00	683.88	0.00	683.88	683.88	119,525.00	0.00	0.00
710 - DEBT RETIREMENT	475.00	0.00	475.00	0.00	-475.00	3,573,162.00	0.00	0.00
720 - CAPITAL OUTLAY	11,966.50	500,229.15	11,966.50	500,229.15	488,262.65	11,708,472.00	41,997.00	41,997.00
<b>Total Expense:</b>	<b>743,164.04</b>	<b>2,060,716.61</b>	<b>743,164.04</b>	<b>2,060,716.61</b>	<b>1,317,552.57</b>	<b>41,952,570.76</b>	<b>828,842.20</b>	<b>828,842.20</b>
<b>Report Total:</b>	<b>1,244,952.89</b>	<b>-510,869.30</b>	<b>1,244,952.89</b>	<b>-510,869.30</b>	<b>1,755,822.19</b>	<b>-8,145,351.98</b>	<b>955,350.26</b>	<b>955,350.26</b>

Fund Summary

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
01 - GENERAL CORPORATE	-106,150.41	-372,375.85	-106,150.41	-372,375.85	266,225.44	-446,502.14	-132,188.02	-132,188.02
25 - SPECIAL RECREATION	0.00	-666.40	0.00	-666.40	666.40	695,761.67	-60.00	-60.00
29 - RECREATION	1,352,122.30	362,172.95	1,352,122.30	362,172.95	989,949.35	2,964,833.49	1,126,235.14	1,126,235.14
60 - DEBT SERVICE	-475.00	0.00	-475.00	0.00	-475.00	-1,676,800.00	0.00	0.00
70 - CAPITAL PROJECTS	-544.00	-500,000.00	-544.00	-500,000.00	499,456.00	-9,682,645.00	-38,636.86	-38,636.86
<b>Report Total:</b>	<b>1,244,952.89</b>	<b>-510,869.30</b>	<b>1,244,952.89</b>	<b>-510,869.30</b>	<b>1,755,822.19</b>	<b>-8,145,351.98</b>	<b>955,350.26</b>	<b>955,350.26</b>

Capital Projects Fund - Capital Outlay is under budget due to projects not moving as quickly as anticipated. This is a timing difference.

Special Recreation and Debt Service Funs - Trending as expected.

Recreation Fund - Programming is exceeding budget largely due to childhood enrichment by \$84,000, visual arts by \$15,000, dance by \$53,000, skating school by \$17,000, youth tennis by \$49,000 and adult tennis by \$48,000. These are permanent differences. Fees and charges are over budget largely due to greens fees by \$33,000, Rosewood Beach parking by \$6,000, Park Ave parking by \$7,000, loyalty club by \$9,000 and PF daily fees by \$7,000. These are permanent differences. Memberships are over budget largely due to CPP by \$24,000 due to demand for premier memberships and PF by \$5,000. This is a permanent difference. Rentals are over budget largely due to indoor pickle ball at \$13,000, Park Ave pad season storage by \$14,000, and padel court times at \$8,000. Interest income is greater than expected due to rates not being as low as anticipated. This is a permanent difference. Program expenses are below budget largely by \$5,000 with childhood enrichment wages, dance instructor wages at \$8,000, skating school expenses at \$5,000, gymnastics wages at \$8,000, personal training wages at \$8,000, group exercise wages at \$8,000, youth tennis wages at \$8,000, and adult tennis wages at \$6,000. These are permanent differences. Lessons expenses are largely under budget due to private tennis wages. This is a permanent difference. Special events costs are largely under budget due to spring events \$8,000, winter events \$9,000, and ice show expense at \$8,000. These are permanent differences. Salaries and wages are largely under budget due to workmen and custodian expenses. The district is short on custodians and workmen and there was a distribution error for custodians at WRC. This is both a permanent and timing difference. The rest of salary is a timing difference. Contractual services is under budget largely due to computer expense, and bank charges and fees for camps. This is a timing difference. Insurance expenses is under budget due to a distribution error. It will be corrected in December when two bills hit the ledger. Materials and supplies are under budget largely due to lumber materials, greens supplies and general materials and supplies. This is a temporary difference. Maintenance and landscaping contracts are under budget largely due to equipment repairs and building repairs. This is a temporary difference. Utility expenses are largely under budget due to no electric bills coming in, nor natural gas bills coming in, during January. This is a temporary difference.

General Corporate Fund - Miscellaneous income is greater than expected due to advertising income coming in that was not budgeted for. This is a permanent difference. Salaries and wages are largely under budget due to workmen for parks at \$24,000. There was a distribution error for workmen and the District is short one workman. This is both a permanent and timing difference. The rest of salary is a timing difference. Contractual services is under budget largely due to computer expense, professional fees, and advertising and promotions. This is a timing difference. Insurance expenses is under budget due to a distribution error. It will be corrected in December when two bills hit the ledger.



Park District of Highland Park, IL

# Income Statement

Current Period Ending 01/31/2026

## 01 - GENERAL FUNDS

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
410 - TAX	35,565.32	30,450.00	35,565.32	30,450.00	5,115.32	6,970,422.59	33,217.37	33,217.37
420 - FEES & CHARGES	1,545.66	1,450.20	1,545.66	1,450.20	95.46	48,004.00	2,570.62	2,570.62
450 - RENTALS	11,800.00	11,800.00	11,800.00	11,800.00	0.00	11,800.00	11,800.00	11,800.00
460 - MERCHANDISING	54.77	27.00	54.77	27.00	27.77	320.00	0.00	0.00
470 - INTEREST INCOME	11,703.35	5,414.50	11,703.35	5,414.50	6,288.85	65,000.00	29,700.50	29,700.50
480 - MISCELLANEOUS INCOME	10,500.00	0.00	10,500.00	0.00	10,500.00	24,200.00	2,113.50	2,113.50
<b>Total Revenue:</b>	<b>71,169.10</b>	<b>49,141.70</b>	<b>71,169.10</b>	<b>49,141.70</b>	<b>22,027.40</b>	<b>7,119,746.59</b>	<b>79,401.99</b>	<b>79,401.99</b>
<b>Expense</b>								
610 - SALARIES & WAGES	120,451.91	164,784.02	120,451.91	164,784.02	44,332.11	3,646,892.28	156,947.37	156,947.37
620 - CONTRACTUAL SERVICES	45,169.42	141,970.19	45,169.42	141,970.19	96,800.77	1,621,719.80	43,856.44	43,856.44
630 - INSURANCE	-9,450.40	79,436.20	-9,450.40	79,436.20	88,886.60	1,397,591.49	-8,441.64	-8,441.64
640 - MATERIALS & SUPPLIES	2,765.86	9,004.88	2,765.86	9,004.88	6,239.02	296,468.50	1,214.99	1,214.99
650 - MAINTENANCE & LANDSCAPING CONTRACTS	264.93	4,958.13	264.93	4,958.13	4,693.20	129,623.01	0.00	0.00
660 - UTILITIES	3,370.17	6,302.78	3,370.17	6,302.78	2,932.61	159,788.88	1,963.02	1,963.02
670 - PENSION CONTRIBUTIONS	14,747.62	15,061.35	14,747.62	15,061.35	313.73	314,164.77	16,049.83	16,049.83
<b>Total Expense:</b>	<b>177,319.51</b>	<b>421,517.55</b>	<b>177,319.51</b>	<b>421,517.55</b>	<b>244,198.04</b>	<b>7,566,248.73</b>	<b>211,590.01</b>	<b>211,590.01</b>
<b>Report Total:</b>	<b>-106,150.41</b>	<b>-372,375.85</b>	<b>-106,150.41</b>	<b>-372,375.85</b>	<b>266,225.44</b>	<b>-446,502.14</b>	<b>-132,188.02</b>	<b>-132,188.02</b>

Miscellaneous income is greater than expected due to advertising income coming in that was not budgeted for. This is a permanent difference.

Salaries and wages are largely under budget due to workmen for parks at \$24,000. There was a distribution error for workmen and the District is short one workman. This is both a permanent and timing difference. The rest of salary is a timing difference.

Contractual services is under budget largely due to computer expense, professional fees, and advertising and promotions. This is a timing difference.

Insurance expenses is under budget due to a distribution error. It will be corrected in December when two bills hit the ledger.



Park District of Highland Park, IL

# Income Statement

Current Period Ending 01/31/2026

## 25 - SPECIAL RECREATION

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
<b>Revenue</b>								
410 - TAX	0.00	0.00	0.00	0.00	0.00	1,203,392.45	0.00	0.00
<b>Total Revenue:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,203,392.45</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense</b>								
620 - CONTRACTUAL SERVICES	0.00	666.40	0.00	666.40	666.40	500,130.78	60.00	60.00
720 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	7,500.00	0.00	0.00
<b>Total Expense:</b>	<b>0.00</b>	<b>666.40</b>	<b>0.00</b>	<b>666.40</b>	<b>666.40</b>	<b>507,630.78</b>	<b>60.00</b>	<b>60.00</b>
<b>Report Total:</b>	<b>0.00</b>	<b>-666.40</b>	<b>0.00</b>	<b>-666.40</b>	<b>666.40</b>	<b>695,761.67</b>	<b>-60.00</b>	<b>-60.00</b>

This fund is trending as expected.



Park District of Highland Park, IL

## 29 - RECREATION FUND

# Income Statement

Current Period Ending 01/31/2026

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
100 - PROGRAMS	1,335,715.72	1,105,541.97	1,335,715.72	1,105,541.97	230,173.75	4,867,881.47	1,231,223.96	1,231,223.96
110 - CAMPS	2,092.83	4,068.46	2,092.83	4,068.46	-1,975.63	1,837,474.00	2,442.00	2,442.00
120 - LESSONS	60,711.74	58,351.98	60,711.74	58,351.98	2,359.76	524,340.50	50,600.95	50,600.95
130 - SPECIAL EVENTS	37.00	6.75	37.00	6.75	30.25	98,925.00	1,143.00	1,143.00
410 - TAX	0.00	0.00	0.00	0.00	0.00	6,508,813.58	0.00	0.00
420 - FEES & CHARGES	124,238.00	54,508.12	124,238.00	54,508.12	69,729.88	3,826,119.25	65,096.76	65,096.76
440 - MEMBERSHIPS	176,472.38	145,658.83	176,472.38	145,658.83	30,813.55	2,015,039.60	123,175.29	123,175.29
450 - RENTALS	147,326.52	113,956.36	147,326.52	113,956.36	33,370.16	1,379,668.33	117,329.38	117,329.38
460 - MERCHANDISING	4,110.95	5,113.15	4,110.95	5,113.15	-1,002.20	194,994.45	2,212.86	2,212.86
470 - INTEREST INCOME	51,113.74	12,500.00	51,113.74	12,500.00	38,613.74	150,000.00	98,820.41	98,820.41
480 - MISCELLANEOUS INCOME	8,028.95	999.99	8,028.95	999.99	7,028.96	81,325.01	12,745.72	12,745.72
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	125,659.55	0.00	0.00
<b>Total Revenue:</b>	<b>1,909,847.83</b>	<b>1,500,705.61</b>	<b>1,909,847.83</b>	<b>1,500,705.61</b>	<b>409,142.22</b>	<b>21,610,240.74</b>	<b>1,704,790.33</b>	<b>1,704,790.33</b>
<b>Expense</b>								
100 - PROGRAMS	184,987.96	276,219.74	184,987.96	276,219.74	91,231.78	2,585,968.03	142,895.44	142,895.44
110 - CAMPS	394.98	4,312.56	394.98	4,312.56	3,917.58	1,038,135.57	7,134.37	7,134.37
120 - LESSONS	10,972.20	23,924.44	10,972.20	23,924.44	12,952.24	257,882.61	9,322.06	9,322.06
130 - SPECIAL EVENTS	444.99	29,018.22	444.99	29,018.22	28,573.23	176,596.01	7,328.71	7,328.71
610 - SALARIES & WAGES	242,333.46	351,044.91	242,333.46	351,044.91	108,711.45	7,985,361.30	292,903.83	292,903.83
620 - CONTRACTUAL SERVICES	89,253.57	204,197.83	89,253.57	204,197.83	114,944.26	1,767,742.07	97,264.99	97,264.99
630 - INSURANCE	-13,626.65	88,579.68	-13,626.65	88,579.68	102,206.33	1,925,645.63	-13,648.46	-13,648.46
640 - MATERIALS & SUPPLIES	7,459.03	21,328.19	7,459.03	21,328.19	13,869.16	462,253.56	52.79	52.79
650 - MAINTENANCE & LANDSCAPING CONTRACTS	65.58	33,313.59	65.58	33,313.59	33,248.01	535,728.00	430.95	430.95
660 - UTILITIES	4,496.47	72,401.96	4,496.47	72,401.96	67,905.49	991,173.29	4,408.02	4,408.02
670 - PENSION CONTRIBUTIONS	26,621.44	33,278.51	26,621.44	33,278.51	6,657.07	712,546.18	27,102.49	27,102.49
680 - COST OF GOODS SOLD	0.00	683.88	0.00	683.88	683.88	119,525.00	0.00	0.00
720 - CAPITAL OUTLAY	4,322.50	229.15	4,322.50	229.15	-4,093.35	86,850.00	3,360.00	3,360.00
<b>Total Expense:</b>	<b>557,725.53</b>	<b>1,138,532.66</b>	<b>557,725.53</b>	<b>1,138,532.66</b>	<b>580,807.13</b>	<b>18,645,407.25</b>	<b>578,555.19</b>	<b>578,555.19</b>
<b>Report Total:</b>	<b>1,352,122.30</b>	<b>362,172.95</b>	<b>1,352,122.30</b>	<b>362,172.95</b>	<b>989,949.35</b>	<b>2,964,833.49</b>	<b>1,126,235.14</b>	<b>1,126,235.14</b>

**Fund Summary**

Fund	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
29 - RECREATION	1,352,122.30	362,172.95	1,352,122.30	362,172.95	989,949.35	2,964,833.49	1,126,235.14	1,126,235.14
<b>Report Total:</b>	<b>1,352,122.30</b>	<b>362,172.95</b>	<b>1,352,122.30</b>	<b>362,172.95</b>	<b>989,949.35</b>	<b>2,964,833.49</b>	<b>1,126,235.14</b>	<b>1,126,235.14</b>

Programming is exceeding budget largely due to childhood enrichment by \$84,000, visual arts by \$15,000, dance by \$53,000, skating school by \$17,000, youth tennis by \$49,000 and adult tennis by \$48,000. These are permanent differences.

Fees and charges are over budget largely due to greens fees by \$33,000, Rosewood Beach parking by \$6,000, Park Ave parking by \$7,000, loyalty club by \$9,000 and PF daily fees by \$7,000. These are permanent differences.

Memberships are over budget largely due to CPP by \$24,000 due to demand for premier memberships and PF by \$5,000. This is a permanent difference.

Rentals are over budget largely due to indoor pickle ball at \$13,000, Park Ave pad season storage by \$14,000, and padel court times at \$8,000.

Interest income is greater than expected due to rates not being as low as anticipated. This is a permanent difference.

Program expenses are below budget largely by \$5,000 with childhood enrichment wages, dance instructor wages at \$8,000, skating school expenses at \$5,000, gymnastics wages at \$8,000, personal training wages at \$8,000, group exercise wages at \$8,000, youth tennis wages at \$8,000, and adult tennis wages at \$6,000. These are permanent differences.

Lessons expenses are largely under budget due to private tennis wages. This is a permanent difference.

Special events costs are largely under budget due to spring events \$8,000, winter events \$9,000, and ice show expense at \$8,000. These are permanent differences.

Salaries and wages are largely under budget due to workmen and custodian expenses. The district is short on custodians and workmen and there was a distribution error for custodians at WRC. This is both a permanent and timing difference. The rest of salary is a timing difference.

Contractual services is under budget largely due to computer expense, and bank charges and fees for camps. This is a timing difference.

Insurance expenses is under budget due to a distribution error. It will be corrected in December when two bills hit the ledger.

Materials and supplies are under budget largely due to lumber materials, greens supplies and general materials and supplies. This is a temporary difference.

Maintenance and landscaping contracts are under budget largely due to equipment repairs and building repairs. This is a temporary difference.

Utility expenses are largely under budget due to no electric bills coming in, nor natural gas bills coming in, during January. This is a temporary difference.



Park District of Highland Park, IL

60 - DEBT SERVICE

# Income Statement

Current Period Ending 01/31/2026

Type	Month		Year To Date		Variance Favorable (Unfavorable)	Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget			Month	YTD
<b>Revenue</b>								
410 - TAX	0.00	0.00	0.00	0.00	0.00	1,896,362.00	0.00	0.00
<b>Total Revenue:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,896,362.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense</b>								
710 - DEBT RETIREMENT	475.00	0.00	475.00	0.00	-475.00	3,573,162.00	0.00	0.00
<b>Total Expense:</b>	<b>475.00</b>	<b>0.00</b>	<b>475.00</b>	<b>0.00</b>	<b>-475.00</b>	<b>3,573,162.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Report Total:</b>	<b>-475.00</b>	<b>0.00</b>	<b>-475.00</b>	<b>0.00</b>	<b>-475.00</b>	<b>-1,676,800.00</b>	<b>0.00</b>	<b>0.00</b>

This fund is trending as expected.



Park District of Highland Park, IL

70 - CAPITAL FUND

# Income Statement

Current Period Ending 01/31/2026

Type	Month		Year To Date			Annual Budget	Prior Year	
	Actual	Budget	Actual	Budget	Variance Favorable (Unfavorable)		Month	YTD
<b>Revenue</b>								
470 - INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.14	0.14
480 - MISCELLANEOUS INCOME	7,100.00	0.00	7,100.00	0.00	7,100.00	1,950,227.00	0.00	0.00
510 - OTHER INCOME	0.00	0.00	0.00	0.00	0.00	27,250.00	0.00	0.00
<b>Total Revenue:</b>	<b>7,100.00</b>	<b>0.00</b>	<b>7,100.00</b>	<b>0.00</b>	<b>7,100.00</b>	<b>1,977,477.00</b>	<b>0.14</b>	<b>0.14</b>
<b>Expense</b>								
620 - CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	46,000.00	0.00	0.00
720 - CAPITAL OUTLAY	7,644.00	500,000.00	7,644.00	500,000.00	492,356.00	11,614,122.00	38,637.00	38,637.00
<b>Total Expense:</b>	<b>7,644.00</b>	<b>500,000.00</b>	<b>7,644.00</b>	<b>500,000.00</b>	<b>492,356.00</b>	<b>11,660,122.00</b>	<b>38,637.00</b>	<b>38,637.00</b>
<b>Report Total:</b>	<b>-544.00</b>	<b>-500,000.00</b>	<b>-544.00</b>	<b>-500,000.00</b>	<b>499,456.00</b>	<b>-9,682,645.00</b>	<b>-38,636.86</b>	<b>-38,636.86</b>

Capital Outlay is under budget due to projects not moving as quickly as anticipated. This is a timing difference.



# RECREATION BY CENTER

Park District of Highland Park, IL

Account Type	2025 Total Budget	2025 YTD Activity	2026 Total Budget	2026 YTD Activity
<b>Fund: 29 - RECREATION</b>				
<b>Center: 11 - ADMINISTRATIVE</b>				
Revenue	\$ 6,491,282.46	\$ 98,820.41	\$ 6,755,573.58	\$ 54,366.54
Expense	\$ 6,758,753.72	\$ 158,913.97	\$ 8,041,732.54	\$ 127,579.65
<b>Center: 11 - ADMINISTRATIVE Surplus (Deficit):</b>	<b>\$ (267,471.26)</b>	<b>\$ (60,093.56)</b>	<b>\$ (1,286,158.96)</b>	<b>\$ (73,213.11)</b>
<b>Net Revenue:</b>	<b>-4.12%</b>	<b>-60.81%</b>	<b>-19.04%</b>	<b>-134.67%</b>
<b>Center: 24 - WEST RIDGE CENTER</b>				
Revenue	\$ 883,501.00	\$ 327,005.36	\$ 286,999.50	\$ 355,114.72
Expense	\$ 1,078,122.45	\$ 36,472.41	\$ 412,419.75	\$ 35,355.39
<b>Center: 24 - WEST RIDGE CENTER Surplus (Deficit):</b>	<b>\$ (194,621.45)</b>	<b>\$ 290,532.95</b>	<b>\$ (125,420.25)</b>	<b>\$ 319,759.33</b>
<b>Net Revenue:</b>	<b>-22.03%</b>	<b>88.85%</b>	<b>-43.70%</b>	<b>90.04%</b>
<b>Center: 25 - WEST RIDGE COMMUNITY CENTER</b>				
Revenue	\$ -	\$ -	\$ 1,300,213.00	\$ -
Expense	\$ -	\$ -	\$ 1,315,369.95	\$ 5,142.25
<b>Center: 25 - WEST RIDGE COMMUNITY CENTER Surplus (Deficit):</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (15,156.95)</b>	<b>\$ (5,142.25)</b>
<b>Net Revenue:</b>	<b>0.00%</b>	<b>0.00%</b>	<b>-1.17%</b>	<b>0.00%</b>
<b>Center: 26 - ATHLETICS</b>				
Revenue	\$ 1,237,581.50	\$ 378,736.13	\$ 1,353,352.47	\$ 419,287.78
Expense	\$ 1,268,715.38	\$ 86,780.16	\$ 1,336,872.87	\$ 123,063.85
<b>Center: 26 - ATHLETICS Surplus (Deficit):</b>	<b>\$ (31,133.88)</b>	<b>\$ 291,955.97</b>	<b>\$ 16,479.60</b>	<b>\$ 296,223.93</b>
<b>Net Revenue:</b>	<b>-2.52%</b>	<b>77.09%</b>	<b>1.22%</b>	<b>70.65%</b>
<b>Center: 28 - CAMPS</b>				
Revenue	\$ 1,216,775.00	\$ -	\$ 1,052,130.00	\$ 1,015.00
Expense	\$ 816,133.48	\$ 14,940.66	\$ 786,529.86	\$ 5,382.34
<b>Center: 28 - CAMPS Surplus (Deficit):</b>	<b>\$ 400,641.52</b>	<b>\$ (14,940.66)</b>	<b>\$ 265,600.14</b>	<b>\$ (4,367.34)</b>
<b>Net Revenue:</b>	<b>32.93%</b>	<b>0.00%</b>	<b>25.24%</b>	<b>-430.28%</b>
<b>Center: 29 - SPECIAL EVENTS</b>				
Revenue	\$ 40,510.00	\$ 93.00	\$ 30,400.00	\$ 537.00
Expense	\$ 166,162.88	\$ 8,599.62	\$ 207,646.29	\$ 2,176.70
<b>Center: 29 - SPECIAL EVENTS Surplus (Deficit):</b>	<b>\$ (125,652.88)</b>	<b>\$ (8,506.62)</b>	<b>\$ (177,246.29)</b>	<b>\$ (1,639.70)</b>
<b>Net Revenue:</b>	<b>-310.18%</b>	<b>-9,146.90%</b>	<b>-583.05%</b>	<b>-305.34%</b>
<b>Center: 31 - HIDDEN CREEK AQUAPARK</b>				
Revenue	\$ 522,450.00	\$ 45.90	\$ 541,690.00	\$ 79.20
Expense	\$ 714,744.57	\$ 4,613.30	\$ 725,515.91	\$ 4,575.51
<b>Center: 31 - HIDDEN CREEK AQUAPARK Surplus (Deficit):</b>	<b>\$ (192,294.57)</b>	<b>\$ (4,567.40)</b>	<b>\$ (183,825.91)</b>	<b>\$ (4,496.31)</b>
<b>Net Revenue:</b>	<b>-36.81%</b>	<b>-9,950.76%</b>	<b>-33.94%</b>	<b>-5677.16%</b>

Account Type	2025 Total Budget	2025 YTD Activity	2026 Total Budget	2026 YTD Activity
<b>Center: 32 - ROSEWOOD INTERPRETIVE CENTER</b>				
Revenue	\$ 143,426.25	\$ 4,831.50	\$ 110,361.00	\$ 1,124.00
Expense	\$ 147,068.05	\$ 2,394.92	\$ 134,120.01	\$ 2,528.82
<b>Center: 32 - ROSEWOOD INTERPRETIVE CENTER Surplus (Deficit):</b>	<b>\$ (3,641.80)</b>	<b>\$ 2,436.58</b>	<b>\$ (23,759.01)</b>	<b>\$ (1,404.82)</b>
<b>Net Revenue:</b>	<b>-2.54%</b>	<b>50.43%</b>	<b>-21.53%</b>	<b>-124.98%</b>
<b>Center: 33 - ROSEWOOD BEACH</b>				
Revenue	\$ 213,425.00	\$ 260.00	\$ 265,225.00	\$ 6,850.60
Expense	\$ 296,420.21	\$ 4,851.27	\$ 307,700.07	\$ 6,055.87
<b>Center: 33 - ROSEWOOD BEACH Surplus (Deficit):</b>	<b>\$ (82,995.21)</b>	<b>\$ (4,591.27)</b>	<b>\$ (42,475.07)</b>	<b>\$ 794.73</b>
<b>Net Revenue:</b>	<b>-38.89%</b>	<b>-1,765.87%</b>	<b>-16.01%</b>	<b>11.60%</b>
<b>Center: 34 - PARK AVENUE</b>				
Revenue	\$ 271,120.00	\$ 16,099.79	\$ 308,197.41	\$ 24,353.86
Expense	\$ 298,080.38	\$ 5,734.53	\$ 308,773.76	\$ 1,274.68
<b>Center: 34 - PARK AVENUE Surplus (Deficit):</b>	<b>\$ (26,960.38)</b>	<b>\$ 10,365.26</b>	<b>\$ (576.35)</b>	<b>\$ 23,079.18</b>
<b>Net Revenue:</b>	<b>-9.94%</b>	<b>64.38%</b>	<b>-0.19%</b>	<b>94.77%</b>
<b>Center: 38 - ICE ARENA</b>				
Revenue	\$ 1,373,866.22	\$ 298,966.40	\$ 1,198,986.22	\$ 265,185.17
Expense	\$ 1,338,458.58	\$ 46,577.57	\$ 1,290,320.08	\$ 42,946.88
<b>Center: 38 - ICE ARENA Surplus (Deficit):</b>	<b>\$ 35,407.64</b>	<b>\$ 252,388.83</b>	<b>\$ (91,333.86)</b>	<b>\$ 222,238.29</b>
<b>Net Revenue:</b>	<b>2.58%</b>	<b>84.42%</b>	<b>-7.62%</b>	<b>83.80%</b>
<b>Center: 42 - SUNSET VALLEY GOLF CLUB</b>				
Revenue	\$ 2,339,845.00	\$ 19,797.67	\$ 2,621,192.51	\$ 52,090.25
Expense	\$ 1,960,676.61	\$ 38,255.23	\$ 2,101,429.75	\$ 29,476.94
<b>Center: 42 - SUNSET VALLEY GOLF CLUB Surplus (Deficit):</b>	<b>\$ 379,168.39</b>	<b>\$ (18,457.56)</b>	<b>\$ 519,762.76</b>	<b>\$ 22,613.31</b>
<b>Net Revenue:</b>	<b>16.20%</b>	<b>-93.23%</b>	<b>19.83%</b>	<b>43.41%</b>
<b>Center: 49 - PARK FITNESS ADMIN</b>				
Revenue	\$ 98,586.00	\$ 6,964.38	\$ 109,585.00	\$ 12,168.50
Expense	\$ 753,959.37	\$ 24,264.60	\$ 792,838.69	\$ 19,971.89
<b>Center: 49 - PARK FITNESS ADMIN Surplus (Deficit):</b>	<b>\$ (655,373.37)</b>	<b>\$ (17,300.22)</b>	<b>\$ (683,253.69)</b>	<b>\$ (7,803.39)</b>
<b>Net Revenue:</b>	<b>-664.77%</b>	<b>-248.41%</b>	<b>-623.49%</b>	<b>-64.13%</b>
<b>Center: 51 - PARK FITNESS</b>				
Revenue	\$ 1,737,507.05	\$ 154,320.33	\$ 1,893,387.85	\$ 169,867.67
Expense	\$ 984,984.77	\$ 37,567.94	\$ 1,139,598.00	\$ 39,483.00
<b>Center: 51 - PARK FITNESS Surplus (Deficit):</b>	<b>\$ 752,522.28</b>	<b>\$ 116,752.39</b>	<b>\$ 753,789.85</b>	<b>\$ 130,384.67</b>
<b>Net Revenue:</b>	<b>43.31%</b>	<b>75.66%</b>	<b>39.81%</b>	<b>76.76%</b>
<b>Center: 53 - PARK FITNESS AQUATICS</b>				
Revenue	\$ 284,727.75	\$ 26,620.27	\$ 312,457.00	\$ 34,590.94
Expense	\$ 377,343.03	\$ 15,176.31	\$ 392,950.82	\$ 15,197.45
<b>Center: 53 - PARK FITNESS AQUATICS Surplus (Deficit):</b>	<b>\$ (92,615.28)</b>	<b>\$ 11,443.96</b>	<b>\$ (80,493.82)</b>	<b>\$ 19,393.49</b>
<b>Net Revenue:</b>	<b>-32.53%</b>	<b>42.99%</b>	<b>-25.76%</b>	<b>56.07%</b>

Account Type	2025		2026	
	Total Budget	YTD Activity	Total Budget	YTD Activity
<b>Center: 54 - CLUB PICKLE &amp; PADEL</b>				
Revenue	\$ 557,834.67	\$ -	\$ 977,102.20	\$ 164,364.13
Expense	\$ 643,332.62	\$ 4,296.55	\$ 977,101.76	\$ 37,507.17
<b>Center: 54 - CLUB PICKLE &amp; PADEL Surplus (Deficit):</b>	<b>\$ (85,497.95)</b>	<b>\$ (4,296.55)</b>	<b>\$ 0.44</b>	<b>\$ 126,856.96</b>
<b>Net Revenue:</b>	<b>-15.33%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>77.18%</b>
<b>Center: 55 - DEER CREEK RACQUET CLUB</b>				
Revenue	\$ 1,922,374.50	\$ 369,367.29	\$ 1,808,658.25	\$ 344,526.25
Expense	\$ 1,477,778.46	\$ 63,954.24	\$ 1,494,339.58	\$ 46,102.50
<b>Center: 55 - DEER CREEK RACQUET CLUB Surplus (Deficit):</b>	<b>\$ 444,596.04</b>	<b>\$ 305,413.05</b>	<b>\$ 314,318.67</b>	<b>\$ 298,423.75</b>
<b>Net Revenue:</b>	<b>23.13%</b>	<b>82.69%</b>	<b>17.38%</b>	<b>86.62%</b>
<b>Center: 61 - HELLER NATURE CENTER</b>				
Revenue	\$ 242,246.50	\$ 2,711.90	\$ 165,661.50	\$ 3,300.04
Expense	\$ 480,567.19	\$ 14,819.26	\$ 470,870.02	\$ 7,185.73
<b>Center: 61 - HELLER NATURE CENTER Surplus (Deficit):</b>	<b>\$ (238,320.69)</b>	<b>\$ (12,107.36)</b>	<b>\$ (305,208.52)</b>	<b>\$ (3,885.69)</b>
<b>Net Revenue:</b>	<b>-98.38%</b>	<b>-446.45%</b>	<b>-184.24%</b>	<b>-117.75%</b>
<b>Center: 74 - HPCC LEARNING CENTER</b>				
Revenue	\$ 434,224.75	\$ 150.00	\$ 413,408.70	\$ 1,026.18
Expense	\$ 432,564.54	\$ 9,432.00	\$ 412,997.99	\$ 6,718.91
<b>Center: 74 - HPCC LEARNING CENTER Surplus (Deficit):</b>	<b>\$ 1,660.21</b>	<b>\$ (9,282.00)</b>	<b>\$ 410.71</b>	<b>\$ (5,692.73)</b>
<b>Net Revenue:</b>	<b>0.38%</b>	<b>-6,188.00%</b>	<b>0.10%</b>	<b>-554.75%</b>
<b>Center: 76 - HPCC BUILDING</b>				
Revenue	\$ 45,534.25	\$ -	\$ 105,659.55	\$ -
Expense	\$ 56,914.25	\$ 910.65	\$ 105,659.55	\$ -
<b>Center: 76 - HPCC BUILDING Surplus (Deficit):</b>	<b>\$ (11,380.00)</b>	<b>\$ (910.65)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Revenue:</b>	<b>-24.99%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>\$ -</b>
<b>Fund: 29 - RECREATION Surplus (Deficit):</b>	<b>\$ 6,037.36</b>	<b>\$ 1,126,235.14</b>	<b>\$ (1,144,546.51)</b>	<b>\$ 1,352,122.30</b>
<b>Net Revenue:</b>	<b>0.03%</b>	<b>66.06%</b>	<b>-5.30%</b>	<b>70.80%</b>
<b>Report Surplus (Deficit):</b>	<b>\$ 6,037.36</b>	<b>\$ 1,126,235.14</b>	<b>\$ (1,144,546.51)</b>	<b>\$ 1,352,122.30</b>
<b>Net Revenue:</b>	<b>0.03%</b>	<b>66.06%</b>	<b>-5.30%</b>	<b>70.80%</b>



Park Fitness

Revenue

Expense

**Report Surplus (Deficit):**

	<b>2025</b>	<b>2025</b>	<b>2026</b>	<b>2026</b>
	<b>Budget</b>	<b>YTD Activity</b>	<b>Budget</b>	<b>YTD Activity</b>
Revenue	\$ 2,120,820.80	\$ 187,904.98	\$ 2,315,429.85	\$ 216,627.11
Expense	\$ 2,116,287.17	\$ 77,008.85	\$ 2,325,387.51	\$ 74,652.34
<b>Report Surplus (Deficit):</b>	<b>\$ 4,533.63</b>	<b>\$ 110,896.13</b>	<b>\$ (9,957.66)</b>	<b>\$ 141,974.77</b>

Park District of Highland Park  
Investment Schedule  
January 31, 2026

1/31/2026

Bank	Type		Purchase Date	Maturity Date	Interest Rate	Purchase Price	Monthly Interest	Expected Interest
PTMA	TS	2,000,000.00	4/4/2025	4/2/2026	4.10%	2,000,000.00	6,795.89	81,550.68
PTMA	TS	1,000,000.00	7/11/2025	5/8/2026	4.03%	1,000,000.00	3,323.42	33,234.21
PTMA	CD	960,100.00	6/13/2025	6/12/2026	4.11%	960,100.00	3,282.22	39,386.58
PTMA	DTC	239,450.87	6/20/2025	6/18/2026	4.15%	239,450.87	828.10	9,937.20
PTMA	DTC	200,000.00	7/25/2025	7/24/2026	4.20%	200,000.00	3,250.00	39,000.00
PTMA	CDR	3,000,000.00	12/18/2025	6/18/2026	3.84%	3,000,000.00	9,576.19	57,457.15
First Bank of Highland Park	CD	1,095,754.77	12/1/2025	6/8/2026	3.79%	1,095,754.77	6,921.52	41,529.11
		8,495,305.64				8,495,305.64	33,977.34	302,094.93



# Revenue and Expense Charts by Center – January 2026

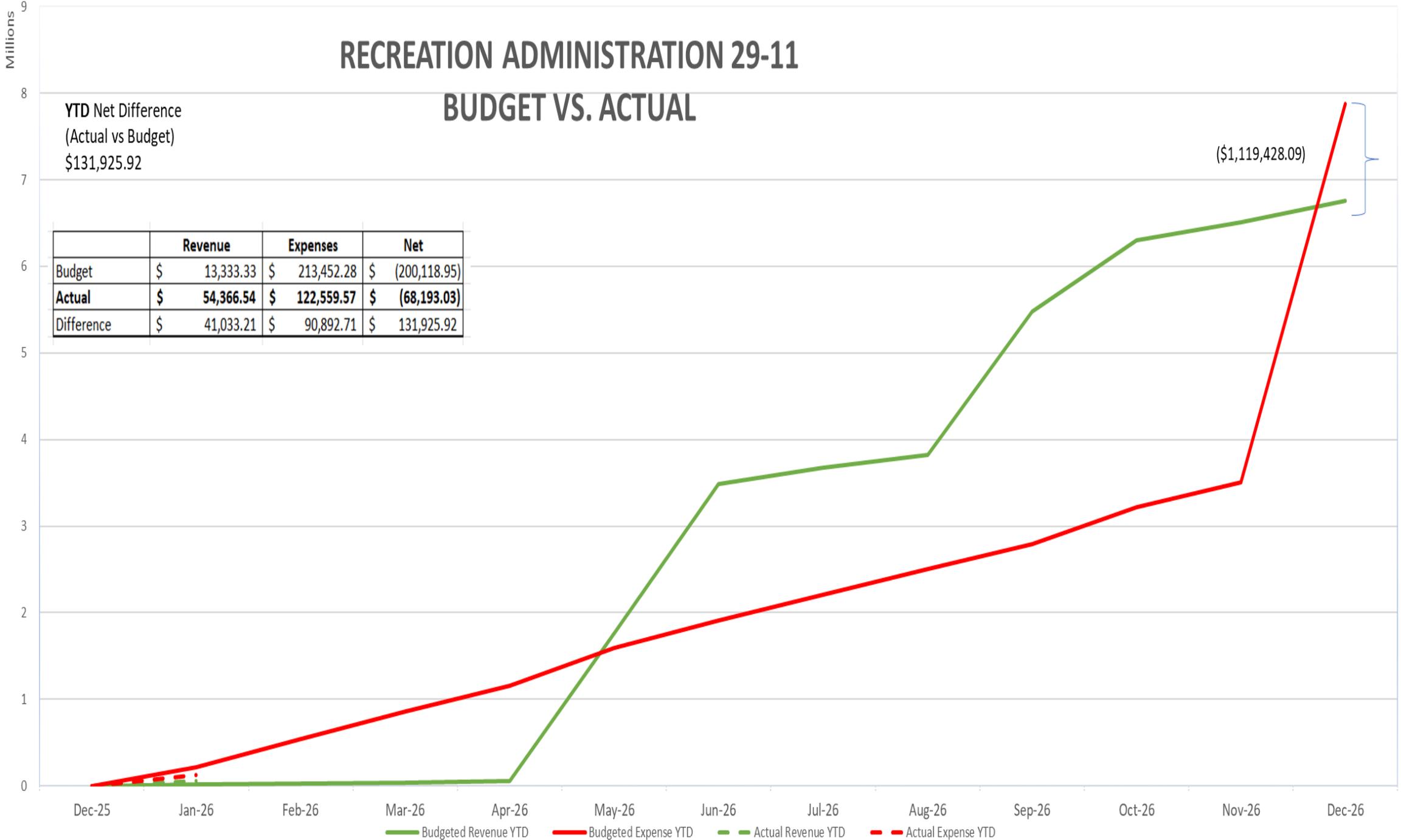
# RECREATION ADMINISTRATION 29-11

## BUDGET VS. ACTUAL

YTD Net Difference  
(Actual vs Budget)  
\$131,925.92

(\$1,119,428.09)

	Revenue	Expenses	Net
Budget	\$ 13,333.33	\$ 213,452.28	\$ (200,118.95)
Actual	\$ 54,366.54	\$ 122,559.57	\$ (68,193.03)
Difference	\$ 41,033.21	\$ 90,892.71	\$ 131,925.92



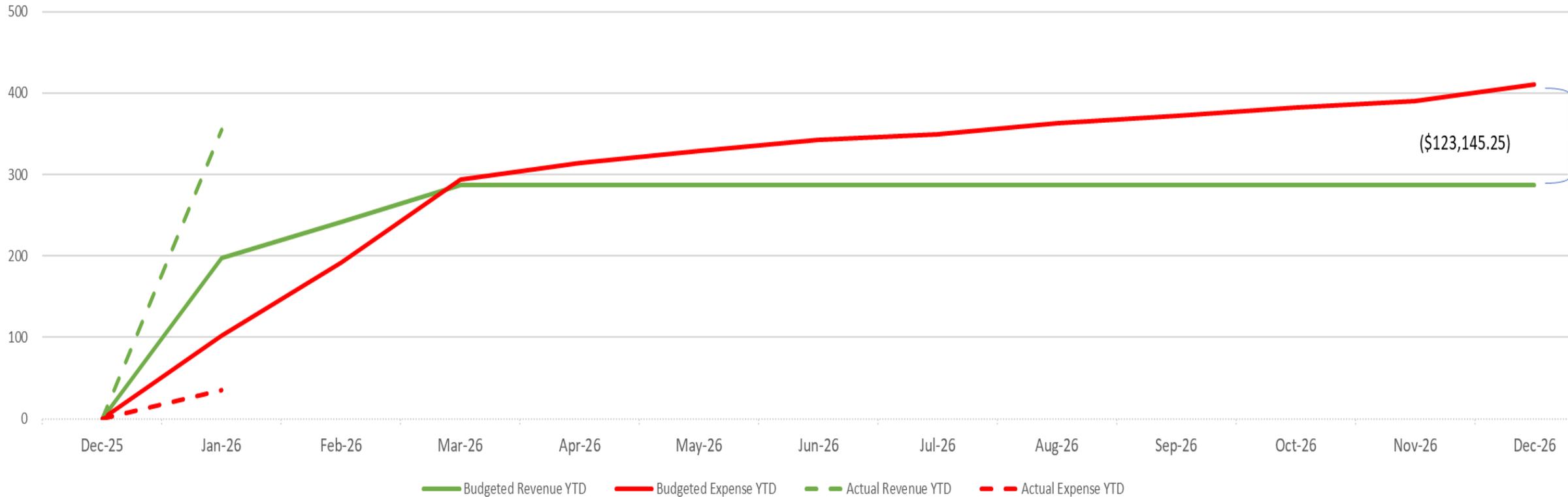
# WEST RIDGE CENTER 29-24

## BUDGET VS. ACTUAL

Thousands

YTD Net Difference  
(Actual vs Budget)  
\$224,239.98

	Revenue	Expenses	Net
Budget	\$197,853.76	\$102,334.41	\$95,519.35
<b>Actual</b>	<b>\$355,114.72</b>	<b>\$35,355.39</b>	<b>\$319,759.33</b>
Difference	\$157,260.96	\$66,979.02	\$224,239.98



# WEST RIDGE COMMUNITY CENTER 29-25

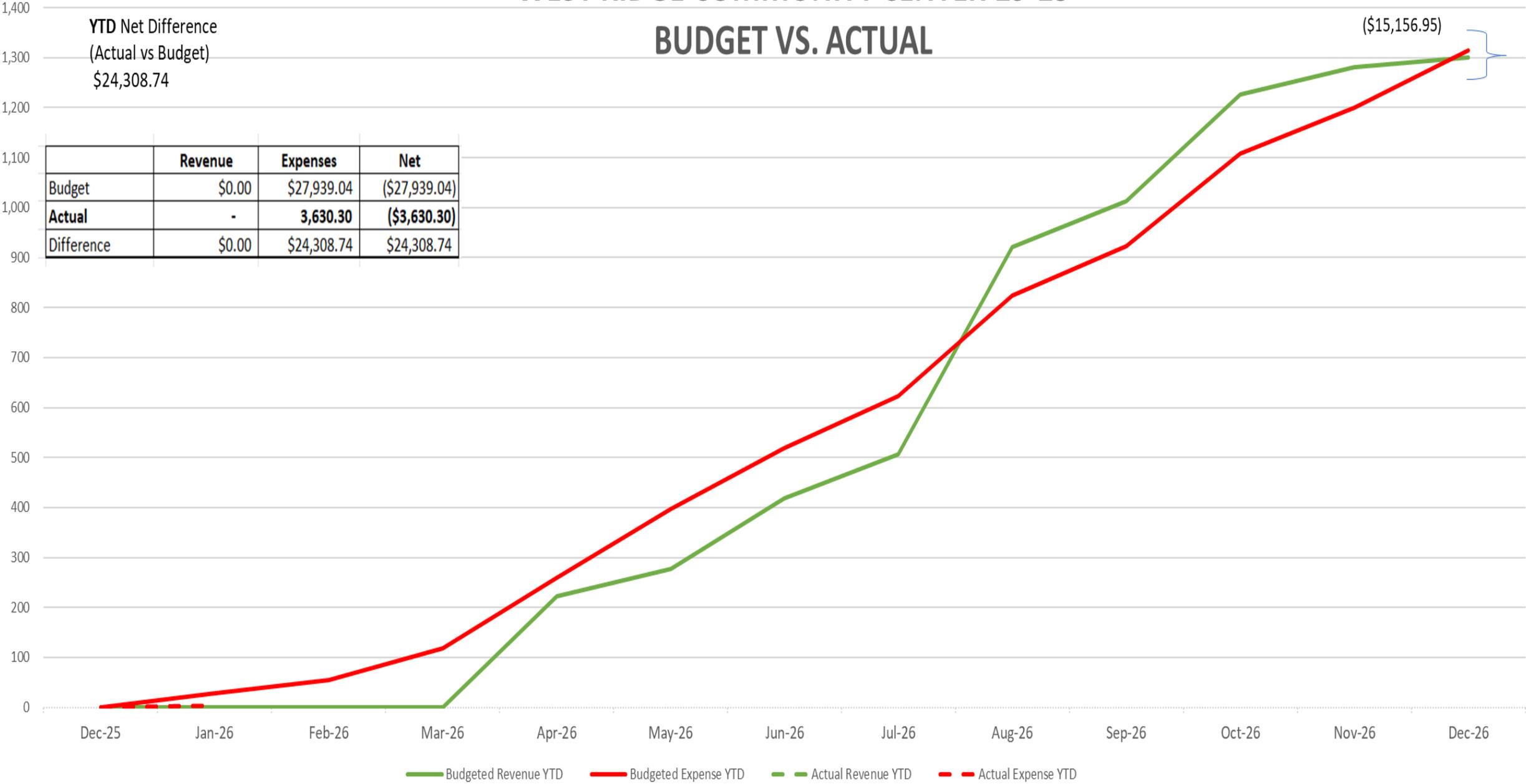
## BUDGET VS. ACTUAL

Thousands

YTD Net Difference  
(Actual vs Budget)  
\$24,308.74

(\$15,156.95)

	Revenue	Expenses	Net
Budget	\$0.00	\$27,939.04	(\$27,939.04)
Actual	-	3,630.30	(\$3,630.30)
Difference	\$0.00	\$24,308.74	\$24,308.74



— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 - - - Actual Revenue YTD   
 - - - Actual Expense YTD

# ATHLETICS 29-26

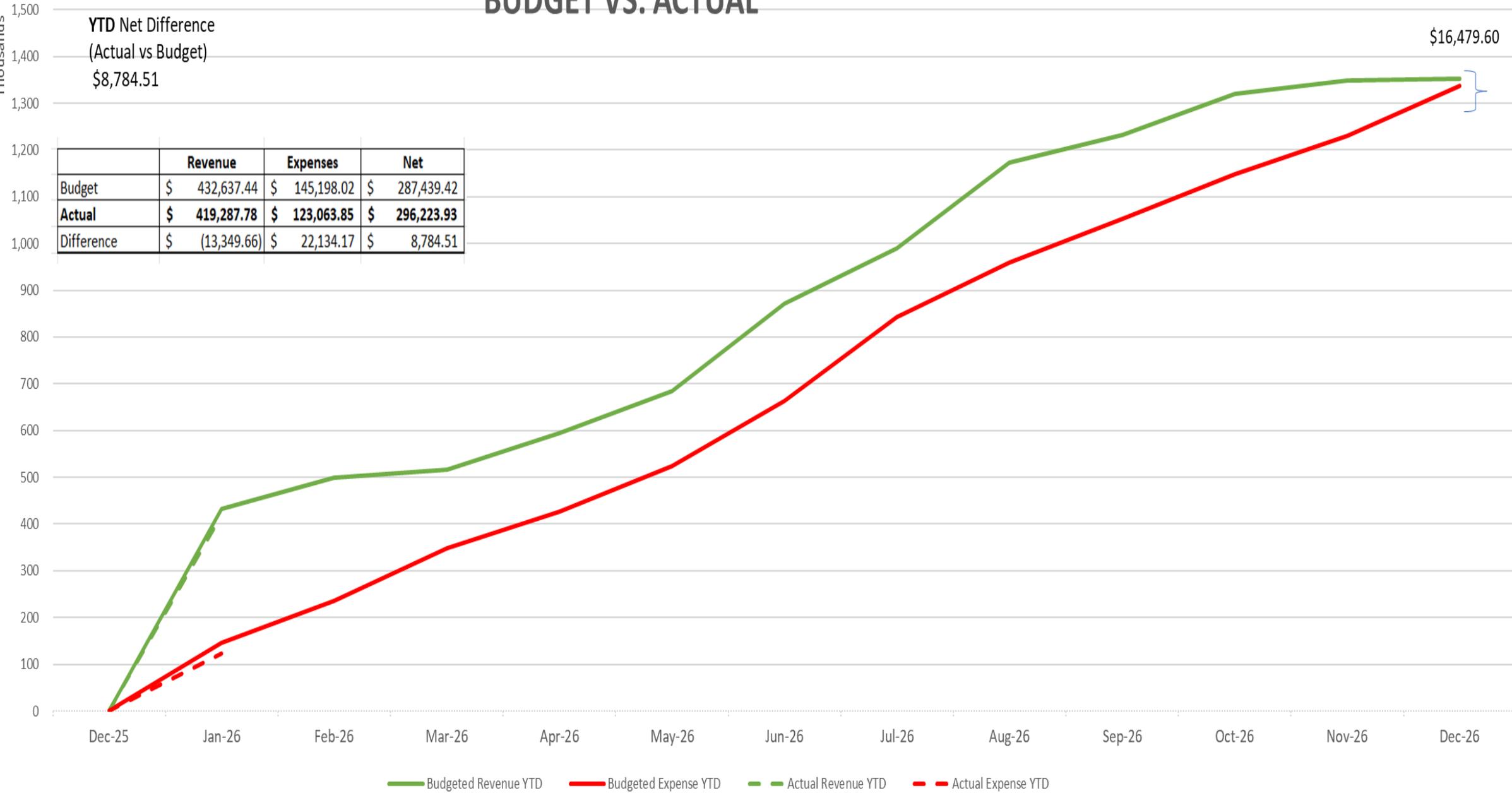
## BUDGET VS. ACTUAL

Thousands

YTD Net Difference  
(Actual vs Budget)  
\$8,784.51

\$16,479.60

	Revenue	Expenses	Net
Budget	\$ 432,637.44	\$ 145,198.02	\$ 287,439.42
Actual	\$ 419,287.78	\$ 123,063.85	\$ 296,223.93
Difference	\$ (13,349.66)	\$ 22,134.17	\$ 8,784.51



# CAMP 29-28

## BUDGET VS. ACTUAL

Thousands

YTD Net Difference  
(Actual vs Budget)  
\$24,846.24

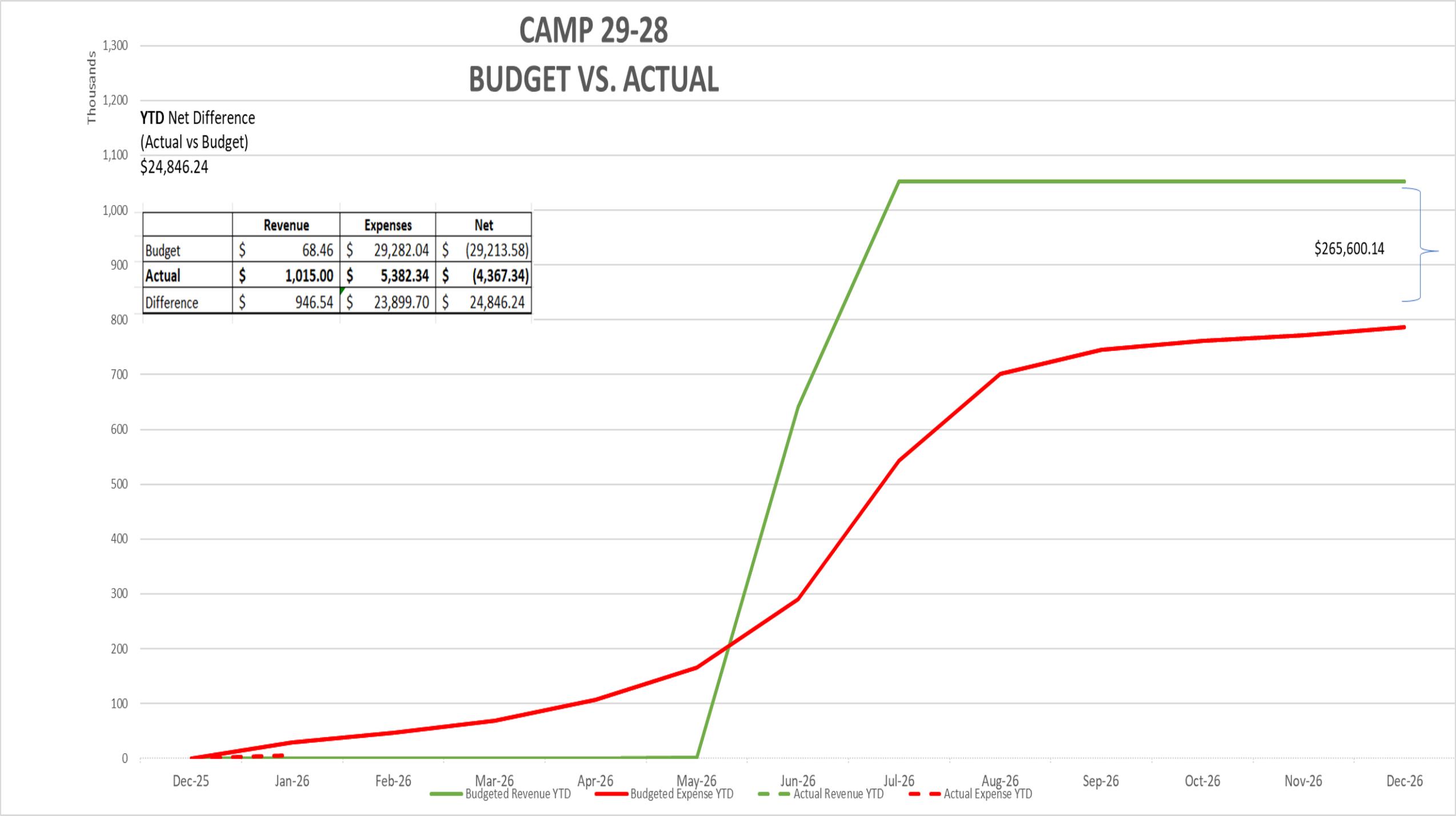
	Revenue	Expenses	Net
Budget	\$ 68.46	\$ 29,282.04	\$ (29,213.58)
<b>Actual</b>	<b>\$ 1,015.00</b>	<b>\$ 5,382.34</b>	<b>\$ (4,367.34)</b>
Difference	\$ 946.54	\$ 23,899.70	\$ 24,846.24

1,300  
1,200  
1,100  
1,000  
900  
800  
700  
600  
500  
400  
300  
200  
100  
0

Dec-25 Jan-26 Feb-26 Mar-26 Apr-26 May-26 Jun-26 Jul-26 Aug-26 Sep-26 Oct-26 Nov-26 Dec-26

— Budgeted Revenue YTD — Budgeted Expense YTD — Actual Revenue YTD — Actual Expense YTD

\$265,600.14



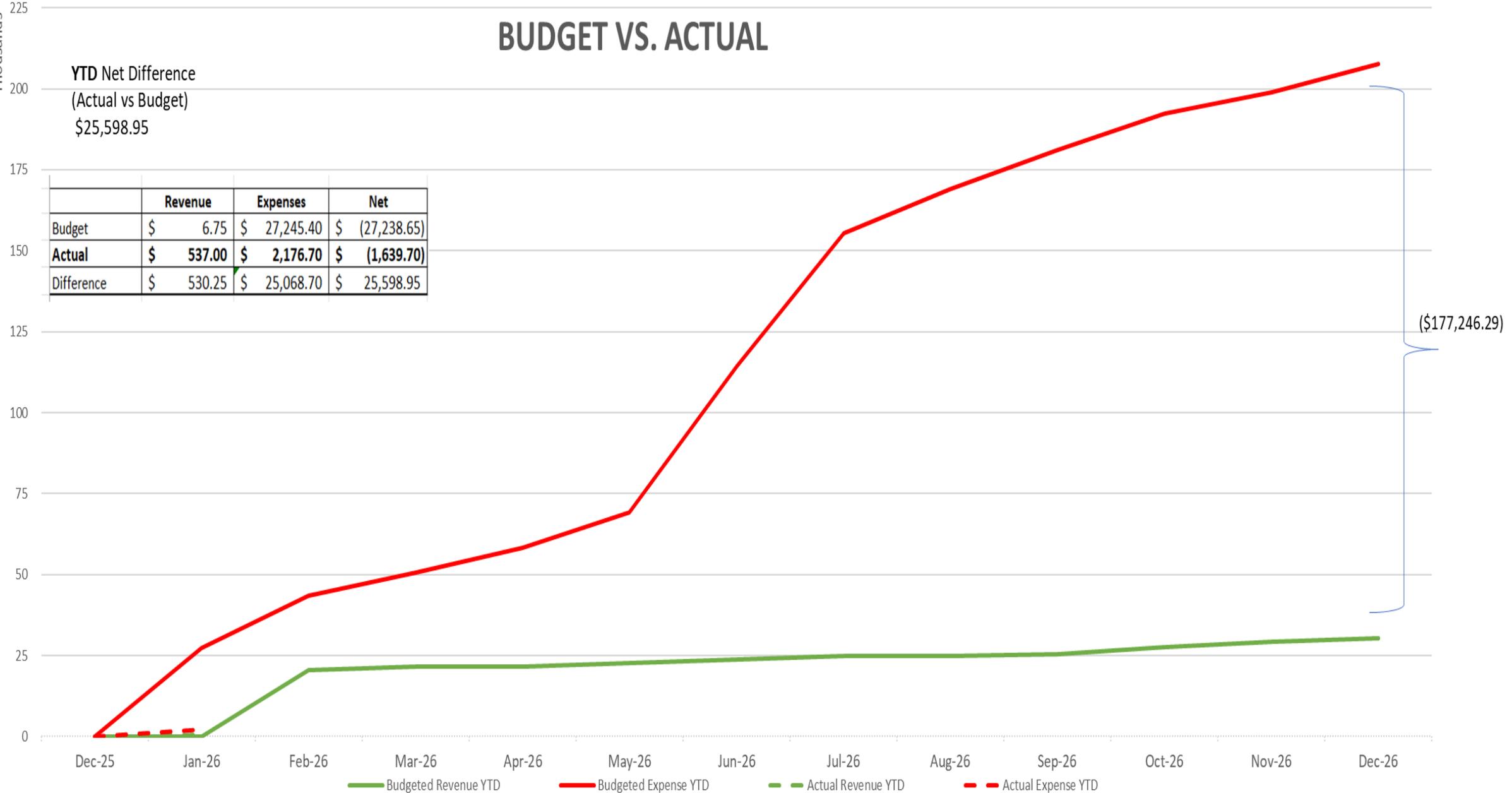
# SPECIAL EVENTS 29-29

## BUDGET VS. ACTUAL

Thousands

YTD Net Difference  
(Actual vs Budget)  
\$25,598.95

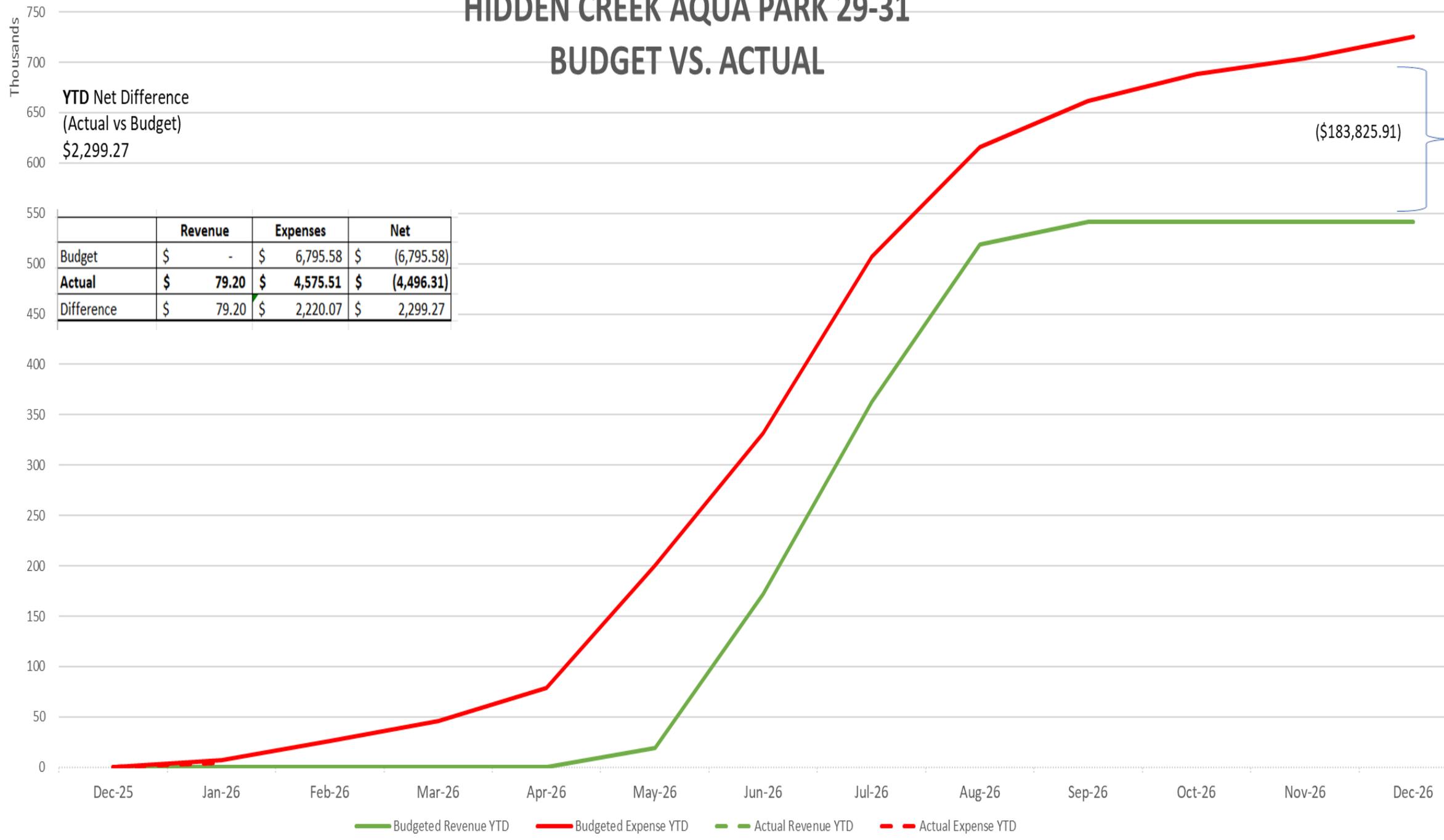
	Revenue	Expenses	Net
Budget	\$ 6.75	\$ 27,245.40	\$ (27,238.65)
Actual	\$ 537.00	\$ 2,176.70	\$ (1,639.70)
Difference	\$ 530.25	\$ 25,068.70	\$ 25,598.95



(\$177,246.29)

# HIDDEN CREEK AQUA PARK 29-31

## BUDGET VS. ACTUAL



YTD Net Difference  
(Actual vs Budget)  
\$2,299.27

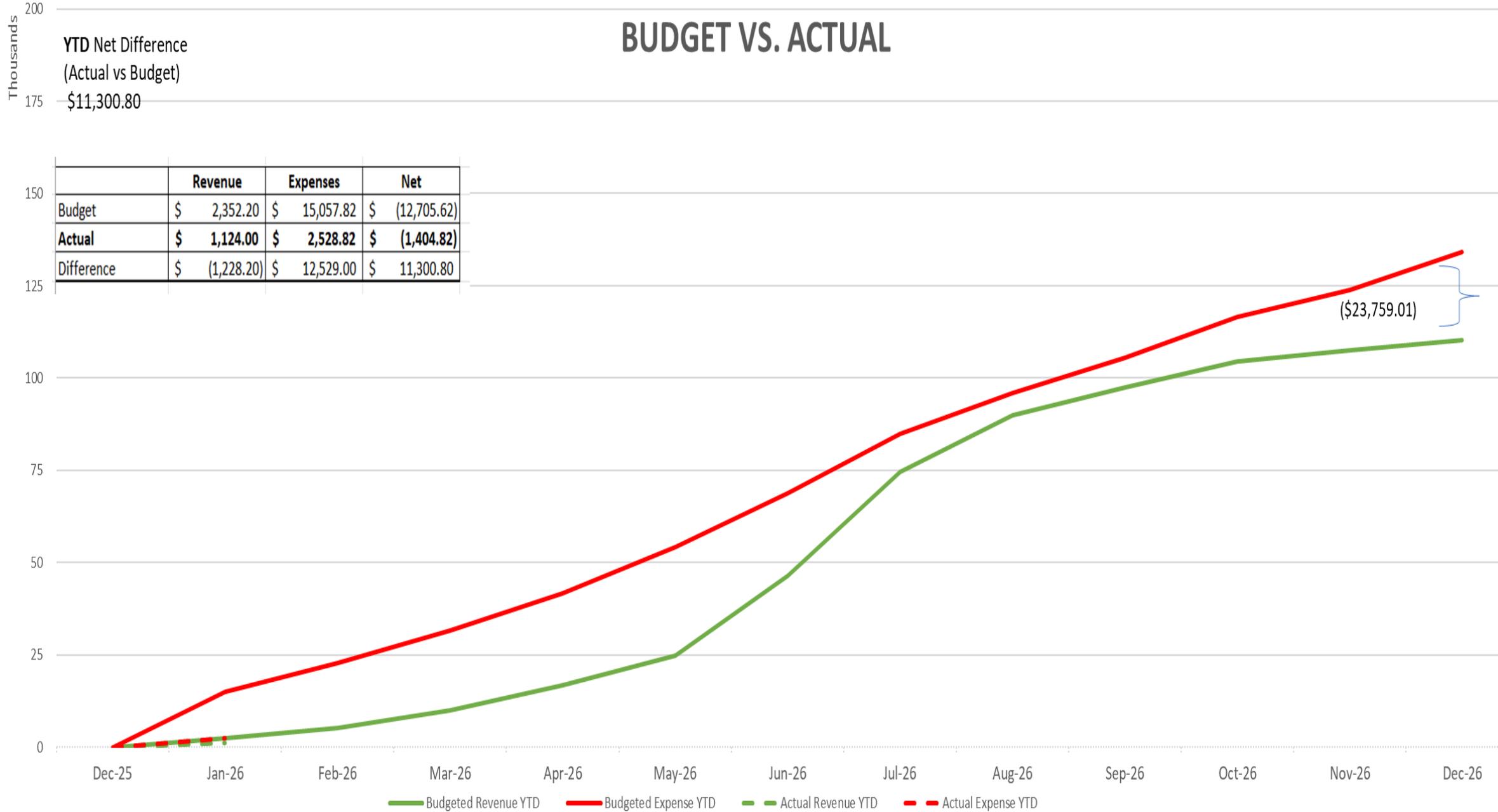
(\$183,825.91)

	Revenue	Expenses	Net
Budget	\$ -	\$ 6,795.58	\$ (6,795.58)
Actual	\$ 79.20	\$ 4,575.51	\$ (4,496.31)
Difference	\$ 79.20	\$ 2,220.07	\$ 2,299.27

— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 — Actual Revenue YTD   
 — Actual Expense YTD

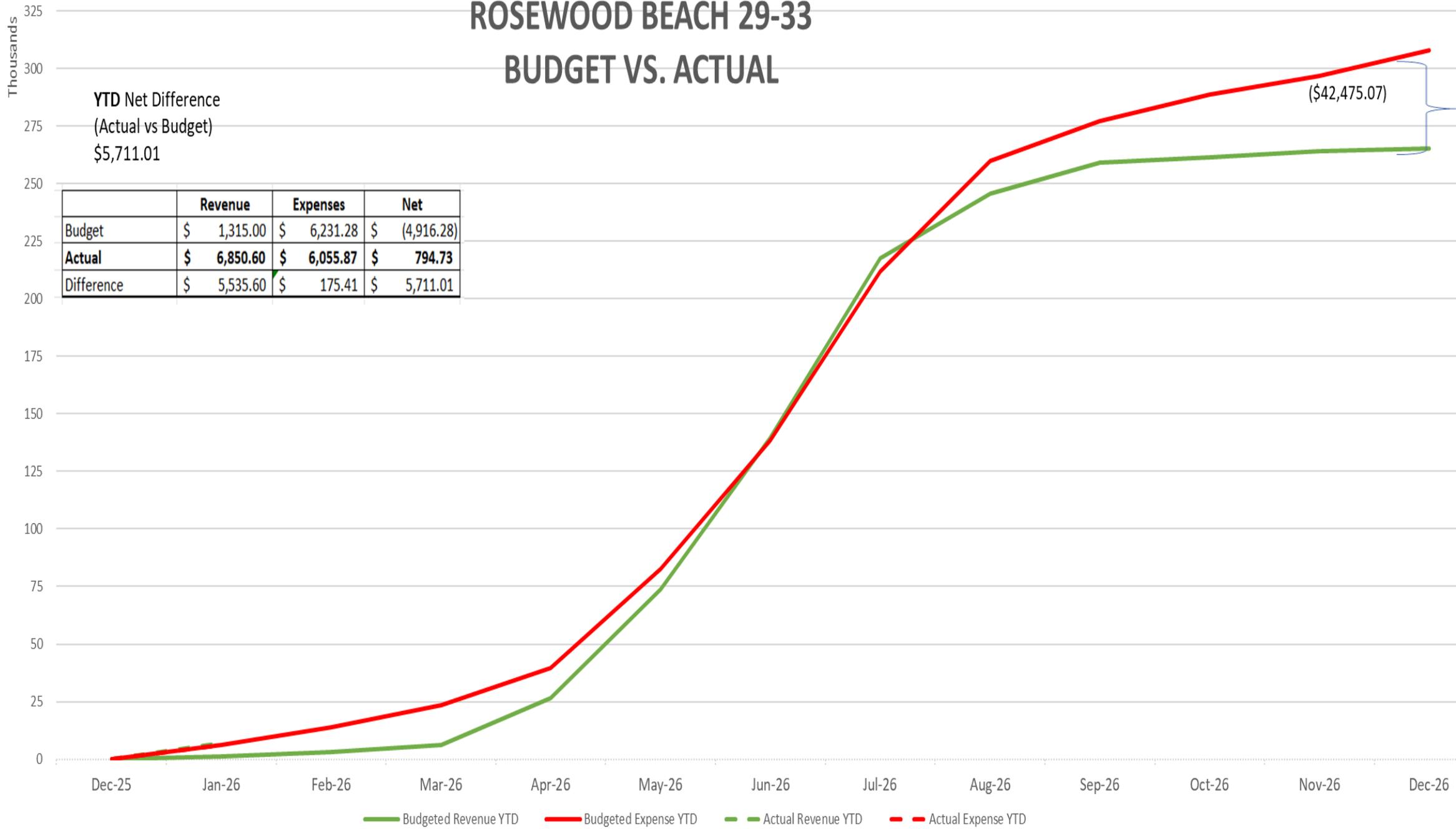
# ROSEWOOD INTERPRETIVE CENTER 29-32

## BUDGET VS. ACTUAL



# ROSEWOOD BEACH 29-33

## BUDGET VS. ACTUAL



YTD Net Difference  
(Actual vs Budget)  
\$5,711.01

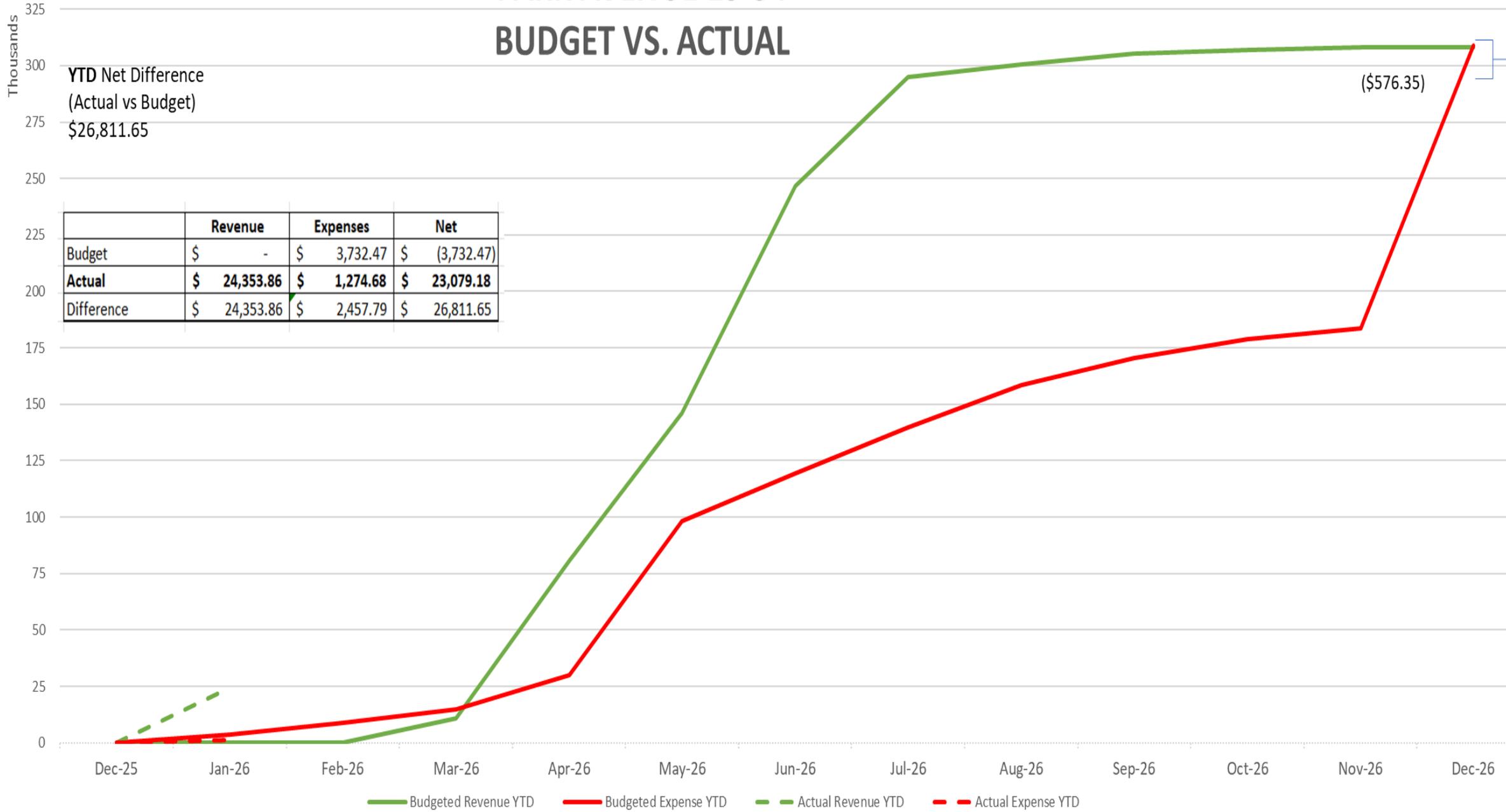
	Revenue	Expenses	Net
Budget	\$ 1,315.00	\$ 6,231.28	\$ (4,916.28)
Actual	\$ 6,850.60	\$ 6,055.87	\$ 794.73
Difference	\$ 5,535.60	\$ 175.41	\$ 5,711.01

(\$42,475.07)

— Budgeted Revenue YTD    — Budgeted Expense YTD    — Actual Revenue YTD    — Actual Expense YTD

# PARK AVENUE 29-34

## BUDGET VS. ACTUAL



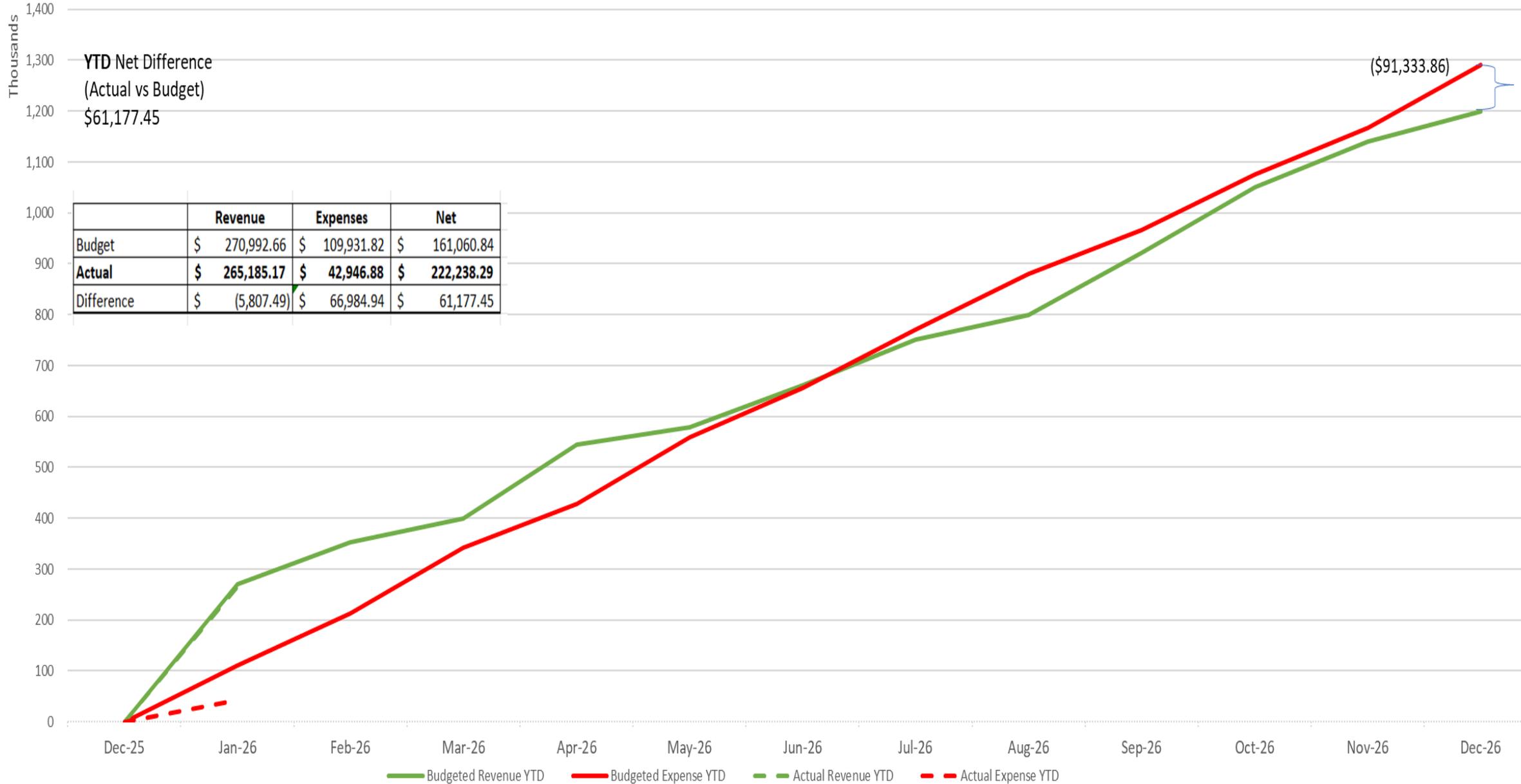
**YTD Net Difference**  
(Actual vs Budget)  
\$26,811.65

	Revenue	Expenses	Net
Budget	\$ -	\$ 3,732.47	\$ (3,732.47)
Actual	\$ 24,353.86	\$ 1,274.68	\$ 23,079.18
Difference	\$ 24,353.86	\$ 2,457.79	\$ 26,811.65

(\$576.35)

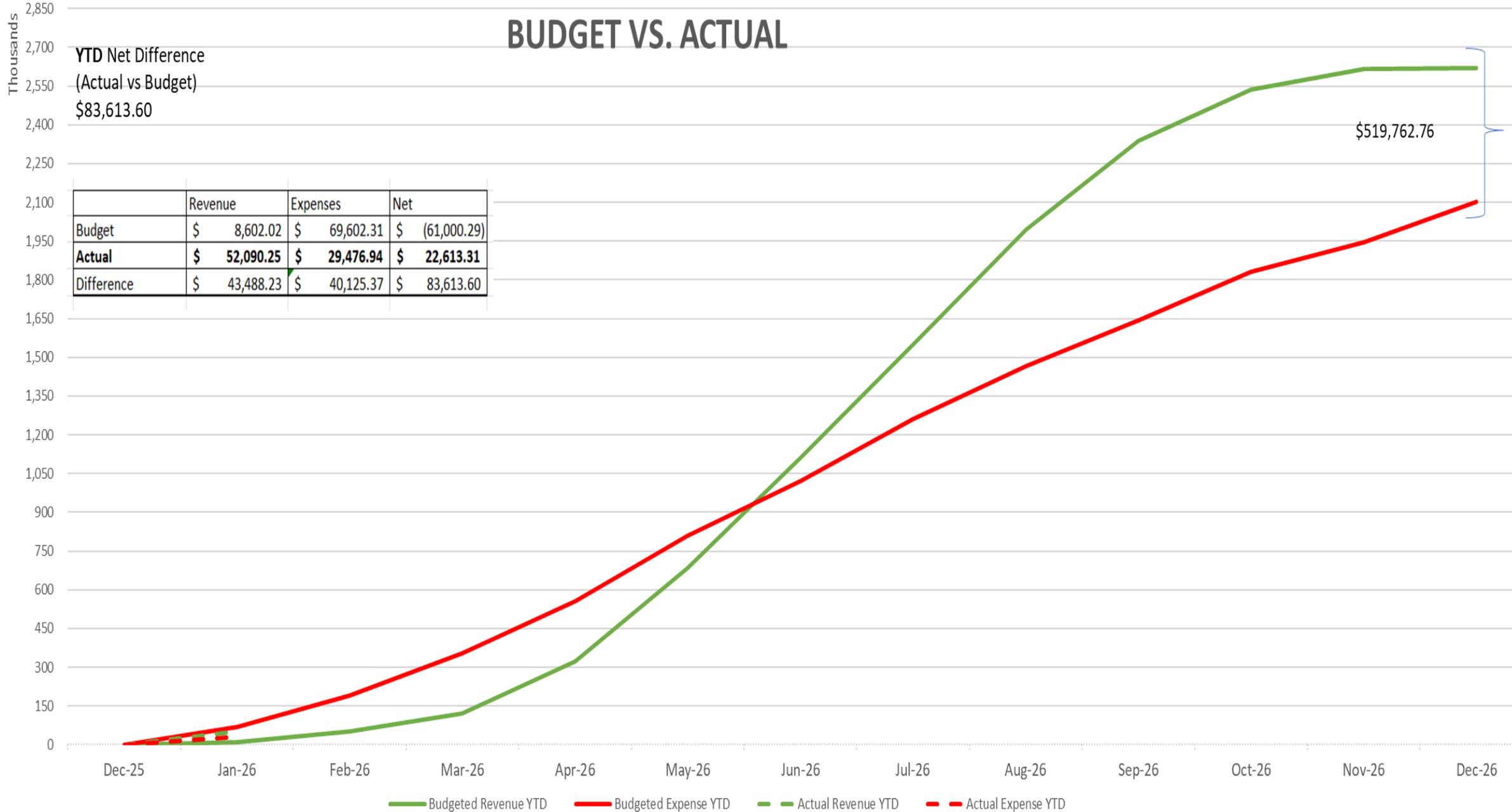
# CENTENNIAL 29-38

## BUDGET VS. ACTUAL



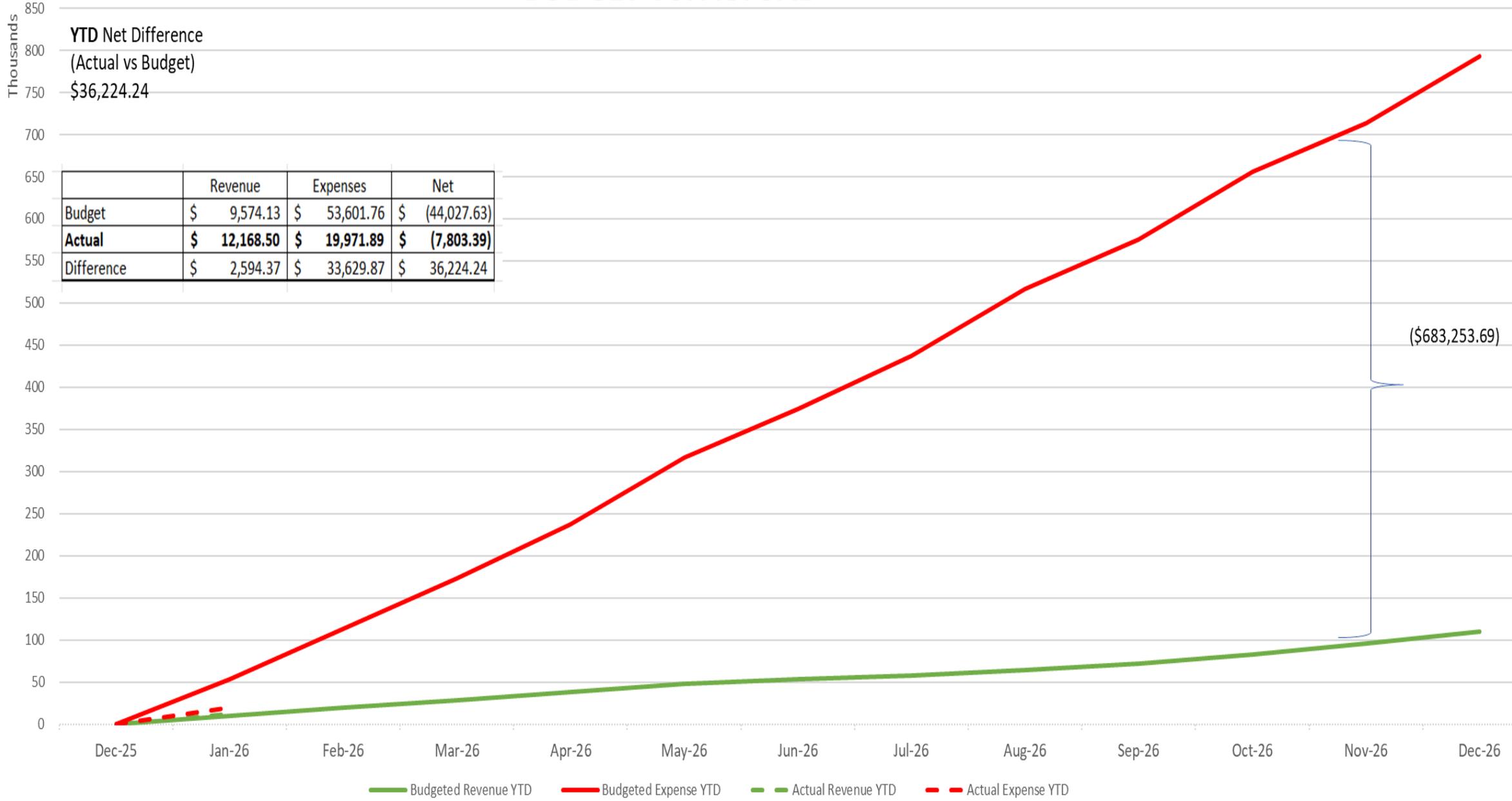
# SUNSET VALLEY 29-42

## BUDGET VS. ACTUAL



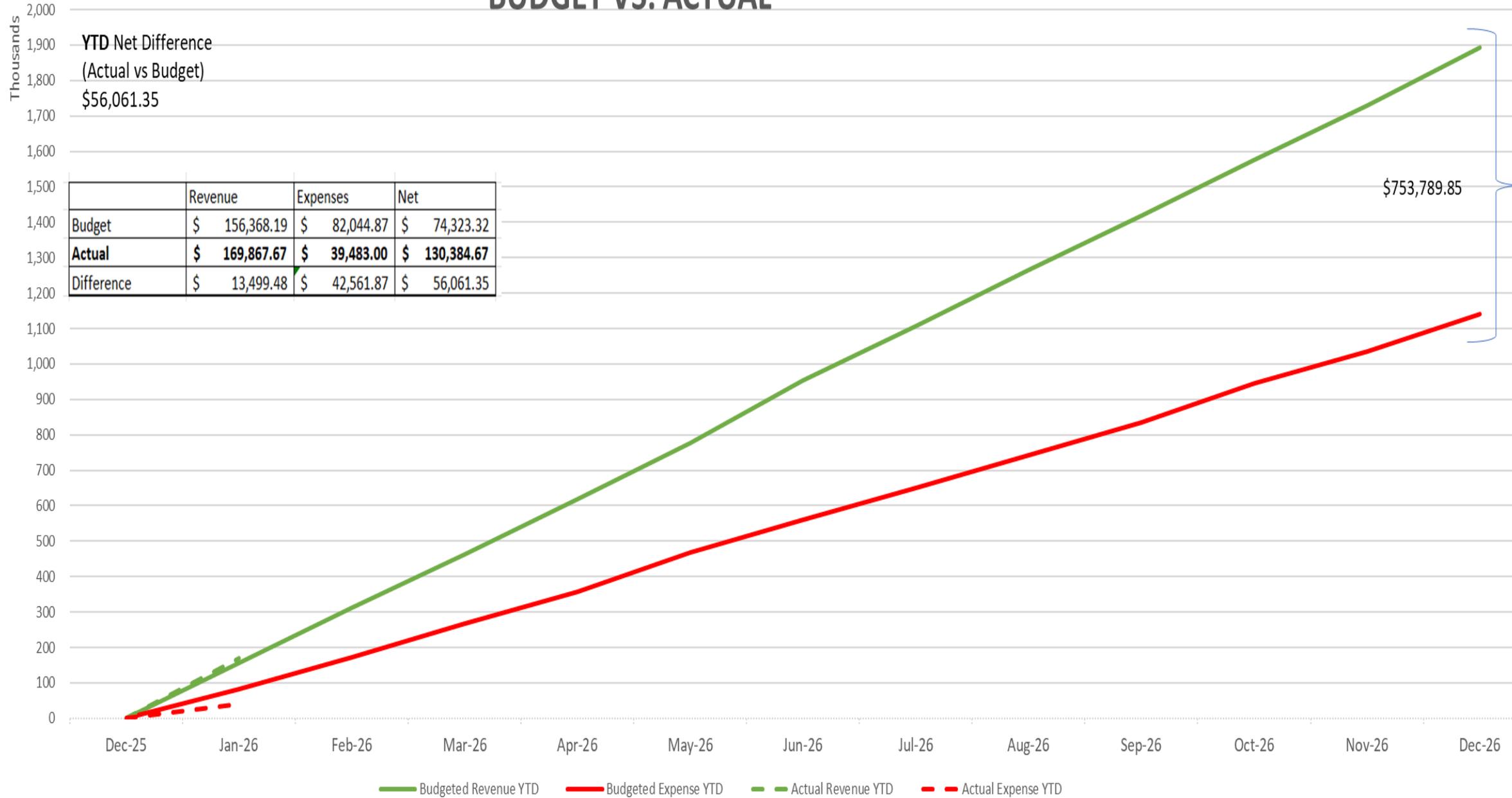
# PARK FITNESS ADMIN 29-49

## BUDGET VS. ACTUAL



# PARK FITNESS 29-51

## BUDGET VS. ACTUAL



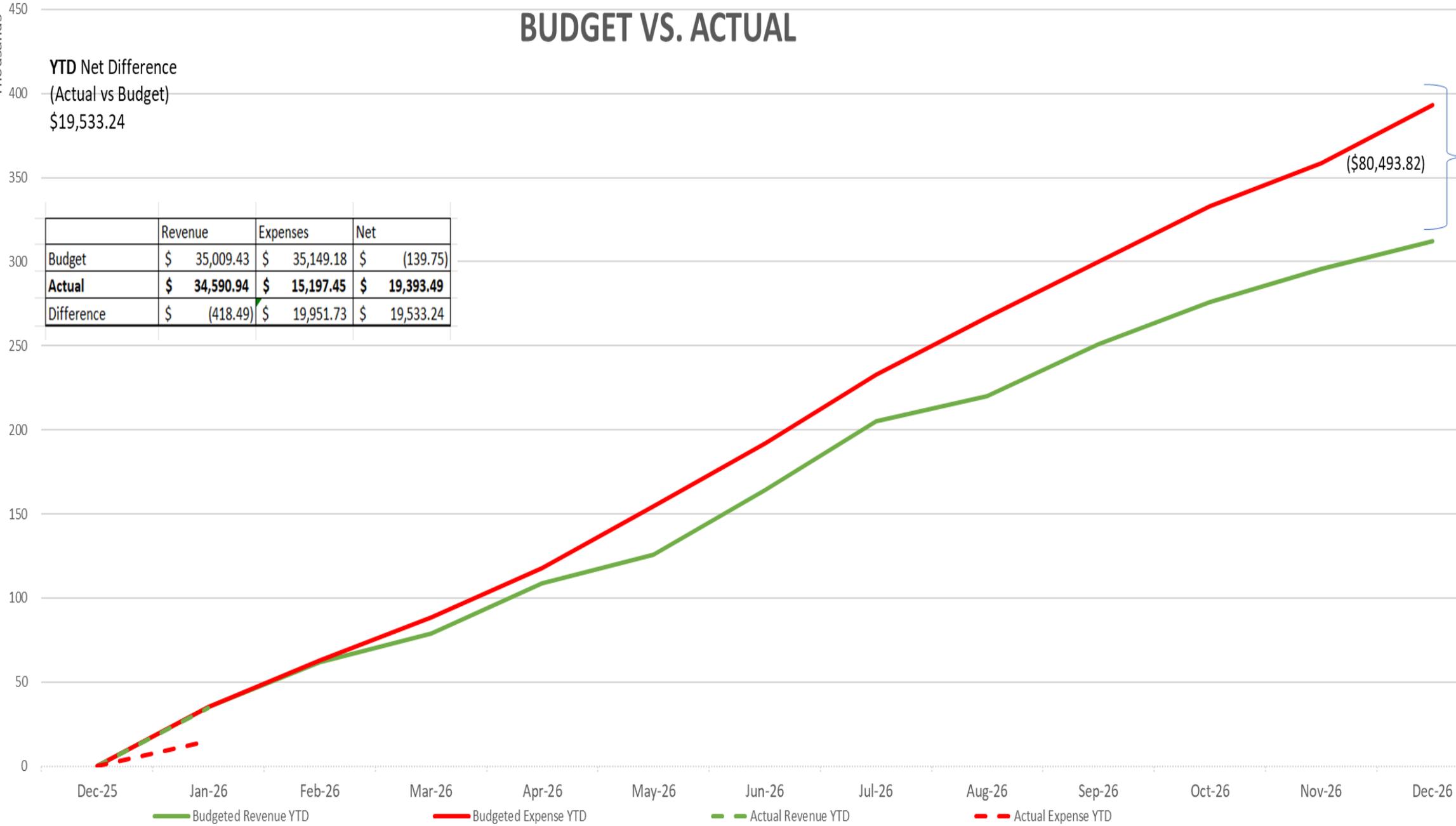
# PARK FITNESS AQUATICS 29-53

## BUDGET VS. ACTUAL

Thousands

**YTD Net Difference**  
(Actual vs Budget)  
**\$19,533.24**

	Revenue	Expenses	Net
Budget	\$ 35,009.43	\$ 35,149.18	\$ (139.75)
<b>Actual</b>	<b>\$ 34,590.94</b>	<b>\$ 15,197.45</b>	<b>\$ 19,393.49</b>
Difference	\$ (418.49)	\$ 19,951.73	\$ 19,533.24



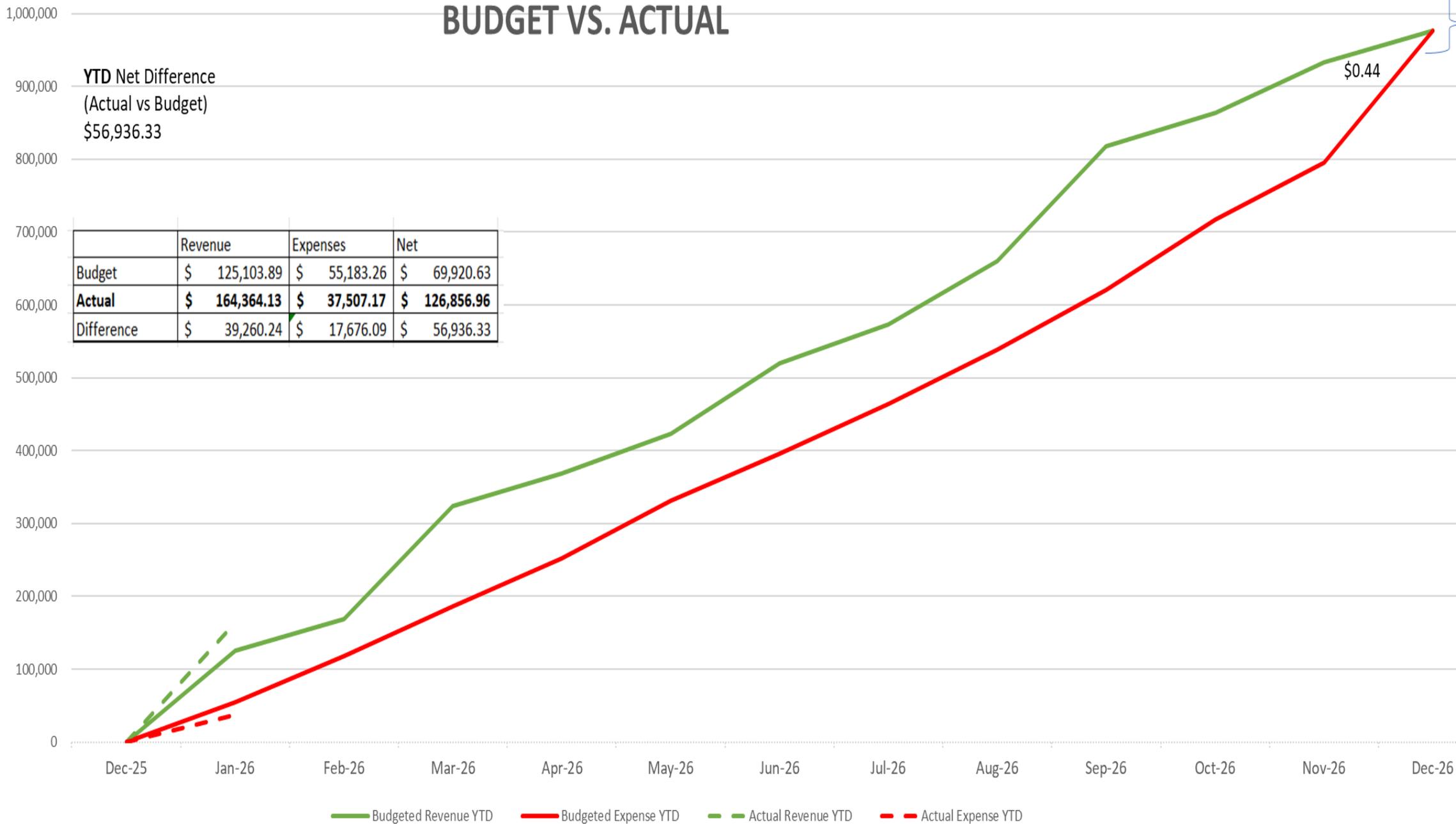
(\$80,493.82)

Dec-25      Jan-26      Feb-26      Mar-26      Apr-26      May-26      Jun-26      Jul-26      Aug-26      Sep-26      Oct-26      Nov-26      Dec-26

— Budgeted Revenue YTD      — Budgeted Expense YTD      - - - Actual Revenue YTD      - - - Actual Expense YTD

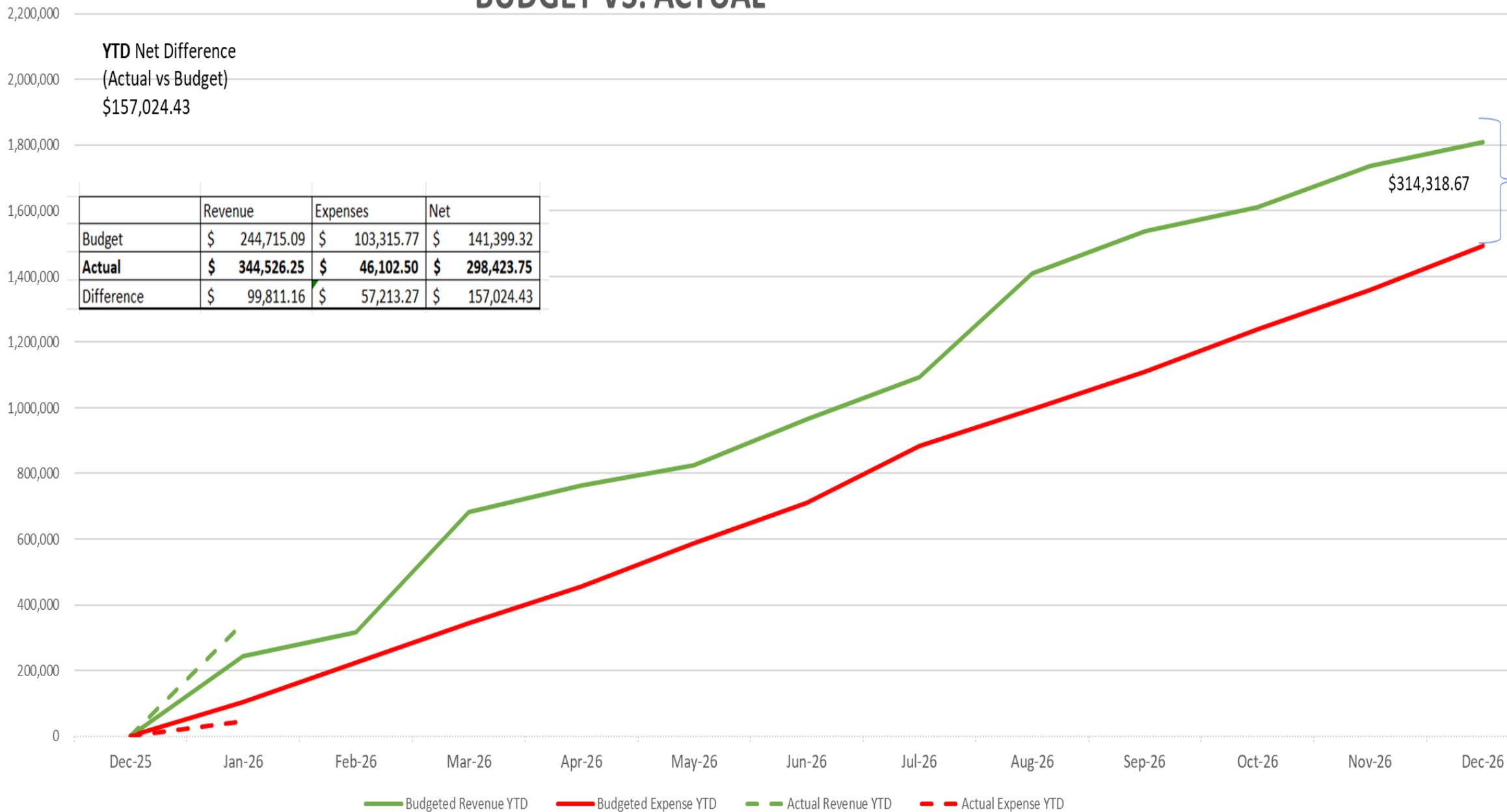
# DOME 29-54

## BUDGET VS. ACTUAL



# TENNIS 29-55

## BUDGET VS. ACTUAL



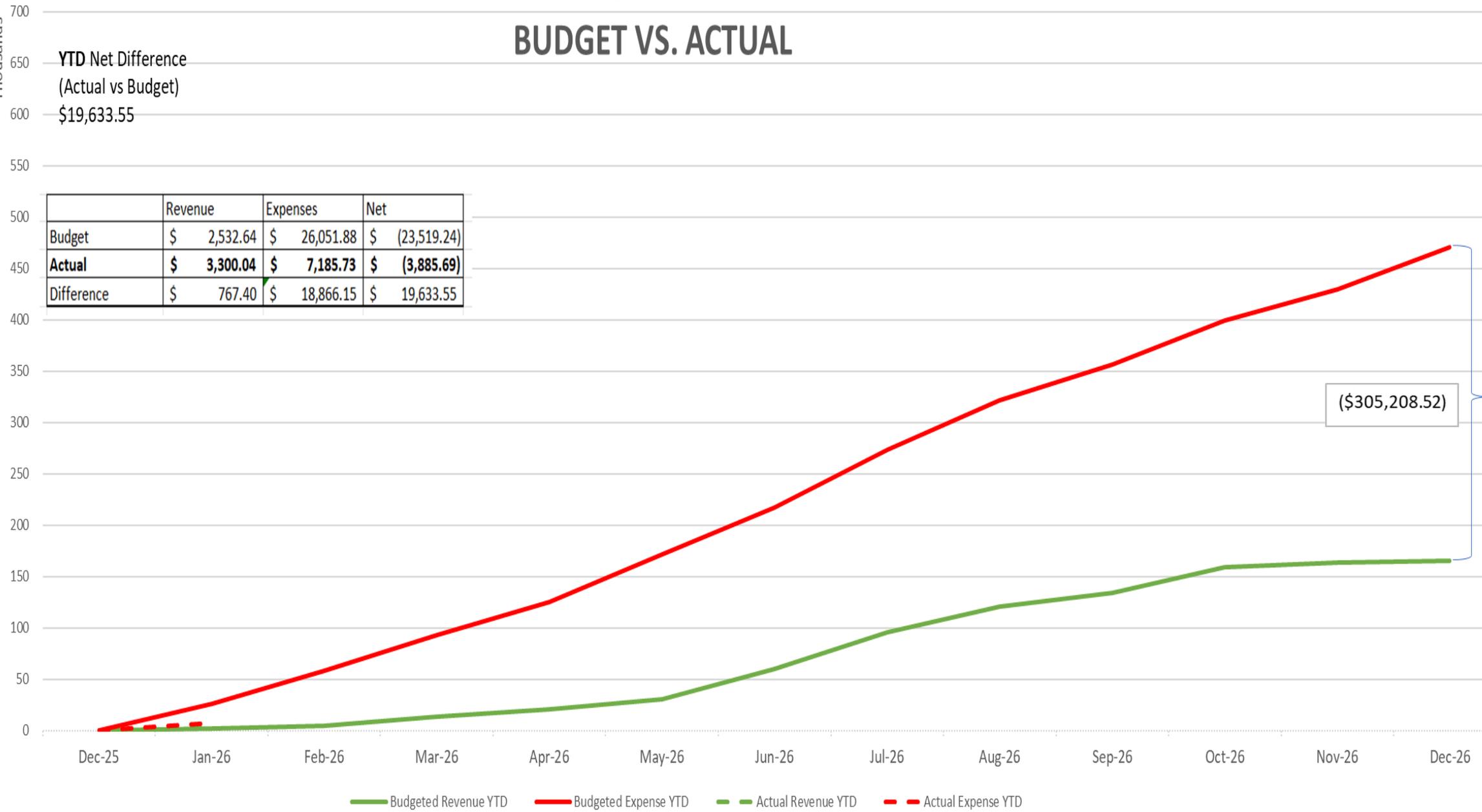
# HELLER NATURE CENTER 29-61

## BUDGET VS. ACTUAL

Thousands

YTD Net Difference  
(Actual vs Budget)  
\$19,633.55

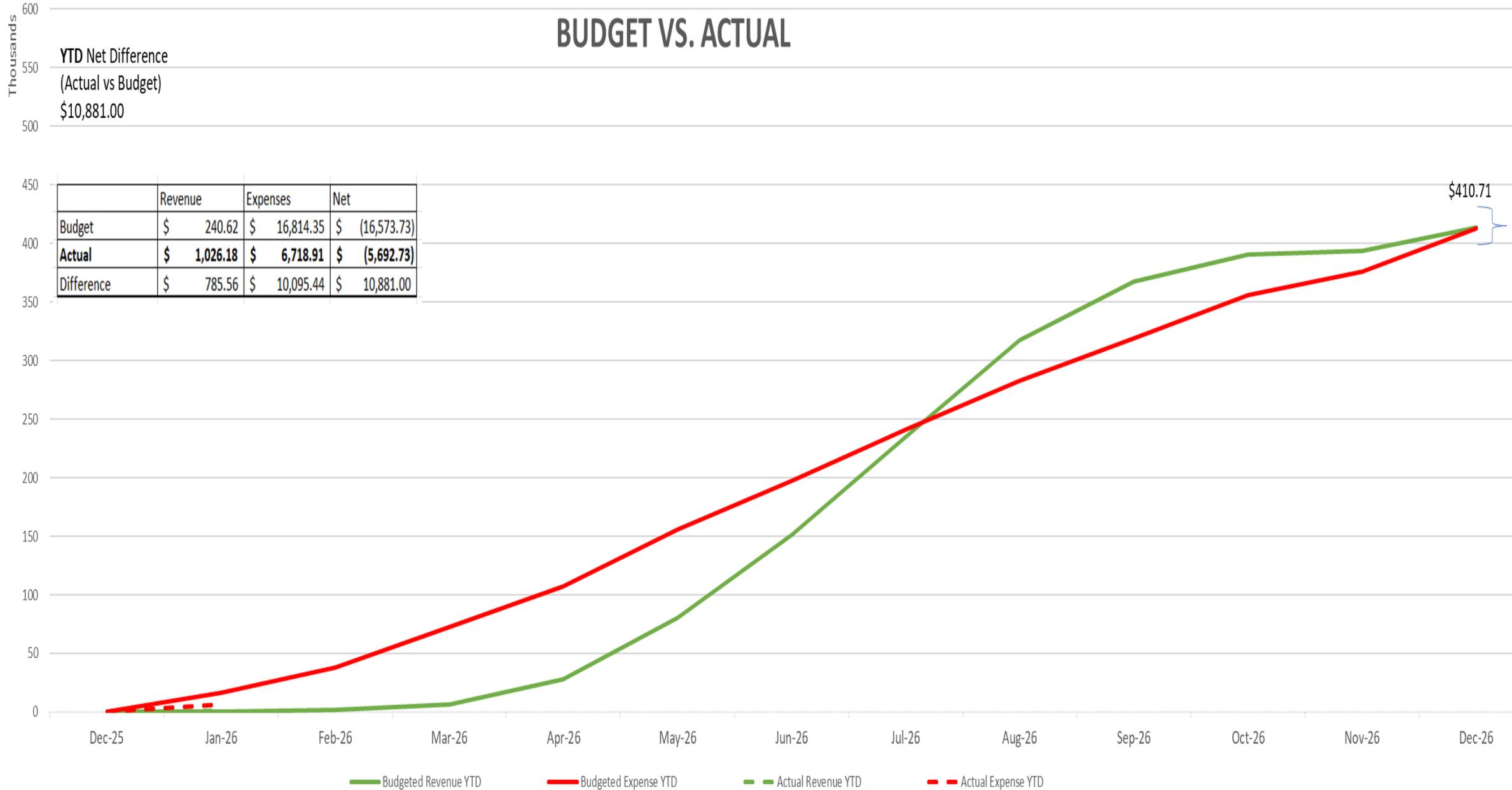
	Revenue	Expenses	Net
Budget	\$ 2,532.64	\$ 26,051.88	\$ (23,519.24)
Actual	\$ 3,300.04	\$ 7,185.73	\$ (3,885.69)
Difference	\$ 767.40	\$ 18,866.15	\$ 19,633.55



— Budgeted Revenue YTD   
 — Budgeted Expense YTD   
 - - - Actual Revenue YTD   
 - - - Actual Expense YTD

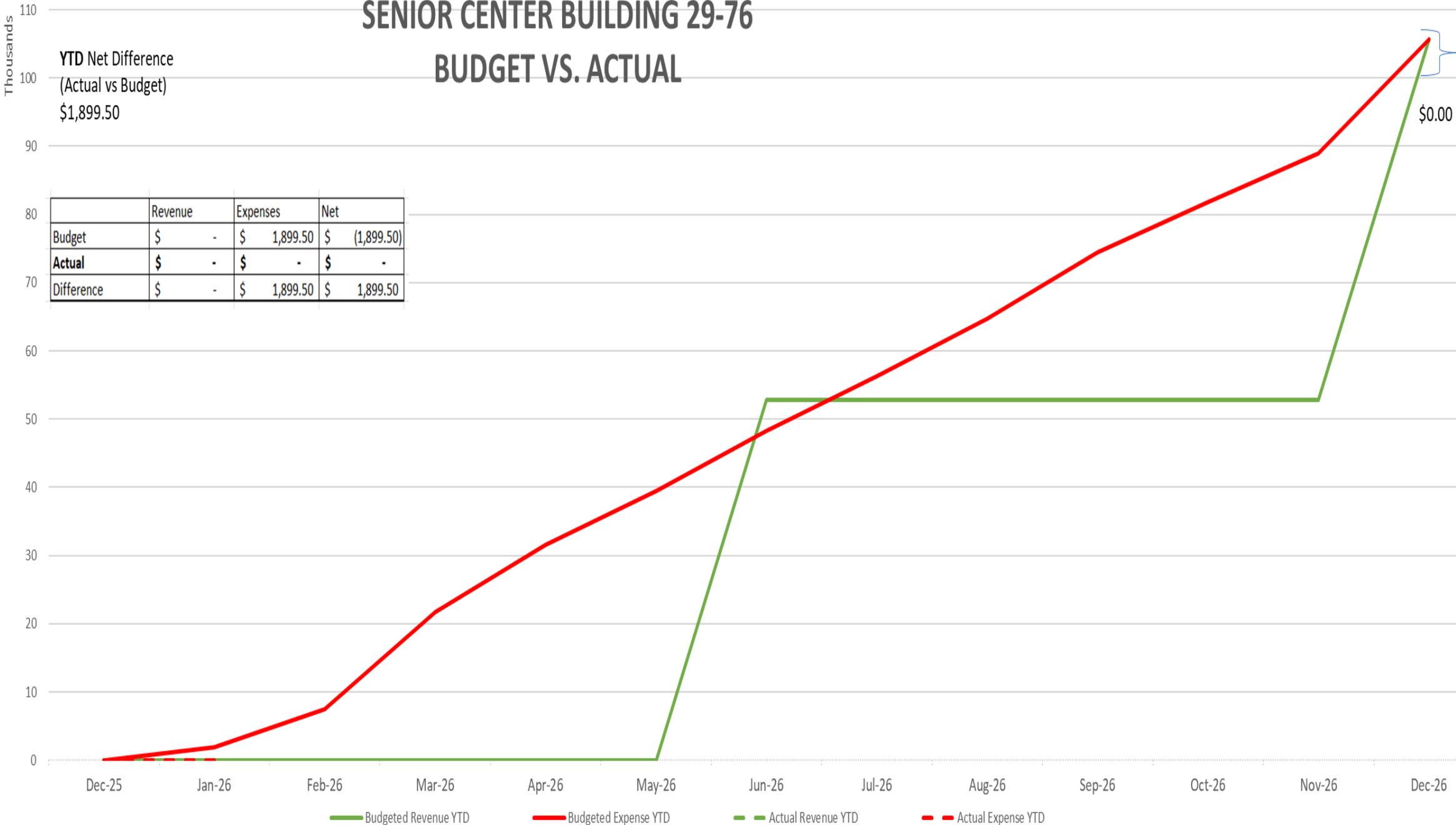
# GOLF LEARNING CENTER 29-74

## BUDGET VS. ACTUAL



# SENIOR CENTER BUILDING 29-76

## BUDGET VS. ACTUAL

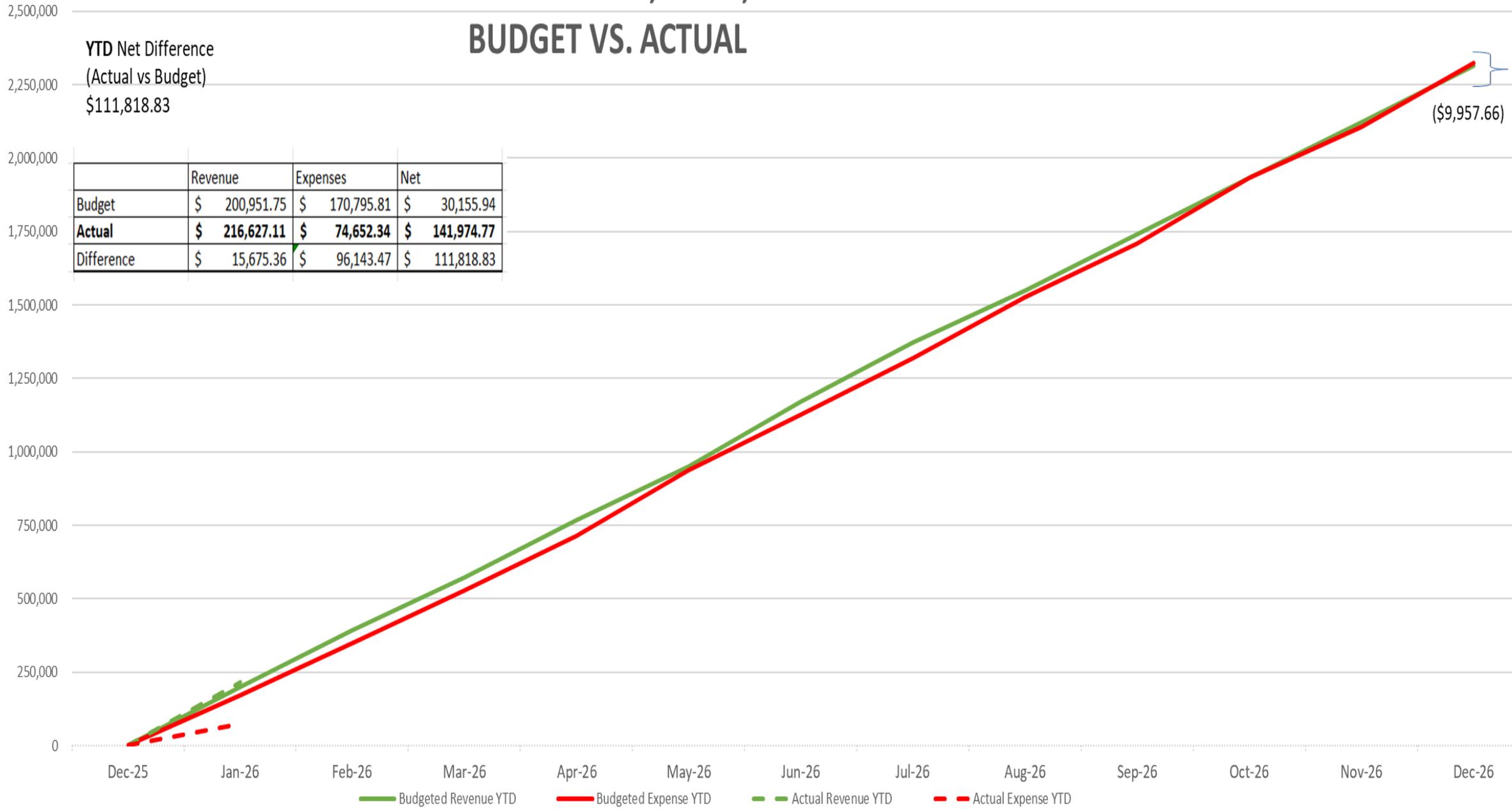


# PARK FITNESS 29-49, 29-51, 29-53

## BUDGET VS. ACTUAL

YTD Net Difference  
(Actual vs Budget)  
\$111,818.83

	Revenue	Expenses	Net
Budget	\$ 200,951.75	\$ 170,795.81	\$ 30,155.94
<b>Actual</b>	<b>\$ 216,627.11</b>	<b>\$ 74,652.34</b>	<b>\$ 141,974.77</b>
Difference	\$ 15,675.36	\$ 96,143.47	\$ 111,818.83



(\$9,957.66)



**2026**

**FINANCIAL  
FORECASTS  
AND  
TREASURER'S  
REPORT**

**1 / 31 / 26**





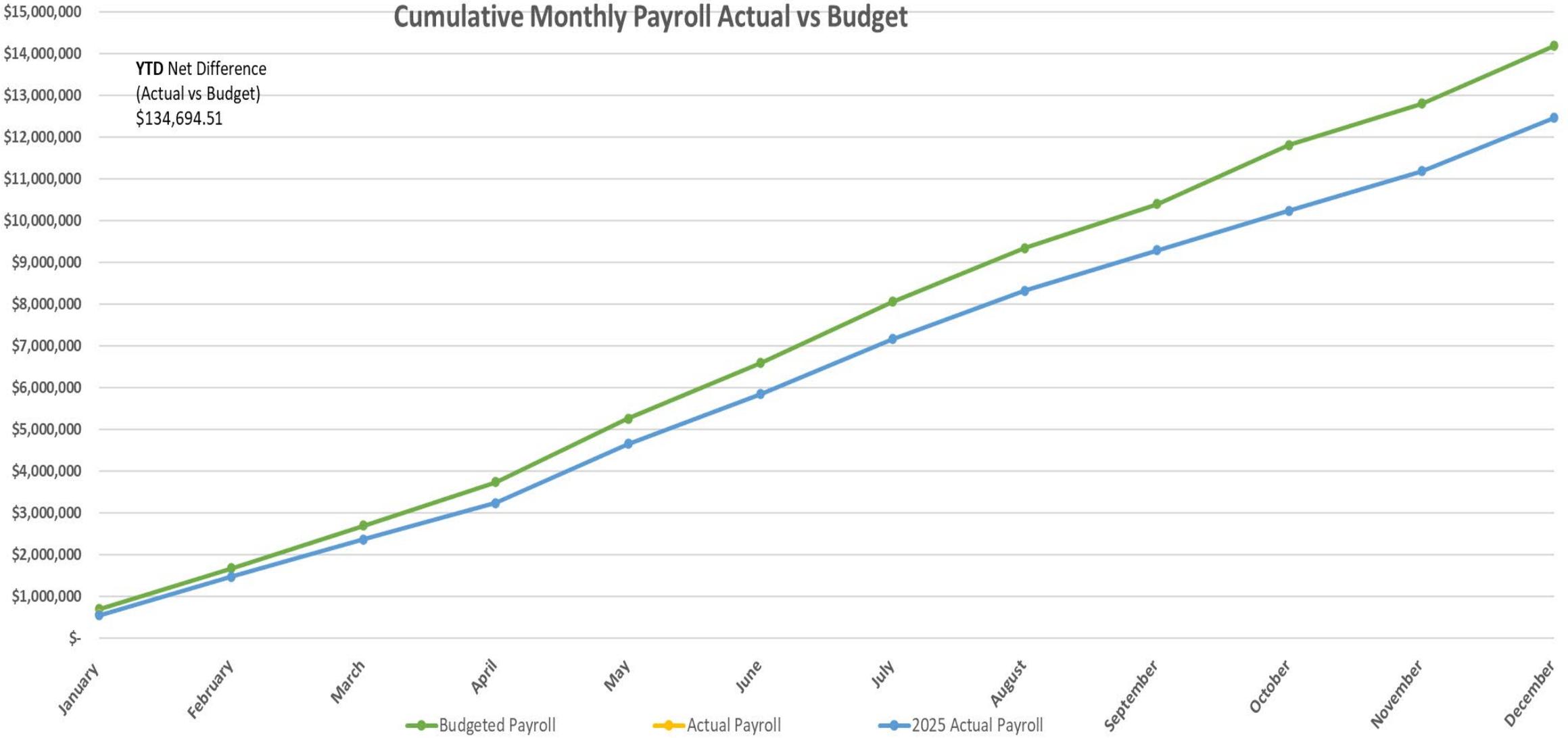






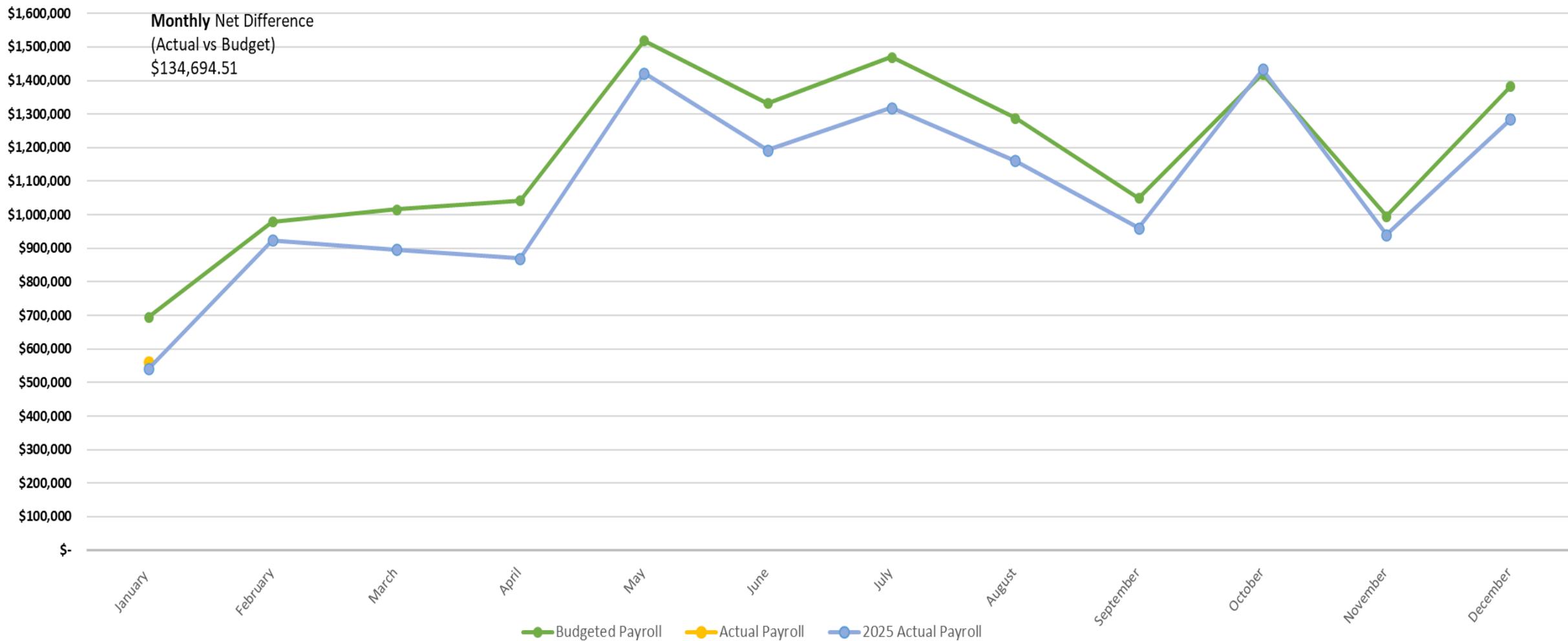


# Cumulative Monthly Payroll Actual vs Budget



	January	February	March	April	May	June	July	August	September	October	November	December
<b>Total Payroll (Budget)</b>	695,955.11	1,675,534.63	2,691,053.11	3,733,089.44	5,252,955.80	6,585,097.28	8,055,809.21	9,344,454.61	10,394,802.57	11,814,210.37	12,810,019.77	14,193,118.96
Payroll 1	40,418.42											
Payroll 2	520,842.18											
Payroll 3												
<b>Total Payroll (Actual)</b>	561,260.60											
2025 Payroll 1	33,609.52	473,238.01	450,176.73	426,154.04	450,994.63	539,157.09	656,893.63	646,219.52	474,734.16	477,670.03	472,396.26	446,690.73
2025 Payroll 2	508,691.37	450,954.06	445,883.75	443,184.48	478,175.21	653,892.60	662,150.40	515,072.70	485,511.45	477,927.73	467,467.91	470,215.77
2025 Payroll 3					493,225.87					477,516.20		367,782.25
<b>2025 Total Payroll (Actual)</b>	542,300.89	1,466,492.96	2,362,553.44	3,231,891.96	4,654,287.67	5,847,337.36	7,166,381.39	8,327,673.61	9,287,919.22	10,243,516.98	11,183,381.15	12,468,069.90

# NON-CUMULATIVE MONTHLY PAYROLL ACTUAL VS BUDGET



Payroll 1	40,418.42	469,929.63										
Payroll 2	520,842.18											
Payroll 3												
<b>Total Payroll (Actual)</b>	<b>561,260.60</b>	<b>469,929.63</b>	-	-	-	-	-	-	-	-	-	-
<b>Budgeted Payroll</b>	<b>695,955.11</b>	<b>979,579.52</b>	<b>1,015,518.48</b>	<b>1,042,036.33</b>	<b>1,519,866.36</b>	<b>1,332,141.48</b>	<b>1,470,711.93</b>	<b>1,288,645.40</b>	<b>1,050,347.96</b>	<b>1,419,407.80</b>	<b>995,809.40</b>	<b>1,383,099.19</b>
2025 Payroll 1	33,609.52	473,238.01	450,176.73	426,154.04	450,994.63	539,157.09	656,893.63	646,219.52	474,734.16	477,670.03	472,396.26	446,690.73
2025 Payroll 2	508,691.37	450,954.06	445,883.75	443,184.48	478,175.21	653,892.60	662,150.40	515,072.70	485,511.45	477,927.73	467,467.91	470,215.77
2025 Payroll 3					493,225.87					477,516.20		367,782.25
<b>Total Payroll (Actual)</b>	<b>542,300.89</b>	<b>924,192.07</b>	<b>896,060.48</b>	<b>869,338.52</b>	<b>1,422,395.71</b>	<b>1,193,049.69</b>	<b>1,319,044.03</b>	<b>1,161,292.22</b>	<b>960,245.61</b>	<b>1,433,113.96</b>	<b>939,864.17</b>	<b>1,284,688.75</b>



# Memorandum

To: Park Board of Commissioners

From: Brian Romes, Executive Director

Date: February 25, 2026

Subject: **Master Plan Update**

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## **Summary**

Staff will provide a progress update on the Master Plan progress.



# Memorandum

**To:** Park Board of Commissioners

**From:** Matt Hartnett, Aquatic Manager; Kari Acevedo, Assistant Superintendent of Recreation; Nick Baird, Director of Recreation; Brian Romes, Executive Director

**Date:** February 25, 2026

**Subject:** **Approval of the 2026 Hidden Creek AquaPark and Rosewood Beach Concessions License Agreement**

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## **Summary**

On February 13, 2026, the Park District of Highland Park received two (2) completed proposals for operating concessions at Hidden Creek AquaPark and Rosewood Beach. The proposals are to provide the sale of food and beverages from May 24, 2025 through September 1, 2026, at both locations.

Staff reviewed the results of each proposal with the Finance Committee on February 17, 2026. and provide a recommendation for approval by the Park Board of Commissioners.

## **Recommendation**

Staff recommend approval from the Park Board of Commissioners to authorize the Executive Director to enter into a License Agreement with Catering with Relish, Inc for the 2026 Hidden Creek AquaPark and Rosewood Beach Concessions.



# Memorandum

To: Park Board of Commissioners

From: Amalia Schwartz, Planning Manager; Jeff Smith, Director of Planning, Projects, & IT;  
Brian Romes, Executive Director

Date: February 25, 2026

Subject: **Approval of the West Ridge Community Center Change Order for Fire Alarm System Permit Required Revisions**

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## **Summary**

The project is required to add 81 fire alarms throughout the West Ridge Community Center. The alarms are a requirement of the City of Highland Park amendment to the 2018 International Fire Code. The alarms were not included in the base bid plan set due to a misinterpretation of the municipal code. The error was caught through the fire alarm system submittal review process. Installation of the fire alarms is required by the City Highland Park and necessary to open the building.

## **Financial Impact**

The change order total is \$89,646, 10% of which is fees. Following the direction of the Finance Committee, the project team is negotiating the fees. The change order will not exceed \$89,646. Change orders are paid for from the project's owner contingency budget.

<b>Total Owner Contingency Budget</b>	<b>\$509,713</b>
<b>Total Approved Change Orders</b> <i>(as of Feb 2026)</i>	\$260,885
<b>Total PCCO #35 Fire Alarm Revisions per AHJ Permit Review Comments</b>	\$89,646
<b>Total Potential Change Orders</b>	\$106,980
<b>Total Remaining Owner Contingency</b>	<b>\$52,202</b>

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## **Recommendation**

Staff recommend approval from the Park Board of Commissioners for the change order for the fire alarm system permit revisions and authorize the Executive Director to sign the change order not to exceed \$89,646.



# Memorandum

**To:** Park Board of Commissioners

**From:** Ben Kutscheid, Projects Manager; Jeff Smith, Director of Planning, Projects, and IT; Brian Romes, Executive Director

**Date:** February 25, 2026

**Subject:** **Approval of the 2026 Devonshire Park Playground Refresh**

## Summary

The Park District of Highland Park received sealed six (6) sealed bids on Thursday, February 12, 2026, for materials and labor to complete the 2026 Devonshire Park Playground Refresh. The project scope includes replacement of the brick walkways and patio, limestone edging, and gravel paths with concrete to improve durability, decrease maintenance, and address ADA compliance. ADA compliant concrete ramps will be added into the play areas, and an ADA accessible table will be added to the patio. The project will also include replacement of select play equipment components and site benches. Work is scheduled to occur March through May 2026.

## Bid Results

Contractor	Base Bid	Alternate #1 Asphalt to Concrete	Alternate #2 Power Wash Equipment	Alternate #3 Power Wash Fink Equipment	Total
Great Lakes Landscape Co.	\$ 210,403.00	\$ 1,044.00	\$ 3,200.00	\$ 3,200.00	\$ 217,847.00
Hacienda Landscaping	\$ 187,943.00	(\$ 2,088.00)	\$ 3,000.00	\$ 3,000.00	\$ 191,855.00
Innovation Landscape Inc.	\$ 216,785.12	(\$ 6,264.00)	\$ 2,500.00	\$ 2,500.00	\$ 215,521.12
Landworks Ltd	\$ 330,988.00	\$ 5,585.40	\$ 6,850.00	\$ 8,550.00	\$ 351,973.40
MAG Construction	\$ 274,620.20	\$ 4,959.00	\$ 2,500.00	\$ 2,500.00	\$ 284,579.20
Maneval Construction	\$ 172,203.00	\$ 0.00	\$ 3,395.00	\$ 3,395.00	\$ 178,993.00

The low bidder, Maneval Construction, did not provide a bid for item 4.00 of the Base Bid and is therefore deemed unresponsive. The second lowest bidder, Hacienda Landscaping, Inc., has favorable references and experience working with the Park District. To reduce costs, Parks Staff will install swing and site amenities and these items will not be included in the contract (Base Bid Items 5.00, 5.01, 5.02, and 6.03).

**Budget Impact**

Total Budgeted Capital Funds	\$ 194,000.00
Play Equipment Purchase	(\$ 27,000.00)
Benches, Tables & Waste Receptacles PDHP Purchase	(\$ 6,000.00)
<b>Hacienda Landscaping Inc. -Total Base Bid, Alt 1, and Alt 2</b>	<b>(\$ 188,855.00)</b>
<b>Value Engineering - Base Bid Items 5.00, 5.01, 5.02, 6.03</b>	<b>\$ 3,600.00</b>
<b>Total <u>Over</u> Budget</b>	<b>(\$ 24,255.00)</b>

**Recommendation**

Staff recommend approval from the Park Board of Commissioners for the Base Bid, excluding items 5.00, 5.01, 5.02, and 6.03, and for Alternates 1 and 2 from Hacienda Landscaping Inc. for the 2026 Devonshire Park Playground Refresh and authorize the Executive Director to enter into an agreement in the amount of \$185,255.00.



# Memorandum

**To:** Park Board of Commissioners  
**From:** Brian Romes, Executive Director  
**Date:** February 25, 2026  
**Subject:** **Board Committee Updates**

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**Summary**

Executive Director Romes will provide a summary of the items discussed at the February Committee Meetings.



# Memorandum

**To:** Park Board of Commissioners

**From:** Roxanne Hejnowski, Executive Coordinator; Laurel Hall, Director of Human Resources and Workforce Development; Mitch Carr, Deputy Director of Facilities and Operations; Brian Romes, Executive Director

**Date:** February 25, 2026

**Subject:** **Climate Task Force Annual Report**

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**Summary**

Staff will present the Annual Climate Task Force Report.